



ARTS COMMISSION AGENDA
Tuesday, April 16, 2024
6:00 p.m.
City Hall
Conference Room #3

Call to Order

Adopt Agenda

Approval of Minutes of Previous Meeting

1. Approve Minutes from the March 19, 2024 Meeting

Old Business

2. Consider New Arts Commission Shirts
3. Consider 2024 Winter Concert Recap

New Business

4. Administer Oath of Office to Helen Kocon
5. Consider Sign Up for the Summer in the City Meetings

Other Business

Adjourn



Arts Commission - Regular

1.

Meeting Date: 04/16/2024

Subject: Approve Minutes from the March 19, 2024 Meeting

INTRODUCTION

The Arts Commission is asked to review the meeting minutes from March 19, 2024 and give approval.

DISCUSSION

RECOMMENDATION

Attachments

March 19 2024 Arts Commission Meeting Minutes

COON RAPIDS ARTS COMMISSION MEETING MINUTES FOR 3/19/2024

The 3/19/2024 meeting of the Arts Commission was called to order at 6:00 p.m. by the Chair Mary Ann Kehn at Coon Rapids City Center, Conference Room #3, 11155 Robinson Drive, Coon Rapids MN 55433.

Commissioners Present: Mary Ann Kehn (Chair), Donna Carson, Ellen Feuling, Elaine Stulc, Amy Kuechle, Brian Sandberg,

Commissioners Not Present: Helen Kocon , William Reichenborn

Guests Present: Marian Cook

Staff Liaison: Stephanie Lincoln

ADOPT AGENDA

Meeting called to order at 6:00 p.m. by Chair Mary Ann Kehn.

Motion by Donna Carson, to accept the agenda as written.

Seconded by Ellen Feuling.

Motion passed unanimously.

APPROVAL OF MINUTES

APPROVAL OF THE JANUARY 16, 2024 MINUTES

Motion by Ellen Feuling to approve the January 16, 2024 Minutes with changes noted.

Seconded by Amy Kuechle.

Motion passed unanimously.

OLD BUSINESS

NONE

NEW BUSINESS

ADMINISTER OATH OF OFFIC TO HELEN KOCON

This item was tabled.

CONSIDER ARTIST SELECTION FOR THE PUBLIC ART DISPLAY PROGRAM – APRIL THROUGH JUNE PERIOD

The Arts Commission reviewed the submitted art applications and discussed that they met the parameters of the program.

Motion by Ellen Feuling to approve the submitted art applications and invite the artists to display the art pieces.

Seconded by Donna Carson.

Motion passed unanimously.

CONSIDER JUNE AND AUGUST MEETING DATES

The Arts Commission discussed the regularly scheduled meeting dates for June and August and moving or canceling as needed due to the fact that the Staff Liaison will not be able to attend these meetings.

Motion by Elaine Stulc to cancel the June meeting and move the August meeting to August 27th, 2024.
Seconded by Ellen Feuling.
Motion passed unanimously.

CONSIDER NEW ARTS COMMISSION SHIRTS

The Arts Commission discussed the idea of ordering new shirts for the Commission. More information is needed and will be discussed at the next meeting.

OTHER BUSINESS

ANNOUNCEMENT OF SUMMER IN THE CITY MEETING DATES

The dates for the Summer in the City were announced and the Arts Commission is asked to look at their schedules and see which dates they would like to work and sign up at the next meeting.

ANNOUNCEMENT OF COMMISSION APPRECIATION DINNER DATE

The Arts Commission was informed that the Commission Appreciation Dinner is scheduled for April 29, 2024.

TABLE CLOTH REVEAL

Commissioner Ellen Feuling revealed the table cloth that she designed for the Summer in the City Meetings table.

MARIAN COOK INTRODUCED ARCHSTONE WORKSPACE

Marian Cook informed the Commission of her new business that just opened in Coon Rapids named Archstone Workspace in hopes that the Arts Commission would like to collaborate in some capacity in the future. The Archstone Workspace is a coworking clubhouse and offers space for private offices, conference, team & event rooms and is located at 9145 Springbrook Dr NW.

NEXT MEETING

The next meeting of the Arts Commission will be on Tuesday, April 16, 2024, at 6:00 PM at Coon Rapids City Hall, Conference Room #3, 11155 Robinson Dr NW, Coon Rapids, MN, 55433.

ADJOURN

Motion to adjourn by Donna Carson at 6:51 p.m.
Seconded by Ellen Feuling.
Motion passed unanimously.

Respectfully submitted by Stephanie Lincoln, Staff Liaison



Arts Commission - Regular

2.

Meeting Date: 04/16/2024

Subject: Consider New Arts Commission Shirts

INTRODUCTION

The Arts Commission is asked to discuss the idea of purchasing new shirts for the coming year's events. In the past, the shirts were purchased on Amazon and then the screen printing was applied by a third party. It would be a cost that each Commissioner would have to pay out of pocket and the shirts would all be required to be the same. Is this something that everyone is interested in doing again?

DISCUSSION

RECOMMENDATION



Arts Commission - Regular

3.

Meeting Date: 04/16/2024

Subject: Consider 2024 Winter Concert Recap

INTRODUCTION

The Arts Commission is asked to discuss the 2024 Winter Concert Series and note things that went well along with things that could be changed or improved.

DISCUSSION

RECOMMENDATION



Arts Commission - Regular

4.

Meeting Date: 04/16/2024

Subject: Administer Oath of Office to Helen Kocon

INTRODUCTION

The Oath of Office will be administered to Helen Kocon, our newest Arts Commissioner.

DISCUSSION

RECOMMENDATION

Attachments

Oath of Office - Helen Kocon



OATH OF OFFICE

STATE OF MINNESOTA)
COUNTY OF ANOKA) ss
CITY OF COON RAPIDS)

I, Helen Kocon, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Minnesota, and discharge faithfully the duties of the office of Arts Commissioner for the City of Coon Rapids in the County of Anoka and State of Minnesota, to the best of my judgment and ability.

Helen Kocon

WITNESSED:

Filed this 16th of April, 2024



Arts Commission - Regular

5.

Meeting Date: 04/16/2024

Subject: Consider Sign Up for the Summer in the City Meetings

INTRODUCTION

Summer in the City Meetings have been scheduled. The Arts Commission is asked to work at the Arts Commission Information table for each of the three meetings. They are asking for two people to work at each of the meetings.

The meetings are scheduled for:

June 11, Mercy Park, 3950 115th Ave

June 25, Prairie Oaks Park, 1455 127th Ave

July 16, Woodview Park, 11540 Olive St

DISCUSSION

RECOMMENDATION
