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**CORTEZ CITY COUNCIL
REGULAR MEETING
TUESDAY, FEBRUARY 11, 2025
7:30 P.M.**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL, APPROVAL OF AGENDA.
2. CONSENT AGENDA

The listing under "Consent Agenda" is a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by City Council. Either the public or a Councilmember may request that an item may be removed from the Consent Agenda at that time, prior to Council's vote. The Mayor will ask if a citizen or Councilmember wishes to have any specific item removed from the Consent Agenda for discussion.

- a. Approval of the Council Worksession/Special Meeting and Agenda Minutes for January 28, 2025.
- b. Approval of the Expenditure List for February 11, 2025.
- c. Approval of a Change of Premises for Paragon Business Investments, LLC, DBA Gopher Food & Fuel, located at 2410 Fairway Drive, Cortez.
3. PUBLIC PARTICIPATION
There is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes.
(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)
4. PRESENTATIONS
5. PUBLIC HEARINGS
6. UNFINISHED BUSINESS
7. NEW BUSINESS
 - a. **Ordinance No. 1332, Series 2025**

First Reading of Ordinance No. 1332, Series 2025, an ordinance amending the Code of the City of Cortez, Colorado, to impose a temporary moratorium on the submission, acceptance, processing, and approval of applications for licenses or permits for natural medicine healing centers, cultivation facilities, product manufacturing, testing facilities, and any other related license or permit involving natural medicine, which includes, without limitation, psilocybin or psilocin, and set for second reading and a public hearing on February 25, 2025.

Presenter: Patrick Coleman, City Attorney

b. **Appointment to the Planning and Zoning Commission**

Council will consider appointing a new member to the Planning and Zoning Commission.

Presenter: Linda Smith, City Clerk

8. DRAFT RESOLUTION/ORDINANCES

9. CITY ATTORNEY'S REPORT

10. CITY MANAGER'S REPORT

11. CITY COUNCIL COMMITTEE REPORTS

a. Mayor's Report on Workshop

b. Other Board Reports

12. OTHER ITEMS OF BUSINESS

a. Executive Session as needed.

13. PUBLIC PARTICIPATION

There is no limit to the number of speakers and no overall time limit.

(Speakers have a time limit of three (3) minutes per person, may only speak once, and may not cede time to another commenter. Please reference rules below.)

14. ADJOURNMENT

PURSUANT TO RESOLUTION 11, SERIES 2022, PUBLIC COMMENT:

--Individuals may comment regarding items on the Council agenda or any other topic they wish to address the City Council about, including items discussed in a previous Council Workshop. Those wishing to comment must register by completing an "Intent to Speak" card (located outside of the Council chambers). Completed cards will be collected at the start of the meeting and delivered to the Mayor, who will call each speaker to the podium at the appropriate time. Comments specific to agenda items scheduled for public hearings should be reserved and delivered during the public hearing session.

--Courtesy, civility, and respect for others is expected. All comments should be addressed directly to the Council. Commenters who are called upon by the Mayor to speak are the only persons allowed to speak during the allotted time. Comments, or other distractions from the audience intended for commenters or others are not permitted. The Mayor, as the chairperson for the meeting, retains the discretion to deviate from the formats described below.

--There are two general opportunities for citizens to address the Council:

For the first opportunity (which will occur toward the start of the meeting) there is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes so City business may proceed. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

For the second opportunity (which will occur toward the end of the meeting) there is no limit to the number of speakers, and no overall time limit. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

--Other Opportunities to Participate

Citizens may also participate via email if addressed to councilcomments@cortezco.gov. Comments received by 3:00pm the day of a Council meeting will be delivered to Council the same day and entered into the meeting minutes. Citizens may also send letters to the Council by addressing them to "City Council" 123 Roger Smith Ave., Cortez, CO 81321. In-person deliveries are also accepted.

MOTION TO GO INTO EXECUTIVE SESSION:

--For a conference with the City attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

--For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e);

--To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a)

--For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific fire employees who have requested discussion of the matter in open session: any member of this body or any elected official: the appointment of any person to fill an office of this body or of an elected official: or personnel policies that do not require the discussion of matters personal to particular employees

--For discussion of a matter required to be kept confidential by the following federal or state law, or regulation: _____ under C.R.S. Section 24-6-402(4)(c)

--For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d)

--For consideration of documents protected by the mandatory nondisclosure provisions of the Open Records Act under C.R.S. Section 24-6-402(4)(g)

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED:

(a brief description must be included following the statute citation regarding why the executive session is being held)



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: February 5, 2025

RE: Approval of the Council Worksession/Special Meeting and Agenda Minutes for January 28, 2025.

Attachments

Worksession minutes for January 28, 2025
Agenda minutes for January 28, 2025

CITY COUNCIL
REGULAR WORKSHOP/SPECIAL MEETING
TUESDAY, JANUARY 28, 2025
6:00 p.m.

1. The Workshop was called to order at 6:00 p.m., in the City Council Chambers. Councilmembers present included: Mayor Rachel Medina, Robert Dobry, Matt Keefauver, Bill Lewis, April Randle, and Dennis Spruell. Mayor Pro-tem Lydia DeHaven was absent. Staff members present included: Director of Parks and Recreation Creighton Wright, Director of Finance Kelly Koskie, Director of Community and Economic Development Rachael Marchbanks, Community and Economic Development Specialist Helen West, Fire/Building Inspector Sean Canada, Interim Chief of Police Andy Brock, Public Works Director Brian Peckins, Assistant City Engineer Ian Roberson, City Clerk Linda Smith, and City Manager Drew Sanders. There were eight people present in the audience.

2. A presentation was made by Cortez Fire Protection District Fire Chief Roy Wilkinson and Battalion Chief Rick Spencer regarding information on the Wildfire Protection Plan. Mr. Wilkerson stated that a team of four firefighters were sent to Los Angeles with one truck to help with the devastating fire. He stated the team came back Saturday and have spoke of the fire which was fueled by wind and the lack of water. The power point program shared by the Fire District included items to look out for in the City and County that may be of concern/cause of a wildland fire. The equipment that the Cortez Fire Protection District has along with mutual aid from other stations in the area was reviewed. It was noted that the Montezuma County Community Wildfire Protection Plan was updated in 2022 and the information from the NFPA Firewise USA was noted. The positives for fighting wildfires include immediate response, working and training together with other agencies, and community respect for fire potential. The negatives include the changing winds, vegetation characteristics, dryness, and remote fire potential. Discussion was held on yearly checks on the fire hydrants and staffing for wildfire mitigation. The Cortez Fire Protection District was congratulated on their sales tax question which was approved by the voters in November 2024.

3. A presentation was made by Public Works Director Peckins regarding fire suppression water availability in Cortez. A letter was placed on the City's website on January 17, 2025, regarding the City's position on wildfire mitigation. Information on the Los Angeles (LA) County wildfires was reviewed and it was noted that the wildfires were fueled by what the National Weather Service said could be the strongest Santa Ana windstorm in over a decade (45-100 mph gusts of dry air). The differences between Montezuma County and LA is that LA County has a density of 2,344 people per square mile and Cortez and Montezuma County has an overall low residential density of approximately 12 people per square mile. Montezuma County is still largely rural and agricultural, with an extensive irrigation water delivery system in place, which can be used to supplement water supply when needed. There are 511 fire hydrants throughout the City and the fire hydrants are tested as AWWA standards require. Fire/Building Inspector Canada spoke about how the fire hydrants are tested and what the standard flow would be for a hydrant.

4. A presentation on the draft Cortez Transportation Master Plan was made by Project Manager Micklane Farmer and Project Engineer Matthew Lenhart representing Jones & DeMille. Mr. Farmer spoke about what a Master Plan consists of and commented that the plan is to ensure that there is proper connectivity throughout the City. Phase 1 of the project was the completion of a 2050 Colorado Department of Transportation(CDOT) Plan which was submitted to CDOT prior to the deadline of October 2024. Phase 2 is the pavement assessment for the City and Phase 3 is a website that is being created for the City and would allow residents, City Council, and City staff to access the site for future planning with a link to the Master Plan Report and all the maps that have been created. Discussion was held on the maps and the information that they show including what roads are paved and/or graveled. Also, the current bike lanes have been included on the transportation map with future suggestions for additional bike lanes. An assessment of the street pavement in the City was completed and a plan will be determined for each street on the treatment that is needed and a timeline for when that treatment should be planned for, such as the better streets just needing an overlay sooner than later. The website should be completed in about a month.

5. Interviews were held for Cortez Historic Preservation Board. Brian Yaquinto and Diane McBride spoke about their interest to serve on the board. The appointment to the board will be made during the regular Council meeting. They both answered questions from Council on the historic background of the City and their favorite historic building.

6. General Council Discussion. It was noted that advertisement has been completed for the adoption of the Land Use Code and Planning and Zoning will review the Land Use Code for approval at a Special Meeting On February 18, 2025. Council will consider adoption of the Land Use Code on first reading on February 25, 2025 and second reading and a public hearing will be held on March 11, 2025. Questions on the Land Use Code should be directed to the Community and Economic Development Department.

