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CORTEZ CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 26, 2024
7:30 P.M.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL, APPROVAL OF AGENDA.
2. CONSENT AGENDA

The listing under "Consent Agenda" is a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by City Council. Either the public or a Councilmember may request that an item may be removed from the Consent Agenda at that time, prior to Council's vote. The Mayor will ask if a citizen or Councilmember wishes to have any specific item removed from the Consent Agenda for discussion.

- a. Approval of the Council Worksession and Agenda Minutes for March 12, 2024.
 - b. Approval of the Expenditure List for March 26, 2024
 - c. Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Paragon Business Investments, LLC, DBA Gopher Food & Fuel, located at 2410 Fairway Drive, Cortez.
 - d. Approval of a renewal Hotel and Restaurant Liquor License for Hunan Kitchen Inc., DBA Hunan Chinese Restaurant, located at 2561 East Main Street, Cortez.
 - e. Approval of a renewal Hotel and Restaurant Liquor License for Ocean Pearl Cortez, Inc., DBA Ocean Pearl Chinese Restaurant, located at 30 East Main Street, Cortez.
 - f. Approval of a renewal Hotel and Restaurant Liquor License for The Farm Bistro Cortez, LLC., DBA The Farm Bistro, located at 34 West Main Street, Cortez.
3. PUBLIC PARTICIPATION

There is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes.

(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

4. PRESENTATIONS
- a. 2024 February Financial Statements, presented by Kelly Koskie, Finance Director

5. PUBLIC HEARINGS

- a. **Resolution No. 5, Series 2024**

Resolution No. 5, Series 2024, a resolution approving a Conditional Use Permit to establish a temporary mobile vendor on 145 E. Main St, with the conditions of approval stated in the Resolution.

Presenter: Contract City Planner Nancy Dossdall

b. New Retail Liquor Store Application for Elevated Liquors, LLC.

Public Hearing for a new Retail Liquor Store Liquor License for Elevated Liquors, LLC., DBA Elevated Liquors, located at 530 North Broadway, Cortez.

Presenter: Donna Murphy, Deputy City Clerk

6. UNFINISHED BUSINESS

7. NEW BUSINESS

a. Ordinance No. 1326, Series 2024

Ordinance No. 1326, Series 2024, and ordinance on First Reading to approve an Application for a rezoning of a .66 acre parcel, the address of which is identified by Montezuma County as TBD Driscoll St., aka CORNETTS SUB AMD Lot: 1-5 Block: 6 & E 15FT LOT 6, and CORNETTS SUB AMD Lot: 7-10 Block: 6, recorded at B369 P66 and B454 P805, from R2, Residential Multi Family to MH, Residential Manufactured Home District, and set for second reading and public hearing on April 23, 2024.

Presenter: Contract City Planner Nancy Dossdall

b. Purchase of Two New Air Compressors for the Water Treatment Plant

Award the purchase of two new air compressors for the Water Treatment Plant from REMCO (\$12,025 each) for a total amount of \$24,050.00.

Presenter: Brian K. Peckins, Director of Public Works

c. Award of the 2024 Concrete Cost-Share Project

Awarding the 2024 Concrete Cost-Share Project to K&K Concrete Inc., based out of Montrose, Colorado.

Presenter: Brian K. Peckins, Director of Public Works

d. CML Letter - Support Partnership, Not Preemption

CML letter to the Colorado General Assembly to support partnership, not preemption.

Presenter: Drew Sanders, City Manager

e. Position Statement of the Cortez City Council Regarding Compliance with Quasi-Judicial Hearing Rules

Adopt Position Statement of the Cortez City Council Regarding Compliance with Quasi-Judicial Hearing Rules.

Presenter: Patrick Coleman, City Attorney

8. DRAFT RESOLUTION/ORDINANCES

9. CITY ATTORNEY'S REPORT

10. CITY MANAGER'S REPORT
11. CITY COUNCIL COMMITTEE REPORTS
 - a. Mayor's Report on Workshop
 - b. Other Board Reports

12. OTHER ITEMS OF BUSINESS
 - a. Executive Session as needed.

13. PUBLIC PARTICIPATION

There is no limit to the number of speakers and no overall time limit.

(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

14. ADJOURNMENT

PURSUANT TO RESOLUTION 11, SERIES 2022, PUBLIC COMMENT:

--Individuals may comment regarding items on the Council agenda or any other topic they wish to address the City Council about, including items discussed in a previous Council Workshop. Those wishing to comment must register by completing an "Intent to Speak" card (located outside of the Council chambers). Completed cards will be collected at the start of the meeting and delivered to the Mayor, who will call each speaker to the podium at the appropriate time. Comments specific to agenda items scheduled for public hearings should be reserved and delivered during the public hearing session.

--Courtesy, civility, and respect for others is expected. All comments should be addressed directly to the Council. Commenters who are called upon by the Mayor to speak are the only persons allowed to speak during the allotted time. Comments, or other distractions from the audience intended for commenters or others are not permitted. The Mayor, as the chairperson for the meeting, retains the discretion to deviate from the formats described below.

--There are two general opportunities for citizens to address the Council:

For the first opportunity (which will occur toward the start of the meeting) there is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes so City business may proceed. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

For the second opportunity (which will occur toward the end of the meeting) there is no limit to the number of speakers, and no overall time limit. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

--Other Opportunities to Participate

Citizens may also participate via email if addressed to councilcomments@cortezco.gov. Comments received by 3:00pm the day of a Council meeting will be delivered to Council the same day and entered into the meeting minutes. Citizens may also send letters to the Council by addressing them to "City Council" 123 Roger Smith Ave., Cortez, CO 81321. In-person deliveries are also accepted.

MOTION TO GO INTO EXECUTIVE SESSION:

--For a conference with the City attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

--For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e);

--To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a)

--For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific fire employees who have requested discussion of the matter in open session: any member of this body or any elected official: the appointment of any person to fill an office of this body or of an elected official: or personnel policies that do not require the discussion of matters personal to particular employees

--For discussion of a matter required to be kept confidential by the following federal or state law, or regulation: _____ under C.R.S. Section 24-6-402(4)(c)

--For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d)

--For consideration of documents protected by the mandatory nondisclosure provisions of the Open Records Act under C.R.S. Section 24-6-402(4)(g)

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED:

(a brief description must be included following the statute citation regarding why the executive session is being held)



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 03/20/2024

RE: Approval of the Council Worksession and Agenda Minutes for March 12, 2024.

Attachments

Worksession and Regular Agenda Minutes 03.12.2024

CITY COUNCIL
REGULAR WORKSHOP/SPECIAL MEETING
TUESDAY MARCH 12, 2023
6:30 p.m.

1. The Workshop was called to order at 6:30 p.m., at the City Council Chambers. Councilmembers present included, Mayor Pro-tem Arlina Yazzie, Robert Dobry, Matt Keefauver, David Rainey, Dennis Spruell, and Lydia DeHaven. Mayor Rachel Medina was absent. Staff members present included: Chief of Police Vernon Knuckles, Finance Director Kelly Koskie, Community and Economic Development Director Rachael Marchbanks, Director of Public Works Brian Peckins, City Engineer Kevin Kissler, Refuse Foreman Colby Early, Director of Parks and Recreation Creighton Wright, IT Technician Aaron Holleman, Deputy City Clerk Donna Murphy, City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were six people present in the audience.

2. Colorado Department of Transportation (CDOT) Representatives Julie Constan, David Peyton, Jennifer Allison, and Ben Acimovic gave a presentation on the results of the speed study that was conducted last fall on the area of Hwy 160/491. Mr. Acimovic gave an overview on the process of speed studies in the past and how they are conducted currently, noting the components of each process and how speeds are determined using a compilation of varied data. The data from the Highway 160/491 report was presented with the determination that a decrease in speed limit was not necessary for this location. Councilmember Spruell spoke heatedly about this decision stating that CDOT does not know the needs of the City. Additional Council discussion included the use of data over the feelings of the residents. Mr. Acimovic stated that he has to follow State Statute when determining the result of a study. Councilmembers asked what the City's options are at this point since CDOT has the rule over the highway that goes through Cortez. Ms. Constan stated that CDOT meets with City staff and there can be conversations on how the speed can be controlled in that area. Councilmember Dobry had concern regarding the intersection of South Broadway and 3rd Street and it was explained that speed through these intersections determined by a school study process that is done to establish a school zone. Council requested CDOT provide a school study on the 3rd Street and Broadway intersection.

3. General Discussion: None

The regular workshop was adjourned at 7:21 p.m.

CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 12, 2024

1. The meeting was called to order in the City Council Chambers at 7:30 p.m., with the Pledge of Allegiance. Roll Call was taken and the following Councilmembers were present: Mayor Pro-tem Arlina Yazzie, Lydia DeHaven, Robert Dobry, Matthew Keefauver, David Rainey, and Dennis Spruell. Mayor Rachel Medina was absent. Staff present included: Chief of Police Vernon Knuckles, Finance Director Kelly Koskie, Director of Parks and Recreation Creighton Wright, Director of General Services Rick Smith, Director of Public Works Brian Peckins, City Engineer Kevin Kissler, Refuse Foreman Colby Early, Community and Economic Development Director Rachael Marchbanks, Court Clerk/Administrator Carla Odell, Human Resources Director Matt Cashner, IT Technician Aaron Holleman, Deputy City Clerk Donna Murphy, City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were approximately eight people present in the audience.

Councilmember Dobry moved that the agenda of March 12, 2024 be approved. Councilmember DeHaven seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

2. The Consent Agenda items acted upon by Council were as follows:
 - a. Approval of the Worksession and Agenda Minutes for February 13, February 27, and Special Meeting on March 1, 2024.
 - b. Approval of the Expenditure List for March 12, 2024.
 - c. Approval of a Special Event Permit for the Cortez Area Chamber of Commerce to host a “Business After Hours” event on March 21, 2024, from 4:00-7:30 pm, on the premises of the Cortez Area Chamber of Commerce, located at 20 West Main Street, Cortez.
 - d. Approval of a Change in Corporate Structure for Mi Mexico, Inc., DBA Mi Mexico, located at 801 East Main Street, Cortez.
 - e. Approval of a Transfer of Ownership application for BMCJ, Inc., DBA Stonefish Sushi and More, located at 16 West Main Street, Cortez.
 - f. Approval of a renewal application for a Retail Marijuana Store License for Durango Organics, LLP, DBA Durango Organics, located at 1013 East Main Street, Cortez.

Councilmember Dobry moved that the Consent Agenda be approved as presented. Councilmember Rainey seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

3. PUBLIC PARTICIPATION: None

4. PRESENTATIONS:

a. Council Statement Regarding Public Concern Regarding Quasi-Judicial Matters. City Attorney Coleman stated that at the February 27, 2024 Council meeting a statement was read during public comment regarding two Councilmembers allegedly violating certain rules governing quasi-judicial matters. City Attorney Coleman read the following proposed statement for possible adoption of a formal policy statement by Council to address the concerns of the members of the public:

“At our last City Council regular meeting a concern was raised during the public comments section that two members of the Council allegedly violated certain rules governing quasi-judicial matters in relation to a rezoning request this past year. We wish to thank the member of the public who brought this issue to our attention since collectively we were not aware of the issue prior to then. We as a Council wish to reaffirm our commitment to the rule of law, strict adherence to the provisions contained in our City charter and other applicable codes, as well as fundamental fairness to all. We are concerned to learn of any violations of our rules by one or more individual members, since collectively the City Council and staff have strived so hard to earn back the public trust that was lost in previous years, and we fully recognize there is a constant need to continue to earn that trust. While we all make mistakes, this Council does expect a higher level of care from its individual members, we therefore are not only re-committing to strict adherence to governing law in all matters, but have taken steps to arrange for additional training for Council on our role and duties as Council members, and how best to handle quasi-judicial hearings and related matters when land use applications appear in the future.”

Mr. Coleman noted that if the Council chooses to adopt a formal statement it will need to be done at the next Council meeting. Each Councilmember spoke on the statement and the alleged violations and it was agreed that a formal adoption of the statement, with additions and recommendations, will be adopted at the March 26, 2024 Council meeting.

5. PUBLIC HEARINGS:

a. Request for Postponement of Public Hearing Date for Elevated Liquors, LLC. Deputy City Clerk Murphy stated that a public hearing date of March 12, 2024, was set by City Council at the February 27, 2024, Council meeting for review of a new Retail Liquor Store License for Elevated Liquor, LLC., located at 530 North Broadway, Cortez. Due to the required public notice period in the newspaper and the last Council Meeting (February 27, 2024) coinciding a few days apart, staff is requesting that the public hearing date for the new Retail Liquor store License for Elevated Liquors LLC., be postponed until the next Council meeting on March 26, 2024.

Councilmember Dobry moved that City Council approve the postponement of the public hearing for a new Retail Liquor Store license for Elevated Liquors, LLC., located at 530 North Broadway, Cortez, to Tuesday March 26, 2024. Councilmember Rainey seconded the motion and the vote was

as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS

a. Discount for Second Refuse Polycart. Director of Public Works Peckins stated the Public Works Refuse Division would like to request that a discount be granted to residents who request a second refuse polycart. This is designed to encourage proper disposal of household waste and standardize trash receptacles in order to streamline the side-load pick-up routes and increase paid receptacle use rates for sanitation and safety benefits. With the implementation of the new side-load trash truck, this streamlined service minimizes the amount of times a driver must exit the truck; however, many residents are still putting out trash in non-City-recognized receptacles, which is a cause for concern. The 2024 fee for a polycart is \$29.15, although, to encourage proper disposal, a second polycart discount line item of \$14.58, or a 50% discount, would be added to our fee schedule. This discount will foster goodwill among residents and give them some relief and be more inclined to take advantage of this opportunity and it would be beneficial to both residents and staff. This proposed discount is in line with our industry best practices. To further support the department goals, implementing a marketing strategy that provides a 50% discount on the order of a second polycart will boost sales. This will help to recover the initial budget impact more quickly.

Councilmember DeHaven moved to amend the 2024 City Fee Schedule to reflect that a second refuse polycart for residential customers will cost \$14.58, effective April 1, 2024. Councilmember Spruell seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

b. 2024 Police Vehicle Lease. Chief of Police Knuckles and Finance Director Koskie presented Council with a proposal to lease six (6) new police vehicles. Chief Knuckles stated that in 2020 and 2021, the Police Department did not receive replacement vehicles for either year due to budget cuts. Not receiving replacement vehicles put the Police Department’s already aging fleet behind in its vehicle rotation. In 2022, the City moved two 2019 Dodge 1500 Special Service Vehicles (SSV) into the Police Department patrol fleet. One vehicle came from Public Works and the other from the Police Department Administration Division. The City then purchased two non-police-rated vehicles locally to replace the Public Works and Police Administration vehicles, helping prevent further replacement issues. In 2022, the Cortez City Council approved a four-year lease for six (6) 2023 Chevy Tahoe PPVs, effectively starting the lease program. The Police Department is now requesting the Cortez City Council approve the lease of six (6) additional vehicles for year two of the program. Currently, 44% of the Police Department’s vehicles are at or above 75,000 miles, 15% are between 50,000 and 75,000 miles, and 41% are below 50,000 miles. The goal of leasing vehicles for the Police Department was to establish a vehicle lease program. The lease program would allow the City to lease six (6) new police vehicles for a term of five years. This five-year

lease would allow the Police Department to rotate its entire fleet in five years. At the end of the five-year lease period, the City of Cortez has the option to purchase the leased vehicles for \$1.00 or sell them back to the leasing company at fair market value. The option to purchase these vehicles for a dollar would allow the City to purchase the vehicles and re-purpose them in other areas of the City. Currently, Police Department vehicles that are five to six years old have between 25,000 and 40,000 miles on them. It is estimated that vehicles repurposed within the City would have significant usable life left in them for the other departments. Finance Director Koskie spoke about the fiscal impact for the City, using Kansas State Bank for the lease and MHQ of New Mexico for the up-fit, the total cost is \$409,100.00 (vehicle lease cost and up-fit). Annual payments over five years are \$92,256.34. This expense was approved in the FY2024 budget in the Police Admin Capital Projects Expense Line.

Councilmember DeHaven moved that City Council authorize the City Manager to negotiate and sign a five (5) year lease agreement with Kansas State Bank to lease three (3) Chevy Tahoe vehicles, and three (3) Chevy 1500 vehicles from John Elway Chevrolet and have those six vehicles up-fitted with emergency equipment by MHQ of New Mexico, for a total cost of \$409,100. Councilmember Spruell seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

c. Authorization for Lease of Two Greens Mowers for the Golf Course. Director of General Services Smith presented Council with the request to authorize the lease for two (2) greens mowers for the Golf Course. He stated that specifications were drawn up, an RFP was sent, and bid proposals were received on January 10, 2024 for two (2) greens mowers to be used at the Golf Course. Two proposals were received; one from Potestio Brothers and one from Simpson Norton. After review staff recommends the bid from Potestio Brothers for the lease price \$13,289.29 each for the next five (5) years. The lease amount is included in the FY2024 Equipment Fund budget.

Councilmember Spruell moved that City Council accept the bid and approve two (2) John Deere greens mowers received from Potestio Brothers at the annual lease amount of \$26,578.98, and authorize the City Manager to negotiate and sign a five (5) a year lease agreement with John Deer Financial. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

d. South Broadway Area Wide Plan- Project Working Group Council Liaison. Director of Community and Economic Development Marchbanks stated the Community and Economic Development team is forming a Project Working Group for the South Broadway Area-Wide Plan (AWP) and are seeking a Council liaison who would be able to attend the meetings and provide critical input for the project's vision, priorities, and strategies. The anticipated time commitment to be approximately 8-10 hours over a 6-month time period. The group will meet in the evening, likely four to six times between March and August of this year. This meeting will be in-person and will be held at City Hall. She stated the South Broadway AWP study is being conducted as part of the Colorado Department of Public Health and Environment (CDPHE) U.S. Environmental

Protection Agency Statewide Brownfields Assessment Grant (SWAG). The grant provides funding for local communities to fund environmental site assessments and cleanup, as well as site reuse and area wide planning activities that support brownfield reuse (and lead to potential cleanup and redevelopment). The City of Cortez is one of four communities named in the SWAG and is eligible to use a portion of the EPA Brownfield Grant funds for area-wide planning that would address brownfield conditions. The EPA defines brownfields as “a property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant.” Potential outcomes of this AWP study would include recommendations relating to zoning/land use refinements, capital projects, and marketing/branding activities. Notable AWP objectives will be to: (a) identify the community’s desired land use pattern/urban form, (b) identify the locally preferred street network pattern, (c) define properties with near-term redevelopment potential, (d) define strategies to improve non-motorized travel, and (e) define strategies to entice investment and redevelopment activities in the Focus Area.

Councilmember Dobry moved that City Council appoint Councilmember DeHaven to serve as the Cortez City Council Liaison to the Project Working Group for the South Broadway Area-Wide Plan. Councilmember Spruell seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

- 8. DRAFT RESOLUTION/ORDINANCES: None
- 9. CITY ATTORNEY’S REPORT: None
- 10. CITY MANAGER’S REPORT: City Manager Sanders gave a report on the following:
 - The Department of Local Affairs has awarded the City \$133K through the Local Planning Capacity Grant to support the affordable housing fast tracking initiative for the Community and Economic Development department. This will help implement systems that fast track or expedite the development review process for affordable housing. The City will hire an independent contractor who will help bring the Housing Acton Plan to fruition, support our Proposition 123 commitment, and maintain Prop 123 eligibility for funding opportunities.
 - The City is applying for \$4.4M in Congressionally Directed Spending through Senator Hickenlooper and Senator Bennett’s offices for FY 2025. This funding would be used for the equalization tank project to stabilize the pressure in the City’s water network; helping alleviate problems in the water distribution lines including breaks and dispersions. This will help meet the current water needs of the community and give us more time to acquire the resources necessary to replace the antiquated water lines within the City.
 - The City refuse department has been experiencing some difficulties and setbacks when collecting refuse, especially while using the new side loader which was purchased for its efficiency. Residents have been leaving additional refuse, other than what will fit in the allocated polycart; and at times an exorbitant amount. One solution that is being considered is to provide a second polycart at half the cost to residents. In some situations even this would not be enough. (City

Manager Sanders presented photographs) The City will conduct its annual City clean up week beginning May 20, 2024.

- Employee Spotlight: Don Cornett.

We would like to recognize Public Works Street Foreman Don Cornett as a leader for the Public Works team, the City, and the Community. Don is in his 30th year working for the City of Cortez. He started off as a part time operator in the Street Department, then advanced to full-time running the recycling program when it was in its infancy. After five years Don transferred back to the Streets Division as an operator then a senior lead operator. He was later promoted to Public Works Street Foreman in 2014 where he oversees a staff of dedicated personnel. Don has done an excellent job of providing traffic services, snow removal, and maintaining our streets. Don has also overseen the tree trimming program for many years. About 15 years ago, Don was tasked with taking down a 65' dead Cottonwood tree on the ditch bank west of North Sligo Street. While up in the bucket truck the tree fell against the bucket and began to slide. With his ability to think quickly, Don assessed the situation, tied a rope around the tree and, with the help of a front-end loader, was able to get down and remove the tree without any damage or injury. During his tenure, Don has helped the Water Division with water leaks and other emergencies. He has also been a strong proponent for removing graffiti as soon as it occurs. As a long-standing member of the community, Don even has a residential area, Cornett Heights, named after his grandfather. Don is a consummate professional, a dedicated public servant, and a credit to the Public Works team and the City of Cortez.

11. CITY COUNCIL COMMITTEE

a. Mayor's Report on Workshop. Mayor Pro-tem Yazzie stated that during the workshop there was a presentation made by CDOT regarding a speed study that was conducted on 160/South Broadway. The results of the speed study were that CDOT was not to recommend a reduction in speed limits in that area but that Council still feels very strongly about the speed limit on that stretch of highway and would like to come to a middle ground with the State to make that a safer area. One potential item would be to do a more in-depth exploration of the area around 7th Street and Mesa Elementary.

b. Parks, Recreation and Forestry Advisory Board. Councilmember Keefauver attended the meeting and stated that discussion was held on the South Pocket Parks update, 7th Street Project Community update, geese in the park and department goals for 2024. Discussion was also had on a potential subcommittee for the Parks, Recreation and Advisory Board that would be a Recreation Center users' group.

c. Golf Advisory Board. Councilmember Spruell stated that the Golf Course will be open on March 15, 2024, dependent upon weather. A new website will be available soon.

d. Library Advisory Board. Councilmember DeHaven stated the position for a Library Director is still open and there are positions open on the Library Advisory Board.

e. Historic Preservation Board. Councilmember Dobry attended the last meeting where they discussed the planning of Historic Preservation Day in May. They are planning to acquire a new banner to hang over Main Street. A Historic Preservation coloring book will be available soon.

12. OTHER ITEMS OF BUSINESS: None

13. PUBLIC PARTICIPATION: None

14. ADJOURNMENT: Councilmember DeHaven moved that the regular meeting be adjourned at 8:37 p.m. Councilmember Dobry seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Absent	Yes	Yes	Yes

Arlina Yazzie, Mayor Pro-tem

ATTEST:

Donna Murphy, Deputy City Clerk



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Kelly Koskie
Director of Finance
123 Roger Smith Ave
Cortez, CO. 81321
kkoskie@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: SARA COFFEY, PAYROLL/SALES TAX ADMINISTRATOR

Date: 03/20/24

RE: Approval of the Expenditure List for March 26, 2024

Attachments

Expenditure List

EXPENDITURE LIST FOR WEEK ENDING MARCH 15, 2024

Department	Vendor Name	Description	Amount
City Manager	CIRSA	2023 VAMP AUDIT	\$ 119.04
		Total	\$ 119.04
Library	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 38.66
	BLACKSTONE PUBLISHING	AUDIO BOOKS	\$ 32.00
	BLACKSTONE PUBLISHING	AUDIO BOOKS	\$ 99.98
	XEROX CORPORATION	EQUIPMENT RENTAL	\$ 530.21
	ABC FIRE & SAFETY	Annual Fire Extinguisher Inspection - Library	\$ 75.70
	NUWAV INFORMATION SYSTEMS	1 YEAR E-CONTENT LICENSE	\$ 357.00
		Total	\$ 1,133.55
General Services	TRANE US INC	RTU2 Roof Top Unit - Original PO #230079 - Se	\$ 24,735.00
		Total	\$ 24,735.00
City Hall Operations	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 77.31
	FP MAILING SOLUTIONS	POSTBASE	\$ 110.85
	ATMOS ENERGY	GAS SERVICE	\$ 1,403.36
	AMAZON CAPITAL SERVICES	Timemist Refills - Spring Flowers - CH	\$ 76.43
	HOME DEPOT PRO INSTITUTIONAL	REN11510-CA Can liners, 24x33, 8 mic, clear - C	\$ 66.08
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 175.71
	ABC FIRE & SAFETY	Annual Fire Extinguisher Inspection - City Hall	\$ 333.08
		Total	\$ 2,242.82
Welcome Center	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 38.66
	ATMOS ENERGY	GAS SERVICE	\$ 258.47
	ABC FIRE & SAFETY	Annual Fire Extinguisher Inspection - Welcome	\$ 60.56
		Total	\$ 357.69
Police Department	AT&T MOBILITY	PHONES	\$ 132.09
	VERIZON WIRELESS	DEMO LAPTOP	\$ 40.01
	EAGLE ENGRAVING	Awards/Commendations	\$ 1,293.50
	GALL'S LLC	Belleville Boot	\$ (147.20)
	GALL'S LLC	Clip on tie	\$ 42.24
	GALL'S LLC	nameplates (6)	\$ 65.20
	GALL'S LLC	Belleville Boot	\$ 153.60
	GALL'S LLC	Moab boot	\$ 156.45
	GALL'S LLC	Class A Uniform	\$ 157.78
	GALL'S LLC	Belleville Boot	\$ 159.20
	AMAZON CAPITAL SERVICES	MOUNTUP Full motion wall mount	\$ 46.98
	AMAZON CAPITAL SERVICES	PMPN4174A Desktop Single Charger for Radio	\$ 298.95
	AMAZON CAPITAL SERVICES	Insignia 42 inch Fire TV NS-42F201NA23	\$ 319.98
	DIGITCOM ELECTRONICS, INC.	Program radios	\$ 95.00
	DIGITCOM ELECTRONICS, INC.	Program radios	\$ 95.00
	GALL'S LLC	Misc duty gear	\$ 137.87
	GALL'S LLC	Misc duty gear	\$ 141.65

EXPENDITURE LIST FOR WEEK ENDING MARCH 15, 2024

Department	Vendor Name	Description	Amount
	GALL'S LLC	Misc duty gear	\$ 1,269.93
	GALL'S LLC	Womens APEX Pant	\$ 89.20
	MATTHEW BENDER & COMPANY, INC.	CO REV STATS RULES 2024 SUPP	\$ 134.43
	ATMOS ENERGY	GAS SERVICE	\$ 164.58
	ATMOS ENERGY	GAS SERVICE	\$ 257.06
	ABC FIRE & SAFETY	Annual Fire Extinguisher Inspection - PD	\$ 181.68
		Total	\$ 5,285.18
Animal Shelter	DOLORES ANIMAL HOSPITAL	CASTRATION	\$ 92.00
	FOUR CORNERS M.A.S.H., LLC	CASTRATION	\$ 64.00
	FOUR CORNERS M.A.S.H., LLC	SPAY	\$ 112.00
	ABC FIRE & SAFETY	Annual Fire Extinguisher Inspection - Animal Sh	\$ 30.28
		Total	\$ 298.28
Outdoor Pool	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 44.30
	ABC FIRE & SAFETY	Annual Fire Extinguisher Inspection - Outdoor P	\$ 60.56
		Total	\$ 104.86
Golf Pro	RUDOSKY GOLF, LLC	Blanket PO - Professional Services - Golf Pro - C	\$ 10,125.00
	AMAZON CAPITAL SERVICES	Timemist Refills - Mango - GC	\$ 71.01
	ABC FIRE & SAFETY	Annual Fire Extinguisher Inspection - GC Pro Sh	\$ 42.42
		Total	\$ 10,238.43
Golf Course Maint	ATMOS ENERGY	GAS SERVICE	\$ 115.89
	KANSAS GOLF & TURF INC	4256232 Trunnion half for GP400	\$ 117.20
	ABC FIRE & SAFETY	Annual Fire Extinguisher Inspection - GC Maint.	\$ 60.56
		Total	\$ 293.65
Parks	CHIROPRACTIC HEALTH ALLIANCE	DOT PHYSICAL - HIGGINS	\$ 100.00
	BRAVO CLEANING & RESTORATION	CITY PARK TRASH REMOVAL	\$ 1,044.00
	ATMOS ENERGY	GAS SERVICE	\$ 213.28
	FERGUSON WATERWORKS #1116	ROTORS	\$ 504.00
	ABC FIRE & SAFETY	Annual Fire Extinguisher Inspection - Parks	\$ 75.70
	ABC FIRE & SAFETY	Annual Fire Extinguisher Inspection - South Ball	\$ 30.28
		Total	\$ 1,967.26
Planning & Building	NANCY SCHAUFELE	Planning and Goal Setting Retreat 1/24/24	\$ 400.00
		Total	\$ 400.00
Shop	FOUR STATES TIRE CO.	Blanket PO - Tire Repairs and Alignments	\$ 21.60
	FOUR STATES TIRE CO.	Blanket PO - Tire Repairs and Alignments	\$ 54.00
	FOUR STATES TIRE CO.	Blanket PO - Tire Repairs and Alignments	\$ 86.40
	ABC FIRE & SAFETY	Annual Fire Extinguisher Inspection - Fleet Unit	\$ 390.64
	FRONTIER CONTRACTING	Packing Kit for 3 inch Cylinder - Cat Blade	\$ 108.87
	FRONTIER CONTRACTING	Labor - Repack Cylinder	\$ 220.00

EXPENDITURE LIST FOR WEEK ENDING MARCH 15, 2024

Department	Vendor Name	Description	Amount
	YODER'S AUTOMOTIVE REPAIR	S72740U Main valve body assembly - Unit 497	\$ 750.00
	SENERGY PETROLEUM	86E10 Unleaded Gas for Service Center	\$ 4,541.38
	ORKIN LLC	Blanket PO - Pest Control Services - Service Cer	\$ 195.99
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 84.50
	AMAZON CAPITAL SERVICES	Shokz Open Run Ear Phones	\$ 127.35
	AMAZON CAPITAL SERVICES	Genuine Joe 23600 Center Pull Towels 6/cs	\$ 70.70
	ABC FIRE & SAFETY	Annual Fire Extinguisher Inspection - Service Ce	\$ 423.92
	AMAZON CAPITAL SERVICES	AP-10243 3 Gang Toggle Wall Panel	\$ 7.25
		Total	\$ 7,082.60
Technology	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 526.06
		Total	\$ 526.06
Airport	ABC FIRE & SAFETY	Annual Fire Extinguisher Inspection - Airport	\$ 181.68
		Total	\$ 181.68
Dispatch	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 96.42
		Total	\$ 96.42
Rec Center	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 41.92
	SYMMETRY ENERGY SOLUTIONS LLC	GAS SERVICE	\$ 7,053.47
	CORTEZ ELECTRIC	ADD PANEL & HOOK UP DRYER	\$ 1,006.45
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 856.08
	ABC FIRE & SAFETY	Annual Fire Extinguisher Inspection - Rec Cente	\$ 136.26
	NEXT LEVEL HOME AUDIO & VIDEO INC	Audio System Replacement at Rec Center- Orig	\$ 7,868.13
		Total	\$ 16,962.31
Water	VERIZON WIRELESS	CRADLE PORTS	\$ 160.28
	ATMOS ENERGY	GAS SERVICE	\$ 1,689.48
	ABC FIRE & SAFETY	Annual Fire Extinguisher Inspection - Water Pla	\$ 181.68
	ZORO TOOLS INC	Stren-Flex TTS2-906-6 Lifting Strap 18,000 vert	\$ 395.99
		Total	\$ 2,427.43
Refuse	CHIROPRACTIC HEALTH ALLIANCE	DOT PHYSICAL - DURALL	\$ 100.00
	BIG R/JOHN DEERE FINANCIAL	CLOTHES	\$ 100.96
	INTERMOUNTAIN FARMERS ASSOC.	CLOTHES	\$ 192.28
	INTERMOUNTAIN FARMERS ASSOC.	PAYMENT ON ACCOUNT	\$ (0.90)
	INTERMOUNTAIN FARMERS ASSOC.	CLOTHES	\$ 300.90
		Total	\$ 693.24
Total			\$ 75,145.50

EXPENDITURE LIST FOR WEEK ENDING MARCH 22, 2024

Department	Vendor Name	Description	Amount
City Council	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 1,553.16
		Total	\$ 1,553.16
City Attorney	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 223.47
		Total	\$ 223.47
Human Resources	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 186.52
		Total	\$ 186.52
Municipal Court	MARSHALL SUMRALL	LEGAL SERVICES - MULTIPLE	\$ 500.00
	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 858.01
		Total	\$ 1,358.01
City Manger	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 335.74
		Total	\$ 335.74
Finance	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 484.96
		Total	\$ 484.96
City Clerk	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 223.83
		Total	\$ 223.83
Events	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 30.70
		Total	\$ 30.70
Library	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 4,857.41
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 850.22
	ATMOS ENERGY	GAS SERVICE	\$ 624.83
	WESTERN PAPER DISTRIBUTORS	BSL-91045 Toilet Tissue - LB	\$ 39.93
	WESTERN PAPER DISTRIBUTORS	SCA-HB9201 Kitchen Roll Towels - LB	\$ 52.06
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
		Total	\$ 6,469.95
General Services	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 1,432.91
		Total	\$ 1,432.91
Building Maint	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 1,638.87
	OFFICE DEPOT	5197801 Eveready LN91 Lithium AA Batteries	\$ 95.54
		Total	\$ 1,734.41
City Hall Operations	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 30.00
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	ORKIN LLC	Blanket PO - Pest Control Services - City Hall	\$ 166.99
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 1,405.10
	FIRST RESPOND	SUPPLIES	\$ 56.10

EXPENDITURE LIST FOR WEEK ENDING MARCH 22, 2024

Department	Vendor Name	Description	Amount
	WESTERN PAPER DISTRIBUTORS	BSL-91045 Toilet Tissue - CH	\$ 39.93
	WESTERN PAPER DISTRIBUTORS	BSL-71027 Multifold Towels - CH	\$ 43.04
	WESTERN PAPER DISTRIBUTORS	SCA-HB9201 Kitchen Roll Towels - CH	\$ 52.06
	XEROX CORPORATION	EQUIPMENT RENTAL	\$ 128.03
	XEROX CORPORATION	EQUIPMENT RENTAL	\$ 459.96
		Total	\$ 2,426.71
Welcome Center	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	REDFIN JANITORIAL LLC	JANITORIAL SERVICE - MAR 2024	\$ 1,700.00
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 384.59
	WESTERN PAPER DISTRIBUTORS	BSL-71027 Multifold Towels - WC	\$ 21.52
		Total	\$ 2,151.61
Police Department	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 4,835.30
	AT&T MOBILITY	PHONES	\$ 112.82
	BRAND CENTRAL	Embroider shirts	\$ 50.00
	KS STATE BANK	Down Payment (3) 2024 Chev Tahoe & (3) Ch	\$ 92,256.34
	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 12,736.74
	LORI MILLICH	REIMB PETTY CASH - B JARMON FUEL FROM C	\$ 43.31
	GALL'S LLC	Class A Hat	\$ 52.80
	GALL'S LLC	FX Class A Pants	\$ 85.64
	GALL'S LLC	FX Class A shirt	\$ 88.20
	GALL'S LLC	FX Class A shirt	\$ 92.11
	GALL'S LLC	Force Duty Boot	\$ 113.20
	GALL'S LLC	Shipping	\$ 2.97
	GALL'S LLC	Shipping	\$ 3.54
	GALL'S LLC	Accumold Elite Duty Belt	\$ 77.16
	GALL'S LLC	Smith Wesson Nickel Cuffs	\$ 135.24
	GALL'S LLC	Duty Belt	\$ 137.27
	GALL'S LLC	Duty Belt	\$ 274.55
	MHQ OF NEW MEXICO	BUMPER FOR 2018 RAM	\$ 945.20
	SURVIVAL ARMOR INC.	Paladin ULW-11 Vest and carrier	\$ 845.91
	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 15.76
	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 1,455.13
	LORI MILLICH	REIMB PETTY CASH - R. BRINKERHOFF - EVIDE	\$ 15.00
	LORI MILLICH	REIMB PETTY CASH - K CANNON - GOODS FO	\$ 17.55
	MATTHEW BENDER & COMPANY, INC.	Co Makijuana Laws & Regulations (5)	\$ 466.86
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 3,368.35
	WESTERN PAPER DISTRIBUTORS	BSL-91045 Toilet Tissue - PD	\$ 39.93
	WESTERN PAPER DISTRIBUTORS	BSL-71027 Multifold Towels - PD	\$ 86.08
	WESTERN PAPER DISTRIBUTORS	SCA-HB9201 Kitchen Roll Towels - PD	\$ 208.24
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 13.34
	OFFICE DEPOT	5197801 Eveready LN91 Lithium AA Batteries	\$ 143.31
		Total	\$ 118,763.35

