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CORTEZ CITY COUNCIL
REGULAR MEETING
TUESDAY, SEPTEMBER 12, 2023
7:30 P.M.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL, APPROVAL OF AGENDA.
2. CONSENT AGENDA

The listing under "Consent Agenda" is a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by City Council. Either the public or a Councilmember may request that an item may be removed from the Consent Agenda at that time, prior to Council's vote. The Mayor will ask if a citizen or Councilmember wishes to have any specific item removed from the Consent Agenda for discussion.

- a. Approval of Council Work Session and Agenda Minutes for August 22, 2023.
- b. Approval of the Expenditure List for September 12, 2023
- c. Approval of a renewal Brew Pub Liquor License and Outdoor Dining Agreement for WildEdge Brewing Collective, LLC, DBA WildEdge Brewing Collective located at 111 North Market Street, Cortez.
- d. Approval of a renewal Hotel and Restaurant Liquor License for Loungin' Lizard Inc., DBA Loungin' Lizard, located at 2 West Main Street, Cortez.
- e. Approval of a renewal Brew Pub Liquor License for L&D Development, Inc., DBA J Fargos, located at 1209 East Main Street, Cortez.
- f. Approval of an Outdoor Dining Agreement for Jodi Jahrling, DBA Zu Gallery, located at 48 West Main Street, Cortez.

3. PUBLIC PARTICIPATION

There is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes.

(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

4. PRESENTATIONS

- a. **Thank you to Mr. Lance McDaniel for his service to the City of Cortez**

5. PUBLIC HEARINGS

6. UNFINISHED BUSINESS

7. NEW BUSINESS

a. New Application for a Hotel and Restaurant Liquor License

Set a Public Hearing date and neighborhood boundaries for a New Hotel and Restaurant Liquor License for El Campestre Mexican Restaurant LLC, located at 1430 East Main Street, Suite 6, Cortez.

Presenter: Donna Murphy, Deputy City Clerk

b. 2023 Equipment Fund Purchase of Used Truck for Parks Department

The 2023 Equipment Fund budget provides \$45,000.00 for the purchase of a good used 4wd pickup for the Parks Department.

Presenter: Rick Smith, Director of General Services

c. Letter of Support for Clearnetworx/Montezuma County Priority 1 & 2 Project

Clearnetworx/Montezuma County is requesting a Letter of Support for an Advance Colorado Project Fund (CPF) grant which is the first of two grant rounds for the build out of broadband in rural areas of Montezuma County.

Presenter: Rick Smith, Director of General Services

d. Award of 2023 South Pocket Park Playground Project

Award of South Pocket Park Playground Project to A to Z Recreation Project in an amount not to exceed \$166,601.

Presenter: Creighton Wright, Parks and Recreation Director

e. Award of Outdoor Pool Heater

Award of Outdoor Pool Heater to Farmington Heating and Metal, Co. in an amount not exceeding \$126,923.

Presenter: Creighton Wright, Parks and Recreation Director

f. Award of Outdoor Pool Domestic Water Heater Bid

Award of Outdoor Pool Domestic Water Heater Bid to Montezuma Valley Plumbing, LLC for two water heaters, not exceeding \$9,809.80.

Presenter: Creighton Wright

8. DRAFT RESOLUTION/ORDINANCES

9. CITY ATTORNEY'S REPORT

10. CITY MANAGER'S REPORT

11. CITY COUNCIL COMMITTEE REPORTS

a. Mayor's Report on Workshop

b. Other Board Reports

12. OTHER ITEMS OF BUSINESS

a. Executive Session as needed.

13. PUBLIC PARTICIPATION

There is no limit to the number of speakers and no overall time limit.

(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

14. ADJOURNMENT

PURSUANT TO RESOLUTION 11, SERIES 2022, PUBLIC COMMENT:

--Individuals may comment regarding items on the Council agenda or any other topic they wish to address the City Council about, including items discussed in a previous Council Workshop. Those wishing to comment must register by completing an "Intent to Speak" card (located outside of the Council chambers). Completed cards will be collected at the start of the meeting and delivered to the Mayor, who will call each speaker to the podium at the appropriate time. Comments specific to agenda items scheduled for public hearings should be reserved and delivered during the public hearing session.

--Courtesy, civility, and respect for others is expected. All comments should be addressed directly to the Council. Commenters who are called upon by the Mayor to speak are the only persons allowed to speak during the allotted time. Comments, or other distractions from the audience intended for commenters or others are not permitted. The Mayor, as the chairperson for the meeting, retains the discretion to deviate from the formats described below.

--There are two general opportunities for citizens to address the Council:

For the first opportunity (which will occur toward the start of the meeting) there is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes so City business may proceed. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

For the second opportunity (which will occur toward the end of the meeting) there is no limit to the number of speakers, and no overall time limit. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

--Other Opportunities to Participate

Citizens may also participate via email if addressed to councilcomments@cortezco.gov. Comments received by 3:00pm the day of a Council meeting will be delivered to Council the same day and entered into the meeting minutes. Citizens may also send letters to the Council by addressing them to "City Council" 123 Roger Smith Ave., Cortez, CO 81321. In-person deliveries are also accepted.

MOTION TO GO INTO EXECUTIVE SESSION:

--For a conference with the City attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

--For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e);

--To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a)

--For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific fire employees who have requested discussion of the matter in open session: any member of this body or any elected official: the appointment of any person to fill an office of this body or of an elected official: or personnel policies that do not require the discussion of matters personal to particular employees

--For discussion of a matter required to be kept confidential by the following federal or state law, or regulation: _____ under C.R.S. Section 24-6-402(4)(c)

--For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d)

--For consideration of documents protected by the mandatory nondisclosure provisions of the Open Records Act under C.R.S. Section 24-6-402(4)(g)

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED:

(a brief description must be included following the statute citation regarding why the executive session is being held)



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: September 6, 2023

RE: Approval of Council Work Session and Agenda Minutes for August 22, 2023.

Attachments

Worksession of August 22, 2023
Agenda Minutes of August 22, 2023

CITY COUNCIL
WORK SESSION/SPECIAL MEETING
TUESDAY, AUGUST 22, 2023

1. The work session was called to order at 6:30 p.m., in the City Council Chambers. Councilmembers present included: Mayor Rachel Medina, Mayor Pro-tem Arlina Yazzie, Lydia DeHaven, Robert Dobry, Matt Keefauver, David Rainey, and Dennis Spruell. Staff members present included: Chief of Police Vernon Knuckles, Finance Director Kelly Koskie, Contract City Planner Nancy Dosedall, Community and Economic Development Rachael Marchbanks, City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were four people present in the audience.

2. Council interviewed Emily Waldron, applicant for the Planning and Zoning Commission. She spoke about her background which included serving on the Planning and Zoning Commission in Hayden, Colorado for three years prior to moving to Cortez about a year ago. She stated that while serving on the Planning and Zoning Commission in Hayden she worked on completion of a Comprehensive Plan and Municipal Code. She spoke about her current employment and commented that she feels she would be a good fit for the Commission. The appointment for the Planning and Zoning Commission opening would be discussed during the regular Council meeting.

3. City Manager Sanders stated that staff and several Councilmembers were in attendance at a meeting held with the marijuana retailers regarding their businesses and how the City may help them now that other states have legalized marijuana and revenue has dropped. The retailers spoke about their concern for new licensees coming to the community and spoke about other ideas that they felt may help their businesses thrive. City Manager Sanders reviewed the information included in the Council packet, noting the marijuana sales tax revenue amounts that the City has received from 2015 to current. It was noted that the sales tax for 2023 is projected to come in around the amount received by the City in 2016/2017. The City renewal fees that are charged annually for the medical/retail licenses were reviewed as well as what the surrounding communities charge for annual renewals. Staff would like to recommend that the renewal fee be set at \$1,200 annually for a medical license and also a retail license effective in 2024. A new license fee would be set at \$12,000 (currently the fee is \$7,000). Discussion was held as to why the new license fee would be increased and it was noted that the fee would cover staff time and administrative fees involved in a new license process. Also, the fee increase is being recommended in response to the request from the current licensees to help deter new licensees which would then allow for the free market to dictate how many licenses would continue in the community. It was noted that the proposed marijuana renewal fees would be more in line with annual renewal liquor licensing fees. Also, it has been found that there is not a lot of staff time needed for enforcement of the marijuana licenses. It was noted that the fees received from the marijuana licensees are included in the City's General Fund. Council agreed that the fees should be more in line with liquor licensing fees. It was noted that there would be seven retail licenses and one medical license in 2024.

4. General Discussion – None.

The special meeting/work session was adjourned at 6:58 p.m.

CITY COUNCIL
REGULAR MEETING
TUESDAY, AUGUST 22, 2023

1. The meeting was called to order in the City Council Chambers at 7:30 p.m., with the Pledge of Allegiance. Roll Call was taken and the following Councilmembers were present: Mayor Rachel Medina, Mayor Pro-tem Arlina Yazzie, Lydia DeHaven, Robert Dobry, Matthew Keefauver, David Rainey, and Dennis Spruell. Staff present included: Chief of Police Vernon Knuckles, Finance Director Kelly Koskie, Director of Parks and Recreation Creighton Wright, Community and Economic Development Director Rachael Marchbanks, Contract City Planner Nancy Dodsall, Director of Public Works Brian Peckins, Court Clerk/Administrator Carla Odell, Library Director Isabella Sharpsteen, Airport Manager Jeremy Patton, City Manager Executive Assistant Wendy Mimiaga, Human Resources Assistant/Risk Manager Debbie Speer, Human Resources Director Matt Cashner, Director of General Services Rick Smith, City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were approximately 48 people present in the audience.

Councilmember Dobry moved that the agenda of August 22, 2023 be approved. Councilmember DeHaven seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Yes

2. The Consent Agenda items acted upon by Council were as follows:
 - a. Approval of the Council Worksession and Agenda Minutes for August 8, 2023.
 - b. Approval of the Expenditure List for August 22, 2023.
 - c. Approval of a Special Event Permit for the Cortez Area Chamber of Commerce to host a partnership event with Hospice of Colorado on Wednesday, September 20, 2023, on the premises located at 512 North Broadway, Cortez.
 - d. Approval of a renewal Retail Liquor Store License for Tubros LTD, DBA Cork N' Bottle, located at 443 East Main Street, Cortez.
 - e. Approval of a Change in Premises application from Jodi Jahrling, DBA Zu Gallery, located at 48 West Main Street, Cortez.

Councilmember Rainey moved that the Consent Agenda be approved as presented. Mayor Pro-tem Yazzie seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Yes

3. PUBLIC PARTICIPATION

a. Charles Jeter spoke about urban services boundary in the County regarding an agriculture conversion that was being sought after by Region 9 for Road G and Road 25. He spoke about infill and having a walkable community and that the regional objectives need to be monitored by the Council as they could conflict with the Cortez community benefits. He stated that jobs drive home ownership and that he will be presenting more information regarding new businesses at future meetings.

b. Lisa Passell, small business owner and resident of Cortez, stated that she has noticed there are expenditures (totaling \$22,903.75) included in recent Council packet expenditure lists that have been paid for an investigation involving a City employee and the City Manager. She spoke about the incident which was reported in a Police Report. She stated that an investigation was completed on the incident which occurred in March and Council approved Resolution No. 19, Series 2023, on August 8, 2023, in response to the investigation. She commented that the issue has been swept under the rug and that no employee should be afraid to report incidents or be ridiculed no matter how small the item is. She asked that items 7c and 7d, regarding amendments to the City Attorney/City Manager contracts, be tabled until the active Sheriff's investigation is complete.

c. Jim Mischke stated that he has lived at the corner of North and Ash Street for 44 years and there has been a continuing problem with noise from Main Street. He commented that the speed on Main Street is a problem and needs to be addressed. Safety of pedestrians on Main Street is also a concern and that excess noise continues to go up. He presented Council with a noise ordinance/resolution which he would like Council to consider adopting so that the Police Officers can stop motorists that make excessive noise and that he would like quiet at the end of his years.

4. PRESENTATIONS

a. 2023 July Financial Statements. Director of Finance Koskie spoke about the 2023 July Financial Statements, noting that the Recreation Center Enterprise Fund is doing well with a net income almost double of projected. She commented that there may be a few equipment repairs yet to be done this year; however, they are still on track for a strong second half of the year. Also noted was that the 2021 Audit is well underway and the 2022 should be completed by the end of the year. She stated that the completion of the 2022 audit would bring the City into compliance and the 2023 audit would be required to be completed by June 2024.

5. PUBLIC HEARINGS

Mayor Medina read a statement regarding her concern about the disrespect that has been exhibited to the working staff pertaining to certain land use issues. She commented that staff has the duty and obligation to bring forward land use applications, make recommendations, and shepherd applications through the system. She commented that City Council makes the decisions and have the obligation to consider all the facts prior to making a decision on an application. She stated that everyone desires a fair and consistent process and Council takes all decisions very seriously. She stated that sending opinions on Quasi-Judicial land use issues to Council could hinder the review process and asked that all letters regarding land use issues be sent to the City Clerk. The letters will

then be forwarded to Council through the agenda packet and included in the public record. The information will then be reviewed by Council during the public presentation. She thanked the public for their engagement and commented that there needs to be respect and fairness for the public process.

a. Ordinance No. 1322, Series 2023. Mayor Medina read a statement from the applicants regarding the review of Ordinance No. 1322, Series 2023, (which would amend the City of Cortez Zoning Map for a 9.64 acre parcel located at 1050 Lebanon Road, Cortez, Colorado, to change the zoning on the parcel from C, Commercial Highway to I, Industrial District). She stated that the applicants have requested that City Council consider continuing the review of the application for both a rezone and a Conditional Use Permit (item 5b.) to the September 26, 2023, meeting due to circumstances beyond the applicants control.

