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**CORTEZ CITY COUNCIL
REGULAR MEETING
TUESDAY, APRIL 23, 2024
7:30 P.M.**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL, APPROVAL OF AGENDA.
2. CONSENT AGENDA

The listing under "Consent Agenda" is a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by City Council. Either the public or a Councilmember may request that an item may be removed from the Consent Agenda at that time, prior to Council's vote. The Mayor will ask if a citizen or Councilmember wishes to have any specific item removed from the Consent Agenda for discussion.

- a. Approval of the Council Special Meeting/Worksession and Agenda Minutes for April 9, 2024.
 - b. Approval of the Expenditure List for April 23, 2024
 - c. Approval of a renewal Retail Marijuana Store License for Mountain Annie's LLC, located at 310 East Main Street, Cortez.
 - d. Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Worldwide Restaurant Corporation, DBA Pizza Hut of Cortez, located at 1119 East Main Street, Cortez.
 - e. Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Esmeralda's Ranchito Mexican Store, located at 2501 East Main Street, Cortez.
 - f. Approval of a renewal Hotel and Restaurant Liquor License with one optional premise for Rudosky Golf LLC., DBA Conquistador Golf Course, located at 2018 North Dolores Road, Cortez.
 - g. Approval of a Special Event Permit application for Habitat of Humanity of Montezuma County to host a fundraiser event on Friday May 3, 2024 on the premises of the Cortez Area Chamber of Commerce, located at 20 West Main Street, Cortez.
3. PUBLIC PARTICIPATION

There is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes.

(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

4. PRESENTATIONS
- a. Thank You and Goodbye to Councilmember David Rainey and Mayor Pro-tem Arlina Yazzie.
 - b. Oath of Office for New Councilmembers: Robert Dobry, Bill Lewis, Rachel Medina, and April Randle.

- c. **Nomination for Mayor.**
- d. **Nomination for Mayor Pro-tem.**
- e. **Historic Preservation Day Proclamation for May 3-4, 2024**
- f. **2024 March Financial Statements**

5. **PUBLIC HEARINGS**

a. **Ordinance No. 1326, Series 2024**

Ordinance No 1326, Series 2024, on second reading and Public Hearing, to approve an application for a rezoning of a .66 acre parcel located at TBD Driscoll St., aka Subdivision: Cornetts Sub Amd Lot: 1-5 Block 6 & E 15ft Lot 6 Subdivision: Cornetts Sub Amd Lot: 7-10 Block 6 B369 P66 B454 P805 from R2, Residential Multi Family to MH, Residential Manufactured Home District.

Presenter: Contract City Planner Nancy Dosdall

6. **UNFINISHED BUSINESS**

7. **NEW BUSINESS**

a. **Resolution No. 7, Series 2024**

Resolution No. 7, Series 2024, Glenn Leighton Family Trust, application for an Amended Plat.

Presenter: Contract City Planner Nancy Dosdall

b. **Resolution No. 8, Series 2024**

Resolution No. 8, Series 2024, a resolution to approve a Plat Amendment of Lot 2 of the Gray 2 Lot Minor Subdivision Boundary Agreement and Quit Claim Deed submitted by applicants Robert Grant Lindsay, Tamara Kay Lindsay, James Kent Lindsay, Sharon D. Lindsay, and J4G Holdings, LLC. (James and Jean Wootton)

Presenter: Contract City Planner Nancy Dosdall

c. **Four Corners Food Coalition Resilient Food System Infrastructure Grant Application**

Four Corners Food Coalition Resilient Food System Infrastructure Grant Application

Presenter: Rachael Marchbanks, Director of Community and Economic Development

d. **Award the Thermal Pool Covers bid for the Cortez Outdoor Municipal Pool**

Award the Thermal Pool Covers bid for the Cortez Outdoor Municipal Pool to Recreonics for \$60,848.89.

Presenter: Creighton Wright

e. **Transfer of Location of a Retail Marijuana Store for Mountain Annie's, LLC**

Set a public hearing date of May 14, 2024, for a Transfer of Location of a Retail Marijuana Store for

Mountain Annie's, LLC, currently located at 310 East Main Street, and moving to 439 East Main Street, Cortez, CO.

Presenter: Linda Smith, City Clerk

f. **2024 CML Annual Conference**

Attendance at the Colorado Municipal League (CML) 2024 Annual Conference.

Presenter: Drew Sanders, City Manager

8. **DRAFT RESOLUTION/ORDINANCES**

9. **CITY ATTORNEY'S REPORT**

10. **CITY MANAGER'S REPORT**

11. **CITY COUNCIL COMMITTEE REPORTS**

a. **Mayor's Report on Workshop**

b. **Other Board Reports**

12. **OTHER ITEMS OF BUSINESS**

a. **Executive Session as needed.**

13. **PUBLIC PARTICIPATION**

There is no limit to the number of speakers and no overall time limit.

(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

14. **ADJOURNMENT**

PURSUANT TO RESOLUTION 11, SERIES 2022, PUBLIC COMMENT:

--Individuals may comment regarding items on the Council agenda or any other topic they wish to address the City Council about, including items discussed in a previous Council Workshop. Those wishing to comment must register by completing an "Intent to Speak" card (located outside of the Council chambers). Completed cards will be collected at the start of the meeting and delivered to the Mayor, who will call each speaker to the podium at the appropriate time. Comments specific to agenda items scheduled for public hearings should be reserved and delivered during the public hearing session.

--Courtesy, civility, and respect for others is expected. All comments should be addressed directly to the Council. Commenters who are called upon by the Mayor to speak are the only persons allowed to speak during the allotted time. Comments, or other distractions from the audience intended for commenters or others are not permitted. The Mayor, as the chairperson for the meeting, retains the discretion to deviate from the formats described below.

--There are two general opportunities for citizens to address the Council:

For the first opportunity (which will occur toward the start of the meeting) there is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes so City business may proceed. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

For the second opportunity (which will occur toward the end of the meeting) there is no limit to the number of speakers, and no overall time limit. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

--Other Opportunities to Participate

Citizens may also participate via email if addressed to councilcomments@cortezco.gov. Comments received by 3:00pm the day of a Council meeting will be delivered to Council the same day and entered into the meeting minutes. Citizens may also send letters to the Council by addressing them to "City Council" 123 Roger Smith Ave., Cortez, CO 81321. In-person deliveries are also accepted.

MOTION TO GO INTO EXECUTIVE SESSION:

--For a conference with the City attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

--For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e);

--To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a)

--For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific fire employees who have requested discussion of the matter in open session: any member of this body or any elected official: the appointment of any person to fill an office of this body or of an elected official: or personnel policies that do not require the discussion of matters personal to particular employees

--For discussion of a matter required to be kept confidential by the following federal or state law, or regulation: _____ under C.R.S. Section 24-6-402(4)(c)

--For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d)

--For consideration of documents protected by the mandatory nondisclosure provisions of the Open Records Act under C.R.S. Section 24-6-402(4)(g)

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED:

(a brief description must be included following the statute citation regarding why the executive session is being held)



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: April 15, 2024

RE: Approval of the Council Special Meeting/Worksession and Agenda Minutes for April 9, 2024.

Attachments

Worksession for April 9, 2024
Meeting Minutes for April 9, 2024

CITY COUNCIL
SPECIAL MEETING/WORKSESSION
TUESDAY, APRIL 9, 2024
5:30 p.m.

1. The Workshop was called to order at 5:30 p.m., at the City Council Chambers. Councilmembers present included Mayor Rachel Medina, Mayor Pro-tem Arlina Yazzie, Robert Dobry, Matt Keefauver, David Rainey, and Dennis Spruell. Councilmember Lydia DeHaven was absent. Staff members present included: City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Patrick Coleman. There was one person present in the audience.

2. Councilmember Dobry moved that Council go into Executive Session for discussion of a personnel matter as authorized by C.R.S. Section 24-6-402(4)(f)(I). Specifically the purpose of the Executive Session will be to conduct an annual performance review of Drew Sanders, the Cortez City Manager, and to discuss possible amendments to Mr. Sanders' employment agreement. Mr. Sanders has not requested that this Executive Session occur in an open meeting. The Executive Session will not involve any specific employee who has requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Mayor Pro-tem Yazzie seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
absent	Yes	Yes	Yes	Yes	Yes	Yes

Council returned from Executive Session at 7:20 p.m. Participants in the Executive Session included City Manager Sanders, City Attorney Coleman, Mayor Medina, Mayor Pro-tem Yazzie, Councilmember Dobry, Councilmember Keefauver, Councilmember Spruell, and Councilmember Rainey. No adoption of any policy, position, resolution, rule, regulations, or other formal action occurred during Executive Session.

The Special Meeting/Worksession was adjourned at 7:21 p.m.

CITY COUNCIL
REGULAR MEETING
TUESDAY, APRIL 9, 2024

1. The meeting was called to order in the City Council Chambers at 7:30 p.m., with the Pledge of Allegiance. Roll Call was taken and the following Councilmembers were present: Mayor Rachel Medina, Mayor Pro-tem Arlina Yazzie, Robert Dobry, Matthew Keefauver, David Rainey, and Dennis Spruell. Councilmember Lydia DeHaven was absent. Staff present included: Director of Parks and Recreation Creighton Wright, Finance Director Kelly Koskie, Grants Administrator Scott Baker, Community and Economic Development Director Rachael Marchbanks, Human Resources Director Matt Cashner, Court Clerk/Administrator Carla Odell, Airport Director Jeremy Patton, Director of General Services Rick Smith, Contract City Planner Nancy Dosdall, Director of Public Works Brian Peckins, Police Lieutenant Angelo Martinez, City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were five people present in the audience.

Mayor Pro-tem Yazzie moved that the agenda for April 9, 2024, be approved. Councilmember Rainey seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
absent	Yes	Yes	Yes	Yes	Yes	Yes

2. The Consent Agenda items to be acted upon by Council were as follows:
 - a. Approval of the Council Worksession and Agenda Minutes for March 26, 2024.
 - b. Approval of the Expenditure List for April 9, 2024.
 - c. Approval of a renewal Retail Marijuana Store License and a Retail Marijuana Cultivation Facility License for Chronic Therapy – Cortez, located at 1020 South Broadway, Cortez.
 - d. Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Western Refining Retail, LLC, DBA Speedway #9492, located at 2320 East Main Street, Cortez.
 - e. Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Western Refining Retail, LLC, DBA Speedway #9496, located at 2021 East Main Street, Cortez.
 - f. Approval of a renewal Hotel and Restaurant Liquor License for Mi Mexico Restaurant Inc., DBA Mi Mexico, located at 801 East Main Street, Cortez.
 - g. Approval of a renewal Hotel and Restaurant Liquor License for Thai Cortez, LLC, DBA Thai Cortez, located at 1430 East Main Street, Suites 1-3, Cortez.
 - h. Approval of a renewal Hotel and Restaurant Liquor License for Agave Azul Taqueria & Bar LLC, DBA Agave Azul Taqueria & Bar, located at 44 West Main Street, Cortez.

i. Approval of a Special Event Permit application for the Cortez Area Chamber of Commerce to host a “Business After Hours” event on April 18, 2024, from 4:00-8:00 p.m., on the premises of the Cortez Area Chamber of Commerce, located at 20 West Main Street, Cortez.

j. Approval of a Special Event Permit application for the Cortez Celtic Fair to host two events on Friday, June 21, 2024, from 5:00-9:00 p.m. and Saturday, June 22, 2024, from 9:00 a.m.–7:00 p.m., on the premises of Parque de Vida, located at 400 North Mildred Road, Cortez

Councilmember Dobry moved that the Consent Agenda be approved as presented. Mayor Pro-tem Yazzie seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
absent	Yes	Yes	Yes	Yes	Yes	Yes

3. PUBLIC PARTICIPATION

a. Claire West, Cortez, Project Coordinator for the Southwest Opioid Response District (SWORD), announced the launch of the SWORD Grants (opioid settlement funds) which will be dispersed equitably throughout the region. The total amount of the grant funding is \$465,286.00 and is designated for helping to enrich locally identified recovery support needs. Ms. West spoke about the eligibility of grant recipients and stated that the applications will open June 1, 2024 and close on July 1, 2024. To learn more about the process, interested applicants can email Ms. West at west.claire@outlook.com or attend one of the many information sessions.

4. PRESENTATIONS

a. Arbor Day Proclamation. Director of Parks and Recreation Wright stated that Arbor Day is a day to celebrate trees and their aesthetic wonder. The importance of trees is immeasurable and the effects they have on our planet and our communities is profound. The background of Arbor Day, which was originally established on April 10, 1872, was shared by Director of Parks and Recreation Wright. He stated that Arbor Day will be celebrated on Friday, April 19, 2024, at the Parque De Vida Amphitheater with the 4th grade students from the community schools. Mayor Medina read the Arbor Day Proclamation for the record and urged all citizens to support efforts to care for our trees and woodlands and to support the City’s community forestry program.

5. PUBLIC HEARINGS – None.

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS

a. City Selection of Contractors: Cortez Safe Roads Action Planning Project (SS4A Grant). Grants Administrator Baker reviewed the background of the 2023 USDOT Safe Streets and Roads For All Grant (SS4A). He stated that the grant provides for professional services that lead to the creation of a Safety Action Plan in Cortez, which will identify remedies for traffic and mobility improvements as well as establish commitments to reducing crash fatalities and injuries. The Request for

Proposals (RFP) for the two vendor roles were reviewed by staff from Public Works, Finance, and the Police Department. Staff recommends that AM Signal be awarded the data-collection piece of the project (\$100,669.00) and that Bohannon-Huston Inc. be awarded the planner/engineering piece (\$74,145.00). The vendors demonstrated the best mix of price-point, coherence, flexibility, and client responsiveness scored highest. Both of the selected contractors are Colorado based companies, with abundant experience working in smaller communities. Grants Administrator Baker stated that the two companies represent the best possible configuration to support public-engagement functions already underway at the Cortez Police Department, and to produce a complete Safety Action Plan draft for City Council's consideration. The grant funds are budgeted to cover 100% of the contract costs. Public Works, Finance, and the Cortez Police Department will provide ongoing guidance for the project, which the Cortez Police Department will supervise contractor executions and deliverables. Discussion was held on how the remaining grant funding would be spent which includes staff funding for public engagement on the topics of safety and injury abatement.

Councilmember Dobry moved that Council approve the bid submitted by AM Signal in the amount of \$100,669.00, for its data-collection platform, and the bid submitted by Bohannon-Huston in the amount of \$74,145.00, for transportation planning/engineering services, and authorize City Manager Drew Sanders to negotiate and sign contracts with each in order to proceed with the Cortez Safe Roads Project (SS4A) grant. Councilmember Keefauver seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
absent	Yes	Yes	Yes	Yes	Yes	Yes

b. Resolution No. 6, Series 2024. Contract City Planner Dosdall stated that Resolution No. 6, Series 2024, is a resolution approving a Second Amended Plat of Lots 1-9, Block 2W, Western Addition to the Town of Cortez. The property is located at 459 West North Street, Cortez. The purpose of the request is to obtain approval of the Second Amended Plat to correct an error in the previously approved First Amended Plat. It was noted that the first plat was drafted with Lots 4-9 depicted as 30' wide instead of the correct 25' wide with additional adjacent property included. Staff recommends approval of Resolution No. 6, Series 2024, a resolution approving a Second Amended Plat of Lots 1-9, Block 2W, Western Addition to the Town of Cortez, amending Lot 8A with the following conditions:

1. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents.
2. The plat shall be recorded at the Montezuma County Clerk and Records Office within six (6) months of Council approval, in accordance with Land Use Code Section 6.05(d)(2)a.

Councilmember Keefauver moved that Council approve Resolution No. 6, Series 2024, a resolution approving a Second Amended Plat of Lots 1-9, Block 2W, Western Addition to the Town of Cortez, amending Lot 8A, with the two conditions as stated in the resolution. Councilmember Rainey seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
absent	Yes	Yes	Yes	Yes	Yes	Yes

c. Award of Bid for Outdoor Restroom Janitorial Services. Director of Parks and Recreation Wright stated that the City has contracted out the service of cleaning the outdoor park restrooms for several years. There are six outdoor restrooms in City Parks and the scope for cleaning and sanitizing each restroom daily is done from April 15 to October 31. Also, calls may be made for emergency and special event cleanings as needed. Two bids were received and Bravo! Cleaning and Restoration was the low bidder at \$15,545.53. The funds for the bid are included in the Parks Division Budget and the bid is approximately \$5,000 under budget.

Mayor Pro-tem Yazzie moved that Council award the Parks Outdoor Restroom Cleaning contract to Bravo! Cleaning and Restoration for \$15,545.53. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
absent	Yes	Yes	Yes	Yes	Yes	Yes

d. Award of Bid for Park Litter and Trash Removal Service. Director of Parks and Recreation Wright stated that keeping up with the litter and trash through the parks is challenging and is the primary reason for contracting the service, as it allows City staff to focus on other tasks like irrigation management, mowing, and sports field prep. The scope of services includes litter and trash removal at 11 City park sites, seven days per week, including holidays from April 15 through October 31. Service is reduced to three days per week from November through March. Two bids were received and Bravo! Cleaning and Restoration is the low bidder at \$30,840.00. Bravo! received the bid last year and they have been a responsible vendor. The funds for the Parks Litter and Trash Removal Service contract is paid from the Parks Division Budget and is slightly over budget, but can be made up with savings from the Parks Outdoor Restroom Cleaning Service contract, which was under budget. Director of Parks and Recreation Wright spoke about the trash that had been collected over the winter and commented that staff was limited and did not have time to get to the trash right away due to snow plowing needs. He spoke about a pilot program that will be implemented at 3rd Thursday with the use of larger trash cans and that, if it is successful at the 3rd Thursday event, the larger trash cans may be installed throughout the parks.

Councilmember Spruell moved that Council award the bid for Park Litter and Trash Removal Service to Bravo! Cleaning and Restoration for the bid amount of \$30,840.00. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
absent	Yes	Yes	Yes	Yes	Yes	Yes

8. DRAFT RESOLUTION/ORDINANCES – None.

9. CITY ATTORNEY'S REPORT - City Attorney Coleman stated that it has been a pleasure and honor to serve with Councilmembers Yazzie and Rainey over the past two years and he wishes them well in their next endeavors. He stated that he looks forward to working with the new Councilmembers.

10. CITY MANAGER’S REPORT – City Manager Sanders gave the following report:

- We would like to thank our designated election official City Clerk Linda Smith for another successful City election. The Cortez City Council election will not be official until Thursday April 11, 2024. The unofficial results currently show Ms. Rachel Medina, Ms. April Randle, and Mr. Bill Lewis each securing a four-year term, and Mr. Robert Dobry securing a two-year term. Changes may occur after the final ballots are counted on Thursday.
- Ms. MJ Rieke retired on April 2, 2024 from the City of Cortez after 17 years of service. Ms. Rieke started with the City in January, 2007 as a dispatcher, and then transferred to City Hall in October, 2011 working half time for the finance department and half time for municipal court, ultimately transitioning into a full-time position in finance. Ms. Rieke’s welcoming smile and enthusiasm at the front desk of City Hall will be missed.
- Mayor Rachel Medina, Community and Economic Development Director Rachael Marchbanks, Executive Assistant Wendy Mimiaga and myself attended the Clearnetworx & FastTrack Communications Ribbon Cutting Ceremony held on March 28, 2024 at the FastTrack office in the Tech Center, Durango, CO. This strategic partnership will help accelerate the expansion of high-speed fiber Internet access across Cortez, Montezuma County, and southwest Colorado.
- The public works department held a naming contest for their new excavator. They received 56 entries. The winning name was “Scoop Dog.” The three runners up were The Dig Lebowski, Muddy Buddy, and My Heavy Ex.

11. CITY COUNCIL COMMITTEE REPORTS

- a. Mayor’s Report on Workshop. Mayor Medina stated that during the Special Meeting/Worksession Council went into Executive Session to conduct the annual performance review of City Manager Drew Sanders. She summarized the evaluation by stating that Council is extremely grateful for City Manager Sanders and that he does an amazing job by supporting staff and Council, representing the City well throughout the community, and keeping a high bar of professionalism.
- b. Historic Preservation Board. Councilmember Dobry stated that May has been designated as Historic Preservation Month and recommended that everyone keep an eye out for the events that will be included in the month.
- c. Parks, Recreation, and Forestry Advisory Board. Councilmember Keefauver stated that he was unable to attend the board meeting but the agenda had noted that discussion would be held on the South Pocket Park Playground Project, 7th Street Project, Recreation Center User Group update, and Park infrastructure projects for 2025. New business included discussion on the Veteran’s Park restrooms.
- d. Golf Advisory Board. Councilmember Spruell stated that the golf course is in good shape after the winter and he encouraged everyone to go out and play. He noted that the fees are up 10%, but

they had not been raised in over five years.

e. Election Results. Mayor Pro-tem Yazzie stated that she was in attendance at City Hall when the unofficial election results were shared following the completion of the Municipal Election. She congratulated new Councilmembers Elect Bill Lewis and April Randle and commended all the candidates for running a great campaign.

12. OTHER ITEMS OF BUSINESS – None.

13. PUBLIC PARTICIPATION – None.

14. ADJOURNMENT: Mayor Pro-tem Yazzie moved that the regular meeting be adjourned at 9:38 p.m. Councilmember Rainey seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
absent	Yes	Yes	Yes	Yes	Yes	Yes

Rachel Medina, Mayor

ATTEST:

Linda L. Smith, City Clerk



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Kelly Koskie
Director of Finance
123 Roger Smith Ave
Cortez, CO. 81321
kkoskie@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: SARA COFFEY, PAYROLL/SALES TAX ADMINISTRATOR

Date: 04/17/2024

RE: Approval of the Expenditure List for April 23, 2024

Attachments

Expenditure List

EXPENDITURE LIST FOR WEEK ENDING APRIL 12, 2024

Department	Vendor Name	Description	Amount
Municipal Court	MARSHALL SUMRALL	LEGAL SERVICES - DOMINGEZ, GRIFFIN, WELLS	\$ 625.00
	RICHARD SIMS LAW OFFICE	LEGAL SERVICES - FULLBRIGHT	\$ 50.00
	RICHARD SIMS LAW OFFICE	LEGAL SERVICES - LEIGH	\$ 75.00
		Total	\$ 750.00
City Manager	AMAZON CAPITAL SERVICES	Large Paper Clips, 280 pcs	\$ 5.99
	AMAZON CAPITAL SERVICES	Z-Grip Ball Point Pens, Medium, 1.0, Blue, 24/pk	\$ 7.99
	AMAZON CAPITAL SERVICES	Four Candies Mechanical Pencil Set 0.5 w/case	\$ 11.99
	AMAZON CAPITAL SERVICES	Amazon Basics Narrow Lined Writing Pads, 5x8, 12	\$ 16.54
		Total	\$ 42.51
Finance	POSTAL PROS, INC.	INVOICES	\$ 521.28
		Total	\$ 521.28
Library	FARMERS TELECOMMUNICATIONS II	PHONES	\$ 38.66
		Total	\$ 38.66
City Hall Operations	FARMERS TELECOMMUNICATIONS II	PHONES	\$ 77.31
	ATMOS ENERGY	GAS SERVICE	\$ 799.08
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 175.71
		Total	\$ 1,052.10
Welcome Center	FARMERS TELECOMMUNICATIONS II	PHONES	\$ 38.66
	ATMOS ENERGY	GAS SERVICE	\$ 153.59
		Total	\$ 192.25
Police Department	MONTEZUMA COUNTY LANDFILL	POLICE/ANIMALS	\$ 114.00
	REX ALLEN	Blanket PO - Lifer Jiu Jitsu Training	\$ 1,100.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 5.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00
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	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 16.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 16.50

EXPENDITURE LIST FOR WEEK ENDING APRIL 12, 2024

Department	Vendor Name	Description	Amount
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 16.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
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	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 27.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 27.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 38.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 82.50
	TAMI'S CREATIONS	Patches/Alterations to Uniforms	\$ 670.00
	KOKOPELLI BIKE & BOARD	Tune up Patrol bikes	\$ 300.00
	ATMOS ENERGY	GAS SERVICE	\$ 105.68
	ATMOS ENERGY	GAS SERVICE	\$ 176.96
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 28.47
		Total	\$ 3,083.61
Animal Shelter	ORKIN LLC	PEST CONTROL SERVICES	\$ 120.99
		Total	\$ 120.99
Public Works	MONTEZUMA COUNTY LANDFILL	STREET MAINTENANCE	\$ 797.94
	CORTEZ ELECTRIC	Blanket PO - Streetlight Repair	\$ 166.31
	CORTEZ ELECTRIC	Blanket PO - Streetlight Repair	\$ 375.00
		Total	\$ 1,339.25
Outdoor Pool	FARMERS TELECOMMUNICATIONS INC	PHONES	\$ 44.30
		Total	\$ 44.30
Golf Pro	ORKIN LLC	Blanket PO - Pest Control Services - GC Pro Shop	\$ 128.99
		Total	\$ 128.99
Golf Course Maint	ATMOS ENERGY	GAS SERVICE	\$ 71.89
		Total	\$ 71.89
Parks	BRAVO CLEANING & RESTORATION	CITY PARK TRASH REMOVAL	\$ 1,044.00
	ATMOS ENERGY	GAS SERVICE	\$ 128.88
	TURF TANK	Annual White Paint Allotment	\$ 2,000.00
	TURF TANK	GPS Paint Robot plus GPS Package	\$ 7,999.00
		Total	\$ 11,171.88
Planning & Building	LOGAN SIMPSON DESIGN INC	Blanket PO - Professional Services - Cortez Land Use	\$ 4,318.77
		Total	\$ 4,318.77

EXPENDITURE LIST FOR WEEK ENDING APRIL 12, 2024

Department	Vendor Name	Description	Amount
Shop	RON TURLEY ASSOCIATES, INC.	Add-on Assets for RTA Classic - 25 pack - Ref 20240	\$ 500.00
	FOUR STATES TIRE CO.	Premium Wheel Balance	\$ 40.00
	FOUR STATES TIRE CO.	Freight and Handling	\$ 99.62
	FOUR STATES TIRE CO.	Install Medium Truck Tire	\$ 270.00
	FOUR STATES TIRE CO.	Roadmaster 12R22.5 Tires - Unit 732	\$ 945.96
	KEESEE MOTORS	8C3Z12K073A Camshaft Sensor - Unit 995	\$ 58.04
	FARMERS TELECOMMUNICATIONS I	PHONES	\$ 84.50
		Total	\$ 1,998.12
Technology	FARMERS TELECOMMUNICATIONS I	PHONES	\$ 525.23
	Dell Financial Services LLC	Lease Rental Contract 810-9014388-001 4/1/24 - 3	\$ 47,399.39
		Total	\$ 47,924.62
Dispatch	LANGUAGE LINE SERVICE	INTERPRETATION SERVICES	\$ 139.37
	FARMERS TELECOMMUNICATIONS I	PHONES	\$ 96.42
		Total	\$ 235.79
Rec Center	WEIR HOMETOWN HEALTHCARE, LL	PRE-EMPLOYMENT PHYSICAL - SIMS	\$ 110.00
	FARMERS TELECOMMUNICATIONS I	PHONES	\$ 40.71
	SYMMETRY ENERGY SOLUTIONS LLC	GAS SERVICE	\$ 6,022.74
	ULINE	BUCKET/WRINGER	\$ 642.81
	ULINE	OFFICE FURNITURE	\$ 1,507.01
	ULINE	OFFICE SUPPLIES	\$ 1,519.11
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 37.89
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 203.40
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 306.48
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 406.03
		Total	\$ 10,796.18
Water	POSTAL PROS, INC.	POSTAGE	\$ 734.50
	LA PLATA COUNTY HEALTH DEPT	Blanket PO - Lab Testing for Bac-T's	\$ 385.00
	WEIR HOMETOWN HEALTHCARE, LL	PRE-EMPLOYMENT PHYSICAL - HIGGINS	\$ 110.00
	WEIR HOMETOWN HEALTHCARE, LL	PRE-EMPLOYMENT PHYSICAL - POPE	\$ 110.00
	ALL AMERICAN TECHNICAL TEAM	Materials/Labor - Recondition 15hp Motor	\$ 1,713.88
	AMAZON CAPITAL SERVICES	Alphasense O2-A2 Sensor - Water	\$ 38.80
	POWER EQUIPMENT COMPANY	V23PN Flex Pin	\$ 61.04
	POWER EQUIPMENT COMPANY	11708010 V23VY Tooth	\$ 169.58
	POWER EQUIPMENT COMPANY	11708011 V23TVY Tooth	\$ 241.26
	POWER EQUIPMENT COMPANY	T1156 Side Cutter	\$ 281.42
	POWER EQUIPMENT COMPANY	T1157 Side Cutter	\$ 281.42
		Total	\$ 4,126.90
Refuse	MONTEZUMA COUNTY LANDFILL	RECYCLE CREDIT	\$ (445.65)
	POSTAL PROS, INC.	POSTAGE	\$ 734.50

EXPENDITURE LIST FOR WEEK ENDING APRIL 12, 2024

Department	Vendor Name	Description	Amount
	MONTEZUMA COUNTY LANDFILL	Blanket PO - Landfill Charges	\$ 28,147.05
	WEIR HOMETOWN HEALTHCARE, LL	PRE-EMPLOYMENT PHYSICAL - ARCHULETA	\$ 110.00
	MONTEZUMA COUNTY LANDFILL	MATTRESS	\$ 272.00
	FOUR CORNERS WELDING & GAS SU	CYLINDER RENTAL	\$ 15.00
	AMAZON CAPITAL SERVICES	Buyers 1703349 Truck Box, 14x12x18, Black - Unit 7	\$ 225.99
	AMAZON CAPITAL SERVICES	Buyers 1703353 Truck Box, 14x12x30, Black - Unit 7	\$ 257.00
	MONTEZUMA COUNTY LANDFILL	RECYCLE CHARGE	\$ (1,397.55)
	AMAZON CAPITAL SERVICES	88702 Tire tread depth gauge, 10 per pack	\$ 13.89
	AMAZON CAPITAL SERVICES	Dual head tire head pressure gauge, 2 per pack, 10-	\$ 60.72
		Total	\$ 27,992.95
Total			\$ 115,951.04

EXPENDITURE LIST FOR WEEK ENDING APRIL 19, 2024

Department	Vendor Name	Description	Amount
Human Resources	GRAVES CONSULTING, LLC	COMPENSATION STUDY	\$ 6,688.00
		Total	\$ 6,688.00
City Clerk	PARKER'S WORKPLACE SOLUTIONS	NAMEPLATES	\$ 23.90
		Total	\$ 23.90
Library	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 872.92
	ATMOS ENERGY	GAS SERVICE	\$ 310.76
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	AMAZON CAPITAL SERVICES	Sloan 0325176 EBV146-A-C Sensor - LB	\$ 264.45
	LISA C TAYLOR	POETRY CLASS	\$ 150.00
		Total	\$ 1,643.63
City Hall Operations	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 30.00
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 1,036.20
	AMAZON CAPITAL SERVICES	Gojo 5361-02 - Lost in shipment - Refund	\$ (99.96)
	AMAZON CAPITAL SERVICES	Gojo 5361-02 Foamy Hand Soap, 2 per pkg - C	\$ 99.96
	HOME DEPOT PRO INSTITUTIONAL	Gojo 5361-02 Foamy Hand Soap, 2 per case	\$ 86.84
		Total	\$ 1,198.54
Welcome Center	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	REDFIN JANITORIAL LLC	JANITORIAL SERVICE	\$ 1,700.00
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 478.84
		Total	\$ 2,224.34
Police Department	VERIZON WIRELESS	DEMO LAPTOP	\$ 40.01
	CIRSA	VEHICLE ADDITIONS/DELETIONS	\$ 488.03
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	ORKIN LLC	PEST CONTROL SERVICES	\$ 204.99
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 3,174.09
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 16.85
		Total	\$ 3,969.47
Animal Shelter	DOLORES ANIMAL HOSPITAL	SPAY	\$ 112.00
	DOLORES ANIMAL HOSPITAL	CASTRATION	\$ 112.00
	DOLORES ANIMAL HOSPITAL	SPAY	\$ 140.75
	MONTEZUMA VETERINARY CLINIC	CASTRATION	\$ 90.00
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 44.63
	PIONEER PRINTING	BUSINESS CARDS	\$ 56.00
		Total	\$ 600.88
Public Works	CIRSA	VEHICLE ADDITIONS/DELETIONS	\$ (281.65)
	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 45.00

EXPENDITURE LIST FOR WEEK ENDING APRIL 19, 2024

Department	Vendor Name	Description	Amount
	MAIN STREET DESIGNS INC	MSF-D Season's Greetings 18x45 Holiday Ban	\$ 1,120.00
	MAIN STREET DESIGNS INC	MSF-D Welcome to Cortez 18x45 Holiday Ban	\$ 1,307.24
	MAIN STREET DESIGNS INC	FFLL Brkts FibreFlex LL Bracketing System w/a	\$ 1,680.00
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 11,564.06
	HARDLINE EQUIPMENT	Freight for Axle	\$ 575.00
	HARDLINE EQUIPMENT	5080046JZF Front Axle	\$ 12,307.69
		Total	\$ 28,317.34
Outdoor Pool	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 706.69
	ATMOS ENERGY	GAS SERVICE	\$ 31.15
	SCOTT'S SEWER & DRAIN	CLEANED FLOOR DRAINS	\$ 207.00
		Total	\$ 990.34
Golf Pro	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 35.50
		Total	\$ 35.50
Golf Course Maint	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 180.00
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 394.26
	FASTENAL COMPANY	1013597 KleenGuard Clear Safety Glasses	\$ 48.37
	FASTENAL COMPANY	0136180 Safety Red Inverted Marking Paint	\$ 150.13
	POTESTIO BROTHERS EQUIPMENT, INC.	R61105 O-Ring	\$ 14.24
	POTESTIO BROTHERS EQUIPMENT, INC.	24M7413 Washer	\$ 16.88
	POTESTIO BROTHERS EQUIPMENT, INC.	M115827 Lock pin	\$ 19.88
	POTESTIO BROTHERS EQUIPMENT, INC.	TCU28104 Blade bolt	\$ 74.40
	POTESTIO BROTHERS EQUIPMENT, INC.	TCU25238 Rear lift arm bushings	\$ 181.16
	R & R PRODUCTS INC.	R3005692 Adjuster knob	\$ 19.40
	R & R PRODUCTS INC.	R1002224 Roller bolt	\$ 29.60
	R & R PRODUCTS INC.	R1004990 Rear roller - GP400	\$ 279.20
		Total	\$ 1,453.02
Parks	CIRSA	VEHICLE ADDITIONS/DELETIONS	\$ 89.49
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,727.35
	POTESTIO BROTHERS EQUIPMENT, INC.	PINS, NUTS, SPRINGS	\$ 1,250.65
		Total	\$ 4,112.99
Recreation	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 22.00
	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 45.00
		Total	\$ 67.00
Planning & Building	ALEXANDRA STEINBERG	GRAPHIC DESIGN SERVICES	\$ 120.00
	SHORT-ELLIOTT-HENDRICKSON INC	IHOP HOUSING & USE CODE	\$ 262.50
	SHORT-ELLIOTT-HENDRICKSON INC	IHOP HOUSING & USE CODE	\$ 4,200.00

EXPENDITURE LIST FOR WEEK ENDING APRIL 19, 2024

Department	Vendor Name	Description	Amount
	SHORT-ELLIOTT-HENDRICKSON INC	Blanket PO - Professional Services / On-Call Pl	\$ 5,343.75
	SHORT-ELLIOTT-HENDRICKSON INC	Blanket PO - Professional Services / On-Call Pl	\$ 5,711.25
		Total	\$ 15,637.50
Lodger's Tax	MESA VERDE COUNTRY V.I.B.	ANNUAL TOURISM CONTRACT - 2ND INSTALL	\$ 53,808.30
		Total	\$ 53,808.30
Shop	FOUR STATES TIRE CO.	Blanket PO - Tire Repairs and Alignments	\$ 21.60
	FOUR STATES TIRE CO.	Blanket PO - Tire Repairs and Alignments	\$ 68.60
	HOME DEPOT PRO INSTITUTIONAL	SAS Raven Nitrile Disposable Gloves, Large, 10	\$ 144.60
	CORTEZ GLASS CO.	CHIP REPAIR	\$ 45.00
	HARDLINE EQUIPMENT	Freight for Conveyor Parts	\$ 197.76
	HARDLINE EQUIPMENT	6040017ABA Rubber pulley, lower	\$ 737.92
	HARDLINE EQUIPMENT	6250046242 Belt conveyor upper crown	\$ 2,118.02
	HARDLINE EQUIPMENT	4000097142 Belt conveyor overhaul kit - Unit	\$ 5,950.09
	STOTZ EQUIPMENT	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 8.65
	STOTZ EQUIPMENT	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 145.67
	STOTZ EQUIPMENT	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 153.22
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ (7.10)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 2.78
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 3.58
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 9.62
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 12.75
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 12.98
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 13.42
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 33.54
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 51.24
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Mainten	\$ 140.69
	WEBB CHEVROLET BUICK OF CORTEZ LLC	Program Additional Keys for Unit 411	\$ 137.80
	SENERGY PETROLEUM	86E10 Unleaded Gas for Service Center	\$ 4,478.52
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 3,330.06
	ATMOS ENERGY	GAS SERVICE	\$ 213.81
	ATMOS ENERGY	GAS SERVICE	\$ 333.76
	ATMOS ENERGY	GAS SERVICE	\$ 657.80
	OFFICE DEPOT	Pilot 31020 G2 Retractable Pen, Black, Dozen	\$ 31.05
	OFFICE DEPOT	Pilot 31021 G2 Retractable Pen, Blue, Dozen	\$ 31.05
		Total	\$ 19,123.98
Technology	CENTURYLINK	DID	\$ 3.09
		Total	\$ 3.09
Airport	GARVER LLC	Terminal Area Parking Rehab. ARPA Grant Act	\$ 618.50
	GARVER LLC	Airport Terminal Improvements 23A25500-5	\$ 759.40
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 655.17

EXPENDITURE LIST FOR WEEK ENDING APRIL 19, 2024

Department	Vendor Name	Description	Amount
	CRAWFORD, MURPY & TILLY INC	Runway 3/21 Rehabilitation Engineering Servi	\$ 4,040.00
	GARVER LLC	Apron Expansion, AIP-038 Grant Activity - 21A	\$ 3,920.75
		Total	\$ 9,993.82
Rec Center	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 225.00
	AMERICAN RED CROSS	LIFEGUARDING CLASS	\$ 46.00
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 9,615.29
	SPARKS PLUMBING	Consumable Material	\$ 210.28
	SPARKS PLUMBING	Vent Piping, Gas Piping, Flanges and Gaskets,	\$ 2,450.00
	SPARKS PLUMBING	Service and Labor, 2 Men	\$ 6,300.00
	SPARKS PLUMBING	Lochinvar CFN0992PM Boiler - Rec Center - pe	\$ 20,827.35
	ULINE	CLEANING SUPPLIES	\$ 6,224.13
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 367.27
		Total	\$ 46,265.32
Water	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	VERIZON WIRELESS	CRADLE PORTS	\$ 160.14
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,453.42
	ATMOS ENERGY	GAS SERVICE	\$ 1,075.86
	AT&T MOBILITY	IPADS	\$ 273.51
	CIRSA	VEHICLE ADDITIONS/DELETIONS	\$ 223.75
	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 90.00
	WEIR HOMETOWN HEALTHCARE, LLC	PRE-EMPLOYMENT PHYSICAL	\$ 110.00
	SCOTT GOODALL	Reimb - CHLORINE TABLETS, SILCN	\$ 49.98
	FERGUSON WATERWORKS #1116	TI36910 5-1/4 Valve Box Drop Lid - Water	\$ 31.26
	FERGUSON WATERWORKS #1116	IMJBGPU 6MJ C153 Bolt-Gasket Pack L/GLAN	\$ 102.96
	FERGUSON WATERWORKS #1116	E610800 8 JT Restraint Device for C900 - Quo	\$ 110.36
	FERGUSON WATERWORKS #1116	TI685026T Cast Iron Valve Box Screw Top Sec	\$ 124.60
	FERGUSON WATERWORKS #1116	E2006PV 6 MegaLug for C900/IPS PVC"	\$ 131.55
	FERGUSON WATERWORKS #1116	IMJBGPX 8 MJ C153 Bolt-Gasket Pack L/Gland	\$ 133.25
	FERGUSON WATERWORKS #1116	TI685036B 36 Cast Iron Valve Box Bottom Sec	\$ 141.82
	FERGUSON WATERWORKS #1116	I6FABC 6 Foster Adapter w/MJ Accessory Kit"	\$ 146.36
	FERGUSON WATERWORKS #1116	MJELSPLEX 8 MJ C153 Plug Solid Epoxy L/A"	\$ 181.92
	FERGUSON WATERWORKS #1116	MJELSSLAU12 6x12 MJ C153 Long Sleeve, Soli	\$ 190.45
	FERGUSON WATERWORKS #1116	I8FABC 8 Foster Adapter w/MJ Accessory Kit"	\$ 190.80
	FERGUSON WATERWORKS #1116	MJELTPLAXK 8x2 MJ C153 Plug Tap Epoxy	\$ 218.21
	FERGUSON WATERWORKS #1116	E2008PV 8 MegaLug for C900/IPS PVC"	\$ 259.60
	FERGUSON WATERWORKS #1116	MJELTAXU 8x6 MJ C153 Epoxy Tee	\$ 363.46
	FERGUSON WATERWORKS #1116	K7571 6 DI MJ RW OL Gate Valve L/A"	\$ 1,011.92
	FERGUSON WATERWORKS #1116	K7571 8 DI MJ RW OL Gate Valve L/A"	\$ 1,611.76
	WATER INFORMATION PROGRAM	2024 Partner Contribution to Water Informat	\$ 1,000.00
		Total	\$ 10,432.44
CCN Fund	CIRSA	VEHICLE ADDITIONS/DELETIONS	\$ (79.99)
		Total	\$ (79.99)

EXPENDITURE LIST FOR WEEK ENDING APRIL 19, 2024

Department	Vendor Name	Description	Amount
Refuse	CIRSA	VEHICLE ADDITIONS/DELETIONS	\$ 821.71
	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 45.00
	BIG R/JOHN DEERE FINANCIAL	CLOTHING	\$ 59.97
	AMAZON CAPITAL SERVICES	Allen Company Steel Waterproof Box for Wel	\$ 40.98
		Total	\$ 967.66
Total			\$ 207,477.07



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: April 9, 2024

RE: Approval of a renewal Retail Marijuana Store License for Mountain Annie's LLC,
located at 310 East Main Street, Cortez.

Attachments

Renewal memo for Mountain Annie's LLC



City of Cortez
123 Roger Smith Ave.
Cortez, Co. 81321

Linda Smith
City Clerk
123 Roger Smith Ave.
Cortez, CO 81321
lsmith@cortezco.gov

Memorandum

To: Honorable Mayor and City Council

From: Linda L. Smith, City Clerk

Date: April 9, 2024

RE: Renewal Application on a Retail Marijuana Store License for Mountain Annie's LLC

BACKGROUND

The renewal Retail Marijuana Store License for Mountain Annie's LLC, located at 310 East Main Street, Cortez, was filed in the City Clerk's office on March 20, 2024. The application appears to be complete and all fees were paid.

DISCUSSION

The fire inspection report shows there were no violations to the Fire Code.

The sales tax account is current.

The police report shows Mountain Annie's is in compliance with the Marijuana Licensing Code.

RECOMMENDATION

Staff recommends that Council approve the renewal Retail Marijuana Store License for Mountain Annie's LLC, located at 310 East Main Street, Cortez.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Ave
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 04/15/2024

RE: Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Worldwide Restaurant Corporation, DBA Pizza Hut of Cortez, located at 1119 East Main Street, Cortez.

Attachments

Renewal- Pizza Hut



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

4/15/2024

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: RENEWAL APPLICATION ON A FERMENTED MALT BEVERAGE AND WINE
LICENSE FROM WORLDWIDE RESTAURANT CORPORATION, DBA PIZZA
HUT OF CORTEZ, LOCATED AT 1119 EAST MAIN STREET, CORTEZ

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on April 8, 2024. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of a Fermented Malt Beverage Liquor License for Worldwide Restaurant Corporation, DBA Pizza Hut of Cortez, located at 1119 East Main Street, Cortez.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Ave
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 04/15/2024

RE: Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Esmeralda's Ranchito Mexican Store, located at 2501 East Main Street, Cortez.

Attachments

Renewal- Esmeralda's



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

April 15, 2024

MEMO TO: Honorable Mayor and /City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: RENEWAL OF A FERMENTED MALT BEVERAGE AND WINE LIQUOR LICENSE
FROM ESMERALDA'S RANCHITO MEXICAN STORE, LOCATED AT 2501 EAST
MAIN STREET, CORTEZ

BACKGROUND

The application referred to above was filed in the City Clerk's office on April 9, 2024. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report states that no adverse fire conditions were found.

The police report shows no violations to the liquor code over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of renewal Fermented Malt Beverage and Wine Liquor License for Esmeralda's Ranchito Mexican Store located at 2501 East Main Street, Cortez, CO.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Ave
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 04/15/2024

RE: Approval of a renewal Hotel and Restaurant Liquor License with one optional premise for Rudosky Golf LLC., DBA Conquistador Golf Course, located at 2018 North Dolores Road, Cortez.

