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**CORTEZ CITY COUNCIL
REGULAR MEETING
TUESDAY, SEPTEMBER 13, 2022
7:30 P.M.**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL, APPROVAL OF AGENDA.
2. CONSENT AGENDA

The listing under "Consent Agenda" is a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by City Council. Either the public or a Councilmember may request that an item may be removed from the Consent Agenda at that time, prior to Council's vote. The Mayor will ask if a citizen or Councilmember wishes to have any specific item removed from the Consent Agenda for discussion.

- a. Approval of the Council Worksession and Regular Agenda Minutes for August 23, 2022.
 - b. Approval of Expenditure List for September 13, 2022 City Council Meeting
 - c. Approval of a renewal Hotel and Restaurant Liquor License for Loungin' Lizard, Inc., DBA Loungin' Lizard, located at 2 West Main Street, Cortez.
 - d. Approval of a renewal Tavern Liquor License for the Cortez Conference Center, LLC., DBA Destination Grill, located at 2121 East Main Street.
3. PUBLIC PARTICIPATION

There is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes.

(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

4. PRESENTATIONS
 - a. National GEAR UP Week 2022 and Proclamation, Presented by Tai Rogers, Colorado GEAR UP Pre-Collegiate Advisory at Montezuma-Cortez High School
 - b. 2022 July Financial Statements-Presented by Kelly Koskie, Finance Director
5. PUBLIC HEARINGS

- a. Resolution No. 24, Series 2022

Council will consider approving Resolution No. 24, Series 2022, approving a preliminary plat for CBERT Cortez, LLC Subdivision, a three lot subdivision in the E1/2, SW1/4, S25, T36N, R16W, N.M.P.M, located in the Commercial Highway (C) Zoning District, with three conditions.

Presenter: Rachael Marchbanks, Community and Economic Development Director

- b. Resolution No, 23, Series 2022, regarding Champion Xpress Carwash has been postponed until a later date.

For Informational Purposes Only

Presenter: Rachael Marchbanks, Community and Economic Development Director

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- a. Letter of Support For Region 9 Middle Mile Fiber Network Project

Council may consider making a motion to approve the Letter of Support for Region 9 to apply for the Middle Mile Fiber Network Project and authorize the Mayor to sign the Letter.

Presenter: Rick Smith, General Services Director

- b. Ordinance No. 1303, Land Use Code Amendment regarding Accessory Dwelling Units (ADU) has been postponed. First Reading for this Ordinance will be September 27, 2022. Second Reading and Public Hearing is scheduled for October 11, 2022.

For Informational Purposes Only.

Presenter: Rachael Marchbanks, Community and Economic Development Director

- c. Ordinance No. 1305, Land Use Code Amendment, regarding Food Trucks and Ordinance No. 1311, Land Use Code Amendment, regarding Affordable Housing have been postponed. First Reading for these Ordinances will be October 11, 2022. Second Reading and Public Hearing is scheduled for October 25, 2022.

For Informational Purposes Only.

Presenter: Rachael Marchbanks, Community and Economic Development Director

- d. Ordinance No. 1310, Series 2022

Council will consider approving Ordinance No. 1310, Series 2022, on first reading, amending the City of Cortez Land Use Code, Section 3.05, regarding the re-classification of large home based child care facilities from Conditional Uses to Permitted Uses in the RE, R-1, R-2, MH, and NB zones.

Presenter: Rachael Marchbanks, Community and Economic Development Director

- e. Bid Proposal Results for 2023 City of Cortez Housing Needs Assessment.

Council will consider awarding the 2023 City of Cortez Housing Needs Assessment project to Williford, LLC in the bid amount of \$46,000.00, and authorize the City Manager to negotiate and enter into a professional services contract with Williford, LLC.

Presenter: Rachael Marchbanks, Community and Economic Development Director

- f. Approval to apply for Housing Incentives Grant (IHOP) from DOLA.

Council will consider authorizing the City of Cortez Community and Economic Development Department to apply for the Colorado Department of Local Affairs (DOLA) Innovative Housing strategy Grant (IHOP) for up to \$175,000 and to provide a 25% match.

Presenter: Rachael Marchbanks, Community and Economic Development Director

- g. Intergovernmental Agreement with Montezuma County to act as grant pass-through for DOLA IHOP Grant.

Council will consider approving the Intergovernmental Agreement with Montezuma County to act as a grant pass-through for the DOLA IHOP Grant.

Presenter: Rachael Marchbanks, Community and Economic Development Director

- h. Resolution No. 25, Series 2022

Council will consider approving Resolution No. 25, Series 2022, requesting a .6 foot encroachment permit for the property at 102 E. North Street.

Presenter: Rachael Marchbanks, Community and Economic Development Director

8. DRAFT RESOLUTION/ORDINANCES

9. CITY ATTORNEY'S REPORT

10. CITY MANAGER'S REPORT

11. CITY COUNCIL COMMITTEE REPORTS

- a. Mayor's Report on Workshop

- b. Other Board Reports

12. OTHER ITEMS OF BUSINESS

- a. Council will convene into Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, strategy for negotiations, and/or instructing negotiators pursuant to C.R.S. Section 24-6-402(4)(e)(I). The topics of the Executive Session concern contract negotiations with Mesa Verde Country regarding the current professional services contract, and an update on the negotiations for the possible sale or lease of the Cortez Community Fiber Network.

13. PUBLIC PARTICIPATION

There is no limit to the number of speakers and no overall time limit.

(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

14. ADJOURNMENT

PURSUANT TO RESOLUTION 11, SERIES 2022, PUBLIC COMMENT:

--Individuals may comment regarding items on the Council agenda or any other topic they wish to address the City Council about, including items discussed in a previous Council Workshop. Those wishing to comment must register by completing an "Intent to Speak" card (located outside of the Council chambers). Completed cards will be collected at the start of the meeting and delivered to the Mayor, who will call each speaker to the podium at the appropriate time. Comments specific to agenda items scheduled for public hearings should be reserved and delivered during the public hearing session.

--Courtesy, civility, and respect for others is expected. All comments should be addressed directly to the Council. Commenters who are called upon by the Mayor to speak are the only persons allowed to speak during the allotted time. Comments, or other distractions from the audience intended for commenters or others are not permitted. The Mayor, as the chairperson for the meeting, retains the discretion to deviate from the formats described below.

--There are two general opportunities for citizens to address the Council:

For the first opportunity (which will occur toward the start of the meeting) there is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes so City business may proceed. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

For the second opportunity (which will occur toward the end of the meeting) there is no limit to the number of speakers, and no overall time limit. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

--Other Opportunities to Participate

Citizens may also participate via email if addressed to councilcomments@cortezco.gov. Comments received by 3:00pm the day of a Council meeting will be delivered to Council the same day and entered into the meeting minutes. Citizens may also send letters to the Council by addressing them to "City Council" 123 Roger Smith Ave., Cortez, CO 81321. In-person deliveries are also accepted.

MOTION TO GO INTO EXECUTIVE SESSION:

--For a conference with the City attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

--For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e);

--To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a)

--For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f)(l) and not involving: any specific fire employees who have requested discussion of the matter in open session: any member of this body or any elected official: the appointment of any person to fill an office of this body or of an elected official: or personnel policies that do not require the discussion of matters personal to particular employees

--For discussion of a matter required to be kept confidential by the following federal or state law, or regulation: _____ under C.R.S. Section 24-6-402(4)(c)

--For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d)

--For consideration of documents protected by the mandatory nondisclosure provisions of the Open Records Act under C.R.S. Section 24-6-402(4)(g)

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED:

(a brief description must be included following the statute citation regarding why the executive session is being held)



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 2. a.

MEMO TO: Honorable Mayor and City Council

FROM: Linda Smith, City Clerk

SUBJECT: Approval of the Council Worksession and Regular Agenda Minutes for August 23, 2022.

Attachments

Workshop Minutes

Agenda Minutes

CITY COUNCIL
REGULAR WORKSHOP
TUESDAY, AUGUST 23, 2022
5:50 p.m.

1. The worksession was called to order at 5:50 p.m., at the City Council Chambers. Councilmembers present included Mayor Pro-tem Arlina Yazzie, Lydia DeHaven, Robert Dobry, Matt Keefauver, David Rainey, and Dennis Spruell. Mayor Rachel Medina was absent. Staff members present included Director of Parks and Recreation Creighton Wright, Chief of Police Vern Knuckles, Director of Public Works Brian Peckins, Director of General Services Rick Smith, IT Technician Kyle Kuhn, Deputy City Clerk Donna Murphy, City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were eight people present in the audience.

2. Six presentations were made by the following Community Grant recipients: Chamber of Commerce; Cortez Farmers Market; Imagination Library; Hospice of Montezuma; Community Radio Project; and Communities That Care of MC. Each entity presented how they have spent funding received from the City, noting goals and programs they have developed through the funding, and thanked the City for their support. Council thanked the members of each of the boards for their presentations.

3. James Dietrich, Natural Resources Director, Montezuma County, gave an update on the Pathways to Mesa Verde. He spoke about the grant received from the Colorado Department of Transportation (CDOT) along with funding from the City of Cortez, Montezuma County, and Town of Mancos that was used to fund a Planning and Environmental Linkage Study and initial design for the Pathways to Mesa Verde. He spoke about the community outreach that has been completed and stated that most people have said they want trails that are out of the highway corridor. He stated that the Mancos side of the trail will be located 100% in the CDOT right-of-way. He spoke about access from the County Fairgrounds to the Mesa Verde entrance and access from the MCHS High School to the County Fairgrounds. He spoke about an underpass that would be needed for access near the County Fairgrounds and the continued search for grant funding to continue the process. Mr. Dietrich reviewed the key goals for completing Segments A and B by 2024 and spoke about the next round of Federal Lands Access Program funding. He asked that the City of Cortez budget \$15,000 in the 2023 Budget to cover the planning requirements and current match obligations to help with continuing the project forward. Mr. Dietrich spoke about the thriving recreational activities in the community and commented that the Pathways to Mesa Verde will be another trail added to the City's portfolio. In answer to a comment from Council, Director of Parks and Recreation Wright spoke about the need to update the trails plan for the City of Cortez in the near future.

4. Council General Discussion. City Manager Sanders stated that Council has asked that the Community Grant process be revamped and better streamlined. He asked if a couple of Councilmembers would like to review the Community Grants with a few staff members and that recommendations could then be made to Council on funding for the 2023 grants. Discussion was held on the timeline for completing the process once all the requests are received by the City.

Councilmembers Keefauver and Spruell stated they would be interested in serving on the committee. City Manager Sanders stated that the appointment could be added to the agenda for the regular Council meeting. It was noted that Mayor Medina has said she would serve as an alternate to other Councilmembers. Mayor Pro-tem Yazzie stated that Mayor Medina had asked that Council consider sending a letter of Support for the National Conservation Area (NCA) Legislation. It was noted that Council would need more information on the issues before they would discuss the item further.

The regular worksession was adjourned at 7:07 p.m.

CITY COUNCIL
REGULAR MEETING
TUESDAY, AUGUST 23, 2022

1. The meeting was called to order in the City Council Chambers at 7:30 p.m., with the Pledge of Allegiance. Roll Call was taken and the following Councilmembers were present: Mayor Pro-tem Arlina Yazzie, Lydia DeHaven, Robert Dobry, Matthew Keefauver, David Rainey, and Dennis Spruell. Mayor Rachel Medina was absent. Staff present included Chief of Police Vernon Knuckles, IT Technician Kyle Kuhn, Director of Parks and Recreation Creighton Wright, Director of General Services Rick Smith, Director of Public Works Brian Peckins, Deputy City Clerk Donna Murphy, City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were five people present in the audience.

Councilmember Dobry moved that the agenda be approved with the addition to agenda item 12. (Other Items of Business) for discussion on appointing Councilmembers to serve on the review committee for the Community Grants requested for 2023 funding. Councilmember DeHaven seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	absent	Yes	Yes	Yes

2. The Consent Agenda items acted upon by Council were as follows:
 - a. Approval of the Minutes of the Worksession and Regular Council Meeting held on August 9, 2022.
 - b. Approval of the Expenditure List for August 23, 2022.
 - c. Approval of a renewal Fermented Malt Beverage Off Premises Liquor License for Dillon Companies, LLC, DBA City Market #8, located at 508 East Main Street, Cortez.
 - d. Approval of an amended application for a Special Event Permit from Cortez Retail Enhancement Association.

Councilmember DeHaven moved that the Consent Agenda be approved as presented. Councilmember Rainey seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	absent	Yes	Yes	Yes

3. CITIZEN PARTICIPATION

Mayor Pro-tem Yazzie opened the Citizen Participation noting the time of 7:34 p.m.; however, there were no commenters.

4. PRESENTATIONS

a. Update by Municipal Judge Beth Padilla. Municipal Judge Padilla gave an update to Council on the latest happenings in Municipal Court. She spoke about training that she has recently attended as well as a future Fall conference she plans to attend with the Court Clerk. She spoke about how she is handling juvenile offenses and commented that she continues to work on new ideas for adult offenders in offering sentences that include substance evaluations. She spoke about the possibility of having useful public (community) service offered as a possible sentencing alternative; however, that is being reviewed by the City Attorney/City Manager in regard to insurance and City Code requirements. She spoke about dealing with offenders of graffiti and the idea of holding them more accountable. She stated that she would like to have a clean-up day that graffiti offenders would have to participate to help in cleaning up other graffiti. She spoke about the need to have a sign placed in the court room in various languages so that people that need an interpreter will know that they need to make the request to the Court Clerk. Council asked a variety of questions in regard to juvenile offenses, substance evaluations, and community service possibilities. Discussion was held on the homelessness issues. Municipal Judge Padilla stated that WebX program has been very helpful in the court process and she appreciates the court staff and IT working together to keep everything running.

5. PUBLIC HEARINGS – None.

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS

a. Professional Services Contract with Independent Contractor Doug Roth for GIS Services. Director of Public Works Peckins stated that Doug Roth has been with the City since 2014, and currently works at the Service Center on Tuesday and Thursday afternoons and also works full-time in the GIS Department for Montezuma County. He stated that for the first time since 2017, Mr. Roth is asking for an increase in his hourly wage to \$50/hour. In answer to a question from Councilmember Dobry, City Attorney Coleman stated that the Professional Services Contract includes a non-appropriation clause and the contract is technically an annual contract that is renewed automatically each year. Councilmember DeHaven stated that she feels the rate is below the normal rate for GIS work.

Councilmember Dobry moved that Council approve a three-year Professional Services Contract with Doug Roth for GIS Services at an hourly rate of \$50/hour. Councilmember Spruell seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	absent	Yes	Yes	Yes

b. 2022 Mechanical Engineering Phase 2 and 3 – Cortez Public Library and Service Center. Director of General Services Smith stated that on March 8, 2022 City Council awarded the Request for Qualifications (RFQ) for the Cortez Library, Service Center, and Police Department Phase 1 to ME&E. He stated that Phase 1 is completed and the professional services contract needs to be

amended to authorize ME&E to complete Phases 2 and 3 which will include programming/schematic design, design development, construction documents, bidding, and construction administration for both the Library and Service Center. He reviewed the costs for both the buildings work. He commented that due to the long lead time for HVAC units and equipment, the City is planning to order the units in 2022 from the manufacturers so they can get them into the build schedule. He stated that both projects are currently budgeted in the 2022 City Capital Projects budget and that the 2023 budget would be adjusted for the project continuation. He noted that the Contract Amendment contains a non-appropriate clause to comply with the Local Government Budget Law and Tabor, and allow for the multi-year financial obligation. Director of General Services Smith thanked City Attorney Coleman for his work on the contract. In answer to a question from Councilmember Dobry, Director of General Services Smith stated that the budgeted amount for the project is still on target at this time. Discussion was held on the amount of bids that are received for City projects.

Councilmember Keefauver moved that Council approve Phases 2 and 3 for the Cortez Public Library and Service Center remodel project, approving the Contract Amendment with ME&E Engineering for engineering services in the total amount of \$49,913.00, and authorize the City Manager to sign the Contract Amendment. Councilmember DeHaven seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	absent	Yes	Yes	Yes

c. 2022 Library Re-Roof Project Bid Results. Director of General Services Smith stated that bids were received for the replacement of the membrane roof on the Cortez Public Library with three bidders participating in the walk-through. He stated that the City Code Enforcement employee was present during the walk-through with the bidders and it was recommended that a new membrane roof (white TPO) will be placed on the Library. In answer to a question from Councilmember Keefauver, Director of General Services Smith stated that the roof will have a 25-year warranty. He stated that staff recommends the bid be awarded to Top Line Installers at a bid amount of \$169,994.00.

Councilmember Rainey moved that Council award the 2022 Library Re-Roof Project to Top Line Installers at the bid amount of \$169,994.00. Councilmember Dobry seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	absent	Yes	Yes	Yes

8. DRAFT RESOLUTION/ORDINANCES – None.

9. CITY ATTORNEY'S REPORT

a. Contracts Update. City Attorney Coleman stated that he has been reviewing contracts and looking at various options for refinancing City debt. He stated that he is reviewing several ordinances, one that will include information on handling graffiti. He stated that if any

Councilmember has any concerns or questions, he is happy to meet with them.

10. CITY MANAGER'S REPORT

a. CIRSA Audit/Tree Maintenance/EAA Young Eagles Events/Graffiti Abatement/Promotions. City Manager Sanders stated that the 2021 CIRSA Loss Control Audit was completed and the City received a score of 103 out of a possible 100 points, due to the fact that the City earned credit for the Human Resources (HR) Department having attending CIRSA training. He thanked the HR Department for their hard work and skill in keeping the City in compliance with best practices and saving money in the process. He also spoke about tree maintenance of City trees. He stated that Parks and Recreation and Public Works Departments are working together to re-establish the City tree maintenance program and the goal is to transition to a proactive stance so the City can develop and maintain a coherent tree management plan that best fits the needs of the community. City Manager Sanders spoke about the EAA Young Eagles Event which will be held this Saturday, August 27, 2022, at the Cortez Airport. He spoke about the program which is currently chaired by Airport Manager Jeremy Patton and gives youth ages 8-17 to take their first free ride in a small aircraft and introduce them to the aviation industry. He also spoke about graffiti abatement and asked that property owners and City residents work with the City to keep the community beautiful. He stated that Lyle Bair has been promoted as Parks Superintendent and Ryan Thetga has been promoted as Golf Course Superintendent. He spoke about both employees who have served in interim positions since both superintendents left the City and noted that Mr. Bair and Mr. Thetga have both demonstrated skill and exceptional dedication during the past several months in their interim position. He congratulated both employees for their promotion. Discussion was held on the graffiti abatement program and Council asked that educational information be shared with the schools on the consequences of graffiti and what it looks like. City Manager Sanders stated that the re-painting of the skate park has begun and Councilmember DeHaven asked if there would be art murals replaced on the newly painted surface. City Manager Sanders stated that Council can talk about how they would like to add art to the skate board park in 2023. Mayor Pro-tem Yazzie asked that staff touch base with the skateboarding community as a metal strip around the edge (coping) was painted that has made the skateboarding park slippery and dangerous. The information will be passed along to the Parks and Recreation Director.

11. CITY COUNCIL COMMITTEE REPORTS

a. Mayor's Report on Workshop. Mayor Pro-tem Yazzie stated that six presentations were made from the Community Grant recipients (Chamber of Commerce; Cortez Farmers Market; Imagination Library; Hospice of Montezuma; Community Radio Project; and Communities That Care of MC) regarding the use of the City funds that they received in 2022. James Dietrich, Natural Resources Director, also gave an update on the work that continues on the Pathways to Mesa Verde. Councilmembers discussed the appointment of Councilmembers to serve on the committee to review the Community Grants requests for 2023 and more information will be obtained on the National Conservation Area (NCA) for future discussion.

b. Parks, Recreation, and Forestry Advisory Board. Councilmember Keefauver stated that discussion during the Parks, Recreation, and Forestry Advisory Board included information on the development of nine lots by Sedona Estates (southeast end) and the possibility of a small park in

the area. He stated that discussion also included the youth football playing on the baseball park, skate park update, and information on the 2023 Budget.

c. Library Advisory Board. Councilmember DeHaven stated that the Library Advisory Board meeting was canceled.

d. Youth Commission/Rise Southwest Suicide Awareness Walk. Mayor Pro-tem Yazzie stated the Youth Commission has not begun meetings yet. She did announce on September 10, 2022, from 9:00 a.m. to 11:00 .m., a walk would take place from Montezuma Park to the Library and back for people that have lost loved ones to suicide. She stated that two presenters and information/resources would be available for anyone that would be interested in the event. She stated that it is hoped to make the walk an annual event.

12. OTHER ITEMS OF BUSINESS

a. Community Grant Selection Committee. Mayor Pro-tem Yazzie stated that discussion was held during the Council worksession regarding the appointment of two Councilmembers to serve on the Community Grant Section Committee. She noted that Councilmember Keefauver and Councilmember Spruell had stated that they would serve and Mayor Medina has stated that she would serve as an alternate if needed.

Councilmember Dobry moved that Councilmember Keefauver and Councilmember Spruell be appointed to the Community Grants Selection Committee and Mayor Medina be appointed as an alternate. Councilmember DeHaven seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	absent	Yes	Yes	Yes

13. PUBLIC PARTICIPATION – None.

Councilmember DeHaven moved that the regular meeting be adjourned at 8:20 p.m. Councilmember Rainey seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	absent	Yes	Yes	Yes

Arlena Yazzie, Mayor Pro-Tem

ATTEST:

Linda L. Smith, City Clerk



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 2. b.

MEMO TO: Honorable Mayor and City Council

FROM: Sara Coffey, Finance Assistant/Deputy City Clerk

SUBJECT: Approval of Expenditure List for September 13, 2022 City Council Meeting

Attachments

Expenditure List

EXPENDITURE LIST FOR WEEK ENDING AUGUST 26, 2022

Department	Vendor Name	Description	Amount
Human Resources	AT&T MOBILITY	PHONE	\$ 55.34
		Total	\$ 55.34
Municipal Court	MARSHALL SUMRALL	LEGAL SERVICES - GREENLEE	\$ 48.00
	RACHEL D. MUHONEN, P.C.	LEGAL INTERPRETING	\$ 196.00
	RICHARD SIMS LAW OFFICE	LEGAL SERVICES - BILLSE	\$ 60.00
	M. SCOTT MOORE	Fill-in Judge Services - 8/1/22, 8/8/22, and 8/17/22	\$ 200.00
		Total	\$ 504.00
Finance	GOVOS INC	ONLINE PAYMENT PROCESSING JULY 2022	\$ 790.42
		Total	\$ 790.42
Events	RUN + HIKE	BEAUTIFICATION GRANT	\$ 157.93
		Total	\$ 157.93
Library	AMAZON CAPITAL SERVICES	VALVE PARTS, SENSOR MODULE	\$ 324.42
		Total	\$ 324.42
City Hall Operations	PITNEY BOWES GLOBAL FINANCIAL SERV	Red ink cartridge for Postage Machine	\$ 254.97
		Total	\$ 254.97
Welcome Center	STERICYCLE INC.	HAZARDOUS WASTE SERVICE	\$ 36.47
		Total	\$ 36.47
Police Department	AT&T MOBILITY	PHONE	\$ 39.48
	MONTEZUMA COUNTY LANDFILL	POLICE/ANIMALS	\$ 36.75
	AUBUCHON CUSTOM PRODUCTIONS	Materials/Labor - Body work, paint Unit 494	\$ 927.55
	AUBUCHON CUSTOM PRODUCTIONS	Materials/Labor - Repair vehicle, body labor, paint	\$ 2,866.00
	ALSCO (AMERICAN INDUSTRIAL)	MATS	\$ 93.74
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,974.24
	MSC INDUSTRIAL SUPPLY CO.	78918182 Procell PL123 Battery, 12/pkg	\$ 98.15
	OFFICE DEPOT	Pilot 31021 G2 Gel Pens, Blue, dozen/pk	\$ 35.84
		Total	\$ 7,071.75
Animal Shelter	ALSCO (AMERICAN INDUSTRIAL)	MATS	\$ 39.37
	ATMOS ENERGY	GAS SERVICE	\$ 46.55
		Total	\$ 85.92
Public Works	AT&T MOBILITY	PHONE	\$ 229.23
	MONTEZUMA COUNTY LANDFILL	CLEAN UP WEEK - MATTRESS	\$ 170.00
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 77.10
	CORTEZ COPY & PRINT	WATER DOCK SIGN	\$ 56.00
	SCHAEFFER MANUFACTURING COMPAN	Citrol cleaner/degreaser grafitti remover, 16 oz	\$ 204.20
		Total	\$ 736.53

EXPENDITURE LIST FOR WEEK ENDING AUGUST 26, 2022

Department	Vendor Name	Description	Amount
Outdoor Pool	ALPINE SECURITY & ELECTRONICS	Alarm.com Commercial Plus App & Website Int	\$ 45.50
	AMAZON CAPITAL SERVICES	FILTER POWDER	\$ 365.76
	AMAZON CAPITAL SERVICES	REPLACEMENT PUMP TUBES	\$ 26.46
	AMAZON CAPITAL SERVICES	PUMP TUBE	\$ 55.84
		Total	\$ 493.56
Golf Course Maint	ALPINE SECURITY & ELECTRONICS	PG9945 Power G Wireless Door/Window Conta	\$ 40.00
	ALPINE SECURITY & ELECTRONICS	Labor to Install Door/Window Contact - Golf M	\$ 95.00
	AT&T MOBILITY	PHONE	\$ 53.22
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,212.85
	R & R PRODUCTS INC.	RAET10632 Bearing kit front roller JD9009A	\$ 76.55
	R & R PRODUCTS INC.	R500578 Bearing kit rear roller JD9009A	\$ 81.35
	R & R PRODUCTS INC.	RTCU39253 Spindle JD9009A	\$ 89.80
	R & R PRODUCTS INC.	RTCU39718 Roller shaft JD9009A	\$ 128.20
	STOTZ EQUIPMENT	19M7867 Bolt JD 9009A	\$ 6.60
	STOTZ EQUIPMENT	BUC10825 Rear roller scraper 9009A new style	\$ 64.20
	STOTZ EQUIPMENT	UC21769 Skid plate JD 9009A	\$ 72.22
	STOTZ EQUIPMENT	BUC10918 Rear roller scraper 9009A old style	\$ 125.72
	STOTZ EQUIPMENT	UC21767 Roller arm JD 9009A	\$ 346.96
		Total	\$ 3,392.67
Parks	AT&T MOBILITY	PHONE	\$ 118.55
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 1,863.65
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 1,925.96
	SLAVENS TRUE VALUE	1X8X8 #2 PINE	\$ 13.19
	SLAVENS TRUE VALUE	PRIMER, BRUSH	\$ 42.38
	HODIAK WILDLIFE SOLUTIONS	PRAIRIE DOG & GOPHER TREATMENT	\$ 1,500.00
		Total	\$ 5,463.73
Planning & Building	AT&T MOBILITY	PHONE	\$ 245.40
		Total	\$ 245.40
Shop	FOUR STATES TIRE CO.	New tire for Unit 475	\$ 230.70
	AMAZON CAPITAL SERVICES	Robinair RA20020 Compressor for AC Machine	\$ 545.00
	FARIS MACHINERY	CA60 Squeeze pads for Refuse units	\$ 251.98
	ROBERTS TRUCK CENTER	ZCP3828036 Front wheel seal set - Unit 722	\$ 40.02
	ROBERTS TRUCK CENTER	3549259C2 Door hinge, 2 pc. - Shop	\$ 190.66
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 3,360.91
		Total	\$ 4,619.27
Technology	MONTEZUMA COUNTY LANDFILL	ELECTRONIC WASTE	\$ 450.25
	ZOHO CORPORATION	Manage Engine Renewal 2022	\$ 4,985.00
	AT&T MOBILITY	PHONE	\$ 17.16
	OOKLA, LLC	Speedtest Custom Premium-1 Yr Subscription-	\$ 1,995.00
		Total	\$ 7,447.41

EXPENDITURE LIST FOR WEEK ENDING AUGUST 26, 2022

Department	Vendor Name	Description	Amount
301-4355-432-60-10	TRAUTNER GEOTECH	Blanket PO - Lab/Field Testing - 2022 Sligo Street	\$ 851.25
		Total	\$ 851.25
Airport	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 819.24
	ATMOS ENERGY	GAS SERVICE	\$ 29.56
	ATMOS ENERGY	GAS SERVICE	\$ 35.14
		Total	\$ 883.94
Dispatch	OFFICE DEPOT	HP201A CF401A Print cartridge, Cyan	\$ 67.21
	OFFICE DEPOT	HP201A CF402A Print cartridge, Yellow	\$ 67.21
	OFFICE DEPOT	HP201A CF403A Print cartridge, Magenta	\$ 67.21
	OFFICE DEPOT	HP201A CF400A Print cartridge, Black	\$ 113.94
		Total	\$ 315.57
Rec Center	ALPINE SECURITY & ELECTRONICS	Elk TRG1640 16v 40va Transformer w/ground p	\$ 25.00
	ALPINE SECURITY & ELECTRONICS	Alarm.com Commercial Plus App & Website Int	\$ 29.35
	ALPINE SECURITY & ELECTRONICS	Labor - Low battery on Fire Alarm Panel - Rec C	\$ 85.00
	ALPINE SECURITY & ELECTRONICS	Labor - Phone lines to Panel - Rec Center	\$ 95.00
	ALPINE SECURITY & ELECTRONICS	HS2054NKCP01NEO 2064 Control Panel - Rec C	\$ 123.25
	ALPINE SECURITY & ELECTRONICS	Labor - Pool light not working - Rec Center	\$ 142.50
	ALPINE SECURITY & ELECTRONICS	PG9914 DSC Power G PET Immune Motion Det	\$ 363.24
	ALPINE SECURITY & ELECTRONICS	HS2LCDWF9 NEO Q12 Wireless Full Message w	\$ 731.80
	ALPINE SECURITY & ELECTRONICS	PG9945 Power G Wireless Door/Window Conta	\$ 1,113.00
	ALPINE SECURITY & ELECTRONICS	Installation - Rec Center	\$ 1,520.00
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 10,658.99
	ATMOS ENERGY	GAS SERVICE	\$ 741.15
	POOL PRO, LLC.	55# Calcium Hypochlorite 3,5	\$ 5,001.00
	AMAZON CAPITAL SERVICES	VEVOR 4 PACK	\$ 125.98
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 127.38
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 610.06
	AMAZON CAPITAL SERVICES	EARBUDS	\$ 53.27
	ADVANCED EXERCISE EQUIPMENT	Delivery and Install	\$ 250.00
	ADVANCED EXERCISE EQUIPMENT	Delivery and Install	\$ 425.00
	ADVANCED EXERCISE EQUIPMENT	INRD-SLXXX Life Fitness Integrity D SL Recumba	\$ 3,441.67
	ADVANCED EXERCISE EQUIPMENT	INT-TRD-DB Life Fitness Integrity D SL Treadmill	\$ 6,586.67
	GLOBAL EQUIPMENT COMPANY, INC.	WB277151GN Square Picnic Table, 46 inch, Gre	\$ 3,353.99
	GRAINGER	FUSES	\$ 48.93
	HILLYARD, INC./FLAGSTAFF	T BAR 18 IN	\$ 36.29
		Total	\$ 35,688.52
Water	BACKFLOW SUPPLY	Red knob assembly 1 inch	\$ 3.14
	BACKFLOW SUPPLY	Test kit calibration 845-5, sn 08060215	\$ 96.62
	GREEN ANALYTICAL LABS, INC.	LAB TESTING SERVICES	\$ 220.50
	MONTEZUMA WATER COMPANY	WATER 57371	\$ 243.60

EXPENDITURE LIST FOR WEEK ENDING AUGUST 26, 2022

Department	Vendor Name	Description	Amount
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 32.75
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,267.10
	THATCHER CHEMICAL CO.	Blanket PO - Polymer T-FLOC 1410	\$ 4,730.27
	THATCHER CHEMICAL CO.	Blanket PO - Liquid Alum AL2	\$ 5,297.17
	USA BLUEBOOK	Blanket PO - Parts/Supplies - Repair/Maintenance	\$ 32.10
	WRS	Weekly Rental 320EL-LR Excavator w/delivery &	\$ 1,490.00
	AT&T MOBILITY	IPADS	\$ 253.41
	AT&T MOBILITY	PHONE	\$ 106.69
	AMAZON CAPITAL SERVICES	Dewalt DCF899M1 Impact Kit, 20v	\$ 317.58
	FERGUSON WATERWORKS #1116	6 inch MJ Solid Cap DI less accessories	\$ 365.10
	MOUNTAINLAND SUPPLY COMPANY	M-9080-03i Valve Box Lid - Water	\$ 194.59
	MOUNTAINLAND SUPPLY COMPANY	M-9081-02i 39B Valve Box Bottom - Quote S10	\$ 251.35
	MOUNTAINLAND SUPPLY COMPANY	M-9081-01i 24T Valve Box Top	\$ 291.89
	TARGET RENTAL	Pump (2) rental for water line repair	\$ 225.44
	DONA THOMPSON	PETTY CASH - DRINKS FOR CREW ON WATER LINE	\$ 48.56
	GRAINGER	48Z768 ICS 524490 Guide bar	\$ 274.89
	GRAINGER	29TJ86 ICS 537764 Chain	\$ 632.76
	SLAVENS TRUE VALUE	Materials for Water Plant storage shed	\$ 553.42
		Total	\$ 17,928.93
Hydro Plant	LANE ELECTRIC	Materials/Labor/Mileage - Generator inspection	\$ 782.34
		Total	\$ 782.34
CCN Fund	CALIX INC	100-01578 ONT SFU Enclosure	\$ 453.34
	CALIX INC	000-00844 844G-1 GigaCenters	\$ 1,469.95
		Total	\$ 1,923.29
Refuse	MONTEZUMA COUNTY LANDFILL	RECYCLE CREDIT	\$ (407.60)
	MONTEZUMA COUNTY LANDFILL	Blanket PO - Landfill Charges	\$ 31,251.25
	INTERMOUNTAIN FARMERS ASSOC.	WORK PANTS, BOOTS	\$ 195.48
	FOUR CORNERS WELDING & GAS SUPPLY	Blanket PO - Welding supplies for Dumpster Re	\$ 99.39
	MONTEZUMA COUNTY LANDFILL	RECYCLE CHARGE	\$ (2,590.00)
		Total	\$ 28,548.52
Total			\$ 118,602.15

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 2, 2022

Department	Vendor Name	Description	Amount
Municipal Court	MARSHALL SUMRALL	LEGAL SERVICES - PHELPS	\$ 64.00
		Total	\$ 64.00
Events	DURANGO PARTY RENTAL	EVENT SUPPLY RENTAL	\$ 3,730.13
	LE PEW PORTA-JOHNS INC.	3RD THURSDAY RENTAL	\$ 360.00
	PIONEER PRINTING	BUSINESS CARDS	\$ 35.00
	PIONEER PRINTING	BUSINESS CARDS	\$ 45.00
	WHITE TIE ENTERTAINMENT	2023 SHOW	\$ 3,000.00
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 56.25
		Total	\$ 7,226.38
Library	FARMERS TELECOMMUNICATIONS INC.	PHONE	\$ 43.95
	CORTEZ SANITATION DISTRICT	SEWER	\$ 43.00
	INGRAM LIBRARY SERVICES	BOOKS	\$ 16.69
	INGRAM LIBRARY SERVICES	BOOKS	\$ 18.35
	INGRAM LIBRARY SERVICES	BOOKS	\$ 23.23
	INGRAM LIBRARY SERVICES	BOOKS	\$ 31.72
	INGRAM LIBRARY SERVICES	BOOKS	\$ 33.94
	INGRAM LIBRARY SERVICES	BOOKS	\$ 48.42
	INGRAM LIBRARY SERVICES	BOOKS	\$ 82.80
	INGRAM LIBRARY SERVICES	BOOKS	\$ 440.46
	INGRAM LIBRARY SERVICES	BOOKS	\$ 621.24
	BLACKSTONE PUBLISHING	AUDIO BOOKS	\$ 41.56
	RIVISTAS, LLC	MAGAZINE SUBSCRIPTIONS	\$ 1,280.43
		Total	\$ 2,725.79
City Hall Operations	WAGNER ENTERPRISE, L.L.C.	JANITORIAL SERVICES AUG 2022	\$ 2,300.00
	FARMERS TELECOMMUNICATIONS INC.	PHONE	\$ 101.25
	CORTEZ SANITATION DISTRICT	SEWER	\$ 775.00
	AMAZON CAPITAL SERVICES	Bunn 4275.0031 VPS-12 Cup Coffeemaker	\$ 306.25
		Total	\$ 3,482.50
Welcome Center	ORKIN EXTERMINATING-BRANCH #884	PEST CONTROL	\$ 110.00
	CENTURYLINK	PHONE SERVICE	\$ 84.40
	FARMERS TELECOMMUNICATIONS INC.	PHONE	\$ 43.95
	CORTEZ SANITATION DISTRICT	SEWER	\$ 43.00
		Total	\$ 281.35
Police Department	ALS/PACEM DEFENSE	100 door breaching cartridges	\$ 670.95
	KEHR CUSTOM ARMS, LTD.	Drill and removed red dot sights	\$ 110.00
	WAGNER ENTERPRISE, L.L.C.	JANITORIAL SERVICES AUG 2022	\$ 1,499.58
	CENTURYLINK	PHONE SERVICE	\$ 58.75
	CENTURYLINK	PHONE SERVICE	\$ 78.38
	CENTURYLINK	PHONE SERVICE	\$ 127.66
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 177.93

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 2, 2022

Department	Vendor Name	Description	Amount
	CORTEZ SANITATION DISTRICT	SEWER	\$ 55.00
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 22.20
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 34.22
	KONICA MINOLTA BUSINESS SOLUTIONS	Blanket PO for copiers	\$ 190.94
	KONICA MINOLTA BUSINESS SOLUTIONS	Blanket PO for copiers	\$ 356.72
		Total	\$ 3,382.33
Animal Shelter	DOLORES ANIMAL HOSPITAL	NEUTER	\$ 60.00
	FOUR CORNERS M.A.S.H., LLC	SPAY	\$ 291.00
	ORKIN EXTERMINATING-BRANCH #884	PEST CONTROL	\$ 101.00
	CORTEZ SANITATION DISTRICT	SEWER	\$ 83.00
		Total	\$ 535.00
Public Works	DOUGLAS ROTH	Blanket PO - GIS Consulting Services	\$ 1,820.00
	FASTENAL COMPANY	11926-02023 Class 3 Safety Vest, Lime, Public V	\$ 110.00
	FASTENAL COMPANY	11926-02024 Class 3 Safety Vest, Lime, Public V	\$ 110.00
	FASTENAL COMPANY	11926-02025/6 Class 3 Safety Vest, Lime, Public	\$ 220.00
	GRAINGER	3LZ03 Chicago fitting gasket, 50/bag	\$ 16.95
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 9,872.34
		Total	\$ 12,149.29
Outdoor Pool	AMERICAN RED CROSS	LIFEGUARDING CLASSES	\$ 287.00
	FARMERS TELECOMMUNICATIONS INC.	PHONE	\$ 49.60
	CORTEZ SANITATION DISTRICT	SEWER	\$ 131.00
		Total	\$ 467.60
Golf Pro	CORTEZ SANITATION DISTRICT	SEWER	\$ 147.00
		Total	\$ 147.00
Golf Course Maint	CORTEZ SANITATION DISTRICT	SEWER	\$ 43.00
		Total	\$ 43.00
Parks	CENTURYLINK	PHONE SERVICE	\$ 65.93
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 172.94
	CORTEZ SANITATION DISTRICT	SEWER	\$ 609.00
	SLAVENS TRUE VALUE	FEE160 Paint Recycle Surcharge Fee 5GAL	\$ 9.60
	SLAVENS TRUE VALUE	265665 20 Tip Extension"	\$ 79.98
	SLAVENS TRUE VALUE	PRIMER	\$ 699.60
	SLAVENS TRUE VALUE	838034 5 Gallon Kilz2 In/Ex Latex Primer	\$ 709.80
	SLAVENS TRUE VALUE	265670 Mag X7 Paint Sprayer	\$ 860.00
	CRUZAN IRRIGATION	IPS PLUG, IPS ADPT	\$ 10.90
	SLAVENS TRUE VALUE	HOSE BIBB	\$ 9.09
	SLAVENS TRUE VALUE	PAINT	\$ 14.54
	SLAVENS TRUE VALUE	WEED CLEAR, PAINT	\$ 21.82
	SLAVENS TRUE VALUE	PAINT SUPPLIES	\$ 23.80

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 2, 2022

Department	Vendor Name	Description	Amount
	THE PLUMBING STORE	ADAPTER, COUPLING, BALL VALVE	\$ 8.66
	THE PLUMBING STORE	COUPLING, ADAPTER, BALL VALVE, TELESCOPIC	\$ 20.65
	SIMPSON-NORTON CORP.	CASTOR, LOCK	\$ 205.53
		Total	\$ 3,521.84
Shop	ALSCO (AMERICAN INDUSTRIAL)	Blanket PO - Mechanics Shirts Laundry Service	\$ 17.14
	ALSCO (AMERICAN INDUSTRIAL)	Blanket PO - Mechanics Shirts Laundry Service	\$ 17.14
	R & B SUPPLY COMPANY, INC.	Tarco Tough Gold Drill Bit Set	\$ 358.98
	AMAZON CAPITAL SERVICES	Ecotric Replacement Arm Rest Pad - Unit 652	\$ 49.90
	BELT SALVAGE	Material for repair - Unit 620	\$ 23.53
	GRAINGER	22YW05 Norgren 4055-50 Dome Sight Glass - U	\$ 87.66
	HARDLINE EQUIPMENT	6905 Air bag - Unit 725	\$ 170.71
	ROBERTS TRUCK CENTER	Service Call/Travel - Materials and labor for rep	\$ 1,218.25
	SENERGY PETROLEUM	86UL Gas for Service Center	\$ 4,769.40
	ALSCO (AMERICAN INDUSTRIAL)	Blanket PO - Floor Mat Service - Service Center	\$ 98.31
	ALSCO (AMERICAN INDUSTRIAL)	Blanket PO - Floor Mat Service - Service Center	\$ 98.31
	FARMERS TELECOMMUNICATIONS INC.	PHONE	\$ 95.08
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 56.85
	CORTEZ SANITATION DISTRICT	SEWER	\$ 106.00
	AMERICAN FIRST AID & SAFETY	Blanket PO - 1st Aid Kit Refills	\$ 15.44
	AMERICAN FIRST AID & SAFETY	Blanket PO - 1st Aid Supplies	\$ 45.00
		Total	\$ 7,227.70
Technology	DELL MARKETING L.P.	VLA VmWare Product SNS for Vsphere 7 Ent Plu	\$ 8,568.40
	DELL MARKETING L.P.	VLA VmWare Horizon 8 Std ED 10 U Pk 1yr Lice	\$ 12,605.32
	CENTURYLINK	PHONE SERVICE	\$ 71.66
	FARMERS TELECOMMUNICATIONS INC.	PHONE	\$ 513.49
	IT1 SOURCE LLC	APC RBC6 Replacement battery cartridge for SU	\$ 176.00
		Total	\$ 21,934.87
Streets	TRAUTNER GEOTECH	Blanket PO - Lab/Field Testing - 2022 Concrete	\$ 1,603.50
	D & L CONSTRUCTION	2022 Sligo Street Reconstruction Project per su	\$ 43,644.59
	TRAUTNER GEOTECH	Blanket PO - Lab/Field Testing - 2022 Mildred R	\$ 1,146.25
		Total	\$ 46,394.34
Airport	1000BULBS.COM	AVIATION LIGHT	\$ 507.06
		Total	\$ 507.06
Dispatch	FARMERS TELECOMMUNICATIONS INC.	PHONE	\$ 107.00
		Total	\$ 107.00
Rec Center	FARMERS TELECOMMUNICATIONS INC.	PHONE	\$ 46.00
	CORTEZ SANITATION DISTRICT	SEWER	\$ 619.00
		Total	\$ 665.00

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 2, 2022

Department	Vendor Name	Description	Amount
Water	CENTURYLINK	PHONE	\$ 58.75
	THATCHER CHEMICAL CO.	Blanket PO - Liquid Alum AL2	\$ 5,481.24
	DONA THOMPSON	PETTY CASH - DRIVER TIP, LUNCH FOR CREW O	\$ 10.75
	GRAINGER	3LUP6 Blue Stake Flags, 4x5, Water Line 100/bd	\$ 29.30
	GRAINGER	3LUP6 Blue Stake Flags, 4x5, Water Line 100/bd	\$ 117.20
	GRAINGER	6YH20 Precision Line Marking Paint, 1869-838	\$ 180.48
	GRAINGER	32XD95 ICS Starter 544013 for 695XL	\$ 249.08
	BUILDERS FIRST SOURCE	Materials, including 2x4s, 2x6s, 4x8s, roofing fe	\$ (382.96)
	BUILDERS FIRST SOURCE	Materials, including 2x4s, 2x6s, 4x8s, roofing fe	\$ 1,657.84
	SLAVENS TRUE VALUE	CEDAR SHIMS, SIDING	\$ 312.47
		Total	\$ 7,714.15
Refuse	ECOTRACK FLEET MANAGEMENT	Blanket PO - Route4Me Routing Solution	\$ 240.00
	AMAZON CAPITAL SERVICES	Eversprout 5 to 12 ft Car Wash Brush	\$ 91.98
		Total	\$ 331.98
Total			\$ 118,908.18

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 9, 2022

Department	Vendor Name	Description	Amount
Municipal Court	MARSHALL SUMRALL	LEGAL SERVICES - GEORGE	\$ 64.00
	MARSHALL SUMRALL	LEGAL SERVICES - GRAVES	\$ 104.00
	PADILLA LAW P.C.	MUNICIPAL COURT PROFESSIONAL SERVICES	\$ 272.00
	PADILLA LAW P.C.	MUNICIPAL COURT JUDGE	\$ 1,549.58
	RICHARD SIMS LAW OFFICE	LEGAL SERVICES - BEGAYE	\$ 80.00
	BUFFINGTON LAW, LLC	LEGAL SERVICES - ASSISTANT CITY ATTORNEY	\$ 1,690.00
		Total	\$ 3,759.58
City Manager	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 45.00
	NCSI	APPLICANT PROFILES	\$ 18.50
		Total	\$ 63.50
Finance	POSTAL PROS, INC.	INVOICES	\$ 503.60
		Total	\$ 503.60
City Clerk	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 12.87
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 15.99
		Total	\$ 28.86
Events	CORTEZ AREA CHAMBER OF COMMERCE	BEAUTIFICATION GRANT	\$ 292.80
	JIM DODSON	CITY DIRECTORY	\$ 262.50
	MONTEZUMA COUNTY HISTORICAL SOCIETY	BEAUTIFICATION GRANT	\$ 300.00
	POSTAL PROS, INC.	THIRD THURSDAY INSERT	\$ 221.00
	THE HAVEN MERCANTILE LLC	BEAUTIFICATION GRANT	\$ 199.60
		Total	\$ 1,275.90
Library	CITY OF CORTEZ	FIBER	\$ 3,503.40
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 1,934.36
	CITY OF CORTEZ	REFUSE	\$ 135.60
	CITY OF CORTEZ	WATER	\$ 32.01
	GRAINGER	31DK84 Trash can liners, black, 60 gallon - LB	\$ 48.86
	BLACKSTONE PUBLISHING	AUDIO BOOKS	\$ 95.98
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 27.24
	BENTLEY MONK LLC	SHOW AT PARQUE DE VIDA	\$ 200.00
		Total	\$ 5,977.45
City Hall Operations	CITY OF CORTEZ	FIBER	\$ 599.64
	CITY OF CORTEZ	REFUSE	\$ 192.95
	CITY OF CORTEZ	WATER	\$ 651.38
		Total	\$ 1,443.97
Welcome Center	CITY OF CORTEZ	FIBER	\$ 806.76
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 725.50
	CITY OF CORTEZ	REFUSE	\$ 94.80
	CITY OF CORTEZ	WATER	\$ 32.01

