



AGENDA

REGULAR MEETING CYPRESS CITY COUNCIL

October 23, 2023

4:00 P.M. - Closed Session

6:00 P.M. - General Session

www.cypressca.org

**5275 Orange Avenue
Cypress, California**

Interested in speaking to the City Council? Information about participating in the City Council meeting appears at the end of the agenda.

CALL TO ORDER

4:00 P.M.

Executive Board Room

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

Mayor Anne Mallari

Mayor Pro Tem Scott Minikus

Council Member David Burke

Council Member Frances Marquez

Council Member Bonnie Peat

ORAL COMMUNICATIONS ON CLOSED SESSION / WORKSHOP ITEMS (Limited to 30 minutes - three minutes per speaker. The City Council may adjust the time allotted per speaker.)

The public may address the City Council on Closed Session/Workshop items prior to any action taken. Although Council Members may provide brief responses, the City Council may not engage in a discussion with members of the public during the meeting. Please complete a Speaker's Card to address the City Council in-person. Members of the public are encouraged to communicate with the City Council via email at adm@cypressca.org or by calling 714-229-6699.

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Negotiators: City Manager and Director of Finance and Administrative Services

Employee Groups: Cypress Employees' Association, Cypress Maintenance Employees' Association

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)

Southwest Voter Registration Education Project v. City of Cypress

Case No. 30-2022-01270865-CU-CR-CJC

Orange County Superior Court

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9

Number of Potential Cases: One

RECONVENE

6:00 P.M.

Council Chambers

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

Mayor Anne Mallari

Mayor Pro Tem Scott Minikus

Council Member David Burke

Council Member Frances Marquez

Council Member Bonnie Peat

INVOCATION St. Irenaeus Catholic Church

PLEDGE OF ALLEGIANCE

REPORT OF CLOSED SESSION / WORKSHOP

City Manager/City Attorney

ORAL COMMUNICATIONS ON AGENDA ITEMS (Three minutes per speaker. The City Council may adjust the time allotted per speaker.)

The public may address the City Council on agenda items prior to any action taken. Although Council Members may provide brief responses, the City Council may not engage in a discussion with members of the public during the meeting. Please complete a Speaker's Card to address the City Council in-person. Please follow the instructions at the end of the agenda and wait for the Mayor/City Clerk to call on you to address the City Council virtually. Speakers providing in-person comments will be called first. Members of the public are encouraged to communicate with the City Council via email at adm@cypressca.org or by calling 714-229-6699.

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion unless a Council Member requests separate action on a specific item.

1. Receive and File Public Comments Submitted for the October 23, 2023 City Council Meeting

Prepared by: Alisha Farnell, City Clerk

Recommendation: Receive and file submitted public comments.

2. Introduce and/or Adopt All Ordinances and Resolutions Presented for Consideration by Title Only and to Waive Further Reading

3. Adopt a Resolution Authorizing CalRecycle Grant Applications

Prepared by: Doug Dancs, Director of Public Works

Recommendation: Adopt a resolution authorizing CalRecycle grant applications.

4. Approve Task Order for Solid Waste Consulting Services

Prepared by: Doug Dancs, Director of Public Works

Recommendation: Approve annual task order for solid waste consulting services.

5. Approve an Amendment to the Custodial Services Contract for City Facilities

Prepared by: Doug Dancs, Director of Public Works

Recommendation: Approve a \$4,844 contract amendment with United Maintenance Systems for custodial services at City Facilities for the period of November 2023 through July 2024.

6. Award Contract for Shade Structure Replacement at Eucalyptus Park, Project 364

Prepared by: Doug Dancs, Director of Public Works

Recommendation:

1. Approve Plans and Specifications for Shade Structure Replacement at Eucalyptus Park, Project 364; and

2. Award a contract to R.E. Schultz Construction, Inc. for \$72,610, and authorize a contingency of \$10,800.

7. Receive and File the Investment Report for the Month Ended September 30, 2023

Prepared by: Matt Burton, Director of Finance and Administrative Services

Recommendation: Receive and file the attached investment report.

8. Receive and File Register of Warrants, Transfers, and Wires Issued for the Period of September 9, 2023 through October 6, 2023

Prepared by: Matt Burton, Director of Finance and Administrative Services

Recommendation: Receive and file the attached payment register summarized below for the period of September 9, 2023 through October 6, 2023:

- Electronic Funds Transfers 13734 through 13876
- Warrants 63460 through 63669
- Payroll Transfers W1511 through W1512

PUBLIC HEARINGS (Three minutes per speaker)

The public may address the City Council on public hearing items prior to any action taken. Although Council Members may provide brief responses, the City Council may not engage in a discussion with members of the public during the meeting. Please complete a Speaker's Card to address the City Council in-person. Please follow the instructions at the end of the agenda and wait for the Mayor/City Clerk to call on you to address the City Council virtually. Speakers providing in-person comments will be called first.

Council Members should disclose communications with anyone relevant to a Public Hearing item.

9. Approve an Ordinance Amending the Municipal Code to Implement the Housing Element and Comply with State Housing Laws

Prepared by: Alicia Velasco, Planning Director

Recommendation:

1. Approve the first reading, by title only, of an Ordinance amending selected provisions of Appendix I (Zoning) of the Cypress Municipal Code related to multi-family housing development and design standards, multi-family permitting procedures, and accessory dwelling units in support of Housing Element implementation; and
2. Find the action exempt from the California Environmental Quality Act.

NEW BUSINESS

10. Receive an Update on Lexington Park Electric Vehicle Charging Stations

Prepared by: Peter Grant, City Manager

Recommendation: Receive an update on Lexington Park electric vehicle charging stations.

ITEMS REMOVED FROM CONSENT CALENDAR

ORAL COMMUNICATIONS (Three minutes per speaker. The City Council may adjust the time allotted per speaker.)

The public may address the City Council on any item within the subject matter jurisdiction of the City Council. Although Council Members may provide brief responses, the City Council may not discuss nor take action on items that are not on the agenda. Please complete a Speaker's Card to address the City Council in-person. Members of the public are encouraged to communicate with the City Council via email at adm@cypressca.org or by calling 714-229-6699.

COUNCIL MEMBER REPORTS FROM CITY-AFFILIATED BOARDS AND COMMITTEES AND REMARKS

COUNCIL MEMBER ITEMS FOR FUTURE CONSIDERATION

CITY MANAGER REMARKS

ADJOURNMENT - IN MEMORY OF CYPRESS RESIDENT CHLOE GORZEMAN

The next meeting will be an adjourned Regular Meeting, to be held on Monday, November 13, 2023, beginning at 5:30 p.m. in the Executive Board Room.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted on the City Hall bulletin board and City website not less than 72 hours prior to the meeting. Dated this 19th day of October, 2023.

Alisha Farnell, City Clerk

PUBLIC PARTICIPATION

Members of the public can participate in the City Council meeting in the following ways:

1. Attend In-Person. First-come, first-served seating is available. All attendees must be free of any symptoms associated with contagious illnesses.
2. Attend Virtually via Webinar. Follow this link:
<https://attendee.gotowebinar.com/register/6794471021330360160>
. Advanced registration is recommended.

The public may address the City Council virtually during Oral Communications on Agenda Items/ Public Hearings/ Oral Communication on Items Not on the Agenda. Virtual participants must click the 'hand raise' button prior to the end of the first in-person speaker to indicate they wish to address the City Council. Upon clicking the 'hand raise' button, please unmute your microphone and wait for the Mayor/City Clerk to call on you.



