



## **ARTS COMMISSION AGENDA**

**Tuesday, December 12, 2023**

**6:00 p.m.**

**City Hall**

**Conference Room #3**

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### **Call to Order**

### **Adopt Agenda**

### **Approval of Minutes of Previous Meeting**

1. Approve Minutes from the November 21, 2023 Meeting

### **Old Business**

2. Consider 2023 Holiday Lighting Contest Entries and Final Results of Judge Sub-Committee
3. Continue 2024 Summer Concert Series Planning

### **New Business**

4. Consider Commission Elections for 2023

### **Other Business**

### **Adjourn**



**Arts Commission - Regular**

**1.**

**Meeting Date:** 12/12/2023

**Subject:** Approve Minutes from the November 21, 2023 Meeting

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**INTRODUCTION**

The Arts Commission is asked to review the attached minutes from the previous meeting and approve.

**DISCUSSION**

**RECOMMENDATION**

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**Attachments**

November 21 2023 Minutes

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## **COON RAPIDS ARTS COMMISSION MEETING MINUTES FOR 11/21/2023**

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The 11/21/2023 meeting of the Arts Commission was called to order at 6:00 p.m. by the Chair Mary Ann Kehn at Coon Rapids City Center, Conference Room #3, 11155 Robinson Drive, Coon Rapids MN 55433.

**Commissioners Present:** Mary Ann Kehn (Chair), Brian Sandberg, Elaine Stulc, William Reichenborn, Ellen Feuling, Donna Carson, Amy Kuechle John Kocon

**Commissioners Not Present:**

**Guests Present:** Hellen Kocon

**Staff Liaison:** Stephanie Lincoln

### **ADOPT AGENDA**

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Meeting called to order at 6:00 p.m. by Chair Mary Ann Kehn.

Motion by Donna Carson to accept the agenda as written.

Seconded by Ellen Feuling.

Motion passed unanimously.

### **APPROVAL OF MINUTES**

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#### **APPROVAL OF THE OCTOBER 17, 2023 MINUTES**

Motion by Ellen Feuling to approve the October 17, 2023 Minutes as written.

Seconded by Elaine Stulc.

Motion passed unanimously.

### **OLD BUSINESS**

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#### **CONTINUE 2024 SUMMER CONCERT SERIES PLANNING**

The Arts Commission discussed the performer line-up and dates for the 2024 Summer Concert Series. The Commission tentatively selected all performers and will contact each of them to negotiate pricing and solidify the performance date. The tentative performer selection includes the following:

1. The Castaways – June 6, 2024
2. Power of Ten – June 13, 2024
3. The Holy Rockin Rollers – June 20, 2024
4. The Backyard Band – June 27, 2024
5. The Red Letter Band – July 11, 2024
6. The Naked Cowboys - July 18, 2024
7. Pirates, Guitars and Beach Front Bars – July 25, 2024
8. Jonah and the Whales – August 1, 2024
9. Revolution 5 – August 8, 2024

Motion by Ellen Feuling to have the nine artists tentatively perform for the 2024 Summer Concert.

Seconded by Amy Kuechle.

Motion passed unanimously.

#### REMINDER OF THE CHANGE IN DATE FOR DECEMBER ARTS COMMISSION MEETING

The Arts Commission was reminded that the December 2023 meeting has been moved from December 19, 2023 to December 12, 2023.

#### CONSIDER THE ARTS COMMISSION BY-LAWS AND THE PURPOSED REVISIONS

The Arts Commission reviewed the purposed By-Laws along with the City Charter, City Code, and a recent Resolution outlining expectation of City Council regarding Commissions, Boards, and Committees.

Motion by Donna Carson to approve the proposed revisions to the Arts Commission By-Laws.

Seconded by Amy Kuechle.

Motion passed unanimously.

#### **NEW BUSINESS**

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##### RECEIVE CURRENT FINANCIAL REPORT

The Arts Commission reviewed the Financial Report for the month ending October, 2023.

##### CONSIDER THE 2024 ARTS COMMISSION ANNUAL WORK PLAN

The Arts Commission reviewed and updated their Annual Work Plan (Event Calendar) to submit to City Council as required by City Charter 3-204.

Motion by Ellen Feuling approve the Annual Work Plan (Event Calendar) to submit to City Council as required by City Charter 3-204.

Seconded by Donna Carson.

Motion passed unanimously.

##### CONSIDER 2023 HOLIDAY LIGHTING CONTEST JUDGE SUB-COMMITTEE

The Arts Commission formed a Holiday Lighting Contest Sub-Committee to judge entries. The following Commissioners will be part of the Sub Committee: John Kocon, Elaine Stulc, Amy Kuechle, and Donna Carson. The Sub-Committee will meet in the City Hall parking lot at 5:30 pm on December 7<sup>th</sup>, 2023 to judge each location. Elaine will pick up the map and Judging Sheets on December 6<sup>th</sup>, 2023.

##### CONSIDER ARTIST SELECTION FOR THE PUBLIC ART DISPLAY PROGRAM – JAN – MARCH PERIOD

The Arts Commission reviewed the submitted art applications and discussed that they met the parameters of the program.

Motion by Donna Carson to approve the submitted art applications and invite the artists to display the art pieces.

Seconded by Amy Kuechle.

Motion passed unanimously.

#### **OTHER BUSINESS**

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##### INTORDUCED COMMISSION TO POTENTIAL NEW MEMBER

The Arts Commission introduced themselves to a potential new member, Hellen Kocon.

#### **NEXT MEETING**

The next meeting of the Arts Commission will be on Tuesday December 12, 2023, at 6:00 PM at Coon Rapids City Hall, Conference Room #3, 11155 Robinson Dr NW, Coon Rapids, MN, 55433.

## **ADJOURN**

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Motion to adjourn by Donna Carson at 6:58 p.m.  
Seconded by Elaine Stulc.  
Motion passed unanimously.

Respectfully submitted by Stephanie Lincoln, Staff Liaison



**Arts Commission - Regular**

**2.**

**Meeting Date:** 12/12/2023

**Subject:** Consider 2023 Holiday Lighting Contest Entries and Final Results of Judge Sub-Committee

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**INTRODUCTION**

The Arts Commission is asked to view the 2023 Holiday Lighting Contest entries, tabulate the scores and review the final results from the judging sub-committee.

**DISCUSSION**

**RECOMMENDATION**

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**Arts Commission - Regular**

**3.**

**Meeting Date:** 12/12/2023

**Subject:** Continue 2024 Summer Concert Series Planning

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**INTRODUCTION**

The Arts Commission is asked to continue discussion of the performer line-up for the 2024 Summer Concert series.

The following performers were selected at the last meeting:

1. The Castaways – June 6, 2024
2. Power of Ten – June 13, 2024
3. The Holy Rockin Rollers – June 20, 2024
4. The Backyard Band – June 27, 2024
5. The Red Letter Band – July 11, 2024
6. The Naked Cowboys - July 18, 2024
7. Pirates, Guitars and Beach Front Bars – July 25, 2024
8. Jonah and the Whales – August 1, 2024
9. Revolution 5 – August 8, 2024

The Commission is asked to confirm contact with each performer and vote on the negotiated prices of each.

**DISCUSSION**

**RECOMMENDATION**

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**Arts Commission - Regular**

4.

**Meeting Date:** 12/12/2023

**Subject:** Consider Commission Elections for 2023

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**INTRODUCTION**

The Arts Commission is asked to discuss 2024 officer positions of Chair, Co-Chair, and Treasurer and appoint Commissioners for each position.

**DISCUSSION**

**RECOMMENDATION**

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