



AMENDED AGENDA

REGULAR MEETING
CYPRESS CITY COUNCIL
September 12, 2022
5:00 P.M.

www.cypressca.org

Council Chambers
5275 Orange Avenue
Cypress, California

AGENDA AMENDMENT

- Agenda Item No. 3 - Submitted public comment attached to item.

NOTICE

Pursuant to Government Code Section 54953(b), this Regular City Council Meeting includes teleconference participation by:

- Council Member Scott Minikus from Crystal Gateway Marriott, 1700 Jefferson Davis Highway, Arlington, VA 22202

PUBLIC PARTICIPATION

Consistent with current COVID-19 safety guidelines, members of the public can participate in this meeting as follows:

1. Attend In-Person. First-come, first-served seating is available in the Council Chambers. Face coverings are strongly recommended and all in-person attendees must be free of any symptoms associated with COVID-19.
2. Attend Virtually via Webinar. This option provides the ability to provide live public comments during Oral Communications or Public Hearings and view slideshow presentations. Please register at <https://attendee.gotowebinar.com/register/2804026655643850766> to receive an email containing a link to join the webinar. Advance registration is recommended.
3. Watch the Meeting. The City Council meeting can be viewed live on Spectrum Cable Channel 36 or on the City's website at www.cypressca.org/watchlive.
4. Listen to the Meeting. The public may participate via the listen-only teleconference mode by calling (213) 929-4212 and entering Access Code 945-750-181 when prompted. No registration or audio pin is necessary.
5. Submit Public Comments Prior to the Meeting. The public may submit comments via email to cityclerk@cypressca.org. Comments submitted by 3:00 p.m. on September 12, 2022 will be added to the City Council agenda as a Consent Calendar item.

CALL TO ORDER

5:00 P.M.

Executive Board Room

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

Mayor Paulo Morales

Mayor Pro Tem Anne Hertz-Mallari

Council Member Frances Marquez

Council Member Scott Minikus

Council Member Jon Peat

ORAL COMMUNICATIONS (Three minutes per speaker, unless extended by the City Council)

The public may address the City Council on matters appearing on the Closed Session agenda. Although Council Members may provide brief responses, the City Council may not discuss or take action on items that are not on its agenda.

If you would like to address the City Council in person, please complete a Speaker's Card. If you would like to address the City Council via the meeting webinar, please click the 'hand raise' button, unmute your microphone and wait for the Mayor or City Clerk to call on you.



= Hand Raise



= Unmute

Speakers providing comments in person will be called first. Speakers are requested to limit their comments to no more than three minutes.

Alternatively, comments may be submitted to cityclerk@cypressca.org prior to 3:00 p.m. on September 12, 2022. All comments submitted via email prior to the deadline will be added to the agenda as a Consent Calendar item.

WORKSHOP SESSION

Update on Public Works Yard Operations

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Negotiators: City Manager and Director of Finance and Administrative Services

Employee Group:

- Cypress Employees' Association
- Cypress Maintenance Employees' Association
- Cypress Police Management Association
- Cypress Police Officers' Association
- Executive Management
- Mid-Management

- Confidential

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)
Southwest Voter Registration Education Project v. City of Cypress
Case No. 30-2022-01270865-CU-CR-CJC
Orange County Superior Court

PUBLIC EMPLOYEE EVALUATION OF PERFORMANCE

Pursuant to Government Code Section 54957
Title: City Attorney

RECONVENE

7:00 P.M.
Council Chambers

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

Mayor Paulo Morales
Mayor Pro Tem Anne Hertz-Mallari
Council Member Frances Marquez
Council Member Scott Minikus
Council Member Jon Peat

PLEDGE OF ALLEGIANCE

INVOCATION The Church of Jesus Christ of Latter-Day Saints

The City Council does not endorse the content of the invocation and does not endorse the invitational speaker's particular faith, belief and/or religious denomination. The City Council has an established neutral policy for selecting and scheduling invitational speakers. The City Council's policy on invocations is available from the City Clerk.

REPORT OF WORKSHOP AGENDA / CLOSED SESSION

City Manager/City Attorney

PRESENTATIONS

Housing Element Status Update

ORAL COMMUNICATIONS (Limited to 30 minutes – three minutes per speaker, unless extended by the City Council)

The public may address the City Council on any matters prior to any action taken on the agenda. Although Council Members may provide brief responses, the City Council may not discuss or take action on items that are not on its agenda.

If you would like to address the City Council in person, please complete a Speaker's Card. If you would like to address the City Council via the meeting webinar, please click the 'hand raise' button, unmute your microphone and wait for the Mayor or City Clerk to call on you.



= Hand Raise



= Unmute

Speakers providing comments in person will be called first. Speakers are requested to limit their comments to no more than three minutes.

Alternatively, comments may be submitted to cityclerk@cypressca.org prior to 3:00 p.m. on September 12, 2022. All comments submitted via email prior to the deadline will be added to the agenda as a Consent Calendar item.

PUBLIC HEARINGS

Public comments – five minutes per speaker, unless extended by the City Council.

If you would like to provide comments on a Public Hearing item in person, please complete a Speaker's Card available at the podium. If you would like to provide comments on a Public Hearing item via the meeting webinar, please click the 'hand raise' button, unmute your microphone and wait for the Mayor or City Clerk to call on you.



= Hand Raise



= Unmute

Speakers providing comments in person will be called first. Members of the public providing comments via webinar are encouraged to also submit a written copy of their comments to cityclerk@cypressca.org prior to 3:00 p.m. on September 12, 2022. This will ensure your comments are included in the public hearing record should you experience any technical difficulties during the public hearing.

Council Members should disclose communications with anyone relevant to a Public Hearing item.

1. Approve Conditional Use Permit No. 2022-04 to Construct a Detached Garage Exceeding 15 Feet in Height at 8661 Acacia Drive

Prepared by: Alicia Velasco, Planning Director

Recommendation: Adopt a Resolution approving Conditional Use Permit No. 2022-04, with conditions, and confirm the project is exempt from the California Environmental Quality Act requirements.

2. Approve an Ordinance Amending Provisions of Chapter 25 (Subdivisions) and Appendix I (Zoning) to Implement the Housing Element and Comply with State Housing Laws, and Approve a No Net Loss Policy

Prepared by: Alicia Velasco, Planning Director

Recommendation:

1. Approve the first reading, by title only, of an Ordinance amending selected provisions of Chapter 25 (Subdivisions) and Appendix I (Zoning) of the Municipal Code related to special housing types including employee housing, supportive housing, transitional housing, and low barrier navigation centers; special housing regulations in support of Housing Element implementation; and, developments and lot splits; and
2. Approve the Policy and Procedures for Compliance the State's No Net Loss law; and
3. Find the action exempt from the California Environmental Quality Act.

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion unless a Council Member requests separate action on a specific item.

3. Receive and File Public Comments Submitted for the September 12, 2022 City Council Meeting

Prepared by: Alisha Farnell, City Clerk

Recommendation: Receive and file submitted public comments.

4. Introduce and/or Adopt All Ordinances and Resolutions Presented for Consideration by Title Only and to Waive Further Reading

5. Approve Minutes - Meeting of August 22, 2022

Prepared by: Alisha Farnell, City Clerk

Recommendation: Approve as submitted.

6. Accept Office of Traffic Safety DUI Traffic Enforcement Grant

Prepared by: Mark Lauderback, Chief of Police

Recommendation:

1. Accept the Office of Traffic Safety DUI / Traffic Enforcement grant;
2. Appropriate \$81,000 in the General Fund Grants Fund; and
3. Increase estimated revenues in the General Fund Grants Fund by \$81,000.

7. Approve a Resolution Requesting the Dissolution of the Successor Agency to the Cypress Redevelopment Agency

Prepared by: Matt Burton, Director of Finance and Administrative Services

Recommendation: Approve a resolution requesting the County Oversight Board dissolve the Successor Agency to the Cypress Redevelopment Agency.

8. Approve Task Order for Solid Waste Consulting Services Related to Organic Waste Recycling

Prepared by: Doug Dancs, Director of Public Works

Recommendation: Approve a \$100,000 task order for Solid Waste Consulting Services to Michael Balliet Consulting for Organic Waste Recycling.

9. Award Contract for Shade Structure Replacement at Manzanita Park, Project 333

Prepared by: Doug Dancs, Director of Public Works

Recommendation:

1. Approve Plans and Specifications for Shade Structure Replacement at Manzanita Park, Project 333; and

2. Award a contract to R.E. Schultz Construction, Inc., Orange, CA, for \$55,650, and authorize a contingency of \$9,000.

10. Approve Register of Warrants, Transfers, and Wires Issued for the Period of August 6, 2022 through August 26, 2022

Prepared by: Matt Burton, Director of Finance and Administrative Services

Recommendation: Approve the attached payment register summarized below for the period of August 6, 2022 through August 26, 2022:

- Electronic Funds Transfers 11624 through 11775
- Warrants 60328 through 60458
- Payroll Transfers W1481 through W1482

NEW BUSINESS

None.

ORAL COMMUNICATIONS (Five minutes per speaker, unless extended by the City Council)

The public may address the City Council on any matters prior to any action taken on the agenda. Although Council Members may provide brief responses, the City Council may not discuss or take action on items that are not on its agenda.

If you would like to address the City Council in person, please complete a Speaker's Card. If you would like to address the City Council via the meeting webinar, please click the 'hand raise' button, unmute your microphone and wait for the Mayor or City Clerk to call on you.



= Hand Raise



= Unmute

Speakers providing comments in person will be called first. Speakers are requested to limit their comments to no more than five minutes.

Alternatively, comments may be submitted to cityclerk@cypressca.org prior to 3:00 p.m. on September 12, 2022. All comments submitted via email prior to the deadline will be added to the agenda as a Consent Calendar item.

COUNCIL MEMBER REPORTS AND REMARKS

CITY MANAGER REMARKS

ADJOURNMENT - IN MEMORY OF LOS ALAMITOS COUNCIL MEMBER RON BATES

The next meeting will be an adjourned Regular Meeting, to be held on Monday, September 26, 2022, beginning at 5:30 p.m. in the Executive Board Room.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 9th day of September, 2022.

Alisha Farnell, City Clerk

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk at (714) 229-6685 at least 72 hours prior to the meeting to enable the City to make reasonable arrangements to assure accessibility to this meeting.



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

1.

FROM: Alicia Velasco, Planning Director

DATE: 09/12/2022

SUBJECT: Approve Conditional Use Permit No. 2022-04 to Construct a Detached Garage Exceeding 15 Feet in Height at 8661 Acacia Drive

RECOMMENDATION

Adopt a Resolution approving Conditional Use Permit No. 2022-04, with conditions, and confirm the project is exempt from the California Environmental Quality Act requirements.

DISCUSSION

Project Description

The applicant is requesting a Conditional Use Permit (CUP) to construct a 25'-5" tall detached garage at 8661 Acacia Drive. The Municipal Code requires CUP approval for detached structures exceeding 15 feet in height. The garage is 3,457 square feet and accommodates recreational vehicles. It is located in the rear of the property with a five-foot rear yard setback.

Subject Property and Surrounding Uses

The property contains a 5,394 square-foot residence, attached two-car garage, and 1,200 square foot detached garage. The property is zoned RS-15,000 - Residential Single-Family and the General Plan designation is Residential - Low Density. The property is surrounded by:

Direction	Land Use	Zoning
North	Single-Family Residence	RS-15,000 - Residential Single-Family
South	Single-Family Residence	RS-15,000 - Residential Single-Family
East	Single-Family Residence	RS-15,000 - Residential Single-Family
West	Condominiums	Planned Urban Development Zone (Lakewood)

A vicinity map is attached.

Analysis

Background

Detached garages are considered accessory structures and a CUP to evaluate potential privacy and aesthetic concerns is required for accessory structures exceeding fifteen feet in height.

Conditional Use Permit

The proposed garage complies with the minimum setbacks from all property lines:

Direction	Accessory Building Setback Requirement	Setback Provided
North (side)	Minimum 5 feet	5 feet

South (side)	Minimum 5 feet	15 feet
East (front)	Minimum 20 feet	245 feet
West (rear)	Minimum 3 feet	5 feet

The single-story garage has two windows located above 16 feet, but neither view adjacent properties. The properties to the north and south (side property lines) also have oversized detached accessory structures in the rear, and behind the property is Lakewood Shores Condominium's carports. Therefore, the garage does not create privacy issues related to its proximity to adjacent residential structures.

The CUP conditions of approval restrict the accessory structure's design as shown on the plans. No complaints have been received regarding comparable-sized garages in the surrounding neighborhood and the City has received no aesthetic concerns in response to the public notice for this application. The floor plan of the garage includes a bathroom and lounge area. This is permitted by code and not a part of the CUP review.

Required Findings

The project is consistent with the findings required by Zoning Code Section 4.19.070E (Conditional Use Permit):

1. The proposed location of the conditional use is consistent with the requirements of the General Plan and the zoning district in which the site is located:

The site is zoned RS-15,000 - Residential Single-Family, which is consistent with the Residential - Low Density General Plan designation. The RS-15,000 Zone's intent is to provide areas for single-family residential estates with minimum parcel sizes of fifteen thousand (15,000) square feet. The zone permits accessory structures exceeding 15 feet in height, subject to a Conditional Use Permit, and the application meets all development standards.

2. The location of the conditional use and the conditions under which it would be operated or maintained will not be detrimental to the public health, safety or welfare, or be materially injurious to properties or improvements in the vicinity:

A garage exceeding 15 feet in height is permitted subject to a CUP. The garage will not be detrimental to the public health, safety or welfare, or injurious to properties in the vicinity, because the project meets all development standards and will adhere to building permit requirements. With the recommended project conditions, the garage is restricted to the size and design as submitted, further preventing adverse effects on adjacent properties.

3. The proposed conditional use will comply with each of the applicable provisions of the Zoning Ordinance:

The garage use, as proposed and conditioned, is consistent with the criteria for approving conditional use permits for accessory structures exceeding fifteen feet high, as set forth in Sections 2.05.030 and 3.17.020 of the Zoning Ordinance.

Recommendation

The CUP meets the requirements and intent of the Municipal Code and the development standards for detached accessory structures. The 30,000 square foot lot provides adequate distancing from surrounding properties, and the size of the garage is consistent with similar structures in the neighborhood. It is recommended the City Council approve the resolution and confirm the project is exempt from California Environmental Quality Act requirements.

Public Hearing

Notices of the public hearing were posted and mailed to the owners of all properties located within 500 feet of the site. To date, no communication regarding this item has been received.

Alternative Action

In the event the City Council determines there are concerns that should be addressed prior to taking any action on this item, the City Council should continue this application and instruct staff to work with the applicant to resolve the issues. A second alternative is to make the required finding for denial and deny the project.

BUDGET IMPACT

None.

LEGAL REVIEW

None required.

APPROVED BY:

Peter Grant, City Manager

Attachments

Resolution

Project Conditions

Vicinity Map

Project Plans

Notice of Exemption

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CYPRESS
APPROVING CONDITIONAL USE PERMIT NO. 2022-04, ALLOWING
CONSTRUCTION OF A DETACHED GARAGE EXCEEDING
FIFTEEN FEET IN HEIGHT, LOCATED AT 8661 ACACIA DRIVE WITHIN
THE RS-15,000 – RESIDENTIAL SINGLE-FAMILY ZONE AND FINDING
THE PROJECT EXEMPT FROM CALIFORNIA ENVIRONMENTAL
ACT REQUIREMENTS.

WHEREAS, the City Council of the City of Cypress has considered an application for a conditional use permit in accordance with the provisions of Section 4.19.070 of the Zoning Ordinance of the City of Cypress to allow construction of a detached garage/accessory structure exceeding fifteen feet in height, located at 8661 Acacia Drive within the RS-15,000 – Residential Single-Family Zone.

WHEREAS, the subject site is designated Residential – Low Density in the City's General Plan, and is zoned RS-15,000 – Residential Single-Family, where garage-type accessory structures more than fifteen feet in height are allowed, subject to a conditional use permit. Section 3.17.020 of the Cypress Zoning Ordinance has special development standards for accessory structures in residential zones.

WHEREAS, the City Council, after proper notice thereof, on September 12, 2022, held a duly noticed public hearing on the application and took public testimony.

WHEREAS, the proposed project is categorically exempt pursuant to California Environmental Quality Act (CEQA) Guidelines, Section 15303 – New Construction. Section 15303(e) includes the construction of accessory structures such as garages. The proposed project consists of a new 3,457 square-foot garage/accessory structure to compliment a single-family residence on the property.

WHEREAS, the City Council finds that the applicant agrees with the necessity of and accepts all elements, requirements, and conditions of this Resolution as being a reasonable manner of preserving, protecting, providing for, and fostering the health, safety, and welfare of the citizenry in general and the persons who work, visit or live in this development in particular.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CYPRESS, CALIFORNIA, DOES HEREBY RESOLVE, based upon substantial evidence taken from the administrative record and at the public hearing, AS FOLLOWS:

SECTION 1. Findings. Pursuant to the Section 4.19.070E of the Cypress Zoning Ordinance, the City Council finds, after due study and deliberation that the following circumstances exist:

1. The proposed location of the conditional use is consistent with the requirements of the general plan and the zoning district in which the site is located:

The site is zoned RS-15,000 – Residential Single-Family, which is consistent with the Residential – Low Density General Plan designation. The RS-15,000 Zone's intent is to provide areas for single-family residential estates with minimum parcel sizes of fifteen thousand (15,000) square feet. The zone permits accessory structures exceeding 15 feet in height, subject to a Conditional Use Permit, and the application meets all development standards.

2. The location of the conditional use and the conditions under which it would be operated or maintained will not be detrimental to the public health, safety or welfare, or be materially injurious to properties or improvements in the vicinity:

A garage exceeding fifteen feet in height is permitted subject to a conditional use permit. The garage will not be detrimental to the public health, safety or welfare, or injurious to properties in the vicinity, because the project meets all development standards and will adhere to building permit requirements. With the recommended project conditions, the garage is restricted to the size and design as submitted, further preventing adverse effects on adjacent properties.

3. The proposed conditional use will comply with each of the applicable provisions of the Zoning Ordinance:

The garage use, as proposed and conditioned, is consistent with the criteria for approving conditional use permits for accessory structures exceeding fifteen feet high, as set forth in Sections 2.05.030 and 3.17.020 of the Zoning Ordinance.

SECTION 2. CEQA. The City Council finds that the proposed project is categorically exempt pursuant to California Environmental Quality Act (CEQA) Guidelines, Section 15303 – New Construction. Section 15303(e) involves the construction of accessory structures such as garages. The proposed project consists of a new garage/accessory structure. Therefore, the City Council has determined that there is no substantial evidence that the project may have a significant effect on the environment.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Cypress does hereby approve Conditional Use Permit No. 2022-04, subject to the conditions attached hereto as Exhibit "A".

Any challenge to this Resolution, and the findings set forth therein, must be filed within the 90-day statute of limitations set forth in Code of Civil Procedure 1094.6.

PASSED AND ADOPTED by the City Council of the City of Cypress at a regular meeting held on the 12th day of September, 2022.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss

I, ALISHA FARNELL, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the said City Council held on the 12th day of September, 2022, by the following roll call vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

CITY CLERK OF THE CITY OF CYPRESS

EXHIBIT "A"

CONDITIONAL USE PERMIT NO. 2022-04 (Garage/Accessory Structure) 8661 Acacia Drive

CONDITIONS OF APPROVAL

1. General Conditions

- 1.1. Prior to the issuance of building permits or commencement of the use, the project applicant shall sign and return a City-provided affidavit accepting these conditions of approval. *(Planning)*
- 1.2. This permit is granted for the plans dated 1/23/2022 ("the plans") on file with the Planning Division. The project shall conform to the plans, except as otherwise specified in these conditions, or unless a minor modification to the plans is approved by the Planning Director. A minor modification may be granted for minimal changes or increases in the extent of use or size of structures or of the design, materials or colors of structures or masonry walls. *(Planning)*
- 1.3. Any failure of applicant to abide by these conditions of approval or sign and return a City-provided affidavit accepting these conditions of approval shall be grounds for City's initiation of proceedings to revoke this Conditional Use Permit in accordance with the City's Zoning Ordinance.
- 1.4. The applicant may request minor modifications of conditions of approval consistent with the intent of the project approval. The Planning Director, City Engineer, Orange County Fire Authority, and/or the Police Chief, depending on the requested modification, shall approve the modification in writing. For numerical standards, the Planning Director may approve deviations up to 10% provided that city code requirements are met.
- 1.5. The applicant shall defend, indemnify, and hold harmless, the City and any agency thereof, or any of its agents, officers, and employees from any and all claims, actions, or proceedings against the City or any agency thereof, or any of its agents, officers or employees, to attack, set aside, void or annul, an approval of the City, or any agency thereof, advisory agency, appeal board, or legislative body, including actions approved by the voters of the City, concerning the project, which action is brought within the time period provided in Government Code Section 66499.37 and Public Resources Code, Division 13, CH. 4 (§ 21000 et seq. - including but not by way of limitation § 21152 and 21167). City shall promptly notify the applicant of any claim, action, or proceeding brought within this time period. *(City Attorney)*
- 1.6. The applicant shall comply with all provisions of the Code of the City of Cypress. *(Planning)*
- 1.7. Any and all correction notice(s) generated through the plan check and/or inspection process is/are hereby incorporated by reference as conditions of

approval and shall be fully complied with by the owner, applicant and all agents thereof. *(Planning)*

- 1.8. Any and all correction notice(s) generated through the plan check and/or inspection process is/are hereby incorporated by reference as conditions of approval and shall be fully complied with by the owner, applicant and all agents thereof. *(Planning)*

2. Planning

- 2.1. Any expansion or modification of the approved use beyond what is approved as part of this Conditional Use Permit will require an amendment to the conditional use permit. *(Planning)*
- 2.2. This conditional use permit may be modified or revoked by the City Council should the Council determine that the proposed use or conditions under which it is being operated or maintained is detrimental to the public health, safety, or welfare, or materially injurious to properties or improvements in the vicinity. *(Planning)*

3. Architectural

- 3.1. Architectural elevations and site plans shall be reviewed and approved by the Community Development Department prior to the issuance of building permits. *(Planning)*
- 3.2. All architectural treatments shall be constructed as illustrated on plans and renderings submitted. The final exterior color scheme shall be submitted to City staff for review and approval prior to actually painting the structure. *(Planning)*
- 3.3. On-site security lighting shall be arranged so that direct rays will not shine on adjacent properties or produce glare. *(Planning)*
- 3.4. During construction, the developer shall provide an adequate number of trash bins at a location acceptable to City staff. Construction bins must be maintained onsite. Bin rental shall be contracted through the City's disposal services contractor. *(Planning)*
- 3.5. If second story windows are added, which create a privacy problem for adjacent property owners, measures shall be taken to resolve the problem. These mitigation measures shall be subject to Planning Director approval and may consist of, but not be limited to, requirements for additional perimeter landscaping and/or window coverings as determined appropriate by the Planning Director. *(Planning)*
- 3.6. The property owner shall maintain the buildings, structures, walls, etc. free from all graffiti. All graffiti shall be removed within 24 to 48 hours once notified in writing by the City. *(Planning)*

4. Fees

4.1. The applicant shall pay the following fees per Resolution No. 6182, as noted below.
(Engineering)

- Building Plan Check (Prior to submittal of Plans)
- Building Permit and Inspection (Prior to Permit issuance)

4.2. Within 48 hours of the approval of this project, the applicant/developer shall deliver to the Community Development Department a check payable to the County Clerk-Recorder in the amount of \$50.00 County administrative fee, to enable the City to file the Notice of Exemption pursuant to the California Environmental Quality Act (CEQA) Guidelines.. *(Planning)*

5. Building and Safety

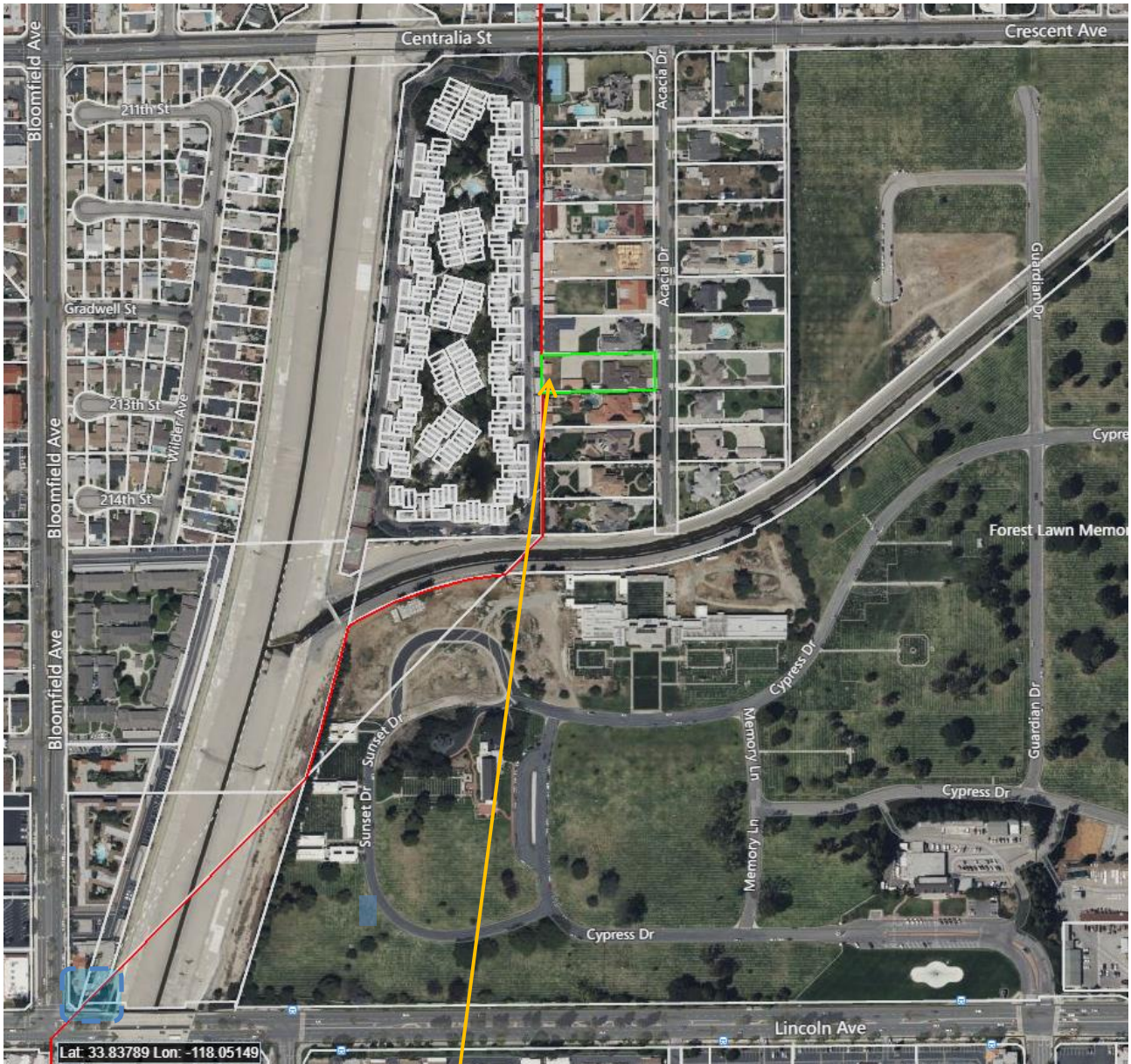
5.1. Applicant/developer shall obtain the required permits and comply with applicable provisions of the 2019 California Residential, Building, Plumbing, Electrical, and Mechanical Codes, the 2019 California Green Building Standards Code, Title 24, and the City of Cypress Codes. *(Building & Safety)*

5.2. Grading, demolition, and exterior building construction activities shall be limited to the hours of between 7:00 a.m. and 8:00 p.m. Monday through Friday, between 9:00 a.m. and 8:00 p.m. on Saturday, if the City's noise standards are exceeded. Interior building construction and tenant improvements shall be limited to the hours between 7:00 a.m. and 8:00 p.m. Monday through Saturday, only if the City's noise standards are exceeded. **If complaints are received regarding noise from grading or demolition, further restrictions may be imposed on the start time of construction by the Director of Community Development, up to a 9:00 a.m. start time.** No construction activity shall be allowed on Sundays or federal holidays. In addition, construction equipment shall be equipped with effective muffling devices. Compliance with this measure is subject to field inspection by City staff. *(Building & Safety)*

5.3. Construction bins for non-recyclable and recyclable materials generated from any construction site (residential and non-residential) must be placed "on site" out of the public right-of-way unless a permit is obtained. *(Building & Safety)*

Effective: 9/12/2022

Conditional Use Permit No. 2022-04
8661 Acacia Drive



PROJECT SITE



VICINITY MAP

NEW 5-CAR GARAGE

Mario & Grettel Vargas
8661 Acacia Drive, Cypress, CA 90630
A.P.N. 262-292-09

PROJECT

OWNER

ADDRESS

A.P.N.

**EXISTING & PROPOSED
PLOT PLANS**

SHEET NAME

DATE ISSUED 01/23/2022
DRAWN BY Y.C.
CHECKED BY C+P
SCALE AS SHOWN

SHEET NO.

