



AGENDA

REGULAR MEETING CYPRESS CITY COUNCIL

October 9, 2023

4:30 P.M. - Closed Session

6:00 P.M. - General Session

www.cypressca.org

**5275 Orange Avenue
Cypress, California**

Interested in speaking to the City Council? Information about participating in the City Council meeting appears at the end of the agenda.

NOTICE

Pursuant to Government Code Section 54953(b), this Regular City Council Meeting includes teleconference participation by:

- Mayor Anne Mallari from Chicago Marriot Oak Brook - 1401 West 22nd Street, Oak Brook, IL 60523

CALL TO ORDER

4:30 P.M.

Executive Board Room

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

Mayor Anne Mallari

Mayor Pro Tem Scott Minikus

Council Member David Burke

Council Member Frances Marquez

Council Member Bonnie Peat

ORAL COMMUNICATIONS ON CLOSED SESSION / WORKSHOP ITEMS (Limited to 30 minutes - three minutes per speaker. The City Council may adjust the time allotted per speaker.)

The public may address the City Council on Closed Session/Workshop items prior to any action taken. Although Council Members may provide brief responses, the City Council may not engage in a discussion with members of the public during the meeting. Please complete a Speaker's Card to address the City Council in-person. Members of the public are encouraged to communicate with the City Council via email at adm@cypressca.org or by calling 714-229-6699.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9

Number of Potential Cases: One

PUBLIC EMPLOYEE EVALUATION

Pursuant to Government Code Section 54957

Title: City Attorney

RECONVENE

6:00 P.M.

Council Chambers

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

Mayor Anne Mallari

Mayor Pro Tem Scott Minikus

Council Member David Burke

Council Member Frances Marquez

Council Member Bonnie Peat

INVOCATION Neighborhood Church

PLEDGE OF ALLEGIANCE

REPORT OF CLOSED SESSION / WORKSHOP

City Manager/City Attorney

PRESENTATIONS

Fire Prevention Week Proclamation

Red Ribbon Week Proclamation

ORAL COMMUNICATIONS ON AGENDA ITEMS (Three minutes per speaker. The City Council may adjust the time allotted per speaker.)

The public may address the City Council on agenda items prior to any action taken. Although Council Members may provide brief responses, the City Council may not engage in a discussion with members of the public during the meeting. Please complete a Speaker's Card to address the City Council in-person. Please follow the instructions at the end of the agenda and wait for the Mayor/City Clerk to call on you to address the City Council virtually. Speakers providing in-person comments will be called first. Members of the public are encouraged to communicate with the City Council via email at adm@cypressca.org or by calling

714-229-6699.

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion unless a Council Member requests separate action on a specific item.

1. Receive and File Public Comments Submitted for the October 9, 2023 City Council Meeting

Prepared by: Alisha Farnell, City Clerk

Recommendation: Receive and file submitted public comments.

2. Introduce and/or Adopt All Ordinances and Resolutions Presented for Consideration by Title Only and to Waive Further Reading

3. Approve Minutes - Meetings of September 11, September 14, September 18, and September 25, 2023

Prepared by: Alisha Farnell, City Clerk

Recommendation: Approve as submitted.

4. Accept the Lexington Park, Project 225

Prepared by: Doug Dancs, Director of Public Works

Recommendation:

1. Accept the Lexington Park, Project 225, in the amount of \$10,881,046.71 and approve the final payment of \$544,052.34 to Horizons Construction Company International, Inc.; and

2. Authorize the City Engineer to file a Notice of Completion with the County Recorder.

5. Accept the Residential Street Resurfacing, Project 314

Prepared by: Doug Dancs, Director of Public Works

Recommendation:

1. Accept the Residential Street Resurfacing, Project 314, in the amount of \$1,016,823.50 and approve the final payment of \$46,203.28 to American Asphalt South, Inc.; and

2. Authorize the City Engineer to file a Notice of Completion with the County Recorder.

6. Approve Converting a Permanent Part-Time Recreation Specialist to a Full-Time Recreation Coordinator

Prepared by: Jeff Draper, Director of Recreation and Community Services

Recommendation: Approve converting the permanent part-time Recreation Specialist position to a full-time Recreation Coordinator position.

7. Proclaim the Week of October 8-14, 2023 as Fire Prevention Week

Prepared by: Alisha Farnell, City Clerk

Recommendation: Proclaim the week of October 8-14, 2023 as Fire Prevention Week.

8. Proclaim the Week of October 22-28, 2023 as Red Ribbon Week

Prepared by: Alisha Farnell, City Clerk

Recommendation: Proclaim the week of October 22-28, 2023 as Red Ribbon Week.

NEW BUSINESS

9. Adopt the Strategic Plan and Six Month Objectives

Prepared by: Peter Grant, City Manager

Recommendation: Adopt the Strategic Plan and six month objectives.

ITEMS REMOVED FROM CONSENT CALENDAR

ORAL COMMUNICATIONS (Three minutes per speaker. The City Council may adjust the time allotted per speaker.)

The public may address the City Council on any item within the subject matter jurisdiction of the City Council. Although Council Members may provide brief responses, the City Council may not discuss nor take action on items that are not on the agenda. Please complete a Speaker's Card to address the City Council in-person. Members of the public are encouraged to communicate with the City Council via email at adm@cypressca.org or by calling 714-229-6699.

COUNCIL MEMBER REPORTS FROM CITY-AFFILIATED BOARDS AND COMMITTEES AND REMARKS

COUNCIL MEMBER ITEMS FOR FUTURE CONSIDERATION

CITY MANAGER REMARKS

ADJOURNMENT - IN MEMORY OF MANHATTAN BEACH POLICE OFFICER CHAD SWANSON

The next meeting will be an adjourned Regular Meeting, to be held on Monday, October 23, 2023, beginning at 5:30 p.m. in the Executive Board Room.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted on the City Hall bulletin board and City website not less than 72 hours prior to the meeting. Dated this 5th day of October, 2023.

Alisha Farnell, City Clerk

PUBLIC PARTICIPATION

Members of the public can participate in the City Council meeting in the following ways:

1. Attend In-Person. First-come, first-served seating is available. All attendees must be free of any symptoms associated with contagious illnesses.
2. Attend Virtually via Webinar. Follow this link: <https://attendee.gotowebinar.com/register/8807399734549178967>. Advanced registration is recommended.

The public may address the City Council virtually during Oral Communications on Agenda Items and Public Hearings. Virtual participants must click the 'hand raise' button prior to the end of the first in-person speaker to indicate they wish to address the City Council. Upon clicking the 'hand raise' button, please unmute your microphone and wait for the Mayor/City Clerk to call on you.



= Hand Raise



= Unmute

3. Submit Public Comments Prior to the Meeting. The public may submit comments via email to cityclerk@cypressca.org. Comments submitted by 3:00 p.m. on the day of the meeting will be added to the City Council agenda as a Consent Calendar item.
4. Watch the Meeting. The City Council meeting can be viewed on Spectrum Cable Channel 36 or on the City's website at www.cypressca.org/watchlive.
5. Listen to the Meeting. Listen-only teleconferencing is available by calling (415) 930-5321 and entering Access Code 128-025-755. No registration or audio pin is necessary.

