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**CORTEZ CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 13, 2023
7:30 P.M.**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL, APPROVAL OF AGENDA.
2. CONSENT AGENDA

The listing under "Consent Agenda" is a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by City Council. Either the public or a Councilmember may request that an item may be removed from the Consent Agenda at that time, prior to Council's vote. The Mayor will ask if a citizen or Councilmember wishes to have any specific item removed from the Consent Agenda for discussion.

- a. Approval of the Council Worksession and Agenda Minutes of May 23, 2023.
- b. Approval of the Expenditure List for June 13, 2023
- c. Approval of a renewal application for a Retail Marijuana Store License/Retail Marijuana Cultivation Facility for Rinnie Rulez LLC, DBA Doobie Sisters/Dobbie Sisters Botanics, located at 695 North Broadway, Unit 1 and 2, Cortez.
- d. Approval of a renewal application for a Retail Marijuana Center License for NuVue Pharma LLC, to be located at 503 Patton Street, Cortez.
- e. Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Western Refining Retail, LLC, DBA Speedway #9499, located at 921 East Main Street, Cortez.
- f. Approval of a renewal Hotel and Restaurant Liquor License for Kashmien, LLC, DBA Lotsa Pasta and That'za Pizza, located at 439 East Main Street, Cortez.
- g. Approval of a renewal Hotel and Restaurant Liquor License for Ocean Pearl of Cortez, LLC, DBA Ocean Pearl Chinese Restaurant, located at 300 East Main Street, Cortez.
- h. Approval of a renewal Tavern Liquor License for A&S LLC, DBA Angel's End Zone, located at 309 North Broadway, Cortez.
- i. Approval of an Outdoor Dining Agreement between the City of Cortez and Community Radio Project Inc., DBA KSJD, located at 2-8 East Main Street, Cortez.

3. PUBLIC PARTICIPATION

There is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes.

(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

4. PRESENTATIONS
 - a. **Award of the Colorado Grand Scholarship to Mancos High School Senior Sophie Eschallier**
 - b. **Proclamation for Pride Month in the City of Cortez**
 - c. **April 2023 Financial Statements**
 - d. **Discussion on Council Chambers AV Equipment Purchase.**
5. PUBLIC HEARINGS
6. UNFINISHED BUSINESS
7. NEW BUSINESS
 - a. **2023 Clarifier Drive Replacement Project**

2023 Clarifier Drive Replacement Project bid results.

Presenter: Brian K. Peckins, Director of Public Works
 - b. **Resolution No. 12, Series 2023, Drought Management and Mitigation Plan**

Resolution No. 12, Series 2023, adopting the Drought Management and Mitigation Plan for the City of Cortez.

Presenter: Brian K. Peckins, Director of Public Works
 - c. **Ordinance No. 1321, Series 2023, Proposed Update to Sec. 2-3, Council Rules of Procedure**

The purpose and necessity to propose amendments to Section 2-3, COUNCIL RULES OF PROCEDURE, of the City Code.

Presenter: Drew Sanders, City Manager
 - d. **Appointment/Re-appointments to City Advisory Boards**

Appointments/Re-Appointments to the Cortez Arts Advisory Board and the Cortez Historic Preservation Board.

Presenter: Linda Smith, City Clerk
8. DRAFT RESOLUTION/ORDINANCES
9. CITY ATTORNEY'S REPORT
10. CITY MANAGER'S REPORT
11. CITY COUNCIL COMMITTEE REPORTS
 - a. **Mayor's Report on Workshop**

b. Other Board Reports

12. OTHER ITEMS OF BUSINESS

- a. Council will consider going into Executive Session to discuss the possible purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a) and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e). Council will also consider going into Executive Session for discussion of a personnel matter, and specifically to conduct an annual performance review of the Cortez City Manager and to discuss possible amendments to Mr. Sanders' employment agreement as authorized by C.R.S. Section 24-6-402(4)(f)(I). The Executive Session will not involve any specific employee who has requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

13. PUBLIC PARTICIPATION

There is no limit to the number of speakers and no overall time limit.

(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

14. ADJOURNMENT

PURSUANT TO RESOLUTION 11, SERIES 2022, PUBLIC COMMENT:

--Individuals may comment regarding items on the Council agenda or any other topic they wish to address the City Council about, including items discussed in a previous Council Workshop. Those wishing to comment must register by completing an "Intent to Speak" card (located outside of the Council chambers). Completed cards will be collected at the start of the meeting and delivered to the Mayor, who will call each speaker to the podium at the appropriate time. Comments specific to agenda items scheduled for public hearings should be reserved and delivered during the public hearing session.

--Courtesy, civility, and respect for others is expected. All comments should be addressed directly to the Council. Commenters who are called upon by the Mayor to speak are the only persons allowed to speak during the allotted time. Comments, or other distractions from the audience intended for commenters or others are not permitted. The Mayor, as the chairperson for the meeting, retains the discretion to deviate from the formats described below.

--There are two general opportunities for citizens to address the Council:

For the first opportunity (which will occur toward the start of the meeting) there is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes so City business may proceed. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

For the second opportunity (which will occur toward the end of the meeting) there is no limit to the number of speakers, and no overall time limit. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

--Other Opportunities to Participate

Citizens may also participate via email if addressed to councilcomments@cortezco.gov. Comments received by 3:00pm the day of a Council meeting will be delivered to Council the same day and entered into the meeting minutes. Citizens may also send letters to the Council by addressing them to "City Council" 123 Roger Smith Ave., Cortez, CO 81321. In-person deliveries are also accepted.

MOTION TO GO INTO EXECUTIVE SESSION:

--For a conference with the City attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

--For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e);

--To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a)

--For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific fire employees who have requested discussion of the matter in open session: any member of this body or any elected official: the appointment of any person to fill an office of this body or of an elected official: or personnel policies that do not require the discussion of matters personal to particular employees

--For discussion of a matter required to be kept confidential by the following federal or state law, or regulation: _____ under C.R.S. Section 24-6-402(4)(c)

--For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d)

--For consideration of documents protected by the mandatory nondisclosure provisions of the Open Records Act under C.R.S. Section 24-6-402(4)(g)

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED:

(a brief description must be included following the statute citation regarding why the executive session is being held)



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 06/05/2023

RE: Approval of the Council Worksession and Agenda Minutes of May 23, 2023.

Attachments

Worksession Minutes
Council Agenda Minutes

CITY COUNCIL
REGULAR WORKSHOP
TUESDAY MAY 23, 2023
6:00 p.m.

1. The Workshop was called to order at 6:02 p.m., at the City Council Chambers. Councilmembers present included, Mayor Rachel Medina, Robert Dobry, Matt Keefauver, David Rainey, Dennis Spruell, and Lydia DeHaven. Mayor Pro-tem Arlina Yazzie was absent. Staff members present included, Chief of Police Vern Knuckles, Community and Economic Development Director Rachael Marchbanks, Director of Public Works Brian Peckins, IT Technician Jason Gray, Deputy City Clerk Donna Murphy, City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were 9 people present in the audience.
2. Council conducted interviews for appointments/reappointments on the various City Advisory Boards including the Arts Advisory Board, the Historic Preservation Board, and the Parks, Recreation and Forestry Advisory Board. Each applicant provided their personal background and reason for applying for Board of their choice.
3. Andrea McAlpin, Child Care Navigator with the Montelores Early Childhood Council gave a presentation regarding child care in Montezuma County. She gave an update on the current childcare options stating there is a total of fourteen licensed providers, of which 3 provide care for infants (under the age of one year), and 5 that provide care for toddlers. Half of these providers do not provide summer care and only offer care during regular school hours (8:00 am-3:00 pm). She gave reasons that early childhood care is important and how it will benefit the children, the families and the workforce. She presented data and possible solutions to the child care crisis in Montezuma County.
4. Director of Public Works Brian Peckins presented Council with a draft Drought Management and Mitigation Plan. The overall goal of the plan is to facilitate appropriate response to varying drought conditions, a primary focus on best management practices to manage demand, while evaluating options for alternate water sources, and determining water use priorities for the purpose of adopting a resolution. He spoke about the Drought Taskforce that was created by Council in order to manage, update and implement the Plan. The taskforce is responsible for monitoring and assessing drought conditions and making recommendations and made up of following members: Council members, City Manager, Public Works, Community Development, Parks and Recreation, Fire Department, Police Department, Critical Water Users and interested citizens. He spoke of additional drought information and the other entities that are involved in drought responses and coordination of the information and public involvement. Drought Plan Triggers were discussed and the response actions that will be taken during each stage of response plan, noting that during the Stage 3 Response Action the goal would be to achieve a 30% voluntary reduction of total water demand, increase public messaging, invoke a ban of open burning, implement progressive water rate schedule, if necessary, while managing the supply and reducing the demand. He spoke of the water use allocations during each stage of the response

action plan and reviewed the enforcement of the Plan. A question and answer session followed with Council.

4. General Discussion: Councilmember DeHaven asked that Council consider developing a relationship with the Cortez School Board. After discussion it was resolved that a Board to Board meeting would be scheduled. Councilmember DeHaven also asked if a new employee review process could be developed that would streamline the process for Council to review annually the City Manager and City Attorney. Discussion was held and it was decided to leave the process the same but give more time to Council to conduct the review of these two employees.

The regular workshop was adjourned at 7:35 p.m.

CITY COUNCIL
REGULAR MEETING
TUESDAY, MAY 23, 2023

1. The meeting was called to order in the City Council Chambers at 7:45p.m., with the Pledge of Allegiance. Roll Call was taken and the following Councilmembers were present: Mayor Rachel Medina, Lydia DeHaven, Robert Dobry, Matthew Keefauver, David Rainey, and Dennis Spruell. Mayor Pro-tem Arlina Yazzie was absent. Staff present included Chief of Police Vernon Knuckles, Community and Economic Development Director Rachael Marchbanks, Contract City Planner Nancy Dosedall, Director of General Services Rick Smith, Director of Parks and Recreation Creighton Wright, Court Clerk/Administrator Carla Odell, Director of Public Works Brian Peckins, Human Resources Director Matt Cashner, Library Director Isabella Sharpsteen, Airport Manager Jeremy Patton, IT Technician Jason Gray, Deputy City Clerk Donna Murphy, City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were 8 people present in the audience.

Councilmember Dobry moved that the agenda be approved. Councilmember DeHaven seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Absent

2. The Consent Agenda items acted upon by Council were as follows:
 - a. Approval of the Council Worksession and Agenda Minutes of May 9, 2023.
 - b. Approval of the Expenditure List for May 23, 2023.
 - c. Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Maverick Inc., DBA Maverick #497, located at 455 State Street, Cortez.
 - d. Approval of a renewal Hotel and Restaurant Liquor License for BMCJ Inc., DBA Stonefish Sushi and More, located at 16 West Main Street, Cortez.
 - e. Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Stokely Corporation, DBA Handy Mart South, located at 806 ½ South Broadway, Cortez.
 - f. Approval of a Special Event Permit Application for Montelores Early Childhood Council/Pinon Project to host a Teacher Appreciation event on Wednesday, May 31, 2023, on the premises of the Cortez Area Chamber of Commerce, located at 20 West Main Street, Cortez.

Councilmember DeHaven moved that the Consent Agenda be approved as presented. Councilmember Dobry seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Absent

3. PUBLIC PARTICIPATION: None

4. PRESENTATIONS: None

5. PUBLIC HEARINGS:

a. Ordinance No. 1320, Series 2023. City Attorney Coleman stated that at the May 9, 2023 Council meeting Ordinance No. 1320, Series 2023 was presented on first reading along with a draft contract amendment for Judge Padilla’s compensation. He reminded Council that the City Charter requires the Judge’s compensation be established by ordinance. Judge Padilla presented information to Council about her time spent in Court. She gave statistical information stating in 2022 there were forty-eight scheduled court times, which was reflected in the salary contract. There have been forty court appearances so far this year. Mayor Medina opened the public hearing, no one spoke and the public hearing was closed.

Councilmember Rainey moved that Council approve on second and final reading Ordinance No. 1320, Series 2023, an ordinance approving an amendment to the Professional Services Contract for Municipal Judge Services. Councilmember DeHaven seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Absent

b. Ordinance No. 1319, Series 2023. Contract City Planner Dosdall stated that the applicant, Quick-N-Clean CO-03, LLC, is proposing to vacate an existing, undeveloped alley located in Block 2 of the Veach Subdivision and then combine the 28 existing lots into one parcel for development, with the new lot totaling 2.185 acres. The property, located at 1511 E. Main Street, is a vacant lot and zoned Commercial Highway (C) and is bounded on the west by commercially zoned land that includes Papa Murphy’s, on the east and south by vacant parcels, and on the north by East Main Street and Safeway. All neighboring parcels are zoned Commercial Highway (C). After Agency review and the recommendation from the Planning and Zoning Commission, staff recommends approving the alley right-of-way vacation. Council discussion included city utilities in right-of-way, CDOT highway access, alleyway to the west and the flood plain to the east. A representative from Quick-N-Clean spoke letting Council know their clients have agreed to the proposed conditions. Mayor Medina opened the public hearing, no one spoke and the public hearing was closed.

Councilmember Dobry moved that Council approve on second and final reading Ordinance No. 1319, Series 2023, an ordinance approving a right-of-way vacation plat vacating the 16’ alley located in Block 2 of the Veach Subdivision, and consolidation of all existing lots into one 2.185-acre parcel on property located at 1511 E. Main St., zoned Commercial Highway. Councilmember Spruell seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Absent

c. Resolution No. 13, Series 2023. Contract City Planner Dosedall stated that the applicant, Cortez Main LLC, is proposing a two-lot subdivision on the property recently approved for a retail drive through restaurant located at 610 E. Main Street. The subdivision will divide the existing parking lot to create a separate lot for the new commercial structure. The property is zoned Commercial (C) Highway and is bounded on the west by commercially zoned land that includes City Market and developed commercial properties are also located to the south and east; neighborhood business properties with single-family homes are located to the north. The subdivided lots share an access with the existing 610 E. Main commercial structure, located on a separate parcel. Issues with the requested subdivision concern the parcel to the north, which has not been included in the requested subdivision. The parcel to the north is considered nonconforming, in that its only legal access is to North Adams St., the front access to the building appears to be on the property line and there is not adequate parking associated with the structure. The applicants, who own the existing structure, propose to address these issues somewhat by dedicating the entirety of Tract 1 to a parking easement and including two 30’ access easements near the east and west property lines. The extent of the easements will render Tract 1 unbuildable for future development. An additional concern with the submitted plat is that the proposed 30’ access easements are not clearly dedicated to anyone, and do not connect to each other, or to the adjacent properties to the east and west as would be necessary for eventual compliance with the CDOT access control plan, and to allow loading and turning movements for the existing structure at 610 E. Main Street. Staff recommends approval of the Minor subdivision plat with two conditions.

Councilmember Keefauver moved that Council approve Resolution No. 13, Series 2023, a resolution approving a Minor Subdivision Plat to divide a 1.6-acre tract into 2 lots located in the southeast ¼ of the Northeast ¼, Section 26, Township 36 North, Range 16 West, N.M.P.M, located in the Commercial Highway (C) zone district in Cortez, Colorado. Councilmember Spruell seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Absent

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS

a. Resolution No. 9, Series 2023. Contract City Planner Dosedall stated that the applicant, Quick-N-Clean CO-03, LLC, is proposing a site plan to construct a new 5,389 square foot express car wash with associated vacuum and pay station canopies to be located on what is currently platted as 28 separate lots separated by a City owned alley. The applicants have applied to vacate the alley and combine all lots into one, which was approved through Resolution No. 13, Series 2023 (above item 5C). The new lot will total 2.185 acres. The property, located at 1511 E. Main Street, is a vacant lot and zoned Commercial Highway (C) and is bounded on the west by commercially zoned

land that includes Papa Murphy’s, on the east and south by vacant parcels, and on the north by East Main Street and Safeway. All neighboring parcels are zoned Commercial Highway (C). The project as submitted appears to meet all development standards. Staff recommends approval of the site development plan for a new car wash on the property located at 1511 E. Main Street with four conditions.

Councilmember DeHaven moved that Council approve Resolution No. 9, Series 2023, a resolution approving a site plan for a car wash to be located on property at 1511 E. Main, zoned Commercial Highway, located in Block 2 of the Veach Subdivision. Councilmember Spruell seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Absent

b. CDOT Aeronautics Discretionary Grant Resolution. Airport Manager Patton stated that with all Airport Improvement Program Grants, there is a Federal, State and local apportionment and this resolution with the State must be made to approve the small dollar grant award for the two projects scheduled. The resolution includes a schedule and budget for the two projects; participate in Federally funded apron expansion and Federally funded access road rehabilitation (part of parking lot project). The Cortez Municipal Airport remains in the Airport Improvement Program that shares costs of approved projects based on a 95% Federal, 2.5% State and 2.5% local share. The Apron Expansion Design Grant and Access Road Rehabilitation have been approved by the FAA. Construction of these projects is anticipated in 2024-2025 depending on cost estimates and further approval. As depicted in the Master Plan, apron expansion is vital to future hangar development as current space is limited. The access road component of the parking lot is the passenger drop off and pickup, as well as a pilot access road to the south hangars. These elements are also vital to the infrastructure of the Airport parking lot and accessibility. The Apron Expansion Design and Access Road Rehab projects schedule and budget depicts a total cost of \$615,527.00. The total Federal share equals \$584,750.00, State and local share of \$15,389.00 each. \$10,125.00 of the local share is coming out of ARPA funding that is factored into the parking lot improvement project, depicted in the schedule as Access Road Rehabilitation. The remaining local share of \$5,264.00 for the Apron Expansion Design will come out of the Airport budget. Staff recommends that Council approve the Resolution with CDOT for the Small Dollar Grant Award.

Councilmember Dobry moved that Council approve and authorize the Mayor to sign the Resolution with CDOT Aeronautics for the Small Dollar Grant Award. Councilmember Rainey seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Absent

c. 2023 Library HVAC Installation. Director of General Services Smith stated the 2023 Capital Budget provides \$470,000 for the Cortez Library HVAC replacement and membrane roof replacement. The budget also provides \$240,000 for the Service Center HVAC replacement. The total budget for the two projects is \$710,000.00. Engineering and design development and the roof replacement are complete. Expenditures to date including the HVAC components on order is

\$482,205.00. This leaves \$227,795.00 for installation of the HVAC systems for the Library. The Service Center install will need to be a 2024 project subject to funding availability. The City has bid the HVAC installation three different times with only one bid received each time. The Comfort Air bid amount of \$246,430.00 is \$18,635.00 above the remaining overall budget for the Library and the Service Center. The Police Department driveway project (also an approved Capital Project) is now projected to come in under budget enough to cover the amount over on this project. Staff recommends that Council approve the Comfort Air April 12, 2023 bid for the Library HVAC install at the bid amount of \$246,430.00.

Councilmember Dobry moved that Council award the bid to complete the Library HVAC project to Comfort Air in the amount of \$246,430.00. Councilmember Rainey seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Absent

d. City Council Priorities. City Manager Sanders spoke to Council about the priorities that were set at the Council retreat on April 29, 2023. The list of priorities included the following: infrastructure improvements, urban renewal and economic development, water conservation, housing, and updating guiding documents. He stated no questions were received and the priorities are being presented to Council for adoption.

Councilmember DeHaven moved that Council accept the stated Council priorities. Councilmember Rainey seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Absent

e. Appointment/Re-Appointments to City Advisory Boards. City Clerk Smith stated that Council interviewed seven applicants during the worksession. Advertisement for the openings were placed in the Cortez Journal, the City’s website, Facebook and emails to organizations in the community. Staff is recommending that the seven applicants that were interviewed be appointed/reappointed to the various City Boards. Councilmember Dobry asked about the term length for the Arts Advisory Board. City Clerk Smith stated that the members of the Board could discuss their terms should they be appointed.

Councilmember Dobry moved that Council appoint the following residents to the boards which they have applied for:

Cortez Arts Advisory Board - Anne Beach, Sascha Steinberg, and Erik Quiroz. Terms would consist of three-year and two-year terms.

Cortez Historic Preservation Board - Kathleen Russell and Mitchell Toms for three-year terms.

Parks, Recreation, and Forestry Advisory Board - Mike Lavey and Abraham Proffitt for two-year terms. Councilmember Rainey seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Absent

8. DRAFT RESOLUTION/ORDINANCES: None

9. CITY ATTORNEY’S REPORT: City Attorney Coleman reported that the Four Corners Bar Association gives a scholarship to local high school students and he was asked to serve on the selection committee. Letters were sent to the local high school Councilors to solicit applicants. He said they received 6 applications and each applicant was very worthy of the scholarship. Criteria for the scholarship included grades, civic duties and extracurricular activities. Two scholarships were awarded for \$500.00 each.

10. CITY MANAGER’S REPORT: City Manager Sanders gave a report on the following items:

- The Cortez Kennel hosted the Bergen Spay/Neuter Clinic in conjunction with For Pet’s Sake Humane Society May 11-14, 2023. The clinic was very successful with estimates of over 250 animals being served.
- There is blood drive May 24, 2023 from 8:00 am to 12:00 pm at the Service Center. Walk-ins are welcome.
- This week, May 21-27, 2023, is National Public Works week. The theme this year is “Connecting the World Through Public Works” to show how public works connects us all through infrastructure and service, enhancing the quality of life for the communities these professionals serve.
- Employee Spotlight- Diane Roberts, Project Manager, with the Public Works Department is someone who exemplifies the “can do” spirit of our Public Works team. Diane has gone above and beyond our expectations since she arrived at the City in 2017. Before that, Diane spent over 20 years as a Superintendent in the male dominated construction industry and brought an “I’ll outwork anyone” mentality to the job. She is usually the first person in the office and the last to leave. Diane was hired as our Safety Inspector, but has done a little bit of everything to keep our Public Works projects on track. She has served as our primary project manager, developed project scopes and cost estimates in the absence of a City Engineer, served as our on-site construction representative, and even worked on the trash trucks when needed, while continuing to serve as our Safety Inspector. In the last year, Diane was instrumental in leading the efforts to successfully completing our Sligo and Mildred Street Capital Improvement projects, street improvement program projects, and many other Public Work projects. She also provided ongoing support to co-workers across a broad spectrum of skill sets and is an asset in every situation. Diane is a consummate professional, a dedicated public servant, and is a credit to the Public Works team and the City of Cortez.

11. CITY COUNCIL COMMITTEE REPORTS

a. Mayor’s Report on Workshop. Mayor Medina stated that during the workshop interviews were conducted for appointments/reappointments for the various City Advisory Boards. A presentation was given by Andrea McAlpin, Child Care Navigator with the Montelores Early Childhood

Council regarding childcare in Montezuma County. Director of Public Works Brian Peckins presented Council with a draft of the Drought Management and Mitigation Plan. General Council discussion included the development of a relationship with the School Board and a new employee annual review process for the City Manager and City Attorney.

b. Public Arts Committee. Councilmember Rainey stated that the Arts Advisory Board discussed ways to create funding and revenue to go towards future projects.

c. Library Board/ Montelores Homeless Coalition. Councilmember DeHaven attended the Library Board meeting where a draft of the 5-year strategic plan was presented by Director Sharpsteen. She attended the Montezuma County Homeless Coalition meeting where an update was given on the current number of unhoused people in the community. Discussion was held about a memorial for the people that lose their life every year due to homelessness.

d. Parks, Recreation and Forestry Advisory Board. Councilmember Keefauver stated that the hours at the Recreation Center have been temporarily reduced due to staffing issues. Playground Days registration is open and the outdoor pool opening is set for June 5, 2023. Staff is working on an adult softball league and everything is going well at the golf course.

e. Historic Preservation Board: Councilmember Dobry stated that Historic Preservation Day on May 13, 2023 was a huge success and he thanked everyone for their hard work.

12. OTHER ITEMS OF BUSINESS:

a. Executive Session. Councilmember Dobry moved that Council adjourn into Executive Session at 8:59 p.m. for discussion of a personnel matter, and specifically to conduct an annual performance review of the Cortez City Manager and to discuss possible amendments to Mr. Sanders’ employment agreement as authorized by C.R.S. Section 24-6- 402(4)(f)(I). The Executive Session will not involve any specific employee who has requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Councilmember Rainey seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Absent

Council returned from Executive Session at 10:34 p.m. Participants in the Executive Session included City Manager Sanders, City Attorney Coleman, Mayor Medina, Councilmember DeHaven, Councilmember Dobry, Councilmember Keefauver, Councilmember Rainey, and Councilmember Spruell. No adoption of any policy, position, resolution, rule, regulations, or other formal action occurred during Executive Session.

13. PUBLIC PARTICIPATION:

14. ADJOURNMENT: Councilmember DeHaven moved that the regular meeting be adjourned at 10:36 p.m. Councilmember Rainey seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Absent

Rachel B. Medina, Mayor

ATTEST:

Donna Murphy, Deputy City Clerk



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Kelly Koskie
Director of Finance
123 Roger Smith Ave
Cortez, CO. 81321
kkoskie@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: SARA COFFEY, PAYROLL/SALES TAX ADMINISTRATOR

Date: 06/07/23

RE: Approval of the Expenditure List for June 13, 2023

Attachments

Expenditure List

EXPENDITURE LIST FOR WEEK ENDING MAY 26, 2023

Department	Vendor Name	Description	Amount
Municipal Court	MARSHALL SUMRALL	LEGAL SERVICES - BOUGHAN	\$ 195.50
		Total	\$ 195.50
Finance	PARKER'S WORKPLACE SOLUTIONS	PENCILS	\$ 33.49
		Total	\$ 33.49
Library	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 1,261.72
	INGRAM LIBRARY SERVICES	BOOKS	\$ 13.73
	INGRAM LIBRARY SERVICES	BOOKS	\$ 16.50
	INGRAM LIBRARY SERVICES	BOOKS	\$ 20.55
	INGRAM LIBRARY SERVICES	BOOKS	\$ 298.70
	INGRAM LIBRARY SERVICES	BOOKS	\$ 459.14
	BLACKSTONE PUBLISHING	AUDIO BOOKS	\$ 177.54
	USA TODAY - SUBSCRIBER	SUBSCRIPTION	\$ 34.19
		Total	\$ 2,282.07
City Hall Operations	FP MAILING SOLUTIONS	Blanket PO - Postbase IMI Commercial NPSD	\$ 40.00
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 175.71
		Total	\$ 215.71
Welcome Center	ORKIN LLC	PEST CONTROL SERVICES	\$ 123.99
	STERICYCLE INC.	HAZARDOUS WASTE DISPOSAL	\$ 38.29
	REDFIN JANITORIAL LLC	JANITORIAL SERVICE - MAY 2023	\$ 1,700.00
		Total	\$ 1,862.28
Police Department	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,810.56
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 14.01
		Total	\$ 2,824.57
Animal Shelter	ATMOS ENERGY	GAS SERVICE	\$ 124.05
		Total	\$ 124.05
Public Works	CORTEZ ELECTRIC	Blanket PO - Streetlight Repair	\$ 400.70
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 194.78
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 10,296.04
	ENNIS-FLINT INC	985202-5P WB Yellow Fast Dry Traffic Paint	\$ 2,045.85
	ENNIS-FLINT INC	985201-5P WB White Fast Dry Traffic Paint - Qu	\$ 2,607.60
		Total	\$ 15,544.97
Outdoor Pool	FASTENAL COMPANY	0248995 Procell PL123 Lithium batteries - 12/pk	\$ 18.82
		Total	\$ 18.82
Golf Course Maint	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 1,614.53
	AMAZON CAPITAL SERVICES	PR90 CRL door closer - GC	\$ 134.00
		Total	\$ 1,748.53

EXPENDITURE LIST FOR WEEK ENDING MAY 26, 2023

Department	Vendor Name	Description	Amount
Parks	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 963.74
		Total	\$ 963.74
Planning & Building	LARRY W IVERSON	EXECUTIVE COACHING	\$ 450.00
		Total	\$ 450.00
Shop	KEESEE MOTORS	JL3Z1521813D Latch - Unit 489	\$ 80.66
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 3,100.97
	GRAINGER	60KN91 Honeywell DF300N95BX Flat fold dispos	\$ 49.92
		Total	\$ 3,231.55
Technology	AMAZON CAPITAL SERVICES	X-Edition USB Wall charger 4-pack	\$ 11.04
	AMAZON CAPITAL SERVICES	Unitek Y-1039 USB to SATAIII Hard Drive Adapter	\$ 19.99
	AMAZON CAPITAL SERVICES	WDS500G3B0A Western Digital 500gb Drive	\$ 39.99
	AMAZON CAPITAL SERVICES	Creative Pebble V2 Speakers	\$ 49.98
	SOUTHERN COMPUTER WAREHOUSE	TX3000E PCIe card and antenna	\$ 57.07
		Total	\$ 178.07
Airport	ATMOS ENERGY	GAS SERVICE	\$ 88.42
	ATMOS ENERGY	GAS SERVICE	\$ 145.69
	CHOICE BUILDING SUPPLY	TRIM LINE	\$ 16.99
	SOUTHWEST WEED CONTROL	VEGETATION CONTROL	\$ 581.22
	THE AVIATION PLANNING GROUP LLC	Independent Fee Estimate Apron Expansion Des	\$ 4,400.00
	JACOBS ENGINEERING INC	CEZ AIP-032 Final Invoice - Construction Coordin	\$ 34,538.57
		Total	\$ 39,770.89
Rec Center	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 7,046.16
		Total	\$ 7,046.16
Water	GREEN ANALYTICAL LABS, INC.	LAB TESTING SERVICES	\$ 124.20
	MONTEZUMA WATER COMPANY	WATER 57371	\$ 265.80
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,433.13
	CHEMTRADE CHEMICALS US LLC	Blanket PO - Liquid Alum AL2	\$ 7,850.40
	PARTNERS IN PARTS, INC.	LUBE	\$ 18.56
	PARTNERS IN PARTS, INC.	LUBE	\$ 18.56
	TRACS POWER GENERATION LLC	Materials/Labor - Level 2 PM Service, Load Bank	\$ 3,353.27
	TARGET RENTAL	T23P Pin	\$ 41.10
	TARGET RENTAL	T230WTL Tooth	\$ 130.35
	CORE AND MAIN	ED2F11RWG3SG89N T10 1 R900I Meter w/ante	\$ 987.94
	WATER INFORMATION PROGRAM	2023 Partner Contribution to Water Informatio	\$ 1,000.00
	SHORT-ELLIOTT-HENDRICKSON INC	2023 Municipal Water Rate Study Project	\$ 12,972.00
		Total	\$ 29,195.31

EXPENDITURE LIST FOR WEEK ENDING MAY 26, 2023

Department	Vendor Name	Description	Amount
CCN Fund	ROBERT WILSON	Refund - Small Business Drop - 11 N Park	\$ 150.00
		Total	\$ 150.00
Refuse	FOUR CORNERS WELDING & GAS SUPP	GLOVES, EAR PLUGS	\$ 63.73
	FOUR CORNERS WELDING & GAS SUPP	Blanket PO - Welding Supplies	\$ 118.36
	FOUR CORNERS WELDING & GAS SUPP	Blanket PO - Welding Supplies	\$ 789.66
	FASTMARKETS RISI	PPI Pulp & Paper Week Subscription Renewal	\$ 1,824.66
		Total	\$ 2,796.41
Total			\$ 108,632.12

EXPENDITURE LIST FOR WEEK ENDING JUNE 2, 2023

Department	Vendor Name	Description	Amount
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 13.50
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 16.50
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 16.50
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 16.50
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 16.50
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 27.50
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 27.50
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 27.50
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 33.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 55.00
	KOKOPELLI BIKE & BOARD	Tune up on bikes	\$ 300.00
	STAPLES ADVANTAGE	200719 Replacement for OKI 43979101	\$ 20.99
	WAGNER ENTERPRISE, L.L.C.	JANITORIAL SERVICE - MAY 2023	\$ 1,499.58
	PITNEY BOWES PURCHASE POWER	POSTAGE	\$ 37.36
	CORTEZ SANITATION DISTRICT	SEWER	\$ 57.00
	WESTERN PAPER DISTRIBUTORS	BSL-91045 Toilet Tissue - PD	\$ 78.68
	WESTERN PAPER DISTRIBUTORS	SCA-HB9201 Kitchen roll towels - PD	\$ 166.24
	KONICA MINOLTA BUSINESS SOLUTIONS	EQUIPMENT RENTAL	\$ 356.72
		Total	\$ 3,222.07
Animal Shelter	FOUR CORNERS M.A.S.H., LLC	CASTRATION	\$ 92.00
	ORKIN LLC	PEST CONTROL SERVICES	\$ 110.99
	CORTEZ SANITATION DISTRICT	SEWER	\$ 81.00
		Total	\$ 283.99
Public Works	AT&T MOBILITY	PHONES	\$ 54.99
	STAPLES ADVANTAGE	1690444 45x53 Chain mat, Rectangular - Diane	\$ 57.99
	INNOVATION MEDICAL GROUP	PRE-EMPLOYMENT PHYSICAL - NEVES	\$ 125.00
	AT&T MOBILITY	PHONES	\$ 228.18
		Total	\$ 466.16
Outdoor Pool	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 49.32
	CORTEZ SANITATION DISTRICT	SEWER	\$ 45.00
		Total	\$ 94.32
Golf Pro	ORKIN LLC	PEST CONTROL SERVICES	\$ 109.99
	CORTEZ SANITATION DISTRICT	SEWER	\$ 81.00
		Total	\$ 190.99
Golf Course Maint	LE PEW PORTA-JOHNS INC.	Fuel Surcharge - 20%	\$ 53.20

EXPENDITURE LIST FOR WEEK ENDING JUNE 2, 2023

Department	Vendor Name	Description	Amount
	LE PEW PORTA-JOHNS INC.	Portolet Rental #16 Tee - Monthly	\$ 88.00
	LE PEW PORTA-JOHNS INC.	Portolet Rental #13 Tee - Monthly	\$ 88.00
	LE PEW PORTA-JOHNS INC.	Delivery/Pickup	\$ 90.00
	AT&T MOBILITY	PHONES	\$ 53.22
	CORTEZ SANITATION DISTRICT	SEWER	\$ 45.00
	AMAZON CAPITAL SERVICES	Gearwrench 3887 Tap and Die Set, 75 pc	\$ 140.95
	KANSAS GOLF & TURF INC	503479 GP400 Bed knife	\$ 577.53
	POTESTIO BROTHERS EQUIPMENT, INC.	TCU26081 Pointer	\$ 20.19
	POTESTIO BROTHERS EQUIPMENT, INC.	TCU38614 Roller	\$ 80.52
	POTESTIO BROTHERS EQUIPMENT, INC.	TCA25371 Lever	\$ 88.76
	POTESTIO BROTHERS EQUIPMENT, INC.	AET10632 Seal kit	\$ 162.92
	POTESTIO BROTHERS EQUIPMENT, INC.	AUC19581 Adapter	\$ 171.30
	POTESTIO BROTHERS EQUIPMENT, INC.	AUC15902 Roller	\$ 364.58
	POTESTIO BROTHERS EQUIPMENT, INC.	AUC19580 Spindle for JD 9009A	\$ 559.94
	SENERGY PETROLEUM	Dyed diesel for Golf Course	\$ 1,694.29
		Total	\$ 4,278.40
Parks	INNOVATION MEDICAL GROUP	PRE-EMPLOYMENT PHYSICAL - HIGGINS	\$ 125.00
	INNOVATION MEDICAL GROUP	PRE-EMPLOYMENT PHYSICAL - BALFOUR	\$ 125.00
	AT&T MOBILITY	PHONES	\$ 53.22
	CORTEZ SANITATION DISTRICT	SEWER	\$ 335.00
	TREES OF TRAIL CANYON	YELLOWWOOD, MAPLES	\$ 1,555.00
	ANNIE'S EMBROIDERY	HATS/LOGOS	\$ 399.33
	AMAZON CAPITAL SERVICES	1st Choice Nitrile Gloves, 6 mil, Large	\$ 65.90
	CHOICE BUILDING SUPPLY	HANDLE	\$ 9.99
	FERGUSON WATERWORKS #1116	PVC EXT	\$ 65.80
	FOUR STATES TIRE CO.	FLAT REPAIR	\$ 20.00
	FOUR STATES TIRE CO.	FLAT REPAIR	\$ 51.59
	GRAINGER	31DK84 Trash bags, 60 gallon, 38x58, black	\$ 488.60
	SLAVENS TRUE VALUE	TUBING	\$ 1.35
	SLAVENS TRUE VALUE	SUCTION STOPPER	\$ 5.44
	SLAVENS TRUE VALUE	KEYS	\$ 9.16
	SLAVENS TRUE VALUE	TUBING, NUT, SLEEVE, INSERT	\$ 10.21
	SLAVENS TRUE VALUE	SELF DDRILLER, SOLID FLAT GALV	\$ 14.08
	SLAVENS TRUE VALUE	TORX SET	\$ 20.01
	SLAVENS TRUE VALUE	GLOVES	\$ 36.91
	SLAVENS TRUE VALUE	EYE BOLTS, CONCRETE MIX, FASTENERS	\$ 55.32
	STOTZ EQUIPMENT	STIHL	\$ 15.99
	THE PLUMBING STORE	VINYL TUBING	\$ 1.08
	FERGUSON WATERWORKS #1116	VALVE BOXES	\$ 120.66
	CENTRAL PARTS WAREHOUSE	Meyer 09797AM Replacement edge for Lot Pro	\$ 382.41
	FOUR STATES TIRE CO.	LOOSE LAWNMOWER TIRE	\$ 20.00
		Total	\$ 3,987.05
Recreation	INNOVATION MEDICAL GROUP	PRE-EMPLOYMENT PHYSICAL - UPTAIN	\$ 125.00