A-1.121CP005
UNOFFICIAL PLANNING
PLAN RELEASE

GENERAL INFORMATION

FLOOR AREAS

ROOMS	TOTAL LIVABLE AREA	TOTAL COVERAGE
(E) 1st FLOOR LIVABLE AREA	3,971 S.F.	3,971 S.F.
(N) 1st FLOOR LIVABLE AREA	570 S.F.	570 S.F.
(E) 2nd FLOOR LIVABLE AREA TO REMODEL	1,423 S.F.	1,423 S.F.
(N) 2nd FLOOR LIVABLE AREA	55 S.F.	55 S.F.
(N) JUNIOR UNIT	413 S.F.	413 S.F.
(N) PORCH		81 S.F.
(E) GARAGE CONVERTED INTO AN UNIT #2	1,200 S.F.	1,200 S.F.
(N) COVERED PATIOS & COVERED BALCONY		795 S.F.
(N) BARBECUE TERRACE		385 S.F.
(N) 3-CAR GARAGE		720 S.F.
(N) 5-CAR GARAGE		3,457 S.F.
TOTAL AREA EXISTING & NEW	7,632 S.F.	13,070 S.F.

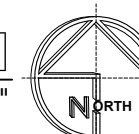
SCOPE OF WORK

- (E) 1st FLOOR LIVABLE AREA
- (N) 1st FLOOR LIVABLE AREA
- (E) & (N) 2nd FLOOR LIVABLE AREA
- (N) PORCH
- (N) COVERED PATIOS, BALCONIES & TERRACES
- (N) GARAGE
- (E) GARAGE TO BE CONVERTED IN AN ACCESSORY DWELLING UNIT
- (N) JUNIOR UNIT
- (N) 5-CAR GARAGE

1

EXISTING PLOT PLAN

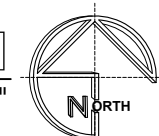
SCALE: 1/16"=1'-0"

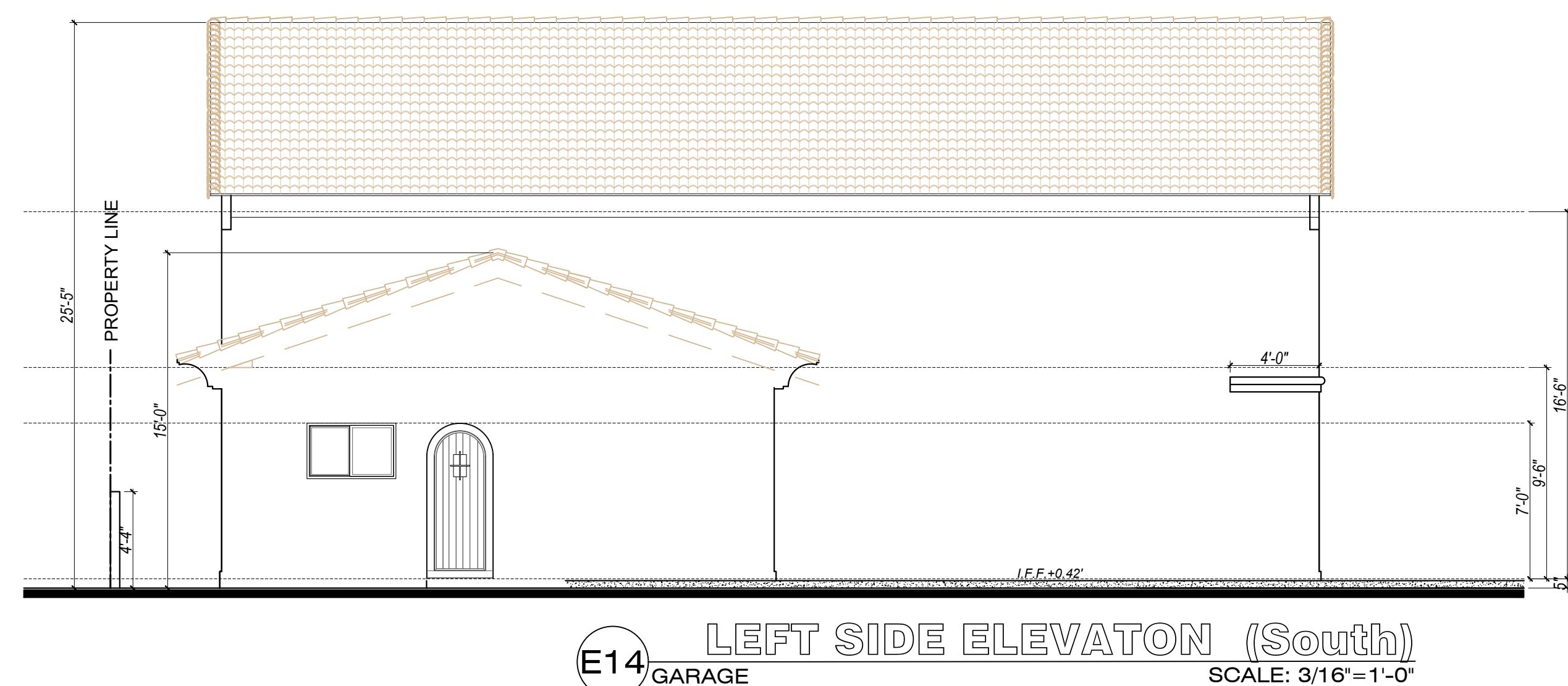
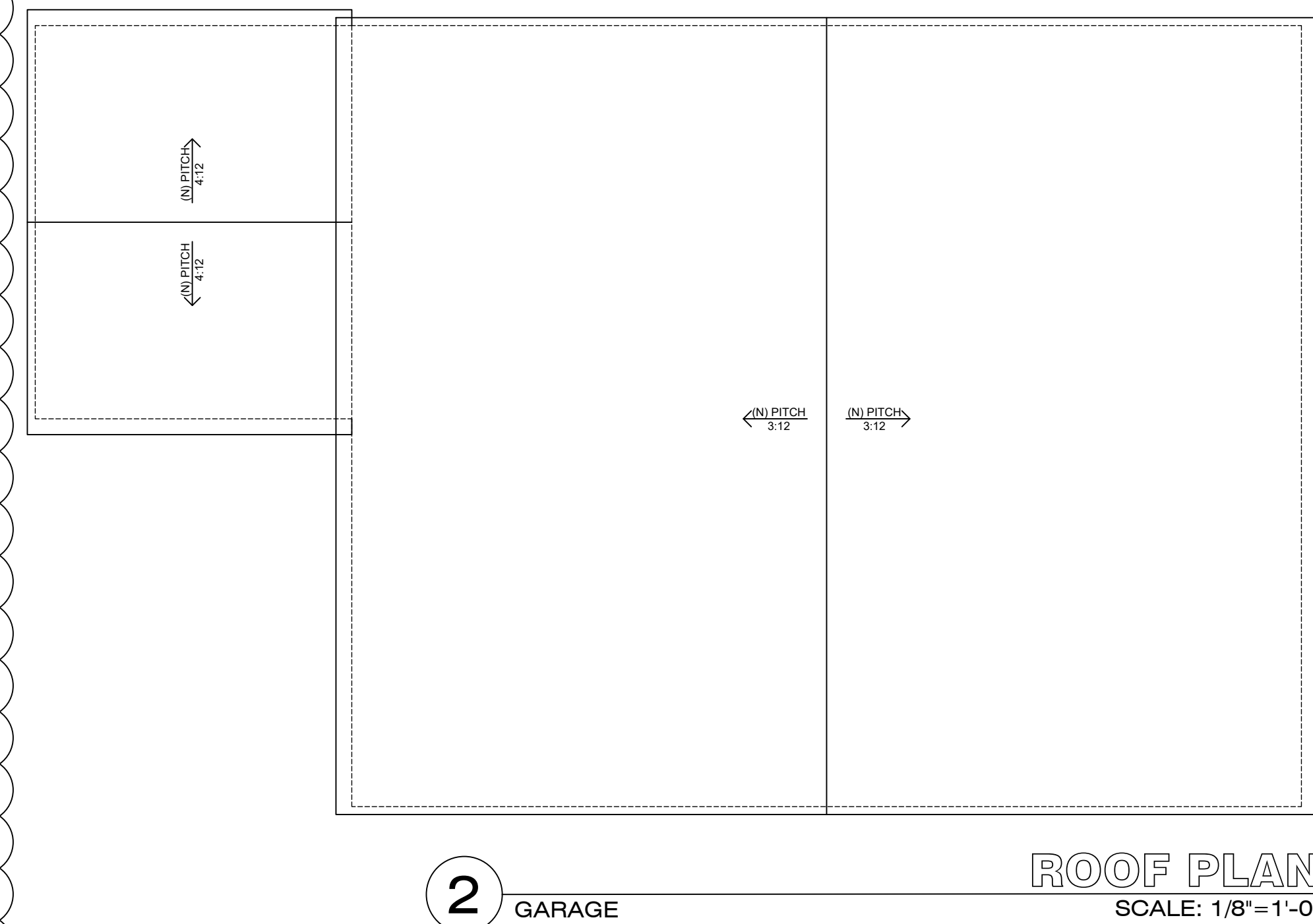


2

PROPOSED PLOT PLAN

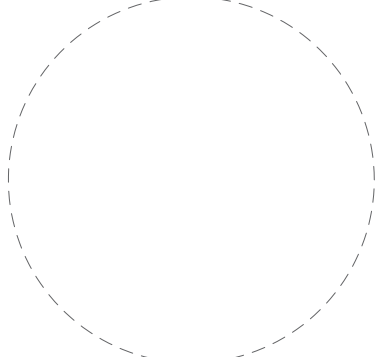
SCALE: 3/32"=1'-0"





NEW 5-CAR GARAGE

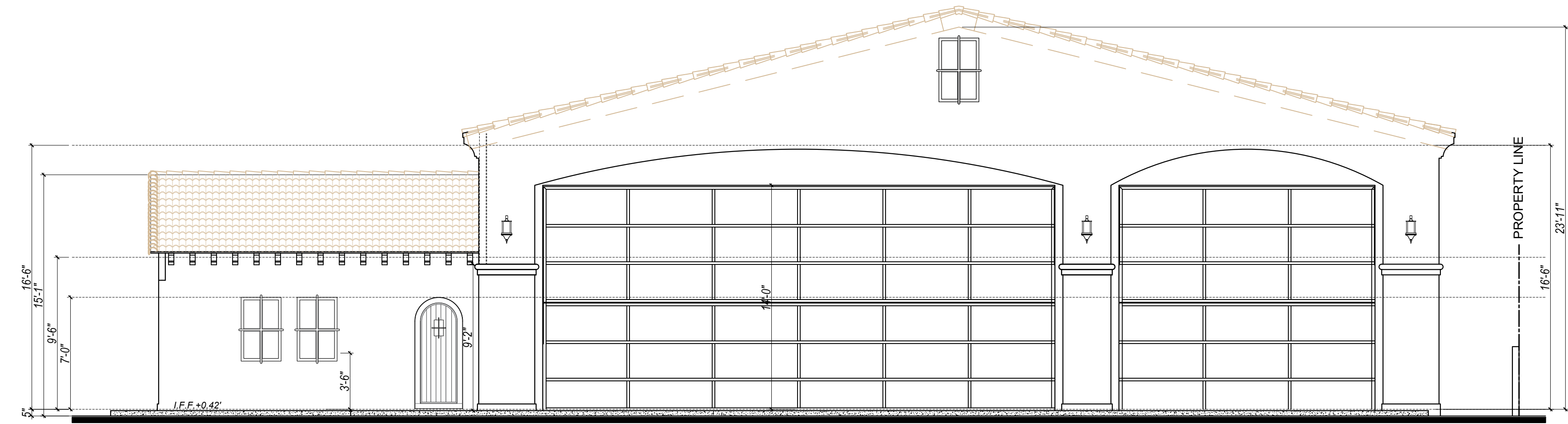
Mario & Grettel Vargas
8661 Acacia Drive, Cypress, CA 90630
A.P.N. 262-292-09

PROJECT	OWNER	ADDRESS	A.P.N.
			
REVISION:	PRINT:		
 09-30-2021	10-20-2021		

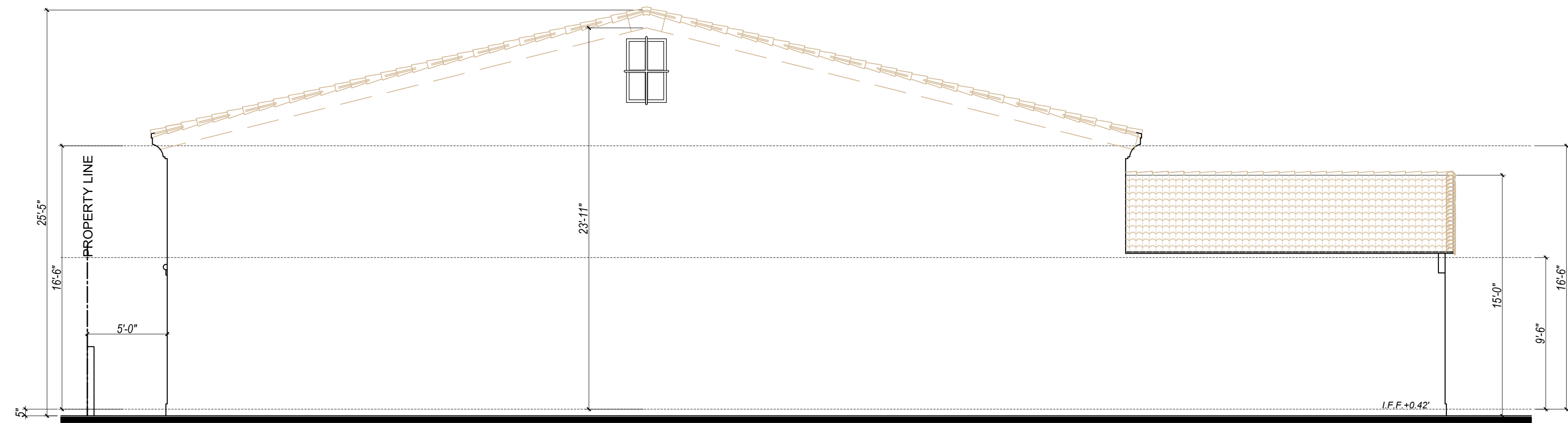
**GARAGE
PROPOSED &
ELEVATIONS**

DATE ISSUED 09/23/2021 DRAWN BY Y.C.
CHECKED BY C+P SCALE AS SHOWN

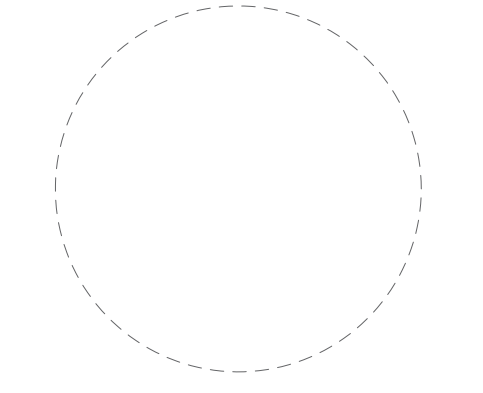
A-8



E15 GARAGE FRONT ELEVATION (EAST)
SCALE: 3/16"=1'-0"



E16 GARAGE FRONT ELEVATION (West)
SCALE: 3/16"=1'-0"



NOTICE OF EXEMPTION

FROM: City of Cypress
5275 Orange Avenue
Cypress, CA 90630

TO: County Clerk-Recorder
Public Services Division
P.O. Box 238
Santa Ana, CA 92702

Project Title Conditional Use Permit No. 2022-04		
Project Location - Specific 8661 Acacia Drive		
Project Location - City Cypress		Project Location - County Orange
Description of Nature, Purpose, and Beneficiaries of Project A request to construct a new garage/accessory structure to compliment a single-family residence, owned by Mr. Mario Vargas.		
Name of Public Agency Approving Project City of Cypress		
Name of Person or Agency Carrying Out Project (Applicant's Name and Address) Mr. Mario Vargas, 5844 Autry Avenue, Lakewood, CA 90712		
Exempt Status: (Check One) ☐ Ministerial (Sec. 21080(b)(1);15268); ☐ Declared Emergency (Sec. 21080(b)(3);15269(a)); ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c)); ☒ Categorical Exemption, Class 3.e (Sec. 15303(e))		
Reasons why project is exempt: The project consists of a new garage/accessory structure on a single-family residential property.		
Lead Agency Contact Person Ms. Kori Sanders, Associate Planner	Area Code (714)	Telephone Number 229-6724

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a notice of exemption been filed by the public agency approving the project?
Yes ☒ No ☐

Signature

Date

Alicia Velasco

Planning Director

☒ Signed by Lead Agency



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

2.

FROM: Alicia Velasco, Planning Director

DATE: 09/12/2022

SUBJECT: Approve an Ordinance Amending Provisions of Chapter 25 (Subdivisions) and Appendix I (Zoning) to Implement the Housing Element and Comply with State Housing Laws, and Approve a No Net Loss Policy

RECOMMENDATION

1. Approve the first reading, by title only, of an Ordinance amending selected provisions of Chapter 25 (Subdivisions) and Appendix I (Zoning) of the Municipal Code related to special housing types including employee housing, supportive housing, transitional housing, and low barrier navigation centers; special housing regulations in support of Housing Element implementation; and, developments and lot splits; and
2. Approve the Policy and Procedures for Compliance the State's No Net Loss law; and
3. Find the action exempt from the California Environmental Quality Act.

DISCUSSION

The 2021-2029 Housing Element contains State-mandated programs to remove constraints to housing development, including updating the Zoning Ordinance to comply with recent changes in State law. The City Council adopted updated emergency shelter provisions in November 2021 and updated accessory dwelling unit, density bonus, and reasonable accommodation provisions in May 2022. The recommended amendments include provisions for special housing types, replacement of certain protected units, fair housing, and new development and lot splits. Additionally, a "No Net Loss" policy is a State-mandated Housing Element program and recommended as part of this report.

Special Housing Types

Amendments to the Zoning Ordinance include provisions for special housing types required by State Law.

Employee Housing

The ordinance permits employee housing for six or fewer employees as a single-family dwelling as required by Health and Safety Code Section 17021.5(b).

Low Barrier Navigation Centers

State law mandates local jurisdictions allow low barrier navigation centers in mixed-use zones as a permitted use. Low barrier navigation centers are service-enriched emergency shelters that implement best practices to reduce barriers to entry, such as allowing partners to reside together, pets, or the storage of possessions. Centers must meet certain requirements to be permitted by right, including services and staffing plans and a system to coordinate client intake, assessment, and referrals. Mixed-use districts in the City are in the Lincoln Avenue Specific Plan and Cypress Town Center and Commons Specific Plan.

Supportive and Transitional Housing

Transitional housing is mid-term housing for individuals or families transitioning to permanent housing. Supportive housing serves a target population (such as disabled persons) and links residents to specialized services. State law requires cities permit supportive and transitional housing as residential uses and allow them in all residential zones, subject to the same standards as other residential uses. State regulations require local jurisdictions to allow transitional housing by right in multifamily and mixed use zones, provided certain requirements, including affordability restrictions, are met.

Lot Splits and Second Primary Units

Effective January 1, 2022, the State requires cities permit up to two primary residences on parcels in single family zones where previously only one primary residence was allowed. In combination with State-mandated accessory dwelling unit (ADU) provisions, parcels may be developed with up to four units, provided all requirements and standards are met. The State also requires cities allow lot splits of single-family residential lots, even if the two resulting lots are smaller than the minimum lot size required by the Zoning Ordinance. The resulting lots are limited to two units, inclusive of ADUs. The recommended ordinance complies with State requirements while including additional local provisions where permitted. Requirements include:

- Applies to the RS-15000, RS-6000, and RS-5000 zones.
- Lot splits and units developed under the ordinance cannot require or allow the demolition or alteration of units occupied by a tenant in the last three years or with affordability restrictions.
- Rentals less than 31 days are prohibited.
- Rear and side yard setbacks are limited to four feet minimum.
- One parking space (can be uncovered) per unit, with some exemptions.
- City requirements cannot preclude the development of a unit less than 800 square feet in size.
- Lots resulting from lot splits must be at least 40% of the size of the original lot and at least 1,200 square feet.
- The property owner of a split lot must sign an affidavit certifying they will occupy a unit on one of the resulting parcels as their primary residence for three years.
- Lots resulting from lot splits shall include at least 40% of the street frontage of the original parcel. Flag lots are prohibited.
- Units are limited to one story and a maximum of 1,200 square feet.

Other Housing Regulations

The recommended ordinance includes provisions that require the replacement of certain housing units if they are demolished in conjunction with development on a parcel identified in the Housing Element sites inventory. Units subject to replacement are those with affordability restrictions or occupied by lower income tenants. These provisions are required for Housing

Element implementation.

The State prioritized affirmatively furthering fair housing in the latest Housing Element update. The City's efforts to further fair housing include a new requirement that affordable housing developments prepare and implement an affirmative marketing plan. The plan will ensure that availability of affordable units is marketed to all segments of the community.

No Net Loss Policy

The State's No Net Loss law requires cities to monitor available sites to accommodate the Regional Housing Needs Assessment (RHNA) throughout the Housing Element planning period. If sites identified in the Housing Element are developed at lower densities, the cities are required to identify new sites to accommodate the remaining RHNA. The City built a buffer into the Housing Element sites inventory to prevent the need to identify new sites mid-cycle. The recommendation creates procedures to ensure proper decision-making and unit tracking.

Summary

The recommended ordinance and policy are required to implement the City's 2021-2029 Housing Element and comply with State law. Should the City Council not approve the ordinance and policy, the City remains obligated by State law.

The public hearing notice for this item was published and posted on September 2, 2022 as required by the Municipal Code. To date, no comments have been received.

BUDGET IMPACT

None.

LEGAL REVIEW

The ordinance was reviewed and approved by the City Attorney.

APPROVED BY: Peter Grant, City Manager

Attachments

Ordinance

No Net Loss Policy

Notice of Exemption

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CYPRESS, CALIFORNIA, AMENDING SELECTED PROVISIONS OF CHAPTER 25 (SUBDIVISIONS) AND APPENDIX I (ZONING) OF THE CYPRESS MUNICIPAL CODE TO ADOPT REGULATIONS FOR SPECIAL HOUSING TYPES INCLUDING EMPLOYEE HOUSING, SUPPORTIVE HOUSING, TRANSITIONAL HOUSING, AND LOW BARRIER NAVIGATION CENTERS; SPECIAL HOUSING REGULATIONS IN SUPPORT OF HOUSING ELEMENT IMPLEMENTATION; DEVELOPMENTS AND LOT SPLITS AUTHORIZED BY SENATE BILL 9; AND FINDING THE ACTION EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

WHEREAS, Senate Bill 9 (SB 9) took effect on January 1, 2022. This bill requires the ministerial approval of two dwelling units per parcel in single-family residential zones, where previously only one primary dwelling unit would have been permitted, in addition to accessory dwelling units and junior accessory dwelling units, in some cases. SB 9 also requires ministerial approval of lot splits in single-family residential zones and allows two units on each resulting parcel. SB 9 further allows cities to adopt objective standards governing dwelling units and lot splits approved pursuant to SB 9, provided they do not conflict with state law; and

WHEREAS, Government Code Section 65583.2(g)(3) requires the replacement of certain dwelling units when new development occurs on a parcel identified in the sites inventory of the City's Housing Element of the General Plan; and

WHEREAS, Health and Safety Code Section 17021.5(b) requires employee housing of six or fewer employees to be permitted as a single-family dwelling; and

WHEREAS, Government Code Section 65583(c)(3) requires transitional housing and supportive housing to be deemed a residential use subject to the same regulations and procedures that apply to other residential uses of the same type in the same zone. Government Code Sections 65650 et seq. further limit the City's scope of regulation on supportive housing in certain zones; and

WHEREAS, Assembly Bill 101 took effect January 1, 2020 and requires the City to allow low barrier navigation centers as a permitted use in areas zoned for mixed use and nonresidential zones permitting multifamily uses, provided it meets specified requirements; and

WHEREAS, the City Council desires to update the City's regulations to be consistent with State law; and

WHEREAS, the City Council finds that the Ordinance is consistent with the goals, policies, and objectives of the General Plan. Housing Element Goal HOU-5 is to "mitigate any potential governmental constraints to housing production and affordability". The Ordinance furthers this goal by ensuring that the City's zoning regulations are consistent with State laws intended to facilitate and incentivize the development of affordable housing and special needs housing. Housing Element Goal HOU-6 is to "promote equal opportunity for all residents to reside in the housing of their choice". The Ordinance is consistent with this goal in that it establishes regulations allowing for special housing types, such as transitional and supportive housing, that create additional opportunities for housing for very low income and special needs populations; and

WHEREAS, on September 12, 2022, the City Council held a duly noticed public hearing and considered testimony on the Ordinance.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CYPRESS DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council hereby specifically finds that all of the facts set forth in the above Recitals are true and correct and are incorporated herein as findings of the City Council.

SECTION 2. Section 25-12 of the Cypress Municipal Code is hereby amended as follows (additions in **bold underline**):

The size, dimensions, and configuration of lots or parcels created by any division of land shall conform with this section and the Cypress Zoning Ordinance, **except that lots created through an urban lot split shall be subject to the requirements of Article XI of Chapter 25 where the requirements of Article XI conflict with this section.**

- (a) *Lot numbers.* The lots or parcels shall be numbered consecutively commencing with the number one, with no omissions or duplications. Block numbers or letters may be used, but are not preferred.
- (b) *Lot area.* The minimum net lot area shall be that prescribed for the zone in which the property is located. Variations from the minimum lot area requirements may be approved by the planning commission or city council in accordance with the provisions of the zoning ordinance of the City of Cypress.
- (c) *Public street frontage.* All lots created by the division of land, whether by tract or parcel map, shall have frontage or approved access to a dedicated public street or highway. In the case of condominiums or planned residential developments with lot areas owned in common, the street frontage requirement for individual lots may be satisfied by the individual lots' ownership in the common lot, if the common lot has frontage on the public street.
- (d) *Lot width.* The width of lots shall conform to standards of development as defined by the city zoning ordinance and other ordinances or official plans adopted pursuant to law. Corner lots shall have a minimum width of sixty-five (65) feet measured the same as interior lots. Variations from the minimum lot width requirements may be approved by the planning commission or city council in accordance with the provisions of the zoning ordinance of the City of Cypress. The minimum widths of odd-shaped lots which result from extreme topography, previous irregular boundaries, or other unavoidable circumstances shall be subject to individual determination and approval by the planning commission at the time of approval of the tentative map in accordance with requirements of the Cypress Zoning Ordinance.

The above provisions governing minimum lot widths shall not apply to residential or common lots within a planned residential (PRD) zone. Lot sizes and widths therein shall conform to the standards as set forth in the zoning ordinance or the approved concept plan or site plan for the particular development, whichever applies.

Small, odd-shaped lots or parcels resulting from the separation of land by streets or easements, or lots burdened by easements, utilities, or other facilities to a degree which

minimizes their value or use for other purposes, or parcels subject to flooding, portions of railroad rights-of-way, or other lots or parcels which because of their size, shape, topography, use, or location are unable to be built upon or developed, shall, upon the determination of the director of public works and planning director may be exempted from the above requirements as to lot widths and areas in accordance with the provisions of the zoning ordinance of the City of Cypress.

- (e) *City boundary.* No lots shall be divided by the boundary line of the City of Cypress.
- (f) *Sidelines.* The sidelines of lots shall be approximately at right angles to the street lines on straight streets, and shall approximately radial on curved streets.

SECTION 3. Section 25-19(b) of the Cypress Municipal Code is hereby amended as follows (additions in **bold underline**):

- (b) *From action by the director of public works and/or planning director.* If any interested person or the applicant for a lot line adjustment **or urban lot split** wishes to appeal the decision of the director of public works and/or planning director or the requirements and conditions pertaining to this approval, conditional approval, or denial of the lot line adjustment **or urban lot split**, said person shall file a written appeal with the planning director within ten (10) days of the decision. The tentative map, along with the staff report setting forth the requirements and other information regarding the lot line adjustment **or urban lot split** shall then be sent to the city council, which shall consider the appeal. A copy of the report shall also be sent to the owner or applicant making the appeal at least five (5) days prior to action by the city council. Upon receipt of the report, the city council shall review the matter within the time and in the manner specified above for action by the city council concerning a regular division by parcel map. The decision of the city council approving, conditionally approving, or denying the appealed lot line adjustment, **urban lot split**, or conditions thereof, shall be final.

SECTION 4. A new article is hereby added to Chapter 25, Subdivisions, entitled "ARTICLE XI. URBAN LOT SPLITS," which shall contain Section 25-77 through Section 25-83 and shall read as follows:

ARTICLE XI. URBAN LOT SPLITS

Sec. 25-77. Purpose.

The purpose of this Section is to establish procedures and standards for urban lot splits in accordance with the requirements of Government Code Section 66411.7. Where this Section is in conflict with any other provision of Chapter 25, this Section shall govern.

