CORTEZ CITY COUNCIL
REGULAR MEETING
TUESDAY, JULY 8, 2025
7:30 P.M.

1. The meeting was called to order in the City Council Chambers at 7:30 p.m., with the Pledge of Allegiance. Roll Call was taken and the following Councilmembers were present: Mayor Rachel Medina, Mayor Pro-tem Dennis Spruell, Lydia DeHaven, Robert Dobry, Bill Lewis, and April Randle. Councilmember Matthew Keefauver was absent. Staff present included: Municipal Court Clerk Carla Odell, Finance Director Randy Bailey, Interim Chief of Police Andy Brock, Director of General Services Casey Simpson, Assistant Director of Parks and Recreation Jennifer Bandi, Director of Parks and Recreation Creighton Wright, Airport Director Jeremy Patton, Public Information Specialist Kelly Codner, Paralegal I Lydia Regalado, Community and Economic Development Specialist Helen West, Municipal Court Judge Beth Padilla, IT Director Jay Rohrer, Deputy City Clerk Linda Smith, City Clerk Danielle Wells, and City Manager Drew Sanders. City Attorney Patrick Coleman was absent. There were eleven members of the public present in the audience.

   Councilmember Lewis moved that the agenda for July 8, 2025, be approved. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Absent	Yes	Yes	Yes

2. The Consent Agenda items acted upon by Council were as follows:

   a. Approval of the Council Special Meeting Minutes for June 5, 2025; Council Workshop Meeting and Agenda Minutes for June 10, 2025; and Council Worksession/Special Meeting Minutes for June 17, 2025.

   b. Approval of the Expenditure List for July 8, 2025

   c. Approval of a renewal application for a Hotel and Restaurant Liquor License and Outdoor Dining License Agreement for Blondies Trophy Room LLC., DBA Blondies Trophy Room, located at 45 East Main Street, Cortez.

   d. Approval of a renewal application for an Arts Liquor License and Outdoor Dining License Agreement for the Community Radio Project, Inc., DBA KSJD, located at 2-8 East Main Street, Cortez.

   e. Approval of a renewal application for a Hotel and Restaurant Liquor License for Mi Mexico Mexican Food LLC., DBA Mi Mexico, located at 801 East Main Street, Cortez.

f. Approval of a renewal application for a Hotel and Restaurant Liquor License for Kashmien LLC., DBA Lotsa Pasta and Thatza Pizza, located at 925 South Broadway, Cortez.

g. Approval of a renewal application for a Fermented Malt Beverage and Wine Liquor License from Western Refining Retail, Inc., DBA Speedway #9499, located at 921 East Main Street, Cortez.

h. Approval of a Special Event Permit for the Cortez Area Chamber of Commerce to host a "Business After Hours" on July 10, 2025, from 4:00-8:00 p.m., on the premises of the Cortez Area Chamber of Commerce, located at 20 West Main Street, Cortez.

Councilmember Dobry moved that the Consent Agenda be approved as presented. Councilmember Lewis seconded the motion, and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Absent	Yes	Yes	Yes

3. PUBLIC PARTICIPATION: None

4. PRESENTATIONS:

a. Oath of Office for City Clerk Danielle Wells and Finance Director Randy Bailey. Deputy City Clerk Linda Smith swore in City Clerk Danielle Wells and Finance Director Randy Bailey to their new roles.

b. Cortez 140th Anniversary Commemorative Logo Competition Results. Community and Economic Development Specialist Helen West presented the results of the logo competition. There were 10 submissions from community members. Nicholas Arbogast won the contest, Sylis Eckhart received second place, and Michael Grove placed third. The winning logo is downloadable in various formats on the city website. Businesses are encouraged to use the logo in their own promotional materials for the 140th Anniversary of Cortez. Brand Central and Pioneer Printing will be sent the files so that local businesses can easily utilize the logo.

c. Proclamation for America 250 - Colorado 150 - Cortez 140 Community and Economic Development Specialist Helen West highlighted the purpose of the Proclamation as a celebration of cultural heritage, a commitment to historic preservation and an initiative to promote tourism. Mayor Media read the Proclamation.

5. PUBLIC HEARINGS: None

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS

a. Selection of Bid and Award of Contract for the 2025 Rebid Skatepark Repair Project. Director of General Services Casey Simpson stated that the skatepark has significant distressed areas that make it unsafe and make it hard to skate or bike. The park is approximately 20 years old, and has had no repairs since it was built. The work should be done by a qualified contractor and needs to be completed before the winter. There was one bid submitted by Sychar, LLC out of Farmington, NM for $110,146.00. The funds are available through the Parks Conservation Trust Fund account. Staff recommends accepting this bid.

Councilmember DeHaven moved that Council award the contract for the 2025 Skatepark Repair Project and authorize the City Manager to negotiate and sign a contract with Sychar, LLC. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Absent	Yes	Yes	Yes

b. Consider awarding contract for 2025 Water Plant Roof Replacement Project. Director of General Services and Interim Director of Public Works Casey Simpson presented information about the roof on the Water Plant having leaks. A building inspection discovered that a few holes in the roof are causing water to seep through the concrete, into the insulation and could eventually lead to the roof failing. There were six bids. PRQ Topline put in a bid that was competitive and are a local company. The project would be funded by the Water Fund Capital Projects account. City staff recommend that this bid be accepted at their offer of $100,747.13.

