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**CORTEZ CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 11, 2024
7:30 P.M.**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL, APPROVAL OF AGENDA.
2. CONSENT AGENDA

The listing under "Consent Agenda" is a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by City Council. Either the public or a Councilmember may request that an item may be removed from the Consent Agenda at that time, prior to Council's vote. The Mayor will ask if a citizen or Councilmember wishes to have any specific item removed from the Consent Agenda for discussion.

- a. Approval of the Council Agenda Minutes for May 28, 2024
 - b. Approval of the Expenditure List for June 11, 2024
 - c. Approval of a renewal application for a Retail Marijuana Store License for Southwest Sunshine LLC, DBA Doobie Sisters Recreational Dispensary, located at 695 North Broadway, Cortez.
 - d. Approval of a renewal application for a Medical Marijuana Center/On Site Optional Premises Cultivation License for Durango Organics, LLP, DBA DO Cortez, located at 1013 East Main Street, Cortez.
 - e. Approval of a renewal application for a Tavern Liquor License for Cortez Elks Lodge 1789, Inc., DBA Cortez Elks 1789, located at 2100 North Dolores Road, Cortez.
 - f. Approval of a renewal application for a Fermented Malt Beverage and Wine Liquor License for Stokley Corp., DBA Handy Mart South, located at 806 1/2 South Broadway, Cortez.
 - g. Approval of a renewal application for a Hotel and Restaurant Liquor License and Outdoor Dining Agreement for Blondies Trophy Room, located at 45 East Main Street, Cortez.
 - h. Approval of a Special Event Permit application for Habitat for Humanity of Montezuma County to host a "Backyard Games" event on Saturday, June 15, 2024 from 8:00 am to 8:00 pm, at Montezuma Park, located at the corner of Market Street and Montezuma Avenue, Cortez.
 - i. Approval of a Change in Corporate Structure and renewal application for an Arts Liquor License for the Cortez Cultural Center, Inc., DBA Cortez Cultural Center, located at 25 North Market Street, Cortez.
3. PUBLIC PARTICIPATION
There is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes.
(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)
 4. PRESENTATIONS

5. PUBLIC HEARINGS

6. UNFINISHED BUSINESS

7. NEW BUSINESS

a. **Weed Control and Herbicide Application Bid**

Award the Weed Control and Herbicide Application Bid to Bonnie Anderson, Bonfire Weed Management LLC, and Joe Bruner, DBA JB Contracting, authorizing the City Manager to execute the agreement with the contractors.

Presenter: Creighton Wright, Director of Parks and Recreation

b. **2024 Service Center HVAC Installation Award**

Request for Council to award the Service Center HVAC Bid of May 22, 2025.

Presenter: Brian Peckins, Director of Public Works

c. **Signature Authorization for CLG Grant Acceptance and Risk Assessment Form**

Authorize the Mayor to sign the completed Risk Self-Assessment Form and any other documents necessary to obtain and complete the CLG Grant from History Colorado.

Presenter: Helen West, Community and Economic Development Specialist

d. **Memorandum of Understanding for the 4th of July Fireworks Display at Parque de Vida, and Fireworks Display Permits for the 4th of July and Pinto Bean Golf Tournament Fireworks Displays**

Request for authorization for the City Manager to sign an MOU with the Cortez Fire Protection District to conduct the 4th of July fireworks display, and authorization for the City Fire Inspector to issue Fireworks Display Permits for fireworks displays to be held on July 4th and August 17, 2024.

Presenter: Linda Smith, City Clerk

8. DRAFT RESOLUTION/ORDINANCES

9. CITY ATTORNEY'S REPORT

10. CITY MANAGER'S REPORT

11. CITY COUNCIL COMMITTEE REPORTS

a. Mayor's Report on Workshop

b. Other Board Reports

12. OTHER ITEMS OF BUSINESS

a. a. Council may convene into Executive Session for the purpose of discussing the possible transfer or sale of real property pursuant to C.R.S. Section 24-6-402(4)(a) and for the purpose of determining

positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e).

13. PUBLIC PARTICIPATION

There is no limit to the number of speakers and no overall time limit.

(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

14. ADJOURNMENT

PURSUANT TO RESOLUTION 11, SERIES 2022, PUBLIC COMMENT:

--Individuals may comment regarding items on the Council agenda or any other topic they wish to address the City Council about, including items discussed in a previous Council Workshop. Those wishing to comment must register by completing an "Intent to Speak" card (located outside of the Council chambers). Completed cards will be collected at the start of the meeting and delivered to the Mayor, who will call each speaker to the podium at the appropriate time. Comments specific to agenda items scheduled for public hearings should be reserved and delivered during the public hearing session.

--Courtesy, civility, and respect for others is expected. All comments should be addressed directly to the Council. Commenters who are called upon by the Mayor to speak are the only persons allowed to speak during the allotted time. Comments, or other distractions from the audience intended for commenters or others are not permitted. The Mayor, as the chairperson for the meeting, retains the discretion to deviate from the formats described below.

--There are two general opportunities for citizens to address the Council:

For the first opportunity (which will occur toward the start of the meeting) there is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes so City business may proceed. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

For the second opportunity (which will occur toward the end of the meeting) there is no limit to the number of speakers, and no overall time limit. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

--Other Opportunities to Participate

Citizens may also participate via email if addressed to councilcomments@cortezco.gov. Comments received by 3:00pm the day of a Council meeting will be delivered to Council the same day and entered into the meeting minutes. Citizens may also send letters to the Council by addressing them to "City Council" 123 Roger Smith Ave., Cortez, CO 81321. In-person deliveries are also accepted.

MOTION TO GO INTO EXECUTIVE SESSION:

--For a conference with the City attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

--For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e);

--To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a)

--For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific fire employees who have requested discussion of the matter in open session: any member of this body or any elected official: the appointment of any person to fill an office of this body or of an elected official: or personnel policies that do not require the discussion of matters personal to particular employees

--For discussion of a matter required to be kept confidential by the following federal or state law, or regulation: _____ under C.R.S. Section 24-6-402(4)(c)

--For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d)

--For consideration of documents protected by the mandatory nondisclosure provisions of the Open Records Act under C.R.S. Section 24-6-402(4)(g)

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED:

(a brief description must be included following the statute citation regarding why the executive session is being held)



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: June 4, 2024

RE: Approval of the Council Agenda Minutes for May 28, 2024

Attachments

Agenda Minutes for May 28, 2024

CITY COUNCIL
REGULAR MEETING
TUESDAY, MAY 28, 2024

1. The meeting was called to order in the City Council Chambers at 7:30 p.m., with the Pledge of Allegiance. Roll Call was taken and the following Councilmembers were present: Mayor Rachel Medina, Mayor Pro-tem Lydia DeHaven, Robert Dobry, Bill Lewis, April Randle and Dennis Spruell. Councilmember Matthew Keefauver was absent. Staff present included: Chief of Police Vern Knuckles, Finance Director Kelly Koskie, Airport Director Jeremy Patton, Director of Parks and Recreation Creighton Wright, Director of Public Works Brian Peckins, Director of General Services Rick Smith, Court Clerk/Administrator Carla Odell, Human Resources Director Matt Cashner, IT Technician Aaron Holleman, City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were eight people present in the audience.

Councilmember Dobry moved that the agenda of May 28, 2024 be approved. Mayor Pro-tem DeHaven seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	absent	Yes	Yes	Yes	Yes

2. The Consent Agenda items acted upon by Council were as follows:
 - a. Approval of the Council Special Meeting/Worksession and Agenda Minutes for May 14, 2024.
 - b. Approval of the Expenditure List for May 28, 2024.
 - c. Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Good 2 Go Stores LLC, DBA Good 2 Go, located at 717 South Broadway, Cortez.
 - d. Approval of a renewal Fermented Malt Beverage and Wine Liquor License for Good 2 Go Stores LLC, DBA Good 2 Go, located at 302 West Main Street, Cortez.
 - e. Approval of Special Event Permit application for Cortez Area Chamber of Commerce to hold a “Business After Hours” event on June 13, 2024., from 4:30-7:00 p.m. on the premises of the Cortez Area Chamber of Commerce, located at 20 West Main Street, Cortez.
 - f. Change in Corporate Structure, Outdoor Dining Agreement and renewal of an Arts Liquor License application for Community Radio Project, Inc., DBA KSJD, located at 2-8 East Main Street, Cortez.
 - g. Approval of a Transfer of Ownership application for A&S LLC, DBA Angel’s End Zone, located at 309 North Broadway, Cortez.

Councilmember Lewis moved that the Consent Agenda be approved as presented. Councilmember Dobry seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	absent	Yes	Yes	Yes	Yes

3. PUBLIC PARTICIPATION:

a. William Brock, Cortez, Board Member of the Water Dragon Swim Team, stated that he was asked by the Board to give an update to City Council on the latest happenings. He stated that some progress has been made as the swimmers are getting in the pool with three of the practices at a scheduled time and the Friday practice held during open lap swim which the public has been very gracious to let the kids in the water. As lifeguards become more available, it is hoped that the kids can get in the pool five days a week. Items that are still of issue is the practice schedules are not given to the team until the end of the week for the next week’s practice times and the times are not consistent. It is hoped that the outdoor swimming pool will be opening soon as there is a problem with the boiler currently, but staff has said it should be up for the swim meet scheduled for June 7, 2024. Mr. Brock thanked Council for the communication and hopes it will continue.

b. Tim Webb, Dolores, thanked Council for asking the questions; however, the root of the problem has not been fixed. He spoke about the issues at the swimming pool and asked that Council continue to ask the questions regarding the information that was shared in the letter handed out at the last Council meeting. He stated that he appreciates that the kids can get into the pool because at the end of the day that is what this is about. He stated that email after email is still not responded to and that the practice schedule for this week was not sent out to the team until last Friday. He thanked Council for listening and serving the community.

4. PRESENTATIONS:

a. 2024 April Financial Statements. Director of Finance Koskie stated that the April Financial Statements were included in the Council packet for review. Items highlighted included the additional revenue that the Airport Fund will receive in May. The additional funds are from ARPA which the City will be using to pay for the parking lot design and upgrades. All the ARPA funds have been obligated before the December 2024 deadline. The Dispatch Fund appears to have a healthy net income due to each of the eleven agencies who pay for 911 dispatch services making full payments in January.