EXPENDITURE LIST FOR WEEK ENDING JUNE 2, 2023

Department	Vendor Name	Description	Amount
		Total	\$ 125.00
Planning & Building	AT&T MOBILITY	PHONES	\$ 156.98
	INNOVATION MEDICAL GROUP	PRE-EMPLOYMENT PHYSICAL - REGALADO	\$ 62.50
		Total	\$ 219.48
Shop	KEESEE MOTORS	AL3Z9661B Air intake upper cover - Unit 483	\$ 60.30
	WEBB CHEVROLET BUICK OF CORTEZ LLC	97729095-CORE Injector cores	\$ (800.00)
	WEBB CHEVROLET BUICK OF CORTEZ LLC	97228929 Fitting - Returned	\$ (103.52)
	WEBB CHEVROLET BUICK OF CORTEZ LLC	94051259 Seals - Returned	\$ (24.60)
	WEBB CHEVROLET BUICK OF CORTEZ LLC	98065992 Gasket	\$ 2.26
	WEBB CHEVROLET BUICK OF CORTEZ LLC	94051259 Seals	\$ 24.60
	WEBB CHEVROLET BUICK OF CORTEZ LLC	97228933 Gasket	\$ 33.36
	WEBB CHEVROLET BUICK OF CORTEZ LLC	97188896 Gasket	\$ 84.60
	WEBB CHEVROLET BUICK OF CORTEZ LLC	97228929 Fitting	\$ 103.52
	WEBB CHEVROLET BUICK OF CORTEZ LLC	97729095-CORE Core deposit injectors	\$ 800.00
	WEBB CHEVROLET BUICK OF CORTEZ LLC	97729095 Reman injectors - Unit 992	\$ 2,863.60
	SENERGY PETROLEUM	86E10 Unleaded Gas for Service Center	\$ 4,246.79
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 94.52
	CORTEZ SANITATION DISTRICT	SEWER	\$ 102.00
	WESTERN PAPER DISTRIBUTORS	SCA-HB9201 Kitchen roll towels - SC	\$ 83.12
		Total	\$ 7,570.55
Technology	AT&T MOBILITY	PHONES	\$ 43.23
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 526.47
		Total	\$ 569.70
Airport	MONTEZUMA COUNTY WATER DIST.	WATER M064	\$ 50.00
	MONTEZUMA COUNTY WATER DIST.	WATER M068	\$ 58.20
		Total	\$ 108.20
Dispatch	INNOVATION MEDICAL GROUP	PRE-EMPLOYMENT PHYSICAL - RYTTING	\$ 125.00
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 106.44
	OFFICE DEPOT	HP201 CF401A Print cartridge, Cyan	\$ 70.57
	OFFICE DEPOT	HP201 CF402A Print cartridge, Yellow	\$ 70.57
	OFFICE DEPOT	HP201 CF403A Print cartridge, Magenta	\$ 70.57
	OFFICE DEPOT	HP201 CF400A Print cartridge, Black	\$ 119.64
	STAPLES ADVANTAGE	HP414A W2021A Print cartridge, Cyan	\$ 88.49
	STAPLES ADVANTAGE	HP414A W2022A Print cartridge, Yellow	\$ 88.49
	STAPLES ADVANTAGE	HP414A W2023A Print cartridge, Magenta	\$ 88.49
	STAPLES ADVANTAGE	HP414A W2020A Print cartridge, Black	\$ 136.74
		Total	\$ 965.00
Rec Center	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 45.72
	CORTEZ SANITATION DISTRICT	SEWER	\$ 549.00

EXPENDITURE LIST FOR WEEK ENDING JUNE 2, 2023

Department	Vendor Name	Description	Amount
	ATMOS ENERGY	GAS SERVICE	\$ 995.85
	PIONEER PRINTING	LIABILITY & RELEASE FORMS	\$ 139.00
	TIGER BY THE TAIL	NAME BADGES	\$ 116.01
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 33.18
	XEROX CORPORATION	EQUIPMENT RENTAL	\$ 349.96
	METHALARMS USA LLC	Platform - Annual Fee - Rec Center	\$ 75.00
	METHALARMS USA LLC	Connectivity - Annual Fee - Rec Center	\$ 335.76
	METHALARMS USA LLC	Methalarm device/alarm - Rec Center	\$ 1,298.00
		Total	\$ 3,937.48
Water	BROWNS HILL ENGINEERING & CONTROLS	Blanket PO - Technical Consulting/Service Wor	\$ 1,369.70
	AT&T MOBILITY	PHONES	\$ 106.13
		Total	\$ 1,475.83
Refuse	BIG R/JOHN DEERE FINANCIAL	GLOVES	\$ 39.98
		Total	\$ 39.98
Total			\$ 33,958.64

EXPENDITURE LIST FOR WEEK ENDING JUNE 9, 2023

Department	Vendor Name	Description	Amount
City Council	COLUMBINE, INC	CATERED LUNCH	\$ 381.90
	MESA VERDE COUNTRY V.I.B.	Blanket PO - Tourism Services Contract 2023	\$ 82,937.91
		Total	\$ 83,319.81
Human Resources	AMAZON CAPITAL SERVICES	RING VIDEO DOORBELLS	\$ 199.98
	CORTEZ COPY & PRINT	APPT OF EMPLOYMENT FORMS	\$ 63.50
		Total	\$ 263.48
Municipal Court	PADILLA LAW P.C.	MUNICIPAL COURT PROFESSIONAL SERVICES	\$ 184.00
	PADILLA LAW P.C.	MUNICIPAL COURT JUDGE	\$ 1,549.58
	AMAZON CAPITAL SERVICES	FILE FOLDERS, ORGANIZERS	\$ 133.07
		Total	\$ 1,866.65
City Manager	COLUMBINE, INC	CATERED LUNCH	\$ 265.33
		Total	\$ 265.33
Finance	POSTAL PROS, INC.	INVOICES	\$ 513.37
		Total	\$ 513.37
City Clerk	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 9.36
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 10.14
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 10.53
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 15.60
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 22.62
	ELIZABETH NIELSON	WELLNESS LUNCH YOGA SESSION	\$ 125.00
		Total	\$ 193.25
Events	COLORADO AVIDGOLFER	ADVERTISING - JUNE 2023 ISSUE	\$ 1,500.00
	POSTAL PROS, INC.	THIRD THURSDAY INSERT	\$ 288.06
		Total	\$ 1,788.06
Library	CITY OF CORTEZ	FIBER	\$ 3,503.40
	CITY OF CORTEZ	REFUSE	\$ 135.60
	CITY OF CORTEZ	WATER	\$ 37.15
	AMAZON CAPITAL SERVICES	STUFFED ANIMAL	\$ 7.99
	AMAZON CAPITAL SERVICES	KEYBOARD/MOUSE, DECORATIVE BOX, ROTARY	\$ 78.95
	NCSI	APPLICANT PROFILES	\$ 37.00
	CENTER POINT LARGE PRINT	BOOKS	\$ 1,150.56
		Total	\$ 4,950.65
General Services	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 31.35
		Total	\$ 31.35
City Hall Operations	FP MAILING SOLUTIONS	Blanket PO - Postbase IMI Commercial NPSD	\$ 40.00
	FP MAILING SOLUTIONS	Blanket PO - Postbase IMI Commercial NPSD	\$ 110.85

EXPENDITURE LIST FOR WEEK ENDING JUNE 9, 2023

Department	Vendor Name	Description	Amount
	CITY OF CORTEZ	FIBER	\$ 599.64
	CITY OF CORTEZ	REFUSE	\$ 235.40
	CITY OF CORTEZ	WATER	\$ 80.65
	STAPLES ADVANTAGE	HP58A CF258A Print cartridge	\$ 84.72
	XEROX CORPORATION	EQUIPMENT RENTAL	\$ 170.28
	AMAZON CAPITAL SERVICES	Coavas Window Privacy Film Frosted Glass Wind	\$ 37.99
		Total	\$ 1,359.53
Welcome Center	MESA VERDE COUNTRY V.I.B.	Contracted Services for CO Welcome Center for	\$ 2,501.00
	CITY OF CORTEZ	FIBER	\$ 806.76
	CITY OF CORTEZ	REFUSE	\$ 94.80
	CITY OF CORTEZ	WATER	\$ 30.05
		Total	\$ 3,432.61
Police Department	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 90.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 5.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 5.50
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 11.00
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	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 16.50
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 16.50
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 17.50
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 26.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 26.50
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 27.50
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 27.50
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	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 27.50
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 33.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 33.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 33.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 33.00
	CRYSTAL BRITE LAUNDRY	Blanket PO for uniform cleaning services	\$ 99.00
	TRANSUNION RISK AND ALTERNATIVE	PERSON SEARCH	\$ 75.00

EXPENDITURE LIST FOR WEEK ENDING JUNE 9, 2023

Department	Vendor Name	Description	Amount
	AMAZON CAPITAL SERVICES	SOFT SHELL VESTS	\$ 67.82
	AMAZON CAPITAL SERVICES	PATCH HOOK FASTENER	\$ 83.94
	AXIS HEALTH SYSTEM	Blanket Purchase Order for Jail Contract	\$ 350.00
	CITY OF CORTEZ	FIBER	\$ 1,136.52
	CITY OF CORTEZ	REFUSE	\$ 218.30
	CITY OF CORTEZ	WATER	\$ 54.90
	STAPLES ADVANTAGE	847252 CW19243 24x33 Clear, 8 micron, 12-16 g	\$ 80.72
		Total	\$ 2,826.20
Animal Shelter	FOUR CORNERS M.A.S.H., LLC	SPAYS	\$ 492.00
	CITY OF CORTEZ	FIBER	\$ 650.20
	CITY OF CORTEZ	REFUSE	\$ 54.00
	CITY OF CORTEZ	WATER	\$ 79.75
		Total	\$ 1,275.95
Public Works	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 90.00
	NCSI	APPLICANT PROFILES	\$ 37.00
	DOUGLAS ROTH	Blanket PO - GIS Consulting Services	\$ 2,250.00
	AMAZON CAPITAL SERVICES	#10 Double window security envelopes, 500/bx	\$ 25.79
	CUSTOM PRODUCTS CORPORATION	Die cut letters 3 B Series	\$ 12.38
	CUSTOM PRODUCTS CORPORATION	Freight	\$ 21.38
	CUSTOM PRODUCTS CORPORATION	Die cut letters 4 B Series	\$ 43.00
		Total	\$ 2,479.55
Outdoor Pool	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 480.00
	NCSI	APPLICANT PROFILES	\$ 37.00
	CITY OF CORTEZ	FIBER	\$ 323.80
	CITY OF CORTEZ	REFUSE	\$ 161.40
	CITY OF CORTEZ	WATER	\$ 16.48
	RECREONICS, INC.	SENSORS	\$ 854.58
	DURANGO COCA COLA BOTTLING CO	OUTDOOR POOL CONCESSIONS	\$ 947.88
	SYSCO FOOD SERVICES	OUTDOOR POOL CONCESSIONS	\$ 424.79
	GRAINGER	3UL19 Asco 8210G095 3/4 Solenoid Valve	\$ 183.59
	GRAINGER	4JB21 Taco 006-BC7-IFC 3/4 Circulating Pump	\$ 404.07
	SLAVENS TRUE VALUE	COUPLINGS, REDUCING BUSH	\$ 13.21
	SLAVENS TRUE VALUE	PRIMER, PVC CEMENT, COUPLING	\$ 26.94
		Total	\$ 3,873.74
Golf Pro	CITY OF CORTEZ	REFUSE	\$ 235.40
	CITY OF CORTEZ	WATER	\$ 97.50
		Total	\$ 332.90
Golf Course Maint	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 140.00
	NCSI	APPLICANT PROFILES	\$ 18.50
	CITY OF CORTEZ	FIBER	\$ 563.80

EXPENDITURE LIST FOR WEEK ENDING JUNE 9, 2023

Department	Vendor Name	Description	Amount
	CITY OF CORTEZ	REFUSE	\$ 235.40
	CITY OF CORTEZ	WATER	\$ 33.60
		Total	\$ 991.30
Parks	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 130.00
	LE PEW PORTA-JOHNS INC.	MONTHLY RENTALS	\$ 1,811.54
	SPRINKLER PROS	Blanket PO - Lawn Maintenance 3rd/4th St Pock	\$ 685.00
	SPRINKLER PROS	Blanket PO - Lawn Maintenance Brandon's Gate	\$ 900.00
	CITY OF CORTEZ	FIBER	\$ 386.68
	CITY OF CORTEZ	REFUSE	\$ 1,339.35
	CITY OF CORTEZ	WATER	\$ 3,241.23
	FERGUSON WATERWORKS #1116	ZONE BATTERY	\$ 78.92
	FOUR STATES TIRE CO.	FLAT TIRE	\$ 20.00
	SIMPSON-NORTON CORP.	WHEEL, BOLTS	\$ 155.70
	SUPERIOR AUTO	HRE 72-6765N Starter for Unit 502	\$ 252.99
	CBW ENTERPRISES LLC	Materials/Labor - Replace head unit on Commer	\$ 8,135.95
		Total	\$ 17,137.36
Recreation	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 360.00
	NCSI	APPLICANT PROFILES	\$ 55.50
	CORTEZ FIRE PROTECTION DISTRICT	CPR CLASS	\$ 360.00
	BRAND CENTRAL	SHIRTS, YOUTH SHIRTS, TANK TOPS	\$ 3,328.50
		Total	\$ 4,104.00
Planning & Building	LOGAN SIMPSON DESIGN INC	Blanket PO - Professional Services - Land Use Cod	\$ 10,162.80
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 51.03
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 69.93
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 73.71
	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 45.00
		Total	\$ 10,402.47
Shop	ADVANCED PETROLEUM REPAIR, LLC	Service/Labor - Perform Testing/Paperwork - UL	\$ 96.00
	ADVANCED PETROLEUM REPAIR, LLC	Service/Labor - Perform Testing/Paperwork - Die	\$ 96.00
	ADVANCED PETROLEUM REPAIR, LLC	Overfill Prevention Tests	\$ 160.00
	ADVANCED PETROLEUM REPAIR, LLC	Overfill Prevention Tests	\$ 240.00
	ADVANCED PETROLEUM REPAIR, LLC	Vacuum Test for Spill Buckets	\$ 315.00
	ADVANCED PETROLEUM REPAIR, LLC	Cathodic Protection Tests	\$ 480.00
	SAFETY-KLEEN CORPORATION	Hazardous Waste Disposal - Used Filters	\$ 523.67
	FOUR STATES TIRE CO.	Blanket PO - Tire Repairs and Alignments	\$ 20.00
	ABLE TOWING OF CORTEZ	SPRING BRAKE	\$ 78.15
	O'REILLY AUTO PARTS	Blanket PO - Parts for Fleet Repairs and Supplies	\$ 63.27
	PARTNERS IN PARTS, INC.	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ (80.61)
	PARTNERS IN PARTS, INC.	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 13.80
	PARTNERS IN PARTS, INC.	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 17.76
	PARTNERS IN PARTS, INC.	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 71.24

EXPENDITURE LIST FOR WEEK ENDING JUNE 9, 2023

Department	Vendor Name	Description	Amount
	PARTNERS IN PARTS, INC.	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 247.53
	ROBERTS TRUCK CENTER	4074379C98 Door latch - Unit 730	\$ 53.99
	ROBERTS TRUCK CENTER	BRAKE SHOE KITS	\$ 105.18
	STOTZ EQUIPMENT	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 213.59
	SUN GLASS CORTEZ	Window replacement - Unit 508	\$ 273.11
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ (157.16)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ (22.39)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ (4.60)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 4.60
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 5.87
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 5.94
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 6.12
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 6.97
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 7.62
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 7.90
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 13.64
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 14.89
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 14.98
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 16.15
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 19.40
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 20.98
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 24.66
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 30.56
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 43.39
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 59.98
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 70.83
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 71.70
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 80.16
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 80.36
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 104.08
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 115.00
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 263.49
	SENERGY PETROLEUM	Dyed diesel for Airport	\$ 672.50
	SENERGY PETROLEUM	Dyed diesel for Parks	\$ 1,522.57
	SUPERIOR SERVICES, LLC	Blanket PO - Janitorial Services at Service Center	\$ 1,950.00
	PITNEY BOWES GLOBAL FINANCIAL SERVICES	Blanket PO - Postage meter MP81 s/n 0207497,	\$ 200.37
	CITY OF CORTEZ	FIBER	\$ 256.00
	CITY OF CORTEZ	REFUSE	\$ 380.65
	CITY OF CORTEZ	WATER	\$ 332.79
		Total	\$ 9,207.68
Technology	RINGCENTRAL INC	Subscription Fees and Surcharges	\$ 15,386.20
	RINGCENTRAL INC	Avaya Cloud Office Subscription Fee	\$ 25,154.77
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 12.48
			\$ 40,553.45

EXPENDITURE LIST FOR WEEK ENDING JUNE 9, 2023

Department	Vendor Name	Description	Amount
Streets	D & L CONSTRUCTION	Blanket PO - Remainder 2022 Street Improveme	\$ 115,021.58
		Total	\$ 115,021.58
Self Insured Health	TRIAD EAP	EAP SERVICES - 6/1/23 - 8/31/23	\$ 1,296.00
		Total	\$ 1,296.00
Equipment	POTESTIO BROTHERS EQUIPMENT, INC	John Deere Z994R 60 inch Zero Turn Mower per	\$ 18,161.00
		Total	\$ 18,161.00
Airport	CITY OF CORTEZ	REFUSE	\$ 45.05
	AMAZON CAPITAL SERVICES	WEED BURNER TORCH, REFLECTIVE TAPE	\$ 79.97
	FOUR STATES TIRE CO.	TIRES	\$ 3,283.38
		Total	\$ 3,408.40
Dispatch	LANGUAGE LINE SERVICE	INTERPRETATION SERVICES	\$ 21.23
	AMAZON CAPITAL SERVICES	HEADSETS, MICROPHONES	\$ 908.62
		Total	\$ 929.85
Rec Center	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 340.00
	INNOVATION MEDICAL GROUP	PRE-EMPLOYMENT PHYSICAL - BYERS	\$ 115.00
	NCSI	APPLICANT PROFILES	\$ 92.50
	CITY OF CORTEZ	FIBER	\$ 599.64
	CITY OF CORTEZ	REFUSE	\$ 235.40
	CITY OF CORTEZ	WATER	\$ 317.24
	AMAZON CAPITAL SERVICES	POOL TEST KITS	\$ 197.08
	AMAZON CAPITAL SERVICES	RECYCLE BIN	\$ 83.95
	AMAZON CAPITAL SERVICES	DODGEBALLS	\$ 30.84
	AMAZON CAPITAL SERVICES	PICKLEBALLS	\$ 127.88
	GRAINGER	4NA14 Stenner 45MJL5A1STG1 Chemical Pump	\$ 667.25
		Total	\$ 2,806.78
Water	SPRONK WATER ENGINEERS	Cortez Water Maters 4/3/23 thru 4/30/23 - Prep	\$ 450.00
	POSTAL PROS, INC.	POSTAGE	\$ 668.85
	CITY OF CORTEZ	FIBER	\$ 556.00
	CITY OF CORTEZ	REFUSE	\$ 54.00
	HACH COMPANY	LXV525.99EA1551 SC4500 Controllor, Claros ena	\$ 3,246.04
	CLOW VALVE COMPANY	iHydrant Services for 1/1/23 to 12/31/23	\$ 295.00
	UTILITY NOTIFICATION CENTER	Blanket PO - Utility Notification Charges	\$ 130.29
	FASTENAL COMPANY	470-3KALH-3381 Master Lock Padlock w/long sh	\$ 82.38
	FERGUSON WATERWORKS #1116	C900 6 inch DR14 Pipe	\$ 3,590.00
	SGM INC.	Blanket PO - Water Distribution Improvements -	\$ 288.75
	SMITH'S MATERIALS	Blanket PO - Sand and gravel for Waterline beds	\$ 6,826.43
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 25.33
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 31.35

EXPENDITURE LIST FOR WEEK ENDING JUNE 9, 2023

Department	Vendor Name	Description	Amount
		Total	\$ 16,244.42
CCN Fund	UTILITY NOTIFICATION CENTER	Blanket PO - Utility Notification Charges	\$ 121.26
	CITY OF CORTEZ	FIBER	\$ 1,337.40
	MAMMOTH NETWORKS	Blanket PO - D1A, CRTZ2018-001R 2Gbps commi	\$ 1,695.00
	VISIONARY COMMUNICATIONS, INC.	Blanket PO - Tower rental, Business wireless inte	\$ 1,949.60
		Total	\$ 5,103.26
Refuse	POSTAL PROS, INC.	POSTAGE	\$ 668.86
	WASTEBUILT ENVIRONMENTAL SOLUT	PCP1 Caster Pad, Quick Change with hardware	\$ 218.40
	WASTEBUILT ENVIRONMENTAL SOLUT	UR3134SR 31x45 Duraflex SW Lid	\$ 456.00
	WASTEBUILT ENVIRONMENTAL SOLUT	UR3145SR 31x45 Rear Load Lid - SW	\$ 495.90
	WASTEBUILT ENVIRONMENTAL SOLUT	UR3150SR 31x50 Rear Load Lid - SW Quote #249	\$ 1,217.69
	WASTEBUILT ENVIRONMENTAL SOLUT	G1-8886 6x2 Swivel Caster, Mold on rubber - Qu	\$ 2,065.89
		Total	\$ 5,122.74
Total			\$ 359,262.72



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: May 18, 2023

RE: **Approval of a renewal application for a Retail Marijuana Store License/Retail Marijuana Cultivation Facility for Rinnie Rulez LLC, DBA Doobie Sisters/Dobbie Sisters Botanics, located at 695 North Broadway, Unit 1 and 2, Cortez.**

Attachments

Request for Renewal of Doobie Sisters



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

May 17, 2023

MEMO TO: Honorable Mayor and City Council

FROM: Linda Smith, City Clerk

SUBJECT: RENEWAL APPLICATION ON A RETAIL MARIJUANA STORE LICENSE/RETAIL MARIJUANA CULTIVATION FACILITY FOR RINNIE RULEZ LLC, DBA DOOBIE SISTERS/DOBBIE SISTERS BOTANICS, LOCATED AT 695 NORTH BROADWAY, UNIT 1 AND 2, CORTEZ

BACKGROUND

The renewal application for a Retail Marijuana Store License/Retail Marijuana Cultivation Facility referred to above was filed in the City Clerk's office on May 10, 2023. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows there were no violations to the Fire Code.

The sales tax account is current.

The police report shows they are in compliance with the Marijuana Licensing Code.

RECOMMENDATION

Staff recommends approval of the renewal Retail Marijuana Store License/Retail Marijuana Cultivation Facility for Doobie Sisters LLC, located at 695 North Broadway, Unit 1 and 2, Cortez.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: June 1, 2023

RE: Approval of a renewal application for a Retail Marijuana Center License for NuVue Pharma LLC, to be located at 503 Patton Street, Cortez.

Attachments

NuVue Pharma Renewal Letter



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

June 1, 2023

MEMO TO: Honorable Mayor and City Council

FROM: Linda Smith, City Clerk 

SUBJECT: RENEWAL APPLICATION ON A RETAIL MARIJUANA CENTER
LICENSE FOR NUVUE PHARMA LLC, TO BE LOCATED AT 503
PATTON STREET, CORTEZ

BACKGROUND

The renewal Retail Marijuana Store referred to above was filed in the City Clerk's office on May 23, 2023. The application appears to be complete and all fees were paid.

ISSUES

The construction of the building for NuVue Pharma LLC to be located at 503 Patton Street is estimated to be completed within the next few months. The license for NuVue Phara would be issued following the inspection completed by the Police Department and a certificate of occupancy being issued by the Building/Fire Inspector.

RECOMMENDATION

Staff recommends approval of the renewal Retail Marijuana Center License for NuVue Pharma LLC, to be located at 503 Patton Street, Cortez.



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CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: May 22, 2023

RE: Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Western Refining Retail, LLC, DBA Speedway #9499, located at 921 East Main Street, Cortez.

Attachments

Renewal- Speedway #9499



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

5/22/2023

MEMO TO: Honorable Mayor and City Council
FROM: Donna Murphy, Deputy City Clerk
SUBJECT: RENEWAL APPLICATION FOR A FERMENTED MALT BEVERAGE AND WINE LIQUOR LICENSE FROM WESTERN REFINING RETAIL, LLC, DBA SPEEDWAY #9499, LOCATED AT 921 EAST MAIN STREET, CORTEZ

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on May 22, 2023. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of renewal Fermented Malt Beverage and Wine Liquor License for Speedway #9499, located at 921 East Main Street, Cortez.



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CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 05/23/2023

RE: Approval of a renewal Hotel and Restaurant Liquor License for Kashmien, LLC, DBA Lotsa Pasta and That'za Pizza, located at 439 East Main Street, Cortez.

Attachments

Renewal- Lotsa Pasta



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

5/23/2023

MEMO TO: Honorable Mayor and City Council
FROM: Donna Murphy, Deputy City Clerk
SUBJECT: RENEWAL APPLICATION ON A HOTEL AND RESTAURANT LIQUOR
LICENSE FOR KASHMIEN LLC., DBA LOTSА PASTA & THAT'ZA PIZZA,
LOCATED AT 439 EAST MAIN STRETT, CORTEZ.

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on May 23, 2023. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of a Hotel and Restaurant Liquor License for Lotsa Pasta & That'za Pizza, located at 439 East Main Street, Cortez.



CITY OF CORTEZ
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CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 06/06/2023

RE: Approval of a renewal Hotel and Restaurant Liquor License for Ocean Pearl of Cortez, LLC, DBA Ocean Pearl Chinese Restaurant, located at 300 East Main Street, Cortez.

Attachments

Renewal- Ocean Pearl



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

6/6/2023

MEMO TO: Honorable Mayor and City Council
FROM: Donna Murphy, Deputy City Clerk
SUBJECT: RENEWAL APPLICATION ON A HOTEL AND RESTAURANT LIQUOR
LICENSE FROM OCEAN PEARL CORTEZ LLC, DBA OCEAN PEARL
CHINESE RESTAURANT, LOCATED AT 300 EAST MAIN STREET, CORTEZ

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on June 5, 2023. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of a Hotel and Restaurant Liquor License for Ocean Pearl Chinese Restaurant, located at 300 East Main Street, Cortez.



CITY OF CORTEZ
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CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 06/07/2023

RE: Approval of a renewal Tavern Liquor License for A&S LLC, DBA Angel's End Zone, located at 309 North Broadway, Cortez.

Attachments

Renewal- Angel's End Zone



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

6/7/2023

MEMO TO: Honorable Mayor and City Council
FROM: Donna Murphy, Deputy City Clerk
SUBJECT: RENEWAL APPLICATION FOR A TAVERN LIQUOR LICENSE FROM A&S LLC, DBA ANGELS END ZONE, LOCATED AT 309 NORTH BROADWAY, CORTEZ

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on June 7, 2023. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of a Tavern Liquor License for A&S LLC., DBA Angel's End Zone Located at 309 North Broadway, Cortez.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 06/07/2023

RE: Approval of an Outdoor Dining Agreement between the City of Cortez and Community Radio Project Inc., DBA KSJD, located at 2-8 East Main Street, Cortez.

Attachments

Memo
Agreement



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

June 7, 2023

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: RENEWAL OUTDOOR DINING LICENSE AGREEMENT WITH
COMMUNITY RADIO PROJECT INC., DBA KSJD, LOCATED AT 2-8 EAST
MAIN STREET, CORTEZ

BACKGROUND

The Outdoor Dining License Agreement referenced above is usually renewed with the approval of the liquor license; however, the agreement was not active when the renewal Arts Liquor License was presented to City Council on May 9, 2023. The City Attorney has reviewed and approved the agreement for renewal.

ISSUES

None

RECOMMENDATION

Staff recommends approval of the Outdoor Dining License Agreement for The Community Radio Project.

OUTDOOR DINING LICENSE

THIS AGREEMENT is entered into by and between the City of Cortez, Colorado, a home rule municipality (the "City"), and Community Radio Project Inc, dba KSJD, a Colorado limited liability company (the "Licensee") effective on the 12th of day of June, 2023 (the "Effective Date").

IN CONSIDERATION of the promises herein, the City grants a license (the "License") and the Licensee accepts the License in accordance with the following:

1. Authorization. The City hereby approves the License that authorizes Licensee to maintain an encroachment in the City owned property located at **2-8 East Main Street, Cortez, Colorado**, which is more fully described herein below, and as shown on the site plan attached hereto as **Exhibit A**, which is incorporated herein by this reference (the "License Area"), in a public right-of-way abutting the existing building and extending fifteen (15) feet from the building to the east on Market Street only, and totaling approximately thirty-four (34) feet two (2) inches along the front of the building, and totaling approximately four-hundred and eighty (480) square feet. The License is restricted exclusively to the License Area.

2. Improvements. The Licensee accepts the License Area as it is currently improved, and the City shall not be required to make any improvements thereon. If alcohol is to be served within the License Area, then the Licensee, at its expense, shall fully enclose the License Area with a barrier of material acceptable to the City ("Premises Barrier") of not more than forty-two (42) inches in height. The Premises Barrier must meet the State of Colorado liquor licensing requirements for alcohol service as determined by the City Clerk. In no case may alcohol leave the premises unless a Take-Out Permit License is issued. Alcohol service may only be accomplished by using the entrance located on the eastern end of the License Area so as to stay within the Premises Barrier at all times. The Premises Barrier must be approved in writing by the City's Building Department for egress purposes. No signage may be placed on or upon the License Area unless approved by the City. On or before the expiration of the Term of this License (as described below) any improvements located in the License Area must be removed from the License Area, or a renewal license must be approved by the City.

This License is also expressly conditioned on the execution of an Encroachment Permit between the City and the Licensee. The effect of said encroachment permit is to maximize the use of the public right-of-way, but would not encroach into the existing sidewalk. Use of the License Area for outdoor dining shall not commence until all of the improvements associated with the approved Encroachment Permit have been completed. The Licensee understands that this contemplated work must be erected in a manner acceptable to the City, and the Licensee shall obtain all applicable building permits prior to commencing the work.

3. Fixtures. The Fixtures must be reasonably secured so as not to further encroach into the public right-of-way or endanger any passerby or patron and to resist wind forces. All Fixtures are the property and responsibility of the Licensee. At the expiration of the Term of this License (as described in Paragraph 8 below) all fixtures must be removed from the License Area.

4. Fees. The Licensee shall pay zero (0) for the Term of this License. Licensee shall be solely responsible for any taxes, assessments and applicable building permit fees of any kind that may become payable from the improvement or use of the License Area.

5. Conduct. The Licensee shall offer service to and access the License Area only from within the existing restaurant premises. Food and beverage service may not be conducted via the public right-of-way outside of the License Area. The only products Licensee may dispense from

the License Area are food and beverage products. Licensee shall not serve alcohol on the License Area until the liquor license is approved by the State Licensing Authority showing the encroachment as part of the premises. The Licensee shall be responsible for operating the License Area in a manner that does not disturb adjacent property owners and does not cause a public nuisance through excessive noise, lighting, litter or any other manner. The Licensee shall keep the License Area in a commercially reasonable clean and sanitary condition at all times. The Licensee agrees to assist the City in efforts to patrol and maintain the public sidewalk right-of-way so that no dogs, bikes or other obstructions originating from the License Area will impede public use of the sidewalk.

6. Access. The City shall be provided access to the License Area at all times upon reasonable notice.

7. Insurance. The Licensee shall file with the City Clerk a certificate of insurance evidencing coverage on the License Area by a valid and effective policy of Comprehensive General Liability Insurance with minimum coverage on the License Area by combined single limits of ONE MILLION DOLLARS (\$1,000,000) for each occurrence and TWO MILLION DOLLARS (\$2,000,000) aggregate. The policy shall be applicable to the License Area and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall name the City of Cortez as an additional named insured. Each policy must also contain an endorsement requiring thirty (30) days notice by mail to the City Clerk before the insurer may cancel the policy for any reason.

The Licensee, on behalf of itself and its members, owners, employees, successors and assigns, agrees to indemnify and hold harmless the City of Cortez and its elected officials, agents and employees from and against any and all claims, suits, damages, costs, losses, and expenses, including attorney's fees, to persons or property in any manner resulting from, arising out of, or connected with the construction, maintenance, removal or operation of the License Area. The Licensee shall keep the License Area at all times free and clear of any mechanics' liens and all other liens for any purpose.

8. Term. The term of this License is from **June 2, 2023 through June 11, 2024** (the "Term"). The City, in its sole discretion, upon the written request of Licensee, may renew this License prior to the expiration thereof. The Licensee shall make a request for renewal in writing at least sixty (60) days prior to the expiration of the Term to the City Clerk. Any renewal shall be in the sole discretion of the City and nothing herein shall be construed to grant to Licensee a right of renewal.

9. Termination. It is understood by Licensee that this License is revocable for any reason whatsoever at the sole discretion of the City upon thirty (30) days written notice, in which case this License shall terminate and be deemed null and void. In the event the City determines that continued use of the License Area poses an undue threat to the public health and welfare, or if in the City's sole discretion, other cause exists, this License may be immediately revoked. Without limitation, the loss of the Licensee's liquor license or other operating permits and licenses or any violations of the terms of this License, shall constitute cause. In the event of revocation, the Licensee shall at its sole expense, remove the Fixtures in their entirety and restore the License Area to its preexisting condition.

In the event the removal of the Fixtures and the restoration of the License Area is not accomplished in a timely manner, the City is authorized to remove the Fixtures and restore the License Area to its preexisting condition and any and all expenses incurred by the City shall become an assessment against the real and/or personal property of the Licensee located at **2-8 East Main Street**, and the City shall have the right to collect the assessment.

10. General Provisions.

10.1 *Assignability.* This License is issued solely to the undersigned and is not assignable without prior written consent of the City.

10.2 *Successors.* This License shall be binding upon all parties hereto and their respective members, owners, executors, administrators, successors and assigns.