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 9, 2022

Department	Vendor Name	Description	Amount
		Total	\$ 1,659.07
Police Department	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 360.00
	GALL'S LLC	Sergeant Chevron 3 pair	\$ 28.16
	GALL'S LLC	Mens s/s PDU shirt	\$ 71.28
	GALL'S LLC	Reebok boots	\$ 119.60
	GALL'S LLC	mens s/s pdu twill shirt	\$ 171.60
	GALL'S LLC	Mens Class B trousers	\$ 184.80
	GALL'S LLC	Sergeant Chevron-single	\$ 386.00
	AMAZON CAPITAL SERVICES	2 point rifle sling	\$ 12.99
	PIONEER PRINTING	Business cards for patrol	\$ 258.00
	ULTIMATE TRAINING MUNITIONS INC	Sig Sauer P320 Compact/Carry Kit	\$ 572.17
	ULTIMATE TRAINING MUNITIONS INC	Sig Sauer P320 Kit	\$ 1,197.70
	AMAZON CAPITAL SERVICES	Kraft paper roll	\$ 35.05
	GALL'S LLC	Shipping	\$ 7.15
	GALL'S LLC	Shipping	\$ 8.15
	GALL'S LLC	Shipping	\$ 16.00
	GALL'S LLC	Shipping	\$ 20.10
	GALL'S LLC	Protac Flashlight	\$ 292.56
	CITY OF CORTEZ	FIBER	\$ 1,136.52
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 213.31
	ATMOS ENERGY	GAS SERVICE	\$ 78.67
	CITY OF CORTEZ	REFUSE	\$ 218.30
	CITY OF CORTEZ	WATER	\$ 48.91
		Total	\$ 5,437.02
Animal Shelter	MONTEZUMA VETERINARY CLINIC	CASTRATIONS	\$ 160.14
	CITY OF CORTEZ	FIBER	\$ 650.20
	CITY OF CORTEZ	REFUSE	\$ 54.00
	CITY OF CORTEZ	WATER	\$ 62.43
		Total	\$ 926.77
Public Works	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 302.12
	ZUMAR INDUSTRIES INC	210-6922 R1-6 State Law Yield to Pedestrian d	\$ 2,178.97
	INTERMOUNTAIN FARMERS ASSOC.	WORK CLOTHING	\$ (40.42)
	INTERMOUNTAIN FARMERS ASSOC.	WORK CLOTHING	\$ 340.42
		Total	\$ 2,781.09
Parks & Recreation	NCSI	APPLICANT PROFILES	\$ 18.50
		Total	\$ 18.50
Outdoor Pool	CDLE-FINANCE OFFICE-BOILER INSP	BOILER INSPECTION	\$ 180.00
	CDLE-FINANCE OFFICE-BOILER INSP	BOILER INSPECTION INVOICE	\$ 180.00
	CITY OF CORTEZ	FIBER	\$ 323.80
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 1,953.13

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 9, 2022

Department	Vendor Name	Description	Amount
	CITY OF CORTEZ	REFUSE	\$ 624.00
	CITY OF CORTEZ	WATER	\$ 49.20
	CORTEZ RETAIL ENHANCEMENT ASSN	CORTEZ CASH CARDS	\$ 725.00
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 95.16
		Total	\$ 4,130.29
Golf Pro	RUDOSKY GOLF, LLC	Yearly Contract for Golf Professional - Quarter	\$ 9,000.00
	CITY OF CORTEZ	REFUSE	\$ 192.95
	CITY OF CORTEZ	WATER	\$ 150.31
		Total	\$ 9,343.26
Golf Course Maint	CITY OF CORTEZ	FIBER	\$ 563.80
	CITY OF CORTEZ	REFUSE	\$ 192.95
	CITY OF CORTEZ	WATER	\$ 48.91
	AMAZON CAPITAL SERVICES	BHA Green Roloc Disc 80grit, 25pkg	\$ 21.99
	AMAZON CAPITAL SERVICES	BHA Green Roloc Disc 120grit, 25pkg	\$ 21.99
	CORTEZ RETAIL ENHANCEMENT ASSN	CORTEZ CASH CARDS	\$ 175.00
	NICE ELECTRIC	Labor/Materials - New lift circuit and future us	\$ 1,450.00
		Total	\$ 2,474.64
Parks	SOUTHWEST WEED CONTROL	WEED CONTROL	\$ 1,883.09
	LE PEW PORTA-JOHNS INC.	MONTHLY RENTALS	\$ 1,218.00
	CITY OF CORTEZ	FIBER	\$ 386.68
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 512.77
	CITY OF CORTEZ	REFUSE	\$ 1,886.35
	CITY OF CORTEZ	WATER	\$ 4,456.68
	CORTEZ RETAIL ENHANCEMENT ASSN	CORTEZ CASH CARDS	\$ 275.00
	FERGUSON WATERWORKS #1116	COUPLER VALVES	\$ 175.21
	KIMBALL - MIDWEST	LUBRICANT	\$ 26.58
	THE PLUMBING STORE	HOSE, 90	\$ 13.77
	THE PLUMBING STORE	ADAPTER	\$ 31.74
	SUPERIOR AUTO	BALL MOUNT	\$ 30.39
	FOUR CORNERS SAWS	BLADE	\$ 287.99
	GLOBAL EQUIPMENT COMPANY, INC.	694854BK 6' Outdoor Vertical Steel Slat Park B	\$ 1,422.60
		Total	\$ 12,606.85
Recreation	CDHS, BIU, RECORDS & REPORTS	BACKGROUND INVESTIGATION FEE	\$ 35.00
	CORTEZ RETAIL ENHANCEMENT ASSN	CORTEZ CASH CARDS	\$ 300.00
		Total	\$ 335.00
Planning & Building	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 12.87
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 18.06
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 58.59
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 64.26
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 64.26

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 9, 2022

Department	Vendor Name	Description	Amount
		Total	\$ 218.04
Shop	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 45.00
	NCSI	APPLICANT PROFILES	\$ 18.50
	CONSERVANCY OIL COMPANY	Blanket PO - Lubrication Supplies	\$ 939.95
	FOUR STATES TIRE CO.	Blanket PO - Tire Repairs and Alignments	\$ 20.00
	FOUR STATES TIRE CO.	Blanket PO - Tire Repairs and Alignments	\$ 45.00
	FOUR STATES TIRE CO.	Blanket PO - Tire Repairs and Alignments	\$ 50.00
	ZORO TOOLS INC	Red Kap SP24 SS BK Medium Work Shirts - Sta	\$ 159.40
	BELT SALVAGE	3/8 x 6 Flat Steel - Unit 730	\$ 18.52
	KEESEE MOTORS	3C3Z6B898AA Gasket - Unit 995	\$ 5.94
	KEESEE MOTORS	W300012 O-ring	\$ 12.74
	KEESEE MOTORS	4C4Z8592AA Water connection	\$ 39.78
	PARTNERS IN PARTS, INC.	Blanket PO - Parts for Fleet Repair	\$ (66.55)
	PARTNERS IN PARTS, INC.	Blanket PO - Parts for Fleet Repair	\$ 9.99
	PARTNERS IN PARTS, INC.	Blanket PO - Parts for Fleet Repair	\$ 228.27
	PARTNERS IN PARTS, INC.	Blanket PO - Parts for Fleet Repair	\$ 391.08
	PARTNERS IN PARTS, INC.	Blanket PO - Parts for Fleet Repair	\$ 779.34
	STOTZ EQUIPMENT	Blanket PO - Parts/hoses for Fleet Repairs	\$ 94.96
	STOTZ EQUIPMENT	Blanket PO - Parts/hoses for Fleet Repairs	\$ 205.27
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ (287.29)
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ (15.98)
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ (11.00)
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 2.92
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 3.95
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 3.95
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 4.74
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 5.94
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 9.17
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 14.27
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 18.00
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 18.04
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 20.84
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 22.49
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 31.27
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 48.43
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 64.59
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 106.26
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 164.63
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 180.95
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 186.01
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 194.75
	SUPERIOR AUTO	Blanket PO - Parts for Fleet Repairs	\$ 287.29
	SUPERIOR SERVICES, LLC	Blanket PO - Janitorial Services at Service Cent	\$ 1,950.00
	PITNEY BOWES GLOBAL FINANCIAL SERV	Blanket PO - Postage meter PR00 s/n 1989086	\$ 200.37

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 9, 2022

Department	Vendor Name	Description	Amount
	CITY OF CORTEZ	FIBER	\$ 256.00
	CITY OF CORTEZ	REFUSE	\$ 312.00
	CITY OF CORTEZ	WATER	\$ 394.28
	PARKER'S WORKPLACE SOLUTIONS	PAPER	\$ 15.57
	OFFICE DEPOT	287452 Surpass 2-ply Facial Tissue 30/cs - SC	\$ 31.00
	XEROX CORPORATION	Blanket PO- B7035 WorkCenter s/n 5DA85959	\$ 332.21
		Total	\$ 7,562.84
Streets	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 34.20
	TRAFFIC SAFETY STORE	SBRECS 9 Rounded End Cap for Speed Bump w	\$ 189.30
	TRAFFIC SAFETY STORE	SBRL6S 6' Clearline Std Duty Rubber Speed B	\$ 1,640.20
		Total	\$ 1,863.70
Self Insured Health	TRIAD EAP	EAP SERVICES	\$ 1,276.80
		Total	\$ 1,276.80
Airport	CITY OF CORTEZ	REFUSE	\$ 36.93
	MONTEZUMA COUNTY WATER DIST.	WATER M064	\$ 50.00
	MONTEZUMA COUNTY WATER DIST.	WATER M068	\$ 70.50
	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 45.00
	NCSI	APPLICANT PROFILES	\$ 18.50
		Total	\$ 220.93
Dispatch	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 45.00
	RAGSDALE AND ASSOC. P.C.	Psychological testing - Dollar	\$ 375.00
	PIONEER PRINTING	Business cards for Lori Johnson & Valerie Rend	\$ 56.00
		Total	\$ 476.00
Rec Center	CITY OF CORTEZ	FIBER	\$ 599.64
	CITY OF CORTEZ	REFUSE	\$ 192.95
	CITY OF CORTEZ	WATER	\$ 256.25
	CORTEZ RETAIL ENHANCEMENT ASSN	CORTEZ CASH CARDS	\$ 300.00
	FOUR CORNERS MATERIALS	READY-MIX	\$ 814.60
	WESTERN PAPER DISTRIBUTORS	DISINFECT, GLOVES, MULTI-FOLD TOWELS	\$ 231.42
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 95.17
		Total	\$ 2,490.03
Water	POSTAL PROS, INC.	POSTAGE	\$ 651.80
	OFFICE DEPOT	113947 2000 Plus Date Stamp - Tony	\$ 11.96
	CITY OF CORTEZ	FIBER	\$ 556.00
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 58.09
	CITY OF CORTEZ	REFUSE	\$ 54.00
	DPC INDUSTRIES, INC.	Blanket PO - Sodium Hypochlorite 10% T-CHLO	\$ 11,462.71
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 200.75
	HACH COMPANY	8560400 CL17sc Tubing Kit (pre-assembled)	\$ 122.08

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 9, 2022

Department	Vendor Name	Description	Amount
	HACH COMPANY	8572700 CL17sc Colorimetric Chlorine Analyzer	\$ 175.40
	HACH COMPANY	LXV525.99EA1551 SC4500 Controller - Quote	\$ 2,969.12
	HACH COMPANY	8572700 CL17sc Colorimetric Chlorine Analyzer	\$ 3,166.24
	UTILITY NOTIFICATION CENTER	Blanket PO - Utility Locator Notification Charges	\$ 110.50
	FASTENAL COMPANY	V2143838 Safety Yellow Paint	\$ 111.36
	HACH COMPANY	LXV525.99EA1551 SC4500 Controller, Claros e	\$ 12,768.11
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 24.07
		Total	\$ 32,442.19
CCN Fund	UTILITY NOTIFICATION CENTER	Blanket PO - Utility Notification Charges	\$ 107.90
	CITY OF CORTEZ	FIBER	\$ 1,337.40
	MAMMOTH NETWORKS	Blanket PO - D1A, CRTZ2018-001R 2Gbps com	\$ 1,695.00
	VISIONARY COMMUNICATIONS, INC.	Blanket PO - Tower rental, Business wireless in	\$ 1,914.80
		Total	\$ 5,055.10
Refuse	POSTAL PROS, INC.	POSTAGE	\$ 651.80
	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 90.00
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 95.17
	NCSI	APPLICANT PROFILES	\$ 37.00
		Total	\$ 873.97
Total			\$ 105,244.95



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 2. c.

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: Approval of a renewal Hotel and Restaurant Liquor License for Loungin' Lizard, Inc., DBA Loungin' Lizard, located at 2 West Main Street, Cortez.

Attachments

Renewal- Loungin' Lizard



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

8/31/2022

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: RENEWAL APPLICATION ON A HOTEL AND RESTAURANT LIQUOR
LICENSE FOR LOUNGIN' LIZARD, INC., DBA LOUNGIN' LIZARD,
LOCATED AT 2 WEST MAIN STREET, CORTEZ.

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on 8/22/2022. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of a Hotel and Restaurant Liquor License for Loungin' Lizard, located at 2 west Main street, Cortez.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 2. d.

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: Approval of a renewal Tavern Liquor License for the Cortez Conference Center, LLC., DBA Destination Grill, located at 2121 East Main Street.

Attachments

Renewal- Destination Grill



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

8/31/2022

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: RENEWAL APPLICATION ON A TAVERN LIQUOR LICENSE FOR CORTEZ
CONFERENCE CENTER LLC., DBA DESTINATION GRILL, LOCATED AT
2121 EAST MAIN STRETT, CORTEZ.

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on August 18, 2022. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of a Tavern Liquor License for Cortez Conference Center, DBA Destination Grill, located at 2121 East Main street, Cortez.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 4. a.

MEMO TO: Honorable Mayor and City Council

FROM: Linda Smith, City Clerk

SUBJECT: National GEAR UP Week 2022 and Proclamation, Presented by Tai Rogers, Colorado GEAR UP
Pre-Collegiate Advisory at Montezuma-Cortez High School

Attachments

GEAR UP Proclamation



The Honorable, Mayor Rachel Medina
The City of Cortez
123 Rogers Smith Ave.
Cortez, CO 81321

RE: Proclamation Request – National GEAR UP Week 2022

Dear Mayor Medina,

For nearly two decades, the Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) grant has been providing low-income, minority, and disadvantaged students with the support and resources they need to go to college despite the challenges they may face in their communities. Colorado GEAR UP currently works with Montezuma-Cortez High School and serves 167 students, both still in high school and is proud to be supporting its first cohort of undergraduate students to make sure they get off to the right start. Enclosed, please find some information about the success of GEAR UP.

This year National GEAR UP Week is September 26-30th. During this week, GEAR UP programs like ours will be hosting events to celebrate the success of our students, parents, staff, volunteers, partners, and communities. This will be our fourth year celebrating at M-CHS. We will have daily announcements about our program's successes, a Dream Wall where students will express their career & educational goals, and fun activities to enrich the school's post-secondary culture.

In addition to these activities, we would ask that you draft a proclamation recognizing the hard work of Colorado GEAR UP in Cortez. We would display this proclamation prominently so that our GEAR UP community understands your commitment to GEAR UP. Enclosed, please find a sample GEAR UP Week proclamation.

Thank you again and please contact me at 970-565-3722 x2405, or trogers@cortez.k12.co.us if you have any questions about this request.

Sincerely,

Tai Rogers
Colorado GEAR UP Pre-Collegiate Advisor
Montezuma-Cortez High School
970-565-3722 x2405



The City of Cortez

Proclamation

WHEREAS, the Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) is a federally funded, competitive grant program designed to increase the number of low-income students who are prepared to enter and succeed in postsecondary education;

WHEREAS, GEAR UP serves low-income, minority, and disadvantaged students and their families from underserved communities who might be the first person in their family to go to college; and

WHEREAS, GEAR UP provides seven-year grants to states or partnerships to deliver support and resources to students and their families, starting in 9th grade, throughout high school and onward to fulfill their dreams of attaining a postsecondary education; and

WHEREAS, GEAR UP includes interventions such as tutoring, mentoring, rigorous academic preparation, financial education and college scholarships to improve access to higher education for low income, minority, and disadvantaged first-generation students and their families; and

WHEREAS, GEAR UP is built around public-private partnerships, enlisting the formidable resources of government, business, and community groups to support low-income students as they prepare to enter and succeed in college; and

WHEREAS, the Colorado GEAR UP is a partnership of the Colorado Department of Higher Education and the Governor's office; and

WHEREAS, the week of September 26, 2022 has been declared National GEAR UP Week; and

WHEREAS, Cortez is committed to providing a quality education for all students, helping them to achieve their highest potential:

NOW, THEREFORE, I, Rachel Medina, Mayor of the City of Cortez, do hereby proclaim the week of September 26, 2022, as

National GEAR UP Week in the City of Cortez and I urge all citizens to join me in this special observance.

Signed this 13th day of September, 2022

Rachel Medina, Mayor



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 4. b.

MEMO TO: Honorable Mayor and City Council

FROM: Kelly Koskie, Director of Finance

SUBJECT: 2022 July Financial Statements-Presented by Kelly Koskie, Finance Director

Attachments

Memo July 2022 Financial Statements
2022 July Financial Statements



City of Cortez
123 Roger Smith Ave
Cortez, CO 813231

Item No:

Meeting Date: September 13th 2022

TITLE: Financial Statements

SUBMITTING DEPARTMENT: Finance

ATTACHMENTS: July 2022 Financial Statements

You will find attached the Financial Statements for July 2022. They are broken down by revenue and expense (labeled at the top of each page). They are also broken down by department.

Items to Note:

Golf Course green fee revenue is up and already at 82.4% of projected.
Outdoor Pool revenue is up almost double of projected.

With the start of our budget season there have been several requests from outside agencies for additional funding. City Department leaders have been working hard to manage their current budgets and project needs for the 2023 budget.

As always, I'm available for questions by phone 970-565-3402, in person, or by email at

kkoskie@cortezco.gov

Kelly Koskie

Finance Director, City of Cortez

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
001-0000-311-10-01	PROPERTY TAXES	.00	.00	500,000.00	500,000.00	.0
001-0000-311-11-00	S.O. MOTOR VEHICLE	.00	2,875.50	.00	(2,875.50)	.0
001-0000-311-12-01	SALES TAX	937,488.99	6,027,958.22	9,922,046.00	3,894,087.78	60.8
001-0000-311-12-03	BUILDING PERMIT USE TAX	12,775.73	62,685.92	121,318.00	58,632.08	51.7
001-0000-311-13-00	CIGARETTE	.00	10,586.23	23,786.00	13,199.77	44.5
	TOTAL TAXES	950,264.72	6,104,105.87	10,567,150.00	4,463,044.13	57.8
	<u>FRANCHISE TAXES</u>					
001-0000-312-10-00	CABLE TV	.00	13,143.06	26,560.00	13,416.94	49.5
001-0000-312-11-00	EMPIRE ELECTRIC	37,595.03	277,497.95	466,646.00	189,148.05	59.5
001-0000-312-12-00	ATMOS ENERGY	36,328.04	138,507.49	170,326.00	31,818.51	81.3
001-0000-312-13-00	QWEST	1,000.00	7,000.00	12,000.00	5,000.00	58.3
	TOTAL FRANCHISE TAXES	74,923.07	436,148.50	675,532.00	239,383.50	64.6
	<u>PERMITS</u>					
001-0000-321-10-00	LIQOUR OCCUPATION	.00	2,125.00	14,550.00	12,425.00	14.6
001-0000-321-11-00	SALES/LODGERS TAX PERMIT	120.00	1,220.00	1,740.00	520.00	70.1
001-0000-321-12-00	BILLBOARD SIGNS	189.50	1,127.00	4,474.00	3,347.00	25.2
001-0000-321-13-00	BUILDING	10,932.75	87,288.93	209,286.00	121,997.07	41.7
001-0000-321-14-00	MISC PUBLIC WORK PERMITS	75.00	780.00	1,158.00	378.00	67.4
001-0000-321-14-01	MISC BUS, LIC & PERMITS	25.00	925.00	1,600.00	675.00	57.8
001-0000-321-14-02	P.W. MAPS/PUBLICATIONS	1,750.00	4,350.00	4,680.00	330.00	93.0
001-0000-321-15-00	RIGHT OF WAY CONSTR	120.00	3,083.00	840.00	(2,243.00)	367.0
	TOTAL PERMITS	13,212.25	100,898.93	238,328.00	137,429.07	42.3
	<u>LICENSES</u>					
001-0000-322-10-00	LIQOUR	1,520.00	50,037.50	114,556.00	64,518.50	43.7
001-0000-322-11-00	GAS/PLUMBER	50.00	200.75	652.00	451.25	30.8
001-0000-322-12-00	DOG/CAT LICENSES	255.00	1,700.00	2,810.00	1,110.00	60.5
001-0000-322-13-00	MISC BUSINESS LICENSES	.00	125.00	500.00	375.00	25.0
	TOTAL LICENSES	1,825.00	52,063.25	118,518.00	66,454.75	43.9

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>STATE/COLO</u>					
001-0000-332-10-00	HIGHWAY USER TAX	19,968.92	147,383.12	244,814.00	97,430.88	60.2
001-0000-332-11-00	STATE OF CO SNOW REMOVAL REIMB	.00	.00	3,000.00	3,000.00	.0
001-0000-332-12-00	LOCAL GOVT SEVERANCE TAX	.00	.00	60,000.00	60,000.00	.0
001-0000-332-13-00	MINERAL LEASING TAX	.00	.00	600,000.00	600,000.00	.0
001-0000-332-15-00	WELCOME CENTER	.00	18,783.03	.00	(18,783.03)	.0
001-0000-332-20-00	STATE MARIJUANA TAX	23,540.30	175,608.36	386,218.00	210,609.64	45.5
	TOTAL STATE/COLO	43,509.22	341,774.51	1,294,032.00	952,257.49	26.4
	<u>COUNTY</u>					
001-0000-333-11-00	ROAD AND BRIDGE	20,842.71	117,391.25	170,338.00	52,946.75	68.9
	TOTAL COUNTY	20,842.71	117,391.25	170,338.00	52,946.75	68.9
	<u>SCHOOL DISTRICT RE-1</u>					
001-0000-334-10-00	SCHOOL RESOURCE OFFICER	.00	23,000.00	.00	(23,000.00)	.0
	TOTAL SCHOOL DISTRICT RE-1	.00	23,000.00	.00	(23,000.00)	.0
	<u>SERVICES</u>					
001-0000-341-11-00	OUTDOOR POOL CONCESSIONS	4,616.45	9,621.96	.00	(9,621.96)	.0
001-0000-341-21-00	RECREATION PROGRAMS	718.00	3,136.00	.00	(3,136.00)	.0
	TOTAL SERVICES	5,334.45	12,757.96	.00	(12,757.96)	.0
	<u>FEES</u>					
001-0000-342-02-00	KENNEL ADOPTION FEES	430.00	2,370.00	2,320.00	(50.00)	102.2
001-0000-342-04-00	SPAY/NEUTER PROGRAM	1,710.00	13,031.45	20,796.00	7,764.55	62.7
001-0000-342-06-00	RABIES DEPOSIT	100.00	850.00	750.00	(100.00)	113.3
001-0000-342-10-00	ANNUAL IMPOUND FEES	615.00	6,585.00	5,180.00	(1,405.00)	127.1
	TOTAL FEES	2,855.00	22,836.45	29,046.00	6,209.55	78.6
	<u>FEES</u>					
001-0000-343-10-01	GREEN FEES	33,846.85	120,574.35	146,298.00	25,723.65	82.4
001-0000-343-10-02	PASSES/TICKETS	11,631.35	170,939.49	334,918.00	163,978.51	51.0
001-0000-343-10-08	GOLF CART REVENUE	1,147.50	54,135.00	91,800.00	37,665.00	59.0
	TOTAL FEES	46,625.70	345,648.84	573,016.00	227,367.16	60.3

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FEEES</u>					
001-0000-344-10-00	POOL	22,577.00	51,690.00	26,874.00	(24,816.00)	192.3
001-0000-344-10-02	REC FACILITY USE	.00	.00	2,000.00	2,000.00	.0
001-0000-344-10-03	PLAYGROUND DAYS	(1,365.00)	42,976.00	87,014.00	44,038.00	49.4
001-0000-344-11-01	BASKETBALL	.00	.00	7,800.00	7,800.00	.0
001-0000-344-11-02	BASKETBALL	.00	2,720.00	.00	(2,720.00)	.0
001-0000-344-12-01	SOFTBALL	.00	4,075.00	.00	(4,075.00)	.0
001-0000-344-13-01	VOLLEYBALL	.00	1,745.00	.00	(1,745.00)	.0
001-0000-344-20-00	VEHICLE INSPECTION FEES	20.00	100.00	760.00	660.00	13.2
	TOTAL FEES	21,232.00	103,306.00	124,448.00	21,142.00	83.0
	<u>CHARGES</u>					
001-0000-347-17-01	PARK RENTAL FEES	940.00	4,600.00	8,220.00	3,620.00	56.0
001-0000-347-18-00	CHIPPER/MULCHER	50.00	410.00	720.00	310.00	56.9
	TOTAL CHARGES	990.00	5,010.00	8,940.00	3,930.00	56.0
	<u>FINES</u>					
001-0000-351-10-00	MUNICIPAL COURT FINES	3,407.00	12,052.06	10,610.00	(1,442.06)	113.6
001-0000-351-10-01	DUI/SEAT BELT - COUNTY	227.42	1,884.78	11,466.00	9,581.22	16.4
001-0000-351-10-02	OVERTIME PARKING	53.00	1,160.00	400.00	(760.00)	290.0
001-0000-351-10-03	D.A.R.E. FINES	45.00	227.00	440.00	213.00	51.6
	TOTAL FINES	3,732.42	15,323.84	22,916.00	7,592.16	66.9
	<u>FINES</u>					
001-0000-352-11-00	LIBRARY	100.00	994.10	.00	(994.10)	.0
	TOTAL FINES	100.00	994.10	.00	(994.10)	.0
	<u>INTEREST</u>					
001-0000-361-10-00	INVESTMENTS	1,561.41	6,342.29	17,482.00	11,139.71	36.3
001-0000-361-10-15	PINON PROJECT - INTEREST REPAY	821.90	4,953.38	8,434.00	3,480.62	58.7
001-0000-361-10-16	PINON PROJECT - PRINCIPAL PAY	394.14	2,342.86	12,000.00	9,657.14	19.5
001-0000-361-20-03	CHANGE IN MARKET VALUE	.00	(18,950.91)	.00	18,950.91	.0
	TOTAL INTEREST	2,777.45	(5,312.38)	37,916.00	43,228.38	(14.0)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>REVENUE</u>					
001-0000-362-14-00	RODEO DRIVE MAINTENANCE	967.72	4,380.34	9,098.00	4,717.66	48.2
	TOTAL REVENUE	967.72	4,380.34	9,098.00	4,717.66	48.2
	<u>CASH</u>					
001-0000-365-10-00	OVERAGE/SHORTAGE	(32.00)	(32.00)	.00	32.00	.0
	TOTAL CASH	(32.00)	(32.00)	.00	32.00	.0
	<u>GIFTS/DONATIONS</u>					
001-0000-366-14-00	VALE GRANT P.,D. TRAINING	.00	3,420.00	7,200.00	3,780.00	47.5
001-0000-366-17-00	TREE DONATIONS	.00	.00	500.00	500.00	.0
001-0000-366-17-01	GOLF COURSE	.00	1,000.00	.00	(1,000.00)	.0
001-0000-366-19-00	LIBRARY DONATIONS	78.25	7,011.74	2,550.00	(4,461.74)	275.0
001-0000-366-21-00	PARKS & RECREATION DONATIONS	.00	100.00	.00	(100.00)	.0
001-0000-366-24-00	FRIENDS OF THE LIBRARY	149.50	884.30	1,050.00	165.70	84.2
	TOTAL GIFTS/DONATIONS	227.75	12,416.04	11,300.00	(1,116.04)	109.9
	<u>REVENUE</u>					
001-0000-367-15-00	EVIDENCE REVENUE	82.88	42,619.58	2,500.00	(40,119.58)	1704.8
001-0000-367-15-01	FRAUD RECOVERY	316.56	(82,144.78)	.00	82,144.78	.0
001-0000-367-16-00	MISCELLANEOUS SALES & FEE	160.00	9,039.86	6,700.00	(2,339.86)	134.9
001-0000-367-16-03	WELCOME CENTER RENTS	2,931.15	11,724.60	3,456.00	(8,268.60)	339.3
001-0000-367-18-01	SURPLUS AUCTION	2,777.99	5,136.82	.00	(5,136.82)	.0
	TOTAL REVENUE	6,268.58	(13,623.92)	12,656.00	26,279.92	(107.7)
	<u>GRANTS</u>					
001-0000-368-01-01	AMERICAN RESCUE PLAN	1,097,895.73	1,097,895.73	1,097,896.00	.27	100.0
001-0000-368-01-02	COLORADO HISTORICAL SOC	.00	.00	15,440.00	15,440.00	.0
001-0000-368-04-00	POLICE GRANTS	1,675.00	14,743.37	19,600.00	4,856.63	75.2
001-0000-368-06-00	DOLA GRANT PSI22-001	12,500.00	12,500.00	.00	(12,500.00)	.0
001-0000-368-11-00	VICTIM ASSISTANCE GRANT	14,321.06	48,216.89	61,940.00	13,723.11	77.8
001-0000-368-44-00	GRANTS-LIBRARY	.00	8,300.00	5,600.00	(2,700.00)	148.2
	TOTAL GRANTS	1,126,391.79	1,181,655.99	1,200,476.00	18,820.01	98.4

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INTERNAL SERVICE CHGS</u>					
001-0000-371-11-00	LODGERS TAX FUND	.00	.00	7,904.00	7,904.00	.0
	TOTAL INTERNAL SERVICE CHGS	.00	.00	7,904.00	7,904.00	.0
	TOTAL FUND REVENUE	2,322,047.83	8,860,743.57	15,101,614.00	6,240,870.43	58.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
<u>CITY COUNCIL</u>					
001-4010-400-10-01	REGULAR WAGES	2,975.00	20,025.00	47,250.00	27,225.00 42.4
001-4010-400-20-01	FICA/MEDICARE	227.59	1,531.93	2,900.41	1,368.48 52.8
001-4010-400-21-06	WORKMENS COMPENSATION	255.97	1,259.09	113.40 (1,145.69) 1110.3
001-4010-400-30-12	MV COUNTRY TOURISM CONTRACT	42,500.00	127,500.00	170,000.00	42,500.00 75.0
001-4010-400-30-13	MUNICIPAL ATTORNEY SERVICES	9,369.92	36,042.04	115,000.00	78,957.96 31.3
001-4010-400-30-19	INSURANCE & BONDS	.00	18,382.40	18,306.00 (76.40) 100.4
001-4010-400-30-20	FIREWORKS INSURANCE	.00	.00	4,250.00	4,250.00 .0
001-4010-400-30-90	OTHER CONTRACTUAL SERVICES	.00	24,000.00	.00 (24,000.00) .0
001-4010-400-40-00	TRAVEL & TRAINING	381.58	5,363.09	16,500.00	11,136.91 32.5
001-4010-400-40-05	PLANNING & ZONING BUS.	.00	.00	500.00	500.00 .0
001-4010-400-40-06	YOUTH COMMISSION	.00	41.96	1,000.00	958.04 4.2
001-4010-400-41-00	TRAINING	.00	40.00	.00 (40.00) .0
001-4010-400-42-01	TELEPHONE	.00	230.92	2,700.00	2,469.08 8.6
001-4010-400-43-00	COUNCIL MEETINGS	.00	52.99	.00 (52.99) .0
001-4010-400-44-00	OFFICE SUPPLIES	.00	378.86	500.00	121.14 75.8
001-4010-400-45-10	OTHER OPERATING SUPPLIES	.00	18.75	.00 (18.75) .0
001-4010-400-50-00	MEMBERSHIP & DUES	.00	21,608.00	34,020.00	12,412.00 63.5
001-4010-400-50-01	CREA VENDOR FEES	16,069.12	109,955.42	156,418.55	46,463.13 70.3
001-4010-400-53-00	CONTRIBUTIONS	.00	35,100.00	72,000.00	36,900.00 48.8
001-4010-400-53-03	ENDOWMENTS	.00	6,000.00	6,000.00	.00 100.0
001-4010-400-53-04	HOMELESS SHELTER	.00	12,000.00	12,000.00	.00 100.0
001-4010-400-54-00	CONTINGENCY ACCOUNT	.00	137,511.00	145,000.00	7,489.00 94.8
001-4010-400-59-25	CITY INITIATED EVENTS	.00	.00	800.00	800.00 .0
TOTAL CITY COUNCIL		71,779.18	557,041.45	805,258.36	248,216.91 69.2
<u>CITY ATTORNEY</u>					
001-4011-401-10-01	REGULAR WAGES	10,000.00	12,500.00	79,745.00	67,245.00 15.7
001-4011-401-16-00	CITY RETIREMENT	500.00	625.00	.00 (625.00) .0
001-4011-401-20-01	FICA/MEDICARE	764.33	955.58	.00 (955.58) .0
001-4011-401-21-01	HEALTH/LIFE INSURANCE	11.00	11.00	.00 (11.00) .0
001-4011-401-21-05	DENTAL INSURANCE	70.00	70.00	.00 (70.00) .0
001-4011-401-21-07	UNEMPLOYMENT	20.00	25.00	.00 (25.00) .0
001-4011-401-30-13	PROFESSIONAL SERVICES	45.00	45.00	9,550.00	9,505.00 .5
001-4011-401-40-00	ATTORNEY TRAVEL	7,200.40	7,200.40	.00 (7,200.40) .0
001-4011-401-42-01	TELEPHONE	85.00	85.00	.00 (85.00) .0
001-4011-401-44-00	OFFICE SUPPLIES	468.60	492.50	.00 (492.50) .0
TOTAL CITY ATTORNEY		19,164.33	22,009.48	89,295.00	67,285.52 24.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>HUMAN RESOURCES</u>					
001-4012-402-10-01	REGULAR WAGES	14,671.20	97,820.83	156,596.59	58,775.76	62.5
001-4012-402-16-00	CITY RETIREMENT	733.56	4,891.04	7,829.83	2,938.79	62.5
001-4012-402-20-01	FICA/MEDICARE	1,094.15	7,282.14	11,931.17	4,649.03	61.0
001-4012-402-21-01	HEALTH/LIFE INSURANCE	3,112.00	21,784.00	38,414.88	16,630.88	56.7
001-4012-402-21-05	DENTAL INSURANCE	140.00	980.00	1,680.00	700.00	58.3
001-4012-402-21-06	WORKMENS COMPENSATION	243.86	1,311.78	3,000.00	1,688.22	43.7
001-4012-402-21-07	UNEMPLOYMENT	29.34	195.56	439.00	243.44	44.6
001-4012-402-21-20	FEDERAL EXCISE TAX	774.06	774.06	.00 (774.06)	.0
001-4012-402-30-19	INSURANCE & BONDS	.00	536.05	600.00	63.95	89.3
001-4012-402-30-34	EMPLOYEE LICENSES/TESTING	.00	10.00	100.00	90.00	10.0
001-4012-402-30-90	CONTRACT SERVICES-OTHER	.00	6,600.00	30,000.00	23,400.00	22.0
001-4012-402-40-00	TRAVEL & TRAINING	.00	.00	6,000.00	6,000.00	.0
001-4012-402-40-06	CITY-WIDE TRAINING	35.29	514.16	12,000.00	11,485.84	4.3
001-4012-402-40-08	EMPLOYEE ORIENTATION	.00	565.14	1,200.00	634.86	47.1
001-4012-402-40-10	EMPLOYEE QUARTERLY AWARDS	1,185.25	2,904.96	6,500.00	3,595.04	44.7
001-4012-402-42-01	TELEPHONE	125.34	873.12	1,450.00	576.88	60.2
001-4012-402-44-00	OFFICE SUPPLIES	.00	144.10	1,800.00	1,655.90	8.0
001-4012-402-45-10	OTHER OPERATING SUPPLIES	71.27	283.27	1,000.00	716.73	28.3
001-4012-402-49-03	ADVERTISING - OTHER	.00	.00	500.00	500.00	.0
001-4012-402-50-00	MEMBERSHIP & DUES	.00	.00	6,400.00	6,400.00	.0
001-4012-402-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	1,400.00	1,400.00	.0
	TOTAL HUMAN RESOURCES	22,215.32	147,470.21	288,841.47	141,371.26	51.1
	<u>MUNICIPAL COURT</u>					
001-4013-403-10-01	REGULAR WAGES	7,355.20	54,578.45	111,728.27	57,149.82	48.9
001-4013-403-16-00	CITY RETIREMENT	367.76	2,728.92	5,586.41	2,857.49	48.9
001-4013-403-20-01	FICA/MEDICARE	523.68	3,894.81	8,512.63	4,617.82	45.8
001-4013-403-21-01	HEALTH/LIFE INSURANCE	3,112.00	21,784.00	37,344.00	15,560.00	58.3
001-4013-403-21-05	DENTAL INSURANCE	140.00	980.00	1,680.00	700.00	58.3
001-4013-403-21-06	WORKMENS COMPENSATION	239.97	1,180.39	198.00 (982.39)	596.2
001-4013-403-21-07	UNEMPLOYMENT	14.70	109.20	319.22	210.02	34.2
001-4013-403-30-04	COMPUTER SERVICES	17.50	105.00	.00 (105.00)	.0
001-4013-403-30-06	MUNICIPAL COURT SERVICES	1,829.58	23,596.06	22,000.00 (1,596.06)	107.3
001-4013-403-30-19	INSURANCE & BONDS	.00	2,492.71	2,483.00 (9.71)	100.4
001-4013-403-30-36	PROFESSIONAL SERVICES	.00	393.04	1,000.00	606.96	39.3
001-4013-403-40-00	TRAVEL & TRAINING	.00	485.00	2,500.00	2,015.00	19.4
001-4013-403-40-10	CITY ATTORNEY SERVICES	845.00	3,500.14	18,000.00	14,499.86	19.5
001-4013-403-42-01	TELEPHONE	85.00	265.00	360.00	95.00	73.6
001-4013-403-42-03	POSTAGE	.00	22.14	.00 (22.14)	.0
001-4013-403-44-00	OFFICE SUPPLIES	114.23	2,845.17	2,000.00 (845.17)	142.3
001-4013-403-45-11	DATA PROCESSING SUPPLIES	.00	396.00	.00 (396.00)	.0
	TOTAL MUNICIPAL COURT	14,644.62	119,356.03	213,711.53	94,355.50	55.9

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CITY MANAGER</u>					
001-4014-404-10-01	REGULAR WAGES	10,257.69	111,987.10	206,043.06	94,055.96	54.4
001-4014-404-11-01	OVERTIME	.00	285.29	.00	(285.29)	.0
001-4014-404-16-00	CITY RETIREMENT	512.88	5,283.21	6,102.15	818.94	86.6
001-4014-404-20-01	FICA/MEDICARE	768.14	8,454.42	9,289.52	835.10	91.0
001-4014-404-21-01	HEALTH/LIFE INSURANCE	1,556.00	20,228.00	19,207.44	(1,020.56)	105.3
001-4014-404-21-05	DENTAL INSURANCE	70.00	910.00	840.00	(70.00)	108.3
001-4014-404-21-06	WORKMENS COMPENSATION	436.45	2,146.86	.00	(2,146.86)	.0
001-4014-404-21-07	UNEMPLOYMENT	20.52	225.93	.00	(225.93)	.0
001-4014-404-30-19	INSURANCE & BONDS	.00	1,847.41	975.00	(872.41)	189.5
001-4014-404-40-00	TRAVEL & TRAINING	153.96	4,092.71	6,000.00	1,907.29	68.2
001-4014-404-40-03	CML TRAVEL EXPENSES	.00	1,274.39	3,500.00	2,225.61	36.4
001-4014-404-42-01	TELEPHONE	85.00	797.49	2,540.00	1,742.51	31.4
001-4014-404-42-04	MEETING EXPENSE	.00	157.92	4,000.00	3,842.08	4.0
001-4014-404-44-00	OFFICE SUPPLIES	.00	161.92	5,500.00	5,338.08	2.9
001-4014-404-44-01	OFFICE FURNITURE	.00	397.18	2,000.00	1,602.82	19.9
001-4014-404-46-02	OTHER REPAIR & MAINT	.00	.00	500.00	500.00	.0
001-4014-404-48-90	PRINTING - OTHER	.00	.00	500.00	500.00	.0
001-4014-404-50-00	MEMBERSHIP & DUES	.00	.00	2,500.00	2,500.00	.0
001-4014-404-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	500.00	500.00	.0
001-4014-404-59-01	PROFESSIONAL & TECHNICAL	.00	.00	4,700.00	4,700.00	.0
001-4014-499-30-90	CONTRACT SERVICES-OTHER	2,196.75	8,221.50	30,000.00	21,778.50	27.4
001-4014-499-30-91	INTERNSHIPS	.00	.00	25,000.00	25,000.00	.0
001-4014-499-40-06	CITY-WIDE TRAINING	.00	1,307.72	2,000.00	692.28	65.4
001-4014-499-45-10	OPERATING SUPPLIES-OTHER	.00	.00	2,500.00	2,500.00	.0
	TOTAL CITY MANAGER	16,057.39	167,779.05	334,197.17	166,418.12	50.2

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FINANCE DEPARTMENT</u>					
001-4015-405-10-01	REGULAR WAGES	29,576.00	201,121.69	253,422.62	52,300.93	79.4
001-4015-405-11-01	OVERTIME	.00	420.82	15,400.30	14,979.48	2.7
001-4015-405-16-00	CITY RETIREMENT	1,478.80	10,056.08	12,671.13	2,615.05	79.4
001-4015-405-20-01	FICA/MEDICARE	2,151.01	14,649.06	19,308.39	4,659.33	75.9
001-4015-405-21-01	HEALTH/LIFE INSURANCE	9,336.00	57,583.00	76,829.76	19,246.76	75.0
001-4015-405-21-05	DENTAL INSURANCE	420.00	2,660.00	3,360.00	700.00	79.2
001-4015-405-21-06	WORKMENS COMPENSATION	254.08	1,249.79	315.00	(934.79)	396.8
001-4015-405-21-07	UNEMPLOYMENT	59.16	403.13	724.06	320.93	55.7
001-4015-405-30-04	COMPUTER/SOFTWARE SERVICES	2,746.33	18,439.85	133,589.00	115,149.15	13.8
001-4015-405-30-07	CREDIT CARD CHARGES	1,344.38	7,971.90	9,000.00	1,028.10	88.6
001-4015-405-30-19	INSURANCE & BONDS	.00	3,040.67	2,829.00	(211.67)	107.5
001-4015-405-30-24	RECORDING SERVICES	.00	.00	500.00	500.00	.0
001-4015-405-30-28	PROPERTY TAX COLLECTION	416.85	2,331.99	5,000.00	2,668.01	46.6
001-4015-405-30-90	CONTRACT SERVICES-OTHER	.00	43,173.50	111,000.00	67,826.50	38.9
001-4015-405-40-00	TRAVEL & TRAINING	280.00	1,052.64	4,500.00	3,447.36	23.4
001-4015-405-42-01	TELEPHONE	190.00	1,330.00	840.00	(490.00)	158.3
001-4015-405-42-03	POSTAGE	.00	69.94	.00	(69.94)	.0
001-4015-405-42-04	MEETING EXPENSE	.00	580.00	.00	(580.00)	.0
001-4015-405-44-00	OFFICE SUPPLIES	76.76	4,640.89	3,500.00	(1,140.89)	132.6
001-4015-405-44-01	CITY HALL OPERATIONS	1,153.84	1,317.24	.00	(1,317.24)	.0
001-4015-405-48-90	PRINTING	517.59	3,135.32	5,000.00	1,864.68	62.7
001-4015-405-50-00	MEMBERSHIP & DUES	103.50	1,335.48	940.00	(395.48)	142.1
001-4015-405-51-00	PUBLICATION/SUBSCRIPTION	.00	170.00	.00	(170.00)	.0
001-4015-405-59-00	MISCELLANEOUS	13,372.32	13,372.32	.00	(13,372.32)	.0
001-4015-499-80-65	HISTORY COLORADO GRANT	.00	1,497.00	.00	(1,497.00)	.0
	TOTAL FINANCE DEPARTMENT	63,476.62	391,602.31	658,729.26	267,126.95	59.5
	TOTAL ALL 16	.00	.00	.00	.00	.0
	<u>CITY CLERK</u>					
001-4018-408-10-01	REGULAR WAGES	8,487.36	63,168.60	158,200.60	95,032.00	39.9
001-4018-408-16-00	CITY RETIREMENT	330.00	2,508.80	6,932.44	4,423.64	36.2
001-4018-408-20-01	FICA/MEDICARE	645.99	4,809.30	10,563.71	5,754.41	45.5
001-4018-408-21-01	HEALTH/LIFE INSURANCE	1,556.00	10,892.00	38,464.32	27,572.32	28.3
001-4018-408-21-05	DENTAL INSURANCE	70.00	490.00	1,680.00	1,190.00	29.2
001-4018-408-21-06	WORKMENS COMPENSATION	238.03	1,170.83	198.00	(972.83)	591.3
001-4018-408-21-07	UNEMPLOYMENT	16.97	126.32	396.14	269.82	31.9
001-4018-408-30-14	ELECTION SERVICES	.00	13,622.76	20,000.00	6,377.24	68.1
001-4018-408-30-19	INSURANCE & BONDS	.00	650.27	648.00	(2.27)	100.4
001-4018-408-30-90	CONTRACT SERVICES-OTHER	.00	.00	3,000.00	3,000.00	.0
001-4018-408-40-00	TRAVEL & TRAINING	1,347.46	2,240.04	3,500.00	1,259.96	64.0
001-4018-408-42-01	TELEPHONE	80.00	320.00	.00	(320.00)	.0
001-4018-408-44-00	OFFICE SUPPLIES	35.14	1,097.19	2,000.00	902.81	54.9
001-4018-408-45-08	EMPLOYEE BENCHMARKING	.00	2,020.00	3,000.00	980.00	67.3
001-4018-408-45-09	WELLNESS PROGRAM	3,500.92	7,362.97	27,500.00	20,137.03	26.8
001-4018-408-45-10	OTHER OPERATING SUPPLIES	.00	534.46	2,000.00	1,465.54	26.7
001-4018-408-50-00	MEMBERSHIP & DUES	.00	562.21	400.00	(162.21)	140.6
	TOTAL CITY CLERK	16,307.87	111,575.75	278,483.21	166,907.46	40.1

