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**CORTEZ CITY COUNCIL
WORK SESSION/SPECIAL MEETING
TUESDAY, NOVEMBER 14, 2023
6:30 p.m.**

CALL TO ORDER

- A. 6:30 p.m., Presentation by the Pinon Project on Homelessness in Cortez
- B. 6:45 p.m., Interviews of Planning and Zoning Commission and Cortez Public Arts Advisory Board Candidates
- C. 7:00 p.m., Term Limits - A consideration for Cortez Boards and Commissions
- D. 7:10 p.m., Council General Discussion
- E. For Your Information
 - a. Minutes for the Board of Commissioners, Montezuma County, Colorado for October 10, 2023.
 - b. Minutes for the Board of Commissioners, Montezuma County, Colorado for October 17, 2023.
 - c. Minutes for the Board of Commissioners, Montezuma County, Colorado for October 24, 2023.

ADJOURNMENT of Work Session.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

11/14/2023

Agenda Item: 1. A.

MEMO TO: Honorable Mayor and City Council

FROM: DREW SANDERS, CITY MANAGER

SUBJECT: 6:30 p.m., Presentation by the Pinon Project on Homelessness in Cortez

BACKGROUND

Pinon Project Director Kellie Willis and Homeless Prevention Coordinator Lucia Bueno-Valdez will address City Council on the work our community is doing regarding homelessness in Cortez.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

11/14/2023

Agenda Item: 1. C.

MEMO TO: Honorable Mayor and City Council

FROM: DREW SANDERS, CITY MANAGER

SUBJECT: 7:00 p.m., Term Limits - A consideration for Cortez Boards and Commissions

BACKGROUND

See Attached

Attachments

Board Terms

City Boards as of October, 2023

PUBLIC ARTS COMMITTEE

(Seven Members serve on the Public Arts Committee with at least four members residing within the City of Cortez. One member is a youth member per Ordinance No. 1232, Series 2017. Board members appointed December 12, 2017)

Meetings are held monthly at Cortez City Hall, 123 Roger Smith Avenue.

Member – Tai Rogers, appointed 7/2021, re-appointed 2023, term ends 11/2025

Member – Anne Beach, appointed 5/2023, term ends 5/2025

Member – Sascha Steinberg, appointed 5/2023, term ends 11/2026

Member – Matt Josef, appointed 5/2023, term ends 11/2026

Member – Erik Quiroz, appointed 5/2023, term ends 11/2026

Youth member - Vacant

1 vacant position is open – must be a City resident

PLANNING AND ZONING COMMISSION

(The Planning and Zoning Commission consists of nine members, five appointed by City Council who shall be registered electors of the City, and four of the members shall be ex-officio members without vote consisting of the City Manager, the Zoning Administrator, the City Engineer, and the Mayor of the City Council)

Meetings are held in the City Council Chambers, 123 Roger Smith Avenue, on the first Tuesday of each month beginning at 6:30 p.m. Special meetings may be held on the third Tuesday of each month.

Member Katrina Weiss, appointed 8/2022, term ends 8/2024

Chair Robert Rime, appointed 2/2018, re-appointed 2022, term ends 5/2026

Member Jim Skvorc, appointed 9/2021, term ends 11/2023

Member Emily Waldron, appointed 8/2023, term ends 11/2026

1 vacant position is open – must be a City resident

BOARD OF ADJUSTMENT AND APPEALS

(Five members appointed by City Council, with no more than two members from the current Planning and Zoning Commission. No member of the City Council shall serve on the Board of Adjustment and Appeals. Board information located in the Cortez Land Use Code.)

Meetings are held on an as needed basis in the City Council Chambers, 123 Roger Smith Avenue.