INVOCATION POLICY

The City Council does not endorse the content of the invocation and does not endorse the invitational speaker's particular faith, belief and/or religious denomination. The City Council has an established neutral policy for selecting and scheduling invitational speakers. The City Council's policy on invocations is available from the City Clerk.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk at (714) 229-6685 at least 72 hours prior to the meeting to enable the City to make reasonable arrangements to assure accessibility to this meeting.



CITY OF CYPRESS
CITY COUNCIL REPORT

City Council Regular

1.

FROM: Alisha Farnell, City Clerk

DATE: 10/09/2023

SUBJECT: Receive and File Public Comments Submitted for the October 9, 2023 City Council Meeting

RECOMMENDATION

Receive and file submitted public comments.

BUDGET IMPACT

None.

LEGAL REVIEW

None required.

APPROVED BY: Peter Grant, City Manager



CITY OF CYPRESS
CITY COUNCIL REPORT

City Council Regular

3.

FROM: Alisha Farnell, City Clerk

DATE: 10/09/2023

SUBJECT: Approve Minutes - Meetings of September 11, September 14, September 18,
and September 25, 2023

RECOMMENDATION

Approve as submitted.

BUDGET IMPACT

None.

LEGAL REVIEW

None required.

APPROVED BY: Peter Grant, City Manager

Attachments

September 11, 2023 Regular Meeting Minutes

September 14, 2023 Special Meeting Minutes

September 18, 2023 Special Meeting Minutes

September 25, 2023 Regular Meeting Minutes

REGULAR MEETING
CYPRESS CITY COUNCIL
SEPTEMBER 11, 2023
4:00 P.M. - CLOSED SESSION/WORKSHOP
6:00 P.M. - GENERAL SESSION

A regular meeting of the Cypress City Council was called to order at 4:03 p.m. by Mayor Mallari in the Executive Board Room, 5275 Orange Avenue, Cypress, California.

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

Mayor Anne Mallari
Mayor Pro Tem Scott Minikus – Absent
Council Member David Burke
Council Member Frances Marquez
Council Member Bonnie Peat

STAFF PRESENT

City Manager Peter Grant
City Attorney Fred Galante
City Clerk Alisha Farnell

ORAL COMMUNICATIONS ON AGENDA ITEMS

None.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(d)(1)
Californians Aware v. City of Cypress
Case No. 30-2022-01260088-CU-WM-CJC
Orange County Superior Court

Mayor Mallari recessed the meeting at 4:04 p.m.

Mayor Mallari reconvened the meeting at 4:59 p.m.

WORKSHOP

Pension Trust Workshop

The Director of Finance and Administrative Services provided a presentation on this item.

City Council discussion ensued.

No action was taken.

Mayor Mallari recessed the meeting at 5:51 p.m.

RECONVENE

Mayor Mallari reconvened the City Council meeting at 6:05 p.m.

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

Mayor Anne Mallari
Mayor Pro Tem Scott Minikus – Absent
Council Member David Burke
Council Member Frances Marquez
Council Member Bonnie Peat

STAFF PRESENT

City Manager Peter Grant
City Attorney Fred Galante
Director of Finance and Administrative Services Matt Burton
Director of Public Works Doug Dancs
Director of Recreation and Community Services Jeff Draper
Planning Director Alicia Velasco
Chief of Police Mark Lauderback
City Clerk Alisha Farnell
City Engineer Nick Mangkalakiri

INVOCATION Carol Wynder, The Church of Jesus Christ of Latter-Day Saints, led the Invocation.

PLEDGE OF ALLEGIANCE Jacob Castro, Boy Scout Troop 660, led the Pledge of Allegiance.

REPORT OF CLOSED SESSION / WORKSHOP

The City Attorney reported that the City Council met in Closed Session regarding the sole item listed on the agenda, namely Conference with Legal Counsel – existing litigation, the matter of Californians Aware v. City of Cypress. The City Council received an update and no further reportable action was taken.

The City Attorney stated that the City Council held a Workshop Session on CalPers pension obligations, City pension trust assets and possible strategies to address pension liability. No action was taken.

PRESENTATIONS

The City Council recognized Eagle Scout Jacob Castro.

The City Manager provided a presentation on the Certificate of Achievement for Excellence in Financial Reporting.

ORAL COMMUNICATIONS ON AGENDA ITEMS

Bob Youngsma, Cypress, spoke regarding Agenda item No. 3.

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion unless a Council Member requests separate action on a specific item.

Council Member Marquez request to pull Agenda Items No. 5 and 8.

A motion was made by Council Member Burke, and seconded by Council Member Peat, to approve Consent Calendar items No. 1 through 4 and 6 through 7.

The motion was carried by the following roll call vote:

AYES:	4	COUNCIL MEMBERS:	Burke, Marquez, Peat and Mallari
NOES:	0	COUNCIL MEMBERS:	None
ABSENT:	1	COUNCIL MEMBERS:	Minikus

Item No. 1: Receive and File Public Comments Submitted for the September 11, 2023 City Council Meeting

Recommendation: Receive and file submitted public comments.

Item No. 2: Introduce and/or Adopt All Ordinances and Resolutions Presented for Consideration by Title Only and to Waive Further Reading

Item No. 3: Approve Minutes – Meetings of August 28, 2023

Recommendation: Approve as submitted.

Item No. 4: Adopt Resolutions Authorizing the Reallocation of Recreation and Park District Proposition 68 Funds to the City

Recommendation:

1. Adopt a Resolution authorizing the State of California to decrease the Cypress Recreation and Park District's \$415,878 Proposition 68 Per Capita Grant Fund allocation to zero; and
2. Adopt a Resolution authorizing the State of California to increase the City of Cypress' Per Capita Grant Fund allocation to \$415,878 to accept the reallocation from the Cypress Recreation and Park District; and
3. Authorize the City Manager to Execute and make adjustments to any agreements necessary for the receipt and use of Proposition 68 funds.

Item No. 6: Accept the Police Department Access Gate Replacements, Project 322

Recommendation:

1. Accept the Police Department Access Gate Replacements, Project 322, in the amount of \$63,694 and approve the final payment of \$3,184.70 to R&S Overhead Doors of So Cal, Inc.; and
2. Authorize the City Engineer to file a Notice of Completion with the County Recorder.

Item No. 7: Accept the Sewer System Video Evaluation, Project 318

Recommendation:

1. Accept the Sewer System Video Evaluation, Project 318, in the amount of \$107,887.38 and approve the final payment of \$5,394.36 to Premier Pipe, Inc.; and
2. Authorize the City Engineer to file a Notice of Completion with the County Recorder.

NEW BUSINESS

None.