Sec. 25-78. Application requirements and review process.

- (a) Only individual property owners may apply for an urban lot split. "Individual property owner" means a natural person holding fee title individually or jointly in the person's own name or as a beneficiary of a trust that holds fee title. "Individual property owner" does not include any corporation or corporate person of any kind (partnership, LP, LLC, C corp, S corp, etc.) except for a "community land trust," as defined in Revenue and Taxation Code Section 402.1(a)(11)(C)(ii), or a "qualified nonprofit corporation" as described in Revenue and Taxation Code Section 214.15.

- (b) The applicant for an urban lot split shall submit an application on a City-approved application form and shall simultaneously file a tentative parcel map in accordance with Section 25-16.
- (c) The tentative parcel map shall be examined by the director of public works and planning director for its correctness in compliance with city ordinances and policies.
- (d) Following this examination, the director of public works shall approve, conditionally approve, or deny approval of the tentative parcel map. The director of public works's consideration of the tentative parcel map shall be ministerial, without discretionary review or a hearing. The tentative parcel map shall be approved if the director of public works finds that the map complies with the Subdivision Map Act, the requirements of this Section, and other requirements of this Code applicable to tentative parcel maps that are not inconsistent with this Section.
- (e) Notwithstanding subsection (d), the director of public works may deny an application for an urban lot split if the building official, or designee, makes a written finding, based upon a preponderance of the evidence, that the proposed urban lot split would have a specific, adverse impact, as defined in Government Code Section 65589.5(d)(2), upon public health and safety or the physical environment and for which there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact.
- (f) Following approval of a tentative parcel map, the applicant shall submit a final map for review in accordance with Section 25-21.
- (g) The director of public works shall approve the final map if it is in compliance with the Subdivision Map Act, this chapter, and other applicable provisions of this code, and the conditions of approval of the tentative parcel map have been met. The director of public works shall, at the time of his or her action on the final map, accept or reject any and all offers of dedication and other easements.
- (h) The appeal process for the decision of the director of public works shall be as described in Section 25-19(b).
- (i) Upon the approval of the final map, the final map shall be recorded in accordance with Section 25-21.

Sec. 25-79. Parcel requirements.

The parcel that is proposed for subdivision through an urban lot split:

- (a) Shall be located in an RS-15000, RS-6000, or RS-5000 zoning district;
- (b) Shall have at least one residential dwelling unit located on it on the date that the urban lot split is approved, unless the parcel is owned by a "community land trust," as defined in Revenue and Taxation Code Section 402.1(a)(11)(C)(ii), or a "qualified nonprofit corporation" as described in Revenue and Taxation Code Section 214.15;
- (c) Shall only have residential uses located on it on the date the urban lot split is approved;

- (d) Shall be located on a parcel that meets all the requirements of subsections (a)(6)(B) through (a)(6)(K), inclusive, of Government Code Section 65913.4;
- (e) Shall not be located within a historic district or on property included on the State Historic Resources Inventory, as defined in Public Resources Code Section 5020.1, or within a site that is designated or listed as a city or county landmark or historic property or district pursuant to a city or county ordinance;
- (f) Shall not have been created through a previous urban lot split; and
- (g) Shall not be adjacent to a parcel that was previously subdivided through an urban lot split by the owner of the parcel on which the urban lot split is proposed or any person acting in concert with the owner.

Sec. 25-80. Additional requirements.

- (a) An urban lot split shall subdivide an existing parcel to create no more than two new parcels of approximately equal lot area, provided that:
 - (1) Neither resulting parcel shall be smaller than 40 percent of the lot area of the original parcel proposed for subdivision;
 - (2) Neither resulting parcel shall be smaller than 1,200 square feet;
 - (3) Each resulting parcel shall include at least 40 percent of the street frontage of the original parcel proposed for subdivision; and
 - (4) Flag lots are not permitted.
- (b) An urban lot split shall not result in the creation of a parcel with more than two existing units, as defined in Section 25-82.
- (c) Proposed urban lot splits:
 - (1) Shall not require or allow the demolition or alteration of any of the following types of housing:
 - (A) Housing that is subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income;
 - (B) Housing that is subject to any form of rent or price control through a public entity's valid exercise of its police power; or
 - (C) Housing that has been occupied by a tenant in the last three years; and
 - (2) Shall not be located on a parcel on which an owner of residential real property has exercised the owner's rights under the Ellis Act (Government Code Section 7060 through 7060.7) to withdraw accommodations from rent or lease within 15 years before the date that the development proponent submits an application.

(d) As a condition of approval for an urban lot split, the owner of the parcel being split shall sign an affidavit, in a form approved by the city attorney, stating that:

(1) The proposed urban lot split will not violate the requirements of Subsection (c);

(2) Neither the owner, nor any person acting in concert with the owner, has previously subdivided an adjacent parcel using an urban lot split; and

(3) The owner intends to occupy a residential dwelling unit on one of the parcels created by the urban lot split as their primary residence for a minimum of three years from the date of the approval of the urban lot split. This subsection (d)(3) shall not apply if the owner of the parcel is a "community land trust," as defined in Revenue and Taxation Code Section 402.1(a)(11)(C)(ii), or a "qualified nonprofit corporation" as described in Revenue and Taxation Code Section 214.15.

(e) As a condition of approval of an urban lot split, the owner shall dedicate all easements over the resulting parcels required for the provision of public services and facilities, as determined by the director of public works.

(f) Each parcel resulting from an urban lot split shall have access to or adjoin the public right-of-way.

(g) The city shall not require as a condition of approval of an urban lot split:

(1) Dedications of rights-of-way or the construction of offsite improvements; or

(2) The correction of non-conforming zoning conditions existing on the parcel that will be divided.

(h) An urban lot split:

(1) Shall conform with all the requirements of the Subdivision Map Act; and

(2) Shall conform with all the requirements applicable to parcel maps under this chapter, except for those requirements that conflict with the requirements of this Article, in which case the provisions of this Article shall control.

(i) Each lot created by an urban lot split shall be self-sufficient with regard to drainage of water off of the parcel and shall have a separate connection to the main line for all utilities including but not limited to water, electric, gas, sewer, and telecommunications.

Sec. 25-81. Limitations applicable to new parcels.

(a) Parcels created by an urban lot split shall only be used for residential uses, notwithstanding the fact that other uses may be permitted in the zoning district in which the parcels are located.

(b) Residential units constructed on parcels created by an urban lot split shall not be rented for a term of less than thirty-one (31) consecutive days.

- (c) A parcel created through an urban lot split may not be further subdivided by a subsequent urban lot split.
- (d) Separate conveyance of the lots resulting from an urban lot split is permitted. If dwellings or other structures (such as garages) on different lots are adjacent or attached to each other, the urban lot split boundary may separate them for conveyance purposes if the structures meet building code safety standards and are sufficient to allow separate conveyance. If any attached structures span or will span the new lot line, the owner must record appropriate CC&Rs, easements, or other documentation that is necessary to allocate rights and responsibilities between the owners of the two lots.

Sec. 25-82. Limitation on number of units.

Notwithstanding any other provision of this code, no more than two units are permitted on any parcel created by an urban lot split. For the purposes of this Section, “unit” means any dwelling unit, including, but not limited to, a primary dwelling unit, a unit or units created pursuant to Section 3.17.260 of Appendix I (Second primary units and duplexes in single-family zones), an accessory dwelling unit, or a junior accessory dwelling unit.

Sec. 25-83. Deed restriction.

As a condition of approval of an urban lot split, the owner of the parcel to be divided shall execute a deed restriction, in a form approved by the city attorney, which shall be recorded on each of the resulting parcels, at the property owner’s cost, and shall limit the use of each parcel in accordance with the standards of this Article. Violation of the deed restriction shall be considered a violation of this code and may be enforced in a manner that this code may be enforced.

SECTION 5. The Residential section of Table 2-2 (Allowable Uses and Permit Requirements for Residential Zoning Districts) in Section 2.05.030 of Appendix I (Zoning) of the Cypress Municipal Code is hereby revised as follows with the remainder of the Table remaining unchanged (additions in **bold underline**; deletions in ~~**bold strikethrough**~~):

**TABLE 2-2
ALLOWABLE USES AND PERMIT REQUIREMENTS
FOR RESIDENTIAL ZONING DISTRICTS**

<i>Land Use</i>	<i>Permit Requirement by District</i>						
	<i>RS-15000</i>	<i>RS-6000</i>	<i>RS-5000</i>	<i>RM-15</i>	<i>RM-20</i>	<i>MHP-20</i>	<i>See Section</i>
<i>Residential</i>							
Accessory Dwelling Units	P	P	P	P	P	~~—~~	3.17.200
Accessory Structures under 15 feet in height	P	P	P	P	P	P	3.17.020
Accessory Structures over 15 feet in height	C	C	~~—~~	C	~~—~~	~~—~~	<u>3.17.020</u>
Condominiums, Townhouses, or Condominium Conversions	C	C	C	C	C	~~—~~	3.17.070
Density Bonuses	~~—~~	~~—~~	~~—~~	~~C~~	~~C~~	~~—~~	<u>4.19.040</u>
Dormitories	~~—~~	~~—~~	~~—~~	C	C	~~—~~	

Land Use	Permit Requirement by District						
	RS-15000	RS-6000	RS-5000	RM-15	RM-20	MHP-20	See Section
Duplexes	<u>P</u> —	<u>P</u> —	<u>P</u> —	P	P	—	<u>Duplexes in single-family zones are subject to 3.17.260</u>
Employee Housing	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>—</u>	<u>3.17.270</u>
Home Occupations	P	P	P	P	P	P	3.17.100
Manufactured Housing	P	P	P	P	P	P	3.17.140
Marijuana Cultivation (Indoor)	P	P	P	P	P	P	Chapter 15I
Marijuana Cultivation (Outdoor)	—	—	—	—	—	—	Chapter 15I
Commercial Marijuana Activity	—	—	—	—	—	—	Chapter 15J
Maritime Storage/Shipping Containers	—	—	—	—	—	—	
Mobile Home Parks	—	—	—	—	—	P	
Model Home/Subdivision Sales Offices	TUP	TUP	TUP	TUP	TUP	TUP	3.17.220
Multi-Family Dwelling Units, not more than 3 units	—	—	—	P	P	—	
Multi-Family Dwelling Units, over 3 units	—	—	—	C	C	—	
Private Yard/Garage Sales	P	P	P	P	P	P	3.17.090
Second Primary Units	<u>P</u>	<u>P</u>	<u>P</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>3.17.260</u>
Second-Story Balcony, within the front yard	P	P	P	P	P	—	3.11.050
Second-Story Balcony, within the side or rear yard	S	S	S	S	S	—	3.11.050
Single-Family Dwelling Units	P	P	<u>C P</u>	P	P	—	<u>Single-family dwelling units in RS-5000 subject to Section 2.05.040B</u>
Supportive Housing	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>—</u>	<u>3.17.280</u>
Temporary Uses/Activities	TUP	TUP	TUP	TUP	TUP	TUP	3.17.220
Transitional Housing	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>—</u>	<u>3.17.290</u>

SECTION 6. Table 2-4 (Residential Zoning District Parking Requirements) in Section 2.05.050 of Appendix I (Zoning) of the Cypress Municipal Code is hereby revised as follows with the remainder of the Table remaining unchanged (additions in **bold underline**):

**TABLE 2-4
RESIDENTIAL ZONING DISTRICT PARKING REQUIREMENTS**

Residential Uses	Vehicle Spaces Required
Residential Land Uses	
Single-family dwelling units, detached and attached	
Units with up to and including 3 bedrooms	2-vehicle garage for each dwelling unit
Units with over 4 bedrooms	3-vehicle garage for each dwelling unit.

Single-family dwelling units, small-lot development, detached and attached	2-vehicle garage plus 2 open spaces for each dwelling unit. The open spaces may be located on the driveway leading to the garage.
Guest parking	1 unassigned open space for each dwelling unit.
<u>Second Primary Units and Duplexes In Single-Family Zones (Per Section 3.17.260)</u>	<u>1 covered or uncovered space per unit, except where exempt, in compliance with Section 3.17.260.F.</u>

SECTION 7. Section 3.11.170 (Special housing regulations) is hereby added to Appendix I (Zoning) of the Cypress Municipal Code and shall read as follows:

3.11.170. Special housing regulations.

A. Replacement of protected residential units.

1. *Purpose.* The purpose of this section is to implement Government Code Section 65583.2(g)(3) to ensure the City does not approve a development project on a site identified in the sites inventory of the Housing Element of the General Plan that would result in the elimination of protected housing units unless those housing units are replaced consistent with Government Code Section 65915(c)(3).
2. *Applicability.* The provisions of this section apply to any new development (residential, nonresidential, or mixed-use) on a site identified in the sites inventory of the Housing Element of the General Plan that contains protected units as defined in subsection 3.11.170.A.3 or that contained protected units that have been vacated or demolished within the last five years.
3. *Protected units.* For the purposes of this section, a protected unit is a dwelling unit that is or was within the last five years:
 - a. Subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons or families of low or very low income;
 - b. Subject to any other form of rent or price control through a public entity's valid exercise of its police power; or
 - c. Occupied by low or very low income households.
4. *Replacement requirement.* Replacement of protected units shall be required as a condition of any development on the site. Replacement requirements shall be consistent with Government Code Section 65915(c)(3).

B. Affordable housing agreements.

1. Developers of a residential development containing affordable housing units shall be required to enter into an Affordable Housing Agreement with the City in a form approved by the City Attorney. The Affordable Housing Agreement shall, at a minimum, include the following:
 - a. The total number of units and the number of units that will be made affordable;

- b. The size, bedroom count, and location of each affordable unit;
 - c. The income levels of the affordable units and an acknowledgement that the City will verify tenant and home buyer incomes to maintain the affordability of the units;
 - d. The term of affordability for the units;
 - e. Schedule of development for all units; and
 - f. An affirmative fair marketing plan that is approved by the City to ensure advertising of the availability of the affordable units to a wide spectrum of City residents.
2. *Recordation.* The executed Affordable Housing Agreement shall be recorded against the residential development prior to final map approval or, where a map is not being processed, prior to the issuance of building permits. The Affordable Housing Agreement shall bind all future owners and successors in interest for the term of years specified therein.

SECTION 8. Section 3.17.260 (Second primary units and duplexes in single-family zones) is hereby added to Appendix I (Zoning) of the Cypress Municipal Code and shall read as follows:

3.17.260. Second primary units and duplexes in single-family zones.

A. Purpose; definition of duplex.

- 1. The purpose of this section is to establish procedures and standards for the approval and creation of second primary units and duplexes in single-family zones in accordance with the requirements of Government Code Section 65852.21.
- 2. For purposes of this section, “duplex” includes two detached dwelling units that are included under the same development application, in addition to the definition of “dwelling, two-family” in Section 6.31.020.

B. Application review process.

- 1. An application for a second primary unit or a duplex in a single-family zone shall be considered ministerially through the plan check process.
- 2. An application shall be approved if the proposed development complies with all the requirements in this section. However, notwithstanding the previous sentence, the City may deny an application for a second primary unit or duplex if the building official, or designee, makes a written finding, based upon a preponderance of the evidence, that the proposed second primary unit or duplex would have a specific, adverse impact, as defined in Government Code Section 65589.5(d)(2), upon public health and safety or the physical environment and for which there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact.

C. Location requirements. Proposed second primary units and duplexes:

1. Shall be located in an RS-15000, RS-6000, or RS-5000 zoning district;
2. Shall be located on a parcel that meets all the requirements of subsections (a)(6)(B) through (a)(6)(K), inclusive, of Government Code Section 65913.4; and
3. Shall not be located within a historic district or on property included on the State Historic Resources Inventory, as defined in Public Resources Code Section 5020.1, or within a site that is designated or listed as a city or county landmark or historic property or district pursuant to a city or county ordinance.

D. *No impact on protected housing.* Proposed second primary units and duplexes:

1. Shall not require or allow the demolition or alteration of any of the following types of housing:
 - a. Housing that is subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income;
 - b. Housing that is subject to any form of rent or price control through a public entity's valid exercise of its police power; or
 - c. Housing that has been occupied by a tenant in the last three years;
2. Shall not require or allow the demolition of more than 25 percent of the existing exterior structure walls on the parcel if the parcel has been occupied by a tenant in the last three years; and
3. Shall not be located on a parcel on which an owner of residential real property has exercised the owner's rights under the Ellis Act (Government Code Section 7060 through 7060.7) to withdraw accommodations from rent or lease within 15 years before the date that the development proponent submits an application.

E. *Development standards.* The development standards for the first primary unit built on a parcel are not limited by this Section but shall comply with all other applicable development standards in this code. A second primary unit or duplex approved under this Section shall comply with all of the following development standards:

1. Configuration. A second primary unit may be attached to or detached from other dwelling units on the parcel.
2. Size. Second primary units, and at least one unit of a duplex, shall be no larger than 1,200 square feet in floor area.
3. Height. Second primary units, and at least one unit of a duplex, shall be no taller than one story and 16-feet in height.
4. Single Story. Second primary units may not be built above any other structure.
5. Setbacks. No setback beyond the existing setback shall be required for an existing structure or for a unit constructed in the same location and to the same dimensions as

an existing structure. In all other circumstances, second primary units and duplexes built under this Section shall be set back at least four (4) feet from the side and rear lot lines.

6. Separate Entrances. Each unit approved under this Section shall have its own separate entrance.
7. Additional Development Standards. Except as provided in Subsections E.1 through E.6, units approved under this Section shall comply with all development standards that would be applicable to a primary dwelling unit on the same parcel.

F. *Parking*.

1. One new parking space is required for a second primary unit and for each unit in a duplex approved under this Section. Such parking spaces may be covered or uncovered and shall be in addition to all existing parking spaces on the parcel.
2. Notwithstanding subsection F.1, no parking spaces are required for a second primary unit or the units of a duplex approved under this Section if either:
 - a. The parcel is located within one-half mile walking distance of either a high-quality transit corridor, as defined in Public Resources Code Section 21155(b), or a major transit stop, as defined in Public Resources Code Section 21064.3; or
 - b. There is a car share vehicle located within one block of the parcel.

G. *Utilities*. The director of public works may place conditions of approval on the proposed development to ensure sufficient utility capacity and the ability of the utilities to serve the development, and may require the applicant to submit technical studies to determine utility capacity and ability to serve.

H. *Limitation on enforcement of standards*. With the exceptions of the setback requirements in subsection E.5, the City shall not enforce any zoning, subdivision, or design standard to the extent that it would have the effect of physically precluding the construction of up to two primary residential units on a parcel, or would physically preclude either of the primary residential units from being at least 800 square feet in floor area.

I. *Total number of units*.

1. This Section does not authorize or require the approval of more than two primary dwelling units on a single parcel. For purposes of this subsection, "primary dwelling units" means dwelling units other than accessory dwelling units or junior accessory dwelling units.
2. Notwithstanding any other provision in this Section, the approval of second primary units and duplexes on a parcel that was created through an urban lot split shall be limited as described in Chapter 25, Article XI of the municipal code.

J. *Design standards*. Second primary units, and each unit of a duplex approved under this Section, shall comply with all objective design standards that would be applicable to a primary dwelling unit on the same parcel.

- K. *Rental term.* Second primary units and both units of a duplex approved under this Section shall not be rented for a term of less than thirty-one (31) consecutive days.
- L. *Deed restriction.* As a condition of approval of, and prior to the issuance of a certificate of occupancy for, a second primary unit or duplex approved under this Section, the property owner shall execute a deed restriction, in a form approved by the city attorney, which shall be recorded on the property, at the property owner's cost, and shall require that the second primary unit or duplex shall only be used and developed in accordance with the requirements in this Section, including but not limited to the development standards and the prohibition on short-term rentals stated in this Section. Violation of the deed restriction shall be considered a violation of this code and may be enforced in a manner that this code may be enforced.

SECTION 9. Section 3.17.270 (Employee housing) is hereby added to Appendix I (Zoning) of the Cypress Municipal Code and shall read as follows:

3.17.270. Employee housing.

- A. *Purpose.* The purpose of this subsection is to set forth requirements for the establishment of employee housing consistent with Health and Safety Code Section 17021.5(b).
- B. *Requirements.*
 - 1. Employee housing shall be deemed a single-family structure and a residential use and is permitted in all zones where single-family dwellings are permitted.
 - 2. Employee housing shall be subject to the same standards and regulations which apply to single-family dwellings in the same zone.

SECTION 10. Section 3.17.280 (Supportive housing) is hereby added to Appendix I (Zoning) of the Cypress Municipal Code and shall read as follows:

3.17.280. Supportive housing.

- A. *Purpose.* The purpose of this subsection is to set forth requirements for the establishment of supportive housing consistent with Government Code Sections 65583(c)(3) and 65650 et seq.
- B. *Requirements.*
 - 1. Supportive housing shall be deemed a residential use subject to the same regulations and procedures that apply to other residential uses of the same type in the same zone except when the supportive housing is consistent with the requirements of subsection 3.17.280.B.2.
 - 2. Supportive housing shall be a use by right in zones where multifamily and mixed use are permitted, including nonresidential zones permitting multifamily uses, if the proposed development satisfies all of the requirements set forth in Government Code Section 65650 et seq.

- (a) The applicant shall provide the City with all documentation necessary to demonstrate compliance with these requirements, including but not limited to the documentation listed in Government Code Section 65652. The document imposing the affordability restriction on the units shall be reviewed and approved by the city attorney's office.
- (b) *Application and review.* Supportive housing seeking by right approval pursuant to Government Code Section 65650 et seq. shall require zoning clearance approval pursuant to Section 4.19.202 of the Zoning Ordinance. The director or their designee shall review the application in accordance with the requirements of Government Code 65650 et seq.
 - (i) A complete application for a supportive housing development with 50 or fewer units shall be approved or disapproved within 60 days from the date the City receives a complete application.
 - (ii) A complete application for a supportive housing development with more than 50 units shall be approved or disapproved within 120 days from the date the City receives a complete application.

SECTION 11. Section 3.17.290 (Transitional housing) is hereby added to Appendix I (Zoning) of the Cypress Municipal Code and shall read as follows:

3.17.290. Transitional housing.

- A. *Purpose.* The purpose of this subsection is to set forth requirements for the establishment of transitional housing consistent with Government Code Section 65583(c)(3).
- B. *Requirements.* Transitional housing shall be deemed a residential use subject to the same regulations and procedures that apply to other residential uses of the same type in the same zone.

SECTION 12. Section 3.17.300 (Low barrier navigation centers) is hereby added to Appendix I (Zoning) of the Cypress Municipal Code and shall read as follows:

3.17.300. Low barrier navigation centers.

- A. *Purpose.* The purpose of this subsection is to set forth requirements for the establishment and operation of low barrier navigation centers consistent with Government Code Section 65660 et seq.
- B. *Locations permitted.* A low barrier navigation center is a permitted use in areas zoned for mixed use and nonresidential zones permitting multifamily uses, provided it meets the requirements of subsection 3.17.270.C.
- C. *Requirements.* A low barrier navigation center shall meet the following requirements:
 - 1. It offers services to connect people to permanent housing through a services plan that identifies services staffing.

2. It is linked to a coordinated entry system, so that staff in the interim facility or staff who co-locate in the facility may conduct assessments and provide services to connect people to permanent housing. "Coordinated entry system" means a centralized or coordinated assessment system developed pursuant to Section 576.400(d)(d) or Section 578.7(a)(8)(a)(8), as applicable, of Title 24 of the Code of Federal Regulations, as those sections read on January 1, 2020, and any related requirements, designed to coordinate program participant intake, assessment, and referrals.
3. It complies with Chapter 6.5 (commencing with Section 8255) of Division 8 of the Welfare and Institutions Code.
4. It has a system for entering information regarding client stays, client demographics, client income, and exit destination through the local Homeless Management Information System as defined by Section 578.3 of Title 24 of the Code of Federal Regulations.

D. Application and review.

1. Low barrier navigation centers shall require zoning clearance approval pursuant to Section 4.19.202 of the Zoning Ordinance to ensure compliance with the requirements of this section.
2. The director or their designee shall approve or disapprove a complete application for a low barrier navigation center within 60 days from the date the City receives a complete application.

E. *Repeal.* This Section 3.17.240 shall remain in effect only until January 1, 2027, and as of that date is repealed.

SECTION 13. A definition of "Employee housing" is hereby added to Section 6.31.020(E) of Appendix I (Zoning) of the Cypress Municipal Code and shall be added in alphabetical order and read as follows:

Employee housing. Employee housing means "employee housing" as defined in Health and Safety Code Section 17008 that provides accommodations for six or fewer employees, pursuant to Health and Safety Code Section 17021.5(b).

SECTION 14. A definition of "Low barrier navigation center" is hereby added to Section 6.31.020(L) of Appendix I (Zoning) of the Cypress Municipal Code and shall be added in alphabetical order and read as follows:

Low barrier navigation center. Low barrier navigation center means a Housing First, low-barrier, service-enriched shelter focused on moving people into permanent housing that provides temporary living facilities while case managers connect individuals experiencing homelessness to income, public benefits, health services, shelter, and housing (consistent with Government Code Section 65660). "Low-barrier" means best practices to reduce barriers to entry, and may include, but is not limited to, the following:

1. The presence of partners if it is not a population-specific site, such as for survivors of domestic violence or sexual assault, women, or youth.

2. Pets.
3. The storage of possessions.
4. Privacy, such as partitions around beds in a dormitory setting or in larger rooms containing more than two beds, or private rooms.

SECTION 15. A definition of “Second primary unit” is hereby added to Section 6.31.020(S) of Appendix I (Zoning) of the Cypress Municipal Code and shall be added in alphabetical order and read as follows:

Second primary unit. A second residential dwelling unit, other than an accessory dwelling unit or junior accessory dwelling unit, on a parcel with one and only one existing primary dwelling unit.

SECTION 16. The definition of “Supportive housing” in Section 6.31.020(S) of Appendix I (Zoning) of the Cypress Municipal Code is hereby amended to read as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

Supportive housing. **Supportive housing means housing** with no limit on the length of stay, that is occupied by the target population **(as defined in Government Code Section 65582)**, and that is linked to on-site and off-site services that assist the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community (consistent with **Government Code Section 65582**). **~~50675.14.(b) of the California Health and Safety Code~~**. **Supportive housing uses shall be permitted as “community care facilities” within residential zones, subject to the same standards as other residential uses.**

SECTION 17. The definition of “Transitional housing” in Section 6.31.020(T) of Appendix I (Zoning) of the Cypress Municipal Code is hereby amended to read as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

Transitional housing. Transitional housing **~~is temporary housing (generally serving needs for between six (6) months to two (2) years) for homeless individuals or a family who is transitioning to permanent housing.~~** **Transitional housing development** means buildings configured as rental housing developments, but operating under program requirements that **call for require** the termination of assistance and recirculation of the assisted unit to another eligible program recipient at some predetermined future point in time, which shall be no less than six (6) months **from the beginning of assistance** (consistent with **Government Code Section 65582**). **~~50675.2.(h) of the California Health and Safety Code~~**. **Transitional housing shall be permitted as “community care facilities” within residential zones, subject to the same standards as other residential uses.**

SECTION 18. A definition of “Urban lot split” is hereby added to Section 6.31.020(U) of Appendix I (Zoning) of the Cypress Municipal Code and shall be added in alphabetical order and read as follows:

Urban lot split. The division of a single parcel into two separate parcels in compliance with the provisions of Article XI (Urban lot splits) of Chapter 25 (Subdivisions).

SECTION 19. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or the application thereof to any person or circumstances, is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any other provision or application, and to this end the provisions of this ordinance are declared to be severable. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, part or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, parts or portions thereof be declared invalid or unconstitutional.

SECTION 20. CEQA. In accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, adoption of this Ordinance is exempt from environmental review because it can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment. The adoption of the proposed Ordinance is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. The Ordinance is limited to establishing procedures and regulations for various housing uses pursuant to State law. The City Council further finds and determines that the Ordinance amendments related to SB 9 are not a "project" for purposes of CEQA pursuant to Government Code Sections 65852.21(j) and 66411.7(n), and therefore do not require any environmental review under CEQA. No new construction is proposed.

SECTION 21. Effective date. This Ordinance shall become effective thirty (30) days from its adoption.

SECTION 22. Certification. The Mayor shall sign and the City Clerk shall certify to the passage of this Ordinance and shall cause the same to be published and posted pursuant to the provisions of law in that regard.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Cypress at a regular meeting held on the ____ day of _____, 2022.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS

STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS

I, ALISHA FARNELL, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Ordinance was duly adopted at a regular meeting of said City Council held on the _____ day of _____, 2022, by the following roll call vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

CITY CLERK OF THE CITY OF CYPRESS

**CITY OF CYPRESS
CITY COUNCIL POLICY**

SUBJECT: POLICY AND PROCEDURES FOR COMPLIANCE WITH GOVERNMENT CODE SECTION 65863 (NO NET LOSS LAW)

ADOPTED BY CITY COUNCIL: September 12, 2022

RESPONSIBLE DEPARTMENT: Community Development

PURPOSE:

The purpose of this policy is to establish procedures to ensure the City complies with Government Code Section 65863 (No Net Loss Law), which requires that development opportunities remain available throughout the Housing Element planning period to accommodate the City's regional housing need allocation (RHNA).