It was noted that the City Attorney will be presenting Council with an update on Lodger's tax, City Charter changes, and information on Proposition 122 (Senate Bill 23-29, regarding natural medicine licenses) at future Council worksessions. Also, Council agreed to have the Council retreat on a Friday possibly in April or May.

Mayor Medina spoke about the CML Mayor's Summit and Board meeting she attended last week. Information from the meeting will be shared during the regular Council meeting reports section; however, she stated that discussion was held during the meeting on handling public comment and she would like to start having public comments summarized during the Committee Reports (Mayor's Report on Workshop) section of the agenda. She stated that the comments would then be reiterated and staff could receive direction if any is needed for response to the public comments. Also, if someone is going past their time limit, they could be encouraged to submit written comments to the City Clerk so their comments could be addressed appropriately. Mayor Medina also suggested that an offer be made annually to the Colorado Representatives to come to a Council meeting so that Council and the Representatives could get to know each other.

The regular workshop was adjourned at 7:20 p.m.

CITY COUNCIL
REGULAR MEETING
TUESDAY, JANUARY 28, 2025

1. The meeting was called to order in the City Council Chambers at 7:30 p.m., with the Pledge of Allegiance. Roll Call was taken and the following Councilmembers were present: Mayor Rachel Medina, Robert Dobry, April Randle, Matthew Keefauver, Bill Lewis, and Dennis Spruell. Mayor Pro-tem Lydia DeHaven was absent. Staff present included: Director of Parks and Recreation Creighton Wright, Municipal Court Clerk Carla Odell, Director of General Services Casey Simpson, Director of Public Works Brian Peckins, Director of Finance Kelly Koskie, Community and Economic Development Director Rachael Marchbanks, Community and Economic Development Specialist Helen West, Interim Chief of Police Andy Brock, Library Director Beth Edson, Human Resources Director Matt Cashner, City Clerk Linda Smith, and City Manager Drew Sanders. There were two people present in the audience.

Councilmember Lewis moved that the agenda of January 28, 2025, be approved. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

2. The Consent Agenda items acted upon by Council were as follows:
 - a. Approval of the Council Worksession/Special Meeting and Agenda Minutes for January 14, 2024.
 - b. Approval of the Expenditure List for January 28, 2025.
 - c. Approval of a renewal Retail Liquor Store Liquor License application for West Slope Liquors Inc., DBA West Slope Liquors, located at 2212 East Main Street, Suite 1, Cortez.
 - d. Approval of a renewal Tavern Liquor License application for Cortez Conference Center LLC, DBA Destination Grill, located at 2121 East Main Street, Cortez.

Councilmember Dobry moved that the Consent Agenda be approved as presented. Councilmember Lewis seconded the motion, and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

3. PUBLIC PARTICIPATION: None.
4. PRESENTATIONS: None
5. PUBLIC HEARINGS: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS

a. Cortez Police Department Parking Lot Fencing Project. Director of General Services Simpson stated that in mid-2022, the City initiated improvements to enhance the safety of the entrance, exit, and parking area at the Police Department. The changes made to the area were reviewed and it was noted that bids were received and reviewed by staff on fencing for the parking lot in June 2024; however, due to scheduling conflicts and budgetary constraints, no action was taken in 2024. The City has recently expanded the parking lot to the north of the building and rerouted some of the sidewalk paths to accommodate the expansion and with the new traffic flow, a security fence is now essential to ensure the safety of both staff and the building. A fence design has been agreed upon and bids were solicited for the project. However, the initial project cost exceed the available funding for the previous year, necessitating the inclusion of the project in the City's capital expenditure fund. With the start of the new fiscal year and funding allocations, Peak Fencing, Limited, as the recommended bidder, was contracted on January 9, 2025, and has stated they are willing and excited to complete the project. Due to the amount of time elapsed and increase in material cost, the change in price is \$3,246.00, bringing the total new bid price to \$119,820.00. Funding for the fence project will come from the 2025 Capital Fund Project Budget. Staff recommends that Council award the Cortez Police Department Parking Lot Fencing Project to the low bidder Peak Fencing, Limited. The project would begin in March dependent upon weather and should take approximately two months to complete. Discussion was held on the difference in the bid from the original bid received in 2024 and the possible reasoning behind why the local fencing companies did not bid on the project the second time. Peak Fencing, Limited is located in Colorado Springs.

Councilmember Keefauver moved that Council approve the bid from Peak Fencing, Limited at its updated price of \$119,820.00 for the Police Department Fence installation, and that the City Manager be authorized to negotiate and sign a contract on behalf of the City for this purpose. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

b. Copier Contract for Service Center, City Hall, and Cortez Police Department.. Director of General Services Simpson stated that three quotes were received for 60-month copier leases for the Service Center, City Hall, and Cortez Police Department color copier needs. Initiated by the end of the contract for the Service Center color copier, a copier cost benefit review was conducted for all the City's copier machine leases. The City is currently using a 24-month lease fee structure which is the most expensive rate for leasing copiers. All quotes showed a reduction in price by over 50% should the City switch to a 60-month lease contract. Staff recommends the copier contract be awarded to ImageNet Consulting, LLC which has a local presence and its bid was the lowest cost per month (\$182.55 per month). Funding for the copier contracts will come from the respective Department budgets where the funding for the copier leases are already allocated. Council asked that all the bids be included in the Council packet with a sheet showing all the comparisons of the bidders. Discussion was held on the longer term contract and what happens if a machine needs

replaced and Director of General Services Simpson stated that if a copier cannot be repaired by a service tech, then the machine is replaced. The repairs completed by a service tech are included in the copy machine quotes and the vendor (ImageNet) chosen for the new copy machines is local and has a quicker response time than some of other bidders. The cost for the black and white and color copies is connected to the toner charge (not included in the lease bid). The Library copy machine lease will come up in August and will be reviewed at that time..

Councilmember Dobry moved that Council accept the quote from ImageNet Consulting, LLC, at its bid price of \$182.55 per month for the Service Center, Police Department, and City Hall color copiers, and that the City Manager be authorized to negotiate and sign a contract on behalf of the City for this purpose. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

c. Colorado Municipal League (CML) 2025 Annual Conference. City Manager Sanders stated that the 2025 CML Conference is slated for June 24-27, 2025 in Breckenridge, Colorado. He spoke about the important educational event that includes cutting-edge programs led by industry experts, inspirational keynote speakers, and interactive workshops that will help Councilmembers gain valuable insight and practical skills. Mayor Medina is on the CML board and will by default be attending with her registration fees covered by CML. The City budgeted for two additional Councilmembers to attend and staff would like to have recommendations on who would like to attend so the registration and accommodations can be completed for the two Councilmembers. Councilmember Lewis stated that he was not able to attend last year and would be interested in attending and Councilmember Keefauver stated that he would like to go as well. Discussion was held on having an alternate in case one of the Councilmembers could not attend and Councilmember Spruell stated he would be interested in being an alternate.

Councilmember Randle moved that Councilmember Lewis and Councilmember Keefauver be selected to attend the 2025 CML Annual Conference and that Councilmember Spruell be selected as an alternate. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

d. Letter of Support for the Colorado State Wide Digital Trunked Radio System (DTRS). City Manager Sanders stated that Colorado is one of 42 states that manages the DTRS radio station at the State level. The DTRS is a statewide wireless radio system that provides two-way radio and data communication that support over 1,000 local, regional, State, tribal, and federal public safety entities to include first responders, public schools, hospitals and emergency departments, public transportation, and governmental agencies across the State, and provides operability and interoperability between public safety agencies and emergency responders. It accomplishes this using 261 tower sites and currently supports over 130k radios and 682 dispatch consoles across 86 public safety answering points and E911 dispatch centers in Colorado. The DTRS radio system is the critical and essential backbone of daily emergency operations. The funding source for HB 14-1203 will expire June 30, 2025. Montezuma County Emergency Manager Jim Spratlin has

expressed that future funding is in jeopardy and has asked that the funding for the system continue from the State and not be passed onto the local users who already help fund the system and are not able to take on any additional financial responsibilities. Staff recommends that Council authorize the Mayor to sign the letter of support on behalf of City Council requesting the State to continue funding the DTRS system. The Montezuma County Commissioners have already passed a similar letter to be sent to the State regarding the continued funding for the DTRS program.

Councilmember Spruell moved that Council authorize the Mayor to sign the letter of support for the Colorado State Wide Digital Trunked Radio System on behalf of the Cortez City Council. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

e. Appointment to the Cortez Historic Preservation Board. Councilmember Keefauver commented that he knows both the applicants and would like to recuse himself from the discussion and vote. City Clerk Smith stated that Council held interviews of two applicants, Brian Yaquinto and Diane McBride, during the Council worksession. Due to the recent open seat on the Cortez Historic Preservation Board, Council may make an appointment to fill the at-large seat or staff can continue to receive letters of interest. Council held discussion on the two applicants noting that they were both well qualified and that it is a hard choice to make.

Councilmember Dobry moved that Council appoint Brian Yaquinto to the Cortez Historic Preservation Board through the term of April 2026. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	*	Yes	Yes	Yes

*Councilmember Keefauver recused himself from the discussion and vote.