5. PUBLIC HEARINGS: None.

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS

a. 2024 Vehicle Bid Item II Revisions. Director of General Services Smith stated that Keesee Motors was awarded the bid for two ¾ ton 4x4 trucks with utility beds at the May 14, 2024, Council meeting; however, they have notified the City that they made an error on their bid for Bid Item II and have rejected the bid. City protocol is to award the bid to the second lowest bidder which is TruWest at a bid amount of \$64,307.00 per vehicle for a total amount of \$128,614.00. It was noted that the bid is also under budget for the purchase of the two trucks (one for the Streets

Division and one for the Water Division). In answer to a question regarding the truck model it was noted that the truck is a Ram 2500 Crew Tradesman ¾ ton with utility beds included. Detailing for the two trucks would be completed in-house.

Mayor Pro-tem DeHaven moved that Council rescind the award of Bid Item II to Keese Motors, and approve and award Bid Item II to TruWest for two ¾ ton 4x4 trucks with utility beds at its bid amount of \$64,307.00 each for a total award of \$128,614.00. Councilmember Randle seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	absent	Yes	Yes	Yes	Yes

b. Lease of Space at the Service Center to Visionary Communications, LLC. Director of General Services Smith stated that Visionary Communications, LLC requires space at the City Service Center to locate equipment to provide services to the Cortez Water Plant. Visionary Communications, LLC has occupied space in the Service Center server room and on the roof for some time. The equipment includes electronics for connection to the Internet, point to point to the water plant, and a redundant link to Denver. It also serves wireless customers within a radius of the Service Center. A Non-exclusive Service Provider Agreement was used previously with Visionary Communications, LLC; however, a new five-year Lease Agreement formalizes the use of the space and would provide the City with revenue of approximately \$920 a month. The lease has been reviewed and approved by the City Attorney.

Councilmember Dobry moved that Council approve and authorize the City Manager to sign the Lease Agreement to locate Telecommunications Equipment at the City Service Center by and between the City of Cortez and Visionary Communications, LLC. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	absent	Yes	Yes	Yes	Yes

Mayor Medina noted that this is the last meeting for Director of General Services Smith as he is retiring. She thanked him for his dedication to the City. Director of General Services Smith thanked City Council, previous City Councils, City Managers and City staff that he has worked with over the years noting they have become family.

c. Appointments to City of Cortez Advisory Boards and Commissions. City Clerk Smith stated that the list that was reviewed at the May 14, 2024, Council meeting is included in the Council packet for Council’s review and formal approval of the appointments of Councilmembers to the various City Advisory Boards and Commissions. The appointments would be made for the term of May 2024 through April 2026.

Councilmember Dobry moved that Council appoint the following Councilmembers to the City Advisory Boards and Commissions:

- *Councilmember Randle on the Golf Advisory Board and Cortez Historic Preservation Board
- *Councilmember Lewis on the Golf Advisory Board

- *Councilmember Dobry on Mesa Verde Country Board
- *Mayor Pro-tem DeHaven on the Library Advisory Board
- *Councilmember Keefauver on the Parks, Recreation, and Forestry Advisory Board
- *Mayor Medina on the Arts Advisory Board

Councilmember Randle seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	absent	Yes	Yes	Yes	Yes

d. Resolution No. 9, Series 2024. City Manager Sanders stated that Resolution No. 9, Series 2024, is a resolution nominating Mayor Rachel Medina to serve on the Colorado Municipal League (CML) Executive Board. He stated that CML is accepting applications through May 2024 for members interested in running for the CML Executive Board and Mayor Medina has expressed an interest to apply. She has been very active with CML and would be a great representative for the City of Cortez and southwest Colorado. It was noted that the term would be for two years.

Councilmember Spruell moved that Council approve Resolution No. 9, Series 2024, a resolution nominating Mayor Rachel Medina to serve on the Colorado Municipal League (CML) Executive Board. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	absent	Yes	Yes	Yes	Yes

8. DRAFT RESOLUTION/ORDINANCES: None
9. CITY ATTORNEY’S REPORT: None
10. CITY MANAGER’S REPORT: City Manager Sanders gave a report on the following items:
 - The annual City Council retreat was held Saturday, May 18, 2024. City Council and senior staff disseminated a lot of information to come up with the Councils priorities for 2024.
 - The City of Cortez hosted the regional Colorado Municipal League, CML, meeting on Monday May 20, 2024. Over 40 people attended from throughout Region 9 and from CML. The evening began at the Colorado Welcome Center with CREA and then moved to the Destination Grill for dinner. Thank you to City Clerk Linda Smith for all her hard work coordinating the regional meeting and spotlighting the City of Cortez to our area neighbors.
 - I attended a presentation on Tuesday May 14, 2024 regarding the Sun Bear Solar Project slated for approximately 3,800 – 4,200 acres on the Ute Mountain Ute Tribal Lands. Construction could begin as early as this year. The project has a potential influx of skilled labor to our area and will provide local jobs. Construction would require about 600 – 1,000 employees, and once operational will employ between 10 – 50 full time employees. This will likely impact our schools and housing within the City of Cortez. The proposed timeline includes 2 – 4 years of site preparation and construction, a 35 year projected life, and 2 - 4 years of decommissioning and reclamation. The project could generate enough energy to power 214,000 homes.

- Rick Smith, Director of General Services, has been with the City for 36 years and will be retiring. He thanked Rick for all he has done for the City.

11. CITY COUNCIL COMMITTEE REPORTS

- a. Mayor's Report on Workshop. Mayor Medina stated that a workshop was not held tonight.
- b. Golf Advisory Board. Councilmember Randle stated that she and Councilmember Lewis attended the Golf Advisory Board meeting on Friday, May 17, 2024, which included discussion on the increased tee times over the past three years and the interest from out-of-town players to play at the golf course. The Jr. Golf Program begins June 3, 2024. The parking lot needs improvement and stucco will be completed on the club house soon. Discussion was held on the private cart use fees that have been contributing towards the upkeep of the cart paths. She stated that approximately eight years of fees have been contributed and the last improvement was completed between holes 13 and 14. The general consensus is that the fees should be used toward park path improvements in the future.
- c. South Broadway Working Group. Mayor Pro-tem DeHaven stated that she attended the second planning meeting for the South Broadway area and discussion included points/issues that were discussed at the first meeting. Ideas were shared on the improvement of the south corridor into Cortez with the top two concerns being the multi-modal/pedestrian safety and beautifying the area. Over 900 responses were received through the on-line survey with many suggestions made for a variety of ways to improve South Broadway. Thank you to Helen West and Rachael Marchbanks of the Economic and Development Department for all their work on this project.
- d. Other Council Appointments. Mayor Medina noted that Councilmember Spruell, though not appointed on any of the Advisory Board/Commissions, continues to serve the City as representative on the Dispatch Advisory Group, Community Grant Selection Committee, and the Land Use Code Review Committee.

12. OTHER ITEMS OF BUSINESS: None

13. PUBLIC PARTICIPATION:

- a. Weston Webb, Dolores, stated that he started swimming three years ago and swimming has taught him dedication as the team would begin at 6:00 a.m. to set up the lane lines, flags, remove the mats, and get ready for the day. He stated that swimming has helped him be involved in something that he could commit too and he has made lasting friendships. He spoke of the issues that continue to hurt the swim team including not being able to get in the pool earlier in the season and not have consistent times to be in the pool currently. He thanked Council for all they have done and asked that they continue to review what the issues are at the pool to prevent this issue from happening next year.

14. ADJOURNMENT: Councilmember Dobry moved that the regular meeting be adjourned at 8:10 p.m. Mayor Pro-tem DeHaven seconded the motion, and the vote was as follows:

DeHaven
Yes

Dobry
Yes

Keefauver
absent

Lewis
Yes

Medina
Yes

Randle
Yes

Spruell
Yes

Rachel B. Medina, Mayor

ATTEST:

Linda L. Smith, City Clerk



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Kelly Koskie
Director of Finance
123 Roger Smith Ave
Cortez, CO. 81321
kkoskie@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: SARA COFFEY, PAYROLL/SALES TAX ADMINISTRATOR

Date: 06/05/2024

RE: Approval of the Expenditure List for June 11, 2024

Attachments

Expenditure List

EXPENDITURE LIST FOR WEEK ENDING MAY 31, 2024

Department	Vendor Name	Description	Amount
City Council	CORTEZ CONFERENCE CENTER	CML MEETING	\$ 175.00
	AMAZON CAPITAL SERVICES	George Washington's Rules of Civility	\$ 47.40
		Total	\$ 222.40
Municipal Court	RICHARD SIMS LAW OFFICE	LEGAL SERVICES - HARRIS	\$ 50.00
		Total	\$ 50.00
City Manager	CORTEZ CONFERENCE CENTER	CML MEETING	\$ 1,923.16
	AMAZON CAPITAL SERVICES	Uniball Kuru Toga Mechanical Pencil	\$ 7.91
		Total	\$ 1,931.07
Finance	CORTEZ CONFERENCE CENTER	CML MEETING	\$ 35.00
		Total	\$ 35.00
City Clerk	CORTEZ CONFERENCE CENTER	CML MEETING	\$ 35.00
		Total	\$ 35.00
Library	GREAT ARIZONA PUPPET THEATER	RUMPELSTILTSKIN SHOW	\$ 400.00
		Total	\$ 400.00
Welcome Center	ORKIN LLC	PEST CONTROL SERVICES	\$ 141.99
	STERICYCLE INC.	HAZARDOUS WASTE REMOVAL	\$ 40.20
	CENTURYLINK	PHONE	\$ 96.64
		Total	\$ 278.83
Police Department	CORTEZ CONFERENCE CENTER	CML MEETING	\$ 35.00
	DAVE GUY,P.D. CHAPLIN	Reimburse for gas to travel to Memorial	\$ 63.08
	ADVERTISING IDEAS INC	Class A Uniform/Suit	\$ 670.97
	BRAND CENTRAL	Embroider vest	\$ 12.00
	DAVE GUY,P.D. CHAPLIN	Vest	\$ 39.36
	GALL'S LLC	Shipping	\$ 20.00
	GALL'S LLC	Rocky Boots	\$ 125.08
	GALL'S LLC	Uniform Shirts	\$ 224.40
	GALL'S LLC	Uniform Pants	\$ 237.60
	ROAD X DESIGNS LTD	Plaque for G. Edwards	\$ 114.00
	WEIR HOMETOWN HEALTHCARE, LL	PRE-EMPLOYMENT PHYSICAL - MILLIGAN	\$ 110.00
	ORKIN LLC	PEST CONTROL SERVICES	\$ 204.99
	MANE SHIPPING LLC	SHIPPING	\$ 14.75
	ROAD X DESIGNS LTD	PHOTO PLATES	\$ 47.25
	TOP LINE INSTALLERS INC.	Repair roof	\$ 386.05
		Total	\$ 2,304.53
Animal Shelter	FOUR CORNERS M.A.S.H., LLC	CASTRATION	\$ 108.00
		Total	\$ 108.00

