

CORTEZ CITY COUNCIL  
REGULAR WORKSHOP/SPECIAL MEETING  
TUESDAY, MAY 24, 2022  
6:00 p.m.

1. The workshop was called to order at 6:00 p.m., at the City Council Chambers. Councilmembers present included Mayor Rachel Medina, Mayor Pro-tem Arlina Yazzie, Matt Keefauver, David Rainey, and Dennis Spruell. Lydia DeHaven and Robert Dobry were absent. Staff members present included Director of Community and Economic Development Rachael Marchbanks, Chief of Police Vern Knuckles, Director of Parks and Recreation Creighton Wright, Contract Planner Nancy Dosdall, Deputy City Clerk Donna Murphy, City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Mike Green. There were two people present in the audience.

2. A presentation was given on the City's new website. Director of Parks and Recreation Wright stated that the goals include creating an updated and attractive webpage design; refresh content; better utilize webpage features; actively manage webpage to increase presence; and integrate third-party webpages for the Police, Airport, Economic Development, Water, and/or Library. He spoke about the timeline for moving the webpage information forward and reviewed all the sections of the new home page. It was noted that the site would meet all ADA accessibility requirements and that Civic Plus, the City's web designer, would be reviewing the site in regard to mobile accessibility. The special 'hot' buttons that are being created would include Council agenda/meeting access. Discussion was held on adding City Council/City Manager profiles with pictures of each person to give a personal touch to the website. It was noted that Council pictures will be taken on June 14, 2022, prior to the Council worksession.

3. Discussion was held on the food truck/mobile vendor process with the City. Contract Planner Dosdall reviewed the current regulations on food truck/mobile vendor which currently requires a sales tax license, a permit from the Health Department (safety regulations), allowed to operate between the hours of 7:00 a.m. and 9:00 p.m., and must move each day. She stated that the Land Use Code notes that food truck/mobile vendors are allowed in all zones but not in the Central Business area. She noted that many communities have the same restriction for the Central Business District in regard to food trucks and commented that most restaurants in the Central Business District feel that they have spent significant amount of money in their brick and mortar business and feel that the food trucks can operate on a smaller budget which makes for unfair competition. She reviewed regulations from other communities and stated that if the City changes the regulations, the Planning and Zoning and City Council would need to approve the changes. Discussion was held on receiving input from the community on their thoughts for the regulations of food trucks, including all the businesses located in the Central Business District zone. Discussion was held on allowing a food truck at the Farmers Market which is held at the Montezuma County parking lot, in the Central Business District. Contract Planner Dosdall stated that a temporary permit could be created for food trucks to be allowed in the Central Business District during fairs/special events. She stated that staff would like to host a table at the 3<sup>rd</sup> Thursday event to receive input from the community on the idea of allowing food trucks

throughout the community. Also, information will be placed on social media (Facebook/web site) requesting public input. Contract Planner Dosdall stated that Accessory Dwelling Unit code revisions would also be discussed with the public during the 3<sup>rd</sup> Thursdays to receive public input.

4. Discussion was held on Council protocols that City Manager Sanders submitted. In answer to a question from Councilmember Keefauver, City Manager Sanders stated that Cortez currently does not have protocols in place and that he received the protocols from the Town of Dolores (Ken Charles), with part of the protocol also coming from the Department of Local Affairs (DOLA) management information. He stated that the manual and reference document would outline communication, meetings, agenda setting, Council preparation and conduct, conflict of interest, and other items that Council could look to for keeping everyone on the same page. He stated that if Council didn't have any concerns, he would move the protocols forward for Council review and approval at a regular meeting.

5. Mayor Medina spoke about the worksession setting and asked if Council was comfortable being in the Council Chambers or if they would like the worksession to be less informal such as back in the Mesa Verde room or possibly with a different set-up in Council chambers, rather than Council sitting at the dais. Councilmember Keefauver stated that in his previous experience with worksessions, Council would meet in the Mesa Verde Room; however, the room is small and the people would sit behind Council. He stated that he likes the setting in the Council Chambers and allows the people to be face-to-face with Council. Council agreed to keep the current setting.

6. City Clerk Smith stated that two of the marijuana establishments in Cortez have asked if the closing time for their stores could be extended to 10:00 or 11:00 p.m., instead of the current time of 9:00 p.m. She noted that the State of Colorado has extended the time to midnight. In answer to a question from Councilmember Keefauver, City Clerk Smith stated that the Police Chief and City Manager do not have any issues with the time extension. Discussion was held on extending the time frame to allow the stores to stay open and Council asked that an ordinance be created for Council's consideration at a future meeting extending the time to 11:00 p.m.

7. General Council Discussion. Councilmember Keefauver thanked everyone that was involved in the Cortez Teacher Event held in the community last week. Mayor Medina thanked Councilmembers Keefauver and Rainey for their service as teachers in the community and commented that teaching is important as it is teaching the next generation.

The worksession was adjourned at 6:55 p.m.