Chairman Glenn Leighton, appointed 3/2003, 2008, 2011, 2014, 2017, 2022,
term ends 11/2025

Orly Lucero, appointed 9/2022, term ends 11/2025

Alan Rolston, appointed 8/2021, term ends 11/2024

2 vacant position are open (may be filled by Planning and Zoning Commissioners)

PARKS, RECREATION, AND FORESTRY ADVISORY BOARD

(Nine members appointed by City Council, all members must be residents of Montezuma County, two of which are high school students. Ex-officio board of advisors shall consist of one City Council member and Parks and Recreation staff, including but not limited to the Director of Parks and Recreation. Board formed from Resolution No. 29, Series 2005.)

Meetings are held monthly at the Cortez Recreation Center, 425 Roger Smith Avenue.

Member – George Tripp, appointed 11/2020, re-appointed 2022, term ends 11/2025

Member – Roman Jefferson, appointed 5/2022, term ends 04/2024

Member – Alan Klein, appointed 5/2022, term ends 04/2024

Member – Kenneth Quigley, appointed 5/2022, term ends 04/2024

Member – Teri Paul, appointed 07/2022, term ends 11/2025

Member – Michael Lavey, appointed 05/2023, term ends 05/2025

Member – Abraham Proffitt, appointed 05/2023, term ends 05/2025

Youth Member – vacant

Youth Member – vacant

GOLF ADVISORY BOARD

(Five members, two of which shall be City Council persons, three members which shall be Montezuma County residents and shall be appointed by the City Council, one member nominated by the Men's Golf Association Board, one member to be nominated by the Women's Golf Association Board, and one member at large. Ex-officio members shall be the Mayor, City Manager, Director, Golf Pro, and Golf Course Superintendent. Board formed from Ordinance No. 662, Series 1986.)

Meetings are held monthly at the Conquistador Golf Course, 2018 North Dolores Road. Meetings are not held in December, January, or February.

Member Keenan Lovett, appointed by Men's Golf Association in 2022

Member Claudia McNair, appointed by Women's Golf Association in 2022

Member Sam Jarvis, appointed 6/2019, re-appointed in 2022, term expires 11/2025

Student Representative - vacant

LIBRARY ADVISORY BOARD

(Eight members serve on the Library Advisory Board with a maximum of two persons that reside outside the City limits per Resolution No. 10, Series 1999. Ex-officio members include the Librarian, the Chief Assistant, and one City Council person)

Meetings are held monthly at the Cortez Public Library, 202 North Park.

Member Carolyn Goff, reappointed 1/2023, term expires 11/2025

Member - John Kennedy, reappointed 5/2022, term expires 4/2024

Member Melanie Rime, re-appointed 5/2022, term expires 4/2024

Member Roxanne Rogers, re-appointed 5/2022, term expires 4/2024

Member Holly Tatnall, re-appointed 1/2023, term expires 11/2025

Member – Karen Sheek, re-appointed 1/2023, term expires 11/2025

Member – Suzy Meyer, re-appointed 1/2023, term expires 11/2025

Youth Member - vacant

The Library Advisory Board did not meet for many years, was re-activated with

Ms. Sharpsteen. The appointment for most of the Library Advisory Board began many years ago and was not tracked.

HISTORIC PRESERVATION BOARD

(Seven members serve on the Historic Preservation Board, one member serves as a representative from each: Planning and Zoning, Montezuma County Historical Society, Cortez Cultural Center, and the Chamber of Commerce. The other three members are positions at large. Ordinance No. 830, Series 1997, authorizes the formation of the Board and Ordinance No. 1086, Series 2007, Residential Requirements for Members at Large.)

Meetings are held monthly at Cortez City Hall, 123 Roger Smith Avenue.

Chair Linda Towle, appointed 3/2010, re-appointed 2013, 2016, 2020, 2023,
term ends 5/2026

Member Holly Tatnall, appointed 1/2017, re-appointed 2020, term ends 11/2023

Member Mitchell Toms, appointed 4/2011, re-appointed 2013, 2017, 2020, 2023
term ends 5/2026

Member Rachel Weaver, appointed 9/2022, term ends 11/2025

Member Kathleen Russell, appointed 11/2019, re-appointed 2022, term ends 5/2026

1 vacant position is open (County Historic Preservation Appointment)

1 vacant position is open (Planning and Zoning Commission Representative)



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

11/14/2023

Agenda Item: 1. E. a.