10.3 *Notices.* Any notices required herein shall be deemed to have been duly given by depositing same in the United States Mail addressed as follows:

City of Cortez
123 Roger Smith Avenue
Cortez, CO 81321

Licensee: Community Radio Project Inc,
dba KSJD
111 North Market Street
Cortez, CO 81321

IN WITNESS WHEREOF, the parties agree to the terms and conditions of this License and their authorized representatives have executed the same effective the date first written above.

CITY OF CORTEZ

By: _____
Rachel B. Medina, Mayor


ATTEST:

Linda L. Smith, City Clerk

APPROVED AS TO FORM:

J. Patrick Coleman, City Attorney

LICENSEE: Community Radio Project

By: Tom Yoder 

Title: Executive Director



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

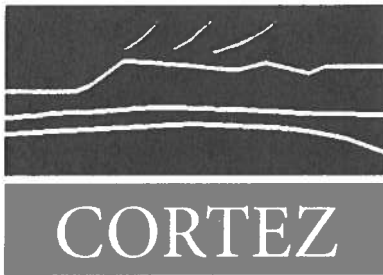
From: LINDA SMITH, CITY CLERK

Date: May 26, 2023

RE: Award of the Colorado Grand Scholarship to Mancos High School Senior Sophie Eschallier

Attachments

scholarship award announcement



Cortez City Hall
123 Roger Smith Ave
Cortez, CO 81321
970-565-3402

CITY OF CORTEZ

June 13, 2023

The City of Cortez is excited to announce that the Colorado Grand, \$10,000 scholarship has been awarded to Mancos High School Senior Sophie Eschallier. Sophie is attending University of Denver in the fall of 2023. Sophie is the daughter of a local business owner and an elementary school teacher.

The Colorado Grand is a charity car tour who donates money to small towns, charities and scholarships. Their scholarship is open to any high school senior in the county that the Colorado Grand stops in and who is going to a Colorado or Utah school in the fall of 2023. The information went to all high school counselors, the media and was posted on the city social media.

This was the CO Grands first time through Cortez and they commented that everyone that participated in the tour loved the roads, the people and the lunch stop. They said they will do their best to come back to Cortez soon.

Hosting the event was a partnership between the City of Cortez Parks and Recreation Department and the Pinon Project.

Several of our community organizations benefited from \$31,500 in donations directly from CO Grand or earmarked contributions from its members and Sophie Eschallier has been awarded \$10,000 for her education.

Congratulations Sophie!



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Drew Sanders
City Manager
123 E Roger Smith Ave,
Cortez, CO. 81321
dsanders@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DREW SANDERS, CITY MANAGER

Date: June 5, 2023

RE: Proclamation for Pride Month in the City of Cortez

Attachments

Proclamation for Pride Month

PROCLAMATION

June 2023 as LGBTQ2S+ Pride Month in the City of Cortez

WHEREAS, every person should be able to live without fear of prejudice, discrimination, violence and hatred based on race, religion, gender identity and/or sexual orientation; and

WHEREAS, LGBTQ2S+ pride events have taken place around the country every June to commemorate the beginning of the Stonewall Riots, and June is celebrated as LGBTQ2S+ Pride Month nationwide; and

WHEREAS, the City of Cortez has a diverse LGBTQ2S+ community that includes people of all ethnicities, religions, ages, and professions; and

WHEREAS, the City of Cortez cherishes the value and dignity of each person and appreciates the importance of equality and freedom; and

WHEREAS, all are welcome in the City of Cortez to live, work, play, and every family, in any shape, deserves a place to call home where they are safe, happy, and supported by friends and neighbors; and

WHEREAS, the City denounces prejudice and discrimination based on age, gender identity, gender expression, race, color, religion, marital status, national origin, sexual orientation, or physical attributes as an affront to our fundamental principles; and

WHEREAS it is imperative that young people in our community of all sexual orientations, gender identities, and expressions, feel valued, safe, empowered, and supported by their peers and community leaders; and

WHEREAS, despite being marginalized, LGBTQ2S+ people continue to celebrate authenticity, acceptance, and love.

NOW THEREFORE BE IT RESOLVED, that the City Council of Cortez, on behalf of all residents of the City of Cortez, does hereby proclaim June 2023 as Pride Month in the City of Cortez and urges all residents to respect and honor our diverse community, to celebrate and build a culture of inclusiveness and acceptance.

Adopted this, the 13th day of June 2023.



Rachel B. Medina, Mayor



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Kelly Koskie
Director of Finance
123 Roger Smith Ave
Cortez, CO. 81321
kkoskie@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: KELLY KOSKIE, DIRECTOR OF FINANCE

Date: 6/05/2023

RE: April 2023 Financial Statements

Attachments

April 2023 Financial Statements
Memo April Financial Statements

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
001-0000-311-10-01	.00	433,370.77	600,000.00	166,629.23	72.2
001-0000-311-10-03	.00	1,863.10	.00	(1,863.10)	.0
001-0000-311-11-00	.00	175,214.18	.00	(175,214.18)	.0
001-0000-311-12-01	831,582.26	3,232,633.88	14,132,895.00	10,900,261.12	22.9
001-0000-311-12-03	.00	51,327.70	103,648.00	52,320.30	49.5
001-0000-311-13-00	783.42	6,709.10	21,172.00	14,462.90	31.7
TOTAL TAXES	832,365.68	3,901,118.73	14,857,715.00	10,956,596.27	26.3
<u>FRANCHISE TAXES</u>					
001-0000-312-10-00	.00	11,914.82	26,286.00	14,371.18	45.3
001-0000-312-11-00	41,610.56	172,397.59	479,806.00	307,408.41	35.9
001-0000-312-12-00	106,367.55	166,359.51	207,760.00	41,400.49	80.1
001-0000-312-13-00	1,000.00	4,000.00	12,000.00	8,000.00	33.3
TOTAL FRANCHISE TAXES	148,978.11	354,671.92	725,852.00	371,180.08	48.9
<u>PERMITS</u>					
001-0000-321-10-00	.00	800.00	16,733.00	15,933.00	4.8
001-0000-321-11-00	160.00	640.00	2,200.00	1,560.00	29.1
001-0000-321-12-00	.00	888.75	1,875.00	986.25	47.4
001-0000-321-13-00	18,974.48	48,366.92	152,712.00	104,345.08	31.7
001-0000-321-14-00	65.00	65.00	1,410.00	1,345.00	4.6
001-0000-321-14-01	600.00	800.00	1,800.00	1,000.00	44.4
001-0000-321-14-02	125.00	3,100.00	5,200.00	2,100.00	59.6
001-0000-321-15-00	30.00	360.00	5,926.00	5,566.00	6.1
TOTAL PERMITS	19,954.48	55,020.67	187,856.00	132,835.33	29.3
<u>LICENSES</u>					
001-0000-322-10-00	2,381.25	19,585.00	97,034.00	77,449.00	20.2
001-0000-322-11-00	25.00	176.50	300.00	123.50	58.8
001-0000-322-12-00	195.00	850.00	2,890.00	2,040.00	29.4
001-0000-322-13-00	.00	.00	250.00	250.00	.0
TOTAL LICENSES	2,601.25	20,611.50	100,474.00	79,862.50	20.5

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STATE/COLO</u>					
001-0000-332-10-00	HIGHWAY USER TAX	22,025.67	83,480.59	285,894.00	202,413.41 29.2
001-0000-332-11-00	STATE OF CO SNOW REMOVAL REIMB	.00	.00	3,000.00	3,000.00 .0
001-0000-332-12-00	LOCAL GOVT SEVERANCE TAX	.00	.00	60,000.00	60,000.00 .0
001-0000-332-13-00	MINERAL LEASING TAX	.00	.00	297,574.00	297,574.00 .0
001-0000-332-20-00	STATE MARIJUANA TAX	15,580.86	66,237.70	252,962.00	186,724.30 26.2
	TOTAL STATE/COLO	37,606.53	149,718.29	899,430.00	749,711.71 16.7
<u>COUNTY</u>					
001-0000-333-10-00	LIBRARY AID	.00	(12,000.00)	.00	12,000.00 .0
001-0000-333-11-00	ROAD AND BRIDGE	12,358.28	51,546.36	193,096.00	141,549.64 26.7
001-0000-333-23-00	KENNEL SERVICES	.00	27,500.00	.00	(27,500.00) .0
	TOTAL COUNTY	12,358.28	67,046.36	193,096.00	126,049.64 34.7
<u>SCHOOL DISTRICT RE-1</u>					
001-0000-334-10-00	SCHOOL RESOURCE OFFICER	.00	.00	23,000.00	23,000.00 .0
	TOTAL SCHOOL DISTRICT RE-1	.00	.00	23,000.00	23,000.00 .0
<u>SERVICES</u>					
001-0000-341-11-00	OUTDOOR POOL CONCESSIONS	.00	.00	10,010.00	10,010.00 .0
001-0000-341-21-00	RECREATION PROGRAMS	.00	575.00	5,736.00	5,161.00 10.0
	TOTAL SERVICES	.00	575.00	15,746.00	15,171.00 3.7
<u>FEES</u>					
001-0000-342-02-00	KENNEL ADOPTION FEES	305.00	1,005.00	3,880.00	2,875.00 25.9
001-0000-342-04-00	SPAY/NEUTER PROGRAM	2,045.00	7,472.00	22,642.00	15,170.00 33.0
001-0000-342-06-00	RABIES DEPOSIT	125.00	300.00	750.00	450.00 40.0
001-0000-342-10-00	ANNUAL IMPOUND FEES	805.00	1,920.00	11,940.00	10,020.00 16.1
	TOTAL FEES	3,280.00	10,697.00	39,212.00	28,515.00 27.3
<u>FEES</u>					
001-0000-343-10-01	GREEN FEES	18,624.75	19,265.25	173,454.00	154,188.75 11.1
001-0000-343-10-02	PASSES/TICKETS	83,056.41	142,603.26	318,616.00	176,012.74 44.8
001-0000-343-10-08	GOLF CART REVENUE	26,325.00	41,175.00	105,974.00	64,799.00 38.9
	TOTAL FEES	128,006.16	203,043.51	598,044.00	395,000.49 34.0

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES</u>					
001-0000-344-10-00 POOL	.00	.00	56,520.00	56,520.00	.0
001-0000-344-10-03 PLAYGROUND DAYS	.00	2,286.00	55,000.00	52,714.00	4.2
001-0000-344-11-00 RECREATION ACTIVITIES	.00	384.60	.00 (384.60)	.0
001-0000-344-11-02 BASKETBALL	.00	80.00	2,720.00	2,640.00	2.9
001-0000-344-12-01 SOFTBALL	.00	.00	4,075.00	4,075.00	.0
001-0000-344-13-01 VOLLEYBALL	.00	2,838.00	1,745.00 (1,093.00)	162.6
001-0000-344-20-00 VEHICLE INSPECTION FEES	.00	80.00	760.00	680.00	10.5
TOTAL FEES	.00	5,668.60	120,820.00	115,151.40	4.7
<u>CHARGES</u>					
001-0000-347-17-01 PARK RENTAL FEES	1,430.00	2,270.00	7,320.00	5,050.00	31.0
001-0000-347-18-00 CHIPPER/MULCHER	129.00	129.00	720.00	591.00	17.9
TOTAL CHARGES	1,559.00	2,399.00	8,040.00	5,641.00	29.8
<u>FINES</u>					
001-0000-351-10-00 MUNICIPAL COURT FINES	10,175.00	17,566.00	17,290.00 (276.00)	101.6
001-0000-351-10-01 DUI/SEAT BELT - COUNTY	611.92	2,884.19	3,314.00	429.81	87.0
001-0000-351-10-02 OVERTIME PARKING	30.00	265.00	2,214.00	1,949.00	12.0
001-0000-351-10-03 D.A.R.E. FINES	30.00	130.00	.00 (130.00)	.0
TOTAL FINES	10,846.92	20,845.19	22,818.00	1,972.81	91.4
<u>FINES</u>					
001-0000-352-11-00 LIBRARY	151.50	234.34	.00 (234.34)	.0
TOTAL FINES	151.50	234.34	.00 (234.34)	.0
<u>INTEREST</u>					
001-0000-361-10-00 INVESTMENTS	10,367.73	39,331.18	9,140.00 (30,191.18)	430.3
001-0000-361-10-15 PINON PROJECT - INTEREST REPAY	806.87	3,236.63	8,434.00	5,197.37	38.4
001-0000-361-10-16 PINON PROJECT - PRINCIPAL PAY	409.17	1,627.53	12,000.00	10,372.47	13.6
001-0000-361-20-03 CHANGE IN MARKET VALUE	.00	5,066.30	18,951.00	13,884.70	26.7
TOTAL INTEREST	11,583.77	49,261.64	48,525.00 (736.64)	101.5

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
001-0000-362-14-00	757.55	2,750.62	6,826.00	4,075.38	40.3
001-0000-362-17-00	.00	.00	62,000.00	62,000.00	.0
TOTAL REVENUE	757.55	2,750.62	68,826.00	66,075.38	4.0
<u>GIFTS/DONATIONS</u>					
001-0000-366-14-00	.00	.00	7,200.00	7,200.00	.0
001-0000-366-19-00	200.00	4,085.00	2,000.00	(2,085.00)	204.3
001-0000-366-20-00	.00	2,500.00	.00	(2,500.00)	.0
001-0000-366-24-00	225.50	810.50	1,050.00	239.50	77.2
TOTAL GIFTS/DONATIONS	425.50	7,395.50	10,250.00	2,854.50	72.2
<u>REVENUE</u>					
001-0000-367-15-00	.00	4,874.00	42,620.00	37,746.00	11.4
001-0000-367-15-01	.00	1.38	.00	(1.38)	.0
001-0000-367-16-00	171.59	4,218.41	3,350.00	(868.41)	125.9
001-0000-367-16-03	2,931.15	5,862.30	3,456.00	(2,406.30)	169.6
001-0000-367-16-14	618.00	665.11	.00	(665.11)	.0
001-0000-367-18-01	.00	10,612.74	.00	(10,612.74)	.0
TOTAL REVENUE	3,720.74	26,233.94	49,426.00	23,192.06	53.1
<u>GRANTS</u>					
001-0000-368-01-01	.00	.00	259,450.00	259,450.00	.0
001-0000-368-01-02	.00	5,243.00	15,440.00	10,197.00	34.0
001-0000-368-04-00	1,425.00	7,028.46	11,500.00	4,471.54	61.1
001-0000-368-11-00	.00	16,089.75	62,338.00	46,248.25	25.8
001-0000-368-44-00	.00	.00	8,500.00	8,500.00	.0
TOTAL GRANTS	1,425.00	28,361.21	357,228.00	328,866.79	7.9
<u>INTERNAL SERVICE CHGS</u>					
001-0000-371-11-00	.00	.00	244,676.00	244,676.00	.0
TOTAL INTERNAL SERVICE CHGS	.00	.00	244,676.00	244,676.00	.0
TOTAL FUND REVENUE	1,215,620.47	4,905,653.02	18,571,034.00	13,665,380.98	26.4

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
<u>CITY COUNCIL</u>					
001-4010-400-10-01	3,000.00	11,425.00	47,250.00	35,825.00	24.2
001-4010-400-10-11	.00	600.00	.00	(600.00)	.0
001-4010-400-20-01	229.50	874.02	2,900.00	2,025.98	30.1
001-4010-400-21-06	267.87	803.56	113.00	(690.56)	711.1
001-4010-400-30-12	.00	28,081.00	112,324.00	84,243.00	25.0
001-4010-400-30-13	.00	139.56	.00	(139.56)	.0
001-4010-400-30-19	.00	2,456.65	4,887.00	2,430.35	50.3
001-4010-400-30-20	.00	.00	4,250.00	4,250.00	.0
001-4010-400-40-00	216.18	3,456.54	10,000.00	6,543.46	34.6
001-4010-400-40-06	.00	.00	1,000.00	1,000.00	.0
001-4010-400-44-00	.00	.00	500.00	500.00	.0
001-4010-400-50-00	.00	14,581.00	14,581.00	.00	100.0
001-4010-400-50-01	13,407.59	61,066.87	156,419.00	95,352.13	39.0
001-4010-400-53-00	2,620.00	32,000.00	32,000.00	.00	100.0
001-4010-400-53-04	.00	12,000.00	12,000.00	.00	100.0
001-4010-400-54-00	.00	3,811,246.51	3,710,000.00	(101,246.51)	102.7
TOTAL CITY COUNCIL	19,741.14	3,978,730.71	4,108,224.00	129,493.29	96.9
<u>CITY ATTORNEY</u>					
001-4011-401-10-01	11,307.69	45,230.78	185,000.00	139,769.22	24.5
001-4011-401-16-00	565.38	2,261.53	9,250.00	6,988.47	24.5
001-4011-401-20-01	861.06	3,444.26	14,152.00	10,707.74	24.3
001-4011-401-21-01	1,556.00	6,224.00	18,540.00	12,316.00	33.6
001-4011-401-21-05	70.00	280.00	1,680.00	1,400.00	16.7
001-4011-401-21-07	22.62	90.47	.00	(90.47)	.0
001-4011-401-30-13	.00	.00	9,550.00	9,550.00	.0
001-4011-401-40-00	.00	611.38	4,000.00	3,388.62	15.3
001-4011-401-41-00	.00	448.00	1,000.00	552.00	44.8
001-4011-401-42-01	85.00	340.00	.00	(340.00)	.0
001-4011-401-42-04	.00	.00	300.00	300.00	.0
001-4011-401-44-00	59.00	381.40	4,950.00	4,568.60	7.7
001-4011-401-44-01	.00	.00	3,000.00	3,000.00	.0
TOTAL CITY ATTORNEY	14,526.75	59,311.82	251,422.00	192,110.18	23.6

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HUMAN RESOURCES</u>					
001-4012-402-10-01	13,915.20	55,660.80	194,200.00	138,539.20	28.7
001-4012-402-10-10	.00	69.25	.00	(69.25)	.0
001-4012-402-16-00	695.76	2,783.04	8,221.00	5,437.96	33.9
001-4012-402-20-01	1,033.64	4,131.09	11,931.00	7,799.91	34.6
001-4012-402-21-01	3,112.00	12,448.00	38,415.00	25,967.00	32.4
001-4012-402-21-05	140.00	560.00	1,680.00	1,120.00	33.3
001-4012-402-21-06	255.20	765.55	3,000.00	2,234.45	25.5
001-4012-402-21-07	27.84	111.36	439.00	327.64	25.4
001-4012-402-30-19	.00	300.84	600.00	299.16	50.1
001-4012-402-30-34	.00	.00	100.00	100.00	.0
001-4012-402-30-90	.00	7,100.00	30,000.00	22,900.00	23.7
001-4012-402-40-00	.00	258.17	6,000.00	5,741.83	4.3
001-4012-402-40-06	1,044.74	1,795.63	11,000.00	9,204.37	16.3
001-4012-402-40-08	164.41	311.42	1,500.00	1,188.58	20.8
001-4012-402-40-10	528.87	1,891.36	7,500.00	5,608.64	25.2
001-4012-402-42-01	124.99	500.71	1,450.00	949.29	34.5
001-4012-402-44-00	.00	204.89	1,800.00	1,595.11	11.4
001-4012-402-45-10	22.96	508.36	1,000.00	491.64	50.8
001-4012-402-46-02	.00	493.37	1,000.00	506.63	49.3
001-4012-402-49-03	.00	.00	500.00	500.00	.0
001-4012-402-50-00	.00	169.00	1,500.00	1,331.00	11.3
001-4012-402-51-00	.00	.00	1,400.00	1,400.00	.0
TOTAL HUMAN RESOURCES	21,065.61	90,062.84	323,236.00	233,173.16	27.9
<u>MUNICIPAL COURT</u>					
001-4013-403-10-01	7,723.20	30,892.80	117,315.00	86,422.20	26.3
001-4013-403-10-10	.00	69.25	.00	(69.25)	.0
001-4013-403-16-00	386.16	1,544.64	5,866.00	4,321.36	26.3
001-4013-403-20-01	536.56	2,146.24	8,513.00	6,366.76	25.2
001-4013-403-21-01	3,112.00	12,448.00	37,344.00	24,896.00	33.3
001-4013-403-21-05	140.00	560.00	1,680.00	1,120.00	33.3
001-4013-403-21-06	251.13	753.34	198.00	(555.34)	380.5
001-4013-403-21-07	15.44	61.76	319.00	257.24	19.4
001-4013-403-30-04	17.50	70.00	.00	(70.00)	.0
001-4013-403-30-06	3,360.83	10,459.32	23,375.00	12,915.68	44.8
001-4013-403-30-19	.00	1,356.39	2,698.00	1,341.61	50.3
001-4013-403-30-36	85.00	405.75	5,000.00	4,594.25	8.1
001-4013-403-40-00	64.00	64.00	2,500.00	2,436.00	2.6
001-4013-403-40-10	1,638.00	4,745.00	18,000.00	13,255.00	26.4
001-4013-403-42-01	85.00	340.00	360.00	20.00	94.4
001-4013-403-44-00	433.25	(575.12)	2,500.00	3,075.12	(23.0)
001-4013-403-45-11	.00	595.50	.00	(595.50)	.0
001-4013-403-50-00	.00	60.00	.00	(60.00)	.0
TOTAL MUNICIPAL COURT	17,848.07	65,996.87	225,668.00	159,671.13	29.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY MANAGER</u>					
001-4014-404-10-01	15,904.00	63,456.00	216,345.00	152,889.00	29.3
001-4014-404-16-00	795.20	3,172.80	6,590.00	3,417.20	48.2
001-4014-404-20-01	1,137.24	4,536.72	9,290.00	4,753.28	48.8
001-4014-404-21-01	3,112.00	12,448.00	19,207.00	6,759.00	64.8
001-4014-404-21-05	140.00	560.00	840.00	280.00	66.7
001-4014-404-21-06	456.75	1,370.16	.00	(1,370.16)	.0
001-4014-404-21-07	31.80	126.88	.00	(126.88)	.0
001-4014-404-30-19	.00	629.96	1,056.00	426.04	59.7
001-4014-404-40-00	237.82	1,675.31	7,500.00	5,824.69	22.3
001-4014-404-40-03	.00	786.38	3,500.00	2,713.62	22.5
001-4014-404-42-01	115.00	460.00	2,540.00	2,080.00	18.1
001-4014-404-42-02	.00	98.35	.00	(98.35)	.0
001-4014-404-42-04	24.14	805.08	4,000.00	3,194.92	20.1
001-4014-404-44-00	290.23	455.39	2,000.00	1,544.61	22.8
001-4014-404-44-01	.00	.00	2,000.00	2,000.00	.0
001-4014-404-46-02	.00	.00	500.00	500.00	.0
001-4014-404-48-90	.00	.00	500.00	500.00	.0
001-4014-404-50-00	.00	.00	2,500.00	2,500.00	.0
001-4014-404-51-00	4.00	16.00	500.00	484.00	3.2
001-4014-404-59-01	.00	.00	4,700.00	4,700.00	.0
001-4014-499-30-90	.00	4,972.50	20,000.00	15,027.50	24.9
001-4014-499-40-06	.00	653.49	2,000.00	1,346.51	32.7
001-4014-499-45-10	.00	.00	2,500.00	2,500.00	.0
TOTAL CITY MANAGER	22,248.18	96,223.02	308,068.00	211,844.98	31.2
<u>FINANCE DEPARTMENT</u>					
001-4015-405-10-01	32,683.20	129,920.83	389,760.00	259,839.17	33.3
001-4015-405-11-01	.00	187.66	5,000.00	4,812.34	3.8
001-4015-405-16-00	1,634.16	6,496.04	13,305.00	6,808.96	48.8
001-4015-405-20-01	2,388.71	9,507.10	25,680.00	16,172.90	37.0
001-4015-405-21-01	9,336.00	37,344.00	92,703.00	55,359.00	40.3
001-4015-405-21-05	420.00	1,680.00	4,500.00	2,820.00	37.3
001-4015-405-21-06	265.89	797.62	1,000.00	202.38	79.8
001-4015-405-21-07	65.38	260.27	900.00	639.73	28.9
001-4015-405-30-04	2,000.00	22,958.32	75,000.00	52,041.68	30.6
001-4015-405-30-07	1,040.46	5,443.02	9,000.00	3,556.98	60.5
001-4015-405-30-19	.00	1,258.59	2,829.00	1,570.41	44.5
001-4015-405-30-24	.00	.00	500.00	500.00	.0
001-4015-405-30-28	247.15	9,737.32	5,000.00	(4,737.32)	194.8
001-4015-405-30-90	.00	13,150.00	88,000.00	74,850.00	14.9
001-4015-405-40-00	128.00	1,222.73	4,500.00	3,277.27	27.2
001-4015-405-42-01	265.00	1,060.00	840.00	(220.00)	126.2
001-4015-405-42-03	.00	69.91	2,000.00	1,930.09	3.5
001-4015-405-44-00	.00	492.28	3,500.00	3,007.72	14.1
001-4015-405-44-01	.00	142.00	.00	(142.00)	.0
001-4015-405-48-90	513.32	2,054.32	500.00	(1,554.32)	410.9
001-4015-405-50-00	.00	3,232.20	1,250.00	(1,982.20)	258.6
001-4015-405-51-00	.00	170.00	175.00	5.00	97.1
001-4015-405-59-00	(.01)	(.01)	.00	.01	.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FINANCE DEPARTMENT	50,987.26	247,184.20	725,942.00	478,757.80	34.1
TOTAL ALL 16	.00	.00	.00	.00	.0
<u>CITY CLERK</u>					
001-4018-408-10-01 REGULAR WAGES	9,312.01	37,165.37	166,111.00	128,945.63	22.4
001-4018-408-16-00 CITY RETIREMENT	362.16	1,448.64	6,932.00	5,483.36	20.9
001-4018-408-20-01 FICA/MEDICARE	709.06	2,829.92	10,564.00	7,734.08	26.8
001-4018-408-21-01 HEALTH/LIFE INSURANCE	1,556.00	6,224.00	38,464.00	32,240.00	16.2
001-4018-408-21-05 DENTAL INSURANCE	70.00	280.00	1,680.00	1,400.00	16.7
001-4018-408-21-06 WORKMENS COMPENSATION	249.09	747.23	2,000.00	1,252.77	37.4
001-4018-408-21-07 UNEMPLOYMENT	18.62	74.31	396.00	321.69	18.8
001-4018-408-30-14 ELECTION SERVICES	.00	.00	20,000.00	20,000.00	.0
001-4018-408-30-19 INSURANCE & BONDS	.00	353.84	703.00	349.16	50.3
001-4018-408-30-90 CONTRACT SERVICES-OTHER	1,010.23	1,010.23	6,000.00	4,989.77	16.8
001-4018-408-40-00 TRAVEL & TRAINING	128.00	512.02	4,500.00	3,987.98	11.4
001-4018-408-42-01 TELEPHONE	80.00	320.00	.00	(320.00)	.0
001-4018-408-44-00 OFFICE SUPPLIES	135.98	224.06	2,500.00	2,275.94	9.0
001-4018-408-45-08 EMPLOYEE BENCHMARKING	.00	.00	5,000.00	5,000.00	.0
001-4018-408-45-09 WELLNESS PROGRAM	642.20	2,712.64	27,500.00	24,787.36	9.9
001-4018-408-45-10 OTHER OPERATING SUPPLIES	.00	72.50	2,000.00	1,927.50	3.6
001-4018-408-50-00 MEMBERSHIP & DUES	310.00	310.00	550.00	240.00	56.4
TOTAL CITY CLERK	14,583.35	54,284.76	294,900.00	240,615.24	18.4
<u>GRANTS ADMINISTER</u>					
001-4040-404-30-90 CONTRACT SERVICES	.00	5,243.00	.00	(5,243.00)	.0
TOTAL GRANTS ADMINISTER	.00	5,243.00	.00	(5,243.00)	.0
<u>MARKETING</u>					
001-4044-404-10-01 REGULAR WAGES	4,971.21	19,884.84	62,228.00	42,343.16	32.0
001-4044-404-10-10 EMPLOYEE INCENTIVES	.00	69.25	.00	(69.25)	.0
001-4044-404-16-00 CITY RETIREMENT	248.56	994.24	3,200.00	2,205.76	31.1
001-4044-404-20-01 FICA/MEDICARE	312.02	1,349.36	4,515.00	3,165.64	29.9
001-4044-404-21-01 HEALTH/LIFE INSURANCE	1,556.00	6,224.00	19,207.00	12,983.00	32.4
001-4044-404-21-05 DENTAL INSURANCE	70.00	280.00	840.00	560.00	33.3
001-4044-404-21-06 WORKMENS COMPENSATION	247.40	742.16	1,000.00	257.84	74.2
001-4044-404-21-07 UNEMPLOYMENT	9.94	39.76	169.00	129.24	23.5
001-4044-404-24-00 MARKETING	10,350.00	20,050.00	40,000.00	19,950.00	50.1
001-4044-404-30-19 INSURANCE & BONDS	.00	54.77	115.00	60.23	47.6
001-4044-404-40-00 TRAVEL & TRAINING	128.00	128.00	1,000.00	872.00	12.8
001-4044-404-42-01 TELEPHONE	85.00	340.00	1,132.00	792.00	30.0
001-4044-404-44-00 OFFICE SUPPLIES	.00	366.84	555.00	188.16	66.1
001-4044-404-45-15 EMP APPRECTION/PICNIC	.00	5,422.70	20,000.00	14,577.30	27.1
TOTAL MARKETING	17,978.13	55,945.92	153,961.00	98,015.08	36.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
001-4055-407-10-01	24,556.43	106,102.30	408,700.00	302,597.70	26.0
001-4055-407-10-10	.00	229.75	150.00	(79.75)	153.2
001-4055-407-16-00	773.04	3,208.71	14,130.00	10,921.29	22.7
001-4055-407-20-01	1,835.45	7,930.66	25,531.00	17,600.34	31.1
001-4055-407-21-01	6,224.00	26,463.00	96,037.00	69,574.00	27.6
001-4055-407-21-05	280.00	1,260.00	4,200.00	2,940.00	30.0
001-4055-407-21-06	317.05	951.09	1,440.00	488.91	66.1
001-4055-407-21-07	49.11	212.25	957.00	744.75	22.2
001-4055-407-30-19	.00	7,974.89	15,839.00	7,864.11	50.4
001-4055-407-30-27	.00	.00	1,000.00	1,000.00	.0
001-4055-407-32-01	.00	.00	2,000.00	2,000.00	.0
001-4055-407-40-00	.00	100.00	2,500.00	2,400.00	4.0
001-4055-407-42-01	43.58	175.31	576.00	400.69	30.4
001-4055-407-42-03	.00	.00	1,050.00	1,050.00	.0
001-4055-407-42-10	3,503.40	14,013.60	.00	(14,013.60)	.0
001-4055-407-43-01	762.80	3,135.32	17,510.00	14,374.68	17.9
001-4055-407-43-02	45.00	133.00	567.00	434.00	23.5
001-4055-407-43-03	787.01	4,126.50	2,880.00	(1,246.50)	143.3
001-4055-407-43-04	135.60	542.40	1,449.00	906.60	37.4
001-4055-407-43-05	33.60	132.81	720.00	587.19	18.5
001-4055-407-45-10	2,072.88	6,807.35	26,250.00	19,442.65	25.9
001-4055-407-45-19	2,506.17	14,066.14	35,280.00	21,213.86	39.9
001-4055-407-45-20	93.56	638.91	4,520.00	3,881.09	14.1
001-4055-407-45-21	(183.79)	573.87	3,500.00	2,926.13	16.4
001-4055-407-45-22	387.72	1,202.97	10,000.00	8,797.03	12.0
001-4055-407-46-02	207.49	1,428.21	8,400.00	6,971.79	17.0
001-4055-407-50-00	.00	(711.00)	1,000.00	1,711.00	(71.1)
001-4055-407-51-00	.00	761.36	10,000.00	9,238.64	7.6
001-4055-407-59-26	428.66	1,419.47	12,000.00	10,580.53	11.8
001-4055-407-63-10	25.96	182,468.20	.00	(182,468.20)	.0
001-4055-407-80-27	.00	.00	5,500.00	5,500.00	.0
001-4055-407-80-30	.00	.00	2,500.00	2,500.00	.0
TOTAL LIBRARY	44,884.72	385,347.07	716,186.00	330,838.93	53.8
TOTAL GENERAL GOVERNMENT	223,863.21	5,038,330.21	7,107,607.00	2,069,276.79	70.9
<u>GENERAL SERVICES</u>					

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GEN SERV - ADMINISTRATION</u>					
001-4116-406-10-01	8,710.40	34,841.60	104,012.00	69,170.40	33.5
001-4116-406-16-00	435.52	1,742.08	4,822.00	3,079.92	36.1
001-4116-406-20-01	656.94	2,627.76	7,347.00	4,719.24	35.8
001-4116-406-21-01	1,556.00	6,224.00	19,207.00	12,983.00	32.4
001-4116-406-21-05	70.00	280.00	840.00	560.00	33.3
001-4116-406-21-06	258.63	775.84	315.00	(460.84)	246.3
001-4116-406-21-07	17.42	69.68	276.00	206.32	25.3
001-4116-406-30-19	.00	2,296.70	4,568.00	2,271.30	50.3
001-4116-406-30-90	.00	.00	7,000.00	7,000.00	.0
001-4116-406-40-00	69.94	2,329.31	2,500.00	170.69	93.2
001-4116-406-42-01	70.00	280.00	840.00	560.00	33.3
001-4116-406-44-00	.00	.00	1,500.00	1,500.00	.0
001-4116-406-50-00	190.00	190.00	.00	(190.00)	.0
001-4116-406-63-10	85,780.36	123,720.31	.00	(123,720.31)	.0
TOTAL GEN SERV - ADMINISTRATION	97,815.21	175,377.28	153,227.00	(22,150.28)	114.5
<u>BUILDING MAINTENANCE</u>					
001-4117-406-10-01	12,126.40	47,656.80	161,157.00	113,500.20	29.6
001-4117-406-16-00	606.32	2,382.84	7,659.00	5,276.16	31.1
001-4117-406-20-01	893.30	3,508.23	11,671.00	8,162.77	30.1
001-4117-406-21-01	4,668.00	18,672.00	57,622.00	38,950.00	32.4
001-4117-406-21-05	210.00	840.00	2,520.00	1,680.00	33.3
001-4117-406-21-06	686.47	2,059.28	5,895.00	3,835.72	34.9
001-4117-406-21-07	24.24	95.28	437.00	341.72	21.8
001-4117-406-30-19	.00	2,487.10	5,245.00	2,757.90	47.4
001-4117-406-30-90	.00	.00	2,000.00	2,000.00	.0
001-4117-406-40-00	128.00	128.00	3,400.00	3,272.00	3.8
001-4117-406-42-01	210.00	720.00	3,360.00	2,640.00	21.4
001-4117-406-45-07	162.78	809.53	800.00	(9.53)	101.2
001-4117-406-45-10	1,354.37	2,645.96	14,600.00	11,954.04	18.1
001-4117-406-51-00	.00	.00	66.00	66.00	.0
TOTAL BUILDING MAINTENANCE	21,069.88	82,005.02	276,432.00	194,426.98	29.7
TOTAL G.S. CITY HALL OPERATIONS	.00	.00	.00	.00	.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY HALL ROGER SMITH AVE</u>					
001-4119-406-30-15	.00	.00	400.00	400.00	.0
001-4119-406-30-37	.00	39,691.00	40,000.00	309.00	99.2
001-4119-406-32-01	2,300.00	9,200.00	30,800.00	21,600.00	29.9
001-4119-406-32-90	228.49	874.98	10,000.00	9,125.02	8.8
001-4119-406-42-01	101.61	405.12	1,400.00	994.88	28.9
001-4119-406-42-03	.00	373.24	8,000.00	7,626.76	4.7
001-4119-406-42-10	599.64	2,398.56	7,200.00	4,801.44	33.3
001-4119-406-43-01	1,146.43	6,377.49	6,000.00	(377.49)	106.3
001-4119-406-43-02	45.00	137.00	2,800.00	2,663.00	4.9
001-4119-406-43-03	1,577.22	7,681.14	5,830.00	(1,851.14)	131.8
001-4119-406-43-04	235.40	899.15	2,150.00	1,250.85	41.8
001-4119-406-43-05	73.55	290.50	2,625.00	2,334.50	11.1
001-4119-406-44-00	.00	.00	1,300.00	1,300.00	.0
001-4119-406-45-10	504.37	2,019.33	5,000.00	2,980.67	40.4
001-4119-406-45-22	689.83	2,688.77	11,100.00	8,411.23	24.2
001-4119-406-46-02	1,283.77	2,951.47	10,000.00	7,048.53	29.5
TOTAL CITY HALL ROGER SMITH AVE	8,785.31	75,987.75	144,605.00	68,617.25	52.6
<u>WELCOME CENTER (CITY)</u>					
001-4158-511-21-06	304.62	913.80	.00	(913.80)	.0
001-4158-511-30-90	5,085.79	12,348.65	40,372.00	28,023.35	30.6
001-4158-511-32-01	1,700.00	6,800.00	20,900.00	14,100.00	32.5
001-4158-511-42-01	132.80	611.05	.00	(611.05)	.0
001-4158-511-42-10	806.76	3,227.04	9,600.00	6,372.96	33.6
001-4158-511-43-01	437.88	1,716.16	5,500.00	3,783.84	31.2
001-4158-511-43-02	45.00	133.00	480.00	347.00	27.7
001-4158-511-43-03	317.19	1,429.89	1,875.00	445.11	76.3
001-4158-511-43-04	94.80	379.20	1,260.00	880.80	30.1
001-4158-511-43-05	37.15	115.40	380.00	264.60	30.4
001-4158-511-45-10	.00	233.07	.00	(233.07)	.0
001-4158-511-45-22	64.69	258.76	.00	(258.76)	.0
001-4158-511-46-07	.00	85.91	4,500.00	4,414.09	1.9
TOTAL WELCOME CENTER (CITY)	9,026.68	28,251.93	84,867.00	56,615.07	33.3
TOTAL ALL 60	.00	.00	.00	.00	.0
TOTAL GENERAL SERVICES	136,697.08	361,621.98	659,131.00	297,509.02	54.9
<u>PUBLIC SAFETY</u>					

