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**CORTEZ CITY COUNCIL  
REGULAR MEETING  
TUESDAY, JULY 23, 2024  
7:30 P.M.**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL, APPROVAL OF AGENDA.
2. CONSENT AGENDA

The listing under "Consent Agenda" is a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by City Council. Either the public or a Councilmember may request that an item may be removed from the Consent Agenda at that time, prior to Council's vote. The Mayor will ask if a citizen or Councilmember wishes to have any specific item removed from the Consent Agenda for discussion.

- a. Approval of the Council Special Meeting/Worksession and Agenda Minutes of July 9, 2024.
  - b. Approval of the Expenditure List for July 23, 2024
  - c. Approval of a renewal application for a Retail Marijuana Center License for Green Kiwi 4, LLC, DBA Livwell, located at 1819 East Main Street, Cortez.
  - d. Approval of a Special Event Permit application for the Cortez Area Chamber of Commerce to host a "Business After Hours" event on August 8, 2024, from 4:30-7:30 pm, on the premises of Mann Mortgage, located at 138 West 1st Street, Cortez.
  - e. Approval of a renewal application for a Hotel and Restaurant Liquor License for Once Upon LLC, DBA Once Upon a Sandwich, located at 7 West Main Street, Cortez.
3. PUBLIC PARTICIPATION  
**There is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes.**  
(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)
4. PRESENTATIONS
    - a. **2024 June Financial Statements**
5. PUBLIC HEARINGS
  6. UNFINISHED BUSINESS
  7. NEW BUSINESS

**a. Consider awarding contract for the 2024 Clarifier Rehabilitation Project**

Council will consider awarding the bid for the 2024 Clarifier Rehabilitation Project to Coblaco Services, Inc. at its bid price of \$470,849.00.

**Presenter:** Brian K. Peckins, Director of Public Works

**b. Executive Search and Recruitment Services Bid**

Award of the Executive Search and Recruitment Services Bid to Columbia Ltd. to provide recruiting services for the Director of General Services and the Library Director positions.

**Presenter:** Drew Sanders, City Manager

**c. Parks, Recreation, and Forestry Advisory Board Appointment**

Council may make an appointment for an open seat on the Parks, Recreation, and Forestry Advisory Board.

**Presenter:** Linda Smith, City Clerk

**d. Resolution No. 15, Series 2024**

Resolution No. 15, Series 2024, a resolution amending the 2024 Fee Schedule for the City of Cortez.

**Presenter:** Drew Sanders, City Manager

**e. Award a Lease Bid for a 124-inch Toro Rotary Mower for the Parks and Recreation Department**

Award a Lease Bid to Clayton Holdings, LLC (on behalf of Commerce Bank) for a 124-inch Toro Rotary Mower for the Parks and Recreation Department.

**Presenter:** Creighton Wright, Director of Parks and Recreation

**8. DRAFT RESOLUTION/ORDINANCES**

**9. CITY ATTORNEY'S REPORT**

**10. CITY MANAGER'S REPORT**

**11. CITY COUNCIL COMMITTEE REPORTS**

**a. Mayor's Report on Workshop**

**b. Other Board Reports**

**12. OTHER ITEMS OF BUSINESS**

**a. Executive Session as needed.**

13. PUBLIC PARTICIPATION

**There is no limit to the number of speakers and no overall time limit.**

**(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)**

14. ADJOURNMENT

PURSUANT TO RESOLUTION 11, SERIES 2022, PUBLIC COMMENT:

--Individuals may comment regarding items on the Council agenda or any other topic they wish to address the City Council about, including items discussed in a previous Council Workshop. Those wishing to comment must register by completing an "Intent to Speak" card (located outside of the Council chambers). Completed cards will be collected at the start of the meeting and delivered to the Mayor, who will call each speaker to the podium at the appropriate time. Comments specific to agenda items scheduled for public hearings should be reserved and delivered during the public hearing session.

--Courtesy, civility, and respect for others is expected. All comments should be addressed directly to the Council. Commenters who are called upon by the Mayor to speak are the only persons allowed to speak during the allotted time. Comments, or other distractions from the audience intended for commenters or others are not permitted. The Mayor, as the chairperson for the meeting, retains the discretion to deviate from the formats described below.

--There are two general opportunities for citizens to address the Council:

For the first opportunity (which will occur toward the start of the meeting) there is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes so City business may proceed. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

For the second opportunity (which will occur toward the end of the meeting) there is no limit to the number of speakers, and no overall time limit. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

--Other Opportunities to Participate

Citizens may also participate via email if addressed to [councilcomments@cortezco.gov](mailto:councilcomments@cortezco.gov). Comments received by 3:00pm the day of a Council meeting will be delivered to Council the same day and entered into the meeting minutes. Citizens may also send letters to the Council by addressing them to "City Council" 123 Roger Smith Ave., Cortez, CO 81321. In-person deliveries are also accepted.

MOTION TO GO INTO EXECUTIVE SESSION:

--For a conference with the City attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

--For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e);

--To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a)

--For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific fire employees who have requested discussion of the matter in open session: any member of this body or any elected official: the appointment of any person to fill an office of this body or of an elected official: or personnel policies that do not require the discussion of matters personal to particular employees

--For discussion of a matter required to be kept confidential by the following federal or state law, or regulation: \_\_\_\_\_ under C.R.S. Section 24-6-402(4)(c)

--For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d)

--For consideration of documents protected by the mandatory nondisclosure provisions of the Open Records Act under C.R.S. Section 24-6-402(4)(g)

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED:

(a brief description must be included following the statute citation regarding why the executive session is being held)



CITY OF CORTEZ  
123 ROGER SMITH AVENUE  
CORTEZ, CO 81321

**Linda Smith**  
City Clerk  
123 Roger Smith Avenue  
Cortez, CO. 81321  
lsmith@cortezco.gov

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### Memorandum

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**To:** CORTEZ CITY COUNCIL

**From:** LINDA SMITH, CITY CLERK

**Date:** July 17, 2024

**RE:** Approval of the Council Special Meeting/Worksession and Agenda Minutes of July 9, 2024.

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### Attachments

Special Meeting/Worksession of July 9, 2024  
Agenda Minutes of July 9, 2024

CITY COUNCIL  
REGULAR WORKSHOP/SPECIAL MEETING  
TUESDAY, JULY 9, 2024  
5:30 p.m.

1. The Regular Worksession/Special Meeting was called to order in the City Council Chambers at 5:30 p.m. The following Councilmembers were present: Mayor Rachel Medina, Mayor Pro-tem Lydia DeHaven, Robert Dobry, Bill Lewis, Matthew Keefauver, April Randle, and Dennis Spruell. Staff present included: Legal Assistant/C&E Development Assistant Lydia Regalado, Assistant Chief of Police Andy Brock, Judge Beth Padilla, Deputy City Clerk Donna Murphy, City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were two citizens in the audience.

2. An update from Municipal Court Judge Beth Padilla was held. Judge Padilla stated that she has been on the bench for Municipal Court since November 2021. She stated that Outreach Court, in conjunction with the Pinon Project, was started last year and four people have graduated from the program. Municipal Court staff includes Court Administrator Carla Odell and Court Clerk Jasmine Petrose, and additional City staff has been helping on Monday morning to answer the phone and keep the Court flowing. She spoke about how well the Court system is running and thanked staff for their hard work. Discussion was held on how a shoplifting case is handled. Judge Padilla spoke about the typically handled cases in Municipal Court which include trespass, open container, alcohol in the park, and traffic violations. Judge Padilla spoke about jail sentences that may be issued for a variety of reasons and alcohol evaluations that are being requested. Council thanked Judge Padilla for her work and how she has handled the Court process.

3. Councilmember Dobry moved that Council adjourn into Executive Session at 5:45 p.m., for discussion of a personnel matter, specifically to conduct a review of Cortez City Attorney Coleman's performance and to discuss possible amendments to Mr. Coleman's employment agreement as authorized by C.R.S. Section 24-6-402(4)(f)(I). The Executive Session will not involve any specific employee who has requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Council returned from Executive Session at 7:20 p.m. The participants in the Executive Session included City Manager Sanders and City Attorney Coleman for a portion of the Executive Session and Mayor Medina, Mayor Pro-tem DeHaven, Councilmember Dobry, Councilmember Keefauver, Councilmember Lewis, Councilmember Randle, and Councilmember Spruell. No adoption of any policy, position, resolution, rule, regulations, or other formal action occurred during Executive Session.

4. General Discussion. Councilmember Keefauver stated that he would like Council to discuss a possible cap on the number of marijuana stores allowed in the community and staff will schedule discussion on the request at a future worksession.

The regular workshop was adjourned at 7:28 p.m.

CITY COUNCIL  
REGULAR MEETING  
TUESDAY, JULY 9, 2024

1. The meeting was called to order in the City Council Chambers at 7:30 p.m., with the Pledge of Allegiance. Roll Call was taken and the following Councilmembers were present: Mayor Rachel Medina, Mayor Pro-tem Lydia DeHaven, Robert Dobry, Matthew Keefauver, Bill Lewis, April Randle and Dennis Spruell. Staff present included: Chief of Police Vernon Knuckles, Finance Director Kelly Koskie, Airport Director Jeremy Patton, Human Resources Director Matt Cashner, Director of Parks and Recreation Creighton Wright, Community and Economic Development Director Rachael Marchbanks, Community and Economic Development Specialist Helen West, City Engineer Kevin Kissler, Contract City Planner Nancy Dossall, Director of Public Works Brian Peckins, Court Clerk/Administrator Carla Odell, IT Technician Aaron Holleman, City Clerk Linda Smith, Deputy City Clerk Donna Murphy, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were sixteen people present in the audience.

Mayor Pro-tem DeHaven moved that the agenda of July 9, 2024 be approved. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Mayor Medina commented that anyone in the audience that would like to make a statement during Public Participation would need to complete a comment card which is located by the door.

The following statement was made by Mayor Medina regarding the 4<sup>th</sup> of July events:

We are deeply saddened by the events that abruptly ended the July 4<sup>th</sup> fireworks celebration in Cortez. The safety of our community is always our top priority at all public events, and the City does not tolerate any behavior that jeopardizes the well-being of our residents and visitors. We extend our sincere gratitude to all first responders who acted promptly and professionally to evacuate Parque de Vida and the surrounding area.

It was a somber and unsettling conclusion to what otherwise was a joyous day. While disappointing, we are relieved that no one was injured and that the suspect was apprehended quickly. We at the City of Cortez are committed to fostering a community where everyone can thrive, and we firmly believe that the unfortunate actions of one individual do not reflect the spirit of unity, community, and safety that defines Cortez. We will continue to work diligently to ensure that all residents and visitors feel safe and secure at our events and throughout our community.

2. The Consent Agenda items acted upon by Council were as follows:
  - a. Approval of the Special Meeting/Worksession Council Agenda Minutes for June 25, 2024.
  - b. Approval of the Expenditure List for July 9, 2024.



c. Approval of a renewal application for a Fermented Malt Beverage and Wine Liquor License for Western Refining Retail, Inc., DBA Speedway #9499, located at 921 East Main Street, Cortez.

d. Approval of a renewal application for a Retail Liquor Store Liquor License for Seven Eighteen Cortez, Inc., DBA Liquid Assets, located at 718 East Main Street, Cortez.

e. Approval of a renewal application for a Hotel and Restaurant Liquor License for La Casita de Cortez, LLC, DBA La Casita de Cortez, located at 332 East Main Street, Cortez.

Councilmember Dobry moved that the Consent Agenda be approved as presented. Councilmember Lewis seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

3. PUBLIC PARTICIPATION

• Susan Kemnitz, Cortez, spoke about her disappointment that Council raised the CORA fees commenting that the State allows for the fee to be increased but each municipality has a different economic threshold and Cortez isn't the same as Denver. She stated that the citizens are losing their trust in the City which is the reason the City is seeing so many CORA requests. It is Council's duty to have a higher standard of morals, character, and ethics.

• Joy Bullock, Cortez, stated that she must have one of the largest water bills in the City and it makes no sense. Her largest water bill paid in the past was in 2023 and was \$445 and her bill from the City last month was \$770 and this month is \$824. She stated that they have cut their water usage since last month by 25% and it has not made a difference. The City has checked and there is not a leak and their sprinkler system has not changed. She spoke with staff in the Water Department and was told to xeriscape her yard and the reason for the increase was that we are building a new water treatment plant. Ms. Bullock stated that something is not right.

• Brent Pharo, Cortez, stated that he just returned from being out of town and had his water turned off for the period he was gone; however, his water bill was \$300.00 though there was no usage other than the sprinkler system. He stated that he understands rate increases but the new rate increase seems punitive and they, along with many people that are on a fixed income, cannot afford these rates and cannot afford to xeriscape. He stated that the rates are out of line.

• Kathy Clark, Cortez, stated that she has been a resident of Cortez for 22 years and has taught at the Cortez Middle School. She stated that she was quite surprised when she opened her water bill and it was almost \$400. She looked at her bill last year for a similar period of time and she had used 800 gallons more and her water bill was half as much. She stated that she has worked hard to meet her financial obligations on her own and values a nice home and nice yard that is pretty. She is willing to pay for the water to keep her grass living and green but she cannot afford a monthly bill like she just received. She is confident that Council's water conservation plan was at the heart of the new sliding rate but this is excessive. She is concerned that our prosperous little town on the edge of the desert will dry up and wither away. Dead dry grass gives the impression of neglect and

desperation and she asked if that is the image that Cortez wants to portray. She asked that Council consider returning the water rates to the 2023 levels.

- Anna Pedersen, Cortez, commented that she owns a home and the neighbors in her neighborhood take pride in their property by watering and maintaining their yards. She stated that this rate hike will force many to not be able to maintain their yard. She understands the push for xeriscape and commented that even if she did xeriscape, though she doesn't want it, she couldn't afford to replace her sprinkler system with drip, remove her lawn, and gravel her property. She noted that many of the citizens in Cortez are on a fixed income and cannot afford to xeriscape either. She commented that several of her neighbors are already not watering their yards and their yards have turned to weeds and dirt and there are signs of the trees dying. She commented that trees are vital to this community and asked that Council revisit the water rate hike and that the emphasis should be on maintaining the beauty of our community.
- Charlie Williamson, Cortez, stated that he is concerned about the cost of water and that it seems the goal is to get rid of yards by going to dry-scaping. He stated that everyone's property values will go down and that when you get rid of the beautification, it takes away from the community. The only green space for the kids to be able to run around in will be the park. He asked why the cost went up so much and asked why the citizens are not billed in tenths as the billing does not make any sense. He asked if properties will be re-evaluated by the Assessor when the beautification is gone.
- Larry Trembly, Cortez, commented that when he received his water bill he had the City come to check to see if he had a leak. His water bill was \$300 this month and for the same time last year and for the same amount of water usage, his bill was \$150. He stated that the fee is \$9 per thousand and last year the fee was \$5 per thousand. He asked why the City doubled the cost of water. He can not afford this bill and that most people living in Cortez are retired and on a fixed income. He stated that he has a beautiful yard but he will let it die.

Mayor Medina stated that the City did a water rate study and a company gave the City recommendations to have a tiered rate to help raise money for the severely aging infrastructure while incentivizing conservation. She stated that it is alarming that people have bills that are so high and Council needs to address the issue. City Manager Sanders stated that the issue is about conservation and the amount of water that is being used needs to decrease but it is disappointing on the amounts for the bills. Staff will review at the issue and come back to Council.

4. PRESENTATIONS: None.

5. PUBLIC HEARINGS:

a. Resolution No. 10, Series 2024. Contract City Planner Dosdall stated that Resolution No. 10, Series 2024, approves a site development plan for an addition to an existing commercial building located at 1240 Lebanon Road. She stated that Terry Tevault (the applicant), on behalf of the Vault Property LLC (the owner), is proposing a site plan to construct an addition to the existing structure located at 1240 Lebanon Road. The proposal will double the size of the existing Body by Design building. The lot is 3.15 acres and currently houses the existing Body by Design fitness center.

The property is zoned Industrial (I) and the property is bounded on two sides by the Carpenter Natural Area and two sides by Industrial zoned properties. A portion of the property is located in a flood zone; however, the addition is probably not located in the flood zone and the City has included a requirement that a drainage report shall be submitted that meets CDPHE requirements and approved by the City Engineer prior to issuance of a building permit for the property. The site plan review is to ensure compliance with all regulations and to protect the public health, safety, and welfare, to promote growth, to ensure adequate provision of public services and facilities and to guide the character of the City. The site plan was reviewed and it was noted that the additional parking will be paved and the landscaping requirement will be met. The Planning and Zoning Commission and staff recommend approval. City Attorney Coleman stated that the address is incorrectly written and noted that the address is 1240 Lebanon Road (not 1240 Industrial Road).

Terry Tevault (applicant) stated that they will work with the City to do what is required to move the project forward. Mayor Medina opened the public hearing; however, no one spoke and the public comment section was closed.

Councilmember Lewis moved that Council approve Resolution No. 10, Series 2024, a resolution approving a site development plan for an addition to an existing commercial building located at 1240 Lebanon (not Industrial) Road, Cortez, Colorado, in the Industrial (I) Zoning District, with four conditions as stated in the resolution. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS

a. Resolution No. 12, Series 2024. Contract City Planner Dosdall stated that Resolution No. 12, Series 2024, is a resolution approving the Minor Subdivision Plat for an Amended Plat of Lots 1, 2, 3, 4, 5, 6, and 7 of Block 8 of the Cornetts Subdivision, located at 1082 and 1060 North Mildred Street, Cortez. The applicant, Walter C. Reed, is proposing a three-lot minor subdivision/re-subdivision of two existing parcels of land located at 1082 and 1060 North Mildred Road. The parcels are currently vacant and zoned residential Manufactured Home District (MH). The minor subdivision as submitted appears to meet all applicable development standards. Setback requirements will be determined during the building permit stage. Staff recommends approval with one condition as noted in the resolution.

Councilmember Dobry moved that Council approve Resolution No. 12, Series 2024, a resolution approving the Minor Subdivision Plat for an Amended Plat of Lots 1, 2, 3, 4, 5, 6, and 7 of Block 8 of the Cornetts Subdivision, located at 1082 and 1060 North Mildred Street, Cortez, Colorado, with one condition as stated in the resolution. Councilmember Randle seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

b. Resolution No. 13, Series 2024. Contract City Planner Dosedall stated that Resolution No. 13, Series 2024, is a resolution approving the 1<sup>st</sup> Amended Plat of Lots 1 and 2, Block 7 F.R. Coffin’s Addition to the Town of Cortez, located at 450 East Main Street, Cortez, Colorado, submitted by John and Amador Garcia. The parcel currently includes two separate buildings/businesses and the request is to subdivide the parcel so that each building is on its own, separate parcel. It was noted that staff has identified that it does not appear that easements have been created to allow for access to all utilities. While both parcels will continue to have direct access to Harrison Street, it is recommended that cross easements for access and parking be provided. Otherwise, the minor subdivision as submitted appears to meet all applicable development standards. Staff recommends approval of the project with two conditions as stated in Resolution No. 13, Series 2024.

John Garcia thanked Council for their consideration and praised the hard work of Contract City Planner Dosedall. Mayor Medina opened the meeting for public comments; however, no one spoke and the comment section was closed.

Councilmember Randle moved that Council approve Resolution No. 13, Series 2024, a resolution approving the 1<sup>st</sup> Amended Plat of Lots 1 and 2, Block 7 F.R. Coffin’s Addition to the Town of Cortez, located at 450 East Main Street, Cortez, Colorado, with two condition as stated in the resolution. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

c. CDOT Aeronautics Discretionary Grant Award Resolution for matches of Parking Lot and Runway Rehabilitation Projects. Airport Manager Patton stated that the Parking Lot Rehabilitation is currently in the construction phase and the majority of the project, from design and engineering to most of the construction, is funded by the City’s existing ARPA grant. The areas of the parking lot not planned for revenue-generation were eligible for Federal and State apportionment, hence the combined agreement with a concurrent Airport Improvement Plan Capital Project-the Runway 3/21 Rehabilitation Project. The construction of the runway will have a separate Grant Resolution given the timeline of execution slated for the Spring of 2025. The Grant Resolution included in the packet is authorized by CDOT Aeronautics and outlines the Federal, State and Local matches of the applicable funds for the Parking Lot Rehabilitation as well as the 2025 Runway Rehabilitation Project. The resolution ensures compliance with Federal and State Grant Assurances for the sponsor, the City of Cortez. Airport Manager Patton stated that this does not depict local funding sources already applied to the Parking Lot Project, i.e. ARPA funds are a separate grant execution and reimbursement process already in-play. The fiscal impact was reviewed noting that the State will pay \$34,589.00, Local (City of Cortez) \$34,589.00, and Federal total is \$1,314,400.00. Combined Project Funding is \$1,383,579.00. Staff recommends approve of the Grant Award Resolution and authorize the Mayor to sign the resolution. Airport Manager Patton stated that we are thankful for the 95% support that the Airport receives for project funding.

Councilmember Dobry moved that Council approve the CDOT Aeronautics (24-CEZ-01) Grant

Award Resolution and authorize the Mayor to sign the resolution. Mayor Pro-tem DeHaven seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

d. Contract for Colorado Department of Transportation (CDOT) Roadway Funding and City Transportation Engineering. Director of Public Works Peckins stated that the City prepared a request for proposal (RFP) for engineering services. The project was advertised on BidNet, in the Cortez Journal, and on the City’s website. Over 500 potential vendors saw the listing, of which 84 downloaded the RFP. Three firms had follow-up questions and two responsive submissions meeting schedule and budget requirements were received. City staff reviewed the proposal and scored Jones & DeMille Engineering, Inc. higher than Bohannon-Huston, Inc., due to its significantly clearer work strategy and superior proposed data collection methods. Jones & DeMille also proposed additional services that will further benefit the scope of work as defined in the RFP. The services that will be provided include preparing scope and cost estimates for the CDOT – long range call for projects at the August 8<sup>th</sup> Transportation Planning Region (TPR) meeting. This will allow the City to provide project suggestions to CDOT for funding consideration. The selected firm will also perform transportation engineering for City streets and sidewalks in the form of a Transportation Master Plan (TMP). This work will guide project selection and project design for Public Works to improve the City’s transportation network in line with community goals, independent from State and Federal direction. Director of Public Works Peckins stated that there is \$140,000.00 budgeted in the 2024 Street Improvement Fund for this work. Staff is recommending that the CDOT Roadway Funding and City Transportation Engineering Contract be awarded to Jones & DeMille Engineering, Inc. at its proposed price of \$139,868.00, and authorize the City Manager to negotiate and sign the contract. In answer to a question from Councilmember Randle, Director of Public Works Peckins stated that the information will help the City prioritize projects for long term planning.

Councilmember Lewis moved that Council award a contract for professional engineering services for CDOT Roadway Funding and City Transportation Engineering to Jones & DeMille Engineering, Inc., at its proposal price of \$139,878.00, and authorize the City Manager to negotiate and sign the contract. Mayor Pro-tem DeHaven seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

e. 2024 Chip and Friction Seal Project Bid Award. Director of Public Works Peckins stated that Public Works has been working on a strategy to replace and repair failing roadways in the City. As part of that strategy, roadways will be reconditioned or replaced with treatments appropriate for the expected remaining service life of that road. Consideration is also given to the speed and volume of each roadway to ensure that a cost-effective solution is provided. As part of the plan, the northern part of Empire Street from Highway 145 west to Mildred Road, was improved with a mill and fill last year. The southern portion of Empire Street, due to aging waterlines beneath, will be reconditioned with a surface treatment. This same treatment will be applied to other roadways that are good candidates to receive this type of resurfacing. Staff prepared bid documents for chip

sealing, friction sealing, and roadway striping for primary roadways within the City. One partial bid was received for the friction seal portion of the project. The entire project was budgeted for \$663,000.00. The engineer’s estimate for the friction seal portioin was \$393,150.00. The bid received from Specialty Applicators LLC for the friction seal portion was \$300,855.00. It was noted that the bidder, Specialty Applicators LLC, is used by Montezuma County to perform similar work. Since this contractor will already be in the area, it is able to provide a competitive price despite the lack of competing bids. In answer to a question from Councilmember Dobry, City Engineer Kissler stated the remaining bid items that were not bid by Specialty Applicators LLC, the City could make a contract modification of an existing contract which might be the quickest remedy to try and get the work done this year or a re-bid could be done on the remaining project items. He commented that typically contractors are busy in September and the work may not be completed this year. Discussion was held that there is only one bid but it was noted that the friction seal portion of the bid is below the estimated amount.

Mayor Pro-tem DeHaven moved that Council award the 2024 Chip and Friction Seal Project to Specialty Applicators LLC at its bid price of \$300,855.00, and authorize the City Manager to negotiate and sign the contract. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

f. Cortez Police Department MDT (Mobile Data Terminal) Project. Chief of Police Knuckles stated that the Cortez Police Department applied for and received the Edward Byrne Memorial Assistance Grant (JAG) in the amount of \$234,990.00 to purchase and install 34 MDT’s in the Police Departments fleet to include eForce Silent Dispatch software and AT&T data Cards for internet connectivity for all users. The City put out a request for proposal and received three responses. Two were accepted and one was rejected due to an incomplete submission. The City of Cortez assembled a panel of four City employees to review the bids and select a preferred vendor. The panel selected MHQ West of New Mexico for the following reasons: the vendor will travel to Cortez to install the MDT’s themselves, MHQ will travel to Cortez to provide warranty work, and MHQ is the vendor currently installing the emergency equipment in the City’s 2024 Police vehicles. Using MHQ provides consistency with one installer. MHQ does quality work when installing emergency equipment and staff is recommending the bid be awarded to MHQ West and authorize the expenditure of \$234,990.00 of City funds to purchase and install 34 MDT’s, eForce Silent Dispatch software, and AT&T Data cards for each user, to be reimbursed by the Edward Byrne Memorial Justice Assistance Grant Program. It was noted that eForce Silent Dispatch licenses for all users will need to be funded through budget allocations starting year two (2025) and AT&T cards will also need funding through budget allocation starting year two (2025). In answer to the question from Councilmember Dobry, Chief of Police Knuckles stated that the life cycle for an MDT is about five years and will be replaced with the purchase of a new vehicle. Discussion was held on the difference in the award of the bid and the grant amount and Chief of Police Knuckles stated that some money may be used for training. City Manager Sanders spoke about how a Byrne Grant works and stated that the amount was a projected amount and an application can be submitted to amend the program, and he would recommend that an application be submitted to put the extra money towards firearms and other items needed. He stated that the award of the bid should be for

the bid amount not the Byrne Grant award. Chief of Police Knuckles stated some of the extra money is being used towards eForce licenses and AT&T Data Cards. He stated that the quote from MHQ is only for the computers and the installation.

Councilmember Spruell moved that Council accept the bid from MHQ West of Albuquerque, New Mexico, and authorize the expenditure of \$234,990.00 of City funds to purchase and install 34 MDT’s, eForce Silent Dispatch software for each user, and AT&T data cards for each user; to be reimbursed by the Edward Byrne Memorial Justice Assistance Grant Program (JAG) 2022-DJ-23-01-23-1/Cortez MDT Project grant award. Councilmember Randle seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

g. Authorization to Accept the Proposal of Woods Canyon Archaeological Consultants, Inc. for a Class III Cultural Resource Survey of Carpenter and Geer Natural Areas. Mayor Pro-tem DeHaven recused herself due to a possible conflict of interest. Community and Economic Development Specialist West stated that in November 2023, Council approved Resolution No. 28, Series 2023, granting authorization for the City to apply for a \$12,000 grant from History Colorado to conduct an archaeological survey of the Carpenter and Geer Natural Areas which are owned by the City of Cortez. A preliminary archaeological survey was conducted in 1993 when the land for the Carpenter Natural Area was donated to the City. This survey identified a few small prehistoric sites and a historic dump, which may be associated with the Civilian Conservation Corps camp that was located nearby in the 1930’s. No archeological survey has been conducted at the Geer Natural Area. On April 19, 2024, a grant for the total of \$12,941 was awarded to the City to inventory these two natural areas for archaeological sites. No matching funds are required. Two proposals to complete the archaeological survey were received. Both proposals were submitted by reputable Colorado companies with highly qualified archaeologists and historic preservation specialists. Although Colliers Engineering & Design submitted a proposal for \$2,043 less than Woods Canyon Archaeological Consultants, Inc., Colliers’ proposal was not as comprehensive as the proposal submitted by Woods Canyon. The higher cost from Woods Canyon is for increased work hours given to the project. Also, Woods Canyon is a local company, based in Cortez and has extensive knowledge of the Carpenter and Geer Natural Areas. Staff recommends that Woods Canyon Archaeological Consultants, Inc. be awarded the Class III Cultural Resource Survey of Carpenter and Geer Natural Areas. It was noted that the bid is for \$12,941.00, not \$12,491.00, as written in the staff memo.

Councilmember Randle moved that Council accept the proposal from Woods Canyon Archaeological Consultants, Inc., in the amount of \$12,941.00, and authorize the City Manager to negotiate and sign the contract with this firm for the completion of a Class III Cultural Resources Survey of Carpenter and Geer Natural Areas. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
*	Yes	Yes	Yes	Yes	Yes	Yes

\*Mayor Pro-tem DeHaven recused herself from the discussion and vote due to a possible conflict-of-interest.

h. Resolution No. 14, Series 2024. City Manager Sanders stated that Resolution No. 14, Series 2024, is a resolution waiving the right of the City of Cortez, Colorado, to first refusal and first offer in connection with the sale of affordable housing. The presentation made at the Council meeting on June 25, 2024 on Colorado House Bill 24-1175 was shared with Council and the audience and it was noted that the statute allows local governments to waive their rights of first refusal and first offer if they do not want to become purchasers or sellers of affordable housing. It was noted that Council has said that the City does not want to become landlords and this House Bill is not a good fit for Cortez and Council would like to opt out. Councilmember Dobry stated that he originally brought this issue forward to Council as he did not think the City wants to be party to potentially taking of property rights as the City respects property rights and wants to work in partnership with developers in the community. Also, the City wants to avoid any undo additional reporting for the staff.