ITEMS REMOVED FROM CONSENT CALENDAR

Item No. 5: First Reading of an Ordinance Amending Ordinance No. 1203 and Chapter 2 of the Municipal Code Relating to the Conduct of City Council Meetings

Council Member Marquez commented on this item.

City Council discussion ensued.

A motion was made by Council Member Peat, and seconded by Mayor Mallari, to approve Consent Calendar Item No. 5.

The City Attorney read the title of the Ordinance.

The motion was carried by the following roll call vote:

AYES: 3 COUNCIL MEMBERS: Burke, Peat and Mallari
NOES: 1 COUNCIL MEMBERS: Marquez
ABSENT: 1 COUNCIL MEMBERS: Minikus

Item No. 8: Approve Annual Task Order for Solid Waste Consulting Services

Council Member Marquez commented on this item.

A motion was made by Council Member Peat, and seconded by Council Member Marquez, to continue this item to a future meeting.

The motion was carried by the following roll call vote:

AYES: 4 COUNCIL MEMBERS: Burke, Marquez, Peat and Mallari
NOES: 0 COUNCIL MEMBERS: None
ABSENT: 1 COUNCIL MEMBERS: Minikus

ORAL COMMUNICATIONS

Wanda Youngsma, Cypress, spoke regarding a press release posted on the City website and Oral Communications at City Council meetings.

Bob Youngsma, Cypress, spoke regarding OCTA settlement agreement on the July 10 Agenda.

The City Attorney responded to comments regarding the press release and staff report about decision in the Youngsma et al. v Cypress School District and City of Cypress lawsuit.

COUNCIL MEMBER REPORTS FROM CITY-AFFILIATED BOARDS AND COMMITTEES AND REMARKS

Council Member Marquez:

Thanked city staff for their work on the Concerts on the Green. Attended the Newport Beach Chamber of Commerce State of the County event. Participated in an Eagle Scout Board of review. Congratulated Cypress Girls Softball league on their recent win. Met with residents to discuss the Cypress Nature Center. Attended AYSO picture day. Participated in Vessels Elementary School fundraiser at Dairy Queen.

Council Member Peat:

Participated in an Eagle Scout board of review. Attended the NASA Robotics competition at Cypress College. Attended an event at Sunburst Youth Academy.

Council Member Burke:

Attended the Concerts on the Green. Recognized Cypress Girls Softball league on their recent win. Spoke about his vote at the July 10 Council meeting regarding Arnold Cypress Park Rehabilitation. Spoke regarding the Event-NewsEnterprise article about M2 (OCTA) funding.

Mayor Hertz-Mallari

Spoke regarding the upcoming Cypress High School 50th anniversary and open house event.

COUNCIL MEMBER ITEMS FOR FUTURE CONSIDERATION

Council Member Marquez requested to amend Ordinance No. 1203 Section 2-2.9 regarding virtual participation during the second session of Oral Communications.

The City Manager and City Attorney provided clarification regarding the process to propose an item for consideration.

City Council discussion ensued.

The item failed to move forward due to lack of support.

Council Member Marquez requested to amend the public records retention policy regarding emails.

City Council discussion ensued.

The City Manager suggested discussing this matter during strategic planning.

Council Member Marquez requested to hire a Conflict Resolution Specialist to assist with gaining access to City staff and resources.

City Council discussion ensued.

The item failed to move forward due to lack of support.

CITY MANAGER REMARKS

Announced Valley Vista Services will be providing curbside bulky item pick-ups in November.

ADJOURNMENT- IN MEMORY OF CYPRESS RESIDENT DODIE JACOBSEN

Mayor Mallari adjourned the Regular Meeting at 7:29 p.m. to an adjourned Regular Meeting, to be held on Monday, September 25, 2023, beginning at 5:30 p.m. in the Executive Board Room.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS

SPECIAL MEETING
CYPRESS CITY COUNCIL
SEPTEMBER 14, 2023
9:00 A.M.

A special meeting of the Cypress City Council was called to order at 9:00 a.m. by Mayor Mallari at the Community Center, 5700 Orange Avenue, Cypress, California.

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

Mayor Anne Mallari
Mayor Pro Tem Scott Minikus – Absent
Council Member David Burke
Council Member Frances Marquez
Council Member Bonnie Peat

STAFF PRESENT

City Manager Peter Grant
Director of Finance and Administrative Services Matt Burton
Director of Public Works Doug Dancs
Director of Recreation and Community Services Jeff Draper
Chief of Police Mark Lauderback
Planning Director Alicia Velasco
City Clerk Alisha Farnell

ORAL COMMUNICATIONS ON CLOSED SESSION/ WORKSHOP ITEMS

None.

WORKSHOP

Strategic Planning Session

The facilitator, Knight Leadership Solutions, led the City Council and staff in its strategic planning session.

No action was taken.

ADJOURNMENT

Mayor Mallari adjourned the meeting at 12:03 p.m. to an adjourned Regular Meeting, to be held on Monday, September 25, 2023, beginning at 5:30 p.m. in the Executive Board Room.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS

SPECIAL MEETING
CYPRESS CITY COUNCIL
SEPTEMBER 18, 2023
4:00 P.M.

A special meeting of the Cypress City Council was called to order at 4:00 p.m. by Mayor Mallari in the Executive Board Room, 5700 Orange Avenue, Cypress, California.

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

Mayor Anne Mallari
Mayor Pro Tem Scott Minikus
Council Member David Burke
Council Member Frances Marquez
Council Member Bonnie Peat

STAFF PRESENT

City Manager Peter Grant
City Attorney Fred Galante
City Clerk Alisha Farnell

ORAL COMMUNICATIONS ON CLOSED SESSION/ WORKSHOP ITEMS

None.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(d)(1)
Southwest Voter Registration Education Project v. City of Cypress
Case No. 30-2022-01270865-CU-CR-CJC
Orange County Superior Court

Mayor Mallari recessed the meeting at 4:02 p.m.

Mayor Mallari reconvened the meeting at 5:46 p.m.

REPORT OF CLOSED SESSION

The City Attorney stated that the City Council met in Closed Session regarding the item listed on the agenda, namely Conference with Legal Counsel – existing litigation, the matter of Southwest Voter Registration Education Project v. the City of Cypress. The City

Attorney stated the City Council held a discussion on this matter and no further reportable action was taken.

ADJOURNMENT

Mayor Mallari adjourned the meeting at 5:48 p.m. to an adjourned Regular Meeting, to be held on Monday, September 25, 2023, beginning at 5:30 p.m. in the Executive Board Room.

ATTEST:

MAYOR OF THE CITY OF CYPRESS

CITY CLERK OF THE CITY OF CYPRESS

REGULAR MEETING
CYPRESS CITY COUNCIL
SEPTEMBER 25, 2023
6:00 P.M. - GENERAL SESSION

A regular meeting of the Cypress City Council was called to order at 6:00 p.m. by Mayor Mallari in the Executive Board Room, 5275 Orange Avenue, Cypress, California.