CITY OF CORTEZ
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE ADMINISTRATION</u>					
001-4220-420-10-01	21,704.00	101,392.97	385,000.00	283,607.03	26.3
001-4220-420-11-01	.00	.00	1,600.00	1,600.00	.0
001-4220-420-16-00	1,085.20	4,567.43	15,662.00	11,094.57	29.2
001-4220-420-20-01	567.87	3,373.94	11,022.00	7,648.06	30.6
001-4220-420-21-01	4,668.00	20,228.00	74,688.00	54,460.00	27.1
001-4220-420-21-05	210.00	910.00	3,360.00	2,450.00	27.1
001-4220-420-21-06	500.68	1,501.94	7,110.00	5,608.06	21.1
001-4220-420-21-07	43.40	202.75	637.00	434.25	31.8
001-4220-420-22-01	1,378.68	5,514.72	16,130.00	10,615.28	34.2
001-4220-420-30-04	.00	.00	5,000.00	5,000.00	.0
001-4220-420-30-19	.00	6,010.23	11,955.00	5,944.77	50.3
001-4220-420-30-90	.00	2,210.48	35,748.00	33,537.52	6.2
001-4220-420-32-90	.00	.00	85,000.00	85,000.00	.0
001-4220-420-40-00	87.97	2,018.21	9,500.00	7,481.79	21.2
001-4220-420-42-01	2,902.97	11,623.13	20,280.00	8,656.87	57.3
001-4220-420-45-07	80.00	80.00	2,200.00	2,120.00	3.6
001-4220-420-45-10	214.00	1,115.12	4,000.00	2,884.88	27.9
001-4220-420-45-12	.00	10,508.16	42,620.00	32,111.84	24.7
001-4220-420-45-26	.00	.00	4,200.00	4,200.00	.0
001-4220-420-48-90	.00	.00	200.00	200.00	.0
001-4220-420-49-03	.00	.00	2,040.00	2,040.00	.0
001-4220-420-50-00	50.66	395.66	2,835.00	2,439.34	14.0
001-4220-420-51-00	.00	205.00	575.00	370.00	35.7
	33,493.43	171,857.74	741,362.00	569,504.26	23.2
<u>PATROL</u>					
001-4221-421-10-01	112,706.87	462,298.50	1,479,238.00	1,016,939.50	31.3
001-4221-421-11-01	1,841.23	9,201.31	68,250.00	59,048.69	13.5
001-4221-421-11-03	1,765.85	3,540.85	42,000.00	38,459.15	8.4
001-4221-421-16-00	5,559.92	22,516.88	70,440.00	47,923.12	32.0
001-4221-421-20-01	2,269.72	9,180.13	21,141.00	11,960.87	43.4
001-4221-421-21-01	37,344.00	152,488.00	466,200.00	313,712.00	32.7
001-4221-421-21-05	1,680.00	6,860.00	21,000.00	14,140.00	32.7
001-4221-421-21-06	4,411.33	13,340.58	40,500.00	27,159.42	32.9
001-4221-421-21-07	232.56	949.87	3,842.00	2,892.13	24.7
001-4221-421-22-01	8,017.62	32,540.12	100,112.00	67,571.88	32.5
001-4221-421-30-19	.00	17,773.80	34,979.00	17,205.20	50.8
001-4221-421-30-34	.00	190.00	4,000.00	3,810.00	4.8
001-4221-421-30-90	.00	.00	2,050.00	2,050.00	.0
001-4221-421-30-95	152.25	535.50	2,448.00	1,912.50	21.9
001-4221-421-32-90	.00	902.52	2,000.00	1,097.48	45.1
001-4221-421-40-00	(314.11)	(9,587.28)	22,440.00	32,027.28	(42.7)
001-4221-421-45-07	1,322.65	3,891.28	23,000.00	19,108.72	16.9
001-4221-421-45-10	680.69	1,000.31	14,500.00	13,499.69	6.9
001-4221-421-45-13	.00	.00	3,500.00	3,500.00	.0
001-4221-421-45-15	.00	5,618.00	25,000.00	19,382.00	22.5
001-4221-421-46-02	316.68	3,436.97	.00	(3,436.97)	.0
001-4221-421-50-00	.00	.00	125.00	125.00	.0
001-4221-421-51-00	.00	.00	153.00	153.00	.0

CITY OF CORTEZ
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL PATROL	177,987.26	736,677.34	2,446,918.00	1,710,240.66	30.1
<u>POLICE SUPPORT SERVICES</u>					
001-4222-422-10-01 REGULAR WAGES	12,508.80	49,865.60	157,128.00	107,262.40	31.7
001-4222-422-10-10 EMPLOYEE INCENTIVES	.00	91.25	.00	(91.25)	.0
001-4222-422-11-01 OVERTIME	.00	.00	1,575.00	1,575.00	.0
001-4222-422-16-00 CITY RETIREMENT	625.44	2,493.28	7,482.00	4,988.72	33.3
001-4222-422-20-01 FICA/MEDICARE	934.30	3,724.22	10,883.00	7,158.78	34.2
001-4222-422-21-01 HEALTH/LIFE INSURANCE	3,123.00	12,492.00	55,944.00	43,452.00	22.3
001-4222-422-21-05 DENTAL INSURANCE	140.00	560.00	2,520.00	1,960.00	22.2
001-4222-422-21-06 WORKMENS COMPENSATION	257.53	772.54	2,000.00	1,227.46	38.6
001-4222-422-21-07 UNEMPLOYMENT	25.02	99.74	408.00	308.26	24.5
001-4222-422-30-19 INSURANCE & BONDS	.00	28.11	55.00	26.89	51.1
001-4222-422-30-90 CONTRACT SERVICES-OTHER	.00	1,500.00	.00	(1,500.00)	.0
001-4222-422-40-00 TRAVEL/TRAINING	.00	.00	3,250.00	3,250.00	.0
001-4222-422-45-07 CLOTHING ALLOWANCE	.00	.00	510.00	510.00	.0
001-4222-422-45-10 OPERATING SUPPLIES-OTHER	.00	43.29	1,100.00	1,056.71	3.9
TOTAL POLICE SUPPORT SERVICES	17,614.09	71,670.03	242,855.00	171,184.97	29.5
<u>POLICE INVESTIGATION</u>					
001-4223-423-10-01 REGULAR WAGES	36,937.61	150,765.75	462,434.00	311,668.25	32.6
001-4223-423-10-10 EMPLOYEE INCENTIVES	.00	130.00	.00	(130.00)	.0
001-4223-423-11-01 OVERTIME	177.48	1,023.23	11,550.00	10,526.77	8.9
001-4223-423-11-03 GRANT OVERTIME	218.20	568.20	4,200.00	3,631.80	13.5
001-4223-423-16-00 CITY RETIREMENT	1,846.88	7,343.84	22,021.00	14,677.16	33.4
001-4223-423-20-01 FICA/MEDICARE	753.03	3,055.99	5,805.00	2,749.01	52.6
001-4223-423-21-01 HEALTH/LIFE INSURANCE	10,892.00	43,568.00	130,536.00	86,968.00	33.4
001-4223-423-21-05 DENTAL INSURANCE	490.00	1,960.00	5,880.00	3,920.00	33.3
001-4223-423-21-06 WORKMENS COMPENSATION	1,118.52	3,355.35	4,635.00	1,279.65	72.4
001-4223-423-21-07 UNEMPLOYMENT	74.66	304.67	1,201.00	896.33	25.4
001-4223-423-22-01 ICMA POLICE	2,651.54	10,513.03	32,030.00	21,516.97	32.8
001-4223-423-30-19 INSURANCE & BONDS	.00	135.35	270.00	134.65	50.1
001-4223-423-30-90 CONTRACT SERVICES-OTHER	75.00	3,489.00	2,125.00	(1,364.00)	164.2
001-4223-423-40-00 TRAVEL & TRAINING	(1,765.40)	(312.92)	10,000.00	10,312.92	(3.1)
001-4223-423-45-07 CLOTHING ALLOWANCE	142.96	345.77	3,000.00	2,654.23	11.5
001-4223-423-45-10 OPERATING SUPPLIES	397.99	693.81	2,500.00	1,806.19	27.8
001-4223-423-45-11 OPERATING EQUIPMENT	.00	18,962.00	2,500.00	(16,462.00)	758.5
001-4223-423-46-02 OTHER REPAIR & MAINT	.00	1,115.70	.00	(1,115.70)	.0
001-4223-423-49-03 ADVERTISING	.00	.00	250.00	250.00	.0
001-4223-423-50-00 MEMBERSHIP & DUES	.00	65.00	125.00	60.00	52.0
001-4223-423-51-00 PUBLICATION/SUBSCRIPTION	438.36	756.31	780.00	23.69	97.0
001-4223-423-52-00 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
TOTAL POLICE INVESTIGATION	54,448.83	247,838.08	702,842.00	455,003.92	35.3
<u>POLICE CORRECTIONS</u>					
001-4224-424-30-16 PRISTONER CUSTODY	.00	7,700.00	40,000.00	32,300.00	19.3
001-4224-424-30-90 CONTRACT SERVICES-OTHER	350.00	1,400.00	.00	(1,400.00)	.0
001-4224-424-40-02 PRISONER TRANSPORT	.00	(2,534.40)	400.00	2,934.40	(633.6)
TOTAL POLICE CORRECTIONS	350.00	6,565.60	40,400.00	33,834.40	16.3

CITY OF CORTEZ
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING OPERATIONS</u>					
001-4225-425-32-01	1,499.58	5,998.32	21,000.00	15,001.68	28.6
001-4225-425-32-02	.00	.00	6,000.00	6,000.00	.0
001-4225-425-32-90	485.55	2,239.52	9,500.00	7,260.48	23.6
001-4225-425-42-01	275.75	1,368.76	4,896.00	3,527.24	28.0
001-4225-425-42-03	23.30	614.69	4,192.00	3,577.31	14.7
001-4225-425-42-10	1,136.52	4,546.08	.00	(4,546.08)	.0
001-4225-425-43-01	3,104.54	14,180.00	38,000.00	23,820.00	37.3
001-4225-425-43-02	57.00	169.00	918.00	749.00	18.4
001-4225-425-43-03	461.83	2,319.14	3,100.00	780.86	74.8
001-4225-425-43-04	218.30	873.20	2,678.00	1,804.80	32.6
001-4225-425-43-05	51.35	202.96	700.00	497.04	29.0
001-4225-425-44-00	.00	1,280.97	5,610.00	4,329.03	22.8
001-4225-425-45-10	523.60	1,474.84	7,000.00	5,525.16	21.1
001-4225-425-45-22	575.91	1,791.86	7,650.00	5,858.14	23.4
001-4225-425-46-02	355.45	1,558.29	16,000.00	14,441.71	9.7
TOTAL BUILDING OPERATIONS	8,768.68	38,617.63	127,244.00	88,626.37	30.4
<u>KENNEL OPERATIONS</u>					
001-4226-426-10-01	14,847.45	49,418.14	155,085.00	105,666.86	31.9
001-4226-426-11-01	.00	.00	1,050.00	1,050.00	.0
001-4226-426-16-00	432.24	1,387.44	3,779.00	2,391.56	36.7
001-4226-426-20-01	1,110.26	3,678.19	11,253.00	7,574.81	32.7
001-4226-426-21-01	3,112.00	12,448.00	37,296.00	24,848.00	33.4
001-4226-426-21-05	140.00	560.00	1,680.00	1,120.00	33.3
001-4226-426-21-06	374.83	1,124.42	3,000.00	1,875.58	37.5
001-4226-426-21-07	29.70	98.80	422.00	323.20	23.4
001-4226-426-30-19	.00	697.55	1,387.00	689.45	50.3
001-4226-426-30-37	.00	3,579.00	.00	(3,579.00)	.0
001-4226-426-30-39	1,200.00	3,316.23	15,000.00	11,683.77	22.1
001-4226-426-30-90	156.49	494.99	2,000.00	1,505.01	24.8
001-4226-426-40-00	.00	.00	2,000.00	2,000.00	.0
001-4226-426-42-01	.00	.00	490.00	490.00	.0
001-4226-426-42-10	650.20	2,600.80	.00	(2,600.80)	.0
001-4226-426-43-01	39.90	159.60	2,142.00	1,982.40	7.5
001-4226-426-43-02	81.00	225.00	796.00	571.00	28.3
001-4226-426-43-03	299.44	1,342.17	1,346.00	3.83	99.7
001-4226-426-43-04	54.00	216.00	653.00	437.00	33.1
001-4226-426-43-05	83.30	283.76	734.00	450.24	38.7
001-4226-426-45-07	.00	144.49	600.00	455.51	24.1
001-4226-426-45-10	363.21	5,730.03	16,000.00	10,269.97	35.8
001-4226-426-46-02	48.99	150.83	6,200.00	6,049.17	2.4
TOTAL KENNEL OPERATIONS	23,023.01	87,655.44	262,913.00	175,257.56	33.3
TOTAL PUBLIC SAFETY	315,685.30	1,360,881.86	4,564,534.00	3,203,652.14	29.8
<u>PUBLIC WORKS</u>					

CITY OF CORTEZ
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>P.W. ADMINISTRATION</u>					
001-4330-430-10-01	17,043.34	67,631.39	185,444.00	117,812.61	36.5
001-4330-430-11-01	133.53	640.76	.00	(640.76)	.0
001-4330-430-16-00	768.40	3,001.53	8,831.00	5,829.47	34.0
001-4330-430-20-01	1,281.88	5,105.54	13,456.00	8,350.46	37.9
001-4330-430-21-01	3,895.50	14,037.00	74,592.00	60,555.00	18.8
001-4330-430-21-05	210.00	805.00	3,360.00	2,555.00	24.0
001-4330-430-21-06	705.41	2,116.10	3,825.00	1,708.90	55.3
001-4330-430-21-07	34.35	136.53	505.00	368.47	27.0
001-4330-430-30-04	.00	.00	578.00	578.00	.0
001-4330-430-30-19	.00	5,391.17	11,566.00	6,174.83	46.6
001-4330-430-30-24	.00	.00	250.00	250.00	.0
001-4330-430-30-31	303.54	303.54	6,500.00	6,196.46	4.7
001-4330-430-30-34	.00	.00	400.00	400.00	.0
001-4330-430-30-90	3,700.00	8,225.00	26,250.00	18,025.00	31.3
001-4330-430-40-00	572.50	1,845.37	20,000.00	18,154.63	9.2
001-4330-430-42-01	139.99	525.61	3,150.00	2,624.39	16.7
001-4330-430-44-00	31.99	789.05	2,730.00	1,940.95	28.9
001-4330-430-45-07	.00	970.71	1,470.00	499.29	66.0
001-4330-430-45-12	128.28	392.28	3,150.00	2,757.72	12.5
001-4330-430-46-02	.00	.00	105.00	105.00	.0
001-4330-430-49-03	.00	.00	2,100.00	2,100.00	.0
001-4330-430-50-00	.00	80.00	400.00	320.00	20.0
001-4330-430-51-00	.00	58.72	630.00	571.28	9.3
TOTAL P.W. ADMINISTRATION	28,948.71	112,055.30	369,292.00	257,236.70	30.3
<u>STREETS & UTILITIES</u>					
001-4332-432-10-01	18,907.20	83,413.31	206,993.00	123,579.69	40.3
001-4332-432-11-01	78.12	5,287.79	.00	(5,287.79)	.0
001-4332-432-16-00	944.36	3,901.90	10,350.00	6,448.10	37.7
001-4332-432-20-01	1,398.28	6,534.04	15,772.00	9,237.96	41.4
001-4332-432-21-01	8,558.00	29,451.36	74,592.00	45,140.64	39.5
001-4332-432-21-05	385.00	1,602.92	3,360.00	1,757.08	47.7
001-4332-432-21-06	2,298.97	6,896.48	10,000.00	3,103.52	69.0
001-4332-432-21-07	37.95	178.39	591.00	412.61	30.2
001-4332-432-30-11	.00	1,254.40	10,000.00	8,745.60	12.5
001-4332-432-30-18	.00	.00	8,200.00	8,200.00	.0
001-4332-432-30-19	.00	11,212.66	5,437.00	(5,775.66)	206.2
001-4332-432-30-34	199.50	782.11	1,100.00	317.89	71.1
001-4332-432-30-90	.00	4,880.00	3,000.00	(1,880.00)	162.7
001-4332-432-40-00	187.75	1,427.75	1,575.00	147.25	90.7
001-4332-432-42-01	348.18	1,304.97	4,410.00	3,105.03	29.6
001-4332-432-45-07	.00	2,640.51	6,000.00	3,359.49	44.0
001-4332-432-45-10	.00	608.97	4,000.00	3,391.03	15.2
001-4332-432-45-18	6,015.47	7,637.69	25,000.00	17,362.31	30.6
001-4332-432-46-02	.00	623.84	1,000.00	376.16	62.4
001-4332-432-51-00	.00	.00	200.00	200.00	.0
001-4332-432-52-00	.00	.00	200.00	200.00	.0
001-4332-432-59-19	221.00	612.00	5,000.00	4,388.00	12.2
001-4332-432-62-06	.00	.00	5,000.00	5,000.00	.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL STREETS & UTILITIES	39,579.78	170,251.09	401,780.00	231,528.91	42.4
<u>TRAFFIC SERVICES</u>					
001-4333-433-30-90 OTHER CONTRACTUAL SERVICES	.00	1,452.12	46,000.00	44,547.88	3.2
001-4333-433-43-01 ELECTRIC	770.57	42,181.52	135,000.00	92,818.48	31.3
001-4333-433-45-02 SIGN SUPPLIES	81.93	230.87	15,500.00	15,269.13	1.5
001-4333-433-45-03 PAINT SUPPLIES	.00	506.06	15,000.00	14,493.94	3.4
001-4333-433-46-02 OTHER REPAIR & MAINT	8.48	43.47	4,500.00	4,456.53	1.0
TOTAL TRAFFIC SERVICES	860.98	44,414.04	216,000.00	171,585.96	20.6
<u>SNOW & ICE REMOVAL</u>					
001-4334-434-11-01 OVERTIME	.00	520.80	.00 (520.80)	.0
001-4334-434-20-01 FICA/MEDICARE	.00	38.31	.00 (38.31)	.0
001-4334-434-21-01 HEALTH/LIFE INSURANCE	.00	156.64	.00 (156.64)	.0
001-4334-434-21-05 DENTAL INSURANCE	.00	7.08	.00 (7.08)	.0
001-4334-434-30-19 INSURANCE & BONDS	.00	.00	27,941.00	27,941.00	.0
001-4334-434-30-34 SNOW REMOVAL	.00	.00	200.00	200.00	.0
001-4334-434-30-90 CONTRACTUAL SERVICES	.00	158.30	10,000.00	9,841.70	1.6
001-4334-434-45-10 OPERATING SUPPLIES	.00	21,229.75	30,000.00	8,770.25	70.8
TOTAL SNOW & ICE REMOVAL	.00	22,110.88	68,141.00	46,030.12	32.5
<u>STREET CLEANING</u>					
001-4335-435-10-01 REGULAR WAGES	5,463.20	28,584.80	109,123.00	80,538.20	26.2
001-4335-435-11-01 OVERTIME	.00	.00	1,575.00	1,575.00	.0
001-4335-435-16-00 CITY RETIREMENT	273.16	1,429.24	5,196.00	3,766.76	27.5
001-4335-435-20-01 FICA/MEDICARE	410.45	2,133.42	7,918.00	5,784.58	26.9
001-4335-435-21-01 HEALTH INSURANCE PREMIUM	1,556.00	9,336.00	37,296.00	27,960.00	25.0
001-4335-435-21-05 DENTAL INSURANCE	70.00	420.00	1,680.00	1,260.00	25.0
001-4335-435-21-06 WORKMENS COMPENSATION	591.32	1,773.85	5,544.00	3,770.15	32.0
001-4335-435-21-07 UNEMPLOYMENT	19.96	79.75	297.00	217.25	26.9
001-4335-435-30-19 INSURANCE & BONDS	.00	530.21	2,590.00	2,059.79	20.5
001-4335-435-30-34 EMPLOYEE LICENSES/TESTING	125.00	142.86	368.00	225.14	38.8
001-4335-435-45-07 CLOTHING ALLOWANCE	.00	544.94	630.00	85.06	86.5
001-4335-435-45-10 OPERATING SUPPLIES	.00	.00	10,000.00	10,000.00	.0
TOTAL STREET CLEANING	8,509.09	44,975.07	182,217.00	137,241.93	24.7
TOTAL PUBLIC WORKS	77,898.56	393,806.38	1,237,430.00	843,623.62	31.8
<u>PARKS & RECREATION</u>					

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
001-4550-459-10-01	8,710.40	39,044.80	109,187.00	70,142.20	35.8
001-4550-459-16-00	435.52	1,952.24	6,000.00	4,047.76	32.5
001-4550-459-20-01	648.03	2,913.67	6,117.00	3,203.33	47.6
001-4550-459-21-01	1,556.00	6,224.00	19,207.00	12,983.00	32.4
001-4550-459-21-05	70.00	280.00	840.00	560.00	33.3
001-4550-459-21-06	292.38	877.09	1,000.00	122.91	87.7
001-4550-459-21-07	17.42	78.09	229.00	150.91	34.1
001-4550-459-30-19	.00	67.55	115.00	47.45	58.7
001-4550-459-30-90	.00	.00	105,000.00	105,000.00	.0
001-4550-459-40-00	128.00	128.00	4,500.00	4,372.00	2.8
001-4550-459-42-01	.00	.00	840.00	840.00	.0
001-4550-459-44-00	33.59	33.59	250.00	216.41	13.4
001-4550-459-45-07	.00	.00	400.00	400.00	.0
001-4550-459-45-10	.00	.00	500.00	500.00	.0
001-4550-459-48-00	.00	.00	300.00	300.00	.0
001-4550-459-50-00	.00	945.00	2,425.00	1,480.00	39.0
001-4550-459-53-00	.00	.00	15,000.00	15,000.00	.0
	11,891.34	52,544.03	271,910.00	219,365.97	19.3
<u>AQUATICS</u>					
001-4551-451-10-01	2,956.80	12,666.67	173,000.00	160,333.33	7.3
001-4551-451-11-01	150.88	406.53	4,000.00	3,593.47	10.2
001-4551-451-16-00	147.84	591.36	1,400.00	808.64	42.2
001-4551-451-20-01	235.91	992.73	9,500.00	8,507.27	10.5
001-4551-451-21-01	626.64	2,506.79	7,683.00	5,176.21	32.6
001-4551-451-21-05	53.17	216.75	450.00	233.25	48.2
001-4551-451-21-06	275.88	827.59	2,950.00	2,122.41	28.1
001-4551-451-21-07	6.22	26.18	330.00	303.82	7.9
001-4551-451-30-19	.00	2,639.64	4,929.00	2,289.36	53.6
001-4551-451-30-90	45.50	3,762.34	954.00	(2,808.34)	394.4
001-4551-451-40-00	.00	.00	2,000.00	2,000.00	.0
001-4551-451-42-01	49.23	221.91	600.00	378.09	37.0
001-4551-451-42-10	323.80	1,295.20	3,000.00	1,704.80	43.2
001-4551-451-43-01	660.40	2,748.99	10,000.00	7,251.01	27.5
001-4551-451-43-02	45.00	133.00	1,200.00	1,067.00	11.1
001-4551-451-43-03	29.81	119.24	6,500.00	6,380.76	1.8
001-4551-451-43-04	161.40	616.50	2,000.00	1,383.50	30.8
001-4551-451-43-05	.00	.00	250.00	250.00	.0
001-4551-451-44-00	33.78	33.78	1,000.00	966.22	3.4
001-4551-451-45-02	8.05	8.05	1,200.00	1,191.95	.7
001-4551-451-45-06	.00	1,838.01	12,000.00	10,161.99	15.3
001-4551-451-45-07	102.00	1,100.25	1,500.00	399.75	73.4
001-4551-451-45-10	1,116.28	1,349.54	6,200.00	4,850.46	21.8
001-4551-451-45-23	.00	.00	5,000.00	5,000.00	.0
001-4551-451-46-02	4,514.65	4,556.61	206,500.00	201,943.39	2.2
001-4551-451-48-90	.00	.00	1,000.00	1,000.00	.0
001-4551-451-49-03	.00	.00	500.00	500.00	.0
	11,543.24	38,657.66	465,646.00	426,988.34	8.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GOLF COURSE ADMIN</u>					
001-4552-452-30-05	.00	9,000.00	41,500.00	32,500.00	21.7
001-4552-452-30-07	2,492.13	3,469.06	6,500.00	3,030.94	53.4
001-4552-452-30-19	.00	1,034.12	1,904.00	869.88	54.3
001-4552-452-32-90	145.49	251.99	1,064.00	812.01	23.7
001-4552-452-42-01	.00	.00	850.00	850.00	.0
001-4552-452-43-02	61.00	177.00	900.00	723.00	19.7
001-4552-452-43-04	235.40	899.15	1,800.00	900.85	50.0
001-4552-452-43-05	54.90	213.44	750.00	536.56	28.5
001-4552-452-45-10	.00	.00	1,000.00	1,000.00	.0
001-4552-452-46-02	.00	31.47	3,500.00	3,468.53	.9
001-4552-452-48-90	.00	197.00	500.00	303.00	39.4
001-4552-452-49-03	.00	.00	5,000.00	5,000.00	.0
	2,988.92	15,273.23	65,268.00	49,994.77	23.4
<u>GOLF COURSE MAINTENANCE</u>					
001-4553-453-10-01	12,915.44	38,696.24	245,000.00	206,303.76	15.8
001-4553-453-10-10	.00	.00	400.00	400.00	.0
001-4553-453-11-01	57.04	270.94	1,500.00	1,229.06	18.1
001-4553-453-16-00	497.68	1,786.72	7,464.00	5,677.28	23.9
001-4553-453-20-01	961.91	2,859.06	16,402.00	13,542.94	17.4
001-4553-453-21-01	3,112.00	12,448.00	57,622.00	45,174.00	21.6
001-4553-453-21-05	140.00	560.00	2,520.00	1,960.00	22.2
001-4553-453-21-06	472.17	1,416.43	5,850.00	4,433.57	24.2
001-4553-453-21-07	25.94	77.91	615.00	537.09	12.7
001-4553-453-30-19	.00	956.48	2,057.00	1,100.52	46.5
001-4553-453-30-26	.00	4,205.36	30,205.00	25,999.64	13.9
001-4553-453-30-34	360.50	482.93	1,050.00	567.07	46.0
001-4553-453-30-37	.00	3,913.00	3,913.00	.00	100.0
001-4553-453-30-90	4,818.77	4,818.77	750.00	(4,068.77)	642.5
001-4553-453-32-90	45.50	600.80	9,970.00	9,369.20	6.0
001-4553-453-40-00	128.00	1,979.38	5,500.00	3,520.62	36.0
001-4553-453-42-01	158.22	632.88	2,825.00	2,192.12	22.4
001-4553-453-42-10	563.80	2,255.20	6,766.00	4,510.80	33.3
001-4553-453-43-01	402.48	1,538.72	19,550.00	18,011.28	7.9
001-4553-453-43-02	45.00	133.00	444.00	311.00	30.0
001-4553-453-43-03	150.66	692.14	700.00	7.86	98.9
001-4553-453-43-04	235.40	899.15	3,000.00	2,100.85	30.0
001-4553-453-43-05	26.50	104.75	3,500.00	3,395.25	3.0
001-4553-453-45-01	.00	.00	2,000.00	2,000.00	.0
001-4553-453-45-02	.00	.00	500.00	500.00	.0
001-4553-453-45-06	.00	.00	28,000.00	28,000.00	.0
001-4553-453-45-07	.00	.00	2,000.00	2,000.00	.0
001-4553-453-45-10	1,168.14	3,414.18	30,000.00	26,585.82	11.4
001-4553-453-45-16	657.20	2,647.76	13,000.00	10,352.24	20.4
001-4553-453-46-02	.00	2,495.70	35,500.00	33,004.30	7.0
001-4553-453-47-02	3,299.64	3,299.64	.00	(3,299.64)	.0
001-4553-453-49-03	.00	.00	250.00	250.00	.0
001-4553-453-50-00	.00	.00	1,000.00	1,000.00	.0
	30,241.99	93,185.14	539,853.00	446,667.86	17.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY PARKS</u>					
001-4554-454-10-01	21,634.64	49,661.70	385,100.00	335,438.30	12.9
001-4554-454-11-01	122.25	2,591.70	3,500.00	908.30	74.1
001-4554-454-16-00	639.28	1,905.62	8,479.00	6,573.38	22.5
001-4554-454-20-01	1,625.04	3,885.87	21,000.00	17,114.13	18.5
001-4554-454-21-01	4,668.00	10,903.00	80,000.00	69,097.00	13.6
001-4554-454-21-05	210.00	560.00	2,200.00	1,640.00	25.5
001-4554-454-21-06	740.63	2,221.76	7,800.00	5,578.24	28.5
001-4554-454-21-07	34.47	81.90	800.00	718.10	10.2
001-4554-454-30-19	.00	4,239.86	8,500.00	4,260.14	49.9
001-4554-454-30-26	.00	3,352.64	30,000.00	26,647.36	11.2
001-4554-454-30-34	215.00	260.29	775.00	514.71	33.6
001-4554-454-30-90	4,840.77	4,906.77	9,000.00	4,093.23	54.5
001-4554-454-32-90	2,312.00	9,258.00	26,400.00	17,142.00	35.1
001-4554-454-40-00	220.99	220.99	7,500.00	7,279.01	3.0
001-4554-454-42-01	151.18	712.59	3,531.00	2,818.41	20.2
001-4554-454-42-10	386.68	1,546.72	4,640.00	3,093.28	33.3
001-4554-454-43-01	1,496.99	6,533.40	35,000.00	28,466.60	18.7
001-4554-454-43-02	315.00	931.00	4,500.00	3,569.00	20.7
001-4554-454-43-03	257.42	1,088.79	1,500.00	411.21	72.6
001-4554-454-43-04	1,339.35	5,172.35	14,000.00	8,827.65	37.0
001-4554-454-43-05	328.00	2,835.91	40,000.00	37,164.09	7.1
001-4554-454-45-01	239.81	321.65	3,000.00	2,678.35	10.7
001-4554-454-45-02	86.52	1,097.89	5,000.00	3,902.11	22.0
001-4554-454-45-06	.00	.00	12,000.00	12,000.00	.0
001-4554-454-45-07	.00	.00	2,500.00	2,500.00	.0
001-4554-454-45-10	3,265.94	10,952.82	39,000.00	28,047.18	28.1
001-4554-454-45-16	94.08	823.24	12,000.00	11,176.76	6.9
001-4554-454-46-02	577.04	4,792.73	47,500.00	42,707.27	10.1
001-4554-454-49-03	21.54	64.62	250.00	185.38	25.9
001-4554-454-50-00	.00	.00	300.00	300.00	.0
001-4554-454-52-00	.00	.00	1,500.00	1,500.00	.0
001-4554-454-62-07	.00	.00	36,750.00	36,750.00	.0
TOTAL CITY PARKS	45,822.62	130,923.81	854,025.00	723,101.19	15.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
001-4555-455-10-01	362.40	10,181.00	163,300.00	153,119.00	6.2
001-4555-455-10-10	.00	138.50	.00	(138.50)	.0
001-4555-455-11-01	.00	.00	1,050.00	1,050.00	.0
001-4555-455-16-00	.00	.00	1,987.00	1,987.00	.0
001-4555-455-20-01	27.71	778.90	8,040.00	7,261.10	9.7
001-4555-455-21-01	.00	.00	29,197.00	29,197.00	.0
001-4555-455-21-05	.00	.00	840.00	840.00	.0
001-4555-455-21-06	304.22	912.60	2,000.00	1,087.40	45.6
001-4555-455-21-07	.71	20.38	302.00	281.62	6.8
001-4555-455-30-19	.00	1,155.62	2,401.00	1,245.38	48.1
001-4555-455-30-55	.00	.00	1,000.00	1,000.00	.0
001-4555-455-30-90	40.50	624.50	17,000.00	16,375.50	3.7
001-4555-455-40-00	.00	.00	4,500.00	4,500.00	.0
001-4555-455-42-01	.00	.00	840.00	840.00	.0
001-4555-455-44-00	.00	.00	250.00	250.00	.0
001-4555-455-45-07	.00	.00	1,500.00	1,500.00	.0
001-4555-455-45-10	340.50	1,590.08	13,000.00	11,409.92	12.2
001-4555-455-46-02	.00	20.98	800.00	779.02	2.6
001-4555-455-49-03	.00	.00	1,500.00	1,500.00	.0
001-4555-455-50-00	460.89	460.89	450.00	(10.89)	102.4
001-4555-455-55-00	21.00	21.00	3,000.00	2,979.00	.7
TOTAL RECREATION	1,557.93	15,904.45	252,957.00	237,052.55	6.3
TOTAL ALL 56	.00	.00	.00	.00	.0
TOTAL CAPITAL PROJECTS	.00	.00	.00	.00	.0
TOTAL PARKS & RECREATION	104,046.04	346,488.32	2,449,659.00	2,103,170.68	14.1
<u>PLANNING & ZONING DEPT</u>					

