



ARTS COMMISSION AGENDA
Monday, May 17, 2021
6:00 p.m.
City Hall
Conference Room #1

Call to Order

Roll Call

Adopt Agenda

Approval of Minutes of Previous Meeting

1. Approve Minutes from the April 19, 2021 Meeting

Old Business

2. Continue Planning for the 2021 Holiday Lighting Contest
3. Continue Discussion and Brainstorming on Place-Making / Port Riverwalk Art Installation Project
4. Consider Signing Up for Summer in the City Meetings

New Business

5. Informational Item: Mayoral Proclamation for Sherwin Linton Day, June 3rd and Presentation at Summer Concert

Other Business

6. June Meeting Options

Adjourn



Arts Commission - Regular

1.

Meeting Date: 05/17/2021

Subject: Approve Minutes from the April 19, 2021 Meeting

INTRODUCTION

DISCUSSION

RECOMMENDATION

Attachments

April 19 Arts Commission Meeting Minutes

COON RAPIDS ARTS COMMISSION MEETING MINUTES FOR 4/19/2021

The 4/19/2021 meeting of the Arts Commission was called to order at 6:00 p.m. by the Chair Mary Ann Kehn via Zoom Webinar and In-Person.

Commissioners Present: Mary Ann Kehn (Chair), Ellen Feuling, George Blindauer, Amy Kuechle, William Reichenborn, Elaine Stulc, Anthony Mills Donna Carson

Commissioners Not Present: John Kocon,

Guests Present: Grant Ferneilus (Community Development Director) and Becky Wegscheid (SPAAR)

Staff Liaison: Stephanie Lincoln (Deputy City Clerk)

ADOPT AGENDA

Meeting called to order at 6:00 p.m. by Chair Mary Ann Kehn.

Motion by Elaine Stulc to accept the agenda as written.
Seconded by Donna Carson.
Motion passed unanimously.

APPROVAL OF MINUTES

APPROVAL OF THE MARCH 15, 2021 MINUTES

Motion by Donna Carson to approve the March 15, 2021 Minutes as written.
Seconded by Ellen Feuling.
Motion passed unanimously.

OLD BUSINESS

CONSIDER DISPLAY BOARD FOR THE SUMMER IN THE CITY MEETINGS

Per the discussion at the March 15, 2021 Arts Commission Meeting, a display board was created by the City's Communication Department to be used at the up-coming Summer in the City Meetings. The Arts Commission was asked to view the display board and make suggestions for changes if needed. After the Commission viewed the display board, general consensus was to keep the design as is.

CONTINUE PLANNING FOR THE 2021 SUMMER CONCERT SERIES

The Arts Commission discussed final plans for the Summer Concerts. Due to Covid 19 restrictions, golf carts will not be provided this summer at each of the concerts. The Boy Scouts and Lions have agreed to be at each concert and sell food as in past years. A separate microphone is also being researched by CTN Studios so that Arts Commission announcements can be made to the crowd. Nyakde Tot has agreed to again be the Staff Person at each concert, and program flyers will be available in a stack for the crowd to take, but Commissioners won't be handing them out. The Arts Commission also discussed having a "fill-in" band or two in case a band is unable to perform due to illness.

Motion by Ellen Feuling to contact the Good Foot Express and Backyard Band to see if they would be interested in being backup bands for the Summer Concerts and also inquire about pricing.
Seconded by Amy Kuechle.

Motion passed unanimously.

CONTINUE PLANNING FOR 2021 PHOTO CONTEST

The Arts Commission discussed details for the 2021 Photo Contest. Details included: Guidelines, date range of photos accepted, and judging criteria.

Motion by Ellen Feuling to update the guidelines and change the date range of photos accepted from 2016 to 2018 and later.

Seconded by Amy Kuechle.

Motion passed unanimously.

Motion by Donna Carson to update the judging criteria and include definitions of each criteria.

Seconded by Amy Kuechle.

Motion passed unanimously.

CONTINUE PLANNING FOR 2021 HOLIDAY LIGHTING CONTEST

The Arts Commission discussed details for the 2021 Holiday Lighting Contest.

Motion by Ellen Feuling to table this item for further discussion at the next meeting.

Seconded by Amy Kuechle.

Motion passed unanimously.

NEW BUSINESS

DISCUSS PLACE-MAKING PROJECT

Becky Wegscheid, a representative from the St. Paul Area Association of Realtors and Grant Fernelius, Community Development Director, presented a new pilot initiative for a place-making project near Port Riverwalk in Coon Rapids. The Arts Commission was invited to give feedback on interest in this project and were encouraged to start brain-storming ideas of public art displays they would like to see for this project.

