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CORTEZ CITY COUNCIL
REGULAR MEETING
TUESDAY, MAY 14, 2024
7:30 P.M.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL, APPROVAL OF AGENDA.
2. CONSENT AGENDA

The listing under "Consent Agenda" is a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by City Council. Either the public or a Councilmember may request that an item may be removed from the Consent Agenda at that time, prior to Council's vote. The Mayor will ask if a citizen or Councilmember wishes to have any specific item removed from the Consent Agenda for discussion.

- a. Approval of the Council Special Meeting/Worksession and Agenda Minutes for April 23, 2024.
 - b. Approval of the Expenditure List for May 14, 2024
 - c. Approval of a renewal Retail Marijuana Center License for NuVue Pharma LLC, located at 503 Patton Street, Cortez.
 - d. Approval of a renewal Hotel and Restaurant Liquor License for Fiesta Mexicana No. 3, Inc., DBA Fiesta Mexicana Family Restaurant, located at 430 N. Hwy 145, Cortez.
 - e. Approval of a renewal Hotel and Restaurant Liquor License for Rositas, Inc., DBA Tequila's, located at 1740 East Main Street, Cortez.
 - f. Approval of Four Special Event Permits for Cortez Retail Enhancement Association to host "Third Thursday" events on June 20, July 18, August 15, and September 19, 2024, at Montezuma Park located at the corner of Market Street and Montezuma Avenue, Cortez.
 - g. Approval of a Special Events Permit for Cortez Area Chamber of Commerce to hold a "Business After Hours" event on May 16, 2024, from 5:00-7:30 pm on the premises of RE/MAX Mesa Verde Realty, located at 1640 East Main Street, Cortez.
3. PUBLIC PARTICIPATION
There is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes.
(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)
 4. PRESENTATIONS
 - a. **Proclamation Honoring National Hospital Week**

5. PUBLIC HEARINGS

a. **Transfer of Location of a Retail Marijuana Store for Mountain Annie's, LLC**

Public Hearing on a Request for a Transfer of Location of a Retail Marijuana Store for Mountain Annie's, LLC, currently located at 310 East Main Street, and requesting to move to 439 East Main Street, Cortez, CO.

Presenter: Linda Smith, City Clerk

6. UNFINISHED BUSINESS

7. NEW BUSINESS

a. **Bid Award for the 2024 Public Works Storm Drain Project (PW-24-02-SD)**

Council will consider awarding the 2024 Public Works Storm Drain Project to the most responsive and responsible bidder.

Presenter: Brian K. Peckins, Director of Public Works

b. **Letter of Recommendation for the Selection of Airline Service**

Council will consider authorizing the Mayor to sign the attached Letter of Recommendation for the selection of Denver Air Connection for the next contract period.

Presenter: Jeremy Patton, Airport Director

c. **Possible Selection of a Realtor to Provide Realtor Services**

Council to review the responses to the 2024 Realtor Services RFP and consider selecting a Realtor for the City.

Presenter: Rick Smith, Director of General Services

d. **Selection of Successful Bidder for 2024 Vehicles Purchase**

Council will consider awarding the 2024 Vehicle Bid for the purchase of five (5) vehicles.

Presenter: Rick Smith, Director of General Services

e. **City Council Appointments to City of Cortez Advisory Boards and Commissions**

Council members will discuss appointments to the City of Cortez Advisory Boards and Commissions.

Presenter: Linda Smith, City Clerk

8. DRAFT RESOLUTION/ORDINANCES

9. CITY ATTORNEY'S REPORT

10. CITY MANAGER'S REPORT

11. CITY COUNCIL COMMITTEE REPORTS

- a. Mayor's Report on Workshop
- b. Other Board Reports

12. OTHER ITEMS OF BUSINESS

- a. Executive Session as needed.

13. PUBLIC PARTICIPATION

There is no limit to the number of speakers and no overall time limit.

(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

14. ADJOURNMENT

PURSUANT TO RESOLUTION 11, SERIES 2022, PUBLIC COMMENT:

--Individuals may comment regarding items on the Council agenda or any other topic they wish to address the City Council about, including items discussed in a previous Council Workshop. Those wishing to comment must register by completing an "Intent to Speak" card (located outside of the Council chambers). Completed cards will be collected at the start of the meeting and delivered to the Mayor, who will call each speaker to the podium at the appropriate time. Comments specific to agenda items scheduled for public hearings should be reserved and delivered during the public hearing session.

--Courtesy, civility, and respect for others is expected. All comments should be addressed directly to the Council. Commenters who are called upon by the Mayor to speak are the only persons allowed to speak during the allotted time. Comments, or other distractions from the audience intended for commenters or others are not permitted. The Mayor, as the chairperson for the meeting, retains the discretion to deviate from the formats described below.

--There are two general opportunities for citizens to address the Council:

For the first opportunity (which will occur toward the start of the meeting) there is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes so City business may proceed. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

For the second opportunity (which will occur toward the end of the meeting) there is no limit to the number of speakers, and no overall time limit. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

--Other Opportunities to Participate

Citizens may also participate via email if addressed to councilcomments@cortezco.gov. Comments received by 3:00pm the day of a Council meeting will be delivered to Council the same day and entered into the meeting minutes. Citizens may also send letters to the Council by addressing them to "City Council" 123 Roger Smith Ave., Cortez, CO 81321. In-person deliveries are also accepted.

MOTION TO GO INTO EXECUTIVE SESSION:

--For a conference with the City attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

--For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e);

--To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a)

--For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific fire employees who have requested discussion of the matter in open session: any member of this body or any elected official: the appointment of any person to fill an office of this body or of an elected official: or personnel policies that do not require the discussion of matters personal to particular employees

--For discussion of a matter required to be kept confidential by the following federal or state law, or regulation: _____ under C.R.S. Section 24-6-402(4)(c)

--For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d)

--For consideration of documents protected by the mandatory nondisclosure provisions of the Open Records Act under C.R.S. Section 24-6-402(4)(g)

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED:

(a brief description must be included following the statute citation regarding why the executive session is being held)



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: May 7, 2024

RE: Approval of the Council Special Meeting/Worksession and Agenda Minutes for April 23, 2024.

Attachments

Worksession for April 23, 2024 Minutes
Minutes for April 23, 2024

CITY COUNCIL
SPECIAL MEETING/WORKSESSION
TUESDAY, APRIL 23, 2024
6:00 p.m.

1. The Workshop was called to order at 6:00 p.m., at the City Council Chambers. Councilmembers present included Mayor Rachel Medina, Mayor Pro-tem Arlina Yazzie, Lydia DeHaven, Robert Dobry, Matt Keefauver, David Rainey, and Dennis Spruell. Newly Elected Councilmembers Bill Lewis and April Randle were also present. Staff members present included: Former Water Superintendent Rich Landreth, Director of Public Works Brian Peckins, Engineer in Training Ian Roberson, Parks and Recreation Director Creighton Wright, Interim Recreation Center Manager Katie Meyer, Airport Director Jeremy Patton, Chief of Police Vern Knuckles, Director of Finance Kelly Koskie, Deputy City Clerk Donna Murphy, City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were four people present in the audience.

2. Presentations were made by Advanced Air LLC and Denver Air Connection for the Essential Air Service (EAS) provided to Cortez. Levi Stockton, CEO, and Barbara Hunt and Andy Jacobs with Business Development, representing Advanced Air LLC, spoke to Council about their vision, mission, and values of the company, noting that they are headquartered in Hawthorne, California. They spoke about the currently scheduled service they provide and stated that they cater to two diverse demographics: support for Federal (EAS) and State (RASE) Essential Air Service programs. They spoke about their King Air 350 plane which is the preferred solution for short-haul flights and also about their safety and marketing operations. Discussion was held on the air fares and the performance record which Advanced Air has in the communities they are currently serving. Jon Coleman, Senior Vice-President, representing Denver Air Connection, spoke about the opportunity to continue supporting transportation needs and economic growth in Cortez. He spoke about the reliable service which has been provided to Cortez with service to Denver International Airport and Phoenix Sky Harbor International Airport with 12-non-stop round-trip flights per week (total 24 round-trip flights per week) on a Metro 23 plane. Safety, reliability, and skill were reviewed for Denver Air Connection. Mr. Coleman stated that they are really happy to serve Cortez and the working relationship with the Airport and Airport Director Jeremy Patton has been excellent. Mr. Coleman spoke about air fares currently being charged for travel to Denver or Phoenix. Airport Director Patton spoke about enplanements at the Airport and it is hoped that 10,000 will be reached this year which helps with receiving grant funding. A recommendation by City Council will be made to the Department of Transportation (DOT) regarding the City's choice for Essential Air Service to Cortez at the May 14, 2024, Council meeting. Public comment will be received through May 1, 2024.

3. Director of Parks and Recreation Director Wright spoke about the Parks, Recreation, and Forestry Advisory Board sub-committees that are being created to help offer guidance to the board. He stated that the two sub-committees, Rec Center Users Group and a Forestry Group, will meet once a month and will provide operational feedback directly to staff but will be subordinate to the Parks, Recreation, and Forestry Advisory Board on more significant planning, policy, programmatic, or project issues. Each of the sub-committees would have a staff member

and one or two Parks, Recreation, and Forestry Advisory Board liaisons. Parks and Recreation Director Wright stated that the Forestry Sub-Committee has been meeting loosely over the past several months and trying to recruit new members. He reviewed the mission, purpose, and key members. Interim Recreation Center Manager Meyer spoke about the mission and purpose for the Rec Center Users Group commenting that the committee will serve as a two way conduit between staff and regular recreation center users. Council suggested that a youth and a senior be included in the Rec Center Users Group and that the sub-committees are a great way for citizens to be involved.

4. Director of Public Works Peckins introduced Former Water Superintendent Landreth who the City has contracted with to establish the new Turf Replacement Program. Mr. Landreth stated that the Turf Replacement Program is an initiative that the Public Works Department has undertaken to minimize water consumption throughout the City for nonessential landscape turf irrigation. The City was awarded a grant in 2023 from the Colorado Water Conservation Board in the amount of \$40,000.00, with a dollar-for-dollar match from the City, which results in a total of \$80,000 available for the program. He spoke about the projection of water that would be saved when converting turf areas to low-water usage landscaping. The City invites all residential and commercial customers to apply for a rebate based on requirements which were read for the record. The rebate would be \$2.00/square ft. for up to 200 to 1000 square feet for residential and \$2.00/square feet a square ft. for up to 200 to 2000 square feet for commercial space. Applications are available at the Service Center with the Public Works Department. Discussion was held about the removal of a tree and the requirement that a new tree would need to be planted, not necessarily in the place the old tree was removed, but a new tree for a removed tree on the property from the plant list. It was noted that changes can be made to the document if needed regarding any of the verbiage. Former Water Superintendent Landreth stated that the grant needs to be spent by June 2025 and if the program is successful, the City could apply for another grant. No receipts would be required as the amount will be set at \$2.00 per square ft.

5. General Council Discussion. Councilmember Keefauver asked about the food truck approval process in the City noting that there is a truck that has been coming into the Safeway parking lot on occasion. It was noted that approval for trucks in the Central Business District (CBD) zone require Council approval; however, outside that zone, the trucks are allowed on private property. Councilmember Spruell noted that the South Park off of 7th Street is being well used and needs some water and attention.

The Special Meeting/Worksession was adjourned at 7:15 p.m.

CITY COUNCIL
REGULAR MEETING
TUESDAY, APRIL 23, 2024

1. The meeting was called to order in the City Council Chambers at 7:30 p.m., with the Pledge of Allegiance. Roll Call was taken and the following Councilmembers were present: Mayor Rachel Medina, Mayor Pro-tem Arlina Yazzie, Lydia DeHaven, Robert Dobry, Matthew Keefauver, David Rainey, and Dennis Spruell. Newly-Elected Councilmembers Bill Lewis and April Randle were also present. Staff present included: Director of Parks and Recreation Creighton Wright, Finance Director Kelly Koskie, Community and Economic Development Specialist Helen West, Community and Economic Development Director Rachael Marchbanks, Human Resources Director Matt Cashner, Court Clerk/Administrator Carla Odell, Airport Director Jeremy Patton, Director of General Services Rick Smith, Contract City Planner Nancy Dossdall, Director of Public Works Brian Peckins, Deputy City Clerk Donna Murphy, City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were 27 people present in the audience.

Mayor Pro-tem Yazzie moved that the agenda for April 23, 2024, be approved. Councilmember DeHaven seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Yes

2. The Consent Agenda items to be acted upon by Council were as follows:
 - a. Approval of the Council Special Meeting/Worksession and Agenda Minutes for April 9, 2024.
 - b. Approval of the Expenditure List for April 23, 2024.
 - c. Approval of a renewal Retail Marijuana Store License for Mountain Annie’s LLC, located at 310 East Main Street, Cortez.
 - d. Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Worldwide Restaurant Corporation, DBA Pizza Hut of Cortez, located at 1119 East Main Street, Cortez.
 - e. Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Esmeralda’s Ranchito Mexican Store, located at 2501 East Main Street Cortez.
 - f. Approval of a renewal Hotel and Restaurant Liquor License with one optional premises for Rudosky Golf LLC, DBA Conquistador Golf Course, located at 2018 North Dolores Road, Cortez.
 - g. Approval of a Special Event Permit application for Habitat of Humanity of Montezuma County to host a fundraiser event on Friday, May 3, 2024, on the premises of the Cortez Area Chamber of Commerce, located at 20 West Main Street, Cortez.

Councilmember Dobry moved that the Consent Agenda be approved as presented. Councilmember

Rainey seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Medina	Rainey	Spruell	Yazzie
Yes	Yes	Yes	Yes	Yes	Yes	Yes

3. PUBLIC PARTICIPATION

a. Mara Baxstrom, County resident, stated that she is representing the board, parents, and swimmers of the Cortez Water Dragons Swim Team. She spoke about the frustration and disappointment that the Recreation Center doesn't have enough lifeguards to support in-pool practices for the swim team. She commented that the team has not been able to practice in the pool and the kids are losing about a third of their swim team season due to not being able to swim in the pool. She noted that there are only six swim meets held for the swimmers to qualify for the State meet. She presented letters to the Council from coaches, parents, and swimmers and asked that Council consider what can be done different in the future to allow the Recreation Center to be the asset that it should be.

b. Steve Heath, Dolores, shared a story of a shoplifting issue that happened at Slaven's hardware store at which he works and that the Dispatch Center and Police Office questioned writing a ticket for the amount of the theft which amounted to about \$12. He stated that it seemed puzzling to him that issuing a ticket did not seem to be important because of the small amount of the theft; however, Mr. Heath commented that it should go on the person's record that they were stealing. He stated that the City should commit to stop retail crime and keep the businesses in our community thriving.

c. Dawn Zamora, Cortez, commented on her frustration with dealing with the Post Office, stating that she has had contact with many of the employees who have not been very helpful and had recently lost her mail.

4. PRESENTATIONS

a. Thank you and Goodbye to Councilmember David Rainey and Mayor Pro-tem Arlina Yazzie. Mayor Medina presented Councilmember Rainey and Mayor Pro-tem Yazzie with a gift from the City and thanked them for their commitment and dedication to the City as they completed their four-year term. Each of the Councilmembers commented on Councilmember Rainey and Mayor Pro-tem Yazzie's enthusiasm and hard work which they gave on behalf of the citizens of Cortez and noted that they will be missed. Councilmember Rainey stated that it was an honor to serve with fellow Councilmembers. Mayor Pro-tem Yazzie stated that the Council has accomplished a lot in the last four years and thanked the staff for making this community a better place to live.

b. Oath of Office for New Councilmembers: Robert Dobry, Bill Lewis, Rachel Medina, and April Randle. The Oath of Office was completed by newly elected Councilmembers Dobry, Lewis, Medina and Randle.

c. Nomination for Mayor. Councilmember DeHaven moved that Rachel Medina be nominated as Mayor, noting her many accomplishments over the past two years including her attendance at events and City functions, many times representing the City on her personal time. Councilmember

Keefauver seconded the motion. No other nominations were received and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

d. Nomination for Mayor Pro-tem. Councilmember Keefauver moved that Lydia DeHaven be nominated as Mayor Pro-tem, noting her abilities to listen and respond to information she receives and her involvement in many activities in the community. Councilmember Randle seconded the motion. No other nominations were received and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

e. Historic Preservation Day Proclamation for May 3-4, 2024. Community and Economic Development Specialist West stated that every year in May, local preservation groups, State historic societies, and civic organizations across the country celebrate Historic Preservation Month through events that promote historic places and demonstrate the social and economic benefits of historic preservation. This year is the 14th Annual Cortez Historic Preservation Day which is sponsored by the Cortez Historic Preservation Board in cooperation with the Cortez Cultural Center, Montezuma County Historical Society, Cortez Public Arts Advisory Board, Cortez Retail Enhancement Association, and the LOR Foundation. The State Historic Preservation Office will be coming to Cortez on Friday, May 3, 2024, to give two presentations about designating properties as historic and how to apply for State tax credits. She spoke about other activities that will take place during the day on May 3 and 4, 2024, including the showcase of all the submissions for the Historic Cortez Coloring Book. Mayor Medina read the Proclamation for Historic Preservation Days and urged the citizens of the community to recognize and support the opportunities to learn more about the history of our community through the various events.

f. 2024 March Financial Statements. Director of Finance Koskie spoke about the Financial Statements for March 2024, highlighting the Marketing Department and Health Insurance Fund. She stated that the statements are broken down by revenue and expense which is labeled at the top of each page. It was noted that all the City’s Financial Statements are posted on the City’s website. Discussion was held on if there is additional revenue in the self-insured health fund at the end of year and how that funding would be appropriated to the following year.

5. PUBLIC HEARINGS

a. Ordinance No. 1326, Series 2024. City Attorney Coleman stated that the item is a Quasi-Judicial hearing and that the motion and vote should be based on the evidence and testimony presented at the public hearing and not anything that Council may have heard prior to the hearing. Contract City Planner Dosedall stated that Ordinance No. 1326, Series 2024, amends the City of Cortez Zoning Map for a .66 acre parcel located at TBD Driscoll Street, also known as Cornetts Subdivision Amended Lots 1-5, Block 6 and 15 feet of Lot 6, Lots 7-10, Block 6, from R2, Residential Multi-Family to MH, Residential Manufactured Home. Contract City Planner Dosedall explained that the R2 and MH zones have the similar use standards and the same density standards; however, the major difference is that the MH District allows for manufactured homes, manufactured

home parks, and manufactured home subdivisions while requiring conditional use permits for multi-family uses. The property is bounded on the north by property currently zoned MH, and on the east, west and south by properties zoned R2. The parcels to the east and south are also currently vacant, with undeveloped infrastructure. Much of the western portion of the property is located in a flood zone and the applicant maintains that the property would be difficult to develop as a multi-family parcel. Access to the property was reviewed and it was noted that the property is located in and will be accessed through a neighborhood that is largely developed in compliance with the Residential, Manufactured Housing zone. Several of the adjacent parcels are zoned R2 and MH zones, there will be very little difference regarding compatibility and potential density. The major concern of the applicant is that the property is not suitable for development of a more intensive nature and while a single-family dwelling is a permitted use in both the R2 and MH zones, the MH zone allows for manufactured homes, which is an appropriate and affordable alternative where development constraints exist. The applicant would like to place one manufactured home on the property. The rezoning request criteria from the Land Use Code and agency comments were reviewed. The Planning and Zoning Commission considered the request on March 5, 2024, and recommended approval of the request by a 4-1 vote. Staff is recommending approval of Ordinance No. 1326, Series 2024, with the following conditions:

- a. The property is adjacent to and accessed through neighborhoods developed and zone MH.
- b. The community will benefit from use of the property by the development of a currently vacant parcel within the City limits.
- c. Adequate facilities are available to be extended to serve development for the type and scope suggested by the proposed zone.
- d. The proposal is in conformance with the policies, intents and requirements of the Cortez Comprehensive Plan.

Councilmember Keefauver stated that the City Engineer is concerned with the flood plain and he asked if the two lots would be combined. Contract City Planner Dodsall stated that it would not be a requirement of the rezoning but it would make sense. In answer to a question from Councilmember Spruell, Contract City Planner Dodsall explained the difference between a manufactured home and a mobile home. She noted that after 1972, mobile homes are built to HUD standards and would therefore meet the manufactured home standards. She stated that an old mobile home (built before 1972) would not be allowed to be placed on the property.

Applicant Casey Spitzer spoke about his intention of placing one double-wide manufactured home on the property and commented that the property would be sold allowing an affordable home to be available in the community. He commented that the new home would be an improvement to the area.

Mayor Medina opened the public comment portion of the public hearing; however, no one spoke and the hearing was closed. Mayor Medina stated that housing is critical for our community and thinking outside of the box with the use of different materials could help to lower housing costs. She stated that she doesn't believe the proposal is spot zoning as the proposal is adjusting the MH boundary to accommodate the proposal.

Councilmember Lewis moved that Council approve the requested rezone from R2 to MH for

property located at TBD Driscoll Street, as submitted by The Spitzer Group LLC., with written permission from the owner. (As outlined in Ordinance No. 1326, Series 2024). Mayor Pro-tem DeHaven seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS

a. Resolution No. 7, Series 2024. Contract City Planner Dosdall stated that Resolution No. 7, Series 2024, approves an Amended Plat, in the Residential Manufactured Home (MH) Zoning District in Cortez, Colorado. Glenn Leighton Family Trust is proposing to consolidate two existing lots, owned by the Trust, located at 45 Andrew Lane and 1408 South Madison into one lot. The parcels are identified as Lots 9 and 10, Sedona Estates Phase 1 Lot 9, 46 East Andrew Lane, is currently developed with a single family dwelling, while Lot 10, 1408 South Madison, is currently vacant. With the consolidation of the two existing lots, the property will total 1.31 acres. Land Use Code Section 6.09 was reviewed and it was noted that the request meets criteria 9, relocate or vacate one (1) or more lot lines between one (1) or more adjacent lots and/or parcels or tracts where the owner or owners of all such property join in the application for the plat amendment. The agency reviews were noted and staff recommends approval of Resolution No. 7, Series 2024, with the following condition:

a. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents.

Applicant Glenn Leighton stated that Lot 10 is really not buildable for a house at this point and he would like to join the lots and maybe build a storage/garage on the property.

Councilmember Keefauver moved that Council approve Resolution No. 7, Series 2024, a resolution that approves an Amended Plat, in the Residential Manufactured Home (MH) Zoning District in Cortez, Colorado. Councilmember Spruell seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

b. Resolution 8, Series 2024. Contract City Planner Dosdall stated that Resolution No. 8, Series 2024, approves an Amended Plat of Lot 2 of the Gray 2 Lot Minor Subdivision, in the Commercial Highway (C) and Residential Single-Family (R-1) Zoning District. Contract City Planner Dosdall stated that the proposed amended plat is the result of a stipulation agreement entered into in Montezuma County District Court Case regarding access and property boundaries. The stipulation required the parties to adjust their lot lines through the appropriate City process. The amended plat will grant additional land and easements to the Lindsays from J4G Holdings LLC. Land Use Code Section 6.09 was reviewed and it was noted that the request meets criteria 8, relocate a lot line in order to cure an inadvertent encroachment of a building or improvement on a lot line or on an

easement. Although the parcels have different zone designations, it is presumed that the lot boundary will become the new zone boundary and the new portion of the adjusted parcels will be zoned R-1. Contract City Planner Dosdall stated that last minute information was received which says that there is a lien on the J4G Holdings LLC property which may require the bank to sign off on the adjustment. She stated that staff is recommending that Resolution No. 8, Series 2024, be approved with the following conditions:

- a. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents.
- b. The plat shall be recorded at the Montezuma County Clerk and Records Office within six (6) months of City Council approval, in accordance with Land Use Code Section 6.05(d)(2)a.
- c. If needed, the bank will become a signatory on the plat adjustment prior to recording the plat.

City Attorney Coleman stated that if there is a lien on a property, the size of the property which is the collateral for the loan is being reduced and the bank wants to ensure that their collateral isn't reduced so far that it is under collateralized. The property is under a half an acre that the collateral is being reduced in size. City Attorney Coleman stated that he would expect it not to be an issue; however, the bank has indicated that they want to reappraise the collateral to ensure their loan to value ratios are still within their guidelines.