Attachments

Renewal- Conquistador Golf Course



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

4/15/2024

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: RENEWAL APPLICATION FOR A HOTEL AND RESTAURANT LIQUOR LICENSE WITH ONE OPTIONAL PREMISE FOR RUDOSKY GOLF LLC, DBA CONQUISTADOR GOLF COURSE, LOCATED AT 2018 NORTH DOLORES ROAD, CORTEZ.

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on April 7, 2024. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of a Hotel and Restaurant Liquor License with one optional premise, for Rudosky Golf LLC, DBA Conquistador Golf Course, located at 2018 North Dolores Road, Cortez.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
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lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 04/15/2024

RE: Approval of a Special Event Permit application for Habitat of Humanity of Montezuma County to host a fundraiser event on Friday May 3, 2024 on the premises of the Cortez Area Chamber of Commerce, located at 20 West Main Street, Cortez.

Attachments

SEP Habitat for Humanity



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

4/15/2024

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: APPLICATION FOR A SPECIAL EVENT PERMIT FOR HABITAT OF
HUMANITY OF MONTEZUMA COUNTY

BACKGROUND

The application referred to above was filed with the City Clerk's office on April 15, 2024. The application appears to be complete, the fees have been paid, and the public notice sign has been posted on the premises. The Special Event Permit would allow Habitat of Humanity of Montezuma County to host a fundraiser event on Friday, May 3, 2024, at the Cortez Chamber of Commerce, located at 20 W. Main Street, Cortez

ISSUES

Non-profit organizations are allowed fifteen Special Event Permits per year. This application is the first event for 2024.

RECOMMENDATION

Staff recommends approval of a Special Event Permit to Habitat for Humanity of Montezuma County for a fundraiser event on Friday, May 3, 2024 from 5:00 p.m. until 8:00 p.m. at the Cortez Chamber of Commerce, located at 20 W. Main Street, Cortez



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Rachael Marchbanks
Community/Economic Development Director
123 Roger Smith Ave.
Cortez, CO. 81321
rmarchbanks@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: RACHAEL MARCHBANKS, DIRECTOR OF COMMUNITY/ECONOMIC DEVELOPMENT

Date: 4/23/2024

RE: Historic Preservation Day Proclamation for May 3-4, 2024

Attachments

2024 Memo to Council
2024 Proclamation



Rachael Marchbanks
Community & Economic Development Department
123 Roger Smith Ave
Cortez, CO 81321
970 – 565 – 3402

MEMORANDUM

MEMO TO: Honorable Mayor and City Council

CC: Drew Sanders, City Manager

FROM: Helen West, Community & Economic Development Specialist

SUBJECT: Historic Preservation Day Proclamation for May 3 – 4, 2024

ATTACHMENTS: Proclamation for Historic Preservation Days

BACKGROUND

Every year in May, local preservation groups, state historical societies, and civic organizations across the country celebrate Historic Preservation Month through events that promote historic places and that demonstrate the social and economic benefits of historic preservation. The first National Preservation Week was celebrated on May 6-12, 1973. In 2005, the celebration was extended to the entire month of May.

DISCUSSION

The City of Cortez Historic Preservation Board celebrates Historic Preservation Day each year in May. This year is the 14th Annual Cortez Historic Preservation Day sponsored by the Cortez Historic Preservation Board in cooperation with the Cortez Cultural Center, Montezuma County Historical Society, Cortez Public Arts Advisory Board and the Cortez Retail Enhancement Association, and the LOR Foundation. The State Historic Preservation Office will be coming to Cortez on Friday, May 3rd to give two presentations about designating properties as historic and how to apply for state tax credits.

Presentations will start at 10 AM and 3 PM. They are free and open to the public and will be held at the Cortez Cultural Center at 25 North Market Street. One of the presentations will also be recorded for continued education for property owners with historic, or eligible historic properties.

The City of Cortez will also be releasing the Historic Cortez Coloring book in May. The coloring book is a project in partnership with the City of Cortez, the LOR Foundation, Cortez Retail Enhancement Association, and the City of Cortez Public Arts Advisory Committee and Historic Preservation Board.

The Cortez Cultural Center will be hosting a community art showcase of all the submissions for the Historic Cortez Coloring Book. The showcase will run during normal operating hours of the Cultural Center from Thursday, May 2nd through Saturday, May 4th. An artist reception will be held on Friday, May 3rd from 4:30 – 6 PM. A formal recognition of the artists will take place at 5:30 PM. Cortez City Council, and the public are invited to attend.

The Historic Cortez Coloring Book will be available for purchase starting in May at the Cortez Cultural Center and the Montezuma Heritage Museum. A digital version of the coloring book will be available for free download at the City website.

The City of Cortez and the Cortez Historic Preservation Board are also developing a selfie scavenger hunt for the month of May. Participants who find the five locations in Cortez using historic photographs and take a selfie at each location will be entered to win a prize. Selfies can be submitted on the City website at <https://www.cortezco.gov/910/Historic-Selfie-Scavenger-Hunt> or by using the hashtag: #HistoryMysteryCortez on Facebook and Instagram.

For more information on the events for Historic Preservation Day, please visit: <https://www.cortezco.gov/909/Historic-Preservation-Days>.

The Cortez Historic Preservation Board was originally formed in 1996 to protect historic signs on Main Street. The Board advises City Council on matters pertaining to Historic Preservation within the City boundaries. The board maintains a City Register of Historic Structures, Sites, Districts and Signs. There are more than 50 commercial and residential properties within the City limits that are on the Register, which can be found on the City website at: <https://www.cortezco.gov/408/Historic-Structures-and-Preservation>. These properties are eligible for state tax credits and for grants from the State Historical Tax Fund.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that Council approve the Proclamation.

PROCLAMATION
for
HISTORIC PRESERVATION DAYS

- WHEREAS: May is National Historic Preservation Month; and
- WHEREAS: History Colorado will present workshops on Debunking the Myths of Historic Preservation on May 3,
- WHEREAS: The Artist Showcase for the Historic Cortez Coloring Book will be held on May 2-4,
- WHEREAS: The Historic Cortez Coloring Book will be released digitally and in print in May,
- WHEREAS: A Selfie Scavenger Hunt for historic locations in Cortez will be held during the month of May,
- WHEREAS: these events are sponsored by the City of Cortez, Cortez Historic Preservation Board, Cortez Public Arts Advisory Committee, the Cortez Cultural Center, the Montezuma County Historical Society, the Cortez Retail Enhancement Association, and the LOR Foundation,
- WHEREAS: the City of Cortez recognizes the importance of keeping the history of Cortez and the surrounding area alive through education and cultural opportunities.

THEREFORE, I, _____, Mayor of the City of Cortez, proclaim May 3-4, 2024, as

HISTORIC PRESERVATION DAYS

And do hereby urge the citizens of this community to recognize and support the opportunities to learn more about the history of our community through various events held that day.

Witness my hand this 23rd day of April, 2024.

_____, Mayor



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Kelly Koskie
Director of Finance
123 Roger Smith Ave
Cortez, CO. 81321
kkoskie@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: KELLY KOSKIE, DIRECTOR OF FINANCE

Date: 4/17/2024

RE: 2024 March Financial Statements

Attachments

Memo 2024 March Financials
2024 March Financials



City of Cortez
123 Roger Smith Ave
Cortez, CO 81321

Item No:

Meeting Date: April 23, 2024

TITLE: Financial Statements

SUBMITTING DEPARTMENT: Finance

ATTACHMENTS: 2024 March Financial Statements

You will find attached the Financial Statements for March 2024. They are broken down by revenue and expense (labeled at the top of each page). They are also broken down by department.

Items to Note General Fund:

Marketing:

The marketing department has spent 6.6% of its' budget with 25% of the fiscal year passed. There is only one position paid for out of that department and it remains open and unfilled.

The \$10,000 spent from the marketing line item is the City's sponsorship for the Third Thursday events which will continue throughout the summer.

Health Insurance Fund:

The City of Cortez has a self-insured health fund. There have been fewer claims than predicted and revenue is slightly higher than expected. This results in a net revenue over expenses of \$315,666

As always, I'm available for questions by phone 970-565-3402, in person, or by email at

kkoskie@cortezco.gov

Kelly Koskie

Finance Director, City of Cortez

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
001-0000-311-10-01	PROPERTY TAXES	38,388.69	53,737.03	316,630.00	262,892.97	17.0
001-0000-311-10-03	INTEREST	11.19	11.19	.00	(11.19)	.0
001-0000-311-11-00	S.O. MOTOR VEHICLE	3,480.74	5,866.23	.00	(5,866.23)	.0
001-0000-311-12-01	SALES TAX	730,025.91	2,450,369.80	10,295,671.00	7,845,301.20	23.8
001-0000-311-12-03	BUILDING PERMIT USE TAX	13,152.38	40,471.67	106,418.00	65,946.33	38.0
001-0000-311-13-00	CIGARETTE	1,531.82	5,121.11	21,172.00	16,050.89	24.2
	TOTAL TAXES	786,590.73	2,555,577.03	10,739,891.00	8,184,313.97	23.8
	<u>FRANCHISE TAXES</u>					
001-0000-312-10-00	CABLE TV	.00	11,485.14	13,500.00	2,014.86	85.1
001-0000-312-11-00	EMPIRE ELECTRIC	45,264.20	128,639.24	480,540.00	351,900.76	26.8
001-0000-312-12-00	ATMOS ENERGY	.00	53,799.05	150,467.00	96,667.95	35.8
001-0000-312-13-00	QWEST	1,000.00	3,000.00	12,000.00	9,000.00	25.0
	TOTAL FRANCHISE TAXES	46,264.20	196,923.43	656,507.00	459,583.57	30.0
	<u>PERMITS</u>					
001-0000-321-10-00	LIQOUR OCCUPATION	800.00	1,775.00	14,340.00	12,565.00	12.4
001-0000-321-11-00	SALES/LODGERS TAX PERMIT	120.00	470.00	1,900.00	1,430.00	24.7
001-0000-321-12-00	BILLBOARD SIGNS	.00	1,077.50	1,875.00	797.50	57.5
001-0000-321-13-00	BUILDING	17,511.88	46,339.72	145,820.00	99,480.28	31.8
001-0000-321-14-00	MISC PUBLIC WORK PERMITS	.00	.00	1,410.00	1,410.00	.0
001-0000-321-14-01	MISC BUS, LIC & PERMITS	.00	200.00	1,800.00	1,600.00	11.1
001-0000-321-14-02	P.W. MAPS/PUBLICATIONS	1,100.00	1,500.00	5,200.00	3,700.00	28.9
001-0000-321-15-00	RIGHT OF WAY CONSTR	60.00	420.00	5,926.00	5,506.00	7.1
	TOTAL PERMITS	19,591.88	51,782.22	178,271.00	126,488.78	29.1
	<u>LICENSES</u>					
001-0000-322-10-00	LIQOUR	3,779.50	8,333.25	61,118.00	52,784.75	13.6
001-0000-322-11-00	GAS/PLUMBER	.00	335.00	300.00	(35.00)	111.7
001-0000-322-12-00	DOG/CAT LICENSES	195.00	425.00	2,890.00	2,465.00	14.7
001-0000-322-13-00	MISC BUSINESS LICENSES	.00	75.00	250.00	175.00	30.0
	TOTAL LICENSES	3,974.50	9,168.25	64,558.00	55,389.75	14.2

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>STATE/COLO</u>					
001-0000-332-10-00	HIGHWAY USER TAX	26,642.39	74,201.17	294,558.00	220,356.83	25.2
001-0000-332-11-00	STATE OF CO SNOW REMOVAL REIMB	1,542.18	5,010.66	12,000.00	6,989.34	41.8
001-0000-332-12-00	LOCAL GOVT SEVERANCE TAX	.00	.00	144,444.00	144,444.00	.0
001-0000-332-12-01	GENERAL FUND CAPITAL OUTLAY	.00	.00	669,000.00	669,000.00	.0
001-0000-332-13-00	MINERAL LEASING TAX	.00	.00	458,321.00	458,321.00	.0
001-0000-332-20-00	STATE MARIJUANA TAX	11,677.38	38,858.14	159,305.00	120,446.86	24.4
	TOTAL STATE/COLO	39,861.95	118,069.97	1,737,628.00	1,619,558.03	6.8
	<u>COUNTY</u>					
001-0000-333-10-00	LIBRARY AID	5,000.00	5,000.00	.00 (5,000.00)	.0
001-0000-333-11-00	ROAD AND BRIDGE	41,530.98	43,066.68	143,267.00	100,200.32	30.1
001-0000-333-23-00	KENNEL SERVICES	.00	.00	27,500.00	27,500.00	.0
	TOTAL COUNTY	46,530.98	48,066.68	170,767.00	122,700.32	28.2
	<u>SCHOOL DISTRICT RE-1</u>					
001-0000-334-10-00	SCHOOL RESOURCE OFFICER	.00	.00	23,000.00	23,000.00	.0
	TOTAL SCHOOL DISTRICT RE-1	.00	.00	23,000.00	23,000.00	.0
	<u>SERVICES</u>					
001-0000-341-11-00	OUTDOOR POOL CONCESSIONS	.00	.00	10,010.00	10,010.00	.0
001-0000-341-21-00	RECREATION PROGRAMS	469.00	2,104.00	5,736.00	3,632.00	36.7
	TOTAL SERVICES	469.00	2,104.00	15,746.00	13,642.00	13.4
	<u>FEES</u>					
001-0000-342-02-00	KENNEL ADOPTION FEES	160.00	585.00	3,880.00	3,295.00	15.1
001-0000-342-04-00	SPAY/NEUTER PROGRAM	1,365.00	5,020.00	24,025.00	19,005.00	20.9
001-0000-342-06-00	RABIES DEPOSIT	.00	100.00	750.00	650.00	13.3
001-0000-342-10-00	ANNUAL IMPOUND FEES	760.00	3,200.00	11,940.00	8,740.00	26.8
	TOTAL FEES	2,285.00	8,905.00	40,595.00	31,690.00	21.9

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FEES</u>					
001-0000-343-10-01	GREEN FEES	5,697.51	5,697.51	204,107.00	198,409.49	2.8
001-0000-343-10-02	PASSES/TICKETS	112,129.70	112,129.70	191,522.00	79,392.30	58.6
001-0000-343-10-08	GOLF CART REVENUE	24,975.00	24,975.00	51,654.00	26,679.00	48.4
	TOTAL FEES	142,802.21	142,802.21	447,283.00	304,480.79	31.9
	<u>FEES</u>					
001-0000-344-10-00	POOL	.00	.00	56,520.00	56,520.00	.0
001-0000-344-10-03	PLAYGROUND DAYS	803.00	2,598.00	55,000.00	52,402.00	4.7
001-0000-344-11-02	BASKETBALL	.00	60.00	2,720.00	2,660.00	2.2
001-0000-344-12-01	SOFTBALL	.00	.00	4,075.00	4,075.00	.0
001-0000-344-13-01	VOLLEYBALL	87.00	583.00	1,745.00	1,162.00	33.4
001-0000-344-20-00	VEHICLE INSPECTION FEES	.00	60.00	760.00	700.00	7.9
	TOTAL FEES	890.00	3,301.00	120,820.00	117,519.00	2.7
	<u>CHARGES</u>					
001-0000-347-17-01	PARK RENTAL FEES	540.00	900.00	7,320.00	6,420.00	12.3
001-0000-347-18-00	CHIPPER/MULCHER	.00	.00	720.00	720.00	.0
	TOTAL CHARGES	540.00	900.00	8,040.00	7,140.00	11.2
	<u>FINES</u>					
001-0000-351-10-00	MUNICIPAL COURT FINES	3,827.00	7,770.01	39,920.00	32,149.99	19.5
001-0000-351-10-01	DUI/SEAT BELT - COUNTY	728.08	1,026.12	3,314.00	2,287.88	31.0
001-0000-351-10-02	OVERTIME PARKING	175.00	340.00	2,214.00	1,874.00	15.4
001-0000-351-10-03	D.A.R.E. FINES	70.00	145.00	.00	(145.00)	.0
	TOTAL FINES	4,800.08	9,281.13	45,448.00	36,166.87	20.4
	<u>FINES</u>					
001-0000-352-11-00	LIBRARY	58.99	137.72	.00	(137.72)	.0
	TOTAL FINES	58.99	137.72	.00	(137.72)	.0

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INTEREST</u>					
001-0000-361-10-00	INVESTMENTS	28,535.11	44,282.68	81,915.00	37,632.32	54.1
001-0000-361-10-15	PINON PROJECT - INTEREST REPAY	789.67	2,373.78	8,434.00	6,060.22	28.2
001-0000-361-10-16	PINON PROJECT - PRINCIPAL PAY	426.37	1,274.34	12,000.00	10,725.66	10.6
001-0000-361-20-03	CHANGE IN MARKET VALUE	.00	16,928.44	18,951.00	2,022.56	89.3
	TOTAL INTEREST	29,751.15	64,859.24	121,300.00	56,440.76	53.5
	<u>REVENUE</u>					
001-0000-362-14-00	RODEO DRIVE MAINTENANCE	1,262.89	3,054.65	6,826.00	3,771.35	44.8
001-0000-362-18-00	WATER FUND LOAN REPAY	.00	.00	339,020.00	339,020.00	.0
001-0000-362-19-00	HYDRO FUND LOAN REPAY	.00	.00	53,395.00	53,395.00	.0
	TOTAL REVENUE	1,262.89	3,054.65	399,241.00	396,186.35	.8
	<u>CASH</u>					
001-0000-365-10-00	OVERAGE/SHORTAGE	.00	81.90	.00	(81.90)	.0
	TOTAL CASH	.00	81.90	.00	(81.90)	.0
	<u>GIFTS/DONATIONS</u>					
001-0000-366-14-00	VALE GRANT P.,D. TRAINING	.00	.00	7,200.00	7,200.00	.0
001-0000-366-19-00	LIBRARY DONATIONS	3,300.00	5,262.00	2,000.00	(3,262.00)	263.1
001-0000-366-20-00	KENNEL DONATIONS	2,500.00	2,500.00	7,500.00	5,000.00	33.3
001-0000-366-21-00	PARKS & RECREATION DONATIONS	.00	1,400.00	.00	(1,400.00)	.0
001-0000-366-24-00	FRIENDS OF THE LIBRARY	.00	189.50	1,050.00	860.50	18.1
	TOTAL GIFTS/DONATIONS	5,800.00	9,351.50	17,750.00	8,398.50	52.7
	<u>REVENUE</u>					
001-0000-367-15-00	EVIDENCE REVENUE	.00	42.00	42,620.00	42,578.00	.1
001-0000-367-16-00	MISCELLANEOUS SALES & FEE	972.23	316,843.71	11,912.00	(304,931.71)	2659.9
001-0000-367-16-03	WELCOME CENTER RENTS	689.00	2,931.15	14,655.00	11,723.85	20.0
001-0000-367-16-04	WELCOME CENTER UTILITIES	2,671.55	5,131.00	.00	(5,131.00)	.0
001-0000-367-16-14	INSURANCE CLAIM REIMB	10,339.00	10,339.00	.00	(10,339.00)	.0
001-0000-367-19-00	SALE OF LAND	.00	.00	230,000.00	230,000.00	.0
	TOTAL REVENUE	14,671.78	335,286.86	299,187.00	(36,099.86)	112.1

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>GRANTS</u>					
001-0000-368-01-01	AMERICAN RESCUE PLAN	.00	.00	259,450.00	259,450.00	.0
001-0000-368-01-02	COLORADO HISTORICAL SOC	.00	.00	15,440.00	15,440.00	.0
001-0000-368-04-00	POLICE GRANTS	12,097.96	15,345.92	25,000.00	9,654.08	61.4
001-0000-368-04-01	POLICE GRANT OT DUI & SEATBELT	.00	.00	16,800.00	16,800.00	.0
001-0000-368-11-00	VICTIM ASSISTANCE GRANT	.00	.00	62,338.00	62,338.00	.0
001-0000-368-21-00	FEDERAL GRANTS	.00	10,450.14	.00	(10,450.14)	.0
001-0000-368-44-00	GRANTS-LIBRARY	.00	.00	8,500.00	8,500.00	.0
001-0000-368-59-06	PLANNING GRANT	.00	18,256.75	254,000.00	235,743.25	7.2
	TOTAL GRANTS	12,097.96	44,052.81	641,528.00	597,475.19	6.9
	<u>INTERNAL SERVICE CHGS</u>					
001-0000-371-11-00	LODGERS TAX FUND	.00	.00	46,226.00	46,226.00	.0
	TOTAL INTERNAL SERVICE CHGS	.00	.00	46,226.00	46,226.00	.0
	TOTAL FUND REVENUE	1,158,243.30	3,603,705.60	15,773,786.00	12,170,080.40	22.9

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<hr/>						
GENERAL GOVERNMENT						
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CITY COUNCIL						
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001-4010-400-10-01	REGULAR WAGES	2,725.00	8,325.00	47,250.00	38,925.00	17.6
001-4010-400-10-05	ACCRUED PAYROLL	.00 (1,450.00)	.00	1,450.00	.0
001-4010-400-20-01	FICA/MEDICARE	208.46	636.87	2,900.00	2,263.13	22.0
001-4010-400-21-06	WORKMENS COMPENSATION	289.22	578.46	113.00 (465.46)	511.9
001-4010-400-30-19	INSURANCE & BONDS	1,553.16	3,119.05	6,128.00	3,008.95	50.9
001-4010-400-30-20	FIREWORKS INSURANCE	.00	.00	15,000.00	15,000.00	.0
001-4010-400-40-00	TRAVEL & TRAINING	.00	300.00	12,500.00	12,200.00	2.4
001-4010-400-40-06	YOUTH COMMISSION	.00	.00	1,000.00	1,000.00	.0
001-4010-400-44-00	OFFICE SUPPLIES	93.24	93.24	500.00	406.76	18.7
001-4010-400-50-00	MEMBERSHIP & DUES	.00	21,403.00	21,404.00	1.00	100.0
001-4010-400-50-01	CREA VENDOR FEES	14,367.91	48,800.96	156,419.00	107,618.04	31.2
001-4010-400-53-00	CONTRIBUTIONS	.00	32,000.00	32,000.00	.00	100.0
001-4010-400-53-04	HOMELESS SHELTER	.00	.00	12,000.00	12,000.00	.0
001-4010-400-54-00	CONTINGENCY ACCOUNT	.00	.00	10,000.00	10,000.00	.0
001-4010-400-54-01	LAND PURCHASE	.00	.00	230,000.00	230,000.00	.0
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	TOTAL CITY COUNCIL	19,236.99	113,806.58	547,214.00	433,407.42	20.8
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CITY ATTORNEY						
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001-4011-401-10-01	REGULAR WAGES	14,484.81	43,454.42	187,824.00	144,369.58	23.1
001-4011-401-10-05	ACCRUED PAYROLL	.00 (3,621.21)	.00	3,621.21	.0
001-4011-401-16-00	CITY RETIREMENT	724.24	2,172.72	9,713.00	7,540.28	22.4
001-4011-401-20-01	FICA/MEDICARE	1,096.26	3,288.40	14,152.00	10,863.60	23.2
001-4011-401-21-01	HEALTH/LIFE INSURANCE	2,334.01	7,002.02	18,540.00	11,537.98	37.8
001-4011-401-21-05	DENTAL INSURANCE	105.00	315.00	1,680.00	1,365.00	18.8
001-4011-401-21-06	WORKMENS COMPENSATION	410.30	820.62	.00 (820.62)	.0
001-4011-401-21-07	UNEMPLOYMENT	28.98	86.94	.00 (86.94)	.0
001-4011-401-30-13	PROFESSIONAL SERVICES	.00	6,025.00	30,000.00	23,975.00	20.1
001-4011-401-30-19	INSURANCE & BONDS	223.47	448.77	882.00	433.23	50.9
001-4011-401-40-00	ATTORNEY TRAVEL	.00	395.00	5,000.00	4,605.00	7.9
001-4011-401-41-00	ATTORNEY TRAINING EXP	.00	.00	2,500.00	2,500.00	.0
001-4011-401-42-01	TELEPHONE	85.00	255.00	.00 (255.00)	.0
001-4011-401-42-04	MEETING EXPENSE	.00	.00	300.00	300.00	.0
001-4011-401-44-00	OFFICE SUPPLIES	556.86	1,155.70	6,550.00	5,394.30	17.6
001-4011-401-44-01	OFFICE FURNITURE	.00	159.98	500.00	340.02	32.0
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	TOTAL CITY ATTORNEY	20,048.93	61,958.36	277,641.00	215,682.64	22.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>HUMAN RESOURCES</u>					
001-4012-402-10-01	REGULAR WAGES	14,308.80	52,224.00	204,610.00	152,386.00	25.5
001-4012-402-10-05	ACCRUED PAYROLL	.00	(8,226.00)	.00	8,226.00	.0
001-4012-402-16-00	CITY RETIREMENT	715.44	2,611.20	10,231.00	7,619.80	25.5
001-4012-402-20-01	FICA/MEDICARE	1,065.28	3,906.34	12,528.00	8,621.66	31.2
001-4012-402-21-01	HEALTH/LIFE INSURANCE	3,112.00	9,336.00	40,336.00	31,000.00	23.2
001-4012-402-21-05	DENTAL INSURANCE	140.00	420.00	1,764.00	1,344.00	23.8
001-4012-402-21-06	WORKMENS COMPENSATION	322.05	644.12	6,000.00	5,355.88	10.7
001-4012-402-21-07	UNEMPLOYMENT	28.62	104.46	461.00	356.54	22.7
001-4012-402-30-19	INSURANCE & BONDS	186.52	374.57	736.00	361.43	50.9
001-4012-402-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	100.00	100.00	.0
001-4012-402-30-90	CONTRACT SERVICES-OTHER	6,688.00	14,038.00	40,000.00	25,962.00	35.1
001-4012-402-40-00	TRAVEL & TRAINING	.00	.00	6,000.00	6,000.00	.0
001-4012-402-40-06	CITY-WIDE TRAINING	77.63	117.39	12,000.00	11,882.61	1.0
001-4012-402-40-08	EMPLOYEE ORIENTATION	216.95	450.67	1,750.00	1,299.33	25.8
001-4012-402-40-10	EMPLOYEE QUARTERLY AWARDS	.00	1,783.91	9,000.00	7,216.09	19.8
001-4012-402-42-01	TELEPHONE	70.00	320.90	1,450.00	1,129.10	22.1
001-4012-402-44-00	OFFICE SUPPLIES	.00	6.36	1,800.00	1,793.64	.4
001-4012-402-45-10	OTHER OPERATING SUPPLIES	40.25	218.75	1,000.00	781.25	21.9
001-4012-402-49-02	EMPLOYMENT	.00	.00	2,000.00	2,000.00	.0
001-4012-402-49-03	ADVERTISING - OTHER	.00	.00	500.00	500.00	.0
001-4012-402-50-00	MEMBERSHIP & DUES	.00	.00	1,500.00	1,500.00	.0
001-4012-402-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	1,400.00	1,400.00	.0
	TOTAL HUMAN RESOURCES	26,971.54	78,330.67	355,166.00	276,835.33	22.1
	<u>MUNICIPAL COURT</u>					
001-4013-403-10-01	REGULAR WAGES	6,123.20	20,792.00	107,707.00	86,915.00	19.3
001-4013-403-10-05	ACCRUED PAYROLL	.00	(3,606.00)	.00	3,606.00	.0
001-4013-403-16-00	CITY RETIREMENT	306.16	1,039.60	6,159.00	5,119.40	16.9
001-4013-403-20-01	FICA/MEDICARE	409.88	1,408.89	8,938.00	7,529.11	15.8
001-4013-403-21-01	HEALTH/LIFE INSURANCE	1,567.00	6,235.00	39,211.00	32,976.00	15.9
001-4013-403-21-05	DENTAL INSURANCE	140.00	350.00	1,764.00	1,414.00	19.8
001-4013-403-21-06	WORKMENS COMPENSATION	271.75	543.52	208.00	(335.52)	261.3
001-4013-403-21-07	UNEMPLOYMENT	12.25	41.58	335.00	293.42	12.4
001-4013-403-30-04	COMPUTER SERVICES	17.50	52.50	.00	(52.50)	.0
001-4013-403-30-06	MUNICIPAL COURT SERVICES	4,300.00	9,536.67	26,180.00	16,643.33	36.4
001-4013-403-30-19	INSURANCE & BONDS	858.01	1,723.05	3,385.00	1,661.95	50.9
001-4013-403-30-36	PROFESSIONAL SERVICES	850.00	1,250.00	5,000.00	3,750.00	25.0
001-4013-403-40-00	TRAVEL & TRAINING	.00	.00	2,500.00	2,500.00	.0
001-4013-403-40-10	CITY ATTORNEY SERVICES	1,547.00	3,588.00	18,900.00	15,312.00	19.0
001-4013-403-42-01	TELEPHONE	85.00	255.00	360.00	105.00	70.8
001-4013-403-42-04	MEETING EXPENSE	.00	.00	800.00	800.00	.0
001-4013-403-44-00	OFFICE SUPPLIES	135.44	638.30	2,500.00	1,861.70	25.5
001-4013-403-50-00	MEMBERSHIP & DUES	.00	.00	250.00	250.00	.0
	TOTAL MUNICIPAL COURT	16,623.19	43,848.11	224,197.00	180,348.89	19.6

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CITY MANAGER</u>					
001-4014-404-10-01	REGULAR WAGES	17,473.60	52,961.60	227,162.00	174,200.40	23.3
001-4014-404-10-05	ACCRUED PAYROLL	.00	(4,638.80)	.00	4,638.80	.0
001-4014-404-16-00	CITY RETIREMENT	873.68	2,648.08	10,320.00	7,671.92	25.7
001-4014-404-20-01	FICA/MEDICARE	1,248.70	3,786.70	14,768.00	10,981.30	25.6
001-4014-404-21-01	HEALTH/LIFE INSURANCE	3,112.00	9,336.00	37,344.00	28,008.00	25.0
001-4014-404-21-05	DENTAL INSURANCE	140.00	420.00	1,680.00	1,260.00	25.0
001-4014-404-21-06	WORKMENS COMPENSATION	420.01	840.04	.00	(840.04)	.0
001-4014-404-21-07	UNEMPLOYMENT	34.94	105.90	.00	(105.90)	.0
001-4014-404-30-19	INSURANCE & BONDS	454.78	991.67	1,325.00	333.33	74.8
001-4014-404-40-00	TRAVEL & TRAINING	98.12	467.29	8,000.00	7,532.71	5.8
001-4014-404-40-03	CML TRAVEL EXPENSES	510.00	510.00	3,500.00	2,990.00	14.6
001-4014-404-42-01	TELEPHONE	115.00	345.00	2,540.00	2,195.00	13.6
001-4014-404-42-04	MEETING EXPENSE	108.67	172.68	4,000.00	3,827.32	4.3
001-4014-404-44-00	OFFICE SUPPLIES	416.80	582.84	2,000.00	1,417.16	29.1
001-4014-404-44-01	OFFICE FURNITURE	.00	.00	1,000.00	1,000.00	.0
001-4014-404-46-02	OTHER REPAIR & MAINT	.00	.00	500.00	500.00	.0
001-4014-404-48-90	PRINTING - OTHER	.00	.00	500.00	500.00	.0
001-4014-404-50-00	MEMBERSHIP & DUES	.00	315.00	2,500.00	2,185.00	12.6
001-4014-404-51-00	PUBLICATION/SUBSCRIPTION	40.12	120.36	500.00	379.64	24.1
001-4014-404-59-01	PROFESSIONAL & TECHNICAL	.00	.00	4,700.00	4,700.00	.0
001-4014-499-30-90	CONTRACT SERVICES-OTHER	.00	.00	20,000.00	20,000.00	.0
001-4014-499-40-06	CITY-WIDE TRAINING	.00	.00	2,000.00	2,000.00	.0
001-4014-499-45-10	OPERATING SUPPLIES-OTHER	.00	.00	2,500.00	2,500.00	.0
	TOTAL CITY MANAGER	25,046.42	68,964.36	346,839.00	277,874.64	19.9

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FINANCE DEPARTMENT</u>					
001-4015-405-10-01	REGULAR WAGES	34,064.01	122,715.42	450,056.00	327,340.58	27.3
001-4015-405-10-05	ACCRUED PAYROLL	.00	(13,614.50)	.00	13,614.50	.0
001-4015-405-11-01	OVERTIME	.00	.00	1,000.00	1,000.00	.0
001-4015-405-16-00	CITY RETIREMENT	1,703.20	6,135.77	21,550.00	15,414.23	28.5
001-4015-405-20-01	FICA/MEDICARE	2,493.98	9,051.97	31,616.00	22,564.03	28.6
001-4015-405-21-01	HEALTH/LIFE INSURANCE	9,336.00	28,008.00	112,032.00	84,024.00	25.0
001-4015-405-21-05	DENTAL INSURANCE	420.00	1,260.00	5,040.00	3,780.00	25.0
001-4015-405-21-06	WORKMENS COMPENSATION	302.52	605.06	1,000.00	394.94	60.5
001-4015-405-21-07	UNEMPLOYMENT	68.10	245.37	900.00	654.63	27.3
001-4015-405-30-04	COMPUTER/SOFTWARE SERVICES	.00	16,679.68	76,250.00	59,570.32	21.9
001-4015-405-30-07	CREDIT CARD CHARGES	1,170.49	3,623.26	9,000.00	5,376.74	40.3
001-4015-405-30-19	INSURANCE & BONDS	484.96	973.89	1,913.00	939.11	50.9
001-4015-405-30-24	RECORDING SERVICES	.00	.00	500.00	500.00	.0
001-4015-405-30-28	PROPERTY TAX COLLECTION	1,598.62	1,657.72	5,000.00	3,342.28	33.2
001-4015-405-30-90	CONTRACT SERVICES-OTHER	.00	10,450.00	88,000.00	77,550.00	11.9
001-4015-405-40-00	TRAVEL & TRAINING	.00	35.00	4,500.00	4,465.00	.8
001-4015-405-42-01	TELEPHONE	265.00	795.00	840.00	45.00	94.6
001-4015-405-42-03	POSTAGE	34.44	34.44	2,000.00	1,965.56	1.7
001-4015-405-42-04	MEETING EXPENSE	.00	.00	450.00	450.00	.0
001-4015-405-44-00	OFFICE SUPPLIES	.00	105.54	3,500.00	3,394.46	3.0
001-4015-405-44-01	CITY HALL OPERATIONS	.00	.00	1,500.00	1,500.00	.0
001-4015-405-48-90	PRINTING	521.14	1,042.12	3,500.00	2,457.88	29.8
001-4015-405-50-00	MEMBERSHIP & DUES	819.00	2,095.00	1,280.00	(815.00)	163.7
001-4015-405-51-00	PUBLICATION/SUBSCRIPTION	20.77	20.77	350.00	329.23	5.9
001-4015-405-59-00	MISCELLANEOUS	902.08	2,706.24	10,825.00	8,118.76	25.0
	TOTAL FINANCE DEPARTMENT	54,204.31	194,625.75	832,602.00	637,976.25	23.4
	TOTAL ALL 16	.00	.00	.00	.00	.0
	<u>CITY CLERK</u>					
001-4018-408-10-01	REGULAR WAGES	10,181.34	33,430.93	117,436.00	84,005.07	28.5
001-4018-408-10-05	ACCRUED PAYROLL	.00	(3,926.90)	.00	3,926.90	.0
001-4018-408-16-00	CITY RETIREMENT	386.72	1,299.52	4,708.00	3,408.48	27.6
001-4018-408-20-01	FICA/MEDICARE	778.24	2,554.22	9,208.00	6,653.78	27.7
001-4018-408-21-01	HEALTH/LIFE INSURANCE	1,556.00	4,668.00	18,672.00	14,004.00	25.0
001-4018-408-21-05	DENTAL INSURANCE	70.00	210.00	840.00	630.00	25.0
001-4018-408-21-06	WORKMENS COMPENSATION	273.43	546.87	1,000.00	453.13	54.7
001-4018-408-21-07	UNEMPLOYMENT	20.36	66.84	396.00	329.16	16.9
001-4018-408-30-14	ELECTION SERVICES	18.09	18.09	20,000.00	19,981.91	.1
001-4018-408-30-19	INSURANCE & BONDS	223.83	449.49	883.00	433.51	50.9
001-4018-408-30-90	CONTRACT SERVICES-OTHER	.00	.00	16,300.00	16,300.00	.0
001-4018-408-40-00	TRAVEL & TRAINING	280.00	520.00	4,500.00	3,980.00	11.6
001-4018-408-42-01	TELEPHONE	80.00	240.00	.00	(240.00)	.0
001-4018-408-44-00	OFFICE SUPPLIES	393.21	479.76	2,500.00	2,020.24	19.2
001-4018-408-45-08	EMPLOYEE BENCHMARKING	.00	200.00	5,000.00	4,800.00	4.0
001-4018-408-45-09	WELLNESS PROGRAM	1,167.24	2,476.14	27,500.00	25,023.86	9.0
001-4018-408-45-10	OTHER OPERATING SUPPLIES	98.55	98.55	2,000.00	1,901.45	4.9
001-4018-408-50-00	MEMBERSHIP & DUES	.00	.00	600.00	600.00	.0
	TOTAL CITY CLERK	15,527.01	43,331.51	231,543.00	188,211.49	18.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL GRANTS ADMINISTER	.00	.00	.00	.00	.0
<u>MARKETING</u>					
001-4044-404-10-01 REGULAR WAGES	.00	.00	67,829.00	67,829.00	.0
001-4044-404-11-01 OVERTIME	.00	.00	500.00	500.00	.0
001-4044-404-16-00 CITY RETIREMENT	.00	.00	3,200.00	3,200.00	.0
001-4044-404-20-01 FICA/MEDICARE	.00	.00	4,515.00	4,515.00	.0
001-4044-404-21-01 HEALTH/LIFE INSURANCE	.00	.00	19,207.00	19,207.00	.0
001-4044-404-21-05 DENTAL INSURANCE	.00	.00	840.00	840.00	.0
001-4044-404-21-06 WORKMENS COMPENSATION	268.16	722.99	1,000.00	277.01	72.3
001-4044-404-21-07 UNEMPLOYMENT	.00	.00	169.00	169.00	.0
001-4044-404-24-00 MARKETING	10,790.11	10,990.11	50,000.00	39,009.89	22.0
001-4044-404-30-19 INSURANCE & BONDS	30.70	61.65	6,121.00	6,059.35	1.0
001-4044-404-40-00 TRAVEL & TRAINING	.00	.00	2,500.00	2,500.00	.0
001-4044-404-42-01 TELEPHONE	.00	.00	1,132.00	1,132.00	.0
001-4044-404-44-00 OFFICE SUPPLIES	.00	.00	555.00	555.00	.0
001-4044-404-45-15 EMP APPRECTION/PICNIC	.00	.00	20,000.00	20,000.00	.0
TOTAL MARKETING	11,088.97	11,774.75	177,568.00	165,793.25	6.6

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LIBRARY</u>					
001-4055-407-10-01	REGULAR WAGES	24,361.49	75,278.28	360,800.00	285,521.72	20.9
001-4055-407-10-05	ACCRUED PAYROLL	.00	(7,327.18)	.00	7,327.18	.0
001-4055-407-10-10	EMPLOYEE INCENTIVES	.00	.00	150.00	150.00	.0
001-4055-407-16-00	CITY RETIREMENT	866.24	2,668.16	11,907.00	9,238.84	22.4
001-4055-407-20-01	FICA/MEDICARE	1,823.73	5,633.46	25,531.00	19,897.54	22.1
001-4055-407-21-01	HEALTH/LIFE INSURANCE	6,235.00	18,705.00	80,956.00	62,251.00	23.1
001-4055-407-21-05	DENTAL INSURANCE	280.00	840.00	4,200.00	3,360.00	20.0
001-4055-407-21-06	WORKMENS COMPENSATION	347.70	695.42	3,792.00	3,096.58	18.3
001-4055-407-21-07	UNEMPLOYMENT	48.73	150.58	957.00	806.42	15.7
001-4055-407-30-19	INSURANCE & BONDS	4,857.41	9,754.62	19,167.00	9,412.38	50.9
001-4055-407-30-27	BOOK COURIER SERVICE	.00	.00	1,000.00	1,000.00	.0
001-4055-407-30-90	OTHER CONTRACTUAL SERVICES	.00	.00	7,000.00	7,000.00	.0
001-4055-407-32-01	JANITORIAL SERVICES	.00	.00	2,000.00	2,000.00	.0
001-4055-407-32-02	OFFICE EQUIP	.00	3,505.33	.00	(3,505.33)	.0
001-4055-407-40-00	TRAVEL & TRAINING	75.00	75.00	2,500.00	2,425.00	3.0
001-4055-407-42-01	TELEPHONE	38.66	82.71	576.00	493.29	14.4
001-4055-407-42-03	POSTAGE	.00	.00	1,050.00	1,050.00	.0
001-4055-407-42-10	FIBER CHARGES	3,503.40	10,510.20	.00	(10,510.20)	.0
001-4055-407-43-01	ELECTRIC	850.22	2,444.03	13,000.00	10,555.97	18.8
001-4055-407-43-02	SEWER	48.00	93.00	567.00	474.00	16.4
001-4055-407-43-03	GAS	624.83	2,376.11	8,990.00	6,613.89	26.4
001-4055-407-43-04	REFUSE	165.00	330.00	1,449.00	1,119.00	22.8
001-4055-407-43-05	WATER	39.50	76.62	720.00	643.38	10.6
001-4055-407-45-10	OTHER OPERATING SUPPLIES	110.49	906.22	19,690.00	18,783.78	4.6
001-4055-407-45-19	BOOKS	907.60	3,761.67	37,044.00	33,282.33	10.2
001-4055-407-45-20	NON-PRINT MEDIA	393.85	393.85	4,520.00	4,126.15	8.7
001-4055-407-45-21	BOOK MAINT & SUPPLIES	81.66	194.60	3,500.00	3,305.40	5.6
001-4055-407-45-22	COPIER EXPENSE	1,486.50	1,864.29	7,500.00	5,635.71	24.9
001-4055-407-46-02	OTHER REPAIR & MAINT	941.20	1,483.92	8,400.00	6,916.08	17.7
001-4055-407-50-00	MEMBERSHIP & DUES	.00	.00	1,000.00	1,000.00	.0
001-4055-407-51-00	PUBLICATION/SUBSCRIPTION	2,207.65	6,484.15	10,000.00	3,515.85	64.8
001-4055-407-59-26	EVENTS AND OUTREACH	160.82	3,429.91	12,000.00	8,570.09	28.6
001-4055-407-63-10	CAPITAL OUTLAY	.00	.00	247,000.00	247,000.00	.0
001-4055-407-80-27	STATE GRANT-LIBRARY	.00	.00	5,500.00	5,500.00	.0
001-4055-407-80-30	MINOR LIBRARY GRANTS	.00	.00	2,500.00	2,500.00	.0
	TOTAL LIBRARY	50,454.68	144,409.95	904,966.00	760,556.05	16.0
	TOTAL GENERAL GOVERNMENT	239,202.04	761,050.04	3,897,736.00	3,136,685.96	19.5
	<u>GENERAL SERVICES</u>					

