



COON RAPIDS CHARTER COMMISSION AGENDA

Tuesday, October 27, 2026

6:30 p.m.

Coon Rapids City Center

Conference Room 1

Call to Order

Approval of Minutes of Previous Meeting

1. Approve Minutes of December 17, 2025

New Business

1. Expiration of Terms and Reappointments

Adjourn



Charter Commission - Regular Session

2. 1.

Meeting Date: 10/27/2026

Subject: Approve Minutes of December 17, 2025

Submitted For: David Brodie, City Attorney

From: Kim Reid, Administrative Legal Assistant

INTRODUCTION

DISCUSSION

RECOMMENDATION

This item relates to the (**Transportation, Community Development and Redevelopment, Housing/Neighborhoods, Quality of Life, Civic Involvement, Community Diversity, Public Safety, Excellence in Government**) section of the 2030 Strategic Vision in the following way:

Attachments

December 17, 2025

CHARTER COMMISSION ANNUAL MEETING MINUTES
December 17, 2025

A meeting of the Coon Rapids Charter Commission was held on Wednesday, December 17, 2025, at 6:00 p.m. at the Coon Rapids City Center in Conference Room 1. Members present were, Tim Farmer, Glenda Meixell, Stephanie Masteller, Steve Wells, Jerry Splinter, Susan Erickson and Kenneth Uko. Also present was David J. Brodie, Staff Liaison and Leah Hattstrom, Secretary. Members absent were Alden Hofstedt and Bill Kiecker.

I. Call to Order

The meeting was called to order by Steven Wells, acting chair, at 6:00 p.m.

II. Introductions of current Charter Commission members and new members.

III. Approve Minutes from Charter Commission Meeting October 23, 2024

Tim Farmer moved to approve the minutes and Glenda Meixel seconded the motion. Minutes were passed unanimously.

IV. Expiration of Terms and Reappointments

No members will be up for re-appointment in 2026.

V. New Business

1) Consider Amendment to the City Charter Section 1-505 and 1-511

Staff Liason Dave Brodie explains the process of amending the Charter by Initiative and Referendum Petitions. Questions, discussions and suggestions from the Charter Commission.

Jerry Splinter made a motion to recommend new amendments of the charter to City Council. Glenda Meixel seconded the motion. Motion passes unanimously.

2) Consider and select new chair.

Alden Hofsted has requested to step down as Commission Chair. Bill Kiecker was nominated as chair by Steve Wells and seconded by Tim Farmer. Motion passed unanimously.

VI. Adjourn

Tim Farmer moved and Glenda Meixell seconded a motion to adjourn the meeting. The motion was passed unanimously. Meeting was adjourned at 6:15 p.m.



Charter Commission - Regular Session

3. 1.

Meeting Date: 10/27/2026

Subject: Expiration of Terms and Reappointments

From: Joan Lenzmeier, City Clerk

INTRODUCTION

The Commission is asked to discuss expiration of terms and reappointments.

DISCUSSION

The following individuals have terms expiring in 2027: Timothy Farmer, Bill Kiecker, and Jerry Splinter.

RECOMMENDATION

Staff will discuss and determine whether members wish to be reappointed.
