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**CORTEZ CITY COUNCIL
WORK SESSION/SPECIAL MEETING
TUESDAY, APRIL 23, 2024
6:00 p.m.**

CALL TO ORDER

- A. Essential Air Service Proposals:
 - 6:00 p.m., Advanced Air LLC
 - 6:20 p.m., Denver Air Connection
- B. 6:40 p.m., Parks, Recreation and Forestry Advisory Board Sub-committee Presentation
- C. 6:55 p.m., Turf Replacement Program
- D. 7:10 p.m., Council General Discussion
- E. For Your Information
 - a. Minutes for the Board of Commissioners, Montezuma County, Colorado for March 26, 2024
 - b. Minutes for the Board of Commissioners, Montezuma County, Colorado for April 9, 2024.

ADJOURNMENT of Work Session.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

04/23/2024

Agenda Item: 1. A.

MEMO TO: Honorable Mayor and City Council

FROM: LINDA SMITH, CITY CLERK

SUBJECT: Essential Air Service Proposals:
6:00 p.m., Advanced Air LLC
6:20 p.m., Denver Air Connection

Attachments

Advanced Air Proposal
Denver Air Connection Proposal

ESSENTIAL
AIR SERVICE
PROPOSAL

A D V A N C E D A I R



Advanced Air, LLC

12101 Crenshaw Boulevard, Suite 100,
Hawthorne, California 90250
Ph: 310. 644. 3344 Fx: 310. 644. 9344
www.flyadvancedair.com

ESSENTIAL AIR SERVICE PROPOSAL

DOT-OST-1998-3508

Cortez, Colorado

April 1, 2024

ABOUT US

VISION

To be a world-renowned sustainable aviation solution.

MISSION

To enrich the lives of our employees, customers, communities, and stakeholders, one flight at a time.

VALUES

Safety, Integrity,
Transparency, Teamwork,
Fulfillment, and Respect

Advanced Air, LLC is an innovative, service-oriented aviation company headquartered in Hawthorne, California, approximately three miles from LAX. We were founded in 2005 by our President, Levi Stockton, as an FAA approved, Part 135, On-Demand Air Carrier focused on superlative aircraft management and on-demand charter. Today, Advanced Air has over 150 employees and 16 aircraft, from turboprops to regional jets, operated in both scheduled and on-demand service. Our business began with providing a premier, private aircraft experience and that superior level of customer service extends to all of our operations, both scheduled and on-demand. Our successful growth is driven by our adherence to our core values of: safety, security, teamwork and reliability. We are in this business for the long run and take a disciplined, thoughtful approach to growth opportunities. We value enduring customer relationships built on mutually beneficial outcomes.

Since receiving our Commuter Air Carrier Authority in 2017, we have worked diligently to invest in the infrastructure required and capitalize on existing distribution channels. We are connected to the major Global Distribution Systems (GDS) utilized by travel agents and industry professionals, including Amadeus and Sabre. Additionally, you will see us on Online Travel Agencies including Expedia, Travelocity, and Orbitz. Advanced Air, LLC is in talks with a major air carrier to provide interline and codeshare services.

More than a decade of commitment, collaboration and capital from a dedicated team of entrepreneurs and professionals who share a passion for aviation has been the foundation of Advanced Air's success. Our relationships are built on trust and transparency and each passenger entrusted to the care of this team is our priority.

Flight Management Team

Our comprehensive Flight Management Department consists of Dispatch, Logistics, Crew Scheduling, Maintenance, Training, Client Concierge, and Charter Sales. The team meets every morning, 7 days a week, to review and discuss the day's activity and look ahead for the week. Licensed Dispatchers are consistently monitoring weather conditions, airport activity, ATC, flight plans, and anything that could adversely affect safe and efficient operations. All flight plans are filed by Licensed Dispatchers to ensure the best routing and fuel planning. Even more importantly, we always have a second set of eyes monitoring weather, aircraft and airport limitations, etc. All flight plans are sent digitally to the crewmember's iPad for review and discussion of any necessary adjustments. The Dispatch team works in tandem with the Logistics Team overseeing flight following, crew duty compliance, as well as crew and aircraft accommodations. The Training and Crew Scheduling specialists ensure crew currency and training requirements and manage crew schedules to maximize availability for flight. The Owner Concierge team is dedicated specifically to managing the needs of the aircraft owner, assisting with flight scheduling, aircraft stock and detailing, and any other owner-specific need. This entire team is dedicated to ensuring all flight operations are not only safe, compliant and cost-effective, but also prioritizing professionalism, efficiency and superior customer service.

SCHEDULED SERVICE

EAS/RASE

www.advancedairlines.com

Advanced Air's Scheduled Service operations cater to two diverse demographics: Support for Federal (EAS) and State (RASE) Essential Air Service programs that provide much-needed air service to the country's rural communities and a Semi-Private network offering seasonal flights to popular tourist destinations.

Current Federal and State Subsidized EAS and RASE Contracts: These markets are served by our King Air 350 and PC-12 aircraft and connect these rural communities to medium and large hubs including Albuquerque, Phoenix, Los Angeles and Las Vegas.

Silver City, NM: This represents Advanced Air's first EAS contract and service started in January 2019. Since then, the contract has come up for bid two more times and Advanced Air was again selected by both the community and the DOT. The contract will come up for bid again in late 2024 and Advanced Air expects to finalize a contract for an additional four years, flying 2,400 hours annually.

Merced, CA: Advanced Air was granted this contract for four years starting January 1, 2021, providing 24 round trip flights per week (12 each) to Los Angeles and Las Vegas, for a total of 3,800 hours annually.

Carlsbad, NM: Advanced Air was granted this contract for two years starting November 5, 2023, providing 12 roundtrip flights per week to Albuquerque and 7 round trip flights per week to Phoenix, for a total of 2,300 hours annually.

Gallup, NM: Gallup, NM represents the first City in New Mexico to be awarded the RASE (Rural Air Service Enhancement) Grant. Advanced Air was selected by the City of Gallup for a two-year contract beginning August 1, 2022, providing daily flights between Gallup and Phoenix, for a total of 800 hours annually. This innovative grant program is expected to be renewed by the NMDOT after two years and will be opened up to allow subsidies for 30-passenger aircraft.

Las Cruces, NM: Las Cruces was the second City in New Mexico to be awarded the RASE (Rural Air Service Enhancement) Grant. Advanced Air was selected by the City of Las Cruces for a two-year contract beginning January 16, 2023, providing daily flights between Las Cruces and Albuquerque, for a total of 730 hours annually.

AEAS

www.advancedairlines.com

Crescent City, CA: Advanced Air was recently selected by the Border Coast Regional Airport Authority and Del Norte County to provide AEAS (DOT Part 380) operations in the Dormier 328 Jet. Flights commenced on March 17, 2024 with service to Oakland and Hawthorne- Los Angeles for a total of 1250 hours annually.

