CITY COUNCIL
REGULAR MEETING
TUESDAY, MAY 27, 2025

1. The meeting was called to order in the City Council Chambers at 7:30 p.m., with the Pledge of Allegiance. Roll Call was taken and the following Councilmembers were present: Mayor Pro-tem Dennis Spruell, Lydia DeHaven, Robert Dobry, Matthew Keefauver, Bill Lewis, and April Randle. Mayor Rachel Medina was absent. Staff present included: Municipal Court Clerk Carla Odell, Payroll/Sales Tax Administrator Sara Coffey, Interim Chief of Police Andy Brock, Library Director Beth Edson, Director of General Services Casey Simpson, Director of Public Works Brian Peckins, Assistant Director of Parks and Recreation Jennifer Bandi, Director of Parks and Recreation Creighton Wright, Airport Director Jeremy Patton, Project Engineer Ian Roberson, Public Information Specialist Kelly Codner, Paralegal I Lydia Regalado, Contract Planner Nancy Dosdall, Community and Economic Development Specialist Helen West, IT Director Jay Rohrer, City Clerk Linda Smith, City Manager Drew Sanders, and City Attorney Patrick Coleman. There were nine members of the public present in the audience.

   Councilmember Lewis moved that the agenda for May 27, 2025, be approved. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	absent	Yes	Yes

2. The Consent Agenda items acted upon by Council were as follows:

   a. Approval of the Council Worksession/Special Meeting and Agenda Minutes for May 13, 2025.

   b. Approval of the Expenditure List for May 27, 2025.

   c. Approval of a renewal application for a Tavern Liquor License from Sierras LLC, DBA Patron, located at 309 North Broadway, Cortez.

   d. Approval of a renewal application for a Hotel and Restaurant Liquor License from Rosita Inc., DBA Tequila’s, located at 1740 East Main Street, Cortez.

   e. Approval of a renewal application for a Fermented Malt Beverage and Wine Liquor License from Maverik Inc., DBA Maverik #497, located at 455 State Street, Cortez.

   f. Approval of a renewal application for a Retail Marijuana Store License for Southwest Sunshine LLC, DBA Doobie Sisters, located at 695 North Broadway, Cortez.

   Councilmember Randle moved that the Consent Agenda be approved as presented. Councilmember Lewis seconded the motion, and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	absent	Yes	Yes

3. PUBLIC PARTICIPATION:

a. Susan Kemnetz, Cortez, stated that no one from the City Council attended the Veteran's event held Monday and commented that Veterans sacrificed their lives for us to be free. She hoped someone would be present at the ceremony next year. She commented that she did not agree with having a whole month for Pride Month (proclamation on the agenda) and just one day of recognition for the Veterans.

b. Emily Pearson, President of the Cortez Water Dragons Swim Team, thanked City staff for the hard work they have put in to preparing the pool for the 80+ swimmers that are participating this year on the local swim team. She stated that the Cortez Open Meet will be held this weekend at the outdoor pool and Cortez was nominated to host the State meet which will be held August 1-3, 2025. The State meet will bring in approximately 15-16 swim teams (several hundred swimmers) from across the State.

4. PRESENTATIONS:

a. <u>Proclaiming June 2025 as LGBTQ2S+ Pride Month in the City of Cortez</u>. Mayor Pro-tem Spruell read the proclamation proclaiming the month of June as LGBTQ2S+ Pride Month. After reading the proclamation, Mayor Pro-tem Spruell stated that he has concerns about special recognition which can unintentionally suggest that some entities are more deserving of acknowledgement or protection than others, leading to a slippery slope of identity based proclamations. He stated that we should not focus on individual groups but rather reaffirm the dignity and rights of all individuals and that he would be voting no on the proclamation with his focus on all universal human rights. Councilmember Randle stated that she does not support proclamations and promotions that are specific to certain populations which can put a focus on division, creating different categories, and resulting in highlighting our differences rather than our similarities. She stated that we should highlight our humanness, not our differences. She stated that she will be voting no as well.

Councilmember Lewis moved that Council accept the proclamation establishing June 2025 as LGBTQ2S+ Pride Month in the City of Cortez. Councilmember DeHaven seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	absent	No	No

Mayor Pro-tem Spruell stated that the proclamation passed and would be signed by Mayor Medina.

b. <u>Financial Statements</u>. Payroll/Sales Tax Administrator Coffey stated that included in the packet are the February and March Financial Statements. She stated that nothing unusual stands out in the report and the City is at the budgeted amounts as outline for the first quarter of 2025. City Manager Sanders stated that Ms. Coffey is currently serving as the Interim Finance Director and is doing a stellar job.