BACKGROUND:

Senate Bill 166 (2017) modified housing element law to require that jurisdictions maintain adequate sites to accommodate its remaining unmet RHNA for each income category at all times throughout the planning period. Specifically, SB 166 restricts a City from taking any action to reduce a parcel's density or approving a development on a parcel identified in the Housing Element sites inventory with fewer units than shown in the Housing Element unless it: 1) Verifies the remaining sites in the sites inventory are sufficient, or, 2) Identifies new sites to accommodate the remaining unmet RHNA for each income category.

The City also may not disapprove a housing project on the basis that approval of the development would trigger the identification or zoning of additional adequate sites to accommodate the remaining RHNA.

The following sections outline procedures the City will follow to comply with No Net Loss Law.

CITY INITIATED ACTIONS: ZONE CHANGES AND DOWNZONING

Zone changes and reductions in allowable density ("downzoning") can impact the housing unit capacity of a parcel(s) identified in the sites inventory and therefore, may impact the City's ability to accommodate the remaining unmet RHNA. To ensure compliance with No Net Loss Law, the City will take the following steps when processing a zone change and reduction in density:

1. Determine whether the proposed action affects one or more sites identified in the Housing Element sites inventory.
2. If the proposed action has the effect of reducing the unit capacity on one or more sites identified in the sites inventory, the City must either:
 - a. Make written findings, supported by substantial evidence, that:
 - i. The reduction is consistent with the jurisdiction's adopted general plan, including the Housing Element.
 - ii. The remaining sites identified in the Housing Element are adequate to meet the requirements of the Section 65583.2 and to accommodate the City's remaining share of the RHNA for the planning period. The finding shall include a quantification of the remaining unmet need for the City's RHNA at each income level and the remaining capacity of sites identified in the Housing Element to accommodate that need by income level.

OR,

- b. Identify and/or rezone additional sites with an equal or greater residential density so that there is sufficient capacity to accommodate the unmet RHNA by income level.
 - i. Identification of new sites and any necessary rezoning shall occur before or concurrently with the proposed action.
 - ii. New sites must comply with Government Code Section 65583.2 and the updated sites inventory must be submitted to HCD for review.

CITY INITIATED ACTIONS: OTHER ZONING AND DEVELOPMENT STANDARD MODIFICATIONS

Changes in development standards (i.e. increase in parking requirements, reduction in height) may affect the potential unit capacity of a site. Therefore, changes to such standards shall be evaluated for compliance with No Net Loss Law as outlined below:

1. Determine whether the proposed action affects one or more sites identified in the Housing Element sites inventory.
2. If the proposed action has the effect of reducing the unit capacity on one or more sites identified in the sites inventory, the City will either:
 - a. Determine that the remaining sites identified in the Housing Element are adequate to meet the requirements of the Section 65583.2 and to accommodate the City's remaining share of the RHNA for the planning period.

OR,

- b. Identify and/or rezone additional sites with an equal or greater residential density so that there is sufficient capacity to accommodate the unmet RHNA by income level.
 - i. Identification of new sites and any necessary rezoning shall occur before or concurrently with the proposed action.
 - ii. New sites must comply with Government Code Section 65583.2 and the updated sites inventory must be submitted to HCD for review.

PROPOSED DEVELOPMENT

No Net Loss Law requires the jurisdiction to maintain adequate sites to accommodate the remaining unmet RHNA when a development is proposed at a lower density than was assumed in the sites inventory or affordable to a different income level than was assumed in the sites inventory. To ensure compliance with No Net Loss Law, the City will take the following steps when reviewing a proposed development:

- 1. If the proposed development is located on a site identified in the sites inventory, determine whether the it proposes a lower density or different affordability level than what was assumed in the sites inventory.
- 2. If yes, then the City must either:
 - a. Make the following written finding, supported by substantial evidence:
 - i. The remaining sites identified in the Housing Element are adequate to meet the jurisdiction's remaining RHNA for the planning period by income category.
 - ii. The finding should include a quantification of the remaining unmet RHNA at each income level and the remaining capacity of sites identified in the sites inventory to accommodate the unmet RHNA.

OR,

- b. Identify and/or rezone additional sites with an equal or greater residential density so that there is sufficient capacity to accommodate the unmet RHNA by income level.
 - i. Identification of new sites and any necessary rezoning must occur within 180 days of approval of the development.

- ii. New sites must comply with Government Code Section 65583.2. New sites should be reported on Table C of the Housing Element Annual Progress Report.

3. Additional Requirements:

- a. The City may not deny a residential development project on the basis that its approval would trigger the identification or zoning of additional sites to accommodate the remaining RHNA.
- b. Specific requirements apply if the City's Housing Element is not in compliance with Housing Element Law. In these circumstances, City staff should consult Government Code section 65863(b)(2) to ensure compliance with No Net Loss Law.

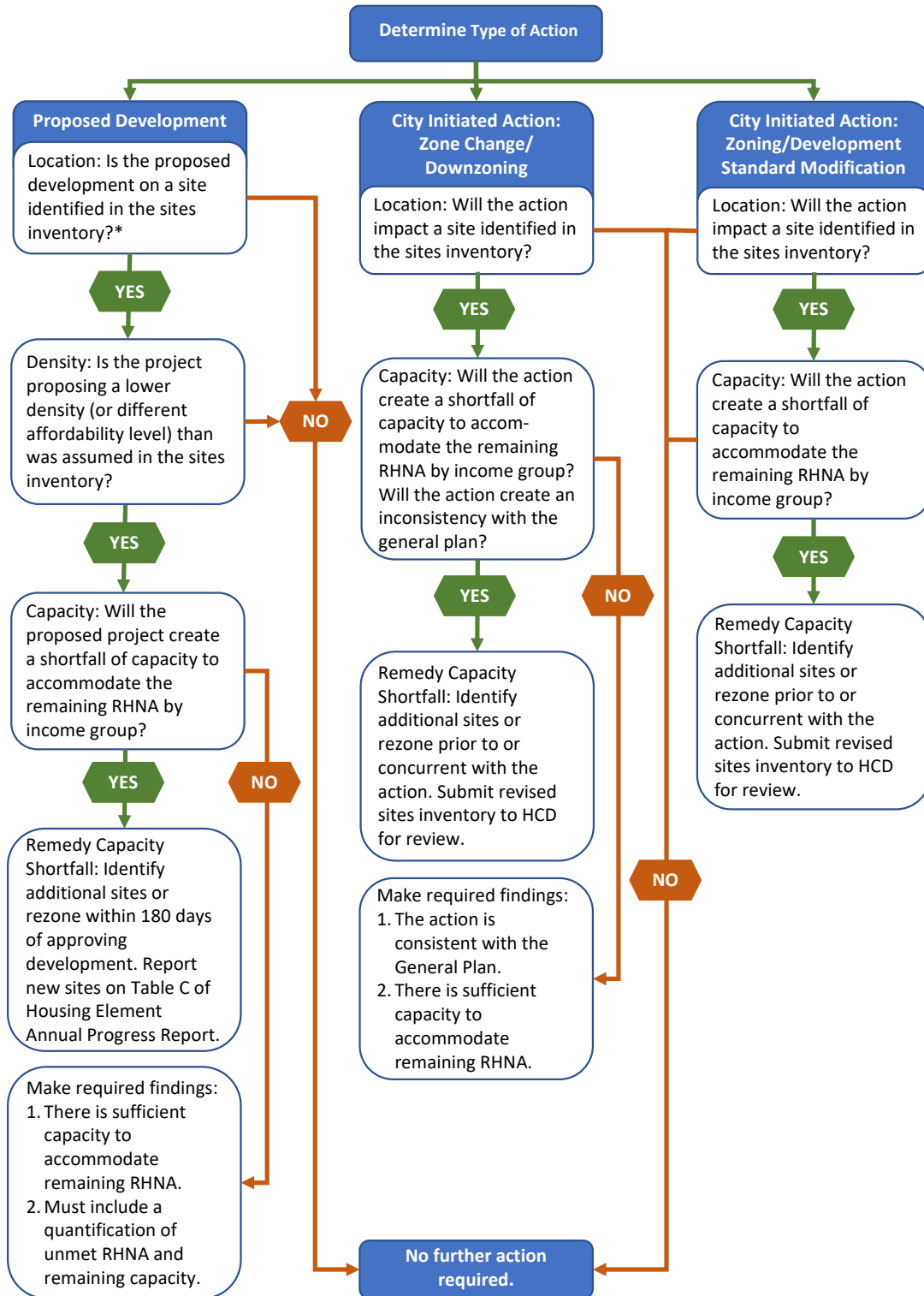
ONGOING TRACKING

The Community Development Department shall develop and maintain an up-to-date spreadsheet to track the current unmet RHNA for all income levels and the current capacity of the sites inventory to assist with the above procedures.

ATTACHMENT

No Net Loss Compliance Decision Flow Chart

No Net Loss Compliance Decision Flow Chart



*Note: If Housing Element has not been certified, refer to requirements of GC Section 65863(b)(2).

NOTICE OF EXEMPTION

TO: _____ Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

FROM: City of Cypress
5275 Orange Avenue
Cypress, CA 90630

 X County Clerk-Recorder
Public Services Division
P.O. Box 238
Santa Ana, CA 92702

Filing Fee Exempt per Govt. Code Section 6103

Project Title Ordinance Amending Selected Provisions of Chapter 25 (Subdivisions) and Appendix I (Zoning) to Implement the Housing Element and Comply with State Housing Laws Including Senate Bill 9 and a Policy to Implement the Requirements of Senate Bill 166 (No Net Loss Law)		
Project Location - Specific City-wide		
Project Location - City Cypress	Project Location - County Orange	
Description of Nature, Purpose, and Beneficiaries of Project A City-initiated amendment to the text of the Cypress Municipal Code, Chapter 25, and Appendix I (Zoning) to Implement the Housing Element and Comply with State Housing Laws, Including Senate Bill 9 and a Policy to Implement the Requirements of Senate Bill 166 (No Net Loss Law). No new construction is proposed as part of this action.		
Name of Public Agency Approving Project City of Cypress		
Name of Person or Agency Carrying Out Project (Applicant's Name and Address) City of Cypress, Planning Division, 5275 Orange Avenue, Cypress, CA 90630		
Exempt Status: (Check One) ☐ Ministerial (Sec. 21080(b)(1);15268); ☐ Declared Emergency (Sec. 21080(b)(3);15269(a)); ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c)); ☐ Categorical Exemption. State type and section number. ☒ General Rule (Sec. 15061 [b] [3])		
Reasons why project is exempt: It can be seen with certainty that there is no possibility that this ordinance amendment may cause a significant effect on the environment, since the amendment is general in nature, limited to establishing procedures and regulations for various housing uses pursuant to State law, and would not preclude the review and application of the CEQA Guidelines for specific future residential projects. The Ordinance amendments are not a "project" for purposes of CEQA pursuant to Government Code Sections 65852.21(j) and 66411.7(n).		
Lead Agency Contact Person Alicia Velasco, Planning Director	Area Code (714)	Telephone Number 229-6720

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a notice of exemption been filed by the public agency approving the project?
Yes X No _____

Date Received for Filing at OPR

Signature

Date

Planning Director

Title

- ☒ Signed by Lead Agency
☐ Signed by Applicant



CITY OF CYPRESS
CITY COUNCIL REPORT

City Council Regular

3.

FROM: Alisha Farnell, City Clerk

DATE: 09/12/2022

SUBJECT: Receive and File Public Comments Submitted for the September 12,
2022 City Council Meeting

RECOMMENDATION

Receive and file submitted public comments.

BUDGET IMPACT

None.

LEGAL REVIEW

None required.

APPROVED BY: Matt Burton, Director of Finance & Administrative Services

Attachments

Submitted Public Comment

From: [Rachel Strong](#)
To: [City Clerk](#)
Subject: Question for tonight's workshop
Date: Monday, September 12, 2022 9:33:01 AM

Hi Alisha -

Hope your week is off to a great start. I am really interested in attending the meeting tonight for the 5:00 workshop regarding the city yard. I can't be at the meeting in person until after my classes, but am wondering if the following can be read on my behalf?

I am Rachel Strong, a resident of the city and concerned citizen. I apologize for not being able to join you in person until after I finish teaching little ballerinas this evening but wanted to voice my concern and ask for more information. I am so grateful the city is prioritizing a workshop to discuss the issue of what goes on at the maintenance yard on behalf of all of us. This responsiveness is just what our city needs, so thank you.

A month ago or so Mr. Tim Yerian contacted me about what he termed illegal dumping at the city yard and invited me over to see it for myself. He shared with me a considerable amount of video footage showing the kind and magnitude of dumping that is going on. It did not appear to be trimmings and street fallout from sweeping maintenance. From the video, the noise and dust were considerable. Verbally both he and his neighbors confirmed that the noise, dust, and infestation of vermin associated with this were negatively impacting the quality of life of the residents in his tract. While I was there, a truck stopped in and I was able to see over the wall that what he had shared was clearly an issue.

I understand that the city's stance has been that the dumping of trimmings and debris from the street sweeper have always been handled in this manner, but a review of local zoning shows that no property within the city limits seems to be zoned for this. Please correct me if this is wrong.

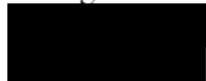
My question specifically and respectfully is what does the Council plan to do to rectify this situation and to protect residents on the north end of town from environmental fallout, vermin, and the loss of peace and tranquility going forward?

Thank you for taking the time to hear me out.

Thank you, Alisha. I hope this is possible. If not, I can always use the oral communications at the end of the meeting, but I know that those can drag the meeting on for what seems like indefinitely after an already full meeting.

Kind Regards,

Rachel Strong, Owner
Strong Dance Studios, Inc./Strong Ballet Academy



www.strongdancestudios.com

Have suggestions to improve our studio? Don't wait! Email me comments and suggestions NOW!



CITY OF CYPRESS
CITY COUNCIL REPORT

City Council Regular

5.

FROM: Alisha Farnell, City Clerk
DATE: 09/12/2022
SUBJECT: Approve Minutes - Meeting of August 22, 2022

RECOMMENDATION

Approve as submitted.

BUDGET IMPACT

None.

LEGAL REVIEW

None required.

APPROVED BY: Matt Burton, Director of Finance & Administrative Services

Attachments

August 22, 2022 City Council Minutes

REGULAR MEETING
CYPRESS CITY COUNCIL
AUGUST 22, 2022
6:00 P.M.

A regular meeting of the Cypress City Council was called to order at 6:00 p.m. by Mayor Morales in the Executive Board Room, 5275 Orange Avenue, Cypress, California.

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

Mayor Paulo Morales
Mayor Pro Tem Anne Hertz-Mallari
Council Member Frances Marquez – arrived at 6:01 p.m.
Council Member Scott Minikus
Council Member Jon Peat

STAFF PRESENT

Director of Finance and Administrative Services Matt Burton
City Attorney Fred Galante
Human Resources Administrator Regina Nguyen
City Clerk Alisha Farnell

ORAL COMMUNICATIONS

None.

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Government Code Section 54957.6
Agency Negotiators: City Manager and Director of Finance and Administrative Services
Employee Group: Cypress Police Officers Association

Mayor Morales recessed the meeting at 6:02 p.m.

RECONVENE

Mayor Pro Tem Hertz-Mallari called to order the 7:00 p.m. session of the City Council meeting at 7:10 p.m.

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

Mayor Paulo Morales – arrived at 7:17 p.m.
Mayor Pro Tem Anne Hertz-Mallari
Council Member Frances Marquez
Council Member Scott Minikus
Council Member Jon Peat

STAFF PRESENT

Director of Finance and Administrative Services Matt Burton
City Attorney Fred Galante
Director of Public Works Doug Dances
Director of Recreation and Community Services Jeff Draper
Chief of Police Mark Lauderback
City Clerk Alisha Farnell
Senior Management Analyst Jason Machado

PLEDGE OF ALLEGIANCE Council Member Minikus led the Pledge of Allegiance.

INVOCATION Pastor Trevor Cooper, First Baptist Church of Cypress, led the Invocation.

REPORT OF WORKSHOP AGENDA/CLOSED SESSION

The City Attorney reported that the City Council met in Closed Session regarding, Conference with Labor Negotiator concerning the employee group Cypress Police Officers Association, the City Attorney reported the City Council received an update, provided direction and no further reportable action was taken.

The City Attorney announced that the Public Works Director will provide a presentation regarding the Public Works Maintenance Yard.

PRESENTATION

The City Council recognized and presented Certificates of Completion to the Cypress Citizens Academy participants.

The Chief of Police introduced Police Officers Marc Zepeda and Nathan Panella.

The Director of Public Works presented a brief statement regarding the Public Works Maintenance Yard and trash activity that occurs at that location.

ORAL COMMUNICATIONS (Limited to 30 minutes – three minutes per speaker, unless extended by the City Council)

Pat O'Toole, Cypress, spoke regarding West County CERT academy.

Roberta O'Toole, Cypress, spoke regarding West County CERT academy.

Helen Le, Cypress, spoke regarding solid waste at the Public Works Maintenance Yard.

Rob Johnson, Cypress, spoke regarding Citizens Academy, City achievements, and in opposition to district elections.

Katie Shapiro, Cypress, spoke regarding solid waste at the Public Works Maintenance Yard, City leadership, and communication from City Attorney.

Troy Tanaka, Cypress, spoke regarding Public Works Maintenance Yard and responsiveness to the community.

Bob Youngsma, Cypress, spoke regarding City finances, City Council behavior and City Manager employment contract.

Tom Moore, Cypress, spoke regarding City Attorney communication with residents, campaign disclosure statements, and Public Works Maintenance Yard.

Carolyn Balagot, Cypress, spoke regarding community issues of concern, Public Works Maintenance Yard, and Agenda Item No. 13.

Marilyn Reames, Cypress, spoke in support of district elections and regarding Agenda Item No. 13.

The City Attorney stated that a speaker, who is a plaintiff in a lawsuit against the City, requested comments back from Council Members and he advised the City Council refrain from responding due to pending litigation. The City Attorney responded to public comments regarding an email he sent to a resident and stated the comments were a mischaracterization of his communication.

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion unless a Council Member requests separate action on a specific item.

Mayor Pro Tem Hertz-Mallari requested to pull the June 27, 2022 meeting minutes from Agenda Item No. 3.

Mayor Morales stated that Agenda Item No. 10, the Warrant Register, includes electronic fund transfer No. 11570 for \$751.22 as reimbursement for medical coverage he is entitled

to receive as a CalPERS annuitant. He indicated that in voting for any motion to approve the Warrant Register, he would not be voting on electronic fund transfer No. 11570 for the reason disclosed.

Council Member Minikus stated that Agenda Item No. 10, the Warrant Register, includes electronic fund transfer No. 11569 for \$286.18 as reimbursement for medical coverage he is entitled to receive as a CalPERS annuitant. He indicated that in voting for any motion to approve the Warrant Register, he would not be voting on electronic fund transfer No. 11569 for the reason disclosed.

Council Member Marquez commented on Agenda Items No. 5 and 6.

It was moved by Council Member Peat, and seconded by Council Member Marquez, to approve Consent Calendar items No. 1 through 2, 4 through 10 and to include the July 11, 2022 and July 29, 2022 Council Meeting Minutes from Agenda Item No. 3.

The motion was unanimously carried by the following roll call vote:

AYES: 5 COUNCIL MEMBERS: Marquez, Minikus, Peat, Hertz-Mallari and Morales
NOES: 0 COUNCIL MEMBERS: None
ABSENT: 0 COUNCIL MEMBERS: None

Item No. 1: Receive and File Public Comments Submitted for the August 22, 2022 City Council Meeting

Recommendation: Receive and file submitted public comments.

Item No. 2: Introduce and/or Adopt All Ordinances and Resolutions Presented for Consideration by Title Only and to Waive Further Reading

Item No. 3: Approve Minutes – Meetings of July 11, 2022 and July 29, 2022

Recommendation: Approve as submitted.

Item No. 4: Approve an Amendment to the Custodial Services Contract

Recommendation: Approve a \$24,987 contract amendment for custodial services with United Maintenance Systems for park restroom custodial services at Lexington Park for the period of September 2022 through July 2024.

Item No. 5: Approve a Contract for Recreation Facility Lock Up Services

Recommendation: Approve a two-year contract for Recreation and Park District security and facility lock up services to California Safety Agency for \$36,500.

Item No 6: Approve the Purchase of Two Police Replacement Vehicles

Recommendation: Authorize the purchase of two replacement unmarked police vehicles for \$61,444.52 from Wondries Fleet Group via National Auto Fleet Group.

Item No. 7: Accept Tree Planting Program, Project 304

Recommendation:

1. Accept the Tree Planting Program, Project 304, in the amount of \$73,125 and approve the final payment of \$7,313 to West Coast Arborists, Inc.; and
2. Authorize the City Engineer to file the Notice of Completion with the County Recorder.

Item No. 8: Receive and File an Update on the Strategic Plan Six-Month Objectives

Recommendation: Receive and file an update on the Strategic plan six-month objectives.

Item No. 9: Receive and File the Investment Reports for the Months Ended June 30, 2022 and July 31, 2022

Recommendation: Receive and file the attached investment reports.

Item No. 10: Approve Register of Warrants, Transfers, and Wires Issued for the Period of July 2, 2022 through August 5, 2022

Recommendation: Approve the attached payment register summarized below for the period of July 2, 2022 through August 5, 2022:

- Electronic Funds Transfers 11380 through 11623
- Warrants 59903 through 60327
- Payroll Transfers W1479 through W1480

END OF CONSENT CALENDAR

Regarding Item No. 3: Approve Minutes – Meeting of June 27, 2022

Mayor Pro Tem Hertz-Mallari requested a revision to a comment description for the fifth speaker during the first Oral Communication period.

A motion was made by Mayor Pro Tem Hertz-Mallari, and seconded by Council Member Peat, to approve the June 27, 2022 minutes with the stated amendment.

The motion was unanimously carried by the following roll call vote:

AYES: 5 COUNCIL MEMBERS: Marquez, Minikus, Peat, Hertz-Mallari and Morales

NOES: 0 COUNCIL MEMBERS: None
ABSENT: 0 COUNCIL MEMBERS: None

NEW BUSINESS

None.

ITEMS FROM CITY COUNCIL MEMBERS

Item No. 11: Discuss Council Member Marquez's Request to Place an Item on the City Council Agenda to Competitively Bid Contracts Valued at More Than \$10,000

Council Member Marquez provided comments on this item.

City Council discussion ensued.

Council Member Marquez stated she will present this item at the next Strategic Planning session.

No action was taken on this item.

Item No. 12: Discuss Council Member Marquez's Request to Place an Item on the City Council Agenda to Post California Fair Political Practices Commission Forms on the City's Website

Council Member Marquez provided comments on this item.

City Council discussion ensued.

Council Member Marquez stated she will follow up on this matter.

No action was taken on this item.

Item No. 13: Discussion of Racist Email Received by Council Member Marquez, the Issue of Racism on the City Council, and Council Member Marquez's Efforts to Use Power and Influence of people Outside Cypress and California to Bring Change to the City

Council Member Peat provided a presentation on this item.

City Council discussion ensued.

No action was taken on this item.

Mayor Morales recessed the meeting at 9:34 p.m.

Mayor Morales reconvened the meeting at 9:42 p.m.

ORAL COMMUNICATIONS (Five minutes per speaker, unless extended by the City Council)

Brittney Cook, Cypress, thanked Cypress PD for presence on the first day of school, Cypress Community Festival, Cypress High School football, Citizens Academy, Public Works Maintenance Yard, and Agenda Item No. 13.

Bob Youngsma, Cypress, spoke regarding City Council interactions.

Wanda Youngsma, Cypress, spoke regarding City Council communication with residents.

Carolyn Balagot, Cypress, spoke regarding City Attorney comments, Agenda Item No. 13, and City Council interactions.

Marilyn Reames, Cypress, spoke regarding City Council interactions and Agenda Item No. 13.

Helen Le, Cypress, spoke regarding Agenda Item No.13, City Council interactions, and the previously proposed CNG fueling site at the Public Works Maintenance Yard.

Glen Button, Cypress, spoke regarding Agenda Item No. 13 and unity.

Beth Culver, Cypress, spoke regarding Agenda Item No. 13, Public Works Maintenance Yard, and solid waste contract.

Val Mallari, Cypress, spoke regarding CVRA lawsuit.

Edwin Kraemer, Cypress, spoke regarding Arnold Cypress Park design, City relationship with schools, land use/zoning, and Agenda Item No. 13.

Timothy Yerian, Cypress, spoke regarding zoning of Public Works Maintenance Yard, Planning Commission, and Arnold Cypress Park.

Barry McGeorge, Cypress, spoke regarding Agenda Item No. 13.

David Burke, Cypress, spoke regarding the Citizens Academy, Public Works Maintenance Yard, and Agenda Item No. 12.

Katie Shapiro, Cypress, spoke regarding Agenda Item No. 13, Pro-Logis trucking station, and the Public Works Maintenance Yard.

Maria Krekos, Cypress, spoke regarding public comments made during the first Oral Communications period and spoke regarding the CVRA lawsuit.

Quynh Nguyen, Cypress, spoke regarding Public Works Maintenance Yard.

COUNCIL MEMBER REPORTS AND REMARKS

Council Member Minikus:

Attended the Regional Military Affairs Committee meeting and provided information regarding the West County CERT team.

Council Member Peat:

No Report.

Council Member Marquez:

Thanked City staff for their work on the Concert on the Green series. Congratulated the Southern California Hawks on their championship win at the five-day all-star village 12 and under tournament. Assisted a local veteran with temporary housing. Requested an item on the next agenda to discuss trash at the Public Works Maintenance Yard.

Mayor Pro Tem Hertz-Mallari:

Echoed appreciation for the Concert on the Green series and asked the community to provide feedback via the online survey that will remain open until the end of the week. Stated the Arnold Cypress Park survey is also now open for community feedback. Announced she is the new OCFA Operations Committee Chair.

Mayor Morales:

No Report.

CITY MANAGER REMARKS

The City Attorney responded to public comments regarding pending litigation, Council Chamber decorum, and campaign contributions.

ADJOURNMENT

By motion of Council Member Peat, and seconded by Council Member Minikus, and carried 4-1-0, with Council Member Marquez voting No, to adjourn the meeting at 10:55 p.m. The next Regular City Council Meeting will be held on Monday, September 12, 2022, beginning at 5:30 p.m. in the Executive Board Room.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

6.

FROM: Mark Lauderback, Chief of Police

DATE: 09/12/2022

SUBJECT: Accept Office of Traffic Safety DUI Traffic Enforcement Grant

RECOMMENDATION

1. Accept the Office of Traffic Safety DUI / Traffic Enforcement grant;
2. Appropriate \$81,000 in the General Fund Grants Fund; and
3. Increase estimated revenues in the General Fund Grants Fund by \$81,000.

DISCUSSION

The State awarded the City an Office of Traffic Safety Selective Traffic Enforcement Program (STEP) grant for the fourth year in a row. The grant will reimburse up to \$81,000 for overtime, equipment and training costs related to STEP between October 1, 2022 and September 30, 2023.

STEP's goal is to reduce collisions involving alcohol, speed, and red light violations. In Cypress, the grant funds will increase DUI enforcement through checkpoints and saturation patrols as well as distracted driving, pedestrian and bicycle safety and traffic safety education.

BUDGET IMPACT

All grant-related costs up to \$81,000 will be reimbursed by the State's Office of Traffic Safety.

LEGAL REVIEW

None required.