EXPENDITURE LIST FOR WEEK ENDING MAY 31, 2024

Department	Vendor Name	Description	Amount
Public Works	AMAZON CAPITAL SERVICES	Titan 0169248 Relief Valve Assembly	\$ 193.98
	BIG R/JOHN DEERE FINANCIAL	CLOTHES	\$ 235.01
	INTERMOUNTAIN FARMERS ASSOC.	CLOTHES	\$ 64.99
		Total	\$ 493.98
Outdoor Pool	AMERICAN RED CROSS	LIFEGUARDING CLASS	\$ 115.00
	SLAVENS TRUE VALUE	SAFE WALK	\$ 44.85
	SLAVENS TRUE VALUE	PAINT, BRUSHES	\$ 92.94
	SLAVENS TRUE VALUE	CLEANERS, WASP TRAPS	\$ 967.50
	DURANGO COCA COLA BOTTLING CO	OUTDOOR POOL CONCESSIONS	\$ 1,035.40
	SYSCO FOOD SERVICES	CONCESSIONS	\$ 684.74
	RECREONICS, INC.	ROPE, HOOK, FLOATS	\$ 270.57
	RECREONICS, INC.	DRAIN LEAVES, GRID GASKETS	\$ 3,085.98
	SANTA BARBARA CONTROL SYSTEMS	SENSORS	\$ 815.00
		Total	\$ 7,111.98
Golf Pro	ORKIN LLC	Blanket PO - Pest Control Services - GC Pro Shop	\$ 128.99
		Total	\$ 128.99
Golf Course Maint	R & R PRODUCTS INC.	R500592 Mower blades - JD 9009A	\$ 333.50
		Total	\$ 333.50
Parks	A TO Z RECREATION	018-0025 Rubber Tot Seat	\$ 220.00
		Total	\$ 220.00
Recreation	CORTEZ FIRE PROTECTION DISTRICT	CPR CLASS	\$ 180.00
		Total	\$ 180.00
Planning & Building	LOGAN SIMPSON DESIGN INC	IHOP	\$ 3,944.19
	LOGAN SIMPSON DESIGN INC	IHOP	\$ 4,700.61
	SHORT-ELLIOTT-HENDRICKSON INC	IHOP HOUSING & USE CODE	\$ 787.50
	SHORT-ELLIOTT-HENDRICKSON INC	Blanket PO - Professional Services / On-Call Planning	\$ 6,320.00
	CORTEZ CONFERENCE CENTER	CML MEETING	\$ 35.00
		Total	\$ 15,787.30
Shop	FOUR STATES TIRE CO.	LT265/70R17 Wrangler Workhorse Tires - Unit 406	\$ 810.24
	FOUR STATES TIRE CO.	Roadmaster 12R22.5 16 Ply Tires - Unit 733	\$ 1,070.54
	FOUR STATES TIRE CO.	Roadmaster 12R22.5 16-ply Tires - Unit 731	\$ 1,079.26
	FOUR CORNERS WELDING & GAS SU	169728 Miller Adaptor, Contact Tip, M25	\$ 13.28
	FOUR CORNERS WELDING & GAS SU	194011 Miller Liner, 030-035, M15/M25	\$ 40.69
	4 RIVERS EQUIPMENT LLC	AT405918 Cap - Unit 902	\$ 59.30
	AMAZON CAPITAL SERVICES	03-42776-010 Engine air filter kit for Unit 735	\$ 58.99
	AMAZON CAPITAL SERVICES	Mophorn Single Acting Hydraulic Pump 12v Power U	\$ 279.89
	ORKIN LLC	Blanket PO - Pest Control Services - Service Center	\$ 195.99
		Total	\$ 3,608.18

EXPENDITURE LIST FOR WEEK ENDING MAY 31, 2024

Department	Vendor Name	Description	Amount
Technology	CENTURYLINK	ACCESS LINE	\$ 71.53
		Total	\$ 71.53
Dispatch	WEIR HOMETOWN HEALTHCARE, LL	PRE-EMPLOYMENT PHYSICAL - STEERMAN	\$ 110.00
		Total	\$ 110.00
Rec Center	ALPINE SECURITY & ELECTRONICS	REPLACE CONTROLLER	\$ 262.50
	HIGH COUNTRY AMUSEMENTS RIDE	INSPECTIONS	\$ 700.00
	AMERICAN RED CROSS	LIFEGUARDING CLASS	\$ 115.00
	ATMOS ENERGY	GAS SERVICE	\$ 1,200.32
	COMFORT AIR MECHANICAL	CHECK VOLTAGE TO MOTOR	\$ 110.00
	RECREONICS, INC.	U/A CASH	\$ (11.06)
		Total	\$ 2,376.76
Refuse	FASTENAL COMPANY	0135810 Rustoleum 1644-830 Safety Yellow Paint, 6	\$ 118.69
		Total	\$ 118.69
Total			\$ 35,905.74

EXPENDITURE LIST FOR WEEK ENDING JUNE 7, 2024

Department	Vendor Name	Description	Amount
Human Resources	GRAVES CONSULTING, LLC	COMPENSATION STUDY	\$ 6,689.00
	AT&T MOBILITY	PHONES	\$ 55.27
		Total	\$ 6,744.27
Municipal Court	MARSHALL SUMRALL	LEGAL SERVICES - MULTIPLE	\$ 700.00
	PADILLA LAW P.C.	MUNICIPAL COURT PROFESSIONAL SERVICES	\$ 3,000.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - MARTIN	\$ 10.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - ECKENRODE	\$ 20.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - LANER	\$ 20.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - SANDYVAL	\$ 20.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - HATCH	\$ 20.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - THOMAS	\$ 30.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - LEHI	\$ 30.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - ATTSON	\$ 30.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - HOFMEISTER	\$ 30.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - MARTIN	\$ 30.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - SANCHEZ	\$ 30.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - WELLS	\$ 40.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - DENETDEAL	\$ 40.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - LANER	\$ 70.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - NEWMAN	\$ 90.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - LANER	\$ 160.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - JONES	\$ 200.00
	RACHEL D. MUHONEN, P.C.	LEGAL SERVICES - ECKENRODE	\$ 290.00
	RICHARD SIMS LAW OFFICE	LEGAL SERVICES - SANDERS	\$ 100.00
	BUFFINGTON LAW, LLC	LEGAL SERVICES - ASSISTANT CITY ATTORNEY	\$ 1,703.00
	MICHELLE D GRITZ	CHAIR UPHOLSTERY	\$ 495.80
		Total	\$ 7,158.80
Finance	POSTAL PROS, INC.	INVOICES	\$ 518.85
	CITY OF CORTEZ	FIBER	\$ 902.08
		Total	\$ 1,420.93
City Clerk	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 10.53
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 10.92
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 49.14
	FLOWER COTTAGE	PLANT	\$ 72.50
	PARKER'S WORKPLACE SOLUTIONS	NAMEPLATES	\$ 23.90
		Total	\$ 166.99
Events	HELLO ZARK LLC	CORTEZ COLORING BOOK	\$ 750.00
		Total	\$ 750.00
Library	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 38.66
	CITY OF CORTEZ	FIBER	\$ 3,503.40

EXPENDITURE LIST FOR WEEK ENDING JUNE 7, 2024

Department	Vendor Name	Description	Amount
	CORTEZ SANITATION DISTRICT	SEWER	\$ 48.00
	CITY OF CORTEZ	REFUSE	\$ 165.00
	CITY OF CORTEZ	WATER	\$ 39.50
	LAURIE DAMERON	MUSIC AT THE PARK	\$ 350.00
	TOP LINE INSTALLERS INC.	RETAINAGE	\$ 6,899.70
		Total	\$ 11,044.26
City Hall Operations	WAGNER ENTERPRISE, L.L.C.	JANITORIAL SERVICE	\$ 2,300.00
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 77.31
	CITY OF CORTEZ	REFUSE	\$ 247.00
	CITY OF CORTEZ	WATER	\$ 194.66
	AMAZON CAPITAL SERVICES	Chinet 21217 Venture Dinner Plates 10.5 - 500/	\$ 150.68
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 178.70
		Total	\$ 3,148.35
Welcome Center	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 38.66
	CORTEZ SANITATION DISTRICT	SEWER	\$ 48.00
	CITY OF CORTEZ	REFUSE	\$ 115.00
	CITY OF CORTEZ	WATER	\$ 35.65
		Total	\$ 237.31
Police Department	DELL MARKETING L.P.	Dell 6-cell 97 Wh Lithium Ion Laptop Replaceme	\$ 107.04
	DELL MARKETING L.P.	Dell 7.4 mm barrel 240W AC Adapter w/power	\$ 114.28
	AT&T MOBILITY	PHONES	\$ 131.97
	AT&T MOBILITY	PHONES	\$ 178.71
	COLORADO LAW ENFORCEMENT MEMO	Memorial coins	\$ 600.00
	AXIS HEALTH SYSTEM	Blanket PO - Jail contract	\$ 350.00
	JOHN ELWAY CHEVROLET	Transport for Tahoe RR236708 to MHQ	\$ 650.00
	JOHN ELWAY CHEVROLET	Transport for Tahoe RR244152 to MHQ	\$ 650.00
	JOHN ELWAY CHEVROLET	Transport for Tahoe RR236337	\$ 650.00
	GALL'S LLC	Shipping	\$ 3.76
	GALL'S LLC	511 s/s utility polo	\$ 92.40
	SALT LAKE WHOLESALE SPORTS	5.56 55 grain FJM M193 (1000 bulk round)	\$ 6,375.00
	TRANSUNION RISK AND ALTERNATIVE	PERSON SEARCH	\$ 75.00
	PARKER'S WORKPLACE SOLUTIONS	NOTARY STAMP	\$ 25.39
	WAGNER ENTERPRISE, L.L.C.	JANITORIAL SERVICE	\$ 1,499.58
	MANE SHIPPING LLC	SHIPPING	\$ 14.96
	MANE SHIPPING LLC	SHIPPING	\$ 18.63
	PITNEY BOWES GLOBAL FINANCIAL SERV	EQUIPMENT RENTAL	\$ 186.33
	CORTEZ SANITATION DISTRICT	SEWER	\$ 64.00
	CITY OF CORTEZ	REFUSE	\$ 253.00
	CITY OF CORTEZ	WATER	\$ 58.75
	MONTEZUMA VALLEY PLUMBING LLC	Replace water heater	\$ 3,334.96
		Total	\$ 15,433.76

