CITY COUNCIL
REGULAR MEETING
TUESDAY, APRIL 8, 2025

1. The meeting was called to order in the City Council Chambers at 7:30 p.m., with the Pledge of Allegiance. Roll Call was taken and the following Councilmembers were present: Mayor Rachel Medina, Robert Dobry, Matthew Keefauver, Bill Lewis, April Randle, and Dennis Spruell. Mayor Pro-tem Lydia DeHaven was absent. Staff present included: Director of Parks and Recreation Creighton Wright, Municipal Court Clerk Carla Odell, Payroll/Sales Tax Administration Sara Coffey, Project Engineer Ian Roberson, Inspector/Safety Coordinator James Maestes, Director of General Services Casey Simpson, Director of Public Works Brian Peckins, Interim Chief of Police Andy Brock, Library Director Beth Edson, Airport Director Jeremy Patton, Human Resources Director Matt Cashner, IT Director Jay Rohrer, Community and Economic Development Specialist Helen West, Director of Community and Economic Development Rachael Marchbanks, Contract City Planner Nancy Dosdall, City Clerk Linda Smith, City Attorney Patrick Coleman, and City Manager Drew Sanders. There were 14 members of the public present in the audience.

   City Attorney Coleman stated that the Executive Session is not necessary and has been cancelled. Councilmember Dobry moved that the agenda of April 8, 2025, be approved as amended. Councilmember Spruell seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

2. The Consent Agenda items acted upon by Council were as follows:

   a. Approval of the Council Worksession/Special Meeting and Agenda Minutes for March 25, 2025.

   b. Approval of the Expenditure List for April 8, 2025.

   c. Approval of a renewal application on a Hotel and Restaurant Liquor License from Hunan Kitchen, Inc., DBA Hunan Chinese Restaurant, located at 2561 East Main Street, Cortez.

   d. Approval of a renewal application on a Hotel and Restaurant Liquor License from Ocean Pearl Cortez LLC, DBA Ocean Pearl Chinese Restaurant, located at 300 East Main Street, Cortez.

   e. Approval of a renewal application on a Retail Liquor Store License for Elevated Liquors LLC, DBA Elevated Liquors, located at 530 North Broadway, Cortez.

   f. Approval of a renewal application on a Hotel and Restaurant Liquor License for Thai Cortez, LLC, DBA Thai Cortez, located at 1430 East Main Street, Suites 1, 2, 3, Cortez.

   Councilmember Randle moved that the Consent Agenda be approved as presented. Councilmember Dobry seconded the motion, and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

3. PUBLIC PARTICIPATION:

- Neco Escoe thanked the City for improvements that are planned for the skate park noting that there is a great diverse usage of the park. He recommended that a company named Team Pain be used to complete the repairs on the skate park as they have great experience in building parks across the country including Durango and Grand Junction. He stated that the skate park has been in the community for over 20 years and the repairs are greatly needed. In 2018 the City received a grant from Heart and Soul (a non-profit organization) to sanction the skate park as a graffiti space for artful expression. The article on the grant stated that "to increase youth participation in the skate park, youth were given the ability to graffiti the skate park without consequence and graffiti in the community dropped dramatically." Mr. Escoe stated that because of this sanction, only art that is offensive should be painted over allowing positive expression which allows for the feeling of belonging and freedom to a local skate park. He asked that Council listen to the skate board community and hire a professional contractor to repair the skate park, stop painting over the local art, and stay true to the agreement from 2018.

4. PRESENTATIONS:

a. <u>Arbor Day Proclamation</u>. Director of Parks and Recreation Wright spoke about the Arbor Day Proclamation noting the background of Arbor Day which was established by J. Sterling Morgan on April 10, 1872 in Nebraska to promote the importance of trees in rural communities. As Secretary of the Nebraska Territory, Mr. Morgan encouraged towns to plant trees, offering prizes to those who participated. An estimated one million trees were planted during the initiative, inspiring other states and countries to celebrate Arbor Day as well. Arbor Day is essential for recognizing the value of trees, which helps clean the air, reduce pollution, and provide shade and water retention. In urban areas, trees can lower crime rates and enhance mental and physical health. Studies indicate that exposure to nature can significantly improve patient recovery time. This Arbor Day, let's appreciate the trees in our communities and their impact on our lives. Enjoy the shade in our parks, consider planting a tree for future generations, and honor the diverse species that enrich our environment. Celebrate our urban forest for the benefits of ourselves and generations to come. Director of Parks and Recreation Wright stated that a date has not been set yet for Arbor Day, but staff is working with the schools to get a date set in the near future. Mayor Medina read the Arbor Day Proclamation for the record.