APPROVED BY: Peter Grant, City Manager

Attachments

Grant Agreement

1. GRANT TITLE Selective Traffic Enforcement Program (STEP)	
2. NAME OF AGENCY Cypress Police Department	3. Grant Period From: 10/01/2022 To: 09/30/2023
4. AGENCY UNIT TO ADMINISTER GRANT Cypress Police Department	
5. GRANT DESCRIPTION Best practice strategies will be conducted to reduce the number of persons killed and injured in crashes involving alcohol and other primary crash factors. The funded strategies may include impaired driving enforcement, enforcement operations focusing on primary crash factors, distracted driving, night-time seat belt enforcement, special enforcement operations encouraging motorcycle safety, enforcement and public awareness in areas with a high number of bicycle and pedestrian crashes, and educational programs. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.	
6. Federal Funds Allocated Under This Agreement Shall Not Exceed: \$81,000.00	
7. TERMS AND CONDITIONS: The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement: • Schedule A – Problem Statement, Goals and Objectives and Method of Procedure • Schedule B – Detailed Budget Estimate and Sub-Budget Estimate (if applicable) • Schedule B-1 – Budget Narrative and Sub-Budget Narrative (if applicable) • Exhibit A – Certifications and Assurances • Exhibit B* – OTS Grant Program Manual • Exhibit C – Grant Electronic Management System (GEMS) Access *Items shown with an asterisk (*), are hereby incorporated by reference and made a part of this agreement as if attached hereto. These documents can be viewed at the OTS home web page under Grants: www.ots.ca.gov. We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions. IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.	
8. Approval Signatures	
A. GRANT DIRECTOR NAME: Michael McBain TITLE: Sergeant EMAIL: mmcbain@cypressca.org PHONE: (714) 229-6619 ADDRESS: 5275 Orange Avenue Cypress, CA 90630  Michael McBain (Aug 25, 2022 14:29 PDT) _____ (Signature) Aug 25, 2022 _____ (Date)	B. AUTHORIZING OFFICIAL ADDRESS: Peter Grant City Manager pgrant@cypressca.org (714) 229-6680 5275 Orange Avenue Cypress, CA 90630 _____ (Signature) _____ _____ (Date)
C. FISCAL OFFICIAL ADDRESS: Donna Mullally Assistant Director of Finance dmullally@cypressca.org (714) 229-6709 5275 Orange Avenue Cypress, CA 90630 _____ (Signature) _____ _____ (Date)	D. AUTHORIZING OFFICIAL OF OFFICE OF TRAFFIC SAFETY ADDRESS: Barbara Rooney Director barbara.rooney@ots.ca.gov (916) 509-3030 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758 _____ (Signature) _____ _____ (Date)

E. ACCOUNTING OFFICER OF OFFICE OF TRAFFIC SAFETY NAME: Carolyn Vu ADDRESS: 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758	9. SAM INFORMATION SAM #: NSLVQKY77AG4 REGISTERED ADDRESS: 5275 Orange Avenue CITY: Cypress, CA 90630 ZIP+4: Cypress 90630-2957
--	--

10. PROJECTED EXPENDITURES						
FUND	CFDA	ITEM/APPROPRIATION	F.Y.	CHAPTER	STATUTE	PROJECTED EXPENDITURES
164AL-23	20.608	0521-0890-101	2022	43/22	BA/22	\$55,000.00
402PT-23	20.600	0521-0890-101	2022	43/22	BA/22	\$26,000.00
				AGREEMENT TOTAL		\$81,000.00
				AMOUNT ENCUMBERED BY THIS DOCUMENT		\$81,000.00
<i>I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.</i>				PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT		\$ 0.00
				TOTAL AMOUNT ENCUMBERED TO DATE		\$81,000.00
OTS ACCOUNTING OFFICER'S SIGNATURE			DATE SIGNED			

1. PROBLEM STATEMENT

The Cypress Police Department is committed to making the city of Cypress the safest city in Orange County. The foundation for accomplishing this goal is by being committed to the Cypress Police Department's mission: To provide professional public safety services in partnership with our community.

Public safety and well-being are valued, fundamental components of quality of life within the community as defined in the City of Cypress Public Safety General Plan. The Cypress Police Department is an integral component of the public safety sector that provides for the reduction of criminal activity, crime prevention, and educational programs designed to prevent crime. In addition to general public safety for its community members, the provision for safe pedestrian and bicycle environments is a component of public safety.

In order to accomplish these goals, the Cypress Police Department is committed to reducing traffic-related injuries and fatalities through an aggressive educational and enforcement campaign, targeting impaired/unlicensed drivers, repeat DUI offenders, and other traffic related violators.

The City of Cypress population is over 49,000 and the population has recently increased due to new residential developments built in 2020 and 2021. In early 2022, the City of Cypress will see the completion of a new sports complex "Lexington Park", which will draw thousands of sports enthusiasts from inside and outside the Cypress community to sports events, picnics, and other events.

Cypress Community College and a large commercial corridor to include a new Amazon Last Mile facility are in the City of Cypress, attracting thousands of individuals to travel through the city, increasing the average daily vehicle flow. The City of Cypress also borders Los Angeles County as well as 3 major freeways.

In 2020, Cypress Police Department reported 113 injury traffic crashes, a 41 % decrease from the 190 reported in 2019 and a 45% decrease from the 205 injury traffic crashes reported in 2018. In 2021, Cypress Police Department reported 123 injury traffic crashes, an increase of 8% from the 113 injury traffic crashes reported in 2020.

Traffic related fatalities increased by 400% between 2019 and 2020, but was reduced to zero traffic related fatalities reported in 2021. No alcohol involved fatalities occurred in 2021 due to aggressive DUI patrols, checkpoints and other OTS funded activities . Officers can be more effective targeting impaired driving enforcement efforts with funding provided from the Office of Traffic Safety.

Alcohol-related injuries increased by 56% between 2019 to 2020, but decreased by 67% in 2021, due to increased saturation patrols funded by the OTS. Our goal is to further reduce the number of victims impacted by impaired drivers and other traffic related offenses. DUI/DUID enforcement efforts have a positive impact and assist in achieving this goal.

Our priority is to make the City of Cypress a safer environment for its community members and the motoring public. A primary concern is impaired drivers and their impact on the community. DUI arrests increased 28% in 2021. This increase in DUI arrests could be associated to restaurant and bars easing the COVID-19 pandemic capacity restrictions, which led to increased overall patronage at businesses that sell and serve alcohol. To combat a likely increase of DUI related events, public awareness, and aggressive enforcement strategies continue to be the primary component in addressing this on-going concern and danger to the community.

Injury crashes impact our community at several different levels. The impact of staffing level reductions within the agency, influence proactive traffic enforcement efforts, which continue to be a challenge. Additional resources are needed in order to maintain enforcement of primary crash-related violations in locations of high frequency. Unsafe speed, red light violations, and right-of-way violations are out top three primary crash factors. This can be accomplished by utilizing personnel from other agencies in a collaborative effort.

Hit & Run injury crashes increased by 20% between 2019 and 2020, and by 14% between 2020 and 2021. In analyzing post incident crash data, many of these crashes can be linked to unlicensed, suspended or impaired drivers, unwilling to take responsibility for their actions. Working to identify and apprehend unlicensed and repeat DUI offenders, the Cypress Police Department can continue to have a positive impact on reducing Hit & Run crashes on our roadways.

The Cypress Police Department consistently participates in educating the citizens and community through events including Police Department Open Houses, "Every 15 Minutes," P.A.C.E (Positive Actions thru Character Education), "Read Across America," "Click It or Ticket", "Walk to School Day", and related social media campaigns.

Public awareness is the key to voluntary compliance with the law. High visibility and public awareness efforts are essential in filling the void created by a reduction in personnel. One officer seen driving down the road does not compare to two or three officers seen on enforcement stops at a high-crash intersection or on a known corridor of frequent DUI arrests. This could not be accomplished without OTS funding and support for additional enforcement activities and public awareness programs.

2. PERFORMANCE MEASURES

A. Goals:

1. Reduce the number of persons killed in traffic crashes.
2. Reduce the number of persons injured in traffic crashes.
3. Reduce the number of pedestrians killed in traffic crashes.
4. Reduce the number of pedestrians injured in traffic crashes.
5. Reduce the number of bicyclists killed in traffic crashes.
6. Reduce the number of bicyclists injured in traffic crashes.
7. Reduce the number of persons killed in alcohol-involved crashes.
8. Reduce the number of persons injured in alcohol-involved crashes.
9. Reduce the number of persons killed in drug-involved crashes.
10. Reduce the number of persons injured in drug-involved crashes.
11. Reduce the number of persons killed in alcohol/drug combo-involved crashes.
12. Reduce the number of persons injured in alcohol/drug combo-involved crashes.
13. Reduce the number of motorcyclists killed in traffic crashes.
14. Reduce the number of motorcyclists injured in traffic crashes.
15. Reduce hit & run fatal crashes.
16. Reduce hit & run injury crashes.
17. Reduce nighttime (2100 - 0259 hours) fatal crashes.
18. Reduce nighttime (2100 - 0259 hours) injury crashes.

B. Objectives:

1. Issue a press release announcing the kick-off of the grant by November 15. The kick-off press releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov , and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.	Target Number 1
2. Participate and report data (as required) in the following campaigns; Quarter 1: National Walk to School Day, National Teen Driver Safety Week, NHTSA Winter Mobilization; Quarter 3: National Distracted Driving Awareness Month, National Motorcycle Safety Month, National Bicycle Safety Month, National Click it or Ticket Mobilization; Quarter 4: NHTSA Summer Mobilization, National Child Passenger Safety Week, and California's Pedestrian Safety Month.	10
3. Develop (by December 31) and/or maintain a "DUI BOLO" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. Updated DUI BOLOs should be distributed to patrol and traffic officers monthly.	12
4. Send law enforcement personnel to the NHTSA Standardized Field Sobriety Testing (SFST) (minimum 16 hours) POST-certified training.	2
5. Send law enforcement personnel to the NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE) 16 hour POST-certified training.	2

6. Send law enforcement personnel to the Drug Recognition Expert (DRE) training.	1
7. Conduct DUI/DL Checkpoints. A minimum of 1 checkpoint should be conducted during the NHTSA Winter Mobilization and 1 during the Summer Mobilization. To enhance the overall deterrent effect and promote high visibility, it is recommended the grantee issue an advance press release and conduct social media activity for each checkpoint. For combination DUI/DL checkpoints, departments should issue press releases that mention DL's will be checked at the DUI/DL checkpoint. Signs for DUI/DL checkpoints should read "DUI/Driver's License Checkpoint Ahead." OTS does not fund or support independent DL checkpoints. Only on an exception basis and with OTS pre-approval will OTS fund checkpoints that begin prior to 1800 hours. When possible, DUI/DL Checkpoint screeners should be DRE- or ARIDE-trained.	4
8. Conduct DUI Saturation Patrol operation(s).	5
9. Conduct Traffic Enforcement operation(s), including but not limited to, primary crash factor violations.	7
10. Conduct highly publicized Distracted Driving enforcement operation(s) targeting drivers using hand held cell phones and texting.	2
11. Conduct highly publicized pedestrian and/or bicycle enforcement operation(s) in areas or during events with a high number of pedestrian and/or bicycle crashes resulting from violations made by pedestrians, bicyclists, and drivers.	3
12. Conduct Traffic Safety educational presentation(s) with an effort to reach community members. Note: Presentation(s) may include topics such as distracted driving, DUI, speed, bicycle and pedestrian safety, seat belts and child passenger safety.	1
13. Participate in highly visible collaborative DUI Enforcement operations.	2
14. Participate in highly visible collaborative Traffic Enforcement operations.	2
15. Send law enforcement personnel to DUI Checkpoint Planning and Management training.	1

3. METHOD OF PROCEDURE

A. Phase 1 – Program Preparation (1st Quarter of Grant Year)

- The department will develop operational plans to implement the “best practice” strategies outlined in the objectives section.
- All training needed to implement the program should be conducted this quarter.
- All grant related purchases needed to implement the program should be made this quarter.
- In order to develop/maintain the “DUI BOLOs,” research will be conducted to identify the “worst of the worst” repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The Hot Sheets may include the driver’s name, last known address, DOB, description, current license status, and the number of times suspended or revoked for DUI. DUI BOLOs should be updated and distributed to traffic and patrol officers at least monthly.
- Implementation of the STEP grant activities will be accomplished by deploying personnel at high crash locations.
- Media Requirements Issue a press release approved by the OTS PIO announcing the kick-off of the grant by November 15, but no sooner than October 1. The kick-off release must be approved by the OTS PIO and only distributed after the grant is fully signed and executed. If you are unable to meet the November 15 deadline to issue a kick-off press release, communicate reasons to your OTS coordinator and OTS PIO.

B. Phase 2 – Program Operations (Throughout Grant Year)

- The department will work to create media opportunities throughout the grant period to call attention to the innovative program strategies and outcomes.

Media Requirements

The following requirements are for all grant-related activities:

- Send all media advisories, alerts, videos, graphics, artwork, posters, radio/PSA/video scripts, storyboards, digital and/or print educational materials for grant-related activities to the OTS PIO at pio@ots.ca.gov for approval and copy your OTS coordinator. Optimum lead time would be 7

days before the scheduled release but at least 3 business days prior to the scheduled release date for review and approval is appreciated.

- The OTS PIO is responsible for the approval of the design and content of materials. The agency understands OTS PIO approval is not authorizing approval of budget expenditure or cost. Any cost approvals must come from the Coordinator.
- Pre-approval is not required when using any OTS-supplied template for media advisories, press releases, social media graphics, videos or posts, or any other OTS-supplied educational material. However, copy the OTS PIO at pio@ots.ca.gov and your OTS coordinator when any material is distributed to the media and public, such as a press release, educational material, or link to social media post. The OTS-supplied kick-off press release templates and any kickoff press releases are an exception to this policy and require prior approval before distribution to the media and public.
- If an OTS-supplied template, educational material, social media graphic, post or video is substantially changed, the changes shall be sent to the OTS PIO at pio@ots.ca.gov for approval and copy to your OTS Coordinator. Optimum lead time would be 7 days prior to the scheduled release date, but at least 3 business days prior to the scheduled release date for review and approval is appreciated.
- Press releases, social media posts and alerts on platforms such as NextDoor and Nixle reporting immediate and time-sensitive grant activities (e.g. enforcement operations, day of event highlights or announcements, event invites) are exempt from the OTS PIO approval process. The OTS PIO and your Coordinator should still be notified when the grant-related activity is happening (e.g. car seat checks, bicycle rodeos, community presentations, DUI checkpoints, etc.).
- Enforcement activities such as warrant and probation sweeps, court stings, etc. that are embargoed or could impact operations by publicizing in advance are exempt from the PIO approval process. However, announcements and results of activities should still be copied to the OTS PIO at pio@ots.ca.gov and your Coordinator with embargoed date and time or with "INTERNAL ONLY: DO NOT RELEASE" message in subject line of email.
- Any earned or paid media campaigns for TV, radio, digital or social media that are part of a specific grant objective, using OTS grant funds, or designed and developed using contractual services by a subgrantee, requires prior approval. Please send to the OTS PIO at pio@ots.ca.gov for approval and copy your grant coordinator at least 3 business days prior to the scheduled release date.
- Social media posts highlighting state or national traffic safety campaigns (Distracted Driving Month, Motorcycle Safety Awareness Month, etc.), enforcement operations (DUI checkpoints, etc.), or any other grant-related activity such as Bicycle rodeos, presentations, or events, are highly encouraged but do not require prior approval.
- Submit a draft or rough-cut of all digital, printed, recorded or video material (brochures, posters, scripts, artwork, trailer graphics, digital graphics, social posts connected to an earned or paid media campaign grant objective) to the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator for approval prior to the production or duplication.
- Use the following standard language in all press, media, and printed materials, space permitting: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
- Space permitting, include the OTS logo on all grant-funded print materials, graphics and paid or earned social media campaign grant objective; consult your OTS Coordinator for specifics, format-appropriate logos, or if space does not permit the use of the OTS logo.
- Email the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator at least 21 days in advance, or when first confirmed, a short description of any significant grant-related traffic safety event or program, particularly events that are highly publicized beforehand with anticipated media coverage so OTS has sufficient notice to arrange for attendance and/or participation in the event. If unable to attend, email the OTS PIO and coordinator brief highlights and/or results, including any media coverage (broadcast, digital, print) of event within 7 days following significant grant-related event or program. Media and program highlights are to be reflected in QPRs.
- Any press releases, work plans, scripts, storyboards, artwork, graphics, videos or any educational or informational materials that received PIO approval in a prior grant year needs to be resubmitted for approval in the current grant year.

- Contact the OTS PIO or your OTS Coordinator for consultation when changes from any of the above requirements might be warranted.

C. Phase 3 – Data Collection & Reporting (Throughout Grant Year)

1. Prepare and submit invoice claims (due January 30, April 30, July 30, and October 30)
2. Prepare and submit Quarterly Performance Reports (QPR) (due January 30, April 30, July 30, and October 30)
 - Collect and report quarterly, appropriate data that supports the progress of goals and objectives.
 - Provide a brief list of activity conducted, procurement of grant-funded items, and significant media activities. Include status of grant-funded personnel, status of contracts, challenges, or special accomplishments.
 - Provide a brief summary of quarterly accomplishments and explanations for objectives not completed or plans for upcoming activities.
 - Collect, analyze and report statistical data relating to the grant goals and objectives.

4. METHOD OF EVALUATION

Using the data compiled during the grant, the Grant Director will complete the “Final Evaluation” section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant’s accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

5. ADMINISTRATIVE SUPPORT

This program has full administrative support, and every effort will be made to continue the grant activities after grant conclusion.

FUND NUMBER	CATALOG NUMBER (CFDA)	FUND DESCRIPTION	TOTAL AMOUNT		
164AL-23	20.608	Minimum Penalties for Repeat Offenders for Driving While Intoxicated	\$55,000.00		
402PT-23	20.600	State and Community Highway Safety	\$26,000.00		
COST CATEGORY		FUND NUMBER	UNIT COST OR RATE	UNITS	TOTAL COST TO GRANT
A. PERSONNEL COSTS					
<u>Straight Time</u>					\$0.00
<u>Overtime</u>					
DUI/DL Checkpoints	164AL-23	\$8,350.00	4		\$33,400.00
DUI Saturation Patrols	164AL-23	\$2,760.00	5		\$13,800.00
Collaborative DUI Enforcement	164AL-23	\$2,000.00	2		\$4,000.00
Traffic Enforcement	402PT-23	\$1,300.00	7		\$9,100.00
Distracted Driving	402PT-23	\$1,300.00	2		\$2,600.00
Pedestrian and Bicycle Enforcement	402PT-23	\$2,800.00	3		\$8,400.00
Collaborative Traffic Enforcement	402PT-23	\$2,000.00	2		\$4,000.00
Traffic Safety Education	402PT-23	\$700.00	1		\$700.00
Category Sub-Total					\$76,000.00
B. TRAVEL EXPENSES					
In State Travel	402PT-23	\$1,200.00	1		\$1,200.00
					\$0.00
Category Sub-Total					\$1,200.00
C. CONTRACTUAL SERVICES					
					\$0.00
Category Sub-Total					\$0.00
D. EQUIPMENT					
					\$0.00
Category Sub-Total					\$0.00
E. OTHER DIRECT COSTS					
DUI Checkpoint Supplies	164AL-23	\$1,800.00	1		\$1,800.00
Dispatcher	164AL-23	\$500.00	4		\$2,000.00
Category Sub-Total					\$3,800.00
F. INDIRECT COSTS					
					\$0.00
Category Sub-Total					\$0.00
GRANT TOTAL					\$81,000.00

BUDGET NARRATIVE

PERSONNEL COSTS

DUI/DL Checkpoints - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

DUI Saturation Patrols - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Collaborative DUI Enforcement - Overtime for grant funded Collaborative DUI Enforcement operations conducted by appropriate department personnel

Traffic Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Distracted Driving - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Pedestrian and Bicycle Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Collaborative Traffic Enforcement - Overtime for grant funded Collaborative Traffic Enforcement operations conducted by appropriate department personnel

Traffic Safety Education - Overtime for grant funded traffic safety presentations or campaigns conducted by appropriate department personnel.

TRAVEL EXPENSES

In State Travel - Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. All conferences, seminars or training not specifically identified in the Budget Narrative must be approved by OTS. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.

CONTRACTUAL SERVICES

-

EQUIPMENT

-

OTHER DIRECT COSTS

DUI Checkpoint Supplies - On-scene supplies needed to conduct sobriety checkpoints. Costs may include 28" traffic cones, MUTCD compliant traffic signs, MUTCD compliant high visibility vests (maximum of 10), traffic counters (maximum of 2), generator, gas for generators, lighting, reflective banners, electronic flares, PAS Device/Calibration Supplies, heater, propane for heaters, fan, anti-fatigue mats, and canopies. Additional items may be purchased if approved by OTS. The cost of food and beverages will not be reimbursed. Each item must have a unit cost of less than \$5,000 (including tax and shipping).

Dispatcher - Dedicated dispatcher for each checkpoint.

INDIRECT COSTS

-

STATEMENTS/DISCLAIMERS

There will be no program income generated from this grant.

Nothing in this "agreement" shall be interpreted as a requirement, formal or informal, that a particular law enforcement officer issue a specified or predetermined number of citations in pursuance of the goals and objectives here under.

CERTIFICATIONS AND ASSURANCES FOR HIGHWAY SAFETY GRANTS
(23 U.S.C. Chapter 4; Sec. 1906, Pub. L. 109-59, As Amended By Sec. 4011, Pub. L. 114-94)

The officials named on the grant agreement, certify by way of signature on the grant agreement signature page, that the Grantee Agency complies with all applicable Federal statutes, regulations, and directives and State rules, guidelines, policies, and laws in effect with respect to the periods for which it receives grant funding. Applicable provisions include, but are not limited to, the following:

GENERAL REQUIREMENTS

- 23 U.S.C. Chapter 4 – Highway Safety Act of 1966, as amended
- Sec. 1906, Pub. L. 109-59, as amended by Sec. 4011, Pub. L. 114-94
- 23 CFR part 1300 – Uniform Procedures for State Highway Safety Grant Programs
- 2 CFR part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 CFR part 1201 – Department of Transportation, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

NONDISCRIMINATION

(applies to all subrecipients as well as States)

The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 *et seq.*), **and Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100)).

The Subgrantee-

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;
- Will administer the program in a manner that reasonably ensures that any of its subrecipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non- Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require its subrecipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Agrees to insert in all contracts and funding agreements with other State or private entities the following clause:
 - "During the performance of this contract/funding agreement, the contractor/funding recipient agrees—
 - a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
 - b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
 - c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
 - d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
 - e. To insert this clause, including paragraphs (a) through (e), in every subcontract and subagreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

THE DRUG-FREE WORKPLACE ACT OF 1988 (41 U.S.C. 8103)

The Subgrantee will provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about:
 - 1. The dangers of drug abuse in the workplace;
 - 2. The grantee's policy of maintaining a drug-free workplace;
 - 3. Any available drug counseling, rehabilitation, and employee assistance programs;
 - 4. The penalties that may be imposed upon employees for drug violations occurring in the workplace;
 - 5. Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- c. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –
 - 1. Abide by the terms of the statement;
 - 2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- d. Notifying the agency within ten days after receiving notice under subparagraph (c)(2) from an

- employee or otherwise receiving actual notice of such conviction;
- e. Taking one of the following actions, within 30 days of receiving notice under subparagraph (c)(2), with respect to any employee who is so convicted –
 1. Taking appropriate personnel action against such an employee, up to and including termination;
 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 - f. Making a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

POLITICAL ACTIVITY (HATCH ACT)

(applies to all subrecipients as well as States)

The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(applies to all subrecipients as well as States)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The signed certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(applies to all subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

(applies to all subrecipients as well as States)

Instructions for Primary Tier Participant Certification (States)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency may terminate the transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Tier Covered Transactions

(1) The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment

rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

(applies to all subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

(applies to all subrecipients as well as States)

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

POLICY ON SEAT BELT USE

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information and resources on traffic safety programs and policies for employers, please contact the Network of Employers for Traffic Safety (NETS), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. You can download information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives at www.trafficsafety.org. The NHTSA website (www.nhtsa.gov) also provides information on statistics, campaigns, and program evaluations and references.

POLICY ON BANNING TEXT MESSAGING WHILE DRIVING

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or rented vehicles, Government-owned, leased or rented vehicles, or privately-owned vehicles when on official Government business or when performing any work on or behalf of the Government. States are also encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

INSTRUCTIONS FOR ADDING OR UPDATING GEMS USERS

1. Each agency is allowed a total of **FIVE (5) GEMS Users**.
2. GEMS Users listed on this form will be authorized to login to GEMS to complete and submit Quarterly Performance Reports (QPRs) and reimbursement claims.
3. Complete the form if adding, removing or editing a GEMS user(s).
4. The Grant Director must sign this form and return it with the Grant Agreement.

GRANT DETAILS

Grant Number:	PT23099
Agency Name:	Cypress Police Department
Grant Title:	Selective Traffic Enforcement Program (STEP)
Agreement Total:	\$81,000.00
Authorizing Official:	Peter Grant
Fiscal Official:	Donna Mullally
Grant Director:	Michael McBain

CURRENT GEMS USER(S)

1. Jason Machado

Title: Senior Management Analyst
Phone: (714) 229-6728
Email: jmachado@cypressca.org

Media Contact: No

2. Michael McBain

Title: Sergeant
Phone: (714) 229-6619
Email: mmcbain@cypressca.org

Media Contact: No

3. Dean Pinvidic

Title: Lieutenant
Phone: (714) 229-6617
Email: dpinvidic@cypressca.org

Media Contact: No

Complete the below information if adding, removing or editing a GEMS user(s)

GEMS User 1 Add/Change ☐ Remove Access ☐ Add as a media contact? Yes ☐ No ☐	
Name	Job Title
Email address	Phone number
GEMS User 2 Add/Change ☐ Remove Access ☐ Add as a media contact? Yes ☐ No ☐	
Name	Job Title
Email address	Phone number
GEMS User 3 Add/Change ☐ Remove Access ☐ Add as a media contact? Yes ☐ No ☐	
Name	Job Title
Email address	Phone number
GEMS User 4 Add/Change ☐ Remove Access ☐ Add as a media contact? Yes ☐ No ☐	
Name	Job Title
Email address	Phone number
GEMS User 5 Add/Change ☐ Remove Access ☐ Add as a media contact? Yes ☐ No ☐	
Name	Job Title
Email address	Phone number
Form completed by:  Michael McBain (Aug 25, 2022 14:29 PDT) Date: Aug 25, 2022	
As a signatory I hereby authorize the listed individual(s) to represent and have GEMS user access.  Michael McBain (Aug 25, 2022 14:29 PDT) Michael McBain	
Signature	Name
Aug 25, 2022	Grant Director
Date	Title



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

7.

FROM: Matt Burton, Director of Finance and Administrative Services

DATE: 09/12/2022

SUBJECT: Approve a Resolution Requesting the Dissolution of the Successor Agency to the Cypress Redevelopment Agency

RECOMMENDATION

Approve a resolution requesting the County Oversight Board dissolve the Successor Agency to the Cypress Redevelopment Agency.

DISCUSSION

Overview

On December 29, 2011, the California Supreme Court upheld Assembly Bill x1 26 (the Dissolution Act) and directed all redevelopment agencies in the State be dissolved effective February 1, 2012. Subsequent modifications to the dissolution process were enacted with the passage of Assembly Bill 1484 in 2012 and Senate Bill 107 in 2015.

In compliance with the Dissolution Act, the City Council elected to serve as the Successor Agency to the dissolved Cypress Redevelopment Agency with the responsibility of winding up its affairs and undertaking the administrative tasks required for the dissolution process.

State law requires a request to dissolve a successor agency be submitted to its oversight board within 30 days of all enforceable obligations being retired or paid in full, all real property disposed of and all outstanding litigation resolved. The last outstanding enforceable obligation of the Cypress Successor Agency (Agency) was paid in full on June 30, 2020. The Agency had previously disposed of all real property and resolved all outstanding litigation, therefore formal dissolution was previously approved by the Agency Board on July 13, 2020 pending the approval by the County Oversight Board for the assignment to the County of an outstanding receivable due to the Agency which was scheduled to be paid in 2029.

In response to the Agency Board's 2020 request to dissolve, the County Oversight Board considered the matter and chose not to approve the assignment of the outstanding receivable to the County or to continue with the dissolution process. As a result, the Agency has essentially been inactive since 2020. In August 2022 the Agency was notified by the

party holding the outstanding receivable that the note would be paid off in full due to a refinancing. On August 15, the Agency received \$438,900 as full payment against the outstanding receivable. With this pending matter fully resolved, the County has requested an amended resolution be approved by the Agency Board to reinstate the dissolution process.

Upcoming Steps in the Dissolution Process

The County Oversight Board (OB) must take action within 30 days to approve the Successor Agency's request to dissolve. The OB is scheduled to consider the matter at its September 20 meeting and if approved, the dissolution request will be submitted to the State Department of Finance (DOF). The DOF will then have 30 days to approve or deny the request.

Once the DOF approves the request, the Successor Agency will have 100 days to transfer any remaining proceeds to the County Auditor-Controller (CAC) for distribution to the affected taxing entities and notify the OB. The Successor Agency's remaining assets consist of the \$438,900 of note proceeds received in August, along with approximately \$225,000 of remaining Redevelopment Property Tax Trust Fund monies.

Once all amounts are transferred to the CAC, the Successor Agency Board will adopt a final resolution to notify the OB the transfer of assets is complete and direct that the Successor Agency be dissolved. The OB will verify all requirements for dissolution have been met and have 14 days after verification to adopt a final resolution to formally dissolve the Successor Agency. The dissolution will be effective immediately upon the OB's vote.

BUDGET IMPACT

If dissolution is approved by the County Oversight Board and California Department of Finance, the Successor Agency will transfer all remaining cash balances to the County Auditor-Controller. The County Auditor-Controller will disburse these amounts to all taxing entities, including the City of Cypress and the Cypress Recreation and Park District.

LEGAL REVIEW

The resolution has been prepared by the Successor Agency's attorney.