5. PUBLIC HEARINGS:

a. Ordinance No. 1336, Series 2025. Contract City Planner Dosdall stated that Ordinance No. 1336, Series 2025, is an ordinance repealing the City of Cortez Official Zoning Map and adopting a revised map. On March 11, 2025, the City Council adopted a new Land Use Code for the City of Cortez and the zoning map needs to be changed to incorporate the new zoning district names that have been designated in the new Land Use Code. The two names that have been changed are the Residential Manufactured Home District (MH) becoming Mixed Residential (R-3) and Commercial Highway (C) becoming General Commercial (C). Staff recommends approval of the ordinance on second reading. Mayor Pro-tem Spruell opened the public hearing; however, no one spoke and the hearing was closed.

Councilmember Dobry moved that Council approve on second and final reading Ordinance No. 1336, Series 2025, an ordinance repealing the City of Cortez Official Zoning Map and adopting a revised map. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	absent	Yes	Yes

b. Ordinance No. 1337, Series 2025. Director of Parks and Recreation Wright stated that Ordinance No. 1337, Series 2025, is an ordinance amending Cortez City Code Chapter 19-6-h, regarding management of private carts at the Conquistador Golf Course. He spoke about the use of the golf course which has increased and continues to grow. Recognition of the success of the golf course was given to Micah Rudosky, Golf Pro, Ryan Thetga, Golf Course Superintendent, and the Golf Advisory Committee members. Director of Parks and Recreation Wright stated that the proposed ordinance is presented on second reading and would remove the 80-cart cap allowing the Parks and Recreation Director, with advice from the Golf Advisory Committee, to determine whether a cap is necessary and, if so, what it is. Should a cap be set, it will be reflected in the fee resolution annually. Last year, for the first time, the private cart fee permits reached the maximum allowed in the ordinance. While the private cart cap is at capacity, there are six requests for new permits for 2025. The issue of the private cart permits has been discussed extensively at the last three Golf Advisory Committee meetings and, while the details and specifics of the procedural and fee adjustments need more discussion, the Golf Advisory Committee has recommended that the cap be removed. Discussion was held about the need to have rental carts available and it was noted that private carts may cause storage and transportation issues if there are too many. Staff is recommending approval of Ordinance No. 1337, Series 2025 on second reading.

Councilmember Lewis commended the Golf Advisory Board for dealing with this issue as they have discussed the various pros and cons. Councilmember Spruell asked if someone could bring their cart from out of the area (like Farmington) to the Conquistador Golf Course and Director of Parks and Recreation Wright explained that a temporary solution has been discussed that would allow a private cart to be brought onto the course with a limit of 10-days per golf season at $10 per rider before a private cart pass would need to be obtained. The extra funds that come from the private cart fees will be allocated into cart path development. Director of Parks and Recreation

Wright stated that $120,000 is being dedicated this year to cart path upgrades and a formal agreement will be completed with the City Manager and Finance Director designating the private cart path fees being used towards cart path upgrades in the future.

Mayor Pro-tem Spruell opened the public hearing. Keenan Lovett stated that he is member of the Golf Advisory Committee and appreciates the recognition for the Golf Pro and Golf Superintendent but felt that recognition should be given to Parks and Recreation Director Wright for his work on both the parks system and the golf course. He stated that the Golf Advisory Board supports the changes being recommended to Council. Discussion was held on the guidelines for the golf course that are included in the City Code and it was noted that the changes would be addressed at a later date when a general update of the entire City Code is done. City Attorney Coleman stated that the expectation would be to update the City Code by the end of the year and the Golf Advisory Board is welcome to send their recommendations to City staff so they can be added to the list of changes. No further comment was made and the public comment period was closed.

