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CORTEZ CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 28, 2023
7:30 P.M.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL, APPROVAL OF AGENDA.

2. CONSENT AGENDA

The listing under "Consent Agenda" is a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by City Council. Either the public or a Councilmember may request that an item may be removed from the Consent Agenda at that time, prior to Council's vote. The Mayor will ask if a citizen or Councilmember wishes to have any specific item removed from the Consent Agenda for discussion.

a. Approval of the Council Worksession and Agenda Minutes of March 14, 2023.

b. Approval of the Expenditure List for March 28, 2023

c. Approval of a Special Events Permit application for Habitat for Humanity of Montezuma County for a fundraiser event on Friday, April 21, 2023, at the Cortez Chamber of Commerce, located at 20 W. Main Street, Cortez.

d. Approval of a Fermented Malt Beverage Liquor License renewal for Esmeralda's Ranchito Mexican Store, located at 2501 East Main Streeet, Cortez.

3. PUBLIC PARTICIPATION

There is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes.
(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

4. PRESENTATIONS

a. **2023 February Financial Statements**

5. PUBLIC HEARINGS

6. UNFINISHED BUSINESS

a. **2023 Community Support Grant Addendum**

The Cortez City Council budgeted money from the General Fund to support community organizations that preserve or enrich the health, education, welfare, and fitness of the community. The application for the 2023 Cortez Community Support Grant was made available on the City of Cortez website, and all applications were due by Friday, October 14, 2022.

Presenter: Drew Sanders, City Manager

7. NEW BUSINESS

a. **Resolution No. 7, Series 2023**

Resolution No. 7, Series 2023, a resolution approving a site plan for a 2,365 sq. ft. retail/fast food restaurant with drive through to be located on property at 610 E. Main St., zoned Commercial Highway.

Presenter: Contract City Planner Nancy Dosdall

b. **New 124-inch Rotary Mower for the Parks Department**

Authorization to place an order for a new 124-inch rotary mower for the Parks Department to replace existing mower unit #624.

Presenter: Rick Smith, General Services Director

c. **Award of Bid for Park Litter and Trash Removal Service**

Park Litter and Trash Removal Services bid award to Bravo! Cleaning and Restoration.

Presenter: Creighton Wright, Parks and Recreation Director

d. **Award of Bid for Outside Restroom Janitorial Services**

Outside Restroom Janitorial Services bid award to Bravo! Cleaning and Restoration.

Presenter: Creighton Wright, Parks and Recreation Director

e. **Vehicle Purchase of an Airport Pickup**

Simplified Acquisition of Airport Pickup under Airport CARES Grant.

Presenter: Jeremy Patton, Airport Manager

f. **Airport Land Lease Amendments**

Seven Airport Land Lease and Hangar Development Agreement amendments.

Presenter: Jeremy Patton, Airport Manager

8. DRAFT RESOLUTION/ORDINANCES

9. CITY ATTORNEY'S REPORT

10. CITY MANAGER'S REPORT

11. CITY COUNCIL COMMITTEE REPORTS

a. Mayor's Report on Workshop

b. Other Board Reports

12. OTHER ITEMS OF BUSINESS

a. Executive Session as needed.

13. PUBLIC PARTICIPATION

There is no limit to the number of speakers and no overall time limit.
(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

14. ADJOURNMENT

PURSUANT TO RESOLUTION 11, SERIES 2022, PUBLIC COMMENT:

--Individuals may comment regarding items on the Council agenda or any other topic they wish to address the City Council about, including items discussed in a previous Council Workshop. Those wishing to comment must register by completing an "Intent to Speak" card (located outside of the Council chambers). Completed cards will be collected at the start of the meeting and delivered to the Mayor, who will call each speaker to the podium at the appropriate time. Comments specific to agenda items scheduled for public hearings should be reserved and delivered during the public hearing session.

--Courtesy, civility, and respect for others is expected. All comments should be addressed directly to the Council. Commenters who are called upon by the Mayor to speak are the only persons allowed to speak during the allotted time. Comments, or other distractions from the audience intended for commenters or others are not permitted. The Mayor, as the chairperson for the meeting, retains the discretion to deviate from the formats described below.

--There are two general opportunities for citizens to address the Council:

For the first opportunity (which will occur toward the start of the meeting) there is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes so City business may proceed. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

For the second opportunity (which will occur toward the end of the meeting) there is no limit to the number of speakers, and no overall time limit. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

--Other Opportunities to Participate

Citizens may also participate via email if addressed to councilcomments@cortezco.gov. Comments received by 3:00pm the day of a Council meeting will be delivered to Council the same day and entered into the meeting minutes. Citizens may also send letters to the Council by addressing them to "City Council" 123 Roger Smith Ave., Cortez, CO 81321. In-person deliveries are also accepted.

MOTION TO GO INTO EXECUTIVE SESSION:

--For a conference with the City attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

--For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e);

--To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a)

--For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific fie employees who have requested discussion of the matter in open session: any member of this body or any elected official: the appointment of any person to fill an office of this body or of an elected official: or personnel policies that do not require the discussion of matters personal to particular employees

--For discussion of a matter required to be kept confidential by the following federal or state law, or regulation: ____ under C.R.S. Section 24-6-402(4)(c)

--For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d)

--For consideration of documents protected by the mandatory nondisclosure provisions of the Open Records Act under C.R.S. Section 24-6-402(4)(g)

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED:

(a brief description must be included following the statute citation regarding why the executive session is being held)

CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 03/21/2023

RE: **Approval of the Council Worksession and Agenda Minutes of March 14, 2023.**

Attachments

Worksession Minutes
Agenda Minutes

CITY COUNCIL
REGULAR WORKSHOP
TUESDAY, MARCH 14, 2023
6:30 p.m.

1. The Workshop was called to order at 6:34 p.m., at the City Council Chambers. Councilmembers present included, Mayor Pro-tem Arlina Yazzie, Robert Dobry, Matt Keefauver, David Rainey, Dennis Spruell and Lydia DeHaven. Mayor Rachel Medina was absent. Staff members present included Chief of Police Vern Knuckles, Finance Director Kelly Koskie, Community and Economic Development Director Rachael Marchbanks, Director of Parks and Recreation Creighton Wright, Court Clerk/Administrator Carla Odell, IT Technician Kyle Kuhn, Deputy City Clerk Donna Murphy, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were nine people present in the audience.

2. Josh Dellinger, General Manager for Empire Electric Association (EEA) gave a presentation to Council on the operations and current initiatives of EEA stating that the current area of service they provide is 3,400 square miles and approximately 30,000 people. EEA is a non-profit electric utility, returning any profits back to members through their Capital Credit program. EEA is governed by a seven-member board of directors, all elected from the membership and serve four-year terms and employees 61 people. EEA maintains 2,000 miles of line and the service of 17,000 meters. Mr. Dellinger stated that production and revenue are down from the pre-Covid era and costs have increased, as reflected in the increase to the customer's monthly bill. There has been only one residential rate increase in 2017 since 2012 and that a rate structure change was implemented in 2021. The Colorado Association of Municipal Utilities does a survey of utility rates and EEA has improved their rankings since 2015. The reliably ratings have stayed stable in the 99% plus range over the years. EEA has several current initiatives they are working on, which include: increasing system capacity, applying for grant funding for system upgrades, exploring combining their two campuses, solar projects, power supply, electric vehicles, and rebate programs. EEA's relationship with the City is governed by a franchise agreement allowing EEA to use City right-of-way to service homes and businesses. A 5% franchise fee is collected from the members living in the city limits that is remitted to the City every month. Also, a street light program is offered to residents in the City limits. Council discussion included rate increases, consolidation of campuses, solar projects and grant funding.

3. Jessica Thurman, Economic Development Director for Montezuma County, and Shak Powers, Regional Programs Manager for Region 9, gave an update on the Montezuma County Rural Resiliency and Recovery Roadmaps Program and the Montezuma Community Collective. Mr. Powers stated that in 2020 the State of Colorado lacked resiliency as a State, especially rural areas. The State picked 14 of 16 areas in which they would fund methodologies and strategies for what the local populations considered top needs for economic recovery from the pandemic. Phase 1 of the program was to set the groundwork by designing teams, setting goals and how they would work together and communicate. Phase 2, the team paired with a consultant to develop a roadmap to meet the team's needs; data was collected to form the strategies. Phase 3 consists of the State Recovery Team supporting implementation by helping communities find funding for projects identified in the Roadmaps. Outreach to many organizations in Montezuma

County and each of the municipalities including Dove Creek and Dolores County and the Ute Mountain Ute Tribe was made to determine the areas of need. Research and case studies were conducted on how other organizations handled similar situations. After listening to feedback, the Regional team developed six goal areas: 1) Business Support Systems, 2) Attracting and Retaining Industry, 3) Education and Workforce Development, 4) Water and Agricultural Resources 5) Housing Choices and Affordability, and 6) Mental and Behavioral Health. Priorities and strategies in each of these areas were identified. Ms. Thurman spoke about the formation of the Montezuma County Collective (MCC) that will carry out the implementation of the six goal areas of the Resiliency and Recovery Roadmaps Program. This team includes Ms. Thurman, Shak Powers and Heather Otter from Region 9, Jason Armstrong from the Town of Mancos, Peter Ortego from the Ute Mountain Ute Tribe and Rachael Marchbanks from the City of Cortez. The MCC developed strategies to attain the goals of the Regional Team that include the following: 1) create an environment for collaboration between partner organizations and community members, 2) prepare community leaders to help solve problems, and 3) equip members to sustain community development work by building more effective and efficient means to make lasting change through the connection to resources, funding and support. Council discussion included how someone can be involved in the project, timeframe for implementation, strategies for recruiting new members to the group and the Montezuma Leadership Network.

4. General Discussion: None

The regular workshop was adjourned at 7:15 p.m.

CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 14, 2023

1. The meeting was called to order in the City Council Chambers at 7:30 p.m., with the Pledge of Allegiance. Roll Call was taken and the following Councilmembers were present: Mayor Pro-tem Arlina Yazzie, Lydia DeHaven, Robert Dobry, Matthew Keefauver, David Rainey, and Dennis Spruell. Mayor Rachel Medina was absent. Staff present included Chief of Police Vern Knuckles, Finance Director Kelly Koskie, Community and Economic Development Director Rachael Marchbanks, Contract City Planner Nancy Dosdall, Director of Parks and Recreation Creighton Wright, Court Clerk/Administrator Carla Odell, Director of Public Works Brian Peckins, Human Resources Director Matt Cashner, Library Director Isabella Sharpensteen, Airport Manager Jeremy Patton, IT Technician Kyle Kuhn, Deputy City Clerk Donna Murphy, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were seven people present in the audience.

   Councilmember Dobry moved that the agenda be approved. Councilmember Keefauver seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

2. The Consent Agenda items acted upon by Council were as follows:

   a. Approval of the Council Worksession and Agenda Minutes of February 28, 2023.

   b. Approval of the Expenditure List for March 14, 2023.

   c. Approval of a Renewal Retail Marijuana Store and Retail Marijuana Cultivation Facility Application for Chronic Therapy-Cortez, located at 1020 South Broadway, Cortez.

   Councilmember DeHaven moved that the Consent Agenda be approved as presented. Councilmember Rainey seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

3. PUBLIC PARTICIPATION- None

4. PRESENTATIONS- None

5. PUBLIC HEARINGS

   a. Resolution No. 6, Series 2023. Contract City Planner Dosdall stated that Resolution No. 6, Series 2023, approves a preliminary plat for a three-lot subdivision with dedication of Right-of-Way. for the Pinon Project Subdivision, a Resubdivision of Lot 1 of the Chism Group Minor Subdivision,

located in the Residential Multi-Family (R-2) zone district. The request is to subdivide a 9.7-acre parcel into three lots, submitted by ShopWorks Architecture LLC., on behalf of Blue Line Development and the Pinon Project. The southern portion of this property was approved for a 42-unit affordable housing development, Puwagaan Kaan Apartments. By subdividing, this will create a separate lot for the residential project and two additional parcels for future development. Normally this would be considered for a minor subdivision with three lots but will need to be converted to a preliminary and final plat process due to 1.) previously approved as a minor subdivision and used one time, and 2.) road Rights-of-Way and the City's Master Street Plan. The applicant has revised the proposal to dedicate Right-of-Way (ROW) for the future extension of Driscoll Street. The dedication of the ROW will result in creation of a separate lot, proposed as Lot 1C. A review of the new lot with the apartments was completed and verified that it will meet the setback requirements and not create any non-conforming uses. The Planning Commission and staff have reviewed the proposal and recommend approval. Mayor Pro-tem Yazzie opened the public hearing, no one spoke, and it was closed.

Councilmember Keefauver moved that Council approve Resolution No. 6, Series 2023, a resolution approving a preliminary plat for a three-lot subdivision with dedication of Right-of-Way for the Pinon Project Subdivision, a Resubdivision of Lot 1 of the Chism Group Minor subdivision, located in the Residential Multi-Family (R-2) zone district in Cortez, Colorado, as submitted by ShopWorks Architecture LLC. Councilmember Dobry seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

6. UNFINISHED BUSINESS-None

7. NEW BUSINESS

a. Resolution No. 5, Series 2023. Contract City Planner Dosdall stated that Resolution No. 5, Series 2023, approves a Conditional Use Permit for a carport closer than 10' to the property line on property located at 921 N. Sligo Street. She stated that the proposed carport is located approximately 6' from the front property line. The Planning Commission and staff have reviewed the criteria and recommend approval of the request.

Councilmember DeHaven moved that Council approve Resolution No. 5, Series 2023, a resolution approving a Conditional Use Permit for a carport closer than 10' to the front property line on property located at 921 N. Sligo Street, in the R-1 zone, as submitted by Jim and Sharon Morgan. Councilmember Rainey seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

b. Resolution No. 4, Series 2023. City Attorney Coleman stated that Resolution No. 4, Series 2023 corrects a golf course fee for 2023 that was transcribed in error and originally adopted in Resolution No. 26, Series 2022. He stated that the Golf Course Individual Season Pass fee should be $660.00 instead of $600.00.

Councilmember Dobry moved that Council approve Resolution No. 4, Series 2023, a resolution correcting a Golf Course Green Fee for 2023. Councilmember DeHaven seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

c. Possible Cancelation of June 27, 2023 Council Meeting. City Manager Sanders stated the Colorado Municipal League (CML) 2023 Annual Conference is scheduled from June 25-28, 2023 at the Gaylord of the Rockies Conference Center in Aurora, CO. The dates coincide with the regular City Council meeting on June 27, 2023. The CML Annual Conference is the signature event of the year where municipal officials from across the State gather to network and learn from each other and there is a multitude of classes scheduled throughout the conference. He invited Council to consider canceling the June 27, 2023 Council meeting to permit staff and Council to attend the conference.

Councilmember DeHaven moved that Council cancel the June 27, 2023 Council meeting for the purpose of permitting staff and Council attendance at the Colorado Municipal League Conference. Councilmember Rainey seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

8. DRAFT RESOLUTION/ORDINANCES- None

9. CITY ATTORNEY'S REPORT- None

10. CITY MANAGER'S REPORT: City Manager Sanders gave a report on the following items:

- The second re-bid was sent out to install the HVAC for the Service Center and the Library and zero bids were received. This will now have to go out for bid for the third time. All the equipment has arrived and is ready to be installed. This a common problem nationwide as most of the larger companies have secured their schedules for the first half of the year and there are not many companies that are willing to take on smaller jobs.

- The City will be receiving five (5) new pieces of equipment over the next several months, a street sweeper by the end of June, 2023, three (3) rear load refuse trucks by the end of August, 2023, and a side load refuse truck by the end of December, 2023. This is a very large investment by the City to better serve our residents. It would be fun to get community involvement and have a contest to name each piece of equipment. The City could offer a prize for the winning submission and have a PR event in the fall in conjunction with the public works clean up week.

- The first meeting for the Safe Streets planning grant was held Tuesday, March 7, 2023. This grant will help the City with planning for multi-modal transportation. The City will be

including the airport in this planning process to help tie it in with future multi-modal transportation.

- Employee Spotlight – Don Royce is our Public Works Superintendent and he is a model employee! He has 36 years of experience with the City of Cortez and has more institutional knowledge of the City's streets and waterlines than anyone else. Don is a consummate professional and is well-respected by his peers, by the public, and by City leadership. He tackles problems head on and is a valuable member of the Public Works team. Most recently, he did an exceptional job in overseeing the City's snow removal during the most recent storm. Besides directing the team, Don managed resources and handled complaints, going above and beyond to do his best to respond to complaints and help citizens with their snow issues. Don has a folksy, mild demeanor, that resonates with City residents. In addition, Don doesn't mind getting his hands dirty to complete a task and assists the short-handed street crews when necessary. He works tirelessly to keep the City's streets and waterlines functioning and he always performs his job with a smile on his face. Don is a true asset to our community.

11. CITY COUNCIL COMMITTEE REPORTS

a. Mayor's Report on Workshop. Mayor Pro-tem Yazzie announced that there was a presentation by Josh Dellinger of Empire Electric Association regarding on overview of their operations and initiatives. Jessica Thurman, Economic Development Director for Montezuma County and Shak Powers from Region 9, gave a presentation on Montezuma County's Rural Resilience and Recovery Roadmaps Program.

b. The Bridge Shelter. Councilmember DeHaven attended the meeting at The Bridge Emergency Shelter and a pilot project has been approved that would allow a summer program at The Bridge to help people who utilize the shelter during the winter but have not completed the transition into their own homes. These are people who have employment but still need support with a place to stay so they don't lose the progress they have made during the winter.

c. Historic Preservation Board. Councilmember Dobry attended the meeting and announced that Historic Preservation Day is May 13, 2023 and will be advertised closer to the date. Cortez did not receive the CLG grant that they had applied for but will keep trying. History Colorado will attend the June 7, 2023 meeting.

12. OTHER ITEMS OF BUSINESS

Councilmember Dobry made the motion that the City Council adjourn to Executive Session at 7:53 p.m. for a conference with the City Attorney for the purpose of receiving legal advice on a specific legal question pursuant to C.R.S. Section 24-6-402(4)(b), concerning a City employee complaint process. Councilmember Rainey seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

Council returned from Executive Session at 8:59 p.m. Participants in the Executive Session

included City Manager Sanders, City Attorney Coleman, Human Resources Director Matt Cashner, Mayor Pro-tem Yazzie, Councilmember DeHaven, Councilmember Dobry, Councilmember Keefauver, Councilmember Rainey, and Councilmember Spruell. No adoption of any policy, position, resolution, rule, regulations, or other formal action occurred during Executive Session.

13. PUBLIC PARTICIPATION- None

14. ADJOURNMENT: Councilmember Dobry moved that the regular meeting be adjourned at 9:01 p.m. Councilmember DeHaven seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

_____
Arlina Yazzie, Mayor Pro-tem

ATTEST:

_____
Donna Murphy, Deputy City Clerk

CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Kelly Koskie
Director of Finance
123 Roger Smith Ave
Cortez, CO. 81321
kkoskie@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: SARA COFFEY, PAYROLL/SALES TAX ADMINISTRATOR

Date: 03/22/23

RE: **Approval of the Expenditure List for March 28, 2023**

Attachments

Expenditure List

EXPENDITURE LIST FOR WEEK ENDING MARCH 17, 2023

Department	Vendor Name	Description	Amount
Municipal Court	DIAN M. JENKINS	INTERPRETING SERVICES MUNICIPAL COURT	$ 112.00
	MARSHALL SUMRALL	LEGAL SERVICES - COTTONWOOD	$ 148.75
	RICHARD SIMS LAW OFFICE	LEGAL SERVICES - CASEY	$ 60.00
	MARSHALL SUMRALL	LEGAL SERVICES - MARTIN	$ 212.50
	MARSHALL SUMRALL	LEGAL SERVICES - WILSON, MAGEE, GRIFFIN	$ 323.00
	RICHARD SIMS LAW OFFICE	LEGAL SERVICES - SANDYUAL	$ 60.00
	COLORADO MUNICIPAL JUDGES	2023 MEMBERSHIP DUES	$ 60.00
		Total	$ 976.25
Finance	PARKER'S WORKPLACE SOLUTIONS	OFFICE SUPPLIES	$ 393.98
		Total	$ 393.98
Library	STAPLES ADVANTAGE	608503 Timemist 33-2960TMCA Mango Refill	$ 18.48
	STAPLES ADVANTAGE	608500 Timemist 33-3522TMCA Country Garden	$ 20.10
	STAPLES ADVANTAGE	670994 Timemist 33-2502TMCA Clean & Fresh R	$ 22.47
	STAPLES ADVANTAGE	TMS1042781 Timemist Citrus Refill	$ 27.03
	INGRAM LIBRARY SERVICES	BOOKS	$ 12.84
	INGRAM LIBRARY SERVICES	BOOKS	$ 14.55
	INGRAM LIBRARY SERVICES	BOOKS	$ 19.08
	INGRAM LIBRARY SERVICES	BOOKS	$ 34.70
	INGRAM LIBRARY SERVICES	BOOKS	$ 70.64
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	$ 45.50
		Total	$ 285.39
General Services	WCA CONSTRUCTION, LLC	City Hall New Jury Room - per submitted bid	$ 37,939.95
		Total	$ 37,939.95
City Hall Operations	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	$ 25.00
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	$ 1,714.00
	DURANGO HERALD	NEWSPAPER SUBSCRIPTION	$ 108.00
	FIRST RESPOND	FIRST AID SUPPLIES	$ 37.90
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	$ 172.87
		Total	$ 2,103.27
Welcome Center	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	$ 45.50
		Total	$ 45.50
Police Department	AT&T MOBILITY	CELL PHONE SERVICE	$ 209.48
	VERIZON WIRELESS	DEMO LAPTOP	$ 40.01
	CIRSA	CLAIM #PC6015958-1	$ 1,105.50
	KUSTOM SIGNALS, INC.	Repair radar unit	$ 380.92
	LORI MILLICH	REIMBURSE PETTY CASH EXPENSE	$ 42.92
	AXON ENTERPRISE	Tech Assurance Plan	$ 456.00
	AXON ENTERPRISE	Evidence.com	$ 2,808.00

EXPENDITURE LIST FOR WEEK ENDING MARCH 17, 2023

Department	Vendor Name	Description	Amount
	GALL'S LLC	Protac HL X USB flashlight	$ 207.04
	ANGEL ARMOR, LLC	Ballistic vests and carriers	$ 18,962.00
	AUBUCHON CUSTOM PRODUCTIONS	Materials/Labor - Body work, paint Unit 493	$ 1,115.70
	MATTHEW BENDER & COMPANY, INC.	CO Rev Stats Rules 2023 Supp	$ 126.43
	MONTEZUMA COUNTY SHERIFF	FEBRUARY INMATES	$ 2,500.00
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	$ 45.50
	ORKIN LLC	PEST CONTROL	$ 187.99
	STAPLES ADVANTAGE	HP414A W2021A Print cartridge, Cyan	$ 179.96
	STAPLES ADVANTAGE	HP414A W2022A Print cartridge, Yellow	$ 179.96
	STAPLES ADVANTAGE	HP414A W2020A Print cartridge, Black	$ 278.12
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	$ 17.20
		Total	$ 28,842.73
Animal Shelter	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	$ 39.90
	AMAZON CAPITAL SERVICES	Liberty Garden Products #4000 Swivel for hose re	$ 45.94
		Total	$ 131.34
Public Works	INTERMOUNTAIN FARMERS ASSOC.	WORK CLOTHES	$ (70.54)
	INTERMOUNTAIN FARMERS ASSOC.	WORK CLOTHES	$ 70.54
	INTERMOUNTAIN FARMERS ASSOC.	WORK CLOTHES	$ 70.54
	ALL TRAFFIC SOLUTIONS INC	4000641 StatTrak battery charger (charger only)	$ 75.00
	ALL TRAFFIC SOLUTIONS INC	4060279 Overmold Armadillo USB/Charging Y-cal	$ 113.00
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	$ 211.06
		Total	$ 469.60
Outdoor Pool	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	$ 45.50
		Total	$ 45.50
Golf Pro	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	$ 35.50
	PIONEER PRINTING	PUNCH CARDS	$ 197.00
		Total	$ 232.50
Golf Course Maint	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	$ 39.90
	ATMOS ENERGY	GAS SERVICE	$ 185.01
	GRAINGER	HEX HEAD PLUGS	$ 40.28
	MILE HIGH TURFGRASS, LLC	4 inch Plastic Practice Green Cups	$ 69.75
	MILE HIGH TURFGRASS, LLC	Liners, 18 per case	$ 72.00
	MILE HIGH TURFGRASS, LLC	Ever White Cups	$ 657.73
		Total	$ 1,110.17
Parks	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	$ 22.00
	BRAVO CLEANING & RESTORATION	PARK LITTER AND TRASH REMOVAL	$ 1,664.00
	AMAZON CAPITAL SERVICES	LEATHERMAN	$ 105.94

EXPENDITURE LIST FOR WEEK ENDING MARCH 17, 2023

Department	Vendor Name	Description	Amount
	AMAZON CAPITAL SERVICES	TENNIS COURT SQUEEGEES	$ 284.85
	AMAZON CAPITAL SERVICES	BASEBALL FIELD SUPPLIES	$ 783.29
	DOG WASTE DEPOT	DOG WASTE BAGS	$ 391.94
	FOUR CORNERS WELDING & GAS SUPP	HATS	$ 52.83
	GRAINGER	31DK84 Trash bags, 1.2 mil, black, 38x58	$ 488.60
	SLAVENS TRUE VALUE	NO PARKING SIGN	$ 3.60
	SLAVENS TRUE VALUE	PAINT	$ 36.35
	SLAVENS TRUE VALUE	PRIMER	$ 56.85
	SIMPSON-NORTON CORP.	DOOR REPAIR SUPPLIES	$ (608.38)
	SIMPSON-NORTON CORP.	DOOR LATCH	$ 116.49
	SIMPSON-NORTON CORP.	DOOR REPAIR SUPPLIES	$ 889.90
	SIMPSON-NORTON CORP.	DOOR REPAIR SUPPLIES	$ 2,105.68
		Total	$ 6,393.94
Recreation	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	$ 22.00
		Total	$ 22.00
Planning & Building	WILLIFORD LLC	Blanket PO - Consulting - Housing Needs	$ 13,380.00
		Total	$ 13,380.00
Shop	CONSERVANCY OIL COMPANY	Blanket PO - Lubrication Producst for Fleet	$ 1,522.50
	FOUR STATES TIRE CO.	Mount recap tires - Unit 730	$ 210.60
	ROBERTS TRUCK CENTER	188396R1 Electric Junctions Terminal	$ 2.21
	ROBERTS TRUCK CENTER	879633R1 Cable Female Terminal	$ 4.61
	ROBERTS TRUCK CENTER	293347C1 Cable Connector - Unit 989	$ 10.73
	ROBERTS TRUCK CENTER	575148C1 Junction Block	$ 10.99
	ROBERTS TRUCK CENTER	1660025C1 Female Terminal	$ 11.72
	ROBERTS TRUCK CENTER	429047C1 Key Switch	$ 135.59
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	$ 45.50
	PITNEY BOWES PURCHASE POWER	Blanket PO - Postage for Service Center	$ 208.99
	FIRST RESPOND	Blanket PO - 1st Aid Supplies	$ 111.00
	QUILL	Dart 12J12 Styrofoam cups, 12 oz. 1000/cs	$ 68.11
		Total	$ 2,342.55
Technology	CENTURYLINK	TELEPHONE SERVICE	$ 2.60
		Total	$ 2.60
Airport	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	$ 435.00
	ARMSTRONG CONSULTANTS INC	Airport Master Planning Services - #23-216687-01	$ 4,139.90
		Total	$ 4,574.90
Rec Center	VERMONT SYSTEMS, INC	ANNUAL SOFTWARE FEE	$ 4,416.40
	VERMONT SYSTEMS, INC	ANNUAL SOFTWARE FEES	$ 4,637.22
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	$ 30.00
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	$ 45.50

EXPENDITURE LIST FOR WEEK ENDING MARCH 17, 2023

Department	Vendor Name	Description	Amount
	SYMMETRY ENERGY SOLUTIONS LLC	GAS SERVICE	$ 6,999.98
	ZOGICS	WELLNESS CENTER WIPES	$ 1,163.28
		Total	$ 17,292.38
Water	MANE SHIPPING LLC	SHIPPING EXPENSE	$ 82.20
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	$ 45.50
	VERIZON WIRELESS	CRADLE PORTS	$ 160.16
	ATMOS ENERGY	GAS SERVICE	$ 2,057.95
	VERIZON WIRELESS	JETPACK	$ 40.01
	AMAZON CAPITAL SERVICES	Karcher 8.641.034.0 Turbo Nozzle	$ 52.96
	SGM INC.	Blanket PO - Inspections on Tank 3 Repairs	$ 1,438.00
		Total	$ 3,876.78
Refuse	ABLE TOWING OF CORTEZ	PP-DC Valve OTR800841	$ 224.60
		Total	$ 224.60
Total			$ 120,685.93

EXPENDITURE LIST FOR WEEK ENDING MARCH 24, 2023

Department	Vendor Name	Description	Amount
City Council	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 1,222.77
	BRIDGE EMERGENCY SHELTER	Annual Support for the Bridge Emergency Shelte	$ 12,000.00
		Total	$ 13,222.77
Human Resources	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 149.74
		Total	$ 149.74
Municipal Court	MARSHALL SUMRALL	LEGAL SERVICES - WHITEHORSE, LEEPER, SPENCE	$ 255.00
	MARSHALL SUMRALL	LEGAL SERVICES - WILSON, RODRIGUEZ	$ 255.00
	MARSHALL SUMRALL	LEGAL SERVICES - WILSON, LEWIS	$ 424.50
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - NELSON	$ 85.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - GEORGE	$ 204.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - BEASLEY	$ 221.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - HOUSE	$ 456.00
	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 675.13
		Total	$ 2,575.63
City Manager	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 264.18
		Total	$ 264.18
Finance	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 626.45
		Total	$ 626.45
City Clerk	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 176.12
		Total	$ 176.12
Events	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 27.26
		Total	$ 27.26
Library	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 3,969.42
	ATMOS ENERGY	GAS SERVICE	$ 840.31
	INSIGNIA SOFTWARE CORPORATION	SOFTWARE APRIL 2023 TO MARCH 2024	$ 1,400.00
	INGRAM LIBRARY SERVICES	BOOKS	$ 12.08
	INGRAM LIBRARY SERVICES	BOOKS	$ 17.00
	INGRAM LIBRARY SERVICES	BOOKS	$ 17.01
	INGRAM LIBRARY SERVICES	BOOKS	$ 17.57
	INGRAM LIBRARY SERVICES	BOOKS	$ 38.63
	INGRAM LIBRARY SERVICES	BOOKS	$ 451.63
	INGRAM LIBRARY SERVICES	BOOKS	$ 545.98
	DEMCO INC	LABEL PROTECTORS, BOOK TAPE	$ 207.04
	THE LIBRARY STORE, INC	LABEL PROTECTORS, LABELS	$ 525.77
	STAPLES ADVANTAGE	512215 Copy paper, 11 x 17	$ 88.46
	STAPLES ADVANTAGE	221193 Copy paper, 8-1/2 x 14	$ 112.34
	BRAND CENTRAL	NEWSLETTER, POSTER	$ 436.00
		Total	$ 8,679.24

EXPENDITURE LIST FOR WEEK ENDING MARCH 24, 2023

Department	Vendor Name	Description	Amount
General Services	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 1,143.16
		Total	$ 1,143.16
Building Maint	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 1,237.93
		Total	$ 1,237.93
City Hall Operations	XEROX CORPORATION	EQUIPMENT RENTAL	$ 18.35
	XEROX CORPORATION	EQUIPMENT RENTAL	$ 100.55
	XEROX CORPORATION	EQUIPMENT RENTAL	$ 427.77
		Total	$ 546.67
Welcome Center	ORKIN LLC	PEST CONTROL SERVICES	$ 123.99
	REDFIN JANITORIAL LLC	JANITORIAL SERVICE - MAR 2023	$ 1,700.00
		Total	$ 1,823.99
Police Department	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 2,991.53
	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 8,267.04
	KEESEE MOTORS	Tail light and cover for Unit 485	$ 262.14
	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 13.99
	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 67.37
	ALSCO (AMERICAN INDUSTRIAL)	MATS	$ 126.03
	STERICYCLE INC.	HAZARDOUS WASTE REMOVAL	$ 277.80
	MANE SHIPPING LLC	SHIPPING	$ 12.58
	MANE SHIPPING LLC	SHIPPING	$ 45.84
	PITNEY BOWES GLOBAL FINANCIAL SER	EQUIPMENT RENTAL	$ 186.33
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	$ 3,452.31
	OFFICE DEPOT	792404 Can liners, 38x58, 1.5mil, 60 gallon, black	$ 47.30
	OFFICE DEPOT	790649 Can liners, 24x33, 8 micron, 16 gallon, cl	$ 64.44
		Total	$ 15,814.70
Animal Shelter	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 347.20
	ATMOS ENERGY	GAS SERVICE	$ 322.49
		Total	$ 669.69
Public Works	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 2,683.40
	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 5,580.98
	ECLIPSE DOT	ELDT 1 Day Training for CDL - Neven - Streets	$ 1,000.00
	BIG R/JOHN DEERE FINANCIAL	WORK CLOTHES	$ 129.98
	INTERMOUNTAIN FARMERS ASSOC.	GLOVES	$ 16.99
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	$ 77.76
	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 277.98
		Total	$ 9,767.09
Parks & Recreation	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 33.62

EXPENDITURE LIST FOR WEEK ENDING MARCH 24, 2023

Department	Vendor Name	Description	Amount
		Total	$ 33.62
Outdoor Pool	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 1,313.86
	ATMOS ENERGY	GAS SERVICE	$ 29.81
		Total	$ 1,343.67
Golf Pro	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 514.72
		Total	$ 514.72
Golf Course Maint	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 476.08
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	$ 347.51
	AMERICAN FIRST AID & SAFETY	FIRST AID SUPPLIES	$ 106.37
	POTESTIO BROTHERS EQUIPMENT, INC	TCU28104 Bolts	$ 74.40
	POTESTIO BROTHERS EQUIPMENT, INC	UC21769 Skid Plate	$ 115.56
	POTESTIO BROTHERS EQUIPMENT, INC	BUC10825 Scraper Kit	$ 119.82
	POTESTIO BROTHERS EQUIPMENT, INC	AET10632 Seal Kit	$ 162.92
	POTESTIO BROTHERS EQUIPMENT, INC	UC22212 Shaft - JD 9009A	$ 456.52
	POTESTIO BROTHERS EQUIPMENT, INC	UC21767 Arm	$ 507.76
	R & R PRODUCTS INC.	R3296-15 GP400 Lock nut	$ 8.60
	R & R PRODUCTS INC.	R3010210 GP400 Seal	$ 58.40
	R & R PRODUCTS INC.	R503378 GP400 Grooved roller bearing	$ 103.40
		Total	$ 2,537.34
Parks	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 2,099.95
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	$ 388.72
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	$ 763.60
	SLAVENS TRUE VALUE	PAINT, SUPPLIES	$ 141.58
	FOUR CORNERS WELDING & GAS SUPP	SAFETY GEAR	$ 96.83
	SLAVENS TRUE VALUE	FASTENERS	$ 10.80
	SLAVENS TRUE VALUE	PAINT	$ 14.54
	SLAVENS TRUE VALUE	DRILL BIT, FASTENERS	$ 72.57
	SLAVENS TRUE VALUE	LUMBER, FASTENERS	$ 150.30
		Total	$ 3,738.89
Recreation	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 575.20
		Total	$ 575.20
Planning & Building	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 542.48
		Total	$ 542.48
Shop	ALLDATA LLC	OEM Automotive Mechanical Repair Information	$ 1,500.00
	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 1,370.53
	ECLIPSE DOT	ELDT 1 Day Training for CDL - Stan, Darin - Gener	$ 2,000.00
	ABLE TOWING OF CORTEZ	SB3030SL Spring Brake Type 3030	$ 78.15
	SENERGY PETROLEUM	E10 Unleaded Gas for Service Center	$ 7,005.36

EXPENDITURE LIST FOR WEEK ENDING MARCH 24, 2023

Department	Vendor Name	Description	Amount
	SENERGY PETROLEUM	Dyed diesel w/additive for Service Center	$ 24,606.38
	ALSCO (AMERICAN INDUSTRIAL)	Blanket PO - Floor Mat Service, Shirt Service - Ser	$ 101.70
	ALSCO (AMERICAN INDUSTRIAL)	Blanket PO - Floor Mat Service, Shirt Service - Ser	$ 101.70
	ALSCO (AMERICAN INDUSTRIAL)	Blanket PO - Floor Mat Service, Shirt Service - Ser	$ 101.70
	ORKIN LLC	Blanket PO - Pest Control Services - Service Cente	$ 176.99
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	$ 3,019.70
	ATMOS ENERGY	GAS SERVICE	$ 490.13
	ATMOS ENERGY	GAS SERVICE	$ 573.49
	ATMOS ENERGY	GAS SERVICE	$ 1,564.21
	AMERICAN FIRST AID & SAFETY	Blanket PO - 1st Aid Supplies	$ 38.28
	XEROX CORPORATION	Blanket PO - C8045 AltaLink Color Copier s/n 8TB	$ 410.32
		Total	$ 43,138.64
Technology	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 269.99
		Total	$ 269.99
Airport	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 2,309.71
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	$ 437.34
	ATMOS ENERGY	GAS SERVICE	$ 361.42
	ATMOS ENERGY	GAS SERVICE	$ 780.22
	WEIR HOMETOWN HEALTHCARE, LLC	PRE EMPLOYMENT PHYSICAL	$ 110.00
		Total	$ 3,998.69
Dispatch	RAGSDALE AND ASSOC. P.C.	Pyschological testing - Raygoza	$ 375.00
		Total	$ 375.00
Rec Center	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 8,588.51
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	$ 9,221.60
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	$ 219.13
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	$ 465.82
	CRUZAN IRRIGATION	COUPLING, TEE	$ 3.28
	SUPERIOR AUTO	BATTERY	$ 764.27
	PIONEER PRINTING	LEGAL LIABILITY FORMS	$ 139.00
		Total	$ 19,401.61
Water	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 44.04
	STAPLES ADVANTAGE	Quartet Cork Board 79281 23x17 - Donovan	$ 65.18
	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 13,663.39
	MONTEZUMA WATER COMPANY	WATER 57371	$ 267.60
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIIC SERVICE	$ 2,106.64
	GRAINGER	2AR69 Sight Savers Cleaning Tissues	$ 32.34
	AT&T MOBILITY	IPADS	$ 258.51
	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 234.20
	GRAINGER	5LE22 Alkaline Battery Size C	$ 13.62
	GRAINGER	5LE21 Alkaline Battery Size D	$ 17.24

EXPENDITURE LIST FOR WEEK ENDING MARCH 24, 2023

Department	Vendor Name	Description	Amount
	CORE AND MAIN	Mueller 195347 A-33 Stem pin	$ 14.04
	CORE AND MAIN	Mueller 184092 A-11 Upper stem	$ 281.71
	CORE AND MAIN	Mueller 184067 A-31 Lower stem	$ 349.36
	CORE AND MAIN	9826-300 T10 1 inch Measuring Chamber	$ 89.00
	CORE AND MAIN	ED2B11RWG3SG89 T10 5/8x3/4 R900i Neptune I	$ 3,468.00
	FERGUSON WATERWORKS #1116	H-10373 Mueller replacement lid	$ 308.40
	APEX INSPECTION & CONSULTING LLC	Blanket PO - Tank 3 NACE Inspection/Consulting	$ 16,072.50
	WBS COATINGS INC	Blanket PO - Rehabilitation of 2mg Drinking Wate	$ 60,078.00
		Total	$ 97,363.77
Hydro Plant	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 738.20
		Total	$ 738.20
CCN Fund	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 17.02
		Total	$ 17.02
Refuse	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 3,325.73
	CHIROPRACTIC HEALTH ALLIANCE	DOT PHYSICAL - PAPOFF	$ 80.00
	CHIROPRACTIC HEALTH ALLIANCE	DOT PHYSICAL - CLARK	$ 80.00
	ECLIPSE DOT	ELDT 1 Day Training for CDL - Stanley - Refuse	$ 1,000.00
	BIG R/JOHN DEERE FINANCIAL	WORK CLOTHES	$ 54.99
	BIG R/JOHN DEERE FINANCIAL	WORK CLOTHES	$ 117.97
	BELT SALVAGE	Steel, cold rolled bars, plates, sheets and strips fo	$ 406.84
	CIRSA	Q2 2023 PROPERTY/CASUALTY INSURANCE	$ 217.57
		Total	$ 5,283.10
Total			$ 236,596.56

CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 03/13/2023

RE: **Approval of a Special Events Permit application for Habitat for Humanity of Montezuma County for a fundraiser event on Friday, April 21, 2023, at the Cortez Chamber of Commerce, located at 20 W. Main Street, Cortez.**

Attachments

SEP Habitat for Humanity

CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

3/13/2023

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: APPLICATION FOR A SPECIAL EVENT PERMIT FOR HABITAT OF HUMANITY OF MONTEZUMA COUNTY

BACKGROUND

The application referred to above was filed with the City Clerk's office on March 9, 2023. The application appears to be complete, the fees have been paid, and the public notice sign has been posted on the premises. The Special Event Permit would allow Habitat of Humanity of Montezuma County to host a fundraiser event on Friday, April 21, 2023, at the Cortez Chamber of Commerce, located at 20 W. Main Street, Cortez

ISSUES

Non-profit organizations are allowed fifteen Special Event Permits per year. This application is the first event for 2023.

RECOMMENDATION

Staff recommends approval of a Special Event Permit to Habitat for Humanity of Montezuma County for a fundraiser event on Friday, April 22, 2021 from 5:00 p.m. until 8:00 p.m. at the Cortez Chamber of Commerce, located at 20 W. Main Street, Cortez

CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 03/22/2023

RE: **Approval of a Fermented Malt Beverage Liquor License renewal for Esmeralda's Ranchito Mexican Store, located at 2501 East Main Streeet, Cortez.**

Attachments

Esmerada's Renewal

CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

March 22, 2023

MEMO TO: Honorable Mayor and /City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: RENEWAL ON A FERMENTED MALT BEVERAGE LIQUOR LICENSE FROM ESMERALDA'S RANCHITO MEXICAN STORE, LOCATED AT 2501 EAST MAIN STREET, CORTEZ

BACKGROUND

The application referred to above was filed in the City Clerk's office on February 7, 2023. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report states that no adverse fire conditions were found.

The police report shows no violations to the liquor code over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of renewal Fermented Malt Beverage Liquor License for Esmeralda's Ranchito Mexican Store located at 2501 East Main Street, Cortez, CO.

CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Kelly Koskie
Director of Finance
123 Roger Smith Avenue
Cortez, CO. 81321
kkoskie@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: KELLY KOSKIE, DIRECTOR OF FINANCE

Date: March 21, 2023

RE: **2023 February Financial Statements**

Attachments

Memo for 2023 February Financial Statements
2023 February Financial Statements

City of Cortez
123 Roger Smith Ave
Cortez, CO 81321

Item No:

Meeting Date: March 28, 2023

TITLE: Financial Statements

SUBMITTING DEPARTMENT: Finance

ATTACHMENTS: 2023 February Financial Statements

You will find attached the Financial Statements for February 2023. They are broken down by revenue and expense (labeled at the top of each page). They are also broken down by department.

Items to Note General Fund:

City Council

The invoice from The Bridge Shelter has been received and payment of $12K is in process

The contingency account reflects the payment of four loans for the Water Enterprise Fund being paid off. Dolores Water Conservancy District payoff was made March 10th.

The Water Enterprise Fund revenue reflects the amount from the General Fund for the loans paid off through February 2023.

As always, I'm available for questions by phone 970-565-3402, in person, or by email at

kkoskie@cortezco.gov

Kelly Koskie

Finance Director, City of Cortez

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TAXES					
001-0000-311-10-01	PROPERTY TAXES	.00	433,370.77	600,000.00	166,629.23	72.2
001-0000-311-10-03	INTEREST	.00	1,863.10	.00	(1,863.10)	.0
001-0000-311-11-00	S.O. MOTOR VEHICLE	.00	175,214.18	.00	(175,214.18)	.0
001-0000-311-12-01	SALES TAX	705,074.84	1,700,390.92	14,132,895.00	12,432,504.08	12.0
001-0000-311-12-03	BUILDING PERMIT USE TAX	17,728.89	42,638.42	103,648.00	61,009.58	41.1
001-0000-311-13-00	CIGARETTE	1,754.93	3,807.66	21,172.00	17,364.34	18.0
	TOTAL TAXES	724,558.66	2,357,285.05	14,857,715.00	12,500,429.95	15.9
	FRANCHISE TAXES					
001-0000-312-10-00	CABLE TV	.00	11,914.82	26,286.00	14,371.18	45.3
001-0000-312-11-00	EMPIRE ELECTRIC	43,259.03	85,882.59	479,806.00	393,923.41	17.9
001-0000-312-12-00	ATMOS ENERGY	.00	59,991.96	207,760.00	147,768.04	28.9
001-0000-312-13-00	QWEST	1,000.00	2,000.00	12,000.00	10,000.00	16.7
	TOTAL FRANCHISE TAXES	44,259.03	159,789.37	725,852.00	566,062.63	22.0
	PERMITS					
001-0000-321-10-00	LIQOUR OCCUPATION	.00	800.00	16,733.00	15,933.00	4.8
001-0000-321-11-00	SALES/LODGERS TAX PERMIT	100.00	270.00	2,200.00	1,930.00	12.3
001-0000-321-12-00	BILLBOARD SIGNS	223.75	888.75	1,875.00	986.25	47.4
001-0000-321-13-00	BUILDING	6,980.75	19,126.19	152,712.00	133,585.81	12.5
001-0000-321-14-00	MISC PUBLIC WORK PERMITS	.00	.00	1,410.00	1,410.00	.0
001-0000-321-14-01	MISC BUS, LIC & PERMITS	.00	100.00	1,800.00	1,700.00	5.6
001-0000-321-14-02	P.W. MAPS/PUBLICATIONS	925.00	1,450.00	5,200.00	3,750.00	27.9
001-0000-321-15-00	RIGHT OF WAY CONSTR	210.00	240.00	5,926.00	5,686.00	4.1
	TOTAL PERMITS	8,439.50	22,874.94	187,856.00	164,981.06	12.2
	LICENSES					
001-0000-322-10-00	LIQOUR	5,425.00	6,425.00	97,034.00	90,609.00	6.6
001-0000-322-11-00	GAS/PLUMBER	25.00	101.00	300.00	199.00	33.7
001-0000-322-12-00	DOG/CAT LICENSES	150.00	315.00	2,890.00	2,575.00	10.9
001-0000-322-13-00	MISC BUSINESS LICENSES	.00	.00	250.00	250.00	.0
	TOTAL LICENSES	5,600.00	6,841.00	100,474.00	93,633.00	6.8

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	STATE/COLO					
001-0000-332-10-00	HIGHWAY USER TAX	21,361.61	45,578.62	285,894.00	240,315.38	15.9
001-0000-332-11-00	STATE OF CO SNOW REMOVAL REIMB	.00	.00	3,000.00	3,000.00	.0
001-0000-332-12-00	LOCAL GOVT SEVERANCE TAX	.00	.00	60,000.00	60,000.00	.0
001-0000-332-13-00	MINERAL LEASING TAX	.00	.00	297,574.00	297,574.00	.0
001-0000-332-20-00	STATE MARIJUANA TAX	17,636.45	35,366.75	252,962.00	217,595.25	14.0
	TOTAL STATE/COLO	38,998.06	80,945.37	899,430.00	818,484.63	9.0
	COUNTY					
001-0000-333-10-00	LIBRARY AID	5,000.00	5,000.00	.00	(5,000.00)	.0
001-0000-333-11-00	ROAD AND BRIDGE	5,774.20	5,774.50	193,096.00	187,321.50	3.0
001-0000-333-23-00	KENNEL SERVICES	27,500.00	27,500.00	.00	(27,500.00)	.0
	TOTAL COUNTY	38,274.20	38,274.50	193,096.00	154,821.50	19.8
	SCHOOL DISTRICT RE-1					
001-0000-334-10-00	SCHOOL RESOURCE OFFICER	.00	.00	23,000.00	23,000.00	.0
	TOTAL SCHOOL DISTRICT RE-1	.00	.00	23,000.00	23,000.00	.0
	SERVICES					
001-0000-341-11-00	OUTDOOR POOL CONCESSIONS	.00	.00	10,010.00	10,010.00	.0
001-0000-341-21-00	RECREATION PROGRAMS	(69.00)	645.00	5,736.00	5,091.00	11.2
	TOTAL SERVICES	(69.00)	645.00	15,746.00	15,101.00	4.1
	FEES					
001-0000-342-02-00	KENNEL ADOPTION FEES	200.00	600.00	3,880.00	3,280.00	15.5
001-0000-342-04-00	SPAY/NEUTER PROGRAM	1,400.00	4,547.00	22,642.00	18,095.00	20.1
001-0000-342-06-00	RABIES DEPOSIT	25.00	25.00	750.00	725.00	3.3
001-0000-342-10-00	ANNUAL IMPOUND FEES	270.00	530.00	11,940.00	11,410.00	4.4
	TOTAL FEES	1,895.00	5,702.00	39,212.00	33,510.00	14.5
	FEES					
001-0000-343-10-01	GREEN FEES	.00	.00	173,454.00	173,454.00	.0
001-0000-343-10-02	PASSES/TICKETS	.00	.00	318,616.00	318,616.00	.0
001-0000-343-10-08	GOLF CART REVENUE	.00	.00	105,974.00	105,974.00	.0
	TOTAL FEES	.00	.00	598,044.00	598,044.00	.0

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	FEES					
001-0000-344-10-00	POOL	.00	.00	56,520.00	56,520.00	.0
001-0000-344-10-03	PLAYGROUND DAYS	60.00	2,286.00	55,000.00	52,714.00	4.2
001-0000-344-11-02	BASKETBALL	.00	80.00	2,720.00	2,640.00	2.9
001-0000-344-12-01	SOFTBALL	.00	.00	4,075.00	4,075.00	.0
001-0000-344-13-01	VOLLEYBALL	1,318.00	2,838.00	1,745.00	(1,093.00)	162.6
001-0000-344-20-00	VEHICLE INSPECTION FEES	.00	20.00	760.00	740.00	2.6
	TOTAL FEES	1,378.00	5,224.00	120,820.00	115,596.00	4.3
	CHARGES					
001-0000-347-17-01	PARK RENTAL FEES	210.00	330.00	7,320.00	6,990.00	4.5
001-0000-347-18-00	CHIPPER/MULCHER	.00	.00	720.00	720.00	.0
	TOTAL CHARGES	210.00	330.00	8,040.00	7,710.00	4.1
	FINES					
001-0000-351-10-00	MUNICIPAL COURT FINES	2,423.00	4,901.00	17,290.00	12,389.00	28.4
001-0000-351-10-01	DUI/SEAT BELT - COUNTY	1,031.86	1,383.98	3,314.00	1,930.02	41.8
001-0000-351-10-02	OVERTIME PARKING	75.00	175.00	2,214.00	2,039.00	7.9
001-0000-351-10-03	D.A.R.E. FINES	45.00	75.00	.00	(75.00)	.0
	TOTAL FINES	3,574.86	6,534.98	22,818.00	16,283.02	28.6
	FINES					
001-0000-352-11-00	LIBRARY	4.90	21.00	.00	(21.00)	.0
	TOTAL FINES	4.90	21.00	.00	(21.00)	.0
	INTEREST					
001-0000-361-10-00	INVESTMENTS	.00	53.39	9,140.00	9,086.61	.6
001-0000-361-10-15	PINON PROJECT - INTEREST REPAY	809.92	1,621.36	8,434.00	6,812.64	19.2
001-0000-361-10-16	PINON PROJECT - PRINCIPAL PAY	406.12	810.72	12,000.00	11,189.28	6.8
001-0000-361-20-03	CHANGE IN MARKET VALUE	.00	.00	18,951.00	18,951.00	.0
	TOTAL INTEREST	1,216.04	2,485.47	48,525.00	46,039.53	5.1

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	REVENUE					
001-0000-362-14-00	RODEO DRIVE MAINTENANCE	786.19	1,380.63	6,826.00	5,445.37	20.2
001-0000-362-17-00	CCN FUND REPAYMENT	.00	.00	62,000.00	62,000.00	.0
	TOTAL REVENUE	786.19	1,380.63	68,826.00	67,445.37	2.0
	GIFTS/DONATIONS					
001-0000-366-14-00	VALE GRANT P.,D. TRAINING	.00	.00	7,200.00	7,200.00	.0
001-0000-366-19-00	LIBRARY DONATIONS	.00	3,885.00	2,000.00	(1,885.00)	194.3
001-0000-366-20-00	KENNEL DONATIONS	.00	2,500.00	.00	(2,500.00)	.0
001-0000-366-24-00	FRIENDS OF THE LIBRARY	.00	.00	1,050.00	1,050.00	.0
	TOTAL GIFTS/DONATIONS	.00	6,385.00	10,250.00	3,865.00	62.3
	REVENUE					
001-0000-367-15-00	EVIDENCE REVENUE	.00	3,680.00	42,620.00	38,940.00	8.6
001-0000-367-15-01	FRAUD RECOVERY	1.38	1.38	.00	(1.38)	.0
001-0000-367-16-00	MISCELLANEOUS SALES & FEE	75.00	3,736.37	3,350.00	(386.37)	111.5
001-0000-367-16-03	WELCOME CENTER RENTS	2,067.00	2,931.15	3,456.00	524.85	84.8
001-0000-367-18-01	SURPLUS AUCTION	10,330.06	10,612.74	.00	(10,612.74)	.0
	TOTAL REVENUE	12,473.44	20,961.64	49,426.00	28,464.36	42.4
	GRANTS					
001-0000-368-01-01	AMERICAN RESCUE PLAN	.00	.00	259,450.00	259,450.00	.0
001-0000-368-01-02	COLORADO HISTORICAL SOC	5,243.00	5,243.00	15,440.00	10,197.00	34.0
001-0000-368-04-00	POLICE GRANTS	1,050.00	2,150.00	11,500.00	9,350.00	18.7
001-0000-368-11-00	VICTIM ASSISTANCE GRANT	.00	16,089.75	62,338.00	46,248.25	25.8
001-0000-368-44-00	GRANTS-LIBRARY	.00	.00	8,500.00	8,500.00	.0
	TOTAL GRANTS	6,293.00	23,482.75	357,228.00	333,745.25	6.6
	INTERNAL SERVICE CHGS					
001-0000-371-11-00	LODGERS TAX FUND	.00	.00	244,676.00	244,676.00	.0
	TOTAL INTERNAL SERVICE CHGS	.00	.00	244,676.00	244,676.00	.0
	TOTAL FUND REVENUE	887,891.88	2,739,162.70	18,571,034.00	15,831,871.30	14.8

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GENERAL GOVERNMENT					
	CITY COUNCIL					
001-4010-400-10-01	REGULAR WAGES	2,775.00	5,675.00	47,250.00	41,575.00	12.0
001-4010-400-10-11	VOLUNTEER INCENTIVE PROGRAM	600.00	600.00	.00	(600.00)	.0
001-4010-400-20-01	FICA/MEDICARE	212.29	434.15	2,900.00	2,465.85	15.0
001-4010-400-21-06	WORKMENS COMPENSATION	.00	267.82	113.00	(154.82)	237.0
001-4010-400-30-12	MV COUNTRY TOURISM CONTRACT	.00	28,081.00	112,324.00	84,243.00	25.0
001-4010-400-30-13	MUNICIPAL ATTORNEY SERVICES	139.56	139.56	.00	(139.56)	.0
001-4010-400-30-19	INSURANCE & BONDS	.00	1,233.88	4,887.00	3,653.12	25.3
001-4010-400-30-20	FIREWORKS INSURANCE	.00	.00	4,250.00	4,250.00	.0
001-4010-400-40-00	TRAVEL & TRAINING	.00	.00	10,000.00	10,000.00	.0
001-4010-400-40-06	YOUTH COMMISSION	.00	.00	1,000.00	1,000.00	.0
001-4010-400-44-00	OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
001-4010-400-50-00	MEMBERSHIP & DUES	14,581.00	14,581.00	14,581.00	.00	100.0
001-4010-400-50-01	CREA VENDOR FEES	19,145.88	34,364.50	156,419.00	122,054.50	22.0
001-4010-400-53-00	CONTRIBUTIONS	29,380.00	29,380.00	32,000.00	2,620.00	91.8
001-4010-400-53-04	HOMELESS SHELTER	.00	.00	12,000.00	12,000.00	.0
001-4010-400-54-00	CONTINGENCY ACCOUNT	66,086.28	1,142,764.67	3,710,000.00	2,567,235.33	30.8
	TOTAL CITY COUNCIL	132,920.01	1,257,521.58	4,108,224.00	2,850,702.42	30.6
	CITY ATTORNEY					
001-4011-401-10-01	REGULAR WAGES	12,615.40	22,615.40	185,000.00	162,384.60	12.2
001-4011-401-16-00	CITY RETIREMENT	630.77	1,130.77	9,250.00	8,119.23	12.2
001-4011-401-20-01	FICA/MEDICARE	961.10	1,722.13	14,152.00	12,429.87	12.2
001-4011-401-21-01	HEALTH/LIFE INSURANCE	1,556.00	3,112.00	18,540.00	15,428.00	16.8
001-4011-401-21-05	DENTAL INSURANCE	70.00	140.00	1,680.00	1,540.00	8.3
001-4011-401-21-07	UNEMPLOYMENT	25.23	45.23	.00	(45.23)	.0
001-4011-401-30-13	PROFESSIONAL SERVICES	.00	.00	9,550.00	9,550.00	.0
001-4011-401-40-00	ATTORNEY TRAVEL	.00	.00	4,000.00	4,000.00	.0
001-4011-401-41-00	ATTORNEY TRAINING EXP	.00	.00	1,000.00	1,000.00	.0
001-4011-401-42-01	TELEPHONE	85.00	170.00	.00	(170.00)	.0
001-4011-401-42-04	MEETING EXPENSE	.00	.00	300.00	300.00	.0
001-4011-401-44-00	OFFICE SUPPLIES	19.67	19.67	4,950.00	4,930.33	.4
001-4011-401-44-01	OFFICE FURNITURE	.00	.00	3,000.00	3,000.00	.0
	TOTAL CITY ATTORNEY	15,963.17	28,955.20	251,422.00	222,466.80	11.5

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HUMAN RESOURCES					
001-4012-402-10-01	REGULAR WAGES	13,915.20	27,830.40	194,200.00	166,369.60	14.3
001-4012-402-10-10	EMPLOYEE INCENTIVES	.00	69.25	.00	(69.25)	.0
001-4012-402-16-00	CITY RETIREMENT	695.76	1,391.52	8,221.00	6,829.48	16.9
001-4012-402-20-01	FICA/MEDICARE	1,032.48	2,068.79	11,931.00	9,862.21	17.3
001-4012-402-21-01	HEALTH/LIFE INSURANCE	3,112.00	6,224.00	38,415.00	32,191.00	16.2
001-4012-402-21-05	DENTAL INSURANCE	140.00	280.00	1,680.00	1,400.00	16.7
001-4012-402-21-06	WORKMENS COMPENSATION	.00	255.15	3,000.00	2,744.85	8.5
001-4012-402-21-07	UNEMPLOYMENT	27.84	55.68	439.00	383.32	12.7
001-4012-402-30-19	INSURANCE & BONDS	.00	151.10	600.00	448.90	25.2
001-4012-402-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	100.00	100.00	.0
001-4012-402-30-90	CONTRACT SERVICES-OTHER	7,100.00	7,100.00	30,000.00	22,900.00	23.7
001-4012-402-40-00	TRAVEL & TRAINING	.00	258.17	6,000.00	5,741.83	4.3
001-4012-402-40-06	CITY-WIDE TRAINING	.00	.00	12,000.00	12,000.00	.0
001-4012-402-40-08	EMPLOYEE ORIENTATION	.00	.00	1,500.00	1,500.00	.0
001-4012-402-40-10	EMPLOYEE QUARTERLY AWARDS	1,250.00	1,250.00	7,500.00	6,250.00	16.7
001-4012-402-42-01	TELEPHONE	70.00	195.24	1,450.00	1,254.76	13.5
001-4012-402-44-00	OFFICE SUPPLIES	103.00	103.00	1,800.00	1,697.00	5.7
001-4012-402-45-10	OTHER OPERATING SUPPLIES	485.40	485.40	1,000.00	514.60	48.5
001-4012-402-49-03	ADVERTISING - OTHER	.00	.00	500.00	500.00	.0
001-4012-402-50-00	MEMBERSHIP & DUES	.00	169.00	1,500.00	1,331.00	11.3
001-4012-402-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	1,400.00	1,400.00	.0
	TOTAL HUMAN RESOURCES	27,931.68	47,886.70	323,236.00	275,349.30	14.8
	MUNICIPAL COURT					
001-4013-403-10-01	REGULAR WAGES	7,723.20	15,446.40	117,315.00	101,868.60	13.2
001-4013-403-10-10	EMPLOYEE INCENTIVES	.00	69.25	.00	(69.25)	.0
001-4013-403-16-00	CITY RETIREMENT	386.16	772.32	5,866.00	5,093.68	13.2
001-4013-403-20-01	FICA/MEDICARE	536.56	1,073.12	8,513.00	7,439.88	12.6
001-4013-403-21-01	HEALTH/LIFE INSURANCE	3,112.00	6,224.00	37,344.00	31,120.00	16.7
001-4013-403-21-05	DENTAL INSURANCE	140.00	280.00	1,680.00	1,400.00	16.7
001-4013-403-21-06	WORKMENS COMPENSATION	.00	251.08	198.00	(53.08)	126.8
001-4013-403-21-07	UNEMPLOYMENT	15.44	30.88	319.00	288.12	9.7
001-4013-403-30-04	COMPUTER SERVICES	.00	17.50	.00	(17.50)	.0
001-4013-403-30-06	MUNICIPAL COURT SERVICES	3,451.08	3,451.08	23,375.00	19,923.92	14.8
001-4013-403-30-19	INSURANCE & BONDS	.00	681.26	2,698.00	2,016.74	25.3
001-4013-403-30-36	PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
001-4013-403-40-00	TRAVEL & TRAINING	.00	.00	2,500.00	2,500.00	.0
001-4013-403-40-10	CITY ATTORNEY SERVICES	1,638.00	1,638.00	18,000.00	16,362.00	9.1
001-4013-403-42-01	TELEPHONE	85.00	170.00	360.00	190.00	47.2
001-4013-403-44-00	OFFICE SUPPLIES	(1,145.09)	(1,094.27)	2,500.00	3,594.27	(43.8)
	TOTAL MUNICIPAL COURT	15,942.35	29,010.62	225,668.00	196,657.38	12.9