SCHEDULED SERVICE

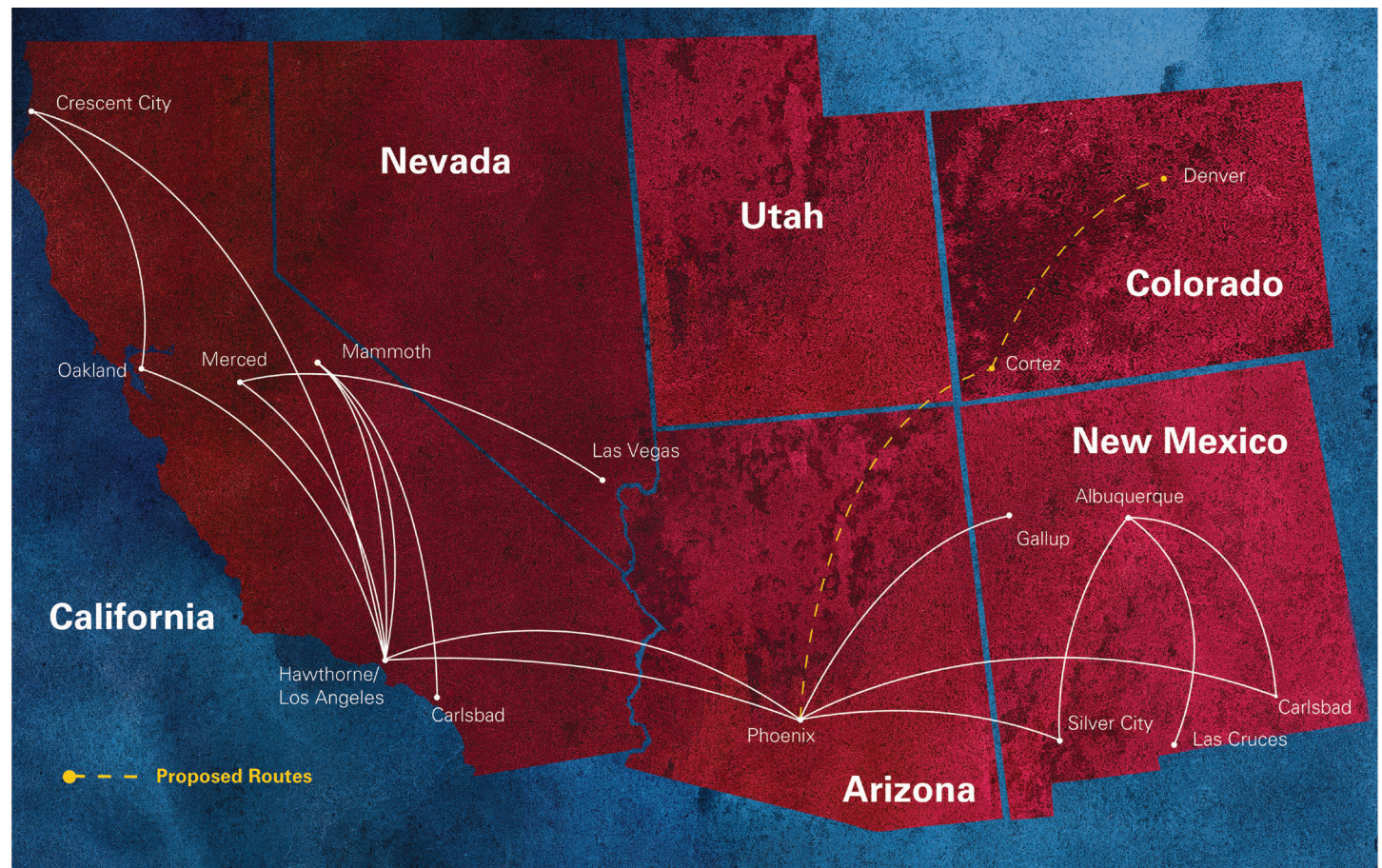
Semi-Private Network
www.advancedairlines.com

Mammoth Lakes, CA: The Semi-Private network currently operates seasonal flights to Mammoth Lakes, CA (Mammoth Mountain Ski Resort) from Hawthorne/Los Angeles, CA and Carlsbad/San Diego, CA with the Dornier 328 Jet. This market has significant potential for growth in both frequency and markets served. The MMH route has established Advanced as a recognized regional jet operator serving popular, yet inaccessible, tourist destinations.

Current & Proposed Routes

Operational Statistics:

- Perfect Operations Safety Record – zero accidents
- 98% Completion Record
- 95% On-Time Record
- 10,000 Annual Departures
- 12,000 Annual Fleet Hours Flown
- 45,000 Annual Passengers



KING AIR 350 TECHNICAL SPECIFICATIONS

ADVENTURE & COMFORT:

The preferred solution for short-haul flights, the King Air 350 is the latest version of one of the most reliable twin-turboprop airplanes ever built. The King Air 350 is configured with double-club seating and an enclosed lavatory to maximize passenger comfort.

The Garmin G1000 flight deck is the most advanced in its class, featuring “synthetic vision” and XM weather, providing the crew with optimum position and situation awareness. In addition, the aircraft features Raisbeck wing lockers, which increase the total cargo space to 71 cu. ft., ensuring that all passenger luggage can be accommodated. The high performance of the King Air 350 allows for year-round operations out of all airports in this bid with maximum passenger and luggage loads.

Aircraft Amenities:

9 passengers,
power outlets,
enclosed lavatory,
complimentary snacks,
50 lbs. of luggage per
passenger guaranteed





DESTINATION 225 PILOT PATHWAYS PROGRAM WITH SOUTHWEST AIRLINES

Advanced Air has been part of the Southwest Airlines' Destination 225 Pilot Pathways Program since 2022. This is an exciting partnership bringing together Advanced Air and Southwest Airlines flight crews, offering a pathway for motivated and qualified candidates to future flight careers with SWA.

PILOTS WILL COME THROUGH THE ADVANCED AIR PIPELINE THROUGH FOUR DIFFERENT PATHWAYS UNDER DESTINATION 225:

University pathway: recent college graduate aviators from the four accredited universities that SWA partners with. In addition, this pathway is also extended to college graduates who complete an internship with SWA.

CAE Cadets: prospective candidates will begin flight training with CAE (partner of SWA) and apply for the Destination 225 program. This is appealing to a lot of pilot candidates, especially those who are just looking to begin their careers and start building flight time.

Military pathway: active military pilots who do not yet meet the minimum requirements to start their career as an airline pilot.

Employee pathway: Southwest employees are allowed to also go through this program in accordance with CAE as well.

After they have been fully vetted by Southwest Airlines (training, ADAPT test, interviews, etc.) they will come through the Advanced Air pipeline via application. From there, we will put them through our interview process. Once they get to the offer stage and accept, they will stay with Advanced Air for a total of 24 months, actively flying and setting themselves up for success. At the end of the 24-month period, they will filter back through the pathway into a pilot position with Southwest Airlines.

SWAs University partners include Arizona State University, Southeastern Oklahoma State University, University of Nebraska at Omaha, and University of Oklahoma.

SAFETY AND OPERATIONS

Colorado is a challenging operational environment, particularly during winter months. Advanced Air is considering options to maximize schedule integrity and reliability during these periods. Among the possibilities are: 1) dynamic aircraft basing strategies, 2) deploying multiple aircraft against these routes, 3) enhancing deicing capabilities at key points and 4) evaluating the potential for additional hangar resources at critical locations. Our experience developing and managing the FBO at Hawthorne, CA (KHHR) means we have the expertise to effectively deploy resources to promote efficient operations. Beyond this, the high performance of the King Air will significantly improve winter operations and enhance service reliability.



AIR CHARTER SAFETY FOUNDATION REGISTERED

The foundation leads and supports the advancement of the highest safety standards available to allow the business, charter and fractional ownership industry to offer the safest air transportation products in the world and to provide objective information about these standards and services to the public.



ARGUS PLATINUM RATING

The world's most prestigious third-party vetting system for charter operations. This Platinum rating is granted only to operators who, after completing a rigorous operations, maintenance, and safety audit by industry experts, demonstrate that their procedures meet what is considered to be the "best practices."



IS-BAO STAGE II CERTIFIED

IS-BAO Stage II Certified: A code deemed by the International Business Aviation Council to be the best practices designed for achieving high levels of safety and professionalism for business aircraft operations.



BARS FLIGHT SAFETY

Bars Safety Program is a risk-based model framed against the actual threats posed to aviation operations, particularly those that occur within challenging and remote environments. It directly links these threats to associated controls, recovery and mitigation measures as opposed to outdated and prescriptive formats previously used within a number of industry sectors.

MEDIA

MARKETING CORTEZ, CO:

Advanced Air will commit resources to partner with the local community to increase awareness of the airport and its importance to the local economy and tourism. To grow ridership with the goal of achieving and maintaining 10,000 annual enplanements, we will also work closely with the City of Cortez, Montezuma County, Cortez Municipal Airport, the local Chamber of Commerce, and other community stakeholders to coordinate and expand your ongoing marketing strategies and efforts to bring visitors to the area. To increase airport and air travel awareness with local residents, we will be involved with local organizations, events and sponsorships. We will also use our digital media channels and promoted posts/ads to market the airport and surrounding area.