8. DRAFT RESOLUTION/ORDINANCES: None
9. CITY ATTORNEY'S REPORT: None.
10. CITY MANAGER'S REPORT: City Manager Sanders gave the following report:
 - Director of General Services Casey Simpson and Library Director Beth Edson were introduced and it was noted that they have both been a great addition to the City team.
 - The Public Works Refuse Division will implement additional service area changes effective March 3, 2025 to include Madison to Broadway and 7th to Ridge Dr. The use of alleyways will be discontinued for refuse collection. Curbside collection will be standardized for the automated side load (ASL) truck to help with safety, ease of access, and optimization of the routes. All residents in the affected area will be notified by 'door hangars' and other communications prior to the change.

- A complete draft of the revised and updated City of Cortez Land Use Code was published for public review and comment on January 18, 2025 on the City's website. This draft code aims to improve the administration and simplification of the development review process, and address the City's current housing needs. Community feedback was sought through 40 community listening sessions, multiple public open house events, public outreach at community events, regular updates including to the press, land use code advisory committee composed of local residents, business owners, and builders, and ten presentations to the Planning and Zoning Commission and City Council.

Upcoming Public Hearings for the Land Use Code:

February 18, 2025 at 6:30 PM: Planning & Zoning Commission public hearing on the proposed Land Use Code.

February 25, 2025 at 7:30 PM: City Council will hold the 1st reading of the proposed Land Use Code.

March 11, 2025 at 7:30 PM: City Council will hold the 2nd reading and public hearing for adoption of the proposed Land Use Code.

11. CITY COUNCIL COMMITTEE REPORTS

a. Mayor's Report on Workshop. Mayor Medina stated that the worksession presentations included an update from the Fire Protection District Fire Chief Roy Wilkinson on fire coverage for the community and Public Works Director Peckins spoke about fire suppression/water resources available for Cortez. Project Engineers Micklane Farmer and Matthew Lenhart from Jones & DeMille spoke about the draft Transportation Master Plan which includes maps and information about the roads in the community. Also, two applicants were interviewed for the open seat on the Historic Preservation Board and one of the applicants was appointed during the regular meeting. General Council discussion was held on various topics.

b. Mesa Verde Country Board Meeting. Councilmember Dobry stated that the Mesa Verde Country guide is being printed and approximately 20,000 copies will be sent to Europe to encourage international travel to our area.

c. Homeless Coalition Meeting. Councilmember Randle stated that discussion at the Homeless Coalition meeting held January 20, 2025, included information on the warming shelter project which is set to be completed in winter 2025. The Bridge Shelter is functioning as a warming shelter for a temporary period. The homeless count for the area will be completed at the end of January.

d. Board to Board Meeting. Councilmember Lewis stated that the Board to Board Meeting was held January 23, 2025, with himself, Councilmember Dobry, Councilmember Randle, Councilmember Spruell, and City Manager Sanders in attendance. The meeting was very enlightening with all the Councilmembers from Dolores, Mancos, and Cortez sharing what is happening in each of their communities. Councilmember Spruell commented that all the communities share the same issues and it is good to get together and discuss the various topics.

e. Colorado Municipal League (CML) Meeting. Mayor Medina spoke about the activities that she

participated in while at the CML Mayor's Summit and Board meeting held in Denver as well as the topics of discussion that were offered. She reviewed some of the highlights for the legislation that is being proposed at the State level and the stance that CML has taken on the various issues. Some of the items included Building Code in regard to electronic fence detection systems, Criminal Justice in regard to law enforcement whistleblower protection, Municipal Court regarding fairness and transparency, Finance in regard to distribution of state money and local government audit exemption thresholds, Open Meetings/Open Records, and many others. The full list is available through the Colorado Municipal League and will be attached to the Council packet for the record.

12. OTHER ITEMS OF BUSINESS: None.

13. PUBLIC PARTICIPATION: None.

14. ADJOURNMENT: Councilmember Lewis moved that the regular meeting be adjourned at 8:25 p.m. Councilmember Dobry seconded the motion, and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

Rachel B. Medina, Mayor

ATTEST:

Linda L. Smith, City Clerk



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Kelly Koskie
Director of Finance
123 Roger Smith Ave
Cortez, CO. 81321
kkoskie@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: SARA COFFEY, PAYROLL/SALES TAX ADMINISTRATOR

Date: 02/05/2025

RE: Approval of the Expenditure List for February 11, 2025.

Attachments

Expenditure List

EXPENDITURE LIST FOR WEEK ENDING JANUARY 31, 2025

Department	Vendor Name	Description	Amount
Human Resources	AT&T MOBILITY	PHONES	\$ 55.59
		Total	\$ 55.59
Grant Admin	AMAZON CAPITAL SERVICES	Autel Robotics EVOII Dual 640T Enterprise V3 Dr	\$ 10,294.02
	BECHTOLT ENGINEERING INC	Blanket PO - Safe Routes to School - Grant	\$ 18,480.91
	MONA MAKES LLC	Meal for awards ceremony POMH 24-009	\$ 1,950.00
		Total	\$ 30,724.93
Events	LE PEW PORTA-JOHNS INC.	Le Pew Porta John Services Montezuma Park	\$ 720.00
		Total	\$ 720.00
Library	BRAVO CLEANING & RESTORATION	JANITORIAL	\$ 585.00
	BLACKSTONE PUBLISHING	AUDIO BOOKS	\$ 71.99
	THE LIBRARY STORE, INC	SUPPLIES	\$ 202.31
		Total	\$ 859.30
Welcome Center	MESA VERDE COUNTRY V.I.B.	Blanket PO - Contracted Services at Colorado W	\$ 2,501.00
	STERICYCLE INC.	HAZARDOUS WASTE DISPOSAL	\$ 42.21
	IMAGENET CONSULTING LLC	COPIER	\$ 78.28
		Total	\$ 2,621.49
Police Department	AT&T MOBILITY	PHONES	\$ 49.23
	RAGSDALE AND ASSOC. P.C.	Psychiatric Diagnostic Evaluation	\$ 375.00
	BLACK HILLS AMMUNITION	223 55grain SPT Ammunition	\$ 6,796.00
	KEESEE MOTORS	Bracket - BUMPE	\$ 7.84
	KEESEE MOTORS	Reinforcement	\$ 52.90
	KEESEE MOTORS	Shield	\$ 68.43
	KEESEE MOTORS	Moulding - Bump	\$ 162.66
	KEESEE MOTORS	Headlamp ASY	\$ 287.61
	WEBB CHEVROLET BUICK OF CORTEZ LL	84901511 - F-Cover	\$ 28.42
	WEBB CHEVROLET BUICK OF CORTEZ LL	84774813 - F-Panel	\$ 29.90
	WEBB CHEVROLET BUICK OF CORTEZ LL	84774801 - F-Panel	\$ 29.90
	WEBB CHEVROLET BUICK OF CORTEZ LL	84901523 - F-Cover	\$ 31.44
	WEBB CHEVROLET BUICK OF CORTEZ LL	11609609 - (S) Bolt	\$ 100.00
	WEBB CHEVROLET BUICK OF CORTEZ LL	11549169 - Nut	\$ 124.32
	WEBB CHEVROLET BUICK OF CORTEZ LL	Programmed keyless entry	\$ 206.70
	WEBB CHEVROLET BUICK OF CORTEZ LL	Program new key fobs	\$ 206.70
	WEBB CHEVROLET BUICK OF CORTEZ LL	84055684 - Hook	\$ 641.76
	SIRCHIE ACQUISITION COMPANY	Bubble Pouch Tube Protector	\$ 56.45
	LORI MILLICH	REIMB PETTY CASH - M HURST - FOOD FOR JUVE	\$ 8.79
	MANE SHIPPING LLC	SHIPPING	\$ 16.42
	MANE SHIPPING LLC	SHIPPING	\$ 16.42
	AMAZON CAPITAL SERVICES	Gorilla Supply 2 1/4 x 85 Thermal paper Receipt	\$ 31.98
		Total	\$ 9,328.87