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY MANAGER					
001-4014-404-10-01	REGULAR WAGES	15,824.00	31,648.00	216,345.00	184,697.00	14.6
001-4014-404-16-00	CITY RETIREMENT	791.20	1,582.40	6,590.00	5,007.60	24.0
001-4014-404-20-01	FICA/MEDICARE	1,131.12	2,262.24	9,290.00	7,027.76	24.4
001-4014-404-21-01	HEALTH/LIFE INSURANCE	3,112.00	6,224.00	19,207.00	12,983.00	32.4
001-4014-404-21-05	DENTAL INSURANCE	140.00	280.00	840.00	560.00	33.3
001-4014-404-21-06	WORKMENS COMPENSATION	.00	456.66	.00	(456.66)	.0
001-4014-404-21-07	UNEMPLOYMENT	31.64	63.28	.00	(63.28)	.0
001-4014-404-30-19	INSURANCE & BONDS	.00	365.78	1,056.00	690.22	34.6
001-4014-404-40-00	TRAVEL & TRAINING	23.72	1,268.27	7,500.00	6,231.73	16.9
001-4014-404-40-03	CML TRAVEL EXPENSES	.00	.00	3,500.00	3,500.00	.0
001-4014-404-42-01	TELEPHONE	115.00	230.00	2,540.00	2,310.00	9.1
001-4014-404-42-02	TELEPHONE - INTERNAL	.00	98.35	.00	(98.35)	.0
001-4014-404-42-04	MEETING EXPENSE	.00	117.25	4,000.00	3,882.75	2.9
001-4014-404-44-00	OFFICE SUPPLIES	94.39	94.39	2,000.00	1,905.61	4.7
001-4014-404-44-01	OFFICE FURNITURE	.00	.00	2,000.00	2,000.00	.0
001-4014-404-46-02	OTHER REPAIR & MAINT	.00	.00	500.00	500.00	.0
001-4014-404-48-90	PRINTING - OTHER	.00	.00	500.00	500.00	.0
001-4014-404-50-00	MEMBERSHIP & DUES	.00	.00	2,500.00	2,500.00	.0
001-4014-404-51-00	PUBLICATION/SUBSCRIPTION	.00	4.00	500.00	496.00	.8
001-4014-404-59-01	PROFESSIONAL & TECHNICAL	.00	.00	4,700.00	4,700.00	.0
001-4014-499-30-90	CONTRACT SERVICES-OTHER	2,790.00	3,802.50	20,000.00	16,197.50	19.0
001-4014-499-40-06	CITY-WIDE TRAINING	.00	284.92	2,000.00	1,715.08	14.3
001-4014-499-45-10	OPERATING SUPPLIES-OTHER	.00	.00	2,500.00	2,500.00	.0
	TOTAL CITY MANAGER	24,053.07	48,782.04	308,068.00	259,285.96	15.8
	FINANCE DEPARTMENT					
001-4015-405-10-01	REGULAR WAGES	31,603.20	62,879.21	389,760.00	326,880.79	16.1
001-4015-405-11-01	OVERTIME	.00	168.59	5,000.00	4,831.41	3.4
001-4015-405-16-00	CITY RETIREMENT	1,580.16	3,143.96	13,305.00	10,161.04	23.6
001-4015-405-20-01	FICA/MEDICARE	2,306.10	4,600.07	25,680.00	21,079.93	17.9
001-4015-405-21-01	HEALTH/LIFE INSURANCE	9,336.00	18,672.00	92,703.00	74,031.00	20.1
001-4015-405-21-05	DENTAL INSURANCE	420.00	840.00	4,500.00	3,660.00	18.7
001-4015-405-21-06	WORKMENS COMPENSATION	.00	265.84	1,000.00	734.16	26.6
001-4015-405-21-07	UNEMPLOYMENT	63.22	126.12	900.00	773.88	14.0
001-4015-405-30-04	COMPUTER/SOFWARE SERVICES	2,000.00	17,527.20	75,000.00	57,472.80	23.4
001-4015-405-30-07	CREDIT CARD CHARGES	1,796.76	2,776.27	9,000.00	6,223.73	30.9
001-4015-405-30-19	INSURANCE & BONDS	.00	632.14	2,829.00	2,196.86	22.3
001-4015-405-30-24	RECORDING SERVICES	.00	.00	500.00	500.00	.0
001-4015-405-30-28	PROPERTY TAX COLLECTION	115.49	8,821.90	5,000.00	(3,821.90)	176.4
001-4015-405-30-90	CONTRACT SERVICES-OTHER	13,150.00	13,150.00	88,000.00	74,850.00	14.9
001-4015-405-40-00	TRAVEL & TRAINING	.00	248.16	4,500.00	4,251.84	5.5
001-4015-405-42-01	TELEPHONE	265.00	530.00	840.00	310.00	63.1
001-4015-405-42-03	POSTAGE	.00	.00	2,000.00	2,000.00	.0
001-4015-405-44-00	OFFICE SUPPLIES	98.30	98.30	3,500.00	3,401.70	2.8
001-4015-405-48-90	PRINTING	504.37	1,024.77	500.00	(524.77)	205.0
001-4015-405-50-00	MEMBERSHIP & DUES	.00	1,993.20	1,250.00	(743.20)	159.5
001-4015-405-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	175.00	175.00	.0
	TOTAL FINANCE DEPARTMENT	63,238.60	137,497.73	725,942.00	588,444.27	18.9

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TOTAL ALL 16	.00	.00	.00	.00	.0
	CITY CLERK					
001-4018-408-10-01	REGULAR WAGES	9,312.00	18,541.36	166,111.00	147,569.64	11.2
001-4018-408-16-00	CITY RETIREMENT	362.16	724.32	6,932.00	6,207.68	10.5
001-4018-408-20-01	FICA/MEDICARE	709.06	1,411.80	10,564.00	9,152.20	13.4
001-4018-408-21-01	HEALTH/LIFE INSURANCE	1,556.00	3,112.00	38,464.00	35,352.00	8.1
001-4018-408-21-05	DENTAL INSURANCE	70.00	140.00	1,680.00	1,540.00	8.3
001-4018-408-21-06	WORKMENS COMPENSATION	.00	249.05	2,000.00	1,750.95	12.5
001-4018-408-21-07	UNEMPLOYMENT	18.62	37.07	396.00	358.93	9.4
001-4018-408-30-14	ELECTION SERVICES	.00	.00	20,000.00	20,000.00	.0
001-4018-408-30-19	INSURANCE & BONDS	.00	177.72	703.00	525.28	25.3
001-4018-408-30-90	CONTRACT SERVICES-OTHER	.00	.00	6,000.00	6,000.00	.0
001-4018-408-40-00	TRAVEL & TRAINING	.00	260.00	4,500.00	4,240.00	5.8
001-4018-408-42-01	TELEPHONE	80.00	160.00	.00	(160.00)	.0
001-4018-408-44-00	OFFICE SUPPLIES	8.58	8.58	2,500.00	2,491.42	.3
001-4018-408-45-08	EMPLOYEE BENCHMARKING	.00	.00	5,000.00	5,000.00	.0
001-4018-408-45-09	WELLNESS PROGRAM	(70.00)	1,298.27	27,500.00	26,201.73	4.7
001-4018-408-45-10	OTHER OPERATING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
001-4018-408-50-00	MEMBERSHIP & DUES	.00	.00	550.00	550.00	.0
	TOTAL CITY CLERK	12,046.42	26,120.17	294,900.00	268,779.83	8.9
	GRANTS ADMINISTER					
001-4040-404-30-90	CONTRACT SERVICES	.00	5,243.00	.00	(5,243.00)	.0
	TOTAL GRANTS ADMINISTER	.00	5,243.00	.00	(5,243.00)	.0
	MARKETING					
001-4044-404-10-01	REGULAR WAGES	4,971.21	9,942.43	62,228.00	52,285.57	16.0
001-4044-404-10-10	EMPLOYEE INCENTIVES	.00	69.25	.00	(69.25)	.0
001-4044-404-16-00	CITY RETIREMENT	248.56	497.12	3,200.00	2,702.88	15.5
001-4044-404-20-01	FICA/MEDICARE	362.66	725.32	4,515.00	3,789.68	16.1
001-4044-404-21-01	HEALTH/LIFE INSURANCE	1,556.00	3,112.00	19,207.00	16,095.00	16.2
001-4044-404-21-05	DENTAL INSURANCE	70.00	140.00	840.00	700.00	16.7
001-4044-404-21-06	WORKMENS COMPENSATION	.00	247.36	1,000.00	752.64	24.7
001-4044-404-21-07	UNEMPLOYMENT	9.94	19.88	169.00	149.12	11.8
001-4044-404-24-00	MARKETING	5,400.00	5,400.00	40,000.00	34,600.00	13.5
001-4044-404-30-19	INSURANCE & BONDS	.00	27.51	115.00	87.49	23.9
001-4044-404-40-00	TRAVEL & TRAINING	.00	.00	1,000.00	1,000.00	.0
001-4044-404-42-01	TELEPHONE	85.00	170.00	1,132.00	962.00	15.0
001-4044-404-44-00	OFFICE SUPPLIES	.00	.00	555.00	555.00	.0
001-4044-404-45-15	EMP APPRECTION/PICNIC	4,164.00	4,464.00	20,000.00	15,536.00	22.3
	TOTAL MARKETING	16,867.37	24,814.87	153,961.00	129,146.13	16.1

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LIBRARY					
001-4055-407-10-01	REGULAR WAGES	31,020.74	58,638.49	408,700.00	350,061.51	14.4
001-4055-407-10-10	EMPLOYEE INCENTIVES	.00	229.75	150.00	(79.75)	153.2
001-4055-407-16-00	CITY RETIREMENT	748.55	1,696.47	14,130.00	12,433.53	12.0
001-4055-407-20-01	FICA/MEDICARE	2,328.91	4,385.90	25,531.00	21,145.10	17.2
001-4055-407-21-01	HEALTH/LIFE INSURANCE	6,235.00	14,015.00	96,037.00	82,022.00	14.6
001-4055-407-21-05	DENTAL INSURANCE	350.00	700.00	4,200.00	3,500.00	16.7
001-4055-407-21-06	WORKMENS COMPENSATION	.00	316.99	1,440.00	1,123.01	22.0
001-4055-407-21-07	UNEMPLOYMENT	62.06	117.31	957.00	839.69	12.3
001-4055-407-30-19	INSURANCE & BONDS	.00	4,005.47	15,839.00	11,833.53	25.3
001-4055-407-30-27	BOOK COURIER SERVICE	.00	.00	1,000.00	1,000.00	.0
001-4055-407-32-01	JANITORIAL SERVICES	.00	.00	2,000.00	2,000.00	.0
001-4055-407-40-00	TRAVEL & TRAINING	.00	.00	2,500.00	2,500.00	.0
001-4055-407-42-01	TELEPHONE	43.91	87.82	576.00	488.18	15.3
001-4055-407-42-03	POSTAGE	.00	.00	1,050.00	1,050.00	.0
001-4055-407-42-10	FIBER CHARGES	3,503.40	7,006.80	.00	(7,006.80)	.0
001-4055-407-43-01	ELECTRIC	732.37	1,544.47	17,510.00	15,965.53	8.8
001-4055-407-43-02	SEWER	43.00	43.00	567.00	524.00	7.6
001-4055-407-43-03	GAS	1,044.05	2,499.18	2,880.00	380.82	86.8
001-4055-407-43-04	REFUSE	135.60	271.20	1,449.00	1,177.80	18.7
001-4055-407-43-05	WATER	30.05	62.06	720.00	657.94	8.6
001-4055-407-45-10	OTHER OPERATING SUPPLIES	103.91	2,930.14	26,250.00	23,319.86	11.2
001-4055-407-45-19	BOOKS	2,277.24	7,694.09	35,280.00	27,585.91	21.8
001-4055-407-45-20	NON-PRINT MEDIA	.00	288.58	4,520.00	4,231.42	6.4
001-4055-407-45-21	BOOK MAINT & SUPPLIES	.00	.00	3,500.00	3,500.00	.0
001-4055-407-45-22	COPIER EXPENSE	329.67	614.45	10,000.00	9,385.55	6.1
001-4055-407-46-02	OTHER REPAIR & MAINT	60.32	1,046.62	8,400.00	7,353.38	12.5
001-4055-407-50-00	MEMBERSHIP & DUES	(711.00)	(711.00)	1,000.00	1,711.00	(71.1)
001-4055-407-51-00	PUBLICATION/SUBSCRIPTION	.00	73.18	10,000.00	9,926.82	.7
001-4055-407-59-26	EVENTS AND OUTREACH	.00	185.48	12,000.00	11,814.52	1.6
001-4055-407-63-10	CAPITAL OUTLAY	.00	182,403.30	.00	(182,403.30)	.0
001-4055-407-80-27	STATE GRANT-LIBRARY	.00	.00	5,500.00	5,500.00	.0
001-4055-407-80-30	MINOR LIBRARY GRANTS	.00	.00	2,500.00	2,500.00	.0
	TOTAL LIBRARY	48,337.78	290,144.75	716,186.00	426,041.25	40.5
	TOTAL GENERAL GOVERNMENT	357,300.45	1,895,976.66	7,107,607.00	5,211,630.34	26.7
	GENERAL SERVICES					

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GEN SERV - ADMINISTRATION					
001-4116-406-10-01	REGULAR WAGES	8,710.40	17,420.80	104,012.00	86,591.20	16.8
001-4116-406-16-00	CITY RETIREMENT	435.52	871.04	4,822.00	3,950.96	18.1
001-4116-406-20-01	FICA/MEDICARE	656.94	1,313.88	7,347.00	6,033.12	17.9
001-4116-406-21-01	HEALTH/LIFE INSURANCE	1,556.00	3,112.00	19,207.00	16,095.00	16.2
001-4116-406-21-05	DENTAL INSURANCE	70.00	140.00	840.00	700.00	16.7
001-4116-406-21-06	WORKMENS COMPENSATION	.00	258.58	315.00	56.42	82.1
001-4116-406-21-07	UNEMPLOYMENT	17.42	34.84	276.00	241.16	12.6
001-4116-406-30-19	INSURANCE & BONDS	.00	1,153.54	4,568.00	3,414.46	25.3
001-4116-406-30-90	OTHER CONTRACTUAL SERVICES	.00	.00	7,000.00	7,000.00	.0
001-4116-406-40-00	TRAVEL & TRAINING	.00	349.09	2,500.00	2,150.91	14.0
001-4116-406-42-01	TELEPHONE	70.00	140.00	840.00	700.00	16.7
001-4116-406-44-00	OFFICE SUPPLIES	.00	.00	1,500.00	1,500.00	.0
	TOTAL GEN SERV - ADMINISTRATION	11,516.28	24,793.77	153,227.00	128,433.23	16.2
	BUILDING MAINTENANCE					
001-4117-406-10-01	REGULAR WAGES	11,742.40	23,484.80	161,157.00	137,672.20	14.6
001-4117-406-16-00	CITY RETIREMENT	587.12	1,174.24	7,659.00	6,484.76	15.3
001-4117-406-20-01	FICA/MEDICARE	863.91	1,727.82	11,671.00	9,943.18	14.8
001-4117-406-21-01	HEALTH/LIFE INSURANCE	4,668.00	9,336.00	57,622.00	48,286.00	16.2
001-4117-406-21-05	DENTAL INSURANCE	210.00	420.00	2,520.00	2,100.00	16.7
001-4117-406-21-06	WORKMENS COMPENSATION	.00	686.34	5,895.00	5,208.66	11.6
001-4117-406-21-07	UNEMPLOYMENT	23.48	46.96	437.00	390.04	10.8
001-4117-406-30-19	INSURANCE & BONDS	.00	1,249.17	5,245.00	3,995.83	23.8
001-4117-406-30-90	CONTRACT SERVICES-OTHER	.00	.00	2,000.00	2,000.00	.0
001-4117-406-40-00	TRAVEL & TRAINING	.00	.00	3,400.00	3,400.00	.0
001-4117-406-42-01	TELEPHONE	210.00	300.00	3,360.00	3,060.00	8.9
001-4117-406-45-07	CLOTHING ALLOWANCE	.00	472.53	800.00	327.47	59.1
001-4117-406-45-10	OPERATING SUPPLIES-OTHER	203.88	539.64	14,600.00	14,060.36	3.7
001-4117-406-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	66.00	66.00	.0
	TOTAL BUILDING MAINTENANCE	18,508.79	39,437.50	276,432.00	236,994.50	14.3
	TOTAL G.S. CITY HALL OPERATIONS	.00	.00	.00	.00	.0

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY HALL ROGER SMITH AVE					
001-4119-406-30-15	BOILER INSPECTION	.00	.00	400.00	400.00	.0
001-4119-406-30-37	SOLAR LEASE	.00	39,691.00	40,000.00	309.00	99.2
001-4119-406-32-01	JANITORIAL SERVICES	2,300.00	4,600.00	30,800.00	26,200.00	14.9
001-4119-406-32-90	MAINT CONTRACTS-OTHER	211.50	423.00	10,000.00	9,577.00	4.2
001-4119-406-42-01	TELEPHONE	101.17	202.34	1,400.00	1,197.66	14.5
001-4119-406-42-03	POSTAGE	317.04	317.04	8,000.00	7,682.96	4.0
001-4119-406-42-10	FIBER CHARGES	599.64	1,199.28	7,200.00	6,000.72	16.7
001-4119-406-43-01	ELECTRIC	1,802.24	3,517.06	6,000.00	2,482.94	58.6
001-4119-406-43-02	SEWER	47.00	47.00	2,800.00	2,753.00	1.7
001-4119-406-43-03	GAS	2,038.95	4,171.07	5,830.00	1,658.93	71.5
001-4119-406-43-04	REFUSE	235.40	428.35	2,150.00	1,721.65	19.9
001-4119-406-43-05	WATER	70.00	143.40	2,625.00	2,481.60	5.5
001-4119-406-44-00	OFFICE SUPPLIES	.00	.00	1,300.00	1,300.00	.0
001-4119-406-45-10	OPERATING SUPPLIES-OTHER	369.24	844.98	5,000.00	4,155.02	16.9
001-4119-406-45-22	COPIER EXPENSE	597.70	1,279.40	11,100.00	9,820.60	11.5
001-4119-406-46-02	OTHER REPAIR & MAINT	274.79	505.57	10,000.00	9,494.43	5.1
	TOTAL CITY HALL ROGER SMITH AVE	8,964.67	57,369.49	144,605.00	87,235.51	39.7
	TOTAL ALL 57	.00	.00	.00	.00	.0
	WELCOME CENTER (CITY)					
001-4158-511-21-06	WORKMENS COMPENSATION	.00	304.56	.00	(304.56)	.0
001-4158-511-30-90	CONTRACT SERVICES-OTHER	3,962.29	7,055.08	40,372.00	33,316.92	17.5
001-4158-511-32-01	JANITORIAL SERVICES	3,400.00	3,400.00	20,900.00	17,500.00	16.3
001-4158-511-42-01	TELEPHONE	43.91	258.84	.00	(258.84)	.0
001-4158-511-42-10	FIBER CHARGES	806.76	1,613.52	9,600.00	7,986.48	16.8
001-4158-511-43-01	ELECTRIC	443.46	830.07	5,500.00	4,669.93	15.1
001-4158-511-43-02	SEWER	43.00	43.00	480.00	437.00	9.0
001-4158-511-43-03	GAS	367.96	768.48	1,875.00	1,106.52	41.0
001-4158-511-43-04	REFUSE	94.80	189.60	1,260.00	1,070.40	15.1
001-4158-511-43-05	WATER	26.50	51.75	380.00	328.25	13.6
001-4158-511-45-10	OPERATING SUPPLIES-OTHER	.00	166.21	.00	(166.21)	.0
001-4158-511-45-22	COPIER EXPENSE	.00	64.69	.00	(64.69)	.0
001-4158-511-46-07	WELCOME CENTER REPAIRS	85.91	85.91	4,500.00	4,414.09	1.9
	TOTAL WELCOME CENTER (CITY)	9,274.59	14,831.71	84,867.00	70,035.29	17.5
	TOTAL ALL 60	.00	.00	.00	.00	.0
	TOTAL GENERAL SERVICES	48,264.33	136,432.47	659,131.00	522,698.53	20.7
	PUBLIC SAFETY					

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	POLICE ADMINISTRATION					
001-4220-420-10-01	REGULAR WAGES	21,704.00	57,984.96	385,000.00	327,015.04	15.1
001-4220-420-11-01	OVERTIME	.00	.00	1,600.00	1,600.00	.0
001-4220-420-16-00	CITY RETIREMENT	1,085.20	2,397.03	15,662.00	13,264.97	15.3
001-4220-420-20-01	FICA/MEDICARE	567.87	2,238.20	11,022.00	8,783.80	20.3
001-4220-420-21-01	HEALTH/LIFE INSURANCE	4,668.00	10,892.00	74,688.00	63,796.00	14.6
001-4220-420-21-05	DENTAL INSURANCE	210.00	490.00	3,360.00	2,870.00	14.6
001-4220-420-21-06	WORKMENS COMPENSATION	.00	500.58	7,110.00	6,609.42	7.0
001-4220-420-21-07	UNEMPLOYMENT	43.40	115.95	637.00	521.05	18.2
001-4220-420-22-01	ICMA POLICE	1,378.68	2,757.36	16,130.00	13,372.64	17.1
001-4220-420-30-04	COMPUTER/SOFWARE SERVICES	.00	.00	5,000.00	5,000.00	.0
001-4220-420-30-19	INSURANCE & BONDS	.00	3,018.70	11,955.00	8,936.30	25.3
001-4220-420-30-90	CONTRACT SERVICES-OTHER	.00	2,210.48	35,748.00	33,537.52	6.2
001-4220-420-32-90	MAINT CONTRACTS-OTHER	.00	.00	85,000.00	85,000.00	.0
001-4220-420-40-00	TRAVEL/TRAINING	.00	1,836.25	9,500.00	7,663.75	19.3
001-4220-420-42-01	TELEPHONE	2,921.23	5,686.25	20,280.00	14,593.75	28.0
001-4220-420-45-07	CLOTHING ALLOWANCE	.00	.00	2,200.00	2,200.00	.0
001-4220-420-45-10	OPERATING SUPPLIES-OTHER	115.21	505.72	4,000.00	3,494.28	12.6
001-4220-420-45-12	EQUITABLE SHARING	.00	3,800.00	42,620.00	38,820.00	8.9
001-4220-420-45-26	ACUTE CARE FACILITY	.00	.00	4,200.00	4,200.00	.0
001-4220-420-48-90	PRINTING-OTHER	.00	.00	200.00	200.00	.0
001-4220-420-49-03	ADVERTISING-OTHER	.00	.00	2,040.00	2,040.00	.0
001-4220-420-50-00	MEMBERSHIP & DUES	.00	345.00	2,835.00	2,490.00	12.2
001-4220-420-51-00	PUBLICATION/SUBSCRIPTION	205.00	205.00	575.00	370.00	35.7
	TOTAL POLICE ADMINISTRATION	32,898.59	94,983.48	741,362.00	646,378.52	12.8
	PATROL					
001-4221-421-10-01	REGULAR WAGES	120,512.93	238,538.82	1,479,238.00	1,240,699.18	16.1
001-4221-421-11-01	OVERTIME	1,450.09	4,590.90	68,250.00	63,659.10	6.7
001-4221-421-11-03	GRANT OVERTIME	725.00	1,425.00	42,000.00	40,575.00	3.4
001-4221-421-16-00	CITY RETIREMENT	5,652.32	11,404.32	70,440.00	59,035.68	16.2
001-4221-421-20-01	FICA/MEDICARE	2,346.85	4,681.83	21,141.00	16,459.17	22.2
001-4221-421-21-01	HEALTH/LIFE INSURANCE	38,900.00	77,800.00	466,200.00	388,400.00	16.7
001-4221-421-21-05	DENTAL INSURANCE	1,750.00	3,500.00	21,000.00	17,500.00	16.7
001-4221-421-21-06	WORKMENS COMPENSATION	107.42	4,517.92	40,500.00	35,982.08	11.2
001-4221-421-21-07	UNEMPLOYMENT	245.32	489.01	3,842.00	3,352.99	12.7
001-4221-421-22-01	ICMA POLICE	8,177.11	16,504.88	100,112.00	83,607.12	16.5
001-4221-421-30-19	INSURANCE & BONDS	.00	8,401.26	34,979.00	26,577.74	24.0
001-4221-421-30-34	EMPLOYEE LICENSES/TESTING	190.00	190.00	4,000.00	3,810.00	4.8
001-4221-421-30-90	CONTRACT SERVICES	.00	.00	2,050.00	2,050.00	.0
001-4221-421-30-95	ANIMAL IMPOUNDMENT	105.00	262.50	2,448.00	2,185.50	10.7
001-4221-421-32-90	MAINT CONTRACTS - OTHER	521.60	521.60	2,000.00	1,478.40	26.1
001-4221-421-40-00	TRAVEL & TRAINING	(9.53)	(2,828.06)	22,440.00	25,268.06	(12.6)
001-4221-421-45-07	CLOTHING ALLOWANCE	983.76	1,872.19	23,000.00	21,127.81	8.1
001-4221-421-45-10	OPERATING SUPPLIES-OTHER	101.11	176.54	14,500.00	14,323.46	1.2
001-4221-421-45-13	DARE TRAINING MATERIALS	.00	.00	3,500.00	3,500.00	.0
001-4221-421-45-15	AMMUNITION	5,618.00	5,618.00	25,000.00	19,382.00	22.5
001-4221-421-46-02	OTHER REPAIR & MAINT	1,917.65	1,917.65	.00	(1,917.65)	.0
001-4221-421-50-00	MEMBERSHIP & DUES	.00	.00	125.00	125.00	.0
001-4221-421-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	153.00	153.00	.0

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TOTAL PATROL	189,294.63	379,584.36	2,446,918.00	2,067,333.64	15.5
	POLICE SUPPORT SERVICES					
001-4222-422-10-01	REGULAR WAGES	12,508.80	24,848.00	157,128.00	132,280.00	15.8
001-4222-422-10-10	EMPLOYEE INCENTIVES	.00	91.25	.00	(91.25)	.0
001-4222-422-11-01	OVERTIME	.00	.00	1,575.00	1,575.00	.0
001-4222-422-16-00	CITY RETIREMENT	625.44	1,242.40	7,482.00	6,239.60	16.6
001-4222-422-20-01	FICA/MEDICARE	934.30	1,855.62	10,883.00	9,027.38	17.1
001-4222-422-21-01	HEALTH/LIFE INSURANCE	3,123.00	6,246.00	55,944.00	49,698.00	11.2
001-4222-422-21-05	DENTAL INSURANCE	140.00	280.00	2,520.00	2,240.00	11.1
001-4222-422-21-06	WORKMENS COMPENSATION	.00	257.48	2,000.00	1,742.52	12.9
001-4222-422-21-07	UNEMPLOYMENT	25.02	49.70	408.00	358.30	12.2
001-4222-422-30-19	INSURANCE & BONDS	.00	14.12	55.00	40.88	25.7
001-4222-422-30-90	CONTRACT SERVICES-OTHER	.00	1,500.00	.00	(1,500.00)	.0
001-4222-422-40-00	TRAVEL/TRAINING	.00	.00	3,250.00	3,250.00	.0
001-4222-422-45-07	CLOTHING ALLOWANCE	.00	.00	510.00	510.00	.0
001-4222-422-45-10	OPERATING SUPPLIES-OTHER	.00	.00	1,100.00	1,100.00	.0
	TOTAL POLICE SUPPORT SERVICES	17,356.56	36,384.57	242,855.00	206,470.43	15.0
	POLICE INVESTIGATION					
001-4223-423-10-01	REGULAR WAGES	39,277.63	77,181.73	462,434.00	385,252.27	16.7
001-4223-423-10-10	EMPLOYEE INCENTIVES	.00	130.00	.00	(130.00)	.0
001-4223-423-11-01	OVERTIME	295.80	605.76	11,550.00	10,944.24	5.2
001-4223-423-11-03	GRANT OVERTIME	.00	.00	4,200.00	4,200.00	.0
001-4223-423-16-00	CITY RETIREMENT	1,842.16	3,664.64	22,021.00	18,356.36	16.6
001-4223-423-20-01	FICA/MEDICARE	785.52	1,551.33	5,805.00	4,253.67	26.7
001-4223-423-21-01	HEALTH/LIFE INSURANCE	10,892.00	21,784.00	130,536.00	108,752.00	16.7
001-4223-423-21-05	DENTAL INSURANCE	490.00	980.00	5,880.00	4,900.00	16.7
001-4223-423-21-06	WORKMENS COMPENSATION	.00	1,118.31	4,635.00	3,516.69	24.1
001-4223-423-21-07	UNEMPLOYMENT	79.13	155.55	1,201.00	1,045.45	13.0
001-4223-423-22-01	ICMA POLICE	2,628.24	5,233.25	32,030.00	26,796.75	16.3
001-4223-423-30-19	INSURANCE & BONDS	.00	67.98	270.00	202.02	25.2
001-4223-423-30-90	CONTRACT SERVICES-OTHER	75.00	75.00	2,125.00	2,050.00	3.5
001-4223-423-40-00	TRAVEL & TRAINING	270.75	460.75	10,000.00	9,539.25	4.6
001-4223-423-45-07	CLOTHING ALLOWANCE	.00	202.81	3,000.00	2,797.19	6.8
001-4223-423-45-10	OPERATING SUPPLIES	.00	59.68	2,500.00	2,440.32	2.4
001-4223-423-45-11	OPERATING EQUIPMENT	.00	.00	2,500.00	2,500.00	.0
001-4223-423-49-03	ADVERTISING	.00	.00	250.00	250.00	.0
001-4223-423-50-00	MEMBERSHIP & DUES	.00	65.00	125.00	60.00	52.0
001-4223-423-51-00	PUBLICATION/SUBSCRIPTION	40.44	140.55	780.00	639.45	18.0
001-4223-423-52-00	EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
	TOTAL POLICE INVESTIGATION	56,676.67	113,476.34	702,842.00	589,365.66	16.2
	POLICE CORRECTIONS					
001-4224-424-30-16	PRISTONER CUSTODY	3,600.00	5,200.00	40,000.00	34,800.00	13.0
001-4224-424-30-90	CONTRACT SERVICES-OTHER	350.00	700.00	.00	(700.00)	.0
001-4224-424-40-02	PRISONER TRANSPORT	(1,013.76)	(1,013.76)	400.00	1,413.76	(253.4)
	TOTAL POLICE CORRECTIONS	2,936.24	4,886.24	40,400.00	35,513.76	12.1

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	BUILDING OPERATIONS					
001-4225-425-32-01	JANITORIAL SERVICES	1,499.58	2,999.16	21,000.00	18,000.84	14.3
001-4225-425-32-02	OFFICE EQUIPMENT	.00	.00	6,000.00	6,000.00	.0
001-4225-425-32-90	MAINT CONTRACTS-OTHER	472.56	945.12	9,500.00	8,554.88	10.0
001-4225-425-42-01	TELEPHONE	.00	537.65	4,896.00	4,358.35	11.0
001-4225-425-42-03	POSTAGE	98.68	346.64	4,192.00	3,845.36	8.3
001-4225-425-42-10	FIBER CHARGES	1,136.52	2,273.04	.00	(2,273.04)	.0
001-4225-425-43-01	ELECTRIC	3,604.14	7,143.82	38,000.00	30,856.18	18.8
001-4225-425-43-02	SEWER	55.00	55.00	918.00	863.00	6.0
001-4225-425-43-03	GAS	635.74	1,265.10	3,100.00	1,834.90	40.8
001-4225-425-43-04	REFUSE	218.30	436.60	2,678.00	2,241.40	16.3
001-4225-425-43-05	WATER	51.35	100.26	700.00	599.74	14.3
001-4225-425-44-00	OFFICE SUPPLIES	192.94	642.93	5,610.00	4,967.07	11.5
001-4225-425-45-10	OPERATING SUPPLIES	.00	682.99	7,000.00	6,317.01	9.8
001-4225-425-45-22	COPIER EXPENSE	593.86	629.75	7,650.00	7,020.25	8.2
001-4225-425-46-02	OTHER REPAIR & MAINT	113.82	536.17	16,000.00	15,463.83	3.4
	TOTAL BUILDING OPERATIONS	8,672.49	18,594.23	127,244.00	108,649.77	14.6
	KENNEL OPERATIONS					
001-4226-426-10-01	REGULAR WAGES	12,192.86	22,870.55	155,085.00	132,214.45	14.8
001-4226-426-11-01	REGULAR OVERTIME	.00	.00	1,050.00	1,050.00	.0
001-4226-426-16-00	CITY RETIREMENT	318.40	636.80	3,779.00	3,142.20	16.9
001-4226-426-20-01	FICA/MEDICARE	907.18	1,698.46	11,253.00	9,554.54	15.1
001-4226-426-21-01	HEALTH/LIFE INSURANCE	3,112.00	6,224.00	37,296.00	31,072.00	16.7
001-4226-426-21-05	DENTAL INSURANCE	140.00	280.00	1,680.00	1,400.00	16.7
001-4226-426-21-06	WORKMENS COMPENSATION	.00	374.76	3,000.00	2,625.24	12.5
001-4226-426-21-07	UNEMPLOYMENT	24.37	45.71	422.00	376.29	10.8
001-4226-426-30-19	INSURANCE & BONDS	.00	350.35	1,387.00	1,036.65	25.3
001-4226-426-30-37	SOLAR LEASE	.00	3,579.00	.00	(3,579.00)	.0
001-4226-426-30-39	SPAY/NEUTER PROGRAM	1,235.00	1,912.23	15,000.00	13,087.77	12.8
001-4226-426-30-90	OTHER CONTRACTUAL SERVICES	45.50	192.00	2,000.00	1,808.00	9.6
001-4226-426-40-00	TRAVEL & TRAINING	.00	.00	2,000.00	2,000.00	.0
001-4226-426-42-01	TELEPHONE	.00	.00	490.00	490.00	.0
001-4226-426-42-10	FIBER CHARGES	650.20	1,300.40	.00	(1,300.40)	.0
001-4226-426-43-01	ELECTRIC	39.90	79.80	2,142.00	2,062.20	3.7
001-4226-426-43-02	SEWER	75.00	75.00	796.00	721.00	9.4
001-4226-426-43-03	GAS	356.62	720.24	1,346.00	625.76	53.5
001-4226-426-43-04	REFUSE	54.00	108.00	653.00	545.00	16.5
001-4226-426-43-05	WATER	62.00	127.81	734.00	606.19	17.4
001-4226-426-45-07	CLOTHING ALLOWANCE	.00	144.49	600.00	455.51	24.1
001-4226-426-45-10	OTHER OPERATING SUPPLIES	698.50	1,064.08	16,000.00	14,935.92	6.7
001-4226-426-46-02	OTHER REPAIR & MAINT	.00	20.98	6,200.00	6,179.02	.3
	TOTAL KENNEL OPERATIONS	19,911.53	41,804.66	262,913.00	221,108.34	15.9
	TOTAL PUBLIC SAFETY	327,746.71	689,713.88	4,564,534.00	3,874,820.12	15.1
	PUBLIC WORKS					

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	P.W. ADMINISTRATION					
001-4330-430-10-01	REGULAR WAGES	17,213.16	33,217.41	185,444.00	152,226.59	17.9
001-4330-430-11-01	OVERTIME	190.75	305.20	.00	(305.20)	.0
001-4330-430-16-00	CITY RETIREMENT	751.32	1,461.15	8,831.00	7,369.85	16.6
001-4330-430-20-01	FICA/MEDICARE	1,304.75	2,511.51	13,456.00	10,944.49	18.7
001-4330-430-21-01	HEALTH/LIFE INSURANCE	3,123.00	6,246.00	74,592.00	68,346.00	8.4
001-4330-430-21-05	DENTAL INSURANCE	210.00	385.00	3,360.00	2,975.00	11.5
001-4330-430-21-06	WORKMENS COMPENSATION	.00	705.28	3,825.00	3,119.72	18.4
001-4330-430-21-07	UNEMPLOYMENT	34.80	67.03	505.00	437.97	13.3
001-4330-430-30-04	COMPUTER/SOFWARE SERVICES	.00	.00	578.00	578.00	.0
001-4330-430-30-19	INSURANCE & BONDS	.00	2,707.77	11,566.00	8,858.23	23.4
001-4330-430-30-24	RECORDING	.00	.00	250.00	250.00	.0
001-4330-430-30-31	G.I.S. MAPPING	.00	.00	6,500.00	6,500.00	.0
001-4330-430-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	400.00	400.00	.0
001-4330-430-30-90	CONTRACT SERVICES-OTHER	2,650.00	2,650.00	26,250.00	23,600.00	10.1
001-4330-430-40-00	TRAVEL & TRAINING	.00	146.70	20,000.00	19,853.30	.7
001-4330-430-42-01	TELEPHONE	85.00	190.14	3,150.00	2,959.86	6.0
001-4330-430-44-00	OFFICE SUPPLIES	265.39	757.06	2,730.00	1,972.94	27.7
001-4330-430-45-07	CLOTHING ALLOWANCE	91.97	301.96	1,470.00	1,168.04	20.5
001-4330-430-45-12	SAFETY PROGRAM	264.00	264.00	3,150.00	2,886.00	8.4
001-4330-430-46-02	OTHER REPAIR & MAINT	.00	.00	105.00	105.00	.0
001-4330-430-49-03	ADVERTISING	.00	.00	2,100.00	2,100.00	.0
001-4330-430-50-00	MEMBERSHIP & DUES	.00	80.00	400.00	320.00	20.0
001-4330-430-51-00	PUBLICATION/SUBSCRIPTION	.00	58.72	630.00	571.28	9.3
	TOTAL P.W. ADMINISTRATION	26,184.14	52,054.93	369,292.00	317,237.07	14.1
	TOTAL ALL 31	.00	.00	.00	.00	.0

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	STREETS & UTILITIES					
001-4332-432-10-01	REGULAR WAGES	20,906.08	42,268.30	206,993.00	164,724.70	20.4
001-4332-432-11-01	OVERTIME	1,381.88	4,747.05	.00	(4,747.05)	.0
001-4332-432-16-00	CITY RETIREMENT	1,040.30	1,877.54	10,350.00	8,472.46	18.1
001-4332-432-20-01	FICA/MEDICARE	1,649.06	3,467.12	15,772.00	12,304.88	22.0
001-4332-432-21-01	HEALTH/LIFE INSURANCE	5,479.00	12,481.00	74,592.00	62,111.00	16.7
001-4332-432-21-05	DENTAL INSURANCE	455.00	770.00	3,360.00	2,590.00	22.9
001-4332-432-21-06	WORKMENS COMPENSATION	.00	2,298.54	10,000.00	7,701.46	23.0
001-4332-432-21-07	UNEMPLOYMENT	44.56	94.01	591.00	496.99	15.9
001-4332-432-30-11	SOLID WASTE DISPOSAL	.00	1,254.40	10,000.00	8,745.60	12.5
001-4332-432-30-18	WEED CUTTING/SPRAYING	.00	.00	8,200.00	8,200.00	.0
001-4332-432-30-19	INSURANCE & BONDS	.00	5,631.68	5,437.00	(194.68)	103.6
001-4332-432-30-34	EMPLOYEE LICENSES/TESTING	349.11	367.61	1,100.00	732.39	33.4
001-4332-432-30-90	OTHER CONTRACTUAL SERVICES	2,880.00	2,880.00	3,000.00	120.00	96.0
001-4332-432-40-00	TRAVEL & TRAINING	.00	.00	1,575.00	1,575.00	.0
001-4332-432-42-01	TELEPHONE	60.00	378.93	4,410.00	4,031.07	8.6
001-4332-432-45-07	CLOTHING ALLOWANCE	497.95	2,080.50	6,000.00	3,919.50	34.7
001-4332-432-45-10	OPERATING SUPPLIES	.00	257.28	4,000.00	3,742.72	6.4
001-4332-432-45-18	STREET REPAIR SUPPLIES	1,622.22	1,622.22	25,000.00	23,377.78	6.5
001-4332-432-46-02	OTHER REPAIR & MAINT	.00	.00	1,000.00	1,000.00	.0
001-4332-432-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	200.00	200.00	.0
001-4332-432-52-00	EQUIPMENT RENTALS	.00	.00	200.00	200.00	.0
001-4332-432-59-19	CITY-WIDE CLEANUP	153.00	255.00	5,000.00	4,745.00	5.1
001-4332-432-62-06	CHRISTMAS DECORATIONS	.00	.00	5,000.00	5,000.00	.0
	TOTAL STREETS & UTILITIES	36,518.16	82,731.18	401,780.00	319,048.82	20.6
	TRAFFIC SERVICES					
001-4333-433-30-90	OTHER CONTRACTUAL SERVICES	.00	.00	46,000.00	46,000.00	.0
001-4333-433-43-01	ELECTRIC	826.03	21,112.92	135,000.00	113,887.08	15.6
001-4333-433-45-02	SIGN SUPPLIES	.00	28.87	15,500.00	15,471.13	.2
001-4333-433-45-03	PAINT SUPPLIES	506.06	506.06	15,000.00	14,493.94	3.4
001-4333-433-46-02	OTHER REPAIR & MAINT	.00	.00	4,500.00	4,500.00	.0
	TOTAL TRAFFIC SERVICES	1,332.09	21,647.85	216,000.00	194,352.15	10.0
	SNOW & ICE REMOVAL					
001-4334-434-30-19	INSURANCE & BONDS	.00	.00	27,941.00	27,941.00	.0
001-4334-434-30-34	SNOW REMOVAL	.00	.00	200.00	200.00	.0
001-4334-434-30-90	CONTRACTUAL SERVICES	.00	.00	10,000.00	10,000.00	.0
001-4334-434-45-10	OPERATING SUPPLIES	17,366.92	20,685.37	30,000.00	9,314.63	69.0
	TOTAL SNOW & ICE REMOVAL	17,366.92	20,685.37	68,141.00	47,455.63	30.4

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	STREET CLEANING					
001-4335-435-10-01	REGULAR WAGES	8,580.80	19,009.60	109,123.00	90,113.40	17.4
001-4335-435-11-01	OVERTIME	.00	.00	1,575.00	1,575.00	.0
001-4335-435-16-00	CITY RETIREMENT	429.04	950.48	5,196.00	4,245.52	18.3
001-4335-435-20-01	FICA/MEDICARE	640.57	1,411.71	7,918.00	6,506.29	17.8
001-4335-435-21-01	HEALTH INSURANCE PREMIUM	3,112.00	6,224.00	37,296.00	31,072.00	16.7
001-4335-435-21-05	DENTAL INSURANCE	140.00	280.00	1,680.00	1,400.00	16.7
001-4335-435-21-06	WORKMENS COMPENSATION	.00	591.21	5,544.00	4,952.79	10.7
001-4335-435-21-07	UNEMPLOYMENT	21.68	42.53	297.00	254.47	14.3
001-4335-435-30-19	INSURANCE & BONDS	.00	252.23	2,590.00	2,337.77	9.7
001-4335-435-30-34	EMPLOYEE LICENSES/TESTING	17.86	17.86	368.00	350.14	4.9
001-4335-435-45-07	CLOTHING ALLOWANCE	300.00	524.98	630.00	105.02	83.3
001-4335-435-45-10	OPERATING SUPPLIES	.00	.00	10,000.00	10,000.00	.0
	TOTAL STREET CLEANING	13,241.95	29,304.60	182,217.00	152,912.40	16.1
	TOTAL ALL 55	.00	.00	.00	.00	.0
	TOTAL PUBLIC WORKS	94,643.26	206,423.93	1,237,430.00	1,031,006.07	16.7
	PARKS & RECREATION					
	ADMINISTRATION					
001-4550-459-10-01	REGULAR WAGES	8,649.60	17,299.20	109,187.00	91,887.80	15.8
001-4550-459-16-00	CITY RETIREMENT	432.48	864.96	6,000.00	5,135.04	14.4
001-4550-459-20-01	FICA/MEDICARE	643.38	1,286.76	6,117.00	4,830.24	21.0
001-4550-459-21-01	HEALTH/LIFE INSURANCE	1,556.00	3,112.00	19,207.00	16,095.00	16.2
001-4550-459-21-05	DENTAL INSURANCE	70.00	140.00	840.00	700.00	16.7
001-4550-459-21-06	WORKMENS COMPENSATION	.00	292.33	1,000.00	707.67	29.2
001-4550-459-21-07	UNEMPLOYMENT	17.30	34.60	229.00	194.40	15.1
001-4550-459-30-19	INSURANCE & BONDS	.00	33.93	115.00	81.07	29.5
001-4550-459-30-90	CONTRACT SERVICES-OTHER	.00	.00	105,000.00	105,000.00	.0
001-4550-459-40-00	TRAVEL & TRAINING	.00	.00	4,500.00	4,500.00	.0
001-4550-459-42-01	TELEPHONE	.00	.00	840.00	840.00	.0
001-4550-459-44-00	OFFICE SUPPLIES	.00	.00	250.00	250.00	.0
001-4550-459-45-07	CLOTHING ALLOWANCE	.00	.00	400.00	400.00	.0
001-4550-459-45-10	OPERATING SUPPLIES-OTHER	.00	.00	500.00	500.00	.0
001-4550-459-48-00	PRINTING	.00	.00	300.00	300.00	.0
001-4550-459-50-00	MEMBERSHIP & DUES	.00	.00	2,425.00	2,425.00	.0
001-4550-459-53-00	CONTRIBUTIONS	.00	.00	15,000.00	15,000.00	.0
	TOTAL ADMINISTRATION	11,368.76	23,063.78	271,910.00	248,846.22	8.5

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	AQUATICS					
001-4551-451-10-01	REGULAR WAGES	3,506.21	6,715.53	173,000.00	166,284.47	3.9
001-4551-451-11-01	OVERTIME	.00	.00	4,000.00	4,000.00	.0
001-4551-451-16-00	CITY RETIREMENT	147.84	295.68	1,400.00	1,104.32	21.1
001-4551-451-20-01	FICA/MEDICARE	266.36	510.06	9,500.00	8,989.94	5.4
001-4551-451-21-01	HEALTH/LIFE INSURANCE	626.80	1,253.35	7,683.00	6,429.65	16.3
001-4551-451-21-05	DENTAL INSURANCE	56.00	107.58	450.00	342.42	23.9
001-4551-451-21-06	WORKMENS COMPENSATION	.00	275.83	2,950.00	2,674.17	9.4
001-4551-451-21-07	UNEMPLOYMENT	7.02	13.45	330.00	316.55	4.1
001-4551-451-30-19	INSURANCE & BONDS	.00	1,325.78	4,929.00	3,603.22	26.9
001-4551-451-30-90	CONTRACT SERVICES - OTHER	45.50	3,625.84	954.00	(2,671.84)	380.1
001-4551-451-40-00	TRAVEL & TRAINING	.00	.00	2,000.00	2,000.00	.0
001-4551-451-42-01	TELEPHONE	61.56	123.12	600.00	476.88	20.5
001-4551-451-42-10	FIBER CHARGES	323.80	647.60	3,000.00	2,352.40	21.6
001-4551-451-43-01	ELECTRIC	685.99	1,367.37	10,000.00	8,632.63	13.7
001-4551-451-43-02	SEWER	43.00	43.00	1,200.00	1,157.00	3.6
001-4551-451-43-03	GAS	29.81	29.81	6,500.00	6,470.19	.5
001-4551-451-43-04	REFUSE	161.40	293.70	2,000.00	1,706.30	14.7
001-4551-451-43-05	WATER	.00	.00	250.00	250.00	.0
001-4551-451-44-00	OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
001-4551-451-45-02	SIGN & PAINT SUPPLIES	.00	.00	1,200.00	1,200.00	.0
001-4551-451-45-06	CHEMICALS & LAB	.00	.00	12,000.00	12,000.00	.0
001-4551-451-45-07	CLOTHING ALLOWANCE	998.25	998.25	1,500.00	501.75	66.6
001-4551-451-45-10	OPERATING SUPPLIES-OTHER	.00	.00	6,200.00	6,200.00	.0
001-4551-451-45-23	CONCESSION	.00	.00	5,000.00	5,000.00	.0
001-4551-451-46-02	OTHER REPAIR & MAINT	.00	41.96	206,500.00	206,458.04	.0
001-4551-451-48-90	PRINTING-OTHER	.00	.00	1,000.00	1,000.00	.0
001-4551-451-49-03	ADVERTISING-OTHER	.00	.00	500.00	500.00	.0
	TOTAL AQUATICS	6,959.54	17,667.91	465,646.00	447,978.09	3.8
	GOLF COURSE ADMIN					
001-4552-452-30-05	GOLF PRO SERVICES	.00	.00	41,500.00	41,500.00	.0
001-4552-452-30-07	CREDIT CARD CHARGES	.00	.00	6,500.00	6,500.00	.0
001-4552-452-30-19	INSURANCE & BONDS	.00	519.40	1,904.00	1,384.60	27.3
001-4552-452-32-90	MAINT CONTRACTS-OTHER	35.50	71.00	1,064.00	993.00	6.7
001-4552-452-42-01	TELEPHONE	.00	.00	850.00	850.00	.0
001-4552-452-43-02	SEWER	59.00	59.00	900.00	841.00	6.6
001-4552-452-43-04	REFUSE	235.40	428.35	1,800.00	1,371.65	23.8
001-4552-452-43-05	WATER	51.35	103.64	750.00	646.36	13.8
001-4552-452-45-10	OPERATING SUPPLIES-OTHER	.00	.00	1,000.00	1,000.00	.0
001-4552-452-46-02	OTHER REPAIR & MAINT	.00	31.47	3,500.00	3,468.53	.9
001-4552-452-48-90	PRINTING-OTHER	.00	.00	500.00	500.00	.0
001-4552-452-49-03	ADVERTISING-OTHER	.00	.00	5,000.00	5,000.00	.0
	TOTAL GOLF COURSE ADMIN	381.25	1,212.86	65,268.00	64,055.14	1.9

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GOLF COURSE MAINTENANCE					
001-4553-453-10-01	REGULAR WAGES	8,593.60	17,187.20	245,000.00	227,812.80	7.0
001-4553-453-10-10	EMPLOYEE INCENTIVES	.00	.00	400.00	400.00	.0
001-4553-453-11-01	OVERTIME	.00	.00	1,500.00	1,500.00	.0
001-4553-453-16-00	CITY RETIREMENT	429.68	859.36	7,464.00	6,604.64	11.5
001-4553-453-20-01	FICA/MEDICARE	626.93	1,253.86	16,402.00	15,148.14	7.6
001-4553-453-21-01	HEALTH/LIFE INSURANCE	3,112.00	6,224.00	57,622.00	51,398.00	10.8
001-4553-453-21-05	DENTAL INSURANCE	140.00	280.00	2,520.00	2,240.00	11.1
001-4553-453-21-06	WORKMENS COMPENSATION	.00	472.09	5,850.00	5,377.91	8.1
001-4553-453-21-07	UNEMPLOYMENT	17.18	34.36	615.00	580.64	5.6
001-4553-453-30-19	INSURANCE & BONDS	.00	480.40	2,057.00	1,576.60	23.4
001-4553-453-30-26	MVI IRRIGATION WATER	3,979.36	4,205.36	30,205.00	25,999.64	13.9
001-4553-453-30-34	EMPLOYEE LICENSES/TESTING	27.43	27.43	1,050.00	1,022.57	2.6
001-4553-453-30-37	G.C. MAINTENANCE - SOLAR LEASE	.00	3,913.00	3,913.00	.00	100.0
001-4553-453-30-90	CONTRACT SERVICES-OTHER	.00	.00	750.00	750.00	.0
001-4553-453-32-90	MAINT CONTRACTS - OTHER	45.50	509.80	9,970.00	9,460.20	5.1
001-4553-453-40-00	TRAVEL & TRAINING	592.85	1,861.38	5,500.00	3,638.62	33.8
001-4553-453-42-01	TELEPHONE	105.00	263.22	2,825.00	2,561.78	9.3
001-4553-453-42-10	FIBER CHARGES	563.80	1,127.60	6,766.00	5,638.40	16.7
001-4553-453-43-01	ELECTRIC	367.92	748.83	19,550.00	18,801.17	3.8
001-4553-453-43-02	SEWER	43.00	43.00	444.00	401.00	9.7
001-4553-453-43-03	GAS	356.47	356.47	700.00	343.53	50.9
001-4553-453-43-04	REFUSE	235.40	428.35	3,000.00	2,571.65	14.3
001-4553-453-43-05	WATER	26.50	51.75	3,500.00	3,448.25	1.5
001-4553-453-45-01	PLANTS & TREES	.00	.00	2,000.00	2,000.00	.0
001-4553-453-45-02	SIGN & PAINT SUPPLIES	.00	.00	500.00	500.00	.0
001-4553-453-45-06	CHEMICALS & LAB	.00	.00	28,000.00	28,000.00	.0
001-4553-453-45-07	CLOTHING ALLOWANCE	.00	.00	2,000.00	2,000.00	.0
001-4553-453-45-10	OPERATING SUPPLIES-OTHER	332.10	641.66	30,000.00	29,358.34	2.1
001-4553-453-45-16	VEH REPAIR & MAINTENANCE	132.71	132.71	13,000.00	12,867.29	1.0
001-4553-453-46-02	OTHER REPAIR & MAINT	29.82	2,374.48	35,500.00	33,125.52	6.7
001-4553-453-49-03	ADVERTISING-OTHER	.00	.00	250.00	250.00	.0
001-4553-453-50-00	MEMBERSHIP & DUES	.00	.00	1,000.00	1,000.00	.0
	TOTAL GOLF COURSE MAINTENANCE	19,757.25	43,476.31	539,853.00	496,376.69	8.1

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY PARKS					
001-4554-454-10-01	REGULAR WAGES	7,618.36	13,512.60	385,100.00	371,587.40	3.5
001-4554-454-11-01	REGULAR OVERTIME	342.30	2,469.45	3,500.00	1,030.55	70.6
001-4554-454-16-00	CITY RETIREMENT	373.88	634.68	8,479.00	7,844.32	7.5
001-4554-454-20-01	FICA/MEDICARE	585.53	1,186.49	21,000.00	19,813.51	5.7
001-4554-454-21-01	HEALTH/LIFE INSURANCE	1,556.00	3,112.00	80,000.00	76,888.00	3.9
001-4554-454-21-05	DENTAL INSURANCE	70.00	140.00	2,200.00	2,060.00	6.4
001-4554-454-21-06	WORKMENS COMPENSATION	.00	740.50	7,800.00	7,059.50	9.5
001-4554-454-21-07	UNEMPLOYMENT	11.40	27.44	800.00	772.56	3.4
001-4554-454-30-19	INSURANCE & BONDS	.00	2,139.91	8,500.00	6,360.09	25.2
001-4554-454-30-26	MVI IRRIGATION WATER	3,126.64	3,352.64	30,000.00	26,647.36	11.2
001-4554-454-30-34	EMPLOYEE LICENSES/TESTING	45.29	45.29	775.00	729.71	5.8
001-4554-454-30-90	CONTRACT SERVICES-OTHER	22.00	44.00	9,000.00	8,956.00	.5
001-4554-454-32-90	MAINT CONTRACTS - OTHER	2,312.00	4,634.00	26,400.00	21,766.00	17.6
001-4554-454-40-00	TRAVEL & TRAINING	.00	.00	7,500.00	7,500.00	.0
001-4554-454-42-01	TELEPHONE	30.00	288.09	3,531.00	3,242.91	8.2
001-4554-454-42-10	FIBER CHARGES	386.68	773.36	4,640.00	3,866.64	16.7
001-4554-454-43-01	ELECTRIC	1,465.04	3,251.25	35,000.00	31,748.75	9.3
001-4554-454-43-02	SEWER	301.00	301.00	4,500.00	4,199.00	6.7
001-4554-454-43-03	GAS	280.62	558.48	1,500.00	941.52	37.2
001-4554-454-43-04	REFUSE	1,339.35	2,493.65	14,000.00	11,506.35	17.8
001-4554-454-43-05	WATER	351.23	2,179.91	40,000.00	37,820.09	5.5
001-4554-454-45-01	PLANTS & TREES	.00	.00	3,000.00	3,000.00	.0
001-4554-454-45-02	SIGN & PAINT SUPPLIES	.00	.00	5,000.00	5,000.00	.0
001-4554-454-45-06	CHEMICALS & LAB	.00	.00	12,000.00	12,000.00	.0
001-4554-454-45-07	CLOTHING ALLOWANCE	.00	.00	2,500.00	2,500.00	.0
001-4554-454-45-10	OPERATING SUPPLIES-OTHER	1.99	511.86	39,000.00	38,488.14	1.3
001-4554-454-45-16	VEH REPAIR & MAINTENANCE	143.61	143.61	12,000.00	11,856.39	1.2
001-4554-454-46-02	OTHER REPAIR & MAINT	562.80	1,444.72	47,500.00	46,055.28	3.0
001-4554-454-49-03	ADVERTISING-OTHER	.00	.00	250.00	250.00	.0
001-4554-454-50-00	MEMBERSHIP & DUES	.00	.00	300.00	300.00	.0
001-4554-454-52-00	EQUIPMENT RENTALS	.00	.00	1,500.00	1,500.00	.0
001-4554-454-62-07	L.TAX BEAUTIFICATION	.00	.00	36,750.00	36,750.00	.0
	TOTAL CITY PARKS	20,925.72	43,984.93	854,025.00	810,040.07	5.2

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	RECREATION					
001-4555-455-10-01	REGULAR WAGES	4,743.66	7,123.78	163,300.00	156,176.22	4.4
001-4555-455-10-10	EMPLOYEE INCENTIVES	.00	138.50	.00	(138.50)	.0
001-4555-455-11-01	OVERTIME	.00	.00	1,050.00	1,050.00	.0
001-4555-455-16-00	CITY RETIREMENT	.00	.00	1,987.00	1,987.00	.0
001-4555-455-20-01	FICA/MEDICARE	362.90	545.00	8,040.00	7,495.00	6.8
001-4555-455-21-01	HEALTH/LIFE INSURANCE	.00	.00	29,197.00	29,197.00	.0
001-4555-455-21-05	DENTAL INSURANCE	.00	.00	840.00	840.00	.0
001-4555-455-21-06	WORKMENS COMPENSATION	.00	304.16	2,000.00	1,695.84	15.2
001-4555-455-21-07	UNEMPLOYMENT	9.51	14.27	302.00	287.73	4.7
001-4555-455-30-19	INSURANCE & BONDS	.00	580.42	2,401.00	1,820.58	24.2
001-4555-455-30-55	FACILITY USE	.00	.00	1,000.00	1,000.00	.0
001-4555-455-30-90	CONTRACT SERVICES-OTHER	133.00	525.00	17,000.00	16,475.00	3.1
001-4555-455-40-00	TRAVEL & TRAINING	.00	.00	4,500.00	4,500.00	.0
001-4555-455-42-01	TELEPHONE	.00	.00	840.00	840.00	.0
001-4555-455-44-00	OFFICE SUPPLIES	.00	.00	250.00	250.00	.0
001-4555-455-45-07	CLOTHING ALLOWANCE	.00	.00	1,500.00	1,500.00	.0
001-4555-455-45-10	OPERATING SUPPLIES-OTHER	161.95	1,204.39	13,000.00	11,795.61	9.3
001-4555-455-46-02	OTHER REPAIR & MAINT	.00	20.98	800.00	779.02	2.6
001-4555-455-49-03	ADVERTISING-OTHER	.00	.00	1,500.00	1,500.00	.0
001-4555-455-50-00	MEMBERSHIP & DUES	.00	.00	450.00	450.00	.0
001-4555-455-55-00	SPECIAL EVENTS	.00	.00	3,000.00	3,000.00	.0
	TOTAL RECREATION	5,411.02	10,456.50	252,957.00	242,500.50	4.1
	TOTAL ALL 56	.00	.00	.00	.00	.0
	TOTAL CAPITAL PROJECTS	.00	.00	.00	.00	.0
	TOTAL PARKS & RECREATION	64,803.54	139,862.29	2,449,659.00	2,309,796.71	5.7
	PLANNING & ZONING DEPT					

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PLANNING & ZONING DEPT					
001-4661-409-10-01	REGULAR WAGES	20,079.18	38,971.37	321,670.00	282,698.63	12.1
001-4661-409-10-10	EMPLOYEE INCENTIVES	.00	53.50	.00	(53.50)	.0
001-4661-409-11-01	OVERTIME	.00	.00	1,050.00	1,050.00	.0
001-4661-409-16-00	CITY RETIREMENT	907.04	1,794.00	12,886.00	11,092.00	13.9
001-4661-409-20-01	FICA/MEDICARE	1,492.30	2,893.81	20,511.00	17,617.19	14.1
001-4661-409-21-01	HEALTH/LIFE INSURANCE	4,679.00	9,358.00	93,240.00	83,882.00	10.0
001-4661-409-21-05	DENTAL INSURANCE	210.00	420.00	4,200.00	3,780.00	10.0
001-4661-409-21-06	WORKMENS COMPENSATION	.00	553.21	4,725.00	4,171.79	11.7
001-4661-409-21-07	UNEMPLOYMENT	40.17	77.98	769.00	691.02	10.1
001-4661-409-30-03	ABATEMENT/DANGEROUS BLDGS	.00	.00	5,000.00	5,000.00	.0
001-4661-409-30-04	COMPUTER/SOFWARE SERVICES	.00	.00	15,200.00	15,200.00	.0
001-4661-409-30-19	INSURANCE & BONDS	.00	547.42	2,200.00	1,652.58	24.9
001-4661-409-30-24	RECORDING	.00	.00	750.00	750.00	.0
001-4661-409-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	750.00	750.00	.0
001-4661-409-30-90	CONTRACT SERVICES-OTHER	(20,871.50)	38,011.00	247,020.00	209,009.00	15.4
001-4661-409-40-00	TRAVEL & TRAINING	1,337.00	662.00	14,350.00	13,688.00	4.6
001-4661-409-42-01	TELEPHONE	.00	267.58	4,000.00	3,732.42	6.7
001-4661-409-44-00	OFFICE SUPPLIES	.00	.00	2,500.00	2,500.00	.0
001-4661-409-45-07	CLOTHING ALLOWANCE	.00	.00	1,000.00	1,000.00	.0
001-4661-409-45-10	OPERATING SUPPLIES	80.35	326.23	2,000.00	1,673.77	16.3
001-4661-409-45-33	PUBLIC OUTREACH	.00	.00	1,200.00	1,200.00	.0
001-4661-409-49-03	ADVERTISING	379.89	428.70	3,200.00	2,771.30	13.4
001-4661-409-49-05	LAND USE CODE REVISIONS	.00	.00	5,600.00	5,600.00	.0
001-4661-409-49-06	BUILDING CODE	.00	.00	750.00	750.00	.0
001-4661-409-50-00	MEMBERSHIP & DUES	.00	600.00	1,950.00	1,350.00	30.8
001-4661-409-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	500.00	500.00	.0
	TOTAL PLANNING & ZONING DEPT	8,333.43	94,964.80	767,021.00	672,056.20	12.4
	TOTAL PLANNING & ZONING DEPT	8,333.43	94,964.80	767,021.00	672,056.20	12.4
	CITYWIDE OPERATIONS					
	INTERNAL OPERATION EXP					
001-9899-989-46-08	EQUIPMENT REPAIR-INTERNAL	.00	12,836.52	.00	(12,836.52)	.0
001-9899-989-46-09	FLEET FUEL COSTS	.00	13,662.24	.00	(13,662.24)	.0
001-9899-989-90-12	DISPATCH SERVICES	.00	327,214.00	.00	(327,214.00)	.0
	TOTAL INTERNAL OPERATION EXP	.00	353,712.76	.00	(353,712.76)	.0
	TOTAL CITYWIDE OPERATIONS	.00	353,712.76	.00	(353,712.76)	.0
	TOTAL FUND EXPENDITURES	901,091.72	3,517,086.79	16,785,382.00	13,268,295.21	21.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(13,199.84)	(777,924.09)	1,785,652.00	2,563,576.09	(43.6)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

