



AGENDA

**SPECIAL JOINT MEETING
CYPRESS CITY COUNCIL AND
RECREATION AND COMMUNITY SERVICES COMMISSION
July 10, 2023
6:00 P.M.**

www.cypressca.org

**5275 Orange Avenue
Cypress, California**

Interested in speaking to the City Council? Information about participating in the City Council meeting appears at the end of the agenda.

CALL TO ORDER

6:00 P.M.

Council Chambers

ROLL CALL

Cypress City Council (also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District)

Mayor Anne Hertz-Mallari

Mayor Pro Tem Scott Minikus

Council Member David Burke

Council Member Frances Marquez

Council Member Bonnie Peat

Recreation and Community Services Commission

Commissioner Jeff Dronkers

Commissioner Colin Edwards

Commissioner Carol Erbe

Commissioner Christen Jackson

Commissioner Anne Logovii

Commissioner Leo Medrano

Commissioner Jan Ridgeway

Former Commissioner Vanessa Burtle

Former Commissioner Linda Croce

Former Commissioner Jennifer Park

INVOCATION SeaCoast Grace Church

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Parks Make Life Better Month Proclamation

Introduction of New City Employees

ORAL COMMUNICATIONS ON AGENDA ITEMS (Three minutes per speaker. The City Council may adjust the time allotted per speaker.)

The public may address the City Council on agenda items prior to any action taken. Although Council Members may provide brief responses, the City Council may not engage in a discussion with members of the public during the meeting. Please complete a Speaker's Card to address the City Council in-person. Please follow the instructions at the end of the agenda and wait for the Mayor/City Clerk to call on you to address the City Council virtually. Speakers providing in-person comments will be called first. Members of the public are encouraged to communicate with the City Council via email at adm@cypressca.org or by calling 714-229-6699.

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion unless a Council Member or Commissioner requests separate action on a specific item.

1. **Proclaim the Month of July 2023 as Parks Make Life Better Month**

Prepared by: Alisha Farnell, City Clerk

Recommendation: Proclaim the month of July 2023 as Parks Make Life Better Month.

NEW BUSINESS

2. **Approve Plans and Specifications for Arnold Cypress Park Rehabilitation, Project 308**

Prepared by: Doug Dancs, Director of Public Works

Recommendation: Approve plans and specifications for Arnold Cypress Park Rehabilitation, Project 308.

3. **Provide Direction to Recreation and Services Commission Regarding Names for Arnold Cypress Park Softball Fields**

Prepared by: Jeff Draper, Director of Recreation and Community Services

Recommendation: Direct the Recreation and Community Services Commission to recommend names for Arnold Cypress Park Softball Fields for City Council Consideration.

4. **Receive the Annual Update from the Recreation and Community Services Commission**

Prepared by: Jeff Draper, Director of Recreation and Community Services

Recommendation: Receive the annual update from the Recreation and Community Services Commission.

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the City Hall bulletin board and City website not less than 24 hours prior to the meeting. Dated this 6th day of July, 2023.

Alisha Farnell, City Clerk

PUBLIC PARTICIPATION

Members of the public can participate in the City Council meeting in the following ways:

1. Attend In-Person. First-come, first-served seating is available. All attendees must be free of any symptoms associated with contagious illnesses.
2. Attend Virtually via Webinar. Follow this link:
<https://attendee.gotowebinar.com/register/1668136592941528412>
. Advanced registration is recommended.

The public may address the City Council virtually during Oral Communications on Agenda Items/ Public Hearings/ Oral Communication on Items Not on the Agenda. Virtual participants must click the 'hand raise' button prior to the end of the first in-person speaker to indicate they wish to address the City Council. Upon clicking the 'hand raise' button, please unmute your microphone and wait for the Mayor/City Clerk to call on you.



= Hand Raise



= Unmute

3. Submit Public Comments Prior to the Meeting. The public may submit comments via email to cityclerk@cypressca.org. Comments submitted by 3:00 p.m. on the day of the meeting will be added to the City Council agenda as a Consent Calendar item.
4. Watch the Meeting. The City Council meeting can be viewed on Spectrum Cable Channel 36 or on the City's website at www.cypressca.org/watchlive.
5. Listen to the Meeting. Listen-only teleconferencing is available by calling (562) 247-8321 and entering Access Code 303-276-414. No registration or audio pin is necessary.