Councilmember Dobry moved that Council approve Resolution No. 14, Series 2024, a resolution waiving the right of the City of Cortez, Colorado, to first refusal and first offer in connection with the sale of affordable housing. Councilmember Spruell seconded the motion and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

8. DRAFT RESOLUTION/ORDINANCES: None.

9. CITY ATTORNEY’S REPORT: None.

10. CITY MANAGER’S REPORT: City Manager Sanders gave a report on the following items:

- The City of Cortez has been awarded a federal grant, \$187,694, for the design services for the runway project at the Cortez airport, phase I, to include a precision path indicator system, end identifier lights, and lighting systems upgrades. The runway will be rebuilt in 2025 and will also include asphalt improvements and upgrade signage. This will help bring the airport into conformity with current standards.
- The City of Cortez 2023 Audit was completed and submitted to the Office of State Auditor (OSA) three days ahead of the June 30, 2024 deadline. We earned an unqualified audit opinion, which can be translated to a “clean” audit opinion, and we received no recommendations. This is the highest and best level of audit opinion possible.

The application for the Government Finance Officers Association (GFOA) Certificate of Excellence in Financial Reporting was also submitted two days ahead of the deadline. The checklist for the award requirements was 48 pages long. Additional information required for the award included 12 difference stats sections which covered a period of ten prior years. Ms. Sara Coffey, Ms. Lynette Reece, and Finance Director Kelly Koskie were able to provide all of the required information. The GFOA awards will be announced later in the year.



11. CITY COUNCIL COMMITTEE REPORTS

a. Mayor’s Report on Workshop. Mayor Medina stated that Municipal Judge Padilla gave an update on the happenings in Municipal Court and an Executive Session was held on City Attorney Coleman’s evaluation review. General Discussion included a suggestion made by Councilmember Keefauver to cap/moratorium on the number of marijuana stores in the community. Discussion will be held on that item at a future meeting.

b. Golf Course Advisory Board. Councilmember Lewis reported on the Golf Advisory Meeting held on June 28, 2024, stating that discussion was held on the July activities which include a Jr. Golf Tournament, the Firecracker Golf Tournament, Men’s Club Championship, and Ladies President’s Cup. The revenue continues to go up and the golf course looks amazing. He thanked the Golf Course Maintenance Crew for all their hard work as they continue to work around the clock which reflects on the kind of employees that the City has. He noted that the employees are the City’s greatest asset and the City is very fortunate as it is what makes everything work.

12. OTHER ITEMS OF BUSINESS: None.

13. PUBLIC PARTICIPATION: None.

14. ADJOURNMENT: Councilmember Lewis moved that the regular meeting be adjourned at 9:10 p.m. Councilmember Dobry seconded the motion, and the vote was as follows:

DeHaven	Dobry	Keefauver	Lewis	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	Yes	Yes	Yes

\_\_\_\_\_  
Rachel B. Medina, Mayor

ATTEST:

\_\_\_\_\_  
Linda L. Smith, City Clerk



CITY OF CORTEZ  
123 ROGER SMITH AVENUE  
CORTEZ, CO 81321

**Kelly Koskie**  
Director of Finance  
123 Roger Smith Ave  
Cortez, CO. 81321  
kkoskie@cortezco.gov

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### Memorandum

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**To:** CORTEZ CITY COUNCIL

**From:** SARA COFFEY, PAYROLL/SALES TAX ADMINISTRATOR

**Date:** 07/17/2024

**RE:** Approval of the Expenditure List for July 23, 2024

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### Attachments

Expenditure List

EXPENDITURE LIST FOR WEEK ENDING JULY 12, 2024

Department	Vendor Name	Description	Amount
City Council	PIONEER PRINTING	BUSINESS CARDS	\$ 58.00
		Total	\$ 58.00
Municipal Court	MARSHALL SUMRALL	LEGAL SERVICES - MULTIPLE	\$ 750.00
	PADILLA LAW P.C.	MUNICIPAL COURT PROFESSIONAL SERVICES	\$ 3,000.00
	BUFFINGTON LAW, LLC	LEGAL SERVICES - ASSISTANT CITY ATTORNEY	\$ 2,535.00
		Total	\$ 6,285.00
City Manager	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 17.42
		Total	\$ 17.42
Finance	EXPRESS EMPLOYMENT PROFESSIONAL SERVICES	Blanket PO - Contract IT Manager - Jay Rohrer	\$ 1,855.20
	EXPRESS EMPLOYMENT PROFESSIONAL SERVICES	Blanket PO - Contract IT Manager - Jay Rohrer	\$ 1,855.20
	POSTAL PROS, INC.	INVOICES	\$ 516.82
		Total	\$ 4,227.22
City Clerk	PARKER'S WORKPLACE SOLUTIONS	NAMEPLATE	\$ 11.95
		Total	\$ 11.95
Grants	BOHANNAN HUSTON INC	Blanket PO - Cortez Safety Action Plan" Project #202	\$ 14,342.84
		Total	\$ 14,342.84
Events	PIONEER PRINTING	BUSINESS CARDS	\$ 116.90
	PIONEER PRINTING	BUSINESS CARDS	\$ 20.00
		Total	\$ 136.90
Library	CIVICPLUS	Monsido Standard Package/Account Activation-Libra	\$ 2,180.00
	BRAVO CLEANING & RESTORATION	JANITORIAL	\$ 450.00
	FARMERS TELECOMMUNICATIONS	PHONES	\$ 38.66
	CORTEZ SANITATION DISTRICT	SEWER	\$ 48.00
	CITY OF CORTEZ	REFUSE	\$ 165.00
	CITY OF CORTEZ	WATER	\$ 47.20
	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 45.00
	NCSI	APPLICANT PROFILES	\$ 18.50
	WEIR HOMETOWN HEALTHCARE, L	PRE-EMPLOYMENT PHYSICAL - COLLIER	\$ 110.00
	WESTERN PAPER DISTRIBUTORS	SCA-HB9201 Kitchen Roll Towels - LB	\$ 52.06
	ZOOBEAN, INC	SUBSCRIPTION	\$ 795.00
	BLACKSTONE PUBLISHING	AUDIO BOOKS	\$ 100.77
	BLACKSTONE PUBLISHING	AUDIO BOOKS	\$ 185.53
	XEROX CORPORATION	COPIER EXPENSE	\$ 483.10
	XEROX CORPORATION	COPIER EXPENSE	\$ 544.78
	BRAND CENTRAL	POSTERS	\$ 64.00
	INSIGHT PUBLIC SECTOR, INC.	SUBSCRIPTION	\$ 668.60
		Total	\$ 5,996.20

EXPENDITURE LIST FOR WEEK ENDING JULY 12, 2024

Department	Vendor Name	Description	Amount
Building Maint	SPARKS PLUMBING	Materials/Labor - Men's locker room drain/urinal - S	\$ 285.00
		Total	\$ 285.00
City Hall Operations	ORKIN LLC	Blanket PO - Pest Control Services - City Hall	\$ 166.99
	ORKIN LLC	Blanket PO - Pest Control Services - City Hall	\$ 166.99
	FARMERS TELECOMMUNICATIONS	PHONES	\$ 77.31
	FP MAILING SOLUTIONS	POSTAGE SUPPLIES	\$ 151.27
	CITY OF CORTEZ	REFUSE	\$ 247.00
	CITY OF CORTEZ	WATER	\$ 280.27
	WESTERN PAPER DISTRIBUTORS	VBBT5431 Toilet Tissue - CH	\$ 39.93
	WESTERN PAPER DISTRIBUTORS	SCA-HB9201 Kitchen Roll Towels - CH	\$ 52.06
	WESTERN PAPER DISTRIBUTORS	VBMF91K Multifold Towels - CH	\$ 61.05
	AMAZON CAPITAL SERVICES	108R01121 Imaging Kit for WC6605	\$ 246.77
	IMAGENET CONSULTING LLC	COPIER EXPENSE	\$ 178.70
	XEROX CORPORATION	COPIER EXPENSE	\$ 96.42
	CBW ENTERPRISES LLC	Service Call/Materials - Repair Ice Machine - City Hall	\$ 208.60
	TRANE US INC	Materials/Labor - Repairs/Travel to fix RTU1 - City Hall	\$ 2,237.02
		Total	\$ 4,210.38
Welcome Center	COLORADO CUSTOM ELEVATOR &	Semi-Annual Routine Service - Welcome Center	\$ 450.00
	MESA VERDE COUNTRY V.I.B.	Contracted Services at Colorado Welcome Center	\$ 2,501.00
	STERICYCLE INC.	HAZARDOUS WASTE DISPOSAL	\$ 40.20
	FARMERS TELECOMMUNICATIONS	PHONES	\$ 38.66
	CORTEZ SANITATION DISTRICT	SEWER	\$ 48.00
	ATMOS ENERGY	GAS SERVICE	\$ 30.20
	CITY OF CORTEZ	REFUSE	\$ 115.00
	CITY OF CORTEZ	WATER	\$ 35.65
	WESTERN PAPER DISTRIBUTORS	VBBT5431 Toilet Tissue - WC	\$ 39.93
	WESTERN PAPER DISTRIBUTORS	SCA-HB9201 Kitchen Roll Towels - WC	\$ 52.06
		Total	\$ 3,350.70
Police Department	CIVICPLUS	Monsido Standard Package/Account Activation-Police	\$ 2,180.00
	AT&T MOBILITY	PHONES	\$ 131.97
	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 45.00
	MONTEZUMA COUNTY LANDFILL	POLICE/ANIMALS	\$ 267.75
	REX ALLEN	Blanket PO - Lifer Jiu Jitsu Training	\$ 800.00
	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 180.00
	WEIR HOMETOWN HEALTHCARE, L	PRE-EMPLOYMENT PHYSICAL - MILLIGIN	\$ 110.00
	LORI MILLICH	REIMB PETTY CASH - FOOD FOR JUVENILE	\$ 8.90
	ORKIN LLC	PEST CONTROL SERVICES	\$ 204.99
	CORTEZ SANITATION DISTRICT	SEWER	\$ 60.00
	ATMOS ENERGY	GAS SERVICE	\$ 38.94
	ATMOS ENERGY	GAS SERVICE	\$ 48.52
	CITY OF CORTEZ	REFUSE	\$ 253.00
	CITY OF CORTEZ	WATER	\$ 58.75

EXPENDITURE LIST FOR WEEK ENDING JULY 12, 2024

Department	Vendor Name	Description	Amount
	OFFICE DEPOT	HP414A W2020A Print Cartridge, Black	\$ 234.96
	OFFICE DEPOT	HP414A W2021A Print Cartridge, Cyan	\$ 304.05
	OFFICE DEPOT	HP414A W2022A Print Cartridge, Yellow	\$ 304.05
	OFFICE DEPOT	HP414A W2023A Print Cartridge, Magenta	\$ 304.05
	WESTERN PAPER DISTRIBUTORS	VBMF91K Multifold Towels - PD	\$ 61.05
	WESTERN PAPER DISTRIBUTORS	VBBT5431 Toilet Tissue - PD	\$ 79.86
	WESTERN PAPER DISTRIBUTORS	SCA-HB9201 Kitchen Roll Towels - PD	\$ 104.12
	IMAGENET CONSULTING LLC	EQUIPMENT RENTAL	\$ 23.22
		Total	\$ 5,803.18
Animal Shelter	FOUR CORNERS M.A.S.H., LLC	SPAY	\$ 96.00
	ORKIN LLC	PEST CONTROL SERVICES	\$ 120.99
	CORTEZ SANITATION DISTRICT	SEWER	\$ 76.00
	CITY OF CORTEZ	REFUSE	\$ 61.00
	CITY OF CORTEZ	WATER	\$ 78.00
	NETFORCE PC, INC.	Verkada LIC-1Y Camera License, 1 year	\$ 298.50
	NETFORCE PC, INC.	Verkada CD62-E Outdoor Dome Camera, 512GB Stor	\$ 2,701.50
		Total	\$ 3,431.99
Public Works	DOUGLAS ROTH	Blanket PO - GIS Consulting Services	\$ 1,575.00
	SGM INC.	Professional Services - Reviewed/revised contract ar	\$ 86.50
	SGM INC.	Professional Services - Water Sustainability Planning	\$ 216.25
	AMAZON CAPITAL SERVICES	SunX SPF50 Sunscreen Packets, 100/bx	\$ 108.88
	MONTEZUMA COUNTY LANDFILL	STREET MAINTENANCE	\$ 716.10
	BIG R/JOHN DEERE FINANCIAL	CREDIT	\$ (5.26)
	BIG R/JOHN DEERE FINANCIAL	WORK CLOTHES	\$ 43.95
	HARDLINE EQUIPMENT	5050041875 PPL Steel Side Brush for Delevo Sweepe	\$ 1,566.00
		Total	\$ 4,307.42
Parks & Rec	NCSI	APPLICANT PROFILES	\$ 18.50
		Total	\$ 18.50
Outdoor Pool	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 180.00
	NCSI	APPLICANT PROFILES	\$ 27.75
	AMERICAN RED CROSS	LIFEGUARDING CLASS	\$ 276.00
	FARMERS TELECOMMUNICATIONS	PHONES	\$ 44.30
	CORTEZ SANITATION DISTRICT	SEWER	\$ 48.00
	CITY OF CORTEZ	REFUSE	\$ 724.50
	CITY OF CORTEZ	WATER	\$ 67.27
	SYSCO FOOD SERVICES	CONCESSIONS	\$ 706.95
	SCOTT'S SEWER & DRAIN	CLEANED FLOOR DRAIN	\$ 130.00
		Total	\$ 2,204.77
Golf Pro	CORTEZ SANITATION DISTRICT	SEWER	\$ 204.00
	CITY OF CORTEZ	REFUSE	\$ 247.00

EXPENDITURE LIST FOR WEEK ENDING JULY 12, 2024

Department	Vendor Name	Description	Amount
	CITY OF CORTEZ	WATER	\$ 245.55
		Total	\$ 696.55
Golf Course Maint	LE PEW PORTA-JOHNS INC.	Portolet Rental #13 Tee, Monthly	\$ 30.00
	LE PEW PORTA-JOHNS INC.	Delivery/Pickup	\$ 54.00
	LE PEW PORTA-JOHNS INC.	Portolet Rental #16 Tee, Monthly	\$ 180.00
	LE PEW PORTA-JOHNS INC.	Portolet Rental #16 Tee, Monthly	\$ 180.00
	LE PEW PORTA-JOHNS INC.	Portolet Rental #13 Tee, Monthly	\$ 180.00
	SAN JUAN WILDLIFE SERVICES LLC	Prairie Dog Treatment, per hour	\$ 3,520.00
	CORTEZ SANITATION DISTRICT	SEWER	\$ 48.00
	CITY OF CORTEZ	REFUSE	\$ 247.00
	CITY OF CORTEZ	WATER	\$ 45.52
	AMAZON CAPITAL SERVICES	EWK Flexible Oil Funnel	\$ 17.99
	AMAZON CAPITAL SERVICES	ANNQUAN 6 Outlet Metal Power Strip	\$ 27.98
	AMAZON CAPITAL SERVICES	Funnel King 32377 8qt HD Pitcher	\$ 29.55
	AMAZON CAPITAL SERVICES	Arkwright W11 Terry Cloth Towels, 50lb box	\$ 186.19
	FASTENAL COMPANY	76358 5/16 Large OD Flat Washer	\$ 8.33
	WESTERN PAPER DISTRIBUTORS	VBMF91K Multifold Towels - GC	\$ 20.35
	R & R PRODUCTS INC.	R3010286 Front Roller Seal GP400	\$ 31.80
	R & R PRODUCTS INC.	R3010422 Front Roller Shaft GP400	\$ 77.80
	R & R PRODUCTS INC.	R3010712 Front Roller Bearing GP400	\$ 78.60
	R & R PRODUCTS INC.	R925080 80 Grit Back Lap Compount	\$ 189.90
	TARGET SPECIALTY PRODUCTS	1506913 Turf Fuel Base N25 - 2.5 gallon	\$ 225.56
	TARGET SPECIALTY PRODUCTS	1506911 Turf Fuel Base K26 - 2.5 gallon	\$ 380.00
	TARGET SPECIALTY PRODUCTS	1506922 Turf Fuel Respo Fuel	\$ 796.00
	TARGET SPECIALTY PRODUCTS	1506913 Turf Fuel Base N25 - 2.5 gallon	\$ 1,144.00
	TARGET SPECIALTY PRODUCTS	1513458 Turf Fuel Infinite - 2.5 gallon	\$ 1,180.00
		Total	\$ 8,878.57
Parks	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 45.00
	BRAVO CLEANING & RESTORATION	JANITORIAL SERVICE FOR PARK RESTROOMS	\$ 1,188.80
	NICE ELECTRIC	REPAIR OUTLETS AT SOFTBALL FIELD	\$ 267.13
	SPRINKLER PROS	LAWN MAINTENANCE	\$ 1,585.00
	CORTEZ SANITATION DISTRICT	SEWER	\$ 356.00
	ATMOS ENERGY	GAS SERVICE	\$ 36.36
	CITY OF CORTEZ	REFUSE	\$ 1,931.50
	CITY OF CORTEZ	WATER	\$ 5,859.97
	SLAVENS TRUE VALUE	PAINT	\$ 28.45
	CORTEZ GLASS CO.	PLEXI GLASS	\$ 81.81
	FERGUSON WATERWORKS #1116	CONTROL VLV SCRUBBERSS	\$ 457.19
		Total	\$ 11,837.21
Recreation	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 45.00
	MONTEZUMA CORTEZ SCHOOL DIS	TRIP TO DURANGO	\$ 183.30
		Total	\$ 228.30

EXPENDITURE LIST FOR WEEK ENDING JULY 12, 2024

Department	Vendor Name	Description	Amount
Planning & Building	CIVICPLUS	Monsido Standard Package/Account Activation-Plan	\$ 2,180.00
	SHORT-ELLIOTT-HENDRICKSON INC	IHOP HOUSING & USE CODE	\$ 1,732.50
	SHORT-ELLIOTT-HENDRICKSON INC	IHOP HOUSING & USE CODE	\$ 1,785.00
	SHORT-ELLIOTT-HENDRICKSON INC	Blanket PO - Professional Services / On-Call Planning	\$ 5,690.00
	SHORT-ELLIOTT-HENDRICKSON INC	Blanket PO - Professional Services / On-Call Planning	\$ 6,615.00
	PIONEER PRINTING	COLORING BOOKS, COLORING POSTERS	\$ 1,933.00
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 13.30
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 18.36
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 45.36
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 64.26
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 99.50
		Total	\$ 20,176.28
Lodger's Tax	MESA VERDE COUNTRY V.I.B.	LODGERS TAX - 3RD INSTALLMENT	\$ 51,738.45
		Total	\$ 51,738.45
Shop	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 60.00
	WEIR HOMETOWN HEALTHCARE, L	PRE-EMPLOYMENT PHYSICAL - GURNEY	\$ 110.00
	AMAZON CAPITAL SERVICES	SuppliesMax Compatible Citizen MD910/911 Ribbon	\$ 31.99
	FOUR STATES TIRE CO.	11R22.5 Shoulder Drive Recap - Refuse Units	\$ 524.11
	FOUR STATES TIRE CO.	11R22.5 Shoulder Drive Recap - Refuse Units	\$ 771.18
	FOUR CORNERS WELDING & GAS S	MGM723 Motor guard replacement element	\$ 13.50
	FOUR CORNERS WELDING & GAS S	MGM26 Air filter motor guard	\$ 95.99
	CORTEZ GLASS CO.	Replacement Door Glass - Unit 1237	\$ 110.00
	iT1 SOURCE LLC	Algo 8301 Paging Adapter Balance Line Leveler & Scf	\$ 337.14
	SENERGY PETROLEUM	Dyed Diesel for Airport	\$ 475.53
	SENERGY PETROLEUM	86E10 Unleaded Gas for Service Center	\$ 5,448.30
	FARMERS TELECOMMUNICATIONS	PHONES	\$ 84.50
	PITNEY BOWES PURCHASE POWER	Blanket PO - Postage for Service Center	\$ 504.04
	CORTEZ SANITATION DISTRICT	SEWER	\$ 112.00
	CITY OF CORTEZ	REFUSE	\$ 379.50
	CITY OF CORTEZ	WATER	\$ 412.85
	AMAZON CAPITAL SERVICES	Pilot G2 Gel Pens, Black	\$ 11.48
	AMAZON CAPITAL SERVICES	Pilot G2 Gel Pens, Blue	\$ 12.47
	AMAZON CAPITAL SERVICES	QUA37890 Manila Clasp Envelopes, 9x12	\$ 14.50
	HOME DEPOT PRO INSTITUTIONAL	REN63314-CA Can Liners, 33x39, 1.5 mil, Black - Ken	\$ 86.64
	NCSI	APPLICANT PROFILES	\$ 18.50
	WESTERN PAPER DISTRIBUTORS	VBBT5431 Toilet Tissue - SC	\$ 39.93
	WESTERN PAPER DISTRIBUTORS	SCA-HB9201 Kitchen Roll Towels - SC	\$ 52.06
		Total	\$ 9,706.21
Technology	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 45.00
	MONTEZUMA COUNTY LANDFILL	ELECTRONICS	\$ 26.00
	FARMERS TELECOMMUNICATIONS	PHONES	\$ 462.94

EXPENDITURE LIST FOR WEEK ENDING JULY 12, 2024

Department	Vendor Name	Description	Amount
	CORTEZ ELECTRIC	Service Call - Hookup for the UPS system - SC	\$ 375.00
	CXTEC	RAPIDCARE_9X5XNBD Hardware and TAC Support	\$ 876.00
		Total	\$ 1,784.94
Streets	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 57.96
	TRAUTNER GEOTECH	Blanket PO - Cortez Schools Drainage Improvements	\$ 656.00
		Total	\$ 713.96
Airport	CITY OF CORTEZ	REFUSE	\$ 45.75
	MONTEZUMA COUNTY WATER DIST	WATER M064	\$ 50.00
	MONTEZUMA COUNTY WATER DIST	WATER M068	\$ 95.10
	CIVICPLUS	Monsido Standard Package/Account Activation-Airp	\$ 2,180.00
	GARVER LLC	Apron Expansion Design, AIP Grant Activity, #22A550	\$ 4,924.15
	GARVER LLC	Runway 3-21 Rehabilitation Design, AIP Grant Activit	\$ 141,038.75
		Total	\$ 148,333.75
Dispatch	LANGUAGE LINE SERVICE	INTERPRETATION SERVICES	\$ 63.69
	FARMERS TELECOMMUNICATIONS	PHONES	\$ 96.42
	IT1 SOURCE LLC	Chief KTP445B 2x2 Widescreen Quad Monitor Moun	\$ 483.71
		Total	\$ 643.82
Rec Center	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 135.00
	NCSI	APPLICANT PROFILES	\$ 46.25
	FARMERS TELECOMMUNICATIONS	PHONES	\$ 40.71
	CORTEZ SANITATION DISTRICT	SEWER	\$ 540.00
	ATMOS ENERGY	GAS SERVICE	\$ 852.01
	CITY OF CORTEZ	REFUSE	\$ 247.00
	CITY OF CORTEZ	WATER	\$ 297.29
	AMBROSIA LLC	CHEMICALS	\$ 1,582.00
	AMBROSIA LLC	CHEMICALS	\$ 4,692.00
	ULINE	AIR FILTERS	\$ 1,701.21
	CIVICPLUS	Monsido Standard Package/Account Activation-Rec	\$ 2,180.00
		Total	\$ 12,313.47
Water	POSTAL PROS, INC.	POSTAGE	\$ 730.20
	LA PLATA COUNTY HEALTH DEPT	Blanket PO - Lab Testing for Bac-T's	\$ 385.00
	CITY OF CORTEZ	REFUSE	\$ 61.00
	AMAZON CAPITAL SERVICES	Black Lanyard Card Holder, 10-pack	\$ 4.49
	AMAZON CAPITAL SERVICES	206A Toner Cartridges, 4-pack	\$ 138.99
	THATCHER CHEMICAL CO.	Blanket PO - Liquid Alum AL2	\$ 7,070.90
	DRUG & ALCOHOL TESTING ASSOC	EMPLOYEE DRUG TESTING	\$ 95.00
	NCSI	APPLICANT PROFILES	\$ 37.00
	WEIR HOMETOWN HEALTHCARE, L	PRE-EMPLOYMENT PHYSICAL - SCHARNHORST	\$ 110.00
	UTILITY NOTIFICATION CENTER	Blanket PO - Utility Notification Charges	\$ 127.71
	FERGUSON WATERWORKS #1116	C6500152X Curb Box 152 Extension - Original PO 230	\$ 107.32



EXPENDITURE LIST FOR WEEK ENDING JULY 12, 2024

Department	Vendor Name	Description	Amount
	FERGUSON WATERWORKS #1116	C6500151X Curb Box 151 Extension - Original PO 230	\$ 139.02
		Total	\$ 9,006.63
CCN Fund	MAMMOTH NETWORKS	Blanket PO - D1A, CRTZ2018-001R 2Gbps commit	\$ 1,695.00
		Total	\$ 1,695.00
Refuse	POSTAL PROS, INC.	POSTAGE	\$ 730.21
	MONTEZUMA COUNTY LANDFILL	COMPOST	\$ 319.08
	MONTEZUMA COUNTY LANDFILL	Blanket PO - Landfill Charges	\$ 32,830.64
	CHIROPRACTIC HEALTH ALLIANCE	DOT PHYSICAL - ARCHULETA	\$ 100.00
	MONTEZUMA COUNTY LANDFILL	MATTRESS	\$ 272.00
	FOUR CORNERS WELDING & GAS S	Blanket PO - Welding Supplies - Dumpster Repair	\$ 283.61
	CHIROPRACTIC HEALTH ALLIANCE	DOT PHYSICAL - SKINNER	\$ 100.00
		Total	\$ 34,635.54
Total			\$ 367,076.15

EXPENDITURE LIST FOR WEEK ENDING JULY 19, 2024

Department	Vendor Name	Description	Amount
Finance	EXPRESS EMPLOYMENT PROFESSIONALS	Blanket PO - Contract IT Manager - Jay Rohrer	\$ 1,855.20
		Total	\$ 1,855.20
Events	LE PEW PORTA-JOHNS INC.	Hand washing station Special Event	\$ 225.00
	LE PEW PORTA-JOHNS INC.	Porta John Rental Special Events	\$ 1,260.00
	TIGER BY THE TAIL	Celebrate our Spirit Magazine AD	\$ 1,199.00
		Total	\$ 2,684.00
Library	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 1,659.19
	ATMOS ENERGY	GAS SERVICE	\$ 46.73
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
		Total	\$ 1,751.42
City Hall Operations	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 30.00
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 490.54
	ATMOS ENERGY	GAS SERVICE	\$ 273.52
		Total	\$ 839.56
Welcome Center	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	REDFIN JANITORIAL LLC	JANITORIAL SERVICE	\$ 1,700.00
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 635.22
		Total	\$ 2,380.72
Police Department	VERIZON WIRELESS	DEMO LAPTOP	\$ 40.01
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 5.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 5.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 5.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 11.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 16.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 16.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 16.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 22.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 27.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 33.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 33.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 33.00

EXPENDITURE LIST FOR WEEK ENDING JULY 19, 2024

Department	Vendor Name	Description	Amount
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 33.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 38.50
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 44.00
	CRYSTAL BRITE LAUNDRY	Blanket po for uniform cleaning	\$ 44.00
	iT1 SOURCE LLC	HP 4301fdw Color LaserJet Pro MFP - Quote #	\$ 416.62
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 3,495.51
	IMAGENET CONSULTING LLC	COPIER EXPENSE	\$ 19.08
		Total	\$ 4,533.72
Animal Shelter	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 165.25
		Total	\$ 210.75
Public Works	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 11,378.55
		Total	\$ 11,378.55
Outdoor Pool	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,332.67
	ATMOS ENERGY	GAS SERVICE	\$ 390.54
		Total	\$ 2,768.71
Golf Pro	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 35.50
	ORKIN LLC	Blanket PO - Pest Control Services - GC Pro Sh	\$ 128.99
		Total	\$ 164.49
Golf Course Maint	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,354.06
	ATMOS ENERGY	GAS SERVICE	\$ 39.27
		Total	\$ 2,438.83
Parks	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	SAN JUAN WILDLIFE SERVICES LLC	ADDITIONAL TREATMENT	\$ 4,510.00
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 3,120.31
		Total	\$ 7,675.81
Recreation	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 22.00
	JUSTIN LEWIS	UMPIRE COED GAMES - 10	\$ 350.00
	JUSTIN LEWIS	UMPIRE START UP FEE	\$ 400.00
	BRAND CENTRAL	SHIRTS	\$ 656.50
		Total	\$ 1,428.50
Shop	CONSERVANCY OIL COMPANY	Blanket PO - Lubrication Products for Fleet Ma	\$ 186.83
	FOUR STATES TIRE CO.	Blanket PO - Tire Repairs and Alignments	\$ 21.60
	FOUR STATES TIRE CO.	Blanket PO - Tire Repairs and Alignments	\$ 21.60

EXPENDITURE LIST FOR WEEK ENDING JULY 19, 2024

Department	Vendor Name	Description	Amount
	FOUR STATES TIRE CO.	77267 - RECAP TIRES MICH 11R225	\$ 1,121.00
	FOUR STATES TIRE CO.	New tires for Unit #733	\$ 634.54
	O'REILLY AUTO PARTS	Blanket PO - Parts for Fleet Repairs and Supplie	\$ (10.00)
	O'REILLY AUTO PARTS	Blanket PO - Parts for Fleet Repairs and Supplie	\$ 6.62
	O'REILLY AUTO PARTS	Blanket PO - Parts for Fleet Repairs and Supplie	\$ 23.14
	O'REILLY AUTO PARTS	Blanket PO - Parts for Fleet Repairs and Supplie	\$ 76.71
	O'REILLY AUTO PARTS	Blanket PO - Parts for Fleet Repairs and Supplie	\$ 128.06
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ (142.74)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ (54.93)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ (8.67)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ 8.74
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ 10.32
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ 18.99
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ 19.24
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ 22.24
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ 22.65
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ 26.09
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ 27.08
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ 29.43
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ 31.94
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ 44.99
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ 44.99
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ 49.56
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ 140.69
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintena	\$ 142.74
	TRU WEST CDJR	5086661AA BOLT HEX F	\$ 42.76
	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,621.08
	ATMOS ENERGY	GAS SERVICE	\$ 39.79
	ATMOS ENERGY	GAS SERVICE	\$ 44.16
	QUILL	12J12 Styrofoam Cups - SC	\$ 119.34
	NICE ELECTRIC	Server Outlets	\$ 379.40
		Total	\$ 5,935.48
Technology	CENTURYLINK	DID	\$ 2.74
		Total	\$ 2.74
Airport	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 845.58
		Total	\$ 845.58
Dispatch	NICE ELECTRIC	Dispatch Desk Hook Up	\$ 439.42
		Total	\$ 439.42
Rec Center	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 8,433.03
		Total	\$ 8,433.03

EXPENDITURE LIST FOR WEEK ENDING JULY 19, 2024

Department	Vendor Name	Description	Amount
Water	ALPINE SECURITY & ELECTRONICS	ALARM SERVICES	\$ 45.50
	VERIZON WIRELESS	CRADLE PORTS	\$ 160.14
	EMPIRE ELECTRIC ASSOCIATION	ELECTRIC SERVICE	\$ 2,545.50
	ATMOS ENERGY	GAS SERVICE	\$ 113.64
	SGM INC.	Blanket PO - WTP Infrastructure Consulting - T	\$ 2,889.25
		Total	\$ 5,754.03
Total			\$ 61,520.54



CITY OF CORTEZ  
123 ROGER SMITH AVENUE  
CORTEZ, CO 81321

**Linda Smith**  
City Clerk  
123 Roger Smith Avenue  
Cortez, CO. 81321  
lsmith@cortezco.gov

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**Memorandum**

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**To:** CORTEZ CITY COUNCIL

**From:** LINDA SMITH, CITY CLERK

**Date:** July 15, 2024

**RE:** Approval of a renewal application for a Retail Marijuana Center License for Green Kiwi 4, LLC, DBA Livwell, located at 1819 East Main Street, Cortez.