LODGERS TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TAXES					
005-0000-311-12-03	LODGERS TAX	8,477.46	18,502.73	245,000.00	226,497.27	7.6
	TOTAL TAXES	8,477.46	18,502.73	245,000.00	226,497.27	7.6
	TOTAL FUND REVENUE	8,477.46	18,502.73	245,000.00	226,497.27	7.6

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

LODGERS TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GENERAL GOVERNMENT					
	CITY COUNCIL					
005-4010-400-30-07	CREDIT CARD CHARGES	6.38	11.17	324.00	312.83	3.5
005-4010-400-30-12	MV COUNTRY-TOURISM CONTRACT	.00	48,919.00	195,676.00	146,757.00	25.0
005-4010-400-90-01	GENERAL FUND - BEAUTIFICATION	.00	.00	36,750.00	36,750.00	.0
005-4010-400-90-10	TRANSFER TO GENERAL FUND	.00	.00	12,250.00	12,250.00	.0
	TOTAL CITY COUNCIL	6.38	48,930.17	245,000.00	196,069.83	20.0
	TOTAL GENERAL GOVERNMENT	6.38	48,930.17	245,000.00	196,069.83	20.0
	TOTAL FUND EXPENDITURES	6.38	48,930.17	245,000.00	196,069.83	20.0
	NET REVENUE OVER EXPENDITURES	8,471.08	(30,427.44)	.00	30,427.44	.0

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

SHOP FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
101-0000-367-39-00	SALES TO OTHER FUNDS	.00	22,507.61	218,564.00	196,056.39	10.3
101-0000-367-39-01	SALES TO OTHER FUNDS - REPAIRS	.00	29,647.27	294,631.00	264,983.73	10.1
101-0000-367-40-00	BUILDING OVERHEAD	.00	.00	5,120.00	5,120.00	.0
	TOTAL REVENUE	.00	52,154.88	518,315.00	466,160.12	10.1
	TOTAL FUND REVENUE	.00	52,154.88	518,315.00	466,160.12	10.1

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

SHOP FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GENERAL SERVICES					
	SHOP					
101-4110-616-10-01	REGULAR WAGES	22,419.20	47,251.21	272,293.00	225,041.79	17.4
101-4110-616-10-10	EMPLOYEE INCENTIVES	.00	107.00	.00	(107.00)	.0
101-4110-616-16-00	CITY RETIREMENT	1,120.96	2,362.56	13,615.00	11,252.44	17.4
101-4110-616-20-01	FICA/MEDICARE	1,646.47	3,477.51	21,074.00	17,596.49	16.5
101-4110-616-21-01	HEALTH/LIFE INSURANCE	7,780.00	15,560.00	92,700.00	77,140.00	16.8
101-4110-616-21-05	DENTAL INSURANCE	350.00	700.00	4,200.00	3,500.00	16.7
101-4110-616-21-06	WORKMENS COMPENSATION	.00	945.22	7,080.00	6,134.78	13.4
101-4110-616-21-07	UNEMPLOYMENT	44.84	94.51	817.00	722.49	11.6
101-4110-616-30-04	COMPUTER/SOFWARE SERVICES	.00	2,850.00	5,000.00	2,150.00	57.0
101-4110-616-30-19	INSURANCE & BONDS	.00	1,392.30	775.00	(617.30)	179.7
101-4110-616-30-34	EMPLOYEE LICENSES/TESTING	8.93	88.93	500.00	411.07	17.8
101-4110-616-30-90	CONTRACT SERVICES-OTHER	162.00	540.00	7,500.00	6,960.00	7.2
101-4110-616-32-90	MAINT CONTRACTS-OTHER	.00	1,119.25	9,000.00	7,880.75	12.4
101-4110-616-40-00	TRAVEL & TRAINING	.00	.00	6,000.00	6,000.00	.0
101-4110-616-42-01	TELEPHONE	30.00	60.00	1,080.00	1,020.00	5.6
101-4110-616-44-00	OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
101-4110-616-45-04	OIL	1,843.68	1,843.68	18,000.00	16,156.32	10.2
101-4110-616-45-05	TIRES	1,696.00	2,673.66	38,000.00	35,326.34	7.0
101-4110-616-45-07	CLOTHING ALLOWANCE	.00	.00	2,500.00	2,500.00	.0
101-4110-616-45-10	OPERATING SUPPLIES-OTHER	41.12	542.74	5,000.00	4,457.26	10.9
101-4110-616-45-16	VEH REPAIR & MAINTENANCE	5,366.88	20,144.67	121,000.00	100,855.33	16.7
101-4110-616-46-02	OTHER REPAIR & MAINT	.00	215.91	16,500.00	16,284.09	1.3
101-4110-616-47-02	FUEL & OIL	7,165.96	15,412.80	245,000.00	229,587.20	6.3
101-4110-616-90-01	GENERAL FUND	.00	.00	44,377.00	44,377.00	.0
101-4110-617-32-01	JANITORIAL SERVICES	1,950.00	3,900.00	25,740.00	21,840.00	15.2
101-4110-617-32-90	MAINT CONTRACTS-OTHER	818.70	1,434.00	7,500.00	6,066.00	19.1
101-4110-617-42-01	TELEPHONE	95.00	190.00	1,200.00	1,010.00	15.8
101-4110-617-42-03	POSTAGE	.00	317.44	3,000.00	2,682.56	10.6
101-4110-617-42-10	FIBER CHARGES	256.00	512.00	3,072.00	2,560.00	16.7
101-4110-617-43-01	ELECTRIC	3,089.96	6,209.59	43,000.00	36,790.41	14.4
101-4110-617-43-02	SEWER	106.00	106.00	1,675.00	1,569.00	6.3
101-4110-617-43-03	GAS	3,004.05	6,175.59	10,500.00	4,324.41	58.8
101-4110-617-43-04	REFUSE	380.65	692.65	4,100.00	3,407.35	16.9
101-4110-617-43-05	WATER	272.70	538.77	2,258.00	1,719.23	23.9
101-4110-617-44-00	OFFICE SUPPLIES	217.21	277.08	1,000.00	722.92	27.7
101-4110-617-45-10	OPERATING SUPPLIES	62.86	596.38	5,000.00	4,403.62	11.9
101-4110-617-45-22	COPIER EXPENSE	243.48	908.97	9,000.00	8,091.03	10.1
101-4110-617-46-02	OTHER REPAIR & MAINT	120.99	698.43	6,000.00	5,301.57	11.6
101-4110-618-32-90	MAINT CONTRACTS-OTHER	.00	.00	1,000.00	1,000.00	.0
	TOTAL SHOP	60,293.64	139,938.85	1,056,556.00	916,617.15	13.2
	TOTAL GENERAL SERVICES	60,293.64	139,938.85	1,056,556.00	916,617.15	13.2

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

SHOP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	60,293.64	139,938.85	1,056,556.00	916,617.15	13.2
NET REVENUE OVER EXPENDITURES	(60,293.64)	(87,783.97)	(538,241.00)	(450,457.03)	(16.3)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

TECHNOLOGY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
105-0000-333-18-00	CITY-WIDE COMPUTER	.00	.00	12,000.00	12,000.00	.0
	TOTAL SOURCES 333	.00	.00	12,000.00	12,000.00	.0
	COMPUTER SERVICES					
105-0000-336-10-00	CORTEZ FIRE PROTECTION DI	700.00	1,400.00	32,000.00	30,600.00	4.4
	TOTAL COMPUTER SERVICES	700.00	1,400.00	32,000.00	30,600.00	4.4
	TOTAL FUND REVENUE	700.00	1,400.00	44,000.00	42,600.00	3.2

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

TECHNOLOGY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GENERAL GOVERNMENT					
	IT DEPARTMENT					
105-4015-615-10-01	REGULAR WAGES	21,712.00	43,424.00	266,323.00	222,899.00	16.3
105-4015-615-11-01	REGULAR OVERTIME	519.88	726.49	2,500.00	1,773.51	29.1
105-4015-615-16-00	CITY RETIREMENT	1,085.60	2,171.20	13,369.00	11,197.80	16.2
105-4015-615-20-01	FICA/MEDICARE	1,643.68	3,263.38	13,327.00	10,063.62	24.5
105-4015-615-21-01	HEALTH/LIFE INSURANCE	7,780.00	15,560.00	55,944.00	40,384.00	27.8
105-4015-615-21-05	DENTAL INSURANCE	350.00	700.00	2,520.00	1,820.00	27.8
105-4015-615-21-06	WORKMENS COMPENSATION	.00	254.27	1,000.00	745.73	25.4
105-4015-615-21-07	UNEMPLOYMENT	44.46	88.30	500.00	411.70	17.7
105-4015-615-30-04	COMPUTER SERVICES	239.88	239.88	.00	(239.88)	.0
105-4015-615-30-19	INSURANCE & BONDS	.00	272.44	882.00	609.56	30.9
105-4015-615-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	200.00	200.00	.0
105-4015-615-30-57	E-WASTE	711.00	737.00	1,500.00	763.00	49.1
105-4015-615-30-90	COMPUTER MAINT CONTRACTS	12,886.57	50,903.94	302,343.00	251,439.06	16.8
105-4015-615-40-00	TRAVEL & TRAINING	5,000.00	5,000.00	10,000.00	5,000.00	50.0
105-4015-615-42-01	TELEPHONE	264.73	716.82	.00	(716.82)	.0
105-4015-615-60-11	CAPITAL PROJECTS	10,553.51	11,771.53	55,000.00	43,228.47	21.4
105-4015-615-91-00	DEPRECIATION EXPENSE	.00	.00	7,825.00	7,825.00	.0
	TOTAL IT DEPARTMENT	62,791.31	135,829.25	733,233.00	597,403.75	18.5
	TOTAL FIBER NETWORK	.00	.00	.00	.00	.0
	NETWORK SERVICES					
105-4019-581-32-90	MAINT. CONTRACTS - OTHER	9,855.39	22,120.24	96,000.00	73,879.76	23.0
105-4019-581-42-06	CITY-WIDE T-1 LINE	526.76	1,040.07	.00	(1,040.07)	.0
105-4019-581-46-02	OTHER REPAIR & MAINT	.00	.00	4,000.00	4,000.00	.0
105-4019-581-46-03	EQUIPMENT REPLACEMENTS	.00	.00	44,591.00	44,591.00	.0
	TOTAL NETWORK SERVICES	10,382.15	23,160.31	144,591.00	121,430.69	16.0
	TOTAL GENERAL GOVERNMENT	73,173.46	158,989.56	877,824.00	718,834.44	18.1
	TOTAL FUND EXPENDITURES	73,173.46	158,989.56	877,824.00	718,834.44	18.1
	NET REVENUE OVER EXPENDITURES	(72,473.46)	(157,589.56)	(833,824.00)	(676,234.44)	(18.9)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

STREET IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TAXES					
301-0000-311-12-01	SALES TAX	122,415.02	295,221.69	1,810,000.00	1,514,778.31	16.3
	TOTAL TAXES	122,415.02	295,221.69	1,810,000.00	1,514,778.31	16.3
	INTEREST					
301-0000-361-20-00	INVESTMENT	.00	2,394.52	802,710.00	800,315.48	.3
	TOTAL INTEREST	.00	2,394.52	802,710.00	800,315.48	.3
	REVENUE					
301-0000-367-25-00	SIDEWALK COST SHARE	.00	.00	20,000.00	20,000.00	.0
	TOTAL REVENUE	.00	.00	20,000.00	20,000.00	.0
	TOTAL FUND REVENUE	122,415.02	297,616.21	2,632,710.00	2,335,093.79	11.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

STREET IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PUBLIC WORKS					
	CAPITAL PROJECTS					
301-4355-432-10-01	REGULAR WAGES	14,657.14	28,105.36	124,689.00	96,583.64	22.5
301-4355-432-11-01	OVERTIME	190.75	413.65	1,050.00	636.35	39.4
301-4355-432-16-00	CITY RETIREMENT	623.52	1,205.55	6,234.00	5,028.45	19.3
301-4355-432-20-01	FICA/MEDICARE	1,120.95	2,152.19	9,048.00	6,895.81	23.8
301-4355-432-21-01	HEALTH/LIFE INSURANCE	1,567.00	3,134.00	27,972.00	24,838.00	11.2
301-4355-432-21-05	DENTAL INSURANCE	140.00	245.00	1,260.00	1,015.00	19.4
301-4355-432-21-06	WORKMENS COMPENSATION	.00	242.43	117.00	(125.43)	207.2
301-4355-432-21-07	UNEMPLOYMENT	29.70	57.03	339.00	281.97	16.8
301-4355-432-30-05	CREA VENDOR FEES	3,324.11	5,966.36	30,000.00	24,033.64	19.9
301-4355-432-30-07	CREDIT CARD CHARGES	92.11	174.77	.00	(174.77)	.0
301-4355-432-60-01	STREET IMPROVEMENTS	.00	.00	1,007,000.00	1,007,000.00	.0
301-4355-432-60-04	CURB & GUTTER REPLACEMENT	.00	.00	210,000.00	210,000.00	.0
301-4355-432-60-09	CONCRETE	.00	.00	40,000.00	40,000.00	.0
301-4355-432-60-10	NEW CONSTRUCTION	10.77	44,432.75	1,175,000.00	1,130,567.25	3.8
301-4355-432-61-03	PROPERTY TAX	185.00	185.00	.00	(185.00)	.0
	TOTAL CAPITAL PROJECTS	21,941.05	86,314.09	2,632,709.00	2,546,394.91	3.3
	TOTAL PUBLIC WORKS	21,941.05	86,314.09	2,632,709.00	2,546,394.91	3.3
	TOTAL FUND EXPENDITURES	21,941.05	86,314.09	2,632,709.00	2,546,394.91	3.3
	NET REVENUE OVER EXPENDITURES	100,473.97	211,302.12	1.00	(211,301.12)	21130

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

HEALTH INSURANCE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	INTERNAL SERVICE CHGS					
302-0000-371-35-00	HEALTH INSURANCE PREMIUMS	183,806.00	378,438.00	2,502,900.00	2,124,462.00	15.1
302-0000-371-40-00	EMPLOYEE PAYROLL TRANSFER	16,787.38	34,506.41	240,000.00	205,493.59	14.4
302-0000-371-41-00	DELTA DENTAL TRANSFER	9,100.00	18,130.00	113,400.00	95,270.00	16.0
	TOTAL INTERNAL SERVICE CHGS	209,693.38	431,074.41	2,856,300.00	2,425,225.59	15.1
	REVENUE					
302-0000-372-18-00	COBRA REVENUE	.00	109.29	.00	(109.29)	.0
	TOTAL REVENUE	.00	109.29	.00	(109.29)	.0
	TOTAL FUND REVENUE	209,693.38	431,183.70	2,856,300.00	2,425,116.30	15.1

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

HEALTH INSURANCE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HEALTH INSURANCE CLAIMS					
	CITY MANAGER					
302-5314-539-21-01	HEALTH/LIFE INSURANCE	49,948.38	98,950.96	549,928.00	450,977.04	18.0
302-5314-539-21-05	DENTAL INSURANCE	7,181.53	14,633.89	102,312.00	87,678.11	14.3
302-5314-539-21-09	COBRA EXPENDITURES	8.67	8.67	.00	(8.67)	.0
302-5314-539-21-10	HSA MATCH	.00	750.00	45,000.00	44,250.00	1.7
302-5314-539-23-01	CLAIMS EXPENSE	81,783.12	287,090.94	1,450,000.00	1,162,909.06	19.8
	TOTAL CITY MANAGER	138,921.70	401,434.46	2,147,240.00	1,745,805.54	18.7
	TOTAL HEALTH INSURANCE CLAIMS	138,921.70	401,434.46	2,147,240.00	1,745,805.54	18.7
	TOTAL FUND EXPENDITURES	138,921.70	401,434.46	2,147,240.00	1,745,805.54	18.7
	NET REVENUE OVER EXPENDITURES	70,771.68	29,749.24	709,060.00	679,310.76	4.2

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

EQUIPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TAXES					
304-0000-311-12-01	SALES TAX	30,405.67	73,327.72	440,000.00	366,672.28	16.7
	TOTAL TAXES	30,405.67	73,327.72	440,000.00	366,672.28	16.7
	INTEREST					
304-0000-361-20-00	INVESTMENT	.00	583.90	.00	(583.90)	.0
	TOTAL INTEREST	.00	583.90	.00	(583.90)	.0
	REVENUE					
304-0000-367-18-00	SALE OF EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
	TOTAL REVENUE	.00	.00	20,000.00	20,000.00	.0
	TOTAL FUND REVENUE	30,405.67	73,911.62	460,000.00	386,088.38	16.1

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

EQUIPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GENERAL SERVICES					
	SHOP					
304-4110-516-30-05	CREA VENDOR FEES	825.65	1,481.94	.00	(1,481.94)	.0
304-4110-516-30-07	CREDIT CARD CHARGES	22.88	43.41	.00	(43.41)	.0
304-4110-516-30-41	P.D. VEHICLE LEASE/PURCH	.00	.00	86,940.00	86,940.00	.0
304-4110-516-30-90	VEHICLES & EQUIPMENT	.00	.00	363,000.00	363,000.00	.0
304-4110-516-59-00	MISCELLANEOUS	27.54	35.46	.00	(35.46)	.0
304-4110-516-90-01	GENERAL FUND	.00	.00	301.00	301.00	.0
304-4110-516-90-02	SHOP FUND	.00	.00	8,367.00	8,367.00	.0
	TOTAL SHOP	876.07	1,560.81	458,608.00	457,047.19	.3
	TOTAL GENERAL SERVICES	876.07	1,560.81	458,608.00	457,047.19	.3
	TOTAL FUND EXPENDITURES	876.07	1,560.81	458,608.00	457,047.19	.3
	NET REVENUE OVER EXPENDITURES	29,529.60	72,350.81	1,392.00	(70,958.81)	5197.6

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

AIRPORT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	STATE/COLO					
401-0000-332-16-00	FUEL	917.63	1,671.47	20,000.00	18,328.53	8.4
	TOTAL STATE/COLO	917.63	1,671.47	20,000.00	18,328.53	8.4
	AIRPORT					
401-0000-363-11-00	AIRLINES	2,681.82	5,463.64	50,000.00	44,536.36	10.9
401-0000-363-11-01	LANDING FEES	4,521.61	8,833.68	36,338.00	27,504.32	24.3
401-0000-363-11-02	RENT	789.73	1,564.36	9,300.00	7,735.64	16.8
401-0000-363-11-08	PASSENGER FACILITY CHG	.00	250.00	27,750.00	27,500.00	.9
401-0000-363-12-02	FUEL TAX	599.30	1,834.57	31,000.00	29,165.43	5.9
401-0000-363-13-00	CAR RENTAL	250.00	250.00	10,000.00	9,750.00	2.5
401-0000-363-15-00	CORPORATE	5,019.88	49,547.35	74,000.00	24,452.65	67.0
401-0000-363-16-00	CONCESSIONS	.00	11.11	140.00	128.89	7.9
	TOTAL AIRPORT	13,862.34	67,754.71	238,528.00	170,773.29	28.4
	GRANTS					
401-0000-368-21-00	FEDERAL GRANTS	.00	8,171.60	754,681.00	746,509.40	1.1
	TOTAL GRANTS	.00	8,171.60	754,681.00	746,509.40	1.1
	TOTAL FUND REVENUE	14,779.97	77,597.78	1,013,209.00	935,611.22	7.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

AIRPORT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ENTERPRISE					
	AIRPORT					
401-5819-588-10-01	REGULAR WAGES	9,240.00	23,414.03	154,204.00	130,789.97	15.2
401-5819-588-11-01	OVERTIME	1,774.88	3,453.65	16,897.00	13,443.35	20.4
401-5819-588-16-00	CITY RETIREMENT	462.00	971.98	5,749.00	4,777.02	16.9
401-5819-588-20-01	FICA/MEDICARE	792.46	1,930.36	8,112.00	6,181.64	23.8
401-5819-588-21-01	HEALTH/LIFE INSURANCE	3,112.00	7,780.00	37,296.00	29,516.00	20.9
401-5819-588-21-05	DENTAL INSURANCE	140.00	350.00	1,680.00	1,330.00	20.8
401-5819-588-21-06	WORKMENS COMPENSATION	.00	395.30	1,600.00	1,204.70	24.7
401-5819-588-21-07	UNEMPLOYMENT	22.03	53.73	304.00	250.27	17.7
401-5819-588-30-19	INSURANCE & BONDS	.00	5,096.69	11,505.00	6,408.31	44.3
401-5819-588-30-37	SOLAR LEASE	.00	13,418.00	6,800.00	(6,618.00)	197.3
401-5819-588-30-90	CONTRACT SERVICES-OTHER	50,484.06	67,655.27	.00	(67,655.27)	.0
401-5819-588-30-93	EQUIPMENT EXPENSE	.00	.00	45,000.00	45,000.00	.0
401-5819-588-32-90	MAINT CONTRACTS-OTHER	.00	.00	35,000.00	35,000.00	.0
401-5819-588-40-00	TRAVEL & TRAINING	.00	.00	8,000.00	8,000.00	.0
401-5819-588-42-01	TELEPHONE	140.00	280.00	2,374.00	2,094.00	11.8
401-5819-588-43-01	ELECTRIC	896.92	1,418.74	10,500.00	9,081.26	13.5
401-5819-588-43-03	GAS	1,468.25	2,820.63	2,500.00	(320.63)	112.8
401-5819-588-43-04	REFUSE	45.05	81.98	500.00	418.02	16.4
401-5819-588-43-05	WATER	.00	212.30	1,500.00	1,287.70	14.2
401-5819-588-44-00	OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
401-5819-588-45-07	CLOTHING ALLOWANCE	.00	.00	2,000.00	2,000.00	.0
401-5819-588-45-10	OPERATING SUPPLIES	.00	513.86	10,500.00	9,986.14	4.9
401-5819-588-46-02	OTHER REPAIR & MAINT	149.90	437.59	.00	(437.59)	.0
401-5819-588-46-03	GROUNDS & RUNWAY	(665.06)	971.25	18,000.00	17,028.75	5.4
401-5819-588-46-08	EQUIPMENT REPAIR-INTERNAL	215.20	1,970.59	10,000.00	8,029.41	19.7
401-5819-588-46-09	FLEET FUEL COSTS	.00	1,651.05	3,000.00	1,348.95	55.0
401-5819-588-49-03	SPECIAL EVENTS & MARKETING	.00	.00	6,000.00	6,000.00	.0
401-5819-588-50-00	MEMBERSHIP & DUES	.00	78.00	1,200.00	1,122.00	6.5
401-5819-588-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	950.00	950.00	.0
401-5819-588-60-00	CAPITAL PROJECTS	9,904.76	11,775.59	.00	(11,775.59)	.0
401-5819-588-91-00	DEPRECIATION EXPENSE	.00	.00	275,000.00	275,000.00	.0
	TOTAL AIRPORT	78,182.45	146,730.59	677,171.00	530,440.41	21.7
	TOTAL ENTERPRISE	78,182.45	146,730.59	677,171.00	530,440.41	21.7
	TOTAL FUND EXPENDITURES	78,182.45	146,730.59	677,171.00	530,440.41	21.7
	NET REVENUE OVER EXPENDITURES	(63,402.48)	(69,132.81)	336,038.00	405,170.81	(20.6)

DISPATCH FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
402-0000-333-21-00	E-911 AUTHORITY	.00	.00	122,206.00	122,206.00	.0
	TOTAL SOURCES 333	.00	.00	122,206.00	122,206.00	.0
	USER FEES					
402-0000-348-10-01	MONTEZUMA COUNTY SHERIFF	.00	315,085.00	315,085.00	.00	100.0
402-0000-348-10-02	CITY OF CORTEZ	.00	327,214.00	327,214.00	.00	100.0
402-0000-348-10-03	CORTEZ FIRE DEPARTMENT	.00	56,124.00	56,124.00	.00	100.0
402-0000-348-10-04	MANCOS FIRE DEPARTMENT	.00	8,715.00	8,715.00	.00	100.0
402-0000-348-10-05	DOLORES FIRE DEPARTMENT	.00	8,715.00	8,715.00	.00	100.0
402-0000-348-10-06	LEWIS-ARRIOLA FIRE DEPT	.00	8,715.00	8,715.00	.00	100.0
402-0000-348-10-07	PLEASANT VIEW FIRE DEPT	.00	8,715.00	8,715.00	.00	100.0
402-0000-348-10-11	MANCOS MARSHALL	.00	40,155.00	40,155.00	.00	100.0
402-0000-348-10-12	DOLORES COUNTY	.00	8,715.00	8,715.00	.00	100.0
402-0000-348-10-14	MESA VERDE NATIONAL PARK	.00	8,715.00	8,715.00	.00	100.0
402-0000-348-15-00	SW MEMORIAL HOSPITAL	.00	80,568.00	80,568.00	.00	100.0
	TOTAL USER FEES	.00	871,436.00	871,436.00	.00	100.0
	TOTAL FUND REVENUE	.00	871,436.00	993,642.00	122,206.00	87.7

DISPATCH FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PUBLIC SAFETY					
	POLICE SUPPORT SERVICES					
402-4222-422-10-01	REGULAR WAGES	36,504.94	73,441.77	550,998.00	477,556.23	13.3
402-4222-422-11-01	OVERTIME	3,019.07	5,838.16	46,430.00	40,591.84	12.6
402-4222-422-16-00	CITY RETIREMENT	1,716.31	3,453.17	26,000.00	22,546.83	13.3
402-4222-422-20-01	FICA/MEDICARE	2,830.87	5,679.52	42,000.00	36,320.48	13.5
402-4222-422-21-01	HEALTH/LIFE INSURANCE	14,015.00	28,030.00	195,000.00	166,970.00	14.4
402-4222-422-21-05	DENTAL INSURANCE	630.00	1,260.00	7,200.00	5,940.00	17.5
402-4222-422-21-06	WORKMENS COMPENSATION	.00	295.54	1,000.00	704.46	29.6
402-4222-422-21-07	UNEMPLOYMENT	79.08	158.58	1,500.00	1,341.42	10.6
402-4222-422-30-19	INSURANCE & BONDS	.00	.00	1,664.00	1,664.00	.0
402-4222-422-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	1,500.00	1,500.00	.0
402-4222-422-30-90	CONTRACT SERVICES-OTHER	407.72	407.72	500.00	92.28	81.5
402-4222-422-32-90	MAINT CONTRACTS-OTHER	1,500.00	1,895.00	3,250.00	1,355.00	58.3
402-4222-422-40-00	TRAVEL/TRAINING	48.75	499.57	12,000.00	11,500.43	4.2
402-4222-422-42-01	TELEPHONE	181.92	363.84	2,000.00	1,636.16	18.2
402-4222-422-44-00	OFFICE SUPPLIES	49.80	49.80	3,250.00	3,200.20	1.5
402-4222-422-45-10	OPERATING SUPPLIES-OTHER	.00	.00	5,400.00	5,400.00	.0
402-4222-422-46-10	COMPUTER MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
402-4222-422-50-00	MEMBERSHIP & DUES	100.00	100.00	550.00	450.00	18.2
	TOTAL POLICE SUPPORT SERVICES	61,083.46	121,472.67	905,242.00	783,769.33	13.4
	TOTAL PUBLIC SAFETY	61,083.46	121,472.67	905,242.00	783,769.33	13.4
	TOTAL FUND EXPENDITURES	61,083.46	121,472.67	905,242.00	783,769.33	13.4
	NET REVENUE OVER EXPENDITURES	(61,083.46)	749,963.33	88,400.00	(661,563.33)	848.4

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

RECREATION CENTER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TAXES					
403-0000-311-12-01	SALES TAX	132,517.23	319,584.65	1,841,091.00	1,521,506.35	17.4
	TOTAL TAXES	132,517.23	319,584.65	1,841,091.00	1,521,506.35	17.4
	SERVICES					
403-0000-341-16-00	CONCESSIONS	.00	.00	850.00	850.00	.0
403-0000-341-21-00	RECREATION PROGRAMS	787.00	2,670.00	7,000.00	4,330.00	38.1
	TOTAL SERVICES	787.00	2,670.00	7,850.00	5,180.00	34.0
	FEES					
403-0000-344-11-03	HEALTHWAYS/SILVER SNEAKER	5,845.25	10,408.75	41,267.00	30,858.25	25.2
403-0000-344-15-00	MISC REC ACTIVITIES	.00	.00	3,000.00	3,000.00	.0
	TOTAL FEES	5,845.25	10,408.75	44,267.00	33,858.25	23.5
	FEES					
403-0000-346-20-00	PASSES/ADMISSION	21,652.78	44,514.56	208,400.00	163,885.44	21.4
403-0000-346-20-01	GENERAL ADMISSION	10,424.00	19,551.00	120,776.00	101,225.00	16.2
403-0000-346-20-02	MERCHANDISE	248.37	387.70	2,200.00	1,812.30	17.6
	TOTAL FEES	32,325.15	64,453.26	331,376.00	266,922.74	19.5
	CHARGES					
403-0000-347-17-00	FACILITY USE FEE	2,593.75	4,593.75	5,000.00	406.25	91.9
	TOTAL CHARGES	2,593.75	4,593.75	5,000.00	406.25	91.9
	INTEREST					
403-0000-361-20-00	INVESTMENT	.00	3,043.44	.00	(3,043.44)	.0
	TOTAL INTEREST	.00	3,043.44	.00	(3,043.44)	.0
	CASH					
403-0000-365-10-00	OVERAGE/SHORTAGE	.00	21.00	.00	(21.00)	.0
	TOTAL CASH	.00	21.00	.00	(21.00)	.0

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

RECREATION CENTER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
403-0000-367-16-00	MISCELLANEOUS SALES & FEE	.00	720.55	1,000.00	279.45	72.1
	TOTAL REVENUE	.00	720.55	1,000.00	279.45	72.1
	TOTAL FUND REVENUE	174,068.38	405,495.40	2,230,584.00	1,825,088.60	18.2

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

RECREATION CENTER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PARKS & RECREATION					
	RECREATION CENTER					
403-4556-456-10-01	REGULAR WAGES	43,612.07	105,297.39	879,200.00	773,902.61	12.0
403-4556-456-10-10	EMPLOYEE INCENTIVES	.00	336.50	.00	(336.50)	.0
403-4556-456-11-01	REGULAR OVERTIME	1,486.22	2,250.79	3,959.00	1,708.21	56.9
403-4556-456-16-00	CITY RETIREMENT	832.24	1,722.72	14,501.00	12,778.28	11.9
403-4556-456-20-01	FICA/MEDICARE	3,432.39	8,184.82	56,080.00	47,895.18	14.6
403-4556-456-21-01	HEALTH/LIFE INSURANCE	4,074.20	11,238.65	189,750.00	178,511.35	5.9
403-4556-456-21-05	DENTAL INSURANCE	364.00	732.42	2.00	(730.42)	36621.
403-4556-456-21-06	WORKMENS COMPENSATION	.00	659.16	5,800.00	5,140.84	11.4
403-4556-456-21-07	UNEMPLOYMENT	90.20	215.10	2,224.00	2,008.90	9.7
403-4556-456-30-07	CREDIT CARD CHARGES	1,379.66	1,983.66	3,000.00	1,016.34	66.1
403-4556-456-30-19	INSURANCE & BONDS	.00	8,666.52	34,322.00	25,655.48	25.3
403-4556-456-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	500.00	500.00	.0
403-4556-456-30-90	CONTRACT SERVICES-OTHER	5,536.20	6,152.14	25,000.00	18,847.86	24.6
403-4556-456-32-90	MAINT CONTRACTS-OTHER	1,267.50	2,524.90	4,400.00	1,875.10	57.4
403-4556-456-40-00	TRAVEL & TRAINING	.00	84.00	19,500.00	19,416.00	.4
403-4556-456-42-01	TELEPHONE	193.96	347.92	1,060.00	712.08	32.8
403-4556-456-42-10	FIBER CHARGES	599.64	1,199.28	7,200.00	6,000.72	16.7
403-4556-456-43-01	ELECTRIC	9,534.51	18,071.99	120,000.00	101,928.01	15.1
403-4556-456-43-02	SEWER	695.00	695.00	8,400.00	7,705.00	8.3
403-4556-456-43-03	GAS	34,683.48	38,900.19	44,000.00	5,099.81	88.4
403-4556-456-43-04	REFUSE	235.40	428.35	2,600.00	2,171.65	16.5
403-4556-456-43-05	WATER	230.72	575.12	4,000.00	3,424.88	14.4
403-4556-456-44-00	OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
403-4556-456-45-06	CHEMICALS & LAB	745.00	810.33	15,000.00	14,189.67	5.4
403-4556-456-45-07	CLOTHING ALLOWANCE	1,112.72	1,112.72	2,000.00	887.28	55.6
403-4556-456-45-10	OPERATING SUPPLIES-OTHER	2,484.86	3,580.28	45,000.00	41,419.72	8.0
403-4556-456-45-22	COPIER EXPENSE	1,046.70	1,653.37	5,500.00	3,846.63	30.1
403-4556-456-45-23	CONCESSION	.00	219.23	4,000.00	3,780.77	5.5
403-4556-456-45-28	AQUATICS	.00	.00	2,000.00	2,000.00	.0
403-4556-456-45-30	RECREATION	30.84	30.84	25,000.00	24,969.16	.1
403-4556-456-46-02	OTHER REPAIR & MAINT	3,903.49	5,013.64	87,760.00	82,746.36	5.7
403-4556-456-46-10	COMPUTER MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
403-4556-456-48-90	PRINTING-OTHER	.00	139.00	200.00	61.00	69.5
403-4556-456-49-03	ADVERTISING-OTHER	.00	.00	1,500.00	1,500.00	.0
403-4556-456-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	45.00	45.00	.0
403-4556-456-55-00	SPECIAL EVENTS	.00	.00	26,000.00	26,000.00	.0
403-4556-456-91-00	DEPRECATION EXPENSE	.00	.00	252,000.00	252,000.00	.0
	TOTAL RECREATION CENTER	117,571.00	222,826.03	1,893,003.00	1,670,176.97	11.8
	TOTAL PARKS & RECREATION	117,571.00	222,826.03	1,893,003.00	1,670,176.97	11.8
	TOTAL FUND EXPENDITURES	117,571.00	222,826.03	1,893,003.00	1,670,176.97	11.8

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

RECREATION CENTER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	56,497.38	182,669.37	337,581.00	154,911.63	54.1

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	FEES					
410-0000-346-10-01	SALES METERED WATER	193,950.06	383,090.30	3,179,306.55	2,796,216.25	12.1
410-0000-346-10-02	BULK SALES	3,334.25	5,575.90	65,000.00	59,424.10	8.6
410-0000-346-10-03	PENALTY	1,035.71	2,193.60	15,000.00	12,806.40	14.6
410-0000-346-10-04	CONNECT/DISCONNECT FEES	1,230.00	2,740.00	20,000.00	17,260.00	13.7
410-0000-346-10-05	WATER DEVELOPMENT FEES	19,420.50	32,367.50	35,000.00	2,632.50	92.5
	TOTAL FEES	218,970.52	425,967.30	3,314,306.55	2,888,339.25	12.9
	INTEREST					
410-0000-361-20-00	INVESTMENT	.00	.00	1,500.00	1,500.00	.0
	TOTAL INTEREST	.00	.00	1,500.00	1,500.00	.0
	REVENUE					
410-0000-367-11-00	TOWAOC - TREATED WATER	.00	.00	343,495.00	343,495.00	.0
410-0000-367-16-00	MISCELLANEOUS SALES & FEE	.00	.00	331,000.00	331,000.00	.0
410-0000-367-16-01	GENERAL FUND	66,086.28	624,170.86	.00	(624,170.86)	.0
410-0000-367-26-08	W&P AUTHORITY PROCEEDS	.00	.00	3,700,000.00	3,700,000.00	.0
410-0000-367-32-00	CORTEZ SANITATION DIST.	1,100.00	2,200.00	12,000.00	9,800.00	18.3
	TOTAL REVENUE	67,186.28	626,370.86	4,386,495.00	3,760,124.14	14.3
	TOTAL FUND REVENUE	286,156.80	1,052,338.16	7,702,301.55	6,649,963.39	13.7

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ENTERPRISE					
	ADMINISTRATIVE					
410-5816-589-21-06	WORKMENS COMPENSATION	.00	242.43	.00	(242.43)	.0
410-5816-589-30-07	CREDIT CARD CHARGES	2,399.00	4,820.49	41,000.00	36,179.51	11.8
410-5816-589-30-19	INSURANCE & BONDS	.00	44.44	598.54	554.10	7.4
410-5816-589-30-21	MVI - O & M CHARGE	.00	.00	6,500.00	6,500.00	.0
410-5816-589-30-22	O & M DWCD	.00	.00	13,000.00	13,000.00	.0
410-5816-589-30-90	OTHER CONTRACTUAL SERVICES	2,042.50	2,042.50	6,500.00	4,457.50	31.4
410-5816-589-40-00	TRAVEL & TRAINING	.00	.00	7,000.00	7,000.00	.0
410-5816-589-42-01	TELEPHONE	.00	.00	3,500.00	3,500.00	.0
410-5816-589-42-03	POSTAGE	1,014.73	1,669.21	7,000.00	5,330.79	23.9
410-5816-589-45-10	OPERATING SUPPLIES	.00	.00	200.00	200.00	.0
410-5816-589-46-08	EQUIPMENT REPAIR-INTERNAL	.00	556.35	.00	(556.35)	.0
410-5816-589-46-09	FLEET FUEL COSTS	.00	1,368.92	.00	(1,368.92)	.0
410-5816-589-50-00	MEMBERSHIP & DUES	.00	450.00	1,875.00	1,425.00	24.0
410-5816-589-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	300.00	300.00	.0
410-5816-589-58-00	BAD DEBT EXPENSE	28.12	28.12	.00	(28.12)	.0
410-5816-589-59-00	MISCELLANEOUS	.00	4.36	.00	(4.36)	.0
410-5816-589-91-00	DEPRECIATION EXPENSE	.00	.00	35,000.00	35,000.00	.0
	TOTAL ADMINISTRATIVE	5,484.35	11,226.82	122,473.54	111,246.72	9.2

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	FILTRATION & TREATMENT					
410-5817-589-10-01	REGULAR WAGES	19,993.41	36,511.81	310,224.00	273,712.19	11.8
410-5817-589-11-01	OVERTIME	.00	269.92	9,345.00	9,075.08	2.9
410-5817-589-16-00	CITY RETIREMENT	850.56	1,644.16	12,051.68	10,407.52	13.6
410-5817-589-20-01	FICA/MEDICARE	1,473.71	2,702.24	18,364.46	15,662.22	14.7
410-5817-589-21-01	HEALTH/LIFE INSURANCE	4,679.00	9,358.00	74,592.00	65,234.00	12.6
410-5817-589-21-05	DENTAL INSURANCE	280.00	490.00	3,360.00	2,870.00	14.6
410-5817-589-21-06	WORKMENS COMPENSATION	.00	902.77	4,500.00	3,597.23	20.1
410-5817-589-21-07	UNEMPLOYMENT	39.99	73.56	688.67	615.11	10.7
410-5817-589-30-10	WATER ANALYSIS	1,253.60	2,096.80	13,000.00	10,903.20	16.1
410-5817-589-30-19	INSURANCE & BONDS	.00	13,787.49	55,499.57	41,712.08	24.8
410-5817-589-30-34	EMPLOYEE LICENSES/TESTING	35.72	356.22	500.00	143.78	71.2
410-5817-589-30-90	OTHER CONTRACTUAL SERVICES	471.42	989.70	10,000.00	9,010.30	9.9
410-5817-589-40-00	TRAVEL & TRAINING	.00	.00	5,000.00	5,000.00	.0
410-5817-589-42-01	TELEPHONE	276.26	549.50	7,520.00	6,970.50	7.3
410-5817-589-42-10	FIBER CHARGES	556.00	1,112.00	.00	(1,112.00)	.0
410-5817-589-43-01	ELECTRIC	2,853.45	5,644.42	32,550.00	26,905.58	17.3
410-5817-589-43-03	GAS	2,453.42	5,046.26	11,000.00	5,953.74	45.9
410-5817-589-43-04	REFUSE	54.00	108.00	850.00	742.00	12.7
410-5817-589-44-00	OFFICE SUPPLIES	180.75	303.29	800.00	496.71	37.9
410-5817-589-45-06	CHEMICALS & LAB	14,240.23	17,030.23	170,000.00	152,969.77	10.0
410-5817-589-45-07	CLOTHING ALLOWANCE	.00	736.07	1,200.00	463.93	61.3
410-5817-589-45-10	OPERATING SUPPLIES	432.57	771.46	5,000.00	4,228.54	15.4
410-5817-589-46-02	OTHER REPAIR & MAINT	2,050.44	4,246.36	28,000.00	23,753.64	15.2
410-5817-589-50-00	MEMBERSHIP & DUES	.00	.00	700.00	700.00	.0
410-5817-589-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	400.00	400.00	.0
410-5817-589-61-34	BACKWASH POND	.00	.00	20,000.00	20,000.00	.0
410-5817-589-91-00	DEPRECIATION EXPENSE	.00	.00	217,195.00	217,195.00	.0
	TOTAL FILTRATION & TREATMENT	52,174.53	104,730.26	1,012,340.38	907,610.12	10.4

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TRANSMISSION/DISTRIBUTION					
410-5818-589-10-01	REGULAR WAGES	26,061.60	62,633.80	322,039.20	259,405.40	19.5
410-5818-589-10-10	EMPLOYEE INCENTIVES	.00	229.50	300.00	70.50	76.5
410-5818-589-11-01	OVERTIME	2,357.75	9,167.99	11,025.00	1,857.01	83.2
410-5818-589-16-00	CITY RETIREMENT	1,279.08	2,736.16	16,101.96	13,365.80	17.0
410-5818-589-20-01	FICA/MEDICARE	2,098.73	5,317.89	23,367.92	18,050.03	22.8
410-5818-589-21-01	HEALTH/LIFE INSURANCE	8,569.00	18,694.00	139,860.00	121,166.00	13.4
410-5818-589-21-05	DENTAL INSURANCE	455.00	980.00	6,300.00	5,320.00	15.6
410-5818-589-21-06	WORKMENS COMPENSATION	.00	798.24	29,700.00	28,901.76	2.7
410-5818-589-21-07	UNEMPLOYMENT	56.81	143.56	876.30	732.74	16.4
410-5818-589-30-04	COMPUTER/SOFTWARE SERVICE	253.41	506.82	1,500.00	993.18	33.8
410-5818-589-30-11	SOLID WASTE DISPOSAL	.00	.00	1,100.00	1,100.00	.0
410-5818-589-30-19	INSURANCE & BONDS	.00	236.33	8,343.73	8,107.40	2.8
410-5818-589-30-34	EMPLOYEE LICENSES/TESTING	124.65	284.65	1,100.00	815.35	25.9
410-5818-589-30-90	OTHER CONTRACTUAL SERVICES	1,522.58	1,562.61	7,000.00	5,437.39	22.3
410-5818-589-40-00	TRAVEL & TRAINING	.00	.00	3,000.00	3,000.00	.0
410-5818-589-42-01	TELEPHONE	160.00	456.53	3,500.00	3,043.47	13.0
410-5818-589-44-00	OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
410-5818-589-45-07	CLOTHING ALLOWANCE	.00	1,479.60	3,500.00	2,020.40	42.3
410-5818-589-45-10	OPERATING SUPPLIES	88.84	88.84	2,500.00	2,411.16	3.6
410-5818-589-45-17	LINE REPAIR	2,586.77	8,620.97	50,000.00	41,379.03	17.2
410-5818-589-46-02	OTHER REPAIR & MAINT	.00	71.58	10,000.00	9,928.42	.7
410-5818-589-50-00	MEMBERSHIP & DUES	.00	.00	200.00	200.00	.0
410-5818-589-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	300.00	300.00	.0
410-5818-589-52-00	EQUIPMENT RENTALS	.00	.00	350.00	350.00	.0
410-5818-589-91-00	DEPRECIATION EXPENSE	.00	.00	125,000.00	125,000.00	.0
	TOTAL TRANSMISSION/DISTRIBUTION	45,614.22	114,009.07	767,164.11	653,155.04	14.9
	TOTAL AIRPORT	.00	.00	.00	.00	.0
	METER MAINTENANCE					
410-5820-589-30-19	INSURANCE & BONDS	.00	.00	387.36	387.36	.0
410-5820-589-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	200.00	200.00	.0
410-5820-589-32-90	MAINT. CONTRACTS - OTHER	.00	.00	7,150.00	7,150.00	.0
410-5820-589-40-00	TRAVEL & TRAINING	.00	.00	500.00	500.00	.0
410-5820-589-45-07	CLOTHING ALLOWANCE	.00	.00	1,000.00	1,000.00	.0
410-5820-589-45-10	OPERATING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
410-5820-589-46-02	OTHER REPAIR & MAINT	.00	.00	12,350.00	12,350.00	.0
	TOTAL METER MAINTENANCE	.00	.00	24,587.36	24,587.36	.0
	TOTAL ALL 21	.00	.00	.00	.00	.0

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEBT RETIREMENT					
410-5822-589-70-01	DOLORES WATER PRINCIPAL	.00	.00	77,617.00	77,617.00	.0
410-5822-589-70-02	DOLORES WATER INTEREST	.00	.00	172,464.00	172,464.00	.0
410-5822-589-70-03	STATE LOAN PRINCIPAL	.00	.00	86,785.00	86,785.00	.0
410-5822-589-70-04	STATE LOAN INTEREST	.00	.00	9,289.00	9,289.00	.0
410-5822-589-70-20	DOLA-ENERGY IMPACT ASST INTERE	.00	.00	4,215.00	4,215.00	.0
410-5822-589-70-21	DOLA-ENERGY IMPACT ASST PRINCP	.00	.00	19,557.00	19,557.00	.0
410-5822-589-70-22	W&P AUTHORITY INTEREST	.00	802.03	5,128.00	4,325.97	15.6
410-5822-589-70-23	W&P AUTHORITY PRINCIPAL	.00	200,507.35	26,962.00	(173,545.35)	743.7
410-5822-589-70-26	CWCB (CT-2015-152) INTEREST	.00	1,223.69	.00	(1,223.69)	.0
410-5822-589-70-27	CWCB (CT-2015-152 PRINCIPAL	.00	355,551.51	3,700,000.00	3,344,448.49	9.6
	TOTAL DEBT RETIREMENT	.00	558,084.58	4,102,017.00	3,543,932.42	13.6
	CAPITAL PROJECTS					
410-5855-589-60-06	WATER DISTRIBUTION IMP	15.20	45.60	270,000.00	269,954.40	.0
410-5855-589-60-07	TREATMENT PLANT	.00	12,050.00	310,000.00	297,950.00	3.9
410-5855-589-60-10	CAPITAL PROJECTS	127,032.30	252,147.52	754,000.00	501,852.48	33.4
410-5855-589-61-47	CONSERVATION PROJECT	.00	.00	50,000.00	50,000.00	.0
410-5855-589-61-50	HYDRO INSPECTION/VALVE WORK	.00	.00	30,000.00	30,000.00	.0
410-5855-589-62-05	CAPITAL - TRUCKS	.00	.00	50,000.00	50,000.00	.0
	TOTAL CAPITAL PROJECTS	127,047.50	264,243.12	1,464,000.00	1,199,756.88	18.1
	TOTAL ALL 60	.00	.00	.00	.00	.0
	TOTAL ENTERPRISE	230,320.60	1,052,293.85	7,492,582.39	6,440,288.54	14.0
	TOTAL FUND EXPENDITURES	230,320.60	1,052,293.85	7,492,582.39	6,440,288.54	14.0
	NET REVENUE OVER EXPENDITURES	55,836.20	44.31	209,719.16	209,674.85	.0

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

HYDRO PLANT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
415-0000-349-10-02	RPS CREDIT	.00	.00	12,300.00	12,300.00	.0
	TOTAL SOURCES 349	.00	.00	12,300.00	12,300.00	.0
	REVENUE					
415-0000-367-16-18	HYDRO-PRODUCTION CREDITS	.00	.00	4,813.00	4,813.00	.0
415-0000-367-16-19	ENERGY CREDITS	.00	.00	3,061.00	3,061.00	.0
	TOTAL REVENUE	.00	.00	7,874.00	7,874.00	.0
	SOURCES 371					
415-0000-371-13-00	GENERAL FUND	.00	518,593.81	.00	(518,593.81)	.0
	TOTAL SOURCES 371	.00	518,593.81	.00	(518,593.81)	.0
	TOTAL FUND REVENUE	.00	518,593.81	20,174.00	(498,419.81)	2570.6

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

HYDRO PLANT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ENTERPRISE					
	ADMINISTRATIVE					
415-5816-589-30-19	INSURANCE & BONDS	.00	744.92	4,317.00	3,572.08	17.3
415-5816-589-46-02	OTHER REPAIR & MAINT	.00	.00	1,000.00	1,000.00	.0
415-5816-589-70-22	W&P AUTHORITY INTEREST	.00	10,168.51	10,169.00	.49	100.0
415-5816-589-70-23	W&P AUTHORITY PRINCIPAL	.00	508,425.30	59,237.00	(449,188.30)	858.3
	TOTAL ADMINISTRATIVE	.00	519,338.73	74,723.00	(444,615.73)	695.0
	TOTAL ENTERPRISE	.00	519,338.73	74,723.00	(444,615.73)	695.0
	TOTAL FUND EXPENDITURES	.00	519,338.73	74,723.00	(444,615.73)	695.0
	NET REVENUE OVER EXPENDITURES	.00	(744.92)	(54,549.00)	(53,804.08)	(1.4)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

CCN FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
416-0000-340-10-01	FIBER TO THE BUSINESS	5,005.00	10,030.00	185,004.00	174,974.00	5.4
416-0000-340-10-03	DARK FIBER	10,456.96	20,913.92	12,962.00	(7,951.92)	161.4
416-0000-340-10-04	EQUIPMENT RENTAL FEES	435.00	860.00	.00	(860.00)	.0
416-0000-340-10-05	FIBER SERVICE	3,200.00	6,340.00	.00	(6,340.00)	.0
	TOTAL SOURCES 340	19,096.96	38,143.92	197,966.00	159,822.08	19.3
	FEES					
416-0000-342-05-00	E-RATE REVENUE	9,948.40	19,896.80	109,006.00	89,109.20	18.3
416-0000-342-12-00	GOVNET	10,560.16	21,120.32	155,028.00	133,907.68	13.6
	TOTAL FEES	20,508.56	41,017.12	264,034.00	223,016.88	15.5
	TOTAL FUND REVENUE	39,605.52	79,161.04	462,000.00	382,838.96	17.1

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

CCN FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ENTERPRISE					
	CITY COMMUNITY NETWORK					
416-5830-582-10-01	REGULAR WAGES	4,971.20	9,942.40	66,140.00	56,197.60	15.0
416-5830-582-16-00	CITY RETIREMENT	248.56	497.12	3,165.00	2,667.88	15.7
416-5830-582-20-01	FICA/MEDICARE	376.98	753.96	4,593.00	3,839.04	16.4
416-5830-582-21-01	HEALTH/LIFE INSURANCE	1,556.00	3,112.00	18,648.00	15,536.00	16.7
416-5830-582-21-05	DENTAL INSURANCE	70.00	140.00	840.00	700.00	16.7
416-5830-582-21-06	WORKMENS COMPENSATION	.00	398.49	2,250.00	1,851.51	17.7
416-5830-582-21-07	UNEMPLOYMENT	9.94	19.88	172.00	152.12	11.6
416-5830-582-30-19	INSURANCE & BONDS	.00	17.17	65.00	47.83	26.4
416-5830-582-30-23	EQUIPMENT RENTALS	.00	.00	500.00	500.00	.0
416-5830-582-30-90	OTHER CONTRACTUAL SERVICES	.00	30.00	3,620.00	3,590.00	.8
416-5830-582-40-00	TRAVEL & TRAINING	.00	.00	500.00	500.00	.0
416-5830-582-42-01	TELEPHONE	75.00	150.00	900.00	750.00	16.7
416-5830-582-44-00	OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
416-5830-582-45-07	CLOTHING ALLOWANCE	.00	.00	200.00	200.00	.0
416-5830-582-46-02	OTHER REPAIR & MAINT	.00	.00	15,000.00	15,000.00	.0
416-5830-582-46-09	FLEET FUEL COSTS	.00	110.53	1,000.00	889.47	11.1
416-5830-582-60-41	OTHER IMPROVEMENTS	.00	.00	5,000.00	5,000.00	.0
416-5830-583-30-33	PROFESSIONAL SERVICES	.00	.00	16,000.00	16,000.00	.0
416-5830-583-30-90	OTHER CONTRACTUAL SERVICES	36.12	1,131.22	4,200.00	3,068.78	26.9
416-5830-583-32-90	MAINT. CONTRACTS - OTHER	.00	6,295.00	48,000.00	41,705.00	13.1
416-5830-583-45-10	OPERATING SUPPLIES	40.48	40.48	5,000.00	4,959.52	.8
416-5830-583-46-02	REPAIR & MAINTENANCE	.00	1,040.00	8,500.00	7,460.00	12.2
416-5830-583-50-00	MEMBERSHIP & DUES	.00	.00	1,165.00	1,165.00	.0
416-5830-583-60-00	CAPITAL PROJECTS	.00	.00	25,000.00	25,000.00	.0
416-5830-583-90-01	GENERAL FUND	.00	.00	11,486.00	11,486.00	.0
416-5830-583-90-02	SHOP FUND	.00	.00	5,300.00	5,300.00	.0
416-5830-583-91-00	DEPRECIATION EXPENSE	.00	.00	90,000.00	90,000.00	.0
416-5830-586-30-56	UPSTREAM CONNECTIVITY	4,982.00	9,964.00	60,000.00	50,036.00	16.6
416-5830-586-44-00	OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
416-5830-586-45-10	OPERATING SUPPLIES	.00	.00	2,500.00	2,500.00	.0
416-5830-586-46-02	OTHER REPAIR & MAINT	.00	.00	10,000.00	10,000.00	.0
	TOTAL CITY COMMUNITY NETWORK	12,366.28	33,642.25	410,144.00	376,501.75	8.2
	TOTAL ENTERPRISE	12,366.28	33,642.25	410,144.00	376,501.75	8.2
	TOTAL FUND EXPENDITURES	12,366.28	33,642.25	410,144.00	376,501.75	8.2
	NET REVENUE OVER EXPENDITURES	27,239.24	45,518.79	51,856.00	6,337.21	87.8

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

REFUSE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CHARGES					
421-0000-347-10-01	SALES REFUSE PICKUP	154,878.79	310,660.55	1,599,953.00	1,289,292.45	19.4
421-0000-347-10-02	PENALTY	372.13	760.35	1,000.00	239.65	76.0
421-0000-347-10-05	CONTAINER LOCKS	.00	.00	80.00	80.00	.0
421-0000-347-18-00	CHIPPER/MULCHER	.00	.00	450.00	450.00	.0
	TOTAL CHARGES	155,250.92	311,420.90	1,601,483.00	1,290,062.10	19.5
	INTEREST					
421-0000-361-20-00	INVESTMENT	.00	.00	1,800.00	1,800.00	.0
	TOTAL INTEREST	.00	.00	1,800.00	1,800.00	.0
	REVENUE					
421-0000-367-12-00	DUMP-TRUCK/LANDFILL FEES	.00	.00	1,900.00	1,900.00	.0
421-0000-367-13-00	RECYCLED REFUSE	(30.10)	203.50	30,000.00	29,796.50	.7
	TOTAL REVENUE	(30.10)	203.50	31,900.00	31,696.50	.6
	TOTAL FUND REVENUE	155,220.82	311,624.40	1,635,183.00	1,323,558.60	19.1

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

REFUSE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ENTERPRISE					
	ADMINISTRATIVE					
421-5816-587-42-01	TELEPHONE	.00	.00	1,100.00	1,100.00	.0
421-5816-587-42-03	POSTAGE	648.93	1,303.41	7,500.00	6,196.59	17.4
421-5816-587-46-08	EQUIPMENT REPAIR-INTERNAL	.00	16,254.40	.00	(16,254.40)	.0
421-5816-587-46-09	FLEET FUEL COSTS	.00	5,714.87	.00	(5,714.87)	.0
421-5816-589-58-00	BAD DEBT EXPENSE	10.82	10.82	.00	(10.82)	.0
	TOTAL ADMINISTRATIVE	659.75	23,283.50	8,600.00	(14,683.50)	270.7
	TOTAL INTERFUND SERVICES	.00	.00	.00	.00	.0
	COLLECTION					
421-5823-587-10-01	REGULAR WAGES	29,408.40	58,589.48	461,016.00	402,426.52	12.7
421-5823-587-10-02	REIMBURSED WAGES	(668.57)	(668.57)	.00	668.57	.0
421-5823-587-10-10	EMPLOYEE INCENTIVES	.00	290.00	175.00	(115.00)	165.7
421-5823-587-11-01	OVERTIME	332.75	4,679.59	10,000.00	5,320.41	46.8
421-5823-587-16-00	CITY RETIREMENT	1,356.02	2,701.39	17,068.00	14,366.61	15.8
421-5823-587-20-01	FICA/MEDICARE	2,193.69	4,677.01	26,009.00	21,331.99	18.0
421-5823-587-21-01	HEALTH/LIFE INSURANCE	8,591.01	17,182.01	149,184.00	132,001.99	11.5
421-5823-587-21-05	DENTAL INSURANCE	455.00	910.00	6,720.00	5,810.00	13.5
421-5823-587-21-06	WORKMENS COMPENSATION	.00	4,378.08	37,250.00	32,871.92	11.8
421-5823-587-21-07	UNEMPLOYMENT	59.48	126.52	975.00	848.48	13.0
421-5823-587-30-11	SOLID WASTE DISPOSAL	28,479.06	57,554.31	460,000.00	402,445.69	12.5
421-5823-587-30-19	INSURANCE & BONDS	.00	3,355.94	2,570.00	(785.94)	130.6
421-5823-587-30-34	EMPLOYEE LICENSES/TESTING	44.65	44.65	3,600.00	3,555.35	1.2
421-5823-587-30-90	OTHER/CONTRACTUAL SERVICES	2,880.00	2,880.00	4,000.00	1,120.00	72.0
421-5823-587-40-00	TRAVEL & TRAINING	.00	.00	2,000.00	2,000.00	.0
421-5823-587-42-01	TELEPHONE	245.00	490.00	2,800.00	2,310.00	17.5
421-5823-587-44-00	OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
421-5823-587-45-06	CHEMICALS & LAB	.00	.00	500.00	500.00	.0
421-5823-587-45-07	CLOTHING ALLOWANCE	.00	894.37	5,200.00	4,305.63	17.2
421-5823-587-45-10	OPERATING SUPPLIES	.00	202.12	45,600.00	45,397.88	.4
421-5823-587-46-02	OTHER REPAIR & MAINT	2,461.82	3,942.88	6,000.00	2,057.12	65.7
421-5823-587-63-10	CAPITAL OUTLAY	.00	.00	250,000.00	250,000.00	.0
421-5823-587-91-00	DEPRECIATION EXPENSE	.00	.00	150,000.00	150,000.00	.0
	TOTAL COLLECTION	75,838.31	162,229.78	1,640,967.00	1,478,737.22	9.9

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

REFUSE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	RECYCLING					
421-5824-587-10-01	REGULAR WAGES	8,756.79	17,513.58	129,320.00	111,806.42	13.5
421-5824-587-10-10	EMPLOYEE INCENTIVES	.00	.00	379.00	379.00	.0
421-5824-587-11-01	OVERTIME	76.59	1,373.08	15,656.00	14,282.92	8.8
421-5824-587-16-00	CITY RETIREMENT	437.84	875.68	6,511.00	5,635.32	13.5
421-5824-587-20-01	FICA/MEDICARE	650.40	1,394.12	9,187.00	7,792.88	15.2
421-5824-587-21-01	HEALTH/LIFE INSURANCE	2,344.99	4,689.99	55,944.00	51,254.01	8.4
421-5824-587-21-05	DENTAL INSURANCE	105.00	210.00	2,520.00	2,310.00	8.3
421-5824-587-21-06	WORKMENS COMPENSATION	.00	815.86	6,112.00	5,296.14	13.4
421-5824-587-21-07	UNEMPLOYMENT	17.66	37.75	345.00	307.25	10.9
421-5824-587-30-19	INSURANCE & BONDS	.00	219.55	481.00	261.45	45.6
421-5824-587-30-34	EMPLOYEE LICENSES/TESTING	97.86	97.86	800.00	702.14	12.2
421-5824-587-30-90	CONTRACTUAL SERVICES	754.80	1,139.40	1,500.00	360.60	76.0
421-5824-587-40-00	TRAVEL & TRAINING	.00	.00	1,000.00	1,000.00	.0
421-5824-587-42-01	TELEPHONE	95.00	190.00	750.00	560.00	25.3
421-5824-587-42-03	POSTAGE	.00	.00	600.00	600.00	.0
421-5824-587-45-07	CLOTHING ALLOWANCE	.00	300.00	2,000.00	1,700.00	15.0
421-5824-587-45-10	OPERATING SUPPLIES	.00	1,449.16	4,000.00	2,550.84	36.2
421-5824-587-46-02	OTHER REPAIR & MAINT	.00	248.05	800.00	551.95	31.0
421-5824-587-50-00	MEMBERSHIP & DUES	.00	.00	5,400.00	5,400.00	.0
421-5824-587-91-10	DEPRECIATION EXPENSE	.00	.00	20,000.00	20,000.00	.0
	TOTAL RECYCLING	13,336.93	30,554.08	263,305.00	232,750.92	11.6
	TOTAL ENTERPRISE	89,834.99	216,067.36	1,912,872.00	1,696,804.64	11.3
	TOTAL FUND EXPENDITURES	89,834.99	216,067.36	1,912,872.00	1,696,804.64	11.3
	NET REVENUE OVER EXPENDITURES	65,385.83	95,557.04	(277,689.00)	(373,246.04)	34.4

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	STATE/COLO					
603-0000-332-17-00	LOTTERY	.00	.00	336,521.00	336,521.00	.0
	TOTAL STATE/COLO	.00	.00	336,521.00	336,521.00	.0
	TOTAL FUND REVENUE	.00	.00	336,521.00	336,521.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	336,521.00	336,521.00	.0

CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Drew Sanders
City Manager
123 Roger Smith Ave.
Cortez, CO. 81321
dsanders@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DREW SANDERS, CITY MANAGER

Date: March 16, 2023

RE: **2023 Community Support Grant Addendum**

DISCUSSION

The Renew, Inc. grant application was sent in via e-mail on October 14, 2022 at 4:28 p.m., before the deadline. Unfortunately the e-mail was blocked and sent to barracuda (blocked e-mail) so we were not aware of the application until the executive director contacted Ms. Debbie Speer on February 21, 2023 regarding the grant. The Renew grant application was located in the barracuda system and reviewed by the original grant committee.

