

PLEASE VIEW THE LIVE STREAMED CITY COUNCIL MEETINGS ON THE CITY'S WEB SITE:
[City-Council-Live-Stream](#)

*COUNCILMEMBERS WILL MEET AT 5:35 P.M. IN THE TRAINING ROOM TO COMPLETE PAPERWORK WITH HUMAN RESOURCES PRIOR TO THE
REGULAR/SPECIAL WORKSESSION WHICH WILL BEGIN AT 5:50 P.M.*

**CORTEZ CITY COUNCIL
WORKSESSION/SPECIAL MEETING
TUESDAY, AUGUST 9, 2022
5:50 p.m.**

CALL TO ORDER

- A. 5:50 p.m. to 7:00 p.m., Seven presentations will be made from the Community Grant Recipients.
(Remaining six recipients will be present at the August 23, 2022, meeting)
- B. 7:00 p.m., Presentation on the Community Intervention Program (CIP) by Jim Spratlen, CIP Program
Director/Montezuma County Emergency Manager
- C. 7:15 p.m., General Council Discussion
- D. For Your Information
 - a. Minutes from Board of Commissioners, Montezuma County, Colorado for July 19, 2022.
 - b. Minutes from Board of Commissioners, Montezuma County, Colorado for July 26, 2022.

ADJOURNMENT of Worksession at 7:20 p.m.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

08/09/2022

Agenda Item: A.

MEMO TO: Honorable Mayor and City Council

FROM: Linda Smith, City Clerk

SUBJECT: 5:50 p.m. to 7:00 p.m., Seven presentations will be made from the Community Grant Recipients.
(Remaining six recipients will be present at the August 23, 2022, meeting)

Attachments

communitygrantawards

Community Grant Awards Presentation Schedule
Tuesday, August 9, 2022
Cortez City Hall

Time	Organization
5:50	Cancer Resource Alliance of Montezuma/Dolores Counties
6:00	Community Connections
6:10	Four Corners Child Advocacy
6:20	Four Corners Community Band
6:30	San Juan BOCES
6:40	School Community Youth Collaborative
6:50	Communities That Care of MC



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

08/09/2022

Agenda Item: B.

MEMO TO: Honorable Mayor and City Council

FROM: Linda Smith, City Clerk

SUBJECT: 7:00 p.m., Presentation on the Community Intervention Program (CIP) by Jim Spratlen, CIP
Program Director/Montezuma County Emergency Manager

Attachments

CIP Program Information

STATE OF COLORADO



COLORADO

FINANCIAL SERVICES
Andrea Eurich, Controller

PROCUREMENT DIVISION
1575 Sherman St., 6th Floor
Denver, Colorado 80203
www.colorado.gov



Jared Polis
Governor

Michelle Barnes
Executive Director

July 28, 2022

RE: RFA #: RFP IHJA 2022000339 Expansion of Behavioral Health Safety Net Grant Program

Hello,

This letter is to inform you that Colorado Department of Human Services (CDHS) – Office of Behavioral Health (OBH), has completed the evaluation of applications received in response to the above solicitation. CDHS intends to award the following Applicants the work identified in the solicitation:

1. Savio House
2. Mental Health Center of Boulder County Inc. (dba Mental Health Partners)
3. Mental Health Colorado, SAFER and Hornbuckle Foundation
4. San Luis Valley Behavioral Health Group (SLVBHG)
5. Griffith Centers for Children CHINS UP
6. Summit County Government
7. Tennyson Center for Children
8. Boulder County Community Services Department
9. The Delores Project
10. Street's Hope
11. Aurora Comprehensive Community Mental Health Center
12. Mile High Council on Alcoholism and Drug Abuse
13. Envision You
14. All American Families dba Families Plus
15. Colorado Coalition for the Homeless (CCH)
16. Montezuma County Department of Social Services

Provided no protest regarding this solicitation and award is received prior to 5:00pm (MT) Mountain on August 04, 2022, it is the intent of the CDHS to enter into a contractual agreement with the identified Applicants in compliance with the terms and conditions stated in the solicitation, published addenda, and the response proposal. Final awards will be contingent upon successful contract discussions.

Thank you again for your proposal and interest in this important project. If you would like to leave feedback about any part of the solicitation process, please provide the feedback at the following link:

<https://docs.google.com/forms/d/e/1FAIpQLScIgv9lgrT3x5AGzcvT1xkvpucrRhhN5QJ23vLcbyfvc2sma/w/viewform>.