EXPENDITURE LIST FOR WEEK ENDING JANUARY 31, 2025

Department	Vendor Name	Description	Amount
Animal Shelter	FOUR CORNERS M.A.S.H., LLC	SPAY	\$ 96.00
	FOUR CORNERS M.A.S.H., LLC	CASTRATION	\$ 120.00
	FOUR CORNERS M.A.S.H., LLC	SPAY	\$ 136.00
		Total	\$ 352.00
Public Works	AT&T MOBILITY	PHONES	\$ 55.59
	CHIROPRACTIC HEALTH ALLIANCE	DOT PHYSICAL - ROYCE	\$ 100.00
	AT&T MOBILITY	PHONES	\$ 229.98
	BIG R/JOHN DEERE FINANCIAL	CLOTHES	\$ 474.96
		Total	\$ 860.53
Golf Course Maint	AT&T MOBILITY	PHONES	\$ 53.22
			\$ 53.22
Parks	AT&T MOBILITY	PHONES	\$ 53.22
		Total	\$ 53.22
Planning & Building	AT&T MOBILITY	PHONES	\$ 331.77
		Total	\$ 331.77
Shop	CORTEZ GLASS CO.	Chip Repair - Unit 992	\$ 45.00
	DIESEL TECHNOLOGY	Check codes unit 731	\$ 92.50
	ROBERTS TRUCK CENTER	Service Element with Seals - 815N/4080114C2	\$ 120.05
	WEBB CHEVROLET BUICK OF CORTEZ LL	88862628 - Lubricant	\$ 41.55
	WESTERN PAPER DISTRIBUTORS	BU-20106 Bunn Paper Coffee Filters	\$ 17.17
	WESTERN PAPER DISTRIBUTORS	VB-VBKT385 Victoria Bay Household Roll Paper T	\$ 54.22
		Total	\$ 370.49
Technology	LASTPASS US LP	SUBSCRIPTION	\$ 403.20
	RINGCENTRAL INC	Blanket PO - Service Subscriptions and Mobile U	\$ 49.98
	DELL FINANCIAL SERVICES LLC	Dell Serial Port for Optiplex Micro	\$ 14.79
	DELL FINANCIAL SERVICES LLC	Optiplex Micro Form Factor	\$ 602.10
	AT&T MOBILITY	PHONES	\$ 43.23
		Total	\$ 1,113.30
Streets	RAMCO DEVELOPMENTS LLC	Remove and rebuild CMU Retainage Wall	\$ 2,570.25
	RAMCO DEVELOPMENTS LLC	Remove and rebuild CMU Retainage Wall	\$ 48,834.75
		Total	\$ 51,405.00
Rec Center	AT&T MOBILITY	PHONES	\$ 108.88
	ADVANCED EXERCISE EQUIPMENT	Discount Allowed	\$ (163.66)
	ADVANCED EXERCISE EQUIPMENT	MTSAB Seat Track	\$ 9.35
	ADVANCED EXERCISE EQUIPMENT	MTSAB Seat Track	\$ 14.45
	ADVANCED EXERCISE EQUIPMENT	MTSAB Plastic Roller	\$ 19.55
	ADVANCED EXERCISE EQUIPMENT	PSTESE Wear Cover	\$ 25.50

EXPENDITURE LIST FOR WEEK ENDING JANUARY 31, 2025

Department	Vendor Name	Description	Amount
	ADVANCED EXERCISE EQUIPMENT	95X RT Button Assy.	\$ 45.56
	ADVANCED EXERCISE EQUIPMENT	PSPDSE Cable	\$ 61.28
	ADVANCED EXERCISE EQUIPMENT	PSLESE Cable	\$ 63.32
	ADVANCED EXERCISE EQUIPMENT	PSSLCSE Cable	\$ 63.32
	ADVANCED EXERCISE EQUIPMENT	PSCPSE Cable	\$ 71.50
	ADVANCED EXERCISE EQUIPMENT	Shipping	\$ 73.35
	ADVANCED EXERCISE EQUIPMENT	95T Bullhorn Kit	\$ 79.62
	ADVANCED EXERCISE EQUIPMENT	PSLESE Back Pad	\$ 89.25
	ADVANCED EXERCISE EQUIPMENT	PSSPSE Cable	\$ 90.61
	ADVANCED EXERCISE EQUIPMENT	PSSLPSE Seat Pad	\$ 110.50
	ADVANCED EXERCISE EQUIPMENT	PSTESE Arm Pad	\$ 114.75
	ADVANCED EXERCISE EQUIPMENT	MTSAB Roller Pad	\$ 127.50
	ADVANCED EXERCISE EQUIPMENT	PSTESE Seat Pad	\$ 170.00
	ADVANCED EXERCISE EQUIPMENT	PSLESE Seat Pad	\$ 195.00
	ADVANCED EXERCISE EQUIPMENT	PSSPSE, Back Pad	\$ 285.50
	HACKETT ELECTRIC COMPANY LLC	Wire Mold Inside 90-Wall Twist	\$ 6.54
	HACKETT ELECTRIC COMPANY LLC	#12 Thhn Wire	\$ 8.91
	HACKETT ELECTRIC COMPANY LLC	1G Box Extension	\$ 12.82
	HACKETT ELECTRIC COMPANY LLC	Wire Mold Reg Surface Raceway 90 Flat Elbow	\$ 17.10
	HACKETT ELECTRIC COMPANY LLC	Wire Mold 700 Series	\$ 18.88
	HACKETT ELECTRIC COMPANY LLC	Skilled Labor - Brandon	\$ 180.00
	HACKETT ELECTRIC COMPANY LLC	Service Deposit	\$ 309.00
	HACKETT ELECTRIC COMPANY LLC	Skilled Labor - Brandon	\$ 540.00
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 120.29
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 122.52
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 190.64
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 220.70
	WESTERN PAPER DISTRIBUTORS	CLEANING SUPPLIES	\$ 364.84
		Total	\$ 3,767.37
Water	KROB LAW OFFICE LLC	WATER LEGAL SERVICES	\$ 60.00
	CORTEZ COPY & PRINT	BUSINESS CARDS	\$ 75.00
	AMERICAN WATER WORKS ASSOC.	Membership Term 2/1/2025-01/31/2026	\$ 431.00
	SUPERIOR AUTO	BATTERY CHARGER	\$ 60.05
	AT&T MOBILITY	PHONES	\$ 65.58
	BIG R/JOHN DEERE FINANCIAL	CLOTHES	\$ 19.99
	FOUR CORNERS WELDING & GAS SUPPLY	GLOVES & JACKET	\$ 55.84
		Total	\$ 767.46
Refuse	DAILEY CDL SOLUTIONS LLC	ELDT 1-Day Clients Truck	\$ 2,500.00
	BIG R/JOHN DEERE FINANCIAL	RETURN	\$ (17.98)
	BIG R/JOHN DEERE FINANCIAL	CLOTHES	\$ 67.97
	BIG R/JOHN DEERE FINANCIAL	CLOTHES	\$ 129.98
	BIG R/JOHN DEERE FINANCIAL	CLOTHES	\$ 379.96
	INTERMOUNTAIN FARMERS ASSOC.	CLOTHES	\$ 211.29

EXPENDITURE LIST FOR WEEK ENDING JANUARY 31, 2025

Department	Vendor Name	Description	Amount
	INTERMOUNTAIN FARMERS ASSOC.	CLOTHES	\$ 309.72
		Total	\$ 3,580.94
Total			\$ 106,965.48

EXPENDITURE LIST FOR WEEK ENDING FEBRUARY 7, 2025

Department	Vendor Name	Description	Amount
City Council	CIRSA	2025 EXCESS CRIME	\$ 15.66
	NEXT LEVEL HOME AUDIO & VIDEO INC	Remaining Balance for the Council Chamber Monitor	\$ 2,426.93
		Total	\$ 2,442.59
City Attorney	CIRSA	2025 EXCESS CRIME	\$ 1.77
		Total	\$ 1.77
Human Resources	CIRSA	2025 EXCESS CRIME	\$ 1.76
		Total	\$ 1.76
Municipal Court	PADILLA LAW P.C.	MUNICIPAL COURT PROFESSIONAL SERVICES	\$ 4,983.33
	CIRSA	2025 EXCESS CRIME	\$ 7.75
	BUFFINGTON LAW, LLC	LEGAL SERVICES - ASSISTANT CITY ATTORNEY	\$ 2,640.00
		Total	\$ 7,631.08
City Manager	CIRSA	2025 EXCESS CRIME	\$ 1.82
	CIRSA	2025 VAMP	\$ 248.00
		Total	\$ 249.82
Finance	CIRSA	2025 EXCESS CRIME	\$ 4.23
	CIRSA	K KOSKIE BOND	\$ 1,500.00
	CITY OF CORTEZ	FIBER	\$ 902.08
		Total	\$ 2,406.31
City Clerk	CIRSA	2025 EXCESS CRIME	\$ 2.11
		Total	\$ 2.11
Grant Admin	HACKETT ELECTRIC COMPANY LLC	CBPP GRANT	\$ 10,864.45
	HIGH DESERT LIFE OUTDOORS LTD	CBPP GRANT	\$ 3,045.02
	MERRIWEATHER HOME & MARKET LLC	CBPP GRANT	\$ 1,069.73
	PRODIGY FABRICATIONS LLC	CBPP GRANT	\$ 1,500.00
	ZU GALLERY	CBPP GRANT	\$ 452.61
		Total	\$ 16,931.81
Events	CIRSA	2025 EXCESS CRIME	\$ 0.26
		Total	\$ 0.26
Library	CIRSA	2025 EXCESS CRIME	\$ 40.80
	CIVICPLUS	Premium Department Header Annual Fee - Library	\$ 1,131.14
	FARMERS TELECOMMUNICATIONS INC	PHONES	\$ 40.61
	CITY OF CORTEZ	FIBER	\$ 3,503.40
	CORTEZ SANITATION DISTRICT	SEWER	\$ 48.00
	CITY OF CORTEZ	REFUSE	\$ 165.00
	CITY OF CORTEZ	WATER	\$ 39.50
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 22.16

