



ARTS COMMISSION AGENDA
Tuesday, October 18, 2022
5:30 p.m.
City Hall
Conference Room #3

Call to Order

Adopt Agenda

Approval of Minutes of Previous Meeting

1. Approve Minutes from the September 20, 2022 Meeting

Old Business

2. Continue Discussion of 2023 Winter Concert Series Planning
3. Continue Discussion of 2023 Summer Concert Series Planning

New Business

4. Administer Oaths of Office to Brian Sandberg
5. Receive Current Financial Report

Other Business

Adjourn



Arts Commission - Regular

1.

Meeting Date: 10/18/2022

Subject: Approve Minutes from the September 20, 2022 Meeting

INTRODUCTION

DISCUSSION

RECOMMENDATION

Attachments

9-20-22 Arts Commission Minutes

COON RAPIDS ARTS COMMISSION MEETING MINUTES FOR 9/20/2022

The 9/20/2022 meeting of the Arts Commission was called to order at 6:00 p.m. by the Chair Mary Ann Kehn at Coon Rapids City Center, Conference Room #3, 11155 Robinson Drive, Coon Rapids MN 55433.

Commissioners Present: Mary Ann Kehn (Chair), Donna Carson, Amy Kuechle, Elaine Stulc, William Reichenborn, Ellen Feuling

Commissioners Not Present: John Kocon

Guests Present: Brian Sandberg

Staff Liaison: Stephanie Lincoln

ADOPT AGENDA

Meeting called to order at 6:00 p.m. by Chair Mary Ann Kehn.

Motion by Donna Carson to accept the agenda as written.

Seconded by Amy Kuechle.

Motion passed unanimously.

APPROVAL OF MINUTES

APPROVAL OF THE AUGUST 16, 2022 MINUTES

Motion by Elaine Stulc to approve the August 16, 2022 Minutes as written.

Seconded by Donna Carson.

Motion passed unanimously.

OLD BUSINESS

CONTINUE DISCUSSION OF 2023 WINTER CONCERT SERIES PLANNING

The Arts Commission discussed the performer line-up for the 2023 Winter Concert Series with the following performers agreed upon:

1. Mia Dorr Trio – Blues/Jazz (\$300)

Motion by Amy Kuechle to have Mia Dow Trio play the January 12, 2023 Winter Concert.

Seconded by Donna Carson.

Motion passed unanimously.

2. The Mooners – Classic Rock (\$800)

Motion by Ellen Feuling to have The Mooners play the April 13, 2023 Winter Concert.

Seconded by Amy Kuechle.

Motion passed unanimously.

3. Richard Szyplinski – Accordion Variety (\$200)

Motion by Donna Carson to have Richard Szyplinski play the February 9, 2023 Winter Concert.

Seconded by William Reichenborn.

Motion passed unanimously.

NEW BUSINESS

JUDGE THE 2022 PHOTO CONTEST ENTRIES

The Arts Commission judged the photo submissions for the 2022 photo contest.

Motion by Ellen Feuling to award the 1st Place Prize of \$100 in the 18 Years and Over Category to Isabella Degris, 2nd Place Prize of \$50 in the 18 Years and Over Category to Brian Marquis, Honorary Mention to Tom Moehn for her photo submission. 1st Place Prize of \$100 in the 17 Years and Under to Grace Bruin, 2nd Place Prize of \$50 to Hudson Tanem.
Seconded by Amy Kuechle
Motion passed unanimously.

OTHER BUSINESS

CONSIDER NEW COMMISSION MEMBER APPLICATION OF BRIAN SANDBERG

The Arts Commission discussed the New Member Application of Brian Sandberg.

Motion by Donna Carson to recommend Brian Sandberg to City Council for a seat on the Arts Commission.
Seconded by Ellen Feuling.
Motion passed unanimously.

CONSIDER POTLUCK FOR OCTOBER 18 2022 MEETING

The Commissioners discussed having a walking tacos potluck at the October 18th Meeting and starting the meeting earlier so that they can enjoy the food and company.

Motion by Elaine Stulc to have a potluck at the October 18th Meeting and start the meeting at 5:30 p.m.
Seconded by Donna Carson.
Motion passed unanimously.

RECEIVE THANK YOU AND DONATION FROM PEGGY AND JEFF LEPAGE

Commissioner Elaine Stulc read a Thank You Note to the rest of the Commission on behalf of Peggy and Jeff LePage. They thanked the Arts Commission for all the work they do on choosing wonderful entertainment for each of the concerts. They also gave a donation to Community Strength Foundation to be used by the Arts Commission for additional entertainment.