MEMO TO: Honorable Mayor and City Council

FROM: DONNA MURPHY, DEPUTY CITY CLERK

SUBJECT: Minutes for the Board of Commissioners, Montezuma County, Colorado for October 10, 2023.

Attachments

BOCC Minutes 10.10.2023

PROCEEDINGS OF THE BOARD OF COMMISSIONERS
MONTEZUMA COUNTY, COLORADO
October 10, 2023

STATE OF COLORADO)
) ss.
COUNTY OF MONTEZUMA)

At a regular meeting of the Board of Commissioners, Montezuma County, Colorado, held on Tuesday October 10, 2023 at the Montezuma County Administration building in Cortez, Colorado, there were present:

- Jim Candelaria, Chairman
- Kent Lindsay, Vice Chairman
- Gerald Koppenhafer, Commissioner of Deeds
- Travis Anderson, County Administrator
- Ian MacLaren, County Attorney
- Kim Percell, County Clerk

CHAIRMAN, CANDELARIA opened the meeting of October 10, 2023 with the Pledge of Allegiance

MINUTES: Commissioner Koppenhafer moved to approve the Proceedings of the Board of County Commissioners of Montezuma County, for Tuesday, October 3, 2023 as presented. Motion was seconded by Commissioner Lindsay and carried.

PUBLIC HEARING: It being the time set aside a public hearing is held for review and determination regarding a 4 Lot Moderate Subdivision and Rezoning Application submitted by **Triple S Farms, LLC**; agent: Ernie Maness, on property located at 26960 Road N, Cortez, CO, consisting of 13 acres, more or less, located south of Road N, west of Hwy 145, situated in Section 12, T.36N, R.16W, N.M.P.M. The roll was called, the public notice read, and the proceedings were recorded for the record. Agent Maness was present. **Planning Director, Don Haley** along with **Assistant, S. Jane Duncan** presented the details of the application and the findings of the Planning and Zoning Commission. Commissioner Candelaria opened the hearing to public comment. Public comment was made by **Phil Schmitt** and **Gay Balfour**. Hearing no further public comment that portion of the hearing was closed. After hearing all the evidence presented Commissioner Koppenhafer moved to approve the 4 Lot Moderate Subdivision and Rezoning Application submitted by Triple S Farms, LLC, agent: Ernie Maness, on property

located at 26960 Road N, Cortez, contingent upon the correction to the plat and the covenants recommended by the P&Z. Second by Commissioner Lindsay and carried. Commissioner Candelaria closed the hearing at this time. (See attached)

PUBLIC HEARING: It being the time set aside a public hearing is held for review and determination regarding a proposed 3 Lot Minor Subdivision and AR3-9 and AR10-34 Rezoning Application, submitted by **Kenneth Bradshaw**, on property located at TBD Hwy 491, Cortez, CO, consisting of 36.24 acres, more or less, located east of Hwy 491, west of Road 22, situated in Section 19, T.37N, R.16W, N.M.P.M. The roll was called, the public notice read, and the proceedings were recorded for the record. Mr. Bradshaw was present. **Planning Director, Don Haley** along with **Assistant, S. Jane Duncan** presented the details of the application and the findings of the Planning and Zoning Commission. Commissioner Candelaria opened the hearing to public comment. Hearing no public comment that portion of the hearing was closed. After hearing all the evidence presented Commissioner Lindsay moved to approve the proposed 3 Lot Minor Subdivision and AR3-9 and AR10-34 Rezoning Application, submitted by Kenneth Bradshaw, on property located at TBD Hwy 491, Cortez. Second by Commissioner Koppenhafer and carried. Commissioner Candelaria closed the hearing at this time. (See attached)