INVOCATION POLICY

The City Council does not endorse the content of the invocation and does not endorse the invitational speaker's particular faith, belief and/or religious denomination. The City Council has an established neutral policy for selecting and scheduling invitational speakers. The City Council's policy on invocations is available from the City Clerk.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk at (714) 229-6685 at least 24 hours prior to the meeting to enable the City to make reasonable arrangements to assure accessibility to this meeting.



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Special Joint Meeting

1.

FROM: Alisha Farnell, City Clerk

DATE: 07/10/2023

SUBJECT: Proclaim the Month of July 2023 as Parks Make Life Better Month

RECOMMENDATION

Proclaim the month of July 2023 as Parks Make Life Better Month.

DISCUSSION

Periodically, the City receives requests to publicly declare, recognize, observe, or promote awareness of a special event. As the City's past practice has established, routine and/or internal proclamation requests are placed on an agenda by the City Clerk for consideration by the City Council. Any new proclamation requests may be added to a future agenda in accordance with City Council policy.

The City Clerk received a routine request from the Recreation and Community Services Department for the City Council to officially proclaim the month of July 2023 as Park Makes Life Better Month. A proclamation has been prepared for the Mayor's signature and is attached for consideration.

BUDGET IMPACT

None.

LEGAL REVIEW

None required.

APPROVED BY: Peter Grant, City Manager

Attachments

Proclamation



**“PARKS MAKE LIFE BETTER MONTH! ®”
JULY 2023**

WHEREAS, since the establishment of Cypress Recreation and Park District in 1949, parks and recreation remains an integral part of Cypress with outstanding recreation programming and community services that add value to the City’s homes and businesses; and

WHEREAS, Cypress residents, businesses, community organizations and visitors are able to enjoy many benefits of the City’s parks in accessing outdoor spaces for physical activity, exercise, access to nature, play, relaxation, arts, learning and social connections among children and adults; and

WHEREAS, parks, recreation activities, and leisure experiences provide lifelong opportunities for people to live, to grow, to contribute to society, and to come together to experience a sense of community; and

WHEREAS, parks and recreation activities enrich the lives of Cypress residents by creating community cohesion and pride; and

WHEREAS, the City of Cypress promotes the positive personal and community value of parks, recreation facilities, open space, sports and nature for children, teens, adults and seniors of all abilities; and

WHEREAS, the District is proud of the vital contributions of its employees, contractors and volunteers dedicated to enhancing the quality of life for the community.

NOW, THEREFORE, BE IT RESOLVED, that I, **Anne Hertz-Mallari**, Mayor of the City of Cypress, along with my fellow Council Members, do hereby proclaim the month of July 2023 as **“PARKS MAKE LIFE BETTER! ® MONTH”** in the City of Cypress, and invite all its citizens to use and enjoy its parks, open spaces, facilities, and recreation opportunities.

Anne Hertz-Mallari
Mayor of the City of Cypress
Dated: July 10, 2023



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Special Joint Meeting

2.

FROM: Douglas Dancs, Director of Public Works

DATE: 07/10/2023

SUBJECT: Approve Plans and Specifications for Arnold Cypress Park Rehabilitation, Project 308

RECOMMENDATION

Approve plans and specifications for Arnold Cypress Park Rehabilitation, Project 308.

DISCUSSION

Built in 1949, Arnold Cypress Park is the oldest park in Cypress and long-time home to Cypress Girls Softball. The 14.55 acre park was originally seven acres and expanded to its current size in 1963. Last July, the City Council approved the preliminary design for the Arnold Cypress Park Rehabilitation Project to include:

- Four softball fields
- Eight lighted pickleball courts
- Children's play area with fabric shade sails
- Restroom and concession building

A second round of community engagement was undertaken in August to further refine the project. Recreation and Community Services received more than 600 responses, bringing the total comments received to just under 1,300 from both outreach campaigns. While many of the most requested amenities were already included in the reimagined park, Public Works and RCS reevaluated them and, where possible, updated the design to enhance/incorporate them.

In addition to the four softball fields (three synthetic turf and one natural turf), playgrounds, and pickleball courts, the final park design features a 6-foot wide half-mile walking path, 294 parking spaces, 15 electric vehicle charging stations, two picnic shelters, 34 picnic tables, covered bleachers, exercise equipment, six bullpens and three batting cages, storage building, 225 trees, a lighted basketball and volleyball court, and office space. The final layout of the park is attached.

The estimated cost to construct the park is \$27.5 million, including construction management, inspection, and contingencies. Construction is expected to begin in fall 2023 and be complete early 2025.

BUDGET IMPACT

There is no fiscal impact associated with approval of plans and specifications. The district's FY 2023-24 Budget includes \$27.5 million for project construction funded by loans from the city.