Sincerely,

Raven Lopez

Digitally signed by Raven
Lopez
Date: 2022.07.28 10:05:17
+06'00'

Raven Lopez
Purchasing Agent



Community Intervention Program

Budget Proposal 2023

Submitted by Jim Spratlen

08/4/22

After reviewing the current Community Intervention Program's budget for 2022, I was able to project costs for 2023 budget proposal. The following is an explanation of the line items submitted for 2023 Community Intervention Program budget.

In the 2022 approved budget there was funding for startup equipment to get the program set for items for the next 3-5 years. That equipment consisted of, but not limited to, vehicle and interior design and maintenance, radios and programing, cell phones, Ipad and applications, uniforms, etc. Based on these addition startup fees, this 2023 proposal will be reduced by \$20,444 in this budget proposal.

Salary, and Fringe Benefits Line Items:

Based on the wages and benefits that we had for 2022, and adding a 5% cost of living increase, I would request this line item to be raised;

From 2ea EMT positions salary based on \$20.00 per hour was \$83,200. 5% increase will be a total of \$87,568. Benefits would also be raised from \$30,784 to \$32,400, bringing the total for EMTs to \$119,968.

From 2ea Behavioral Specialists positions salary based on \$27.50 per hour was at \$114,400. 5% increase will be a total of \$117,938. Benefits would

also be raised from \$32,032 to \$33,023, bringing the total for Behavioral Specialists to \$150,961.

Total is \$270,929

Administration costs at 21% FTE for EMTs and Behavioral Specialists and 5% for the County M&A for the grant management the total would be \$83,911.

I would request the grand total for this line item be set at \$354,840.

Operating Expenses Line Item: Compared to the startup cost in this line item in 2022 for vehicle and equipment, this will be reduced significantly for 2023 budget. This will be for various pieces of medical equipment, office supplies, uniforms, office equipment, and dispatch fees, etc. I would request this line item be reduced to \$15,000.

The Fuel Line Item: As fuel costs went higher than expected for 2022, this is an estimate on what we predict the cost of fuel will be for 2023. Based on responses and follow-ups, trainings, meetings and traveling, I have added an additional \$800 to the existing budget of \$5,200. I would request the Fuel Line item to be raised to \$6000.

Repair and Maintenance Line Item: The equipment that is used in the CIP vital to the operation. Repair and maintenance for these items will continue and the costs will continue to rise. I have added an additional line item into this budget to be able to track costs more accurately I would request that the Repair and Maintenance line item be set at \$4000.

Vehicle Expenses Line Item: Due to having an older vehicle with a lot of miles, Vehicle maintenance in 2022 was high. Based on ongoing rise in cost to service the vehicle, I would request the Vehicle Expenses Line item be added to this budget to allow for better tracking of finances and the amount be set at \$8,000.

Summary: Overall decrease in the 2023 budget is \$20,444.

I am also asking for approval to roll over the left over funds in the CIP 2022 budget into 2023. The predicted amount would be estimated at \$296,216.

We received an Expansion of Behavioral Health Safety Net Grant Program (EBHSNGP) July 1 2022 to June 30 2024 for\$ 386,104.

(Note: We are anticipating a grant from the Labor and Health and Human Services house bill submitted by Sen Hickenlooper to begin in funding us estimated in May 2023.)

Based on the rollover and grant we received, we will be able to fund the CIP for the year 2023 and will not be requesting any assistance from local governments.

Respectfully,

Jim Spratlen,

CIP Program Director

Emergency Manager

2023 Proposed Budget Community Intervention Program



Community Intervention Program

COMMUNITY INTERVENTION PROGRAM		2022	2022	2023
				BUDGET
ACCOUNT #	ACCOUNT TITLE	BUDGET	3 MONTHS Est	PURPOSED
001.1710.1220	OPERATING EXPENSES	\$ 78,862.00	\$ 62,776.00	\$ 15,000.00
001.1710.1226	FUEL	\$ 5,200.00	\$ 144.00	\$ 6,000.00
001.1710.1310	PROFESSIONAL SERVICES	\$ 324,223.00	\$ 48,749.00	\$ 354,840.80
001.1710.1380	REPAIR AND MAINTENANC	\$ -	\$ -	\$ 4,000.00
001.1710.1387	VEHICLE EXPENSES	\$ -	\$ -	\$ 8,000.00
		\$ 408,285.00	\$ 111,669.00	\$ 387,840.80
Amount compared to last year				\$ (20,444.20)
		New Line Item Added	Includes Vehicle \$33,394 and Equipment	