EXPENDITURE LIST FOR WEEK ENDING JUNE 7, 2024

Department	Vendor Name	Description	Amount
Animal Shelter	FOUR CORNERS M.A.S.H., LLC	SPAY	\$ 112.00
	CORTEZ SANITATION DISTRICT	SEWER	\$ 80.00
	CITY OF CORTEZ	REFUSE	\$ 61.00
	CITY OF CORTEZ	WATER	\$ 74.15
	PETHEALTH SERVICES (USA, INC.	SUPPLIES	\$ 635.00
		Total	\$ 962.15
Public Works	DOUGLAS ROTH	Blanket PO - GIS Consulting Services	\$ 1,400.00
	AT&T MOBILITY	PHONES	\$ 55.27
	AT&T MOBILITY	PHONES	\$ 229.02
	BRANSON ROAD WORKS	2024 Street Striping Project per Submitted Bid	\$ 39,243.67
		Total	\$ 40,927.96
Outdoor Pool	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 44.30
	CORTEZ SANITATION DISTRICT	SEWER	\$ 352.00
	CITY OF CORTEZ	REFUSE	\$ 724.50
	CITY OF CORTEZ	WATER	\$ 8.68
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 53.19
		Total	\$ 1,182.67
Golf Pro	CORTEZ SANITATION DISTRICT	SEWER	\$ 200.00
	CITY OF CORTEZ	REFUSE	\$ 247.00
	CITY OF CORTEZ	WATER	\$ 205.47
		Total	\$ 652.47
Golf Course Maint	AT&T MOBILITY	PHONES	\$ 53.22
	CORTEZ SANITATION DISTRICT	SEWER	\$ 48.00
	CITY OF CORTEZ	REFUSE	\$ 247.00
	CITY OF CORTEZ	WATER	\$ 39.50
	AMAZON CAPITAL SERVICES	Ice Cube Trays for ProdigyX Ice Machine, 3/pk	\$ 69.60
	FERGUSON WATERWORKS #1116	Golf RTR Universal Hose Adapter	\$ 102.11
	FERGUSON WATERWORKS #1116	Golf Field Decoder FD 102	\$ 626.97
		Total	\$ 1,186.40
Parks	BRAVO CLEANING & RESTORATION	JANITORIAL SERVICE FOR PARK RESTROOMS	\$ 1,188.80
	BRAVO CLEANING & RESTORATION	CITY PARK TRASH REMOVAL	\$ 3,660.00
	LE PEW PORTA-JOHNS INC.	MONTHLY RENTALS	\$ 1,236.00
	MATTHEWS ELECTRIC OF SW COLORADO	Material/Labor - Remove/replace New Panel w	\$ 6,751.25
	SPARKS PLUMBING	BATHROOM REPAIR AT SOFT BALL COMPLEX	\$ 916.12
	AT&T MOBILITY	PHONES	\$ 53.22
	CORTEZ SANITATION DISTRICT	SEWER	\$ 344.00
	CITY OF CORTEZ	REFUSE	\$ 1,241.63
	CITY OF CORTEZ	WATER	\$ 3,137.39
	AMAZON CAPITAL SERVICES	Scented Urinal Screens, 10/pk	\$ 15.99
	AMAZON CAPITAL SERVICES	1st Choice Orange 6 mil Nitrile Gloves, 100/box	\$ 117.80

EXPENDITURE LIST FOR WEEK ENDING JUNE 7, 2024

Department	Vendor Name	Description	Amount
	BELT SALVAGE	PIPE	\$ 21.00
	BELT SALVAGE	PLATE	\$ 155.92
	CHOICE BUILDING SUPPLY	FENCE POST	\$ 20.49
	COLLINS FLAGS	Z010106001 US Flag, 6x10, HD Outdoor Nylon	\$ 209.71
	FERGUSON WATERWORKS #1116	ROTORS	\$ 1,763.38
	FOUR CORNERS WELDING & GAS SUPPL	METAL	\$ 20.75
	SOUTHWEST AGRICULTURE	ASSEMBLY CAP	\$ 57.28
	A TO Z RECREATION	550-0171 Freedom ADA Swing Seat, 8' Beam He	\$ 1,442.00
		Total	\$ 22,352.73
Planning & Building	AT&T MOBILITY	PHONES	\$ 232.29
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 9.18
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 54.81
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 56.70
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 149.50
		Total	\$ 502.48
Shop	CONSERVANCY OIL COMPANY	Blanket PO - Lubrication Products for Fleet Main	\$ 514.00
	FOUR STATES TIRE CO.	Blanket PO - Tire Repairs and Alignments	\$ 257.16
	FASTENAL COMPANY	Blanket PO - Fasteners and Shop Supplies	\$ 32.13
	STOTZ EQUIPMENT	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 6.53
	STOTZ EQUIPMENT	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 33.33
	STOTZ EQUIPMENT	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 120.08
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ (145.24)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 6.10
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 13.29
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 14.17
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 14.22
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 32.19
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 34.25
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 35.34
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 35.84
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 43.54
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenan	\$ 129.98
	VERMEER SALES & SERVICE	8041035 Pressure relief valve - Unit 1233	\$ 606.34
	SENERGY PETROLEUM	Dyed Diesel for Golf Maintenance	\$ 1,266.96
	SENERGY PETROLEUM	86UL Unleaded Gas for Golf Maintenance	\$ 1,349.46
	SENERGY PETROLEUM	86E10 Unleaded Gas for Service Center	\$ 5,475.73
	SUPERIOR SERVICES, LLC	Blanket PO - Janitorial Services at the Service Ce	\$ 1,950.00
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 84.50
	PITNEY BOWES GLOBAL FINANCIAL SERV	Blanket PO - Postage meter MP81 s/n 0207497	\$ 200.37
	CORTEZ SANITATION DISTRICT	SEWER	\$ 120.00
	CITY OF CORTEZ	REFUSE	\$ 379.50
	CITY OF CORTEZ	WATER	\$ 366.58
	STAPLES ADVANTAGE	105791 Sticky notes, 1-3/8x1-7/8, 12/pk	\$ 1.11

EXPENDITURE LIST FOR WEEK ENDING JUNE 7, 2024

Department	Vendor Name	Description	Amount
	STAPLES ADVANTAGE	669768 Binder clips, large, 12/pk	\$ 6.34
	STAPLES ADVANTAGE	566942 Binder clips, mini, 144/pk	\$ 6.78
	STAPLES ADVANTAGE	480114 Binder clips, small, 144/pk	\$ 7.63
	STAPLES ADVANTAGE	125328 Sharpie Fine, Black	\$ 8.07
	STAPLES ADVANTAGE	395200 Binder clips, medium, 144/pk	\$ 12.47
	STAPLES ADVANTAGE	518718 Clear tape, 3/4	\$ 16.07
	STAPLES ADVANTAGE	665646 Business card holder	\$ 16.48
	STAPLES ADVANTAGE	886428 Writing pads, 5x8, 12/pk	\$ 27.22
	STAPLES ADVANTAGE	462332 Writing pads, 8.5x11.75, 12/pk	\$ 47.79
		Total	\$ 13,126.31
Technology	AT&T MOBILITY	PHONES	\$ 43.23
	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 462.94
	iT1 SOURCE LLC	AP8753 Power Cable	\$ 68.53
	iT1 SOURCE LLC	AP6003A Power Distribution Unit, Rack Mountable	\$ 186.10
	iT1 SOURCE LLC	SBP10KRMT4U Bypass Switch, Rack Mountable	\$ 1,559.42
	iT1 SOURCE LLC	SRT10KRMXLT30 Smart UPS, Rack Mountable	\$ 8,095.00
		Total	\$ 10,415.22
Streets	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 75.06
		Total	\$ 75.06
Self Insured Health	TRIAD EAP	EAP SERVICES 060124-083124	\$ 1,488.00
		Total	\$ 1,488.00
Equipment	COLORADO GOLF AND TURF INC	2024 Club Car Carry All 300 Gas Utility Vehicle p	\$ 22,224.40
		Total	\$ 22,224.40
Airport	CITY OF CORTEZ	REFUSE	\$ 45.75
	MONTEZUMA COUNTY WATER DIST.	WATER M064	\$ 50.00
	MONTEZUMA COUNTY WATER DIST.	WATER M068	\$ 66.40
	CHOICE BUILDING SUPPLY	AIR BLOW GUN	\$ 33.97
		Total	\$ 196.12
Dispatch	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 96.42
	CITY OF CORTEZ	FIBER	\$ 902.08
		Total	\$ 998.50
Rec Center	FARMERS TELECOMMUNICATIONS INC.	PHONES	\$ 40.71
	CITY OF CORTEZ	FIBER	\$ 902.08
	CORTEZ SANITATION DISTRICT	SEWER	\$ 548.00
	CITY OF CORTEZ	REFUSE	\$ 247.00
	CITY OF CORTEZ	WATER	\$ 277.76
	FARMINGTON HEATING & METAL CO., I	REPAIR	\$ 6,692.53
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 58.16

EXPENDITURE LIST FOR WEEK ENDING JUNE 7, 2024

Department	Vendor Name	Description	Amount
		Total	\$ 8,766.24
Water	TECNXS LLC	AquaResource Set-up	\$ 500.00
	TECNXS LLC	AquaResource Backflow Management Software	\$ 2,250.00
	POSTAL PROS, INC.	POSTAGE	\$ 732.96
	LA PLATA COUNTY HEALTH DEPT	Blanket PO - Lab Testing for Bac-T's	\$ 385.00
	CHIROPRACTIC HEALTH ALLIANCE	DOT PHYSICAL - HUNT	\$ 100.00
	CITY OF CORTEZ	FIBER	\$ 902.08
	CITY OF CORTEZ	REFUSE	\$ 61.00
	PVS DX INC	Blanket PO - Sodium Hypochlorite 10% Bulk	\$ 13,278.97
	THATCHER CHEMICAL CO.	Blanket PO - Liquid Alum AL2	\$ 7,184.58
	WRS	Preventive maintenance charge	\$ 157.60
	WRS	Delivery/Pick-up, 1 way	\$ 2,500.00
	WRS	Delivery/Pick-up, 1 way	\$ 2,500.00
	WRS	Caterpillar 320EL LR Excavator - 1 Week Rental	\$ 3,959.00
	UTILITY NOTIFICATION CENTER	Blanket PO - Utility Notification Charges	\$ 132.87
	AT&T MOBILITY	PHONES	\$ 200.58
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 47.96
	SGM INC.	Blanket PO - Water Scoping Services	\$ 173.00
	SGM INC.	Blanket PO - WTP Infrastructure Consulting - Tr	\$ 1,799.50
		Total	\$ 36,865.10
CCN Fund	MAMMOTH NETWORKS	Blanket PO - D1A, CRTZ2018-001R 2Gbps comm	\$ 1,695.00
	VISIONARY COMMUNICATIONS, INC.	Blanket PO - Tower rental, Business wireless int	\$ 1,980.32
		Total	\$ 3,675.32
Refuse	POSTAL PROS, INC.	POSTAGE	\$ 732.95
	BIG R/JOHN DEERE FINANCIAL	CLOTHES	\$ 59.97
	BIG R/JOHN DEERE FINANCIAL	CLOTHES	\$ 69.98
	STALOCH AG LLC	Ignite S2 Stimulant	\$ 1,240.00
		Total	\$ 2,102.90
Total			\$ 213,804.70



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: May 31, 2024

RE: **Approval of a renewal application for a Retail Marijuana Store License for Southwest Sunshine LLC, DBA Doobie Sisters Recreational Dispensary, located at 695 North Broadway, Cortez.**

Attachments

Renewal Memo for Doobie Sisters



City of Cortez
123 Roger Smith Ave.
Cortez, Co. 81321

Linda Smith
City Clerk
123 Roger Smith Ave.
Cortez, CO 81321
lsmith@cortezco.gov

Memorandum

To: Honorable Mayor and City Council

From: Linda L. Smith, City Clerk

Date: May 31, 2024

RE: Renewal Application for a Retail Marijuana Store License for Southwest Sunshine LLC, DBA Doobie Sisters Recreational Dispensary

BACKGROUND

The renewal application for a Retail Marijuana Store License for Southwest Sunshine LLC, DBA Doobie Sisters Recreational Dispensary, located at 695 North Broadway, Cortez, was filed in the City Clerk's office on May 15, 2024. The application appears to be complete and all fees were paid.