EXPENDITURE LIST FOR WEEK ENDING MARCH 22, 2024

Department	Vendor Name	Description	Amount
Animal Shelter	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 437.37
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	ORKIN LLC	PEST CONTROL SERVICES	\$ 120.99
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 44.63
	ATMOS ENERGY	GAS SERVICE	\$ 241.46
		Total	\$ 889.95
Public Works	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 3,357.63
	MONTEZUMA COUNTY LANDFILL	POLICE/ANIMALS	\$ 89.25
	MONTEZUMA COUNTY LANDFILL	STREET MAINTENANCE	\$ 1,780.02
	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 7,805.42
	PROCOM LLC	DRUG TESTING	\$ 60.00
	DONA THOMPSON	REIMB PETTY CASH - CRUZAN IRRIGATION BR	\$ 11.52
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 11,607.21
	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 399.16
	PROCOM LLC	DRUG TESTING	\$ 20.00
		Total	\$ 25,130.21
Parks & Rec	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 239.86
		Total	\$ 239.86
Outdoor Pool	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 2,303.87
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 716.61
		Total	\$ 3,065.98
Golf Pro	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 652.79
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 35.50
	PIONEER PRINTING	CART STICKERS, CARDS	\$ 221.00
		Total	\$ 909.29
Golf Course Maint	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 556.12
	PROCOM LLC	DRUG TESTING	\$ 20.00
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 364.54
	WESTERN PAPER DISTRIBUTORS	SCA-HB9201 Kitchen Roll Towels - GC	\$ 52.06
		Total	\$ 1,038.22
Parks	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 3,284.21
	PROCOM LLC	DRUG TESTING	\$ 30.00
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,037.93
	MONTEZUMA COUNTY LANDFILL	CONSTRUCTION/DEMO	\$ 40.82
		Total	\$ 5,438.46

EXPENDITURE LIST FOR WEEK ENDING MARCH 22, 2024

Department	Vendor Name	Description	Amount
Recreation	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 748.30
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 22.00
		Total	\$ 770.30
Planning & Building	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 683.13
		Total	\$ 683.13
Shop	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 1,293.77
	PROCOM LLC	DRUG TESTING	\$ 199.00
	FOUR CORNERS WELDING & GAS SUPPLY	Z4537F Flap disc, 4.5x7/8 60 grit	\$ 29.19
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ (32.47)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 7.10
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 9.46
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 9.46
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 11.74
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 13.10
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 16.75
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 23.70
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 32.47
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 32.87
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 54.19
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 78.47
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 140.69
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 153.76
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 3,313.23
	ATMOS ENERGY	GAS SERVICE	\$ 290.82
	ATMOS ENERGY	GAS SERVICE	\$ 507.91
	ATMOS ENERGY	GAS SERVICE	\$ 1,041.04
	FIRST RESPOND	First Aid Kit Refills	\$ 139.80
	WESTERN PAPER DISTRIBUTORS	SCA-HB9201 Kitchen Roll Towels - SC	\$ 52.06
	XEROX CORPORATION	Blanket PO - B7035 WorkCenter s/n 5DA8595	\$ 274.81
	XEROX CORPORATION	Blanket PO - C8045 AltaLink Color Copier, s/n	\$ 348.73
		Total	\$ 8,087.15
Technology	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 340.91
	CENTURYLINK	DID	\$ 2.73
		Total	\$ 343.64
Airport	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 2,908.18
	GARVER LLC	Airport Terminal Parking Lot Rehab. Design, A	\$ 309.25
	GARVER LLC	Terminal Improvements Design Process, ARP	\$ 10,627.06
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 762.90
	ATMOS ENERGY	GAS SERVICE	\$ 254.61

EXPENDITURE LIST FOR WEEK ENDING MARCH 22, 2024

Department	Vendor Name	Description	Amount
	ATMOS ENERGY	GAS SERVICE	\$ 436.09
	ABC FIRE & SAFETY	Fire Extinguisher 10# - Airport	\$ 91.00
	DELL MARKETING L.P.	Optiplex Desktop Small Form Factor - Quote	\$ 1,202.17
	BRAND CENTRAL	CAPS	\$ 462.00
	GARVER LLC	Apron Expansion Design, AIP Grant Activity 2	\$ 4,559.93
		Total	\$ 21,613.19
Dispatch	BRAND CENTRAL	Uniform shirts for dispatch	\$ 738.00
	STAPLES ADVANTAGE	HP210A W2101A Print Cartridge, Cyan	\$ 189.86
	STAPLES ADVANTAGE	HP210A W2102A Print Cartridge, Yellow	\$ 189.86
	STAPLES ADVANTAGE	HP210A W2103A Print Cartridge, Magenta	\$ 189.86
	STAPLES ADVANTAGE	HP210A W2100A Print Cartridge, Black	\$ 236.04
	CDW-G	7407867 HP 4301fdw Laser Jet Printer - Quote	\$ 513.13
		Total	\$ 2,056.75
Rec Center	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 9,685.99
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 9,265.90
	CORTEZ COPY & PRINT	FORMS	\$ 389.50
	CORTEZ ELECTRIC	WIRE OFFICE	\$ 268.57
	ULINE	SUPPLIES	\$ 3,490.41
		Total	\$ 23,100.37
Water	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 49.12
	LA PLATA COUNTY HEALTH DEPT	Blanket PO - Lab Testing for Bac-T's	\$ 385.00
	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 18,866.75
	PROCOM LLC	DRUG TESTING	\$ 92.00
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	SMARTSIGHTS LLC	WIN-Pro-UG Subscription License (3 yr term)	\$ 6,000.00
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,741.39
	BELT SALVAGE	Metal Material for Table	\$ 128.09
	BELT SALVAGE	Metal Material for Table	\$ 732.10
	BROWNS HILL ENGINEERING & CONTROLS	Blanket PO - Technical Consulting/Service Wd	\$ 2,217.40
	COMFORT AIR MECHANICAL	Materials/Labor - Blower motor and installat	\$ 552.87
	IXOM WATERCARE INC	Ixom Service Program - Locked Annual Cost	\$ 4,164.00
	USA BLUEBOOK	13822 Val-Matic Air/Vacuum Valve 1 Threade	\$ 531.21
	AT&T MOBILITY	IPADS	\$ 288.51
	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 1,261.44
	PROCOM LLC	DRUG TESTING	\$ 229.00
	MOUNTAINLAND SUPPLY COMPANY	C14-33-NL 3/4 FIP x CTS PJ Adapter	\$ 266.40
	MOUNTAINLAND SUPPLY COMPANY	C44-33-NL 3/4 CTS PJ Coupling	\$ 308.40
	MOUNTAINLAND SUPPLY COMPANY	L44-33-NL 3/4 Elbow 90 CTS/PJ x CTS/PJ - Ori	\$ 398.54
	MOUNTAINLAND SUPPLY COMPANY	B44-333-NL 3/4 Curb Stop CTS PJ	\$ 1,118.54
	POSTAL PROS, INC.	Flyer Inserts - Lead and Copper" - 2850 each"	\$ 804.50
	POSTAL PROS, INC.	Flyer Inserts - Get the Lead Out" - 2850 each'	\$ 804.50
		Total	\$ 41,985.26

EXPENDITURE LIST FOR WEEK ENDING MARCH 22, 2024

Department	Vendor Name	Description	Amount
CCN Fund	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 7.88
		Total	\$ 7.88
Refuse	MONTEZUMA COUNTY LANDFILL	RECYCLE CREDIT	\$ (761.70)
	MONTEZUMA COUNTY LANDFILL	Blanket PO - Landfill Charges	\$ 28,135.66
	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 2,025.15
	PROCOM LLC	DRUG TESTING	\$ 100.00
	INTERMOUNTAIN FARMERS ASSOC.	CLOTHES	\$ 85.10
	MONTEZUMA COUNTY LANDFILL	ELECTRONICS	\$ 26.00
	MONTEZUMA COUNTY LANDFILL	MATTRESS	\$ 136.00
	ZORO TOOLS INC	Vestil FWT-100-3072 Fixture Welding Table, 8	\$ 1,659.99
	CIRSA	PROPERTY/CASUALTY COVERAGE	\$ 104.09
	PROCOM LLC	DRUG TESTING	\$ 20.00
	MONTEZUMA COUNTY LANDFILL	RECYCLE CHARGE	\$ (1,240.60)
		Total	\$ 30,289.69
Total			\$ 303,024.66



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith

123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 03/12/2024

RE: **Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Paragon Business Investments, LLC, DBA Gopher Food & Fuel, located at 2410 Fairway Drive, Cortez.**

Attachments

Renewal- Gopher Food & Fuel



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

3/12/2024

MEMO TO: Honorable Mayor and City Council
FROM: Donna Murphy, Deputy City Clerk
SUBJECT: RENEWAL APPLICATION ON A FERMENTED MALT BEVERAGE AND WINE
LICENSE FROM PARAGON BUSINESS INVESTMENTS, LLC, DBA GOPHER
FOOD & FUEL, LOCATED AT 2410 FAIRWAY DRIVE, CORTEZ

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on February 27, 2024. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of a Fermented Malt Beverage Liquor License for Paragon Business Investments, LLC, DBA Gopher Food & Fuel, Located at 2410 Fairway Drive, Cortez



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 03/12/2024

RE: Approval of a renewal Hotel and Restaurant Liquor License for Hunan Kitchen Inc.,
DBA Hunan Chinese Restaurant, located at 2561 East Main Street, Cortez.

Attachments

Renewal- Hunan Kitchen



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

3/12/2024

MEMO TO: Honorable Mayor and City Council
FROM: Donna Murphy, Deputy City Clerk
SUBJECT: RENEWAL APPLICATION FOR A HOTEL AND RESTAURANT LIQUOR
LICENSE FROM HUNAN KITCHEN, INC., DBA HUNAN CHINESE
RESTAURANT, LOCATED AT 2561 EAST MAIN STREET, CORTEZ

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on February 21, 2024. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of a Hotel and Restaurant Liquor License for Hunan Kitchen Inc., DBA Hunan Chinese Restaurant, located at 2561 East Main Street, Cortez.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 03/12/2024

RE: Approval of a renewal Hotel and Restaurant Liquor License for Ocean Pearl Cortez, Inc., DBA Ocean Pearl Chinese Restaurant, located at 30 East Main Street, Cortez.

Attachments

Renewal- Ocean Pearl



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

3/12/2024

MEMO TO: Honorable Mayor and City Council
FROM: Donna Murphy, Deputy City Clerk
SUBJECT: RENEWAL APPLICATION ON A HOTEL AND RESTAURANT LIQUOR
LICENSE FROM OCEAN PEARL CORTEZ LLC, DBA OCEAN PEARL
CHINESE RESTAURANT, LOCATED AT 30 EAST MAIN STREET, CORTEZ

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on February 27, 2024. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of a Hotel and Restaurant Liquor License for Ocean Pearl Chinese Restaurant, located at 300 East Main Street, Cortez.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 03/12/2024

RE: Approval of a renewal Hotel and Restaurant Liquor License for The Farm Bistro Cortez, LLC., DBA The Farm Bistro, located at 34 West Main Street, Cortez.

Attachments

Renewal- The Farm Bistro



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Kelly Koskie
Director of Finance
123 Roger Smith Ave
Cortez, CO. 81321
kkoskie@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: KELLY KOSKIE, DIRECTOR OF FINANCE

Date: 3/20/2024

RE: 2024 February Financial Statements, presented by Kelly Koskie, Finance Director

Attachments

Memo 2024 February Financials
2024 February Financials



City of Cortez
123 Roger Smith Ave
Cortez, CO 81321

Item No:

Meeting Date: March 26th, 2024

TITLE: Financial Statements

SUBMITTING DEPARTMENT: Finance

ATTACHMENTS: 2024 February Financial Statements

You will find attached the Financial Statements for February 2024. They are broken down by revenue and expense (labeled at the top of each page). They are also broken down by department.

Items to Note:

All Departments:

Accrued payroll expense is an item you'll see for all departments that have payroll. This is a year end accrual that is done to true up the payroll expense to exactly December 31st. This has not appeared previously because we were working in prior years.

As always, I'm available for questions by phone 970-565-3402, in person, or by email at

kkoskie@cortezco.gov

Kelly Koskie

Finance Director, City of Cortez

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
001-0000-311-10-01	15,348.34	15,348.34	316,630.00	301,281.66	4.9
001-0000-311-11-00	2,385.49	2,385.49	.00	(2,385.49)	.0
001-0000-311-12-01	752,851.90	1,720,343.89	10,295,671.00	8,575,327.11	16.7
001-0000-311-12-03	5,686.20	27,319.29	106,418.00	79,098.71	25.7
001-0000-311-13-00	2,241.43	3,589.29	21,172.00	17,582.71	17.0
TOTAL TAXES	778,513.36	1,768,986.30	10,739,891.00	8,970,904.70	16.5
<u>FRANCHISE TAXES</u>					
001-0000-312-10-00	.00	11,485.14	13,500.00	2,014.86	85.1
001-0000-312-11-00	43,143.91	83,375.04	480,540.00	397,164.96	17.4
001-0000-312-12-00	.00	53,799.05	150,467.00	96,667.95	35.8
001-0000-312-13-00	1,000.00	2,000.00	12,000.00	10,000.00	16.7
TOTAL FRANCHISE TAXES	44,143.91	150,659.23	656,507.00	505,847.77	23.0
<u>PERMITS</u>					
001-0000-321-10-00	325.00	975.00	14,340.00	13,365.00	6.8
001-0000-321-11-00	190.00	350.00	1,900.00	1,550.00	18.4
001-0000-321-12-00	.00	1,077.50	1,875.00	797.50	57.5
001-0000-321-13-00	15,219.21	28,827.84	145,820.00	116,992.16	19.8
001-0000-321-14-00	.00	.00	1,410.00	1,410.00	.0
001-0000-321-14-01	.00	200.00	1,800.00	1,600.00	11.1
001-0000-321-14-02	400.00	400.00	5,200.00	4,800.00	7.7
001-0000-321-15-00	270.00	360.00	5,926.00	5,566.00	6.1
TOTAL PERMITS	16,404.21	32,190.34	178,271.00	146,080.66	18.1
<u>LICENSES</u>					
001-0000-322-10-00	3,303.75	4,553.75	61,118.00	56,564.25	7.5
001-0000-322-11-00	50.00	335.00	300.00	(35.00)	111.7
001-0000-322-12-00	190.00	230.00	2,890.00	2,660.00	8.0
001-0000-322-13-00	25.00	75.00	250.00	175.00	30.0
TOTAL LICENSES	3,568.75	5,193.75	64,558.00	59,364.25	8.1

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STATE/COLO</u>					
001-0000-332-10-00	HIGHWAY USER TAX	23,359.23	47,558.78	294,558.00	246,999.22 16.2
001-0000-332-11-00	STATE OF CO SNOW REMOVAL REIMB	3,468.48	3,468.48	12,000.00	8,531.52 28.9
001-0000-332-12-00	LOCAL GOVT SEVERANCE TAX	.00	.00	144,444.00	144,444.00 .0
001-0000-332-12-01	GENERAL FUND CAPITAL OUTLAY	.00	.00	669,000.00	669,000.00 .0
001-0000-332-13-00	MINERAL LEASING TAX	.00	.00	458,321.00	458,321.00 .0
001-0000-332-20-00	STATE MARIJUANA TAX	13,120.98	27,180.76	159,305.00	132,124.24 17.1
	TOTAL STATE/COLO	39,948.69	78,208.02	1,737,628.00	1,659,419.98 4.5
<u>COUNTY</u>					
001-0000-333-11-00	ROAD AND BRIDGE	1,535.70	1,535.70	143,267.00	141,731.30 1.1
001-0000-333-23-00	KENNEL SERVICES	.00	.00	27,500.00	27,500.00 .0
	TOTAL COUNTY	1,535.70	1,535.70	170,767.00	169,231.30 .9
<u>SCHOOL DISTRICT RE-1</u>					
001-0000-334-10-00	SCHOOL RESOURCE OFFICER	.00	.00	23,000.00	23,000.00 .0
	TOTAL SCHOOL DISTRICT RE-1	.00	.00	23,000.00	23,000.00 .0
<u>SERVICES</u>					
001-0000-341-11-00	OUTDOOR POOL CONCESSIONS	.00	.00	10,010.00	10,010.00 .0
001-0000-341-21-00	RECREATION PROGRAMS	904.00	1,635.00	5,736.00	4,101.00 28.5
	TOTAL SERVICES	904.00	1,635.00	15,746.00	14,111.00 10.4
<u>FEES</u>					
001-0000-342-02-00	KENNEL ADOPTION FEES	285.00	425.00	3,880.00	3,455.00 11.0
001-0000-342-04-00	SPAY/NEUTER PROGRAM	1,795.00	3,655.00	24,025.00	20,370.00 15.2
001-0000-342-06-00	RABIES DEPOSIT	50.00	100.00	750.00	650.00 13.3
001-0000-342-10-00	ANNUAL IMPOUND FEES	1,540.00	2,440.00	11,940.00	9,500.00 20.4
	TOTAL FEES	3,670.00	6,620.00	40,595.00	33,975.00 16.3
<u>FEES</u>					
001-0000-343-10-01	GREEN FEES	.00	.00	204,107.00	204,107.00 .0
001-0000-343-10-02	PASSES/TICKETS	.00	.00	191,522.00	191,522.00 .0
001-0000-343-10-08	GOLF CART REVENUE	.00	.00	51,654.00	51,654.00 .0
	TOTAL FEES	.00	.00	447,283.00	447,283.00 .0

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEEES</u>					
001-0000-344-10-00 POOL	.00	.00	56,520.00	56,520.00	.0
001-0000-344-10-03 PLAYGROUND DAYS	448.00	1,795.00	55,000.00	53,205.00	3.3
001-0000-344-11-02 BASKETBALL	.00	60.00	2,720.00	2,660.00	2.2
001-0000-344-12-01 SOFTBALL	.00	.00	4,075.00	4,075.00	.0
001-0000-344-13-01 VOLLEYBALL	146.00	496.00	1,745.00	1,249.00	28.4
001-0000-344-20-00 VEHICLE INSPECTION FEES	.00	60.00	760.00	700.00	7.9
TOTAL FEES	594.00	2,411.00	120,820.00	118,409.00	2.0
<u>CHARGES</u>					
001-0000-347-17-01 PARK RENTAL FEES	120.00	360.00	7,320.00	6,960.00	4.9
001-0000-347-18-00 CHIPPER/MULCHER	.00	.00	720.00	720.00	.0
TOTAL CHARGES	120.00	360.00	8,040.00	7,680.00	4.5
<u>FINES</u>					
001-0000-351-10-00 MUNICIPAL COURT FINES	2,866.01	3,943.01	39,920.00	35,976.99	9.9
001-0000-351-10-01 DUI/SEAT BELT - COUNTY	9.44	298.04	3,314.00	3,015.96	9.0
001-0000-351-10-02 OVERTIME PARKING	75.00	165.00	2,214.00	2,049.00	7.5
001-0000-351-10-03 D.A.R.E. FINES	50.00	75.00	.00	(75.00)	.0
TOTAL FINES	3,000.45	4,481.05	45,448.00	40,966.95	9.9
<u>FINES</u>					
001-0000-352-11-00 LIBRARY	32.49	78.73	.00	(78.73)	.0
TOTAL FINES	32.49	78.73	.00	(78.73)	.0
<u>INTEREST</u>					
001-0000-361-10-00 INVESTMENTS	21.19	15,747.57	81,915.00	66,167.43	19.2
001-0000-361-10-15 PINON PROJECT - INTEREST REPAY	791.26	1,584.11	8,434.00	6,849.89	18.8
001-0000-361-10-16 PINON PROJECT - PRINCIPAL PAY	424.78	847.97	12,000.00	11,152.03	7.1
001-0000-361-20-03 CHANGE IN MARKET VALUE	.00	16,928.44	18,951.00	2,022.56	89.3
TOTAL INTEREST	1,237.23	35,108.09	121,300.00	86,191.91	28.9

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
001-0000-362-14-00	735.92	1,791.76	6,826.00	5,034.24	26.3
001-0000-362-18-00	.00	.00	339,020.00	339,020.00	.0
001-0000-362-19-00	.00	.00	53,395.00	53,395.00	.0
TOTAL REVENUE	735.92	1,791.76	399,241.00	397,449.24	.5
<u>CASH</u>					
001-0000-365-10-00	81.90	81.90	.00	(81.90)	.0
TOTAL CASH	81.90	81.90	.00	(81.90)	.0
<u>GIFTS/DONATIONS</u>					
001-0000-366-14-00	.00	.00	7,200.00	7,200.00	.0
001-0000-366-19-00	.00	1,962.00	2,000.00	38.00	98.1
001-0000-366-20-00	.00	.00	7,500.00	7,500.00	.0
001-0000-366-21-00	.00	1,400.00	.00	(1,400.00)	.0
001-0000-366-24-00	.00	189.50	1,050.00	860.50	18.1
TOTAL GIFTS/DONATIONS	.00	3,551.50	17,750.00	14,198.50	20.0
<u>REVENUE</u>					
001-0000-367-15-00	.00	42.00	42,620.00	42,578.00	.1
001-0000-367-16-00	310,041.23	315,871.48	11,912.00	(303,959.48)	2651.7
001-0000-367-16-03	1,378.00	2,242.15	14,655.00	12,412.85	15.3
001-0000-367-16-04	2,459.45	2,459.45	.00	(2,459.45)	.0
001-0000-367-19-00	.00	.00	230,000.00	230,000.00	.0
TOTAL REVENUE	313,878.68	320,615.08	299,187.00	(21,428.08)	107.2
<u>GRANTS</u>					
001-0000-368-01-01	.00	.00	259,450.00	259,450.00	.0
001-0000-368-01-02	.00	.00	15,440.00	15,440.00	.0
001-0000-368-04-00	.00	1,822.96	25,000.00	23,177.04	7.3
001-0000-368-04-01	.00	.00	16,800.00	16,800.00	.0
001-0000-368-11-00	.00	.00	62,338.00	62,338.00	.0
001-0000-368-21-00	10,450.14	10,450.14	.00	(10,450.14)	.0
001-0000-368-44-00	.00	.00	8,500.00	8,500.00	.0
001-0000-368-59-06	12,156.75	18,256.75	254,000.00	235,743.25	7.2
TOTAL GRANTS	22,606.89	30,529.85	641,528.00	610,998.15	4.8

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERNAL SERVICE CHGS</u>						
001-0000-371-11-00	LODGERS TAX FUND	.00	.00	46,226.00	46,226.00	.0
	TOTAL INTERNAL SERVICE CHGS	.00	.00	46,226.00	46,226.00	.0
	TOTAL FUND REVENUE	1,230,976.18	2,444,037.30	15,773,786.00	13,329,748.70	15.5

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
<u>CITY COUNCIL</u>					
001-4010-400-10-01	2,650.00	5,600.00	47,250.00	41,650.00	11.9
001-4010-400-10-05	.00	(1,450.00)	.00	1,450.00	.0
001-4010-400-20-01	202.73	428.41	2,900.00	2,471.59	14.8
001-4010-400-21-06	289.24	289.24	113.00	(176.24)	256.0
001-4010-400-30-19	.00	1,565.89	6,128.00	4,562.11	25.6
001-4010-400-30-20	.00	.00	15,000.00	15,000.00	.0
001-4010-400-40-00	.00	300.00	12,500.00	12,200.00	2.4
001-4010-400-40-06	.00	.00	1,000.00	1,000.00	.0
001-4010-400-44-00	.00	.00	500.00	500.00	.0
001-4010-400-50-00	.00	21,403.00	21,404.00	1.00	100.0
001-4010-400-50-01	18,775.25	34,433.05	156,419.00	121,985.95	22.0
001-4010-400-53-00	.00	32,000.00	32,000.00	.00	100.0
001-4010-400-53-04	.00	.00	12,000.00	12,000.00	.0
001-4010-400-54-00	.00	.00	10,000.00	10,000.00	.0
001-4010-400-54-01	.00	.00	230,000.00	230,000.00	.0
TOTAL CITY COUNCIL	21,917.22	94,569.59	547,214.00	452,644.41	17.3
<u>CITY ATTORNEY</u>					
001-4011-401-10-01	14,484.80	28,969.61	187,824.00	158,854.39	15.4
001-4011-401-10-05	.00	(3,621.21)	.00	3,621.21	.0
001-4011-401-16-00	724.24	1,448.48	9,713.00	8,264.52	14.9
001-4011-401-20-01	1,096.26	2,192.14	14,152.00	11,959.86	15.5
001-4011-401-21-01	2,334.00	4,668.01	18,540.00	13,871.99	25.2
001-4011-401-21-05	105.00	210.00	1,680.00	1,470.00	12.5
001-4011-401-21-06	410.32	410.32	.00	(410.32)	.0
001-4011-401-21-07	28.98	57.96	.00	(57.96)	.0
001-4011-401-30-13	6,025.00	6,025.00	30,000.00	23,975.00	20.1
001-4011-401-30-19	.00	225.30	882.00	656.70	25.5
001-4011-401-40-00	395.00	395.00	5,000.00	4,605.00	7.9
001-4011-401-41-00	.00	.00	2,500.00	2,500.00	.0
001-4011-401-42-01	85.00	170.00	.00	(170.00)	.0
001-4011-401-42-04	.00	.00	300.00	300.00	.0
001-4011-401-44-00	292.77	598.84	6,550.00	5,951.16	9.1
001-4011-401-44-01	159.98	159.98	500.00	340.02	32.0
TOTAL CITY ATTORNEY	26,141.35	41,909.43	277,641.00	235,731.57	15.1

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HUMAN RESOURCES</u>					
001-4012-402-10-01	14,308.80	37,915.20	204,610.00	166,694.80	18.5
001-4012-402-10-05	.00	(8,226.00)	.00	8,226.00	.0
001-4012-402-16-00	715.44	1,895.76	10,231.00	8,335.24	18.5
001-4012-402-20-01	1,065.28	2,841.06	12,528.00	9,686.94	22.7
001-4012-402-21-01	3,112.00	6,224.00	40,336.00	34,112.00	15.4
001-4012-402-21-05	140.00	280.00	1,764.00	1,484.00	15.9
001-4012-402-21-06	322.07	322.07	6,000.00	5,677.93	5.4
001-4012-402-21-07	28.62	75.84	461.00	385.16	16.5
001-4012-402-30-19	.00	188.05	736.00	547.95	25.6
001-4012-402-30-34	.00	.00	100.00	100.00	.0
001-4012-402-30-90	7,350.00	7,350.00	40,000.00	32,650.00	18.4
001-4012-402-40-00	.00	.00	6,000.00	6,000.00	.0
001-4012-402-40-06	.00	39.76	12,000.00	11,960.24	.3
001-4012-402-40-08	.00	233.72	1,750.00	1,516.28	13.4
001-4012-402-40-10	148.91	1,783.91	9,000.00	7,216.09	19.8
001-4012-402-42-01	125.45	250.90	1,450.00	1,199.10	17.3
001-4012-402-44-00	.00	6.36	1,800.00	1,793.64	.4
001-4012-402-45-10	178.50	178.50	1,000.00	821.50	17.9
001-4012-402-49-02	.00	.00	2,000.00	2,000.00	.0
001-4012-402-49-03	.00	.00	500.00	500.00	.0
001-4012-402-50-00	.00	.00	1,500.00	1,500.00	.0
001-4012-402-51-00	.00	.00	1,400.00	1,400.00	.0
TOTAL HUMAN RESOURCES	27,495.07	51,359.13	355,166.00	303,806.87	14.5
<u>MUNICIPAL COURT</u>					
001-4013-403-10-01	4,971.20	14,668.80	107,707.00	93,038.20	13.6
001-4013-403-10-05	.00	(3,606.00)	.00	3,606.00	.0
001-4013-403-16-00	248.56	733.44	6,159.00	5,425.56	11.9
001-4013-403-20-01	321.74	999.01	8,938.00	7,938.99	11.2
001-4013-403-21-01	1,556.00	4,668.00	39,211.00	34,543.00	11.9
001-4013-403-21-05	70.00	210.00	1,764.00	1,554.00	11.9
001-4013-403-21-06	271.77	271.77	208.00	(63.77)	130.7
001-4013-403-21-07	9.94	29.33	335.00	305.67	8.8
001-4013-403-30-04	17.50	35.00	.00	(35.00)	.0
001-4013-403-30-06	3,266.67	5,236.67	26,180.00	20,943.33	20.0
001-4013-403-30-19	.00	865.04	3,385.00	2,519.96	25.6
001-4013-403-30-36	400.00	400.00	5,000.00	4,600.00	8.0
001-4013-403-40-00	.00	.00	2,500.00	2,500.00	.0
001-4013-403-40-10	2,041.00	2,041.00	18,900.00	16,859.00	10.8
001-4013-403-42-01	85.00	170.00	360.00	190.00	47.2
001-4013-403-42-04	.00	.00	800.00	800.00	.0
001-4013-403-44-00	334.17	502.86	2,500.00	1,997.14	20.1
001-4013-403-50-00	.00	.00	250.00	250.00	.0
TOTAL MUNICIPAL COURT	13,593.55	27,224.92	224,197.00	196,972.08	12.1

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY MANAGER</u>					
001-4014-404-10-01	17,473.60	35,488.00	227,162.00	191,674.00	15.6
001-4014-404-10-05	.00	(4,638.80)	.00	4,638.80	.0
001-4014-404-16-00	873.68	1,774.40	10,320.00	8,545.60	17.2
001-4014-404-20-01	1,248.70	2,538.00	14,768.00	12,230.00	17.2
001-4014-404-21-01	3,112.00	6,224.00	37,344.00	31,120.00	16.7
001-4014-404-21-05	140.00	280.00	1,680.00	1,400.00	16.7
001-4014-404-21-06	420.03	420.03	.00	(420.03)	.0
001-4014-404-21-07	34.94	70.96	.00	(70.96)	.0
001-4014-404-30-19	.00	536.89	1,325.00	788.11	40.5
001-4014-404-40-00	(68.95)	369.17	8,000.00	7,630.83	4.6
001-4014-404-40-03	.00	.00	3,500.00	3,500.00	.0
001-4014-404-42-01	115.00	230.00	2,540.00	2,310.00	9.1
001-4014-404-42-04	.00	64.01	4,000.00	3,935.99	1.6
001-4014-404-44-00	133.99	166.04	2,000.00	1,833.96	8.3
001-4014-404-44-01	.00	.00	1,000.00	1,000.00	.0
001-4014-404-46-02	.00	.00	500.00	500.00	.0
001-4014-404-48-90	.00	.00	500.00	500.00	.0
001-4014-404-50-00	.00	315.00	2,500.00	2,185.00	12.6
001-4014-404-51-00	40.12	80.24	500.00	419.76	16.1
001-4014-404-59-01	.00	.00	4,700.00	4,700.00	.0
001-4014-499-30-90	.00	.00	20,000.00	20,000.00	.0
001-4014-499-40-06	.00	.00	2,000.00	2,000.00	.0
001-4014-499-45-10	.00	.00	2,500.00	2,500.00	.0
TOTAL CITY MANAGER	23,523.11	43,917.94	346,839.00	302,921.06	12.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE DEPARTMENT</u>					
001-4015-405-10-01	44,427.21	88,651.41	450,056.00	361,404.59	19.7
001-4015-405-10-05	.00	(13,614.50)	.00	13,614.50	.0
001-4015-405-11-01	.00	.00	1,000.00	1,000.00	.0
001-4015-405-16-00	2,221.36	4,432.57	21,550.00	17,117.43	20.6
001-4015-405-20-01	3,286.76	6,557.99	31,616.00	25,058.01	20.7
001-4015-405-21-01	9,336.00	18,672.00	112,032.00	93,360.00	16.7
001-4015-405-21-05	420.00	840.00	5,040.00	4,200.00	16.7
001-4015-405-21-06	302.54	302.54	1,000.00	697.46	30.3
001-4015-405-21-07	88.84	177.27	900.00	722.73	19.7
001-4015-405-30-04	3,392.68	16,679.68	76,250.00	59,570.32	21.9
001-4015-405-30-07	1,441.57	2,452.77	9,000.00	6,547.23	27.3
001-4015-405-30-19	.00	488.93	1,913.00	1,424.07	25.6
001-4015-405-30-24	.00	.00	500.00	500.00	.0
001-4015-405-30-28	59.10	59.10	5,000.00	4,940.90	1.2
001-4015-405-30-90	10,450.00	10,450.00	88,000.00	77,550.00	11.9
001-4015-405-40-00	35.00	35.00	4,500.00	4,465.00	.8
001-4015-405-42-01	265.00	530.00	840.00	310.00	63.1
001-4015-405-42-03	.00	.00	2,000.00	2,000.00	.0
001-4015-405-42-04	.00	.00	450.00	450.00	.0
001-4015-405-44-00	9.96	105.54	3,500.00	3,394.46	3.0
001-4015-405-44-01	.00	.00	1,500.00	1,500.00	.0
001-4015-405-48-90	520.98	520.98	3,500.00	2,979.02	14.9
001-4015-405-50-00	1,276.00	1,276.00	1,280.00	4.00	99.7
001-4015-405-51-00	.00	.00	350.00	350.00	.0
001-4015-405-59-00	902.08	1,804.16	10,825.00	9,020.84	16.7
TOTAL FINANCE DEPARTMENT	78,435.08	140,421.44	832,602.00	692,180.56	16.9
TOTAL ALL 16	.00	.00	.00	.00	.0
<u>CITY CLERK</u>					
001-4018-408-10-01	10,296.49	23,249.59	117,436.00	94,186.41	19.8
001-4018-408-10-05	.00	(3,926.90)	.00	3,926.90	.0
001-4018-408-16-00	386.72	912.80	4,708.00	3,795.20	19.4
001-4018-408-20-01	787.05	1,775.98	9,208.00	7,432.02	19.3
001-4018-408-21-01	1,556.00	3,112.00	18,672.00	15,560.00	16.7
001-4018-408-21-05	70.00	140.00	840.00	700.00	16.7
001-4018-408-21-06	273.44	273.44	1,000.00	726.56	27.3
001-4018-408-21-07	20.58	46.48	396.00	349.52	11.7
001-4018-408-30-14	.00	.00	20,000.00	20,000.00	.0
001-4018-408-30-19	.00	225.66	883.00	657.34	25.6
001-4018-408-30-90	.00	.00	16,300.00	16,300.00	.0
001-4018-408-40-00	240.00	240.00	4,500.00	4,260.00	5.3
001-4018-408-42-01	80.00	160.00	.00	(160.00)	.0
001-4018-408-44-00	61.35	86.55	2,500.00	2,413.45	3.5
001-4018-408-45-08	200.00	200.00	5,000.00	4,800.00	4.0
001-4018-408-45-09	1,308.90	1,308.90	27,500.00	26,191.10	4.8
001-4018-408-45-10	.00	.00	2,000.00	2,000.00	.0
001-4018-408-50-00	.00	.00	600.00	600.00	.0
TOTAL CITY CLERK	15,280.53	27,804.50	231,543.00	203,738.50	12.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL GRANTS ADMINISTER	.00	.00	.00	.00	.0
<u>MARKETING</u>					
001-4044-404-10-01 REGULAR WAGES	.00	.00	67,829.00	67,829.00	.0
001-4044-404-11-01 OVERTIME	.00	.00	500.00	500.00	.0
001-4044-404-16-00 CITY RETIREMENT	.00	.00	3,200.00	3,200.00	.0
001-4044-404-20-01 FICA/MEDICARE	.00	.00	4,515.00	4,515.00	.0
001-4044-404-21-01 HEALTH/LIFE INSURANCE	.00	.00	19,207.00	19,207.00	.0
001-4044-404-21-05 DENTAL INSURANCE	.00	.00	840.00	840.00	.0
001-4044-404-21-06 WORKMENS COMPENSATION	268.18	454.83	1,000.00	545.17	45.5
001-4044-404-21-07 UNEMPLOYMENT	.00	.00	169.00	169.00	.0
001-4044-404-24-00 MARKETING	200.00	200.00	50,000.00	49,800.00	.4
001-4044-404-30-19 INSURANCE & BONDS	.00	30.95	6,121.00	6,090.05	.5
001-4044-404-40-00 TRAVEL & TRAINING	.00	.00	2,500.00	2,500.00	.0
001-4044-404-42-01 TELEPHONE	.00	.00	1,132.00	1,132.00	.0
001-4044-404-44-00 OFFICE SUPPLIES	.00	.00	555.00	555.00	.0
001-4044-404-45-15 EMP APPRECTION/PICNIC	.00	.00	20,000.00	20,000.00	.0
TOTAL MARKETING	468.18	685.78	177,568.00	176,882.22	.4