= Hand Raise



= Unmute

3. Submit Public Comments Prior to the Meeting. The public may submit comments via email to cityclerk@cypressca.org. Comments submitted by 3:00 p.m. on the day of the meeting will be added to the City Council agenda as a Consent Calendar item.
4. Watch the Meeting. The City Council meeting can be viewed on Spectrum Cable Channel 36 or on the City's website at www.cypressca.org/watchlive.
5. Listen to the Meeting. Listen-only teleconferencing is available by calling (562) 247-8422 and entering Access Code 377-842-372. No registration or audio pin is necessary.

INVOCATION POLICY

The City Council does not endorse the content of the invocation and does not endorse the invitational speaker's particular faith, belief and/or religious denomination. The City Council has an established neutral policy for selecting and scheduling invitational speakers. The City Council's policy on invocations is available from the City Clerk.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk at (714) 229-6685 at least 72 hours prior to the meeting to enable the City to make reasonable arrangements to assure accessibility to this meeting.



CITY OF CYPRESS
CITY COUNCIL REPORT

City Council Regular

1.

FROM: Alisha Farnell, City Clerk

DATE: 10/23/2023

SUBJECT: Receive and File Public Comments Submitted for the October 23, 2023 City Council Meeting

RECOMMENDATION

Receive and file submitted public comments.

BUDGET IMPACT

None.

LEGAL REVIEW

None required.

APPROVED BY: Peter Grant, City Manager



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

3.

FROM: Douglas Dancs, Director of Public Works

DATE: 10/23/2023

SUBJECT: Adopt a Resolution Authorizing CalRecycle Grant Applications

RECOMMENDATION

Adopt a resolution authorizing CalRecycle grant applications.

DISCUSSION

In 2016, City Council approved a resolution streamlining grant applications to the Department of Resources Recycling and Recovery (CalRecycle) by authorizing the Community Development Director to approve the applications. In 2022, City Council transferred authority to the Public Works Director as part of a reorganization. CalRecycle recently changed its grant application requirements, and to ensure the City can efficiently pursue all CalRecycle grants, it is recommended the City Council approve a new resolution that will allow the Public Works Director to apply for available CalRecycle grants through 2028. If the recommended resolution is not approved, each CalRecycle grant application will require City Council approval, an administratively burdensome process that may compromise the City's ability to complete for some grants.

BUDGET IMPACT

None.

LEGAL REVIEW

None required.

APPROVED BY: Peter Grant, City Manager

Attachments

Resolution

Previous Resolutions

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CYPRESS
AUTHORIZING SUBMITTAL OF INDIVIDUAL GRANT APPLICATIONS FOR
ALL GRANT PROGRAMS FOR WHICH THE CITY OF CYPRESS IS ELIGIBLE

THE CITY COUNCIL OF THE CITY OF CYPRESS HEREBY RESOLVES,
DETERMINES, AND ORDERS AS FOLLOWS THAT:

WHEREAS, Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cypress authorizes the submittal of applications to CalRecycle for all grants for which the City of Cypress is eligible; and

BE IT FURTHER RESOLVED that the Public Works Director, or their designee, is hereby authorized and empowered to execute in the name of the City of Cypress, all grant documents, including but not limited to, applications, agreements, amendments, and requests for payment, necessary to secure grant funds and implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for five years from the date of adoption.

PASSED AND ADOPTED by the City Council of the City of Cypress, and acting as ex-officio governing Board of Directors of the Cypress Recreation and Park District, at a regular meeting held on the 23rd day of October, 2023.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS

STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS

I, ALISHA FARNELL, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the said City Council held on the 23rd day of October, 2023, by the following roll call vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

CITY CLERK OF THE CITY OF CYPRESS

RESOLUTION NO. 6876

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CYPRESS
AUTHORIZING SUBMITTAL OF AN APPLICATION FOR PAYMENT
PROGRAMS AND RELATED AUTHORIZATIONS

THE CITY COUNCIL OF THE CITY OF CYPRESS HEREBY RESOLVES,
DETERMINES, AND ORDERS AS FOLLOWS THAT:

WHEREAS, pursuant to Public Resources Code sections 48000 et seq., 14581, and 42023.1 (g). CalRecycle has established various payment programs to make payments to qualifying jurisdictions; and

WHEREAS, in furtherance of this authority, CalRecycle is required to establish procedures governing the administration of the payment programs; and

WHEREAS CalRecycle's procedures for administering payment programs require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the payment program.

NOW, THEREFORE, the City of Cypress is authorized to submit an application to CalRecycle for any and all payment programs offered; and

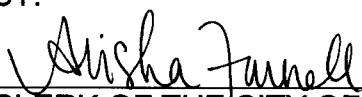
BE IT FURTHER RESOLVED that the Public Works Director or designee are hereby authorized as Signature Authority to execute all documents necessary to implement and secure payment; and

BE IT FURTHER RESOLVED that this authorization is effective until rescinded by the Signature Authority or this Governing Body.

PASSED AND ADOPTED by the City Council of the City of Cypress, and acting as ex-officio governing Board of Directors of the Cypress Recreation and Park District, at a regular meeting held on the 14th day of February, 2022.


MAYOR OF THE CITY OF CYPRESS

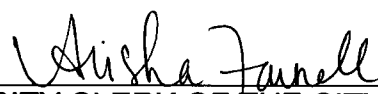
ATTEST:


CITY CLERK OF THE CITY OF CYPRESS

STATE OF CALIFORNIA }
COUNTY OF ORANGE } ss

I, ALISHA FARNELL, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the said City Council held on the 14th day of February, 2022, by the following roll call vote:

AYES: 4 COUNCIL MEMBERS: Minikus, Peat, Hertz-Mallari and Morales
NOES: 1 COUNCIL MEMBERS: Marquez
ABSENT: 0 COUNCIL MEMBERS: None


CITY CLERK OF THE CITY OF CYPRESS

RESOLUTION NO. 6559

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CYPRESS
AUTHORIZING SUBMITTAL OF AN APPLICATION FOR PAYMENT
PROGRAMS AND RELATED AUTHORIZATIONS

THE CITY COUNCIL OF THE CITY OF CYPRESS HEREBY RESOLVES,
DETERMINES, AND ORDERS AS FOLLOWS THAT:

WHEREAS, pursuant to Public Resources Code sections 48000 et seq., 14581, and 42023.1(g). CalRecycle has established various payment programs to make payments to qualifying jurisdictions; and

WHEREAS, in furtherance of this authority, CalRecycle is required to establish procedures governing the administration of the payment programs; and

WHEREAS, CalRecycle's procedures for administering payment programs require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the payment program.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Cypress is authorized to submit an application to CalRecycle for any and all payment programs offered; and

BE IT FUTHER RESOLVED that the Community Development Director is hereby authorized as Signature Authority to execute all documents necessary to implement and secure payment; and

BE IT FUTHER RESOLVED that this authorization is effective until rescinded by the Signature Authority or this Governing Body.

PASSED AND ADOPTED by the City Council of the City of Cypress, at a regular meeting held on the 25th day of April, 2016.