$32,000 was originally budgeted for the 2023 Community Support Grant awards. $29,380 was awarded to the ten (10) applicants on December 13, 2022 at the regular City Council meeting. This leaves $2,620 available in the budget to be awarded.

BACKGROUND

See attachments.

RECOMMENDATION

The Community Support Grant Committee recommends that Council approves to award the full amount available, $2,620 to Renew, Inc.

MOTION

If agreed upon by the City Council, a possible motion would be:
"I move to approve the 2023 Cortez Community Support Grant award for Renew, Inc. in the amount of $2,620."

Attachments

Addendum
Past Donations

2023 CORTEZ COMMUNITY SUPPORT GRANTS

ADDENDUM

1(A). Renew, Inc. – Breaking the cycle of violence. Assisting survivors of intimate partner violence and sexual abuse.

Renew provides 24 hour access to free and confidential assistance for victims of domestic violence, adult sexual assault, and adult survivors of child sexual abuse through crisis intervention, public education, and awareness. Renew also provides free professional individual counseling and therapy groups for victims and their children, and operates Wings Safe House. Wings offers solace from physical abuse and repeated emotional battering, while providing necessary basic needs.

Purpose of Funds – When the grant was originally submitted last October 14, 2022, the request was to help make up for the loss of victim service funding for individual and group counseling. To date, there is a much more pressing need for operational funding in order to maintain basic functions as other service funding has been cut drastically.

The organization was founded in 1987 and has been in existence and helping our community for 36 years. They have been awarded the Cortez Community Support Grant from 2009 – 2021, receiving $5,000 in 2021. The organization was in good financial condition in 2022 and did not apply.

Requested $5,000 / Suggested $2,620

Organization	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Renew, Inc.	$2,500.	$3,500	$2,250	$3,000	$3,000	$3,000	$3,000	$3,100	$4,000	$4,000	$3,000	$1,000	$5,000

CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Rachael Marchbanks
Community/Economic Development Director
123 Roger Smith Ave
Cortez, CO. 81321
rmarchbanks@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: Cheryl Lindquist, Permit Technician/Deputy City Clerk

Date: 3/21/2023

RE: **Resolution No. 7, Series 2023**

DISCUSSION
See attached staff report for full discussion.

BACKGROUND
Public Hearing on an application for a site plan submitted by LBC Investments, LLC for a 2,365 sq. ft retail/fast food restaurant with drive through to be located on property at 610 E. Main St, zoned Commercial Highway, as described in Resolution No. 7, Series 2023.

FISCAL IMPACT
Fiscal impact has not been analyzed.

RECOMMENDATION
Staff recommends that Council approve Resolution No. 7, Series 2023, a resolution approving a site plan for a 2.365 sq. ft. retail/fast food restaurant with a drive through to be located on property at 610 E. Main St., zoned Commercial Highway.

MOTION
If agreed upon by the City Council, a possible motion would be:
I move that Council approve Resolution No.7, Series 2023, a resolution approving a site plan for a 2,365 sq. ft. retail/fast food restaurant with drive through to be located on property at 610 E. Main St., zoned Commercial Highway.

Attachments

Staff Report
Resolution No. 7, Series 2023
Resolution No. 3, Series 2023
Plans

City of Cortez
Community & Economic
Development Dept.
123 Roger Smith Avenue
Cortez, CO 81321

Meeting Date: March 28, 2023
Project No. PL22-000005

MEMO

TO: Members of the Cortez City Council

FROM: Nancy Dosdall, Contract City Planner

SUBJECT: Public Hearing on an Application for a site plan for a 2,365 sq. ft. retail/fast food restaurant with drive through to be located on property at 610 E. Main St., zoned Commercial Highway.

APPLICANT: LBC Investments, LLC

OWNER: Cortez Main, LLC

ATTACHMENTS: P&Z Resolution No. 3, Series 2023
Plan Set including: Civil Site Plans
Landscape Plans
Floor Plans
Architectural Elevations

BACKGROUND

LBC Investments, LLC, (the "Applicant") is proposing a site plan to construct a new 2,365 sq. ft. fast food restaurant with drive through to be located on a 1.68-acre parcel at 610 E. Main (the "Property"). The Property is used as parking for the commercial structure at 610 E. Main, which is located on a separate parcel adjacent to the Property. The Property is zoned commercial highway (C). A subdivision to create a lot for the new use will be proposed at a later date. Restaurants/retail are considered a permitted use in the C zone.

The Property is bounded on the west by commercially zoned land that includes City Market. Developed commercial properties are also located to the south and east. Neighborhood business properties with single family homes are located to the north. The new use will share an access with the existing 610 E. Main commercial structure.

DEVELOPMENT STANDARDS

Development Standard	C Zone Requirement	Proposed
Min. lot area (sq. ft.)	3,000	30,066 (after subdivision)
Min. front yard (ft.)	10’	30’ approx.
Min. side yard (ft)	7’	50’ approx.
Min. rear yard (ft)	20’	30’ approx.
Max. lot coverage	50%	8%
Min. floor area	n/a	n/a
Max height (ft)	50’	18’
Parking	24 spaces	26 spaces
Landscaping	10% or 2,954 sq. ft.	6,401 sq. ft. or 21.6%

ISSUES

The purpose of the site plan review is to ensure compliance with all regulations and to protect the public health, safety and welfare, to promote balanced growth, to ensure adequate provision of public services and facilities and to guide the character of the city. Section 6-14.12 (f) states:

City Council in its consideration shall use the standards set forth in Chapter 5 of this code and shall include paving and layout of streets, alleys and sidewalks, means of ingress and egress, provisions for drainage, parking spaces, areas designated for landscaping, and other aspects deemed by the planning commission necessary to consider in the interest of promoting the public health, safety, order, convenience, prosperity and general welfare.

DISCUSSION

The project as submitted appears to meet all development standards. Comments below and suggested conditions will ensure adequate access, drainage, and all other aspects to promote the public health, safety, order, convenience, prosperity and general welfare.

At the Planning Commission meeting, several property owners along N. Adams expressed concerns with additional commercial traffic accessing from the Property onto N. Adams, which is not designed for commercial traffic, although it already is impacted by other commercial properties. While this is not an issue directly for this project, the City Manager has begun discussions with the neighbors about the issues and potential solutions.

Another issue discussed was the building design that will result in the rear/back of the structure facing on Main Street. The Planning Commission requested an additional color rendering of the proposed structure and the applicant agreed to provide it before the City Council meeting. Please note that while best planning practices would require either that buildings front on the street or contain at least some design features to improve the aesthetics of the side of the structure that faces the street, the existing land use code does not require any design features for structures facing the street.

AGENCY REVIEW

GIS Coordinator (Doug Roth)
No issues. The plat shows existing 10' utility easement the city water main is in, as well as the 30' Access easements on the east and west sides.
NOTE that the address of 610 E Main St is for the existing building to the north, this project will be assigned its own unique address once a site plan is approved.

Cortez Police (Vernon Knuckles)
No opposition.

Cortez City Engineer (Kevin Kissler)
There is a sewer line that also runs on the south side of their property within their property boundaries, I'd like to see their site plan include at least a 10' utility easement on the south side of the lot as well as their proposed 40' easement on the west side of the lot. Also, I would like to see their grease trap configuration included in the plans so we can pass that along to the sanitation district for their review. They need to specify the sidewalk width as 5' and being composed of 4500 psi concrete

Cortez Sanitation District (Jim Webb)
The Sanitation District has no issues with this proposal.

Colorado Department of Transportation (Randee Reider)
Thank you for the opportunity to review this proposal.

There is an Access Control Plan for this portion of U.S. Highway 160 within the City of Cortez. I've attached the Access Control Plan to this email and have included snips below regarding the two access locations on U.S. Highway 160.

This development will require a CDOT Access Permit application and the access locations will need to adhere to the Cortez Access Control Plan.

47	38.74	Lt	561126100031	Cortez Dialysis	Full movement, commercial access	Restrict to right in/right out only; close upon redevelopment and share access with Front Row Seat
50	38.75	Lt	561126100031	Front Row Seat	Full movement, commercial access	Restrict to 3/4 access; upon redevelopment share access with Cortez Dialysis and Liquid Assets

Cortez General Services (Rick Smith)
The CCN Fiber network would like the opportunity to meet with the owners and contractors to install a fiber drop into the property. Our nearest fiber is within 500 ft.

ALTERNATIVES

1. The Council can approve the site development plan for the proposed retail structure on property located at 610 E. Main, in the C zone, as submitted by LBC Investments LLC;

2. The Council can deny the application for the site development plan and state its reasons;

3. The Council can ask for more information and table the application or continue the application to a date certain; or
4. The Council can approve the site development plan, and state any conditions it feels would be necessary to ensure compliance with the Land Use Code.

PLANNING COMMISSION RECOMMENDATION (VOTE 4 IN FAVOR, 1 OPPOSED)

The Planning and Zoning Commission, at its meeting of March 7, 2023, recommended that Council approve the site development plan for a new retail/fast food restaurant on property located at 610 E. Main, in the Commercial Highway (C) zone, as submitted by LBC Investments LLC through P&Z Resolutions No. 3, Series 2023, with the following conditions:

1. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents. Specifically, all public improvements shall comply with the minimum requirements of the 2009 City of Cortez Construction Design Standards and Specifications.

2. The appropriate construction drawings and reports for the project, signed and stamped by a Colorado licensed architect or engineer, must be approved by the Building Official and City Engineer, and a building permit obtained prior to any construction on the Property.

3. The landscaping improvements shall be installed prior to issuances of a Certificate of Occupancy. Irrigation and maintenance must be provided. In the event that construction of the building and all other requirements are met prior to the installation of the landscaping, and the Applicant desires a Certificate of Occupancy, the Applicant may choose to provide a financial surety and obtain a CO in advance of completing the landscaping improvements. In this event, the Applicant shall provide an assurance bond, letter of credit, or other financial security agreed to by both parties, providing a guarantee of installation of the landscaping within a time frame approved by the City of Cortez.

4. Applicant shall submit a rendering of the south side elevation of the building as it faces Main St.

5. Property owner will enter into discussion with the City of Cortez to prevent traffic flow from N. Adams St. onto private property to the south.

STAFF RECOMMENDATION

Staff recommends Alternative "4" above, approval of the site development plan through City Council Resolution No.7, Series 2023, with 3 conditions.

If the City Council so chooses to follow the recommendation of Staff, the Council can **make the motion to approve the site development plan for a new retail/fast food restaurant on property located at 610 E. Main, in the Commercial Highway (C) zone, as submitted by LBC Investments LLC through Resolutions No. 7, Series 2023, with the following conditions:**

1. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents. Specifically, all public improvements shall comply with the minimum requirements of the 2009 City of Cortez Construction Design Standards and Specifications.

2. The appropriate construction drawings and reports for the project, signed and stamped by a

Colorado licensed architect or engineer, must be approved by the Building Official and City Engineer, and a building permit obtained prior to any construction on site.

3. The landscaping improvements shall be installed prior to issuances of a Certificate of Occupancy. Irrigation and maintenance must be provided. In the event that construction of the building and all other requirements are met prior to the installation of the landscaping, and the applicant desires a Certificate of Occupancy, the applicant may choose to provide a financial surety and obtain a CO in advance of completing the landscaping improvements. In this event, the applicant shall provide an assurance bond, letter of credit, or other financial security agreed to by both parties, providing a guarantee of installation of the landscaping within a time frame approved by the City of Cortez.

CITY OF CORTEZ
RESOLUTION NO. 7, SERIES 2023

A RESOLUTION APPROVING A SITE DEVELOPMENT PLAN FOR THE CONSTRUCTION OF A FAST FOOD RESTAURANT WITH DRIVE THROUGH AT 610 MAIN ST, CORTEZ, COLORADO, LOCATED IN THE COMMERCIAL HIGHWAY (C) ZONING DISTRICT

WHEREAS, the owner/applicant LBC Investments LLC (the "Owner/applicant") has applied for review of a site development plan for the construction of a 2,365 sq. ft. retail/fast food restaurant with drive through to be located on property at 610 E. Main St. , Cortez, Colorado and more particularly described as (the "Property"):

Section: 26 Township: 36 Range: 16 TR IN SE1/4NE1/4, County of Montezuma, State of Colorado.

WHEREAS, the Owner/applicant has applied to the City for review of a site development plan for the construction of a new building and associated development on the Property; and

WHEREAS, the Owner/applicant presented a site plan and necessary submittal items for review by the City Planning and Zoning Commission at a regular meeting held on March 7, 2023; and

WHEREAS, the Cortez Land Use Code Section 6.14, Site Plans, indicates that the owner or developer of a property may request an application of these site plan requirements for development on property located in the Commercial Business (C) Zoning District; and

WHEREAS, the Planning and Zoning Commission reviewed the site plan for a restaurant with drive-through for the Property and recommended approval of the development on the Property, as evidenced in the adoption of P&Z Resolution No. 3, Series 2023; and

WHEREAS, it appears that all requirements of Chapters 5.00 and 6.00 of the City's Land Use Code for approval of the site development plan on the Property have been or can be met.

NOW, THERFORE, BE IT RESOLVED BY THE CORTEZ CITY COUNCIL:

THAT, this Resolution No. 7, Series 2023, establishes the conditions of approval for the development on the Property; and

THAT, the site plan and full application for the Property are hereby approved, subject to the following conditions to ensure compliance with the standards in the Cortez Land Use Code for a site development plan:

1. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents. Specifically, all public improvements shall comply with the minimum requirements of the 2009 City of Cortez Construction Design Standards and Specifications.
2. The appropriate construction drawings and reports for the project, signed and stamped by a Colorado licensed architect or engineer, must be approved by the Building Official and City Engineer, and a building permit obtained prior to any construction on site.
3. The landscaping improvements shall be installed prior to issuances of a Certificate of Occupancy. Irrigation and maintenance must be provided. In the event that construction of the building and all other requirements are met prior to the installation of the landscaping, and the applicant desires a Certificate of Occupancy, the applicant may choose to provide a financial surety and obtain a CO in advance of completing the landscaping improvements. In this event, the applicant shall provide an assurance bond, letter of credit, or other financial security agreed to by both parties, providing a guarantee of installation of the landscaping within a time frame approved by the City of Cortez.

AND THAT, the Owner/applicant is to coordinate with City staff to ensure that these conditions are fully met.

MOVED, SECONDED, AND ADOPTED THIS 28th DAY OF MARCH, 2023

_____

Rachael B Medina, Mayor

ATTEST:

_____

Linda L. Smith, City Clerk

CITY OF CORTEZ
PLANNING AND ZONING COMMISSION
RESOLUTION NO. 3, SERIES 2023

A Resolution Recommending Approval of a Site Development Plan for the Construction of a fast food restaurant with drive through at 610 E. Main St, Located in the Commercial Highway (C) Zoning District

WHEREAS, the owner/applicant LBC Investments, LLC, (the "Owner/applicant") has applied for review of a site development plan for the construction of a 2,365 sq. ft. retail/fast food restaurant with drive through to be located on property at 610 E. Main St., Cortez, Colorado and more particularly described as (the "Property"):

Section: 26 Township: 36 Range: 16 TR IN SE1/4NEl/4, County of Montezuma, State of Colorado.

WHEREAS, the Owner/applicant has applied to the City for review of a site development plan for the construction of a new building and associated development on the Property; and

WHEREAS, the Owner/applicant presented a site plan and necessary submittal items for review by the City Planning and Zoning Commission at a regular meeting held on March 7, 2023; and

WHEREAS, the City of Cortez Land Use Code Section 6.14, Site Plans, indicates that the owner or developer of a property may request an application of these site plan requirements for development on property located in the Commercial Business (C) Zoning District; and

WHEREAS, the Planning and Zoning Commission reviewed the site plan for a restaurant with drive-through for the same property and is recommending approval of the development on said property, as evidenced in the adoption of P&Z Resolution No. 3, Series 2023; and

WHEREAS, based on the evidence and testimony presented at the March 7, 2023 City Planning and Zoning Commission meeting, the Planning and Zoning Commission and the Owner/applicant have agreed to certain conditions of approval to be considered by the City Council; and

WHEREAS, it appears that all requirements of Chapters 5.00 and 6.00 of the City's Land Use Code for development of the Property have been or can be met.

NOW, THERFORE, BE IT RESOLVED BY THE CITY OF CORTEZ PLANNING AND ZONING COMMISSION:

THAT, P&Z Resolution No. 3, Series 2023, establishes contains recommended conditions of approval for the development on the Property; and

THAT, the site plan and full application for the Property are hereby recommended to Council for approval, subject to the following conditions to ensure compliance with the standards in the City of Cortez Land Use Code for a site development plan:

I. All requirements of utility providers, City departments, COOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents. Specifically, all public improvements shall comply with the minimum requirements of the 2009 City of Cortez Construction Design Standards and Specifications.
2. The appropriate construction drawings and reports for the project, signed and stamped by a Colorado licensed architect or engineer, must be approved by the Building Official and City Engineer, and a building permit obtained prior to any construction on site.
3. The landscaping improvements shall be installed prior to issuances of a Certificate of Occupancy. Irrigation and maintenance must be provided. In the event that construction of the building and all other requirements are met prior to the installation of the landscaping, and the applicant desires a Certificate of Occupancy, the Owner/applicant may choose to provide a financial surety and obtain a CO in advance of completing the landscaping improvements. In this event, the applicant shall provide an assurance bond, letter of credit, or other financial security agreed to by both parties, providing a guarantee of installation of the landscaping within a time frame approved by the City of Cortez.

AND THAT, the Owner/applicant shall coordinate with City staff to ensure that these conditions are fully met.

MOVED, SECONDED, AND ADOPTED THIS 7th DAY OF MARCH, 2023

PLANNING AND ZONING COMMISSION

Robert Rime

Robert Rime, Chairman

ATTEST:

Cheryl Lindquist

Cheryl Lindquist, Deputy City Clerk

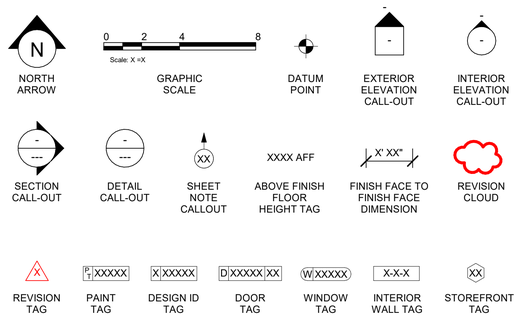
ABBREVIATIONS

A/C	AIR CONDITIONING
ACT	ACOUSTICAL CEILING TILE
ADJ	ADJUSTABLE
AFF	ABOVE FINISHED FLOOR
AMP	AMPERE
ARCH	ARCHITECT
BOH	BACK OF HOUSE
CAB	CABINET
CL	CENTER LINE
CLG	CEILING
CM	STARBUCKS CONSTRUCTION MANAGER
CTR	CENTER
CX	COMMISSIONING
CXA	COMMISSIONING AGENT
DEG	DEGREE
DET	DETAIL
DIA	DIAMETER
DIM	DIMENSION
DM	STARBUCKS DESIGN MANAGER
DN	DOWN
EA	EACH
EL	ELEVATION
EQ	EQUAL
EXIST	EXISTING
EXT	EXTERIOR
FF&E	FURNITURE, FIXTURE, AND EQUIPMENT
FLR	FLOOR
FOH	FRONT OF HOUSE
FOIC	FURNISHED BY OWNER, INSTALLED BY CONTRACTOR
FOIO	FURNISHED BY OWNER INSTALLED BY OWNER
FT	FOOT/FEET
G	GROUND
GC	GENERAL CONTRACTOR
GWB	GYPSUM WALLBOARD
HC	HOLLOW CORE
HDW	HARDWARE
HM	HOLLOW METAL
HORIZ	HORIZONTAL
HR	HOUR
HT	HEIGHT
HVAC	HEATING, VENTILATING AND AIR CONDITIONING
I.D.	INSIDE DIAMETER
LEED	LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN
LL	LANDLORD
LLWL	LANDLORD WORK LETTER
LV	LOW VOLTAGE
MAX	MAXIMUM
MEP	"MECHANICAL, ELECTRICAL AND PLUMBING"
MFR	MANUFACTURER
MIN	MINIMUM
NIC	NOT IN CONTRACT
NL	NIGHT LIGHT
NTS	NOT TO SCALE
OC	ON CENTER
O.D.	OUTSIDE DIAMETER
PIR	PASSIVE INFRARED SENSOR
PLC	PLACE
R	RADIUS
REF	REFERENCE
REQ'D	REQUIRED
REV	REVISION
RND	ROUND
S.A.D.	SEE ARCHITECTURAL DRAWINGS
SB	STARBUCKS
SC	SOLID CORE
SF	SQUARE FEET
SHT	SHEET
SIM	SIMILAR
SPEC	SPECIFICATION
SQ	SQUARE
TEMP	TEMPORARY
TYP	TYPICAL
UC	UNDER COUNTER
UNO	UNLESS NOTED OTHERWISE
VERT	VERTICAL
VIF	VERIFY IN FIELD

RESPONSIBILITY LEGEND

GC	GENERAL CONTRACTOR
LL	LANDLORD
SB	STARBUCKS

ARCHITECTURAL SYMBOL LEGEND



AERIAL MAP

VICINITY PLAN

PROJECT CONTACTS

LANDLORD	KING CAPITAL CRE	
	CONTACT:	CLAYTON KING
	EMAIL:	CLAYTON@KINGCAPITALCRE.COM
	PHONE:	(408) 522-5255
	ADDRESS:	4811A HARDWARE DR. STE 1 ALBUQUERQUE, NM 87109
ARCHITECT	MBH ARCHITECTS	
	CONTACT:	CLIFTON SORRELL
	EMAIL:	CLIFTONS@MBHARCH.COM
	PHONE:	(510) 865-8663
	ADDRESS:	960 ATLANTIC AVENUE ALAMEDA, CA 94501
PLUMBING ENGINEER	ACIES ENGINEERING	
	CONTACT:	LYNDON LAPEÑA
	EMAIL:	LYNDON@ACIES.NET
	PHONE:	(408) 522-5255
	ADDRESS:	400 N MCCARTHY BLVD SUITE250 MILPITAS, CA 95035
MECHANICAL ENGINEER	ACIES ENGINEERING	
	CONTACT:	EDIT VARGA
	EMAIL:	EDIT@ACIES.NET
	PHONE:	(408) 522-5255
	ADDRESS:	400 N MCCARTHY BLVD SUITE250 MILPITAS, CA 95035
ELECTRICAL ENGINEER	ACIES ENGINEERING	
	CONTACT:	GARY PHAM
	EMAIL:	GARY@ACIES.NET
	PHONE:	(408) 522-5255
	ADDRESS:	400 N MCCARTHY BLVD SUITE250 MILPITAS, CA 95035
STRUCTURAL ENGINEER	VLMK ENGINEERING + DESIGN	
	CONTACT:	JUSTIN ELLIOTT
	EMAIL:	JUSTIN@VLMK.COM
	PHONE:	(971) 254-8279
	ADDRESS:	3933 S KELLY AVENUE PORTLAND, OR 97239
CIVIL ENGINEER	SOUDER MILLER & ASSOCIATES	
	CONTACT:	DOUGLAS MIZE, JR.
	EMAIL:	DOUGLAS.MIZEJR@SOUDERMILLER.COM
	PHONE:	(505) 325-7536
	ADDRESS:	401 W. BROADWAY FARMINGTON, NM 87401

SCOPE OF WORK

THIS SET IS NOT INTENDED FOR CONSTRUCTION. THIS IS A DESIGN GUIDELINES SET. THE SITE IS THEORETICAL AND ASSUMED TO BE FLAT.

GUIDELINE FOR THIS EXAMPLE SCOPE:
NEW CONSTRUCTION GROUND UP SINGLE TENANT BUILDING WITH DRIVE-THRU AND COVERED TRASH ENCLOSURE.

CIVIL AND LANDSCAPE DESIGN ARE EXCLUDED FROM THE SCOPE OF THIS SET.

GENERAL NOTES

1. THE DRAWINGS AND PROJECT MANUAL TOGETHER CONSTITUTE THE CONTRACT DOCUMENTS FOR CONSTRUCTION. ALL GENERAL REQUIREMENTS ARE TO BE MET AND ALL MATERIALS, FINISHES AND SYSTEMS ARE TO BE INSTALLED AND PERFORM PER SPECIFICATIONS UNLESS OTHERWISE NOTED.
2. GENERAL CONTRACTOR SHALL VISIT THE SITE, REVIEW THE BUILDING SHELL DRAWINGS AS SUBMITTED BY THE LANDLORD OR STARBUCKS AND BECOME THOROUGHLY FAMILIAR WITH THE SITE CONDITIONS PRIOR TO CONSTRUCTION.
3. GENERAL CONTRACTOR SHALL CONSULT WITH LANDLORD/STARBUCKS CONSTRUCTION MANAGER TO RESOLVE ANY CHANGES, OMISSIONS OR PLAN DISCREPANCIES PRIOR TO CONSTRUCTION.
4. ALL WORK SHALL BE PERFORMED IN STRICT COMPLIANCE WITH LOCAL, COUNTY, STATE AND FEDERAL CODES AND ORDINANCES.
5. GENERAL CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES.
6. GENERAL CONTRACTOR TO VERIFY ALL DIMENSIONS, INCLUDING CLEARANCES REQUIRED BY OTHER TRADES AND NOTIFY LANDLORD/STARBUCKS CONSTRUCTION MANAGER OF ANY DISCREPANCIES PRIOR TO PROCEEDING WITH THE WORK. ALL DIMENSIONS ARE TO THE FACE OF THE FINISHED SURFACE UNLESS NOTED OTHERWISE. ALL DIMENSIONS TO BE TAKEN FROM DESIGNATED DATUM POINT. DO NOT SCALE DRAWINGS.
7. GENERAL CONTRACTOR SHALL PATCH AND REPAIR ALL EXISTING WALLS, FLOORS, CEILINGS, OR OTHER SURFACES IDENTIFIED TO REMAIN THAT MAY BECOME DAMAGED DURING THE COURSE OF THE WORK.
8. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR OBTAINING PERMITS FOR FIRE PROTECTION, PLUMBING, MECHANICAL, ELECTRICAL, AND LOW VOLTAGE SYSTEMS PRIOR TO INSTALLATION OF SUCH SYSTEMS.
9. GENERAL CONTRACTOR SHALL RETAIN ONE SET OF PERMIT PLANS ON-SITE TO DOCUMENT ALL CHANGES MADE DURING CONSTRUCTION. THE RECORD DRAWINGS SHALL BE ISSUED TO THE OWNER AT PROJECT CLOSE-OUT AS DESCRIBED IN THE GENERAL REQUIREMENTS OF THE PROJECT MANUAL.
10. GENERAL CONTRACTOR IS RESPONSIBLE FOR COORDINATING DELIVERY OF MATERIALS FROM STARBUCKS CONTRACTED THIRD PARTY LOGISTICS DISTRIBUTION SERVICES AND VENDOR DIRECT SHIPMENTS. SEE THE PROJECT MANUAL FOR ADDITIONAL INFORMATION.
11. RESPONSIBILITY FOR SUPPLY AND DELIVERY OF MATERIALS AND EQUIPMENT IS IDENTIFIED IN THE DRAWING SCHEDULE SHEETS UNDER THE COLUMN LABELED "RESPONSIBILITY".
12. FOR THE PURPOSE OF THE DOCUMENTS, TO "INSTALL", SHALL MEAN TO PROVIDE ALL FASTENERS, MISCELLANEOUS HARDWARE, BLOCKING, ELECTRICAL CONNECTIONS, PLUMBING CONNECTIONS AND OTHER ITEMS REQUIRED FOR A COMPLETE AND OPERATIONAL INSTALLATION, UNLESS OTHERWISE NOTED.
13. ALL ITEM SUBSTITUTIONS MUST BE APPROVED BY THE LANDLORD/STARBUCKS CONSTRUCTION MANAGER.

SITE INFORMATION

CODE AUTHORITIES:

BUILDING CODE:	2018 INTERNATIONAL BUILDING CODE
PLUMBING CODE:	2018 INTERNATIONAL PLUMBING CODE
MECHANICAL CODE:	2018 INTERNATIONAL MECHANICAL CODE
ELECTRICAL CODE:	2017 NATIONAL ELECTRIC CODE
ENERGY CODE:	2018 INTERNATIONAL ENERGY CONSERVATION CODE
FIRE CODE:	2018 INTERNATIONAL FIRE CODE
HEALTH CODE:	2017 FDA FOOD CODE
ACCESSIBILITY CODE:	ICC/ANSI A117.1-2017 ACCESSIBILITY STANDARDS

ZONING:

PARCEL NUMBER:	123456789
NO OVERLAY DISTRICTS	

DEFERRED SUBMITTALS: **SIGNAGE**

BUILDING INFORMATION

OCCUPANCY TYPE:	A2
BUILDING SF:	2,365 SF
SITE SF:	30,066 SF
PARKING STALLS:	26 STALLS
DRIVE THRU STACK:	11 CARS
CONSTRUCTION TYPE:	V-B
PROPOSED USE:	RETAIL SALES AND SERVICES
FIRE SPRINKLER:	NO

INDEX OF SHEETS

LEGEND: ○ - SHEET ISSUED
R - SHEET ISSUED FOR REFERENCE AND COORDINATION ONLY
SEE TITLEBLOCK FOR REVISION ISSUE DATE(S)

SHEET	SHEET TITLE	LL DRAWING SET	PLANNING SET	PLANNING SET REVISION - DELTA 2
GENERAL				
G001	GENERAL INFORMATION	○	○	○
CIVIL				
G100	GENERAL NOTES & LEGEND		○	○
C100	DEMOLITION PLAN		○	○
C101	GRADING AND DRAINAGE PLAN		○	○
C102	ADA CURB ACCESS RAMP GRADING		○	○
C103	UTILITY PLAN		○	○
C104	HORIZONTAL & VERTICAL CONTROL PLAN		○	○
C105	HORIZONTAL CONTROL TABLE		○	○
C106	STRIPING AND SIGNING PLAN		○	○
C107	DETAILS		○	○
C108	DETAILS		○	○
C109	EROSION CONTROL PLAN PHASE 1		○	○
C110	EROSION CONTROL PLAN PHASE 2		○	○
C111	EROSION CONTROL PLAN PHASE 3		○	○
LANDSCAPE				
LP-1	LANDSCAPE PLANTING PLAN		○	○
LP-2	PLANTING DETAILS & SPECIFICATIONS		○	○
ARCHITECTURAL				
A001	ARCHITECTURAL SITE PLAN	○	○	○
A101	BUILDING FLOOR PLAN	○	○	○
A103	ROOF PLAN	○	○	○
A201	EXTERIOR ELEVATIONS	○	○	○
A202	EXTERIOR ELEVATIONS	○	○	○
A302	WALL SECTIONS - WOOD/EIFS	○	○	○
A601	BUILDING RENDERINGS	○	○	○

2

DESIGN DEVELOPMENT ONLY - NOT INTENDED FOR CONSTRUCTION USE

MBH
960 Atlantic Avenue
Alameda, CA 94501
Tel 510 865 8663
Fax 510 865 1611

MBH PROJECT: 56791

PROJECT NAME:
KINGCAPITOL - CORTEZ

PROJECT ADDRESS:
610 E MAIN STREET
CORTEZ, COLORADO, CO 81321

STORE #:
PROJECT #:
ISSUE DATE:
DESIGN MANAGER:
PRODUCTION DESIGNER:
CHECKED BY:

Revision Schedule

Rev	Date	By	Description
1	02/10/23		CDOT COMMENTS
2	03/22/23		PLANNING REVISION SUBMITTAL

SHEET TITLE:
GENERAL INFORMATION

SCALE: AS SHOWN

SHEET NUMBER:
G001

GENERAL NOTES:

1. SOUDER, MILLER AND ASSOCIATES (SMA) SHALL HEREINAFTER BE KNOWN AS THE ENGINEER. CONTRACTOR SHALL SUBMIT ALL QUESTIONS REGARDING SITE DRAINAGE, UTILITIES, AND OTHER ASPECTS OF THE CONSTRUCTION PLANS BEARING SMA'S TITLE BLOCK, TO ENGINEER'S REPRESENTATIVE.
2. THE ENGINEER WAIVES ANY AND ALL RESPONSIBILITY AND IS NOT LIABLE FOR PROBLEMS THAT MAY ARISE FROM THE CONTRACTOR'S FAILURE TO FOLLOW THESE DRAWINGS, SPECIFICATIONS, AND THE DESIGN INTENT THEY CONVEY, OR FOR PROBLEMS ARISING FROM FAILURE TO OBTAIN AND/OR FOLLOW THE ENGINEER'S GUIDANCE WITH RESPECT TO ANY ERRORS, OMISSIONS, INCONSISTENCIES, AMBIGUITIES, OR CONFLICTS.
3. CONTRACTOR SHALL CONFINE ALL CONSTRUCTION OPERATIONS TO THE LIMITS OF THE PROJECT EASEMENTS DEFINED IN THESE DRAWINGS, AND IN NO WAY ENCROACH ONTO ADJACENT PROPERTIES, UNLESS LEGAL EASEMENTS ARE PROVIDED. CONTRACTOR SHALL BE HELD SOLELY RESPONSIBLE FOR ANY AGREEMENTS NEEDED, OR DAMAGE CAUSED BY CONSTRUCTION ACTIVITIES TO PUBLIC OR PRIVATE PROPERTY, INCLUDING UTILITIES.
4. CONTRACTOR SHALL COMPLY WITH ALL REQUIREMENTS AS SET FORTH IN THE TECHNICAL SPECIFICATIONS AND CONTRACT DOCUMENTS. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO CONTACT THE ENGINEER REGARDING ANY QUESTION ARISING FROM ANY ASPECT OF THIS PROJECT NOT SPECIFICALLY COVERED IN THE PLANS AND TECHNICAL SPECIFICATIONS, OR ANY CHANGES OR CORRECTIONS TO THE PLANS AND SPECS.
5. THESE DRAWINGS DO NOT INCLUDE NECESSARY COMPONENTS FOR CONSTRUCTION SAFETY, WHICH SHALL REMAIN THE RESPONSIBILITY OF THE CONTRACTOR. ALL WORK ON THIS PROJECT SHALL BE PERFORMED IN ACCORDANCE WITH APPLICABLE FEDERAL (OSHA), STATE, AND LOCAL LAWS, RULES AND REGULATIONS CONCERNING SAFETY AND HEALTH. ALL EXCAVATION, TRENCHING AND SHORING ACTIVITIES MUST BE CARRIED OUT IN ACCORDANCE WITH OSHA 29 CFR 1926, SUBPART P - EXCAVATIONS.
6. THE CONTRACTOR SHALL PROVIDE INGRESS AND EGRESS TO ANY LOCAL BUSINESSES AND RESIDENTS AS REQUIRED FOR THE DURATION OF THE PROJECT. THE CONTRACTOR SHALL ADVISE OF AND SCHEDULE ACCESS CLOSURES AT LEAST 24 HOURS IN ADVANCE WITH PROPERTY OWNERS AND THE ENGINEER.
7. CONTRACTOR SHALL PROVIDE ALL TRAFFIC CONTROL DEVICES IN ACCORDANCE WITH COLORADO DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, 2021, AS WELL AS THE MOST CURRENT EDITION OF THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES, UNLESS OTHERWISE SPECIFIED HEREIN.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL REMOVALS REQUIRED BY THE PLANS WHETHER SPECIFICALLY LISTED OR NOT TO COMPLETE THE PROJECT. THIS WORK WILL BE CONSIDERED INCIDENTAL TO CONSTRUCTION AND THE CONTRACTOR WILL NOT RECEIVE ADDITIONAL COMPENSATION FOR UNLISTED REMOVALS.
9. OBSTRUCTIONS REMOVED FROM THE WORK AREAS SHALL BE DISPOSED OF BY THE CONTRACTOR. DISPOSAL OF USABLE MATERIALS (E.G.. EXCESS DIRT, GRAVEL, ETC.) SHALL BE AT A SITE DESIGNATED BY THE OWNER DURING CONSTRUCTION. ALL OTHER WASTE SHALL BE DISPOSED OF AT AN APPROVED LANDFILL. ALL DISPOSAL SITES MUST BE APPROVED BY THE ENGINEER AND OWNER PRIOR TO DISPOSAL OF ANY WASTE.
10. THE CONTRACTOR SHALL SALVAGE ANY OBSTRUCTIONS NOTED ON THE CONTRACT DRAWINGS AS WELL AS REUSABLE ITEMS FOUND DURING CONSTRUCTION. SUCH ITEMS, IF ANY, SHALL BE DELIVERED TO THE PROPERTY OWNER AS DIRECTED BY THE ENGINEER AND/OR OWNER DURING CONSTRUCTION.
11. THE CONTRACTOR WILL BE RESPONSIBLE FOR LOCATING AN EQUIPMENT STORAGE YARD. THE LOCATION OF THE YARD MUST BE APPROVED BY THE OWNER. NO DIRECT PAYMENT WILL BE MADE FOR THE YARD. THE CONTRACTOR WILL BE RESPONSIBLE FOR ALL SITE SECURITY.
12. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR THE PROTECTION OF MATERIALS AND EQUIPMENT PRIOR TO AND AFTER THEIR INSTALLATION AS APPLICABLE, UNTIL THE PROJECT'S FINAL ACCEPTANCE BY THE OWNER.
13. THE CONTRACTOR SHALL PREPARE AND MAINTAIN UP-TO-DATE "AS-BUILT" DRAWINGS AS PER THE CONTRACT DOCUMENTS. UPDATING SUCH DRAWINGS SHALL BE DONE NOT LESS THAN ONCE EVERY WEEK. THE OWNER AND ENGINEER'S PROJECT REPRESENTATIVES SHALL BE ALLOWED TO REVIEW THESE DRAWINGS AT ANY TIME DURING CONSTRUCTION. ALL NEW UTILITIES SHALL BE SURVEYED AS BUILT (GPS'D IN THE TRENCH). PRIOR TO FINAL ACCEPTANCE OF THE PROJECT, THE CONTRACTOR SHALL SUBMIT TO THE ENGINEER COMPLETE AS-BUILT DRAWINGS AS PER CONTRACT DOCUMENTS. TWO SETS OF "AS-BUILT DRAWINGS" WILL BE SUBMITTED, UNLESS NOTED OTHERWISE IN CONTRACT DOCUMENTS. ANY EXISTING UTILITIES NOT SHOWN IN THESE DRAWINGS SHALL BE LOCATED AND SHOWN IN AS-BUILT DRAWINGS.
14. CONTRACTOR SHALL SUBMIT ASTM OR AASHTO CERTIFICATES OF MATERIAL'S COMPLIANCE AND SUBMITTALS OF OTHER MATERIALS IN ACCORDANCE WITH THE SPECIFICATIONS TO THE OWNER'S PROJECT REPRESENTATIVE, NO LESS THAN 5 DAYS PRIOR TO INITIATING ANY WORK INVOLVING SUCH MATERIALS.
15. CONTRACTOR SHALL WARRANTEE ALL MATERIALS AND LABOR FOR A PERIOD OF NOT LESS THAN 12 MONTHS FROM THE DATE OF FINAL INSPECTION AND ACCEPTANCE OF THE PROJECT.

GRADING AND DRAINAGE GENERAL NOTES:

1. EARTHWORK ESTIMATES ARE BASED ON COMPACTED AND IN-PLACE MATERIAL. CONTRACTOR IS RESPONSIBLE FOR PROVIDING THE REQUIRED MATERIAL AND HAUL ASSETS TO EMPLACE AND REMOVE THE CORRECT VOLUMES USING LOOSE SOIL CORRECTION FACTORS. NO SEPARATE MEASUREMENT OR PAYMENT WILL BE MADE THEREFORE.
2. CLEARING AND GRUBBING: CONTRACTOR SHALL CLEAR AND GRUB THE SITE WHERE NECESSARY, REMOVING VEGETATION, CONCRETE, ASPHALT, AND OTHER SURFACE MATERIALS WITHIN THE PROJECT BOUNDARY. ALL AREAS WITHIN THE PROJECT SITE SHALL BE CLEARED OF SURFACE VEGETATION HIGHER THAN 3", AND SMOOTHED WITH DRUM ROLLER WHERE NECESSARY TO CREATE A SAFE WORKING SURFACE. SITE SHALL BE LEFT SMOOTH, SAFE FOR ALL FOOT TRAFFIC, AND SHALL NO CONTAIN ROCKS, MOUNDS, PROTRUSIONS, TRIP HAZARDS, OR HIGH/LOW SPOTS. PRESERVE EXISTING TREES IN ACCORDANCE WITH CITY OF CORTEZ LAND USE CODE.
3. ALL FILL MATERIAL THAT MEETS THE REQUIREMENTS FOR ENGINEERED FILL OR SELECT IMPORTED GRANULAR FILL SHOULD BE MOISTENED TO WITHIN 2% OF OPTIMUM MOISTURE CONTENT FOR GRANULAR SOILS AND BETWEEN OPTIMUM AND 3% ABOVE OPTIMUM FOR CLAY SOILS, PLACED IN THIN, LOOSE LIFTS OF LESS THAN 8 INCHES, AND COMPACTED TO AT LEAST 95% OF THE MAXIMUM DRY DENSITY AS DETERMINED BY THE STANDARD PROCTOR ASTM D698, USING APPROPRIATE EQUIPMENT. COMPACTION OF FILL MATERIALS IN AREAS NOT UNDERLAIN BY STRUCTURES OR ROADWAYS, SUCH AS LANDSCAPE AREAS, MAY BE REDUCED TO 90% OF THE MAXIMUM DRY DENSITY AS DETERMINED BY STANDARD PROCTOR.
4. ALL MAJOR SLOPES SHALL BE ROUNDED INTO EXISTING TERRAIN TO PRODUCE A CONTOURED TRANSITION FROM CUT OR FILL FACES TO NATURAL GROUND AND ABUTTING CUT OR FILL SURFACES.
5. FLOW ARROWS SHOWN ON THE SITE GRADING DRAWING(S) INDICATE THE GENERAL DIRECTION OF SURFACE RUNOFF. THE CONTRACTOR SHALL NOT CONSTRUCT LOW POINTS IN PAVED SURFACES THAT ALLOW SURFACE RUNOFF TO POND.
6. STORM WATER SHALL NOT BE ALLOWED TO POND EXCEPT IN DESIGNATED AREAS.
7. NOTWITHSTANDING THE APPROVAL OF THESE GRADING PLANS, THE PERMITTEE IS RESPONSIBLE FOR THE PREVENTION OF DAMAGE TO ADJACENT PROPERTY. NO PERSON SHALL EXCAVATE ON LAND SO CLOSE TO THE PROPERTY LINE AS TO ENDANGER ANY SUCH PROPERTY FROM SETTLING, CRACKING, EROSION, SILTING, SCOUR OR OTHER DAMAGE, WHICH MIGHT RESULT FROM THE GRADING DESCRIBED ON THE PLAN.
8. ALL PROPERTY CORNERS SHALL BE CLEARLY DELINEATED IN THE FIELD PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION AND/OR GRADING.
9. DURING ROUGH GRADING OPERATIONS AND PRIOR TO THE CONSTRUCTION OF ANY PERMANENT DRAINAGE STRUCTURES, TEMPORARY DRAINAGE CONTROL SHALL BE PROVIDED TO PREVENT PONDING WATER AND DAMAGE TO CONTIGUOUS PROPERTIES.

10. RIGHT-OF-WAY AND SUB GRADE TO BE ESTABLISHED WITHIN 6 INCHES (BOTH HORIZONTAL AND VERTICAL) OF FINAL LOCATION PRIOR TO INSTALLATION OF ANY UTILITIES. GAS AND WATER UTILITIES TO BE PLACED WITHIN 6 INCHES OF FINAL REQUIRED DEPTH AND LOCATION. THE CONTRACTORS WILL AT HIS EXPENSE RELOCATE OR REPLACE UTILITIES WHICH FAIL TO ADHERE TO THIS SPECIFICATION.
11. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING A WATER SOURCE FOR CONSTRUCTION. NO DIRECT PAYMENT WILL BE MADE FOR WATER. ALL PERMITS, FEES, EQUIPMENT, HAUL, ETC. RELATIVE TO OBTAINING WATER SHALL BE CONSIDERED INCIDENTAL ACTIVITIES.
12. THE CONTRACTOR SHALL TAKE ANY NECESSARY MEASURES TO PROTECT HORIZONTAL AND VERTICAL CONTROL SURVEY MONUMENTS FROM DAMAGE DURING CONSTRUCTION. IF DURING EXECUTION OF THE PROJECT, THE CONTRACTOR'S ACTIVITIES DISTURB OR DESTROY SUCH MONUMENTS, THE CONTRACTOR SHALL RE-ESTABLISH THEM IN ACCORDANCE WITH ESTABLISHED STANDARDS AND PROCEDURES.
13. ANY EXCEPTIONS TO PLACEMENT OR DEPTH OF MATERIALS AND EQUIPMENT MUST BE AUTHORIZED BY THE ENGINEER.
14. ALL FINISHED SLOPES (BOTH SIDE-SLOPES AND ALONG THE CENTERLINE) SHALL BE 4:1 OR SHALLOWER, UNLESS OTHERWISE SPECIFIED.
15. IMPORTED PADDING AND BACK FILL MATERIAL, IF REQUIRED, SHALL BE OBTAINED BY THE CONTRACTOR AT HIS EXPENSE. SEPARATE PAYMENT WILL NOT BE MADE FOR PADDING AND BACK FILL MATERIAL OR HAUL. ALL PADDING AND BACK FILL MATERIAL OR HAUL SHALL BE CONSIDERED INCIDENTAL TO THE VARIOUS WORK ITEMS. THE CONTRACTOR SHALL SECURE A SUITABLE PADDING AND BACK FILL MATERIAL PIT IF MATERIAL IS REQUIRED TO COMPLETE THE PROJECT.
16. COMPACTION TESTING FREQUENCY IS EVERY 200 SF FOR EVERY LIFT UNDER SITE FLAT WORK. COMPACTION TESTING FOR TRENCHING IS EVERY 400' ON EVERY LIFT. SEE STRUCTURAL ON FOR FOUNDATION COMPACTION REQUIREMENTS AND TESTING FREQUENCY.

UTILITIES:

1. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO FAMILIARIZE HIMSELF WITH THE LOCATION OF ALL UTILITIES LOCATED WITHIN THE LIMITS OF CONSTRUCTION. THE GENERAL LOCATION OF KNOWN EXISTING UTILITIES HAS BEEN SHOWN ON THE CONSTRUCTION DRAWINGS TO INDICATE THAT CAUTION MUST BE EXERCISED WHEN WORKING IN THESE AREAS. IN MANY CASES THE EXACT LOCATION OF THE FACILITIES IS NOT KNOWN. THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING AND PROTECTING ALL OVERHEAD AND UNDERGROUND UTILITIES WITHIN THE VICINITY OF THE NEW CONSTRUCTION. PRIOR TO THE START OF CONSTRUCTION, THE CONTRACTOR, WORKING WITH THE RESPECTIVE UTILITY COMPANIES, SHALL ACCURATELY LOCATE AND MARK ALL BURIED FACILITIES, INCLUDING SERVICE LINES. ALL EQUIPMENT LABOR, ETC. NECESSARY TO PROPERLY LOCATE THE EXISTING UTILITIES SHALL BE FURNISHED BY THE CONTRACTOR, THE COST OF WHICH SHALL BE INCLUDED IN THE UNIT PRICES ON VARIOUS BID ITEMS.
2. CONTRACTOR IS SOLELY RESPONSIBLE FOR UTILITY LOCATION, PROTECTION, AND VERIFICATION. CONTRACTOR MUST NOTIFY COLORADO ONE CALL SYSTEM, INC. AT 811, AND ALL LOCAL UTILITY PROVIDERS THREE (3) DAYS BEFORE STARTING UTILITY CONSTRUCTION.
3. THE CONTRACTOR IS RESPONSIBLE FOR ALL UTILITY WORK INCLUDING TRAFFIC CONTROL, PAVEMENT CUTS, EXCAVATION, INSTALLATION AND RESTORATION. THE CONTRACTOR WILL PERFORM ALL THESE TASKS ON THEIR OWN BEHALF UNLESS IT IS SPECIFICALLY STATED ON THE UTILITY PLAN REQUESTING THE CITY UTILITY DEPARTMENT TO DO SO. CHANGES REQUIRE A WRITTEN REQUEST FROM THE ENGINEER OR AN AMENDMENT TO THE UTILITY PLAN.
4. IN THE EVENT A SERVICE OUTAGE IS REQUIRED, CONTRACTOR WILL NOTIFY ALL AFFECTED PARTIES WHEN AND HOW LONG THEY WILL BE WITHOUT SERVICE.
5. CONTRACTOR SHALL REPAIR ANY EXISTING STRUCTURE OR UTILITY DAMAGED DURING THE EXECUTION OF THE PROJECT, AT NO ADDITIONAL COSTS TO THE OWNER.
6. TESTING SHALL BE PERFORMED BY THE CONTRACTOR AS PER CONTRACT DOCUMENTS AND AWWA REQUIREMENTS.
7. OVER-EXCAVATION OF TRENCHES SHALL NOT BE PERFORMED UNLESS IT IS DETERMINED TO THE SATISFACTION OF THE ENGINEER THAT THE SUBSOIL IS NOT SUITABLE FOR PIPE BEDDING AND MUST BE REPLACED WITH IMPORTED FILL. OVER-EXCAVATION PERFORMED UNNECESSARILY BY THE CONTRACTOR SHALL BE REMEDIED WITH CLASSIFIED FILL AND COMPACTION AS REQUIRED BY THE SPECIFICATIONS. NO ADDITIONAL PAYMENT SHALL BE MADE FOR IMPORTED FILL UNDER ANY CIRCUMSTANCES.
8. CURB CONTRACTOR TO STAMP FRESH CONCRETE SIDEWALK WITH G. S. AND W. DIRECTLY ABOVE GAS, SEWER, AND WATER STUB OUT LOCATIONS. FAILURE TO APPLY STAMPS SHALL BE CAUSE FOR REJECTION OF THE IMPROVEMENT BY THE CITY.
9. ANY CHANGES FROM THE PREVIOUSLY APPROVED UTILITY PLAN REQUIRE A WRITTEN REQUEST FROM THE ENGINEER OR AN AMENDMENT TO THE UTILITY PLAN.

EROSION CONTROL NOTES:

1. CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR EROSION CONTROL INCIDENTAL TO THE CONSTRUCTION ACTIVITIES.
2. STORM WATER POLLUTION PREVENTION PLANS AND EROSION CONTROL SHALL BE IMPLEMENTED BY CONTRACTOR TO PROTECT PROPERTIES AND PUBLIC FACILITIES FROM THE ADVERSE EFFECTS OF EROSION AND SEDIMENTATION AS A RESULT OF CONSTRUCTION ACTIVITIES.
3. EROSION CONTROL MEASURES SHALL BE IMPLEMENTED AND SHALL BE KEPT IN PLACE UNTIL EROSION AND SEDIMENTATION POTENTIAL IS MITIGATED. REMOVAL OF SILT AND SEDIMENT IS REQUIRED ONCE SILT AND SEDIMENT HAS REACHED HALF THE HEIGHT OF THE SILT FENCE.
4. EROSION CONTROL DEVICES SHALL BE CHECKED AND MAINTAINED PER USEPA REQUIREMENTS AND THE GENERAL CONSTRUCTION PERMIT.

ENVIRONMENTAL NOTES:

1. CONTRACTOR SHALL COMPLY WITH ALL ENVIRONMENTAL REQUIREMENTS IMPOSED BY THE COLORADO ENVIRONMENTAL DEPARTMENT (CDPHE) AND ANY OTHER AGENCY WITH JURISDICTION OVER THE PROJECT AREA.
2. ALL WORK IN THE VICINITY OF LIVE STREAMS, WATER IMPOUNDMENTS, WETLANDS OR IRRIGATION SUPPLIES SHALL BE EFFECTED IN SUCH A MANNER AS TO MINIMIZE VEGETATION REMOVAL, SOIL DISTURBANCE AND EROSION. CROSSINGS OF LIVE STREAMS WITH HEAVY EQUIPMENT SHALL BE MINIMIZED, AS DETERMINED BY THE PROJECT MANAGER. EQUIPMENT REFUELING, MAINTENANCE AND CEMENT DUMPING IN THE VICINITY OF WATER COURSES IS STRICTLY PROHIBITED AND SHALL BE PERFORMED IN PROPER CONTAINMENT AREAS.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REPORTING AND CLEANUP OF SPILLS ASSOCIATED WITH PROJECT CONSTRUCTION AND SHALL REPORT AND RESPOND TO SPILLS OF HAZARDOUS MATERIALS SUCH AS GASOLINE, DIESEL, MOTOR OILS, SOLVENTS, CHEMICALS, TOXIC AND CORROSIVE SUBSTANCES, AND OTHER MATERIALS WHICH MAY BE A THREAT TO PUBLIC HEALTH OR THE ENVIRONMENT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REPORTING PAST SPILLS ENCOUNTERED DURING CONSTRUCTION AND OF CURRENT SPILLS NOT ASSOCIATED WITH CONSTRUCTION. REPORTS SHALL BE MADE IMMEDIATELY TO THE CO ENVIRONMENT DEPARTMENT EMERGENCY RESPONSE TEAM AT (303) 692-3023 OR (303) 691-4941 AND TO THE PROJECT ENGINEER. ANY UNREPORTED SPILLS IDENTIFIED AFTER CONSTRUCTION AND THE ASSOCIATED CLEANUP COSTS WILL BE THE RESPONSIBILITY OF THE CONTRACTOR.
4. IN THE EVENT THAT THE CONTRACTOR ENCOUNTERS ITEMS OF HISTORICAL IMPORTANCE, THE ENGINEER SHALL BE NOTIFIED IMMEDIATELY AND WORK IN THE AREA SHALL IMMEDIATELY CEASE UNTIL THE SITE CAN BE PROPERLY CLEARED.

5. ARCHAEOLOGICAL DISCOVERY: NO ARCHAEOLOGICAL SITES ARE TO BE EXCAVATED OR OTHERWISE DISTURBED. THE CONTRACTOR SHALL CONFINE ALL CONSTRUCTION-RELATED ACTIVITIES TO AREAS THAT HAVE RECEIVED PRIOR ARCHAEOLOGICAL CLEARANCE, AS INDICATED BY THE ENGINEER. IF A PREVIOUSLY UNIDENTIFIED ARCHAEOLOGICAL SITE IS DISCOVERED WITHIN THE APPROVED CONSTRUCTION RIGHT-OF-WAY, THE CONTRACTOR SHALL IMMEDIATELY STOP WORK IN THAT AREA AND NOTIFY THE ENGINEER. THE CONTRACTOR SHOULD BE AWARE OF HIS/HER RESPONSIBILITIES UNDER THE HISTORIC PRESERVATION ACT OF 1966.

CONSTRUCTION MANAGEMENT NOTE:

1. CITY OF CORTEZ PUBLIC WORKS DEPARTMENT (CPW) CONTACT NUMBER (970) 565-7320
2. TRAFFIC CONTROL PLAN MUST BE SUBMITTED TO CPW 72 HOURS PRIOR TO ANY SCHEDULED ROAD OR LANE CLOSURES. TRAFFIC CONTROL MUST MEET CURRENT EDITION OF MUTCD & CDOT REQUIREMENTS.
3. CONTRACTOR SHALL CONTACT CPW BEFORE ANY TRAFFIC CONTROL IS IN PLACE OR BEFORE ANY CONSTRUCTION (INCLUDING DEMOLITION) HAS BEGUN.

CONCRETE

1. ALL CONCRETE SHALL BE PLACED IN A SINGLE CONTINUOUS OPERATION AS TO PRODUCE A MONOLITHIC SLAB/FOUNDATION BETWEEN CONSTRUCTION JOINTS FOR SITE FLAT WORK.
2. CONCRETE SHALL HAVE A MINIMUM 28 DAY COMPRESSIVE STRENGTH OF 3,000 PSI UNLESS OTHERWISE NOTED. CEMENT SHALL CONFORM TO ASTM C150, TYPE I, II, OR III. CONCRETE AGGREGATE SHALL CONFORM TO ASTM C33. CONCRETE SHALL BE PROTECTED FROM LOSS OF MOISTURE FOR A MINIMUM OF 7 DAYS.

COMMERCIAL UTILITY NOTES:

1. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY FOR JOB SAFETY OR COMPLIANCE WITH OSHA REGULATIONS.
2. SHOULD CONFLICTING INFORMATION OR INTERFERENCE PROBLEMS APPEAR IN THE CONSTRUCTION DRAWINGS THE CONTRACTOR SHALL BRING THAT INFORMATION TO THE ATTENTION OF THE ENGINEER IMMEDIATELY PRIOR TO INSTALLATION.
3. ALL CONSTRUCTION MATERIALS AND WORKMANSHIP DONE WITHIN THE PUBLIC RIGHT-OF-WAY SHALL CONFORM TO THE CITY OF CORTEZ UTILITY STANDARDS
4. ROADWAY, RIGHT-OF-WAY AND SUB GRADE TO BE ESTABLISHED WITHIN 6 INCHES (BOTH HORIZONTAL AND VERTICAL) OF FINAL LOCATION PRIOR TO INSTALLATION OF ANY UTILITIES. GAS AND WATER UTILITIES TO BE PLACED WITHIN 6 INCHES OF FINAL REQUIRED DEPTH AND LOCATION. THE CONTRACTORS WILL AT HIS EXPENSE RELOCATE OR REPLACE UTILITIES, WHICH FAIL TO ADHERE TO THIS SPECIFICATION.
5. THE INSTALLATION OF MAINS/SERVICE LINES IN CITY OF CORTEZ REQUIRE A PERMIT FROM THAT GOVERNMENT ENTITY AND MUST BE INITIATED BY THE PERSON REQUESTING THE SERVICE. THE OWNER IS RESPONSIBLE FOR ANY FEES RELATED TO THE PERMIT PROCESS.

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C101	GRADING AND DRAINAGE PLAN
C102	ADA CURB ACCESS RAMP GRADING
C103	UTILITY PLAN
C104	HORIZONTAL & VERTICAL CONTROL PLAN
C105	HORIZONTAL CONTROL TABLE
C106	STRIPING AND SIGNING PLAN
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C111	EROSION CONTROL PLAN PHASE 3

ABBREVIATIONS

A.B.C.	AGGREGATE BASE COURSE	LT	LEFT
ADS	ADVANCE DRAINAGE SYSTEM	MIN	MINIMUM
APPROX	APPROXIMATELY	NTS	NOT TO SCALE
BOP	BOTTOM OF POND	PC	POINT OF CURVATURE
BOS	BOTTOM OF SWALE	PT	POINT OF TANGENT
BOW	BOTTOM OF WALL	PVC	POLYVINYL CHLORIDE PIPE
CONC	CONCRETE	RT	RIGHT
C/L	CENTERLINE	ROW	RIGHT OF WAY
EL	ELEVATION	SD	STORM DRAIN PIPE
EOA	EDGE OF ASPHALT	SDMH	STORM DRAIN MANHOLE
EOC	EDGE OF CONCRETE	SSMH	SANITARY SEWER MANHOLE
EXIST	EXISTING	CMP	CORRUGATED METAL PIPE
ESMT	EASEMENT	SW	SIDEWALK
FFE	FINISH FLOOR ELEVATION	TA	TOP ASPHALT
FL	FLOWLINE	TBC	TOP BACK CURB
FG	FINISHED GRADE	TOC	TOP OF CONCRETE
GB	GRADE BREAK	TOP	TOP OF POND
GV	GATE VALVE	TOS	TOP OF SWALE
HDPE	HIGH DENSITY POLYETHYLENE	TOW	TOP OF WALL
HP	HIGH POINT	TYP	TYPICAL
INV	INVERT	VG	VALLEY GUTTER
LF	LINEAR FEET		

ENGINEER'S REPRESENTATIVE

DOUGLAS MIZE, JR.
SOUDER MILLER & ASSOCIATES
401 W. BROADWAY
FARMINGTON, NM 87401
(505) 325-7536

EMERGENCY CONTACT NUMBERS

FIRE/POLICE/AMBULANCE 911

LEGEND

PROPOSED IMPROVEMENTS

1"W	PROPOSED 1"Ø WATER LINE (PEX DR9)
2"W	PROPOSED 2"Ø WATER LINE (PEX DR9)
4"SS	PROPOSED 4"Ø SEWER LINE (SDR-35)
Ⓢ	PROPOSED 4'Ø SANITARY MANHOLE
6"SD	PROPOSED 6"Ø STORM DRAIN LINE (PVC)
8"SD	PROPOSED 8"Ø STORM DRAIN LINE (PVC
G	PROPOSED GAS LINE
UGE	PROPOSED UNDERGROUND ELECTRICAL LINE
OHE	PROPOSED OVERHEAD ELECTRICAL LINE
UE/C	PROPOSED UNDERGROUND ELECTRICAL LINE /W COMMUNICATION LINE
T	PROPOSED ELECTRICAL TRANSFORMER
∘	PROPOSED SANITARY SEWER/DRAINAGE CLEANOUTS
GM■	PROPOSED GAS METER
■ WM	PROPOSED WATER METER
	PROPOSED FIRE HYDRANT
⋈	PROPOSED 6"Ø GATE VALVE
5545	PROPOSED MAJOR CONTOURS
5544	PROPOSED MINOR CONTOURS

EXISTING IMPROVEMENTS

W	EXISTING WATER LINE
SS	EXISTING SEWER LINE
G	EXISTING GAS LINE
OHP	EXISTING OVERHEAD PHONE LINE
UGE	EXISTING UNDERGROUND ELECTRICAL LINE
	EXISTING CHAINLINK FENCE
⋈	EXISTING WATER VALVE
□ WM	EXISTING WATER METER
Ⓢ	EXISTING SEWER MANHOLE
Ⓓ	EXISTING STORM DRAIN MANHOLE
GV ⋈	EXISTING GAS VALVE
	EXISTING BUILDING
⊙	CONTROL POINTS
5545	EXISTING CONTOUR MAJOR
5544	EXISTING CONTOUR MINOR

To Request a Line Locate Dial 811

Colorado state law requires everyone involved in any excavation to provide at least two working days' notice to owners of underground facilities when a dig is planned. All facility owners are then required to mark the locations of any underground lines or take other appropriate measures to protect them.