PUBLIC HEARING: It being the time set aside a public hearing is held for review and determination regarding a proposed Single Lot Development and Rezoning Application, submitted by **Jason & Ashley Merritt**, on property located at 15518 Road 20, Cortez, CO, consisting of 3.63 acres, more or less, located south of Road S, east of Road 20, situated in Section 25, Township 37N, Range 17W, N.M.P.M. The roll was called, the public notice read, and the proceedings were recorded for the record. **Ed Merritt** was present. **Planning Director, Don Haley** along with **Assistant, S. Jane Duncan** presented the details of the application and the findings of the Planning and Zoning Commission. Commissioner Candelaria opened the hearing to public comment. Hearing no public comment that portion of the hearing was closed. After hearing all the evidence presented Commissioner Koppenhafer moved to approve the proposed Single Lot Development and Rezoning Application, submitted by Jason & Ashley Merritt, on property located at 15518 Road 20, Cortez, CO. Second by Commissioner Lindsay and carried. Commissioner Candelaria closed the hearing at this time. (See attached)

PLANNING: Director, Haley along with **Assistant, Duncan** presented for signatures of a Mylar for a Single Lot Development and Rezoning, submitted by **Jason & Ashley Merritt**, on property located at 15518 Road 20, Cortez, CO, consisting of 3.63 acres, more or less, located south of Road S, east of Road 20, situated in Section 25, Township 37N, Range 17W, N.M.P.M.

PUBLIC COMMENT: Public comment was made by **James Russell Myers**, and **Odis Sikes**.

VEHICLE MAINTENANCE: Road & Bridge Equipment Manager, Shane Higman met with the Commissioners to give a monthly report. Topics discussed included: a Fleet Hourly Rate Report, funds received on items that had been auctioned and the Sheriff's vehicle for the Town of Dolores. Manager Higman presented for approval, the 2023 Maintenance pickup replacement quotes. Commissioner Koppenhafer moved to approve the purchase of the Model

2500 Maintenance pickup for 2023, from Bozarth Chevy in the amount of \$54,936.20. Second by Commissioner Lindsay and carried. (See attached)

GROUNDS AND BUILDINGS: Maintenance Supervisor, Dustin Sattler reported on the grounds and buildings. Topics discussed included: door replacements at the Pleasant View Sand Shed, the HVAC units for the Sheriff's Department, HVAC filter replacements at the Combined Courts, and the scheduling of the fire back flow. Supervisor Sattler presented for discussion, the County Building's, 2024 Janitorial Services quotes from **Bravo! Cleaning & Restoration, Brisa Caraveo-Chavez, Decker & Associates, Inc., Monica's Cleaning Service, Robert & Heidi Stockwell, Stockwell Cleaning, Superior Services, LLC., and Taylor Betts**. Commissioner Lindsay moved to accept the low bid across the board, across all departments, for each department, as presented. Second by Commissioner Koppenhafer and carried. (See Attached)

IT: IT Director, Jim McClain met with the Commissioners to present his monthly report. Director McClain gave an update on the Broadband Plan. Topics discussed included: grant proposals, coordinating with Empire Electric, an attended meeting with the Colorado Broadband office and the grant decision to be made in November.

GIS MAPPING: GIS Manager, Doug Roth met with the Commissioners to give a monthly report. Manager Roth gave a demonstration of the new Road Impact Fees Map. The map may be accessed at <https://arccg.is/vrC540> .

PUBLIC LANDS: No reports given.

UNFINISHED BUSINESS:

DISCUSSION: A discussion was held related to **Proposition 123**, with a baseline of 13 and a commitment to opt-in. Commissioner Lindsay moved to opt in to Proposition 123. The motion was second by Commissioner Koppenhafer and carried. (See attached)

DISCUSSION: Fairground Manager Justin McGuire met with the Commissioner to discuss the received Fairgrounds Solar Project bids. There was an additional bid received before the deadline but was delivered to a different county office. Bids were received from **Shaw Solar** and **Utopian Power**. The bids will be reviewed and brought back to the BOCC for a decision.