MAYOR OF THE CITY OF CYPRESS

ATTEST:


CITY CLERK OF THE CITY OF CYPRESS

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS

I, DENISE BASHAM, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the said City Council held on the 25th day of April, 2016, by the following roll call vote:

AYES:	5	COUNCIL MEMBERS:	Berry, Johnson, Peat, Morales and Yarc
NOES:	0	COUNCIL MEMBERS:	None
ABSENT:	0	COUNCIL MEMBERS:	None


CITY CLERK OF THE CITY OF CYPRESS



CITY OF CYPRESS
CITY COUNCIL REPORT

City Council Regular

4.

FROM: Douglas Dancs, Director of Public Works

DATE: 10/23/2023

SUBJECT: Approve Task Order for Solid Waste Consulting Services

RECOMMENDATION

Approve task order for solid waste consulting services.

DISCUSSION

In April 2021, City Council approved an on-call solid waste consulting services contract to Michael Balliet Consulting (MBC) after a competitive Request for Qualification (RFQ). The City Council also unanimously approved MBC's initial task order in April 2021 and unanimously approved its second task order in September 2022. The five-year agreement contemplates annual task orders for organic recycling program compliance, CalRecycle reporting, public education, and outreach to businesses and edible food recovery partners. MBC has specialized industry knowledge and experience not readily possessed by Public Works. MBC's other municipal clients include Diamond Bar, Los Alamitos, Irvine, Laguna Woods, Bell and Costa Mesa Sanitary District.

MBC's work is necessary to comply with State organic waste recycling regulations. MBC's FY 2023-24 task order will ensure Cypress meets State requirements without having to hire a full-time City employee. MBC's work continues to focus on organic recycling compliance, developing and monitoring edible food recovery and procurement programs, recycling compliance, and State-required public outreach. In addition to the City-MBC public outreach, Valley Vista Services(VVS) is also required by the State to provide a separate public education campaign.

Task	Amount
CalRecycle Organic Recycling Compliance	\$41,750
Edible Food Recovery Program	\$15,500
Waste Hauler Compliance Coordination	\$17,250
State-Required City Public Education & Outreach	\$5,000
Organics Procurement	\$7,100

Recycling Compliance Consulting	\$16,025
Total	\$100,000

This report is continued from the September 11, 2023 City Council meeting when Council Member Peat raised a concern that one of the MBC employees assigned to Cypress' project had previously worked for VVS. Public Works contacted MBC and confirmed that a MBC employee (Susan Silvestri) assigned to Cypress' project was previously employed by VVS as Manager-Administrative Services. Ms. Silvestri was also briefly simultaneously employed by MBC and VVS while she completed a technology project for VVS as an independent contractor.

It is common for personnel in specialized/regulated industries to work with, compete against, or regulate past employers, and the City Attorney confirmed Ms. Silvestri's assignment to Cypress' project is legal and does not present conflict of interest issues. Nonetheless, given the importance of successfully implementing organics recycling and complying with State regulations, Public Works has removed Ms. Silvestri from Cypress' project and directed MBC to ensure she will not perform any work related to the City of Cypress and its franchise agreement with VVS. To further ensure MBC's work is free from the perception of conflict of interest, Public Works also directed MBC that any changes to its personnel assigned to Cypress' project must be approved in advance by the Public Works Director.

A summary of MBC's work for the City in 2023 is attached.

Alternative Actions If the City Council identifies issues which should be addressed prior to taking action on this item, the City Council may consider the following options:

1. Direct the solid waste consulting services contract be re-bid and issue a \$10,000 per month task order to MBC to ensure the City continues to comply with State regulations until the City Council can consider the results of the re-bid. When Public Works initially bid this work in 2021, the City only received two qualified proposals and given the high demand for solid waste consultants across the state, it is possible the City will be unable to secure a replacement consultant and, if a consultant can be identified, the cost for the project will certainly increase. Additionally, the task order amount will also increase as a new consultant will require start-up costs.

2. Direct the City Manager to present a plan and funding for a full-time City employee dedicated to solid waste, recycling, and organics recycling programs and compliance and issue a \$10,000 per month task order to MBC ensure the City continues to comply with State regulations until the position is filled (estimated at nine months). While these solid waste-related assignments do not constitute full-time responsibilities, Public Works does not believe the job can be performed by a part-time employee due to the level of expertise and qualifications required, including working knowledge of California's solid waste management policies and programs. The total cost (including benefits), for such a position is between \$150,000 and \$180,000. Most cities use consultants for this work because of the specialized knowledge required.

BUDGET IMPACT

The organic recycling outreach and monitoring services in the task order are included in the Budget and are funded by the solid waste compliance monitoring fee.

LEGAL REVIEW

None required.

APPROVED BY:

Peter Grant, City Manager

Attachments

Task Order

MBC Work Summary



Proposed Tasks and Budgets for Compliance Program Assistance In 2023/2024

Task 1: CalRecycle Related SB 1383 Compliance Consulting

This task includes activities required to substantiate SB 1383 compliance to CalRecycle and include compliance tracking and reporting protocols to address “at any time” inspection by CalRecycle. Task activities also include meetings and correspondence with CalRecycle and the County of Orange, who is tasked by CalRecycling to monitor jurisdictional capacity requirements. Activities for this subtask include assistance with annual reporting, CalRecycle site visits, and various reports and studies that may be required.

We envision significant effort to populate and maintain the City’s official Implementation Records. For ease of access, we will develop an online portal for both the City and the franchised hauler to utilize.

Another major subtask for this period is finalizing and recording the City’s enforcement activities that must commence in CY 2024. By 2024, CalRecycle mandates that jurisdictions must have enforcement planning and implementation in effect. We plan to undertake the following tasks to ensure the City’s compliance:

1. Review Municipal and Relevant Codes: We will thoroughly examine the municipal and relevant codes applicable to waste management and enforcement regulations.
2. Create Enforcement Notices: Based on our review, we will develop clear and concise enforcement notices that outline the specific violations and corresponding penalties.
3. Coordinate Site Visits and Process Monitoring: We will work closely with the City's staff to coordinate on-site visits and provide assistance in monitoring waste management processes. This will help ensure compliance with the established regulations.
4. Develop a Written Enforcement Plan: Upon completion of the code review and coordination efforts, we will finalize a comprehensive written plan for enforcement. This plan will serve as a guide for implementing effective enforcement strategies and procedures.

Through these steps, MBC aims to assist the City in establishing a robust enforcement framework in accordance with CalRecycle's requirements.

We envision task work will also include ongoing meetings and correspondence with CalRecycle as the City has not fully implemented all required programs. Modifications to compliance plans and potential negotiations with the State on alternative timelines may be needed.

Projected Task 1 Hours

Project Lead	250.00	\$125	\$31,250.00
Project Coordinators	100.00	\$105	\$10,500.00
			\$41,750.00

Task 2: Edible Food Recovery Program

We will required annual site visits to all Tier 1 and Tier 2 generators to ensure they are complying with regulations and to collect edible food donations records. As applicable we will prepare and provide them with education materials to make them aware of their responsibilities under SB 1383. Initially, we will focus on bringing all Tier 2 locations into compliance (written agreement and proper recordkeeping procedures in place).

Task 2 work will continue to include coordination with Food Finders to establish all locations they are currently collecting data from and where they have agreements in place. We will also establish quarterly reporting procedures and data sharing to the extent required to confirm City-compliance.

We will identify other collection groups operating in the City and maintain a database of all locations in the City that accept donations.