Councilmember Keefauver moved that Council approve Resolution No. 8, Series 2024, a resolution approving an Amended Plat of Lot 2 of the Gray 2 Lot Minor Subdivision, in the Commercial Highway (C) and Residential Single-Family (R-1) Zoning District with the additional condition, if needed, the bank will become a signatory on the plat adjustment prior to recording the plat. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

c. Four Corners Food Coalition Resilient Food System Infrastructure. Councilmember Keefauver recused himself from the discussion due to a possible conflict-of-interest. Community and Economic Development Director Marchbanks stated that the Four Corners Food Coalition is applying for the Resilient Food System Infrastructure Grant to finish the commercial kitchen in the warehouse at 30 North Beech Street. The Four Corners Food Coalition, a 501(c)(3) nonprofit, completed Phase 1 of the grant application process and is seeking letters of support for their final application, due by the end of day on May 1, 2024. The commercial kitchen is specifically intended to increase value by adding production for farmers and small business owners in the Cortez area. The kitchen will include equipment like a commercial dehydrator, corn thresher, grain mill and large walk-in refrigerator to support farmers and business owners in making value added product. As stated in the letter of support, if awarded, this grant would build food storage and processing capacity in Southwest Colorado and support the economic and agricultural vitality of the region.

Mayor Pro-tem DeHaven moved that Council approve the Letter of Support for the Four Corners Food Coalition Resilient Food System Infrastructure grant application. Councilmember Spruell seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	*	Yes	Yes	Yes	Yes

*Councilmember Keefauver recused himself from the discussion due to a possible conflict of interest.

d. Award the Thermal Pool Covers Bid for the Cortez Outdoor Municipal Pool. Director of Parks and Recreation Wright spoke about the outdoor municipal swimming pool infrastructure that needs updated, repaired, or replaced over the next few years and noted that the recent pool heater replacement greatly increased the energy efficiency at the pool. The greatest energy loss in a pool is through evaporation; water and heat are lost. Covering the pool will decrease heating costs and water needs, saving energy and money. The current thermal blankets are approximately eight years old and of lower quality. The reels are more than 30 years old. The expected life span of the reel is 20 years, and the expected lifespan of the covers is 10 years. The Parks and Recreation team developed a minimum specification for thermal blankets, expecting the bid items to be at least at the specifications. One key requirement is a five year warranty. Five bids were received, but only one bid met or exceeded all specifications. The Recreonics bid was for Thermguard blankets and includes three reels. Director of Parks and Recreation Wright reviewed the bids commenting that Recreonics stated that the reason they bid three 17' reels is that it is more convenient and less strenuous for the customer to use. The other four bids received did not meet the specifications and in general the bid was for a lower quality product. Director of Parks and Recreation Wright spoke about the importance of the warranty which Recreonics bid 100% warranty for 1-4 years and year 5 decreased to 50%. Staff is recommending that the bid be awarded to Recreonics at the bid amount of \$60,848.48 noting that the purchase was budgeted in the Conservation Trust Fund at \$80,000; therefore, the purchase is under budget. Council agreed that the bid from Recreonics has a better warranty than the other bids and the explanation by Director of Parks and Recreation Wright as to why the bid was a better choice was appreciated. Director of Parks and Recreation Wright stated that there will also be a cover over the pool blankets which will help with the longevity of the blankets from the UV degradation.

Mayor Pro-tem DeHaven moved that Council award the Thermal Pool Blanket bid to Recreonics for \$60,848.89. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

e. Transfer of Location of a Retail Marijuana Store for Mountain Annie's LLC. City Clerk Smith stated that a Transfer of Location has been requested from Mountain Annie's LLC. (owner Clifton Knipe), currently located at 310 East Main Street to relocate to 439 East Main Street, Cortez, CO. This is a quasi-judicial item and more information will be shared with Council during the public hearing which staff is requesting be set for May 14, 2024.

Councilmember Keefauver moved that Council set a public hearing date of May 14, 2024, to consider the application of the Transfer of Location of a Retail Marijuana Store for Mountain Annie's LLC, which is currently located at 310 East Main Street, to be relocated to 439 East Main Street, Cortez, CO. Mayor Pro-tem DeHaven seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

f. 2024 CML Annual Conference. City Manager Sanders stated that the Colorado Municipal League Annual Conference will be held in Loveland, Colorado, on June 18-21, 2024. He stated that most years up to three Councilmembers attend and he would like to ask who would like to attend on behalf of the City. He stated that he would suggest that Mayor Medina be selected to go as she has become a presence at CML and has been asked to participate in several panels. Mayor Medina, Councilmember Spruell, and Councilmember Randle stated their interest to attend.

8. DRAFT RESOLUTION/ORDINANCES – None.

9. CITY ATTORNEY’S REPORT - City Attorney Coleman welcomed the two new Councilmembers and that if Council has any questions, his door is open. He stated that he doesn’t always have a City Attorney’s report as most of the information shared with Council is attorney-client privileged communication. He stated that there will be trainings from CIRSA as well as from the City Attorney’s office in the near future.

10. CITY MANAGER’S REPORT – City Manager Sanders gave the following report:

- I attended the annual Colorado City & County Management Association (CCCMA) conference April 17-19, 2024 in Glenwood Springs, CO. There were many presentations, sessions, and a lot of good information that will help guide our City to function and operate more efficiently. I was contacted prior to the conference and asked to give another presentation on leadership and teamwork, and was also asked to participate in a panel discussion on the art of management.
- I would like to congratulate our newly elected and re-elected City Council members and welcome our two new Council members Mr. Bill Lewis and Dr. April Randle. Council oversees several boards and commissions for the City, and an ex-officio member from City Council is appointed to each. Information will be sent to you regarding the boards and commissions for the City so you can decide which is of interest to you so the appointments can be made.
- ID Badges/Building Safety – It is time for us to improve security and safety for our staff members and visitors. We will be transitioning to a program where employees and visitors will be required to be readily identifiable while in City facilities, or on official business within the community, by prominently displaying an official City of Cortez identification badge or wearing uniforms.
- Senior Staff retreat was held on April 11, 2024, and was a successful event with engagement in leadership training as well as suggestions developed for Council to consider for future priorities. The Council/Senior Staff retreat will be held on Saturday, May 18, 2024, in City Council Chambers.

11. CITY COUNCIL COMMITTEE REPORTS

- a. Mayor’s Report on Workshop. Mayor Medina stated that during the worksession presentations

were made by Advanced Air LLC and Denver Air Connection for providing Essential Air Service (EAS) to the Cortez Municipal Airport. The public comment period is open until May 1, 2024 on the EAS program. Information was also shared on the Parks, Recreation, and Forestry Advisory Board sub-committees which have recently been formed (Rec Center Users Group and a Forestry Group). If interested in volunteering for either committee, please contact Parks and Recreation Director Wright. The Public Works Department shared information on the Turf Replacement Program and applications are available at City Hall if anyone is interested in applying.

b. Historic Preservation Board. Councilmember Dobry stated that Historic Preservation Days is May 3 and 4, 2024. He spoke about several of the events that will be held at the Cortez Cultural Center and invited the public to attend. He thanked the Historic Preservation Board and City staff for all the work that was put into planning the Historic Preservation Days events.

c. Arts Advisory Board. Mayor Medina read for the record a report from Councilmember Rainey which noted that the Historic Coloring Book was in partnership with the Historic Preservation Board, LOR Foundation, Cortez Retail Enhancement Association, and the Arts Advisory Board in honor of Historic Preservation Month. A digital version of the coloring book will be available for free on the City’s website and a printable version will be available for purchase the middle of May.

d. South Broadway Corridor Survey. Mayor Pro-tem DeHaven stated that she attended the planning study group on the South Broadway corridor last week and noted that there is a survey located on the City’s social media/website that the public can participate in and make their comments known on the South Broadway corridor. She stated that the survey takes about five minutes and the information will be used towards the future vision for South Broadway.

12. OTHER ITEMS OF BUSINESS

a. Councilmember Dobry moved that Council go into Executive Session at 9:00 p.m. for the purposes of discussion the possible acquisition or purchase of real property by the City pursuant to C.R.S. Section 24-6-402(4)(a); and determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators concern the possible acquisition or purchase of real property by the City pursuant to C.R.S. Section 24-6-402(4)(e); and instructing negotiators concerning the possible transfer of City investments from one banking entity to another banking entity, pursuant to C.R.S. Section 24-6-402(4)(e). Mayor Pro-tem DeHaven seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Council returned from Executive Session at 9:39 p.m. Participants in the Executive Session included City Manager Sanders, City Attorney Coleman, Director of Finance Kelly Koskie, Mayor Medina, Mayor Pro-tem DeHaven, Councilmember Dobry, Councilmember Keefauver, Councilmember Lewis, Councilmember Spruell, and Councilmember Randle. No adoption of any policy, position, resolution, rule, regulations, or other formal action occurred during Executive Session.

13. PUBLIC PARTICIPATION – None.

14. ADJOURNMENT: Councilmember Dobry moved that the regular meeting be adjourned at 9:40 p.m. Councilmember Lewis seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Rachel Medina, Mayor

ATTEST:

Linda L. Smith, City Clerk



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Kelly Koskie
Director of Finance
123 Roger Smith Ave
Cortez, CO. 81321
kkoskie@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: SARA COFFEY, PAYROLL/SALES TAX ADMINISTRATOR

Date: 05/08/2024

RE: Approval of the Expenditure List for May 14, 2024

Attachments

Expenditure List

EXPENDITURE LIST FOR WEEK ENDING APRIL 26, 2024

Department	Vendor Name	Description	Amount
Municipal Court	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - LANER	\$ 30.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - SIMP	\$ 30.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - HATCH	\$ 30.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - MARTIN	\$ 40.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - WELLS	\$ 50.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - RANDOLPH	\$ 50.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - MORGAN	\$ 50.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - SIMP	\$ 50.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - LANER	\$ 50.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - SANDYVAL	\$ 70.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - ECKENRODE	\$ 90.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - SEGAL	\$ 100.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - NEWMAN	\$ 110.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - SANDYVAL	\$ 110.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - SANCHEZ	\$ 120.00
	RICHARD SIMS LAW OFFICE	LEGAL SERVICES - MCCOOK	\$ 50.00
		Total	\$ 1,030.00
City Manager	ICMA MEMBERSHIP RENEWALS	Membership Renewal - Drew Sanders	\$ 1,160.20
		Total	\$ 1,160.20
Finance	AMAZON CAPITAL SERVICES	Dell S2425H Monitor, 24 inch	\$ 136.99
	SOUTHERN COMPUTER WAREHOUS	Ergotron LX 45-509-224 Mounting Kit for 2 Mo	\$ 368.14
	PIONEER PRINTING	TRASH/WATER RECEIPTS	\$ 145.00
		Total	\$ 650.13
Events	WEIR HOMETOWN HEALTHCARE, LL	PRE-EMPLOYMENT PHYSICAL - HAGER	\$ 110.00
		Total	\$ 110.00
Library	HILLYARD, INC./FLAGSTAFF	SENSORS	\$ 383.85
	BLACKSTONE PUBLISHING	AUDIO BOOKS	\$ 129.54
	BLACKSTONE PUBLISHING	AUDIO BOOKS	\$ 137.56
	NUWAV INFORMATION SYSTEMS	1 YEAR E-CONTENT LICENSE	\$ 357.00
		Total	\$ 1,007.95
General Services	TRANE US INC	RTU2 Roof Top Unit - Original PO #230079 - Se	\$ 4,110.00
	TRANE US INC	RTU3 Roof Top Unit - Original PO #230079 - Se	\$ 35,895.00
		Total	\$ 40,005.00
City Hall Operation	ORKIN LLC	Blanket PO - Pest Control Services - City Hall	\$ 166.99
	AMAZON CAPITAL SERVICES	Solo 412 Bistro Hot/Cold Cup, 12 oz, 1000/cs	\$ 89.97
	XEROX CORPORATION	COPIER EXPENSE	\$ 18.35
	XEROX CORPORATION	COPIER EXPENSE	\$ 459.96
		Total	\$ 735.27

EXPENDITURE LIST FOR WEEK ENDING APRIL 26, 2024

Department	Vendor Name	Description	Amount
Welcome Center	ORKIN LLC	PEST CONTROL SERVICES	\$ 141.99
	IMAGENET CONSULTING LLC	COPIER EXPENSE	\$ 71.16
		Total	\$ 213.15
Police Department	AT&T MOBILITY	PHONES	\$ 122.67
	MONTEZUMA COUNTY SHERIFF	MARCH 2024 INMATE CHARGES	\$ 3,100.00
	MONTEZUMA COUNTY SHERIFF	FEB 2024 INMATE CHARGES	\$ 6,800.00
	THE PLUMBING STORE	O-RINGS	\$ 2.53
		Total	\$ 10,025.20
Animal Shelter	ATMOS ENERGY	GAS SERVICE	\$ 162.33
	MONTEZUMA VALLEY PLUMBING LL	Credit for City of Cortez Building Labor and Ma	\$ (750.00)
	MONTEZUMA VALLEY PLUMBING LL	Materials/Labor - Dog Wash Replacement	\$ 3,637.19
		Total	\$ 3,049.52
Public Works	BIG R/JOHN DEERE FINANCIAL	CLOTHES	\$ 163.96
	RHOMAR INDUSTRIES INC	RH-017-06 Neutro-Wash Conc. Salt & Chloride	\$ 630.20
		Total	\$ 794.16
Golf Course Maint	CIRSA	CLAIM PC6020049-1	\$ 280.90
		Total	\$ 280.90
Parks	SUNDANCE PPI	TRANSMISSION LIGHT STRUCTURE INSPECTION	\$ 338.87
		Total	\$ 338.87
Shop	CHOICE BUILDING SUPPLY	LATCH	\$ 7.59
	CHOICE BUILDING SUPPLY	HASP & SCREWS	\$ 10.63
	WEBB CHEVROLET BUICK OF CORTEZ	Body repairs/paint - Unit 467	\$ 1,765.20
	SENERGY PETROLEUM	Dyed Diesel for Airport	\$ 562.59
	ORKIN LLC	Blanket PO - Pest Control Services - Service Cer	\$ 195.99
	XEROX CORPORATION	Blanket PO - B7035 WorkCenter s/n 5DA85959	\$ 304.69
	XEROX CORPORATION	Blanket PO - C8045 AltaLink Color Copier, s/n 8	\$ 445.81
		Total	\$ 3,292.50
Technology	RINGCENTRAL INC	MOBILE USER CHARGE	\$ 11.86
	RINGCENTRAL INC	Subscription - Taxes, Fees and Surcharges	\$ 15,742.45
	RINGCENTRAL INC	Service Subscription - DigitalLine Unlimited Sta	\$ 25,542.71
	ABTECH TECHNOLOGIES INC	Dell Wyse Management Suit Pro	\$ 4,902.00
	CONVERGEONE, INC	Cisco Anyconnect Apex License, 1YR, 25-99 Use	\$ 503.00
	CONVERGEONE, INC	Cisco DNA Advantage C9300 48P 1YR Renewal	\$ 1,537.75
	CONVERGEONE, INC	Cisco C9300 DNA Advantage, 24-Port Term Lice	\$ 1,645.40
	CONVERGEONE, INC	Cisco Smartnet Renewal - Quote #OP-0007722	\$ 33,077.52
	CONVERGEONE, INC	Cisco FPR4110 Threat Defense Malware and UF	\$ 76,084.22
	SOUTHERN COMPUTER WAREHOUS	AP6003A APC Power Unit	\$ 180.60
		Total	\$ 159,227.51

EXPENDITURE LIST FOR WEEK ENDING APRIL 26, 2024

Department	Vendor Name	Description	Amount
Airport	ATMOS ENERGY	GAS SERVICE	\$ 166.05
	ATMOS ENERGY	GAS SERVICE	\$ 269.78
		Total	\$ 435.83
Rec Center	SPARKS PLUMBING	Labor and supplies	\$ 466.84
	SPARKS PLUMBING	Lochinvar Main Control Board 100208469	\$ 1,404.90
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 790.65
		Total	\$ 2,662.39
Water	GREEN ANALYTICAL LABS, INC.	Blanket PO - Lab Testing Services	\$ 124.20
	MONTEZUMA WATER COMPANY	WATER	\$ 287.20
	BIG R/JOHN DEERE FINANCIAL	EXCHANGE	\$ (12.00)
	BIG R/JOHN DEERE FINANCIAL	CLOTHES	\$ 273.96
	FERGUSON WATERWORKS #1116	SIK432063 Sikaseal GP Clear Silicone, 10 oz.	\$ 33.78
	MOUNTAINLAND SUPPLY COMPANY	Chlorine tablets - 5 gallon bucket	\$ 63.35
	MUELLER CONSTRUCTION SERVICES	2024 Clarifier Drive Replacement Project - origi	\$ 7,676.65
		Total	\$ 8,447.14
Refuse	CALEB CALDWELL	REIMBURSE HME ENROLLMENT	\$ 86.50
	BELT SALVAGE	Blanket PO - Miscellaneous Materials for Repai	\$ 1,890.04
	WASTEQUIP LLC	Freight Estimate	\$ 1,301.48
	WASTEQUIP LLC	70000111 2YD Rear Load Container, Squeeze, M	\$ 6,660.00
	WASTEQUIP LLC	70000211 3YD Rear Load Container, Squeeze, M	\$ 7,750.00
	AMBROSIA LLC	CHEMICALS	\$ 1,508.00
		Total	\$ 19,196.02
		Total	\$ 252,661.74

EXPENDITURE LIST FOR WEEK ENDING MAY 3, 2024

Department	Vendor Name	Description	Amount
Human Resources	AT&T MOBILITY	CELL PHONE SERVICE	\$ 55.27
		Total	\$ 55.27
Finance	CITY OF CORTEZ	CITY BUILDINGS FIBER - MAY 2024	\$ 902.08
		Total	\$ 902.08
City Clerk	FLOWER COTTAGE	SILK ARRANGEMENT	\$ 50.00
	IIMC	MEMBERSHIP DUES - 43801	\$ 125.00
	IIMC	MEMBERSHIP DUES - 7148	\$ 185.00
		Total	\$ 360.00
Library	CITY OF CORTEZ	FIBER	\$ 3,503.40
	CORTEZ SANITATION DISTRICT	SEWER	\$ 48.00
	CITY OF CORTEZ	REFUSE	\$ 165.00
	CITY OF CORTEZ	WATER	\$ 43.35
	HILLYARD, INC./FLAGSTAFF	CLEANING SUPPLIES	\$ 54.88
	BLACKSTONE PUBLISHING	NON PRINT MEDIA	\$ 32.00
	COLORADO LIBRARY CONSORTIUM	MAGAZINE SUBSCRIPTIONS	\$ 2,175.71
	MARNIE BOREN REHN	MINDFULNESS PRESENTATION	\$ 60.00
		Total	\$ 6,082.34
Building Maint	CHIROPRACTIC HEALTH ALLIANCE	DOT Physical - Walter Taft	\$ 100.00
		Total	\$ 100.00
City Hall Operations	WAGNER ENTERPRISE, L.L.C.	JANITORIAL SERVICE	\$ 2,300.00
	CITY OF CORTEZ	REFUSE	\$ 247.00
	CITY OF CORTEZ	WATER	\$ 90.50
		Total	\$ 2,637.50
Welcome Center	STERICYCLE INC.	HAZARDOUS WASTE REMOVAL	\$ 40.20
	CENTURYLINK	TELEPHONE SERVICE	\$ 94.64
	CORTEZ SANITATION DISTRICT	SEWER	\$ 48.00
	CITY OF CORTEZ	REFUSE	\$ 115.00
	CITY OF CORTEZ	WATER	\$ 35.65
		Total	\$ 333.49
Police Department	AT&T MOBILITY	CELL PHONE SERVICE	\$ 148.71
	GALL'S LLC	Shipping	\$ 14.00
	GALL'S LLC	Womens Stryke Pant	\$ 82.16
	GALL'S LLC	FX s/s shirt	\$ 117.92
	GALL'S LLC	FX l/s shirt	\$ 129.72
	GALL'S LLC	nameplate (4)	\$ 57.84
	AXON ENTERPRISE	Taser Cartridges 12 degree	\$ 2,415.00
	AXON ENTERPRISE	Taser Cartridges 3.5 degrees	\$ 2,415.00
	SALT LAKE WHOLESale SPORTS	9 PLTS - 00 Buck	\$ 379.80

EXPENDITURE LIST FOR WEEK ENDING MAY 3, 2024

Department	Vendor Name	Description	Amount
	SALT LAKE WHOLESALE SPORTS	124 Gr HST HP	\$ 6,800.00
	WAGNER ENTERPRISE, L.L.C.	JANITORIAL SERVICE	\$ 1,499.58
	MANE SHIPPING LLC	SHIPPING EXPENSE	\$ 13.88
	CORTEZ SANITATION DISTRICT	SEWER	\$ 60.00
	CITY OF CORTEZ	REFUSE	\$ 253.00
	CITY OF CORTEZ	WATER	\$ 62.60
		Total	\$ 14,449.21
Animal Shelter	DOLORES ANIMAL HOSPITAL	SPAY/NEUTER	\$ 92.00
	FOUR CORNERS M.A.S.H., LLC	SPAY/NEUTER	\$ 160.00
	MONTEZUMA VETERINARY CLINIC	SPAY/NEUTER	\$ 110.00
	CORTEZ SANITATION DISTRICT	SEWER	\$ 72.00
	CITY OF CORTEZ	REFUSE	\$ 61.00
	CITY OF CORTEZ	WATER	\$ 78.00
		Total	\$ 573.00
Public Works	DOUGLAS ROTH	Blanket PO - GIS Consulting Services	\$ 1,700.00
	AT&T MOBILITY	CELL PHONE SERVICE	\$ 55.27
	CORTEZ COPY & PRINT	Business Cards - Brian Peckins	\$ 52.00
	CHOICE BUILDING SUPPLY	ENGINE OIL	\$ 19.99
	AT&T MOBILITY	CELL PHONE SERVICE	\$ 229.02
	CHOICE BUILDING SUPPLY	TAPE MEASURE	\$ 18.99
	CORTEZ COPY & PRINT	Business Cards - Don Cornett	\$ 52.00
		Total	\$ 2,127.27
Outdoor Pool	CORTEZ SANITATION DISTRICT	SEWER	\$ 48.00
	CITY OF CORTEZ	REFUSE	\$ 547.40
	CITY OF CORTEZ	WATER	\$ 175.77
	FARMINGTON HEATING & METAL CO.,	2023 (2024) Outdoor Pool Boiler Replacement	\$ 46,300.00
	FARMINGTON HEATING & METAL CO.,	2023 (2024) Outdoor Pool Boiler Replacement	\$ 67,296.00
		Total	\$ 114,367.17
Golf Pro	CORTEZ SANITATION DISTRICT	SEWER	\$ 68.00
	CITY OF CORTEZ	REFUSE	\$ 247.00
	CITY OF CORTEZ	WATER	\$ 200.46
		Total	\$ 515.46
Golf Course Maint	AT&T MOBILITY	CELL PHONE SERVICE	\$ 53.22
	CORTEZ SANITATION DISTRICT	SEWER	\$ 48.00
	CITY OF CORTEZ	REFUSE	\$ 247.00
	CITY OF CORTEZ	WATER	\$ 417.57
		Total	\$ 765.79
Parks	AT&T MOBILITY	CELL PHONE SERVICE	\$ 53.22
	CORTEZ SANITATION DISTRICT	SEWER	\$ 336.00