Councilmember Keefauver stated that Council has received a lot of comments from citizens regarding the property at 1050 Lebanon Road. He stated that the matter is a Quasi Judicial item which requires Council to consider the information that is presented at the meeting which provides fairness for all involved and that the point of a public hearing is to hear from both sides. He stated that the applicants cannot be present at this meeting for Council to hear their information and to answer questions and therefore the hearing needs to be continued so everyone can be heard.

Councilmember Dobry moved that, as the applicants are not available, Council continue the public hearing and second and final reading on Ordinance No. 1322, Series 2023, to September 26, 2023, at 7:30 p.m., in the City Council Chambers. Mayor Pro-tem Yazzie seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Yes

b. Resolution No. 21, Series 2023. Mayor Medina noted that Resolution No. 21, Series 2023, (review of a Conditional Use Permit for an approximately 10-acre parcel located at 1050 Lebanon Road, Cortez, owned by Anthony Moore and Mary Lancaster, DBA Independent Log) is also included in the request for continuance to the September 26, 2023, Council meeting.

Councilmember Dobry moved that, as the applicants are not available, that Council continue the review of Resolution No. 21, Series 2023, to September 26, 2023, at 7:30 p.m., in the City Council Chambers. Councilmember DeHaven seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Yes

It was noted that all comments should be sent to the City Clerk’s office. City Attorney Coleman stated that notice of the items that are continued will be completed with the publication of the agenda which occurs five days before the Council meeting.

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS

a. Resolution No. 20, Series 2023. Contract City Planner Dosdall stated that Resolution No. 20, Series 2023, approves an application for a minor subdivision plat for a three-lot subdivision located at 1552, 1602, and 1702 South Broadway. The applicant is Mike Mikkelson, on behalf of the owners, Mark Mikkelson, Lana Mikkelson, Gary Sisco, and Sherry Sisco. The parcels are identified on a document labeled as the 2nd Revised Plat and Topo Map of Garwood Subdivision, a Part of the Leland Addition to the City of Cortez, Montezuma County Colorado, which contains an approval by the City Planning Commission dated October 22, 1958, and recorded with the Montezuma County Clerk and Recorder on January 27, 1959. There is no record of the City Council having approved the Plat, and staff is unable to determine whether or not the Cortez City Code required Council approval in 1958 or 1959. There have been discussions and research by previous City staff, a previous City attorney, and a title company as early as 1996, in an attempt to confirm whether or not the Garwood Subdivision Plat legally divided the parcels. The intent of this minor subdivision is to fully and legally subdivide the parcels, clear up the existing title issues, and allow the owners to sell legal parcels that can be insured by a title insurance company. The parcels are zoned Commercial Highway (C). The parcels are bounded on the north, west, and east by commercially zone land and Residential, R-1, zoned land is located to the south, currently undeveloped. An issue staff has identified with this subdivision is whether or not there is legal access to each of the parcels. A 40-foot shared access easement is provided and will provide access to South Broadway and property behind their property; however, the access is being questioned by the Colorado Department of Transportation (CDOT) and they are suggesting a different access that could serve the entire area. It was noted that a requirement of the applicants would be that prior to recordation, the plat shall be revised to include a 60' public easement/ROW running east/west between lots A and B. Contract City Planner Dosdall stated that staff recommends approval of Resolution No. 20, Series 2023, with three conditions which were read for the record. Mike Mikkelson stated that he agrees with the three conditions included in the resolution and noted that they are working with CDOT on the access issue.

Mayor Pro-tem Yazzie moved that Council approve Resolution No. 20, Series 2023, approving the Minor Subdivision to be known as Mikkelson Subdivision, located at 1552, 1602, and 1702 South Broadway, Cortez, Colorado, with the conditions as outline in the resolution. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Yes

b. Appointment to the Planning and Zoning Commission. City Clerk Smith stated that three letters of interest were received for the opening on the Planning and Zoning; however, two of the applicants have withdrawn their letters. Council interviewed Emily Waldron during the regular Council worksession and Council can appoint Ms. Waldron or have staff re-advertise the opening.

Councilmember DeHaven moved that Council appoint Emily Waldron to serve on the Planning and Zoning Commission for a three-year term. Mayor Pro-tem Yazzie seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Yes

c. Amendment to City Manager Employment Contract. City Attorney Coleman stated that he was given instructions by Council to draft an amendment to the City Manager’s Employment Contract. He stated that the contract says that each year Council should consider amendments and the annual evaluation was completed and the changes were therefore included in the amendment. He stated that Council can amend the draft as they choose. Mayor Medina thanked Mr. Sanders for all that he has accomplished over the last year. She commented that the salary is in line with this type of profession and other similar positions in the region. Councilmember Keefauver commented that he appreciates that the City Manager made it a priority to pay off City loans that will save the City a lot of money.

Councilmember Spruell moved that Council approve the amendment to the City Manager Employment Contract with Drew C. Sanders to become effective May 29, 2023. Councilmember Keefauver seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Yes

d. Amendment to City Attorney Employment Agreement. City Manager Sanders stated that Patrick Coleman had his evaluation completed at the Executive Session on July 25, 2023, at which time Council gave instructions to amend the City Attorney’s contract. He noted that the draft amendment to the City Attorney’s Employment Agreement is attached to the packet for Council’s review. Mayor Medina stated that she feels bringing on an attorney full time was the right decision and that a lot of items have been cleaned up thanks to Mr. Coleman’s work. Councilmember Dobry thanked Mr. Coleman for helping the City build a legal department and address the legal needs of the City. Councilmember Keefauver commented that once people get to know Mr. Coleman they know he is a good fit for the community not just as an attorney but as a citizen. Councilmember DeHaven thanked Mr. Coleman for hitting the ground running and commented that his experience from previous work has really benefitted the City of Cortez.

Councilmember Spruell moved that Council approve the amendment to the City Attorney Employment Contract with J. Patrick Coleman to become effective June 26, 2023. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Yes

8. DRAFT RESOLUTION/ORDINANCES – None.

9. CITY ATTORNEY’S REPORT – None.

10. CITY MANAGER’S REPORT

City Manager Sanders noted the following information:

- The City of Cortez has five employees from various departments who will be participating in the 2023/24 Leadership Montezuma leadership training class. This is a two-year program of leadership training focused on industries and sectors within Montezuma County. The program is designed to promote engaged and informed community leaders, and expand their understanding of local resources, organizations and systems. Applicants are chosen, in part, by their ability to be able to use the knowledge and skills imparted by Leadership Montezuma for the long-term benefit of Montezuma County.
- The 2024 City Council Budget Hearing is slated for September 23, 2023 in Council Chambers. The proposed 2024 City budget will be presented and discussed.
- The new 2024 Community Support Grant application, for local grant requests up to \$5,000, was posted on the City website Wednesday August 2, 2023. Applications will be accepted through Friday October 13, 2023 from organizations that provide programs for citizen welfare, arts, and education. Programming and activities must be accessible to the City of Cortez community.
- The Cortez Library has installed a children's "Story Walk" in Centennial Park from the playground to the Library. It tells the story of the fun of going back to school, and also includes different activities for the children. Library Director Isabella Sharpsteen and the Children's Librarian Maya McElroy have been developing the concept since mid-July, 2023 and with the help of building maintenance who built the story boards, were able to install the project on August 21, 2023.
- City Manager Sanders spoke about an interaction that took place on March 2, 2023, with a fellow employee. He spoke about the importance of maintaining public trust and demonstrating to team members and the community that everyone in the organization is held accountable and the process is applied equally to everyone. He spoke about his engagement with everyone in the organization and that many strong relationships have been developed. He stated that some interactions are not as smooth as hoped and others may feel the same. He stated that his interaction on March 2, 2023, was meant to be a quick, light hearted interaction intending to be kind and connect with the other person in the same joking manner in which the other person exhibited in initiating the encounter. He stated that the interaction was heard by others in the room and that no threats were made to this person and there was no indication at the time that the words said were misinterpreted or that the interaction was anything but positive. He regrets that his intentions were taken differently by the other person than was intended. He stated that he has not been involved in the Council Executive Sessions regarding the matter nor seen the investigation information. He regrets that the complaint on the matter was reportedly not handled adequately and in compliance with City policy and stated that he insists upon a workplace that all employees can be heard and taken seriously when complaints are made. He stated that he was not aware of how the complaint was handled but what is clear is the City needs to do better. He supports the findings of the City Council and will promptly follow the orders to the letter. He stated that in compliance with best practices to insure a fair and unbiased process the incident was referred to an outside agency for investigation which took approximately three

months. He stated that City Council received the information on the investigation and the information is reflected in Resolution No. 19, Series 2023, that was passed two weeks ago. He stated that the person has reported the incident to the Cortez Police Department which has in turn been referred to the Montezuma County Sheriff's office for investigation in order to avoid any appearance of bias or favoritism. He stated that he respects this person's right to report this incident; however, he denies any criminal or wrong doing and welcomes an appropriate investigation.

11. CITY COUNCIL COMMITTEE REPORTS

a. Mayor's Report on Workshop. Mayor Medina stated that during the worksession Council interviewed Ms. Waldron for the opening on the Planning and Zoning Commission and discussion was held on the fees for marijuana licensees in Cortez.

b. Cortez Public Arts Advisory Committee. Councilmember Rainey stated that the Cortez Public Arts Committee discussed the brochure on the murals in the community which is hoped to allow tourists and citizens to visit and enjoy the murals. He stated that, at the suggestion of another Councilmember, that a QR code could be added to the murals and they could be viewed on-line.

c. Montezuma County Homelessness Prevention Coalition. Councilmember DeHaven stated that last week a bench was dedicated at Veterans Park to memorialize the lost friends and relatives in the community that have passed due to homelessness or exposure. She stated that the quote under the bench says 'The act of being a good neighbor must always begin with us' written by Karen Barnhill who is a children's author.

d. Parks, Recreation, and Forestry Advisory Board. Councilmember Keefauver stated that the Parks, Recreation, and Forestry Advisory Board meeting included discussion on the bike trails throughout the City and a presentation was made on a volunteer wildlife study that is taking place at the Carpenter Open Space. Discussion was also held on the pocket park playgrounds on the south side of town and budget planning for 2024. He stated that he and Boardmember Quigley are going to meet neighbors within two blocks of the pocket parks and talk about what they would like to see in the parks and encourage the neighbors to use them.

e. Cortez Historic Preservation Board. Councilmember Dobry stated that a presentation will be made in the Mesa Verde Room at City Hall on Wednesday, August 23, 2023, at 6:00 p.m., on the Commercial and Auto Tourism Historic Preservation survey that has been conducted over the last 15 months. He invited the public and Council and attend.

12. OTHER ITEMS OF BUSINESS – None.

13. PUBLIC PARTICIPATION

a. Charles Jeter spoke about his background in leadership and that his engagement with the City Manager and staff has been positive and positive change has happened in the last two years.

14. ADJOURNMENT: Mayor Pro-tem Yazzie moved that the regular meeting be adjourned at 8:35 p.m. Councilmember DeHaven seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Rachel B. Medina, Mayor

ATTEST:

Linda L. Smith, City Clerk



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Kelly Koskie
Director of Finance
123 Roger Smith Ave
Cortez, CO. 81321
kkoskie@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: SARA COFFEY, PAYROLL/SALES TAX ADMINISTRATOR

Date: 09/06/2023

RE: Approval of the Expenditure List for September 12, 2023

Attachments

Expenditure List

EXPENDITURE LIST FOR WEEK ENDING AUGUST 25, 2023

Department	Vendor Name	Description	Amount
Human Resources	AT&T MOBILITY	PHONES	\$ 54.96
		Total	\$ 54.96
Events	MESA MEDIA PRODUCTIONS	LIVE STREAM BALLOON RENDEZVOUS	\$ 875.00
		Total	\$ 875.00
Library	HILLYARD, INC./FLAGSTAFF	CLEANING SUPPLIES	\$ 325.16
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,449.72
	ATMOS ENERGY	GAS SERVICE	\$ 71.21
	MK SOLUTIONS INC	SOFTWARE SUBSCRIPTION	\$ 126.67
	INGRAM LIBRARY SERVICES	BOOKS	\$ 11.15
	INGRAM LIBRARY SERVICES	BOOKS	\$ 698.50
	XEROX CORPORATION	EQUIPMENT RENTAL	\$ 474.87
	THE LIBRARY STORE, INC	SUPPLIES	\$ 268.87
	ASSOCIATION FOR RURAL & SMALL	MEMBERSHIP	\$ 150.00
		Total	\$ 4,576.15
City Hall Operations	ORKIN LLC	Blanket PO - Pest Control Services - City Hall	\$ 152.99
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 1,742.14
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 291.07
	XEROX CORPORATION	EQUIPMENT RENTAL	\$ 135.46
	XEROX CORPORATION	EQUIPMENT RENTAL	\$ 673.76
		Total	\$ 2,995.42
Welcome Center	ORKIN LLC	PEST CONTROL SERVICES	\$ 123.99
	STERICYCLE INC.	HAZARDOUS WASTE DISPOSAL	\$ 38.29
	REDFIN JANITORIAL LLC	JANITORIAL SERVICE - AUG 2023	\$ 1,700.00
	CENTURYLINK	PHONE	\$ 89.18
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 695.82
		Total	\$ 2,647.28
Police Department	AT&T MOBILITY	PHONES	\$ 168.71
	GALL'S LLC	Bates Tactical Boot	\$ 106.86
	GALL'S LLC	Salomon Speed Assault boot	\$ 155.50
	GALL'S LLC	Danner side zip boot	\$ 166.08
	GALL'S LLC	Nameplates	\$ 39.08
	SURVIVAL ARMOR INC.	Bulletproof vest and carrier	\$ 294.46
	SURVIVAL ARMOR INC.	Bulletproof vest and carrier	\$ 845.91
	GALL'S LLC	511 mens pants	\$ 83.76
	GALL'S LLC	511 mens pants	\$ 83.86
	GALL'S LLC	Mens Apex Pants	\$ 167.74
	MANE SHIPPING LLC	SHIPPING	\$ 9.92
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 3,611.77
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 19.78
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 20.24