EXPENDITURE LIST FOR WEEK ENDING FEBRUARY 7, 2025

Department	Vendor Name	Description	Amount
	WESTERN PAPER DISTRIBUTORS	VB-VBBT5431 Victoria Bay 2 Ply Toilet Tissue - LB	\$ 40.53
	AMAZON CAPITAL SERVICES	MAYOR OF KINGSTOWN DVD	\$ 27.06
	BAKER & TAYLOR LLC	BOOKS	\$ 44.34
	DEMCO INC	SUPPLIES	\$ 539.14
	AMAZON CAPITAL SERVICES	RUBBER STAMPS	\$ 6.49
	AMAZON CAPITAL SERVICES	WEDDING DECORATIONS	\$ 19.99
	AMAZON CAPITAL SERVICES	BACKDROP	\$ 26.66
		Total	\$ 5,694.82
General Services	CIRSA	2025 EXCESS CRIME	\$ 11.09
	FIRST RESPOND	Blanket PO - First Aid Refills - Service Center	\$ 95.65
	XEROX CORPORATION	Xerox Lease Payment Service Center	\$ 284.38
	FARMERS TELECOMMUNICATIONS INC	PHONES	\$ 88.41
	CORTEZ SANITATION DISTRICT	SEWER	\$ 132.00
	CITY OF CORTEZ	REFUSE	\$ 379.50
	CITY OF CORTEZ	WATER	\$ 114.65
		Total	\$ 1,105.68
Building Maint	CIRSA	2025 EXCESS CRIME	\$ 15.48
		Total	\$ 15.48
City Hall Operations	ORKIN LLC	Blanket PO - Pest Control Services - City Hall	\$ 185.00
	FARMERS TELECOMMUNICATIONS INC	PHONES	\$ 79.18
	CITY OF CORTEZ	REFUSE	\$ 247.00
	CITY OF CORTEZ	WATER	\$ 86.65
	AMAZON CAPITAL SERVICES	Scotch Sure Start Packing Tape, Clear, Quiet Unwind	\$ 11.03
	AMAZON CAPITAL SERVICES	Solo 412SIN-0041 12 oz Bistro SSP Paper Hot Cup	\$ 87.90
	AMAZON CAPITAL SERVICES	Renown REN64516-CA Liner, 40 x 46"	\$ 114.82
	WESTERN PAPER DISTRIBUTORS	VBMF91K Multifold Towels - CH	\$ 40.70
		Total	\$ 852.28
Welcome Center	PROFESSIONAL ELEVATOR INSPECTION	Annual Third Party Conveyance Inspection - Welcome Center	\$ 209.00
	CENTURYLINK	PHONE	\$ 121.77
	FARMERS TELECOMMUNICATIONS INC	PHONES	\$ 40.61
	CORTEZ SANITATION DISTRICT	SEWER	\$ 48.00
	CITY OF CORTEZ	REFUSE	\$ 115.00
	CITY OF CORTEZ	WATER	\$ 31.80
	WESTERN PAPER DISTRIBUTORS	VBMF91K Multifold Towels - WC	\$ 20.35
		Total	\$ 586.53
Police Department	CIVICPLUS	Premium Department Header Annual Fee - Police	\$ 1,131.13
	CIRSA	2025 EXCESS CRIME	\$ 29.13
	AT&T MOBILITY	PHONES	\$ 1,405.41
	CIRSA	2025 EXCESS CRIME	\$ 75.44
	RAGSDALE AND ASSOC. P.C.	Psych Diagnostic Evaluation	\$ 375.00

EXPENDITURE LIST FOR WEEK ENDING FEBRUARY 7, 2025

Department	Vendor Name	Description	Amount
	MONTEZUMA COUNTY LANDFILL	POLICE/ANIMALS	\$ 63.00
	GALL'S LLC	Shipping	\$ 1.49
	GALL'S LLC	Shipping	\$ 3.06
	GALL'S LLC	Shipping	\$ 14.42
	GALL'S LLC	Shipping	\$ 15.93
	GALL'S LLC	Operatus XP Glove	\$ 22.00
	GALL'S LLC	Leather bw belt	\$ 45.76
	GALL'S LLC	Kinetic WP Side Zip Boot	\$ 211.56
	GALL'S LLC	511 Apex pants	\$ 237.60
	PIONEER PRINTING	General business cards	\$ 279.00
	PROFORCE LAW ENFORCEMENT	Shipping	\$ 15.00
	PROFORCE LAW ENFORCEMENT	DEF 40MM Reload Casing Base	\$ 133.20
	PROFORCE LAW ENFORCEMENT	DEF 40MM Impact Projectile	\$ 156.00
	SUPERIOR AUTO	AIT MD600CV - HD Diag Tablet	\$ 941.68
	WEBB CHEVROLET BUICK OF CORTEZ	11610915 - (S) Bolt	\$ 11.78
	WEBB CHEVROLET BUICK OF CORTEZ	11589273 - (S) Bolt	\$ 14.92
	WEBB CHEVROLET BUICK OF CORTEZ	84338710 - Hook	\$ 134.04
	CIRSA	2025 EXCESS CRIME	\$ 0.13
	CIRSA	2025 EXCESS CRIME	\$ 14.39
	SIRCHIE ACQUISITION COMPANY	Restor-A-Gel Number Restoration	\$ 139.48
	MATTHEW BENDER & COMPANY, INC	CO Rev 24 Spec Sup & Erratas	\$ 36.44
	ORKIN LLC	PEST CONTROL SERVICES	\$ 222.00
	MANE SHIPPING LLC	SHIPPING	\$ 16.42
	MANE SHIPPING LLC	SHIPPING	\$ 46.79
	PITNEY BOWES PURCHASE POWER	POSTAGE	\$ 200.00
	CORTEZ SANITATION DISTRICT	SEWER	\$ 56.00
	CITY OF CORTEZ	REFUSE	\$ 253.00
	CITY OF CORTEZ	WATER	\$ 62.60
	AMAZON CAPITAL SERVICES	Amazon Basics Hanging File Folders, Letter Size, St	\$ 59.70
	OFFICE DEPOT	Astrobrights® Color Multi-Use Printer & Copy Pa	\$ 23.73
	WESTERN PAPER DISTRIBUTORS	VB-VBBT5431 Victoria Bay 2 Ply Toilet Tissue - PD	\$ 40.53
	WESTERN PAPER DISTRIBUTORS	VBMF91K Multifold Towels - PD	\$ 61.05
	MONTEZUMA VALLEY PLUMBING LLC	Install water heaters and reroute water lines	\$ 3,608.07
		Total	\$ 10,156.88
Animal Shelter	CIRSA	2025 EXCESS CRIME	\$ 3.33
	FOUR CORNERS M.A.S.H., LLC	CASTRATION	\$ 96.00
	CORTEZ SANITATION DISTRICT	SEWER	\$ 64.00
	CITY OF CORTEZ	REFUSE	\$ 61.00
	CITY OF CORTEZ	WATER	\$ 58.75
		Total	\$ 283.08
Public Works	CIRSA	2025 EXCESS CRIME	\$ 27.58
	DOUGLAS ROTH	Blanket PO - GIS Consulting Services	\$ 1,950.00
	FRONT RANGE COMMUNITY COLLEGE	Flagger Certification - Ian Roberson	\$ 30.00

EXPENDITURE LIST FOR WEEK ENDING FEBRUARY 7, 2025

Department	Vendor Name	Description	Amount
	AMAZON CAPITAL SERVICES	Danner 6â€Crafter Composite Toe Work Boots for	\$ 199.95
	AMAZON CAPITAL SERVICES	Blue Eagle Faceshield Replacement Visors	\$ 40.97
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 124.50
	AMERICAN PUBLIC WORKS ASSOC.	Membership Renewal - Public Agency Base 2	\$ 397.00
	MONTEZUMA COUNTY LANDFILL	STREET MAINTENANCE	\$ 716.10
	CIRSA	2025 EXCESS CRIME	\$ 62.25
	FRONT RANGE COMMUNITY COLLEGE	Flagger Certification - William Hill	\$ 30.00
	FRONT RANGE COMMUNITY COLLEGE	Flagger Certification - Neven Early	\$ 30.00
	AMAZON CAPITAL SERVICES	Rocky Ranger Steel Toe Waterproof 600G Insulate	\$ 207.00
	MONTEZUMA COUNTY LANDFILL	ELECTRONICS	\$ 6.25
	MONTEZUMA COUNTY LANDFILL	APPLICANCE	\$ 43.58
	MONTEZUMA COUNTY LANDFILL	MATTRESS	\$ 170.00
	CIRSA	2025 EXCESS CRIME	\$ 3.25
		Total	\$ 4,038.43
Parks & Rec	CIRSA	2025 EXCESS CRIME	\$ 1.95
		Total	\$ 1.95
Outdoor Pool	CIRSA	2025 EXCESS CRIME	\$ 18.81
	FARMERS TELECOMMUNICATIONS IN	PHONES	\$ 46.26
	CORTEZ SANITATION DISTRICT	SEWER	\$ 48.00
	CITY OF CORTEZ	REFUSE	\$ 345.00
		Total	\$ 458.07
Golf Pro	CIRSA	2025 EXCESS CRIME	\$ 4.83
	CORTEZ SANITATION DISTRICT	SEWER	\$ 200.00
	CITY OF CORTEZ	REFUSE	\$ 247.00
	CITY OF CORTEZ	WATER	\$ 230.52
		Total	\$ 682.35
Golf Course Maint	CIRSA	2025 EXCESS CRIME	\$ 6.35
	CORTEZ SANITATION DISTRICT	SEWER	\$ 48.00
	CITY OF CORTEZ	REFUSE	\$ 247.00
	CITY OF CORTEZ	WATER	\$ 31.80
	PIONEER PRINTING	GOLF COURSE PASSES	\$ 237.00
		Total	\$ 570.15
Parks	CIRSA	2025 EXCESS CRIME	\$ 55.90
	BRAVO CLEANING & RESTORATION	CITY PARK TRASH REMOVAL	\$ 1,044.00
	LE PEW PORTA-JOHNS INC.	MONTHLY RENTALS	\$ 1,296.00
	CORTEZ SANITATION DISTRICT	SEWER	\$ 336.00
	CITY OF CORTEZ	REFUSE	\$ 1,058.00
	CITY OF CORTEZ	WATER	\$ 392.90
	MONTEZUMA COUNTY WATER DIST.	WATER M592	\$ 50.00
	FERGUSON WATERWORKS #1116	SHUTOFFS	\$ 325.62