CIP Income 2022 and 2023				
Source	2022	2022-2023	\$	2,023.00
Montezuma County 56%	\$ 228,641.00			
City of Cortez 33.1%	\$ 135,000.00			
Town of Mancos 7%	\$ 28,580.00			
Town of Dolores 3.9%	\$ 16,065.00			
Total	\$ 408,286.00			
Montezuma County 56%			\$ 166,104.95	
City of Cortez 33.1%			\$ 98,179.85	
Town of Mancos 7%			\$ 20,763.17	
Town of Dolores 3.9%			\$ 11,568.03	
Total			\$ 296,616.00	
				Roll over from 2022
Behavioral Health Safety Net Grant		\$ 386,014.00		
July 1, 2022 to June 30, 2023				
Total	\$ 408,286.00	\$ 386,014.00	\$ 296,616.00	



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

08/09/2022

Agenda Item: D. a.

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: Minutes from Board of Commissioners, Montezuma County, Colorado for July 19, 2022.

Attachments

BOCC Minutes 07.19.2022

**PROCEEDINGS OF THE BOARD OF COMMISSIONERS
MONTEZUMA COUNTY, COLORADO
July 19, 2022**

STATE OF COLORADO)
) ss.
COUNTY OF MONTEZUMA)

At a regular meeting of the Board of Commissioners, Montezuma County, Colorado, held on Tuesday July 19, 2022 at the Montezuma County Administration building in Cortez, Colorado, there were present:

Jim Candelaria, Chairman
Kent Lindsay, Vice Chairman
Gerald Koppenhafer, Commissioner of Deeds
Travis Anderson, County Administrator
Ian MacLaren, County Attorney
Kim Percell, County Clerk

MINUTES: Commissioner Lindsay moved to accept the minutes of the Proceedings of the Board of Commissioners Montezuma County, Colorado dated July 12, 2022, as presented. Motion was seconded by Commissioner Koppenhafer and carried.

PUBLIC COMMENT: No public comments were made.

LETTER of SUPPORT: **Chan Chaffin**, representing the **Lewis Arriola Community Center** along with **Montezuma County Grant Writer, Nichole Glaser** (by Zoom), met with the Commissioners, regarding a request for a letter of support for the Lewis Arriola GOCO Grant application. Commissioner Koppenhafer moved to approve sending the letter of support, for the completion of the Lewis Arriola Community Center playground equipment, through GOCO. Second by Commissioner Lindsay and carried. (See attached)

DISTRICT ATTORNEY: **Office Manager, Clarisa Feuilly** met with the Commissioners to give a monthly report. Topics discussed included: quarterly statistics, current attorney staffing levels, jury trials and the judge's dockets. (See attached)

COUNTY SHERIFF: **Sheriff, Steven Nowlin** met with the Commissioners to give his monthly report which included the **Calls for Service Report**, the **Jail Report**, the **Year to Date**

Transport Report, the Perdiem and Cost for Travel Report, the Total Monthly Inmate Report, the Monthly Arrests Report, the Dolores County Billing Report, the City of Cortez Billing Report, the DOC Holds Report, the June Operational Expense Report and the Monies Paid to the General Fund Report. Sheriff Nowlin presented for approval, the **POST Rural Agency LE Academy Grant NO. POGG1LAAAGT230090** budget, in the amount of \$38,072.12. Commissioner Lindsay moved to approve the POST Rural Agency Law Enforcement Academy Grant program #POGG1LAAAGT230090 in the amount of \$38,072.12. Second by Commissioner Koppenhafer and carried. Sheriff Nowlin presented for approval the **POST Training Equipment 2022-20223 #POGG1-LAAA-GT2230051** budget, in the amount of \$3,948.00. Commissioner Lindsay moved to approve the POST Training Equipment Grant 2022-2023 #POGG1-LAAA-GT2230051 in the amount of \$3,948.00. Second by Commissioner Koppenhafer and carried. Other topics discussed included; local issues from the Fentanyl drug. (See attached)

COUNTY CORONER: Coroner, George Deavers not available to report.