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
001-4055-407-10-01	24,124.76	50,916.79	360,800.00	309,883.21	14.1
001-4055-407-10-05	.00	(7,327.18)	.00	7,327.18	.0
001-4055-407-10-10	.00	.00	150.00	150.00	.0
001-4055-407-16-00	866.24	1,801.92	11,907.00	10,105.08	15.1
001-4055-407-20-01	1,803.51	3,809.73	25,531.00	21,721.27	14.9
001-4055-407-21-01	6,235.00	12,470.00	80,956.00	68,486.00	15.4
001-4055-407-21-05	280.00	560.00	4,200.00	3,640.00	13.3
001-4055-407-21-06	347.72	347.72	3,792.00	3,444.28	9.2
001-4055-407-21-07	48.26	101.85	957.00	855.15	10.6
001-4055-407-30-19	.00	4,897.21	19,167.00	14,269.79	25.6
001-4055-407-30-27	.00	.00	1,000.00	1,000.00	.0
001-4055-407-30-90	.00	.00	7,000.00	7,000.00	.0
001-4055-407-32-01	.00	.00	2,000.00	2,000.00	.0
001-4055-407-32-02	.00	3,505.33	.00	(3,505.33)	.0
001-4055-407-40-00	.00	.00	2,500.00	2,500.00	.0
001-4055-407-42-01	44.05	44.05	576.00	531.95	7.7
001-4055-407-42-03	.00	.00	1,050.00	1,050.00	.0
001-4055-407-42-10	3,503.40	7,006.80	.00	(7,006.80)	.0
001-4055-407-43-01	776.78	1,593.81	13,000.00	11,406.19	12.3
001-4055-407-43-02	45.00	45.00	567.00	522.00	7.9
001-4055-407-43-03	841.94	1,751.28	8,990.00	7,238.72	19.5
001-4055-407-43-04	165.00	165.00	1,449.00	1,284.00	11.4
001-4055-407-43-05	37.12	37.12	720.00	682.88	5.2
001-4055-407-45-10	.00	795.73	19,690.00	18,894.27	4.0
001-4055-407-45-19	2,782.89	2,854.07	37,044.00	34,189.93	7.7
001-4055-407-45-20	.00	.00	4,520.00	4,520.00	.0
001-4055-407-45-21	112.94	112.94	3,500.00	3,387.06	3.2
001-4055-407-45-22	.00	377.79	7,500.00	7,122.21	5.0
001-4055-407-46-02	493.28	542.72	8,400.00	7,857.28	6.5
001-4055-407-50-00	.00	.00	1,000.00	1,000.00	.0
001-4055-407-51-00	653.75	4,276.50	10,000.00	5,723.50	42.8
001-4055-407-59-26	2,356.79	3,269.09	12,000.00	8,730.91	27.2
001-4055-407-63-10	.00	.00	247,000.00	247,000.00	.0
001-4055-407-80-27	.00	.00	5,500.00	5,500.00	.0
001-4055-407-80-30	.00	.00	2,500.00	2,500.00	.0
TOTAL LIBRARY	45,518.43	93,955.27	904,966.00	811,010.73	10.4
TOTAL GENERAL GOVERNMENT	252,372.52	521,848.00	3,897,736.00	3,375,888.00	13.4

GENERAL SERVICES

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GEN SERV - ADMINISTRATION</u>					
001-4116-406-10-01	8,710.40	23,078.40	109,213.00	86,134.60	21.1
001-4116-406-10-05	.00	(5,006.40)	.00	5,006.40	.0
001-4116-406-16-00	435.52	1,153.92	5,660.00	4,506.08	20.4
001-4116-406-20-01	658.10	1,748.42	7,347.00	5,598.58	23.8
001-4116-406-21-01	1,556.00	3,112.00	19,207.00	16,095.00	16.2
001-4116-406-21-05	70.00	140.00	840.00	700.00	16.7
001-4116-406-21-06	283.72	283.72	1,550.00	1,266.28	18.3
001-4116-406-21-07	17.42	46.16	276.00	229.84	16.7
001-4116-406-30-19	.00	1,444.65	5,654.00	4,209.35	25.6
001-4116-406-30-90	.00	.00	7,000.00	7,000.00	.0
001-4116-406-40-00	88.98	88.98	2,500.00	2,411.02	3.6
001-4116-406-42-01	70.00	140.00	840.00	700.00	16.7
001-4116-406-50-00	.00	100.00	560.00	460.00	17.9
001-4116-406-63-10	25,988.00	25,988.00	422,000.00	396,012.00	6.2
TOTAL GEN SERV - ADMINISTRATION	37,878.14	52,317.85	582,647.00	530,329.15	9.0
<u>BUILDING MAINTENANCE</u>					
001-4117-406-10-01	12,920.00	25,840.00	157,563.00	131,723.00	16.4
001-4117-406-10-05	.00	(3,230.00)	.00	3,230.00	.0
001-4117-406-16-00	646.00	1,292.00	8,042.00	6,750.00	16.1
001-4117-406-20-01	948.02	1,896.04	11,671.00	9,774.96	16.3
001-4117-406-21-01	4,668.00	9,336.00	57,622.00	48,286.00	16.2
001-4117-406-21-05	210.00	420.00	2,520.00	2,100.00	16.7
001-4117-406-21-06	822.46	822.46	8,836.00	8,013.54	9.3
001-4117-406-21-07	25.84	51.68	437.00	385.32	11.8
001-4117-406-30-19	.00	1,652.30	6,474.00	4,821.70	25.5
001-4117-406-30-90	.00	4,200.00	2,000.00	(2,200.00)	210.0
001-4117-406-40-00	.00	.00	3,400.00	3,400.00	.0
001-4117-406-42-01	210.00	420.00	3,360.00	2,940.00	12.5
001-4117-406-45-07	264.68	1,457.70	1,500.00	42.30	97.2
001-4117-406-45-10	3,983.27	4,260.71	11,900.00	7,639.29	35.8
001-4117-406-51-00	.00	.00	66.00	66.00	.0
TOTAL BUILDING MAINTENANCE	24,698.27	48,418.89	275,391.00	226,972.11	17.6
TOTAL G.S. CITY HALL OPERATIONS	.00	.00	.00	.00	.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY HALL ROGER SMITH AVE</u>					
001-4119-406-30-15	.00	.00	400.00	400.00	.0
001-4119-406-30-37	.00	35,835.00	35,835.00	.00	100.0
001-4119-406-32-01	2,300.00	4,600.00	30,800.00	26,200.00	14.9
001-4119-406-32-90	242.49	470.98	3,000.00	2,529.02	15.7
001-4119-406-42-01	102.55	102.55	1,400.00	1,297.45	7.3
001-4119-406-42-03	1,035.00	1,035.00	8,000.00	6,965.00	12.9
001-4119-406-42-10	.00	.00	7,200.00	7,200.00	.0
001-4119-406-43-01	2,137.92	3,878.32	15,000.00	11,121.68	25.9
001-4119-406-43-02	.00	.00	2,800.00	2,800.00	.0
001-4119-406-43-03	1,738.31	3,807.35	15,000.00	11,192.65	25.4
001-4119-406-43-04	247.00	247.00	2,850.00	2,603.00	8.7
001-4119-406-43-05	86.65	86.65	2,625.00	2,538.35	3.3
001-4119-406-44-00	.00	.00	1,300.00	1,300.00	.0
001-4119-406-45-10	361.75	912.07	5,500.00	4,587.93	16.6
001-4119-406-45-22	636.03	1,388.28	11,100.00	9,711.72	12.5
001-4119-406-46-02	4,815.49	5,029.17	13,500.00	8,470.83	37.3
TOTAL CITY HALL ROGER SMITH AVE	13,703.19	57,392.37	156,310.00	98,917.63	36.7
<u>WELCOME CENTER (CITY)</u>					
001-4158-511-21-06	261.95	261.95	.00 (261.95)	.0
001-4158-511-30-90	2,728.69	5,636.47	40,372.00	34,735.53	14.0
001-4158-511-32-01	1,700.00	3,400.00	20,900.00	17,500.00	16.3
001-4158-511-42-01	135.91	227.77	2,640.00	2,412.23	8.6
001-4158-511-43-01	472.04	897.49	5,750.00	4,852.51	15.6
001-4158-511-43-02	45.00	45.00	540.00	495.00	8.3
001-4158-511-43-03	348.86	682.86	2,950.00	2,267.14	23.2
001-4158-511-43-04	115.00	115.00	1,260.00	1,145.00	9.1
001-4158-511-43-05	35.65	35.65	456.00	420.35	7.8
001-4158-511-45-10	82.92	198.28	.00 (198.28)	.0
001-4158-511-45-22	.00	71.16	.00 (71.16)	.0
001-4158-511-46-07	.00	.00	4,500.00	4,500.00	.0
TOTAL WELCOME CENTER (CITY)	5,926.02	11,571.63	79,368.00	67,796.37	14.6
TOTAL ALL 60	.00	.00	.00	.00	.0
TOTAL GENERAL SERVICES	82,205.62	169,700.74	1,093,716.00	924,015.26	15.5
<u>PUBLIC SAFETY</u>					

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE ADMINISTRATION</u>					
001-4220-420-10-01	26,018.41	63,394.41	330,561.00	267,166.59	19.2
001-4220-420-10-05	.00	(10,753.20)	.00	10,753.20	.0
001-4220-420-11-01	.00	.00	1,600.00	1,600.00	.0
001-4220-420-16-00	1,300.92	3,169.72	16,445.00	13,275.28	19.3
001-4220-420-20-01	844.16	2,206.90	11,022.00	8,815.10	20.0
001-4220-420-21-01	6,224.00	12,448.00	59,128.00	46,680.00	21.1
001-4220-420-21-05	280.00	560.00	3,360.00	2,800.00	16.7
001-4220-420-21-06	624.96	624.96	7,110.00	6,485.04	8.8
001-4220-420-21-07	52.04	126.80	637.00	510.20	19.9
001-4220-420-22-01	1,442.18	2,884.36	16,130.00	13,245.64	17.9
001-4220-420-30-04	511.76	511.76	5,000.00	4,488.24	10.2
001-4220-420-30-19	.00	4,874.92	19,080.00	14,205.08	25.6
001-4220-420-30-90	.00	2,210.48	36,748.00	34,537.52	6.0
001-4220-420-32-90	.00	.00	92,338.00	92,338.00	.0
001-4220-420-40-00	10,554.57	11,417.08	11,500.00	82.92	99.3
001-4220-420-42-01	2,812.94	5,804.01	25,280.00	19,475.99	23.0
001-4220-420-45-07	25.65	191.89	1,800.00	1,608.11	10.7
001-4220-420-45-10	2,610.92	2,891.19	4,000.00	1,108.81	72.3
001-4220-420-45-12	.00	.00	42,620.00	42,620.00	.0
001-4220-420-45-26	350.00	700.00	4,200.00	3,500.00	16.7
001-4220-420-48-90	.00	.00	200.00	200.00	.0
001-4220-420-49-03	.00	.00	2,040.00	2,040.00	.0
001-4220-420-50-00	.00	.00	2,935.00	2,935.00	.0
001-4220-420-51-00	.00	.00	575.00	575.00	.0
001-4220-420-63-10	93,893.36	93,893.36	224,832.00	130,938.64	41.8
TOTAL POLICE ADMINISTRATION	147,545.87	197,156.64	919,141.00	721,984.36	21.5

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PATROL</u>					
001-4221-421-10-01	124,538.21	245,211.04	1,479,238.00	1,234,026.96	16.6
001-4221-421-10-05	.00	(31,758.23)	.00	31,758.23	.0
001-4221-421-11-01	4,445.89	6,333.46	60,000.00	53,666.54	10.6
001-4221-421-11-03	300.00	1,975.00	16,800.00	14,825.00	11.8
001-4221-421-16-00	5,933.32	11,966.96	70,440.00	58,473.04	17.0
001-4221-421-20-01	2,443.48	5,001.99	30,134.00	25,132.01	16.6
001-4221-421-21-01	37,355.00	73,143.00	466,200.00	393,057.00	15.7
001-4221-421-21-05	1,750.00	3,360.00	21,000.00	17,640.00	16.0
001-4221-421-21-06	6,368.36	6,368.36	40,500.00	34,131.64	15.7
001-4221-421-21-07	258.59	507.09	3,842.00	3,334.91	13.2
001-4221-421-22-01	8,621.45	16,859.68	100,112.00	83,252.32	16.8
001-4221-421-30-19	381.00	13,248.86	50,115.00	36,866.14	26.4
001-4221-421-30-34	.00	.00	4,000.00	4,000.00	.0
001-4221-421-30-90	.00	375.00	2,050.00	1,675.00	18.3
001-4221-421-30-95	183.75	183.75	2,521.00	2,337.25	7.3
001-4221-421-32-90	.00	.00	2,100.00	2,100.00	.0
001-4221-421-40-00	2,345.51	1,127.39	25,440.00	24,312.61	4.4
001-4221-421-45-07	4,374.43	5,823.87	25,190.00	19,366.13	23.1
001-4221-421-45-10	4,106.58	8,523.14	14,935.00	6,411.86	57.1
001-4221-421-45-13	999.00	999.00	3,500.00	2,501.00	28.5
001-4221-421-45-15	.00	236.93	40,000.00	39,763.07	.6
001-4221-421-46-02	1,227.52	1,227.52	15,500.00	14,272.48	7.9
001-4221-421-50-00	.00	.00	125.00	125.00	.0
001-4221-421-51-00	.00	.00	153.00	153.00	.0
001-4221-421-63-10	.00	.00	6,457.00	6,457.00	.0
TOTAL PATROL	205,632.09	370,713.81	2,480,352.00	2,109,638.19	15.0
<u>POLICE SUPPORT SERVICES</u>					
001-4222-422-10-01	17,728.00	36,163.20	164,984.00	128,820.80	21.9
001-4222-422-10-05	.00	(6,044.00)	.00	6,044.00	.0
001-4222-422-11-01	.00	.00	1,575.00	1,575.00	.0
001-4222-422-16-00	886.40	1,808.16	7,856.00	6,047.84	23.0
001-4222-422-20-01	1,323.98	2,700.52	12,454.00	9,753.48	21.7
001-4222-422-21-01	4,668.00	9,336.00	40,274.00	30,938.00	23.2
001-4222-422-21-05	210.00	420.00	2,520.00	2,100.00	16.7
001-4222-422-21-06	276.61	276.61	2,000.00	1,723.39	13.8
001-4222-422-21-07	35.45	72.31	408.00	335.69	17.7
001-4222-422-30-19	.00	15.89	62.00	46.11	25.6
001-4222-422-30-90	.00	1,500.00	.00	(1,500.00)	.0
001-4222-422-40-00	.00	.00	3,250.00	3,250.00	.0
001-4222-422-45-07	61.50	61.50	510.00	448.50	12.1
001-4222-422-45-10	.00	.00	1,100.00	1,100.00	.0
TOTAL POLICE SUPPORT SERVICES	25,189.94	46,310.19	236,993.00	190,682.81	19.5

CITY OF CORTEZ
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE INVESTIGATION</u>					
001-4223-423-10-01	33,502.40	77,649.86	485,556.00	407,906.14	16.0
001-4223-423-10-02	(1,138.83)	(2,827.35)	.00	2,827.35	.0
001-4223-423-10-05	.00	(11,921.81)	.00	11,921.81	.0
001-4223-423-11-01	254.27	1,393.11	11,550.00	10,156.89	12.1
001-4223-423-11-03	.00	450.00	4,200.00	3,750.00	10.7
001-4223-423-16-00	1,675.12	3,762.94	23,122.00	19,359.06	16.3
001-4223-423-20-01	687.44	1,545.00	9,932.00	8,387.00	15.6
001-4223-423-21-01	9,336.00	20,228.00	130,536.00	110,308.00	15.5
001-4223-423-21-05	420.00	910.00	5,880.00	4,970.00	15.5
001-4223-423-21-06	1,824.74	1,824.74	13,384.00	11,559.26	13.6
001-4223-423-21-07	67.53	159.02	1,201.00	1,041.98	13.2
001-4223-423-22-01	2,390.78	5,085.79	32,030.00	26,944.21	15.9
001-4223-423-30-19	.00	1,467.05	5,747.00	4,279.95	25.5
001-4223-423-30-90	75.00	75.00	2,125.00	2,050.00	3.5
001-4223-423-40-00	.00	.00	10,000.00	10,000.00	.0
001-4223-423-45-07	94.95	1,044.71	3,150.00	2,105.29	33.2
001-4223-423-45-10	343.13	343.13	2,625.00	2,281.87	13.1
001-4223-423-45-11	.00	.00	2,500.00	2,500.00	.0
001-4223-423-49-03	.00	.00	250.00	250.00	.0
001-4223-423-50-00	.00	.00	285.00	285.00	.0
001-4223-423-51-00	35.44	53.43	2,000.00	1,946.57	2.7
001-4223-423-52-00	.00	.00	1,000.00	1,000.00	.0
TOTAL POLICE INVESTIGATION	49,567.97	101,242.62	747,073.00	645,830.38	13.6
<u>POLICE CORRECTIONS</u>					
001-4224-424-30-16	5,000.00	11,900.00	40,000.00	28,100.00	29.8
001-4224-424-30-90	.00	.00	4,080.00	4,080.00	.0
001-4224-424-40-02	.00	(481.88)	400.00	881.88	(120.5)
TOTAL POLICE CORRECTIONS	5,000.00	11,418.12	44,480.00	33,061.88	25.7
<u>BUILDING OPERATIONS</u>					
001-4225-425-32-01	1,499.58	2,999.16	21,630.00	18,630.84	13.9
001-4225-425-32-02	.00	.00	6,000.00	6,000.00	.0
001-4225-425-32-90	697.37	930.86	9,500.00	8,569.14	9.8
001-4225-425-42-01	286.22	572.29	4,896.00	4,323.71	11.7
001-4225-425-42-03	220.68	296.00	4,419.00	4,123.00	6.7
001-4225-425-43-01	3,197.79	6,258.80	38,000.00	31,741.20	16.5
001-4225-425-43-02	57.00	57.00	918.00	861.00	6.2
001-4225-425-43-03	1,008.35	1,370.78	3,100.00	1,729.22	44.2
001-4225-425-43-04	253.00	253.00	2,678.00	2,425.00	9.5
001-4225-425-43-05	62.88	62.88	700.00	637.12	9.0
001-4225-425-44-00	.00	88.68	5,610.00	5,521.32	1.6
001-4225-425-45-10	235.56	428.14	7,000.00	6,571.86	6.1
001-4225-425-45-22	42.24	86.51	7,650.00	7,563.49	1.1
001-4225-425-46-02	1,621.98	2,252.41	16,000.00	13,747.59	14.1
001-4225-425-63-10	.00	.00	10,500.00	10,500.00	.0
TOTAL BUILDING OPERATIONS	9,182.65	15,656.51	138,601.00	122,944.49	11.3

CITY OF CORTEZ
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>KENNEL OPERATIONS</u>					
001-4226-426-10-01	12,501.09	27,115.45	162,839.00	135,723.55	16.7
001-4226-426-10-05	.00	(4,276.16)	.00	4,276.16	.0
001-4226-426-11-01	.00	.00	1,050.00	1,050.00	.0
001-4226-426-16-00	330.24	784.24	3,968.00	3,183.76	19.8
001-4226-426-20-01	936.90	2,032.38	11,253.00	9,220.62	18.1
001-4226-426-21-01	3,112.00	6,224.00	37,296.00	31,072.00	16.7
001-4226-426-21-05	140.00	280.00	1,680.00	1,400.00	16.7
001-4226-426-21-06	469.05	469.05	3,000.00	2,530.95	15.6
001-4226-426-21-07	25.00	54.23	422.00	367.77	12.9
001-4226-426-30-19	.00	440.95	1,726.00	1,285.05	25.6
001-4226-426-30-37	92.00	2,478.00	.00	(2,478.00)	.0
001-4226-426-30-39	766.57	1,508.82	15,000.00	13,491.18	10.1
001-4226-426-30-90	166.49	322.98	2,000.00	1,677.02	16.2
001-4226-426-40-00	.00	.00	500.00	500.00	.0
001-4226-426-42-01	.00	.00	490.00	490.00	.0
001-4226-426-43-01	44.63	84.53	2,142.00	2,057.47	4.0
001-4226-426-43-02	65.00	65.00	796.00	731.00	8.2
001-4226-426-43-03	256.12	664.20	1,346.00	681.80	49.4
001-4226-426-43-04	61.00	61.00	653.00	592.00	9.3
001-4226-426-43-05	79.86	79.86	734.00	654.14	10.9
001-4226-426-45-07	.00	.00	600.00	600.00	.0
001-4226-426-45-10	602.87	1,510.95	16,000.00	14,489.05	9.4
001-4226-426-46-02	226.13	390.62	7,000.00	6,609.38	5.6
TOTAL KENNEL OPERATIONS	19,874.95	40,290.10	270,495.00	230,204.90	14.9
TOTAL PUBLIC SAFETY	461,993.47	782,787.99	4,837,135.00	4,054,347.01	16.2
<u>PUBLIC WORKS</u>					

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>P.W. ADMINISTRATION</u>					
001-4330-430-10-01	17,606.41	38,124.82	230,377.00	192,252.18	16.6
001-4330-430-10-05	.00	(5,857.60)	.00	5,857.60	.0
001-4330-430-16-00	880.32	1,906.24	10,286.00	8,379.76	18.5
001-4330-430-20-01	1,322.31	2,866.22	16,680.00	13,813.78	17.2
001-4330-430-21-01	3,123.00	6,246.00	43,656.00	37,410.00	14.3
001-4330-430-21-05	210.00	420.00	3,360.00	2,940.00	12.5
001-4330-430-21-06	680.85	680.85	8,440.00	7,759.15	8.1
001-4330-430-21-07	35.20	76.22	505.00	428.78	15.1
001-4330-430-30-04	.00	.00	578.00	578.00	.0
001-4330-430-30-19	.00	3,385.14	13,249.00	9,863.86	25.6
001-4330-430-30-24	.00	.00	250.00	250.00	.0
001-4330-430-30-31	.00	.00	6,500.00	6,500.00	.0
001-4330-430-30-34	.00	110.00	400.00	290.00	27.5
001-4330-430-30-90	975.00	2,925.00	26,250.00	23,325.00	11.1
001-4330-430-40-00	772.43	1,647.65	20,000.00	18,352.35	8.2
001-4330-430-42-01	140.45	280.90	3,150.00	2,869.10	8.9
001-4330-430-44-00	.00	68.21	2,730.00	2,661.79	2.5
001-4330-430-45-07	780.31	814.27	2,000.00	1,185.73	40.7
001-4330-430-45-12	.00	310.77	3,150.00	2,839.23	9.9
001-4330-430-46-02	.00	.00	105.00	105.00	.0
001-4330-430-49-03	.00	.00	2,100.00	2,100.00	.0
001-4330-430-50-00	200.00	200.00	400.00	200.00	50.0
001-4330-430-51-00	.00	.00	630.00	630.00	.0
TOTAL P.W. ADMINISTRATION	26,726.28	54,204.69	394,796.00	340,591.31	13.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS & UTILITIES</u>					
001-4332-432-10-01	19,331.16	46,746.76	283,208.00	236,461.24	16.5
001-4332-432-10-05	.00	(7,733.38)	.00	7,733.38	.0
001-4332-432-11-01	78.73	341.08	5,717.00	5,375.92	6.0
001-4332-432-16-00	966.56	2,337.34	13,614.00	11,276.66	17.2
001-4332-432-20-01	1,435.19	3,502.67	21,018.00	17,515.33	16.7
001-4332-432-21-01	7,013.00	13,960.96	90,045.00	76,084.04	15.5
001-4332-432-21-05	315.00	627.56	4,746.00	4,118.44	13.2
001-4332-432-21-06	2,587.40	2,807.23	27,508.00	24,700.77	10.2
001-4332-432-21-07	39.37	95.36	591.00	495.64	16.1
001-4332-432-30-11	.00	.00	10,000.00	10,000.00	.0
001-4332-432-30-18	.00	.00	8,200.00	8,200.00	.0
001-4332-432-30-19	.00	7,869.37	30,830.00	22,960.63	25.5
001-4332-432-30-34	40.56	240.56	4,500.00	4,259.44	5.4
001-4332-432-30-90	.00	2,880.00	5,000.00	2,120.00	57.6
001-4332-432-40-00	.00	.00	2,500.00	2,500.00	.0
001-4332-432-42-01	379.56	789.12	4,410.00	3,620.88	17.9
001-4332-432-45-07	394.29	724.80	8,500.00	7,775.20	8.5
001-4332-432-45-10	10.50	10.50	4,000.00	3,989.50	.3
001-4332-432-45-18	8,066.46	8,066.46	25,000.00	16,933.54	32.3
001-4332-432-46-02	.00	.00	1,000.00	1,000.00	.0
001-4332-432-51-00	.00	.00	200.00	200.00	.0
001-4332-432-52-00	.00	.00	200.00	200.00	.0
001-4332-432-59-19	195.50	195.50	.00	(195.50)	.0
001-4332-432-62-06	.00	.00	5,000.00	5,000.00	.0
TOTAL STREETS & UTILITIES	40,853.28	83,461.89	555,787.00	472,325.11	15.0
<u>TRAFFIC SERVICES</u>					
001-4333-433-30-90	.00	937.35	46,779.00	45,841.65	2.0
001-4333-433-43-01	11,784.38	23,062.04	135,000.00	111,937.96	17.1
001-4333-433-45-02	1,679.50	1,697.16	15,500.00	13,802.84	11.0
001-4333-433-45-03	4,749.76	4,749.76	15,000.00	10,250.24	31.7
001-4333-433-46-02	.00	566.36	4,500.00	3,933.64	12.6
TOTAL TRAFFIC SERVICES	18,213.64	31,012.67	216,779.00	185,766.33	14.3
<u>SNOW & ICE REMOVAL</u>					
001-4334-434-10-05	.00	(302.17)	.00	302.17	.0
001-4334-434-11-01	402.48	1,760.68	.00	(1,760.68)	.0
001-4334-434-20-01	29.52	130.70	.00	(130.70)	.0
001-4334-434-21-01	.00	319.18	.00	(319.18)	.0
001-4334-434-21-05	.00	14.42	.00	(14.42)	.0
001-4334-434-30-34	.00	.00	200.00	200.00	.0
001-4334-434-30-90	.00	.00	10,000.00	10,000.00	.0
001-4334-434-45-10	14,604.39	18,461.68	30,000.00	11,538.32	61.5
TOTAL SNOW & ICE REMOVAL	15,036.39	20,384.49	40,200.00	19,815.51	50.7

CITY OF CORTEZ
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREET CLEANING</u>					
001-4335-435-10-01	7,711.20	18,414.11	90,474.00	72,059.89	20.4
001-4335-435-10-05	.00	(3,438.66)	.00	3,438.66	.0
001-4335-435-11-01	.00	.00	950.00	950.00	.0
001-4335-435-16-00	382.56	917.71	5,456.00	4,538.29	16.8
001-4335-435-20-01	569.80	1,367.70	6,400.00	5,032.30	21.4
001-4335-435-21-01	3,112.00	6,229.50	28,000.00	21,770.50	22.3
001-4335-435-21-05	140.00	280.00	1,680.00	1,400.00	16.7
001-4335-435-21-06	1,031.62	1,031.62	5,544.00	4,512.38	18.6
001-4335-435-21-07	25.60	57.35	297.00	239.65	19.3
001-4335-435-30-19	.00	402.43	1,575.00	1,172.57	25.6
001-4335-435-30-34	13.52	13.52	368.00	354.48	3.7
001-4335-435-45-07	.00	.00	1,000.00	1,000.00	.0
001-4335-435-45-10	.00	587.84	10,000.00	9,412.16	5.9
	<u>12,986.30</u>	<u>25,863.12</u>	<u>151,744.00</u>	<u>125,880.88</u>	<u>17.0</u>
TOTAL STREET CLEANING					
	<u>113,815.89</u>	<u>214,926.86</u>	<u>1,359,306.00</u>	<u>1,144,379.14</u>	<u>15.8</u>
TOTAL PUBLIC WORKS					
<u>PARKS & RECREATION</u>					
<u>ADMINISTRATION</u>					
001-4550-459-10-01	8,710.40	23,078.40	114,646.00	91,567.60	20.1
001-4550-459-10-05	.00	(5,006.40)	.00	5,006.40	.0
001-4550-459-16-00	435.52	1,153.92	6,300.00	5,146.08	18.3
001-4550-459-20-01	648.03	1,728.86	6,117.00	4,388.14	28.3
001-4550-459-21-01	1,556.00	3,112.00	19,207.00	16,095.00	16.2
001-4550-459-21-05	70.00	140.00	840.00	700.00	16.7
001-4550-459-21-06	1,049.62	1,049.62	1,000.00	(49.62)	105.0
001-4550-459-21-07	17.42	46.16	229.00	182.84	20.2
001-4550-459-30-19	.00	241.83	946.00	704.17	25.6
001-4550-459-40-00	.00	.00	3,500.00	3,500.00	.0
001-4550-459-42-01	.00	.00	840.00	840.00	.0
001-4550-459-44-00	.00	131.03	250.00	118.97	52.4
001-4550-459-45-07	.00	.00	400.00	400.00	.0
001-4550-459-45-10	.00	.00	500.00	500.00	.0
001-4550-459-48-00	.00	.00	300.00	300.00	.0
001-4550-459-50-00	.00	.00	2,425.00	2,425.00	.0
	<u>12,486.99</u>	<u>25,675.42</u>	<u>157,500.00</u>	<u>131,824.58</u>	<u>16.3</u>
TOTAL ADMINISTRATION					

CITY OF CORTEZ
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AQUATICS</u>					
001-4551-451-10-01	2,954.23	7,520.28	181,650.00	174,129.72	4.1
001-4551-451-10-05	.00	(1,320.95)	.00	1,320.95	.0
001-4551-451-11-01	.00	.00	6,000.00	6,000.00	.0
001-4551-451-16-00	147.70	353.64	1,470.00	1,116.36	24.1
001-4551-451-20-01	224.76	572.51	9,500.00	8,927.49	6.0
001-4551-451-21-01	626.80	1,253.60	7,683.00	6,429.40	16.3
001-4551-451-21-05	56.00	112.00	450.00	338.00	24.9
001-4551-451-21-06	401.50	401.50	2,950.00	2,548.50	13.6
001-4551-451-21-07	5.92	15.06	330.00	314.94	4.6
001-4551-451-30-19	.00	2,322.75	9,094.00	6,771.25	25.5
001-4551-451-30-90	45.50	391.00	3,000.00	2,609.00	13.0
001-4551-451-40-00	168.36	168.36	2,000.00	1,831.64	8.4
001-4551-451-42-01	49.70	49.70	600.00	550.30	8.3
001-4551-451-43-01	764.34	1,500.67	10,000.00	8,499.33	15.0
001-4551-451-43-02	45.00	45.00	1,200.00	1,155.00	3.8
001-4551-451-43-03	31.68	61.85	6,500.00	6,438.15	1.0
001-4551-451-43-04	345.00	345.00	2,000.00	1,655.00	17.3
001-4551-451-43-05	.00	.00	250.00	250.00	.0
001-4551-451-44-00	.00	.00	1,000.00	1,000.00	.0
001-4551-451-45-02	.00	.00	1,200.00	1,200.00	.0
001-4551-451-45-07	.00	.00	2,500.00	2,500.00	.0
001-4551-451-45-10	10.61	10.61	6,500.00	6,489.39	.2
001-4551-451-45-23	.00	.00	6,500.00	6,500.00	.0
001-4551-451-46-02	.00	.00	25,500.00	25,500.00	.0
001-4551-451-48-90	.00	.00	1,000.00	1,000.00	.0
001-4551-451-49-03	.00	.00	500.00	500.00	.0
TOTAL AQUATICS	5,877.10	13,802.58	289,377.00	275,574.42	4.8
<u>GOLF COURSE ADMIN</u>					
001-4552-452-30-05	.00	.00	41,500.00	41,500.00	.0
001-4552-452-30-07	.00	.00	7,000.00	7,000.00	.0
001-4552-452-30-19	.00	658.14	2,575.00	1,916.86	25.6
001-4552-452-32-90	35.50	71.00	1,500.00	1,429.00	4.7
001-4552-452-42-01	.00	.00	850.00	850.00	.0
001-4552-452-43-02	133.00	133.00	900.00	767.00	14.8
001-4552-452-43-04	247.00	247.00	1,800.00	1,553.00	13.7
001-4552-452-43-05	197.62	197.62	2,000.00	1,802.38	9.9
001-4552-452-45-10	.00	.00	1,000.00	1,000.00	.0
001-4552-452-46-02	18.43	179.05	2,500.00	2,320.95	7.2
001-4552-452-48-90	.00	.00	500.00	500.00	.0
001-4552-452-49-03	5,940.00	5,940.00	22,000.00	16,060.00	27.0
TOTAL GOLF COURSE ADMIN	6,571.55	7,425.81	84,125.00	76,699.19	8.8

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GOLF COURSE MAINTENANCE</u>					
001-4553-453-10-01	12,342.40	24,820.80	205,000.00	180,179.20	12.1
001-4553-453-10-05	.00	(3,037.20)	.00	3,037.20	.0
001-4553-453-10-10	.00	.00	400.00	400.00	.0
001-4553-453-11-01	.00	.00	2,000.00	2,000.00	.0
001-4553-453-16-00	617.12	1,241.04	7,837.00	6,595.96	15.8
001-4553-453-20-01	905.35	1,821.11	16,402.00	14,580.89	11.1
001-4553-453-21-01	4,668.00	9,336.00	46,979.00	37,643.00	19.9
001-4553-453-21-05	210.00	420.00	2,520.00	2,100.00	16.7
001-4553-453-21-06	488.65	488.65	5,850.00	5,361.35	8.4
001-4553-453-21-07	24.68	49.64	615.00	565.36	8.1
001-4553-453-30-19	.00	560.68	2,195.00	1,634.32	25.5
001-4553-453-30-26	.00	.00	5,205.00	5,205.00	.0
001-4553-453-30-34	13.52	13.52	1,050.00	1,036.48	1.3
001-4553-453-30-37	.00	2,609.00	3,913.00	1,304.00	66.7
001-4553-453-30-90	.00	.00	750.00	750.00	.0
001-4553-453-32-90	45.50	91.00	9,470.00	9,379.00	1.0
001-4553-453-40-00	33.09	4,379.30	8,500.00	4,120.70	51.5
001-4553-453-42-01	158.22	316.44	2,825.00	2,508.56	11.2
001-4553-453-43-01	393.81	780.72	19,550.00	18,769.28	4.0
001-4553-453-43-02	45.00	45.00	444.00	399.00	10.1
001-4553-453-43-03	155.97	266.48	700.00	433.52	38.1
001-4553-453-43-04	247.00	247.00	3,000.00	2,753.00	8.2
001-4553-453-43-05	31.80	31.80	3,500.00	3,468.20	.9
001-4553-453-45-01	.00	.00	2,500.00	2,500.00	.0
001-4553-453-45-02	.00	.00	1,000.00	1,000.00	.0
001-4553-453-45-07	.00	.00	2,000.00	2,000.00	.0
001-4553-453-45-10	301.80	646.52	30,000.00	29,353.48	2.2
001-4553-453-45-16	131.79	673.55	13,000.00	12,326.45	5.2
001-4553-453-46-02	212.28	355.47	3,500.00	3,144.53	10.2
001-4553-453-49-03	31.67	31.67	250.00	218.33	12.7
001-4553-453-50-00	.00	.00	1,000.00	1,000.00	.0
TOTAL GOLF COURSE MAINTENANCE	21,057.65	46,188.19	401,955.00	355,766.81	11.5