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

Mayor Anne Mallari
Mayor Pro Tem Scott Minikus
Council Member David Burke
Council Member Frances Marquez
Council Member Bonnie Peat

STAFF PRESENT

City Manager Peter Grant
Assistant City Attorney Yecenia Vargas
Director of Finance and Administrative Services Matt Burton
Director of Public Works Doug Dancs
Director of Recreation and Community Services Jeff Draper
Chief of Police Mark Lauderback
Planning Director Alicia Velasco
City Clerk Alisha Farnell
City Engineer Nick Mangkalakiri

INVOCATION Trevor Cooper, First Baptist Church of Cypress, led the Invocation.

PLEDGE OF ALLEGIANCE Kevin Ong, US Marine Corps Veteran, led the Pledge of Allegiance.

PRESENTATIONS

The City Council recognized Cypress resident and U.S. Marine Corps Veteran Kevin Ong.

Senator Janet Nguyen provided a legislative update.

ORAL COMMUNICATIONS ON AGENDA ITEMS

Malini Nagpal, Cypress, spoke regarding Agenda Item No. 17.

Katie Shapiro, Cypress, spoke regarding Agenda Item No. 17.

Beth Culver, Cypress, spoke regarding Agenda Item No. 17.

Pearl Boelter, Cypress, spoke regarding Agenda Item No. 17.

Joel Block, Rossmoor, spoke regarding Agenda Item No. 17.

Harumi Lucak, Cypress, spoke regarding Agenda Item No. 17.

Brooke Nafarette, Cypress, spoke regarding Agenda Item No. 17.

Glenn Button, Cypress, spoke regarding Agenda Item No. 17.

Jon Peat, Cypress, spoke regarding Agenda Item No. 17.

Bob Youngsma, Cypress, spoke regarding Agenda Item No. 3.

Wanda Youngsma, Cypress, spoke regarding Agenda Items No. 3 and 17.

Marilyn Reames, Cypress, spoke regarding Agenda Item No. 17.

Edwin Kraemer, Cypress, spoke regarding Agenda Items No. 8 and 17.

Kevin Shenkman, Malibu, spoke regarding Agenda Item No. 17.

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion unless a Council Member requests separate action on a specific item.

Council Member Burke requested to pull Agenda Item No. 8.

Council Member Marquez request to pull Agenda Items No. 3, 6, 8 and 12.

Mayor Pro Tem Minikus stated that Agenda Item No. 16, the Warrant Register, includes electronic fund transfer No. 13702 for \$294.34 as reimbursement for medical coverage he is entitled to receive as a CalPERS annuitant. He indicated that in voting for any motion to approve the Warrant Register, he would not be voting on electronic fund transfer No. 13702 for the reason disclosed.

A motion was made by Mayor Pro Tem Minikus, and seconded by Council Member Burke, to approve Consent Calendar items No. 1 through 2, 4 through 5, 7, 9 through 11, 13 through 16.

The motion was unanimously carried by the following roll call vote:

AYES: 5 COUNCIL MEMBERS: Burke, Marquez, Peat, Minikus and Mallari
NOES: 0 COUNCIL MEMBERS: None
ABSENT: 0 COUNCIL MEMBERS: None

Item No. 1: Receive and File Public Comments Submitted for the September 25, 2023 City Council Meeting

Recommendation: Receive and file submitted public comments.

Item No. 2: Introduce and/or Adopt All Ordinances and Resolutions Presented for Consideration by Title Only and to Waive Further Reading

Item No. 4: Accept the Tree Planting Program, Project 345

Recommendation:

1. Accept the Tree Planting Program, Project 345, in the amount of \$64,492 and approve the final payment of \$3,224.60 to Master Landscape & Maintenance, Inc.;
2. Authorize the City Engineer to file the Notice of Completion with the County Recorder.

Item No. 5: Approve Plans and Specifications for City Hall Public Restroom Improvements, Project 324

Recommendation: Approve plans and specification for City Hall Public Restroom Improvements, Project 324.

Item No. 7: Award Contracts for Veterans Park & Cedar Glen Park Parking Lot Resurfacing, Project 363

Recommendation:

1. Approve Plans and Specifications for the Veterans Park & Cedar Glen Park Parking Lot Resurfacing, Project 363; and
2. Award a contract to Prestige Paving Company, Corona, CA, for \$67,175.52, and authorize a contingency of \$10,080; and
3. Approve a Task Order for Construction Inspection Services to Ardurra Group, Inc., for \$20,095, and authorize a contingency of \$3,020.

Item No. 9: Accept Office of Traffic Safety DUI Traffic Enforcement Grant

Recommendation:

1. Accept the FY 2023-24 Office of Traffic Safety DUI/Traffic Enforcement grant; and

2. Appropriate \$90,000 in the General Fund Grants Fund; and
3. Increase estimated revenues by \$90,000 in the General Fund Grants Fund.

Item No. 10: Approve the Urban Area Security Initiative Sub-Receipt Agreement with the City of Anaheim

Recommendation:

1. Approve the Fiscal Year 2022 Urban Area Security Initiative (UASI) Sub-Recipient Agreement with the City of Anaheim; and
2. Authorize the City Manager to execute all UASI related documents.

Item No. 11: Declare Surplus Equipment and Approve the Donation to the Anaheim Union High School District

Recommendation: Declare six 10' x 15' bleachers surplus and approve their donation to the Anaheim Union High School District for use at Walker Junior High.

Item No. 13: Approve Continuing Appropriations, Revenues and Transfers from FY 2022-23 to FY 2023-24

Recommendation:

1. Authorize the appropriation of \$2,825,844 in FY 2023-24 for the carryover of continuing appropriations from FY 2022-23, as detailed in Attachment A; and
2. Authorize the appropriation of \$3,686,450 in FY 2023-24 for the carryover of encumbrances at June 30, 2023, as detailed in Attachment B; and
3. Authorize the continuation of operating transfers totaling \$2,423,630 and estimated grant revenue totaling \$408,905 from FY 2022-23 to FY 2023-24, as detailed in Attachment C to support carryover appropriations.

Item No. 14: Approve Cypress Recreation and Park District Continuing Appropriations from FY 2022-23 to FY 2023-24

Recommendation:

1. Appropriate \$2,715,455 in FY 2023-24 for items encumbered at June 30, 2023 as detailed in Attachment A; and
2. Appropriate \$337,880 in FY 2023-24 for the carryover of continuing appropriations as detailed in Attachment A.

Item No. 15: Receive and File the Investment Report for the Month Ended August 31, 2023

Recommendation: Receive and file the attached investment report

Item No. 16: Receive and File Register of Warrants, Transfers, and Wires Issued for the Period of August 12, 2023 through September 8, 2023

Recommendation: Receive and file the attached payment register summarized below for the period of August 12, 2023 through September 8, 2023:

- Electronic Funds Transfers 13575 through 13733
- Warrants 63232 through 63459
- Payroll Transfers W1509 through W1510

NEW BUSINESS

None.