5. PUBLIC HEARINGS:

a. <u>Resolution No. 4. Series 2025</u>. Mayor Medina stated that Resolution No. 4, Series 2025, is a resolution approving a condominium plat for an existing commercial development located at 111 South Sligo Road, Cortez, Colorado. Contract City Planner Dosdall stated that Sligo Land Group LLC, is proposing to convert an existing development into separate, for sale, occupancies. The property is located at 111 South Sligo Street. The existing development includes two commercial buildings with a total of four tenants. There is a future building pad for an additional commercial structure. The intent is to create a condo plat allowing for separate sale of the four existing commercial occupancies, the future building pad, and to create a new lot for potential future commercial development. A site plan review would be held when new development is proposed. The property is zoned Commercial Highway (C). Standards for review and agency comments were reviewed with no major issues.

Planning and Zoning Commission reviewed the application on April 1, 2025 and recommended approval. Staff also recommends approval of Resolution No. 4, Series 2025, with the following three conditions:

1. All requirements of utility providers, City departments, CDOT and affected districts must be satisfied as outlined in adopted City Codes and other regulatory documents.
2. Owners of properties proposed for condominium conversion shall notify all residential tenants in writing of the conversion at least ninety (90) days prior to termination of any residential tenancy in accordance with C.R.S. 38-33-112, as amended. Copies of such notification shall be filed with the City Clerk as proof of notification.
3. If for any reason the minor subdivision plat has not been recorded within six (6) months of City Council approval, the approving actions shall be deemed void.

Ken Coleman, Property Manager for Sligo Land Group and Summit Dental, thanked staff for their work on the proposal and stated that by allowing the condominium plat the occupants of the building could keep their equipment in their space that they would own. He spoke about the phases of developing the property and that any future development would have to be approved by the City before construction begins. Mayor Medina opened the hearing for public comment; however, no one spoke and the hearing was closed.

Councilmember Lewis moved that Council approve Resolution No. 4, Series 2025, a resolution recommending approval of the condominium plat for the Sligo Plaza Condominium plat on property located on Lot 1, Block 2 of the Schwartz Minor Subdivision, in the Commercial Highway (C) Zone, as submitted by Sligo Land Group, LLC, with the three conditions stated in the resolution. Councilmember Randle seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

b. <u>Resolution No. 5, Series 2025</u>. Councilmember Keefauver recused himself from the discussion and vote. Mayor Medina stated that Resolution No. 5, Series 2025, approves a conditional use permit and site plan for an equipment yard and wood products manufacturing on an approximately ten (10) acre parcel located at 1050 Lebanon Road. Contract City Planner Dosdall stated that the Planning and Zoning Commission recommended approval of this request at its meeting on October 1, 2024; however, after the Planning and Zoning recommendation of approval, the applicants submitted a revised site plan that provided new information and changed some of the proposal. Staff reviewed the new site plan and recommended that the newly revised site plan and operating narrative be presented to Planning and Zoning before proceeding on to City Council for its consideration. The property is currently zoned Commercial Highway (C), and was previously the site of a drive-in theater and has been vacant for a number of years. Anthony Moore and Mary Lancaster, DBA Independent Log Company, are already using the property for equipment and material storage for the business. Independent Log Company operates as a Fire Mitigation and Response Company with several components which were included in the narrative provided with the Council packet. The Cortez Land Use Code (LUC) states that contractor storage or equipment yards, and manufacturing, wood products, are uses that are listed as a conditional use in the Commercial Highway Zone. One potentially conflicting provision in the LUC is Section 5.07(j) which states that "no open storage of materials or commodities shall be permitted in any district except as an accessory use to a main use located in a building in an I or PUD industrial district. No open storage operation shall be located in front of a main building." Storage and open storage are not defined terms in the LUC. At the hearings on the previous conditional use permit application for the property, the Planning and Zoning Commission did not consider the open storage requirement to be applicable to this property. Criteria for a site plan review was discussed and compatibility with the surrounding uses was noted, stating that the area includes industrial, heavy commercial land uses, City open space/natural area, a gym, and single-family homes. No landscaping or buffering is proposed between the homes and this property as it has been determined it would not be effective. Also, there is no water on site. The comments from the engineer (SGM) have been/or will be met and are included as a condition for approval (condition #8). Discussion was held on the changes that would be different had this application been reviewed with the newly approved Land Use Code which could possibly affect the paving and landscaping requirements.

