



ARTS COMMISSION AGENDA
Tuesday, August 17, 2021
6:00 p.m.
City Hall
Conference Room #3

Call to Order

Roll Call

Adopt Agenda

Approve Minutes of the Previous Meeting

1. Approve Minutes from the June 15, 2021 Meeting

Old Business

2. 2021 Summer Concerts - Recap
3. Continue Discussion of 2022 Winter Concert Series Planning

New Business

4. Consider invitation to Work at the Coon Rapids North Star Lions Concessions at the Military Softball Tournament
5. Consider Invitation to Work at the Love My Pet Fair / Chalk Art Contest Booth on September 18, 2021

Other Business

Adjourn



Arts Commission - Regular

1.

Meeting Date: 08/17/2021

Subject: Approve Minutes from the June 15, 2021 Meeting

INTRODUCTION

Approval of Minutes of Previous Meeting

DISCUSSION

RECOMMENDATION

Attachments

June 15 2021 Arts Commission Meeting Minutes

COON RAPIDS ARTS COMMISSION MEETING MINUTES FOR 6/15/2021

The 6/15/2021 meeting of the Arts Commission was called to order at 6:00 p.m. by the Chair Mary Ann Kehn at Coon Rapids City Center, Conference Room #3, 11155 Robinson Drive, Coon Rapids MN 55433.

Commissioners Present: Mary Ann Kehn (Chair), Donna Carson, George Blindauer, Amy Kuechle, William Reichenborn, Elaine Stulc, Anthony Mills Ellen Feuling

Commissioners Not Present: John Kocon,

Guests Present:

Staff Liaison: Stephanie Lincoln (Deputy City Clerk)

ADOPT AGENDA

Meeting called to order at 6:00 p.m. by Chair Mary Ann Kehn.

Motion by Donna Carson to accept the agenda as written.
Seconded by Amy Kuechle.
Motion passed unanimously.

APPROVAL OF MINUTES

APPROVAL OF THE MAY 17, 2021 MINUTES

Motion by Elaine Stulc to approve the May 17, 2021 Minutes as written.
Seconded by Donna Carson.
Motion passed unanimously.

OLD BUSINESS

CONTINUE PLANNING FOR 2021 HOLIDAY LIGHTING CONTEST

The Arts Commission discussed details for the 2021 Holiday Lighting Contest.

Motion by Ellen Feuling to change the look and format of the judging form to eliminate the categories of Tidiness and Safety, change the category of Uniqueness to Creativity and increase the possible points earned from 10 to 20 in the Overall Impact Category.
Seconded by Anthony Mills.
Motion passed unanimously.

CONTINUE DISCUSSION ON PLACE-MAKING/PORT RIVERWALK ART INSTALLATION PROJECT

The Arts Commission discussed ideas of different art installations for Port Riverwalk. General consensus was to table this discussion until a Public Art Installation Plan is created staff and approved by City Council.

NEW BUSINESS

REVIEW SUMMER CONCERT DETAILS

The Arts Commission discussed the first two concerts and how they have been received. The heat may have affected the number of people who have attended each concert so far, but the crowd that did attend seemed to really enjoy the performers. Discussion also revolved around some concert goers mentioning that they really miss the option of a golf cart shuttle this year. With COVID restrictions still in place at the time of concert

planning, it was decided not to offer the option of the golf cart shuttle this year. This will hopefully be offered again next year. They also discussed that the Boy Scouts mentioned that the popcorn machine isn't working correctly. They offered to take it home and see if they can find a replacement part. The Arts Commission discussed what the plans should be moving forward if they are unable to repair the issue. It was decided that the Arts Commission wouldn't replace the machine and that the Boy Scouts should be encouraged to purchase their own popcorn machine.

CONSIDER 2022 WINTER CONCERT SERIES PLANNING

The Arts Commission began discussing the 2022 Winter Concert Series. Discussion included cake cutters, caricature artist attending the concerts, and bringing performer ideas to the next meeting.

RECEIVE CURRENT FINANCIAL REPORT

The Arts Commission received the current Financial Report.

OTHER BUSINESS

JULY ARTS COMMISSION MEETING

The Arts Commission discussed that the July meeting will be cancelled because Staff Liaison, Stephanie Lincoln, will not be able to attend.

Motion by George Blindauer to cancel the July meeting.

Seconded by Amy Kuechle.

Motion passed unanimously

NEXT MEETING

The next meeting of the Arts Commission will be on Tuesday, August 17, 2021, at 6:00 PM at Coon Rapids City Hall, Conference Room #3, 11155 Robinson Dr NW, Coon Rapids, MN, 55433.

ADJOURN

Motion to adjourn by Donna Carson at 6:46 p.m.

Seconded by Anthony Mills.

Motion passed unanimously.

Respectfully submitted by Stephanie Lincoln, Staff Liaison



Arts Commission - Regular

2.

Meeting Date: 08/17/2021

Subject: 2021 Summer Concerts - Recap

INTRODUCTION

As the last summer concert of the season has come and gone, the Arts Commission is asked to reflect on each of the concerts; what went well and what may need to be improved. Are there any performers that should be invited back? Should the Boy Scout Troop and Lions be invited back for next year?