NEW BUSINESS:

LIQUOR LICENSE: Deputy Clerk, Jerri Frizzell met with the Commissioners to present a liquor license renewal application for the **Maverick Inc. Store #275**, located at 10223 US Hwy. 491, Cortez Co 81321. Commissioner Koppenhafer moved to approve the retail liquor license renewal for Maverick Inc., at 10223 US Hwy. 491, Cortez Co. Second by Commissioner Lindsay and carried. (See attached)

2024 BUDGET: Administrator, Anderson presented the proposed 2024 Budget for discussion. The Commissioners will review the presented budget and continue the discussion at a future time. (See attached)

COUNTY ATTORNEY REPORT: County Attorney, **Ian MacLaren** gave an update on the Ironwood Case.

ADMINISTRATOR REPORT: County Administrator, **Travis Anderson** mentioned administrative managerial duties, a scheduled meeting to discuss a recycle program at the Landfill, the attended CCI meeting and reported that the County Public Information Officer was currently helping with the Penrose Co. situation.

COUNTY COMMISSIONER REPORT: Topics within the Commissioners reports included: **Commissioner Koppenhafer** reported that he was unable to attend the NCA Conference call and constituent discussions. **Commissioner Lindsay** discussed the zoom attendance to the CCI meeting related to Senate Bill 22-225, zoom attendance to the CCI legislative priorities meeting, and the scheduled Cortez City Council meeting. **Commissioner Candelaria** discussed the attended (STAC) State Transportation Advisory Committee meeting, an attended meeting with a CDPHE attorney, and the attended CCI legislative priorities meeting and the Dolores Town Board Meeting.

MOTION TO ADJOURN: Commissioner Lindsay moved to adjourn, seconded by Commissioner Koppenhafer and carried.

CORRESPONDENCE: The following correspondence was read and noted: Email from **Mesa Verde National Park, Ranger Kayci Cook Collins** (See attached)

MEETING ADJOURNED: 10:30 a.m.

Clerk

October 10, 2023

Chairman



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

11/14/2023

Agenda Item: 1. E. b.

MEMO TO: Honorable Mayor and City Council

FROM: DONNA MURPHY, DEPUTY CITY CLERK

SUBJECT: Minutes for the Board of Commissioners, Montezuma County, Colorado for October 17, 2023.

Attachments

BOCC Minutes 10.17.2023

Commercial Planned Unit Development to Lot #31 of the Blue Door Subdivision to include special uses to repair tractor trailer, heavy equipment, also SME and all associated uses thereof, submitted by Kenneth Hinton; agent: Richard O'Brien, property located on 7351 Road 24.3, Cortez. Second by Commissioner Koppenhafer and carried. Commissioner Candelaria closed the hearing at this time. (See attached)

PLANNING: Director, Haley along with **Assistant, Duncan** presented for signatures of a Mylar for a Single Lot Development and Rezoning, submitted by **Ronnie & Rachel Hurst**, on property located at 29998 Hwy 184, Dolores, CO, consisting of 15 acres, more or less, located south of Hwy 184, west of Road 30, situated in Section 21, Township 37N, Range 15W, N.M.P.M.

PUBLIC COMMENT: No public comment was made.

COUNTY SHERIFF: Sheriff, Steven Nowlin met with the Commissioners to give his monthly report which included the **Calls for Service Report**, the **Jail Report**, the **Year to Date Transport Report**, the **Perdium and Cost for Travel Report**, the **Total Monthly Inmate Report**, the **Monthly Arrests Report**, the **Dolores County Billing Report**, the **City of Cortez Billing Report**, the **DOC Holds Report**, the **July Operational Expense Report** and the **Monies Paid to the General Fund Report**. Other topics discussed included; the arrest of an habitual criminal, the **Southern Health Partners Contract**, the 2024 proposed budget, the \$30,000.00 Cost Pool, the statutory responsibilities and authorities of the Sheriff, under Colorado Revised Statutes Article 2, 30-2-106 and 30-10-506, and a proposed public hearing to discuss the full time employees. **IT Director, Jim McClain** joined the meeting to discuss proposed software reductions for the 2024 budget. (See attached)