START PLANNING FOR THE 2023 SUMMER CONCERT LINE-UP

The Arts Commission discussed the dates of the 2023 Summer Concerts and also discussed potential performers.

Motion by Donna Carson to set the 2023 Summer Concert dates as June 1, 8, 15, 22, 29, July 13, 20, 27, and August 3, 2023. Noting there will not be a concert on July 6 due to the 4th of July week.
Seconded by Ellen Feuling.
Motion passed unanimously.

Performer Selection included:

1. The Red Letter Band – Country (\$1,500)
Motion by Ellen Feuling to have The Red Letter Band play the June 1, 2023 Summer Concert.
Seconded by Elaine Stulc.
Motion passed unanimously.

2. The Revolution 5 – Beatles Tribute (fee TBD)
Motion by Ellen Feuling to have the Revolution 5 play the August 3, 2023 Summer Concert.
Seconded by Amy Kuechle.
Motion passed unanimously.

NEXT MEETING

The next meeting of the Arts Commission will be on Tuesday, September 20, 2022, at 6:00 PM at Coon Rapids City Hall, Conference Room #3, 11155 Robinson Dr NW, Coon Rapids, MN, 55433.

ADJOURN

Motion to adjourn by Donna Carson at 7:35 p.m.
Seconded by Amy Kuechle.
Motion passed unanimously.

Respectfully submitted by Stephanie Lincoln, Staff Liaison



Arts Commission - Regular

2.

Meeting Date: 10/18/2022

Subject: Continue Discussion of 2023 Winter Concert Series Planning

INTRODUCTION

The Arts Commission is asked to continue planning for the 2023 Winter Concerts and finalize all details so that tickets can start being sold mid-November.

DISCUSSION

RECOMMENDATION



Arts Commission - Regular

3.

Meeting Date: 10/18/2022

Subject: Continue Discussion of 2023 Summer Concert Series Planning

INTRODUCTION

The Arts Commission is asked to continue planning for the 2023 Summer Concert Series. At the last meeting the following dates were decided and the performers were penciled in for the dates below:

June 1 The Red Letter Band

June 8

June 15

June 22

June 29

July 13

July 20

July 27

August 3 The Revolution 5

DISCUSSION

RECOMMENDATION



Arts Commission - Regular

4.

Meeting Date: 10/18/2022

Subject: Administer Oaths of Office to Brian Sandberg

INTRODUCTION

The Oath of Office will be administered to Brian Sandberg, our newest Arts Commissioner.

DISCUSSION

RECOMMENDATION

Attachments

Oath of Office - Brian Sandberg



OATH OF OFFICE

STATE OF MINNESOTA)
COUNTY OF ANOKA) ss
CITY OF COON RAPIDS)

I, Brian Sandberg, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Minnesota, and discharge faithfully the duties of the office of Arts Commissioner for the City of Coon Rapids in the County of Anoka and State of Minnesota, to the best of my judgment and ability.

Brian Sandberg

WITNESSED:

Filed this 18th of October, 2022



Arts Commission - Regular

5.

Meeting Date: 10/18/2022

Subject: Receive Current Financial Report

INTRODUCTION

The Arts Commission is asked to receive the current financial report prepared by the Finance Department.

DISCUSSION

RECOMMENDATION

Attachments

9-30-22 Fund 26 Balance

CITY OF COON RAPIDS, MN
FUND 26000 - COMMISSIONS AND EVENTS FUND
FUND BALANCE BREAKDOWN AS OF SEPTEMBER 30, 2022

	ARTS 754	MISC 754	HISTORICAL COMMISSION 755	TOTAL
12/31/21 Fund Balance	\$ 2,529.80	\$ 1,786.55	\$ 1,943.92	\$6,260.27
Revenues thru 09/30/22 (excluding interest)	10,268.00			10,268.00
Expenditures thru 09/30/22	(11,848.32)	(4.00)		(11,852.32)
9/30/22 Fund Balance Before Interest	949.48	1,782.55	1,943.92	4,675.95
Interest Allocation Percentage	31.81%	32.64%	35.55%	100.00%
Interest Revenue*	8.86	9.09	9.90	27.85
9/30/22 Fund Balance	\$ 958.34	\$ 1,791.64	\$ 1,953.82	\$ 4,703.80

*Allocation is based on the average fund balance for the activity divided by the average fund balance for the total fund.

Average Total Fund Balance = \$5,468.11

Interest to Allocate = \$27.85