Projected Task 2 Hours

Project Lead	40.00	\$125	\$ 5,000.00
Project Coordinators	100.00	\$105	\$10,500.00
			\$15,500.00

Task 3: Franchise Hauler Compliance Coordination

While some interface with your franchise hauler is incorporated into Task 1, significant and additional contact and assistance will be required to ensure full program implementation, rightsizing of service, responding to resident and business program issues, and ensuring that all required reports and data are provided. This task will include an annual compliance review of franchise agreement requirement, as well as technical assistance as SB 1383 compliance reviews, enforcement, and other CY 2024 measures complicate their monitoring and reporting requirements. This period we will work to streamline hauler compliance reporting though an online portal, and ensure that all agreement terms are monitored for compliance on a recurring schedule.

Projected Task 3 Hours

Project Lead	100.00	\$125	\$12,500.00
Project Coordinators	50.00	\$105	\$ 5,250.00
			\$17,250.00

Task 4: Public Education and Outreach

We will continue assist City staff, the franchised hauler, and the education/promotion contractor to develop and maintain a comprehensive education and outreach program covering all entities under the City's SB 1383 authority.

Projected Task 4 Hours

Project Lead	40.00	\$125	\$5,000.00
Project Coordinators	0.00	\$105	\$ 0.00
			\$5,000.00

Task 5: Mandatory Procurement

We will advise and assist the City in meeting procurement requirements, including coordination of staff tracking purchases, edits/revisions to vendor agreements, and providing an online portal for required records consolidation and reporting to CalRecycle.

Projected Task 5 Hours

Project Lead	40.00	\$125	\$5,000.00
Project Coordinators	20.00	\$105	\$2,100.00
			\$7,100.00

Task 6: General Compliance Consulting and Project Management

Task hours include regular project meetings, report development, and monthly project updates on all activities. Additional hours are set-aside here to address contingencies and/or services the City determines would be beneficial during the contract year, or retaining subcontractors for education/outreach material development.

Projected Task 6 Hours

Project Lead	87.25	\$125	\$10,906.25
Projects Coordinators	48.75	\$105	\$ 5,118.75
			\$16,025.00

Total Proposed Scope

Total task hours are presented below.

Projected Project Hours

Project Lead	532.25	\$125	\$ 66,531.25
Project Coordinators	318.75	\$105	\$ 33,468.75
Project Total =			\$100,000.00

Personnel for this project includes Mike Balliet as Project Lead and Mike Byrne and Andrew Playford as Project Coordinators. Any changes to personnel must be submitted in writing and approved by the Public Works Director.

Solid Waste Consultant Summary (City of Summary)
Michael Balliet Consulting, LLC (MBC)
2023

In 2023 MBC worked with Valley Vista Services (VVS) staff to address identified compliance shortfalls. Discussed areas of concern, provided interim activity suggestions, and ultimately strategized enforcement measures to be employed with City staff should compliance levels raise concerns with the State. To assist VVS, we developed an automatic service rollout notice for use with their customers and confirmed they would be actively rolling out programs throughout the 1st quarter of 2023 as a first step to improve compliance.

Throughout 2023 we continued all quarterly monitoring and reporting activity, oversight of the food recovery program, and technical assistance efforts. The primary focus was monitoring VVS program roll-out activity to see if adequate improvement was occurring.

The table below shows VVS improvement over the three (3) quarters reported in the calendar year 2023:

SB 1383 Program Implementation									4th Quarter 2022	
		Commercial Programs							NON-COMPLIANT ACCOUNTS	
Hauler	Customers	BLACK	BLACK	BLUE	GREEN	BROWN	DeMinimis	Space	RECYCLING	ORGANICS
		Trash	Mixed MRF	Recycle	Green Wst.	Food Only	Waivers		Non-Compliant	Non-Compliant
Multi-Family	126	95	31	21	11	5	0	0	95	121
Business Only	450	327	123	87	3	91	146	0	327	213
All Customers	576	422	154	108	14	96	146	0	422	334
									73.26%	57.99%
Residential Program	12890	12890	N/A	12588	11753	11753				
SB 1383 Program Implementation									1st Quarter 2023	
		Commercial Programs							NON-COMPLIANT ACCOUNTS	
Hauler	Customers	BLACK	BLACK	BLUE	GREEN	BROWN	DeMinimis	Space	RECYCLING	ORGANICS
		Trash	Mixed MRF	Recycle	Green Wst.	Food Only	Waivers		Non-Compliant	Non-Compliant
Multi-Family	127	97	30	24	2	2	0	85	73	40
Business Only	441	324	117	87	3	160	193	0	237	88
All Customers	568	421	147	111	5	162	193	85	310	128
									54.58%	22.54%
Residential Program	12919	12919	N/A	12591	11753	11753			328	1166
SB 1383 Program Implementation									2nd Quarter 2023	
		Commercial Programs							NON-COMPLIANT ACCOUNTS	
Hauler	Customers	BLACK	BLACK	BLUE	GREEN	BROWN	DeMinimis	Space	RECYCLING	ORGANICS
		Trash	Mixed MRF	Recycle	Green Wst.	Food Only	Waivers		Non-Compliant	Non-Compliant
Multi-Family	127	93	34	21	2	2	0	83	72	40
Business Only	441	297	144	77	3	163	184	0	220	91
All Customers	568	390	178	98	5	165	184	83	292	131
									51.41%	23.06%
Residential Program	12927	12927	N/A	12635	11793	11793				

As shown above, monitoring of VVS efforts showed some improvement with regard to program roll-outs at the mid-point of 2023, however, State regulations require 100% compliance. SB 1383 requires waivers to be issued by the City and not the hauler. We noted that VVS provided waivers. This prompted us to move forward with a Mid-Year

Compliance Review that required a date certain for full compliance within calendar year 2023 among other things including evaluation of various clarifications by the hauler.

At this juncture, we have cooperatively established November 15th as the “date-certain” for full program compliance by VVS. We will also coordinate and provide technical assistance to VVS staff in order to establish all possible waivers over the next month, as well as monitor collection routes and facility use to address previous areas of concern. We are actively reviewing and coordinating remaining compliance concerns and proposed resolution activities with VVS. Additional areas of activity and accomplishments in 2023 include:

- Updated Third-Party diversion credits, claimed by VVS on quarterly reports, through a new survey of businesses to substantiate current figures. CalRecycle requires such surveys be performed every two to three years to be considered valid. VVS survey data had not been updated for over five years.
- Compiled SB 1383 mandated “Implementation Records” into the prescribed organizational and single-location format. We are now developing a cloud-storage system within an online portal so the City can more easily access all such records, as well as program reports and source data covering all compliance measurements.
- Outreach to all Tier 2 edible food generators, making initial introductions to collection organizations, and let all covered businesses know that written agreements and donation records will be required of them in calendar year 2024. We will perform a final series of site visits in November 2023 to ensure all Tier 2 locations are in compliance. We will remind Tier 1 sites that their donation records are due to the City by March 1, 2024.
- Provided updated wording for the City website to meet the regulatory requirement of data presentation regarding edible food recovery.

We are currently working on developing non-compliance notices and City enforcement program protocols for generators, that will be submitted to City staff for consideration and adoption by January 2024 to meet State requirements. As part of our efforts to assist the City in tracking enforcement activity, we are developing an online portal to store these records and ensure prescribed follow-up requirements are met.

2024 has been established by CalRecycle as the year in which they can exercise their enforcement authority over local jurisdictions. This will require us to provide more technical assistance to local businesses to ensure their programs are “right-sized” and that proper steps are taken to minimize non-compliance. As always, we will try to work with the franchised hauler to address issues. However, we must make sure the City is able to step in when and where needed to avoid compliance issues with CalRecycle.