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GEN SERV - ADMINISTRATION</u>						
001-4116-406-10-01	REGULAR WAGES	8,710.40	31,788.80	109,213.00	77,424.20	29.1
001-4116-406-10-05	ACCRUED PAYROLL	.00 (5,006.40)	.00	5,006.40	.0
001-4116-406-16-00	CITY RETIREMENT	435.52	1,589.44	5,660.00	4,070.56	28.1
001-4116-406-20-01	FICA/MEDICARE	658.10	2,406.52	7,347.00	4,940.48	32.8
001-4116-406-21-01	HEALTH/LIFE INSURANCE	1,556.00	4,668.00	19,207.00	14,539.00	24.3
001-4116-406-21-05	DENTAL INSURANCE	70.00	210.00	840.00	630.00	25.0
001-4116-406-21-06	WORKMENS COMPENSATION	283.71	567.43	1,550.00	982.57	36.6
001-4116-406-21-07	UNEMPLOYMENT	17.42	63.58	276.00	212.42	23.0
001-4116-406-30-19	INSURANCE & BONDS	1,432.91	2,877.56	5,654.00	2,776.44	50.9
001-4116-406-30-90	OTHER CONTRACTUAL SERVICES	.00	.00	7,000.00	7,000.00	.0
001-4116-406-40-00	TRAVEL & TRAINING	.00	88.98	2,500.00	2,411.02	3.6
001-4116-406-42-01	TELEPHONE	70.00	210.00	840.00	630.00	25.0
001-4116-406-50-00	MEMBERSHIP & DUES	.00	100.00	560.00	460.00	17.9
001-4116-406-63-10	CAPITAL OUTLAY	24,735.00	50,723.00	422,000.00	371,277.00	12.0
TOTAL GEN SERV - ADMINISTRATION		37,969.06	90,286.91	582,647.00	492,360.09	15.5
<u>BUILDING MAINTENANCE</u>						
001-4117-406-10-01	REGULAR WAGES	13,164.80	39,004.80	157,563.00	118,558.20	24.8
001-4117-406-10-05	ACCRUED PAYROLL	.00 (3,230.00)	.00	3,230.00	.0
001-4117-406-16-00	CITY RETIREMENT	658.24	1,950.24	8,042.00	6,091.76	24.3
001-4117-406-20-01	FICA/MEDICARE	966.75	2,862.79	11,671.00	8,808.21	24.5
001-4117-406-21-01	HEALTH/LIFE INSURANCE	4,668.00	14,004.00	57,622.00	43,618.00	24.3
001-4117-406-21-05	DENTAL INSURANCE	210.00	630.00	2,520.00	1,890.00	25.0
001-4117-406-21-06	WORKMENS COMPENSATION	822.41	1,644.87	8,836.00	7,191.13	18.6
001-4117-406-21-07	UNEMPLOYMENT	26.33	78.01	437.00	358.99	17.9
001-4117-406-30-19	INSURANCE & BONDS	1,638.87	3,291.17	6,474.00	3,182.83	50.8
001-4117-406-30-90	CONTRACT SERVICES-OTHER	.00	4,200.00	2,000.00 (2,200.00)	210.0
001-4117-406-40-00	TRAVEL & TRAINING	.00	.00	3,400.00	3,400.00	.0
001-4117-406-42-01	TELEPHONE	210.00	630.00	3,360.00	2,730.00	18.8
001-4117-406-45-07	CLOTHING ALLOWANCE	.00	1,457.70	1,500.00	42.30	97.2
001-4117-406-45-10	OPERATING SUPPLIES-OTHER	185.11	4,445.82	11,900.00	7,454.18	37.4
001-4117-406-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	66.00	66.00	.0
TOTAL BUILDING MAINTENANCE		22,550.51	70,969.40	275,391.00	204,421.60	25.8
TOTAL G.S. CITY HALL OPERATIONS		.00	.00	.00	.00	.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CITY HALL ROGER SMITH AVE</u>					
001-4119-406-30-15	BOILER INSPECTION	.00	.00	400.00	400.00	.0
001-4119-406-30-37	SOLAR LEASE	.00	35,835.00	35,835.00	.00	100.0
001-4119-406-32-01	JANITORIAL SERVICES	2,300.00	6,900.00	30,800.00	23,900.00	22.4
001-4119-406-32-90	MAINT CONTRACTS-OTHER	242.49	713.47	3,000.00	2,286.53	23.8
001-4119-406-42-01	TELEPHONE	77.31	179.86	1,400.00	1,220.14	12.9
001-4119-406-42-03	POSTAGE	110.85	1,145.85	8,000.00	6,854.15	14.3
001-4119-406-42-10	FIBER CHARGES	.00	.00	7,200.00	7,200.00	.0
001-4119-406-43-01	ELECTRIC	1,405.10	5,283.42	15,000.00	9,716.58	35.2
001-4119-406-43-02	SEWER	.00	.00	2,800.00	2,800.00	.0
001-4119-406-43-03	GAS	1,403.36	5,210.71	15,000.00	9,789.29	34.7
001-4119-406-43-04	REFUSE	247.00	494.00	2,850.00	2,356.00	17.3
001-4119-406-43-05	WATER	94.35	181.00	2,625.00	2,444.00	6.9
001-4119-406-44-00	OFFICE SUPPLIES	.00	.00	1,300.00	1,300.00	.0
001-4119-406-45-10	OPERATING SUPPLIES-OTHER	699.72	1,611.79	5,500.00	3,888.21	29.3
001-4119-406-45-22	COPIER EXPENSE	1,542.18	2,930.46	11,100.00	8,169.54	26.4
001-4119-406-46-02	OTHER REPAIR & MAINT	399.68	5,428.85	13,500.00	8,071.15	40.2
	TOTAL CITY HALL ROGER SMITH AVE	8,522.04	65,914.41	156,310.00	90,395.59	42.2
	<u>WELCOME CENTER (CITY)</u>					
001-4158-511-21-06	WORKMENS COMPENSATION	261.94	523.89	.00 (523.89)	.0
001-4158-511-30-90	CONTRACT SERVICES-OTHER	115.70	5,752.17	40,372.00	34,619.83	14.3
001-4158-511-32-01	JANITORIAL SERVICES	1,700.00	5,100.00	20,900.00	15,800.00	24.4
001-4158-511-42-01	TELEPHONE	130.52	358.29	2,640.00	2,281.71	13.6
001-4158-511-43-01	ELECTRIC	384.59	1,282.08	5,750.00	4,467.92	22.3
001-4158-511-43-02	SEWER	48.00	93.00	540.00	447.00	17.2
001-4158-511-43-03	GAS	258.47	941.33	2,950.00	2,008.67	31.9
001-4158-511-43-04	REFUSE	115.00	230.00	1,260.00	1,030.00	18.3
001-4158-511-43-05	WATER	31.80	67.45	456.00	388.55	14.8
001-4158-511-45-10	OPERATING SUPPLIES-OTHER	105.86	304.14	.00 (304.14)	.0
001-4158-511-45-22	COPIER EXPENSE	142.32	213.48	.00 (213.48)	.0
001-4158-511-46-07	WELCOME CENTER REPAIRS	.00	.00	4,500.00	4,500.00	.0
	TOTAL WELCOME CENTER (CITY)	3,294.20	14,865.83	79,368.00	64,502.17	18.7
	TOTAL ALL 60	.00	.00	.00	.00	.0
	TOTAL GENERAL SERVICES	72,335.81	242,036.55	1,093,716.00	851,679.45	22.1
	<u>PUBLIC SAFETY</u>					

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>POLICE ADMINISTRATION</u>					
001-4220-420-10-01	REGULAR WAGES	25,984.01	89,378.42	330,561.00	241,182.58	27.0
001-4220-420-10-05	ACCRUED PAYROLL	.00	(10,753.20)	.00	10,753.20	.0
001-4220-420-11-01	OVERTIME	.00	.00	1,600.00	1,600.00	.0
001-4220-420-16-00	CITY RETIREMENT	1,299.20	4,468.92	16,445.00	11,976.08	27.2
001-4220-420-20-01	FICA/MEDICARE	841.52	3,048.42	11,022.00	7,973.58	27.7
001-4220-420-21-01	HEALTH/LIFE INSURANCE	6,224.00	18,672.00	59,128.00	40,456.00	31.6
001-4220-420-21-05	DENTAL INSURANCE	280.00	840.00	3,360.00	2,520.00	25.0
001-4220-420-21-06	WORKMENS COMPENSATION	624.93	1,249.89	7,110.00	5,860.11	17.6
001-4220-420-21-07	UNEMPLOYMENT	51.98	178.78	637.00	458.22	28.1
001-4220-420-22-01	ICMA POLICE	1,442.18	4,326.54	16,130.00	11,803.46	26.8
001-4220-420-30-04	COMPUTER/SOFTWARE SERVICES	.00	511.76	5,000.00	4,488.24	10.2
001-4220-420-30-19	INSURANCE & BONDS	4,835.30	9,710.22	19,080.00	9,369.78	50.9
001-4220-420-30-90	CONTRACT SERVICES-OTHER	.00	2,210.48	36,748.00	34,537.52	6.0
001-4220-420-32-90	MAINT CONTRACTS-OTHER	.00	.00	92,338.00	92,338.00	.0
001-4220-420-40-00	TRAVEL/TRAINING	729.40	12,146.48	11,500.00	(646.48)	105.6
001-4220-420-42-01	TELEPHONE	2,754.92	8,558.93	25,280.00	16,721.07	33.9
001-4220-420-45-07	CLOTHING ALLOWANCE	50.00	241.89	1,800.00	1,558.11	13.4
001-4220-420-45-10	OPERATING SUPPLIES-OTHER	2,127.97	5,019.16	4,000.00	(1,019.16)	125.5
001-4220-420-45-12	EQUITABLE SHARING	.00	.00	42,620.00	42,620.00	.0
001-4220-420-45-26	ACUTE CARE FACILITY	350.00	1,050.00	4,200.00	3,150.00	25.0
001-4220-420-48-90	PRINTING-OTHER	.00	.00	200.00	200.00	.0
001-4220-420-49-03	ADVERTISING-OTHER	.00	.00	2,040.00	2,040.00	.0
001-4220-420-50-00	MEMBERSHIP & DUES	210.00	210.00	2,935.00	2,725.00	7.2
001-4220-420-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	575.00	575.00	.0
001-4220-420-63-10	CAPITAL OUTLAY	92,256.34	186,149.70	224,832.00	38,682.30	82.8
	TOTAL POLICE ADMINISTRATION	140,061.75	337,218.39	919,141.00	581,922.61	36.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PATROL</u>					
001-4221-421-10-01	REGULAR WAGES	119,027.21	364,238.25	1,479,238.00	1,114,999.75	24.6
001-4221-421-10-05	ACCRUED PAYROLL	.00	(31,758.23)	.00	31,758.23	.0
001-4221-421-11-01	OVERTIME	5,131.38	11,464.84	60,000.00	48,535.16	19.1
001-4221-421-11-03	GRANT OVERTIME	1,275.00	3,250.00	16,800.00	13,550.00	19.4
001-4221-421-16-00	CITY RETIREMENT	5,951.36	17,918.32	70,440.00	52,521.68	25.4
001-4221-421-20-01	FICA/MEDICARE	2,379.05	7,381.04	30,134.00	22,752.96	24.5
001-4221-421-21-01	HEALTH/LIFE INSURANCE	38,900.00	112,043.00	466,200.00	354,157.00	24.0
001-4221-421-21-05	DENTAL INSURANCE	1,750.00	5,110.00	21,000.00	15,890.00	24.3
001-4221-421-21-06	WORKMENS COMPENSATION	6,021.96	12,390.32	40,500.00	28,109.68	30.6
001-4221-421-21-07	UNEMPLOYMENT	250.85	757.94	3,842.00	3,084.06	19.7
001-4221-421-22-01	ICMA POLICE	8,665.92	25,525.60	100,112.00	74,586.40	25.5
001-4221-421-30-19	INSURANCE & BONDS	12,736.74	25,985.60	50,115.00	24,129.40	51.9
001-4221-421-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	4,000.00	4,000.00	.0
001-4221-421-30-90	CONTRACT SERVICES	.00	375.00	2,050.00	1,675.00	18.3
001-4221-421-30-95	ANIMAL IMPOUNDMENT	.00	183.75	2,521.00	2,337.25	7.3
001-4221-421-32-90	MAINT CONTRACTS - OTHER	.00	.00	2,100.00	2,100.00	.0
001-4221-421-40-00	TRAVEL & TRAINING	7,344.85	8,472.24	25,440.00	16,967.76	33.3
001-4221-421-45-07	CLOTHING ALLOWANCE	1,416.26	7,240.13	25,190.00	17,949.87	28.7
001-4221-421-45-10	OPERATING SUPPLIES-OTHER	5,114.83	13,637.97	14,935.00	1,297.03	91.3
001-4221-421-45-13	DARE TRAINING MATERIALS	.00	999.00	3,500.00	2,501.00	28.5
001-4221-421-45-15	AMMUNITION	234.01	470.94	40,000.00	39,529.06	1.2
001-4221-421-46-02	OTHER REPAIR & MAINT	3,214.54	4,442.06	15,500.00	11,057.94	28.7
001-4221-421-50-00	MEMBERSHIP & DUES	.00	.00	125.00	125.00	.0
001-4221-421-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	153.00	153.00	.0
001-4221-421-63-10	CAPITAL OUTLAY	.00	.00	6,457.00	6,457.00	.0
	TOTAL PATROL	219,413.96	590,127.77	2,480,352.00	1,890,224.23	23.8
	<u>POLICE SUPPORT SERVICES</u>					
001-4222-422-10-01	REGULAR WAGES	12,694.40	48,857.60	164,984.00	116,126.40	29.6
001-4222-422-10-05	ACCRUED PAYROLL	.00	(6,044.00)	.00	6,044.00	.0
001-4222-422-11-01	OVERTIME	.00	.00	1,575.00	1,575.00	.0
001-4222-422-16-00	CITY RETIREMENT	634.72	2,442.88	7,856.00	5,413.12	31.1
001-4222-422-20-01	FICA/MEDICARE	938.90	3,639.42	12,454.00	8,814.58	29.2
001-4222-422-21-01	HEALTH/LIFE INSURANCE	4,668.00	14,004.00	40,274.00	26,270.00	34.8
001-4222-422-21-05	DENTAL INSURANCE	210.00	630.00	2,520.00	1,890.00	25.0
001-4222-422-21-06	WORKMENS COMPENSATION	276.59	553.20	2,000.00	1,446.80	27.7
001-4222-422-21-07	UNEMPLOYMENT	25.38	97.69	408.00	310.31	23.9
001-4222-422-30-19	INSURANCE & BONDS	15.76	31.65	62.00	30.35	51.1
001-4222-422-30-90	CONTRACT SERVICES-OTHER	.00	1,500.00	.00	(1,500.00)	.0
001-4222-422-40-00	TRAVEL/TRAINING	.00	.00	3,250.00	3,250.00	.0
001-4222-422-45-07	CLOTHING ALLOWANCE	.00	61.50	510.00	448.50	12.1
001-4222-422-45-10	OPERATING SUPPLIES-OTHER	.00	.00	1,100.00	1,100.00	.0
	TOTAL POLICE SUPPORT SERVICES	19,463.75	65,773.94	236,993.00	171,219.06	27.8

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>POLICE INVESTIGATION</u>					
001-4223-423-10-01	REGULAR WAGES	33,502.42	111,152.28	485,556.00	374,403.72	22.9
001-4223-423-10-02	REIMBURSED WAGES	.00	(2,827.35)	.00	2,827.35	.0
001-4223-423-10-05	ACCRUED PAYROLL	.00	(11,921.81)	.00	11,921.81	.0
001-4223-423-11-01	OVERTIME	790.51	2,183.62	11,550.00	9,366.38	18.9
001-4223-423-11-03	GRANT OVERTIME	.00	450.00	4,200.00	3,750.00	10.7
001-4223-423-16-00	CITY RETIREMENT	1,675.12	5,438.06	23,122.00	17,683.94	23.5
001-4223-423-20-01	FICA/MEDICARE	697.77	2,242.77	9,932.00	7,689.23	22.6
001-4223-423-21-01	HEALTH/LIFE INSURANCE	9,336.00	29,564.00	130,536.00	100,972.00	22.7
001-4223-423-21-05	DENTAL INSURANCE	420.00	1,330.00	5,880.00	4,550.00	22.6
001-4223-423-21-06	WORKMENS COMPENSATION	1,824.63	3,649.37	13,384.00	9,734.63	27.3
001-4223-423-21-07	UNEMPLOYMENT	68.59	227.61	1,201.00	973.39	19.0
001-4223-423-22-01	ICMA POLICE	2,390.78	7,476.57	32,030.00	24,553.43	23.3
001-4223-423-30-19	INSURANCE & BONDS	1,455.13	2,922.18	5,747.00	2,824.82	50.9
001-4223-423-30-90	CONTRACT SERVICES-OTHER	366.69	441.69	2,125.00	1,683.31	20.8
001-4223-423-40-00	TRAVEL & TRAINING	15.00	15.00	10,000.00	9,985.00	.2
001-4223-423-45-07	CLOTHING ALLOWANCE	89.20	1,133.91	3,150.00	2,016.09	36.0
001-4223-423-45-10	OPERATING SUPPLIES	184.92	528.05	2,625.00	2,096.95	20.1
001-4223-423-45-11	OPERATING EQUIPMENT	.00	.00	2,500.00	2,500.00	.0
001-4223-423-46-02	OTHER REPAIR & MAINT	870.72	870.72	.00	(870.72)	.0
001-4223-423-49-03	ADVERTISING	.00	.00	250.00	250.00	.0
001-4223-423-50-00	MEMBERSHIP & DUES	35.98	35.98	285.00	249.02	12.6
001-4223-423-51-00	PUBLICATION/SUBSCRIPTION	601.29	654.72	2,000.00	1,345.28	32.7
001-4223-423-52-00	EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
	TOTAL POLICE INVESTIGATION	54,324.75	155,567.37	747,073.00	591,505.63	20.8
	<u>POLICE CORRECTIONS</u>					
001-4224-424-30-16	PRISONER CUSTODY	.00	11,900.00	40,000.00	28,100.00	29.8
001-4224-424-30-90	CONTRACT SERVICES-OTHER	.00	.00	4,080.00	4,080.00	.0
001-4224-424-40-02	PRISONER TRANSPORT	.00	(481.88)	400.00	881.88	(120.5)
	TOTAL POLICE CORRECTIONS	.00	11,418.12	44,480.00	33,061.88	25.7
	<u>BUILDING OPERATIONS</u>					
001-4225-425-32-01	JANITORIAL SERVICES	1,499.58	4,498.74	21,630.00	17,131.26	20.8
001-4225-425-32-02	OFFICE EQUIPMENT	.00	.00	6,000.00	6,000.00	.0
001-4225-425-32-90	MAINT CONTRACTS-OTHER	577.55	1,508.41	9,500.00	7,991.59	15.9
001-4225-425-42-01	TELEPHONE	286.22	858.51	4,896.00	4,037.49	17.5
001-4225-425-42-03	POSTAGE	263.07	559.07	4,419.00	3,859.93	12.7
001-4225-425-43-01	ELECTRIC	3,368.35	9,627.15	38,000.00	28,372.85	25.3
001-4225-425-43-02	SEWER	64.00	121.00	918.00	797.00	13.2
001-4225-425-43-03	GAS	421.64	1,792.42	3,100.00	1,307.58	57.8
001-4225-425-43-04	REFUSE	253.00	506.00	2,678.00	2,172.00	18.9
001-4225-425-43-05	WATER	62.60	125.48	700.00	574.52	17.9
001-4225-425-44-00	OFFICE SUPPLIES	.00	88.68	5,610.00	5,521.32	1.6
001-4225-425-45-10	OPERATING SUPPLIES	827.70	1,255.84	7,000.00	5,744.16	17.9
001-4225-425-45-22	COPIER EXPENSE	55.40	141.91	7,650.00	7,508.09	1.9
001-4225-425-46-02	OTHER REPAIR & MAINT	2,579.90	4,832.31	16,000.00	11,167.69	30.2
001-4225-425-63-10	CAPITAL OUTLAY	.00	.00	10,500.00	10,500.00	.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL BUILDING OPERATIONS	10,259.01	25,915.52	138,601.00	112,685.48	18.7
<u>KENNEL OPERATIONS</u>					
001-4226-426-10-01 REGULAR WAGES	12,418.16	39,533.61	162,839.00	123,305.39	24.3
001-4226-426-10-05 ACCRUED PAYROLL	.00	(4,276.16)	.00	4,276.16	.0
001-4226-426-11-01 REGULAR OVERTIME	.00	.00	1,050.00	1,050.00	.0
001-4226-426-16-00 CITY RETIREMENT	330.24	1,114.48	3,968.00	2,853.52	28.1
001-4226-426-20-01 FICA/MEDICARE	930.54	2,962.92	11,253.00	8,290.08	26.3
001-4226-426-21-01 HEALTH/LIFE INSURANCE	3,112.00	9,336.00	37,296.00	27,960.00	25.0
001-4226-426-21-05 DENTAL INSURANCE	140.00	420.00	1,680.00	1,260.00	25.0
001-4226-426-21-06 WORKMENS COMPENSATION	469.03	938.08	3,000.00	2,061.92	31.3
001-4226-426-21-07 UNEMPLOYMENT	24.82	79.05	422.00	342.95	18.7
001-4226-426-30-19 INSURANCE & BONDS	437.37	878.32	1,726.00	847.68	50.9
001-4226-426-30-37 SOLAR LEASE	.00	2,478.00	.00	(2,478.00)	.0
001-4226-426-30-39 SPAY/NEUTER PROGRAM	472.00	1,980.82	15,000.00	13,019.18	13.2
001-4226-426-30-90 OTHER CONTRACTUAL SERVICES	166.49	489.47	2,000.00	1,510.53	24.5
001-4226-426-40-00 TRAVEL & TRAINING	.00	.00	500.00	500.00	.0
001-4226-426-42-01 TELEPHONE	.00	.00	490.00	490.00	.0
001-4226-426-43-01 ELECTRIC	44.63	129.16	2,142.00	2,012.84	6.0
001-4226-426-43-02 SEWER	76.00	141.00	796.00	655.00	17.7
001-4226-426-43-03 GAS	241.46	905.66	1,346.00	440.34	67.3
001-4226-426-43-04 REFUSE	61.00	122.00	653.00	531.00	18.7
001-4226-426-43-05 WATER	70.30	150.16	734.00	583.84	20.5
001-4226-426-45-07 CLOTHING ALLOWANCE	.00	.00	600.00	600.00	.0
001-4226-426-45-10 OTHER OPERATING SUPPLIES	359.26	1,870.21	16,000.00	14,129.79	11.7
001-4226-426-46-02 OTHER REPAIR & MAINT	124.29	514.91	7,000.00	6,485.09	7.4
TOTAL KENNEL OPERATIONS	19,477.59	59,767.69	270,495.00	210,727.31	22.1
TOTAL PUBLIC SAFETY	463,000.81	1,245,788.80	4,837,135.00	3,591,346.20	25.8
<u>PUBLIC WORKS</u>					

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>P.W. ADMINISTRATION</u>					
001-4330-430-10-01	REGULAR WAGES	17,817.60	55,942.42	230,377.00	174,434.58	24.3
001-4330-430-10-05	ACCRUED PAYROLL	.00	(5,857.60)	.00	5,857.60	.0
001-4330-430-11-01	OVERTIME	83.82	83.82	.00	(83.82)	.0
001-4330-430-16-00	CITY RETIREMENT	890.88	2,797.12	10,286.00	7,488.88	27.2
001-4330-430-20-01	FICA/MEDICARE	1,344.90	4,211.12	16,680.00	12,468.88	25.3
001-4330-430-21-01	HEALTH/LIFE INSURANCE	3,123.00	9,369.00	43,656.00	34,287.00	21.5
001-4330-430-21-05	DENTAL INSURANCE	210.00	630.00	3,360.00	2,730.00	18.8
001-4330-430-21-06	WORKMENS COMPENSATION	680.81	1,361.66	8,440.00	7,078.34	16.1
001-4330-430-21-07	UNEMPLOYMENT	35.80	112.02	505.00	392.98	22.2
001-4330-430-30-04	COMPUTER/SOFTWARE SERVICES	.00	.00	578.00	578.00	.0
001-4330-430-30-19	INSURANCE & BONDS	3,357.63	6,742.77	13,249.00	6,506.23	50.9
001-4330-430-30-24	RECORDING	.00	.00	250.00	250.00	.0
001-4330-430-30-31	G.I.S. MAPPING	.00	.00	6,500.00	6,500.00	.0
001-4330-430-30-34	EMPLOYEE LICENSES/TESTING	.00	110.00	400.00	290.00	27.5
001-4330-430-30-90	CONTRACT SERVICES-OTHER	.00	2,925.00	26,250.00	23,325.00	11.1
001-4330-430-40-00	TRAVEL & TRAINING	1,969.40	3,617.05	20,000.00	16,382.95	18.1
001-4330-430-42-01	TELEPHONE	85.00	365.90	3,150.00	2,784.10	11.6
001-4330-430-44-00	OFFICE SUPPLIES	72.00	140.21	2,730.00	2,589.79	5.1
001-4330-430-45-07	CLOTHING ALLOWANCE	.00	814.27	2,000.00	1,185.73	40.7
001-4330-430-45-12	SAFETY PROGRAM	.00	310.77	3,150.00	2,839.23	9.9
001-4330-430-46-02	OTHER REPAIR & MAINT	.00	.00	105.00	105.00	.0
001-4330-430-49-03	ADVERTISING	.00	.00	2,100.00	2,100.00	.0
001-4330-430-50-00	MEMBERSHIP & DUES	250.00	450.00	400.00	(50.00)	112.5
001-4330-430-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	630.00	630.00	.0
	TOTAL P.W. ADMINISTRATION	29,920.84	84,125.53	394,796.00	310,670.47	21.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS & UTILITIES</u>						
001-4332-432-10-01	REGULAR WAGES	19,506.40	66,253.16	283,208.00	216,954.84	23.4
001-4332-432-10-05	ACCRUED PAYROLL	.00 (7,733.38)	.00	7,733.38	.0
001-4332-432-11-01	OVERTIME	146.22	487.30	5,717.00	5,229.70	8.5
001-4332-432-16-00	CITY RETIREMENT	964.32	3,301.66	13,614.00	10,312.34	24.3
001-4332-432-20-01	FICA/MEDICARE	1,452.84	4,955.51	21,018.00	16,062.49	23.6
001-4332-432-21-01	HEALTH/LIFE INSURANCE	7,002.00	20,962.96	90,045.00	69,082.04	23.3
001-4332-432-21-05	DENTAL INSURANCE	315.00	942.56	4,746.00	3,803.44	19.9
001-4332-432-21-06	WORKMENS COMPENSATION	2,587.26	5,394.49	27,508.00	22,113.51	19.6
001-4332-432-21-07	UNEMPLOYMENT	39.33	134.69	591.00	456.31	22.8
001-4332-432-30-11	SOLID WASTE DISPOSAL	1,869.27	1,869.27	10,000.00	8,130.73	18.7
001-4332-432-30-18	WEED CUTTING/SPRAYING	.00	.00	8,200.00	8,200.00	.0
001-4332-432-30-19	INSURANCE & BONDS	7,805.42	15,674.79	30,830.00	15,155.21	50.8
001-4332-432-30-34	EMPLOYEE LICENSES/TESTING	140.00	380.56	4,500.00	4,119.44	8.5
001-4332-432-30-90	OTHER CONTRACTUAL SERVICES	.00	2,880.00	5,000.00	2,120.00	57.6
001-4332-432-40-00	TRAVEL & TRAINING	.00	.00	2,500.00	2,500.00	.0
001-4332-432-42-01	TELEPHONE	150.00	939.12	4,410.00	3,470.88	21.3
001-4332-432-45-07	CLOTHING ALLOWANCE	(5.12)	719.68	8,500.00	7,780.32	8.5
001-4332-432-45-10	OPERATING SUPPLIES	11.52	22.02	4,000.00	3,977.98	.6
001-4332-432-45-18	STREET REPAIR SUPPLIES	.00	8,066.46	25,000.00	16,933.54	32.3
001-4332-432-46-02	OTHER REPAIR & MAINT	.00	.00	1,000.00	1,000.00	.0
001-4332-432-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	200.00	200.00	.0
001-4332-432-52-00	EQUIPMENT RENTALS	.00	.00	200.00	200.00	.0
001-4332-432-59-19	CITY-WIDE CLEANUP	.00	195.50	.00 (195.50)	.0
001-4332-432-62-06	CHRISTMAS DECORATIONS	.00	.00	5,000.00	5,000.00	.0
	TOTAL STREETS & UTILITIES	41,984.46	125,446.35	555,787.00	430,340.65	22.6
<u>TRAFFIC SERVICES</u>						
001-4333-433-30-90	OTHER CONTRACTUAL SERVICES	.00	937.35	46,779.00	45,841.65	2.0
001-4333-433-43-01	ELECTRIC	11,607.21	34,669.25	135,000.00	100,330.75	25.7
001-4333-433-45-02	SIGN SUPPLIES	.00	1,697.16	15,500.00	13,802.84	11.0
001-4333-433-45-03	PAINT SUPPLIES	.00	4,749.76	15,000.00	10,250.24	31.7
001-4333-433-46-02	OTHER REPAIR & MAINT	26.30	592.66	4,500.00	3,907.34	13.2
	TOTAL TRAFFIC SERVICES	11,633.51	42,646.18	216,779.00	174,132.82	19.7
<u>SNOW & ICE REMOVAL</u>						
001-4334-434-10-05	ACCRUED PAYROLL	.00 (302.17)	.00	302.17	.0
001-4334-434-11-01	OVERTIME	.00	1,760.68	.00 (1,760.68)	.0
001-4334-434-20-01	FICA/MEDICARE	.00	130.70	.00 (130.70)	.0
001-4334-434-21-01	HEALTH/LIFE INSURANCE	.00	319.18	.00 (319.18)	.0
001-4334-434-21-05	DENTAL INSURANCE	.00	14.42	.00 (14.42)	.0
001-4334-434-30-34	SNOW REMOVAL	.00	.00	200.00	200.00	.0
001-4334-434-30-90	CONTRACTUAL SERVICES	.00	.00	10,000.00	10,000.00	.0
001-4334-434-45-10	OPERATING SUPPLIES	.00	18,461.68	30,000.00	11,538.32	61.5
	TOTAL SNOW & ICE REMOVAL	.00	20,384.49	40,200.00	19,815.51	50.7

CITY OF CORTEZ
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GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>STREET CLEANING</u>					
001-4335-435-10-01	REGULAR WAGES	7,651.20	26,065.31	90,474.00	64,408.69	28.8
001-4335-435-10-05	ACCRUED PAYROLL	.00 (3,438.66)	.00	3,438.66	.0
001-4335-435-11-01	OVERTIME	77.10	77.10	950.00	872.90	8.1
001-4335-435-16-00	CITY RETIREMENT	382.56	1,300.27	5,456.00	4,155.73	23.8
001-4335-435-20-01	FICA/MEDICARE	571.11	1,938.81	6,400.00	4,461.19	30.3
001-4335-435-21-01	HEALTH INSURANCE PREMIUM	3,112.00	9,341.50	28,000.00	18,658.50	33.4
001-4335-435-21-05	DENTAL INSURANCE	140.00	420.00	1,680.00	1,260.00	25.0
001-4335-435-21-06	WORKMENS COMPENSATION	1,031.57	2,063.19	5,544.00	3,480.81	37.2
001-4335-435-21-07	UNEMPLOYMENT	25.38	82.73	297.00	214.27	27.9
001-4335-435-30-19	INSURANCE & BONDS	399.16	801.59	1,575.00	773.41	50.9
001-4335-435-30-34	EMPLOYEE LICENSES/TESTING	20.00	33.52	368.00	334.48	9.1
001-4335-435-45-07	CLOTHING ALLOWANCE	.00	.00	1,000.00	1,000.00	.0
001-4335-435-45-10	OPERATING SUPPLIES	.00	587.84	10,000.00	9,412.16	5.9
	TOTAL STREET CLEANING	13,410.08	39,273.20	151,744.00	112,470.80	25.9
	TOTAL PUBLIC WORKS	96,948.89	311,875.75	1,359,306.00	1,047,430.25	22.9
	<u>PARKS & RECREATION</u>					
	<u>ADMINISTRATION</u>					
001-4550-459-10-01	REGULAR WAGES	8,710.40	31,788.80	114,646.00	82,857.20	27.7
001-4550-459-10-05	ACCRUED PAYROLL	.00 (5,006.40)	.00	5,006.40	.0
001-4550-459-16-00	CITY RETIREMENT	435.52	1,589.44	6,300.00	4,710.56	25.2
001-4550-459-20-01	FICA/MEDICARE	649.55	2,378.41	6,117.00	3,738.59	38.9
001-4550-459-21-01	HEALTH/LIFE INSURANCE	1,556.00	4,668.00	19,207.00	14,539.00	24.3
001-4550-459-21-05	DENTAL INSURANCE	70.00	210.00	840.00	630.00	25.0
001-4550-459-21-06	WORKMENS COMPENSATION	1,049.56	2,099.18	1,000.00 (1,099.18)	209.9
001-4550-459-21-07	UNEMPLOYMENT	17.42	63.58	229.00	165.42	27.8
001-4550-459-30-19	INSURANCE & BONDS	239.86	481.69	946.00	464.31	50.9
001-4550-459-40-00	TRAVEL & TRAINING	.00	.00	3,500.00	3,500.00	.0
001-4550-459-42-01	TELEPHONE	.00	.00	840.00	840.00	.0
001-4550-459-44-00	OFFICE SUPPLIES	53.29	184.32	250.00	65.68	73.7
001-4550-459-45-07	CLOTHING ALLOWANCE	.00	.00	400.00	400.00	.0
001-4550-459-45-10	OPERATING SUPPLIES-OTHER	51.91	51.91	500.00	448.09	10.4
001-4550-459-48-00	PRINTING	.00	.00	300.00	300.00	.0
001-4550-459-50-00	MEMBERSHIP & DUES	.00	.00	2,425.00	2,425.00	.0
	TOTAL ADMINISTRATION	12,833.51	38,508.93	157,500.00	118,991.07	24.5

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>AQUATICS</u>					
001-4551-451-10-01	REGULAR WAGES	2,954.25	10,474.53	181,650.00	171,175.47	5.8
001-4551-451-10-05	ACCRUED PAYROLL	.00	(1,320.95)	.00	1,320.95	.0
001-4551-451-11-01	OVERTIME	.00	.00	6,000.00	6,000.00	.0
001-4551-451-16-00	CITY RETIREMENT	147.70	501.34	1,470.00	968.66	34.1
001-4551-451-20-01	FICA/MEDICARE	224.75	797.26	9,500.00	8,702.74	8.4
001-4551-451-21-01	HEALTH/LIFE INSURANCE	626.53	1,880.13	7,683.00	5,802.87	24.5
001-4551-451-21-05	DENTAL INSURANCE	51.21	163.21	450.00	286.79	36.3
001-4551-451-21-06	WORKMENS COMPENSATION	401.48	802.98	2,950.00	2,147.02	27.2
001-4551-451-21-07	UNEMPLOYMENT	5.92	20.98	330.00	309.02	6.4
001-4551-451-30-19	INSURANCE & BONDS	2,303.87	4,626.62	9,094.00	4,467.38	50.9
001-4551-451-30-90	CONTRACT SERVICES - OTHER	45.50	436.50	3,000.00	2,563.50	14.6
001-4551-451-40-00	TRAVEL & TRAINING	.00	168.36	2,000.00	1,831.64	8.4
001-4551-451-42-01	TELEPHONE	44.30	94.00	600.00	506.00	15.7
001-4551-451-43-01	ELECTRIC	716.61	2,217.28	10,000.00	7,782.72	22.2
001-4551-451-43-02	SEWER	48.00	93.00	1,200.00	1,107.00	7.8
001-4551-451-43-03	GAS	.00	61.85	6,500.00	6,438.15	1.0
001-4551-451-43-04	REFUSE	345.00	690.00	2,000.00	1,310.00	34.5
001-4551-451-43-05	WATER	8.68	8.68	250.00	241.32	3.5
001-4551-451-44-00	OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
001-4551-451-45-02	SIGN & PAINT SUPPLIES	.00	.00	1,200.00	1,200.00	.0
001-4551-451-45-07	CLOTHING ALLOWANCE	458.67	458.67	2,500.00	2,041.33	18.4
001-4551-451-45-10	OPERATING SUPPLIES-OTHER	326.72	337.33	6,500.00	6,162.67	5.2
001-4551-451-45-23	CONCESSION	.00	.00	6,500.00	6,500.00	.0
001-4551-451-46-02	OTHER REPAIR & MAINT	8,889.38	8,889.38	152,423.00	143,533.62	5.8
001-4551-451-48-90	PRINTING-OTHER	.00	.00	1,000.00	1,000.00	.0
001-4551-451-49-03	ADVERTISING-OTHER	.00	.00	500.00	500.00	.0
	TOTAL AQUATICS	17,598.57	31,401.15	416,300.00	384,898.85	7.5
	<u>GOLF COURSE ADMIN</u>					
001-4552-452-30-05	GOLF PRO SERVICES	10,125.00	10,125.00	46,000.00	35,875.00	22.0
001-4552-452-30-07	CREDIT CARD CHARGES	.00	.00	7,000.00	7,000.00	.0
001-4552-452-30-19	INSURANCE & BONDS	652.79	1,310.93	2,575.00	1,264.07	50.9
001-4552-452-32-90	MAINT CONTRACTS-OTHER	35.50	106.50	1,500.00	1,393.50	7.1
001-4552-452-42-01	TELEPHONE	.00	.00	850.00	850.00	.0
001-4552-452-43-02	SEWER	140.00	273.00	900.00	627.00	30.3
001-4552-452-43-04	REFUSE	247.00	494.00	1,800.00	1,306.00	27.4
001-4552-452-43-05	WATER	31.80	229.42	2,000.00	1,770.58	11.5
001-4552-452-45-10	OPERATING SUPPLIES-OTHER	292.01	292.01	1,000.00	707.99	29.2
001-4552-452-46-02	OTHER REPAIR & MAINT	92.69	271.74	2,500.00	2,228.26	10.9
001-4552-452-48-90	PRINTING-OTHER	.00	.00	500.00	500.00	.0
001-4552-452-49-03	ADVERTISING-OTHER	.00	5,940.00	22,000.00	16,060.00	27.0
	TOTAL GOLF COURSE ADMIN	11,616.79	19,042.60	88,625.00	69,582.40	21.5

CITY OF CORTEZ
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GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>GOLF COURSE MAINTENANCE</u>					
001-4553-453-10-01	REGULAR WAGES	12,342.40	37,163.20	205,000.00	167,836.80	18.1
001-4553-453-10-05	ACCRUED PAYROLL	.00	(3,037.20)	.00	3,037.20	.0
001-4553-453-10-10	EMPLOYEE INCENTIVES	.00	.00	400.00	400.00	.0
001-4553-453-11-01	OVERTIME	109.26	109.26	2,000.00	1,890.74	5.5
001-4553-453-16-00	CITY RETIREMENT	617.12	1,858.16	7,837.00	5,978.84	23.7
001-4553-453-20-01	FICA/MEDICARE	913.71	2,734.82	16,402.00	13,667.18	16.7
001-4553-453-21-01	HEALTH/LIFE INSURANCE	4,668.00	14,004.00	46,979.00	32,975.00	29.8
001-4553-453-21-05	DENTAL INSURANCE	210.00	630.00	2,520.00	1,890.00	25.0
001-4553-453-21-06	WORKMENS COMPENSATION	488.63	977.28	5,850.00	4,872.72	16.7
001-4553-453-21-07	UNEMPLOYMENT	24.90	74.54	615.00	540.46	12.1
001-4553-453-30-19	INSURANCE & BONDS	556.12	1,116.80	2,195.00	1,078.20	50.9
001-4553-453-30-26	MVI IRRIGATION WATER	.00	.00	5,205.00	5,205.00	.0
001-4553-453-30-34	EMPLOYEE LICENSES/TESTING	20.00	33.52	1,050.00	1,016.48	3.2
001-4553-453-30-37	G.C. MAINTENANCE - SOLAR LEASE	.00	2,609.00	3,913.00	1,304.00	66.7
001-4553-453-30-90	CONTRACT SERVICES-OTHER	.00	.00	750.00	750.00	.0
001-4553-453-32-90	MAINT CONTRACTS - OTHER	45.50	136.50	9,470.00	9,333.50	1.4
001-4553-453-40-00	TRAVEL & TRAINING	.00	4,379.30	8,500.00	4,120.70	51.5
001-4553-453-42-01	TELEPHONE	105.00	421.44	2,825.00	2,403.56	14.9
001-4553-453-43-01	ELECTRIC	364.54	1,145.26	19,550.00	18,404.74	5.9
001-4553-453-43-02	SEWER	48.00	93.00	444.00	351.00	21.0
001-4553-453-43-03	GAS	115.89	382.37	700.00	317.63	54.6
001-4553-453-43-04	REFUSE	247.00	494.00	3,000.00	2,506.00	16.5
001-4553-453-43-05	WATER	31.80	63.60	3,500.00	3,436.40	1.8
001-4553-453-45-01	PLANTS & TREES	.00	.00	2,500.00	2,500.00	.0
001-4553-453-45-02	SIGN & PAINT SUPPLIES	.00	.00	1,000.00	1,000.00	.0
001-4553-453-45-07	CLOTHING ALLOWANCE	107.39	107.39	2,000.00	1,892.61	5.4
001-4553-453-45-10	OPERATING SUPPLIES-OTHER	1,009.84	1,656.36	30,000.00	28,343.64	5.5
001-4553-453-45-16	VEH REPAIR & MAINTENANCE	3,181.03	3,854.58	13,000.00	9,145.42	29.7
001-4553-453-46-02	OTHER REPAIR & MAINT	60.56	416.03	3,500.00	3,083.97	11.9
001-4553-453-49-03	ADVERTISING-OTHER	.00	31.67	250.00	218.33	12.7
001-4553-453-50-00	MEMBERSHIP & DUES	.00	.00	1,000.00	1,000.00	.0
	TOTAL GOLF COURSE MAINTENANCE	25,266.69	71,454.88	401,955.00	330,500.12	17.8

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY PARKS					
001-4554-454-10-01	REGULAR WAGES	17,006.40	50,993.60	354,000.00	303,006.40	14.4
001-4554-454-10-05	ACCRUED PAYROLL	.00	(4,157.65)	.00	4,157.65	.0
001-4554-454-11-01	REGULAR OVERTIME	.00	619.09	4,500.00	3,880.91	13.8
001-4554-454-16-00	CITY RETIREMENT	850.32	2,549.68	8,903.00	6,353.32	28.6
001-4554-454-20-01	FICA/MEDICARE	1,261.60	3,827.93	21,000.00	17,172.07	18.2
001-4554-454-21-01	HEALTH/LIFE INSURANCE	6,224.00	18,672.00	80,000.00	61,328.00	23.3
001-4554-454-21-05	DENTAL INSURANCE	280.00	840.00	2,200.00	1,360.00	38.2
001-4554-454-21-06	WORKMENS COMPENSATION	1,537.90	3,483.89	7,800.00	4,316.11	44.7
001-4554-454-21-07	UNEMPLOYMENT	24.08	72.78	800.00	727.22	9.1
001-4554-454-30-19	INSURANCE & BONDS	3,284.21	6,726.49	12,965.00	6,238.51	51.9
001-4554-454-30-26	MVI IRRIGATION WATER	.00	8,027.00	5,000.00	(3,027.00)	160.5
001-4554-454-30-34	EMPLOYEE LICENSES/TESTING	130.00	150.28	775.00	624.72	19.4
001-4554-454-30-44	TREE TRIMMING	.00	24.95	.00	(24.95)	.0
001-4554-454-30-90	CONTRACT SERVICES-OTHER	45.50	136.50	24,500.00	24,363.50	.6
001-4554-454-32-90	MAINT CONTRACTS - OTHER	1,908.00	4,860.00	66,500.00	61,640.00	7.3
001-4554-454-40-00	TRAVEL & TRAINING	295.00	295.00	13,000.00	12,705.00	2.3
001-4554-454-42-01	TELEPHONE	100.79	408.81	3,531.00	3,122.19	11.6
001-4554-454-43-01	ELECTRIC	2,037.93	5,793.27	35,000.00	29,206.73	16.6
001-4554-454-43-02	SEWER	336.00	651.00	4,500.00	3,849.00	14.5
001-4554-454-43-03	GAS	213.28	666.94	1,500.00	833.06	44.5
001-4554-454-43-04	REFUSE	1,058.00	2,116.00	14,000.00	11,884.00	15.1
001-4554-454-43-05	WATER	858.51	1,257.71	40,000.00	38,742.29	3.1
001-4554-454-45-01	PLANTS & TREES	.00	.00	20,000.00	20,000.00	.0
001-4554-454-45-02	SIGN & PAINT SUPPLIES	.00	.00	9,500.00	9,500.00	.0
001-4554-454-45-06	CHEMICALS & LAB	.00	.00	17,000.00	17,000.00	.0
001-4554-454-45-07	CLOTHING ALLOWANCE	.00	.00	2,400.00	2,400.00	.0
001-4554-454-45-10	OPERATING SUPPLIES-OTHER	2,904.55	5,136.58	64,000.00	58,863.42	8.0
001-4554-454-45-16	VEH REPAIR & MAINTENANCE	106.04	106.04	12,000.00	11,893.96	.9
001-4554-454-46-02	OTHER REPAIR & MAINT	3,766.78	6,342.01	47,500.00	41,157.99	13.4
001-4554-454-49-03	ADVERTISING-OTHER	43.08	62.08	250.00	187.92	24.8
001-4554-454-50-00	MEMBERSHIP & DUES	.00	.00	300.00	300.00	.0
001-4554-454-52-00	EQUIPMENT RENTALS	.00	.00	1,500.00	1,500.00	.0
001-4554-454-62-07	L.TAX BEAUTIFICATION	.00	.00	36,750.00	36,750.00	.0
001-4554-454-63-10	CAPITAL OUTLAY	54,272.00	54,272.00	230,601.00	176,329.00	23.5
	TOTAL CITY PARKS	98,543.97	173,933.98	1,142,275.00	968,341.02	15.2

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>RECREATION</u>					
001-4555-455-10-01	REGULAR WAGES	7,877.78	29,655.40	219,800.00	190,144.60	13.5
001-4555-455-10-05	ACCRUED PAYROLL	.00	(2,242.27)	.00	2,242.27	.0
001-4555-455-11-01	OVERTIME	198.14	451.76	1,500.00	1,048.24	30.1
001-4555-455-16-00	CITY RETIREMENT	150.96	735.60	2,086.00	1,350.40	35.3
001-4555-455-20-01	FICA/MEDICARE	609.06	2,279.19	8,040.00	5,760.81	28.4
001-4555-455-21-01	HEALTH/LIFE INSURANCE	1,556.00	4,690.00	29,197.00	24,507.00	16.1
001-4555-455-21-05	DENTAL INSURANCE	70.00	210.00	840.00	630.00	25.0
001-4555-455-21-06	WORKMENS COMPENSATION	283.92	567.86	2,000.00	1,432.14	28.4
001-4555-455-21-07	UNEMPLOYMENT	16.16	60.21	302.00	241.79	19.9
001-4555-455-30-19	INSURANCE & BONDS	748.30	1,502.73	2,955.00	1,452.27	50.9
001-4555-455-30-55	FACILITY USE	.00	.00	1,000.00	1,000.00	.0
001-4555-455-30-90	CONTRACT SERVICES-OTHER	22.00	775.00	35,000.00	34,225.00	2.2
001-4555-455-40-00	TRAVEL & TRAINING	.00	.00	4,500.00	4,500.00	.0
001-4555-455-42-01	TELEPHONE	70.00	280.00	840.00	560.00	33.3
001-4555-455-44-00	OFFICE SUPPLIES	.00	.00	250.00	250.00	.0
001-4555-455-45-07	CLOTHING ALLOWANCE	521.50	521.50	1,500.00	978.50	34.8
001-4555-455-45-10	OPERATING SUPPLIES-OTHER	659.98	2,849.05	10,000.00	7,150.95	28.5
001-4555-455-46-02	OTHER REPAIR & MAINT	30.28	30.28	800.00	769.72	3.8
001-4555-455-49-03	ADVERTISING-OTHER	.00	.00	1,500.00	1,500.00	.0
001-4555-455-50-00	MEMBERSHIP & DUES	.00	.00	450.00	450.00	.0
	TOTAL RECREATION	12,814.08	42,366.31	322,560.00	280,193.69	13.1
	TOTAL ALL 56	.00	.00	.00	.00	.0
	TOTAL CAPITAL PROJECTS	.00	.00	.00	.00	.0
	TOTAL PARKS & RECREATION	178,673.61	376,707.85	2,529,215.00	2,152,507.15	14.9
	<u>PLANNING & ZONING DEPT</u>					