APPROVED BY: Peter Grant, City Manager

Attachments

Resolution - Request to Dissolve Successor Agency

RESOLUTION NO. SA 2022-

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE CYPRESS REDEVELOPMENT AGENCY REQUESTING ORANGE COUNTYWIDE OVERSIGHT BOARD ACTION TO DISSOLVE THE SUCCESSOR AGENCY, CONDITIONED UPON APPROVAL BY THE CALIFORNIA DEPARTMENT OF FINANCE, AND MAKING RELATED FINDINGS UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

WHEREAS, the Successor Agency to the Cypress Redevelopment Agency ("Successor Agency") has been duly created and existing in accordance with applicable law, including Part 1.85 (commencing with Section 34170) of Division 24 of the Health and Safety Code (the "Dissolution Law"), as the successor-in-interest by operation of law of the former Cypress Redevelopment Agency ("RDA"); and

WHEREAS, in accordance with the Dissolution Law, the Successor Agency has over the years duly submitted the Recognized Obligation Payment Schedule ("ROPS") to the Oversight Board to the Successor Agency as it existed or does currently exist as set forth in Health and Safety Code section 34179 ("Oversight Board") and California Department of Finance ("DOF" or "department"), which have duly been approved by the Oversight Board and DOF; and

WHEREAS, pursuant to Health and Safety Code section 34187(b) in the Dissolution Law ("Section 34187(b)"), "When all of the enforceable obligations have been retired or paid off, all real property has been disposed of pursuant to Section 34181 or 34191.4, and all outstanding litigation has been resolved, the successor agency shall, within 30 days of meeting the aforementioned criteria, submit to the oversight board a request, with a copy of the request to the county auditor-controller, to formally dissolve the successor agency, and the oversight board shall approve the request within 30 days, and shall submit the request to the department"; and

WHEREAS, in accordance with the Dissolution Law, all "enforceable obligations" (as defined in Health and Safety Code section 34171(d)) of the former RDA were paid off as of June 30, 2020, pursuant to the duly approved ROPS; and

WHEREAS, the Successor Agency meets all criteria in Section 34187(b) to request and ultimately process to completion the formal dissolution of the Successor Agency; and

WHEREAS, the Successor Agency, on July 30, 2020 , requested the Orange Countywide Oversight Board dissolve the Successor Agency; and

WHEREAS, the Orange Countywide Oversight Board did not approve the dissolution of the Successor Agency because of the outstanding receivable owed to the Successor Agency; and

WHEREAS, the Successor Agency became inactive after the dissolution requirements were met on June 30, 2020, pending the resolution of the outstanding receivable; and

WHEREAS, the Successor Agency received payment in full of the outstanding receivable on August 15, 2022; and

WHEREAS, the Successor Agency adopts and transmits to the Orange Countywide Oversight Board, now existing pursuant to Health and Safety Code section 34179 ("County Oversight Board") a new resolution to recommence the process to formally dissolve the Successor Agency, in accordance with the Dissolution Law.

NOW THEREFORE, BE IT RESOLVED, by the Successor Agency to the Cypress Redevelopment Agency, as follows:

SECTION 1. The Recitals above are true and correct and comprise a substantive part of this Resolution.

SECTION 2. The Successor Agency hereby finds and determines that all of the Dissolution Criteria set forth in HSC Section 34187(b) for the Successor Agency's dissolution have been met.

SECTION 3. The Successor Agency, pursuant to Section 34187(b), hereby requests that the Countywide Oversight Board adopt a resolution (OB Resolution) to (i) approve the Successor Agency's request to formally dissolve, (ii) direct the transfer of all surplus funds in the Successor Agency's possession to the County Auditor-Controller, and (iii) submit this Resolution and the OB Resolution to the DOF in accordance with HSC Section 34187(b).

SECTION 4. The Successor Agency finds and declares that this request and implementing actions to dissolve the Successor Agency, as required by and pursuant to Section 34187(b), do not constitute a project under the California Environmental Quality Act, Public Resources Code section 21000 *et seq.*, ("CEQA"), and implementing regulations in Title 14, section 15000 *et seq.*, of the California Code of Regulations, because the actions taken by this request: (i) Are organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment; and (ii) Do not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. (14 Cal. Code Regs. §15378(a) & (b)(5).) In the alternative, if applicable and to the extent the

request and implementing actions may constitute a change in the organization or reorganization of local governmental agencies, the actions taken are exempt from environmental review because: (i) There is no alteration in the geographic areas within which the powers are exercised for the purposes of CEQA; and (ii) It can be seen with certainty that the dissolution of the Successor Agency will not have a significant effect on the environment. (14 Cal. Code Regs. §§15061(b)(3), 15320.)

SECTION 5. If any of the Conditions of Formal Dissolution are not satisfied, or any of the requirements set forth as part of the formal dissolution process in Section 34187(b) or any other applicable provisions in the Dissolution Law are not met by the Oversight Board or DOF, this Resolution shall be rescinded and of no force and effect, without any need for further action by the Successor Agency, and the process for final dissolution of the Successor Agency requested by this Resolution shall immediately cease and shall not proceed, and the Successor Agency shall not be dissolved until a future request by the Successor Agency for final dissolution is submitted to the Oversight Board.

SECTION 6. The Successor Agency hereby authorizes and directs the Executive Director of the Successor Agency to take any further actions on behalf of the Successor Agency, as may be necessary or appropriate, to implement the request and satisfy the requirements of the Dissolution Law. The authorization and direction in this section includes but is not limited to the submittal of this Resolution to the Auditor-Controller in accordance with Section 34187(b), the Orange Countywide Oversight Board, and the submittal of any documents as may be requested by the Oversight Board or DOF.

SECTION 7. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Successor Agency hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

SECTION 8 The Successor Agency Secretary shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED by the Successor Agency Board at a meeting held on the 12th day of September, 2022.

CHAIR, SUCCESSOR AGENCY BOARD

ATTEST:

SECRETARY, SUCCESSOR AGENCY BOARD

STATE OF CALIFORNIA
COUNTY OF ORANGE) SS
CITY OF CYPRESS)

I, ALISHA FARNELL, Secretary to the Successor Agency Board, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the Successor Agency Board, held on the 12th day of September, 2022, by the following roll call vote:

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:

SECRETARY, SUCCESSOR AGENCY BOARD



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

8.

FROM: Douglas Dancs, Director of Public Works

DATE: 09/12/2022

SUBJECT: Approve Task Order for Solid Waste Consulting Services Related to Organic Waste Recycling

RECOMMENDATION

Approve a \$100,000 task order for Solid Waste Consulting Services to Michael Balliet Consulting for Organic Waste Recycling.

DISCUSSION

In April 2021, City Council approved an on-call solid waste consulting services contract with Michael Balliet Consulting (MBC) after a competitive Request for Qualification (RFQ). MBC provides solid waste consulting services to cities, including Los Alamitos, Costa Mesa, Laguna Woods, and Irvine.

MBC assists the city's efforts to comply with State organic waste recycling regulations. The task order awarded to MBC in 2021 included assisting with meeting organic recycling program compliance, including CalRecycle reporting, public education, as well as outreach to businesses and edible food recovery partners. The task order award amount is close to being fully expended and additional services are necessary for the balance of the fiscal year. MBC's FY 2022-23 task order will ensure Public Works complies with CalRecycle requirements without hiring additional full-time city staff. MBC will continue to develop and monitor required edible food recovery and procurement programs, review existing recycling compliance, and develop and review public outreach.

Task	Amount
CalRecycle Related SB 1383 Compliance Consulting	\$39,750
Edible Food Recovery Program	\$18,000
Franchise Hauler Compliance Coordination	\$5,000
Required City Public Education and Outreach	\$25,000
Mandatory Procurement	\$1,250
General Compliance Consulting and Project Management	\$11,000

Total	\$100,000
--------------	------------------

BUDGET IMPACT

Sufficient funds are included in the FY 2022-23 Solid Waste Management budget. The State's Organic Recycling Local Assistance Grant Program provided \$69,424 in one-time revenues for organic recycling implementation, which will pay for a portion of the recommended task order. The additional task order costs above the grant award will be paid with compliance monitoring fee revenues.

LEGAL REVIEW

None required.

APPROVED BY:

Peter Grant, City Manager

Attachments

Task Order



Proposed Tasks and Budgets for Compliance Program Development and Assistance

Task 1: CalRecycle Related SB 1383 Compliance Consulting

This task has expanded duties as the first full SB 1383 compliance report to CalRecycle and a major organic waste capacity study will be required. In addition, we will be building-out the various compliance tracking and reporting protocols to ensure the City has all required compliance metrics available for “at any time” inspection by CalRecycle. Specific monitoring and programs are envisioned under this task include:

- Waivers for organic waste generators
- Program roll-out measurement
- Established program monitoring (confirming compliance & participation)
- Recycling tonnage and facility tracking
- Route Reviews and/or Waste Characterizations
- Contamination monitoring recordkeeping
- Coordination and training with city departments/code enforcement

We envision task work will also include ongoing meetings and correspondence with CalRecycle as the City has not fully implemented all required programs. Modifications to compliance plans and potential negotiations with the State on alternative timelines may be needed.

Projected Task 1 Hours

Mike Balliet	150.00	\$125	\$18,750.00
Mike Byrne	200.00	\$105	\$21,000.00
			\$39,750.00

Task 2: Edible Food Recovery Program

We will perform site visits to the Tier 1 and Tier 2 generators preliminarily identified in our customer tracking database and provide them with education materials to make them aware of their responsibilities under SB 1383. These site visits will determine which locations have required agreements with edible food collector and confirm that required recordkeeping (weight/volume of donated food) is taking place. Where it is not we will develop and recommend protocols.

Task 2 work will include coordination with Food Finders to establish all locations they are currently collecting data from and where they have agreements in place. We will also establish quarterly reporting procedures and data sharing to the extent required to confirm City-compliance.

We will also identify and reach out to other groups operating in the City to see if required reporting can be facilitated through them or if the City needs to require the donating entity to track and report to the City directly.

Project hours include anticipated interface with the franchise hauler and the education/outreach material team to best facilitate program material creation and delivery, and to avoid duplication of efforts.

Projected Task 2 Hours

Mike Balliet	60.00	\$125	\$ 7,500.00
Mike Byrne	100.00	\$105	\$10,500.00
			\$18,000.00

Task 3: Franchise Hauler Compliance Coordination

While some interface with your franchise hauler is incorporated into Task 1, we believe additional contact and assistance may be required to ensure full program implementation. There may also be situations where we can assist the City in negotiations and/or reviewing alternative compliance measures introduced mid-process.

Projected Task 3 Hours

Mike Balliet	40.00	\$125	\$5,000.00
Mike Byrne	0.00	\$105	\$ 0.00
			\$5,000.00

Task 4: Required City Public Education and Outreach

We will work with City staff, the franchised hauler, and the proposed education/promotion contractor to develop and maintain a comprehensive education and outreach program covering all entities under the City's SB 1383 authority. Herein we provide an estimate of our hours in this regard, and a suggested budget for Tripepi Smith (the current sub-contractor). Additional budget will need to be developed for mailings.

Projected Task 4 Hours

Mike Balliet	40.00	\$125	\$5,000.00
Mike Byrne	0.00	\$105	\$ 0.00
			\$5,000.00

Public Relations/Marketing Subcontractor \$20,000.00

Task 5: Mandatory Procurement

We will advise and assist the City in meeting procurement requirements.

Projected Task 5 Hours

Mike Balliet	10.00	\$125	\$1,250.00
Mike Byrne	0.00	\$105	\$ 0.00
			\$1,250.00

Task 6: General Compliance Consulting and Project Management

Task hours also include regular project meetings, report development, and monthly project updates on all activities. Additional hours are set-aside here to address contingencies and/or services the City determines would be beneficial during the contract year.

Projected Task 6 Hours

Mike Balliet	88.00	\$125	\$11,000.00
Mike Byrne	0.00	\$105	\$ 0.00
			\$11,000.00

Total Proposed Scope

Total task hours are presented below.

Projected Task 6 Hours

Mike Balliet	388.00	\$125	\$ 48,500.00
Mike Byrne	300.00	\$105	\$ 31,500.00
Tripepi Smith			\$ 20,000.00
Project Total =			\$100,000.00



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

9.

FROM: Douglas Dancs, Director of Public Works

DATE: 09/12/2022

SUBJECT: Award Contract for Shade Structure Replacement at Manzanita Park,
Project 333

RECOMMENDATION

1. Approve Plans and Specifications for Shade Structure Replacement at Manzanita Park, Project 333; and
2. Award a contract to R.E. Schultz Construction, Inc., Orange, CA, for \$55,650, and authorize a contingency of \$9,000.

DISCUSSION

The Seven-Year Capital Improvement Program includes the shade structure replacement at Manzanita and Peppertree Parks in FY 2022-23. Due to escalating construction costs, especially raw materials such as steel, there are only sufficient amounts available to replace one shade structure. Public Works evaluated the condition of the shade structures in both parks and determined Peppertree Park can be deferred while the Manzanita Park shade structure is in need of replacement. The existing wood shade structure at Manzanita Park is deteriorating and beyond its useful life. Wood structures require costly bi-annual maintenance, including wood replacement, staining, patching, hardware replacement, termite/pest control, and other condition defects due to exposure to the elements.

This project will install a new shelter using fabric shade sails and steel posts that are more durable and resilient to the elements, similar to the shade sails installed at Evergreen Park last year. Public Works will demolish and remove the existing wooden structure in preparation for the new installation and will perform construction management/inspection services.

On August 4, 2022, the City advertised the project and 18 contractors requested bid packets. On August 24, 2022, the City received three bids for the project with R.E. Schultz Construction, Inc. as the low bidder. A summary of project award information is attached.

BUDGET IMPACT

The estimated cost is \$64,650 and sufficient amounts are budgeted for this project.

LEGAL REVIEW

None required.

APPROVED BY: Peter Grant, City Manager

Attachments

Award Information and Bid Proposals

Shade Shelter Plans

Project Award Information Checklist

Description of Project:

This project will replace the shade structure at Manzanita Park.

Contract Working Days: Ten (10) working days

Advertisement Date: August 4, 2022

Notice Inviting Bids Sent to: McGraw-Hill Construction, Contractors Register, Construction Bid Source, Construction Bid Board, Association General Contractors of America

Bid Opening Date: August 24, 2022

No. of Bid Packets Distributed: Eighteen (18)

	Bidders	Base Bid Amount
1.	R.E. Schultz Construction, Inc., Orange, CA	\$ 55,650.00
2.	Empire Design & Build, Irvine, CA	\$ 59,000.00
3.	RE Chaffee Construction Inc., Wrightwood, CA	\$ 135,097.79

Apparent Low Bidder: R.E. Schultz Construction, Inc., Orange, CA - \$55,650

Qualified to Perform Work: Yes. Staff confirmed bid was responsive.

Contractor's License:

Valid at Time of Award: Yes

Valid at Time of Bid: Yes

Registration with DIR:

Contractor: Yes

Sub-Contractor: Yes

Experience:

The apparent low bidder has performed this type of work for multiple clients in Southern California.

PROPOSAL BID SHEET
CITY OF CYPRESS PROJECT 333
SCHEDULE OF WORK ITEMS

SHADE STRUCTURE REPLACEMENT AT MANZANITA PARK

Contractor: R.E. Schultz Construction, Inc.
Address: 1767 North Batavia Street, Orange, CA 92865
Contact: Richard Schultz Contractor's License No.: 1007195
Phone: 714-649-2627 DIR Number: 1000033385

BID DUE DATE: Wednesday, August 24, 2022 at 10 AM

The undersigned principal, after having carefully examined the plans, Specifications and General Provisions for the City of Cypress Public Works Project 333, hereby proposes and agrees to furnish all labor, materials, equipment, transportation, services, sales taxes and other costs necessary to complete the entire project in strict conformity with the specifications, general and special provisions, and all addenda therefore as prepared by the Engineering Division of the Department of Public Works of the City of Cypress and to complete all work within the contract time specified in this PROPOSAL, for the following bid:

BASE BID

No.	Quantity	Unit	Items of Work (Please Print Unit Prices Written in Words)	Unit Price	Total
1.	1	EA	Install 20' x 20' Shade Structure per manufacture's plan	\$ 49,950.00	\$ 49,950.00
			(includes engineering, structure, foundation, installation, freight and taxes)		
			PER EA		
2.	200	SF	Remove and Replace 4" Thick Concrete Pad	\$ 28.50	\$ 5,700.00
			PER SF		

NOTE:

Per Public Contracts Code Section 20103.8(a), the lowest bid shall be the lowest bid price on the base contract without consideration of the optional additive bid item.

TOTAL AMOUNT OF BASE BID: \$ 55,650.00

TOTAL AMOUNT OF BID IN WORDS: Fifty Five Thousand Six Hundred and Fifty

Dollars

(Please Print Total Amount of Bid in WORDS)

ADDITIVE BID #1

No.	Quantity	Unit	Items of Work (Please Print Unit Prices Written in Words)	Unit Price	Total
1.	1	LS	Removal and Disposal of Existing Shade Structure and	\$ 9,250.00	\$ 9,250.00
			Concrete Foundation		
			PER LS		

TOTAL AMOUNT OF ADDITIVE BID #1: \$ 9,250.00

TOTAL AMOUNT OF ADDITIVE BID #1 IN WORDS: Nine Thousand Two Hundred and Fifty

Dollars

(Please Print Total Amount of Bid in WORDS)

Total BASE BID PRICE:	\$ <u>55,650.00</u>
Total ADDITIVE BID PRICE #1:	\$ <u>9,250.00</u>
Total BASE BID PRICE plus Total ADDITIVE BID PRICE #1:	\$ <u>64,900.00</u>

NOTE:

Per Public Contracts Code Section 20103.8(a), the lowest bid shall be the lowest bid price on the base contract without consideration of the optional additive bid item.

No bidder may withdraw his bid for a period of ninety (90) calendar days after the opening of bids.

CONTRACT TIME: It is understood and agreed that the time limit for the completion of the above work shall be **within TEN (10)** working days of the commencement date given on the Notice to Proceed, and that required overtime and other costs are a part of the bid as noted above.

BID ADDENDA: Bidders who purchase plans and specifications at the City shall be placed on a bidders list, and shall receive any issued Bid Addenda. Bidders, who obtain plans and specifications from plan rooms or other sources, are responsible to contact the City Engineering Department at 714-229-6740, in order to be placed on the Bidders List and receive any issued Addenda. Bidders shall submit a signed copy of all issued Bid Addenda with their bid. Failure to do so, may subject their bid to rejection.

PROPOSAL BID SHEET
CITY OF CYPRESS PROJECT 333
SCHEDULE OF WORK ITEMS

SHADE STRUCTURE REPLACEMENT AT MANZANITA PARK

Contractor: Empire Design & Build

Address: 475 Duranzo Aisle, Irvine, CA 92606

Contact: Akram Rasouli Contractor's License No.: 1070970

Phone: (949) 426- 5026 DIR Number: 1000901365

BID DUE DATE: Wednesday, August 24, 2022 at 10 AM

The undersigned principal, after having carefully examined the plans, Specifications and General Provisions for the City of Cypress Public Works Project 333, hereby proposes and agrees to furnish all labor, materials, equipment, transportation, services, sales taxes and other costs necessary to complete the entire project in strict conformity with the specifications, general and special provisions, and all addenda therefore as prepared by the Engineering Division of the Department of Public Works of the City of Cypress and to complete all work within the contract time specified in this PROPOSAL, for the following bid:

BASE BID

No.	Quantity	Unit	Items of Work (Please Print Unit Prices Written in Words)	Unit Price	Total
1.	1	EA	Install 20' x 20' Shade Structure per manufacture's plan	\$ 52,000.00	\$52,000.00
			(includes engineering, structure, foundation, installation, freight and taxes)		
			PER EA		
2.	200	SF	Remove and Replace 4" Thick Concrete Pad	\$ 35.00	\$ 7,000.00
			PER SF		

NOTE:

Per Public Contracts Code Section 20103.8(a), the lowest bid shall be the lowest bid price on the base contract without consideration of the optional additive bid item.

TOTAL AMOUNT OF BASE BID: \$ 59,000.00

TOTAL AMOUNT OF BID IN WORDS: Fifty nine Thousand Dollar and 00/100

Dollars

(Please Print Total Amount of Bid in WORDS)

ADDITIVE BID #1

No.	Quantity	Unit	Items of Work (Please Print Unit Prices Written in Words)	Unit Price	Total
1.	1	LS	Removal and Disposal of Existing Shade Structure and Concrete Foundation	\$ 8,000.00	\$ 8,000.00
			PER LS		

TOTAL AMOUNT OF ADDITIVE BID #1: \$ 8,000.00

TOTAL AMOUNT OF ADDITIVE BID #1 IN WORDS: Eight Thousand Dollar and 00/100

Dollars

(Please Print Total Amount of Bid in WORDS)

Total BASE BID PRICE:	\$ 59,000.00
Total ADDITIVE BID PRICE #1:	\$ 8,000.00
Total BASE BID PRICE plus Total ADDITIVE BID PRICE #1:	\$ 67,000.00

NOTE:

Per Public Contracts Code Section 20103.8(a), the lowest bid shall be the lowest bid price on the base contract without consideration of the optional additive bid item.

No bidder may withdraw his bid for a period of ninety (90) calendar days after the opening of bids.

CONTRACT TIME: It is understood and agreed that the time limit for the completion of the above work shall be **within TEN (10)** working days of the commencement date given on the Notice to Proceed, and that required overtime and other costs are a part of the bid as noted above.

BID ADDENDA: Bidders who purchase plans and specifications at the City shall be placed on a bidders list, and shall receive any issued Bid Addenda. Bidders, who obtain plans and specifications from plan rooms or other sources, are responsible to contact the City Engineering Department at 714-229-6740, in order to be placed on the Bidders List and receive any issued Addenda. Bidders shall submit a signed copy of all issued Bid Addenda with their bid. Failure to do so, may subject their bid to rejection.

PROPOSAL BID SHEET
CITY OF CYPRESS PROJECT 333
SCHEDULE OF WORK ITEMS

SHADE STRUCTURE REPLACEMENT AT MANZANITA PARK

Contractor: Re Chaffee Construction Inc
Address: 1253 Evergreen Rd Ste 3 Wrightwood CA
Contact: Ronnie Chaffee Contractor's License No.: 897948
Phone: 760-249-8068 DIR Number: 1000707243

BID DUE DATE: Wednesday, August 24, 2022 at 10 AM

The undersigned principal, after having carefully examined the plans, Specifications and General Provisions for the City of Cypress Public Works Project 333, hereby proposes and agrees to furnish all labor, materials, equipment, transportation, services, sales taxes and other costs necessary to complete the entire project in strict conformity with the specifications, general and special provisions, and all addenda therefore as prepared by the Engineering Division of the Department of Public Works of the City of Cypress and to complete all work within the contract time specified in this PROPOSAL, for the following bid:

BASE BID

No.	Quantity	Unit	Items of Work (Please Print Unit Prices Written in Words)	Unit Price	Total
1.	1	EA	Install 20' x 20' Shade Structure per manufacture's plan	\$ 101,907. ⁷⁹	\$ 101,907. ⁷⁹
			(includes engineering, structure, foundation, installation, freight and taxes)		
			PER EA		
2.	200	SF	Remove and Replace 4" Thick Concrete Pad	\$ 33,190	\$ 33,190
			PER SF		

NOTE:

Per Public Contracts Code Section 20103.8(a), the lowest bid shall be the lowest bid price on the base contract without consideration of the optional additive bid item.

TOTAL AMOUNT OF BASE BID: \$ 135,097.79

TOTAL AMOUNT OF BID IN WORDS: One hundred thirty five thousand
and ninety seven dollars and seventy-nine cents Dollars
(Please Print Total Amount of Bid in WORDS)

ADDITIVE BID #1

No.	Quantity	Unit	Items of Work (Please Print Unit Prices Written in Words)	Unit Price	Total
1.	1	LS	Removal and Disposal of Existing Shade Structure and Concrete Foundation	\$12,643.65	\$12,643.65
			PER LS		

TOTAL AMOUNT OF ADDITIVE BID #1: \$ 12,643.65

TOTAL AMOUNT OF ADDITIVE BID #1 IN WORDS: twelve thousand
six hundred forty three dollars and sixty five cents Dollars
(Please Print Total Amount of Bid in WORDS)

Total BASE BID PRICE:	\$ <u>135,097.79</u>
Total ADDITIVE BID PRICE #1:	\$ <u>12,643.65</u>
Total BASE BID PRICE plus Total ADDITIVE BID PRICE #1:	\$ <u>147,741.44</u>

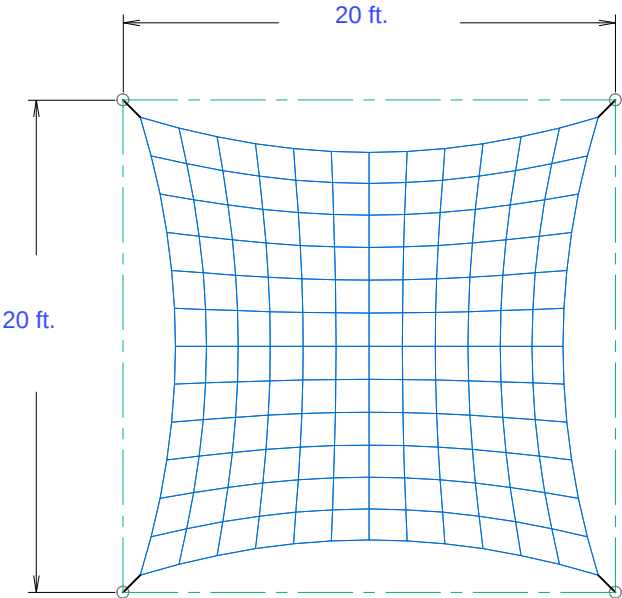
NOTE:

Per Public Contracts Code Section 20103.8(a), the lowest bid shall be the lowest bid price on the base contract without consideration of the optional additive bid item.

No bidder may withdraw his bid for a period of ninety (90) calendar days after the opening of bids.

CONTRACT TIME: It is understood and agreed that the time limit for the completion of the above work shall be **within TEN (10)** working days of the commencement date given on the Notice to Proceed, and that required overtime and other costs are a part of the bid as noted above.

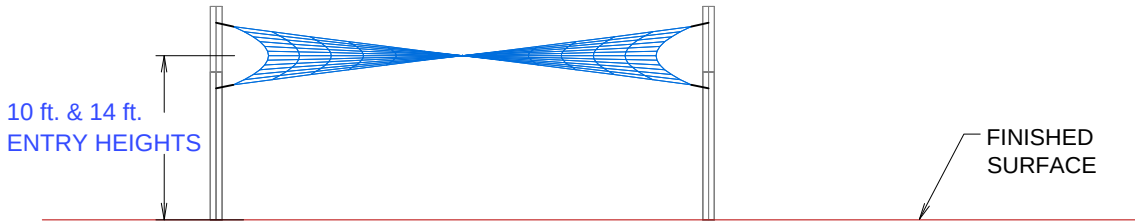
BID ADDENDA: Bidders who purchase plans and specifications at the City shall be placed on a bidders list, and shall receive any issued Bid Addenda. Bidders, who obtain plans and specifications from plan rooms or other sources, are responsible to contact the City Engineering Department at 714-229-6740, in order to be placed on the Bidders List and receive any issued Addenda. Bidders shall submit a signed copy of all issued Bid Addenda with their bid. Failure to do so, may subject their bid to rejection.



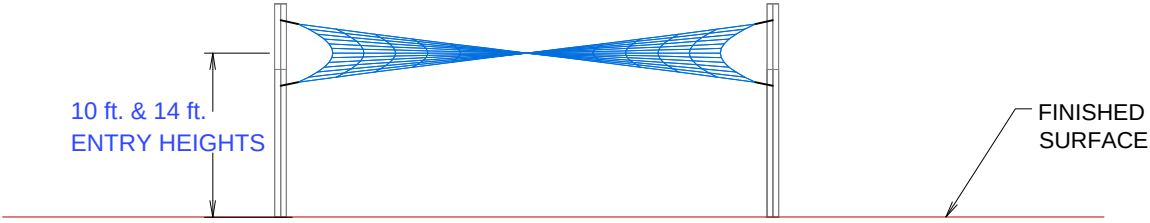
PLAN VIEW



PERSPECTIVE VIEW



FRONT ELEVATION



SIDE ELEVATION

CUSTOMER:
City of Cypress

PROJECT NAME:
Manzanita Park

LOCATION:
11559 Panay Street,
Cypress, CA 90630

STRUCTURE TYPE:
4 POINT HYPAR SAIL

SIZE:

THESE PLANS AND SPECIFICATIONS ARE THE PROPERTY OF
USA SHADE & FABRIC STRUCTURES, INC.
AND SHALL NOT BE REPRODUCED WITHOUT THEIR WRITTEN PERMISSION.

USA SHADE
Fabric Structures

CORPORATE HEADQUARTERS
DFW INTERNATIONAL COMMERCE PARK
2580 ESTERS BLVD., SUITE 100 DFW
AIRPORT, TX 75261
800-966-5005

CERTIFICATIONS:
IAS CERTIFICATION No: FA-428
CLARK COUNTY MANUFACTURER
CERTIFICATION NUMBER (NEVADA): 355

20 ft. X 20 ft. 4-Point
Hypar Sail Shade Structure
Model 418.1
Fabric Roof Color: TBD
Powdercoat Steel Color: TBD
As manufactured and installed by:
USA SHADE & Fabric Structures
Contact:
Ben Cover (949) 466-4413
bcover@usa-shade.com

Drawn By :	AZR	
Checked By :	AZR	
Approved By :	BMC.	