Motion by Anthony Mills to table this item for further discussion at the next meeting.

Seconded by Ellen Feuling.

Motion passed unanimously.

OTHER BUSINESS

POTENTIAL NEW COMMISSION MEMEBER

After further consideration, Tracy Youngblom, has withdrawn her application to join the Arts Commission.

MAY ARTS COMMISSION MEETING

Because there is only one Zoom License and City Council will be using that license for their May 18, 2021 meeting, the Arts Commission cannot use the license on their regularly scheduled meeting date.

Motion by Elaine Stulc to move the May Arts Commission meeting to Monday, May 17, 2021 at 6:00 p.m. and hold the meeting in-person with a Zoom Link option for those that cannot make the meeting.

Seconded by George Blindauer.

Motion passed unanimously.

NEXT MEETING

The next meeting of the Arts Commission will be on Monday, May 17, 2021, at 6:00 PM in-person and by Zoom.

ADJOURN

Motion to adjourn by Donna Carson at 7:06 p.m.

Seconded by Anthony Mills.

Motion passed unanimously.

Respectfully submitted by Stephanie Lincoln, Staff Liaison



Arts Commission - Regular

2.

Meeting Date: 05/17/2021

Subject: Continue Planning for the 2021 Holiday Lighting Contest

INTRODUCTION

The Arts Commission is asked to continue planning the 2021 Holiday Lighting Contest. Details to consider are:

Categories: Keep the two categories from past contests, add additional category?

Past Winner allowed to enter again?

Judging criteria changes?

See attached 2020 Entry Form and Judging Form

See attached Snow Sculpture Judging Sheet from the Snowflake Days Contest as an example

DISCUSSION

RECOMMENDATION

Attachments

Snow Sculpture Contest Judging Form

2020 Holiday Lighting Contest Judging Form

2020 Holiday Lighting Contest Entry Form



2021

Snow Sculpture Contest Judging Form

Judge's Name: _____

Judging will be based on the following criteria:	Possible Points	Judge's Score
WORKMANSHIP		
Originality (1-10 Points Awarded)	10	
Quality of Work (1-10 Points Awarded)	10	
➤ Excellent workmanship and construction, shows much effort ➤ Good workmanship and construction ➤ Good to fair workmanship and construction, shows effort, but could have been better ➤ Snow sculpture poorly designed and constructed ➤ Sloppy workmanship, hurriedly constructed		
DESIGN / THEME		
Originality (1-10 Points Awarded)	10	
➤ Unusual materials, well used, shows imagination and ingenuity ➤ Materials used show thought and imagination ➤ Materials adequately portray theme ➤ Fair to poor use of constructional materials, float theme not well portrayed		
GENERAL EFFECT (1-20 Points Awarded)	20	
➤ Judge's personal selection as best of contest ➤ Super sculpture ranks in the top three sculptures ➤ Excellent overall appearance, a real crowd pleaser ➤ Good overall appearance ➤ Overall appearance is fair to poor		
TOTAL POSSIBLE POINTS	50	

Prizes:

1st place: \$200

2nd place: \$150

3rd place: \$100

Sponsored by the Coon Rapids Snowflake Days Committee, Coon Rapids Community Strength Foundation and the City of Coon Rapids



2020 Coon Rapids Holiday Lighting Contest

Judging Period: December 10-13, 2020

Contest Judging Sheet

Entry Address:	
Category:	
Rating (1 – 10; 10 being the highest) *Judging based on overall impact, visual appeal, uniqueness, variety, safety, and tidiness	
Visual Appeal: (circle one)	1 2 3 4 5 6 7 8 9 10
Uniqueness: (circle one)	1 2 3 4 5 6 7 8 9 10
Variety: (circle one)	1 2 3 4 5 6 7 8 9 10
Tidiness: (circle one)	1 2 3 4 5 6 7 8 9 10
Safety: (circle one)	1 2 3 4 5 6 7 8 9 10
Overall Impact: (circle one)	1 2 3 4 5 6 7 8 9 10
Total Score:	
Notes/Special Considerations:	

Light up COON RAPIDS

2020 HOLIDAY LIGHTING CONTEST

BROUGHT TO YOU BY THE COON RAPIDS ARTS COMMISSION

The Coon Rapids Arts Commission encourages all Coon Rapids residents to help in lighting up the city and share in the magic of the holidays.