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING & ZONING DEPT</u>					
001-4661-409-10-01	18,542.41	77,225.88	321,670.00	244,444.12	24.0
001-4661-409-10-10	.00	53.50	.00	(53.50)	.0
001-4661-409-11-01	.00	.00	1,050.00	1,050.00	.0
001-4661-409-16-00	927.12	3,648.24	12,886.00	9,237.76	28.3
001-4661-409-20-01	1,374.74	5,732.77	20,511.00	14,778.23	28.0
001-4661-409-21-01	4,679.00	18,716.00	93,240.00	74,524.00	20.1
001-4661-409-21-05	210.00	840.00	4,200.00	3,360.00	20.0
001-4661-409-21-06	553.31	1,659.83	4,725.00	3,065.17	35.1
001-4661-409-21-07	37.08	154.48	769.00	614.52	20.1
001-4661-409-30-03	.00	.00	5,000.00	5,000.00	.0
001-4661-409-30-04	.00	.00	15,200.00	15,200.00	.0
001-4661-409-30-19	.00	1,089.90	2,200.00	1,110.10	49.5
001-4661-409-30-24	19.17	47.29	750.00	702.71	6.3
001-4661-409-30-34	.00	.00	750.00	750.00	.0
001-4661-409-30-90	10,786.76	70,679.76	247,020.00	176,340.24	28.6
001-4661-409-40-00	128.00	3,614.27	14,350.00	10,735.73	25.2
001-4661-409-42-01	244.22	1,023.72	4,000.00	2,976.28	25.6
001-4661-409-44-00	.00	10.39	2,500.00	2,489.61	.4
001-4661-409-45-07	49.99	69.99	1,000.00	930.01	7.0
001-4661-409-45-10	474.69	850.72	2,000.00	1,149.28	42.5
001-4661-409-45-33	71.50	173.38	1,200.00	1,026.62	14.5
001-4661-409-49-03	377.89	1,314.60	3,200.00	1,885.40	41.1
001-4661-409-49-05	.00	.00	5,600.00	5,600.00	.0
001-4661-409-49-06	.00	.00	750.00	750.00	.0
001-4661-409-50-00	500.00	1,100.00	1,950.00	850.00	56.4
001-4661-409-51-00	.00	.00	500.00	500.00	.0
TOTAL PLANNING & ZONING DEPT	38,975.88	188,004.72	767,021.00	579,016.28	24.5
TOTAL PLANNING & ZONING DEPT	38,975.88	188,004.72	767,021.00	579,016.28	24.5
<u>CITYWIDE OPERATIONS</u>					
<u>INTERNAL OPERATION EXP</u>					
001-9899-989-46-08	13,286.52	54,062.88	.00	(54,062.88)	.0
001-9899-989-46-09	31,610.11	60,679.93	.00	(60,679.93)	.0
001-9899-989-90-12	.00	327,214.00	.00	(327,214.00)	.0
TOTAL INTERNAL OPERATION EXP	44,896.63	441,956.81	.00	(441,956.81)	.0
TOTAL CITYWIDE OPERATIONS	44,896.63	441,956.81	.00	(441,956.81)	.0
TOTAL FUND EXPENDITURES	942,062.70	8,131,090.28	16,785,382.00	8,654,291.72	48.4

CITY OF CORTEZ
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	273,557.77	(3,225,437.26)	1,785,652.00	5,011,089.26	(180.6)

CITY OF CORTEZ
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2023

LODGERS TAX FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>TAXES</u>						
005-0000-311-12-03	LODGERS TAX	15,867.11	43,769.46	245,000.00	201,230.54	17.9
	TOTAL TAXES	15,867.11	43,769.46	245,000.00	201,230.54	17.9
	TOTAL FUND REVENUE	15,867.11	43,769.46	245,000.00	201,230.54	17.9

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
<u>CITY COUNCIL</u>					
005-4010-400-30-07	7.11	25.17	324.00	298.83	7.8
005-4010-400-30-12	.00	48,919.00	195,676.00	146,757.00	25.0
005-4010-400-90-01	.00	.00	36,750.00	36,750.00	.0
005-4010-400-90-10	.00	.00	12,250.00	12,250.00	.0
TOTAL CITY COUNCIL	7.11	48,944.17	245,000.00	196,055.83	20.0
TOTAL GENERAL GOVERNMENT	7.11	48,944.17	245,000.00	196,055.83	20.0
TOTAL FUND EXPENDITURES	7.11	48,944.17	245,000.00	196,055.83	20.0
NET REVENUE OVER EXPENDITURES	15,860.00	(5,174.71)	.00	5,174.71	.0

CITY OF CORTEZ
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2023

SHOP FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>						
101-0000-367-39-00	SALES TO OTHER FUNDS	56,004.17	107,746.07	218,564.00	110,817.93	49.3
101-0000-367-39-01	SALES TO OTHER FUNDS - REPAIRS	22,436.75	104,340.22	294,631.00	190,290.78	35.4
101-0000-367-40-00	BUILDING OVERHEAD	.00	.00	5,120.00	5,120.00	.0
TOTAL REVENUE		78,440.92	212,086.29	518,315.00	306,228.71	40.9
TOTAL FUND REVENUE		78,440.92	212,086.29	518,315.00	306,228.71	40.9

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

SHOP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL SERVICES</u>					
<u>SHOP</u>					
101-4110-616-10-01	22,504.00	92,259.22	272,293.00	180,033.78	33.9
101-4110-616-10-10	.00	107.00	.00	(107.00)	.0
101-4110-616-16-00	1,125.20	4,612.96	13,615.00	9,002.04	33.9
101-4110-616-20-01	1,652.97	6,783.45	21,074.00	14,290.55	32.2
101-4110-616-21-01	7,780.00	31,120.00	92,700.00	61,580.00	33.6
101-4110-616-21-05	350.00	1,400.00	4,200.00	2,800.00	33.3
101-4110-616-21-06	945.39	2,836.00	7,080.00	4,244.00	40.1
101-4110-616-21-07	45.00	184.51	817.00	632.49	22.6
101-4110-616-30-04	.00	4,350.00	5,000.00	650.00	87.0
101-4110-616-30-19	.00	2,762.83	775.00	(1,987.83)	356.5
101-4110-616-30-34	.00	168.93	500.00	331.07	33.8
101-4110-616-30-90	1,219.27	1,759.27	7,500.00	5,740.73	23.5
101-4110-616-32-90	.00	1,119.25	9,000.00	7,880.75	12.4
101-4110-616-40-00	128.00	2,128.00	6,000.00	3,872.00	35.5
101-4110-616-42-01	30.00	120.00	1,080.00	960.00	11.1
101-4110-616-44-00	.00	.00	500.00	500.00	.0
101-4110-616-45-04	645.00	4,257.18	18,000.00	13,742.82	23.7
101-4110-616-45-05	1,087.40	4,920.36	38,000.00	33,079.64	13.0
101-4110-616-45-07	.00	.00	2,500.00	2,500.00	.0
101-4110-616-45-10	290.38	1,609.51	5,000.00	3,390.49	32.2
101-4110-616-45-16	3,757.51	31,851.00	121,000.00	89,149.00	26.3
101-4110-616-46-02	5,460.73	7,809.64	16,500.00	8,690.36	47.3
101-4110-616-47-02	10,010.06	61,561.67	245,000.00	183,438.33	25.1
101-4110-616-90-01	.00	.00	44,377.00	44,377.00	.0
101-4110-617-32-01	1,950.00	7,800.00	25,740.00	17,940.00	30.3
101-4110-617-32-90	630.68	2,637.77	7,500.00	4,862.23	35.2
101-4110-617-42-01	94.34	379.34	1,200.00	820.66	31.6
101-4110-617-42-03	.00	726.80	3,000.00	2,273.20	24.2
101-4110-617-42-10	256.00	1,024.00	3,072.00	2,048.00	33.3
101-4110-617-43-01	3,333.88	12,994.98	43,000.00	30,005.02	30.2
101-4110-617-43-02	106.00	318.00	1,675.00	1,357.00	19.0
101-4110-617-43-03	2,313.09	11,116.51	10,500.00	(616.51)	105.9
101-4110-617-43-04	380.65	1,453.95	4,100.00	2,646.05	35.5
101-4110-617-43-05	270.64	1,086.23	2,258.00	1,171.77	48.1
101-4110-617-44-00	134.66	489.73	1,000.00	510.27	49.0
101-4110-617-45-10	495.25	1,568.18	5,000.00	3,431.82	31.4
101-4110-617-45-22	1,287.58	2,928.52	9,000.00	6,071.48	32.5
101-4110-617-46-02	21.84	732.21	6,000.00	5,267.79	12.2
101-4110-618-32-90	.00	.00	1,000.00	1,000.00	.0
TOTAL SHOP	68,305.52	308,977.00	1,056,556.00	747,579.00	29.2
TOTAL GENERAL SERVICES	68,305.52	308,977.00	1,056,556.00	747,579.00	29.2

CITY OF CORTEZ
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2023

SHOP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	68,305.52	308,977.00	1,056,556.00	747,579.00	29.2
NET REVENUE OVER EXPENDITURES	10,135.40	(96,890.71)	(538,241.00)	(441,350.29)	(18.0)

CITY OF CORTEZ
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2023

TECHNOLOGY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
105-0000-333-18-00 CITY-WIDE COMPUTER	.00	.00	12,000.00	12,000.00	.0
TOTAL SOURCES 333	.00	.00	12,000.00	12,000.00	.0
<u>COMPUTER SERVICES</u>					
105-0000-336-10-00 CORTEZ FIRE PROTECTION DI	700.00	2,800.00	32,000.00	29,200.00	8.8
TOTAL COMPUTER SERVICES	700.00	2,800.00	32,000.00	29,200.00	8.8
TOTAL FUND REVENUE	700.00	2,800.00	44,000.00	41,200.00	6.4

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

TECHNOLOGY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
<u>IT DEPARTMENT</u>					
105-4015-615-10-01	21,712.00	86,848.00	266,323.00	179,475.00	32.6
105-4015-615-11-01	274.79	1,922.35	2,500.00	577.65	76.9
105-4015-615-16-00	1,085.60	4,342.40	13,369.00	9,026.60	32.5
105-4015-615-20-01	1,624.52	6,561.84	13,327.00	6,765.16	49.2
105-4015-615-21-01	7,780.00	31,120.00	55,944.00	24,824.00	55.6
105-4015-615-21-05	350.00	1,400.00	2,520.00	1,120.00	55.6
105-4015-615-21-06	254.32	762.91	1,000.00	237.09	76.3
105-4015-615-21-07	43.97	177.54	500.00	322.46	35.5
105-4015-615-30-04	.00	239.88	.00	(239.88)	.0
105-4015-615-30-19	.00	542.43	882.00	339.57	61.5
105-4015-615-30-34	.00	.00	200.00	200.00	.0
105-4015-615-30-57	26.00	763.00	1,500.00	737.00	50.9
105-4015-615-30-90	38.50	69,922.94	302,343.00	232,420.06	23.1
105-4015-615-40-00	389.00	5,389.00	10,000.00	4,611.00	53.9
105-4015-615-42-01	1,926.54	3,142.44	.00	(3,142.44)	.0
105-4015-615-45-10	.00	71.91	.00	(71.91)	.0
105-4015-615-60-11	3,035.62	23,968.22	55,000.00	31,031.78	43.6
105-4015-615-91-00	.00	.00	7,825.00	7,825.00	.0
TOTAL IT DEPARTMENT	38,540.86	237,174.86	733,233.00	496,058.14	32.4
TOTAL FIBER NETWORK	.00	.00	.00	.00	.0
<u>NETWORK SERVICES</u>					
105-4019-581-32-90	600.00	34,720.23	96,000.00	61,279.77	36.2
105-4019-581-42-06	524.40	2,091.23	.00	(2,091.23)	.0
105-4019-581-46-02	.00	.00	4,000.00	4,000.00	.0
105-4019-581-46-03	.00	.00	44,591.00	44,591.00	.0
TOTAL NETWORK SERVICES	1,124.40	36,811.46	144,591.00	107,779.54	25.5
TOTAL GENERAL GOVERNMENT	39,665.26	273,986.32	877,824.00	603,837.68	31.2
TOTAL FUND EXPENDITURES	39,665.26	273,986.32	877,824.00	603,837.68	31.2
NET REVENUE OVER EXPENDITURES	(38,965.26)	(271,186.32)	(833,824.00)	(562,637.68)	(32.5)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

STREET IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>						
301-0000-311-12-01	SALES TAX	144,379.22	561,249.55	1,810,000.00	1,248,750.45	31.0
	TOTAL TAXES	144,379.22	561,249.55	1,810,000.00	1,248,750.45	31.0
<u>INTEREST</u>						
301-0000-361-20-00	INVESTMENT	412.58	3,959.44	802,710.00	798,750.56	.5
	TOTAL INTEREST	412.58	3,959.44	802,710.00	798,750.56	.5
<u>REVENUE</u>						
301-0000-367-25-00	SIDEWALK COST SHARE	.00	.00	20,000.00	20,000.00	.0
	TOTAL REVENUE	.00	.00	20,000.00	20,000.00	.0
	TOTAL FUND REVENUE	144,791.80	565,208.99	2,632,710.00	2,067,501.01	21.5

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
<u>CAPITAL PROJECTS</u>					
301-4355-432-10-01	REGULAR WAGES	14,359.32	57,087.31	124,689.00	67,601.69 45.8
301-4355-432-11-01	OVERTIME	133.52	623.47	1,050.00	426.53 59.4
301-4355-432-16-00	CITY RETIREMENT	634.20	2,474.33	6,234.00	3,759.67 39.7
301-4355-432-20-01	FICA/MEDICARE	1,088.30	4,344.56	9,048.00	4,703.44 48.0
301-4355-432-21-01	HEALTH/LIFE INSURANCE	2,339.50	7,813.00	27,972.00	20,159.00 27.9
301-4355-432-21-05	DENTAL INSURANCE	140.00	525.00	1,260.00	735.00 41.7
301-4355-432-21-06	WORKMENS COMPENSATION	242.48	727.39	117.00 (610.39) 621.7
301-4355-432-21-07	UNEMPLOYMENT	28.99	115.41	339.00	223.59 34.0
301-4355-432-30-05	CREA VENDOR FEES	2,327.83	10,602.43	30,000.00	19,397.57 35.3
301-4355-432-30-07	CREDIT CARD CHARGES	64.69	328.80	.00 (328.80) .0
301-4355-432-60-01	STREET IMPROVEMENTS	.00	.00	1,007,000.00	1,007,000.00 .0
301-4355-432-60-04	CURB & GUTTER REPLACEMENT	56.04	56.04	210,000.00	209,943.96 .0
301-4355-432-60-09	CONCRETE	.00	.00	40,000.00	40,000.00 .0
301-4355-432-60-10	NEW CONSTRUCTION	122.55	44,555.30	1,175,000.00	1,130,444.70 3.8
301-4355-432-61-03	PROPERTY TAX	.00	185.00	.00 (185.00) .0
TOTAL CAPITAL PROJECTS		21,537.42	129,438.04	2,632,709.00	2,503,270.96 4.9
TOTAL PUBLIC WORKS		21,537.42	129,438.04	2,632,709.00	2,503,270.96 4.9
TOTAL FUND EXPENDITURES		21,537.42	129,438.04	2,632,709.00	2,503,270.96 4.9
NET REVENUE OVER EXPENDITURES		123,254.38	435,770.95	1.00 (435,769.95) 43577

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

HEALTH INSURANCE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTERNAL SERVICE CHGS</u>					
302-0000-371-35-00 HEALTH INSURANCE PREMIUMS	197,766.00	767,746.00	2,502,900.00	1,735,154.00	30.7
302-0000-371-40-00 EMPLOYEE PAYROLL TRANSFER	17,351.51	69,036.08	240,000.00	170,963.92	28.8
302-0000-371-41-00 DELTA DENTAL TRANSFER	9,380.00	36,680.00	113,400.00	76,720.00	32.4
TOTAL INTERNAL SERVICE CHGS	224,497.51	873,462.08	2,856,300.00	1,982,837.92	30.6
<u>REVENUE</u>					
302-0000-372-18-00 COBRA REVENUE	36.43	232.15	.00	(232.15)	.0
TOTAL REVENUE	36.43	232.15	.00	(232.15)	.0
TOTAL FUND REVENUE	224,533.94	873,694.23	2,856,300.00	1,982,605.77	30.6

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

HEALTH INSURANCE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HEALTH INSURANCE CLAIMS</u>					
<u>CITY MANAGER</u>					
302-5314-539-21-01	HEALTH/LIFE INSURANCE	49,134.57	197,723.21	549,928.00	352,204.79 36.0
302-5314-539-21-05	DENTAL INSURANCE	7,560.56	29,707.59	102,312.00	72,604.41 29.0
302-5314-539-21-09	COBRA EXPENDITURES	8.67	26.01	.00	(26.01) .0
302-5314-539-21-10	HSA MATCH	250.00	1,000.00	45,000.00	44,000.00 2.2
302-5314-539-23-01	CLAIMS EXPENSE	139,681.95	509,708.42	1,450,000.00	940,291.58 35.2
	TOTAL CITY MANAGER	196,635.75	738,165.23	2,147,240.00	1,409,074.77 34.4
	TOTAL HEALTH INSURANCE CLAIMS	196,635.75	738,165.23	2,147,240.00	1,409,074.77 34.4
	TOTAL FUND EXPENDITURES	196,635.75	738,165.23	2,147,240.00	1,409,074.77 34.4
	NET REVENUE OVER EXPENDITURES	27,898.19	135,529.00	709,060.00	573,531.00 19.1

CITY OF CORTEZ
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2023

EQUIPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>						
304-0000-311-12-01	SALES TAX	35,861.18	139,404.22	440,000.00	300,595.78	31.7
	TOTAL TAXES	35,861.18	139,404.22	440,000.00	300,595.78	31.7
<u>INTEREST</u>						
304-0000-361-20-00	INVESTMENT	4,087.18	6,166.50	.00	(6,166.50)	.0
	TOTAL INTEREST	4,087.18	6,166.50	.00	(6,166.50)	.0
<u>REVENUE</u>						
304-0000-367-18-00	SALE OF EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
	TOTAL REVENUE	.00	.00	20,000.00	20,000.00	.0
	TOTAL FUND REVENUE	39,948.36	145,570.72	460,000.00	314,429.28	31.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

EQUIPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL SERVICES</u>					
<u>SHOP</u>					
304-4110-516-30-05	578.19	2,633.45	.00	(2,633.45)	.0
304-4110-516-30-07	16.06	81.66	.00	(81.66)	.0
304-4110-516-30-41	86,939.81	86,939.81	86,940.00	.19	100.0
304-4110-516-30-90	.00	.00	363,000.00	363,000.00	.0
304-4110-516-59-00	10.45	66.81	.00	(66.81)	.0
304-4110-516-90-01	.00	.00	301.00	301.00	.0
304-4110-516-90-02	.00	.00	8,367.00	8,367.00	.0
TOTAL SHOP	87,544.51	89,721.73	458,608.00	368,886.27	19.6
TOTAL GENERAL SERVICES	87,544.51	89,721.73	458,608.00	368,886.27	19.6
TOTAL FUND EXPENDITURES	87,544.51	89,721.73	458,608.00	368,886.27	19.6
NET REVENUE OVER EXPENDITURES	(47,596.15)	55,848.99	1,392.00	(54,456.99)	4012.1

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATE/COLO</u>					
401-0000-332-16-00 FUEL	1,042.04	3,676.38	20,000.00	16,323.62	18.4
TOTAL STATE/COLO	1,042.04	3,676.38	20,000.00	16,323.62	18.4
<u>AIRPORT</u>					
401-0000-363-11-00 AIRLINES	2,696.90	10,857.44	50,000.00	39,142.56	21.7
401-0000-363-11-01 LANDING FEES	4,335.83	16,937.54	36,338.00	19,400.46	46.6
401-0000-363-11-02 RENT	789.73	3,143.82	9,300.00	6,156.18	33.8
401-0000-363-11-08 PASSENGER FACILITY CHG	.00	250.00	27,750.00	27,500.00	.9
401-0000-363-12-02 FUEL TAX	1,161.86	4,205.89	31,000.00	26,794.11	13.6
401-0000-363-13-00 CAR RENTAL	476.97	976.97	10,000.00	9,023.03	9.8
401-0000-363-15-00 CORPORATE	344.88	50,237.11	74,000.00	23,762.89	67.9
401-0000-363-16-00 CONCESSIONS	23.58	34.69	140.00	105.31	24.8
TOTAL AIRPORT	9,829.75	86,643.46	238,528.00	151,884.54	36.3
<u>GRANTS</u>					
401-0000-368-21-00 FEDERAL GRANTS	.00	8,171.60	754,681.00	746,509.40	1.1
TOTAL GRANTS	.00	8,171.60	754,681.00	746,509.40	1.1
TOTAL FUND REVENUE	10,871.79	98,491.44	1,013,209.00	914,717.56	9.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENTERPRISE</u>					
<u>AIRPORT</u>					
401-5819-588-10-01	12,040.00	45,394.03	154,204.00	108,809.97	29.4
401-5819-588-11-01	1,274.34	6,596.03	16,897.00	10,300.97	39.0
401-5819-588-16-00	602.00	2,070.98	5,749.00	3,678.02	36.0
401-5819-588-20-01	967.30	3,750.79	8,112.00	4,361.21	46.2
401-5819-588-21-01	3,123.00	14,015.00	37,296.00	23,281.00	37.6
401-5819-588-21-05	210.00	700.00	1,680.00	980.00	41.7
401-5819-588-21-06	395.38	1,186.06	1,600.00	413.94	74.1
401-5819-588-21-07	26.62	103.97	304.00	200.03	34.2
401-5819-588-30-19	.00	7,406.40	11,505.00	4,098.60	64.4
401-5819-588-30-37	.00	13,418.00	6,800.00	(6,618.00)	197.3
401-5819-588-30-90	41,618.05	109,273.32	.00	(109,273.32)	.0
401-5819-588-30-93	21,563.50	43,127.00	45,000.00	1,873.00	95.8
401-5819-588-32-90	.00	.00	35,000.00	35,000.00	.0
401-5819-588-40-00	.00	137.36	8,000.00	7,862.64	1.7
401-5819-588-42-01	170.00	620.00	2,374.00	1,754.00	26.1
401-5819-588-43-01	737.73	3,028.81	10,500.00	7,471.19	28.9
401-5819-588-43-03	881.08	4,843.35	2,500.00	(2,343.35)	193.7
401-5819-588-43-04	45.05	172.08	500.00	327.92	34.4
401-5819-588-43-05	108.20	428.70	1,500.00	1,071.30	28.6
401-5819-588-44-00	.00	40.55	1,000.00	959.45	4.1
401-5819-588-45-07	.00	.00	2,000.00	2,000.00	.0
401-5819-588-45-10	306.14	1,521.63	10,500.00	8,978.37	14.5
401-5819-588-46-02	376.73	979.65	.00	(979.65)	.0
401-5819-588-46-03	1,163.97	3,751.74	18,000.00	14,248.26	20.8
401-5819-588-46-08	304.75	2,428.79	10,000.00	7,571.21	24.3
401-5819-588-46-09	2,497.19	5,159.12	3,000.00	(2,159.12)	172.0
401-5819-588-49-03	109.63	1,805.34	6,000.00	4,194.66	30.1
401-5819-588-50-00	275.00	353.00	1,200.00	847.00	29.4
401-5819-588-51-00	.00	.00	950.00	950.00	.0
401-5819-588-60-00	41,228.26	53,003.85	.00	(53,003.85)	.0
401-5819-588-80-16	.00	4,139.90	.00	(4,139.90)	.0
401-5819-588-91-00	.00	.00	275,000.00	275,000.00	.0
TOTAL AIRPORT	130,023.92	329,455.45	677,171.00	347,715.55	48.7
TOTAL ENTERPRISE	130,023.92	329,455.45	677,171.00	347,715.55	48.7
TOTAL FUND EXPENDITURES	130,023.92	329,455.45	677,171.00	347,715.55	48.7
NET REVENUE OVER EXPENDITURES	(119,152.13)	(230,964.01)	336,038.00	567,002.01	(68.7)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

DISPATCH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
402-0000-333-21-00 E-911 AUTHORITY	.00	.00	122,206.00	122,206.00	.0
TOTAL SOURCES 333	.00	.00	122,206.00	122,206.00	.0
<u>USER FEES</u>					
402-0000-348-10-01 MONTEZUMA COUNTY SHERIFF	.00	315,085.00	315,085.00	.00	100.0
402-0000-348-10-02 CITY OF CORTEZ	.00	327,214.00	327,214.00	.00	100.0
402-0000-348-10-03 CORTEZ FIRE DEPARTMENT	.00	56,124.00	56,124.00	.00	100.0
402-0000-348-10-04 MANCOS FIRE DEPARTMENT	.00	8,715.00	8,715.00	.00	100.0
402-0000-348-10-05 DOLORES FIRE DEPARTMENT	.00	8,715.00	8,715.00	.00	100.0
402-0000-348-10-06 LEWIS-ARRIOLA FIRE DEPT	.00	8,715.00	8,715.00	.00	100.0
402-0000-348-10-07 PLEASANT VIEW FIRE DEPT	.00	8,715.00	8,715.00	.00	100.0
402-0000-348-10-11 MANCOS MARSHALL	.00	40,155.00	40,155.00	.00	100.0
402-0000-348-10-12 DOLORES COUNTY	.00	8,715.00	8,715.00	.00	100.0
402-0000-348-10-14 MESA VERDE NATIONAL PARK	.00	8,715.00	8,715.00	.00	100.0
402-0000-348-15-00 SW MEMORIAL HOSPITAL	.00	80,568.00	80,568.00	.00	100.0
TOTAL USER FEES	.00	871,436.00	871,436.00	.00	100.0
TOTAL FUND REVENUE	.00	871,436.00	993,642.00	122,206.00	87.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

DISPATCH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
<u>POLICE SUPPORT SERVICES</u>					
402-4222-422-10-01	REGULAR WAGES	45,716.00	160,118.52	550,998.00	390,879.48 29.1
402-4222-422-11-01	OVERTIME	2,111.93	10,134.85	46,430.00	36,295.15 21.8
402-4222-422-16-00	CITY RETIREMENT	2,285.80	7,681.21	26,000.00	18,318.79 29.5
402-4222-422-20-01	FICA/MEDICARE	3,465.06	12,252.50	42,000.00	29,747.50 29.2
402-4222-422-21-01	HEALTH/LIFE INSURANCE	14,037.00	56,082.00	195,000.00	138,918.00 28.8
402-4222-422-21-05	DENTAL INSURANCE	770.00	2,660.00	7,200.00	4,540.00 36.9
402-4222-422-21-06	WORKMENS COMPENSATION	295.59	886.72	1,000.00	113.28 88.7
402-4222-422-21-07	UNEMPLOYMENT	95.69	340.58	1,500.00	1,159.42 22.7
402-4222-422-30-19	INSURANCE & BONDS	.00	.00	1,664.00	1,664.00 .0
402-4222-422-30-34	EMPLOYEE LICENSES/TESTING	84.50	754.50	1,500.00	745.50 50.3
402-4222-422-30-90	CONTRACT SERVICES-OTHER	415.44	842.46	500.00	(342.46) 168.5
402-4222-422-32-90	MAINT CONTRACTS-OTHER	.00	1,895.00	3,250.00	1,355.00 58.3
402-4222-422-40-00	TRAVEL/TRAINING	2,176.00	3,823.55	12,000.00	8,176.45 31.9
402-4222-422-42-01	TELEPHONE	181.26	727.02	2,000.00	1,272.98 36.4
402-4222-422-44-00	OFFICE SUPPLIES	.00	49.80	3,250.00	3,200.20 1.5
402-4222-422-45-10	OPERATING SUPPLIES-OTHER	49.50	49.50	5,400.00	5,350.50 .9
402-4222-422-46-10	COMPUTER MAINTENANCE	.00	.00	5,000.00	5,000.00 .0
402-4222-422-50-00	MEMBERSHIP & DUES	.00	100.00	550.00	450.00 18.2
	TOTAL POLICE SUPPORT SERVICES	71,683.77	258,398.21	905,242.00	646,843.79 28.5
	TOTAL PUBLIC SAFETY	71,683.77	258,398.21	905,242.00	646,843.79 28.5
	TOTAL FUND EXPENDITURES	71,683.77	258,398.21	905,242.00	646,843.79 28.5
	NET REVENUE OVER EXPENDITURES	(71,683.77)	613,037.79	88,400.00	(524,637.79) 693.5

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

RECREATION CENTER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
403-0000-311-12-01 SALES TAX	156,294.01	607,566.26	1,841,091.00	1,233,524.74	33.0
TOTAL TAXES	156,294.01	607,566.26	1,841,091.00	1,233,524.74	33.0
<u>SERVICES</u>					
403-0000-341-16-00 CONCESSIONS	.00	.00	850.00	850.00	.0
403-0000-341-21-00 RECREATION PROGRAMS	1,009.00	4,767.00	7,000.00	2,233.00	68.1
TOTAL SERVICES	1,009.00	4,767.00	7,850.00	3,083.00	60.7
<u>FEES</u>					
403-0000-344-11-03 HEALTHWAYS/SILVER SNEAKER	5,330.00	20,091.25	41,267.00	21,175.75	48.7
403-0000-344-15-00 MISC REC ACTIVITIES	.00	.00	3,000.00	3,000.00	.0
TOTAL FEES	5,330.00	20,091.25	44,267.00	24,175.75	45.4
<u>FEES</u>					
403-0000-346-20-00 PASSES/ADMISSION	20,382.55	87,977.93	208,400.00	120,422.07	42.2
403-0000-346-20-01 GENERAL ADMISSION	8,741.10	43,021.41	120,776.00	77,754.59	35.6
403-0000-346-20-02 MERCHANDISE	233.91	1,063.11	2,200.00	1,136.89	48.3
TOTAL FEES	29,357.56	132,062.45	331,376.00	199,313.55	39.9
<u>CHARGES</u>					
403-0000-347-17-00 FACILITY USE FEE	960.00	6,653.75	5,000.00	(1,653.75)	133.1
TOTAL CHARGES	960.00	6,653.75	5,000.00	(1,653.75)	133.1
<u>INTEREST</u>					
403-0000-361-20-00 INVESTMENT	1,508.70	7,094.25	.00	(7,094.25)	.0
TOTAL INTEREST	1,508.70	7,094.25	.00	(7,094.25)	.0
<u>CASH</u>					
403-0000-365-10-00 OVERAGE/SHORTAGE	(40.00)	(18.00)	.00	18.00	.0
TOTAL CASH	(40.00)	(18.00)	.00	18.00	.0

CITY OF CORTEZ
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2023

RECREATION CENTER FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>						
403-0000-367-16-00	MISCELLANEOUS SALES & FEE	.00	720.55	1,000.00	279.45	72.1
	TOTAL REVENUE	.00	720.55	1,000.00	279.45	72.1
	TOTAL FUND REVENUE	194,419.27	778,937.51	2,230,584.00	1,451,646.49	34.9

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

RECREATION CENTER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & RECREATION</u>					
<u>RECREATION CENTER</u>					
403-4556-456-10-01	48,164.99	200,631.42	879,200.00	678,568.58	22.8
403-4556-456-10-10	.00	336.50	.00	(336.50)	.0
403-4556-456-11-01	944.17	5,012.29	3,959.00	(1,053.29)	126.6
403-4556-456-16-00	1,017.42	3,671.42	14,501.00	10,829.58	25.3
403-4556-456-20-01	3,708.26	15,601.91	56,080.00	40,478.09	27.8
403-4556-456-21-01	8,731.36	27,145.21	189,750.00	162,604.79	14.3
403-4556-456-21-05	436.83	1,603.25	2.00	(1,601.25)	80162.
403-4556-456-21-06	659.28	1,977.72	5,800.00	3,822.28	34.1
403-4556-456-21-07	98.19	411.28	2,224.00	1,812.72	18.5
403-4556-456-30-04	.00	9,053.62	.00	(9,053.62)	.0
403-4556-456-30-07	757.19	3,965.90	3,000.00	(965.90)	132.2
403-4556-456-30-19	.00	17,255.03	34,322.00	17,066.97	50.3
403-4556-456-30-34	.00	74.00	500.00	426.00	14.8
403-4556-456-30-90	2,167.44	9,252.71	25,000.00	15,747.29	37.0
403-4556-456-32-90	450.00	2,974.90	4,400.00	1,425.10	67.6
403-4556-456-40-00	1,266.12	2,182.66	19,500.00	17,317.34	11.2
403-4556-456-42-01	205.63	759.51	1,060.00	300.49	71.7
403-4556-456-42-10	599.64	2,398.56	7,200.00	4,801.44	33.3
403-4556-456-43-01	.00	27,293.59	120,000.00	92,706.41	22.7
403-4556-456-43-02	585.00	1,753.00	8,400.00	6,647.00	20.9
403-4556-456-43-03	7,303.75	53,203.92	44,000.00	(9,203.92)	120.9
403-4556-456-43-04	235.40	899.15	2,600.00	1,700.85	34.6
403-4556-456-43-05	271.92	1,135.44	4,000.00	2,864.56	28.4
403-4556-456-44-00	84.04	166.06	500.00	333.94	33.2
403-4556-456-45-06	2,207.00	3,017.33	15,000.00	11,982.67	20.1
403-4556-456-45-07	480.00	2,003.49	2,000.00	(3.49)	100.2
403-4556-456-45-10	8,596.80	17,974.52	45,000.00	27,025.48	39.9
403-4556-456-45-22	686.54	2,339.91	5,500.00	3,160.09	42.5
403-4556-456-45-23	471.22	1,193.10	4,000.00	2,806.90	29.8
403-4556-456-45-28	.00	.00	2,000.00	2,000.00	.0
403-4556-456-45-29	.00	34.95	.00	(34.95)	.0
403-4556-456-45-30	64.36	401.87	25,000.00	24,598.13	1.6
403-4556-456-46-02	856.73	19,846.04	87,760.00	67,913.96	22.6
403-4556-456-46-10	.00	.00	1,000.00	1,000.00	.0
403-4556-456-48-90	.00	278.00	200.00	(78.00)	139.0
403-4556-456-49-03	989.71	1,796.92	1,500.00	(296.92)	119.8
403-4556-456-51-00	.00	.00	45.00	45.00	.0
403-4556-456-55-00	.00	154.07	26,000.00	25,845.93	.6
403-4556-456-91-00	.00	.00	252,000.00	252,000.00	.0
TOTAL RECREATION CENTER	92,038.99	437,799.25	1,893,003.00	1,455,203.75	23.1
TOTAL PARKS & RECREATION	92,038.99	437,799.25	1,893,003.00	1,455,203.75	23.1

CITY OF CORTEZ
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2023

RECREATION CENTER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	92,038.99	437,799.25	1,893,003.00	1,455,203.75	23.1
NET REVENUE OVER EXPENDITURES	102,380.28	341,138.26	337,581.00	(3,557.26)	101.1

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FEEES</u>					
410-0000-346-10-01 SALES METERED WATER	186,783.99	759,672.33	3,179,306.55	2,419,634.22	23.9
410-0000-346-10-02 BULK SALES	6,527.25	21,473.00	65,000.00	43,527.00	33.0
410-0000-346-10-03 PENALTY	1,073.84	3,267.44	15,000.00	11,732.56	21.8
410-0000-346-10-04 CONNECT/DISCONNECT FEES	1,242.50	5,232.50	20,000.00	14,767.50	26.2
410-0000-346-10-05 WATER DEVELOPMENT FEES	9,695.25	58,201.50	35,000.00	(23,201.50)	166.3
TOTAL FEES	205,322.83	847,846.77	3,314,306.55	2,466,459.78	25.6
<u>INTEREST</u>					
410-0000-361-20-00 INVESTMENT	2,062.88	7,824.58	1,500.00	(6,324.58)	521.6
TOTAL INTEREST	2,062.88	7,824.58	1,500.00	(6,324.58)	521.6
<u>REVENUE</u>					
410-0000-367-11-00 TOWAOC - TREATED WATER	.00	.00	343,495.00	343,495.00	.0
410-0000-367-16-00 MISCELLANEOUS SALES & FEE	.00	.00	331,000.00	331,000.00	.0
410-0000-367-16-01 GENERAL FUND	.00	3,292,652.70	3,700,000.00	407,347.30	89.0
410-0000-367-32-00 CORTEZ SANITATION DIST.	1,100.00	4,400.00	12,000.00	7,600.00	36.7
TOTAL REVENUE	1,100.00	3,297,052.70	4,386,495.00	1,089,442.30	75.2
TOTAL FUND REVENUE	208,485.71	4,152,724.05	7,702,301.55	3,549,577.50	53.9