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>GRANTS ADMINISTER</u>					
001-4040-404-10-01	REGULAR WAGES	.00	.00	68,000.00	68,000.00	.0
001-4040-404-30-90	CONTRACT SERVICES	.00	3.71	10,000.00	9,996.29	.0
001-4040-404-49-03	ADVERTISING-OTHER	.00	14.99	.00	(14.99)	.0
	TOTAL GRANTS ADMINISTER	.00	18.70	78,000.00	77,981.30	.0
	<u>MARKETING</u>					
001-4044-404-10-01	REGULAR WAGES	7,188.81	37,962.43	59,264.89	21,302.46	64.1
001-4044-404-16-00	CITY RETIREMENT	359.44	1,898.12	2,963.25	1,065.13	64.1
001-4044-404-20-01	FICA/MEDICARE	492.29	2,480.55	4,515.42	2,034.87	54.9
001-4044-404-21-01	HEALTH/LIFE INSURANCE	1,556.00	10,892.00	19,207.44	8,315.44	56.7
001-4044-404-21-05	DENTAL INSURANCE	70.00	490.00	840.00	350.00	58.3
001-4044-404-21-06	WORKMENS COMPENSATION	236.41	1,162.88	180.00	(982.88)	646.0
001-4044-404-21-07	UNEMPLOYMENT	14.37	75.86	169.33	93.47	44.8
001-4044-404-24-00	MARKETING	8,900.96	29,956.37	45,000.00	15,043.63	66.6
001-4044-404-30-19	INSURANCE & BONDS	.00	101.25	115.00	13.75	88.0
001-4044-404-40-00	TRAVEL & TRAINING	.00	1,478.26	1,000.00	(478.26)	147.8
001-4044-404-42-01	TELEPHONE	85.00	595.00	1,020.00	425.00	58.3
001-4044-404-44-00	OFFICE SUPPLIES	.00	.00	800.00	800.00	.0
001-4044-404-45-15	EMP APPRECTION/PICNIC	2,303.32	8,362.10	20,000.00	11,637.90	41.8
001-4044-404-45-22	COPIER EXPENSE	.00	393.75	.00	(393.75)	.0
	TOTAL MARKETING	21,206.60	95,848.57	155,075.33	59,226.76	61.8

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LIBRARY</u>					
001-4055-407-10-01	REGULAR WAGES	23,492.98	169,573.51	389,238.13	219,664.62	43.6
001-4055-407-16-00	CITY RETIREMENT	881.60	6,090.67	13,456.80	7,366.13	45.3
001-4055-407-20-01	FICA/MEDICARE	1,741.44	12,725.21	25,530.83	12,805.62	49.8
001-4055-407-21-01	HEALTH/LIFE INSURANCE	7,780.00	46,691.00	96,037.20	49,346.20	48.6
001-4055-407-21-05	DENTAL INSURANCE	350.00	2,170.00	4,200.00	2,030.00	51.7
001-4055-407-21-06	WORKMENS COMPENSATION	302.97	1,490.26	1,440.00	(50.26)	103.5
001-4055-407-21-07	UNEMPLOYMENT	47.00	339.10	957.41	618.31	35.4
001-4055-407-30-04	COMPUTER SERVICES	.00	895.75	.00	(895.75)	.0
001-4055-407-30-19	INSURANCE & BONDS	.00	15,636.67	15,838.91	202.24	98.7
001-4055-407-30-27	BOOK COURIER SERVICE	.00	.00	945.00	945.00	.0
001-4055-407-30-90	OTHER CONTRACTUAL SERVICES	.00	3,905.43	.00	(3,905.43)	.0
001-4055-407-32-01	JANITORIAL SERVICES	.00	203.71	14,000.00	13,796.29	1.5
001-4055-407-40-00	TRAVEL & TRAINING	.00	169.54	1,100.00	930.46	15.4
001-4055-407-42-01	TELEPHONE	43.95	259.71	576.00	316.29	45.1
001-4055-407-42-03	POSTAGE	104.40	215.76	1,000.00	784.24	21.6
001-4055-407-42-10	FIBER CHARGES	3,503.40	24,523.80	.00	(24,523.80)	.0
001-4055-407-43-01	ELECTRIC	1,738.50	6,272.62	17,510.00	11,237.38	35.8
001-4055-407-43-02	SEWER	43.00	256.00	567.00	311.00	45.2
001-4055-407-43-03	GAS	68.66	2,477.47	2,880.00	402.53	86.0
001-4055-407-43-04	REFUSE	135.60	678.00	1,449.00	771.00	46.8
001-4055-407-43-05	WATER	32.01	149.91	720.00	570.09	20.8
001-4055-407-45-10	OTHER OPERATING SUPPLIES	792.51	15,212.22	25,000.00	9,787.78	60.9
001-4055-407-45-19	BOOKS	1,034.15	12,896.62	33,600.00	20,703.38	38.4
001-4055-407-45-20	NON-PRINT MEDIA	63.18	1,316.55	4,305.00	2,988.45	30.6
001-4055-407-45-21	BOOK MAINT & SUPPLIES	15.28	333.95	3,255.00	2,921.05	10.3
001-4055-407-45-22	COPIER EXPENSE	403.03	2,128.70	9,040.00	6,911.30	23.6
001-4055-407-46-02	OTHER REPAIR & MAINT	.00	2,558.99	8,400.00	5,841.01	30.5
001-4055-407-47-00	ARTS/MURALS	.00	500.00	.00	(500.00)	.0
001-4055-407-50-00	MEMBERSHIP & DUES	.00	711.00	525.00	(186.00)	135.4
001-4055-407-51-00	PUBLICATION/SUBSCRIPTION	29.64	4,929.94	8,405.25	3,475.31	58.7
001-4055-407-59-26	EVENTS AND OUTREACH	1,623.76	3,691.33	10,000.00	6,308.67	36.9
	TOTAL LIBRARY	44,227.06	339,003.42	689,976.53	350,973.11	49.1
	TOTAL GENERAL GOVERNMENT	289,078.99	1,951,704.97	3,591,567.86	1,639,862.89	54.3
	<u>GENERAL SERVICES</u>					

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>GEN SERV - ADMINISTRATION</u>					
001-4116-406-10-01	REGULAR WAGES	7,993.60	60,244.80	99,059.44	38,814.64	60.8
001-4116-406-16-00	CITY RETIREMENT	399.68	3,012.24	4,821.73	1,809.49	62.5
001-4116-406-20-01	FICA/MEDICARE	602.10	4,542.85	7,347.39	2,804.54	61.8
001-4116-406-21-01	HEALTH/LIFE INSURANCE	1,556.00	10,892.00	19,207.44	8,315.44	56.7
001-4116-406-21-05	DENTAL INSURANCE	70.00	490.00	840.00	350.00	58.3
001-4116-406-21-06	WORKMENS COMPENSATION	247.14	1,215.66	315.00	(900.66)	385.9
001-4116-406-21-07	UNEMPLOYMENT	15.98	120.44	275.53	155.09	43.7
001-4116-406-30-19	INSURANCE & BONDS	.00	4,461.10	4,444.00	(17.10)	100.4
001-4116-406-40-00	TRAVEL & TRAINING	.00	1,240.59	2,500.00	1,259.41	49.6
001-4116-406-42-01	TELEPHONE	70.00	490.00	840.00	350.00	58.3
001-4116-406-44-00	OFFICE SUPPLIES	.00	.00	1,500.00	1,500.00	.0
001-4116-406-50-00	MEMBERSHIP & DUES	.00	560.00	620.00	60.00	90.3
001-4116-406-90-02	TRANSF TO FLEET	.00	.00	1,000.00	1,000.00	.0
001-4116-486-61-22	CITY HALL PROJECTS	.00	9,670.00	.00	(9,670.00)	.0
	TOTAL GEN SERV - ADMINISTRATION	10,954.50	96,939.68	142,770.53	45,830.85	67.9
	<u>BUILDING MAINTENANCE</u>					
001-4117-406-10-01	REGULAR WAGES	11,022.40	81,938.40	153,483.03	71,544.63	53.4
001-4117-406-16-00	CITY RETIREMENT	551.12	4,096.92	7,659.15	3,562.23	53.5
001-4117-406-20-01	FICA/MEDICARE	808.84	6,027.64	11,671.09	5,643.45	51.7
001-4117-406-21-01	HEALTH/LIFE INSURANCE	4,668.00	32,676.00	57,622.32	24,946.32	56.7
001-4117-406-21-05	DENTAL INSURANCE	210.00	1,470.00	2,520.00	1,050.00	58.3
001-4117-406-21-06	WORKMENS COMPENSATION	655.97	3,557.42	5,895.00	2,337.58	60.4
001-4117-406-21-07	UNEMPLOYMENT	22.04	163.83	437.67	273.84	37.4
001-4117-406-30-19	INSURANCE & BONDS	148.22	306.58	148.00	(158.58)	207.2
001-4117-406-30-90	CONTRACT SERVICES-OTHER	.00	3,122.00	2,000.00	(1,122.00)	156.1
001-4117-406-40-00	TRAVEL & TRAINING	.00	.00	2,500.00	2,500.00	.0
001-4117-406-42-01	TELEPHONE	90.00	630.00	1,200.00	570.00	52.5
001-4117-406-45-07	CLOTHING ALLOWANCE	.00	578.38	600.00	21.62	96.4
001-4117-406-45-10	OPERATING SUPPLIES-OTHER	276.89	10,516.57	14,600.00	4,083.43	72.0
001-4117-406-46-02	OTHER REPAIR & MAINT	.00	.00	1,000.00	1,000.00	.0
001-4117-406-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	66.00	66.00	.0
	TOTAL BUILDING MAINTENANCE	18,453.48	145,083.74	261,402.26	116,318.52	55.5
	TOTAL G.S. CITY HALL OPERATIONS	.00	.00	.00	.00	.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY HALL ROGER SMITH AVE</u>					
001-4119-406-30-37 SOLAR LEASE	.00	39,933.00	40,000.00	67.00	99.8
001-4119-406-32-01 JANITORIAL SERVICES	2,300.00	16,100.00	28,000.00	11,900.00	57.5
001-4119-406-32-90 MAINT CONTRACTS-OTHER	141.00	1,589.27	10,000.00	8,410.73	15.9
001-4119-406-42-01 TELEPHONE	101.25	599.52	1,400.00	800.48	42.8
001-4119-406-42-03 POSTAGE	.00	2,889.25	6,500.00	3,610.75	44.5
001-4119-406-42-10 FIBER CHARGES	599.64	3,597.84	.00 (3,597.84)	.0
001-4119-406-43-01 ELECTRIC	450.27	3,843.08	6,000.00	2,156.92	64.1
001-4119-406-43-02 SEWER	139.00	352.00	2,800.00	2,448.00	12.6
001-4119-406-43-03 GAS	378.04	4,356.58	5,500.00	1,143.42	79.2
001-4119-406-43-04 REFUSE	192.95	964.75	2,040.00	1,075.25	47.3
001-4119-406-43-05 WATER	658.14	1,015.96	2,500.00	1,484.04	40.6
001-4119-406-44-00 OFFICE SUPPLIES	35.90	35.90	1,000.00	964.10	3.6
001-4119-406-45-10 OPERATING SUPPLIES-OTHER	138.71	3,243.29	3,000.00 (243.29)	108.1
001-4119-406-45-22 COPIER EXPENSE	628.31	5,346.08	11,100.00	5,753.92	48.2
001-4119-406-46-02 OTHER REPAIR & MAINT	746.65	13,191.76	5,000.00 (8,191.76)	263.8
TOTAL CITY HALL ROGER SMITH AVE	6,509.86	97,058.28	124,840.00	27,781.72	77.8
TOTAL ALL 57	.00	.00	.00	.00	.0
<u>WELCOME CENTER (CITY)</u>					
001-4158-511-21-06 WORKMENS COMPENSATION	291.09	1,431.83	.00 (1,431.83)	.0
001-4158-511-30-90 CONTRACT SERVICES-OTHER	2,647.47	21,320.32	34,640.00	13,319.68	61.6
001-4158-511-32-01 JANITORIAL SERVICES	1,530.00	9,580.00	19,000.00	9,420.00	50.4
001-4158-511-42-01 TELEPHONE	128.35	834.51	.00 (834.51)	.0
001-4158-511-42-10 FIBER CHARGES	806.76	4,840.56	.00 (4,840.56)	.0
001-4158-511-43-01 ELECTRIC	588.64	2,643.49	5,500.00	2,856.51	48.1
001-4158-511-43-02 SEWER	43.00	256.00	480.00	224.00	53.3
001-4158-511-43-03 GAS	29.56	833.42	1,500.00	666.58	55.6
001-4158-511-43-04 REFUSE	94.80	474.00	1,100.00	626.00	43.1
001-4158-511-43-05 WATER	35.39	146.53	360.00	213.47	40.7
001-4158-511-45-10 OPERATING SUPPLIES-OTHER	633.83	1,426.14	.00 (1,426.14)	.0
001-4158-511-46-07 WELCOME CENTER REPAIRS	8.49	1,741.16	1,000.00 (741.16)	174.1
TOTAL WELCOME CENTER (CITY)	6,837.38	45,527.96	63,580.00	18,052.04	71.6
TOTAL ALL 60	.00	.00	.00	.00	.0
TOTAL GENERAL SERVICES	42,755.22	384,609.66	592,592.79	207,983.13	64.9
<u>PUBLIC SAFETY</u>					

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>POLICE ADMINISTRATION</u>					
001-4220-420-10-01	REGULAR WAGES	24,174.40	180,798.40	375,000.30	194,201.90	48.2
001-4220-420-11-01	OVERTIME	109.77	928.03	3,150.00	2,221.97	29.5
001-4220-420-16-00	CITY RETIREMENT	1,208.72	9,039.92	11,685.27	2,645.35	77.4
001-4220-420-20-01	FICA/MEDICARE	854.54	6,452.19	11,021.94	4,569.75	58.5
001-4220-420-21-01	HEALTH/LIFE INSURANCE	6,224.00	43,568.00	63,403.20	19,835.20	68.7
001-4220-420-21-05	DENTAL INSURANCE	280.00	1,960.00	2,856.00	896.00	68.6
001-4220-420-21-06	WORKMENS COMPENSATION	478.43	2,353.35	4,725.00	2,371.65	49.8
001-4220-420-21-07	UNEMPLOYMENT	48.58	363.55	637.38	273.83	57.0
001-4220-420-22-01	ICMA POLICE	1,252.74	9,318.18	11,447.49	2,129.31	81.4
001-4220-420-30-04	COMPUTER/SOFTWARE SERVICES	.00	.00	7,650.00	7,650.00	.0
001-4220-420-30-19	INSURANCE & BONDS	.00	11,125.39	10,978.00	(147.39)	101.3
001-4220-420-30-90	CONTRACT SERVICES-OTHER	271.00	32,731.79	6,793.20	(25,938.59)	481.8
001-4220-420-32-90	MAINT CONTRACTS-OTHER	.00	870.72	74,000.00	73,129.28	1.2
001-4220-420-40-00	TRAVEL/TRAINING	836.87	4,860.51	4,800.00	(60.51)	101.3
001-4220-420-42-01	TELEPHONE	1,607.91	11,319.60	20,280.00	8,960.40	55.8
001-4220-420-45-07	CLOTHING ALLOWANCE	222.49	463.52	1,200.00	736.48	38.6
001-4220-420-45-10	OPERATING SUPPLIES-OTHER	112.34	1,403.21	3,000.00	1,596.79	46.8
001-4220-420-45-26	ACUTE CARE FACILITY	.00	2,100.00	4,200.00	2,100.00	50.0
001-4220-420-49-03	ADVERTISING-OTHER	.00	.00	2,040.00	2,040.00	.0
001-4220-420-50-00	MEMBERSHIP & DUES	910.00	1,300.00	2,635.00	1,335.00	49.3
001-4220-420-51-00	PUBLICATION/SUBSCRIPTION	.00	95.00	816.00	721.00	11.6
001-4220-420-59-00	MISCELLANEOUS	.00	10,808.54	14,211.00	3,402.46	76.1
	TOTAL POLICE ADMINISTRATION	38,591.79	331,859.90	636,529.78	304,669.88	52.1

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PATROL</u>					
001-4221-421-10-01	REGULAR WAGES	104,355.11	800,595.97	1,408,798.34	608,202.37	56.8
001-4221-421-10-02	REIMBURSED WAGES	.00	(1,165.37)	.00	1,165.37	.0
001-4221-421-11-01	OVERTIME	5,216.41	35,940.32	68,250.00	32,309.68	52.7
001-4221-421-11-03	GRANT OVERTIME	700.00	9,643.98	42,000.00	32,356.02	23.0
001-4221-421-16-00	CITY RETIREMENT	5,217.76	39,777.02	70,439.92	30,662.90	56.5
001-4221-421-20-01	FICA/MEDICARE	2,123.90	16,242.97	21,141.00	4,898.03	76.8
001-4221-421-21-01	HEALTH/LIFE INSURANCE	37,344.00	270,766.00	466,200.00	195,434.00	58.1
001-4221-421-21-05	DENTAL INSURANCE	1,680.00	12,320.00	21,000.00	8,680.00	58.7
001-4221-421-21-06	WORKMENS COMPENSATION	4,215.39	20,735.00	40,500.00	19,765.00	51.2
001-4221-421-21-07	UNEMPLOYMENT	220.50	1,692.19	3,842.18	2,149.99	44.0
001-4221-421-22-01	ICMA POLICE	7,534.80	57,590.48	112,703.87	55,113.39	51.1
001-4221-421-30-19	INSURANCE & BONDS	.00	22,395.06	19,868.00	(2,527.06)	112.7
001-4221-421-30-34	EMPLOYEE LICENSES/TESTING	.00	375.00	4,000.00	3,625.00	9.4
001-4221-421-30-90	CONTRACT SERVICES	240.00	615.00	2,050.00	1,435.00	30.0
001-4221-421-30-95	ANIMAL IMPOUNDMENT	288.75	855.75	2,448.00	1,592.25	35.0
001-4221-421-32-90	MAINT CONTRACTS - OTHER	.00	686.24	2,000.00	1,313.76	34.3
001-4221-421-40-00	TRAVEL & TRAINING	1,050.00	(166.81)	20,400.00	20,566.81	(.8)
001-4221-421-44-00	OFFICE SUPPLIES	.00	328.23	.00	(328.23)	.0
001-4221-421-45-07	CLOTHING ALLOWANCE	1,269.17	10,302.90	20,400.00	10,097.10	50.5
001-4221-421-45-10	OPERATING SUPPLIES-OTHER	975.33	7,314.72	14,500.00	7,185.28	50.5
001-4221-421-45-13	DARE TRAINING MATERIALS	.00	926.14	1,800.00	873.86	51.5
001-4221-421-45-15	AMMUNITION	7,008.70	9,451.00	23,000.00	13,549.00	41.1
001-4221-421-46-02	OTHER REPAIR & MAINT	6,450.24	38,370.67	56,100.00	17,729.33	68.4
001-4221-421-50-00	MEMBERSHIP & DUES	.00	45.00	125.00	80.00	36.0
001-4221-421-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	153.00	153.00	.0
	TOTAL PATROL	185,890.06	1,355,637.46	2,421,719.31	1,066,081.85	56.0
	<u>POLICE SUPPORT SERVICES</u>					
001-4222-422-10-01	REGULAR WAGES	11,752.00	89,650.43	149,645.75	59,995.32	59.9
001-4222-422-11-01	OVERTIME	.00	186.83	1,575.00	1,388.17	11.9
001-4222-422-16-00	CITY RETIREMENT	587.60	4,482.52	7,482.29	2,999.77	59.9
001-4222-422-20-01	FICA/MEDICARE	876.46	6,714.53	10,883.33	4,168.80	61.7
001-4222-422-21-01	HEALTH/LIFE INSURANCE	3,123.00	21,861.00	55,944.00	34,083.00	39.1
001-4222-422-21-05	DENTAL INSURANCE	140.00	980.00	2,520.00	1,540.00	38.9
001-4222-422-21-06	WORKMENS COMPENSATION	246.09	1,210.49	2,000.00	789.51	60.5
001-4222-422-21-07	UNEMPLOYMENT	23.52	179.78	408.12	228.34	44.1
001-4222-422-30-19	INSURANCE & BONDS	.00	104.97	105.00	.03	100.0
001-4222-422-30-90	CONTRACT SERVICES-OTHER	.00	1,549.67	.00	(1,549.67)	.0
001-4222-422-40-00	TRAVEL/TRAINING	144.82	179.82	3,060.00	2,880.18	5.9
001-4222-422-45-07	CLOTHING ALLOWANCE	.00	176.00	510.00	334.00	34.5
001-4222-422-45-10	OPERATING SUPPLIES-OTHER	.00	351.62	1,101.60	749.98	31.9
	TOTAL POLICE SUPPORT SERVICES	16,893.49	127,627.66	235,235.09	107,607.43	54.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>POLICE INVESTIGATION</u>					
001-4223-423-10-01	REGULAR WAGES	34,347.20	247,129.12	440,413.80	193,284.68	56.1
001-4223-423-11-01	OVERTIME	1,103.69	4,982.81	11,550.00	6,567.19	43.1
001-4223-423-11-03	GRANT OVERTIME	.00	1,398.35	4,200.00	2,801.65	33.3
001-4223-423-16-00	CITY RETIREMENT	1,717.36	12,212.62	22,020.69	9,808.07	55.5
001-4223-423-20-01	FICA/MEDICARE	714.54	5,210.14	5,805.45	595.31	89.8
001-4223-423-21-01	HEALTH/LIFE INSURANCE	10,892.00	71,576.00	130,536.00	58,960.00	54.8
001-4223-423-21-05	DENTAL INSURANCE	490.00	3,220.00	5,880.00	2,660.00	54.8
001-4223-423-21-06	WORKMENS COMPENSATION	1,068.83	5,257.46	4,635.00	(622.46)	113.4
001-4223-423-21-07	UNEMPLOYMENT	70.90	507.06	1,201.13	694.07	42.2
001-4223-423-22-01	ICMA POLICE	2,458.74	17,363.42	32,030.09	14,666.67	54.2
001-4223-423-30-19	INSURANCE & BONDS	.00	10,242.63	10,200.00	(42.63)	100.4
001-4223-423-30-90	CONTRACT SERVICES-OTHER	75.00	450.00	2,000.00	1,550.00	22.5
001-4223-423-40-00	TRAVEL & TRAINING	822.88	1,406.88	10,200.00	8,793.12	13.8
001-4223-423-44-00	OFFICE SUPPLIES	.00	373.35	.00	(373.35)	.0
001-4223-423-45-07	CLOTHING ALLOWANCE	89.20	2,126.09	3.00	(2,123.09)	70869.
001-4223-423-45-10	OPERATING SUPPLIES	49.97	860.45	7,600.00	6,739.55	11.3
001-4223-423-45-11	OPERATING EQUIPMENT	.00	719.55	14,600.00	13,880.45	4.9
001-4223-423-49-03	ADVERTISING	.00	.00	250.00	250.00	.0
001-4223-423-50-00	MEMBERSHIP & DUES	.00	65.00	475.00	410.00	13.7
001-4223-423-51-00	PUBLICATION/SUBSCRIPTION	.00	506.99	1,734.00	1,227.01	29.2
	TOTAL POLICE INVESTIGATION	53,900.31	385,607.92	705,334.16	319,726.24	54.7
	<u>POLICE CORRECTIONS</u>					
001-4224-424-30-16	PRISTONER CUSTODY	3,200.00	14,780.00	62,790.00	48,010.00	23.5
001-4224-424-40-02	PRISONER TRANSPORT	.00	(1,412.71)	400.00	1,812.71	(353.2)
	TOTAL POLICE CORRECTIONS	3,200.00	13,367.29	63,190.00	49,822.71	21.2
	<u>BUILDING OPERATIONS</u>					
001-4225-425-32-01	JANITORIAL SERVICES	1,499.58	10,497.06	19,584.00	9,086.94	53.6
001-4225-425-32-90	MAINT CONTRACTS-OTHER	362.48	2,987.46	8,996.40	6,008.94	33.2
001-4225-425-42-01	TELEPHONE	264.79	1,834.23	4,896.00	3,061.77	37.5
001-4225-425-42-03	POSTAGE	.00	693.20	4,192.20	3,499.00	16.5
001-4225-425-42-10	FIBER CHARGES	1,136.52	6,819.12	.00	(6,819.12)	.0
001-4225-425-43-01	ELECTRIC	3,049.48	21,612.26	36,204.80	14,592.54	59.7
001-4225-425-43-02	SEWER	59.00	285.00	918.00	633.00	31.1
001-4225-425-43-03	GAS	112.81	2,121.82	2,244.00	122.18	94.6
001-4225-425-43-04	REFUSE	218.30	1,091.50	2,550.00	1,458.50	42.8
001-4225-425-43-05	WATER	45.53	254.69	663.00	408.31	38.4
001-4225-425-44-00	OFFICE SUPPLIES	.00	2,919.55	5,610.00	2,690.45	52.0
001-4225-425-45-10	OPERATING SUPPLIES	130.71	5,387.82	5,100.00	(287.82)	105.6
001-4225-425-45-22	COPIER EXPENSE	559.92	3,400.98	7,650.00	4,249.02	44.5
001-4225-425-46-02	OTHER REPAIR & MAINT	8,093.08	16,478.22	16,000.00	(478.22)	103.0
	TOTAL BUILDING OPERATIONS	15,532.20	76,382.91	114,608.40	38,225.49	66.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>KENNEL OPERATIONS</u>					
001-4226-426-10-01	REGULAR WAGES	10,039.51	84,024.07	147,699.55	63,675.48 56.9
001-4226-426-11-01	REGULAR OVERTIME	.00	.00	1,050.00	1,050.00 .0
001-4226-426-16-00	CITY RETIREMENT	303.20	2,363.56	3,779.19	1,415.63 62.5
001-4226-426-20-01	FICA/MEDICARE	742.43	6,248.77	11,253.30	5,004.53 55.5
001-4226-426-21-01	HEALTH/LIFE INSURANCE	3,112.00	21,784.00	37,296.00	15,512.00 58.4
001-4226-426-21-05	DENTAL INSURANCE	140.00	980.00	1,680.00	700.00 58.3
001-4226-426-21-06	WORKMENS COMPENSATION	358.18	1,981.61	3,000.00	1,018.39 66.1
001-4226-426-21-07	UNEMPLOYMENT	20.07	168.04	422.00	253.96 39.8
001-4226-426-30-19	INSURANCE & BONDS	.00	1,494.02	1,289.00	(205.02) 115.9
001-4226-426-30-37	SOLAR LEASE	.00	3,579.00	.00	(3,579.00) .0
001-4226-426-30-39	SPAY/NEUTER PROGRAM	2,050.80	8,873.80	12,000.00	3,126.20 74.0
001-4226-426-30-90	OTHER CONTRACTUAL SERVICES	303.00	908.49	480.00	(428.49) 189.3
001-4226-426-32-90	MAINT. CONTRACTS - OTHER	73.52	514.64	.00	(514.64) .0
001-4226-426-40-00	TRAVEL & TRAINING	.00	.00	2,000.00	2,000.00 .0
001-4226-426-42-01	TELEPHONE	(34.94)	180.82	489.60	308.78 36.9
001-4226-426-42-10	FIBER CHARGES	650.20	3,901.20	.00	(3,901.20) .0
001-4226-426-43-01	ELECTRIC	3.18	202.68	2,142.00	1,939.32 9.5
001-4226-426-43-02	SEWER	83.00	428.00	795.60	367.60 53.8
001-4226-426-43-03	GAS	63.87	1,047.51	1,346.40	298.89 77.8
001-4226-426-43-04	REFUSE	54.00	270.00	652.80	382.80 41.4
001-4226-426-43-05	WATER	72.57	332.43	734.40	401.97 45.3
001-4226-426-45-07	CLOTHING ALLOWANCE	.00	492.96	600.00	107.04 82.2
001-4226-426-45-10	OTHER OPERATING SUPPLIES	81.04	11,312.67	14,400.00	3,087.33 78.6
001-4226-426-46-02	OTHER REPAIR & MAINT	184.99	1,636.85	1,200.00	(436.85) 136.4
TOTAL KENNEL OPERATIONS		18,300.62	152,725.12	244,309.84	91,584.72 62.5
TOTAL PUBLIC SAFETY		332,308.47	2,443,208.26	4,420,926.58	1,977,718.32 55.3
<u>PUBLIC WORKS</u>					

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>P.W. ADMINISTRATION</u>					
001-4330-430-10-01	REGULAR WAGES	12,841.35	77,591.09	176,613.61	99,022.52	43.9
001-4330-430-11-01	OVERTIME	319.32	1,017.84	.00	(1,017.84)	.0
001-4330-430-16-00	CITY RETIREMENT	565.66	3,705.36	8,830.68	5,125.32	42.0
001-4330-430-20-01	FICA/MEDICARE	980.46	5,825.64	13,456.28	7,630.64	43.3
001-4330-430-21-01	HEALTH/LIFE INSURANCE	3,117.50	21,811.50	74,592.00	52,780.50	29.2
001-4330-430-21-05	DENTAL INSURANCE	175.00	1,155.00	3,360.00	2,205.00	34.4
001-4330-430-21-06	WORKMENS COMPENSATION	674.07	3,315.67	3,825.00	509.33	86.7
001-4330-430-21-07	UNEMPLOYMENT	26.34	157.29	504.61	347.32	31.2
001-4330-430-30-04	COMPUTER/SOFTWARE SERVICES	.00	.00	550.00	550.00	.0
001-4330-430-30-19	INSURANCE & BONDS	.00	11,383.26	11,566.00	182.74	98.4
001-4330-430-30-24	RECORDING	47.80	95.60	250.00	154.40	38.2
001-4330-430-30-31	G.I.S. MAPPING	.00	4,484.49	6,500.00	2,015.51	69.0
001-4330-430-30-34	EMPLOYEE LICENSES/TESTING	.00	330.50	250.00	(80.50)	132.2
001-4330-430-30-90	CONTRACT SERVICES-OTHER	1,600.00	9,866.00	25,000.00	15,134.00	39.5
001-4330-430-32-90	MAINT CONTRACTS - OTHER	.00	.00	625.00	625.00	.0
001-4330-430-40-00	TRAVEL & TRAINING	.00	12,491.37	52,858.00	40,366.63	23.6
001-4330-430-42-01	TELEPHONE	91.70	431.70	3,000.00	2,568.30	14.4
001-4330-430-44-00	OFFICE SUPPLIES	136.46	599.41	2,600.00	2,000.59	23.1
001-4330-430-45-07	CLOTHING ALLOWANCE	.00	969.40	1,400.00	430.60	69.2
001-4330-430-45-11	DATA PROCESSING SUPPLIES	.00	.00	100.00	100.00	.0
001-4330-430-45-12	SAFETY PROGRAM	87.38	886.79	3,000.00	2,113.21	29.6
001-4330-430-46-02	OTHER REPAIR & MAINT	.00	.00	100.00	100.00	.0
001-4330-430-49-03	ADVERTISING	23.40	360.40	2,000.00	1,639.60	18.0
001-4330-430-50-00	MEMBERSHIP & DUES	.00	370.00	350.00	(20.00)	105.7
001-4330-430-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	600.00	600.00	.0
	<u>TOTAL P.W. ADMINISTRATION</u>	<u>20,686.44</u>	<u>156,848.31</u>	<u>391,931.18</u>	<u>235,082.87</u>	<u>40.0</u>
	<u>TOTAL ALL 31</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>STREETS & UTILITIES</u>					
001-4332-432-10-01	REGULAR WAGES	19,884.40	133,507.23	197,136.31	63,629.08	67.7
001-4332-432-10-02	REIMBURSED WAGES	.00	.00	420.00	420.00	.0
001-4332-432-11-01	OVERTIME	336.08	3,029.83	.00	(3,029.83)	.0
001-4332-432-16-00	CITY RETIREMENT	989.72	6,594.51	10,350.31	3,755.80	63.7
001-4332-432-20-01	FICA/MEDICARE	1,456.00	9,957.05	15,771.91	5,814.86	63.1
001-4332-432-21-01	HEALTH/LIFE INSURANCE	8,558.00	50,581.00	74,592.00	24,011.00	67.8
001-4332-432-21-05	DENTAL INSURANCE	385.00	2,345.00	3,360.00	1,015.00	69.8
001-4332-432-21-06	WORKMENS COMPENSATION	2,196.84	10,806.01	495.00	(10,311.01)	2183.0
001-4332-432-21-07	UNEMPLOYMENT	40.44	273.07	591.45	318.38	46.2
001-4332-432-30-11	SOLID WASTE DISPOSAL	2,391.20	5,502.71	4,000.00	(1,502.71)	137.6
001-4332-432-30-18	WEED CUTTING/SPRAYING	137.24	300.80	8,000.00	7,699.20	3.8
001-4332-432-30-19	INSURANCE & BONDS	481.62	2,266.03	5,436.60	3,170.57	41.7
001-4332-432-30-34	EMPLOYEE LICENSES/TESTING	.00	573.70	1,000.00	426.30	57.4
001-4332-432-30-90	OTHER CONTRACTUAL SERVICES	.00	2,880.00	1,000.00	(1,880.00)	288.0
001-4332-432-40-00	TRAVEL & TRAINING	.00	250.00	1,500.00	1,250.00	16.7
001-4332-432-42-01	TELEPHONE	319.23	2,161.83	4,200.00	2,038.17	51.5
001-4332-432-45-07	CLOTHING ALLOWANCE	300.12	3,248.66	3,000.00	(248.66)	108.3
001-4332-432-45-10	OPERATING SUPPLIES	.00	1,158.86	4,000.00	2,841.14	29.0
001-4332-432-45-18	STREET REPAIR SUPPLIES	7,084.02	16,003.53	25,000.00	8,996.47	64.0
001-4332-432-46-02	OTHER REPAIR & MAINT	27.49	1,133.05	1,000.00	(133.05)	113.3
001-4332-432-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	200.00	200.00	.0
001-4332-432-52-00	EQUIPMENT RENTALS	.00	.00	200.00	200.00	.0
001-4332-432-59-19	CITY-WIDE CLEANUP	34.00	2,129.82	10,000.00	7,870.18	21.3
001-4332-432-63-01	UNDER \$5,000	.00	.00	12,500.00	12,500.00	.0
	TOTAL STREETS & UTILITIES	44,621.40	254,702.69	383,753.58	129,050.89	66.4
	<u>TRAFFIC SERVICES</u>					
001-4333-433-43-01	ELECTRIC	10,480.21	73,254.72	130,000.00	56,745.28	56.4
001-4333-433-45-02	SIGN SUPPLIES	1,108.00	8,990.62	15,000.00	6,009.38	59.9
001-4333-433-45-03	PAINT SUPPLIES	161.22	43,891.09	35,000.00	(8,891.09)	125.4
001-4333-433-46-02	OTHER REPAIR & MAINT	.00	3,495.04	3,500.00	4.96	99.9
001-4333-433-63-01	UNDER \$5,000	.00	.00	500.00	500.00	.0
	TOTAL TRAFFIC SERVICES	11,749.43	129,631.47	184,000.00	54,368.53	70.5
	<u>SNOW & ICE REMOVAL</u>					
001-4334-434-30-19	INSURANCE & BONDS	.00	5,654.90	27,941.41	22,286.51	20.2
001-4334-434-30-34	SNOW REMOVAL	.00	.00	200.00	200.00	.0
001-4334-434-30-90	CONTRACTUAL SERVICES	.00	.00	16,000.00	16,000.00	.0
001-4334-434-45-10	OPERATING SUPPLIES	.00	.00	30,000.00	30,000.00	.0
	TOTAL SNOW & ICE REMOVAL	.00	5,654.90	74,141.41	68,486.51	7.6

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREET CLEANING</u>					
001-4335-435-10-01	REGULAR WAGES	7,995.20	75,376.89	103,927.06	28,550.17 72.5
001-4335-435-10-02	REIMBURSED WAGES	.00	(8,080.80)	.00	8,080.80 .0
001-4335-435-10-10	EMPLOYEE INCENTIVES	.00	.00	115.50	115.50 .0
001-4335-435-11-01	OVERTIME	286.77	1,661.72	1,575.00	(86.72) 105.5
001-4335-435-16-00	CITY RETIREMENT	399.76	3,010.76	5,196.36	2,185.60 57.9
001-4335-435-20-01	FICA/MEDICARE	606.91	5,665.42	7,918.25	2,252.83 71.6
001-4335-435-21-01	HEALTH INSURANCE PREMIUM	3,112.00	21,784.00	37,296.00	15,512.00 58.4
001-4335-435-21-05	DENTAL INSURANCE	140.00	980.00	1,680.00	700.00 58.3
001-4335-435-21-06	WORKMENS COMPENSATION	565.05	2,779.43	5,544.00	2,764.57 50.1
001-4335-435-21-07	UNEMPLOYMENT	16.57	154.14	296.93	142.79 51.9
001-4335-435-30-19	INSURANCE & BONDS	.00	1,182.54	2,589.74	1,407.20 45.7
001-4335-435-30-34	EMPLOYEE LICENSES/TESTING	.00	34.70	350.00	315.30 9.9
001-4335-435-45-07	CLOTHING ALLOWANCE	.00	309.43	600.00	290.57 51.6
001-4335-435-45-10	OPERATING SUPPLIES	5.50	498.09	10,000.00	9,501.91 5.0
	TOTAL STREET CLEANING	13,127.76	105,356.32	177,088.84	71,732.52 59.5
	TOTAL ALL 55	.00	.00	.00	.00 .0
	TOTAL PUBLIC WORKS	90,185.03	652,193.69	1,210,915.01	558,721.32 53.9
<u>PARKS & RECREATION</u>					
<u>ADMINISTRATION</u>					
001-4550-459-10-01	REGULAR WAGES	8,076.92	52,499.98	80,284.44	27,784.46 65.4
001-4550-459-10-10	EMPLOYEE INCENTIVES	.00	.00	107.10	107.10 .0
001-4550-459-16-00	CITY RETIREMENT	403.84	2,624.96	4,014.22	1,389.26 65.4
001-4550-459-20-01	FICA/MEDICARE	599.57	3,922.93	6,116.91	2,193.98 64.1
001-4550-459-21-01	HEALTH/LIFE INSURANCE	1,556.00	7,791.00	19,207.44	11,416.44 40.6
001-4550-459-21-05	DENTAL INSURANCE	70.00	420.00	840.00	420.00 50.0
001-4550-459-21-06	WORKMENS COMPENSATION	279.39	1,374.29	1,105.00	(269.29) 124.4
001-4550-459-21-07	UNEMPLOYMENT	16.16	105.04	229.38	124.34 45.8
001-4550-459-30-19	INSURANCE & BONDS	.00	115.55	115.00	(.55) 100.5
001-4550-459-30-90	CONTRACT SERVICES-OTHER	18.36	173.36	.00	(173.36) .0
001-4550-459-40-00	TRAVEL & TRAINING	.00	.00	1,800.00	1,800.00 .0
001-4550-459-40-01	EMPLOYEE SIGNING BONUS	.00	17,000.00	.00	(17,000.00) .0
001-4550-459-42-01	TELEPHONE	.00	.00	840.00	840.00 .0
001-4550-459-44-00	OFFICE SUPPLIES	.00	.00	250.00	250.00 .0
001-4550-459-45-07	CLOTHING ALLOWANCE	.00	.00	250.00	250.00 .0
001-4550-459-45-10	OPERATING SUPPLIES-OTHER	.00	.00	500.00	500.00 .0
001-4550-459-48-00	PRINTING	.00	.00	300.00	300.00 .0
001-4550-459-49-03	ADVERTISING-OTHER	.00	.00	250.00	250.00 .0
001-4550-459-50-00	MEMBERSHIP & DUES	.00	.00	500.00	500.00 .0
	TOTAL ADMINISTRATION	11,020.24	86,027.11	116,709.49	30,682.38 73.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>AQUATICS</u>					
001-4551-451-10-01	REGULAR WAGES	44,583.62	90,951.85	148,032.75	57,080.90	61.4
001-4551-451-11-01	OVERTIME	2,697.37	5,210.71	.00	(5,210.71)	.0
001-4551-451-16-00	CITY RETIREMENT	134.76	985.90	1,150.80	164.90	85.7
001-4551-451-20-01	FICA/MEDICARE	3,615.21	7,345.00	8,809.66	1,464.66	83.4
001-4551-451-21-01	HEALTH/LIFE INSURANCE	626.34	4,382.75	7,682.98	3,300.23	57.0
001-4551-451-21-05	DENTAL INSURANCE	47.96	355.96	336.00	(19.96)	105.9
001-4551-451-21-06	WORKMENS COMPENSATION	263.62	1,296.73	2,950.00	1,653.27	44.0
001-4551-451-21-07	UNEMPLOYMENT	94.61	192.32	330.36	138.04	58.2
001-4551-451-30-19	INSURANCE & BONDS	.00	4,947.45	4,929.00	(18.45)	100.4
001-4551-451-30-90	CONTRACT SERVICES - OTHER	513.50	2,699.87	954.00	(1,745.87)	283.0
001-4551-451-40-00	TRAVEL & TRAINING	100.78	744.58	2,000.00	1,255.42	37.2
001-4551-451-42-01	TELEPHONE	61.60	365.61	600.00	234.39	60.9
001-4551-451-42-10	FIBER CHARGES	323.80	1,942.80	.00	(1,942.80)	.0
001-4551-451-43-01	ELECTRIC	1,747.03	3,184.63	10,000.00	6,815.37	31.9
001-4551-451-43-02	SEWER	43.00	256.00	1,200.00	944.00	21.3
001-4551-451-43-03	GAS	2,405.90	4,465.87	4,000.00	(465.87)	111.7
001-4551-451-43-04	REFUSE	624.00	1,522.28	2,000.00	477.72	76.1
001-4551-451-43-05	WATER	30.75	32.80	250.00	217.20	13.1
001-4551-451-44-00	OFFICE SUPPLIES	103.06	849.93	500.00	(349.93)	170.0
001-4551-451-45-02	SIGN & PAINT SUPPLIES	.00	211.96	500.00	288.04	42.4
001-4551-451-45-06	CHEMICALS & LAB	2,546.95	7,223.93	7,000.00	(223.93)	103.2
001-4551-451-45-07	CLOTHING ALLOWANCE	.00	1,425.47	1,500.00	74.53	95.0
001-4551-451-45-10	OPERATING SUPPLIES-OTHER	1,276.77	9,432.67	6,200.00	(3,232.67)	152.1
001-4551-451-45-23	CONCESSION	2,476.89	7,130.66	5,000.00	(2,130.66)	142.6
001-4551-451-46-02	OTHER REPAIR & MAINT	3,204.90	15,010.39	24,000.00	8,989.61	62.5
001-4551-451-48-90	PRINTING-OTHER	.00	364.00	500.00	136.00	72.8
001-4551-451-49-03	ADVERTISING-OTHER	.00	.00	250.00	250.00	.0
	TOTAL AQUATICS	67,522.42	172,532.12	240,675.55	68,143.43	71.7
	<u>GOLF COURSE ADMIN</u>					
001-4552-452-30-05	GOLF PRO SERVICES	.00	27,000.00	41,500.00	14,500.00	65.1
001-4552-452-30-07	CREDIT CARD CHARGES	645.09	5,219.33	5,000.00	(219.33)	104.4
001-4552-452-30-19	INSURANCE & BONDS	.00	1,912.12	1,904.00	(8.12)	100.4
001-4552-452-32-90	MAINT CONTRACTS-OTHER	95.99	1,625.97	1,064.00	(561.97)	152.8
001-4552-452-42-01	TELEPHONE	(36.93)	450.07	850.00	399.93	53.0
001-4552-452-43-02	SEWER	75.00	363.00	900.00	537.00	40.3
001-4552-452-43-04	REFUSE	192.95	964.75	1,800.00	835.25	53.6
001-4552-452-43-05	WATER	89.47	271.59	750.00	478.41	36.2
001-4552-452-45-10	OPERATING SUPPLIES-OTHER	.00	.00	1,000.00	1,000.00	.0
001-4552-452-46-02	OTHER REPAIR & MAINT	.00	2,367.37	1,500.00	(867.37)	157.8
001-4552-452-48-90	PRINTING-OTHER	17.00	335.95	500.00	164.05	67.2
001-4552-452-49-03	ADVERTISING-OTHER	.00	.00	5,000.00	5,000.00	.0
	TOTAL GOLF COURSE ADMIN	1,078.57	40,510.15	61,768.00	21,257.85	65.6

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GOLF COURSE MAINTENANCE</u>					
001-4553-453-10-01 REGULAR WAGES	19,466.21	112,682.34	215,281.04	102,598.70	52.3
001-4553-453-10-10 EMPLOYEE INCENTIVES	.00	.00	113.40	113.40	.0
001-4553-453-11-01 OVERTIME	700.02	811.03	1,050.00	238.97	77.2
001-4553-453-16-00 CITY RETIREMENT	360.56	3,216.85	7,108.50	3,891.65	45.3
001-4553-453-20-01 FICA/MEDICARE	1,512.23	8,463.80	16,402.36	7,938.56	51.6
001-4553-453-21-01 HEALTH/LIFE INSURANCE	3,112.00	23,351.00	57,622.32	34,271.32	40.5
001-4553-453-21-05 DENTAL INSURANCE	140.00	1,120.00	2,520.00	1,400.00	44.4
001-4553-453-21-06 WORKMENS COMPENSATION	451.20	2,219.40	5,850.00	3,630.60	37.9
001-4553-453-21-07 UNEMPLOYMENT	40.33	227.00	615.09	388.09	36.9
001-4553-453-30-19 INSURANCE & BONDS	.00	1,750.05	1,780.00	29.95	98.3
001-4553-453-30-26 MVI IRRIGATION WATER	.00	3,455.00	13,205.00	9,750.00	26.2
001-4553-453-30-34 EMPLOYEE LICENSES/TESTING	.00	504.85	500.00	(4.85)	101.0
001-4553-453-30-37 G.C. MAINTENANCE - SOLAR LEASE	.00	3,913.00	3,913.00	.00	100.0
001-4553-453-30-90 CONTRACT SERVICES-OTHER	.00	.00	750.00	750.00	.0
001-4553-453-32-90 MAINT CONTRACTS - OTHER	372.00	3,681.00	9,770.00	6,089.00	37.7
001-4553-453-40-00 TRAVEL & TRAINING	.00	436.50	2,100.00	1,663.50	20.8
001-4553-453-42-01 TELEPHONE	138.90	1,623.76	2,825.00	1,201.24	57.5
001-4553-453-42-10 FIBER CHARGES	563.80	3,382.80	6,766.00	3,383.20	50.0
001-4553-453-43-01 ELECTRIC	2,022.46	7,724.82	19,550.00	11,825.18	39.5
001-4553-453-43-02 SEWER	43.00	256.00	444.00	188.00	57.7
001-4553-453-43-03 GAS	36.65	360.45	597.00	236.55	60.4
001-4553-453-43-04 REFUSE	192.95	964.75	3,000.00	2,035.25	32.2
001-4553-453-43-05 WATER	32.01	596.92	3,500.00	2,903.08	17.1
001-4553-453-45-01 PLANTS & TREES	.00	1,000.00	2,000.00	1,000.00	50.0
001-4553-453-45-02 SIGN & PAINT SUPPLIES	.00	.00	500.00	500.00	.0
001-4553-453-45-06 CHEMICALS & LAB	2,697.50	26,615.34	26,000.00	(615.34)	102.4
001-4553-453-45-07 CLOTHING ALLOWANCE	.00	.00	1,200.00	1,200.00	.0
001-4553-453-45-10 OPERATING SUPPLIES-OTHER	588.32	15,660.73	28,000.00	12,339.27	55.9
001-4553-453-45-16 VEH REPAIR & MAINTENANCE	174.86	19,962.44	12,500.00	(7,462.44)	159.7
001-4553-453-46-02 OTHER REPAIR & MAINT	.00	129.46	7,500.00	7,370.54	1.7
001-4553-453-49-03 ADVERTISING-OTHER	.00	.00	250.00	250.00	.0
001-4553-453-50-00 MEMBERSHIP & DUES	.00	.00	695.00	695.00	.0
TOTAL GOLF COURSE MAINTENANCE	32,645.00	244,109.29	453,907.71	209,798.42	53.8