EXPENDITURE LIST FOR WEEK ENDING MAY 3, 2024

Department	Vendor Name	Description	Amount
	CITY OF CORTEZ	REFUSE	\$ 1,058.00
	CITY OF CORTEZ	WATER	\$ 606.47
	CHOICE BUILDING SUPPLY	STATE RETAIL DELIVERY FEE	\$ 0.28
	CHOICE BUILDING SUPPLY	4 BRACE BANDS"	\$ 17.94
	CHOICE BUILDING SUPPLY	1 5/8 RAIL END"	\$ 17.94
	CHOICE BUILDING SUPPLY	5/16' X 1 1/4 CARR BOLT W/NUT"	\$ 27.99
	CHOICE BUILDING SUPPLY	3/16 X 3/4" X 70" TENSION BARS"	\$ 47.94
	CHOICE BUILDING SUPPLY	4 TENSION BANDS"	\$ 74.70
	CHOICE BUILDING SUPPLY	1 5/8 x 6" TOP RAIL SLEEVES"	\$ 161.73
	CHOICE BUILDING SUPPLY	FINANCE CHARGE	\$ 166.75
	CHOICE BUILDING SUPPLY	7GA SPIRAL TENSION WIRE 85#	\$ 249.99
	CHOICE BUILDING SUPPLY	8 1/2 9GA CUT STEEL TIES"	\$ 294.00
	CHOICE BUILDING SUPPLY	1 5/8' X 21' DQ40 GALV TOP RAIL	\$ 2,323.72
	CHOICE BUILDING SUPPLY	6' 9GA CHAIN LINK X 50' /ROLL	\$ 5,159.88
	FERGUSON WATERWORKS #1116	Rainbird GSP Premium Plan #203448, Annual Rec	\$ 3,850.00
	ULINE	H2857CEDAR Message Center Sign with Posts - C	\$ 1,072.01
		Total	\$ 15,518.56
Planning & Building	AT&T MOBILITY	CELL PHONE SERVICE	\$ 237.68
	HELLO ZARK LLC	COLORING BOOK LAYOUT	\$ 750.00
		Total	\$ 987.68
Shop	FOUR STATES TIRE CO.	Tires for Unit 58	\$ 740.04
	HARDLINE EQUIPMENT	A860814000 D.14 UNI-1750 Washer	\$ 1.17
	HARDLINE EQUIPMENT	AAB0814000 M14 Lock Nut	\$ 1.30
	HARDLINE EQUIPMENT	A072114140 TE M14x140 UNI-5737 Screw	\$ 8.17
	HARDLINE EQUIPMENT	B013822015 22x25x15 PAP 2215 P10 Bushing - U	\$ 31.08
	HARDLINE EQUIPMENT	6070041517 3rd Brush L-90 Spacer	\$ 44.66
	SAFELITE FULFILLMENT INC	DW02153 Windshield Replacement - Unit 489	\$ 281.68
	SENERGY PETROLEUM	86E10 Unleaded Fuel for Service Center	\$ 5,001.31
	CORTEZ SANITATION DISTRICT	SEWER	\$ 108.00
	CITY OF CORTEZ	REFUSE	\$ 379.50
	CITY OF CORTEZ	WATER	\$ 344.39
	CHOICE BUILDING SUPPLY	Yeti Tundra Cooler 65qt Navy - Nick Randal retire	\$ 350.00
		Total	\$ 7,291.30
Technology	AT&T MOBILITY	CELL PHONE SERVICE	\$ 43.23
		Total	\$ 43.23
Airport	CITY OF CORTEZ	REFUSE	\$ 45.75
	MONTEZUMA COUNTY WATER DIST.	M064	\$ 50.00
	MONTEZUMA COUNTY WATER DIST.	M068	\$ 62.30
		Total	\$ 158.05
Dispatch	iT1 SOURCE LLC	HP LaserJet Pro MFP 4301fdw Printer - Quote #U	\$ 477.00

EXPENDITURE LIST FOR WEEK ENDING MAY 3, 2024

Department	Vendor Name	Description	Amount
	CITY OF CORTEZ	CITY BUILDINGS FIBER - MAY 2024	\$ 902.08
		Total	\$ 1,379.08
Rec Center	CITY OF CORTEZ	CITY BUILDINGS FIBER - MAY 2024	\$ 902.08
	CORTEZ SANITATION DISTRICT	SEWER	\$ 564.00
	ATMOS ENERGY	GAS SERVICE	\$ 1,512.35
	CITY OF CORTEZ	REFUSE	\$ 247.00
	CITY OF CORTEZ	WATER	\$ 282.10
	FARMINGTON HEATING & METAL CO.,	Copper fittings	\$ 20.62
	FARMINGTON HEATING & METAL CO.,	Nitrogen tank	\$ 75.00
	FARMINGTON HEATING & METAL CO.,	Torch Charge	\$ 75.00
	FARMINGTON HEATING & METAL CO.,	Filter drier	\$ 77.31
	FARMINGTON HEATING & METAL CO.,	Recovery Fee, Evacuation Fee, Disposal Fee	\$ 150.00
	FARMINGTON HEATING & METAL CO.,	Fuel Surcharge and Freight	\$ 465.00
	FARMINGTON HEATING & METAL CO.,	R410A Refrigerant	\$ 570.00
	FARMINGTON HEATING & METAL CO.,	Labor - Service Techs (2)	\$ 1,628.00
	FARMINGTON HEATING & METAL CO.,	Condenser fan motor, 1140 rpm	\$ 1,907.84
	FARMINGTON HEATING & METAL CO.,	ZPD154KCE-TED-950 Compressor	\$ 8,642.91
		Total	\$ 17,119.21
Water	GREEN ANALYTICAL LABS, INC.	Blanket PO - Lab Testing Services	\$ 520.20
	CITY OF CORTEZ	CITY BUILDINGS FIBER - MAY 2024	\$ 902.08
	CITY OF CORTEZ	REFUSE	\$ 61.00
	CORTEZ COPY & PRINT	Business Cards - Randy Hunt	\$ 52.00
	BIG R/JOHN DEERE FINANCIAL	CLOTHING ALLOWANCE	\$ 179.99
	CORE AND MAIN	Neptune 9700-429 8 inch HP UME Meter for Tow	\$ 2,600.00
	USA BLUEBOOK	77424 Hach Chlorine Test Kit	\$ 103.00
	AT&T MOBILITY	CELL PHONE SERVICE	\$ 138.00
	CORTEZ COPY & PRINT	Business Cards - Scott Goodall	\$ 52.00
	CORTEZ COPY & PRINT	Business Cards - Gene Higgins	\$ 52.00
	CORTEZ COPY & PRINT	Business Cards - Don Royce	\$ 52.00
	AMAZON CAPITAL SERVICES	Karcher Turbo Nozzle Kit, 4000 psi	\$ 68.88
	USA BLUEBOOK	77424 Hach Chlorine Test Kit	\$ 103.00
	CORTEZ COPY & PRINT	Business Cards - Bob Sesler	\$ 52.00
	RICHARD LANDRETH	Blanket PO - Consulting - 2024 Turf Replacement	\$ 700.00
		Total	\$ 5,636.15
Total			\$ 191,401.84

EXPENDITURE LIST FOR WEEK ENDING MAY 10, 2024

Department	Vendor Name	Description	Amount
City Council	BRIDGE EMERGENCY SHELTER	Annual Support for the Emergency Shelter	\$ 12,000.00
		Total	\$ 12,000.00
Municipal Court	PADILLA LAW P.C.	MUNICIPAL PROFESSIONAL SERVICES	\$ 3,000.00
	RICHARD SIMS LAW OFFICE	LEGAL SERVCIES - WILLIAMS, FOSTER	\$ 100.00
	BUFFINGTON LAW, LLC	LEGAL SERVICES - ASSISTANT CITY ATTORNEY	\$ 1,742.00
		Total	\$ 4,842.00
City Manager	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 17.42
		Total	\$ 17.42
Finance	POSTAL PROS, INC.	INVOICES	\$ 519.10
		Total	\$ 519.10
City Clerk	MONTEZUMA COUNTY CLERK	4/2/24 MUNICIPAL ELECTION	\$ 10,986.77
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 105.00
		Total	\$ 11,091.77
Library	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 38.66
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 99.50
		Total	\$ 138.16
General Services	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 25.34
		Total	\$ 25.34
Building Maint	AMAZON CAPITAL SERVICES	Energizer Max C Batteries, 8 per pack	\$ 50.60
		Total	\$ 50.60
City Hall Operations	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 77.31
	ATMOS ENERGY	GAS SERVICE	\$ 578.59
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 178.70
		Total	\$ 834.60
Welcome Center	MESA VERDE COUNTRY V.I.B.	Contracted Services at Colorado Welcome Cente	\$ 2,501.00
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 38.66
	ATMOS ENERGY	GAS SERVICE	\$ 103.82
		Total	\$ 2,643.48
Police Department	AT&T MOBILITY	PHONES	\$ 131.97
	AXIS HEALTH SYSTEM	Blanket PO - Jail contract	\$ 350.00
	ANGELO MARTINEZ	REIMB - LUNCH FOR CRO ORAL BOARD	\$ 124.76
	REX ALLEN	Blanket PO - Lifer Jiu Jitsu Training	\$ 800.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 5.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 5.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00

EXPENDITURE LIST FOR WEEK ENDING MAY 10, 2024

Department	Vendor Name	Description	Amount
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 13.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 16.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 16.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 16.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 16.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 33.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 33.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 33.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 38.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 44.00
	PROFORCE LAW ENFORCEMENT	DEF Front Pop Up Adj. Sight for Launcher	\$ 66.29
	ATMOS ENERGY	GAS SERVICE	\$ 110.61
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 41.32
		Total	\$ 2,094.45
Animal Shelter	DOLORES ANIMAL HOSPITAL	CASTRATION	\$ 60.00
	FOUR CORNERS M.A.S.H., LLC	SPAYS	\$ 192.00
	FOUR CORNERS M.A.S.H., LLC	SPAYS	\$ 270.00
	VIBRANT PET ANIMAL HOSPITAL	SPAY	\$ 105.00
		Total	\$ 627.00
Public Works	OFFICE DEPOT	Post-it Note Pads, 3x5 Assorted Color, 655-5PK	\$ 29.76
	OFFICE DEPOT	Post-it Super Sticky Easel Pads, 4/pk	\$ 82.59
	CHIROPRACTIC HEALTH ALLIANCE	DOT PHYSICAL - PATRICK	\$ 100.00
	DAN PATRICK	CLOTHING REIMBURSEMENT	\$ 54.99
	POSTAL PROS, INC.	INSERTS	\$ 302.50
	AMAZON CAPITAL SERVICES	Sabre Tools 3/8 Cobalt Pilot Point Bits, 5 pcs per	\$ 42.95
		Total	\$ 612.79
Parks & Recreation	NCSI	APPLICANT PROFILES	\$ 37.00
		Total	\$ 37.00
Outdoor Pool	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 44.30

EXPENDITURE LIST FOR WEEK ENDING MAY 10, 2024

Department	Vendor Name	Description	Amount
		Total	\$ 44.30
Golf Course Maint	FERGUSON WATERWORKS #1116	Rainbird GSP Premium Plan #206063, Annual Rec	\$ 3,850.00
	CHIROPRACTIC HEALTH ALLIANCE	DOT PHYSICAL - YENCH	\$ 100.00
	NCSI	APPLICANT PROFILES	\$ 37.00
	LE PEW PORTA-JOHNS INC.	Portolet Rental #16 Tee, Monthly	\$ 180.00
	LE PEW PORTA-JOHNS INC.	Portolet Rental #13 Tee, Monthly	\$ 180.00
	POTESTIO BROTHERS EQUIPMENT, INC.	H142234 O-ring	\$ 6.84
	POTESTIO BROTHERS EQUIPMENT, INC.	UC10057 Thrust washer	\$ 9.51
	POTESTIO BROTHERS EQUIPMENT, INC.	M42702 Snap Ring	\$ 11.67
	POTESTIO BROTHERS EQUIPMENT, INC.	JD8230 Bearing cup	\$ 25.86
	POTESTIO BROTHERS EQUIPMENT, INC.	UC32490 Spacer	\$ 27.51
	POTESTIO BROTHERS EQUIPMENT, INC.	UC10061 Disk spring	\$ 38.16
	POTESTIO BROTHERS EQUIPMENT, INC.	UC15080 Nut	\$ 47.94
	POTESTIO BROTHERS EQUIPMENT, INC.	TCU32974 Seal	\$ 53.10
	POTESTIO BROTHERS EQUIPMENT, INC.	JD8194 Bearing cone	\$ 62.34
	POTESTIO BROTHERS EQUIPMENT, INC.	TCU32975 Seal	\$ 82.38
	POTESTIO BROTHERS EQUIPMENT, INC.	AUC20746 Spindle - JD 9009A	\$ 523.48
	SOUTHWEST AGRICULTURE	K7571-13870 Bypass cable - Unit 606	\$ 23.92
	SOUTHWEST AGRICULTURE	K7571-62103 Starter switch - Unit 606	\$ 106.01
		Total	\$ 5,365.72
Parks	NCSI	APPLICANT PROFILES	\$ 55.50
	BRAVO CLEANING & RESTORATION	JANITORIAL SERVICES FOR PARK RESTROOMS	\$ 1,188.80
	BRAVO CLEANING & RESTORATION	CITY PARK TRASH REMOVAL	\$ 3,660.00
	LE PEW PORTA-JOHNS INC.	MONTHLY RENTALS	\$ 1,139.20
	SPRINKLER PROS	LAWN MAINTENANCE	\$ 1,585.00
	ATMOS ENERGY	GAS SERVICE	\$ 75.08
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 38.64
		Total	\$ 7,742.22
Planning & Building	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 79.38
		Total	\$ 79.38
Shop	SAFETY-KLEEN SYSTEMS INC	Hazardous Waste Disposal - Used Filters	\$ 475.46
	FOUR STATES TIRE CO.	Blanket PO - Tire Repairs and Alignments	\$ 54.00
	FOUR STATES TIRE CO.	Blanket PO - Tire Repairs and Alignments	\$ 66.96
	CORNWELL TOOLS	ML7 Internal Retaining Ring Pliers, Large	\$ 91.30
	ABLE TOWING OF CORTEZ	BRAKE HOSES	\$ 99.56
	CHOICE BUILDING SUPPLY	5003969 KS Transponder Key K029 - Unit 58	\$ 199.98
	FRONTIER CONTRACTING	Packing kit for Rotating Cylinder - Unit 732	\$ 147.62
	FRONTIER CONTRACTING	Labor - Repack Rotating Cylinder	\$ 550.00
	LACAL EQUIPMENT, INC.	LM23150 Retaining Ring	\$ 7.04
	LACAL EQUIPMENT, INC.	LM22999 Seal Retainer	\$ 65.38
	LACAL EQUIPMENT, INC.	LM6T5201 Bearing - Unit 991	\$ 217.68

EXPENDITURE LIST FOR WEEK ENDING MAY 10, 2024

Department	Vendor Name	Description	Amount
	O'REILLY AUTO PARTS	Blanket PO - Parts for Fleet Repairs and Supplies	\$ (115.74)
	O'REILLY AUTO PARTS	Blanket PO - Parts for Fleet Repairs and Supplies	\$ (60.00)
	O'REILLY AUTO PARTS	Blanket PO - Parts for Fleet Repairs and Supplies	\$ 115.74
	O'REILLY AUTO PARTS	Blanket PO - Parts for Fleet Repairs and Supplies	\$ 452.69
	STOTZ EQUIPMENT	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 6.80
	STOTZ EQUIPMENT	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 14.68
	STOTZ EQUIPMENT	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 54.18
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ (888.70)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ (586.95)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 2.79
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 3.95
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 8.39
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 9.17
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 13.22
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 16.39
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 20.97
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 24.37
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 39.38
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 50.04
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 50.04
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 62.28
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 119.33
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 121.24
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 140.69
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 140.69
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 140.69
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 149.40
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 227.78
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 586.95
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 888.70
	SENERGY PETROLEUM	Dyed Diesel for Golf Course	\$ 1,402.27
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 84.50
	CORTEZ JOURNAL	Subscription Renewal - Print Only - C30595	\$ 45.00
	QUILL	Dart 12J12 Styrofoam Coffee Cups, 1000/cs	\$ 131.22
		Total	\$ 5,447.13
Technology	AMAZON CAPITAL SERVICES	Fullsky FC-L62651 L6-20P x 6-50R Cable Adapter	\$ 33.98
	DELL MARKETING L.P.	Dell ThinOS Activation License - Quote #3000174	\$ 2,214.00
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 525.23
	AMAZON CAPITAL SERVICES	Seagate ST2000DM008 Hard Drive, 2TB 7200 RPM	\$ 64.99
		Total	\$ 2,838.20
Streets	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 19.68
		Total	\$ 19.68

EXPENDITURE LIST FOR WEEK ENDING MAY 10, 2024

Department	Vendor Name	Description	Amount
Equipment	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 41.79
		Total	\$ 41.79
Dispatch	LANGUAGE LINE SERVICE	INTERPRETATION SERVICES	\$ 127.58
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 96.42
		Total	\$ 224.00
Rec Center	ALPINE SECURITY & ELECTRONICS	REPLACE FIRE ALARM	\$ 338.75
	NCSI	APPLICANT PROFILES	\$ 37.00
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 40.71
	B&H PHOTO-VIDEO	Samsung LF24T350FHDXZA 24 inch Monitor	\$ 198.98
	PIONEER PRINTING	BANNER & POSTERS	\$ 81.30
	COLORADO CUSTOM ELEVATOR & LIFT	Service Call - Repairs from water leak	\$ 593.75
	SPARKS PLUMBING	Emergency Sewer Service - Equipment/Labor	\$ 265.00
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 367.27
	AMBROSIA LLC	CHEMICALS	\$ 522.00
		Total	\$ 2,444.76
Water	POSTAL PROS, INC.	POSTAGE	\$ 733.61
	COLORADO RURAL WATER ASSOCIATION	Water System Membership Renewal - 12/31/23	\$ 450.00
	LA PLATA COUNTY HEALTH DEPT	Blanket PO - Lab Testing for Bac-T's	\$ 412.50
	THATCHER CHEMICAL CO.	Blanket PO - Liquid Alum AL2	\$ 7,155.34
	BROWNS HILL ENGINEERING & CONTROL	Blanket PO - Technical Consulting/Service Work	\$ 633.70
	UTILITY NOTIFICATION CENTER	Blanket PO - Utility Notification Charges	\$ 161.25
	JOHLIN MEASUREMENT LTD.	SmartVend Card Readers for Water dock	\$ 1,173.00
	4 STATES AGGREGATES, LLC	Blanket PO - 3/4 Road Base, Brandon's Gate/Old	\$ 6,943.60
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 47.96
	D & L CONSTRUCTION	Blanket PO - Heavy Equipment Hauler Services	\$ 300.00
		Total	\$ 18,010.96
CCN Fund	MAMMOTH NETWORKS	Blanket PO - D1A, CRTZ2018-001R 2Gbps commi	\$ 1,695.00
	VISIONARY COMMUNICATIONS, INC.	Blanket PO - Tower rental, Business wireless inte	\$ 1,980.32
		Total	\$ 3,675.32
Refuse	POSTAL PROS, INC.	POSTAGE	\$ 733.61
	POSTAL PROS, INC.	INSERTS	\$ 302.50
	FOUR CORNERS WELDING & GAS SUPPL	Blanket PO - Welding Supplies - Dumpster Repair	\$ 15.00
	FOUR CORNERS WELDING & GAS SUPPL	Blanket PO - Welding Supplies - Dumpster Repair	\$ 110.84
		Total	\$ 1,161.95
Total			\$ 82,629.12



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: May 6, 2024

RE: Approval of a renewal Retail Marijuana Center License for NuVue Pharma LLC, located at 503 Patton Street, Cortez.

Attachments

Memo Re: NuVue renewal



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

April 23, 2024

MEMO TO: Honorable Mayor and City Council

FROM: Linda Smith, City Clerk

SUBJECT: RENEWAL APPLICATION ON A RETAIL MARIJUANA CENTER
LICENSE FOR NUVUE PHARMA LLC, LOCATED AT 503 PATTON
STREET, CORTEZ

BACKGROUND

The renewal Retail Marijuana Store referred to above was filed in the City Clerk's office on April 1, 2024. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows there were no violations to the Fire Code.

The sales tax account is current.

The police report shows they are in compliance with the Marijuana Licensing Code.

RECOMMENDATION

Staff recommends approval of the renewal Retail Marijuana Center License for NuVue Pharma LLC, located at 503 Patton Street, Cortez.



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Linda Smith
City Clerk
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lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 04/29/2024

RE: Approval of a renewal Hotel and Restaurant Liquor License for Fiesta Mexicana No. 3, Inc., DBA Fiesta Mexicana Family Restaurant, located at 430 N. Hwy 145, Cortez.

Attachments

Renewal- Fiesta Mexicana



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

4/29/2024

MEMO TO: Honorable Mayor and City Council
FROM: Donna Murphy, Deputy City Clerk
SUBJECT: RENEWAL APPLICATION ON A HOTEL AND RESTAURANT LIQUOR
LICENSE FOR FIESTA MEXICANA NO. 3 INC., DBA FIESTA MEXICANA
FAMILY RESTAURANT, LOCATED AT 430 NORTH HIGHWAY 145, CORTEZ.

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on April 26, 2024. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of a Hotel and Restaurant Liquor License for Fiesta Mexicana No. 3, Inc., Located at 430 North Highway 145, Cortez.



CITY OF CORTEZ
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CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 04/24/2024

RE: Approval of a renewal Hotel and Restaurant Liquor License for Rositas, Inc., DBA Tequila's, located at 1740 East Main Street, Cortez.

Attachments

Renewal- Tequilas



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

4/24/2024

MEMO TO: Honorable Mayor and City Council
FROM: Donna Murphy, Deputy City Clerk
SUBJECT: RENEWAL APPLICATION ON A HOTEL AND RESTAURANT LIQUOR
LICENSE FROM ROSITA INC., DBA TEQUILA'S, 1740 EAST MAIN STREET,
CORTEZ.

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on April 6, 2024. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of the renewal Hotel and Restaurant Liquor License for Tequila's., located at 1740 East Main Street, Cortez.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 04/29/2024

RE: Approval of Four Special Event Permits for Cortez Retail Enhancement Association to host "Third Thursday" events on June 20, July 18, August 15, and September 19, 2024, at Montezuma Park located at the corner of Market Street and Montezuma Avenue, Cortez.

Attachments

SEP CREA



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

4/29/2024

MEMO TO: Honorable Mayor and City Council
FROM: Donna Murphy, Deputy City Clerk
SUBJECT: APPLICATION FOR FOUR SPECIAL EVENT PERMITS FROM CORTEZ
RETAIL ENHANCEMENT ASSOCIATION

BACKGROUND

The application referred to above was filed with the City Clerk's office on March 25, 2024. The application appears to be complete, the fees have been paid, and the public notice sign has been posted on the premises. The Special Event Permit would allow Cortez Retail Enhancement Association to host Third Thursdays on June 20, July 18, August 15, and September 19, 2023⁴ at Montezuma Park located at the corner of Market and Montezuma, Cortez.

ISSUES

Non-profit organizations are allowed fifteen Special Event Permits per year. This application is for the first through fourth events for 2024.

RECOMMENDATION

Staff recommends approval of the four Special Event Permits for the Cortez Retail Enhancement Association to host Third Thursdays at Montezuma Park.



CITY OF CORTEZ
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Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 04/22/2024

RE: Approval of a Special Events Permit for Cortez Area Chamber of Commerce to hold a "Business After Hours" event on May 16, 2024, from 5:00-7:30 pm on the premises of RE/MAX Mesa Verde Realty, located at 1640 East Main Street, Cortez.

Attachments

SEP Chamber of Commerce



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

4/22/2024

MEMO TO: Honorable Mayor and City Council
FROM: Donna Murphy, Deputy City Clerk
SUBJECT: APPLICATION FOR A SPECIAL EVENT PERMIT FOR THE CORTEZ AREA
CHAMBER OF COMMERCE

BACKGROUND

The application referred to above was filed with the City Clerk's office on April 15, 2024. The application appears to be complete, the fees have been paid, and the public notice sign has been posted on the premises. The Special Event Permit would allow The Cortez Area Chamber of Commerce to host a "Business After Hours" event, on May 16, 2024 from 7:00-7:30pm, on the premises of the RE?MAX Mesa Verde Realty, located at 1640 East Main Street, Cortez.

ISSUES

Non-profit organizations are allowed fifteen Special Event Permits per year. This application is the fifth event for 2024.

RECOMMENDATION

Staff recommends approval of a Special Event Permit to allow The Cortez Area Chamber of Commerce host a "Business After Hours" event, on May 16, 2024 from 5:00-7:30 pm, on the premises of RE/MAX Mesa Verde Realty, located at 1640 East Main Street, Cortez.



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CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
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lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: April 29, 2024

RE: Proclamation Honoring National Hospital Week

Attachments

National Hospital Week Proclamation

PROCLAMATION

**NATIONAL HOSPITAL WEEK
MAY 12-18, 2024**

WHEREAS, National Hospital Week is May 12-18, 2024, and the official theme is “We Are Health Care: Caring for Patients; Strengthening Communities”; and

WHEREAS, individuals all across the country will be celebrating this time-honored event; and,

WHEREAS, the hard working people that compose our Health System deserve universal regard and appreciation for keeping our community healthy.