DISCUSSION

The Fire Inspection report shows there were no violations to the Fire Code.

The sales tax account is current.

The Police report shows they are in compliance with the Marijuana Licensing Code.

RECOMMENDATION

Staff recommends that Council approve the renewal application for a Retail Marijuana Store License for Southwest Sunshine LLC, DBA Doobie Sisters Recreational Dispensary, located at 695 North Broadway, Cortez



CITY OF CORTEZ
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CORTEZ, CO 81321

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lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: May 31, 2024

RE: **Approval of a renewal application for a Medical Marijuana Center/On Site Optional Premises Cultivation License for Durango Organics, LLP, DBA DO Cortez, located at 1013 East Main Street, Cortez.**

Attachments

Durango Organics Memo - Medical



City of Cortez
123 Roger Smith Ave.
Cortez, Co. 81321

Linda Smith
City Clerk
123 Roger Smith Ave.
Cortez, CO 81321
lsmith@cortezco.gov

Memorandum

To: Honorable Mayor and City Council

From: Linda L. Smith, City Clerk

Date: May 31, 2024

RE: Renewal Application for a Medical Marijuana Center/On Site Optional Premises Cultivation License Durango Organics, LLP, DBA DO Cortez

BACKGROUND

The renewal application for a Medical Marijuana Center/On Site Optional Premises Cultivation License for Durango Organics, LLP, DBA DO Cortez, located a 1013 East Main Street, Cortez, was filed in the City Clerk's office on May 21, 2024. The application appears to be complete and all fees were paid.

DISCUSSION

The Fire Inspection report shows there were no violations to the Fire Code.

The sales tax account is current.

The Police report shows they are in compliance with the Marijuana Licensing Code.

RECOMMENDATION

Staff recommends that Council approve the renewal application for a Medical Marijuana Center/On Site Optional Premises Cultivation License for Durango Organics, LLP, DBA DO Cortez, located a 1013 East Main Street, Cortez



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

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lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 06.05.2024

RE: Approval of a renewal application for a Tavern Liquor License for Cortez Elks Lodge 1789, Inc., DBA Cortez Elks 1789, located at 2100 North Dolores Road, Cortez.

Attachments

Renewal- Elks Lodge



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

6/5/2024

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: RENEWAL APPLICATION FOR A TAVERN LIQUOR LICENSE FOR CORTEZ ELKS LODGE 1789, INC., DBA CORTEZ ELKS 1789, LOCATED AT 2100 NORTH DOLORES ROAD, CORTEZ

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on June 6, 2024. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of a Tavern Liquor License for Cortez Elks Lodge 1789, Inc., DBA Cortez Elks 1789, located at 2100 North Dolores Road, Cortez.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
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lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 06/04/2024

RE: **Approval of a renewal application for a Fermented Malt Beverage and Wine Liquor License for Stokley Corp., DBA Handy Mart South, located at 806 1/2 South Broadway, Cortez.**

Attachments

Renewal- Handy Mart South



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

6/4/2024

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: RENEWAL APPLICATION FOR A FERMENTED MALT BEVERAGE AND WINE LIQUOR LICENSE FROM STOKLEY CORPORATION, DBA HANDY MART SOUTH, LOCATED AT 806 ½ SOUTH BROADWAY, CORTEZ

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on June 3, 2024. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of renewal Fermented Malt Beverage Off Premises Liquor License for Stokley Corporation, DBA Handy Mart South, located at 806 ½ South Broadway, Cortez.



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CORTEZ, CO 81321

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lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 06/04/2024

RE: **Approval of a renewal application for a Hotel and Restaurant Liquor License and Outdoor Dining Agreement for Blondies Trophy Room, located at 45 East Main Street, Cortez.**

Attachments

Renewal- Blondies
Outdoor Dining Agreement



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

6/4/2024

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: RENEWAL APPLICATION ON A HOTEL AND RESTAURANT LIQUOR
LICENSE AND OUTDOOR DINING LICENSE AGREEMENT FOR BLONDIES
TROPHY ROOM LLC, DBA BLONDIES TROPHY ROOM, 45 EAST MAIN
STREET, CORTEZ

BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on May 22, 2024. The application appears to be complete and all fees were paid.

ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of the renewal Tavern Liquor License application and the Outdoor Dining License Agreement for Blondies Trophy Room LLC, DBA Blondies Trophy Room, located at 45 East Main Street, Cortez.

OUTDOOR DINING LICENSE AGREEMENT

THIS AGREEMENT is entered into between the City of Cortez, Colorado, a home rule municipality (hereinafter "City") and Blondies Trophy Room on this day July 11, 2024.

IN CONSIDERATION of the promises herein the parties agree as follows:

1. Authorization. Licensee is authorized to maintain an encroachment which is more fully described herein below and as shown on the site plan attached hereto as Exhibit A and incorporated herein by this reference (hereinafter "License Area"), in a public right-of-way to be located on the west side of South Beech Street that would be approximately 4 feet off the ground, 7 feet in width, and 34 feet long, and is restricted exclusively to this location.

2. Improvements. Licensee accepts the License Area as it is currently improved, and the City shall not be required to make any improvements thereon. If alcohol is to be served within the License Area, then Licensee, at its expense, shall fully enclose the License Area with a metal barrier ("Premises Barrier") at least forty-two (42) inches in height. The Premises Barrier must meet the State of Colorado liquor licensing requirements for alcohol service as determined by the City Clerk. In no case may alcohol leave the front door of Blondies Trophy Room. Alcohol service may only be accomplished by using the entrance located on the eastern end of the License Area so as to stay within the Premises Barrier at all times. The Premises Barrier must be approved in writing by the City of Cortez Building Department for egress purposes. No signage may be placed on or upon the License Area unless approved by City of Cortez. At the expiration of term of this License (as described in Paragraph 5 below) encroachment must be removed from the License Area.

This License is also expressly conditioned on the execution of an Encroachment Permit between the City and the Owner of Blondies Trophy Room. The effect of said encroachment permit is to maximize the use of the public right-of-way, but would not encroach into the existing sidewalk. Use of the License Area for outdoor dining shall not commence until all of the improvements associated with the approved Encroachment Permit have been completed. Licensee understands that this contemplated work must be erected in a manner acceptable to the City Manager.

3. Fixtures. The Fixtures must be reasonably secured so as not to further encroach into the public right-of-way or endanger any passerby or patron and to resist wind forces. All Fixtures are the property and responsibility of the Licensee. At the expiration of the term of this License Agreement (as described in Paragraph 5 below) all fixtures must be removed from the License Area.

4. Fees. The Licensee shall pay zero (0) for the term of this License Agreement. Payment is due prior to occupancy of the License Area and/or prior to the erection of the barrier required in paragraph 2 of this Agreement. Licensee shall be solely responsible for any taxes or assessments of any kind that may become payable from the use of the License Area.

5. Term and Conduct. Licensee may occupy the License Area annually from July 12, 2024, through July 11, 2025. Licensee shall offer service to and access the License Area only from within the existing restaurant premises. Food and beverage service may not be conducted via the public right-of-way outside of the License Area. The only products Licensee may dispense from the License Area are food and beverage products. Licensee shall not serve alcohol on the premise until the liquor license is approved by the State Licensing Authority showing the encroachment as part of the premises. Licensee shall be

responsible for operating the License Area in a manner that does not disturb adjacent property owners and does not cause a public nuisance through excessive noise, lighting, litter or any other manner. Licensee shall keep the License Area in a clean and sanitary condition at all times. Licensee agrees to assist the City in efforts to patrol and maintain the public sidewalk right-of-way so that no dogs, bikes or other objects will impede public use of the sidewalk

6. Access. The City shall be provided access to the License Area at all times upon reasonable notice.

7. Insurance. Licensee shall file with the City Clerk a certificate of insurance evidencing a valid and effective policy of Comprehensive General Liability insurance with minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) for each occurrence and TWO MILLION DOLLARS (\$2,000,000) aggregate. The policy shall be applicable to the premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall name the City of Cortez and its officers, agents, and employees as additional named insured's. Each policy must also contain an endorsement requiring thirty (30) days notice by mail to the City Clerk before the insurer may cancel the policy for any reason.

Licensee, on behalf of itself and its heirs, executors, successors and assigns, further agrees to indemnify and hold harmless the City of Cortez and its officers, agents and employees from and against any and all claims, suits, damages, costs, losses, and expenses, including attorney's fees, to persons or property in any manner resulting from, arising out of, or connected with the construction, maintenance, removal or operation of the encroachment which is the subject of this Agreement. Licensee shall keep the License Area at all times free and clear of any mechanics' liens and all other liens for any purpose.

8. Term. The term of this Agreement is from July 12, 2023 through July 11, 2024. The City, in its sole discretion, may renew this Agreement upon the expiration thereof. The Licensee shall make a request for renewal in writing to the City Manager. Any renewal shall be in the sole discretion of the City and nothing herein shall be construed to grant to Licensee a right of renewal.