ITEMS FROM CITY COUNCIL MEMBERS

Item No. 17: Direct the City Manager and City Attorney to Investigate the Disclosure of Information from Closed Session City Council Meetings

Mayor Mallari provided a report on this item.

The Assistant City Attorney urged Council Members to keep comments limited to the item before them for consideration.

City Council discussion ensued.

Mayor Mallari briefly reviewed meeting decorum.

The Assistant City Attorney provided clarification regarding the recommendation for this item and reminded Council Members that discussion should be limited to the agenda item before them for consideration.

City Council discussion continued.

A motion was made by Council Member Peat, and seconded by Mayor Pro Tem Minikus, to direct the City Manager and City Attorney to investigate the disclosure of information from Closed Session by soliciting proposals for a neutral third-party investigator, as well as a neutral party to oversee the investigator's work and report findings to the City Council.

The motion was carried by the following roll call vote:

AYES: 4 COUNCIL MEMBERS: Marquez, Peat, Minikus and Mallari
NOES: 1 COUNCIL MEMBERS: Burke
ABSENT: 0 COUNCIL MEMBERS: None

ITEMS REMOVED FROM CONSENT CALENDAR

Item No. 3: Second Reading of an Ordinance Amending Ordinance No. 1203 and Chapter 2 of the Municipal Code Relating to the Conduct of City Council Meetings

Council Member Marquez commented on this item.

City Manager provided clarification regarding the item.

A motion was made by Council Member Peat, and seconded by Mayor Pro Tem Minikus, to approve the second reading and adopt an Ordinance, by title only and waive further reading, amending Ordinance No. 1203 and Chapter 2 of the Municipal Code relating to the conduct of City Council meetings.

The motion was carried by the following roll call vote:

AYES: 4 COUNCIL MEMBERS: Burke, Peat, Minikus and Mallari
NOES: 1 COUNCIL MEMBERS: Marquez
ABSENT: 0 COUNCIL MEMBERS: None

ORDINANCE NO. 1205

**AN ORDINANCE OF THE CITY OF CYPRESS, CALIFORNIA
AMENDING ORDINANCE NO. 1203 AND SECTIONS 2-1 AND 2-2 OF
THE CYPRESS MUNICIPAL CODE RELATING TO THE CONDUCT OF
CITY COUNCIL MEETINGS**

Item No. 6: Approve Plans and Specifications and Award Contracts for Arterial Street Rehabilitation, Project 350

Council Member Marquez commented on this item.

City Council discussion ensued.

A motion was made by Mayor Pro Tem Minikus, and seconded by Council Member Peat, to approve plans and specifications for Arterial Street Rehabilitation, Project 350; and award a contract to R.J. Noble Company for \$2,115,100.50, and authorize a contingency of \$317,000.50; and approve a task order for construction inspection services and materials testing to Ardurra Group Inc., for \$135,778 and authorize a contingency of

\$20,500.00; and approve a \$157,380.00 appropriation increase in the Road Maintenance and Rehabilitation Account (RMRA) fund for the Arterial Street Rehabilitation, Project 350.

The motion was carried by the following roll call vote:

AYES: 4 COUNCIL MEMBERS: Burke, Peat, Minikus and Mallari
NOES: 1 COUNCIL MEMBERS: Marquez
ABSENT: 0 COUNCIL MEMBERS: None

Item No. 8: Award Contracts for the Purchase of Arnold Cypress Park Amenities

Council Member Marquez commented on this item.

City Council discussion ensued.

A motion was made by Council Member Peat, and seconded by Mayor Pro Tem Minikus, to award a contract to Musco Sports Lighting for \$645,581, for the purchase of sports field lighting; and award a contract to AstroTurf for \$1,261,882, for the purchase of synthetic turf field materials.

The motion was carried by the following roll call vote:

AYES: 3 COUNCIL MEMBERS: Peat, Minikus and Mallari
NOES: 1 COUNCIL MEMBERS: Marquez
ABSTAIN: 1 COUNCIL MEMBERS: Burke

Item No. 12: Approve Supplemental Appropriations and Increases to Estimated Revenues and Transfers for FY 2022-23

Council Member Marquez commented on this item.

City Council discussion ensued.

A motion was made by Council Member Peat, and seconded by Mayor Pro Tem Minikus, to approve FY 2022-23 supplemental appropriations of \$619,530 and increase estimated revenues by \$670,930 for the City; and approve a \$200,000 transfer to the City Capital Project fund from the RMRA Gas Tax fund for FY 2022-23 arterial rehabilitation project expenditures; and approve 2022-23 supplemental appropriations of \$83,700 and increase estimated revenues by \$142,800 in the Cypress Recreation and Park District; and approve a \$666,653 transfer from the District's Park Development Fund to the General Fund; and Approve a \$666,653 payment to the City's Infrastructure fund to apply against the outstanding Repayment Agreement and Promissory Note between the City and Park District for the construction of Lexington Park.

The motion was carried by the following roll call vote:

AYES: 4 COUNCIL MEMBERS: Burke, Peat, Minikus and Mallari
NOES: 1 COUNCIL MEMBERS: Marquez
ABSENT: 0 COUNCIL MEMBERS: None

ORAL COMMUNICATIONS

Bob Youngsma, Cypress, spoke regarding letter to Event-NewsEnterprise editor from City Attorney and Agenda Item No. 17.

Wanda Youngsma, Cypress, thanked Council Member Peat for meeting with her; spoke regarding City Attorney's comments during the September 11, 2023 City Council meeting.

Pathi Sellappan, Cypress, spoke regarding code enforcement issue in neighborhood.

Timothy Vink, Cypress, spoke regarding California Voting Rights Act lawsuit.

Brooke Nafarrete, Cypress, spoke regarding California Voting Rights Act lawsuit

Jon Peat, Cypress, spoke regarding Agenda Item No. 17, and presentation made last year while serving on the City Council.

COUNCIL MEMBER REPORTS FROM CITY-AFFILIATED BOARDS AND COMMITTEES AND REMARKS

Council Member Marquez:

Will be attending the Santa Ana River Flood Protection Agency Board meeting this week.

Council Member Peat:

Stated the OC Mosquito and Vector Control Board meeting was canceled. Attended Chamber of Commerce meeting. Attended the Strategic Planning workshop. Attended Cypress College Pups and Pints event. Attended Cypress High School's 50th Anniversary Celebration. Met with a local resident.

Council Member Burke:

Attended the League of California Cities Conference in Sacramento. Commended Council Members for working together while discussing Agenda Item No. 17. Spoke regarding new crosswalk signal installed on Denni Street near Arnold Elementary School.

Mayor Pro Tem Minikus

Participated in meeting with Warland Investments. Will attend upcoming Regional Military Affairs Committee meeting. Attended the Fall Fiesta at St. Irenaeus Catholic Church.

