



ARTS COMMISSION AGENDA

Tuesday, June 18, 2019

6:00 p.m.

City Hall

Conference Room #3

Call to Order

Roll Call

Adopt Agenda

Approve Minutes from Previous Meeting

1. Approve Minutes from the May 28, 2019 Meeting

Old Business

2. 2019 Summer in the City Workers Needed

New Business

3. Consider New Commission Member Application of Anthony Mills
4. Consider Arts Commission Member Shirts
5. Consider Calendar Fundraiser Idea
6. Consider 2020 Winter Concert Series Planning

Other Business

Adjourn



Arts Commission - Regular

1.

Meeting Date: 06/18/2019

Subject: Approve Minutes from the May 28, 2019 Meeting

INTRODUCTION

Approval of Minutes of Previous Meeting

RECOMMENDATION

Attachments

May 28 Meeting Minutes

COON RAPIDS ARTS COMMISSION MEETING MINUTES FOR 5/28/2019

The 5/28/2019 meeting of the Arts Commission was called to order at 6:00 p.m. by the Chair Mary Ann Kehn at Coon Rapids City Center, Conference Room #3, 11155 Robinson Drive, Coon Rapids MN 55433.

Commissioners Present: Mary Ann Kehn (Chair), Donna Carson, Ellen Feuling, Elaine Stulc, Jim Ulwelling, William Reichenborn

Commissioners Not Present: John Kocon, Amy Kuechle

Guests Present: Anthony Mills, Eleanor Thomas, Janelle Frechette

Staff Liaison: Stephanie Lincoln (Deputy City Clerk)

ADOPT AGENDA

Meeting called to order at 6:00 p.m. by Chair Mary Ann Kehn.

Motion by Ellen Feuling to accept the agenda as written.

Seconded by Donna Carson.

Motion passed unanimously.

APPROVAL OF MINUTES

APPROVAL OF THE APRIL 16, 2019 MINUTES

Motion by Elaine Stulc to approve the April 16, 2019 Minutes as written.

Seconded by Ellen Feuling.

Motion passed unanimously.

OLD BUSINESS

2019 WINTER CONCERTS - RECAP

The Coon Rapids Arts Commission discussed the four Winter Concerts and considered options for next year.

Motion by Donna Carson to invite Gerry Friday and Arlene Wilson to be the cake cutters again for 2020.

Seconded by Ellen Feuling.

Motion passed unanimously.

2020 BUDGET PLANNING

The Arts Commission received expenditure and revenue reports for 2018 and 2019 (as of March 31, 2019) in preparation of setting the 2020 Budget.

Motion by Elaine Stulc to approve the budget for account 75400 (Fine Arts Revenue): \$12,000 with anticipated revenue from winter concert ticket sales of \$1,500 and a grant request from Community Strength Foundation to cover the remaining balance after using the fund balance of \$7,643.75 reported as of 3/31/19. Motion also includes approval of the budget for account 10202 (General Fund): \$3,980.

Seconded by Ellen Feuling.

Motion passed unanimously.

2019 SUMMER IN THE CITY WORKERS NEEDED

The Coon Rapids Arts Commission discussed that the Arts Commission has been invited to participate in having a table at each of the Summer in the City Meetings to promote the Arts Commission and recruit new members. A sign-up sheet was passed around and Commission members were able to sign up for the meeting of their choice. Discussion also involved creating an Interest Survey/Entry Form to have at the table. At the end of the summer there would be a drawing of the entry forms and the winner would receive a pair of Winter Concert tickets of their choice.

Motion by Ellen Feuling to offer a drawing for a pair of Winter Concert tickets of winner's choice at each of the Summer in the City Meetings.

Seconded by Donna Carson.

Motion passed unanimously.

NEW BUSINESS

2019 PHOTO CONTEST DETAILS

The Arts Commission discussed the dates to hold the photo contest, prize limits, and if there should be a theme for this year's contest.