9. Termination. It is understood by Licensee that this license is revocable for any reason whatsoever at the sole discretion of the City Manager upon thirty (30) days written notice in which case this Agreement shall be deemed null and void. In the event the City Manager determines that continued use of the License Area poses an undue threat to the public health and welfare or other cause exists, this License may be immediately revoked. Loss of the Licensee's liquor license or other operating permits and licenses or any violations of the terms of this License Agreement, shall constitute cause. In the event of revocation, pre-paid license fees may be retained by the City until Licensee shall, at its sole expense, remove the Fixtures in their entirety and restore the public right-of-way to its preexisting condition. Thereafter, the City will refund on a pro-rata basis any remaining pre-paid license fees.

In the event the removal of the Fixtures is not accomplished in a timely manner, the City is authorized to remove the Fixtures and restore the public right-of-way to its preexisting condition and any and all expenses incurred by the City shall become an assessment against the real and/or personal property of the Licensee located at 45 East Main Street and the City shall have the right to collect the assessment.

10. General Provisions.

10.1 *Assignability.* This Agreement and the license it grants are issued solely to the undersigned and are not assignable without prior written consent of the City Manager.

10.2 *Successors.* This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors.

10.3 *Notices.* Any notices required herein shall be deemed to have been duly given by depositing same in the United States Mail addressed as follows:

City of Cortez
123 Roger Smith Avenue
Cortez, CO 81321

Owner: Desmond Calhoon
Blondies Trophy Room
45 East Main Street
Cortez, CO 81321

IN WITNESS WHEREOF, the parties have signed this Agreement by the respective parties authorized to execute same as of the date first above written.

Attest:

By: _____
Mayor

Linda L. Smith, City Clerk

Owner:


Blondies Trophy Room

Approved as to Form:

City Attorney



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 06/04/2024

RE: Approval of a Special Event Permit application for Habitat for Humanity of Montezuma County to host a "Backyard Games" event on Saturday, June 15, 2024 from 8:00 am to 8:00 pm, at Montezuma Park, located at the corner of Market Street and Montezuma Avenue, Cortez.

Attachments

SEP Habitat for Humanity



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

6/4/2024

MEMO TO: Honorable Mayor and City Council
FROM: Donna Murphy, Deputy City Clerk
SUBJECT: APPLICATION FOR A SPECIAL EVENT PERMIT FOR HABITAT OF HUMANITY OF MONTEZUMA COUNTY

BACKGROUND

The application referred to above was filed with the City Clerk's office on May 6, 2024. The application appears to be complete, the fees have been paid, and the public notice sign has been posted on the premises. The Special Event Permit would allow Habitat of Humanity of Montezuma County to host a "Backyard Games" event on Saturday, June 15, 2024, at Montezuma Park, located at the corner of Market Street and Montezuma Avenue, Cortez.

ISSUES

Non-profit organizations are allowed fifteen Special Event Permits per year. This application is the second event for 2024.

RECOMMENDATION

Staff recommends approval of a Special Event Permit to Habitat for Humanity of Montezuma County to host a "Backyard Games" event on Saturday, June 15, 2024 from 8:00 am to 8:00 pm, at Montezuma Park, located at the corner of Market Street and Montezuma Avenue, Cortez.



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: DONNA MURPHY, DEPUTY CITY CLERK

Date: 06.04.2024

RE: Approval of a Change in Corporate Structure and renewal application for an Arts Liquor License for the Cortez Cultural Center, Inc., DBA Cortez Cultural Center, located at 25 North Market Street, Cortez.

Attachments

Renewal- Cultural Center



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

6/4/2024

MEMO TO: Honorable Mayor and City Council

FROM: Donna Murphy, Deputy City Clerk

SUBJECT: CHANGE IN CORPORATE STRUCTURE AND RENEWAL APPLICATION FOR AN ARTS LIQUOR LICENSE FOR THE CORTEZ CULTURAL CENTER, INC., DBA CORTEZ CULTURAL CENTER, LOCATED AT 25 NORTH MARKET STREET, CORTEZ

BACKGROUND

The Change in Corporation form was filed in the City Clerk's office on June 4, 2024. Shere Holleman is the Executive Director of the organization. Fingerprints for Ms. Holleman were sent to CBI and an individual history record has been completed. The application appears complete and all fee were paid.

The liquor license renewal application referred to above was filed in the City Clerk's office on June 4, 2024. The application appears to be complete and all fees were paid.

ISSUES

The police report shows there have been no liquor code violations found over the past twelve months.

The fire inspection report shows no violations to the Fire Code.

The sales tax account is current.

RECOMMENDATION

Staff recommends approval of the change of Corporate Structure and the renewal Arts Liquor License for The Cortez Cultural Center, Inc., DBA Cortez Cultural Center, located at 25 North Market Street, Cortez.



CITY OF CORTEZ
 123 ROGER SMITH AVENUE
 CORTEZ, CO 81321

Creighton Wright
 Director of Parks and Recreation
 425 Roger Smith Ave
 Cortez, CO. 81321
 cwright@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: CREIGHTON WRIGHT, DIRECTOR OF PARKS AND RECREATION

Date: June 11, 2024

RE: Weed Control and Herbicide Application Bid

DISCUSSION

The Weed Control and Herbicide Application Proposal Form allows the contractors to identify the areas and the application type. It also includes the labor and equipment rates that will be locked in for the one-year term of the contract. Finally, the herbicide chemicals that the vendors use are identified on the form but not included in the agreement, as the chemicals' availability and cost vary widely. Proposal summaries from each contractor follow:

Herbicide Application Proposal Summary

Contractor	JB Contracting	Bonfire Weed Management
Locations	Airport Parks and Open Space Golf Course Public Works/Street Right of Ways	Airport Public Works/Street Right of Ways
Application Type	Post-emergent, ground sterilant Post-emergent, non-selective Post-emergent, selective in turf Pre-emergent	Post-emergent, ground sterilant Post-emergent, non-selective Post-emergent, selective Pre-emergent
Labor and Equipment Cost (Hourly)	\$105	\$105

One contractor wants to be considered for all areas and application types, while the other is more limited. The hourly cost is the same for each vendor.

Both contractors suggested we develop a more strategic approach to weed control, developing an annual plan focused on specific objectives. Later in the year, we will likely have the contractors help us conduct a weed assessment and create a plan that can be used to aid the bid process next year.

BACKGROUND

The City of Cortez controls weeds through herbicide applications to preserve and maintain safety, aesthetics, and infrastructure. Public Works, Parks and Recreation--Parks, Golf, and the Airport all need herbicide applications. While we apply some herbicides ourselves, we look to contractors for their expertise in specialty and wide-area treatments.

The scope of services includes weed control through herbicides utilizing the best management practices and integrated pest management techniques. The City Departments have spent \$15,000 -- 20,000 on weed control

services annually in the last several years. While City Departments will designate specific task orders through a work request, traditionally, the departments have conducted the following herbicide weed control annually:

- Public Works -- Generally, in the spring or early summer -- post-emergent and pre-emergent, ground sterilant services in and around City right-of-ways, curbs, gutter, and sidewalks.
- Golf Course - In early to mid-summer, apply broadleaf post-emergent treatment to unsightly broadleaf plants that detract from a homogenous stand of turfgrass in approximately 100 acres of the golf course tee-boxes, fairways, and greens.
- Airport - Spring through summer, pre and post-emergent treatment, and as needed.
 - Runway and taxiway edges, safety areas, helipads, and t-hangars
 - Terminal and Fixed Based Operator Parking lots
 - Fuel Farm and access road
 - Perimeter road as needed
- Parks and Recreation
 - From late spring through fall, the department may apply broadleaf post-emergent treatment to unsightly broadleaf plants that detract from a homogenous turfgrass stand in various sports fields within City Parks.
 - When appropriate for the best control, apply targeted weed control (mostly post-emergent non-selective) applications for state-identified Class A, Class B, and other unattractive weed species in undeveloped areas, gravel parking lots, along trails, and natural open spaces.
 - While not a recent trend, the Parks and Recreation Department is interested in an annual pre-emergent treatment in high-profile, visible locations to prevent weed seed germination.

The City has used the same herbicide contractor for years, renewing each year with the same terms and costs. The previous contractor could not continue the contract this year, so we rebid it.

When the new bid packet was initially advertised, we identified the type of weed control work we have historically completed but not the exact work planned for this year, as it changes annually, seasonally, and monthly. City staff issued an addendum clarifying the contract method, which locks in the equipment and labor rates through the contract, allowing the City staff and contractor to determine exact task orders for specific weed control projects. The other significant cost is chemical cost, which is not locked in because the chemical cost and availability vary widely, so locking in the cost for more than 30 days is impossible.

This method has many advantages. It allows for a pre-qualified short list of contractors from which the City can obtain proposals on a task-order basis. This approach allows for flexibility and adjustment as needs change throughout the season. It also provides for more specific and accurate task cost and management. We can award the contract based on the type of work, the cost, or the responsiveness; all factors can be weighed.

We received two bid proposals for this bid. Each proposer needed to clarify some information to award them to the shortlist. The final proposal received from each contractor is attached for review.

FISCAL IMPACT

Weed control is included in the operational budgets for each work area, including Airport, Public Works, and Parks and Recreation.

RECOMMENDATION

Staff recommends that the Council award the Weed Control and Herbicide Application Bid to Bonnie Anderson, Bonfire Weed Management LLC, and Joe Bruner, DBA JB Contracting, and authorize the City Manager to execute the agreement with the contractors.

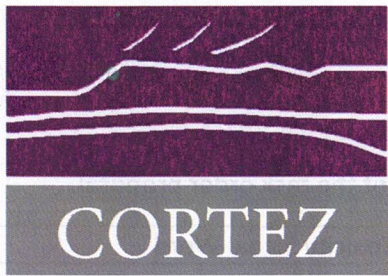
MOTION

If agreed upon by the City Council, a possible motion would be:

I move that Council to award the Weed Control and Herbicide Application Bid to Bonnie Anderson, Bonfire Weed Management LLC, and Joe Bruner, DBA JB Contracting, and authorize the City Manager to execute the agreement with the contractors.