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING & ZONING DEPT</u>						
001-4661-409-10-01	REGULAR WAGES	29,112.01	86,899.20	337,754.00	250,854.80	25.7
001-4661-409-10-05	ACCRUED PAYROLL	.00	(7,233.20)	.00	7,233.20	.0
001-4661-409-11-01	OVERTIME	.00	.00	1,050.00	1,050.00	.0
001-4661-409-16-00	CITY RETIREMENT	1,369.20	4,095.36	13,531.00	9,435.64	30.3
001-4661-409-20-01	FICA/MEDICARE	2,170.40	6,476.57	20,511.00	14,034.43	31.6
001-4661-409-21-01	HEALTH/LIFE INSURANCE	7,012.99	21,038.98	57,715.00	36,676.02	36.5
001-4661-409-21-05	DENTAL INSURANCE	315.00	945.00	4,200.00	3,255.00	22.5
001-4661-409-21-06	WORKMENS COMPENSATION	689.10	1,378.24	4,725.00	3,346.76	29.2
001-4661-409-21-07	UNEMPLOYMENT	58.24	173.84	769.00	595.16	22.6
001-4661-409-30-03	ABATEMENT/DANGEROUS BLDGS	.00	.00	1,500.00	1,500.00	.0
001-4661-409-30-04	COMPUTER/SOFTWARE SERVICES	.00	.00	16,460.00	16,460.00	.0
001-4661-409-30-19	INSURANCE & BONDS	683.13	1,371.86	2,695.00	1,323.14	50.9
001-4661-409-30-24	RECORDING	.00	14.06	750.00	735.94	1.9
001-4661-409-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	750.00	750.00	.0
001-4661-409-30-90	CONTRACT SERVICES-OTHER	.00	26,213.64	318,150.00	291,936.36	8.2
001-4661-409-40-00	TRAVEL & TRAINING	1,120.00	1,361.25	12,000.00	10,638.75	11.3
001-4661-409-42-01	TELEPHONE	.00	485.03	4,000.00	3,514.97	12.1
001-4661-409-44-00	OFFICE SUPPLIES	421.63	517.00	2,500.00	1,983.00	20.7
001-4661-409-45-07	CLOTHING ALLOWANCE	324.97	324.97	800.00	475.03	40.6
001-4661-409-45-10	OPERATING SUPPLIES	60.85	60.85	2,800.00	2,739.15	2.2
001-4661-409-45-33	PUBLIC OUTREACH	1,112.85	1,280.53	1,200.00	(80.53)	106.7
001-4661-409-49-03	ADVERTISING	145.53	206.01	4,100.00	3,893.99	5.0
001-4661-409-49-05	LAND USE CODE REVISIONS	54.94	119.10	4,500.00	4,380.90	2.7
001-4661-409-49-06	BUILDING CODE	.00	.00	200.00	200.00	.0
001-4661-409-50-00	MEMBERSHIP & DUES	150.00	150.00	1,900.00	1,750.00	7.9
001-4661-409-51-00	PUBLICATION/SUBSCRIPTION	.00	88.40	250.00	161.60	35.4
TOTAL PLANNING & ZONING DEPT		44,800.84	145,966.69	814,810.00	668,843.31	17.9
TOTAL PLANNING & ZONING DEPT		44,800.84	145,966.69	814,810.00	668,843.31	17.9
<u>CITYWIDE OPERATIONS</u>						
<u>INTERNAL OPERATION EXP</u>						
001-9899-989-46-08	EQUIPMENT REPAIR-INTERNAL	15,718.02	47,483.37	.00	(47,483.37)	.0
001-9899-989-46-09	FLEET FUEL COSTS	9,128.64	25,503.63	.00	(25,503.63)	.0
001-9899-989-90-12	DISPATCH SERVICES	.00	334,768.00	.00	(334,768.00)	.0
TOTAL INTERNAL OPERATION EXP		24,846.66	407,755.00	.00	(407,755.00)	.0
TOTAL CITYWIDE OPERATIONS		24,846.66	407,755.00	.00	(407,755.00)	.0
TOTAL FUND EXPENDITURES		1,119,808.66	3,491,180.68	14,531,918.00	11,040,737.32	24.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	38,434.64	112,524.92	1,241,868.00	1,129,343.08	9.1

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

LODGERS TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TAXES						
005-0000-311-12-03	LODGERS TAX	8,004.39	23,718.43	232,750.00	209,031.57	10.2
	TOTAL TAXES	8,004.39	23,718.43	232,750.00	209,031.57	10.2
	TOTAL FUND REVENUE	8,004.39	23,718.43	232,750.00	209,031.57	10.2

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

LODGERS TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>GENERAL GOVERNMENT</u>					
	<u>CITY COUNCIL</u>					
005-4010-400-30-07	CREDIT CARD CHARGES	6.17	15.44	324.00	308.56	4.8
005-4010-400-30-12	MV COUNTRY-TOURISM CONTRACT	.00	101,407.65	186,200.00	84,792.35	54.5
005-4010-400-90-01	GENERAL FUND - BEAUTIFICATION	.00	.00	36,750.00	36,750.00	.0
005-4010-400-90-10	TRANSFER TO GENERAL FUND	.00	.00	9,476.00	9,476.00	.0
	TOTAL CITY COUNCIL	6.17	101,423.09	232,750.00	131,326.91	43.6
	TOTAL GENERAL GOVERNMENT	6.17	101,423.09	232,750.00	131,326.91	43.6
	TOTAL FUND EXPENDITURES	6.17	101,423.09	232,750.00	131,326.91	43.6
	NET REVENUE OVER EXPENDITURES	7,998.22	(77,704.66)	.00	77,704.66	.0

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

SHOP FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUE</u>					
101-0000-367-39-00	SALES TO OTHER FUNDS	16,126.56	46,738.95	218,564.00	171,825.05	21.4
101-0000-367-39-01	SALES TO OTHER FUNDS - REPAIRS	18,582.46	57,377.15	254,590.00	197,212.85	22.5
101-0000-367-40-00	BUILDING OVERHEAD	.00	.00	5,120.00	5,120.00	.0
	TOTAL REVENUE	34,709.02	104,116.10	478,274.00	374,157.90	21.8
	TOTAL FUND REVENUE	34,709.02	104,116.10	478,274.00	374,157.90	21.8

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

SHOP FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GENERAL SERVICES					
	SHOP					
101-4110-616-10-01	REGULAR WAGES	23,980.80	80,532.80	285,908.00	205,375.20	28.2
101-4110-616-10-05	ACCRUED PAYROLL	.00	(8,948.80)	.00	8,948.80	.0
101-4110-616-16-00	CITY RETIREMENT	1,199.04	4,026.64	14,296.00	10,269.36	28.2
101-4110-616-20-01	FICA/MEDICARE	1,771.67	5,968.55	22,128.00	16,159.45	27.0
101-4110-616-21-01	HEALTH/LIFE INSURANCE	7,780.00	23,340.00	97,335.00	73,995.00	24.0
101-4110-616-21-05	DENTAL INSURANCE	350.00	1,050.00	4,410.00	3,360.00	23.8
101-4110-616-21-06	WORKMENS COMPENSATION	1,389.86	2,779.80	7,434.00	4,654.20	37.4
101-4110-616-21-07	UNEMPLOYMENT	47.96	161.07	858.00	696.93	18.8
101-4110-616-30-04	COMPUTER/SOFTWARE SERVICES	1,500.00	5,000.00	5,000.00	.00	100.0
101-4110-616-30-19	INSURANCE & BONDS	1,293.77	2,598.14	5,109.00	2,510.86	50.9
101-4110-616-30-34	EMPLOYEE LICENSES/TESTING	199.00	219.28	500.00	280.72	43.9
101-4110-616-30-90	CONTRACT SERVICES-OTHER	.00	831.12	7,500.00	6,668.88	11.1
101-4110-616-32-90	MAINT CONTRACTS-OTHER	.00	.00	9,000.00	9,000.00	.0
101-4110-616-40-00	TRAVEL & TRAINING	.00	.00	6,000.00	6,000.00	.0
101-4110-616-42-01	TELEPHONE	225.00	675.00	1,080.00	405.00	62.5
101-4110-616-44-00	OFFICE SUPPLIES	.00	54.04	500.00	445.96	10.8
101-4110-616-45-04	OIL	.00	616.54	12,500.00	11,883.46	4.9
101-4110-616-45-05	TIRES	162.00	2,075.27	25,000.00	22,924.73	8.3
101-4110-616-45-07	CLOTHING ALLOWANCE	.00	.00	2,500.00	2,500.00	.0
101-4110-616-45-10	OPERATING SUPPLIES-OTHER	45.74	228.81	5,000.00	4,771.19	4.6
101-4110-616-45-16	VEH REPAIR & MAINTENANCE	4,046.01	9,468.23	98,000.00	88,531.77	9.7
101-4110-616-46-02	OTHER REPAIR & MAINT	.00	.00	16,500.00	16,500.00	.0
101-4110-616-47-02	FUEL & OIL	9,959.81	49,190.30	245,000.00	195,809.70	20.1
101-4110-616-90-01	GENERAL FUND	.00	.00	44,377.00	44,377.00	.0
101-4110-617-32-01	JANITORIAL SERVICES	1,950.00	3,900.00	25,740.00	21,840.00	15.2
101-4110-617-32-90	MAINT CONTRACTS-OTHER	799.39	1,936.57	8,500.00	6,563.43	22.8
101-4110-617-42-01	TELEPHONE	84.50	179.78	1,200.00	1,020.22	15.0
101-4110-617-42-03	POSTAGE	200.37	276.92	3,000.00	2,723.08	9.2
101-4110-617-43-01	ELECTRIC	3,313.23	10,376.27	35,040.00	24,663.73	29.6
101-4110-617-43-02	SEWER	116.00	214.00	1,675.00	1,461.00	12.8
101-4110-617-43-03	GAS	1,839.77	6,702.62	18,000.00	11,297.38	37.2
101-4110-617-43-04	REFUSE	379.50	759.00	4,100.00	3,341.00	18.5
101-4110-617-43-05	WATER	314.50	759.06	4,501.00	3,741.94	16.9
101-4110-617-44-00	OFFICE SUPPLIES	127.35	228.86	1,000.00	771.14	22.9
101-4110-617-45-10	OPERATING SUPPLIES	627.28	1,533.79	5,000.00	3,466.21	30.7
101-4110-617-45-22	COPIER EXPENSE	1,548.76	2,456.34	9,000.00	6,543.66	27.3
101-4110-617-46-02	OTHER REPAIR & MAINT	431.17	871.30	2,500.00	1,628.70	34.9
	TOTAL SHOP	65,682.48	210,061.30	1,035,191.00	825,129.70	20.3
	TOTAL GENERAL SERVICES	65,682.48	210,061.30	1,035,191.00	825,129.70	20.3
	TOTAL FUND EXPENDITURES	65,682.48	210,061.30	1,035,191.00	825,129.70	20.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

SHOP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(30,973.46)	(105,945.20)	(556,917.00)	(450,971.80)	(19.0)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

TECHNOLOGY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
105-0000-333-18-00	CITY-WIDE COMPUTER	.00	.00	12,000.00	12,000.00	.0
	TOTAL SOURCES 333	.00	.00	12,000.00	12,000.00	.0
	<u>COMPUTER SERVICES</u>					
105-0000-336-10-00	CORTEZ FIRE PROTECTION DI	2,750.00	8,250.00	32,000.00	23,750.00	25.8
	TOTAL COMPUTER SERVICES	2,750.00	8,250.00	32,000.00	23,750.00	25.8
	<u>REVENUE</u>					
105-0000-367-18-00	SALE OF EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
	TOTAL REVENUE	.00	.00	25,000.00	25,000.00	.0
	TOTAL FUND REVENUE	2,750.00	8,250.00	69,000.00	60,750.00	12.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

TECHNOLOGY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<hr/>						
GENERAL GOVERNMENT						
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IT DEPARTMENT						
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105-4015-615-10-01	REGULAR WAGES	23,811.20	71,193.60	299,667.00	228,473.40	23.8
105-4015-615-10-05	ACCRUED PAYROLL	.00	(6,006.94)	.00	6,006.94	.0
105-4015-615-11-01	REGULAR OVERTIME	1,231.62	6,725.06	5,700.00	(1,025.06)	118.0
105-4015-615-16-00	CITY RETIREMENT	1,190.56	3,559.68	14,037.00	10,477.32	25.4
105-4015-615-20-01	FICA/MEDICARE	1,858.28	5,788.30	13,327.00	7,538.70	43.4
105-4015-615-21-01	HEALTH/LIFE INSURANCE	7,780.00	23,340.00	93,360.00	70,020.00	25.0
105-4015-615-21-05	DENTAL INSURANCE	350.00	1,050.00	2,520.00	1,470.00	41.7
105-4015-615-21-06	WORKMENS COMPENSATION	289.82	579.66	1,000.00	420.34	58.0
105-4015-615-21-07	UNEMPLOYMENT	50.08	155.81	525.00	369.19	29.7
105-4015-615-30-19	INSURANCE & BONDS	340.91	684.61	1,345.00	660.39	50.9
105-4015-615-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	200.00	200.00	.0
105-4015-615-30-57	E-WASTE	.00	.00	1,000.00	1,000.00	.0
105-4015-615-30-90	COMPUTER MAINT CONTRACTS	6,615.00	79,250.86	268,040.00	188,789.14	29.6
105-4015-615-30-91	IT EQUIPMENT	.00	1,502.15	32,475.00	30,972.85	4.6
105-4015-615-40-00	TRAVEL & TRAINING	2,485.64	6,935.64	5,000.00	(1,935.64)	138.7
105-4015-615-42-01	TELEPHONE	692.86	2,159.21	.00	(2,159.21)	.0
105-4015-615-46-05	OTHER SOFTWARE MAINTENANC	.00	1,000.00	80,680.00	79,680.00	1.2
105-4015-615-51-00	PUBLICATION/SUBSCRIPTION	.00	239.88	.00	(239.88)	.0
105-4015-615-60-11	CAPITAL PROJECTS	.00	.00	45,000.00	45,000.00	.0
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	TOTAL IT DEPARTMENT	46,695.97	198,157.52	863,876.00	665,718.48	22.9
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	TOTAL FIBER NETWORK	.00	.00	.00	.00	.0
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NETWORK SERVICES						
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105-4019-581-32-90	MAINT. CONTRACTS - OTHER	.00	.00	113,000.00	113,000.00	.0
105-4019-581-42-06	CITY-WIDE T-1 LINE	526.06	1,052.12	.00	(1,052.12)	.0
105-4019-581-46-02	OTHER REPAIR & MAINT	258.74	258.74	4,000.00	3,741.26	6.5
105-4019-581-46-03	EQUIPMENT REPLACEMENTS	663.42	663.42	52,588.00	51,924.58	1.3
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	TOTAL NETWORK SERVICES	1,448.22	1,974.28	169,588.00	167,613.72	1.2
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	TOTAL GENERAL GOVERNMENT	48,144.19	200,131.80	1,033,464.00	833,332.20	19.4
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	TOTAL FUND EXPENDITURES	48,144.19	200,131.80	1,033,464.00	833,332.20	19.4
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	NET REVENUE OVER EXPENDITURES	(45,394.19)	(191,881.80)	(964,464.00)	(772,582.20)	(19.9)
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CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

STREET IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
301-0000-311-12-01	SALES TAX	126,747.02	425,432.93	1,800,000.00	1,374,567.07	23.6
	TOTAL TAXES	126,747.02	425,432.93	1,800,000.00	1,374,567.07	23.6
	<u>SOURCES 332</u>					
301-0000-332-11-00	SNOW REMOVAL CONTRACT	.00	.00	15,000.00	15,000.00	.0
	TOTAL SOURCES 332	.00	.00	15,000.00	15,000.00	.0
	<u>INTEREST</u>					
301-0000-361-20-00	INVESTMENT	3,764.14	34,351.61	.00	(34,351.61)	.0
	TOTAL INTEREST	3,764.14	34,351.61	.00	(34,351.61)	.0
	<u>REVENUE</u>					
301-0000-367-16-00	MISCELLANEOUS SALES & FEE	.00	.00	762,263.00	762,263.00	.0
301-0000-367-25-00	SIDEWALK COST SHARE	.00	1,075.00	95,000.00	93,925.00	1.1
	TOTAL REVENUE	.00	1,075.00	857,263.00	856,188.00	.1
	TOTAL FUND REVENUE	130,511.16	460,859.54	2,672,263.00	2,211,403.46	17.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

STREET IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PUBLIC WORKS</u>					
	<u>CAPITAL PROJECTS</u>					
301-4355-432-10-01	REGULAR WAGES	20,539.20	61,978.39	260,810.00	198,831.61	23.8
301-4355-432-10-05	ACCRUED PAYROLL	.00	(5,430.80)	.00	5,430.80	.0
301-4355-432-11-01	OVERTIME	.00	.00	5,000.00	5,000.00	.0
301-4355-432-16-00	CITY RETIREMENT	1,026.96	2,858.54	10,926.00	8,067.46	26.2
301-4355-432-20-01	FICA/MEDICARE	1,532.31	4,629.24	16,928.00	12,298.76	27.4
301-4355-432-21-01	HEALTH/LIFE INSURANCE	6,224.00	15,571.00	31,972.00	16,401.00	48.7
301-4355-432-21-05	DENTAL INSURANCE	280.00	770.00	1,512.00	742.00	50.9
301-4355-432-21-06	WORKMENS COMPENSATION	261.94	523.89	3,000.00	2,476.11	17.5
301-4355-432-21-07	UNEMPLOYMENT	41.08	123.97	339.00	215.03	36.6
301-4355-432-30-04	COMPUTER/SOFTWARE SERVICE	.00	.00	1,785.00	1,785.00	.0
301-4355-432-30-05	CREA VENDOR FEES	2,494.55	8,472.81	30,000.00	21,527.19	28.2
301-4355-432-30-07	CREDIT CARD CHARGES	97.19	271.07	3,200.00	2,928.93	8.5
301-4355-432-30-19	INSURANCE & BONDS	.00	.00	1,250.00	1,250.00	.0
301-4355-432-30-90	OTHER CONTRACTUAL SERVICES	412.00	412.00	6,000.00	5,588.00	6.9
301-4355-432-60-00	CAPITAL PROJECTS	.00	.00	159,680.00	159,680.00	.0
301-4355-432-60-01	STREET IMPROVEMENTS	.00	.00	1,138,791.00	1,138,791.00	.0
301-4355-432-60-04	CURB & GUTTER REPLACEMENT	.00	.00	90,000.00	90,000.00	.0
301-4355-432-60-09	CONCRETE	50.04	75.06	115,387.00	115,311.94	.1
301-4355-432-60-10	NEW CONSTRUCTION	.00	.00	493,420.00	493,420.00	.0
301-4355-432-60-45	STORM DRAIN	.00	.00	122,400.00	122,400.00	.0
301-4355-432-61-42	DOWNTOWN IMPROVEMENTS	.00	.00	94,628.00	94,628.00	.0
301-4355-432-90-01	GENERAL FUND	.00	308,762.55	.00	(308,762.55)	.0
	TOTAL CAPITAL PROJECTS	32,959.27	399,017.72	2,587,028.00	2,188,010.28	15.4
	TOTAL PUBLIC WORKS	32,959.27	399,017.72	2,587,028.00	2,188,010.28	15.4
	TOTAL FUND EXPENDITURES	32,959.27	399,017.72	2,587,028.00	2,188,010.28	15.4
	NET REVENUE OVER EXPENDITURES	97,551.89	61,841.82	85,235.00	23,393.18	72.6

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

HEALTH INSURANCE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>INTERNAL SERVICE CHGS</u>					
302-0000-371-35-00	HEALTH INSURANCE PREMIUMS	214,849.00	636,833.00	2,362,673.00	1,725,840.00	27.0
302-0000-371-40-00	EMPLOYEE PAYROLL TRANSFER	18,522.29	54,786.88	194,628.00	139,841.12	28.2
302-0000-371-41-00	DELTA DENTAL TRANSFER	9,940.00	29,680.00	113,040.00	83,360.00	26.3
	TOTAL INTERNAL SERVICE CHGS	243,311.29	721,299.88	2,670,341.00	1,949,041.12	27.0
	<u>REVENUE</u>					
302-0000-372-18-00	COBRA REVENUE	.00	.00	500.00	500.00	.0
	TOTAL REVENUE	.00	.00	500.00	500.00	.0
	TOTAL FUND REVENUE	243,311.29	721,299.88	2,670,841.00	1,949,541.12	27.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

HEALTH INSURANCE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>HEALTH INSURANCE CLAIMS</u>					
	<u>CITY MANAGER</u>					
302-5314-539-21-01	HEALTH/LIFE INSURANCE	58,103.43	170,604.30	616,992.00	446,387.70	27.7
302-5314-539-21-05	DENTAL INSURANCE	8,427.40	25,341.08	102,312.00	76,970.92	24.8
302-5314-539-21-10	HSA MATCH	500.00	2,000.00	45,000.00	43,000.00	4.4
302-5314-539-23-01	CLAIMS EXPENSE	69,810.77	207,688.14	1,905,780.00	1,698,091.86	10.9
	TOTAL CITY MANAGER	136,841.60	405,633.52	2,670,084.00	2,264,450.48	15.2
	TOTAL HEALTH INSURANCE CLAIMS	136,841.60	405,633.52	2,670,084.00	2,264,450.48	15.2
	TOTAL FUND EXPENDITURES	136,841.60	405,633.52	2,670,084.00	2,264,450.48	15.2
	NET REVENUE OVER EXPENDITURES	106,469.69	315,666.36	757.00	(314,909.36)	41699.

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

EQUIPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
304-0000-311-12-01	SALES TAX	31,481.66	105,669.83	436,740.00	331,070.17	24.2
	TOTAL TAXES	31,481.66	105,669.83	436,740.00	331,070.17	24.2
	<u>INTEREST</u>					
304-0000-361-20-00	INVESTMENT	5,424.81	14,123.35	16,155.00	2,031.65	87.4
	TOTAL INTEREST	5,424.81	14,123.35	16,155.00	2,031.65	87.4
	<u>REVENUE</u>					
304-0000-367-18-00	SALE OF EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
304-0000-367-18-01	SURPLUS AUCTION	.00	8,910.00	.00	(8,910.00)	.0
	TOTAL REVENUE	.00	8,910.00	25,000.00	16,090.00	35.6
	TOTAL FUND REVENUE	36,906.47	128,703.18	477,895.00	349,191.82	26.9

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

EQUIPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>GENERAL SERVICES</u>					
	<u>SHOP</u>					
304-4110-516-30-05	CREA VENDOR FEES	619.60	2,104.49	.00	(2,104.49)	.0
304-4110-516-30-07	CREDIT CARD CHARGES	24.14	67.32	.00	(67.32)	.0
304-4110-516-30-90	VEHICLES & EQUIPMENT	.00	.00	476,471.00	476,471.00	.0
	TOTAL SHOP	643.74	2,171.81	476,471.00	474,299.19	.5
	TOTAL GENERAL SERVICES	643.74	2,171.81	476,471.00	474,299.19	.5
	TOTAL FUND EXPENDITURES	643.74	2,171.81	476,471.00	474,299.19	.5
	NET REVENUE OVER EXPENDITURES	36,262.73	126,531.37	1,424.00	(125,107.37)	8885.6

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

AIRPORT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>STATE/COLO</u>					
401-0000-332-16-00	FUEL	1,793.79	5,562.96	20,000.00	14,437.04	27.8
	TOTAL STATE/COLO	1,793.79	5,562.96	20,000.00	14,437.04	27.8
	<u>AIRPORT</u>					
401-0000-363-11-00	AIRLINES	2,832.86	8,426.66	50,000.00	41,573.34	16.9
401-0000-363-11-01	LANDING FEES	4,057.55	13,155.62	55,000.00	41,844.38	23.9
401-0000-363-11-02	RENT	804.83	2,399.39	10,000.00	7,600.61	24.0
401-0000-363-12-02	FUEL TAX	2,228.48	6,247.81	32,117.00	25,869.19	19.5
401-0000-363-13-00	CAR RENTAL	250.00	776.86	16,000.00	15,223.14	4.9
401-0000-363-15-00	CORPORATE	.00	47,288.82	55,000.00	7,711.18	86.0
401-0000-363-16-00	CONCESSIONS	.00	30.80	300.00	269.20	10.3
	TOTAL AIRPORT	10,173.72	78,325.96	218,417.00	140,091.04	35.9
	<u>REVENUE</u>					
401-0000-367-16-00	MISCELLANEOUS SALES & FEE	250.00	295.00	.00	(295.00)	.0
	TOTAL REVENUE	250.00	295.00	.00	(295.00)	.0
	<u>GRANTS</u>					
401-0000-368-21-00	FEDERAL GRANTS	.00	.00	2,301,875.00	2,301,875.00	.0
	TOTAL GRANTS	.00	.00	2,301,875.00	2,301,875.00	.0
	TOTAL FUND REVENUE	12,217.51	84,183.92	2,540,292.00	2,456,108.08	3.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

AIRPORT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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ENTERPRISE						
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AIRPORT						
401-5819-588-10-01	REGULAR WAGES	13,916.80	41,689.60	174,177.00	132,487.40	23.9
401-5819-588-10-05	ACCRUED PAYROLL	.00	(3,471.60)	.00	3,471.60	.0
401-5819-588-11-01	OVERTIME	307.37	857.41	12,000.00	11,142.59	7.2
401-5819-588-16-00	CITY RETIREMENT	695.84	2,084.48	6,037.00	3,952.52	34.5
401-5819-588-20-01	FICA/MEDICARE	983.13	2,955.09	8,112.00	5,156.91	36.4
401-5819-588-21-01	HEALTH/LIFE INSURANCE	4,668.00	14,004.00	37,296.00	23,292.00	37.6
401-5819-588-21-05	DENTAL INSURANCE	210.00	630.00	1,680.00	1,050.00	37.5
401-5819-588-21-06	WORKMENS COMPENSATION	494.42	988.87	4,000.00	3,011.13	24.7
401-5819-588-21-07	UNEMPLOYMENT	28.44	85.07	304.00	218.93	28.0
401-5819-588-30-19	INSURANCE & BONDS	2,908.18	9,021.19	11,475.00	2,453.81	78.6
401-5819-588-30-37	SOLAR LEASE	.00	13,418.00	6,800.00	(6,618.00)	197.3
401-5819-588-30-90	CONTRACT SERVICES-OTHER	10,936.31	56,437.90	20,000.00	(36,437.90)	282.2
401-5819-588-30-93	EQUIPMENT EXPENSE	.00	.00	75,000.00	75,000.00	.0
401-5819-588-32-90	MAINT CONTRACTS-OTHER	7,576.93	7,576.93	50,000.00	42,423.07	15.2
401-5819-588-40-00	TRAVEL & TRAINING	122.31	373.45	8,000.00	7,626.55	4.7
401-5819-588-42-01	TELEPHONE	140.00	420.00	2,374.00	1,954.00	17.7
401-5819-588-43-01	ELECTRIC	762.90	2,135.44	10,500.00	8,364.56	20.3
401-5819-588-43-03	GAS	690.70	2,787.39	3,500.00	712.61	79.6
401-5819-588-43-04	REFUSE	45.75	91.50	550.00	458.50	16.6
401-5819-588-43-05	WATER	117.40	230.20	1,500.00	1,269.80	15.4
401-5819-588-44-00	OFFICE SUPPLIES	87.64	134.62	800.00	665.38	16.8
401-5819-588-45-07	CLOTHING ALLOWANCE	.00	.00	2,500.00	2,500.00	.0
401-5819-588-45-10	OPERATING SUPPLIES	1,365.70	1,499.19	8,500.00	7,000.81	17.6
401-5819-588-46-02	OTHER REPAIR & MAINT	181.68	862.81	.00	(862.81)	.0
401-5819-588-46-03	GROUNDS & RUNWAY	1,538.07	2,902.00	20,000.00	17,098.00	14.5
401-5819-588-46-08	EQUIPMENT REPAIR-INTERNAL	4,958.37	6,462.19	10,000.00	3,537.81	64.6
401-5819-588-46-09	FLEET FUEL COSTS	558.41	1,981.40	4,000.00	2,018.60	49.5
401-5819-588-49-03	SPECIAL EVENTS & MARKETING	462.00	667.00	5,000.00	4,333.00	13.3
401-5819-588-50-00	MEMBERSHIP & DUES	.00	550.00	1,500.00	950.00	36.7
401-5819-588-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	600.00	600.00	.0
401-5819-588-60-00	CAPITAL PROJECTS	4,559.93	92,814.50	1,692,125.00	1,599,310.50	5.5
401-5819-588-91-00	DEPRECIATION EXPENSE	.00	.00	241,981.00	241,981.00	.0
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TOTAL AIRPORT		58,316.28	260,188.63	2,420,311.00	2,160,122.37	10.8
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TOTAL ENTERPRISE		58,316.28	260,188.63	2,420,311.00	2,160,122.37	10.8
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TOTAL FUND EXPENDITURES		58,316.28	260,188.63	2,420,311.00	2,160,122.37	10.8
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NET REVENUE OVER EXPENDITURES		(46,098.77)	(176,004.71)	119,981.00	295,985.71	(146.7)
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CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

DISPATCH FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
402-0000-333-21-00	E-911 AUTHORITY	.00	.00	85,000.00	85,000.00	.0
	TOTAL SOURCES 333	.00	.00	85,000.00	85,000.00	.0
	USER FEES					
402-0000-348-10-01	MONTEZUMA COUNTY SHERIFF	.00	289,275.00	289,275.00	.00	100.0
402-0000-348-10-02	CITY OF CORTEZ	.00	334,768.00	334,768.00	.00	100.0
402-0000-348-10-03	CORTEZ FIRE DEPARTMENT	.00	52,175.00	52,175.00	.00	100.0
402-0000-348-10-04	MANCOS FIRE DEPARTMENT	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-10-05	DOLORES FIRE DEPARTMENT	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-10-06	LEWIS-ARRIOLA FIRE DEPT	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-10-07	PLEASANT VIEW FIRE DEPT	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-10-11	MANCOS MARSHALL	.00	31,225.00	31,225.00	.00	100.0
402-0000-348-10-12	DOLORES COUNTY	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-10-14	MESA VERDE NATIONAL PARK	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-15-00	SW MEMORIAL HOSPITAL	.00	67,917.00	67,917.00	.00	100.0
	TOTAL USER FEES	.00	824,848.00	824,848.00	.00	100.0
	TOTAL FUND REVENUE	.00	824,848.00	909,848.00	85,000.00	90.7

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

DISPATCH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
<u>POLICE SUPPORT SERVICES</u>					
402-4222-422-10-01 REGULAR WAGES	51,243.46	152,075.29	525,498.00	373,422.71	28.9
402-4222-422-10-05 ACCRUED PAYROLL	.00 (13,689.70)	.00	13,689.70	.0
402-4222-422-11-01 OVERTIME	2,347.42	8,403.40	37,015.00	28,611.60	22.7
402-4222-422-16-00 CITY RETIREMENT	2,497.07	7,440.49	30,994.00	23,553.51	24.0
402-4222-422-20-01 FICA/MEDICARE	3,849.64	11,569.27	42,600.00	31,030.73	27.2
402-4222-422-21-01 HEALTH/LIFE INSURANCE	18,683.00	51,414.00	183,806.00	132,392.00	28.0
402-4222-422-21-05 DENTAL INSURANCE	770.00	2,310.00	8,680.00	6,370.00	26.6
402-4222-422-21-06 WORKMENS COMPENSATION	313.66	627.33	1,000.00	372.67	62.7
402-4222-422-21-07 UNEMPLOYMENT	107.19	320.96	1,937.00	1,616.04	16.6
402-4222-422-30-34 EMPLOYEE LICENSES/TESTING	.00	220.00	1,760.00	1,540.00	12.5
402-4222-422-30-90 CONTRACT SERVICES-OTHER	42.67	448.55	2,589.00	2,140.45	17.3
402-4222-422-32-90 MAINT CONTRACTS-OTHER	.00	395.00	3,250.00	2,855.00	12.2
402-4222-422-40-00 TRAVEL/TRAINING	1,286.17	2,955.67	12,000.00	9,044.33	24.6
402-4222-422-42-01 TELEPHONE	171.42	428.62	2,200.00	1,771.38	19.5
402-4222-422-44-00 OFFICE SUPPLIES	.00	.00	3,250.00	3,250.00	.0
402-4222-422-45-07 CLOTHING ALLOWANCE	738.00	970.00	2,000.00	1,030.00	48.5
402-4222-422-45-10 OPERATING SUPPLIES-OTHER	884.62	1,392.81	5,400.00	4,007.19	25.8
402-4222-422-46-10 COMPUTER MAINTENANCE	513.13	513.13	5,000.00	4,486.87	10.3
402-4222-422-50-00 MEMBERSHIP & DUES	902.08	2,706.24	22,375.00	19,668.76	12.1
402-4222-422-91-00 DEPRECIATION EXPENSE	.00	.00	27,466.00	27,466.00	.0
TOTAL POLICE SUPPORT SERVICES	84,349.53	230,501.06	918,820.00	688,318.94	25.1
TOTAL PUBLIC SAFETY	84,349.53	230,501.06	918,820.00	688,318.94	25.1
TOTAL FUND EXPENDITURES	84,349.53	230,501.06	918,820.00	688,318.94	25.1
NET REVENUE OVER EXPENDITURES	(84,349.53)	594,346.94	(8,972.00)	(603,318.94)	6624.5

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

RECREATION CENTER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
403-0000-311-12-01	SALES TAX	137,206.72	460,541.48	1,931,896.00	1,471,354.52	23.8
	TOTAL TAXES	137,206.72	460,541.48	1,931,896.00	1,471,354.52	23.8
	<u>SERVICES</u>					
403-0000-341-16-00	CONCESSIONS	.00	.00	850.00	850.00	.0
403-0000-341-21-00	RECREATION PROGRAMS	948.33	3,190.33	10,500.00	7,309.67	30.4
	TOTAL SERVICES	948.33	3,190.33	11,350.00	8,159.67	28.1
	<u>FEES</u>					
403-0000-344-11-03	HEALTHWAYS/SILVER SNEAKER	6,699.00	13,752.50	61,901.00	48,148.50	22.2
403-0000-344-14-01	RAQUETBALL	.00	180.00	.00	(180.00)	.0
403-0000-344-15-00	MISC REC ACTIVITIES	.00	.00	3,000.00	3,000.00	.0
	TOTAL FEES	6,699.00	13,932.50	64,901.00	50,968.50	21.5
	<u>FEES</u>					
403-0000-346-20-00	PASSES/ADMISSION	22,524.96	77,744.84	229,240.00	151,495.16	33.9
403-0000-346-20-01	GENERAL ADMISSION	10,118.11	32,509.92	132,854.00	100,344.08	24.5
403-0000-346-20-02	MERCHANDISE	208.30	1,055.91	2,200.00	1,144.09	48.0
	TOTAL FEES	32,851.37	111,310.67	364,294.00	252,983.33	30.6
	<u>CHARGES</u>					
403-0000-347-17-00	FACILITY USE FEE	1,910.00	5,610.00	12,000.00	6,390.00	46.8
	TOTAL CHARGES	1,910.00	5,610.00	12,000.00	6,390.00	46.8
	<u>INTEREST</u>					
403-0000-361-20-00	INVESTMENT	15,336.28	19,491.70	36,825.00	17,333.30	52.9
403-0000-361-20-03	CHANGE IN MARKET VALUE	.00	22,338.21	.00	(22,338.21)	.0
	TOTAL INTEREST	15,336.28	41,829.91	36,825.00	(5,004.91)	113.6

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

RECREATION CENTER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CASH</u>					
403-0000-365-10-00	OVERAGE/SHORTAGE	7.56	(20.16)	.00	20.16	.0
	TOTAL CASH	7.56	(20.16)	.00	20.16	.0
	<u>REVENUE</u>					
403-0000-367-16-00	MISCELLANEOUS SALES & FEE	.00	802.88	1,000.00	197.12	80.3
	TOTAL REVENUE	.00	802.88	1,000.00	197.12	80.3
	TOTAL FUND REVENUE	194,959.26	637,197.61	2,422,266.00	1,785,068.39	26.3

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

RECREATION CENTER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PARKS & RECREATION</u>					
	<u>RECREATION CENTER</u>					
403-4556-456-10-01	REGULAR WAGES	48,618.68	166,699.67	1,126,890.00	960,190.33	14.8
403-4556-456-10-05	ACCRUED PAYROLL	.00	(15,246.08)	.00	15,246.08	.0
403-4556-456-11-01	REGULAR OVERTIME	4,516.77	12,529.33	6,000.00	(6,529.33)	208.8
403-4556-456-16-00	CITY RETIREMENT	1,303.50	3,839.76	15,226.00	11,386.24	25.2
403-4556-456-20-01	FICA/MEDICARE	4,045.35	13,630.03	58,884.00	45,253.97	23.2
403-4556-456-21-01	HEALTH/LIFE INSURANCE	10,287.47	32,406.87	219,238.00	186,831.13	14.8
403-4556-456-21-05	DENTAL INSURANCE	508.79	1,586.79	4,678.00	3,091.21	33.9
403-4556-456-21-06	WORKMENS COMPENSATION	387.93	775.88	6,090.00	5,314.12	12.7
403-4556-456-21-07	UNEMPLOYMENT	106.31	358.47	2,335.00	1,976.53	15.4
403-4556-456-30-04	COMPUTER/SOFWARE SERVICES	457.35	992.79	5,000.00	4,007.21	19.9
403-4556-456-30-07	CREDIT CARD CHARGES	760.34	2,431.20	10,000.00	7,568.80	24.3
403-4556-456-30-19	INSURANCE & BONDS	9,685.99	19,451.34	38,220.00	18,768.66	50.9
403-4556-456-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	1,000.00	1,000.00	.0
403-4556-456-30-90	CONTRACT SERVICES-OTHER	246.00	1,689.50	18,000.00	16,310.50	9.4
403-4556-456-32-90	MAINT CONTRACTS-OTHER	30.00	229.00	2,000.00	1,771.00	11.5
403-4556-456-40-00	TRAVEL & TRAINING	224.24	610.11	27,500.00	26,889.89	2.2
403-4556-456-42-01	TELEPHONE	171.92	438.02	1,500.00	1,061.98	29.2
403-4556-456-42-10	FIBER CHARGES	902.08	2,706.24	10,825.00	8,118.76	25.0
403-4556-456-43-01	ELECTRIC	9,265.90	28,739.82	120,000.00	91,260.18	24.0
403-4556-456-43-02	SEWER	616.00	1,113.00	8,400.00	7,287.00	13.3
403-4556-456-43-03	GAS	10,119.02	27,452.09	70,000.00	42,547.91	39.2
403-4556-456-43-04	REFUSE	247.00	494.00	2,600.00	2,106.00	19.0
403-4556-456-43-05	WATER	266.91	585.90	4,400.00	3,814.10	13.3
403-4556-456-44-00	OFFICE SUPPLIES	205.53	643.91	500.00	(143.91)	128.8
403-4556-456-45-02	SIGN & PAINT SUPPLIES	285.00	285.00	1,500.00	1,215.00	19.0
403-4556-456-45-07	CLOTHING ALLOWANCE	458.67	458.67	4,000.00	3,541.33	11.5
403-4556-456-45-10	OPERATING SUPPLIES-OTHER	19,838.13	38,049.65	45,000.00	6,950.35	84.6
403-4556-456-45-22	COPIER EXPENSE	329.38	438.73	5,500.00	5,061.27	8.0
403-4556-456-45-23	CONCESSION	.00	533.96	4,000.00	3,466.04	13.4
403-4556-456-45-28	AQUATICS	225.50	317.50	2,000.00	1,682.50	15.9
403-4556-456-45-30	RECREATION	1,323.64	2,936.53	.00	(2,936.53)	.0
403-4556-456-46-02	OTHER REPAIR & MAINT	12,810.68	18,966.89	120,760.00	101,793.11	15.7
403-4556-456-46-10	COMPUTER MAINTENANCE	468.00	468.00	51,000.00	50,532.00	.9
403-4556-456-48-90	PRINTING-OTHER	.00	.00	500.00	500.00	.0
403-4556-456-49-03	ADVERTISING-OTHER	.00	31.66	10,000.00	9,968.34	.3
403-4556-456-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	45.00	45.00	.0
403-4556-456-55-00	SPECIAL EVENTS	193.40	3,210.41	.00	(3,210.41)	.0
403-4556-456-91-00	DEPRECIATION EXPENSE	.00	.00	239,325.00	239,325.00	.0
	TOTAL RECREATION CENTER	138,905.48	369,854.64	2,242,916.00	1,873,061.36	16.5
	TOTAL PARKS & RECREATION	138,905.48	369,854.64	2,242,916.00	1,873,061.36	16.5
	TOTAL FUND EXPENDITURES	138,905.48	369,854.64	2,242,916.00	1,873,061.36	16.5

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

RECREATION CENTER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	56,053.78	267,342.97	179,350.00	(87,992.97)	149.1

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FEES</u>					
410-0000-346-10-01	SALES METERED WATER	209,907.30	653,115.29	3,497,237.00	2,844,121.71	18.7
410-0000-346-10-02	BULK SALES	3,608.75	9,764.75	56,276.00	46,511.25	17.4
410-0000-346-10-03	PENALTY	1,145.99	4,339.17	15,000.00	10,660.83	28.9
410-0000-346-10-04	CONNECT/DISCONNECT FEES	1,560.00	5,350.47	20,000.00	14,649.53	26.8
410-0000-346-10-05	WATER DEVELOPMENT FEES	7,768.00	36,275.00	65,061.00	28,786.00	55.8
	TOTAL FEES	223,990.04	708,844.68	3,653,574.00	2,944,729.32	19.4
	<u>INTEREST</u>					
410-0000-361-20-00	INVESTMENT	4,391.49	6,763.65	15,650.00	8,886.35	43.2
	TOTAL INTEREST	4,391.49	6,763.65	15,650.00	8,886.35	43.2
	<u>REVENUE</u>					
410-0000-367-11-00	TOWAOC - TREATED WATER	.00	.00	343,495.00	343,495.00	.0
410-0000-367-16-00	MISCELLANEOUS SALES & FEE	.00	.00	193,522.00	193,522.00	.0
410-0000-367-32-00	CORTEZ SANITATION DIST.	1,100.00	3,300.00	13,200.00	9,900.00	25.0
	TOTAL REVENUE	1,100.00	3,300.00	550,217.00	546,917.00	.6
	TOTAL FUND REVENUE	229,481.53	718,908.33	4,219,441.00	3,500,532.67	17.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<hr/>					
ENTERPRISE					
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ADMINISTRATIVE					
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410-5816-589-21-06 WORKMENS COMPENSATION	261.94	523.89	.00	(523.89)	.0
410-5816-589-30-07 CREDIT CARD CHARGES	2,933.16	8,913.26	27,282.00	18,368.74	32.7
410-5816-589-30-19 INSURANCE & BONDS	49.12	98.64	194.00	95.36	50.9
410-5816-589-30-21 MVI - O & M CHARGE	.00	.00	6,500.00	6,500.00	.0
410-5816-589-30-22 O & M DWCD	.00	.00	13,000.00	13,000.00	.0
410-5816-589-30-90 OTHER CONTRACTUAL SERVICES	.00	1,280.00	13,000.00	11,720.00	9.9
410-5816-589-40-00 TRAVEL & TRAINING	.00	.00	7,000.00	7,000.00	.0
410-5816-589-42-01 TELEPHONE	.00	.00	3,500.00	3,500.00	.0
410-5816-589-42-03 POSTAGE	786.44	1,795.53	8,000.00	6,204.47	22.4
410-5816-589-45-10 OPERATING SUPPLIES	20.97	20.97	200.00	179.03	10.5
410-5816-589-46-08 EQUIPMENT REPAIR-INTERNAL	2,744.44	5,473.20	22,680.00	17,206.80	24.1
410-5816-589-46-09 FLEET FUEL COSTS	1,196.90	3,515.64	22,840.00	19,324.36	15.4
410-5816-589-50-00 MEMBERSHIP & DUES	.00	.00	1,875.00	1,875.00	.0
410-5816-589-51-00 PUBLICATION/SUBSCRIPTION	.00	.00	300.00	300.00	.0
410-5816-589-58-00 BAD DEBT EXPENSE	23.85	23.85	.00	(23.85)	.0
410-5816-589-59-00 MISCELLANEOUS	.00	72.94	.00	(72.94)	.0
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TOTAL ADMINISTRATIVE	8,016.82	21,717.92	126,371.00	104,653.08	17.2