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**Attachments**

Livwell Renewal License Application



City of Cortez  
123 Roger Smith Ave.  
Cortez, Co. 81321

**Linda Smith**  
City Clerk  
123 Roger Smith Ave.  
Cortez, CO 81321  
lsmith@cortezco.gov

## Memorandum

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**To:** Honorable Mayor and City Council

**From:** Linda L. Smith, City Clerk

**Date:** July 15, 2024

**RE:** Renewal Application for a Retail Marijuana Center License for Green KIWI 4, LLC, DBA Livwell, located at 1819 East Main Street, Cortez

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### **BACKGROUND**

The renewal application for a Retail Marijuana Center License for Green KIWI 4, LLC, DBA Livwell, located at 1819 East Main Street, Cortez, was filed in the City Clerk's office on June 27, 2024. The application appears to be complete and all fees were paid.

### **DISCUSSION**

The Fire Inspection report shows there were no violations to the Fire Code.

The sales tax account is current.

The Police report shows they are in compliance with the Marijuana Licensing Code.

### **RECOMMENDATION**

Staff recommends that Council approve the renewal application for a Retail Marijuana Center License for Green KIWI 4, LLC, DBA Livwell, located at 1819 East Main Street, Cortez



CITY OF CORTEZ  
123 ROGER SMITH AVENUE  
CORTEZ, CO 81321

**Linda Smith**  
City Clerk  
123 Roger Smith Avenue  
Cortez, CO. 81321  
lsmith@cortezco.gov

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### Memorandum

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**To:** CORTEZ CITY COUNCIL

**From:** DONNA MURPHY, DEPUTY CITY CLERK

**Date:** 07/08/2024

**RE:** Approval of a Special Event Permit application for the Cortez Area Chamber of Commerce to host a "Business After Hours" event on August 8, 2024, from 4:30-7:30 pm, on the premises of Mann Mortgage, located at 138 West 1st Street, Cortez.

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### Attachments

SEP Chamber of Commerce





CITY OF CORTEZ  
123 ROGER SMITH AVENUE  
CORTEZ, CO 81321

7/8/2024

MEMO TO: Honorable Mayor and City Council  
FROM: Donna Murphy, Deputy City Clerk  
SUBJECT: APPLICATION FOR A SPECIAL EVENT PERMIT FOR THE CORTEZ AREA  
CHAMBER OF COMMERCE

#### BACKGROUND

The application referred to above was filed with the City Clerk's office on July 8, 2024. The application appears to be complete, the fees have been paid, and the public notice sign has been posted on the premises. The Special Event Permit would allow The Cortez Area Chamber of Commerce to host a "Business After Hours" event, on August 8, 2024 from 4:30-7:30pm, on the premises of the Mann Mortgage, located at 138 West 1st Street, Cortez.

#### ISSUES

Non-profit organizations are allowed fifteen Special Event Permits per year. This application is the seventh event for 2024.

#### RECOMMENDATION

Staff recommends approval of a Special Event Permit to allow The Cortez Area Chamber of Commerce host a "Business After Hours" event, on August 8, 2024 from 4:30-7:30 pm, on the premises of the Mann Mortgage, located at 138 West 1st Street, Cortez.



CITY OF CORTEZ  
123 ROGER SMITH AVENUE  
CORTEZ, CO 81321

**Linda Smith**  
City Clerk  
123 Roger Smith Avenue  
Cortez, CO. 81321  
lsmith@cortezco.gov

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### Memorandum

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**To:** CORTEZ CITY COUNCIL

**From:** DONNA MURPHY, DEPUTY CITY CLERK

**Date:** 07/10/2024

**RE:** Approval of a renewal application for a Hotel and Restaurant Liquor License for Once Upon LLC, DBA Once Upon a Sandwich, located at 7 West Main Street, Cortez.

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### Attachments

Renewal- Once Upon



CITY OF CORTEZ  
123 ROGER SMITH AVENUE  
CORTEZ, CO 81321

7/10/2024

MEMO TO: Honorable Mayor and City Council  
FROM: Donna Murphy, Deputy City Clerk  
SUBJECT: RENEWAL APPLICATION ON A HOTEL AND RESTAURANT LIQUOR  
LICENSE FOR ONCE UPON LLC, DBA ONCE UPON A SANDWICH,  
LOCATED AT 7 WEST MAIN STREET, CORTEZ.

#### BACKGROUND

The renewal application referred to above was filed in the City Clerk's office on July 10, 2024. The application appears to be complete and all fees were paid.

#### ISSUES

The fire inspection report shows no violation to the Fire Code.

The police report shows no liquor violations were found over the past twelve months.

The sales tax account is current.

#### RECOMMENDATION

Staff recommends approval of a Hotel and Restaurant Liquor License for Once Upon a Sandwich, Located at 7 West Main Street, Cortez.



CITY OF CORTEZ  
123 ROGER SMITH AVENUE  
CORTEZ, CO 81321

**Kelly Koskie**  
Director of Finance  
123 Roger Smith Ave  
Cortez, CO. 81321  
kkoskie@cortezco.gov

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### Memorandum

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**To:** CORTEZ CITY COUNCIL

**From:** KELLY KOSKIE, DIRECTOR OF FINANCE

**Date:** 7/17/2024

**RE:** 2024 June Financial Statements

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### Attachments

2024 June Financial Statements  
Memo June 2024

CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
001-0000-311-10-01	28,330.91	125,867.56	316,630.00	190,762.44	39.8
001-0000-311-10-03	27.31	42.84	.00	( 42.84)	.0
001-0000-311-11-00	4,013.48	16,855.22	.00	( 16,855.22)	.0
001-0000-311-12-01	910,577.14	5,020,409.42	10,295,671.00	5,275,261.58	48.8
001-0000-311-12-03	5,386.50	70,721.13	106,418.00	35,696.87	66.5
001-0000-311-13-00	.00	5,915.11	21,172.00	15,256.89	27.9
	<u>948,335.34</u>	<u>5,239,811.28</u>	<u>10,739,891.00</u>	<u>5,500,079.72</u>	<u>48.8</u>
<u>FRANCHISE TAXES</u>					
001-0000-312-10-00	.00	11,485.14	13,500.00	2,014.86	85.1
001-0000-312-11-00	36,533.27	245,981.71	480,540.00	234,558.29	51.2
001-0000-312-12-00	.00	141,397.89	150,467.00	9,069.11	94.0
001-0000-312-13-00	1,000.00	6,000.00	12,000.00	6,000.00	50.0
	<u>37,533.27</u>	<u>404,864.74</u>	<u>656,507.00</u>	<u>251,642.26</u>	<u>61.7</u>
<u>PERMITS</u>					
001-0000-321-10-00	.00	2,750.00	14,340.00	11,590.00	19.2
001-0000-321-11-00	120.00	880.00	1,900.00	1,020.00	46.3
001-0000-321-12-00	.00	1,105.00	1,875.00	770.00	58.9
001-0000-321-13-00	13,306.42	83,677.12	145,820.00	62,142.88	57.4
001-0000-321-14-00	50.00	75.00	1,410.00	1,335.00	5.3
001-0000-321-14-01	1,823.75	3,023.75	1,800.00	( 1,223.75)	168.0
001-0000-321-14-02	550.00	4,250.00	5,200.00	950.00	81.7
001-0000-321-15-00	270.00	2,160.00	5,926.00	3,766.00	36.5
	<u>16,120.17</u>	<u>97,920.87</u>	<u>178,271.00</u>	<u>80,350.13</u>	<u>54.9</u>
<u>LICENSES</u>					
001-0000-322-10-00	870.00	21,984.50	61,118.00	39,133.50	36.0
001-0000-322-11-00	50.00	385.00	300.00	( 85.00)	128.3
001-0000-322-12-00	130.00	1,115.00	2,890.00	1,775.00	38.6
001-0000-322-13-00	.00	75.00	250.00	175.00	30.0
	<u>1,050.00</u>	<u>23,559.50</u>	<u>64,558.00</u>	<u>40,998.50</u>	<u>36.5</u>

CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STATE/COLO</u>					
001-0000-332-10-00	HIGHWAY USER TAX	28,657.51	162,466.72	294,558.00	132,091.28 55.2
001-0000-332-11-00	STATE OF CO SNOW REMOVAL REIMB	.00	5,010.66	12,000.00	6,989.34 41.8
001-0000-332-12-00	LOCAL GOVT SEVERANCE TAX	.00	.00	144,444.00	144,444.00 .0
001-0000-332-12-01	GENERAL FUND CAPITAL OUTLAY	.00	.00	669,000.00	669,000.00 .0
001-0000-332-13-00	MINERAL LEASING TAX	.00	.00	458,321.00	458,321.00 .0
001-0000-332-20-00	STATE MARIJUANA TAX	.00	50,856.21	159,305.00	108,448.79 31.9
	TOTAL STATE/COLO	28,657.51	218,333.59	1,737,628.00	1,519,294.41 12.6
<u>COUNTY</u>					
001-0000-333-10-00	LIBRARY AID	.00	5,000.00	.00 (	5,000.00) .0
001-0000-333-11-00	ROAD AND BRIDGE	6,546.42	96,998.63	143,267.00	46,268.37 67.7
001-0000-333-23-00	KENNEL SERVICES	.00	27,500.00	27,500.00	.00 100.0
	TOTAL COUNTY	6,546.42	129,498.63	170,767.00	41,268.37 75.8
<u>SCHOOL DISTRICT RE-1</u>					
001-0000-334-10-00	SCHOOL RESOURCE OFFICER	.00	.00	23,000.00	23,000.00 .0
	TOTAL SCHOOL DISTRICT RE-1	.00	.00	23,000.00	23,000.00 .0
<u>SERVICES</u>					
001-0000-341-11-00	OUTDOOR POOL CONCESSIONS	4,638.10	4,638.10	10,010.00	5,371.90 46.3
001-0000-341-21-00	RECREATION PROGRAMS	4,000.00	9,822.50	5,736.00 (	4,086.50) 171.2
	TOTAL SERVICES	8,638.10	14,460.60	15,746.00	1,285.40 91.8
<u>FEES</u>					
001-0000-342-02-00	KENNEL ADOPTION FEES	180.00	1,325.00	3,880.00	2,555.00 34.2
001-0000-342-04-00	SPAY/NEUTER PROGRAM	1,185.00	10,375.00	24,025.00	13,650.00 43.2
001-0000-342-06-00	RABIES DEPOSIT	110.00	510.00	750.00	240.00 68.0
001-0000-342-10-00	ANNUAL IMPOUND FEES	865.00	6,375.00	11,940.00	5,565.00 53.4
	TOTAL FEES	2,340.00	18,585.00	40,595.00	22,010.00 45.8

CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEEES</u>					
001-0000-343-10-01 GREEN FEES	44,163.50	94,494.40	204,107.00	109,612.60	46.3
001-0000-343-10-02 PASSES/TICKETS	17,449.66	235,860.80	191,522.00	( 44,338.80)	123.2
001-0000-343-10-08 GOLF CART REVENUE	2,025.00	51,063.75	51,654.00	590.25	98.9
TOTAL FEES	63,638.16	381,418.95	447,283.00	65,864.05	85.3
<u>FEEES</u>					
001-0000-344-10-00 POOL	25,290.60	25,290.60	56,520.00	31,229.40	44.8
001-0000-344-10-03 PLAYGROUND DAYS	1,725.00	36,843.50	55,000.00	18,156.50	67.0
001-0000-344-11-02 BASKETBALL	.00	60.00	2,720.00	2,660.00	2.2
001-0000-344-12-01 SOFTBALL	.00	3,350.00	4,075.00	725.00	82.2
001-0000-344-13-01 VOLLEYBALL	800.00	1,383.00	1,745.00	362.00	79.3
001-0000-344-20-00 VEHICLE INSPECTION FEES	.00	200.00	760.00	560.00	26.3
TOTAL FEES	27,815.60	67,127.10	120,820.00	53,692.90	55.6
<u>CHARGES</u>					
001-0000-347-17-01 PARK RENTAL FEES	895.00	5,030.00	7,320.00	2,290.00	68.7
001-0000-347-18-00 CHIPPER/MULCHER	50.00	170.00	720.00	550.00	23.6
TOTAL CHARGES	945.00	5,200.00	8,040.00	2,840.00	64.7
<u>FINES</u>					
001-0000-351-10-00 MUNICIPAL COURT FINES	2,854.00	19,540.06	39,920.00	20,379.94	49.0
001-0000-351-10-01 DUI/SEAT BELT - COUNTY	976.38	4,773.74	3,314.00	( 1,459.74)	144.1
001-0000-351-10-02 OVERTIME PARKING	30.00	475.00	2,214.00	1,739.00	21.5
001-0000-351-10-03 D.A.R.E. FINES	175.00	430.00	.00	( 430.00)	.0
TOTAL FINES	4,035.38	25,218.80	45,448.00	20,229.20	55.5
<u>FINES</u>					
001-0000-352-11-00 LIBRARY	33.25	242.57	.00	( 242.57)	.0
TOTAL FINES	33.25	242.57	.00	( 242.57)	.0

CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST</u>					
001-0000-361-10-00	43,228.26	121,130.68	81,915.00	( 39,215.68)	147.9
001-0000-361-10-15	2,359.38	4,733.16	8,434.00	3,700.84	56.1
001-0000-361-10-16	1,288.74	2,563.08	12,000.00	9,436.92	21.4
001-0000-361-20-03	.00	16,928.44	18,951.00	2,022.56	89.3
TOTAL INTEREST	46,876.38	145,355.36	121,300.00	( 24,055.36)	119.8
<u>REVENUE</u>					
001-0000-362-14-00	.00	8,012.12	6,826.00	( 1,186.12)	117.4
001-0000-362-18-00	339,020.62	339,020.62	339,020.00	( .62)	100.0
001-0000-362-19-00	53,395.86	53,395.86	53,395.00	( .86)	100.0
TOTAL REVENUE	392,416.48	400,428.60	399,241.00	( 1,187.60)	100.3
<u>CASH</u>					
001-0000-365-10-00	.00	81.87	.00	( 81.87)	.0
TOTAL CASH	.00	81.87	.00	( 81.87)	.0
<u>GIFTS/DONATIONS</u>					
001-0000-366-14-00	.00	.00	7,200.00	7,200.00	.0
001-0000-366-17-00	.00	500.00	.00	( 500.00)	.0
001-0000-366-19-00	.00	5,562.00	2,000.00	( 3,562.00)	278.1
001-0000-366-20-00	.00	2,500.00	7,500.00	5,000.00	33.3
001-0000-366-21-00	.00	1,400.00	.00	( 1,400.00)	.0
001-0000-366-24-00	.00	189.50	1,050.00	860.50	18.1
TOTAL GIFTS/DONATIONS	.00	10,151.50	17,750.00	7,598.50	57.2
<u>REVENUE</u>					
001-0000-367-15-00	12.00	225.00	42,620.00	42,395.00	.5
001-0000-367-16-00	1,227.46	341,968.12	11,912.00	( 330,056.12)	2870.8
001-0000-367-16-03	689.00	5,862.30	14,655.00	8,792.70	40.0
001-0000-367-16-04	2,384.78	12,484.87	.00	( 12,484.87)	.0
001-0000-367-16-14	352.36	10,972.26	.00	( 10,972.26)	.0
001-0000-367-18-01	291.50	291.50	.00	( 291.50)	.0
001-0000-367-19-00	.00	.00	230,000.00	230,000.00	.0
TOTAL REVENUE	4,957.10	371,804.05	299,187.00	( 72,617.05)	124.3



CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GRANTS</u>					
001-0000-368-01-01 AMERICAN RESCUE PLAN	.00	.00	259,450.00	259,450.00	.0
001-0000-368-01-02 COLORADO HISTORICAL SOC	.00	.00	15,440.00	15,440.00	.0
001-0000-368-04-00 POLICE GRANTS	4,880.30	22,604.28	25,000.00	2,395.72	90.4
001-0000-368-04-01 POLICE GRANT OT DUI & SEATBELT	.00	.00	16,800.00	16,800.00	.0
001-0000-368-11-00 VICTIM ASSISTANCE GRANT	.00	.00	62,338.00	62,338.00	.0
001-0000-368-21-00 FEDERAL GRANTS	.00	15,562.96	.00	( 15,562.96)	.0
001-0000-368-44-00 GRANTS-LIBRARY	.00	.00	8,500.00	8,500.00	.0
001-0000-368-59-06 PLANNING GRANT	.00	18,256.75	254,000.00	235,743.25	7.2
<b>TOTAL GRANTS</b>	<b>4,880.30</b>	<b>56,423.99</b>	<b>641,528.00</b>	<b>585,104.01</b>	<b>8.8</b>
<u>INTERNAL SERVICE CHGS</u>					
001-0000-371-11-00 LODGERS TAX FUND	.00	.00	46,226.00	46,226.00	.0
<b>TOTAL INTERNAL SERVICE CHGS</b>	<b>.00</b>	<b>.00</b>	<b>46,226.00</b>	<b>46,226.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>1,594,818.46</b>	<b>7,610,487.00</b>	<b>15,773,786.00</b>	<b>8,163,299.00</b>	<b>48.3</b>

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
<u>CITY COUNCIL</u>					
001-4010-400-10-01	2,575.00	16,900.00	47,250.00	30,350.00	35.8
001-4010-400-10-05	.00	( 1,450.00)	.00	1,450.00	.0
001-4010-400-20-01	198.51	1,297.44	2,900.00	1,602.56	44.7
001-4010-400-21-06	289.22	1,956.23	113.00	( 1,843.23)	1731.2
001-4010-400-30-19	1,553.16	4,672.21	6,128.00	1,455.79	76.2
001-4010-400-30-20	.00	.00	15,000.00	15,000.00	.0
001-4010-400-40-00	2,269.77	4,867.02	12,500.00	7,632.98	38.9
001-4010-400-40-06	.00	.00	1,000.00	1,000.00	.0
001-4010-400-44-00	47.40	193.39	500.00	306.61	38.7
001-4010-400-50-00	.00	21,403.00	21,404.00	1.00	100.0
001-4010-400-50-01	15,698.99	94,766.96	156,419.00	61,652.04	60.6
001-4010-400-53-00	.00	32,000.00	32,000.00	.00	100.0
001-4010-400-53-04	.00	12,000.00	12,000.00	.00	100.0
001-4010-400-54-00	.00	.00	10,000.00	10,000.00	.0
001-4010-400-54-01	.00	.00	230,000.00	230,000.00	.0
TOTAL CITY COUNCIL	22,632.05	188,606.25	547,214.00	358,607.75	34.5
<u>CITY ATTORNEY</u>					
001-4011-401-10-01	14,168.99	93,835.41	187,824.00	93,988.59	50.0
001-4011-401-10-05	.00	( 3,621.21)	.00	3,621.21	.0
001-4011-401-16-00	708.45	4,691.77	9,713.00	5,021.23	48.3
001-4011-401-20-01	1,070.08	7,105.43	14,152.00	7,046.57	50.2
001-4011-401-21-01	2,334.01	14,004.03	18,540.00	4,535.97	75.5
001-4011-401-21-05	105.00	630.00	1,680.00	1,050.00	37.5
001-4011-401-21-06	410.30	2,775.19	.00	( 2,775.19)	.0
001-4011-401-21-07	28.35	187.74	.00	( 187.74)	.0
001-4011-401-30-13	.00	6,025.00	30,000.00	23,975.00	20.1
001-4011-401-30-19	223.47	672.24	882.00	209.76	76.2
001-4011-401-40-00	201.75	596.75	5,000.00	4,403.25	11.9
001-4011-401-41-00	.00	.00	2,500.00	2,500.00	.0
001-4011-401-42-01	85.00	510.00	.00	( 510.00)	.0
001-4011-401-42-04	.00	.00	300.00	300.00	.0
001-4011-401-44-00	.00	1,844.65	6,550.00	4,705.35	28.2
001-4011-401-44-01	.00	159.98	500.00	340.02	32.0
TOTAL CITY ATTORNEY	19,335.40	129,416.98	277,641.00	148,224.02	46.6

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HUMAN RESOURCES</u>					
001-4012-402-10-01	14,308.80	111,602.40	204,610.00	93,007.60	54.5
001-4012-402-10-05	.00	( 8,226.00)	.00	8,226.00	.0
001-4012-402-16-00	715.44	5,580.12	10,231.00	4,650.88	54.5
001-4012-402-20-01	1,063.28	8,351.87	12,528.00	4,176.13	66.7
001-4012-402-21-01	3,112.00	18,672.00	40,336.00	21,664.00	46.3
001-4012-402-21-05	140.00	840.00	1,764.00	924.00	47.6
001-4012-402-21-06	322.05	2,178.29	6,000.00	3,821.71	36.3
001-4012-402-21-07	28.62	223.23	461.00	237.77	48.4
001-4012-402-21-20	.00	906.00	.00	( 906.00)	.0
001-4012-402-30-19	186.52	561.09	736.00	174.91	76.2
001-4012-402-30-34	.00	.00	100.00	100.00	.0
001-4012-402-30-90	6,689.00	34,104.00	40,000.00	5,896.00	85.3
001-4012-402-40-00	( 532.92)	170.73	6,000.00	5,829.27	2.9
001-4012-402-40-06	.00	1,732.80	12,000.00	10,267.20	14.4
001-4012-402-40-08	.00	450.67	1,750.00	1,299.33	25.8
001-4012-402-40-10	.00	2,194.56	9,000.00	6,805.44	24.4
001-4012-402-42-01	180.54	752.16	1,450.00	697.84	51.9
001-4012-402-44-00	.00	119.46	1,800.00	1,680.54	6.6
001-4012-402-45-10	.00	218.75	1,000.00	781.25	21.9
001-4012-402-49-02	.00	.00	2,000.00	2,000.00	.0
001-4012-402-49-03	.00	.00	500.00	500.00	.0
001-4012-402-50-00	.00	.00	1,500.00	1,500.00	.0
001-4012-402-51-00	.00	.00	1,400.00	1,400.00	.0
<b>TOTAL HUMAN RESOURCES</b>	<b>26,213.33</b>	<b>180,432.13</b>	<b>355,166.00</b>	<b>174,733.87</b>	<b>50.8</b>
<u>MUNICIPAL COURT</u>					
001-4013-403-10-01	11,075.20	51,495.20	107,707.00	56,211.80	47.8
001-4013-403-10-05	.00	( 3,606.00)	.00	3,606.00	.0
001-4013-403-16-00	553.76	2,574.76	6,159.00	3,584.24	41.8
001-4013-403-20-01	775.37	3,522.58	8,938.00	5,415.42	39.4
001-4013-403-21-01	3,112.00	15,571.00	39,211.00	23,640.00	39.7
001-4013-403-21-05	140.00	770.00	1,764.00	994.00	43.7
001-4013-403-21-06	271.75	1,838.08	208.00	( 1,630.08)	883.7
001-4013-403-21-07	22.15	102.98	335.00	232.02	30.7
001-4013-403-30-04	.00	87.50	.00	( 87.50)	.0
001-4013-403-30-06	5,585.00	24,178.67	26,180.00	2,001.33	92.4
001-4013-403-30-19	858.01	2,581.06	3,385.00	803.94	76.3
001-4013-403-30-36	.00	1,250.00	5,000.00	3,750.00	25.0
001-4013-403-40-00	.00	120.00	2,500.00	2,380.00	4.8
001-4013-403-40-10	1,703.00	9,230.00	18,900.00	9,670.00	48.8
001-4013-403-42-01	85.00	510.00	360.00	( 150.00)	141.7
001-4013-403-42-04	.00	.00	800.00	800.00	.0
001-4013-403-44-00	495.80	1,797.33	2,500.00	702.67	71.9
001-4013-403-50-00	.00	.00	250.00	250.00	.0
<b>TOTAL MUNICIPAL COURT</b>	<b>24,677.04</b>	<b>112,023.16</b>	<b>224,197.00</b>	<b>112,173.84</b>	<b>50.0</b>

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY MANAGER</u>					
001-4014-404-10-01	17,473.60	114,119.20	227,162.00	113,042.80	50.2
001-4014-404-10-05	.00	( 4,638.80)	.00	4,638.80	.0
001-4014-404-16-00	873.68	5,705.96	10,320.00	4,614.04	55.3
001-4014-404-20-01	1,248.70	8,171.77	14,768.00	6,596.23	55.3
001-4014-404-21-01	3,112.00	18,672.00	37,344.00	18,672.00	50.0
001-4014-404-21-05	140.00	840.00	1,680.00	840.00	50.0
001-4014-404-21-06	420.01	2,840.87	.00	( 2,840.87)	.0
001-4014-404-21-07	34.94	228.19	.00	( 228.19)	.0
001-4014-404-30-19	1,064.35	2,156.02	1,325.00	( 831.02)	162.7
001-4014-404-40-00	( 181.66)	2,726.61	8,000.00	5,273.39	34.1
001-4014-404-40-03	756.59	1,291.59	3,500.00	2,208.41	36.9
001-4014-404-42-01	115.00	690.00	2,540.00	1,850.00	27.2
001-4014-404-42-04	.00	2,017.90	4,000.00	1,982.10	50.5
001-4014-404-44-00	.00	633.26	2,000.00	1,366.74	31.7
001-4014-404-44-01	.00	.00	1,000.00	1,000.00	.0
001-4014-404-46-02	.00	.00	500.00	500.00	.0
001-4014-404-48-90	.00	52.26	500.00	447.74	10.5
001-4014-404-50-00	.00	1,475.20	2,500.00	1,024.80	59.0
001-4014-404-51-00	.00	240.72	500.00	259.28	48.1
001-4014-404-59-01	.00	.00	4,700.00	4,700.00	.0
001-4014-499-30-90	.00	.00	20,000.00	20,000.00	.0
001-4014-499-40-06	.00	.00	2,000.00	2,000.00	.0
001-4014-499-45-10	.00	.00	2,500.00	2,500.00	.0
<b>TOTAL CITY MANAGER</b>	<b>25,057.21</b>	<b>157,222.75</b>	<b>346,839.00</b>	<b>189,616.25</b>	<b>45.3</b>