EXPENDITURE LIST FOR WEEK ENDING AUGUST 25, 2023

Department	Vendor Name	Description	Amount
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 24.48
		Total	\$ 5,798.15
Animal Shelter	FOUR CORNERS M.A.S.H., LLC	SPAY	\$ 96.00
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 39.90
		Total	\$ 135.90
Public Works	AT&T MOBILITY	PHONES	\$ 54.96
	AT&T MOBILITY	PHONES	\$ 228.09
	CRUZAN IRRIGATION	8 Elbow SxS"	\$ 129.22
	CRUZAN IRRIGATION	8 PVC 80# Pipe - Storm Drain Repair"	\$ 326.40
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 10,612.14
	HARDLINE EQUIPMENT	6247846155 H.D. Main Brush PPL	\$ 4,662.00
		Total	\$ 16,012.81
Outdoor Pool	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,266.46
		Total	\$ 2,266.46
Golf Pro	PIONEER PRINTING	GOLF CARDS	\$ 12.00
		Total	\$ 12.00
Golf Course Maint	LE PEW PORTA-JOHNS INC.	Fuel Surcharge - 20%	\$ 33.00
	LE PEW PORTA-JOHNS INC.	Portolet Rental #16 Tee - Monthly	\$ 165.00
	AT&T MOBILITY	PHONES	\$ 53.22
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,426.41
	MILE HIGH TURFGRASS, LLC	Retain Magnum Pellets, CS	\$ 380.00
	AMAZON CAPITAL SERVICES	Sure Shot A1000G Sprayer w/kit	\$ 96.87
	KANSAS GOLF & TURF INC	21807G2 Brake drum sor EZgo ST400	\$ 205.45
	POTESTIO BROTHERS EQUIPMENT, INC.	14M7455 Lock Nut	\$ 82.50
	POTESTIO BROTHERS EQUIPMENT, INC.	AUC19581 Adapter	\$ 171.30
	POTESTIO BROTHERS EQUIPMENT, INC.	AET10632 Seal Kit, Roller	\$ 547.06
	R & R PRODUCTS INC.	RAET10632 Overhaul kit for 9009A	\$ 153.10
	SENERGY PETROLEUM	86UL Gas for Golf Course	\$ 1,562.41
	SENERGY PETROLEUM	Dyed diesel for Golf Course	\$ 1,602.41
		Total	\$ 7,478.73
Parks	AT&T MOBILITY	PHONES	\$ 53.22
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 4,413.81
	CHOICE BUILDING SUPPLY	RAPID SUPER CHAIN	\$ 44.99
	FERGUSON WATERWORKS #1116	ROTOR, DECODER, COIL	\$ 1,330.77
	PIONEER PRINTING	BROCHURES	\$ 38.40
	RENT ALL RENTALS	SCISSOR LIFT	\$ 102.50
	RENT ALL RENTALS	MANLIFT	\$ 332.00
	RENT ALL RENTALS	TRACTOR, TILLER	\$ 1,540.00
		Total	\$ 7,855.69

EXPENDITURE LIST FOR WEEK ENDING AUGUST 25, 2023

Department	Vendor Name	Description	Amount
Planning & Building	AT&T MOBILITY	PHONES	\$ 186.20
	OFFICE DEPOT	HP410A Print cartridge, CF411A, Cyan	\$ 97.23
	OFFICE DEPOT	HP410A Print cartridge, CF412A, Yellow	\$ 97.23
	OFFICE DEPOT	HP410A Print cartridge, CF413A, Magenta	\$ 97.23
	OFFICE DEPOT	HP410A Print cartridge, CF410A, Black	\$ 150.58
	POSTAL PROS, INC.	OUTREACH FLYER	\$ 240.28
		Total	\$ 868.75
Shop	CHOICE BUILDING SUPPLY	SAWZAL BLADES	\$ 29.99
	CHOICE BUILDING SUPPLY	KEYS RETURN	\$ (7.98)
	CHOICE BUILDING SUPPLY	KEYS	\$ 7.98
	LACAL EQUIPMENT, INC.	LM6T5101 High Pressure Seal - Unit 991	\$ 94.28
	PITNEY BOWES INC.	INK	\$ 91.29
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 3,469.98
	HOME DEPOT PRO INSTITUTIONAL	REN64516-CA Can liners, 40x46, 1.2mil, Black - S	\$ 52.06
	HOME DEPOT PRO INSTITUTIONAL	REN11510-CA Can liners, 24x33, 8 micron, Natu	\$ 63.54
	XEROX CORPORATION	Blanket PO - C8045 AltaLink Color Copier s/n 8T	\$ 418.87
		Total	\$ 4,220.01
Technology	AT&T MOBILITY	PHONES	\$ 43.23
		Total	\$ 43.23
Streets	CHAVEZ CONSTRUCTION	2023 Concrete Cost Share - Curb & Gutter	\$ 9,458.86
	CHAVEZ CONSTRUCTION	2023 Concrete Cost Share - Cost-share Concrete	\$ 3,568.24
		Total	\$ 13,027.10
Equipment	HARDLINE EQUIPMENT	Wax film for sea freight	\$ 330.00
	HARDLINE EQUIPMENT	Additional Strobe Light	\$ 850.00
	HARDLINE EQUIPMENT	Brush Guard Protection System (6000T.13.32)	\$ 2,851.00
	HARDLINE EQUIPMENT	Water Fill and Wash Down System	\$ 3,060.00
	HARDLINE EQUIPMENT	LubeCore Auto Lube System w/HD Korilla Line a	\$ 8,639.00
	HARDLINE EQUIPMENT	Freight FOB Denver CO	\$ 15,677.36
	HARDLINE EQUIPMENT	2022 Dulevo 6000, Regular Dump, Vacuum Assi	\$ 252,716.25
			\$ 284,123.61
Airport	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 969.79
	ATMOS ENERGY	GAS SERVICE	\$ 30.13
	ATMOS ENERGY	GAS SERVICE	\$ 35.72
	BRAND CENTRAL	DIE CUT STICKERS	\$ 293.00
	PIONEER PRINTING	BUSINESS CARDS	\$ 38.00
		Total	\$ 1,366.64
Dispatch	SOUTHWEST COLORADO TV	Blanket PO - Electrical Usage Caviness Site Rent	\$ 1,085.70
	PARKER'S WORKPLACE SOLUTIONS	STAMP	\$ 19.84

EXPENDITURE LIST FOR WEEK ENDING AUGUST 25, 2023

Department	Vendor Name	Description	Amount
	PARKER'S WORKPLACE SOLUTIONS	STAMP	\$ 24.13
		Total	\$ 1,129.67
Rec Center	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 10,088.10
	PIONEER PRINTING	GIFT CERTIFICATES	\$ 30.00
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 262.16
		Total	\$ 10,380.26
Water	MONTEZUMA WATER COMPANY	WATER 57371	\$ 267.60
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,754.59
	DPC INDUSTRIES, INC.	Blanket PO - Sodium Hypochlorite T-Chlor	\$ 2,390.64
	DPC INDUSTRIES, INC.	Blanket PO - Sodium Hypochlorite T-Chlor	\$ 13,145.97
	AT&T MOBILITY	IPADS	\$ 258.51
	AT&T MOBILITY	PHONES	\$ 106.07
	HOLGATE TOOLS & EQUIPMENT REPAIR	Parts/Labor - Saw repair	\$ 141.96
	THE PLUMBING STORE	BRASS PLUGS	\$ 28.75
	THE PLUMBING STORE	SEAL, TAPE	\$ 108.72
		Total	\$ 19,202.81
Total			\$ 385,070.63

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 1, 2023

Department	Vendor Name	Description	Amount
City Council	TOWN OF BAYFIELD	CML ANNUAL DISTRICT MEETING DINNER	96
		Total	96
City Manager	TOWN OF BAYFIELD	CML ANNUAL DISTRICT MEETING DINNER	32
		Total	32
City Clerk	TOWN OF BAYFIELD	CML ANNUAL DISTRICT MEETING DINNER	32
		Total	32
Library	MSC INDUSTRIAL SUPPLY CO.	5361-02 Foamy Hand Soap, 2/cs - LB	110.26
	WESTERN PAPER DISTRIBUTORS	BSL-91045 Toilet Tissue - LB	39.34
	WESTERN PAPER DISTRIBUTORS	SCA-HB9201 Kitchen Roll Towels - LB	48.52
	ZORO TOOLS INC	5361-02 Foamy Hand Soap, 2/ctn	121.9
	INGRAM LIBRARY SERVICES	BOOKS	13.6
	INGRAM LIBRARY SERVICES	BOOKS	17.87
	INGRAM LIBRARY SERVICES	BOOKS	18.97
	DEMCO INC	CRAFT SUPPLIES	212.1
		Total	582.56
City Hall Operations	WAGNER ENTERPRISE, L.L.C.	JANITORIAL SERVICE - AUG 2023	2,300.00
	WESTERN PAPER DISTRIBUTORS	BSL-91045 Toilet Tissue - CH	39.34
	WESTERN PAPER DISTRIBUTORS	BSL-71027 Multifold Towels - CH	43.04
	AMAZON CAPITAL SERVICES	Elkay 51300C Water Filter for H2O - CH	130.44
		Total	2,512.82
Welcome Center	MSC INDUSTRIAL SUPPLY CO.	5361-02 Foamy Hand Soap, 2/cs - WC	165.39
	WESTERN PAPER DISTRIBUTORS	BSL-71027 Multifold Towels - WC	43.04
	ZORO TOOLS INC	5361-02 Foamy Hand Soap, 2/ctn	60.95
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	64.69
		Total	334.07
Police Department	DIGITCOM ELECTRONICS, INC.	Program radio	95
	L.A.W.S.	Install graphics on 4 vehicles	3,301.80
	WAGNER ENTERPRISE, L.L.C.	JANITORIAL SERVICE - AUG 2023	1,499.58
	MSC INDUSTRIAL SUPPLY CO.	5361-02 Foamy Hand Soap, 2/cs - PD	165.39
	WESTERN PAPER DISTRIBUTORS	BSL-71027 Multifold Towels - PD	21.52
	WESTERN PAPER DISTRIBUTORS	BSL-91045 Toilet Tissue - PD	78.68
	ZORO TOOLS INC	5361-02 Foamy Hand Soap, 2/ctn	60.95
	AMAZON CAPITAL SERVICES	Oasis 033879-001 Water Filter - PD	97.94
	AMAZON CAPITAL SERVICES	Timemist 1042771 Clean & Fresh Refills, 12cs - PD	148.18
		Total	5469.04
Public Works	DOUGLAS ROTH	Blanket PO - GIS Consulting Services	2,225.00
	ZORO TOOLS INC	MCR BK312AF Safety Glasses, Gray	67.92
	AMAZON CAPITAL SERVICES	Sabre Tools 3/8 Cobalt Drill Bits w/pilot point	24.98

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 1, 2023

Department	Vendor Name	Description	Amount
		Total	2,317.90
Golf Pro	SUMMIT FIRE & SECURITY LLC	Materials for K-Class Extinguisher Service - GC Pro S	653.75
		Total	653.75
Golf Course Maint	WESTERN PAPER DISTRIBUTORS	BSL-71027 Multifold Towels - GC	86.08
	POTESTIO BROTHERS EQUIPMENT, INC.	UC22212 Roller Shaft - 9009A	669.12
		Total	755.2
Recreation	JUSTIN LEWIS	UMPIRE SOFTBALL GAMES - 4	120
	JUSTIN LEWIS	UMPIRE SOFTBALL GAMES - 8 GAMES	240
		Total	360
Planning & Building	TOWN OF BAYFIELD	CML ANNUAL DISTRICT MEETING DINNER	32
		Total	32
Shop	HARDLINE EQUIPMENT	E184100000 24v Electronic Hella Flasher	177.76
	ROBERTS TRUCK CENTER	1677210C91 Low pressure switch - Unit 987	-21.78
	ROBERTS TRUCK CENTER	7078360C1 Tensioner - Unit 727	437.99
	SENERGY PETROLEUM	Dyed Diesel for the Parks Shop	1,644.40
	SENERGY PETROLEUM	86E10 Unleaded gas for Service Center	4,791.56
	WESTERN PAPER DISTRIBUTORS	BSL-71027 Multifold Towels - SC	21.52
	WESTERN PAPER DISTRIBUTORS	SCA-HB9201 Kitchen Roll Towels - SC	48.52
		Total	7099.97
Technology	AMAZON CAPITAL SERVICES	Sablute Wireless Keyboard and Mouse Set, Gray	56.89
	AMAZON CAPITAL SERVICES	Sablute Wireless Keyboard and Mouse Set, Black	109.78
	STAPLES ADVANTAGE	HP M283fdw All-in-One Printer - Donovan	377.73
	STAPLES ADVANTAGE	APC RBC6 Replacement battery for Smart 1000 UPS	187.14
		Total	731.54
Streets	STREETLIGHT DATA INC	Data Subscription - 4 modes - Trucks,Passenger Veh	19,880.00
	FOUR CORNERS MATERIALS	Material/Delivery - 3.25 Cubic Yards Concrete - S. A	760.56
		Total	20,640.56
Rec Center	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	806.07
	XEROX CORPORATION	EQUIPMENT RENTAL	246.28
	XEROX CORPORATION	EQUIPMENT RENTAL	277.59
		Total	1329.94
Water	CHEMTRADE CHEMICALS US LLC	Blanket PO - Liquid Alum AL2	7,678.68
	UNIVAR USA, INC.	Blanket PO - Sodium Hydroxide 50%/Caustic Soda	15,161.67
	USA BLUEBOOK	Blanket PO - Chemical and Lab Supplies	87.87
	DONA THOMPSON	REIMBURSE PETTY CASH	9.65
	CORE AND MAIN	9397-010-5/8 CI Bottom Cap 5/8x3/4	56.64