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENTERPRISE</u>					
<u>ADMINISTRATIVE</u>					
410-5816-589-21-06	242.48	727.39	.00	(727.39)	.0
410-5816-589-30-07	2,518.14	9,770.67	41,000.00	31,229.33	23.8
410-5816-589-30-19	.00	88.48	598.54	510.06	14.8
410-5816-589-30-21	.00	.00	6,500.00	6,500.00	.0
410-5816-589-30-22	.00	.00	13,000.00	13,000.00	.0
410-5816-589-30-90	4,818.77	9,861.27	6,500.00	(3,361.27)	151.7
410-5816-589-40-00	85.00	1,195.40	7,000.00	5,804.60	17.1
410-5816-589-42-01	.00	.00	3,500.00	3,500.00	.0
410-5816-589-42-03	669.09	3,093.38	7,000.00	3,906.62	44.2
410-5816-589-45-10	.00	65.18	200.00	134.82	32.6
410-5816-589-46-08	749.93	4,692.76	.00	(4,692.76)	.0
410-5816-589-46-09	3,908.96	7,288.11	.00	(7,288.11)	.0
410-5816-589-50-00	500.00	950.00	1,875.00	925.00	50.7
410-5816-589-51-00	.00	167.79	300.00	132.21	55.9
410-5816-589-58-00	.00	46.04	.00	(46.04)	.0
410-5816-589-59-00	12.97	17.33	.00	(17.33)	.0
410-5816-589-91-00	.00	.00	35,000.00	35,000.00	.0
TOTAL ADMINISTRATIVE	13,505.34	37,963.80	122,473.54	84,509.74	31.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FILTRATION & TREATMENT</u>					
410-5817-589-10-01	21,472.80	78,605.41	310,224.00	231,618.59	25.3
410-5817-589-11-01	77.12	347.04	9,345.00	8,997.96	3.7
410-5817-589-16-00	990.56	3,604.28	12,051.68	8,447.40	29.9
410-5817-589-20-01	1,570.20	5,781.49	18,364.46	12,582.97	31.5
410-5817-589-21-01	7,780.00	23,373.00	74,592.00	51,219.00	31.3
410-5817-589-21-05	350.00	1,190.00	3,360.00	2,170.00	35.4
410-5817-589-21-06	902.94	2,708.65	4,500.00	1,791.35	60.2
410-5817-589-21-07	43.10	157.89	688.67	530.78	22.9
410-5817-589-30-10	1,118.60	3,565.40	13,000.00	9,434.60	27.4
410-5817-589-30-19	.00	27,450.88	55,499.57	28,048.69	49.5
410-5817-589-30-34	125.00	563.22	500.00	(63.22)	112.6
410-5817-589-30-90	4,243.36	8,456.32	10,000.00	1,543.68	84.6
410-5817-589-40-00	120.00	470.00	5,000.00	4,530.00	9.4
410-5817-589-42-01	437.04	1,362.80	7,520.00	6,157.20	18.1
410-5817-589-42-10	556.00	2,224.00	.00	(2,224.00)	.0
410-5817-589-43-01	2,820.79	10,630.12	32,550.00	21,919.88	32.7
410-5817-589-43-03	2,140.64	9,244.85	11,000.00	1,755.15	84.0
410-5817-589-43-04	54.00	216.00	850.00	634.00	25.4
410-5817-589-44-00	.00	447.59	800.00	352.41	56.0
410-5817-589-45-06	37,451.56	61,282.01	170,000.00	108,717.99	36.1
410-5817-589-45-07	.00	1,134.97	1,200.00	65.03	94.6
410-5817-589-45-10	121.40	1,027.78	5,000.00	3,972.22	20.6
410-5817-589-46-02	4,341.06	8,622.82	28,000.00	19,377.18	30.8
410-5817-589-50-00	.00	.00	700.00	700.00	.0
410-5817-589-51-00	.00	.00	400.00	400.00	.0
410-5817-589-61-34	.00	.00	20,000.00	20,000.00	.0
410-5817-589-91-00	.00	.00	217,195.00	217,195.00	.0
TOTAL FILTRATION & TREATMENT	86,716.17	252,466.52	1,012,340.38	759,873.86	24.9

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSMISSION/DISTRIBUTION</u>					
410-5818-589-10-01	28,933.60	119,268.40	322,039.20	202,770.80	37.0
410-5818-589-10-10	.00	229.50	300.00	70.50	76.5
410-5818-589-11-01	931.05	10,707.34	11,025.00	317.66	97.1
410-5818-589-16-00	1,420.68	5,504.00	16,101.96	10,597.96	34.2
410-5818-589-20-01	2,181.34	9,576.08	23,367.92	13,791.84	41.0
410-5818-589-21-01	10,125.00	37,388.00	139,860.00	102,472.00	26.7
410-5818-589-21-05	525.00	1,960.00	6,300.00	4,340.00	31.1
410-5818-589-21-06	798.39	2,395.02	29,700.00	27,304.98	8.1
410-5818-589-21-07	59.71	259.88	876.30	616.42	29.7
410-5818-589-30-04	318.51	1,083.84	1,500.00	416.16	72.3
410-5818-589-30-11	.00	.00	1,100.00	1,100.00	.0
410-5818-589-30-19	.00	470.53	8,343.73	7,873.20	5.6
410-5818-589-30-34	18.50	303.15	1,100.00	796.85	27.6
410-5818-589-30-90	119.99	3,756.15	7,000.00	3,243.85	53.7
410-5818-589-40-00	240.00	475.00	3,000.00	2,525.00	15.8
410-5818-589-42-01	266.13	1,095.72	3,500.00	2,404.28	31.3
410-5818-589-44-00	.00	.00	200.00	200.00	.0
410-5818-589-45-07	.00	1,812.13	3,500.00	1,687.87	51.8
410-5818-589-45-10	522.68	1,035.34	2,500.00	1,464.66	41.4
410-5818-589-45-17	1,731.60	12,462.52	50,000.00	37,537.48	24.9
410-5818-589-46-02	4,012.58	4,841.40	10,000.00	5,158.60	48.4
410-5818-589-50-00	.00	.00	200.00	200.00	.0
410-5818-589-51-00	.00	.00	300.00	300.00	.0
410-5818-589-52-00	.00	.00	350.00	350.00	.0
410-5818-589-91-00	.00	.00	125,000.00	125,000.00	.0
TOTAL TRANSMISSION/DISTRIBUTION	52,204.76	214,624.00	767,164.11	552,540.11	28.0
TOTAL AIRPORT	.00	.00	.00	.00	.0
<u>METER MAINTENANCE</u>					
410-5820-589-30-19	.00	.00	387.36	387.36	.0
410-5820-589-30-34	.00	.00	200.00	200.00	.0
410-5820-589-32-90	.00	.00	7,150.00	7,150.00	.0
410-5820-589-40-00	.00	.00	500.00	500.00	.0
410-5820-589-45-07	.00	.00	1,000.00	1,000.00	.0
410-5820-589-45-10	.00	123.67	3,000.00	2,876.33	4.1
410-5820-589-46-02	494.11	4,359.51	12,350.00	7,990.49	35.3
TOTAL METER MAINTENANCE	494.11	4,483.18	24,587.36	20,104.18	18.2
TOTAL ALL 21	.00	.00	.00	.00	.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT RETIREMENT</u>					
410-5822-589-70-01	.00	2,642,227.00	77,617.00	(2,564,610.00)	3404.2
410-5822-589-70-02	.00	26,254.84	172,464.00	146,209.16	15.2
410-5822-589-70-03	.00	.00	86,785.00	86,785.00	.0
410-5822-589-70-04	.00	.00	9,289.00	9,289.00	.0
410-5822-589-70-20	.00	1,349.34	4,215.00	2,865.66	32.0
410-5822-589-70-21	.00	64,736.94	19,557.00	(45,179.94)	331.0
410-5822-589-70-22	.00	802.03	5,128.00	4,325.97	15.6
410-5822-589-70-23	.00	200,507.35	26,962.00	(173,545.35)	743.7
410-5822-589-70-26	.00	1,223.69	.00	(1,223.69)	.0
410-5822-589-70-27	.00	355,551.51	3,700,000.00	3,344,448.49	9.6
TOTAL DEBT RETIREMENT	.00	3,292,652.70	4,102,017.00	809,364.30	80.3
<u>CAPITAL PROJECTS</u>					
410-5855-589-60-06	61,924.86	69,229.27	270,000.00	200,770.73	25.6
410-5855-589-60-07	.00	12,050.00	310,000.00	297,950.00	3.9
410-5855-589-60-10	71,161.10	453,559.57	754,000.00	300,440.43	60.2
410-5855-589-61-47	1,037.93	1,037.93	50,000.00	48,962.07	2.1
410-5855-589-61-48	.00	1,621.50	.00	(1,621.50)	.0
410-5855-589-61-50	.00	.00	30,000.00	30,000.00	.0
410-5855-589-62-05	.00	.00	50,000.00	50,000.00	.0
TOTAL CAPITAL PROJECTS	134,123.89	537,498.27	1,464,000.00	926,501.73	36.7
TOTAL ALL 60	.00	.00	.00	.00	.0
TOTAL ENTERPRISE	287,044.27	4,339,688.47	7,492,582.39	3,152,893.92	57.9
TOTAL FUND EXPENDITURES	287,044.27	4,339,688.47	7,492,582.39	3,152,893.92	57.9
NET REVENUE OVER EXPENDITURES	(78,558.56)	(186,964.42)	209,719.16	396,683.58	(89.2)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

HYDRO PLANT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
415-0000-349-10-02 RPS CREDIT	.00	.00	12,300.00	12,300.00	.0
TOTAL SOURCES 349	.00	.00	12,300.00	12,300.00	.0
<u>REVENUE</u>					
415-0000-367-16-18 HYDRO-PRODUCTION CREDITS	.00	.00	4,813.00	4,813.00	.0
415-0000-367-16-19 ENERGY CREDITS	.00	.00	3,061.00	3,061.00	.0
TOTAL REVENUE	.00	.00	7,874.00	7,874.00	.0
<u>SOURCES 371</u>					
415-0000-371-13-00 GENERAL FUND	.00	518,593.81	.00	(518,593.81)	.0
TOTAL SOURCES 371	.00	518,593.81	.00	(518,593.81)	.0
TOTAL FUND REVENUE	.00	518,593.81	20,174.00	(498,419.81)	2570.6

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

HYDRO PLANT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENTERPRISE</u>					
<u>ADMINISTRATIVE</u>					
415-5816-589-30-19	INSURANCE & BONDS	.00	1,483.12	4,317.00	2,833.88 34.4
415-5816-589-46-02	OTHER REPAIR & MAINT	.00	.00	1,000.00	1,000.00 .0
415-5816-589-70-22	W&P AUTHORITY INTEREST	.00	10,168.51	10,169.00	.49 100.0
415-5816-589-70-23	W&P AUTHORITY PRINCIPAL	.00	508,425.30	59,237.00	(449,188.30) 858.3
TOTAL ADMINISTRATIVE		.00	520,076.93	74,723.00	(445,353.93) 696.0
TOTAL ENTERPRISE		.00	520,076.93	74,723.00	(445,353.93) 696.0
TOTAL FUND EXPENDITURES		.00	520,076.93	74,723.00	(445,353.93) 696.0
NET REVENUE OVER EXPENDITURES		.00	(1,483.12)	(54,549.00)	(53,065.88) (2.7)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

CCN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
416-0000-340-10-01 FIBER TO THE BUSINESS	.00	15,035.00	185,004.00	169,969.00	8.1
416-0000-340-10-02 CONNECTION DROPS	.00	210.00	.00	(210.00)	.0
416-0000-340-10-03 DARK FIBER	5,473.96	36,844.84	12,962.00	(23,882.84)	284.3
416-0000-340-10-04 EQUIPMENT RENTAL FEES	.00	1,295.00	.00	(1,295.00)	.0
416-0000-340-10-05 FIBER SERVICE	.00	9,540.00	.00	(9,540.00)	.0
416-0000-340-10-06 VERO LEASE PAYMENT	1,800,000.00	1,800,000.00	.00	(1,800,000.00)	.0
TOTAL SOURCES 340	1,805,473.96	1,862,924.84	197,966.00	(1,664,958.84)	941.0
 FEES					
416-0000-342-05-00 E-RATE REVENUE	3,400.00	45,790.72	109,006.00	63,215.28	42.0
416-0000-342-12-00 GOVNET	7,693.11	39,373.59	155,028.00	115,654.41	25.4
TOTAL FEES	11,093.11	85,164.31	264,034.00	178,869.69	32.3
TOTAL FUND REVENUE	1,816,567.07	1,948,089.15	462,000.00	(1,486,089.15)	421.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

CCN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENTERPRISE</u>					
<u>CITY COMMUNITY NETWORK</u>					
416-5830-582-10-01	REGULAR WAGES	4,971.20	19,884.80	66,140.00	46,255.20 30.1
416-5830-582-16-00	CITY RETIREMENT	248.56	994.24	3,165.00	2,170.76 31.4
416-5830-582-20-01	FICA/MEDICARE	376.98	1,507.92	4,593.00	3,085.08 32.8
416-5830-582-21-01	HEALTH/LIFE INSURANCE	1,556.00	6,224.00	18,648.00	12,424.00 33.4
416-5830-582-21-05	DENTAL INSURANCE	70.00	280.00	840.00	560.00 33.3
416-5830-582-21-06	WORKMENS COMPENSATION	398.56	1,195.61	2,250.00	1,054.39 53.1
416-5830-582-21-07	UNEMPLOYMENT	9.94	39.76	172.00	132.24 23.1
416-5830-582-30-19	INSURANCE & BONDS	.00	34.19	65.00	30.81 52.6
416-5830-582-30-23	EQUIPMENT RENTALS	.00	.00	500.00	500.00 .0
416-5830-582-30-90	OTHER CONTRACTUAL SERVICES	.00	30.00	3,620.00	3,590.00 .8
416-5830-582-40-00	TRAVEL & TRAINING	.00	.00	500.00	500.00 .0
416-5830-582-42-01	TELEPHONE	75.00	300.00	900.00	600.00 33.3
416-5830-582-44-00	OFFICE SUPPLIES	.00	.00	200.00	200.00 .0
416-5830-582-45-07	CLOTHING ALLOWANCE	.00	.00	200.00	200.00 .0
416-5830-582-46-02	OTHER REPAIR & MAINT	.00	.00	15,000.00	15,000.00 .0
416-5830-582-46-09	FLEET FUEL COSTS	342.32	678.16	1,000.00	321.84 67.8
416-5830-582-58-00	BAD DEBT EXPENSE	.00	2,155.20	.00 (2,155.20) .0
416-5830-582-60-41	OTHER IMPROVEMENTS	.00	.00	5,000.00	5,000.00 .0
416-5830-582-90-02	SHOP FUND	.00	5,330.24	.00 (5,330.24) .0
416-5830-583-30-33	PROFESSIONAL SERVICES	.00	.00	16,000.00	16,000.00 .0
416-5830-583-30-90	OTHER CONTRACTUAL SERVICES	77.40	1,244.74	4,200.00	2,955.26 29.6
416-5830-583-32-90	MAINT. CONTRACTS - OTHER	.00	6,295.00	48,000.00	41,705.00 13.1
416-5830-583-45-10	OPERATING SUPPLIES	.00	40.48	5,000.00	4,959.52 .8
416-5830-583-46-02	REPAIR & MAINTENANCE	.00	1,040.00	8,500.00	7,460.00 12.2
416-5830-583-50-00	MEMBERSHIP & DUES	.00	.00	1,165.00	1,165.00 .0
416-5830-583-60-00	CAPITAL PROJECTS	.00	.00	25,000.00	25,000.00 .0
416-5830-583-90-01	GENERAL FUND	.00	.00	11,486.00	11,486.00 .0
416-5830-583-90-02	SHOP FUND	.00	.00	5,300.00	5,300.00 .0
416-5830-583-91-00	DEPRECIATION EXPENSE	.00	.00	90,000.00	90,000.00 .0
416-5830-586-30-56	UPSTREAM CONNECTIVITY	4,982.00	19,928.00	60,000.00	40,072.00 33.2
416-5830-586-44-00	OFFICE SUPPLIES	.00	.00	200.00	200.00 .0
416-5830-586-45-10	OPERATING SUPPLIES	.00	.00	2,500.00	2,500.00 .0
416-5830-586-46-02	OTHER REPAIR & MAINT	.00	.00	10,000.00	10,000.00 .0
TOTAL CITY COMMUNITY NETWORK		13,107.96	67,202.34	410,144.00	342,941.66 16.4
TOTAL ENTERPRISE		13,107.96	67,202.34	410,144.00	342,941.66 16.4
TOTAL FUND EXPENDITURES		13,107.96	67,202.34	410,144.00	342,941.66 16.4
NET REVENUE OVER EXPENDITURES		1,803,459.11	1,880,886.81	51,856.00 (1,829,030.81) 3627.1

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

REFUSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES</u>					
421-0000-347-10-01 SALES REFUSE PICKUP	156,112.86	624,071.66	1,599,953.00	975,881.34	39.0
421-0000-347-10-02 PENALTY	328.42	1,088.77	1,000.00	(88.77)	108.9
421-0000-347-10-05 CONTAINER LOCKS	.00	.00	80.00	80.00	.0
421-0000-347-18-00 CHIPPER/MULCHER	.00	.00	450.00	450.00	.0
TOTAL CHARGES	156,441.28	625,160.43	1,601,483.00	976,322.57	39.0
<u>INTEREST</u>					
421-0000-361-20-00 INVESTMENT	412.58	1,564.92	1,800.00	235.08	86.9
TOTAL INTEREST	412.58	1,564.92	1,800.00	235.08	86.9
<u>REVENUE</u>					
421-0000-367-12-00 DUMP-TRUCK/LANDFILL FEES	90.00	90.00	1,900.00	1,810.00	4.7
421-0000-367-13-00 RECYCLED REFUSE	128.70	426.30	30,000.00	29,573.70	1.4
TOTAL REVENUE	218.70	516.30	31,900.00	31,383.70	1.6
TOTAL FUND REVENUE	157,072.56	627,241.65	1,635,183.00	1,007,941.35	38.4

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

REFUSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENTERPRISE</u>					
<u>ADMINISTRATIVE</u>					
421-5816-587-42-01	.00	.00	1,100.00	1,100.00	.0
421-5816-587-42-03	669.09	2,645.37	7,500.00	4,854.63	35.3
421-5816-587-46-08	8,400.30	40,234.62	.00	(40,234.62)	.0
421-5816-587-46-09	17,645.59	33,940.75	.00	(33,940.75)	.0
421-5816-589-58-00	.00	27.78	.00	(27.78)	.0
TOTAL ADMINISTRATIVE	26,714.98	76,848.52	8,600.00	(68,248.52)	893.6
TOTAL INTERFUND SERVICES	.00	.00	.00	.00	.0
<u>COLLECTION</u>					
421-5823-587-10-01	27,562.16	114,831.91	461,016.00	346,184.09	24.9
421-5823-587-10-02	.00	(668.57)	.00	668.57	.0
421-5823-587-10-10	.00	290.00	175.00	(115.00)	165.7
421-5823-587-11-01	362.58	5,748.43	10,000.00	4,251.57	57.5
421-5823-587-16-00	1,262.67	5,316.56	17,068.00	11,751.44	31.2
421-5823-587-20-01	2,063.04	8,906.61	26,009.00	17,102.39	34.2
421-5823-587-21-01	8,591.01	34,364.02	149,184.00	114,819.98	23.0
421-5823-587-21-05	455.00	1,820.00	6,720.00	4,900.00	27.1
421-5823-587-21-06	4,967.18	14,688.55	37,250.00	22,561.45	39.4
421-5823-587-21-07	55.83	241.12	975.00	733.88	24.7
421-5823-587-30-11	33,309.98	114,684.41	460,000.00	345,315.59	24.9
421-5823-587-30-19	.00	6,681.67	2,570.00	(4,111.67)	260.0
421-5823-587-30-34	74.50	279.15	3,600.00	3,320.85	7.8
421-5823-587-30-90	.00	2,880.00	4,000.00	1,120.00	72.0
421-5823-587-40-00	.00	1,029.01	2,000.00	970.99	51.5
421-5823-587-42-01	215.00	950.00	2,800.00	1,850.00	33.9
421-5823-587-44-00	.00	25.40	300.00	274.60	8.5
421-5823-587-45-06	.00	.00	500.00	500.00	.0
421-5823-587-45-07	771.91	1,939.04	5,200.00	3,260.96	37.3
421-5823-587-45-10	29.98	27,735.34	45,600.00	17,864.66	60.8
421-5823-587-46-02	130.07	4,533.11	6,000.00	1,466.89	75.6
421-5823-587-63-10	.00	.00	250,000.00	250,000.00	.0
421-5823-587-91-00	.00	.00	150,000.00	150,000.00	.0
TOTAL COLLECTION	79,850.91	346,275.76	1,640,967.00	1,294,691.24	21.1

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2023

REFUSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECYCLING</u>					
421-5824-587-10-01	9,682.69	36,696.86	129,320.00	92,623.14	28.4
421-5824-587-10-10	.00	.00	379.00	379.00	.0
421-5824-587-11-01	25.53	1,758.49	15,656.00	13,897.51	11.2
421-5824-587-16-00	440.56	1,752.05	6,511.00	4,758.95	26.9
421-5824-587-20-01	717.32	2,840.42	9,187.00	6,346.58	30.9
421-5824-587-21-01	2,344.99	9,379.98	55,944.00	46,564.02	16.8
421-5824-587-21-05	105.00	420.00	2,520.00	2,100.00	16.7
421-5824-587-21-06	1,088.01	2,719.88	6,112.00	3,392.12	44.5
421-5824-587-21-07	19.40	76.85	345.00	268.15	22.3
421-5824-587-30-19	.00	437.12	481.00	43.88	90.9
421-5824-587-30-34	.00	97.86	800.00	702.14	12.2
421-5824-587-30-90	960.00	2,767.80	1,500.00	(1,267.80)	184.5
421-5824-587-40-00	.00	.00	1,000.00	1,000.00	.0
421-5824-587-42-01	95.00	380.00	750.00	370.00	50.7
421-5824-587-42-03	.00	.00	600.00	600.00	.0
421-5824-587-45-07	298.91	618.87	2,000.00	1,381.13	30.9
421-5824-587-45-10	374.01	1,823.17	4,000.00	2,176.83	45.6
421-5824-587-46-02	149.97	398.02	800.00	401.98	49.8
421-5824-587-50-00	.00	.00	5,400.00	5,400.00	.0
421-5824-587-91-10	.00	.00	20,000.00	20,000.00	.0
TOTAL RECYCLING	16,301.39	62,167.37	263,305.00	201,137.63	23.6
TOTAL ENTERPRISE	122,867.28	485,291.65	1,912,872.00	1,427,580.35	25.4
TOTAL FUND EXPENDITURES	122,867.28	485,291.65	1,912,872.00	1,427,580.35	25.4
NET REVENUE OVER EXPENDITURES	34,205.28	141,950.00	(277,689.00)	(419,639.00)	51.1

CITY OF CORTEZ
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2023

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATE/COLO</u>						
603-0000-332-17-00	LOTTERY	.00	.00	336,521.00	336,521.00	.0
	TOTAL STATE/COLO	.00	.00	336,521.00	336,521.00	.0
	TOTAL FUND REVENUE	.00	.00	336,521.00	336,521.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	336,521.00	336,521.00	.0



City of Cortez
123 Roger Smith Ave
Cortez, CO 81321

Item No:

Meeting Date: June 13th, 2023

TITLE: Financial Statements

SUBMITTING DEPARTMENT: Finance

ATTACHMENTS: 2023 April Financial Statements

You will find attached the Financial Statements for April 2023. They are broken down by revenue and expense (labeled at the top of each page). They are also broken down by department.

Items to Note

General Fund:

We received the first of the new leased vehicles for the Police Department. The lease payment is shown in the Equipment Fund as the Police Department is a part of the General Fund.

CCN Fund:

The Vero lease payment was received in April and shows up as revenue in the CCN Fund. This will be used to pay back the General Fund for prior loans and will not remain in the CCN Fund.

At the end of May I was able to attend the annual GFOA (Governmental Finance Officers Association) conference in Portland Oregon. Over 6,000 people attended from the U.S., Canada, and the US Virgin Islands. I was chosen for a scholarship that covered the conference registration and was a part of the leadership interactive training with Brian Elms, founder of Peak Performance. I was able to connect with the GFOA small government forum, attended sessions on politics in budgeting, removing bias in bid evaluations, and building understanding with your public works department to name a few. I'm grateful I had this opportunity and look forward to passing along the valuable information and networking contacts I made.

As always, I'm available for questions by phone 970-565-3402, in person, or by email at

kkoskie@cortezco.gov

Kelly Koskie

Finance Director, City of Cortez



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Shay Allred
IT Manager
123 Roger Smith Avenue
Cortez, CO. 81321
sallred@cityofcortez.com

Memorandum

To: CORTEZ CITY COUNCIL

From: SHAY ALLRED, IT MANAGER

Date: May 30, 2023

RE: Discussion on Council Chambers AV Equipment Purchase.

Attachments

Memo on Council Chambers AV Equipment Purchase



City of Cortez
123 Roger Smith Ave
Cortez, Co 81321

Meeting Date: MAY 23, 2023

TITLE: Council Chambers AV Equipment Purchase

SUBMITTING DEPARTMENT: Information Technology

BACKGROUND

The City of Cortez issued the first RFP for the Council Chambers AV equipment in July of 2021. All of those proposals were rejected by Council. Again in 2022 an RFP was issued and we received the 3 quotes listed below. At that time Council asked for different options to lower the cost. New pricing with reduced features came in on 7/20/2022 and those prices were put into the normal 2023 budget process. Council has approved in the 2023 budget the purchase of the Next Level quote. This solution however is not nearly as robust and has no support built into the quote except for time and material support from 8 to 5, 5 days a week. No outside IT support is included. I requested the PO through General services which was denied, and I was instructed to get updated quotes again.

DISCUSSION

The increasing need for remote management and a more robust AV system was made very clear to the City of Cortez during the COVID-19 pandemic. We need the ability to get the information to the City population in a clear and unbroken fashion to make sure that the City never puts a doubt in the minds of the voters that we are doing the best we can to make sure they receive all information. I have reached out to the 3 companies that answered the 2022 RFP and asked them to give us current pricing which is listed below.

<u>Company</u>	<u>2022 Price</u>	<u>2023 Price</u>
AVI/SPL	\$210,652.34	\$150,162.00
Ford AV	\$185,955.00	\$196,272.00
Next Level	\$ 86,734.86	\$ 81,056.02

Council has requested further input and staff welcomes further discussion.

Shay Allred IT Manager
e-mail: sallred@cortezco.gov
office Phone: 970 564 4066



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Brian Peckins
Director of Public Works
110 West Progress Circle
Cortez, CO. 81321
bpeckins@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: BRIAN PECKINS, DIRECTOR OF PUBLIC WORKS

Date: June 2, 2023

RE: 2023 Clarifier Drive Replacement Project

DISCUSSION

Staff compiled the bid documents and advertised the project on the City's website, BidNet (69 contacts), and in the Cortez Journal. The Invitation to Bid was downloaded by 17 contacts, and eight sets of plans were picked up from the Service Center. An informational pre-bid meeting was held on May 8th with three potential bidders in attendance. The bid opening was held on May 25, 2023, with the following two bids being received.

Mueller Construction Services, Inc.	\$153,522.00
TKF Contracting, Inc.	\$155,628.00

BACKGROUND

The City of Cortez Public Works Department is seeking a qualified contractor to remove and replace the drive unit on the solid contact clarifier located at the water treatment plant. The drive unit that is to be replaced has been in service since 1992, and has developed an oil leak that cannot be repaired. Without proper lubrication, the drive will fail and needs to be replaced, thus ensuring proper pre-treatment of our drinking water.

FISCAL IMPACT

\$200,000 was budgeted in the Water Fund for the clarifier drive replacement in FY2023.

RECOMMENDATION

While both companies are qualified to perform the necessary work, Mueller will meet the City's needs at the lowest bid price for the drive replacement. Thus, Staff recommends that Council award the 2023 Clarifier Drive Replacement Project to Mueller Construction Services, Inc. at its bid price of \$153,522.00.

MOTION

If agreed upon by the City Council, a possible motion would be:

I move that the City award the 2023 Clarifier Drive Replacement Project to Mueller Construction Services, Inc. at its bid price of \$153,522.00.

Attachments

Bid Tab - Clarifier Drive

CITY OF CORTEZ BID TABULATION

2023 CLARIFIER DRIVE REPLACEMENT PROJECT - PW-23-03-W

				Mueller Construction Services, Inc.	TKF Contracting, Inc.
Item	Description	Unit	Total Qty.	Bid Price	Bid Price
1	Mobilization	LS	1	\$ 15,000.00	\$ 12,594.00
2	Removal and disposal of existing drive unit	LS	1	\$ 10,900.00	\$ 5,628.00
3	Install Dual Shaft Drive (equivalent to Westech DS43 Dual Shaft Drive, Model No. DV8026) to replace the existing drive on a 110' diameter Clarifier	EA	1	\$ 125,622.00	\$ 135,552.00
4	Equipment start-up and calibration / Operation and Maintenance Manuals	LS	1	\$ 2,000.00	\$ 1,854.00
	TOTAL BID			\$ 153,522.00	\$ 155,628.00



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Brian Peckins
Director of Public Works
110 West Progress Circle
Cortez, CO. 81321
bpeckins@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: BRIAN PECKINS, DIRECTOR OF PUBLIC WORKS

Date: June 13, 2023

RE: Resolution No. 12, Series 2023, Drought Management and Mitigation Plan

DISCUSSION

The primary focus of the DMMP is on best management practices to manage water demand, while evaluating options for alternate water sources. This Plan is a framework of forward-leaning planning for scenarios and objectives, managerial and technical actions, and potential response systems in order to better respond to drought conditions. It establishes a Drought Management Task Force to monitor and assess drought conditions and make recommendations to City Council as necessary. This Plan identifies five drought stages with triggers based on flow and reservoir levels, and identifies response actions for each drought stage, as well as establishing water use allocations. The Plan is a living document and will be updated on a periodic basis, or as needed. In addition, having an approved Drought Management and Mitigation Plan will assist in qualifying for water-related grants.

BACKGROUND

Although the City has an approved Water Conservation Plan, a Drought Management and Mitigation Plan (DMMP) is needed to prepare for responses to varying drought conditions. Since the beginning of the 21st century, the increasing regularity of arid conditions in Southwestern Colorado has been threatening the reliability of water supplies for agricultural, Tribal, and municipal users, as well as wildlife. In response to ongoing arid conditions, drought is seen as a normal condition that will demand an ongoing response.

RECOMMENDATION

Staff recommends that Council adopt the Drought Management and Mitigation Plan through Resolution No. 12, Series 2023.

MOTION

If agreed upon by the City Council, a possible motion would be:

I make the motion to approve Resolution No. 12, Series 2023, adopting the Drought Management and Mitigation Plan for the City of Cortez.

Attachments

Res #12, Series 2023
Drought Management and Mitigation PlanPlan

**CITY OF CORTEZ
RESOLUTION NO. 12, SERIES 2023**

**A RESOLUTION ADOPTING A DROUGHT MANAGEMENT AND MITIGATION
PLAN FOR THE CITY OF CORTEZ**

WHEREAS, the City of Cortez is a home-rule municipality located in Montezuma County, Colorado; and

WHEREAS, the City of Cortez is experiencing drought conditions along with other areas of the state of Colorado; and

WHEREAS, the City of Cortez recognizes that the amount of water available to the public water systems and its water customers is limited and subject to possible depletion during periods of extended drought; and

WHEREAS, the Drought Task Force organized by the Cortez City Council has developed a Drought Management and Mitigation Plan; and

WHEREAS, as authorized by the Cortez City Council, and in the best interests of the citizens and all water system customers, the City of Cortez deems it expedient and necessary to establish certain rules and policies for the orderly and efficient management of limited water supplies during drought emergencies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORTEZ, COLORADO, that:

The Drought Management and Mitigation Plan attached hereto as Exhibit “A” and made part hereof for all purposes be, and the same is hereby, adopted as the official policy of the City of Cortez; and

BE IT FURTHER RESOLVED, that the City Manager and appointed staff are hereby directed to implement, administer, and enforce the Drought Management and Mitigation Plan; and

BE IT FURTHER RESOLVED, that the Drought Task Force consisting of its current membership, and other staff deemed necessary to carry out the duties detailed in the Drought Management and Mitigation Plan, shall remain in effect to assist and support the implementation of the Drought Management and Mitigation Plan.

MOVED, SECONDED, AND ADOPTED THIS 13TH DAY OF JUNE 2023.

CITY OF CORTEZ CITY COUNCIL

Rachel B. Medina, Mayor

ATTEST:

Linda L. Smith, City Clerk



Drought Management and Mitigation Plan

City of Cortez

Department of Public Works
110 W. Progress Circle
Cortez, CO 81321

Public Water System ID Number: CO0142200

Date: June 13, 2023

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1. Declaration of policy, purpose, and intent

1.1. Executive Summary

Since the beginning of the 21st century, the increasing regularity of arid conditions in Southwestern Colorado has been threatening the reliability of water supplies for agricultural, tribal, and municipal users, as well as wildlife. The occasional wet years endured during this same time period have not provided enough water to offset the overall aridity trend. As more users continue to draw more water from public systems and water ways, the impact of increasing demand is worsened as the overall volume of water entering these systems simultaneously continues to decrease. In response to the ongoing presence of these conditions, drought is seen as a normal condition that will demand an ongoing response. This response should be proportionate to drought conditions as set forth in this document.

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety as well as minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the City of Cortez (the “City”) hereby adopts this Drought Management and Mitigation Plan (the “Plan”), with an anticipation that many of the planning techniques and concepts will be implemented through subsequent regulations adopted by the City. Subsequent regulatory documents may then be implemented and/ or repealed in response to changing drought conditions.

The Plan is a framework of forward-leaning planning for scenarios and objectives, managerial and technical actions, and potential response systems in order to prevent, or better respond to, a drought-related emergency or critical situation. The overall goal of the Plan, and the planning process, is to facilitate appropriate responses to varying drought conditions, escalating to rapid emergency response if needed. The intention of the Plan is to be functional, flexible, and easy to implement, and also serve as a tool for outlining control techniques over the events or limiting the risk of loss of control. The Plan will be periodically updated.

The primary focus is placed on best management practices to manage water use demand, while evaluating options for alternative water supply sources. Water uses that are recommended to be regulated or prohibited under the Plan are considered to be non-essential and continuation of such uses during times of water shortage or other emergency water supply condition are deemed to constitute a waste of water, which subjects the offender(s) to be subject to penalties implemented in subsequently adopted regulations.

1.2. Water use priorities

The risks to public health from water shortages could be high and include issues of water quality, water quantity, agricultural production, food supply, sanitation, hygiene for personal use, and food preparation. As a result of this, the Plan establishes the following priorities for use in developing demand reduction programs and allocations during a water shortage emergency. Priorities for use of available water, from highest to lowest priority, are:

- A. Health and safety: residential home interior uses, sanitation, and firefighting.
- B. Commercial, industrial, and governmental: maintain jobs and economic base.
- C. Agriculture: maintain jobs, economic base, viable food production for local populations, and maintain virtual ‘reservoirs’ for emergency use of higher water priorities.
- D. Existing landscaping: commercially valuable landscaping, trees, shrubs.
- E. New demand: projects without permits when shortage is declared.