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY PARKS</u>					
001-4554-454-10-01	17,388.80	33,987.20	354,000.00	320,012.80	9.6
001-4554-454-10-05	.00	(4,157.65)	.00	4,157.65	.0
001-4554-454-11-01	19.10	619.09	4,500.00	3,880.91	13.8
001-4554-454-16-00	869.44	1,699.36	8,903.00	7,203.64	19.1
001-4554-454-20-01	1,292.32	2,566.33	21,000.00	18,433.67	12.2
001-4554-454-21-01	6,224.00	12,448.00	80,000.00	67,552.00	15.6
001-4554-454-21-05	280.00	560.00	2,200.00	1,640.00	25.5
001-4554-454-21-06	1,809.99	1,945.99	7,800.00	5,854.01	25.0
001-4554-454-21-07	24.63	48.70	800.00	751.30	6.1
001-4554-454-30-19	.00	3,442.28	12,965.00	9,522.72	26.6
001-4554-454-30-26	7,667.00	8,027.00	5,000.00	(3,027.00)	160.5
001-4554-454-30-34	20.28	20.28	775.00	754.72	2.6
001-4554-454-30-44	24.95	24.95	.00	(24.95)	.0
001-4554-454-30-90	45.50	91.00	24,500.00	24,409.00	.4
001-4554-454-32-90	1,908.00	2,952.00	66,500.00	63,548.00	4.4
001-4554-454-40-00	.00	.00	13,000.00	13,000.00	.0
001-4554-454-42-01	154.01	308.02	3,531.00	3,222.98	8.7
001-4554-454-43-01	1,867.61	3,755.34	35,000.00	31,244.66	10.7
001-4554-454-43-02	315.00	315.00	4,500.00	4,185.00	7.0
001-4554-454-43-03	229.26	453.66	1,500.00	1,046.34	30.2
001-4554-454-43-04	1,058.00	1,058.00	14,000.00	12,942.00	7.6
001-4554-454-43-05	399.20	399.20	40,000.00	39,600.80	1.0
001-4554-454-45-01	.00	.00	20,000.00	20,000.00	.0
001-4554-454-45-02	.00	.00	9,500.00	9,500.00	.0
001-4554-454-45-06	.00	.00	17,000.00	17,000.00	.0
001-4554-454-45-07	.00	.00	2,400.00	2,400.00	.0
001-4554-454-45-10	1,320.03	2,232.03	64,000.00	61,767.97	3.5
001-4554-454-45-16	.00	.00	12,000.00	12,000.00	.0
001-4554-454-46-02	195.00	2,575.23	47,500.00	44,924.77	5.4
001-4554-454-49-03	19.00	19.00	250.00	231.00	7.6
001-4554-454-50-00	.00	.00	300.00	300.00	.0
001-4554-454-52-00	.00	.00	1,500.00	1,500.00	.0
001-4554-454-62-07	.00	.00	36,750.00	36,750.00	.0
TOTAL CITY PARKS	43,131.12	75,390.01	911,674.00	836,283.99	8.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
001-4555-455-10-01	11,235.98	21,777.62	219,800.00	198,022.38	9.9
001-4555-455-10-05	.00	(2,242.27)	.00	2,242.27	.0
001-4555-455-11-01	253.62	253.62	1,500.00	1,246.38	16.9
001-4555-455-16-00	257.68	584.64	2,086.00	1,501.36	28.0
001-4555-455-20-01	870.22	1,670.13	8,040.00	6,369.87	20.8
001-4555-455-21-01	1,567.00	3,134.00	29,197.00	26,063.00	10.7
001-4555-455-21-05	70.00	140.00	840.00	700.00	16.7
001-4555-455-21-06	283.94	283.94	2,000.00	1,716.06	14.2
001-4555-455-21-07	22.97	44.05	302.00	257.95	14.6
001-4555-455-30-19	.00	754.43	2,955.00	2,200.57	25.5
001-4555-455-30-55	.00	.00	1,000.00	1,000.00	.0
001-4555-455-30-90	527.50	753.00	35,000.00	34,247.00	2.2
001-4555-455-40-00	.00	.00	4,500.00	4,500.00	.0
001-4555-455-42-01	70.00	210.00	840.00	630.00	25.0
001-4555-455-44-00	.00	.00	250.00	250.00	.0
001-4555-455-45-07	.00	.00	1,500.00	1,500.00	.0
001-4555-455-45-10	447.79	2,189.07	10,000.00	7,810.93	21.9
001-4555-455-46-02	.00	.00	800.00	800.00	.0
001-4555-455-49-03	.00	.00	1,500.00	1,500.00	.0
001-4555-455-50-00	.00	.00	450.00	450.00	.0
TOTAL RECREATION	15,606.70	29,552.23	322,560.00	293,007.77	9.2
TOTAL ALL 56	.00	.00	.00	.00	.0
TOTAL CAPITAL PROJECTS	.00	.00	.00	.00	.0
TOTAL PARKS & RECREATION	104,731.11	198,034.24	2,167,191.00	1,969,156.76	9.1
<u>PLANNING & ZONING DEPT</u>					

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING & ZONING DEPT</u>					
001-4661-409-10-01	28,878.40	57,787.19	337,754.00	279,966.81	17.1
001-4661-409-10-05	.00	(7,233.20)	.00	7,233.20	.0
001-4661-409-11-01	.00	.00	1,050.00	1,050.00	.0
001-4661-409-16-00	1,365.12	2,726.16	13,531.00	10,804.84	20.2
001-4661-409-20-01	2,152.50	4,306.17	20,511.00	16,204.83	21.0
001-4661-409-21-01	7,013.00	14,025.99	57,715.00	43,689.01	24.3
001-4661-409-21-05	315.00	630.00	4,200.00	3,570.00	15.0
001-4661-409-21-06	689.14	689.14	4,725.00	4,035.86	14.6
001-4661-409-21-07	57.77	115.60	769.00	653.40	15.0
001-4661-409-30-03	.00	.00	1,500.00	1,500.00	.0
001-4661-409-30-04	.00	.00	16,460.00	16,460.00	.0
001-4661-409-30-19	.00	688.73	2,695.00	2,006.27	25.6
001-4661-409-30-24	.00	14.06	750.00	735.94	1.9
001-4661-409-30-34	.00	.00	750.00	750.00	.0
001-4661-409-30-90	22,308.64	26,213.64	318,150.00	291,936.36	8.2
001-4661-409-40-00	47.48	241.25	12,000.00	11,758.75	2.0
001-4661-409-42-01	243.80	485.03	4,000.00	3,514.97	12.1
001-4661-409-44-00	42.93	95.37	2,500.00	2,404.63	3.8
001-4661-409-45-07	.00	.00	800.00	800.00	.0
001-4661-409-45-10	.00	.00	2,800.00	2,800.00	.0
001-4661-409-45-33	40.00	167.68	1,200.00	1,032.32	14.0
001-4661-409-49-03	60.48	60.48	4,100.00	4,039.52	1.5
001-4661-409-49-05	.00	64.16	4,500.00	4,435.84	1.4
001-4661-409-49-06	.00	.00	200.00	200.00	.0
001-4661-409-50-00	.00	.00	1,900.00	1,900.00	.0
001-4661-409-51-00	.00	88.40	250.00	161.60	35.4
TOTAL PLANNING & ZONING DEPT	63,214.26	101,165.85	814,810.00	713,644.15	12.4
TOTAL PLANNING & ZONING DEPT	63,214.26	101,165.85	814,810.00	713,644.15	12.4
<u>CITYWIDE OPERATIONS</u>					
<u>INTERNAL OPERATION EXP</u>					
001-9899-989-46-08	14,712.33	31,765.35	.00	(31,765.35)	.0
001-9899-989-46-09	8,827.05	16,374.99	.00	(16,374.99)	.0
001-9899-989-90-12	.00	334,768.00	.00	(334,768.00)	.0
TOTAL INTERNAL OPERATION EXP	23,539.38	382,908.34	.00	(382,908.34)	.0
TOTAL CITYWIDE OPERATIONS	23,539.38	382,908.34	.00	(382,908.34)	.0
TOTAL FUND EXPENDITURES	1,101,872.25	2,371,372.02	14,169,894.00	11,798,521.98	16.7

CITY OF CORTEZ
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	129,103.93	72,665.28	1,603,892.00	1,531,226.72	4.5

CITY OF CORTEZ
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

LODGERS TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>						
005-0000-311-12-03	LODGERS TAX	7,297.92	15,714.04	232,750.00	217,035.96	6.8
	TOTAL TAXES	7,297.92	15,714.04	232,750.00	217,035.96	6.8
	TOTAL FUND REVENUE	7,297.92	15,714.04	232,750.00	217,035.96	6.8

CITY OF CORTEZ
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
<u>CITY COUNCIL</u>					
005-4010-400-30-07	5.06	9.27	324.00	314.73	2.9
005-4010-400-30-12	101,407.65	101,407.65	186,200.00	84,792.35	54.5
005-4010-400-90-01	.00	.00	36,750.00	36,750.00	.0
005-4010-400-90-10	.00	.00	9,476.00	9,476.00	.0
TOTAL CITY COUNCIL	101,412.71	101,416.92	232,750.00	131,333.08	43.6
TOTAL GENERAL GOVERNMENT	101,412.71	101,416.92	232,750.00	131,333.08	43.6
TOTAL FUND EXPENDITURES	101,412.71	101,416.92	232,750.00	131,333.08	43.6
NET REVENUE OVER EXPENDITURES	(94,114.79)	(85,702.88)	.00	85,702.88	.0

CITY OF CORTEZ
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

SHOP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
101-0000-367-39-00 SALES TO OTHER FUNDS	15,958.30	30,612.39	218,564.00	187,951.61	14.0
101-0000-367-39-01 SALES TO OTHER FUNDS - REPAIRS	18,473.86	38,794.69	254,590.00	215,795.31	15.2
101-0000-367-40-00 BUILDING OVERHEAD	.00	.00	5,120.00	5,120.00	.0
TOTAL REVENUE	34,432.16	69,407.08	478,274.00	408,866.92	14.5
TOTAL FUND REVENUE	34,432.16	69,407.08	478,274.00	408,866.92	14.5

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

SHOP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL SERVICES</u>					
<u>SHOP</u>					
101-4110-616-10-01	23,980.80	56,552.00	285,908.00	229,356.00	19.8
101-4110-616-10-05	.00	(8,948.80)	.00	8,948.80	.0
101-4110-616-16-00	1,199.04	2,827.60	14,296.00	11,468.40	19.8
101-4110-616-20-01	1,771.67	4,196.88	22,128.00	17,931.12	19.0
101-4110-616-21-01	7,780.00	15,560.00	97,335.00	81,775.00	16.0
101-4110-616-21-05	350.00	700.00	4,410.00	3,710.00	15.9
101-4110-616-21-06	1,389.94	1,389.94	7,434.00	6,044.06	18.7
101-4110-616-21-07	47.96	113.11	858.00	744.89	13.2
101-4110-616-30-04	3,500.00	3,500.00	5,000.00	1,500.00	70.0
101-4110-616-30-19	.00	1,304.37	5,109.00	3,804.63	25.5
101-4110-616-30-34	20.28	20.28	500.00	479.72	4.1
101-4110-616-30-90	453.12	831.12	7,500.00	6,668.88	11.1
101-4110-616-32-90	.00	.00	9,000.00	9,000.00	.0
101-4110-616-40-00	.00	.00	6,000.00	6,000.00	.0
101-4110-616-42-01	225.00	450.00	1,080.00	630.00	41.7
101-4110-616-44-00	9.90	54.04	500.00	445.96	10.8
101-4110-616-45-04	616.54	616.54	12,500.00	11,883.46	4.9
101-4110-616-45-05	1,913.27	1,913.27	25,000.00	23,086.73	7.7
101-4110-616-45-07	.00	.00	2,500.00	2,500.00	.0
101-4110-616-45-10	183.07	183.07	5,000.00	4,816.93	3.7
101-4110-616-45-16	3,036.35	5,422.22	98,000.00	92,577.78	5.5
101-4110-616-46-02	.00	.00	16,500.00	16,500.00	.0
101-4110-616-47-02	32,964.69	39,230.49	245,000.00	205,769.51	16.0
101-4110-616-90-01	.00	.00	44,377.00	44,377.00	.0
101-4110-617-32-01	1,950.00	1,950.00	25,740.00	23,790.00	7.6
101-4110-617-32-90	241.49	1,137.18	8,500.00	7,362.82	13.4
101-4110-617-42-01	95.28	95.28	1,200.00	1,104.72	7.9
101-4110-617-42-03	.00	76.55	3,000.00	2,923.45	2.6
101-4110-617-43-01	3,649.04	7,063.04	35,040.00	27,976.96	20.2
101-4110-617-43-02	98.00	98.00	1,675.00	1,577.00	5.9
101-4110-617-43-03	2,262.34	4,862.85	18,000.00	13,137.15	27.0
101-4110-617-43-04	379.50	379.50	4,100.00	3,720.50	9.3
101-4110-617-43-05	444.56	444.56	4,501.00	4,056.44	9.9
101-4110-617-44-00	66.32	101.51	1,000.00	898.49	10.2
101-4110-617-45-10	343.65	906.51	5,000.00	4,093.49	18.1
101-4110-617-45-22	291.26	907.58	9,000.00	8,092.42	10.1
101-4110-617-46-02	276.61	440.13	2,500.00	2,059.87	17.6
TOTAL SHOP	89,539.68	144,378.82	1,035,191.00	890,812.18	14.0
TOTAL GENERAL SERVICES	89,539.68	144,378.82	1,035,191.00	890,812.18	14.0
TOTAL FUND EXPENDITURES	89,539.68	144,378.82	1,035,191.00	890,812.18	14.0

CITY OF CORTEZ
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

SHOP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(55,107.52)	(74,971.74)	(556,917.00)	(481,945.26)	(13.5)

CITY OF CORTEZ
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

TECHNOLOGY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
105-0000-333-18-00 CITY-WIDE COMPUTER	.00	.00	12,000.00	12,000.00	.0
TOTAL SOURCES 333	.00	.00	12,000.00	12,000.00	.0
<u>COMPUTER SERVICES</u>					
105-0000-336-10-00 CORTEZ FIRE PROTECTION DI	2,750.00	5,500.00	32,000.00	26,500.00	17.2
TOTAL COMPUTER SERVICES	2,750.00	5,500.00	32,000.00	26,500.00	17.2
<u>REVENUE</u>					
105-0000-367-18-00 SALE OF EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
TOTAL REVENUE	.00	.00	25,000.00	25,000.00	.0
TOTAL FUND REVENUE	2,750.00	5,500.00	69,000.00	63,500.00	8.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

TECHNOLOGY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
<u>IT DEPARTMENT</u>					
105-4015-615-10-01	23,731.20	47,382.40	299,667.00	252,284.60	15.8
105-4015-615-10-05	.00	(6,006.94)	.00	6,006.94	.0
105-4015-615-11-01	564.13	5,493.44	5,700.00	206.56	96.4
105-4015-615-16-00	1,186.56	2,369.12	14,037.00	11,667.88	16.9
105-4015-615-20-01	1,801.10	3,930.02	13,327.00	9,396.98	29.5
105-4015-615-21-01	7,780.00	15,560.00	93,360.00	77,800.00	16.7
105-4015-615-21-05	350.00	700.00	2,520.00	1,820.00	27.8
105-4015-615-21-06	289.84	289.84	1,000.00	710.16	29.0
105-4015-615-21-07	48.58	105.73	525.00	419.27	20.1
105-4015-615-30-19	.00	343.70	1,345.00	1,001.30	25.6
105-4015-615-30-34	.00	.00	200.00	200.00	.0
105-4015-615-30-57	.00	.00	1,000.00	1,000.00	.0
105-4015-615-30-90	7,677.30	72,635.86	268,040.00	195,404.14	27.1
105-4015-615-30-91	1,502.15	1,502.15	32,475.00	30,972.85	4.6
105-4015-615-40-00	4,450.00	4,450.00	5,000.00	550.00	89.0
105-4015-615-42-01	736.89	1,466.35	.00	(1,466.35)	.0
105-4015-615-46-05	.00	1,000.00	80,680.00	79,680.00	1.2
105-4015-615-51-00	239.88	239.88	.00	(239.88)	.0
105-4015-615-60-11	.00	.00	45,000.00	45,000.00	.0
TOTAL IT DEPARTMENT	50,357.63	151,461.55	863,876.00	712,414.45	17.5
TOTAL FIBER NETWORK	.00	.00	.00	.00	.0
<u>NETWORK SERVICES</u>					
105-4019-581-32-90	.00	.00	113,000.00	113,000.00	.0
105-4019-581-42-06	526.06	526.06	.00	(526.06)	.0
105-4019-581-46-02	.00	.00	4,000.00	4,000.00	.0
105-4019-581-46-03	.00	.00	52,588.00	52,588.00	.0
TOTAL NETWORK SERVICES	526.06	526.06	169,588.00	169,061.94	.3
TOTAL GENERAL GOVERNMENT	50,883.69	151,987.61	1,033,464.00	881,476.39	14.7
TOTAL FUND EXPENDITURES	50,883.69	151,987.61	1,033,464.00	881,476.39	14.7
NET REVENUE OVER EXPENDITURES	(48,133.69)	(146,487.61)	(964,464.00)	(817,976.39)	(15.2)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

STREET IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>						
301-0000-311-12-01	SALES TAX	130,710.06	298,685.91	1,800,000.00	1,501,314.09	16.6
	TOTAL TAXES	130,710.06	298,685.91	1,800,000.00	1,501,314.09	16.6
<u>SOURCES 332</u>						
301-0000-332-11-00	SNOW REMOVAL CONTRACT	.00	.00	15,000.00	15,000.00	.0
	TOTAL SOURCES 332	.00	.00	15,000.00	15,000.00	.0
<u>INTEREST</u>						
301-0000-361-20-00	INVESTMENT	.00	30,587.47	.00	(30,587.47)	.0
	TOTAL INTEREST	.00	30,587.47	.00	(30,587.47)	.0
<u>REVENUE</u>						
301-0000-367-16-00	MISCELLANEOUS SALES & FEE	.00	.00	762,263.00	762,263.00	.0
301-0000-367-25-00	SIDEWALK COST SHARE	25.00	1,075.00	95,000.00	93,925.00	1.1
	TOTAL REVENUE	25.00	1,075.00	857,263.00	856,188.00	.1
	TOTAL FUND REVENUE	130,735.06	330,348.38	2,672,263.00	2,341,914.62	12.4

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
<u>CAPITAL PROJECTS</u>					
301-4355-432-10-01	20,245.20	41,439.19	260,810.00	219,370.81	15.9
301-4355-432-10-05	.00	(5,430.80)	.00	5,430.80	.0
301-4355-432-11-01	.00	.00	5,000.00	5,000.00	.0
301-4355-432-16-00	1,012.26	1,831.58	10,926.00	9,094.42	16.8
301-4355-432-20-01	1,513.13	3,096.93	16,928.00	13,831.07	18.3
301-4355-432-21-01	4,679.00	9,347.00	31,972.00	22,625.00	29.2
301-4355-432-21-05	280.00	490.00	1,512.00	1,022.00	32.4
301-4355-432-21-06	261.95	261.95	3,000.00	2,738.05	8.7
301-4355-432-21-07	40.50	82.89	339.00	256.11	24.5
301-4355-432-30-04	.00	.00	1,785.00	1,785.00	.0
301-4355-432-30-05	3,259.76	5,978.26	30,000.00	24,021.74	19.9
301-4355-432-30-07	89.71	173.88	3,200.00	3,026.12	5.4
301-4355-432-30-19	.00	.00	1,250.00	1,250.00	.0
301-4355-432-30-90	.00	.00	6,000.00	6,000.00	.0
301-4355-432-60-00	.00	.00	159,680.00	159,680.00	.0
301-4355-432-60-01	.00	.00	1,138,791.00	1,138,791.00	.0
301-4355-432-60-04	.00	.00	90,000.00	90,000.00	.0
301-4355-432-60-09	25.02	25.02	115,387.00	115,361.98	.0
301-4355-432-60-10	.00	.00	493,420.00	493,420.00	.0
301-4355-432-60-45	.00	.00	122,400.00	122,400.00	.0
301-4355-432-61-42	.00	.00	94,628.00	94,628.00	.0
301-4355-432-90-01	308,762.55	308,762.55	.00	(308,762.55)	.0
TOTAL CAPITAL PROJECTS	340,169.08	366,058.45	2,587,028.00	2,220,969.55	14.2
TOTAL PUBLIC WORKS	340,169.08	366,058.45	2,587,028.00	2,220,969.55	14.2
TOTAL FUND EXPENDITURES	340,169.08	366,058.45	2,587,028.00	2,220,969.55	14.2
NET REVENUE OVER EXPENDITURES	(209,434.02)	(35,710.07)	85,235.00	120,945.07	(41.9)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

HEALTH INSURANCE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTERNAL SERVICE CHGS</u>					
302-0000-371-35-00 HEALTH INSURANCE PREMIUMS	210,225.00	421,984.00	2,362,673.00	1,940,689.00	17.9
302-0000-371-40-00 EMPLOYEE PAYROLL TRANSFER	18,067.30	36,264.59	194,628.00	158,363.41	18.6
302-0000-371-41-00 DELTA DENTAL TRANSFER	9,870.00	19,740.00	113,040.00	93,300.00	17.5
TOTAL INTERNAL SERVICE CHGS	238,162.30	477,988.59	2,670,341.00	2,192,352.41	17.9
<u>REVENUE</u>					
302-0000-372-18-00 COBRA REVENUE	.00	.00	500.00	500.00	.0
TOTAL REVENUE	.00	.00	500.00	500.00	.0
TOTAL FUND REVENUE	238,162.30	477,988.59	2,670,841.00	2,192,852.41	17.9

CITY OF CORTEZ
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

HEALTH INSURANCE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HEALTH INSURANCE CLAIMS</u>					
<u>CITY MANAGER</u>					
302-5314-539-21-01 HEALTH/LIFE INSURANCE	56,179.66	112,500.87	616,992.00	504,491.13	18.2
302-5314-539-21-05 DENTAL INSURANCE	8,486.28	16,913.68	102,312.00	85,398.32	16.5
302-5314-539-21-10 HSA MATCH	1,500.00	1,500.00	45,000.00	43,500.00	3.3
302-5314-539-23-01 CLAIMS EXPENSE	43,464.36	137,877.37	1,905,780.00	1,767,902.63	7.2
TOTAL CITY MANAGER	109,630.30	268,791.92	2,670,084.00	2,401,292.08	10.1
TOTAL HEALTH INSURANCE CLAIMS	109,630.30	268,791.92	2,670,084.00	2,401,292.08	10.1
TOTAL FUND EXPENDITURES	109,630.30	268,791.92	2,670,084.00	2,401,292.08	10.1
NET REVENUE OVER EXPENDITURES	128,532.00	209,196.67	757.00	(208,439.67)	27635.

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

EQUIPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
304-0000-311-12-01 SALES TAX	32,466.01	74,188.17	436,740.00	362,551.83	17.0
TOTAL TAXES	32,466.01	74,188.17	436,740.00	362,551.83	17.0
<u>INTEREST</u>					
304-0000-361-20-00 INVESTMENT	(354.59)	8,698.54	16,155.00	7,456.46	53.8
TOTAL INTEREST	(354.59)	8,698.54	16,155.00	7,456.46	53.8
<u>REVENUE</u>					
304-0000-367-18-00 SALE OF EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
304-0000-367-18-01 SURPLUS AUCTION	8,910.00	8,910.00	.00	(8,910.00)	.0
TOTAL REVENUE	8,910.00	8,910.00	25,000.00	16,090.00	35.6
TOTAL FUND REVENUE	41,021.42	91,796.71	477,895.00	386,098.29	19.2

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

EQUIPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL SERVICES</u>					
<u>SHOP</u>					
304-4110-516-30-05 CREA VENDOR FEES	809.66	1,484.89	.00	(1,484.89)	.0
304-4110-516-30-07 CREDIT CARD CHARGES	22.28	43.18	.00	(43.18)	.0
304-4110-516-30-90 VEHICLES & EQUIPMENT	.00	.00	476,471.00	476,471.00	.0
TOTAL SHOP	831.94	1,528.07	476,471.00	474,942.93	.3
TOTAL GENERAL SERVICES	831.94	1,528.07	476,471.00	474,942.93	.3
TOTAL FUND EXPENDITURES	831.94	1,528.07	476,471.00	474,942.93	.3
NET REVENUE OVER EXPENDITURES	40,189.48	90,268.64	1,424.00	(88,844.64)	6339.1

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATE/COLO</u>					
401-0000-332-16-00 FUEL	1,851.46	3,769.17	20,000.00	16,230.83	18.9
TOTAL STATE/COLO	1,851.46	3,769.17	20,000.00	16,230.83	18.9
<u>AIRPORT</u>					
401-0000-363-11-00 AIRLINES	2,796.90	5,593.80	50,000.00	44,406.20	11.2
401-0000-363-11-01 LANDING FEES	4,613.37	9,098.07	55,000.00	45,901.93	16.5
401-0000-363-11-02 RENT	804.83	1,594.56	10,000.00	8,405.44	16.0
401-0000-363-12-02 FUEL TAX	1,937.62	4,019.33	32,117.00	28,097.67	12.5
401-0000-363-13-00 CAR RENTAL	263.43	526.86	16,000.00	15,473.14	3.3
401-0000-363-15-00 CORPORATE	47,288.82	47,288.82	55,000.00	7,711.18	86.0
401-0000-363-16-00 CONCESSIONS	.00	30.80	300.00	269.20	10.3
TOTAL AIRPORT	57,704.97	68,152.24	218,417.00	150,264.76	31.2
<u>REVENUE</u>					
401-0000-367-16-00 MISCELLANEOUS SALES & FEE	45.00	45.00	.00	(45.00)	.0
TOTAL REVENUE	45.00	45.00	.00	(45.00)	.0
<u>GRANTS</u>					
401-0000-368-21-00 FEDERAL GRANTS	.00	.00	2,301,875.00	2,301,875.00	.0
TOTAL GRANTS	.00	.00	2,301,875.00	2,301,875.00	.0
TOTAL FUND REVENUE	59,601.43	71,966.41	2,540,292.00	2,468,325.59	2.8

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENTERPRISE</u>					
<u>AIRPORT</u>					
401-5819-588-10-01	13,886.40	27,772.80	174,177.00	146,404.20	16.0
401-5819-588-10-05	.00	(3,471.60)	.00	3,471.60	.0
401-5819-588-11-01	226.49	550.04	12,000.00	11,449.96	4.6
401-5819-588-16-00	694.32	1,388.64	6,037.00	4,648.36	23.0
401-5819-588-20-01	974.62	1,971.96	8,112.00	6,140.04	24.3
401-5819-588-21-01	4,668.00	9,336.00	37,296.00	27,960.00	25.0
401-5819-588-21-05	210.00	420.00	1,680.00	1,260.00	25.0
401-5819-588-21-06	494.45	494.45	4,000.00	3,505.55	12.4
401-5819-588-21-07	28.22	56.63	304.00	247.37	18.6
401-5819-588-30-19	3,181.00	6,113.01	11,475.00	5,361.99	53.3
401-5819-588-30-37	.00	13,418.00	6,800.00	(6,618.00)	197.3
401-5819-588-30-90	45,501.59	45,501.59	20,000.00	(25,501.59)	227.5
401-5819-588-30-93	.00	.00	75,000.00	75,000.00	.0
401-5819-588-32-90	.00	.00	50,000.00	50,000.00	.0
401-5819-588-40-00	135.14	251.14	8,000.00	7,748.86	3.1
401-5819-588-42-01	140.00	280.00	2,374.00	2,094.00	11.8
401-5819-588-43-01	874.32	1,372.54	10,500.00	9,127.46	13.1
401-5819-588-43-03	2,096.69	2,096.69	3,500.00	1,403.31	59.9
401-5819-588-43-04	45.75	45.75	550.00	504.25	8.3
401-5819-588-43-05	108.20	112.80	1,500.00	1,387.20	7.5
401-5819-588-44-00	.00	46.98	800.00	753.02	5.9
401-5819-588-45-07	.00	.00	2,500.00	2,500.00	.0
401-5819-588-45-10	45.37	133.49	8,500.00	8,366.51	1.6
401-5819-588-46-02	126.98	681.13	.00	(681.13)	.0
401-5819-588-46-03	1,079.04	1,363.93	20,000.00	18,636.07	6.8
401-5819-588-46-08	723.95	1,503.82	10,000.00	8,496.18	15.0
401-5819-588-46-09	283.34	1,422.99	4,000.00	2,577.01	35.6
401-5819-588-49-03	205.00	205.00	5,000.00	4,795.00	4.1
401-5819-588-50-00	550.00	550.00	1,500.00	950.00	36.7
401-5819-588-51-00	.00	.00	600.00	600.00	.0
401-5819-588-60-00	88,254.57	88,254.57	1,692,125.00	1,603,870.43	5.2
401-5819-588-91-00	.00	.00	241,981.00	241,981.00	.0
TOTAL AIRPORT	164,533.44	201,872.35	2,420,311.00	2,218,438.65	8.3
TOTAL ENTERPRISE	164,533.44	201,872.35	2,420,311.00	2,218,438.65	8.3
TOTAL FUND EXPENDITURES	164,533.44	201,872.35	2,420,311.00	2,218,438.65	8.3
NET REVENUE OVER EXPENDITURES	(104,932.01)	(129,905.94)	119,981.00	249,886.94	(108.3)

CITY OF CORTEZ
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

DISPATCH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
402-0000-333-21-00 E-911 AUTHORITY	.00	.00	85,000.00	85,000.00	.0
TOTAL SOURCES 333	.00	.00	85,000.00	85,000.00	.0
<u>USER FEES</u>					
402-0000-348-10-01 MONTEZUMA COUNTY SHERIFF	.00	289,275.00	289,275.00	.00	100.0
402-0000-348-10-02 CITY OF CORTEZ	.00	334,768.00	334,768.00	.00	100.0
402-0000-348-10-03 CORTEZ FIRE DEPARTMENT	.00	52,175.00	52,175.00	.00	100.0
402-0000-348-10-04 MANCOS FIRE DEPARTMENT	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-10-05 DOLORES FIRE DEPARTMENT	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-10-06 LEWIS-ARRIOLA FIRE DEPT	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-10-07 PLEASANT VIEW FIRE DEPT	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-10-11 MANCOS MARSHALL	.00	31,225.00	31,225.00	.00	100.0
402-0000-348-10-12 DOLORES COUNTY	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-10-14 MESA VERDE NATIONAL PARK	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-15-00 SW MEMORIAL HOSPITAL	.00	67,917.00	67,917.00	.00	100.0
TOTAL USER FEES	.00	824,848.00	824,848.00	.00	100.0
TOTAL FUND REVENUE	.00	824,848.00	909,848.00	85,000.00	90.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

DISPATCH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
<u>POLICE SUPPORT SERVICES</u>					
402-4222-422-10-01	REGULAR WAGES	50,723.92	100,831.83	525,498.00	424,666.17 19.2
402-4222-422-10-05	ACCRUED PAYROLL	.00	(13,689.70)	.00	13,689.70 .0
402-4222-422-11-01	OVERTIME	992.05	6,055.98	37,015.00	30,959.02 16.4
402-4222-422-16-00	CITY RETIREMENT	2,483.70	4,943.42	30,994.00	26,050.58 16.0
402-4222-422-20-01	FICA/MEDICARE	3,720.50	7,719.63	42,600.00	34,880.37 18.1
402-4222-422-21-01	HEALTH/LIFE INSURANCE	17,138.00	32,731.00	183,806.00	151,075.00 17.8
402-4222-422-21-05	DENTAL INSURANCE	770.00	1,540.00	8,680.00	7,140.00 17.7
402-4222-422-21-06	WORKMENS COMPENSATION	313.67	313.67	1,000.00	686.33 31.4
402-4222-422-21-07	UNEMPLOYMENT	103.45	213.77	1,937.00	1,723.23 11.0
402-4222-422-30-34	EMPLOYEE LICENSES/TESTING	.00	220.00	1,760.00	1,540.00 12.5
402-4222-422-30-90	CONTRACT SERVICES-OTHER	405.88	405.88	2,589.00	2,183.12 15.7
402-4222-422-32-90	MAINT CONTRACTS-OTHER	.00	395.00	3,250.00	2,855.00 12.2
402-4222-422-40-00	TRAVEL/TRAINING	1,669.50	1,669.50	12,000.00	10,330.50 13.9
402-4222-422-42-01	TELEPHONE	182.20	257.20	2,200.00	1,942.80 11.7
402-4222-422-44-00	OFFICE SUPPLIES	.00	.00	3,250.00	3,250.00 .0
402-4222-422-45-07	CLOTHING ALLOWANCE	.00	232.00	2,000.00	1,768.00 11.6
402-4222-422-45-10	OPERATING SUPPLIES-OTHER	17.74	508.19	5,400.00	4,891.81 9.4
402-4222-422-46-10	COMPUTER MAINTENANCE	.00	.00	5,000.00	5,000.00 .0
402-4222-422-50-00	MEMBERSHIP & DUES	902.08	1,804.16	22,375.00	20,570.84 8.1
402-4222-422-91-00	DEPRECIATION EXPENSE	.00	.00	27,466.00	27,466.00 .0
	TOTAL POLICE SUPPORT SERVICES	79,422.69	146,151.53	918,820.00	772,668.47 15.9
	TOTAL PUBLIC SAFETY	79,422.69	146,151.53	918,820.00	772,668.47 15.9
	TOTAL FUND EXPENDITURES	79,422.69	146,151.53	918,820.00	772,668.47 15.9
	NET REVENUE OVER EXPENDITURES	(79,422.69)	678,696.47	(8,972.00)	(687,668.47) 7564.6

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

RECREATION CENTER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
403-0000-311-12-01 SALES TAX	141,496.82	323,334.76	1,931,896.00	1,608,561.24	16.7
TOTAL TAXES	141,496.82	323,334.76	1,931,896.00	1,608,561.24	16.7
<u>SERVICES</u>					
403-0000-341-16-00 CONCESSIONS	.00	.00	850.00	850.00	.0
403-0000-341-21-00 RECREATION PROGRAMS	1,179.00	2,242.00	10,500.00	8,258.00	21.4
TOTAL SERVICES	1,179.00	2,242.00	11,350.00	9,108.00	19.8
<u>FEES</u>					
403-0000-344-11-03 HEALTHWAYS/SILVER SNEAKER	1,367.00	7,053.50	61,901.00	54,847.50	11.4
403-0000-344-14-01 RAQUETBALL	120.00	180.00	.00	(180.00)	.0
403-0000-344-15-00 MISC REC ACTIVITIES	.00	.00	3,000.00	3,000.00	.0
TOTAL FEES	1,487.00	7,233.50	64,901.00	57,667.50	11.2
<u>FEES</u>					
403-0000-346-20-00 PASSES/ADMISSION	24,586.85	55,219.88	229,240.00	174,020.12	24.1
403-0000-346-20-01 GENERAL ADMISSION	10,878.01	22,391.81	132,854.00	110,462.19	16.9
403-0000-346-20-02 MERCHANDISE	323.85	847.61	2,200.00	1,352.39	38.5
TOTAL FEES	35,788.71	78,459.30	364,294.00	285,834.70	21.5
<u>CHARGES</u>					
403-0000-347-17-00 FACILITY USE FEE	1,370.00	3,700.00	12,000.00	8,300.00	30.8
TOTAL CHARGES	1,370.00	3,700.00	12,000.00	8,300.00	30.8
<u>INTEREST</u>					
403-0000-361-20-00 INVESTMENT	3.17	4,155.42	36,825.00	32,669.58	11.3
403-0000-361-20-03 CHANGE IN MARKET VALUE	(37.63)	22,338.21	.00	(22,338.21)	.0
TOTAL INTEREST	(34.46)	26,493.63	36,825.00	10,331.37	71.9