COMMUNITY PARTNERSHIPS:

When Advanced Air enters a market, we view the community and the stakeholders as partners. From our experiences, we have discovered that grass roots interest is the best way to ensure our success and keep the community stakeholders involved as an active participant in the development of the airport and air service. We believe that cross marketing with local businesses can build air service awareness from the ground up and provide us with a base viewership on which to build larger marketing plans. We will build relationships for the long term and continually foster more within the business community.

Right:

Example of Billboard
Promotion promoting
our Merced routes.



MEDIA

Below:

A few examples of promotional campaigns promoting some of our current routes.



REPUTATION AND RECOMMENDATIONS

Silver City Passenger

“I wanted to say a Big Thank You to the Advanced Airlines Staff for helping me through a difficult flight home on March 15th. My first flight ended up being canceled and rescheduled which would have made me miss my Advanced Air flight from Phoenix to Silver City, NM in the afternoon. I called Advanced Air and with no difficulty they rescheduled me for the evening flight. When I checked into my flight in Phoenix, the two ladies greeted me by name and told me how sorry they were that my earlier flight with a different airline had been so difficult. The check in process was a breeze and the flight was smooth. Everyone I dealt with was so good to me. I wish I knew all of their names. I had been up since 4 a.m. and got home at 9:30 p.m. so it was a long day but the Advanced Air staff made my long day so much better.”

Silver City Passenger

“I recently traveled From Silver City New Mexico to Maui. Trying to get out of a small town and all the way to Maui was difficult but using your company and American Airlines, I acted as my own travel agent. All was well until I realized I had booked your flight coming home a day early forgetting that I was going to be traveling overnight and arriving the next day. In a small panic I called Advanced Air and spoke with Eli Suazo who was able to re-accommodate me. What’s more, he also said if I got in early enough he might be able to get me onto the earlier flight going down to Silver City, which he did!!! I am so pleased to have found a company with agents who care about their customers and I am forever grateful.”

*Howie Morales, Lt.
Governor of New Mexico*

“Advanced Airlines has provided excellent service for Southwest New Mexico with daily flights to Albuquerque and Phoenix. It is so important to keep rural New Mexico connected to major air markets and I hope we are able to expand service to other New Mexico communities.”

*Billy Billings, Grant
County Commissioner*

“Advanced Airlines has done an excellent job serving our community and we are very pleased that the US Department of Transportation has agreed and continued their support for two more years. We look forward to their continued first class service.”

PROPOSAL FINANCIAL DETAIL

12 weekly round trips to PHX and 12 weekly round trips to DEN

Operations

Scheduled Flights	2,496
Completed Flights	2,446
Scheduled Block Hours	3,494
Scheduled Seats	19,968

NOTES:

Seat Pricing:
Approximately \$200 for Denver (DEN)
Approximately \$200 for Phoenix (PHX)

Revenue

Passengers	11,981
Average Net Fare	\$ 200
Implied Seat Factor	60%
Passenger Revenue	\$ 2,396,160
Total Revenue	\$ 2,396,160

Expenses

Fuel	\$ 2,315,000
Ownership	\$ 950,000
Maintenance and Reserves	\$ 1,835,000
Crew	\$ 628,000
Airport Rent & Operations	\$ 1,926,000
Landing Fees	\$ 100,000
Staff	\$ 325,000
Insurance	\$ 125,000
Marketing & Distribution	\$ 50,000
Other Indirect Costs	\$ 75,000
Total Costs	\$ 8,329,000

Profit Element

Margin (@5%)	\$ 416,450
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Total Annual Subsidy

Year 1	\$ 6,349,290
Year 2	\$ 6,730,247
Year 3	\$ 7,134,062
Year 4	\$ 7,562,106

April 1, 2024

Todd M. Homan, Director
United States Department of Transportation
Office of Aviation Analysis
1200 New Jersey Ave SE
Washington, D.C. 20590

Re: Response to Order 2024-2-20/Proposal to Provide Essential Air Service at Cortez, Colorado

Via e-mail to: EAS@dot.gov and Scott.Faulk@dot.gov

Dear Mr. Homan,

Attached is Denver Air Connection's proposal to provide air service at Cortez, Colorado to Denver International Airport (DEN) and Phoenix Sky Harbor International Airport (PHX).

We look forward to the opportunity to continue supporting the transportation needs and economic growth of the region by providing scheduled passenger service with our safe and reliable 9-seat Metro 23 aircraft with service and schedules tailored to the community's needs.

Our reliable service will provide the Cortez region with options to access the world's most comprehensive route network of United Airlines, American Airlines, and other major carriers through Denver International airport and Phoenix Sky Harbor International Airport. Our service is dedicated to the community to ensure seat availability and direct flights to and from these destinations. The communities we service praise our excellent completion rates and on-time performance rate.

As directed by the RFP, we will offer the Cortez community 12 non-stop round-trip flights per week to each destination (total of 24 round-trip flights per week) for a new 2 term with a 4 year option. We will work closely with the community to set the best possible schedule. Denver Air Connection believes this proposal meets the needs of the community and provides the best overall option for air service to the Cortez community with reliable connectivity at Denver, Colorado and Phoenix, Arizona.

Additionally, Denver Air Connection stands ready to assist the community with a transition to Jet Service within the scope of this bid providing the DOT approves a transition plan and the airport obtains part 139 certification.

Thank you for your consideration.



Marcus Hesting,
Director of Finance

Denver Air Connection

13252 E. Control Tower Rd. / Englewood Colorado 80112 / O: 303.768.9626 / M: 720.635.5903
mhesting@keylimeair.com / denverairconnection.com



Proposal to Provide Essential Air Service at
Cortez, Colorado
Filed: April 1, 2024

Via e-mail to: EAS@dot.gov and scott.faulk@dot.gov with the title
“Proposal to provide EAS at Cortez, Colorado”

Order: 2024-2-20
Served: February 29, 2024
Docket: DOT-OST-1998-3508
Under 49 U.S.C. § 41731 *et seq*



ABOUT US

Denver Air Connection is the passenger airline operated by Key Lime Air Corporation, its parent company. Key Lime Air was founded in 1996. It has grown its scheduled passenger service by focusing on its mission to empower emerging communities with global travel and economic access by providing safe and reliable regional airline service. Key Lime Air is authorized to conduct operations under both 14 CFR part 121 and part 135.



Over 25 Years of passenger and cargo experience

We are excited for an opportunity to extend our partnership with the Cortez community. We sincerely wish to continue our partnership and take great pride in the service and relationship that we have developed over the past year and a half.

The growing list of communities we serve is a testament to the quality service offered by Denver Air Connection. Our partner communities praise our impressive on time performance rate and onboard experience.

Telluride, Colorado – Denver Air Connection established the first and only scheduled passenger jet service to this mountain destination. Connecting quickly and safely to Telluride from anywhere in the world has never been easier. Additional service from Telluride to Phoenix Sky Harbor began on December 16, 2021.

Alamosa, Colorado – Denver Air Connection began service to Denver in June 2022.

Alliance, Nebraska – Denver Air Connection began service to Denver on June 1, 2019. In 2023, Alliance again reselected Denver Air Connection to continue service through 2025.

Clovis, New Mexico – Denver Air Connection began service to Denver on May 1, 2020. Service was expanded to include Dallas/Ft.Worth on November 1, 2021. In 2022, Denver Air Connection was selected to continue serving the community for another four years.

Thief River Falls, MN – Denver Air Connection began service to Minneapolis on June 1, 2020. In 2022, Denver Air Connection was selected to continue serving the community for another five years.

Pierre, SD – Denver Air Connection began service to Denver on July 1, 2021. In 2023, Pierre reselected Denver Air Connection to continue providing service into 2025. Additionally, Denver Air Connection began providing service to Minneapolis in November, 2023.

Watertown, SD – Denver Air Connection began service to Denver and Chicago O’Hare on July 1, 2021. In 2023, Watertown reselected Denver Air Connection to continue providing service into 2025.

Ironwood, MI – Denver Air Connection began service to Chicago O’Hare and Minneapolis on October 1, 2021. In 2023, the Ironwood community reselected Denver Air Connection for a four year term to provide service through 2027

McCook, NE – Denver Air Connection began service to Denver in June 2022. In February 2024, the McCook city council recommended a 4-year renewal with Denver Air Connection.