1.3. Application

The Plan applies to all customers and property utilizing water provided by the public water system in the City, including but not limited to irrigation water for agricultural use. This may also include water brought into the public system, either in replacement or supplement, by the provisions of this Plan, such as the use of reclaimed water and greywater recycling. If so, reclaimed and greywater provisions will be subject to design and usage requirements as set forth by 5-CCR-1002-84 and 5-CCR-1002-86.

2. Drought task force

A drought task force (the “Task Force”) will be created by the City Council in order to help manage, update, and implement this Plan and to assist in further developing and implementing effective drought monitoring, mitigation, and response actions as part of normal City operations. The Task Force may consist of representatives from the following:

- City Council
- City Manager
- Department of Public Works
- Planning Department
- Interested Citizens
- Local Fire Department
- Local Police Department
- Critical water users, e.g. health clinics, schools

The Task Force should be responsible for monitoring and assessing drought conditions using criteria established in Sections 11 and 12, as well as monitoring and reporting on the success of measures implemented in Section 13. The Task Force will report to the City through the Public Works Director, who shall be the designated leader of the Drought Task Force and be responsible for its size, scope, and membership. The Public Works Director shall report to the City Manager and ultimately City Council for final review, approval, and or repeal of provisions outlined by this Plan and suggested for implementation by the Task Force. The Task Force will be responsible for identifying needs to be communicated with local, state, and federal agencies as outlined in Sections 11-13. All such communications will be directed to the Public Works Director, who will then review said communications with the City Manager and City Council prior to dissemination to the appropriate agency.

3. Authorization

The designated official listed below, or his/her designee (the “Designated Official”), is hereby authorized and directed to prepare for implementation the applicable provisions of this Plan upon determination that such implementation is necessary to protect public health, safety, and welfare. The Designated Official should have the authority to bring to Council for approval appropriate actions to initiate or terminate drought or other water supply emergency response measures as described in this Plan. If the conditions represent a dire emergency whereby delayed response may result in real damages, the City Manager may convene an emergency session of City Council for immediate approval of provisions as outlined by the Plan. The City Manager is the authorized Designated Official.

4. Definitions -

For the purposes of this Plan, the following definitions apply:

- A. Aesthetic water use:** water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

- B. Commercial and institutional water use:** water use that is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings. The term is also referred to as non-residential water use.

- C. Conservation:** those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

-
- D. Customer:** any person, company, or organization using water supplied by the City’s water system.
- E. Domestic water use:** water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence. The term is also referred to as residential water use.
- F. Drought level or stage:** severity of the drought conditions indicated by the impact and/or vulnerability triggering criteria for the water source and capacity to meet demand, and corresponding best management practices to mitigate impacts.
- G. Even number address:** street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.
- H. Industrial water use:** the use of water in processes designed to convert materials of lower value into forms having greater usability and value.
- I. Landscape irrigation use:** water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.
- J. Non-essential water use:** water uses that are neither essential nor required for the protection of public, health, safety, and welfare.
- K. Non-residential water use:** the term is also referred to as commercial or institutional water use.
- L. Odd numbered address:** street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.
- M. Public water system:** a system for the provision to the public of water for human use and consumption through pipes or other constructed conveyances. The term is also referred to as the City water system.
- N. Residential water use:** the term is also referred to as domestic water use.
- O. Agricultural water use:** the use of water for irrigation and other uses related to the production of agricultural products

5. Previous water shortage conditions

Living in the western region of the United States, residents of the City are accustomed to natural variations in climate cycles. Drought conditions have impacted the area since before recorded history. Severe drought conditions endured in 2002 served as a reminder that our water resource is vulnerable and the potential of extended drought conditions need to be addressed and prepared for. Furthermore, arid conditions occurring for the majority of the last 20 years may continue and possibly worsen in the future.

In response to drought conditions, the City has already implemented the following response actions:

- Voluntary watering restrictions based on time of day
- Public education notices at Third Thursday events

To address future drought conditions, the City may implement ordinances to make these voluntary restrictions mandatory during the peak water use season, generally from May to October. This is considered a Level 1 Drought Response and may be implemented at any successive stages of drought.

6. Criteria for initiating and termination of drought response stages

The Designated Official and Public Works Director should monitor water supply on a periodic basis as determined by the severity of the drought, and determine when conditions warrant initiation or termination of each stage of the Plan based on the specified triggering criteria. The triggering criteria are based on public health risks (likelihood and impacts) and an analysis of the anticipated vulnerability of the water source under drought conditions, and system capacity limits. Monitoring should include, but not be limited to:

- SNOTEL snowpack observations
- NOAA Colorado Basin River Forecast Center
- April 1 water announcement from DWCD
- May 1 water announcement from DWCD
- November carryover announcement from DWCD

7. Coordination with regional partners

The public water system(s) is in or adjacent to an area with other potential regional partners. As

appropriate, this Plan will be or has already been provided to other regional partners for the purpose of effective and efficient planning and coordination of resources for drought emergency response. The regional partners for drought emergency response may include, but are not limited to:

- A. Dolores Water Conservancy District (DWCD)
- B. Montezuma County Water District #1 (Blue Door)
- C. Montezuma Valley Irrigation Company (MVI)
- D. Montezuma County
- E. Ute Mountain Ute Tribe
- F. McElmo Mutual Ditch Company

8. Public involvement

Opportunities for public response to implementations suggested by the Plan may be provided by the following methods, including but not limited to:

- Holding a public meeting to accept input on the Plan
- Making the Plan available on the official City Website
- Providing the Plan to anyone requesting a copy
- Accepting comments on the Plan at a designated office

9. Public education and notification

Community outreach, education, and notification about the Plan will include information about the conditions under which each stage is to be initiated or terminated, the drought response measures to be implemented in each stage, and the specific actions required of the public.

The more severe the water shortage, the more vigorous the public information campaign will need to be. Any public communications strategy undertaken in connection with a water shortage should contain the following fundamental attributes:

- **Timely:** Information should be disseminated well in advance of voluntary or mandatory actions that are to take effect, repeated often, and updated at regular intervals.
- **Credible:** Information should strive to be clear, professional, consistent, straight forward, reasoned, and honest to build trust and community support.
- **Multi-modal:** Information should be made available to the public using a variety of methods; for example, using the internet, newsletters, radio, and public meetings.

-
- **Open:** The City and its Water Department Staff shall actively listen to, engage, and involve its customers, solicit feedback, address identified concerns, and respond to public input in a manner that is respectful, appreciative, welcome to creative solutions, and acknowledges each individual's sacrifice, inconvenience, and contribution to the solution.
 - **Coordinated:** The City and its Water Department Staff shall collaborate with other Tribal departments and other impacted entities to ensure that the community as a whole has a synchronized and coordinated approach.
 - **Action-oriented:** Information should always contain positive action steps people can take to help foster a spirit of cooperation and create an overall atmosphere that encourages the people to conserve water for the public good.

A valuable technique in communication is to have a prepared and concise public message for each stage of the water shortage as described in the Plan. These statements are included within the response action for each stage, and intended to help communications be consistent, stay on message, and set the tone for subsequent communications through the duration of the incident.

There are various methods to carry out communications and public outreach. The Designated Official will consider the following techniques and methods to notify the public:

- Announcement at public events and meetings
- Presentations and open forums at community meetings
- Social media posts and updates
- Publication in a newspaper of general circulation
- Press releases using other local media; e.g. television, radio, E-mail
- Direct mail to each customer; e.g. utility bill inserts
- Telephone hotline
- Public service announcements
- Signs posted in public places; e.g. posting a bulletin at the tribal offices
- Take-home fliers/posters at schools, churches, libraries, grocery stores
- Public information booths at events
- Outdoor signs
- Drought response center
- Announcements on the official tribal Website
- Notifying other tribal offices, departments, schools, and other agencies as appropriate

The Designated Official will notify the following agencies of the City’s adaptation of the Plan and subsequent actions as outlined by the Plan:

- Montezuma County Residents (i.e. Blue Door customers)
- Ute Mountain Ute Public Works
- Local Fire Department
- Local Police Department
- Critical water users, e.g. health clinics, schools
- County Office of Emergency Services (OES) Director

10. Summary inventory of water supply and demand

10.1. Water supply

The City water system is currently supplied by water from the Dolores Watershed through McPhee Reservoir. All water currently used by the City is diverted from McPhee Reservoir through the Dolores Tunnel.

A brief description of each source is provided in the following table. Ditch rights and MVI shares are general flow rates permissible during irrigation season, typically April through October. DWCD project lease water is now owned outright by the City and is part of a pool of water specified for municipal and industrial use by DWCD.

The Ute Mountain Ute Tribe has right to 1000 acre-feet of DWCD lease water. The City currently treats and delivers potable water to the Tribe through the same diversion point and water treatment plant used by the City for the City water supply. In 2023, the Tribe is estimated to have 2134 members; 2022 census population is 1126. The 2023 census estimated population of Cortez is 8885.

Table 1				
Water Supply Inventory				
Owned Rights ¹		Allowed Use	Flow rate (cfs)	Flow rate (ac-ft)/season
	Sheek Ditch	M&I	1.1	399.25
	Illinois Ditch	M&I	1.1	399.25
	Giorgetta Ditch	M&I	1	362.95
	Dunham & Johnson Ditch	M&I	<u>1</u>	<u>362.95</u>
	Subtotals		4.2	1524.4
Irrigation Shares ²				
	Montezuma Valley Irrig. District	Agricultural	2.2	804.46
Dolares Water Cons. Dist. ³		M&I		2300
Yearly totals for M&I				2300
Yearly total for city open space				804.46
Future yearly totals for M&I upon future storage for ditches				1524.4
				3824.4
1 Irrigation water flows through Dolores intake but have no ability to store for M&I use				
2 Agricultural use only, city uses for golf courses and open space				
3 Stored in McPhee, have access to but DWCD stores 70,000 ac-ft for municipal and industrial use, % could change based on future annual allocations				
1 cfs = 1.984 (ac-ft)/dy				
1.1 cfs = 2.18 (ac-ft)/dy				
399.25/2.18 = 183 days				
1 cfs = 448.8 gpm				
1.1 cfs (448.83) = 493.7 gpm				
493.7 gpm * 60 min/hr * 24 hr./dy * 183 days = 130,099,824 gps				

10.2. Water demand

The City water system has current water demand from uses including residential, commercial, irrigation, and a consecutive water system as defined in 5 CCR 1002-11.3(14). A brief description of each water use demand is provided in Table 2. Municipal and Industrial water use put to beneficial use within the City for agricultural purposes, such as private or community gardens, has not been tabulated separately and is included within these figures.

Table 2				
Water Demand Inventory				
Customer Type		# of connections	Total water demand (gal/yr.)	Total water usage (ac-ft)/yr.
Residential				
	Single family	3,278.00	277,586,000	
	Multi family	155.00	75,057,000	
Subtotal		3,433.00	352,643,000	1083
Industrial				
	Commercial		118,476,000.00	
	Government		23,015,000.00	
	Government Ag ¹			
	Churches		5,565,000.00	
	Schools		23,285,000.00	
	Fire Dept.s		1,167,000.00	
	Subtotal		171,508,000.00	527
Co-Mingled Use				
	MWD #1		20,876,000.00	64
	Ute Mt. Tribe ²		215,349,000.00	661
	Subtotal		236,225,000.00	725
Overall total			760,376,000	2335
1 MVI water use for agricultural uses only				
Ute Tribe has water rights to 1000 (ac-ft)/yr.				

The average water was determined as follows:

- [231] [gpd per single family residential connection]
- [1326] [gpd per multi-family residential connection]
- [740] [gpd per industrial connection]
- [512] [gpd per average connection]
- [169] [gpd per capita, City of Cortez]
- [277] [gpd per capita, Towaoc]
- [190] [gpd per capita all users]
- *gpcd= gallons per connection per day

Actual water use data for the wintertime (November through February) has been utilized to evaluate the water use allotments for the most restrictive stages. Wintertime water use is considered to be more representative of actual minimum domestic water use because it consists primarily of domestic uses, as exterior water use is likely to be minimal during this time of year (e.g. limited use for lawn irrigation, swimming pools, etc.). Averages from 2012-2022 are given in the following table.

Mar-Oct	782,691,782	654,244,295	690,071,743	646,524,103	682,280,892	716,915,899	761,562,596	606,859,000	681,917,000	655,815,000	616,730,000	681,917,000
daily	3,207,753	2,681,329	2,828,163	2,649,689	2,796,233	2,938,180	3,121,158	2,487,127	2,794,742	2,687,766	2,527,582	2,794,742
Nov-Feb	151,301,651	159,442,578	148,841,912	150,137,025	161,189,099	160,600,958	162,262,120	144,977,000	149,057,000	145,445,000	153,069,000	151,301,651
daily	1,247,849	1,314,990	1,227,562	1,238,244	1,329,395	1,324,544	1,338,244	1,195,687	1,229,336	1,199,546	1,262,425	1,247,849

*all values in gallons

Wintertime demand production 10-year average is 1.25 MG/ day for the months of November-February. Demand production 10-year average for the remaining eight months is 2.80 MG/ day. Peak summertime demand can see production demand reaching 6 MG/ day. Overall average use per connection per day is 307 gpcd in the winter months and 687 gpcd in the remaining months. The roughly 45% usage reduction in the winter months is indicative of the maximum water conservation volume the City is capable of achieving during summer months without overly adverse impact.

11. Determining if a water shortage is imminent

In normal or wet years when the water supply outlook is favorable, there is generally sufficient supply to meet the existing demand. The combined right to usage at the current water treatment plant between the City and the Ute Mountain Ute Tribe is 3300 acre feet, current usage between the City and the Ute Mountain Ute Tribe is 2335 acre feet. The current water treatment plant should be expanded to provide the full 3300 acre feet capacity for future planning, funds for such are the subject of analysis of potential future water rate increases.

In the case of an unusually dry winter or period of consecutive dry years, there is an increased likelihood the water supply cannot meet demand. It is critical during this situation to undertake an analysis of whether water supplies will be deficient relative to the estimated future water needs. If possible, the analysis should be performed at the end of the prior irrigation season and in time to decide appropriate actions and to provide adequate notice to the public. There is a chance that late winter rains will change the water supply outlook, and therefore, the situation often remains dynamic through the end of April of the current year.

Generally, the period of May 1 to October 31 is considered the critical period for the purpose of defining the degree of water supply shortfall and for selecting the appropriate demand reduction strategy and goals. During this period is often when water supply availability is the lowest and water demand is the highest, potentially creating a summer water supply shortage situation.

There may often be no single criterion, trigger, or definition that is used to determine if a water shortage exists. The determination of a water shortfall involves consideration of all the relevant factors listed in the Plan that generally involves both the water supply and demand. Generally, forecasting water supplies available from all potential sources (e.g. surface water and ground water sources) may involve a range of uncertainty due to the variability of historic information and variance in weather patterns and subsurface conditions. Using the best available information, the Public Works Director will determine the degree of the water shortfall and propose the appropriate drought stage action to the Designated Official for timely implementation. This can be evaluated on a monthly or an as-needed basis.

12. Triggering criteria and stages of action

One of the key elements of the Plan is a framework of incremental or staged triggering criteria for the drought severity or water shortage and corresponding response actions. Each stage is triggered by an anticipated or actual water shortage condition, and each stage has several triggering criteria. The triggering criteria described below are based on an analysis of the vulnerability of the water source under anticipated drought conditions and system capacity limits. The drought condition stage, water shortage triggering criteria, and corresponding demand reduction goals are presented in Table 3. Stage 4 and 5 reservoir elevations represent the top and bottom elevations of the Dolores Tunnel inlet pipe, respectively.

Table 3: Level of water shortage, triggering criteria, and demand reduction goals

Stage Level	Stage title	Water shortage condition and triggering criteria	Demand reduction goal	Program type
1	Normal	Normal conditions and/ or persistent aridity trends	<160 GPD	Voluntary restrictions and public awareness programs
2	Alert	DOLC2 gauge streamflow in 50-75% drought exceedance and/or DOLC2 observed accumulation up to 50% below normal accumulation	15%	Voluntary restrictions and public awareness programs
3	Warning	DOLC2 gauge streamflow in 76-90% drought exceedance and/or DOLC2 observed accumulation up 51-90% below normal accumulation	30%	Voluntary restrictions, public awareness programs, and mandatory infrastructure investment
4	Critical	McPhee elevation at or below 6858.81' (top of Dolores Tunnel intake structure)	50%	Mandatory restrictions, public awareness programs, and mandatory infrastructure investment
5	Emergency	McPhee elevation at or below 6855.00' (bottom of Dolores Tunnel intake structure)	TBD	Mandatory restrictions, emergency implementations, emergency funding

GPCD= Gallons per capita per day

DOLC2= NOAA Colorado Basin River Forecast Center designated gauge location upstream of McPhee reservoir

A water shortage may trigger any stage of response actions and include best management practices for supply management and demand reduction. The Designated Official will determine the most appropriate stage to implement based on determinations made by the public works direction who shall evaluate actual conditions at the time of the event. Successive stages of response actions will be declared only after exhausting efforts to make a prior stage successful or upon progressive worsening of drought conditions.

In some cases, it may be necessary for the Designated Official to immediately implement an advanced stage of the Plan. This may occur due to information that indicates likely increased

severity in the drought conditions (e.g. to serve as a preemptive action) or when the health and safety of the community are at an increased risk. The response actions are designed to be flexible so that there is an appropriate response to the specific situation occurring at a particular time. The conditions that may trigger specific stages of the Plan are specified in Table 3. Other situations not identified as part of a drought related emergency, but that still may impact the availability of municipal water, such as but not limited to disruption of raw water delivery or disruption of water treatment facilities, may also be construed as any stage level of this Plan as deemed appropriate by the Public Works Director and implemented by the Designated Official.

13. Response actions

The Plan provides stages of response actions to manage and mitigate the impacts indicated by each triggering criteria and condition. The response actions provide for a combination of best management practices for both water supply management and reduction in water demand. The response approaches are designed to be flexible so that there is an appropriate action to the specific drought situation occurring at a particular time.

The response actions included in each stage are cumulative, meaning that if Stage 2 is implemented then all of the measures in Stages 1 and 2 should be implemented. Likewise, if ultimately Stage 4 is implemented, all of the measures in Stages 1, 2, and 3 should be implemented as well. During a Stage 5 emergency, all available and properly appropriated funds should be contributed to meeting daily minimum water demand for the population as is necessary to maintain human life and well-being.

A brief description of the response actions for each stage of the Plan are specified below.

13.1. Stage 1 response actions

13.1.1. Target and public message

Target: Achieve a reduction in average daily per capita water use of less than 160 gallons per person per day as an annual average for the foreseeable future.

Public message: *Refer to City ordinances for voluntary watering restriction guidelines. Please consider using the turf replacement program to replace water inefficient landscapes with native and drought tolerant plants. Conserve water whenever possible because Water Is Our Future!*

13.1.2. Communication, coordination, and planning

Communication, coordination, and planning activities may include, but not be limited to the following:

- A. Initiate public information outreach campaign to:
 - Prepare and distribute educational information
 - Notify customers of the need to conserve water, and the importance of significant water use reductions
 - Notify customers with large landscapes of irrigation restrictions
 - Provide customers with practical information on ways to improve water use efficiency
 - Implement customer meter reading program
 - Third Thursday indoor and/ or outdoor water conservation kits
- B. Notify Federal (e.g. FEMA, BOR, BIA, IHS, EPA, etc.), State, and Local (County) entities if applicable.
- C. Begin initial evaluation of potential temporary and/or long-term needs for infrastructure improvements and funding opportunities.

13.1.3. Supply management best management practices

Best management practices for supply management may include, but not be limited to the following:

- A. Reduce flushing of water mains.
- B. Evaluate leak detection and repair program.
- C. Budget for highest priority, highest impact, lowest cost water infrastructure improvements.

13.1.4. Demand reduction best management practices

Best management practices for demand reduction may include, but not be limited to the following:

- A. City Ordinance
 - Watering restrictions from April 1st to October 31st every year.
 - Watering of yards and gardens will not be allowed between the hours of 9:00 AM and 6:00 PM.
 - Even street address properties should only water on even calendar days and odd street address properties should only water on odd calendar days.

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- Water should not escape the property premises onto public property.
 - Washing vehicles, structures, driveways, sidewalks, parking areas, or other impervious surfaces with an open hose should be restricted or prohibited.
 - Operating a permanently installed irrigation system with a broken head/ emitter or with more than 10% overspray onto non-irrigated land should be restricted or prohibited.
 - Failing to repair a controllable leak should be prohibited.

13.2. Stage 2 response actions

13.2.1. Target and public message

Target: Achieve a voluntary reduction of 15% of total daily water demand.

Public message: *To maintain the availability and quality of water, all water users are encouraged to achieve a 15% reduction in use.*

13.2.2. Communication, coordination, and planning

Communication, coordination, and planning activities may include, but not be limited to the following:

A. Increase public information outreach campaign to:

- Notify customers of reduction strategies
- Notify customers of the water shortage, the need to conserve water, and the importance of significant water use reductions
- Generate publicity about customers demonstrating significant water savings
- Consult with major customers to develop conservation plans
- Publicize weekly water consumption graph/data

B. Identify priorities for water supplies.

C. Begin to coordinate with Federal (e.g. FEMA, BOR, BIA, IHS, EPA, etc.), State, and Local (County) entities and in particular the County Office of Emergency Services (OES).

D. Accelerate existing planned water infrastructure projects. Fifteen percent (15%) of the water capital investment fund should be applied to water conservation infrastructure and/or water infrastructure projects. City should additionally match fund investment for that calendar year for maintenance of emergency allocation/ reserve funds.

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- E. Expand scope of existing projects and/or propose potential temporary and/or long-term needs for infrastructure improvements and funding opportunities (e.g. FEMA, BOR, BIA, IHS, EPA, USDA/RD, State, etc.).
 - F. Develop strategy to mitigate revenue losses.
 - G. Prepare plan for use of an alternative water source(s), including but not limited to deep aquifer extraction, purchase of additional project water (if available), irrigation sub-lease agreements, emergency interconnects, and irrigation seepage recapture.

13.2.3. Supply management best management practices

Best management practices for supply management may include, but not be limited to the following by further ordinance and/ or resolution:

- A. Discontinue flushing of water mains; except in emergency situations only.
- B. Intensify leak detection and repair program.
- C. Propose program for water waste patrols.
- D. Design system for Category 1 treatment levels of reclaimed water per 5-CCR-1002-84 and greywater per 5-CCR-1002-86. Use of reclaimed water for non-potable purposes should be intended for commercial users in Level 1 treatment applications.

13.2.4. Demand reduction best management practices

Best management practices for demand reduction may include, but not be limited to the following by further ordinance and/ or resolution:

- A. Use of water from hydrants should be limited to firefighting-related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the City.
- B. Use of water from hydrants for construction purposes without a permit or any other purposes other than firefighting will be prohibited.
- C. Reducing City irrigated landscaped areas up to fifteen percent to maintain adequate watering intensity on remaining landscaped areas.

13.3. Stage 3 response actions

13.3.1. Target and public message

Target: Achieve voluntary reduction of 30% of total daily water demand.

Public message: *A serious water shortage emergency due to prolonged drought is present. To conserve the available water supply for the greatest public benefit while minimizing impacts on our local economy; our goal is to reduce water demand by 30%. While water allocation amounts are adequate for normal domestic needs, significant cuts to outdoor water use may be necessary. All customers are urgently asked to make every effort to conserve water and abide by watering restrictions or face further reductions in water allotments.*

13.3.2. Communication, coordination, and planning

Communication, coordination, and planning activities may include, but not be limited to the following by further ordinance and/ or resolution (if applicable):

- A. Intensify and expand public information outreach campaign to:
 - Notify customers of the water use allocations
 - Inform customers of ban on open burning
 - Expand and strengthen water conservation education, activities, and programs
- B. Coordinate with Federal, State, and Local (County) entities, and in particular, the County Office of Emergency Services (OES), and any mutual aid assistance.
- C. Coordinate with local health directors to assess public health threats and take appropriate actions if applicable.
- D. Provide regular situational reports to Federal entities and County OES if applicable.
- E. Accelerate existing planned water infrastructure projects. Thirty percent (30%) of water capital investment fund to be mandatorily applied to water conservation infrastructure and/ or water infrastructure projects. City to additionally match fund investment for that calendar year for emergency allocation/ reserve.
- F. Invoke ban on open burning.
- G. Increase customer service training for staff.

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- H. If applicable, implement progressive water rate schedule.
 - I. Budget for implementation of plan for use of an alternative water source(s), including but not limited to deep aquifer extraction, purchase of additional project water (if available), irrigation sub-lease agreements, emergency interconnects, and irrigation seepage recapture.
 - J. Prepare/ update cost estimates and feasibility studies for emergency pumping of McPhee inactive pool into Dolores Tunnel intake.

13.3.3. Supply management best management practices

Best management practices for supply management may include, but not be limited to the following by further ordinance and/ or resolution:

- A. Discontinue flushing of water mains; for emergency purposes only.
- B. Intensify leak detection and repair program.
- C. Deploy program for water waste patrols; e.g. increase staff.
- D. City to implement system for Category 1 treatment levels of reclaimed water per 5-CCR-1002-84 and greywater per 5-CCR-1002-86. City to design system for Category 2 treatment levels of reclaimed/ grey water. Use of reclaimed water for non-potable purposes should be required for commercial users in Level 1 treatment applications.

13.3.4. Demand reduction best management practices

Best management practices for demand reduction may include, but not be limited to the following by further ordinance and/ or resolution:

- A. Use of water from hydrants should be limited to firefighting related activities.
- B. Use of water for dust control should be restricted.
- C. Reduce City-irrigated landscaped areas up to 30% to maintain adequate watering intensity on remaining landscaped areas.
- D. Washing City property and/ or infrastructure should be restricted.
- E. Water plant back flushing should be delayed, if possible, until winter
- F. City water dock rates may be increased up to 30%.

13.4. Stage 4 response actions

13.4.1. Target and public message

Target: Achieve a mandatory reduction of 45% of total daily water demand.

Public message: *Due to continuing deterioration and scarcity of the available water supply, all customers are subject to reduced water allocations. The current water shortage has become very severe. We must all continue to conserve water to the maximum extent possible and strive to maintain water use within our established water allocation limits as long as the drought endures in order to prevent a water crisis.*

13.4.2. Communication, coordination, and planning

Communication, coordination, and planning activities may include, but not be limited to the following by further ordinance and/ or resolution (if applicable):

- A. Continue to intensify public information outreach campaign to:
 - Notify customers of the water use allocations
 - Publicize daily water consumption graph/data
 - Open a centralized drought public outreach position for issues on conservation, water use allocations, etc.
 - Set-up and/or confirm emergency notification lists for high priority water users including health clinics, schools, stores and restaurants, and other large or critical users
- B. Coordinate with Federal, State, and Local (County) entities, and in particular, the County Office of Emergency Services (OES), and any mutual aid assistance.
- C. Coordinate with local health directors to assess public health treats and take appropriate actions.
- D. Provide regular situational reports to Federal entities and County OES.
- E. Continue use of water supply augmentation measures such as emergency interconnection, use of existing water wells, use of new water wells, water hauling, new trans-basin diversions, etc.
- F. Continue ban on open burning.

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- G. Plan with local partners for potential movement of vulnerable populations out of areas with limited or no water supply.
 - H. No new water infrastructure projects should be implemented, funds should be held available on standby for emergency water hauling.
 - I. Update cost estimations for pumping inactive capacity of McPhee into Dolores Tunnel intake, initiate planning for rapid implementation.
 - J. Prepare existing plans for subterranean extraction for immediate emergency deployment.
 - K. Update cost estimates for water hauling sufficient to provide minimum target values per Table 5.
 - L. City should allocate funds for the accelerated deployment of an emergency pump to lift water from McPhee inactive pool into the Dolores Tunnel Intake.

13.4.3. Supply management best management practices

Best management practices for supply management may include, but not be limited to the following by further ordinance and/ or resolution:

- A. Discontinue flushing of water mains; for emergency purposes only.
- B. Intensify leak detection and repair program.
- C. Intensify program for water waste patrols and consider expansion to 24/7 with additional staff if necessary.
- D. City to implement system for Category 2 treatment levels of reclaimed water per 5-CCR-1002-84 and greywater per 5-CCR-1002-86. City to design system for Category 3 treatment levels of reclaimed/ grey water. Use of reclaimed water for non-potable purposes should be required for commercial users in Level 2 treatment applications. Demand reduction requirements may be waived for users who offset their demand reduction requirement by creation of compliant water reclamation systems for Level 2 and Level 3 treatment applications.
- E. Implement/ deploy planned infrastructure for utilization of alternative water resources.

13.4.4. Demand reduction best management practices

Best management practices for demand reduction may include, but not be limited to the following by further ordinance and/ or resolution:

- A. Implement Stage 4 water consumption allocations for all customers (see Table 4).
- B. Irrigation of landscaped areas is prohibited.
- C. Use of water to wash any motor vehicle, motorbike, boat, trailer, or other vehicle is prohibited from any type of water emitting device or at any establishment with the exception of ANS de-contamination devices at water reservoirs connected to the public water system.
- D. The watering of golf course tees is prohibited.
- E. No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind should be approved, and time limits for approval of such applications are hereby suspended for such time as the drought response stage.
- F. City should draft mandatory restrictions. Restrictions should be sufficient to provide minimum target values in table 5 for the duration of the water emergency.
- G. City should re-evaluate costs of hauling water sufficient to maintain human life and well-being, if needed additional funds should be augmented to reserve for emergency water hauling.

13.5. Stage 5 response actions

13.5.1. Target and public message

Target: All water demand needs to be satisfied by severe rationing of existing water, and/ or importation of water, including but not limited to trucking, alternate pipeline delivery, subterranean extraction, and/ or pumping inactive supply from local reservoirs. Daily allotment should be determined by availability of any single available source or combination of available sources as determined by the Task Force and City Council.

To prevent local water stockpiling, simultaneously upon declaration of Stage 5/ rationing conditions the City water dock located at the City Service Center would become the water allocation source. The City shall coordinate with DWCD to shut off other diversion points for non-potable sources. All taps between fresh water storage tanks at the water treatment plant and the City Water Dock should be simultaneously shut off upon declaration of rationing conditions and locked in the off position. Additional trucking costs need to be considered to transit members of the Ute Mountain Ute Tribe to the water dock and/ or transit water to tribal headquarters. The specific tap locations are specified below.

- **Water main line valves to close:**

- ❖ At Tank #3 - close the valves that feed the Talcott and Hwy 145 lines.
- ❖ At Tank #2 - close the Ute Tribe transmission line valve.
- ❖ Close valve after the Mary Jane PRV that interconnects with the water line in Road L.
- ❖ Close the S. valve in the Carpenter area by the walking trail.
- ❖ Close the main line valve in front of 1111 Lebanon Road.
- ❖ Close valve that goes into Sagebrush Circle.
- ❖ Close both valves on the west side of Blueberry Hill Loop.

- **Individual meters to close:**

- ❖ 11741 HWY 145
- ❖ 11749 HWY 145
- ❖ 11751 HWY 145
- ❖ 10965 Road 26
- ❖ 10821 Road 26
- ❖ 10659 Road 26
- ❖ 1111 Lebanon Road
- ❖ 1240 Lebanon Road
- ❖ 1531 Lebanon Road
- ❖ 1545 Lebanon Road
- ❖ 1480 Industrial Road
- ❖ 1803 Industrial Road
- ❖ 1880 Industrial Road
- ❖ 2002 Industrial Road

Public message: *The community is confronted with a critical water shortage emergency of unprecedented proportions. At this time, there exists barely enough drinking water for the most essential human health, sanitation, and safety needs. As a result, all outdoor water use is prohibited. We understand the hardship this extraordinary condition poses to every customer, and we appreciate the sacrifices people are making to ensure the water system does not run dry. Everyone is urgently requested to do whatever necessary to maintain water use within or below their allotted amount.*

13.5.2. Communication, coordination, and planning

Communication, coordination, and planning activities may include, but not be limited to the following by further ordinance and/ or resolution:

- A. Continue to intensify public information outreach campaign to:
 - Notify customers of the water use allocations
 - Notify customers of public water points; e.g. for bottled water or portable water storage tanks
 - Notify vulnerable populations of potential movement/relocations
- B. Identify priorities for water supplies.
- C. Coordinate with Federal, State, and Local (County) entities, and in particular, the County Office of Emergency Services (OES), and any mutual aid assistance.
- D. Coordinate with local health directors to monitor and assess public health threats and take appropriate actions.
- E. Provide regular situational reports to Federal entities and County OES.
- F. Continue use of water supply augmentation measures such as emergency interconnection, use of existing water wells, use of new water wells, water hauling, temporary pumping, etc.
- G. Continue ban on open burning.
- H. Plan with local partners for monitoring and potential movement of vulnerable populations out of areas with limited or no water supply.

13.5.3. Supply management best management practices

Best management practices for supply management may include, but not be limited to the following by further ordinance and/ or resolution:

- A. Discontinue flushing of water mains; for emergency purposes only.
- B. Intensify leak detection and repair program.
- C. Intensify program for water waste patrols.

- D. City to implement system for Category 3 treatment levels of reclaimed water per 5-CCR-1002-84 and greywater per 5-CCR-1002-86. City to design system for Category 3+ treatment levels of reclaimed/ grey water. Use of reclaimed water for non-potable purposes should be required for commercial users in Level 3 treatment applications. Demand reduction requirements may be waived for users who offset their demand reduction requirement by creation of compliant water reclamation systems for Level 3 and Level 3+ treatment applications.
- E. Implement/ deploy additional infrastructure for utilization of alternative water resources.
- F. Deploy temporary pumping of inactive capacity water from McPhee into Dolores Tunnel Intake.

13.5.4. Demand reduction best management practices

Best management practices for demand reduction may include, but not be limited to the following by further ordinance and/ or resolution:

- A. Implement Stage 5 water consumption allocations for all customers (see Table 4).
- B. Water use reduced to health and safety needs only. All other uses are prohibited.

14. Water use allocations

14.1. General

In the event that water shortage conditions threaten public health, safety, and welfare, the Designated Official is authorized to allocate water according to the following water allocation plan in the Table listed below.

Table 4: Stage water use example allocations

Customer/connection type	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5
Residential	Normal or 160 gpcd	Normal or 145 gpcd	Normal or 110 gpcd	Normal or 80 gpcd	Supply based rationing
Commercial/institutional	Normal	90% of average	70% of average	50% of average	Supply based rationing
Landscape irrigation	Normal	90% of average	50% of average	0% of average	0% of average

Note: gallons per capita per day is **gpcd**

The residential water use allocations are based on water use priorities for health and safety and were calculated based on minimum domestic uses including drinking, cooking, personal washing, sanitation, and washing clothes. In addition, these water uses have been compared to actual data, in particular during the wintertime period.

The Table below provides a more detailed presentation of the basis for the residential water uses and requirements for Stage 4, 5, and extended rationing water allocations. Extended rationing requirements will apply if the available water supply is predicted to be inadequate to meet Stage 5 suggested criteria (Table 5) for more than one billing period of (30) calendar days. Stage 5 rationing targets are based on a population of 9,995 or the census population of all users including Towaoc and Cortez.

Daily allocation is based on number of users drawing from water from Tanks #1, #2, and #3 at the Cortez water treatment plant for thirty (30) days. These numbers will need to be updated periodically to ensure that treated water held in storage at the treatment plant can provide a minimum 30-day supply to the current service population at Stage 5 rationing targets.