Staff recommends approval of Resolution No. 5, Series 2025, with the following eight conditions:

1. All requirements of utility providers, City department, CDOT and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory document. Specifically, all public improvements shall comply with the minimum requirements of the 2009 City of Cortez Construction Design Standards and Specifications.
2. The applicant shall meet all requirements of the Cortez Sanitation District regarding protection of the manholes and existing sewer line and always comply with all requirements of the existing easement. Any items placed over the easement must be easily moved in the event of an emergency.
3. The address shall be clearly marked for emergency response.
4. The applicant shall comply with the submitted project narrative at all times including but not limited to operation of the business, noise levels, and hours of operation.
5. The applicant shall control dust on the property by either paving, other surfacing, vegetation, watering or chemical means.
6. The applicant shall comply with C.R.S. 25-12-103, Maximum permissible noise levels at all times.
7. The applicant shall comply with all provisions of the fire code.
8. The applicant shall comply with engineering comments as received.

The applicant's representative Shelly Dackonish, attorney with Dufford Waldeck, spoke about the request for a conditional use permit and the site plan for the property located at 1050 Lebanon Road. She spoke about the background of the Independent Log Company and the experience of Anthony Moore (owner) who is a master Log Crafter, wildland firefighter, and firefighting Task Force Leader. She noted the property will not have permanent structures but will have a couple three-sided buildings to cover the equipment. Pictures of homes that are built by Independent Log Company were shared. Pictures of the surrounding area of the property at 1050 Lebanon Road were also shared and it was stated that the proposed use is compatible with the neighboring uses which include industrial and heavy commercial with no buffering or screening. Ms. Dackonish stated that Independent Log is not a lumber mill or logging company as their timber cutting activities are limited to forest fire fuel reduction, such as removal of beetle kill. The hours of operation would be 7 a.m. to 7 p.m. Monday through Saturday with occasional fire emergency mobilization outside those hours. Noise levels were tested on the land use activities with neighbors present at the property lines and all were below decibel levels. The property already had a good gravel base from the prior use as a drive-in and will continue to add gravel as needed to keep the dust down as well as water down any dust prone areas during dry conditions.

Mayor Medina opened the public comment period.

- Cliff Giffen stated that his property borders the property that is requesting the conditional use permit and he is opposed to the proposal, as he feels the applicant has not included design features to adequately protect adjacent uses and control adverse impacts. The Land Use Code provides for Council to impose conditions that are designed to reasonably mitigate any adverse impacts upon surrounding properties. He spoke of a letter he submitted to Council (included in the packet) regarding conditions of approval he would suggest that Council include in their approval that would reasonably mitigate adverse impacts to the neighboring single-family homes.
- Gail Pock spoke about the application noting that two residences have property that abuts up against the Independent Log property. She stated that using the existing bluff on the south property line is private property and is not owned by Independent Log. She stated that the bluff should not be used to buffer for noise, vibration dust, or other reasons.
- Carol Taylor stated that she has lived at her home for 29 years and she opposes the proposal as it is not compatible with the neighboring uses. However, she did thank Mr. Moore for reaching out to the neighbors regarding his proposal.
- Bob Varcados spoke about the process of building log homes and moving the homes off the property for re-construction on another property and how that was already being done in the community on property south of town. He asked how many man hours have been spent on this proposal over the past years and commented that Mr. Moore should be allowed to conduct his business on the property. Mr. Varcados stated that the property was once a drive-in movie theater that made lots of noise and the homes on the bluff were built at that time. He stated that a storm brings in more dust than the business will ever produce.
- Neco Escoe stated that he feels the applicant should put some kind of buffer up as the applicant did say there is a flood plain on the property and some trees could be planted.
- Paul Dewitt lives on Ridge Drive above the applicants property and opposes approval of the conditional use permit for the primary reason that industrial activities are not compatible with residential areas. According to the County GIS information approximately 80% of the property east of Lebanon Road shares a border with open or residential properties. The vast majority of the homes on Ridge Drive were established in the 1950-1960's and it is claimed that the bluff buffers the homes from activities below; however, the bluff is owned by the homeowners at the top of the hill. He spoke about the noise from the machines and questioned the economic benefits of the business.