Rev #	Date	Description	By	Chk'd

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CORTEZ, COLORADO

RETAIL SPACE

RETAIL SPACE
CORTEZ, COLORADO
GENERAL NOTES & LEGEND

COLORADO LICENSED PROFESSIONAL ENGINEER 60550 10.31.2022

THIS DRAWING IS INCOMPLETE AND NOT TO BE USED FOR CONSTRUCTION UNLESS IT IS STAMPED, SIGNED AND DATED

Designed	Drawn	Checked
RWZ	RWZ	DWMJR

Date: January 2023

Scale: Horiz: N/A Vert: N/A

Project No: 9531448

Sheet: G100

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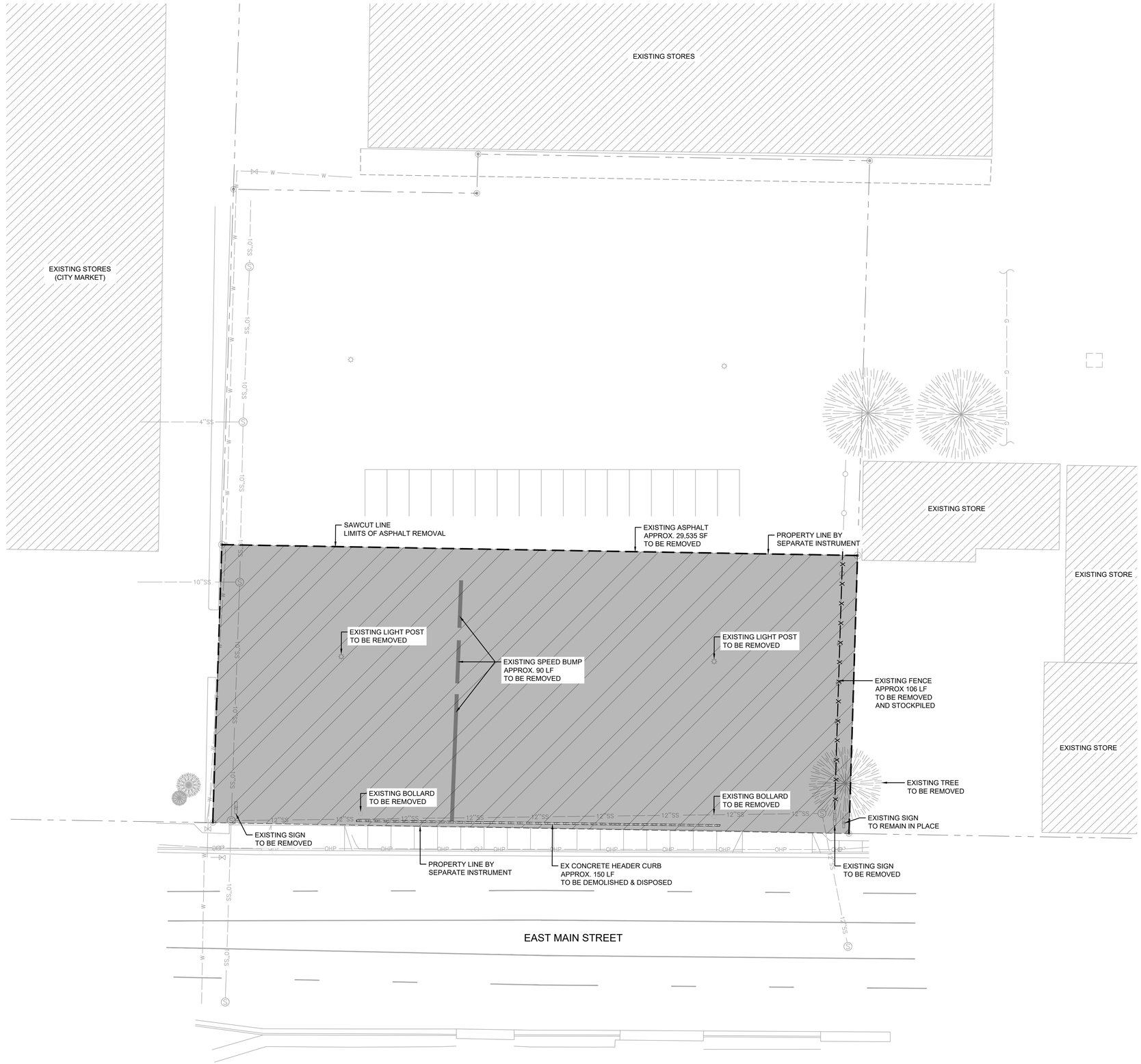

DEMOLITION LEGEND

	=	ASPHALT PAVING TO BE REMOVED
	=	CONCRETE PAVING / SIDEWALK TO BE REMOVED
—X—X—X—	=	UTILITY LINE OR FENCE LINE TO BE REMOVED

DEMOLITION NOTES:

1. THE CONTRACTOR IS RESPONSIBLE FOR INSPECTING AND BECOMING FAMILIARIZED WITH ALL EXISTING SITE CONDITIONS WITHIN THE DEMOLITION LIMITS. NOT ALL ITEMS TO BE RAZED AND REMOVED ARE SHOWN ON THIS DEMOLITION PLAN.
2. REMOVE ALL EXISTING PAVING, CONCRETE STRUCTURES, CURBING, FENCING, FLATWORK, VEGETATION, TIRES AND ALL DELETERIOUS ITEMS WITHIN THE DEMOLITION LIMITS OF THE PROJECT, WHERE APPLICABLE.

NOTE TO CONTRACTOR:

THIS SHEET IS INTENDED TO DELINEATE THE DEMOLITION ITEMS; HOWEVER THE CONTRACTOR SHALL BE AWARE OF ALL ITEMS CONFLICTING WITH THE PROPOSED CONSTRUCTION THAT SHALL BE REMOVED AND/OR RELOCATED WHETHER OR NOT SPECIFICALLY DESIGNATED. CONTRACTOR SHALL VERIFY THAT ALL UTILITY ITEMS SHOWN AS PREVIOUSLY REMOVED HAVE BEEN REMOVED AND TO WHAT EXTENT THEY WERE REMOVED.

N

0 20' 40'

SCALE: 1" = 20'

COLORADO 811
KNOW WHAT'S BELOW. CALL BEFORE YOU DIG.

To Request a Line Locate Dial 811

Colorado state law requires everyone involved in any excavation to provide at least two working days' notice to owners of underground facilities when a dig is planned. All facility owners are then required to mark the locations of any underground lines or take other appropriate measures to protect them.

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401 West Broadway Avenue
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CORTEZ, COLORADO

RETAIL SPACE

RETAIL SPACE
CORTEZ, COLORADO
DEMOLITION PLAN

COLORADO LICENSED
60550
PROFESSIONAL ENGINEER

THIS DRAWING IS INCOMPLETE AND NOT TO BE USED FOR CONSTRUCTION UNLESS IT IS STAMPED, SIGNED AND DATED.

Designed	Drawn	Checked
RWZ	RWZ	DWMJR

Date: January 2023

Scale: Horiz: 1" = 20'
Vert: N/A

Project No: 9531448

Sheet: C100

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PROPERTY LINE PER SEPARATE INSTRUMENT

VAN

PRE-MANUFACTURED 2-5/8"X12" SPEED HUMP INSTALLED PER MANUFACTURERS INSTRUCTIONS

FFE = 6,184.50'

6' VALLEY GUTTER

RETENTION POND

4' CURB CUT

FL ELEV = 83.96 AT GRADE BREAK

FL ELEV = 83.72 AT GRADE BREAK

83.77 PAD ELEV

4' CURB CUT

RETENTION POND

PROPERTY LINE PER SEPARATE INSTRUMENT

WEST MAIN STREET

N

0 10' 20'

SCALE: 1" = 10'

GRADING LEGEND

0.0%	=	DIRECTION OF PROPOSED SURFACE GRADE
4000	=	PROPOSED MAJOR CONTOURS
4007	=	PROPOSED MINOR CONTOURS
4005	=	EXISTING MAJOR CONTOURS
4002	=	EXISTING MINOR CONTOURS
	=	PROPOSED SPILL CURB
	=	PROPOSED CATCH CURB

COLORADO 811

KNOW WHAT'S BELOW. CALL BEFORE YOU DIG.

To Request a Line Locate Dial 811

Colorado state law requires everyone involved in any excavation to provide at least two working days' notice to owners of underground facilities when a dig is planned. All facility owners are then required to mark the locations of any underground lines or take other appropriate measures to protect them.

Rev #	Date	Description	By	Ck'd

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RETAIL SPACE

CORTEZ, COLORADO

RETAIL SPACE
CORTEZ, COLORADO
GRADING AND DRAINAGE PLAN

COLORADO LICENSED 60550 PROFESSIONAL ENGINEER 01.31.2023

THIS DRAWING IS INCOMPLETE AND NOT TO BE USED FOR CONSTRUCTION UNLESS IT IS STAMPED, SIGNED AND DATED.

Designed	Drawn	Checked
RWZ	RWZ	DWMJR

Date: January 2023

Scale: Horiz: 1" = 10' Vert: N/A

Project No: 9531448

Sheet: C101

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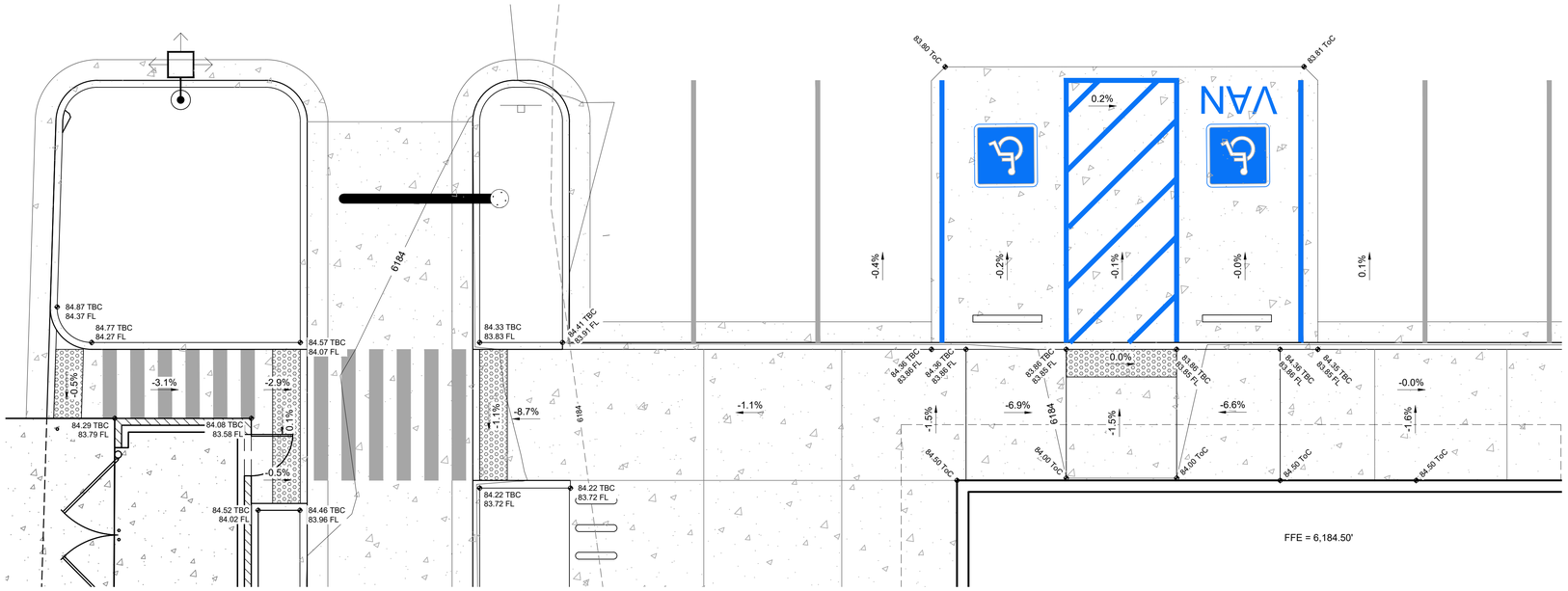
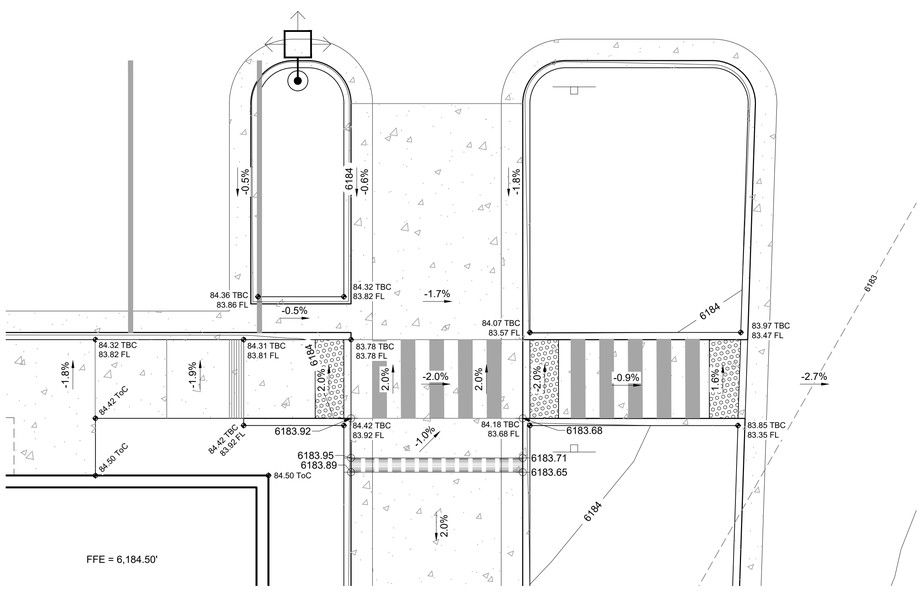
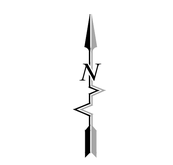


ADA ACCESS RAMP (TO BUILDING)
SCALE: 1" = 5'



ADA ACCESS RAMP (TO BUILDING FROM EAST)
SCALE: 1" = 5'



SCALE: 1" = 5'

To Request a Line Locate Dial 811

Colorado state law requires everyone involved in any excavation to provide at least two working days' notice to owners of underground facilities when a dig is planned. All facility owners are then required to mark the locations of any underground lines or take other appropriate measures to protect them.

Rev #	Date	Description	By	Chk'd

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RETAIL SPACE
CORTEZ, COLORADO

RETAIL SPACE
CORTEZ, COLORADO
ADA CURB ACCESS RAMP GRADING

COLORADO LICENSED 60550 PROFESSIONAL ENGINEER 10.31.2023

THIS DRAWING IS INCOMPLETE AND NOT TO BE USED FOR CONSTRUCTION UNLESS IT IS STAMPED, SIGNED AND DATED.

Designed	Drawn	Checked
RWZ	RWZ	DWMJR

Date: January 2023

Scale: Horiz: ####### Vert: N/A

Project No: 9531448

Sheet: C102

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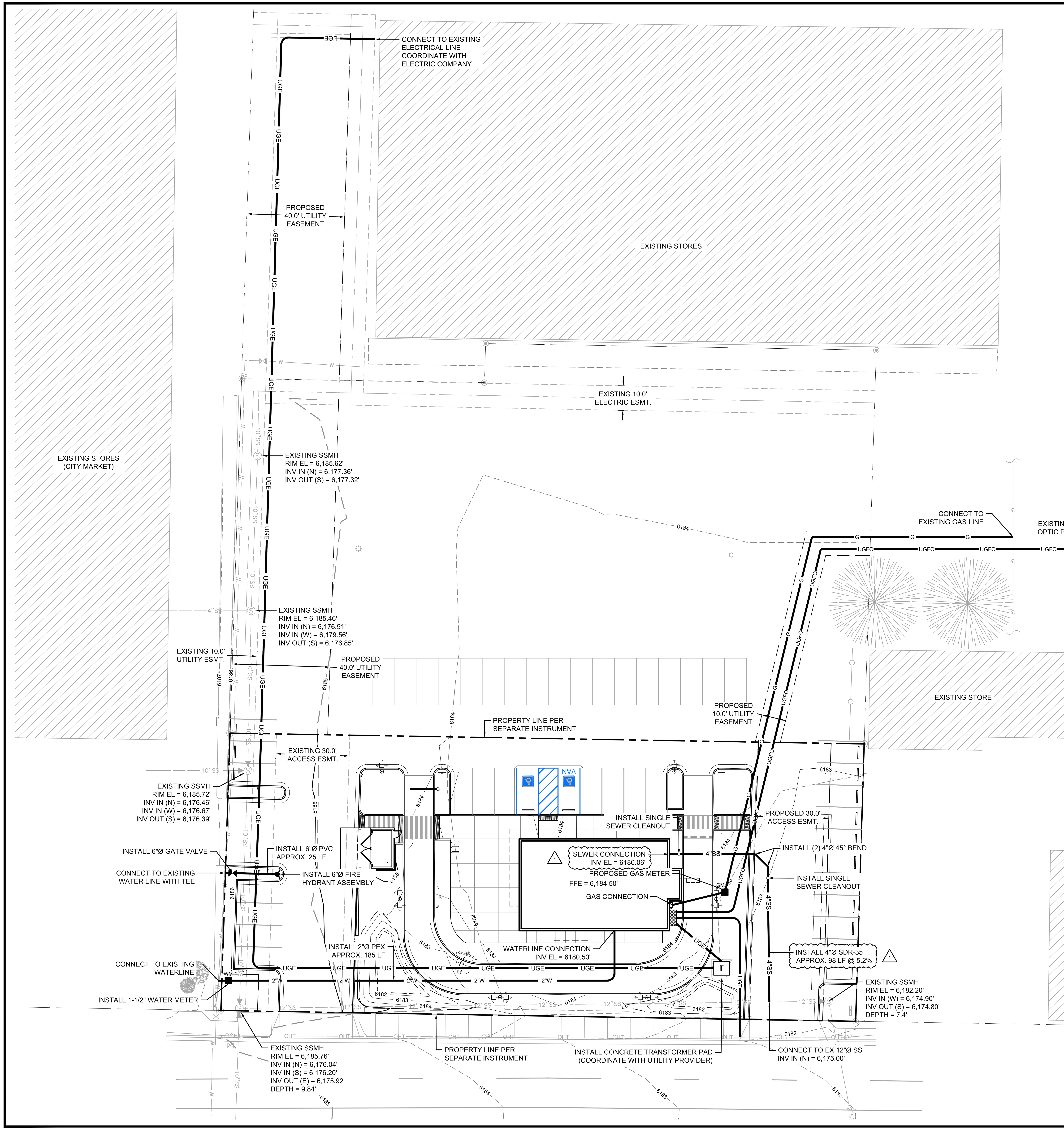

CONTRACTS ADMINISTRATION GENERAL NOTES

1. CITY OF CORTEZ PUBLIC WORKS DEPARTMENT (CPW) CONTACT NUMBER: (970) 565-7320.
2. CPW SHALL BE NOTIFIED 72 HOURS PRIOR TO COMMENCING ANY WORK IN THE PUBLIC RIGHT OF WAY. ALL INSTALLATIONS REQUIRE VISUAL INSPECTION AS WELL AS MATERIALS TESTING.
3. TRAFFIC CONTROL PLAN MUST BE SUBMITTED TO CPW 72 HRS. PRIOR TO ANY SCHEDULED ROAD OR LANE CLOSURES. TRAFFIC CONTROL MUST MEET CURRENT EDITION OF MUTCD.
4. CONTRACTOR SHALL CONTACT CPW BEFORE ANY TRAFFIC CONTROL IS IN PLACE OR BEFORE ANY CONSTRUCTION (INCLUDING DEMOLITION) HAS BEGUN.
5. CPW ROADWAY INSPECTOR SHALL BE PRESENT AT THE TIME OF POTHOLING.
6. ROADWAY SECTION SHALL MEET CURRENT CITY STANDARDS FOR DEPTH OR MATCH EXISTING DEPTH, WHICHEVER IS THICKER. ANY PAVEMENT OR CONCRETE DISRUPTION CAUSED BY THE CONSTRUCTION/DEVELOPMENT SHALL BE REMOVED AND REPLACED PER CITY STANDARDS.
7. BLUE STAKE LOCATES SHALL BE FIELD VERIFIED BY THE CONTRACTOR THROUGH POTHOLING AND COORDINATION WITH UTILITY OWNER.
8. RECORD DRAWINGS OR WORK COMPLETED SHALL BE SUBMITTED TO CPW PRIOR TO FINAL ACCEPTANCE OF THE INSTALLATIONS.

UTILITY DESIGN FLOWS

SANITARY SEWER = 8 GPM (MINIMUM BURY DEPTH = 3.0')

WATER = 57 GPM @ 53 PSI (MINIMUM BURY DEPTH = 4.0')

ELECTRICAL LINE (MINIMUM BURY DEPTH = 2.0')
EMPIRE ELECTRIC TO DESIGN,
SEE MEP FOR LOADS

GAS LINE (MINIMUM BURY DEPTH = 2.0')
ATMOS ENERGY TO DESIGN,
SEE MEP FOR LOADS

FIBER OPTIC (MINIMUM BURY DEPTH = 2.0')
UTILITY TO DESIGN, SEE
MEP FOR REQUIREMENTS

TELEPHONE (MINIMUM BURY DEPTH = 2.0')
UTILITY TO DESIGN, SEE
MEP FOR REQUIREMENTS

NOTE: DESIGN FLOWS PROVIDED BY OTHERS.

FIRE DEPARTMENT GENERAL NOTE

PRIVATE FIRE SERVICE UNDERGROUND MAINS AND APPURTENANCES SHALL BE INSTALLED IN ACCORDANCE WITH THE MOST CURRENTLY ADOPTED INTERNATIONAL FIRE CODE AND CITY OF CORTEZ UTILITY STANDARDS. ANY WORK SHALL REMAIN OPEN AND UNCOVERED UNTIL INSPECTED BY CORTEZ FIRE DEPARTMENT. WHENEVER ANY INSTALLATION SUBJECT TO INSPECTION IS COVERED OR CONCEALED WITHOUT HAVING FIRST BEEN INSPECTED, THE FIRE CODE OFFICIAL SHALL HAVE THE AUTHORITY TO REQUIRE THAT SUCH WORK BE FULLY EXPOSED AND EASILY ACCESSIBLE FOR INSPECTION

UTILITY OWNERS

WATER - CITY OF CORTEZ WATER TREATMENT PLAN (970) 565-9824
WASTEWATER - CORTEZ SANITATION DISTRICT (970) 565-3962
ELECTRIC - EMPIRE ELECTRIC ASSOCIATION, Inc. (970) 565-4444
GAS - ATMOS ENERGY (888) 286-6700

NOTE : CITY OF CORTEZ PUBLIC WORKS SHALL BE NOTIFIED PRIOR TO ANY NEW WATER CONNECTION AND SERVICE INSTALLATION TO THE MAIN LINE OR ANY EXISTING STUBOUT. ANY CONNECTION AFTER THE WATER METER IS THE CONTRACTORS RESPONSIBILITY.

COMMERCIAL UTILITY NOTES

1. THE DESIGN ENGINEER IS RESPONSIBLE FOR DETERMINING, RESEARCHING AND CALLING FOR DESIGN LOCATES FOR THE LOCATION OF THE EXISTING MAINS, SERVICE LINE STUB-OUTS, AND OTHER FACILITIES AND SHOWING THEM APPROPRIATELY ON THE UTILITY SHEET.
2. THE ENGINEER AND THE OWNER ARE NOT RESPONSIBLE FOR JOB SITE SAFETY OR COMPLIANCE TO OSHA REGULATIONS. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY FOR JOB SAFETY OR COMPLIANCE TO OSHA REGULATIONS.
3. SHOULD CONFLICTING INFORMATION OR INTERFERENCE PROBLEMS APPEAR IN THE CONSTRUCTION DRAWINGS THE CONTRACTOR SHALL BRING THAT INFORMATION TO THE ATTENTION OF THE ENGINEER IMMEDIATELY PRIOR TO INSTALLATION. FAILURE TO DO SO SHALL NOT BE A BASIS OF EXTRA PAYMENT TO THE CONTRACTOR.
4. THE ENGINEER AND THE CONTRACTOR SHALL CALL COLORADO ONE CALL (811) FOR UNDERGROUND FACILITIES TO BE MARKED ON THE SURFACE FOR THE USE FOR DESIGN AND CONSTRUCTION PURPOSES.
5. ALL CONSTRUCTION MATERIALS AND WORKMANSHIP DONE WITHIN THE PUBLIC RIGHT-OF-WAY SHALL CONFORM TO THE CITY OF CORTEZ UTILITY STANDARDS.
6. THE CONTRACTOR SHALL NOTIFY ALL UTILITY COMPANIES BEFORE COMMENCING WORK AND SHALL BE RESPONSIBLE FOR COMPLYING WITH COLORADO ONE-CALL PROCEDURES. ANY DAMAGE TO EXISTING UTILITIES MUST BE IMMEDIATELY REPORTED TO THE APPROPRIATE UTILITY COMPANY.
7. ROADWAY, RIGHT-OF-WAY AND SUB GRADE TO BE ESTABLISHED WITHIN 6 INCHES (BOTH HORIZONTAL AND VERTICAL) OF FINAL LOCATION PRIOR TO INSTALLATION OF ANY UTILITIES. GAS AND WATER UTILITIES TO BE PLACED WITHIN 6 INCHES OF FINAL REQUIRED DEPTH AND LOCATION. THE CONTRACTORS WILL AT HIS EXPENSE RELOCATE OR REPLACE UTILITIES WHICH FAIL TO ADHERE TO THIS SPECIFICATION.
8. CURB CONTRACTOR TO STAMP FRESH CONCRETE SIDEWALK WITH G. S. AND W. DIRECTLY ABOVE GAS, SEWER, AND WATER STUB OUT LOCATIONS. A UTILITY INSPECTOR SHALL BE PRESENT WHEN MARKING.
9. THE CONTRACTOR WILL BE REQUIRED TO SUBMIT ACCURATE DETAILED AND COMPLETE "AS-BUILT" DRAWINGS OF ALL UTILITY IMPROVEMENTS WITHIN THE PUBLIC RIGHT-OF-WAY AND UTILITY EASEMENTS TO THE DEVELOPER PRIOR TO FINAL CONSTRUCTION REVIEW. IT WILL BE THE DEVELOPER'S RESPONSIBILITY TO SUBMIT THE "AS-BUILT" DRAWINGS, AS COMPLETED BY THE CONTRACTOR AND TURNED IN TO THE CITY OF CORTEZ PROJECT MANAGER, FOR APPROVAL AND ACCEPTANCE. UPON APPROVAL AND ACCEPTANCE BY THE CITY OF CORTEZ PROJECT MANAGER, THE SUBMITTED "AS-BUILT" BECOME THE PROJECTS "RECORD DRAWINGS".
10. THE CONTRACTOR SHALL PROVIDE AS-BUILT DRAWINGS OF THE IMPROVEMENTS TO THE GAS SYSTEM BEFORE THOSE IMPROVEMENTS ARE TIED INTO THE EXISTING GAS SYSTEM. THE DRAWINGS SHALL BE SUBMITTED TO THE INSPECTOR FOR REVIEW AND COMMENTS 24 HOURS PRIOR TO THE PROPOSED TIE-IN. THESE DRAWINGS MAY BE MARKED UP CONSTRUCTION DRAWINGS OR AN ACCURATE SKETCH.
11. THE INSTALLATION OF MAINS/SERVICE LINES IN CITY OF CORTEZ AND CDOT RIGHT-OF-WAY REQUIRE A PERMIT FROM THAT GOVERNMENT ENTITY AND MUST BE INITIATED BY THE PERSON REQUESTING THE SERVICE. THE OWNER IS RESPONSIBLE FOR ANY FEES WITH THE PERMIT PROCESS.
12. TREES SHALL HAVE A 10' MINIMUM CLEARANCE FROM ALL CITY OF CORTEZ UTILITIES SERVICES.
13. THE CONTRACTOR IS RESPONSIBLE FOR ALL UTILITY WORK INCLUDING TRAFFIC CONTROL, PAVEMENT CUTS, EXCAVATION, INSTALLATION AND RESTORATION. THE CONTRACTOR WILL PERFORM ALL THESE TASKS ON THEIR OWN BEHALF UNLESS IT IS SPECIFICALLY STATED ON THE UTILITY PLAN.
14. CHANGES REQUIRE A WRITTEN REQUEST FROM THE ENGINEER OR AN AMENDMENT TO THE UTILITY PLAN.
15. WHENEVER POSSIBLE THE WATER LINE SHALL BE ABOVE THE SEWER LINE. IF THE MINIMUM 18" CLEARANCE CANNOT BE OBTAINED WITH THE WATER LINE ABOVE THE SEWER, THE WATER LINE MUST BE INSTALLED UNDER THE SEWER LINE.
16. WHEN 18" CLEARANCE IS NOT OBTAINED THE SEWER LINE SHALL BE ENCASED IN 8" OF FLOWABLE FILL ALL THE WAY AROUND THE PIPE FOR A LENGTH OF 20'. THE SEWER LINE WILL BE CENTERED ON THE CROSSING WITH 10' ON EITHER SIDE OF THE SEWER/WATER CROSSING POINT. NO JOINTS IN SEWER LINE SHALL BE PERMITTED WITHIN THE ENCASEMENT. SEE DETAIL 'A', THIS SHEET.

LEGEND

Symbol	Description
2"W	PROPOSED 2"Ø WATER LINE (PEX DR9)
6"W	PROPOSED 6"Ø WATER LINE (PVC)
4"SS	PROPOSED 4"Ø SEWER LINE (SDR-35)
UGE	PROPOSED UNDERGROUND ELECTRICAL LINE
G	PROPOSED GAS LINE
T	PROPOSED ELECTRICAL TRANSFORMER
UGT	PROPOSED UNDERGROUND TELEPHONE LINE
UGFO	PROPOSED UNDERGROUND FIBER OPTIC LINE
∘	PROPOSED SANITARY SEWER/DRAINAGE CLEANOUTS
■ GM	PROPOSED GAS METER
■ WM	PROPOSED WATER METER
	PROPOSED 6"Ø WATER HYDRANT ASSEMBLY
	PROPOSED 6"Ø WATER VALVE
5545	PROPOSED MAJOR CONTOURS
5544	PROPOSED MINOR CONTOURS
W	EXISTING WATER LINE
SS	EXISTING SEWER LINE
SD	EXISTING STORM DRAIN LINE
G	EXISTING GAS LINE
UGE	EXISTING UNDERGROUND ELECTRICAL LINE
OHE	EXISTING OVERHEAD ELECTRICAL LINE
OHT	EXISTING OVERHEAD TELEPHONE LINE
	FIRE HYDRANT
	WATER VALVE
□	WATER METER
Ⓢ	SEWER MANHOLE
5545	EXISTING CONTOUR MAJOR
5544	EXISTING CONTOUR MINOR

N

0 20' 40'
SCALE: 1" = 20'

To Request a Line Locate Dial 811

Colorado state law requires everyone involved in any excavation to provide at least two working days' notice to owners of underground facilities when a dig is planned. All facility owners are then required to mark the locations of any underground lines or take other appropriate measures to protect them.

Rev #	Date	Description	By	Chk'd
1	1/24/23	REVISION TO SEWER INV. EL. AND SIGNAGE.	RWZ	DWMJR

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CORTEZ, COLORADO

RETAIL SPACE

RETAIL SPACE CORTEZ, COLORADO UTILITY PLAN

COLORADO LICENSED PROFESSIONAL ENGINEER 60550 1-24-23

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Designed	Drawn	Checked
RWZ	RWZ	DWMJR

Date: January 2023
Scale: Horiz: 1" = 20' Vert: N/A
Project No: 9531448
Sheet: C103

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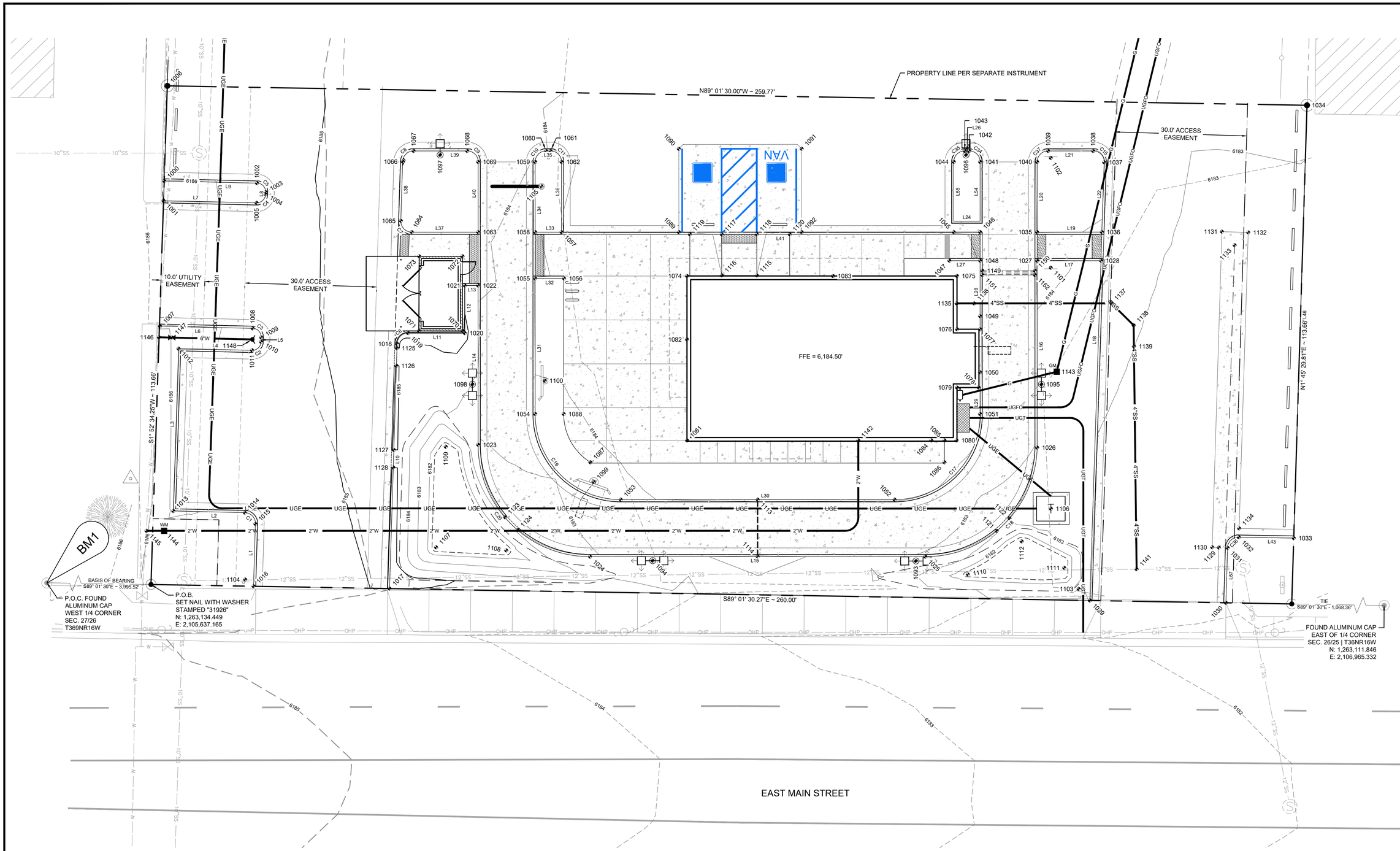

BASIS OF BEARING

SURVEYING BY: SOULDER MILLER & ASSOCIATES (SMA)
SURVEY DATE: JUNE 2022
COORDINATES ARE BASED ON COLORADO STATE PLANE COORDINATE SYSTEM GRID BEARINGS, SOUTH ZONE 0503, NAD83, NAVD88, FROM A CONTROL POINT DETERMINED BY AN OPUS SOLUTION. GRID TO GROUND SCALE FACTOR: 1.0003117728

BM1
FOUND ALUMINUM CAP
WEST 1/4 CORNER
N = 1,263,202.437
E = 2,101,642.223

ALL DISTANCES ARE GROUND DISTANCES. UNITS ARE U.S. SURVEY UNITS.

N

0 10' 20'
SCALE: 1" = 10'

COLORADO 811
KNOW WHAT'S BELOW. CALL BEFORE YOU DIG.

To Request a Line Locate Dial 811

Colorado state law requires everyone involved in any excavation to provide at least two working days' notice to owners of underground facilities when a dig is planned. All facility owners are then required to mark the locations of any underground lines or take other appropriate measures to protect them.

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CORTEZ, COLORADO

RETAIL SPACE

RETAIL SPACE
CORTEZ, COLORADO
HORIZONTAL & VERTICAL CONTROL PLAN

COLORADO LICENSED PROFESSIONAL ENGINEER 60550 10.31.2022

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Designed	Drawn	Checked
RWZ	RWZ	DWMJR

Date: January 2023
Scale: Horiz: 1" = 10' Vert: N/A
Project No: 9531448
Sheet: C104

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POINT TABLE

POINT #	ELEVATION	NORTHING	EASTING	DESCRIPTION
1000	6186.23	1263226.38	2105640.18	TBC
1001	6186.24	1263221.88	2105640.03	TBC
1002	6185.82	1263225.90	2105661.31	TBC
1003	6185.78	1263223.85	2105663.27	TBC
1004	6185.79	1263223.35	2105663.26	TBC
1005	6185.83	1263221.40	2105661.21	TBC
1006	6185.71	1263248.05	2105640.89	EDGE OF ASPHALT
1007	6186.28	1263193.28	2105639.22	TBC
1008	6185.86	1263192.80	2105660.32	TBC
1009	6185.78	1263190.74	2105662.27	TBC
1010	6185.78	1263189.74	2105662.24	TBC
1011	6185.86	1263187.80	2105660.20	TBC
1012	6186.15	1263188.18	2105643.45	TBC
1013	6186.06	1263151.20	2105642.25	TBC
1014	6185.89	1263150.83	2105658.52	TBC
1015	6185.83	1263148.25	2105660.96	TBC
1016	6185.90	1263134.06	2105660.54	TBC
1017	6185.44	1263133.52	2105691.53	TBC
1018	6185.15	1263189.30	2105693.25	TBC
1019	6185.18	1263191.73	2105695.74	TBC
1020	6185.24	1263191.73	2105708.67	TBC
1021	6184.64	1263202.56	2105708.67	TBC
1022	6184.62	1263202.56	2105711.69	TBC
1023	6183.46	1263166.29	2105711.72	TBC
1024	6183.46	1263140.79	2105737.22	TBC
1025	6183.46	1263140.79	2105813.62	TBC
1026	6183.49	1263165.64	2105839.11	TBC
1027	6184.18	1263208.23	2105839.12	TBC
1028	6183.85	1263208.23	2105853.65	TBC
1029	6182.66	1263130.82	2105851.11	TBC
1030	6182.71	1263130.28	2105882.13	TBC
1031	6182.75	1263142.81	2105882.51	TBC
1032	6182.78	1263145.23	2105885.06	TBC
1033	6182.84	1263145.02	2105897.59	TBC
1034	6183.18	1263243.63	2105900.61	EDGE OF APHALT
1035	6184.07	1263214.73	2105839.12	TBC
1036	6183.97	1263214.73	2105853.85	TBC
1037	6184.12	1263230.65	2105854.37	TBC
1038	6184.21	1263233.23	2105851.87	TBC
1039	6184.42	1263233.23	2105841.62	TBC
1040	6184.34	1263230.73	2105839.12	TBC
1041	6184.36	1263230.73	2105826.12	TBC
1042	6184.40	1263233.23	2105823.62	TBC
1043	6184.40	1263233.23	2105822.62	TBC
1044	6184.43	1263230.73	2105820.12	TBC
1045	6183.81	1263214.73	2105820.12	TBC
1046	6183.78	1263214.73	2105826.12	TBC
1047	6184.42	1263208.23	2105819.12	TBC
1048	6184.42	1263208.23	2105826.12	TBC
1049	6184.33	1263195.58	2105826.12	TBC
1050	6184.24	1263182.79	2105826.12	TBC
1051	6184.17	1263173.29	2105826.12	TBC
1052	6184.30	1263153.79	2105806.62	TBC
1053	6183.84	1263153.79	2105744.22	TBC
1054	6183.91	1263173.29	2105724.72	TBC
1055	6184.22	1263204.17	2105724.72	TBC
1056	6184.22	1263204.17	2105731.30	TOC
1057	6184.41	1263214.73	2105730.72	TBC
1058	6184.33	1263214.73	2105724.72	TBC
1059	6184.48	1263230.73	2105724.72	TBC
1060	6184.30	1263233.23	2105727.22	TBC
1061	6184.26	1263233.23	2105728.22	TBC
1062	6184.29	1263230.73	2105730.72	TBC
1063	6184.57	1263214.73	2105711.72	TBC
1064	6184.77	1263214.73	2105696.60	TBC
1065	6184.85	1263217.30	2105694.11	TBC
1066	6185.01	1263230.80	2105694.52	TBC
1067	6184.94	1263233.23	2105697.02	TBC
1068	6184.78	1263233.23	2105709.22	TBC
1069	6184.71	1263230.73	2105711.72	TBC

POINT TABLE

POINT #	ELEVATION	NORTHING	EASTING	DESCRIPTION
1070	6184.75	1263192.23	2105708.17	TRASH ENCLOSURE
1071	6184.70	1263192.23	2105698.21	TRASH ENCLOSURE
1072	6184.17	1263209.23	2105708.17	TRASH ENCLOSURE
1073	6184.46	1263209.23	2105698.28	TRASH ENCLOSURE
1074	6184.50	1263204.73	2105759.31	EDGE OF BUILDING
1075	6184.50	1263204.73	2105820.85	EDGE OF BUILDING
1076	6184.50	1263192.60	2105820.85	EDGE OF BUILDING
1077	6184.50	1263192.60	2105826.12	EDGE OF BUILDING
1078	6184.50	1263179.32	2105825.79	EDGE OF BUILDING
1079	6184.50	1263179.32	2105820.85	EDGE OF BUILDING
1080	6184.50	1263167.29	2105820.75	EDGE OF BUILDING
1081	6184.50	1263167.29	2105759.31	EDGE OF BUILDING
1082	6184.50	1263190.27	2105759.31	BUILDING ENTRANCE
1083	6184.50	1263204.73	2105792.58	BUILDING ENTRANCE
1084	6184.50	1263167.29	2105815.00	BUILDING ENTRANCE
1085	6184.50	1263167.29	2105818.00	TOC
1086	6184.43	1263162.29	2105818.00	TOC
1087	6183.81	1263162.29	2105737.29	TOC
1088	6183.94	1263173.29	2105731.22	TOC
1089	6183.86	1263214.73	2105757.46	TOC
1090	6183.81	1263233.71	2105757.45	TOC
1091	6183.85	1263233.72	2105785.45	TOC
1092	6183.84	1263214.73	2105785.46	TOC
1093	6183.41	1263139.81	2105811.47	LIGHT POST
1094	6183.76	1263139.87	2105751.47	LIGHT POST
1095	6183.71	1263180.06	2105840.08	LIGHT POST
1096	6184.42	1263232.31	2105822.90	LIGHT POST
1097	6184.86	1263232.31	2105703.06	LIGHT POST
1098	6183.98	1263180.06	2105710.41	LIGHT POST
1099	6183.76	1263157.79	2105738.08	MENU BOARD
1100	6183.99	1263180.88	2105726.89	MENU BOARD
1101	6184.09	1263206.62	2105842.22	SIGN
1102	6184.35	1263231.64	2105842.21	SIGN
1103	6183.01	1263133.46	2105848.56	SIGN
1104	6185.58	1263135.59	2105658.62	SIGN
1105	6184.42	1263225.16	2105726.15	CLEARANCE BAR
1106	6183.77	1263151.74	2105842.24	TRANSFORMER PAD
1107	6181.57	1263142.92	2105702.13	BOTTOM OF POND
1108	6181.57	1263142.20	2105718.12	BOTTOM OF POND
1109	6181.57	1263165.84	2105704.33	BOTTOM OF POND
1110	6181.56	1263136.75	2105823.32	BOTTOM OF POND
1111	6181.56	1263138.24	2105845.28	BOTTOM OF POND
1112	6181.56	1263144.28	2105835.58	BOTTOM OF POND
1113	6184.46	1263153.79	2105775.42	TBC
1114	6184.22	1263140.79	2105775.42	TBC
1115	6184.00	1263204.88	2105775.22	ADA RAMP
1116	6184.00	1263204.89	2105767.22	ADA RAMP
1117	6183.86	1263214.23	2105767.22	ADA RAMP
1118	6183.86	1263214.23	2105775.22	ADA RAMP
1119	6184.36	1263214.23	2105759.96	ADA RAMP
1120	6184.36	1263214.23	2105782.72	ADA RAMP
1121	6183.11	1263146.67	2105829.90	ADA RAMP
1122	6183.11	1263149.51	2105832.82	ADA RAMP
1123	6183.11	1263149.76	2105717.81	ADA RAMP
1124	6183.11	1263146.87	2105720.69	ADA RAMP
1125	6184.66	1263188.30	2105693.22	CURB CUT
1126	6184.67	1263184.31	2105693.09	CURB CUT
1127	6184.77	1263165.11	2105692.50	CURB CUT
1128	6184.79	1263161.11	2105692.38	CURB CUT
1129	6182.29	1263142.87	2105880.51	CONC PAN
1130	6182.32	1263142.92	2105879.02	CONC PAN
1131	6182.68	1263214.84	2105881.21	CONC PAN
1132	6182.68	1263214.65	2105887.21	CONC PAN
1133	6182.60	1263211.75	2105884.12	CONC PAN FL
1134	6182.34	1263147.23	2105885.15	CONC PAN
1135	6180.06'	1263198.50	2105820.75	SEWER CONNECTION 1
1136	6184.39	1263198.50	2105824.75	SINGLE CLEANOUT
1137	6183.22	1263198.50	2105856.05	4"Ø 45° BEND
1138	6183.05	1263193.50	2105861.11	4"Ø 45° BEND
1139	6183.01	1263188.70	2105861.16	SINGLE CLEANOUT

POINT TABLE

POINT #	ELEVATION	NORTHING	EASTING	DESCRIPTION
1141	6182.56	1263137.93	2105861.78	CONNECT TO EX SS
1142	6180.50'	1263167.29	2105798.35	WATERLINE CONNECTION
1143	6183.72	1263182.92	2105843.58	GAS METER
1144	6185.88	1263146.68	2105640.17	WATER METER
1145	6186.10	1263146.68	2105636.14	CONNECT TO EX WL
1146	6185.77	1263190.77	2105638.96	CONNECT TO EX WL
1147	6186.03	1263190.70	2105641.92	6"Ø WATER VALVE
1148	6185.86	1263190.28	2105660.26	6"Ø FIRE HYDRANT
1149	6183.90	1263205.96	2105826.62	SPEED BUMP
1150	6183.69	1263205.96	2105838.62	SPEED BUMP
1151	6183.86	1263204.96	2105826.62	SPEED BUMP
1152	6183.62	1263204.96	2105838.62	SPEED BUMP

TOP BACK OF CURB LINE TABLE

LINE NO.	DIRECTION	LENGTH
L1	N1°42'40"E	14.20'
L2	N88°41'31"W	16.27'
L3	N1°51'14"E	37.00'
L4	S88°41'31"E	16.76'
L5	N1°43'02"E	1.00'
L6	N88°41'31"W	21.22'
L7	N88°41'31"W	21.18'
L8	S1°18'29"W	0.50'
L9	S88°41'31"E	21.14'
L10	S1°45'30"W	55.81'
L11	S89°59'48"W	12.93'
L12	S0°00'00"E	10.83'
L13	N90°00'00"W	3.02'
L14	N0°02'28"W	36.27'
L15	N90°00'00"W	76.40'
L16	S0°00'26"W	42.58'
L17	N90°00'00"W	14.54'
L18	N1°53'08"E	77.45'
L19	S89°58'38"W	14.73'
L20	N0°00'26"E	16.00'
L21	N90°00'00"E	10.25'
L22	S1°52'24"W	15.92'
L24	N90°00'00"W	6.00'

TOP BACK OF CURB LINE TABLE

LINE NO.	DIRECTION	LENGTH
L26	N90°00'00"E	1.00'
L27	N90°00'00"E	7.00'
L28	S0°00'00"E	15.63'
L29	N0°00'00"E	6.03'
L30	N90°00'00"E	62.40'
L31	S0°00'00"E	30.88'
L32	N90°00'00"W	6.58'
L33	N90°00'00"W	6.00'
L34	N0°00'00"E	16.00'
L35	N90°00'00"E	1.00'
L36	S0°00'00"E	16.00'
L37	N90°00'00"E	15.12'
L38	S1°45'30"W	13.51'
L39	N90°00'00"W	12.20'
L40	N0°00'00"E	16.00'
L41	N90°00'00"W	95.90'
L43	S89°01'30"E	12.53'
L46	N1°45'30"E	99.00'

TOP BACK OF CURB CURVE TABLE

CURVE NO.	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD DIRECTION	CHORD LENGTH
C1	3.95'	2.50'	90°27'00"	N43°28'00"W	3.55'
C2	3.13'	2.00'	89°35'27"	N46°30'46"E	2.82'
C3	3.16'	2.00'	90°24'33"	N43°29'14"W	2.84'
C4	3.14'	2.00'	90°00'00"	S46°18'29"W	2.83'
C5	3.14'	2.00'	90°00'00"	S43°41'31"E	2.83'
C6	3.85'	2.50'	88°14'18"	S45°52'39"W	3.48'
C7	4.00'	2.50'	91°45'30"	S44°07'15"E	3.59'
C8	3.85'	2.50'	88°14'30"	S45°52'45"W	3.48'
C9	3.93'	2.50'	90°00'00"	N45°00'00"W	3.54'
C10	3.93'	2.50'	90°00'00"	N45°00'00"E	3.54'
C11	3.93'	2.50'	90°00'00"	S45°00'00"E	3.54'
C15	4.01'	2.50'	91°52'24"	S44°03'48"E	3.59'
C17	25.05'	19.50'	73°37'02"	N53°11'29"E	23.37'
C18	39.41'	25.50'	88°32'48"	S45°43'36"W	35.60'
C19	30.63'	19.50'	90°00'00"	S45°00'00"E	27.58'
C20	40.06'	25.50'	90°00'00"	N45°00'00"W	36.06'
C37	3.93'	2.50'	90°00'00"	N45°00'00"E	3.54'

COLORADO 811
KNOW WHAT'S BELOW. CALL BEFORE YOU DIG.

To Request a Line Locate Dial 811

Colorado state law requires everyone involved in any excavation to provide at least two working days' notice to owners of underground facilities when a dig is planned. All facility owners are then required to mark the locations of any underground lines or take other appropriate measures to protect them.

Rev #	Date	Description	By	Chk'd
1	1/24/23	REVISION TO SEWER INV. EL. AND SIGNAGE.	RWZ	DWMJR

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CORTEZ, COLORADO

RETAIL SPACE

RETAIL SPACE
CORTEZ, COLORADO
HORIZONTAL CONTROL TABLE

COLORADO LICENSED PROFESSIONAL ENGINEER 60550 1-24-23

THIS DRAWING IS INCOMPLETE AND NOT TO BE USED FOR CONSTRUCTION UNLESS IT IS STAMPED, SIGNED AND DATED.

Designed	Drawn	Checked
RWZ	RWZ	DWMJR

Date: January 2023

Scale: Horiz: N/A
Vert: N/A

Project No: 9531448

Sheet: C105

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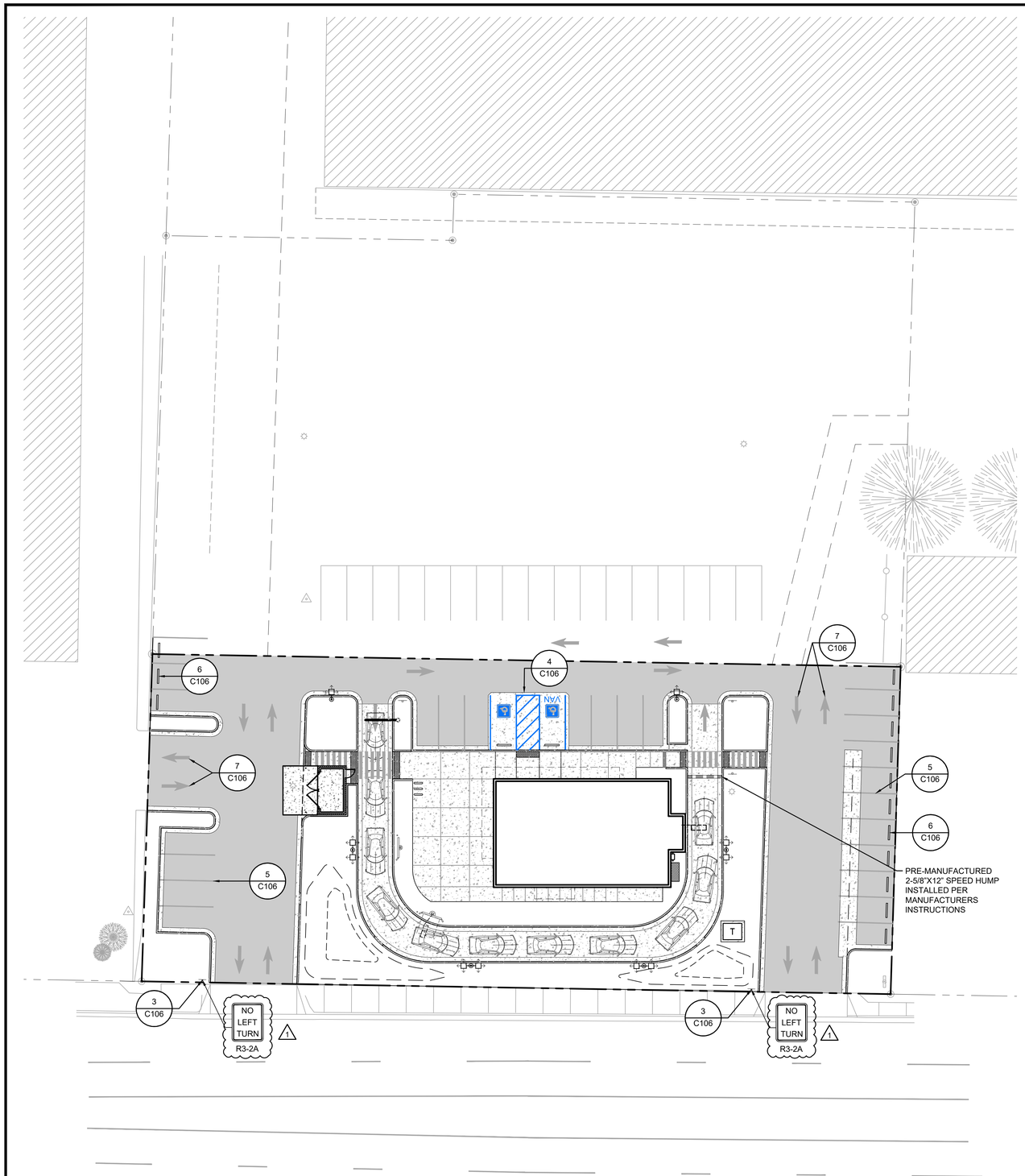
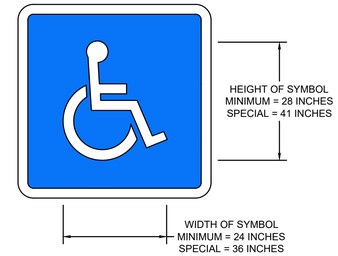


PAVING LEGEND

- NEW ASPHALT PAVING
- NEW CONCRETE PAVING

PARKING REQUIREMENTS

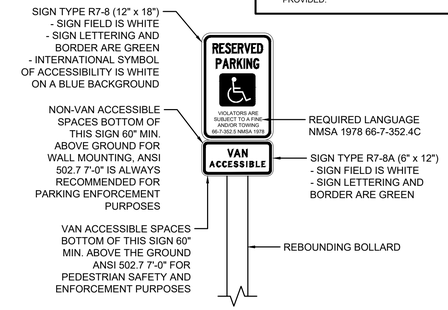
1. THE PERPENDICULAR PARKING STALLS ARE 9'x19.0'. 25 SPACES ARE PROVIDED.
2. 1 REGULAR ADA PARKING SPACE AND 1 VAN ADA SPACE IS PROVIDED.



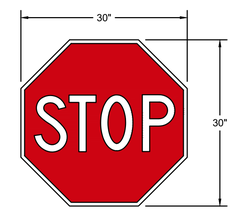
* STROKE WIDTH
MINIMUM = 3 INCHES
SPECIAL = 4 INCHES

NOTE: BLUE BACKGROUND AND WHITE BORDER ARE OPTIONAL

1 C106 RESERVED PARKING SYMBOL
SCALE: N.T.S.

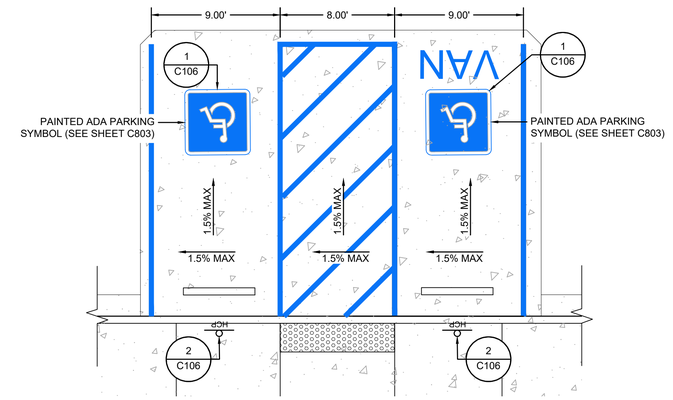


2 C106 ADA PARKING SIGN
SCALE: N.T.S.

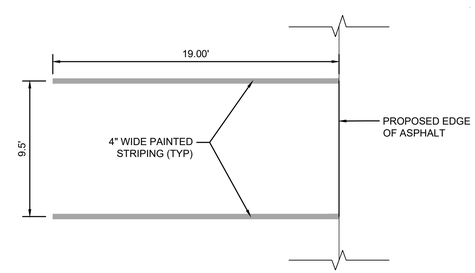


MINIMUM 30" x 30"

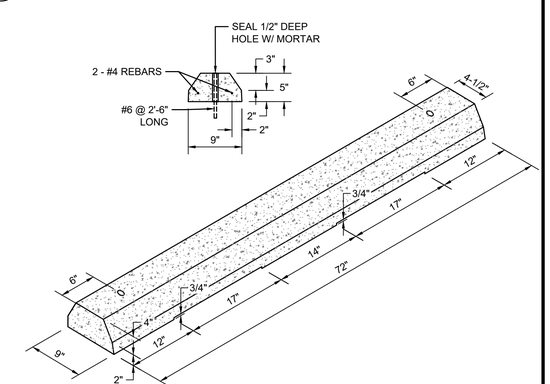
3 C105 STOP SIGN (R1-1)
SCALE: N.T.S.



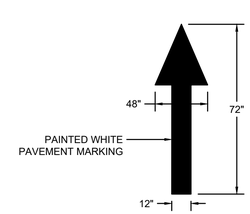
4 C106 ADA PARKING STRIPING AND PEDESTRIAN ACCESS
SCALE: N.T.S.



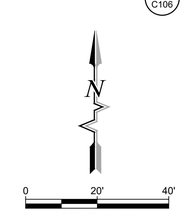
5 C106 TYPICAL PARKING SPACE
SCALE: N.T.S.



6 C106 PRECAST CONCRETE WHEEL STOP
SCALE: N.T.S.



7 C106 PAVEMENT ARROW MARKING
SCALE: N.T.S.



SCALE: 1" = 20'

To Request a Line Locate Dial 811

Colorado state law requires everyone involved in any excavation to provide at least two working days' notice to owners of underground facilities when a dig is planned. All facility owners are then required to mark the locations of any underground lines or take other appropriate measures to protect them.

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1	1/24/23	REVISION TO SEWER INV. EL. AND SIGNAGE.	RWZ	DWMJR

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CORTEZ, COLORADO

RETAIL SPACE

RETAIL SPACE
CORTEZ, COLORADO
STRIPING AND SIGNING PLAN

COLORADO LICENSED 60550 PROFESSIONAL ENGINEER 1-24-23

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Designed	Drawn	Checked
RWZ	RWZ	DWMJR

Date: January 2023

Scale: Horiz: N/A Vert: N/A

Project No: 9531448

Sheet: C106

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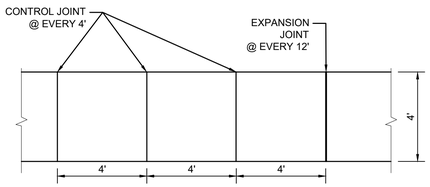
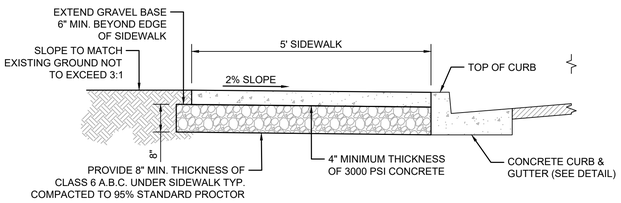


SIDEWALK - PLAN VIEW

NOT TO SCALE

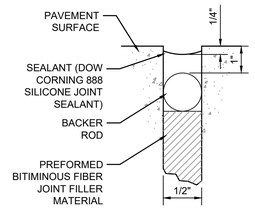


NOTE:

1. SIDEWALKS WIDTHS SHALL BE 5' WIDE.
2. 1/2" EXPANSION JOINT MATERIAL SHALL BE PLACED AT 150' MAXIMUM INTERVALS.
3. BACKFILL AND RESTORATION OF SURFACE BEHIND SIDEWALK TO MATCH EXISTING CONDITIONS.
4. GRAVEL BASE (CLASS 6 A.B.C.) SHALL BE COMPACTED TO 95% OF STANDARD PROCTOR (ASTM D698).

