



ARTS COMMISSION AGENDA
Tuesday, April 18, 2023
6:00 p.m.
City Hall
Conference Room #3

Call to Order

Roll Call

Adopt Agenda

Approval of Minutes of Previous Meeting

1. Approve Minutes from the March 21, 2023 Meeting

Old Business

2. Administer Oaths of Office to Returning Arts Commission Members
3. Consider Next Steps in the Roll Out of the Public Arts Display Program
4. Consider Recap of 2023 Winter Concert Series

New Business

5. Consider Signing Up for Summer in the City Meetings

Other Business

Adjourn



Arts Commission - Regular

1.

Meeting Date: 04/18/2023

Subject: Approve Minutes from the March 21, 2023 Meeting

INTRODUCTION

Approval of Minutes of Previous Meeting

DISCUSSION

RECOMMENDATION

Attachments

March 21 2023 Minutes

COON RAPIDS ARTS COMMISSION MEETING MINUTES FOR 3/21/2023

The 3/21/2023 meeting of the Arts Commission was called to order at 6:00 p.m. by the Chair Mary Ann Kehn at Coon Rapids City Center, Conference Room #3, 11155 Robinson Drive, Coon Rapids MN 55433.

Commissioners Present: Mary Ann Kehn (Chair), Donna Carson, Elaine Stulc, William Reichenborn, Ellen Feuling, Brian Sandberg, Amy Kuechle

Commissioners Not Present: John Kocon

Guests Present:

Staff Liaison: Stephanie Lincoln

ADOPT AGENDA

Meeting called to order at 6:00 p.m. by Chair Mary Ann Kehn.

Motion by Donna Carson to accept the agenda as written.

Seconded by Ellen Feuling.

Motion passed unanimously.

APPROVAL OF MINUTES

APPROVAL OF THE JANUARY 17, 2023 MINUTES

Motion by Ellen Feuling to approve the January 17, 2023 Minutes as written.

Seconded by Elaine Stulc.

Motion passed unanimously.

APPROVAL OF THE FEBRUARY 21, 2023 MINUTES

Motion by Donna Carson to approve the February 21, 2023 Minutes as written.

Seconded by Ellen Feuling.

Motion passed unanimously.

OLD BUSINESS

CONSIDER PUBLIC ART DISPLAY PROGRAM DETAILS

The Arts Commission was asked to look over the documents created for the new Public Art Display Program. The documents are being reviewed by the City's Legal Department and as soon as they give their approval, the program will be available to roll out.

NEW BUSINESS

CONSIDER THE 2024 WINTER CONCERT PLANNING AND POSSIBLE CHANGES

With Winter Concert attendance decreasing each year, the Arts Commission discussed the options to change the current format. It was recommended that a survey be created and offered at the April Concert this year, asking the attendees to express music preferences, which months they would attend concerts, and any other suggestions on making the concerts more successful.

Discussion also revolved around the idea of collaborating with the Snow Days Board to incorporate a concert as part of the Snow Days event line-up.

Motion by Ellen Feuling to work in collaboration with the Snow Days Board to incorporate a concert as part of the event line-up.

Seconded by Donna Carson.

Motion passed unanimously.

CONSIDER REVISITING THE ADOPT-A-HYDRANT PAINTING CONTEST

The Arts Commission discussed the option of reviving the Adopt-A-Hydrant Painting Contest. It was decided that the idea is intriguing and pursuing it would be encouraged. Many details would still need to be ironed out and it would need to be discussed further before making a decision.

OTHER BUSINESS

SUMMER CONCERT FUNDING APPROVED BY COMMUNITY STRENGTH FOUNDATION

Chair, Mary Ann Kehn informed the Commission that the request for grant funds in the amount of \$9,118 have been approved by the Community Strength Foundation. With the donation from the Lions as part of the food sales at last year's Summer Concerts in the amount of \$2,032 and the grant from the Community Strength Foundation, the Summer Concerts will be fully funded.