CITY OF CORTEZ
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

RECREATION CENTER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CASH</u>						
403-0000-365-10-00	OVERAGE/SHORTAGE	(10.88)	(27.72)	.00	27.72	.0
	TOTAL CASH	(10.88)	(27.72)	.00	27.72	.0
<u>REVENUE</u>						
403-0000-367-16-00	MISCELLANEOUS SALES & FEE	802.88	802.88	1,000.00	197.12	80.3
	TOTAL REVENUE	802.88	802.88	1,000.00	197.12	80.3
	TOTAL FUND REVENUE	182,079.07	442,238.35	2,422,266.00	1,980,027.65	18.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

RECREATION CENTER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & RECREATION</u>					
<u>RECREATION CENTER</u>					
403-4556-456-10-01	REGULAR WAGES	63,518.66	118,080.99	1,126,890.00	1,008,809.01 10.5
403-4556-456-10-05	ACCRUED PAYROLL	.00	(15,246.08)	.00	15,246.08 .0
403-4556-456-11-01	REGULAR OVERTIME	3,584.94	8,012.56	6,000.00	(2,012.56) 133.5
403-4556-456-16-00	CITY RETIREMENT	1,204.04	2,536.26	15,226.00	12,689.74 16.7
403-4556-456-20-01	FICA/MEDICARE	5,113.87	9,584.68	58,884.00	49,299.32 16.3
403-4556-456-21-01	HEALTH/LIFE INSURANCE	10,287.20	22,119.40	219,238.00	197,118.60 10.1
403-4556-456-21-05	DENTAL INSURANCE	504.00	1,078.00	4,678.00	3,600.00 23.0
403-4556-456-21-06	WORKMENS COMPENSATION	387.95	387.95	6,090.00	5,702.05 6.4
403-4556-456-21-07	UNEMPLOYMENT	134.19	252.16	2,335.00	2,082.84 10.8
403-4556-456-30-04	COMPUTER/SOFWARE SERVICES	535.44	535.44	5,000.00	4,464.56 10.7
403-4556-456-30-07	CREDIT CARD CHARGES	1,040.14	1,670.86	10,000.00	8,329.14 16.7
403-4556-456-30-19	INSURANCE & BONDS	.00	9,765.35	38,220.00	28,454.65 25.6
403-4556-456-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	1,000.00	1,000.00 .0
403-4556-456-30-90	CONTRACT SERVICES-OTHER	1,112.00	1,443.50	18,000.00	16,556.50 8.0
403-4556-456-32-90	MAINT CONTRACTS-OTHER	.00	199.00	2,000.00	1,801.00 10.0
403-4556-456-40-00	TRAVEL & TRAINING	358.77	385.87	27,500.00	27,114.13 1.4
403-4556-456-42-01	TELEPHONE	176.10	266.10	1,500.00	1,233.90 17.7
403-4556-456-42-10	FIBER CHARGES	902.08	1,804.16	10,825.00	9,020.84 16.7
403-4556-456-43-01	ELECTRIC	9,759.57	19,473.92	120,000.00	100,526.08 16.2
403-4556-456-43-02	SEWER	497.00	497.00	8,400.00	7,903.00 5.9
403-4556-456-43-03	GAS	7,969.99	17,333.07	70,000.00	52,666.93 24.8
403-4556-456-43-04	REFUSE	247.00	247.00	2,600.00	2,353.00 9.5
403-4556-456-43-05	WATER	318.99	318.99	4,400.00	4,081.01 7.3
403-4556-456-44-00	OFFICE SUPPLIES	283.98	438.38	500.00	61.62 87.7
403-4556-456-45-02	SIGN & PAINT SUPPLIES	.00	.00	1,500.00	1,500.00 .0
403-4556-456-45-07	CLOTHING ALLOWANCE	.00	.00	4,000.00	4,000.00 .0
403-4556-456-45-10	OPERATING SUPPLIES-OTHER	15,228.02	18,211.52	45,000.00	26,788.48 40.5
403-4556-456-45-22	COPIER EXPENSE	109.35	109.35	5,500.00	5,390.65 2.0
403-4556-456-45-23	CONCESSION	48.92	533.96	4,000.00	3,466.04 13.4
403-4556-456-45-28	AQUATICS	92.00	92.00	2,000.00	1,908.00 4.6
403-4556-456-45-30	RECREATION	184.64	1,612.89	.00	(1,612.89) .0
403-4556-456-46-02	OTHER REPAIR & MAINT	1,520.00	6,156.21	120,760.00	114,603.79 5.1
403-4556-456-46-10	COMPUTER MAINTENANCE	.00	.00	51,000.00	51,000.00 .0
403-4556-456-48-90	PRINTING-OTHER	.00	.00	500.00	500.00 .0
403-4556-456-49-03	ADVERTISING-OTHER	31.66	31.66	10,000.00	9,968.34 .3
403-4556-456-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	45.00	45.00 .0
403-4556-456-55-00	SPECIAL EVENTS	2,811.57	3,017.01	.00	(3,017.01) .0
403-4556-456-91-00	DEPRECIATION EXPENSE	.00	.00	239,325.00	239,325.00 .0
TOTAL RECREATION CENTER		127,962.07	230,949.16	2,242,916.00	2,011,966.84 10.3
TOTAL PARKS & RECREATION		127,962.07	230,949.16	2,242,916.00	2,011,966.84 10.3
TOTAL FUND EXPENDITURES		127,962.07	230,949.16	2,242,916.00	2,011,966.84 10.3

CITY OF CORTEZ
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

RECREATION CENTER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	54,117.00	211,289.19	179,350.00	(31,939.19)	117.8

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FEEES</u>					
410-0000-346-10-01 SALES METERED WATER	209,922.92	443,207.99	3,497,237.00	3,054,029.01	12.7
410-0000-346-10-02 BULK SALES	1,967.75	6,156.00	56,276.00	50,120.00	10.9
410-0000-346-10-03 PENALTY	1,306.98	3,193.18	15,000.00	11,806.82	21.3
410-0000-346-10-04 CONNECT/DISCONNECT FEES	1,570.47	3,790.47	20,000.00	16,209.53	19.0
410-0000-346-10-05 WATER DEVELOPMENT FEES	7,792.00	28,507.00	65,061.00	36,554.00	43.8
TOTAL FEES	222,560.12	484,854.64	3,653,574.00	3,168,719.36	13.3
<u>INTEREST</u>					
410-0000-361-20-00 INVESTMENT	.00	2,372.16	15,650.00	13,277.84	15.2
TOTAL INTEREST	.00	2,372.16	15,650.00	13,277.84	15.2
<u>REVENUE</u>					
410-0000-367-11-00 TOWAOC - TREATED WATER	.00	.00	343,495.00	343,495.00	.0
410-0000-367-16-00 MISCELLANEOUS SALES & FEE	.00	.00	193,522.00	193,522.00	.0
410-0000-367-32-00 CORTEZ SANITATION DIST.	1,100.00	2,200.00	13,200.00	11,000.00	16.7
TOTAL REVENUE	1,100.00	2,200.00	550,217.00	548,017.00	.4
TOTAL FUND REVENUE	223,660.12	489,426.80	4,219,441.00	3,730,014.20	11.6

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENTERPRISE</u>					
<u>ADMINISTRATIVE</u>					
410-5816-589-21-06	261.95	261.95	.00	(261.95)	.0
410-5816-589-30-07	3,006.66	5,980.10	27,282.00	21,301.90	21.9
410-5816-589-30-19	.00	49.52	194.00	144.48	25.5
410-5816-589-30-21	.00	.00	6,500.00	6,500.00	.0
410-5816-589-30-22	.00	.00	13,000.00	13,000.00	.0
410-5816-589-30-90	260.00	1,280.00	13,000.00	11,720.00	9.9
410-5816-589-40-00	.00	.00	7,000.00	7,000.00	.0
410-5816-589-42-01	.00	.00	3,500.00	3,500.00	.0
410-5816-589-42-03	1,009.09	1,009.09	8,000.00	6,990.91	12.6
410-5816-589-45-10	.00	.00	200.00	200.00	.0
410-5816-589-46-08	1,344.17	2,728.76	22,680.00	19,951.24	12.0
410-5816-589-46-09	1,253.33	2,318.74	22,840.00	20,521.26	10.2
410-5816-589-50-00	.00	.00	1,875.00	1,875.00	.0
410-5816-589-51-00	.00	.00	300.00	300.00	.0
410-5816-589-59-00	19.20	72.94	.00	(72.94)	.0
TOTAL ADMINISTRATIVE	7,154.40	13,701.10	126,371.00	112,669.90	10.8

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FILTRATION & TREATMENT</u>					
410-5817-589-10-01	24,164.20	44,229.50	330,902.00	286,672.50	13.4
410-5817-589-10-05	.00	(5,142.65)	.00	5,142.65	.0
410-5817-589-11-01	.00	.00	9,345.00	9,345.00	.0
410-5817-589-16-00	1,104.56	2,079.82	12,654.00	10,574.18	16.4
410-5817-589-20-01	1,768.62	3,231.14	18,364.00	15,132.86	17.6
410-5817-589-21-01	7,780.00	14,009.50	74,592.00	60,582.50	18.8
410-5817-589-21-05	350.00	630.00	3,360.00	2,730.00	18.8
410-5817-589-21-06	885.85	885.85	4,725.00	3,839.15	18.8
410-5817-589-21-07	48.33	88.46	689.00	600.54	12.8
410-5817-589-30-10	1,129.40	1,253.60	13,000.00	11,746.40	9.6
410-5817-589-30-19	.00	19,021.33	74,445.00	55,423.67	25.6
410-5817-589-30-34	27.04	27.04	500.00	472.96	5.4
410-5817-589-30-90	1,543.61	1,749.15	13,000.00	11,250.85	13.5
410-5817-589-40-00	.00	31.43	5,000.00	4,968.57	.6
410-5817-589-42-01	338.24	646.33	7,520.00	6,873.67	8.6
410-5817-589-42-10	902.08	1,804.16	10,825.00	9,020.84	16.7
410-5817-589-43-01	3,044.33	5,665.43	31,333.00	25,667.57	18.1
410-5817-589-43-03	2,210.12	4,571.84	13,200.00	8,628.16	34.6
410-5817-589-43-04	61.00	61.00	850.00	789.00	7.2
410-5817-589-44-00	.00	226.74	800.00	573.26	28.3
410-5817-589-45-06	50,395.86	50,395.86	277,000.00	226,604.14	18.2
410-5817-589-45-07	98.68	860.37	3,500.00	2,639.63	24.6
410-5817-589-45-10	1,275.19	1,622.46	5,000.00	3,377.54	32.5
410-5817-589-46-02	3,878.55	6,220.71	30,800.00	24,579.29	20.2
410-5817-589-50-00	.00	.00	700.00	700.00	.0
410-5817-589-51-00	.00	.00	400.00	400.00	.0
410-5817-589-61-34	.00	.00	20,000.00	20,000.00	.0
410-5817-589-91-00	.00	.00	295,000.00	295,000.00	.0
TOTAL FILTRATION & TREATMENT	101,005.66	154,169.07	1,257,504.00	1,103,334.93	12.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSMISSION/DISTRIBUTION</u>					
410-5818-589-10-01	28,140.11	59,738.47	461,301.00	401,562.53	13.0
410-5818-589-10-05	.00	(8,559.02)	.00	8,559.02	.0
410-5818-589-10-10	.00	.00	300.00	300.00	.0
410-5818-589-11-01	719.24	2,596.71	16,025.00	13,428.29	16.2
410-5818-589-16-00	1,301.28	2,800.80	18,314.00	15,513.20	15.3
410-5818-589-20-01	2,121.14	4,595.14	23,368.00	18,772.86	19.7
410-5818-589-21-01	8,569.00	16,872.86	139,860.00	122,987.14	12.1
410-5818-589-21-05	455.00	898.02	6,300.00	5,401.98	14.3
410-5818-589-21-06	1,191.34	1,191.34	9,553.00	8,361.66	12.5
410-5818-589-21-07	57.98	127.02	876.00	748.98	14.5
410-5818-589-30-04	303.51	562.02	1,500.00	937.98	37.5
410-5818-589-30-11	.00	.00	1,100.00	1,100.00	.0
410-5818-589-30-19	.00	1,910.99	4,982.00	3,071.01	38.4
410-5818-589-30-34	40.56	340.56	1,100.00	759.44	31.0
410-5818-589-30-90	448.35	1,888.35	7,000.00	5,111.65	27.0
410-5818-589-40-00	.00	.00	5,000.00	5,000.00	.0
410-5818-589-42-01	346.84	648.68	3,500.00	2,851.32	18.5
410-5818-589-44-00	.00	.00	200.00	200.00	.0
410-5818-589-45-07	356.76	1,242.78	4,400.00	3,157.22	28.3
410-5818-589-45-10	1,440.87	1,440.87	3,570.00	2,129.13	40.4
410-5818-589-45-17	5,782.43	12,753.31	40,000.00	27,246.69	31.9
410-5818-589-46-02	.00	443.74	10,000.00	9,556.26	4.4
410-5818-589-50-00	.00	.00	200.00	200.00	.0
410-5818-589-51-00	.00	.00	300.00	300.00	.0
410-5818-589-52-00	.00	.00	350.00	350.00	.0
410-5818-589-91-10	.00	.00	245,288.00	245,288.00	.0
TOTAL TRANSMISSION/DISTRIBUTION	51,274.41	101,492.64	1,004,387.00	902,894.36	10.1
TOTAL AIRPORT	.00	.00	.00	.00	.0
<u>METER MAINTENANCE</u>					
410-5820-589-30-34	.00	.00	200.00	200.00	.0
410-5820-589-32-90	.00	.00	7,150.00	7,150.00	.0
410-5820-589-40-00	.00	.00	500.00	500.00	.0
410-5820-589-45-07	.00	.00	1,000.00	1,000.00	.0
410-5820-589-45-10	.00	.00	3,000.00	3,000.00	.0
410-5820-589-46-02	.00	.00	2,820.00	2,820.00	.0
TOTAL METER MAINTENANCE	.00	.00	14,670.00	14,670.00	.0
TOTAL ALL 21	.00	.00	.00	.00	.0
<u>DEBT RETIREMENT</u>					
410-5822-589-70-28	.00	.00	197,560.00	197,560.00	.0
410-5822-589-70-29	.00	.00	141,461.00	141,461.00	.0
TOTAL DEBT RETIREMENT	.00	.00	339,021.00	339,021.00	.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL PROJECTS</u>					
410-5855-589-60-06	9,230.80	9,230.80	240,000.00	230,769.20	3.9
410-5855-589-60-07	109,250.00	109,250.00	533,522.00	424,272.00	20.5
410-5855-589-60-10	.00	.00	100,000.00	100,000.00	.0
410-5855-589-61-47	527.57	527.57	50,000.00	49,472.43	1.1
410-5855-589-61-50	.00	.00	30,000.00	30,000.00	.0
410-5855-589-62-05	185,617.00	185,617.00	374,580.00	188,963.00	49.6
TOTAL CAPITAL PROJECTS	304,625.37	304,625.37	1,328,102.00	1,023,476.63	22.9
TOTAL ALL 60	.00	.00	.00	.00	.0
TOTAL ENTERPRISE	464,059.84	573,988.18	4,070,055.00	3,496,066.82	14.1
TOTAL FUND EXPENDITURES	464,059.84	573,988.18	4,070,055.00	3,496,066.82	14.1
NET REVENUE OVER EXPENDITURES	(240,399.72)	(84,561.38)	149,386.00	233,947.38	(56.6)

CITY OF CORTEZ
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

CCN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
416-0000-340-10-00 FIBER SALES	.00	.00	200,000.00	200,000.00	.0
416-0000-340-10-03 DARK FIBER	5,473.96	10,947.92	.00 (10,947.92)	.0
416-0000-340-10-05 FIBER SERVICE	.00	.00	53,560.00	53,560.00	.0
TOTAL SOURCES 340	5,473.96	10,947.92	253,560.00	242,612.08	4.3
<u>FEES</u>					
416-0000-342-05-00 E-RATE REVENUE	3,400.00	6,800.00	42,000.00	35,200.00	16.2
416-0000-342-12-00 GOVNET	4,084.99	8,169.98	.00 (8,169.98)	.0
TOTAL FEES	7,484.99	14,969.98	42,000.00	27,030.02	35.6
TOTAL FUND REVENUE	12,958.95	25,917.90	295,560.00	269,642.10	8.8

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

CCN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENTERPRISE</u>					
<u>CITY COMMUNITY NETWORK</u>					
416-5830-582-21-06	412.67	412.67	.00	(412.67)	.0
416-5830-582-30-19	.00	3.36	75.00	71.64	4.5
416-5830-582-30-90	.00	.00	3,620.00	3,620.00	.0
416-5830-583-30-33	.00	.00	2,500.00	2,500.00	.0
416-5830-583-30-90	149.64	1,183.64	24,200.00	23,016.36	4.9
416-5830-583-32-90	.00	6,295.00	.00	(6,295.00)	.0
416-5830-583-70-01	.00	.00	58,800.00	58,800.00	.0
416-5830-583-70-02	.00	.00	4,847.00	4,847.00	.0
416-5830-583-91-10	.00	.00	24,440.00	24,440.00	.0
416-5830-586-30-56	3,675.32	7,350.64	60,000.00	52,649.36	12.3
TOTAL CITY COMMUNITY NETWORK	4,237.63	15,245.31	178,482.00	163,236.69	8.5
TOTAL ENTERPRISE	4,237.63	15,245.31	178,482.00	163,236.69	8.5
TOTAL FUND EXPENDITURES	4,237.63	15,245.31	178,482.00	163,236.69	8.5
NET REVENUE OVER EXPENDITURES	8,721.32	10,672.59	117,078.00	106,405.41	9.1

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

REFUSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES</u>					
421-0000-347-10-01 SALES REFUSE PICKUP	162,891.89	326,307.55	2,010,096.00	1,683,788.45	16.2
421-0000-347-10-02 PENALTY	594.12	1,474.26	1,000.00	(474.26)	147.4
421-0000-347-10-05 CONTAINER LOCKS	.00	.00	80.00	80.00	.0
TOTAL CHARGES	163,486.01	327,781.81	2,011,176.00	1,683,394.19	16.3
<u>INTEREST</u>					
421-0000-361-20-00 INVESTMENT	.00	1,186.08	3,200.00	2,013.92	37.1
TOTAL INTEREST	.00	1,186.08	3,200.00	2,013.92	37.1
<u>REVENUE</u>					
421-0000-367-12-00 DUMP-TRUCK/LANDFILL FEES	.00	.00	1,900.00	1,900.00	.0
421-0000-367-13-00 RECYCLED REFUSE	679.00	679.00	15,794.00	15,115.00	4.3
421-0000-367-14-00 STATE MANDATED BAG FEE	1,360.05	9,094.77	.00	(9,094.77)	.0
421-0000-367-18-00 SALE OF EQUIPMENT	.00	.00	50,000.00	50,000.00	.0
TOTAL REVENUE	2,039.05	9,773.77	67,694.00	57,920.23	14.4
TOTAL FUND REVENUE	165,525.06	338,741.66	2,082,070.00	1,743,328.34	16.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

REFUSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENTERPRISE</u>					
<u>ADMINISTRATIVE</u>					
421-5816-587-30-19	INSURANCE & BONDS	.00	.00	1,000.00	1,000.00 .0
421-5816-587-42-01	TELEPHONE	.00	.00	1,100.00	1,100.00 .0
421-5816-587-42-03	POSTAGE	719.64	719.64	7,500.00	6,780.36 9.6
421-5816-587-46-08	EQUIPMENT REPAIR-INTERNAL	2,319.05	4,202.27	36,037.00	31,834.73 11.7
421-5816-587-46-09	FLEET FUEL COSTS	5,594.58	10,495.67	89,076.00	78,580.33 11.8
421-5816-589-58-01	INVESTMENT	.00	.00	158,812.00	158,812.00 .0
	TOTAL ADMINISTRATIVE	8,633.27	15,417.58	293,525.00	278,107.42 5.3
	TOTAL INTERFUND SERVICES	.00	.00	.00	.00 .0
<u>COLLECTION</u>					
421-5823-587-10-01	REGULAR WAGES	31,409.20	67,017.82	390,388.00	323,370.18 17.2
421-5823-587-10-05	ACCRUED PAYROLL	.00	(10,729.38)	.00	10,729.38 .0
421-5823-587-10-10	EMPLOYEE INCENTIVES	.00	.00	175.00	175.00 .0
421-5823-587-11-01	OVERTIME	101.56	3,073.83	16,928.00	13,854.17 18.2
421-5823-587-16-00	CITY RETIREMENT	1,481.76	3,104.00	17,922.00	14,818.00 17.3
421-5823-587-20-01	FICA/MEDICARE	2,328.85	5,190.31	26,009.00	20,818.69 20.0
421-5823-587-21-01	HEALTH/LIFE INSURANCE	10,136.00	21,828.00	100,000.00	78,172.00 21.8
421-5823-587-21-05	DENTAL INSURANCE	525.00	1,120.00	6,720.00	5,600.00 16.7
421-5823-587-21-06	WORKMENS COMPENSATION	6,317.87	6,317.87	60,210.00	53,892.13 10.5
421-5823-587-21-07	UNEMPLOYMENT	63.02	140.16	975.00	834.84 14.4
421-5823-587-30-11	SOLID WASTE DISPOSAL	31,476.28	31,476.28	402,603.00	371,126.72 7.8
421-5823-587-30-19	INSURANCE & BONDS	.00	2,226.14	8,043.00	5,816.86 27.7
421-5823-587-30-34	EMPLOYEE LICENSES/TESTING	(19.28)	60.72	5,000.00	4,939.28 1.2
421-5823-587-30-90	OTHER/CONTRACTUAL SERVICES	.00	2,880.00	4,000.00	1,120.00 72.0
421-5823-587-40-00	TRAVEL & TRAINING	.00	.00	2,000.00	2,000.00 .0
421-5823-587-42-01	TELEPHONE	245.00	520.00	2,800.00	2,280.00 18.6
421-5823-587-44-00	OFFICE SUPPLIES	.00	.00	300.00	300.00 .0
421-5823-587-45-06	CHEMICALS & LAB	.00	.00	500.00	500.00 .0
421-5823-587-45-07	CLOTHING ALLOWANCE	586.29	1,051.21	7,700.00	6,648.79 13.7
421-5823-587-45-10	OPERATING SUPPLIES	23,122.41	40,016.51	74,640.00	34,623.49 53.6
421-5823-587-46-02	OTHER REPAIR & MAINT	315.08	3,102.67	6,933.00	3,830.33 44.8
421-5823-587-63-10	CAPITAL OUTLAY	1,336.38	1,591.40	300,000.00	298,408.60 .5
421-5823-587-91-10	DEPRECIATION EXPENSE	.00	.00	50,000.00	50,000.00 .0
	TOTAL COLLECTION	109,425.42	179,987.54	1,483,846.00	1,303,858.46 12.1

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

REFUSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECYCLING</u>					
421-5824-587-10-01	10,785.61	20,720.34	133,200.00	112,479.66	15.6
421-5824-587-10-05	.00	(2,791.54)	.00	2,791.54	.0
421-5824-587-10-10	.00	.00	379.00	379.00	.0
421-5824-587-11-01	.00	.00	9,111.00	9,111.00	.0
421-5824-587-16-00	497.00	930.31	6,837.00	5,906.69	13.6
421-5824-587-20-01	796.66	1,531.28	9,187.00	7,655.72	16.7
421-5824-587-21-01	2,345.00	4,690.00	28,138.00	23,448.00	16.7
421-5824-587-21-05	105.00	210.00	2,520.00	2,310.00	8.3
421-5824-587-21-06	1,309.69	1,309.69	10,850.00	9,540.31	12.1
421-5824-587-21-07	21.56	41.42	345.00	303.58	12.0
421-5824-587-30-19	.00	104.94	782.00	677.06	13.4
421-5824-587-30-34	13.52	33.52	800.00	766.48	4.2
421-5824-587-30-90	(817.45)	(817.45)	15,000.00	15,817.45	(5.5)
421-5824-587-40-00	.00	.00	1,000.00	1,000.00	.0
421-5824-587-42-01	95.00	190.00	750.00	560.00	25.3
421-5824-587-42-03	.00	.00	600.00	600.00	.0
421-5824-587-45-07	.00	300.00	3,400.00	3,100.00	8.8
421-5824-587-45-10	216.53	647.73	4,000.00	3,352.27	16.2
421-5824-587-46-02	108.34	204.11	1,000.00	795.89	20.4
421-5824-587-50-00	.00	.00	5,400.00	5,400.00	.0
421-5824-587-63-10	.00	.00	50,000.00	50,000.00	.0
421-5824-587-91-10	.00	.00	18,336.00	18,336.00	.0
TOTAL RECYCLING	15,476.46	27,304.35	301,635.00	274,330.65	9.1
TOTAL ENTERPRISE	133,535.15	222,709.47	2,079,006.00	1,856,296.53	10.7
TOTAL FUND EXPENDITURES	133,535.15	222,709.47	2,079,006.00	1,856,296.53	10.7
NET REVENUE OVER EXPENDITURES	31,989.91	116,032.19	3,064.00	(112,968.19)	3787.0

CITY OF CORTEZ
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

CONSERVATION TRUST FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>STATE/COLO</u>						
603-0000-332-17-00	LOTTERY	.00	624,634.79	564,925.00	(59,709.79)	110.6
TOTAL STATE/COLO		.00	624,634.79	564,925.00	(59,709.79)	110.6
TOTAL FUND REVENUE		.00	624,634.79	564,925.00	(59,709.79)	110.6

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & RECREATION</u>					
<u>RECREATION CENTER</u>					
603-4556-451-46-04	.00	.00	125,000.00	125,000.00	.0
603-4556-459-60-03	.00	.00	50,000.00	50,000.00	.0
603-4556-459-60-14	.00	.00	34,000.00	34,000.00	.0
603-4556-459-60-28	.00	.00	53,000.00	53,000.00	.0
603-4556-459-60-32	.00	.00	55,000.00	55,000.00	.0
603-4556-459-60-48	.00	1,313.52	160,000.00	158,686.48	.8
603-4556-459-60-94	.00	.00	20,000.00	20,000.00	.0
603-4556-459-60-99	.00	.00	35,000.00	35,000.00	.0
TOTAL RECREATION CENTER	.00	1,313.52	532,000.00	530,686.48	.3
TOTAL PARKS & RECREATION	.00	1,313.52	532,000.00	530,686.48	.3
TOTAL FUND EXPENDITURES	.00	1,313.52	532,000.00	530,686.48	.3
NET REVENUE OVER EXPENDITURES	.00	623,321.27	32,925.00	(590,396.27)	1893.2



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Rachael Marchbanks
Community/Economic Development Director
123 Roger Smith Ave.
Cortez, CO. 81321
rmarchbanks@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: Cheryl Lindquist, Permit Technician/Deputy City Clerk

Date: 3/26/2024

RE: Resolution No. 5, Series 2024

DISCUSSION

Application for a Conditional Use Permit for temporary food product sales located at 145 E Main St. Cortez, CO, zoned CBD, Central Business District.

BACKGROUND

The applicant, Bell Beef, with written permission from the property Owner, is requesting approval of a conditional use permit to establish a temporary food product sales trailer on the vacant property located at 145 E. Main Street.

FISCAL IMPACT

Not studied

RECOMMENDATION

Staff recommends the City Council approve a resolution approving the application for the conditional use permit for the proposed mobile vendor on property located at 145 E Main St., Cortez, Colorado, in the Central Business District (CBD) zone and state any conditions it feels would be necessary to ensure compliance with the Land Use Code.

MOTION

If the City Council agrees with the Staff recommendation, a possible motion would be as follows:
I move that the City Council approve Resolution No. 5, Series 2024, a resolution approving a Conditional Use Permit to establish a temporary mobile vendor on 145 E. Main St, with the conditions of approval stated in the Resolution.

Attachments

Staff report
Resolution No. 5, Series 2024
PC Resolution No. 2, Series 2024
Documentation



*City of Cortez
Community &
Economic Development
123 Roger Smith Avenue
Cortez, CO 81321*

Meeting Date: March 26, 2024
Project No. LU24-0003

STAFF REPORT

TO: Members of the Cortez City Council

FROM: Nancy Dossdall, Contract City Planner

SUBJECT: Application for a Conditional Use Permit for temporary food product sales located at 145 E Main St. Cortez, CO, zoned CBD, Central Business District (the “Property”).

APPLICANT: Kasey Bell, Bell Beef

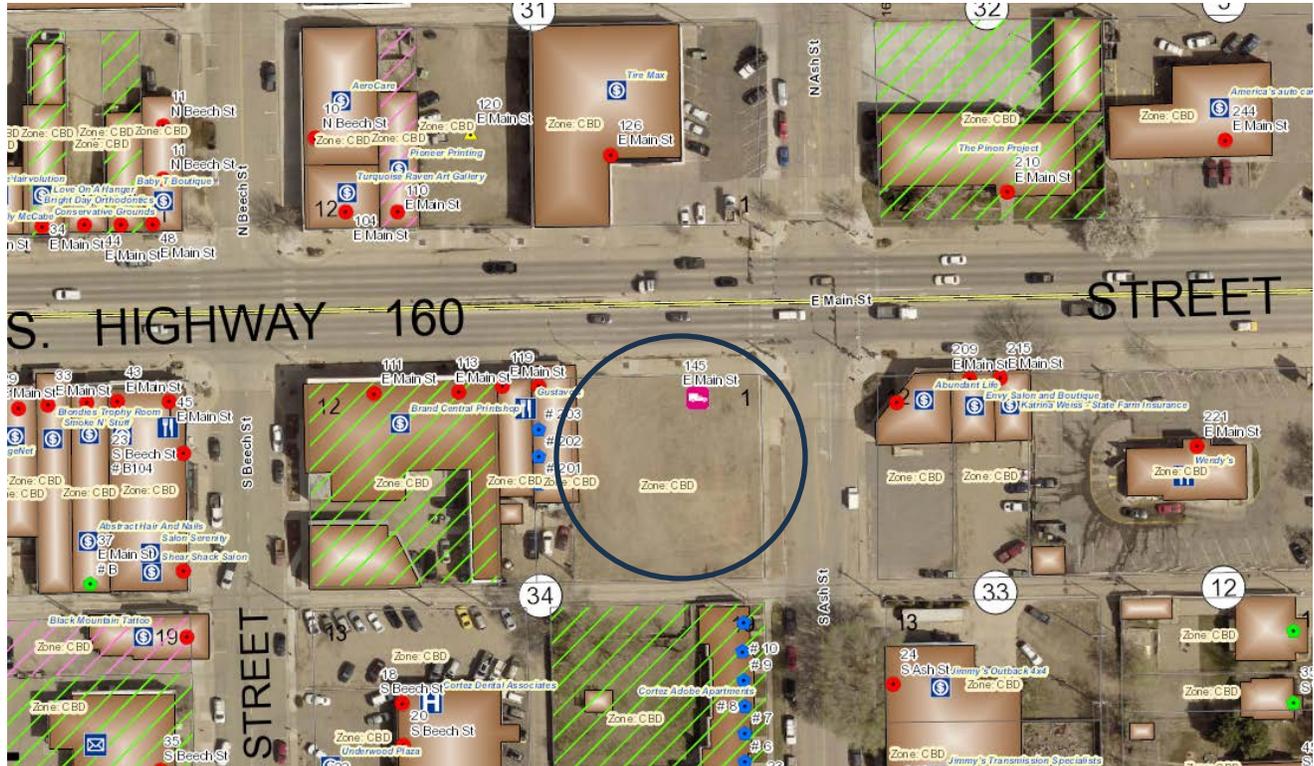
OWNER: 145 E. Main St. Trust

ATTACHMENTS: CC Resolution No. 5, Series 2024
PC Resolution No. 2, Series 2024
Project Submittal Package

BACKGROUND

The applicant, Bell Beef (the “Applicant”), with written permission from the Owner, is requesting approval of a conditional use permit to establish a temporary food product sales trailer on the vacant property located at 145 E. Main St (the “Property”). A truck and 20’ freezer trailer would be on placed on the Property from 2:00pm – 6:00pm Tuesdays – Thursdays. Because the Property is located within the Central Business District, mobile vending is restricted to require a conditional use permit. This is the first application under the revised code standards, that previously did not allow for mobile vendors in the Central Business District.

The Property is bounded on all sides by commercial properties, all zoned Central Business District (CBD).



DEVELOPMENT STANDARDS

After an extensive public process, the Land Use Code was amended in January 2023 to include the following language regarding mobile vending in the Central Business District:

“Mobile vendors may be allowed in the central business district (CBD) outside of special events only after issuance of a conditional use permit with full consideration for impacts on adjacent businesses. Mobile Vendors in the CBD shall only be allowed in approved locations and never in public right of way of State or Public roads, unless closed for approved special events. Mobile vendor food courts may be approved with a Conditional Use Permit that would allow the mobile vendor to remain for up to 90 days on private land in an approved location. Mobile vendors shall also be regulated as set forth in the Cortez City Code at Chapter 15, Article IX, Mobile Food Vendors Sections 15-66 thru 15-68.8 and all other applicable Cortez City Code sections, now in effect or as may be amended from time to time with the exception that the Conditional Use Permit shall determine the time frame.”

ISSUES

A conditional use is a use that may be permitted subject to conditions imposed upon the approval of the use that are designed to reasonably mitigate any adverse impacts upon surrounding properties. In addition to the criteria listed above, both the planning commission and the city council shall use the following criteria in reviewing conditional use permit requests. It is specifically understood that certain criteria listed below may not apply to a particular application. The applicant shall adequately demonstrate that the applicable criteria have been met:

- (1) The proposed conditional use is compatible with adjacent existing uses and other allowed uses in the zoning district. Such compatibility shall be expressed in terms of appearance, architectural scale and features, site design and scope, landscaping, as well as the control of adverse impacts including noise, vibration, smoke, fumes, gas dust, odor, lighting, glare, traffic circulation, parking, or other undesirable or hazardous conditions.
- (2) The proposed conditional use has incorporated design features sufficient to protect adjacent uses including but not limited to: service areas, pedestrian and vehicular circulation, safety provisions, access ways to and from the site, buffering, fencing and site building placement.
- (3) All proposed accessory uses must demonstrate that they are necessary and desirable. All proposed accessory uses shall comply with the requirements of subsections(f)(1) and (2) of this section. Undesirable impacts created by these uses shall be controlled or eliminated.
- (4) Adequate public services (such as: streets, off-street parking, pedestrian facilities, water, sewer, gas, electricity, police and fire protection) must be available without the reduction of services to other existing uses.
- (5) Provisions for proper maintenance of the building, parking and loading areas, drives, lighting, signs, landscaping, etc. shall be provided.
- (6) The proposed conditional use shall conform to adopted plans, hours of operation, polices and requirements for parking and loading, signs, highway access, and all other applicable regulations of this code and other applicable regulations.

DISCUSSION

The Property is located on a vacant property in the Central Business District (CBD) which was specifically identified through public process as a good location for mobile vending. The proposed use, sale of local processed, frozen beef is unlikely to cause impacts to adjacent or nearby businesses in the CBD. The proposed use is temporary in nature, with no permanent facilities and limited to 3 days a week as proposed. The Applicant did not specify a time frame and the code allows the Planning Commission/City Council the option of setting a time limit for the use. Given the significant amount of process required for the use, staff would recommend a minimum of one year, perhaps with automatic renewals by staff if no issues/complaints arise.

AGENCY REVIEW

GIS Coordinator (Doug Roth)

GIS - No concerns or comments

CDOT (Dan Roussin)

Nancy - Randee Reider, R5 Permit Manager asked me to review this proposal for any access permit needs. This property doesn't have direct access to state highways. All access is off Ash Street. CDOT would recommend that all access is off Ash Street. This is a temporary use and CDOT feels the use is insignificant for Ash Street. Therefore, no access permit is required.

If you have any questions, please let me know.

ALTERNATIVES

1. The City Council can approve a resolution approving the application for the conditional use permit for the proposed mobile vendor on property located at 145 E Main St., Cortez, Colorado, in the Central Business District (CBD) zone and state any conditions it feels would be necessary to ensure compliance with the Land Use Code; or
2. The City Council can deny the resolution approving the application for the conditional use permit and state its reasons; or
3. The City Council can ask for more information and continue the consideration of the resolution to a date certain; or

RECOMMENDATION

Staff recommends Alternative “1” above, approval of the conditional use permit, with 3 conditions.

If Council so chooses to follow the recommendation of Staff, a possible motion for the City Council would be: I move that the City Council approve the Conditional Use Permit for 145 E. Main St, through Council Resolution No. 5, Series 2024, with the following conditions

1. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents.
2. The applicant shall comply with all stipulations of the submittal documents.
3. The Conditional Use Permit is valid for a total of 3 years from the date of approval with a staff review after one year to ensure there have been no issues or concerns with the use.