Table 5: Suggested Stages 4, 5, and extended rationing water use allocation requirements

Residential water uses	Stage 4 voluntary targets (gpcd)	Stage 5/ rationing targets (gpcd)	Extended rationing requirements (gpcd)
Drinking	5.0	2.5	2.0
Cooking	10.0	2.5	1.0
Personal washing	15.0	10.0	5.0
Sanitation	10.0	2.5	1.0
Washing clothes	10.0	2.5	1.0
Cleaning home	10.0	0	0
Growing food/garden	20.0	0	0
Total	80	20	10

14.2. Residential customer single-family

The allocation to residential water customers residing in a single-family dwelling should be based on the persons per household at the level given in Table 4. A “household” means the residential premises served by the customer’s water service line and/or water meter. Persons per household include only those persons currently physically residing at the premises and expected to reside there for the entire billing period. It will be assumed that a particular customer’s household is comprised of two (2) persons unless the customer notifies the Designated Official of a greater number of persons per household.

It will be the customer's responsibility to go to the office of the Designated Official to complete and sign the necessary form claiming more than two (2) persons per household. New customers may claim more persons per household at the time of applying for water service on the form prescribed by the Designated Official. When the number of persons per household increases so as to place the customer in a different allocation category, the customer may notify the Designated Official and the change will be implemented in the next practicable billing period.

If the number of persons in a household is reduced, the customer will notify the Designated Official in writing within two (2) days. In prescribing the method for claiming more than two (2) persons per household, the Designated Official will adopt methods to insure the accuracy of the claim. Any person who knowingly, recklessly, or with negligence falsely reports the number of persons in a household or fails to timely notify the Designated Official of a reduction in the number of persons in a household should be fined not less than \$500, or as otherwise determined by the City.

During rationing, residential water customers should pay the following example surcharges:

- For the first ten (10) gallons over allocation: \$500
- For the second ten (10) gallons over allocation: \$1000
- For the third (10) gallons over allocation: \$2000
- For each additional ten (10) gallons over allocation beyond the third occurrence: \$5000

Surcharges should be cumulative.

14.3. Residential customer master-metered multi-family

The allocation to residential water customers residing in a single-family dwelling should be based on the persons per household at the level given in Table 4. A "household" means the residential premises served by the customer's water service line and/or water meter. Persons per household include only those persons currently physically residing at the premises and expected to reside there for the entire billing period. It will be assumed that a particular customer's household is comprised of two (2) persons unless the customer notifies the Designated Official of a greater number of persons per household.

It will be the customer's responsibility to go to the office of the Designated Official to complete and sign the necessary form claiming more than two (2) persons per household. New customers may claim more persons per household at the time of applying for water service on the form prescribed by the Designated Official. When the number of persons per household increases so as to place the customer in a different allocation category, the customer may notify the Designated Official and the change will be implemented in the next practicable billing period.

If the number of persons in a household is reduced, the customer will notify the Designated Official in writing within two (2) days. In prescribing the method for claiming more than two (2) persons per household, the Designated Official will adopt methods to insure the accuracy of the claim. Any person who knowingly, recklessly, or with negligence falsely reports the number of persons in a household or fails to timely notify the Designated Official of a reduction in the number of persons in a household should be fined not less than \$500, or as otherwise determined by the City.

During rationing, residential water customers should pay the following example surcharges:

- For the first ten (10) gallons over allocation: \$500
- For the second ten (10) gallons over allocation: \$1000
- For the third (10) gallons over allocation: \$2000
- For each additional ten (10) gallons over allocation beyond the third occurrence: \$5000

Surcharges should be cumulative.

14.4. Commercial customers

A monthly water allocation will be established by the Designated Official, or his/her designee, for each non-residential commercial customer. The non-residential customer's allocation will be based on Table 4 and the customer's usage for corresponding month's billing period for the previous 12 months, except for in Stage 5 and/ or rationing restrictions, in which case commercial users will be subject to the requirements of Table 5 per each commercial tap. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record will be used for any monthly period for which no history exists.

The Designated Official should give his/her best effort to see that notice of each non-residential customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it will be the customer's responsibility to contact the Designated Official to determine the allocation. Upon request of the customer or at the initiative of the Designated Official, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer's normal water usage, (2) one non-residential customer agrees to transfer part of its allocation to another non-residential customer, or (3) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation to the Designated Official. Allocations cannot be adjusted or appealed during water rationing stages.

Customers billed from a master meter under this provision could pay the following example monthly surcharges:

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- For the first ten (10) gallons over allocation: \$1,000
 - For the second ten (10) gallons over allocation: \$2,000
 - For the third ten (10) gallons over allocation: \$5,000
 - For each additional ten (10) gallons over allocation beyond the third occurrence: \$10,000

Surcharges should be cumulative.

15. Enforcement

This Plan is designed to place the responsibility for managing the water resources during a water shortage emergency on the entire community. Care has been taken in the design of the Plan not to penalize any customer who has undertaken good-faith and diligent measures to conserve water. However, for the protection of the water resources and ability to provide sufficient water for public health and safety priorities, enforcement and penalties are required for those customers who knowingly or intentionally use water in a manner contrary to the Plan and will be specifically defined in subsequent measures implemented by the City.

Example enforcement provisions may include, but not be limited to the following by further ordinance and/ or resolution:

- A. No person shall knowingly or intentionally allow the use of water from the public water system for any purpose in a manner contrary to any provision of this Plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by the Designated Official in accordance with provisions of this Plan.
- B. Any person who violates this Plan should be fined:
 1. For the first incident, the fee will be deferred for customers who attend a course in water conservation. The deferral should be conditioned upon the customer's successful completion of a water conservation course provided by the authorized Designated Official and the customer not having an additional incident of water wastage within a one-year period. The deferred fee should be collected if a second incident of water wastage occurs within a one-year period.
 2. For the second incident, the fee should be not less than designated in Sections 14.2-14.4 during water rationing. Each day that one or more of the provisions in this Plan is violated should constitute a separate offense.
 3. If a person is convicted of a third incident or more distinct violations of this Plan within a one-year period, the Designated Official should, upon due notice to the customer, be authorized to:

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- i. Require the customer to repair any defects in the water system of such customer within 14 days of notice;
 - ii. Installation by the Designated Official of flow restrictors or termination of water service for exterior use;
 - iii. Termination of all water service to a customer unless in the opinion of the Designated Official such termination would result in an unreasonable risk to the health and safety of the persons;
 - iv. Services discontinued under such circumstances should be restored only upon payment of a re-connection charge, hereby established at the calendar year published re-connect fee, and any other costs incurred by the public water system in discontinuing service. In addition, suitable assurance must be given to the Designated Official that the same action will not be repeated while the Plan is in effect.
 - v. Compliance with this plan may also be sought through injunctive relief in the City Municipal Court.
- C. Any person, including a person classified as a water customer of the public water system, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property should constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents should be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on property within the parents' control should constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this Plan and that the parent could not have reasonably known of the violation.
- D. Any police officer, or other Designated Official, may issue a citation to a person he/she reasonably believes to be in violation of this Plan. Service of the citation should be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over fourteen (14) years of age who is a member of the violator's immediate family or is a resident of the violator's residence.

16. Variances

The Designated Official may in writing, grant temporary variance for existing water uses otherwise prohibited under this Plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

- Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect, and
- Alternative methods can be implemented that will achieve the same level of reduction in water use.

Persons requesting an exemption from the provisions of this Plan would need to file a petition for variance with the public water system within five (5) days after the Plan or a particular drought response stage has been invoked. All petitions for variances should be reviewed by the Designated Official and may include, but not be limited to the following:

- A. Name and address of the petitioner(s).
- B. Purpose of water use.
- C. Specific provision(s) of the Plan from which the petitioner is requesting relief.
- D. Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this Plan.
- E. Description of the relief requested.
- F. Period of time for which the variance is sought.
- G. Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.
- H. Other pertinent information.

Variances granted by the public water system should be subject to the following conditions, unless waived or modified by the Designated Official:

- Variances granted should include a timetable for compliance.
- Variances granted should expire when the Plan is no longer in effect, unless the petitioner has failed to meet specified requirements.

No variance should be retroactive or otherwise justify any violation of this Plan occurring prior to the issuance of the variance. All variances shall be considered public/ open record.

17. Revenue and expenditure analysis

17.1. Potential revenue impacts

The City water system's revenues from water use charges are derived from customers and uses including residential, commercial, irrigation and a consecutive water system (Bluedoor). Water service to the customer is billed based on metered usage and an existing rate structure. Therefore, as customer water use decreases based on the mandatory restrictions and water allocations, the revenue would decrease to base billing levels.

17.2. Potential expenditure impacts

During a water shortage and activation of this Plan, the expenditures for water-related services may be impacted. Expenditures may increase based on numerous factors including:

- Increased water conservation program costs to implement, monitor, and enforce new or more intensive activities.
- Increased staffing costs for operation and maintenance of facilities to ensure efficient operation of available facilities

With assumed increases in certain expenditures, overall water expenditures may increase during the various stages of the Plan. These increases in expenditures, coupled with reductions in revenue for metered rate customers, could potentially impact the Cortez water system's budget and financial status.

17.3. Proposed measures to overcome revenue and expenditure impacts

Measures that may be implemented to overcome revenue and expenditure impacts may include, but not be limited to the following by further ordinance and/ or resolution (if applicable):

- Water rate increases
- Use of reserve funds
- One-time drought surcharge/ fee
- FEMA funding or state emergency funding.

18. Mechanism for determining actual water use reductions

The system's water production from McPhee Reservoir is continuously monitored by the water plant and DWCD. During Stage 1 or Stage 2, monthly water production figures should be

monitored by the Public Works Director and/ or the Designated Official. The Designated Official will then compare the monthly production to target production and verify that the reduction goal is being achieved. Monthly reports would then be forwarded to the appropriate personnel. If the reduction goals are not met, the Designated Official will notify the Task Force and consider potential corrective actions; e.g. implementation of additional water use restrictions.

During Stage 3 or Stage 4, the procedure would remain the same, but on a weekly basis, with an additional weekly report being provided to the Task Force and other appropriate personnel.

During Stage 5, the procedure would remain the same, but on a daily basis, with the addition of a daily or on-demand report being provided to the Task Force and other appropriate personnel.

During rationing and/ or extended rationing, water use will be monitored hourly.

APPENDIX I: Sample Plan Cost Estimations using 2023 USD
(not adjusted for inflation)

Emergency Barge Pump

Would pump water from the inactive pool in McPhee reservoir up into the Dolores Tunnel intake structure if water flow into the structure were inadequate due to reservoir elevation providing insufficient head.

- Initial Cost \$85,000 to \$130,000
- Daily operational cost \$2,700 to \$3,600 per day of operation

Emergency Water Hauling

Would bring water from adjacent sources via truck on state highway system. Assumes an adjacent water source within a 50-mile delivery radius (i.e. Groundhog Reservoir)

- Delivery fee average of \$3/ mile and \$0.10/ gallon
- Average cost of \$33,320 per day of operation

Aquifer Management

Assumes that aquifer in Montezuma County is accessible, initial data from USGS suggests the aquifer is present and accessible; however, at the time of this report no physical exploration has been performed. Exploration is suggested at various stages of the Plan. Assuming a volume of 3300 acre feet per year, median cost of managed aquifer extraction and recharge is estimated at \$407,000 per year



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Drew Sanders
City Manager
123 E Roger Smith Ave,
Cortez, CO. 81321
dsanders@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DREW SANDERS, CITY MANAGER

Date: June 6, 2023

RE: Ordinance No. 1321, Series 2023, Proposed Update to Sec. 2-3, Council Rules of Procedure

DISCUSSION

The current version of Section 2-3, Council Rules of Procedure Generally was revised in 1968 and contains some outdated language and requirements that are not in keeping with the current needs of the Council and the City. There are outdated references to gender, notification practices that are not in keeping with modern methods, and a requirement for strict adherence to Roberts Rules of Order, and others. The need has arisen to update the rules to reflect current practices.

The draft ordinance explains the various proposed changes made to the rules by City staff, as well as a final draft. In an effort to ensure the Council and community members can plainly see the proposed changes, a mockup of the staff working version using the Track Changes feature of Microsoft WORD is also attached as part of the ordinance packet.

BACKGROUND

Please see attachments.

RECOMMENDATION

Staff recommends that Council approve on first reading Ordinance No. 1321, Series 2023, approving a revision of Section 2-3, Council Rules of Procedure Generally, and set for second reading and public hearing on July 11, 2023.

MOTION

If agreed upon by the City Council a possible motion would be:

I move to approve on first reading Ordinance 1321, Series 2023 approving a revision to Section 2-3, Council Rules of Procedure Generally, of the Cortez City Code, and set the Ordinance for a second reading and public hearing on July 11, 2023.

Attachments

Sec 2-3 track changes
Sec 2-3 proposed final
Ordinance No. 1321

Sec. 2-3. - Council *rules* of procedure generally.

The following shall be the *rules* of procedure of the city council:

(a)

Suspension of *rules*. The *rules* of procedure and order of business shall be strictly adhered to by the council, unless temporarily suspended by a two-thirds vote of the members present.

(b)

Dates of regular meetings. The council shall meet regularly on the second and fourth Tuesday of every month at the city hall.

(c)

Calling of special meetings—Generally. The mayor or any four members of the council may call special meetings of the council, but no such call shall be made unless at least twenty-four hours' notice of the time of such meeting have been given to each and every member of the council as provided by this section, that special meetings may be called and held upon shorter notice if five members of the council personally accept such call.

(d)

Same—Notice. Notice of special meetings shall be in writing, shall be served by an appointed City official or her/his designee the chief of police, other policemen or by any other person of lawful age, and shall be served on each ~~councilman~~ councilmember personally, or by leaving a copy of such notice at her or his usual place of business or residence, or by sending the Notice to councilmembers at their official City email address.

(e)

Presiding officer. The mayor, or in her or his absence, the mayor pro tempore, shall call the meetings of the council to order and preside at all meetings. In case of the absence of the mayor and the mayor pro tempore, the city clerk shall call the meeting to order, and if a quorum is present one of the ~~councilmen~~ councilmembers may be elected to preside at the meeting.

(f)

Quorum. At all meetings of the council, four councilmembers shall constitute a quorum for the transaction of business, but a minority may adjourn from day to day until a quorum is in attendance.

(g)

Call to order; roll call; order of business. At the hour appointed for the commencement of the meeting, the ~~members of the council~~ meeting shall be called to order by the presiding officer. The city clerk shall then call the roll of councilmembers and note those present and those absent, after which the presiding officer shall announce whether a quorum is present. If a quorum is present the council shall proceed to do business. The council, by motion or resolution, may adopt an order of business from time to time.

(h)

Questions of priority of business. All questions relating to the priority of business shall be decided by the presiding officer without debate.

(i)

Conduct of members. ~~Previous-Prior~~ to speaking, every member shall address the presiding officer and shall not proceed with her or his remarks until recognized by ~~her or him~~ the presiding officer. No member shall leave the council chamber while the council is in session, except by the permission of the presiding officer. Any member called to order shall immediately suspend her or his remarks and resume her or his seat, unless permitted to continue. Any member failing or refusing to vote on any question shall be deemed to have voted in the affirmative, unless excused from voting by the ~~council~~ presiding officer on matters involving the consideration of her or his own official conduct, or where her or his financial interests or other conflict of interests are involved.

(j)

Reduction of motions or resolutions to writing; consideration of motions. All motions and resolutions shall be reduced to writing if required by any member of the council, and when seconded and stated by the presiding officer, or read by the clerk, shall be open for consideration.

(k)

Taking and recording of vote. The vote on all ordinances, resolutions and motions shall be taken by ~~eyes~~ yes and ~~nays~~ no votes and shall be entered by the Clerk in the ~~journal~~ minutes.

(l)

Motions to adjourn. A motion to adjourn shall always be in order, shall have precedence over all other motions and shall be ~~decided~~ voted upon without debate.

(m)

Appointment of committees. All committees shall be appointed by the ~~council~~ presiding officer, unless otherwise ordered by the council.

(n)

Preservation of order. The presiding officer shall preserve order and decorum and shall decide all questions of order, subject to the right of appeal to the council.

(o)

Appeal of decisions of presiding officer. Appeals shall be allowed from all decisions of the presiding officer to the council and a majority vote of all the members present shall be required to sustain such an appeal.

(p)

Standing committees generally. The standing committees, if any, shall be appointed annually at the first regular meeting after the election of officers and the person first named to the committee shall be the ~~chairman~~ chairperson thereof. In the absence of such ~~chairman~~ chairperson, or other inability to act, the second person named to the committee shall act as ~~chairman~~ chairperson thereof. Standing and special committees may be created by motion or resolution of the council.

(q)

Conduct of executive sessions. When the council is in executive session, the room shall be cleared of all persons except the ~~councilmen~~ councilmembers, the city manager, ~~and~~ the city attorney ~~and the city clerk~~; provided, that the council may ~~ask the city manager and/or the city attorney to leave the executive session, and the council may~~ authorize other designated persons to remain ~~or attend some or all of an executive session~~. All matters discussed in executive session shall be kept ~~secret~~ confidential unless the council, ~~the Colorado Open Meetings Law, or a court order~~ provides otherwise.

(r)

Records of proceedings. The council shall cause a record of ~~the proceedings~~ all council meetings to be kept, which ~~except for records or recordings of executive sessions~~, shall be open at all reasonable hours for ~~the~~ inspection ~~by~~ ~~of~~ the ~~electors of the city~~ public as may be required by the Colorado Open Records Law.

(s)

Applicability of *Robert's Rules*. Except as provided by the Charter or these *rules*, *Robert's Rules of Order*, ~~Revised~~, shall ~~serve as a guide to~~ govern the proceedings of the council insofar as reasonably necessary and convenient it is applicable. In order to efficiently address public business, a strict adherence to Robert's Rules of Order is not required or appropriate in all proceedings of the Council. The council may, from time to time, adopt or amend by resolution its rules governing proceedings of the council as the council deems appropriate or necessary.

(t)

Enforcement; penalty. The council shall make and enforce the *rules* of procedure and may compel their observance, ~~by a fine not exceeding five dollars.~~

(u)

Amendment. These *rules* may be amended at any time by ordinance.

(v)

Cancellation of a municipal election. It is ordained by the city council of the city of Cortez, Colorado, that:

(1)

No write-in vote for any municipal office shall be counted unless an affidavit of intent has been filed with the city clerk by the person whose name is written in prior to twenty days before the day of the election. Such affidavit shall contain:

(A)

That the person desires the office; and

(B)

Is qualified to assume the duties of the office if elected.

(2)

Election may be cancelled when:

(A)

A municipal election may be cancelled if the only matter before the voters is election of persons to office and if at the close of business on the nineteenth day before the election there are not more candidates than offices to be filled at such election, including candidates filing affidavits of intent.

(3)

The clerk, if instructed by resolution of the governing body either before or after such date shall cancel the election and by resolution declare the candidates elected. Upon such declaration by resolution, the candidates shall be deemed elected.

(4)

Notice of such cancellation shall be published, if possible, in order to inform electors of the municipality and notice of such cancellation shall be posted at each polling place and not less than one other public place.

(5)

If one of the terms for which the candidates are declared elected is a two-year term as opposed to a four-year term, then the one two-year term shall be decided amongst the candidates. If the candidates cannot decide who shall have the two-year term, it shall be decided by lot.

Sec. 2-3. - Council *rules* of procedure generally.

The following shall be the *rules* of procedure of the city council:

(a)

Suspension of *rules*. The *rules* of procedure and order of business shall be strictly adhered to by the council, unless temporarily suspended by a two-thirds vote of the members present.

(b)

Dates of regular meetings. The council shall meet regularly on the second and fourth Tuesday of every month at the city hall.

(c)

Calling of special meetings—Generally. The mayor or any four members of the council may call special meetings of the council, but no such call shall be made unless at least twenty-four hours' notice of the time of such meeting have been given to each and every member of the council as provided by this section, that special meetings may be called and held upon shorter notice if five members of the council personally accept such call.

(d)

Same—Notice. Notice of special meetings shall be in writing, shall be served by an appointed City official or her/his designee, and shall be served on each councilmember personally, or by leaving a copy of such notice at her or his usual place of business or residence, or by sending the Notice to councilmembers at their official City email address.

(e)

Presiding officer. The mayor, or in her or his absence, the mayor pro tempore, shall call the meetings of the council to order and preside at all meetings. In case of the absence of the mayor and the mayor pro tempore, the city clerk shall call the meeting to order, and if a quorum is present one of the councilmembers may be elected to preside at the meeting.

(f)

Quorum. At all meetings of the council, four councilmembers shall constitute a quorum for the transaction of business, but a minority may adjourn from day to day until a quorum is in attendance.

(g)

Call to order; roll call; order of business. At the hour appointed for the commencement of the meeting, the meeting shall be called to order by the presiding officer. The city clerk shall then call the roll of councilmembers and note those present and those absent, after which the presiding officer shall announce whether a quorum is present. If a quorum is present the council shall proceed to do business. The council, by motion or resolution, may adopt an order of business from time to time.

(h)

Questions of priority of business. All questions relating to the priority of business shall be decided by the presiding officer without debate.

(i)

Conduct of members. Prior to speaking, every member shall address the presiding officer and shall not proceed with her or his remarks until recognized by the presiding officer. No member shall leave the council chamber while the council is in session, except by the permission of the presiding officer. Any member called to order shall immediately suspend her or his remarks and resume her or his seat, unless permitted to continue. Any member failing or refusing to vote on any question shall be deemed to have voted in the affirmative, unless excused from voting by the presiding officer on matters involving the consideration of her or his own official conduct, or where her or his financial interests or other conflict of interests are involved.

(j)

Reduction of motions or resolutions to writing; consideration of motions. All motions and resolutions shall be reduced to writing if required by any member of the council, and when seconded and stated by the presiding officer, or read by the clerk, shall be open for consideration.

(k)

Taking and recording of vote. The vote on all ordinances, resolutions and motions shall be taken by yes and no votes and shall be entered by the Clerk in the minutes.

(l)

Motions to adjourn. A motion to adjourn shall always be in order, shall have precedence over all other motions and shall be voted upon without debate.

(m)

Appointment of committees. All committees shall be appointed by the council, unless otherwise ordered by the council.

(n)

Preservation of order. The presiding officer shall preserve order and decorum and shall decide all questions of order, subject to the right of appeal to the council.

(o)

Appeal of decisions of presiding officer. Appeals shall be allowed from all decisions of the presiding officer to the council and a majority vote of all the members present shall be required to sustain such an appeal.

(p)

Standing committees generally. The standing committees, if any, shall be appointed annually at the first regular meeting after the election of officers and the person first named to the committee shall be the chairperson thereof. In the absence of such chairperson, or other inability to act, the second person named to the committee shall act as chairperson thereof. Standing and special committees may be created by motion or resolution of the council.

(q)

Conduct of executive sessions. When the council is in executive session, the room shall be cleared of all persons except the councilmembers, the city manager and the city attorney; provided, that the council may ask the city manager and/or the city attorney to leave the executive session, and the council may authorize other designated persons to remain or attend some or all of an executive session. All matters discussed in executive session shall be kept confidential unless the council, the Colorado Open Meetings Law, or a court order provides otherwise.

(r)

Records of proceedings. The council shall cause a record of all council meetings to be kept, which, except for records or recordings of executive sessions, shall be open at all reasonable hours for inspection by the public as may be required by the Colorado Open Records Law.

(s)

Applicability of *Robert's Rules*. Except as provided by the Charter or these *rules*, *Robert's Rules of Order*, shall serve as a guide to govern the proceedings of the council insofar as reasonably necessary and convenient. In order to efficiently address public business, a strict adherence to Robert's Rules of Order is not required or appropriate in all proceedings of the council. The council may, from time to time, adopt or amend by resolution its rules governing proceedings of the council as the council deems appropriate or necessary.

(t)

Enforcement; penalty. The council shall make and enforce the *rules* of procedure and may compel their observance.

(u)

Amendment. These *rules* may be amended at any time by ordinance.

(v)

Cancellation of a municipal election. It is ordained by the city council of the city of Cortez, Colorado, that:

(1)

No write-in vote for any municipal office shall be counted unless an affidavit of intent has been filed with the city clerk by the person whose name is written in prior to twenty days before the day of the election. Such affidavit shall contain:

(A)

That the person desires the office; and

(B)

Is qualified to assume the duties of the office if elected.

(2)

Election may be cancelled when:

(A)

A municipal election may be cancelled if the only matter before the voters is election of persons to office and if at the close of business on the nineteenth day before the election there are not more candidates than offices to be filled at such election, including candidates filing affidavits of intent.

(3)

The clerk, if instructed by resolution of the governing body either before or after such date shall cancel the election and by resolution declare the candidates elected. Upon such declaration by resolution, the candidates shall be deemed elected.

(4)

Notice of such cancellation shall be published, if possible, in order to inform electors of the municipality and notice of such cancellation shall be posted at each polling place and not less than one other public place.

(5)

If one of the terms for which the candidates are declared elected is a two-year term as opposed to a four-year term, then the one two-year term shall be decided amongst the candidates. If the candidates cannot decide who shall have the two-year term, it shall be decided by lot.

**ORDINANCE NO. 1321
SERIES 2023**

**AN ORDINANCE AMENDING THE CITY OF CORTEZ CODE OF ORDINANCES,
CHAPTER 2, SECTION 2.3 – COUNCIL RULES OF PROCEDURE.**

WHEREAS, the City of Cortez Code of Ordinances, Chapter 2, Section 2.3, contains various rules of procedure for the conduct of City Council Meetings (the “Rules”); and

WHEREAS, City Staff has identified certain portions of the Rules that are in need of amendment or clarification based upon advancements in technology, best practices identified by other governmental entities, and internally recognized efficiencies.

NOW THEREFORE, BE IT ORDAINED BY THE CORTEZ CITY COUNCIL THAT THE CITY OF CORTEZ CODE OF ORDINANCES, CHAPTER 2, SECTION 2.3, IS AMENDED AS FOLLOWS:

Section 2-3(d) is deleted in its entirety and replaced with the following:

(d)

Same—Notice. Notice of special meetings shall be in writing, shall be served by an appointed City official or her/his designee, and shall be served on each councilmember personally, or by leaving a copy of such notice at her or his usual place of business or residence, or by sending the Notice to the councilmembers at their official City email address.

Section 2-3(e) is deleted in its entirety and replaced with the following:

(e)

Presiding officer. The mayor, or in her or his absence, the mayor pro tempore, shall call the meetings of the council to order and preside at all meetings. In case of the absence of the mayor and the mayor pro tempore, the city clerk shall call the meeting to order, and if a quorum is present one of the councilmembers may be elected to preside at the meeting.

Section 2-3(f) is deleted in its entirety and replaced with the following:

(f)

Quorum. At all meetings of the council, four councilmembers shall constitute a quorum for the transaction of business, but a minority may adjourn from day to day until a quorum is in attendance.

Section 2-3(g) is deleted in its entirety and replaced with the following:

(g)

Call to order; roll call; order of business. At the hour appointed for the commencement of the meeting, the

meeting shall be called to order by the presiding officer. The city clerk shall then call the roll of councilmembers and note those present and those absent, after which the presiding officer shall announce whether a quorum is present. If a quorum is present the council shall proceed to do business. The council, by motion or resolution, may adopt an order of business from time to time.

Section 2-3(h) is deleted in its entirety and replaced with the following:

(h)

Questions of priority of business. All questions relating to the priority of business shall be decided by the presiding officer without debate.

Section 2-3(k) is deleted in its entirety and replaced with the following:

(k)

Taking and recording of vote. The vote on all ordinances, resolutions and motions shall be taken by yes and no votes and shall be entered by the Clerk in the minutes.

Section 2-3(l) is deleted in its entirety and replaced with the following:

(l)

Motions to adjourn. A motion to adjourn shall always be in order, shall have precedence over all other motions and shall be voted upon without debate.

Section 2-3(m) is deleted in its entirety and replaced with the following:

(m)

Appointment of committees. All committees shall be appointed by the council, unless otherwise ordered by the council.

Section 2-3(p) is deleted in its entirety and replaced with the following:

(p)

Standing committees generally. The standing committees, if any, shall be appointed annually at the first regular meeting after the election of officers and the person first named to the committee shall be the chairperson thereof. In the absence of such chairperson, or other inability to act, the second person named to the committee shall act as chairperson thereof. Standing and special committees may be created by motion or resolution of the council.

Section 2-3(q) is deleted in its entirety and replaced with the following:

(q)

Conduct of executive sessions. When the council is in executive session, the room shall be cleared of all persons except the councilmembers, the city manager and the city attorney; provided, that the council may ask the city manager and/or the city attorney to leave the executive session, and the council may authorize other designated persons to remain or attend some or all of an executive session. All matters discussed in executive session shall

be kept confidential unless the council, the Colorado Open Meetings Law, or a court order provides otherwise.

Section 2-3(r) is deleted in its entirety and replaced with the following:

(r)

Records of proceedings. The council shall cause a record of all council meetings to be kept, which, except for records or recordings of executive sessions, shall be open at all reasonable hours for inspection by the public as may be required by the Colorado Open Records Law.

Section 2-3(s) is deleted in its entirety and replaced with the following:

(s)

Applicability of *Robert's Rules*. Except as provided by the Charter or these *rules*, *Robert's Rules of Order*, shall serve as a guide to govern the proceedings of the council insofar as reasonably necessary and convenient. In order to efficiently address public business, a strict adherence to Robert's Rules of Order is not required or appropriate in all proceedings of the council. The council may, from time to time, adopt or amend by resolution its rules governing proceedings of the council as the council deems appropriate or necessary.

Section 2-3(t) is deleted in its entirety and replaced with the following:

(t)

Enforcement; penalty. The council shall make and enforce the *rules* of procedure and may compel their observance.

REPEALER. All orders, bylaws, ordinances, and resolutions of the City, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

SEVERABILITY. If any section, paragraph, clause, or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance, the intent being that the same are severable.

RECORDING AND AUTHENTICATION. Upon adoption hereof, this Ordinance shall be recorded in a book kept for that purpose and shall be authenticated by the signatures of the Mayor and the City Clerk.

EFFECTIVE DATE. This ordinance shall be effective upon publication after second reading and final passage.

FIRST READING. This ordinance shall be considered first reading on the 13th day of June, 2023, at the hour of 7:30 p.m., in the City Council Chambers in City Hall, Cortez, Colorado, at which time this ordinance shall be read and the public hearing for the second or final reading of this ordinance shall be set.

PUBLIC HEARING. This ordinance shall be considered for second and final reading on the 11th day of July, 2023, at the hour of 7:30 p.m., in the City Council Chambers in City Hall, Cortez, Colorado, at which time and place all persons may appear and be heard concerning the same.

PASSED, ADOPTED AND APPROVED ON FIRST READING THIS 13th DAY OF JUNE, 2023.

CITY OF CORTEZ

ATTEST:

RACHEL B. MEDINA, MAYOR

LINDA L. SMITH, CITY CLERK

PASSED, ADOPTED AND APPROVED ON SECOND AND FINAL READING THIS ____ DAY OF _____, 2023.

CITY OF CORTEZ

ATTEST:

RACHEL B MEDINA, MAYOR

LINDA L. SMITH, CITY CLERK

APPROVED AS TO FORM:

J. PATRICK COLEMAN, CITY ATTORNEY



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL
From: LINDA SMITH, CITY CLERK
Date: May 26, 2023
RE: Appointment/Re-appointments to City Advisory Boards

DISCUSSION

As discussed at the Council meeting on May 23, 2023, advertisement was made for the openings on City Advisory Boards and letters of interest were received requesting appointment or re-appointment to the various boards. Seven interviews were held on May 23, 2023, and their appointments were made to the boards which the applicants had requested. Three additional applicants were interviewed during the Council work session prior to this meeting.

BACKGROUND

The following applicants are being requested for appointment/re-appointment:

- *Cortez Arts Advisory Board - Tai Rogers (re-appointment) and Matt Josef (new appointment)
- *Cortez Historic Preservation Board - Linda Towle (re-appointment)

With these appointments/re-appointments the boards would have full membership.

RECOMMENDATION

Staff recommends that Council appoint the following residents to the board which they have applied for:
Tai Rogers and Matt Josef to the Cortez Arts Advisory Board
and Linda Towle to the Cortez Historic Preservation Board

MOTION

If agreed upon by the City Council, a possible motion would be:

I move that Council appoint the following residents to the board which they have applied for:
Tai Rogers (two year term) and Matt Josef (three year term) to the Cortez Arts Advisory Board
and Linda Towle (three year term) to the Cortez Historic Preservation Board.

Attachments

Letters of Interest

CORTEZ ARTS ADVISORY BOARD



Tai Rogers

January 3, 2023

Linda L. Smith
City Clerk
City of Cortez
123 Roger Smith Ave
Cortez, CO 81321

Dear Mrs. Smith,

I am writing to renew my position on Cortez Arts Committee.

Sincerely yours,

A handwritten signature in black ink that reads "Tai Rogers". The signature is written in a cursive, flowing style.

Tai Rogers

738 Canyon Dr., Cortez, CO 81321

#303-619-3308

Fwd: Matt Josef. letter of interest for art board

Tai Rogers <tai.rogers@gmail.com>

Wed 4/12/2023 1:41 PM

To: Linda Smith <lsmith@cortezco.gov>

Begin forwarded message:

From: Matt Josef <matt@mattjosef.com>**Subject:** Matt Josef. letter of interest for art board**Date:** April 11, 2023 at 11:33:57 AM MDT**To:** lsmith@cortezco.gov, tai.rogers@gmail.com

To Whom It May Concern:

I am interested in serving on the Cortez Art board. I have been a full time contemporary artist/painter for over 20 years now. Moving over 40 times throughout the country building my career as I researched where I might invest someday.

As of July 2022, I purchased land just outside city limits of Cortez to develop. I've organized and or been a part of countless events over the years, helped start art districts, teach art and more. My main mission and focus is transition from artist to patron of the arts by developing properties with the artist in mind. I am currently working on creating affordable live work solutions that are related to housing crisis issues. Building artist in residence facilities, starting a tiny home building company, an arts center for kids and overall creating jobs for the area are all on my agenda. Being a part of the economic development of this area is very much in my heart and business plans.

I see Cortez as my new home base and would love to be a part of helping however I can with everything related to the arts in this area.

Best Regards,

Matt Josef (AKA, Matthew Wiens)

405-635-5986

www.MattJosef.com23710 Road F.5
Cortez, CO 81321PO Box 473
Cortez, CO 81321

CORTEZ HISTORIC PRESERVATION
BOARD

Linda A. Towle
1910 Shady Lane
Cortez, CO 81321

March 21, 2023

Cortez City Council
123 Roger Smith St.
Cortez, CO 81321

RE:My Re-appointment to the Cortez Historic Preservation Board

I hereby request to be re-appointed to the Cortez Historic Preservation Board. I have been a member of the Board since 2004, and currently serve as Chairman. I have held this position several times, beginning in 2010.

In the last 13 years, the Board has accomplished many projects. We have received 10 grants from the Certified Local Government (CLG) program and the State Historical Fund at History Colorado, which have allowed us to inventory 228 properties in Cortez for their historic significance, create a podcast of our Walking Tour of Montezuma Avenue, and develop a long-term plan for surveying historic properties within the City. We have also sponsored Cortez Historic Preservation Day and will have our 13th annual event this year on May 13.

These activities have furthered the Board's goal to educate the public about the history of Cortez and the importance of preservation of our historic properties. The Cortez City Register of Historic Sites, Structures and Districts currently lists 57 historic structures, 1 historic site, 1 archaeological site and 4 historic signs. A copy of the Register is on the City web site along with the reports from the previous inventories.

I look forward to serving another term on the Historic Preservation Board and continuing our work to previous the City's history and historic properties. Please contact me at 970-565-3987 or ltowle@q.com if you would like more information.

Sincerely,

Linda