COUNTY CORONER: Coroner, George Deavers met with the Commissioners to give the monthly report. The **September 2023** reported numbers included; 13 coroner cases, 2 hospice deaths, 4 autopsies, 1 motor vehicle accident, 1 suicides, 1 overdose deaths and 0 homicide. The **Year to date Totals** were updated to include; 198 total cases, 120 coroner cases, 78 hospice deaths, 40 autopsies, 11 motor vehicle accident, 11 suicides, 3 overdose deaths and 4 homicide. Other topics discussed included; motor vehicle accidents, a year to date comparison and alcohol related deaths. (See attached)

DISTRICT ATTORNEY: District Attorney, Christian Hatfield and **Office Manager, Clarisa Osborn** met with the Commissioners to give a monthly report. DA Hatfield reported that things were proceeding at pace, that there was no back log and that they were fully staffed. Other topics discussed included; trial continuations and an update on a Public Nuisance Action.

UNFINISHED BUSINESS:

DISCUSSION: Public Health Director, Bobbie Lock met with the Commissioner to present the **CDPHE Workforce Grant**, Task Order #23FAA00035 in the amount of \$274,926.00. Commissioner Koppenhafer moved to approve Master Task Order Contract #23FAA00035, between the State of Colorado and the Montezuma County Board of Commissioners for the Public Health Agency. Second by Commissioner Lindsay and carried. (See attached)

DISCUSSION: Fairgrounds Manager, Justin McGuire along with **Grant Coordinator, Robert Dobry**, met with the Commissioner to discuss the Fairgrounds Solar Project bids from **Shaw Solar** and **Utopian Power Company**. Commissioner Lindsay moved to accept the Shaw Solar bid, for the Solar Project at the Fairgrounds. Second by Commissioner Koppenhafer and carried. (See attached)

NEW BUSINESS: From Human Resources, M. Lynn Dorenkamp met with the Commissioners to discuss the **Employee Sick Leave Pool**. Commissioner Lindsay moved to remove the catastrophic illness or accident portion definition, of the accrued sick leave donation program and allow donations made on a per case bases. Second by Commissioner Koppenhafer and carried. The Commissioners were in agreement to add the information to the County Handbook. (See attached)

GRANT COORDINATOR: Grant Coordinator, Robert Dobry met with the Commissioners to give a monthly report. Topics discussed within the report included; the **Land Water Conservation Fund Motorized Trail Grant** application, the **Reconnecting Communities Grant** application, the **Community Wildfire Defense Grant**, Proposition 123 and a future Solar Grant application to help with electrical expenses within the County. Coordinator, Dobry presented the Montezuma County Grant Application Submission Form for the **CDPHE Overdose Data in Action Grant**. Commissioner Koppenhafer moved to approve the Montezuma Grant Application for George Deavers, the Coroner, the UEI Grant to be submitted under #CP3JC6K322G3, up to \$45,000.00 requested for toxicology expenses. Second by Commissioner Lindsay and carried. (See attached)

COUNTY ATTORNEY REPORT: County Attorney, Ian MacLaren gave an update on a scheduled Board of Assessment Appeals hearing and discussed an easement issue on County Road 20.5.

ADMINISTRATOR REPORT: County Administrator, Travis Anderson discussed working on the Road 20.5 easement issue.

COUNTY COMMISSIONER REPORT: Topics within the Commissioners reports included: **Commissioner Koppenhafer** discussed the Road 20.5 easement issue, reported on the attended Southwest Water Conservation Board, the Colorado River Task Force and the Mancos Town Board meetings. **Commissioner Lindsay** discussed the attended Cortez City Council meeting and the attended “Fly In” event at the local airport. **Commissioner Candelaria** discussed the attended (TPR) Southwest Regional Transportation meeting, and the attended Fire Commission Meeting.

MOTION TO ADJOURN: Commissioner Lindsay moved to adjourn, seconded by Commissioner Koppenhafer and carried.

CORRESPONDENCE: The following correspondence was read and noted:

MEETING ADJOURNED: 11:00 a.m.