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE DEPARTMENT</u>					
001-4015-405-10-01	35,715.37	244,435.61	450,056.00	205,620.39	54.3
001-4015-405-10-05	.00	( 13,614.50)	.00	13,614.50	.0
001-4015-405-11-01	.00	112.49	1,000.00	887.51	11.3
001-4015-405-16-00	1,785.77	11,848.75	21,550.00	9,701.25	55.0
001-4015-405-20-01	2,618.27	18,015.43	31,616.00	13,600.57	57.0
001-4015-405-21-01	7,791.00	52,915.00	112,032.00	59,117.00	47.2
001-4015-405-21-05	420.00	2,450.00	5,040.00	2,590.00	48.6
001-4015-405-21-06	302.52	2,046.20	1,000.00	( 1,046.20)	204.6
001-4015-405-21-07	71.42	488.99	900.00	411.01	54.3
001-4015-405-30-04	2,906.07	25,630.81	76,250.00	50,619.19	33.6
001-4015-405-30-07	1,404.19	7,737.65	9,000.00	1,262.35	86.0
001-4015-405-30-19	484.96	1,458.85	1,913.00	454.15	76.3
001-4015-405-30-24	.00	.00	500.00	500.00	.0
001-4015-405-30-28	698.09	4,150.29	5,000.00	849.71	83.0
001-4015-405-30-90	63.50	10,513.50	88,000.00	77,486.50	12.0
001-4015-405-40-00	.00	822.46	4,500.00	3,677.54	18.3
001-4015-405-42-01	265.00	1,590.00	840.00	( 750.00)	189.3
001-4015-405-42-03	.00	34.44	2,000.00	1,965.56	1.7
001-4015-405-42-04	.00	180.49	450.00	269.51	40.1
001-4015-405-44-00	.00	5,496.17	3,500.00	( 1,996.17)	157.0
001-4015-405-44-01	.00	1,536.15	1,500.00	( 36.15)	102.4
001-4015-405-48-90	518.85	2,601.35	3,500.00	898.65	74.3
001-4015-405-50-00	.00	2,095.00	1,280.00	( 815.00)	163.7
001-4015-405-51-00	.00	41.54	350.00	308.46	11.9
001-4015-405-59-00	.00	5,402.48	10,825.00	5,422.52	49.9
TOTAL FINANCE DEPARTMENT	55,045.01	387,989.15	832,602.00	444,612.85	46.6
TOTAL ALL 16	.00	.00	.00	.00	.0
<u>CITY CLERK</u>					
001-4018-408-10-01	10,083.46	69,103.04	117,436.00	48,332.96	58.8
001-4018-408-10-05	.00	( 3,926.90)	.00	3,926.90	.0
001-4018-408-16-00	386.72	2,653.04	4,708.00	2,054.96	56.4
001-4018-408-20-01	770.17	5,282.01	9,208.00	3,925.99	57.4
001-4018-408-21-01	1,556.00	9,336.00	18,672.00	9,336.00	50.0
001-4018-408-21-05	70.00	420.00	840.00	420.00	50.0
001-4018-408-21-06	273.43	1,849.42	1,000.00	( 849.42)	184.9
001-4018-408-21-07	20.16	138.15	396.00	257.85	34.9
001-4018-408-30-08	.00	480.09	.00	( 480.09)	.0
001-4018-408-30-14	.00	11,303.60	20,000.00	8,696.40	56.5
001-4018-408-30-19	223.83	673.32	883.00	209.68	76.3
001-4018-408-30-90	.00	.00	16,300.00	16,300.00	.0
001-4018-408-40-00	.00	580.00	4,500.00	3,920.00	12.9
001-4018-408-42-01	80.00	480.00	.00	( 480.00)	.0
001-4018-408-44-00	70.59	729.27	2,500.00	1,770.73	29.2
001-4018-408-45-08	.00	200.00	5,000.00	4,800.00	4.0
001-4018-408-45-09	351.22	5,852.33	27,500.00	21,647.67	21.3
001-4018-408-45-10	.00	553.62	2,000.00	1,446.38	27.7
001-4018-408-50-00	.00	619.76	600.00	( 19.76)	103.3

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL CITY CLERK	13,885.58	106,326.75	231,543.00	125,216.25	45.9
<u>GRANTS ADMINISTER</u>					
001-4040-404-21-00 FEDERAL GRANTS	3,912.11	3,912.11	.00 (	3,912.11)	.0
TOTAL GRANTS ADMINISTER	3,912.11	3,912.11	.00 (	3,912.11)	.0
<u>MARKETING</u>					
001-4044-404-10-01 REGULAR WAGES	3,760.00	8,460.00	67,829.00	59,369.00	12.5
001-4044-404-11-01 OVERTIME	370.13	370.13	500.00	129.87	74.0
001-4044-404-16-00 CITY RETIREMENT	188.00	423.00	3,200.00	2,777.00	13.2
001-4044-404-20-01 FICA/MEDICARE	312.06	671.61	4,515.00	3,843.39	14.9
001-4044-404-21-01 HEALTH/LIFE INSURANCE	1,556.00	1,567.00	19,207.00	17,640.00	8.2
001-4044-404-21-05 DENTAL INSURANCE	70.00	140.00	840.00	700.00	16.7
001-4044-404-21-06 WORKMENS COMPENSATION	268.16	2,000.44	1,000.00 (	1,000.44)	200.0
001-4044-404-21-07 UNEMPLOYMENT	8.26	17.66	169.00	151.34	10.5
001-4044-404-24-00 MARKETING	2,000.00	30,221.37	50,000.00	19,778.63	60.4
001-4044-404-30-19 INSURANCE & BONDS	30.70	92.35	6,121.00	6,028.65	1.5
001-4044-404-40-00 TRAVEL & TRAINING	.00	128.50	2,500.00	2,371.50	5.1
001-4044-404-42-01 TELEPHONE	75.00	150.00	1,132.00	982.00	13.3
001-4044-404-44-00 OFFICE SUPPLIES	.00	.00	555.00	555.00	.0
001-4044-404-45-15 EMP APPRECTION/PICNIC	.00	.00	20,000.00	20,000.00	.0
TOTAL MARKETING	8,638.31	44,242.06	177,568.00	133,325.94	24.9

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
001-4055-407-10-01	22,381.65	159,284.27	360,800.00	201,515.73	44.2
001-4055-407-10-05	.00	( 7,327.18)	.00	7,327.18	.0
001-4055-407-10-10	.00	.00	150.00	150.00	.0
001-4055-407-16-00	729.36	5,238.55	11,907.00	6,668.45	44.0
001-4055-407-20-01	1,672.24	11,938.32	25,531.00	13,592.68	46.8
001-4055-407-21-01	4,679.00	34,298.00	80,956.00	46,658.00	42.4
001-4055-407-21-05	210.00	1,540.00	4,200.00	2,660.00	36.7
001-4055-407-21-06	347.70	2,351.77	3,792.00	1,440.23	62.0
001-4055-407-21-07	44.77	318.62	957.00	638.38	33.3
001-4055-407-30-19	4,857.41	14,612.03	19,167.00	4,554.97	76.2
001-4055-407-30-27	.00	.00	1,000.00	1,000.00	.0
001-4055-407-30-90	3,600.00	3,600.00	7,000.00	3,400.00	51.4
001-4055-407-32-01	.00	980.26	2,000.00	1,019.74	49.0
001-4055-407-32-02	.00	4,861.30	.00	( 4,861.30)	.0
001-4055-407-40-00	.00	1,492.36	2,500.00	1,007.64	59.7
001-4055-407-42-01	38.66	198.69	576.00	377.31	34.5
001-4055-407-42-03	.00	.00	1,050.00	1,050.00	.0
001-4055-407-42-10	.00	21,020.40	.00	( 21,020.40)	.0
001-4055-407-43-01	1,445.09	5,893.79	13,000.00	7,106.21	45.3
001-4055-407-43-02	48.00	237.00	567.00	330.00	41.8
001-4055-407-43-03	63.55	2,857.88	8,990.00	6,132.12	31.8
001-4055-407-43-04	165.00	825.00	1,449.00	624.00	56.9
001-4055-407-43-05	39.50	198.97	720.00	521.03	27.6
001-4055-407-45-10	384.01	2,044.57	19,690.00	17,645.43	10.4
001-4055-407-45-19	.00	4,942.35	37,044.00	32,101.65	13.3
001-4055-407-45-20	3,194.36	3,887.31	4,520.00	632.69	86.0
001-4055-407-45-21	.00	304.25	3,500.00	3,195.75	8.7
001-4055-407-45-22	.00	1,864.29	7,500.00	5,635.71	24.9
001-4055-407-46-02	45.50	1,981.72	8,400.00	6,418.28	23.6
001-4055-407-50-00	.00	208.99	1,000.00	791.01	20.9
001-4055-407-51-00	.00	9,257.49	10,000.00	742.51	92.6
001-4055-407-59-26	1,100.00	6,802.30	12,000.00	5,197.70	56.7
001-4055-407-63-10	6,899.70	6,899.70	247,000.00	240,100.30	2.8
001-4055-407-80-27	.00	.00	5,500.00	5,500.00	.0
001-4055-407-80-30	.00	.00	2,500.00	2,500.00	.0
TOTAL LIBRARY	51,945.50	302,613.00	904,966.00	602,353.00	33.4
TOTAL GENERAL GOVERNMENT	251,341.54	1,612,784.34	3,897,736.00	2,284,951.66	41.4

GENERAL SERVICES

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GEN SERV - ADMINISTRATION</u>					
001-4116-406-10-01	40,082.54	93,647.34	109,213.00	15,565.66	85.8
001-4116-406-10-05	.00	( 5,006.40)	.00	5,006.40	.0
001-4116-406-16-00	217.76	2,896.00	5,660.00	2,764.00	51.2
001-4116-406-20-01	3,056.90	7,113.37	7,347.00	233.63	96.8
001-4116-406-21-01	1,556.00	9,336.00	19,207.00	9,871.00	48.6
001-4116-406-21-05	70.00	420.00	840.00	420.00	50.0
001-4116-406-21-06	283.71	1,918.95	1,550.00	( 368.95)	123.8
001-4116-406-21-07	80.17	187.30	276.00	88.70	67.9
001-4116-406-30-19	1,432.91	4,310.47	5,654.00	1,343.53	76.2
001-4116-406-30-90	.00	.00	7,000.00	7,000.00	.0
001-4116-406-40-00	.00	88.98	2,500.00	2,411.02	3.6
001-4116-406-42-01	.00	350.00	840.00	490.00	41.7
001-4116-406-50-00	.00	100.00	560.00	460.00	17.9
001-4116-406-63-10	.00	90,766.01	422,000.00	331,233.99	21.5
<b>TOTAL GEN SERV - ADMINISTRATION</b>	<b>46,779.99</b>	<b>206,128.02</b>	<b>582,647.00</b>	<b>376,518.98</b>	<b>35.4</b>
<u>BUILDING MAINTENANCE</u>					
001-4117-406-10-01	13,576.20	86,025.80	157,563.00	71,537.20	54.6
001-4117-406-10-05	.00	( 3,230.00)	.00	3,230.00	.0
001-4117-406-11-01	531.90	531.90	.00	( 531.90)	.0
001-4117-406-16-00	667.12	4,289.60	8,042.00	3,752.40	53.3
001-4117-406-20-01	1,032.58	6,373.19	11,671.00	5,297.81	54.6
001-4117-406-21-01	4,668.00	28,008.00	57,622.00	29,614.00	48.6
001-4117-406-21-05	210.00	1,260.00	2,520.00	1,260.00	50.0
001-4117-406-21-06	822.41	5,562.64	8,836.00	3,273.36	63.0
001-4117-406-21-07	28.22	173.11	437.00	263.89	39.6
001-4117-406-30-19	1,638.87	4,930.04	6,474.00	1,543.96	76.2
001-4117-406-30-90	.00	4,300.00	2,000.00	( 2,300.00)	215.0
001-4117-406-40-00	.00	.00	3,400.00	3,400.00	.0
001-4117-406-42-01	210.00	1,260.00	3,360.00	2,100.00	37.5
001-4117-406-45-07	.00	1,579.69	1,500.00	( 79.69)	105.3
001-4117-406-45-10	123.75	5,106.51	11,900.00	6,793.49	42.9
001-4117-406-51-00	.00	.00	66.00	66.00	.0
<b>TOTAL BUILDING MAINTENANCE</b>	<b>23,509.05</b>	<b>146,170.48</b>	<b>275,391.00</b>	<b>129,220.52</b>	<b>53.1</b>
<b>TOTAL G.S. CITY HALL OPERATIONS</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.0</b>



CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY HALL ROGER SMITH AVE</u>					
001-4119-406-30-15	.00	.00	400.00	400.00	.0
001-4119-406-30-37	.00	35,835.00	35,835.00	.00	100.0
001-4119-406-32-01	2,300.00	13,800.00	30,800.00	17,000.00	44.8
001-4119-406-32-90	242.49	1,273.95	3,000.00	1,726.05	42.5
001-4119-406-42-01	77.31	411.79	1,400.00	988.21	29.4
001-4119-406-42-03	.00	1,340.25	8,000.00	6,659.75	16.8
001-4119-406-42-10	.00	.00	7,200.00	7,200.00	.0
001-4119-406-43-01	469.85	7,343.85	15,000.00	7,656.15	49.0
001-4119-406-43-02	.00	.00	2,800.00	2,800.00	.0
001-4119-406-43-03	404.15	6,992.53	15,000.00	8,007.47	46.6
001-4119-406-43-04	247.00	1,235.00	2,850.00	1,615.00	43.3
001-4119-406-43-05	194.66	552.81	2,625.00	2,072.19	21.1
001-4119-406-44-00	.00	.00	1,300.00	1,300.00	.0
001-4119-406-45-10	612.57	3,106.32	5,500.00	2,393.68	56.5
001-4119-406-45-22	2,868.61	6,752.25	11,100.00	4,347.75	60.8
001-4119-406-46-02	142.48	5,852.98	13,500.00	7,647.02	43.4
TOTAL CITY HALL ROGER SMITH AVE	7,559.12	84,496.73	156,310.00	71,813.27	54.1
<u>WELCOME CENTER (CITY)</u>					
001-4158-511-21-06	261.94	1,771.71	.00 (	1,771.71)	.0
001-4158-511-30-90	2,688.49	16,662.02	40,372.00	23,709.98	41.3
001-4158-511-32-01	1,700.00	10,200.00	20,900.00	10,700.00	48.8
001-4158-511-42-01	135.30	762.19	2,640.00	1,877.81	28.9
001-4158-511-43-01	544.89	2,736.12	5,750.00	3,013.88	47.6
001-4158-511-43-02	48.00	237.00	540.00	303.00	43.9
001-4158-511-43-03	51.06	1,249.80	2,950.00	1,700.20	42.4
001-4158-511-43-04	115.00	575.00	1,260.00	685.00	45.6
001-4158-511-43-05	35.65	170.55	456.00	285.45	37.4
001-4158-511-45-10	.00	479.74	.00 (	479.74)	.0
001-4158-511-45-22	71.16	426.96	.00 (	426.96)	.0
001-4158-511-46-07	21.99	21.99	4,500.00	4,478.01	.5
TOTAL WELCOME CENTER (CITY)	5,673.48	35,293.08	79,368.00	44,074.92	44.5
TOTAL ALL 60	.00	.00	.00	.00	.0
TOTAL GENERAL SERVICES	83,521.64	472,088.31	1,093,716.00	621,627.69	43.2
<u>PUBLIC SAFETY</u>					

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE ADMINISTRATION</u>					
001-4220-420-10-01	25,984.01	180,322.43	330,561.00	150,238.57	54.6
001-4220-420-10-05	.00	( 10,753.20)	.00	10,753.20	.0
001-4220-420-11-01	.00	.00	1,600.00	1,600.00	.0
001-4220-420-16-00	1,299.20	9,016.12	16,445.00	7,428.88	54.8
001-4220-420-20-01	838.04	6,000.30	11,022.00	5,021.70	54.4
001-4220-420-21-01	6,224.00	37,344.00	59,128.00	21,784.00	63.2
001-4220-420-21-05	280.00	1,680.00	3,360.00	1,680.00	50.0
001-4220-420-21-06	624.93	4,226.91	7,110.00	2,883.09	59.5
001-4220-420-21-07	51.98	360.71	637.00	276.29	56.6
001-4220-420-22-01	1,442.18	9,374.17	16,130.00	6,755.83	58.1
001-4220-420-30-04	221.32	2,555.12	5,000.00	2,444.88	51.1
001-4220-420-30-19	4,835.30	14,545.52	19,080.00	4,534.48	76.2
001-4220-420-30-90	.00	12,175.49	36,748.00	24,572.51	33.1
001-4220-420-30-91	.00	2,458.00	.00	( 2,458.00)	.0
001-4220-420-32-90	.00	.00	92,338.00	92,338.00	.0
001-4220-420-40-00	.00	18,340.57	11,500.00	( 6,840.57)	159.5
001-4220-420-42-01	3,122.03	17,562.09	25,280.00	7,717.91	69.5
001-4220-420-45-07	.00	964.22	1,800.00	835.78	53.6
001-4220-420-45-10	780.00	7,358.11	4,000.00	( 3,358.11)	184.0
001-4220-420-45-12	.00	.00	42,620.00	42,620.00	.0
001-4220-420-45-26	350.00	2,100.00	4,200.00	2,100.00	50.0
001-4220-420-48-90	.00	.00	200.00	200.00	.0
001-4220-420-49-03	.00	14.57	2,040.00	2,025.43	.7
001-4220-420-50-00	.00	210.00	2,935.00	2,725.00	7.2
001-4220-420-51-00	.00	.00	575.00	575.00	.0
001-4220-420-63-10	.00	188,099.70	224,832.00	36,732.30	83.7
<b>TOTAL POLICE ADMINISTRATION</b>	<b>46,052.99</b>	<b>503,954.83</b>	<b>919,141.00</b>	<b>415,186.17</b>	<b>54.8</b>

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PATROL</u>					
001-4221-421-10-01	110,569.60	768,055.28	1,479,238.00	711,182.72	51.9
001-4221-421-10-05	.00	( 31,758.23)	.00	31,758.23	.0
001-4221-421-11-01	6,041.99	26,121.45	60,000.00	33,878.55	43.5
001-4221-421-11-03	1,901.80	10,223.60	16,800.00	6,576.40	60.9
001-4221-421-16-00	5,528.48	37,777.68	70,440.00	32,662.32	53.6
001-4221-421-20-01	2,306.11	15,606.42	30,134.00	14,527.58	51.8
001-4221-421-21-01	34,243.00	220,974.00	466,200.00	245,226.00	47.4
001-4221-421-21-05	1,610.00	10,080.00	21,000.00	10,920.00	48.0
001-4221-421-21-06	5,834.96	43,505.98	40,500.00	( 3,005.98)	107.4
001-4221-421-21-07	237.01	1,608.82	3,842.00	2,233.18	41.9
001-4221-421-22-01	7,971.37	54,387.09	100,112.00	45,724.91	54.3
001-4221-421-30-19	12,576.51	40,578.27	50,115.00	9,536.73	81.0
001-4221-421-30-34	.00	.00	4,000.00	4,000.00	.0
001-4221-421-30-90	.00	4,045.83	2,050.00	( 1,995.83)	197.4
001-4221-421-30-95	84.00	534.00	2,521.00	1,987.00	21.2
001-4221-421-32-90	615.00	615.00	2,100.00	1,485.00	29.3
001-4221-421-40-00	1,866.50	5,634.61	25,440.00	19,805.39	22.2
001-4221-421-44-00	.00	309.34	.00	( 309.34)	.0
001-4221-421-45-07	1,728.56	12,596.81	25,190.00	12,593.19	50.0
001-4221-421-45-10	1,240.31	13,971.65	14,935.00	963.35	93.6
001-4221-421-45-13	.00	999.00	3,500.00	2,501.00	28.5
001-4221-421-45-15	6,375.00	25,968.84	40,000.00	14,031.16	64.9
001-4221-421-46-02	2,170.90	8,230.71	15,500.00	7,269.29	53.1
001-4221-421-50-00	.00	.00	125.00	125.00	.0
001-4221-421-51-00	.00	.00	153.00	153.00	.0
001-4221-421-63-10	.00	.00	6,457.00	6,457.00	.0
TOTAL PATROL	202,901.10	1,270,066.15	2,480,352.00	1,210,285.85	51.2
<u>POLICE SUPPORT SERVICES</u>					
001-4222-422-10-01	12,694.40	93,288.00	164,984.00	71,696.00	56.5
001-4222-422-10-05	.00	( 6,044.00)	.00	6,044.00	.0
001-4222-422-11-01	.00	.00	1,575.00	1,575.00	.0
001-4222-422-16-00	634.72	4,664.40	7,856.00	3,191.60	59.4
001-4222-422-20-01	902.74	6,907.05	12,454.00	5,546.95	55.5
001-4222-422-21-01	4,668.00	28,008.00	40,274.00	12,266.00	69.5
001-4222-422-21-05	210.00	1,260.00	2,520.00	1,260.00	50.0
001-4222-422-21-06	276.59	1,870.81	2,000.00	129.19	93.5
001-4222-422-21-07	25.38	186.52	408.00	221.48	45.7
001-4222-422-30-19	15.76	47.41	62.00	14.59	76.5
001-4222-422-30-90	.00	1,500.00	.00	( 1,500.00)	.0
001-4222-422-40-00	.00	.00	3,250.00	3,250.00	.0
001-4222-422-45-07	.00	123.01	510.00	386.99	24.1
001-4222-422-45-10	.00	.00	1,100.00	1,100.00	.0
TOTAL POLICE SUPPORT SERVICES	19,427.59	131,811.20	236,993.00	105,181.80	55.6

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE INVESTIGATION</u>					
001-4223-423-10-01	36,365.61	241,046.73	485,556.00	244,509.27	49.6
001-4223-423-10-02	( 5,722.04)	( 8,549.39)	.00	8,549.39	.0
001-4223-423-10-05	.00	( 11,921.81)	.00	11,921.81	.0
001-4223-423-11-01	1,371.28	7,876.55	11,550.00	3,673.45	68.2
001-4223-423-11-03	.00	450.00	4,200.00	3,750.00	10.7
001-4223-423-16-00	1,818.28	11,932.78	23,122.00	11,189.22	51.6
001-4223-423-20-01	735.60	4,905.00	9,932.00	5,027.00	49.4
001-4223-423-21-01	10,892.00	60,684.00	130,536.00	69,852.00	46.5
001-4223-423-21-05	490.00	2,730.00	5,880.00	3,150.00	46.4
001-4223-423-21-06	1,824.63	12,559.44	13,384.00	824.56	93.8
001-4223-423-21-07	75.47	498.81	1,201.00	702.19	41.5
001-4223-423-22-01	2,609.65	16,845.01	32,030.00	15,184.99	52.6
001-4223-423-30-19	1,455.13	4,377.31	5,747.00	1,369.69	76.2
001-4223-423-30-90	75.00	7,306.69	2,125.00	( 5,181.69)	343.8
001-4223-423-40-00	( 489.06)	859.94	10,000.00	9,140.06	8.6
001-4223-423-45-07	15.00	1,336.91	3,150.00	1,813.09	42.4
001-4223-423-45-10	25.39	1,041.29	2,625.00	1,583.71	39.7
001-4223-423-45-11	.00	.00	2,500.00	2,500.00	.0
001-4223-423-46-02	.00	2,794.72	.00	( 2,794.72)	.0
001-4223-423-49-03	.00	.00	250.00	250.00	.0
001-4223-423-50-00	.00	71.96	285.00	213.04	25.3
001-4223-423-51-00	.00	852.72	2,000.00	1,147.28	42.6
001-4223-423-52-00	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL POLICE INVESTIGATION</b>	<b>51,541.94</b>	<b>357,698.66</b>	<b>747,073.00</b>	<b>389,374.34</b>	<b>47.9</b>
<u>POLICE CORRECTIONS</u>					
001-4224-424-30-16	6,100.00	27,900.00	40,000.00	12,100.00	69.8
001-4224-424-30-90	.00	.00	4,080.00	4,080.00	.0
001-4224-424-40-02	( 506.88)	( 2,097.55)	400.00	2,497.55	(524.4)
<b>TOTAL POLICE CORRECTIONS</b>	<b>5,593.12</b>	<b>25,802.45</b>	<b>44,480.00</b>	<b>18,677.55</b>	<b>58.0</b>
<u>BUILDING OPERATIONS</u>					
001-4225-425-32-01	1,499.58	8,997.48	21,630.00	12,632.52	41.6
001-4225-425-32-02	.00	.00	6,000.00	6,000.00	.0
001-4225-425-32-90	250.49	3,555.72	9,500.00	5,944.28	37.4
001-4225-425-42-01	.00	1,430.23	4,896.00	3,465.77	29.2
001-4225-425-42-03	240.20	892.50	4,419.00	3,526.50	20.2
001-4225-425-43-01	2,772.87	18,789.22	38,000.00	19,210.78	49.5
001-4225-425-43-02	64.00	309.00	918.00	609.00	33.7
001-4225-425-43-03	121.08	2,379.32	3,100.00	720.68	76.8
001-4225-425-43-04	253.00	1,265.00	2,678.00	1,413.00	47.2
001-4225-425-43-05	58.75	305.58	700.00	394.42	43.7
001-4225-425-44-00	.00	88.68	5,610.00	5,521.32	1.6
001-4225-425-45-10	140.58	1,650.72	7,000.00	5,349.28	23.6
001-4225-425-45-22	42.48	285.12	7,650.00	7,364.88	3.7
001-4225-425-46-02	3,439.50	8,946.15	16,000.00	7,053.85	55.9
001-4225-425-63-10	.00	.00	10,500.00	10,500.00	.0

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL BUILDING OPERATIONS	8,882.53	48,894.72	138,601.00	89,706.28	35.3
<u>KENNEL OPERATIONS</u>					
001-4226-426-10-01 REGULAR WAGES	12,609.31	85,110.62	162,839.00	77,728.38	52.3
001-4226-426-10-05 ACCRUED PAYROLL	.00	( 4,276.16)	.00	4,276.16	.0
001-4226-426-11-01 REGULAR OVERTIME	.00	.00	1,050.00	1,050.00	.0
001-4226-426-16-00 CITY RETIREMENT	335.84	2,395.60	3,968.00	1,572.40	60.4
001-4226-426-20-01 FICA/MEDICARE	941.70	6,390.81	11,253.00	4,862.19	56.8
001-4226-426-21-01 HEALTH/LIFE INSURANCE	3,112.00	18,672.00	37,296.00	18,624.00	50.1
001-4226-426-21-05 DENTAL INSURANCE	140.00	840.00	1,680.00	840.00	50.0
001-4226-426-21-06 WORKMENS COMPENSATION	469.03	3,172.42	3,000.00	( 172.42)	105.8
001-4226-426-21-07 UNEMPLOYMENT	25.20	170.14	422.00	251.86	40.3
001-4226-426-30-19 INSURANCE & BONDS	437.37	1,315.69	1,726.00	410.31	76.2
001-4226-426-30-37 SOLAR LEASE	.00	2,478.00	.00	( 2,478.00)	.0
001-4226-426-30-39 SPAY/NEUTER PROGRAM	952.75	5,709.22	15,000.00	9,290.78	38.1
001-4226-426-30-90 OTHER CONTRACTUAL SERVICES	166.49	867.95	2,000.00	1,132.05	43.4
001-4226-426-40-00 TRAVEL & TRAINING	.00	.00	500.00	500.00	.0
001-4226-426-42-01 TELEPHONE	.00	.00	490.00	490.00	.0
001-4226-426-43-01 ELECTRIC	( 75.72)	142.70	2,142.00	1,999.30	6.7
001-4226-426-43-02 SEWER	80.00	365.00	796.00	431.00	45.9
001-4226-426-43-03 GAS	66.97	1,254.66	1,346.00	91.34	93.2
001-4226-426-43-04 REFUSE	61.00	305.00	653.00	348.00	46.7
001-4226-426-43-05 WATER	74.15	372.61	734.00	361.39	50.8
001-4226-426-45-07 CLOTHING ALLOWANCE	.00	.00	600.00	600.00	.0
001-4226-426-45-10 OTHER OPERATING SUPPLIES	( 1,759.86)	3,536.56	16,000.00	12,463.44	22.1
001-4226-426-46-02 OTHER REPAIR & MAINT	.00	3,536.10	7,000.00	3,463.90	50.5
TOTAL KENNEL OPERATIONS	17,636.23	132,358.92	270,495.00	138,136.08	48.9
TOTAL PUBLIC SAFETY	352,035.50	2,470,586.93	4,837,135.00	2,366,548.07	51.1
<u>PUBLIC WORKS</u>					

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>P.W. ADMINISTRATION</u>					
001-4330-430-10-01	17,747.20	118,057.63	230,377.00	112,319.37	51.3
001-4330-430-10-05	.00	( 5,857.60)	.00	5,857.60	.0
001-4330-430-11-01	251.47	335.29	.00	( 335.29)	.0
001-4330-430-16-00	887.36	5,902.88	10,286.00	4,383.12	57.4
001-4330-430-20-01	1,352.32	8,905.02	16,680.00	7,774.98	53.4
001-4330-430-21-01	3,123.00	18,738.00	43,656.00	24,918.00	42.9
001-4330-430-21-05	210.00	1,260.00	3,360.00	2,100.00	37.5
001-4330-430-21-06	680.81	4,604.88	8,440.00	3,835.12	54.6
001-4330-430-21-07	35.98	236.70	505.00	268.30	46.9
001-4330-430-30-04	.00	.00	578.00	578.00	.0
001-4330-430-30-19	3,357.63	10,100.40	13,249.00	3,148.60	76.2
001-4330-430-30-24	.00	.00	250.00	250.00	.0
001-4330-430-30-31	3,935.00	3,935.00	6,500.00	2,565.00	60.5
001-4330-430-30-34	.00	110.00	400.00	290.00	27.5
001-4330-430-30-90	1,400.00	7,325.00	26,250.00	18,925.00	27.9
001-4330-430-40-00	602.25	5,861.76	20,000.00	14,138.24	29.3
001-4330-430-42-01	195.54	842.16	3,150.00	2,307.84	26.7
001-4330-430-44-00	252.69	757.75	2,730.00	1,972.25	27.8
001-4330-430-45-07	.00	978.23	2,000.00	1,021.77	48.9
001-4330-430-45-12	.00	528.29	3,150.00	2,621.71	16.8
001-4330-430-46-02	.00	.00	105.00	105.00	.0
001-4330-430-49-03	.00	.00	2,100.00	2,100.00	.0
001-4330-430-50-00	.00	450.00	400.00	( 50.00)	112.5
001-4330-430-51-00	.00	.00	630.00	630.00	.0
<b>TOTAL P.W. ADMINISTRATION</b>	<b>34,031.25</b>	<b>183,071.39</b>	<b>394,796.00</b>	<b>211,724.61</b>	<b>46.4</b>