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FILTRATION & TREATMENT</u>					
410-5817-589-10-01	REGULAR WAGES	24,508.00	68,737.50	330,902.00	262,164.50	20.8
410-5817-589-10-05	ACCRUED PAYROLL	.00	(5,142.65)	.00	5,142.65	.0
410-5817-589-11-01	OVERTIME	246.96	246.96	9,345.00	9,098.04	2.6
410-5817-589-16-00	CITY RETIREMENT	1,108.08	3,187.90	12,654.00	9,466.10	25.2
410-5817-589-20-01	FICA/MEDICARE	1,813.82	5,044.96	18,364.00	13,319.04	27.5
410-5817-589-21-01	HEALTH/LIFE INSURANCE	7,780.00	21,789.50	74,592.00	52,802.50	29.2
410-5817-589-21-05	DENTAL INSURANCE	350.00	980.00	3,360.00	2,380.00	29.2
410-5817-589-21-06	WORKMENS COMPENSATION	885.80	1,771.65	4,725.00	2,953.35	37.5
410-5817-589-21-07	UNEMPLOYMENT	49.50	137.96	689.00	551.04	20.0
410-5817-589-30-10	WATER ANALYSIS	509.20	1,762.80	13,000.00	11,237.20	13.6
410-5817-589-30-19	INSURANCE & BONDS	18,866.75	37,888.08	74,445.00	36,556.92	50.9
410-5817-589-30-34	EMPLOYEE LICENSES/TESTING	92.00	119.04	500.00	380.96	23.8
410-5817-589-30-90	OTHER CONTRACTUAL SERVICES	6,769.54	8,518.69	13,000.00	4,481.31	65.5
410-5817-589-40-00	TRAVEL & TRAINING	.00	31.43	5,000.00	4,968.57	.6
410-5817-589-42-01	TELEPHONE	338.24	984.57	7,520.00	6,535.43	13.1
410-5817-589-42-10	FIBER CHARGES	902.08	2,706.24	10,825.00	8,118.76	25.0
410-5817-589-43-01	ELECTRIC	2,741.39	8,406.82	31,333.00	22,926.18	26.8
410-5817-589-43-03	GAS	1,689.48	6,261.32	13,200.00	6,938.68	47.4
410-5817-589-43-04	REFUSE	61.00	122.00	850.00	728.00	14.4
410-5817-589-44-00	OFFICE SUPPLIES	11.01	237.75	800.00	562.25	29.7
410-5817-589-45-06	CHEMICALS & LAB	.00	50,395.86	277,000.00	226,604.14	18.2
410-5817-589-45-07	CLOTHING ALLOWANCE	.00	860.37	3,500.00	2,639.63	24.6
410-5817-589-45-10	OPERATING SUPPLIES	.00	1,622.46	5,000.00	3,377.54	32.5
410-5817-589-46-02	OTHER REPAIR & MAINT	9,999.56	16,220.27	30,800.00	14,579.73	52.7
410-5817-589-50-00	MEMBERSHIP & DUES	.00	.00	700.00	700.00	.0
410-5817-589-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	400.00	400.00	.0
410-5817-589-61-34	BACKWASH POND	.00	.00	20,000.00	20,000.00	.0
410-5817-589-91-00	DEPRECIATION EXPENSE	.00	.00	295,000.00	295,000.00	.0
	TOTAL FILTRATION & TREATMENT	78,722.41	232,891.48	1,257,504.00	1,024,612.52	18.5

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TRANSMISSION/DISTRIBUTION</u>					
410-5818-589-10-01	REGULAR WAGES	29,777.84	89,516.31	461,301.00	371,784.69	19.4
410-5818-589-10-05	ACCRUED PAYROLL	.00	(8,559.02)	.00	8,559.02	.0
410-5818-589-10-10	EMPLOYEE INCENTIVES	.00	.00	300.00	300.00	.0
410-5818-589-11-01	OVERTIME	.00	2,596.71	16,025.00	13,428.29	16.2
410-5818-589-16-00	CITY RETIREMENT	1,301.28	4,102.08	18,314.00	14,211.92	22.4
410-5818-589-20-01	FICA/MEDICARE	2,191.81	6,786.95	23,368.00	16,581.05	29.0
410-5818-589-21-01	HEALTH/LIFE INSURANCE	8,569.00	25,441.86	139,860.00	114,418.14	18.2
410-5818-589-21-05	DENTAL INSURANCE	455.00	1,353.02	6,300.00	4,946.98	21.5
410-5818-589-21-06	WORKMENS COMPENSATION	1,191.27	2,382.61	9,553.00	7,170.39	24.9
410-5818-589-21-07	UNEMPLOYMENT	59.54	186.56	876.00	689.44	21.3
410-5818-589-30-04	COMPUTER/SOFTWARE SERVICE	288.51	850.53	1,500.00	649.47	56.7
410-5818-589-30-11	SOLID WASTE DISPOSAL	.00	.00	1,100.00	1,100.00	.0
410-5818-589-30-19	INSURANCE & BONDS	1,261.44	3,172.43	4,982.00	1,809.57	63.7
410-5818-589-30-34	EMPLOYEE LICENSES/TESTING	247.50	588.06	1,100.00	511.94	53.5
410-5818-589-30-90	OTHER CONTRACTUAL SERVICES	157.38	2,045.73	7,000.00	4,954.27	29.2
410-5818-589-40-00	TRAVEL & TRAINING	324.96	324.96	5,000.00	4,675.04	6.5
410-5818-589-42-01	TELEPHONE	240.00	888.68	3,500.00	2,611.32	25.4
410-5818-589-44-00	OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
410-5818-589-45-07	CLOTHING ALLOWANCE	28.00	1,270.78	4,400.00	3,129.22	28.9
410-5818-589-45-10	OPERATING SUPPLIES	366.87	1,807.74	3,570.00	1,762.26	50.6
410-5818-589-45-17	LINE REPAIR	2,091.88	14,845.19	40,000.00	25,154.81	37.1
410-5818-589-46-02	OTHER REPAIR & MAINT	190.17	633.91	10,000.00	9,366.09	6.3
410-5818-589-50-00	MEMBERSHIP & DUES	.00	.00	200.00	200.00	.0
410-5818-589-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	300.00	300.00	.0
410-5818-589-52-00	EQUIPMENT RENTALS	.00	.00	350.00	350.00	.0
410-5818-589-91-10	DEPRECIATION EXPENSE	.00	.00	245,288.00	245,288.00	.0
	TOTAL TRANSMISSION/DISTRIBUTION	48,742.45	150,235.09	1,004,387.00	854,151.91	15.0
	TOTAL AIRPORT	.00	.00	.00	.00	.0
	<u>METER MAINTENANCE</u>					
410-5820-589-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	200.00	200.00	.0
410-5820-589-32-90	MAINT. CONTRACTS - OTHER	.00	.00	7,150.00	7,150.00	.0
410-5820-589-40-00	TRAVEL & TRAINING	.00	.00	500.00	500.00	.0
410-5820-589-45-07	CLOTHING ALLOWANCE	.00	.00	1,000.00	1,000.00	.0
410-5820-589-45-10	OPERATING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
410-5820-589-46-02	OTHER REPAIR & MAINT	.00	.00	2,820.00	2,820.00	.0
	TOTAL METER MAINTENANCE	.00	.00	14,670.00	14,670.00	.0
	TOTAL ALL 21	.00	.00	.00	.00	.0
	<u>DEBT RETIREMENT</u>					
410-5822-589-70-28	GEN FUND INTEREST	.00	.00	197,560.00	197,560.00	.0
410-5822-589-70-29	GEN FUND PRINCIPAL	.00	.00	141,461.00	141,461.00	.0
	TOTAL DEBT RETIREMENT	.00	.00	339,021.00	339,021.00	.0

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CAPITAL PROJECTS					
410-5855-589-60-06	WATER DISTRIBUTION IMP	10,922.45	20,153.25	240,000.00	219,846.75	8.4
410-5855-589-60-07	TREATMENT PLANT	36,681.35	145,931.35	533,522.00	387,590.65	27.4
410-5855-589-60-10	CAPITAL PROJECTS	3,326.75	3,326.75	100,000.00	96,673.25	3.3
410-5855-589-61-47	CONSERVATION PROJECT	800.00	1,327.57	50,000.00	48,672.43	2.7
410-5855-589-61-50	HYDRO INSPECTION/VALVE WORK	.00	.00	30,000.00	30,000.00	.0
410-5855-589-62-05	CAPITAL - TRUCKS	.00	185,617.00	374,580.00	188,963.00	49.6
	TOTAL CAPITAL PROJECTS	51,730.55	356,355.92	1,328,102.00	971,746.08	26.8
	TOTAL ALL 60	.00	.00	.00	.00	.0
	TOTAL ENTERPRISE	187,212.23	761,200.41	4,070,055.00	3,308,854.59	18.7
	TOTAL FUND EXPENDITURES	187,212.23	761,200.41	4,070,055.00	3,308,854.59	18.7
	NET REVENUE OVER EXPENDITURES	42,269.30	(42,292.08)	149,386.00	191,678.08	(28.3)

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

CCN FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
416-0000-340-10-00	FIBER SALES	.00	.00	200,000.00	200,000.00	.0
416-0000-340-10-03	DARK FIBER	5,473.96	16,421.88	.00	(16,421.88)	.0
416-0000-340-10-05	FIBER SERVICE	.00	.00	53,560.00	53,560.00	.0
	TOTAL SOURCES 340	5,473.96	16,421.88	253,560.00	237,138.12	6.5
	<u>FEES</u>					
416-0000-342-05-00	E-RATE REVENUE	3,400.00	10,200.00	42,000.00	31,800.00	24.3
416-0000-342-12-00	GOVNET	4,084.99	12,254.97	.00	(12,254.97)	.0
	TOTAL FEES	7,484.99	22,454.97	42,000.00	19,545.03	53.5
	TOTAL FUND REVENUE	12,958.95	38,876.85	295,560.00	256,683.15	13.2

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

CCN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<hr/>					
ENTERPRISE					
<hr/>					
CITY COMMUNITY NETWORK					
<hr/>					
416-5830-582-21-06 WORKMENS COMPENSATION	412.65	825.32	.00 (825.32)	.0
416-5830-582-30-19 INSURANCE & BONDS	7.88	11.24	75.00	63.76	15.0
416-5830-582-30-90 OTHER CONTRACTUAL SERVICES	.00	.00	3,620.00	3,620.00	.0
416-5830-583-30-33 PROFESSIONAL SERVICES	.00	.00	2,500.00	2,500.00	.0
416-5830-583-30-90 OTHER CONTRACTUAL SERVICES	77.40	1,261.04	24,200.00	22,938.96	5.2
416-5830-583-32-90 MAINT. CONTRACTS - OTHER	.00	6,295.00	.00 (6,295.00)	.0
416-5830-583-70-01 GENERAL FUND PRINCIPAL	.00	.00	58,800.00	58,800.00	.0
416-5830-583-70-02 GENERAL FUND INTEREST	.00	.00	4,847.00	4,847.00	.0
416-5830-583-91-10 DEPRECIATION EXPENSE	.00	.00	24,440.00	24,440.00	.0
416-5830-586-30-56 UPSTREAM CONNECTIVITY	3,675.32	11,025.96	60,000.00	48,974.04	18.4
<hr/>					
TOTAL CITY COMMUNITY NETWORK	4,173.25	19,418.56	178,482.00	159,063.44	10.9
<hr/>					
TOTAL ENTERPRISE	4,173.25	19,418.56	178,482.00	159,063.44	10.9
<hr/>					
TOTAL FUND EXPENDITURES	4,173.25	19,418.56	178,482.00	159,063.44	10.9
<hr/>					
NET REVENUE OVER EXPENDITURES	8,785.70	19,458.29	117,078.00	97,619.71	16.6
<hr/>					

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

REFUSE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CHARGES</u>					
421-0000-347-10-01	SALES REFUSE PICKUP	164,713.92	491,021.47	2,010,096.00	1,519,074.53	24.4
421-0000-347-10-02	PENALTY	267.44	1,741.70	1,000.00	(741.70)	174.2
421-0000-347-10-05	CONTAINER LOCKS	.00	.00	80.00	80.00	.0
	TOTAL CHARGES	164,981.36	492,763.17	2,011,176.00	1,518,412.83	24.5
	<u>INTEREST</u>					
421-0000-361-20-00	INVESTMENT	5,301.76	6,487.84	3,200.00	(3,287.84)	202.8
	TOTAL INTEREST	5,301.76	6,487.84	3,200.00	(3,287.84)	202.8
	<u>REVENUE</u>					
421-0000-367-12-00	DUMP-TRUCK/LANDFILL FEES	.00	.00	1,900.00	1,900.00	.0
421-0000-367-13-00	RECYCLED REFUSE	761.70	1,440.70	15,794.00	14,353.30	9.1
421-0000-367-14-00	STATE MANDATED BAG FEE	762.21	9,856.98	.00	(9,856.98)	.0
421-0000-367-18-00	SALE OF EQUIPMENT	.00	.00	50,000.00	50,000.00	.0
	TOTAL REVENUE	1,523.91	11,297.68	67,694.00	56,396.32	16.7
	TOTAL FUND REVENUE	171,807.03	510,548.69	2,082,070.00	1,571,521.31	24.5

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

REFUSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<hr/>					
ENTERPRISE					
<hr/>					
ADMINISTRATIVE					
421-5816-587-30-19 INSURANCE & BONDS	.00	.00	1,000.00	1,000.00	.0
421-5816-587-42-01 TELEPHONE	.00	.00	1,100.00	1,100.00	.0
421-5816-587-42-03 POSTAGE	734.24	1,453.88	7,500.00	6,046.12	19.4
421-5816-587-46-08 EQUIPMENT REPAIR-INTERNAL	120.00	4,322.27	36,037.00	31,714.73	12.0
421-5816-587-46-09 FLEET FUEL COSTS	5,242.61	15,738.28	89,076.00	73,337.72	17.7
421-5816-589-58-00 BAD DEBT EXPENSE	484.91	484.91	.00	(484.91)	.0
421-5816-589-58-01 INVESTMENT	.00	.00	158,812.00	158,812.00	.0
TOTAL ADMINISTRATIVE	6,581.76	21,999.34	293,525.00	271,525.66	7.5
TOTAL INTERFUND SERVICES	.00	.00	.00	.00	.0
COLLECTION					
421-5823-587-10-01 REGULAR WAGES	30,813.20	97,831.02	390,388.00	292,556.98	25.1
421-5823-587-10-05 ACCRUED PAYROLL	.00	(10,729.38)	.00	10,729.38	.0
421-5823-587-10-10 EMPLOYEE INCENTIVES	.00	.00	175.00	175.00	.0
421-5823-587-11-01 OVERTIME	1,325.75	4,399.58	16,928.00	12,528.42	26.0
421-5823-587-16-00 CITY RETIREMENT	1,374.64	4,478.64	17,922.00	13,443.36	25.0
421-5823-587-20-01 FICA/MEDICARE	2,380.07	7,570.38	26,009.00	18,438.62	29.1
421-5823-587-21-01 HEALTH/LIFE INSURANCE	10,136.00	31,964.00	100,000.00	68,036.00	32.0
421-5823-587-21-05 DENTAL INSURANCE	525.00	1,645.00	6,720.00	5,075.00	24.5
421-5823-587-21-06 WORKMENS COMPENSATION	6,317.52	12,635.39	60,210.00	47,574.61	21.0
421-5823-587-21-07 UNEMPLOYMENT	64.26	204.42	975.00	770.58	21.0
421-5823-587-30-11 SOLID WASTE DISPOSAL	28,135.66	59,611.94	402,603.00	342,991.06	14.8
421-5823-587-30-19 INSURANCE & BONDS	2,025.15	4,251.29	8,043.00	3,791.71	52.9
421-5823-587-30-34 EMPLOYEE LICENSES/TESTING	200.00	260.72	5,000.00	4,739.28	5.2
421-5823-587-30-90 OTHER/CONTRACTUAL SERVICES	.00	2,880.00	4,000.00	1,120.00	72.0
421-5823-587-40-00 TRAVEL & TRAINING	.00	.00	2,000.00	2,000.00	.0
421-5823-587-42-01 TELEPHONE	215.00	735.00	2,800.00	2,065.00	26.3
421-5823-587-44-00 OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
421-5823-587-45-06 CHEMICALS & LAB	.00	.00	500.00	500.00	.0
421-5823-587-45-07 CLOTHING ALLOWANCE	792.74	1,843.95	7,700.00	5,856.05	24.0
421-5823-587-45-10 OPERATING SUPPLIES	4,796.94	44,813.45	74,640.00	29,826.55	60.0
421-5823-587-46-02 OTHER REPAIR & MAINT	465.78	3,568.45	6,933.00	3,364.55	51.5
421-5823-587-63-10 CAPITAL OUTLAY	291.82	1,883.22	300,000.00	298,116.78	.6
421-5823-587-91-10 DEPRECIATION EXPENSE	.00	.00	50,000.00	50,000.00	.0
TOTAL COLLECTION	89,859.53	269,847.07	1,483,846.00	1,213,998.93	18.2

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

REFUSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECYCLING</u>					
421-5824-587-10-01 REGULAR WAGES	9,400.37	30,120.71	133,200.00	103,079.29	22.6
421-5824-587-10-05 ACCRUED PAYROLL	.00	(2,791.54)	.00	2,791.54	.0
421-5824-587-10-10 EMPLOYEE INCENTIVES	.00	.00	379.00	379.00	.0
421-5824-587-11-01 OVERTIME	16.45	16.45	9,111.00	9,094.55	.2
421-5824-587-16-00 CITY RETIREMENT	470.02	1,400.33	6,837.00	5,436.67	20.5
421-5824-587-20-01 FICA/MEDICARE	691.96	2,223.24	9,187.00	6,963.76	24.2
421-5824-587-21-01 HEALTH/LIFE INSURANCE	2,345.00	7,035.00	28,138.00	21,103.00	25.0
421-5824-587-21-05 DENTAL INSURANCE	105.00	315.00	2,520.00	2,205.00	12.5
421-5824-587-21-06 WORKMENS COMPENSATION	1,309.62	2,619.31	10,850.00	8,230.69	24.1
421-5824-587-21-07 UNEMPLOYMENT	18.82	60.24	345.00	284.76	17.5
421-5824-587-30-19 INSURANCE & BONDS	104.09	209.03	782.00	572.97	26.7
421-5824-587-30-34 EMPLOYEE LICENSES/TESTING	20.00	53.52	800.00	746.48	6.7
421-5824-587-30-90 CONTRACTUAL SERVICES	(1,240.60)	(2,058.05)	15,000.00	17,058.05	(13.7)
421-5824-587-40-00 TRAVEL & TRAINING	.00	.00	1,000.00	1,000.00	.0
421-5824-587-42-01 TELEPHONE	95.00	285.00	750.00	465.00	38.0
421-5824-587-42-03 POSTAGE	.00	.00	600.00	600.00	.0
421-5824-587-45-07 CLOTHING ALLOWANCE	300.00	600.00	3,400.00	2,800.00	17.7
421-5824-587-45-10 OPERATING SUPPLIES	217.36	865.09	4,000.00	3,134.91	21.6
421-5824-587-46-02 OTHER REPAIR & MAINT	26.07	230.18	1,000.00	769.82	23.0
421-5824-587-50-00 MEMBERSHIP & DUES	.00	.00	5,400.00	5,400.00	.0
421-5824-587-63-10 CAPITAL OUTLAY	.00	.00	50,000.00	50,000.00	.0
421-5824-587-91-10 DEPRECIATION EXPENSE	.00	.00	18,336.00	18,336.00	.0
TOTAL RECYCLING	13,879.16	41,183.51	301,635.00	260,451.49	13.7
TOTAL ENTERPRISE	110,320.45	333,029.92	2,079,006.00	1,745,976.08	16.0
TOTAL FUND EXPENDITURES	110,320.45	333,029.92	2,079,006.00	1,745,976.08	16.0
NET REVENUE OVER EXPENDITURES	61,486.58	177,518.77	3,064.00	(174,454.77)	5793.7

CITY OF CORTEZ
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATE/COLO</u>						
603-0000-332-17-00	LOTTERY	31,511.37	656,146.16	564,925.00	(91,221.16)	116.2
TOTAL STATE/COLO		31,511.37	656,146.16	564,925.00	(91,221.16)	116.2
TOTAL FUND REVENUE		31,511.37	656,146.16	564,925.00	(91,221.16)	116.2

CITY OF CORTEZ
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PARKS & RECREATION</u>					
	<u>RECREATION CENTER</u>					
603-4556-451-46-04	POOL COVER REPAIRS	.00	.00	125,000.00	125,000.00	.0
603-4556-459-60-03	PARQUE DE VIDA PROJECTS	.00	.00	50,000.00	50,000.00	.0
603-4556-459-60-14	REC CENTER ITEMS	2,025.00	2,025.00	34,000.00	31,975.00	6.0
603-4556-459-60-28	GOLF COURSE PROJECTS	.00	.00	53,000.00	53,000.00	.0
603-4556-459-60-32	PARK AMENITIES	.00	.00	55,000.00	55,000.00	.0
603-4556-459-60-48	POOL HEATERS	.00	1,313.52	160,000.00	158,686.48	.8
603-4556-459-60-94	CITY PARK	.00	.00	20,000.00	20,000.00	.0
603-4556-459-60-99	POOL PROJECTS	.00	.00	35,000.00	35,000.00	.0
	TOTAL RECREATION CENTER	2,025.00	3,338.52	532,000.00	528,661.48	.6
	TOTAL PARKS & RECREATION	2,025.00	3,338.52	532,000.00	528,661.48	.6
	TOTAL FUND EXPENDITURES	2,025.00	3,338.52	532,000.00	528,661.48	.6
	NET REVENUE OVER EXPENDITURES	29,486.37	652,807.64	32,925.00	(619,882.64)	1982.7



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Rachael Marchbanks
Community/Economic Development Director
123 Roger Smith Ave.
Cortez, CO. 81321
rmarchbanks@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: Cheryl Lindquist, Permit Technician/Deputy City Clerk

Date: 4/23/2024

RE: Ordinance No. 1326, Series 2024

DISCUSSION

Currently zoned R2, Residential Multi Family, the application is for re-zoning to MH, Residential Manufactured Housing Zone. The main difference between the two zones is that MH allows for manufactured homes, manufactured home parks, and manufactured home subdivisions while requiring conditional use permits for multi-family uses.

BACKGROUND

The .66 acre parcel located at TBD Driscoll is currently zoned R2, Residential Multi Family. The applicant, with written permission from the owner, is requesting a rezone to MH, Residential Manufactured Housing Zone. The two districts have similar use standards and the same density standards.

FISCAL IMPACT

Not Studied

RECOMMENDATION

Staff recommends that Council approve on second reading Ordinance No. 1326, Series 2024, to approve the rezone request from R2 to MH for a .66 acre parcel located at TBD Driscoll as submitted by The Spitzer Group, LLC., with written permission from the owner.

MOTION

I move that the City Council approve on second reading Ordinance No. 1326, Series 2024, to approve the requested rezone from R2 to MH for property located at TBD Driscoll St., as submitted by The Spitzer Group, LLC., with written permission from the owner.

Attachments

Staff Report
Ordinance No. 1326, Series 2024
Resolution No. 3, Series 2024
Documentation



*City of Cortez
Community &
Economic
Development Dept.
123 Roger Smith Avenue
Cortez, CO 81321*

Meeting Date: April 23, 2024
Project No. ZA24-0001

MEMO

TO: Members of the Cortez City Council

FROM: Nancy Dosdall, Contract City Planner

SUBJECT: Public Hearing on an Application for a rezoning of a .66 acre parcel located at TBD Driscoll St. from R2, Residential Multi-Family to MH, Residential Manufactured Home District.

OWNER: Montezuma County Housing Authority

APPLICANT: The Spitzer Group, LLC (Casey Spitzer)

ATTACHMENTS: Ordinance No. 1326, Series 2024, P&Z Resolution No. 3, Series 2024, Application Packet



Vicinity Map/Surrounding Zoning Map

BACKGROUND/CODE DISCUSSION

The .66 acre parcel located at TBD Driscoll St. (the “Property”) is currently zoned R2, Residential Multi Family. The applicant, with written permission from the owner, is requesting a rezone to MH, Residential Manufactured Housing Zone. The two districts have similar use standards and the same density standards. The major difference is that the MH District allows for manufactured homes, manufactured home parks and manufactured home subdivisions while requiring conditional use permits for multi-family uses.

Use Type	R-2 Zoning District	MH Zoning District
Residential Uses		
Apartments (1)		
Dwelling, single-family (2)	P	P
Dwelling, duplex (2)	P	C
Dwelling, <u>3</u> -, 4-, <u>5</u> -, or 6-family	P	C
Dwelling, multi-family 7 or more	C	C
Dwelling, manufactured home		P
Manufactured home park (3)		P
Manufactured home subdivision		P
Dwelling, accessory unit - ADU (22)	P	P

Location/Surrounding Land Uses

The Property is bounded on the north by property currently zoned MH, and on the east, west and south by properties zoned R2. The parcels to the east and south are also currently vacant, with undeveloped infrastructure. Much of the western portion of the Property is located in a flood zone (see below). The applicant maintains that the Property would be difficult to develop as a multi-family parcel, and is hoping to put a manufactured home on the Property on the portion of the Property unaffected by flood potential. The MH zone allows manufactured homes while the R-2 does not.



ISSUES

Sec. 6.02 of the Land Use Code establishes the following criteria for a zoning amendment:

1. Items for Consideration in Zoning Amendments. The planning commission shall in its action on the rezoning request, consider the following:
 - a. Was the existing zone for the property adopted in error?
 - b. Has there been a change of character in the area (e.g. installation of public facilities, other zone changes, new growth trends, deterioration, development transitions, etc.)?
 - c. Is there a need for the proposed rezoning within the area or community?
 - d. Are the proposed uses compatible with the surrounding area or uses; will there be adverse impacts; and/or can any adverse impacts be mitigated?
 - e. Will there be benefits derived by the community or area by granting the proposed rezoning?
 - f. Are adequate facilities available to serve development for the type and scope suggested by the proposed zone? If utilities are not available, could they be reasonably extended?
 - g. Is the proposal in conformance with the policies, intents and requirements of the Cortez comprehensive plan?
 - h. Does the proposed change constitute "spot zoning?"

DISCUSSION

This Property is located in and will be accessed through a neighborhood that is largely developed in compliance with the Residential, Manufactured Housing zone. Several of the adjacent parcels zoned R-2 remain undeveloped and are lacking in infrastructure. Given the similarities between the R-2 and MH zones, there will be very little difference regarding compatibility and potential density. The major concern of the applicant is that the Property is not suitable for development of a more intensive nature and while a single-family dwelling is a permitted use in both the R-2 and MH zones, the MH zone allows for manufactured homes, which is an appropriate and affordable alternative where development constraints exist.

Criteria Discussion:

- a. It does not appear that this Property was zoned in error, the area is a transition area from MH zoning to R-2 zoning.
- b. There does not appear to be a recent change in character in the area. The existing character of the developed portions of the area lean more to MH zoning than R-2 with a predominance of manufactured housing in the neighborhood.
- c. The recently approved housing study indicates a need for additional housing units of all types in the community.
- d. The proposed use of manufactured housing appears to be compatible with the existing neighborhood.
- e. If the rezoning results in development of a previously vacant parcel, the City will benefit.
- f. Adequate infrastructure for the use including water and roads are not currently available, however they can be extended to serve a new dwelling unit on the parcel.
- g. Given the limited nature of the requested change, The Cortez Comprehensive plan does not specifically address this proposed rezone. The following policies could apply:
 - a. Encourage expansion of the housing supply within the City of Cortez to meet the needs of current and future residents.
 - b. Strongly encourage the development of new housing on surplus, vacant and underutilized land throughout the City, with appropriate incentives, zoning regulations, and development standards.
 - c. Continue to identify appropriate locations for manufactured housing developments that will provide a balanced distribution throughout the City without a substantial impact on neighboring property values.
- h. The Property is adjacent to other MH zoned property so it should not be considered “spot zoning.”

AGENCY REVIEW**Empire Electric (Greg South)**

No concerns

GIS Coordinator (Doug Roth)

- No issues with zoning change
 - The address 1002 Driscoll St does not exist in GIS or assessor records. Driscoll Street would require an east or west address designation. All application files should use TBD E Driscoll St along with the proper legal description of the property. Since this is a corner lot a future address could be off of either E Driscoll St or Cornett St. A new address will be assigned in the future then a building permit and site plan is acquired.
 - For future development consideration this property is in an AE flood zone and also has an open ditch drainage way bisecting the lot.

Cortez Sanitation District (Jim Webb)

The Sanitation District has no issues with this rezoning application

Cortez City Engineer (Kevin Kissler)

I don't recommend that water service be extended to the lot in question in any alignment other than Alma avenue due to the presence of a federally recognized flood plain. As previously stated, the City can extend a waterline down Alma to the intersection of the service lines and install a meter without any charges to the developer beyond standard tap and development fees. The developer would be responsible for their water service lines and backflow devices. I suggest the backflow devices be located in the same vault as the meters at the service lines such that the backflow devices are not located within the flood plain.

For the zoning, typically municipalities will specifically only allow manufactured or mobile homes in or near federally recognized flood plains. As such, it would be preferable to zone the properties in question as MH rather than R2. Many other adjacent properties are manufactured or mobile homes as the applicant had already noted. It may be worth a specific requirement that any permanent foundations built in the flood zone shall be built to 1' above the 100 year flood elevation, though a flood plain study would be required for any development in the flood plain itself and would likely produce site specific requirements. Elevation information on the flood plain can be found online through FEMA.

For vehicle access, I suggest that vehicle access be allowed from Alma Ave. I don't see a precedent where the City could ask for improvement of Alma Ave. as it is currently a dirt road and a remnant of the Cornetts Subdivision. If the applicant would like to improve the road at their own expense, it should be built to City Standards published in the current 2009 Cortez CDS wherever improvements are located within City right-of-way.

ALTERNATIVES

1. The Council can approve the rezone request from R-2 to MH for a .66 acre parcel located at TBD Driscoll Rd as submitted by the Spitzer Group, LLC., with written permission from the owner.
2. The Council can deny the request for the rezoning and state its reasons;
3. The Council can ask for more information and continue the application to a date certain.

PLANNING COMMISSION RECOMMENDATION

At its meeting of March 5, 2024, the Planning Commission considered the request and recommended approval of the requested rezoning by a vote of 4 – 1.

RECOMMENDATION

Staff recommends Alternative “1” above, approval of the rezoning request with the following findings:

- a. The Property is adjacent to and accessed through neighborhoods developed and zoned MH.
- b. The community will benefit from use of the Property by the development of a currently vacant parcel within City limits.
- c. Adequate facilities are available to be extended to serve development for the type and scope suggested by the proposed zone.
- d. The proposal in conformance with the policies, intents and requirements of the Cortez comprehensive plan.

If the City Council so chooses to follow the recommendation of Staff and the Planning Commission, a possible motion would be:

I move that the Council **approve the requested rezone from R-2 to MH for property located at TBD Driscoll St., Cortez, as submitted by the Spitzer Group LLC, with written permission from the owner.**

**ORDINANCE NO. 1326,
SERIES 2024**

**AN ORDINANCE AMENDING THE CITY OF CORTEZ ZONING MAP FOR A .66
ACRE PARCEL LOCATED AT TBD DRISCOLL STREET, ALSO KNOWN AS
CORNETTS SUBDIVISION AMENDED LOTS 1-5 BLOCK 6 & 15 FT. OF LOT 6,
LOTS 7-10 BLOCK 6, FROM R2, RESIDENTIAL MULTI FAMILY TO MH,
RESIDENTIAL MANUFACTURED HOME**

WHEREAS, the applicant, Casey Spitzer (the “Applicant”), with written permission from the owner, Housing Authority of Montezuma County, has applied for review of a rezoning from R2, Residential Multi Family to MH, Residential Manufactured Home of a .66 acre parcel described below as (the “Property”):

*Cornetts Subdivision Amended Lots 1-5 Block 6 & 15 ft. of Lot 6, Lots 7-10
Block 6: 6 B369 B454 P85*

WHEREAS, the Applicant, with written permission from the owners, presented a request and necessary submittal items for review of the application for a rezoning by the City Planning and Zoning Commission at its regular meeting held on March 5, 2024; and

WHEREAS, Land Use Code Section 6.02, Zoning Map and Land Use Code Amendments, indicates that the owner or developer of a property may request an amendment to the zoning classification of property; and

WHEREAS, the Planning and Zoning Commission reviewed the request for an amendment to the zoning classification from R2, Residential Multi Family to MH, Residential Manufactured Home, considered the evidence and testimony presented, and is recommending approval of the request on the Property, as evidenced in the adoption of this P&Z Resolution No. 3, Series 2024; and

WHEREAS, it appears that all requirements of Chapter 6.00 of the City’s Land Use Code for a zoning classification amendment have been met.

NOW, THEREFORE, BE IT ORDAINED BY THE CORTEZ CITY COUNCIL THAT THE CITY OF CORTEZ ZONING MAP IS AMENDED TO RECLASSIFY THE DESCRIBED PROPERTY FROM R2 MULTI FAMILY RESIDENTIAL TO MH RESIDENTIAL MANUFACTURED HOME SUBJECT TO THE FOLLOWING FINDINGS:

- a. The Property is adjacent to and accessed through neighborhoods developed and zoned MH.
- b. The community will benefit from use of the Property by the development of a currently vacant parcel within City limits.

- c. Adequate facilities are available to be extended to serve development for the type and scope suggested by the proposed zone.
- d. The proposal in conformance with the policies, intents and requirements of the Cortez comprehensive plan.

REPEALER. All orders, bylaws, ordinances, and resolutions of the City, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

SEVERABILITY. If any section, paragraph, clause, or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance, the intent being that the same are severable.

RECORDING AND AUTHENTICATION. Upon adoption hereof, this Ordinance shall be recorded in a book kept for that purpose and shall be authenticated by the signatures of the Mayor and the City Clerk.

EFFECTIVE DATE. This ordinance shall be effective upon publication after final passage on second reading.

PUBLIC HEARING. This ordinance shall be considered for second or final reading on the 23RD DAY OF APRIL, 2024, at the hour of 7:30 p.m. in the City Council Chambers in City Hall, Cortez, Colorado, at which time and place all persons may appear and be heard concerning the same.

PASSED, ADOPTED AND APPROVED ON FIRST READING THIS 26th DAY OF MARCH, 2024.

CITY OF CORTEZ

ATTEST:



LINDA L. SMITH, CITY CLERK



RACHEL B MEDINA, MAYOR

PASSED, ADOPTED AND APPROVED ON SECOND AND FINAL READING THIS
23RD DAY OF APRIL, 2024.

CITY OF CORTEZ

ATTEST:

, MAYOR

LINDA L. SMITH, CITY CLERK

APPROVED AS TO FORM:



J. PATRICK COLEMAN, CITY ATTORNEY

**CITY OF CORTEZ
PLANNING AND ZONING COMMISSION
RESOLUTION NO. 3, SERIES 2024**

A Resolution Recommending Approval of a Rezoning of a .66 acre parcel located at TBD Driscoll St., Cortez, Colorado, from R-2 Residential Multi Family to MH, Residential Manufactured Home

WHEREAS, the applicant, Spitzer Group LLC (the “Applicant”), with written permission from the owner, Housing Authority of Montezuma County, has applied for review of a rezoning from R-2, Residential Multi-Family to MH, Residential Manufactured Home of a .66 acre parcel described below as (the “Property”):

Cornetts Subdivision Amended Lot 1-5 Block 6 & 15 ft of Lot 6. Lots 7-10 Block 6: 6 B369 B454 P85

WHEREAS, the Applicant, with written permission from the owners, presented a request and necessary submittal items for review by the City Planning and Zoning Commission at its regular meeting held on March 5, 2024; and

WHEREAS, Land Use Code Section 6.02, Zoning Map and Land Use Code Amendments, indicates that the owner or developer of a property may request an amendment to the zoning classification of property; and

WHEREAS, the Planning and Zoning Commission reviewed the request for an amendment to the zoning classification from R-2, Residential Multi-Family to MH, Residential Manufactured Home, considered the evidence and testimony presented, and is recommending approval of the request on the Property, as evidenced in the adoption of this P&Z Resolution No. 3, Series 2024; and

WHEREAS, it appears that all requirements of Chapter 6.00 of the City’s Land Use Code for a zoning classification amendment have been met.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CORTEZ PLANNING AND ZONING COMMISSION:

THAT, this P&Z Resolution No. 3, Series 2024, establishes the finding for approval for the zoning reclassification of the Property; and

THAT, the zoning reclassification and full application for the Property is hereby recommended to the Cortez City Council for approval, subject to the following findings:

- a. The property is adjacent to and accessed through neighborhoods developed and zoned MH.
- b. The community will benefit from use of the property by the development of a

currently vacant parcel within City limits.

c. Adequate facilities are available to be extended to serve development for the type and scope suggested by the proposed zone.

d. The proposal in conformance with the policies, intents and requirements of the Cortez comprehensive plan.

MOVED, SECONDED, AND ADOPTED THIS 5th DAY OF MARCH, 2024

PLANNING AND ZONING COMMISSION



Robert Rime, Chairman

ATTEST:



Cheryl Lindquist, Deputy City Clerk

APPLICATION FOR ZONING AMENDMENT
(Land Use Code Section 6.02)

Name: Casey Spitzer Phone: 970 640-6378
Address: 1002 Driscoll St

- ☒ Statement of requested change and legal description of property
☒ Title certificate with list of owners and all liens, easements, etc. on property
☒ Statement from Treasurer showing status of current taxes due on property
☒ Survey of property which shows existing zoning, existing uses, and zoning within
300' of land to be rezoned
☒ Statement showing effect that new zoning would have on adjacent uses
☒ Explanation for rezoning request
Filing fee \$ 350.00

RECORD OF PROCEDURES (Planner)

Review by Department Heads:	Date	Initials
Police Department	_____	_____
Public Works/Planning Department	_____	_____
Parks & Recreation Department	_____	_____
Fire Department	_____	_____

P&Z Public Hearing: _____ Advertised in Paper: _____

Action taken by P&Z: _____

Council Public Hearing: _____ Advertised in Paper: _____

Action taken by Council: _____

APPLICATION FOR ZONING AMENDMENT

Casey Spitzer (The Spitzer Group, LLC)

Subject Property: 1002 Driscoll St., Cortez, CO

Phone: (970)640-6378

Email: caseyspitzer21@gmail.com

-Statement of requested change and legal description of Property: We are requesting a zoning change from R-2 to MH for the legally described property, also known as 1002 Driscoll Street in Cortez, Colorado.

CORNETTS SUB AMD Lot: 1-5 Block: 6 & E 15FT LOT 6 Subdivision: CORNETTS SUB AMD Lot: 7-10 Block: 6 B369 P66 B454 P805

-Title Certificate: Attached

-Statement From Treasurer: Attached

-Survey of Property: Attached

-Statement showing the effect that new zoning would have on adjacent uses: It is our opinion that this zoning change would not have an effect on adjacent uses since this properties that shares the north boundary are zoned MH.

Explanation For Rezoning Request: The zoning request pertains to a vacant lot that is adjacent to MH zoned lots that currently have mobile homes on them. A majority of the lot is inside a flood plain which makes it challenging to build any multi-family homes on this property. While a single family or multi-family home could be built on the lot it would be cost prohibitive considering current market conditions and the location for the property. We see this as an opportunity to provide another affordable housing option in Cortez.



**HOUSING AUTHORITY OF THE
COUNTY OF MONTEZUMA, COLORADO**

121 E. 1st Street, Calkins Commons Bldg. A • Cortez, Colorado
Mailing Address: PO Box 1776, Cortez, Colorado 81321-1776
970/565-3831 • Fax 970/565-0860



2/29/2024

RE: Driscoll Street Lot

To Whom This May Concern:

The Housing Authority of Montezuma County authorizes The Spitzer Group, LLC to file a zoning change request from R-2 to MH with the City of Cortez for the property located at 1002 E. Driscoll St.

If you have any further questions, please contact me at 970-565-3831 EXT 6 or tammy@mc-ha.org.

Kind Regards,

Tammy Samora
Interim Executive Director



Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NIMA, Geodatasyste
Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user communi





1003
Alma Ave

1001
Alma Ave

Alma Ave

60'

Willow St

45'

Twenty Mule Team Dr

1203
Twenty Mule Team Dr

1207
Twenty Mule Team Dr

1217
Twenty Mule Team Dr

1105
Willow St

1109
Willow St

52.5'

904
Alma Ave

Bused?

45'

30'

60'

MONTEZUMA COUNTY TREASURER

CERTIFICATE OF TAXES DUE

Account Number R008151
 Parcel 561124326004
 Assessed To
 HOUSING AUTHORITY
 37 N MADISON ST
 CORTEZ, CO 81321

Certificate Number 23537
 Order Number CASEY SPITZER
 Vendor ID Counter

Legal Description

Subdivision: CORNETTS SUB AMD Lot: 1-5 Block: 6 & E 15FT LOT 6 Subdivision: CORNETTS
 SUB AMD Lot: 7-10 Block: 6 B369 P66 B454 P805

Situs Address

1002 E DRISCOLL ST #GUESS CORTEZ

Year	Tax	Interest	Fees	Payments	Balance
Grand Total Due as of 12/21/2023					\$0.00

Tax Billed at 2022 Rates for Tax Area 11001 - DISTRICT 11001

Authority	Mill Levy	Amount	Values	Actual	Assessed
MONTEZUMA CTY ROAD & BRIDGE	1.3080000	\$0.00	COUNTY NON RESIDENTIAL LAND	\$63,360	\$18,370
CITY OF CORTEZ R/B	1.3080000	\$0.00			
RE-1 CORTEZ	20.8570000	\$0.00	Total	\$63,360	\$18,370
CITY OF CORTEZ	1.2342600*	\$0.00			
MONTEZUMA CTY HOSPITAL DIST	0.7445000	\$0.00			
MTZ-DOLORES CTY METRO REC D	0.7770000	\$0.00			
CORTEZ CEMETERY	0.3510000	\$0.00			
DWCD	0.4830000	\$0.00			
DWCD BOND/DEBT	1.7975000	\$0.00			
SOUTHWEST WATER CONSERVATIO	0.4070000	\$0.00			
MOSQUITO DISTRICT	0.3920000	\$0.00			
CORTEZ FIRE DISTRICT	6.7330000	\$0.00			
CORTEZ FIRE ADDITIONAL LEVY	4.4887600	\$0.00			
MONTEZUMA-CORTEZ RE 1 BOND	2.8470000	\$0.00			
MONTEZUMA COUNTY GENERAL	10.8565900	\$0.00			
MONTEZUMA COUNTY SOCIAL SVC	0.8013700	\$0.00			
Taxes Billed 2022	55.3859800	\$0.00			

* Credit Levy

All Tax Lien Sale amounts are subject to change due to endorsement of current taxes by the lienholder or to advertising and distraint warrant fees. Changes may occur and the Treasurer's office will need to be contacted prior to remittance after the following dates:

Personal property and Mobile homes - September 1st, Real property - September 1.

TAX LIEN SALE REDEMPTION AMOUNTS MUST BE PAID BY CASH OR CASHIERS CHECK.

Special taxing districts and the boundaries of such districts may be on file with the Board of County Commissioners, the County Clerk, or the County Assessor.

This certificate does not include land or improvements assessed under a separate account number, personal property taxes, transfer tax or misc. tax collected on behalf of other entities, special or local improvement district assessments or mobile homes, unless specifically mentioned.

I, the undersigned, do hereby certify that the entire amount of taxes due upon the above described parcels of real property and all outstanding sales for unpaid taxes as shown by the records in my office from which the same may still be redeemed with the amount required for redemption are as noted herein. In witness whereof, I have hereunto set my hand and seal.

Ellen Black



MONTEZUMA COUNTY TREASURER

CERTIFICATE OF TAXES DUE

TREASURER, MONTEZUMA COUNTY, Ellen Black.

140 W Main Street, Suite 2

Cortez, CO 81321

MRP / mrp

Colorado Title & Closing Services, LLC

Serving All of Colorado

**ISSUING AGENT FOR
WESTCOR LAND TITLE INSURANCE COMPANY**

Prepared for:
**RE/MAX MESA VERDE REALTY CORTEZ
1640 E. Main Street
Cortez, CO 81321**

Attention:
HOLLY MATSON /

Issuing Office:
**631 E. Main Street
Cortez, CO 81321
Phone: (970) 564-9770
Fax: (970) 564-9769
Title Examiner:
Marie Rogers-Patrick
mrogers@coloradotitleservices.com
(970) 529-7013**

Copies to:
**RE/MAX MESA VERDE REALTY CORTEZ / CASEY SPITZER
/ MARTI SPITZER**

Closing Officer:
**LeAnn Lambert
llambert@coloradotitleservices.com
(970) 529-7025**

Closing Assistant:
**April Jackson
ajackson@coloradotitleservices.com**

SCHEDULE A

	<u>POLICY LIABILITY</u>	<u>PREMIUM CHARGES</u>
Owner's Policy ALTA (06/17/2006)	\$20,000.00	\$700.00
Copies of Documents and Plat		\$50.00
Tax Certification		\$25.00
	Total Due	\$ 775.00

- Effective date: **December 17, 2023 at 5:00 PM**
- Policy or Policies to be issued:
Owner's Policy ALTA (06/17/2006)
Proposed Insured: **THE SPITZER GROUP, LLC, A COLORADO LIMITED LIABILITY COMPANY**

Loan Policy ALTA (06/17/2006)
Proposed Insured:
- Title to the **FEE SIMPLE** estate or interest in said Land is at the effective date hereof vested in:
HOUSING AUTHORITY OF THE COUNTY OF MONTEZUMA
- The Land referred to in this Commitment is located in the County of **Montezuma**, State of Colorado and described as follows:

Lots 1, 2, 3, 4 and 5, the East 15' of Lot 6 and all of Lots 7, 8, 9, and 10, Block 6, CORNETT'S SUBDIVISION, according to the plat thereof filed for record February 23, 1955 in Book 7 at Page 15.