Councilmember Randle moved that the Council approve on second and final reading Ordinance No. 1337, Series 2025, an ordinance amending Cortez City Code Chapter 19-6-h, regarding management of private carts at the Conquistador Golf Course. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	absent	Yes	Yes

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS

a. Resolution No. 7, Series 2025. Mayor Pro-tem Spruell stated that Resolution No. 7, Series 2025, is a resolution committing to a Vision Zero pledge to end traffic fatalities and serious injuries on Cortez's streets among all street users. Interim Chief of Police Brock stated that the City has been working with Bohannan Huston, Inc. (BHI) to develop a comprehensive transportation safety plan. As part of the initiative, a dedicated website was launched to facilitate public engagement and transparency. The planning process included multiple outreach strategies and once community feedback and data was thoroughly analyzed, targeted safety improvements were recommended. The finalized plan aligns closely with the Vision Zero strategy – a nationwide framework aimed at eliminating traffic-related fatalities and serious injuries. The approach emphasizes a collaborative effort between government agencies and the community to ensure safe travel for all. Staff recommends Resolution No. 7, Series 2025, be approved. Clare Haley and Derrick Webb, representing BHI, reviewed the Cortez Safety Action Plan and the Vision Zero Resolution. Ms. Haley spoke about the Safe Roads for All Program, the Federal Program that funded the study, which will allow for Cortez to receive funding for the safety programs that are listed in the plan. The process for the community engagement was reviewed and the three components for the plan include leadership commitment and goal setting, planning structure, and progress and transparency. Ms. Haley spoke about concerns from the public that were received in regard to safety including traffic calming, community gateways, access control, intersection safety, pedestrian and bicycle safety. The Vision Zero Commitment is to achieve zero traffic fatalities and serious injuries on

Cortez's roadways by 2045. An annual report is required to be presented to City Council to relay progress on the Safety Action Plan implementation and track crash metrics and a Vision Zero Task Force should be established to facilitate implementation and monitoring of the Safety Action Plan. Councilmember Randle asked if there is a separate Safety Action Plan and what is the City obligating themselves to do. Interim Chief of Police Brock stated that the City is saying they will do better in regard to safety. City Manager Sanders stated that the Safety Action Plan supports the Safe Streets for All grant and it will help to obtain grants for future projects that may include sidewalks to schools and other safety issues. Councilmember Dobry stated that a lot of Council discussion has been held about the safety on the south side of town and this study is important to say to the Colorado Department of Transportation (CDOT), State Representatives, and the community that death and danger are not acceptable on the streets of Cortez and the City should be able to control the speed limits/safety within the community. Councilmember Randle stated that the City will be facilitating implementation and monitoring of the Safety Action Plan and she wants to make sure the City knows the commitment that is being made. She stated she will be voting no on the resolution as she has not seen the plan.

Councilmember Dobry moved that Council approve Resolution No. 7, Series 2025, a resolution committing to a Vision Zero pledge to end traffic fatalities and serious injuries on Cortez's streets among all street users. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	absent	No	Yes

b. Resolution No. 8, Series 2025. Mayor Pro-tem Spruell stated that Resolution No. 8, Series 2025, is a resolution accepting and adopting the 2025 South Broadway Area-Wide Plan and Revitalization Strategies. City Manager Sanders stated that in 2022, the City of Cortez was one of four Colorado communities named in the U.S. Environmental Protection Agency's Statewide Brownfields Assessment Grant awarded to the Colorado Department of Public Health and Environment. Through this grant, the City of Cortez was eligible to use a portion of grant funds to conduct area-wide planning that would address brownfield conditions. In 2024, the Community and Economic Development Department formed a Project Working Group, composed of community members and business owners, to provide input for the South Broadway Area-Wide Plan. In addition to regular meetings of the Working Group, City staff and consultants from Stantec Consulting Inc. met with key residents and business owners of the South Broadway area. A survey of perceptions of the South Broadway area recorded over 1,000 responses from community members. The South Broadway Area-Wide Plan and Revitalization Strategies outlines current community conditions, local priorities, and revitalization strategies for the designated "Focus Area," an approximately one-mile segment of South Broadway. The document also provides an action plan with strategic projects that the City or its partners may choose to undertake. The plan is intended to reflect the community's shared vision for South Broadway and pave the way for sustainable and community-driven development. The eight priorities in the plan were reviewed. City Manager Sanders stated that the 2025 South Broadway Area-Wide Plan was reviewed during the worksession and staff is recommending approval of Resolution No. 8, Series 2025. Councilmember Randle stated that the plan has some great ideas and data; however, she requested that an amendment be made to the resolution to the last paragraph that states: "The 2025 South Broadway Area-Wide Plan and Revitalization Strategies is hereby accepted by the City Council and is established as a policy and direction guidance document for future revitalization initiatives in the City" by eliminating the words 'policy and direction.' She noted that the presenters of the plan during the workshop had said that not all ideas will get done and some other ideas outside the plan may get done which is the reason for using the plan as a guidance document.