EXPENDITURE LIST FOR WEEK ENDING FEBRUARY 7, 2025

Department	Vendor Name	Description	Amount
	FIRST RESPOND	FIRST AID SUPPLIES	\$ 228.95
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 60.98
	BITTERBLOSSOM GAMES	BEAUTIFICATION GRANT	\$ 93.68
		Total	\$ 4,942.03
Recreation	CIRSA	2025 EXCESS CRIME	\$ 1.58
		Total	\$ 1.58
Planning & Building	CIVICPLUS	Premium Department Header Annual Fee - EcoDe	\$ 1,077.27
	CIRSA	2025 EXCESS CRIME	\$ 6.37
	AMAZON CAPITAL SERVICES	HP 210A Black Toner	\$ 199.78
	AMAZON CAPITAL SERVICES	Smead FasTab Hanging File Folders	\$ 203.68
	AMAZON CAPITAL SERVICES	HP 210A Magenta, Yellow, and Cyan Toner	\$ 359.67
	PIONEER PRINTING	BUSINESS CARDS	\$ 32.00
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 43.47
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 49.14
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 51.03
		Total	\$ 2,022.41
Shop	CIRSA	2025 EXCESS CRIME	\$ 12.36
	LES SCHWAB EQUIPMENT	Blanket PO - Tire Repairs and Alignments	\$ 59.85
	ABLE TOWING OF CORTEZ	AD9 Type Purge Valve Kit	\$ 97.20
	AMAZON CAPITAL SERVICES	Under Hood Switch Compatible with Dodge Charg	\$ 19.99
	AUTOZONE	Blanket PO - Repair Parts and Supplies for Fleet M	\$ 31.19
	KEESEE MOTORS	Blanket PO - Vehicle Repairs and Maintenance	\$ 12.24
	O'REILLY AUTO PARTS	Blanket PO - Parts for Fleet Repairs and Supplies	\$ 98.97
	POWER EQUIPMENT COMPANY	80858343 - Filter Insert	\$ 38.57
	POWER EQUIPMENT COMPANY	14060834 - Clamp	\$ 51.09
	ROBERTS TRUCK CENTER	815N/3525665C2 - Bushing Spg Pin Rubber	\$ 84.16
	STOTZ EQUIPMENT	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 43.35
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ (152.04)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ (150.34)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ (72.92)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ (31.85)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ (30.38)
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 4.13
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 5.16
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 14.35
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 19.35
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 30.38
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 41.76
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 52.96
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 61.74
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 63.70
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 65.66

EXPENDITURE LIST FOR WEEK ENDING FEBRUARY 7, 2025

Department	Vendor Name	Description	Amount
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 68.47
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 72.92
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 116.67
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 125.28
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 148.14
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 150.34
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 150.34
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 165.29
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 224.88
	SUPERIOR AUTO	Blanket PO - Parts/Supplies for Fleet Maintenance	\$ 449.28
	BRENNAN OIL INC	Dyed Diesel for Airport	\$ 390.67
	BRENNAN OIL INC	86 Unleaded for Golf Course	\$ 724.50
	BRENNAN OIL INC	Dyed Diesel with winter additive for Service Center	\$ 2,896.28
	ORKIN LLC	Blanket PO - Pest Control Services - Service Center	\$ 214.00
	AMAZON CAPITAL SERVICES	Alliance Rubber ALL27405 Rubber Bands- Size 117	\$ 11.03
	AMAZON CAPITAL SERVICES	GJO23600 - Genuine Joe Centerpull Paper Towels	\$ 66.58
	WESTERN PAPER DISTRIBUTORS	VB-VBBT5431 Victoria Bay 2 Ply Toilet Tissue - SC	\$ 40.53
	WESTERN PAPER DISTRIBUTORS	VBMF91K Multifold Towels - SC	\$ 61.05
		Total	\$ 6,546.88
Technology	CIRSA	2025 EXCESS CRIME	\$ 2.87
	CIVICPLUS	Premium Department Header Annual Fee - SSL Ma	\$ 102.53
	CIVICPLUS	Premium Department Header Annual Fee - SSL Ce	\$ 249.25
	CIVICPLUS	Premium Department Header Annual Fee - Hostin	\$ 8,121.46
	DELL FINANCIAL SERVICES LLC	Dell Pro Rugged 14 RB14250	\$ 1,887.27
		Total	\$ 10,363.38
Streets	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 10.77
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 18.05
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 19.95
		Total	\$ 48.77
Airport	CIRSA	2025 EXCESS CRIME	\$ 23.05
	CITY OF CORTEZ	REFUSE	\$ 45.75
	MONTEZUMA COUNTY WATER DIST.	WATER M064	\$ 59.00
	MONTEZUMA COUNTY WATER DIST.	WATER M068	\$ 86.00
	CIVICPLUS	Premium Department Header Annual Fee - Airpor	\$ 1,077.27
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 11.31
		Total	\$ 1,302.38
Dispatch	LANGUAGE LINE SERVICE	INTERPRETATION SERVICES	\$ 147.08
	FARMERS TELECOMMUNICATIONS INC	PHONES	\$ 105.47
	CITY OF CORTEZ	FIBER	\$ 902.08
		Total	\$ 1,154.63

EXPENDITURE LIST FOR WEEK ENDING FEBRUARY 7, 2025

Department	Vendor Name	Description	Amount
Rec Center	CIRSA	2025 EXCESS CRIME	\$ 80.71
	PROFESSIONAL ELEVATOR INSPECTION	Annual Third Party Conveyance Inspection - Rec Center	\$ 209.00
	FARMERS TELECOMMUNICATIONS INC	PHONES	\$ 40.61
	CITY OF CORTEZ	FIBER	\$ 902.08
	CORTEZ SANITATION DISTRICT	SEWER	\$ 952.00
	ATMOS ENERGY	GAS SERVICE	\$ 1,886.47
	CITY OF CORTEZ	REFUSE	\$ 247.00
	CITY OF CORTEZ	WATER	\$ 368.90
	ADVANCED EXERCISE EQUIPMENT	Shipping	\$ 48.00
	ADVANCED EXERCISE EQUIPMENT	Battery	\$ 306.28
	NETFORCE PC, INC.	Shipping	\$ 331.00
	NETFORCE PC, INC.	IP PoE to Coax Video Adapter, 1 Set (Transmitter and Receiver)	\$ 960.00
	NETFORCE PC, INC.	Category 6 (CAT6) Network Cable	\$ 1,150.00
	NETFORCE PC, INC.	Verkada LIC-CH52 3-Year CH52 Multisensor Camera License	\$ 1,236.75
	NETFORCE PC, INC.	Verkada CF83-E Outdoor Fisheye Camera, 12.5MP	\$ 1,349.25
	NETFORCE PC, INC.	Verkada CH52-E Outdoor Multisensor Camera, 4x	\$ 2,699.25
	NETFORCE PC, INC.	Verkada CM42 Indoor Mini Dome Camera, 256GB	\$ 3,669.75
	NETFORCE PC, INC.	Verkada LIC-3Y 3-Year Camera License	\$ 5,352.75
	NETFORCE PC, INC.	Verkada CD62 Indoor Dome Camera, 512GB of Storage	\$ 5,621.25
	NETFORCE PC, INC.	Wiring and infrastructure installation labor hours	\$ 7,500.00
	CIVICPLUS	Premium Department Header Annual Fee - P&R Header	\$ 1,131.14
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 99.50
	COLORADO PARKS AND RECREATION	Annual Membership	\$ 1,040.00
		Total	\$ 37,181.69
Water	CIRSA	2025 EXCESS CRIME	\$ 0.21
	CIVICPLUS	Premium Department Header Annual Fee - Water	\$ 1,131.14
	FRONT RANGE COMMUNITY COLLEGE	Flagger Certification - Donovan Maloney	\$ 30.00
	GREEN ANALYTICAL LABS, INC.	Blanket PO - Lab Testing Services	\$ 124.20
	LA PLATA COUNTY HEALTH DEPT	Blanket PO - Lab Testing for Bac-T's	\$ 385.00
	CIRSA	2025 EXCESS CRIME	\$ 150.06
	IXOM WATERCARE INC	Ixom Service Program - Annual Cost	\$ 5,400.00
	CITY OF CORTEZ	FIBER	\$ 902.08
	CITY OF CORTEZ	REFUSE	\$ 61.00
	USA BLUEBOOK	29555 - Deionized Water Type II 4 Liters	\$ 18.55
	USA BLUEBOOK	30024 - Bromocresol Green-Methyl Indicator Powder	\$ 28.45
	USA BLUEBOOK	21119 - Phenolphthalein Indicator Powder	\$ 29.15
	USA BLUEBOOK	47878 - Hach Sulfuric Acid 1.6 N Cartridge for Digital	\$ 32.59
	USA BLUEBOOK	Blanket PO - Parts/Supplies - Repair/Maintenance	\$ 151.89
	USA BLUEBOOK	53227 - Hach Tubing Cartridge Kit for CL17sc Analy	\$ 185.13
	USA BLUEBOOK	68672 - Repair Kit for Milton Roy G-Series Pumps	\$ 549.95
	CIRSA	2025 EXCESS CRIME	\$ 20.28
	CHIROPRACTIC HEALTH ALLIANCE	DOT PHYSICAL - POTTER	\$ 100.00
	UTILITY NOTIFICATION CENTER	Blanket PO - Utility Notification Charges	\$ 137.48
	FRONT RANGE COMMUNITY COLLEGE	Flagger Certification - David Potter	\$ 30.00