  No other comments were made and the public comment portion was closed.

Councilmember Lewis thanked Mr. Moore for meeting with his neighbors and educating them on his operation. He stated that several letters were received from the neighbors that said the meeting helped clear up some misconceptions. In answer to a question from Councimember Dobry, Contract City Planner Dosdall stated that she understands all the engineering concerns have been addressed but she had not reviewed all the information in full as the engineer's submittal was received today. Mayor Medina stated that landscaping requirements have never been enforced on Industrial zoned property, there is no water on the property, and the community has been in drought conditions for some time, so it would be hard to find a buffer for the neighbors. She stated that she supports staff recommendations.

Councilmember Spruell moved that Council approve Resolution No. 5, Series 2025, a resolution approving a Conditional Use Permit and Site Plan for property located at 1050 Lebanon Road, Cortez, as submitted by Anthony Moore and Mary Lancaster, with the eight conditions stated in the resolution. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	*	Yes	Yes	Yes

*Councilmember Keefauver recused himself from the discussion and vote.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS

a. Appointment of a Councilmember to represent the City in the Cortez 140th Anniversary Commemorative Logo Competition. Community and Economic Development Specialist West stated that in 2026, the City of Cortez will observe the anniversary of three important events – the 250th anniversary of the signing of the Declaration of Independence, the 150th anniversary of Colorado's entrance into the Union as an official State, and the 140th anniversary of the platting of the City of Cortez. To mark these special occasions, the Community and Economic Development Department and the City of Cortez Public Arts Advisory Board would like to invite residents and members of the community to participate in a design contest for a new commemorative logo. It was noted that the City of Cortez was officially platted the day after Christmas in 1886. The competition will run from April 7 – May 27, 2025 and is open to everyone who wishes to submit a design. Winners will be announced at the City Council meeting on June 10, 2025. Councilmember Spruell stated that he would be interested to serve on the committee.

Councilmember Dobry moved that Council appoint Councilmember Spruell to serve as the Council representative on the selection committee for choosing the winning design for the Cortez 140th anniversary commemorative logo competition. Councilmember Randle seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

b. Asset Management System Contract. General Services Director Simpson stated that Asset Management Software supports a proactive approach to efficiently maintaining public infrastructure. It creates the capacity for City staff to be able to access reliable and accurate sets of information, both historical and current. It allows the City to warehouse and dashboard information, anticipate workflows and levels of service outputs, inventory infrastructures, understand real costs, and conduct predictive modeling and budgeting. Also, it allows staff to make data-driven decisions, and it's established as a best practice and an industry standard. Staff recommends that Council accept and approve the quote from OpenGov, Inc. which is a well-established company with a system in use by a broad range of Colorado municipalities and is competitively priced against other municipal government asset management software solutions. OpenGov, Inc. will integrate with Caselle, which the City currently uses as its government accounting software and has a robust onboarding and implementation process which will be critical to importing the disparate data caches currently in use, uplifting and engaging the City staff into a new data-driven culture and offer a greater level of financial transparency to both staff and the public. Money for the software is available in the 2025 budgets of the participating departments for a total amount of $51,780.63. Patty Martin, representing OpenGov, Inc., spoke about the tech support noting that the typical response time is two minutes and the tech fee is included in the original purchase price. General Services Director Simpson stated that the asset management function will be purchased first and involve the Public Works Department, Parks and Recreation Department, and General Services. Additional modules may be added through the budget process in 2026. Ms. Martin stated that the program is cloud based and all software updates will be done by OpenGov. Also, there is no limit on the amount of users on the program.