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY PARKS					
001-4554-454-10-01	REGULAR WAGES	26,478.00	152,638.24	258,406.05	105,767.81	59.1
001-4554-454-10-02	REIMBURSED WAGES	(1,574.40)	(2,980.11)	.00	2,980.11	.0
001-4554-454-11-01	REGULAR OVERTIME	786.92	3,058.25	630.00	(2,428.25)	485.4
001-4554-454-16-00	CITY RETIREMENT	366.80	3,517.24	7,851.00	4,333.76	44.8
001-4554-454-20-01	FICA/MEDICARE	2,055.43	11,686.47	19,736.08	8,049.61	59.2
001-4554-454-21-01	HEALTH/LIFE INSURANCE	3,112.00	26,452.00	57,622.32	31,170.32	45.9
001-4554-454-21-05	DENTAL INSURANCE	140.00	1,190.00	2,520.00	1,330.00	47.2
001-4554-454-21-06	WORKMENS COMPENSATION	707.73	3,481.25	8,550.00	5,068.75	40.7
001-4554-454-21-07	UNEMPLOYMENT	54.54	311.36	740.10	428.74	42.1
001-4554-454-30-19	INSURANCE & BONDS	112.23	8,211.99	7,992.00	(219.99)	102.8
001-4554-454-30-26	MVI IRRIGATION WATER	.00	2,696.00	12,950.00	10,254.00	20.8
001-4554-454-30-34	EMPLOYEE LICENSES/TESTING	217.00	677.70	375.00	(302.70)	180.7
001-4554-454-30-44	TREE TRIMMING	.00	.00	60,000.00	60,000.00	.0
001-4554-454-30-90	CONTRACT SERVICES-OTHER	2,296.19	15,116.49	7,628.00	(7,488.49)	198.2
001-4554-454-32-90	MAINT CONTRACTS - OTHER	7,739.00	18,372.76	73,000.00	54,627.24	25.2
001-4554-454-40-00	TRAVEL & TRAINING	.00	50.00	3,000.00	2,950.00	1.7
001-4554-454-42-01	TELEPHONE	175.02	1,836.37	3,531.00	1,694.63	52.0
001-4554-454-42-10	FIBER CHARGES	386.68	2,320.08	4,640.00	2,319.92	50.0
001-4554-454-43-01	ELECTRIC	4,235.89	17,812.07	35,000.00	17,187.93	50.9
001-4554-454-43-02	SEWER	377.00	2,076.00	4,500.00	2,424.00	46.1
001-4554-454-43-03	GAS	39.50	674.79	1,000.00	325.21	67.5
001-4554-454-43-04	REFUSE	1,886.35	7,255.55	14,000.00	6,744.45	51.8
001-4554-454-43-05	WATER	7,403.08	12,298.66	40,000.00	27,701.34	30.8
001-4554-454-45-01	PLANTS & TREES	.00	505.98	25.00	(480.98)	2023.9
001-4554-454-45-02	SIGN & PAINT SUPPLIES	.00	1,044.72	2,000.00	955.28	52.2
001-4554-454-45-06	CHEMICALS & LAB	7,964.51	8,323.41	12,000.00	3,676.59	69.4
001-4554-454-45-07	CLOTHING ALLOWANCE	.00	65.90	1,000.00	934.10	6.6
001-4554-454-45-10	OPERATING SUPPLIES-OTHER	3,672.41	18,455.58	26,000.00	7,544.42	71.0
001-4554-454-45-16	VEH REPAIR & MAINTENANCE	28.06	7,260.73	9,000.00	1,739.27	80.7
001-4554-454-46-02	OTHER REPAIR & MAINT	1,891.16	22,215.93	30,000.00	7,784.07	74.1
001-4554-454-49-03	ADVERTISING-OTHER	30.00	95.38	250.00	154.62	38.2
001-4554-454-50-00	MEMBERSHIP & DUES	.00	.00	150.00	150.00	.0
001-4554-454-52-00	EQUIPMENT RENTALS	.00	.00	500.00	500.00	.0
001-4554-454-62-07	L.TAX BEAUTIFICATION	1,635.23	5,278.43	30,000.00	24,721.57	17.6
	TOTAL CITY PARKS	72,216.33	351,999.22	734,596.55	382,597.33	47.9

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>RECREATION</u>					
001-4555-455-10-01	REGULAR WAGES	17,651.42	56,503.02	105,525.00	49,021.98	53.5
001-4555-455-11-01	OVERTIME	.00	.00	1,050.00	1,050.00	.0
001-4555-455-16-00	CITY RETIREMENT	162.64	1,219.80	1,986.94	767.14	61.4
001-4555-455-20-01	FICA/MEDICARE	1,332.02	4,194.20	8,040.00	3,845.80	52.2
001-4555-455-21-01	HEALTH/LIFE INSURANCE	1,556.00	10,892.00	19,207.44	8,315.44	56.7
001-4555-455-21-05	DENTAL INSURANCE	70.00	490.00	840.00	350.00	58.3
001-4555-455-21-06	WORKMENS COMPENSATION	290.71	1,429.96	1,450.00	20.04	98.6
001-4555-455-21-07	UNEMPLOYMENT	35.28	112.92	301.50	188.58	37.5
001-4555-455-30-19	INSURANCE & BONDS	.00	627.58	625.00	(2.58)	100.4
001-4555-455-30-55	FACILITY USE	.00	.00	1,000.00	1,000.00	.0
001-4555-455-30-90	CONTRACT SERVICES-OTHER	471.00	8,691.75	17,000.00	8,308.25	51.1
001-4555-455-40-00	TRAVEL & TRAINING	.00	59.56	1,275.00	1,215.44	4.7
001-4555-455-42-01	TELEPHONE	70.00	490.00	840.00	350.00	58.3
001-4555-455-45-07	CLOTHING ALLOWANCE	.00	.00	400.00	400.00	.0
001-4555-455-45-10	OPERATING SUPPLIES-OTHER	721.63	5,824.01	13,000.00	7,175.99	44.8
001-4555-455-46-02	OTHER REPAIR & MAINT	.00	564.56	500.00	(64.56)	112.9
001-4555-455-49-03	ADVERTISING-OTHER	.00	.00	250.00	250.00	.0
001-4555-455-50-00	MEMBERSHIP & DUES	.00	.00	350.00	350.00	.0
001-4555-455-55-00	SPECIAL EVENTS	.00	30.92	5,500.00	5,469.08	.6
	TOTAL RECREATION	22,360.70	91,130.28	179,140.88	88,010.60	50.9
	TOTAL ALL 56	.00	.00	.00	.00	.0
	TOTAL CAPITAL PROJECTS	.00	.00	.00	.00	.0
	TOTAL PARKS & RECREATION	206,843.26	986,308.17	1,786,798.18	800,490.01	55.2
	<u>PLANNING & ZONING DEPT</u>					

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PLANNING & ZONING DEPT</u>					
001-4661-409-10-01	REGULAR WAGES	18,470.37	128,496.78	269,202.27	140,705.49	47.7
001-4661-409-11-01	OVERTIME	.00	.00	1,050.00	1,050.00	.0
001-4661-409-16-00	CITY RETIREMENT	838.40	5,803.64	12,272.57	6,468.93	47.3
001-4661-409-20-01	FICA/MEDICARE	1,369.23	9,512.83	20,510.65	10,997.82	46.4
001-4661-409-21-01	HEALTH/LIFE INSURANCE	4,679.00	29,652.00	93,240.00	63,588.00	31.8
001-4661-409-21-05	DENTAL INSURANCE	210.00	1,400.00	4,200.00	2,800.00	33.3
001-4661-409-21-06	WORKMENS COMPENSATION	528.73	2,600.77	4,725.00	2,124.23	55.0
001-4661-409-21-07	UNEMPLOYMENT	36.95	257.07	769.15	512.08	33.4
001-4661-409-30-03	ABATEMENT/DANGEROUS BLDGS	.00	.00	10,000.00	10,000.00	.0
001-4661-409-30-04	COMPUTER/SOFTWARE SERVICES	.00	.00	13,700.00	13,700.00	.0
001-4661-409-30-19	INSURANCE & BONDS	.00	2,238.71	2,200.00	(38.71)	101.8
001-4661-409-30-24	RECORDING	55.47	133.69	750.00	616.31	17.8
001-4661-409-30-34	EMPLOYEE LICENSES/TESTING	.00	403.50	.00	(403.50)	.0
001-4661-409-30-90	CONTRACT SERVICES-OTHER	.00	35,604.00	7,700.00	(27,904.00)	462.4
001-4661-409-40-00	TRAVEL & TRAINING	123.00	1,967.29	14,350.00	12,382.71	13.7
001-4661-409-42-01	TELEPHONE	245.40	1,706.61	4,000.00	2,293.39	42.7
001-4661-409-44-00	OFFICE SUPPLIES	.00	332.86	400.00	67.14	83.2
001-4661-409-45-07	CLOTHING ALLOWANCE	.00	348.42	1,000.00	651.58	34.8
001-4661-409-45-10	OPERATING SUPPLIES	.00	463.72	9,400.00	8,936.28	4.9
001-4661-409-45-33	PUBLIC OUTREACH	89.47	292.90	1,200.00	907.10	24.4
001-4661-409-49-03	ADVERTISING	286.97	999.37	2,000.00	1,000.63	50.0
001-4661-409-49-05	LAND USE CODE REVISIONS	.00	.00	10,000.00	10,000.00	.0
001-4661-409-49-06	BUILDING CODE	.00	.00	750.00	750.00	.0
001-4661-409-50-00	MEMBERSHIP & DUES	.00	500.00	7,635.00	7,135.00	6.6
001-4661-409-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	1,000.00	1,000.00	.0
	TOTAL PLANNING & ZONING DEPT	26,932.99	222,714.16	492,054.64	269,340.48	45.3
	TOTAL PLANNING & ZONING DEPT	26,932.99	222,714.16	492,054.64	269,340.48	45.3
	<u>CITYWIDE OPERATIONS</u>					
	<u>INTERNAL OPERATION EXP</u>					
001-9899-989-46-08	EQUIPMENT REPAIR-INTERNAL	15,839.46	120,960.21	.00	(120,960.21)	.0
001-9899-989-46-09	FLEET FUEL COSTS	17,818.22	88,475.86	.00	(88,475.86)	.0
001-9899-989-90-12	DISPATCH SERVICES	.00	315,604.91	355,420.00	39,815.09	88.8
	TOTAL INTERNAL OPERATION EXP	33,657.68	525,040.98	355,420.00	(169,620.98)	147.7
	TOTAL CITYWIDE OPERATIONS	33,657.68	525,040.98	355,420.00	(169,620.98)	147.7
	TOTAL FUND EXPENDITURES	1,021,761.64	7,165,779.89	12,450,275.06	5,284,495.17	57.6
	NET REVENUE OVER EXPENDITURES	1,300,286.19	1,694,963.68	2,651,338.94	956,375.26	63.9

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

LODGERS TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
005-0000-311-12-03	LODGERS TAX	30,447.20	123,744.09	164,556.48	40,812.39	75.2
	TOTAL TAXES	30,447.20	123,744.09	164,556.48	40,812.39	75.2
	TOTAL FUND REVENUE	30,447.20	123,744.09	164,556.48	40,812.39	75.2

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

LODGERS TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>GENERAL GOVERNMENT</u>					
	<u>CITY COUNCIL</u>					
005-4010-400-30-07	CREDIT CARD CHARGES	16.89	74.95	324.00	249.05	23.1
005-4010-400-30-12	MV COUNTRY-TOURISM CONTRACT	32,911.21	98,733.61	131,644.80	32,911.19	75.0
005-4010-400-90-01	GENERAL FUND - BEAUTIFICATION	.00	.00	24,683.40	24,683.40	.0
005-4010-400-90-10	TRANSFER TO GENERAL FUND	.00	.00	7,904.00	7,904.00	.0
	TOTAL CITY COUNCIL	32,928.10	98,808.56	164,556.20	65,747.64	60.1
	TOTAL GENERAL GOVERNMENT	32,928.10	98,808.56	164,556.20	65,747.64	60.1
	TOTAL FUND EXPENDITURES	32,928.10	98,808.56	164,556.20	65,747.64	60.1
	NET REVENUE OVER EXPENDITURES	(2,480.90)	24,935.53	.28	(24,935.25)	89055

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

SHOP FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
101-0000-367-39-00	SALES TO OTHER FUNDS	28,792.56	146,540.01	421,996.54	275,456.53	34.7
101-0000-367-39-01	SALES TO OTHER FUNDS - REPAIRS	22,415.69	166,984.41	.00 (166,984.41)	.0
101-0000-367-40-00	BUILDING OVERHEAD	.00	2,133.00	.00 (2,133.00)	.0
	TOTAL REVENUE	51,208.25	315,657.42	421,996.54	106,339.12	74.8
	TOTAL FUND REVENUE	51,208.25	315,657.42	421,996.54	106,339.12	74.8

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

SHOP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL SERVICES</u>					
<u>SHOP</u>					
101-4110-616-10-01	REGULAR WAGES	19,081.60	174,302.56	276,595.79	102,293.23 63.0
101-4110-616-16-00	CITY RETIREMENT	954.08	8,475.59	13,829.79	5,354.20 61.3
101-4110-616-20-01	FICA/MEDICARE	1,396.81	12,888.06	21,073.97	8,185.91 61.2
101-4110-616-21-01	HEALTH/LIFE INSURANCE	7,780.00	54,471.00	93,240.00	38,769.00 58.4
101-4110-616-21-05	DENTAL INSURANCE	350.00	2,520.00	4,200.00	1,680.00 60.0
101-4110-616-21-06	WORKMENS COMPENSATION	903.39	4,443.68	29,884.00	25,440.32 14.9
101-4110-616-21-07	UNEMPLOYMENT	38.16	348.63	790.27	441.64 44.1
101-4110-616-30-04	COMPUTER/SOFTWARE SERVICES	.00	.00	5,000.00	5,000.00 .0
101-4110-616-30-19	INSURANCE & BONDS	1.93	780.39	775.00 (5.39) 100.7
101-4110-616-30-34	EMPLOYEE LICENSES/TESTING	62.00	155.20	500.00	344.80 31.0
101-4110-616-30-90	CONTRACT SERVICES-OTHER	.00	1,454.90	3,000.00	1,545.10 48.5
101-4110-616-32-90	MAINT CONTRACTS-OTHER	.00	7,609.43	13,120.00	5,510.57 58.0
101-4110-616-40-00	TRAVEL & TRAINING	.00	255.00	2,000.00	1,745.00 12.8
101-4110-616-42-01	TELEPHONE	30.00	540.00	1,080.00	540.00 50.0
101-4110-616-44-00	OFFICE SUPPLIES	.00	128.91	400.00	271.09 32.2
101-4110-616-45-04	OIL	2,223.10	8,397.25	16,000.00	7,602.75 52.5
101-4110-616-45-05	TIRES	1,872.51	12,316.31	35,000.00	22,683.69 35.2
101-4110-616-45-07	CLOTHING ALLOWANCE	74.34	1,102.51	2,500.00	1,397.49 44.1
101-4110-616-45-10	OPERATING SUPPLIES-OTHER	7.92	2,080.13	5,000.00	2,919.87 41.6
101-4110-616-45-16	VEH REPAIR & MAINTENANCE	3,841.87	67,509.15	110,000.00	42,490.85 61.4
101-4110-616-46-02	OTHER REPAIR & MAINT	.00	807.94	10,000.00	9,192.06 8.1
101-4110-616-47-02	FUEL & OIL	9,241.77	136,040.37	205,000.00	68,959.63 66.4
101-4110-616-50-00	MEMBERSHIP & DUES	.00	.00	180.00	180.00 .0
101-4110-616-51-00	PUBLICATION/SUBSCRIPTION	.00	50.00	.00 (50.00) .0
101-4110-616-59-00	MISCELLANEOUS	.00	190.15	150.00 (40.15) 126.8
101-4110-616-90-01	GENERAL FUND	.00	.00	44,376.61	44,376.61 .0
101-4110-617-32-01	JANITORIAL SERVICES	1,950.00	11,902.50	23,400.00	11,497.50 50.9
101-4110-617-32-90	MAINT CONTRACTS-OTHER	457.93	4,018.68	7,000.00	2,981.32 57.4
101-4110-617-42-01	TELEPHONE	95.08	562.50	1,020.00	457.50 55.2
101-4110-617-42-03	POSTAGE	84.99	1,293.09	1,700.00	406.91 76.1
101-4110-617-42-10	FIBER CHARGES	256.00	1,536.00	.00 (1,536.00) .0
101-4110-617-43-01	ELECTRIC	3,149.96	12,477.91	50,000.00	37,522.09 25.0
101-4110-617-43-02	SEWER	106.00	592.00	1,675.00	1,083.00 35.3
101-4110-617-43-03	GAS	147.98	7,357.68	8,200.00	842.32 89.7
101-4110-617-43-04	REFUSE	312.00	1,560.00	3,775.00	2,215.00 41.3
101-4110-617-43-05	WATER	676.40	2,817.54	2,150.00 (667.54) 131.1
101-4110-617-44-00	OFFICE SUPPLIES	96.46	484.70	1,000.00	515.30 48.5
101-4110-617-45-10	OPERATING SUPPLIES	241.82	1,993.40	5,000.00	3,006.60 39.9
101-4110-617-45-22	COPIER EXPENSE	384.10	5,015.80	9,000.00	3,984.20 55.7
101-4110-617-46-02	OTHER REPAIR & MAINT	67.41	1,405.13	6,000.00	4,594.87 23.4
101-4110-617-63-02	OVER \$5,000	.00	45.83	.00 (45.83) .0
101-4110-618-32-90	MAINT CONTRACTS-OTHER	.00	.00	1,000.00	1,000.00 .0
TOTAL SHOP		55,885.61	549,929.92	1,014,615.43	464,685.51 54.2
TOTAL GENERAL SERVICES		55,885.61	549,929.92	1,014,615.43	464,685.51 54.2

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

SHOP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	55,885.61	549,929.92	1,014,615.43	464,685.51	54.2
NET REVENUE OVER EXPENDITURES	(4,677.36)	(234,272.50)	(592,618.89)	(358,346.39)	(39.5)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

TECHNOLOGY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMPUTER SERVICES</u>						
105-0000-336-10-00	CORTEZ FIRE PROTECTION DI	700.00	4,900.00	32,000.00	27,100.00	15.3
	TOTAL COMPUTER SERVICES	700.00	4,900.00	32,000.00	27,100.00	15.3
	TOTAL FUND REVENUE	700.00	4,900.00	32,000.00	27,100.00	15.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

TECHNOLOGY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<hr/>						
GENERAL GOVERNMENT						
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IT DEPARTMENT						
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105-4015-615-10-01	REGULAR WAGES	17,871.60	127,646.80	216,518.17	88,871.37	59.0
105-4015-615-11-01	REGULAR OVERTIME	837.76	5,756.76	3,000.00	(2,756.76)	191.9
105-4015-615-16-00	CITY RETIREMENT	893.58	6,382.34	8,745.91	2,363.57	73.0
105-4015-615-20-01	FICA/MEDICARE	1,374.12	9,830.92	13,327.10	3,496.18	73.8
105-4015-615-21-01	HEALTH/LIFE INSURANCE	6,224.00	43,568.00	55,944.00	12,376.00	77.9
105-4015-615-21-05	DENTAL INSURANCE	280.00	1,960.00	2,520.00	560.00	77.8
105-4015-615-21-06	WORKMENS COMPENSATION	243.02	1,195.38	264.00	(931.38)	452.8
105-4015-615-21-07	UNEMPLOYMENT	37.42	266.78	499.77	232.99	53.4
105-4015-615-30-19	INSURANCE & BONDS	.00	5,653.02	882.00	(4,771.02)	640.9
105-4015-615-30-34	EMPLOYEE LICENSES/TESTING	18.50	77.00	200.00	123.00	38.5
105-4015-615-30-57	E-WASTE	35.49	766.89	1,500.00	733.11	51.1
105-4015-615-30-90	COMPUTER MAINT CONTRACTS	.00	211,615.80	284,960.00	73,344.20	74.3
105-4015-615-40-00	TRAVEL & TRAINING	.00	468.00	10,000.00	9,532.00	4.7
105-4015-615-42-01	TELEPHONE	356.32	2,808.25	5,100.00	2,291.75	55.1
105-4015-615-44-00	OFFICE SUPPLIES	.00	134.48	1,000.00	865.52	13.5
105-4015-615-45-07	CLOTHING ALLOWANCE	.00	20.05	1,000.00	979.95	2.0
105-4015-615-45-10	OPERATING SUPPLIES	400.90	679.54	20,000.00	19,320.46	3.4
105-4015-615-46-02	OTHER REPAIR & MAINT	.00	747.40	.00	(747.40)	.0
105-4015-615-46-05	OTHER SOFTWARE MAINTENANC	.00	487.85	.00	(487.85)	.0
105-4015-615-51-00	PUBLICATION/SUBSCRIPTION	8.60	15.28	.00	(15.28)	.0
105-4015-615-60-11	CAPITAL PROJECTS	40,474.95	63,383.68	50,000.00	(13,383.68)	126.8
105-4015-615-91-00	DEPRECIATION EXPENSE	.00	.00	7,825.00	7,825.00	.0
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	TOTAL IT DEPARTMENT	69,056.26	483,464.22	683,285.95	199,821.73	70.8
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FIBER NETWORK						
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105-4017-581-32-90	MAINT. CONTRACTS - OTHER	.00	.00	5,000.00	5,000.00	.0
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	TOTAL FIBER NETWORK	.00	.00	5,000.00	5,000.00	.0
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NETWORK SERVICES						
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105-4019-581-32-90	MAINT. CONTRACTS - OTHER	.00	.00	45,000.00	45,000.00	.0
105-4019-581-42-06	CITY-WIDE T-1 LINE	503.99	3,365.52	.00	(3,365.52)	.0
105-4019-581-45-10	OTHER REPAIR & MAINTENANCE	.00	100.00	.00	(100.00)	.0
105-4019-581-46-02	OTHER REPAIR & MAINT	.00	302.68	3,000.00	2,697.32	10.1
105-4019-581-46-03	EQUIPMENT REPLACEMENTS	.00	857.25	115,000.00	114,142.75	.8
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	TOTAL NETWORK SERVICES	503.99	4,625.45	163,000.00	158,374.55	2.8
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	TOTAL GENERAL GOVERNMENT	69,560.25	488,089.67	851,285.95	363,196.28	57.3
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	TOTAL FUND EXPENDITURES	69,560.25	488,089.67	851,285.95	363,196.28	57.3
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CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

TECHNOLOGY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(68,860.25)	(483,189.67)	(819,285.95)	(336,096.28)	(59.0)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

STREET IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
301-0000-311-12-01	SALES TAX	162,766.74	1,045,825.50	1,722,620.00	676,794.50	60.7
	TOTAL TAXES	162,766.74	1,045,825.50	1,722,620.00	676,794.50	60.7
	<u>INTEREST</u>					
301-0000-361-20-00	INVESTMENT	58.07	4,242.92	7,986.00	3,743.08	53.1
	TOTAL INTEREST	58.07	4,242.92	7,986.00	3,743.08	53.1
	<u>REVENUE</u>					
301-0000-362-10-13	S.I.D. PRINCIPAL	.00	8,113.94	.00	(8,113.94)	.0
	TOTAL REVENUE	.00	8,113.94	.00	(8,113.94)	.0
	<u>REVENUE</u>					
301-0000-367-25-00	SIDEWALK COST SHARE	.00	75.00	.00	(75.00)	.0
	TOTAL REVENUE	.00	75.00	.00	(75.00)	.0
	TOTAL FUND REVENUE	162,824.81	1,058,257.36	1,730,606.00	672,348.64	61.2

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
<u>CAPITAL PROJECTS</u>					
301-4355-432-10-01 REGULAR WAGES	12,639.56	62,852.01	118,751.67	55,899.66	52.9
301-4355-432-11-01 OVERTIME	495.73	1,413.91	1,050.00	(363.91)	134.7
301-4355-432-16-00 CITY RETIREMENT	439.44	2,758.69	5,937.58	3,178.89	46.5
301-4355-432-20-01 FICA/MEDICARE	990.25	4,812.46	9,047.75	4,235.29	53.2
301-4355-432-21-01 HEALTH/LIFE INSURANCE	1,561.50	10,919.50	27,972.00	17,052.50	39.0
301-4355-432-21-05 DENTAL INSURANCE	105.00	665.00	1,260.00	595.00	52.8
301-4355-432-21-06 WORKMENS COMPENSATION	231.70	1,139.71	117.00	(1,022.71)	974.1
301-4355-432-21-07 UNEMPLOYMENT	26.27	128.47	339.29	210.82	37.9
301-4355-432-30-04 COMPUTER/SOFTWARE SERVICE	.00	7,879.80	.00	(7,879.80)	.0
301-4355-432-30-05 CREA VENDOR FEES	2,789.92	19,097.59	30,000.00	10,902.41	63.7
301-4355-432-30-07 CREDIT CARD CHARGES	89.70	632.93	.00	(632.93)	.0
301-4355-432-49-01 LEGAL	5,000.00	5,000.00	.00	(5,000.00)	.0
301-4355-432-60-01 STREET IMPROVEMENTS	16.97	90.87	750,000.00	749,909.13	.0
301-4355-432-60-04 CURB & GUTTER REPLACEMENT	69,144.96	95,636.43	180,000.00	84,363.57	53.1
301-4355-432-60-09 CONCRETE	.00	23,881.45	30,000.00	6,118.55	79.6
301-4355-432-60-10 NEW CONSTRUCTION	601,057.93	831,793.88	1,842,761.00	1,010,967.12	45.1
301-4355-432-61-02 LAND PURCHASE	.00	105,117.31	105,299.00	181.69	99.8
TOTAL CAPITAL PROJECTS	694,588.93	1,173,820.01	3,102,535.29	1,928,715.28	37.8
TOTAL PUBLIC WORKS	694,588.93	1,173,820.01	3,102,535.29	1,928,715.28	37.8
TOTAL FUND EXPENDITURES	694,588.93	1,173,820.01	3,102,535.29	1,928,715.28	37.8
NET REVENUE OVER EXPENDITURES	(531,764.12)	(115,562.65)	(1,371,929.29)	(1,256,366.64)	(8.4)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

HEALTH INSURANCE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>INTERNAL SERVICE CHGS</u>					
302-0000-371-35-00	HEALTH INSURANCE PREMIUMS	188,408.00	1,346,721.00	2,502,900.00	1,156,179.00	53.8
302-0000-371-40-00	EMPLOYEE PAYROLL TRANSFER	17,479.90	129,133.10	240,000.00	110,866.90	53.8
302-0000-371-41-00	DELTA DENTAL TRANSFER	8,820.00	62,930.00	113,400.00	50,470.00	55.5
	TOTAL INTERNAL SERVICE CHGS	214,707.90	1,538,784.10	2,856,300.00	1,317,515.90	53.9
	<u>REVENUE</u>					
302-0000-372-18-00	COBRA REVENUE	72.86	327.87	.00	(327.87)	.0
	TOTAL REVENUE	72.86	327.87	.00	(327.87)	.0
	TOTAL FUND REVENUE	214,780.76	1,539,111.97	2,856,300.00	1,317,188.03	53.9

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

HEALTH INSURANCE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>HEALTH INSURANCE CLAIMS</u>					
	<u>CITY MANAGER</u>					
302-5314-539-21-01	HEALTH/LIFE INSURANCE	48,713.65	343,687.89	549,927.61	206,239.72	62.5
302-5314-539-21-05	DENTAL INSURANCE	7,642.04	54,442.68	102,312.00	47,869.32	53.2
302-5314-539-21-09	COBRA EXPENDITURES	.00	60.69	.00	(60.69)	.0
302-5314-539-21-10	HSA MATCH	3,500.00	6,750.00	45,000.00	38,250.00	15.0
302-5314-539-23-01	CLAIMS EXPENSE	241,895.20	735,749.84	1,700,000.00	964,250.16	43.3
	TOTAL CITY MANAGER	301,750.89	1,140,691.10	2,397,239.61	1,256,548.51	47.6
	TOTAL HEALTH INSURANCE CLAIMS	301,750.89	1,140,691.10	2,397,239.61	1,256,548.51	47.6
	TOTAL FUND EXPENDITURES	301,750.89	1,140,691.10	2,397,239.61	1,256,548.51	47.6
	NET REVENUE OVER EXPENDITURES	(86,970.13)	398,420.87	459,060.39	60,639.52	86.8

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

EQUIPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
304-0000-311-12-01	SALES TAX	40,428.31	259,764.11	429,084.00	169,319.89	60.5
	TOTAL TAXES	40,428.31	259,764.11	429,084.00	169,319.89	60.5
	<u>INTEREST</u>					
304-0000-361-20-00	INVESTMENT	584.43	7,388.49	12,420.00	5,031.51	59.5
	TOTAL INTEREST	584.43	7,388.49	12,420.00	5,031.51	59.5
	TOTAL FUND REVENUE	41,012.74	267,152.60	441,504.00	174,351.40	60.5

Enterprise Fund

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

EQUIPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>GENERAL SERVICES</u>					
	<u>SHOP</u>					
304-4110-516-30-05	CREA VENDOR FEES	692.96	4,743.49	.00	(4,743.49)	.0
304-4110-516-30-07	CREDIT CARD CHARGES	22.28	157.22	324.00	166.78	48.5
304-4110-516-30-90	VEHICLES & EQUIPMENT	.00	212,021.11	410,000.00	197,978.89	51.7
304-4110-516-63-02	OVER \$5,000	.00	94,209.79	.00	(94,209.79)	.0
304-4110-516-90-01	GENERAL FUND	.00	.00	300.91	300.91	.0
304-4110-516-90-02	SHOP FUND	.00	.00	8,366.83	8,366.83	.0
	TOTAL SHOP	715.24	311,131.61	418,991.74	107,860.13	74.3
	TOTAL GENERAL SERVICES	715.24	311,131.61	418,991.74	107,860.13	74.3
	TOTAL FUND EXPENDITURES	715.24	311,131.61	418,991.74	107,860.13	74.3
	NET REVENUE OVER EXPENDITURES	40,297.50	(43,979.01)	22,512.26	66,491.27	(195.4)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

AIRPORT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>STATE/COLO</u>					
401-0000-332-16-00	FUEL	2,524.69	8,543.55	22,050.00	13,506.45	38.8
	TOTAL STATE/COLO	2,524.69	8,543.55	22,050.00	13,506.45	38.8
	<u>AIRPORT</u>					
401-0000-363-11-00	AIRLINES	2,681.82	24,249.96	43,250.00	19,000.04	56.1
401-0000-363-11-01	LANDING FEES	3,266.10	18,457.16	30,282.00	11,824.84	61.0
401-0000-363-11-02	RENT	774.63	5,408.07	24,977.50	19,569.43	21.7
401-0000-363-11-08	PASSENGER FACILITY CHG	.00	475.53	25,000.00	24,524.47	1.9
401-0000-363-12-02	FUEL TAX	2,737.75	14,864.94	15,000.00	135.06	99.1
401-0000-363-13-00	CAR RENTAL	1,038.04	4,959.31	26,000.00	21,040.69	19.1
401-0000-363-15-00	CORPORATE	4,892.26	43,224.99	78,440.00	35,215.01	55.1
401-0000-363-16-00	CONCESSIONS	28.04	85.58	140.00	54.42	61.1
	TOTAL AIRPORT	15,418.64	111,725.54	243,089.50	131,363.96	46.0
	<u>REVENUE</u>					
401-0000-367-16-00	MISCELLANEOUS SALES & FEE	.00	2,557.88	.00	(2,557.88)	.0
	TOTAL REVENUE	.00	2,557.88	.00	(2,557.88)	.0
	<u>GRANTS</u>					
401-0000-368-20-00	STATE OF COLORADO	.00	.00	11,842.00	11,842.00	.0
401-0000-368-21-00	FEDERAL GRANTS	34,736.60	324,675.65	754,681.00	430,005.35	43.0
	TOTAL GRANTS	34,736.60	324,675.65	766,523.00	441,847.35	42.4
	TOTAL FUND REVENUE	52,679.93	447,502.62	1,031,662.50	584,159.88	43.4

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

AIRPORT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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ENTERPRISE						
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AIRPORT						
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401-5819-588-10-01	REGULAR WAGES	9,224.00	67,571.21	106,466.76	38,895.55	63.5
401-5819-588-11-01	OVERTIME	.00	578.92	29,534.40	28,955.48	2.0
401-5819-588-16-00	CITY RETIREMENT	461.20	3,378.56	5,323.34	1,944.78	63.5
401-5819-588-20-01	FICA/MEDICARE	639.09	4,761.30	8,111.75	3,350.45	58.7
401-5819-588-21-01	HEALTH/LIFE INSURANCE	3,112.00	21,784.00	37,296.00	15,512.00	58.4
401-5819-588-21-05	DENTAL INSURANCE	140.00	980.00	1,680.00	700.00	58.3
401-5819-588-21-06	WORKMENS COMPENSATION	377.81	1,858.41	1,600.00	(258.41)	116.2
401-5819-588-21-07	UNEMPLOYMENT	18.46	136.31	304.19	167.88	44.8
401-5819-588-30-19	INSURANCE & BONDS	128.35	8,799.59	11,505.00	2,705.41	76.5
401-5819-588-30-20	PAPI 03 INSURANCE CLAIM	.00	1,187.90	.00	(1,187.90)	.0
401-5819-588-30-37	SOLAR LEASE	.00	13,418.00	.00	(13,418.00)	.0
401-5819-588-30-93	EQUIPMENT EXPENSE	.00	.00	32,000.00	32,000.00	.0
401-5819-588-32-90	MAINT CONTRACTS-OTHER	6,111.25	16,482.17	92,700.00	76,217.83	17.8
401-5819-588-40-00	TRAVEL & TRAINING	.00	.00	3,000.00	3,000.00	.0
401-5819-588-42-01	TELEPHONE	120.68	1,354.75	2,374.00	1,019.25	57.1
401-5819-588-43-01	ELECTRIC	772.00	4,405.23	13,500.00	9,094.77	32.6
401-5819-588-43-03	GAS	64.70	2,323.14	2,500.00	176.86	92.9
401-5819-588-43-04	REFUSE	36.93	184.65	500.00	315.35	36.9
401-5819-588-43-05	WATER	186.10	706.60	1,500.00	793.40	47.1
401-5819-588-44-00	OFFICE SUPPLIES	.00	46.71	300.00	253.29	15.6
401-5819-588-45-07	CLOTHING ALLOWANCE	.00	.00	1,000.00	1,000.00	.0
401-5819-588-45-10	OPERATING SUPPLIES	101.23	2,162.02	9,500.00	7,337.98	22.8
401-5819-588-46-02	OTHER REPAIR & MAINT	2.59	4,528.36	10,000.00	5,471.64	45.3
401-5819-588-46-03	GROUNDS & RUNWAY	1,208.30	9,353.21	14,000.00	4,646.79	66.8
401-5819-588-46-08	EQUIPMENT REPAIR-INTERNAL	231.07	2,266.25	.00	(2,266.25)	.0
401-5819-588-46-09	FLEET FUEL COSTS	435.08	1,808.23	2,000.00	191.77	90.4
401-5819-588-46-10	COMPUTER MAINTENANCE	.00	.00	500.00	500.00	.0
401-5819-588-49-03	SPECIAL EVENTS & MARKETING	502.00	2,281.07	5,000.00	2,718.93	45.6
401-5819-588-50-00	MEMBERSHIP & DUES	.00	520.00	850.00	330.00	61.2
401-5819-588-58-00	BAD DEBT EXPENSE	.00	303.02	.00	(303.02)	.0
401-5819-588-60-00	CAPITAL PROJECTS	.00	33,700.00	325,000.00	291,300.00	10.4
401-5819-588-61-02	LAND PURCHASE	.00	.00	150,000.00	150,000.00	.0
401-5819-588-80-16	AIRPORT MASTER PLAN ACT#16	34,736.60	109,524.20	.00	(109,524.20)	.0
401-5819-588-91-00	DEPRECIATION EXPENSE	.00	.00	275,000.00	275,000.00	.0
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TOTAL AIRPORT		58,609.44	316,403.81	1,143,045.44	826,641.63	27.7
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TOTAL ENTERPRISE		58,609.44	316,403.81	1,143,045.44	826,641.63	27.7
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TOTAL FUND EXPENDITURES		58,609.44	316,403.81	1,143,045.44	826,641.63	27.7
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NET REVENUE OVER EXPENDITURES		(5,929.51)	131,098.81	(111,382.94)	(242,481.75)	117.7
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CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

DISPATCH FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
402-0000-333-21-00	E-911 AUTHORITY	.00	35,000.00	122,206.00	87,206.00	28.6
	TOTAL SOURCES 333	.00	35,000.00	122,206.00	87,206.00	28.6
	USER FEES					
402-0000-348-10-01	MONTEZUMA COUNTY SHERIFF	.00	325,774.44	325,775.00	.56	100.0
402-0000-348-10-02	CITY OF CORTEZ	.00	315,604.91	315,605.00	.09	100.0
402-0000-348-10-03	CORTEZ FIRE DEPARTMENT	.00	47,964.54	53,311.00	5,346.46	90.0
402-0000-348-10-04	MANCOS FIRE DEPARTMENT	.00	5,556.55	5,557.00	.45	100.0
402-0000-348-10-05	DOLORES FIRE DEPARTMENT	.00	7,164.10	7,164.00	(.10)	100.0
402-0000-348-10-06	LEWIS-ARRIOLA FIRE DEPT	.00	4,665.40	4,665.00	(.40)	100.0
402-0000-348-10-07	PLEASANT VIEW FIRE DEPT	.00	1,659.97	1,660.00	.03	100.0
402-0000-348-10-08	MONTEZUMA COUNTY	.00	87,206.00	.00	(87,206.00)	.0
402-0000-348-10-11	MANCOS MARSHALL	.00	46,234.67	46,235.00	.33	100.0
402-0000-348-10-12	DOLORES COUNTY	.00	5,014.87	5,015.00	.13	100.0
402-0000-348-10-14	MESA VERDE NATIONAL PARK	.00	1,397.87	1,398.00	.13	100.0
402-0000-348-15-00	SW MEMORIAL HOSPITAL	.00	68,775.38	68,775.00	(.38)	100.0
	TOTAL USER FEES	.00	917,018.70	835,160.00	(81,858.70)	109.8
	TOTAL FUND REVENUE	.00	952,018.70	957,366.00	5,347.30	99.4

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

DISPATCH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
<u>POLICE SUPPORT SERVICES</u>					
402-4222-422-10-01 REGULAR WAGES	34,751.38	272,415.47	562,809.05	290,393.58	48.4
402-4222-422-10-10 EMPLOYEE INCENTIVES	.00	619.05	.00	(619.05)	.0
402-4222-422-11-01 OVERTIME	3,956.94	27,084.29	38,991.00	11,906.71	69.5
402-4222-422-16-00 CITY RETIREMENT	1,637.82	12,636.99	27,026.61	14,389.62	46.8
402-4222-422-20-01 FICA/MEDICARE	2,805.34	21,764.84	42,881.00	21,116.16	50.8
402-4222-422-21-01 HEALTH/LIFE INSURANCE	12,459.00	88,802.00	222,806.30	134,004.30	39.9
402-4222-422-21-05 DENTAL INSURANCE	560.00	4,200.00	9,744.00	5,544.00	43.1
402-4222-422-21-06 WORKMENS COMPENSATION	282.46	1,389.40	1,000.00	(389.40)	138.9
402-4222-422-21-07 UNEMPLOYMENT	77.40	597.65	1,541.64	943.99	38.8
402-4222-422-30-19 INSURANCE & BONDS	.00	.00	1,664.00	1,664.00	.0
402-4222-422-30-34 EMPLOYEE LICENSES/TESTING	.00	775.00	3,650.00	2,875.00	21.2
402-4222-422-30-90 CONTRACT SERVICES-OTHER	.00	198.19	3,871.00	3,672.81	5.1
402-4222-422-32-90 MAINT CONTRACTS-OTHER	.00	1,895.00	1,000.00	(895.00)	189.5
402-4222-422-40-00 TRAVEL/TRAINING	1,470.78	7,490.22	12,000.00	4,509.78	62.4
402-4222-422-42-01 TELEPHONE	182.13	1,159.15	2,300.00	1,140.85	50.4
402-4222-422-44-00 OFFICE SUPPLIES	.00	1,895.92	3,026.00	1,130.08	62.7
402-4222-422-45-10 OPERATING SUPPLIES-OTHER	19.84	3,122.71	16,000.00	12,877.29	19.5
402-4222-422-46-02 OTHER REPAIR & MAINT	.00	.00	1,200.00	1,200.00	.0
402-4222-422-46-10 COMPUTER MAINTENANCE	.00	.00	39,000.00	39,000.00	.0
402-4222-422-50-00 MEMBERSHIP & DUES	.00	.00	550.00	550.00	.0
TOTAL POLICE SUPPORT SERVICES	58,203.09	446,045.88	991,060.60	545,014.72	45.0
TOTAL PUBLIC SAFETY	58,203.09	446,045.88	991,060.60	545,014.72	45.0
TOTAL FUND EXPENDITURES	58,203.09	446,045.88	991,060.60	545,014.72	45.0
NET REVENUE OVER EXPENDITURES	(58,203.09)	505,972.82	(33,694.60)	(539,667.42)	1501.6

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

RECREATION CENTER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
403-0000-311-12-01	SALES TAX	176,198.94	1,132,131.48	1,898,032.00	765,900.52	59.7
	TOTAL TAXES	176,198.94	1,132,131.48	1,898,032.00	765,900.52	59.7
	<u>SERVICES</u>					
403-0000-341-16-00	CONCESSIONS	.00	.00	850.00	850.00	.0
403-0000-341-21-00	RECREATION PROGRAMS	318.00	2,718.81	7,000.00	4,281.19	38.8
	TOTAL SERVICES	318.00	2,718.81	7,850.00	5,131.19	34.6
	<u>FEES</u>					
403-0000-344-10-04	SWIMMING POOL-REC CENTER	.00	480.00	.00	(480.00)	.0
403-0000-344-11-03	HEALTHWAYS/SILVER SNEAKER	3,258.75	25,171.25	25,000.00	(171.25)	100.7
403-0000-344-14-01	RAQUETBALL	(40.00)	(35.00)	.00	35.00	.0
403-0000-344-15-00	MISC REC ACTIVITIES	.00	.00	3,000.00	3,000.00	.0
	TOTAL FEES	3,218.75	25,616.25	28,000.00	2,383.75	91.5
	<u>FEES</u>					
403-0000-346-20-00	PASSES/ADMISSION	14,875.32	119,743.71	120,000.00	256.29	99.8
403-0000-346-20-01	GENERAL ADMISSION	4,599.00	64,986.99	55,000.00	(9,986.99)	118.2
403-0000-346-20-02	MERCHANDISE	130.67	2,378.09	2,200.00	(178.09)	108.1
	TOTAL FEES	19,604.99	187,108.79	177,200.00	(9,908.79)	105.6
	<u>CHARGES</u>					
403-0000-347-17-00	FACILITY USE FEE	2,088.77	10,538.48	5,000.00	(5,538.48)	210.8
	TOTAL CHARGES	2,088.77	10,538.48	5,000.00	(5,538.48)	210.8
	<u>INTEREST</u>					
403-0000-361-20-00	INVESTMENT	78.15	3,706.73	5,000.00	1,293.27	74.1
	TOTAL INTEREST	78.15	3,706.73	5,000.00	1,293.27	74.1

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

RECREATION CENTER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CASH</u>					
403-0000-365-10-00	OVERAGE/SHORTAGE	(28.00)	(52.03)	.00	52.03	.0
	TOTAL CASH	(28.00)	(52.03)	.00	52.03	.0
	<u>REVENUE</u>					
403-0000-367-16-00	MISCELLANEOUS SALES & FEE	648.39	1,862.91	1,000.00	(862.91)	186.3
403-0000-367-18-01	SURPLUS AUCTION	.00	1,100.00	.00	(1,100.00)	.0
	TOTAL REVENUE	648.39	2,962.91	1,000.00	(1,962.91)	296.3
	TOTAL FUND REVENUE	202,127.99	1,364,731.42	2,122,082.00	757,350.58	64.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