Mayor Hertz-Mallari

Met with Warland Investments. Attended the Fall Fiesta at St. Irenaeus Catholic Church. Attended the Strategic Planning workshop. Currently working on the CVRA subcommittee and Communication subcommittee. Also currently working on the State of the City presentation.

COUNCIL MEMBER ITEMS FOR FUTURE CONSIDERATION

Council Member Marquez requested the City Council add an item to a future agenda to reconsider allowing virtual comments during the second oral communications period.

City Council discussion ensued.

The Assistant City Attorney provided clarification regarding the City Council's policy to propose an item for future consideration.

CITY MANAGER REMARKS

The City Manager announced a citywide phone system upgrade that will take place on September 26 between 8am-9am. Provided information on the Cypress Community Festival and Cypress Run.

ADJOURNMENT- IN MEMORY OF LOS ANGELES COUNTY SHERIFF DEPUTY RYAN CLINKUNBROOMER

Mayor Mallari adjourned the Regular Meeting at 9:03 p.m. to an adjourned Regular Meeting, to be held on Monday, October 9, 2023, beginning at 5:30 p.m. in the Executive Board Room.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS



CITY OF CYPRESS
CITY COUNCIL REPORT

City Council Regular

4.

FROM: Douglas Dancs, Director of Public Works
DATE: 10/09/2023
SUBJECT: **Accept the Lexington Park, Project 225**

RECOMMENDATION

1. Accept the Lexington Park, Project 225, in the amount of \$10,881,046.71 and approve the final payment of \$544,052.34 to Horizons Construction Company International, Inc.; and
2. Authorize the City Engineer to file a Notice of Completion with the County Recorder.

DISCUSSION

In October 2020, the City Council awarded a construction contract to Horizons Construction Company International, Inc. (Horizons) for the construction of Lexington Park. The project constructed a new nine-acre park at the southeast corner of Cerritos Avenue and Lexington Drive, which includes two multi-purpose athletic fields (one natural turf and one synthetic turf), a playground area with fabric shade sails, a multi-use sports court, a quarter-mile walking path, restrooms and office space. Park construction began in November 2020 and was completed in March 2022. Project acceptance was delayed due to outstanding claims from subcontractors and vendors with Horizons, all of which have been resolved.

Public Works will release the Labor and Materials Bond and the Faithful Performance Bond upon expiration of the required lien period.

BUDGET IMPACT

The original estimated cost of bid support, construction, construction management and inspection was \$12,913,120.26, and final project costs total \$12,499,210.93, as summarized in the attached table. The project was funded by a loan from the City to the District's General Fund which will be repaid as Park Development Fees become available to the District.

LEGAL REVIEW

None required.

APPROVED BY:

Peter Grant, City Manager

Attachments

Cost Table

PROJECT COST TABLE

Lexington Park Project 225

<u>Item Description</u>	<u>Original Amount</u>	<u>Actual Expenditures</u>	<u>Difference</u>
<u>Bid Support</u>			
Bid Support	\$ 24,000.00	\$ 23,940.00	\$ 60.00
Bid Support Contingency	-	-	-
Sub-total Bid Support	<u>\$ 24,000.00</u>	<u>\$ 23,940.00</u>	<u>\$ 60.00</u>
<u>Construction</u>			
Construction	\$ 9,809,661.24	\$ 9,809,661.24	\$ -
Construction Contingency	1,472,000.00	1,071,385.47	400,614.53
Procurement - EV Chargers	51,499.06	51,494.06	5.00
Procurement - Sports Lighting	288,940.00	288,939.99	0.01
Procurement - Play Equipment	234,711.25	229,704.75	5,006.50
Procurement - Shade Sails	268,088.71	268,088.71	-
Sub-total Construction	<u>\$ 12,124,900.26</u>	<u>\$ 11,719,274.22</u>	<u>\$ 405,626.04</u>
<u>Construction Management & Inspection</u>			
Inspection	\$ 636,820.00	\$ 636,820.00	\$ -
Inspection Contingency	127,400.00	119,176.71	8,223.29
Construction Management & Inspection	<u>\$ 764,220.00</u>	<u>\$ 755,996.71</u>	<u>\$ 8,223.29</u>
Total Project Costs	<u>\$ 12,913,120.26</u>	<u>\$ 12,499,210.93</u>	<u>\$ 413,909.33</u>

Note: Does not include in-house staff time

Street widening at Lexington/Cerritos was paid for using Traffic Mitigation and Lighting District Funds (approx. \$442,000)



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

5.

FROM: Douglas Dancs, Director of Public Works

DATE: 10/09/2023

SUBJECT: Accept the Residential Street Resurfacing, Project 314

RECOMMENDATION

1. Accept the Residential Street Resurfacing, Project 314, in the amount of \$1,016,823.50 and approve the final payment of \$46,203.28 to American Asphalt South, Inc.; and

2. Authorize the City Engineer to file a Notice of Completion with the County Recorder.

DISCUSSION

In April, the City Council awarded a construction contract to American Asphalt South, Inc. for the annual Residential Street Resurfacing project. The project resurfaced over 28 lane miles of various residential streets. The work began in July and was completed in August.

Public Works will release the Labor and Materials Bond and the Faithful Performance Bond upon expiration of the required lien period.

BUDGET IMPACT

The estimated costs for project construction and inspection was \$1,186,569.43 and final costs total \$1,016,823.50 as summarized in the attached table. Sufficient amounts are budgeted in the City Capital Projects Fund to pay for the project.

LEGAL REVIEW

None required.

APPROVED BY: Peter Grant, City Manager

Attachments

Cost Table

PROJECT COST TABLE

Residential Street Resurfacing Project 314

<u>Item Description</u>	<u>Original Amount</u>	<u>Actual Expenditures</u>	<u>Difference</u>
<u>Construction</u>			
Construction	\$ 926,269.43	\$ 924,065.50	\$ 2,203.93
Construction Contingency	116,000.00	-	116,000.00
Sub-total Construction	\$ 1,042,269.43	\$ 924,065.50	\$ 118,203.93
<u>Construction Management & Inspection</u>			
Inspection	\$ 131,300.00	\$ 92,758.00	\$ 38,542.00
Inspection Contingency	13,000.00	-	13,000.00
Sub-total Construction	\$ 144,300.00	\$ 92,758.00	\$ 51,542.00
Total Project	<u><u>\$ 1,186,569.43</u></u>	<u><u>\$ 1,016,823.50</u></u>	<u><u>\$ 169,745.93</u></u>



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

6.

FROM: Jeff Draper, Director of Recreation and Community Services

DATE: 10/09/2023

SUBJECT: Approve Converting a Permanent Part-Time Recreation Specialist to a Full-Time Recreation Coordinator

RECOMMENDATION

Approve converting the permanent part-time Recreation Specialist position to a full-time Recreation Coordinator position.