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 1, 2023

Department	Vendor Name	Description	Amount
	CORE AND MAIN	9098-610 2 inch T10 Measuring Chamber Assembly	260.54
	CORE AND MAIN	9400-605 T10 5/8 Measuring Chamber	320.51
	CORE AND MAIN	6 inch Valve less body A-2361	1,094.93
	CORE AND MAIN	8 inch Valve less body A-2361	1,743.60
	CORE AND MAIN	B44-333NL 3/4 Ball Curb Stop Pack Joint	3,084.00
	CORE AND MAIN	B2423-01N 1-1/2x12 Meter Yoke NI w/ball Valve in	3,518.78
		Total	33,016.87
Refuse	MONTEZUMA COUNTY HEALTH DEPART	VACCINE	95
	FOUR CORNERS WELDING & GAS SUPPLY	Blanket PO - Refuse/Recycling Welding Supplies	574.27
		Total	669.27
Total			76,665.49

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 8, 2023

Department	Vendor Name	Description	Amount
Municipal Court	MICHAEL WANGER	Fill-in Judge Services - Docket for 6/12, 7/10,	\$ 650.00
	PADILLA LAW P.C.	MUNICIPAL COURT JUDGE	\$ 2,200.00
	RECOVERY CENTER	ALCOHOL EVALUATION - C MILLS	\$ 250.00
	RECOVERY CENTER	ALCOHOL EVALUATION - S SALT	\$ 250.00
	MARSHALL SUMRALL	LEGAL SERVICES - JOHNSON	\$ 100.00
	MARSHALL SUMRALL	LEGAL SERVICES - MARTIN, THOMAS, WELLS	\$ 300.00
	MARSHALL SUMRALL	LEGAL SERVICES - KOONTZ, ESPINOZA	\$ 300.00
	MARSHALL SUMRALL	LEGAL SERVICES - WILLIS, KETCHUM, SLOMAN	\$ 450.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - JONES	\$ 70.00
	COLORADO MUNICIPAL JUDGES	CONFERENCE REGISTRATTION ODELL, PADILLA	\$ 410.00
	BUFFINGTON LAW, LLC	LEGAL SERVICES - ASSISTANT CITY ATTORNEY	\$ 2,418.00
		Total	\$ 7,398.00
Finance	GOVOS INC	ONLINE PAYMENT PROCESSING JUN 2023	\$ 766.10
	GOVOS INC	ONLINE PAYMENT PROCESSING - JUL 2023	\$ 835.92
	ONSOLVE, LLC	AUTO DIALER FOR UTILITY PAYMENTS	\$ 1,024.50
	POSTAL PROS, INC.	INVOICES	\$ 516.82
		Total	\$ 3,143.34
City Clerk	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 10.14
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 23.79
		Total	\$ 33.93
Grants	ARCHITECTURAL & CULTURAL HISTORY PR	AUTO/TOURISM SURVEY FINAL PAYMENT	\$ 1,748.00
		Total	\$ 1,748.00
Events	POSTAL PROS, INC.	THIRD THURSDAY INSERTS	\$ 335.05
		Total	\$ 335.05
Library	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 43.69
	CORTEZ SANITATION DISTRICT	SEWER	\$ 53.00
	CITY OF CORTEZ	REFUSE	\$ 135.60
	CITY OF CORTEZ	WATER	\$ 37.15
		Total	\$ 269.44
City Hall Operations	ORKIN LLC	Blanket PO - Pest Control Services - City Hall	\$ 152.99
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 101.83
	CITY OF CORTEZ	FIBER	\$ 599.64
	CORTEZ SANITATION DISTRICT	SEWER	\$ 641.00
	CITY OF CORTEZ	REFUSE	\$ 235.40
	CITY OF CORTEZ	WATER	\$ 436.33
	AMAZON CAPITAL SERVICES	Storex 70207U06C Legal Wall File, 6 per case	\$ 54.85
		Total	\$ 2,222.04
Welcome Center	MESA VERDE COUNTRY V.I.B.	Contracted Services for CO Welcome Center	\$ 2,501.00

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 8, 2023

Department	Vendor Name	Description	Amount
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 43.69
	CITY OF CORTEZ	FIBER	\$ 806.76
	CORTEZ SANITATION DISTRICT	SEWER	\$ 45.00
	CITY OF CORTEZ	REFUSE	\$ 94.80
	CITY OF CORTEZ	WATER	\$ 33.60
		Total	\$ 3,524.85
Police Department	AT&T MOBILITY	PHONES	\$ 131.73
	TRANSUNION RISK AND ALTERNATIVE	PERSON SEARCH	\$ 75.00
	AXIS HEALTH SYSTEM	Blanket Purchase Order for Jail Contract	\$ 350.00
	ORKIN LLC	PEST CONTROL SERVICES	\$ 187.99
	CITY OF CORTEZ	FIBER	\$ 1,136.52
	CORTEZ SANITATION DISTRICT	SEWER	\$ 53.00
	CITY OF CORTEZ	REFUSE	\$ 218.30
	CITY OF CORTEZ	WATER	\$ 51.35
	AMAZON CAPITAL SERVICES	AWANFI Portable Laptop Charger - Jason PD/	\$ 99.98
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 19.78
		Total	\$ 2,323.65
Animal Shelter	FOUR CORNERS M.A.S.H., LLC	SPAY	\$ 144.00
	FOUR CORNERS M.A.S.H., LLC	CASTRATIONS	\$ 242.00
	MONTEZUMA VETERINARY CLINIC	SPAY	\$ 110.00
	CITY OF CORTEZ	FIBER	\$ 650.20
	CORTEZ SANITATION DISTRICT	SEWER	\$ 81.00
	ATMOS ENERGY	GAS SERVICE	\$ 56.85
	CITY OF CORTEZ	REFUSE	\$ 54.00
	CITY OF CORTEZ	WATER	\$ 79.75
	HOME DEPOT PRO INSTITUTIONAL	REN63314-CA Can liners, 33x39, 1.5 mil, black	\$ 62.49
		Total	\$ 1,480.29
Public Works	AMAZON CAPITAL SERVICES	Wolverine Rancher 10 Square Steel Toe	\$ 61.43
	K&K SYSTEMS	OTS Back Plate for Crosstalks	\$ 100.00
	K&K SYSTEMS	Shipping Costs	\$ 150.00
	K&K SYSTEMS	ASC-D-SC-1 One year Service Plan for school s	\$ 160.00
	K&K SYSTEMS	ASC-L-SC-1 One year Service Plan for cloud ba	\$ 400.00
	K&K SYSTEMS	Crosslink-USB-1 USB Control Module	\$ 555.56
	K&K SYSTEMS	CROSSTALK-4 School Zone Wireless Unit with	\$ 1,328.00
	K&K SYSTEMS	CROSSTALK-10 School Zone Cellular 4G/LTE V	\$ 2,096.00
		Total	\$ 4,850.99
Outdoor Pool	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 49.34
	CITY OF CORTEZ	FIBER	\$ 323.80
	CORTEZ SANITATION DISTRICT	SEWER	\$ 193.00
	CITY OF CORTEZ	REFUSE	\$ 161.40
	CITY OF CORTEZ	WATER	\$ 90.64

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 8, 2023

Department	Vendor Name	Description	Amount
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 8.23
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 11.08
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 11.08
		Total	\$ 848.57
Golf Pro	CORTEZ SANITATION DISTRICT	SEWER	\$ 153.00
	CITY OF CORTEZ	REFUSE	\$ 235.40
	CITY OF CORTEZ	WATER	\$ 225.30
	RUDOSKY GOLF LLC	Yearly Contract for Golf Pro - Quarterly Paym	\$ 9,000.00
		Total	\$ 9,613.70
Golf Course Maint	CITY OF CORTEZ	FIBER	\$ 563.80
	CORTEZ SANITATION DISTRICT	SEWER	\$ 53.00
	CITY OF CORTEZ	REFUSE	\$ 235.40
	CITY OF CORTEZ	WATER	\$ 46.31
	SOUTHWEST SIGNS & GRAPHICS	SIGNS	\$ 2,310.00
	SENERGY PETROLEUM	Dyed Diesel for Golf Course	\$ 1,793.70
		Total	\$ 5,002.21
Parks	BRAVO CLEANING & RESTORATION	Blanket PO - Janitorial Services for the Outsid	\$ 2,377.62
	BRAVO CLEANING & RESTORATION	Blanket PO - Trash Collection Service for the	\$ 3,660.00
	LE PEW PORTA-JOHNS INC.	MONTHLY RENTALS	\$ 696.00
	CITY OF CORTEZ	FIBER	\$ 386.68
	CORTEZ SANITATION DISTRICT	SEWER	\$ 343.00
	CITY OF CORTEZ	REFUSE	\$ 1,810.15
	CITY OF CORTEZ	WATER	\$ 6,140.44
	SOUTHWEST SIGNS & GRAPHICS	SIGNS	\$ 4,900.20
	SLAVENS TRUE VALUE	RECIP BLADE	\$ 24.56
	WESTERN PAPER DISTRIBUTORS	SCA-HB9201 Kitchen Roll Towels - PKS	\$ 291.12
	CHOICE BUILDING SUPPLY	KIT BLADE	\$ 14.99
	MATTHEWS ELECTRIC OF SW COLORADO	REPAIRS	\$ 212.50
	MATTHEWS ELECTRIC OF SW COLORADO	REPAIRS	\$ 530.00
	RENT ALL RENTALS	BREAKER ELEC	\$ 66.00
		Total	\$ 21,453.26
Recreation	DOLORES RIVER BOATING ADVOCATES	YOUTH & FAMILY BOATING TRIPS	\$ 10,139.16
	JUSTIN LEWIS	UMPIRE SOFTBALL GAMES - 30	\$ 900.00
	MONTEZUMA CORTEZ SCHOOL DIST.	TRIP TO DURANGO	\$ 198.90
		Total	\$ 11,238.06
Planning & Building	SOUTHERN COMPUTER WAREHOUSE	Ergotron WorkFit-TL Standing Desk, 33-406-0	\$ 505.10
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 8.19
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 64.26
		Total	\$ 577.55

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 8, 2023

Department	Vendor Name	Description	Amount
Shop	ATCO INTERNATIONAL	5400-DA Prep-A-Lube	\$ 157.60
	ATCO INTERNATIONAL	2701-DA Dauntless	\$ 171.80
	CONSERVANCY OIL COMPANY	Blanket PO - Lubrication Productst for Fleet	\$ 45.31
	FOUR STATES TIRE CO.	ST205/75R15 Tire, Install, Balance - Unit 654	\$ 125.26
	AMAZON CAPITAL SERVICES	EVOSAW380 15 inch Chop Saw - Shop	\$ 375.23
	FASTENAL COMPANY	Blanket PO - Fasteners and Shop Supplies	\$ 25.08
	AUTOZONE	AIR FILTER RETURN	\$ (19.79)
	AUTOZONE	AIR FILTER	\$ 19.79
	HARDLINE EQUIPMENT	6110043853 Protection Rubber	\$ 7.16
	HARDLINE EQUIPMENT	A330210016 TCE1 M10x16 UNI-5931 8.8 Scre	\$ 8.08
	HARDLINE EQUIPMENT	Freight and Handling	\$ 29.02
	HARDLINE EQUIPMENT	6177340320 Main Brush Rear Gasket	\$ 46.38
	HARDLINE EQUIPMENT	6110046FCL DU5000 Conveyor Side Rubber	\$ 47.40
	HARDLINE EQUIPMENT	D927600000 Locking	\$ 108.09
	HARDLINE EQUIPMENT	6276141686 L.H. Rubber Slide Holder	\$ 232.43
	HARDLINE EQUIPMENT	6276141687 R.H. Rubber Slide Holder	\$ 232.43
	HARDLINE EQUIPMENT	60000042195 Main Brush Bushing	\$ 371.84
	HARDLINE EQUIPMENT	6020046ANQ 3rd Broom Bearing - Unit 900	\$ 905.42
	LACAL EQUIPMENT, INC.	Tiger 22999 Retainer - Unit 991	\$ 32.69
	LACAL EQUIPMENT, INC.	Tiger 6T5201 Bearing	\$ 93.92
	LACAL EQUIPMENT, INC.	23153 Seal kit	\$ 166.18
	O'REILLY AUTO PARTS	Blanket PO - Parts for Fleet Repairs and Supp	\$ 21.14
	PARTNERS IN PARTS, INC.	Blanket PO - Parts/Supplies for Fleet Mainten	\$ (18.00)
	PARTNERS IN PARTS, INC.	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 63.08
	PARTNERS IN PARTS, INC.	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 209.79
	PARTNERS IN PARTS, INC.	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 495.06
	ROBERTS TRUCK CENTER	Labor/Parts - Repairs for Unit 728	\$ 496.71
	STOTZ EQUIPMENT	Blanket PO - Parts/Supplies for Fleet	\$ 13.88
	STOTZ EQUIPMENT	Blanket PO - Parts/Supplies for Fleet	\$ 35.76
	STOTZ EQUIPMENT	Blanket PO - Parts/Supplies for Fleet	\$ 44.80
	STOTZ EQUIPMENT	Blanket PO - Parts/Supplies for Fleet	\$ 73.14
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ (150.74)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ (11.38)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 4.74
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 4.74
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 7.13
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 8.04
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 9.20
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 11.85
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 16.64
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 20.17
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 20.99
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 21.76
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 23.79
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 30.60