Kearny, NE – Denver Air Connection began service to Denver in November 2022.

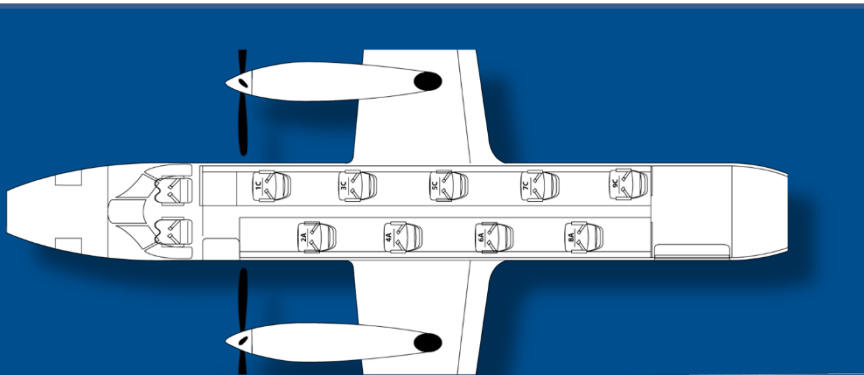


Cortez is precisely why we are in business and exactly the type of service we specialize in with a proven track record that our partner communities are proud to offer their citizens and businesses.

THE FLEET

Fairchild Metro 23

The Metro 23 can trace its lineage back to the original Swearingen Merlin I executive transport. The versatile Metro 23 efficiently and cost effectively transports up to 19 passengers in a pressurized cabin. Its twin turboprop engines deliver a cruise speed of 330 mph and a maximum range of 1,000 miles. The pressurized cabin allows the aircraft to fly above the weather at up to 25,000 feet.



Denver Air Connection's nine seat configuration with its 61" seat pitch offers extended leg room. The cargo compartment's 1500 lb. capacity accommodates over 150 lbs. of baggage per passenger.



In addition to the Metro 23, Denver Air Connection offers passenger service on our 30-seat Dornier Do-328 Jets and 50-seat Embraer EMB-145 jets. Denver Air Connection can provide these larger aircraft as the community's needs grow.

***Denver Air Connection can
provide the aircraft to meet the community's needs.***

CONNECTED TO THE WORLD

Denver Air Connection's Interline Agreements with Delta Airlines, United Airlines, and American Airlines provide our community partners with travel network access benefits including the convenience to search, book and purchase tickets on our partners' web sites as well as baggage transfers and thru-checks to and from any of our partners' US destinations.

No Checked Baggage or Security Hassles

Our Interline Agreement also allows our partners to participate in setting fares and schedules. Denver Air Connection will work with Cortez to tailor an airline service for their specific community needs.

In addition to the Delta, United, and American Interline Agreements, Denver Air Connection participates in multiple Global Distribution Systems (GDS) including SABRE, Travelport and Amadeus. Ticket distribution through these GDS systems provides world-wide visibility for the routes and for the community through websites such as: Google, Kayak, Expedia, Travelocity, Priceline and many other Online Travel Agencies (OTAs).



**Denver Air Connection Provides
Access to the World**

SAFETY, RELIABILITY & SKILL

Safety

Safety is at the core of Denver Air Connection's culture. We maintain a Safety Management System that is integrated into every aspect of our operation.

Skill

Denver Air Connection pilots and mechanics are trained to the highest standards in the world. Denver Air Connection conducts all passenger flights with two pilots, requiring the captain to hold an ATP certificate.

Our pilot culture aspires to perfection on every flight.



Reliability

All aircraft are maintained in house under our FAA approved maintenance program. This in conjunction with our part 145 Repair Station gives us the ability to maintain, inspect, and alter our aircraft and components at all levels. We pride ourselves on never leaving passengers stranded due to maintenance issues. Our communities know that we

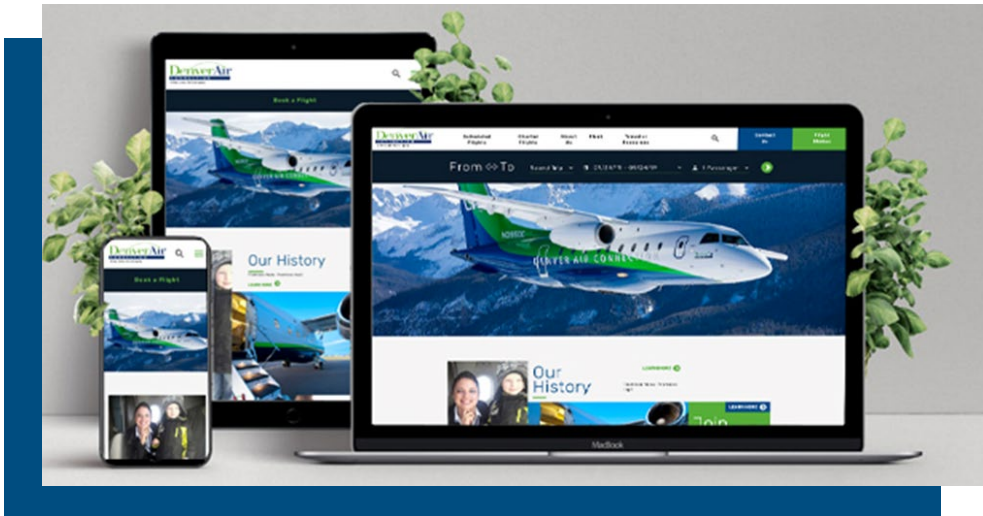
will use our fleet to bring maintenance to a location to fix an issue or send a replacement aircraft to get the passengers to their destination.

Performance

Denver Air Connection has demonstrated an impressive completion rate of better than 98% for our EAS communities.



MARKETING



Denver Air Connection recognizes how critical marketing is to the success of a community's airline service. We have budgeted a minimum of \$20,000 annually to create awareness for the service and promote its utilization.

Our budget will support our coordinated effort with the community to form an integrated traditional marketing campaign in print and broadcast as well as the effective utilization of digital platforms including our social media channels to raise awareness, visibility and customer satisfaction for the community's passengers.

Marketing efforts utilize our collaborative skills and experience working with your local professionals to create and distribute messaging to obtain the highest utilization rate possible for the service.

Denver Air Connection will listen and partner with the community to build a successful marketing campaign.

YOUR CHOICE. YOUR AIRLINE.

Denver Air Connection represents the airline choice that listens to the Cortez community's needs and customizes its service to meet those needs. The Department of Transportation awards Essential Air Service contracts primarily based on the recommendation of the community. The DOT will formally solicit the views of the Cortez community as to which carrier they prefer. After receiving the communities' views, the Department is directed to consider five factors when making a carrier selection:

1. The demonstrated reliability of the applicant in providing scheduled air service.

Denver Air Connection delivers an exceptional rate on completed flights and impressive on-time performance rate.

2. The contractual and marketing arrangements the applicant has made with a large carrier to ensure service beyond the hub airport.

Denver Air Connection has established interline agreements with Delta Airlines, United Airlines, and American Airlines which provides seamless access to these Airlines' networks.

Denver Air Connection maintains close contractual and marketing relationships with our airline partners and the communities we serve to ensure service beyond the hub airport.

3. The interline agreements that the applicant has made with larger carriers to allow passengers and cargo of the applicant at the hub airport to be transported by the larger carrier(s) through one reservation, ticket, and baggage check in.

Denver Air Connection has interline agreements with American Airlines, Delta Airlines, and United Airlines.

4. Community views. The preferences of the actual and potential users of air transportation at the eligible place, giving substantial weight to the views of the elected officials representing the users of the service.

Denver Air Connection enjoys high levels of customer support from our passengers. We are happy to provide references for all the communities we serve to hear firsthand how we deliver on our promises every day.

5. The air carrier has included a plan in its proposal to market the service.

Denver Air Connection will work with the community on how to best spend marketing dollars and to ensure marketing budgets are utilized and implemented effectively.

