



ARTS COMMISSION AGENDA

Monday, December 14, 2020

6:00 p.m.

City Hall

Conference Room #3

This is a Virtual Arts Commission Meeting.

Commission Members And The Public Will Appear By Zoom Webinar.

Join Zoom Webinar at:

<https://us02web.zoom.us/j/88570811375?pwd=ZVJLZWQ3TUtOZG03amd5elltVW0ydz09>

Call to Order

Roll Call

Adopt Agenda

Approval of Minutes of Previous Meeting

1. Approve Minutes from the November 17, 2020 Meeting

Old Business

2. Continue Planning of the 2021 Winter Concerts
3. Consider 2020 Holiday Lighting Contest Entries and Final Results for Sub-Committee

New Business

4. Consider Commission Terms Expiring in 2020
5. Consider Commission Elections

Other Business

Adjourn



Arts Commission - Regular

1.

Meeting Date: 12/14/2020

Subject: Approve Minutes from the November 17, 2020 Meeting

INTRODUCTION

DISCUSSION

RECOMMENDATION

Attachments

11-17 Arts Com Minutes

COON RAPIDS ARTS COMMISSION MEETING MINUTES FOR 11/17/2020

The 11/17/2020 meeting of the Arts Commission was called to order at 6:01 p.m. by the Chair Mary Ann Kehn at Coon Rapids City Center, Civic Center Civic Room B, 11155 Robinson Drive, Coon Rapids MN 55433.

Commissioners Present: Mary Ann Kehn (Chair), Ellen Feuling, Donna Carson, Amy Kuechle, William Reichenborn, Elaine Stulc, John Kocon Anthony Mills

Commissioners Not Present: Jim Ulwelling, George Blindauer

Guests Present:

Staff Liaison: Stephanie Lincoln (Deputy City Clerk)

ADOPT AGENDA

Meeting called to order at 6:01 p.m. by Chair Mary Ann Kehn.

Motion by Ellen Feuling to accept the agenda as written.
Seconded by Donna Carson.
Motion passed unanimously.

APPROVAL OF MINUTES

APPROVAL OF THE SEPTEMBER 16, 2020 MINUTES

Motion by Elaine Stulc to approve the September 16, 2020 Minutes as written.
Seconded by Donna Carson.
Motion passed unanimously.

OLD BUSINESS

CONTINUE PLANNING OF THE 2021 WINTER CONCERT

The Arts Commission continued to discussed plans for the 2021 Winter Concert series. Due to on-going concerns with COVID 19, they discussed that planning each of the remaining concerts is very difficult because of the unknown facts at this time.

Motion by William Reichenborn to cancel the remaining March and April concerts for the 2021 Winter Concert series.
Seconded by Anthony Mills.
Motion passed unanimously.

CONTINUE PLANNING FOR THE 2021 SUMMER CONCERTS

The Arts Commission discussed inviting all 2020 Summer Concert performers back for the 2021 Summer Concert season. Each of the Commission Members that originally contacted the performers last year has been in contact with the performers again and invited them to perform for the same week/date they were scheduled for last year. Some performers have requested that the dates be changed. It was also discussed that the Castaways would like to increase their fees by \$100 to perform for the 2021 Summer Concert Series.

Motion by Elaine Stulc to pay The Castaways \$1,000 for the 2021 Summer Concert Series performance.
Seconded by Amy Kuechle.
Motion passed unanimously.

NEW BUSINESS

CONSIDER 2020 HOLIDAY LIGHTING CONTEST JUDGE SUB-COMMITTEE

The Arts Commission formed a Holiday Lighting Contest Sub-Committee to judge entries. The following Commissioners will be part of the Sub Committee: John Kocon, Elaine Stulc, Amy Kuechle, and Donna Carson, and an alternate will be Ellen Feuling if one of the Commissioners can not make it. The Sub-Committee will meet in the City Hall parking lot at 5:30pm on December 10th, 2020 and then drive separately to judge each location. Elaine will pick up the map and Judging Sheets prior to them meeting on December 10th, 2020.