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 8, 2023

Department	Vendor Name	Description	Amount
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 31.47
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 35.89
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 57.41
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 92.11
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 159.87
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 181.84
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 232.86
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 335.93
	WEBB CHEVROLET BUICK OF CORTEZ LLC	Key programing for Unit 408	\$ 137.80
	SENERGY PETROLEUM	Dyed diesel for Airport	\$ 656.16
	SENERGY PETROLEUM	86E10 Unleaded Gas for Service Center	\$ 4,925.64
	SENERGY PETROLEUM	Dyed Diesel Fuel for Service Center	\$ 25,483.06
	SUPERIOR SERVICES, LLC	Blanket PO - Janitorial Services at Service Cen	\$ 1,950.00
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 94.56
	PITNEY BOWES GLOBAL FINANCIAL SERV	Blanket PO - Postage meter MP81 s/n 020749	\$ 200.37
	PITNEY BOWES PURCHASE POWER	Blanket PO - Postage for Service Center	\$ 208.99
	CITY OF CORTEZ	FIBER	\$ 256.00
	CORTEZ SANITATION DISTRICT	SEWER	\$ 102.00
	CITY OF CORTEZ	REFUSE	\$ 380.65
	CITY OF CORTEZ	WATER	\$ 694.59
	OFFICE DEPOT	128817 Black Markers, Chisel Point, Dozen	\$ 8.34
	OFFICE DEPOT	Post-it Pads, Yellow, 18/pk	\$ 18.98
	OFFICE DEPOT	Pilot 31020 G2 Gel Pens, Black	\$ 20.70
	OFFICE DEPOT	Pilot 31021 G2 Gel Pens, Blue	\$ 20.70
		Total	\$ 40,920.13
Technology	AMAZON CAPITAL SERVICES	Hamaoka Big and Tall Office Chair - Bill	\$ 289.66
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 526.56
		Total	\$ 816.22
Streets	CHAVEZ CONSTRUCTION	2023 Concrete Cost Share - Curb & Gutter	\$ 8,431.35
	CHAVEZ CONSTRUCTION	2023 Concrete Cost Share - Cost-share Concr	\$ 2,924.60
	CANDELARIA CONSTRUCTION INC	2023 Cedar Street Improvement Project - Ge	\$ 8,787.50
		Total	\$ 20,143.45
Airport	DISTEL CONSULTING LLC	Consulting Services- Update Cortez Part 26 D	\$ 1,750.00
	DISTEL CONSULTING LLC	Consulting Services-Prepare/Submit 2021-20	\$ 3,000.00
	CITY OF CORTEZ	REFUSE	\$ 45.05
	MONTEZUMA COUNTY WATER DIST.	WATER M064	\$ 50.00
	MONTEZUMA COUNTY WATER DIST.	WATER M068	\$ 78.70
	SOUTHWEST AGRICULTURE	GASKET, PULLEY, PUMP	\$ 704.98
		Total	\$ 5,628.73
Dispatch	RAGSDALE AND ASSOC. P.C.	Psychological testing for Jennifer Bashore	\$ 375.00
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 106.48

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 8, 2023

Department	Vendor Name	Description	Amount
		Total	\$ 481.48
Rec Center	SILVIA PINA	FITNESS CLASSES	\$ 256.00
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 45.74
	CITY OF CORTEZ	FIBER	\$ 599.64
	CORTEZ SANITATION DISTRICT	SEWER	\$ 529.00
	ATMOS ENERGY	GAS SERVICE	\$ 524.99
	CITY OF CORTEZ	REFUSE	\$ 235.40
	CITY OF CORTEZ	WATER	\$ 298.70
	SOUTHWEST SIGNS & GRAPHICS	SIGNS	\$ 2,756.49
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 114.54
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 637.10
	ROSEBERRY'S PLUMBING & HEATING INC	HOT WATER REPAIR	\$ 130.00
		Total	\$ 6,127.60
Water	POSTAL PROS, INC.	POSTAGE - WATER BILLS	\$ 721.71
	AMAZON CAPITAL SERVICES	CMN3000W Power Inverter for Unit 1237	\$ 393.99
	SUPERIOR AUTO	BT30-10 Lug	\$ 1.38
	SUPERIOR AUTO	BT31-10 Lug	\$ 3.36
	SUPERIOR AUTO	BT379-10 Connector	\$ 3.70
	SUPERIOR AUTO	FHM20200ZPA Micro2 Add-a-Circuit	\$ 4.73
	SUPERIOR AUTO	OMAX070.X Maxi fuse	\$ 5.56
	SUPERIOR AUTO	BT32-10 Lug	\$ 6.72
	SUPERIOR AUTO	WA181SBK-10 Shrink tubing	\$ 7.47
	SUPERIOR AUTO	45176 Battery Box for Unit 1237	\$ 11.38
	SUPERIOR AUTO	MAHC0001TXJ Fuse holder	\$ 19.22
	SUPERIOR AUTO	31HDS30 Battery Core for Unit 1237	\$ 27.00
	SUPERIOR AUTO	SBC2112 Relay	\$ 45.91
	SUPERIOR AUTO	CB3BK Cable	\$ 46.24
	SUPERIOR AUTO	31HDS30 Battery for Unit 1237	\$ 113.89
	CITY OF CORTEZ	FIBER	\$ 556.00
	CITY OF CORTEZ	REFUSE	\$ 54.00
	UTILITY NOTIFICATION CENTER	Blanket PO - Utility Notification Charges	\$ 138.03
	AMAZON CAPITAL SERVICES	Wolverine Rancher 10 Square Steel Toe	\$ 61.43
	MOUNTAINLAND SUPPLY COMPANY	F1-724-125 Repair Clamp 6.84-7.24x12.5	\$ 346.49
	MOUNTAINLAND SUPPLY COMPANY	F1-724-125-CC3 Repair Clamp 6.84-7.24x12.5	\$ 455.74
	SHORT-ELLIOTT-HENDRICKSON INC	2023 Municipal Water Rate Study Project	\$ 5,513.10
		Total	\$ 8,537.05
CCN Fudn	UTILITY NOTIFICATION CENTER	Blanket PO - Utility Notification Charges	\$ 140.61
	CITY OF CORTEZ	FIBER	\$ 1,337.40
	MAMMOTH NETWORKS	Blanket PO - D1A, CRTZ2018-001R 2Gbps con	\$ 1,695.00
	VISIONARY COMMUNICATIONS, INC.	Blanket PO - Tower rental, Business wireless	\$ 1,949.60
		Total	\$ 5,122.61

EXPENDITURE LIST FOR WEEK ENDING SEPTEMBER 8, 2023

Department	Vendor Name	Description	Amount
Refuse	POSTAL PROS, INC.	POSTAGE - WATER BILLS	\$ 721.71
		Total	\$ 721.71
Total			\$ 164,561.91



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 08/24/2023

RE: Approval of a renewal Brew Pub Liquor License and Outdoor Dining Agreement for WildEdge Brewing Collective, LLC, DBA WildEdge Brewing Collective located at 111 North Market Street, Cortez.

Attachments

Renewal- WildEdge
Outdoor Dining Agreement



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

8/24/2023

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: RENEWAL APPLICATION FOR A BREW PUB LIQUOR LICENSE AND OUTDOOR DINING AGREEMENT FOR WILDEDGE BREWING COLLECTIVE, LLC., DBA WILDEDGE BREWING COLLECTIVE, LOCATED AT 111 NORTH MARKET STREET, CORTEZ

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on August 8, 2023. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of a Brew Pub Liquor License and Outdoor Dining Agreement for WildEdge Brewing Collective, LLC., DBA WildEdge Brewing Collective, located at 111 North Market Street, Cortez.

MAIN STREET CORTEZ, COLORADO OUTDOOR DINING LICENSE AGREEMENT

THIS AGREEMENT is entered into between the City of Cortez, Colorado a home rule City (hereinafter “City”) and WildEdge Brewing Collective LLC at 111 North Market Street Cortez, Colorado 81321 (hereinafter “Licensee”) on September 22, 2023.

IN CONSIDERATION of the promises herein the parties agree as follows:

1. Authorization. Licensee is authorized to maintain an encroachment which is more fully described herein below and as shown on the site plan attached hereto and incorporated herein as Exhibit A (hereinafter “License Area”), in a public right of way abutting the existing facility operated by Licensee at 111 North Market Street Cortez, Colorado and extending 6 feet from the building to the West on Market Street only and totaling approximately 34 feet 2 inches along the front of the building totaling approximately 205 square feet, and is restricted exclusively to this location. See map attached hereto and incorporated herein as Exhibit 1.
2. Improvements. Licensee accepts the License Area as it is currently improved, and the City shall not be required to make any improvements thereon. Licensee, at its sole expense, shall erect, retain and maintain a barrier not more than 42" in height. The premises barrier must meet the State of Colorado liquor licensing requirements for alcohol service as determined by the City Clerk. The barrier must be approved in writing by the Cortez Building Official according to applicable City Ordinances/Codes. The barrier may be affixed to the sidewalk or a in way which does not damage the existing surface of the License Area required. No business signage may be placed on or upon the licensed area. Two liquor notice signs at the entrance and exit stating “no alcohol beyond this point” are allowed without approval and are required. Additionally, two City approved signs to be placed on the outside of perimeter railing or fencing so as to be visible to the sidewalk pedestrians stating "No Bikes, No Pets, No Attachments" are allowed and are required.
3. Fixtures. Licensee is allowed to place dining tables, chairs, umbrellas, food and beverage service stations, flower boxes and trash receptacles (hereinafter "Fixtures") only in the License Area. The Fixtures must be reasonably secured so as not to further encroach into the public right of way or endanger any passerby or patron and to resist wind forces. All Fixtures are the property and responsibility of the Licensee. At the expiration of the term of this License Agreement (as described in Paragraph 7 below) all Fixtures must be removed from the License Area.
4. Fees. The Licensee shall pay the City \$0.00 per year for the initial term of this License Agreement. Payment is due at execution of this Agreement. Licensee shall be solely responsible for any taxes or assessments of any kind that may become payable from the use of the License Area. City may at its discretion charge Licensee a fee for the use of the license area in future agreements or renewals.
5. Conduct. Licensee shall offer service to and access the License Area only from within the

existing restaurant premises. Food and beverage service may not be conducted via the public right of way outside of the License Area. The only products Licensee may dispense from the License Area are food and approved beverage products. Licensee shall be responsible for operating the License Area in a manner that does not disturb adjacent property owners and does not cause a public nuisance through excessive noise, lighting, litter or any other manner. Amplified music is not permitted on the License Area. Licensee shall keep the License Area in a clean and sanitary condition at all times.

Licensee agrees to assist the City in efforts to patrol and maintain the public sidewalk right-of-way adjacent to the License Area so that no dogs, bikes or other objects will impede public use of the sidewalk.

6. Insurance. Licensee shall file with the City Clerk, prior to the starting date of this License, a certificate of insurance evidencing a valid and effective policy of Comprehensive General Liability insurance with minimum combined single limits of TWO MILLION (\$2,000,000) General Aggregate, TWO MILLION (\$2,000,000) Products Aggregate, ONE MILLION (\$1,000,000) Personal and Advertising Injury, ONE MILLION (\$1,000,000) Each Occurrence, FIVE HUNDRED THOUSAND (\$500,000) Damage to Premises Rented to You, FIVE THOUSAND (\$5,000) Medical Payments together with host liquor (when applicable), liquor liability and broad form property damage. The policy shall be applicable to the premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall name the City of Cortez and its officers, agents, and employees as additional named insured. Each policy must also contain an endorsement requiring (30) days notice by certified mail sent to the City Clerk for the City of Cortez before the insurer may cancel the policy for any reason.

Licensee, on behalf of itself and its heirs, executors, successors and assigns, further agrees to indemnify and hold harmless the City of Cortez and its officers, agents and employees from and against any and all claims, suits, damages, costs, losses, and expenses, including attorney's fees, to persons or property in any manner resulting from, arising out of, or connected with the construction, maintenance, removal or operation of the encroachment which is the subject of this Agreement. Licensee shall keep the License Area at all times free and clear of any mechanics' liens and all other liens for any purpose.

7. Term. Licensee may occupy the License Area from 22 September, 2023 through 21 September, 2024 upon execution of this License Agreement. The City Clerk, in his/her sole discretion, may renew this License Agreement upon the expiration thereof; provided, however, that the City may upon renewal increase the fees provided for in paragraph 4. The Licensee shall make a request, in writing to the City Clerk, for renewal not less than thirty (30) days prior to the expiration of this Agreement. Any renewal shall be in the sole discretion of the City Clerk and nothing herein shall be construed to grant to Licensee a right of renewal.

8. Termination. It is understood by Licensee that this license is revocable by the City Clerk in which case this Agreement shall be deemed null and void. The licenses are revocable upon

determination that the continued use of the license area is detrimental to the public health or welfare or upon finding of violation of any terms of this policy or the License Agreement, or violation of other licenses or permits for any reason whatsoever at the sole discretion of the City Clerk upon thirty (30) days' written notice in which case this Agreement shall be deemed null and void. In the event the City Clerk determines that continued use of the License Area poses an undue threat to public health and welfare or other cause exists, this license may be immediately revoked. Loss of the Licensee's liquor license or other operating permits and license shall constitute cause. In the event of revocation, pre-paid license fees may be retained by the City until Licensee shall, at its sole expense, remove the Fixtures and Improvements in their entirety and restore the public right of way to its preexisting condition. Thereafter, the City will refund on a pro-rata basis any remaining pre-paid license fee.