Councilmember Lewis moved that Council award the 2025 Water Plant Roof Replacement Project to PRQ Top Line, LLC (DBA Top Line Exteriors) and authorize the City Manager to negotiate and sign a contract with the company on behalf of the City. Councilmember Dobry seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Absent	Yes	Yes	Yes

c. Ordinance No. 1341, Series 2025. City Manager Drew Sanders stated that Attorney Coleman has not received a salary increase for two years. This proposed increase in Attorney Coleman's salary would put him on the scale recommend by the wage study.

Councilmember Randle moved that Council approve on first reading Ordinance No. 1341, Series 2025, an ordinance approving the amendment to the City Attorney's employment contract and fixing the City Attorney's compensation at $174,342 effective June 30, 2025, and set for a public hearing and second reading on July 22, 2025. Councilmember Spruell seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Absent	Yes	Yes	Yes

d. Ordinance No. 1342, Series 2025. Presented by City Manger Drew Sanders in lieu of Attorney Coleman who was ill. The current code contains contradictory regulations concerning the prosecution, sentencing, and incarceration of juveniles between the ages of 10 to 18 years at the time of the alleged offense. Judge Padilla explained that this change would allow the law enforcement officer to have the option to send the offender before the municipal court, in addition to the current options of diversion or other district courts.

Councilmember Lewis moved that Council approve on first reading Ordinance No. 1342, Series 2025, an ordinance amending Chapter 18 of the City of Cortez Code of Ordinances regarding juvenile sentencing, underage possession of tobacco, underage possession of marijuana, and possession of drug paraphernalia and set for public hearing and second reading for July 22, 2025. Councilmember DeHaven seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Absent	Yes	Yes	Yes

e. Ordinance No. 1343, Series 2025. Community & Economic Development Specialist Helen West presented the ordinance approving the Manaugh Elementary School for Historic Designation. Manaugh Elementary School has sat vacant for a few years now. It is eligible at the local level for historic designation, and may be possibly eligible at the state level.

Councilmember Dobry moved that Council approve on first reading Ordinance No. 1343, Series 2025, an ordinance approving the Manaugh Elementary School building, located at 300 E. Fourth Street, for Historic Designation and to include this property on the City Register of Historic Resources, and set for second reading and a public hearing on July 22, 2025. Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Absent	Yes	Yes	Yes

8. DRAFT RESOLUTION/ORDINANCES: None

9. CITY ATTORNEY'S REPORT: Absent

10. CITY MANAGER'S REPORT: There will a Natural Medicine Workshop July 15th at 6:30 Council chambers. Four council members and three employees attended the Annual Colorado Municipal League (CML) Conference June 23-27, 2025 in Breckenridge, CO. This is the flagship event of CML and offers multiple learning sessions and workshops to help elected officials and employees of municipalities better serve their communities. The Park Village Housing/7th Street RFQ

received four quality proposals. They were review by our panel and two were selected to be interviewed. The finalists are still under review following the interview process. Our new City Clerk, Ms. Danielle Wells, and Finance Director, Mr. Randy Bailey, both started June 30th, 2025. They are both excellent additions to our team. A special thank you to Ms. Sara Coffey for her service as the interim Finance Director, and also to Ms. Lynette Reece for her support of Sara. Their performance was admirable and praiseworthy. Thanks to Parks and Recreation as well as the Police Department for a safe and enjoyable July 4th event. Thanks to Public Works for displaying our flags on Main St. and for assistance with traffic control. Thank you to all staff members from all departments who supported this event.

11. CITY COUNCIL COMMITTEE REPORTS

a. Mayor's Report on Workshop. Mayor Medina stated that discussion during the work session included marijuana regulations regarding distance and signs. This topic will be discussed further in future meetings when all members of council are present. Discussion was also held on the process of selecting bids and proposals. Tracking the performance and outcomes of companies contracted by the City can help to inform future hiring decisions.

b. Golf Advisory Board. Councilmember Lewis did not attend the recent meeting due to attending the CML conference. Information shared at the meeting included the watering issue at the golf course has been cleared up and the grass is greener. He found the CML conference enlightening and educational. Congratulations to Mayor Medina for completing 140 hours of training.

c. Colorado Municipal League (CML) Conference. Mayor Medina reported that the CML conference was great. It was a reminder of how wonderful the staff, the council and the City of Cortez is.

12. OTHER ITEMS OF BUSINESS

a. Councilmember Dobry moved that City Council go into Executive Session at TIME……… for the following reasons:

1. Discussing the possible acquisition or purchase of real property by the City pursuant to C.R.S. Section 24-6-402(4)(a); and
2. Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators concerning the possible acquisition or purchase of real property by the City pursuant to C.R.S. Section 24-6-402(4)(e).

Councilmember Lewis seconded the motion and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Absent	Yes	Yes	Yes

Close of Executive Session: Meeting resumed at 8:46 p.m. Those persons participating in the meeting were Mayor Rachel Medina, Mayor Pro-tem Dennis Spruell, Councilmembers Lydia DeHaven, Bill Lewis, April Randle, and Robert Dobry and City Manager Drew Sanders. No adoption of any proposed policy, position, resolution, rule, regulation or formal action occurred during the executive session.

13. PUBLIC PARTICIPATION: None

14. ADJOURNMENT: Councilmember Lewis moved that the regular meeting be adjourned at 8:47 p.m. Councilmember DeHaven seconded the motion, and the vote was as follows:

DeHaven	Dobry	Lewis	Keefauver	Medina	Randle	Spruell
Yes	Yes	Yes	Absent	Yes	Yes	Yes

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Rachel B. Medina, Mayor

ATTEST:

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Danielle Wells, City Clerk