Attachments

Bonfire Herbicide Proposal Form
JB Contracting Herbicide Proposal Form



City of Cortez
123 Roger Smith Ave
Cortez, CO 81321

Weed Control and Herbicide Application Proposal Form

Business: Bonfire Weed Management Contact Name: Bonnie Anderson
Address: 24907 Road M Phone: 970-903-0535
Email: bloving_2@hotmail.com

Project Location – I want to be considered for projects at:

- Airport
- Parks and Open Space
- Golf Course
- Public Works/Street Right of Ways

Application Type – I want to be considered for:

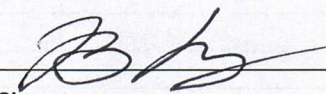
- post-emergent, selective
- post-emergent, non-selective
- post-emergent, selective in turf
- pre-emergent

Contract Costs

Rates	Cost per hour
Spot Spray (i.e. target specific species)	\$105
Area spray (i.e. landscape area around a building)	\$105
Wide Area Spray (broadleaf in parks or golf course)	\$105
Labor Rate	\$105

Include a menu of herbicides and their application on the attached sheet

Submitted by:


Signature

Bonnie Anderson
Name

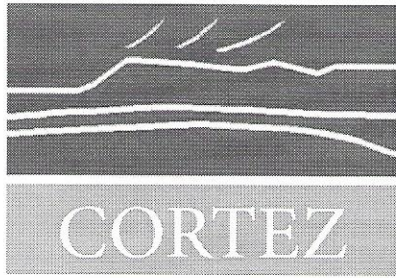
5-24-24
Date

Recommended Herbicides per type:

The final list of chemicals and their cost will be determined at the point of the task order proposal.

	Herbicide Name	Toxicity Signal Word
post-emergent, Selective	Trumpcard	Danger
	Tordon	Caution
	Sonora	Caution
	Escort	caution
	Antares Pro	caution
post-emergent, non-selective	Ranger Pro	caution
post-emergent, selective in turf treatment		
pre-emergent	Rejuvra	caution
	Antares Pro	caution

Toxicity Signal Words: Very Low Toxicity (Caution), Low Toxicity (Caution), Moderate Toxicity (Warning), High Toxicity (Danger/ Danger-Poison)



City of Cortez
123 Roger Smith Ave
Cortez, CO 81321

Weed Control and Herbicide Application Proposal Form

Business: J. B. Contracting Contact Name: Joe Brunner
Address: 28225 Road P Phone: 970-749-8571
Email: Dolores CO 81323 Melissa 970-739-1132
joebrunner257@gmail.com or mbrunnerno7@gmail.com

Project Location – I want to be considered for projects at: <input checked="" type="checkbox"/> Airport <input checked="" type="checkbox"/> Parks and Open Space <input checked="" type="checkbox"/> Golf Course <input checked="" type="checkbox"/> Public Works/Street Right of Ways	Application Type – I want to be considered for: <input checked="" type="checkbox"/> post-emergent, ground sterilant <input checked="" type="checkbox"/> post-emergent, non-selective <input checked="" type="checkbox"/> post-emergent, selective in turf <input checked="" type="checkbox"/> pre-emergent
---	---

Contract Costs

Rates	Cost per hour (Includes equip + Labor)
Spot Spray (i.e. target specific species)	\$105
Area spray (i.e. landscape area around a building)	\$105
Wide Area Spray (broadleaf in parks or golf course)	\$105
Labor Rate	\$105

Include a menu of herbicides and their application on the attached sheet

Traffic Control (if needed)

Submitted by:

Joe Brunner
Signature

Joe Brunner
Name

5/20/24
Date

Recommended Herbicides per type:

The final list of chemicals and their cost will be determined at the point of the task order proposal.

	Herbicide Name (EPA #)	Toxicity Signal Word
post-emergent, ground sterilant soft - safe for trees	Credit 5.4 (71368-126)	Caution
	Escort (432-1549)	✓
	Esplanade (432-1516)	✓
hard - root uptake	Method (432-1565)	Caution
	Credit 5.4 (71368-126)	✓
	Esplanade (432-1516)	✓
post-emergent, non-selective	Credit 5.4 (71368-126)	Caution
post-emergent, selective in turf treatment	Confront (62719-92)	Caution
	Hardball (5905-549)	✓
pre-emergent	Esplanade (432-1516)	Caution

Toxicity Signal Words: Very Low Toxicity (Caution), Low Toxicity (Caution), Moderate Toxicity (Warning), High Toxicity (Danger/ Danger-Poison)

No Moderate Toxicity or High Toxicity use



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Brian Peckins
Director of Public Works
110 West Progress Circle
Cortez, CO. 81321
bpeckins@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: Vickie Haddix, General Services Secretary

Date: 05/30/24

RE: 2024 Service Center HVAC Installation Award

DISCUSSION

A request for bids was issued and bids received on May 22, 2024. The bid notice went out to 301 potential bidders, and 17 potential bidders opened and reviewed the project. The City received one bid in the amount of \$406,592.00 from Farmington Heating & Metal Company. Farmington Heating & Metal Company has performed work for the City in the past and has done a good job.

BACKGROUND

The Service Center HVAC installation project is a carry-over project from 2023. The project was in two parts originally. Part 1 was the purchase of the HVAC equipment from the manufacturer Trane. That award was for \$120,557.00 for the Service Center portion. Part 2 is the installation of the HVAC units, electrical cost for the Variable Air Volume (VAV) units, and controls for the system.

The project was broken down into two parts because of the post-covid lead times at the manufacturer for delivery. At the time the estimated lead times were 9-16 months for the HVAC equipment to arrive, and the City wanted to get the units in the production pipeline as soon as possible.

The City has issued bid requests for the project for installation four times, on March 3, 2023, April 12, 2023, April 24, 2024, and this last time on May 22, 2024. The gap between 2023 and 2024 was to make sure the project got carried over to the new 2024 budget. Attached to the memo is a spreadsheet showing the dates of the bids, number of prospective bidder's that received the bid notice, bidders that opened the bid request, and the number of responses to the bids at each bid opening.

The industry is still plagued by really long lead times for equipment and more HVAC projects than the contractors' capacity to do installations. During these bid processes, the City engaged consultation from our mechanical engineers ME&E for guidance and insights on ways to get more bids to each of the bid requests. The City also had numerous conversations with potential regional bidders and the manufacturer to increase the number of bidders.

The equipment from part 1 of the project is all delivered on-site and is accumulating warranty days while awaiting installation. The current Service Center HVAC system is 24 years old.

FISCAL IMPACT

The project including both parts is included in the 2024 capital projects budget.

RECOMMENDATION

Council may consider making a motion to award the 2024 Service Center HVAC Installation Project bid to Farmington Heating & Metal at the bid amount of \$406,592.00

MOTION

If agreed upon by the City Council, a possible motion would be: I move that City Council award the 2024 Service Center HVAC Installation Project bid to Farmington Heating & Metal Company for its bid amount of \$406,592.00

Attachments

Bid Demographics

HVAC Bidders lists, and Results									
Description	Open Date	# of Bidders Received Bid	# Bidders who Opened Bid	Bids Received	Amount Paid				
Equipment					2023				
ITB 23-1 SC HVAC Upgrade (Service Center ONLY)	12/28/2022	75	12	1 Bid	\$ 30,890.00	2024			
Service					\$ 89,667.00				
23 HVAC Renovation Lib & SC	3/3/2023	301	18	NO Bids	0				
23 HVAC Renovation Lib & SC Rebid	4/12/2023	307	20	1 Bid	0				
2024 HVAC Renovation	4/24/2024	297	17	2 bids (1 rejected)					
2024 HVAC Renovation Rebid	5/22/2024	301	17	1 Bid					
				Trane					
				Comfort Air					



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Rachael Marchbanks
Community/Economic Development Director
123 Roger Smith Ave.
Cortez, CO. 81321
rmarchbanks@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: RACHAEL MARCHBANKS, DIRECTOR OF COMMUNITY/ECONOMIC DEVELOPMENT

Date: 6/11/2024

RE: Signature Authorization for CLG Grant Acceptance and Risk Assessment Form

DISCUSSION

In November 2023, Cortez City Council approved Resolution No. 28, Series 2023, granting authorization for the City to apply for a grant from History Colorado to conduct an archaeological survey of the Carpenter and Geer Natural Areas which are owned by the City. A preliminary archaeological survey was conducted in 1993 when the land for the Carpenter Natural Area was donated to the City, which identified a few small prehistoric sites and an historic dump, which may be associated with the Civilian Conservation Corps camp which was located nearby in the 1930s. No archaeological survey has been conducted at the Geer Natural Area. The 2024 grant will inventory these two Natural Areas for archaeological sites, and no matching funds are required.

On April 19, 2024, the City of Cortez was notified that a grant for the total of \$12,941 was awarded to the City. To complete the contracting and award acceptance, a Risk Self-Assessment Form must be completed and signed by the Chief Elected Official.

BACKGROUND

On July 28, 2010, the City of Cortez received designation from the National Park Service as a CLG (Certified Local Government). With this designation in hand, the City and its residents are now able to participate in the State preservation tax credit program, the State Historical Fund grant program, and the City is also eligible to apply for CLG grants from the Colorado Historical Society. As a CLG, one of the obligations of the City is to maintain a system for survey and inventory of prehistoric and historic properties within the jurisdiction.

The City has received multiple CLG grants to inventory historic properties within the Original Townsite, and create a podcast of the Montezuma Ave. walking tour. The City also received a State Historical Fund (SHF) grant in 2021 for \$14,900 to develop a city-wide plan to survey historic properties. In 2022, the City received a CLG grant to inventory the highest priority properties in the Survey Plan, 17 auto-tourism properties built in the 1950s. Because of these grants, more than 240 individual properties within the City have been inventoried. Of those surveyed, 133 properties were determined eligible for the City Register of Historic Sites. Eligible property owners were made aware of the results, and 58 of them have since applied to the City and received historic designation on the City Register.

FISCAL IMPACT

The grant will provide 100% of the cost of the project. In addition, the Historic Preservation Board and other locals will provide additional volunteer time. There will be little (some minor personnel time) to no cost to the City of Cortez for this project and the City will receive \$12,941 in assistance.

RECOMMENDATION

The Historic Preservation Board and City Staff recommend that the Cortez City Council authorize Mayor Rachel B. Medina to sign the completed Risk Self-Assessment Form and any other documents necessary to obtain and complete the grant from History Colorado.

MOTION

If agreed upon by the City Council, a possible motion would be: I move that Council authorize Mayor Rachel B. Medina to sign the completed Risk Self-Assessment Form and other documents as necessary to obtain and complete the Class III Resource Survey of Carpenter & Geer Natural Areas grant from History Colorado.

Attachments

Res. 28, Series 2023
2024 CLG grant form

**CITY OF CORTEZ
RESOLUTION NO. 28, SERIES 2023**

A RESOLUTION SUPPORTING THE APPLICATION FOR A GRANT BETWEEN THE CITY OF CORTEZ AND THE STATE OF COLORADO, ACTING BY AND THROUGH THE STATE HISTORICAL SOCIETY, ALSO KNOWN AS THE COLORADO HISTORICAL SOCIETY.

WHEREAS, the City of Cortez received designation as a CLG (Certified Local Government) from the National Park Service on July 28, 2010; and

WHEREAS, CLG's are eligible to apply for grants from the Colorado Historical Society for the purpose of conducting surveys of historic properties within their boundaries; and

WHEREAS, no matching funds are required to apply for Colorado CLG grants; and

WHEREAS, per section 6.19 of the Cortez Land Use Code, the Cortez Historic Preservation Board is authorized to actively pursue financial assistance for preservation-related programs.