9. General Provisions.

Assignability. This Agreement and the license it grants are issued solely to the undersigned and are not assignable without prior written consent of the City Clerk.

Successors. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, and successors.

Notices. Any notices required herein shall be deemed to have been duly given by depositing same in the United States Mail addressed as follows:

City of Cortez	Licensee
City Clerk	WildEdge Brewery Collective LLC
123 Roger Smith Ave	111 North Market Street
Cortez, Colorado 81321	Cortez, Colorado 81321

IN WITNESS WHEREOF the parties have signed this Agreement as of the date first above written.

CITY OF CORTEZ

ATTEST

BY: _____
Rachel B. Medina, Mayor

BY: _____
Linda L. Smith, City Clerk

LICENSEE: WildEdge Brewery Collective LLC

Approved as to Form:

BY:  _____
Title: Owner

Patrick Coleman, City Attorney



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 08/29/2023

RE: Approval of a renewal Hotel and Restaurant Liquor License for Loungin' Lizard Inc., DBA Loungin' Lizard, located at 2 West Main Street, Cortez.

Attachments

Renewal- Loungin Lizard



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

8/29/2023

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: RENEWAL APPLICATION ON A HOTEL AND RESTAURANT LIQUOR
LICENSE FOR LOUNGIN' LIZARD, INC., DBA LOUNGIN' LIZARD,
LOCATED AT 2 WEST MAIN STREET, CORTEZ.

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on 8/28/2023. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of a Hotel and Restaurant Liquor License for Loungin' Lizard, located at 2 west Main street, Cortez.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 09/5/2023

RE: Approval of a renewal Brew Pub Liquor License for L&D Development, Inc., DBA J Fargos, located at 1209 East Main Street, Cortez.

Attachments

Renewal- J Fargos



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

9/5/2023

MEMO TO: Honorable Mayor and City Council
FROM: Donna Murphy, Deputy City Clerk
SUBJECT: RENEWAL APPLICATION FOR A TAVERN LIQUOR LICENSE FROM L& D DEVELOPMENT, INC., DBA J FARGOS, LOCATED AT 1209 EAST MAIN STREET, CORTEZ

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on September 5, 2023. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of a Tavern Liquor License for L&D Development, Inc., DBA J Fargos, located at 1209 East Main Street, Cortez.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 09/06/2023

RE: Approval of an Outdoor Dining Agreement for Jodi Jahrling, DBA Zu Gallery, located at 48 West Main Street, Cortez.

Attachments

Memo- Zu Gallery
Outdoor Dining Agreement
Exhibit A



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

September 6, 2023

MEMO TO: Honorable Mayor and City Council
FROM: Donna Murphy, Deputy City Clerk
SUBJECT: APPROVAL OF AN OUTDOOR DINING AGREEMENT WITH JODI JAHRLING, DBA ZU GALLERY, LOCATED AT 48 WEST MAIN STREET, CORTEZ

BACKGROUND

A permit to modify the licensed premises at Zu Gallery to add outdoor dining was submitted and approved by City Council on August 22, 2023. The Outdoor Dining Agreement referenced above will renew annually with the renewal of liquor license. The City Attorney has reviewed and approved the agreement for Council's consideration. There are three other establishments in the City limits that have an outdoor dining agreement with the City.

ISSUES

None

RECOMMENDATION

Staff recommends approval of the Outdoor Dining License Agreement for Jodi Jahrling, DBA Zu Gallery, located at 48 West Main Street, Cortez.

MAIN STREET CORTEZ, COLORADO OUTDOOR DINING LICENSE AGREEMENT

THIS OUTDOOR DINING LICENSE AGREEMENT (this “Agreement”) is entered into between the City of Cortez, Colorado, a Colorado home rule municipality (hereinafter the “City”) and Jodi Jahrling, d/b/a Zu Gallery, located at 48 West Main Street Cortez, Colorado 81321 (hereinafter “Licensee”) effective on September 12, 2023 (the “Effective Date”).

IN CONSIDERATION of the promises herein, the parties agree as follows:

1. Authorization. Licensee is authorized to maintain an encroachment which is more fully described herein below and as shown on the site plan attached hereto and incorporated herein as Exhibit A (hereinafter “License Area”), in a public right of way abutting the existing facility operated by Licensee at 48 West Main Street Cortez, Colorado, and extending 5 feet from the building to the south on Main Street only, totaling approximately 24 feet 6.5 inches along the front of the building, totaling approximately 123 square feet, and is restricted exclusively to this location.

2. Improvements. Licensee accepts the License Area as it is currently improved, and the City shall not be required to make any improvements thereon. Licensee, at its sole expense, shall erect, retain and maintain a barrier not more than 42" in height (the “Premises Barrier”). The Premises Barrier must meet the State of Colorado liquor licensing requirements for alcohol service as determined by the City Clerk. The Premises Barrier must be approved in writing by the Cortez Building Official according to applicable City Ordinances/Codes. The Premises Barrier may be affixed to the sidewalk, but shall not damage the existing surface of the License Area. No business signage may be placed on or upon the Licensed Area. Two liquor notice signs at the entrance and exit stating “no alcohol beyond this point” are allowed without approval and are required. Additionally, two City approved signs to be placed on the outside of the Premises Barrier so as to be visible to the sidewalk pedestrians stating "No Bikes, No Pets, No Attachments" are allowed and are required.

3. Fixtures. Licensee is allowed to place dining tables, chairs, umbrellas, food and beverage service stations, flower boxes and trash receptacles (hereinafter "Fixtures") only in the License Area. The Fixtures must be reasonably secured so as not to further encroach into the public right of way, or endanger any passerby or patron, and to resist wind forces. All Fixtures are the property and responsibility of the Licensee. At the expiration of the term of this Agreement (as described in Paragraph 7 below) all Fixtures must be removed from the License Area.

4. Fees. Licensee shall pay the City \$0.00 per year for the initial term of this License Agreement. Payment is due at execution of this Agreement. Licensee shall be solely responsible for any taxes or assessments of any kind that may become payable from the use of the License Area. The City may, at its discretion, charge Licensee a fee for the use of the License Area in future agreements or renewals.

5. Conduct. Licensee shall offer service to and access the License Area only from within the existing restaurant premises. Food and beverage service may not be conducted via the public right of way outside of the License Area. The only products Licensee may dispense from the License Area are food and approved beverage products. Licensee shall be responsible for operating the License Area in a manner that does not disturb adjacent property owners and does not cause a public nuisance through excessive noise, lighting, litter or any other manner. Amplified music is not permitted in the License Area. Licensee shall keep the License Area in a clean and sanitary condition at all times.

Licensee agrees to assist the City in efforts to patrol and maintain the public sidewalk right-of-way adjacent to the License Area so that no dogs, bikes or other objects will impede public use of the sidewalk.

6. Insurance. Licensee shall file with the City Clerk, prior to the Effective Date , a certificate of insurance evidencing a valid and effective policy of Comprehensive General Liability insurance with minimum combined single limits of TWO MILLION (\$2,000,000) General Aggregate, TWO MILLION (\$2,000,000) Products Aggregate, ONE MILLION (\$1,000,000) Personal and Advertising Injury, ONE MILLION (\$1,000,000) Each Occurrence, FIVE HUNDRED THOUSAND (\$500,000) Damage to Premises Rented to You, FIVE THOUSAND (\$5,000) Medical Payments together with host liquor (when applicable), liquor liability and broad form property damage. The policy shall be applicable to the License Premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall name the City of Cortez and its elected officials, agents, and employees, as additional named insureds. Each policy must also contain an endorsement requiring (30) days notice by certified mail sent to the City Clerk for the City of Cortez before the insurer may cancel the policy for any reason.

Licensee, on behalf of itself and its heirs, executors, successors and assigns, further agrees to indemnify and hold harmless the City of Cortez and its elected officials, agents and employees, from and against any and all claims, suits, damages, costs, losses, and expenses, including attorney's fees, resulting from, arising out of, or connected with the construction, maintenance, removal or operation of the License Area. Licensee shall keep the License Area at all times free and clear of any mechanics' liens and all other liens for any purpose.

7. Term. Licensee may occupy the License Area from the Effective Date through 23 November, 2024 upon execution of this Agreement (the "Term"). The City in its sole discretion, may renew this Agreement prior to the end of the Term, or any renewal Term; provided, however, that the City may, prior to renewal, increase the fees provided for in Paragraph 4. Licensee shall make a request, in writing to the City Clerk, for renewal not less than thirty (30) days prior to the end of the Term or the end of any renewal Term. Any renewal shall be in the sole discretion of the City, and nothing herein shall be construed to grant to Licensee a right of renewal.

8. Termination. It is understood by Licensee that this Agreement, and the license granted herein, is revocable by the City, in which case this Agreement shall be deemed null and void. This

Agreement and the license granted herein, are revocable upon a determination that the continued use of the License Area is detrimental to the public health or welfare, or upon a finding of a violation of any terms of this Agreement, or a violation of other licenses or permits issued to Licensee, for any reason whatsoever at the sole discretion of the City, upon thirty (30) days' written notice, in which case this Agreement shall be deemed null and void. In the event the City determines that continued use of the License Area poses an undue threat to public health and welfare or other cause exists, this Agreement may be immediately terminated. Loss of the Licensee's liquor license or other operating permits and licenses shall constitute cause. In the event of revocation or termination, pre-paid license fees may be retained by the City until Licensee shall, at its sole expense, remove the Fixtures and other improvements in their entirety and restore the public right of way to its preexisting condition. Thereafter, the City will refund on a pro-rata basis any remaining pre-paid license fee.

9. General Provisions.

Assignability. This Agreement and the license it grants is issued solely to the undersigned and are not assignable without prior written consent of the City.

Successors. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, and successors.

Notices. Any notices required herein shall be deemed to have been duly given by depositing same in the United States Mail addressed as follows:

City of Cortez
City Clerk
123 Roger Smith Ave
Cortez, Colorado 81321

Licensee
Zu Gallery
48 West Main Street
Cortez, Colorado 81321

IN WITNESS WHEREOF the parties have signed this Agreement as of the date first above written.

CITY OF CORTEZ

ATTEST

BY: _____
Rachel B. Medina, Mayor

BY: _____
Linda L. Smith, City Clerk

LICENSEE: Jodi Jahrling, d/b/a Zu Gallery

By: _____

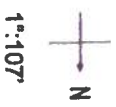
Title: _____

ZU GALLERY
48 W MAIN ST
CORTEZ, CO 81321

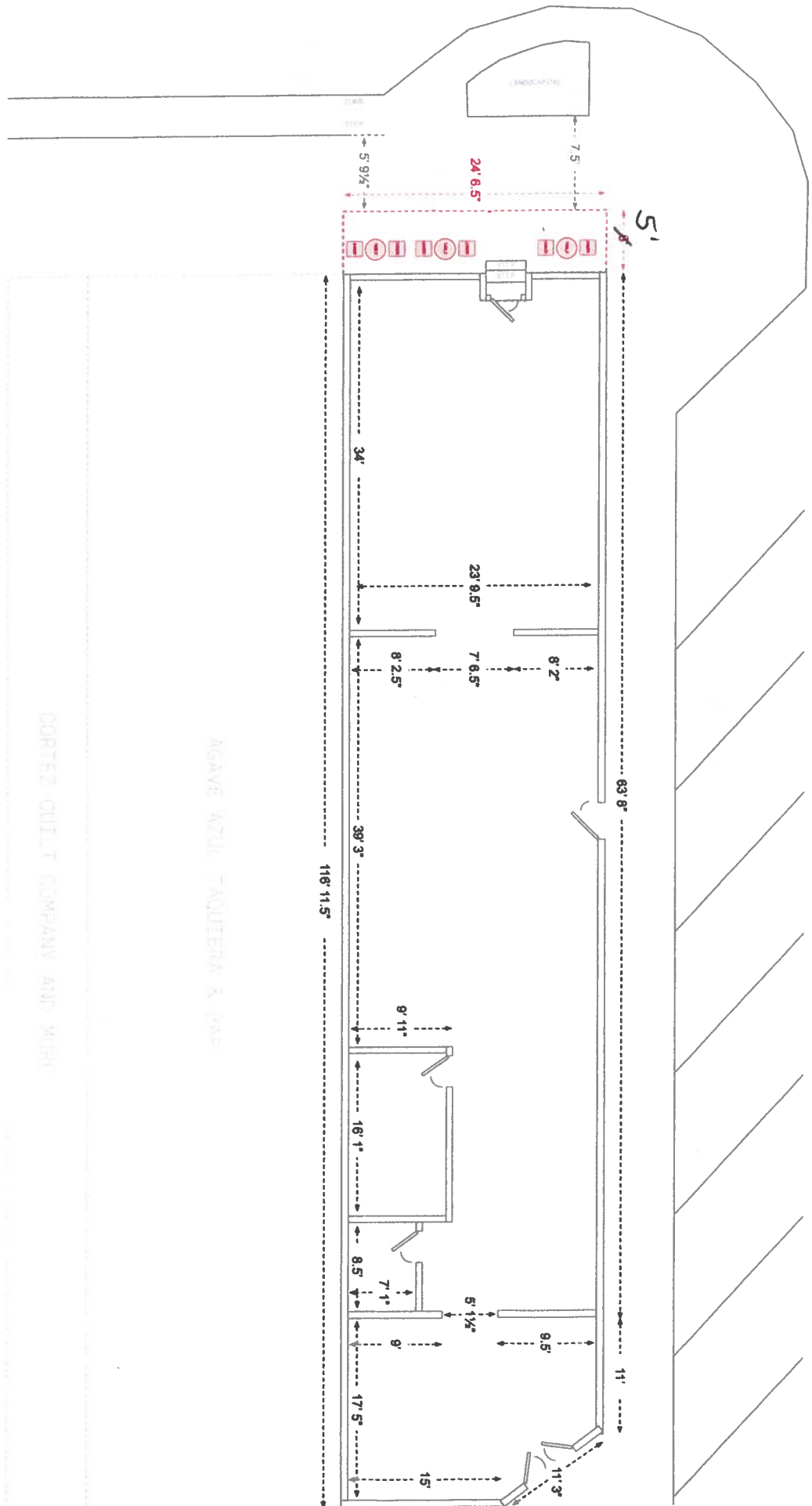
TO BE
PROPOSED

N CHESTNUT STREET

Exhibit A



W MAIN STREET



AGAVE AZUL TAQUERIA & PASTA
CORTEZ QUILT COMPANY AND MORE



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Drew Sanders
City Manager
123 E Roger Smith Ave,
Cortez, CO. 81321
dsanders@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DREW SANDERS, CITY MANAGER