LEGAL REVIEW

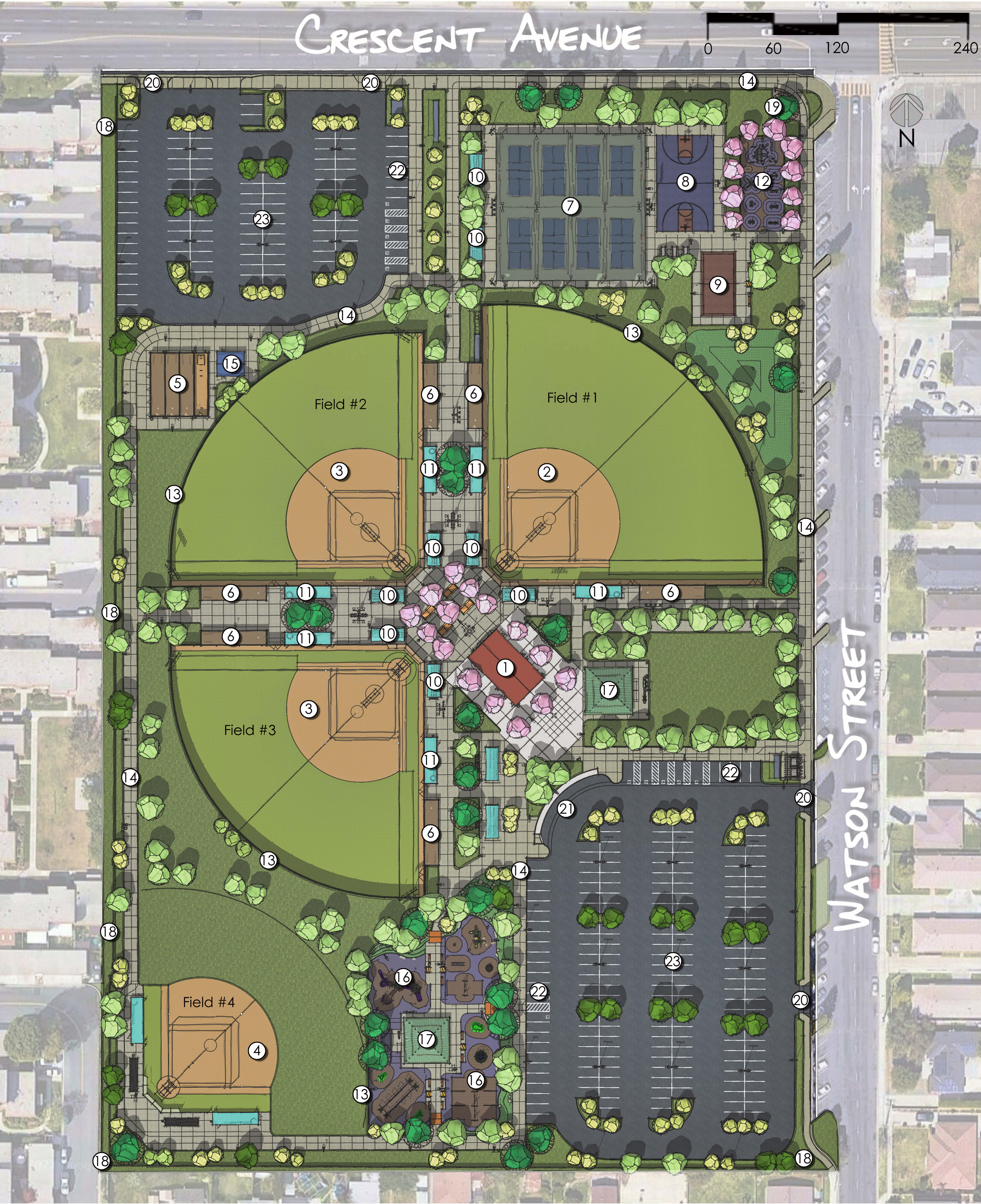
None required.