RECREATION CENTER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & RECREATION</u>					
<u>RECREATION CENTER</u>					
403-4556-456-10-01	REGULAR WAGES	32,089.64	292,856.31	755,488.35	462,632.04 38.8
403-4556-456-11-01	REGULAR OVERTIME	2,108.61	5,859.68	3,959.00 (1,900.68) 148.0
403-4556-456-16-00	CITY RETIREMENT	873.68	6,969.02	14,500.50	7,531.48 48.1
403-4556-456-20-01	FICA/MEDICARE	2,586.15	22,570.76	56,079.60	33,508.84 40.3
403-4556-456-21-01	HEALTH/LIFE INSURANCE	7,164.66	59,479.25	142,000.00	82,520.75 41.9
403-4556-456-21-05	DENTAL INSURANCE	372.04	2,934.04	5,880.00	2,945.96 49.9
403-4556-456-21-06	WORKMENS COMPENSATION	629.99	3,098.86	5,800.00	2,701.14 53.4
403-4556-456-21-07	UNEMPLOYMENT	68.41	597.49	2,224.00	1,626.51 26.9
403-4556-456-30-07	CREDIT CARD CHARGES	936.18	5,128.71	3,000.00 (2,128.71) 171.0
403-4556-456-30-19	INSURANCE & BONDS	.00	31,819.09	31,500.00 (319.09) 101.0
403-4556-456-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	500.00	500.00 .0
403-4556-456-30-90	CONTRACT SERVICES-OTHER	537.44	2,641.92	7,300.00	4,658.08 36.2
403-4556-456-32-90	MAINT CONTRACTS-OTHER	.00	535.00	4,400.00	3,865.00 12.2
403-4556-456-40-00	TRAVEL & TRAINING	.00	1,111.16	2,000.00	888.84 55.6
403-4556-456-42-01	TELEPHONE	117.55	1,198.77	1,060.00 (138.77) 113.1
403-4556-456-42-10	FIBER CHARGES	599.64	3,597.84	.00 (3,597.84) .0
403-4556-456-43-01	ELECTRIC	9,203.54	62,892.28	120,000.00	57,107.72 52.4
403-4556-456-43-02	SEWER	635.00	3,500.00	8,400.00	4,900.00 41.7
403-4556-456-43-03	GAS	5,149.31	43,026.48	44,000.00	973.52 97.8
403-4556-456-43-04	REFUSE	192.95	964.75	2,600.00	1,635.25 37.1
403-4556-456-43-05	WATER	313.65	1,625.65	4,000.00	2,374.35 40.6
403-4556-456-44-00	OFFICE SUPPLIES	.00	2,873.36	300.00 (2,573.36) 957.8
403-4556-456-45-06	CHEMICALS & LAB	.00	1,192.30	15,000.00	13,807.70 8.0
403-4556-456-45-07	CLOTHING ALLOWANCE	.00	294.13	1,000.00	705.87 29.4
403-4556-456-45-10	OPERATING SUPPLIES-OTHER	975.99	16,318.48	45,000.00	28,681.52 36.3
403-4556-456-45-22	COPIER EXPENSE	286.65	1,981.39	5,500.00	3,518.61 36.0
403-4556-456-45-23	CONCESSION	117.65	1,619.30	4,000.00	2,380.70 40.5
403-4556-456-45-28	AQUATICS	.00	775.36	2,000.00	1,224.64 38.8
403-4556-456-45-30	RECREATION	.00	603.01	19,500.00	18,896.99 3.1
403-4556-456-46-02	OTHER REPAIR & MAINT	14,541.09	31,843.56	42,760.00	10,916.44 74.5
403-4556-456-48-90	PRINTING-OTHER	.00	75.50	200.00	124.50 37.8
403-4556-456-49-03	ADVERTISING-OTHER	.00	.00	200.00	200.00 .0
403-4556-456-50-00	MEMBERSHIP & DUES	.00	5.35	.00 (5.35) .0
403-4556-456-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	45.00	45.00 .0
403-4556-456-55-00	SPECIAL EVENTS	.00	261.16	1,000.00	738.84 26.1
403-4556-456-63-01	UNDER \$5,000	.00	49.97	.00 (49.97) .0
403-4556-456-91-00	DEPRECIATION EXPENSE	.00	.00	252,000.00	252,000.00 .0
TOTAL RECREATION CENTER		79,499.82	610,299.93	1,603,196.45	992,896.52 38.1
TOTAL PARKS & RECREATION		79,499.82	610,299.93	1,603,196.45	992,896.52 38.1
TOTAL FUND EXPENDITURES		79,499.82	610,299.93	1,603,196.45	992,896.52 38.1

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

RECREATION CENTER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	122,628.17	754,431.49	518,885.55	(235,545.94)	145.4

Enterprise Fund

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FEES</u>					
410-0000-346-10-01	SALES METERED WATER	379,876.97	1,748,679.40	3,179,306.55	1,430,627.15	55.0
410-0000-346-10-02	BULK SALES	5,702.00	37,442.00	65,000.00	27,558.00	57.6
410-0000-346-10-03	PENALTY	1,037.65	6,792.81	15,000.00	8,207.19	45.3
410-0000-346-10-04	CONNECT/DISCONNECT FEES	1,790.00	10,130.00	20,000.00	9,870.00	50.7
410-0000-346-10-05	WATER DEVELOPMENT FEES	21,477.75	93,334.75	35,000.00	(58,334.75)	266.7
	TOTAL FEES	409,884.37	1,896,378.96	3,314,306.55	1,417,927.59	57.2
	<u>INTEREST</u>					
410-0000-361-20-00	INVESTMENT	290.34	876.49	1,500.00	623.51	58.4
	TOTAL INTEREST	290.34	876.49	1,500.00	623.51	58.4
	<u>REVENUE</u>					
410-0000-367-11-00	TOWAOC - TREATED WATER	.00	.00	343,495.00	343,495.00	.0
410-0000-367-16-00	MISCELLANEOUS SALES & FEE	.00	1,528.50	6,000.00	4,471.50	25.5
410-0000-367-32-00	CORTEZ SANITATION DIST.	1,100.00	7,700.00	12,000.00	4,300.00	64.2
	TOTAL REVENUE	1,100.00	9,228.50	361,495.00	352,266.50	2.6
	TOTAL FUND REVENUE	411,274.71	1,906,483.95	3,677,301.55	1,770,817.60	51.8

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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ENTERPRISE					
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ADMINISTRATIVE					
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410-5816-589-21-06 WORKMENS COMPENSATION	231.70	1,139.71	500.00	(639.71)	227.9
410-5816-589-30-07 CREDIT CARD CHARGES	2,398.04	15,794.55	41,000.00	25,205.45	38.5
410-5816-589-30-19 INSURANCE & BONDS	.00	388.83	598.54	209.71	65.0
410-5816-589-30-21 MVI - O & M CHARGE	.00	.00	6,500.00	6,500.00	.0
410-5816-589-30-22 O & M DWCD	.00	.00	17,000.00	17,000.00	.0
410-5816-589-30-90 OTHER CONTRACTUAL SERVICES	.00	3,000.00	6,500.00	3,500.00	46.2
410-5816-589-40-00 TRAVEL & TRAINING	.00	566.00	7,000.00	6,434.00	8.1
410-5816-589-42-01 TELEPHONE	.00	.00	3,500.00	3,500.00	.0
410-5816-589-42-03 POSTAGE	608.18	3,979.44	7,000.00	3,020.56	56.9
410-5816-589-45-10 OPERATING SUPPLIES	22.74	45.31	200.00	154.69	22.7
410-5816-589-46-08 EQUIPMENT REPAIR-INTERNAL	940.56	8,812.43	.00	(8,812.43)	.0
410-5816-589-46-09 FLEET FUEL COSTS	2,200.47	13,577.63	.00	(13,577.63)	.0
410-5816-589-50-00 MEMBERSHIP & DUES	.00	450.00	1,875.00	1,425.00	24.0
410-5816-589-51-00 PUBLICATION/SUBSCRIPTION	.00	.00	300.00	300.00	.0
410-5816-589-58-00 BAD DEBT EXPENSE	.00	205.28	.00	(205.28)	.0
410-5816-589-59-00 MISCELLANEOUS	.00	.00	800.00	800.00	.0
410-5816-589-63-01 UNDER \$5,000	.00	500.00	.00	(500.00)	.0
410-5816-589-91-00 DEPRECIATION EXPENSE	.00	.00	35,000.00	35,000.00	.0
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TOTAL ADMINISTRATIVE	6,401.69	48,459.18	127,773.54	79,314.36	37.9

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FILTRATION & TREATMENT</u>					
410-5817-589-10-01	REGULAR WAGES	19,729.86	167,169.25	231,688.59	64,519.34	72.2
410-5817-589-11-01	OVERTIME	.00	1,594.11	9,345.00	7,750.89	17.1
410-5817-589-16-00	CITY RETIREMENT	816.56	7,393.60	12,051.68	4,658.08	61.4
410-5817-589-20-01	FICA/MEDICARE	1,440.86	12,462.81	18,364.46	5,901.65	67.9
410-5817-589-21-01	HEALTH/LIFE INSURANCE	6,224.00	49,792.00	74,592.00	24,800.00	66.8
410-5817-589-21-05	DENTAL INSURANCE	280.00	2,240.00	3,360.00	1,120.00	66.7
410-5817-589-21-06	WORKMENS COMPENSATION	862.82	4,244.13	4,500.00	255.87	94.3
410-5817-589-21-07	UNEMPLOYMENT	39.48	337.64	688.67	351.03	49.0
410-5817-589-30-10	WATER ANALYSIS	1,701.50	7,414.40	25,000.00	17,585.60	29.7
410-5817-589-30-19	INSURANCE & BONDS	.00	55,070.47	55,499.57	429.10	99.2
410-5817-589-30-34	EMPLOYEE LICENSES/TESTING	.00	381.05	42.00	(339.05)	907.3
410-5817-589-30-90	OTHER CONTRACTUAL SERVICES	387.13	4,959.35	15,000.00	10,040.65	33.1
410-5817-589-40-00	TRAVEL & TRAINING	50.00	1,216.50	5,000.00	3,783.50	24.3
410-5817-589-42-01	TELEPHONE	360.00	2,867.22	7,520.00	4,652.78	38.1
410-5817-589-42-10	FIBER CHARGES	556.00	3,336.00	.00	(3,336.00)	.0
410-5817-589-43-01	ELECTRIC	475.80	5,287.21	31,000.00	25,712.79	17.1
410-5817-589-43-03	GAS	257.82	7,055.43	7,140.00	84.57	98.8
410-5817-589-43-04	REFUSE	54.00	270.00	725.00	455.00	37.2
410-5817-589-44-00	OFFICE SUPPLIES	.00	4.41	800.00	795.59	.6
410-5817-589-45-06	CHEMICALS & LAB	26,229.39	106,458.33	170,000.00	63,541.67	62.6
410-5817-589-45-07	CLOTHING ALLOWANCE	.00	634.41	1,200.00	565.59	52.9
410-5817-589-45-10	OPERATING SUPPLIES	49.96	2,614.89	4,500.00	1,885.11	58.1
410-5817-589-46-02	OTHER REPAIR & MAINT	482.73	14,219.09	28,000.00	13,780.91	50.8
410-5817-589-50-00	MEMBERSHIP & DUES	.00	670.00	700.00	30.00	95.7
410-5817-589-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	400.00	400.00	.0
410-5817-589-59-00	MISCELLANEOUS	.00	9,558.62	15,000.00	5,441.38	63.7
410-5817-589-61-34	BACKWASH POND	.00	6,718.48	20,000.00	13,281.52	33.6
410-5817-589-91-00	DEPRECIATION EXPENSE	.00	.00	217,195.00	217,195.00	.0
	TOTAL FILTRATION & TREATMENT	59,997.91	473,969.40	959,311.97	485,342.57	49.4

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSMISSION/DISTRIBUTION</u>						
410-5818-589-10-01	REGULAR WAGES	29,934.65	213,381.61	306,704.00	93,322.39	69.6
410-5818-589-10-10	EMPLOYEE INCENTIVES	.00	.00	351.75	351.75	.0
410-5818-589-11-01	OVERTIME	1,190.50	8,809.00	10,500.00	1,691.00	83.9
410-5818-589-16-00	CITY RETIREMENT	1,359.12	10,017.54	15,335.20	5,317.66	65.3
410-5818-589-20-01	FICA/MEDICARE	2,281.10	16,291.11	23,367.92	7,076.81	69.7
410-5818-589-21-01	HEALTH/LIFE INSURANCE	10,125.00	70,875.00	139,860.00	68,985.00	50.7
410-5818-589-21-05	DENTAL INSURANCE	525.00	3,675.00	6,300.00	2,625.00	58.3
410-5818-589-21-06	WORKMENS COMPENSATION	762.92	3,752.71	29,700.00	25,947.29	12.6
410-5818-589-21-07	UNEMPLOYMENT	62.24	444.30	876.30	432.00	50.7
410-5818-589-30-04	COMPUTER/SOFTWARE SERVICE	253.41	1,524.10	1,500.00	(24.10)	101.6
410-5818-589-30-11	SOLID WASTE DISPOSAL	.00	.00	1,100.00	1,100.00	.0
410-5818-589-30-19	INSURANCE & BONDS	.00	8,444.45	8,343.73	(100.72)	101.2
410-5818-589-30-34	EMPLOYEE LICENSES/TESTING	.00	686.60	1,100.00	413.40	62.4
410-5818-589-30-90	OTHER CONTRACTUAL SERVICES	199.91	2,437.73	7,000.00	4,562.27	34.8
410-5818-589-40-00	TRAVEL & TRAINING	175.00	1,193.45	3,000.00	1,806.55	39.8
410-5818-589-42-01	TELEPHONE	296.69	1,920.17	3,500.00	1,579.83	54.9
410-5818-589-44-00	OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
410-5818-589-45-07	CLOTHING ALLOWANCE	.00	1,027.64	3,500.00	2,472.36	29.4
410-5818-589-45-10	OPERATING SUPPLIES	125.40	1,098.05	8,000.00	6,901.95	13.7
410-5818-589-45-17	LINE REPAIR	8,442.67	41,044.54	42,000.00	955.46	97.7
410-5818-589-46-02	OTHER REPAIR & MAINT	1,936.39	7,896.08	7,500.00	(396.08)	105.3
410-5818-589-46-10	COMPUTER MAINTENANCE	.00	7,879.80	.00	(7,879.80)	.0
410-5818-589-50-00	MEMBERSHIP & DUES	.00	.00	200.00	200.00	.0
410-5818-589-51-00	PUBLICATION/SUBSCRIPTION	.00	337.00	300.00	(37.00)	112.3
410-5818-589-52-00	EQUIPMENT RENTALS	.00	.00	350.00	350.00	.0
410-5818-589-91-00	DEPRECIATION EXPENSE	.00	.00	125,000.00	125,000.00	.0
	TOTAL TRANSMISSION/DISTRIBUTION	57,670.00	402,735.88	745,588.90	342,853.02	54.0
	TOTAL AIRPORT	.00	.00	.00	.00	.0
<u>METER MAINTENANCE</u>						
410-5820-589-30-19	INSURANCE & BONDS	.00	.00	387.36	387.36	.0
410-5820-589-30-34	EMPLOYEE LICENSES/TESTING	.00	80.00	200.00	120.00	40.0
410-5820-589-32-90	MAINT. CONTRACTS - OTHER	.00	4,074.45	7,150.00	3,075.55	57.0
410-5820-589-40-00	TRAVEL & TRAINING	.00	.00	500.00	500.00	.0
410-5820-589-45-07	CLOTHING ALLOWANCE	.00	297.56	1,000.00	702.44	29.8
410-5820-589-45-10	OPERATING SUPPLIES	12.28	318.18	6,000.00	5,681.82	5.3
410-5820-589-46-02	OTHER REPAIR & MAINT	212.70	786.32	2,350.00	1,563.68	33.5
	TOTAL METER MAINTENANCE	224.98	5,556.51	17,587.36	12,030.85	31.6
	TOTAL ALL 21	.00	.00	.00	.00	.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEBT RETIREMENT</u>					
410-5822-589-70-01	DOLORES WATER PRINCIPAL	.00	.00	77,617.00	77,617.00	.0
410-5822-589-70-02	DOLORES WATER INTEREST	.00	.00	172,464.00	172,464.00	.0
410-5822-589-70-03	STATE LOAN PRINCIPAL	.00	.00	86,785.00	86,785.00	.0
410-5822-589-70-04	STATE LOAN INTEREST	.00	.00	9,289.00	9,289.00	.0
410-5822-589-70-20	DOLA-ENERGY IMPACT ASST INTERE	4,214.69	4,214.69	4,215.00	.31	100.0
410-5822-589-70-21	DOLA-ENERGY IMPACT ASST PRINCP	19,557.18	19,557.18	19,557.00	(.18)	100.0
410-5822-589-70-22	W&P AUTHORITY INTEREST	.00	2,234.00	5,128.00	2,894.00	43.6
410-5822-589-70-23	W&P AUTHORITY PRINCIPAL	.00	11,389.39	26,962.00	15,572.61	42.2
410-5822-589-70-26	CWCB (CT-2015-152) INTEREST	.00	.00	263.00	263.00	.0
410-5822-589-70-27	CWCB (CT-2015-152) PRINCIPAL	.00	.00	5,257.00	5,257.00	.0
	TOTAL DEBT RETIREMENT	23,771.87	37,395.26	407,537.00	370,141.74	9.2
	<u>CAPITAL PROJECTS</u>					
410-5855-589-60-06	WATER DISTRIBUTION IMP	.00	15,743.26	120,000.00	104,256.74	13.1
410-5855-589-60-07	TREATMENT PLANT	.00	.00	280,000.00	280,000.00	.0
410-5855-589-60-10	CAPITAL PROJECTS	7,086.62	196,473.88	1,156,000.00	959,526.12	17.0
410-5855-589-61-47	CONSERVATION PROJECT	.00	2,862.70	25,000.00	22,137.30	11.5
410-5855-589-61-50	HYDRO INSPECTION/VALVE WORK	.00	946.66	44,000.00	43,053.34	2.2
	TOTAL CAPITAL PROJECTS	7,086.62	216,026.50	1,625,000.00	1,408,973.50	13.3
	TOTAL ALL 60	.00	.00	.00	.00	.0
	TOTAL ENTERPRISE	155,153.07	1,184,142.73	3,882,798.77	2,698,656.04	30.5
	TOTAL FUND EXPENDITURES	155,153.07	1,184,142.73	3,882,798.77	2,698,656.04	30.5
	NET REVENUE OVER EXPENDITURES	256,121.64	722,341.22	(205,497.22)	(927,838.44)	351.5

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

HYDRO PLANT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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415-0000-349-10-02	RPS CREDIT	.00	.00	12,300.00	12,300.00	.0
	TOTAL SOURCES 349	.00	.00	12,300.00	12,300.00	.0
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	REVENUE					
415-0000-367-16-18	HYDRO-PRODUCTION CREDITS	.00	8,240.14	4,813.00	(3,427.14)	171.2
415-0000-367-16-19	ENERGY CREDITS	.00	563.62	3,061.00	2,497.38	18.4
	TOTAL REVENUE	.00	8,803.76	7,874.00	(929.76)	111.8
	TOTAL FUND REVENUE	.00	8,803.76	20,174.00	11,370.24	43.6

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

HYDRO PLANT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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ENTERPRISE						
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ADMINISTRATIVE						
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415-5816-589-30-19	INSURANCE & BONDS	.00	4,316.58	4,298.78	(17.80)	100.4
415-5816-589-45-10	OPERATING SUPPLIES	.00	.00	500.00	500.00	.0
415-5816-589-46-02	OTHER REPAIR & MAINT	.00	155.80	15,000.00	14,844.20	1.0
415-5816-589-70-22	W&P AUTHORITY INTEREST	.00	11,330.01	11,330.00	(.01)	100.0
415-5816-589-70-23	W&P AUTHORITY PRINCIPAL	.00	58,075.02	58,075.00	(.02)	100.0
415-5816-589-91-00	DEPRECIATION EXPENSE	.00	.00	65,802.00	65,802.00	.0
TOTAL ADMINISTRATIVE		.00	73,877.41	155,005.78	81,128.37	47.7
TOTAL ENTERPRISE		.00	73,877.41	155,005.78	81,128.37	47.7
TOTAL FUND EXPENDITURES		.00	73,877.41	155,005.78	81,128.37	47.7
NET REVENUE OVER EXPENDITURES		.00	(65,073.65)	(134,831.78)	(69,758.13)	(48.3)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

CCN FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
416-0000-340-10-01	FIBER TO THE BUSINESS	3,715.00	26,450.00	185,570.88	159,120.88	14.3
416-0000-340-10-02	CONNECTION DROPS	150.00	1,050.00	.00 (1,050.00)	.0
416-0000-340-10-03	DARK FIBER	10,456.96	74,461.04	12,962.40 (61,498.64)	574.4
416-0000-340-10-04	EQUIPMENT RENTAL FEES	435.00	2,875.00	.00 (2,875.00)	.0
416-0000-340-10-05	FIBER SERVICE	3,200.00	20,899.00	.00 (20,899.00)	.0
	TOTAL SOURCES 340	17,956.96	125,735.04	198,533.28	72,798.24	63.3
	FEES					
416-0000-342-05-00	E-RATE REVENUE	9,948.40	69,845.60	109,006.08	39,160.48	64.1
416-0000-342-12-00	GOVNET	10,560.16	73,921.12	155,028.00	81,106.88	47.7
	TOTAL FEES	20,508.56	143,766.72	264,034.08	120,267.36	54.5
	TOTAL FUND REVENUE	38,465.52	269,501.76	462,567.36	193,065.60	58.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

CCN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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ENTERPRISE					
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CITY COMMUNITY NETWORK					
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416-5830-582-10-01 REGULAR WAGES	4,734.40	35,508.00	62,990.93	27,482.93	56.4
416-5830-582-16-00 CITY RETIREMENT	236.72	1,775.40	3,013.92	1,238.52	58.9
416-5830-582-20-01 FICA/MEDICARE	358.86	2,651.61	4,592.64	1,941.03	57.7
416-5830-582-21-01 HEALTH/LIFE INSURANCE	1,556.00	10,892.00	18,648.00	7,756.00	58.4
416-5830-582-21-05 DENTAL INSURANCE	70.00	490.00	840.00	350.00	58.3
416-5830-582-21-06 WORKMENS COMPENSATION	380.86	1,873.40	2,250.00	376.60	83.3
416-5830-582-21-07 UNEMPLOYMENT	9.46	70.95	172.22	101.27	41.2
416-5830-582-30-19 INSURANCE & BONDS	(16.71)	43.24	60.00	16.76	72.1
416-5830-582-30-23 EQUIPMENT RENTALS	.00	.00	500.00	500.00	.0
416-5830-582-30-90 OTHER CONTRACTUAL SERVICES	.00	1,320.00	3,620.00	2,300.00	36.5
416-5830-582-40-00 TRAVEL & TRAINING	.00	.00	500.00	500.00	.0
416-5830-582-42-01 TELEPHONE	75.00	525.00	900.00	375.00	58.3
416-5830-582-44-00 OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
416-5830-582-45-07 CLOTHING ALLOWANCE	.00	.00	200.00	200.00	.0
416-5830-582-46-02 OTHER REPAIR & MAINT	.00	229.26	15,000.00	14,770.74	1.5
416-5830-582-46-09 FLEET FUEL COSTS	.00	1,052.17	1,000.00	(52.17)	105.2
416-5830-582-58-00 BAD DEBT EXPENSE	.00	2,488.00	.00	(2,488.00)	.0
416-5830-582-60-41 OTHER IMPROVEMENTS	.00	.00	5,000.00	5,000.00	.0
416-5830-582-90-02 SHOP FUND	.00	928.13	.00	(928.13)	.0
416-5830-583-30-33 PROFESSIONAL SERVICES	2,147.60	12,272.00	.00	(12,272.00)	.0
416-5830-583-30-90 OTHER CONTRACTUAL SERVICES	150.80	5,355.20	4,200.00	(1,155.20)	127.5
416-5830-583-32-90 MAINT. CONTRACTS - OTHER	.00	4,985.00	48,000.00	43,015.00	10.4
416-5830-583-45-10 OPERATING SUPPLIES	.00	990.41	5,000.00	4,009.59	19.8
416-5830-583-46-02 REPAIR & MAINTENANCE	.00	1,548.75	8,500.00	6,951.25	18.2
416-5830-583-50-00 MEMBERSHIP & DUES	.00	1,165.00	.00	(1,165.00)	.0
416-5830-583-60-00 CAPITAL PROJECTS	.00	10,484.96	50,000.00	39,515.04	21.0
416-5830-583-90-01 GENERAL FUND	.00	.00	11,485.65	11,485.65	.0
416-5830-583-90-02 SHOP FUND	.00	.00	5,300.00	5,300.00	.0
416-5830-583-91-00 DEPRECIATION EXPENSE	.00	.00	90,000.00	90,000.00	.0
416-5830-586-30-56 UPSTREAM CONNECTIVITY	4,947.20	33,293.00	58,000.00	24,707.00	57.4
416-5830-586-44-00 OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
416-5830-586-45-10 OPERATING SUPPLIES	.00	.00	2,500.00	2,500.00	.0
416-5830-586-46-02 OTHER REPAIR & MAINT	.00	.00	10,000.00	10,000.00	.0
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TOTAL CITY COMMUNITY NETWORK	14,650.19	129,941.48	412,673.36	282,731.88	31.5
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TOTAL ENTERPRISE	14,650.19	129,941.48	412,673.36	282,731.88	31.5
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TOTAL FUND EXPENDITURES	14,650.19	129,941.48	412,673.36	282,731.88	31.5
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NET REVENUE OVER EXPENDITURES	23,815.33	139,560.28	49,894.00	(89,666.28)	279.7
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CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

REFUSE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CHARGES</u>					
421-0000-347-10-01	SALES REFUSE PICKUP	131,603.77	914,321.90	1,572,280.71	657,958.81	58.2
421-0000-347-10-02	PENALTY	348.43	2,232.08	1,000.00	(1,232.08)	223.2
421-0000-347-10-05	CONTAINER LOCKS	.00	.00	80.00	80.00	.0
421-0000-347-18-00	CHIPPER/MULCHER	.00	.00	450.00	450.00	.0
	TOTAL CHARGES	131,952.20	916,553.98	1,573,810.71	657,256.73	58.2
	<u>INTEREST</u>					
421-0000-361-20-00	INVESTMENT	58.07	268.61	1,800.00	1,531.39	14.9
	TOTAL INTEREST	58.07	268.61	1,800.00	1,531.39	14.9
	<u>REVENUE</u>					
421-0000-367-12-00	DUMP-TRUCK/LANDFILL FEES	248.00	715.50	1,900.00	1,184.50	37.7
421-0000-367-13-00	RECYCLED REFUSE	4,646.67	9,856.51	30,000.00	20,143.49	32.9
	TOTAL REVENUE	4,894.67	10,572.01	31,900.00	21,327.99	33.1
	TOTAL FUND REVENUE	136,904.94	927,394.60	1,607,510.71	680,116.11	57.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

REFUSE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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<u>ENTERPRISE</u>						
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<u>ADMINISTRATIVE</u>						
421-5816-587-42-01	TELEPHONE	.00	.00	1,100.00	1,100.00	.0
421-5816-587-42-03	POSTAGE	608.19	3,650.42	7,500.00	3,849.58	48.7
421-5816-587-46-08	EQUIPMENT REPAIR-INTERNAL	5,635.67	34,462.87	.00	(34,462.87)	.0
421-5816-587-46-09	FLEET FUEL COSTS	8,338.79	41,626.12	.00	(41,626.12)	.0
421-5816-589-58-00	BAD DEBT EXPENSE	.00	120.40	.00	(120.40)	.0
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	TOTAL ADMINISTRATIVE	14,582.65	79,859.81	8,600.00	(71,259.81)	928.6
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<u>INTERFUND SERVICES</u>						
421-5821-589-90-01	GENERAL FUND	.00	.00	(23,457.51)	(23,457.51)	.0
421-5821-589-90-02	SHOP FUND	.00	.00	4,094.95	4,094.95	.0
421-5821-589-90-08	TRANSF TO COMPUTER FUND	.00	.00	162.93	162.93	.0
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	TOTAL INTERFUND SERVICES	.00	.00	(19,199.63)	(19,199.63)	.0
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<u>COLLECTION</u>						
421-5823-587-10-01	REGULAR WAGES	21,302.29	211,087.73	341,362.97	130,275.24	61.8
421-5823-587-10-02	REIMBURSED WAGES	.00	(6,240.00)	.00	6,240.00	.0
421-5823-587-10-10	EMPLOYEE INCENTIVES	.00	.00	175.35	175.35	.0
421-5823-587-11-01	OVERTIME	2,678.65	9,937.80	15,635.24	5,697.44	63.6
421-5823-587-16-00	CITY RETIREMENT	1,021.96	8,275.30	17,068.15	8,792.85	48.5
421-5823-587-20-01	FICA/MEDICARE	1,785.55	16,350.85	26,008.61	9,657.76	62.9
421-5823-587-21-01	HEALTH/LIFE INSURANCE	6,268.00	65,418.00	149,184.00	83,766.00	43.9
421-5823-587-21-05	DENTAL INSURANCE	350.00	3,150.00	6,720.00	3,570.00	46.9
421-5823-587-21-06	WORKMENS COMPENSATION	4,184.37	20,638.95	27,090.00	6,451.05	76.2
421-5823-587-21-07	UNEMPLOYMENT	47.98	442.06	975.32	533.26	45.3
421-5823-587-23-01	VA/SL PROGRAM	.00	.00	100.00	100.00	.0
421-5823-587-30-11	SOLID WASTE DISPOSAL	33,669.44	183,673.47	365,000.00	181,326.53	50.3
421-5823-587-30-19	INSURANCE & BONDS	.00	12,375.57	2,569.94	(9,805.63)	481.6
421-5823-587-30-34	EMPLOYEE LICENSES/TESTING	374.00	1,522.80	800.00	(722.80)	190.4
421-5823-587-30-90	OTHER/CONTRACTUAL SERVICES	240.00	3,600.00	4,000.00	400.00	90.0
421-5823-587-40-00	TRAVEL & TRAINING	.00	.00	500.00	500.00	.0
421-5823-587-42-01	TELEPHONE	210.00	1,307.05	2,800.00	1,492.95	46.7
421-5823-587-44-00	OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
421-5823-587-45-06	CHEMICALS & LAB	.00	.00	500.00	500.00	.0
421-5823-587-45-07	CLOTHING ALLOWANCE	.00	2,239.67	5,200.00	2,960.33	43.1
421-5823-587-45-10	OPERATING SUPPLIES	755.40	16,171.02	38,000.00	21,828.98	42.6
421-5823-587-46-02	OTHER REPAIR & MAINT	1,113.96	3,410.15	12,000.00	8,589.85	28.4
421-5823-587-63-10	CAPITAL OUTLAY	.00	.00	200,000.00	200,000.00	.0
421-5823-587-91-00	DEPRECIATION EXPENSE	.00	.00	40,000.00	40,000.00	.0
<hr/>						
	TOTAL COLLECTION	74,001.60	553,360.42	1,255,989.58	702,629.16	44.1

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

REFUSE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>RECYCLING</u>					
421-5824-587-10-01	REGULAR WAGES	10,596.01	79,993.05	119,741.10	39,748.05	66.8
421-5824-587-10-10	EMPLOYEE INCENTIVES	.00	.00	351.75	351.75	.0
421-5824-587-11-01	OVERTIME	667.17	8,113.61	2,526.88	(5,586.73)	321.1
421-5824-587-16-00	CITY RETIREMENT	402.72	3,791.64	6,029.06	2,237.42	62.9
421-5824-587-20-01	FICA/MEDICARE	828.70	6,501.92	9,187.13	2,685.21	70.8
421-5824-587-21-01	HEALTH/LIFE INSURANCE	1,567.00	11,035.00	55,944.00	44,909.00	19.7
421-5824-587-21-05	DENTAL INSURANCE	70.00	490.00	2,520.00	2,030.00	19.4
421-5824-587-21-06	WORKMENS COMPENSATION	779.76	3,835.56	800.00	(3,035.56)	479.5
421-5824-587-21-07	UNEMPLOYMENT	22.53	176.18	344.52	168.34	51.1
421-5824-587-30-19	INSURANCE & BONDS	.00	483.24	481.42	(1.82)	100.4
421-5824-587-30-34	EMPLOYEE LICENSES/TESTING	80.00	325.55	800.00	474.45	40.7
421-5824-587-30-90	CONTRACTUAL SERVICES	(2,165.00)	(17,765.80)	1,500.00	19,265.80	(1184.0)
421-5824-587-40-00	TRAVEL & TRAINING	.00	93.75	1,000.00	906.25	9.4
421-5824-587-42-01	TELEPHONE	100.00	720.00	750.00	30.00	96.0
421-5824-587-42-03	POSTAGE	.00	.00	600.00	600.00	.0
421-5824-587-45-07	CLOTHING ALLOWANCE	156.09	2,366.92	1,200.00	(1,166.92)	197.2
421-5824-587-45-10	OPERATING SUPPLIES	379.23	1,847.52	4,000.00	2,152.48	46.2
421-5824-587-46-02	OTHER REPAIR & MAINT	.00	146.78	800.00	653.22	18.4
421-5824-587-50-00	MEMBERSHIP & DUES	.00	1,674.00	1,600.00	(74.00)	104.6
	TOTAL RECYCLING	13,484.21	103,828.92	210,175.86	106,346.94	49.4
	TOTAL ENTERPRISE	102,068.46	737,049.15	1,455,565.81	718,516.66	50.6
	TOTAL FUND EXPENDITURES	102,068.46	737,049.15	1,455,565.81	718,516.66	50.6
	NET REVENUE OVER EXPENDITURES	34,836.48	190,345.45	151,944.90	(38,400.55)	125.3

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2022

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>STATE/COLO</u>					
603-0000-332-17-00	LOTTERY	.00	.00	336,521.00	336,521.00	.0
	TOTAL STATE/COLO	.00	.00	336,521.00	336,521.00	.0
	TOTAL FUND REVENUE	.00	.00	336,521.00	336,521.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	336,521.00	336,521.00	.0



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 5. a.

MEMO TO: Honorable Mayor and City Council

FROM: Rachel Marchbanks, Director of Community/Economic Development

SUBJECT: Resolution No. 24, Series 2022

BACKGROUND

Please see attached information.

RECOMMENDATION

Staff recommends approving Resolution No. 24, Series 2022, approving a preliminary plat for CBERT Cortez, LLC Subdivision, a three lot subdivision in the E1/2, SW1/4, S25, T36N, R16W, N.M.P.M, located in the Commercial Highway (C) Zoning District, with three conditions.

Attachments

CBERT Memo
Resolution No. 24, Series 2022
CBERT Subdivision Map



*City of Cortez Planning
and Building
123 Roger Smith Avenue
Cortez, CO 81321*

Item No:
Meeting Date: September 13, 2022
Project No. F21-000462

TITLE: Public Hearing on an Application for a preliminary plat for a 3 lot subdivision, submitted by CBERT Cortez, LLC, located in the E ½, SW ¼ NE ¼ of Section 25, T36N R 16W, NMPM, in the Commercial Highway (C) zone.

SUBMITTING DEPARTMENT: Planning and Zoning

ATTACHMENTS: Cortez City Council Resolution No. 24, Series 2022
Project Narrative
Plat
Title Report

BACKGROUND

CBERT Cortez, LLC, is proposing a three lot subdivision. The property is zoned commercial highway (C). American Family Care Clinic was recently constructed on the proposed Lot 1, proposed lot 2 is a small commercial lot. Parking and access improvements have already been constructed on Lot 1 and 2. The proposed Tract 1 is 15.91 acres and currently vacant. No plans or uses have been proposed for Tract 1.

The site is bounded on the south by Highway 160/E. Main St. and an existing motel. Cortez Plaza (old Walmart site) is to the east. To the west are a mix of single family homes, vacant properties and commercial properties.

DEVELOPMENT STANDARDS

Development Standard	C Zone Requirement	Proposed
Min. lot area (sq. ft.)	3,000	10,103 (lot 2)
Min. front yard (ft.)	10'	
Min. side yard (ft)	7'	
Min. rear yard (ft)	20'	
Max. lot coverage	50%	
Min. floor area	n/a	
Max height (ft)	50'	
Parking	18 spaces	
Landscaping	10% or 4,051 sq. ft.	

ISSUES

Cortez City Council shall, in its action on the first reading preliminary plat, consider the physical arrangement of the subdivision, and determine the adequacy of street rights-of-way and alignment and the compliance with the Cortez thoroughfare plan, the street standards of the city, the existing street pattern in the area and with all applicable provisions of the comprehensive plan. The planning commission shall also ascertain that adequate easements for proposed or future utility service and surface drainage are provided, and that the lot size and area are adequate to comply with the minimum requirements for the underlying zone district and for the type of sanitary sewage disposal proposed.

The proposed lot 2 is small but meets the C district standards for minimum lot size. Creating a lot for the existing clinic also appears to fully meet all requirements for landscaping, lot coverage and parking. Adequate cross easements for access and parking and covenants for shared maintenance of the parking for lots 1 and 2 must be provided. Lot 2 will also be subject to all site development requirements at the time of construction.

The major issues with the requested subdivision concern adequate easements and compliance with the Major Street Plan. There are multiple future streets proposed through the proposed Tract 1 including the extension of Texas Street, extension of Montezuma Ave and the extension of Kansas Street to connect with Hawkins.



The project as submitted appears to meet all development standards. Conditions below and suggested conditions will ensure adequate access, drainage, and all other aspects to promote the public health, safety, order, convenience, prosperity and general welfare.

PLANNING COMMISSION RECOMMENDATION

Planning and Zoning Commission has recommended that Council approve the preliminary plat for the CBERT, LLC. Subdivision on property located in the E ½, SW ¼ NE ¼ of Section 25, T36N R 16W, NMPM, in the Commercial Highway (C) zone., through P&Z Resolutions No.9, Series 2022.

RECOMMENDATION:

If the City Council so chooses to follow the recommendation of Planning Commission and Staff, the Council can make the motion to approve the preliminary plat: for CBERT Cortez, LLC with the following conditions:

1. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents.
2. Prior to recordation of the final plat, the plat shall be revised to dedicate all property directly west of the two outlots and east of North Texas Street to the City of Cortez for right of way purposes and to ensure adequate public access to the lots.
3. Prior to recordation of the final plat, the plat shall be revised to be compliant with the Master Street Plan by dedicating right of way for the future locations of Montezuma Ave and North Kansas Street.

CITY OF CORTEZ
Cortez City Council
RESOLUTION NO. 24, SERIES 2022

**A Resolution Recommending Approval of a Preliminary Plat for CBERT Cortez LLC
Subdivision, a 3 lot Subdivision located in the E ½, SW ¼ NE ¼, S25, T36N, R16W, N.M.P.M,
Located in the Commercial Highway (C) Zoning District**

WHEREAS, owner/applicant CBERT Cortez LLC has applied for review of a preliminary plat for to divide a 16.54 acre tract into 2 lots and 1 tract located in the E ½, SW ¼ NE ¼, S25, T36N, R16W, N.M.P.M Colorado; and,

WHEREAS, the Owner/applicant has applied to the City for review of a preliminary plat on said property; and,

WHEREAS, the Owner/applicant presented a preliminary plat and other submittal items for review by the City Planning and Zoning Commission at a regular meeting held on September 6, 2022; and,

WHEREAS, Land Use Code Section 6.04, Preliminary Plata, indicates that the owner or developer of the property may request a subdivision pursuant to all code requirements; and,

WHEREAS, the Planning and Zoning Commission reviewed the preliminary plat for a 2 lot and 1 tract subdivision for the same property and is recommending approval of the preliminary plat on said property, as evidenced in the adoption of P&Z Resolution No. 9, Series 2022; and,

WHEREAS, the Owner/applicant has held legal ownership of the property subsequent to the adoption of said P&Z Resolution No. 9, Series 2022, and is interested in further development of this property; and,

WHEREAS, based on the evidence and testimony presented at said meeting, the Planning and Zoning Commission and the Owner have agreed to certain conditions of approval for the development; and,

WHEREAS, it appears that all requirements of Chapters 4.00 and 6.00 of the City's Land Use Code for subdivision of this site have been or can be met.

NOW, THEREFORE, BE IT RESOLVED BY THE CORTEZ CITY COUNCIL:

THAT, Resolution No.24, Series 2022, establishes the conditions of approval for the subdivision on the afore-mentioned property; and,

THAT, the preliminary plat and full application for said property are hereby recommended to Council for approval, subject to the following conditions to ensure compliance with the standards in the land use code for a preliminary plat:

1. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents.

CITY OF CORTEZ
CITY COUNCIL
RESOLUTION NO. 24, SERIES 2022
CBERT CORTEZ LLC SUBDIVISION
PRELIMINARY PLAT

2. Prior to recordation of the final plat, the plat shall be revised to dedicate all property directly west of the two outlots and east of North Texas Street to the City of Cortez for right of way purposes and to ensure adequate public access to the lots.
3. Prior to recordation of the final plat, the plat shall be revised to be compliant with the Master Street Plan by dedicating right of way for the future locations of Montezuma Ave and North Kansas Street.
- 4.

AND THAT, the Owner/applicant are to coordinate with City staff to ensure that these conditions are fully met.

MOVED, SECONDED, AND ADOPTED THIS 13th DAY OF SEPTEMBER, 2022

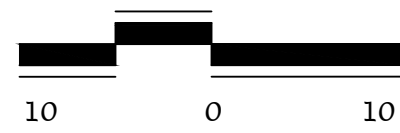
Mayor

ATTEST:

Linda L. Smith, City Clerk

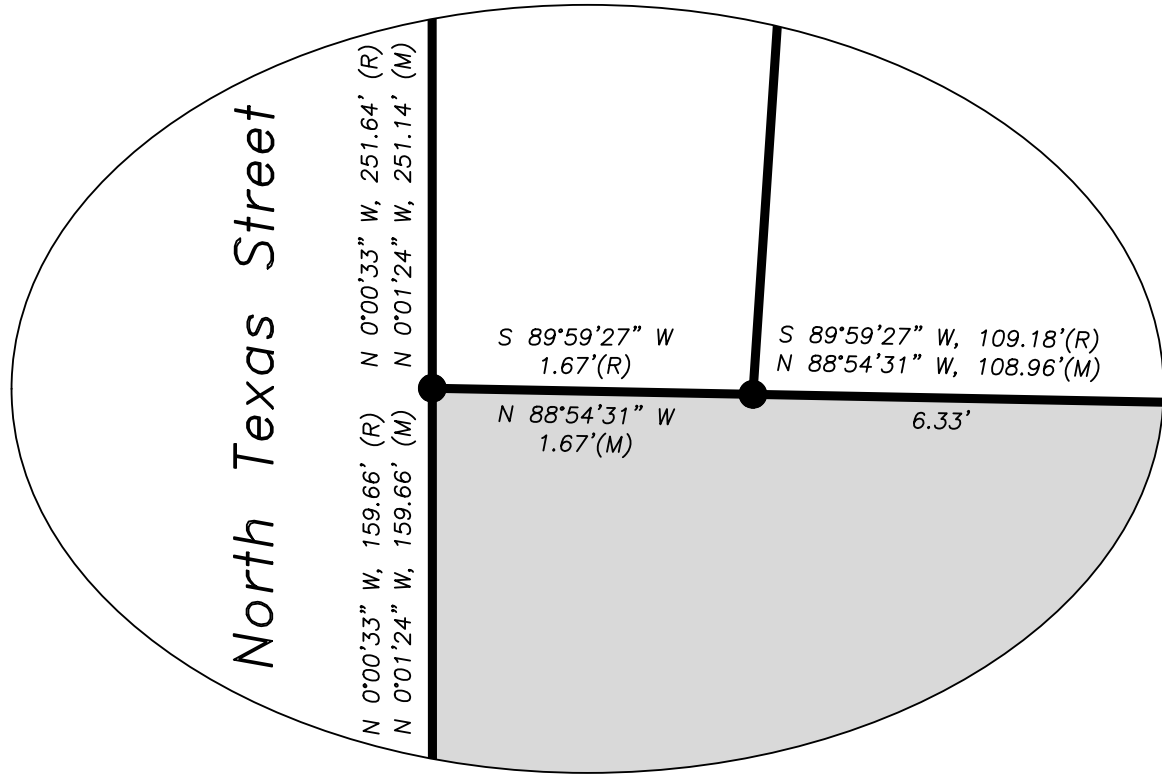
CITY OF CORTEZ
CITY COUNCIL
RESOLUTION NO. 24, SERIES 2022
CBERT CORTEZ LLC SUBDIVISION
PRELIMINARY PLAT

CBERT CORTEZ, LLC SUBDIVISION
LOCATED IN E1/2 SW1/4 NE1/4, S25, T36N, R16W, N.M.P.M.
CITY OF CORTEZ, MONTEZUMA COUNTY, COLORADO



Scale : 1 inch = 10 feet
Lineal Units are U.S. Survey Feet
Basis of Bearings: Bearings are based on the assumption that the east line of the Southwest 1/4 Northeast 1/4 of Section 25, bears South 00°03'34" East, monumented as shown hereon.

Detail 'A'
1" = 1'



See Detail 'A'

20' Empire Electric
Easement
RN 570790 & 20' City
of Cortez Fiber Optic
Easement, RN 573429

24' Access and
Utility Easement
Hereby Dedicated

Sewer Easement
Book 179, Page 364
Hereby Vacated

S 89°08'32" W
444.86' (M)
S 89°08'02" W
444.99' (R)

Tract A
1276 SQ. FT. ±
0.03 ACRES ±

Lot 1
18175 SQ. FT. ±
0.37 ACRES ±

Lot 2
10103 SQ. FT. ±
0.23 ACRES ±

561125100024
RUDRA, INC.
Not Included In This Plat

Possible East
Side of
Texas Street
50' Access
Easement
RN 595042

Sewer Easement Book 179, Page 364
Hereby Vacated

U.S. Highway 160 – East Main Street

Legend

- Found: 1/2 inch rebar
- Found: 2 inch aluminum cap on 5/8 inch rebar stamped PLS 18#50
- Found: 1 inch red plastic cap on 5/8 inch rebar illegible stamping
- Found: 1 inch red plastic cap on 5/8 inch rebar stamped PLS 17490
- Found: 1 inch red plastic cap on 5/8 inch rebar stamped PLS 17640
- Found: 1 inch yellow plastic cap on 5/8 inch rebar illegible stamping
- Found: 1 inch yellow plastic cap on 5/8 inch rebar stamped PLS 6728
- Found: 1 inch yellow plastic cap on 5/8 inch rebar stamped PLS 19612
- Set: 1-1/2 inch aluminum cap on 5/8 x 24 inch rebar stamped PLS 37903
- RN Reception Number
- (M) Measured Dimension
- (R) Record Dimension Deposit Plat Number 1668
- Property Line

CERTIFICATE OF SURVEYOR

I hereby state that this survey and plat was prepared by me or under my direct responsibility, supervision and checking, and that, in my professional opinion, they are true and correct to the best of my knowledge, belief and information based on the applicable standards of practice of Professional Land Surveyors in the State of Colorado. I also state that this survey and plat is not a guaranty or warranty, either expressed or implied.

Joshua J. Casselberry, P.L.S.
Colorado Registration No. 37903

PRELIMINARY

- SURVEY CONTROL NOTE: Location of improvements is based upon found survey monuments as shown hereon.
- TITLE RESEARCH: Title Research - Title, easement and Right-of-Way research was conducted by Stewart Title Guaranty Company. A Colorado Limited Liability Company per File No.: 2019-10-10 effective date December 19, 2019 at 2:41 PM and not from research conducted by Moreno Surveying & Geographics, Inc. Any and all parties having interest in subject tracts of land are hereby referred to said title commitments and any title policies issued at a later date.
- According to Colorado law you must commence any legal action based upon any defect in the this survey within three (3) years after you first discovered such defect. In no event may any action based upon any defect in this survey be commenced more than ten (10) years from the date of the certification shown hereon.
- Any encroachment of fences across property may indicate possessory rights are accruing.