In accordance with DOT EAS requirements, Denver Air Connection certifies it is in compliance with:

- 49 CFR Part 20 – New restrictions on lobbying; and
- 49 CFR Part 21 – Nondiscrimination in federally-assisted programs of the Department of Transportation – Effectuation of title VI of the Civil Rights Act of 1964; and
- 49 CFR Part 27 – Nondiscrimination on the basis of disability in programs and activities receiving or benefiting from federal financial assistance; and
- 14 CFR Part 382 – Nondiscrimination on the basis of disability in air travel; and
- 2 CFR Part 1200 – Government-wide debarment and suspension (non-procurement) and government-wide requirements for drug-free workplace (grants).

Bid Proposal

This bid is for a dedicated aircraft based in Cortez, Colorado with 12 roundtrips weekly to Denver International Airport (DEN) and 12 round-trips weekly to Phoenix Sky Harbor International Airport (PHX). The proposal is for a two-year term with a four-year option

Denver Air Connection

EAS Cortez, CO

April 1, 2024

	CEZ-DEN/CEZ-PHX
Number of round trips per week	24
Aircraft Data	Metro 23
Block Hours	3,380
Available Seats	22,464

Passenger Revenue

Passengers	18,000
Average Fare	99.00
Revenue	1,782,000

Expenses


Aircraft Lease	316,800
Crew Cost	2,659,471
Maintenance	535,392
Insurance	328,800
DEN Operating Expense	437,287
CEZ Operating Expense	487,475
PHX Operating Expense	667,093
Overhead/Supplies/Staff	209,000
Deice, Catering and Misc.	175,506
Advertising	20,000
Fuel Cost	2,409,264
Total Expense	8,246,089

Annual Subsidy Requirement

Operating Income	(6,464,089)
Profit (5%)	412,304
Subsidy Year 1	6,876,394
Subsidy Year 2	7,357,741
Subsidy Year 3	7,872,783
Subsidy Year 4	8,423,878

Effective Subsidy Rates

Subsidy per Trip (98% completion)	2,811
Subsidy per Passenger	382



For questions or comments, please contact:

Cliff Honeycutt, CEO/President
Denver Air Connection, a Key Lime Air Corporation company
13252 E. Control Tower Rd.
Englewood CO 80112
cliff@keylimeair.com
(303) 768-9626 O | (303) 718-4301 M



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

04/23/2024

Agenda Item: 1. B.

MEMO TO: Honorable Mayor and City Council

FROM: CREIGHTON WRIGHT, DIRECTOR OF PARKS AND RECREATION

SUBJECT: 6:40 p.m., Parks, Recreation and Forestry Advisory Board Sub-committee Presentation

BACKGROUND

According to Resolution #29, series 2005, the Parks, Recreation, and Forestry Advisory Board (PARFAB) "shall review and make recommendations to the Parks and Recreation Director concerning the Department's recreational and aquatics programs, policies, procedures, park and master plan development, park rules, and long-range plans." When this resolution was approved, it transitioned from having an independent Tree Commission to joining those responsibilities with the Parks and Recreation Advisory Board to creating the Parks, Recreation and Forestry Advisory Board (PARFAB). This memo addresses the need for focused subcommittees that support parks and recreation program areas and vet issues and concerns for PARFAB guidance when necessary.

The PARFAB is critical in providing resident comments, feedback, and guidance to the parks and recreation director regarding the department's operations. As such, there has been a need and interest in forming a Forestry Subcommittee of the PARFAB to focus on developing the urban forestry program, taking on the responsibility from the former Tree Commission. A Forestry Subcommittee has been forming for the last six months and is now becoming more formal. We are beginning to see the need for a similar group in the Recreation Center to provide regular users with the ability to provide staff feedback and guidance on operational issues. Purpose statements for each proposed group are attached.

The Subcommittees will function independently to provide operational feedback directly to staff but will be subordinate to PARFAB on more significant planning, policy, programmatic, or project issues. Each subcommittee has a staff and one or two PARFAB liaisons.

Attachments

PARFAB Subcommittee Purpose Statements

Rec Center User Group
A PARFAB Subcommittee

Purpose Statement

Why/Role: The Cortez Recreation Center provides recreational services to the community. As a community-driven facility partially funded by taxpayer dollars, getting feedback on how the facility currently operates is important. The user group serves as a two-way communication conduit between staff and regular rec center users. The intent is to share ideas, plans, issues, challenges, and adjustments to improve and maximize the use and satisfaction of the Rec Center.

What: The Rec Center User Group is a Parks, Recreation, and Forestry Advisory Board subcommittee. The Rec Center User Group will meet as frequently as necessary but monthly seems appropriate. It has four key roles:

1. Encourage two-way communication between staff and users.
2. Provide guidance on operational items that normally wouldn't be heard before the PARFAB, such as operational hours and closures, engagement opportunities, facility issues, and class and fitness equipment needs.
3. Discuss and develop broader policy issues that may be heard and discussed by the PARFAB for implementation.
4. As a user of the facility, identify areas of improvement and relay the findings to the Recreation Center Manager

Staff Liaison: The staff liaison will be the Recreation Center Manager.

Who: Frequent Rec Center users who currently hold an annual membership OR who visited the Rec Center at least ten times in the last three months. No more than two members of PARFAB will sit in the group. We will be looking for a diverse cross-section of regular Rec Center users of not more than seven members.

When: The first meeting will be held June 20th at 5:30 pm in the Mesa Room at the Cortez Rec Center. At that meeting, the frequency and cadence of future meetings will be determined.

Where: All meetings will be held in the Mesa Room of the Cortez Rec Center.

Forestry Subcommittee
A PARFAB Subcommittee

Purpose Statement

Why/Role: The City's trees make up the urban forest, which is located in public areas throughout the City, in parks and the golf course, along street right-of-ways, and in natural open spaces. The urban forest is important to the community for its benefits, and as such, two-way communication from interested community members and staff is key to its success. The Forestry Subcommittee supports, guides, and develops the City Forester and the urban forest.

What: The Forestry Subcommittee of the Cortez Parks, Recreation and Forestry Advisory Board is a volunteer group committed to supporting and advising the city forester in creating and maintaining a healthy, safe, and pleasing urban forest through community interfacing and offering relevant experience and expertise.

Expected topics/issues the Forestry Subcommittee may address include:

1. Setting short and long-term goals
2. Advising on practices to reach goals
3. Maintain Tree City USA status
4. Accountability
5. Arbor Day organization
6. Advising on priorities
7. Public interfacing
8. Advising on best practices
9. Approving controversial removals/replacements
10. Advocacy for the urban forest and forester
11. Eyes and ears on the urban forest.

Staff Liaison: The staff liaison will be the City Forester.

Who: The Forestry Subcommittee will be made up of interested citizens with expertise in arboriculture, botany, biology, or community development. No more than two members of PARFAB will sit in the group. We will be looking for a regular group of not more than seven members.

When: Meeting occurs on the Fourth Tuesday of the month at 4 pm.

Where: All meetings will be held in the Mesa Room of the Cortez Rec Center.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

04/23/2024

Agenda Item: 1. C.

MEMO TO: Honorable Mayor and City Council

FROM: BRIAN PECKINS, DIRECTOR OF PUBLIC WORKS

SUBJECT: 6:55 p.m., Turf Replacement Program

BACKGROUND

On February 13, 2024, Council approved the Independent Contractor Agreement between the City of Cortez and Richard Landreth for development and implementation of the Turf Replacement Program.

The Turf Replacement Program is an initiative that the Public Works Department has undertaken to minimize water consumption throughout the City for nonessential landscape turf irrigation. During the summer season, consumption of treated water in the City increases more than twofold compared to winter. A significant portion of this consumption is attributed to the irrigation of landscaped turf. The Colorado Water Plan has prioritized water conservation, to include converting "non-functional turf" to low-water-use landscaping.

In 2023, the City applied for and was awarded a grant for the development and implementation of a Turf Replacement Program through the Colorado Water Conservation Board (CWCB). The grant award is for \$40,000 and requires a dollar-for-dollar match. These funds must be expended by June 2025. The City's in-kind match of \$40,000 has been budgeted and is covered through funds in the Water Capital Outlay account.