SCHEDULE B - SECTION 1
REQUIREMENTS

The following requirements must be met:

- (1.) Pay the agreed amounts for the interest in the Land and/or for the mortgage to be insured.
- (2.) Pay us the premiums, fees and charges for the policy.
- (3.) The following documents satisfactory to us must be signed, delivered and recorded.
- (4.) A Certificate of Taxes Due listing each taxing jurisdiction shall be obtained from the County Treasurer or the County Treasurer's authorized agent.

NOTE TO BUYERS AND LENDERS: Be aware!!! Online banking fraud is on the rise!!!

We will send wire instructions to you ONLY out of the following bank:

******* TBK Bank, SSB *******

If you receive wire instructions naming any other bank contact your closing officer immediately.

Your closing officer is: LeAnn Lambert (970) 529-7025

- A. SPECIAL WARRANTY DEED from HOUSING AUTHORITY OF THE COUNTY OF MONTEZUMA to THE SPITZER GROUP, LLC, A COLORADO LIMITED LIABILITY COMPANY.
- B. Duly executed STATEMENT OF AUTHORITY pursuant to the provisions of Section 38-30-172, C.R.S. for THE SPITZER GROUP, LLC, a Limited Liability Company, disclosing the name of the ENTITY, and the name(s), address and position of each person authorized to execute instruments conveying, encumbering, or otherwise affecting title to real property.

NOTE: If Colorado Title & Closing Services, LLC is to prepare the above required instrument, a copy of the OPERATING agreement must be submitted to the company for review.
- C. Certified copy of Resolution of the board of directors of the HOUSING AUTHORITY OF THE COUNTY OF MONTEZUMA authorizing the sale of subject property and the execution of necessary documents pursuant to the terms of the purchase contract dated December 15, 2023 between the Seller(s) and Buyer(s) herein. Said Resolution must be submitted to and approved by WESTCOR LAND TITLE INSURANCE COMPANY, but need not be recorded.
- D. Affidavit of Debts and Liens executed by Seller(s) and Buyer(s).

SCHEDULE B – SECTION 1, continued
REQUIREMENTS FOR ISSUANCE OF ENDORSEMENTS

OWNER

Exception number 6 herein will be modified on the owners policy to be issued to show that the current years real estate taxes are not yet due or payable and prior years real estate taxes have been paid upon receipt of a Certificate or Statement of Taxes Due from the County Treasurer and upon verification that all outstanding real estate taxes have been paid.

The above is subject to payment of the premiums as disclosed on Schedule A herein.

SCHEDULE B - SECTION 2
EXCEPTIONS

Any policy we issue will have the following exceptions unless they are taken care of to our satisfaction:

1. Any facts, rights, interests or claims which are not shown by the Public Records, but which could be ascertained by an inspection of the Land or that may be asserted by persons in possession of the Land.
2. Easements, liens or encumbrances, or claims thereof, not shown by the Public Records.
3. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land and not shown by the Public Records.
4. Any lien, or right to a lien, for services, labor or materials heretofore or hereafter furnished, imposed by law and not shown by the Public Records.
5. Defects, liens, encumbrances, adverse claims or other matters, if any, created, first appearing in the Public Records or attaching subsequent to the Effective Date hereof but prior to the date the proposed Insured acquires for value of record the estate or interest or mortgage thereon covered by the Commitment.
6. (a) Taxes or assessments that are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the Public Records; (b) proceedings by a public agency that may result in taxes or assessments or notices of such proceedings, whether or not shown by the records of such agency or by the Public Records.
7. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) ditches and ditch rights; water rights, claims or title to water; (d) all interest in oil, gas, coal and other mineral rights severed by predecessors in Title and any and all assignments thereof or interests therein; whether or not the matters excepted under (a), (b), (c) or (d) are shown by the Public Records.
8. Easement as described in instrument from William J. Marymee to Montezuma Valley Irrigation District, recorded November 22, 1907 in [Book 36 at Page 48](#).
9. All oil, gas and other minerals as reserved by The County of Montezuma in Deed to John W. Show, recorded November 28, 1942 in [Book 114 at Page 128](#), and any and all assignments thereof or interests therein and any easements or right of entry with respect thereto.
10. Easement as described in instrument from The County of Montezuma to John W. Show, recorded November 28, 1942 in [Book 114 at Page 128](#).
11. Easement as described in instrument from H. L. Cornett to Empire Electric Association, Inc. recorded September 25, 1947 in [Book 131 at Page 30](#).
12. All easements, plat notes and notices, building setbacks, restrictions and general dedications pertaining to subject property as set forth on the plat of Cornett's Subdivision filed for record February 23, 1955 in [Book 7 at Page 15](#), and any appurtenances thereto.
13. Any, tax, assessment, fees, or charges, by reason of the inclusion of the subject property in the local street improvement and Cortez Sanitation Districts and any resolutions, ordinances, and/or agreements pertaining thereto.

- Note 1: Colorado Division of Insurance Regulation 8-1-2, Section 5, Paragraph H, requires that "Every title insurance company shall be responsible to the proposed insured(s) subject to the terms and conditions of the title insurance commitment, other than the effective date of the title insurance commitment, for all matters which appear of record prior to the time of recording whenever the title insurance company, or its agent, conducts the closing and settlement service that is in conjunction with its issuance of an owner's policy of title insurance and is responsible for the recording and filing of legal documents resulting from the transaction which was closed". Provided that Colorado Title & Closing Services, LLC, conducts the closing of the insured transaction and is responsible for recording the legal documents from the transaction, exception No. 5 in Schedule B-2 will not appear in the Owner's Title Policy and Lender's Title Policy when issued.
- Note 2: Colorado Division of Insurance Regulation 8-1-2, Paragraph M of Section 5, requires that prospective insured(s) of a single family residence be notified in writing that the standard exception from coverage for unfiled Mechanic's or Materialman's Liens may or may not be deleted upon the satisfaction of the requirement(s) pertinent to the transaction. These requirements will be addressed upon receipt of a written request to provide said coverage, or if the Purchase and Sale Agreement/Contract is provided to the Company then the necessary requirements will be reflected on the commitment and may include, but are not limited to:
- A. The Land described in Schedule A of this commitment must be a single family residence, which includes a condominium or townhouse unit.
 - B. No labor or materials may have been furnished by mechanics or materialmen for purpose of construction on the Land described in Schedule A of this Commitment within the past 13 months.
 - C. The Company must receive an appropriate affidavit indemnifying the Company against unfiled mechanic's and materialmen's liens.
 - D. Any deviation from conditions A through C above is subject to such additional requirements or information as the Company may deem necessary, or, at its option, the Company may refuse to delete the exception.
 - E. Payment of the premium for said coverage.
- Note 3: The company will not issue its policy or policies of title insurance contemplated by this commitment until it has been provided a Certificate of Taxes due or other equivalent documentation from the County Treasurer or the County Treasurer's authorized agent; or until the Proposed Insured has notified or instructed the company in writing to the contrary. Furthermore, the following disclosures are hereby made pursuant to C.R.S. §10-11-122:
- (i) The subject real property may be located in a special taxing district;
 - (ii) A certificate of taxes due listing each taxing jurisdiction shall be obtained from the County Treasurer or the County Treasurer's authorized agent; and
 - (iii) Information regarding special districts and the boundaries of such districts may be obtained from the County Commissioners, the County Clerk and Recorder, or the County Assessor.
- Note 4: If the sales price of the subject property exceeds \$100,000.00, the seller shall be required to comply with the disclosure or withholding provisions of C.R.S. §39-22-604.5 (Non-resident withholding)
- Note 5: Pursuant to C.R.S. §10-11-123 Notice is hereby given:
- (a) If there is recorded evidence that a mineral estate has been severed, leased or otherwise conveyed from the surface estate then there is a substantial likelihood that a third party holds some or all interest in oil, gas, other minerals, or geothermal energy in the property; and
 - (b) That such mineral estate may include the right to enter and use the property without the surface owner's permission.
- Note 6: Effective September 1, 1997, C.R.S. §30-10-406 requires that all documents received for recording or filing in the clerk and recorder's office shall contain a top margin of at least one inch and a left, right and bottom margin of at least one-half inch. The clerk and recorder may refuse to record or file any document that does not conform.

Note 7: Our Privacy Policy is attached to this commitment.

Note 8: Pursuant to C.R.S. §38-35-125 and Colorado Division of Insurance Regulation 8-1-2 (Section 5), if the parties to the subject transaction request us to provide escrow-settlement and disbursement services to facilitate the closing of the transaction, then all funds submitted for disbursement must be available for immediate withdrawal.

Note 9: C.R.S. §39-14-102 requires that a real property transfer declaration accompany any conveyance document presented for recordation in the State of Colorado. Said declaration shall be completed and signed by either the grantor or grantee.

Note 10: Pursuant to C.R.S. §10-1-128 (6)(a), It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.

Note 11: Colorado Division of Insurance Regulation 8-1-3, Paragraph C. 11.f of Section 5 requires a title insurance company to make the following notice to the consumer: "A closing protection letter is available to be issued to lenders, buyers and sellers"

Note 12: C.R.S. §38-35-109 (2), 1973, requires that a notation of the purchaser's legal address, (not necessarily the same as the property address) be included on the face of the deed to be recorded.

Note 13: Regulations of County Clerk and Recorder's offices require that all documents submitted for recording must contain a return address on the front page of every document being recorded.

Note 14: Pursuant to instrument recorded July 7, 1976 as Reception Number 401417 your property may or may not be in a Geological Hazard Area. It is the responsibility of the insured to make that determination. Note 14 only applies to properties in La Plata County.

Notwithstanding anything to the contrary in this Commitment, if the policy to be issued is other than an ALTA Owner's Policy (6/17/06), the policy may not contain an arbitration clause, or the terms of the arbitration clause may be different from those set forth in this Commitment. If the policy does contain an arbitration clause, and the Amount of Insurance is less than the amount, if any, set forth in the arbitration clause, all arbitrable matters shall be arbitrated at the option of either the Company or the Insured as the exclusive remedy of the parties.

Nothing herein contained will be deemed to obligate the company to provide any of the coverages referred to herein unless the above conditions are fully satisfied.

The Spitzer Group
1640 E Main St Cortez
Cortez, CO 81321
19707390447

3396

82-492/1021

12-21 2023

PAY TO THE
ORDER OF

City of Cortez

\$ 350.00

Three Hundred Fifty and 00/100

DOLLARS



THE DOLORES STATE BANK

FOR 1602 Driscoll Zoning Change

Filing Fee

⑆102104927⑆ 85430802⑈ 3396

City of Cortez
123 Roger Smith Ave
Cortez CO 81321

(970) 564-4011

Receipt No: 1.025466

Dec 21, 2023

THE SPITZER GROUP

Miscellaneous
APPLICATION FEE-ZONING 350.00
AMENDMENT

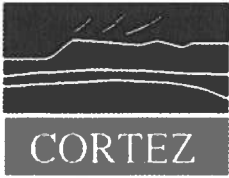
Total: 350.00

Check
Check No: 3396 350.00

Payor:
THE SPITZER GROUP
Total Applied: 350.00

Change Tendered: .00

Duplicate Copy
12/21/2023 2:43 PM



DEPARTMENT OF PLANNING & BUILDING
123 ROGER SMITH AVE, CORTEZ, CO 81321
PH. 970-565-3402 FAX 970-565-8172
24 HR. INSPECTION LINE: 970-564-4071

City of Cortez
File Number: 24-000020

Residential / Small(1/2 Acre or Less)
ZA24-000001

Project Address: 1002 Driscoll Street
Legal Description: 561124326004

Owner:
Name: Housing Authority
Address: 37 N. Madison St
Cortez, Co 81321

Phone:

Project Description: The Spitzer Group

Special Conditions: Note: This is a receipt only – The Site Plan is subject to approval by the City of Cortez

Fees:		Payments:			
Description	Total Cost	Date	Type	Reference	Receipt ReceivedFrom Amount
Residential / Small(1/2 Acre or Less)	500.00	01/09/2024	Check	3396	338 Casey Spitzer 350.00
Fee					
Credit ♦ Filed before end of 2023.	-150.00				
Total:	350.00				
Total Paid:	350.00				
Balance Due:	0.00				



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Rachael Marchbanks
Community/Economic Development Director
123 Roger Smith Ave.
Cortez, CO. 81321
rmarchbanks@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: Cheryl Lindquist, Permit Technician/Deputy City Clerk

Date: 4/23/2024

RE: Resolution No. 7, Series 2024

DISCUSSION

Glenn Leighton Family Trust is proposing to consolidate two existing lots, owned by the Trust, located at 45 Andrew Lane and 1408 South Madison into one lot.

BACKGROUND

The Parcels are identified as Lots 9 and 10, Sedona Estates Phase 1. Lot 9, 46 E. Andrew Lane, is currently developed with a single family dwelling, while Lot 10, 1408 South Madison, is currently vacant. The Parcels are zoned MH, Residential Manufactured Home District. The resultant lot will total 1.31 acres.

FISCAL IMPACT

Not Studied

RECOMMENDATION

Staff recommends approval of Resolution No. 7, Series 2024, a resolution approving the Amended Plat for Lots 9 and 10, Sedona Estates Phase 1, creating Lot 10A, with the one condition stated in the Resolution.

MOTION

If the Council so chooses to follow the recommendation of Staff, a possible motion could be:

I move that City Council approve Resolution No. 7, Series 2024, a resolution approving the Amended Plat for Lots 9 and 10, Sedona Estates Phase 1, creating Lot 10A, with one condition:

1. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents.

Attachments

Staff Report
Resolution No. 7, Series 2024
Documentation



*City of Cortez
Community & Economic
Dev. Dept.
123 Roger Smith Avenue
Cortez, CO 81321*

Meeting Date: April 23, 2024
Project No. PL24-004

MEMO

TO: Members of the Cortez City Council

FROM: Nancy Dosdall, Contract City Planner

SUBJECT: Application for an amended plat

APPLICANT/OWNER: Glenn Leighton Family Trust

ATTACHMENTS: Resolution No. 7, Series 2024, Plat, application package

BACKGROUND

The Applicant/owner, Glenn Leighton Family Trust, is proposing to consolidate two existing lots located at 45 Andrew Lane and 1408 South Madison (the “Parcels”) into one lot. The Parcels are identified as Lots 9 and 10, Sedona Estates Phase 1. Lot 9 is currently developed with a single family dwelling, while Lot 10 is currently vacant. The Parcels are zoned MH, Residential Manufactured Home District. The resultant lot will total 1.31 acres.

ISSUES

Section 6.09 of the Cortez Land Use Code (“LUC”) states as follows:

(a) Replats and plat amendments shall be subject to all of the requirements of the code regarding preliminary plats and final plats, provided, however, that the city council shall be authorized to approve a replat or plat amendment without notice or hearing where the replat or plat amendment is solely for one or more of the following purposes and does not remove any covenants or restrictions or increase the number of lots. Such approval and issuance shall not require notice, hearing, or approval of other lot owners. Allowable purposes for a replat or plat amendment include to:

- (1) Correct an error in any course or distance shown on the prior plat.
- (2) Add any course or distance that was omitted on the prior plat.
- (3) Correct an error in the description of the real property shown on the prior plat.
- (4) Indicate monuments set after death, disability, or retirement from practice of the engineer responsible for setting the monuments.
- (5) Show the proper location or character of any monument that has been changed in location or character or that originally was shown at the wrong location or incorrectly as to its character on the prior plat.
- (6) Correct any other type of clerical error or omission in the previously approved plat.
- (7) Correct an error in courses and distances of lot lines between two (2) adjacent lots where both lot owners join in the application for plat amendment and neither lot is abolished, provided that such amendment does not have a material adverse effect on the property rights of the owners in the plat.
- (8) Relocate a lot line in order to cure an inadvertent encroachment of a building or improvement on

a lot line or on an easement.

(9) Relocate or vacate one (1) or more lot lines between one (1) or more adjacent lots and /or parcels or tracts where the owner or owners of all such property join in the application for the plat amendment.

(b) Limitation. In no case shall a plat amendment result in the creation of a lot with less than the minimum lot area required in underlying zone district (see [Section 3.06](#) of this code).

The sole purpose of this Application is to vacate the two existing lot lines and create a new Lot 10A. The resultant Lot 10A will exceed minimum lot area requirements for the MH District.

AGENCY REVIEW

GIS Coordinator (Doug Roth)

- No issues

- Address for proposed Lot 10A will be 45 E Andrew Ln, which is assigned to the existing residential structure. The 1408 S Madison St address on the vacant lot will be abandoned. If another structure with a residential use is built on the combined lot GIS will assign an additional address at the time of building permit.

Cortez Sanitation District (Jim Webb)

The Sanitation District has no issues with this proposal as long as they abide by the drawings presented and do not impose any structures into or on the platted District easement. We must have access to all sewer manholes and pipes at any given time of day.

ALTERNATIVES

1. The Council can approve the Amended Plat for Lots 9 and 10 Sedona Estates Phase 1; or
2. The Council can deny the application for the Amended Plat and state its reasons; or
3. The Council can ask for more information and continue the application to a date certain or table the application; or
4. The Council can approve the Amended Plat for Lots 9 and 10 Sedona Estates Phase 1, creating Lot 10A, and state any conditions it determines would be necessary to ensure compliance with the Land Use Code.

RECOMMENDATION

Staff recommends Alternative “4” above, approve Resolution No. 7, Series 2024, a resolution approving the Amended Plat for Lots 9 and 10, Sedona Estates Phase 1, creating Lot 10A, with the condition stated in the Resolution.

If the Council so chooses to follow the recommendation of Staff, a possible motion could be the following:

I move that Council approve Resolution No. 7, Series 2024, a resolution approving the Amended Plat for Lots 9 and 10, Sedona Estates Phase 1, creating Lot 10A, with the condition as stated in the Resolution.

The proposed condition is the following condition:

1. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents.

CITY OF CORTEZ
RESOLUTION NO. 7, SERIES 2024

**A RESOLUTION APPROVING AN AMENDED PLAT, IN THE RESIDENTIAL
MANUFACTURED HOME (MH) ZONING DISTRICT IN CORTEZ, COLORADO**

WHEREAS, the Glenn Leighton Family Trust, as the owner on record (the “Owner”), has applied for an amended plat of Lots 9 and 10, Sedona Estates Phase 1 (the “Property”), in the Residential Manufactured Home (MH) zone district in Cortez, Colorado (the “Property”); and

WHEREAS, Land Use Code Section 6.09, Replats and plat amendments, indicates that the owner or developer of a property may request a plat amendment pursuant to all code requirements; and

WHEREAS, the City Council reviewed the application and proposed plat for a plat amendment for the Property; and

WHEREAS, based on the evidence and testimony presented at the City Council’s April 23, 2024 meeting, Staff recommended a certain condition of approval to be considered by the City Council; and

WHEREAS, it appears that all applicable requirements of the City of Cortez Land Use Code for a plat amendment of the Property have been or can be met.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CORTEZ CITY COUNCIL:

THAT, this Resolution No. 7, Series 2024, contains the conditions of approval for the plat amendment of the Property; and

THAT, the plat and full application for the Property, and this Resolution, are hereby approved, subject to the following condition to ensure compliance with the standards in the City of Cortez Land Use Code for a preliminary plat:

1. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents.

AND THAT, the Owners shall coordinate with City Staff to ensure that the condition is fully met.

{Signatures on following page}

MOVED, SECONDED, AND ADOPTED THIS 23rd DAY OF APRIL 2024.

, Mayor

ATTEST:

Linda Smith, City Clerk

April 23 RL

Amended Plat

APPLICANT: Glenn Leighton Family Trust - Glenn Leighton
APPLICANT EMAIL: glenn-leighton@yahoo.com 970-749-1832
MAILING ADDRESS: 45 EAST ANDREW LAKE CORNER CO 81321
PHONE: 970-565-8299 FAX: 970-565-0625
PROPERTY ADDRESS: 45 EAST ANDREW LAKE
PROPERTY FOR: 1408 SOUTH MADISON

Submittal Requirements

- ☒ Letter of petition (Narrative)
☒ Title certificate from a licensed title company or attorney listing:
 - The name of the property owner(s)
 - All liens
 - All easements and judgments of record affecting the subject property
____ Agent Authorization Letter if Applicable
____ Plat

Boundary lines, bearings and distances

____ Adjacent subdivisions and property owners indicating existing streets, alleys, and other features

____ Intersecting streets

____ Proposed streets, alleys, and easements

____ Proposed blocks, lots and parks – with dimensions

____ 5' intervals of topographic contours

____ All easements or ROW's necessary for drainage

____ Subdivision title _____

____ Land planner or engineer _____ Phone #: _____

____ Name and addresses of the owner(s)

____ Dedicated parks, playgrounds and other public uses

____ Scale, north point, date, and other pertinent data

____ Property owner's name, address, and telephone number

____ A proposed preliminary layout of sanitary sewer and water lines

____ Drainage report/statement

____ Wetlands identification

____ Protective covenants

____ Proposed land uses

____ Vicinity map

☒ Application fee \$ 300.00

December 4, 2023

City of Cortez
123 Roger Smith Ave.
Cortez, Colorado 81321

Re: Plat Amendment Application
Glenn Leighton
45 Andrew Lane and 1408 South Madison, Cortez, Colorado 81321

To Whom it May Concern,

Applicant, Glenn Leighton, owns the properties subject to this application. The properties are located at 45 Andrew Lane, and 1408 South Madison in Cortez, Colorado. The real property located at 45 Andrew Lane is owned by the Glenn Leighton Family Trust, Glenn Leighton being the sole trustee. The real property located at 1408 South Madison is owned by Glenn Leighton individually. Acting as Trustee of his trust and individually, Applicant desires to combine the two parcels creating one larger parcel that would be owned by the Glenn Leighton Family Trust.

The primary purpose of combining the parcels is to allow for the construction of a new outbuilding that would be for the convenient benefit of the residence located at 45 Andrew Lane, Cortez, Colorado. Under the current configuration of the properties, a new building being proposed for the use of the residence located at 45 Andrew Lane, Cortez cannot be constructed on 1408 South Madison, Cortez and still comply with City set-back requirements. Combining the lots to remove the lot line between the two lots would eliminate the setback issue and allow Applicant to construct his desired new structure in a way that most benefits his use of the property.

Very truly yours,

Glenn Leighton



Amended Plat of Lots 9 and 10, Sedona Estates, Phase I Creating Lot 10A and Amending the 30 Foot Utility easement

NE/4 SECTION 35, T.36 N., R.16 W., NMPM, MONTEZUMA COUNTY, COLORADO

CERTIFICATION OF DEDICATION AND OWNERSHIP

KNOW ALL MEN BY THESE PRESENTS that the Olmos Leighton Family Trust whose address is 1408 S. Matthews St. and 43 E. Andrew Lane W. Cortez, CO 81321 is the sole owner of a portion of property in the City of Cortez, Montezuma County, Colorado, being more particularly described as follows: Lots 9 and 10 (Range 36S2776 and Township 36S2458), Sedona Estates Phase I, recorded Plat Book 14 Page 129 and Amended Lot 10 in Plat Book 13 Page 156, it containing said portion and the new corner boundary is described as follows: A tract of land situated in Lot 9 and Lot 10 of Sedona Estates, Phase I, City of Cortez, Montezuma County, Colorado, described as follows: Beginning at the southwest corner of said Lot 16, a point on the center quarter line of Section 35, T.36 N., R.16 W., NMPM, then which point the CH 1/16 Corner of said Section 35 bears N 89°09'24" E a distance of 245.66 feet; thence, S 69°09'24" E a distance of 294.41 feet along said center quarter line of Section 35, also the east line of said Lot 10 and said Lot 9 to the SE corner of said Lot 9; thence, N 68°14'23" W a distance of 313.13 feet along the south line of said Lot 9; thence, N 68°09'04" E a distance of 21.30 feet along the center line of said Lot 9; thence, along the arc of a curve to the left with a radius of 142.52 feet whose long chord bears N 47°21'41" E a distance of 188.74 feet along said center line of said Lot 9 and said Lot 10; thence, N 71°17'54" E a distance of 68.55 feet along a westerly line of said Lot 10; thence, N 24°43'24" E a distance of 297.85 feet along a northeasterly line of said Lot 10 back to the point of beginning. Containing 34,363.4 sq. ft. or 1.31 acres of land, more or less.

SUBJECT TO all easements of record, prescription or dedicated lands.

WITNESSED BY THESE PRESENTS, laid out, re-platted, and consolidated the same into one lot as shown on this plan, under the name and title of the

Amended Plat of Lots 9 and 10, Sedona Estates Phase I, Creating Lot 10A

And do hereby dedicate to the City of Cortez, Colorado, for the use of the public, those portions shown herein as streets, access easements and rights of way, for the purpose of facilitating of public utilities and drainage facilities, including but not limited to electric lines, telephone lines, water lines, sewer lines, gas lines, drainage structures and other utilities as may be necessary, together with the right to lay out and construct the same, maintain, operate, regulate, and replacement of such utilities, including the right to the hereafter terms and details. Laidowner shall maintain easement area clear of buildings and structures. Said easements and rights shall be utilized in a reasonable and prudent manner.

Reviewed by owner: The Olmos Leighton Family Trust.

Olmos Leighton, Trustee for the Olmos Leighton Family Trust

The foregoing declaration was acknowledged before me this _____ day of _____ by _____ by _____

My commission expires _____ Notary Public

EASEMENTS ACCEPTED AND APPROVED BY:

City of Cortez, Public Works Allen Energy

CenturyLink Communications Cortez Sanitation District

Republic Electric Association, Inc.

CITY COUNCIL ACCEPTANCE STATEMENT

This plan and the statement herein are accepted and approved by the City Council of the City of Cortez this _____ day of _____

Mayor _____

City Clerk _____

SURVEYOR'S CERTIFICATE

I do hereby certify to the above signed owner, the Olmos Leighton Family Trust, dated December 13, 2022, that this plan was prepared from data collected by a survey performed by me, or under my direct supervision, and is correct to the best of my knowledge and belief.

Gerald G. Huddleston - LS 17990 Date _____

ATTEST:

This plan was filed for record in the office of the County Clerk and Recorder of Montezuma County, Colorado, at _____ (Date, p.m.) on the _____ day of _____ and duly filed to Plat Book _____ at Page _____

Montezuma County Clerk and Recorder

NOTES:

According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. It is agreed that any action based upon any defect in this survey be commenced more than ten years from the date of certification shown herein.

LEIGHTON

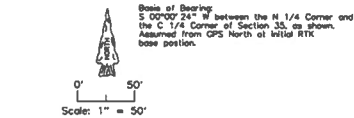
Amended Plat of Lots 9 and 10,
Sedona Estates Phase I
NE/4 Section 35,
T.36 N., R.16 W., NMPM,
Montezuma County, Colorado

14 August 2023

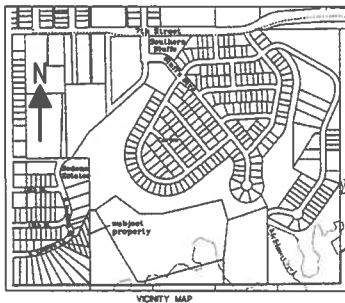
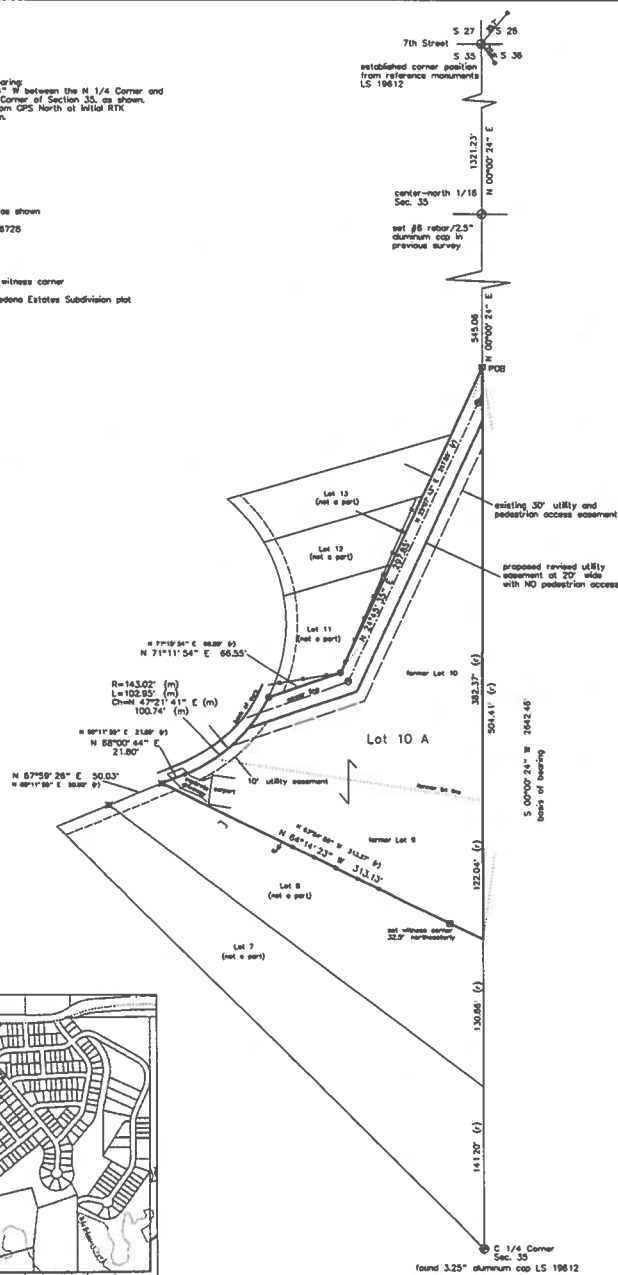
HUDDLESTON LAND SURVEYING
P.O. Box 101 - Cortez, CO 81321 - (970) 565-3330

PRELIMINARY

KNOW ALL MEN BY THESE PRESENTS that I, GERALD G. HUDDLESTON, Colorado LS 17990, do hereby certify that this plan was prepared from field notes of an actual survey made by me or under my supervision and that the same is true and accurate to the best of my knowledge and belief. This plan is in accordance with applicable standards of practice. This statement is not a warranty or indemnity, either expressed or implied.



- found disjunct corner monument as shown
- found #4 rebar/plastic cap LS 8720
- found #4 rebar
- set #4 rebar/plastic cap
- set #4 rebar/2" aluminum cap witness corner
- record bearing/distance from Sedona Estates Subdivision plat recorded Bl. 14 Pg. 120 and





EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT, Made this 12th day of February, 2024, between The Glenn Leighton Family Trust, of the County of Montezuma, State of Colorado, Grantor, and **CORTEZ SANITATION DISTRICT, a Special District**, whose legal address is Post Office Drawer 730, Cortez, County of Montezuma, State of Colorado,

WITNESSETH, That the Grantor(s), for good and valuable consideration, the receipt of which is hereby acknowledged; do hereby grant and convey to the Cortez Sanitation District a Special District, herein called the GRANTEE, its successors and assigns, a perpetual right-of-way easement to locate, place, construct, operate, repair, maintain, reconstruct, change, alter or make improvements upon an underground sewer pipeline over, on, across, and under the following described lands, being in the County of Montezuma, State of Colorado, described as follows and shown on the attached Exhibit A:

Lots 9 and 10 (Reception #622376 and Reception #638450), Sedona Estates Phase I, recorded Plat Book 14 Page 120 and Amended Lot 10 in Plat Book 15 Page 136.

A previous Easement Agreement granted a Utility and Pedestrian Access easement of 30' as shown on the Amended Plat attached as Exhibit A. This agreement establishes a Utility Easement with no pedestrian access of 20'. Revised easement is shown on Amended Plat on Exhibit A

GRANTOR shall have the right to make any use of the above-described property **GRANTOR** deems desirable, so long as nothing is constructed or placed in the easement (including fences, sheds and gardens) and the use in no way interferes with the construction, operation, repair, maintenance, or alteration of said pipeline. **GRANTEE** shall further have reasonable rights of ingress and egress for the purposes herein before stated.

IN WITNESS WHEREOF, The Grantor has executed this Agreement on the date forth hereinabove.

Glenn Leighton
Glenn Leighton, Trustor, The Glenn Leighton Family Trust

STATE OF Colorado)
) ss.
COUNTY OF Montezuma)

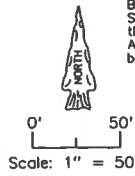
Subscribed and acknowledged to before me this 13th day of February, 2024, by Kelly D. Jackson
Witness my hand and official seal.

My Commission expires: 4 / 06 / 24

Kelly D. Jackson
Notary Public

KELLY D JACKSON
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20124020290
MY COMMISSION EXPIRES APRIL 06, 2024

Exhibit A



Basis of Bearing:
S 00°00' 24" W between the N 1/4 Corner and
the C 1/4 Corner of Section 35, as shown.
Assumed from GPS North at initial RTK
base position.

- ⊕ found aliquot corner monument as shown
- found #4 rebar/plastic cap LS 6728
- ✕ found #4 rebar
- ⊞ found #4 rebar/plastic cap
- ⊞ found #4 rebar/2" aluminum cap witness corner
- (r) record bearing/distance from Sedona Estates Subdivision plot recorded Bk. 14 Pg. 120 and

7th Street
S 27
S 35
S 36
established corner position
from reference monuments
LS 19612

center-north 1/16
Sec. 35
set #6 rebar/2.5"
aluminum cap in
previous survey

1321.23'
N 00°00' 24" E

545.06
N 00°00' 24" E

POB

existing 30' utility and
pedestrian access easement

proposed revised utility
easement at 20' wide
with NO pedestrian access

N 71°15' 54" E 66.55' (r)
N 71°11' 54" E 66.55'

R=143.02' (m)
L=102.95' (m)
Ch=N 47°21' 41" E (m)
100.74' (m)

N 68°11' 55" E 21.85' (r)
N 68°00' 44" E
21.80'

N 67°59' 26" E 50.03'
N 68°11' 55" E 50.00' (r)

former Lot 10

Lot 10 A

former lot line

former Lot 9

Lot 8
(not a part)

Lot 7
(not a part)

est witness corner
32.5' northeasterly

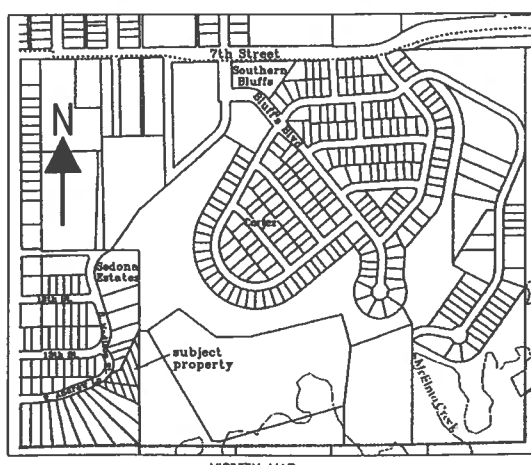
S 00°00' 24" W 2642.46'
basis of bearing

122.04' (r)

130.86' (r)

141.20' (r)

C 1/4 Corner
Sec. 35
found 3.25" aluminum cap LS 19612



654703 EASEAGR 02/13/2024 03:56:08 PM
Page: 2 of 2 R 18.00 D 0.00 T 18.00
Kim Percell Clerk/Recorder, Montezuma County, Co



Property Record Card

Montezuma Assessor

**LEIGHTON, GLENN
FAMILY TRUST**

45 E ANDREW LN
CORTEZ, CO 81321

Account: R013072

Tax Area: 11001 - DISTRICT 11001

Acres: 0.471

Parcel: 5611-352-20-009

Situs Address:
45 E ANDREW LN
CORTEZ, 81321

Value Summary

Value By:	Market	Override
Land (1)	\$22,100	N/A
Mobile (1)	\$107,030	N/A
Total	\$129,130	\$129,130



Legal Description

Subdivision: SEDONA ESTATES Lot: 9 (100% MIN INT(MC1628)
B508 P672



Sale Data

Doc. #	Sale Date	Deed Type	Validity	Verified	Sale Price	Ratio	Adj. Price	Ratio	Time Adj. Price	Ratio
589527	06/17/2013	WD	QV	Y	\$159,000	81.21	\$159,000	81.21	\$159,000	81.21
557305	06/30/2008	WDJT	QI	Y	\$182,000	70.95	\$182,000	70.95	\$182,000	70.95
523870	07/07/2004	WDJ	QI	Y	\$142,800	90.43	\$142,800	90.43	\$142,800	90.43
498136	09/14/2001	WD	QI	Y	\$65,000	198.66	\$65,000	198.66	\$65,000	198.66

Land Occurrence 1

Property Code	1112 - SINGLE FAMILY RESIDENTIAL	Measure By	Site
Acres	0.471	SQFT	20531.61
Units	1	Land Code	358001U - LAPLATA VIEW LOTS
Sewer Type	2 - COMM/PUBLIC		

SubArea	Actual	Effective	FinBsmnt	Footprint	Garage	LiveArea	UnfBsmnt
ACRES	0.471						
SQFT	20531.61						
Total	20,532.081						



Property Record Card

Montezuma Assessor

LEIGHTON, GLENN R.

45 E. ANDREW LANE
CORTEZ, CO 81321

Account: R013064

Tax Area: 11001 - DISTRICT 11001
Acres: 0.825

Parcel: 5611-352-20-010

Situs Address:
TBD S MADISON ST
CORTEZ, 81321

Value Summary

Value By:

Land (1)

Total

Market

\$20,000

\$20,000

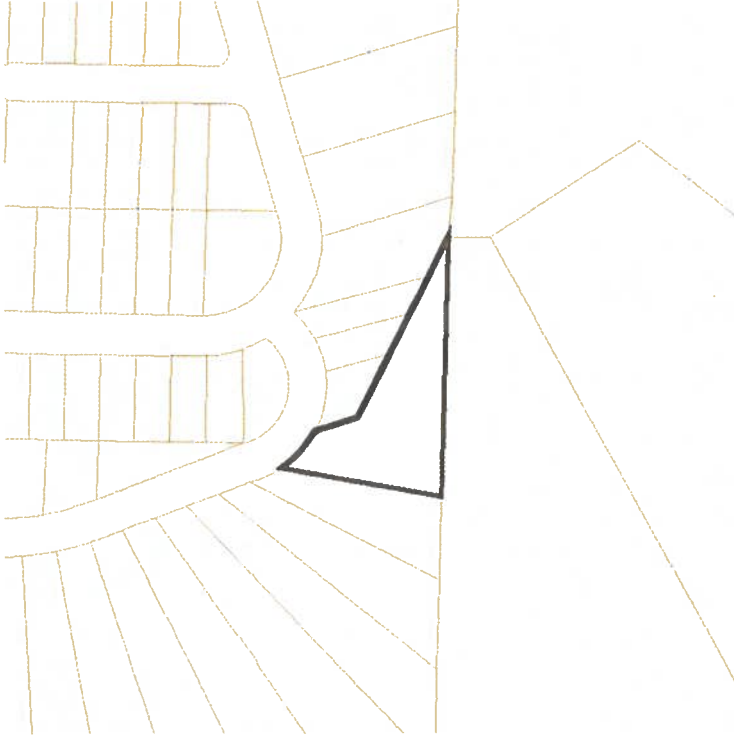
Override

N/A

\$20,000

Legal Description

Subdivision: SEDONA ESTATES Lot: 10 (100% MIN INT(MC1628)
B508 P672



Sale Data

Doc. #	Sale Date	Deed Type	Validity	Verified	Sale Price	Ratio	Adj. Price	Ratio	Time Adj. Price	Ratio
638450	07/07/2021	SWD	UI	Y	\$33,900	59.00	\$33,900	59.00	\$33,900	59.00
553415	12/18/2007	WD	QV	Y	\$46,900	42.64	\$46,900	42.64	\$46,900	42.64
498136	09/14/2001	WD	QI	Y	\$65,000	30.77	\$65,000	30.77	\$65,000	30.77

Land Occurrence 1

Property Code	0100 - VACANT LAND	Measure By	Site
Acres	0.825	SQFT	35938.61
Units	1	Land Code	3580031U - SEDONA EST PH 3
Sewer Type	2 - COMM/PUBLIC		

SubArea	Actual	Effective	FinBsmnt	Footprint	Garage	LiveArea	UnfBsmnt
ACRES	0.825						
SQFT	35938.61						
Total	35,939.435						
	Value	Rate	Rate	Rate	Rate	Rate	Rate
	\$20,000	0.56					



Property Record Card

Montezuma Assessor

Land Occurrence 1

Value	Rate	Rate	Rate	Rate	Rate	Rate	Rate
\$22,100	1.08						

Mobile Occurrence 1

Property Code	1236 - PURGED MOBILE HOME/IMPROVEMENT	Actual Year Built	2004
Effective Year Built	2004	Length	60
Width	33	Building Type	5 - Average
Architectural Style	15 - Double Wide	Depreciation	2004 - 2004
Exterior Wall	Frame Hardboard	Percent	100

Abstract Summary

Code	Classification	Actual Value	Taxable Value	Actual Override	Taxable Override
1112	SINGLE FAMILY RESIDENTIAL	\$22,100	\$1,480	NA	NA
1236	PURGED MOBILE HOME/IMPROVEMENT	\$107,030	\$7,170	NA	NA
Total		\$129,130	\$8,650	NA	NA



Property Record Card

Montezuma Assessor

Abstract Summary

Code	Classification	Actual Value	Taxable Value	Actual Override	Taxable Override
0100	VACANT LAND	\$20,000	\$5,800	NA	NA
Total		\$20,000	\$5,800	NA	NA



WESTCOR
LAND TITLE INSURANCE COMPANY

GUARANTEE NO.
MG-1-CO1026-15525068

**WESTCOR LAND TITLE
INSURANCE COMPANY**

MORTGAGE GUARANTEE

No. MO22303552 Liability \$ 10,000.00 Fee \$ 200.00

SUBJECT TO THE EXCLUSIONS FROM COVERAGE, THE LIMITS OF LIABILITY AND THE OTHER PROVISIONS OF THE GUARANTEE CONDITIONS AND STIPULATIONS HEREOF, WESTCOR LAND TITLE INSURANCE COMPANY, A SOUTH CAROLINA CORPORATION, herein called the Company,

Guarantees the Assured named herein against loss (including attorney fees) not exceeding the liability amount stated in above which the Assured shall sustain by reason of any incorrectness in the assurance which the Company hereby gives that, according to public records, on the date stated below.

1. The title to the herein described estate or Interest was vested in the vestee named, subject to the matters shown as Exceptions herein, which exceptions are not necessarily shown in the order of their priority;
2. The existence of a lien or encumbrance on the title, other than those shown as Exceptions (which Exceptions are not necessarily shown in the order of their priority.)

IN WITNESS WHEREOF, WESTCOR LAND TITLE INSURANCE COMPANY has caused its corporate name and seal to be hereunto affixed by its duly authorized officers.

Issued By: CO1026 * MO22303552
Colorado Title & Closing Services, LLC
970 Main Avenue
Durango, CO 81301

WESTCOR LAND TITLE INSURANCE COMPANY



By: Mary O'Donnell
President
Attest: [Signature]
Secretary

Authorized Agent: Marie Rogers Patrick

MORTGAGE GUARANTEE

SCHEDULE A

State: Colorado
County: Montezuma

Agent Number	File Number	Guarantee Number	Guarantee Effective Date	Amount of Guarantee
CO1026	MO22303552	MG-1-CO1026-15525068	November 27, 2023	\$10,000.00

1. Party (Parties) Assured:

MCCABE - LOVETT - MCCABE

2. The record title to the estate in said land is at the date hereof vested in:

THE GLENN LEIGHTON FAMILY TRUST U/T/A APRIL 16, 2019

3. The estate or interest in the land described in this schedule is:

FEE SIMPLE

The Deed(s) of Trust, if any, to which said land is subject:

N/A

4. Description of the Land:

Lot 9, SEDONA ESTATES PHASE 1, according to the plat thereof filed for record August 29, 2001 in Book 14 at Page 120.

This Guarantee Valid Only if Cover and Schedule A & B are attached.

MORTGAGE GUARANTEE

SCHEDULE B

Agent #: CO1026

Order #: MO22303552

Guarantee Number: MG-1-CO1026-15525068

GUARANTEE STANDARD EXCEPTIONS:

This guarantee does not insure against loss or damage, including attorney fees, by reason of the matters shown below:

1. Any facts, rights, interest, or claims which are not shown by the public records.
2. Any lien, or right to a lien, for services, labor or material imposed by law.
3. Any and all recorded rights of way and easements including, but not limited to roads, highways, ditches, creeks, laterals, canals, reservoirs, drainage ways, flumes, utilities, guy line/anchors, railroads and aircraft overflight.
4. Any and all unpaid taxes, assessments, bonds and unredeemed tax sales.
5. Any Restrictions, Covenants, Declarations, Conditions, Leases, Agreements and Mineral Reservations of record, and all modifications thereof, if any.
6. Unpatented mining claims, reservations or exemptions in patents or in Acts authorizing the issuance thereof, water rights, claims or title to water.
7. Discrepancies, conflicts in boundary lines, encroachments, easements, variations in area or content, party walls and/or any facts that a correct survey and/or physical inspection of the premises would disclose.