CBERT CORTEZ, LLC
SUBDIVISION

LOCATED IN E1/2 SW1/4 NE1/4
S25, T36N, R16W, N.M.P.M.
CITY OF CORTEZ
MONTEZUMA COUNTY, COLORADO

Moreno
& SURVEYING
& GEOGRAPHICS

635 EAST 2ND AVE, DURANGO, CO (970) 385-8535

DATE: 6/29/2022 SCALE: 1 INCH = 10 FEET

DRAWN BY: JM CHECKED BY: JC JOB NO.: 2020-125

SHEET 2 OF 2



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 5. b.

MEMO TO: Honorable Mayor and City Council

FROM: Rachel Marchbanks, Director of Community/Economic Development

SUBJECT: Resolution No, 23, Series 2022, regarding Champion Xpress Carwash has been postponed until a later date.

BACKGROUND

For Informational Purposes Only

RECOMMENDATION

For Informational Purposes Only

Attachments

Res. No. 23, Series 2022

CITY OF CORTEZ
RESOLUTION NO. 23, SERIES 2022

**A RESOLUTION APPROVING A SITE DEVELOPMENT PLAN AND CONDITIONAL
USE PERMIT FOR THE CONSTRUCTION OF A CAR WASH (CHAMPION XPRESS)
AT 699 CANYON DR., LOCATED IN THE COMMERCIAL HIGHWAY (C) ZONING
DISTRICT**

WHEREAS, applicant 7B Building and Development has applied for review of a site development plan and conditional use permit for the construction of a 3,537 sq. ft. car wash on property at 699 Canyon Dr., Cortez, Colorado and more particularly described as:

WHEREAS, the Owner/applicant has applied to the City for review of a site development plan and conditional use permit for the construction of a new building and associated development on said property; and,

WHEREAS, the Owner/applicant presented a site plan and necessary submittal items for review by the City Planning and Zoning Commission at a regular meeting held on September 6, 2022; and,

WHEREAS, Land Use Code Section 6.14, Site Plans and 6.10 Conditional Use Permits, indicates that the owner or developer of the property may request an application of these site plan requirements for development on property located in the Commercial Business (C) Zoning District; and,

WHEREAS, the Planning and Zoning Commission reviewed the site plan for a car wash for the same property and has recommended approval of the development on said property, as evidenced in the adoption of P&Z Resolution No. 8, Series 2022; and,

WHEREAS, the Owner/applicant has held legal ownership of the property subsequent to the adoption of said P&Z Resolution No. 8, Series 2022, and is interested in further development of this property; and,

WHEREAS, based on the evidence and testimony presented at said meeting, the Planning and Zoning Commission and the Owner have agreed to certain conditions of approval for the development; and,

WHEREAS, it appears that all requirements of Chapters 5.00 and 6.00 of the City's Land Use Code for development of this site have been or can be met.

NOW, THEREFORE, BE IT RESOLVED BY THE CORTEZ CITY COUNCIL:

THAT, Resolution No. 23, Series 2022, establishes the conditions of approval for the development on the afore-mentioned property; and,

THAT, the site plan and full application for said property are hereby approved, subject to the following conditions to ensure compliance with the standards in the land use code for a site development plan and conditional use permit:

CITY OF CORTEZ
RESOLUTION NO. 23, SERIES 2022
CHAMPION XPRESS CAR WASH
699 CANYON DR.

1. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents. Specifically, all public improvements shall comply with the minimum requirements of the 2009 City of Cortez Construction Design Standards and Specifications.
2. The appropriate construction drawings and reports for the project, signed and stamped by a Colorado licensed architect or engineer, must be approved by the Building Official and City Engineer, and a building permit obtained prior to any construction on site.
3. The landscaping improvements shall be installed prior to issuances of a Certificate of Occupancy. Irrigation and maintenance must be provided. In the event that construction of the building and all other requirements are met prior to the installation of the landscaping, and the applicant desires a Certificate of Occupancy, the applicant may choose to provide a financial surety and obtain a CO in advance of completing the landscaping improvements. In this event, the applicant shall provide an assurance bond, letter of credit, or other financial security agreed to by both parties, providing a guarantee of installation of the landscaping within a time frame approved by the City of Cortez.
4. Prior to issuance of a certificate of occupancy, the applicant shall vacate the existing lot line and consolidate the properties.
5. Prior to issuance of a building permit, the applicant shall revise the plans to provide sidewalks meeting all City standards along all street frontages.
6. Prior to issuance of a sign permit, the proposed pole sign shall be revised to meet standards.
7. Operation of the car wash shall not exceed CRS 25-12-103, maximum permissible noise levels. Specifically, from 7:00am to 7:00pm noise levels shall not exceed 55 db(A) at the property line. From 7:00pm to 7:00am noise levels shall not exceed 50 db(A) at the property line.

AND THAT, the Owner/applicant are to coordinate with City staff to ensure that these conditions are fully met.

MOVED, SECONDED, AND ADOPTED THIS ____ DAY OF _____, 2022

Mayor

ATTEST:

Linda L. Smith, City Clerk

CITY OF CORTEZ
RESOLUTION NO. 23, SERIES 2022
CHAMPION XPRESS CAR WASH
699 CANYON DR.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 7. a.

MEMO TO: Honorable Mayor and City Council

FROM: Vickie Haddix, General Services Secretary

SUBJECT: Letter of Support For Region 9 Middle Mile Fiber Network Project

BACKGROUND

See Attached Memo

RECOMMENDATION

Council may consider making a motion to approve the Letter of Support for Region 9 to apply for the Middle Mile Fiber Network Project and authorize the Mayor to sign the Letter.

Attachments

Region 9 Middle Mile Project
Letter of support Middle Mile



Item No: 405

Meeting Date: September 13, 2022

**TITLE: LETTER OF SUPPORT FOR REGION 9 MIDDLE MILE
FIBER NETWORK PROJECT**

SUBMITTING DEPARTMENT: GENERAL SERVICES

ATTACHMENTS: CITY OF CORTEZ LETTER OF SUPPORT

BACKGROUND

Region 9 is submitting a grant request on behalf of the five counties to the State of Colorado Broadband Office (CBO) and the Federal NTIA for a regional Middle Mile Fiber Optic Network. This middle mile project would construct a fiber network along Highway 160.

DISCUSSION

Region 9 is requesting Letters of Support for the grant application process. A copy of the suggested letter of support is attached for reference.

FISCAL IMPACTS

RECOMMENDATION

Council may consider making a motion to approve the Letter of Support for Region 9 to apply for the Middle Mile Fiber Network Project and authorize the Mayor to sign the Letter.

Prepared By: Rick Smith, General Services Director

City Manager



City of Cortez
123 Roger Smith Ave.
Cortez, CO 81321

19/GS/22

September 14, 2022

Herbert C. Hoover Building (HCHB)
U.S. Department of Commerce / NTIA
1401 Constitution Avenue, N.W.
Washington, D.C. 20230

RE: Region 9 Middle Mile Broadband Project

To whom it concerns:

City of Cortez is in support of and intends to participate with Region 9's Middle Mile Broadband Infrastructure Initiative. City of Cortez has collaborated with other partners in the region, neighboring economic development/council of government regions and the State Office of Internal Technology to identify priority routes to provide continuous fiber throughout the region and the State of Colorado. This community-driven project will improve Colorado's middle mile infrastructure and address unserved and underserved populations.

As funding is secured, City of Cortez commits to work the other county, municipal, tribal, regional and State partners to:

- Establish procedures by which fiber will be managed in each area
- Establish procedures for decision-making
- Establish a process for amending plans as necessary
- Establish processes for resolving disputes within the region

City of Cortez is committed to the success of this project on behalf of our residents, the region and the State. As such, we are working towards an Intergovernmental Agreement (IGA) to define the above terms.

We thank you for your consideration of this application.

Sincerely,

Rachel B. Medina

Mayor, City of Cortez



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 7. b.

MEMO TO: Honorable Mayor and City Council

FROM: Rachel Marchbanks, Director of Community/Economic Development

SUBJECT: Ordinance No. 1303, Land Use Code Amendment regarding Accessory Dwelling Units (ADU) has been postponed. First Reading for this Ordinance will be September 27, 2022. Second Reading and Public Hearing is scheduled for October 11, 2022.

BACKGROUND

For informational purposes only

RECOMMENDATION

For informational purposes only

Attachments

Ordinance No. 1303, Series 2022

ORDINANCE NO. 1303
SERIES 2022

AN ORDINANCE AMENDING THE CITY OF CORTEZ LAND USE CODE, SECTION 3.05 – USE REGULATIONS REGARDING DWELLING, ACCESSORY UNIT – ADU.

WHEREAS, uses identified in the City of Cortez Land Use Code (the “Code”), Section 3.05, as dwelling, accessory unit - ADU, are classified as Conditional Uses in the RE and R-1 zone districts in the City of Cortez; and

WHEREAS, dwelling, accessory unit – ADU are further subject to the standards in Section 3.05 (22); and

WHEREAS, the City desires to expand the opportunity for ADU’s in additional zone districts; and

WHEREAS, at the September 6, 2022 Cortez Planning and Zoning Commission meeting, the Planning and Zoning Commission reviewed the revisions to the Code as described in this ordinance, as evidenced by the adoption of P&Z Resolution No. 5, Series 2022; and

WHEREAS, based on the evidence and testimony presented at said meeting, the Planning and Zoning Commission recommends that the Cortez Land Use Code, Section 3.05, be amended as set forth in this ordinance.

WHEREAS, the authority and procedure for amending the City Land Use Code is set forth in the Cortez City Charter, and the Code.

NOW THEREFORE, BE IT ORDAINED BY THE CORTEZ CITY COUNCIL THAT THE CITY OF CORTEZ LAND USE CODE, SECTION 3.05, IS AMENDED AS FOLLOWS:

Section 3.05 – Schedule of Use Regulations is amended to require Conditional Use Permits for dwelling, accessory unit - ADU in the R-2, MH, NB and C zone districts.

Section 3.05(22) – Accessory Dwelling Units (ADUs) is deleted in its entirety and replaces with the following:

(22) Accessory Dwelling Units (ADUs). This type of use is intended to provide a mechanism to help meet the need of affordable housing by allowing accessory residential dwelling units under certain circumstances in areas normally restricted to a single unit, while preserving existing single-family character. All accessory single-family dwelling units shall be subject to the following requirements:

a. An ADU shall be permitted within the in any zone in the City as a conditional use and shall be reviewed by the planning and zoning commission and the city council as per [Section 6.10](#) of this code, Conditional use permits.

- b. The parcel must contain an existing or proposed single-family unit that is or will be occupied by the property owner.
- c. The ADU may be attached or incorporated within the living area of the existing primary dwelling or detached.
- d. The ADU shall not result in an increase of more than fifty (50) percent in the existing living area or 750 sq. ft., whichever is greater.
- e. The ADU may be used for rental purposes and shall be reserved for occupancy of one (1) or two (2) persons.
- f. The ADU must be provided with two off-street parking space, in addition to the two required for the existing single family residence as per [Section 5.01](#) of this code. Spaces may be contained in a garage or protected by a carport. The spaces provided may be in tandem.
- g. Any new construction associated with the ADU shall comply with all setbacks, lot coverage, height, and design standards contained within the base zone and shall not alter the general appearance of the primary dwelling as a single-family residence.
- h. The ADU shall have adequate sewer and water services and additional tap fees may be required for the dwelling.
- i. The ADU shall not adversely impact traffic flow or parking in the neighborhood.
- j. The lot shall meet the minimum lot size in the underlying zoning district.

An ADU that conforms to these requirements shall not be considered to exceed the allowable density for the lot upon which it is located, and shall be deemed to be a residential use consistent with the existing general plan and zoning designation for the lot.

REPEALER. All orders, bylaws, ordinances, and resolutions of the City, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

SEVERABILITY. If any section, paragraph, clause, or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance, the intent being that the same are severable.

RECORDING AND AUTHENTICATION. Upon adoption hereof, this Ordinance shall be recorded in a book kept for that purpose and shall be authenticated by the signatures of the Mayor and the City Clerk.

EFFECTIVE DATE. This ordinance shall be effective upon publication after second reading and final passage.

FIRST READING. This ordinance shall be considered first reading on the 13th day of

September, 2022, at the hour of 7:30 p.m., in the City Council Chambers in City Hall, Cortez, Colorado, at which time this ordinance shall be read and the public hearing for the second or final reading of this ordinance shall be set.

PUBLIC HEARING. This ordinance shall be considered for second or final reading on the 27th day of September, 2022, at the hour of 7:30 p.m., in the City Council Chambers in City Hall, Cortez, Colorado, at which time and place all persons may appear and be heard concerning the same.

PASSED, ADOPTED AND APPROVED ON FIRST READING THIS 13th DAY OF September, 2022.

CITY OF CORTEZ

ATTEST:

RACHEL B MEDINA, MAYOR

LINDA L. SMITH, CITY CLERK

PASSED, ADOPTED AND APPROVED ON SECOND AND FINAL READING THIS _____ DAY OF _____, 2022.

CITY OF CORTEZ

ATTEST:

RACHEL B MEDINA, MAYOR

LINDA L. SMITH, CITY CLERK

APPROVED AS TO FORM:

J. PATRICK COLEMAN, CITY ATTORNEY



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 7. c.

MEMO TO: Honorable Mayor and City Council

FROM: Rachel Marchbanks, Director of Community/Economic Development

SUBJECT: Ordinance No. 1305, Land Use Code Amendment, regarding Food Trucks and Ordinance No. 1311, Land Use Code Amendment, regarding Affordable Housing have been postponed. First Reading for these Ordinances will be October 11, 2022. Second Reading and Public Hearing is scheduled for October 25, 2022.

BACKGROUND

For Informational Purposes Only

RECOMMENDATION

For Informational Purposes Only

Attachments

Ordinance 1305, Series 2022

Ordinance 1311, Series 2022

**ORDINANCE NO. 13-05
SERIES 2022**

AN ORDINANCE AMENDING THE CITY OF CORTEZ LAND USE CODE, SECTION 3.05 – USE REGULATIONS REGARDING MOBILE VENDORS.

WHEREAS, uses identified Mobile Vendors in the City of Cortez Land Use Code (the “Code”), Section 3.05, are classified as Permitted Uses in all zone districts in the City of Cortez with the exception of the CBD, central business district zone; and

WHEREAS, mobile vendors have requested to operate in the CBD under special conditions such as at approved special events; and

WHEREAS, the Code currently further restricts Mobile Vendors in the CBD under specific provisions in Section 3.05(11); and

WHEREAS, the City has held meetings with the general public, food truck advocates and CBD business owners; and

WHEREAS, at the September 6, 2022 Planning and Zoning Commission meeting, the Planning and Zoning Commission reviewed the revisions to the Code as described in this ordinance, and as evidenced by the adoption of P&Z Resolution No. 6, Series 2022; and

WHEREAS, based on the evidence and testimony presented at said meeting, the Planning and Zoning Commission recommends that the Schedule of Use Regulations, Cortez Land Use Code Section 3.05 be revised as set forth in this ordinance to allow Mobile Vendors as Conditional Uses in the CBD zone; and

WHEREAS, the authority and procedure for amending the City Land Use Code is set forth in the Cortez City Charter, and the Code.

NOW THEREFORE, BE IT ORDAINED BY THE CORTEZ CITY COUNCIL THAT THE CITY OF CORTEZ LAND USE CODE, SECTION 3.05, IS AMENDED AS FOLLOWS:

Section 3.05 – Schedule of Use Regulations is amended to classify a Mobile Vendor as a Conditional Uses in the CBD Zoning District.

Section 3.05(b)(11) is deleted in its entirety and replaced with the following:

(11) Mobile vendors shall be allowed as a permitted use on public or private property in the CBD zone at approved temporary, special events such as Third Thursdays and the Farmers Market. Mobile vendors may be allowed in the central business district (CBD) outside of special events only after issuance of a conditional use permit with full consideration for impacts on adjacent businesses. Mobile Vendors in the CBD shall only be allowed in approved locations and never in public right of way of State or Public roads, unless closed for approved special events. Mobile vendor food courts may be approved with a Conditional Use Permit that would allow the mobile vendor to remain for up to 90 days on private land in an approved location. Mobile vendors shall also be regulated as set

forth in the Cortez City Code at Chapter 15, Article IX, Mobile Food Vendors Sections 15-66 thru 15-68.8 and all other applicable Cortez City Code sections, now in effect or as may be amended from time to time with the exception that the Conditional Use Permit shall determine the time frame.

REPEALER. All orders, bylaws, ordinances, and resolutions of the City, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

SEVERABILITY. If any section, paragraph, clause, or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance, the intent being that the same are severable.

RECORDING AND AUTHENTICATION. Upon adoption hereof, this Ordinance shall be recorded in a book kept for that purpose and shall be authenticated by the signatures of the Mayor and the City Clerk.

EFFECTIVE DATE. This ordinance shall be effective upon publication after second reading and final passage.

FIRST READING. This ordinance shall be considered first reading on the 11th day of October 2022, at the hour of 7:30 p.m., in the City Council Chambers in City Hall, Cortez, Colorado, at which time this ordinance shall be read and the public hearing for the second or final reading of this ordinance shall be set.

PUBLIC HEARING. This ordinance shall be considered for second or final reading on the 25th day of October 2022, at the hour of 7:30 p.m., in the City Council Chambers in City Hall, Cortez, Colorado, at which time and place all persons may appear and be heard concerning the same.

PASSED, ADOPTED AND APPROVED ON FIRST READING THIS ____ DAY OF _____, 2022.

CITY OF CORTEZ

ATTEST:

RACHEL B MEDINA, MAYOR

LINDA L. SMITH, CITY CLERK

PASSED, ADOPTED AND APPROVED ON SECOND AND FINAL READING THIS ____ DAY OF _____, 2022.

CITY OF CORTEZ

ATTEST:

RACHEL B MEDINA, MAYOR

LINDA L. SMITH, CITY CLERK

APPROVED AS TO FORM:

J. PATRICK COLEMAN, CITY ATTORNEY

ORDINANCE NO. 1311
SERIES 2022

AN ORDINANCE AMENDING THE CITY OF CORTEZ LAND USE CODE, SECTIONS 2.02, DEFINITIONS, 3.06 RESIDENTIAL AREA REGULATIONS, 3.09 R-2 RESIDENTIAL MULTI-FAMILY DISTRICT, 3.10 MH, RESIDENTIAL MANUFACTURED HOME DISTRICT, and 3.14 NB, NEIGHBORHOOD BUSINESS DISTRICT, TO CREATE DEFINITIONS FOR AFFORDABLE AND WORKFORCE HOUSING AND INCREASE DENSITY IN THE R-2, M-H AND NB ZONES FOR AFFORDABLE AND WORKFORCE HOUSING.

WHEREAS, housing costs have been rising rapidly in the City of Cortez; and

WHEREAS, the City Council of the City of Cortez wishes to promote housing for all residents;
and

WHEREAS, the Cortez Land Use Code (the “Code”) currently lacks a definition of affordable housing and workforces housing; and

WHEREAS, the Code currently allows multi-family developments at a density of 3,000 sq. ft. per multi-family unit in the R-2, M-H and NB zones; and

WHEREAS, the City Council desires to encourage more affordable and workforce housing projects by allowing an increased density for qualifying development; and

WHEREAS, at the September 6, 2022 Planning and Zoning Commission meeting, the Planning and Zoning Commission reviewed the revisions to the Code as described in this ordinance and as evidenced by the adoption of P&Z Resolution No. 7, Series 2022; and

WHEREAS, based on the evidence and testimony presented at said meeting, the Planning and Zoning Commission recommends that Sections 2.02, 3.06, 3.09, 3.10 and 3.14 be amended as described in this ordinance:

WHEREAS, the authority and procedure for amending the City Land Use Code is set forth in the Cortez City Charter, and the Code.

NOW THEREFORE, BE IT ORDAINED BY THE CORTEZ CITY COUNCIL THAT THE CITY OF CORTEZ LAND USE CODE, SECTIONS 2.02, 3.06, 3.09, 3.10, AND 3.14, ARE AMENDED AS FOLLOWS:

Section 2.02 – Definitions is amended to add the following two definitions:

“Affordable Housing” means housing that is affordable to a household with an income that is eighty (80) percent or lower than area median income of households of that size. Housing developed or co-developed by non-profit or governmental/quasi-governmental organizations whose mission or intent is to provide affordable and/or workforce housing will meet this definition. Non-profits and governmental organizations that do not intend to hold the property for at least 20 years and for-profit

developers will be required to provide assurances that the housing is and will remain affordable for at least 20 years.

“Workforce Housing” means housing that is affordable to a household with an income of between eighty (80) percent and one hundred and forty (140) percent of the area median income for households of that size. Housing developed or co-developed by non-profit or governmental/quasi-governmental organizations whose mission or intent is to provide affordable and/or workforce housing will meet this definition. Non-profits and governmental organizations that do not intend to hold the property for at least 20 years and for-profit developers will be required to provide assurances that the housing is and will remain affordable for at least 20 years.

Section 3.09 - R-2, residential multi-family district, Subsection (f) is deleted in its entirety and replaced with the following:

(f) Minimum Lot Area. The minimum lot area per dwelling unit in the R-2, residential multi-family district shall be as follows, subject to [Section 3.06\(c\)](#) of this chapter:

- (1) Six thousand (6,000) square feet per single-family dwelling unit;
- (2) Three thousand five hundred (3,500) square feet per duplex unit.
- (3) Three thousand (3,000) square feet per multi-family dwelling unit; and
- (4) Two thousand (2,000) square feet per multi-family dwelling unit for affordable and workforce housing. Where affordable and workforce housing projects are mixed with market rate projects the density will be pro-rated based on the percent of affordable versus market units. For example, a project proposing 10 affordable units and 10 market rate units would achieve an overall density of 2,500 sq. ft. per unit.

Section 3.10 M-H, residential manufactured home district, Subsection (f) is deleted in its entirety and replaced with the following:

(f) Minimum Lot Area. The minimum lot area per dwelling unit in the M-H residential manufactured home district shall be as follows, subject to [Section 3.06\(c\)](#) of this chapter:

- (1) Six thousand (6,000) square feet per single-family and manufactured home dwelling unit;
- (2) Three thousand five hundred (3,500) square feet per duplex unit.
- (3) Three thousand (3,000) square feet per multi-family dwelling unit; and
- (4) Two thousand (2,000) square feet per multi-family dwelling unit for affordable and workforce housing. Where affordable and workforce housing projects are mixed with market rate projects the density will be pro-rated based on the percent of affordable versus market units. For example, a project proposing 10 affordable units and 10 market rate units would achieve an overall density of 2,500 sq. ft. per unit.

Section 3.14 N-B, neighborhood business district, Subsection (f) is deleted in its entirety and replaced with the following:

(f) Minimum Lot Area. The minimum lot area per dwelling unit in the NB neighborhood business district shall be as follows, subject to [Section 3.06\(c\)](#) of this chapter:

(1) Six thousand (6,000) square feet per single-family and manufactured home dwelling unit;

(2) Three thousand five hundred (3,500) square feet per duplex unit.

(3) Three thousand (3,000) square feet per multi-family dwelling unit; and

(4) Two thousand (2,000) square feet per multi-family dwelling unit for affordable and workforce housing. Where affordable and workforce housing projects are mixed with market rate projects the density will be pro-rated based on the percent of affordable versus market units. For example, a project proposing 10 affordable units and 10 market rate units would achieve an overall density of 2,500 sq. ft. per unit.

REPEALER. All orders, bylaws, ordinances, and resolutions of the City, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

SEVERABILITY. If any section, paragraph, clause, or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance, the intent being that the same are severable.

RECORDING AND AUTHENTICATION. Upon adoption hereof, this Ordinance shall be recorded in a book kept for that purpose and shall be authenticated by the signatures of the Mayor and the City Clerk.

EFFECTIVE DATE. This ordinance shall be effective upon publication after second reading and final passage.

FIRST READING. This ordinance shall be considered first reading on the 11th day of October, 2022, at the hour of 7:30 p.m., in the City Council Chambers in City Hall, Cortez, Colorado, at which time this ordinance shall be read and the public hearing for the second or final reading of this ordinance shall be set.

PUBLIC HEARING. This ordinance shall be considered for second or final reading on the 25th day of October, 2022, at the hour of 7:30 p.m., in the City Council Chambers in City Hall, Cortez, Colorado, at which time and place all persons may appear and be heard concerning the same.

PASSED, ADOPTED AND APPROVED ON FIRST READING THIS _____ DAY OF _____, 2022.

CITY OF CORTEZ

ATTEST:

RACHEL B MEDINA, MAYOR

LINDA L. SMITH, CITY CLERK

PASSED, ADOPTED AND APPROVED ON SECOND AND FINAL READING THIS .
____ DAY OF _____, 2022.

CITY OF CORTEZ

ATTEST:

RACHEL B MEDINA, MAYOR

LINDA L. SMITH, CITY CLERK

APPROVED AS TO FORM:

J. PATRICK COLEMAN, CITY ATTORNEY



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 7. d.

MEMO TO: Honorable Mayor and City Council

FROM: Rachel Marchbanks, Director of Community/Economic Development

SUBJECT: Ordinance No. 1310, Series 2022

BACKGROUND

Please see attached memorandum

RECOMMENDATION

Council will consider approving Ordinance No. 1310, Series 2022, on first reading, amending the City of Cortez Land Use Code, Section 3.05, regarding the re-classification of large home based child care facilities from Conditional Uses to Permitted Uses in the RE, R-1, R-2, MH, and NB zones.

Attachments

Memo
Ordinance 1310, Series 2022



City of Cortez
Planning and Building
123 Roger Smith Avenue Cortez,
CO 81321

I

Meeting Date: September 13, 2022

TITLE: Amendment HB 21-1222

SUBMITTING DEPARTMENT: Planning and Zoning Department, Nancy Dosdall

ATTACHMENTS: Cortez City Council Ordinance No. 1310, Series 2022

Project Narrative

House Bill

BACKGROUND:

House Bill 21-1222 became effective on September 8, 2021. The bill requires local agencies to treat all licensed family child care homes the same as the would treat a single family dwelling. The existing land use code allows small, home based child care facilities as a permitted use in all zones (except "O") that allow single family homes without additional regulation. Large home based child care facilities (12 or less children) are currently conditional uses in all zones (except "O") that allow single family homes.

DISCUSSION:

The existing code appears compliant for small, home based child care facilities. The large, home based facilities are non-compliant and require a code amendment to make them permitted uses. The HB does not apply to non-home based facilities which can remain conditional uses in all zone

RECOMMENDATION

The Planning and Zoning Commission and Staff recommend that Council make the motion to approve the proposed code revision per Ordinance No. 1310, Series 2022.

**CITY OF CORTEZ
PLANNING AND ZONING COMMISSION
RESOLUTION NO. 4, SERIES 2022**

**A Resolution Recommending Approval of Revisions to Section 3.05 – Use Regulations regarding
Child Care Facilities, large home based, City of Cortez Land Use Code**

WHEREAS, uses identified in the City of Cortez Land Use Code (the “Code”), Section 3.05, as Child care facilities, large home based, are classified as Conditional Uses in all zone districts in the City of Cortez; and

WHEREAS, Colorado House Bill 21-1222 codified amendments to the Child Care Licensing Act, C.R.S. § 26-6-101, et. seq, which has been repealed and renumbered as C.R.S. § 26.5-5-301, et. seq, (the Child Care Licensing Act”); and

WHEREAS, the Child Care Licensing Act, as amended, requires that all local regulatory agencies treat all licensed family child care homes as residences for regulatory purposes; and

WHEREAS, the Code currently classifies large home based child care facilities as conditional uses in the RE, R-1, R-2 MH, CBD, C and NB Zoning Districts; and

WHEREAS, the Code currently classifies single family dwellings as Permitted Uses in the RE, R-1, R-2 MH, O and NB Zoning Districts and Conditional Uses in the C Zoning District; and

WHEREAS, at the September 6, 2022 Planning and Zoning Commission meeting, the Planning and Zoning Commission reviewed the revisions to the Code, as evidenced by the adoption of P&Z Resolution No. 4, Series 2022; and

WHEREAS, based on the evidence and testimony presented at said meeting, the Planning and Zoning Commission recommends that the Schedule of Use Regulations, Cortez Land Use Code Section 3.05 be revised as set forth in this Resolution, as required by the Child Care Licensing Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CORTEZ PLANNING AND ZONING COMMISSION:

THAT, P&Z Resolution No. 4, Series 2022, recommends to the City Council of the City of Cortez amend the Cortez Land Use Code Section 3.05 to change the classification of large home based child care facilities from Conditional Uses to Permitted Uses in the RE, R-1, R-2, MH, and NB zones, and to keep the classification of the same as Conditional Uses in the C and CBD zones.

MOVED, SECONDED, AND ADOPTED THIS 6th DAY OF SEPTEMBER 2022

CORTEZ PLANNING AND ZONING
COMMISSION

ATTEST:

Robert Rime, Chairman

Cheryl Lindquist, Deputy City Clerk

**ORDINANCE NO. 1310
SERIES 2022**

**AN ORDINANCE AMENDING THE CITY OF CORTEZ LAND USE CODE,
SECTION 3.05 – USE REGULATIONS REGARDING CHILD CARE
FACILITIES, LARGE HOME BASED.**

WHEREAS, uses identified in the City of Cortez Land Use Code (the “Code”), Section 3.05, as Child care facilities, large home based, are classified as Conditional Uses in all zone districts in the City of Cortez; and

WHEREAS, Colorado House Bill 21-1222 codified amendments to the Child Care Licensing Act, C.R.S. § 26-6-101, et. seq, which has been repealed and renumbered as C.R.S. § 26.5-5-301, et. seq, (the Child Care Licensing Act”); and

WHEREAS, the Child Care Licensing Act, as amended, requires that all local regulatory agencies treat all licensed family child care homes as residences for regulatory purposes; and

WHEREAS, the Code currently classifies large home based child care facilities as conditional uses in the RE, R-1, R-2 MH, CBD, C and NB Zoning Districts; and

WHEREAS, the Code currently classifies single family dwellings as Permitted Uses in the RE, R-1, R-2 MH, O and NB Zoning Districts and Conditional Uses in the C Zoning District; and

WHEREAS, at the September 6, 2022 Planning and Zoning Commission meeting, the Planning and Zoning Commission reviewed the revisions to the Code as described in this ordinance and as evidenced by the adoption of P&Z Resolution No. 4, Series 2022; and

WHEREAS, based on the evidence and testimony presented at said meeting, the Planning and Zoning Commission recommends that the Schedule of Use Regulations, Cortez Land Use Code Section 3.05 be revised as set forth in this ordinance, as required by the Child Care Licensing Act.

WHEREAS, the authority and procedure for amending the City Land Use Code is set forth in the Cortez City Charter, and the Code.

NOW THEREFORE, BE IT ORDAINED BY THE CORTEZ CITY COUNCIL THAT THE CITY OF CORTEZ LAND USE CODE, SECTION 3.05, IS AMENDED AS FOLLOWS:

The classification of Child care facility, large home based, shall be changed from Conditional Uses to Permitted Uses in the RE, R-1, R-2, MH, and NB zones. The classification of Child care facility, large home based, shall remain as Conditional Uses in the C and CBD zones.

REPEALER. All orders, bylaws, ordinances, and resolutions of the City, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

SEVERABILITY. If any section, paragraph, clause, or provision of this Ordinance

shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance, the intent being that the same are severable.

RECORDING AND AUTHENTICATION. Upon adoption hereof, this Ordinance shall be recorded in a book kept for that purpose and shall be authenticated by the signatures of the Mayor and the City Clerk.

EFFECTIVE DATE. This ordinance shall be effective upon publication after second reading and final passage.

FIRST READING. This ordinance shall be considered first reading on the 13th day of September, 2022, at the hour of 7:30 p.m., in the City Council Chambers in City Hall, Cortez, Colorado, at which time this ordinance shall be read and the public hearing for the second or final reading of this ordinance shall be set.

PUBLIC HEARING. This ordinance shall be considered for second or final reading on the 27th day of September, 2022, at the hour of 7:30 p.m., in the City Council Chambers in City Hall, Cortez, Colorado, at which time and place all persons may appear and be heard concerning the same.

PASSED, ADOPTED AND APPROVED ON FIRST READING THIS 13th DAY OF September, 2022.

CITY OF CORTEZ

ATTEST:

RACHEL B MEDINA, MAYOR

LINDA L. SMITH, CITY CLERK

PASSED, ADOPTED AND APPROVED ON SECOND AND FINAL READING THIS _____ DAY OF _____, 2022.

CITY OF CORTEZ

ATTEST:

RACHEL B MEDINA, MAYOR

LINDA L. SMITH, CITY CLERK

APPROVED AS TO FORM:

J. PATRICK COLEMAN, CITY ATTORNEY



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 7. e.

MEMO TO: Honorable Mayor and City Council

FROM: Rachel Marchbanks, Director of Community/Economic Development

SUBJECT: Bid Proposal Results for 2023 City of Cortez Housing Needs Assessment.

BACKGROUND

Please see attached memorandum

RECOMMENDATION

Council will consider awarding the 2023 City of Cortez Housing Needs Assessment project to Williford, LLC in the bid amount of \$46,000.00, and authorize the City Manager to negotiate and enter into a professional services contract with Williford, LLC.

Attachments

Memo
Williford LLC Proposal



City of Cortez
123 Roger Smith Ave.
Cortez, Co. 81321

Memorandum

To: CITY COUNCIL

From: Rachael Marchbanks, Community and Economic Development Director

Date: September 13, 2022

RE: Bid Proposal Results for the 2023 City of Cortez Housing Needs Assessment

DISCUSSION

In May of 2022, Council met and identified housing as a top priority during its retreat. In order for the city to better facilitate housing development and better position the city for grants, a Cortez-specific housing needs assessment is needed. We've approached CHFA to help fund the assessment in the amount of \$25,000. The match remainder will come from the grants administration budget.

ISSUES

The City's Community and Economic Development Department prepared and advertised a Request For Proposals for a Cortez-specific Housing Needs Assessment. Bids were opened on August 30, 2022. Two proposals were received. One was received from Williford, LLC in the amount of 46,000. A second proposal was received from Root Policy in the amount of 49,500. Both proposals met the requirements in the RFP and both organizations are highly qualified. Williford's bid was less expensive and they have demonstrated rural Colorado and Western Slope experience.

RECOMMENDATION

The Community and Economic Development Department recommends awarding the Housing Needs Assessment Project to Williford, LLC in the amount of \$46,000.

Housing Needs Assessment for the City of Cortez



Proposal For: **City of Cortez**
Submitted By: **Williford, LLC**
Date: **August 19th, 2022**

Proposal Overview

3

Cover Letter

4

Team Member and Roles

5

Qualifications and References

12

Proposed Scope of Services

17

Project Calendar and Budget

20

Client Responsibilities

Dear Ms. Marchbanks:

I am pleased to submit this proposal on behalf of the consulting team comprised of the following firms: Williford LLC, Urban Rural Continuum LLC, and Triple Point Strategic Consulting LLC. We have a long, successful track record working together. Our expertise is both broad and deep:

- We bring many decades of experience to the project, and the knowledge and perspective to provide the City of Cortez with the most informative and reliable housing analysis and housing recommendations available.
- We have conducted many Housing Needs Assessments and Housing Action Plans with a primary focus on rural and mountain communities throughout Colorado.
- Our teams' education and practice include housing market analysis, housing development and management, economic development, finance, land use, policy creation and implementation, community and stakeholder engagement, and meeting facilitation.

We propose to prepare a thorough but concise assessment of housing needs in the City of Cortez focused on the city's workforce, including working families and households with low to moderate-incomes. We tailor our research and recommendations for each community we work in. We take pride in the fact that our reports reflect the unique challenges and opportunities of each community. Our housing assessments are on-point, reliable, and useful.

We are excited about the opportunity to work in concert with City officials and housing stakeholder to identify and establish tailored recommendations, aligned with your desired outcomes. Per the RFP requirements, we will honor the proposed scope of work and budget for 90 days post- submission. No part of this proposal includes confidential information. The companies jointly submitting this proposal grant the City of Cortez a limited copyright release so that City staff can make copies of materials submitted within the proposal. We have reviewed the template professional services contract, and have no proposed changes. We also welcome and appreciate the opportunity to discuss options to make our scope and approach most responsive to your needs, especially in this rapidly changing economic landscape. Thank you for your consideration.

Willa Williford

Williford LLC, Principal



Primary Contact
Willa Williford
Principal
Williford, LLC

Project Lead
Report Drafting

Willifordhousing.com
Crested Butte, CO



Andrew Coburn
Principal
Urban Rural
Continuum

Senior Data Analyst

[Urbanrural
continuum.com](http://Urbanruralcontinuum.com)
Hotchkiss, CO



Shay Coburn
Principal
Urban Rural
Continuum

Land Use/Zoning
Code Review

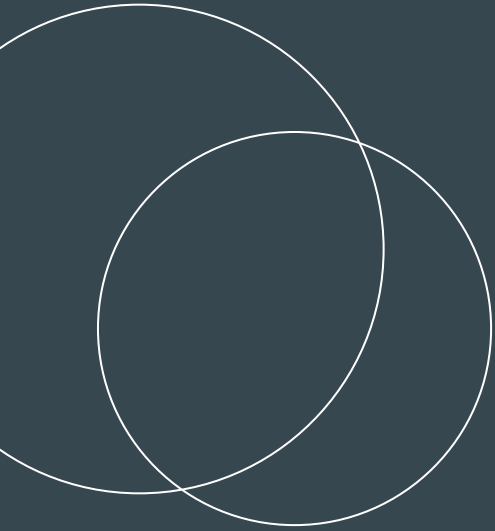
[Urbanrural
continuum.com](http://Urbanruralcontinuum.com)
Hotchkiss, CO



Jeff Moffett, Ph.D.
Principal
Triple Point
Strategic Consulting

Economic Data
Analyst

Tpsconsulting.net
Crested Butte, CO



Qualifications and References



Willa Williford is principal of Williford LLC. She assists communities with strategic planning, market analysis, and building housing for local residents. Willa's experience includes housing development, finance, asset management, and program implementation in the public and private sectors. Prior to consulting, she served as Housing Director for Boulder County, Colorado, where she was responsible for adding 500 new affordable homes, and developing financially sustainable, results-oriented programs and policies. She previously worked for Boulder Housing Partners and U.S. Bank Community Development Corporation. Willa holds a Master of Urban and Regional Planning degree from University of Colorado at Denver, and an undergraduate degree in political science from Reed College in Portland, Oregon.

Willa will serve as the project manager and your primary point of contact throughout the project, from kick-off through delivery of the final housing needs assessment. Willa has worked with members of this team in a project management capacity for the San Luis Valley, City of Alamosa, and City of Craig , among other projects listed below in the *Relevant Experience* section. She has been project manager on numerous other housing policy, strategy, and development projects including small housing innovation (SHIP) and LIHTC projects, which are summarized in her resume and on her [website](#).

WILLIFORD, LLC

land use & affordable housing



Andrew Coburn is the principal of Urban Rural Continuum LLC. He is a planner with extensive experience preparing housing needs assessments across Colorado. He has also led or assisted with data analysis and synthesis on market studies for private residential projects and environmental reviews inclusive of socioeconomic and environmental justice impact analysis. Prior to founding Urban Rural Continuum LLC, Mr. Coburn served as a project manager and community planner for the National Park Service where he worked on high-profile planning efforts across the country. Mr. Coburn holds a Master of Urban and Regional Planning and a Master of Public Administration from the University of Colorado at Denver. He also holds undergraduate degrees in economics and business administration.

Shay Coburn is a planner with public and private experience and expertise reviewing and analyzing land use codes for barriers to affordability. She recently completed an assignment as the Interim Community Development Director in Delta, Colorado, where she oversaw all aspects of planning and building in the city. Prior to Delta, she was the Town Planner in Ridgway, Colorado, where she was responsible for all planning and many other town projects. She previously worked at the Department of Local Affairs where she ran the Colorado Main Street program and at a land use consulting firm where she analyzed regulatory barriers to housing affordability, prepared comprehensive plans, and revised land use codes for communities in Colorado and across the country. Shay holds a Master of Urban and Regional Planning and an undergraduate degree in Environmental Design from the University of Colorado.





Jeff has over thirty years of experience working in the fields of economic analysis, resource allocation, business development, and data-driven marketing. Jeff has conducted many economic assessments. In 2013, Jeff founded Triple Point Strategic Consulting to provide marketing, strategic planning, and economic analysis to clients in a variety of sectors throughout the Western U.S. and Canada. Jeff has developed numerous financial proformas and economic impact assessments. Specific areas include market feasibility studies, destination management, affordable housing, utility-scale solar energy, and community health studies. In 2020, he was hired to model 326 individual development projects using IMPLAN, representing billions of dollars, within Navajo Nation.

Jeff earned his M.S. in Econometrics and Ph.D. in Applied Statistics at the University of Washington, Seattle. Jeff has served on many boards including KBUT Radio as president, Crested Butte Nordic as treasurer, Gunnison Crested Butte Air Alliance as treasurer, and the Gunnison Crested Butte Tourism Association as president. Jeff is currently the treasurer of the Gold Basin Road Association in Saguache County and president of the West Elk Hockey Association.

Relevant Experience

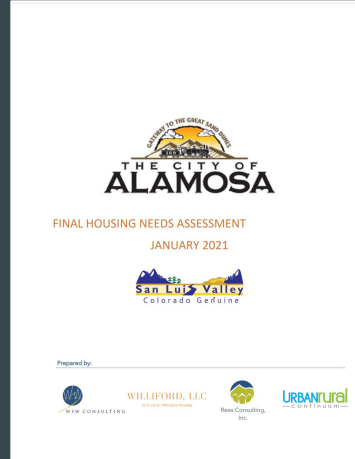
San Luis Valley Housing Needs Assessments and Action Plans

In 2020 and 2021, Williford LLC, Urban Rural Continuum and WSW Consulting created the *Housing Needs Assessment* for the six county San Luis Valley. This very detailed assessment identified housing needs through 2026 in each of the six valley counties and affordable price points and gaps in the market relative to household incomes. It also identified housing and economic challenges the valley faces to create a foundation for building regional and community specific solutions.

Following completion of the San Luis Valley assessment, the team developed 13 graphically-rich community specific assessments. Each report included the number of units needed by tenure and price, and potential actions and strategies to address the identified need. Williford LLC and Urban Rural Continuum are currently wrapping up Housing Action Plans for each community and an action plan for the six-county region.

Alamosa Housing Needs Assessment

In 2020 and 2021, Williford LLC, Urban Rural Continuum and WSW Consulting created a Housing Needs Assessment for the City of Alamosa. The City is located in southeast Colorado near several tourist attractions such as the Great Sand Dunes National Park. The assessment addressed several key challenges including an aging population, dilapidated housing inventory, and specific needs for special populations. The team identified gaps in the housing market and current and future needs.



Relevant Experience

Craig Regional Housing Assessment Study

In 2021 Williford LLC, Urban Rural Continuum and Cappelli Consulting prepared a housing needs assessment for the City of Craig. The team's final recommendations included using City resources to catalyze new housing development, tripling the historic rate of housing production and focusing on housing for middle and lower income renters and owners.

Additional Experience

Triple Point Strategic Consulting and Urban Rural Continuum are part of a consulting team currently preparing a Housing Meta Analysis for Colorado's Region 10, which includes six counties: Delta, Gunnison, Hinsdale, Montrose, Ouray, and San Miguel.

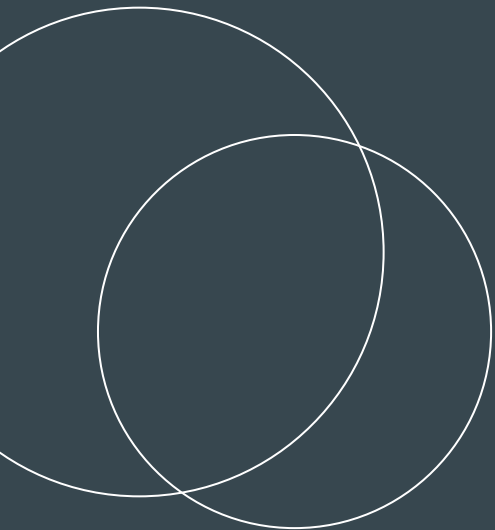


In addition to the above project examples, we have also recently completed housing needs assessments in many other Colorado communities, including:

- Logan County, Colorado (including Sterling)
- Chaffee County, Colorado (including Salida, Buena Vista, and Pagosa Springs)
- Fraser River Valley, Colorado (including Granby, Fraser, and Winter Park)
- Gunnison Valley, Colorado (including Gunnison, Crested Butte, and Mount Crested Butte)
- Hayden, Colorado
- Westcliffe and Silver Cliff, Colorado
- Eagle River Valley, Colorado (including Dotsero, Gypsum, Eagle, Edwards, Avon, Vail, Minturn, and Red Cliff)

References

San Luis Valley Housing Needs Assessment & Community Specific Assessments	Dawn Melgares SLV Housing Coalition Executive Director (719) 587-9807 dawn@slvhc.com
Alamosa Housing Needs Assessment	Rachel Baird City of Alamosa Director, Development Services Department (719) 589-6631 rbaird@ci.alamosa.co.us
Craig Regional Housing Assessment Study	Shannon Scott City of Craig Economic Development Manager (970) 826-2020 sscott@ci.craig.co.us

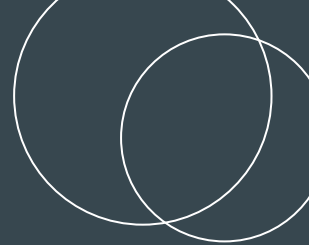


We believe our proposal is at the right level of detail to best meet your needs. Our proposed scope, data sources and product take this into account. Primary research will help identify recent impacts not yet apparent through secondary data sources. We will also provide an easily updatable Excel model that the City can use to update key findings as new data is released and the local market changes. **This proposal is flexible and can be tailored to best meet your priorities and budget.**

We applaud the newly-elected Cortez City Council for placing affordable housing at the top of the list of critical municipal need, and understand that a concise Housing Needs Assessment specific to the City is needed to better understand City-specific needs to complement the Southwest Regional assessment completed in 2021. We understand that working households in Cortez and those that live elsewhere and commute to work in Cortez are increasingly unable to afford their housing costs. We believe that the creation of a functional and balanced housing market where the workforce can find and afford housing that is aligned with their incomes is not just a quality of life issue, but an economic development issue.

Proposed Scope of Services

Housing Needs Assessment



Housing Needs Assessment

We propose to create a comprehensive, clear and concise Housing Needs Assessment that is well documented. The assessment will demonstrate current and future housing needs through 2027. This assessment will report on the city's overall population yet focus on Cortez's workforce, which spans the income and demographic spectrum. It will include the maximum affordable rent and for sale prices across the income spectrum by tenure and identify where there are gaps in the market. We will consider the types of housing that is undersupplied and provide 5-10 tactical recommendations to inform the development of a subsequent strategic housing plan.