NOW, THEREFORE BE IT RESOLVED, I, Rachel Medina, Mayor of Cortez, do hereby proclaim May 12-18, 2024, to be Hospital Week in Cortez, Colorado, with the official theme:

“We Are Health Care”

And, urge residents to express their appreciation for the people, facilities and technologies that make trustworthy, reliable health care possible in our community.

Witness my hand this 14th day of May, 2024.



Rachel Medina, Mayor



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: April 26, 2024

RE: Transfer of Location of a Retail Marijuana Store for Mountain Annie's, LLC

DISCUSSION

As per Section 4-219 of the Cortez City Code, a retail marijuana licensee may move its permanent location to another location with permission of the City of Cortez and State licensing authority. However, in permitting a change of location, the Cortez City Council shall consider all reasonable restrictions that are or may be placed on the new location. Attached to the packet is a memo from Koby Guttridge, Cortez Police Department Detective/Marijuana Compliance Officer, stating that the Police Department reports no reason that Mountain Annie's LLC cannot move to its new location. Also, a memo is included from Sean Canada, Fire/Building Official, stating that the request meets the distance requirements as outlined in the City Code. Any motion for approval or denial should include Findings per City Code Section 4-215.

BACKGROUND

Mountain Annie's LLC, owner Clifton (Randy) Knipe, filed an application for a transfer of location for Mountain Annie's, LLC, a Retail Marijuana Store, to move from 310 East Main Street to 439 East Main Street, Cortez. On April 23, 2024, City Council set a public hearing date of May 14, 2024, to review the request. Public notice has been completed by placing a sign on the premises and notice has been properly placed in the Cortez Journal. The applicant will be present for the hearing should the City Council have any questions.

RECOMMENDATION

Staff recommends that Council approve the Application for Mountain Annie's, LLC to move from 310 East Main Street to 439 East Main Street, Cortez, CO, and that the approval include adopting Findings per Section City Code Section 4-215.

MOTION

If agreed upon by the City Council, a possible motion would be: I move that City Council approve the Application for Mountain Annie's, LLC to move its Retail Marijuana Store from 310 East Main Street to 439 East Main Street, Cortez, Colorado, and adopt specific Findings per City Code Section 4-215.

Attachments

Mountain Annie's LLC Application
Memos from Police and Building Dep.
Public Notice
Article 111, Retail Marijuana Code



City Clerk's Office
 123 Roger Smith Avenue
 Cortez, Colorado 81321
 970-564-4008

**RETAIL MARIJUANA STORE/RETAIL MARIJUANA CULTIVATION FACILITY/
 RETAIL MARIJUANA TESTING
 FACILITY APPLICATION**

_____ New Application Fee
 \$12,000.00

_____ Renewal Fee (annually)
 \$1,200.00

_____ Transfer Ownership Fee
 \$2,850.00

Transfer Location Fee
 \$7,000.00

Retail Marijuana Store

_____ Retail Marijuana Testing Facility

_____ Retail Marijuana Cultivation Facility

Applicant is applying as:

_____ Corporation

_____ Partnership

_____ Individual*

Limited Liability Company

_____ Other

*Sole Proprietorship (Individual) – Verification of Lawful Presence is required per State law (Signed Affidavit and Photo ID)

Applicant Mountain Annie's LLC
(Corporation/LLC)

Applicant Knipe Clifton R
(Sole Proprietor) Last Name First Name Middle Initial

Trade Name of Establishment (DBA) _____

Physical Address of Establishment _____

Mailing Address 157 US Hwy 550 Ridgway CO 81432

Telephone 970-564-5181 Email Address admin@mtnannies.com

Contact Person Stacy Garcia Title General Manager

Telephone 970-316-1226 Email Address sgarcia@mtnannies.com

RETAIL MARIJUANA STORE/RETAIL MARIJUANA CULTIVATION FACILITY/RETAIL MARIJUANA TESTING FACILITY APPLICATION

Does the Applicant have legal possession of the premise for at least 1 year from the date that this license will be issued by virtue of ownership, lease or other arrangement?

_____ Ownership Lease _____ Other (attach information)

Is the premise to be licensed within 1500 feet of any principal campus of any college, university, or seminary, residential child care facility or other medical marijuana business? _____ Yes No

If so, where _____

Is the applicant currently licensed as a medical marijuana center/on site optional premises cultivation and/or medical marijuana infused products manufacturer? _____ Yes No

If Yes, Name of Licensee _____

Physical Address of Establishment _____

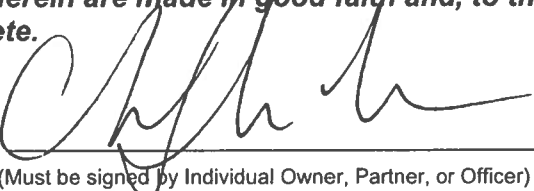
Is the application currently licensed as a Retail Marijuana Store, Retail Marijuana Cultivation Facility, Retail Marijuana Products Manufacturer, and/or, Retail Marijuana Testing Facility? Yes _____ No

If Yes, Name of Licensee Clifton R Knipe

Physical Address of Establishment 310 East main

Attach as a separate page the names, phone numbers of individuals, partners and/or corporate officers (with titles), and all employees involved in this application. Also, please attach a copy of the current badge for each employee.

I declare, under penalty of perjury, that this application has been examined by me; that the statements made herein are made in good faith and, to the best of my knowledge and belief, true, correct and complete.

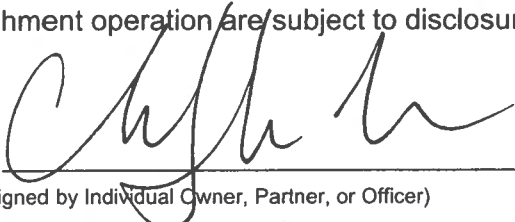
Signed:  Title: Owner
(Must be signed by Individual Owner, Partner, or Officer)

Printed Name: Clifton R Knipe Date: 4/24/24

RETAIL MARIJUANA STORE/RETAIL MARIJUANA CULTIVATION FACILITY/RETAIL MARIJUANA TESTING FACILITY APPLICATION

ACKNOWLEDGEMENT FOR RETAIL MARIJUANA RELEASE

I declare that I, as applicant, acknowledge that the owners, officers, and employees of Mountain Annie's LLC may be subject to prosecution under Federal laws relating to the possession and distribution of controlled substances, that the City of Cortez accepts no legal liability in connection with the approval and subsequent operation of the Retail Marijuana Establishment; and that the application and documents submitted for other approvals relating to the Retail Marijuana Establishment operation are subject to disclosure in accordance with the Colorado Open Records Act.

Signed:  Title: Owner
(Must be signed by Individual Owner, Partner, or Officer)

Printed Name: Clifton R Knipe Date: 4/4/24

RETAIL MARIJUANA STORE/RETAIL MARIJUANA CULTIVATION FACILITY/RETAIL MARIJUANA TESTING FACILITY APPLICATION

Question #6

I, Clifton R Knipe (applicant), understand that the applicant and its owners, officers, and employees may be subject to prosecution under Federal laws relating to the possession and distribution of controlled substances, and that the City of Cortez has no legal liability for its approval of an applicants subsequent operation of any Retail or Medical Marijuana operation. Applicants understand that any application and supporting documents submitted to the City of Cortez for use by the City of Cortez in processing the applicant's application for license, building and other permits are subject to disclosure under the Colorado Open Records Act.



Applicants Signature

4/4/24

Date



POLICE DEPARTMENT

CITY OF CORTEZ
608 N. PARK STREET
CORTEZ, CO 81321

April 25, 2024

MEMO TO: Linda Smith, City Clerk

FROM: Koby Guttridge, Cortez Police Department Detective/ Marijuana Compliance Officer

Subject: Mountain Annie's LLC

Koby Guttridge, Cortez Police Department Detective/ Marijuana Compliance Officer, reports no reason Mountain Annie's LLC cannot move from their current location at 310 E. Main St., Cortez, CO to the new proposed location of 439 E. Main St, Cortez, CO.

A handwritten signature in black ink that reads "Koby Guttridge". The signature is written in a cursive style with a long horizontal stroke at the end.



City of Cortez
123 Roger Smith Ave.
Cortez, Co. 81321

Sean K. Canada
Building Official
123 Roger Smith Ave.
Cortez, CO 81321
scanada@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL
From: SEAN K. CANADA, BUILDING OFFICIAL
Date: May 2, 2024
RE: Mountain Annie's LLC Transfer of Location

BACKGROUND

I was asked by City Clerk Linda Smith to perform distance measurements for a Transfer of Location Application by Mountain Annie's LLC located at 310 E. Main Street. The proposed new location is 439 E. Main Street.

Process:

I begin by measuring the distances between properties on the ArcView GIS program with the current 2021 aerial images. If the distances derived are within plus/minus 250 feet of the minimum requirement of 1,500 feet, I then measure in the field with the department's rolling measuring wheel. I take a path between the front door of the proposed business location to the nearest property line of the target location as set forth in Chapter 4/ Article II/ Division 2/ Section 4-112 of the Cortez City Code. I walk this path three times and take an average of the 3 distances. An average of the distances is used because slight variations in the path taken, i.e.: avoiding tree limbs, broken sidewalk, etc., can result in variations in the overall distance.

Sec. 4-112. - Distance requirements.

(a) All medical marijuana businesses or retail marijuana establishments shall be at least one thousand five hundred feet from any school, the principal campus of any college, university, or seminary, residential child care facility, or other medical or retail marijuana establishment.

(b) Any distance to be computed regarding the distances between medical marijuana licensees, marijuana retail licensees and other establishments where a distance requirement has been established shall be measured as follows:

Said distance shall be computed by direct measurement from the nearest property line of the land used for non-licensee purposes to the main entry of the building in which medical marijuana business occurs, using a route of direct pedestrian access measured as a person would walk safely and properly without trespassing, with right angles at crossings and with the observance of traffic regulations and lights.

([Ord. No. 1272](#) , 12-10-19)

Distances between properties (see attached maps – black line indicates direct travel path)

Subject location – 439 E. Main St. to;

Kemper School 620 E. Montezuma Ave = **1,560 feet** (*average 1,608', 1,560', 1,512' direct measure)

New Wings 210 S. Washington St. = **1,537 feet** (*average 1,597', 1,542', 1,471' direct measure)

Unlimited Learning Center 640 E. 2nd St. = **1,507 feet** (*average 1,549', 1,508', 1,464' direct measure)

Durango Organics 1013 E. Main St. = **1,920 feet** (aerial measurement)

Direct measurements by S. Canada 4/8/2024, 4/24/2024

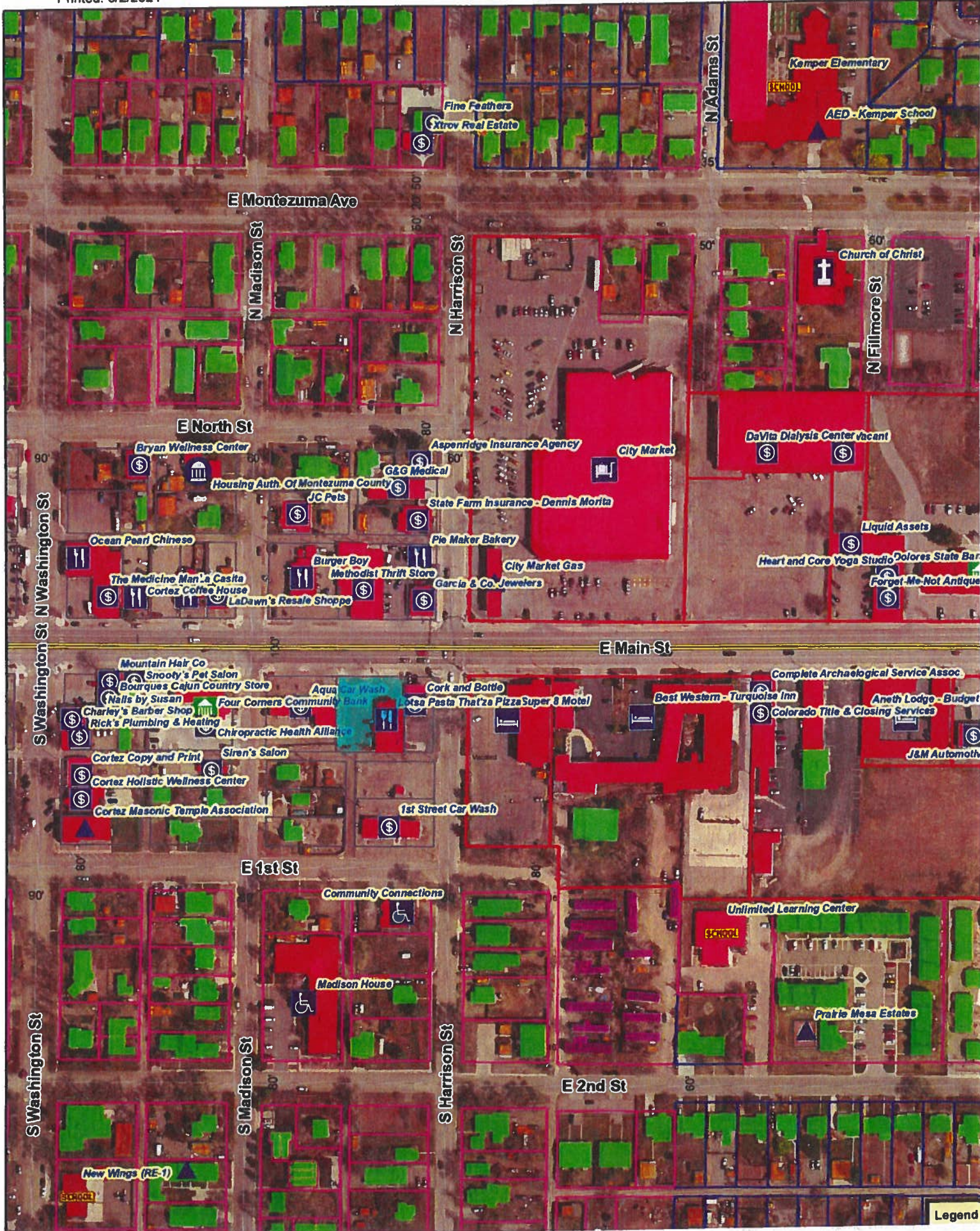
Note: A direct route traveling through the City Market private property parking lot (green line on Kemper School map) at 508 E. Main Street results in a distance of 1,416 feet. See the above City Code section for the standardized measurement requirements.

Mountain Annie's proposed new location = 439 E. Main St.



Printed: 5/2/2024

1 inch = 217 feet



Legend

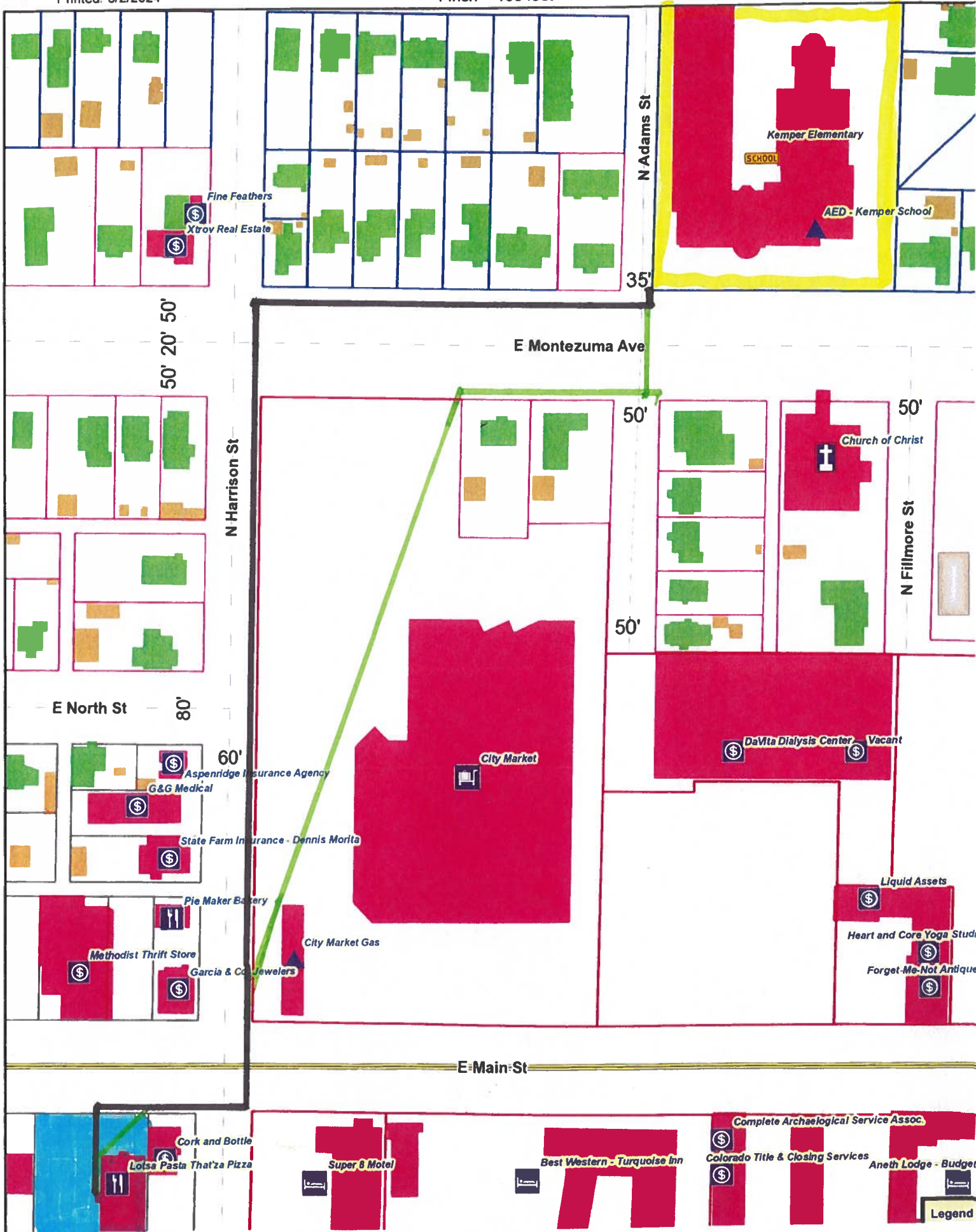
Kemper School / 620 E. Montezuma Ave. = 1,560'



Printed: 5/2/2024

1 inch = 133 feet

CORTEZ



Legend

New Wings/210 S. Washington St. = 1,537'



Printed: 5/2/2024

1 inch = 101 feet



Legend



Printed: 5/2/2024

1 inch = 97 feet



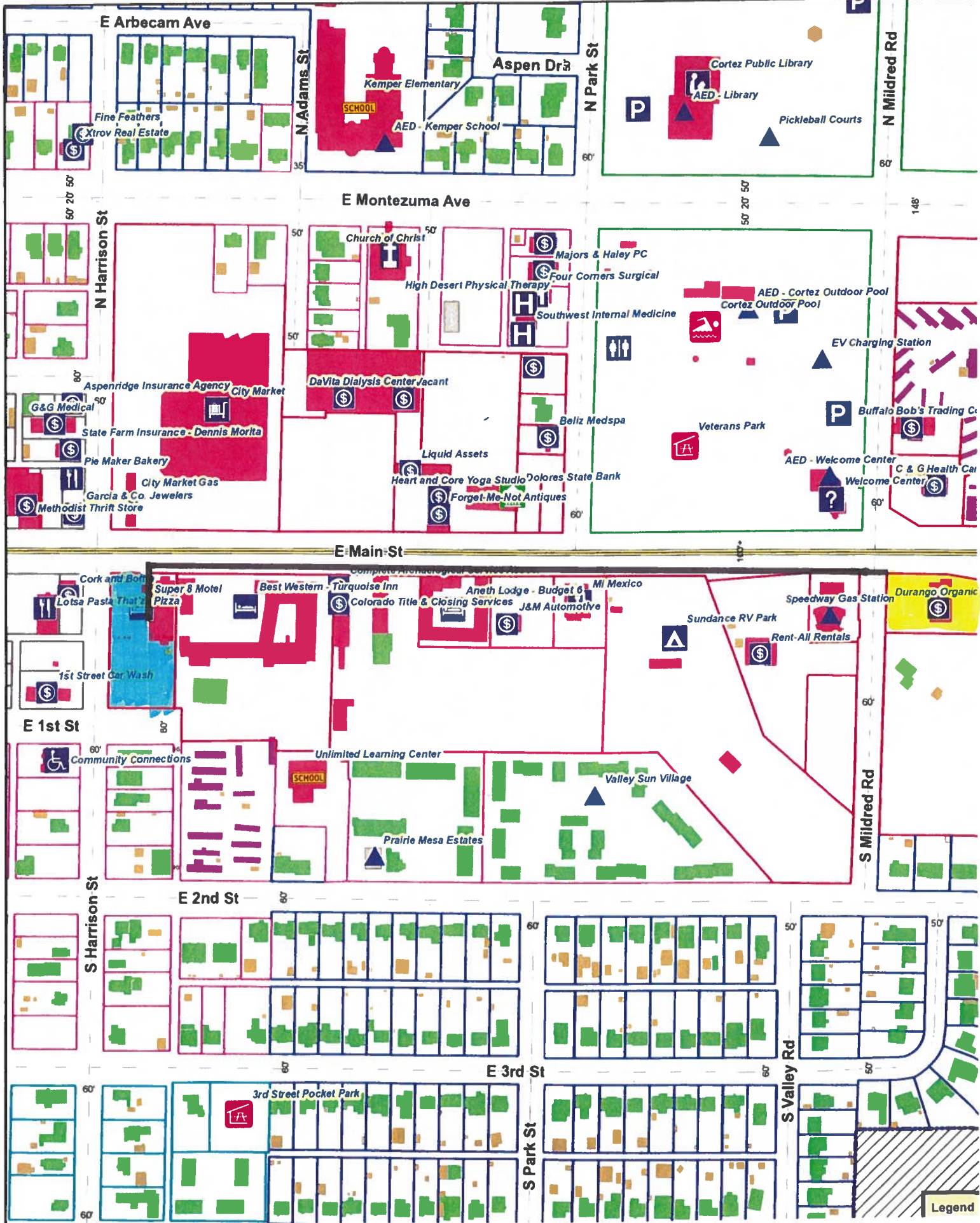
Legend

Durango Organics/1013 E. Main St. = 1,920'



Printed: 5/2/2024

1 inch = 273 feet



Legend

PUBLIC NOTICE

Public Notice is hereby given that a public hearing will be held for the consideration of a Transfer of Location of a Retail Marijuana License for Mountain Annie's LLC, currently located at 310 East Main Street, Cortez, to the new proposed location of 439 East Main Street, Cortez.

The public hearing will be held at 7:30 p.m., on Tuesday, May 14, 2024, in City Council Chambers, Cortez City Hall, located at 123 Roger Smith Avenue, Cortez, Colorado.

Further information concerning this matter may be obtained by contacting the City Clerk at 123 Roger Smith Avenue, Cortez, or call 970-574-4008, or email lsmith@cortezco.gov.

Please publish Wednesday, May 1, 2024. Thank you!



NOTICE
PURSUANT TO THE LIQUOR LAWS
OF COLORADO
MICHIGAN COUNTY, CO.