Enter the 2020 Holiday Lighting Contest online or with this form:

- 1) Fill out an entry form online at www.coonrapidsmn.gov
- 2) Fill out this paper entry form below and email it to mail@coonrapidsmn.gov or mail it to
City of Coon Rapids, 11155 Robinson Drive, Coon Rapids, MN 55433

ALL ENTRIES MUST BE RECEIVED BY NOON FRIDAY, DECEMBER 4, 2019.

Entries will be judged during the time period of December 10-13 from 5:30 p.m. – 10 p.m.
Judging is based on overall impact, visual appeal, uniqueness, variety, safety and tidiness.

Winners are selected by the Arts Commissioners & all decisions are final.

Winners will be announced on CTN Channels 15 & 16, posted on the Coon Rapids website, in the City Newsletter and through social media.

Prizes awarded

Still - Property – 1st Place: \$100 • 2nd Place: \$50

Motion - Property – 1st Place: \$100 • 2nd Place: \$50

ENTRY FORM

(Please select which category you are entering)

- ☐ **Still - Property** • Non-moving light display on a house, yard, fence, tree or any combination listed.
- ☐ **Motion - Property** • Moving light display on a house, yard, fence, tree or any combination listed.

All Information is required for registration. Please fill out the form completely. You may only enter 1 category.

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail Address: _____

Evening Phone #: _____

I certify that I am the owner/renter, or that I am related to the owner/renter of the above listed location. I understand that upon submission, the photographs taken during judging of the holiday decorations and all of the copy & trademark rights associated with the photographs, become the property of the City of Coon Rapids. I hereby grant permission to the City of Coon Rapids to use these photographs at its discretion for publicity and public relations with no compensation or credit to me or to any of the subjects in the photograph. I also grant permission to publish my address on promotional materials including the City website so the public can be invited to view the lighting displays in the city after all submissions are received. I understand this may mean more traffic by my home and/or the public driving by to view my lighting display due to the promotion. Coon Rapids, MN addresses only.

Entrant Signature: _____ Date: _____

Signature of Parent or Guardian (if under 18 years of age): _____ Date: _____



Arts Commission - Regular

3.

Meeting Date: 05/17/2021

Subject: Continue Discussion and Brainstorming on Place-Making / Port Riverwalk Art Installation Project

INTRODUCTION

At the April Arts Commission Meeting, a representative from the St. Paul Area Association of Realtors and Grant Fernelius, Community Development Director presented an opportunity for collaboration on a place-making/art installation element near the Port Riverwalk area. The Arts Commission is asked to continue to brainstorm ideas on what the element might be. Attached is one idea designed by Commissioner Blindauer.

DISCUSSION

RECOMMENDATION

Attachments

Port Riverwalk Idea



LED Outdoor Lighted Sign

Highlighting a handful of Monthly Events:

Summer Concerts - List the Date & Band playing.

Community Strength Events - Date & Time

Civic Center Events - Garden Show - Date & Time

Council Meetings - Date & Time

General Community sayings - Stay Safe, Buckle Up, Food Shelf, Recycling

Weather - Temp and Time



Arts Commission - Regular

4.

Meeting Date: 05/17/2021

Subject: Consider Signing Up for Summer in the City Meetings

INTRODUCTION

Summer in the City Meetings have been scheduled. The Arts Commission is asked to work at the Arts Commission Information Table for each of the four meetings. They are asking for two people to work each of the meetings. If you are interested please sign up on the sheets that will be passed around the meeting tonight.

The Meetings are scheduled for:

June 8: Lions Coon Creek Park, 1664 119th Ave

June 22: Parkside Park, 700 99th Ave

July 13: Peppermint Stick Park, 11480 Raven St NW

July 27: Prospect Park, 3159 116th LN

DISCUSSION

RECOMMENDATION



Arts Commission - Regular

5.

Meeting Date: 05/17/2021

Subject: Informational Item: Mayoral Proclamation for Sherwin Linton Day, June 3rd and Presentation at Summer Concert

INTRODUCTION

Mayor Koch would like to present a proclamation for Sherwin Linton Day, June 3rd, 2021 at the first summer concert of the season. As a way to honor Sherwin Linton as a long time citizen of Coon Rapids and having a long successful music career, the proclamation will be read before his concert.

DISCUSSION

RECOMMENDATION



Arts Commission - Regular

6.

Meeting Date: 05/17/2021

Subject: June Meeting Options

INTRODUCTION

Arts Commission is asked to discuss the options available for the June meeting.

DISCUSSION

RECOMMENDATION