This Housing Needs Assessment will focus on two main questions:

1. Where and how is the housing market not meeting current and future needs of residents and the workforce?
2. How can the City best respond to these needs in order to incentivize and support housing that meets the needs of all Cortez residents?

Document Review, Kickoff Meeting and Site Visit

If selected, the consultant team would begin by reviewing relevant plans, including the Comprehensive Plan, and previously completed housing assessments. The consultant team then proposes to kick off the assessment with an in-person meeting with City officials and housing stakeholders. An initial site visit will be conducted as part of this trip.

The purpose of the kickoff meeting would be to discuss desired goals and outcomes and desired terminology. We understand terminology matters and can discuss terms that would be most acceptable to local residents. In many places we work, the term "community housing" is used to denote housing available and affordable to locals.

The report will define the housing needs and gaps according to area median income (AMI) levels agreed to by the City and by tenure (own/rent).

Housing Needs Assessment

Demographic and Economic Frameworks

- Population & Households
- Household characteristics: income, own/rent, household size, age, and type
- Rates of job growth (recent and projected)
- Job market trends, wages, and commuting

Housing Inventory and Market Conditions

- Characteristics of existing housing: number, occupancy rate, type, and age of homes
- Recent housing price points and availability
- Active listings (rental and ownership)
- Housing in the planning process, if applicable

Housing Problems/Challenges

- Identification of primary problems, which will be identified throughout the project. This could include things like high construction costs, increasing prices, high housing payments (especially with an increasing poverty rate), homes in poor condition or in need of repairs, limited housing choices, and an aging population, among many other possible topics.

Recommendations

- Existing community resources to enhance and/or modify
- 5-10 recommendations reflecting affordable housing criteria and workforce-consumer needs

Housing Affordability Needs/Gaps

- Affordable price points for local wages
- Number of units needed through 2027 - by price point, income level, and tenure
- Recommendations including consideration for housing type

Proposed Solutions: Methods

In addition to the key methods described below and on the next page, the team will coordinate with the Montezuma County Attainable Housing Strategy to ensure optimal compatibility in affordable housing strategies in Cortez and the County, if desired.

Demographic and Economic Frameworks	Housing Inventory and Market Conditions	Housing Affordability and Gaps
Use the most up to date demographic and economic data to present easily digestible information on the population and household characteristics of the City of Cortez and the local economy. Data sources will be varied, including U.S. Census, Bureau of Labor Statistics, Colorado Department of Labor and Employment, and the Colorado Demography Office, among others. It's important to note that only limited 2020 Census data has been released to date and is very unlikely to be available during the project timeline (anticipated full release in 2023).	<ul style="list-style-type: none">• Use the most up to date data to provide an inventory of housing by tenure and age.• Interview local property managers and realtors. Analyze the current housing market using MLS data, public rental listings, and information gathered from interviews. Provide current rental and for sale price points, recent changes in price (subject to data availability) and what household income is needed to attain it.	<ul style="list-style-type: none">• Calculate workforce housing demand by price point and income for both ownership and rental markets according to AMI (Area Median Income) categories desired by the City. These often are as follows: <60%, 61-80%, 81-120%, and >120.• Identify typical occupations in AMI categories where there is a gap.• Show where there are gaps in the market by tenure and price.

Proposed Solutions: Methods

Housing Problems/Challenges and Recommendations	Presentation of Findings
<ul style="list-style-type: none">● Interview local builders and planning staff● Review the land use/zoning code.● Identify the typical capital gap. This ground truths the amount of community investment required.● Speak with Montezuma County and the consultant hired to prepare their Attainable Housing Strategy to discuss policy and funding options being examined and forthcoming recommendations. The goal would be to integrate or unify recommendations to the extent practicable.● Based on interviews, discussion with City officials, and others in the community, combined with all research and analysis, problems/challenges will be summarized.● Develop 5-10 recommendations, which may focus on tools in the housing toolkit and/or strategies. These could include, but are not limited to, incentives, development regulations, public/private partnerships, and/or public & non-profit initiatives.	<p>We will work with the City of Cortez to determine the best timing and audience for presentation of the report findings. Our initial recommendation is to present the final report at a public meeting, preferably at a joint Planning and Zoning Commission and City Council session. We have found this approach to be helpful for introducing the community to identified needs, answering questions, soliciting input, and helping the community to begin thinking about solutions. Having the consultant team present at this meeting is an optional in the proposed budget.</p>

Project Calendar

Housing Needs Assessment	Oct	Nov	Dec	Jan	Feb	Mar
Document Review, Kickoff Meeting, Site Visit						
Primary Data and Analysis						
Key Stakeholder Interviews						
Draft Housing Needs Assessment Submitted (conference call/virtual meeting to review)						
Final Housing Needs Assessment and In-Person Presentation of Findings						

Budget

We propose a fixed fee contract not to exceed \$46,000. The budget is presented in this manner so that reviewers can evaluate the best use of available funds and modify the scope as needed. The budget includes travel expenses and purchased data. Below is a table of our team member rates and our proposed budget by project element is outlined on the next page.

By Team Member	Roles	Hourly Rate
Williford, LLC	Project Lead	\$180
Urban Rural Continuum	Data and Zoning Code Analysis	\$135
Triple Point Consulting	Economic Data Analyst	\$180

By Project Element	Estimated Cost
Document Review, Kickoff Meeting, Site Visit, and Periodic Client Meetings throughout project	\$5,000
Site Visit - one consultant (Optional)	\$2,000
Key Stakeholder Interviews - including planning staff , employers, real estate professionals, builders/developers, etc.	\$4,000
Demographics and the Economy - household size, type, income, industry mix and anticipated job growth	\$4,500
Housing Inventory - Existing housing, building permits, government land, and anticipated new residential development	\$5,000
Housing Market - Costs and Availability - for sale and for rent	\$3,000
Housing Demand Analysis - current/projected needs and gaps	\$4,500
Coordination with Montezuma County housing study process (Optional)	\$2,000
Problems, Challenges, and Recommendations - including review of regulatory policies	\$8,500
Draft Report - includes executive summary, graphics, conference call to review with client team	\$5,000
Final Report - incorporate changes and prepare summary presentation	\$2,000
Attend Final Presentation (Optional)	\$500
Housing Needs Assessment Total	\$46,000



We seek client assistance with the following:

- Identifying employers, developers/builders, Realtors, property managers, and other key stakeholders for interviews, and assistance connecting with them.
- Scheduling, coordinating and making all necessary arrangements for meetings with City Officials.
- Facilitating connection with a local Realtor who can provide MLS data.
- Provide historical data on number of building permits/Certificate of Occupancy per year, and residential development projects in the planning pipeline.
- Staff expertise regarding known regulatory barriers, development trends and potential opportunity sites (e.g., public or institutionally owned parcels).
- Review and feedback on draft materials and proposed processes.
- Scheduling and coordination with Montezuma County, if desired.

Client Responsibilities

THANK YOU

Willa Williford (303) 818-0096

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www.willifordhousing.com



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 7. f.

MEMO TO: Honorable Mayor and City Council

FROM: Rachel Marchbanks, Director of Community/Economic Development

SUBJECT: Approval to apply for Housing Incentives Grant (IHOP) from DOLA.

BACKGROUND

Please see attached memorandum

RECOMMENDATION

Council will consider authorizing the City of Cortez Community and Economic Development Department to apply for the Colorado Department of Local Affairs (DOLA) Innovative Housing strategy Grant (IHOP) for up to \$175,000 and to provide a 25% match.

Attachments

Memo
House Bill 21-1271
Grant Program Guidelines



City of Cortez
123 Roger Smith Ave.
Cortez, Co. 81321

Memorandum

To: CITY COUNCIL

From: Rachael Marchbanks, Community and Economic Development Director

Date: September 13, 2022

RE: Approval to apply for Housing Incentives Grant (IHOP) from DOLA

BACKGROUND

Housing availability – including rentals, starter homes, and workforce housing – is at an all-time low in the City of Cortez and surrounding areas. Current and future economic and social impacts could be far reaching. The city's current Land Use Code will need to be adjusted to follow best practices in order for the City to address this issue.

ISSUES

In order to help address current and future housing needs, the Community and Economic Development Department seeks to apply for funding assistance from the Colorado Department of Local Affairs (DOLA) Innovative Housing Strategy Grant (IHOP.) The grant deadline is October 5th. The City intends to use the funds to develop innovative land-use policies and regulations in order to facilitate and incentivize the development of workforce housing. The City intends to apply for approximately \$175,000 and a 25% match is required. The matching funds will come from the grants budget.

RECOMMENDATION

The Community and Economic Development Department recommends that council authorize the city to apply for the grant. A possible motion could be: **I move that City Council authorizes City of Cortez Community and Economic Development Department to apply for the Colorado Department of Local Affairs (DOLA) Innovative Housing Strategy Grant (IHOP) for up to \$175,000 and to provide a 25% match.**

An Act

HOUSE BILL 21-1271

BY REPRESENTATIVE(S) McCluskie and Jodeh, Bacon, Benavidez, Bennett, Bird, Boesenecker, Caraveo, Cutter, Duran, Esgar, Exum, Froelich, Gonzales-Gutierrez, Herod, Hooton, Jackson, Kennedy, Kipp, Lontine, McCormick, McLachlan, Michaelson Jenet, Mullica, Ortiz, Ricks, Roberts, Tipper, Titone, Valdez A., Valdez D., Weissman, Woodrow, Young, Amabile, Sirota, Sullivan;
also SENATOR(S) Gonzales, Bridges, Buckner, Danielson, Donovan, Fenberg, Hansen, Jaquez Lewis, Kolker, Lee, Moreno, Pettersen, Story, Winter, Garcia.

CONCERNING THE ESTABLISHMENT OF PROGRAMS OFFERING STATE ASSISTANCE TO LOCAL GOVERNMENTS TO PROMOTE THE DEVELOPMENT OF INNOVATIVE AFFORDABLE HOUSING STRATEGIES IN A MANNER THAT IS COMPATIBLE WITH BEST LOCAL LAND USE PRACTICES, AND, IN CONNECTION THEREWITH, MAKING AN APPROPRIATION.

Be it enacted by the General Assembly of the State of Colorado:

SECTION 1. Legislative declaration. (1) The general assembly hereby finds, determines, and declares that:

Capital letters or bold & italic numbers indicate new material added to existing law; dashes through words or numbers indicate deletions from existing law and such material is not part of the act.

(a) Coloradans have identified housing affordability as the biggest issue facing the state as one in every seven Colorado households is spending more than half of its income on housing according to a study by Shift Research Lab;

(b) The median home price to median income ratio has increased across markets all across the nation. As of 2019, the price-to-income ratio was considerably larger for renters than owners, with the gap most significant in major metropolitan areas with a population greater than three million people. Across large metropolitan areas with a population greater than one million but less than three million, the gap in price-to-income ratio for renters was largest in Providence, Denver, and Salt Lake City.

(c) The same measurement on a statewide scale puts Colorado among just five states with a greater than sixty percent gap between home price and income growth between 2009 and 2019. Between 2012 and 2019, Colorado fell from being one of the most affordable states to one of the least affordable states in the country based on median income to median pricing.

(d) Currently, Colorado has a shortage of nearly 121,000 affordable rental units, and the Colorado housing and finance authority reports that nearly half of all Colorado renters are considered cost burdened, with an additional twenty-four percent being severely cost burdened;

(e) By this act, the general assembly is focusing a portion of the stimulus dollars it has received from the federal government to begin to remedy this affordable housing crisis in Colorado with innovative legislation that will jumpstart the production of housing statewide in the next three years through three programs detailed in the act. In combination, these programs focus on removing regulatory barriers to affordable housing development and offering incentives to local governments to make policy changes, as well as a mechanism for local governments to receive expertise or financial assistance from the state.

(f) The general assembly recognizes that local governments throughout the state vary in their stages of meeting the housing needs of their communities. In order to help local governments respond to these needs and to encourage them to extend their ability to create housing and more liveable and vibrant communities, the divisions of local government

and housing within the department of local affairs will focus on three programs.

(g) When a local government is at the nascent phase of addressing affordable housing needs, it may require additional help to develop an overall strategy. The housing toolkit program grant would offer local governments comprehensive support to make effective change by assessing housing needs, building effective communication strategies around the need for affordable housing, understanding which actions might have the biggest impact, and supporting the local government through the steps preparatory to taking action to address these housing needs.

(h) When a local government is at an intermediate phase of addressing affordable housing needs, it may require particular expertise to help it refine and advance its housing strategy. The planning grant program awards local governments funding to hire assistance to adopt qualifying land use strategies that prepare the local government to meet this phase of its housing needs by conducting a needs assessment, reviewing model land use codes, or making investments in its community that would enable the local government to be competitive in applying for a housing development incentives grant.

(i) If a local government is demonstrating an ongoing commitment to advancing its land use regulations and policies to address the affordable housing needs in its community, it may be eligible to apply for a housing development incentives grant. This grant is focused on allowing local governments to adopt effective tools to spur housing creation. The menu of strategy options is broad enough that any community can be successful in finding the right mix of strategies that fit its community, or the local government may introduce its own innovative or unique approach. Local governments would choose the strategies that best fits the character of their community to pursue the grant funding from the state whether they are in an urban, rural, mountain resort, or eastern plains location. Additionally, the department of local affairs would have the discretion to select novel, creative, or innovative proposals from communities that offer an additional approach to create affordable housing or would be able to consider how those local governments that have already taken steps to address housing affordability would be eligible to continue and advance their approaches if they have already undertaken some of the best practice approaches. The most competitive local governments will demonstrate a continued

commitment to removing barriers to affordable housing development.

(j) On March 11, 2021, the federal government enacted the "American Rescue Plan Act of 2021", Pub.L. 117-2, referred to in this section as the "federal act", pursuant to which Colorado will receive \$3,828,761,790 from the federal coronavirus state fiscal recovery fund to be used for certain specified purposes;

(k) These specified purposes include providing programs, services, or other assistance for populations disproportionately impacted by the COVID-19 public health emergency;

(l) More specifically, pursuant to 31 C.F.R. 35.6 (b), these specified purposes include programs or services that address housing insecurity, lack of affordable housing, or homelessness, including supportive housing or other programs or services to improve access to stable affordable housing among individuals who are homeless; the development of affordable housing to increase the supply of affordable housing developments that are livable, vibrant, and driven by community benefits; and housing vouchers and assistance relocating to neighborhoods with higher levels of economic opportunity and to reduce concentrated areas of low economic opportunity;

(m) The three grant programs funded by the bill will enable local governments across the state at various stages of development in their ability to provide affordable housing to create and implement the programs or services that address housing insecurity, lack of affordable housing, or homelessness to enable populations, households, or geographic areas disproportionately affected by the COVID-19 public health emergency to obtain affordable housing. Accordingly, pursuant to 31 C.F.R. 35.6 (b), the assistance that will be provided by the three grant programs funded by the bill is an eligible use of money received by the state under the federal act.

SECTION 2. In Colorado Revised Statutes, 24-32-104, **add** (4) and (5) as follows:

24-32-104. Functions of the division - definition. (4) THE DIVISION SHALL ADMINISTER THE LOCAL GOVERNMENT AFFORDABLE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM CREATED IN SECTION 24-32-130 (2) AND THE LOCAL GOVERNMENT PLANNING GRANT PROGRAM CREATED IN SECTION 24-32-130 (5).

(5) THE DIVISION SHALL CONSULT WITH THE DIVISION OF HOUSING CREATED IN SECTION 24-32-704 IN CONNECTION WITH THE CREATION AND ADMINISTRATION OF THE HOUSING TOOLKIT PROGRAM IN ACCORDANCE WITH SECTION 24-32-721.5 (2)(a).

SECTION 3. In Colorado Revised Statutes, add 24-32-130 as follows:

24-32-130. Local government affordable housing development incentives grant program - local government planning grant program - creation - report - definitions. (1) AS USED IN THIS SECTION, UNLESS THE CONTEXT OTHERWISE REQUIRES:

(a) "AFFORDABLE HOUSING" MEANS:

(I) FOR A HOUSEHOLD RESIDING IN HOUSING ON A RENTAL BASIS, ANNUAL INCOME OF THE HOUSEHOLD IS AT OR BELOW EIGHTY PERCENT OF THE AREA MEDIAN INCOME OF HOUSEHOLDS OF THAT SIZE IN THE COUNTY IN WHICH THE HOUSING IS LOCATED;

(II) FOR A HOUSEHOLD RESIDING IN HOUSING ON A HOME OWNERSHIP BASIS, ANNUAL INCOME OF THE HOUSEHOLD IS AT OR BELOW ONE HUNDRED FORTY PERCENT OF THE AREA MEDIAN INCOME OF HOUSEHOLDS OF THAT SIZE IN THE COUNTY IN WHICH THE HOUSING IS LOCATED; OR

(III) HOUSING THAT INCORPORATES MIXED-INCOME DEVELOPMENT.

(b) "DEPARTMENT" MEANS THE DEPARTMENT OF LOCAL AFFAIRS.

(c) "ELIGIBLE RECIPIENT" MEANS A LOCAL GOVERNMENT THAT IS ELIGIBLE TO RECEIVE A GRANT THROUGH THE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM OR THE PLANNING GRANT PROGRAM.

(d) "HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM" MEANS THE LOCAL GOVERNMENT AFFORDABLE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM CREATED IN SUBSECTION (2) OF THIS SECTION.

(e) "LOCAL GOVERNMENT" MEANS A COUNTY, A MUNICIPALITY, OR A CITY AND COUNTY.

(f) "MIXED INCOME DEVELOPMENT" MEANS HOUSING THAT INCORPORATES MIXED INCOME DEVELOPMENT IN THAT SOME, BUT NOT ALL, HOUSING UNITS WITHIN A PARTICULAR DEVELOPMENT HAVE RESTRICTED RATES AT OR BELOW THE INCOME LEVELS SPECIFIED IN SUBSECTION (1)(a) OF THIS SECTION IN ADDITION TO SOME UNITS THAT ARE ABOVE SUCH INCOME LEVELS WITH OR WITHOUT SUCH RESTRICTED RATES.

(g) "PLANNING GRANT PROGRAM" MEANS THE LOCAL GOVERNMENT PLANNING GRANT PROGRAM CREATED IN SUBSECTION (5) OF THIS SECTION.

(2) THERE IS HEREBY CREATED IN THE DEPARTMENT THE LOCAL GOVERNMENT AFFORDABLE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM TO PROVIDE GRANTS TO LOCAL GOVERNMENTS THAT ADOPT ONE OR MORE POLICY OR REGULATORY TOOLS THAT CREATE INCENTIVES TO PROMOTE THE DEVELOPMENT OF AFFORDABLE HOUSING. A LOCAL GOVERNMENT THAT ADOPTS SUCH TOOLS IN ACCORDANCE WITH THIS SECTION IS ELIGIBLE FOR A GRANT FROM THE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM AS AN INCENTIVE TO DEVELOP ONE OR MORE AFFORDABLE HOUSING DEVELOPMENTS IN THEIR COMMUNITY OR REGION THAT ARE DRIVEN BY COMMUNITY BENEFITS AND THAT FOCUS ON CRITICAL HOUSING NEEDS AS IDENTIFIED BY THE LOCAL GOVERNMENT. THE DIVISION SHALL ADMINISTER THE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM.

(3)(a) AS PART OF THE POLICIES, PROCEDURES, AND GUIDELINES THE DIVISION IS REQUIRED TO ADOPT FOR THE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM PURSUANT TO SUBSECTION (6)(a) OF THIS SECTION, THE DIVISION SHALL DEVELOP A MENU OF DIFFERENT POLICY OR REGULATORY TOOLS THAT LOCAL GOVERNMENTS MAY ADOPT AS INCENTIVES TO PROMOTE AFFORDABLE HOUSING DEVELOPMENT WITHIN THEIR TERRITORIAL BOUNDARIES OR ACROSS THEIR REGION.

(b)(I) THE MENU OF TOOLS THE DIVISION MUST DEVELOP PURSUANT TO SUBSECTION (3)(a) OF THIS SECTION MUST INCLUDE SUCH INCENTIVES TO PROMOTE AFFORDABLE HOUSING DEVELOPMENT INCLUDING BUT NOT LIMITED TO:

(A) THE USE OF VACANT PUBLICLY OWNED REAL PROPERTY WITHIN THE LOCAL GOVERNMENT FOR THE DEVELOPMENT OF AFFORDABLE HOUSING;

(B) THE CREATION OF A PROGRAM TO SUBSIDIZE OR OTHERWISE REDUCE LOCAL DEVELOPMENT REVIEW OR FEES, INCLUDING BUT NOT LIMITED TO BUILDING PERMIT FEES, PLANNING WAIVERS, AND WATER AND SEWER TAP FEES, FOR AFFORDABLE HOUSING DEVELOPMENT;

(C) THE CREATION OF AN EXPEDITED DEVELOPMENT REVIEW PROCESS FOR AFFORDABLE HOUSING AIMED AT HOUSEHOLDS THE ANNUAL INCOME OF WHICH IS AT OR BELOW ONE HUNDRED TWENTY PERCENT OF THE AREA MEDIAN INCOME OF HOUSEHOLDS OF THAT SIZE IN THE COUNTY IN WHICH THE HOUSING IS LOCATED;

(D) THE CREATION OF AN EXPEDITED DEVELOPMENT REVIEW PROCESS FOR ACQUIRING OR REPURPOSING UNDERUTILIZED COMMERCIAL PROPERTY THAT CAN BE REZONED TO INCLUDE AFFORDABLE HOUSING UNITS, INCLUDING THE PRESERVATION OF EXISTING AFFORDABLE HOUSING UNITS;

(E) THE ESTABLISHMENT OF A DENSITY BONUS PROGRAM TO INCREASE THE CONSTRUCTION OF UNITS THAT MEET CRITICAL HOUSING NEEDS IN THE LOCAL COMMUNITY;

(F) WITH RESPECT TO WATER UTILITY CHARGES, THE CREATION OF PROCESSES TO PROMOTE THE USE OF SUB-METERING OF UTILITY CHARGES FOR AFFORDABLE HOUSING PROJECTS AND THE CREATION OF EXPERTISE IN WATER UTILITY MATTERS DEDICATED TO AFFORDABLE HOUSING PROJECTS;

(G) WITH RESPECT TO INFRASTRUCTURE, THE CREATION OF A DEDICATED FUNDING SOURCE TO SUBSIDIZE INFRASTRUCTURE COSTS AND ASSOCIATED FEES RELATED TO PUBLICLY OWNED WATER, SANITARY SEWER, STORM SEWERS, AND ROADWAYS INFRASTRUCTURE;

(H) GRANTING DUPLEXES, TRIPLEXES, OR OTHER APPROPRIATE MULTI-FAMILY HOUSING OPTIONS AS A USE BY RIGHT IN SINGLE-FAMILY RESIDENTIAL ZONING DISTRICTS;

(I) THE CLASSIFICATION OF A PROPOSED AFFORDABLE HOUSING DEVELOPMENT AS A USE BY RIGHT WHEN IT MEETS THE BUILDING DENSITY AND DESIGN STANDARDS OF A GIVEN ZONING DISTRICT;

(J) AUTHORIZING ACCESSORY DWELLING UNITS AS A USE BY RIGHT ON PARCELS IN SINGLE FAMILY ZONING DISTRICTS THAT MEET THE SAFETY

AND INFRASTRUCTURE CAPACITY CONSIDERATIONS OF LOCAL GOVERNMENTS;

(K) ALLOWING PLANNED UNIT DEVELOPMENTS WITH INTEGRATED AFFORDABLE HOUSING UNITS;

(L) ALLOWING THE DEVELOPMENT OF SMALL SQUARE FOOTAGE RESIDENTIAL UNIT SIZES;

(M) LESSENERD MINIMUM PARKING REQUIREMENTS FOR NEW AFFORDABLE HOUSING DEVELOPMENTS; AND

(N) THE CREATION OF A LAND DONATION, LAND ACQUISITION, OR LAND BANKING PROGRAM.

(II) IN ADDITION TO THE ITEMS LISTED IN SUBSECTION (3)(b)(I) OF THIS SECTION, THE POLICIES, PROCEDURES, AND GUIDELINES ADOPTED BY THE DIVISION MUST ALSO ALLOW FOR THE ADOPTION BY A LOCAL GOVERNMENT OF ADDITIONAL POLICY OR REGULATORY TOOLS THAT PROVIDE NOVEL, CREATIVE, OR INNOVATIVE INCENTIVES TO THE DEVELOPMENT OF AFFORDABLE HOUSING.

(4)(a) IN THE POLICIES, PROCEDURES, AND GUIDELINES THE DIVISION IS REQUIRED TO ADOPT FOR THE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM PURSUANT TO SUBSECTION (6)(a) OF THIS SECTION, THE DIVISION SHALL SPECIFY, WITHOUT LIMITATION:

(I) THE MANNER BY WHICH A LOCAL GOVERNMENT BECOMES AN ELIGIBLE RECIPIENT FOR THE GRANT PROGRAM AND THE CRITERIA USED TO DETERMINE ELIGIBILITY;

(II) THE MANNER IN WHICH A LOCAL GOVERNMENT'S ONGOING COMMITMENT TO REFINE AND EXPAND ITS LAND USE POLICIES AFFECTS THE COMPETITIVENESS OF ITS GRANT APPLICATION; AND

(III) A REQUIREMENT THAT A LOCAL GOVERNMENT SHALL SELECT NOT LESS THAN THREE OPTIONS FROM THE MENU OF POLICY OR REGULATORY TOOLS SPECIFIED IN SUBSECTION (3)(b) OF THIS SECTION.

(b) IN EVALUATING APPLICATIONS FOR GRANTS FROM THE HOUSING

DEVELOPMENT INCENTIVES GRANT PROGRAM, THE DIVISION SHALL PRIORITIZE PROPOSALS SUBMITTED BY LOCAL GOVERNMENTS BASED ON THE DEGREE TO WHICH THE GRANT AWARD, EITHER ON ITS OWN, OR AS PART OF OTHER INCENTIVES MADE AVAILABLE TO THE ELIGIBLE RECIPIENT:

(I) REPRESENTS GEOGRAPHIC DIVERSITY THROUGHOUT THE STATE WITH RESPECT TO THE DIFFERENT KINDS OF COMMUNITIES BEING AWARDED GRANTS;

(II) SATISFIES THE GOAL OF ACHIEVING BEST PRACTICES IN AFFORDABLE HOUSING DEVELOPMENT WHETHER WITH RESPECT TO THE MENU OF POLICY OR REGULATORY TOOLS ADOPTED BY THE LOCAL GOVERNMENT OR THAT REPRESENTS A NOVEL, CREATIVE, OR INNOVATIVE APPROACH TO THE DEVELOPMENT OF AFFORDABLE HOUSING;

(III) OFFERS MAXIMUM IMPACT IN INITIATING AFFORDABLE HOUSING CREATION WITHIN THE LOCAL COMMUNITY OR REGION THAT IS DRIVEN BY COMMUNITY BENEFITS AND THAT FOCUSES ON CRITICAL HOUSING NEEDS AS IDENTIFIED BY THE LOCAL GOVERNMENT;

(IV) EXTENDS OR ADVANCES EXISTING APPROACHES BY THE LOCAL GOVERNMENT TO INITIATE HOUSING CREATION WHETHER WITH RESPECT TO THE PRODUCTION OF HOUSING UNITS OR LONGER TERM POLICY CHANGES;

(V) REPRESENTS DIVERSITY IN THE TYPE OF AFFORDABLE HOUSING CREATED FOR RENTAL HOUSING IN ACCORDANCE WITH SUBSECTION (1)(a)(I) OF THIS SECTION AND FOR HOME OWNERSHIP IN ACCORDANCE WITH SUBSECTION (1)(a)(II) OF THIS SECTION;

(VI) INITIATES OR PRESERVES HOUSING AFFORDABILITY THAT CAN BE MAINTAINED FOR A LONG-TERM PERIOD OF AFFORDABILITY AS NEGOTIATED BY THE DEPARTMENT AND THE LOCAL GOVERNMENT AND THAT ALLOWS THE LOCAL GOVERNMENT TO DETERMINE THE METHOD FOR ACHIEVING AFFORDABILITY; AND

(VII) SUPPORTS SUSTAINABLE DEVELOPMENT PATTERNS SUCH AS INFILL AND THE REDEVELOPMENT OF EXISTING BUILDINGS.

(c) NOTWITHSTANDING ANY OTHER PROVISION OF LAW, WITH RESPECT TO THE AWARDING OF GRANTS UNDER THE HOUSING DEVELOPMENT

INCENTIVES GRANT PROGRAM, THE DIVISION SHALL PRIORITIZE ITS FUNDING IN FAVOR OF THOSE LOCAL GOVERNMENTS THAT DEMONSTRATE THE SUFFICIENT USE OF LOCAL INCENTIVES FOR AFFORDABLE HOUSING DEVELOPMENT IN SUCH MANNER AS TO BE ABLE TO LEVERAGE FUNDING FOR THE MAXIMUM IMPACT ON THE NUMBER OF AFFORDABLE HOUSING UNITS BUILT OVER TIME AND THAT ARE AFFORDABLE AS NEGOTIATED BY THE DEPARTMENT AND LOCAL GOVERNMENTS.

(5) THERE IS HEREBY CREATED IN THE DEPARTMENT THE LOCAL GOVERNMENT PLANNING GRANT PROGRAM TO PROVIDE GRANTS TO LOCAL GOVERNMENTS THAT LACK ONE OR MORE OF THE POLICY AND REGULATORY TOOLS THAT PROVIDE INCENTIVES TO PROMOTE THE DEVELOPMENT OF AFFORDABLE HOUSING AS DESCRIBED IN SUBSECTION (3) OF THIS SECTION AND THAT COULD BENEFIT FROM ADDITIONAL FUNDING TO BE ABLE TO CREATE AND MAKE USE OF THESE POLICY AND REGULATORY TOOLS. MONEY UNDER THE PLANNING GRANT PROGRAM WILL BE AVAILABLE TO A LOCAL GOVERNMENT TO ENABLE THE GOVERNMENT TO RETAIN A CONSULTANT OR A RELATED PROFESSIONAL SERVICE TO ASSESS THE HOUSING NEEDS OF ITS COMMUNITY, INCLUDING CONSIDERATIONS OF EQUITY, OR TO MAKE CHANGES TO ITS POLICIES, PROGRAMS, DEVELOPMENT REVIEW PROCESSES, LAND USE CODES, AND RELATED RULES TO BECOME AN ELIGIBLE RECIPIENT OF A GRANT UNDER THE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM. THE PLANNING GRANT PROGRAM WILL BE ADMINISTERED BY THE DIVISION. AS PART OF ITS ADMINISTRATION OF THE PLANNING GRANT PROGRAM, THE DIVISION SHALL PROVIDE ASSISTANCE TO LOCAL GOVERNMENTS ON BEST LAND USE PRACTICES AND TOOLS AND SHALL UPDATE AND PUBLISH MODEL COUNTY AND MUNICIPAL LAND USE CODES FOR THE BENEFIT OF LOCAL GOVERNMENTS ACROSS THE STATE.

(6) (a) ON OR BEFORE SEPTEMBER 1, 2021, THE EXECUTIVE DIRECTOR OF THE DEPARTMENT OR THE EXECUTIVE DIRECTOR'S DESIGNEE SHALL ADOPT POLICIES, PROCEDURES, AND GUIDELINES FOR THE HOUSING INCENTIVES GRANT PROGRAM AND PLANNING GRANT PROGRAM THAT INCLUDE, WITHOUT LIMITATION:

(I) PROCEDURES AND TIMELINES BY WHICH AN ELIGIBLE RECIPIENT MAY APPLY FOR A GRANT;

(II) CRITERIA FOR DETERMINING THE AMOUNT OF GRANT AWARDS;

(III) PERFORMANCE CRITERIA FOR GRANT RECIPIENTS' PROJECTS; AND

(IV) REPORTING REQUIREMENTS FOR GRANT RECIPIENTS.

(b) NOTWITHSTANDING ANY OTHER PROVISION OF THIS SECTION, THE AMOUNT OF ANY GRANT AWARD UNDER EITHER THE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM OR THE PLANNING GRANT PROGRAM AND ANY RESTRICTIONS OR CONDITIONS PLACED UPON THE USE OF GRANT MONEY AWARDED IS WITHIN THE DISCRETION OF THE DIVISION IN ACCORDANCE WITH THE REQUIREMENTS OF THIS SECTION.

(c) TO THE EXTENT APPLICABLE, AND UNLESS OTHERWISE REQUIRED BY THIS SECTION, REQUIREMENTS GOVERNING THE PROCESS OF AWARDED A COLORADO HERITAGE PLANNING GRANT UNDER PART 32 OF THIS TITLE 24 GOVERN THE PROCESS FOR OBTAINING A GRANT FROM THE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM OR THE PLANNING GRANT PROGRAM UNDER THIS SECTION.

(7) ALL FUNDING OF ANY GRANTS AWARDED UNDER EITHER THE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM OR THE PLANNING GRANT PROGRAM MUST BE MADE ENTIRELY OUT OF THE MONEY TRANSFERRED FROM THE GENERAL FUND AND THE AFFORDABLE HOUSING AND HOME OWNERSHIP CASH FUND CREATED IN SECTION 24-75-229 (3)(a), THAT ORIGINATES FROM MONEY THE STATE RECEIVED FROM THE FEDERAL CORONAVIRUS STATE FISCAL RECOVERY FUND, TO THE COLORADO HERITAGE COMMUNITIES FUND CREATED IN SECTION 24-32-3207 (1) IN ACCORDANCE WITH SECTION 24-32-3207 (6). ALL COSTS INCURRED BY THE DIVISION IN ADMINISTERING EITHER THE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM OR THE PLANNING GRANT PROGRAM MUST BE PAID OUT OF THE MONEY TRANSFERRED UNDER SECTION 24-32-3207 (6). THE DIVISION MAY USE UP TO FOUR PERCENT OF ANY MONEY TRANSFERRED TO IT UNDER THIS SECTION TO COVER ITS ADMINISTRATIVE COSTS IN ADMINISTERING OR EVALUATING EITHER THE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM OR THE PLANNING GRANT PROGRAM. ALL MONEY TRANSFERRED INTO THE COLORADO HERITAGE COMMUNITIES FUND IN ACCORDANCE WITH SECTION 24-32-3207 (6) MUST BE EXPENDED BY JULY 1, 2024. ANY MONEY TRANSFERRED INTO THE FUND IN ACCORDANCE WITH THIS SUBSECTION (7) THAT IS NOT EXPENDED OR ENCUMBERED FROM ANY APPROPRIATION AT THE END OF ANY FISCAL YEAR IS AVAILABLE FOR EXPENDITURE BY JULY 1, 2024, WITHOUT FURTHER APPROPRIATION.

(8) (a) ON OR BEFORE NOVEMBER 1, 2022, AND ON OR BEFORE NOVEMBER 1, 2023, THE EXECUTIVE DIRECTOR OF THE DEPARTMENT OR THE EXECUTIVE DIRECTOR'S DESIGNEE SHALL PUBLISH A REPORT SUMMARIZING THE USE OF ALL MONEY THAT WAS AWARDED AS GRANTS FROM THE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM IN THE PRECEDING FISCAL YEAR. AT A MINIMUM, THE REPORT MUST SPECIFY THE NUMBER OF LOCAL GOVERNMENTS THAT APPLIED FOR A GRANT AWARD, INCLUDING THE NUMBER OF LOCAL GOVERNMENTS THAT WERE NOT AWARDED A GRANT; THE POLICY OR REGULATORY TOOLS ADOPTED BY THE LOCAL GOVERNMENTS THAT QUALIFIED FOR A GRANT AWARD; THE AMOUNT OF GRANT MONEY DISTRIBUTED TO EACH GRANT RECIPIENT; AND A DESCRIPTION OF EACH GRANT RECIPIENT'S USE OF THE GRANT MONEY. IN THE REPORT, THE DIVISION SHALL ALSO PROVIDE ITS RECOMMENDATIONS CONCERNING FUTURE ADMINISTRATION OF THE GRANT PROGRAM. THE REPORT MUST BE SHARED WITH THE GENERAL ASSEMBLY AND POSTED ON THE DEPARTMENT'S WEBSITE.

(b) ON OR BEFORE NOVEMBER 1, 2022, AND ON OR BEFORE NOVEMBER 1, 2023, THE EXECUTIVE DIRECTOR OF THE DEPARTMENT OR THE EXECUTIVE DIRECTOR'S DESIGNEE SHALL PUBLISH A REPORT SUMMARIZING THE USE OF ALL MONEY THAT WAS AWARDED AS GRANTS FROM THE PLANNING GRANT PROGRAM IN THE PRECEDING FISCAL YEAR. AT A MINIMUM, THE REPORT MUST SPECIFY THE AMOUNT OF GRANT MONEY DISTRIBUTED TO EACH GRANT RECIPIENT AND A DESCRIPTION OF EACH GRANT RECIPIENT'S USE OF THE GRANT MONEY. IN THE REPORT, THE DIVISION SHALL ALSO PROVIDE ITS RECOMMENDATIONS CONCERNING FUTURE ADMINISTRATION OF THE GRANT PROGRAM. THE REPORT MUST BE SHARED WITH THE GENERAL ASSEMBLY AND POSTED ON THE DEPARTMENT'S WEBSITE.

SECTION 4. In Colorado Revised Statutes, 24-32-705, **add** (7) as follows:

24-32-705. Functions of division. (7) THE DIVISION SHALL ADMINISTER THE AFFORDABLE HOUSING GUIDED TOOLKIT AND LOCAL OFFICIALS GUIDE PROGRAM IN ACCORDANCE WITH SECTION 24-32-721.5.

SECTION 5. In Colorado Revised Statutes, 24-32-721, **amend** (1); and **add** (6) as follows:

24-32-721. Colorado affordable housing construction grants and loans - housing development grant fund - creation - housing assistance

for persons with behavioral, mental health, or substance use disorders - cash fund - appropriation - report to general assembly - rules - definitions - repeal. (1) There is hereby created in the state treasury the housing development grant fund, which fund is administered by the division and is referred to in this section as the "fund". The fund consists of money credited to the fund in accordance with section 39-26-123 (3)(b); money transferred to the fund in accordance with section 24-22-118 (2); money appropriated to the fund by the general assembly; all money transferred to the fund from the marijuana tax cash fund created in section 39-28.8-501 (1) and any other cash fund maintained by the state; ALL MONEY TRANSFERRED TO THE FUND FROM THE GENERAL FUND PURSUANT TO SUBSECTION (6) OF THIS SECTION; all money collected by the division for purposes of this section from federal grants, from other contributions, gifts, grants, and donations received from any other organization, entity, or individual, public or private; and from any fees or interest earned on such money. The division is hereby authorized and directed to solicit, accept, expend, and disburse all money collected for the fund from the sources specified in this subsection (1) for the purpose of making grants, ~~or~~ loans, OR OTHER FORMS OF ASSISTANCE THAT MAY BE AWARDED UNDER SECTION 24-32-721.5 and for program administration as provided in this section. All such money must be transmitted to the state treasurer to be credited to the fund. The money in the fund is continuously appropriated to the division for the purposes of this section.

(6) ON THE EFFECTIVE DATE OF THIS SUBSECTION (6), THE STATE TREASURER SHALL TRANSFER ONE MILLION SIX HUNDRED THOUSAND DOLLARS FROM THE GENERAL FUND TO THE HOUSING DEVELOPMENT GRANT FUND CREATED IN SUBSECTION (1) OF THIS SECTION. THE DIVISION SHALL USE THE MONEY TRANSFERRED PURSUANT TO THIS SUBSECTION (6) FOR THE AFFORDABLE HOUSING GUIDED TOOLKIT AND LOCAL OFFICIALS GUIDE PROGRAM CREATED IN SECTION 24-32-721.5.

SECTION 6. In Colorado Revised Statutes, **add** 24-32-721.5 as follows:

24-32-721.5. Affordable housing guided toolkit and local officials guide program - creation. (1) (a) THERE IS HEREBY CREATED WITHIN THE DIVISION THE AFFORDABLE HOUSING GUIDED TOOLKIT AND LOCAL OFFICIALS GUIDE PROGRAM, REFERRED TO IN THIS SECTION AS THE "HOUSING TOOLKIT PROGRAM". THE PURPOSE OF THE HOUSING TOOLKIT PROGRAM IS TO AWARD

FUNDING TO QUALIFIED COUNTIES, MUNICIPALITIES, AND FEDERALLY RECOGNIZED TRIBES WITHIN THE STATE SELECTED IN A COMPETITIVE PROCESS WHO COMMIT TO THE ADOPTION OF BEST LAND USE PRACTICES WITH DEMONSTRATED SUCCESS IN THE DEVELOPMENT OF AFFORDABLE HOUSING. UNDER THE HOUSING TOOLKIT PROGRAM, TECHNICAL ASSISTANCE WILL BE PROVIDED BY CONSULTANTS AND RELATED PROFESSIONALS TO ENABLE LOCAL GOVERNMENTS TO ACHIEVE AN UNDERSTANDING OF THE HOUSING NEEDS OF THEIR COMMUNITIES, INCLUDING THE EQUITY IMPACTS OF THEIR LAND USE POLICIES AND REGULATIONS, TAKE STEPS TO ENGAGE THEIR ENTIRE COMMUNITIES IN THIS PROCESS, MAKE CHANGES TO THEIR LAND USE CODES AND RELATED PROCESSES THAT PROVIDE INCENTIVES AND REDUCE BARRIERS TO THE DEVELOPMENT OF AFFORDABLE HOUSING, OBTAIN AND SUPPORT VIABLE SITES IN THEIR COMMUNITIES FOR THE DEVELOPMENT OF AFFORDABLE HOUSING, AND ATTRACT DEVELOPERS COMMITTED TO MAKING SUCH INVESTMENTS IN THEIR COMMUNITIES. THE DIVISION SHALL ADMINISTER THE HOUSING TOOLKIT PROGRAM.

(b) ALL FUNDING OF ANY ASSISTANCE AWARDED UNDER THE HOUSING TOOLKIT PROGRAM MUST BE MADE ENTIRELY OUT OF THE MONEY TRANSFERRED FROM THE GENERAL FUND TO THE HOUSING DEVELOPMENT GRANT FUND CREATED IN SECTION 24-32-721 (1) IN ACCORDANCE WITH SECTION 24-32-721 (6). ALL COSTS INCURRED BY THE DIVISION IN ADMINISTERING THE HOUSING TOOLKIT PROGRAM MUST BE PAID OUT OF THE MONEY TRANSFERRED IN ACCORDANCE WITH SECTION 24-32-721 (6). THE DIVISION MAY USE UP TO EIGHT PERCENT OF ANY MONEY APPROPRIATED TO IT UNDER THIS SECTION TO COVER ITS ADMINISTRATIVE COSTS IN ADMINISTERING THE HOUSING TOOLKIT PROGRAM. ALL MONEY TRANSFERRED TO THE HOUSING DEVELOPMENT GRANT FUND IN ACCORDANCE WITH SECTION 24-32-721 (6) MUST BE EXPENDED OVER THE SUBSEQUENT THREE STATE FISCAL YEARS.

(2) (a) IN EVALUATING APPLICATIONS FOR TECHNICAL ASSISTANCE UNDER THE HOUSING TOOLKIT PROGRAM, THE DIVISION SHALL PRIORITIZE PROJECTS BASED UPON WHETHER THE APPLICATION WILL, IN THE DISCRETION OF THE DIVISION, CREATE THE MAXIMUM IMPACT ON THE DEVELOPMENT OF AFFORDABLE HOUSING IN THE AREAS OF GREATEST NEED ACROSS THE STATE AND WILL SATISFY ONE OR MORE OF THE FACTORS SPECIFIED IN SUBSECTION (1) OF THIS SECTION. THE DIVISION SHALL CONSULT WITH THE DIVISION OF LOCAL GOVERNMENT IN CONNECTION WITH THE CREATION AND ADMINISTRATION OF THE HOUSING TOOLKIT PROGRAM.

(b) ON OR BEFORE SEPTEMBER 1, 2021, THE EXECUTIVE DIRECTOR OF THE DEPARTMENT OF LOCAL AFFAIRS OR THE EXECUTIVE DIRECTOR'S DESIGNEE SHALL ADOPT POLICIES AND PROCEDURES FOR THE HOUSING TOOLKIT PROGRAM THAT INCLUDE, WITHOUT LIMITATION:

(I) PROCEDURES AND TIME LINES BY WHICH AN ELIGIBLE RECIPIENT MAY APPLY FOR ASSISTANCE UNDER THE HOUSING TOOLKIT PROGRAM;

(II) CRITERIA FOR DETERMINING THE AMOUNT OR NATURE OF THE ASSISTANCE AWARDED;

(III) PERFORMANCE CRITERIA FOR GRANT RECIPIENTS' PROJECTS; AND

(IV) REPORTING REQUIREMENTS FOR GRANT RECIPIENTS.

(c) ON OR BEFORE NOVEMBER 1, 2022, AND ON OR BEFORE NOVEMBER 1, 2023, THE EXECUTIVE DIRECTOR OF THE DEPARTMENT OR THE EXECUTIVE DIRECTOR'S DESIGNEE SHALL PUBLISH A REPORT SUMMARIZING THE USE OF ALL ASSISTANCE THAT WAS AWARDED FROM THE HOUSING TOOLKIT PROGRAM IN THE PRECEDING FISCAL YEAR. IN THE REPORT, THE DIVISION SHALL ALSO PROVIDE ITS RECOMMENDATIONS CONCERNING FUTURE ADMINISTRATION OF THE HOUSING TOOLKIT PROGRAM. THE REPORT MUST BE SHARED WITH THE GENERAL ASSEMBLY AND POSTED ON THE DEPARTMENT'S WEBSITE.

SECTION 7. In Colorado Revised Statutes, 24-32-3202, **amend** (7); and **repeal** (6) as follows:

24-32-3202. Definitions. As used in this part 32, unless the context otherwise requires:

(6) ~~"Growth" means changes in population that impact land use, infrastructure development, and the surrounding environment.~~

(7) "Local government" means any county, city and county, city, town, or special district created pursuant to article 1 of title 32. ~~C.R.S. except that, for purposes of this part 32 in connection with section 24-32-3203 (3)(c)(I), "local government" shall be deemed to include an irrigation district, ditch company, or conservancy district.~~

SECTION 8. In Colorado Revised Statutes, 24-32-3203, **amend** (3)(c) and (3)(d); and **repeal** (3)(a) as follows:

24-32-3203. Office of smart growth - creation - powers and duties of executive director. (3) The executive director shall have the following powers and duties in administering this part 32:

(a) ~~To designate areas within Colorado as Colorado heritage communities. Areas designated as Colorado heritage communities shall be eligible for a Colorado heritage planning grant by the office out of moneys in the fund created by section 24-32-3207 in accordance with the provisions of this part 32.~~

(c) To review and approve applications for Colorado heritage planning grants awarded by the office out of ~~moneys~~ MONEY in the fund in accordance with the requirements of this part 32, and to determine the amount of money to be awarded under each such grant. An application for such a grant shall ~~MUST~~:

(I) ~~Be submitted jointly by the governing bodies of at least two local governments, except that applications regarding water banking pursuant to subparagraph (II) of this paragraph (c) may also be submitted singly or in combination by the governing body of a local government or by an irrigation district, ditch company, or conservancy district, and~~

(II) Address critical planning issues, including, without limitation, land use and development patterns, AFFORDABLE HOUSING, transportation planning, mitigation of environmental hazards, water banking pursuant to article 80.5 of title 37, ~~C.R.S.~~, and energy use.