DATE OF BIRTH: _____
I, _____
HAS REQUESTED THE LICENSING
OFFICIALS OF _____
TO
LICENSE ME _____
PLACING ON APPLICATION TO BE HELD AT:
TIME AND DATE: _____
DATE OF APPLICATION: _____
BY: _____
OFFICER: _____

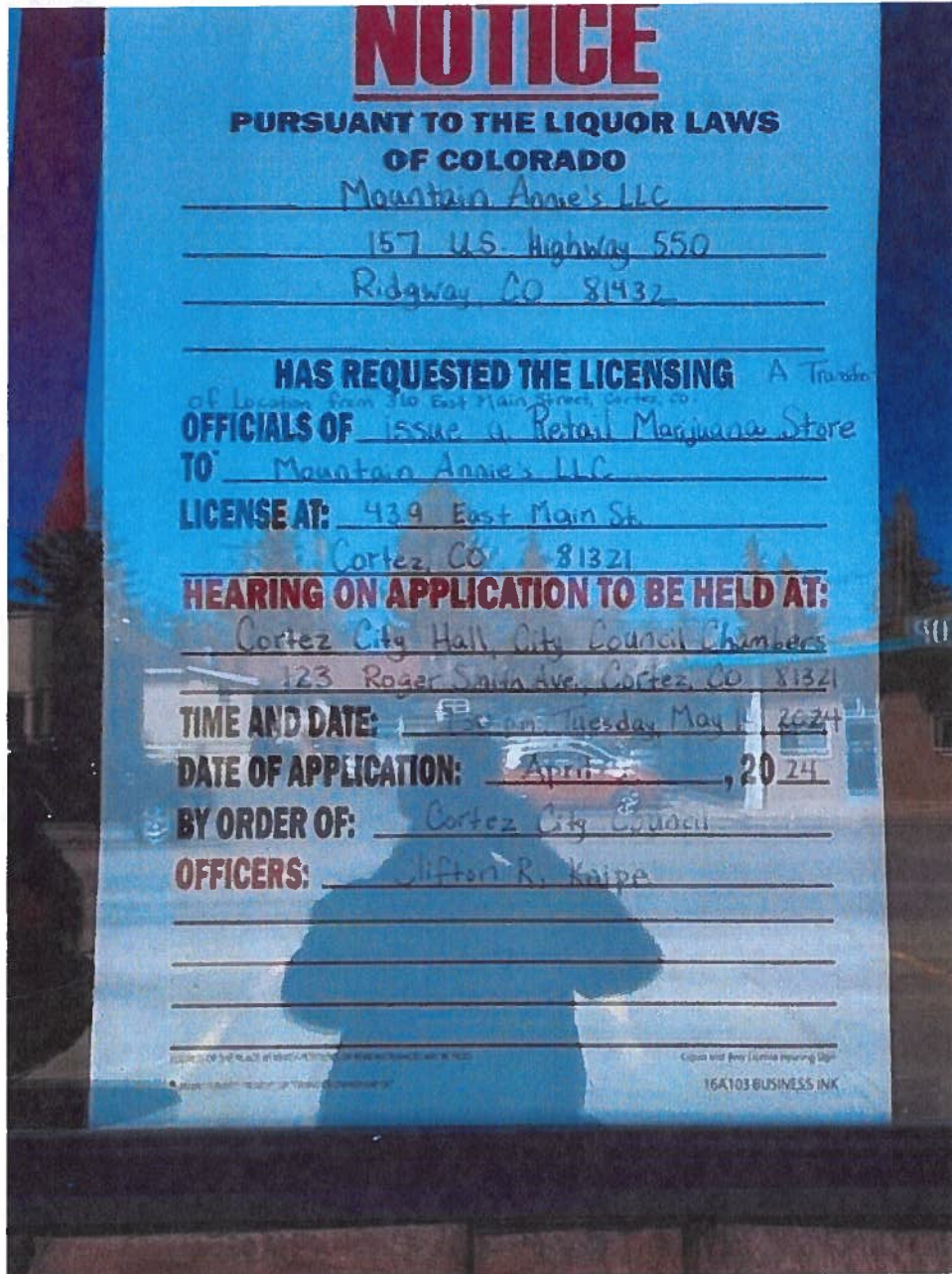
10
HT

Sign pic

Thomas Anderson <t_anderson2@icloud.com>

Fri 4/26/2024 8:53 AM

To:Linda Smith <lsmith@cortezco.gov>



Sent from my iPhone

**Article III. Cortez Retail Marijuana
Code.**

**Sec. 4-200. Purpose and legislative
intent.**

The purpose of this article is to exercise the authority of the City of Cortez to allow state-licensed marijuana establishments to exist in Cortez in accordance with applicable state laws and regulations as well as the additional local approval requirements and other restrictions set forth herein. This article is adopted pursuant to Colorado constitutional and statutory authority and the City of Cortez's plenary authority as a home rule city to preserve the public health, safety and general welfare of the City of Cortez and its citizens.

(Ord. No. 1272, 12-10-19)

Sec. 4-201. Defined terms.

The definitions set forth in subsection 16(2) of Article XVIII of the Colorado Constitution and the Colorado Retail Mar-

marijuana Code, C.R.S. § 44-12-101 et seq. now in effect or as may be amended from time to time, shall apply to this article.

(Ord. No. 1272, 12-10-19)

Sec. 4-202. Applicability.

Except as otherwise specifically provided herein, this article shall not affect or apply to the operation or licensing of businesses under the Colorado Medical Marijuana Code, C.R.S. 44-11-101 et seq. now in effect or as may be amended from time to time and the City of Cortez ordinances relating to medical marijuana in the Cortez City Code now in effect or as may be amended from time to time (hereafter "Cortez Medical Marijuana Code") and in the City of Cortez Land Use Code now in effect or as may be amended from time to time.

(Ord. No. 1272, 12-10-19)

Sec. 4-203. Transition provisions.

(a) The applicant for licensing of a retail marijuana establishment is currently operating in good standing a licensed medical marijuana center, a medical marijuana optional premises cultivation operation, or a medical marijuana-infused products manufacturing operation; is currently licensed under both the Colorado Medical Marijuana Code and the Cortez Medical Marijuana Code at article II, section 4-100 et seq. and the City of Cortez Land Use Code; and the applicant proposes to surrender the existing medical marijuana license upon receipt of a retail marijuana license, thereby entirely converting an existing medical marijuana establishment into a retail marijuana establishment.

(b) The applicant proposes to retain the existing medical marijuana license while locating a retail marijuana establishment under common ownership at the same location to the extent allowed by the Colorado

Retail Marijuana Code, applicable state rules and regulations and City of Cortez ordinances, rules and regulations.

(c) Prior to January 1, 2015, any person who obtains a transfer of ownership of an existing medical marijuana business located in the City of Cortez that is duly licensed under both the Colorado Medical Marijuana Code and the Cortez Medical Marijuana Code may qualify for licensing in the City of Cortez as allowed by subsection (a) of this section and section 4-216 of this chapter.

(d) Any person who obtains a change of location of an existing medical marijuana business located in the City of Cortez that is duly licensed under both the Colorado Medical Marijuana Code and the Cortez Medical Marijuana Code may qualify for licensing of a retail marijuana establishment in the new location as allowed by subsection (a) of this section.

(e) On and after January 1, 2015, any person who otherwise qualifies for licensing under applicable state and City of Cortez laws may apply for approval of a retail marijuana establishment in the City of Cortez, regardless of whether or not the applicant is the owner of an existing medical marijuana business in the City of Cortez.

(Ord. No. 1272, 12-10-19)

Sec. 4-204. Local licensing authority.

The city council of the City of Cortez is hereby designated to act as the local licensing authority for the City of Cortez. Under any and all circumstances in which state law requires communication to the City of Cortez by the state licensing authority or any other state agency in regard to the licensing of retail marijuana establishments by the state, or in which state law requires any review or approval by the City of Cortez of any action taken by the state licensing authority, the exclusive authority for receiving

ing such communications shall be exercised by the Cortez City Clerk. Authority for granting such approvals shall be exercised by the Cortez City Council. Council may appoint a hearing officer to hear certain matters and exercise enforcement powers as council deems appropriate.

(Ord. No. 1272, 12-10-19)

Sec. 4-205. Relationship to Colorado Retail Marijuana Code; other laws.

Except as otherwise specifically provided herein, this article incorporates the requirements and procedures set forth in the Colorado Retail Marijuana Code. In the event of any conflict between the provisions of this article and the provisions of the Colorado Retail Marijuana Code or any other applicable state or local law, the more restrictive provision shall control.

(Ord. No. 1272, 12-10-19)

Sec. 4-206. Unlawful acts.

(a) It shall be unlawful for any person to operate any retail marijuana establishment in the City of Cortez without an approval duly issued therefor under this article.

(b) It shall be unlawful for any person to engage in any form of business or commerce involving the cultivation, processing, manufacturing, storage, sale, distribution or consumption of marijuana other than those forms of businesses and commerce that are expressly contemplated by Section 16 of Article XVIII of the Colorado Constitution, the Colorado Retail Marijuana Code, Section 14 of Article XVIII of the Colorado Constitution or the Colorado Medical Marijuana Code.

(c) It shall be unlawful to sell, serve, give away, dispose of, exchange, distribute, deliver, or to permit the sale, service, gift, disposal, exchange, distribution, or deliv-

ery, of marijuana or marijuana derivatives in any form to any person under the age of twenty-one years.

(Ord. No. 1272, 12-10-19)

Sec. 4-207. Classes of licenses authorized.

For the purpose of regulating the cultivation, manufacture, testing, distribution, offering for sale, and sale of retail marijuana, the local licensing authority, upon application in the prescribed form made to the Cortez City Clerk, may issue and grant to the applicant a certificate of local approval from any of the following classes, and the City of Cortez hereby authorizes issuance of the licenses of the following classes by the state licensing authority in locations in the City of Cortez, subject to the provisions and restrictions provided in this article:

(a) Retail marijuana store;

(b) Retail marijuana cultivation facility;

(c) Retail marijuana testing facility.

(Ord. No. 1272, 12-10-19)

Sec. 4-208. Screening and response to state license applications.

Upon receipt of notice from the state licensing authority of any application for a license under the Colorado Retail Marijuana Code, the Cortez City Clerk shall:

(a) Initially determine, in consultation with the director of the planning and building department, whether or not the proposed location complies with any and all zoning and land use laws of the City of Cortez, and any and all restrictions on location of retail marijuana establishments set forth in this article or the City of Cortez Land Use Code. If the Cortez City Clerk makes an initial determination that the proposed license would be in violation of any zoning law or other restriction on location

set forth in City of Cortez laws, the Cortez City Clerk shall, no later than forty-five days from the date the application was originally received by the Cortez City Clerk, notify the state licensing authority in writing that the application is disapproved by the City of Cortez. The failure of the Cortez City Clerk to make such a determination upon the initial review of a state license application shall not preclude the local licensing authority from later determining that a proposed license is in violation of City of Cortez zoning laws or any other restriction on location set forth in City of Cortez laws, and disapprove the issuance of a state license or City of Cortez approval on this basis.

(b) For any application that is not disapproved as provided in subsection (a), the Cortez City Clerk shall notify the state licensing authority in writing that the City of Cortez's further consideration of the application is subject to a local approval process, and that the City of Cortez's ultimate decision to approve or disapprove the issuance of the state license in Cortez is subject to the completion of the local approval process as set forth in this article, after which the City of Cortez will notify the state licensing authority in writing of whether or not the retail marijuana establishment proposed in the application has or has not been approved by the City of Cortez. (Ord. No. 1272, 12-10-19)

Sec. 4-209. Application; fee.

Any person operating or proposing to own or operate a retail marijuana establishment, such term hereinafter is defined as further described in the City of Cortez Land Use Code Regulations Section 3.05(b)(23)(B) now in effect or as may be amended from time to time, shall first procure from the Cortez City Clerk a retail

marijuana establishment approval, which the Cortez City Clerk shall issue in accordance with the following procedures:

(a) A person seeking to obtain a state license pursuant to this article shall submit an application for local approval to the Cortez City Clerk. The form of the application shall be provided by the Cortez City Clerk.

(b) An approval issued pursuant to this chapter does not eliminate the need for the licensee to obtain other required licenses and permits related to the operation of the retail marijuana establishment, including, without limitation, any development approval required by the City of Cortez Land Use Code now in effect or as may be amended from time to time; a sales tax license; and a building, mechanical, plumbing or electrical permit.

(c) An application for a license approval under this article shall contain all information required by the Colorado Retail Marijuana Code now in effect or as may be amended from time to time and such additional documents as may be required in the discretion of the Cortez City Clerk, including without limitation, the following information and documents:

(1) A completed local approval application form;

(2) A completed individual history form, including a set of fingerprints, for the applicant and/or for any person owning ten percent or more of the retail marijuana establishment;

(3) The street address of the proposed retail marijuana establishment;

(4) If the applicant is not the owner of the proposed location of the retail marijuana establishment, a notarized document such as lease from the owner of such property authorizing the submission of the application and use of the property as a retail marijuana establishment with control of the premises in the applicant;

(5) An acknowledgement by the applicant that the applicant and its owners, officers, and employees may be subject to prosecution under federal laws relating to the possession and distribution of controlled substances, that the City of Cortez accepts no legal liability in connection with the approval and subsequent operation of the retail marijuana establishment, and that the application and documents submitted for other approvals relating to retail marijuana establishment are subject to disclosure in accordance with the Colorado Open Records Act;

(6) A complete and accurate list of all owners, officers, managers, and employees of the retail marijuana establishment and of all persons having a direct or indirect financial interest, and the nature of such interest, in the retail marijuana establishment, including names and addresses for such persons;

(7) Plans and specifications for the interior of the building in which the retail marijuana establishment is to be located. If the building is not in existence, the applicant shall file a plot plan and detailed sketch for the floor plan of the interior and submit a design professional prepared set of drawings of the building to be constructed; in accordance with all City of Cortez and state codes, ordinances, rules or regulations now in effect or as may be adopted or amended from time to time.

(8) Evidence that the applicant is, or will be, entitled to possession of the premises for which application is made under a lease, rental agreement, or other arranged for possession of the premises, or by virtue of ownership of the premises.

(d) The applicant shall pay to the City of Cortez an operating fee when the application for local approval is filed. The Cortez City Council shall determine the amount of the fee annually as part of the budget pro-

cess and shall divide it into application and enforcement components. The enforcement component of the fee shall be refunded in the event the application is denied. The purpose of the fee is to cover the routine administrative costs of processing the application and routine inspections required in enforcing the requirements of this chapter and other applicable Cortez City Code, City of Cortez Land Use Code (City of Cortez codes including but not limited to building, plumbing, electrical and fire codes), all other applicable state statutes, rules and regulations and now in effect or as may be adopted or amended from time to time. The payment of this operating fee shall in no way limit the City of Cortez's ability to charge each applicant additionally for the cost of any future inspection and/or enforcement.

The City of Cortez shall bill the licensee for any and all costs of inspection not deemed routine, that are due to the licensee's failure to meet any and all applicable state statutes, City of Cortez ordinances, state or City of Cortez codes, rules or regulations now in effect or as may be adopted or amended from time to time.

(e) The Cortez City Clerk shall not accept or act upon an application for a retail marijuana establishment if the application concerns a particular location that is the same as or within one thousand five hundred feet of a location for which, within the two years immediately preceding date of the application, the local or the state licensing authority denied an application for the same class of license due to the nature of the use or other concern related to the location.

(f) The Cortez City Clerk shall not accept or act upon an application for a retail marijuana license if the proposed location fails to comply with the distance requirements as set forth in section 4-112, distance

requirements, now in effect or as may be amended from time to time, excepting when an operator/owner has a licensed dispensary and retail marijuana establishment at the same physical location whether located within or outside the corporate limits of the City of Cortez.

(Ord. No. 1272, 12-10-19)

Sec. 4-210. Renewal; fee.

Each local approval issued pursuant to this chapter shall be valid for a period of one year from the date of issuance, and may be renewed as provided in this section.

(a) An existing retail marijuana operation shall file an application for renewal with the Cortez City Clerk not less than forty-five days prior to the date of expiration. The application shall be accompanied by a renewal operating fee in an amount set by the Cortez City Council. The Cortez City Clerk will accept late applications not more than ninety days after the date of expiration upon payment of a five hundred dollar late application of approval fee. The Cortez City Clerk will not in any circumstances accept renewal applications more than ninety days after the date of expiration.

(b) The approval may be renewed by as a Cortez City Council action item unless it appears to the Cortez City Clerk or other City of Cortez staff that grounds exist to deny the renewal application, in which case the Cortez City Clerk shall refer the application to the Cortez City Council for review at a public hearing.

(c) No local approval shall be issued until the applicant produces a license issued and granted by the state licensing authority covering the period for which the renewal is sought.

(d) No approval shall be issued unless and until a renewal applicant is current in payment of all City of Cortez sales tax,

other fees assessed in accordance with section 4-209 above and any other fees assessed upon applicant by the City of Cortez. (Ord. No. 1272, 12-10-19)

Sec. 4-211. Investigation of applicant.

(a) Upon receipt of an application for approval under this article, the Cortez City Clerk shall transmit copies of the application and attachments to the chief of police, the Cortez City Manager, the planning and building department, the City Attorney, and any other person or agency who the Cortez City Clerk determines should participate in the review of the application. The City of Cortez or any of its departments or officials may visit and inspect the plant or property in which the applicant proposes to conduct business and investigate the fitness to conduct such business of any person, or the officers and directors of any corporation, or the partners of any partnership, or the members of any limited liability company applying for a license.

(b) In investigating the fitness of the applicant, the City of Cortez shall obtain criminal history record information furnished by a criminal justice agency subject to any restrictions imposed by such agency. In the event the local licensing authority takes into consideration information concerning the applicant's criminal history record, the local licensing authority shall also consider any information provided by the applicant regarding such criminal history record, including, but not limited to, evidence of rehabilitation, character references, and educational achievements, especially those items pertaining to the period of time between the applicant's last criminal conviction and the consideration of the application for a license.

(c) Not less than five days prior to the date of the public hearing on a license application or, in the event of an application

for which no public hearing is scheduled, not less than five days prior to the decision whether to approve or deny an application, the Cortez City Clerk shall make known the findings of the investigation in writing to the applicant and other parties of interest. (Ord. No. 1272, 12-10-19)

Sec. 4-212. Distance.

(a) All medical marijuana businesses or retail marijuana establishments shall be at least one thousand five hundred feet from any school, the principal campus of any college, university, or seminary, residential child care facility, or other medical or retail marijuana establishment.

(b) Any distance to be computed regarding the distances between medical marijuana licensees, marijuana retail licensees and other establishments where a distance requirement has been established shall be measured as follows:

Said distance shall be computed by direct measurement from the nearest property line of the land used for non-licensee purposes to the main entry of the building in which medical marijuana business occurs, using a route of direct pedestrian access measured as a person would walk safely and properly without trespassing, with right angles at crossings and with the observance of traffic regulations and lights.

(Ord. No. 1272, 12-10-19)

Sec. 4-213. Hearings; notice; publication.

(a) Public hearings before the Cortez City Council or a hearing officer appointed by the Cortez City Council shall be required for the following types of applications and determinations:

(1) Applications for a retail marijuana store or for the relocation of a retail marijuana store, which shall be reviewed by the Cortez City Council;

(2) The applications described in subsection (b) when the Cortez City Clerk determines grounds exist for denial per subsection 4-210(b) of this article;

(3) Suspensions or revocations of any license, which shall be heard by the Cortez City Council or a hearings officer appointed by Cortez City Council;

(4) Applications for a retail marijuana cultivation license or for the relocation of such a license;

(5) Applications for a retail marijuana testing facility or for the relocation of such a license;

(6) Applications for retail marijuana product manufacturing license or for the relocation of such license;

(7) All renewal applications; and

(8) Applications to modify the ownership structure of an existing licensee.

(b) In the event an application is scheduled for a public hearing the Cortez City Clerk shall post and publish public notice thereof not less than ten days prior to the hearing.

(1) Public notice given by posting shall include sign of suitable material, not less than twenty-two inches wide and twenty-six inches high, composed of letters not less than one inch in height and stating the nature of the type of license applied for, the nature of the hearing, the date of the application, the date of the hearing, the name and address of the applicant, and such other information as may be required to fully apprise the public of the nature of the application. In the case of a new license application, the sign shall contain the names and addresses of the officers, directors, or manager of the facility to be licensed. The sign shall be placed on the subject premises in a location that is conspicuous and plainly visible to the general public.

(2) Public notice given by publication shall contain the same information as that

required for signs and shall be made in a newspaper of general circulation in Montezuma County.

(c) At the public hearing held pursuant to this section, any party in interest shall be allowed to present evidence and to cross-examine witnesses.

(1) "Party in interest" means any of the following:

(A) The applicant;

(B) An adult resident of the neighborhood under consideration; or

(C) The owner or manager of a business located in the neighborhood under consideration.

(D) An owner of real property located in the neighborhood.

(2) The Cortez City Council or a hearing officer appointed by Cortez City Council may limit the presentation of evidence and cross-examination so as to prevent repetitive and cumulative evidence or examination.

(3) Nothing in this subsection shall be construed to prevent a representative of an organized neighborhood group that encompasses part or all of the neighborhood under consideration from presenting evidence subject to this section. Such representative shall reside within the neighborhood group's geographic boundaries and shall be a member of the neighborhood group. Such representative shall not be entitled to cross-examine witnesses or seek judicial review of the licensing authority's decision.

(4) Neighborhood means the City of Cortez.

(5) Public hearings on or about the application for new or renewal approvals shall be considered quasi judicial in nature.

(6) All final decisions of Cortez City Council regarding the issuance or regulation of licenses authorized under this chap-

ter may be appealed to the Montezuma County District Court pursuant to C.R.C.P. 106.

(7) Cortez City Council may adopt by ordinance or resolution its own rules or regulations governing the proceedings for the issuance of renewal of licenses issued under this article.

(Ord. No. 1272, 12-10-19)

Sec. 4-214. Persons prohibited as licensees.

(a) No license approval provided by this article shall be issued to or held by:

(1) Any person whose criminal history indicates the person is not of good moral character;

(2) Any corporation, any of whose officers', directors', or stockholders' criminal histories indicate such person is not of good moral character;

(3) Any partnership, association, or company, any of whose officers', or any of whose members', criminal histories indicate such person is not of good moral character;

(4) Any person employing, assisted by, or financed in whole or in part by any other person whose criminal history indicates such person is not of good moral character or who is not a resident of Colorado;

(5) Any cooperative association, any of whose officers', directors', or stockholders' or members' criminal histories indicate that such person is not of good moral character;

(6) A person under twenty-one years of age;

(7) A person approved pursuant to this article who, during a period of licensure or approval, or who, at the time of application, has failed to:

(A) Provide surety bond or file any tax return with a taxing agency relating to the operation of a retail marijuana establishment;

(B) Pay any taxes, interest, or penalties due to a taxing agency relating to the operation of a retail marijuana establishment.

(8) A person who has discharged a sentence in the five years immediately preceding the application date for a conviction of a felony or a person who has discharged a sentence for a conviction of a felony pursuant to any state or federal law regarding the possession, distribution, manufacturing, cultivation, or use of a controlled substance in the ten years immediately preceding his or her application date or five years from the effective date of HB 13-17, enacted in 2013, whichever is longer; except that the local licensing authority may grant a license to a person if the person has a state felony conviction based on possession or use of marijuana or marijuana concentrate that would not be a felony if the person were convicted of the offense on the date he or she applied for licensure;

(9) A person who employs another person at a retail marijuana establishment who has not submitted fingerprints for a criminal history record check or whose criminal record history check reveals that the person is ineligible;

(10) A sheriff, deputy sheriff, police officer, or prosecuting officer, or an officer or employee of the state licensing authority or a local licensing authority;

(11) A person for a location that is currently licensed as a retail food establishment or wholesale food establishment; or

(b) In making a determination as to character or when considering the conviction of a crime, the local licensing authority shall be governed by the provisions of C.R.S. § 24-5-101 now in effect or as may be amended from time to time.

(c) The focus of the inquiry into the character of any person associated with the operation of a retail marijuana business shall be whether the person's character is

such that violations of state law or City of Cortez ordinances pertaining to the possession and distribution of marijuana and/or the operation of retail marijuana establishments would be likely to result if a license were granted.

(Ord. No. 1272, 12-10-19; Ord. No. 1294, 1-25-22)

Sec. 4-215. Issuance or denial of approval.

(a) In determining whether to issue an approval under this article, the Cortez City Council may consider the following:

(1) Whether the application is complete and signed by the applicant;

(2) Whether the applicant has paid the application fee;

(3) Whether the application complies with all the requirements of this article, the Colorado Retail Marijuana Code, and rules promulgated by the state licensing authority;

(4) Whether the application contains any material misrepresentations;

(5) Whether the proposed retail marijuana establishment complies with applicable zoning regulations. The local licensing authority shall make specific findings of fact with respect to whether the building in which the proposed retail marijuana establishment will be located conforms to the distance requirements set forth in the applicable use criteria;

(6) The facts and evidence adduced as a result of its investigation as well as any other facts and any other pertinent matters affecting the qualifications of the applicant for the conduct of the type of business proposed;

(7) Any other facts pertinent to the type of license approval for which application has been made, including the number, type, and availability of retail marijuana outlets located in or near the premises under consideration;

(8) For applications to approve any retail marijuana store in the same location where any medical marijuana center or retail marijuana store is or has previously been licensed, evidence that the licensed premises have been previously operated in a manner that adversely affects the public health, welfare or safety of the immediate neighborhood in which the establishment is located;

(9) Is the applicant current in payment to the City of Cortez, all taxes, fees, sales tax, assessments or charges under section 4-209(d) above; and

(10) Whether the application complies with all sections of the Colorado Constitution, Colorado Code of Regulations, Colorado Revised Statutes, Montezuma County Regulations and local rules, and including any future regulations as any of the above may be amended from time to time.