SAVE THE DATE - COMMISSION APPRECIATION DINNER – APRIL 24, 2023

The Arts Commission were informed of the Commission Appreciation Dinner that will take place on April 24, 2023.

NEXT MEETING

The next meeting of the Arts Commission will be on Tuesday, April 18, 2023, at 6:00 PM at Coon Rapids City Hall, Conference Room #3, 11155 Robinson Dr NW, Coon Rapids, MN, 55433.

ADJOURN

Motion to adjourn by Donna Carson at 6:40 p.m.

Seconded by Amy Kuechle.

Motion passed unanimously.

Respectfully submitted by Stephanie Lincoln, Staff Liaison



Arts Commission - Regular

2.

Meeting Date: 04/18/2023

Subject: Administer Oaths of Office to Returning Arts Commission Members

INTRODUCTION

The Oath of Office will be administered to returning Commissioners Amy Keuchle, Donna Carson, and William Reichenborn.

DISCUSSION

RECOMMENDATION

Attachments

Oath for Amy Keuchle

Oath for Donna Carson

Oath for William Reichenborn



OATH OF OFFICE

STATE OF MINNESOTA)
COUNTY OF ANOKA) ss
CITY OF COON RAPIDS)

I, Amy Keuchle, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Minnesota, and discharge faithfully the duties of the office of Arts Commissioner for the City of Coon Rapids in the County of Anoka and State of Minnesota, to the best of my judgment and ability.

WITNESSED:

Filed this 18th of April, 2023.



OATH OF OFFICE

STATE OF MINNESOTA)
COUNTY OF ANOKA) ss
CITY OF COON RAPIDS)

I, Donna Carson, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Minnesota, and discharge faithfully the duties of the office of Arts Commissioner for the City of Coon Rapids in the County of Anoka and State of Minnesota, to the best of my judgment and ability.

WITNESSED:

Filed this 18th day of April, 2023.



OATH OF OFFICE

STATE OF MINNESOTA)
COUNTY OF ANOKA) ss
CITY OF COON RAPIDS)

I, William Reichenborn, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Minnesota, and discharge faithfully the duties of the office of Arts Commissioner for the City of Coon Rapids in the County of Anoka and State of Minnesota, to the best of my judgment and ability.

WITNESSED:

Filed this 18th of April, 2023.



Arts Commission - Regular

3.

Meeting Date: 04/18/2023

Subject: Consider Next Steps in the Roll Out of the Public Arts Display Program

INTRODUCTION

The Arts Commission is asked to consider the next phase of the Public Art Display Program roll out. The drafted documents have all been approved by the Legal Department and the next step is to start advertising the program and send out the Request For Arts to the local art community. The Arts Commission is asked to create a mailing list of local art organizations, communities, and schools.

Some ideas:

Anoka Hennepin Community College
Arts Departments for the School District
Rum River Art Center
North Suburban Center for the Arts

DISCUSSION

RECOMMENDATION



Arts Commission - Regular

4.

Meeting Date: 04/18/2023

Subject: Consider Recap of 2023 Winter Concert Series

INTRODUCTION

The Arts Commission is asked to discuss what went well for the 2023 Winter Concert Series, what improvements could be made in the future, and which performers to potentially invite back.

DISCUSSION

RECOMMENDATION



Arts Commission - Regular

5.

Meeting Date: 04/18/2023

Subject: Consider Signing Up for Summer in the City Meetings

INTRODUCTION

Summer in the City Meetings have been Scheduled. The Arts Commission is asked to work at the Arts Commission Information table for each of the three meetings. They are asking for two people to work each of the meetings. If you are interested please sign up on the sheets that will be passed around the meeting tonight.

The Meetings are scheduled for:

June 13, 6:30 p.m. – Summer in the City at Moor Park (10921 Magnolia St NW)

June 27, 6:30 p.m. – Summer in the City at Woodcrest Park (1901 103rd Ave NW)

July 11, 6:30 p.m. – Summer in the City at Boulevard Park (11000 Crooked Lake Boulevard)

DISCUSSION

RECOMMENDATION