Councilmember Lewis moved that Council approve the quote from OpenGov, Inc., at its contract price of $51,780.63 for the Asset Management System Contract, and that the City Manager be authorized to negotiate and sign a contract on behalf of the City for this purpose. Councilmember Keefauver seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

c. <u>Intergovernmental Agreement with Colorado Information Sharing Consortium (CISC).</u> Interim Chief of Police Brock stated that the Cortez Police Department has traditionally utilized an investigative tool (TLO) to assist in locating individuals that are difficult to find because they moved around or are trying not to be located. This tool has also been utilized to find next of kin for persons who have passed away or associated person(s) of interest in fraud investigations. This current investigative tool has a per-use cost and is averaging $1,500 per year. Historically, only the Detective Division has had access to this tool. The Cortez Police Department became aware of the Colorado Information Sharing Consortium (CISC) in February 2025 and staff is seeking Council's approval to become part of the CISC which is a Criminal Justice Records Act protected law enforcement information sharing system that allows access to information from other agencies who are enrolled in it. The CISC quote received will cost the City a flat rate of $700 a year to become a member and will allow all 30 certified officers access with no additional cost. The term of the CISC Intergovernmental Agreement is unlimited and shall extend until terminated by either party.

Councilmember Randle moved that Council approve the Colorado Information Sharing Consortium Intergovernmental Agreement to allow the City to become a member at $700 per year, and authorize the Mayor to sign the agreement. Councilmember Keefauver seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

d. Results of Proposals for Contract Geographic Information Systems (GIS) Services. Director of Public Works Peckins stated that the City is actively seeking a qualified Geographic Information System technician to provide contract services to the various City departments. The expected commitment for this contract is between 8 and 16 hours weekly, and the City will supply all necessary hardware, software, office space, and GIS data. The duration of the agreement is one year with the possibility of renewal upon mutual consent from both parties. The scope of the work was reviewed and it was noted that ten proposals were received. Staff believes Nolan D. Notah is best positioned to fulfill the majority of the City's requirements outlined in the Request for Proposals. Mr. Notah demonstrates the ability to meet the needs of the City at a competitive rate, the expertise in enterprise level GIS, and qualified access to ArcGIS server capabilities. Mr. Notah is currently working for Montezuma County, making data integration seamless and more easily accessible. It was noted that the current GIS employee (Doug Roth) is leaving after ten years and also worked for Montezuma County. Mayor Medina stated that she worked with Mr. Roth and commented that the GIS work was done seamless with the employee working for both the City and Montezuma County. Councilmember Dobry noted that he works for Montezuma County; however, he and Mr. Notah do not share any report line and feels there is no conflict to vote on this appointment.

Councilmember Keefauver moved that Council award the Contract Geographic Informational System (GIS) Services to Nolan D. Notah and authorize the City Manager to negotiate and sign a contract with Mr. Notah on behalf of the City. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

e. Memorandum of Understanding for Geographic Information Systems (GIS) Resources. Director of Public Works Peckins stated that in 2009, Montezuma County and the towns of Dolores and Mancos entered into an MOU for sharing GIS resources. As unified data was needed to support e911, it has expanded to include the City of Cortez and Dolores County. From a technical standpoint, municipalities find it advantageous to avoid the duty of managing their own servers for GIS data hosting and mapping services. Conversely, Montezuma County GIS benefits from having the data hosted on its servers, which will be updated on a regular basis for dispatch functions. The previous method involved sharing data through CDs and thumb drives, which was neither effective or efficient. The MOU states that each entity is responsible for the maintenance of its own data on the servers and can request its removal at any time with 30 day's written notice to the other party. There are no fiscal impacts to the City and staff recommends that the Council approve and authorize the Mayor to sign the MOU with Montezuma County for sharing GIS resources.

Councilmember Lewis moved that Council approve the Memorandum of Understanding (MOU) between Montezuma County and Regional Partners regarding a cooperative effort to enhance