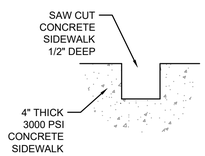
TYPICAL CITY SIDEWALK

SCALE: N.T.S.



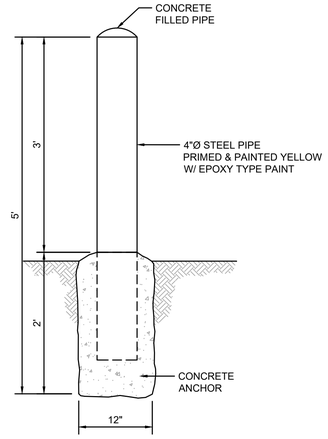
EXPANSION JOINT

NOT TO SCALE



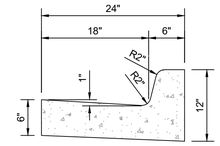
CONTROL JOINT

NOT TO SCALE

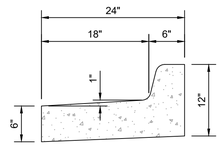


4"Ø BOLLARD DETAIL

SCALE: N.T.S.



CATCH CURB

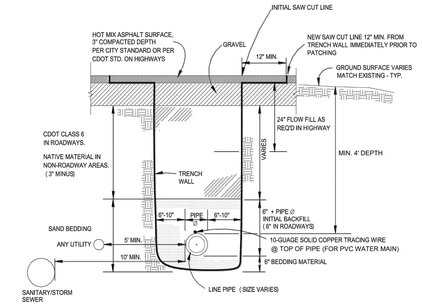


SPILL CURB

TYPICAL CURB & GUTTER SECTIONS

SCALE: N.T.S.

NOTE:
SUBGRADE & BASE COURSE UNDER
SIDEWALKS AND CURB & GUTTER SHALL
BE THE SAME AS THE PAVEMENT SECTION.



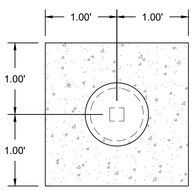
NOTE:

- ALL BACKFILL SHALL BE COMPACTED TO 95% MAX. DENSITY UNDER CITY STREETS. (MOD. PROCTOR METHOD, ASTM D1557)
- TRENCHES THAT ARE OVEREXCAVATED BEYOND THE MAX DEPTH SHALL BE BROUGHT BACK UP TO GRADE WITH CDOT CLASS 6 ROAD BASE COMPACTED TO 95% OF ASTM D1557. ONLY THEN SHALL SAND BEDDING MATERIAL BE PLACED FOLLOWED BY WATER LINE INSTALLATION.
- TRENCH PAVING FOR AREAS WITH 14-INCH AND 16-INCH WATERLINES SHALL BE 8-FEET WIDE AND MUST BE COMPLETED WITH AN ASPHALT LAY-DOWN MACHINE.
- ALL ASPHALT EDGES SHALL BE FULY COATED WITH EMULSIFIED ASPHALT PRIOR TO PATCHING.

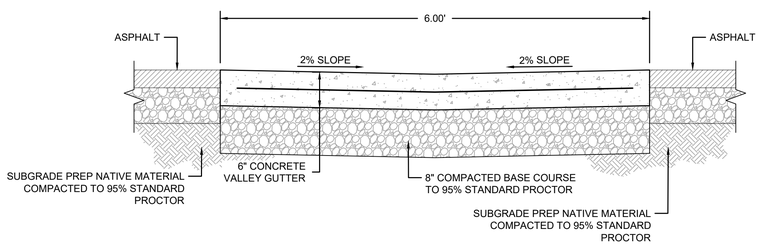
FIGURE 4.4 TRENCH DETAIL

TRENCH DETAIL

SCALE: N.T.S.

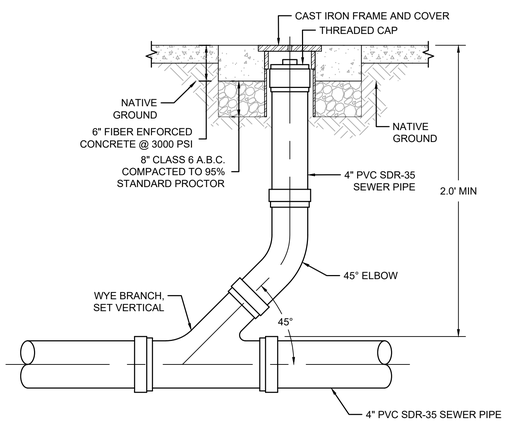


SECTION



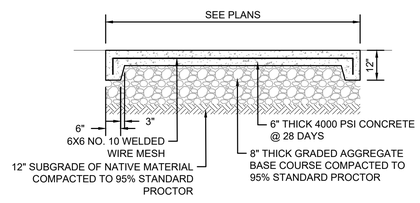
6' VALLEY GUTTER DETAIL

SCALE: N.T.S.



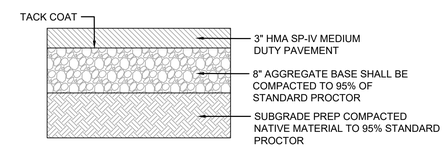
SINGLE SEWER CLEANOUT DETAIL

SCALE: N.T.S.



CONCRETE DUMPSTER PAD DETAIL

SCALE: N.T.S.



PAVEMENT SECTION

SCALE: N.T.S.

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CORTEZ, COLORADO

RETAIL SPACE

RETAIL SPACE
CORTEZ, COLORADO
DETAILS

COLORADO LICENSED
60550
10.31.2022
PROFESSIONAL ENGINEER

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Designed	Drawn	Checked
RWZ	RWZ	DWMJR

Date: January 2023

Scale: Horiz: N/A
Vert: N/A

Project No: 9531448

Sheet: C107

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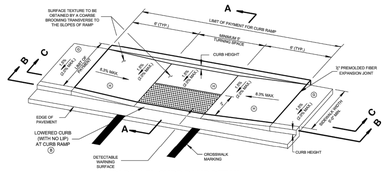
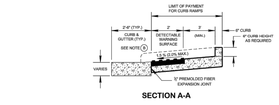
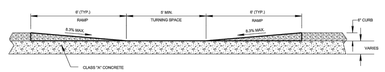


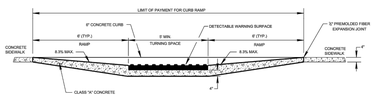
PARALLEL CURB RAMP DETAIL
DIMENSIONS SHOWN ABOVE FOR 0% LONGITUDINAL ROADWAY GRADE



SECTION A-A

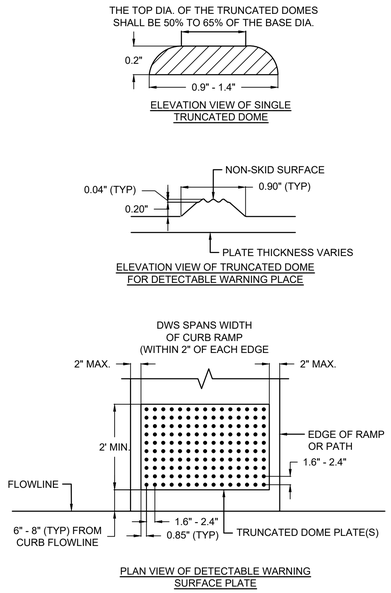


SECTION B-B
DIMENSIONS SHOWN ABOVE FOR 0% LONGITUDINAL ROADWAY GRADE

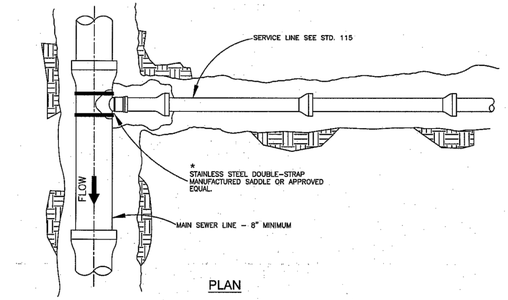


SECTION C-C
DIMENSIONS SHOWN ABOVE FOR 0% LONGITUDINAL ROADWAY GRADE

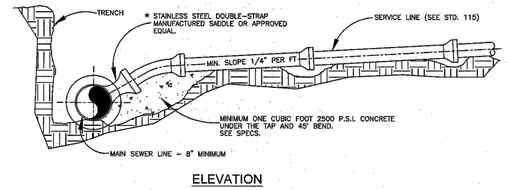
PARALLEL CURB RAMPS
SCALE: N.T.S.



DETECTABLE WARNING SURFACE DETAIL
SCALE: N.T.S.



PLAN

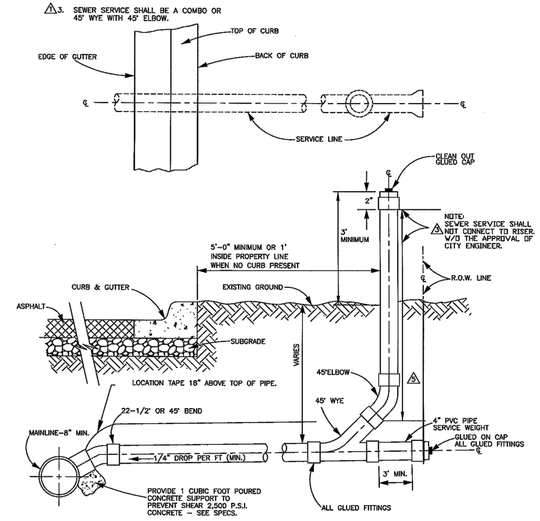


ELEVATION

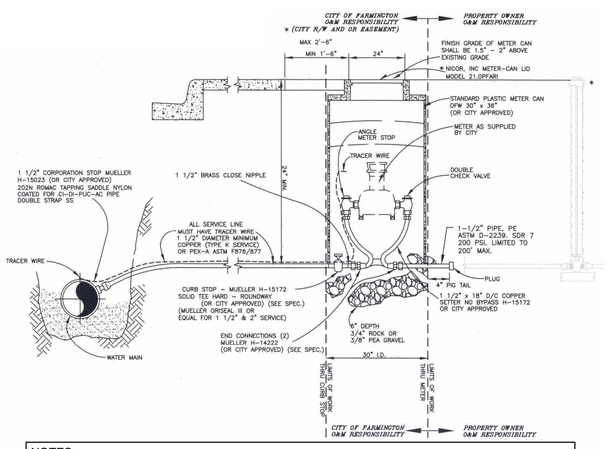
NOTES:
1. ALL SERVICE LINES SHALL CONFORM TO LOCAL PLUMBING CODE.
2. SERVICE LINE SHALL NOT PROTRUDE INTO SEWER MAIN.

6"Ø TAP SADDLE CONNECTION
SCALE: N.T.S.

NOTES: 3
1. ALL SERVICE LINES SHALL CONFORM TO LOCAL PLUMBING CODE.
2. SERVICE LINES SHALL NOT PROTRUDE INTO SEWER MAIN.
3. SEWER SERVICE SHALL BE A COMBO OR 45° WYE WITH 45° ELBOW.



SEWER SERVICE LOCATION
SCALE: N.T.S.



NOTES:
1. ALL SERVICE LINES TAPPED INTO EXISTING WATER MAINS ARE TO BE INSTALL BY THE CITY'S O & M CONTRACTOR FOR 1-1/2" AND SMALL METER SERVICES.
2. FOR COMMERCIAL PROPERTIES WITH ZERO LOT LINE PLACE METER ONE FOOT BEHIND CURB.
3. WHENEVER POSSIBLE: ALL METERS SHALL BE INSTALLED WITHIN RIGH-OF-WAY BEHIND SIDEWALK, OUTSIDE OF DRIVEWAY AREA AND CLOSE TO PROPERTY LINE.
4. TAMPERING AND ACCESS OF THE METER CAN IS PROHIBITED. FOR ACCESS INTO METER CAN, CONTACT CITY'S O & M CONTRACTOR.
5. SHOULD THE CITY DEEM USE OF PROPERTY AS HIGH HAZARD, THEN AN RP BACKFLOW IN ADDITION TO THE DOUBLE CHECK VALVE WILL BE REQUIRED.
6. THE PROPERTY OWNER SHOULD INSTALL A SIMILAR SHUT OFF VALVE AS INDICATED AT THE TIME OF METER INSTALLATION AS SHOWN.
7. FOR WATER METER CANS; PROVIDE NO MORE THAN 4" "PIG TAIL" SERVICE LINE STUB OUT OUTSIDE OF METER CAN (CUSTOMER SIDE). "PIG TAIL" SHALL BE WRAPPED TO PREVENT DAMAGE.

WATER SERVICE CONNECTION 1-1/2" METER
SCALE: N.T.S.

Rev #	Date	Description	By	Chk'd

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CORTEZ, COLORADO

RETAIL SPACE

RETAIL SPACE
CORTEZ, COLORADO
DETAILS

COLORADO LICENSED PROFESSIONAL ENGINEER 60550 10.31.2023

THIS DRAWING IS INCOMPLETE AND NOT TO BE USED FOR CONSTRUCTION UNLESS IT IS STAMPED, SIGNED AND DATED

Designed	Drawn	Checked
RWZ	RWZ	DWMJR

Date: January 2023
Scale: Horiz: N/A Vert: N/A
Project No: 9531448
Sheet: C108

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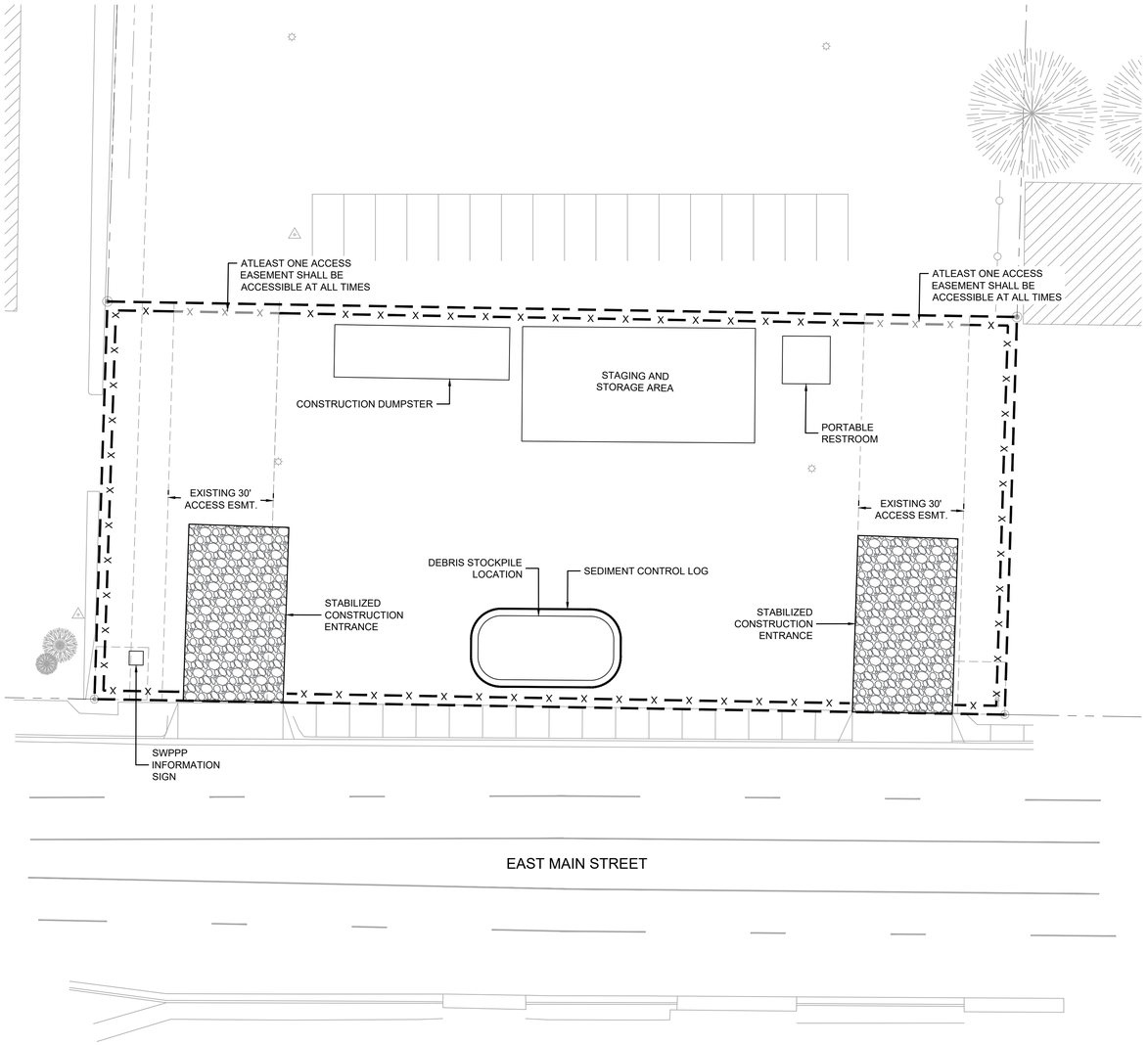

GENERAL EROSION NOTES:

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MAINTENANCE:

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2. HARDENED CONCRETE SHALL BE REMOVED FROM CONCRETE WASHOUT AREA ON A REGULAR BASIS.
3. THE CONSTRUCTION ENTRANCE/EXIT SHALL BE PERIODICALLY RE-GRADED AND/OR TOP DRESSED WITH ADDITIONAL STONE TO KEEP THE EFFICIENCY OF THE ENTRANCE FROM DIMINISHING. WHEN SEDIMENT HAS SUBSTANTIALLY CLOGGED THE VOID AREA BETWEEN THE ROCKS, THE AGGREGATE MUST BE WASHED DOWN AND/OR REPLACED.
4. CONSTRUCTION ENTRANCE/EXIT AREA SHALL BE INSPECTED FOR OFF-SITE TRACKING AND SWEPT AS NECESSARY.
5. SANITARY WASTES SHALL BE COLLECTED FROM PORTABLE SANITARY FACILITIES NOT LESS THAN ONCE PER WEEK BY A LICENSED SANITARY WASTE MANAGEMENT CONTRACTOR OR AS REQUIRED BY STATE AND LOCAL REGULATIONS.
6. SOLID WASTE COLLECTION SHALL NOT BE LESS THAN BI-WEEKLY OR MORE OFTEN IF NECESSARY.
7. THE STORAGE/STAGING AND MASON'S AREAS SHALL BE CLEARED OF DEBRIS, ANY DEBRIS AND/OR SEDIMENT REACHING THE PUBLIC STREET SHALL BE CLEARED IMMEDIATELY BY A METHOD OTHER THAN FLUSHING.

SEQUENCE OF CONSTRUCTION:

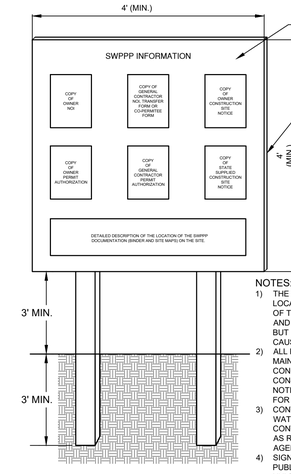
DESCRIBED BELOW ARE THE MAJOR CONSTRUCTION ACTIVITIES THAT ARE THE SUBJECT TO THIS PLAN. ALSO INCLUDED IN THE SEQUENCE ARE STORM WATER CONTROLS INSTALLATION ACTIVITIES THAT MUST TAKE PLACE PRIOR TO CONSTRUCTION ACTIVITIES. **NOTE: DOWN SLOPE PROTECTIVE MEASURES MUST ALWAYS BE IN PLACE BEFORE SOIL IS DISTURBED.** ACTIVITIES ARE PRESENTED IN THE SEQUENCE THEY ARE EXPECTED TO BE COMPLETED. CONTRACTOR TO IMMEDIATELY DENOTE ON THIS PLAN ANY CHANGES IN STORM WATER CONTROLS LOCATION AS THEY OCCUR THROUGHOUT THE CONSTRUCTION PROCESS. THE SEQUENCE OF CONSTRUCTION IS AS FOLLOWS:

PHASE I
1. INSTALL SWPPP INFORMATION SIGN.
2. CLEAR AND GRUB THE SITE.
3. INSTALL STABILIZED CONSTRUCTION ENTRANCE/EXIT.
4. PREPARE STORAGE/STAGING AND MASON'S AREAS. UPON IMPLEMENTATION AND INSTALLATION, DENOTE THE FOLLOWING AREAS ON THIS PLAN: TRAILER PARKING, PORTABLE SANITARY FACILITIES, WASHOUT, FUEL AND MATERIAL STORAGE CONTAINERS, AND SOLID WASTE CONTAINERS.
5. INSTALL SILT FENCE.
6. BEGIN GRADING THE SITE.
7. TEMPORARY STABILIZE STOCKPILE AREAS.

PHASE II
1. BUILDING CONSTRUCTION.
2. INSTALL DRAINAGE FEATURES.
3. INSTALL UTILITIES.
4. INSTALL CONCRETE CURB & GUTTERS AND FLATWORK.
5. INSTALL LANDSCAPING.

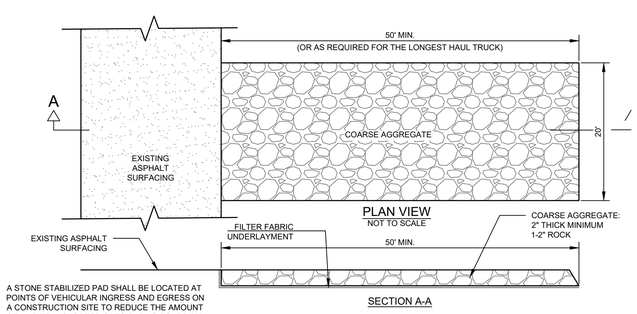
PHASE III
1. BEGIN PAVING OPERATIONS.
2. INSTALL SIGNING AND STRIPING.
3. INSPECT AND CLEAN UP SITE.
4. REMOVE TEMPORARY STORMWATER CONTROLS (ONLY IF SITE IS "FINAL STABILIZED" AS PER 2017 CGP).
5. FILE OWNER AND OPERATION NOTICE OF TERMINATION (NOT).

THE ACTUAL SCHEDULE FOR IMPLEMENTING STORM WATER CONTROLS WILL BE DETERMINED BY PROJECT CONSTRUCTION PROGRESS AND RECORDED BY THE CONTRACTOR ON THE SOIL EROSION/SEDIMENTATION CONTROL OPERATION TIME SCHEDULE ON THIS PLAN.



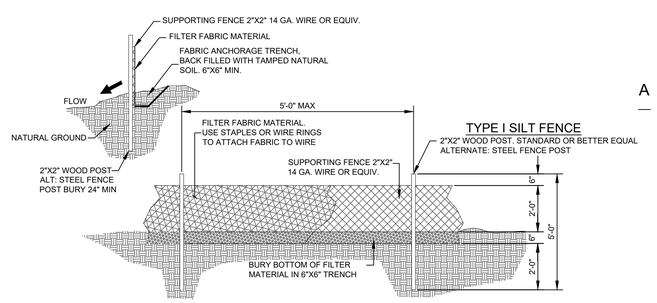
NOTES:
1) THE SWPPP INFORMATION SIGN MUST BE LOCATED NEAR THE CONSTRUCTION EXIT OF THE SITE, SUCH THAT IT IS ACCESSIBLE AND VIEWABLE BY THE GENERAL PUBLIC, BUT NOT OBSTRUCTING VIEWS AS TO CAUSE A SAFETY HAZARD.
2) ALL POSTED DOCUMENTS MUST BE MAINTAINED IN A CLEARLY READABLE CONDITION AT ALL TIMES THROUGHOUT CONSTRUCTION AND UNTIL THE NOTICE-OF-TERMINATION (NOT) IS FILED FOR THE PERMIT.
3) CONTRACTOR SHALL POST OTHER STORM WATER AND/OR EROSION AND SEDIMENT CONTROL RELATED PERMITS ON THE SIGN AS REQUIRED BY THE GOVERNING AGENCY.
4) SIGN SHALL BE LOCATED OUTSIDE OF PUBLIC RIGHT-OF-WAY AND EASEMENTS UNLESS APPROVED BY THE GOVERNING AGENCY.
5) CONTRACTOR IS RESPONSIBLE FOR ENSURING STABILITY OF THE SWPPP INFORMATION SIGN.

SWPPP INFORMATION SIGN
NOT TO SCALE

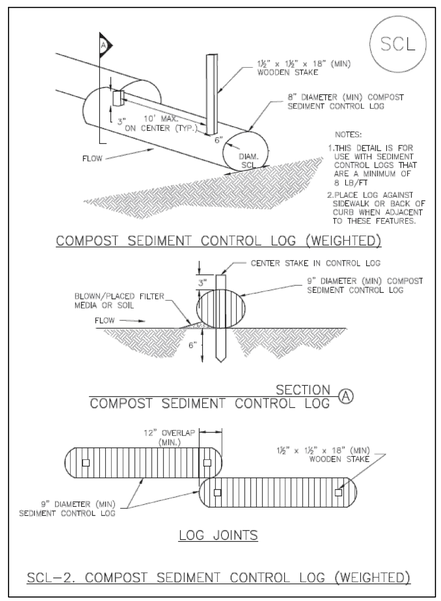


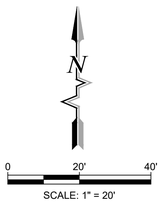
A STONE STABILIZED PAD SHALL BE LOCATED AT POINTS OF VEHICULAR INGRESS AND EGRESS ON A CONSTRUCTION SITE TO REDUCE THE AMOUNT OF MUD TRANSPORTED ONTO PUBLIC ROADS BY MOTOR VEHICLES OR RUNOFF.

STABILIZED CONSTRUCTION ENTRANCE
NOT TO SCALE



SILT FENCE DETAIL
NOT TO SCALE





LEGEND

4005	=	EXISTING MAJOR CONTOUR
4002	=	EXISTING MINOR CONTOUR
	=	PROJECT LIMITS / PROPERTY LINE
	=	STABILIZED CONSTRUCTION ENTRANCE
X X X	=	PROPOSED SILT FENCE

PROJECT AREA:

TOTAL SITE AREA = 1.01 AC.
TOTAL DISTURBED AREA = 1.01 AC.

COLORADO 811
KNOW WHAT'S BELOW. CALL BEFORE YOU DIG.

To Request a Line Locate Dial 811

Colorado state law requires everyone involved in any excavation to provide at least two working days' notice to owners of underground facilities when a dig is planned. All facility owners are then required to mark the locations of any underground lines or take other appropriate measures to protect them.

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RETAIL SPACE
CORTEZ, COLORADO
EROSION CONTROL PLAN PHASE 1

COLORADO LICENSED 60550 D.31.2023 PROFESSIONAL ENGINEER

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Designed	Drawn	Checked
RWZ	RWZ	DWMJR

Date: January 2023
Scale: Horiz: N/A Vert: N/A
Project No: 9531448
Sheet: C109

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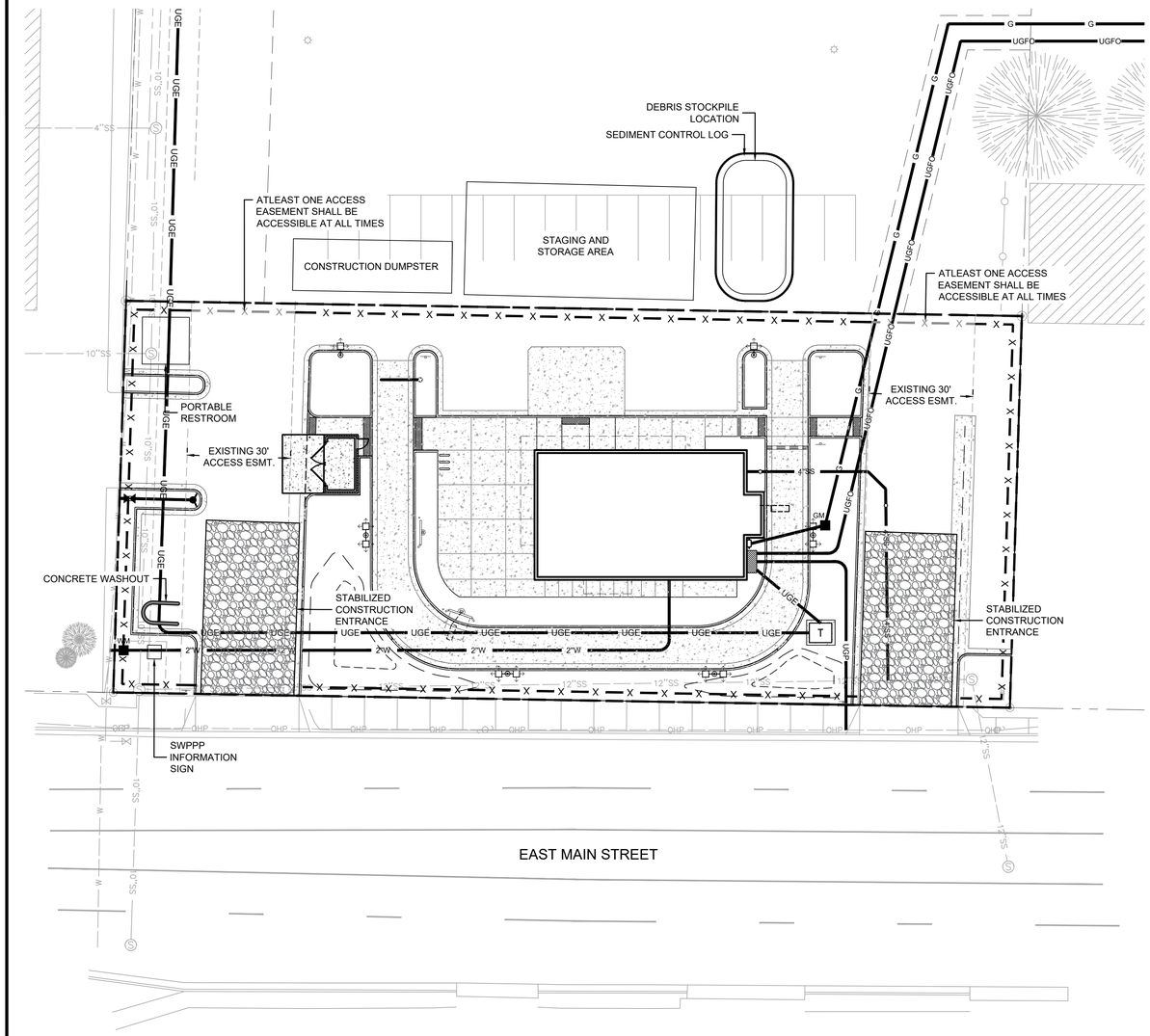

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2. HARDENED CONCRETE SHALL BE REMOVED FROM CONCRETE WASHOUT AREA ON A REGULAR BASIS.
3. THE CONSTRUCTION ENTRANCE/EXIT SHALL BE PERIODICALLY RE-GRADED AND/OR TOP DRESSED WITH ADDITIONAL STONE TO KEEP THE EFFICIENCY OF THE ENTRANCE FROM DIMINISHING. WHEN SEDIMENT HAS SUBSTANTIALLY CLOGGED THE VOID AREA BETWEEN THE ROCKS, THE AGGREGATE MUST BE WASHED DOWN AND/OR REPLACED.
4. CONSTRUCTION ENTRANCE/EXIT AREA SHALL BE INSPECTED FOR OFF-SITE TRACKING AND SWEPT AS NECESSARY.
5. SANITARY WASTES SHALL BE COLLECTED FROM PORTABLE SANITARY FACILITIES NOT LESS THAN ONCE PER WEEK BY A LICENSED SANITARY WASTE MANAGEMENT CONTRACTOR OR AS REQUIRED BY STATE AND LOCAL REGULATIONS.
6. SOLID WASTE COLLECTION SHALL NOT BE LESS THAN BI-WEEKLY OR MORE OFTEN IF NECESSARY.
7. THE STORAGE/STAGING AND MASON'S AREAS SHALL BE CLEARED OF DEBRIS, ANY DEBRIS AND/OR SEDIMENT REACHING THE PUBLIC STREET SHALL BE CLEARED IMMEDIATELY BY A METHOD OTHER THAN FLUSHING.

SEQUENCE OF CONSTRUCTION:

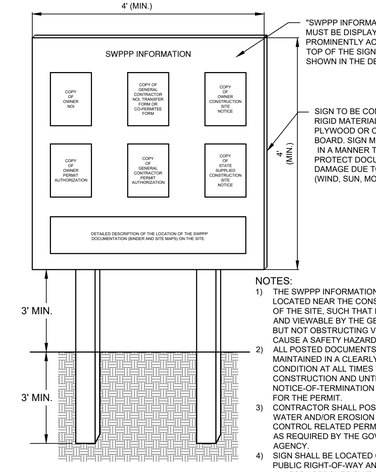
DESCRIBED BELOW ARE THE MAJOR CONSTRUCTION ACTIVITIES THAT ARE THE SUBJECT TO THIS PLAN. ALSO INCLUDED IN THE SEQUENCE ARE STORM WATER CONTROLS INSTALLATION ACTIVITIES THAT MUST TAKE PLACE PRIOR TO CONSTRUCTION ACTIVITIES. **NOTE: DOWN SLOPE PROTECTIVE MEASURES MUST ALWAYS BE IN PLACE BEFORE SOIL IS DISTURBED.** ACTIVITIES ARE PRESENTED IN THE SEQUENCE THEY ARE EXPECTED TO BE COMPLETED. CONTRACTOR TO IMMEDIATELY DENOTE ON THIS PLAN ANY CHANGES IN STORM WATER CONTROLS LOCATION AS THEY OCCUR THROUGHOUT THE CONSTRUCTION PROCESS. THE SEQUENCE OF CONSTRUCTION IS AS FOLLOWS:

PHASE I
1. INSTALL SWPPP INFORMATION SIGN.
2. CLEAR AND GRUB THE SITE.
3. INSTALL STABILIZED CONSTRUCTION ENTRANCE/EXIT.
4. PREPARE STORAGE/STAGING AND MASON'S AREAS. UPON IMPLEMENTATION AND INSTALLATION, DENOTE THE FOLLOWING AREAS ON THIS PLAN: TRAILER PARKING, PORTABLE SANITARY FACILITIES, WASHOUT, FUEL AND MATERIAL STORAGE CONTAINERS, AND SOLID WASTE CONTAINERS.
5. INSTALL SILT FENCE.
6. BEGIN GRADING THE SITE.
7. TEMPORARY STABILIZE STOCKPILE AREAS.

PHASE II
1. BUILDING CONSTRUCTION.
2. INSTALL DRAINAGE FEATURES.
3. INSTALL UTILITIES.
4. INSTALL CONCRETE CURB & GUTTERS AND FLATWORK.
5. INSTALL LANDSCAPING.

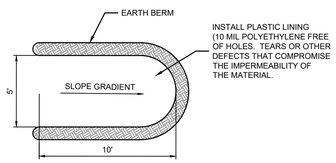
PHASE III
1. BEGIN PAVING OPERATIONS.
2. INSTALL SIGNING AND STRIPING.
3. INSPECT AND CLEAN UP SITE.
4. REMOVE TEMPORARY STORMWATER CONTROLS (ONLY IF SITE IS "FINAL STABILIZED" AS PER 2017 CGP).
5. FILE OWNER AND OPERATION NOTICE OF TERMINATION (NOT).

THE ACTUAL SCHEDULE FOR IMPLEMENTING STORM WATER CONTROLS WILL BE DETERMINED BY PROJECT CONSTRUCTION PROGRESS AND RECORDED BY THE CONTRACTOR ON THE SOIL EROSION/SEDIMENTATION CONTROL OPERATION TIME SCHEDULE ON THIS PLAN.

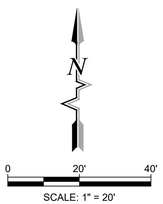


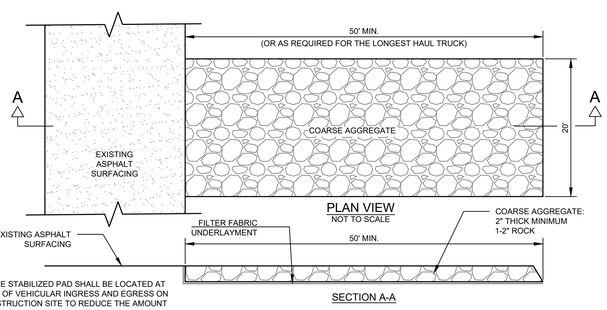
NOTES:
1) THE SWPPP INFORMATION SIGN MUST BE LOCATED NEAR THE CONSTRUCTION EXIT OF THE SITE, SUCH THAT IT IS ACCESSIBLE AND VIEWABLE BY THE GENERAL PUBLIC, BUT NOT OBSTRUCTING VIEWS AS TO CAUSE A SAFETY HAZARD.
2) ALL POSTED DOCUMENTS MUST BE MAINTAINED IN A CLEARLY READABLE CONDITION AT ALL TIMES THROUGHOUT CONSTRUCTION AND UNTIL THE NOTICE-OF-TERMINATION (NOT) IS FILED FOR THE PERMIT.
3) CONTRACTOR SHALL POST OTHER STORM WATER AND/OR EROSION AND SEDIMENT CONTROL RELATED PERMITS ON THE SIGN AS REQUIRED BY THE GOVERNING AGENCY.
4) SIGN SHALL BE LOCATED OUTSIDE OF PUBLIC RIGHT-OF-WAY AND EASEMENTS UNLESS APPROVED BY THE GOVERNING AGENCY.
5) CONTRACTOR IS RESPONSIBLE FOR ENSURING STABILITY OF THE SWPPP INFORMATION SIGN.

SWPPP INFORMATION SIGN
NOT TO SCALE



CONCRETE WASHOUT
NOT TO SCALE



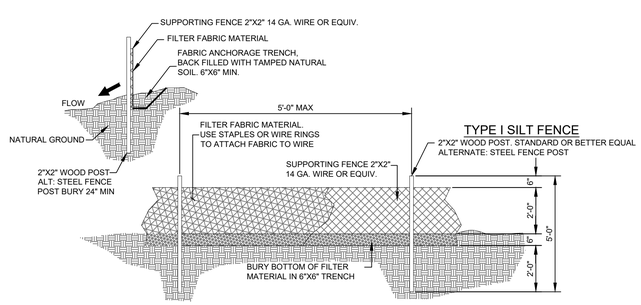


PLAN VIEW
NOT TO SCALE

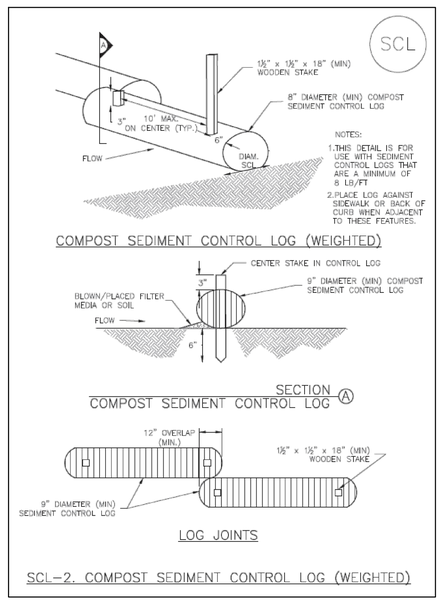
SECTION A-A

A STONE STABILIZED PAD SHALL BE LOCATED AT POINTS OF VEHICULAR INGRESS AND EGRESS ON A CONSTRUCTION SITE TO REDUCE THE AMOUNT OF MUD TRANSPORTED ONTO PUBLIC ROADS BY MOTOR VEHICLES OR RUNOFF.

STABILIZED CONSTRUCTION ENTRANCE
NOT TO SCALE



SILT FENCE DETAIL
NOT TO SCALE



LEGEND

4005	=	EXISTING MAJOR CONTOUR
4002	=	EXISTING MINOR CONTOUR
	=	PROJECT LIMITS / PROPERTY LINE
	=	STABILIZED CONSTRUCTION ENTRANCE
X X X	=	PROPOSED SILT FENCE

PROJECT AREA:

TOTAL SITE AREA	=	0.68 AC.
TOTAL DISTURBED AREA	=	0.68 AC.

To Request a Line Locate Dial 811

Colorado state law requires everyone involved in any excavation to provide at least two working days' notice to owners of underground facilities when a dig is planned. All facility owners are then required to mark the locations of any underground lines or take other appropriate measures to protect them.

Rev #	Date	Description	By	Ck'd

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CORTEZ, COLORADO

RETAIL SPACE

RETAIL SPACE
CORTEZ, COLORADO
EROSION CONTROL PLAN PHASE 2

COLORADO LICENSED 60550 PROFESSIONAL ENGINEER 03.31.2023

THIS DRAWING IS INCOMPLETE AND NOT TO BE USED FOR CONSTRUCTION UNLESS IT IS STAMPED, SIGNED AND DATED.

Designed	Drawn	Checked
RWZ	RWZ	DWMJR

Date: January 2023
Scale: Horiz: N/A Vert: N/A
Project No: 9531448
Sheet: C110

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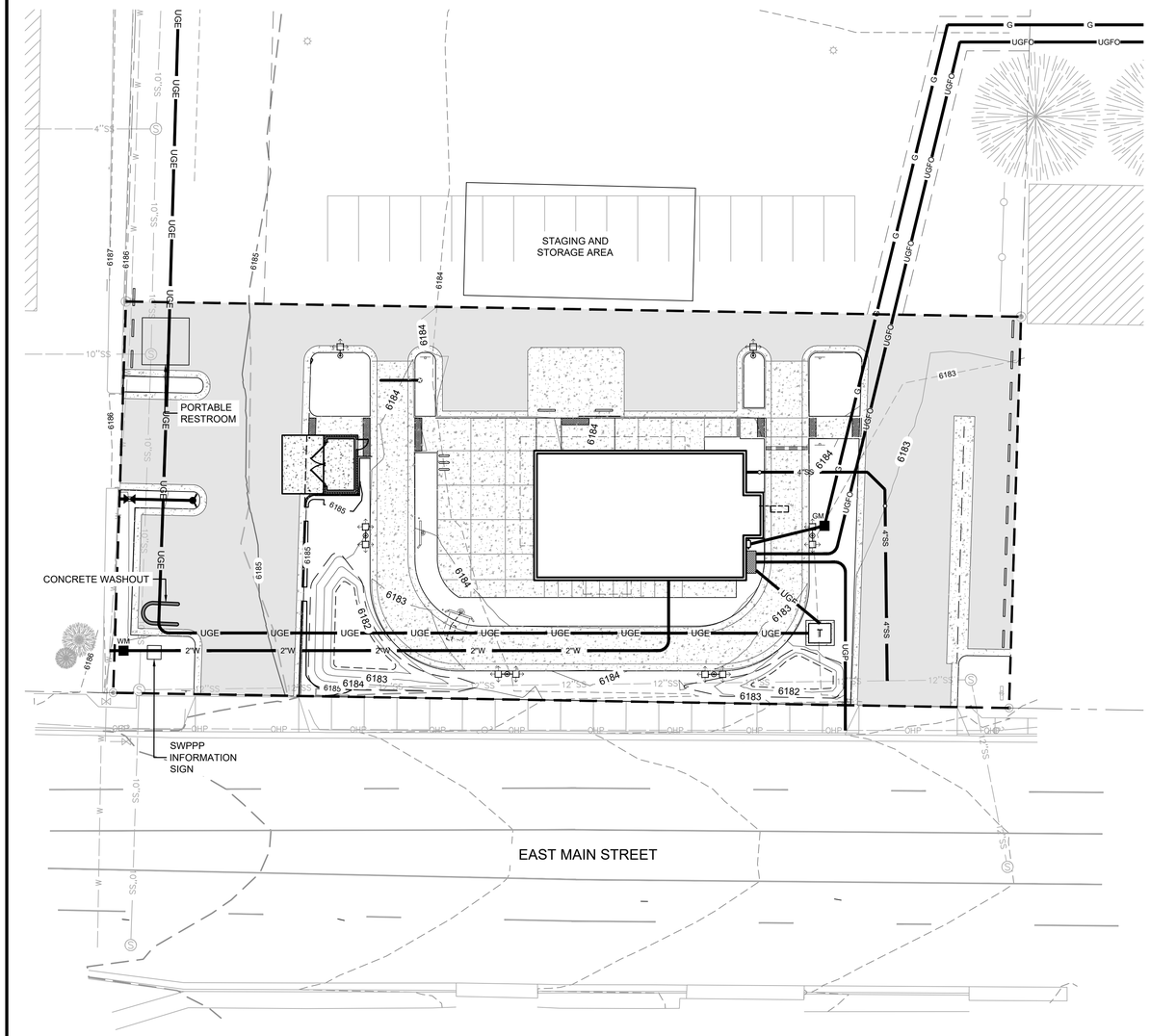

GENERAL EROSION NOTES:

1. ALL CONTRACTORS AND SUBCONTRACTORS INVOLVED WITH STORM WATER POLLUTION PREVENTION SHALL OBTAIN A COPY OF THE NPDES/EPA GENERAL PERMIT AND BECOME FAMILIAR WITH THEIR CONTENTS.
2. GENERAL CONTRACTOR SHALL IMPLEMENT STORM WATER CONTROLS AS REQUIRED BY NPDES. ADDITIONAL STORM WATER CONTROLS SHALL BE IMPLEMENTED AS DICTATED BY CONDITIONS AT NO ADDITIONAL COST TO THE OWNER, THROUGHOUT CONSTRUCTION.
3. STORM WATER CONTROLS SHALL CONFORM TO FEDERAL, STATE AND LOCAL REQUIREMENTS OR MANUAL OF PRACTICE. AS APPLICABLE, GENERAL CONTRACTOR SHALL IMPLEMENT ADDITIONAL CONTROLS AS DIRECTED BY PERMITTING AGENCY OR OWNER.
4. CONTRACTOR SHALL MINIMIZE CLEARING TO THE MAXIMUM EXTENT PRACTICAL OR AS REQUIRED BY THE GENERAL PERMIT.
5. ALL WASH WATER (CONCRETE TRUCKS, VEHICLE CLEANING, EQUIPMENT CLEANING, AND PAINTING-PLASTER TOOLS CLEANING) SHALL BE DETAINED AND PROPERLY TREATED OR DISPOSED.
6. SUFFICIENT OIL AND GREASE ABSORBING MATERIALS AND FLOATING BLOOMS SHALL BE MAINTAINED ON SITE OR READILY AVAILABLE TO CONTAIN AND CLEAN-UP FUEL OR CHEMICAL SPILLS OR LEAKS.
7. THE USE OF MOTOR OILS AND OTHER PETROLEUM BASED OR TOXIC LIQUIDS FOR DUST SUPPRESSION OPERATIONS IS PROHIBITED.
8. RUBBISH, TRASH, GARBAGE, LITTER OR OTHER SUCH MATERIALS SHALL BE DEPOSITED INTO SEALED CONTAINERS. MATERIALS SHALL BE PREVENTED FROM LEAVING THE PREMISES THROUGH THE ACTION OF WIND OR STORM WATER DISCHARGE.
9. ALL STORM WATER POLLUTION PREVENTION MEASURES PRESENTED ON THIS SITE MAP SHALL BE INITIATED AS SOON AS PRACTICABLE.
10. DISTURBED PORTIONS OF THE SITE WHERE CONSTRUCTION ACTIVITY HAS PERMANENTLY STOPPED SHALL BE PERMANENTLY STABILIZED. THESE AREAS SHALL BE STABILIZED NO LATER THAN 14 DAYS AFTER THE LAST CONSTRUCTION ACTIVITY OCCURRENCE IN THESE AREAS.
11. IF THE ACTION OF VEHICLE TRAVELING OVER THE CONSTRUCTION ENTRANCE/EXIT IS NOT SUFFICIENT TO REMOVE THE MAJORITY OF DIRT OR MUD, THEN THE TIRES MUST BE WASHED BEFORE THE VEHICLES ENTER A PUBLIC ROAD. IF WASHING IS USED, PROVISIONS MUST BE MADE TO INTERCEPT THE WASH WATER AND TRAP THE SEDIMENT BEFORE IT IS CARRIED OFF SITE.
12. ALL CONSTRUCTION SHALL BE STABILIZED AT THE END OF EACH WORKING DAY. THIS INCLUDES BACKFILLING OF TRENCHES FOR UTILITY CONSTRUCTION AND OVER EXCAVATION FOR BUILDING FOOTINGS.
13. DUE TO THE CHANGE IN GRADING AND THE REQUIREMENTS OF CONSTRUCTION OPERATIONS THE GENERAL CONTRACTOR IS RESPONSIBLE FOR ADJUSTING THE STORM WATER CONTROLS (SEDIMENT CONTROL LOG, EARTH BERMS, ETC.) TO PREVENT EROSION ON A DAILY BASIS AS PER CONSTRUCTION SCHEDULE.

GOOD HOUSE KEEPING PRACTICES:

1. THE CONTRACTOR SHALL ESTABLISH A CONCRETE WASHOUT PIT BEFORE THE START OF CONSTRUCTION AND MARK ITS LOCATION ON THE SITE MAP.
2. A STABILIZED CONSTRUCTION ENTRANCE/EXIT SHALL BE INSTALLED AT THE SITE ENTRANCE AS DETERMINED BY THE CONTRACTOR.
3. THE CONTRACTOR SHALL ESTABLISH A COMPREHENSIVE DUST CONTROL PLAN TO LIMIT OFF-SITE SEDIMENTATION BY CONTROLLING THE SITES POTENTIAL FOR PRODUCING AIRBORNE FUGITIVE DUST AND TRACK-OUT OF SEDIMENTS.
4. SANITARY FACILITIES ARE REQUIRED FOR ALL WORK SITES OR CONSTRUCTION AREAS.
5. SOLID WASTE MATERIALS SHALL BE STORED AND DISPOSED OF WITHIN DUMPSTER RENTED FROM AND COLLECTED BY A PRIVATE WASTE DISPOSAL CONTRACTOR. NO CONSTRUCTION WASTE MATERIALS SHALL BE DISPOSED OF OR BURIED ON-SITE.
6. THE CONTRACTOR SHALL ESTABLISH AN EQUIPMENT MAINTENANCE PLAN TO REDUCE CONTAMINATION OF ON-SITE SOILS.
7. CONSTRUCTION MATERIALS AND CHEMICALS SHALL BE SHELTERED IN COVERED STORAGE AREAS THAT HAVE A SPILL PROOF PERIMETER AROUND IT. LOCATE CHEMICAL STORAGE AREAS AWAY FROM LOW-LYING AREAS AND DRAINAGE PATHS.
8. THE CONTRACTOR SHALL ESTABLISH A SPILL PREVENTION PLAN THAT INCLUDES MEASURES TO LIMIT THE SCOPE OF A SPILL AND MINIMIZE ENVIRONMENTAL DAMAGE. IN THE EVENT OF A SPILL OF A HAZARDOUS SUBSTANCE, THE RESPONSIBLE PARTY SHALL IMMEDIATELY NOTIFY THE NATIONAL RESPONSE CENTER (800-424-8802 OR 202-426-2675), THE NEW MEXICO ENVIRONMENT DEPARTMENT (EMERGENCY LINE: 505-827-9329, NON-EMERGENCY LINE: 866-428-6535), AND THE LOCAL FIRE DEPARTMENT (505-599-1430).

MAINTENANCE:

ALL STORM WATER CONTROLS STATED ON THIS SITE MAP SHALL BE MAINTAINED IN FULL FUNCTIONAL CONDITION UNTIL NO LONGER REQUIRED FOR A COMPLETED PHASE OF WORK OR FINAL STABILIZATION OF THE SITE. ALL STORM WATER CONTROLS SHALL BE CHECKED AND REPAIRED BY A QUALIFIED PERSON IN ACCORDANCE WITH THE NPDES/EPA PERMIT REQUIREMENTS.

1. BUILT UP SEDIMENT SHALL BE REMOVED FROM SILT FENCES AND WADDLES WHEN IT REACHES ½ THE HEIGHT, OR AS NECESSARY FOR MAINTENANCE. IF FABRIC BECOMES CLOGGED, IT SHOULD BE CLEANED, OR REPLACED, IF NECESSARY.
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SEQUENCE OF CONSTRUCTION:

DESCRIBED BELOW ARE THE MAJOR CONSTRUCTION ACTIVITIES THAT ARE THE SUBJECT TO THIS PLAN. ALSO INCLUDED IN THE SEQUENCE ARE STORM WATER CONTROLS INSTALLATION ACTIVITIES THAT MUST TAKE PLACE PRIOR TO CONSTRUCTION ACTIVITIES. **NOTE: DOWN SLOPE PROTECTIVE MEASURES MUST ALWAYS BE IN PLACE BEFORE SOIL IS DISTURBED.** ACTIVITIES ARE PRESENTED IN THE SEQUENCE THEY ARE EXPECTED TO BE COMPLETED. CONTRACTOR TO IMMEDIATELY DENOTE ON THIS PLAN ANY CHANGES IN STORM WATER CONTROLS LOCATION AS THEY OCCUR THROUGHOUT THE CONSTRUCTION PROCESS. THE SEQUENCE OF CONSTRUCTION IS AS FOLLOWS:

PHASE I
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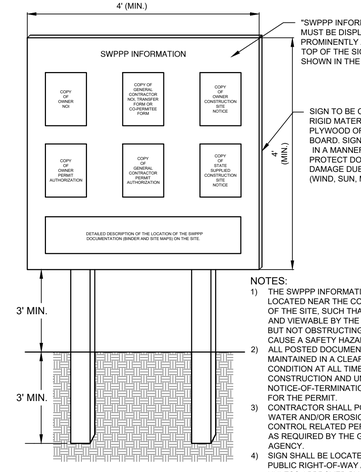
2. CLEAR AND GRUB THE SITE.
3. INSTALL STABILIZED CONSTRUCTION ENTRANCE/EXIT.
4. PREPARE STORAGE/STAGING AND MASON'S AREAS. UPON IMPLEMENTATION AND INSTALLATION, DENOTE THE FOLLOWING AREAS ON THIS PLAN: TRAILER PARKING, PORTABLE SANITARY FACILITIES, WASHOUT, FUEL AND MATERIAL STORAGE CONTAINERS, AND SOLID WASTE CONTAINERS.
5. INSTALL SILT FENCE.
6. BEGIN GRADING THE SITE.
7. TEMPORARY STABILIZE STOCKPILE AREAS.

PHASE II
1. BUILDING CONSTRUCTION.
2. INSTALL DRAINAGE FEATURES.
3. INSTALL UTILITIES.
4. INSTALL CONCRETE CURB & GUTTERS AND FLATWORK.
5. INSTALL LANDSCAPING.

PHASE III
1. BEGIN PAVING OPERATIONS.
2. INSTALL SIGNING AND STRIPING.
3. INSPECT AND CLEAN UP SITE.
4. REMOVE TEMPORARY STORMWATER CONTROLS (ONLY IF SITE IS "FINAL STABILIZED" AS PER 2017 CGP).
5. FILE OWNER AND OPERATION NOTICE OF TERMINATION (NOT).

THE ACTUAL SCHEDULE FOR IMPLEMENTING STORM WATER CONTROLS WILL BE DETERMINED BY PROJECT CONSTRUCTION PROGRESS AND RECORDED BY THE CONTRACTOR ON THE SOIL EROSION/SEDIMENTATION CONTROL OPERATION TIME SCHEDULE ON THIS PLAN.



SWPPP INFORMATION SIGN
NOT TO SCALE

NOTES:
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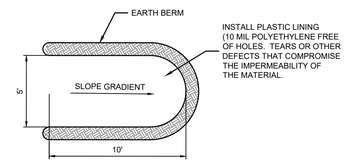
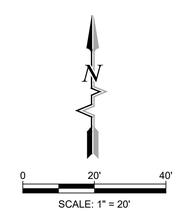


CONCRETE WASHOUT
NOT TO SCALE



SCALE: 1" = 20'

LEGEND

4005	=	EXISTING MAJOR CONTOUR
4002	=	EXISTING MINOR CONTOUR
	=	PROJECT LIMITS / PROPERTY LINE
4005	=	PROPOSED MAJOR CONTOUR
4002	=	PROPOSED MINOR CONTOUR

PROJECT AREA:

TOTAL SITE AREA	= 0.68 AC.
TOTAL DISTURBED AREA	= 0.68 AC.

COLORADO 811
KNOW WHAT'S BELOW. CALL BEFORE YOU DIG.

To Request a Line Locate Dial 811

Colorado state law requires everyone involved in any excavation to provide at least two working days' notice to owners of underground facilities when a dig is planned. All facility owners are then required to mark the locations of any underground lines or take other appropriate measures to protect them.

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CORTEZ, COLORADO

RETAIL SPACE

RETAIL SPACE
CORTEZ, COLORADO
EROSION CONTROL PLAN PHASE 3

COLORADO LICENSED PROFESSIONAL ENGINEER 60550 10.31.2022

THIS DRAWING IS INCOMPLETE AND NOT TO BE USED FOR CONSTRUCTION UNLESS IT IS STAMPED, SIGNED AND DATED.

Designed	Drawn	Checked
RWZ	RWZ	DWMJR

Date: January 2023

Scale: Horiz: N/A Vert: N/A

Project No: 9531448

Sheet: C111

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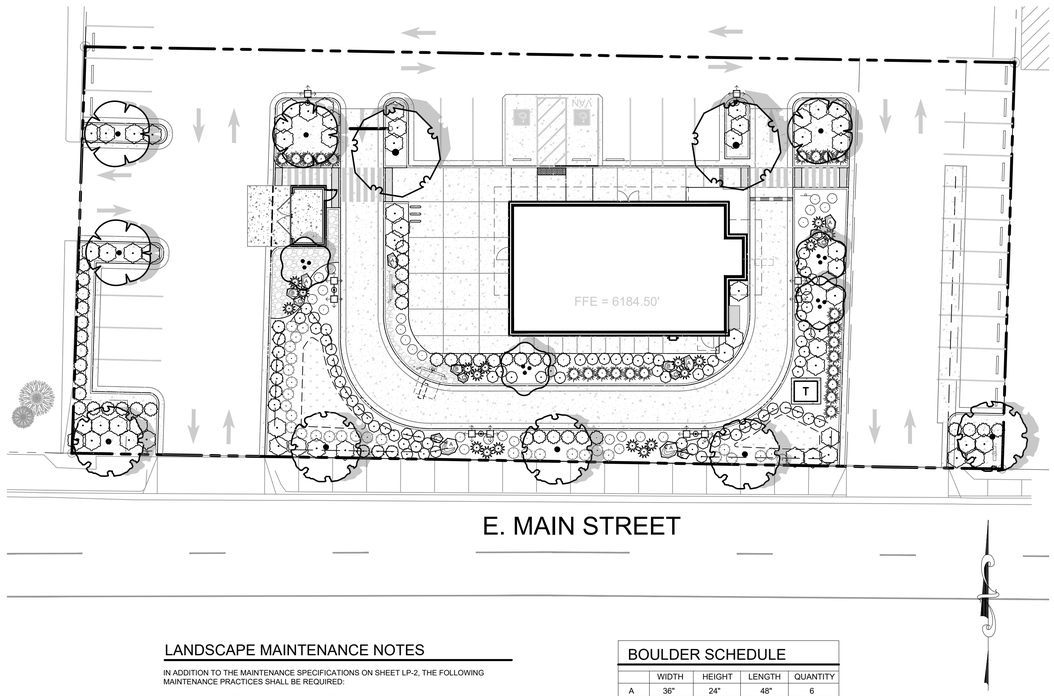

0' 10' 20' 40'
Scale 1" = 20'

PLANT SCHEDULE

TREES	QTY	BOTANICAL / COMMON NAME	CALIPER	SIZE	WATER ZONE
	4	Acer saccharum grandidentatum Wasatch Maple	1.5" CAL.	10'-12' HT	Moderate
	2	Gymnocladus dioicus 'Espresso' Espresso Kentucky Coffeetree (male)	1.5" CAL	10'-12' HT	Low
	4	Rhus typhina Staghorn Sumac	1.5" CAL	10'-12' HT	Low
	5	Quercus macrocarpa Bur Oak	1.5" CAL.	10`-12` HT	Low/Moderate

SHRUBS	QTY	BOTANICAL / COMMON NAME	SIZE	WATER ZONE
	23	Hesperaloe parviflora Red Yucca	1 GAL	Low
	10	Juniperus chinensis 'Gold Coast' Gold Coast Juniper	5 GAL	Low
	73	Muhlenbergia capillaris 'Regal Mist' Regal Mist Muhly Grass	5 GAL	Low
	25	Perovskia atriplicifolia 'Denim 'n Lace' Denim 'n Lace Russian Sage	5 GAL	Low
	31	Potentilla fruticosa 'Gold Drop' Gold Drop Potentilla	5 GAL.	Moderate
	61	Prunus besseyi `Pawnee Buttes` Sand Cherry	5 GAL	Low
	41	Thuja occidentalis 'Emerald' Emerald Arborvitae	5 GAL.	Moderate
	18	Yucca glauca Soapweed Yucca	5 GAL.	Low

BIO-BASIN			
	405 SF	Eleocharis palustris Spikerush - Withstands seasonally flooding up to 6" water depth	Plugs

NON-LIVING GROUND COVERS

ROCK COBBLE, 2"-4" size, locally sourced, 3"-4" deep over pervious weed barrier fabric

WASHED GRANITE GRAVEL, 1" minus, 3" deep over pervious weed barrier fabric.