EXPENDITURE LIST FOR WEEK ENDING FEBRUARY 7, 2025

Department	Vendor Name	Description	Amount
	FRONT RANGE COMMUNITY COLLEGE	Flagger Certification - Carl Scharnhorst	\$ 30.00
	AMAZON CAPITAL SERVICES	Wolverine Men's Ride Performance Waterproof W	\$ 149.95
	FOUR CORNERS WELDING & GAS SUP	HARD HATE	\$ 27.95
	FOUR CORNERS WELDING & GAS SUP	ZIP HOODIE	\$ 28.00
	FERGUSON WATERWORKS #1116	PSISCF - 3/4 SS INS STFNR CTS PE	\$ 171.00
	MOUNTAINLAND SUPPLY COMPANY	567008 - FORD UFR1400-DA-16-I DI M/L W/ ACCY	\$ 571.16
	MOUNTAINLAND SUPPLY COMPANY	12211 - 16 CL 150 4500-01 MJ BFV W/SN MECHAN	\$ 3,997.73
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 67.44
	BALLANTINE COMMUNICATIONS	NEWSPAPER ADS/NOTICES	\$ 69.36
	NETFORCE PC, INC.	Verkada CM42 Indoor Mini Dome Camera	\$ 1,708.75
	NETFORCE PC, INC.	Verkada LIC-3Y 3-Year Camera License	\$ 3,294.00
	NETFORCE PC, INC.	Verkada CD63-E Outdoor Dome Camera	\$ 6,371.25
		Total	\$ 25,953.75
CCN Fund	MAMMOTH NETWORKS	Blanket PO - D1A, CRTZ2018-001R 2Gbps commit	\$ 1,695.00
		Total	\$ 1,695.00
Refuse	MONTEZUMA COUNTY LANDFILL	RECYCLE CREDIT	\$ (366.15)
	MONTEZUMA COUNTY LANDFILL	Blanket PO - Landfill Charges	\$ 30,926.37
	CIRSA	2025 EXCESS CRIME	\$ 15.59
	AMAZON CAPITAL SERVICES	Georgia Boot LTX Logger 9 Composite Toe 400G Ir	\$ 199.50
	BIG R/JOHN DEERE FINANCIAL	RETURN	\$ (119.99)
	BIG R/JOHN DEERE FINANCIAL	CLOTHES	\$ 244.96
	WASTEQUIP LLC	125537 - 8 Cubic Yard Standard Duty Flat Front Lo	\$ 1,034.00
	WASTEQUIP LLC	125535 - 8 Cubic Yard Standard Duty Slant Front L	\$ 2,022.00
	WASTEQUIP LLC	125534 - 6 Cubic Yard Standard Duty Slant Front L	\$ 9,174.00
	WASTEQUIP LLC	70000211 - 3 Yard Rear Load Container Squeeze	\$ 24,090.00
	CIRSA	2025 EXCESS CRIME	\$ 0.85
	MONTEZUMA COUNTY LANDFILL	RECYCLE CHARGE	\$ (1,032.35)
	INTERMOUNTAIN FARMERS ASSOC.	CLOTHES	\$ 140.76
		Total	\$ 66,329.54
Total			\$ 211,655.25



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
123 Roger Smith Avenue
Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: February 5, 2025

RE: Approval of a Change of Premises for Paragon Business Investments, LLC, DBA
Gopher Food & Fuel, located at 2410 Fairway Drive, Cortez.

Attachments

Memo for Gopher Foods & Fuel Change of Premises
Premises Map



City of Cortez
123 Roger Smith Ave.
Cortez, Co. 81321

Linda Smith
City Clerk
123 Roger Smith Ave.
Cortez, CO 81321
lsmith@cortezco.gov

Memorandum

To: Cortez City Council

From: Linda L. Smith

Date: February 5, 2025

**RE: Change in Premises for Paragon Business Investments, LLC, DBA Gopher Food & Fuel,
Located at 2410 Fairway Drive, Cortez**

BACKGROUND

A request for a Change in Premises has been received from Paragon Business Investments, LLC, DBA Gopher Food & Fuel. A diagram of the proposed change to the licensed premises is attached. The change would add additional retail space to the existing licenses premise. Gopher Food & Fuel has a Fermented Malt Beverage Off Premises Liquor License. The application appears to be in order and the fee to the Colorado Department of Revenue has been paid.

DISCUSSION

When a request is made for a Change of Premises, licensing authorities are to consider only the requirements of Regulation 47-302 with the main factor being the reasonable requirements of the neighborhood and the desires of the inhabitants. The space that will be added to the store was originally The Cellar (liquor store license) which has recently been closed. The applicants will be adding the space to the Gopher Food & Fuel premises which is already an existing building.

RECOMMENDATION

Staff recommends approval of the Change in Premises Application for Paragon Business Investments, LLC, DBA Gopher Food & Fuel, located at 2410 Fairway Drive, Cortez.

Gopher Food & Fuel Store Diagram





CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Patrick Coleman
City Attorney
123 Roger Smith Avenue
Cortez, CO. 81321
pcoleman@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: PATRICK COLEMAN, CITY ATTORNEY

Date: February 6, 2025

RE: Ordinance No. 1332, Series 2025

BACKGROUND

In 2022, Colorado voters approved Proposition 122 that legalized "natural medicine," or plant or fungus-based psychedelic substances, including without limitation psilocybin and psilocin, for personal use and cultivation and the operation of state-licensed businesses known as "healing centers" and other medical spaces.

DISCUSSION

A temporary moratorium for six-months is a reasonable length of time for the City to preserve the status quo while it reviews, researches, develops, allows for public engagement, adopts, and implements local time, place and manner regulations of natural medicine businesses and products.

RECOMMENDATION

Staff recommends that Council consider adopting a temporary six-month moratorium on the acceptance, processing and approval of applications for licenses or permits for natural medicine healing centers, cultivation facilities, product manufacturing, testing facilities, and any other related license or permit involving natural medicine to allow the City to draft and adopt local regulations concerning the same.

MOTION

If agreed upon by the City Council, a possible motion would be: I move that City Council adopt Ordinance No. 1332, Series 2025, an ordinance approving a temporary six-month moratorium on the acceptance, processing and approval of applications for licenses or permits for natural medicine healing centers, cultivation facilities, product manufacturing, testing facilities, and any other related license or permit involving natural medicine to allow the City to draft and adopt local regulations concerning the same.