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

5.

FROM: Douglas Dancs, Director of Public Works

DATE: 10/23/2023

SUBJECT: Approve an Amendment to the Custodial Services Contract for City Facilities

RECOMMENDATION

Approve a \$4,844 contract amendment with United Maintenance Systems for custodial services at City Facilities for the period of November 2023 through July 2024.

DISCUSSION

In July 2019, the City Council approved a contract with United Maintenance Systems for custodial services at City facilities through July 2021 with an option for three, one-year extensions. There have been two previous amendments to the contract. The first contract amendment (October 2020) was approved by the City Council for additional services during the COVID-19 emergency, which are no longer necessary. The second contract amendment (March 2023) for \$4,600 was approved administratively to add nightly weekend services at the Police Department until an amendment could be brought to City Council for consideration.

The annual cost for the additional weekend services at the Police Department total \$9,444. In order to allow these services to continue through the end of the current contract period, an additional contract amendment for \$4,844 must be approved by City Council since the contract terms limit the contract officer from authorizing total amendments that exceed 10 percent of the annual contract amount (\$6,344). The third amendment will be effective from November 1, 2023, through July 7, 2024.

BUDGET IMPACT

The annual cost for custodial services at the Police Department is \$28,650, including nightly weekend services. Sufficient amounts are budgeted in the City Central Services Fund to pay for the additional contract costs through the end of the fiscal year.

LEGAL REVIEW

The amendment was approved as to form by the City Attorney.

APPROVED BY: Peter Grant, City Manager

Attachments

Amendment No. 3

Previous Amendments

**THIRD AMENDMENT TO AGREEMENT FOR CONTRACT SERVICES
FOR CUSTODIAL SERVICES AT CITY FACILITIES**

This THIRD AMENDMENT to UNITED MAINTENANCE SYSTEMS FOR CUSTODIAL SERVICES AT CITY FACILITIES AGREEMENT is entered into effective the 1st day of November, 2023, ("Third Amendment") by and between the CITY OF CYPRESS (City), a charter city and California municipal corporation ("City") and United Maintenance Systems, a California corporation, ("Contractor") (collectively, the "Parties").

RECITALS

A. WHEREAS, on the 8th day of July, 2019, City and Contractor entered into that certain "CUSTODIAL SERVICES AT CITY FACILITIES AGREEMENT" ("the Agreement") in which Contractor agreed to perform certain services for City;

B. WHEREAS, the City and Contractor have previously amended the Agreement by First Amendment dated on October 22, 2020, and again by Second Amendment dated on March 1, 2023;

C. WHEREAS, the parties desire to increase the Contract Sum by this Third Amendment to continue nightly weekend cleaning at the Police Department.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

AGREEMENT

Section 2. Section 2.1. Contract Sum, of the Agreement is hereby amended, increasing the Contract Sum by \$4,844.00, to read, in its entirety, as follows:

"For the services rendered pursuant to this Agreement, Contractor shall be compensated in accordance with the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference, but not exceeding the maximum contract amount of Seventy-Two Thousand Eight Hundred Eighty-Two (\$72,882.00) ("Contract Sum")."

Exhibit C. Exhibit C of the Agreement is hereby replaced in its entirety with the attached, revised Exhibit C.

IN WITNESS WHEREOF, the parties have executed and entered into this Third Amendment and agree to be bound by the terms and conditions of the same.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Third Amendment on the date and year first-above written.

CITY:

City of Cypress, a municipal corporation

Anne Hertz, Mayor

ATTEST:

Alisha Farnell, City Clerk

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

Fred Galante, City Attorney

CONTRACTOR:

United Maintenance Systems, Inc., a
California Corporation



Name: Jae Kim
Title: General Manager

EXHIBIT “C”

SCHEDULE OF COMPENSATION

I. Section 2.1 shall be amended to read as follows:

“Contract Sum. For services rendered pursuant to this Amendment, the Contractor shall be compensated in accordance with the “Schedule of Compensation” attached hereto as Exhibit “C” and incorporated herein by this reference. The City reserves the right to add or delete work in the City’s sole discretion to best provide the service.”

II. Compensation from November 1, 2023, through July 7, 2024, including holidays reads as follows:

Current Contract Total	\$ 68,038.00
Continuing Nightly Weekend Services at Police Department	\$ 4,844.00
Amended Contract Total	\$72, 882.00

AMENDMENT NUMBER 1 TO AGREEMENT FOR CONTRACT SERVICES
FOR CUSTODIAL SERVICES AT CITY FACILITIES

This Amendment Number 1 (Amendment) is by and between the City of Cypress (City) and United Maintenance Systems (Contractor) and is effective October 1, 2020. This Amendment amends that certain Agreement for Contract Services by and between the City and Contractor dated July 8, 2019 (Agreement).

1. Scope of Services. The Scope of Services, as referenced in Exhibit "A" of the Agreement, shall be amended to include additional custodial services related to the COVID-19 pandemic:
 - a. Daily Cleaning - Clean and sanitize touch points at City Hall, Council Chambers, Police Department and Corporate Yard throughout each day during normal work hours, including Saturdays and Sundays at Police Department.
 - b. Nightly Cleaning - Perform routine cleaning and sanitizing operations at Police Department on Saturdays and Sundays.
 - c. Initial Term - October 1, 2020 through June 30, 2021.
 - d. The Contract Officer may authorize in writing continuing these services past June 30, 2021 within the term of the original two-year contract and three potential one-year extensions (2024) within budgetary amounts.
 - e. The Contract Officer may cancel these services at any time.
2. Schedule of Compensation. Section 2.1 shall be amended to add the following additional compensation to be paid to Contractor. The Contractor shall perform the amended services described in Paragraph No. 1 above for the following amounts, which amounts shall be in addition to the compensation set forth in Section 2.1 and referenced as the Contract Sum:
 - a. Daily Cleaning - \$6,569.33 per month
 - b. Nightly Cleaning - \$786.50 per month
3. Full Force and Effect. Except as otherwise set forth in this Amendment, the Agreement shall remain unmodified and in full force and effect. In the event of any inconsistency or conflict between the terms and provisions of this Amendment and the Agreement, the terms and provisions of this Amendment shall govern and prevail.
4. Authority. The persons executing this Amendment on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment on behalf of said party, (iii) by so executing this Amendment, such party is formally bound to the provisions of this Amendment, and (iv) entering into this Amendment does not violate any provision of any other agreement to which said party is bound.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Amendment on the date and year first-above written.

CITY OF CYPRESS

By: Douglas Dancs Digitally signed by Douglas Dancs
Date: 2020.10.22 15:39:39 -07'00'
Contract Officer

Title: Director of Public Works

Date: _____

UNITED MAINTENANCE SYSTEMS

By: Jae Kim

Title: Manager

Date: 10/22/20

**SECOND AMENDMENT TO AGREEMENT FOR CONTRACT SERVICES
FOR CUSTODIAL SERVICES AT CITY FACILITIES**

This SECOND AMENDMENT to UNITED MAINTENANCE SYSTEMS FOR CUSTODIAL SERVICES AT CITY FACILITIES AGREEMENT is entered into effective the 1th day of March, 2023, ("Second Amendment") by and between the CITY OF CYPRESS (City), a charter city and California municipal corporation ("City") and UNITED MAINTENANCE SYSTEMS, a California corporation, ("Contractor") (collectively, the "Parties").