The attached TRP Slide Presentation provides information on the Turf Replacement Program and its public launch to include the following:

- Background
- TRP Requirements
- TRP Resources
- TRP Application Form
- TRP How to Apply

Attachments

TRP Slide Presentation



Public Works Department

2024 Turf Replacement Program

April 23, 2024

TURF REPLACEMENT PROGRAM



Agenda:

- Purpose
- History
- TRP Specifics
- TRP Application
- TRP Checklist
- How to Apply

TURF REPLACEMENT PROGRAM



Purpose:

To start a Turf Replacement Program in order to reduce the use of treated water for the irrigation of turf throughout the City.

TURF REPLACEMENT PROGRAM



History:

During 2023, the City of Cortez applied for and was awarded a grant from the Colorado Water Conservation Board to develop and implement a Turf Replacement Program.

The grant award is \$40,000 with a dollar-for-dollar match from the City, which results in a total of \$80,000 available for the Program.

TURF REPLACEMENT PROGRAM



Historically, water usage has more than doubled when comparing winter and summer:

<u>Year</u>	<u>Winter</u>	<u>Summer</u>	<u>Increase</u>
2022	37,970,000	100,634,000	2.65
2023	36,717,000	97,373,000	2.65

Typically, there is a 40%-60% water savings when converting turf areas to low-water usage landscaping.

Last year landscape water usage at City Hall averaged 169,000 gallons/month. At 40% water savings, this equals a total of 203,000 gallons saved during the summer months (June, July, and August).



City of Cortez
Service Center
110 West Progress Circle
Cortez, CO 81321

City of Cortez Turf Replacement Program

In 2023, the City of Cortez applied for and was awarded a grant from the State of Colorado Division of Natural Resources Turf Replacement Program. This program is designed to reduce the use of treated water for landscape turf irrigation. The summertime usage from the water treatment plant more than doubles from winter usage. Much of this use is for turf irrigation. The City invites all residential and commercial customers to apply for a rebate based on the following requirements:

- The property must be in the City limits and water metered by the City.
- Only visible areas, no back yards.
- Must submit a completed application, “before” photos, and project drawing showing removal area and proposed plants and materials.
- Existing turf must be established, no dirt areas or new construction.
- No previously completed projects are eligible.
- Select low water usage plants specified in the Cortez Plant List or other approved list.
- If a tree is removed it must be replaced with a tree from the Plant List.
- No artificial turf, water features, concrete or other impervious surfaces.
- Predicted coverage must be at least 50% at maturity.
- Sprinkler systems must be modified for low water usage (drip system).
- Project must be completed by the end of October 2024.
- You must agree to maintain the area for at least 3 years.
- Funds are available on a first come first served basis.
- Call 811 to get locates before starting work.
- If there is an HOA, you must get approval from the HOA.
- Complete a W9 form. You will receive a tax form.

Rebate Specifics:

Residential – 200 to 1000 sq ft	\$2.00/sq ft
Commercial – 200 to 2000 sq ft	\$2.00/sq ft



*City of Cortez
Service Center
110 West Progress Circle
Cortez, CO 81321*

City of Cortez Turf Replacement Program Application

Name: _____

Location Address: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

Square footage of turf to be removed: _____

Anticipated start and finish dates: _____

Is there an existing sprinkler system? _____

Is there an existing sprinkler system controller? _____

Describe how the sprinkler system will be modified for the new landscaping:

Submit a picture of current conditions: _____

Submit a drawing of the proposed landscaping with plant species and spacing, type of ground cover, and sprinkler system. _____

Submit a completed W9 form. _____

Signature _____ Date _____

Rebate Specifics:

Residential – 200 to 1000 sq ft

\$2.00/sq ft

Commercial – 200 to 2000 sq ft

\$2.00/sq ft



*City of Cortez
Service Center
110 West Progress Circle
Cortez, CO 81321*

City of Cortez Turf Replacement Program Application

Resource List:

- Cortez Plant List -
- CSU Extension Service - <https://cmg.extension.colostate.edu/gardening-resources/online-garden-publications/landscape-design/>
- CSU Extension Service - <https://cmg.extension.colostate.edu/gardening-resources/online-garden-publications/native-plants/>
- CSU Extension Service - <https://cmg.extension.colostate.edu/gardening-resources/online-garden-publications/water-wise-landscaping-xeriscaping/>
- Colorado Parks and Wildlife - <https://cpw.state.co.us/Documents/CNAP/RevegetationGuide.pdf>
- Plant Select - <https://plantselect.org/>
- Denver Water “Water Wise Landscape Handbook” –
- 1. <https://www.denverwater.org/residential/rebates-and-conservation-tips/water-wise>
- 2. <https://www.denverwater.org/sites/default/files/sustainable-landscape-conversion3.pdf>

Local Suppliers:

1. Cliffrose Garden Center and Gifts
27885 Highway 160, Cortez
970-565-8994
<https://cliffrosegardens.com/>
2. Four Seasons Greenhouse and Nursery
26650 County Road P, Dolores
970-565-8274
<https://fourseasonsgreenhouse.com/>

Both local suppliers have websites with an abundance of good information.



*City of Cortez
Service Center
110 West Progress Circle
Cortez, CO 81321*

City of Cortez Turf Replacement Program Application Review Checklist

Applicant Name: _____

Location Address: _____

1. Completed application _____
2. Before picture _____
3. Project drawing _____
4. Appropriate size _____
5. Appropriate plant and ground cover material _____
6. Sprinkler system information _____
7. Located in City _____
8. Water usage data _____
9. Ability to maintain for at least 3 years _____
10. Completed W9 _____

Project Approved? Yes _____ No _____

Potential rebate Area _____ X \$2.00 = _____

Follow-up

1. Completed in time _____
2. Correct plant and groundcover material _____
3. Sprinkler system modified _____
4. Inspection completed _____
5. Rebate approved for payment _____

TURF REPLACEMENT PROGRAM



How to Apply:

Applications will be received by the Public Works Department and reviewed by a TRP Committee. Representatives from the Public Works Department and Parks and Recreation Department will make up the Committee.

Projects that are approved for the TRP will be inspected before work starts and again upon completion, prior to payment approval.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

04/23/2024

Agenda Item: 1. E. a.

MEMO TO: Honorable Mayor and City Council

FROM: LINDA SMITH, CITY CLERK

SUBJECT: Minutes for the Board of Commissioners, Montezuma County, Colorado for March 26, 2024

Attachments

Minutes for Montezuma County for March 26, 2024

**PROCEEDINGS OF THE BOARD OF COMMISSIONERS
MONTEZUMA COUNTY, COLORADO
March 26, 2024**

STATE OF COLORADO)
) ss.
COUNTY OF MONTEZUMA)

At a regular meeting of the Board of Commissioners, Montezuma County, Colorado, held on Tuesday March 26, 2024 at the Montezuma County Administration building in Cortez, Colorado, there were present:

Jim Candelaria, Chairman
Kent Lindsay, Vice Chairman
Gerald Koppenhafer, Commissioner of Deeds
Travis Anderson, County Administrator
Ian MacLaren, County Attorney
Kim Percell, County Clerk

CHAIRMAN CANDELARIA opened the meeting of March 26, 2024 with the Pledge of Allegiance

MINUTES: Commissioner Koppenhafer moved to approve the Proceedings of the Board of County Commissioners of Montezuma County, for Tuesday, March 19, 2024 as presented. Motion was seconded by Commissioner Lindsay and carried.

PLANNING: Planning Director, Don Haley along with **Assistant, S. Jane Duncan** presented for signatures of a Mylar for a Subdivision Amendment to the **Van Horn Subdivision & Boundary Line Adjustment**, submitted by **Fiona King**, on property located at 17380 Road G, Cortez, CO, consisting of 4.41 acres, more or less, and Greaves/Larsen Family Trust, on property located at 17374 Road G, Cortez, CO, consisting of 25 acres, more or less, both located south of Road G and west of Road 21, situated in Section 33, Township 36N, Range 17W, N.M.P.M.

Planning Director, Don Haley along with **Assistant, S. Jane Duncan** 1. presented for signatures of a Mylar for a 7 Lot Major Subdivision and AR3-9 Rezoning submitted by **Charles & Laurie Hall**, on property located at 13136 Road 32, Mancos, CO, consisting of 36.80 acres, more or less, located east of Road 32, south of Road P, situated in Section 1, Township 36N, Range 15W, N.M.P.M.