Attachments

Ordinance No. 1332, Series 2025

**CITY OF CORTEZ, COLORADO
ORDINANCE NO. 1332, SERIES 2025**

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF CORTEZ, COLORADO
TO IMPOSE A TEMPORARY MORATORIUM ON THE SUBMISSION, ACCEPTANCE,
PROCESSING, AND APPROVAL OF APPLICATIONS FOR LICENSES OR PERMITS
FOR NATURAL MEDICINE HEALING CENTERS, CULTIVATION FACILITIES,
PRODUCT MANUFACTURING, TESTING FACILITIES, AND ANY OTHER RELATED
LICENSE OR PERMIT INVOLVING NATURAL MEDICINE, WHICH INCLUDES,
WITHOUT LIMITATION, PSILOCYBIN OR PSILOCIN**

WHEREAS, the City of Cortez, Colorado (“City”) is a Colorado home rule municipality, duly organized and existing pursuant to Article 20 of the Colorado Constitution, the laws of the State of Colorado, and the Charter of the City of Cortez; and

WHEREAS, in 2022, Colorado voters approved Proposition 122 that legalized “natural medicine,” or plant or fungus-based psychedelic substances, including without limitation psilocybin and psilocin, (collectively “Natural Medicine”), for personal use and cultivation and the operation of state-licensed businesses known as “healing centers” and other medical spaces; and

WHEREAS, Proposition 122 allows local governments to regulate the time, place, and manner of the state-operation of licensed facilities, but does not allow local governments to ban or prohibit state-licensed facilities, or ban or prohibit the personal use of Natural Medicine in their communities; and

WHEREAS, pursuant to C.R.S. § 31-15-401, the City, by and through its City Council, possesses the authority to adopt laws and ordinances within its police power in furtherance of the public health, safety, and welfare; and

WHEREAS, C.R.S. § 29-20-101, *et seq.*, provides the City with the broad authority to plan for and regulate the use of land to best protect and promote the health, safety, and general welfare of the present and future inhabitants of the City, to guide future growth, development, and distribution of land uses within the City, and to issue a temporary moratorium when necessary on the acceptance of land use applications while engaging in the development of City codes; and

WHEREAS, pursuant to the authorities set forth above, the City is currently engaging in a process to develop amendments to the Cortez City Code and/or the Cortez Land Use Code regarding the adoption of time, place and manner regulations for Natural Medicine; and

WHEREAS, the City finds and determines that imposing a temporary moratorium on accepting, processing and approving applications for licenses or permits for Natural Medicine healing centers, cultivation facilities, product manufacturing, testing facilities, and any other related license or permit involving Natural Medicine for the next six months is both urgent and necessary to preserve the status quo in order to allow the City the time and ability to continue to engage in a thorough review, analysis, and drafting of comprehensive amendments to the Cortez City Code and/or the Cortez Land Use Code regarding the regulation of Natural Medicine, and to ensure appropriate time for public engagement regarding the same; and

WHEREAS, the City finds that the process of drafting and adoption of codes to regulate Natural Medicine risks being significantly delayed or altered in scope should the City continue to accept, process and approve applications for licenses or permits related to Natural Medicine prior to the adoption of the codes; and

WHEREAS, the City finds that there will be minimal impact of a temporary moratorium on the acceptance, processing and approval of applications for licenses or permits for Natural Medicine healing centers, cultivation facilities, product manufacturing, testing facilities, and any other related license or permit involving Natural Medicine for the next six months; and

WHEREAS, a temporary moratorium for six months is a reasonable length of time and no longer than necessary for the City to properly review, research, develop, ensure appropriate time for public engagement, adopt, and implement any applicable recommendations, amendments, and regulations for the time, place and manner regulations of Natural Medicine; and

WHEREAS, the City also finds and determines that the subject regulations concerning Natural Medicine are necessary to the immediate preservation of the public health, safety, and welfare and that this Ordinance should therefore become effective upon adoption on second reading.

NOW, THEREFORE, BE IT ORDAINED BY THE CORTEZ CITY COUNCIL AS FOLLOWS:

RECITALS INCORPORATED: The foregoing recitals are incorporated herein as conclusions, facts, determinations, and findings by the Cortez City Council.

MORATORIUM: Effective immediately, upon the effective date of this Ordinance, a moratorium is imposed upon the submission, acceptance, review, processing, public hearing, and approval of licenses or permits relating to Natural Medicine healing centers, cultivation facilities, product manufacturing, testing facilities, and any other related license or permit involving Natural Medicine, including, without limitation, psilocybin and psilocin. No such applications shall be submitted or accepted by the City and no such applications shall be reviewed, processed, or approved during the period of the temporary moratorium set forth herein. City Staff and City Council are directed to develop and amend regulations appropriate to the regulation of Natural Medicine prior to the expiration of this moratorium period. If such regulations are adopted prior to the expiration of this six-month moratorium, this six-month moratorium will terminate upon such adoption of the regulations. This temporary moratorium does not apply to complete applications submitted prior to and accepted by the City before the effective date of this Ordinance.

REPEALER: All orders, bylaws, ordinances, and resolutions of the City, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed to the extent only of such inconsistency or conflict.

SEVERABILITY: If any section, paragraph, clause, or provision of this Ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance, the intent being that the same are severable.

RECORDING AND AUTHENTICATION: Upon adoption hereof, this Ordinance shall be recorded in a book kept for that purpose and shall be authenticated by the signatures of the Mayor and the City Clerk.

EFFECTIVE DATE: This ordinance shall be effective upon publication after final passage on second reading.

PUBLIC HEARING: This ordinance shall be considered for second or final reading on the 25th day of February, 2025, at the hour of 7:30 p.m. in the City Council Chambers in City Hall, Cortez, Colorado, at which time and place all persons may appear and be heard concerning the same.

PASSED, ADOPTED AND APPROVED ON FIRST READING THIS 11th DAY OF FEBRUARY, 2025.

CITY OF CORTEZ

ATTEST:

RACHEL B MEDINA, MAYOR

LINDA L. SMITH, CITY CLERK

PASSED, ADOPTED AND APPROVED ON SECOND AND FINAL READING THIS 25th DAY OF FEBRUARY, 2025.

CITY OF CORTEZ

ATTEST:

RACHEL B MEDINA, MAYOR

LINDA L. SMITH, CITY CLERK

APPROVED AS TO FORM:

J. PATRICK COLEMAN, CITY ATTORNEY



CITY OF CORTEZ
123 ROGER SMITH AVENUE
CORTEZ, CO 81321

Linda Smith
City Clerk
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Cortez, CO. 81321
lsmith@cortezco.gov

Memorandum

To: CORTEZ CITY COUNCIL

From: LINDA SMITH, CITY CLERK

Date: February 5, 2025

RE: Appointment to the Planning and Zoning Commission

BACKGROUND

An opening on the Planning and Zoning Commission has occurred due to the resignation of Katrina Weiss in November 2024 at the end of her term on the Commission.

DISCUSSION

Advertisements have been placed on the City's webpage, Facebook, and in the Cortez Journal. One application has been received from Richard Fryhover and he was present for the Council worksession.

RECOMMENDATION

Staff recommends that the Council appoint Richard Fryhover to the Planning and Zoning Commission for a three-year term or have staff continue to receive applications for the current opening. The term for Mr. Fryhover, if appointed, would be through April 2028.

MOTION

If agreed upon by the City Council, a possible motion would be: I move that Council appoint Richard Fryhover to the Planning and Zoning Commission for a three-year term to expire on April 2028. Or, Council may have staff continue to receive applications for the open seat.

Attachments

Mr. Fryhover's Application



Outlook

Online Form Submittal: City of Cortez Boards & Commissions Application

From noreply@civicplus.com <noreply@civicplus.com>**Date** Mon 1/27/2025 2:05 PM**To** Linda Smith <lsmith@cortezco.gov>**City of Cortez Boards & Commissions Application**

First Name	Richard
Middle Initial	<i>Field not completed.</i>
Last Name	Fryhover
Email Address	rcfryhover@gmail.com
Home Address	826 Wedgewood St.
City	Cortez
State	CO
Postal Code	81321
Primary Phone	9707396674
Alternate Phone	<i>Field not completed.</i>
Employer	Century21 West Slope Realty
Job Title	Realtor
Board or Commission You're Applying For	Planning & Zoning Committee
State your interest in serving on this board or commission?	I want to help increase affordable housing, keep property values high and help build a larger tax base to help keep taxes low. Keep and maintain the wonderful community we live in.
Education:	BA in Business & Accounting from Fort Lewis Masters In Education from Western State
Past work experience, training, or volunteer experience pertinent to the Board:	16 + Years as a Realtor, developing properties, construction of single family homes. I have volunteered with Habitat for Humanity,

Would you represent any specific segment of the community that has an interest in the activities of the Board?

I would only represent my community, but being a Realtor gives me contact to people that have a vested interest in having a quality community to live in and want to support that cause.

A conflict of interest can arise for a board member if they or a member of their immediate family work or volunteer in a field that relates to the topics that may come before the board on which you serve. Would serving on your primary choice of Board create a conflict of interest for you, occupational or otherwise?

The only conflict for me would be if I have a client or family member that is needing action from the board. In that case I would recuse myself from and voting. I do feel that my knowledge and back ground is a positive for the board the goals are the same, a quality, and safe place to live.

Do you or any members of your immediate family conduct business with the City of Cortez? If yes, please explain:

The only business I foresee would be building permits and/or variance request for upgrading a property I own.

Are you currently serving on any other Board or Commission? If yes, please list all:

No

Upload a cover letter (optional)

Field not completed.

Upload a resume (optional)

Field not completed.

For question or additional info about boards or the application process, please contact Linda Smith at lsmith@cortezco.gov

Email not displaying correctly? [View it in your browser.](#)