**CITY OF CORTEZ
RESOLUTION NO. 5, SERIES 2024**

**A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR A PARCEL
LOCATED AT 145 E MAIN STREET, CORTEZ, COLORADO, ZONED CBD, CENTAL
BUSINESS DISTRICT**

WHEREAS, the applicant, Kasey Bell of Bell Beef, (the “Applicant”), has applied for review of a Conditional Use Permit for a mobile vendor business to be located at 145 E. Main Street, Cortez, Colorado, and more particularly described as (the “Property”):

Lots 1-5 Block 34, Town of Cortez, also known as 145 E. Main Street, Cortez, Colorado

WHEREAS, the Applicant, with written approval of the Owner, presented a request and necessary submittal items for review of the application by the City Planning and Zoning Commission at a regular meeting held on March 5, 2024; and

WHEREAS, Section 6.10 of the Cortez Land Use Code, Conditional Use Permits, indicates that the owner or developer of a property may request a conditional use permit for development of the Property; and

WHEREAS, the Planning and Zoning Commission reviewed the request for a Conditional Use Permit and the evidence and testimony presented at the March 5th meeting, and is recommending approval of the request on the Property, as evidenced in the adoption of this P&Z Resolution No. 2, Series 2024; and

WHEREAS, it appears that all requirements of Chapters 5.00 and 6.00 of the City’s Land Use Code for development of this site have been met.

NOW, THERFORE, BE IT RESOLVED BY THE CORTEZ CITY COUNCIL:

THAT, Resolution No. 5, Series 2024, establishes the conditions of approval for a Conditional Use Permit on the Property; and

THAT, the Conditional Use Permit for the Property is hereby approved, subject to the following conditions to ensure compliance with the standards in the Cortez Land Use Code for a conditional use permit:

1. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents.
2. The Applicant shall comply with all stipulations of the submittal documents.
3. The Conditional Use Permit is valid for a total of 3 years from the date of approval with a staff review after one year to ensure there have been no valid issues or concerns with

the use.

MOVED, SECONDED, AND ADOPTED THIS 26th DAY OF MARCH, 2024

Rachel B. Medina, Mayor

ATTEST:

Linda L. Smith, City Clerk

**CITY OF CORTEZ
PLANNING AND ZONING COMMISSION
RESOLUTION NO. 2, SERIES 2024**

**A Resolution Recommending Approval of a Conditional Use Permit for a parcel located at
145 E Main Street, Cortez, Colorado, zoned CBD, Central Business District**

WHEREAS, the applicant, Kasey Bell of Bell Beef, (the “Applicant”), has applied for review of a Conditional Use Permit for a mobile vendor business to be located at 145 E. Main Street, Cortez, Colorado, and more particularly described as (the “Property”):

Lots 1-5 Block 34, Town of Cortez, also known as 145 E. Main Street, Cortez, Colorado

WHEREAS, the Applicant, with written approval of the Owner, presented a request and necessary submittal items for review of the application by the City Planning and Zoning Commission at a regular meeting held on March 5, 2024; and

WHEREAS, Section 6.10 of the Cortez Land Use Code, Conditional Use Permits, indicates that the owner or developer of a property may request a conditional use permit for development of the Property; and

WHEREAS, the Planning and Zoning Commission reviewed the request for a Conditional Use Permit and the evidence and testimony presented at the March 5th meeting, and is recommending approval of the request on the Property, as evidenced in the adoption of this P&Z Resolution No. 2, Series 2024; and

WHEREAS, it appears that all requirements of Chapters 5.00 and 6.00 of the City’s Land Use Code for development of this site have been met.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CORTEZ PLANNING AND ZONING COMMISSION:

THAT, this P&Z Resolution No. 2, Series 2024, establishes the conditions of approval for a Conditional Use Permit on the Property; and

THAT, the Conditional Use Permit for the Property is hereby recommended to City Council for approval, subject to the following conditions to ensure compliance with the standards in the Cortez Land Use Code for a conditional use permit:

1. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents.
2. The Applicant shall comply with all stipulations of the submittal documents.

3. The Conditional Use Permit is valid for a total of 3 years from the date of approval with a staff review after one year to ensure there have been no valid issues or concerns with the use.

MOVED, SECONDED, AND ADOPTED THIS 5th DAY OF MARCH, 2024

PLANNING AND ZONING COMMISSION



Robert Rime, Chairman

ATTEST:


Cheryl Lindquist, Deputy City Clerk

Conditional Use Permit Application Checklist

~~12/15/23~~ 1/12/24
Date

APPLICANT: Kasey Bell Bell Beef

ADDRESS: 26759 Rd M Cortez, CO 81321

PHONE/FAX: 480-466-8973

FOR: _____

Submittal Requirements:

- Letter of petition requesting conditional use permit
Title certificate from licensed title company or attorney listing:
The name of the property owner(s)
All liens
All easements and judgments of record affecting the subject property

The Petition Shall Show or be Accompanied By:

- _____ Street address and legal description of the property
_____ Any and all plans, information, operating data and expert evaluation necessary to clearly explain the location, function & characteristics of any building or proposed use. Such as floor plans, site plan, or operating information. Provide a detailed narrative addressing the applicable criteria for a CUP, LUC section 6.10(f).
_____ \$500.00 Filing fee to cover the costs of review in accordance with the current adopted fee schedule

Notification Requirements

- _____ Public hearing notice to paper 15 days prior to P&Z Meeting (20 days for paper to print on the 15day schedule)
_____ Notice to landowners 15 days prior to P&Z meeting
_____ Public Hearing notice to paper 15 days prior to Council Meeting (20 days for paper to print on the 15 day schedule)

Bell Construction Inc. DBA Bell Beef

145 E Main St
Cortez, CO 81321
(480)466-8973
kasey@bellbeef.com

12th January 2024

City of Cortez,

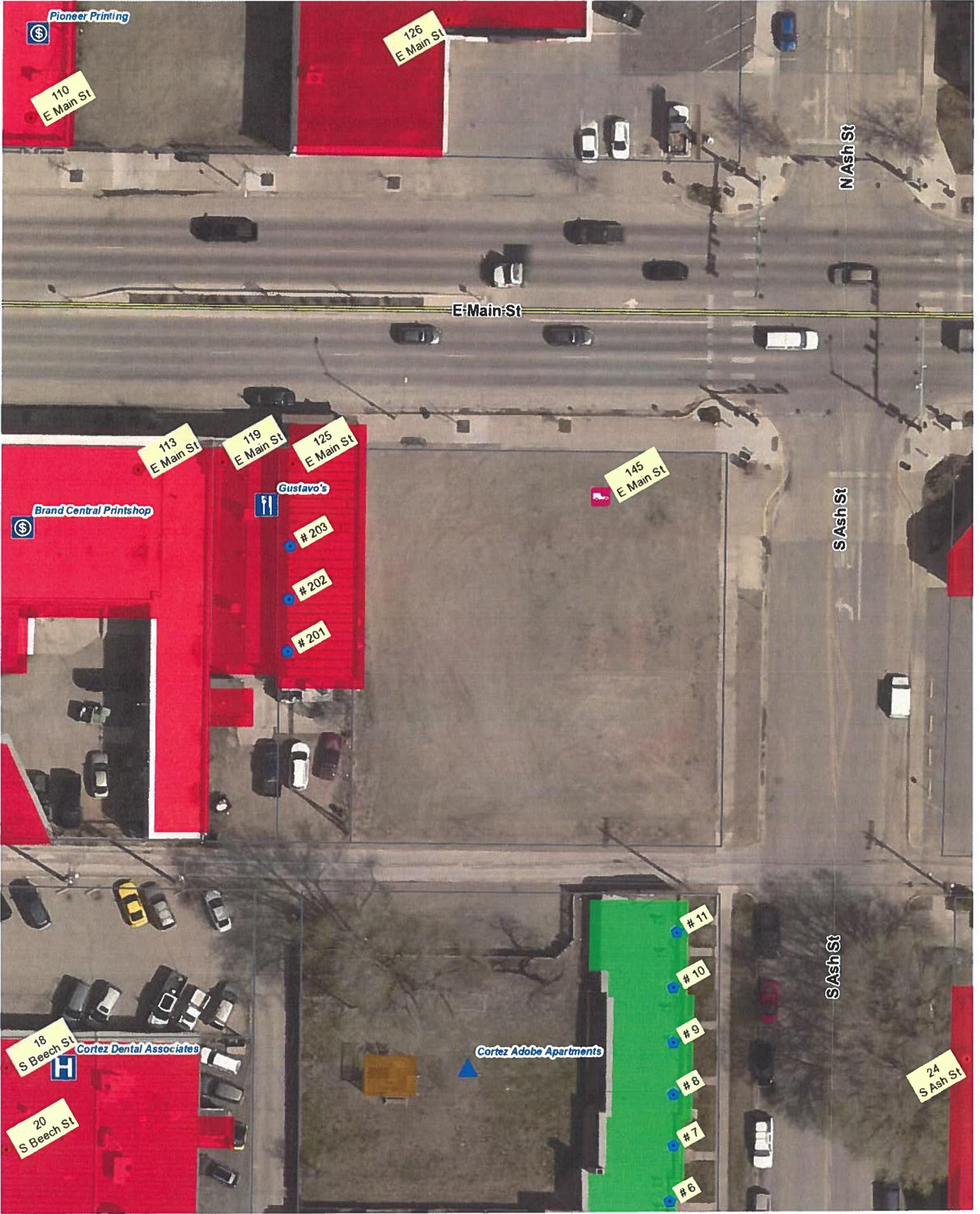
Permission is requested to sell local goods at the address of 145 E Main St Cortez, CO 81321. Property is owned by Dennis and Valarie Giesler, whom we'd be renting the space from. We would operate out of a 20 foot long cargo trailer with freezer units inside to keep meat frozen. This unit has already been inspected by the Health Department and approved to operate state wide, given city approval. Our operation is completely mobile and minimal with no utility requirements. We will remove the trailer from the property every day of operation just after we close at 6 pm.

We would initially be set up at the aforementioned address Tuesdays through Thursdays 2pm-6pm and operate under that schedule indefinitely. Customers will have the entire lot to park in, using the easement from Ash Street.

We hope the city of Cortez can see the value this operation could bring to our community.

Thank you,
Kasey Bell
(480)466-8973
kasey@bellbeef.com





Pioneer Printing



110
E Main St

126
E Main St

N Ash St

E Main St

113
E Main St

119
E Main St

125
E Main St

Brand Central Printshop



Gustavo's

203

202

201

145
E Main St

S Ash St

18
S Beech St



Cortez Dental Associates

20
S Beech St

Cortez Adobe Apartments

11

10

9

8

7

6

S Ash St

24
S Ash St



DEPARTMENT OF PLANNING & BUILDING
123 ROGER SMITH AVE, CORTEZ, CO 81321
PH. 970-565-3402 FAX 970-565-8172
24 HR. INSPECTION LINE: 970-564-4071

City of Cortez
File Number: 24-000033

Conditional Use Permit
LU24-000003

Project Address: 145 East Main Street
Legal Description:

Owner:
Name: GIESLER, DENNIS J. & VALARIE K.
Address: 25701 Rd H
Cortez, Co 81321

Phone:

Project Description: Mobile Vendor at 145 E. Main St.

Special Conditions: Note: This is a receipt only – The Site Plan is subject to approval by the City of Cortez

Fees:		Payments:				
Description	Total Cost	Date	Type	Reference	Receipt ReceivedFrom	Amount
Conditional Use Permit Fee	500.00	01/16/2024	Check	008327 341	Kasey Bell	500.00
Total:	500.00					
Total Paid:	500.00					
Balance Due:	0.00					

Receipt No: 30.002678

Jan 16, 2024

Bell Beef

Building Permits - LU-24-3	500.00
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Total:	500.00
--------	--------

Check	Check No: 008327	500.00
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Payor: Bell Beef

Total Applied:	500.00
----------------	--------

Change Tendered:	.00
------------------	-----

01/16/2024 4:26 PM

STATE OF COLORADO
CERTIFICATE OF TITLE
****MOTOR VEHICLE****

VIN
1L9HS2226D2472151

YEAR
2013

MAKE
LOGN

MODEL
CGO

BODY
CT

TITLE NUMBER
32E404995

ODOMETER
N/A

MAIL TO

BELL CONSTRUCTION INC
15498 ROAD 28
DOLORES CO 81323

CWT/CAP/SIZE
35

PREVIOUS TITLE
MSO

FUEL

ODOMETER LEGEND:
A - Actual Mileage
E - Exceeds mechanical limits
N - Not actual mileage; WARNING
ODOMETER DISCREPANCY

OWNER

BELL CONSTRUCTION INC
15498 ROAD 28
DOLORES CO 81323

DATE PURCHASED
04/26/2013

DATE ACCEPTED
06/07/2013

DATE ISSUED
06/07/2013

FIRST LIENHOLDER

DATE RCD

Signature below certifies under penalty of perjury in the second degree the release of the first lienholder's interest in the vehicle.

FILE NUMBER

Lienholder's Name

AMOUNT OF LIEN

LIEN EXTENDED TO

COUNTY

MATURITY DATE

Authorized Agent's Signature Date

SECOND LIENHOLDER

DATE RCD

Signature below certifies under penalty of perjury in the second degree the release of the second lienholder's interest in the vehicle.

FILE NUMBER

Lienholder's Name

AMOUNT OF LIEN

LIEN EXTENDED TO

COUNTY

MATURITY DATE

Authorized Agent's Signature Date

THIRD LIENHOLDER

DATE RCD

Signature below certifies under penalty of perjury in the second degree the release of the third lienholder's interest in the vehicle.

FILE NUMBER

Lienholder's Name

AMOUNT OF LIEN

LIEN EXTENDED TO

COUNTY

MATURITY DATE

Authorized Agent's Signature Date

FOURTH LIENHOLDER

DATE RCD

Signature below certifies under penalty of perjury in the second degree the release of the fourth lienholder's interest in the vehicle.

FILE NUMBER

Lienholder's Name

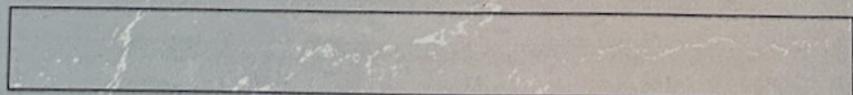
AMOUNT OF LIEN

LIEN EXTENDED TO

COUNTY

MATURITY DATE

Authorized Agent's Signature Date



THE APPLICANT HAS BEEN DULY REGISTERED IN THIS OFFICE AS THE OWNER OF THE MOTOR VEHICLE DESCRIBED, SUBJECT TO LIENS AND ENCUMBRANCES IN THE ORDER SHOWN.

EXECUTIVE DIRECTOR, COLORADO DEPARTMENT OF REVENUE
BARBARA BROHL

DATE DUPLICATE ISSUED

J1014011

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

REV. 1/18/10

VOID IF ALTERED



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 03/19/2024

RE: New Retail Liquor Store Application for Elevated Liquors, LLC.

DISCUSSION

In considering an application for a new liquor license, Council is directed by State Statutes to determine the needs of the neighborhood, the desires of the residents of the neighborhood, and to verify that the applicant is of good character. Fingerprints for Cole Clark were sent to CBI and individual history records have been completed.

Chief of Police Vern Knuckles will be present at the meeting to give the report from the Police Department. A copy has been attached for your review. A sign was posted on the premises and a public hearing notice was published according to regulations. Copies of the petitions circulated by the Police Department have also been included in the packet.

BACKGROUND

The application referred to above was filed in the office of the City Clerk on February 7, 2024. The application appears to be complete. Elevated Liquors, LLC., DBA Elevated Liquors is located 530 North Broadway, Cortez.

RECOMMENDATION

Staff recommends that after considering the reasonable requirements of the neighborhood, the desires of the adult inhabitants, the necessity of any restrictions on the license, the good character of the applicants, and compliance with all the provisions of Colorado Revised Statutes 44-3-301, that Council approve a new Retail Liquor Store License for Elevated Liquors, LLC., DBA Elevated Liquors, located at 530 North Broadway, Cortez.

MOTION

If agreed upon by the City Council, a possible motion would be:

I move that after considering the reasonable requirements of the neighborhood, the desires of the adult inhabitants, the necessity of any restrictions on the license, the good moral character of the applicants, and compliance with all the provisions of C.R.S. §§ 44-3-301(2)(a) and 44-3-312(2)(a), City Council approve a new Retail Liquor Store License for Elevated Liquors, LLC., DBA Elevated Liquors, located at 530 North Broadway, Cortez.

Attachments

Application and Diagram
Police Dept. Petitions
Applicant Petitions
Building Official Distance Measurement
Public Notice

Colorado Liquor Retail License Application

* Note that the Division will not accept cash Paid by check Paid online

Uploaded to Date
 MoveIt on

New License New-Concurrent Transfer of Ownership State Property Only Master file

- All answers must be printed in black ink or typewritten
- Applicant must check the appropriate box(es)
- Applicant should obtain a copy of the Colorado Liquor, Beer and Wine Code: SBG.Colorado.gov/Liquor

1. Applicant is applying as a/an Individual Limited Liability Company Association or Other
 Corporation Partnership (includes Limited Liability and Husband and Wife Partnerships)

2. Applicant If an LLC, name of LLC; if partnership, at least 2 partner's names; if corporation, name of corporation
Elevated Liquors LLC FEIN Number 99-1227343

2a. Trade Name of Establishment (DBA) Elevated Liquors State Sales Tax Number Business Telephone 970-529-6145

3. Address of Premises (specify exact location of premises, include suite/unit numbers)
530 N. Broadway

City Cortez County Montezuma State CO ZIP Code 81301

4. Mailing Address (Number and Street) 2734 E. Main St City or Town Cortez State CO ZIP Code 81301

5. Email Address

6. If the premises currently has a liquor or beer license, you must answer the following questions

Present Trade Name of Establishment (DBA)	Present State License Number	Present Class of License	Present Expiration Date
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Section A Nonrefundable Application Fees*	Section B (Cont.) Liquor License Fees*
<input type="checkbox"/> Application Fee for New License\$1,100.00	<input type="checkbox"/> Liquor-Licensed Drugstore (County)\$312.50
<input checked="" type="checkbox"/> Application Fee for New License w/Concurrent Review\$1,200.00	<input type="checkbox"/> Lodging & Entertainment - L&E (City)\$500.00
<input type="checkbox"/> Application Fee for Transfer\$1,100.00	<input type="checkbox"/> Lodging & Entertainment - L&E (County)\$500.00

Section B Liquor License Fees*	Liquor License Fees*
<input type="checkbox"/> Add Optional Premises to H & R.....\$100.00 X _____ Total _____	<input type="checkbox"/> Manager Registration - H & R\$30.00
<input type="checkbox"/> Add Related Facility to Resort Complex \$75.00 X _____ Total _____	<input type="checkbox"/> Manager Registration - Tavern\$30.00
<input type="checkbox"/> Add Sidewalk Service Area.....\$75.00	<input type="checkbox"/> Manager Registration - Lodging & Entertainment.....\$30.00
<input type="checkbox"/> Arts License (City)\$308.75	<input type="checkbox"/> Manager Registration - Campus Liquor Complex\$30.00
<input type="checkbox"/> Arts License (County)\$308.75	<input type="checkbox"/> Optional Premises License (City).....\$500.00
<input type="checkbox"/> Beer and Wine License (City).....\$351.25	<input type="checkbox"/> Optional Premises License (County)\$500.00
<input type="checkbox"/> Beer and Wine License (County).....\$436.25	<input type="checkbox"/> Racetrack License (City).....\$500.00
<input type="checkbox"/> Brew Pub License (City)\$750.00	<input type="checkbox"/> Racetrack License (County).....\$500.00
<input type="checkbox"/> Brew Pub License (County).....\$750.00	<input type="checkbox"/> Resort Complex License (City).....\$500.00
<input type="checkbox"/> Campus Liquor Complex (City).....\$500.00	<input type="checkbox"/> Resort Complex License (County).....\$500.00
<input type="checkbox"/> Campus Liquor Complex (County).....\$500.00	<input type="checkbox"/> Related Facility - Campus Liquor Complex (City)\$160.00
<input type="checkbox"/> Campus Liquor Complex (State).....\$500.00	<input type="checkbox"/> Related Facility - Campus Liquor Complex (County)\$160.00
<input type="checkbox"/> Club License (City).....\$308.75	<input type="checkbox"/> Related Facility - Campus Liquor Complex (State).....\$160.00
<input type="checkbox"/> Club License (County)\$308.75	<input type="checkbox"/> Retail Gaming Tavern License (City)\$500.00
<input type="checkbox"/> Distillery Pub License (City).....\$750.00	<input type="checkbox"/> Retail Gaming Tavern License (County).....\$500.00
<input type="checkbox"/> Distillery Pub License (County)\$750.00	<input type="checkbox"/> Retail Liquor Store License-Additional (City).....\$227.50
<input type="checkbox"/> Hotel and Restaurant License (City).....\$500.00	<input type="checkbox"/> Retail Liquor Store License-Additional (County)\$312.50
<input type="checkbox"/> Hotel and Restaurant License (County)\$500.00	<input type="checkbox"/> Retail Liquor Store (City).....\$227.50
<input type="checkbox"/> Hotel and Restaurant License w/one opt premises (City)\$600.00	<input type="checkbox"/> Retail Liquor Store (County).....\$312.50
<input type="checkbox"/> Hotel and Restaurant License w/one opt premises (County).....\$600.00	<input type="checkbox"/> Tavern License (City).....\$500.00
<input checked="" type="checkbox"/> Liquor-Licensed Drugstore (City)\$227.50	<input type="checkbox"/> Tavern License (County)\$500.00
	<input type="checkbox"/> Vintners Restaurant License (City)\$750.00
	<input type="checkbox"/> Vintners Restaurant License (County).....\$750.00

Questions? Visit: SBG.Colorado.gov/Liquor for more information

Do not write in this space - For Department of Revenue use only

Liability Information			
License Account Number	Liability Date	License Issued Through (Expiration Date)	Total \$

Application Documents Checklist and Worksheet

Instructions: This checklist should be utilized to assist applicants with filing all required documents for licensure. All documents must be properly signed and correspond with the name of the applicant exactly. All documents must be typed or legibly printed. Upon final State approval the license will be mailed to the local licensing authority. Application fees are nonrefundable. **Questions? Visit: SBG.Colorado.gov/Liquor for more information**

Items submitted, please check all appropriate boxes completed or documents submitted	
I.	Applicant information <input checked="" type="checkbox"/> A. Applicant/Licensee identified <input type="checkbox"/> B. State sales tax license number listed or applied for at time of application <input type="checkbox"/> C. License type or other transaction identified <input checked="" type="checkbox"/> D. Return originals to local authority (additional items may be required by the local licensing authority) <input type="checkbox"/> E. All sections of the application need to be completed <input type="checkbox"/> F. Master file applicants must include the Application for Master File form DR 8415 and applicable fees to this Retail License Application
II.	Diagram of the premises <input checked="" type="checkbox"/> A. No larger than 8½" X 11" <input type="checkbox"/> B. Dimensions included (does not have to be to scale). Exterior areas should show type of control (fences, walls, entry/exit points, etc.) <input type="checkbox"/> C. Separate diagram for each floor (if multiple levels) <input type="checkbox"/> D. Kitchen - identified if Hotel and Restaurant <input type="checkbox"/> E. Bold/Outlined Licensed Premises
III.	Proof of property possession (One Year Needed) <input type="checkbox"/> A. Deed in name of the applicant (or) (matching question #2) date stamped / filed with County Clerk <input type="checkbox"/> B. Lease in the name of the applicant (or) (matching question #2) <input type="checkbox"/> C. Lease assignment in the name of the applicant with proper consent from the landlord and acceptance by the applicant <input type="checkbox"/> D. Other agreement if not deed or lease. (matching question #2)
IV.	Background information (DR 8404-I) and financial documents <input type="checkbox"/> A. Complete DR 8404-I for each principal (individuals with more than 10% ownership, officers, directors, partners, members) <input type="checkbox"/> B. Fingerprints taken and submitted to the appropriate Local Licensing Authority through an approved State Vendor. Master File applicants submit results to the State using code 25YQHT with Identogo. Do not complete fingerprint cards prior to submitting your application. The Vendors are as follows: Identogo – https://uenroll.identogo.com/ Phone: 844-539-5539 (toll-free) Colorado Fingerprinting – http://www.coloradofingerprinting.com Appointment Scheduling Website: http://www.coloradofingerprinting.com/cabs/ Phone: 720-292-2722 Toll Free: 833-224-2227 Details about the vendors and fingerprinting in Colorado can be found on CBI's website here: https://cbi.colorado.gov/sections/biometric-identification-and-records-unit/employment-and-background-checks <input type="checkbox"/> C. Purchase agreement, stock transfer agreement, and/or authorization to transfer license <input type="checkbox"/> D. List of all notes and loans (Copies to also be attached)
V.	Sole proprietor/husband and wife partnership (if applicable) <input type="checkbox"/> A. Form DR 4679 <input type="checkbox"/> B. Copy of State issued Driver's License or Colorado Identification Card for each applicant
VI.	Corporate applicant information (if applicable) <input type="checkbox"/> A. Certificate of Incorporation <input type="checkbox"/> B. Certificate of Good Standing <input type="checkbox"/> C. Certificate of Authorization if foreign corporation (out of state applicants only)
VII.	Partnership applicant information (if applicable) <input type="checkbox"/> A. Partnership Agreement (general or limited). <input type="checkbox"/> B. Certificate of Good Standing
VIII.	Limited Liability Company applicant information (if applicable) <input type="checkbox"/> A. Copy of articles of organization <input type="checkbox"/> B. Certificate of Good Standing <input type="checkbox"/> C. Copy of Operating Agreement (if applicable) <input type="checkbox"/> D. Certificate of Authority if foreign LLC (out of state applicants only)
IX.	Manager registration for Hotel and Restaurant, Tavern, Lodging & Entertainment, and Campus Liquor Complex licenses when included with this application <input type="checkbox"/> A. \$30.00 fee <input type="checkbox"/> B. If owner is managing, no fee required

Name	Type of License	Account Number
7. Is the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers under the age of twenty-one years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
8. Has the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers ever (in Colorado or any other state):		
a. Been denied an alcohol beverage license? <input type="checkbox"/> <input checked="" type="checkbox"/>		
b. Had an alcohol beverage license suspended or revoked? <input type="checkbox"/> <input checked="" type="checkbox"/>		
c. Had interest in another entity that had an alcohol beverage license suspended or revoked? <input type="checkbox"/> <input checked="" type="checkbox"/>		
If you answered yes to 8a, b or c, explain in detail on a separate sheet.		
9. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years? If "yes", explain in detail. <input type="checkbox"/> <input checked="" type="checkbox"/>		
10. Are the premises to be licensed within 500 feet, of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? <input type="checkbox"/> <input checked="" type="checkbox"/>		
or Waiver by local ordinance? <input type="checkbox"/> <input checked="" type="checkbox"/> Other: _____		
11. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of greater than (>) 10,000? NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS. <input type="checkbox"/> <input checked="" type="checkbox"/>		
12. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of less than (<) 10,000? NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS. <input type="checkbox"/> <input checked="" type="checkbox"/>		
13. a. For additional Retail Liquor Store only. Was your Retail Liquor Store License issued on or before January 1, 2016? <input type="checkbox"/> <input type="checkbox"/>		
b. Are you a Colorado resident? <input type="checkbox"/> <input type="checkbox"/>		
14. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any <u>current</u> financial interest in said business including any loans to or from a licensee. <input type="checkbox"/> <input checked="" type="checkbox"/>		
15. Does the applicant, as listed on line 2 of this application, have legal possession of the premises by ownership , lease or other arrangement? <input checked="" type="checkbox"/> <input type="checkbox"/>		
<input checked="" type="checkbox"/> Ownership <input type="checkbox"/> Lease <input type="checkbox"/> Other (Explain in Detail) _____ a. If leased, list name of landlord and tenant, and date of expiration, exactly as they appear on the lease:		
Landlord	Tenant	Expires
b. Is a percentage of alcohol sales included as compensation to the landlord? If yes, complete question 16. <input type="checkbox"/> <input checked="" type="checkbox"/>		
c. Attach a diagram that designates the area to be licensed in black bold outline (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8½" X 11".		
16. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies) will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business? Attach a separate sheet if necessary.		
Last Name <i>Clark</i>	First Name <i>Cole</i>	Date of Birth [REDACTED]
		FEIN or SSN [REDACTED]
		Interest/Percentage <i>100</i>
Last Name	First Name	Date of Birth
		FEIN or SSN
		Interest/Percentage
Attach copies of all notes and security instruments and any written agreement or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.		
17. Optional Premises or Hotel and Restaurant Licenses with Optional Premises: <input type="checkbox"/> <input type="checkbox"/>		
Has a local ordinance or resolution authorizing optional premises been adopted? <input type="checkbox"/> <input type="checkbox"/>		
Number of additional Optional Premise areas requested. (See license fee chart) _____		
18. For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include a diagram of the service area and documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.		

Name	Type of License	Account Number		
19. Liquor Licensed Drugstore (LLDS) applicants, answer the following: a. Is there a pharmacy, licensed by the Colorado Board of Pharmacy, located within the applicant's LLDS premise? <input type="checkbox"/> <input checked="" type="checkbox"/> If "yes" a copy of license must be attached.				
20. Club Liquor License applicants answer the following: Attach a copy of applicable documentation				
a. Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain?	Yes	No		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
b. Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain?	<input type="checkbox"/>	<input type="checkbox"/>		
c. How long has the club been incorporated?				
d. Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above?	<input type="checkbox"/>	<input type="checkbox"/>		
21. Brew-Pub, Distillery Pub or Vintner's Restaurant applicants answer the following: a. Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached) <input type="checkbox"/> <input type="checkbox"/>				
22. Campus Liquor Complex applicants answer the following: a. Is the applicant an institution of higher education? <input type="checkbox"/> <input type="checkbox"/> b. Is the applicant a person who contracts with the institution of higher education to provide food services? <input type="checkbox"/> <input type="checkbox"/> If "yes" please provide a copy of the contract with the institution of higher education to provide food services.				
23. For all on-premises applicants. a. For all Liquor Licensed Drugstores (LLDS) the Permitted Manager must also submit a Manager Permit Application - DR 8000 and fingerprints.				
Last Name of Manager	First Name of Manager			
24. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number. <input type="checkbox"/> <input type="checkbox"/>				
25. Related Facility - Campus Liquor Complex applicants answer the following: <input type="checkbox"/> <input type="checkbox"/> a. Is the related facility located within the boundaries of the Campus Liquor Complex? If yes, please provide a map of the geographical location within the Campus Liquor Complex. If no, this license type is not available for issues outside the geographical location of the Campus Liquor Complex. b. Designated Manager for Related Facility- Campus Liquor Complex				
Last Name of Manager	First Name of Manager			
26. Tax Information. <input type="checkbox"/> <input checked="" type="checkbox"/> a. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> <input checked="" type="checkbox"/> b. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> <input checked="" type="checkbox"/>				
27. If applicant is a corporation, partnership, association or limited liability company, applicant must list all Officers, Directors, General Partners, and Managing Members. In addition, applicant must list any stockholders, partners, or members with ownership of 10% or more in the applicant. All persons listed below must also attach form DR 8404-I (Individual History Record), and make an appointment with an approved State Vendor through their website. See application checklist, Section IV, for details.				
Name	Home Address, City & State	DOB	Position	%Owned
Cole Clark	[REDACTED]	[REDACTED]	Owner/President	100
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned

Name	Type of License	Account Number	
<p>** If applicant is owned 100% by a parent company, please list the designated principal officer on above. ** Corporations - the President, Vice-President, Secretary and Treasurer must be accounted for above (Include ownership percentage if applicable) ** If total ownership percentage disclosed here does not total 100%, applicant must check this box: <input type="checkbox"/> Applicant affirms that no individual other than these disclosed herein owns 10% or more of the applicant and does not have financial interest in a prohibited liquor license pursuant to Article 3 or 5, C.R.S.</p>			
Oath Of Applicant			
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.			
Authorized Signature 	Printed Name and Title Cole Clark President/owner	Date 2/7/24	
Report and Approval of Local Licensing Authority (City/County)			
Date application filed with local authority	Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application)		
For Transfer Applications Only - Is the license being transferred valid?		Yes No <input type="checkbox"/> <input type="checkbox"/>	
The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) or a DR 8000 (Manager Permit) has been: <input type="checkbox"/> Fingerprinted <input type="checkbox"/> Subject to background investigation, including NCIC/CCIC check for outstanding warrants That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with and aware of, liquor code provisions affecting their class of license (Check One) <input type="checkbox"/> Date of inspection or anticipated date _____ <input type="checkbox"/> Will conduct inspection upon approval of state licensing authority			
<input type="checkbox"/> Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1,500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of > 10,0000?		Yes No <input type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> Is the Liquor Licensed Drugstore(LLDS) or Retail Liquor Store (RLS) within 3,000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of < 10,0000?		<input type="checkbox"/> <input type="checkbox"/>	
NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.			
<input type="checkbox"/> Does the Liquor-Licensed Drugstore (LLDS) have at least twenty percent (20%) of the applicant's gross annual income derived from the sale of food, during the prior twelve (12) month period?		<input type="checkbox"/> <input type="checkbox"/>	
The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 44, Article 4 or 3, C.R.S., and Liquor Rules. Therefore, this application is approved.			
Local Licensing Authority for	Telephone Number	<input type="checkbox"/> Town, City <input type="checkbox"/> County	
Signature	Print	Title	Date
Signature	Print	Title	Date

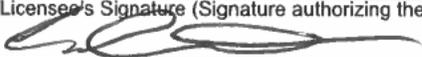
Tax Check Authorization, Waiver, and Request to Release Information

I, Cole Clark am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Elevated Liquors LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

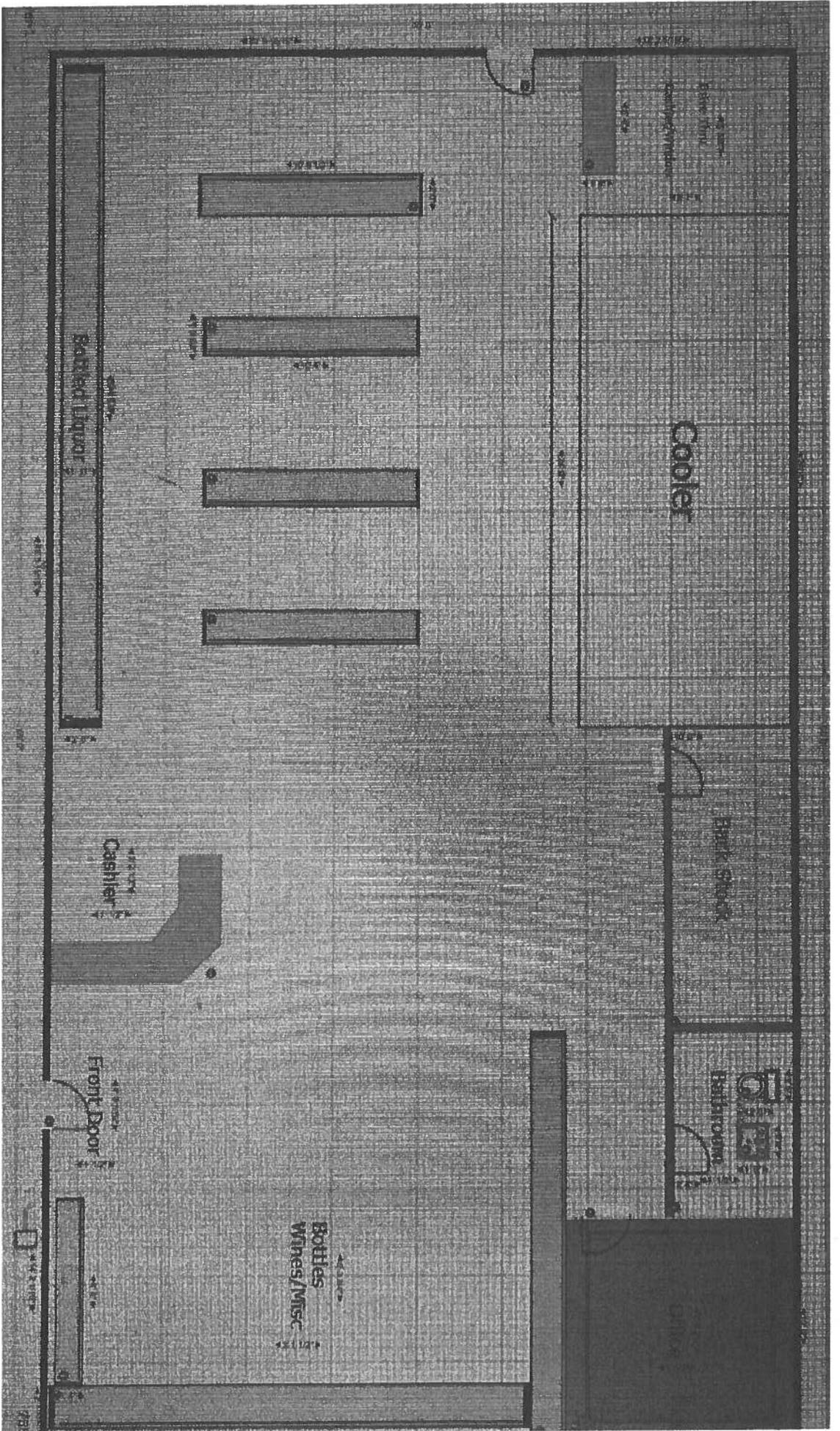
The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Elevated Liquors LLC</u>		Social Security Number/Tax Identification Number <u>99-1227343</u>	
Address <u>530 N. Broadway</u>			
City <u>Cortez</u>		State <u>CO</u>	Zip <u>81321</u>
Home Phone Number		Business/Work Phone Number <u>970-529-6145</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Cole Clark</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed <u>2/7/2024</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).