RECITALS

A. WHEREAS, on the 8th day of July, 2019, City and Contractor entered into that certain "CUSTODIAL SERVICES AT CITY FACILITIES AGREEMENT" ("the Agreement") in which Contractor agreed to perform certain services for City;

B. WHEREAS, the parties desire to add nightly weekend cleaning at Police Department to the Agreement by this First Amendment and increase the Contract Sum to account for such services.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

AGREEMENT

Section 2. Section 2.1. Contract Sum, of the Agreement is hereby amended to read, in its entirety, as follows:

"For the services rendered pursuant to this Agreement, Contractor shall be compensated in accordance with the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference, but not exceeding the maximum contract amount of Sixty-Eight Thousand Thirty-Eight and 00/100 Dollars (\$68,038.00) ("Contract Sum")."

Exhibit A. Exhibit A of the Agreement is hereby replaced in its entirety with the attached, revised Exhibit A.

Exhibit C. Exhibit C of the Agreement is hereby replaced in its entirety with the attached, revised Exhibit C.

IN WITNESS WHEREOF, the parties have executed and entered into this First Amendment and agree to be bound by the terms and a conditions of the same.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Amendment on the date and year first-above written.

CITY OF CYPRESS

UNITED MAINTENANCE SYSTEMS, INC.

By: 
Peter Grant, City Manager

By: 
Jae Kim

Title: City Manager
Date: 4/13/23

Title: Manager
Date: 4/6/23

EXHIBIT "A"

SCOPE OF SERVICES

- I. Provide custodial services in accordance with "Bid Documents for: Custodial Services – City Facilities (City Hall, Police Department, Library & Corporation Yard) Maintenance Contract" with a bid date of March 20, 2019.
- II. Contractor will perform the following nightly weekend services at Police Department:
 - (a) Provide fully licensed, insured, bonded and trained custodial personnel. All personnel used will be properly identified and equipped with transportation. Responsible for providing: all cleaning supplies with the exception of hand soap; paper goods; thoroughly clean; perform routine cleaning and sanitizing operations at Police Department on Saturdays and Sundays; and submit daily facility inspection sheet at the end of each work shift. Hours of service shall be 2:00 a.m. to 5:00 a.m., from March 1, 2023 through July 7, 2024, including holidays.

EXHIBIT “C”
SCHEDULE OF COMPENSATION

- I. Section 2.1 shall be amended to read as follows:

“Contract Sum. For services rendered pursuant to this Amendment, the Contractor shall be compensated in accordance with the “Schedule of Compensation” attached hereto as Exhibit “C” and incorporated herein by this reference. The City reserves the right to add or delete work in the City’s sole discretion to best provide the service.”

- II. Compensation from March 1, 2023 through July 7, 2024 including holidays reads as follows:

Current Contract Total	\$63,438.00
Additional Nightly Weekend Services at Police Department	\$4,600.00
Amended Contract Total	\$68,038.00



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

6.

FROM: Douglas Dancs, Director of Public Works

DATE: 10/23/2023

SUBJECT: Award Contract for Shade Structure Replacement at Eucalyptus Park,
Project 364

RECOMMENDATION

1. Approve Plans and Specifications for Shade Structure Replacement at Eucalyptus Park, Project 364; and
2. Award a contract to R.E. Schultz Construction, Inc. for \$72,610, and authorize a contingency of \$10,800.

DISCUSSION

The Parks and Facilities Condition and Utilization Assessment Study identified a variety of improvements needed at Eucalyptus Park, including replacement of the shade structure. The previous shade structure has been removed due to damage and deterioration.

This project will install a new shade structure using fabric shade sails and steel posts that are more durable and resilient to the elements, similar to the shade sails installed at Manzanita Park earlier this year. Public Works will perform construction management/inspection services.

On September 19, the City advertised the project, and eleven bid packets were distributed to various contractors. On October 9, the City received four bids for the project with R.E. Schultz Construction, Inc. as the low bidder. A summary of project award information is attached.

BUDGET IMPACT

The estimated construction costs are \$83,410 and sufficient amounts are included in the Recreation and Park District's General Fund capital project budget.

LEGAL REVIEW

None required.

APPROVED BY: Peter Grant, City Manager

Attachments

Project Award Information

Project Award Information Checklist

Description of Project:

This project will replace the shade structure at Eucalyptus Park.

Contract Working Days: Ten (10) working days

Advertisement Date: September 19, 2023

Notice Inviting Bids Sent to: Ciplist.com

Bid Opening Date: October 9, 2023

No. of Bid Packets Distributed: Eleven (11)

	Bidders	Base Bid Amount
1.	R.E. Schultz Construction, Inc., Orange, CA	\$ 72,610
2.	Western State Builders, Inc., Escondido, CA	\$ 88,093
3.	Oppenheimer National, San Juan Capistrano, CA	\$ 118,000
4.	BWW & Company, Inc., Grand Terrace, CA	\$ 132,817.54

Apparent Low Bidder: R.E. Schultz Construction, Inc., Orange, CA - \$72,610

Qualified to Perform Work: Yes. Staff confirmed bid was responsive.

Contractor's License:

Valid at Time of Award: Yes

Valid at Time of Bid: Yes

Registration with DIR:

Contractor: Yes

Sub-Contractor: Yes

Experience:

The apparent low bidder has performed this type of work for multiple clients in Southern California.

BID RESULTS
for
SHADE STRUCTURE AT EUCALYPTUS PARK
PROJECT 364

Bid Opening: October 9, 2023 @ 11:00 AM

PRELIMINARY BID RESULTS - FOR INFORMATIONAL PURPOSES ONLY

	<u>CONTRACTOR</u>	<u>TOTAL BASE BID</u>
1	R.E. Schultz Construction, Inc.	\$72,610.00
2	Western State Builders, Inc.	\$88,093.00
3	Oppenheimer National	\$118,000.00
4	BWW & Company, Inc.	\$132,817.54

PROPOSAL BID SHEET
CITY OF CYPRESS PROJECT 364
SCHEDULE OF WORK ITEMS

SHADE STRUCTURE AT EUCALYPTUS PARK

Contractor: R.E. Schultz Construction, Inc.

Address: 1767 North Batavia Street, Orange, CA 92865

Contact: Richard Schultz Contractor's License No.: 1007195

Phone: 714-649-2627 DIR Number: 1000033385

BID DUE DATE: Monday, October 9, 2023 at 11 AM

The undersigned principal, after having carefully examined the plans, Specifications and General Provisions for the City of Cypress Public Works Project 364, hereby proposes and agrees to furnish all labor, materials, equipment, transportation, services, sales taxes and other costs necessary to complete the entire project in strict conformity with the specifications, general and special provisions, and all addenda therefore as prepared by the Engineering Division of the Department of Public Works of the City of Cypress and to complete all work within the contract time specified in this PROPOSAL, for the following bid:

BASE BID

No.	Quantity	Unit	Items of Work (Please Print Unit Prices Written in Words)	Unit Price	Total
1.	1	EA	Install 20' x 20' Shade Structure per manufacture's plan (includes removal of existing abandoned concrete foundations, engineering, structure, *dewatering, new foundations, installation, freight and taxes)	\$ 62,860.00	\$ 62,860.00
			Sixty Two Thousand Eight Hundred and Sixty Dollars		
			PER EA		
2.	500	SF	Remove and Replace 4" Thick Concrete Pad	\$ 19.50	\$ 9,750.00
			Nineteen Dollars and Fifty Cents		
			PER SF		

NOTE:

Per Public Contracts Code Section 20103.8(a), the lowest bid shall be the lowest bid price on the base contract without consideration of the optional additive bid item.