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS &amp; UTILITIES</u>					
001-4332-432-10-01	26,985.61	155,493.98	283,208.00	127,714.02	54.9
001-4332-432-10-05	.00	( 7,733.38)	.00	7,733.38	.0
001-4332-432-11-01	1,297.41	2,367.77	5,717.00	3,349.23	41.4
001-4332-432-16-00	1,337.28	7,710.70	13,614.00	5,903.30	56.6
001-4332-432-20-01	2,077.54	11,704.69	21,018.00	9,313.31	55.7
001-4332-432-21-01	10,114.00	48,192.96	90,045.00	41,852.04	53.5
001-4332-432-21-05	455.00	2,167.56	4,746.00	2,578.44	45.7
001-4332-432-21-06	2,587.26	17,719.57	27,508.00	9,788.43	64.4
001-4332-432-21-07	48.86	288.61	591.00	302.39	48.8
001-4332-432-30-11	.00	3,690.21	10,000.00	6,309.79	36.9
001-4332-432-30-18	395.99	469.35	8,200.00	7,730.65	5.7
001-4332-432-30-19	7,805.42	23,198.56	30,830.00	7,631.44	75.3
001-4332-432-30-34	.00	525.56	4,500.00	3,974.44	11.7
001-4332-432-30-90	.00	2,880.00	5,000.00	2,120.00	57.6
001-4332-432-40-00	.00	60.00	2,500.00	2,440.00	2.4
001-4332-432-42-01	638.04	2,395.74	4,410.00	2,014.26	54.3
001-4332-432-45-07	.00	774.67	8,500.00	7,725.33	9.1
001-4332-432-45-10	.00	463.09	4,000.00	3,536.91	11.6
001-4332-432-45-18	.00	24,214.76	25,000.00	785.24	96.9
001-4332-432-46-02	.00	.00	1,000.00	1,000.00	.0
001-4332-432-51-00	.00	.00	200.00	200.00	.0
001-4332-432-52-00	.00	.00	200.00	200.00	.0
001-4332-432-59-19	.00	498.00	.00	( 498.00)	.0
001-4332-432-62-06	.00	4,107.24	5,000.00	892.76	82.1
<b>TOTAL STREETS &amp; UTILITIES</b>	<b>53,742.41</b>	<b>301,189.64</b>	<b>555,787.00</b>	<b>254,597.36</b>	<b>54.2</b>
<u>TRAFFIC SERVICES</u>					
001-4333-433-30-90	.00	1,478.66	46,779.00	45,300.34	3.2
001-4333-433-43-01	11,409.30	69,096.56	135,000.00	65,903.44	51.2
001-4333-433-45-02	.00	2,866.98	15,500.00	12,633.02	18.5
001-4333-433-45-03	42,244.25	47,269.49	15,000.00	( 32,269.49)	315.1
001-4333-433-46-02	.00	914.37	4,500.00	3,585.63	20.3
<b>TOTAL TRAFFIC SERVICES</b>	<b>53,653.55</b>	<b>121,626.06</b>	<b>216,779.00</b>	<b>95,152.94</b>	<b>56.1</b>
<u>SNOW &amp; ICE REMOVAL</u>					
001-4334-434-10-05	.00	( 302.17)	.00	302.17	.0
001-4334-434-11-01	.00	1,760.68	.00	( 1,760.68)	.0
001-4334-434-20-01	.00	130.70	.00	( 130.70)	.0
001-4334-434-21-01	.00	319.18	.00	( 319.18)	.0
001-4334-434-21-05	.00	14.42	.00	( 14.42)	.0
001-4334-434-30-34	.00	.00	200.00	200.00	.0
001-4334-434-30-90	.00	.00	10,000.00	10,000.00	.0
001-4334-434-45-10	.00	19,091.88	30,000.00	10,908.12	63.6
<b>TOTAL SNOW &amp; ICE REMOVAL</b>	<b>.00</b>	<b>21,014.69</b>	<b>40,200.00</b>	<b>19,185.31</b>	<b>52.3</b>

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREET CLEANING</u>					
001-4335-435-10-01	7,693.60	51,368.51	90,474.00	39,105.49	56.8
001-4335-435-10-05	.00	( 3,438.66)	.00	3,438.66	.0
001-4335-435-11-01	685.64	1,121.60	950.00	( 171.60)	118.1
001-4335-435-16-00	375.68	2,540.43	5,456.00	2,915.57	46.6
001-4335-435-20-01	632.57	3,913.27	6,400.00	2,486.73	61.1
001-4335-435-21-01	3,112.00	18,677.50	28,000.00	9,322.50	66.7
001-4335-435-21-05	140.00	840.00	1,680.00	840.00	50.0
001-4335-435-21-06	1,031.57	6,977.34	5,544.00	( 1,433.34)	125.9
001-4335-435-21-07	32.38	185.40	297.00	111.60	62.4
001-4335-435-30-19	399.16	1,200.75	1,575.00	374.25	76.2
001-4335-435-30-34	.00	33.52	368.00	334.48	9.1
001-4335-435-45-07	.00	300.00	1,000.00	700.00	30.0
001-4335-435-45-10	.00	13,470.53	10,000.00	( 3,470.53)	134.7
TOTAL STREET CLEANING	14,102.60	97,190.19	151,744.00	54,553.81	64.1
TOTAL PUBLIC WORKS	155,529.81	724,091.97	1,359,306.00	635,214.03	53.3
<u>PARKS &amp; RECREATION</u>					
<u>ADMINISTRATION</u>					
001-4550-459-10-01	14,368.00	67,932.80	114,646.00	46,713.20	59.3
001-4550-459-10-05	.00	( 5,006.40)	.00	5,006.40	.0
001-4550-459-16-00	718.40	3,396.64	6,300.00	2,903.36	53.9
001-4550-459-20-01	1,078.53	5,089.98	6,117.00	1,027.02	83.2
001-4550-459-21-01	1,556.00	9,336.00	19,207.00	9,871.00	48.6
001-4550-459-21-05	70.00	420.00	840.00	420.00	50.0
001-4550-459-21-06	1,049.56	7,099.04	1,000.00	( 6,099.04)	709.9
001-4550-459-21-07	28.74	135.87	229.00	93.13	59.3
001-4550-459-30-19	239.86	721.55	946.00	224.45	76.3
001-4550-459-30-90	37.00	129.50	.00	( 129.50)	.0
001-4550-459-40-00	.00	.00	3,500.00	3,500.00	.0
001-4550-459-42-01	.00	.00	840.00	840.00	.0
001-4550-459-44-00	.00	657.04	250.00	( 407.04)	262.8
001-4550-459-45-07	.00	.00	400.00	400.00	.0
001-4550-459-45-10	.00	51.91	500.00	448.09	10.4
001-4550-459-48-00	.00	.00	300.00	300.00	.0
001-4550-459-50-00	.00	.00	2,425.00	2,425.00	.0
TOTAL ADMINISTRATION	19,146.09	89,963.93	157,500.00	67,536.07	57.1



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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AQUATICS</u>					
001-4551-451-10-01	26,320.25	45,003.41	181,650.00	136,646.59	24.8
001-4551-451-10-05	.00	( 1,320.95)	.00	1,320.95	.0
001-4551-451-11-01	1,927.61	2,514.35	6,000.00	3,485.65	41.9
001-4551-451-16-00	150.62	1,035.78	1,470.00	434.22	70.5
001-4551-451-20-01	2,157.84	3,627.13	9,500.00	5,872.87	38.2
001-4551-451-21-01	1,163.98	4,297.71	7,683.00	3,385.29	55.9
001-4551-451-21-05	52.35	327.56	450.00	122.44	72.8
001-4551-451-21-06	401.48	2,715.53	2,950.00	234.47	92.1
001-4551-451-21-07	56.47	95.03	330.00	234.97	28.8
001-4551-451-30-19	2,303.87	6,930.49	9,094.00	2,163.51	76.2
001-4551-451-30-90	1,072.25	1,877.25	3,000.00	1,122.75	62.6
001-4551-451-40-00	460.00	743.36	2,000.00	1,256.64	37.2
001-4551-451-42-01	44.30	226.90	600.00	373.10	37.8
001-4551-451-43-01	1,785.48	5,202.83	10,000.00	4,797.17	52.0
001-4551-451-43-02	352.00	541.00	1,200.00	659.00	45.1
001-4551-451-43-03	1,219.72	1,410.38	6,500.00	5,089.62	21.7
001-4551-451-43-04	724.50	2,306.90	2,000.00	( 306.90)	115.4
001-4551-451-43-05	8.68	193.13	250.00	56.87	77.3
001-4551-451-44-00	.00	.00	1,000.00	1,000.00	.0
001-4551-451-45-02	3.28	4,503.28	1,200.00	( 3,303.28)	375.3
001-4551-451-45-07	.00	1,932.43	2,500.00	567.57	77.3
001-4551-451-45-10	.00	5,431.83	6,500.00	1,068.17	83.6
001-4551-451-45-23	1,820.36	3,540.50	6,500.00	2,959.50	54.5
001-4551-451-46-02	1,672.09	16,282.34	152,423.00	136,140.66	10.7
001-4551-451-48-90	437.00	437.00	1,000.00	563.00	43.7
001-4551-451-49-03	.00	.00	500.00	500.00	.0
001-4551-451-63-10	.00	113,596.00	.00	( 113,596.00)	.0
<b>TOTAL AQUATICS</b>	<b>44,134.13</b>	<b>223,451.17</b>	<b>416,300.00</b>	<b>192,848.83</b>	<b>53.7</b>
<u>GOLF COURSE ADMIN</u>					
001-4552-452-30-05	10,125.00	20,250.00	46,000.00	25,750.00	44.0
001-4552-452-30-07	.00	.00	7,000.00	7,000.00	.0
001-4552-452-30-19	652.79	1,963.72	2,575.00	611.28	76.3
001-4552-452-32-90	164.49	599.97	1,500.00	900.03	40.0
001-4552-452-42-01	.00	.00	850.00	850.00	.0
001-4552-452-43-02	200.00	589.00	900.00	311.00	65.4
001-4552-452-43-04	247.00	1,235.00	1,800.00	565.00	68.6
001-4552-452-43-05	205.47	701.80	2,000.00	1,298.20	35.1
001-4552-452-45-10	.00	292.01	1,000.00	707.99	29.2
001-4552-452-46-02	.00	271.74	2,500.00	2,228.26	10.9
001-4552-452-48-90	.00	.00	500.00	500.00	.0
001-4552-452-49-03	.00	5,940.00	22,000.00	16,060.00	27.0
<b>TOTAL GOLF COURSE ADMIN</b>	<b>11,594.75</b>	<b>31,843.24</b>	<b>88,625.00</b>	<b>56,781.76</b>	<b>35.9</b>

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GOLF COURSE MAINTENANCE</u>					
001-4553-453-10-01	23,227.28	114,699.73	205,000.00	90,300.27	56.0
001-4553-453-10-05	.00	( 3,037.20)	.00	3,037.20	.0
001-4553-453-10-10	.00	.00	400.00	400.00	.0
001-4553-453-11-01	.00	109.26	2,000.00	1,890.74	5.5
001-4553-453-16-00	471.44	3,726.72	7,837.00	4,110.28	47.6
001-4553-453-20-01	1,735.18	8,553.42	16,402.00	7,848.58	52.2
001-4553-453-21-01	3,112.00	24,907.00	46,979.00	22,072.00	53.0
001-4553-453-21-05	140.00	1,190.00	2,520.00	1,330.00	47.2
001-4553-453-21-06	488.63	3,304.99	5,850.00	2,545.01	56.5
001-4553-453-21-07	46.44	229.62	615.00	385.38	37.3
001-4553-453-30-19	556.12	1,953.82	2,195.00	241.18	89.0
001-4553-453-30-26	.00	3,850.00	5,205.00	1,355.00	74.0
001-4553-453-30-34	.00	520.52	1,050.00	529.48	49.6
001-4553-453-30-37	.00	2,609.00	3,913.00	1,304.00	66.7
001-4553-453-30-90	.00	.00	750.00	750.00	.0
001-4553-453-32-90	45.50	1,576.40	9,470.00	7,893.60	16.7
001-4553-453-40-00	.00	4,379.30	8,500.00	4,120.70	51.5
001-4553-453-42-01	211.44	949.32	2,825.00	1,875.68	33.6
001-4553-453-43-01	3,395.77	6,571.26	19,550.00	12,978.74	33.6
001-4553-453-43-02	48.00	237.00	444.00	207.00	53.4
001-4553-453-43-03	43.58	551.90	700.00	148.10	78.8
001-4553-453-43-04	247.00	1,235.00	3,000.00	1,765.00	41.2
001-4553-453-43-05	39.50	956.09	3,500.00	2,543.91	27.3
001-4553-453-45-01	.00	.00	2,500.00	2,500.00	.0
001-4553-453-45-02	.00	.00	1,000.00	1,000.00	.0
001-4553-453-45-07	.00	107.39	2,000.00	1,892.61	5.4
001-4553-453-45-10	1,558.42	6,582.67	30,000.00	23,417.33	21.9
001-4553-453-45-16	.00	6,983.69	13,000.00	6,016.31	53.7
001-4553-453-46-02	.00	416.03	3,500.00	3,083.97	11.9
001-4553-453-47-02	1,362.08	1,362.08	.00	( 1,362.08)	.0
001-4553-453-49-03	.00	31.67	250.00	218.33	12.7
001-4553-453-50-00	.00	.00	1,000.00	1,000.00	.0
TOTAL GOLF COURSE MAINTENANCE	36,728.38	194,556.68	401,955.00	207,398.32	48.4

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY PARKS</u>					
001-4554-454-10-01	36,900.29	154,745.76	354,000.00	199,254.24	43.7
001-4554-454-10-05	.00	( 4,157.65)	.00	4,157.65	.0
001-4554-454-11-01	1,008.05	2,019.75	4,500.00	2,480.25	44.9
001-4554-454-16-00	678.64	5,208.84	8,903.00	3,694.16	58.5
001-4554-454-20-01	2,857.55	11,734.31	21,000.00	9,265.69	55.9
001-4554-454-21-01	4,668.00	35,788.00	80,000.00	44,212.00	44.7
001-4554-454-21-05	210.00	1,610.00	2,200.00	590.00	73.2
001-4554-454-21-06	1,567.14	11,061.71	7,800.00	( 3,261.71)	141.8
001-4554-454-21-07	60.16	233.03	800.00	566.97	29.1
001-4554-454-30-19	3,284.21	10,100.19	12,965.00	2,864.81	77.9
001-4554-454-30-26	.00	8,027.00	5,000.00	( 3,027.00)	160.5
001-4554-454-30-34	280.50	486.28	775.00	288.72	62.8
001-4554-454-30-44	.00	24.95	.00	( 24.95)	.0
001-4554-454-30-90	45.50	1,137.00	24,500.00	23,363.00	4.6
001-4554-454-32-90	15,337.17	30,193.17	66,500.00	36,306.83	45.4
001-4554-454-40-00	.00	76.50	13,000.00	12,923.50	.6
001-4554-454-42-01	136.44	853.15	3,531.00	2,677.85	24.2
001-4554-454-43-01	2,634.02	13,594.75	35,000.00	21,405.25	38.8
001-4554-454-43-02	344.00	1,667.00	4,500.00	2,833.00	37.0
001-4554-454-43-03	68.79	939.69	1,500.00	560.31	62.7
001-4554-454-43-04	1,241.63	5,473.63	14,000.00	8,526.37	39.1
001-4554-454-43-05	3,137.39	5,407.00	40,000.00	34,593.00	13.5
001-4554-454-45-01	.00	4,586.42	20,000.00	15,413.58	22.9
001-4554-454-45-02	.00	267.70	9,500.00	9,232.30	2.8
001-4554-454-45-06	.00	508.94	17,000.00	16,491.06	3.0
001-4554-454-45-07	.00	151.93	2,400.00	2,248.07	6.3
001-4554-454-45-10	3,098.79	50,472.16	64,000.00	13,527.84	78.9
001-4554-454-45-16	57.28	163.32	12,000.00	11,836.68	1.4
001-4554-454-46-02	1,456.97	14,225.95	47,500.00	33,274.05	30.0
001-4554-454-49-03	.00	141.58	250.00	108.42	56.6
001-4554-454-50-00	.00	.00	300.00	300.00	.0
001-4554-454-52-00	.00	.00	1,500.00	1,500.00	.0
001-4554-454-62-07	.00	.00	36,750.00	36,750.00	.0
001-4554-454-63-10	166,601.00	221,317.98	230,601.00	9,283.02	96.0
TOTAL CITY PARKS	245,673.52	588,060.04	1,142,275.00	554,214.96	51.5

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
001-4555-455-10-01	24,313.82	72,029.26	219,800.00	147,770.74	32.8
001-4555-455-10-05	.00	( 2,242.27)	.00	2,242.27	.0
001-4555-455-11-01	2,029.68	2,934.33	1,500.00	( 1,434.33)	195.6
001-4555-455-16-00	150.96	1,263.96	2,086.00	822.04	60.6
001-4555-455-20-01	2,004.01	5,681.21	8,040.00	2,358.79	70.7
001-4555-455-21-01	1,556.00	9,358.00	29,197.00	19,839.00	32.1
001-4555-455-21-05	70.00	420.00	840.00	420.00	50.0
001-4555-455-21-06	283.92	1,920.39	2,000.00	79.61	96.0
001-4555-455-21-07	52.71	149.96	302.00	152.04	49.7
001-4555-455-30-19	748.30	2,251.03	2,955.00	703.97	76.2
001-4555-455-30-55	.00	.00	1,000.00	1,000.00	.0
001-4555-455-30-90	447.85	1,331.84	35,000.00	33,668.16	3.8
001-4555-455-40-00	.00	367.20	4,500.00	4,132.80	8.2
001-4555-455-42-01	70.00	490.00	840.00	350.00	58.3
001-4555-455-44-00	.00	49.36	250.00	200.64	19.7
001-4555-455-45-07	.00	521.50	1,500.00	978.50	34.8
001-4555-455-45-10	196.95	2,931.62	10,000.00	7,068.38	29.3
001-4555-455-46-02	.00	30.28	800.00	769.72	3.8
001-4555-455-49-03	.00	.00	1,500.00	1,500.00	.0
001-4555-455-50-00	.00	492.33	450.00	( 42.33)	109.4
TOTAL RECREATION	31,924.20	99,980.00	322,560.00	222,580.00	31.0
TOTAL ALL 56	.00	.00	.00	.00	.0
TOTAL CAPITAL PROJECTS	.00	.00	.00	.00	.0
TOTAL PARKS & RECREATION	389,201.07	1,227,855.06	2,529,215.00	1,301,359.94	48.6
<u>PLANNING &amp; ZONING DEPT</u>					

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING &amp; ZONING DEPT</u>					
001-4661-409-10-01	31,242.58	191,263.38	337,754.00	146,490.62	56.6
001-4661-409-10-05	.00	( 7,233.20)	.00	7,233.20	.0
001-4661-409-11-01	.00	.00	1,050.00	1,050.00	.0
001-4661-409-16-00	1,466.13	8,998.77	13,531.00	4,532.23	66.5
001-4661-409-20-01	2,314.89	14,263.09	20,511.00	6,247.91	69.5
001-4661-409-21-01	7,012.99	42,077.97	57,715.00	15,637.03	72.9
001-4661-409-21-05	315.00	1,890.00	4,200.00	2,310.00	45.0
001-4661-409-21-06	689.10	4,660.94	4,725.00	64.06	98.6
001-4661-409-21-07	62.49	382.61	769.00	386.39	49.8
001-4661-409-30-03	.00	.00	1,500.00	1,500.00	.0
001-4661-409-30-04	.00	.00	16,460.00	16,460.00	.0
001-4661-409-30-19	683.13	2,054.99	2,695.00	640.01	76.3
001-4661-409-30-24	.00	28.12	750.00	721.88	3.8
001-4661-409-30-34	18.50	18.50	750.00	731.50	2.5
001-4661-409-30-90	.00	61,922.21	318,150.00	256,227.79	19.5
001-4661-409-40-00	47.50	4,056.89	12,000.00	7,943.11	33.8
001-4661-409-42-01	464.58	1,420.09	4,000.00	2,579.91	35.5
001-4661-409-44-00	.00	874.73	2,500.00	1,625.27	35.0
001-4661-409-45-07	.00	365.52	800.00	434.48	45.7
001-4661-409-45-10	.00	116.00	2,800.00	2,684.00	4.1
001-4661-409-45-33	.00	5,448.65	1,200.00	( 4,248.65)	454.1
001-4661-409-49-03	270.19	1,107.05	4,100.00	2,992.95	27.0
001-4661-409-49-05	.00	177.23	4,500.00	4,322.77	3.9
001-4661-409-49-06	.00	.00	200.00	200.00	.0
001-4661-409-50-00	.00	150.00	1,900.00	1,750.00	7.9
001-4661-409-51-00	.00	88.40	250.00	161.60	35.4
TOTAL PLANNING & ZONING DEPT	44,587.08	334,131.94	814,810.00	480,678.06	41.0
TOTAL PLANNING & ZONING DEPT	44,587.08	334,131.94	814,810.00	480,678.06	41.0
<u>CITYWIDE OPERATIONS</u>					
<u>INTERNAL OPERATION EXP</u>					
001-9899-989-46-08	11,811.07	106,389.96	.00	( 106,389.96)	.0
001-9899-989-46-09	6,128.06	52,342.57	.00	( 52,342.57)	.0
001-9899-989-90-04	.00	249,211.35	.00	( 249,211.35)	.0
001-9899-989-90-12	.00	334,768.00	.00	( 334,768.00)	.0
TOTAL INTERNAL OPERATION EXP	17,939.13	742,711.88	.00	( 742,711.88)	.0
TOTAL CITYWIDE OPERATIONS	17,939.13	742,711.88	.00	( 742,711.88)	.0
TOTAL FUND EXPENDITURES	1,294,155.77	7,584,250.43	14,531,918.00	6,947,667.57	52.2

CITY OF CORTEZ  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	300,662.69	26,236.57	1,241,868.00	1,215,631.43	2.1

CITY OF CORTEZ  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

LODGERS TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>						
005-0000-311-12-03	LODGERS TAX	32,979.43	89,890.19	232,750.00	142,859.81	38.6
	TOTAL TAXES	32,979.43	89,890.19	232,750.00	142,859.81	38.6
	TOTAL FUND REVENUE	32,979.43	89,890.19	232,750.00	142,859.81	38.6

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>GENERAL GOVERNMENT</u>						
<u>CITY COUNCIL</u>						
005-4010-400-30-07	CREDIT CARD CHARGES	15.58	51.22	324.00	272.78	15.8
005-4010-400-30-12	MV COUNTRY-TOURISM CONTRACT	.00	155,215.95	186,200.00	30,984.05	83.4
005-4010-400-90-01	GENERAL FUND - BEAUTIFICATION	.00	.00	36,750.00	36,750.00	.0
005-4010-400-90-10	TRANSFER TO GENERAL FUND	.00	.00	9,476.00	9,476.00	.0
TOTAL CITY COUNCIL		15.58	155,267.17	232,750.00	77,482.83	66.7
TOTAL GENERAL GOVERNMENT		15.58	155,267.17	232,750.00	77,482.83	66.7
TOTAL FUND EXPENDITURES		15.58	155,267.17	232,750.00	77,482.83	66.7
NET REVENUE OVER EXPENDITURES		32,963.85	( 65,376.98)	.00	65,376.98	.0



CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

SHOP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
101-0000-367-39-00 SALES TO OTHER FUNDS	9,008.57	87,874.01	218,564.00	130,689.99	40.2
101-0000-367-39-01 SALES TO OTHER FUNDS - REPAIRS	15,807.86	147,425.26	254,590.00	107,164.74	57.9
101-0000-367-40-00 BUILDING OVERHEAD	.00	.00	5,120.00	5,120.00	.0
<b>TOTAL REVENUE</b>	<b>24,816.43</b>	<b>235,299.27</b>	<b>478,274.00</b>	<b>242,974.73</b>	<b>49.2</b>
<b>TOTAL FUND REVENUE</b>	<b>24,816.43</b>	<b>235,299.27</b>	<b>478,274.00</b>	<b>242,974.73</b>	<b>49.2</b>

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

SHOP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL SERVICES</u>					
<u>SHOP</u>					
101-4110-616-10-01	21,249.60	169,333.97	285,908.00	116,574.03	59.2
101-4110-616-10-05	.00	( 8,948.80)	.00	8,948.80	.0
101-4110-616-16-00	1,062.48	7,856.16	14,296.00	6,439.84	55.0
101-4110-616-20-01	1,585.89	12,619.61	22,128.00	9,508.39	57.0
101-4110-616-21-01	6,224.00	43,579.00	97,335.00	53,756.00	44.8
101-4110-616-21-05	280.00	2,030.00	4,410.00	2,380.00	46.0
101-4110-616-21-06	1,389.86	9,400.77	7,434.00	( 1,966.77)	126.5
101-4110-616-21-07	42.50	338.67	858.00	519.33	39.5
101-4110-616-30-04	.00	5,500.00	5,000.00	( 500.00)	110.0
101-4110-616-30-19	1,241.69	3,839.83	5,109.00	1,269.17	75.2
101-4110-616-30-34	63.50	282.78	500.00	217.22	56.6
101-4110-616-30-90	.00	1,122.90	7,500.00	6,377.10	15.0
101-4110-616-32-90	.00	475.46	9,000.00	8,524.54	5.3
101-4110-616-40-00	.00	45.55	6,000.00	5,954.45	.8
101-4110-616-42-01	150.00	1,200.00	1,080.00	( 120.00)	111.1
101-4110-616-44-00	.00	93.84	500.00	406.16	18.8
101-4110-616-45-04	2,699.75	6,517.10	12,500.00	5,982.90	52.1
101-4110-616-45-05	2,510.49	12,489.58	25,000.00	12,510.42	50.0
101-4110-616-45-07	.00	.00	2,500.00	2,500.00	.0
101-4110-616-45-10	282.13	1,180.81	5,000.00	3,819.19	23.6
101-4110-616-45-16	3,270.56	31,897.54	98,000.00	66,102.46	32.6
101-4110-616-46-02	.00	.00	16,500.00	16,500.00	.0
101-4110-616-47-02	34,582.94	98,290.01	245,000.00	146,709.99	40.1
101-4110-616-90-01	.00	.00	44,377.00	44,377.00	.0
101-4110-617-32-01	1,950.00	9,750.00	25,740.00	15,990.00	37.9
101-4110-617-32-90	241.49	3,916.32	8,500.00	4,583.68	46.1
101-4110-617-42-01	84.50	433.28	1,200.00	766.72	36.1
101-4110-617-42-03	200.37	477.29	3,000.00	2,522.71	15.9
101-4110-617-43-01	2,307.34	18,773.44	35,040.00	16,266.56	53.6
101-4110-617-43-02	120.00	558.00	1,675.00	1,117.00	33.3
101-4110-617-43-03	343.48	8,914.01	18,000.00	9,085.99	49.5
101-4110-617-43-04	379.50	1,897.50	4,100.00	2,202.50	46.3
101-4110-617-43-05	366.58	1,854.95	4,501.00	2,646.05	41.2
101-4110-617-44-00	149.96	488.68	1,000.00	511.32	48.9
101-4110-617-45-10	144.00	2,747.20	5,000.00	2,252.80	54.9
101-4110-617-45-22	1,015.43	4,681.29	9,000.00	4,318.71	52.0
101-4110-617-46-02	.00	966.24	2,500.00	1,533.76	38.7
TOTAL SHOP	83,938.04	454,602.98	1,035,191.00	580,588.02	43.9
TOTAL GENERAL SERVICES	83,938.04	454,602.98	1,035,191.00	580,588.02	43.9
TOTAL FUND EXPENDITURES	83,938.04	454,602.98	1,035,191.00	580,588.02	43.9

CITY OF CORTEZ  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

SHOP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	( 59,121.61)	( 219,303.71)	( 556,917.00)	( 337,613.29)	( 39.4)

CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

TECHNOLOGY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
105-0000-333-18-00 CITY-WIDE COMPUTER	.00	.00	12,000.00	12,000.00	.0
TOTAL SOURCES 333	.00	.00	12,000.00	12,000.00	.0
<u>COMPUTER SERVICES</u>					
105-0000-336-10-00 CORTEZ FIRE PROTECTION DI	2,750.00	16,500.00	32,000.00	15,500.00	51.6
TOTAL COMPUTER SERVICES	2,750.00	16,500.00	32,000.00	15,500.00	51.6
<u>REVENUE</u>					
105-0000-367-16-00 MISCELLANEOUS SALES & FEE	.00	1,140.50	.00	( 1,140.50)	.0
105-0000-367-18-00 SALE OF EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
TOTAL REVENUE	.00	1,140.50	25,000.00	23,859.50	4.6
TOTAL FUND REVENUE	2,750.00	17,640.50	69,000.00	51,359.50	25.6