CITY OF CORTEZ
608 N. PARK STREET
CORTEZ, CO 81321

March 4, 2024

TO: Cortez City Council

SUBJECT: Report concerning an investigation for a Liquor Store License to be granted to Elevated Liquors LLC. The address is 530 North Broadway, Cortez, Colorado 81321.

I, Vernon Knuckles, has been duly appointed and directed by the Cortez City Council, Montezuma County and the State of Colorado, to investigate the above applicant and to state the official position of the Cortez Police Department, do report the following:

1. Contacted the City of Cortez Planning and Zoning Office and spoke to Rachel Marchbanks. Rachel indicated that the zoning regulations do allow a Liquor Store License as a permitted use, according to the Schedule of Land Use Code (Sec. 3.05) (a).
2. Public Notice was given by the posting of a proper sign on February 8, 2024 on the property described in the application. A photo of the Public Notice is attached to this report. Required notices will be published in the Journal on March 6, 2024.
3. There is a business that has the same type of liquor license in the immediate area.
4. A poll of the surrounding neighborhoods and business within the neighborhood was taken to obtain an opinion on granting this liquor license as applied for by the applicant. All persons contacted were advised of the time and place of the public hearing and were asked, "Do you have an opinion on this liquor license being granted?"

The following are the results of the poll:

- A. 27 in favor of
 - B. 14 against
 - C. 8 no opinion
5. The location complies with Colorado Liquor Code Rules and Regulations. The location does not create any known public safety issues or endanger public health.
 6. A copy of the report was delivered to the applicant on January 9, 2024.

A handwritten signature in blue ink, appearing to read "V. Knuckles", written over a horizontal line.

Vernon Knuckles
Chief of Police

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PETITION IN FAVOR OF
granting a
NEW
RETAIL LIQUOR STORE LICENSE

TO Elevated Liquors LLC.
ADDRESS 530 N Broadway, Cortez, Colorado
NEIGHBORHOOD SET BY COUNCIL CITY LIMITS, CITY OF CORTEZ
PUBLIC HEARING ON THIS APPLICATION WILL BE HELD ON Tuesday, March 12, 2024
AT 7:30 P. M. IN CITY COUNCIL CHAMBERS, 123 ROGER SMITH AVE., CORTEZ, COLORADO.
PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE SIGNING THIS PETITION.

1. You must be at least 21 years old.
2. You must be a resident of the neighborhood, or an owner or manager of a business within the neighborhood.

READ CAREFULLY: I, the undersigned, declare, under penalty of perjury, that I am at least 21 years of age; that I am a resident of the neighborhood, or an owner or manager of a business in the neighborhood, as set by Council; and that I am in favor of granting a new Retail Liquor Store License to the above named applicant at the address stated.

PRINTED NAME	SIGNATURE	STREET ADDRESS ONLY
1. Lena Galloway	<i>Lena Galloway</i>	750 Stratton Dr
2. Jerald Cauley	<i>Jerald Cauley</i>	2218 E Main Cortez
3. Jessica Lippi	<i>Jessica Lippi</i>	2218 E. Main Cortez
4. Jason Witt	<i>Jason Witt</i>	1191 E. Montezuma Ave #3 Cortez
5. Caro May Monarco	<i>Caro May Monarco</i>	410 Texas
6. BREAN BARTLETT	<i>Brean Bartlett</i>	924 E. MAIN ST.
7. Antonec Petrose	<i>Antonec Petrose</i>	413 N Market St.
8. Kelly Cadner	<i>Kelly Cadner</i>	511 E. 2nd St. Cortez
9. Pat Lu	<i>Pat Lu</i>	618 E 4th St Cortez
10. Alestia Reichman	<i>A. Reichman</i>	328 W. Montezuma Ave
11. Jesse Reichman	<i>Jesse Reichman</i>	328 W. Montezuma Ave
12. Misty Krasnicka	<i>Misty M. Krasnicka</i>	119 S. Madison
13. Jordan Miller	<i>Jordan Miller</i>	1518 Aldridge Rd
14. Shanna Krasnick	<i>Shanna Krasnick</i>	119 S. Madison St.
15. Debra Branson	<i>Debra Branson</i>	1630 Gateway Dr. #2

OATH OF CIRCULATOR

I, Darren W. Plam declare under penalty of perjury that I was the circulator of the foregoing petition; that I am at least 21 years of age; that I reside at 609 N Park St; and that I witnessed each signature written above.

Darren W. Plam SIGNATURE 02/12/2024 DATE

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PETITION IN FAVOR OF
granting a
NEW
RETAIL LIQUOR STORE LICENSE

TO Elevated Liquors LLC.

ADDRESS 530 N Broadway, Cortez, Colorado

NEIGHBORHOOD SET BY COUNCIL CITY LIMITS, CITY OF CORTEZ

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READ CAREFULLY: I, the undersigned, declare, under penalty of perjury, that I am at least 21 years of age; that I am a resident of the neighborhood, or an owner or manager of a business in the neighborhood, as set by Council; and that I am in favor of granting a new Retail Liquor Store License to the above named applicant at the address stated.

PRINTED NAME	SIGNATURE	STREET ADDRESS ONLY
1. Peter Eschbacher		909 Cherry St
2. Jodi Jahrling		334 S. Market St.
3. Jeff Mohley		933 Liberty
4. Tiffany Cheney		428 W. 4th Street
5. Misty Hatchel		1409 Navajo St
6. Dallas Kinney		601 S. Madison
7. Doug Kinney		601 S. Madison
8. Floss Blackburn		209 W. Main
9. Tierra Knuckles		209 W. Main
10. Donna Case		19 S. Madison
11. Danny Orr		19 S. Madison
12. Ryan Neely		404 S. Market St Apt 6
13.		
14.		
15.		

OATH OF CIRCULATOR

I, Darren W. Ham declare under penalty of perjury that I was the circulator of the foregoing petition; that I am at least 21 years of age; that I reside at 608 N Park St; and that I witnessed each signature written above.

SIGNATURE

02/12/2014
DATE

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PETITION AGAINST
granting a
NEW
RETAIL LIQUOR STORE LICENSE

TO Elevated Liquors LLC.
 ADDRESS 530 N Broadway, Cortez, Colorado
 NEIGHBORHOOD SET BY COUNCIL CITY LIMITS, CITY OF CORTEZ
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READ CAREFULLY: I, the undersigned, declare, under penalty of perjury, that I am at least 21 years of age; that I am a resident of the neighborhood, or an owner or manager of a business in the neighborhood, as set by Council; and that I am against granting a new Retail Liquor Store License to the above-named applicant at the address stated.

PRINTED NAME	SIGNATURE	STREET ADDRESS ONLY
1. MARK KNISLEY	<i>Mark Knisley</i>	1916 S. MACARTHUR
2. Michele Stein	<i>Michele Stein</i>	601 E. 3rd St Cortez CO 81301
3. Patricia Bossenmaier	<i>Patricia Bossenmaier</i>	601 E. 3rd St Cortez CO
4. WANDA KRINER	<i>Wanda Kriner</i>	928 E. Main Cortez CO
5. Ron Aubrey	<i>Ron Aubrey</i>	1514 WINDMILL CORTAZ CO
6. Nick Russell	<i>Nick Russell</i>	23230 Rd M.
7. Scott Damm	<i>Scott Damm</i>	334 N MAIN
8. KARA ROSS	<i>Kara Ross</i>	1641 COCUTA DR
9. Andi Bundy	<i>Andi Bundy</i>	501 S. Market St.
10. Kayla Koskie	<i>Kayla Koskie</i>	1532 Arrowhead Ln.
11. WM Soule	<i>W Soule</i>	621 W Elm St #30
12. Kami Knapp	<i>Kami Knapp</i>	918 Brookside Dr.
13. Jami Morrison	<i>Jami Morrison</i>	23 W 13th St
14. Eve Boellstorff	<i>Eve Boellstorff</i>	805 N Chestnut St, Cortez
15.		

OATH OF CIRCULATOR

I, Darren Watan declare under penalty of perjury that I was the circulator of the foregoing petition; that I am at least 21 years of age; that I reside at 608 N Park St; and that I witnessed each signature written above.

Darren Watan SIGNATURE 02/12/2024 DATE

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PETITION IN FAVOR OF
granting a
NEW
RETAIL LIQUOR STORE LICENSE

TO Elevated Smoke, LLC.

ADDRESS 530 N Broadway, Cortez, Colorado

NEIGHBORHOOD SET BY COUNCIL CITY LIMITS, CITY OF CORTEZ

PUBLIC HEARING ON THIS APPLICATION WILL BE HELD ON Tuesday, March 12, 2024
AT 7:30 P. M. IN CITY COUNCIL CHAMBERS, 123 ROGER SMITH AVE., CORTEZ, COLORADO.
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READ CAREFULLY: I, the undersigned, declare, under penalty of perjury, that I am at least 21 years of age; that I am a resident of the neighborhood, or an owner or manager of a business in the neighborhood, as set by Council; and that I am in favor of granting a new Tavern Liquor License to the above named applicant at the address stated.

PRINTED NAME	SIGNATURE	STREET ADDRESS ONLY
1. Kyler Krob	<i>[Signature]</i>	11524 N Hwy 991
2. REBECCA TURNER	<i>[Signature]</i>	413 Kansas St Cortez
3. Danielle Hix	<i>[Signature]</i>	23 W 320 St #2 Cortez
4. Shelli Lewis	<i>[Signature]</i>	521 W. 1st th Cortez
5. Teresa Coyote	<i>[Signature]</i>	917 Edith St.
6. Mark Vanian	<i>[Signature]</i>	735 N. Park St Cortez
7. Dalayah Reardon	<i>[Signature]</i>	430 S Madison
8. Carrie Strickland	<i>[Signature]</i>	700 E 2nd #19 Cortez
9. George White	<i>[Signature]</i>	1012 Cornett Cortez
10. Jasmine Ramsey	<i>[Signature]</i>	322 S Elm St. Cortez, CO
11. Brett Shanon	<i>[Signature]</i>	10275 Rd 21.9 Cortez, CO
12. Lorathan Decker	<i>[Signature]</i>	2A Texas St. Cortez, CO
13. Tony Hodge	<i>[Signature]</i>	1215 Mellrose St Cortez
14. Heather Duran	<i>[Signature]</i>	1211 Melrose St Cortez
15. Jade Frank	<i>[Signature]</i>	1020 S MARKET #32

OATH OF CIRCULATOR

I, Patricia Patterson declare under penalty of perjury that I was the circulator of the foregoing petition; that I am at least 21 years of age; that I reside at 1509 Rolling Rd; and that I witnessed each signature written above.

Patricia Patterson
SIGNATURE

2-12-24
DATE

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PETITION IN FAVOR OF
granting a
NEW
RETAIL LIQUOR STORE LICENSE

TO Elevated Smoke, LLC.

ADDRESS 530 N Broadway, Cortez, Colorado

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PRINTED NAME	SIGNATURE	STREET ADDRESS ONLY
1. Patricia Patterson	<i>Patricia Patterson</i>	1505 Rolling rd Cortez
2. Andrew Patterson	<i>Andrew Patterson</i>	1505 Rolling rd Cortez
3. Alfred Allen	<i>Alfred Allen</i>	2440 Rd L Cortez
4. Andrew Lenahan	<i>Andrew Lenahan</i>	13805 Rd 25 Dolores
5. Pickey Tutton	<i>Pickey Tutton</i>	26767 county rd L
6. Katy Samora	<i>Katy Samora</i>	22196 Rd P Cortez
7. Shondia Sells	<i>Shondia Sells</i>	29285 Rd R, Mancos
8. Zach McCall	<i>Zach McCall</i>	717 Starke DR, Cortez
9. Deidra Blackhorse	<i>Deidra Blackhorse</i>	615 Baker Ave
10. Randy D Hunter	<i>Randy D Hunter</i>	728 S Broadway ed
11. Jordan Olsen	<i>Jordan Olsen</i>	711 MEMORIAL DR
12. HUNTER BRISWOLD	<i>Hunter Briswold</i>	21 E 13th St
13. Andrew Vignacore	<i>Andrew Vignacore</i>	Columbine St
14. Crystal Gerard	<i>Crystal Gerard</i>	1118 Carpenter St Cortez
15. Orlando Truiso	<i>Orlando Truiso</i>	1421 Aldridge Rd

OATH OF CIRCULATOR

I, _____ declare under penalty of perjury that I was the circulator of the foregoing petition; that I am at least 21 years of age; that I reside at _____; and that I witnessed each signature written above.

SIGNATURE

DATE

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PETITION IN FAVOR OF
granting a
NEW
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TO Elevated Smoke, LLC.

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PRINTED NAME	SIGNATURE	STREET ADDRESS ONLY
1. Daniel Shelton		24243 RD. K.8 ^{CORTEZ 81321}
2. Jamie Hightower		1106 N. Edith St ^{CORTEZ 81321}
3. Mikayla Dubois		1508 BALSMN ST
4. Joli d'Amo		310 N. Linden St
5. Logan Sutherland		705 N Chest nut
6. Evan Seitz		435 W Third St
7. Charles Roger		913 S Beech ST
8. PROSPER CHAP		1752 brookce st.
9.		55960 RAS
10. Cassidy Burlington		27973 Road D.6
11.		26725 Road R Robres ⁸¹³²¹
12. Brendan Gray		405 WTH #67
13. MARK BRUK		24944 W X 160 - 441
14. Keith Reschke		296 P.O. Box ^{Marrs}
15. Audrey Wiley		23990 Road W Cortez CO

OATH OF CIRCULATOR

I, Cole Clark declare under penalty of perjury that I was the circulator of the foregoing petition; that I am at least 21 years of age; that I reside at 27750 Road G Cortez CO 81321; and that I witnessed each signature written above.

SIGNATURE

DATE

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PETITION IN FAVOR OF
granting a
NEW
RETAIL LIQUOR STORE LICENSE

TO Elevated Smoke, LLC.

ADDRESS 530 N Broadway, Cortez, Colorado

NEIGHBORHOOD SET BY COUNCIL CITY LIMITS, CITY OF CORTEZ

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PRINTED NAME	SIGNATURE	STREET ADDRESS ONLY
1. Dale McNamee		501 N. Broadway ^{Chronic Motor}
2. David Russell		24396 Rd L ^{Funeral Home}
3. Kyle Polich		495 A ^{Banker Shop} N. Broadway
4. DEAN WENST		910 ^{Veterans Outreach} Memorial TC ^{TC Electric}
5. TED CROCKEN		453 ^{Alca Ln Road} N. Broadway
6. Chris Black		725 N. Broadway ^{McCain}
7. Ron Amberson		761 N. Broadway ^{Hogwarts Customs} Center
8. Stephanie Livingston		761 N. Broadway ^{Northwest Leathers} Cortez
9. Alice Russell		22236 Rd M
10.		
11.		
12.		
13.		
14.		
15.		

OATH OF CIRCULATOR

I, Cole Clark declare under penalty of perjury that I was the circulator of the foregoing petition; that I am at least 21 years of age; that I reside at 24750 Road 6, Cortez, CO 81301; and that I witnessed each signature written above.

SIGNATURE

2-19-2024
DATE

NOTE: All petitions must be represented at the public hearing by the circulator of the petition.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

February 26, 2024

Cortez City Council members:

This letter is to confirm the measurement from 530 N. Broadway property line to the front entrance of Smitty's Liquor Store averages out at 3,156 feet.

Sean Canada

Building Official for the City of Cortez

BALLANTINE

COMMUNICATIONS

Campaign No. 20197
 Today's Date 4 Mar 2024
 P.O. Number
 Sales Rep Tamara Desrosiers

This is a quote for approval, not an invoice. Advanced payments may be accepted.

bill-to

City Of Cortez
 123 Roger Smith Ave
 Cortez, CO 81321
 Tel: 970 565-3402
 Account No: 100398

advertiser

City Of Cortez
 123 Roger Smith Ave
 Cortez, CO 81321
 Tel: 970 565-3402
 Account No: 100398

campaign summary

Description	Elevated Liquors
Start Date	3/6/2024
End Date	3/12/2024
Currency	

cost summary

Base Amount	\$43.47
Adjustments	\$0.00
Gross Amount	\$43.47
Agency Commission	\$0.00
Net Amount	\$43.47
Estimated Tax	\$0.00
Total	\$43.47

Pre-Payment Details

Pre-Payment Amount	Pre-Payment Date	Pre-Payment Card No.
--------------------	------------------	----------------------

No Pre-Payments on this order

print lines

Line No.	Product	Description	Issue / Run Date	Quantity	Rate	Adjusted Rate	Amount
41696	The Journal	TJ Private Legal	3/6/2024	1	43.47	43.47	43.47

20197
PUBLIC NOTICE
 PUBLIC NOTICE IS HEREBY GIVEN that a public hearing will be held for the consideration of a Retail Liquor Store Liquor License for Elevated Liquors, LLC., located at 530 N. Broadway, Cortez, Colorado.

The public hearing will be held at 7:30 p.m., on Tuesday,

Line No.	Product	Description	Issue / Run Date	Quantity	Rate	Adjusted Rate	Amount
			<p>March 26, 2024, in City Council Chambers at the Cortez City Municipal Building, 123 Roger Smith Avenue, Cortez, Colorado.</p> <p>Further information concerning this matter may be obtained by contacting the City Clerk at the address above or calling 564-4008.</p> <p>Published in The Journal March 6, 2024</p>				

digital lines							
Line No.	Product	Description	Start	End	Quantity	Rate	Amount
-- No Line Items --							

other lines							
Line No.	Product	Description	Start	End	Quantity	Rate	Amount
41697	TJ Adpay/4C Marketplace Online	Class Liner Non-Recruitment	3/6/2024	3/12/2024	7	0.00	0.00





CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Rachael Marchbanks
Community/Economic Development Director
123 Roger Smith Ave.
Cortez, CO. 81321
rmarchbanks@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: Cheryl Lindquist, Permit Technician/Deputy City Clerk

Date: 3/26/2024

RE: Ordinance No. 1326, Series 2024

DISCUSSION

The two districts have similar use standards and the same density standards. The major difference is that the MH District allows for manufactured homes, manufactured home parks and manufactured home subdivisions while requiring conditional use permits for multi-family uses.

BACKGROUND

The .66 acre parcel is currently zoned R2, Residential Multi Family. The applicant is requesting a rezone to MH, Residential Manufactured Housing Zone.

FISCAL IMPACT

Not studied

RECOMMENDATION

The Planning Commission recommended approval of the requested rezoning by a vote of 4 -- 1.

Staff recommends approval of the rezoning request with the following findings:

- a. The Property is adjacent to and accessed through neighborhoods developed and zoned MH.
- b. The community will benefit from use of the Property by the development of a currently vacant parcel within City limits.
- c. Adequate facilities are available to be extended to serve development for the type and scope suggested by the proposed zone.
- d. The proposal in conformance with the policies, intents and requirements of the Cortez comprehensive plan.

MOTION

If the City Council agrees with the Staff recommendation, a possible motion would be as follows:

I move that the City Council approve on first reading Ordinance No. 1326, Series 2024, and set a public hearing for April 23, 2024, to consider the requested rezone from R2, Residential Multi Family to MH, Residential Manufactured Home District, for the .66 acre parcel identified in the Ordinance.

Attachments

Staff report
Ordinance No,1326 Series 2024
Resolution No. 3, Series 2024
Documentation



*City of Cortez Community/
Economic Development Dept.
123 Roger Smith Avenue
Cortez, CO 81321*

Meeting Date: March 26, 2024
Project No.ZA24-0001

MEMO

TO: Members of the Cortez City Council

FROM: Nancy Dossdall, Contract City Planner

SUBJECT: First Reading on an Application for a rezoning of a .66 acre parcel located at TBD Driscoll St., aka Subdivision: CORNETTS SUB AMD Lot: 1-5 Block: 6 & E 15FT LOT 6 Subdivision: CORNETTS SUB AMD Lot: 7-10 Block: 6 B369 P66 B454 P805 from R2, Residential Multi Family to MH, Residential Manufactured Home District.

OWNER: Montezuma County Housing Authority

APPLICANT: Casey Spitzer

ATTACHMENTS: P&Z Resolution No. 3, Series 2024
Application Packet



Vicinity Map/Surrounding Zoning Map

BACKGROUND/CODE DISCUSSION

The .66 acre parcel located at TBD Driscoll (the “Property”) is currently zoned R2, Residential Multi Family. The applicant, with written permission from the owner, is requesting a rezone to MH, Residential Manufactured Housing Zone. The two districts have similar use standards and the same density standards. The major difference is that the MH District allows for manufactured homes, manufactured home parks and manufactured home subdivisions while requiring conditional use permits for multi-family uses.

Use Type	R-2 Zoning District	MH Zoning District
Residential Uses		
Apartments (1)		
Dwelling, single-family (2)	P	P
Dwelling, duplex (2)	P	C
Dwelling, <u>3</u> -, 4-, <u>5</u> -, or 6-family	P	C
Dwelling, multi-family 7 or more	C	C
Dwelling, manufactured home		P
Manufactured home park (3)		P
Manufactured home subdivision		P
Dwelling, accessory unit - ADU (22)	P	P

Location/Surrounding Land Uses

The Property is bounded on the north by property currently zoned MH, and on the east, west and south by properties zone R2. The parcels to the east and south are also currently vacant, with undeveloped infrastructure. Much of the western portion of the Property is located in a flood zone (see below). The applicant maintains that the Property would be difficult to develop as a multi-family parcel, and is hoping to put a manufactured home on the Property on the portion of the Property unaffected by flood potential. The MH zone allows manufactured homes while the R2 does not.



ISSUES

Sec. 6.02 of the Land Use Code establishes the following criteria for a zoning amendment:

1. Items for Consideration in Zoning Amendments. The planning commission shall in its action on the rezoning request, consider the following:
 - a. Was the existing zone for the property adopted in error?
 - b. Has there been a change of character in the area (e.g. installation of public facilities, other zone changes, new growth trends, deterioration, development transitions, etc.)?
 - c. Is there a need for the proposed rezoning within the area or community?
 - d. Are the proposed uses compatible with the surrounding area or uses; will there be adverse impacts; and/or can any adverse impacts be mitigated?
 - e. Will there be benefits derived by the community or area by granting the proposed rezoning?
 - f. Are adequate facilities available to serve development for the type and scope suggested by the proposed zone? If utilities are not available, could they be reasonably extended?
 - g. Is the proposal in conformance with the policies, intents and requirements of the Cortez comprehensive plan?
 - h. Does the proposed change constitute "spot zoning?"

DISCUSSION

This Property is located in and will be accessed through a neighborhood that is largely developed in compliance with the Residential, Manufactured Housing zone. Several of the adjacent parcels zoned R2 remain undeveloped and are lacking in infrastructure. Given the similarities between the R2 and MH zones, there will be very little difference regarding compatibility and potential density. The major concern of the applicant is that the Property is not suitable for development of a more intensive nature and while a single family dwelling is a permitted use in both the R2 and MH zones, the MH zone allows for manufactured homes, which is an appropriate and affordable alternative where development constraints exist.

Criteria Discussion:

- a. It does not appear that this Property was zoned in error, the area is a transition area from MH zoning to R2 zoning.
- b. There does not appear to be a recent change in character in the area. The existing character of the developed portions of the area lean more to MH zoning than R2 with a predominance of manufactured housing in the neighborhood.
- c. The recently approved housing study indicates a need for additional housing units of all types in the community.
- d. The proposed use of manufactured housing appears to be compatible with the existing neighborhood.
- e. If the rezoning results in development of a previously vacant parcel, the City will benefit.
- f. Adequate infrastructure for the use including water and roads are not currently available, however they can be extended to serve a new dwelling unit on the parcel.
- g. Given the limited nature of the requested change, The Cortez Comprehensive plan does not specifically address this proposed rezone. The following policies could apply:
 - a. Encourage expansion of the housing supply within the City of Cortez to meet the needs of current and future residents.
 - b. Strongly encourage the development of new housing on surplus, vacant and underutilized land throughout the City, with appropriate incentives, zoning regulations, and development standards.
 - c. Continue to identify appropriate locations for manufactured housing developments that will provide a balanced distribution throughout the City without a substantial impact on neighboring property values.
- h. The Property is adjacent to other MH zoned property so it should not be considered “spot zoning.”

AGENCY REVIEW**Empire Electric (Greg South)**

No concerns

GIS Coordinator (Doug Roth)

- No issues with zoning change

- The address 1002 Driscoll St does not exist in GIS or assessor records. Driscoll Street would require an east or west address designation. All application files should use TBD E Driscoll St along with the proper legal description of the property. Since this is a corner lot a future address could be off of either E Driscoll St or Cornett St. A new address will be assigned in the future then a building permit and site plan is acquired.

- For future development consideration this property is in an AE flood zone and also has an open ditch drainage way bisecting the lot.

Cortez Sanitation District (Jim Webb)

The Sanitation District has no issues with this rezoning application

Cortez City Engineer (Kevin Kissler)

I don't recommend that water service be extended to the lot in question in any alignment other than Alma avenue due to the presence of a federally recognized flood plain. As previously stated, the City can extend a waterline down Alma to the intersection of the service lines and install a meter without any charges to the developer beyond standard tap and development fees. The developer would be responsible for their water service lines and backflow devices. I suggest the backflow devices be located in the same vault as the meters at the service lines such that the backflow devices are not located within the flood plain.

For the zoning, typically municipalities will specifically only allow manufactured or mobile homes in or near federally recognized flood plains. As such, it would be preferable to zone the properties in question as MH rather than R2. Many other adjacent properties are manufactured or mobile homes as the applicant had already noted. It may be worth a specific requirement that any permanent foundations built in the flood zone shall be built to 1' above the 100 year flood elevation, though a flood plain study would be required for any development in the flood plain itself and would likely produce site specific requirements. Elevation information on the flood plain can be found online through FEMA. For vehicle access, I suggest that vehicle access be allowed from Alma Ave.

ALTERNATIVES

1. The Council can approve on first reading Ordinance No. 1326, Series 2024, and set a public hearing for April 23, 2024 to consider the rezone request from R2 to MH for a .66 acre parcel located at TBD Driscoll as submitted by Casey Spitzer, with written permission from the owner.
2. The Council can deny the request for the rezoning on first reading, do not set the public hearing and state its reasons;
3. The Council can ask for more information and continue the application to a date certain.

PLANNING COMMISSION RECOMMENDATION

At its meeting of March 5, 2024, the Planning Commission considered the request and recommended approval of the requested rezoning by a vote of 4 – 1.

RECOMMENDATION

Staff recommends Alternative “1” above, approval of the rezoning request with the following findings:

- a. The Property is adjacent to and accessed through neighborhoods developed and zoned MH.
- b. The community will benefit from use of the Property by the development of a currently vacant parcel within City limits.
- c. Adequate facilities are available to be extended to serve development for the type and scope suggested by the proposed zone.
- d. The proposal in conformance with the policies, intents and requirements of the Cortez comprehensive plan.

If the City Council so chooses to follow the recommendation of Staff and the Planning Commission, a possible motion would be:

I move that the Council approve on first reading Ordinance No. 1326, Series 2024, and set a public hearing for April 23, 2024 to consider the requested rezone from R2 to MH for property located at TBD Driscoll, as submitted by Casey Spitzer, with written permission from the owner.

**ORDINANCE NO. 1326,
SERIES 2024**

**AN ORDINANCE AMENDING THE CITY OF CORTEZ ZONING MAP FOR A .66
ACRE PARCEL LOCATED AT TBD DRISCOLL STREET, ALSO KNOWN AS
CORNETTS SUBDIVISION AMENDED LOTS 1-5 BLOCK 6 & 15 FT. OF LOT 6,
LOTS 7-10 BLOCK 6, FROM R2, RESIDENTIAL MULTI FAMILY TO MH,
RESIDENTIAL MANUFACTURED HOME**

WHEREAS, the applicant, Casey Spitzer (the “Applicant”), with written permission from the owner, Housing Authority of Montezuma County, has applied for review of a rezoning from R2, Residential Multi Family to MH, Residential Manufactured Home of a .66 acre parcel described below as (the “Property”):

*Cornetts Subdivision Amended Lots 1-5 Block 6 & 15 ft. of Lot 6, Lots 7-10 Block
6: 6 B369 B454 P85*

WHEREAS, the Applicant, with written permission from the owners, presented a request and necessary submittal items for review of the application for a rezoning by the City Planning and Zoning Commission at its regular meeting held on March 5, 2024; and

WHEREAS, Land Use Code Section 6.02, Zoning Map and Land Use Code Amendments, indicates that the owner or developer of a property may request an amendment to the zoning classification of property; and

WHEREAS, the Planning and Zoning Commission reviewed the request for an amendment to the zoning classification from R2, Residential Multi Family to MH, Residential Manufactured Home, considered the evidence and testimony presented, and is recommending approval of the request on the Property, as evidenced in the adoption of this P&Z Resolution No. 3, Series 2024; and

WHEREAS, it appears that all requirements of Chapter 6.00 of the City’s Land Use Code for a zoning classification amendment have been met.

NOW, THEREFORE, BE IT ORDAINED BY THE CORTEZ CITY COUNCIL THAT THE CITY OF CORTEZ ZONING MAP IS AMENDED TO RECLASSIFY THE DESCRIBED PROPERTY FROM R2 MULTI FAMILY RESIDENTIAL TO MH RESIDENTIAL MANUFACTURED HOME SUBJECT TO THE FOLLOWING FINDINGS:

- a. The Property is adjacent to and accessed through neighborhoods developed and zoned MH.
- b. The community will benefit from use of the Property by the development of a currently vacant parcel within City limits.
- c. Adequate facilities are available to be extended to serve development for the type and scope suggested by the proposed zone.
- d. The proposal in conformance with the policies, intents and requirements of the Cortez comprehensive plan.

REPEALER. All orders, bylaws, ordinances, and resolutions of the City, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

SEVERABILITY. If any section, paragraph, clause, or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance, the intent being that the same are severable.

RECORDING AND AUTHENTICATION. Upon adoption hereof, this Ordinance shall be recorded in a book kept for that purpose and shall be authenticated by the signatures of the Mayor and the City Clerk.

EFFECTIVE DATE. This ordinance shall be effective upon publication after final passage on second reading.

PUBLIC HEARING. This ordinance shall be considered for second or final reading on the 23RD DAY OF APRIL, 2024, at the hour of 7:30 p.m. in the City Council Chambers in City Hall, Cortez, Colorado, at which time and place all persons may appear and be heard concerning the same.

PASSED, ADOPTED AND APPROVED ON FIRST READING THIS 26th DAY OF MARCH, 2024.

CITY OF CORTEZ

ATTEST:

RACHEL B MEDINA, MAYOR

LINDA L. SMITH, CITY CLERK

APPROVED AS TO FORM:

J. PATRICK COLEMAN, CITY ATTORNEY

PASSED, ADOPTED AND APPROVED ON SECOND AND FINAL READING THIS
23RD DAY OF APRIL, 2024.

CITY OF CORTEZ

ATTEST:

RACHEL B MEDINA, MAYOR

LINDA L. SMITH, CITY CLERK

**CITY OF CORTEZ
PLANNING AND ZONING COMMISSION
RESOLUTION NO. 3, SERIES 2024**

A Resolution Recommending Approval of a Rezoning of a .66 acre parcel located at TBD Driscoll St., Cortez, Colorado, from R-2 Residential Multi Family to MH, Residential Manufactured Home

WHEREAS, the applicant, Spitzer Group LLC (the “Applicant”), with written permission from the owner, Housing Authority of Montezuma County, has applied for review of a rezoning from R-2, Residential Multi-Family to MH, Residential Manufactured Home of a .66 acre parcel described below as (the “Property”):

*Cornetts Subdivision Amended Lot 1-5 Block 6 & 15 ft of Lot 6. Lots 7-10 Block 6: 6 B369
B454 P85*

WHEREAS, the Applicant, with written permission from the owners, presented a request and necessary submittal items for review by the City Planning and Zoning Commission at its regular meeting held on March 5, 2024; and

WHEREAS, Land Use Code Section 6.02, Zoning Map and Land Use Code Amendments, indicates that the owner or developer of a property may request an amendment to the zoning classification of property; and

WHEREAS, the Planning and Zoning Commission reviewed the request for an amendment to the zoning classification from R-2, Residential Multi-Family to MH, Residential Manufactured Home, considered the evidence and testimony presented, and is recommending approval of the request on the Property, as evidenced in the adoption of this P&Z Resolution No. 3, Series 2024; and

WHEREAS, it appears that all requirements of Chapter 6.00 of the City’s Land Use Code for a zoning classification amendment have been met.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CORTEZ PLANNING AND ZONING COMMISSION:

THAT, this P&Z Resolution No. 3, Series 2024, establishes the finding for approval for the zoning reclassification of the Property; and

THAT, the zoning reclassification and full application for the Property is hereby recommended to the Cortez City Council for approval, subject to the following findings:

- a. The property is adjacent to and accessed through neighborhoods developed and zoned MH.
- b. The community will benefit from use of the property by the development of a

currently vacant parcel within City limits.

c. Adequate facilities are available to be extended to serve development for the type and scope suggested by the proposed zone.

d. The proposal in conformance with the policies, intents and requirements of the Cortez comprehensive plan.

MOVED, SECONDED, AND ADOPTED THIS 5th DAY OF MARCH, 2024

PLANNING AND ZONING COMMISSION



Robert Rime, Chairman

ATTEST:



Cheryl Lindquist, Deputy City Clerk

APPLICATION FOR ZONING AMENDMENT
(Land Use Code Section 6.02)

Name: Casey Spitzer Phone: 970 640-6378
Address: 1002 Driscoll St.

- Statement of requested change and legal description of property
- Title certificate with list of owners and all liens, easements, etc. on property
- Statement from Treasurer showing status of current taxes due on property
- Survey of property which shows existing zoning, existing uses, and zoning within 300' of land to be rezoned
- Statement showing effect that new zoning would have on adjacent uses
- Explanation for rezoning request
- Filing fee \$ 350.00

RECORD OF PROCEDURES (Planner)

Review by Department Heads:	Date	Initials
Police Department	_____	_____
Public Works/Planning Department	_____	_____
Parks & Recreation Department	_____	_____
Fire Department	_____	_____

P&Z Public Hearing: _____ Advertised in Paper: _____

Action taken by P&Z: _____

Council Public Hearing: _____ Advertised in Paper: _____

Action taken by Council: _____

APPLICATION FOR ZONING AMENDMENT

Casey Spitzer (The Spitzer Group, LLC)

Subject Property: 1002 Driscoll St., Cortez, CO

Phone: (970)640-6378

Email: caseyspitzer21@gmail.com

-Statement of requested change and legal description of Property: We are requesting a zoning change from R-2 to MH for the legally described property, also known as 1002 Driscoll Street in Cortez, Colorado.