Councilmember Randle moved that the Council approve Resolution No. 8, Series 2025, a resolution accepting and adopting the 2025 South Broadway Area-Wide Plan and Revitalization Strategies striking the words from the last paragraph of the resolution 'policy and direction.' Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	absent	Yes	Yes

c. Ordinance No. 1338, Series 2025. Mayor Pro-tem Spruell stated that Ordinance No. 1338, Series 2025, is an ordinance approving 7 West 1st Street for Historic Designation and include the property on the City Register of Historic Resources. Community and Economic Development Specialist West stated that the owners of 7 West 1st Street have applied to the Historic Preservation Board to have the building listed on the City Register of Historic Places. The Historic Preservation Board met on May 6, 2025 to consider the application and merits of the building at 7 West 1st Street and unanimously recommended that the building be designated as historic and included in the City Register of Historic Resources. Staff is requesting Ordinance No. 1338, Series 2025, be approved on first reading and set for public hearing on June 10, 2025.

Councilmember Dobry moved that Council approve Ordinance No. 1338, Series 2025, an ordinance approving 7 West 1st Street for Historic Designation, and include the property on the City Register of Historic Resources, and set for second reading and a public hearing on June 10, 2025. Councilmember Keefauver seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	absent	Yes	Yes

d. Ordinance No. 1339, Series 2025. Mayor Pro-tem Spruell stated that Ordinance No. 1339, Series 2025, would establish a six-month temporary moratorium on all new applications for marijuana business licenses and permits. He stated that the number of marijuana businesses has increased since the regulations were initially adopted. Council has previously discussed in a worksession about putting in place a temporary moratorium on accepting, processing and approving applications for licenses for Marijuana Businesses and any other related license or permit involving marijuana, for the next six months which would allow Council the ability to engage in a discussion about methods for further limiting the number of Marijuana Businesses licensed or permitted in the City and to adopt possible amendments to the Cortez City Code regarding the regulation of the number of allowed Marijuana Businesses. Currently there are seven marijuana businesses in the community and there may be a possible location for an eighth. Councilmember Lewis stated that the City doesn't need an ordinance on this issue as this should be market driven and if anyone is thinking about opening a new marijuana store they will see that there is a decline in this market. He noted that the City does not limit other businesses in the City (such as Mexican Restaurants or banks) and the City shouldn't limit this type of business either. City Attorney Coleman stated that the moratorium is to allow discussion with the public and Council regarding the regulations that may need to be changed or not regarding the marijuana businesses. Councilmember Keefauver stated that this would be first reading on the ordinance and that during the moratorium Council could have discussion on if it is possible to have another license in the City and if it is possible, is it something the City wants. Councilmember Dobry stated that he does not agree on picking winners/losers in a market; however, it would be good for the City to re-evaluate some of the requirements such as distance and signage. Councilmember Randle stated that when Constitution Amendment 64 passed it said that marijuana is to be regulated similar to alcohol. She stated that the City has greater than 50 alcohol permits with no cap on them and putting a cap on the marijuana licenses would be in direct conflict with the Constitution Amendment. She commented that initially our license fee in 2013 was $7,000 and it was increased in 2014 to $12,000 per new application. Also, the fee for renewal of a license was decreased from $5,500 to $1,200 per year in 2024. She agrees that the City may need to review the regulations to tighten them up but the City doesn't limit any other businesses in the City. Councilmember Randle stated that the City has a lot of discussion to be held on the natural medicine regulations and that it isn't good timing to put a six-month moratorium on the marijuana licensing when there are other items of importance to be discussed.

Councilmember Keefauver moved that Council approve on first reading Resolution No. 1339, Series 2025, an ordinance establishing a six-month temporary moratorium on all new applications for marijuana business licenses and permits, and set for second reading and a public hearing on June 10, 2025. Councilmember DeHaven seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	No	Yes	absent	No	Yes

e. <u>Ordinance No. 1340, Series 2025.</u> Mayor Pro-tem Spruell stated that Ordinance No. 1340, Series 2025, would amend the City Manager's compensation in accordance with the amended contract. City Attorney Coleman stated that at the conclusion of the evaluation for the City Manager, Council, through the Mayor, suggested that the City Attorney draft an amendment to the City Manager's employment contract providing an adjustment to his compensation. The City Charter says that fixing compensation has to be done by ordinance, which is the reason for the contract being presented in ordinance form. The salary number is suggested at the step one of the grade in which the City Manager has been slotted in the compensation study. Staff recommends approval of Ordinance No. 1340, Series 2025, on first reading and set for public hearing on June 10, 2025.