DRAWING DESCRIPTION:
VERSION 418.1

DWG. 418.1

NOTES:
-THESE DRAWINGS ARE NOT FOR CONSTRUCTION, THEY ARE A PICTORIAL REPRESENTATION OF FABRIC AND STEEL ONLY.
-NONE OF THE REQUIRED ATTACHMENT OR CONNECTION DETAILS HAVE BEEN DEPICTED.
-ALL DIMENSIONS AND HEIGHTS MUST BE FIELD VERIFIED PRIOR TO ANY FINAL DESIGN, FABRICATION OR INSTALLATION WORK.

418.1 - 4 POINT HYPAR SAIL



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

10.

FROM: Matt Burton, Director of Finance and Administrative Services

DATE: 09/12/2022

SUBJECT: Approve Register of Warrants, Transfers, and Wires Issued for the Period of August 6, 2022 through August 26, 2022

RECOMMENDATION

Approve the attached payment register summarized below for the period of August 6, 2022 through August 26, 2022:

- Electronic Funds Transfers 11624 through 11775
- Warrants 60328 through 60458
- Payroll Transfers W1481 through W1482

DISCUSSION

Payments to vendors for goods and services received and/or rendered are initiated and approved by the requesting department in accordance with proper purchasing guidelines. Processing of these payments occurs centrally in the City's Finance Department with payments issued bi-weekly. A register listing of these payments is then presented to the City Council for approval. This register also includes any Electronic Funds Transfers (EFT), outgoing payroll transfers or wires issued since the previous register was presented to the City Council. Voided Payments (if any) are also identified.

All payments are processed on the City's financial management software system. This system generates a payment batch register, sorted by warrant number (or EFT/Wire number), and presents the invoice amount and a description of the payment issued.

BUDGET IMPACT

Total warrants, transfers, and wires issued (net of any voided payments) during the period of August 6, 2022 through August 26, 2022 are \$2,256,276.92.

LEGAL REVIEW

None required.

APPROVED BY:

Matt Burton, Director of Finance & Administrative Services

Attachments

Payment Register for the Period 08-06-22 through 08-26-22

City of Cypress
Payment Register
08/06/22-08/26/22

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
11624	1178 - UNION BANK	\$ 40.92			
			Wristbands(1.2K)/Salute to America 6/13	0547 8/7/22	\$ 40.92
11625	1178 - UNION BANK	\$ 19.38			
			Wristbands(600)/Playground 6/29	0547(A) 8/7/22	\$ 19.38
11626	1178 - UNION BANK	\$ 12.92			
			Supplies/Salute to America 6/30	0547(B) 8/7/22	\$ 12.92
11627	1178 - UNION BANK	\$ 107.21			
			Food/Salute to America 7/1	0547(C) 8/7/22	\$ 107.21
11628	1178 - UNION BANK	\$ 268.28			
			Supplies/2022 Election 7/18	0635 8/7/22	\$ 268.28
11629	1178 - UNION BANK	\$ (0.10)			
			Credit/Grocery Bag Fee 7/10	1313 8/7/22	\$ (0.10)
11630	1178 - UNION BANK	\$ 7.53			
			Supplies/Senior Day Camp 6/26	1313(A) 8/7/22	\$ 7.53
11631	1178 - UNION BANK	\$ 36.04			
			Supplies/First Aid Kits/Recreation Facility Operations 6/25	1313(B) 8/7/22	\$ 36.04
11632	1178 - UNION BANK	\$ 94.26			
			Supplies/Farmers Market Booth/Recreation 6/26	1313(C) 8/7/22	\$ 94.26
11633	1178 - UNION BANK	\$ 47.26			
			Supplies/Sr Center 6/29	1313(D) 8/7/22	\$ 47.26
11634	1178 - UNION BANK	\$ 13.48			
			Game Coins(21)/Special Events	1313(E) 8/7/22	\$ 13.48
11635	1178 - UNION BANK	\$ 731.87			
			Senior Meals(163) 7/5	1313(F) 8/7/22	\$ 731.87
11636	1178 - UNION BANK	\$ 1.61			
			Movie Rental(1)/Senior Center 7/6	1313(G) 8/7/22	\$ 1.61
11637	1178 - UNION BANK	\$ 12.22			
			Clocks(3)/Sr Center 7/10	1313(H) 8/7/22	\$ 12.22
11638	1178 - UNION BANK	\$ 45.18			
			Food/Playground/Kids Night Out 6/17	1857 8/7/22	\$ 45.18
11639	1178 - UNION BANK	\$ 17.27			
			Supplies/Playground 6/23	1857(A) 8/7/22	\$ 17.27
11640	1178 - UNION BANK	\$ 69.90			
			Supplies/Playground 6/23	1857(B) 8/7/22	\$ 69.90
11641	1178 - UNION BANK	\$ 45.79			
			Supplies/Day Camp 6/23	1857(C) 8/7/22	\$ 45.79
11642	1178 - UNION BANK	\$ 26.92			
			Supplies/Salute to America 6/30	1857(D) 8/7/22	\$ 26.92
11643	1178 - UNION BANK	\$ 13.44			
			Supplies/Day Camp 7/7	1857(E) 8/7/22	\$ 13.44
11644	1178 - UNION BANK	\$ 59.60			
			Supplies/Day Camp 7/8	1857(F) 8/7/22	\$ 59.60

City of Cypress
Payment Register
08/06/22-08/26/22

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
11645	1178 - UNION BANK	\$ 10.76	Supplies/Day Camp 7/8	1857(G) 8/7/22	\$ 10.76
11646	1178 - UNION BANK	\$ 23.16	Supplies/Day Camp 7/12	1857(H) 8/7/22	\$ 23.16
11647	1178 - UNION BANK	\$ 9.99	Food/Teen Program 7/11	1857(I) 8/7/22	\$ 9.99
11648	1178 - UNION BANK	\$ 88.98	PD Wearable Canine Safety Light(1)/Bono 6/29	2173 8/7/22	\$ 88.98
11649	1178 - UNION BANK	\$ 54.36	PD Dog Food(1 Bag)/Bono 7/3	2173(A) 8/7/22	\$ 54.36
11650	1178 - UNION BANK	\$ 103.17	PD Canine Training Tools(3)/Bono 7/11	2173(B) 8/7/22	\$ 103.17
11651	1178 - UNION BANK	\$ 259.83	PD Food/Catalytic Converter Etching Event Staff 6/11	2956 8/7/22	\$ 259.83
11652	1178 - UNION BANK	\$ 367.34	PD Photo Memory Cards(12)/Card Readers(6)/CIB 6/22	2957 8/7/22	\$ 367.34
11653	1178 - UNION BANK	\$ 157.28	PD External Hard Drives(2)/Flash Drives(2)/CIB 6/22	2957(A) 8/7/22	\$ 157.28
11654	1178 - UNION BANK	\$ 106.08	PD Memory Cards(5)/CIB 6/22	2957(B) 8/7/22	\$ 106.08
11655	1178 - UNION BANK	\$ 334.44	PD Flash Drives(30)/CIB 6/23	2957(C) 8/7/22	\$ 334.44
11656	1178 - UNION BANK	\$ 193.96	PD Faraday Bags(2)/CIB 6/22	2957(D) 8/7/22	\$ 193.96
11657	1178 - UNION BANK	\$ 33.70	W/C Paper Towels(2.4K) 6/16	3874 8/7/22	\$ 33.70
11658	1178 - UNION BANK	\$ 8.70	W/C Sub/Business Analytics/Reporting Software 6/7-7/8	3874(A) 8/7/22	\$ 8.70
11659	1178 - UNION BANK	\$ 19.37	W/C Data Storage/Amazon Cloud 6/22	3874(B) 8/7/22	\$ 19.37
11660	1178 - UNION BANK	\$ 24.99	W/C Sub/Acrobat Pro 7/11-8/10	3874(C) 8/7/22	\$ 24.99
11661	1178 - UNION BANK	\$ 71.91	PD Dog Food(1 Bag)/Kubo 6/17	4268 8/7/22	\$ 71.91
11662	1178 - UNION BANK	\$ 165.96	PD Wearable Canine Safety Lights(2)/Magnetic Mount(1)/Kubo 7/30	4268(A) 8/7/22	\$ 165.96
11663	1178 - UNION BANK	\$ 205.96	Engineering Laser Leveling Rod(1) 6/23	4519 8/7/22	\$ 205.96
11664	1178 - UNION BANK	\$ 45.00	Reg/CA Engineering Assoc of OC Meeting/NM 8/1	4519(A) 8/7/22	\$ 45.00
11665	1178 - UNION BANK	\$ 510.72	Senior Meals(128) 6/14	4522 8/7/22	\$ 510.72

City of Cypress
Payment Register
08/06/22-08/26/22

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
11666	1178 - UNION BANK	\$ 2.14			
			Movie Rental(1)/Sr Center 6/15	4522(A) 8/7/22	\$ 2.14
11667	1178 - UNION BANK	\$ 638.40			
			Senior Meals(160) 6/21	4522(B) 8/7/22	\$ 638.40
11668	1178 - UNION BANK	\$ 2.14			
			Movie Rental(1)/Sr Center 6/22	4522(C) 8/7/22	\$ 2.14
11669	1178 - UNION BANK	\$ 682.48			
			Senior Meals(152) 6/28	4522(D) 8/7/22	\$ 682.48
11670	1178 - UNION BANK	\$ 2.14			
			Movie Rental(1)/Sr Center 6/29	4522(E) 8/7/22	\$ 2.14
11671	1178 - UNION BANK	\$ 32.90			
			Mobile Folding Cart(1)/Sr Center 7/1	4522(F) 8/7/22	\$ 32.90
11672	1178 - UNION BANK	\$ 10.00			
			Sub/Box/Staff Document Review/Engineering 6/29-7/28	4595 8/7/22	\$ 10.00
11673	1178 - UNION BANK	\$ 1,800.00			
			Svc/Quickbase/Bldg/Publc Works 7/22	4595(A) 8/7/22	\$ 1,800.00
11674	1178 - UNION BANK	\$ 19.99			
			Reg/Responsible Beverage Server Trng/Salute to America/CP 6/23	4729 8/7/22	\$ 19.99
11675	1178 - UNION BANK	\$ 150.00			
			Gift Cards(2)/Fish Company/Employee Appreciation 6/25	5395 8/7/22	\$ 150.00
11676	1178 - UNION BANK	\$ 67.70			
			Wireless Mouse(1)/PG 7/5	5395(A) 8/7/22	\$ 67.70
11677	1178 - UNION BANK	\$ 46.98			
			Lunch Meeting(2)/PG & AH-M 7/7	5395(B) 8/7/22	\$ 46.98
11678	1178 - UNION BANK	\$ (204.71)			
			Credit/Silk Plant(1)/Community Center 6/29	5505 8/7/22	\$ (204.71)
11679	1178 - UNION BANK	\$ (38.76)			
			Credit/Supplies/Salute to America 7/7	5505(A) 8/7/22	\$ (38.76)
11680	1178 - UNION BANK	\$ 51.51			
			Supplies/Salute to America 6/22	5505(B) 8/7/22	\$ 51.51
11681	1178 - UNION BANK	\$ 88.18			
			Silk Plant(1)/Community Center 6/22	5505(C) 8/7/22	\$ 88.18
11682	1178 - UNION BANK	\$ 204.71			
			Silk Tree(1)/Community Center 6/28	5505(D) 8/7/22	\$ 204.71
11683	1178 - UNION BANK	\$ 104.24			
			Supplies/Lexington Park 6/27	5505(E) 8/7/22	\$ 104.24
11684	1178 - UNION BANK	\$ 176.36			
			Silk Trees(2)/Community Center 6/24	5505(F) 8/7/22	\$ 176.36
11685	1178 - UNION BANK	\$ 64.60			
			Supplies/Salute to America 6/26	5505(G) 8/7/22	\$ 64.60
11686	1178 - UNION BANK	\$ 421.88			
			Imprinted Sports Bags(90)/Challenger Basketball 6/29	5505(H) 8/7/22	\$ 421.88

**City of Cypress
Payment Register
08/06/22-08/26/22**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
11687	1178 - UNION BANK	\$ 334.38	Food/Salute to America Staff 6/30	5505(I) 8/7/22	\$ 334.38
11688	1178 - UNION BANK	\$ 14.64	PD Bookends(4) 6/15	5911 8/7/22	\$ 14.64
11689	1178 - UNION BANK	\$ 1.99	PD Sub/OneDrive/Photo Storage 6/22	5911(A) 8/7/22	\$ 1.99
11690	1178 - UNION BANK	\$ 12.99	PD Food/Citizens' Academy 6/21	5911(B) 8/7/22	\$ 12.99
11691	1178 - UNION BANK	\$ 8.62	PD Supplies/Badge Pinning Event 6/23	5911(C) 8/7/22	\$ 8.62
11692	1178 - UNION BANK	\$ 620.57	PD Reg/Notary Training/Bond/Stamp(1)/TZ 7/1/22-6/30/26	5911(D) 8/7/22	\$ 620.57
11693	1178 - UNION BANK	\$ 67.50	PD Food/Badge Pinning Event 7/5	5911(E) 8/7/22	\$ 67.50
11694	1178 - UNION BANK	\$ 30.97	PD Supplies/Badge Pinning Event 7/11	5911(F) 8/7/22	\$ 30.97
11695	1178 - UNION BANK	\$ 15.76	PD Supplies/Arrest-Control Onsite Training 6/14	6278 8/7/22	\$ 15.76
11696	1178 - UNION BANK	\$ 22.61	PD Baton(1)/Nightstick(1)/TCenteno 6/15	6278(A) 8/7/22	\$ 22.61
11697	1178 - UNION BANK	\$ 8.71	PD Supplies/Arrest-Control Onsite Training 6/16	6278(B) 8/7/22	\$ 8.71
11698	1178 - UNION BANK	\$ 87.00	Sub/Mailchimp Email Distribution/BS 6/22	6439 8/7/22	\$ 87.00
11699	1178 - UNION BANK	\$ 40.00	Facebook Ads(2)/Summer Fest & Cypress Run 6/3-6/10	6439(A) 8/7/22	\$ 40.00
11700	1178 - UNION BANK	\$ 588.00	Sub/Hootsuite/Social Media Management 7/4/22-7/3/23	6439(B) 8/7/22	\$ 588.00
11701	1178 - UNION BANK	\$ 598.00	Job Ad/MISAC/Network Administrator 6/30	6468 8/7/22	\$ 598.00
11702	1178 - UNION BANK	\$ 14.74	Food/Interview Panel/Assistant City Engineer 7/6	6468(A) 8/7/22	\$ 14.74
11703	1178 - UNION BANK	\$ 29.98	Sub/Zoom Video Conferencing/HR 7/8-8/7	6468(B) 8/7/22	\$ 29.98
11704	1178 - UNION BANK	\$ 19.99	Reg/Responsible Beverage Server Trng/Salute to America/JD 6/23	7419 8/7/22	\$ 19.99
11705	1178 - UNION BANK	\$ 3.00	Fee/ABC Exam/Salute to America 6/23	7419(A) 8/7/22	\$ 3.00
11706	1178 - UNION BANK	\$ (150.00)	Credit/PD Reg/FTO Update/Module III Webinar/AY 7/21	8179 8/7/22	\$ (150.00)
11707	1178 - UNION BANK	\$ 225.00	PD Reg/Drugged Driving Investigation/DM 9/20-9/22	8179(A) 8/7/22	\$ 225.00

**City of Cypress
Payment Register
08/06/22-08/26/22**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
11708	1178 - UNION BANK	\$ 268.00			
			PD Reg/Response to Non-Criminal Barricade/BP 6/30	8179(B) 8/7/22	\$ 268.00
11709	1178 - UNION BANK	\$ 100.00			
			PD Reg/Use of Force Report Writing/LW 2/22/23	8179(C) 8/7/22	\$ 100.00
11710	1178 - UNION BANK	\$ 359.00			
			PD Reg/Women in Command/AG 9/19-9/20	8179(D) 8/7/22	\$ 359.00
11711	1178 - UNION BANK	\$ 525.00			
			PD Reg/Intl Assoc Chiefs of Police Conference/ML 10/15-10/18	8179(E) 8/7/22	\$ 525.00
11712	1178 - UNION BANK	\$ 150.00			
			PD Reg/FTO Update/Module III/AY 8/18	8179(F) 8/7/22	\$ 150.00
11713	1178 - UNION BANK	\$ 559.20			
			PD Airfare/Intl Assoc Chiefs of Police Conference/ML 10/15-10/18	8179(G) 8/7/22	\$ 559.20
11714	1178 - UNION BANK	\$ 1,038.04			
			PD Hotel/Intl Narcotic Interdication Conf/HM & CR 6/26-6/30	8179(H) 8/7/22	\$ 1,038.04
11715	1178 - UNION BANK	\$ 225.00			
			PD Reg/Drugged Driving Investigation/LC 9/20-9/22	8179(I) 8/7/22	\$ 225.00
11716	1178 - UNION BANK	\$ 375.00			
			PD Reg/Recruit Public Safety Volunteers/JM 8/16-8/17	8179(J) 8/7/22	\$ 375.00
11717	1178 - UNION BANK	\$ 125.00			
			PD Reg/Advance Search & Seizure/JH 7/18	8179(K) 8/7/22	\$ 125.00
11718	1178 - UNION BANK	\$ 750.00			
			PD Reg/Law Enforcement Firearms Instructor/BM 8/8-8/11	8179(L) 8/7/22	\$ 750.00
11719	1178 - UNION BANK	\$ 153.99			
			Swish Ball Goal(1)/Youth Sports 6/20	8202 8/7/22	\$ 153.99
11720	1178 - UNION BANK	\$ 387.04			
			A-Frame Signs(3)/Sports Bag(1)/Lexington Park 6/14	8202(A) 8/7/22	\$ 387.04
11721	1178 - UNION BANK	\$ 29.08			
			Soccer Ball Bags(4)/Youth Sports 6/14	8202(B) 8/7/22	\$ 29.08
11722	1178 - UNION BANK	\$ 197.84			
			Soccer Ball Bags(24)/Youth Sports 6/14	8202(C) 8/7/22	\$ 197.84
11723	1178 - UNION BANK	\$ 161.59			
			Pickleball Nets(3)/Lexington Park 6/22	8202(D) 8/7/22	\$ 161.59
11724	1178 - UNION BANK	\$ 150.36			
			PD Repair/RACES Equipment 6/30	8886 8/7/22	\$ 150.36
11725	1178 - UNION BANK	\$ 77.51			
			Meals(4)/Interview Panel/Assistant City Engineer 7/6	8961 8/7/22	\$ 77.51
11726	1178 - UNION BANK	\$ 50.00			
			PD Svc/Fastrak Replenishment 6/15	9480 8/7/22	\$ 50.00
11727	1178 - UNION BANK	\$ 50.00			
			PD Svc/Fastrak Replenishment 7/11	9480(A) 8/7/22	\$ 50.00
11728	1178 - UNION BANK	\$ (16.17)			
			Credit/Food/Citizens Academy 6/21	9656 8/7/22	\$ (16.17)

**City of Cypress
Payment Register
08/06/22-08/26/22**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
11729	1178 - UNION BANK	\$ 74.62	Dinner/Round Table Pizza/Council Meeting 6/13	9656(A) 8/7/22	\$ 74.62
11730	1178 - UNION BANK	\$ 56.03	Food/Council Meetings 6/13	9656(B) 8/7/22	\$ 56.03
11731	1178 - UNION BANK	\$ 290.57	Shirts(17)/Citizens Academy Participants 6/28	9656(C) 8/7/22	\$ 290.57
11732	1178 - UNION BANK	\$ 170.25	Meals(25)/Dominics/Citizens Academy 6/21	9656(D) 8/7/22	\$ 170.25
11733	1178 - UNION BANK	\$ 599.88	Sub/Adobe Creative Cloud/BS 6/16/22-6/15/23	9656(E) 8/7/22	\$ 599.88
11734	1178 - UNION BANK	\$ 149.00	Reg/Managing a Divided Council Webinar/PG 6/20	9656(F) 8/7/22	\$ 149.00
11735	1178 - UNION BANK	\$ 1,200.00	Reg/LOCC Conference/PM & AH-M 9/7-9/9	9656(G) 8/7/22	\$ 1,200.00
11736	1178 - UNION BANK	\$ 600.00	Reg/LOCC Conference/PG 9/7-9/9	9656(H) 8/7/22	\$ 600.00
11737	1178 - UNION BANK	\$ 78.17	Supplies/Council Meetings 6/20	9656(I) 8/7/22	\$ 78.17
11738	1178 - UNION BANK	\$ 203.65	Diversity Stickers(500) 6/27	9656(J) 8/7/22	\$ 203.65
11739	1178 - UNION BANK	\$ 31.58	Food/Council Meetings 6/27	9656(K) 8/7/22	\$ 31.58
11740	1178 - UNION BANK	\$ 82.66	Dinner/Chilis/Council Meeting 6/27	9656(L) 8/7/22	\$ 82.66
11741	1178 - UNION BANK	\$ 348.84	Meals(25)/El Zarape/Citizens Academy 6/28	9656(M) 8/7/22	\$ 348.84
11742	1178 - UNION BANK	\$ 8.89	Ink Stamp(1)/Admin 7/18	9656(N) 8/7/22	\$ 8.89
11743	1178 - UNION BANK	\$ 14.06	Bottled Water(70)/Citizens Academy 7/8	9656(O) 8/7/22	\$ 14.06
11744	1178 - UNION BANK	\$ 19.99	Sub/Dropbox/Shared Access Storage/BS 7/8-8/8	9656(Q) 8/7/22	\$ 19.99
11745	1178 - UNION BANK	\$ 95.90	Dinner/Loft Grill/Council Meeting 7/11	9656(R) 8/7/22	\$ 95.90
11746	1178 - UNION BANK	\$ 53.21	Erroneous Charge/Credited/SS 7/8	9656(P) 8/7/22	\$ 53.21
11747	1178 - UNION BANK	\$ 398.00	Fee/PO Box 609 7/1/22-6/30/23	2886 8/7/22	\$ 398.00
11748	1178 - UNION BANK	\$ 130.00	Dues/Municipal Information Systems Assoc/AS 7/1/22-6/30/23	2886(A) 8/7/22	\$ 130.00
11749	1178 - UNION BANK	\$ 1,980.00	Remote Support Licenses(3)/IT 7/1/22-6/30/23	2886(B) 8/7/22	\$ 1,980.00

**City of Cypress
Payment Register
08/06/22-08/26/22**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
11750	1178 - UNION BANK	\$ 955.20			
			Sub/IT Network Monitoring System 7/9/22-7/8/23	2886(C) 8/7/22	\$ 955.20
11751	1178 - UNION BANK	\$ 900.00			
			Software Maint/Inventory/Asset Mgmt/IT 7/10/22-7/9/23	2886(D) 8/7/22	\$ 900.00
11752	1480 - ARCO BUSINESS SOLUTIONS	\$ 22,264.67			
			Fuel/Police 7/3-8/2	NP62664107(D)	\$ 22,264.67
11753	1480 - ARCO BUSINESS SOLUTIONS	\$ 4,250.27			
			Fuel/Maint 7/3-8/2	NP62664107(B)	\$ 4,250.27
11754	1480 - ARCO BUSINESS SOLUTIONS	\$ 117.82			
			Fuel/Admin 7/3-8/2	NP62664107	\$ 117.82
11755	1480 - ARCO BUSINESS SOLUTIONS	\$ 34.98			
			Fuel/Engineering 7/3-8/2	NP62664107(A)	\$ 34.98
11756	1480 - ARCO BUSINESS SOLUTIONS	\$ 109.88			
			Fuel/CRPD 7/3-8/2	NP62664107(C)	\$ 109.88
11757	168 - CalPERS-Fiscal Services Division	\$ 1,400.00			
			Svc/GASB-68 Reports & Schedules 6/30/22	16886240	\$ 1,400.00
11758	168 - CalPERS-Fiscal Services Division	\$ 700.00			
			W/C Svc/GASB-68 Reports & Schedules 6/30/22	16886022	\$ 700.00
11759	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 10,091.40			
			W/C Claims/Prof Svcs/#25354-25443	Reimb 8/19/22	\$ 10,091.40
11760	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 16,593.53			
			W/C Claims/Medical/#25354-25443	Reimb(A) 8/19/22	\$ 16,593.53
11761	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 11,663.76			
			W/C Claims/Perm Disability/#25354-25443	Reimb(B) 8/19/22	\$ 11,663.76
11762	120801 - ICMA RETIREMENT TRUST - RHS	\$ 10,246.25			
			Monthly Retiree Health Savings 8/22	8/22	\$ 10,246.25
11763	2131 - KANG, DAVID	\$ 836.00			
			Refund/Business Recovery Program/Permit #BS-22-384	Rfd 8/19/22	\$ 836.00
11764	961 - VANTAGEPOINT TRANSFER AGENTS-108139	\$ 1,200.00			
			Deferred Comp/Executive Mgmt 8/22	401a-8/22	\$ 1,200.00
11765	1608 - ALARM PROGRAM SYSTEMS, LLC	\$ 9,129.78			
			PD Svc/Alarm Permit & False Alarm Collections 6/22	6/22	\$ 9,129.78
11766	128823 - PETTY CASH	\$ 24.24			
			W/C Paper Towels(1 Bx) 7/3/21	52886	\$ 24.24
11767	128823 - PETTY CASH	\$ 18.56			
			W/C Tissues(12 Bxs) 8/10/21	52887	\$ 18.56
11768	128823 - PETTY CASH	\$ 15.76			
			W/C Disinfectant Wipes(5 Cans) 9/14/21	52888	\$ 15.76
11769	128823 - PETTY CASH	\$ 12.39			
			W/C Tissues(10 Bxs) 11/6/21	52889	\$ 12.39
11770	128823 - PETTY CASH	\$ 15.20			
			W/C Plastic Folders(2) 12/8/21	52890	\$ 15.20

City of Cypress
Payment Register
08/06/22-08/26/22

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
11771	128823 - PETTY CASH	\$ 31.30			
			W/C Disinfectant Wipes(10 Cans) 12/7	52891	\$ 31.30
11772	128823 - PETTY CASH	\$ 13.25			
			W/C Disinfectant Wipes(5 Cans) 4/7	52892	\$ 13.25
11773	128823 - PETTY CASH	\$ 11.99			
			Supplies/Sr Center Luau 6/22	53227	\$ 11.99
11774	128823 - PETTY CASH	\$ 6.42			
			Supplies/Sr Center Luau 6/22	53228	\$ 6.42
11775	128823 - PETTY CASH	\$ 8.60			
			Supplies/Sr Center Luau 6/23	53229	\$ 8.60
60328	1346 - A1 TEST ONLY & SMOG	\$ 35.00			
			Svc/Smog Test/Unit #624	1257847 8/8/22	\$ 35.00
60329	290 - AC EXCHANGE AUTO	\$ 1,251.75			
			Repair/Air Conditioner/Unit #135	049660	\$ 525.80
			Repair/Air Conditioner/Unit #802	049674	\$ 725.95
60330	110470 - ADAMSON POLICE PRODUCTS	\$ 78.64			
			PD Handcuffs(2 Pr) 8/11	INV382518	\$ 78.64
60331	1398 - AGI ACADEMY-ANCOM GROUP, INC	\$ 64.35			
			Instruct/Math Workshop 7/21-8/25	8/25/22	\$ 64.35
60332	130335 - AKM CONSULTING ENGINEERS	\$ 14,786.00			
			Design/Sewer Rehab/Civic Center 4/22	0011628	\$ 1,295.00
			Design/Sewer System Mgmt Plan Update & Audit 5/22	0011675	\$ 4,439.00
			Design/Sewer System Mgmt Plan Update & Audit 6/22	0011737	\$ 9,052.00
60333	1200 - ANNEALTA GROUP	\$ 7,943.75			
			Svc/Planning Project Manager/Housing Element Implementation 7/22	2475	\$ 7,943.75
60334	102968 - APOLLO PRINTING & GRAPHICS	\$ 802.00			
			Svc/Print Door Hangers(3.5K)/2022 5K/10K Run Street Closures 8/9	276280	\$ 802.00
60335	1619 - ARDURRA GROUP, INC-ANDERSON PENNA PARTNERS	\$ 4,000.00			
			Svc/City Engineer 6/22	126073	\$ 4,000.00
60336	110860 - AT&T	\$ 824.23			
			Svc/Internet Access 7/22	18570145	\$ 824.23
60337	110860 - AT&T	\$ 1,888.01			
			2481347232-Admin Phone Svc 8/22	8/22	\$ 4.76
			W/C Svc/Priority Radio Line 8/5-9/4	1734493178080522	\$ 1,883.25
60338	110860 - AT&T	\$ 3,779.55			
			9391033694-PW Phone Svc 7/22	7/22(J)	\$ 167.08
			9391033695-Civic Center Phone Svc 7/22	7/22(G)	\$ 27.61
			9391033698-PW Phone Svc 7/22	7/22(I)	\$ 28.89
			Phone Svc/Multi-Line 7/13-8/12	7/13/22-8/12/22	\$ 3,555.97
60339	110860 - AT&T	\$ 1.65			
			East Wing Fax Line 7/22	7/22(H)	\$ 1.65