ORGANIC SHREDDED WOOD MULCH, 3" deep over pervious weed barrier fabric

LANDSCAPE MAINTENANCE NOTES

IN ADDITION TO THE MAINTENANCE SPECIFICATIONS ON SHEET LP-2, THE FOLLOWING MAINTENANCE PRACTICES SHALL BE REQUIRED:

1. DISEASE CONTROL - UPON THE DISCOVERY OF ANY DESTRUCTIVE OR COMMUNICABLE DISEASE OR OTHER PESTILENCE WHICH ENDANGERS THE GROWTH, HEALTH, LIFE, OR WELL BEING OF TREES OR PLANTS IN THE CITY, OR WHICH IS CAPABLE OF CAUSING AN EPIDEMIC SPREAD OF COMMUNICABLE DISEASE OR INSECT INFESTATION SUCH AS DUTCH ELM DISEASE, THE DIRECTOR OF THE PARKS AND RECREATION DEPARTMENT OR HIS DULY APPOINTED REPRESENTATIVE, SHALL AT ONCE CAUSE WRITTEN NOTICE TO BE SERVED UPON THE OWNER OF THE PROPERTY UPON WHICH SUCH DISEASED TREE IS SITUATED, WHICH NOTICE SHALL REQUIRE SUCH PROPERTY OWNER TO ERADICATE, REMOVE OR OTHERWISE CONTROL SUCH CONDITION WITHIN REASONABLE TIME, WHICH TIME PERIOD SHALL BE NOT MORE THAN 30 DAYS. IF THE OWNER, AGENT, OR OCCUPANT OF THE PROPERTY FAILS TO COMPLY WITHIN THE TIME PERIOD SPECIFIED, THE CITY SHALL CORRECT SUCH CONDITION AND ASSESS THE COST OF SUCH CORRECTION TO THE OWNER AR AGENT, AND SUCH COSTS SHALL CONSTITUTE A LIEN AGAINST THE PROPERTY UNTIL PAID.
2. TRIMMING - ANY TREE GROWING OVER A PUBLIC ALLEY, STREET, OR HIGHWAY, OR SO LOCATED AS TO EXTEND ITS BRANCHES OVER A PUBLIC ALLEY, STREET, OR HIGHWAY, SHALL BE TRIMMED BY THE OWNER, AGENT, OR OCCUPANT OF THE PROPERTY ON WHICH THE TREE STANDS SO THAT THERE SHALL BE A CLEAR HEIGHT OF FOURTEEN (14) FEET ABOVE THE SURFACE OF THE STREET, ALLEY, OR HIGHWAY, AND EIGHT (8) FEET ABOVE THE SURFACE OF THE SIDEWALKS UNOBSTRUCTED BY THE BRANCHES: SUCH OWNER OR AGENT OR OCCUPANT SHALL REMOVE ALL DEAD BRANCHES AND STUBS ON SUCH TREE, OR TREES WHICH ARE OR MAY BECOME A MENACE TO TRAVELERS ON PUBLIC HIGHWAYS, STREETS, OR ALLEYS OF THE CITY.
   (1) OWNER TO MAINTAIN OR CITY TO CORRECT DEFICIENCIES AT OWNER'S EXPENSE.
      a. ANY OWNER OR OCCUPANT OF ANY REAL PROPERTY SHALL MAINTAIN ALL HEDGES AND SHRUBBERY ADJACENT TO PUBLIC SIDEWALKS SO THAT NO PART OF SUCH HEDGES OR SHRUBBERY SHALL EXTEND OVER ANY PART OF A PUBLIC SIDEWALK OF THE CITY.
      b. IF A HEDGE, SHRUB, OR ITS PARTS IN ANY WAY CAUSE A HINDRANCE TO THE GENERAL PUBLIC, OR IN ANY WAY ENDANGER THE SECURITY OR USEFULNESS OF ANY PUBLIC STREET, RIGHT-OF-WAY, HIGHWAY, ALLEY, SEWER, OR SIDEWALK AS DETERMINED BY THE DIRECTOR OF PARKS AND RECREATION, IT IS DECLARED TO BE A PUBLIC NUISANCE.
      c. IF A TREE OR ITS PARTS IN ANY WAY CAUSE A HINDRANCE TO THE GENERAL PUBLIC, OR IN ANY WAY ENDANGER THE SECURITY OR USEFULNESS OF ANY PUBLIC STREET, RIGHT-OF-WAY, HIGHWAY, ALLEY, SEWER, OR SIDEWALK AS DETERMINED BY THE DIRECTOR OF PARKS AND RECREATION, IT IS DECLARED TO BE A PUBLIC NUISANCE.
      d. IF THE OWNER OF SUCH PROPERTY DOES NOT CORRECT OR REMOVE SUCH NUISANCE WITHIN THIRTY (30) DAYS AFTER WRITTEN NOTIFICATION BY THE DIRECTOR OF PARKS AND RECREATION, THE DIRECTOR OF PARKS AND RECREATION SHALL CAUSE THE NUISANCE TO BE CORRECTED OR REMOVED AND THE COST THEREOF SHALL BE ASSESSED TO THE OWNER OR AGENT OF THE PROPERTY IN QUESTION AND THE COSTS SHALL CONSTITUTE A LIEN ON THE PROPERTY UNTIL PAID.

MULCHES

AFTER ALL PLANTING IS COMPLETE, CONTRACTOR SHALL INSTALL 3" THICK LAYER OF 1-1/2" SHREDDED WOOD MULCH, NATURAL (UNDYED), IN ALL PLANTING AREAS (EXCEPT FOR TURF AND ROCK COBBLE AREAS). CONTRACTOR SHALL SUBMIT SAMPLES OF ALL MULCHES TO LANDSCAPE ARCHITECT AND OWNER FOR APPROVAL PRIOR TO CONSTRUCTION. ABSOLUTELY NO EXPOSED GROUND SHALL BE LEFT SHOWING ANYWHERE ON THE PROJECT AFTER MULCH HAS BEEN INSTALLED (SUBJECT TO THE CONDITIONS AND REQUIREMENTS OF THE "GENERAL GRADING AND PLANTING NOTES" AND SPECIFICATIONS).

ROOT BARRIERS

THE CONTRACTOR SHALL INSTALL ROOT BARRIERS NEAR ALL NEWLY-PLANTED TREES THAT ARE LOCATED WITHIN FIVE (5) FEET OF PAVING OR CURBS. ROOT BARRIERS SHALL BE "CENTURY" OR "DEEP-ROOT" 24" DEEP PANELS (OR EQUAL). BARRIERS SHALL BE LOCATED IMMEDIATELY ADJACENT TO HARDSCAPE. INSTALL PANELS PER MANUFACTURER'S RECOMMENDATIONS. UNDER NO CIRCUMSTANCES SHALL THE CONTRACTOR USE ROOT BARRIERS OF A TYPE THAT COMPLETELY ENCIRCLE THE ROOTBALL.

BOULDER SCHEDULE

	WIDTH	HEIGHT	LENGTH	QUANTITY
A	36"	24"	48"	6
B	24"	18"	36"	4
C	18"	12"	24"	6

ALL SIZES ARE APPROXIMATE. ADDITIONAL BOULDERS MAY BE NEEDED.

GENERAL GRADING AND PLANTING NOTES

1. BY SUBMITTING A PROPOSAL FOR THE LANDSCAPE PLANTING SCOPE OF WORK, THE CONTRACTOR CONFIRMS THAT HE HAS READ, AND WILL COMPLY WITH, THE ASSOCIATED NOTES, SPECIFICATIONS, AND DETAILS WITH THIS PROJECT.
2. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR REMOVING ALL EXISTING VEGETATION (EXCEPT WHERE NOTED TO REMAIN).
3. IN THE CONTEXT OF THESE PLANS, NOTES, AND SPECIFICATIONS, "FINISH GRADE" REFERS TO THE FINAL ELEVATION OF THE SOIL SURFACE (NOT TOP OF MULCH) AS INDICATED ON THE GRADING PLANS.
   a. BEFORE STARTING WORK, THE LANDSCAPE CONTRACTOR SHALL VERIFY THAT THE ROUGH GRADES OF ALL LANDSCAPE AREAS ARE WITHIN +/-0.1' OF FINISH GRADE. SEE SPECIFICATIONS FOR MORE DETAILED INSTRUCTION ON TURF AREA AND PLANTING BED PREPARATION.
   b. CONSTRUCT AND MAINTAIN FINISH GRADES AS SHOWN ON GRADING PLANS, AND CONSTRUCT AND MAINTAIN SLOPES AS RECOMMENDED BY THE GEOTECHNICAL REPORT. ALL LANDSCAPE AREAS SHALL HAVE POSITIVE DRAINAGE AWAY FROM STRUCTURES AT THE MINIMUM SLOPE SPECIFIED IN THE REPORT AND ON THE GRADING PLANS, AND AREAS OF POTENTIAL PONDING SHALL BE REGRADED TO BLEND IN WITH THE SURROUNDING GRADES AND ELIMINATE PONDING POTENTIAL.
   c. THE LANDSCAPE CONTRACTOR SHALL DETERMINE WHETHER OR NOT THE EXPORT OF ANY SOIL WILL BE NEEDED, TAKING INTO ACCOUNT THE ROUGH GRADE PROVIDED, THE AMOUNT OF SOIL AMENDMENTS TO BE ADDED (**BASED ON A SOIL TEST**, PER SPECIFICATIONS), AND THE FINISH GRADES TO BE ESTABLISHED.
   d. ENSURE THAT THE FINISH GRADE IN SHRUB AREAS IMMEDIATELY ADJACENT TO WALKS AND OTHER WALKING SURFACES, AFTER INSTALLING SOIL AMENDMENTS, IS 3" BELOW THE ADJACENT FINISH SURFACE, IN ORDER TO ALLOW FOR PROPER MULCH DEPTH. TAPER THE SOIL SURFACE TO MEET FINISH GRADE, AS SPECIFIED ON THE GRADING PLANS, AT APPROXIMATELY 18" AWAY FROM THE WALKS.
   e. ENSURE THAT THE FINISH GRADE IN TURF AREAS IMMEDIATELY ADJACENT TO WALKS AND OTHER WALKING SURFACES, AFTER INSTALLING SOIL AMENDMENTS, IS 1" BELOW THE FINISH SURFACE OF THE WALKS. TAPER THE SOIL SURFACE TO MEET FINISH GRADE, AS SPECIFIED ON THE GRADING PLANS, AT APPROXIMATELY 18" AWAY FROM THE WALKS.
   f. SHOULD ANY CONFLICTS AND/OR DISCREPANCIES ARISE BETWEEN THE GRADING PLANS, GEOTECHNICAL REPORT, THESE NOTES AND PLANS, AND ACTUAL CONDITIONS, THE CONTRACTOR SHALL IMMEDIATELY BRING SUCH ITEMS TO THE ATTENTION OF THE LANDSCAPE ARCHITECT, GENERAL CONTRACTOR, AND OWNER.
4. ALL PLANT LOCATIONS ARE DIAGRAMMATIC. ACTUAL LOCATIONS SHALL BE VERIFIED WITH THE LANDSCAPE ARCHITECT OR DESIGNER PRIOR TO PLANTING. THE LANDSCAPE CONTRACTOR SHALL ENSURE THAT ALL REQUIREMENTS OF THE PERMITTING AUTHORITY ARE MET (I.E., MINIMUM PLANT QUANTITIES, PLANTING METHODS, TREE PROTECTION METHODS, ETC.).
   a. THE LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR DETERMINING PLANT QUANTITIES; PLANT QUANTITIES SHOWN ON LEGENDS AND CALLOUTS ARE FOR GENERAL INFORMATION ONLY. IN THE EVENT OF A DISCREPANCY BETWEEN THE PLAN AND THE PLANT LEGEND, THE PLANT QUANTITY AS SHOWN ON THE PLAN (FOR INDIVIDUAL SYMBOLS) OR CALLOUT (FOR GROUNDCOVER PATTERNS) SHALL TAKE PRECEDENCE.
   b. NO SUBSTITUTIONS OF PLANT MATERIALS SHALL BE ALLOWED WITHOUT THE WRITTEN PERMISSION OF THE LANDSCAPE ARCHITECT. IF SOME OF THE PLANTS ARE NOT AVAILABLE, THE LANDSCAPE CONTRACTOR SHALL NOTIFY THE LANDSCAPE ARCHITECT IN WRITING (VIA PROPER CHANNELS).
   c. THE CONTRACTOR SHALL, AT A MINIMUM, PROVIDE REPRESENTATIVE PHOTOS OF ALL PLANTS PROPOSED FOR THE PROJECT. THE CONTRACTOR SHALL ALLOW THE LANDSCAPE ARCHITECT AND THE OWNER/OWNER'S REPRESENTATIVE TO INSPECT, AND APPROVE OR REJECT, ALL PLANTS DELIVERED TO THE JOBSITE. REFER TO SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS FOR SUBMITTALS.
5. THE CONTRACTOR SHALL MAINTAIN THE LANDSCAPE IN A HEALTHY CONDITION FOR 90 DAYS AFTER ACCEPTANCE BY THE OWNER. REFER TO SPECIFICATIONS FOR CONDITIONS OF ACCEPTANCE FOR THE START OF THE MAINTENANCE PERIOD, AND FOR FINAL ACCEPTANCE AT THE END OF THE MAINTENANCE PERIOD.
6. SEE SPECIFICATIONS AND DETAILS FOR FURTHER REQUIREMENTS.

IRRIGATION CONCEPT

1. AN AUTOMATIC IRRIGATION SYSTEM SHALL BE INSTALLED AND OPERATIONAL BY THE TIME OF FINAL INSPECTION. THE ENTIRE IRRIGATION SYSTEM SHALL BE INSTALLED BY A LICENSED AND QUALIFIED IRRIGATION CONTRACTOR.
2. THE IRRIGATION SYSTEM WILL OPERATE ON POTABLE WATER, AND THE SYSTEM WILL HAVE APPROPRIATE BACKFLOW PREVENTION DEVICES INSTALLED TO PREVENT CONTAMINATION OF THE POTABLE SOURCE.
3. ALL NON-TURF PLANTED AREAS SHALL BE DRIP IRRIGATED. SODDED AND SEEDED AREAS SHALL BE IRRIGATED WITH SPRAY OR ROTOR HEADS AT 100% HEAD-TO-HEAD COVERAGE.
4. ALL PLANTS SHARING SIMILAR HYDROZONE CHARACTERISTICS SHALL BE PLACED ON A VALVE DEDICATED TO PROVIDE THE NECESSARY WATER REQUIREMENTS SPECIFIC TO THAT HYDROZONE.
5. THE IRRIGATION SYSTEM SHALL BE DESIGNED AND INSTALLED, TO THE MAXIMUM EXTENT POSSIBLE, TO CONSERVE WATER BY USING THE FOLLOWING DEVICES AND SYSTEMS: MATCHED PRECIPITATION RATE TECHNOLOGY ON ROTOR AND SPRAY HEADS (WHEREVER POSSIBLE), RAIN SENSORS, AND MULTI-PROGRAM COMPUTERIZED IRRIGATION CONTROLLERS FEATURING SENSORY INPUT CAPABILITIES.

LANDSCAPE CALCULATIONS

TOTAL SITE AREA:	±29,535 SF (0.67 AC)
LANDSCAPE AREA REQUIRED (10%):	±2,954 SF
LANDSCAPE AREA PROVIDED (21.6%):	±6,401 SF

STREET FRONTAGE
TREES TO BE PLANTED AT 30'-50' O.C.

ANY STREET:	±260LF
STREET TREES REQUIRED:	5.2 TREES (@ 50" O.C.)
STREET TREES PROVIDED:	5 TREES

PARKING AREA (INC. DRIVE AISLES)

PARKING AREA:	±14,146 SF
LANDSCAPING REQUIRED (10%):	±1,415 SF
LANDSCAPING PROVIDED (11%):	±1,560 SF

XERISCAPE
All planting is categorized as xeric. There are no high water use plants proposed.

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DARCY R. BRANDON
1430
02/06/2020
Original Licensure Date
STATE OF COLORADO
LICENSED LANDSCAPE ARCHITECT

Project Name
RETAIL SPACE
600 E. MAIN ST.
CORTEZ, CO

LANDSCAPE PLANTING PLAN

Date	Comment

Project Number	
Date	09/15/2022
Drawn By	DB
Checked By	DB/RM

LP-1

PLANTING SPECIFICATIONS

GENERAL

A. QUALIFICATIONS OF LANDSCAPE CONTRACTOR
   1. ALL LANDSCAPE WORK SHOWN ON THESE PLANS SHALL BE PERFORMED BY A SINGLE FIRM SPECIALIZING IN LANDSCAPE PLANTING.
   2. A LIST OF SUCCESSFULLY COMPLETED PROJECTS OF THIS TYPE, SIZE AND NATURE MAY BE REQUESTED BY THE OWNER FOR FURTHER QUALIFICATION MEASURES.

B. SCOPE OF WORK
   1. WORK COVERED BY THESE SECTIONS INCLUDES THE FURNISHING AND PAYMENT OF ALL MATERIALS, LABOR, SERVICES, EQUIPMENT, LICENSES, TAXES AND ANY OTHER ITEMS THAT ARE NECESSARY FOR THE EXECUTION, INSTALLATION AND COMPLETION OF ALL WORK, SPECIFIED HEREIN AND / OR SHOWN ON THE LANDSCAPE PLANS, NOTES, AND DETAILS.
   2. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH ALL APPLICABLE LAWS, CODES AND REGULATIONS REQUIRED BY AUTHORITIES HAVING JURISDICTION OVER SUCH WORK, INCLUDING ALL INSPECTIONS AND PERMITS REQUIRED BY FEDERAL, STATE AND LOCAL AUTHORITIES IN SUPPLY, TRANSPORTATION AND INSTALLATION OF MATERIALS.
   3. THE LANDSCAPE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UNDERGROUND UTILITY LINES (WATER, SEWER, ELECTRICAL, TELEPHONE, GAS, CABLE, TELEVISION, ETC.) PRIOR TO THE START OF ANY WORK.

PRODUCTS

A. ALL MANUFACTURED PRODUCTS SHALL BE NEW.

B. CONTAINER AND BALLED-AND-BURLAPPED PLANTS:
   1. FURNISH NURSERY-GROWN PLANTS COMPLYING WITH ANSI Z60.1-2014. PROVIDE WELL-SHAPED, FULLY BRANCHED, HEALTHY, VIGOROUS STOCK FREE OF DISEASE, INSECTS, EGGS, LARVAE, AND DEFECTS SUCH AS KNOTS, SUN SCALD, INJURIES, ABRASIONS, AND DISFIGUREMENT. ALL PLANTS WITHIN A SPECIES SHALL HAVE SIMILAR SIZE, AND SHALL BE OF A FORM TYPICAL FOR THE SPECIES. ALL TREES SHALL BE OBTAINED FROM SOURCES WITHIN 200 MILES OF THE PROJECT SITE, AND WITH SIMILAR CLIMACTIC CONDITIONS.
   2. ROOT SYSTEMS SHALL BE HEALTHY, DENSELY BRANCHED ROOT SYSTEMS, NON-POT-BOUND, FREE FROM ENCIRCLING AND/OR GIRDLING ROOTS, AND FREE FROM ANY OTHER ROOT DEFECTS (SUCH AS J-SHAPED ROOTS).
   3. ANY PLANT DEEMED UNACCEPTABLE BY THE LANDSCAPE ARCHITECT OR OWNER SHALL BE IMMEDIATELY REMOVED FROM THE SITE AND SHALL BE REPLACED WITH AN ACCEPTBLE PLANT OF LIKE TYPE AND SIZE AT THE CONTRACTOR'S OWN EXPENSE. ANY PLANTS APPEARING TO BE UNHEALTHY, EVEN IF DETERMINED TO STILL BE ALIVE, SHALL NOT BE ACCEPTED. THE LANDSCAPE ARCHITECT AND OWNER SHALL BE THE SOLE JUDGES AS TO THE ACCEPTABILITY OF PLANT MATERIAL.
   4. ALL TREES SHALL BE STANDARD IN FORM, UNLESS OTHERWISE SPECIFIED. TREES WITH CENTRAL LEADERS WILL NOT BE ACCEPTED IF LEADER IS DAMAGED OR REMOVED. PRUNE ALL DAMAGED TWIGS AFTER PLANTING.
   5. CALIPER MEASUREMENTS FOR STANDARD (SINGLE TRUNK) TREES SHALL BE AS FOLLOWS: SIX INCHES ABOVE THE ROOT FLARE FOR TREES UP TO AND INCLUDING FOUR INCHES IN CALIPER, AND TWELVE INCHES ABOVE THE ROOT FLARE FOR TREES EXCEEDING FOUR INCHES IN CALIPER.
   6. MULTI-TRUNK TREES SHALL BE MEASURED BY THEIR OVERALL HEIGHT, MEASURED FROM THE TOP OF THE ROOT BALL.
   7. ANY TREE OR SHRUB SHOWN TO HAVE EXCESS SOIL PLACED ON TOP OF THE ROOT BALL, SO THAT THE ROOT FLARE HAS BEEN COMPLETELY COVERED, SHALL BE REJECTED.

C. SOD: PROVIDE WELL-ROOTED SOD OF THE VARIETY NOTED ON THE PLANS. SOD SHALL BE CUT FROM HEALTHY, MATURE TURF WITH SOIL THICKNESS OF 3/4" TO 1". EACH PALLET OF SOD SHALL BE ACCOMPANIED BY A CERTIFICATE FROM SUPPLIER STATING THE COMPOSITION OF THE SOD.

D. SEED: PROVIDE BLEND OF SPECIES AND VARIETIES AS NOTED ON THE PLANS, WITH MAXIMUM PERCENTAGES OF PURITY, GERMINATION, AND MINIMUM PERCENTAGE OF WEED SEED AS INDICATED ON PLANS. EACH BAG OF SEED SHALL BE ACCOMPANIED BY A TAG FROM THE SUPPLIER INDICATING THE COMPOSITION OF THE SEED.

E. TOPSOIL: SANDY TO CLAY LOAM TOPSOIL, FREE OF STONES LARGER THAN ½ INCH, FOREIGN MATTER, PLANTS, ROOTS, AND SEEDS.

F. COMPOST: WELL-COMPOSTED, STABLE, AND WEED-FREE ORGANIC MATTER, pH RANGE OF 5.5 TO 8; MOISTURE CONTENT 35 TO 55 PERCENT BY WEIGHT; 100 PERCENT PASSING THROUGH 3/4-INCH SIEVE; SOLUBLE SALT CONTENT OF 5 TO 10 DECISIEMENS/M; NOT EXCEEDING 0.5 PERCENT INERT CONTAMINANTS AND FREE OF SUBSTANCES TOXIC TO PLANTINGS. NO MANURE OR ANIMAL-BASED PRODUCTS SHALL BE USED.

G. FERTILIZER: GRANULAR FERTILIZER CONSISTING OF NITROGEN, PHOSPHORUS, POTASSIUM, AND OTHER NUTRIENTS IN PROPORTIONS, AMOUNTS, AND RELEASE RATES RECOMMENDED IN A SOIL REPORT FROM A QUALIFIED SOIL-TESTING AGENCY (SEE BELOW).

H. MULCH: SIZE AND TYPE AS INDICATED ON PLANS, FREE FROM DELETERIOUS MATERIALS AND SUITABLE AS A TOP DRESSING OF TREES AND SHRUBS.

I. WEED FABRIC: 5 OUNCE, WOVEN, NEEDLE-PUNCHED FABRIC, SUCH AS DEWITT PRO5 LANDSCAPE FABRIC (OR APPROVED EQUAL).

J. TREE STAKING AND GUYING
   1. STAKES: 6' LONG GREEN METAL T-POSTS.
   2. GUY AND TIE WIRE: ASTM A 641, CLASS 1, GALVANIZED-STEEL WIRE, 2-STRAND, TWISTED, 0.106 INCH DIAMETER.
   3. STRAP CHAFING GUARD: REINFORCED NYLON OR CANVAS AT LEAST 1-1/2 INCH WIDE, WITH GROMMETS TO PROTECT TREE TRUNKS FROM DAMAGE.

K. PRE-EMERGENT HERBICIDES: ANY GRANULAR, NON-STAINING PRE-EMERGENT HERBICIDE THAT IS LABELED FOR THE SPECIFIC ORNAMENTALS OR TURF ON WHICH IT WILL BE UTILIZED. PRE-EMERGENT HERBICIDES SHALL BE APPLIED PER THE MANUFACTURER'S LABELED RATES.

METHODS

A. SOIL PREPARATION
   1. BEFORE STARTING WORK, THE LANDSCAPE CONTRACTOR SHALL VERIFY THAT THE GRADE OF ALL LANDSCAPE AREAS ARE WITHIN +/-0.1' OF FINISH GRADE. THE CONTRACTOR SHALL NOTIFY THE OWNER IMMEDIATELY SHOULD ANY DISCREPANCIES EXIST.
   2. SOIL TESTING:
      a. AFTER FINISH GRADES HAVE BEEN ESTABLISHED, CONTRACTOR SHALL HAVE SOIL SAMPLES TESTED BY AN ESTABLISHED SOIL TESTING LABORATORY FOR THE FOLLOWING: SOIL TEXTURAL CLASS, GENERAL SOIL FERTILITY, pH, ORGANIC MATTER CONTENT, SALT (CEC), LIME, SODIUM ADSORPTION RATIO (SAR) AND BORON CONTENT. EACH SAMPLE SUBMITTED SHALL CONTAIN NO LESS THAN ONE QUART OF SOIL.
      b. CONTRACTOR SHALL ALSO SUBMIT THE PROJECT'S PLANT LIST TO THE LABORATORY ALONG WITH THE SOIL SAMPLES.
      c. THE SOIL REPORT PRODUCED BY THE LABORATORY SHALL CONTAIN RECOMMENDATIONS FOR THE FOLLOWING (AS APPROPRIATE): GENERAL SOIL PREPARATION AND BACKFILL MIXES, PRE-PLANT FERTILIZER APPLICATIONS, AND ANY OTHER SOIL RELATED ISSUES. THE REPORT SHALL ALSO PROVIDE A FERTILIZER PROGRAM FOR THE ESTABLISHMENT PERIOD AND FOR LONG-TERM MAINTENANCE.
   3. THE CONTRACTOR SHALL INSTALL SOIL AMENDMENTS AND FERTILIZERS PER THE SOILS REPORT RECOMMENDATIONS. ANY CHANGE IN COST DUE TO THE SOIL REPORT RECOMMENDATIONS, EITHER INCREASE OR DECREASE, SHALL BE SUBMITTED TO THE OWNER WITH THE REPORT.
   4. FOR BIDDING PURPOSES ONLY, THE SOIL PREPARATION SHALL CONSIST OF THE FOLLOWING:
      a. TREES, SHRUBS, AND PERENNIALS: INCORPORATE THE FOLLOWING AMENDMENTS INTO THE TOP 8" OF SOIL BY MEANS OF ROTOTILLING AFTER CROSS-RIPPING:
      i. NITROGEN STABILIZED ORGANIC AMENDMENT - 4 CU. YDS. PER 1,000 S.F.
      ii. 12-12-12 FERTILIZER (OR SIMILAR, ORGANIC, SLOW RELEASE) - 10 LBS. PER CU. YD.
      iii. "CLAY BUSTER" OR EQUAL - USE MANUFACTURER'S RECOMMENDED RATE
      iv. IRON SULPHATE - 2 LBS. PER CU. YD.
   5. CONTRACTOR SHALL ENSURE THAT THE GRADE IN SOD AREAS SHALL BE 1" BELOW FINISH GRADE BEFORE INSTALLING SOIL AMENDMENTS, AND 2" BELOW FINISH GRADE IN SHRUB AREAS BEFORE INSTALLING SOIL AMENDMENTS. MULCH COVER WITHIN 6" OF CONCRETE WALKS AND CURBS SHALL NOT PROTRUDE ABOVE THE FINISH SURFACE OF THE WALKS AND CURBS. MULCH COVER WITHIN 12" OF WALLS SHALL BE AT LEAST 3" LOWER THAN THE TOP OF WALL.
   6. ONCE SOIL PREPARATION IS COMPLETE, THE LANDSCAPE CONTRACTOR SHALL ENSURE THAT THERE ARE NO DEBRIS, TRASH, OR STONES LARGER THAN 1" REMAINING IN THE TOP 6" OF SOIL.

B. GENERAL PLANTING
   1. REMOVE ALL NURSERY TAGS AND STAKES FROM PLANTS.
   2. EXCEPT IN AREAS TO BE PLANTED WITH ORNAMENTAL GRASSES, APPLY PRE-EMERGENT HERBICIDES AT THE MANUFACTURER'S RECOMMENDED RATE.
   3. TRENCHING NEAR EXISTING TREES:
      a. CONTRACTOR SHALL NOT DISTURB ROOTS 1-1/2" AND LARGER IN DIAMETER WITHIN THE CRITICAL ROOT ZONE (CRZ) OF EXISTING TREES, AND SHALL EXERCISE ALL POSSIBLE CARE AND PRECAUTIONS TO AVOID INJURY TO TREE ROOTS, TRUNKS, AND BRANCHES. THE CRZ IS DEFINED AS A CIRCULAR AREA EXTENDING OUTWARD FROM THE TREE TRUNK, WITH A RADIUS EQUAL TO 1' FOR EVERY 1" OF TRUNK DIAMETER-AT-BREAST-HEIGHT (4.5' ABOVE THE AVERAGE GRADE AT THE TRUNK).
      b. ALL EXCAVATION WITHIN THE CRZ SHALL BE PERFORMED USING HAND TOOLS. NO MACHINE EXCAVATION OR TRENCHING OF ANY KIND SHALL BE ALLOWED WITHIN THE CRZ.
      c. ALTER ALIGNMENT OF PIPE TO AVOID TREE ROOTS 1-1/2" AND LARGER IN DIAMETER. WHERE TREE ROOTS 1-1/2" AND LARGER IN DIAMETER ARE ENCOUNTERED IN THE FIELD, TUNNEL UNDER SUCH ROOTS. WRAP EXPOSED ROOTS WITH SEVERAL LAYERS OF BURLAP AND KEEP MOIST. CLOSE ALL TRENCHES WITHIN THE CANOPY DRIP LINES WITHIN 24 HOURS.
      d. ALL SEVERED ROOTS SHALL BE HAND PRUNED WITH SHARP TOOLS AND ALLOWED TO AIR-DRY. DO NOT USE ANY SORT OF SEALERS OR WOUND PAINTS.

C. TREE PLANTING
   1. TREE PLANTING HOLES SHALL BE EXCAVATED TO MINIMUM WIDTH OF TWO TIMES THE WIDTH OF THE ROOTBALL, AND TO A DEPTH EQUAL TO THE DEPTH OF THE ROOTBALL LESS TWO TO FOUR INCHES.
   2. SCARIFY THE SIDES AND BOTTOM OF THE PLANTING HOLE PRIOR TO THE PLACEMENT OF THE TREE. REMOVE ANY GLAZING THAT MAY HAVE BEEN CAUSED DURING THE EXCAVATION OF THE HOLE.
   3. FOR CONTAINER AND BOX TREES, TO REMOVE ANY POTENTIALLY GIRDLING ROOTS AND OTHER ROOT DEFECTS, THE CONTRACTOR SHALL SHAVE A 1" LAYER OFF OF THE SIDES AND BOTTOM OF THE ROOTBALL OF ALL TREES JUST BEFORE PLACING INTO THE PLANTING PIT. DO NOT "TEASE" ROOTS OUT FROM THE ROOTBALL.
   4. INSTALL THE TREE ON UNDISTURBED SUBGRADE SO THAT THE TOP OF THE ROOTBALL IS TWO TO FOUR INCHES ABOVE THE SURROUNDING GRADE.
   5. BACKFILL THE TREE HOLE UTILIZING THE EXISTING TOPSOIL FROM ON-SITE. ROCKS LARGER THAN 1" DIA. AND ALL OTHER DEBRIS SHALL BE REMOVED FROM THE SOIL PRIOR TO THE BACKFILL. SHOULD ADDITIONAL SOIL BE REQUIRED TO ACCOMPLISH THIS TASK, USE STORED TOPSOIL FROM ON-SITE OR IMPORT ADDITIONAL TOPSOIL FROM OFF-SITE AT NO ADDITIONAL COST TO THE OWNER. IMPORTED TOPSOIL SHALL BE OF SIMILAR TEXTURAL CLASS AND COMPOSITION IN THE ON-SITE SOIL.
   6. THE TOTAL NUMBER OF TREE STAKES (BEYOND THE MINIMUMS LISTED BELOW) WILL BE LEFT TO THE LANDSCAPE CONTRACTOR'S DISCRETION. SHOULD ANY TREES FALL OR LEAN, THE LANDSCAPE CONTRACTOR SHALL STRAIGHTEN THE TREE, OR REPLACE IT SHOULD IT BECOME DAMAGED. TREE STAKING SHALL ADHERE TO THE FOLLOWING GUIDELINES:
      a. 1"-2" TREES — TWO STAKES PER TREE
      b. 2-1/2"-4" TREES — THREE STAKES PER TREE
      c. TREES OVER 4" CALIPER — GUY AS NEEDED
      d. MULTI-TRUNK TREES — THREE STAKES PER TREE MINIMUM, QUANTITY AND POSITIONS AS NEEDED TO STABILIZE THE TREE
   7. UPON COMPLETION OF PLANTING, CONSTRUCT AN EARTH WATERING BASIN AROUND THE TREE. COVER THE INTERIOR OF THE TREE RING WITH THE WEED BARRIER CLOTH AND TOPDRESS WITH MULCH (TYPE AND DEPTH PER PLANS).

D. SHRUB, PERENNIAL, AND GROUNDCOVER PLANTING
   1. DIG THE PLANTING HOLES TWICE AS WIDE AND 2" LESS DEEP THAN EACH PLANT'S ROOTBALL. INSTALL THE PLANT IN THE HOLE. BACKFILL AROUND THE PLANT WITH SOIL AMENDED PER SOIL TEST RECOMMENDATIONS.
   2. INSTALL THE WEED BARRIER CLOTH, OVERLAPPING IT AT THE ENDS. UTILIZE STEEL STAPLES TO KEEP THE WEED BARRIER CLOTH IN PLACE.
   3. WHEN PLANTING IS COMPLETE, INSTALL MULCH (TYPE AND DEPTH PER PLANS) OVER ALL PLANTING BEDS, COVERING THE ENTIRE PLANTING AREA.

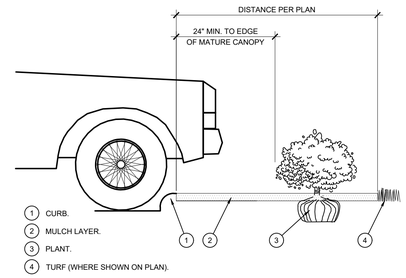
E. CLEAN UP
   1. DURING LANDSCAPE PREPARATION AND PLANTING, KEEP ALL PAVEMENT CLEAN AND ALL WORK AREAS IN A NEAT, ORDERLY CONDITION.
   2. DISPOSED LEGALLY OF ALL EXCAVATED MATERIALS OFF THE PROJECT SITE.

F. INSPECTION AND ACCEPTANCE
   1. UPON COMPLETION OF THE WORK, THE LANDSCAPE CONTRACTOR SHALL PROVIDE THE SITE CLEAN, FREE OF DEBRIS AND TRASH, AND SUITABLE FOR USE AS INTENDED. THE LANDSCAPE CONTRACTOR SHALL THEN REQUEST AN INSPECTION BY THE OWNER TO DETERMINE FINAL ACCEPTABILITY.
   2. WHEN THE INSPECTED PLANTING WORK DOES NOT COMPLY WITH THE CONTRACT DOCUMENTS, THE LANDSCAPE CONTRACTOR SHALL REPLACE AND/OR REPAIR THE REJECTED WORK TO THE OWNER'S SATISFACTION WITHIN 24 HOURS.
   3. THE LANDSCAPE MAINTENANCE PERIOD WILL NOT COMMENCE UNTIL THE LANDSCAPE WORK HAS BEEN RE-INSPECTED BY THE OWNER AND FOUND TO BE ACCEPTABLE. AT THAT TIME, A WRITTEN NOTICE OF FINAL ACCEPTANCE WILL BE ISSUED BY THE OWNER, AND THE MAINTENANCE AND GUARANTEE PERIODS WILL COMMENCE.

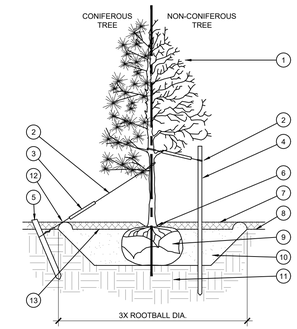
G. LANDSCAPE MAINTENANCE
   1. THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR THE MAINTENANCE OF ALL WORK SHOWN ON THESE PLANS FOR 90 DAYS BEYOND FINAL ACCEPTANCE OF ALL LANDSCAPE WORK BY THE OWNER. LANDSCAPE MAINTENANCE SHALL INCLUDE WEEKLY SITE VISITS FOR THE FOLLOWING ACTIONS (AS APPROPRIATE): PROPER PRUNING, RESTAKING OF TREES, RESETTING OF PLANTS THAT HAVE SETTLED, MOWING AND AERATION OF LAWNS, WEEDING, RESEEDING AREAS WHICH HAVE NOT GERMINATED WELL, TREATING FOR INSECTS AND DISEASES,REPLACEMENT OF MULCH, REMOVAL OF LITTER, REPAIRS TO THE IRRIGATION SYSTEM DUE TO FAULTY PARTS AND/OR WORKMANSHIP, AND THE APPROPRIATE WATERING OF ALL PLANTINGS. THE LANDSCAPE CONTRACTOR SHALL MAINTAIN THE IRRIGATION SYSTEM IN PROPER WORKING ORDER, WITH SCHEDULING ADJUSTMENTS BY SEASON TO MAXIMIZE WATER CONSERVATION.
   2. SHOULD SEEDED AND/OR SODDED AREAS NOT BE COVERED BY AN AUTOMATIC IRRIGATION SYSTEM, THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR WATERING THESE AREAS AND OBTAINING A FULL, HEALTHY STAND OF GRASS AT NO ADDITIONAL COST TO THE OWNER.
   3. TO ACHIEVE FINAL ACCEPTANCE AT THE END OF THE MAINTENANCE PERIOD, ALL OF THE FOLLOWING CONDITIONS MUST OCCUR:
      a. THE LANDSCAPE SHALL SHOW ACTIVE, HEALTHY GROWTH (WITH EXCEPTIONS MADE FOR SEASONAL DORMANCY). ALL PLANTS NOT MEETING THIS CONDITION SHALL BE REJECTED AND REPLACED BY HEALTHY PLANT MATERIAL PRIOR TO FINAL ACCEPTANCE.
      b. ALL HARDSCAPE SHALL BE CLEANED PRIOR TO FINAL ACCEPTANCE.

H. WARRANTY PERIOD, PLANT GUARANTEE AND REPLACEMENTS
   1. THE LANDSCAPE CONTRACTOR SHALL GUARANTEE ALL TREES, SHRUBS, PERENNIALS, AND IRRIGATION SYSTEMS FOR A PERIOD OF ONE YEAR FROM THE DATE OF THE OWNER'S FINAL ACCEPTANCE (90 DAYS FOR ANNUAL PLANTS). THE CONTRACTOR SHALL REPLACE, AT HIS OWN EXPENSE AND TO THE SATISFACTION OF THE OWNER, ANY PLANTS WHICH DIE IN THAT TIME, OR REPAIR ANY PORTIONS OF THE IRRIGATION SYSTEM WHICH OPERATE IMPROPERLY.
   2. AFTER THE INITIAL MAINTENANCE PERIOD AND DURING THE GUARANTEE PERIOD, THE LANDSCAPE CONTRACTOR SHALL ONLY BE RESPONSIBLE FOR REPLACEMENT OF PLANTS WHEN PLANT DEATH CANNOT BE ATTRIBUTED DIRECTLY TO OVERWATERING OR OTHER DAMAGE BY HUMAN ACTIONS.

I. PROVIDE A MINIMUM OF (2) COPIES OF RECORD DRAWINGS TO THE OWNER UPON COMPLETION OF WORK. A RECORD DRAWING IS A RECORD OF ALL CHANGES THAT OCCURRED IN THE FIELD AND THAT ARE DOCUMENTED THROUGH CHANGE ORDERS, ADDENDA, OR CONTRACTOR/CONSULTANT DRAWING MARKUPS.

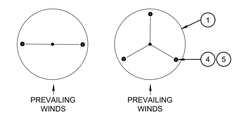


C PLANTING AT PARKING AREA
SCALE: NOT TO SCALE



1. TREE CANOPY.
2. CINCH-TIES (24" BOX/2" CAL. TREES AND SMALLER) OR 12 GAUGE GALVANIZED WIRE WITH NYLON TREE STRAPS AT TREE AND STAKE (36" BOX/2.5" CAL. TREES AND LARGER). SECURE TIES OR STRAPS TO TRUNK JUST ABOVE LOWEST MAJOR BRANCHES.
3. 24" X 3/4" P.V.C. MARKERS OVER WIRES.
4. GREEN STEEL T-POSTS. EXTEND POSTS 12" MIN. INTO UNDISTURBED SOIL.
5. PRESSURE-TREATED WOOD DEADMAN, TWO PER TREE (MIN.). BURY OUTSIDE OF PLANTING PIT AND 18" MIN. INTO UNDISTURBED SOIL.
6. TRUNK FLARE.
7. MULCH, TYPE AND DEPTH PER PLANS. DO NOT PLACE MULCH WITHIN 6" OF TRUNK.
8. FINISH GRADE.
9. ROOT BALL.
10. BACKFILL. AMEND AND FERTILIZE ONLY AS RECOMMENDED IN SOIL FERTILITY ANALYSIS.
11. UNDISTURBED NATIVE SOIL.
12. 4" HIGH EARTHEN WATERING BASIN.
13. FINISH GRADE.

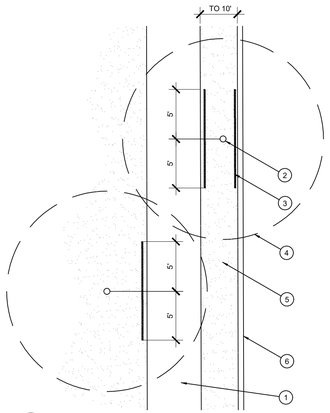
STAKING EXAMPLES (PLAN VIEW)



A TREE PLANTING
SCALE: NOT TO SCALE

NOTES:
1. SCARIFY SIDES OF PLANTING PIT PRIOR TO SETTING TREE.
2. REMOVE EXCESS SOIL APPLIED ON TOP OF THE ROOTBALL THAT COVERS THE ROOT FLARE. THE PLANTING HOLE DEPTH SHALL BE SUCH THAT THE ROOTBALL RESTS ON UNDISTURBED SOIL, AND THE ROOT FLARE IS 2"-4" ABOVE FINISH GRADE.
3. FOR B&B TREES, CUT OFF BOTTOM 1/3 OF WIRE BASKET BEFORE PLACING TREE IN HOLE. CUT OFF AND REMOVE REMAINDER OF BASKET AFTER TREE IS SET IN HOLE. REMOVE ALL NYLON TIES, TWINE, ROPE, AND OTHER PACKING MATERIAL. REMOVE AS MUCH BURLAP FROM AROUND ROOTBALL AS IS PRACTICAL.
4. REMOVE ALL NURSERY STAKES AFTER PLANTING.
5. FOR TREES 36" BOX/2.5" CAL. AND LARGER, USE THREE STAKES OR DEADMEN (AS APPROPRIATE), SPACED EVENLY AROUND TREE.
6. STAKING SHALL BE TIGHT ENOUGH TO PREVENT TRUNK FROM BENDING, BUT LOOSE ENOUGH TO ALLOW SOME TRUNK MOVEMENT IN WIND.

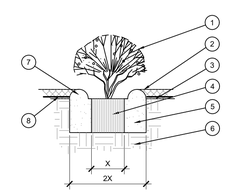
OPEN LANDSCAPE — PARKWAY OR ISLAND



1. TYPICAL WALKWAY OR PAVING
2. TREE TRUNK
3. LINEAR ROOT BARRIER MATERIAL. SEE PLANTING NOTES FOR TYPE AND MANUFACTURER. INSTALL PER MANUFACTURER'S SPECIFICATIONS.
4. TREE CANOPY
5. TYPICAL PLANTING AREA
6. TYPICAL CURB AND GUTTER

NOTES:
1) INSTALL ROOT BARRIERS NEAR ALL NEWLY-PLANTED TREES THAT ARE LOCATED WITHIN FIVE (5) FEET OF PAVING OR CURBS.
2) BARRIERS SHALL BE LOCATED IMMEDIATELY ADJACENT TO HARDSCAPE. UNDER NO CIRCUMSTANCES SHALL THE CONTRACTOR USE ROOT BARRIERS OF A TYPE THAT COMPLETELY ENCIRCLE THE ROOTBALL.

D ROOT BARRIER - PLAN VIEW
SCALE: NOT TO SCALE



1. SHRUB, PERENNIAL, OR ORNAMENTAL GRASS.
2. MULCH, TYPE AND DEPTH PER PLANS. PLACE NO MORE THAN 1" OF MULCH WITHIN 6" OF PLANT CENTER.
3. FINISH GRADE.
4. ROOT BALL.
5. BACKFILL. AMEND AND FERTILIZE ONLY AS RECOMMENDED IN SOIL FERTILITY ANALYSIS.
6. UNDISTURBED NATIVE SOIL.
7. 3" HIGH EARTHEN WATERING BASIN.
8. WEED FABRIC UNDER MULCH.

B SHRUB AND PERENNIAL PLANTING
SCALE: NTS

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www.EvergreenDesignGroup.com

DARCY R. BRANDON
1430
02/06/2020
Original Licensure Date
STATE OF COLORADO
LICENSED LANDSCAPE ARCHITECT

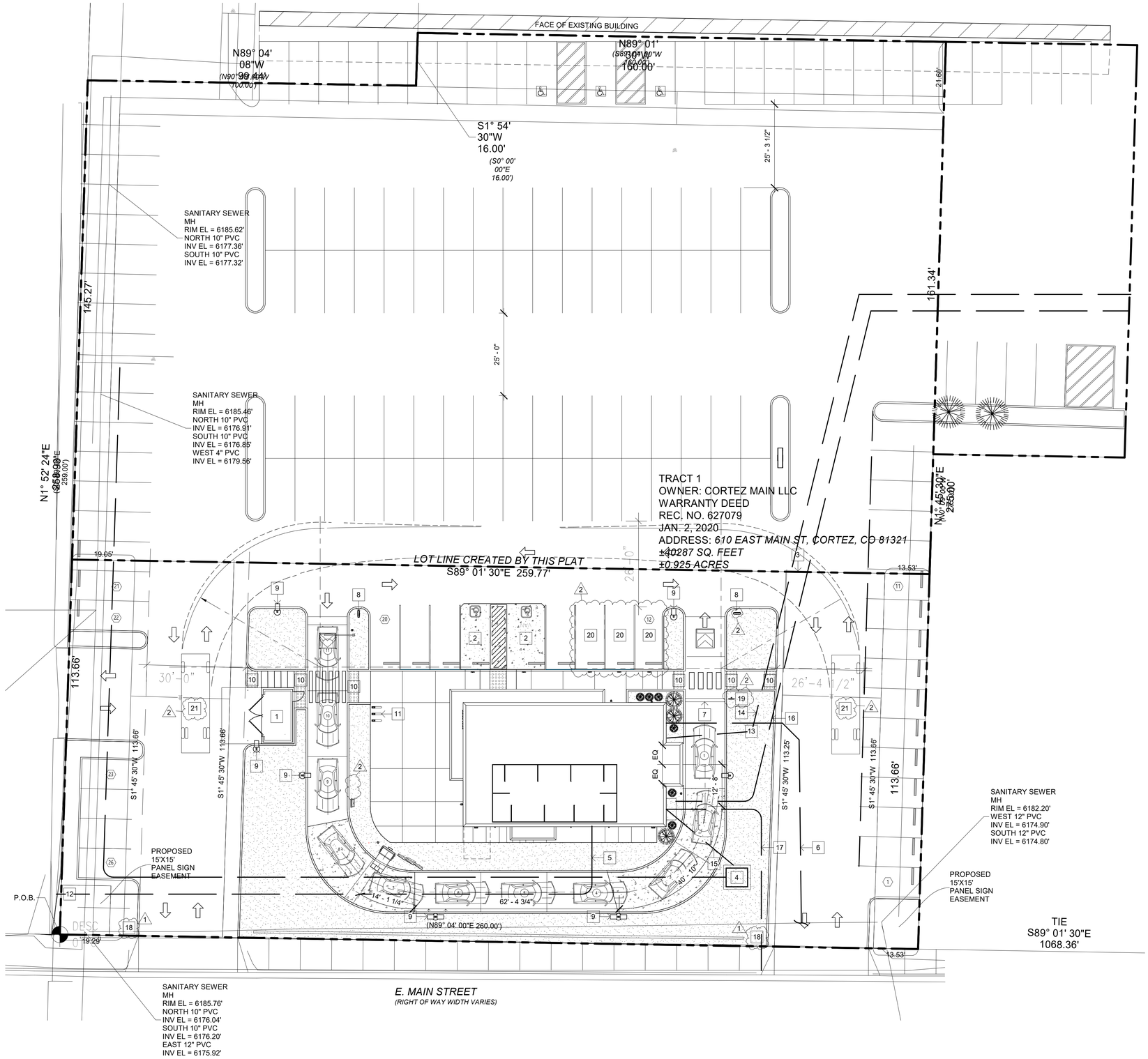
Project Name
RETAIL SPACE
600 E. MAIN ST.
CORTEZ, CO

PLANTING DETAILS & SPECIFICATIONS

Date	Comment

Project Number	
Date	09/15/2022
Drawn By	DB
Checked By	DB/RM

LP-2



1 SITE PLAN
Scale: 1/16" = 1'-0"

GENERAL NOTES

A. LANDSCAPING TO BE PROVIDED PER ZONING CODE AND TENANT LEED REQUIREMENTS.

B. TRASH ENCLOSURE SHALL BE LOCKABLE USING STEEL GATES OR CHAIN TO BE PROVIDED BY GC. REFER TO DETAILS FOR MORE INFORMATION.

C. EXTERIOR SITE LIGHTING TO BE ON TIME CLOCK SYNCHRONIZED WITH SIGNAGE.

D. LIGHTING REQUIREMENTS:

1. 1.5 FOOTCANDLES LIGHT LEVELS MINIMUM.
2. NO DARK AREAS ON SITE (INCLUDING TRASH ENCLOSURE & OUTDOOR PATIOS).
3. METAL HALIDE LIGHTING PREFERRED.

REFER TO PHOTOMETRIC AND ELECTRICAL SHEETS FOR ADDITIONAL INFORMATION

KEYED NOTES

1. (N) TRASH ENCLOSURE
2. (N) HANDICAPPED PARKING
3. PROPERTY LINE
4. (N) ELECTRICAL TRANSFORMER
5. (N) DOMESTIC WATER LINE
6. (N) SANITARY SEWER LINE
7. (N) SPEED BUMP
8. (N) DRIVE-THRU DIRECTIONAL SIGNAGE
9. (N) SIGHT LIGHT POLE FIXTURE
10. (N) DETECTABLE WARNING TILES TRUNCATED DOME - TYP.
11. (N) BIKE RACK
12. (N) WATER METER
13. (N) GAS METER
14. (N) GAS LINE
15. (N) UNDERGROUND ELECTRICAL LINE
16. (N) UNDERGROUND FIBER OPTIC LINE
17. (N) UNDERGROUND TELEPHONE LINE
18. (N) NO LEFT TURN SIGN
19. (N) YEILD SIGN
20. (N) MOP PARKING SIGN: PROVIDE (1) MOP ONLY PARKING SIGN, AS REQUIRED BY OPS.
21. 30' FOOT FIRE TRUCK ACCESS TURNING PATH OF TRAVEL.

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MBH
960 Atlantic Avenue
Alameda, CA 94501
Tel 510 865 8663
Fax 510 865 1611

MBH PROJECT: 56791

PROJECT NAME:
KINGCAPITOL - CORTEZ

PROJECT ADDRESS:
610 E MAIN STREET
CORTEZ, COLORADO, CO 81321

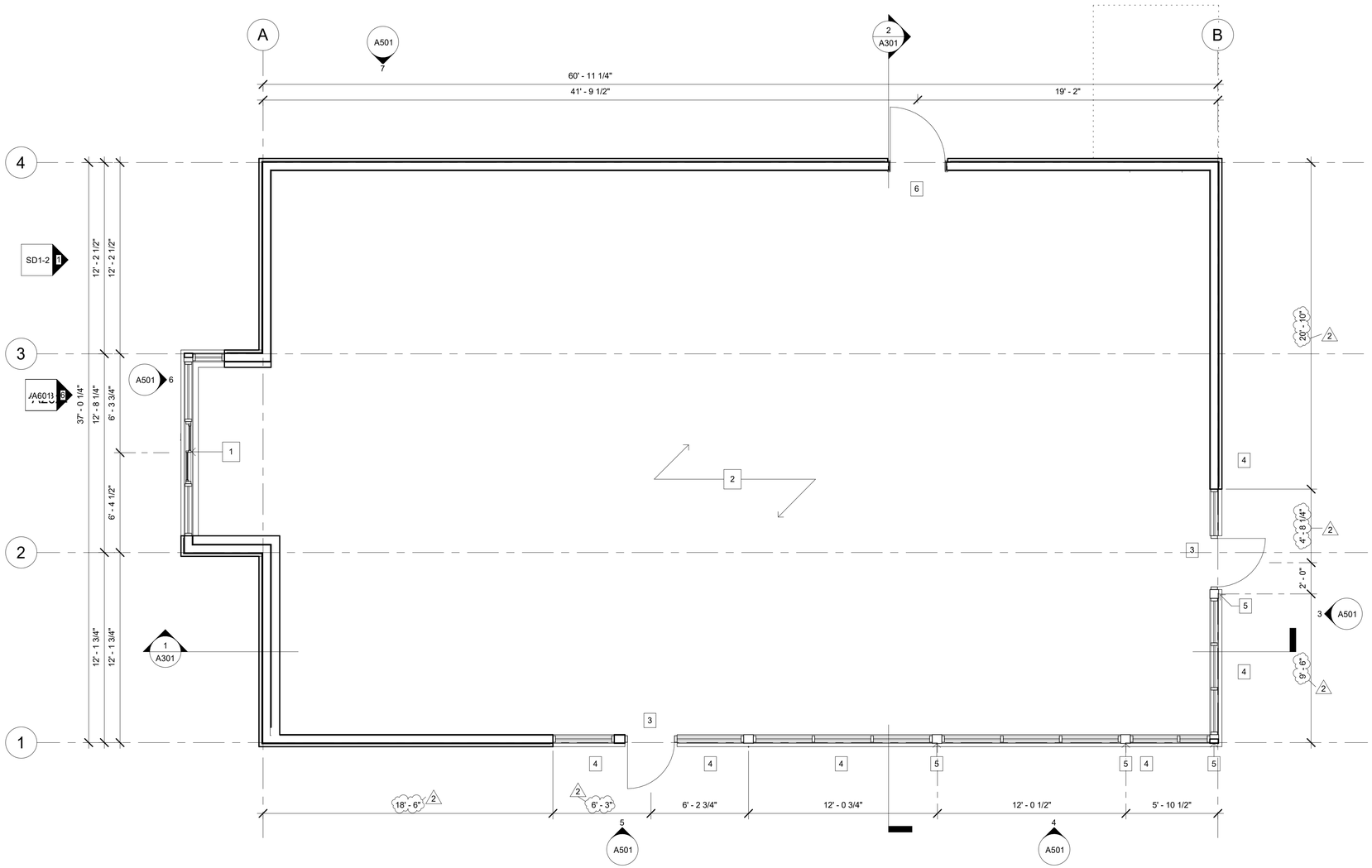
STORE #:
PROJECT #:
ISSUE DATE:
DESIGN MANAGER:
PRODUCTION DESIGNER:
CHECKED BY:

Revision Schedule

Rev	Date	By	Description
1	02/10/23		CDOT COMMENTS
2	03/22/23		PLANNING REVISION SUBMITTAL

SHEET TITLE:
ARCHITECTURAL SITE PLAN
SCALE: AS SHOWN

SHEET NUMBER:
A001



1 SCHEMATIC FLOOR PLAN

Scale: 1/4" = 1'-0"

GENERAL NOTES

A. EXTERIOR ENTRANCE THRESHOLD MAY NOT EXCEED REQUIRED

B. AMERICAN'S WITH DISABILITY ACT (ADA) MAXIMUM HEIGHT OF 1/2" RAISED THRESHOLDS AND FLOOR LEVEL CHANGES AT ACCESSIBLE DOORWAYS TO BE BEVELED WITH A SLOPE NO GREATER THAN 1:12.

C. ALL DOORS TO PROVIDE 32" MINIMUM CLEAR OPENING WHEN OPENED TO 90 DEGREE POSITION UNLESS OTHERWISE NOTED.

D. VERIFY ALL DOORS, HARDWARE AND FRAMES MEET TENANT AND / OR CODE REQUIREMENTS.

E. ALL DIMENSIONS ARE TO OUTSIDE FACE OF STUDS, UNLESS NOTED OTHERWISE.

F. REFER TO PLUMBING AND ELECTRICAL PLANS FOR FRAMING AREAS TO RECEIVE AND COORDINATE ROUGH-IN AREAS.

KEYED NOTES

1. DRIVE THRU WINDOW, AIR CURTAIN, AND EXTERIOR SHELF PROVIDED AND INSTALLED PER TENANT SPECIFICATIONS BY LL GC.

2. PROVIDE FULL SLAB LEAVE OUT THIS SPACE WITH SUBGRADE IN PLACE.SUBGRADE SHALL BE COMPACTED, LEVEL, AND READY TO ACCEPT TENANTS POUR BACK BASED ON LANDLORD'S STRUCTURAL ENGINEER SPECIFICATIONS. REFER TO STRUCTURAL DRAWINGS FOR ADDITIONAL INFORMATION AND REQUIREMENTS. 3" UTILITY SLEEVES TO BE PROVIDED THRU GRADE BEAMS AND FOOTINGS, COORDINATE WITH TENANT FINAL CONSTRUCTION DOCUMENTS. SUBGRADE, FOOTINGS, AND GRADE BEAMS TO BE 5" BELOW TENANT FLOOR FINISH ELEVATION

3. EXTERIOR DOOR

4. WINDOW/STOREFRONT

5. WRAP COLUMNS IN BRAKE METAL TO MATCH STOREFRONT

6. REAR EXIT DOOR

N

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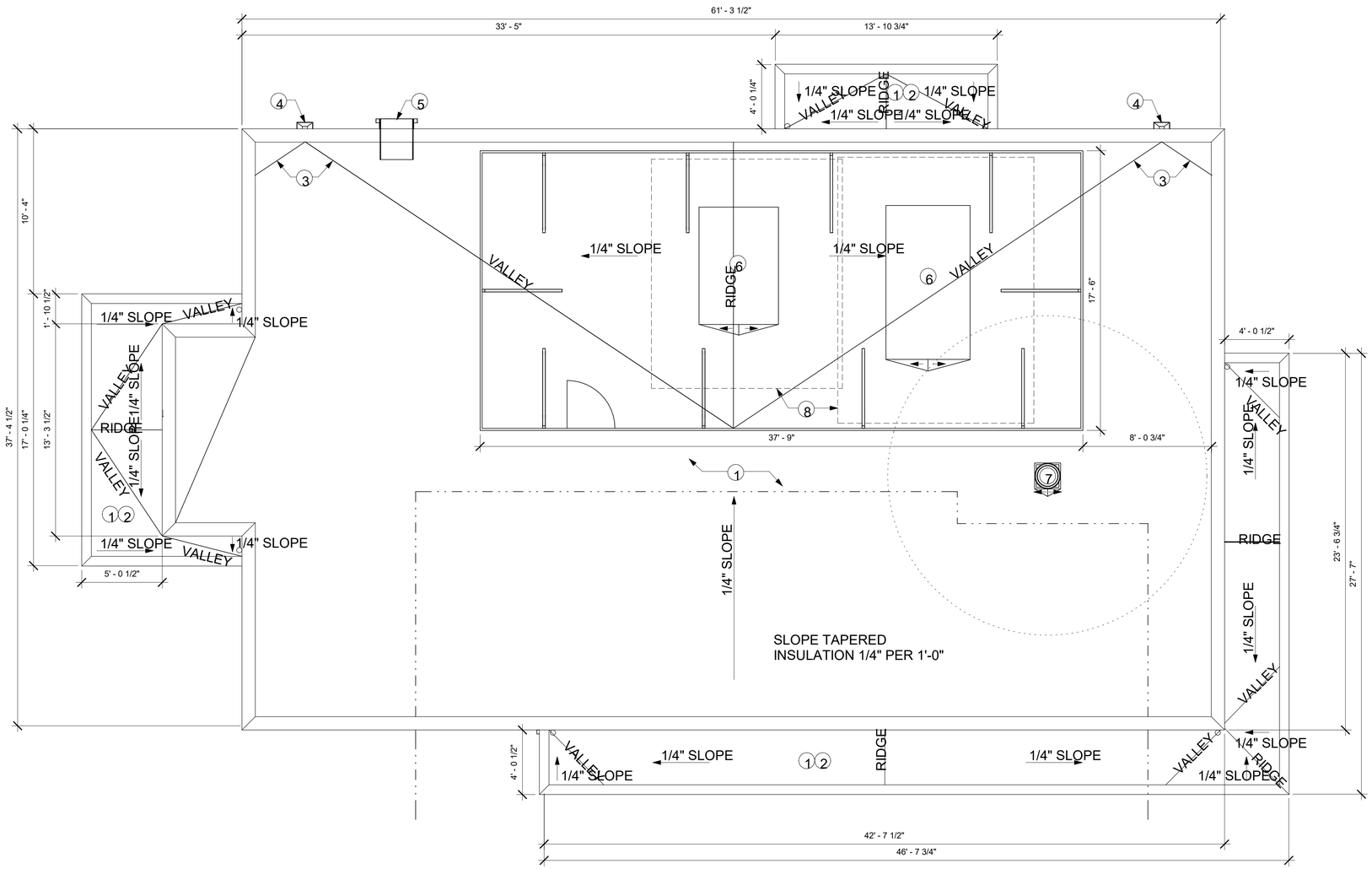
Revision Schedule

Rev	Date	By	Description
2	03/22/23		PLANNING REVISION SUBMITTAL

SHEET TITLE:
BUILDING FLOOR PLAN

SCALE: AS SHOWN

SHEET NUMBER:
A101



1 ROOF PLAN
Scale: 1/4" = 1'-0"

GENERAL NOTES

A. CONTRACTOR WILL ENSURE POSITIVE DRAINAGE OF THE ROOF TO DRAINS & SCUPPERS WITHOUT PONDING.

B. REFER TO ELECTRICAL, MECHANICAL, PLUMBING, AND STRUCTURAL DRAWINGS AND SPECIFICATION FOR ADDITIONAL INFORMATION.

C. REFER TO PLUMBING DRAWINGS FOR ROOF DRAIN / LEADER SIZES.

D. RIDGE AND VALLEY OF ROOF SLOPES OCCUR BY SLOPING ROOF FRAMING & WARPED DECK (TYPICAL), EXCEPT WHERE TAPERED INSULATION IS INDICATED. PROVIDE CRICKETS OF TAPERED INSULATION AT EQUIPMENT CURBS, ROOF DRAINS, SCUPPERS OR ANY OTHER INTERRUPTIONS IN THE SLOPE OF THE ROOF TO MAINTAIN 1/4" SLOPE PER FOOT.