Councilmember DeHaven moved that Council approve on first reading Ordinance No. 1340, Series 2025, an ordinance amending the City Manager's compensation in accordance with the amended contract, and set for second reading and a public hearing on June 10, 2025. Councilmember Keefauver seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	absent	Yes	Yes

f. <u>Council Member Appointment for Proposal Review Team.</u> City Manager Sanders stated that the City is in the process of receiving Request for Qualifications (RFQ) for a potential new housing development to be located on the eastern half of the City-owned site at West 7th Street between Chestnut and Oak (old high school). Staff is seeking a Councilmember to serve on the review team. Proposals are due June 6, 2025 and the Proposal Review Team will meet on June 11, 2025, from 1:00 p.m. to 5:00 p.m. at City Hall to review and rate the received submittals. Councilmember Lewis stated that he would be interested in serving on the review team.

Councilmember DeHaven moved that Council appoint Councilmember Lewis to the City of Cortez Park Village Housing RFQ Proposal Review Team. Councilmember Keefauver seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	absent	Yes	Yes

g. Cortez Recreation Center Shower Restoration Project. General Services Director Simpson stated that the showers at the Recreation Center need to be upgraded due to vandalism and age-related leakage and malfunction. The current valves, original to the building, are Lenard shower valves, which are now obsolete. The repair parts are hard to find and very expensive. Bid documents were compiled and on April 24, 2025, two bids were received and opened. Staff is recommending that the bid be awarded to the low bidder Sparks Plumbing and Heating at the bid amount of $35,610.05 (includes shower hardware and recirculation line). The funding for the project is allocated in the Parks and Recreation Department. Councilmember Keefauver stated that he is glad that the bid was placed on BidNet and in the Cortez Journal.

Councilmember Randle moved that Council approve the bid from Sparks Plumbing and Heating, Inc., at its bid price of $35,610.05 for the Recreation Center Shower Reconstruction Project, and that the City Manager be authorized to negotiate and sign a contract on behalf of the City for this purpose. Councilmember DeHaven seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	absent	Yes	Yes

h. Possible Award of Contract for 2025 Chip-Seal Project. Director of Public Works Peckins stated that as part of the road assessment (Transportation Master Plan) conducted by Jones and DeMille, several streets were identified as candidates for chip-seal roadway surface treatment and were selected for inclusion in this project. The streets included in the project are West 7th Street from South Broadway to Hartman Road; North Ash Street from Main Street to Empire Street; Roger Smith Avenue from Montezuma Avenue to Empire Street; and Jackson Street from Mildred Road to Edith Street. Bids were opened on May 14, 2025 with one bid received from A-1 Chipseal Company, out of Colorado Springs. Director of Public Works Peckins stated that A-1 Chipseal Company is a reputable company known throughout the State. The bid amount is 17% less than the Engineer's estimate and within budget. Staff recommends approval of the bid award of $197,498.70 to A-1 Chipseal Company.

Councilmember Keefauver moved that Council approve the bid of $197,498.70 from A-1 Chipseal Company, and authorize the City Manager to negotiate and sign a contract on behalf of the City for this purpose. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	absent	Yes	Yes

i. Application for a new Hotel and Restaurant Liquor License. City Clerk Smith stated that Chavolo Ortiz, owner of La Catrina Bar and Grill LLC, has submitted an application for a new Hotel and Restaurant Liquor License for his business to be located at 220 West Main Street, Cortez. The public notice has been completed as required and Council will consider the reasonable requirements of the neighborhood and the desires of the adult inhabitants with respect to the new location as outlined in State Statute. Petitions are currently being circulated in regard to the new liquor license and will be presented to City Council at a public hearing which staff is requesting to be set for June 10, 2025, and the neighborhood boundaries set as the City limits. In answer to a question from Mayor Pro-tem Spruell, City Clerk Smith stated that the Building Inspector has been working with the applicant on the building process since Mr. Ortiz presented his project to the City a few months ago and the time line has been followed for the liquor license process as set by State Statues.