DISCUSSION

The Recreation and Park District Budget authorizes 12 full-time positions and one permanent part-time position that receives three-quarter benefits. The permanent part-time position, a Recreation Specialist assigned to the Senior Center, is vacant due to a retirement earlier this year. As with all vacant positions, the department reviewed the position and job duties and demand for services prior to deciding to fill the position. That review resulted in a recommendation to convert the part-time position to a full-time Recreation Coordinator assigned to the Senior Center.

The full-time Recreation Coordinator will oversee dining center operations, Meals on Wheels, Senior Grocery program, nutrition taxi and taxi voucher programs, Senior Center special events, the Medicare information and resource fairs, and a variety of community events. In an extraordinarily tight labor market, it will be easier to recruit for a full-time position, and the Recreation Coordinator will provide additional support to the Senior Center, help meet ever-increasing demand, create flexibility and cross-training opportunities, and advance the city's succession plan.

BUDGET IMPACT

Converting the part-time Recreation Specialist to a full-time Recreation Coordinator results in additional annual salary and benefit costs of approximately \$21,000. In FY 2023-24, salary savings arising from the part-time Recreation Specialist vacancy are available to fund the additional costs. Future budgets will incorporate the costs associated with the full-time position.

LEGAL REVIEW

None required.

APPROVED BY:

Peter Grant, City Manager



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

7.

FROM: Alisha Farnell, City Clerk

DATE: 10/09/2023

SUBJECT: Proclaim the Week of October 8-14, 2023 as Fire Prevention Week

RECOMMENDATION

Proclaim the week of October 8-14, 2023 as Fire Prevention Week.

DISCUSSION

Periodically, the City receives requests to publicly declare, recognize, observe, or promote awareness of a special event. As the City's past practice has established, routine and/or internal proclamation requests are placed on an agenda by the City Clerk for consideration by the City Council. Any new proclamation requests may be added to a future agenda in accordance with City Council policy.

The City Clerk received a routine request from Orange County Fire Authority for the City Council to officially proclaim the week of October 8-14, 2023 as Fire Prevention Week. A proclamation has been prepared for the Mayor's signature and is attached for consideration.

BUDGET IMPACT

None.

LEGAL REVIEW

None required.

APPROVED BY: Peter Grant, City Manager

Attachments

Proclamation

**FIRE PREVENTION WEEK
OCTOBER 8 – 14, 2023**

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk from fire; and

WHEREAS, cooking is the leading cause of house fires and injuries in the nation causing nearly half of all home structure fires; and

WHEREAS, more than 3,000 Americans die in fires each year. Working smoke alarms in the home can reduce the risk of dying in a fire by more than half. An average of 358,500 homes experience a structural fire each year. These fires result in 7 deaths every day; and

WHEREAS, more than a third of home fire deaths occur in homes with no smoke alarms. The risk of dying in reported home structure fires is 55 percent lower in homes with working smoke alarms; and

WHEREAS, Orange County residents are responsive to public education and outreach measures and can take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2023 Fire Prevention Week theme, “Cooking Safety Starts with YOU. Pay attention to fire prevention.” effectively serves to remind us to educate everyone about simple but important actions they can take to keep themselves and those around them safe from cooking fires.

NOW, THEREFORE, the City Council of the City of Cypress does hereby proclaim the week of October 8-14, 2023, as **FIRE PREVENTION WEEK** throughout the City of Cypress and urges residents to practice safe cooking habits. Stay in the kitchen while cooking, remove items from around the stove that can catch fire, and support the many public safety activities and efforts of the Orange County Fire Authority during Fire Prevention Week 2023.

ANNE MALLARI
MAYOR OF THE CITY OF CYPRESS
Dated: October 9, 2023



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

8.

FROM: Alisha Farnell, City Clerk

DATE: 10/09/2023

SUBJECT: Proclaim the Week of October 22-28, 2023 as Red Ribbon Week

RECOMMENDATION

Proclaim the week of October 22-28, 2023 as Red Ribbon Week.

DISCUSSION

Periodically, the City receives requests to publicly declare, recognize, observe, or promote awareness of a special event. As the City's past practice has established, routine and/or internal proclamation requests are placed on an agenda by the City Clerk for City Council consideration. Any new proclamation requests may be added to a future agenda in accordance with City Council policy.

The City Clerk received a routine request from the Police Department for the City Council to officially proclaim the week of October 22-28, 2023 as Red Ribbon Week. A proclamation has been prepared for the Mayor's signature and is attached for consideration.

BUDGET IMPACT

None.

LEGAL REVIEW

None required.

APPROVED BY: Peter Grant, City Manager

Attachments

Proclamation

**RED RIBBON WEEK
OCTOBER 22 - 28, 2023**

WHEREAS, alcohol and drug abuse affect individuals, families, and communities across the nation; and

WHEREAS it is imperative that visible, unified efforts by community members be launched to prevent drug abuse; and

WHEREAS Red Ribbon Week offers citizens the opportunity to demonstrate their commitment to drug-free lifestyles; and

WHEREAS Orange County has celebrated Red Ribbon Week since 1987; and

WHEREAS, community members show their support and commitment to a drug-free lifestyle by planning and participating in substance abuse awareness, public education programs, essay contests, etc.; and

WHEREAS, the Red Ribbon Campaign will be celebrated in the City of Cypress during **RED RIBBON WEEK**, October 22 – 28, 2023; and

WHEREAS, businesses, government, law enforcement, schools, religious institutions, service organizations, health care providers, military, sports teams, senior citizens, youth, and individuals will demonstrate their commitment to drug-free, healthy lifestyles by wearing and displaying red ribbons during this week-long campaign; and

WHEREAS, the community of Cypress further commits its resources to ensure the success of the **RED RIBBON CAMPAIGN**.

NOW, THEREFORE, LET IT BE PROCLAIMED, that the City Council of the City of Cypress does hereby support October 22 – 28, 2023, as **RED RIBBON WEEK**, and encourages its citizens to participate in drug prevention and education activities, making a visible statement that we are firmly committed to a drug-free community.

BE IT FURTHER PROCLAIMED, that the City Council of the City of Cypress encourages all citizens to “**SEND A MESSAGE. STAY DRUG FREE.**”

Anne Mallari
MAYOR OF THE CITY OF CYPRESS
Dated: October 9, 2023



CITY OF CYPRESS
CITY COUNCIL REPORT

City Council Regular

9.

FROM: Peter Grant, City Manager

DATE: 10/09/2023

SUBJECT: Adopt the Strategic Plan and Six Month Objectives

RECOMMENDATION

Adopt the Strategic Plan and six month objectives.

DISCUSSION

The City Council establishes major City goals and objectives through its strategic planning process and the Strategic Plan is the primary tool by which the City Council improves services and preserves Cypress' high quality of life. It guides budget development and is the foundation by which the City manages program objectives, implementation and accountability.

The City Council met on September 14 to review the Strategic Plan, develop new six month objectives, and discuss the City's strengths and accomplishments during the past six months. The Strategic Plan and six-month objectives are attached.

BUDGET IMPACT

None.

LEGAL REVIEW

None required.