NOW THEREFORE, LET IT BE RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORTEZ, COLORADO THAT:

SECTION 1: The Cortez City Council authorizes the application for a grant with the Colorado Historical society to survey & inventory prehistoric and historic archeological sites in the Carpenter & Greer Natural Areas.

SECTION 2: The Cortez City Council authorizes the City Manager to sign the application for the Grant, the Grant agreement, and any other documents necessary to complete the Grant application and obtain the Grant from the Colorado Historical Society.

SECTION 3: This Resolution shall be in full force and effect immediately upon its passage and approval.

MOVED, SECONDED AND ADOPTED THIS 28th DAY OF NOVEMBER 2023.



Arlina Yazzie, Mayor Pro-tem

ATTEST:



Donna Murphy, Deputy City Clerk



History Colorado

Certified Local Government Grant Program Risk Self Assessment Form

Please complete all questions below. Any questions that are unanswered or not fully answered, including explanations, will be rated high risk.

If you have completed a comparable risk assessment form for other programs with Federal Government monies within the last 12 months, submission of that form in lieu of this document may be acceptable.

Name of Organization:

Name of Person Completing this Form:

Title:

Amount of Funding Requested for Grant: \$

1) When was your government chartered?

2) How many total Full Time Employees does your government employ?

3) Total Operating Budget: \$
(All expenditures minus any amounts expended for short or long term capital projects)

4) Total Grants Received in last 12 months – Federal State Private

5) Dollar Amount of Grants Received in Last 12 months from:

National Park Service: \$ History Colorado: \$

Dept. of Local Affairs: \$

- 6) Has your government administered programs similar to this grant in the last 5 years? Yes No
Please list:

- 7) Have you previously met all deliverables of your grants on time and as described in your scope of work? Yes No If not, please describe:

- 8) Are you serving as a fiscal agent for another agency that will complete the actual work grant? (This does not ask if you are hiring contractors to complete the work, but if another agency or non-profit will actually be overseeing the work.) Yes No

- 9) Has your government had any significant changes in key personnel or accounting systems in the last 12 months? Yes No If yes, please describe:

- 10) How many total full time employees perform accounting functions in your governmental entity?

- 11) Does your accounting system allow you to segregate all assets, liabilities, revenue and expenditures by funding source and the ability to produce a self-balancing report by each funding source? Yes No If not, please explain how you intend to account for all costs and revenue associated with each funding source:

- 12) Are accounting records supported by source documentation? Yes No

- 13) Does your government have a review process for all expenditures that will provide a certainty that all costs are reasonable, allowable and allocated correctly to each funding source? Yes No Please explain:

- 14) Does your government have sufficient internal controls in place to ensure that the accounting records are free from material misstatements? Yes No Describe your organization's overall fiscal controls & structure:

15) This grant will be on a cost reimbursement basis. Does your governmental entity have an adequate cash flow to enable you to manage your finances between the time costs are incurred and reimbursed?
Yes No

If no, please explain how you intend to cover these costs prior to receiving the reimbursement:

16) Does your government have employee fidelity bond/insurance coverage for all its employees that handle cash? Yes No Coverage amount: \$

17) Please provide a copy of your last audited financial statements.

Financial Transparency | Cortez, CO - Official Website (cortezco.gov)
<https://www.cortezco.gov/652/Financial-Transparency>

Signatures:

Chief Elected Official Date

Treasurer or Comptroller Date



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: June 3, 2024

RE: Memorandum of Understanding for the 4th of July Fireworks Display at Parque de Vida, and Fireworks Display Permits for the 4th of July and Pinto Bean Golf Tournament Fireworks Displays

DISCUSSION

City of Cortez Code Section 11-4 states that the chief of the fire department or his authorized agent shall have the power to grant permits within the City for supervised public displays of fireworks by the City, fair associations and other organizations and groups, and to adopt reasonable rules and regulations for the granting of such permits. In our current structure, our resident authority for issuance of fireworks permits is Fire Inspector Sean Canada.

BACKGROUND

For many years, the Cortez Fire Protection District has completed the outdoor fireworks for the 4th of July held in Parque de Vida and the Pinto Bean Golf Tournament held at Conquistador Golf Course (this year on August 17, 2024). The Memorandum of Understanding between the City of Cortez and the Cortez Fire Protection District has been completed and is attached for Council's consideration and authorization for the City Manager to sign. The Certificate of Liability Insurance Policy for the Cortez Fire Protection District is attached. Attached are the Fireworks Display Permits for July 4 and August 17, 2024 for Council's consideration and authorization for the City Fire Inspector to sign.

RECOMMENDATION

Staff recommends that Council authorize the City Manager to sign the Memorandum of Understanding between the City of Cortez and the Cortez Fire Protection District concerning the hosting of the Fourth of July Fireworks Show, and authorize the City Fire Inspector to sign the Fireworks Display Permits for July 4th event and the Pinto Bean Golf Tournament event to be held on August 17, 2024.

MOTION

If agreed upon by the City Council, a possible motion would be:

I move that City Council authorize the City Manager to sign the Memorandum of Understanding between the City of Cortez and the Cortez Fire Protection District concerning the hosting of the Fourth of July Firework Show, and authorize the City Fire Inspector to sign the fireworks display permits for the fireworks displays to be held on July 4 and August 17, 2024.

Attachments

Memorandum of Understanding/Insurance Policy
Fireworks Display Permits

Memorandum of Understanding between the City of Cortez and the Cortez Fire Protection District concerning the hosting of the Fourth of July Firework Show

Purpose

This Memorandum of Understanding (“MOU”) is entered into by and between the City of Cortez, Colorado, a Colorado home rule municipality (the “CITY”) and the Cortez Fire Protection District, a quasi-municipal corporation and political subdivision of the State of Colorado and a duly organized and existing special district pursuant to Title 32, Article 1, Colorado Revised Statutes (“CFPD”), effective as of JUNE 3, 2024 (the “Effective Date”). The CITY and CFPD may be referred to herein individually as a “Party” and collectively as the “Parties.”

The Parties wish to enter into this MOU to document their respective obligations concerning their joint sponsorship and hosting of the Fourth of July Fireworks Show for the community. The Parties desire to have an end-of-evening show that brings the community together for socialization, entertainment, and fun, and that protects the public health, safety and welfare. The Parties desire to host the event at Parque De Vida, as it is the traditional and well-suited central gathering place for the Fourth of July Fireworks Show.

This MOU establishes the roles and responsibilities between the CITY and CFPD to sponsor, host, and produce the Fourth of July Event and Fireworks Show in Parque De Vida on July 4, 2024.

The Term of this MOU begins on the Effective Date and ends on December 31, 2024. Prior to the adoption of the CITY budget for 2025, (preferably on or before August 15), the Parties agree to meet and confer on a possible 2025 MOU for this purpose, and to set the anticipated budget necessary for such 2025 MOU. The Parties acknowledge that by law, any financial obligation of either Party under this MOU is subject to the requirement of an annual appropriation, and the either Party’s failure to appropriate funds necessary to fulfill such obligations shall result in the immediate termination of this MOU. Either Party may terminate this MOU without cause by providing the other Party with written notice to terminate at least ninety (90) days prior to the termination date.

The Role of CFPD – CFPD serves as the lead agency and producer of the fireworks show and is responsible to plan and implement it.

CFPD is responsible to perform the following:

1. Host a minimum of 20-minute fireworks show with a program reviewed by the City. Subject to the budgeting and payment by the City in advance of its hard fireworks costs, purchase, set up, launch, and safely clear all fireworks. Remove and clean up all flammable, explosive, or hazardous debris. Ensure the park launch site is suitable for public access after clean-up.
2. Provide all necessary fireworks personnel and equipment for the fireworks show.
3. Support the City’s efforts to defray event costs including cooperating on sponsorship efforts.
4. Participate in event planning, coordination, and debriefing sessions.

5. Identify the City of Cortez as an additional insured as a part of CFPD's general liability insurance policy with a fireworks endorsement in an amount of \$2 million per occurrence and \$5 million aggregate.

The Role of the City – The CITY facilitates logistics and support for the show.

The CITY is responsible to perform the following:

1. Portable Toilets – In a total amount determined reasonable in the City's sole discretion, provided, one toilet will be dedicated to and for public safety operators. No public access.
2. Pay the CFPD in the amount of \$15,000 for direct, hard fireworks costs.
3. Assist in providing fireworks site and fallout area safety zone perimeter security.
4. Necessary labor and materials for the fireworks site and fallout area safety perimeter.

This MOU shall not be construed as creating a joint venture or partnership between the Parties, and no employees, volunteers or agents of one Party shall be considered to be employees, volunteers or agents of the other Party. Each Party shall be responsible for the actions or inactions of their respective employees, volunteers and agents. Each Party acknowledges and agrees that the other Party is relying on, and does not waive or intend to waive by any provision of this MOU, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §24-10-101, *et seq.*, as it may from time to time be amended. There are no third party beneficiaries of this MOU.

AGREED TO the Effective Date stated above.

CITY OF CORTEZ

**CORTEZ FIRE PROTECTION
DISTRICT**

By: Drew Sanders
City Manager



By: Roy Wilkinson
Fire Chief

FIREWORKS DISPLAY PERMIT

Permit is hereby granted to Cortez Fire Protection District

To stage an Outdoor Fireworks Display on the date of July 4, 2024

To be fired at Parque de Vida, City of Cortez, County of Montezuma, and State of Colorado.

To be fired at approximately 9:00pm

The proposed firing location has been inspected and meets with the safety requirements of NFPA 1123 and/ or other rules and regulations as required by the authority having jurisdiction.



FIRE DEPARTMENT
Authorized Agent

CITY FIRE INSPECTOR

July 3, 2024

(Date)

(Date)

FIREWORKS DISPLAY PERMIT

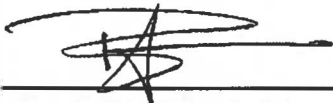
Permit is hereby granted to Cortez Fire Protection District

To stage an Outdoor Fireworks Display on the date of August 17, 2024 (Pinto Bean Golf)

To be fired at Conquistador Golf Course, City of Cortez, County of Montezuma, and State of Colorado.

To be fired at approximately 9:00pm

The proposed firing location has been inspected and meets with the safety requirements of NFPA 1123 and/ or other rules and regulations as required by the authority having jurisdiction.



FIRE DEPARTMENT
Authorized Agent

CITY FIRE INSPECTOR

JUNE 3, 2024

(Date)

(Date)