Councilmember Dobry moved that Council set a public hearing date of Tuesday, June 10, 2025, for review of a new Hotel and Restaurant Liquor License for La Catrina Bar and Grill LLC, DBA La Catrina Bar and Grill, to be located at 220 West Main Street, Cortez, and the neighborhood boundaries set as the Cortez City limits. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	absent	Yes	Yes

j. Appointment to the Board of Adjustment and Appeals. City Clerk Smith stated Robert Rime is currently serving on the Planning and Zoning Commission and has been recommended by the Planning and Zoning Commission to replace Katrina Weiss, previous representative from the Planning and Zoning Commission, on the Board of Adjustment and Appeals. City Clerk Smith stated that Ms. Weiss resigned from the Planning and Zoning Commission in the Fall of 2024 and the Planning and Zoning Commission was waiting to fill all their seats before making their recommendation for the open seat on the Board of Adjustment and Appeals. The term would be for three-years.

Councilmember Keefauver moved that Council appoint Robert Rime to the Board of Adjustment and Appeals for a three-year term. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	absent	Yes	Yes

k. Request for Council Discussion Regarding Possible Structural Reorganization of City Departments. City Manager Sanders stated that with Public Works Director Peckins leaving the organization it appears to be an opportune time to re-evaluate the structure of two City departments, namely Public Works and General Services. The City Charter is silent in regards to whether departments can be combined or modified. City Manager Sanders stated that this is merely a preliminary step to explore possibilities that could lead to increased efficiencies at a lower cost. Most departments established in the City Charter use specific language establishing the department and the title of the department head. However, the Department of General Services omits language in regard to a director and instead reads that "a division of purchases may be created by the Council and the head thereof shall be the purchasing agent for all department and other agencies of the city. The powers and duties of the purchasing agent shall be as provided by the council." Considerations include dissolving the current General Services Department and create the General Services as a division of Public Works. The department could be rebranded as the Department of Public Works and General Services. A Public Works Director would be named who would be in charge of the newly combined department, along with any deputies, assistant directors, or managers as appropriate. Council discussed the proposal and thanked City Manager Sanders for bringing forward the suggestion. Councilmember Keefauver felt that the purchasing aspect should be a person dedicated to the position so that the bids can be done correctly/timely. Councilmember Randle stated that she would like to see a proposed organization chart for the changes as well as job descriptions for the director and managers showing the division of the work. Mayor Pro-tem Spruell stated that he would like to see the pros and cons and Councilmember DeHaven stated that more information is needed on how the structure would look and how the duties would be divided.

8. DRAFT RESOLUTION/ORDINANCES: None

9. CITY ATTORNEY'S REPORT: None.

10. CITY MANAGER'S REPORT: None.

11. CITY COUNCIL COMMITTEE REPORTS

a. Mayor's Report on Workshop. Mayor Pro-tem Spruell stated that discussion during the worksession included a presentation on the South Broadway Area Wide Plan and Market Analysis which was approved in the regular meeting. Also, discussion was held on the process to review the natural medicine regulations. The Council/staff communication discussion was moved to the next Council worksession so all of Council can be in attendance for the discussion.

b. Golf Advisory Board. Councilmember Randle stated that the Golf Advisory Board Meeting was held on May 23, 2025, and it was announced that the Conquistador Golf Course would be hosting the Colorado PGA Jr. Series for the first time. Usually the two day event is held in the Denver area. Over 900 rounds have been played more than last year at this time and the increase in revenue is significant. Also, the Jr. Golf Clinic for youth 7 years and older will be held the first part of June for four days. Cart path improvements have begun on Hole 3 and Hole 11.

c. Mesa Verde Country Board Meeting. Councilmember Dobry stated that there was not a quorum for the meeting so the financials and minutes were approved by e-mail.

d. Library Advisory Board. Councilmember DeHaven stated that the Library Advisory Board met on May 21, 2025, and discussion included review of the Boards and Commission Handbook. It was noted that the Friends of the Library is growing in membership, currently at 18. The Library is partnering with KSJD in conjunction with the First Friday and will host movies in the Library with the first movie, The Wild Robot, planned for June 6, 2025, at 8:00 p.m.

12. OTHER ITEMS OF BUSINESS: None.

13. PUBLIC PARTICIPATION: None.

14. ADJOURNMENT: Councilmember Dobry moved that the regular meeting be adjourned at 9:25 p.m. Councilmember Keefauver seconded the motion, and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Yes	absent	Yes	Yes

____
Dennis Spruell, Mayor Pro-tem

ATTEST:

____
Linda L. Smith, City Clerk