Title to the land described in Schedule A is subject to the following liens, encumbrances and defects shown in the public records:

N/A

GUARANTEE CONDITIONS AND STIPULATIONS

1. DEFINITION OF TERMS- The following terms when used in the Guarantee mean:

- (a) "the Assured": the party or parties named as the Assured in this Guarantee, or on a supplemental writing executed by the Company.
- (b) "land": the land described or referred to in Schedule (A)(C) or in Part 2, and improvements affixed thereto which by law constitute real property. The term "land" does not include any property beyond the lines of the area described or referred to in Schedule (A)(C) or in Part 2, nor any right, title, interest, estate or easement in abutting streets, roads, avenues, alleys, lanes, ways or waterways.
- (c) "mortgage": mortgage, deed of trust, trust deed, or other security instrument.
- (d) "public records": records established under state statutes at Date of Guarantee for the purpose of imparting constructive notice of matters relating to real property to purchasers for value and without knowledge.
- (e) "date": the effective date.

2. EXCLUSIONS FROM COVERAGE OF THIS GUARANTEE

- (a) Taxes or assessments which are not shown as existing by the records of any taxing authority that levies taxes or assessments on real property or by the public records.
- (b) Unpatented mining claims; reservations or exceptions in patents or in Acts authorizing the issuance thereof, water rights, claims or title to water.
- (c) Title to any property beyond the lines of the land expressly described in the description set forth in this Guarantee, or title to streets, roads, avenues, lanes, ways or waterways on which such land abuts, or the right to maintain therein vaults, tunnels, ramps or any other structure or improvement; or any rights or easements therein unless such property, rights or easements are expressly and specifically set forth in said description.
- (d) Defects, liens, encumbrances, adverse claims against the title as guaranteed or other matters (1) created, suffered, assumed or agreed to by one or more of the Assured; or (2) resulting in no loss to the Assured.

3. PROSECUTION OF ACTIONS

- (a) The Company shall have the right at its own cost to institute and prosecute any action or proceeding or do any other act which in its opinion may be necessary or desirable to establish or confirm the matters herein guaranteed; and the Company may take any appropriate action under the terms of this Guarantee whether or not it shall be liable thereunder and shall not thereby concede liability or waive any provision hereof.
- (b) In all cases where the Company does so institute and prosecute any action or proceeding, the Assured shall permit the Company to use, at its option, the name of the Assured for such purpose. Whenever requested by the Company, the Assured shall give the Company all reasonable aid in prosecuting such action or proceeding, and the Company shall reimburse the Assured for any expense so incurred.

4. NOTICE OF LOSS-LIMITATION OF ACTION

A statement in writing of any loss or damage for which it is claimed the Company is liable under this Guarantee shall be furnished to the Company within sixty days after such loss or damage shall have been determined, and no right of action shall accrue to the Assured under this Guarantee until thirty days after such statement shall have been furnished, and no recovery shall be had by the Assured under this Guarantee unless action shall be commenced thereon within two years after expiration of said thirty day period. Failure to furnish such statement of loss or damage or to commence such action with the time herein before specified, shall be a conclusive bar against maintenance by the assured of any action under this Guarantee.

5. OPTION TO PAY, SETTLE OR COMPROMISE CLAIMS

The Company shall have the option to pay or settle or compromise for or in the name of the Assured any claim which could result in loss to the Assured within the coverage of this Guarantee, or, if this Guarantee is issued for the benefit of a holder of a mortgage, the Company shall have the option to purchase the indebtedness secured by said mortgage. Such purchase, payment or tender of payment of the full amount of the Guarantee shall terminate all liability of the Company hereunder. In the event after notice of claim has been given to the Company by the Assured the Company offers to purchase said indebtedness, the owner of such indebtedness shall transfer and assign said indebtedness and the mortgage securing the same to the Company upon payment of the purchase price.

6. LIMITATION OF LIABILITY-PAYMENT OF LOSS

- (a) The liability of the Company under this Guarantee shall be limited to the amount of actual loss sustained by the Assured because of reliance upon the assurances herein set forth, but in no event shall such liability exceed the amount of the liability stated on the face page hereof.
- (b) The company will pay all costs imposed upon the Assured in litigation carried on by the Company for the Assured, and all costs and attorney's fees in litigation carried on by the Assured with the written authorization of the Company.
- (c) No claim for damages shall arise or be maintainable under this Guarantee (1) if the Company after having received notice of an alleged defect, lien or encumbrance not shown as an Exception or excluded herein, removes such defect, lien or encumbrance within a reasonable time after receipt of such notice, or (2) for liability voluntarily assumed by the Assured in settling any claim or suit without written consent of the Company.
- (d) All payments under this Guarantee, except for attorneys' fees as provided for in paragraph 6(b) hereof, shall reduce the amount of the liability hereunder pro tanto, and no payment shall be made without producing this Guarantee for endorsement of such payment unless the Guarantee be lost or destroyed, in which case proof of such loss or destruction shall be furnished to the satisfaction of the Company.
- (e) When liability has been definitely fixed in accordance with the conditions of this Guarantee, the loss or damage shall be payable within thirty days thereafter.

7. SUBROGATION UPON PAYMENT OR SETTLEMENT

Whenever the company shall have settled a claim under this Guarantee, all right of subrogation shall vest in the Company unaffected by any act of the Assured, and it shall be subrogated to and be entitled to all rights and remedies which the Assured would have had against any person or property in respect to such claim had this Guarantee not been issued. If the payment does not cover the loss of the Assured, the Company shall be subrogated to such rights and remedies in the proportion which said payment bears to the amount of said loss. The Assured if requested by the Company, shall transfer to the Company all rights and remedies against any person or property necessary in order to perfect such right of subrogation, and shall permit the Company to use the name of the Assured in any transaction or litigation involving such rights or remedies.

8. GUARANTEE ENTIRE CONTRACT

Any action or actions or rights of action that the Assured may have or may bring against the Company arising out of the subject matter hereof must be based on the provisions of this Guarantee.

No provision or condition of this Guarantee can be waived or changed except by a writing endorsed or attached hereto signed by the President, a Vice President, the Secretary, an Assistant Secretary or other validating officer of the Company.

9. NOTICES, WHERE SENT

ALL notices required to be given the Company and any statement in writing required to be furnished the Company shall include the number of this Guarantee and shall be addressed to: Westcor Land Title Insurance Company, 875 Concourse Parkway South, Suite 200 Maitland, FL 32751.

10. FEE

The fee specified on Schedule A of this Guarantee is the total fee for title search and examination and for this Guarantee.

WESTCOR LAND
TITLE INSURANCE COMPANY

MORTGAGE
GUARANTEE

HOME OFFICE

875 Concourse Parkway South, Suite 200
Maitland, FL 32751
Telephone: (407) 629-5842

NOTICE CONCERNING FRAUDULENT INSURANCE ACTS

(This Notice is Permanently Affixed Hereto)

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the department of regulatory agencies.

C. R. S. A. § 10-1-128 (6)(a).



GUARANTEE NO.
MG-1-CO1026-15526588

WESTCOR LAND TITLE
INSURANCE COMPANY

MORTGAGE GUARANTEE

No. MO22303553 Liability \$ 10,000.00 Fee \$ 200.00

SUBJECT TO THE EXCLUSIONS FROM COVERAGE, THE LIMITS OF LIABILITY AND THE OTHER PROVISIONS OF THE GUARANTEE CONDITIONS AND STIPULATIONS HEREOF, WESTCOR LAND TITLE INSURANCE COMPANY, A SOUTH CAROLINA CORPORATION, herein called the Company,

Guarantees the Assured named herein against loss (including attorney fees) not exceeding the liability amount stated in above which the Assured shall sustain by reason of any incorrectness in the assurance which the Company hereby gives that, according to public records, on the date stated below.

1. The title to the herein described estate or Interest was vested in the vestee named, subject to the matters shown as Exceptions herein, which exceptions are not necessarily shown in the order of their priority;
2. The existence of a lien or encumbrance on the title, other than those shown as Exceptions (which Exceptions are not necessarily shown in the order of their priority.)

IN WITNESS WHEREOF, WESTCOR LAND TITLE INSURANCE COMPANY has caused its corporate name and seal to be hereunto affixed by its duly authorized officers.

Issued By: CO1026 * MO22303553
Colorado Title & Closing Services, LLC
970 Main Avenue
Durango, CO 81301

WESTCOR LAND TITLE INSURANCE COMPANY



By: Mary O'Donnell
President
Attest: [Signature]
Secretary

Authorized Agent

Marie Rogers Patrick

MORTGAGE GUARANTEE

SCHEDULE A

State: Colorado
County: Montezuma

Agent Number	File Number	Guarantee Number	Guarantee Effective Date	Amount of Guarantee
CO1026	MO22303553	MG-1-CO1026-15526588	November 27, 2023	\$10,000.00

1. Party (Parties) Assured:

MCCABE - LOVETT - MCCABE

2. The record title to the estate in said land is at the date hereof vested in:

GLENN R. LEIGHTON

3. The estate or interest in the land described in this schedule is:

FEE SIMPLE

The Deed(s) of Trust, if any, to which said land is subject:

N/A

4. Description of the Land:

Lot 10, SEDONA ESTATES PHASE 1, according to the plat thereof filed for record August 29, 2001 in Book 14 at Page 120 and AMENDED PLAT OF LOT 10, SEDONA ESTATES PHASE 1, according to the plat thereof filed for record January 6, 2005 in Book 15 at Page 136.

This Guarantee Valid Only if Cover and Schedule A & B are attached.

MORTGAGE GUARANTEE

SCHEDULE B

Agent #: CO1026

Order #: MO22303553

Guarantee Number: MG-1-CO1026-15526588

GUARANTEE STANDARD EXCEPTIONS:

This guarantee does not insure against loss or damage, including attorney fees, by reason of the matters shown below:

1. Any facts, rights, interest, or claims which are not shown by the public records.
2. Any lien, or right to a lien, for services, labor or material imposed by law.
3. Any and all recorded rights of way and easements including, but not limited to roads, highways, ditches, creeks, laterals, canals, reservoirs, drainage ways, flumes, utilities, guy line/anchors, railroads and aircraft overflight.
4. Any and all unpaid taxes, assessments, bonds and unredeemed tax sales.
5. Any Restrictions, Covenants, Declarations, Conditions, Leases, Agreements and Mineral Reservations of record, and all modifications thereof, if any.
6. Unpatented mining claims, reservations or exemptions in patents or in Acts authorizing the issuance thereof, water rights, claims or title to water.
7. Discrepancies, conflicts in boundary lines, encroachments, easements, variations in area or content, party walls and/or any facts that a correct survey and/or physical inspection of the premises would disclose.

Title to the land described in Schedule A is subject to the following liens, encumbrances and defects shown in the public records:

N/A

GUARANTEE CONDITIONS AND STIPULATIONS

1. DEFINITION OF TERMS- The following terms when used in the Guarantee mean:

- (a) "the Assured": the party or parties named as the Assured in this Guarantee, or on a supplemental writing executed by the Company.
- (b) "land": the land described or referred to in Schedule (A)(C) or in Part 2, and improvements affixed thereto which by law constitute real property. The term "land" does not include any property beyond the lines of the area described or referred to in Schedule (A)(C) or in Part 2, nor any right, title, interest, estate or easement in abutting streets, roads, avenues, alleys, lanes, ways or waterways.
- (c) "mortgage": mortgage, deed of trust, trust deed, or other security instrument.
- (d) "public records": records established under state statutes at Date of Guarantee for the purpose of imparting constructive notice of matters relating to real property to purchasers for value and without knowledge.
- (e) "date": the effective date.

2. EXCLUSIONS FROM COVERAGE OF THIS GUARANTEE

- (a) Taxes or assessments which are not shown as existing by the records of any taxing authority that levies taxes or assessments on real property or by the public records.
- (b) Unpatented mining claims; reservations or exceptions in patents or in Acts authorizing the issuance thereof, water rights, claims or title to water.
- (c) Title to any property beyond the lines of the land expressly described in the description set forth in this Guarantee, or title to streets, roads, avenues, lanes, ways or waterways on which such land abuts, or the right to maintain therein vaults, tunnels, ramps or any other structure or improvement; or any rights or easements therein unless such property, rights or easements are expressly and specifically set forth in said description.
- (d) Defects, liens, encumbrances, adverse claims against the title as guaranteed or other matters (1) created, suffered, assumed or agreed to by one or more of the Assured; or (2) resulting in no loss to the Assured.

3. PROSECUTION OF ACTIONS

- (a) The Company shall have the right at its own cost to institute and prosecute any action or proceeding or do any other act which in its opinion may be necessary or desirable to establish or confirm the matters herein guaranteed; and the Company may take any appropriate action under the terms of this Guarantee whether or not it shall be liable thereunder and shall not thereby concede liability or waive any provision hereof.
- (b) In all cases where the Company does so institute and prosecute any action or proceeding, the Assured shall permit the Company to use, at its option, the name of the Assured for such purpose. Whenever requested by the Company, the Assured shall give the Company all reasonable aid in prosecuting such action or proceeding, and the Company shall reimburse the Assured for any expense so incurred.

4. NOTICE OF LOSS-LIMITATION OF ACTION

A statement in writing of any loss or damage for which it is claimed the Company is liable under this Guarantee shall be furnished to the Company within sixty days after such loss or damage shall have been determined, and no right of action shall accrue to the Assured under this Guarantee until thirty days after such statement shall have been furnished, and no recovery shall be had by the Assured under this Guarantee unless action shall be commenced thereon within two years after expiration of said thirty day period. Failure to furnish such statement of loss or damage or to commence such action with the time herein before specified, shall be a conclusive bar against maintenance by the assured of any action under this Guarantee.

5. OPTION TO PAY, SETTLE OR COMPROMISE CLAIMS

The Company shall have the option to pay or settle or compromise for or in the name of the Assured any claim which could result in loss to the Assured within the coverage of this Guarantee, or, if this Guarantee is issued for the benefit of a holder of a mortgage, the Company shall have the option to purchase the indebtedness secured by said mortgage. Such purchase, payment or tender of payment of the full amount of the Guarantee shall terminate all liability of the Company hereunder. In the event after notice of claim has been given to the Company by the Assured the Company offers to purchase said indebtedness, the owner of such indebtedness shall transfer and assign said indebtedness and the mortgage securing the same to the Company upon payment of the purchase price.

6. LIMITATION OF LIABILITY-PAYMENT OF LOSS

- (a) The liability of the Company under this Guarantee shall be limited to the amount of actual loss sustained by the Assured because of reliance upon the assurances herein set forth, but in no event shall such liability exceed the amount of the liability stated on the face page hereof.
- (b) The company will pay all costs imposed upon the Assured in litigation carried on by the Company for the Assured, and all costs and attorney's fees in litigation carried on by the Assured with the written authorization of the Company.
- (c) No claim for damages shall arise or be maintainable under this Guarantee (1) if the Company after having received notice of an alleged defect, lien or encumbrance not shown as an Exception or excluded herein, removes such defect, lien or encumbrance within a reasonable time after receipt of such notice, or (2) for liability voluntarily assumed by the Assured in settling any claim or suit without written consent of the Company.
- (d) All payments under this Guarantee, except for attorneys' fees as provided for in paragraph 6(b) hereof, shall reduce the amount of the liability hereunder pro tanto, and no payment shall be made without producing this Guarantee for endorsement of such payment unless the Guarantee be lost or destroyed, in which case proof of such loss or destruction shall be furnished to the satisfaction of the Company.
- (e) When liability has been definitely fixed in accordance with the conditions of this Guarantee, the loss or damage shall be payable within thirty days thereafter.

7. SUBROGATION UPON PAYMENT OR SETTLEMENT

Whenever the company shall have settled a claim under this Guarantee, all right of subrogation shall vest in the Company unaffected by any act of the Assured, and it shall be subrogated to and be entitled to all rights and remedies which the Assured would have had against any person or property in respect to such claim had this Guarantee not been issued. If the payment does not cover the loss of the Assured, the Company shall be subrogated to such rights and remedies in the proportion which said payment bears to the amount of said loss. The Assured if requested by the Company, shall transfer to the Company all rights and remedies against any person or property necessary in order to perfect such right of subrogation, and shall permit the Company to use the name of the Assured in any transaction or litigation involving such rights or remedies.

8. GUARANTEE ENTIRE CONTRACT

Any action or actions or rights of action that the Assured may have or may bring against the Company arising out of the subject matter hereof must be based on the provisions of this Guarantee.

No provision or condition of this Guarantee can be waived or changed except by a writing endorsed or attached hereto signed by the President, a Vice President, the Secretary, an Assistant Secretary or other validating officer of the Company.

9. NOTICES, WHERE SENT

ALL notices required to be given the Company and any statement in writing required to be furnished the Company shall include the number of this Guarantee and shall be addressed to: Westcor Land Title Insurance Company, 875 Concourse Parkway South, Suite 200 Maitland, FL 32751.

10. FEE

The fee specified on Schedule A of this Guarantee is the total fee for title search and examination and for this Guarantee.

WESTCOR LAND
TITLE INSURANCE COMPANY

MORTGAGE
GUARANTEE

HOME OFFICE

875 Concourse Parkway South, Suite 200
Maitland, FL 32751
Telephone: (407) 829-5842

NOTICE CONCERNING FRAUDULENT INSURANCE ACTS

(This Notice is Permanently Affixed Hereto)

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the department of regulatory agencies.

C. R. S. A. § 10-1-128 (6)(a).



DEPARTMENT OF PLANNING & BUILDING
123 ROGER SMITH AVE, CORTEZ, CO 81321
PH. 970-565-3402 FAX 970-565-8172
24 HR. INSPECTION LINE: 970-564-4071

City of Cortez
Amended Plats and/or RePlats Plumbing Permit
12-000639

File Number:

Permit Number:
PL24-000004

Project Address: 45 East ANDREW Lane

Legal Description: Subdivision: SEDONA ESTATES Lot: 9, (INC ALL MIN INT MC1628) S: 35 T: 36 R: 16 MBL HOME TITLE:
MSO SERIAL: KHN1201983AB YEAR: 2004 MAKE: KARSTEN SIZE: 33 X 60 B508 P672 M/H PURGED PER RBS REQUEST
7/7/04

Owner:

Name: LEIGHTON, GLENN FAMILY TRUST
Address: 45 E. Andrew Lane
CORTEZ, CO 81321

Phone: 970-565-8299

Contractor:

Name: [Ppermit::3796::16441::\BUSINESS_NAME\]]

Phone: [Ppermit::3796::16441::\WORK_PHONE\]]

Project Description: 45 E. Andrew and 1408 S. Madison
Other Permit #s:

Fees:

Description	Total Cost	Date	Type	Reference	Receipt	Received From	Amount
Amended Plats and / or Replats	300.00	03/29/2024	Check	2975	403	Glenn R Leighton	300.00
Permit Total:	300.00						
Total Paid:	300.00						
Balance Due:	0.00						

Payments:

Per CRS 12-58-113, only licensed plumbers may perform plumbing work if the property or residence is intended for resale, rental, or is a commercial structure. All demolition/waste materials are required to be disposed of in accordance with State Regulations. For more information, please contact the Colorado Department of Public Health and Environment at 303-692-2000. Electrical work must be permitted through the State of Colorado by contacting DORA at 970-259-6179.

The issuance of a permit shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of the building code or of any other ordinance of this jurisdiction. The issuance of a permit shall not prevent the City of Cortez from requiring the correction of errors in the construction documents or at the jobsite in order to achieve code compliance.

Authorized Agent

Cheryl Lindquist

Date

3/29/24

Receipt No: 30.002746

Mar 29, 2024

Glenn Leighton

Building Permits - PL24-4	300.00
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Total:	300.00
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Check	Check No: 2975	300.00
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Payor: Glenn Leighton

Total Applied:	300.00
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Change Tendered:	.00
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03/29/2024 8:20 AM



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Rachael Marchbanks
Community/Economic Development Director
123 Roger Smith Ave.
Cortez, CO. 81321
rmarchbanks@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: Cheryl Lindquist, Permit Technician/Deputy City Clerk

Date: 4/23/2024

RE: Resolution No. 8, Series 2024

DISCUSSION

Replats and plat amendments shall be subject to all of the requirements of the code regarding preliminary plats and final plats, provided, however, that the city council shall be authorized to approve a replat or plat amendment without notice or hearing where the replat or plat amendment is solely for one or more purposes and does not remove any covenants or restrictions or increase the number of lots.

BACKGROUND

The proposed amended plat is the result of a stipulation agreement entered into in Montezuma County District Court Case Number 2023CV30020 regarding access and property boundaries. The stipulation required the parties to adjust their lot lines through the appropriate City process. The amended plat will grant additional land and easements to the Lindsays from J4G Holdings LLC.

FISCAL IMPACT

Not Studied.

RECOMMENDATION

Staff recommends approval of Resolution No. 8, Series 2024, a resolution approving the Amended Plat for Lot 2 of the Gray 2 Lot Minor Subdivision Boundary Agreement and Quit Claim Deed, with the conditions stated in the Resolution.

MOTION

If the Council so chooses to follow the recommendation of Staff, a possible motion could be:
"I move that City Council approve Resolution No. 8, Series 2024, a resolution approving the Amended Plat for Lot 2 of the Gray 2 Lot Minor Subdivision Boundary Agreement and Quit Claim Deed, with the conditions stated in the Resolution."

Attachments

Staff Report
Resolution No. 8, Series 2024
Documentation



*City of Cortez
Community & Economic
Dev. Dept.
123 Roger Smith Avenue
Cortez, CO 81321*

Meeting Date: April 23, 2024
Project No. PL24-0003

MEMO

TO: Members of the Cortez City Council

FROM: Nancy Dosdall, Contract City Planner

SUBJECT: Application for a Plat Amendment of Lot 2 of the Gray 2 Lot Minor Subdivision Boundary Agreement and Quit Claim Deed

APPLICANTS: Robert Grant Lindsay, Tamara Kay Lindsay, James Kent Lindsay, Sharon D. Lindsay, and J4G Holdings LLC (James and Jean Wootton)

OWNERS: Same as applicants

AGENT: Brian McLaughlin

ATTACHMENTS: Resolution No. 8, Series 2024, Plat, application packet

BACKGROUND

The proposed amended plat is the result of a stipulation agreement entered into in Montezuma County District Court Case Number 2023CV30020 regarding access and property boundaries. The stipulation required the parties to adjust their lot lines through the appropriate City process. The amended plat will grant additional land and easements to the Lindsays from J4G Holdings LLC.

The Lindsay Parcels are zoned (R-1) Residential Single Family, and the J4G Parcel is zoned (C) Commercial Highway.

ISSUES

Replats and plat amendments shall be subject to all of the requirements of the code regarding preliminary plats and final plats, provided, however, that the city council shall be authorized to approve a replat or plat amendment without notice or hearing where the replat or plat amendment is solely for one or more of the following purposes and does not remove any covenants or restrictions or increase the number of lots. Such approval and issuance shall not require notice, hearing, or approval of other lot owners. Allowable purposes for a replat or plat amendment include to:

- (1) Correct an error in any course or distance shown on the prior plat.
- (2) Add any course or distance that was omitted on the prior plat.
- (3) Correct an error in the description of the real property shown on the prior plat.
- (4) Indicate monuments set after death, disability, or retirement from practice of the engineer responsible for setting the monuments.
- (5) Show the proper location or character of any monument that has been changed in location or character or that originally was shown at the wrong location or incorrectly as to its character on the prior plat.
- (6) Correct any other type of clerical error or omission in the previously approved plat.
- (7) Correct an error in courses and distances of lot lines between two (2) adjacent lots where both lot owners join in the application for plat amendment and neither lot is abolished, provided that such amendment does not have a material adverse effect on the property rights of the owners in the plat.
- (8) Relocate a lot line in order to cure an inadvertent encroachment of a building or improvement on a lot line or on an easement.
- (9) Relocate or vacate one (1) or more lot lines between one (1) or more adjacent lots and /or parcels or tracts where the owner or owners of all such property join in the application for the plat amendment.

(b) Limitation. In no case shall a plat amendment result in the creation of a lot with less than the minimum lot area required in underlying zone district (see [Section 3.06](#) of this code).

The proposed amendment meets the requirements of (8) above, the purpose of this amendment is to relocate the lot line between the Parcels to cure an inadvertent encroachment of improvements on the adjacent parcel. Although the Parcels have different zone designations, it is presumed that the lot boundary will become the new zone boundary and the new portion of the adjusted parcels will be zoned R-1.

ALTERNATIVES

1. The Council can approve the Amended Plat for Lot 2 of the Gray 2 Lot Minor Subdivision Boundary Agreement and Quit Claim Deed; or
2. The Council can deny the application for the Amended Plat and state its reasons; or
3. The Council can ask for more information and continue the application to a date certain or table the application; or
4. The Council can approve the Amended Plat for Lot 2 of the Gray 2 Lot Minor Subdivision Boundary Agreement and Quit Claim Deed and state any conditions it determines would be necessary to ensure compliance with the Land Use Code.

RECOMMENDATION

Staff recommends Alternative “4” above, approve Resolution No. 8, Series 2024, a resolution approving the Amended Plat for Lot 2 of the Gray 2 Lot Minor Subdivision Boundary Agreement and Quit Claim Deed, with the conditions stated in the Resolution.

If the Council so chooses to follow the recommendation of Staff, a possible motion could be the following:

I move that City Council approve Resolution No. 8, Series 2024, a resolution approving the Amended Plat for Lot 2 of the Gray 2 Lot Minor Subdivision Boundary Agreement and Quit Claim Deed, with the following conditions:

- 1. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents.**
- 2. The plat shall be recorded at the Montezuma County Clerk and Records Office within six (6) months of Council approval, in accordance with Land Use Code Section 6.05 (d)(2)a.**

**CITY OF CORTEZ
RESOLUTION NO. 8, SERIES 2024**

**A RESOLUTION APPROVING AN AMENDED PLAT OF LOT 2 OF THE GRAY 2
LOT MINOR SUBDIVISION, IN THE COMMERCIAL HIGHWAY (C) AND
RESIDENTIAL SINGLE FAMILY (R-1) ZONING DISTRICT**

WHEREAS, the owner/applicant, Robert Grant Lindsay, Tamara Kay Lindsay, James Kent Lindsay, Sharon D. Lindsay, and J4G Holdings LLC (the “Owners/Applicants”), have applied for approval of an amended plat to adjust the lot line in order to cure an inadvertent encroachment. The properties are located at 1101 – 1103 Hartman Rd and 1201 – 1345 S Broadway, and more particularly described as follows (the “Properties”):

Lot 2 of the Gray 2 Lot Minor Subdivision

WHEREAS, the Owners/Applicants have requested to adjust property lines to address encroachment of improvements and pursuant to a stipulation and agreement entered in the District Court, Montezuma County, Colorado, Case Number 2023CV30020; and

WHEREAS, Cortez Land Use Code Section 6.09, Replats and plat amendments, indicates that the owner or developer of a property may request a plat amendment pursuant to all code requirements; and

WHEREAS, the City Council reviewed the application and proposed plat for a plat amendment for the Properties; and

WHEREAS, based on the evidence and testimony presented at the City Council’s April 23, 2024 meeting, Staff recommended certain conditions of approval to be considered by the City Council; and

WHEREAS, it appears that all applicable requirements of the City of Cortez Land Use Code for a plat amendment of the Properties have been or can be met.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CORTEZ CITY COUNCIL:

THAT, this Resolution No. 8, Series 2024, contains the conditions of approval for the plat amendment of the Properties; and

THAT, the Amended Plat of Lot 2 of the Gray 2 Lot Minor Subdivision Boundary Agreement and Quit Claim Deed, and the full application for the Properties are hereby approved, subject to the following conditions to ensure compliance with the standards in the City of Cortez Land Use Code for an amended plat:

- a. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents.
- b. The plat shall be recorded at the Montezuma County Clerk and Records Office within six (6) months of City Council approval, in accordance with Land Use Code Section 6.05 (d)(2)a.

MOVED, SECONDED, AND ADOPTED THIS 23rd DAY OF APRIL 2024

CORTEZ CITY COUNCIL

_____, Mayor

ATTEST:

Linda L. Smith, City Clerk

Amended Plat

APPLICANT: Robert Grant Lindsay, Tamara Kay Lindsay, James Kent Lindsay and Sharon D. Lindsay % Brian McLaughlin and J4G Holdings, LLC and James Wooton and Jean Wooton

APPLICANT brian@4corners-survey.com

MAILING ADDRESS: 25 North Madison, Cortez Colorado

PHONE: _____ FAX: _____

PROPERTY ADDRESS: 1205 and 1201 and 1245 South Broadway, Cortez, Colorado

PROPERTY FOR: Residential purposes

Submittal Requirements

X Letter of petition (Narrative) discussed at meeting with staff February 27, 2024 – see attached stipulation

X Title certificate from a licensed title company or attorney listing:

- The name of the property owner(s)

- All liens

- All easements and judgments of record affecting the subject property

X Agent Authorization Letter if Applicable --- see attached stipulation

X Plat

Boundary lines, bearings and distances

X Adjacent subdivisions and property owners indicating existing streets, alleys, and other features

X Intersecting streets

X Proposed streets, alleys, and easements

NA Proposed blocks, lots and parks – with dimensions

NA 5' intervals of topographic contours

X All easements or ROW's necessary for drainage

X Subdivision title Amended plat of Lot 2 of the Gray 2 Lot Minor

Subdivision

NA Land planner or engineer _____ Phone #: _____

X Name and addresses of the owner(s)

NA Dedicated parks, playgrounds and other public uses

X Scale, north point, date, and other pertinent data

X Property owner's name, address, and telephone number

NA A proposed preliminary layout of sanitary sewer and water lines

NA Drainage report/statement

NA Wetlands identification

NA Protective covenants

NA Proposed land uses

X Vicinity map

X Application fee \$ 350

Tamara K Lindsay TAMARA K Lindsay 3-20-2024

Jon Lewis Kelly, P.C.

ATTORNEY AT LAW

P.O. Box 659
DOLORES, COLORADO 81323

jkelly@westslopelaw.com
www.westslopelaw.com

(970) 882-4442

March 20, 2024

City of Cortez
123 Roger Smith Lane
Cortez, CO 81321

RE: Grant, Tamara, James and Sharon Lindsay

To Whom it May Concern,

I am the attorney for Grant, Tamara, James and Sharon Lindsay and state that the names of the owners of the respective properties on the plat prepared by Survey Standard, LLC stated February 20, 2024 captioned Amended Plat of Lot 2 of the Gray 2 Lot Minor Subdivision is true and correct based on my research and that there are no liens or judgments against the properties.

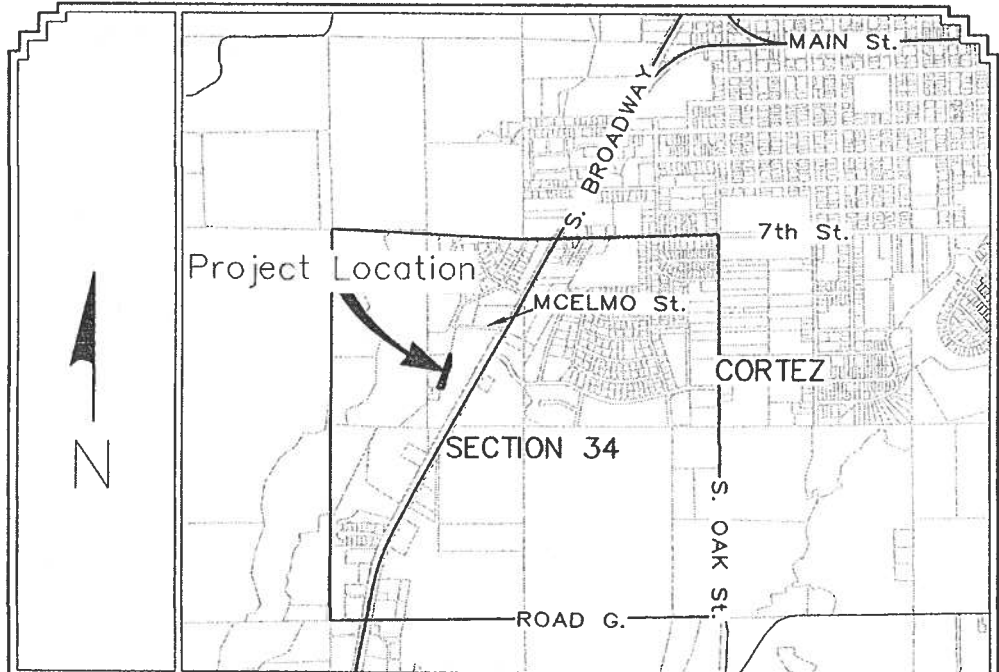
Thank you,

Very Truly Yours,



Jon Lewis Kelly





Vicinity Map A portion of T36N, R16W, NMPM,
 Scale: 1"= 1/2 MILE Montezuma County, CO

PLAT NOTES

1) According to the laws of the State of Colorado, any legal action based on any defect in this survey must commence within three (3) years after such defect was first discovered. In no event may any legal action based upon any defect in this survey be commenced more than ten (10) years from the date of the certification shown hereon.

THIS PLAT WAS FILED IN THE OFFICE OF THE COUNTY CLERK AND RECORDER OF
 MONTEZUMA COUNTY, COLORADO AT _____ (A.M. / P.M.)
 ON THE _____ DAY OF _____, 20____
 AND DULY FILED IN BOOK _____ AT PAGE _____
 UNDER RECEPTION NUMBER _____

 MONTEZUMA CLERK AND RECORDER

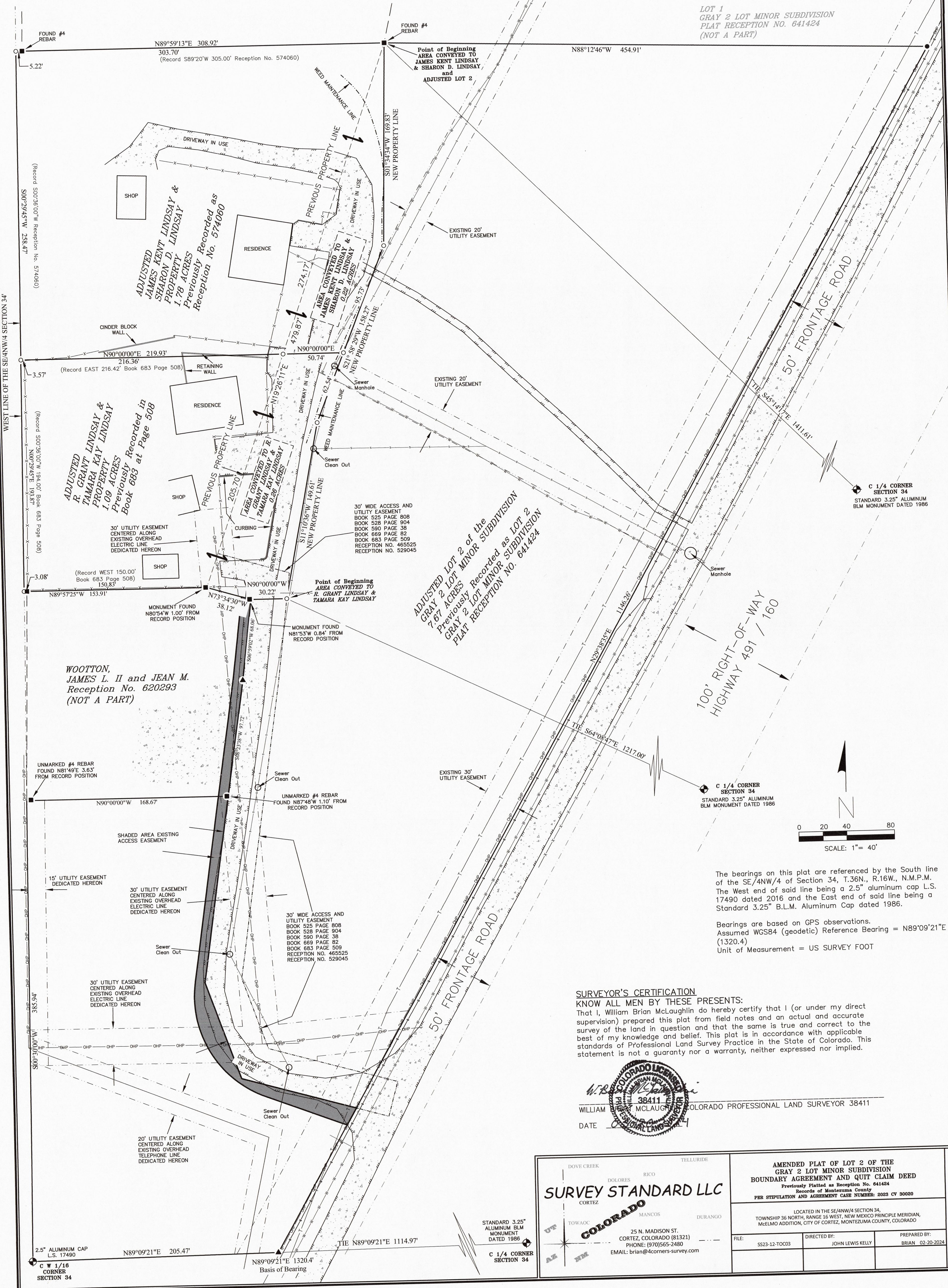
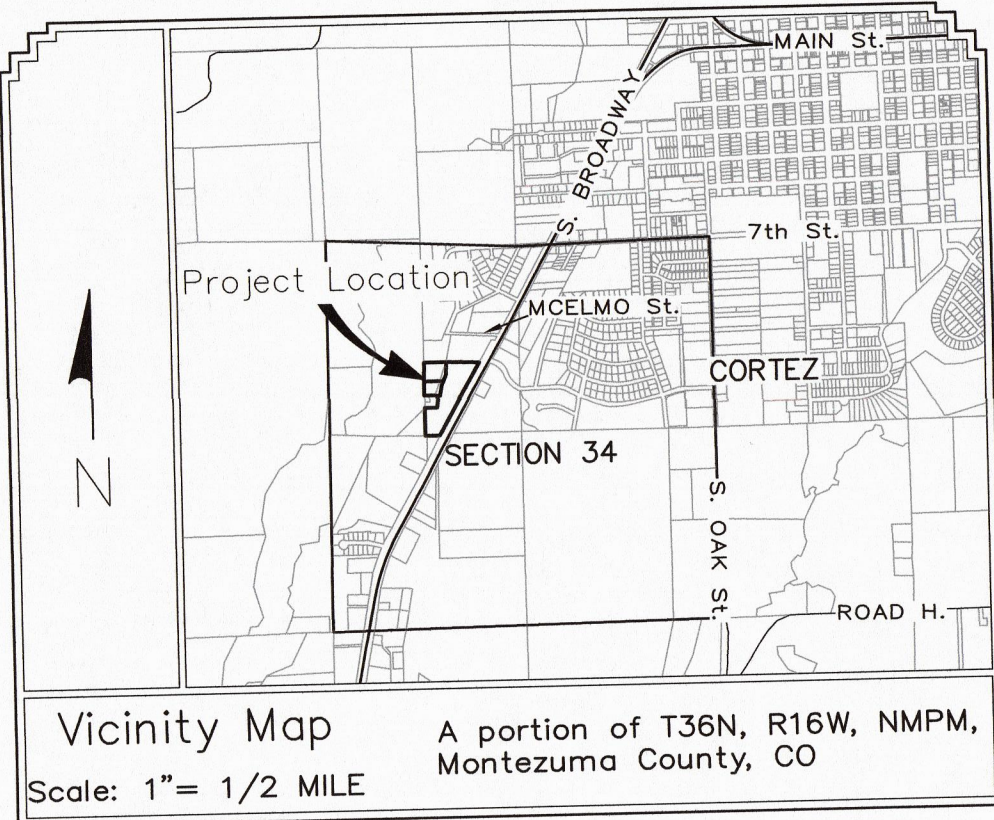
(Record S00:36:00" W Reception No.
 S00:51:44" W 258.49'

AMENDED PLAT OF LOT 2 OF THE GRAY 2 LOT MINOR SUBDIVISION BOUNDARY AGREEMENT AND QUIT CLAIM DEED

Previously Platted as Reception No. 641424

Records of Montezuma County
PER STIPULATION AND AGREEMENT CASE NUMBER: 2023 CV 30020

LOCATED IN THE SE/4NW/4 SECTION 34,
TOWNSHIP 36 NORTH, RANGE 16 WEST, NEW MEXICO PRINCIPLE MERIDIAN,
McELMO ADDITION, CITY OF CORTEZ, MONTEZUMA COUNTY, COLORADO



SURVEYOR'S CERTIFICATION

KNOW ALL MEN BY THESE PRESENTS:
That I, William Brian McLaughlin do hereby certify that I (or under my direct supervision) prepared this plat from field notes and an actual and accurate survey of the land in question and that the same is true and correct to the best of my knowledge and belief. This plat is in accordance with applicable standards of Professional Land Survey Practice in the State of Colorado. This statement is not a guaranty nor a warranty, neither expressed nor implied.



WILLIAM B. McLAUGHLIN COLORADO PROFESSIONAL LAND SURVEYOR 38411
DATE 02-20-2024

<div><div><div>DOVE CREEK</div><div>DOLORES</div><div>RICO</div><div>CORTEZ</div><div>TOWAOC</div><div>MANCOS</div><div>DURANGO</div></div><div><div>VT</div><div>AZ</div><div>NM</div></div><div><div>25 N. MADISON ST.</div><div>CORTEZ, COLORADO 81321</div><div>PHONE: (970)565-2480</div><div>EMAIL: brian@4corners-survey.com</div></div></div> <div><div>TELLURIDE</div><div><div>AMENDED PLAT OF LOT 2 OF THE GRAY 2 LOT MINOR SUBDIVISION BOUNDARY AGREEMENT AND QUIT CLAIM DEED</div><div>Previously Platted as Reception No. 641424</div><div>Records of Montezuma County</div><div>PER STIPULATION AND AGREEMENT CASE NUMBER: 2023 CV 30020</div></div></div> <tr><td colspan="2"><div>LOCATED IN THE SE/4NW/4 SECTION 34, TOWNSHIP 36 NORTH, RANGE 16 WEST, NEW MEXICO PRINCIPLE MERIDIAN, McELMO ADDITION, CITY OF CORTEZ, MONTEZUMA COUNTY, COLORADO</div></td><td rowspan="2">SHEET 1 OF 2</td></tr> <tr><td><div>FILE: SS23-12-TOC03</div></td><td><div>DIRECTED BY: JOHN LEWIS KELLY</div><div>PREPARED BY: BRIAN 02-20-2024</div></td></tr>		<div>LOCATED IN THE SE/4NW/4 SECTION 34, TOWNSHIP 36 NORTH, RANGE 16 WEST, NEW MEXICO PRINCIPLE MERIDIAN, McELMO ADDITION, CITY OF CORTEZ, MONTEZUMA COUNTY, COLORADO</div>		SHEET 1 OF 2	<div>FILE: SS23-12-TOC03</div>	<div>DIRECTED BY: JOHN LEWIS KELLY</div> <div>PREPARED BY: BRIAN 02-20-2024</div>
<div>LOCATED IN THE SE/4NW/4 SECTION 34, TOWNSHIP 36 NORTH, RANGE 16 WEST, NEW MEXICO PRINCIPLE MERIDIAN, McELMO ADDITION, CITY OF CORTEZ, MONTEZUMA COUNTY, COLORADO</div>		SHEET 1 OF 2				
<div>FILE: SS23-12-TOC03</div>	<div>DIRECTED BY: JOHN LEWIS KELLY</div> <div>PREPARED BY: BRIAN 02-20-2024</div>					

AMENDED PLAT OF LOT 2 OF THE
GRAY 2 LOT MINOR SUBDIVISION
BOUNDARY AGREEMENT AND QUIT CLAIM DEED
Previously Platted as Reception No. 641424
Records of Montezuma County
PER STIPULATION AND AGREEMENT CASE NUMBER: 2023 CV 30020
LOCATED IN THE SE/4NW/4 SECTION 34,
TOWNSHIP 36 NORTH, RANGE 16 WEST, NEW MEXICO PRINCIPLE MERIDIAN,
McELMO ADDITION, CITY OF CORTEZ, MONTEZUMA COUNTY, COLORADO

BOUNDARY AGREEMENT AND QUITCLAIM DEED

This agreement, by and between J4G HOLDINGS, LLC record owners of a tract of land previously recorded as LOT 2 of the GRAY 2 LOT MINOR SUBDIVISION records of Montezuma County, JAMES KENT LINDSAY & SHARON D. LINDSAY record owners of a tract of land described in Reception No. 574060 records of Montezuma County and R. GRANT LINDSAY & TAMARA KAY LINDSAY record owners of a tract of land described in Book 683 at Page 508 records of Montezuma County made and entered into for the purpose of permanently establishing the boundary line between certain properties owned by the parties in accordance with the provision of C.R.S. 38-44-112;

WHEREAS J4G HOLDINGS, LLC and JAMES KENT LINDSAY & SHARON D. LINDSAY and R. GRANT LINDSAY & TAMARA KAY LINDSAY are the record owners of certain real properties located in the SE/4NW/4 of Section 34, Township 36 North, Range 16 West, New Mexico Principal Meridian, Montezuma County, Colorado as shown hereon, and

WHEREAS the parties desire to enter into an agreement permanently and forever establishing the location of the boundary between the above described properties as shown on this plat, and now therefore, the parties hereby stipulate and agree, for and in consideration of the mutual benefits derived by the parties hereto and conditions and covenants contained herein, as follows:

J4G HOLDINGS, LLC and JAMES KENT LINDSAY & SHARON D. LINDSAY, and R. GRANT LINDSAY & TAMARA KAY LINDSAY stipulate and agree that the lot lines as described and shown hereon shall from this day forward be the determined and permanently established boundary between the above parties as shown on this plat.