PUBLIC COMMENT: Public comment was made by **Lori York** and **Susan Kemnetz**.

UNFINISHED BUSINESS:

LETTER OF SUPPORT: A letter of support addressed to **US Senator Michael Bennet & US Senator John Hickenlooper** related to the **Southwest Health System Congressionally-Directed Spending Proposal** was presented for approval. Commissioner Koppenhafer moved to approve the signing of the letter of support, for Congressionally- Direct Funding to both Senator Michael Bennet and Senator John Hickenlooper, to upgrade the Southwest Health System's emergency fuel oil system replacement and possibility of loss of energy, for a fuel generator to keep the hospital working in an emergency. Second by Commissioner Lindsay and carried. (See attached)

DISCUSSION: During the Monday Workshop **Emergency Manager, Jim Spratlen** presented for approval, the **Mutual Aid Omnibus Agreement**. Commissioner Lindsay moved to table for further discussion. Second by Commissioner Koppenhafer and carried. (See attached)

APPOINTMENT: Administrator Anderson presented a letter in interest from **Sherri Gardner** to be reappointed to the **Arriola Cemetery District**. Commissioner Lindsay moved to appointment Sherri Gardner, to the Arriola Cemetery Board for another term of 6 years. Second by Commissioner Koppenhafer and carried. (See Attached)

RESOLUTION: Resolution #4-2024, a resolution amending the 2023 budget was presented for approval. Commissioner Koppenhafer moved to approve Resolution #4-2024 amending the 2023 budget. Second by Commissioner Lindsay and carried. (See attached)

BOARD OF SOCIAL SERVICES MONTHLY REPORT: It being the time set aside, the Board of Social Services was conducted. **Director, Kelli Hargraves** and **Finance Officer, Lori Higgins** were present. (See attached)

TRANSFER ORDER: Order #3-2024 A transfer of \$3,047.41 from the **Clara Ormiston Fund** to the **Social Services Fund** for cancer patient expenses was presented for approval. Commissioner Lindsay moved to adopt Order #3-2024 to transfer \$3,047.41 from the Clara Ormiston Fund to Social Services Fund for patient expenses. Second by Commissioner Koppenhafer and carried. (See attached)

DISCUSSION: A Discussion was held related to the restructuring of the Montezuma County Noxious Weed Department. The **2024 Montezuma County Noxious Weed Plan** was presented for approval. Commissioner Koppenhafer moved to approve the 2024 Montezuma County Noxious Weed Plan as presented. Second by Commissioner Lindsay and carried. (See attached)

NEW BUSINESS:

LIQUOR LICENSE RENEWAL: Deputy Clerk, **Jerri Frizzell** presented a liquor license renewal for **Echo Basin Ranch LLC**, located at 43747 Road M, Mancos. Commissioner Lindsey moved to approve the retail liquor license renewal application for Echo Basin LLC., at

43747 Road M, Mancos, Co. Second by Commissioner Koppenhafer and carried. (See attached)

COUNTY ATTORNEY REPORT: County Attorney, **Ian MacLaren** gave an update on the Ironwood case and mentioned the scheduled executive sessions related to the Kelroy Newman Litigation and Rubin Fair Board Complaint.

ADMINISTRATOR REPORT: County Administrator, **Travis Anderson** mentioned the 3rd floor remodeling project, conversations with Amy Tooker related to the Dolores NCA, a tour of the McElmo Canyon phreatophyte property project, an attended lunch at the Dolores Senior Center, an attended municipal managers Dispatch IGA meeting and reported that Officer Rick Torres was placed as the interim VSO Officer for the Veterans Office.

PAYABLE EXPENDITURE REPORT: Administrator Anderson presented for approval, the February 2024 Accounts Payable Expenditure Reports in the amount of \$4,299,871.78. Commissioner Lindsay moved to approve the February Financials in the amount of \$4,299,871.78. Second by Commissioner Koppenhafer and carried. (See attached)

COUNTY COMMISSIONER REPORT: Topics within the Commissioners reports included: **Commissioner Koppenhafer** mentioned a water legislative update and constituent conversations.

Commissioner Lindsay discussed the attended AG Expo, a conversation with the new Club 20 Chairman, constituent conversations and the scheduled Cortez City Council meeting.

Commissioner Candelaria: discussed the attended lunch at the Dolores Senior Center, the tour of the phreatophyte property project, the CCI Land Use meeting, HB 24-1366, the attended Ag Expo, the Monday Workshop and the attended Dolores Town Council meeting.

EXECUTIVE SESSION: Pursuant to Attorney MacLaren's suggestion, Commissioner Lindsay moved to go into executive session for a conference with the attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b). Seconded by Commissioner Koppenhafer and carried. Included in the session will be; Commissioners Candelaria, Lindsay and Koppenhafer, Administrator Anderson, Attorney MacLaren and Clerk Percell. Topics for the executive session were legal advice on the **Kelroy Newman Litigation**. Commissioner Lindsay moved to go out of executive session, seconded by Commissioner Koppenhafer and carried. (See attached)

EXECUTIVE SESSION Pursuant to Attorney MacLaren's suggestion, Commissioner Lindsay moved to go into executive session for a conference with the attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b). Seconded by Commissioner Koppenhafer and carried. Included in the session will be; Commissioners Candelaria, Lindsay and Koppenhafer, Administrator Anderson, Attorney MacLaren and Clerk Percell. Topics for the executive session were legal advice on the **Rubin Fair Board Complaint**. Commissioner Lindsay moved to go out of executive session, seconded by Commissioner Koppenhafer and carried. (See attached)

MOTION TO ADJOURN: Commissioner Lindsay moved to adjourn, seconded by Commissioner Koppenhafer and carried.

CORRESPONDENCE: The following correspondence was read and noted:

MEETING ADJOURNED: 10:41 a.m.

Clerk

March 26, 2024

Chairman



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

04/23/2024

Agenda Item: 1. E. b.

MEMO TO: Honorable Mayor and City Council

FROM: DONNA MURPHY, DEPUTY CITY CLERK

SUBJECT: Minutes for the Board of Commissioners, Montezuma County, Colorado for April 9, 2024.

Attachments

BOCC Minutes 04.09.2024

**PROCEEDINGS OF THE BOARD OF COMMISSIONERS
MONTEZUMA COUNTY, COLORADO
April 9, 2024**

STATE OF COLORADO)
) ss.
COUNTY OF MONTEZUMA)

At a regular meeting of the Board of Commissioners, Montezuma County, Colorado, held on Tuesday April 9, 2024 at the Montezuma County Administration building in Cortez, Colorado, there were present:

Jim Candelaria, Chairman
Kent Lindsay, Vice Chairman
Gerald Koppenhafer, Commissioner of Deeds
Travis Anderson, County Administrator
Ian MacLaren, County Attorney
Kim Percell, County Clerk

CHAIRMAN CANDELARIA opened the meeting of April 9, 2024 with the Pledge of Allegiance

MINUTES: Commissioner Koppenhafer moved to approve the Proceedings of the Board of County Commissioners of Montezuma County, for Tuesday, March 26, 2024 as presented. Motion was seconded by Commissioner Lindsay and carried.