Geographical Information Systems and authorize the Mayor to sign the MOU on behalf of the City of Cortez. Councilmember Spruell seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

f. Bid Results – 2025 Concrete Cost-Sharing Project. Director of Public Works Peckins stated that the City provides an annual sidewalk cost-share program to help residents and business owners either install new sidewalks or replace deteriorated sidewalks on their property. The program encourages and promotes improvement of public walkways by offering a 50% cost-share agreement with local residents and businesses. The City also utilizes this project for maintenance on further sidewalks, in addition to ADA accessible ramps, curbs, and gutters. This year's project includes removal and replacement of approximately 590 square yards of damaged concrete sidewalks; 150 square yards of new concrete sidewalk; 370 lineal feet of curb and gutter, 30 square yards of ADA curb ramps with truncated domes; 780 square yards of eight foot-wide concrete cart path at the golf course; and miscellaneous other concrete work throughout the City. Four bids were received on the project. The Street Improvement Fund has a total of $190,000 in addition to $150, 000 provided from the Parks and Recreation Department budgeted for concrete, curb and gutter replacement, and the golf course cart path. There are six residents who are participating in this year's concrete cost-share program. Staff recommends that the 2025 Concrete Cost-Share Project be awarded to Daniel's Concrete, LLC at its bid price of $288,956.25. This is approximately 11% lower than the Engineer's Estimate and $51,043.75 under budget. According to the City's Local Vendor Preference, Daniel's Concrete, LLC is within 2% of S&S's (Durango) bid and should receive local vendor preference as dictated by Council Resolution No. 14, Series 2021.

Councilmember Spruell moved that Council award the 2025 Concrete Cost-Share Project to Daniel's Concrete, LLC at its bid price of $288,956.25 and authorize the City Manager to negotiate and sign a contract on behalf of the City for this purpose. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

g. Bid Results – 2025 Street Striping Project. Director of Public Works Peckins stated that every street in Cortez requires re-striping, and it is more effective to outsource this task due to the City not having appropriate striping equipment. Since 2013, the City has been hiring contractors for street striping, enabling the work to be finished in about one week with the use of a specialized striping truck that ensures accurate stripe placement. Three bids were received and Branson Traffic Control Company was the low bidder at $43,544.50, with an escalation clause for three years. The money for this project is budgeted each year in the Public Works General Fund, Traffic Services. Discussion was held on the three year award with the 3% increase (escalation clause) each year. It was noted that the 3% increase seems fair and probably only covers the increased cost of paint. Branson Traffic Control Company has done the striping for the City before and has done a good job. In answer to a question from Councilmember Dobry, Inspector/Safety Coordinator Maestes stated that the City usually completes the striping for parking spaces.

Councilmember Randle moved that Council accept and approve the bid for the 2025 Street Striping Project to Branson Traffic Control Company, DBA Branson Road Works, at its bid price of $43,544.50, and authorize the City Manager to negotiate and sign a contract with the three-year escalation clause on behalf of the City for this purpose. Councilmember Keefauver seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

h. <u>Results of Proposals for Waterline Distribution Network Master Plan</u>. Director of Public Works Peckins stated that between 1950 and 1975, the City's distribution network saw the installation of 129,000 linear feet (24.4 miles) of cast iron pipes. Given their age and the fact that they have surpassed their intended service life, these waterlines are a top priority for replacement. Additionally, a significant portion of these cast iron lines consist of four-inch pipes, which are not only undersized but also fail to provide the resilience needed for future growth of the City. The City intends to use this specific plan to improve the network's functionality, enhance it reliability, and gain a clearer understanding of the actual costs tied to the convenance of treated water to consumers. A Request for Proposals (RFP) was sent out to experienced engineering firms for a waterline distribution network master planning initiative. Three bids were received and Schmueser Gordon Meyer, Inc. (Durango) was the low bidder on the project. Public Works has budgeted money in the Water Fund Capital Projects to cover the Waterline Distribution Network Master Plan. Staff feels that Schmueser Gordon Meyer, Inc. (SGM) is best positioned to fulfill the City's requirements outline in the RFP. In 2017 and 2019, SGM developed and updated a hydraulic model of the City's distribution network to better convey maintenance recommendations. With a preliminary model already established, SGM is in an advantageous position to further enhance the model for this Master Plan. Additionally, SGM will compile a prioritized project list and Engineer's Opinion on Probable Costs to facilitate the City's budgeting for systematic upgrades and renewals of the aging water system over the next ten years. The City's selection committee recommends that SGM be chosen for the Waterline Distribution Network Master Plan.

Councilmember Keefauver moved that Council accept and approve the bid for the Waterline Distribution Network Master Plan submitted by Schmueser Gordon Meyer, Inc. (SGM) and authorize the City Manager to negotiate and sign a contract on behalf of the City for this purpose. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

i. <u>Appointments to the Arts Advisory Board and the Library Advisory Board</u>. City Clerk Smith stated that interviews were held during the Council worksession for two open seats on the Ars Advisory Board and one open seat on the Library Advisory Board. Council held discussion on the interviews and commented that all the applicants had great experience and were qualified.