City of Cypress
Payment Register
08/06/22-08/26/22

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
60340	122652 - AVENU MUNISERVICES-MUNISERVICES, LLC	\$ 2,226.47			
			Svc/Sales & Use Tax QE 3/31/22	INV06-014644	\$ 1,476.47
			Svc/STARS Report QE 3/31/22	INV-06-014699	\$ 750.00
60341	1444 - AXON ENTERPRISE, INC	\$ 2,634.79			
			PD Taser Cartridges(68) 8/1	INUS088586	\$ 2,634.79
60342	630 - BATTERY SYSTEMS INC	\$ 1,258.29			
			Batteries(2)/PS #3 8/3	7827616	\$ 749.18
			PD Vehicle Batteries(2) 8/8	7835918	\$ 509.11
60343	1822 - BENEFITS COORDINATORS CORPORATION BCC	\$ 8,737.42			
			Insurance/Life/LTD/STD/Optional 9/22	11350	\$ 8,737.42
60344	1822 - BENEFITS COORDINATORS CORPORATION BCC	\$ 2,081.35			
			Insurance/Vision Claims/City & West Comm 7/22	B069HG	\$ 2,081.35
60345	705 - BOA ARCHITECTURE	\$ 9,440.00			
			Design/Sr Center Improvements 7/22	21-2954-1	\$ 9,440.00
60346	866 - C3 OFFICE SOLUTIONS	\$ 37.55			
			W/C Copier Svc/Supplies 6/22	INV148894	\$ 21.82
			W/C Copier Svc/Supplies 7/22	INV149972	\$ 15.73
60347	103141 - CA FORENSIC PHLEBOTOMY, INC	\$ 118.35			
			PD Blood/Alcohol Test(1) 7/22	2020	\$ 118.35
60348	111328 - CALIFORNIA BUILDING STANDARDS COMMISSION	\$ 904.55			
			Building Standards 4/1/22-6/30/22	4/22-6/22	\$ 904.55
60349	103016 - CAMERON WELDING CO	\$ 70.00			
			Cylinder Charges 7/22	09249880	\$ 70.00
60350	1998 - CEJA, SAUL	\$ 36.00			
			Meals/Tactical Rifle Course 7/15-7/17	Reimb 8/19/22	\$ 36.00
60351	123012 - CHARLES ABBOTT ASSOCIATES	\$ 2,755.00			
			Svc/NPDES/WQMP Reviews 6/22	64460	\$ 2,755.00
60352	2090 - CHARTER COMMUNICATIONS HOLDINGS LLC SPECTRUM	\$ 627.36			
			Svc/Cable/Council Chambers 8/10-9/9	8/10/22-9/9/22	\$ 112.36
			W/C Svc/Internet 7/31-8/30	0307955073122	\$ 515.00
60353	1066 - CHUSHINKAN DOJO	\$ 39.00			
			Instruct/laido 7/20-9/3	9/3/22	\$ 39.00
60354	129539 - COAST RECREATION INC	\$ 2,030.72			
			Replace/Playground Chimes Panel/Peppertree Park 8/2	14656	\$ 2,030.72
60355	1553 - CODE 5 GROUP, LLC	\$ 1,800.00			
			PD Svc/GPS Tracking(3 Units) 9/1/22-8/31/23	3464	\$ 1,800.00
60356	110067 - COMLINK LASER CARE	\$ 227.29			
			Toner(1)/Finance 8/2	74183	\$ 116.34
			Toner(1)/PD 8/15	74215	\$ 110.95

**City of Cypress
Payment Register
08/06/22-08/26/22**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
60357	1617 - CONTROL AIR ENTERPRISES LLC	\$ 3,194.79			
			Replace/Condenser Fan Motor/Comm Center HVAC #6 4/27	3073252	\$ 957.00
			Replace/Fuses/Comm Center HVAC #7 4/27	3073251	\$ 806.00
			Svc/Add HVAC Refrigerant/Sr Center 7/26	3075344	\$ 806.29
			Svc/HVAC/Comm Center 7/26	3075343	\$ 625.50
60358	115003 - COUNTY OF ORANGE	\$ 98,220.65			
			Svc/Animal Care 4/1/22-6/30/22	AC2290094	\$ 98,220.65
60359	101 - CROSSTOWN ELECTRICAL & DATA, INC	\$ 9,690.00			
			LED Street Name Signs(4)/Ball Road & Cerritos Ave 8/4	4655-002	\$ 9,690.00
60360	1622 - DANIELS TIRE SERVICE, INC	\$ 1,800.23			
			Vehicle Tires(6)/PD 7/12	200449292	\$ 883.28
			Vehicle Tires(8)/PD 7/18	200449502	\$ 916.95
60361	104010 - DEPT OF CONSERVATION-STATE OF CALIFORNIA	\$ 4,063.54			
			Strong Motion 4/1/22-6/30/22	4/22-6/22	\$ 4,063.54
60362	1158 - DIRECTV	\$ 175.99			
			W/C Svc/Satellite TV 7/25-8/24	006762204X220726	\$ 175.99
60363	1296 - EDCO CNG	\$ 2,683.93			
			Natural Gas(452.64 Gls)/Sweepers(2)/Sewer Truck(1) 7/16-7/31	8032022-6	\$ 1,262.87
			Natural Gas(509.34 Gls)/Sweepers(2)/Sewer Truck(1) 7/1-7/15	7272022-6	\$ 1,421.06
60364	1488 - ENTERPRISE HOLDINGS INC	\$ 5,308.93			
			PD Rental Car 3/9-7/7	30516396	\$ 3,019.51
			PD Rental Car 4/26-5/26	30516396(A)	\$ 766.34
			PD Rental Car 5/26-6/25	30516396(B)	\$ 759.14
			PD Rental Car 6/4-7/4	30516396(C)	\$ 763.94
60365	1169 - EVER AFTER EVENT PRODUCTIONS, LLC	\$ 4,157.56			
			Instruct/Dance 6/21-8/10	8/10/22	\$ 4,157.56
60366	104530 - EXPERIAN	\$ 79.40			
			PD Credit Reports 7/22	CD2304003754	\$ 79.40
60367	106030 - FRIENDS OF CYPRESS CULTURAL ARTS	\$ 4,000.00			
			Direct Funding FY2022-23	Donate 2022-23	\$ 4,000.00
60368	889 - FULL SAIL ENTERPRISES, INC	\$ 677.13			
			Install/Graphics/Unit #625	126-2203	\$ 261.63
			Install/Graphics/Unit #674	126-2202	\$ 415.50
60369	1596 - GARON WYATT INVESTIGATIVE SERVICES	\$ 1,619.12			
			W/C Svc/Background Check(1) 7/26	#WC2022BG2	\$ 1,619.12
60370	100993 - GATEWAY URGENT CARE PRIMARY AND MULTI-SPECIALT	\$ 100.00			
			DOT Tests(2) 6/15 & 6/30	21190	\$ 100.00

**City of Cypress
Payment Register
08/06/22-08/26/22**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
60371	119018 - GOLDEN STATE WATER COMPANY	\$ 50,610.80			
			Svc/Athletic Fields 7/22	7/22(A)	\$ 3,243.52
			Svc/Civic Center 7/22	7/22(B)	\$ 2,958.37
			Svc/Community Center 7/22	7/22(E)	\$ 29.47
			Svc/Lexington Park 7/22	7/22(F)	\$ 2,600.45
			Svc/Maint Yard Landscaping 6/22	6/22(O)	\$ 60.86
			Svc/Parks Landscaping 7/22	7/22	\$ 30,369.75
			Svc/Parkway Maint 7/22	7/22(H)	\$ 9,207.98
			Svc/Sr Center 7/22	7/22(D)	\$ 548.68
			Svc/Stanton Channel Berm 7/22	7/22(G)	\$ 940.30
			Svc/Storm Drain 7/22	7/22(C)	\$ 651.42
60372	2093 - GONZALEZ, ALLISON	\$ 60.00			
			Meals/Field Sobriety Testing 7/11-7/13	Reimb(A) 8/19/22	\$ 36.00
			Meals/Patrol Rifle Course 7/7-7/8	Reimb 8/19/22	\$ 24.00
60373	1464 - HANLEY CHESS ACADEMY	\$ 1,270.75			
			Instruct/Chess 7/12-8/2	8/2/22	\$ 1,270.75
60374	103008 - HARTZOG & CRABILL	\$ 1,350.00			
			Svc/Monitor Traffic Signals 7/22	22-0423	\$ 1,350.00
60375	128739 - HOME DEPOT CREDIT SVC-MAINT	\$ 1,888.55			
			Supplies/Maint 6/22	8/19/22	\$ 1,888.55
60376	117233 - HOME DEPOT CREDIT SVC-REC #0720	\$ 256.59			
			Boxes(12)/Playground 7/12	4511234	\$ 20.39
			Bucket(1)/Facility Operations/Community Center 7/6	0620263	\$ 8.60
			Supplies/Facility Operations/Community Center 7/13	3062592	\$ 115.09
			Supplies/Facility Operations/Community Center 8/2	3084463	\$ 112.51
60377	112854 - HOUSING PROGRAMS-JOHN SOTTEK	\$ 1,800.00			
			Construct Mgmt Fees 2/1/22-6/30/22	2154	\$ 1,800.00
60378	1771 - INNOVATIVE LOCK SERVICES/DORANTES, DREW K	\$ 1,402.32			
			Install/Deadbolt/Lexington Park Storage 7/22	INV0934	\$ 404.02
			PD Electric Lever Lock(1) 6/16	INV0883(A)	\$ 40.00
			Repair/Door Lock/Sr Center 8/4	INV0936	\$ 958.30
60379	1294 - KIM TURNER, LLC	\$ 598.00			
			W/C Reg/Conflict Management/TT 9/18	1376	\$ 125.00
			W/C Reg/Courtroom Testimony/CF 12/3	1377	\$ 149.00
			W/C Reg/Courtroom Testimony/TY 12/3	1417	\$ 149.00
			W/C Reg/De-Escalation for Dispatchers Training/TY 11/21	1418	\$ 175.00
60380	645 - LA CARPET	\$ 1,950.93			
			Svc/Re-Install Carpet Tiles/Maint Yard 11/22	3369	\$ 990.63
			Svc/Re-Install Carpet Tiles/PD & City Hall 12/9	3699	\$ 960.30
60381	336 - LEXISNEXIS RISK DATA MANAGEMENT, INC	\$ 300.00			
			PD Svc/Database 7/22	153874520220731	\$ 300.00

**City of Cypress
Payment Register
08/06/22-08/26/22**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
60382	106900 - MAD SCIENCE OF WEST OC	\$ 2,481.05	Instruct/Science Camp 7/25-7/29	7/29/22	\$ 529.75
			Instruct/Science In Action 8/1-8/5	8/5/22	\$ 1,951.30
60383	111271 - MAR-CO EQUIPMENT CO	\$ 2,257.40	Duoskid Plate Weldment(1)/Sweeper 7/25	187332	\$ 821.59
			Liquid Sensors(2)/Sweeper 7/29	187468	\$ 173.48
			Water Fill Hose(1)/Filter(1)/Filter Element(1)/Sweeper 8/10	187725	\$ 601.12
			Water Pump(1)/Relief Valve(1)/Misc/Sweeper 7/27	187409	\$ 661.21
60384	122124 - MIKE RAAHAUGE SHOOTING ENTERPRISES	\$ 50.00	PD Svc/Shooting Range(2)/SWAT 7/21	1716	\$ 50.00
60385	354 - MILLS COLLISION CENTER	\$ 2,664.09	Repair/Left Front & Rear Body Damage/Unit #625	9700	\$ 2,664.09
60386	80 - MORRIS, LETICIA	\$ 429.00	Instruct/Zumba 7/2-7/30	7/30/22	\$ 288.60
			Instruct/Zumba Gold 7/7-7/28	7/28/22	\$ 140.40
60387	109155 - MOTION PICTURE LICENSING CORP	\$ 691.51	Motion Picture Licensing/Community Center 7/14/22-7/14/23	504403082	\$ 691.51
60388	129724 - NAPA AUTO PARTS/SO CAL AUTO & TRUCK PARTS INC	\$ 1,086.37	Brake Rotors(2)/Fuel Pump(1)/Misc 7/26	416644	\$ 339.32
			Brake Rotors(4)/Spark Plugs(8)/Misc	417125	\$ 747.05
60389	985 - NATIONAL AUTO FLEET GROUP	\$ 23,739.49	PD Chevy Malibu(1)/Unit #654 8/4	WC9216	\$ 23,739.49
60390	116455 - O H CASEY INC	\$ 1,140.00	Svc/Porta Potties(2)/Maint Yard 6/23	0001595572	\$ 200.00
			Svc/Porta-Pottie(1)/Nature Park 6/16 & 6/23	0001595637	\$ 200.00
			Svc/Porta-Pottie(1)/Nature Park 7/7-7/28	0001640720	\$ 400.00
			Svc/Porta-Pottie(1)/Tennis Courts 8/5-9/1	0001646355	\$ 340.00
60391	672 - O'REILLY AUTO PARTS	\$ 299.97	Air Filter(1)/Sweeper 8/8	3078-344625	\$ 86.19
			Grease(2 Cans)/Pond Pump 8/8	3078-344625(B)	\$ 12.48
			Repair/Suspension/Unit #149	3078-343663	\$ 24.39
			Svc/Tune Up/Unit #113	3078-343970	\$ 145.11
			Wiper Fluid(6 Gls)/Grease(2 Cans) 8/8	3078-344625(A)	\$ 31.80
60392	1032 - ONESOURCE DISTRIBUTORS INC	\$ 11,697.61	Software Maint/Pump Station Monitoring System 9/25/21-9/24/22	S7033013	\$ 11,697.61
60393	1601 - ONYX PAVING COMPANY INC	\$ 100,470.39	Construct/Street Rehab 6/22	22-007-3	\$ 100,470.39
60394	828 - PACIFIC RIM AUTOMATION INC	\$ 906.25	Svc/Update/Pump Station Monitoring System 7/27	10184	\$ 906.25

**City of Cypress
Payment Register
08/06/22-08/26/22**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
60395	129575 - PARKHOUSE TIRE INC	\$ 1,074.26			
			Svc/Tire Disposal(12) 7/19	1020258083(A)	\$ 66.00
			Svc/Tire Disposal(9) 4/29	1020254091	\$ 108.00
			Sweeper Tires(2) 7/19	1020258083	\$ 900.26
60396	100870 - POSTMASTER -CYPRESS POST OFFICE	\$ 3,325.00			
			Postage/2022 5K/10K Run Postcards	8/19/22	\$ 3,325.00
60397	2030 - PRECISION PIPELINE INC	\$ 470.00			
			Retention/Repair/Sewer Pipe/Evergreen Park	Ret 8/19/22	\$ 470.00
60398	484 - QUADIENT LEASING USA, INC-MAILFINANCE INC-HASLER	\$ 421.73			
			E-Certified Mailing Labels(400) 7/27	16747972	\$ 421.73
60399	1598 - RBL INC PLUMBING	\$ 4,137.25			
			Repair/Water Line/Arnold Cypress Park 7/22	431	\$ 705.00
			Svc/Clear Mainline Clog/PD 7/21	424	\$ 282.25
			Svc/Hydro Jet Sewer Line/Civic Center Green Restrooms 7/22	427	\$ 600.00
			Svc/Hydro Jet Sewer Line/Civic Center Green Restrooms 7/25	429	\$ 600.00
			Svc/Hydro Jet Sewer Line/Civic Center Green Restrooms 8/1	432	\$ 600.00
			Svc/Hydro Jet Sewer Line/PD 7/25	430	\$ 250.00
			Svc/Hydro Jet Sewer Line/PD Men's Locker Room 7/22	428	\$ 250.00
			Svc/Hydro Jet/PD Men's Locker Room 8/4	436	\$ 250.00
			Svc/Hydro Jet/PD Women's Locker Room 7/20	418	\$ 600.00
60400	101148 - RED WING SHOE STORE	\$ 230.54			
			Safety Shoes/SVera 8/5	20220811025347	\$ 230.54
60401	129917 - RUTAN & TUCKER	\$ 5,495.00			
			Credit/Legal Svc/LARC 5/21-2/22	916417CR	\$ (2,190.00)
			Legal Svc/Housing/Citrus Square 6/22	935956	\$ 1,925.00
			Legal Svc/Public Records Act Assistance 6/22	935957	\$ 5,760.00
60402	111301 - S.C. YAMAMOTO, INC	\$ 39,184.39			
			Install/Mulch(106 Tons)/Parks 7/22	1418533(A)	\$ 3,180.00
			Install/Mulch(225 Tons)/Right of Way 7/22	1418532(A)	\$ 6,750.00
			Svc/Landscape/Citywide 7/22	1418533	\$ 14,820.00
			Svc/Landscape/Right of Way & Berm 7/22	1418532	\$ 14,434.39
60403	106893 - SAFESHRED	\$ 40.00			
			W/C Svc/Shredding 7/5	334735	\$ 40.00
60404	2031 - SDI PRESENCE LLC	\$ 4,632.42			
			W/C Svc/Monitor IT/CAD System 5/22	9615	\$ 2,316.21
			W/C Svc/Monitor IT/CAD System 7/22	10212	\$ 2,316.21
60405	524 - SHORMAN, LORRAINE	\$ 126.75			
			Instruct/Fitness 7/11-8/1	8/1/22	\$ 126.75
60406	128456 - SIEMENS INDUSTRY, INC	\$ 60,000.00			
			Svc/Energy Study 5/20-9/21	5330492837	\$ 60,000.00
60407	939 - SKYHAWKS SPORTS ACADEMY, INC	\$ 2,484.30			
			Instruct/Soccer Camp 8/1-8/5	8/5/22	\$ 2,484.30

City of Cypress
Payment Register
08/06/22-08/26/22

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
60408	119051 - SMART & FINAL (REC & PARKS)	\$ 260.01			
			Food/Day Camp 7/1	20006502	\$ 19.98
			Food/Day Camp 7/14	20023401	\$ 8.19
			Food/Day Camp 7/27	20006701	\$ 55.78
			Food/Day Camp 7/29	20016201	\$ 17.55
			Food/Playground 7/27	20006801	\$ 15.05
			Food/Playground/Kids Night Out 7/14	20023301	\$ 5.98
			Food/Sr Center 7/22	20011801	\$ 46.26
			Food/Sr Commission Survey 7/18	20012102	\$ 11.99
			Food/Youth Sports 7/8	20020301	\$ 28.10
			Supplies/Day Camp 7/29	20016201(A)	\$ 23.77
			Supplies/Sr Center 7/22	20011801(A)	\$ 27.36
60409	108459 - SMART & FINAL-POLICE ACCT	\$ 119.41			
			PD Hot Cups(1K)/Breakroom 7/29	006303	\$ 119.41
60410	119016 - SO CAL EDISON	\$ 106,761.26			
			700351486618 Svc/Willow Park 7/22	7/22(C)	\$ 414.74
			700370018870 - Svc/Traffic Signal 7/22	7/22(A)	\$ 61.75
			700428641933 Svc/Mackay Park 7/22	7/22(B)	\$ 110.80
			Svc/Citywide 6/14-7/13	6/14/22-7/13/22	\$ 106,173.97
60411	119017 - SO CAL GAS CO	\$ 942.74			
			00840909006 Svc/Comm Center 7/22	7/22(D)	\$ 208.39
			12600890003 Svc/Maint Yard 7/22	7/22(G)	\$ 91.66
			13230923008 Svc/Storm Drain 7/22	7/22(C)	\$ 39.13
			18690942000 Svc/Sr Center 7/22	7/22(F)	\$ 227.85
			19530910009 Svc/City Hall 7/22	7/22(E)	\$ 375.71
60412	543 - SORVILLO, BRYAN	\$ 368.00			
			Instruct/Private Tennis Lessons 7/1-7/31	7/31/22	\$ 368.00
60413	1279 - SOUTHERN CALIFORNIA SHREDDING, INC	\$ 60.00			
			PD Svc/Shredding 8/1	203894	\$ 60.00
60414	900 - SOUTHERN COMPUTER WAREHOUSE-SCW	\$ 188.46			
			Sub/CorelDraw Graphics Suite(2 Licenses) 7/1/22-6/30/23	INV00745449	\$ 188.46
60415	102965 - SOUTHERN COUNTIES LUBRICANTS	\$ 2,368.56			
			Diesel Engine Oil(165 Gls) 8/1	169457	\$ 2,368.56
60416	125888 - SPARKLETTS	\$ 177.82			
			Comm Center Bottled Water 7/22	4104724 7/22	\$ 27.04
			Maint Bottled Water 7/22	4106666 7/22	\$ 33.78
			PD Bottled Water 7/22	4104648 7/22	\$ 68.12
			Print Shop Bottled Water 7/22	4105217 7/22	\$ 5.20
			Sr Center Bottled Water 7/22	4104716 7/22	\$ 11.44
			W/C Bottled Water 7/22	4089647 7/22	\$ 32.24
60417	1241 - SPECTRUM SECURITY GROUP LLC	\$ 874.00			
			Padlocks(20)/Parks 7/28	R15363	\$ 874.00

City of Cypress
Payment Register
08/06/22-08/26/22

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
60418	116238 - STAPLES BUSINESS ADVANTAGE	\$ 179.03	Credit/Overpayment 6/24	3507130729	\$ (0.02)
			Ink(4)/Tissues(12 Bxs)/Planning 7/14	3512628807	\$ 114.14
			PD Accordian File Folder(1) 7/28	3513639822A	\$ 17.01
			PD Markers(36)/Tabbed Dividers(4) 7/28	3513639822	\$ 47.90
60419	109248 - STAPLES CREDIT PLAN-POLICE	\$ 3.76	PD Pen Refills(2) 6/30	48610	\$ 3.76
60420	119024 - STATE COMP INSURANCE FUND	\$ 2,072.66	W/C Workers Comp Insurance 8/22	1000857031	\$ 2,072.66
60421	122963 - STERICYCLE INC	\$ 43.33	PD Med Waste Removal 8/22	3006106249	\$ 43.33
60422	1133 - SWAGIT PRODUCTIONS, LLC	\$ 695.00	Svc/Video Stream/Council Meetings 7/22	SW-000051S1	\$ 695.00
60423	851 - THE UPS STORE, #5882	\$ 160.00	Svc/Fingerprints(1)/City 7/7	8/2/2022	\$ 20.00
			Svc/Fingerprints(1)/Rec Volunteers 6/27	8/2/2022(B)	\$ 20.00
			Svc/Fingerprints(6)/Rec Volunteers 7/7-7/25	8/2/2022(A)	\$ 120.00
60424	591 - TRC-VALI COOPER AND ASSOCIATES, INC	\$ 22,492.00	Inspect/Residential Street Rehab 6/22	37656	\$ 5,948.00
			Inspect/Various Non-CIP Engineering Permits 6/22	37655	\$ 16,544.00
60425	1994 - TRUTH BE TOLD POLYGRAPH, LLC YOLANDA GELLIS	\$ 820.00	PD Svc/Polygraphs(4) 7/22	CYPD-2022/07	\$ 820.00
60426	128063 - U S ARMOR CORPORATION	\$ 1,297.28	PD Ballistic Vest(1)/Aide CReynolds 7/29	38475	\$ 648.64
			PD Ballistic Vest(1)/MZepeda 7/29	38494	\$ 648.64
60427	127207 - UNDERGROUND SVS ALERT OF SO CA	\$ 316.25	Svc/DigAlert Tickets 7/22	720220211	\$ 316.25
60428	1242 - UNIFORM DEPOT, INC-MR UNIFORM	\$ 1,189.62	Uniform/CReynolds	6579	\$ 76.43
			Uniform/JCarrillo	6578	\$ 290.07
			Uniform/JMcCormack	6576	\$ 615.12
			Uniform/TCenteno	6577	\$ 208.00
60429	100308 - UNITED MAINTENANCE SYSTEMS	\$ 8,410.50	Svc/Janitorial/Lexington Park Restrooms 4/1/22-6/30/22	15269	\$ 3,465.00
			Svc/Janitorial/Park Restrooms(7) 5/22	15220	\$ 4,945.50
60430	130114 - USPS-HASLER/TMS ACCT #39991	\$ 5,000.00	Postage 8/22	39991 8/19/22	\$ 5,000.00
60431	1992 - VOORHEES, RONDA	\$ 611.00	Instruct/Piano & Art 8/4-8/25	8/25/22	\$ 611.00
60432	2095 - VU 4 LEARNING CORP BRICKS 4 KIDZ	\$ 1,274.00	Instruct/Video Game Design 7/25-7/29	7/29/22	\$ 1,274.00

**City of Cypress
Payment Register
08/06/22-08/26/22**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
60433	112149 - WESTERN EXTERMINATOR COMPANY	\$ 26.50	Svc/Rodent Control/City Hall 6/22	24596448	\$ 26.50
60434	1962 - WEX HEALTH INC-WEX	\$ 90.00	Admin Fee/FSA 7/22	0001574295IN	\$ 90.00
60435	875 - WIN-911 SOFTWARE-SPECTER INSTRUMENTS, INC	\$ 660.00	Software Maint/Pump Station Control Board/Maint Yard 2022-23	225XT242-2022623	\$ 660.00
60436	101980 - WORTHINGTON FORD	\$ 150.00	Svc/Diagnostics/Unit #102	125855/1	\$ 150.00
60437	2044 - YOUTH EVOLUTION ACTIVITIES	\$ 1,287.00	Instruct/Youth Basketball 7/7-8/11	8/11/22	\$ 1,287.00
60438	887 - YU, ANGUS	\$ 60.00	Meals/School Resource Officer 7/18-7/22	Rfd 8/19/22	\$ 60.00
60439	1974 - YUNEX LLC	\$ 7,957.14	Repair/Traffic Signals 6/22	5620040564	\$ 3,637.00
			Svc/Street Light Survey 6/22	5610281280	\$ 189.07
			Traffic Signal Maint 6/22	5610280568	\$ 4,131.07
60440	115632 - ZAPOTOSKY, TAMMY	\$ 12.00	Meal/Notary Training & Exam 7/20	Reimb 8/19/22	\$ 12.00
60441	0 - 360 CONSTRUCTION GROUP, INC	\$ 25,809.00	Refund/10801 Walker Street/Permit #12063	Rfd 8/19/22	\$ 25,809.00
60442	0 - CRISOSTOMO, CAMERON	\$ 1,050.00	Refund/Facility Rental & Deposit/Contract #5975	Rfd 8/19/22	\$ 1,050.00
60443	0 - CYPRESS SUITES MOTEL	\$ 500.00	Refund/Pool Bond/6262 Lincoln/BS-22-406	Rfd 8/19/22	\$ 500.00
60444	0 - ESPLANADE BUILDERS	\$ 6,281.00	Refund/Recycling Deposit/10833 Valley View	Rfd 8/19/22	\$ 6,281.00
60445	0 - HUIZAR, JOSUE	\$ 3,979.40	Refund/Recycling Deposit/5630 W Cerritos	Rfd 8/19/22	\$ 3,979.40
60446	0 - KHAZEM, NOUR	\$ 58.34	Refund/Summer PARKS Program 8/2-8/11	Rfd 8/19/22	\$ 58.34
60447	0 - LEE, JOHN	\$ 150.00	Refund/Facility Deposit/Contract #6106	Rfd 8/19/22	\$ 150.00
60448	0 - LIN, MARIAN	\$ 17.00	Refund/Ballet, Jazz & Tap 7/20	Rfd 8/19/22	\$ 17.00
60449	0 - LUONG, QUAN	\$ 31.50	Refund/All In One Dance 7/20	Rfd 8/19/22	\$ 31.50
60450	0 - MARTINEZ, VERONICA	\$ 15.75	Refund/All In One Dance 7/20	Rfd 8/19/22	\$ 15.75
60451	0 - MORENO, JACKIE	\$ 100.00	Refund/Facility Deposit/Contract #6313	Rfd 8/19/22	\$ 100.00
60452	0 - SHAH, TEJAL	\$ 15.75	Refund/All In One Dance 7/20	Rfd 8/19/22	\$ 15.75

City of Cypress
Payment Register
08/06/22-08/26/22

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
60453	0 - STANFORD, DAVID	\$ 1,000.00	Refund/Recycling Deposit/Permit #12677	Rfd 8/19/22	\$ 1,000.00
60454	0 - TSO, HSIN-HSIN	\$ 200.00	Refund/Facility Deposit/Contract #6096	Rfd 8/19/22	\$ 200.00
60455	0 - XIAO, DI	\$ 15.75	Refund/Princess Ballet 7/20	Rfd 8/19/22	\$ 15.75
60456	0 - YUN, NANCY	\$ 124.00	Refund/Tennis 8/5-8/26	Rfd 8/19/22	\$ 124.00
Total EFTs		\$ 114,336.00			\$ 114,336.00
Total Warrants		743,547.87			743,547.87
Transfer to Payroll (W1481)		688,291.97	Payroll 07/22/22-08/05/22		688,291.97
Transfer to Payroll (W1482)		710,101.08	Payroll 08/05/22-08/19/22		710,101.08
Grand Totals		\$ 2,256,276.92			\$ 2,256,276.92