RECEIVE CURRENT FINANCIAL REPORT

The Arts Commission received the current finance report prepared by the Finance Department.

OTHER BUSINESS

QUESTION ABOUT THE ARTS COMMISSION ATTENDANCE POLICY

Commissioner Anthony Mills asked for clarification in the language of the Attendance Policy in the Arts Commission By-laws and what the definition of “just cause” means. The Arts Commission discussed that the reason for being gone isn’t as concerning as actually notifying the Commission of a known absence so that a quorum can be maintained and formal business can still occur at each meeting.

DECEMBER MEETING

As the COVID-19 positive case numbers for the state continue to increase daily, the Arts Commission discussed holding their regular December 15, 2020 meeting via Zoom to mitigate the risk of COVID-19 exposure. General consensus confirmed that the meeting would be held via Zoom and if Commissioners do not have access to Zoom, they could attend the meeting in Conference Room 3 with Staff Liaison, Stephanie Lincoln.

JANUARY MEETING

As the COVID-19 positive case numbers for the state continue to increase daily, the Arts Commission discussed their plans for the January meeting which is typically held at a restaurant. It was decided that the meeting would be either at City Hall or Zoom and not held at a restaurant.

2021 COMMISSION REAPPOINTMENTS

Commission John Kocon and Commission Chair Mary Ann Kehn both have terms that will expire on December 31, 2020. Each of them were notified and given the option to be reappointed and asked to give their decision by the December 15, 2020 meeting.

NEXT MEETING

The next meeting of the Arts Commission will be on Tuesday, December 15, 2020, at 6:00 PM by Zoom and at Coon Rapids City Hall, Conference Room #3, 11155 Robinson Dr NW, Coon Rapids, MN, 55433.

ADJOURN

Motion to adjourn by William Reichenborn at 6:40 p.m.
Seconded by Ellen Feuling.
Motion passed unanimously.

Respectfully submitted by Stephanie Lincoln, Staff Liaison



Arts Commission - Regular

2.

Meeting Date: 12/14/2020

Subject: Continue Planning of the 2021 Winter Concerts

INTRODUCTION

At the August 25th and the November 17th, 2020 Arts Commission Meetings, it was decided to cancel the 2021 Winter Concert Series due to COVID-19 restrictions and the limited audience allowances. City Manager, Matt Stemwedel, is now encouraging the Arts Commission to plan a Virtual Winter Concert Series in place of the canceled in-person series. Since the first concert date is January 14, Betty Rydell was chosen to perform as her concert was cancel last winter.

Each of the 90-minute concerts will be recorded by CTN Studios on the night of the scheduled performance and then broadcasted on then next night as a 'Premiere Event" on a CTN Studios Cable Channel.

The Arts Commission is asked to start organizing the rest of the concert performer line-up for the remaining dates.

The remaining dates are:

February 11th

March 11th

April 8th

DISCUSSION

RECOMMENDATION



Arts Commission - Regular

3.

Meeting Date: 12/14/2020

Subject: Consider 2020 Holiday Lighting Contest Entries and Final Results for Sub-Committee

INTRODUCTION

Arts Commission is asked to view the 2020 Holiday Lighting Contest entries, tabulate the scores and review the final results from the judging sub-committee.

DISCUSSION

RECOMMENDATION



Arts Commission - Regular

4.

Meeting Date: 12/14/2020

Subject: Consider Commission Terms Expiring in 2020

INTRODUCTION

The following Arts Commissioners three year term will expire at the end of 2020: Mary Ann Kehn and John Kocon. These Commissioners are asked to consider if they would like to serve on the Arts Commission for an additional term.

DISCUSSION

RECOMMENDATION



Arts Commission - Regular

5.

Meeting Date: 12/14/2020

Subject: Consider Commission Elections

INTRODUCTION

The Arts Commission is asked to discuss 2021 officer positions of Chair, Co-Chair, and Treasurer and appoint Commissioners for each position.

DISCUSSION

RECOMMENDATION