Councilmember Randle moved that Council appoint Daniel Osborne and Desiree Henderson to the Arts Advisory Board for a two-year seat and Caitrin Smith to the Library Advisory Board for a three-year seat. Councilmember Keefauver seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

8. DRAFT RESOLUTION/ORDINANCES: None

9. CITY ATTORNEY'S REPORT: None.

10. CITY MANAGER'S REPORT: None.

11. CITY COUNCIL COMMITTEE REPORTS

a. Mayor's Report on Workshop. Mayor Medina stated that interviews were held during the worksession for the opening seats on the Arts Advisory Board and Library Advisory Board. Appointments were made during the regular meeting. A new addition to the Mayor's report is a summary of the Citizen Participation held earlier in the meeting which Mayor Medina noted that a person spoke about the skate park and had suggested a company to help with the repairs that has done work on the Durango skate park. Also, the person had brought up a 2018 initiative that the skate park has been designated a graffiti area.

b. Mesa Verde Country Board Meeting. Councilmember Dobry stated that the Mesa Verde Board meeting was held last week and discussion was held on potential impacts on Government cuts which may have an effect on staffing at Mesa Verde National Park and other places. He commented that a staff person will need to be appointed by Council to replace Finance Director Koskie on the Mesa Verde Country Board.

c. Cortez Historic Preservation Board. Councilmember Randle stated that the Cortez Historic Preservation Board meeting was held on April 2, 2025, and discussion was held about the wonderful things that are coming in the next month (Historic Preservation Day and others events). More information is to come.

d. Southwest Water Conservation District Meeting. Councilmember Randle stated that she attended the meeting on March 28, 2025, for the Southwest Water Conservation District along with City Attorney Coleman and Public Works Director Peckins. She stated that Public Works Director Peckins participated in a panel discussion on Smart Water, Smart Cities. She commented that the City of Cortez is one of the only communities from the panel that is using the Polaris tool. She thanked Public Works Director Peckins for the great job on the panel and also City Attorney Coleman for his expertise on water.

e. Golf Advisory Board. Councilmember Lewis stated that the Golf Advisory Board met on March 28, 2025, and discussion was held on the golf course opening March 1, 2025 and the revenue received which exceeds last year at this time. The Cortez and Dolores Girls Golf Teams are now utilizing the golf course. He stated that discussion was held on the private carts at the golf course and that the number allowed of 80 carts has been reached. Discussion is continuing on how to handle the amount of private carts allowed at the course and balance it with the revenue that may be lost with the Golf Pro who rents carts to the public.

f. Parks, Recreation, and Forestry Advisory Board. Councilmember Keefauver stated that the Parks, Recreation, and Forestry Advisory Board met on April 3, 2025, and reports were made by the sub-committees and discussion was held on the Committee Handbook with selection made of a Vice-Chair and Secretary for the Board. The meeting day and time for the board was discussed and Councilmember Keefauver stated that he is going to reach out to the schools to see if the two student representative positions could be filled. Also a SWOT (Strength, Weakness, Opportunities, and Threats) activity was done in regard to the Strategy Planning with a lot of good information shared.

g. Arts Advisory Board. Mayor Medina stated that the Arts Advisory Board meeting was held on April 7, 2025, and discussion included the 81321 launch application round one which just closed and the second round opening in May. Also reviewed was the possibility of a booth at the 3rd Thursday events this summer, support for the 1st Friday events which are Art focused, the new Commemorative Logo Competition, events for the 4th of July, and information was shared on a Creative Arts District.

12. OTHER ITEMS OF BUSINESS:

a. The Executive Session for a conference with the City Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) was cancelled.

13. PUBLIC PARTICIPATION: None.

14. ADJOURNMENT: Councilmember Dobry moved that the regular meeting be adjourned at 10:02 p.m. Councilmember Lewis seconded the motion, and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
absent	Yes	Yes	Yes	Yes	Yes	Yes

Rachel B. Medina, Mayor

ATTEST:

Linda L. Smith, City Clerk