Date: September 5, 2023

RE: Thank you to Mr. Lance McDaniel for his service to the City of Cortez

Attachments

McDaniel Thank You



City of Cortez
123 Roger Smith Ave.
Cortez, Co. 81321

Drew C. Sanders
City Manager
123 Roger Smith Ave
Cortez, CO 81321
970-565-3402
dsanders@cortezco.gov

Memorandum

TO: CORTEZ CITY COUNCIL

FROM: DREW SANDERS

DATE: SEPTEMBER 7, 2023

CC:

RE: LANCE MCDANIEL RESIGNATION FROM P&Z

Mr. Lance McDaniel has served the City of Cortez during the past five years as a member of the Planning and Zoning Commission, and served as Vice-Chairman of the commission since March, 2023. He also served as a member of the Board of Adjustments and Appeals since October, 2021.

The City of Cortez would like to thank Mr. McDaniel for his many years of service and dedication to the residents of our community. His contributions, ideas and hard work are much appreciated and have helped to guide the City during the past five years.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 09/05/2023

RE: **New Application for a Hotel and Restaurant Liquor License**

DISCUSSION

When a request is made for a new liquor license, licensing authorities are to consider the requirements of C.R.S. §§ 44-3-301(b)(I) and 44-3-312(2)(a). Council must consider the reasonable requirements of the neighborhood to which the applicant seeks to locate, the desires of the adult inhabitants with respect to the new location, and to verify that the applicant is of good character. Fingerprints for owner Alejandro Ceballos have been sent to CBI and an individual history record has been completed.

The public hearing must be set not less than thirty days from the date of application and posting and publishing the notice must be done not less than ten days prior to the hearing.

BACKGROUND

The application referred to above was filed in the office of the City Clerk on August 8, 2023. El Campestre Mexican Restaurant LLC will be located at 1430 East Main Street, Suite 6, Cortez.

RECOMMENDATION

Staff recommends that Council set a Public Hearing date of Tuesday, September 26, 2023, at 7:30 p.m. for review of a new Hotel and Restaurant Liquor License for El Campestre Mexican Restaurant LLC, and the neighborhood boundaries be set as the Cortez City Limits.

MOTION

If agreed upon by the City Council, a possible motion would be:

I move that the City Council set a Public Hearing date of Tuesday, September 26, 2023, at 7:30 p.m. for the review of a new Hotel and Restaurant Liquor License for El Campestre Mexican Restaurant LLC, and the neighborhood boundaries be set as the Cortez City limits.



CITY OF CORTEZ
 123 ROGER SMITH AVENUE
 CORTEZ, CO 81321

Rick Smith
 Director of General Services
 110 West Progress Circle
 Cortez, CO. 81321
 rsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: RICK SMITH, DIRECTOR OF GENERAL SERVICES

Date: 09/05/2023

RE: 2023 Equipment Fund Purchase of Used Truck for Parks Department

DISCUSSION

City staff reached out to the two local dealers and Morehart in Durango for comparative quotes. The following is an overview of the proposals received.

DEALER	MODEL/MFG	YR.	MILEAGE	AMOUNT
1. Keesee Motors	F150/Ford	2021	47,000	\$43,500.00
2. Keesee Motors	F150/Ford	2021	50,000	\$40,500.00
3. Morehart	1500/Dodge	2019	76,000	\$29,950.00

Bid Items 1&2 were delivered to the City Shop for a mechanic's evaluation and test drives. Bid item 1 is the best unit mechanically for the City. Attached to this memo is a copy of the quote and window sticker of the unit. Bid Item 3 was not selected as it has 76,000 miles, (that is 29,000 more than bid item 1), and it is 2 years older.

BACKGROUND

The 2023 Equipment Fund budget provides \$45,000.00 for the purchase of a good used 4wd pickup for the Parks Department. The unit was budgeted as a used purchase because of long delivery times and uncertainty on new units.

FISCAL IMPACT

The purchase of the Bid Item 1 is \$1,500.00 below the budgeted amount.

RECOMMENDATION

Staff recommends that Council approve the purchase of Bid Item 1 to Keesee Motors at the quoted amount of \$43,500.00.

MOTION

If agreed upon by the City Council, a possible motion would be:
 I move that Council award the used pickup purchase for the Parks Department to Keesee Motors at the quoted amount of \$43,500.00.

Attachments

Keesee Quote

Keesee Motor Company

Date: 8/24/2023
Salesperson: Mark Knisley
Manager: Mark Knisley
Customer ID #: CITA84302

FOR INTERNAL USE ONLY

CUSTOMER	CITY OF CORTEZ	Home Phone : (970) 565-7320
Address :	123 E ROGER SMITH AVE CORTEZ, CO 81321-2827 MONTEZUMA CO	Work Phone :
E-Mail :	rsmith@cortezco.gov	Cell Phone : (970) 759-8163

VEHICLE				
Stock # : 23140	New / Used :	Used	VIN : 1FTFW1E53MFA61994	Mileage: 45921
Vehicle : 2021 Ford F-150			Color : WHITE	
Type :			W1E	

Market Value Selling Price	43,500.00
Cash Deposit	.00
Balance	43,500.00

Customer Approval: _____ Management Approval: _____
By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.

*This ONE
47,000 miles*

DRB-000698

9-NORMAL, NE, 100698, MA051

5771

220210112 0772

UT

CERT CERT

CERT

TRD

RAWP

BDMP

CAMP

BOOK

EXPL

1375R1B53

MFA61994

NE



F-150

2021 F-150 4x4 SUPERCREW
157" WHEELBASE
5.0L V8 ENGINE
ELECTRONIC 10-SPD AUTO

EXTERIOR
OXFORD WHITE
INTERIOR
DARK SLATE CLOTH 40/20/40

MF A61994

STANDARD EQUIPMENT
STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE IN THIS BASE PRICE BELOW

- AUTO WAX BEAMS
- 10-TIE RAINING LIGHTS
- DEPOSITOR REAR WIPER/WIPACY
- EASY RISE CABLESS TILLER
- FOG LAMPS
- FULLY BOXED STEEL FRAME
- HEADLAMPS - AUTOLAMP (ON/OFF)
- MIRRORS, FOLDUP/HEAT
- PICKUP BOX TIE DOWN HOOKS
- POWER TAILGATE LOCK
- TAILGATE, REMOVABLE W/LOCK
- TOW HOOKS
- TRAILER SWAY CONTROL

- INTERIOR
- 10-SPEAKER PREMIUM DR/PA/SS WIN
- DISPLAY CENTRE
- DOOR LOCKS, POWER
- 699B HANDLES, DIRTY/PASS
- ILLUMINATED ENTRY
- OUTSIDE TEMP & COMPASS
- POWER POINT, FRONT
- SEATS, CLOTH
- STEERING WHEEL, TILT/TELES
- TACHOMETER
- VISORS, DUAL MIRRORS

- FUNCTIONAL
- FAX SYSTEM
- AUTO HOLD
- AUTO START/STOP
- BUS W/ACCESS TRAFFIC
- DYNAMIC HITCH ASSIST
- FORDPASS CONNECT™
- LANE-KEEPING SYSTEM
- POST-COLLISION BRAKING
- PRE-COLLISION ASSIST W/ABS
- REAR VIEW CAMERA
- REMOTE KEYLESS ENTRY
- REVERSE BRAKE ASSIST
- SELECTSHIFT™ AUTO. TRANS
- SHOCKS, HEAVY DUTY
- SYNC®4

- SAFETY/EQUIPMENT
- AIR BAGS, SIDE
- AIRBAGS, DRIVER & PASS
- PERIMETER ALARM
- ROLL STABILITY CONTROL
- SAFETY BELTS, ADJUSTABLE
- SOS POST CRASH ALERT SYST
- STOP LAMP, HIGH MOUNT CTR
- THE PRESSURE MONITOR SYS
- WARRANDTY
- 3 YEAR/60,000 KM BASIC
- 5 YEAR/100,000 KM POWERTRAIN
- ROADSIDE ASSISTANCE 24 HRS

INCLUDED ON THIS VEHICLE

- EQUIPMENT GROUP 301A
- XLT SERIES
- BOXLINK CARGO SYSTEM
- ELECTRONIC AUTO TEMP CONTROL
- SYNC 4
- 8-SPEAKER XM SATELLITE RADIO
- 8-WAY POWER DRIVERS SEAT

2,715.00

PRICE INFORMATION
BASE PRICE \$50,989.00
TOTAL OPTIONS/OTHER 5,745.00
TOTAL VEHICLE & OPTIONS/OTHER 56,734.00
DESTINATION & DELIVERY 1,950.00

THIS VEH. NOT INTENDED FOR SALE OR REGISTRATION IN US
RETAIL PRICES EXCLUDE GST/HST

- 2021 MODEL YEAR
- FEDERAL EXCISE TAX 100.00
- 17" SILVER PAINTED ALUMINUM 6.0L V8 ENGINE
- 3567/RT/OWL, ALL-TERRAIN
- 3.73 ELECTRONIC LOCK TR/ALE
- 7150A GENIV PACKAGE
- BLACK VINYL FLOOR COVERINGS
- SHOCK DAMPERS
- 40-WAY SECTIONS
- TRAILER TOW PACKAGE
- INTEGRATED TRAILER BRAKE CTRL
- MIRROR MAN FOLD W/POWER GLASS
- REMOTE START SYSTEM
- TAILGATE STEP 350.00
- 136 LITRE / 36 GALLON FUEL TANK FLEX FUEL VEHICLE 470.00

NO CHARGE
900.00
NO CHARGE
200.00
NO CHARGE
365.00
1,125.00

TOTAL MSRP \$58,684.00

RA67

DEARBORN

*REMANUFACTURED/REBUILT PARTS
*THIS PRICE HAS BEEN DEVELOPED AS A RETAIL PRICE. ALL PRICES ARE FINAL. EXCEPT AS NOTED, ALL PRICES INCLUDE GST/HST.

RAIL

AS-DIAGNOSTIC

MA051 N RE 2X 115 000698 01 05 21

08/24/2023



Fuel Consumption / Consommation de carburant

13.1 L/100 km
combined/combinaison

14.8 L/100 km
city

10.9 L/100 km
highway

22 mpg
combined/combinaison

17 mpg
city

25 mpg
highway

Annual fuel cost
for an annual distance of 20,000 km, at an average fuel price of \$1.25 per litre
\$3,275

Cost annual en carburant
pour une distance annuelle de 20,000 km, à un prix moyen de carburant de 1,25 \$ par litre

Carbon Dioxide Rating / Indice de décharge de carbone

Standard pickup trucks range from / Les camionnettes ordinaires font entre **8.9 - 16.3 L./100 km**

3 Carbon Dioxide Rating / Indice de décharge de carbone

10 Smog Rating / Indice de Smog

10 Smog Rating / Indice de Smog

5 Smog Rating / Indice de Smog

10 Smog Rating / Indice de Smog

Overall Vehicle Score / Cote globale du véhicule

Frontal Crash: Not Rated / Non coté

Collision Frontale: Not Rated / Non coté

Side Crash: Not Rated / Non coté

Collision latérale: Not Rated / Non coté

Rollover / Capotage: Not Rated / Non coté

Star ratings range from 1 to 5 stars (*****), with 5 being the highest. Les cotes varient de 1 à 5 étoiles (*****), 5 étant la cote la plus élevée.

FordPass Connect

Download the FordPass Connect app and you can:

- Access Vehicle Control Features
- Remotely start, lock and unlock your vehicle
- Locate your vehicle and check its location
- Receive vehicle health alerts
- Activate 4G LTE Wi-Fi hotspot
- New vehicles include a 3-month trial of 3GB data (wherever carrier Wi-Fi is available)
- Connect up to ten Wi-Fi-equipped devices.

Ford PROTECT

1FFWES3MFA61994

CUSTOM

2202101120772



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Rick Smith
Director of General Services
110 West Progress Circle
Cortez, CO. 81321
rsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: RICK SMITH, DIRECTOR OF GENERAL SERVICES

Date: 09/06/2023

RE: Letter of Support for Clearnetworx/Montezuma County Priority 1 & 2 Project

DISCUSSION

Clearnetworx and the County have identified two areas that meet the criteria for the CPF grant. These areas are; rural areas between the Towns of Mancos and Dolores along highway 184, and between Mancos and Cortez. The vast majority of addresses to be served by the project in these two areas are defined as unserved.