CORTEZ FIRE PROTECTION: Interim Chief, Charlie Borden met with the Commissioners to give an update from the Cortez Fire Protection District. Topics discussed included; Fentanyl issues, the June 321 calls of service, 1632 year to date calls for service, 557 June training hours, needed ladder truck repairs, the monsoon seasonal rains, wildland trucks, a wildfire report, future scheduled training classes, an auto extraction class, a burn trailer training, a hazmat training class, the County Fire Academy and a proposed Automatic Aide Agreement with the Town of Dolores.

EMERGENCY MANAGEMENT: Emergency Manager, Jim Spratlen met with the Commissioner and gave a monthly update. Manager Spratlen presented for discussion and review; the **Monthly Situational Report**. Topics discussed within the report included; the fire situation report, a current nationwide fire statistical report, placement of the dispatch center, the Base management, the water/ irrigation report, Ground Hog Reservoir Guard Gate Project, Jackson Gulch, McPhee Reservoir, Lake Mead, a COVID statistical report, plague found in La Plata County, the Avian Flu, an update on the Hospital, the Community Intervention Program statistics, the Mitigation Grant, the Hazard Mitigation Plan, the notice of intent for the planning of sewer drainage lines in Mancos, the Coroner Backup Generator Project, the sirens and generator grant award to the Town of Dolores. (See attached)

UNFINISHED BUSINESS:

LETTER of SUPPORT: A letter of support addressed to **Brandon Johnson**, General Manager for the **Montezuma Valley Irrigation Company (MVIC)**, in regards to the **WaterSMART, Grant and Water and Energy Efficiency Grants for Fiscal Year 2023**, was presented for approval. Commissioner Koppenhafer recused himself from the discussion. Commissioner Lindsay moved to sign the letter of support, for MVI, WaterSMART Grant, Water and Energy Efficiency Grants for Fiscal Year 2023. Second by Commissioner Candelaria and carried. (See attached)

LETTER of SUPPORT: From the Noxious Weed Department, a letter of support addressed to **America the Beautiful Challenge, Colorado Department of Agriculture, Conservation Services Division Watershed Health Partnership Proposal Easy Grants Number -77714**, was presented for approval. Commissioner Koppenhafer moved to sign the letter of support, for the Weed Department. Second by Commissioner Lindsay and carried. (See attached)

FRTA EASEMENT AGREEMENT: The Commissioner were in agreement to not move forward with the FRTA forest road easements. Administrator Anderson will notify Forrest Service District Ranger, Derek Padilla.

COUNTY COMMISSIONER REPORT: Topics discussed within the Commissioners reports included: **Commissioner Lindsay** discussed contact work, mosquito control, the Past Chief, G.W. McCutcheon's bench placed at the fire house and the attended Cortez City Council meeting. **Commissioner Koppenhafer** discussed the attended Town of Mancos Board meeting and an update on the NCA legislation. **Commissioner Candelaria** discussed the scheduled Wildfire presentation, the NACO Conference, the attended CCI Legislation call and an overview of the Monday workshop.

NATURAL RESOURCES, PLANNING & PUBLIC LANDS: **Resource Director, James Dietrich**, met with the Commissioner to give a weekly report. Director, Dietrich presented, a letter of support for the **Colorado Parks and Wildlife's** grant request to the **National Fish and Wildlife Foundation** for the **America the Beautiful Challenge Grant**. Commissioner Koppenhafer moved to sign the letter of support, for the Colorado Parks and Wildlife grant request, to the National Fish and Wildlife Foundation for the America the Beautiful Challenge Grant, to keep the Aquatic Invasive Species out of the McPhee reservoir. Second by Commissioner Lindsay and carried. Other topics discussed included; draft Memos of Understanding for the Big Game Corridors and the Gunnison Sage Grouse, an attended State Land Board meeting, attended tours of Western Excelsior and Aspen Wall Wood, the attended Mancos Trails Group Aqueduct field trip, the final grant reporting on the Colorado the Beautiful Grant for funds that finalized the plan for the Mancos side of the Paths to Mesa Verde, and the Innovative Housing Grant.

COUNTY ATTORNEY REPORT: **County Attorney, Ian MacLaren** discussed the introduction of the NCA, the Ironwood Mill Property issue, a filed complaint on a death at the jail and unemployment benefit hearings.

COUNTY ADMINISTRATOR REPORT: The new County Administrator **Travis Anderson** introduced himself and gave an overview of his first couple days.

Chairman Candelaria announced the meeting would reconvene at 1:00 p.m. for the Alkali Creek Bid Opening.