J4G HOLDINGS, LLC hereby grants, conveys, transfers, and quitclaims any and all of there right, title and interest to land lying Westerly "NEW PROPERTY LINE" shown hereon consisting of 0.22 acres (9392 Sq. Ft.) and described hereon as "AREA CONVEYED TO JAMES KENT LINDSAY & SHARON D. LINDSAY " to JAMES KENT LINDSAY & SHARON D. LINDSAY

and J4G HOLDINGS, LLC hereby also grants, conveys, transfers, and quitclaims any and all of there right, title and interest to land lying Westerly "NEW PROPERTY LINE" shown hereon consisting of 0.26 acres (11328 Sq. Ft.) and described hereon as "AREA CONVEYED TO R. GRANT LINDSAY & TAMARA KAY LINDSAY" to R. GRANT LINDSAY & TAMARA KAY LINDSAY

This agreement shall be binding upon the parties hereto, their heirs, successors and assigns.

LEGAL DESCRIPTION

AREA CONVEYED TO R. GRANT LINDSAY & TAMARA KAY LINDSAY

A Tract of land located in the SE/4NW/4 of Section 34, Township 36 North, Range 16 West, New Mexico Principal Meridian, Montezuma County, Colorado, being more particularly described as follows:

Beginning at a point in said SE/4NW/4 of Section 34 from which point the Southeast Corner of said SE/4NW/4 of Section 34 bears S64°08'47"E a distance of 1217.00 feet;

thence, N90°00'00"W a distance of 30.22 feet to the Northeast Corner of a tract of land described in Reception No. 620693 records of Montezuma County;
thence, N73°34'30"W a distance of 38.12 feet along the Northerly boundary of said tract of land described in Reception No. 620693 to the Southeast Corner of a tract of land described in Book 683 at Page 508 records of Montezuma County;
thence, N19°26'11"E a distance of 205.70 feet along the Easterly boundary of said tract of land described in Book 683 at Page 508;
thence, N90°00'00"E a distance of 50.74 feet;
thence, S21°58'29"W a distance of 62.54 feet;
thence, S11°10'36"W a distance of 149.61 feet to the Point of Beginning and containing 0.26 acres more or less.

LEGAL DESCRIPTION

AREA CONVEYED TO JAMES KENT LINDSAY & SHARON D. LINDSAY

A Tract of land located in the SE/4NW/4 of Section 34, Township 36 North, Range 16 West, New Mexico Principal Meridian, Montezuma County, Colorado, being more particularly described as follows:

Beginning at a point in said SE/4NW/4 of Section 34 which is the Northeast Corner of a tract of land described in Reception No. 574060 records of Montezuma County from which point the Southeast Corner of said SE/4NW/4 of Section 34 bears S45°14'17"E a distance of 1411.61 feet;

thence, S01°34'34"W a distance of 169.83 feet;
thence, S21°58'29"W a distance of 95.73 feet;
thence, S90°00'00"W a distance of 50.74 feet to the Easterly boundary said tract of land described in Reception No. 574060;
thence, N19°26'11"E a distance of 274.17 feet along the Easterly boundary of said tract of land described in Reception No. 574060 to the Point of Beginning and containing 0.22 acres more or less.

LEGAL DESCRIPTION

ADJUSTED R. GRANT LINDSAY & TAMARA KAY LINDSAY PROPERTY

A Tract of land located in the SE/4NW/4 of Section 34, Township 36 North, Range 16 West, New Mexico Principal Meridian, Montezuma County, Colorado, being more particularly described as follows:

Beginning at a point in said SE/4NW/4 of Section 34 from which point the Southeast Corner of said SE/4NW/4 of Section 34 bears S64°08'47"E a distance of 1217.00 feet;

thence, N90°00'00"W a distance of 30.22 feet to the Northeast Corner of a tract of land described in Reception No. 620693 records of Montezuma County;
thence, N73°34'30"W a distance of 38.12 feet along the Northerly boundary of said tract of land described in Reception No. 620693 to the Southeast Corner of a tract of land described in Book 683 at Page 508 records of Montezuma County;
thence, N89°57'25"W a distance of 150.83 feet along the Southerly boundary of said tract of land described in Book 683 at Page 508;
thence, continuing N89°57'25"W a distance of 3.08 feet to the West line of said SE/4NW/4 of Section 34;
thence, N00°29'45"W a distance of 193.87 feet along said West line of the SE/4NW/4 of Section 34;
thence, N90°00'00"E a distance of 3.57 feet to the Northwest Corner of said tract of land described in Book 683 at Page 508 records of Montezuma County;
thence, continuing N90°00'00"E a distance of 216.36 feet along the Northerly boundary of said tract of land described in Book 683 at Page 508 records of Montezuma County;
thence, continuing N90°00'00"E a distance of 50.74 feet;
thence, S21°58'29"W a distance of 62.54 feet;
thence, S11°10'36"W a distance of 149.61 feet to the Point of Beginning and containing 1.09 acres more or less.

LEGAL DESCRIPTION

ADJUSTED JAMES KENT LINDSAY & SHARON D. LINDSAY PROPERTY

A Tract of land located in the SE/4NW/4 of Section 34, Township 36 North, Range 16 West, New Mexico Principal Meridian, Montezuma County, Colorado, being more particularly described as follows:

Beginning at a point in said SE/4NW/4 of Section 34 which is the Northeast Corner of a tract of land described in Reception No. 574060 records of Montezuma County from which point the Southeast Corner of said SE/4NW/4 of Section 34 bears S45°14'17"E a distance of 1411.61 feet;

thence, S01°34'34"W a distance of 169.83 feet;
thence, S21°58'29"W a distance of 95.73 feet;
thence, S90°00'00"W a distance of 50.74 feet to the Northeast Corner of a tract of land described in Book 683 at Page 508 records of Montezuma County;
thence, continuing S90°00'00"W a distance of 216.36 feet along the Northerly boundary of said tract of land described in Book 683 at Page 508;
thence, continuing S90°00'00"W a distance of 3.57 feet to the West line of said SE/4NW/4 of Section 34;
thence, N00°29'45"W a distance of 258.47 feet along said West line of the SE/4NW/4 of Section 34;
thence, N89°59'13"E a distance of 5.22 feet to the Northwest Corner of a tract of land described in Reception No. 574060 records of Montezuma County;
thence, continuing N89°59'13"E a distance of 303.70 feet along the Northerly boundary of said a tract of land described in Reception No. 574060 to the Point of Beginning and containing 1.78 acres more or less.

J4G HOLDINGS, LLC for the quitclaim of the "AREA CONVEYED TO R. GRANT LINDSAY & TAMARA KAY LINDSAY" and for the quitclaim of the "AREA CONVEYED TO JAMES KENT LINDSAY & SHARON D. LINDSAY" and for the dedication of utilities as described in the CERTIFICATE OF OWNERS

By JAMES LEONARD WOOTTON II as MEMBER of J4G HOLDINGS, LLC

By SUSAN CHUN LISAK as MEMBER of J4G HOLDINGS, LLC

State of _____;
County of _____ SS:

This plat was subscribed and affirmed before me by JAMES LEONARD WOOTTON & SUSAN CHUN LISAK as MEMBERS of J4G HOLDINGS, LLC

on this _____ day of _____, 20____, for the aforementioned purposes.

My commission expires; _____ Notary; _____

R. GRANT LINDSAY & TAMARA K. LINDSAY for acknowledgment of the the "AREA CONVEYED TO R. GRANT LINDSAY, & TAMARA K. LINDSAY" and for the dedication of utilities as described in the CERTIFICATE OF OWNERS

By R. GRANT LINDSAY

By TAMARA K. LINDSAY

State of _____;
County of _____ SS:

This plat was subscribed and affirmed before me by R. GRANT LINDSAY & TAMARA K. LINDSAY as record owners of a tract of land described in Book 683 Page 508 records of Montezuma County on this _____ day of _____, 20____, for the aforementioned purposes.

My commission expires; _____ Notary; _____

JAMES KENT LINDSAY & SHARON D. LINDSAY for acknowledgment of the the "AREA CONVEYED TO JAMES KENT LINDSAY & SHARON D. LINDSAY" and for the dedication of utilities as described in the CERTIFICATE OF OWNERS

By JAMES KENT LINDSAY

By SHARON D. LINDSAY

State of _____;
County of _____ SS:

This plat was subscribed and affirmed before me by R. GRANT LINDSAY & TAMARA K. LINDSAY as record owners of a tract of land described in Book 683 Page 508 records of Montezuma County on this _____ day of _____, 20____, for the aforementioned purposes.

My commission expires; _____ Notary; _____

CERTIFICATE OF OWNERS

KNOW ALL MEN BY THESE PRESENTS

That J4G HOLDINGS, LLC and JAMES KENT LINDSAY & SHARON D. LINDSAY and R. GRANT LINDSAY & TAMARA KAY LINDSAY record owners of the tracts of land shown and described hereon have caused the same to be platted under the name and style of

AMENDED PLAT OF LOT 2 OF THE
GRAY 2 LOT MINOR SUBDIVISION
BOUNDARY AGREEMENT AND QUIT CLAIM DEED

and do hereby dedicate to the public utilities the utilities as shown hereon, including but not limited to electric, telephone, water, gas, communication and other utilities as may be necessary, together with the perpetual right of ingress and egress for the installation, maintenance, repair and replacement of drainage structures, utility equipment and supporting structures, and the right to trim interfering trees and shrubs. Landowner shall maintain the easement clear of buildings and structures. Said easements shall be utilized in a reasonable and prudent manner.

EASEMENTS ACCEPTED
AND APPROVED BY:

EMPIRE ELECTRIC ASSOCIATION INC.

CORTEZ SANITATION DISTRICT

CITY OF CORTEZ

ATMOS ENERGY

CENTURY LYNK

LEGEND

○ SET A #4 REBAR 18" IN LENGTH WITH A 1" PLASTIC CAP STAMPED CO. P.L.S. 38411

● FOUND A #4 REBAR 18" IN LENGTH WITH A 1" PLASTIC CAP STAMPED CO. P.L.S. 38411

■ FOUND 1" PLASTIC CAP L.S. 6728 UNLESS OTHERWISE NOTED

⊕ ALIQUOT MONUMENT AS DESCRIBED HEREON

▲ FOUND 1" PLASTIC CAP ON #4 REBAR L.S. 19612 UNLESS OTHERWISE NOTED

—X—X—X—X—X— FENCE

—OHP—OHP—OHP—OHP— OVERHEAD ELECTRIC

CITY COUNCIL ACCEPTANCE STATEMENT

This plat and the statements hereon approved by the City Council of the City of Cortez, Colorado, on this _____ day of _____, 20____, for the aforementioned purpose.

City Council of the City of Cortez, Colorado

By: _____ Attest: _____
MAYOR CITY CLERK

PLAT NOTES

1) According to the laws of the State of Colorado, any legal action based on any defect in this survey must commence within three (3) years after such defect was first discovered. In no event may any legal action based upon any defect in this survey be commenced more than ten (10) years from the date of the certification shown hereon.

DOVE CREEK TELLURIDE DOLORES RICO CORTAZ TOWAOC MANCOS DURANGO UT AZ NM COLORADO		AMENDED PLAT OF LOT 2 OF THE GRAY 2 LOT MINOR SUBDIVISION BOUNDARY AGREEMENT AND QUIT CLAIM DEED Previously Platted as Reception No. 641484 Records of Montezuma County PER STIPULATION AND AGREEMENT CASE NUMBER: 2023 CV 30080		SHEET 2 OF 2
25 N. MADISON ST. CORTEZ, COLORADO (81321) PHONE: (970)565-2480 EMAIL: brian@4corners-survey.com		LOCATED IN THE SE/4NW/4 SECTION 34, TOWNSHIP 36 NORTH, RANGE 16 WEST, NEW MEXICO PRINCIPLE MERIDIAN, McELMO ADDITION, CITY OF CORTEZ, MONTEZUMA COUNTY, COLORADO		
FILE: SS23-12-TOC03	DIRECTED BY: JOHN LEWIS KELLY	PREPARED BY: BRIAN 02-20-2024		

<p>Montezuma County, Colorado District Court Court Address: 865 North Park Cortez, CO 81321 Phone Number: (970) 565-1111 Plaintiff(s): Robert Grant Lindsay, Tamara Kay Lindsay, James Kent Lindsay and Sharon D. Lindsay Defendant(s): J4G Holdings, LLC, James L. Wootton, II, and Jean M. Wootton</p>	<p>DATE FILED: January 17, 2024 10:51 AM FILING ID: 9EADE30483B0F CASE NUMBER: 2023CV30020</p> <p><input type="checkbox"/> COURT USE ONLY <input type="checkbox"/></p>
<p>Attorney or Party Without Attorney (Name and Address): Jon Lewis Kelly 21913 Zachary R. Fronapfel 56549 Jon Lewis Kelly, PC PO Box 659 Dolores, Cortez, CO 81323 Phone No. (970)882-3373 E-mail: jkelly@westslopelaw.com</p>	<p>Case Number: 2023 CV 30020</p> <p>Division Courtroom</p>
<p style="text-align: center;">STIPULATION</p>	

COME NOW the parties and stipulate and agree as follows:

1. This matter is scheduled for trial on the merits and a hearing on the Plaintiffs' Motion for Contempt commencing at 1:30pm on January 17, 2024.
2. The parties now stipulate and agree as set forth herein.
3. The parties agree that the trial and hearing scheduled for January 17, 2024 shall be vacated.
4. The parties agree that the within captioned matter shall be stayed for up to 120 days while the required approvals and execution of documents set forth herein are accomplished
5. Attached hereto and incorporated by reference as Exhibit A is a plat map depicting the area at issue in this case.

6. The real property depicted as Conflict Area 1 on Exhibit A shall be conveyed from the Defendant J4G Holding, LLC to Plaintiffs Robert Grant Lindsay and Tamara Kay Lindsay as joint tenants and the real property depicted as Conflict Area 2 on Exhibit A shall be conveyed from the Defendant J4G Holding, LLC to Plaintiffs James Kent Lindsay and Sharon D. Lindsay as joint tenants.
7. Said conveyance shall be free of any and all claims by the Defendants, including any easement or right of ingress and egress.
8. Plaintiffs shall cause an application to be filed with the City of Cortez to adjust the parties' respective lot lines pursuant to Section 6.09, or other applicable provision of the City of Cortez Land Use Code, in order to accomplish said conveyance of Conflict Area 1 and Conflict Area 2.
9. Defendants shall cooperate fully with said proceedings in the City of Cortez.
10. The parties agree to promptly execute any documents reasonably necessary to accomplish the conveyance of Conflict Area 1 and Conflict Area 2, including but not limited to any forms or applications required by the City of Cortez and deeds.
11. The parties agree to keep each other informed of the progress of the City of Cortez proceedings and any public hearings.
12. Immediately upon final conveyance of Conflict Area 1 and Conflict Area 2 and execution of the new Easement Agreement described in paragraph 15 below, the Plaintiffs agree to pay the Defendants the total sum of \$5,000.
13. Plaintiffs agree to pay the costs incurred in the City of Cortez proceeding including application fees and additional survey costs.
14. The Defendants acknowledge the Plaintiffs' right to use continue to use the non-exclusive 30 foot wide access and utility easement between the southern boundary of Conflict Area 1 and the Frontage Road depicted on Exhibit on the terms and conditions set forth in those instruments recorded at Book 525, Page 808, Book 528 Page 904, Book 590 Page 38, Book 669 Page 82, Book 683 Page 509, Reception Number 465525 and Reception Number 529045, which is hereinafter referred to as the "Express Easement."
15. Defendants agree that the Driveway in Use south of Conflict Area 1 as depicted on Exhibit A shall be recognized as a part of the Express Easement. The parties agree that a

survey shall be performed that describes the area of the Driveway in Use, south of Conflict Area 1, that falls outside of the area of the current Express Easement. The parties agree to execute a new Easement Agreement within 120 days on the same terms as the current Express Easement, but which shall include the area of the Driveway In Use depicted on Exhibit A which lay south of the Conflict Area 1 and outside of the area of the current Express Easement and shall incorporate the terms described in paragraph 16 below.

16. The Defendants agree that any lawful use of their properties shall not unreasonably interfere with the Plaintiffs use of their Express Easement as amended herein. Specifically, the parties agree that the Defendants shall be permanently enjoined from:
 - a. Placing obstructions, fences or gates of any kind within the easement area;
 - b. Storing anything within the easement area;
 - c. Parking or permitting others to park within the easement area;
 - d. Placing signs that threaten the Plaintiffs or discourage the Plaintiffs and their guests from using the easement;
 - e. The Defendants shall direct their guests by signage and other means to park outside of the easement area while checking-in, idling, setting up or occupying campsites; and,
 - f. The Defendants shall conduct their operations in a manner that discourages their guests from interfering with the Plaintiff's free use of the easement while maneuvering RVs and trailers in and out of their campsites.
17. Said injunction shall replace the temporary injunction currently in effect, shall take effect immediately, and shall be enforceable by contempt with the prevailing party being entitled to recovery their reasonable attorney's fees and costs.
18. The Plaintiffs agree that they will not interfere with the Defendants lawful use of their properties; however, nothing herein shall be construed to prohibit from the Plaintiffs enforcing their easement rights, from objecting to approval by the City of Cortez of any proposed use the Defendants wish to make of their property, or complaining to the City of Cortez about any violations of applicable codes and ordinances.
19. The parties agree that upon completing of the conveyance of Conflict Area 1, Conflict Area 2, execution of a new Easement Agreement, and entry of a permanent injunction

as set forth herein, the current contempt motion shall be dismissed with prejudice and the within captioned matter and all claims, counterclaims, whether pled or which could have been pled, shall be dismissed with prejudice, with the Court retaining ongoing jurisdiction to enforce the terms of this settlement agreement.

20. The Court shall have the power to enforce the terms of this Stipulation as a judgment and order of the Court. In the event that the City of Cortez denies the parties' request to approve their lot line adjustment, the parties agree to stipulate to the entry of a quiet title decree or set the matter for consideration of such further relief as may be just and consistent with the intent of this agreement.

21. James L. Wooton represents that he has the authority to enter into this agreement on behalf of J4G Holdings, LLC and bind said entity to the terms of this Stipulation.

WHEREFORE the parties respectfully request that the Court enter orders:

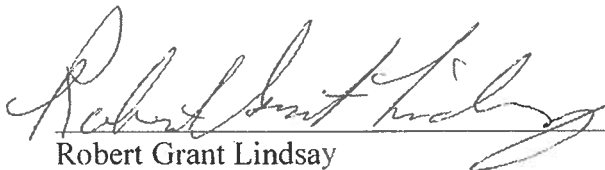
- A. Vacating the trial and contempt hearing set to commence January 17, 2023;
- B. Approve and adopt the within Stipulation as the Order of the Court;
- C. Stay this matter for up to 120 days while the parties fulfill the terms and requirements of this agreement; and,
- D. For such other and further relief as the Court deems necessary to carry out the intent of this Stipulation.

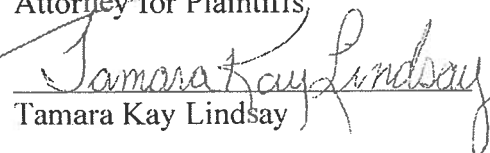
RESPECTFULLY SUBMITTED January ____, 2024.

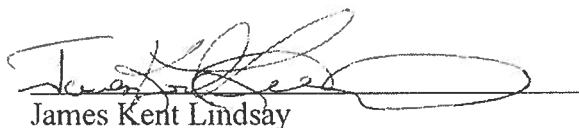
JON LEWIS KELLY, P.C.

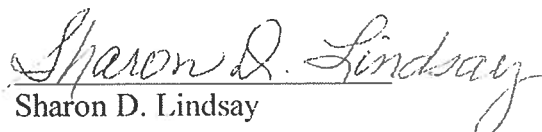
/s/ original signature on file

Jon Lewis Kelly, #21913
Attorney for Plaintiffs


Robert Grant Lindsay


Tamara Kay Lindsay


James Kent Lindsay


Sharon D. Lindsay

J4G Holdings, LLC, by:



James L. Wooton, II, Managing Member



James L. Wooton, II

Jean M. Wooton

CERTIFICATE OF SERVICE

I hereby certify that true and correction copy for the forgoing motion and exhibits were served on the Defendants to the addresses they provided to the court via first class mail on the date of filing hereof.

/s/ original signature on file

Jon Lewis Kelly, #21913



Property Record Card

Montezuma Assessor

**LINDSAY, JAMES KENT &
SHARON D.**

1201 S BROADWAY
CORTEZ, CO 81321

Account: R010706

Tax Area: 11001 - DISTRICT 11001

Acres: 0.820

Parcel: 5611-342-00-013

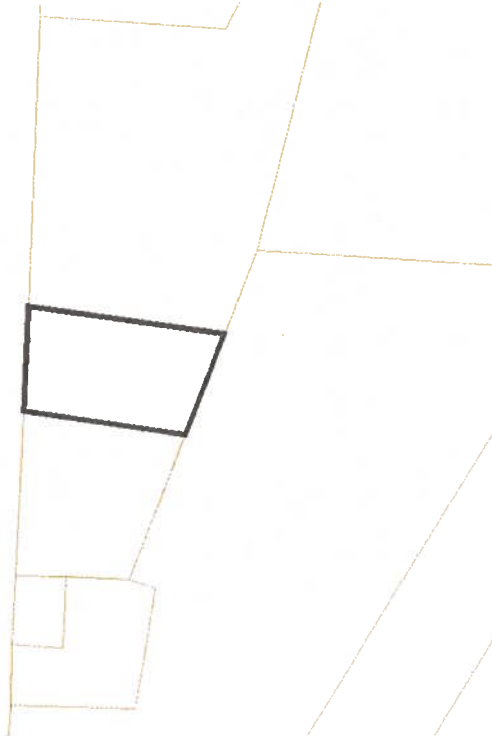
Situs Address:
1201 S BROADWAY
CORTEZ, 81321

Value Summary

Value By:	Market	Override
Land (1)	\$38,610	N/A
Residential (1)	\$238,421	N/A
Total	\$277,031	\$277,031

Legal Description

Section: 34 Township: 36 Range: 16 TR IN SE1/4NW1/4; 0.82AC B
498 P 277 B 517 P 209



Land Occurrence 1

Property Code	1112 - SINGLE FAMILY RESIDENTIAL	Measure By	Site
Acres	0.82	SQFT	35719.2
Units	1	Land Code	338001U - NBHD 3380 LOTS 0 - 3 AC
Sewer Type	2 - COMM/PUBLIC		

SubArea	Actual	Effective	FinBsmnt	Footprint	Garage	LiveArea	UnfBsmnt
ACRES	0.82						
SQFT	35719.2						
Total	35,720.02						
	Value	Rate	Rate	Rate	Rate	Rate	Rate
	\$38,610	1.08					

Residential Occurrence 1

Property Code	1212 - SINGLE FAM.RES- IMPROVEMENTS	Actual Year Built	1979
Effective Year Built	1979	Building Type	8 - 2 Story



Property Record Card

Montezuma Assessor

**LINDSAY, R. GRANT &
TAMARA KAY**

1205 S BROADWAY
CORTEZ, CO 81321

Account: R010707

Tax Area: 11001 - DISTRICT 11001

Acres: 0.680

Parcel: 5611-342-00-014

Situs Address:

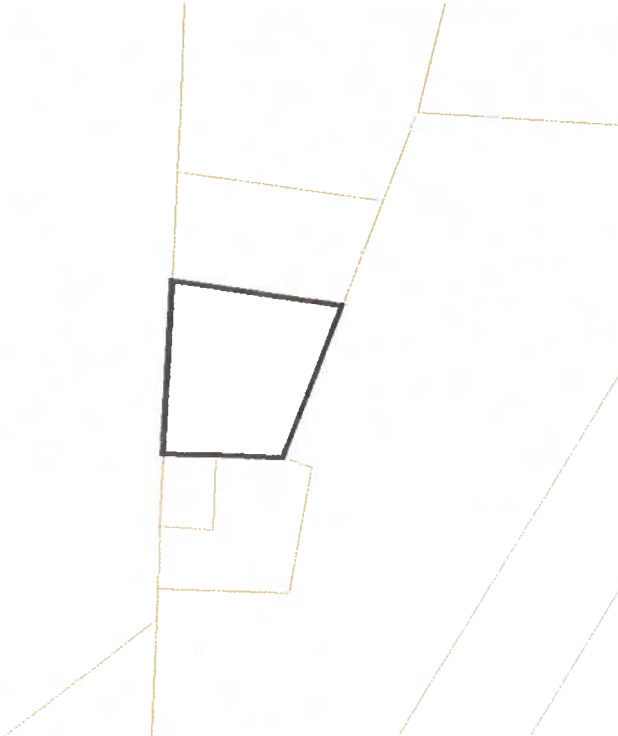
1205 S BROADWAY
CORTEZ, 81321

Value Summary

Value By:	Market	Override
Land (1)	\$38,610	N/A
Residential (1)	\$190,556	N/A
Total	\$229,166	\$229,166

Legal Description

Section: 34 Township: 36 Range: 16 TR IN W1/2SE1/4NW1/4; 0.68AC
B525 P807-08 B683 P508



Land Occurrence 1

Property Code	1112 - SINGLE FAMILY RESIDENTIAL	Measure By	Site
Acres	0.68	SQFT	29620.8
Units	1	Land Code	338001U - NBHD 3380 LOTS 0 - 3 AC
Sewer Type	2 - COMM/PUBLIC		

SubArea	Actual	Effective	FinBsmnt	Footprint	Garage	LiveArea	UnfBsmnt
ACRES	0.68						
SQFT	29620.8						
Total	29,621.48						
	Value	Rate	Rate	Rate	Rate	Rate	Rate
	\$38,610	1.30					

Residential Occurrence 1

Property Code	1212 - SINGLE FAM.RES-IMPROVEMENTS	Actual Year Built	1981
Effective Year Built	1981	Building Type	1 - Ranch 1 Story



Property Record Card

Montezuma Assessor

Residential Occurrence 1

Architectural Style	8 - 2 Story	Depreciation	1979 - 1
Construction Quality	5 - Average	Bedrooms	3
Baths	1.5	Stories	2 - STORIES 2.0
Roof Structure	2 - Gable	Heating Type	1 - Electric Baseboard
Air Conditioning	1 - Electric Baseboard	Condition	3 - Average
Story Height	8	Roof Cover	5 - Composition Shingle
Percent	100	Exterior Wall	17 - Frame Siding
Percent	100	Interior Wall	1 - Drywall
Percent	100	Floor	1 - Allowance
Percent	100		

SubArea	Actual	Effective	FinBsmnt	Footprint	Garage	LiveArea	UnfBsmnt
SQFT - SQFT	1590						
Total	1,590.00						
Value	Rate	Rate	Rate	Rate	Rate	Rate	Rate
\$238,421	149.95						

Abstract Summary

Code	Classification	Actual Value	Taxable Value	Actual Override	Taxable Override
1112	SINGLE FAMILY RESIDENTIAL	\$38,610	\$2,590	NA	NA
1212	SINGLE FAM.RES-IMPROVEMENTS	\$238,421	\$15,970	NA	NA
Total		\$277,031	\$18,560	NA	NA



Property Record Card

Montezuma Assessor

Residential Occurrence 1

Architectural Style	1 - Ranch 1 Story	Depreciation	1981 - 1
Construction Quality	5 - Average	Bedrooms	2
Baths	2	Stories	1 - STORIES 1.0
Roof Structure	2 - Gable	Heating Type	1 - Electric Baseboard
Air Conditioning	1 - Electric Baseboard	Condition	3 - Average
Story Height	8	Roof Cover	5 - Composition Shingle
Percent	100	Exterior Wall	17 - Frame Siding
Percent	100	Interior Wall	1 - Drywall
Percent	100	Floor	1 - Allowance
Percent	100		

SubArea	Actual	Effective	FinBsmnt	Footprint	Garage	LiveArea	UnfBsmnt
SQFT - SQFT	968						
Total	968.00						
Value	Rate	Rate	Rate	Rate	Rate	Rate	Rate
\$190,556	196.86						

Abstract Summary

Code	Classification	Actual Value	Taxable Value	Actual Override	Taxable Override
1112	SINGLE FAMILY RESIDENTIAL	\$38,610	\$2,590	NA	NA
1212	SINGLE FAM.RES-IMPROVEMENTS	\$190,556	\$12,770	NA	NA
Total		\$229,166	\$15,360	NA	NA



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Rachael Marchbanks
Community/Economic Development Director
123 Roger Smith Ave.
Cortez, CO. 81321
rmarchbanks@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: RACHAEL MARCHBANKS, DIRECTOR OF COMMUNITY/ECONOMIC DEVELOPMENT

Date: 4/23/2024

RE: Four Corners Food Coalition Resilient Food System Infrastructure Grant Application

DISCUSSION

The Four Corners Food Coalition is applying for the Resilient Food System Infrastructure Grant to finish the commercial kitchen in the warehouse at 30 N Beech Street. The Four Corners Food Coalition completed Phase I of the grant application process and is seeking letters of support for their final application, due by the end of the day on May 1, 2024.

BACKGROUND

The Resilient Food System Infrastructure Program is administered through the Colorado Department of Agriculture. The grant is intended to service middle-of-the-supply-chain needs for Colorado-produced non-meat food products. The Department of Agriculture is awarding \$3 million in funding to small and mid-sized producers and processors through a competitive grant process.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that Council approve the letter of support for Four Corners Food Coalition Resilient Food System Infrastructure Grant Application.

MOTION

I move that the City Council authorize the Mayor to sign the letter of support for the Four Corners Food Coalition Resilient Food System Infrastructure Grant Application.

Attachments

Council Memo
Letter of Support



Rachael Marchbanks
Community & Economic Development Department
123 Roger Smith Ave
Cortez, CO 81321
970 – 565 – 3402

MEMORANDUM

MEMO TO: Honorable Mayor and City Council

CC: Drew Sanders, City Manager

FROM: Rachael Marchbanks, Community & Economic Development Director

SUBJECT: Four Corners Food Coalition Resilient Food System Infrastructure Grant Application

ATTACHMENTS: Letter of Support

BACKGROUND

The Resilient Food System Infrastructure Program is administered through the Colorado Department of Agriculture. The grant is intended to service middle-of-the-supply-chain needs for Colorado produced non-meat food products. The Department of Agriculture is awarding \$3 million in funding to small and mid-sized producers and processors through a competitive grant process.

To learn more about this grant program, visit: <https://ag.colorado.gov/markets/markets-funding/resilient-food-systems-infrastructure-rfsi-program>.

DISCUSSION

The Four Corners Food Coalition is applying for the Resilient Food System Infrastructure Grant to finish the commercial kitchen in the warehouse at 30 N Beech Street. The Four Corners Food Coalition completed Phase I of the grant application process and is seeking letters of support for their final application, due by the end of day on May 1, 2024.

The commercial kitchen is specifically intended to increase value added production for farmers and small business owners in the Cortez area. The kitchen will include equipment like a commercial dehydrator, corn thresher, grain mill and large walk-in refrigerator to support farmers and business owners in making value added product.

The Four Corners Food Coalition, a 501(c)(3) nonprofit, has a main goal of building sustainable and accessible food systems in the Four Corners area. In addition to advocacy and building programs such as this commercial kitchen would provide, the organization conducts leadership

development with young and aspiring food systems works, distributes food, and holds educational events, and workshops.

As state in the letter of support, if awarded, this grant would build food storage and processing capacity in Southwest Colorado and support the economic and agricultural vitality of the region.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that Council approve the Letter of Support.



April 23, 2024

Colorado Department of Agriculture
305 Interlocken Parkway
Broomfield, CO 80021
Attn: Brian Coppom
brian.coppom@state.co.us

RE: Four Corners Food Coalition Resilient Food System Infrastructure Grant Application

To Whom It May Concern:

This letter is to show the City of Cortez's support for the Four Corners Food Coalition's application for the Resilient Food Systems Infrastructure grant for their project to build food storage and processing capacity in Southwest Colorado to support economic and agricultural vitality.

The commercial kitchen that will be developed through this grant will help assist and support farmers, food processors and other local small businesses, by providing key infrastructure needed that will add options and choices for consumers and producers. Food producers currently seeking to access commercial kitchen spaces face multiple limitations due to cost, availability, and lack of storage space and equipment. Investing in this project for the Four Corners Food Coalition will also help spur economic growth and development within the City of Cortez.

The City of Cortez wholeheartedly supports the Four Corners Food Coalition and their efforts and endeavors to support local farmers and businesses through the construction of a useful and much needed commercial kitchen.

Sincerely,

Mayor
City of Cortez



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Creighton Wright
Director of Parks and Recreation
425 Roger Smith Ave
Cortez, CO. 81321
cwright@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: CREIGHTON WRIGHT, DIRECTOR OF PARKS AND RECREATION

Date: April 23, 2024

RE: Award the Thermal Pool Covers bid for the Cortez Outdoor Municipal Pool

DISCUSSION

The General Services Department put together a bid packet and requested bids. Five bids were received, but only one met or exceeded all specifications: the Recreonics bid for Thermguard blankets.

Evaluation of Bids

Recreonics exceeded the specifications. Recreonics was the only vendor to bid on three reels, two doubles, and a triple. Recreonics also has a more robust warranty, including a cover to put over the reels during the off-season to reduce UV degradation. In an email from the sales staff when explaining why they proposed three reels, they said,

"Our reasons for quoting the three 17' reels are that, in our experience, it is more convenient and less strenuous for the customer to use multiple reels. To elaborate, although theoretically, one 17' triple reel may be able to handle 8 - 42' panels, we have found through the years that it is inconvenient to "double up" this quantity of panels on one reel. Having to do so makes the staff responsible for this task less diligent about completing it. Additionally, the strain of maneuvering a loaded-up 17' triple (covers and reels together would weigh approximately 1400 lbs. dry) around the pool deck makes them even less enthusiastic about this task. Greater still, the increased weight of spooling all panels onto one reel puts staff at a greater risk of personal injury and workers comp claims. Although more expensive up front, our experience is that splitting the load of panels onto multiple reels is less strenuous and more convenient, ensuring that the panels are installed on the pool at all necessary times, saving the most money possible."

Progressive Commercial Aquatics, Technology International, and Marina Pool, Spa, Patio, Option A--all bid Spectrum Thermal Blankets. These did not meet the specifications. The Spectrum blankets are thinner, have less tensile strength and R-value, have a high-density polyethylene coating only on ONE side, and have stainless steel grommets--all out of specification. They also come with hand-crank reels instead of wheels, as specified. Marina Pool, Spa, and Patio also bid SR Smith blankets, which have less burst strength, less thickness, and are low-density polyethylene. The reel system is also hand-cranked.

COMP THERMAL BLANKET BID CHART

COMPANY	BID AMOUNT	# OF REELS	BRAND OF MATS	WARRANTY	TURNING MECHANISM
Recreonics	\$60,848.89	3	THERM GUARD	100% years 1-4 years 4-5 decreasing TO 50%	Wheel
Progressive Commercial Aquatics	\$56,907.16	2	SPECTRUM	years1-3 100% 4th year is 40% yr 5 30%	Handcrank
Technology International	\$55,400.00	2	SPECTRUM	years1-3 100% 4th year is 40% yr 5 30%	Handcrank

Marina Pool Spa Patio					Handcrank
Option A	\$41,636.60	2	SPECTRUM	years 1-3 100% 4th year is 40% yr 5 30%	Handcrank
Option B	\$54,148.21	2	SR SMITH	100\$ years 1-3 year 4 is 20% year 5 10%	Handcrank

While Recreonics' bid is the most expensive, it is the only bid that meets and exceeds the specifications outlined in the bid documents. The warranty reinforces that the Therm Guard (Recreonics) product is superior, as it maintains a 100% warranty for four years and a 50% warranty in year five. All other products only warrant 100% in the first three years and decrease further in years four and five.

BACKGROUND

The Cortez Outdoor Municipal Pool (COMP) is an oasis in the summer heat. It is affordable and a fun place to cool down. When fully staffed, the COMP is open daily from 6:30 am to 7 pm during the summer. We can employ as many as 30 lifeguards, swim aides, cashiers, and managers to operate the pool.

Much of the parks and recreation infrastructure must be updated, repaired, or replaced. Planned or recently completed deferred maintenance items in the COMP include replacing the splash pad controller, replacing the starting blocks (in partnership with the Water Dragons), replacing the pool heater, replacing locker room water heaters, resurfacing the water slide, repairing the mechanical building roof, and replacing the thermal blankets and associated reels. And, more work will still be done in the next few years.

The recent pool heater replacement greatly increased our energy efficiency, bringing us to 82-84% efficiency. The greatest energy loss in a pool is through evaporation; water and heat are lost. According to the Department of Energy, "Currently, the most effective method of controlling evaporation is to cover the pool." Covering the pool will decrease heating costs and water needs, saving energy and money.

The current thermal blankets are approximately 8 years old and of lower quality. They separate and absorb water, making them heavy. The reels are more than 30 years old. The expected life span of the reel is 20 years, and the expected lifespan of the covers is 10 years.

The Parks and Recreation team developed a minimum specification for thermal blankets, expecting the bid items to be at least at the specification, but it may be better. One key requirement is a 5-year warranty. The specification is attached for review.

FISCAL IMPACT

This purchase is budgeted in the Conservation Trust Fund (603-4556-459-60-48) for \$80,000. The Recreonics bid amount, \$60,848.48, is under budget.

RECOMMENDATION

Staff recommends that the Council award the Thermal Pool Blanket bid to Recreonics for \$60,848.48.

MOTION

If agreed upon by the City Council, a possible motion would be:

Motion to award the Thermal Pool Blanket bid to Recreonics for \$60,848.48.

Attachments

Thermal Pool Blanket Specifications

MINIMUM SPECIFICATIONS

The made to fit thermal pool cover shall fit and match dimensions of the pool. It is recommended that the vendor verify the accuracy of the diagram included with the bid. The cover must meet commercial standard and specifications. The following specifications are intended to be the minimum requirements. Substitutes for the following specifications will be considered if they meet or exceed the stated specifications. **Must have a minimum 5 year warranty.**

Description: Floating, non-safety, insulated swimming pool cover used to provide water and chemical evaporation reduction and heat retention.

Blanket Material:

Three (3) layer composite, laminated material consisting of foam middle layer protected on both sides by a woven outer layer. Finished material shall be blue in color on one side and black on the other.

Outer layers shall be a woven, high-density, ultra-violet stabilized polyethylene substrate coated on both sides with a 1.5 mil polyethylene film. Substrate density shall be measured per square inch.

Middle layer shall be 0.140" thick (before laminating), cross-linked, 2 pound per cubic foot polyethylene foam.

Physical Properties – Laminated Blanket Material

Weave density	44 strands/inch squared
Foam density	2.0 lbs/cubic ft.
Foam thickness	0.140 inch
Tensile strength	356/314 lbs. (Warp/Fill)(ASTM D5034)
Bursting strength	555 psi (ASTM D 751)
Tear strength	77.5/72.4 lbs. (Warp/Fill)(ASTM D2261)
Thermal conductivity	0.25 Btu/(hr)(ft. squared)(*F/in.)
Thickness (prior to lamination)	0.161 inch \pm 10%
'R' Value	.569
Service temperature	-40 to +160 *F
UV Protection	90% strength retained after 2,000 hrs exp.

Manufacturing Processes

Sewing – Two-needle, lock stitch shall be used on all seams.

Reinforced Ends – Two (2) layers of coated, 12x12 woven polyethylene shall be used across each blanket end.

Grommets – Solid brass, rolled rim, spur type, size #4 grommet shall be

used at three (3) places along each blanket end.

Grommet locations – Two (2) additional layers of coated, 12x12 woven polyethylene and one (1) 0.125” thick ABS plastic plate shall be used in conjunction with each grommet.

Thread – Polyester, 100% bonded, UV resistant, size 12 thread shall be used throughout blanket.

Weighted edge – Solid, extruded vinyl (non-metallic) wrapped in two (2) layers of coated, 12x12 woven polyethylene shall be used along the length of each blanket.

Triple winder Stainless Steel Reels Compatible with Covers

Description: Storage reel shall function as a mobile removal, installation and storage device for insulated swimming pool covers. Reel shall consist of the following components:

Winding Tube

Outer tube shall be 4.0” OD by 0.120” wall W 304 stainless steel tubing. Support shafts shall be 12” long, 1.0” OD 304 stainless steel bar. Shaft shall be positioned so that 6” of the shaft extends into the outer tube. Each shaft shall feature a hole for secure mounting of handwheel.

Donut plates shall be used to mount support shafts into each end of the outer tube. A minimum of two (2) plates shall be used per shaft. Each plate shall be 0.25” thick 304 stainless steel. Plates shall be joined to shaft using GTAW construction. Shaft/donut assembly shall be fastened into outer tube using GTAW construction.

Pillow Block Bearings

Pillow block type bearings shall be used to support winding tube on support frame. Bearings shall be self-aligning and feature a relubeable, sealed cartridge. Two (2) bearings each capable of withstanding a 920# radial load shall be used per winding tube. Base shall be machined for mounting on round tube support frame.

Handwheel

Outer ring shall be 24” OD made of 1.0” by 0.049” wall W 304 stainless steel tubing.

Hub shall be 1.50” OD by 1.0” ID 304 stainless steel tubing. Hub shall have a hole corresponding to that of the support shaft for securing handwheel.

Spokes shall be 0.375” OD 304 solid stainless steel bar. Four (4) spokes

located 90 degrees apart shall connect hub to outer ring using GTAW construction.

Torque plate shall be one (1) piece 0.094" or two (2) pieces 0.047" 304 stainless steel plate. Plate shall be joined using GTAW construction to each of four (4) spokes and hub to relieve stress at spoke/hub joint.

Support Frame

Tubing shall be 1.75" by 0.120" wall W 304 stainless steel buffed and polished. Tubing shall be notched for proper fit and assembled using GTAW construction.

Caster plates shall be 4.0" by 4.5" by 0.25" thick 304 stainless steel plate. Plates shall be joined to tube using GTAW construction. Single winding tube reels shall have four (4) caster plates.

Support strut shall be 1.5" by 0.25" solid 304 stainless steel bar. Strut shall be used at connection of vertical and horizontal tubing within frame structure.

Casters

Caster frames shall be of either chrome-nickel plated steel or stainless steel construction. Caster shall be capable of withstanding a 950# static load. Caster shall be mounted to each caster plate.

Wheel shall be 6.0" OD with a 2.0" tread width. Wheel shall be solid polyurethane.

Screw Jack

Screw jack device shall be used to brake reel and prevent it from moving during use. Entire unit shall be 304 stainless steel except for wearing parts. Minimum of two (2) units shall be used per reel. Each unit shall have a 3" by 3" pad thus providing a total brake area of 18 sq. inches.

Assembly Hardware

Hardware for mounting all accessories (bearing, casters, screw jacks and handwheels) to support frame shall be 3/8-16, 18-8 stainless steel bolts, nuts and washers.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: April 8, 2024

RE: Transfer of Location of a Retail Marijuana Store for Mountain Annie's, LLC

DISCUSSION

As per Section 4-219 of the Cortez City Code, a licensee may move their permanent location to another location with permission of the City of Cortez and State licensing authority. However, in permitting a change of location, the Cortez City Council shall consider all reasonable restrictions that are or may be placed on the new location. The Building Inspector notes that the proposed new location of the facility meets the distance requirements of the City of Cortez. More information on the application will be shared during the public hearing process.

BACKGROUND

Mountain Annie's, LLC, through a member of the LLC, Clifton (Randy) Knipe, has filed an application for a transfer of location for Mountain Annie's, LLC from 310 East Main Street to 439 East Main Street, Cortez. CO. A public hearing date of May 14, 2024, is being requested by staff for review of the application.

RECOMMENDATION

Staff recommends that City Council approve a public hearing date of May 14, 2024, to consider the approval of the Transfer of Location of a Retail Marijuana Store for Mountain Annie's, LLC, currently located at 310 East Main Street, to be relocated to 439 East Main Street, Cortez. CO.

MOTION

If agreed upon by the City Council, a possible motion would be:

I move that City Council vote to set a public hearing date of May 14, 2024, to consider the approval of the Transfer of Location of a Retail Marijuana Store for Mountain Annie's, LLC, which is currently located at 310 East Main Street, to be relocated to 439 East Main Street, Cortez. CO.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Drew Sanders
City Manager
123 E Roger Smith Ave,
Cortez, CO. 81321
dsanders@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DREW SANDERS, CITY MANAGER

Date: April 15, 2024

RE: 2024 CML Annual Conference

DISCUSSION

Most years up to three council members attend the annual Colorado Municipal League Annual Conference. We are seeking a Council consensus on which Council members, if any, would like to attend the conference this year (June 18 -21, 2024) in Loveland, CO.

BACKGROUND

This is the premier educational event for municipal officials in Colorado.

The CML Annual Conference draws over 1,200 leaders throughout the state to share the latest information on accomplishments, growth, legislation, and policies that impact municipalities. The full day conference sessions are Wednesday, June 19 and Thursday, June 20, and a ½ day on Friday, June 21.

Over 40 concurrent sessions with two keynotes and two lunch programs are offered. Session topics include Organizational Leadership, Professional or Personal Development, Strategic Planning, Affordable Housing, Technology, and more. Hear from keynote speakers, explore the exhibit hall, connect, network, and exchange ideas.

FISCAL IMPACT

Cost for registration, travel and hotel.

RECOMMENDATION

Staff recommends that up to three Council members be named to attend the CML conference.

MOTION

No motion needed. Council consensus only.