CORNETTS SUB AMD Lot: 1-5 Block: 6 & E 15FT LOT 6 Subdivision: CORNETTS SUB AMD Lot: 7-10 Block: 6 B369 P66 B454 P805

-Title Certificate: Attached

-Statement From Treasurer: Attached

-Survey of Property: Attached

-Statement showing the effect that new zoning would have on adjacent uses: It is our opinion that this zoning change would not have an effect on adjacent uses since this properties that shares the north boundary are zoned MH.

Explanation For Rezoning Request: The zoning request pertains to a vacant lot that is adjacent to MH zoned lots that currently have mobile homes on them. A majority of the lot is inside a flood plain which makes it challenging to build any multi-family homes on this property. While a single family or multi-family home could be built on the lot it would be cost prohibitive considering current market conditions and the location for the property. We see this as an opportunity to provide another affordable housing option in Cortez.



**HOUSING AUTHORITY OF THE
COUNTY OF MONTEZUMA, COLORADO**

121 E. 1st Street, Calkins Commons Bldg. A • Cortez, Colorado
Mailing Address: PO Box 1776, Cortez, Colorado 81321-1776
970/565-3831 • Fax 970/565-0860



2/29/2024

RE: Driscoll Street Lot

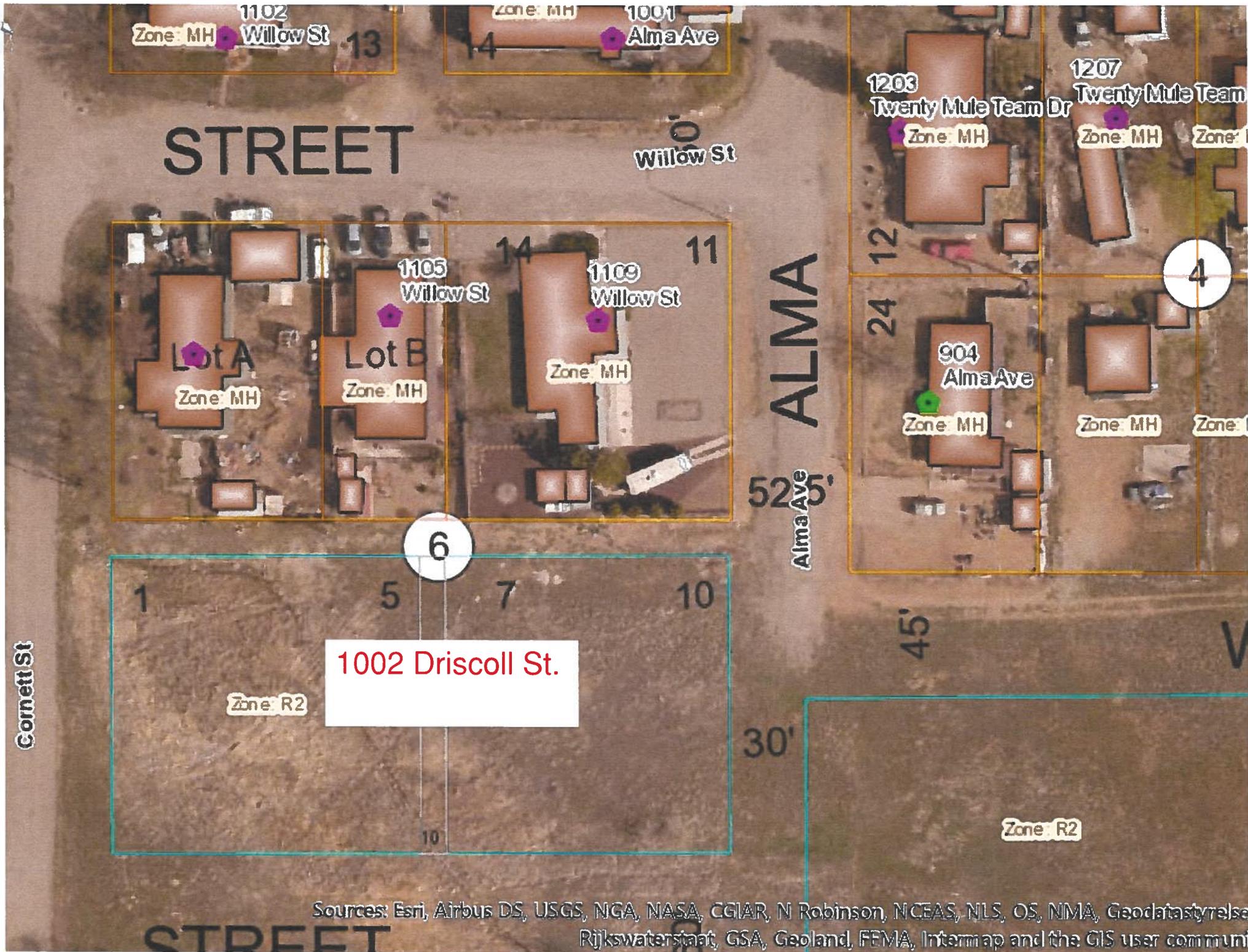
To Whom This May Concern:

The Housing Authority of Montezuma County authorizes The Spitzer Group, LLC to file a zoning change request from R-2 to MH with the City of Cortez for the property located at 1002 E. Driscoll St.

If you have any further questions, please contact me at 970-565-3831 EXT 6 or tammy@mc-ha.org.

Kind Regards,

Tammy Samora
Interim Executive Director



Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NIMA, Geodatastore
 Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community





1003
Alma Ave

1001
Alma Ave

Alma Ave

45'

Twenty Mule Team Dr

60'

Willow St

1203
Twenty Mule Team Dr

1207
Twenty Mule Team Dr

1217
Twenty Mule Team Dr

1105
Willow St

1109
Willow St

904
Alma Ave

52.5'

Bused?

45'

30'

60'

MONTEZUMA COUNTY TREASURER

CERTIFICATE OF TAXES DUE

Account Number R008151
 Parcel 561124326004
 Assessed To
 HOUSING AUTHORITY
 37 N MADISON ST
 CORTEZ, CO 81321

Certificate Number 23537
 Order Number CASEY SPITZER
 Vendor ID Counter

Legal Description	Situs Address
Subdivision: CORNETTS SUB AMD Lot: 1-5 Block: 6 & E 15FT LOT 6 SUB AMD Lot: 7-10 Block: 6 B369 P66 B454 P805	Subdivision: CORNETTS 1002 E DRISCOLL ST #GUESS CORTEZ

Year	Tax	Interest	Fees	Payments	Balance
Grand Total Due as of 12/21/2023					\$0.00

Tax Billed at 2022 Rates for Tax Area 11001 - DISTRICT 11001

Authority	Mill Levy	Amount	Values	Actual	Assessed
MONTEZUMA CTY ROAD & BRIDGE	1.3080000	\$0.00	COUNTY NON RESIDENTIAL LAND	\$63,360	\$18,370
CITY OF CORTEZ R/B	1.3080000	\$0.00			
RE-1 CORTEZ	20.8570000	\$0.00	Total	\$63,360	\$18,370
CITY OF CORTEZ	1.2342600*	\$0.00			
MONTEZUMA CTY HOSPITAL DIST	0.7445000	\$0.00			
MTZ-DOLORES CTY METRO REC D	0.7770000	\$0.00			
CORTEZ CEMETERY	0.3510000	\$0.00			
DWCD	0.4830000	\$0.00			
DWCD BOND/DEBT	1.7975000	\$0.00			
SOUTHWEST WATER CONSERVATIO	0.4070000	\$0.00			
MOSQUITO DISTRICT	0.3920000	\$0.00			
CORTEZ FIRE DISTRICT	6.7330000	\$0.00			
CORTEZ FIRE ADDITIONAL LEVY	4.4887600	\$0.00			
MONTEZUMA-CORTEZ RE 1 BOND	2.8470000	\$0.00			
MONTEZUMA COUNTY GENERAL	10.8565900	\$0.00			
MONTEZUMA COUNTY SOCIAL SVC	0.8013700	\$0.00			
Taxes Billed 2022	55.3859800	\$0.00			

* Credit Levy

All Tax Lien Sale amounts are subject to change due to endorsement of current taxes by the lienholder or to advertising and distraint warrant fees. Changes may occur and the Treasurer's office will need to be contacted prior to remittance after the following dates:
 Personal property and Mobile homes - September 1st, Real property - September 1.

TAX LIEN SALE REDEMPTION AMOUNTS MUST BE PAID BY CASH OR CASHIERS CHECK.

Special taxing districts and the boundaries of such districts may be on file with the Board of County Commissioners, the County Clerk, or the County Assessor.

This certificate does not include land or improvements assessed under a separate account number, personal property taxes, transfer tax or misc. tax collected on behalf of other entities, special or local improvement district assessments or mobile homes, unless specifically mentioned.

I, the undersigned, do hereby certify that the entire amount of taxes due upon the above described parcels of real property and all outstanding sales for unpaid taxes as shown by the records in my office from which the same may still be redeemed with the amount required for redemption are as noted herein. In witness whereof, I have hereunto set my hand and seal.

Ellen Black



MONTEZUMA COUNTY TREASURER

CERTIFICATE OF TAXES DUE

TREASURER, MONTEZUMA COUNTY, Ellen Black.

140 W Main Street, Suite 2

Cortez, CO 81321

MRP / mrp

Colorado Title & Closing Services, LLC
Serving All of Colorado
ISSUING AGENT FOR
WESTCOR LAND TITLE INSURANCE COMPANY

Prepared for:
RE/MAX MESA VERDE REALTY CORTEZ
1640 E. Main Street
Cortez, CO 81321
Attention:
HOLLY MATSON /

Issuing Office:
631 E. Main Street
Cortez, CO 81321
Phone: (970) 564-9770
Fax: (970) 564-9769
Title Examiner:
Marie Rogers-Patrick
mrogers@coloradotitleservices.com
(970) 529-7013

Copies to:
RE/MAX MESA VERDE REALTY CORTEZ / CASEY SPITZER
/ MARTI SPITZER

Closing Officer:
LeAnn Lambert
llambert@coloradotitleservices.com
(970) 529-7025

Closing Assistant:
April Jackson
ajackson@coloradotitleservices.com

SCHEDULE A

	<u>POLICY LIABILITY</u>	<u>PREMIUM CHARGES</u>
Owner's Policy ALTA (06/17/2006)	\$20,000.00	\$700.00
Copies of Documents and Plat		\$50.00
Tax Certification		\$25.00
	Total Due	\$ 775.00

1. Effective date: **December 17, 2023 at 5:00 PM**
2. Policy or Policies to be issued:
Owner's Policy ALTA (06/17/2006)
Proposed Insured: **THE SPITZER GROUP, LLC, A COLORADO LIMITED LIABILITY COMPANY**

Loan Policy ALTA (06/17/2006)
Proposed Insured:
3. Title to the **FEE SIMPLE** estate or interest in said Land is at the effective date hereof vested in:

HOUSING AUTHORITY OF THE COUNTY OF MONTEZUMA
4. The Land referred to in this Commitment is located in the County of **Montezuma**, State of Colorado and described as follows:

Lots 1, 2, 3, 4 and 5, the East 15' of Lot 6 and all of Lots 7, 8, 9, and 10, Block 6, CORNETT'S SUBDIVISION, according to the plat thereof filed for record February 23, 1955 in Book 7 at Page 15.

SCHEDULE B - SECTION 1
REQUIREMENTS

The following requirements must be met:

- (1.) Pay the agreed amounts for the interest in the Land and/or for the mortgage to be insured.
- (2.) Pay us the premiums, fees and charges for the policy.
- (3.) The following documents satisfactory to us must be signed, delivered and recorded.
- (4.) A Certificate of Taxes Due listing each taxing jurisdiction shall be obtained from the County Treasurer or the County Treasurer's authorized agent.

NOTE TO BUYERS AND LENDERS: Be aware!!! Online banking fraud is on the rise!!!

We will send **wire instructions** to you **ONLY** out of the following bank:

****** TBK Bank, SSB ******

If you receive wire instructions naming any other bank contact your closing officer **immediately**.

Your closing officer is: **LeAnn Lambert (970) 529-7025**

- A. SPECIAL WARRANTY DEED from HOUSING AUTHORITY OF THE COUNTY OF MONTEZUMA to THE SPITZER GROUP, LLC, A COLORADO LIMITED LIABILITY COMPANY.
- B. Duly executed STATEMENT OF AUTHORITY pursuant to the provisions of Section 38-30-172, C.R.S. for THE SPITZER GROUP, LLC, a Limited Liability Company, disclosing the name of the ENTITY, and the name(s), address and position of each person authorized to execute instruments conveying, encumbering, or otherwise affecting title to real property.

NOTE: If Colorado Title & Closing Services, LLC is to prepare the above required instrument, a copy of the OPERATING agreement must be submitted to the company for review.
- C. Certified copy of Resolution of the board of directors of the HOUSING AUTHORITY OF THE COUNTY OF MONTEZUMA authorizing the sale of subject property and the execution of necessary documents pursuant to the terms of the purchase contract dated December 15, 2023 between the Seller(s) and Buyer(s) herein. Said Resolution must be submitted to and approved by WESTCOR LAND TITLE INSURANCE COMPANY, but need not be recorded.
- D. Affidavit of Debts and Liens executed by Seller(s) and Buyer(s).

SCHEDULE B – SECTION 1, continued
REQUIREMENTS FOR ISSUANCE OF ENDORSEMENTS

OWNER

Exception number 6 herein will be modified on the owners policy to be issued to show that the current years real estate taxes are not yet due or payable and prior years real estate taxes have been paid upon receipt of a Certificate or Statement of Taxes Due from the County Treasurer and upon verification that all outstanding real estate taxes have been paid.

The above is subject to payment of the premiums as disclosed on Schedule A herein.

SCHEDULE B - SECTION 2
EXCEPTIONS

Any policy we issue will have the following exceptions unless they are taken care of to our satisfaction:

1. Any facts, rights, interests or claims which are not shown by the Public Records, but which could be ascertained by an inspection of the Land or that may be asserted by persons in possession of the Land.
2. Easements, liens or encumbrances, or claims thereof, not shown by the Public Records.
3. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land and not shown by the Public Records.
4. Any lien, or right to a lien, for services, labor or materials heretofore or hereafter furnished, imposed by law and not shown by the Public Records.
5. Defects, liens, encumbrances, adverse claims or other matters, if any, created, first appearing in the Public Records or attaching subsequent to the Effective Date hereof but prior to the date the proposed Insured acquires for value of record the estate or interest or mortgage thereon covered by the Commitment.
6. (a) Taxes or assessments that are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the Public Records; (b) proceedings by a public agency that may result in taxes or assessments or notices of such proceedings, whether or not shown by the records of such agency or by the Public Records.
7. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) ditches and ditch rights; water rights, claims or title to water; (d) all interest in oil, gas, coal and other mineral rights severed by predecessors in Title and any and all assignments thereof or interests therein; whether or not the matters excepted under (a), (b), (c) or (d) are shown by the Public Records.
8. Easement as described in instrument from William J. Marymee to Montezuma Valley Irrigation District, recorded November 22, 1907 in [Book 36 at Page 48](#).
9. All oil, gas and other minerals as reserved by The County of Montezuma in Deed to John W. Show, recorded November 28, 1942 in [Book 114 at Page 128](#), and any and all assignments thereof or interests therein and any easements or right of entry with respect thereto.
10. Easement as described in instrument from The County of Montezuma to John W. Show, recorded November 28, 1942 in [Book 114 at Page 128](#).
11. Easement as described in instrument from H. L. Cornett to Empire Electric Association, Inc. recorded September 25, 1947 in [Book 131 at Page 30](#).
12. All easements, plat notes and notices, building setbacks, restrictions and general dedications pertaining to subject property as set forth on the plat of Cornett's Subdivision filed for record February 23, 1955 in [Book 7 at Page 15](#), and any appurtenances thereto.
13. Any, tax, assessment, fees, or charges, by reason of the inclusion of the subject property in the local street improvement and Cortez Sanitation Districts and any resolutions, ordinances, and/or agreements pertaining thereto.

- Note 1: Colorado Division of Insurance Regulation 8-1-2, Section 5, Paragraph H, requires that "Every title insurance company shall be responsible to the proposed insured(s) subject to the terms and conditions of the title insurance commitment, other than the effective date of the title insurance commitment, for all matters which appear of record prior to the time of recording whenever the title insurance company, or its agent, conducts the closing and settlement service that is in conjunction with its issuance of an owner's policy of title insurance and is responsible for the recording and filing of legal documents resulting from the transaction which was closed". Provided that Colorado Title & Closing Services, LLC, conducts the closing of the insured transaction and is responsible for recording the legal documents from the transaction, exception No. 5 in Schedule B-2 will not appear in the Owner's Title Policy and Lender's Title Policy when issued.
- Note 2: Colorado Division of Insurance Regulation 8-1-2, Paragraph M of Section 5, requires that prospective insured(s) of a single family residence be notified in writing that the standard exception from coverage for unfiled Mechanic's or Materialman's Liens may or may not be deleted upon the satisfaction of the requirement(s) pertinent to the transaction. These requirements will be addressed upon receipt of a written request to provide said coverage, or if the Purchase and Sale Agreement/Contract is provided to the Company then the necessary requirements will be reflected on the commitment and may include, but are not limited to:
- A. The Land described in Schedule A of this commitment must be a single family residence, which includes a condominium or townhouse unit.
 - B. No labor or materials may have been furnished by mechanics or materialmen for purpose of construction on the Land described in Schedule A of this Commitment within the past 13 months.
 - C. The Company must receive an appropriate affidavit indemnifying the Company against unfiled mechanic's and materialmen's liens.
 - D. Any deviation from conditions A through C above is subject to such additional requirements or information as the Company may deem necessary, or, at its option, the Company may refuse to delete the exception.
 - E. Payment of the premium for said coverage.
- Note 3: The company will not issue its policy or policies of title insurance contemplated by this commitment until it has been provided a Certificate of Taxes due or other equivalent documentation from the County Treasurer or the County Treasurer's authorized agent; or until the Proposed Insured has notified or instructed the company in writing to the contrary. Furthermore, the following disclosures are hereby made pursuant to C.R.S. §10-11-122:
- (i) The subject real property may be located in a special taxing district;
 - (ii) A certificate of taxes due listing each taxing jurisdiction shall be obtained from the County Treasurer or the County Treasurer's authorized agent; and
 - (iii) Information regarding special districts and the boundaries of such districts may be obtained from the County Commissioners, the County Clerk and Recorder, or the County Assessor.
- Note 4: If the sales price of the subject property exceeds \$100,000.00, the seller shall be required to comply with the disclosure or withholding provisions of C.R.S. §39-22-604.5 (Non-resident withholding)
- Note 5: Pursuant to C.R.S. §10-11-123 Notice is hereby given:
- (a) If there is recorded evidence that a mineral estate has been severed, leased or otherwise conveyed from the surface estate then there is a substantial likelihood that a third party holds some or all interest in oil, gas, other minerals, or geothermal energy in the property; and
 - (b) That such mineral estate may include the right to enter and use the property without the surface owner's permission.
- Note 6: Effective September 1, 1997, C.R.S. §30-10-406 requires that all documents received for recording or filing in the clerk and recorder's office shall contain a top margin of at least one inch and a left, right and bottom margin of at least one-half inch. The clerk and recorder may refuse to record or file any document that does not conform.

Note 7: Our Privacy Policy is attached to this commitment.

Note 8: Pursuant to C.R.S. §38-35-125 and Colorado Division of Insurance Regulation 8-1-2 (Section 5), if the parties to the subject transaction request us to provide escrow-settlement and disbursement services to facilitate the closing of the transaction, then all funds submitted for disbursement must be available for immediate withdrawal.

Note 9: C.R.S. §39-14-102 requires that a real property transfer declaration accompany any conveyance document presented for recordation in the State of Colorado. Said declaration shall be completed and signed by either the grantor or grantee.

Note 10: Pursuant to C.R.S. §10-1-128 (6)(a), It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.

Note 11: Colorado Division of Insurance Regulation 8-1-3, Paragraph C. 11.f of Section 5 requires a title insurance company to make the following notice to the consumer: "A closing protection letter is available to be issued to lenders, buyers and sellers"

Note 12: C.R.S. §38-35-109 (2), 1973, requires that a notation of the purchaser's legal address, (not necessarily the same as the property address) be included on the face of the deed to be recorded.

Note 13: Regulations of County Clerk and Recorder's offices require that all documents submitted for recording must contain a return address on the front page of every document being recorded.

Note 14: Pursuant to instrument recorded July 7, 1976 as Reception Number 401417 your property may or may not be in a Geological Hazard Area. It is the responsibility of the insured to make that determination. Note 14 only applies to properties in La Plata County.

Notwithstanding anything to the contrary in this Commitment, if the policy to be issued is other than an ALTA Owner's Policy (6/17/06), the policy may not contain an arbitration clause, or the terms of the arbitration clause may be different from those set forth in this Commitment. If the policy does contain an arbitration clause, and the Amount of Insurance is less than the amount, if any, set forth in the arbitration clause, all arbitrable matters shall be arbitrated at the option of either the Company or the Insured as the exclusive remedy of the parties.

Nothing herein contained will be deemed to obligate the company to provide any of the coverages referred to herein unless the above conditions are fully satisfied.

The Spitzer Group
1640 E Main St Cortez
Cortez, CO 81321
19707390447

3396
82-492/1021

12-21 2023

PAY TO THE
ORDER OF

City of Cortez

\$ 350.00

Three Hundred Fifty and 00/100

DOLLARS



THE DOLORES STATE BANK

FOR 1602 Driscoll Zoning Change
Filing Fee

⑆102704927⑆ 85430802⑈ 3396

City of Cortez
123 Roger Smith Ave
Cortez CO 81321 (970) 564-4011

Receipt No: 1.025466 Dec 21, 2023

THE SPITZER GROUP

Miscellaneous
APPLICATION FEE-ZONING 350.00
AMENDMENT

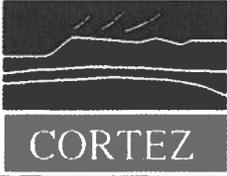
Total: 350.00

Check
Check No: 3396 350.00

Payor:
THE SPITZER GROUP
Total Applied: 350.00

Change Tendered: .00

Duplicate Copy
12/21/2023 2:43 PM



DEPARTMENT OF PLANNING & BUILDING
123 ROGER SMITH AVE, CORTEZ, CO 81321
PH. 970-565-3402 FAX 970-565-8172
24 HR. INSPECTION LINE: 970-564-4071

City of Cortez
File Number: 24-000020

Residential / Small(1/2 Acre or Less)
ZA24-000001

Project Address: 1002 Driscoll Street
Legal Description: 561124326004

Owner:
Name: Housing Authority
Address: 37 N. Madison St
Cortez, Co 81321

Phone:

Project Description: The Spitzer Group

Special Conditions: Note: This is a receipt only – The Site Plan is subject to approval by the City of Cortez

Fees:		Payments:				
Description	Total Cost	Date	Type	Reference	Receipt ReceivedFrom	Amount
Residential / Small(1/2 Acre or Less) Fee	500.00	01/09/2024	Check	3396	338 Casey Spitzer	350.00
Credit ♦ Filed before end of 2023.	-150.00					
Total:	350.00					
Total Paid:	350.00					
Balance Due:	0.00					



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Brian Peckins
Director of Public Works
110 West Progress Circle
Cortez, CO. 81321
bpeckins@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: BRIAN PECKINS, DIRECTOR OF PUBLIC WORKS

Date: March 26, 2024

RE: Purchase of Two New Air Compressors for the Water Treatment Plant

DISCUSSION

The Public Works Water Division needs to replace the two air compressors at the Water Treatment Plant. The current 5-HP Gardner Denver air compressors have been in service for 17 years. Both air compressors have exceeded their life expectancy of 30,000 hours, with one compressor having 47,000 hours and the other having 42,000 hours. The compressors that are currently being used no longer produce a sufficient volume of air independently to keep up with the demand of the membrane treatment plant; therefore, both compressors need to run simultaneously to keep up with demand. This leaves us with no redundancy if a failure were to occur.

BACKGROUND

City staff put together a set of specifications and advertised on BidNet (72 contacts) for two new 10-HP tank-mounted air compressors with air dryers. All of the compressors that were bid come with a 3-year warranty period. Bids were opened on March 13, 2024, with the following results:

- | | |
|--|-------------|
| 1. Colorado Pond & Lake
Champion HQR10-12 compressor with sound-attenuating enclosure, 120-gallon tank, air dryer attached. | \$25,143.70 |
| 2. Compression Leasing Services
Champion HQR10-12 compressor with sound-attenuating enclosure, 120-gallon tank, air dryer attached. | \$25,900.00 |
| 3. Cullum and Brown
Gardner Denver HQR10-12 compressor with sound-attenuating enclosure, 120-gallon tank, air dryer attached. | \$32,612.00 |
| 4. Eaton Sales & Service
Champion HQR10-12 compressor with sound-attenuating enclosure, 120-gallon tank, air dryer attached. | \$27,454.00 |
| 5. Kubat Equipment
Champion HQR10-12 compressor with sound-attenuating enclosure, 120-gallon tank, air dryer attached. | \$27,454.90 |
| 6. REMCO
Champion HQR10-12 compressor with sound-attenuating enclosure, 120-gallon tank, air dryer attached. | \$24,050.00 |

enclosure, 120-gallon tank, air dryer attached.

Taking into consideration price and availability, City staff recommends purchasing two new Champion Model #HQR10-12, 10-HP tank-mounted air compressors with sound-attenuating enclosures, 120-gallon tanks, and attached air dryers from REMCO (\$12,025 each) for a total amount of \$24,050.00.

FISCAL IMPACT

This purchase is fully covered through funds in the Water Capital Outlay account. Additionally, since the Water Division is an Enterprise Fund, this purchase does not affect the General Fund Equipment Account.

RECOMMENDATION

Staff recommends that Council approve the acquisition of two new air compressors for the Water Treatment Plant from REMCO (\$12,025 each) for a total amount of \$24,050.00. to be fully covered by funds budgeted in the Water Capital Outlay account.

MOTION

If agreed upon by the City Council, a possible motion would be:

I move that City Council approve the acquisition of two new air compressors for the Water Treatment Plant from REMCO for a total expenditure of \$24,050.00.



CITY OF CORTEZ
 123 ROGER SMITH AVENUE
 CORTEZ, CO 81321

Brian Peckins
 Director of Public Works
 110 West Progress Circle
 Cortez, CO. 81321
 bpeckins@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: BRIAN PECKINS, DIRECTOR OF PUBLIC WORKS

Date: March 26, 2024

RE: Award of the 2024 Concrete Cost-Share Project

DISCUSSION

After reviewing the cost-share applications and needed areas of repair, Public Works' staff compiled bid documents and advertised the project on the City's website, BidNet (631 contacts), and in the Cortez Journal. Five sets of plans were picked up from the Service Center by interested parties. The bid opening was held on March 12, 2024, with two bids received.

K&K Concrete Inc., Montrose, CO	\$349,816.00
Daniel's Concrete, Dolores, CO	\$403,313.55
Engineer's Estimate	\$393,605.00

BACKGROUND

The City of Cortez provides an annual sidewalk cost-share program to help residents and business owners either install new sidewalk or replace deteriorated sidewalk on their property. The program encourages and promotes improvement of our public walkways by offering a 50% cost-share agreement with local residents and businesses. The City also utilizes this project for maintenance on further sidewalks, in addition to ADA accessible ramps, curbs, and gutters. This year's project includes removal and replacement of approximately 667 SY of damaged concrete sidewalk; 352 SY of new concrete sidewalk; 1141 LF of curb and gutter; 118 SY of ADA curb ramps; 12 light pole bases, complete-in-place poured caisson, with conduit; and miscellaneous other concrete work throughout the City.

FISCAL IMPACT

The Street Capital Fund has a total of \$388,639 budgeted for concrete, curb and gutter replacement, capital improvements, and downtown improvement work this year. There are seven citizens and/or businesses that are participating in this year's concrete cost-share project.

RECOMMENDATION

Staff recommends that the 2024 Concrete Cost-Share Project be awarded to K&K Concrete Inc. at its bid price of \$349,816.00. This is approximately 11% lower than the Engineer's Estimate and \$38,823.00 under budget. According to the City's Local Vendor Preference, Daniel's Concrete, a local bidder, would have to have been within 2% of K&K's bid to receive preferential treatment, which they were not.

MOTION

If agreed upon by the City Council, a possible motion would be:

I move that City Council accept the bid and award the 2024 Concrete Cost-Share Project to K&K Concrete at its bid price of \$349,816.00.

Attachments

Bid Tabulation - 2024 Concrete Cost-Share Project

2024 CONCRETE COST-SHARE PROJECT - MARCH 12, 2024 @ 2:00 PM

				ENGINEER'S ESTIMATE		K & K CONCRETE		DANIEL'S CONCRETE	
Item No.	Item Description	Item Quantity	Units	Unit Price (\$)	Total Item Cost	Unit Price (\$)	Total Item Cost	Unit Price (\$)	Total Item Cost
1	Mobilization, Disposal & Traffic Control	1	LS	\$ 40,000.00	\$ 40,000.00	\$ 52,000.00	\$ 52,000.00	\$ 37,960.00	\$ 37,960.00
2	4" Sidewalk Replacement CDOT Class B or equal Approved Mix Design	667	SY	\$ 125.00	\$ 83,375.00	\$ 145.00	\$ 96,715.00	\$ 124.99	\$ 83,368.33
3	4" Sidewalk New Installation	352	SY	\$ 100.00	\$ 35,200.00	\$ 116.00	\$ 40,832.00	\$ 109.55	\$ 38,561.60
4	24" Curb and Gutter Replacement	1141	LF	\$ 80.00	\$ 91,280.00	\$ 62.00	\$ 70,742.00	\$ 124.97	\$ 142,590.77
5	24" Curb and Gutter New	85	LF	\$ 70.00	\$ 5,950.00	\$ 45.00	\$ 3,825.00	\$ 107.47	\$ 9,134.95
6	30" CDOT Curb Replacement (Vertical or Depressed)	40	LF	\$ 95.00	\$ 3,800.00	\$ 48.00	\$ 1,920.00	\$ 139.00	\$ 5,560.00
7	ADA Curb Ramps w/Truncated Domes Replacement Pre-cast Neenah-style domes 9 EA	118	SY	\$ 250.00	\$ 29,500.00	\$ 199.00	\$ 23,482.00	\$ 244.05	\$ 28,797.90
8	8" Gutter Pan with Reinforcement- New	20	SY	\$ 165.00	\$ 3,300.00	\$ 195.00	\$ 3,900.00	\$ 398.00	\$ 7,960.00
9	Class 6 CDOT Base In Place	400	Ton	\$ 73.00	\$ 29,200.00	\$ 60.00	\$ 24,000.00	\$ 34.95	\$ 13,980.00
10	Light pole base with conduit, complete in place poured caisson - per CDOT M-613-1 (9' caisson length, 6' embedment, 2' diameter)	12	EA	\$ 6,000.00	\$ 72,000.00	\$ 2,700.00	\$ 32,400.00	\$ 2,950.00	\$ 35,400.00
Total					\$ 393,605.00		\$ 349,816.00		\$ 403,313.55



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Drew Sanders
City Manager
123 E Roger Smith Ave,
Cortez, CO. 81321
dsanders@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL
From: DREW SANDERS, CITY MANAGER
Date: March 20, 2024
RE: CML Letter - Support Partnership, Not Preemption

DISCUSSION

The Colorado Municipal League (CML) is working on multiple fronts to keep local control local, and home rule at home when it comes to matters of land use and housing. CML is reaching out to local elected officials to consider signing on to CML's letter to members of the Colorado General Assembly asking for their support for housing legislation that emphasizes "partnership, not preemption."

BACKGROUND

Last year, Colorado municipal leaders pledged to work as partners with Gov. Polis and proponents of affordable housing legislation toward common goals. Unfortunately, 2023 represented a missed opportunity with legislation focused on land use preemption instead of collaborative outcomes.

See Attached.

RECOMMENDATION

Staff recommends that Council authorize the Mayor to sign the online CML letter to the Colorado General Assembly to support partnership, not preemption.

MOTION

If agreed upon by the City Council, a possible motion would be:

I move that City Council authorize the Mayor to sign the online CML letter to the Colorado General Assembly to support partnership, not preemption.

Attachments

CML Letter



City of Cortez
123 Roger Smith Ave.
Cortez, Co. 81321

Copy of CML Letter: Support Partnership, Not Preemption

Dear Members of the Colorado General Assembly:

We are writing as members of municipal governing bodies directly elected by and working for citizens in our cities and towns.

Last year, Colorado municipal leaders pledged to work as partners with Gov. Polis and proponents of affordable housing legislation toward common goals. Unfortunately, 2023 represented a missed opportunity with legislation focused on land use preemption instead of collaborative outcomes.

Now we find ourselves in a new year with much more time left in the legislative session to get it right. We urge you to treat municipal leaders as partners, not adversaries, and pass meaningful legislation that will build on the success of Proposition 123 and the 200 communities that have signed on to meet its goals.

We urge you to support outcomes that fulfill the promises made of safe and reliable transit, so that municipal leaders can attract developers willing to build the high-density development that people will want.

We ask that you respect the voices of citizens, planners, and others that work diligently to determine how to zone for and encourage infill via accessory dwelling units, especially given the need to ensure adequate infrastructure and services.

We know our communities and wish to continue to engage our partners to ensure a mix of housing that meets community and regional needs, creates and maintains livable places, promotes conservation, clean air and water, and honors Colorado's tradition home rule and decision making.

We know support for municipalities must come with expectations, including that:

- *Municipalities continue to work to address any local issues that may make housing less available and affordable.*
- *Municipalities will use home rule and "local control" to develop locally appropriate solutions to address the demonstrated local and regional housing affordability and availability needs while protecting against displacement and preserving a sense of place.*
- *Municipalities will partner with all groups that have a voice in housing issues, even those they may not always agree with*

My municipality prides itself on being a leader on meeting and exceeding the needs and challenges of our citizens. We know that statewide solutions come from **Partnership, Not Preemption**. We believe that these issues should create a win-win outcome and not win-lose.

Thank you for your consideration.

Sincerely,



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Patrick Coleman
City Attorney
123 E Roger Smith Ave,
Cortez, CO. 81321
pcoleman@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: PATRICK COLEMAN, CITY ATTORNEY

Date: March 20, 2024

RE: **Position Statement of the Cortez City Council Regarding Compliance with Quasi-Judicial Hearing Rules**

DISCUSSION

At the regular City Council meeting on February 27, 2024, a concern was raised during the public comments section that two members of the Council allegedly violated some rules governing quasi-judicial matters in relation to a rezoning request this past year. Council wishes to thank the member of the public who brought this issue to our attention and wishes to consider adopting this Position Statement in response to the public comments.

BACKGROUND

See Attachment

RECOMMENDATION

Staff recommends that City Council adopt the Position Statement of the Cortez City Council Regarding Compliance with Quasi-Judicial Hearing Rules.

MOTION

If agreed upon by the City Council, a possible motion would be:
I move that City Council adopt the Position Statement of the Cortez City Council Regarding Compliance with Quasi-Judicial Hearing Rules.

Attachments

Position Statement



City of Cortez
123 Roger Smith Ave.
Cortez, Co. 81321

POSITION STATEMENT OF THE CORTEZ CITY COUNCIL REGARDING COMPLIANCE WITH QUASI-JUDICIAL HEARING RULES

At the regular City Council meeting on February 27, 2024, a concern was raised during the public comments section that two members of the Council allegedly violated some rules governing quasi-judicial matters in relation to a rezoning request this past year. We wish to thank the member of the public who brought this issue to our attention since we collectively were not aware of the issue prior to then.

We as a Council wish to reaffirm our commitment to the rule of law, strict adherence to the provisions contained in state statutes, our City Charter and other applicable laws, as well as fundamental fairness to all. We are concerned to hear about any violations of our rules by one or more individual members, since collectively the City Council and staff have strived so hard to earn back the public trust that was lost in previous years, and we fully recognize there is a constant need to continue to earn that trust. We therefore are not only re-committing to strict adherence to governing law in all matters, and have taken steps to arrange for additional training for the Council and the Planning & Zoning Commission on the roles and duties of Council and Commission members, so that we all can be better informed to handle quasi-judicial hearings and related matters when land use applications appear in the future. To minimize the possibility of future violations of the rules surrounding quasi-judicial hearings, we have asked that City staff inform the Council and the Planning & Zoning Commission at the earliest possible time of a pending matter that may result in a quasi-judicial review process.