Clerk

October 17, 2023

Chairman



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

11/14/2023

Agenda Item: 1. E. c.

MEMO TO: Honorable Mayor and City Council

FROM: DONNA MURPHY, DEPUTY CITY CLERK

SUBJECT: Minutes for the Board of Commissioners, Montezuma County, Colorado for October 24, 2023.

Attachments

BOCC Minutes 10.24.2023

**PROCEEDINGS OF THE BOARD OF COMMISSIONERS
MONTEZUMA COUNTY, COLORADO
October 24, 2023**

STATE OF COLORADO)
) ss.
COUNTY OF MONTEZUMA)

At a regular meeting of the Board of Commissioners, Montezuma County, Colorado, held on Tuesday October 24, 2023 at the Montezuma County Administration building in Cortez, Colorado, there were present:

- Jim Candelaria, Chairman
- Kent Lindsay, Vice Chairman
- Gerald Koppenhafer, Commissioner of Deeds
- Travis Anderson, County Administrator
- Ian MacLaren, County Attorney
- Kim Percell, County Clerk

CHAIRMAN, CANDELARIA opened the meeting of October 24, 2023 with the Pledge of Allegiance

MINUTES: Commissioner Koppenhafer moved to approve the Proceedings of the Board of County Commissioners of Montezuma County, for Tuesday, October 17, 2023 as presented. Motion was seconded by Commissioner Lindsay and carried.

PUBLIC COMMENT: No public comment was made.

BOARD OF SOCIAL SERVICES MONTHLY REPORT: It being the time set aside, the Board of Social Services was conducted. **Director, Kelli Hargraves** and **Finance Officer, Lori Higgins** were present. (See attached)

PUBLIC HEALTH: No report given.

VETERANS SERVICE: Veteran Service Officer, Frank LoBue met with the Commissioners to give a monthly report. A copy of the **Colorado Division of Veterans Affairs, County Veterans Service Officers Monthly Report**, for September 2023 was presented for the record. Other topics discussed included; the September 2023 financial report, a review of office

activities, claim highlights, pending claims, statistical data and the indirect income to Montezuma County. Other topics discussed included: out of state contracted examiners, the Montezuma Stand Down for Veterans event, a software update and the scheduled local events to celebrate Veterans Day. (See attached)

SENIOR SERVICES & MONTEZUMA COUNTY PUBLIC TRANSPORTATION (MCCO): Director, Jennifer Morris met with the Commissioners to give a monthly report. Topics discussed in the **Transportation** report included: transit ride statistics, the Feasibility Contract, the Bus Contract, an update on the van purchase, vehicle wraps and proposed advertising on the wraps.

Within the **Senior Services** report Director, Morris reported that in the month of September, 1100 meals were served, 366 congregate, 734 Meals on Wheels, with a total customer count of 158. Other topics discussed included: customer engagement, the Mancos Senior Center remodel project, communication with the Dolores Senior Center and coordination with Social Services on Adult protective Services.

CSU EXTENSION OFFICE: Extension Director, Emily Lockard met with the Commissioners for a monthly report. Topics of the discussion included: the 4-H Homecoming float, the mini excavator **Green Machine Rental Donation Program**, a **National 4-H Week** window decorating contest, the “**Tour De 4-H**” event, the quilting project, pressure canning tests, the scheduled **Colorado Master Irrigator** class, an Irrigator Management class, a proposed irrigator class for the Ag Expo event, the scheduled **Ag Welding Workshops**, the **PCC Forestry Program** focusing on wildland forestry, an opened part time administrative position, and a change of office hours starting the week of November 6, 2023. (See attached)

UNFINISHED BUSINESS:

DISCUSSION: Fairgrounds Manager, Justin McGuire along with **Ireke Cooper** met with the Commissioner to discuss the **Fairgrounds Fire Suppression System Project**. Topics discussed included: the completed flow testing, volume and pressure. The Commissioners were in agreement to submit a plan with the wet system and eliminate the dry system. (See attached)