BACKGROUND

The Colorado Broadband Office has the Advance Colorado Capital Project Fund (CPF) grant program. The purpose of the grant is to bring broadband to the unserved and underserved areas of the State. This is a last mile grant program.

Montezuma County conducted an Invitation to Negotiate (ITN) process and awarded Clearnetworx to partner with the County to bring broadband to the rural areas of Montezuma County. The CPF is the first of two grant rounds for the build out of Montezuma County.

FISCAL IMPACT

No fiscal impact to the City.

RECOMMENDATION

Staff recommends that Council approve the attached Letter of Support for Clearnetworx / Montezuma County Priority 1 & 2 CPF Project and authorize the Mayor to sign.

MOTION

If agreed upon by the City Council, a possible motion would be:

I move that Council authorize the Mayor to sign the letter of support for Clearnetworx / Montezuma County Priority 1 & 2 CPF project.

Attachments

Letter of Support



City of Cortez
123 Roger Smith Ave.
Cortez, Co. 81321

September 12, 2023

Colorado Broadband Office
Advance - CPF Grant Program
Governor's Office of Information Technology
1575 Sherman Street
Denver CO 80203
Advance_CBO@state.co.us

RE: Letter of Support for Clearnetworx / Montezuma County Priority 1 & 2 CPF Project

To Whom It May Concern:

This is a letter of support for the Advance Colorado Capital Project Fund grant application for Clearnetworx / Montezuma County. The City of Cortez supports the partnership between Clearnetworx and Montezuma County to address the vital broadband needs of Montezuma County.

The Clearnetworx Priority 1 & 2 CPF Project addresses last mile needs in the two highest unserved and underserved rural areas of Montezuma County including areas of the County between the Towns of Mancos and Dolores along highway 184, and between Mancos and Cortez along highway 160. The vast majority of addresses to be served by the project in these two areas are defined as unserved. We believe this is a needed project to help bridge the digital divide in Montezuma County and aligns with the State of Colorado's broadband objectives, including enhancing educational, economic, health care access and support digital inclusion.

Thank you for your consideration and ongoing commitment to empowering communities through access to broadband.

Sincerely,

Rachel B. Medina, Mayor
City of Cortez



CITY OF CORTEZ
 123 ROGER SMITH AVENUE
 CORTEZ, CO 81321

Creighton Wright
 Director of Parks and Recreation
 425 Roger Smith Ave
 Cortez, CO. 81321
 cwright@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: CREIGHTON WRIGHT, DIRECTOR OF PARKS AND RECREATION

Date: September 12, 2023

RE: Award of 2023 South Pocket Park Playground Project

DISCUSSION

The Request for Proposal (RFP) specified that playgrounds are to be designed for youth 5-12 years of age and were not to include swings but should include climbing structures, spiral slides, monkey bars, individual play features, and an engineered wood fiber fall surface. Integrated shade was also to be attached to the play structure. The proposals must be ADA-accessible and meet current CPSC, IPEMA, and ASTM specifications. Option 1 was for playgrounds at Market and Harrison with various elements, and Option 2 was for playgrounds at Market and Harrison with different features.

The selection and award process was two parts. First, an Evaluation Committee consisting of one Parks, Recreation, and Forestry Advisory Board (PARFAB) Member, the assigned PARFAB Council Member, the Special Projects Manager and Former Parks and Recreation Director, the Parks Superintendent, and the current Parks and Recreation Director, reviewed and scored the proposals based on several criteria identified in the RFP to select a preferred vendor. Secondly, a final design would be chosen from the options proposed and neighborhood feedback. With few options available and a desire to complete the project before the snow flies, staff felt that neighborhood feedback was unnecessary. However, a neighborhood information campaign is ongoing, including mailings to nearby residents, a door-to-door information campaign by one PARFAB Member and the PARFAB-assigned City Council Member, and information posted to the City's website and social media sites. Should neighbors desire to provide feedback, they were encouraged to call or email comments to the Parks and Recreation Director.

The RFP requested the submission of a Fitness Station option for the Market Street Pocket Park, possibly in lieu of a playground. The evaluation committee strongly felt that a playground should be a priority for both sites. While the Fitness Station option was scored, it was not seriously contemplated.

The Evaluation Committee considered color, elements provided, installation date (2023), whether it was consistent with existing playgrounds, proprietary maintenance equipment required, value for the dollar (number of elements for the dollar), and price as the primary items to evaluate. The factors influencing the scoring were design creativity, compatibility with existing playgrounds, delivery, installation timeline, and value and cost.

Manufacturers are required to install playgrounds and engineered wood fiber fall surfaces. It was noted in all submitted proposals that a relatively extensive lead time was needed, and installation would occur late in the fall and be complete in early winter, weather permitting.

Based on the selection criteria, the proposal ranking follows:

Ranking	Company	Cost
1	A to Z Recreation Products	\$166,601

Ranking	Company	Cost
2	Altitude Recreation	\$160,000
3	Rocky Mountain Recreation	\$144,983
4	Recreation Plus	\$114,723
5	Star Playgrounds	\$159,877

BACKGROUND

The City of Cortez Parks and Recreation Department planned to begin construction on the South Side Park this year. Many things changed regarding that site, and with dialogue between Department Staff, Parks, Recreation and Forestry Advisory Board, and City Administration, it was determined that it would be better to install playgrounds in the two pocket parks at Market Street and Harrison Street. This project was placed in the 2023 budget. Bid documents were prepared and advertised. Bids were received from five (5) firms with a total of eight (8) different options. Each firm was allowed to submit two (2) playground options per location and one (1) fitness option instead of a playground at Market Street.

FISCAL IMPACT

The South Pocket Park Playground Enhancement Project was budgeted at \$200,000. The concrete necessary for the playgrounds will be completed separately through the Concrete Share Project but included in this budget. Upon review by the Evaluation Committee, A to Z Recreation Product is the top-ranked proposal when all aspects were considered. The total cost proposal for the playgrounds from A to Z Recreation products is \$166,601.

RECOMMENDATION

Staff recommends that Council award the 2023 South Pocket Park Playground Enhancement Project to A to Z Recreation Products in the amount of \$166,601.

MOTION

If agreed upon by the City Council, a possible motion would be:
 I move that Council award the 2023 South Pocket Park Playground Enhancement Project to A to Z Recreation Products in the amount of \$166,601.

Attachments

- 3rd and Harrison Pocket Park Graphic
- 4th and Market Pocket Park Graphic



COLOR KEY

	YELLOW
	BLUE
	ORANGE
	BLUE/YELLOW
	ORANGE/BLACK



SPINNING

Spinning is not only fun but helps children develop necessary motor, social, sensory and cognitive skills.



IMAGINATIVE PLAY

Imagination is an important part of child development. Often in play, children learn important life skills that transcend the playground. Skills such as understanding, empathy and working toward a common goal are all practiced in imaginative play.



3D Designer: Kendra



COGNITIVE

So many life skills are learned through play! Skills such as cognitive planning, mastering new concepts, problem solving and expression are developed naturally through play events like climbing, sliding and spinning.



CLIMBING

Climbing brings adventure and challenge to the playground while providing necessary developmental benefits such as balance, agility, upper and lower body strength and decision-making skills! When children climb, they develop confidence and take age appropriate risks that help build skills that will help them throughout their lives.



SOCIALIZATION

Children socialize and learn important skills such as empathy and communication through play. Providing a space where children of all abilities can play side by side is important for everyone.



SLIDING

Kids love to slide but it's not just fun! Sliding provides a variety of developmental benefits, including balance, coordination, cooperation and proprioception.





COLOR KEY

- YELLOW
- LIME
- AQUA
- BLUE
- B YELLOW/BLACK



ACCESSIBLE REACH PANELS

Accessible Reach Panels allow children in wheelchairs to comfortably participate in multiple activities, while also developing fine motor skills.



IMAGINATIVE PLAY

Imagination is an important part of child development. Often in play, children learn important life skills that transcend the playground. Skills such as understanding, empathy and working toward a common goal are all practiced in imaginative play.



3D Designer: Kendra

COGNITIVE

So many life skills are learned through play! Skills such as cognitive planning, mastering new concepts, problem solving and expression are developed naturally through play events like climbing, sliding and spinning.



CLIMBING

Climbing brings adventure and challenge to the playground while providing necessary developmental benefits such as balance, agility, upper and lower body strength and decision-making skills! When children climb, they develop confidence and take age appropriate risks that help build skills that will help them throughout their lives.



PLAY VARIETY

This design offers the perfect solution for a great playspace and ensures that the necessary and age-appropriate play components are included. With various slides, climbers and spinning events, kids will be able to enhance physical fitness while having fun playing.



SLIDING

All-new and loads of fun, the Extreme Twist™ Spiral Slide is a slide that's light on space but not on adventure. Don't be fooled by the small footprint though, it's huge on fun and development. Sliding is an incredible way to enhance balance and coordination while developing turn taking and cooperation skills. With a tightly turning bedway, this slide really challenges the vestibular system as you try to balance and stabilize your head as you descend.







WELCOME!
Burke





CITY OF CORTEZ
 123 ROGER SMITH AVENUE
 CORTEZ, CO 81321

Creighton Wright
 Director of Parks and Recreation
 425 Roger Smith Ave
 Cortez, CO. 81321
 cwright@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: CREIGHTON WRIGHT, DIRECTOR OF PARKS AND RECREATION

Date: September 12, 2023

RE: Award of Outdoor Pool Heater

DISCUSSION

Parks and Recreation worked with a plumbing company to determine the best pool heater replacement for the Outdoor Municipal Pool. Longevity and volume of output were major considerations. Three options to replace the pool heater were advertised. The three options progressively increased efficiency. After evaluating the cost vs. value and considering that pool heaters operate for only four months per year, staff has selected the least expensive unit to award, as the efficiency payoff would be years away. This is also the same brand used in the Recreation Center, and staff is very familiar with their operation and maintenance.

Option 1 - Furnish and install (2) Lochinvar Copper-Fin, Model CPN2072 Pool Heaters

Option 2 - Furnish and install (2) Raypak MVB, Model P-2004A Pool Heaters.

Option 3 - Furnish and install (1) Raypak Xtherm, Model P-4005 Pool Heater.

Two vendors submitted bids for each of the three (3) options. Both vendors provided references and came back as very professional, top quality work, dependable, and have been in business for many years in the four corners area.

Bids were opened on Thursday, August 10, 2023.

Pool Heater Bid Results

	Option 1	Option 2	Option 3
Roseberrys' Plumbing and Heating	\$143,000	\$168,000	\$196,000
Farmington Heating and Metal, Co.	\$126,923	\$199,714	\$218,484

BACKGROUND

The City of Cortez Parks and Recreation Department has been experiencing issues with the outdoor pool boiler for several years; it is over 35 years old. Due to the anticipated cost of replacement and the ability to make repairs, the Department limped along with temporary repairs so that it could be put into the 2023 budget. This project

was approved for replacement in the 2023 budget. Bid documents were prepared and advertised. Bids were received from (2) firms.

FISCAL IMPACT

The replacement pool heater was budgeted at \$155,000 in the Outdoor Pool Budget (001-4551). The low bid is \$126,923, well below the budgeted amount.

RECOMMENDATION

Staff recommends that the Council award the Outdoor Pool Heater bid to Farmington Heating and Metal, Co., not exceeding \$126,923.

MOTION

If agreed upon by the City Council, a possible motion would be:

I moved that Council award the Outdoor Pool Heater bid to Farmington Heating and Metal, Co., not exceeding \$126,923.



CITY OF CORTEZ
 123 ROGER SMITH AVENUE
 CORTEZ, CO 81321

Creighton Wright
 Director of Parks and Recreation
 425 Roger Smith Ave
 Cortez, CO. 81321
 cwright@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: CREIGHTON WRIGHT, DIRECTOR OF PARKS AND RECREATION

Date: September 12, 2023

RE: Award of Outdoor Pool Domestic Water Heater Bid

DISCUSSION

Parks and Recreation had worked with a plumbing company to determine the best replacement at the Outdoor Pool. Longevity and volume of output were major considerations. A Lochinvar SIT080 or equal was determined to be the best fit for the City's application.

Bids were opened on Wednesday, August 9, 2023

Outdoor Pool Domestic Water Heater Bids

Contractor	Bid
Montezuma Valley Plumbing LLC	\$4,904.90
Farmington Heating and Metal, Co.	\$8,848.00
Altitude Backflow Services	\$5,900.39
Roseberrys' Plumbing and Heating, Inc	\$5,800.00
Sparks Plumbing and Heating, Inc	\$5,197.99

BACKGROUND

Each locker room in the Outdoor Pool is designed to be fed hot water by a dedicated water heater. Two years ago, one of the units failed, and a bandaid repair was made to plumb one water heater into both locker rooms. While this works, it causes a limited supply of hot water. The current water heaters are 20 years old. We plan to replace both hot water heaters. This project was approved for replacement in the 2023 budget. Bid documents were prepared and advertised. Bids were received from (5) firms.

FISCAL IMPACT

The Outdoor Pool Water Heater Replacement project was budgeted at \$20,000. The low bid amount for two units is \$9,809.80, well below the budgeted amount.

RECOMMENDATION

Staff recommends that the Council award the Outdoor Pool Domestic Water Heater bid to Montezuma Valley Plumbing for two water heaters, not exceeding \$9,809.80.

MOTION

If agreed upon by the City Council, a possible motion would be:

I move that Council award the Outdoor Pool Domestic Water Heater bid to Montezuma Valley Plumbing for two water heaters, not exceeding \$9,809.80.