KEYED NOTES

1. JOHNS MANVILLE TPO ROOF SYSTEM, ST6RM-S/I, 60 MIL MEMBRANE OVER RIGID INSULATION BOARD, MIN R-30 INUSTLATION VALUE WITH 20 YEAR WARRANTY INSTALLED PER MANUFACTURER'S INSTRUCTIONS; SRI: 95
2. CANOPY/AWNINGS
3. TAPERED INSULATION BOARD, SLOPE 1/4" PER FOOT
4. ROOF SCUPPER AND DOWNSPOUT
5. ROOF ACCESS LADDER.
6. ROOF TOP EQUIPMENT. SEE MECHANICAL.
7. RESTROOM EXHAUST FAN. SEE MECHANICAL.
8. CLEAR AREA FOR ROOF TOP EQUIPMENT

N

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Revision Schedule

Rev	Date	By	Description

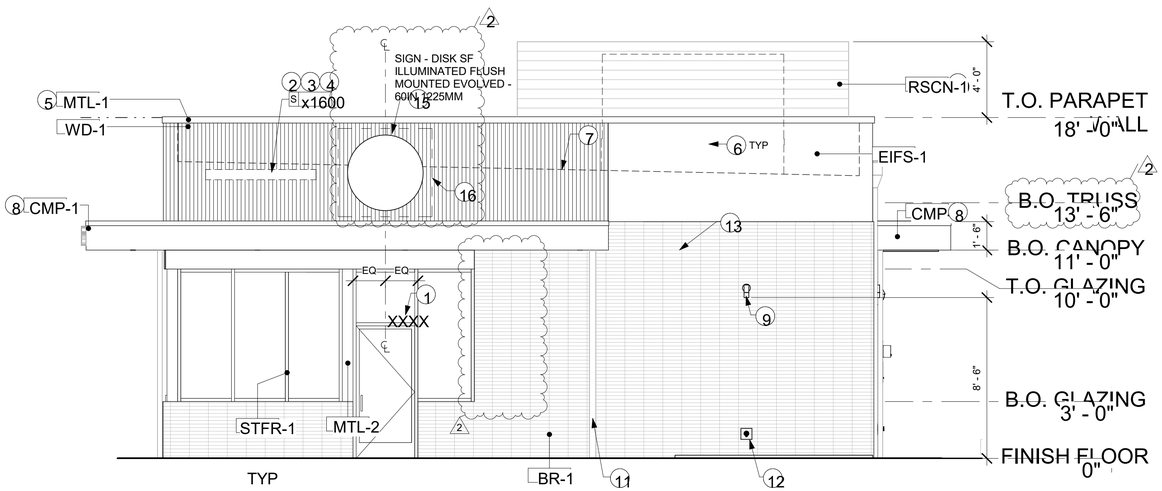
SHEET TITLE:
ROOF PLAN

SCALE: AS SHOWN

SHEET NUMBER:
A103

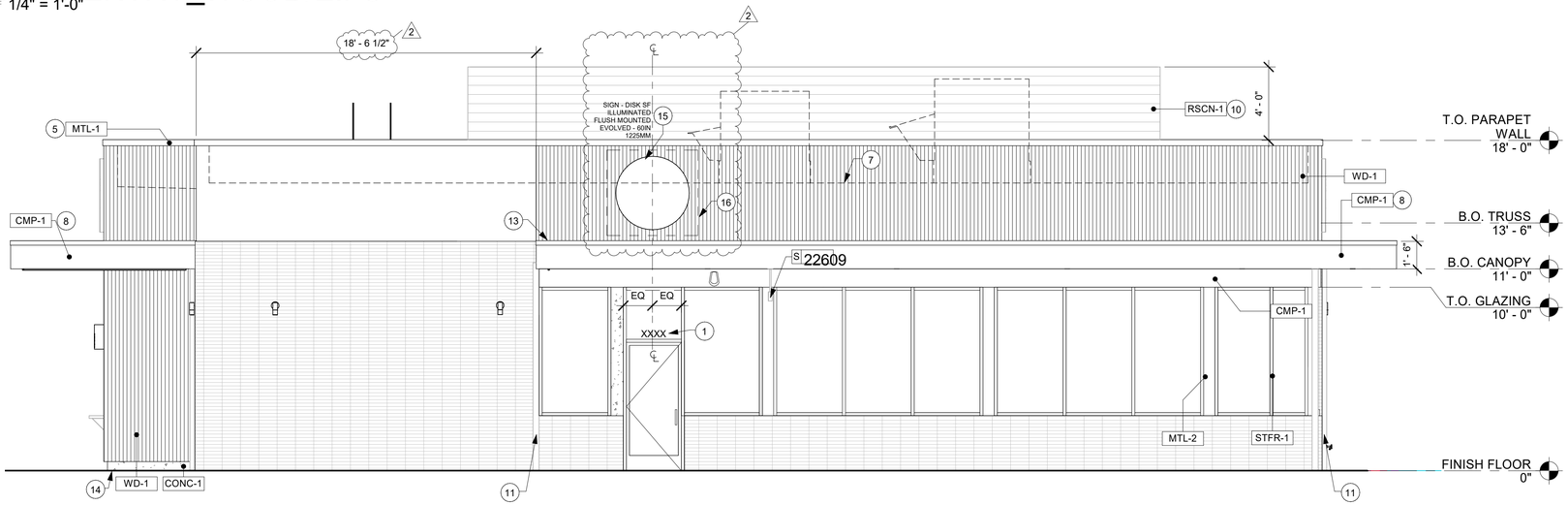
EXTERIOR SIGNAGE SCHEDULE - "S"					
DESIGN ID	COUNT	DESCRIPTION	FURN. BY	INST. BY	COMMENTS
SIGNAGE - DISK					
13163	2	SIGN - DISK SF ILLUMINATED FLUSH MOUNTED EVOLVED - 48IN 1220MM	SB	SB	**
SIGNAGE - DRIVE THRU					
14106	1	CLEARANCE BAR			
14327	2	SIGN DT - DIRECTIONAL ILLUMINATED			
x1600	2	6" PIN MOUNTED DRIVE-THRU SIGN LETTERS	SB	SB	**
SIGNAGE - OTHER					
21297	3	SIGN - 5 MINUTE PARKING			POST, IF REQUIRED, PROVIDED BY OTHERS
SIGNAGE - PYLON DISK					
14110	1	PYLON SIGN			
SIGNAGE - WORDMARK					
18494	1	SIGN - WORDMARK STARBUCKS FLUSH MOUNTED - 12IN 305MM	SB	SB	WHITE LETTERS**
22609	1	SIGN - WORDMARK BLADE SUSPENDED - HORIZONTAL - 18X6IN 455X150MM	SB	SB	**

**ELECTRICAL CONDUIT, JBOX AND WALL BLOCKING SHALL BE INSTALLED BY LL. COORDINATE LOCATION OF JBOX WITH STARBUCKS SIGNAGE VENDOR. SIGNAGE SHOWN FOR REFERENCE ONLY. SIGNAGE SHALL BE FURNISHED AND INSTALLED BY STARBUCKS SIGNAGE VENDOR.



2 PATIO ENTRY_WOOD/EIFS

Scale: 1/4" = 1'-0"



1 MAIN ENTRY_WOOD/EIFS

Scale: 1/4" = 1'-0"

KEYED NOTES

1. PROVIDE 3" HIGH BLACK ACRYLIC STORE ADDRESS ON GLAZING OR PER LOCAL JURISDICTIONAL CODE REQUIREMENTS.
2. PROVIDE J-BOX FOR BUILDING SIGNAGE. COORDINATE LOCATION WITH SIGNAGE VENDOR SHOP DRAWINGS.
3. PROVIDE SIGNAGE DISCONNECT ON INSIDE FACE OF WALL.
4. 3/4" MARINE GRADE PLYWOOD BLOCKING FOR EXTERIOR SIGNAGE. EXTEND BLOCKING 8" MIN. BEYOND EDGE OF SIGNAGE.
5. PRE-FINISHED METAL COPING, TYPICAL.
6. EXTERIOR FINISH CONTROL JOINT.
7. OUTLINE OF ROOF BEYOND.
8. CANOPY. SEE BUILDING DETAIL SHEETS AND STRUCTURAL DRAWINGS.
9. EXTERIOR SCONCE LIGHTING.
10. ROOF EQUIPMENT SCREEN
11. DOWNSPOUT. CONNECT VERTICAL LEADERS TO UNDERGROUND STORM DRAIN. FINISH TO MATCH ADJACENT BUILDING FINISH.
12. LOCKABLE HOSE BIBB.
13. 6" CANOPY OVERHANG.
14. DRIVE-THRU BUMP OUT TO BE LOCATED 12"-14" OFF THE FACE OF THE INSIDE CURB.
15. DISK: PRIMARY SIGNAGE OPTION. CENTER DISK ABOVE ENTRY DOORS, TYPICAL.
16. BLOCKING FOR SIGNAGE. GC TO CONFIRM INSTALLATION OF J-BOX FOR POWER SOURCE

GENERAL NOTES

A. GENERAL CONTRACTOR TO COORDINATE AND SCHEDULE SIGNAGE INSTALLATION WITH THE SIGNAGE CONTRACTOR PROVIDING A MINIMUM SCHEDULING NOTICE OF 4 WEEKS AND 1 WEEK PRIOR TO SCHEDULED DATE OF INSTALLATION. CONSTRUCTION MANAGER TO PROVIDE GENERAL CONTRACTOR WITH SIGNAGE CONTRACTOR CONTACT INFORMATION.

B. GENERAL CONTRACTOR SHALL COORDINATE WITH ELECTRICAL CONTRACTOR TO FURNISH AND INSTALL ELECTRICAL CIRCUITS INCLUDING ALL CONDUIT, WIRE, CONNECTIONS AND BREAKER AT PANEL BOARD NECESSARY TO SERVE SIGNAGE.

C. GENERAL CONTRACTOR TO PROVIDE FIRE TREATED WOOD STUD BLOCKING OR EQUIVALENT TO SUPPORT SIGNAGE.

D. SIGNAGE CONTRACTOR SHALL VERIFY SIZE AND LOCATION OF ANY AND ALL ALLOWABLE MONUMENT OR POLE SIGNAGE AND PROVIDE SHOP DRAWING(S) PRIOR TO FABRICATION TO THE STARBUCKS DESIGNER FOR APPROVAL.

E. SIGNAGE CONTRACTOR TO INSTALL SIGNAGE IN COMPLIANCE WITH LOCAL CODES AND OBTAIN PERMIT.

F. SIGNAGE CONTRACTOR TO SUPPLY SHOP DRAWINGS TO CONSTRUCTION MANAGER AND TO THE GENERAL CONTRACTOR AS NEEDED. GENERAL CONTRACTOR TO NOTIFY CONSTRUCTION MANAGER IMMEDIATELY IF SHOP DRAWINGS OR INSTALLATION IS IN DISCREPANCY WITH ARCHITECTURAL DRAWINGS.

G. SEE SHEET A602 FOR WINDOW AND DOOR TYPES.

EXTERIOR FINISHES SCHEDULE - WOOD/EIFS				
FINISH CODE	MATERIAL	MANUFACTURER	COLOR/DESCRIPTION	FINISH/STYLE
BR-1	BRICK VENEER	MUTUAL MATERIALS 888-688-8250 OR EQUAL TO MATCH	PEWTER MISSION	RUNNING BOND, SM100 GRAY COLORED MORTAR
CMP-1	COVERED CANOPY	AWNEX 770-704-7140 OR LOCALLY SOURCED	TO MATCH RAL #7021	MATTE BLACK
CONC-1	CONCRETE (@ PATIO KNEE WALL)	INCRETE SYSTEMS	COLOR - CRETE LIQUID - SOFT GRAY	CAST-IN -PLACE BOARD FORMED EXPOSED CONCERETE. FREE OF ROCK POCKETS AND BURNOUT MARKS
EIFS-1	EIFS	DRYVIT 734-276-0404	COLOR TO MATCH SW 7030 ANEW GRAY	SANDBLAST TEXTURE
MTL-1	METAL COPING	PAC CLAD OR EQUAL TO MATCH	TO MATCH RAL#7021 MATTE BLACK STEEL - MT0028 - FLAT BLACK	PRE-FINISHED
MTL-2	ALUMINUM STOREFRONT SYSTEM	LOCALLY SOURCED	TO MATCH RAL#7021 MATTE BLACK STEEL - MT0028 - FLAT BLACK	PAINTED
RSCN-1	ROOF SCREEN PANEL		ROOF SCREEN	HORIZONTAL RIBBED PANEL BY ROOFSCREEN OR EQUAL

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Revision Schedule

Rev	Date	By	Description
2	03/22/23		PLANNING REVISION SUBMITTAL

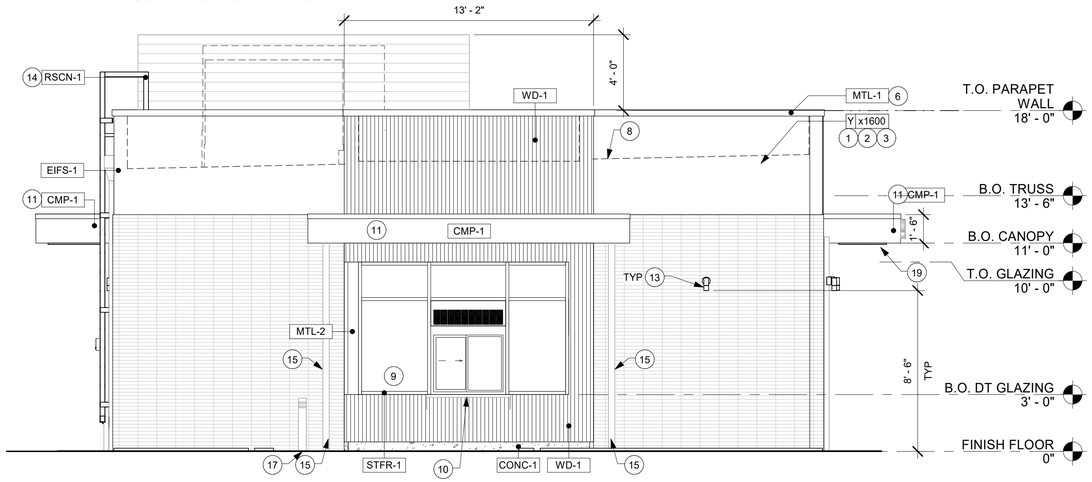
SHEET TITLE:
EXTERIOR ELEVATIONS

SCALE: AS SHOWN

SHEET NUMBER:
A201

EXTERIOR SIGNAGE SCHEDULE - "S"					
DESIGN ID	COUNT	DESCRIPTION	FURN. BY	INST. BY	COMMENTS
SIGNAGE - DISK					
13163	2	SIGN - DISK SF ILLUMINATED FLUSH MOUNTED EVOLVED - 48IN 1220MM	SB	SB	**
SIGNAGE - DRIVE THRU					
14106	1	CLEARANCE BAR			
14327	2	SIGN DT - DIRECTIONAL ILLUMINATED			
x1600	2	6" PIN MOUNTED DRIVE-THRU SIGN LETTERS	SB	SB	**
SIGNAGE - OTHER					
21297	3	SIGN - 5 MINUTE PARKING			POST, IF REQUIRED, PROVIDED BY OTHERS
SIGNAGE - PYLON DISK					
14110	1	PYLON SIGN			
SIGNAGE - WORDMARK					
18494	1	SIGN - WORDMARK STARBUCKS FLUSH MOUNTED - 12IN 305MM	SB	SB	WHITE LETTERS**
22609	1	SIGN - WORDMARK BLADE SUSPENDED - HORIZONTAL - 18X6IN 455X150MM	SB	SB	**

**ELECTRICAL CONDUIT, JBOX AND WALL BLOCKING SHALL BE INSTALLED BY LL. COORDINATE LOCATION OF JBOX WITH STARBUCKS SIGNAGE VENDOR. SIGNAGE SHOWN FOR REFERENCE ONLY. SIGNAGE SHALL BE FURNISHED AND INSTALLED BY STARBUCKS SIGNAGE VENDOR.



2 DRIVE THRU_WOOD/EIFS
Scale: 1/4" = 1'-0"

KEYED NOTES

1. PROVIDE J-BOX FOR BUILDING SIGNAGE. COORDINATE LOCATION WITH SIGNAGE VENDOR SHOP DRAWINGS.
2. PROVIDE SIGNAGE DISCONNECT ON INSIDE FACE OF WALL.
3. 3/4" MARINE GRADE PLYWOOD BLOCKING FOR EXTERIOR SIGNAGE. EXTEND BLOCKING 8" (205MM) MIN. BEYOND EDGE OF SIGNAGE.
4. ELECTRICAL METER.
5. SERVICE DOOR.
6. PRE-FINISHED METAL COPING, TYPICAL.
7. EXTERIOR FINISH CONTROL JOINT.
8. OUTLINE OF ROOF BEYOND.
9. DT WINDOW. PROVIDE READY ACCESS DT SERVICE WINDOW. WINDOW AND AIR CURTAIN FINISH TO MATCH ADJACENT STOREFRONT.
10. DT WINDOW SHELF. INSTALL SERVICE WINDOW SHELF AT 36" INSIDE.
11. ENCLOSED METAL CANOPY W/ ROOF MEMBRANE. SEE BUILDING DETAIL SHEETS AND STRUCTURAL DRAWINGS.
12. ROOF SCUPPER AND DOWNSPOUT. CONNECT VERTICAL LEADERS TO UNDERGROUND STORM DRAIN.
13. EXTERIOR SCONCE LIGHTING.
14. ROOF EQUIPMENT SCREEN.
15. CANOPY DOWNSPOUT. CONNECT VERTICAL LEADERS TO UNDERGROUND STROM DRAIN.
16. LOCKABLE HOSE BIBB.
17. STEEL BOLLARD AT DRIVE THRU BUMP OUT.
18. SECURITY LIGHT OVERDOOR.
19. BLOCKING FOR SIGNAGE. GC TO CONFIRM INSTALLATION OF J-BOX FOR POWER SOURCE.
20. LOCKABLE ROOF ACCESS LADDER DOOR AND LADDER

2

GENERAL NOTES

A. GENERAL CONTRACTOR TO COORDINATE AND SCHEDULE SIGNAGE INSTALLATION WITH THE SIGNAGE CONTRACTOR PROVIDING A MINIMUM SCHEDULING NOTICE OF 4 WEEKS AND 1 WEEK PRIOR TO SCHEDULED DATE OF INSTALLATION. CONSTRUCTION MANAGER TO PROVIDE GENERAL CONTRACTOR WITH SIGNAGE CONTRACTOR CONTACT INFORMATION.

B. GENERAL CONTRACTOR SHALL COORDINATE WITH ELECTRICAL CONTRACTOR TO FURNISH AND INSTALL ELECTRICAL CIRCUITS INCLUDING ALL CONDUIT, WIRE, CONNECTIONS AND BREAKER AT PANEL BOARD NECESSARY TO SERVE SIGNAGE.

C. GENERAL CONTRACTOR TO PROVIDE FIRE TREATED WOOD STUD BLOCKING OR EQUIVALENT TO SUPPORT SIGNAGE.

D. SIGNAGE CONTRACTOR SHALL VERIFY SIZE AND LOCATION OF ANY AND ALL ALLOWABLE MONUMENT OR POLE SIGNAGE AND PROVIDE SHOP DRAWING(S) PRIOR TO FABRICATION TO THE STARBUCKS DESIGNER FOR APPROVAL.

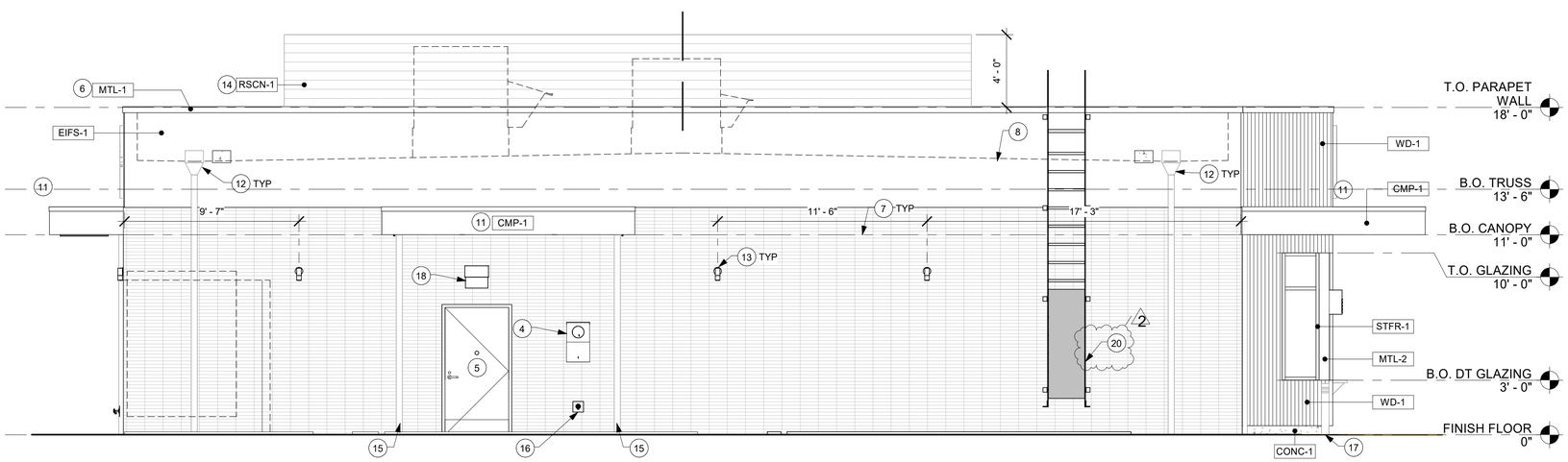
E. SIGNAGE CONTRACTOR TO INSTALL SIGNAGE IN COMPLIANCE WITH LOCAL CODES AND OBTAIN PERMIT.

F. SIGNAGE CONTRACTOR TO SUPPLY SHOP DRAWINGS TO CONSTRUCTION MANAGER AND TO THE GENERAL CONTRACTOR AS NEEDED. GENERAL CONTRACTOR TO NOTIFY CONSTRUCTION MANAGER IMMEDIATELY IF SHOP DRAWINGS OR INSTALLATION IS IN DISCREPANCY WITH ARCHITECTURAL DRAWINGS.

G. SEE SHEET A602 FOR WINDOW AND DOOR TYPES.

EXTERIOR FINISHES SCHEDULE - WOOD/EIFS				
FINISH CODE	MATERIAL	MANUFACTURER	COLOR/DESCRIPTION	FINISH/STYLE
BR-1	BRICK VENEER	MUTUAL MATERIALS 888-688-8250 OR EQUAL TO MATCH	PEWTER MISSION	RUNNING BOND, SM100 GRAY COLORED MORTAR
CMP-1	COVERED CANOPY	AWNEX 770-704-7140 OR LOCALLY SOURCED	TO MATCH RAL #7021	MATTE BLACK
CONC-1	CONCRETE (@ PATIO KNEE WALL)	INCRETE SYSTEMS	COLOR - CRETE LIQUID - SOFT GRAY	CAST-IN -PLACE BOARD FORMED EXPOSED CONCERETE. FREE OF ROCK POCKETS AND BURNOUT MARKS
EIFS-1	EIFS	DRYVIT 734-276-0404	COLOR TO MATCH SW 7030 ANEW GRAY	SANDBLAST TEXTURE
MTL-1	METAL COPING	PAC CLAD OR EQUAL TO MATCH	TO MATCH RAL#7021 MATTE BLACK STEEL - MT0028 - FLAT BLACK	PRE-FINISHED
MTL-2	ALUMINUM STOREFRONT SYSTEM	LOCALLY SOURCED	TO MATCH RAL#7021 MATTE BLACK STEEL - MT0028 - FLAT BLACK	PAINTED
RSCN-1	ROOF SCREEN PANEL		ROOF SCREEN	HORIZONTAL RIBBED PANEL BY ROOFSCREEN OR EQUAL

2



1 REAR SERVICE_WOOD/EIFS
Scale: 1/4" = 1'-0"

DESIGN DEVELOPMENT ONLY - NOT INTENDED FOR CONSTRUCTION USE

MBH
960 Atlantic Avenue
Alameda, CA 94501
Tel 510 865 8663
Fax 510 865 1611

MBH PROJECT: 56791

PROJECT NAME:
KINGCAPITOL - CORTEZ

PROJECT ADDRESS:
610 E MAIN STREET
CORTEZ, COLORADO, CO 81321

STORE #:
PROJECT #:
ISSUE DATE:
DESIGN MANAGER:
PRODUCTION DESIGNER:
CHECKED BY:

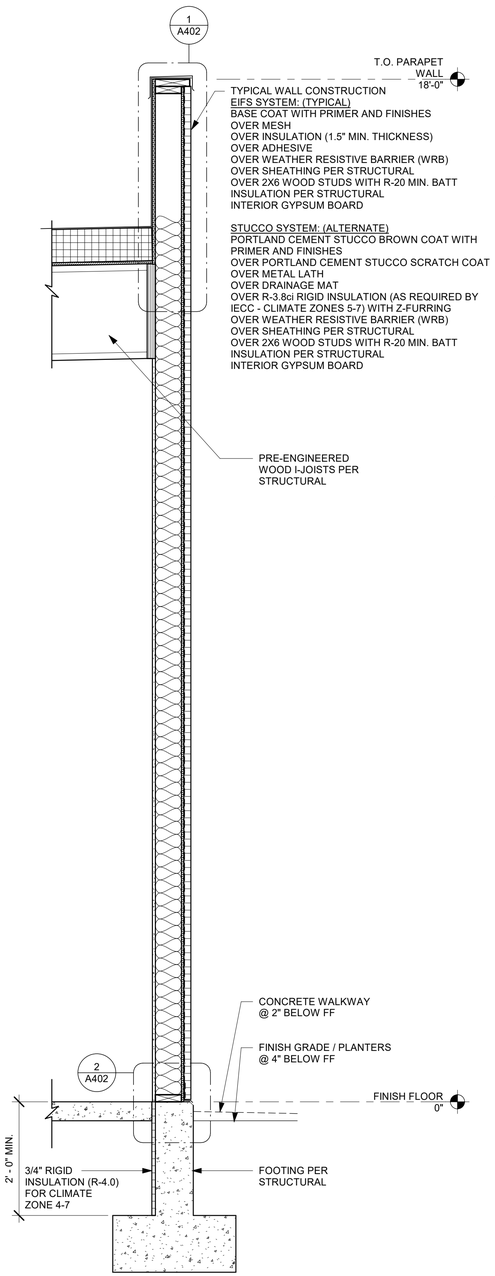
Revision Schedule

Rev	Date	By	Description
2	03/22/23		PLANNING REVISION SUBMITTAL

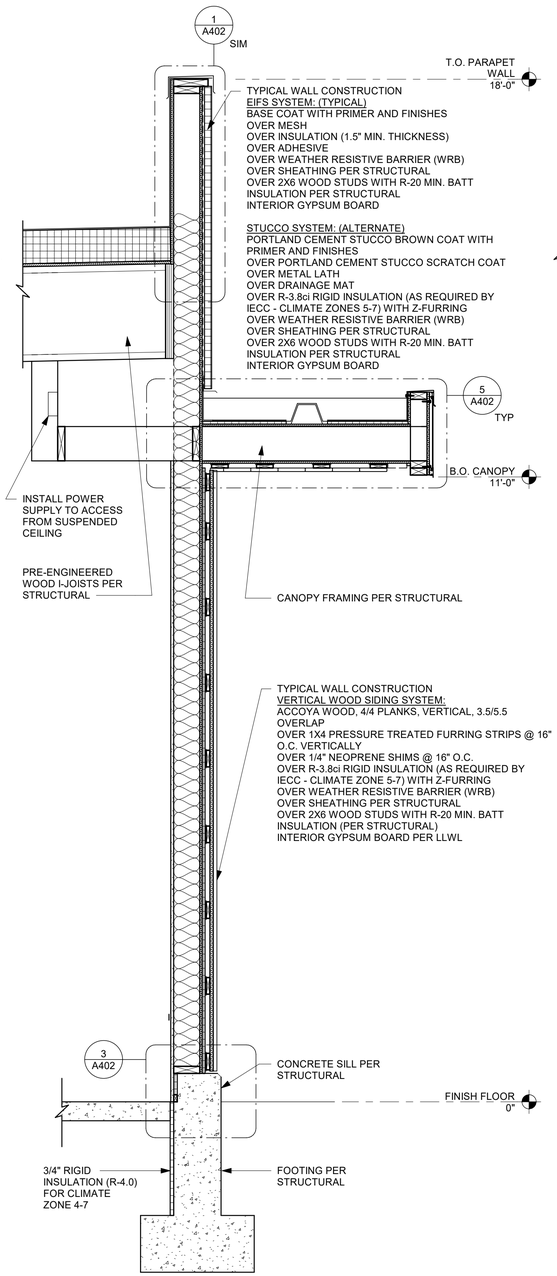
SHEET TITLE:
EXTERIOR ELEVAT

SCALE: AS SHOWN

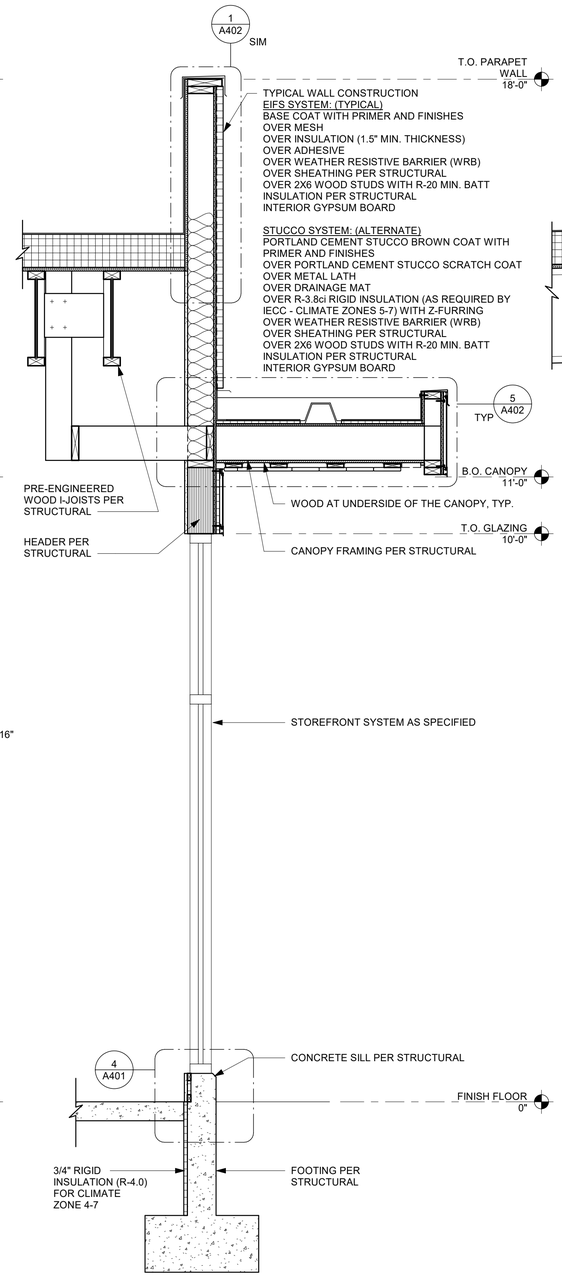
SHEET NUMBER:
A202



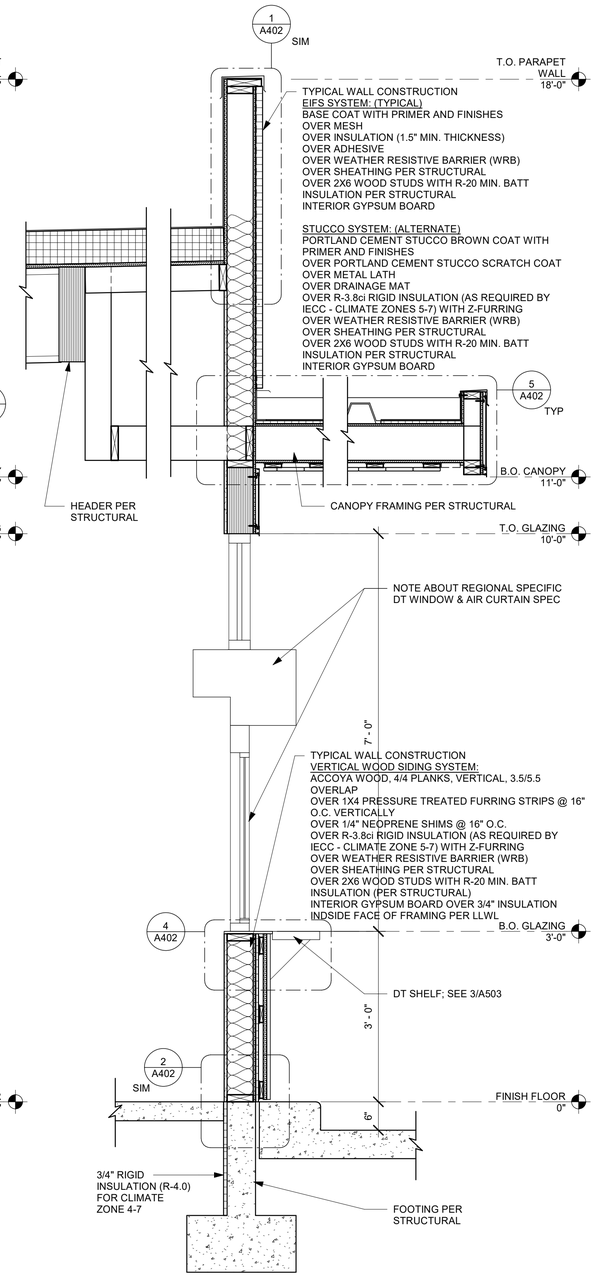
1 WALL SECTION
Scale: 3/4" = 1'-0"



2 WALL SECTION
Scale: 3/4" = 1'-0"



3 WALL SECTION
Scale: 3/4" = 1'-0"



4 WALL SECTION
Scale: 3/4" = 1'-0"

DESIGN DEVELOPMENT ONLY - NOT INTENDED FOR CONSTRUCTION USE

MBH
960 Atlantic Avenue
Alameda, CA 94501
Tel 510 865 8663
Fax 510 865 1611

MBH PROJECT: 56791

PROJECT NAME:
KINGCAPITOL - CORTEZ

PROJECT ADDRESS:
610 E MAIN STREET
CORTEZ, COLORADO, CO 81321

STORE #:
PROJECT #:
ISSUE DATE:
DESIGN MANAGER:
PRODUCTION DESIGNER:
CHECKED BY:

Revision Schedule

Rev	Date	By	Description

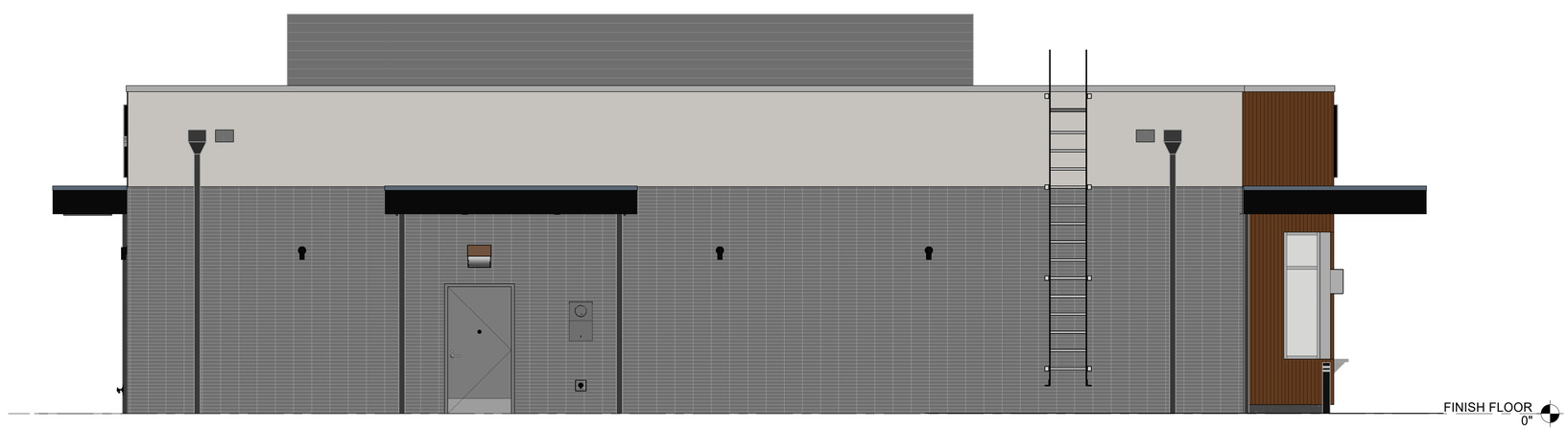
SHEET TITLE:
WALL SECTIONS - WOOD/EIFS
SCALE: AS SHOWN

SHEET NUMBER:
A302

3 PATIO ENTRY_WOOD/EIFS RENDERING
Scale: 1/4" = 1'-0"

6 DRIVE THRU_WOOD/EIFS RENDERING
Scale: 1/4" = 1'-0"

4 MAIN ENTRY_WOOD/EIFS RENDERING
Scale: 1/4" = 1'-0"



5 REAR SERVICE_WOOD/EIFS RENDERING
Scale: 1/4" = 1'-0"

DESIGN DEVELOPMENT ONLY - NOT INTENDED FOR CONSTRUCTION USE

MBH
960 Atlantic Avenue
Alameda, CA 94501
Tel 510 865 8663
Fax 510 865 1611

MBH PROJECT: 56791

PROJECT NAME:
KINGCAPITOL - CORTEZ

PROJECT ADDRESS:
610 E MAIN STREET
CORTEZ, COLORADO, CO 81321

STORE #:
PROJECT #:
ISSUE DATE:
DESIGN MANAGER:
PRODUCTION DESIGNER:
CHECKED BY:

Revision Schedule

Rev	Date	By	Description
2	03/22/23		PLANNING REVISION SUBMITTAL

SHEET TITLE:
BUILDING RENDERINGS

SCALE: AS SHOWN

SHEET NUMBER:
A601

CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Rick Smith
Director of General Services
110 West Progress Circle
Cortez, CO. 81321
rsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: Vickie Haddix, General Services Secretary

Date: 03/22/2023

RE: **New 124-inch Rotary Mower for the Parks Department**

DISCUSSION

Specifications were drawn up and bids received on February 8, 2023. The City received two responses to our bid request. The following is an overview of the bids received.

VENDOR	MAKE & MODEL	BID AMOUNT
1. Simpson-Norton	Toro 4110-D	$129,373.00
2. LL Johnson	Toro 4110-D	$139,871.00

The low bidder - Simpson-Norton can put the unit on order now with a simple email that says the City would like Simpson-Norton to proceed with ordering the 4110-D mower in the bid, no deposit is required, and the order can be canceled anytime. Once Simpson-Norton has a build date for the unit they will notify the City.

BACKGROUND

During the 2023 budget development discussions, it was decided to bid out a new 124-inch rotary mower for the Parks Department to replace unit #624 a 2016 mower. This mower currently has 3,944 hours on it. The vendors are stating 12-18 months delivery for the large mowers. This unit would be delivered sometime in 2024. In order to get the mower in queue for a manufacturer it was decided to bid the unit in 2023 to ensure delivery for 2024.

FISCAL IMPACT

No FY2023 budget impact. Would need to account for the purchase in the 2024 budget request process. If authorized, funds for the new unit would not be expended until delivery of the unit in FY2024.

RECOMMENDATION

Staff recommends that Council authorize staff to place a no penalty, revocable order for a 124-inch mower with the low bidder -- Simpson-Norton at the $129,373.00.

MOTION

If agreed upon by the City Council, a possible motion would be:
I move that Council authorize staff to place a no penalty, revocable order for a new 124-inch rotary mower with the low bidder -- Simpson-Norton at the $129,373.00.

CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Creighton Wright
Director of Parks and Recreation
425 Roger Smith Ave
Cortez, CO. 81321
cwright@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: CREIGHTON WRIGHT, DIRECTOR OF PARKS AND RECREATION

Date: March 28, 2023

RE: **Award of Bid for Park Litter and Trash Removal Service**

DISCUSSION

Keeping our parks clean is a fundamental duty of the Parks and Recreation Department. Keeping up with the litter and trash is challenging. This winter has been especially challenging, as we had only one staff member in the parks team, and more snow than the area has received in more than 10 years. This is the primary reason for contracting the service so that our staff can focus on other tasks like snow removal. The City began contracting for this service last year and feels that it is an efficient manner of completing the work. The scope of services includes litter and trash removal service at 11 city park sites, seven days per week, including holidays from April through October. Service is reduced to three days per week during the months of November through March. We also requested a per-site special event fee. We received two bids. Bravo! Cleaning and Restoration is the apparent low bidder in the amount of $30,840. The bid sheet is attached for reference.

BACKGROUND

As an alternative to contracting, the City could complete the service with City forces. This would result in either re-prioritizing a senior maintenance worker's tasks, sacrificing other duties planned, or, at a minimum, hiring a new full-time maintenance worker. A new full-time maintenance worker costs approximately $30,000 per year plus benefits, a vehicle, materials, supplies, and management time to supervise and schedule them. We would likely need to bring on an additional seasonal worker to help keep up with the busy demand from increased park use, events, and sports tournaments during the summer season.

FISCAL IMPACT

The Parks Litter and Trash Removal Service contract is paid from the Parks Division Budget (001-4554-454-32-90). We budgeted $32,400 to complete the service this year. The apparent low bid amount of $30,840 is under budget.

RECOMMENDATION

Staff recommends that Council award the Parks Litter and Trash Removal Service contract to Bravo! Cleaning and Restoration in the amount of $30,840.

MOTION

If agreed upon by the City Council, a possible motion would be:
I move to award the Parks Litter and Trash Removal Service contract to Bravo! Cleaning and Restoration in the amount of $30,840.

Attachments

Bid Tab_Parks Litter and Trash Removal

2023 PARKS TRASH REMOVAL BID TAB

	BRAVO		MONICA'S	
April to Oct.				
7 X Week	3,660.00	25,620.00	3,794.00	26,558.00
Nov to March	1,044.00	5,220.00	1,588.50	7,942.40
3X Week				
YEARLY TOTAL		**30,840.00**		**34,500.40**

CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Creighton Wright
Director of Parks and Recreation
425 Roger Smith Ave
Cortez, CO. 81321
cwright@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: CREIGHTON WRIGHT, DIRECTOR OF PARKS AND RECREATION

Date: March 28, 2023

RE: **Award of Bid for Outside Restroom Janitorial Services**

DISCUSSION

Having a clean restroom is an integral part of a satisfactory park experience. The City of Cortez has contracted for this service for the last several years. Earlier this year, City staff solicited bids for this service.

The scope of services includes cleaning and sanitizing six park restroom sites seven days per week from April 3 through October 30. Also included in the scope are special event cleanings.

We received three bids. Bravo! Cleaning and Restoration provided the apparent low bidder in the amount of $16,643.34. Staff feels the low bid is responsive and responsible. The bid sheet is attached for reference.

BACKGROUND

Staff feels that contracting the service is very efficient. As an alternative to contracting, the City could complete the service with City forces. This would result in either re-prioritizing a senior maintenance worker's tasks, sacrificing other duties planned, or, at a minimum, hiring an additional seasonal worker. New seasonal maintenance work costs approximately $16,000 for the season, a vehicle, materials, supplies, and management time to supervise and schedule them.

FISCAL IMPACT

Staff budgeted $14,400 in the Parks Division Budget (001-4554-454-32-90) to complete this service. The apparent low bid amount of $16,643.34 is approximately $2,243 over budget. The overage can be absorbed in the Parks Division budget.

RECOMMENDATION

Staff recommends that Council award the Bid for Outside Restroom Janitorial Services to Bravo! Cleaning and Restoration in the amount of $16,643.34.

MOTION

If agreed upon by the City Council, a possible motion would be:
I move to award the Bid for Outside Restroom Janitorial Services to Bravo! Cleaning and Restoration in the amount of $16,643.34.

Attachments

Bid Tab_Outdoor Restroom Janitorial

PARKS OUTDOOR RESTROOMS

	BRAVO		MONICA'S		SPARKLE	
	MONTH	7 MONTHS	MONTH	7 MONTHS	MONTH	7 MONTHS
1 Centennial Park:	$ 406.62	$ 2,846.34	$ 420.00	$ 2,940.00	$ 516.90	$ 3,618.00
2 Denny Lake Park	$ 406.62	$ 2,846.34	$ 420.00	$ 2,940.00	$ 516.90	$ 3,618.00
3 Montezuma Park	$ 406.62	$ 2,846.34	$ 420.00	$ 2,940.00	$ 516.90	$ 3,618.00
4 Parque De Vida:	$ 406.62	$ 2,846.34	$ 420.00	$ 2,940.00	$ 774.90	$ 5,424.00
5 Softball Complex	$ 344.52	$ 2,411.64	$ 420.00	$ 2,940.00	$ 774.90	$ 5,424.00
6 Veterans Park:	$ 406.62	$ 2,846.34	$ 420.00	$ 2,940.00	$ 516.90	$ 3,618.00
TOTAL	$ 2,377.62	**$ 16,643.34**	$ 2,520.00	**$ 17,640.00**	$ 3,617.40	**$ 25,320.00**
Pre Planned Mens		$ 50.00		$ 60.00		No Charge
Pre Planned Womens		$ 50.00		$ 60.00		No Charge

CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Jeremy Patton
Airport Manager
123 East Roger Smith Avenue
Cortez, CO. 81321
jpatton@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: JEREMY PATTON, AIRPORT MANAGER

Date: 21 March 2023

RE: **Vehicle Purchase of an Airport Pickup**

DISCUSSION

The Airport had ordered a new fleet pickup back in the spring of 2021 as part of a larger city-wide order and has yet to receive it. Several updates over the last two years have indicated the order would not be satisfied due to continued supply chain issues. According to Keesee Motors, the order, along with several others in the region, has fallen out of the queue and a new order would be required. This would entail an extensive wait. The Airport needs to replace an aging 2005 light-duty pickup with a more modern medium-duty truck.

BACKGROUND

After speaking with several dealers, obtaining a new truck is going to cost much more than previously budgeted for, as well as time-consuming. Obtaining a pre-owned, relatively low-mileage truck is a practical option. The Airport requested prices from Keesee Motors, TruWest Auto and Webb (previously Keech). The options for a white, ½ to ¾ ton four-wheel drive work truck under $40k were as follows:

1. Keesee Motor Company
   2020 F150 49,809 miles $38,864

2. TruWest Auto
   2020 Ram 1500 61,134 miles $33,500

3. Webb Chevrolet
   2021 Silverado 1500 54,909 miles $40,000

Although not the lowest cost option, the Ford F150 from Keesee has lower mileage and is the same type of truck as the existing 2018 F150 the Airport uses. Taking into consideration uniformity, maintenance and functionality, i.e. installing and maintaining lights, radios, antennas, tools, decals, etc., the F150 is the better choice.

FISCAL IMPACT

This purchase is fully reimbursed under the Airport CARES Grant and is under the federal grant threshold for qualifying as a simplified acquisition. The grant has been managed to offset operations and management since 2020 and is due to expire in 2024. Additionally, since the Airport is an Enterprise Fund, this purchase does not affect the general funds equipment account.

RECOMMENDATION

Staff recommends that Council approve the acquisition of an Airport pickup from Keesee Motor Company in the amount of $38,864, to be fully reimbursed by the Airport CARES Grant.

MOTION

If agreed upon by the City Council, a possible motion would be:

I move that City Council approve the acquisition of an Airport pickup from Keesee Motor Company in the amount of $38,864, to be fully reimbursed by the Airport CARES Grant.

CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Jeremy Patton
Airport Manager
123 East Roger Smith Avenue
Cortez, CO. 81321
jpatton@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: JEREMY PATTON, AIRPORT MANAGER

Date: 22 March 2023

RE: **Airport Land Lease Amendments**

DISCUSSION

Seven Airport Land Leases and Hangar Development Agreements were found to have the identity of the parties reversed such that the City is identified as "Lessee," and the tenants were identified as "Lessor." Please see the attached agreements for the full legal description.

BACKGROUND

The agreements that need to be corrected were written several years back when the City updated the Airport land leases from 25 to 40-year term land leases. These typographical errors occurred when the agreements were initially adopted.

FISCAL IMPACT

Not applicable.

RECOMMENDATION

Staff recommends that Council approve the seven amendments to Airport Land Lease and Hangar Development Agreements for the following Lessees: Thomas N. Buffaloe; Bernard Karwich, DBA N294CC, LLC; Roland LaFont; Joseph and Twila Moore; Jack Thompson; Karl Spielman; and Jared Engbring.

MOTION

If agreed upon by the City Council, a possible motion would be:
I move that Council approve the seven amendments to the Airport Land Lease and Hangar Development Agreements for the following Lessees: Thomas N. Buffaloe; Bernard Karwich, DBA N294CC, LLC; Roland LaFont; Joseph and Twila Moore; Jack Thompson; Karl Spielman; and Jared Engbring.

Attachments

Resolution- Buffaloe
Resolution- Karwick
Resolution- LaFont
Resolution- Moore
Resolution- Thompson
Resolution- Spielman
Resolution- Engbring

Amendment to Airport Land Lease and Hangar Development Agreement

THIS AMENDMENT TO AIRPORT LAND LEASE AND HANGAR DEVELOPMENT AGREEMENT (this "Amendment") is made by and between the City of Cortez, Colorado, a Colorado home rule municipality, hereafter the "City," and Thomas N. Buffaloe, effective March 28, 2023 (the "Effective Date").

RECITALS

WHEREAS, the City and Thomas N. Buffaloe entered into that certain Airport Land Lease and Hangar Development Agreement dated the 9th day of December, 2014 (the "Lease"); and

WHEREAS, due to a typographical error, the Lease identifies Thomas N. Buffaloe as the "Lessor," instead of correctly identifying Thomas N. Buffaloe as the "Lessee;" and

WHEREAS, Section XVI of the Lease allows the parties to amend the Lease by mutual consent; and

WHEREAS, the parties desire to amend the Lease to correctly identify the parties.

NOW, THEREFORE, in consideration of the payment and performance obligations contained in the Lease, the City and Thomas N. Buffaloe agree to amend the Lease as follows:

1. The first sentence of the first paragraph of the Lease is deleted in its entirety and replaced with the following sentence:

> This Agreement made and entered into this 9th day of December, 2014, by and between the City of Cortez, Colorado, a Colorado home rule municipality, hereafter referred to as "City," and Thomas N. Buffaloe, hereafter referred to as "Lessee."

2. The word "Lessee" shall replace the word "Lessor" in every instance in the Lease where the word "Lessor" is used; and

3. Except as modified by this Amendment, all other terms and conditions of the Lease shall remain in full force and effect.

IN WITNESS WHEREOF, the City and Thomas N. Buffaloe have agreed to this Amendment and executed it effective on the Effective Date stated above.

Lessor – City of Cortez:

_____

By: Rachel B. Medina, Mayor

Lessee:

_____

By: Thomas N. Buffaloe

Attest:

_____

Linda L. Smith

Amendment to Airport Land Lease and Hangar Development Agreement

THIS AMENDMENT TO AIRPORT LAND LEASE AND HANGAR DEVELOPMENT AGREEMENT (this "Amendment") is made by and between the City of Cortez, Colorado, a Colorado home rule municipality, hereafter the "City," and Bernard Karwick, dba N294CC, LLC., effective Match 28, 2023 (the "Effective Date").

RECITALS

WHEREAS, the City and Bernard Karwick, dba N294CC, LLC. entered into that certain Airport Land Lease and Hangar Development Agreement dated the 9th day of December, 2014 (the "Lease"); and

WHEREAS, due to a typographical error, the Lease identifies Bernard Karwick, dba N294CC, LLC. as the "Lessor," instead of correctly identifying Bernard Karwick, dba N294CC, LLC. as the "Lessee;" and

WHEREAS, Section XVI of the Lease allows the parties to amend the Lease by mutual consent; and

WHEREAS, the parties desire to amend the Lease to correctly identify the parties.

NOW, THEREFORE, in consideration of the payment and performance obligations contained in the Lease, the City and Bernard Karwick, dba N294CC, LLC. agree to amend the Lease as follows:

1. The first sentence of the first paragraph of the Lease is deleted in its entirety and replaced with the following sentence:

> This Agreement made and entered into this 9th day of December, 2014, by and between the City of Cortez, Colorado, a Colorado home rule municipality, hereafter referred to as "City," and Bernard Karwick, dba N294CC, LLC., hereafter referred to as "Lessee."

2. The word "Lessee" shall replace the word "Lessor" in every instance in the Lease where the word "Lessor" is used; and

3. Except as modified by this Amendment, all other terms and conditions of the Lease shall remain in full force and effect.

IN WITNESS WHEREOF, the City and Bernard Karwick, dba N294CC, LLC. have agreed to this Amendment and executed it effective on the Effective Date stated above.

Lessor – City of Cortez:

_____

By: Rachel B. Medina, Mayor

Attest:

_____

Linda L. Smith

Lessee:

_____

By: Bernard Karwick, dba N294CC, LLC.

Amendment to Airport Land Lease and Hangar Development Agreement

THIS AMENDMENT TO AIRPORT LAND LEASE AND HANGAR DEVELOPMENT AGREEMENT (this "Amendment") is made by and between the City of Cortez, Colorado, a Colorado home rule municipality, hereafter the "City," and Roland LaFont, effective March 28, 2023 (the "Effective Date").

RECITALS

WHEREAS, the City and Roland LaFont entered into that certain Airport Land Lease and Hangar Development Agreement dated the 9th day of December, 2014 (the "Lease"); and

WHEREAS, due to a typographical error, the Lease identifies Roland LaFont as the "Lessor," instead of correctly identifying Roland LaFont as the "Lessee;" and

WHEREAS, Section XVI of the Lease allows the parties to amend the Lease by mutual consent; and

WHEREAS, the parties desire to amend the Lease to correctly identify the parties.

NOW, THEREFORE, in consideration of the payment and performance obligations contained in the Lease, the City and Roland LaFont agree to amend the Lease as follows:

1. The first sentence of the first paragraph of the Lease is deleted in its entirety and replaced with the following sentence:

> This Agreement made and entered into this 9th day of December, 2014, by and between the City of Cortez, Colorado, a Colorado home rule municipality, hereafter referred to as "City," and Roland LaFont, hereafter referred to as "Lessee."

2. The word "Lessee" shall replace the word "Lessor" in every instance in the Lease where the word "Lessor" is used; and

3. Except as modified by this Amendment, all other terms and conditions of the Lease shall remain in full force and effect.

IN WITNESS WHEREOF, the City and Roland LaFont have agreed to this Amendment and executed it effective on the Effective Date stated above.

Lessor – City of Cortez:	**Lessee:**
_____	_____
By: Rachel B. Medina, Mayor	By: Roland LaFont
Attest:	
_____	
Linda L. Smith	

Amendment to Airport Land Lease and Hangar Development Agreement

THIS AMENDMENT TO AIRPORT LAND LEASE AND HANGAR DEVELOPMENT AGREEMENT (this "Amendment") is made by and between the City of Cortez, Colorado, a Colorado home rule municipality, hereafter the "City," and Joseph Moore and Twila Moore, effective March 28, 2023 (the "Effective Date").

RECITALS

WHEREAS, the City and Joseph Moore and Twila Moore entered into that certain Airport Land Lease and Hangar Development Agreement dated the 9th day of December, 2014 (the "Lease"); and

WHEREAS, due to a typographical error, the Lease identifies Joseph Moore and Twila Moore as the "Lessor," instead of correctly identifying Joseph Moore and Twila Moore as the "Lessee;" and

WHEREAS, Section XVI of the Lease allows the parties to amend the Lease by mutual consent; and

WHEREAS, the parties desire to amend the Lease to correctly identify the parties.

NOW, THEREFORE, in consideration of the payment and performance obligations contained in the Lease, the City and Joseph Moore and Twila Moore agree to amend the Lease as follows:

1. The first sentence of the first paragraph of the Lease is deleted in its entirety and replaced with the following sentence:

> This Agreement made and entered into this 9th day of December, 2014, by and between the City of Cortez, Colorado, a Colorado home rule municipality, hereafter referred to as "City," and Joseph Moore and Twila Moore, hereafter referred to as "Lessee."

2. The word "Lessee" shall replace the word "Lessor" in every instance in the Lease where the word "Lessor" is used; and

3. Except as modified by this Amendment, all other terms and conditions of the Lease shall remain in full force and effect.

IN WITNESS WHEREOF, the City and Joseph Moore and Twila Moore have agreed to this Amendment and executed it effective on the Effective Date stated above.

Lessor – City of Cortez:

_____
By: Rachel B. Medina, Mayor

Attest:

_____
Linda L. Smith

Lessee:

_____
By: Joseph Moore and Twila Moore

Amendment to Airport Land Lease and Hangar Development Agreement

THIS AMENDMENT TO AIRPORT LAND LEASE AND HANGAR DEVELOPMENT AGREEMENT (this "Amendment") is made by and between the City of Cortez, Colorado, a Colorado home rule municipality, hereafter the "City," and Jack Thompson, effective March 28, 2023 (the "Effective Date").

RECITALS

WHEREAS, the City and Jack Thompson entered into that certain Airport Land Lease and Hangar Development Agreement dated the 9th day of December, 2014 (the "Lease"); and

WHEREAS, due to a typographical error, the Lease identifies Jack Thompson as the "Lessor," instead of correctly identifying Jack Thompson as the "Lessee;" and

WHEREAS, Section XVI of the Lease allows the parties to amend the Lease by mutual consent; and

WHEREAS, the parties desire to amend the Lease to correctly identify the parties.

NOW, THEREFORE, in consideration of the payment and performance obligations contained in the Lease, the City and Jack Thompson agree to amend the Lease as follows:

1. The first sentence of the first paragraph of the Lease is deleted in its entirety and replaced with the following sentence:

> This Agreement made and entered into this 9th day of December, 2014, by and between the City of Cortez, Colorado, a Colorado home rule municipality, hereafter referred to as "City," and Jack Thompson, hereafter referred to as "Lessee."

2. The word "Lessee" shall replace the word "Lessor" in every instance in the Lease where the word "Lessor" is used; and

3. Except as modified by this Amendment, all other terms and conditions of the Lease shall remain in full force and effect.

IN WITNESS WHEREOF, the City and Jack Thompson have agreed to this Amendment and executed it effective on the Effective Date stated above.

Lessor – City of Cortez:	**Lessee:**
_____	_____
By: Rachel B. Medina, Mayor	By: Jack Thompson

Attest:

_____

Linda L. Smith

Amendment to Airport Land Lease and Hangar Development Agreement

THIS AMENDMENT TO AIRPORT LAND LEASE AND HANGAR DEVELOPMENT AGREEMENT (this "Amendment") is made by and between the City of Cortez, Colorado, a Colorado home rule municipality, hereafter the "City," and Karl Spielman, effective March 28, 2023 (the "Effective Date").

RECITALS

WHEREAS, the City and Karl Spielman entered into that certain Airport Land Lease and Hangar Development Agreement dated the 9th day of December, 2014 (the "Lease"); and

WHEREAS, due to a typographical error, the Lease identifies Karl Spielman as the "Lessor," instead of correctly identifying Karl Spielman as the "Lessee;" and

WHEREAS, Section XVI of the Lease allows the parties to amend the Lease by mutual consent; and

WHEREAS, the parties desire to amend the Lease to correctly identify the parties.

NOW, THEREFORE, in consideration of the payment and performance obligations contained in the Lease, the City and Karl Spielman agree to amend the Lease as follows:

1. The first sentence of the first paragraph of the Lease is deleted in its entirety and replaced with the following sentence:

> This Agreement made and entered into this 9th day of December, 2014, by and between the City of Cortez, Colorado, a Colorado home rule municipality, hereafter referred to as "City," and Karl Spielman, hereafter referred to as "Lessee."

2. The word "Lessee" shall replace the word "Lessor" in every instance in the Lease where the word "Lessor" is used; and

3. Except as modified by this Amendment, all other terms and conditions of the Lease shall remain in full force and effect.

IN WITNESS WHEREOF, the City and Karl Spielman have agreed to this Amendment and executed it effective on the Effective Date stated above.

Lessor – City of Cortez:	**Lessee:**
_____	_____
By: Rachel B. Medina, Mayor	By: Karl Spielman

Attest:

_____

Linda L. Smith

Amendment to Airport Land Lease and Hangar Development Agreement

THIS AMENDMENT TO AIRPORT LAND LEASE AND HANGAR DEVELOPMENT AGREEMENT (this "Amendment") is made by and between the City of Cortez, Colorado, a Colorado home rule municipality, hereafter the "City," and Jered Engbring, effective March 28, 2023 (the "Effective Date").

RECITALS

WHEREAS, the City and Jered Engbring entered into that certain Airport Land Lease and Hangar Development Agreement dated the 9th day of December, 2014 (the "Lease"); and

WHEREAS, due to a typographical error, the Lease identifies Jered Engbring as the "Lessor," instead of correctly identifying Jered Engbring as the "Lessee;" and

WHEREAS, Section XVI of the Lease allows the parties to amend the Lease by mutual consent; and

WHEREAS, the parties desire to amend the Lease to correctly identify the parties.

NOW, THEREFORE, in consideration of the payment and performance obligations contained in the Lease, the City and Jered Engbring agree to amend the Lease as follows:

1. The first sentence of the first paragraph of the Lease is deleted in its entirety and replaced with the following sentence:

> This Agreement made and entered into this 9th day of December, 2014, by and between the City of Cortez, Colorado, a Colorado home rule municipality, hereafter referred to as "City," and Jered Engbring, hereafter referred to as "Lessee."

2. The word "Lessee" shall replace the word "Lessor" in every instance in the Lease where the word "Lessor" is used; and

3. Except as modified by this Amendment, all other terms and conditions of the Lease shall remain in full force and effect.

IN WITNESS WHEREOF, the City and Jered Engbring have agreed to this Amendment and executed it effective on the Effective Date stated above.

Lessor – City of Cortez:	**Lessee:**
_____	_____
By: Rachel B. Medina, Mayor	By: Jered Engbring

Attest:

_____

Linda L. Smith