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

TECHNOLOGY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
<u>IT DEPARTMENT</u>					
105-4015-615-10-01	18,312.00	152,839.02	299,667.00	146,827.98	51.0
105-4015-615-10-05	.00	( 6,006.94)	.00	6,006.94	.0
105-4015-615-11-01	156.96	8,658.24	5,700.00	( 2,958.24)	151.9
105-4015-615-16-00	915.60	7,366.75	14,037.00	6,670.25	52.5
105-4015-615-20-01	1,368.33	12,012.66	13,327.00	1,314.34	90.1
105-4015-615-21-01	6,224.00	45,124.00	93,360.00	48,236.00	48.3
105-4015-615-21-05	280.00	2,030.00	2,520.00	490.00	80.6
105-4015-615-21-06	289.82	1,960.30	1,000.00	( 960.30)	196.0
105-4015-615-21-07	36.92	322.92	525.00	202.08	61.5
105-4015-615-30-19	340.91	1,025.52	1,345.00	319.48	76.3
105-4015-615-30-34	18.50	18.50	200.00	181.50	9.3
105-4015-615-30-57	.00	.00	1,000.00	1,000.00	.0
105-4015-615-30-90	12.56	175,227.66	268,040.00	92,812.34	65.4
105-4015-615-30-91	303.57	2,816.81	32,475.00	29,658.19	8.7
105-4015-615-40-00	.00	7,355.66	5,000.00	( 2,355.66)	147.1
105-4015-615-42-01	420.42	3,954.91	.00	( 3,954.91)	.0
105-4015-615-45-10	.00	2,277.04	.00	( 2,277.04)	.0
105-4015-615-46-05	.00	8,116.00	80,680.00	72,564.00	10.1
105-4015-615-51-00	.00	352.38	.00	( 352.38)	.0
105-4015-615-60-11	.00	.00	45,000.00	45,000.00	.0
TOTAL IT DEPARTMENT	28,679.59	425,451.43	863,876.00	438,424.57	49.3
TOTAL FIBER NETWORK	.00	.00	.00	.00	.0
<u>NETWORK SERVICES</u>					
105-4019-581-32-90	.00	113,447.89	113,000.00	( 447.89)	100.4
105-4019-581-42-06	462.94	2,565.52	.00	( 2,565.52)	.0
105-4019-581-46-02	.00	323.73	4,000.00	3,676.27	8.1
105-4019-581-46-03	9,909.05	58,152.46	52,588.00	( 5,564.46)	110.6
TOTAL NETWORK SERVICES	10,371.99	174,489.60	169,588.00	( 4,901.60)	102.9
TOTAL GENERAL GOVERNMENT	39,051.58	599,941.03	1,033,464.00	433,522.97	58.1
TOTAL FUND EXPENDITURES	39,051.58	599,941.03	1,033,464.00	433,522.97	58.1
NET REVENUE OVER EXPENDITURES	( 36,301.58)	( 582,300.53)	( 964,464.00)	( 382,163.47)	( 60.4)

CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

STREET IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>						
301-0000-311-12-01	SALES TAX	158,094.30	871,642.93	1,800,000.00	928,357.07	48.4
	TOTAL TAXES	158,094.30	871,642.93	1,800,000.00	928,357.07	48.4
<u>SOURCES 332</u>						
301-0000-332-11-00	SNOW REMOVAL CONTRACT	.00	.00	15,000.00	15,000.00	.0
	TOTAL SOURCES 332	.00	.00	15,000.00	15,000.00	.0
<u>INTEREST</u>						
301-0000-361-20-00	INVESTMENT	6,967.51	51,819.79	.00	( 51,819.79)	.0
	TOTAL INTEREST	6,967.51	51,819.79	.00	( 51,819.79)	.0
<u>REVENUE</u>						
301-0000-367-16-00	MISCELLANEOUS SALES & FEE	.00	.00	762,263.00	762,263.00	.0
301-0000-367-25-00	SIDEWALK COST SHARE	483.58	1,558.58	95,000.00	93,441.42	1.6
	TOTAL REVENUE	483.58	1,558.58	857,263.00	855,704.42	.2
	TOTAL FUND REVENUE	165,545.39	925,021.30	2,672,263.00	1,747,241.70	34.6

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
<u>CAPITAL PROJECTS</u>					
301-4355-432-10-01	20,633.60	134,007.19	260,810.00	126,802.81	51.4
301-4355-432-10-05	.00	( 5,430.80)	.00	5,430.80	.0
301-4355-432-11-01	.00	509.84	5,000.00	4,490.16	10.2
301-4355-432-16-00	1,031.68	6,459.98	10,926.00	4,466.02	59.1
301-4355-432-20-01	1,536.93	10,051.00	16,928.00	6,877.00	59.4
301-4355-432-21-01	6,224.00	34,243.00	31,972.00	( 2,271.00)	107.1
301-4355-432-21-05	280.00	1,610.00	1,512.00	( 98.00)	106.5
301-4355-432-21-06	261.94	1,771.71	3,000.00	1,228.29	59.1
301-4355-432-21-07	41.28	269.07	339.00	69.93	79.4
301-4355-432-30-04	.00	.00	1,785.00	1,785.00	.0
301-4355-432-30-05	2,725.66	16,453.42	30,000.00	13,546.58	54.8
301-4355-432-30-07	75.16	515.65	3,200.00	2,684.35	16.1
301-4355-432-30-19	.00	.00	1,250.00	1,250.00	.0
301-4355-432-30-90	.00	412.00	6,000.00	5,588.00	6.9
301-4355-432-45-07	.00	405.00	.00	( 405.00)	.0
301-4355-432-60-00	.00	.00	159,680.00	159,680.00	.0
301-4355-432-60-01	88,650.44	88,650.44	1,138,791.00	1,050,140.56	7.8
301-4355-432-60-04	39,647.66	39,647.66	90,000.00	50,352.34	44.1
301-4355-432-60-09	11,175.15	11,250.21	115,387.00	104,136.79	9.8
301-4355-432-60-10	.00	78.72	493,420.00	493,341.28	.0
301-4355-432-60-45	.00	108.30	122,400.00	122,291.70	.1
301-4355-432-61-42	.00	.00	94,628.00	94,628.00	.0
301-4355-432-90-01	.00	308,762.55	.00	( 308,762.55)	.0
TOTAL CAPITAL PROJECTS	172,283.50	649,774.94	2,587,028.00	1,937,253.06	25.1
TOTAL PUBLIC WORKS	172,283.50	649,774.94	2,587,028.00	1,937,253.06	25.1
TOTAL FUND EXPENDITURES	172,283.50	649,774.94	2,587,028.00	1,937,253.06	25.1
NET REVENUE OVER EXPENDITURES	( 6,738.11)	275,246.36	85,235.00	( 190,011.36)	322.9

CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

HEALTH INSURANCE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTERNAL SERVICE CHGS</u>						
302-0000-371-35-00	HEALTH INSURANCE PREMIUMS	213,282.00	1,270,543.00	2,362,673.00	1,092,130.00	53.8
302-0000-371-40-00	EMPLOYEE PAYROLL TRANSFER	20,430.54	111,938.51	194,628.00	82,689.49	57.5
302-0000-371-41-00	DELTA DENTAL TRANSFER	9,870.00	59,570.00	113,040.00	53,470.00	52.7
	<b>TOTAL INTERNAL SERVICE CHGS</b>	<b>243,582.54</b>	<b>1,442,051.51</b>	<b>2,670,341.00</b>	<b>1,228,289.49</b>	<b>54.0</b>
<u>REVENUE</u>						
302-0000-372-18-00	COBRA REVENUE	817.91	817.91	500.00	( 317.91)	163.6
	<b>TOTAL REVENUE</b>	<b>817.91</b>	<b>817.91</b>	<b>500.00</b>	<b>( 317.91)</b>	<b>163.6</b>
	<b>TOTAL FUND REVENUE</b>	<b>244,400.45</b>	<b>1,442,869.42</b>	<b>2,670,841.00</b>	<b>1,227,971.58</b>	<b>54.0</b>



CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

HEALTH INSURANCE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>HEALTH INSURANCE CLAIMS</u>						
<u>CITY MANAGER</u>						
302-5314-539-21-01	HEALTH/LIFE INSURANCE	60,162.11	342,894.00	616,992.00	274,098.00	55.6
302-5314-539-21-05	DENTAL INSURANCE	8,508.45	50,895.87	102,312.00	51,416.13	49.8
302-5314-539-21-09	COBRA EXPENDITURES	17.34	17.34	.00	( 17.34)	.0
302-5314-539-21-10	HSA MATCH	.00	4,500.00	45,000.00	40,500.00	10.0
302-5314-539-23-01	CLAIMS EXPENSE	42,103.99	575,611.89	1,905,780.00	1,330,168.11	30.2
	TOTAL CITY MANAGER	110,791.89	973,919.10	2,670,084.00	1,696,164.90	36.5
	TOTAL HEALTH INSURANCE CLAIMS	110,791.89	973,919.10	2,670,084.00	1,696,164.90	36.5
	TOTAL FUND EXPENDITURES	110,791.89	973,919.10	2,670,084.00	1,696,164.90	36.5
	NET REVENUE OVER EXPENDITURES	133,608.56	468,950.32	757.00	( 468,193.32)	61948.

CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

EQUIPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>						
304-0000-311-12-01	SALES TAX	39,267.76	216,500.31	436,740.00	220,239.69	49.6
	TOTAL TAXES	39,267.76	216,500.31	436,740.00	220,239.69	49.6
<u>INTEREST</u>						
304-0000-361-20-00	INVESTMENT	8,515.85	35,975.74	16,155.00	( 19,820.74)	222.7
	TOTAL INTEREST	8,515.85	35,975.74	16,155.00	( 19,820.74)	222.7
<u>REVENUE</u>						
304-0000-367-18-00	SALE OF EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
304-0000-367-18-01	SURPLUS AUCTION	.00	8,910.00	.00	( 8,910.00)	.0
	TOTAL REVENUE	.00	8,910.00	25,000.00	16,090.00	35.6
	TOTAL FUND REVENUE	47,783.61	261,386.05	477,895.00	216,508.95	54.7

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

EQUIPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL SERVICES</u>					
<u>SHOP</u>					
304-4110-516-30-05	677.00	4,086.73	.00	( 4,086.73)	.0
304-4110-516-30-07	18.66	128.05	.00	( 128.05)	.0
304-4110-516-30-90	22,224.40	22,224.40	476,471.00	454,246.60	4.7
304-4110-516-59-00	.00	41.79	.00	( 41.79)	.0
TOTAL SHOP	22,920.06	26,480.97	476,471.00	449,990.03	5.6
TOTAL GENERAL SERVICES	22,920.06	26,480.97	476,471.00	449,990.03	5.6
TOTAL FUND EXPENDITURES	22,920.06	26,480.97	476,471.00	449,990.03	5.6
NET REVENUE OVER EXPENDITURES	24,863.55	234,905.08	1,424.00	( 233,481.08)	16496.

CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATE/COLO</u>					
401-0000-332-16-00 FUEL	2,693.33	12,767.70	20,000.00	7,232.30	63.8
TOTAL STATE/COLO	2,693.33	12,767.70	20,000.00	7,232.30	63.8
<u>AIRPORT</u>					
401-0000-363-11-00 AIRLINES	2,664.88	16,421.30	50,000.00	33,578.70	32.8
401-0000-363-11-01 LANDING FEES	5,010.61	28,023.51	55,000.00	26,976.49	51.0
401-0000-363-11-02 RENT	.00	3,204.22	10,000.00	6,795.78	32.0
401-0000-363-12-02 FUEL TAX	2,521.81	12,944.90	32,117.00	19,172.10	40.3
401-0000-363-13-00 CAR RENTAL	347.60	1,624.46	16,000.00	14,375.54	10.2
401-0000-363-15-00 CORPORATE	.00	48,840.55	55,000.00	6,159.45	88.8
401-0000-363-16-00 CONCESSIONS	.00	43.42	300.00	256.58	14.5
TOTAL AIRPORT	10,544.90	111,102.36	218,417.00	107,314.64	50.9
<u>REVENUE</u>					
401-0000-367-16-00 MISCELLANEOUS SALES & FEE	250.00	1,427.00	.00	( 1,427.00)	.0
TOTAL REVENUE	250.00	1,427.00	.00	( 1,427.00)	.0
<u>GRANTS</u>					
401-0000-368-21-00 FEDERAL GRANTS	.00	249,211.35	2,301,875.00	2,052,663.65	10.8
TOTAL GRANTS	.00	249,211.35	2,301,875.00	2,052,663.65	10.8
TOTAL FUND REVENUE	13,488.23	374,508.41	2,540,292.00	2,165,783.59	14.7

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENTERPRISE</u>					
<u>AIRPORT</u>					
401-5819-588-10-01	13,947.20	91,367.60	174,177.00	82,809.40	52.5
401-5819-588-10-05	.00	( 3,471.60)	.00	3,471.60	.0
401-5819-588-11-01	.00	1,083.90	12,000.00	10,916.10	9.0
401-5819-588-16-00	697.36	4,525.24	6,037.00	1,511.76	75.0
401-5819-588-20-01	938.98	6,407.97	8,112.00	1,704.03	79.0
401-5819-588-21-01	4,668.00	28,008.00	37,296.00	9,288.00	75.1
401-5819-588-21-05	210.00	1,260.00	1,680.00	420.00	75.0
401-5819-588-21-06	494.42	3,344.17	4,000.00	655.83	83.6
401-5819-588-21-07	27.88	184.83	304.00	119.17	60.8
401-5819-588-30-19	2,908.18	11,929.37	11,475.00	( 454.37)	104.0
401-5819-588-30-37	.00	13,418.00	6,800.00	( 6,618.00)	197.3
401-5819-588-30-90	2,360.10	63,188.00	20,000.00	( 43,188.00)	315.9
401-5819-588-30-93	.00	.00	75,000.00	75,000.00	.0
401-5819-588-32-90	.00	7,576.93	50,000.00	42,423.07	15.2
401-5819-588-40-00	.00	432.92	8,000.00	7,567.08	5.4
401-5819-588-42-01	140.00	840.00	2,374.00	1,534.00	35.4
401-5819-588-43-01	710.28	4,032.72	10,500.00	6,467.28	38.4
401-5819-588-43-03	81.36	3,528.82	3,500.00	( 28.82)	100.8
401-5819-588-43-04	45.75	228.75	550.00	321.25	41.6
401-5819-588-43-05	116.40	567.10	1,500.00	932.90	37.8
401-5819-588-44-00	.00	201.56	800.00	598.44	25.2
401-5819-588-45-07	.00	614.10	2,500.00	1,885.90	24.6
401-5819-588-45-10	.00	1,499.19	8,500.00	7,000.81	17.6
401-5819-588-46-02	.00	862.81	.00	( 862.81)	.0
401-5819-588-46-03	3,974.47	7,832.74	20,000.00	12,167.26	39.2
401-5819-588-46-08	.00	6,487.00	10,000.00	3,513.00	64.9
401-5819-588-46-09	324.21	3,382.70	4,000.00	617.30	84.6
401-5819-588-49-03	300.00	1,260.00	5,000.00	3,740.00	25.2
401-5819-588-50-00	.00	550.00	1,500.00	950.00	36.7
401-5819-588-51-00	.00	.00	600.00	600.00	.0
401-5819-588-60-00	35,596.50	165,712.19	1,692,125.00	1,526,412.81	9.8
401-5819-588-91-00	.00	.00	241,981.00	241,981.00	.0
TOTAL AIRPORT	67,541.09	426,855.01	2,420,311.00	1,993,455.99	17.6
TOTAL ENTERPRISE	67,541.09	426,855.01	2,420,311.00	1,993,455.99	17.6
TOTAL FUND EXPENDITURES	67,541.09	426,855.01	2,420,311.00	1,993,455.99	17.6
NET REVENUE OVER EXPENDITURES	( 54,052.86)	( 52,346.60)	119,981.00	172,327.60	( 43.6)

CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

DISPATCH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
402-0000-333-21-00 E-911 AUTHORITY	.00	.00	85,000.00	85,000.00	.0
TOTAL SOURCES 333	.00	.00	85,000.00	85,000.00	.0
<u>USER FEES</u>					
402-0000-348-10-01 MONTEZUMA COUNTY SHERIFF	.00	289,275.00	289,275.00	.00	100.0
402-0000-348-10-02 CITY OF CORTEZ	.00	334,768.00	334,768.00	.00	100.0
402-0000-348-10-03 CORTEZ FIRE DEPARTMENT	.00	52,175.00	52,175.00	.00	100.0
402-0000-348-10-04 MANCOS FIRE DEPARTMENT	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-10-05 DOLORES FIRE DEPARTMENT	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-10-06 LEWIS-ARRIOLA FIRE DEPT	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-10-07 PLEASANT VIEW FIRE DEPT	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-10-11 MANCOS MARSHALL	.00	31,225.00	31,225.00	.00	100.0
402-0000-348-10-12 DOLORES COUNTY	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-10-14 MESA VERDE NATIONAL PARK	.00	8,248.00	8,248.00	.00	100.0
402-0000-348-15-00 SW MEMORIAL HOSPITAL	.00	67,917.00	67,917.00	.00	100.0
TOTAL USER FEES	.00	824,848.00	824,848.00	.00	100.0
TOTAL FUND REVENUE	.00	824,848.00	909,848.00	85,000.00	90.7

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

DISPATCH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
<u>POLICE SUPPORT SERVICES</u>					
402-4222-422-10-01	REGULAR WAGES	52,907.21	329,924.81	525,498.00	195,573.19 62.8
402-4222-422-10-05	ACCRUED PAYROLL	.00	( 13,689.70)	.00	13,689.70 .0
402-4222-422-11-01	OVERTIME	967.26	11,741.82	37,015.00	25,273.18 31.7
402-4222-422-16-00	CITY RETIREMENT	2,536.16	16,056.29	30,994.00	14,937.71 51.8
402-4222-422-20-01	FICA/MEDICARE	3,876.62	24,675.30	42,600.00	17,924.70 57.9
402-4222-422-21-01	HEALTH/LIFE INSURANCE	18,683.00	104,351.00	183,806.00	79,455.00 56.8
402-4222-422-21-05	DENTAL INSURANCE	840.00	4,690.00	8,680.00	3,990.00 54.0
402-4222-422-21-06	WORKMENS COMPENSATION	510.66	2,318.52	1,000.00	( 1,318.52) 231.9
402-4222-422-21-07	UNEMPLOYMENT	107.76	683.35	1,937.00	1,253.65 35.3
402-4222-422-30-34	EMPLOYEE LICENSES/TESTING	.00	330.00	1,760.00	1,430.00 18.8
402-4222-422-30-90	CONTRACT SERVICES-OTHER	92.84	808.34	2,589.00	1,780.66 31.2
402-4222-422-32-90	MAINT CONTRACTS-OTHER	.00	395.00	3,250.00	2,855.00 12.2
402-4222-422-40-00	TRAVEL/TRAINING	.00	3,536.11	12,000.00	8,463.89 29.5
402-4222-422-42-01	TELEPHONE	171.42	942.88	2,200.00	1,257.12 42.9
402-4222-422-44-00	OFFICE SUPPLIES	.00	.00	3,250.00	3,250.00 .0
402-4222-422-45-07	CLOTHING ALLOWANCE	176.00	1,146.00	2,000.00	854.00 57.3
402-4222-422-45-10	OPERATING SUPPLIES-OTHER	.00	1,904.53	5,400.00	3,495.47 35.3
402-4222-422-46-10	COMPUTER MAINTENANCE	.00	513.13	5,000.00	4,486.87 10.3
402-4222-422-50-00	MEMBERSHIP & DUES	.00	5,412.48	22,375.00	16,962.52 24.2
402-4222-422-91-00	DEPRECIATION EXPENSE	.00	.00	27,466.00	27,466.00 .0
	TOTAL POLICE SUPPORT SERVICES	80,868.93	495,739.86	918,820.00	423,080.14 54.0
	TOTAL PUBLIC SAFETY	80,868.93	495,739.86	918,820.00	423,080.14 54.0
	TOTAL FUND EXPENDITURES	80,868.93	495,739.86	918,820.00	423,080.14 54.0
	NET REVENUE OVER EXPENDITURES	( 80,868.93)	329,108.14	( 8,972.00)	( 338,080.14) 3668.2

CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

RECREATION CENTER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
403-0000-311-12-01 SALES TAX	171,140.92	943,574.63	1,931,896.00	988,321.37	48.8
TOTAL TAXES	171,140.92	943,574.63	1,931,896.00	988,321.37	48.8
<u>SERVICES</u>					
403-0000-341-16-00 CONCESSIONS	.00	.00	850.00	850.00	.0
403-0000-341-21-00 RECREATION PROGRAMS	757.00	5,871.33	10,500.00	4,628.67	55.9
TOTAL SERVICES	757.00	5,871.33	11,350.00	5,478.67	51.7
<u>FEEES</u>					
403-0000-344-11-03 HEALTHWAYS/SILVER SNEAKER	1,132.00	22,710.00	61,901.00	39,191.00	36.7
403-0000-344-14-01 RAQUETBALL	.00	180.00	.00	( 180.00)	.0
403-0000-344-15-00 MISC REC ACTIVITIES	.00	.00	3,000.00	3,000.00	.0
TOTAL FEEES	1,132.00	22,890.00	64,901.00	42,011.00	35.3
<u>FEEES</u>					
403-0000-346-20-00 PASSES/ADMISSION	20,386.74	136,994.63	229,240.00	92,245.37	59.8
403-0000-346-20-01 GENERAL ADMISSION	9,156.54	59,254.21	132,854.00	73,599.79	44.6
403-0000-346-20-02 MERCHANDISE	212.96	1,680.80	2,200.00	519.20	76.4
TOTAL FEEES	29,756.24	197,929.64	364,294.00	166,364.36	54.3
<u>CHARGES</u>					
403-0000-347-17-00 FACILITY USE FEE	736.25	9,761.25	12,000.00	2,238.75	81.3
TOTAL CHARGES	736.25	9,761.25	12,000.00	2,238.75	81.3
<u>INTEREST</u>					
403-0000-361-20-00 INVESTMENT	20,128.37	71,142.79	36,825.00	( 34,317.79)	193.2
403-0000-361-20-03 CHANGE IN MARKET VALUE	.00	22,338.21	.00	( 22,338.21)	.0
TOTAL INTEREST	20,128.37	93,481.00	36,825.00	( 56,656.00)	253.9



CITY OF CORTEZ  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

RECREATION CENTER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CASH</u>					
403-0000-365-10-00 OVERAGE/SHORTAGE	124.58	45.04	.00	( 45.04)	.0
TOTAL CASH	124.58	45.04	.00	( 45.04)	.0
<u>REVENUE</u>					
403-0000-367-16-00 MISCELLANEOUS SALES & FEE	1,104.50	3,003.69	1,000.00	( 2,003.69)	300.4
TOTAL REVENUE	1,104.50	3,003.69	1,000.00	( 2,003.69)	300.4
TOTAL FUND REVENUE	224,879.86	1,276,556.58	2,422,266.00	1,145,709.42	52.7

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

RECREATION CENTER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS &amp; RECREATION</u>					
<u>RECREATION CENTER</u>					
403-4556-456-10-01	59,186.70	362,945.95	1,126,890.00	763,944.05	32.2
403-4556-456-10-05	.00	( 15,246.08)	.00	15,246.08	.0
403-4556-456-11-01	4,721.88	28,617.02	6,000.00	( 22,617.02)	477.0
403-4556-456-16-00	1,464.58	8,897.66	15,226.00	6,328.34	58.4
403-4556-456-20-01	4,845.51	29,798.22	58,884.00	29,085.78	50.6
403-4556-456-21-01	12,851.02	65,843.29	219,238.00	153,394.71	30.0
403-4556-456-21-05	577.65	3,242.44	4,678.00	1,435.56	69.3
403-4556-456-21-06	387.93	2,623.88	6,090.00	3,466.12	43.1
403-4556-456-21-07	127.85	783.16	2,335.00	1,551.84	33.5
403-4556-456-30-04	.00	1,907.49	5,000.00	3,092.51	38.2
403-4556-456-30-07	1,103.71	5,544.57	10,000.00	4,455.43	55.5
403-4556-456-30-19	9,685.99	29,137.33	38,220.00	9,082.67	76.2
403-4556-456-30-34	.00	.00	1,000.00	1,000.00	.0
403-4556-456-30-90	1,161.04	5,097.29	18,000.00	12,902.71	28.3
403-4556-456-32-90	.00	929.00	2,000.00	1,071.00	46.5
403-4556-456-40-00	.00	2,703.20	27,500.00	24,796.80	9.8
403-4556-456-42-01	210.71	1,030.15	1,500.00	469.85	68.7
403-4556-456-42-10	.00	5,412.48	10,825.00	5,412.52	50.0
403-4556-456-43-01	7,196.69	54,892.95	120,000.00	65,107.05	45.7
403-4556-456-43-02	548.00	2,745.00	8,400.00	5,655.00	32.7
403-4556-456-43-03	2,952.42	43,000.78	70,000.00	26,999.22	61.4
403-4556-456-43-04	247.00	1,235.00	2,600.00	1,365.00	47.5
403-4556-456-43-05	277.76	1,436.54	4,400.00	2,963.46	32.7
403-4556-456-44-00	.00	1,533.09	500.00	( 1,033.09)	306.6
403-4556-456-45-02	.00	285.00	1,500.00	1,215.00	19.0
403-4556-456-45-07	.00	959.64	4,000.00	3,040.36	24.0
403-4556-456-45-10	2,215.43	46,840.90	45,000.00	( 1,840.90)	104.1
403-4556-456-45-22	.00	438.73	5,500.00	5,061.27	8.0
403-4556-456-45-23	.00	897.11	4,000.00	3,102.89	22.4
403-4556-456-45-28	.00	539.06	2,000.00	1,460.94	27.0
403-4556-456-45-30	.00	4,087.69	.00	( 4,087.69)	.0
403-4556-456-46-02	9,047.07	105,729.77	120,760.00	15,030.23	87.6
403-4556-456-46-10	58.50	537.22	51,000.00	50,462.78	1.1
403-4556-456-48-90	.00	.00	500.00	500.00	.0
403-4556-456-49-03	.00	105.70	10,000.00	9,894.30	1.1
403-4556-456-51-00	.00	.00	45.00	45.00	.0
403-4556-456-55-00	.00	3,210.41	.00	( 3,210.41)	.0
403-4556-456-91-00	.00	.00	239,325.00	239,325.00	.0
TOTAL RECREATION CENTER	118,867.44	807,741.64	2,242,916.00	1,435,174.36	36.0
TOTAL PARKS & RECREATION	118,867.44	807,741.64	2,242,916.00	1,435,174.36	36.0
TOTAL FUND EXPENDITURES	118,867.44	807,741.64	2,242,916.00	1,435,174.36	36.0

CITY OF CORTEZ  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

RECREATION CENTER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	106,012.42	468,814.94	179,350.00	( 289,464.94)	261.4

CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FEEES</u>					
410-0000-346-10-01 SALES METERED WATER	.00	1,219,038.80	3,497,237.00	2,278,198.20	34.9
410-0000-346-10-02 BULK SALES	3,052.75	20,445.25	56,276.00	35,830.75	36.3
410-0000-346-10-03 PENALTY	.00	7,021.02	15,000.00	7,978.98	46.8
410-0000-346-10-04 CONNECT/DISCONNECT FEES	.00	8,857.47	20,000.00	11,142.53	44.3
410-0000-346-10-05 WATER DEVELOPMENT FEES	23,304.00	106,286.00	65,061.00	( 41,225.00)	163.4
<b>TOTAL FEES</b>	<b>26,356.75</b>	<b>1,361,648.54</b>	<b>3,653,574.00</b>	<b>2,291,925.46</b>	<b>37.3</b>
<u>INTEREST</u>					
410-0000-361-20-00 INVESTMENT	14,709.19	44,508.67	15,650.00	( 28,858.67)	284.4
<b>TOTAL INTEREST</b>	<b>14,709.19</b>	<b>44,508.67</b>	<b>15,650.00</b>	<b>( 28,858.67)</b>	<b>284.4</b>
<u>REVENUE</u>					
410-0000-367-11-00 TOWAOC - TREATED WATER	.00	.00	343,495.00	343,495.00	.0
410-0000-367-16-00 MISCELLANEOUS SALES & FEE	.00	.00	193,522.00	193,522.00	.0
410-0000-367-32-00 CORTEZ SANITATION DIST.	1,100.00	6,600.00	13,200.00	6,600.00	50.0
<b>TOTAL REVENUE</b>	<b>1,100.00</b>	<b>6,600.00</b>	<b>550,217.00</b>	<b>543,617.00</b>	<b>1.2</b>
<b>TOTAL FUND REVENUE</b>	<b>42,165.94</b>	<b>1,412,757.21</b>	<b>4,219,441.00</b>	<b>2,806,683.79</b>	<b>33.5</b>

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENTERPRISE</u>					
<u>ADMINISTRATIVE</u>					
410-5816-589-21-06	261.94	1,771.71	.00	( 1,771.71)	.0
410-5816-589-30-07	1,597.33	15,165.38	27,282.00	12,116.62	55.6
410-5816-589-30-19	49.12	147.76	194.00	46.24	76.2
410-5816-589-30-21	.00	.00	6,500.00	6,500.00	.0
410-5816-589-30-22	.00	.00	13,000.00	13,000.00	.0
410-5816-589-30-90	2,750.00	4,450.00	13,000.00	8,550.00	34.2
410-5816-589-40-00	.00	450.00	7,000.00	6,550.00	6.4
410-5816-589-42-01	.00	.00	3,500.00	3,500.00	.0
410-5816-589-42-03	732.96	4,056.60	8,000.00	3,943.40	50.7
410-5816-589-44-00	134.90	134.90	.00	( 134.90)	.0
410-5816-589-45-10	.00	67.36	200.00	132.64	33.7
410-5816-589-46-08	1,469.47	11,583.29	22,680.00	11,096.71	51.1
410-5816-589-46-09	600.84	6,111.92	22,840.00	16,728.08	26.8
410-5816-589-50-00	.00	450.00	1,875.00	1,425.00	24.0
410-5816-589-51-00	.00	.00	300.00	300.00	.0
410-5816-589-58-00	.00	123.61	.00	( 123.61)	.0
410-5816-589-59-00	.00	154.10	.00	( 154.10)	.0
TOTAL ADMINISTRATIVE	7,596.56	44,666.63	126,371.00	81,704.37	35.4