Motion by Ellen Feuling to hold the photo contest from June 1st to September 13, 2019, to name the theme this year as "Black and White", to retain the two contest categories as 18 years and older and 17 years and younger, as well as maintain the prize limits at \$100 for 1st Place and \$50 for 2nd Place in both Categories.

Seconded by Elaine Stulc.

Motion passed unanimously.

OTHER BUSINESS

BOY SCOUTS AND LIONS FOR THE SUMMER CONCERTS

Mary Ann reported to the Commission that she contacted the both the Boy Scouts and the Lions and they are ready to go for the Summer Concert season.

LINE DANCING OPTION FOR SUMMER CONCERTS

William Reichenborn informed the Commission that he has a contact that would be interested in giving line dancing instruction to the crowd before any of the Summer Concerts (6:30 to 7:00pm). There was consensus from the Commission that they would try it for one concert this year and see how it goes.

HAMILTON ELEMENTARY LETTER

Ellen Feuling noted that the Hamilton Elementary Arts that has been displayed at City Hall for the last two months is a nice idea. She recommended that the Arts Commission send a letter to Hamilton Elementary thanking them for the pieces of art and encouraging them to continue to participate.

POTENTIAL NEW MEMBER

Janelle Frechette introduced herself to the Commission.

NEW CONCERT STAFF PERSON

The Arts Commission discussed that Nyakade Tot has been hired as the new Concert Staff Person. Mary Ann Kehn, Stephanie Lincoln, and Nyakade Tot met with the Anoka County Parks Staff to make introductions and show Nyakade the cart storage area, storage closet and performance pavilion area.

AUGUST MEETING

The Arts Commission discussed that the August meeting will be moved to Tuesday, August 13, 2019 at 6:00 pm due to scheduling conflicts for Stephanie Lincoln.

Motion by Elaine Stulc to move the August meeting to August 13, 2019 at 6:00 pm instead of the regularly scheduled meeting of August 20, 2019.

Seconded by William Reichenborn.

Motion passed unanimously.

NEXT MEETING

The next meeting of the Arts Commission will be on Tuesday, June 18, 2019, at 6:00 PM at Coon Rapids City Hall, Conference Room #3, 11155 Robinson Dr NW, Coon Rapids, MN, 55433.

ADJOURN

Motion to adjourn by Donna Carson at 7:29p.m.

Seconded by Jim Ulwelling.

Motion passed unanimously.

Respectfully submitted by
Stephanie Lincoln, Staff Liaison



Arts Commission - Regular

2.

Meeting Date: 06/18/2019

Subject: 2019 Summer in the City Workers Needed

From: Stephanie Lincoln, Deputy City Clerk

INTRODUCTION

Kristin DeGrande, Coon Rapids Housing Programs Coordinator, has asked if the Arts Commission wishes to participate in the Summer in the City Neighborhood Meetings again this year. They are asking for two people to work at the Arts Commission Table for each meeting. Each of the meetings are from 6:30 - 8:00 pm. We have one spot still available on June 25, 2019. If you are interested, let Stephanie Lincoln know ASAP:

June 11: Parkside Park, 700 99th Ave **CANCELED (RESCHEDULED FOR A DATE IN AUGUST)**

June 25: Riverwind Park, 11747 Crocus St: Donna carson

July 23: Crooked Lake Park, 13180 Crooked Lake Blvd: Ellen Feuling, Amy Kuechle

July 30: Moor Park, 10921 Magnolia St: Bill Reichenborn, John Kocon

RECOMMENDATION

Arts Commission is asked to consider working at one or more of the Summer in the City Neighborhood Meeting.



Arts Commission - Regular

3.

Meeting Date: 06/18/2019

Subject: Consider New Commission Member Application of Anthony Mills

INTRODUCTION

Staff has received an Advisory Commission Application from Anthony Mills to join the Arts Commission. Mr. Mills has attended two Arts Commission meetings and now is eligible for consideration. Attached is a copy of his application.

RECOMMENDATION

Arts Commission is asked to consider the Advisory Commission Application from Anthony Mills and make a recommendation for appointment to City Council.