ALKALI CREEK BID OPENING: **Road and Bridge Supervisor Rob Englehart** met with the Commissioners for the bid openings of the Alakali Creek Bridge Project. Bids received included: **Siete Inc.** in the amount of \$2,164,322.00 and **Ralph L Wadsworth Construction Company, LLC**, in the Amount of \$2,541,720.82. (See attached)

CORRESPONDENCE: The following correspondence was read and noted: Email from Ingrid Ward. (See attached)

MOTION TO ADJOURN: was made by Commissioner Lindsay, seconded by Commissioner Koppenhafer and carried.

MEETING ADJOURNED: 1:02 p.m.

Clerk

July 19, 2022

Chairman



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

08/09/2022

Agenda Item: D. b.

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: Minutes from Board of Commissioners, Montezuma County, Colorado for July 26, 2022.

Attachments

BOCC Minutes 07.26.2022

**PROCEEDINGS OF THE BOARD OF COMMISSIONERS
MONTEZUMA COUNTY, COLORADO
July 26, 2022**

STATE OF COLORADO)
) ss.
COUNTY OF MONTEZUMA)

At a regular meeting of the Board of Commissioners, Montezuma County, Colorado, held on Tuesday July 26, 2022 at the Montezuma County Administration building in Cortez, Colorado, there were present:

Jim Candelaria, Chairman (by Zoom)
Kent Lindsay, Vice Chairman
Gerald Koppenhafer, Commissioner of Deeds
Travis Anderson, County Administrator
Ian MacLaren, County Attorney
Kim Percell, County Clerk

MINUTES: Commissioner Koppenhafer moved to accept the minutes of the Proceedings of the Board of Commissioners Montezuma County, Colorado dated July 19, 2022, as presented. Motion was seconded by Commissioner Lindsay and carried.

PUBLIC COMMENT: No public comments were made.

2021 FINANCIAL AUDIT: Chris Majors with Majors and Haley P.C. presented the December 31, 2021 audit for review. Mr. Majors gave an overview of the audit report. Topics discussed included; the **General Fund**, the **Road & Bridge Fund**, the **Social Services Fund**, the **Capital Fund**, other **Governmental Funds**, the **Landfill Fund**, the **Public Health Fund**, the **Conservation Trust Fund**, the **Clara Ormiston Fund**, the **Emergency Telephone Fund**, the **Sheriff's Forfeiture Fund**, the **Revolving Loan Fund**, the **Lodgers Tax Fund**, the **Emergency Reserve Fund**, the **Contingent Fund**, and the **Law Enforcement Authority Fund**. Other topics discussed included; total expenditures, federal monies, the Highway Report and the County's budgeting process. Commissioner Koppenhafer moved to accept this presentation of the 2021 Audit for Montezuma County. Second by Commissioner Lindsay and carried. (See attached)

BOARD OF SOCIAL SERVICES MONTHLY REPORT: It being the time set aside, the Board of Social Services was conducted. **Director, Gina Montoya** and **Finance Officer, Lori Higgins** were present. (See attached)

UNFINISHED BUSINESS:

DOLORS BIKE TRAIL EASEMENT AGREEMENT: **Attorney MacLaren** presented for approval the amended **Dolores Bike Trail Easement Agreement**. Commissioner Koppenhafer moved to sign the easement agreement with terms and conditions between Dry Fork LLC., whose address is 673 Riverside Avenue, Mancos, Co., and Montezuma County. Second by Commissioner Lindsay and carried. (See attached)

NATURAL RESOURCES, PLANNING & PUBLIC LANDS: **Resource Director, James Dietrich**, no report given.

COUNTY ATTORNEY REPORT: **County Attorney, Ian MacLaren** no report given.

COUNTY ADMINISTRATOR REPORT: **County Administrator, Travis Anderson** reported that he had been having budget discussions, Department Head meetings, and had attended a meeting with the **Cortez City Manager, Drew Sanders**.

COUNTY COMMISSIONER REPORT: Topics discussed within the Commissioners reports included: **Commissioner Lindsay** reported he would be attending the Cortez City Council meeting. **Commissioner Koppenhafer** discussed the attended NACO meeting. **Commissioner Candelaria** discussed the attended NACO meeting and the Wildland Commission presentation.

CORRESPONDENCE: The following correspondence was read and noted:

MOTION TO ADJOURN: was made by Commissioner Koppenhafer, seconded by Commissioner Lindsay and carried.

MEETING ADJOURNED: 9:35 a.m.

Clerk

July 26, 2022

Chairman