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FILTRATION &amp; TREATMENT</u>					
410-5817-589-10-01	REGULAR WAGES	25,403.11	151,399.81	330,902.00	179,502.19 45.8
410-5817-589-10-05	ACCRUED PAYROLL	.00	( 5,142.65)	.00	5,142.65 .0
410-5817-589-11-01	OVERTIME	272.34	519.30	9,345.00	8,825.70 5.6
410-5817-589-16-00	CITY RETIREMENT	1,118.56	7,092.42	12,654.00	5,561.58 56.1
410-5817-589-20-01	FICA/MEDICARE	1,872.35	11,132.81	18,364.00	7,231.19 60.6
410-5817-589-21-01	HEALTH/LIFE INSURANCE	7,780.00	45,129.50	74,592.00	29,462.50 60.5
410-5817-589-21-05	DENTAL INSURANCE	350.00	2,030.00	3,360.00	1,330.00 60.4
410-5817-589-21-06	WORKMENS COMPENSATION	885.80	5,991.39	4,725.00	( 1,266.39) 126.8
410-5817-589-21-07	UNEMPLOYMENT	51.36	303.83	689.00	385.17 44.1
410-5817-589-30-10	WATER ANALYSIS	509.20	3,838.10	13,000.00	9,161.90 29.5
410-5817-589-30-19	INSURANCE & BONDS	18,866.76	56,754.84	74,445.00	17,690.16 76.2
410-5817-589-30-34	EMPLOYEE LICENSES/TESTING	100.00	319.04	500.00	180.96 63.8
410-5817-589-30-90	OTHER CONTRACTUAL SERVICES	514.34	10,015.25	13,000.00	2,984.75 77.0
410-5817-589-40-00	TRAVEL & TRAINING	.00	2,521.43	5,000.00	2,478.57 50.4
410-5817-589-42-01	TELEPHONE	275.00	1,935.63	7,520.00	5,584.37 25.7
410-5817-589-42-10	FIBER CHARGES	.00	5,412.48	10,825.00	5,412.52 50.0
410-5817-589-43-01	ELECTRIC	2,668.52	16,078.81	31,333.00	15,254.19 51.3
410-5817-589-43-03	GAS	354.19	8,356.13	13,200.00	4,843.87 63.3
410-5817-589-43-04	REFUSE	61.00	305.00	850.00	545.00 35.9
410-5817-589-44-00	OFFICE SUPPLIES	.00	349.75	800.00	450.25 43.7
410-5817-589-45-06	CHEMICALS & LAB	27,677.36	85,228.56	277,000.00	191,771.44 30.8
410-5817-589-45-07	CLOTHING ALLOWANCE	.00	1,134.16	3,500.00	2,365.84 32.4
410-5817-589-45-10	OPERATING SUPPLIES	1,063.23	2,886.77	5,000.00	2,113.23 57.7
410-5817-589-46-02	OTHER REPAIR & MAINT	3,033.05	27,285.52	30,800.00	3,514.48 88.6
410-5817-589-50-00	MEMBERSHIP & DUES	.00	.00	700.00	700.00 .0
410-5817-589-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	400.00	400.00 .0
410-5817-589-61-34	BACKWASH POND	8,959.00	8,959.00	20,000.00	11,041.00 44.8
410-5817-589-91-00	DEPRECIATION EXPENSE	.00	.00	295,000.00	295,000.00 .0
	TOTAL FILTRATION & TREATMENT	101,815.17	449,836.88	1,257,504.00	807,667.12 35.8

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSMISSION/DISTRIBUTION</u>					
410-5818-589-10-01	REGULAR WAGES	25,864.80	184,985.11	461,301.00	276,315.89 40.1
410-5818-589-10-05	ACCRUED PAYROLL	.00	( 8,559.02)	.00	8,559.02 .0
410-5818-589-10-10	EMPLOYEE INCENTIVES	.00	.00	300.00	300.00 .0
410-5818-589-11-01	OVERTIME	321.98	3,689.17	16,025.00	12,335.83 23.0
410-5818-589-16-00	CITY RETIREMENT	1,290.24	8,719.86	18,314.00	9,594.14 47.6
410-5818-589-20-01	FICA/MEDICARE	1,921.24	13,958.64	23,368.00	9,409.36 59.7
410-5818-589-21-01	HEALTH/LIFE INSURANCE	8,569.00	48,069.86	139,860.00	91,790.14 34.4
410-5818-589-21-05	DENTAL INSURANCE	455.00	2,788.02	6,300.00	3,511.98 44.3
410-5818-589-21-06	WORKMENS COMPENSATION	1,191.27	8,057.54	9,553.00	1,495.46 84.4
410-5818-589-21-07	UNEMPLOYMENT	60.08	408.02	876.00	467.98 46.6
410-5818-589-30-04	COMPUTER/SOFTWARE SERVICE	273.51	1,656.06	1,500.00	( 156.06) 110.4
410-5818-589-30-11	SOLID WASTE DISPOSAL	.00	.00	1,100.00	1,100.00 .0
410-5818-589-30-19	INSURANCE & BONDS	1,261.44	4,657.62	4,982.00	324.38 93.5
410-5818-589-30-34	EMPLOYEE LICENSES/TESTING	.00	1,063.56	1,100.00	36.44 96.7
410-5818-589-30-90	OTHER CONTRACTUAL SERVICES	132.87	2,464.98	7,000.00	4,535.02 35.2
410-5818-589-40-00	TRAVEL & TRAINING	.00	1,706.48	5,000.00	3,293.52 34.1
410-5818-589-42-01	TELEPHONE	611.16	2,189.20	3,500.00	1,310.80 62.6
410-5818-589-44-00	OFFICE SUPPLIES	.00	156.00	200.00	44.00 78.0
410-5818-589-45-07	CLOTHING ALLOWANCE	.00	1,735.24	4,400.00	2,664.76 39.4
410-5818-589-45-10	OPERATING SUPPLIES	217.52	2,535.22	3,570.00	1,034.78 71.0
410-5818-589-45-17	LINE REPAIR	314.00	15,200.79	40,000.00	24,799.21 38.0
410-5818-589-46-02	OTHER REPAIR & MAINT	.00	3,862.13	10,000.00	6,137.87 38.6
410-5818-589-50-00	MEMBERSHIP & DUES	.00	85.00	200.00	115.00 42.5
410-5818-589-51-00	PUBLICATION/SUBSCRIPTION	.00	.00	300.00	300.00 .0
410-5818-589-52-00	EQUIPMENT RENTALS	.00	.00	350.00	350.00 .0
410-5818-589-91-10	DEPRECIATION EXPENSE	.00	.00	245,288.00	245,288.00 .0
	TOTAL TRANSMISSION/DISTRIBUTION	42,484.11	299,429.48	1,004,387.00	704,957.52 29.8
	TOTAL AIRPORT	.00	.00	.00	.00 .0
<u>METER MAINTENANCE</u>					
410-5820-589-30-34	EMPLOYEE LICENSES/TESTING	.00	.00	200.00	200.00 .0
410-5820-589-32-90	MAINT. CONTRACTS - OTHER	.00	.00	7,150.00	7,150.00 .0
410-5820-589-40-00	TRAVEL & TRAINING	.00	.00	500.00	500.00 .0
410-5820-589-45-07	CLOTHING ALLOWANCE	.00	.00	1,000.00	1,000.00 .0
410-5820-589-45-10	OPERATING SUPPLIES	.00	2,290.44	3,000.00	709.56 76.4
410-5820-589-46-02	OTHER REPAIR & MAINT	.00	.00	2,820.00	2,820.00 .0
	TOTAL METER MAINTENANCE	.00	2,290.44	14,670.00	12,379.56 15.6
	TOTAL ALL 21	.00	.00	.00	.00 .0
<u>DEBT RETIREMENT</u>					
410-5822-589-70-28	GEN FUND INTEREST	189,071.47	189,071.47	197,560.00	8,488.53 95.7
410-5822-589-70-29	GEN FUND PRINCIPAL	149,949.15	149,949.15	141,461.00	( 8,488.15) 106.0
	TOTAL DEBT RETIREMENT	339,020.62	339,020.62	339,021.00	.38 100.0

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL PROJECTS</u>					
410-5855-589-60-06 WATER DISTRIBUTION IMP	35,215.62	67,271.74	240,000.00	172,728.26	28.0
410-5855-589-60-07 TREATMENT PLANT	47.96	153,703.92	533,522.00	379,818.08	28.8
410-5855-589-60-10 CAPITAL PROJECTS	3,918.75	8,155.57	100,000.00	91,844.43	8.2
410-5855-589-61-47 CONSERVATION PROJECT	.00	8,820.45	50,000.00	41,179.55	17.6
410-5855-589-61-50 HYDRO INSPECTION/VALVE WORK	.00	.00	30,000.00	30,000.00	.0
410-5855-589-62-05 CAPITAL - TRUCKS	.00	190,701.72	374,580.00	183,878.28	50.9
TOTAL CAPITAL PROJECTS	39,182.33	428,653.40	1,328,102.00	899,448.60	32.3
TOTAL ALL 60	.00	.00	.00	.00	.0
TOTAL ENTERPRISE	530,098.79	1,563,897.45	4,070,055.00	2,506,157.55	38.4
TOTAL FUND EXPENDITURES	530,098.79	1,563,897.45	4,070,055.00	2,506,157.55	38.4
NET REVENUE OVER EXPENDITURES	( 487,932.85)	( 151,140.24)	149,386.00	300,526.24	(101.2)



CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

HYDRO PLANT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENTERPRISE</u>					
<u>ADMINISTRATIVE</u>					
415-5816-589-70-24 GEN FUND INTEREST	29,778.82	29,778.82	.00	( 29,778.82)	.0
415-5816-589-70-25 GEN FUND PRINCIPAL	23,617.04	23,617.04	.00	( 23,617.04)	.0
TOTAL ADMINISTRATIVE	53,395.86	53,395.86	.00	( 53,395.86)	.0
TOTAL ENTERPRISE	53,395.86	53,395.86	.00	( 53,395.86)	.0
TOTAL FUND EXPENDITURES	53,395.86	53,395.86	.00	( 53,395.86)	.0
NET REVENUE OVER EXPENDITURES	( 53,395.86)	( 53,395.86)	.00	53,395.86	.0

CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

CCN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
416-0000-340-10-00 FIBER SALES	.00	.00	200,000.00	200,000.00	.0
416-0000-340-10-03 DARK FIBER	3,968.96	29,800.76	.00 (	29,800.76)	.0
416-0000-340-10-05 FIBER SERVICE	.00	.00	53,560.00	53,560.00	.0
<b>TOTAL SOURCES 340</b>	<b>3,968.96</b>	<b>29,800.76</b>	<b>253,560.00</b>	<b>223,759.24</b>	<b>11.8</b>
<b>FEES</b>					
416-0000-342-05-00 E-RATE REVENUE	3,400.00	29,809.14	42,000.00	12,190.86	71.0
416-0000-342-12-00 GOVNET	4,084.99	24,509.94	.00 (	24,509.94)	.0
<b>TOTAL FEES</b>	<b>7,484.99</b>	<b>54,319.08</b>	<b>42,000.00 (</b>	<b>12,319.08)</b>	<b>129.3</b>
<b>TOTAL FUND REVENUE</b>	<b>11,453.95</b>	<b>84,119.84</b>	<b>295,560.00</b>	<b>211,440.16</b>	<b>28.5</b>

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

CCN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENTERPRISE</u>					
<u>CITY COMMUNITY NETWORK</u>					
416-5830-582-21-06	412.65	2,791.08	.00	( 2,791.08)	.0
416-5830-582-30-19	7.88	( 60.87)	75.00	135.87	( 81.2)
416-5830-582-30-90	.00	.00	3,620.00	3,620.00	.0
416-5830-583-30-33	.00	.00	2,500.00	2,500.00	.0
416-5830-583-30-90	.00	1,261.04	24,200.00	22,938.96	5.2
416-5830-583-32-90	.00	6,295.00	.00	( 6,295.00)	.0
416-5830-583-70-01	.00	.00	58,800.00	58,800.00	.0
416-5830-583-70-02	.00	.00	4,847.00	4,847.00	.0
416-5830-583-91-10	.00	.00	24,440.00	24,440.00	.0
416-5830-586-30-56	3,675.32	22,051.92	60,000.00	37,948.08	36.8
TOTAL CITY COMMUNITY NETWORK	4,095.85	32,338.17	178,482.00	146,143.83	18.1
TOTAL ENTERPRISE	4,095.85	32,338.17	178,482.00	146,143.83	18.1
TOTAL FUND EXPENDITURES	4,095.85	32,338.17	178,482.00	146,143.83	18.1
NET REVENUE OVER EXPENDITURES	7,358.10	51,781.67	117,078.00	65,296.33	44.2

CITY OF CORTEZ  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

REFUSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES</u>					
421-0000-347-10-01 SALES REFUSE PICKUP	947.50	816,986.05	2,010,096.00	1,193,109.95	40.6
421-0000-347-10-02 PENALTY	.00	2,360.45	1,000.00	( 1,360.45)	236.1
421-0000-347-10-05 CONTAINER LOCKS	.00	.00	80.00	80.00	.0
<b>TOTAL CHARGES</b>	<b>947.50</b>	<b>819,346.50</b>	<b>2,011,176.00</b>	<b>1,191,829.50</b>	<b>40.7</b>
<u>INTEREST</u>					
421-0000-361-20-00 INVESTMENT	6,193.34	22,380.48	3,200.00	( 19,180.48)	699.4
<b>TOTAL INTEREST</b>	<b>6,193.34</b>	<b>22,380.48</b>	<b>3,200.00</b>	<b>( 19,180.48)</b>	<b>699.4</b>
<u>REVENUE</u>					
421-0000-367-12-00 DUMP-TRUCK/LANDFILL FEES	90.00	420.00	1,900.00	1,480.00	22.1
421-0000-367-13-00 RECYCLED REFUSE	1,677.04	4,466.54	15,794.00	11,327.46	28.3
421-0000-367-14-00 STATE MANDATED BAG FEE	( 1,726.62)	14,588.40	.00	( 14,588.40)	.0
421-0000-367-18-00 SALE OF EQUIPMENT	.00	27,060.00	50,000.00	22,940.00	54.1
421-0000-367-18-01 SURPLUS AUCTION	710.00	710.00	.00	( 710.00)	.0
<b>TOTAL REVENUE</b>	<b>750.42</b>	<b>47,244.94</b>	<b>67,694.00</b>	<b>20,449.06</b>	<b>69.8</b>
<b>TOTAL FUND REVENUE</b>	<b>7,891.26</b>	<b>888,971.92</b>	<b>2,082,070.00</b>	<b>1,193,098.08</b>	<b>42.7</b>

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

REFUSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENTERPRISE</u>					
<u>ADMINISTRATIVE</u>					
421-5816-587-30-19	INSURANCE & BONDS	.00	.00	1,000.00	1,000.00 .0
421-5816-587-42-01	TELEPHONE	.00	.00	1,100.00	1,100.00 .0
421-5816-587-42-03	POSTAGE	732.95	3,654.94	7,500.00	3,845.06 48.7
421-5816-587-46-08	EQUIPMENT REPAIR-INTERNAL	2,527.32	29,353.70	36,037.00	6,683.30 81.5
421-5816-587-46-09	FLEET FUEL COSTS	1,955.46	26,036.82	89,076.00	63,039.18 29.2
421-5816-589-58-00	BAD DEBT EXPENSE	.00	829.75	.00 (	829.75) .0
421-5816-589-58-01	INVESTMENT	.00	.00	158,812.00	158,812.00 .0
	TOTAL ADMINISTRATIVE	5,215.73	59,875.21	293,525.00	233,649.79 20.4
	TOTAL INTERFUND SERVICES	.00	.00	.00	.00 .0
<u>COLLECTION</u>					
421-5823-587-10-01	REGULAR WAGES	30,125.03	203,492.81	390,388.00	186,895.19 52.1
421-5823-587-10-05	ACCRUED PAYROLL	.00 (	10,729.38)	.00	10,729.38 .0
421-5823-587-10-10	EMPLOYEE INCENTIVES	.00	.00	175.00	175.00 .0
421-5823-587-11-01	OVERTIME	754.81	5,196.06	16,928.00	11,731.94 30.7
421-5823-587-16-00	CITY RETIREMENT	1,483.04	9,635.53	17,922.00	8,286.47 53.8
421-5823-587-20-01	FICA/MEDICARE	2,272.64	15,463.04	26,009.00	10,545.96 59.5
421-5823-587-21-01	HEALTH/LIFE INSURANCE	11,681.00	62,372.00	100,000.00	37,628.00 62.4
421-5823-587-21-05	DENTAL INSURANCE	525.00	3,220.00	6,720.00	3,500.00 47.9
421-5823-587-21-06	WORKMENS COMPENSATION	6,504.52	42,917.54	60,210.00	17,292.46 71.3
421-5823-587-21-07	UNEMPLOYMENT	61.74	417.27	975.00	557.73 42.8
421-5823-587-30-11	SOLID WASTE DISPOSAL	36,686.70	156,241.14	402,603.00	246,361.86 38.8
421-5823-587-30-19	INSURANCE & BONDS	2,025.15	6,566.05	8,043.00	1,476.95 81.6
421-5823-587-30-34	EMPLOYEE LICENSES/TESTING	.00	520.72	5,000.00	4,479.28 10.4
421-5823-587-30-90	OTHER/CONTRACTUAL SERVICES	.00	2,880.00	4,000.00	1,120.00 72.0
421-5823-587-40-00	TRAVEL & TRAINING	.00	.00	2,000.00	2,000.00 .0
421-5823-587-42-01	TELEPHONE	245.00	1,470.00	2,800.00	1,330.00 52.5
421-5823-587-44-00	OFFICE SUPPLIES	.00	.00	300.00	300.00 .0
421-5823-587-45-06	CHEMICALS & LAB	.00	.00	500.00	500.00 .0
421-5823-587-45-07	CLOTHING ALLOWANCE	109.88	2,534.76	7,700.00	5,165.24 32.9
421-5823-587-45-10	OPERATING SUPPLIES	7,893.04	71,375.99	74,640.00	3,264.01 95.6
421-5823-587-46-02	OTHER REPAIR & MAINT	568.74	4,374.93	6,933.00	2,558.07 63.1
421-5823-587-63-10	CAPITAL OUTLAY	253,741.68	256,107.89	300,000.00	43,892.11 85.4
421-5823-587-91-10	DEPRECIATION EXPENSE	.00	.00	50,000.00	50,000.00 .0
	TOTAL COLLECTION	354,677.97	834,056.35	1,483,846.00	649,789.65 56.2

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

REFUSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECYCLING</u>					
421-5824-587-10-01	10,139.20	65,773.13	133,200.00	67,426.87	49.4
421-5824-587-10-05	.00	( 2,791.54)	.00	2,791.54	.0
421-5824-587-10-10	.00	.00	379.00	379.00	.0
421-5824-587-11-01	.00	16.45	9,111.00	9,094.55	.2
421-5824-587-16-00	506.96	3,135.39	6,837.00	3,701.61	45.9
421-5824-587-20-01	746.62	4,859.41	9,187.00	4,327.59	52.9
421-5824-587-21-01	2,345.00	14,070.00	28,138.00	14,068.00	50.0
421-5824-587-21-05	105.00	630.00	2,520.00	1,890.00	25.0
421-5824-587-21-06	1,309.62	8,858.02	10,850.00	1,991.98	81.6
421-5824-587-21-07	20.28	131.54	345.00	213.46	38.1
421-5824-587-30-19	104.09	313.12	782.00	468.88	40.0
421-5824-587-30-34	.00	53.52	800.00	746.48	6.7
421-5824-587-30-90	( 367.95)	( 5,430.10)	15,000.00	20,430.10	( 36.2)
421-5824-587-40-00	.00	.00	1,000.00	1,000.00	.0
421-5824-587-42-01	95.00	570.00	750.00	180.00	76.0
421-5824-587-42-03	.00	.00	600.00	600.00	.0
421-5824-587-45-07	.00	765.75	3,400.00	2,634.25	22.5
421-5824-587-45-10	.00	1,701.08	4,000.00	2,298.92	42.5
421-5824-587-46-02	129.99	816.14	1,000.00	183.86	81.6
421-5824-587-50-00	960.00	960.00	5,400.00	4,440.00	17.8
421-5824-587-63-10	.00	.00	50,000.00	50,000.00	.0
421-5824-587-91-10	.00	.00	18,336.00	18,336.00	.0
<b>TOTAL RECYCLING</b>	<b>16,093.81</b>	<b>94,431.91</b>	<b>301,635.00</b>	<b>207,203.09</b>	<b>31.3</b>
<b>TOTAL ENTERPRISE</b>	<b>375,987.51</b>	<b>988,363.47</b>	<b>2,079,006.00</b>	<b>1,090,642.53</b>	<b>47.5</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>375,987.51</b>	<b>988,363.47</b>	<b>2,079,006.00</b>	<b>1,090,642.53</b>	<b>47.5</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 368,096.25)</b>	<b>( 99,391.55)</b>	<b>3,064.00</b>	<b>102,455.55</b>	<b>(3243.</b>

CITY OF CORTEZ  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

CONSERVATION TRUST FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>STATE/COLO</u>					
603-0000-332-17-00	LOTTERY	28,675.06	684,821.22	564,925.00	( 119,896.22)	121.2
	TOTAL STATE/COLO	28,675.06	684,821.22	564,925.00	( 119,896.22)	121.2
	TOTAL FUND REVENUE	28,675.06	684,821.22	564,925.00	( 119,896.22)	121.2

CITY OF CORTEZ  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS &amp; RECREATION</u>					
<u>RECREATION CENTER</u>					
603-4556-451-46-04	.00	1,508.00	125,000.00	123,492.00	1.2
603-4556-459-60-03	.00	.00	50,000.00	50,000.00	.0
603-4556-459-60-14	.00	2,025.00	34,000.00	31,975.00	6.0
603-4556-459-60-28	.00	3,440.00	53,000.00	49,560.00	6.5
603-4556-459-60-32	.00	.00	55,000.00	55,000.00	.0
603-4556-459-60-48	.00	1,835.52	160,000.00	158,164.48	1.2
603-4556-459-60-94	.00	.00	20,000.00	20,000.00	.0
603-4556-459-60-99	.00	.00	35,000.00	35,000.00	.0
TOTAL RECREATION CENTER	.00	8,808.52	532,000.00	523,191.48	1.7
TOTAL PARKS & RECREATION	.00	8,808.52	532,000.00	523,191.48	1.7
TOTAL FUND EXPENDITURES	.00	8,808.52	532,000.00	523,191.48	1.7
NET REVENUE OVER EXPENDITURES	28,675.06	676,012.70	32,925.00	( 643,087.70)	2053.2





City of Cortez  
123 Roger Smith Ave  
Cortez, CO 81321

*Item No:*

*Meeting Date: June 23, 2024*

**TITLE: Financial Statements**

**SUBMITTING DEPARTMENT: Finance**

**ATTACHMENTS: 2024 June Financial Statements**

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You will find attached the Financial Statements for June 2024. They are broken down by revenue and expense (labeled at the top of each page). They are also broken down by department.

**Items to Note:**

**Conservation Trust Fund:**

The Conservation Trust Fund has total revenue of 121% over projected. This is in large part due to the fact we were not sure how much our quarterly payments would be. Because we hadn't been receiving payments it was hard to speculate what that new revenue would look like.

**Recreation Center Fund:**

The Recreation Center Fund has a healthy Year to Date, Net Income of \$468,814 which is 261% over projected.

As always, I'm available for questions by phone 970-565-3402, in person, or by email at

[kkoskie@cortezco.gov](mailto:kkoskie@cortezco.gov)

Kelly Koskie

Finance Director, City of Cortez



CITY OF CORTEZ  
123 ROGER SMITH AVENUE  
CORTEZ, CO 81321

**Brian Peckins**  
Director of Public Works  
110 West Progress Circle  
Cortez, CO. 81321  
bpeckins@cortezco.gov

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### Memorandum

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**To:** CORTEZ CITY COUNCIL  
**From:** BRIAN PECKINS, DIRECTOR OF PUBLIC WORKS  
**Date:** July 9, 2024  
**RE:** Consider awarding contract for the 2024 Clarifier Rehabilitation Project

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#### BACKGROUND

SGM, the City's on-call engineer, compiled the bid documents for the Clarifier Rehabilitation Project. The Project was advertised on the City's website, BidNet (129 contacts), and in the Cortez Journal. The Invitation to Bid was downloaded by 27 contacts, and eight sets of plans were picked up from the Service Center. A mandatory pre-bid meeting was held on May 15th at 10:00 AM with three potential bidders in attendance. The bid opening was held on June 5, 2024, with the following three bids being received:

Coblaco Services, Inc.	\$470,849.00
Riley Industrial Services, Inc.	\$510,404.00
WBS Coatings, Inc.	\$796,093.00
Engineer's Estimate	\$513,000.00

#### DISCUSSION

The City of Cortez Public Works Department is seeking a qualified contractor for the rehabilitation of a drinking water clarifier structure. The work includes cleaning the clarifier structure and hardware, rehabilitating the hardware for attachments, and blasting and recoating specified clarifier structures and hardware.

#### FISCAL IMPACT

All monies for the clarifier drive replacement project will be funded through the 2024 Water Fund Capital Projects.

#### RECOMMENDATION

While all three companies are qualified to perform the necessary work, Coblaco Services, Inc., will meet the City's needs at the lowest bid price for the drive replacement. Thus, Staff recommends that the City Council award the 2024 Clarifier Rehabilitation Project to Coblaco Services, Inc. at its bid price of \$470,849.00.

#### MOTION

If agreed upon by the City Council, a possible motion would be: I move that City Council award the 2024 Clarifier Rehabilitation Project to Coblaco Services, Inc. at its bid price of \$470,849.00.

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#### Attachments

Bid Tab - 2024 Clarifier Rehabilitation Project



**2024 CLARIFIER REHABILITATION PROJECT - BID OPENING ON JUNE 5, 2024 @ 2:00 PM**

				Engineer's Estimate		Riley Industrial		WBS Coatings		Coblaco Services	
Item No.	Item Description	Item Quantity	Units	Unit Price (\$)	Total Item Cost	Unit Price (\$)	Total Item Cost	Unit Price (\$)	Total Item Cost	Unit Price (\$)	Total Item Cost
1	Mobilization/ Bonds/ Insurance	L.S.	1	\$ 38,000.00	\$ 38,000.00	\$ 22,227.00	\$ 22,227.00	\$ 39,500.00	\$ 39,500.00	\$ 45,500.00	\$ 45,500.00
2	Removal of Miscellaneous Hardware	L.S.	1	\$ 4,000.00	\$ 4,000.00	\$ 755.00	\$ 755.00	\$ 2,242.00	\$ 2,242.00	\$ 7,485.00	\$ 7,485.00
3	Replacement of Existing Hardware (Bolts, Washers, Tie Rods, Turnbuckles, etc.)	L.S.	1	\$ 41,000.00	\$ 41,000.00	\$ 56,982.00	\$ 56,982.00	\$ 25,480.00	\$ 25,480.00	\$ 25,641.00	\$ 25,641.00
4	Structural Reinforcement of Influent Pipe Support	L.S.	1	\$ 4,000.00	\$ 4,000.00	\$ 11,300.00	\$ 11,300.00	\$ 17,542.00	\$ 17,542.00	\$ 4,325.00	\$ 4,325.00
5	Replace 5/8" Launder Backup Plate and 1/8" Neoprene Gasket	EA	3	\$ 4,000.00	\$ 12,000.00	\$ 3,310.00	\$ 9,930.00	\$ 1,447.00	\$ 4,341.00	\$ 1,307.00	\$ 3,921.00
6	Replace Draft Tube Band Clamp and Neoprene Seal	L.S.	1	\$ 4,000.00	\$ 4,000.00	\$ 12,180.00	\$ 12,180.00	\$ 9,150.00	\$ 9,150.00	\$ 5,899.00	\$ 5,899.00
7	Blasting and Coating of Specified Surfaces	L.S.	1	\$ 400,000.00	\$ 400,000.00	\$ 388,550.00	\$ 388,550.00	\$ 673,297.00	\$ 673,297.00	\$ 369,163.00	\$ 369,163.00
8	Installation of Neoprene Squeegees	L.S.	1	\$ 6,000.00	\$ 6,000.00	\$ 6,930.00	\$ 6,930.00	\$ 8,051.00	\$ 8,051.00	\$ 4,110.00	\$ 4,110.00
9	Seal Exterior Concrete Joint at Launder Outlet	L.S.	1	\$ 4,000.00	\$ 4,000.00	\$ 1,550.00	\$ 1,550.00	\$ 16,490.00	\$ 16,490.00	\$ 4,805.00	\$ 4,805.00
<b>Total</b>					<b>\$ 513,000.00</b>		<b>\$ 510,404.00</b>		<b>\$ 796,093.00</b>		<b>\$ 470,849.00</b>



CITY OF CORTEZ  
123 ROGER SMITH AVENUE  
CORTEZ, CO 81321

**Drew Sanders**  
City Manager  
123 E Roger Smith Ave,  
Cortez, CO. 81321  
dsanders@cortezco.gov

## Memorandum

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**To:** CORTEZ CITY COUNCIL  
**From:** DREW SANDERS, CITY MANAGER  
**Date:** July 16, 2024  
**RE:** Executive Search and Recruitment Services Bid

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### BACKGROUND

The City of Cortez is seeking to recruit a Director of General Services and a Library Director. A previous attempt to fill the Library Director position was not successful even after receiving 18 applications. Additionally, the retirement of our General Services Director has left a vacancy that is not easy to fill. As a result, we are seeking the services of a professional firm to help us find qualified candidates that will meet the needs of these key positions.

