



PARK & RECREATION COMMISSION AGENDA

Monday, May 13, 2024

6:30 p.m.

Public Works

Conference Room

Call to Order

Roll Call

Adopt Agenda

Approval of April 2024 Minutes

Old Business

New Business

1. Coon Rapids Active Transportation Plan Conversation
2. 2025 Park and Trail Project Budget Discussion

Other Business

3. Misc. Park Maintenance Updates
4. Recreation Updates

Adjourn



Park & Rec - Regular

Meeting Date: 05/13/2024

SUBJECT: Approval of April 2024 Minutes

Attachments

April2024Minutes

COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF MONDAY, APRIL 8, 2024

The regular meeting of the Parks & Recreation Commission was called to order on APRIL 8, 2024 at 6:30 p.m.

Members Present: Commissioners Neal Livermore, Bill Reichenborn, and Grace Baehren, and Ryan McAlpine

Members Absent: Wade Demmer

Also Present: Gregg Engle Parks Superintendent and Ryan Gunderson Recreation Supervisor

ROLL CALL

Neal Livermore acknowledged the roll call.

1. APPROVAL OF THE APRIL 2024 AGENDA

AGENDA APPROVED

2. APPROVAL MEETING MINUTES

APPROVAL of MARCH 2024 MINUTES.

3. OLD BUSINESS

A. Al Flynn Park Update

Staff completed the final grant application for the 2024 Outdoor Recreation Grant program. It was submitted by the April 1st deadline and awards for the grant should be out in June. If awarded the grant the playground project is needed to be completed by the end of the 2026 construction season. If denied, the City will look for other options to complete the work going forward.

4. NEW BUSINESS

A. 2025 Park and Trail Budget Discussion

Staff and the Commission discussed the 2025 budget and projects that may be submitted for funds. Recreation Supervisor, Ryan Gunderson discussed a bid from the Baseball Association for funds to replace the mounds and home plates at Wintercrest Park. Staff will further develop the proposed submissions for budgeting at the May meeting.

5. OTHER BUSINESS

A. Misc. Park Maintenance Update for April 2024

- The Coon Creek trail and the miscellaneous trail reconstruction projects were awarded by Council on April 2nd. Staff will be working with the contractors to determine construction schedules. No work will take place at least until after June 1.
- Soccer Complex field lighting project update

Coon Rapids Parks and Recreation Commission Meeting

APRIL 2024

Page 2

- Moor Park Court renovations update
- Skate park pump track to be removed and replaced with picnic table and rail. Staff will put a survey QR code out for input into the skate park from the public.

A. Recreation Updates for April 2024

- Softball registration is closed and leagues are being finalized and scheduled. The league has about 56 teams, which is similar to past years.
- The Recreation Facilities Coordinator, Lori Anderson, will be retiring on April 30th after 11+ years working at the City. The hiring process is taking place at this time.
- Staff for Rec on the Spot are hired and ready for the program this summer.
- The City relaunched its sponsorship program and early results have been successful in new business engagement in the community.
- The City has updated the agreement with the North Star Lions for concessions service at Sand Creek Park.
- The City has signed a MOU with the Coon Rapids Community Strength Foundation for event partnerships going forward.
- The annual tree and plant sale is ongoing with orders closing on April 30th.

6. ADJOURNMENT

MEETING WAS ADJOURNED at 8:00pm

Respectfully submitted,

Ryan Gunderson

Recreation Supervisor



Park & Rec - Regular

1.

Meeting Date: 05/13/2024

Subject: Coon Rapids Active Transportation Plan Conversation

From: Ryan Gunderson, Recreation Supervisor

INTRODUCTION

Coon Rapids recently received grant funding from the Minnesota Department of Transportation to create an Active Transportation Plan. This plan will include suggested updates to the sidewalk and trail system, as well as suggested safety improvements that could be made to the existing system.

DISCUSSION

The plan will be written this year, with the help of an advisory group, and with input from residents and stakeholders across the city. During May and June, staff are collecting feedback to help inform the plan's suggestions. Staff will give a brief overview of the plan, the planning process, and lead a discussion about active transportation and safety in the city.

RECOMMENDATION

Staff recommends the commission provide feedback on active transportation.



Park & Rec - Regular

2.

Meeting Date: 05/13/2024

Subject: 2025 Park and Trail Project Budget Discussion

INTRODUCTION

Staff will give an update on the 2025 budget process and projects being proposed for 2025 from the Parks and Recreation division.

DISCUSSION

RECOMMENDATION



Park & Rec - Regular

3.

Meeting Date: 05/13/2024

Subject: Misc. Park Maintenance Updates

From: Ryan Gunderson, Recreation Supervisor

INTRODUCTION

Miscellaneous Park Updates for May 2024

- Construction on the Coon Creek trail project, as well as the 2024 trail rehab segments, is set to begin in late July/early August.
- Cardinal Woods playground replacement update
- Soccer Field lighting project update
- Moor Park Basketball and Tennis Courts update
- Trail Improvement update
- Seasonal employment staffing update
- Public Works Open House May 18th from 10am to 12pm at the Public Works building. 1831 111th Ave NW

DISCUSSION

RECOMMENDATION



Park & Rec - Regular

4.

Meeting Date: 05/13/2024

Subject: Recreation Updates

From: Ryan Gunderson, Recreation Supervisor

INTRODUCTION

Recreation Updates for May 2024

- The Twin Cities Gateway hosted a Senior Softball USA - SSUSA tournament at Sand Creek from April 30th to May 5th. The tournament was new to the area and they are looking to combine it with a local event next year in June. Rain created some challenges and the tournament was successful.
- Summer programming started this week with RevSports programs at Sand Creek. Classes offer an intro to soccer and t-ball.
- The first intro to pickleball classes took place on Saturday evening and was sold out.
- The softball leagues started on the 29th. However, rain caused 3 of the 4 nights to be canceled. Rain has caused some field shuffling to get the driest fields prepared each night. This year there are 63 teams participating over the 4 nights. There were 62 teams in 2023.
- The Farmer's Market will begin on June 19th with the kickoff event. New vendors have been signing up and we look forward to growing the market.
- Movie in the park is scheduled for Friday, May 24th and was included in a flier to all elementary students with the Public Works Open house.
- Look for information on July is Parks and Recreation month in the next Citywide Newsletter that goes to print on Monday the 20th.
- The Youth 1st Community of Promise partnership hosted its 30th annual Mayor's Prayer Breakfast on May 3rd at Bunker Hills and it was well attended, raising funds for programming

DISCUSSION

RECOMMENDATION