LETTER OF SUPPORT: A letter of support addressed to **B1 Energy, John Armstrong** was presented for approval. Commissioner Koppenhafer moved to sign the letter of support for B1 Energy, out of Salida Co., in their efforts to drive sustainable energy and renewable energy, and regenerative practices related to recycling and waste diversion practices. Second by Commissioner Lindsay and carried. (See attached)

FAIR BOARD: APPOINTMENTS: Letters of interests to serve on the **Montezuma County Fair Board** were received by **Trent Carver, Hailee Harrison, Tiffany Small, Kristyn Spruell,** and **David Spiegel**. The Commissioners were in agreement to set up interviews with the applicants. (See attached)

DISCUSSION: The **US Forest Service Community Wildfire Defense Grant – The Montezuma County CWPP Implementation Project**, was presented for approval. Commissioner Lindsay moved to sign the Wildfire Defense Grant for the Montezuma County

CWPP Implementation Project. Second by Commissioner Koppenhafer and carried. (See attached)

DISCUSSION: The **Social Services, Health Care Policy and Financing Grant** application was presented for approval. Commissioner Koppenhafer moved to approve the application submission form for the Montezuma County Department of Social Services for security in the lump sum of \$52,449.12. Second by Commissioner Lindsay and carried. (See attached)

DISCUSSION: A discussion was held related to the **Employee Sick Leave Donation Program**. Commissioner Lindsay moved to rescind the decision from last week on the Sick Leave Donation Pool, and dissolve the Sick Leave Donation Pool, at this time until we can realign and readjust and come up with something new if we can. Second by Commissioner Koppenhafer and carried.

NATURAL RESOURCES, PLANNING & PUBLIC LANDS: Resource Director, James Dietrich, met with the Commissioners to give his weekly report. Director Dietrich presented for approval the **CPW Motorized Trail Grant** letter of support. Commissioner Koppenhafer moved to sign the letter of support for the CPW Motorized Trail Grants, through the Colorado Parks and Wildlife, for the Dolores Ranger District's motorized grant request. Second by Commissioner Lindsay and carried. Other topics discussed included: the attended BLM **Southwest RAC** meeting, the **CFLRP Projects and Places Committee** meeting, the **BLM Big Game Management** meeting, an update on the **Paths to Mesa Verde Project**, participation in the **Emergency Evacuation Modeling** meetings, the (DWARF) **Dolores Watershed and Resilient Forrest Collaborative** and the CWPP updates. (See attached)

COUNTY ATTORNEY REPORT: County Attorney, Ian MacLaren reported that they had been busy with day to day business.

ADMINISTRATOR REPORT: County Administrator, Travis Anderson discussed; the Sherriff's office vehicle issues, a meeting attended with **Mountain States Employers Council**, Fair Board MOU's, the Access Code Reader, the Fire Suppression System, registration for CCI, and the proposed Public Safety Sales Tax.

PAYABLE EXPENDITURE REPORT: Administrator Anderson presented for approval, the September 2023 Accounts Payable Expenditure Reports in the amount of \$4,803,481.48. Commissioner Koppenhafer moved to approve the expenditures from Montezuma County for September 1, 2023 through September 30, 2023, in the amount of \$4,803,481.48. Second by Commissioner Lindsay and carried. (See attached)

COUNTY COMMISSIONER REPORT: Topics within the Commissioners reports included: **Commissioner Lindsay** reported he would be attending the scheduled Cortez City Council meeting. **Commissioner Koppenhafer** reported he had several upcoming meetings and that he'd had constituent discussions. **Commissioner Candelaria** discussed budget meetings, the attended Dolores Community Center banquet, the Dolores Town Board meeting, and BOCC authority over other Elected County Officials and the Monday workshop.

MOTION TO ADJOURN: Commissioner Lindsay moved to adjourn, seconded by Commissioner Koppenhafer and carried.

CORRESPONDENCE: The following correspondence was read and noted:

MEETING ADJOURNED: 10:38 a.m.

Clerk

October 24, 2023

Chairman