APPROVED BY:

Peter Grant, City Manager

Attachments

Park Layout



LEGEND

- | | | |
|---|---|---|
| ① Restroom/Concession/Office Building | ⑧ Lighted Basketball Court | ⑬ Children's Play Area with Shade Canopies |
| ② Synthetic Turf Softball Field (225' Outfield) | ⑨ Lighted Volleyball Court | ⑭ Picnic Shelter |
| ③ Synthetic Turf Softball Field (200' Outfield) | ⑩ Shaded Bleacher | ⑮ Perimeter Block Wall |
| ④ Natural Turf Softball Field | ⑪ Dugout | ⑯ Entry Monument |
| ⑤ Batting Cages | ⑫ Exercise Stations | ⑰ Entry / Exit Points |
| ⑥ Bullpen | ⑬ 30' High Safety Netting | ⑱ Drop-Off |
| ⑦ Lighted Pickleball Courts | ⑭ 12' Wide Walking Path (0.5 mile loop) | ⑳ Electric Vehicle Parking Total: 15 Stalls |
| | ⑮ Storage Area | ㉑ Parking Total: 294 Stalls |

June 2023





CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Special Joint Meeting

3.

FROM: Jeff Draper, Director of Recreation and Community Services

DATE: 07/10/2023

SUBJECT: Provide Direction to Recreation and Services Commission Regarding Names for Arnold Cypress Park Softball Fields

RECOMMENDATION

Direct the Recreation and Community Services Commission to recommend names for Arnold Cypress Park Softball Fields for City Council Consideration.

DISCUSSION

The rehabilitation of Arnold Cypress Park includes four softball fields in addition to traditional park amenities. The softball fields are home to the Cypress Girls Softball League and the project provides an opportunity to name the fields. Currently, the fields have simple number designations (one through four).

The Recreation and Community Services Commission shall recommend names to identify the four softball fields to the City Council at its November 13 meeting. The Commission's recommendations should focus on recognizing individuals who have made a significant contribution to Arnold Cypress Park and/or Cypress Girls Softball League. The Commission shall solicit nominations from the community and hold at least one public meeting to discuss its recommendations.

BUDGET IMPACT

None.

LEGAL REVIEW

None required.

APPROVED BY:

Peter Grant, City Manager



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Special Joint Meeting

4.

FROM: Jeff Draper, Director of Recreation and Community Services

DATE: 07/10/2023

SUBJECT: Receive the Annual Update from the Recreation and Community Services Commission

RECOMMENDATION

Receive the annual update from the Recreation and Community Services Commission.

DISCUSSION

The Recreation and Community Services strategic plan includes an objective to conduct a joint meeting with the City Council and the Recreation and Community Services Commission. The Recreation and Community Services Director will provide an annual update on Recreation programming and Commissioner activities.

BUDGET IMPACT

None.

LEGAL REVIEW

None required.

APPROVED BY: Peter Grant, City Manager

Attachments

Recreation Strategic Plan

City of Cypress

Recreation & Community Services Department



Strategic Plan

2020 - 2025

GOAL:
**PROVIDE EFFECTIVE AND INNOVATIVE
PROGRAMS AND SERVICES**

STRATEGY	IMPLEMENTATION/ INITIATION YEAR	STATUS
Provide progressive training, development and succession opportunities for employees.	2019-20	Done
Identify opportunities to partner with neighboring cities, local schools, and non-profits to enhance services and efficiency: Teen Center Senior Services Recreation Services	2020-21 2021-22 2022-23	Done Done Done
Increase volunteer program participation and impact.	2023-24	On Target
Conduct a needs assessment to ensure programs and services match community needs.	2024-25	Future

GOAL:
MAINTAIN FINANCIAL STABILITY

STRATEGY	IMPLEMENTATION/ INITIATION YEAR	STATUS
Implement updated fees and communicate the need for them to community and customers.	2019-20	Done
Recommend an event and facility sponsorship program to the City Council.	2020-21	Revised to 2023-24
Research grant opportunities as part of annual budget development process.	2020-21	Done
Evaluate facility use and marketing to increase revenue from rentals.	2020-21	Revised to 2024-25
Explore opportunities for the RCS Foundation to engage with the community and support the department.	2021-22	Done

GOAL:

INCREASE PARTICIPATION AND COMMUNITY ENGAGEMENT

STRATEGY	IMPLEMENTATION/ INITIATION YEAR	STATUS
Work with the Youth Action Committee to evaluate innovative approaches to programing, social media and technology.	2019-20	Done
Develop a Recreation and Community Services Commission annual report and conduct a joint meeting with the City Council and Commission.	2020-21	Done
Develop a Senior Citizens Commission annual report and conduct a joint meeting with the City Council and Commission.	2020-21	Done
Review department policies and procedures to ensure services are being provided in a fair and efficient manner: Registration and Refund Field and Facility Rentals Park Regulations	2020-21 2021-22 2022-23	Revised to 2024-25 2023-24 2023-24
Evaluate Senior Center programs and activities to enhance participation, especially for active older adults	2020-21	Done