APPROVED BY: Peter Grant, City Manager

Attachments

Strategic Plan & Accomplishments
Six-Month Objectives



**City of Cypress
Strategic Planning Retreat
September 14, 2023
Follow-up Report
Facilitated by: Marie Knight, Owner of Knight Leadership Solutions**

CITY OF CYPRESS VISION STATEMENT

Cypress is a safe and welcoming community delivering excellent services for our residents, neighborhoods, and businesses

CITY OF CYPRESS MISSION STATEMENT

The City of Cypress, guided by our core values, will utilize our resources in concert with community partners to provide an exceptional city to live, work, and play

CORE VALUES

The City of Cypress Core Values

- Integrity
- Accountability
- Transparency/Fiscal Prudence
- Teamwork
- Responsiveness to the Community

THREE-YEAR GOALS 2023-2026 (not in priority order)

- Maintain infrastructure and facilities
- Maintain financial stability and promote economic activity
- Enhance and maintain public safety
- Maintain high quality and high value services for the community
- Enhance recreation facilities and programs



Retreat:

Attendees:

City Council:

Mayor Anne Hertz-Mallari
Council Member David Burke
Council Member Frances Marquez
Council Member Bonnie Peat

City Staff:

City Manager Peter Grant
City Clerk Alisha Farnell
Finance and Administrative Services Director Matt Burton
Planning Director Alicia Velasco
Police Chief Mark Lauderback
Public Works Director Doug Dancs
Recreation and Community Services Director Jeff Draper

Facilitator:

Marie Knight, Owner of Knight Leadership Solutions

Accomplishments/Achievements in the last six months:

- Design and approval of Arnold Cypress Park rehabilitation
- Created a new policy for Council Members to add items to City Council meeting agenda that reached a middle ground
- Had joint City Council meetings with City Commissions
- Launched Police Citizens Academy
- Purchased property to expand Baroldi/Sycamore Park
- Pension Trust assets on track to fully offset unfunded pension liabilities by 2032
- Opening of The Square and Trader Joe's
- Facilitated the relocation of Cypress Girls Softball to Walker Jr. High
- Successful summer season
- Successful Commissioner recognition event
- Acquired new showmobile
- Continued progress on The Square mixed-use development
- Rolled out new online budget book



- Approved four-year labor agreement with the Police Management Association
- Earned the Government Finance Officers Association Award for financial reporting for the 37th consecutive year
- Implemented new phone system
- Received a \$90,000 DUI enforcement grant
- Held a good pension workshop
- Adopted balanced Budget and Seven-Year CIP
- Acquisition of property adjacent to Myra Ave. stormwater pump station #1
- City facilitated a safe return to school



C I T Y O F C Y P R E S S

SIX-MONTH STRATEGIC OBJECTIVES

O c t o b e r 2 0 2 3 – M a r c h 2 0 2 4

THREE-YEAR GOAL: MAINTAIN INFRASTRUCTURE AND FACILITIES						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the November 13, 2023 City Council meeting	Public Works Director and Recreation & Community Services Director	Recommend a construction contract for the Arnold Cypress Park rehabilitation to the City Council.				
2. By February 1, 2024	Public Works Director	Issue Request for Proposals/Qualifications for the design of Myra Avenue pump station No. 1.				
3. By March 1, 2024	Public Works Director	Recommend a plan for the installation of audio pedestrian accessible crosswalk signals to the City Manager.				

C I T Y O F C Y P R E S S

SIX-MONTH STRATEGIC OBJECTIVES

O c t o b e r 2 0 2 3 – M a r c h 2 0 2 4

MAINTAIN FINANCIAL STABILITY AND PROMOTE ECONOMIC ACTIVITY						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the February 26, 2024 City Council meeting	Finance Director	Recommend options for Pension Trust assets to fully offset CalPERS unfunded actuarial pension liabilities by 2030 to the City Council.				
2. At the January 22, 2024 City Council meeting	Planning Director	Recommend an agreement for the Housing Element Implementation public outreach plan to the City Council.				
3. At the January 22, 2024 City Council meeting	Planning Director	Recommend the second phase of disposition of 5732 Lincoln Ave. to the City Council.				
4. At the February 26, 2024 City Council workshop	Planning Director	Present the Cypress Business Park Specific Plan modernization plan to the City Council.				

C I T Y O F C Y P R E S S

SIX-MONTH STRATEGIC OBJECTIVES

O c t o b e r 2 0 2 3 – M a r c h 2 0 2 4

THREE-YEAR GOAL: ENHANCE AND MAINTAIN PUBLIC SAFETY						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By March 15, 2024	Police Chief and HR, working with the Police Management Association and Police Officers' Association	Update the Police department's personnel evaluation system.				
2. At the November 13, 2023 City Council meeting	Police Chief, Finance Director and IT	Recommend the replacement of the Police Department's in-car camera system, including automated license plate reader technology to the City Council.				
3. By February 28, 2024	Police Chief	Provide Emergency Operations Center training to city staff.				
4. By December 31, 2023	Police Chief, Finance Director and IT	Recommend specifications and a funding plan for Police department body-worn cameras to the City Manager.				

C I T Y O F C Y P R E S S

SIX-MONTH STRATEGIC OBJECTIVES

O c t o b e r 2 0 2 3 – M a r c h 2 0 2 4

THREE-YEAR GOAL: ENHANCE RECREATION FACILITIES AND PROGRAMS						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the November 13, 2023 City Council meeting	Public Works Director, Recreation & Community Services Director, and Police Chief	Recommend Oak Knoll Park security upgrades to the City Council.				
2. By December 15, 2023	Recreation & Community Services Director and Public Works Director	Hold the Arnold Cypress Park reconstruction groundbreaking ceremony.				
3. At the January 22, 2024 City Council workshop	Recreation & Community Services Director	Present options to increase capacity for high demand summer programs to the City Council.				
4. At the January 22, 2024 City Council workshop	Recreation & Community Services Director and City Attorney	Recommend updated park regulations to the City Council.				

C I T Y O F C Y P R E S S
SIX-MONTH STRATEGIC OBJECTIVES
 O c t o b e r 2 0 2 3 – M a r c h 2 0 2 4

THREE-YEAR GOAL: MAINTAIN HIGH QUALITY AND HIGH VALUE SERVICES FOR THE COMMUNITY						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the November 13, 2023 City Council meeting	City Clerk and IT	Recommend a contract for agenda management and video streaming services system to the City Council.				
2. At the October 23, 2023 City Council meeting	City Manager	Recommend establishing an ad hoc subcommittee to identify best practices for bidding and awarding the solid waste franchise to the City Council.				
3. At the January 8, 2024 City Council workshop	City Manager and City Clerk	Present a strategic communications work plan, including review of the City's logos and branding to the City Council.				
4. Ongoing	City Manager and City Attorney, working with the City Council	Assess and respond to the California Voting Rights Act lawsuit and potentially consider changes to the City's system for electing Council Members.				