DISCUSSION

RECOMMENDATION



Arts Commission - Regular

3.

Meeting Date: 08/17/2021

Subject: Continue Discussion of 2022 Winter Concert Series Planning

INTRODUCTION

The Arts Commission is asked to set the four dates for the 2022 Winter Concert Series and to bring their performer ideas to the meeting. Discussion and consideration will be ongoing until all four dates are filled and the details have been finalized.

Other items to discuss are the cake cutter and caricature artist attending the concerts.

DISCUSSION

RECOMMENDATION



Arts Commission - Regular

4.

Meeting Date: 08/17/2021

Subject: Consider invitation to Work at the Coon Rapids North Star Lions Concessions at the Military Softball Tournament

INTRODUCTION

The Coon Rapids North Star Lions have invited the Arts Commission to assist in working the concessions at their Annual Military Softball Tournament September 10, 11, and 12, 2021.

DISCUSSION

RECOMMENDATION



Arts Commission - Regular

5.

Meeting Date: 08/17/2021

Subject: Consider Invitation to Work at the Love My Pet Fair / Chalk Art Contest Booth on September 18, 2021

INTRODUCTION

The planning committee for the Love My Pet Fair has added a Chalk Art Contest for this year's event on September 18, 2021. They request that the Arts Commission work at the booth for the duration of the event and then be official judges for each of the age categories. See Attached documents from 2019 that give details and guidelines for the contest.

Event Schedule:

10:00-10:40am	Registration
10:40-11:40am	Artists will be creating their masterpieces
11:40-12:00pm	Judging
12:00pm	Announce winners at stage

DISCUSSION

RECOMMENDATION

Attachments

Contest Rules and Registration Form
Judging Criteria

Sidewalk Chalk Contest



**The Sidewalk Chalk Contest is held in conjunction with
Coon Rapids Pet Fair 2020**

The contest will be Saturday, September 19 - 10:00am – 12:00pm

Event Schedule:

10:00-10:40am	Registration
10:40-11:40am	Artists will be creating their masterpieces
11:40-12:00pm	Judging
12:00pm	Announce winners at stage

Prizes: Winner and runner up for each category will be awarded prize. No need to be present to win.

Registration: No entry fee. Preregistration is preferred or registration on site by 10:45, if spots are available. Registration will be taken on-line until Friday, September 13th or until full, space limited so sign up early.

Supplies: Participants will be provided with a large pack of chalk. Participants may bring their own, all chalk must be water-based.

Artists: Should bring their own

Design	Chalk Erasers	Knee pads	Sunscreen
Grid/Pattern	Camera	Water	Plastic Tarp (in case of rain)

Rules:

- Chalk will be provided to participants. Only non-oil based washable chalk may be in your design. No acrylic paints, liquid pastels, oil-based pastels, hard pastels, etc. will be allowed.
- Designs must not exceed beyond their designated square. Approximate size of square will be 4'x4'. Your design is not a square it must fit inside the 4'x4' square.
- All artwork must be appropriate for public viewing by all ages; No lewd, graphic violence, gore, nudity.
- No political messages, words, symbols, logos or advertisements intended as advertising may appear in the image or space provided.
- Digital photos will be taken, City of Coon Rapids reserves the right to use photographs for marketing, promotion and publicity purposes.
- Organizers have the right to disqualify and/or remove any inappropriate art or writing as they deem necessary.
- Spaces will be assigned on first come first served basis.
- Official judging based on a 1-5 scale on first impression, creativity, originality, skill and use of color. Decision of the judges are final.
- Organizers are not responsible for damage or defacing of artwork.

Weather:

All attempts will be made to hold the chalk art contest. In the event of inclement weather, please check the City of Coon Rapids website <https://www.coonrapidsmn.gov/> or Facebook page in case of cancellation.

For additional sidewalk chalk contest information contact:

City of Coon Rapids by email to hrobinson@coonrapidsmn.gov

Registration for the 2019 Sidewalk Chalk Art Contest Registration

Artist Name(s)*

Address*

City/State/Zip*

Phone*

Email Address*

Select Registration Category*

☐ 5-8 ☐ 9-13 ☐ 14-17 ☐ Adult Artist

Certification*

By typing my name in the box below I am stating that I have read the rules of the contest and agree to abide by the rules. I take full responsibility for myself and any person with me. I hereby release the City of Coon Rapids and all their representatives or volunteers from any and all liabilities, damages, losses, theft or injury resulting from the participation in the Sidewalk Chalk Contest. (If under the age of 18 a parent or guardian must agree to the rules)

Signature of Artist(s) / Parent or guardian, if Artists is under 18

2020 SIDEWALK CHALK CONTEST JUDGING CRITERIA

Judging Criteria	1	2	3	4	5	Totals
First Impression						
Creativity						
Originality						
Skill						
Use of Color						

Artist(s) Name _____

Artist number _____ Judge _____

Age Category ☐ 5-8 ☐ 9-13 ☐ 14-17 ☐ 18+ Adult