(b) The Cortez City Council may deny the approval application for good cause as defined in the Colorado Retail Marijuana Code now in effect or may be amended from time to time.

(c) The Cortez City Council may impose reasonable conditions upon any license approval issued pursuant to this article.

(d) Retail cultivation approvals shall not be subject to this limit if the licensee holds or has successfully applied for a retail marijuana store license. In the case of multiple applications for an available license, the Cortez City Clerk shall publish the availability of the license and assign priority by lot to each completed application received within forty-five days of the date of publication.

(e) No person shall own, operate, manage, control, or hold any interest in more than one retail sales marijuana establishment in the City of Cortez.

(f) Within thirty days after the public hearing or completion of the application investigation, the local licensing authority shall issue its decision approving or denying the application. The decision shall be in writing, shall state the reasons for the decision, and a copy of the decision shall be mailed by certified mail to the applicant at the address shown on the application.

(g) The Cortez City Clerk shall not issue certificate of approval nor notify the state licensing authority of an approval until the building in which the business to be conducted has been issued a certificate of occupancy and is in compliance with the architects drawing, plot plan, and detailed sketch for the interior of the building submitted with the application and all state and City of Cortez laws, rules and regulations now in effect or as may be adopted or amended from time to time.

(h) After approval, the local licensing authority shall notify the state licensing authority of such approval and issue to the successful applicant a certificate of local approval.

(Ord. No. 1272, 12-10-19)

Sec. 4-216. Contents and display of approval.

The approved licensee shall post the certificate approval in a conspicuous location on the premises. A retail marijuana establishment approval shall contain the following information:

- (a) Type of approval;
- (b) The name of the licensee;
- (c) The date of issuance of the approval;
- (d) The street address at which the licensee is authorized to operate the retail marijuana establishment;

(e) Any conditions of approval imposed upon the license by the Cortez City Council;

(f) The date of expiration of the approval; and

(g) The signature of the Cortez City Clerk.

(Ord. No. 1272, 12-10-19)

Sec. 4-217. Transfer/changes in ownership structure.

(a) License approvals held by natural persons may not be transferred. In the event a natural person or persons holding a license sell the associated retail marijuana establishment, the purchaser shall be entitled to apply for a new retail marijuana establishment license for the purchased business notwithstanding the provisions of Cortez City Code subsection 4-214(f). If the proposed sale or conveyance of a partial interest in the retail marijuana establishment to a person who previously did not own ten percent or more of the retail marijuana establishment will, after the sale, result in that person owning ten percent or more of the retail marijuana establishment, the licensee shall apply for a change in ownership structure, which the local licensing authority shall process as a new license approval application by the new owner.

(b) License approvals held by partnerships, corporations, limited liability companies, or other business entities are not transferable and terminate automatically upon dissolution of the entity. If the proposed sale or conveyance of any interest in the entity to a person who previously did not own ten percent or more of the business will, after the sale, result in the person owning ten percent or more of the entity, the licensee shall apply for a change in ownership structure, which the local licensing authority shall process as a new license approval application by the new owner.

(c) Changes in ownership structure that do not result in a person increasing that person's interest from less than ten percent to more than ten percent shall be reported to the local licensing authority and may be approved administratively by the Cortez City Clerk.

(Ord. No. 1272, 12-10-19)

Sec. 4-218. Suspension or revocation.

(a) A license approval issued pursuant to this article may be suspended or revoked by the Cortez City Council or a hearing officer appointed by the Cortez City Council after a hearing for the following reasons:

(1) Fraud, misrepresentation, or a false statement of material fact contained in the permit application;

(2) Any violation of City of Cortez ordinance or state law pertaining to the operation of a retail marijuana establishment or a medical marijuana business, including regulations adopted by the state licensing authority, for the possession or distribution of marijuana;

(3) A violation of any of the terms and conditions of the license;

(4) A violation of any of the provisions of this chapter.

(b) In deciding whether a license approval should be suspended or revoked, and in deciding whether to impose conditions in the event of a suspension the local licensing authority shall consider:

(1) The nature and severity of the violation;

(2) Corrective action, if any, taken by the licensee;

(3) Prior violation(s), if any, by the licensee;

(4) The likelihood of recurrence of the violation;

(5) The circumstances of the violation;

(6) Whether the violation was willful; and

(7) Previous sanctions, if any, imposed on the licensee.

(c) The provisions of Part 6 of the Colorado Retail Marijuana Code shall govern proceedings for the suspension or revocation of a license approval issued hereunder.

(d) The Cortez City Council or the hearings officer may impose a fine in lieu of a suspension in accordance with the provisions of the Colorado Retail Marijuana Code.

(Ord. No. 1272, 12-10-19)

Sec. 4-219. Change of location.

(a) A licensee may move his or her permanent location to another location in the City of Cortez, but it shall be unlawful to cultivate, manufacture, distribute, or sell retail marijuana at any such place until permission to do so is granted by the City of Cortez and the state licensing authority.

(b) In permitting a change of location, the Cortez City Council shall consider all reasonable restrictions that are or may be placed on the new location and any such new location shall comply with all requirements of this article, the City of Cortez Land Use Code, the Colorado Retail Marijuana Code, and rules promulgated by the state licensing authority.

(c) The local licensing authority shall not authorize a change of location until the applicant produces a license issued and granted by the state licensing authority covering the period for which the change of location is sought.

(Ord. No. 1272, 12-10-19)

Sec. 4-220. Operational requirements.

Retail marijuana establishments shall comply with the following operational requirements:

(a) Retail marijuana establishments shall provide customers with contact informa-

tion for local drug abuse treatment centers as well as educational materials regarding the hazards of substance abuse.

(b) Retail marijuana stores shall operate only during the hours of 8:00 a.m. to 11:00 p.m.

(c) Retail marijuana establishments shall provide adequate security on the business premises, which shall include the following:

(1) Twenty-four hour security surveillance cameras to facilitate the investigation of crimes and to include video and audio capabilities, with a redundant power supply and circuitry to monitor entrances/exits and parking lot along with the interior and exterior of the premises. Security video and audio shall be preserved for forty-five days. The owner shall provide segments of surveillance footage upon request to law enforcement officers investigating crimes committed against the establishment or its customers. The owner shall be required to produce surveillance footage disclosing the identity of customers and shall not edit surveillance footage to protect customer privacy. The resolution of these color cameras shall be of sufficient quality to allow for the identification of the subject's facial features, in all lighting conditions, in the event of a crime;

(2) A burglar fire alarm system that is professionally monitored and maintained in good working order; a locking safe permanently affixed to the premises suitable for storage of inventory and cash, all to be stored during non-business hours. Live plants being cultivated shall not be deemed inventory requiring storage in a locked safe;

(3) Exterior lighting that illuminates the exterior walls of the establishment and that complies with the lighting code set forth in this City of Cortez Land Use Code.

(d) No firearms, knives, or other weapons shall be permitted in a retail marijuana store except those carried by sworn peace officers.

(e) Marijuana shall not be consumed or used on the premises of a retail marijuana store and it shall be unlawful for a retail marijuana store licensee to allow marijuana to be consumed upon its licensed premises. In the case of a retail marijuana store located in a structure with a legal secondary unit or other legal dwelling unit, the dwelling unit shall not be considered part of the retail marijuana store premises if access to the dwelling unit is prohibited to the retail marijuana store customers.

(f) Retail marijuana establishments shall comply with the provisions of the Colorado Retail Marijuana Code, rules promulgated by the state licensing authority, and with any other relevant Colorado statute or administrative regulation.

(g) Retail marijuana stores shall produce such quantities of product sold as required by the applicable state statutes, rules and regulations regarding cultivation of product sold now in effect or as may be amended from time to time.

(h) The chief of police or other appropriate City of Cortez department head shall report to the Cortez City Clerk all violations of this article and other applicable state and local laws and the Cortez City Clerk shall maintain a record for each license issued and record the reports of the violations there.

(i) Immediately upon receipt from the state licensing authority the licensee, owner, or manager shall provide the Cortez City Clerk with a photo copy of any and all state "badges" or other form of official identification issued to owners, operators, managers or employees of any retail marijuana establishment in the City of Cortez.

(Ord. No. 1272, 12-10-19; Ord. No. 1304, 7-12-22)

Sec. 4-221. Reserved.

Editor's note—Former § 4-221 was renumbered as § 4-4-223 by direction of the city.

Sec. 4-222. Walk-up windows.

(a) Walk-up windows for the sale of retail marijuana and retail marijuana products are allowed in the City of Cortez.

(b) Walk-up windows for the sale of marijuana and marijuana product shall comply with applicable state and local, municipal laws, rules, regulation and codes, including but not limited to building, land use codes etc.

(Ord. No. 1294, 1-25-22)

Sec. 4-223. Penalty.

A violation of this article shall be punishable as set forth in section 17-16A Cortez City Code now in effect or as may be amended from time to time.

(Ord. No. 1272, 12-10-19)

Editor's note—Formerly § 4-221.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
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Memorandum

To: CORTEZ CITY COUNCIL

From: BRIAN PECKINS, DIRECTOR OF PUBLIC WORKS

Date: May 14, 2024

RE: Bid Award for the 2024 Public Works Storm Drain Project (PW-24-02-SD)

DISCUSSION

The City's Public Works Department prepared bid plans and specifications, and advertised this project on BidNet (approx. 700 contacts), the City's website, and in the Cortez Journal. Five sets of bid documents were picked up and a pre-bid meeting was held on March 20th with all interested prospective bidders. Bids were opened on April 16, 2024, with two bids received:

Ramco Developments, LLC	\$1,033,667.00
WCA Construction, LLC	\$ 895,988.80
City Engineer's Estimate	\$ 836,042.00

BACKGROUND

The City of Cortez has an annual budget in the Street Improvement Fund for street and storm drain improvements. A capital street fund is generated from City sales tax aimed at improving the streets, providing storm drainage systems, and other City paving needs.

This year's project consists of replacing an existing flood-risk culvert; building a multi-use pathway to improve safety of school drop-off traffic and bike connectivity; and replacing curb/gutter at Mesa School. New storm drain inlets with new storm drain pipe will be installed and curb and gutter replaced around Kemper School to minimize stormwater damage and flooding. Additional work around town will consist of regrading dirt roads to contain storm water runoff and reduce flooding of adjacent residences.

FISCAL IMPACT

The Street Improvement Fund has a total of \$900,000 budgeted for this work.

RECOMMENDATION

Staff recommends awarding the bid to WCA Construction, LLC, at its bid price of \$895,988.80.

MOTION

If agreed upon by the City Council, a possible motion would be: I move that City Council award the bid for the 2024 Public Works Storm Drain Project to WCA Construction, LLC, at its bid price of \$895,988.80.

Attachments

Bid Tabulation - PW-24-02-SD

General Items		BID TABULATION - 2024 PUBLIC WORKS PROJECT P2-24-02-SD (STORM DRAIN)								
TYPE	ITEM NO.	DESCRIPTION	UNIT	QTY	Engineer's Estimate		WCA		RAMCO	
					UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
General Provision	1.1	Mobilization & General Conditions	LS	1	\$ 40,000.00	\$ 40,000.00	\$ 82,000.00	\$ 82,000.00	\$ 50,600.00	\$ 50,600.00
	1.2	Construction Surveying & On-Site Grade Checking	LS	1	\$ 17,000.00	\$ 17,000.00	\$ 20,000.00	\$ 20,000.00	\$ 9,770.00	\$ 9,770.00
	1.3	Storm Water Management / Erosion Control & Temporary Facilities	LS	1	\$ 8,500.00	\$ 8,500.00	\$ 8,000.00	\$ 8,000.00	\$ 18,000.00	\$ 18,000.00
	1.4	Traffic Control Management	DAY	120	\$ 525.00	\$ 63,000.00	\$ 128.50	\$ 15,420.00	\$ 700.00	\$ 84,000.00
	1.5	Hydro-Vac & Potholing - for Extra Items or Information	HOUR	10	\$ 500.00	\$ 5,000.00	\$ 468.98	\$ 4,689.80	\$ 355.00	\$ 3,550.00
	1.6	Subsurface Utility Engineering, Quality Level B	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 5,500.00	\$ 5,500.00
Subtotal for General Items (1.1 - 1.6)			Subtotal		\$ 143,500.00		\$ 145,109.80		\$ 171,420.00	

Removals and Prep										
TYPE	ITEM NO.	DESCRIPTION	UNIT	QTY	Engineer's Estimate		WCA		RAMCO	
					UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
Removals and Prep	2.1	Clear and Grub, 6" depth; stockpile topsoil for re-use	SY	150	\$ 20.00	\$ 3,000.00	\$ 8.00	\$ 1,200.00	\$ 15.00	\$ 2,250.00
	2.2	Remove concrete flatwork (concrete sidewalk, curb, gutter, pan)	SY	830	\$ 26.00	\$ 21,580.00	\$ 40.00	\$ 33,200.00	\$ 45.00	\$ 37,350.00
	2.3	Remove HMA (full depth, sawcut at removal limits)	SY	310	\$ 100.00	\$ 31,000.00	\$ 87.00	\$ 26,970.00	\$ 48.00	\$ 14,880.00
	2.4	Remove and reset crosswalk signs, inc. new bases	EA	4	\$ 300.00	\$ 1,200.00	\$ 475.00	\$ 1,900.00	\$ 360.00	\$ 1,440.00
	2.5	Remove and reset chain link fence	LF	160	\$ 15.00	\$ 2,400.00	\$ 14.00	\$ 2,240.00	\$ 22.00	\$ 3,520.00
	2.6	Lower fiber vaults, inc. set new ped. Rated lid into finish grade	EA	2	\$ 2,500.00	\$ 5,000.00	\$ 3,000.00	\$ 6,000.00	\$ 4,600.00	\$ 9,200.00
	2.7	Lower water service vault, inc. set new ped. Rated lid into finish grade	EA	1	\$ 4,000.00	\$ 4,000.00	\$ 10,000.00	\$ 10,000.00	\$ 5,500.00	\$ 5,500.00
	2.8	Remove steel drain cover/ plate, deliver to Public Works	EA	2	\$ 10.00	\$ 20.00	\$ 150.00	\$ 300.00	\$ 150.00	\$ 300.00
	2.9	Remove 12" concrete retaining curb	LF	160	\$ 6.00	\$ 960.00	\$ 5.50	\$ 880.00	\$ 23.00	\$ 3,680.00
	2.10	Remove existing culvert near 6th @ Ash	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 1,100.00	\$ 1,100.00
	2.11	Remove ditchline obstructions including (2) mature cottonwood trees and roots	LF	130	\$ 45.00	\$ 5,850.00	\$ 63.00	\$ 8,190.00	\$ 88.00	\$ 11,440.00
Subtotal for General Items (2.1-2.11)			Subtotal		\$ 77,010.00		\$ 93,380.00		\$ 90,660.00	

Subgrade and Earthwork										
TYPE	ITEM NO.	DESCRIPTION	UNIT	QTY	Engineer's Estimate		WCA		RAMCO	
					UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
Subgrade and Earthwork	3.1	Compacted class 6 fill, 95% modified proctor minimum	TON	230	\$ 80.00	\$ 18,400.00	\$ 125.00	\$ 28,750.00	\$ 65.00	\$ 14,950.00
	3.2	Class 1 structure backfill or approved equivalent	TON	272	\$ 100.00	\$ 27,200.00	\$ 25.00	\$ 6,800.00	\$ 69.00	\$ 18,768.00
	3.3	CMU retaining wall, max 2' height, inc. cap stone or approved finish	LF	165	\$ 75.00	\$ 12,375.00	\$ 129.00	\$ 21,285.00	\$ 40.00	\$ 6,600.00
	3.4	Placed 12" minus riprap for scour and channel protection, no fabric	TON	26	\$ 80.00	\$ 2,080.00	\$ 131.00	\$ 3,406.00	\$ 440.00	\$ 11,440.00
	3.5	Pipe bedding, sand, or other approved material	TON	155	\$ 45.00	\$ 6,975.00	\$ 120.00	\$ 18,600.00	\$ 85.00	\$ 13,175.00
	3.6	Grade ditch for flow, tie in to existing side slope elevations (Veteran's park alignment)	CY	60	\$ 160.00	\$ 9,600.00	\$ 85.00	\$ 5,100.00	\$ 320.00	\$ 19,200.00
	3.7	Re-grade and re-compact Beech to Ash with reverse crown, adjust crown invert for positive drainage into Southern alley	HOUR	20	\$ 250.00	\$ 5,000.00	\$ 600.00	\$ 12,000.00	\$ 565.00	\$ 11,300.00
	3.8	Re-grade and re-compact southern alley off of 6th street with reverse crown, adjust crown invert for positive drainage into 7th street	HOUR	10	\$ 300.00	\$ 3,000.00	\$ 600.00	\$ 6,000.00	\$ 565.00	\$ 5,650.00
	3.9	Process existing class 6 and incorporate new class 6, millings, or other approved material to provide up to 4" of new cover	TON	50	\$ 92.00	\$ 4,600.00	\$ 65.00	\$ 3,250.00	\$ 70.00	\$ 3,500.00
Subtotal for General Items (3.1-3.9)			Subtotal		\$ 89,230.00		\$ 105,191.00		\$ 104,583.00	

Minor Structures										
TYPE	ITEM NO.	DESCRIPTION	UNIT	QTY	Engineer's Estimate		WCA		RAMCO	
					UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
Minor Structures	4.1	Single drop inlet, 3' nominal depth, inc. curb inlet top w/ manhole lid, complete in place	EA	4	\$ 8,275.00	\$ 33,100.00	\$ 10,000.00	\$ 40,000.00	\$ 10,550.00	\$ 42,200.00
	4.2	Double drop inlet, 3' nominal depth, inc. curb inlet top w/ manhole lid, complete in place	EA	3	\$ 11,037.00	\$ 33,111.00	\$ 14,000.00	\$ 42,000.00	\$ 13,330.00	\$ 39,990.00
	4.3	Double drop inlet basin, 5' nominal depth, inc. curb inlet top w/ manhole lid, complete in place	EA	2	\$ 12,413.00	\$ 24,826.00	\$ 28,000.00	\$ 56,000.00	\$ 27,200.00	\$ 54,400.00
	4.4	Remove/replace culvert w/ new 36" smooth wall plastic pipe	LF	84	\$ 160.00	\$ 13,440.00	\$ 145.00	\$ 12,180.00	\$ 260.00	\$ 21,840.00
	4.5	Remove/replace culvert w/ new 24" equivalent RCP elliptical	LF	8	\$ 300.00	\$ 2,400.00	\$ 226.00	\$ 1,808.00	\$ 445.00	\$ 3,560.00
	4.6	Remove/replace culvert w/ new double barrel 18" smooth wall plastic pipe (quantity includes both pipes for 105' appx. alignment)	LF	210	\$ 90.00	\$ 18,900.00	\$ 80.00	\$ 16,800.00	\$ 138.00	\$ 28,980.00
	4.7	Metal flared end section for 36" pipe, inc. metal maintenance removeable grate to prevent pedestrian access, complete in place	EA	1	\$ 2,200.00	\$ 2,200.00	\$ 3,500.00	\$ 3,500.00	\$ 3,170.00	\$ 3,170.00
	4.8	Maintenance removeable grate to prevent pedestrian access for 24" elliptical pipe, complete in place	EA	1	\$ 850.00	\$ 850.00	\$ 3,000.00	\$ 3,000.00	\$ 3,820.00	\$ 3,820.00
	4.9	Headwall for small culvert per plan detail, inc. reinforcement	LF	8	\$ 585.00	\$ 4,680.00	\$ 610.00	\$ 4,880.00	\$ 675.00	\$ 5,400.00
	4.10	Install new 24" smooth wall plastic pipe culvert, complete in place	LF	242	\$ 130.00	\$ 31,460.00	\$ 90.00	\$ 21,780.00	\$ 167.00	\$ 40,414.00
	4.11	Install new 18" smooth wall plastic pipe culvert, complete in place	LF	800	\$ 120.00	\$ 96,000.00	\$ 70.00	\$ 56,000.00	\$ 150.00	\$ 120,000.00
	4.12	Install new 18" equivalent RCP elliptical culvert, complete in place	LF	100	\$ 180.00	\$ 18,000.00	\$ 200.00	\$ 20,000.00	\$ 232.00	\$ 23,200.00
Subtotal for General Items (4.1-4.12)			Subtotal		\$ 278,967.00		\$ 277,948.00		\$ 386,974.00	

Flatwork and Finishes										
TYPE	ITEM NO.	DESCRIPTION	UNIT	QTY	Engineer's Estimate		WCA		RAMCO	
					UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
Flatwork and Finishes	5.1	New concrete sidewalk, 4" thick, 4500 psi mix, complete in place	SY	720	\$ 100.00	\$ 72,000.00	\$ 100.00	\$ 72,000.00	\$ 158.50	\$ 114,120.00
	5.2	Install pedestrian rated handrail, 3 rail type w/ non-bonded weathering finish, complete in place, mount in sleeve to culvert headwall	LF	7	\$ 85.00	\$ 595.00	\$ 600.00	\$ 4,200.00	\$ 285.00	\$ 1,995.00
	5.3	Remove and replace pedestrian rated handrail, match existing	LF	7	\$ 70.00	\$ 490.00	\$ 50.00	\$ 350.00	\$ 245.00	\$ 1,715.00
	5.4	24" curb and gutter, mountable (roll) style curb	LF	38	\$ 60.00	\$ 2,280.00	\$ 90.00	\$ 3,420.00	\$ 65.50	\$ 2,489.00
	5.5	24" curb and gutter, 6" typical standard curb face	LF	372	\$ 65.00	\$ 24,180.00	\$ 90.00	\$ 33,480.00	\$ 65.00	\$ 24,180.00
	5.6	18" curb and gutter, 6" typical curb face to match existing sidewalk	LF	360	\$ 60.00	\$ 21,600.00	\$ 77.00	\$ 27,720.00	\$ 65.50	\$ 23,580.00
	5.7	HMA patchback, match existing elevations	SY	376	\$ 250.00	\$ 94,000.00	\$ 225.00	\$ 84,600.00	\$ 196.00	\$ 73,696.00
	5.8	6" concrete valley pan gutter, typ. 6" width, 4500 psi concrete	SY	44	\$ 180.00	\$ 7,920.00	\$ 295.00	\$ 12,980.00	\$ 85.00	\$ 3,740.00
	5.9	Re-vegetate disturbance areas, native grass mix w/ fertilizer and mulch per City parks and recreation	AC	1.2	\$ 4,500.00	\$ 5,400.00	\$ 7,500.00	\$ 9,000.00	\$ 8,600.00	\$ 10,320.00
	5.10	ADA curb/ gutter ramps, include truncated domes, per CDOT M&S	SY	30	\$ 325.00	\$ 9,750.00	\$ 412.00	\$ 12,360.00	\$ 379.00	\$ 11,370.00
	5.11	Temp asphalt curb/ gutter per plan detail	LF	285	\$ 32.00	\$ 9,120.00	\$ 50.00	\$ 14,250.00	\$ 45.00	\$ 12,825.00
Subtotal for General Items (5.1 - 5.11)			Subtotal		\$ 247,335.00		\$ 274,360.00		\$ 280,030.00	

Eng. Estimate	\$ 836,042.00	WCA	\$ 895,988.80	RAMCO	\$ 1,033,667.00
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CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Jeremy Patton
Airport Director
123 East Roger Smith Avenue
Cortez, CO. 81321
jpatton@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: JEREMY PATTON, AIRPORT DIRECTOR

Date: 8 May 2024

RE: Letter of Recommendation for the Selection of Airline Service

DISCUSSION

Based on the current contract period being served reliably by Denver Air Connection, their effective business model, numerous interline agreements, and tenure in the industry, we are recommending that they remain the airline provider during our next contract period. The option to request a four or five-year period should be exercised as it allows time to continue building a partnership, as well as reduce turnover. Additionally, this spreads out the subsidy as operators continue requesting higher amounts from the Department of Transportation.