TOTAL AMOUNT OF BASE BID: \$ 72,610.00

TOTAL AMOUNT OF BID IN WORDS: Seventy Two Thousand Six Hundred and Ten Dollars.

Dollars

(Please Print Total Amount of Bid in WORDS)

PROPOSAL BID SHEET
CITY OF CYPRESS PROJECT 364
SCHEDULE OF WORK ITEMS

SHADE STRUCTURE AT EUCALYPTUS PARK

Contractor: Western State Builders Inc.
Address: 2141 orange Ave Escondido, CA 92029
Contact: Julian Moen Contractor's License No.: 1069677
Phone: (760) 270 8639 DIR Number: 1000706410

BID DUE DATE: Monday, October 9, 2023 at 11 AM

The undersigned principal, after having carefully examined the plans, Specifications and General Provisions for the City of Cypress Public Works Project 364, hereby proposes and agrees to furnish all labor, materials, equipment, transportation, services, sales taxes and other costs necessary to complete the entire project in strict conformity with the specifications, general and special provisions, and all addenda therefore as prepared by the Engineering Division of the Department of Public Works of the City of Cypress and to complete all work within the contract time specified in this PROPOSAL, for the following bid:

BASE BID

No.	Quantity	Unit	Items of Work (Please Print Unit Prices Written in Words)	Unit Price	Total
1.	1	EA	Install 20' x 20' Shade Structure per manufacture's plan	\$ <u>78,593.00</u>	\$ <u>78,593.00</u>
			(includes removal of existing abandoned concrete foundations, engineering, structure, *dewatering, new foundations, installation, freight and taxes)		
			PER EA		
2.	500	SF	Remove and Replace 4" Thick Concrete Pad	\$ <u>19.00</u>	\$ <u>9,500.00</u>
			PER SF		

NOTE:

Per Public Contracts Code Section 20103.8(a), the lowest bid shall be the lowest bid price on the base contract without consideration of the optional additive bid item.

TOTAL AMOUNT OF BASE BID: \$ 88,093.00

TOTAL AMOUNT OF BID IN WORDS: Eighty Eight thousand

ninety three dollars and Zero Cents Dollars
(Please Print Total Amount of Bid in WORDS)

**PROPOSAL BID SHEET
CITY OF CYPRESS PROJECT 364
SCHEDULE OF WORK ITEMS**

SHADE STRUCTURE AT EUCALYPTUS PARK

Contractor: OPPENHEIMER NATIONAL

Address: 31878 DEL OBISPO ST STE. 118510

Contact: RUSTY HADJILOU Contractor's License No.: 1095956

Phone: 818-807-0141 DIR Number: 1000975733

BID DUE DATE: Monday, October 9, 2023 at 11 AM

The undersigned principal, after having carefully examined the plans, Specifications and General Provisions for the City of Cypress Public Works Project 364, hereby proposes and agrees to furnish all labor, materials, equipment, transportation, services, sales taxes and other costs necessary to complete the entire project in strict conformity with the specifications, general and special provisions, and all addenda therefore as prepared by the Engineering Division of the Department of Public Works of the City of Cypress and to complete all work within the contract time specified in this PROPOSAL, for the following bid:

BASE BID

No.	Quantity	Unit	Items of Work (Please Print Unit Prices Written in Words)	Unit Price	Total
1.	1	EA	Install 20' x 20' Shade Structure per manufacture's plan	\$100,000.00	\$100,000.00
			(includes removal of existing abandoned concrete foundations, engineering, structure, *dewatering, new foundations, installation, freight and taxes)		
			PER EA		
2.	500	SF	Remove and Replace 4" Thick Concrete Pad	\$18,000.00	\$18,000.00
			PER SF		

NOTE:

Per Public Contracts Code Section 20103.8(a), the lowest bid shall be the lowest bid price on the base contract without consideration of the optional additive bid item.

TOTAL AMOUNT OF BASE BID: \$ 118,000.00

TOTAL AMOUNT OF BID IN WORDS: _____

ONE HUNDRED AND EIGHTEEN THOUSAND

Dollars

(Please Print Total Amount of Bid in WORDS)

PROPOSAL BID SHEET
CITY OF CYPRESS PROJECT 364
SCHEDULE OF WORK ITEMS

SHADE STRUCTURE AT EUCALYPTUS PARK

Contractor: BWW & COMPANY INC

Address: 22400 Barton Road, 21-310, Grand Terrace, CA 92313

Contact: MARY WILSON

Contractor's License

No.: 514007

Phone: 909-268-8516 / 909-838-9576

DIR Number: 1000386458

BID DUE DATE: Monday, October 9, 2023 at 11 AM

The undersigned principal, after having carefully examined the plans, Specifications and General Provisions for the City of Cypress Public Works Project 364, hereby proposes and agrees to furnish all labor, materials, equipment, transportation, services, sales taxes and other costs necessary to complete the entire project in strict conformity with the specifications, general and special provisions, and all addenda therefore as prepared by the Engineering Division of the Department of Public Works of the City of Cypress and to complete all work within the contract time specified in this PROPOSAL, for the following bid:

BASE BID

No.	Quantity	Unit	Items of Work (Please Print Unit Prices Written in Words)	Unit Price	Total
1.	1	EA	Install 20' x 20' Shade Structure per manufacture's plan	\$87,242.54	\$ 87,242.54
			(includes removal of existing abandoned concrete foundations, engineering, structure, *dewatering, new foundations, installation, freight and taxes)		
			PER EA		
2.	500	SF	Remove and Replace 4" Thick Concrete Pad	\$91.15	\$ 45,575.00
			PER SF		

NOTE:

Per Public Contracts Code Section 20103.8(a), the lowest bid shall be the lowest bid price on the base contract without consideration of the optional additive bid item.

TOTAL AMOUNT OF BASE BID: \$ 132,817.54

TOTAL AMOUNT OF BID IN WORDS: ONE HUNDRED THIRTY TWO THOUSAND

EIGHT HUNDRED SEVENTEEN DOLLARS AND FIFTY FOUR CENTS

Dollars

(Please Print Total Amount of Bid in WORDS)


SIGNATURE



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

7.

FROM: Matt Burton, Director of Finance and Administrative Services

DATE: 10/23/2023

SUBJECT: Receive and File the Investment Report for the Month Ended September 30, 2023

RECOMMENDATION

Receive and file the attached investment report.

DISCUSSION

California Government Code Section 53607 and Cypress Municipal Code Section 2-18(f) requires the submission of a monthly investment report to the City Council. As of September 30, 2023, the City had \$196.1 million (current market value) in cash and investments and the interest return (yield) on the public funds investments was 4.26%. As required by the Government Code, all investments are in conformity with the City's investment policy and sufficient cash flows are available to meet the next six months of estimated expenditures.