(d) To review and approve applications for grants awarded by the office out of ~~moneys~~ MONEY in the fund to assist a local government, as applicable, in developing a master plan in conformity with section 30-28-106 or 31-23-206; ~~C.R.S.~~, and to ~~determine the amount of money to be awarded under each such grant pursuant to section 24-32-3207 (2);~~

SECTION 9. In Colorado Revised Statutes, 24-32-3207, **amend** (1); **repeal** (2); and **add** (6) as follows:

24-32-3207. Colorado heritage communities fund - creation -

source of funds. (1) There is hereby created in the state treasury the Colorado heritage communities fund, which fund ~~shall be~~ IS administered by the director and which ~~shall consist~~ CONSISTS of all ~~moneys~~ MONEY appropriated to ~~said~~ THE fund by the general assembly, MONEY TRANSFERRED FROM THE GENERAL FUND AND THE AFFORDABLE HOUSING AND HOME OWNERSHIP CASH FUND CREATED IN SECTION 24-75-229 (3)(a), THAT ORIGINATES FROM MONEY THE STATE RECEIVED FROM THE FEDERAL CORONAVIRUS STATE FISCAL RECOVERY FUND, TO THE FUND PURSUANT TO SUBSECTION (6) OF THIS SECTION, and all other ~~moneys~~ MONEY collected by the office for the fund from federal grants or other contributions, grants, gifts, bequests, or donations received from other agencies of state government, individuals, private organizations, or foundations. Such ~~moneys~~ MONEY shall be transmitted to the state treasurer to be credited to the fund.

(2) ~~Not more than an amount equal to thirty percent of any moneys in the fund as of the beginning of any given fiscal year shall be made available before the end of that same fiscal year to local governments in grant moneys for the development of master plans pursuant to section 24-32-3203 (3)(d).~~

(6) (a) ON THE EFFECTIVE DATE OF THIS SUBSECTION (6), OR AS SOON AS PRACTICABLE THEREAFTER, THE STATE TREASURER SHALL TRANSFER:

(I) THIRTY MILLION DOLLARS FROM THE AFFORDABLE HOUSING AND HOME OWNERSHIP CASH FUND CREATED IN SECTION 24-75-229 (3)(a), THAT ORIGINATES FROM MONEY THE STATE RECEIVED FROM THE FEDERAL CORONAVIRUS STATE FISCAL RECOVERY FUND, TO THE COLORADO HERITAGE COMMUNITIES FUND CREATED IN SUBSECTION (1) OF THIS SECTION; AND

(II) NINE MILLION THREE HUNDRED THOUSAND DOLLARS FROM THE GENERAL FUND TO THE COLORADO HERITAGE COMMUNITIES FUND CREATED IN SUBSECTION (1) OF THIS SECTION.

(b) THE DIVISION OF LOCAL GOVERNMENT IN THE DEPARTMENT SHALL USE THE MONEY TRANSFERRED PURSUANT TO SUBSECTION (6)(a) OF THIS SECTION FOR THE CREATION, IMPLEMENTATION, AND ADMINISTRATION OF THE LOCAL GOVERNMENT AFFORDABLE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM CREATED IN SECTION 24-32-130 (2) IN ACCORDANCE WITH THE REQUIREMENTS OF SECTION 24-32-130.

(c) ON THE EFFECTIVE DATE OF THIS SUBSECTION (6), OR AS SOON AS PRACTICABLE THEREAFTER, THE STATE TREASURER SHALL TRANSFER:

(I) FIVE MILLION DOLLARS FROM THE AFFORDABLE HOUSING AND HOME OWNERSHIP CASH FUND CREATED IN SECTION 24-75-229 (3)(a), THAT ORIGINATES FROM MONEY THE STATE RECEIVED FROM THE FEDERAL CORONAVIRUS STATE FISCAL RECOVERY FUND, TO THE COLORADO HERITAGE COMMUNITIES FUND CREATED IN SUBSECTION (1) OF THIS SECTION; AND

(II) TWO MILLION ONE HUNDRED THOUSAND DOLLARS FROM THE GENERAL FUND TO THE COLORADO HERITAGE COMMUNITIES FUND CREATED IN SUBSECTION (1) OF THIS SECTION.

(d) THE DIVISION OF LOCAL GOVERNMENT IN THE DEPARTMENT SHALL USE THE MONEY TRANSFERRED PURSUANT TO SUBSECTION (6)(c) OF THIS SECTION FOR THE CREATION, IMPLEMENTATION, AND ADMINISTRATION OF THE LOCAL GOVERNMENT PLANNING GRANT PROGRAM CREATED IN SECTION 24-32-130 (5) IN ACCORDANCE WITH THE REQUIREMENTS OF SECTION 24-32-130. WITH RESPECT TO ANY MONEY TRANSFERRED INTO THE COLORADO HERITAGE COMMUNITIES FUND PURSUANT TO SUBSECTION (6)(c) OF THIS SECTION, THE DIVISION MAY USE ANY MONEY THAT IS UNEXPENDED OR UNENCUMBERED AS OF JUNE 30, 2024 FOR PURPOSES OF THE LOCAL GOVERNMENT AFFORDABLE HOUSING DEVELOPMENT INCENTIVES GRANT PROGRAM CREATED IN SECTION 24-32-130 (2) AS NEEDED IN ACCORDANCE WITH SECTION 24-32-130.

SECTION 10. In Colorado Revised Statutes, 24-32-3208, **add** (3) as follows:

24-32-3208. Additional sources of funding. (3) AS MONEY BECOMES AVAILABLE, THE OFFICE OF SMART GROWTH CREATED IN SECTION 24-32-3203 (1) MAY PROVIDE GRANTS OR OTHER FORMS OF ASSISTANCE TO COUNTIES AND MUNICIPALITIES FOR PURPOSES CONSISTENT WITH SECTION 24-32-3203 (3)(c)(II), INCLUDING, WITHOUT LIMITATION, THE HIRING OF CONSULTANTS AND RELATED FORMS OF PROFESSIONAL EXPERTISE; UPDATING PLANS, POLICIES, CODES, AND RELATED LAND DEVELOPMENT REVIEW PROCESSES; AND OFFERING GRANTS, LOANS, OR OTHER FORMS OF ASSISTANCE AS INCENTIVES FOR THE DEVELOPMENT OF AFFORDABLE HOUSING, WHICH FORMS OF ASSISTANCE MAY INCLUDE THE ACQUISITION OF PROPERTY, THE PROVISION OF INFRASTRUCTURE, OR THE DEVELOPMENT OF

COMMUNITY AMENITIES. THE OFFICE SHALL CREATE GUIDELINES TO SPECIFY THE ACTIVITIES ON THE PART OF LOCAL GOVERNMENTS THAT WILL QUALIFY FOR GRANT FUNDING OR OTHER FORMS OF ASSISTANCE UNDER THIS SUBSECTION (3). THE OFFICE MAY ALSO USE AVAILABLE MONEY TO IMPLEMENT OR FACILITATE GRANT AND OTHER INCENTIVE PROGRAMS BY HIRING STAFF, CREATING TECHNICAL RESOURCES FOR LOCAL GOVERNMENTS, HIRING CONSULTANTS AND RELATED FORMS OF PROFESSIONAL EXPERTISE, AND OTHERWISE ADMINISTERING THE COLORADO HERITAGE GRANT PROGRAM IN ACCORDANCE WITH THIS PART 32. THE OFFICE MAY USE A PORTION OF ANY SUCH MONEY FOR HIRING AND MAINTAINING STAFF, DEFRAYING OPERATIONAL EXPENSES, AND ADMINISTRATION ASSOCIATED WITH THE PROVISION OF GRANTS AND OTHER FORMS OF INCENTIVES UNDER THIS SUBSECTION (3).

SECTION 11. In Colorado Revised Statutes, **repeal** 24-32-3206.

SECTION 12. Appropriation. (1) For the 2021-22 state fiscal year, \$39,300,000 is appropriated to the department of local affairs for use by the division of local government. This appropriation is from the Colorado heritage communities fund created in section 24-32-3207 (1), C.R.S., and is based on an assumption that the division will require an additional 0.9 FTE. To implement this act, the division shall use this appropriation for the affordable housing development incentives grant program created in section 24-32-130 (2), C.R.S.

(2) For the 2021-22 state fiscal year, \$7,100,000 is appropriated to the department of local affairs for use by the division of local government. This appropriation is from the Colorado heritage communities fund created in section 24-32-3207 (1), C.R.S., and is based on an assumption that the division will require an additional 1.7 FTE. To implement this act, the division shall use this appropriation for the local government planning grant program created in section 24-32-130 (5), C.R.S.

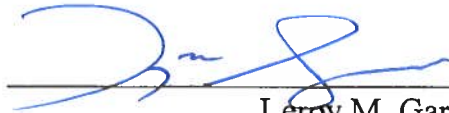
SECTION 13. Effective date. This act takes effect on passage; except that section 24-32-3207 (6)(a)(I) and (6)(c)(I) in section 9 of this act requiring transfers from the affordable housing and home ownership cash fund created in section 24-75-229 (3)(a) take effect only if House Bill 21-1329 becomes law, and, in which case, section 24-32-3207 (6) (a)(I) and (6)(c)(I) take effect either upon the effective date of this act or one day after the effective date of House Bill 21-1329, whichever is later.

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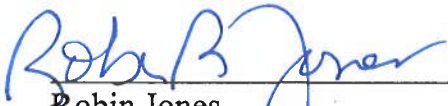
SECTION 14. Safety clause. The general assembly hereby finds, determines, and declares that this act is necessary for the immediate preservation of the public peace, health, or safety.



Alec Garnett
SPEAKER OF THE HOUSE
OF REPRESENTATIVES



Leroy M. Garcia
PRESIDENT OF
THE SENATE



Robin Jones
CHIEF CLERK OF THE HOUSE
OF REPRESENTATIVES

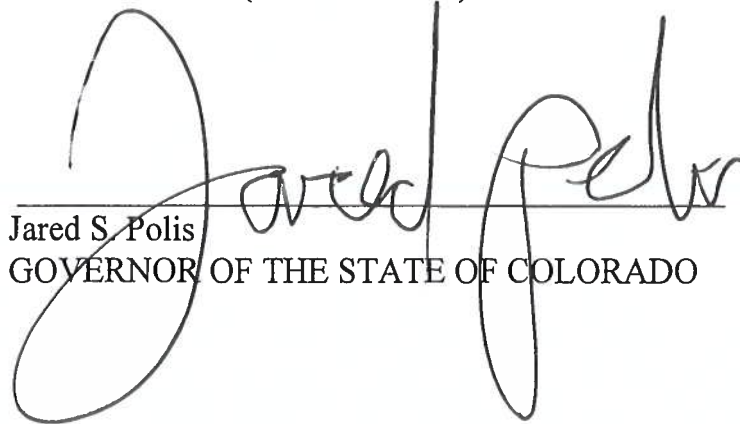


Cindi L. Markwell
SECRETARY OF
THE SENATE

APPROVED

June 27, 2021 at 1:15pm

(Date and Time)



Jared S. Polis
GOVERNOR OF THE STATE OF COLORADO

HB21-1271 DOLA Innovative Housing Strategies: Planning Grant Program Guidelines



COLORADO
Department of Local Affairs
Division of Local Government

The Colorado Department of Local Affairs (DOLA), with funding from [HB21-1271](#), offers state assistance to local governments to promote the development of innovative affordable housing strategies in a manner that is compatible with best local land use practices. HB21-1271 creates three new programs:

- Affordable Housing Development Incentives Grant Program (“Incentives Grant Program”)
- Local Government Planning Grant Program (“Planning Grant Program”)
- Affordable Housing Guided Toolkit and Local Officials Guide Program (“Toolkit Program”)

The Community Development Office (CDO) within DOLA’s Division of Local Government will manage the Incentives Grant Program and the Planning Grant Program. This document covers program guidelines for the Planning Grant Program.

Planning Grant Program

The Planning Grant Program provides grants to local governments (municipalities, counties, city/counties) to help them better understand their housing needs and adopt policy and regulatory strategies in order to promote the development of affordable housing and qualify for the Incentives Grant Program. Communities not intending to apply to the Incentives Grant Program may still apply to the Planning Grant Program.

Funding

- Approximately \$6,816,000 in funding is available for awards.
- Individual Planning Grant Program awards are expected to be approximately \$50,000-\$200,000.
- A minimum of 25% local match of the total project cost is required. An applicant experiencing financial hardship may request a reduced level of matching funds and must consult with their [DOLA Regional Manager](#) before submitting their application about a reduced match.
- Awards cannot be used to cover administrative expenses (e.g., existing staff, operating costs).
- All funds must be spent before June 30, 2024.

Eligibility

- Eligible entities include municipalities, counties, and city/counties. Awards cannot be made directly to housing authorities (but municipalities or counties can partner with housing authorities).
- The intent of the program is to fund municipal or county planning work that supports a qualifying strategy listed in the [menu of strategies](#) or an innovative option not currently on the list.
- Housing needs assessments or similar studies are encouraged where needed as an initial step to complete a qualifying planning project and may be bundled into the Planning Grant Program application.
- Applicants may request funding for more than one planning project as needed to adopt the qualifying number of strategies to compete for the Incentives Grant Program (i.e., multiple code updates may be bundled in the same application).
- “Affordable housing” is defined in the statute as up to 80% AMI for rental housing and up to

HB21-1271 DOLA Innovative Housing Strategies: Planning Grant Program Guidelines



COLORADO
Department of Local Affairs
Division of Local Government

140% AMI for affordable homeownership.

Scoring Criteria

- **Readiness:** The applicant clearly shows they are ready to begin work and has a reasonable timeline for completion. The applicant has indicated if they plan to apply for the Incentives Grant Program (though this is not required).
- **Capacity:** The applicant has organizational experience with and capacity to manage grants and to manage the overall project. The applicant has considered utilization and enforcement of new or updated planning tools and regulations as part of their strategy evaluation.
- **Impact on Housing:** The project will include developing and adopting a strategy for the applicant to qualify for the Incentives Grant Program, per the [menu of strategies](#). The applicant will be scored on the general estimated impact the tool(s) will have toward meeting the documented affordable housing need in that community, with consideration of long term affordability.
- **Political Support:** The applicant must show broad political and stakeholder support, via adopted plans, policies, and/or letters of support, to adopt the proposed strategy(ies) to support the development of affordable housing. If building support is part of the project, the applicant must demonstrate there is a thoughtful plan in place to build stakeholder support through an inclusive and equitable process. Inclusive community engagement is a critical component of every planning effort; applications will be evaluated on the extent and efficacy of their community and stakeholder engagement plan. The most competitive applicants will demonstrate how this project is part of a larger strategy to promote the development of affordable housing in the community.
- **Equity, Diversity, and Inclusion:** The applicant must show they have developed an inclusive stakeholder engagement strategy. Any process to conduct a housing needs assessment or adopt a new strategy should ensure the project will promote equity in affordable housing. Applicants should assess impacts of the work on marginalized and vulnerable populations throughout the process and on an ongoing basis. Competitive applicants will engage a wide array of stakeholders in actual design of housing solutions.
- **Local Match:** A minimum 25% local match of the total project cost is required. An applicant experiencing financial hardship may request a reduced level of matching funds and must consult with their [DOLA Regional Manager](#) before submitting their application.
- **Extra Points:** Extra points may be earned if an applicant can show the planning project:
 - considers community benefits such as early childhood education centers, age-friendly planning, energy efficiency, broadband capacity, public health outcomes, economic diversification, transit oriented development, etc.
 - develops a creative or innovative approach to promoting the development of affordable housing.
- DOLA will also consider geographic diversity, and to a lesser degree, financial need in making final award determinations.

Application and Award Process Timeline

- Applicants are strongly encouraged to consult with their [DOLA Regional Manager](#) and to get input from [CDO staff](#) before submitting.

HB21-1271 DOLA Innovative Housing Strategies: Planning Grant Program Guidelines



COLORADO
Department of Local Affairs
Division of Local Government

- Submit applications through the Division of Local Government [Online Grants Portal](#) per the Notice of Funding Available (NOFA). Visit the [CDO website](#) for more information.
- **The deadline for the first review of applications is September 20, 2021.** Applications will then be reviewed and awarded on a rolling basis monthly until funds are depleted.
- The DOLA Executive Director will make final award decisions.
- Applications will be reviewed and awarded within 2 months. Staff will work to finalize grant agreements or contracts within 2 months.
- No work may begin on the project until the grantee receives a signed contract. Local governments must follow their own procurement rules.
- Grantees are encouraged to complete their qualifying planning work as quickly as possible so they may compete for the Incentives Grant Program, which will likely open in the fall of 2022.
- **Note:** If the grantee does not complete a good-faith effort to adopt the planning strategy(ies) outlined in the application, DOLA may request the awarded funds be returned to DOLA.

Any questions or concerns may be directed to Christy.Wiseman@state.co.us or Andy.Hill@state.co.us.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 7. g.

MEMO TO: Honorable Mayor and City Council

FROM: Rachel Marchbanks, Director of Community/Economic Development

SUBJECT: Intergovernmental Agreement with Montezuma County to act as grant pass-through for DOLA IHOP Grant.

BACKGROUND

Please see attached memorandum

RECOMMENDATION

Council will consider approving the Intergovernmental Agreement with Montezuma County to act as a grant pass-through for the DOLA IHOP Grant.

Attachments

Memo
IGA with County



City of Cortez
123 Roger Smith Ave.
Cortez, Co. 81321

Memorandum

To: CITY COUNCIL

From: Rachael Marchbanks, Community and Economic Development Director

Date: September 13, 2022

RE: Approval to enter into agreement with Montezuma County as grant pass-through

BACKGROUND

The City of Cortez is interested in applying for funding assistance from the Colorado Department of Local Affairs (DOLA) Innovative Housing Strategy Grant (IHOP.) The County has agreed to act as a pass-through for this grant.

ISSUES

As outlined in the IGA, the city proposes to:

1. Act as the Grantee for Grant, carry out all of the work and requirements of the Grantee as specified in any agreements the County or the City may enter into with DOLA as part of the award.
2. Compensate the county for its services in the amount of 2% of the grant funds received. The 2% administrative fee will come from the grants budget.

RECOMMENDATION

The Community and Economic Development Department recommends that council approve the attached IGA and authorize the mayor to sign it.

INTERGOVERNMENTAL AGREEMENT REGARDING HB21-1271 DOLA INNOVATIVE HOUSING STRATEGIES PLANNING GRANT

THIS INTERGOVERNMENTAL AGREEMENT REGARDING HB21-1271 DOLA INNOVATIVE HOUSING STRATEGIES PLANNING GRANT (this "IGA") is entered into effective the _____ day of August, 2022 ("Effective Date"), by and between the City of Cortez, a Colorado municipal corporation ("City"), and Montezuma County, Colorado, a political subdivision of the State of Colorado ("County"). City and County may be individually referred to herein as "Party" and collectively referred to herein as the "Parties."

RECITALS

WHEREAS, Colorado HB21-1271 ("HB21-1271") amended the Colorado Revised Statutes to establish a program utilizing COVID-19 public health emergency assistance funds that the State received from the federal American Rescue Plan Act of 2021 (the "COVID Funds"); and

WHEREAS, HB21-1271 authorizes the State, through the Department of Local Affairs ("DOLA"), to use the COVID Funds to provide financial assistance to local governments to promote the development of innovative affordable housing strategies in a manner that is compatible with best local land use practices ("IHOP"); and

WHEREAS, the County is applying, on behalf of the City, a pass-through recipient, to DOLA for a IHOP Grant (the "Grant"); and

WHEREAS, the City desires to become a pass-through recipient of the COVID Funds awarded through the Grant (the "Grant Funds") and use the Grant Funds to revise the City of Cortez Land Use Code (the "Project") in accordance with HB21-1271; and

WHEREAS, pursuant to this IGA, the Parties desire to set forth the terms and conditions of each Party in connection with the receipt and administration of the Grant.

NOW, THEREFORE, in consideration of the mutual promises set forth below, and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the City and the County agree as follows:

1. **City to act as Grantee:** The City, as the pass-through recipient, shall act as the Grantee for Grant, and shall, in a satisfactory and proper manner, carry out all of the work and requirements of the Grantee as specified in any agreements the County or the City may enter into with DOLA as part of the award of the Grant (collectively the "Grant Agreement"). The City shall be responsible to pay the local match required of an applicant for the Grant.
2. **Term:** This term of this IGA shall commence on the Effective Date and end upon the termination of the Grant Agreement, unless otherwise terminated, modified or extended pursuant to the Grant Agreement.

3. **Compensation to County:** The County shall be entitled to be paid by the City, from City funds and not Grant Funds, as compensation for its services as applicant of the Grant, a fee in an amount equal to two percent (2%) of the Grant Funds received. The Parties acknowledge that pursuant to HB21-1271, the Grant Funds must be expended by July 1, 2024, and this IGA anticipates that the Grant Funds will be received, and the City's administration of the Grant may necessarily occur in budget years 2022, 2023 and 2024, thereby creating a multi-year financial obligation for the City to pay the County's fee. The City's obligation to pay the County's fee is subject to an annual appropriation of funds necessary to pay the fee, and without an appropriation, the City may terminate this IGA.

4. **Payment to Vendors:** As part of its Grant administration obligations, the City shall make timely payments to any vendors hired to assist the City in completing the Project, upon submittal of pay requests to the County and receipt of those payments. The pay requests may not exceed the amount of Grant Funds awarded by DOLA and received by the County. The City shall be responsible for reviewing all items submitted to the County for payment for accuracy and eligibility for reimbursement under the Grant Agreement. The City shall require that all pay requests received from vendors include all appropriate supporting documents, invoices and approvals.

5. **Grant Reimbursement:** The City shall prepare requests for reimbursement from DOLA of costs incurred for the Project in accordance with the terms and conditions of the DOLA Agreement, including ensuring that each request relates to a qualifying strategy.

6. **Budget:** All expenditures by the City of Grant Funds shall be in accordance with the approved budget set forth in the Grant Agreement.

7. **Personnel:** The City represents that it has or will retain all personnel required to perform and complete the Project. The City and any of its employees, agents or subcontractors shall be independent contractors and not be deemed employees, agents or representatives of the County.

8. **Audit:** The City shall have at a minimum, the identical audit obligations and responsibilities as the County, as specified in the Grant Agreement. In addition to the County's fee described in Section 3 of this IGA, the City shall reimburse the County for any and all audit fees and charges incurred by the County that arise directly from the audit obligations set forth in the Grant Agreement. The City shall designate a specific person to be the primary person responsible for handling all paperwork and documentation related to the Grant Agreement. The City shall make its documentation related to the Grant Agreement available to the County and its independent auditors at reasonable times during business hours for inspection, from time to time, throughout the Term of this IGA, and for five (5) years after the end of the Term.

9. **Modification and Amendment:**

A. **Modification by operation of law:** This IGA is subject to such modification as may be required by changes in applicable Federal and State laws or regulations, and any such modification shall be incorporated into this IGA as if fully set forth herein.

- B. Programmatic or budgetary modifications: The City shall follow the procedures for modification as may be set forth in the Grant Agreement if modifications to the Project or Project Budget are desired. Any such modifications shall require approval of DOLA the County, through a modification of the Grant Agreement.
- C. Other modifications: If either Party desires to modify this IGA in a manner other than as specified in Subparagraphs 9(A) or 9(B) above, written notice to the other Party shall be given, and no such modification shall be effective unless and until a written modification to this IGA is properly approved by the Parties.

10. **Termination:**

- A. Termination due to loss of funding: The Parties expressly recognize that the City is to be reimbursed with the Grant Funds paid by DOLA to the County pursuant to the Grant Agreement. The City understands and agrees that all of its rights, demands, and claims to the compensation arising under this IGA are contingent upon receipt of the Grant Funds from DOLA to the County. In the event that the Grant Funds, or any portion thereof, are not received by the County, the County may immediately terminate or amend this IGA and all of the County's obligations to pay the City shall be suspended upon such termination, or modified as amended.
- B. Termination for Cause: If either Party defaults under any of its obligations set forth in this IGA or the Grant Agreement, the non-defaulting Party may, in its discretion, terminate this IGA for Cause by providing the other Party ten (10) days (the "Notice Period") prior written notice of termination, specifying the default and the effective date of the termination, and the defaulting Party shall have the right to cure the default within the Notice Period. Upon the expiration of the Notice Period, if the default has not been cured to the satisfaction of the non-defaulting Party, this IGA shall terminate.

11. **Compliance with applicable laws, regulations and rules:** The City, and any of its agents and subcontractors, shall comply with all requirements of the Grant Agreement, and all applicable Federal, State and Local laws, orders, regulations and guidelines, in performing their respective obligations to complete the Project.

12. **Indemnification:** To the extent allowed by law, the City shall indemnify, defend and hold harmless the County and its elected officials and employees (the "Indemnitees") from and against any and all claims, lawsuits, damages or liabilities, including reasonable attorney's fees and court costs, which may be or are asserted or awarded against any of the Indemnitees based upon, or in any way arising out of, or related to the Project, the Grant or the Grant Funds, unless any such claims, lawsuits, damages or liabilities result from or are related to the County's failure to comply with this IGA, the Grant Agreement, or any Federal, State or Local law, order, regulation or guideline.

13. **Assignment:** This IGA, and the rights and responsibilities of the Parties hereunder, may not be assigned without the prior written agreement of both Parties.

14. **Binding Agreement:** This IGA shall inure to the benefit of and be binding upon the Parties and their respective successors and assigns.

IN WITNESS WHEREOF, the Parties have executed this IGA as of the Effective Date.

CITY OF CORTEZ

MONTEZUMA COUNTY

By: _____
Rachel B. Medina, Mayor

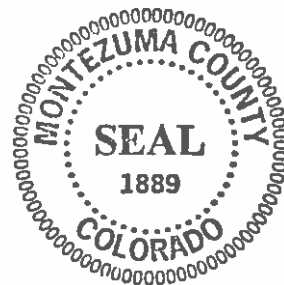
By: Jim Candelaria
Jim Candelaria, Chairman

ATTEST

ATTEST

By: _____
Linda Smith, City Clerk

By: Kim Percell
Kim Percell, County Clerk





CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 13, 2022

Agenda Item: 7. h.

MEMO TO: Honorable Mayor and City Council

FROM: Rachel Marchbanks, Director of Community/Economic Development

SUBJECT: Resolution No. 25, Series 2022

BACKGROUND

Please see attached P&Z Staff Report

RECOMMENDATION

Council will consider approving Resolution No. 25, Series 2022, requesting a .6 foot encroachment permit for the property at 102 E. North Street.

Attachments

P&Z Staff Report

Resolution No. 25, Series 20222



*City of Cortez Planning
and Building
123 Roger Smith Avenue
Cortez, CO 81321*

Item No:
Meeting Date: September 13,
2022 Project No. F22-000500

TITLE: Public Hearing on an Application for an Encroachment Permit for 102 E. North St, Patricia Berens

SUBMITTING DEPARTMENT: Planning and Zoning

ATTACHMENTS: Cortez Planning and Zoning Resolution No. 10, Series 2022

Project Narrative: Plat
Title Report

Nancy Dosdall, Contract City Planner

Public Hearing on an Application for an encroachment permit of .6' into Beech St ROW Patricia L. Berens

BACKGROUND

102 E. North St. is an existing property recently purchased by Patricia L. Berens. The property is zoned NB and has been used variously as a residence and commercial office. Ms. Berens wishes to use it as a residence. County records indicate that it was constructed in 1943. A recent survey showed an encroachment into the Beech St. ROW of .6' or 7.2 inches (see attached survey).

REQUEST

Section 6.26 Encroachment Permits, of the land use code allows for the granting of an encroachment permit when it is identified as an inadvertent encroachment by an existing building that was constructed prior to city regulations for setback requirements or inspections. The structure was constructed in 1943, according to County records, although the area of encroachment appears to be an add-on, it does not appear to be recent. A 7' side yard setback is required in the NB zone, the structure will continue to be legally non-conforming, no variance is required for existing development.

Area of encroachment



DISCUSSION

The following criteria apply for Encroachment Permits:

1. The proposed encroachment is compatible with adjacent existing uses and construction in the zoning district. Compatibility shall be expressed in terms of appearance, architectural scale and features, site design and scope, as well as the control of adverse impacts including noise, vibration, smoke, fumes, gas, dust, odor, lighting, glare, traffic circulation, parking, or other undesirable or hazardous conditions.
2. The proposed encroachment has incorporated design features sufficient to protect adjacent uses including but not limited to: service areas, pedestrian and vehicular circulation, safety provisions, access ways to and from the site.
3. Proposed structures must demonstrate that they are necessary and desirable. Undesirable impacts created by these structures shall be controlled or eliminated.
4. Provisions for proper maintenance of the structure, parking and loading areas, drives, lighting, and signs, shall be provided.
5. The proposed encroachment shall not prove to be a restriction on safety, city or other business, or impact adjacent businesses and properties. Potential safety hazards, adequate protection of pedestrian traffic and benefits to the downtown area must be assessed during the review process.
6. The council must determine whether this proposed awning is in keeping with city policy that has been applied to other encroachment permits for similar applications.
7. The encroachment into the right-of-way does not interfere with any city function, or with neighboring residents. There will be sufficient head-room above the sidewalk area as indicated on the submitted drawing and the encroachment is minimal and will not impose a lighting problem for the walking surface.

The encroachment is existing, integral to the structure and has been in place for many years without issue or safety hazard. The structure does not interfere with the existing sidewalk.

PLANNING COMMISSION RECOMMENDATION:

Planning and Zoning Commission recommends that Council approve the encroachment permit for 102 E. North St to encroach .6' into the Beech St. ROW, as submitted by Patricia L Berens through P&Z Resolutions No. 10, Series 2022.

Encroachment Permit Application Checklist

August 8, 2022
Date

APPLICANT: Patricia L. Berens
ADDRESS: 102 E. North St., Cortez, Colorado 81321
PHONE/FAX: 719-542-1439
FOR: 102 E. North St., Cortez, CO

Submittal Requirements:

- _____ Application
- _____ Letter of petition requesting encroachment permit
- _____ Title certificate from licensed title company or attorney listing:
 - The name of the property owner(s)
 - All liens
 - All easements and judgments of record affecting the subject property

The Petition Shall Show or be Accompanied By:

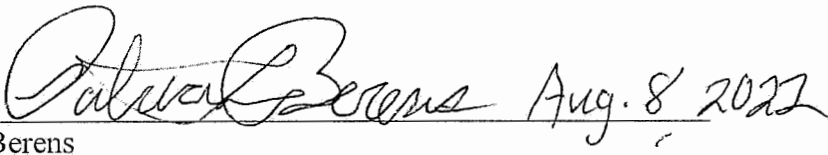
- _____ Street address and legal description of the property
- _____ Any and all plans, information, operating data and expert evaluation necessary to clearly explain the location, function & characteristics of any building or proposed use
- _____ Filing fee (\$100) to cover the costs of review in accordance with the current adopted fee schedule
- _____ Site plan showing encroachment structure, existing sidewalks, buildings, etc.
- _____ Narrative describing and demonstrating the need for the encroachment. The Planning and Zoning Commission and City Council will review the encroachment using the criteria listed in Chapter 6.26(f) (attached). The narrative should discuss items 1-7 in the review criteria.

Letter of Petition Requesting Encroachment Permit

I am requesting an Encroachment Permit for my home at
102 E. North Street, Cortez, Colorado 81321

Lots 15-18, Block 18
Cortez Original Townsite
County of Montezuma
State of Colorado

Thank you

 Aug. 8 2022
Patricia L. Berens

Narrative describing and demonstrating the need for encroachment permit:

The problem identified in the ILC (Improvement Location Certificate) for 102 E. North Street, dated March 31, 2022 by William Brian McLaughlin is the following:

Wall appears to be encroached into Beech Street R.O.W. 0.6' +/-

The wall referred to appears to have converted a garage, connected to the house and extending out from the house, into an enclosed room. This appears to be a conversion made a long time ago. The wall is necessary for the existence of the room. The wall is 15 feet 6 inches long. The wall stops 17 inches back from the current sidewalk along Beech Street. The wall does not interfere with parking or traffic on the street or sidewalk. It does not interfere with exit or entrance to the house or neighboring homes or businesses. It does not interfere with street lighting. There are no plans to extend the wall. The only lien is the mortgage currently held by Chase. There are no judgments of record affecting the property. The house will be used as a personal residence.

There is a history that the problem of construction not aligning with the original city plat occurs all along Beech Street and has required allowances on other properties in the past. Because of this ILC finding, to complete the sale of this home required finding a willing title insurer. In this case the insurer was more expensive and willing to insure only the title company, but not the buyer.

Attachments:

Title Certificate
Filing Fee - \$100
ILC map of the property showing encroachment

ILC - THE PATRICIA L. BERENS LIVING TRUST
LENDER - ALPINE BANK
ATTENTION: PHILLIP SCHOON
APRIL 19, 2022
File# SS22-04-105

COMMITMENT FOR TITLE INSURANCE
Order No. M022201275
Effective Date: March 31, 2022
Colorado Title and Closing Services, LLC

Improvement Location Certificate of

The land referred to in this Commitment is located in the City of Cortez, County of Montezuma, State of Colorado and described as follows:

The West 45 feet of Lots 15, 16, 17, and 18, Block 18, THE TOWN OF CORTAZ AND CHAMBERLAIN'S ADDITION TO THE CITY OF CORTAZ, according to the plat thereof filed for record August 20, 1990 in Book 3 at Page 36.

Notes:

1) EXCEPTIONS IN TITLE POLICY DO NOT APPLY TO THIS ILC EXCEPT AS SHOWN HEREON.

2) FENCE LINES MAY HAVE BEEN ACCEPTED AS BOUNDARIES BY ADJOINERS AND PREVIOUS OWNERS.

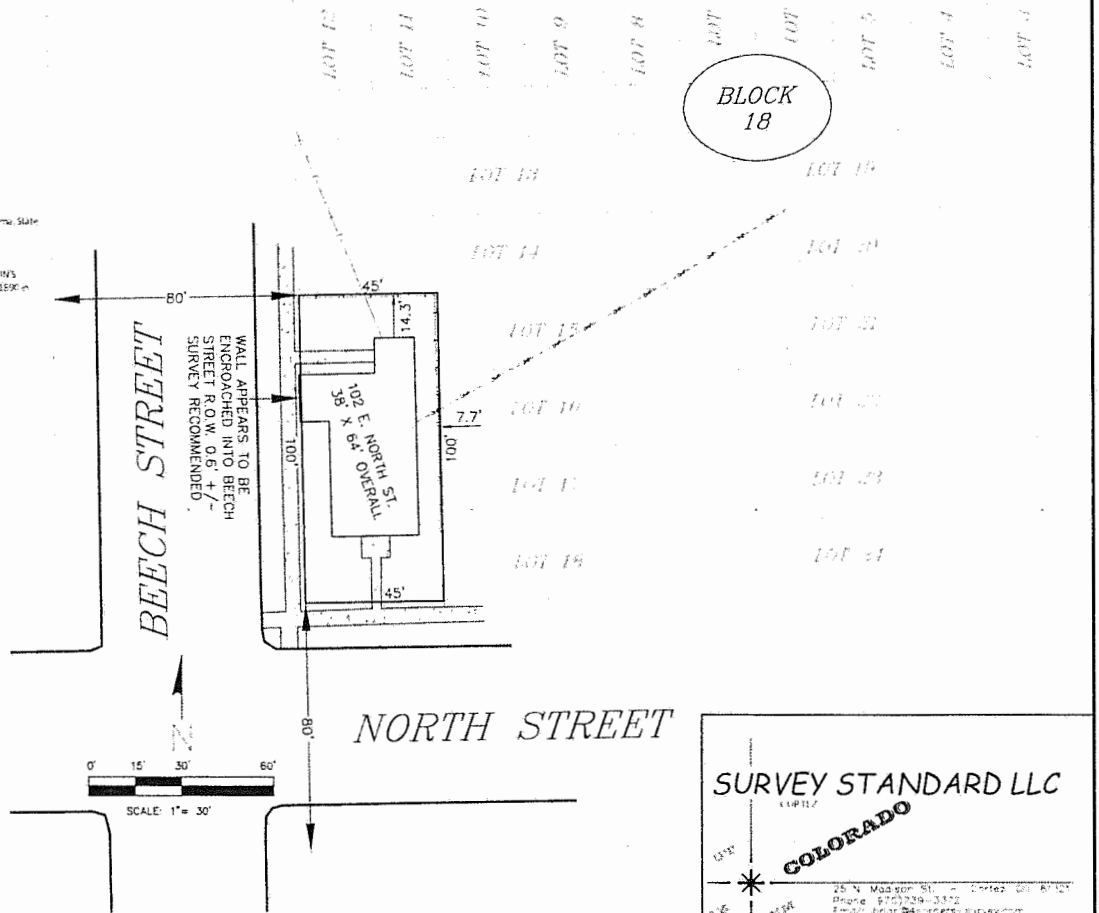
IMPROVEMENT LOCATION CERTIFICATE

I hereby certify that this improvement location certificate was prepared for THE PATRICIA L. BERENS LIVING TRUST, that it is not a land survey plat nor improvement survey plat and that it is not to be relied upon for establishment of fence, building, or other future improvements or lines.

I further certify that the improvements on the above described parcel on the date of April 19, 2022 except utility connections are entirely within the boundaries of the parcel, except as shown hereon, that there are no encroachments upon the described premises by improvements on any adjoining premises, except as indicated and that there is no apparent evidence or sign of any easement crossing or burdening any party of said parcel, except as noted.

WILLIAM BRIAN McLAUGHLIN

P.L.S. 38411



E RECORDED DATE 5/24/22
COUNTY Montezuma
REC. NO. 645336

SPECIAL WARRANTY DEED

THIS DEED, Made this 24th Day of May, 2022

Between **CORTEZ PARTNERS, LLC**

of the County of Montezuma and State of Colorado, grantor

and **PATRICIA L. BERENS**

whose legal address is 3520 North Kingswood Dr
Boise, ID 83704

of the County of Ada and State of Idaho, grantee

State Documentary Fee

Date: 5/24/22

\$ 28.50

WITNESSETH, That the grantor for and in consideration of the sum of

-----TEN DOLLARS AND OTHER GOOD AND VALUABLE CONSIDERATION-----
the receipt and sufficiency of which is hereby acknowledged, has granted, bargained, sold and conveyed, and by these presents does grant, bargain, sell, convey and confirm, unto the grantee, its successors and assigns forever, all the real property together with improvements, if any, situate, lying and being in the County of Montezuma and State of Colorado described as follows:

The West 45 feet of Lots 15, 16, 17 and 18, Block 18, THE TOWN OF CORTEZ AND CHAMBERLIN'S ADDITION TO THE CITY OF CORTEZ, according to the plat thereof filed for record August 20, 1890 in Book 3 at Page 36.

As known by street and number as: 102 E. North St.
Cortez, CO 81321

TOGETHER with all and singular the hereditaments and appurtenances thereunto belonging, or in anywise appertaining, and the reversion and reversions, remainder and remainders, rents, issues and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the grantor, either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances.

TO HAVE AND TO HOLD the said premises above bargained and described, with the appurtenances, unto the grantee, its successors and assigns forever. The grantor, for itself, its successors does covenant, and agree that the grantor shall and will WARRANT AND FOREVER DEFEND the above bargained premises in the quiet and peaceable possession of the grantee, its successors and assigns, against all and every person or persons lawfully claiming the whole or any part thereof, by, through or under the grantor, except: 2022 taxes due and payable in the year 2023. Subject to Statutory Exceptions as defined in CRS § 38-30-113(5).

The singular number shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders.

IN WITNESS WHEREOF, the grantor has executed this deed on the date set forth above.

CORTEZ PARTNERS, LLC

BY: Charles Mitchell Toms for Cortez Partners LLC
CHARLES MITCHELL TOMS, JR., MANAGING MEMBER

STATE OF COLORADO
COUNTY OF MONTEZUMA

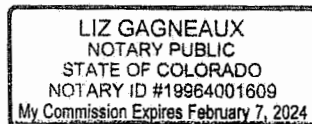
The foregoing instrument was acknowledged before me this 24th Day of May, 2022

By: CHARLES MITCHELL TOMS, JR. AS MANAGING MEMBER OF CORTEZ PARTNERS, LLC

My commission expires: 2/7/24

Witness my hand and official seal

Liz Gagneaux
Notary Public



SPECIAL WARRANTY DEED

10022201275





DEPARTMENT OF PLANNING & BUILDING
123 ROGER SMITH AVE, CORTEZ, CO 81321
PH. 970-565-3402 FAX 970-565-8172
24 HR. INSPECTION LINE: 970-564-4071

City of Cortez
File Number: 22-000500

Encroachment Permit
LU22-000018

Project Address: 102 East North Street
Legal Description:

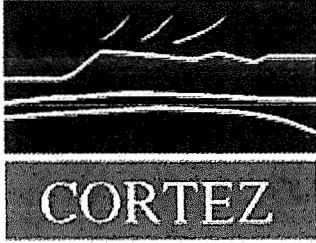
Owner:
Name: Patricia Berens
Address: 102 E. North St.
Cortez, CO 81321

Phone:

Project Description: Patricia Berens

Special Conditions: Note: This is a receipt only -- The Site Plan is subject to approval by the City of Cortez

Fees:		Payments:			
Description	Total Cost	Date	Type	Reference	Receipt ReceivedFrom Amount
Encroachment Permit Fee	100.00	08/08/2022	Check	1062 219	Patricia Berens 100.00
Total:	100.00				
Total Paid:	100.00				
Balance Due:	0.00				



City of Cortez
RECEIPT

August 08, 2022

Permit Applicant: Patricia Berens
Permit Number: LU22-000018
Site Address: 102 East North Street
Cortez, CO 81321
Property Owner: Patricia Berens

PERMIT FEES:

Description

Encroachment Permit Fee

Total Cost

100.00

TOTAL PERMIT FEES: 100.00

AMOUNT PAID:

Date	Type	Reference	Receipt	Received From	Amount
08/08/2022	Check	1062	219	- Patricia Berens	\$100.00

BALANCE DUE: 0.00

**CITY OF CORTEZ
PLANNING AND ZONING COMMISSION
RESOLUTION NO. 10, SERIES 2022**

A Resolution Recommending Approval of an Encroachment Permit for 102 E. North St. to encroach a total of .6' into Beech St. Right of Way

WHEREAS, owner/applicant Patricia Berens has applied for an Encroachment Permit for the property located at 102 E. North St, Cortez, Colorado and more particularly described as:

The west 45 feet of Lots 15, 16, 17 and 18, Block 18 The Town of Cortez and Chamberlin's Addition to the Cit of Cortez, according to the plat thereof filed for record August 20, 1890, in Book 3 at Page 36., County of Montezuma, State of Colorado.

WHEREAS, the Owner/applicant has applied to the City for review of an encroachment permit for an existing structure that encroaches into the Beech Street Right of Way; and,

WHEREAS, the Owner/applicant presented a survey and necessary submittal items for review by the City Planning and Zoning Commission at a regular meeting held on September 6, 2022; and,

WHEREAS, Land Use Code Section 6.26, Encroachment Permits, indicates that the owner or developer of the property may request an encroachment permit for inadvertent encroachment by an existing building that was constructed prior to city regulations for setback requirements or inspections or unknowingly constructed so as the encroach into a public right-of-way; and,

WHEREAS, the Planning and Zoning Commission reviewed the request and is recommending approval of the encroachment permit, as evidenced in the adoption of P&Z Resolution No. 10, Series 2022; and,

WHEREAS, the Owner/applicant has held legal ownership of the property subsequent to the adoption of said P&Z Resolution No. 10, Series 2022; and,

WHEREAS, it appears that all requirements of Section 6.26 of the City's Land Use Code for issuance of the encroachment permit have been met.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CORTEZ PLANNING AND ZONING COMMISSION:

THAT, the requested .6 foot encroachment permit for said property is hereby recommended to Council for approval.

CITY OF CORTEZ
PLANNING & ZONING COMMISSION
RESOLUTION NO. 10, SERIES 2022
102 E. NORTH ST ENCROACHMENT
INTO BEECH ST

MOVED, SECONDED, AND ADOPTED THIS 6th DAY OF SEPTEMBER 2022

Robert Rime, Chairman

ATTEST:

_ Cheryl Lindquist, Deputy City Clerk

**CITY OF CORTEZ
CITY COUNCIL
RESOLUTION NO. 25, SERIES 2022**

A Resolution Recommending Approval of an Encroachment Permit for 102 E. North St. to encroach a total of .6' into Beech St. Right of Way

WHEREAS, owner/applicant Patricia Berens has applied for an Encroachment Permit for the property located at 102 E. North St, Cortez, Colorado and more particularly described as:

The west 45 feet of Lots 15, 16, 17 and 18, Block 18 The Town of Cortez and Chamberlin's Addition to the City of Cortez, according to the plat thereof filed for record August 20, 1890, in Book 3 at Page 36., County of Montezuma, State of Colorado.

WHEREAS, the Owner/applicant has applied to the City for review of an encroachment permit for an existing structure that encroaches into the Beech Street Right of Way; and,

WHEREAS, the Owner/applicant presented a survey and necessary submittal items for review by the City Planning and Zoning Commission at a regular meeting held on September 6, 2022; and,

WHEREAS, Land Use Code Section 6.26, Encroachment Permits, indicates that the owner or developer of the property may request an encroachment permit for inadvertent encroachment by an existing building that was constructed prior to city regulations for setback requirements or inspections or unknowingly constructed so as to encroach into a public right-of-way; and,

WHEREAS, the Planning and Zoning Commission reviewed the request and is recommending approval of the encroachment permit, as evidenced in the adoption of P&Z Resolution No. 10, Series 2022; and,

WHEREAS, the Owner/applicant has held legal ownership of the property subsequent to the adoption of said P&Z Resolution No. 10, Series 2022; and,

WHEREAS, it appears that all requirements of Section 6.26 of the City's Land Use Code for issuance of the encroachment permit have been met.

NOW, THEREFORE, BE IT RESOLVED BY THE CORTEZ CITY COUNCIL, Resolution No 25, Series 2022:

THAT, the requested .6 foot encroachment permit for said property is hereby recommended to Council for approval.

CITY OF CORTEZ
CITY COUNCIL
RESOLUTION NO. 25, SERIES 2022
102 E. NORTH ST ENCROACHMENT
INTO BEECH ST

MOVED, SECONDED, AND ADOPTED THIS 13th DAY OF SEPTEMBER 2022

Mayor

ATTEST:

_ Linda L. Smith, City Clerk