BACKGROUND

The Department of Transportation's Essential Air Service program issued a Request for Proposal (RFP) on March 1, 2024 in consideration of scheduled air service for the next contract period, beginning October 1, 2024, for a two or four-year period. There were two airline proposals submitted; Key Lime Air Corporation dba Denver Air Connection (our current airline), and Advanced Air, LLC. The EAS Community has until May 1, 2024 to review and make comments to the US DOT regarding this RFP. The two airlines were invited to present their proposals in person/virtually to City Council on the 23rd of April 2024. The City of Cortez posted this as a "project" on the transparency website, ClearGov, and received numerous comments, all favoring Denver Air Connection. There were also several emails sent to city staff and the DOT concerning the airline selection, also favoring Denver Air Connection.

FISCAL IMPACT

The operator receives a subsidy from the DOT for operations in Essential Air Service communities. The airport receives revenue from lease agreements and landing fees while the operator is under contract.

RECOMMENDATION

Staff recommends that Council approve the Mayor to sign a Letter of Recommendation for the selection of Denver Air Connection for the next contract period; a four or five-year option, as allowed by the Department of Transportation.

MOTION

If agreed upon by the City Council, a possible motion would be: I move to authorize the Mayor to sign a Letter of Recommendation for the selection of Key Lime Corporation dba Denver Air Connection for the next contract period; a four or five-year option, as allowed by the U.S. Department of Transportation.

Attachments

Letter of Recommendation for Selection
ClearGov feedback



City of Cortez
123 Roger Smith Ave
Cortez, CO 81321



14 May 2024

Scott Faulk
Department of Transportation
EAS & Domestic Analysis Division

RE: Essential Air Service at Cortez, CO DOT-OST-1998-3508

Mr. Faulk,

As the timeframe for public comment is has ended, we have thoroughly reviewed the proposals for Essential Air Service for our community. We have seen presentations from the two prospective carriers, analyzed and questioned them on the various proposal elements, ownership and type of aircraft, and spoken with several references in existing and previous communities served by each. While Advanced Air, LLC does very well in the communities they operate, we do not have the desire or need to switch to another carrier. We would be starting over, essentially, on building professional relationships, testing the waters of reliability and safety, and waiting months to obtain these measures. Our current carrier has proven to be reliable and consistent for the last twenty months.

Having been in operation for 26 years, DAC has *steadily* grown from a cargo operation to a cargo/commuter/charter and transport carrier. Being based out of Centennial Airport in Arapahoe County, Colorado, Denver Air Connection has an established presence, understanding, and appreciation for the challenging terrain, busy airspace, and weather demands of our state. They are in fact the only airline operating a jet into Telluride, a notoriously challenging and dangerous environment that requires advanced operations. Given our location on the western slopes in a state of the highest average elevation, across the Rocky Mountain ranges, safety is paramount. The aircraft they operate are not only capable of meeting these demands, but have higher margins of safety and payload capacity. This reduces problems with weight and balance calculations or causing undue logistical challenges.

Given that Denver Air Connection has both Part 121 and Part 135 certificates, and operates their passenger transport under 121 standards, added security and safety are achieved. They do not operate with single pilot resources, and maintain a higher standard of crew resource management in their daily operations. They are also providing some of the best pilot training and succession planning in the industry with their FAA approved pilot development training program (PDP).

Considering the higher subsidy request of Denver Air Connection, we are asking the DOT to consider a **four or five-year contract**. This is a request based on proven track records, positive reference and feedback from our community, and the reputation with other communities DAC serves. Fiscally, this is

more responsible as we will not be issuing another RFP in the next 18 months with the possibility of much higher subsidy requests relative to economic factors.

| We thank you for your time and consideration.

Sincerely,

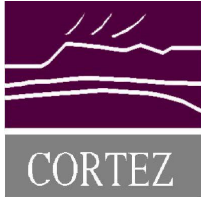
| Rachael B. Medina
Mayor
City of Cortez

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TRANSPARENCY CENTER



City of Cortez

MAYOR: RACHEL MEDINA

2024 Airline Service For Cortez Municipal Airport

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The Department of Transportation's Essential Air Service program issued a Request for Proposal (RFP) on March 1, 2024 in consideration of scheduled air service for the next contract period, beginning October 1, 2024, for a two or four-year period. There were two airline proposals submitted; Key Lime Air Corporation dba Denver Air Connection, our current airline, and Advanced Air, LLC. The EAS Community has until May 1, 2024 to review and make comments to the DOT regarding this RFP. The two airlines will be invited to present their proposals in person to City Council on the 23rd of April, 2024.

Please provide your comments below, or directly to our DOT Essential Air Service representative, Scott Faulk at scott.faulk@dot.gov.



[Overview \(/colorado/montezuma/city/cortez\)](/colorado/montezuma/city/cortez)

[Revenues \(/colorado/montezuma/city/cortez/2024/native\)](/colorado/montezuma/city/cortez/2024/native)

SUPPORTING MATERIALS

[Denver Air Connection RFP Submittal \(/resource/cleargov-prod/projects/documents/4d10706eaf0894929af1.pdf\)](/resource/cleargov-prod/projects/documents/4d10706eaf0894929af1.pdf)

[Advanced Air RFP Submittal \(/resource/cleargov-prod/projects/documents/664b5c9bdb4d7e8dfec4.pdf\)](/resource/cleargov-prod/projects/documents/664b5c9bdb4d7e8dfec4.pdf)

[DOT EAS Selection Order \(/resource/cleargov-prod/projects/documents/4466a8f2ecd77d7b4f59.pdf\)](/resource/cleargov-prod/projects/documents/4466a8f2ecd77d7b4f59.pdf)

[Advanced Air Website \(https://advancedairlines.com\)](https://advancedairlines.com)

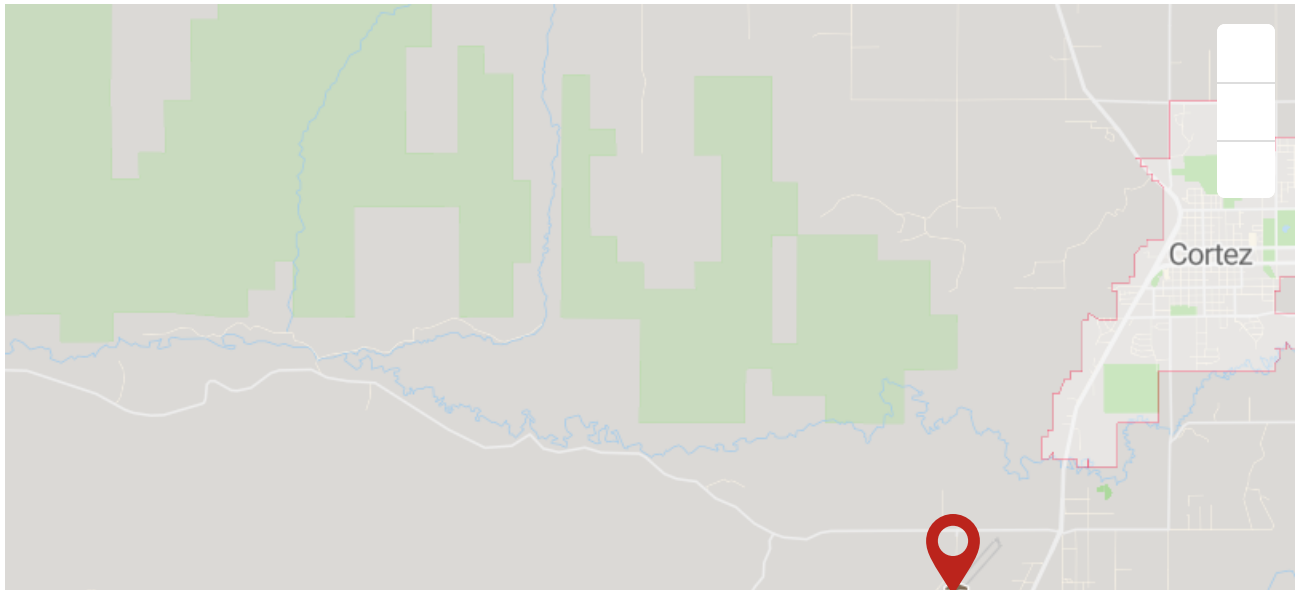
[Denver Air Connection Website \(https://denverairconnection.com\)](https://denverairconnection.com)

[DOT Essential Air Service- Background \(https://www.transportation.gov/policy/aviation-policy/small-community-rural-air-service/essential-air-service\)](https://www.transportation.gov/policy/aviation-policy/small-community-rural-air-service/essential-air-service)

Project Location

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Project Timeline

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Mar 1, 2024

RFP Selection Order issued, 30 day submittal period

Apr 1, 2024

RFPs received

Apr 23, 2024

Proposal Presentations and Discussion for City Council at 6 pm.

May 1, 2024

DOT EAS Program deadline for comments

[Overview \(/colorado/montezuma/city/cortez\)](/colorado/montezuma/city/cortez)

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Submit a Question or Comment



19 days ago

I feel like the Cortez area is being provided (by Key Lime) with air service better than it has in decades. I have had, overall, good experiences with Denver Air Connections and would encourage a contract extension for the carrier to allow the company, and thus the airport, to further develop relationships with the community and those who seek to visit the community.

 Reply



Jeremy Patton 19 days ago

Thank you for your input.

 Reply



18 days ago

We have also been very happy with Denver Air Connection. According to the RFPs, DAC intends to keep it's fares half the cost of Advanced Air. While the planes look nicer, a lower cost is more important to us.

 Reply



Jeremy Patton 18 days ago

Thank you for your input.

 Reply



17 days ago

I love DAC. they have a good crew and have good flights. The only thing I would with for is that they would bring a different aircraft to Cortez. The current aircraft is super loud and there is no bathroom. The Dornier 328 has a bathroom and holds upto 30 passengers just saying.

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 [Reply](#)



17 days ago

I would also through out that DAC'S Cost is between 116 and 189 (only about 2 seats cost 116)

 [Reply](#)



16 days ago

This airport is a great resource for the community, convenient and well managed. We have always experienced good service and professionalism with the current airline, and we hope they remain. It would be nice to have a second airline that provides even more travel options and commercial growth.

 [Reply](#)



Jeremy Patton *14 days ago*

Good input, thank you.

 [Reply](#)



16 days ago

The Cortez airport is convenient and appears to be well managed, it's a great resource for the community. Our experiences flying Key Lime has always been pleasant and professional. I hope they continue to operate, and it would be nice to have a second carrier with even more options.

 [Reply](#)



16 days ago

DAC has served the community well. I had pleasant experiences flying on their planes to and from Phoenix, great views along the way too! I hope we maintain DAC as an airline for Cortez.

 [Reply](#)

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Denver air is a great service to our community , the people are nice , and efficient and very helpful. Please keep Denver Air .

 Reply



Jeremy Patton 14 days ago

Thanks for your feedback.

 Reply



16 days ago

Please keep Denver Air , They are nice and very helpful. the flights are pretty much on time. even a little early.

 Reply



Jeremy Patton 14 days ago

That's good to hear, thanks for your input.

 Reply



14 days ago

I have also been very happy with Denver Air Connection. The planes for Advanced Air do look more comfortable, but the expected price of \$200 exceeds the quote average of \$99 for Denver Air. I wonder if Advanced Air would offer cheaper tickets to their other locations once a connection was made, but I don't think that can be told from the proposal. I think both options are viable - someday it would be nice to have flights to other locations (maybe California!), but I realize that's probably a ways off. Best of luck in your decision!

 Reply



Jeremy Patton 14 days ago

Thanks for your input. More destinations have been discussed, but currently the airlines rely on the subsidized program for funding only two routes, and additional routes would incur higher costs. It's not impossible, though.

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the previous airline) and their employees are great. Having two flights per day creates more options for passengers. If the airport obtains the part 139 cert and Denver Air transitions to the Dornier jet per their proposal, I wonder how that might impact multiple flights per day schedule and more importantly ticket cost? The jet would certainly be a huge upgrade, assuming they don't raise pricing/reduce schedule. I recommend keeping Denver Air.

 [Reply](#)



Jeremy Patton *14 days ago*

A jet would likely reduce flight frequency given the seat capacity and is a valid factor to consider. Price, as well, may change. Thanks for your input.

 [Reply](#)



12 days ago

Just flew with the Denver Air Crew last weekend. They rock! Seriously who cares about California when we can connect in Denver and Phoenix, "get there you can go anywhere". I agree the crew, and local talent should be commended regarding their friendly service and humility. I truly hope we can. extend this airline with another contract. Those who can't utilize the bathroom ahead of time or bring noise silencing equipment might consider making the additional hour ride to Durango for their travel leisure. Thank you Key Lime Air for making me thirsty with your service!

 [Reply](#)



Jeremy Patton *12 days ago*

Thank you for the input.

 [Reply](#)



Dylan Shaffer *11 days ago*

I would say that Denver Air (DAC) would be the better option for services in Cortez. I believe that with the part 139 certification from the airport, I think that the twice-daily service would remain intact but be on a 30-seat jet that can have a flight attendant service, along with a bathroom onboard, and a faster flight due to the flight being on a jet service rather than turboprop. DAC also has baggage interline

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[Revenues](#) (</colorado/montezuma/city/cortez/2024/native>)



Jeremy Patton *11 days ago*

Thank you for your input, good points.

 [Reply](#)



10 days ago

My concerns are ticket prices, scheduling and number of seats per plane. In a perfect world, seating would increase, but tickets would remain \$119. I agree with the comments that praise DAC. I am happy with the service that they provide us here in the 4-Corners area.

 [Reply](#)



Jeremy Patton *10 days ago*

Thank you for your feedback.

 [Reply](#)



9 days ago

My family (two adults and two kids under 4) have used DAC to travel to Denver several times (and Phoenix once). The increased ticket price proposed by Advanced Air would make air travel from the Four Corners region inaccessible for my family, and I suspect many other passengers as well. Given my daughter has a condition that requires ongoing treatment at Children's Hospital in Denver, the ability to fly out of Cortez has been incredibly important to my family. I have always been pleased with the service, reliability, and responsiveness of DAC during delays, the compassion and care of the crew, and feel safe on their flights. I ask the DOT to consider the accessibility of airline travel for the local population during review of the RFPs.

 [Reply](#)



Jeremy Patton *7 days ago*

Thank you for your input. Let us (the airport) know if you need any additional assistance.

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SERVICE WITH DAC. WE APPRECIATE THE VALUE DAC'S SERVICE PROVIDES AS WELL AS THE convenience, on-time service and courteous staff.

 Reply



Jeremy Patton 7 days ago

Thank you for your input.

 Reply



9 days ago

We would like to express our appreciation and support for DAC. We fly in and out of the Cortez Airport several times a year. We have had nothing but good experiences with DAC. We prefer using the Denver connection. Our experience with DAC has been positive. Our flights have been in time. The staff have always been courteous. The Cortez Airport is an asset to the community.

 Reply



Jeremy Patton 7 days ago

Thank you for your input.

 Reply



7 days ago

DAC is the best option for Cortez in my opinion. The staff is friendly and helpful, the flights are great on-time, planes are fast. We appreciate them very much and feel they have been a great asset for the community.

 Reply



Jeremy Patton 7 days ago

Thank you for your input.

 Reply

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 Reply



6 days ago

DAC has been great and traveling both ways out of Cortez to Denver and Phoenix have been great. I hope to see that they will continue to services our area. Thanks so much DA folks.

 Reply



6 days ago

I would also like to add, DAC have been professional, kind, and very considerate. So grateful for this Airline compared to others in this area.

 Reply



5 days ago

I fly every other week with them for cancer treatment. There services are very important to me. They have performed in every way. Denver Air Connection has earned their place in Cortez.

 Reply



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CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Rick Smith
Director of General Services
110 West Progress Circle
Cortez, CO. 81321
rsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: Vickie Haddix, General Services Secretary

Date: May 8, 2024

RE: Possible Selection of a Realtor to Provide Realtor Services

DISCUSSION

A request for proposals for Realtor Services was issued and responses to the RFP were received on April 24, 2024. The City received four proposals from local Real Estate firms. Please see the attached bid tabulation for the specifics.

BACKGROUND

The City has a need for Realtor Services to provide professional assistance with real estate transactions. The City currently has the skills needed to purchase real-estate, but it does not have the capability to list properties it wishes to sell on the real-estate Multiple Listing Service (MLS) system. It is important for the City to use a fair and open sales process when a property is destined to be sold, and using the MLS service is an important step toward ensuring fundamental fairness amongst potential buyers while ensuring that properties are sold at fair market value.

FISCAL IMPACT

The Realtor Services will be used on an as-needed basis.

RECOMMENDATION

Since the majority of the licensed real-estate service needed is access to the MLS system, staff recommends that the Council select the low bidder -- Montezuma Real Estate Limited Liability Co., to provide Realtor Services to the City.

MOTION

If agreed upon by the City Council, a possible motion would be: I move that City Council approve the proposal and select the low bidder -- Montezuma Real Estate Limited Liability Co., to provide Realtor Services to the City of Cortez, and that the City Manager be authorized to sign a contract on behalf of the City for this purpose.

Attachments

Realtor Eval sheet

REAL ESTATE FIRM	REMAX MESA VERDE REALTY	REGENTS REAL ESTATE GROUP	MONTEZUMA REAL ESTATE COMPANY LLC	CENTURY 21 WEST SLOPE REALTY
<p>LEAD BROKER / AGENT / CONTACT</p> <p>YEARS IN BUSINESS</p> <p>DISCIPLINARY ACTION</p> <p>COPIES OF LICENSES</p> <p>SAMPLE LISTING CONTRACT</p> <p>PROPOSED FEE SCHEDULE:</p>	<p>TERRY MCCABE</p> <p>29 YRS</p> <p>NO</p> <p>YES</p> <p>YES</p> <p>BETWEEN 5% AND 10% DEPENDING ON THE COMPLEXITY. COMPENSATION FOR COOPERATING BROKER BETWEEN 2 1/2% AND 5%</p>	<p>PAUL BEKLER & ADAM PRIESTLY</p> <p>5 YRS</p> <p>NO</p> <p>YES</p> <p>YES</p> <p>6% OF TOTAL SOLD PRICE, 3% COMMISSION FOR BUYERS AGENT</p>	<p>ERIC CHEEVER</p> <p>1.5 YRS</p> <p>NO</p> <p>YES</p> <p>YES</p> <p>TOTAL COMMISSION IS 4%, WITH LISTING BROKERAGE RECEIVED 1.5%, AND BUYERS AGENT RECEIVING 2.5%. IF AN AGENT BROKER, THE COMMISSION WILL REMAIN 4% TOTAL.</p>	<p>JASON WITT - THE WITT GROUP</p> <p>26 YRS</p> <p>NO</p> <p>YES</p> <p>YES</p> <p>6% OF THE GROSS PURCHASE PRICE, 3% COOPERATING BROKERAGE</p>



CITY OF CORTEZ
 123 ROGER SMITH AVENUE
 CORTEZ, CO 81321

Rick Smith
 Director of General Services
 110 West Progress Circle
 Cortez, CO. 81321
 rsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: Vickie Haddix, General Services Secretary

Date: 5/8/2024

RE: Selection of Successful Bidder for 2024 Vehicles Purchase

DISCUSSION

Specifications were drawn up and bids received on May 1, 2024. The City received proposals from three bidders. One bidder is considered an out-of-town vendor per the City local vendor preference policy. Please refer to the attachment for bid specifics. Below is an overview of the bids received.

BID ITEM 1: One ½ Ton Full Size 4x4 Pickup, Extended Cab (2-door) for Water Fund.

Bidder	Make/Model	Bid Price
1. Keesee Motors	Ford/F150	\$47,584.00
2. TRUWEST	Ram/1500	Did not meet 2Dr Cab or 8'bed requirement
3. Morehart Murphy	Ram/1500	Did not meet 2Dr Cab or 8'bed requirement

BID ITEM 2: Two ¾ Ton 4x4 Pickups with Utility Bed. One for Public Works and One for Water Fund.

Bidder	Make/Model	Bid Price
1. Keesee Motors	Ford/F250	\$59,951.00
2. TRUWEST	Dodge/2500	\$64,307.00
3. Morehart Murphy #1	Chev/2500	\$68,249.03 (Includes Vend Pref)
4. Morehart Murphy #2	Chev/2500	\$68,632.38 (Includes Vend Pref)

BID ITEM 3: One 1 Ton 4x4 Pickup with 12' Flat Bed Dump for Public Works.

Bidder	Make/Model	Bid Price
1. Keesee Motors	Ford/F350	\$66,996.00
2. TRUWEST	Dodge/3500	\$69,044.00
3. Morehart Murphy	Dodge/3500	\$75,254.48 (Includes Vend Pref)

BID ITEM 4: One 1 Ton 2WD Pickup with 12' Flat Bed Dump for Parks.

Bidder	Make/Model	Bid Price
1. TRUWEST	Dodge/3500	\$65,282.00
2. Keesee Motors	Ford/F350	\$69,155.00
3. Morehart Murphy	Dodge/3500	\$72,310.68 (Includes Vend Pref)

BACKGROUND

The Equipment Fund provides \$206,000 for the purchase of the following: 1 each 1Ton 2wd with 12' flatbed dump for P&R (\$63,000), 1 each ¾ Ton 4WD with utility bed for PW (\$63,000), and 1 each 1 Ton 4WD with 12' flatbed dump for PW (\$80,000).

nbsp;

FISCAL IMPACT

The Equipment Fund purchases as recommended would be \$13,771.00 below the budgeted amount.

The Water Fund purchases as recommended would be \$7,465.00 below the budgeted amount.

RECOMMENDATION

Staff recommends that Council award the 2024 Vehicle bids as follows:

Bid Item 1: for the Water Fund to the low responsible bidder -- Keesee Motors, at the bid amount of \$47,584.00.

Bid Item 2: 1 each for the Equipment Fund and 1 each for the Water Fund to the low bidder -- Keesee Motors, at the bid amount of \$59,951.00 each.

Bid Item 3: for the Equipment Fund to the low bidder -- Keesee Motors, at the bid amount of \$66,996.00.

Bid Item 4: for the Equipment Fund to the low bidder -- TRUWEST, at the bid amount of \$65,282.00.

MOTION

If agreed upon by the City Council, a possible motion would be:

I move that City Council select and award the 2024 Vehicle bids as follows:

Bid Item 1: for the Water Fund to the low responsible bidder -- Keesee Motors, at the bid amount of \$47,584.00.

Bid Item 2: 1 each for the Equipment Fund and 1 each for the Water Fund to the low bidder -- Keesee Motors, at the bid amount of \$59,951.00 each.

Bid Item 3: for the Equipment Fund to the low bidder -- Keesee Motors, at the bid amount of \$66,996.00.

Bid Item 4: for the Equipment Fund to the low bidder -- TRUWEST, at the bid amount of \$65,282.00.

