



PARK & RECREATION COMMISSION AGENDA

Monday, March 11, 2024

6:30 p.m.

Public Works

Conference Room

Call to Order

Roll Call

Adopt Agenda

Approval of February 2024 Meeting Minutes

Old Business

1. Al Flynn Park Update

New Business

Other Business

2. Misc. Park Maintenance Updates
3. Recreation Updates

Adjourn



Park & Rec - Regular

Meeting Date: 03/11/2024

SUBJECT: Approval of February 2024 Meeting Minutes

Attachments

February2024Minutes

February 2024 Minutes



Park & Rec - Regular

1.

Meeting Date: 03/11/2024

Subject: Al Flynn Park Update

From: Ryan Gunderson, Recreation Supervisor

INTRODUCTION

City staff met in work session with City Council on February 26th to discuss the Al Flynn park playground project. The City has funded \$300,000 for the project. Staff presented to Council a project that would require additional funding and to seek funding through the MN DNR recreation facility grant program. Council approved of the concept that is accessible and included poured in place rubber surfacing and applying for the grant. Staff submitted the draft application on February 29th and will submit the final application on April 1st. If awarded, the grant would be a match to the \$300,000 City match and would allow for a \$600,000 project to be completed by the end of 2026. If rejected, staff will work with City Council on options for additional funding in future budgets.

DISCUSSION

RECOMMENDATION

Attachments

Al Flynn Playground



landscape
structures

Coon Rapids - Al Flynn

1181512-02-01-01 • 02.20.2024



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Park & Rec - Regular

2.

Meeting Date: 03/11/2024

Subject: Misc. Park Maintenance Updates

From: Ryan Gunderson, Recreation Supervisor

INTRODUCTION

Misc. Park Updates for March 2024

- Mercy Park: Update on phase 2 of project.
- Moor Park: Court renovation update.
- Trail Improvements: Our annual trail reconstruction project is also out for bids – improvements include reconstruction of the trail along the east side of Round Lake Blvd from the RR bridge north to Main Street, reconstruction of the trail along the BNSF single track from Sand Creek north to 121st Avenue (includes adding a pedestrian crosswalk), and reconstruction of the trail along Coon Rapids Blvd Extension from the MCES lift station to Sycamore Street. Bids will be received for this project on March 22. We plan to overlay the 90th Avenue trail connection to Adams Elementary school as part of nearby work taking place with our street reconstruction project.
- Coon Creek trail: Project is now out for bids. Bid opening for that project is scheduled for March 22.
- Park Comprehension Plan discussion: A neighborhood park survey is now online and was promoted in the Park and Rec. brochure. Some responses have already been submitted. Review of park evaluation for staff and commission.
- Seasonal and temporary employee recruitment updates.

DISCUSSION

RECOMMENDATION

Attachments

PKEvalForm

Park Evaluation

Name of Park: _____

Date of Evaluation: _____ **Evaluator** _____

Evaluation Ratings: 1 – Excellent -New or renovated
2 – Good- operable and does not detract from services
3 – Bad- Deteriorating or in need of repair– Comment required
4 – Poor- Close to failure, needs repair or removal– Comment required

Observations

General Appearance (first impression)	Landscaping (general appearance)
Rating:	Rating:
Comment:	Comment:
Grass (mowing condition)	Shrub & Tree Condition
Rating:	Rating:
Comment:	Comment:
Turf Condition	Erosion Control/Grading
Rating:	Rating:
Comment:	Comment:
Litter	Weed Control
Rating:	Rating:
Comment:	Comment:
Walks, Curbs & Steps	Ball field
Rating:	Rating:
Comment:	Comment:
Mulch & Borders in shrub area	Tennis Courts
Rating:	Rating:
Comment:	Comment:

Signs – Conditions/Needs	Swimming Pool
Rating:	Rating:
Comment:	Comment:
Restrooms	Parking Lots
Rating:	Rating:
Comment:	Comment:
Picnic Shelter	Fencing
Rating:	Rating:
Comment:	Comment:
Playground	Picnic Tables
Rating:	Rating:
Comment:	Comment:
Benches	Buildings (Concession stands, storage buildings, press box, etc.)
Rating:	Rating:
Comment:	Comment:
Water Fountains	Lighting
Rating:	Rating:
Comment:	Comment:
Other	Other
Rating:	Rating:
Comment:	Comment:



Park & Rec - Regular

3.

Meeting Date: 03/11/2024

Subject: Recreation Updates

From: Ryan Gunderson, Recreation Supervisor

INTRODUCTION

Recreation Updates for March 2024

- Parks and Recreation brochure arrived in home over the weekend of March 1st. Online registration coincided with the brochure arriving in homes.
- Garden plots again filled up quickly after most gardeners returned from the past. We have a waiting list of over 10 at this time.
- Pickleball courts have been open and being used. Our policy is to leave nets up year round and lock the gates when there is snow covering the courts.
- Field schedules are being made and crews are preparing for an early season of field use.
- The Youth First Mayors Prayer breakfast is on May 3rd and is the 30th Anniversary of the event, which raises funds for the program.
- Farmers Market is expanding with the City coordinating additional vendors. Vendors can sign up for which markers they want to attend.
- Tree and plant sales are open and available for purchase through the City registration program. Sales close on the 30th of April.
- City is hiring for a number of positions including the FT Facility Coordinator at the Civic Center.

DISCUSSION

RECOMMENDATION