### DISCUSSION

A bid was put out for recruiting firms to help us with this process; we received 16 bids with costs as high as \$70,270. After reviewing the bids, there were seven companies whose bid amounts came in under \$50K who were vetted and scored. Scoring was based upon 5 factors to include: cost, value, aggregate recruiting experience, government recruiting experience, and experience in Colorado. The scoring matrix is attached to this agenda item for reference.

Of the seven companies vetted, Columbia Ltd. of Colorado Springs, scored a 23.5 out of the possible 25 points. The next highest score was a 17 that was earned by a Colorado company known as Comcentric Inc. In the opinion of staff, Columbia Ltd. stood out amongst the other bidding organizations in all areas except cost. The Columbia Ltd. bid documents were very clear and concise. The company plan and associated costs were plainly laid out and easy to understand. One item that was stated in the Columbia Ltd. bid documents, which no other scored company clearly mentioned in their documents, was the fact that Columbia Ltd. factored in at least two on-site visits to Cortez to handle these selection processes. On-site visitation was unclear in the Comcentric packet so I reached out to them for clarification. I was told they could send someone if we wanted them to, but had planned to handle the recruitments virtually. This was followed up with an email sent the following day indicating they were happy to send one or more recruiters to Cortez. Comcentric did not provide any documentation that they are indeed a certified company in Colorado, in contrast to Columbia Ltd. who provided a document and made that fact very clear. Additionally, the scope of services offered by Comcentric is unclear, including additional costs that may be incurred. The cost estimate for Comcentric (who state their cost is based upon 18% of successful candidate base salary) is \$39,600, while the cost for Columbia Ltd. is \$45,000.

The lowest bidder in this process is Charter Oak based in New Haven, CT (\$18,600). However, the Charter Oak bid documents did not appear to account for all expenses that may be incurred, including any recruiter travel, and there is a suspicion that hidden costs may be incurred. Ultimately, Charter Oak scored a 9 out of a possible 25 points.

### RECOMMENDATION

It is my belief that it is expressly necessary for any firm selected to perform recruiting services to make the requisite trips to the City of Cortez for face to face preparation meetings with staff members if we are to have a successful process for these positions. Furthermore, it is not acceptable in my judgment to handle candidate interviews with decision makers virtually since there is an incredible amount of non-verbal information lost when interviews are not face to face.

Ultimately, the City of Cortez has a history of successful recruitments using Columbia Ltd. (four within the past three years), including a successful dual recruitment like we are requesting now (Parks and Recreation Director and Public Works Director). Columbia Ltd. knows the City of Cortez, understands our history including some of our darkest hours with our financial system, and we are assured of a stable process with no surprises. Even though the cost for Columbia Ltd. is higher than some of the other rated bidders, this appears to be an example of getting what we pay for in quality. Staff therefore recommends that Council authorize the selection of Columbia Ltd.

## **MOTION**

If agreed upon by the City Council, a possible motion would be:

I move that the City Council accept and approve the bid from Columbia Ltd. for recruiting services for the Director of General Services and the Library Director, and grant authorization to City Manager Drew Sanders to negotiate and sign contracts for this purpose.

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## **Attachments**

All Respondents  
Scoring



## General Services / Library Directors Recruitment Services Bids

	Arka HR Solutions	Baker Tilly Advisory Group, LP	Caio Solutions, LLC	Charity Search Group	Charter Oak Recruitment Services	Colin Baenziger & Assoc.	Comcentric Inc.	CPS HR Consulting	Columbia Ltd.	Hire Love LLC	Integrated People Solutions, LLC	MGT of America Consulting, LLC GovHR USA	MOSAIC Public Partners	Netsynk Inc.	Raftelis Financial Consultants Inc	ZERO1 Agency LLC
<b>Bid Amount</b>	\$38,500	\$53,900	\$65,675	\$40,000	\$18,600 +	\$63,000	est. \$39,600	\$54,000	\$45,000	25% first year compensation	\$70,270	\$42,000	\$54,500	est \$44,000	\$65,600	\$50,000
<b>Home Office</b>	Boston, MA	Chicago, IL	Denver, CO	Bethesda, MD	New Haven, CT	Daytona Beach Shores, FL	Lone Tree, CO	Sacramento, CA	Colorado Springs, CO	Cherry Hills Village, CO	Boulder, CO	Northbrook, IL	Lincoln, CA	Bolingbrook, IL	National	Long Beach, CA



## Recruitment Services Scoring

RESPONDENT (C)	COST	VALUE	AGGREGATE EXPERIENCE	GOVT EXPERIENCE	COLORADO	SCORE
Arka HR	4	2	4	2	1	13
Charity Search Group	4	2	1	2	1	10
Charter Oak*	5	1	1	1	1	9
<b>Columbia Ltd.</b>	<b>3.5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>23.5</b>
Management of America**	4	1	5	5	1	16
Comcentric Inc.***	4	2	4	4	3	17
Netsync	3.5	2	3	1	1	10.5

\*NOTE: Bid does not appear to cover all expenses that may be incurred, including any recruiter travel, etc.

\*\*NOTE: Bid amount does not include consultant travel expenses. Amount not provided

\*\*\*NOTE: Estimate based upon cost based upon 18% of base salary is \$39,600. Scope of services is unclear, including additional costs that may be incurred.





CITY OF CORTEZ  
123 ROGER SMITH AVENUE  
CORTEZ, CO 81321

**Linda Smith**  
City Clerk  
123 Roger Smith Avenue  
Cortez, CO. 81321  
lsmith@cortezco.gov

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## Memorandum

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**To:** CORTEZ CITY COUNCIL

**From:** LINDA SMITH, CITY CLERK

**Date:** July 16, 2024

**RE:** Parks, Recreation, and Forestry Advisory Board Appointment

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### BACKGROUND

Council made appointments to the various City Advisory Boards at their June 25, 2024, Council meeting. At the time, there were four open seats on the Parks, Recreation, and Forestry Advisory Board. Four appointments were made; however, Ms. Julia Buff has declined the appointment and therefore there is one open seat available.

### DISCUSSION

Eight applicants were interviewed for the Parks, Recreation, and Advisory Board with four appointments made. The remaining four applicants have been contacted to see if they are still interested in serving. Three of the four have stated their continued interest and their applications are attached for Council's review and possible appointment to the one open seat.

### RECOMMENDATION

Staff has no recommendation for the appointment.

### MOTION

If agreed upon by the City Council, a possible motion would be: Council may make a motion to appoint one of the interested citizens that were recently interviewed for the Parks, Recreation, and Forestry Advisory Board for a two year seat.

---

### Attachments

Applications for the Parks, Recreation, and Forestry Advisory Board

## Online Form Submittal: City of Cortez Boards & Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Mon 2/26/2024 9:37 AM

To:Linda Smith <lsmith@cortezco.gov>

### City of Cortez Boards & Commissions Application

First Name	Dennis
Middle Initial	J
Last Name	Olson
Email Address	dennisjolson@yahoo.com
Home Address	435 E Montezuma Ave
City	Cortez
State	CO
Postal Code	81321
Primary Phone	303-889-9824
Alternate Phone	303-889-9824
Employer	Retired
Job Title	Retired
Board or Commission You're Applying For	Parks, Recreation, and Forestry Advisory Board
State your interest in serving on this board or commission?	Interested in serving on the board to help anyway I can to support this activity..
Education:	BS University of Wyoming Certified Network engineer
Past work experience, training, or volunteer experience pertinent to the Board:	Served on the Park and Recreation Board in Manitou Springs, CO
Would you represent any specific segment of the community that has an interest in the activities of the Board?	Park s Recreation & Forestry Board

A conflict of interest can arise for a board member if they or a member of their immediate family work or volunteer in a field that relates to the topics that may come before the board on which you serve. Would serving on your primary choice of Board create a conflict of interest for you, occupational or otherwise?

No

Do you or any members of your immediate family conduct business with the City of Cortez? If yes, please explain:

No

Are you currently serving on any other Board or Commission? If yes, please list all:

No

Upload a cover letter (optional)

*Field not completed.*

Upload a resume (optional)

*Field not completed.*

For question or additional info about boards or the application process, please contact Linda Smith at [lsmith@cortezco.gov](mailto:lsmith@cortezco.gov)

Email not displaying correctly? [View it in your browser.](#)

## Online Form Submittal: City of Cortez Boards & Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Fri 2/9/2024 1:03 PM

To:Linda Smith <lsmith@cortezco.gov>

### City of Cortez Boards & Commissions Application

First Name	Steve
Middle Initial	<i>Field not completed.</i>
Last Name	Moore
Email Address	zagbag5@yahoo.com
Home Address	13229 Road 27.6
City	Dolores
State	CO
Postal Code	81323
Primary Phone	512-565-1645
Alternate Phone	<i>Field not completed.</i>
Employer	Retired
Job Title	Retired
Board or Commission You're Applying For	Parks, Recreation, and Forestry Advisory Board
State your interest in serving on this board or commission?	I love being outdoors, playing outdoors and protecting the outdoors for future generations to enjoy. I've been active all my life and have some time on my hands now to give back to the community.
Education:	Over 120 hours of Engineering and Natural Sciences at The University of Texas at Austin.
Past work experience, training, or volunteer experience pertinent to the Board:	35+ years at UT Austin in various capacities. I retired as a Director of Facilities and Safety for the College of Natural Sciences. I work my own land and have a wide background of knowledge.
Would you represent any specific segment of the community that has an interest in the activities of the Board?	I would hope that there are many others in our community that like me, care about our parks and recreational opportunities but haven't yet reached out to get involved.

A conflict of interest can arise for a board member if they or a member of their immediate family work or volunteer in a field that relates to the topics that may come before the board on which you serve. Would serving on your primary choice of Board create a conflict of interest for you, occupational or otherwise?

None that I am aware of.

Do you or any members of your immediate family conduct business with the City of Cortez? If yes, please explain:

No.

Are you currently serving on any other Board or Commission? If yes, please list all:

No.

Upload a cover letter (optional) *Field not completed.*

Upload a resume (optional) *Field not completed.*

For question or additional info about boards or the application process, please contact Linda Smith at [lsmith@cortezco.gov](mailto:lsmith@cortezco.gov)

Email not displaying correctly? [View it in your browser.](#)

# Online Form Submittal: City of Cortez Boards & Commissions Application

noreply@civicplus.com <noreply@civicplus.com>

Mon 5/20/2024 1:40 PM

To:Linda Smith <lsmith@cortezco.gov>

## City of Cortez Boards & Commissions Application

First Name	Melissa
Middle Initial	Jane
Last Name	Baisden
Email Address	mjbaisden3@gmail.com
Home Address	815 E Main St
City	Cortez
State	CO
Postal Code	81321
Primary Phone	2055721416
Alternate Phone	<i>Field not completed.</i>
Employer	Sundance RV Park
Job Title	Manager/Operator
Board or Commission You're Applying For	Parks, Recreation, and Forestry Advisory Board
State your interest in serving on this board or commission?	To help further the advancement of recreation by promoting inclusion, accessibility, and sustainability and to help the City provide a comprehensive Parks and Recreation system.
Education:	University of Alabama degree in Business Management with an emphasis on constitutional law.
Past work experience, training, or volunteer experience pertinent to the Board:	Alabama Deputy Sheriff for 20 years/ Physical fitness instructor/Business Owner and Business Manager.
Would you represent any specific segment of the community that has an interest in the activities of the Board?	<i>Field not completed.</i>

A conflict of interest can arise for a board member if they or a member of their immediate family work or volunteer in a field that relates to the topics that may come before the board on which you serve. Would serving on your primary choice of Board create a conflict of interest for you, occupational or otherwise?

Not at all.

Do you or any members of your immediate family conduct business with the City of Cortez? If yes, please explain:

I operate a business in Cortez Co, and routinely deal with the city of Cortez in business matters.

Are you currently serving on any other Board or Commission? If yes, please list all:

No.

Upload a cover letter (optional)

*Field not completed.*

Upload a resume (optional)

*Field not completed.*

For question or additional info about boards or the application process, please contact Linda Smith at [lsmith@cortezco.gov](mailto:lsmith@cortezco.gov)

Email not displaying correctly? [View it in your browser.](#)



CITY OF CORTEZ  
123 ROGER SMITH AVENUE  
CORTEZ, CO 81321

**Drew Sanders**  
City Manager  
123 E Roger Smith Ave,  
Cortez, CO. 81321  
dsanders@cortezco.gov

## Memorandum

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**To:** CORTEZ CITY COUNCIL  
**From:** DREW SANDERS, CITY MANAGER  
**Date:** July 17, 2024  
**RE:** Resolution No. 15, Series 2024

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### BACKGROUND

In 2023 the City Council was presented with a recommendation from the Public Works Department, Water Division, to impose a tiered water rate system that differed from previous years. The tiered system imposes a graduated higher cost for increased volume in residential water usage. Essentially the more a residential customer uses, the more they pay. Information was presented to the City Council prior to adoption of the new rate structure that asserted there would be minimal impact upon the average water user. The new rate structure was adopted and appeared to be operating well until the start of outdoor watering season.

### DISCUSSION

When outdoor watering began in earnest in May 2024 there was a significant increase in water expense for higher volume water users that ranged between 70%-100%, in some cases, over the same period in 2023. The problem became more acute in June 2024 when the weather became even warmer and outdoor watering increased. As a result, staff began the process of re-evaluating the active tiered rate structure and the associated data. The result of the analysis is a determination that, in many cases, the rate structure is not working as intended and is resulting in excessively high costs for higher volume residential water users. Given the unintended consequence of the current tiered rate structure it is the responsibility of the City to intervene and take corrective action as appropriate.

It is clear that the issue resides in the single-family tiered rates. The remainder of the water fee schedule appears to be operating as intended and should not be altered.

### RECOMMENDATION

Based upon the unintended consequences described above, staff recommends that the water fee schedule be amended as follows:

- Residential Base Rate: No Change
- Volume Charges Over 1000 Gallons of Usage (Single-Family):
  1. Strike the current tiered water rate.
  2. Replace the tiered water rate with ">1000 Gallons"
  3. The new cost per (additional) 1000 gallons will be \$3.73\* (see attached revised schedule for details)

\*This figure is based upon the 2023 fee schedule, plus a 5% increase which has historically occurred annually.



## **MOTION**

If agreed upon by the City Council, a possible motion would be:

I move that the City Council approve Resolution No. 15, Series 2024, a resolution amending the 2024 City of Cortez fee schedule by deleting the section entitled "Volume Charges over 1000 Gallons of Usage -- Single Family" and replacing it with the following: ">1000 Gallons: \$3.73 per 1000 gallons.

---

### **Attachments**

Resolution No 15 Series 2024

**CITY OF CORTEZ  
RESOLUTION NO. 15, SERIES 2024**

**A RESOLUTION AMENDING THE 2024 FEE SCHEDULE FOR THE CITY OF  
CORTEZ**

**RECITALS**

**WHEREAS**, the City of Cortez Municipal Code establishes rules and regulations for operations for the City, and the Code requires that various fees for City services be set forth in a fee schedule to be adopted by resolution; and

**WHEREAS**, pursuant to Resolution No. 30, Series 2023, as amended by Resolution No. 11, Series 2024, the City Council adopted the 2024 City of Cortez Fee Schedule (the “2024 Fee Schedule”), as the official fee schedule for the operations of the City of Cortez and the various chapters of the City of Cortez Municipal Code that address such operations; and

**WHEREAS**, the 2024 Fee Schedule contains a section entitled “WATER,” which contains a category entitled Volume Charges Over 1,000 Gallons of Usage – Single Family; and

**WHEREAS**, the City Council desires to amend the Volume Charges Over 1,000 Gallons of Usage – Single Family section as set forth in this Resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORTEZ, COLORADO THAT:**

Section 1. Recitals Incorporated. The City of Cortez City Council incorporates the foregoing recitals as its conclusions, facts, determinations, and findings.

Section 2. Volume Charges Over 1,000 Gallons of Usage – Single Family. The City Council hereby amends the 2024 Fee Schedule by deleting the Volume Charges Over 1,000 Gallons of Usage – Single Family in its entirety and replacing it with the following:

<b>Volume Charges Over 1000 gallons of usage</b>		
<b>Single-Family</b>		
<b>&gt;1000 Gallons</b>	<b>\$3.73</b>	<b>per 1,000 gallons</b>

Section 3. Remainder Unchanged. Except as amended herein, the 2024 Fee Schedule remains unchanged and in full force and effect.

Section 4. Severability. If any part or provision of this Resolution is judged to be unenforceable or invalid, such judgement shall not affect, impair or invalidate the remaining provisions of this Resolution, it being Council’s intention that the various provisions hereof are severable.

Section 5. Conflicting Acts. All acts, orders and resolutions, or parts thereof, of the Council, which are inconsistent or in conflict with the Resolution, are hereby repealed to the extent only of such inconsistency or conflict.

Section 6. Effective Date. The Volume Water Rates Schedule, as amended herein, shall become effective for water usage on or after July 1, 2024.

MOVED, SECONDED, AND ADOPTED THIS 23rd DAY OF JULY, 2024.

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Rachel B. Medina, Mayor

ATTEST:

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Linda L. Smith, City Clerk



CITY OF CORTEZ  
 123 ROGER SMITH AVENUE  
 CORTEZ, CO 81321

**Creighton Wright**  
 Director of Parks and Recreation  
 425 Roger Smith Ave  
 Cortez, CO. 81321  
 cwright@cortezco.gov

**Memorandum**

**To:** CORTEZ CITY COUNCIL

**From:** CREIGHTON WRIGHT, DIRECTOR OF PARKS AND RECREATION

**Date:** July 23, 2024

**RE:** Award a Lease Bid for a 124-inch Toro Rotary Mower for the Parks and Recreation Department

**BACKGROUND**

On March 22, 2023, the City Council approved a revocable order to Simpson Norton for the 124-inch Toro Rotary Mower, expecting a lease agreement to be bid and finalized before taking ownership of the mower. At the time, the production estimate was 12-18 months. The mower is available for delivery now.

The mower being replaced is a 2016 model. It had more than 4,000 hours on the engine, which recently failed, and the unit was auctioned for public sale. We are currently completing large area mowing with our backup mower.

Finance Director Kelly Koskie requested lease proposals, which were due July 18, 2024. The lease was for the previously ordered Toro 4110-D, 124-inch Rotary Mower. The total amount financed is \$110,146.92, consisting of a five annual payments. The lease is for a 4-year term, with the first annual payment due at closing, plus a \$1 buyout and the lowest interest rate/payment possible.

**DISCUSSION**

Four lease bids were received. All of the vendors provide a \$1 buyout and a 4-year term. The results of the bids follow:

Parks Mower Lease Bid

Lease Vendor	Interest Rate	Rate Factor	Annual Payment
Kansas State Bank	6.690%	.274782	\$30,266.37
Republic First National	5.45%	.28496	\$31,387.94
Western Equipment Finance	6.650%	0	\$30,501.47
Clayton Holdings, LLC (Commerce Bank)	5.20%	0	\$24,317.47

Clayton Holdings, LLC (Commerce Bank) offered the lowest annual payment at \$24,317.47, with an annual interest rate of 5.2%.

**FISCAL IMPACT**

The Equipment Fund budgeted \$27,000 for the lease-purchase of the mower. The low-bid annual payment is

under budget.

**RECOMMENDATION**

Staff recommends that the City Council award the 124-inch Toro Rotary Mower lease bid to Clayton Holdings, LLC (Commerce Bank) with five annual payments of \$24,317.47 (first payment due at closing) and a 5.2% interest rate, and authorize the City Manager to negotiate and sign a lease agreement.

**MOTION**

If agreed upon by the City Council, a possible motion would be:

I move that the City Council award the 124-inch Toro Rotary Mower lease bid to Clayton Holdings, LLC (Commerce Bank) with five annual payments of \$24,317.47 and a 5.2% interest rate, and authorize the City Manager to negotiate and sign a lease agreement.

---

**Attachments**

Mower Proposals



Baystone Government Finance

July 15, 2024

### FORMAL PROPOSAL

**OBLIGOR:** CITY OF CORTEZ, CO

- ✓ This is a finance/ownership contract. No residual value.
- ✓ Fixed interest rate for the four (4) year term.

**EQUIPMENT:** ONE (1) GROUNDSMASTER 4110-D

**OPTION 1**

<b>Acquisition Cost:</b>	\$110,146.92	<b>Term:</b>	Four (4) years	<b>First Payment Due:</b>	At Closing
<b>Down Payment:</b>	\$ 0.00	<b>Payment Mode:</b>	Annual in Advance	<b>Payment Amount:</b>	\$30,266.37
<b>Trade In:</b>	\$ 0.00	<b>Interest Rate:</b>	6.690%		
<b>Principal Balance:</b>	\$110,146.92	<b>Rate Factor:</b>	0.274782		

- This is a proposal only and is not a commitment to finance. This proposal is subject to credit review and approval and proper execution of mutually acceptable documentation.
- Failure to consummate this transaction once credit approval is granted and the documents are drafted and delivered to Obligor may result in a documentation fee being assessed to the Obligor.
- This transaction must be credit approved, all documents properly executed and returned to Baystone Government Finance and the transaction funded on ALL proposals on or before July 29, 2024. If funding does not occur within that time-frame, or there is a change of circumstance which adversely affects the expectations, rights, or security of Obligee or its assignees, then Obligee or its assignees reserve the right to adjust and determine a new interest rate factor and payment amount, or withdraw this proposal in its entirety. Should there be a significant change in market rates at any time prior to funding of the transaction, Baystone Government Finance reserves the right to adjust the Interest Rate quoted above.
- This transaction must be designated as tax-exempt under Section 103 of the Internal Revenue Code of 1986 as amended.
- **OBLIGOR'S TOTAL AMOUNT OF TAX-EXEMPT DEBT TO BE ISSUED IN THIS CALENDAR YEAR WILL NOT EXCEED THE \$10,000,000 LIMIT, OR THE INTEREST RATE IS SUBJECT TO CHANGE.**

**BAYSTONE GOVERNMENT FINANCE**

**CITY OF CORTEZ, CO**

Aaron Lindsten ~ alindsten@ksstate.bank  
Vice President

Signature

Title

Date

1010 Westloop Place, Manhattan, KS 66502  
800.752.3562 ~ Fax: 785.537.4806



2525 West State Road 114  
Rochester, IN 46975  
(800) 700-7878  
Fax: (800) 865-8517

[www.republicfirstnational.com](http://www.republicfirstnational.com)

July 16, 2024

To: Kelly Koskie  
Vendor: Simpson Norton Corporation  
From: Angie Deming

Customer: City of Cortez

Thanks for the opportunity to give you a quote on your latest project!

Equipment: New Mowing Equipment

Unit Cost: \$ 110,146.92  
Down Payment: \$ 0.00  
Net Financed: \$ 110,146.92  
Frequency of Payments: Annual

Term in Years: 4  
Payments: \$ 31,387.94  
Factor: 0.28496  
APR: 5.45%

Delivery Date: To be determined  
First Lease Payment Due: July, 2025

- \* This is a proposal only and not a commitment to finance. This proposal is subject to credit review and approval and proper execution of mutually acceptable documentation.
- \* This transaction must be designated as tax-exempt under Section 103 of the Internal Revenue Code of 1986 as amended.
- \* Lessee's total amount of tax exempt debt to be issued in this calendar year will not exceed the \$10,000,000 limit.
- \* Payments and rates reflect pre-application of escrow earnings and manufacturer discounts, if any.

Sincerely,  
Republic First National Corporation

Angie Deming  
[angie@rfnonline.com](mailto:angie@rfnonline.com)

---

*"Our Experts, Your Needs, Financing Done Right"*

City of Cortez -- GM 4110-D

Western Equipment

Compounding Period: Monthly

Nominal Annual Rate: 6.650%

## Cash Flow Data - Loans and Payments

Event	Date	Amount	Number	Period	End Date
1 Loan	07/16/2024	110,146.92	1		
2 Payment	08/16/2024	30,501.47	1		
3 Payment	09/16/2024	0.00	11	Monthly	07/16/2025
4 Payment	08/16/2025	30,501.47	1		
5 Payment	09/16/2025	0.00	11	Monthly	07/16/2026
6 Payment	08/16/2026	30,501.47	1		
7 Payment	09/16/2026	0.00	11	Monthly	07/16/2027
8 Payment	08/16/2027	30,501.47	1		
9 Payment	09/16/2027	0.00	1		

## TValue Amortization Schedule - Normal, 365 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	07/16/2024				110,146.92
1	08/16/2024	30,501.47	610.40	29,891.07	80,255.85
2	09/16/2024	0.00	444.75	-444.75	80,700.60
3	10/16/2024	0.00	447.22	-447.22	81,147.82
4	11/16/2024	0.00	449.69	-449.69	81,597.51
5	12/16/2024	0.00	452.19	-452.19	82,049.70
<b>2024 Totals</b>		<b>30,501.47</b>	<b>2,404.25</b>	<b>28,097.22</b>	
6	01/16/2025	0.00	454.69	-454.69	82,504.39
7	02/16/2025	0.00	457.21	-457.21	82,961.60
8	03/16/2025	0.00	459.75	-459.75	83,421.35
9	04/16/2025	0.00	462.29	-462.29	83,883.64
10	05/16/2025	0.00	464.86	-464.86	84,348.50
11	06/16/2025	0.00	467.43	-467.43	84,815.93
12	07/16/2025	0.00	470.02	-470.02	85,285.95
13	08/16/2025	30,501.47	472.63	30,028.84	55,257.11
14	09/16/2025	0.00	306.22	-306.22	55,563.33
15	10/16/2025	0.00	307.91	-307.91	55,871.24
16	11/16/2025	0.00	309.62	-309.62	56,180.86
17	12/16/2025	0.00	311.34	-311.34	56,492.20
<b>2025 Totals</b>		<b>30,501.47</b>	<b>4,943.97</b>	<b>25,557.50</b>	



City of Cortez -- GM 4110-D

	Date	Payment	Interest	Principal	Balance
18	01/16/2026	0.00	313.06	-313.06	56,805.26
19	02/16/2026	0.00	314.80	-314.80	57,120.06
20	03/16/2026	0.00	316.54	-316.54	57,436.60
21	04/16/2026	0.00	318.29	-318.29	57,754.89
22	05/16/2026	0.00	320.06	-320.06	58,074.95
23	06/16/2026	0.00	321.83	-321.83	58,396.78
24	07/16/2026	0.00	323.62	-323.62	58,720.40
25	08/16/2026	30,501.47	325.41	30,176.06	28,544.34
26	09/16/2026	0.00	158.18	-158.18	28,702.52
27	10/16/2026	0.00	159.06	-159.06	28,861.58
28	11/16/2026	0.00	159.94	-159.94	29,021.52
29	12/16/2026	0.00	160.83	-160.83	29,182.35
<b>2026 Totals</b>		<b>30,501.47</b>	<b>3,191.62</b>	<b>27,309.85</b>	
30	01/16/2027	0.00	161.72	-161.72	29,344.07
31	02/16/2027	0.00	162.62	-162.62	29,506.69
32	03/16/2027	0.00	163.52	-163.52	29,670.21
33	04/16/2027	0.00	164.42	-164.42	29,834.63
34	05/16/2027	0.00	165.33	-165.33	29,999.96
35	06/16/2027	0.00	166.25	-166.25	30,166.21
36	07/16/2027	0.00	167.17	-167.17	30,333.38
37	08/16/2027	30,501.47	168.10	30,333.37	0.01
38	09/16/2027	0.00	-0.01	0.01	0.00
<b>2027 Totals</b>		<b>30,501.47</b>	<b>1,319.12</b>	<b>29,182.35</b>	
<b>Grand Totals</b>		<b>122,005.88</b>	<b>11,858.96</b>	<b>110,146.92</b>	

Last interest amount decreased by 0.01 due to rounding.

ANNUAL PERCENTAGE RATE	FINANCE CHARGE	Amount Financed	Total of Payments
The cost of your credit as a yearly rate.	The dollar amount the credit will cost you.	The amount of credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.
<b>6.650%</b>	<b>\$11,858.96</b>	<b>\$110,146.92</b>	<b>\$122,005.88</b>

 **Clayton Holdings, LLC**

8000 Forsyth Boulevard  
St. Louis, Missouri 63105-1797  
(314) 746-3678

07/18/2024

Kelly Koskie  
Finance Director  
City of Cortez, CO  
123 Roger Smith Avenue  
Cortez, CO 81321

Dear Ms. Koskie:

On behalf of Clayton Holdings, LLC, we would like to offer the following lease-purchase proposal for your consideration:

**Type of Financing:** A tax-exempt, State and Municipal Lease/ Purchase Agreement (the "Lease").

**Lessor:** Clayton Holdings, LLC – An equity subsidiary of Commerce Bank.

**Lessee:** City of Cortez, CO

**Equipment:** One (1) New Groundsmaster 4110-D Mower

**Total Finance Amount:** \$110,146.92

**Commencement Date:** On or before 8/16/2024

**Base Term:** 4 years (5 payments)

**Interest Rate:** 5.20% fixed, rate locked until 08/16/2024.

**Payment Amount:** \$24,317.47 (5 payments, first due at closing)

**Payment Frequency:** Annual/Advance  
*\*The first payment is due at closing.*

**Interest Rate Adjustment:** The above quoted interest rate is based on a spread over the Four (4) year Treasury rate (the "Index"). For Purposes of this proposal, the Four (4) year Treasury rate as of 07/18/2024 is 4.16%.

In the event the transaction does not close by 08/16/2024, Lessor reserves the right, but has no obligation, to adjust the Interest Rate after 08/16/2024 based on changes in the Index between the Quote Date and the Commencement Date. The adjustment, if made, would preserve Lessor's original lease investment assumption on a nominal pre-tax yield basis.

Interest will be computed on the basis of an Actual/360-day year and must be exempt from federal income taxation.

**Documentation:** Shall be provided by Lessor. Funding of the Lease is contingent, in part, upon receipt and review by Lessor of executed Lease documentation in form acceptable to Lessor and Lessee.