PUBLIC HEARING: It being the time set aside a public hearing is held for review and determination regarding a proposed Commercial Rezoning Application along with a High Impact Permit Application, submitted by **Ute Mountain Ute Tribe**; agent: **Heather McDaniel** with **Horrocks Engineers**, on property located at 158 Hwy 160-491, Cortez, CO consisting of 4.28 acres, more or less, located south of Road A, east of Hwy 160-491, situated in Section 12, Township 34N, Range 17W, N.M.P.M.. The roll was called, the public notice read, and the proceedings were recorded for the record. **Jennifer Goldman** with Horrocks Engineers was present by Zoom. **Planning Director, Don Haley** along with **Assistant, S. Jane Duncan** presented the details of the application and the findings of the Planning and Zoning Commission. Commissioner Candelaria opened the hearing to public comment. Hearing no public comment that portion of the hearing was closed. After hearing all the evidence presented Commissioner Lindsay moved to accept the Commercial Rezoning Application along with a High Impact

Permit Application, submitted by Ute Mountain Ute Tribe; agent: Heather McDaniel with Horrocks Engineers, on property located at 158 Hwy 160-491, Cortez. Second by Commissioner Koppenhafer and carried. Commissioner Candelaria closed the hearing at this time. (See attached)

PUBLIC HEARING: It being the time set aside a public hearing is held for review and determination regarding a proposed Subdivision Amendment and AR3-9 Rezoning Application to Lot C of the Crooked Cottonwood Subdivision, submitted by **Gary Ellson**, on property located at TBD Road 32.75, Mancos, CO, consisting of 24.08 acres, more or less, located west of Road 33, north of Road P, situated in Section 1, Township 36N, Range 15W, N.M.P.M. The roll was called, the public notice read, and the proceedings were recorded for the record. Mr. Ellson was present. **Planning Director, Don Haley** along with **Assistant, S. Jane Duncan** presented the details of the application and the findings of the Planning and Zoning Commission. Commissioner Candelaria opened the hearing to public comment. Hearing no public comment that portion of the hearing was closed. After hearing all the evidence presented Commissioner Koppenhafer moved to approve the AR3-9 Rezoning Application to Lot C of the Crooked Cottonwood Subdivision, submitted by Gary Ellson, on property located at Road 32.75, Mancos, CO, consisting of 24.08 acres, more or less. Second by Commissioner Lindsay and carried. Commissioner Candelaria closed the hearing at this time. (See attached)

PLANNING: **Planning Director, Don Haley** along with **Assistant, S. Jane Duncan** presented for signatures of a Mylar for a 2 Lot Minor Subdivision and AR3-9 & AR10-34 Rezoning submitted by **Bernhard Hafner**, on property located at 19082 Road W, Lewis, CO, consisting of 36.10 acres, more or less, located east of Road 19, south of Road W, situated in Section 2, Township 37N, Range 17W, N.M.P.M.

Planning Director, Don Haley along with **Assistant, S. Jane Duncan** presented for signatures a Mylar for a Subdivision Amendment & AR10-34 Rezoning to Lot #12 of the **Summit Lake West Unit II Subdivision** submitted by **Ruth Mathis & Betty Toso**, on property located at 14438 Road 34.7, Mancos, CO, consisting of 39.74 acres, more or less, located south of Hwy 184, west of Road 35.6, situated in Section 32, Township 37N, Range 14W, N.M.P.M.

PUBLIC HEARING: It being the time set aside a public hearing is held for review and determination regarding a proposed Subdivision Amendment & Boundary Line Adjustment Application of Lot 2 of the Lynch 2 Lot Minor Subdivision, submitted by **Paul Abate**, on property located at 14587 Road 29.75, Dolores, CO, consisting of 21.44 acres, more or less, and of the **Redwood Single Lot Development**, submitted by **Kelley Shepherd**, on property located at 14499 Road 29.6, Dolores, CO, consisting of 4.60 acres, more or less, both located south of Hwy 184 and east of Road 28, situated in Section 33, Township 37N, Range 15W, N.M.P.M. The roll was called, the public notice read, and the proceedings were recorded for the record. Mr. Abate was present. **Planning Director, Don Haley** along with **Assistant, S. Jane Duncan** presented the details of the application and the findings of the Planning and Zoning Commission. Commissioner Candelaria opened the hearing to public comment. Hearing no public comment that portion of the hearing was closed. After hearing all the evidence presented Commissioner Lindsay moved to accept the proposed Subdivision Amendment & Boundary Line Adjustment Application of Lot 2 of the Lynch 2 Lot Minor Subdivision, submitted by Paul Abate, on

property located at 14587 Road 29.75, Dolores. Second by Commissioner Koppenhafer and carried. Commissioner Candelaria closed the hearing at this time. (See attached)

PUBLIC COMMENT: Public comment was made by **Susan Kemnetz, James Russell Meyers, Eleanor Macfarlane** (See attached) and **Landan Wilson**.

GRANT DISCUSSIONS: During the Monday workshop, **County Grant Coordinator, Robert Dobry** met with the Commissioners to discuss the following Grants:

The **CDOT DUI High Visibility Enforcement Grant**. Commissioner Koppenhafer moved to approve the Montezuma County grant application submission form for the CDOT DUI High Visibility Enforcement, in the amount of \$3,000.00 reimbursement, with no county match. Second by Commissioner Lindsay and carried. (See attached)

The **2024/25 Court Security Cash Fund Grant**. Commissioner Koppenhafer moved to approve the Montezuma County grant application submission form, for the Court Security Deputy funding, 7/1/2024 through 6/30/2025, in the amount of \$65,000.00. Second by Commissioner Lindsay and carried. (See attached)

LETTER OF SUPPORT: A letter of support addressed to **the Department of Energy**, regarding the **DE-FOA-0003195 Grant Funding**, was presented for approval. The letter of support is to document the partnership and commitment for the Community between Montezuma County and **Empire Electric Association, Inc.** Commissioner Lindsay recused himself from this discussion. Commissioner Koppenhafer moved to sign the letter of support for the Empire Electric Grid Resistance Innovative Partnership Grant. Second by Commissioner Candelaria and carried. (See attached)

DISCUSSION: A discussion related to the exemption list and percentage rate on the proposed resolution for the **Public Safety Sales Tax Proposal (PSST)** was held. The Commissioners were in agreement to include the farm equipment exemption and to set the rate at one percent. The proposed resolution is scheduled to be presented next week. (See attached)

COUNTY ATTORNEY REPORT: **County Attorney, Ian MacLaren** gave an update on the Ironwood case and discussed new legislation related to ADA compliance for the County Web sites, the Cortez Fire Protection District Contract, and a wrongful arrest complaint filed against the Sheriff's Office.

ADMINISTRATOR REPORT: **County Administrator, Travis Anderson** mentioned Officer **Rick Torres** as the interim Veterans Officer for the Veterans Department, grant issues, a stakeholder meeting related to medical detox evaluations for the Jail facility, the Public Safety Sales Tax Proposal, HB 21-1110 and the opening of the Landfill Cell 5 bids. Administrator Anderson wanted to publicly congratulate **Brenda Jarmon** from **Social Services** on earning her Master's Degree and **Delilah Darland** from the **Public Health Department** for receiving a national award from the **Child Passenger Safety Board** for child safety seats.

On behalf of **County Treasurer, Ellen Black**, Administrator, Anderson presented for approval the July 1, 2023 through December 31, 2023, **Schedule of Receipts and Disbursements**.

Commissioner Koppenhafer moved to approve the Schedule of Receipts and Disbursements as presented, with an ending balance total of \$41,777,341.04. Second by Commissioner Lindsay and carried. (See attached)

COUNTY COMMISSIONER REPORT: Topics within the Commissioners reports included: **Commissioner Koppenhafer** discussed the attended Mancos Town Board meeting, proposed legislative water bills and a scheduled Southwest Water Conservation meeting.

Commissioner Lindsay discussed the attended and scheduled Cortez City Council meetings, proposed legislative energy and gas bills, the attended Home & Garden Show and welcomed Veterans Officer Rick Torres.

Commissioner Candelaria: welcomed Veterans Officer Rick Torres, discussed the attended Home & Garden Show, possible repairs to the Fairground's arena sidewalk, a reminder that the Sheriff is an elected official and is responsible for his own department, the Monday workshop, the attended Dolores Town Board meeting and scheduled CCI legislative meetings.

MOTION TO ADJOURN: Commissioner Lindsay moved to adjourn, seconded by Commissioner Koppenhafer and carried.

CORRESPONDENCE: The following correspondence was read and noted: Reports from **Road & Bridge Equipment Manager, Shane Higman.** A yearly report from the **Clerk's Recording Supervisor, Jerri Frizzell** and **Motor Vehicle Supervisor, Malinda Fuller.** Election Comments from **Clerk & Recorder, Kim Percell.** The Monthly Situation Report from **Emergency Manager, Jim Spratlen.** An email received from constituent **Ingrid Ward** related to the Planning & Zoning.

MEETING ADJOURNED: 10:12 a.m.

Clerk

April 9, 2024

Chairman