Attachments

Anthony Mills Application



CITY OF COON RAPIDS
ADVISORY COMMISSION APPLICATION FORM

(Please type or use black ink)

DATE: 4-13-19

NAME: Anthony V. Mills

ADDRESS: _____ ZIP: _____

HOME PHONE#: _____ WORK #: _____ CELL: _____

EMAIL ADDRESS: _____

PLEASE RANK IN ORDER THE COMMISSIONS ON WHICH YOU WISH TO SERVE:
(leave blank any Commission on which you do not wish to serve)

1 Arts

3 Housing/Community Development

_____ Board of Adjustment and Appeals

_____ Mortgage Assistance Foundation

_____ Capital Improvement

2 Parks and Recreation

_____ Charter

_____ Planning

4 Civil Service (Police & Fire)

_____ Safety

_____ Historical

_____ Sustainable Community (Green)

A) WORK EXPERIENCE: Metro Transit Bus Operator And StockKeeper

Minnesota

B) State VOLUNTEER, CIVIC, PROFESSIONAL AND COMMUNITY ACTIVITIES:

Baptist convention, Berean Baptist Church, Mt. Vernon Baptist Church,

C) WHY DO YOU WANT TO BE ON AN ADVISORY COMMISSION:

I want to help make our City the best it can be for everyone.

D) WHAT SKILLS, STRENGTHS OR ABILITIES DO YOU BELIEVE YOU WILL ADD TO THE COMMISSION?

Skill: IS to LEARN } This is some of what I believe I can bring
Strength: IS to Love } to the Commission.
Ability: IS to Listen }

E) ADDITIONAL COMMENTS:

REFERENCES (Optional):

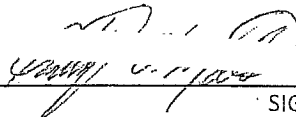
NAME

ADDRESS

PHONE

TENNESSEN WARNING: The information provided by you on this application will be used to determine your suitability for appointment to an advisory commission. Participation as an advisory commission member is strictly voluntary and you are not required by law to provide this information. However, should you not furnish this information the City may have difficulty determining your suitability for appointment, contacting you regarding your information, and if selected, with your duties on the advisory commission. *Under Minnesota State Statute 13.601, subd.3, the following information is considered public information before appointment: name, city of residence, education and training, employment history, volunteer work, awards and honors, prior government service, veteran status. Once an individual is appointed, the following additional items of data are considered public: residential address, telephone number, email address.*

I have read and understand the Tennesen Warning and certify that the statements in this application are true and correct to the best of my knowledge:


SIGNATURE

4-13-19
DATE

Please return Application to:

City Manager's Office
City of Coon Rapids
11155 Robinson Dr NW
Coon Rapids, MN 55433-3761
Telephone: 763-767-6493



Arts Commission - Regular

4.

Meeting Date: 06/18/2019

Subject: Consider Arts Commission Member Shirts

INTRODUCTION

Arts Commission Member, Donna Carson, has suggested that it may be helpful to have matching shirts for each of the Arts Commission members to wear when working at the many events through out the year.

RECOMMENDATION

The Arts Commission is asked to consider the option of having matching shirts to wear at the many events worked through out the year.



Arts Commission - Regular

5.

Meeting Date: 06/18/2019

Subject: Consider Calendar Fundraiser Idea

INTRODUCTION

Arts Commission Member, Donna Carson, has suggested that we could take photo contest entries and develop them into a calendar that we then sell to help fund concerts before asking the Community Strength Foundation for grants.

RECOMMENDATION

The Arts Commission is asked to consider the idea of creating a calendar to sell as a fundraiser.



Arts Commission - Regular

6.

Meeting Date: 06/18/2019

Subject: Consider 2020 Winter Concert Series Planning

INTRODUCTION

The Arts Commission is asked set the four dates for the 2020 Winter Concert Series and to bring their performer ideas to the meeting. Discussion and consideration will be ongoing until all four dates are filled.

RECOMMENDATION

The Arts Commission is asked set the four dates for the 2020 Winter Concert Series and to bring their performer ideas to the meeting for discussion and consideration.