Attachments

24 Veh bidtab

BID ITEM I			
One (1) 2024/2025 ½ Ton Full Size 4x4 Pickup, Extended Cab (2 door),			
QUESTIONNAIRE	MOREHART RESPONSE	KEESEE RESPONSE	TRUWEST RESPONSE
MAKE:	RAM	FORD	RAM
MODEL:	DS6L41	F150	SPEC SVC CREW 4x4
6800 GVRW	STD	7200	YES
131" WHEELBASE	STD	145	YES
5.0 LITER V-8	5.75 \$2545.00	YES	5.7 L
OIL FILTER	STD	YES	YES
HD COOLING	STD	YES	YES
MINUS 30 ANTIFREEZE	STD	YES	YES
ENGINE BLOCK HEATER	\$95.00	YES	YES
ELECTRONIC FUEL INJECTION	STD	YES	YES
DRY TYPE AIR FILTER	STD	YES	YES
HD 12-VOLT BATTERY	STD	YES	YES
STD ALTERNATOR	STD	YES	220 AMP
PULSE TYPE WINDSHIELD WIPERS	STD	YES	YES
ELECTRONIC IGNITION	STD	YES	YES
AM/FM RADIO, REAR BACKUP CAMERA	STD	YES	YES
TOWING PACKAGE WIRING,	STD	YES	YES
CARGO LIGHT	LPL \$145.00	YES	YES
STANDARD FRONT BUMPER	STD	YES	YES
6-SPEED W/OVERDRIVE AUTOMATIC TRANSMISSION W/SKID PLATE PKG	8 SPD \$500.00	10 SPEED	8 SPD
TRANSMISSION COOLER	STD	YES	YES
FOUR WHEEL DRIVE TRANSFER CASE	STD	YES	YES
ELECTRONIC POWER STEERING, RACK & PINION	STD	YES	YES
POWER BRAKES	STD	YES	YES
ABS FOUR WHEEL ANIT-LOCK AND RAIN BRAKE	STD	YES	YES
5- RADIAL TIRES	STD	YES	YES
LT265/70R17E ON/OFF TIRES	\$250.00	YES	ALL SEASON
FULL SIZE SPARE	STD	YES	YES
3:73 AXLE RATIO	STD	YES	3:21
HD SUSPENSION	STD	YES	YES
4-WHEEL DRIVE	STD	YES	YES
HD SHOCKS FRONT & REAR	STD	YES	YES
EXTENDED CAB, 2 DOORS, CAB	CREW 4 DOOR	YES	CREW 4 DOOR
60/40 FRT BENCH CLOTH SEAT, FOLD DOWN REAR SEAT	STD	YES	YES
HEATER	STD	YES	YES
AIR CONDITIONING	STD	YES	YES
FLOOR MAT	\$240.00	YES	YES
FATO GAUGES	STD	YES	YES
TINTED GLASS	STD	YES	YES
24 GALLON FUEL TANK	26 GAL STD	36	26 GAL
WHITE BODY EXTERIOR	STD	YES	YES
SHADOW BLACK INTERIOR	STD	GRAY	YES
AIR CONDITIONING, HD BATTERY	STD	YES	YES
PARTS AND SHOP MANUALS		N/A	N/A
5 SETS OF KEYS	3) EXTRA FOB \$395.00	5 KEYS	5 KEYS
8 FT BED, STEP BUMPER, TOW PACKAGE, SPRAY LINER, 7 PIN WIRING HARNESS	6.4' STD ON 1500	YES / TOW N/A	6.4' STD ON 1500
Specify Delivery Date:	7/24	3-6 MO	3-6 MO
State Warranty	3 YR 36,000 B to B	3 YR 36,000	3 YR 36,000 B to B
MFG:	5YR 100000 DRIVE TRAIN	4YR 50,000 DRIVE TRAIN	5 YR 60,000 DRIVE
MODEL	STELLANTIS	FORD	RAM
Bidder Company Name	D56L41	F150	1500 TRADESMAN CREW 4x4
Address	MOREHART MURPHY	KEESEE MOTO	TRU WEST
C S Z	REGIONAL		
Contact Person	31 PARKER AVE	111 S. BRODWAY	333 S. BROADWAY
Phone	DURANGO, CO 81302	CORTEZ, CO 81321	CORTEZ CO 81321
Fax		JOHN SUTHERLAND	BRANDON/ BILLY
BID PRICE FOB CORTEZ	RON RISNER	970-565-8431	970-565-7406
	970-259-0217	970-565-8218	
	\$44,712.00	\$47,584.00	\$40,102.00
2.5% Local Vendor Preference	\$1,117.80	N/A	N/A
Total	\$45,829.80	\$47,584.00	\$40,102.00

BID ITEM II				
FULL SIZE ¾-TON 4WD UTILITY BED				
QUESTIONNAIRE	MOREHART 13446	MOREHART 13416	KEESEE RESPONSE	TRUWEST RESPONSE
MAKE:	GM	GM	FORD	RAM
MODEL:	CK20953	CK20953	F350	2500 CREW TRADESMAN
10,000 GVRW	10500 GVW	10500 GVW	YES	YES
WHEELBASE 137 "	163	163	176	169
56" CAB TO AXLE	STD	STD	STD	YES
6.2 LITER V-8	6.6L	6.6L	6.8	6.4L
OIL FILTER	STD	STD	YES	YES
HD COOLING	STD	STD	YES	YES
MINUS 30 ANTIFREEZE	STD	STD	YES	YES
VISCOUS FAN	STD	STD	YES	YES
ENGINE BLOCK HEATER	N/A	N/A	YES	YES
ELECTRONIC FUEL INJECTION	STD	STD	YES	YES
DRY TYPE AIR FILTER	STD	STD	YES	YES
12-VOLT BATTERY	STD	STD	YES	YES
HD ALTERNATOR – 200 amp	INC. W/ VYU	INC. W/ VYU	190	YES
PULSE TYPE WINDSHIELD WIPERS	STD	STD	YES	YES
ELECTRONIC IGNITION	STD	STD	YES	YES
AM/FM/CD RADIO	STD NO CD	STD CD ?	AM/FM	NO CD
TOWING PACKAGE	INCLUDED	INCLUDED SVC BODY	YES	YES
CARGO LIGHT	PKG INC	STD	YES	YES
STANDARD FRONT BUMPER	STD	STD	YES	YES
AUTOMATIC TRANSMISSION	STD	STD	YES	YES
TRANSMISSION COOLER	STD	STD	YES	YES
FOUR WHEEL DRIVE TRANSFER CASE	STD	STD	YES	YES
POWER STEERING	STD	STD	YES	YES
POWER BRAKES	STD	STD	YES	YES
ABS FOUR WHEEL ANIT-LOCK	STD	STD	YES	YES
5- RADIAL TIRES	STD	STD	YES	YES
LT245/75R17 ON / OFF ROAD TIRES	STD ALL SEASON	STD ALL SEASON	YES	YES
FULL SIZE SPARE	STD	STD	YES	YES
3:73 AXLE RATIO – electronic locking rear	STD	N/A	YES	YES
HD SUSPENSION	STD	STD	YES	YES
4 WHEEL DRIVE	STD	STD	YES	YES
HD SHOCKS FRONT & REAR	STD	STD	YES	YES
CONVENTIONAL CAB	STD DOUBLE	STD DOUBLE	CREW	YES
VINYL BENCH SEAT	STD CLOTH	STD CLOTH	STD CLOTH	YES
HEATER	STD	STD	YES	YES
AIR CONDITIONING	STD	STD	YES	YES
FLOOR MAT	STD	\$225.00	YES	YES
FATO GAUGES	STD	STD	YES	YES
TINTED GLASS	STD	STD	YES	YES
34 GALLON FUEL TANK		STD 24 GAL	YES	32GAL
7X9 CAMPER/TOWING OUTSIDE MIRRORS	DWI HEATED	DWI	YES	YES
OPTIONS: BACKUP CHIME, CAMPER PKG, STEERING WHEEL MOUNTED CRUISE CONTROL, INTEGRAED TRAILER BRAKE CONTROLLER, SNOW PLOW PREP PACKAGE, STROBE LIGHT PACKAGE, TRANSFER CASE AND FUEL TANK SKID PLATES, DAYTIME RUNNING LIGHTS.		STROBE \$500.00	SKID PLATE N/A	YES
WHITE EXTERIOR PAINT	STD	STD	YES	YES
GRAY INTERIOR	STD	STD	YES	BLACK /GRAY
READING CLASSIC II SERVICE BODY INSTALLED, STEEL CONSTRUCTION, TYPE A COMPARTMENT LAYOUT, POWDER COAT, LED LIGHTS, SPRAY BED LINER, LED COMPARTMENT LIGHTING SYS, ALLUMINUM TREADPLATES ON FRT OF BED, REMOVEABLE OVERHEAD LADDER RACK	BODY\$11479.00 BED \$900.00 LGHTG \$738.50 RACK \$2226.06	BODY \$11525.00 BED \$900.00 LTG \$18800 RACK \$1881.05	YES	ATTACHED
WHITE PAINT	STD	STD	YES	YES
STEEL FLOOR	STD	STD	YES	YES
REA RECIEVER HITCH	STD	W/ SVC BODY	YES	YES
SHOVEL COMPARTMENT (POSSUM)	N/A	N/A	YES	YES
PARTS AND SHOP MANUALS 5 SETS OF KEYS	3) KEYS WW/FOB \$740.13	3) extra fobs \$740.00	MANUALS N/A	MANUALS N/A 5 KEYS
Specify Delivery Date:	May-24	May-24	3-6 MO	3-6 MO
State Warranty	3 YR 36,000 B to B	3 YR 36,000 B to B	3 YR 36,000	3 YR 36,000 B to B
MFG:	GM CHEV	GM CHEV	FORD	RAM
MODEL	CK20953	CK20953	F350	1500 TRADESMAN CREW 4x4
Bidder Company Name	MOREHART MURPHY REGIONAL	MOREHART MURPHY REGIONAL	KEESEE MOTOR	TRU WEST
Address	31 PARKER AVE	31 PARKER AVE	111 S. BRODWAY	333 S. BROADWAY
C S Z	DURANGO, CO 81302	DURANGO, CO 81302	CORTEZ, CO 81321	CORTEZ CO 81321
Contact Person	RON RISNER	RON RISNER	JOHN SUTHERLAND	BRANDON/ BILLY
Phone	970-946-0904	970-946-0904	970-565-8431	970-565-7406
Fax	970-259-0217	970-259-0217	970-565-8218	
BID PRICE FOB CORTEZ	\$66,958.42	\$66,584.42	\$59,951.00	\$64,307.00
2.5% Local Vendor Preference	\$1,673.96	\$1,664.61	N/A	N/A
Total	\$68,632.38	\$68,249.03	\$59,951.00	\$64,307.00

BID ITEM III 1 Ton Full Size 4x4 Pickup, Reg Cab, 12ft Flat Bed Dump, Dual Rear Wheels			
QUESTIONNAIRE	MOREHART RESPONSE	KEESEE RESPONSE	TRUWEST RESPONSE
MAKE:	RAM	FORD	RAM
MODEL:	DD8L64	F350	3500 REG CAB Z& CHASIS 4X4
REGULAR CAB (2 FULL SIZE DOORS)	DSTD	YES	YES
11,000 GVRW	DUALLY 13500 GVW	YES	YES
WHEELBASE 131 "	STD	169	167.5
6.2 LITER V-8	STD	7.3	6.4 L
OIL FILTER	STD	YES	YES
HD COOLING	STD	YES	YES
MINUS 30 ANTIFREEZE	STD	YES	YES
VISCOUS FAN	STD	YES	YES
ENGINE BLOCK HEATER	STD	YES	YES
ELECTRONIC FUEL INJECTION	\$95.00	YES	YES
DRY TYPE AIR FILTER	STD	YES	YES
12-VOLT BATTERY & AUX BATTERY	STD / AUX n/a	YES	SINGLE ON GAS MODELS
HD ALTERNATOR – 200 amp	STD	190	220
PULSE TYPE WINDSHIELD WIPERS	STD	YES	YES
ELECTRONIC IGNITION	STD	YES	YES
AM/FM W/BLUETOOTH VOICE COMMAND RADIO	STD	YES	YES
TOWING PACKAGE W/ 7 PIN PLUG	STD	YES	YES
CARGO LIGHT, BACKUP CAMERA & BACKUP ALARM	\$95.00	YES	YES
STANDARD FRONT BUMPER	STD	YES	YES
6-SPEED AUTOMATIC TRANSMISSION	\$100.00	10 SPEED	8 SPD
TRANSMISSION COOLER	STD	YES	YES
FOUR WHEEL DRIVE TRANSFER CASE W/SKID PLATE PKG	\$145.00	YES	YES
POWER STEERING	STD	YES	YES
POWER BRAKES	STD	YES	YES
ABS FOUR WHEEL ANIT-LOCK	STD	YES	YES
DUAL REAR WHEELS 6- RADIAL TIRES	STD	YES	YES
LT235/80R17E ON / OFF ROAD TIRES	\$995.00	245 75 17	YES
FULL SIZE SPARE	\$395.00	YES	YES
3:73 AXLE RATIO – ELECTRONIC LOCKING REAR	STD	4.3	4.1
HD SUSPENSION	STD	YES	YES
4 WHEEL DRIVE	STD	YES	YES
HD SHOCKS FRONT & REAR	STD	YES	YES
CONVENTIONAL CAB	STD	YES	YES
CLOTH 40-20-40 BENCH SEAT	STD	YES	YES
HEATER	STD	YES	YES
AIR CONDITIONING	STD	YES	YES
FLOOR MAT	\$100.00	YES	YES
FATO GAUGES	STD	YES	YES
TINTED GLASS	STD	YES	YES
24 GALLON FUEL TANK	52 GAL STD 22 GAL \$125.00	40 GAL	52 GAL
POWER 7X9 CAMPER/TOWING OUTSIDE MIRRORS	STD	YES	YES
BACKUP CHIME, CAMPER PKG, STEERING WHEEL MOUNTED CRUISE CONTROL, INTEGRAED TRAILER BRAKE CONTROLLER, TRANSFER CASE AND FUEL TANK SKID PLATES, DAYTIME RUNNING LIGHTS.	XAW \$145 XHC \$465 XEF \$145 OTHERS STD	SKID PLAT N/A	YES
WHITE EXTERIOR PAINT	STD	YES	YES
GRAY INTERIOR	STD	YES	YES
12FT FLAT BED STEEL BED, 12” SIDES, INSIDE CAB CONTROLS, TAILGATE, MUD FLAPS, TRAILER HITCH.	\$16,695.00	YES	YES
WHITE PAINT	STD	YES	YES
PARTS AND SHOP MANUALS		N/A	N/A
5 SETS OF KEYS	3 STD) \$420 FOR EXTRA	YES	5 KEYS
Specify Delivery Date:	MID AUGUST	3-6 MO	3-6 MO
	3 YR 36,000 B to B	3 YR 36,000	3 YR 36,000 B to B
State Warranty	5YR 100000 DRIVE TRAIN	4YR 50,000 DRIVE TRAIN	5 YR 60,000 DRIVE
MFG:	RAM	FORD	RAM
MODEL	DD8L64	F350	3500 REG CAB & CHASIS 4X4
Bidder Company Name	MOREHART MURPHY REGIONAL	KEESEE MOTOR	TRU WEST
Address	31 PARKER AVE	111 S. BRODWAY	333 S. BROADWAY
C S Z	DURANGO, CO 81302	CORTEZ, CO 81321	CORTEZ CO 81321
Contact Person	RON RISNER	JOHN SUTHERLAND	BRANDON/ BILLY
Phone	970-946-0904	970-565-8431	970-565-7406
Fax	970-259-0217	970-565-8218	
BID PRICE FOB CORTEZ	\$73,419.00	\$66,996.00	\$69,044.00
2.5% Local Vendor Preference	\$1,835.48	N/A	N/A
Total	\$75,254.48	\$66,996.00	\$69,044.00

BID ITEM IV: QUANTITY ONE (1)			
1Ton Full Size 4x2 (2WD) Pickup, Reg Cab, with 12 ft. Flat Bed	Dump, Dual rear	wheels.	
QUESTIONNAIRE	MOREHART RESPONSE	KEESEE RESPONSE	TRUWEST RESPONSE
MAKE:	RAM	FORD	RAM
MODEL:	DD3L64 1-t 2WD	F350	3500 REG CAB 2WD
REGULAR CAB (2 FULL SIZE DOORS)	STD	YES	YES
11,000 GVRW	DUALLY 14000#		YES
WHEELBASE 131 "	STD	169	167.5
6.2 LITER V-8	6.4 L STD	7.3	6.4 L
OIL FILTER	STD	YES	YES
HD COOLING	STD	YES	YES
MINUS 30 ANTIFREEZE	STD	YES	YES
VISCOUS FAN	STD	YES	YES
ENGINE BLOCK HEATER	STD	YES \$173	YES
ELECTRONIC FUEL INJECTION	\$95.00	YES	YES
DRY TYPE AIR FILTER	STD	YES	YES
12-VOLT BATTERY & AUX BATTERY	STD	YES	SINGLE BATTERY ON GAS MODELS
HD ALTERNATOR – 200 amp	STD	350	220
PULSE TYPE WINDSHIELD WIPERS	STD	YES	YES
ELECTRONIC IGNITION	STD	YES	YES
AM/FM W/BLUETOOTH VOICE COMMAND RADIO	STD	YES	YES
TOWING PACKAGE W/ 7 PIN PLUG	ON BODY INCL	YES	YES
CARGO LIGHT, BACKUP CAMERA & BACKUP ALARM	\$95.00-135.00	YES	YES
STANDARD FRONT BUMPER	STD	YES	YES
6-SPEED AUTOMATIC TRANSMISSION	STD	10 SPEED	8 SPEED
TRANSMISSION COOLER	STD	YES	YES
2 WHEEL DRIVE	STD	YES	YES
POWER STEERING	STD	YES	YES
POWER BRAKES	STD	YES	YES
ABS FOUR WHEEL ANIT-LOCK	STD	YES	YES
DUAL REAR WHEELS 6- RADIAL TIRES	STD	YES	YES
LT235/80R17E ON / OFF ROAD TIRES	\$995.00	245 75 17	ALL SEASON
FULL SIZE SPARE	\$395.00	YES	YES
3:73 AXLE RATIO – electronic locking rear	DME-DSA STD	YES	4:10
HD SUSPENSION	STD	YES	YES
HD SHOCKS FRONT & REAR	STD	YES	YES
CONVENTIONAL CAB	STD	YES	YES
CLOTH 40-20-40 BENCH SEAT	STD	YES	YES
HEATER	STD	YES	YES
AIR CONDITIONING	STD	YES	YES
FLOOR MAT	CKE \$100.00	YES	YES
FATO GAUGES	STD	YES	YES
TINTED GLASS	STD	YES	YES
24 GALLON FUEL TANK	\$125.00	52 GAL	52 GAL
POWER 7X9 CAMPER/TOWING OUTSIDE MIRRORS		YES	YES
BACKUP CHIME, CAMPER PKG, STEERING WHEEL MOUNTED CRUISE CONTROL, INTEGRAED TRAILER BRAKE CONTROLLER, TRANSFER CASE AND FUEL TANK SKID PLATES, DAYTIME RUNNING LIGHTS.		YES	YES
WHITE EXTERIOR PAINT	STD	YES	YES
GRAY INTERIOR	STD	YES	YES
12FT FLAT BED STEEL BED, 12” SIDES, INSIDE CAB CONTROLS, TAILGATE, MUD FLAPS, TRAILER HITCH, TOOL BOX .	\$16,695.00	YES	YES
WHITE PAINT	STD	YES	YES
PARTS AND SHOP MANUALS	ONLINE	N/A	N/A
5 SETS OF KEYS	\$180.00	5 KEYS	5 KEYS
Specify Delivery Date:	MID AUGUST	3-6 MO	3-6 MO
State Warranty	3 YR 36,000 B to B	3 YR 36,000	3 YR 36,000 B to B
MFG:	STELLANTIS	FORD	RAM
MODEL	DD3764	F350	3500 REG CAB & CHASIS 4X4
Bidder Company Name	MOREHART MURPHY	KEESEE MOTOR	TRU WEST
Address	31 PARKER AVE	111 S. BROADWAY	333 S. BROADWAY
C S Z	DURANGO, CO 81302	CORTEZ, CO 81321	CORTEZ CO 81321
Contact Person	RON RISNER	JOHN SUTHERLAND	BRANDON/ BILLY
Phone	970-946-0904	970-565-8421	970-565-7406
Fax	970-259-0217	970-565-8218	
BID PRICE			
FOB CORTEZ	\$ 70,547.00	\$ 69,155.00	\$ 65,282.00
2.5% Local Vendor Preference	\$ 1,763.68	N/A	N/A
Total	\$ 72,310.68	\$ 69,155.00	\$ 65,282.00



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: May 7, 2024

RE: City Council Appointments to City of Cortez Advisory Boards and Commissions

DISCUSSION

Please find attached the list of the various City of Cortez Advisory Boards and Commissions. Council is encouraged to hold discussion on which Council member would like to serve as the liaison on the various boards.

BACKGROUND

The appointments for the City of Cortez Advisory Boards and Commissions will be for the term of May 2024 to April 2026.

RECOMMENDATION

No recommendation is being made by staff.

MOTION

No motion is needed, just a consensus from City Council on the appointments.

Attachments

List of City of Cortez Boards



City of Cortez
123 Roger Smith Ave.
Cortez, Co. 81321

City Boards as of April 2024

PARKS, RECREATION, AND FORESTRY ADVISORY BOARD

(Nine members appointed by City Council, all members must be residents of Montezuma County, two of which are high school students. Ex-officio board of advisors shall consist of one City Councilmember and Parks and Recreation staff, including but not limited to the Director of Parks and Recreation. Board formed from Resolution No. 29, Series 2005.)

Meetings are held on the first Thursday of each month at 3:00 p.m. at City Hall.

Member – George Tripp
Member – vacant
Member – Alan Klein
Member – Kenneth Quigley
Member – vacant
Member – Michael Lavey
Member – Abraham Proffitt
Youth Member – vacant
Youth Member – vacant
Councilmember Matt Keefauver

GOLF ADVISORY BOARD

(Five members, one of which shall be a City Council person, three members which shall be Montezuma County residents and shall be appointed by the City Council, one member nominated by the Men's Golf Association Board, one member to be nominated by the Women's Golf Association Board, one member at large, and one high school youth. Ex-officio members shall be the Mayor, City Manager, Director, Golf Pro, and Golf Course Superintendent. Board formed from Ordinance No. 662, Series 1986.)

Meetings are held on the last Friday of each month at the Conquistador Golf Course, 2018 North Dolores Road, at 7:00 a.m. Meetings are not held in December, January, or February.

Member Keenan Lovett, appointed by Men's Golf Association
Member Claudia McNair, appointed by Women's Golf Association
Member Sam Jarvis, member at large
Student Representative – vacant
Councilmember Dennis Spruell

LIBRARY ADVISORY BOARD

(Eight members serve on the Library Advisory Board with a maximum of two persons that reside outside the City limits per Resolution No. 10, Series 1999. Ex-officio members include the Librarian, the Chief Assistant, and one City Councilmember)

Meetings are held at the Cortez Public Library, 202 North Park, time to be determined.

Member Carolyn Goff
Member - vacant
Member Melanie Rime
Member Roxanne Rogers
Member Holly Tatnall
Member – Karen Sheek
Member – Suzy Meyer
Youth Member - vacant
Councilmember Lydia DeHaven

HISTORIC PRESERVATION BOARD

(Seven members serve on the Historic Preservation Board, one member serves as a representative from each: Planning and Zoning, Montezuma County Historical Society, Cortez Cultural Center, and the Chamber of Commerce. The other three members are positions at large. Ordinance No. 830, Series 1997, authorizes the formation of the Board and Ordinance No. 1086, Series 2007, Residential Requirements for Members at Large.)

Meetings are held on the first Wednesday of each month at Cortez City Hall, at 5:00 p.m.

Member Linda Towle
Chair Holly Tatnall (Cortez Cultural Center Representative)
Member Mitchell Toms
Member Rachel Weaver
Member Kathleen Russell
vacant position is open (County Historic Preservation Appointment)
Emily Waldron, (P&Z Representative)
Councilmember Robert Dobry

PUBLIC ARTS COMMITTEE

(Seven Members serve on the Public Arts Committee with at least four members residing within the City of Cortez. One member is a youth member per Ordinance No. 1232, Series 2017. Board members appointed December 12, 2017)

Meetings are held at City Hall on the 1st Monday of the Month, at 5:00 p.m.

Member – Tai Rogers
Member – Anne Beach
Member – Sascha Steinberg
Member – Matt Josef
Member – Erik Quiroz
Member – Jake McIntosh
Youth member - Vacant
Councilmember David Rainey

MESA VERDE COUNTRY BOARD

Primary focus is increasing tourism the area. Funded by 80% of City's Lodgers Tax. In charge of running the Welcome Center as well. One committee member is assigned by the City Manager and one member is a City Councilmember.

Meets at the Cortez Welcome Center quarterly at 4:30 p.m.

Councilmember Robert Dobry
Director of Finance Kelly Koskie
Other members include Jessica Thurman, Kathy Zubrycki, Karen Sheek, Sue Johnson, and Lee Cloy.

CORTEZ CULTURAL CENTER

Primary focus is management of the Cortez Cultural Center.

Meets on the Third Tuesday of the month, from 9:00 – 11:30 a.m., at the Cortez Cultural Center.

Members include Diane Cherbak, Holly Tatnall, Lynn Dyer, SherryOwens-Siekman, Tom Hooten and Paul Beckler.

CORTEZ YOUTH COMMISSION – currently not active board.