The attached Summary of Cash and Investments presents the investments held by the City of Cypress as of September 30, 2023. The Investment Report consists of the following five summaries:

1. Summary of Cash and Investments - Provides the total portfolio of the City.
2. Changes in Cash and Investments - Provides a two-month cash flow analysis by fund type. These separate fund types allow for restricted monies to be segregated and tracked separately. The total ending amount agrees to the current market value shown in the Summary of Cash and Investments.
3. Investments at Market Value by Maturity Date - Provides a list of investments by maturity date, and an indication of the liquidity (ability to turn into cash) of the investments. The California Government Code restricts the type of investments eligible for public funds. The City's Investment Policy further defines permitted investments. These restrictions in investment types and the terms of allowable investments tend to result in limited yields on City investments.
4. Interfund Investments - Shows all authorized and outstanding loans between City funds. The loans from the Infrastructure Reserve Fund to the Cypress Recreation and Park District General Fund relate to the construction of Lexington Park and the rehabilitation

of Arnold Cypress Park.

5. Summary of Cash and Investments Held In Trust - Shows the investments held in trust by the Public Agency Retirement Services (PARS) for offsetting unfunded pension liabilities. The pension trust amounts can only be used for future pension obligations. The legal restrictions on the allowable investment types are less restrictive than those in the City's portfolio, which provides the ability for the trust to invest in more diverse assets which have the potential to yield higher rates of return over the long-term.

As mentioned previously, the City had \$196.1 million (current market value) in cash and investments at September 30, 2023. The investments included Federal Agencies and US Treasuries Debt (\$149.0 million) and Investment Pools (\$43.4). The City's bank accounts held \$3.7 million on September 30, 2023.

A portion of the investment portfolio is with the State Investment Pool (Local Agency Investment Fund or LAIF) in which the State's investment experts provide a diversified investment pool for local agencies to invest. By using the combined size of the participating cities and agencies, the State Pool provides a competitive yield, liquidity and investment diversification and management that would otherwise be unavailable to a single entity.

The amount of cash in the City's checking accounts fluctuates based on the maturity of investments, daily cash receipts, and when vendors and employees are paid. The daily balances maintained in the checking accounts provide credits which offset monthly bank charges. In addition to the Federal Depository Insurance Corporation (FDIC) which insures the first \$250,000, excess checking deposits are secured by banks, government, or mortgage securities valued between 110% and 150% of the deposits.

BUDGET IMPACT

None.

LEGAL REVIEW

None required.

APPROVED BY:

Peter Grant, City Manager

Attachments

Investment Report for the Month Ended September 30, 2023

City of Cypress

Summary of Cash and Investments

As of September 30, 2023

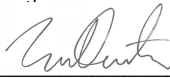
Type	Description	Bank/Agent	Investment		Interest		Current Market	
			Date	Maturity Date	Rate	Carrying Value	Value (2)	
(1) Ckg	General Operating Account	Bank of the West		10/1/2023	-	\$ 3,661,026.73	\$ 3,661,026.73	
Pool	Local Agency Investment Fund	State Treasurer		10/1/2023	3.434	25,000,000.00	24,620,712.48	
Pool	Local Agency Investment Fund	State Treasurer		10/1/2023	3.434	19,000,000.00	18,711,741.48	
FFCB	Federal Farm Credit Bank	Bank of the West	2/21/2023	8/21/2024	4.875	10,000,000.00	9,950,400.00	
FFCB	Federal Farm Credit Bank	Bank of the West	10/27/2022	10/17/2024	4.620	5,000,000.00	4,947,950.00	
FFCB	Federal Farm Credit Bank	Bank of the West	1/10/2023	1/10/2025	4.310	3,008,100.00	2,965,740.00	
FFCB	Federal Farm Credit Bank	Bank of the West	3/22/2021	3/17/2025	0.700	4,000,000.00	3,733,840.00	
FFCB	Federal Farm Credit Bank	Bank of the West	1/13/2023	1/13/2026	4.000	2,000,000.00	1,957,340.00	
FFCB	Federal Farm Credit Bank	Bank of the West	3/2/2023	3/2/2026	4.478	5,002,500.00	4,949,350.00	
FFCB	Federal Farm Credit Bank	Bank of the West	9/29/2023	4/20/2026	5.000	4,985,250.00	5,002,800.00	
FFCB	Federal Farm Credit Bank	Bank of the West	6/23/2023	6/23/2026	4.820	5,000,000.00	4,920,600.00	
FFCB	Federal Farm Credit Bank	Bank of the West	6/6/2023	6/6/2028	5.850	5,000,000.00	4,936,850.00	
FFCB	Federal Farm Credit Bank	Bank of the West	6/30/2023	6/30/2028	5.000	5,000,000.00	4,867,350.00	
FHLB	Federal Home Loan Bank	Bank of the West	5/9/2022	11/9/2023	2.611	5,000,000.00	4,986,250.00	
FHLB	Federal Home Loan Bank	Bank of the West	5/16/2022	2/16/2024	2.651	4,500,000.00	4,451,490.00	
FHLB	Federal Home Loan Bank	Bank of the West	2/27/2023	2/27/2024	5.125	10,000,000.00	9,979,800.00	
FHLB	Federal Home Loan Bank	Bank of the West	4/28/2022	4/19/2024	2.749	3,000,000.00	2,965,560.00	
FHLB	Federal Home Loan Bank	Bank of the West	5/27/2021	2/27/2025	0.660	3,000,000.00	2,803,950.00	
FHLB	Federal Home Loan Bank	Bank of the West	3/20/2023	6/20/2025	5.379	5,000,000.00	4,964,450.00	
FHLB	Federal Home Loan Bank	Bank of the West	6/26/2023	6/26/2026	5.350	4,815,000.00	4,759,916.40	
FHLMC	Freddie Mac	Bank of the West	7/28/2022	12/30/2024	3.350	4,000,000.00	3,895,760.00	
FHLMC	Freddie Mac	Bank of the West	1/30/2023	1/27/2025	5.000	10,000,000.00	9,900,400.00	
FHLMC	Freddie Mac	Bank of the West	9/21/2022	3/31/2025	4.320	5,000,000.00	4,909,650.00	
FHLMC	Freddie Mac	Bank of the West	5/11/2023	5/9/2025	5.299	8,550,000.00	8,479,548.00	
FHLMC	Freddie Mac	Bank of the West	6/6/2023	6/6/2025	5.320	5,000,000.00	4,959,650.00	
FHLMC	Freddie Mac	Bank of the West	9/30/2022	9/30/2025	4.750	5,000,000.00	4,922,400.00	
FHLMC	Freddie Mac	Bank of the West	3/13/2023	3/13/2026	5.625	10,000,000.00	9,918,500.00	
FHLMC	Freddie Mac	Bank of the West	9/29/2023	8/23/2027	5.869	4,996,250.00	4,988,300.00	
TSY	US Treasury Bill	Bank of the West	6/2/2023	11/30/2023	5.307	9,743,583.33	9,912,800.00	
TSY	US Treasury Bill	Bank of the West	7/28/2022	2/15/2024	2.957	3,995,943.57	3,960,120.00	
Ckg	Worker's Comp Account	Bank of the West		10/1/2023	-	50,000.00	50,000.00	
Ckg	Liability Account	California Bank & Trust		10/1/2023	-	8,500.00	8,500.00	
Cash	Petty Cash	City		10/1/2023	-	8,650.00	8,650.00	
						<u>\$ 198,324,803.63</u>	<u>\$ 196,051,395.09</u>	
Average Weighted Yield to Maturity:			4.26%					
Average Weighted Days to Maturity:			466.64					

(1) Negative cash balance (if any) shown due to checks being issued at month end, transfer to cover checks not made until early in the following month.

(2) Current market value of securities with maturities in excess of 12 months (if any) are provided by third-party safekeeping agents.

I certify that this report reflects all Government Agency pooled investments and is in conformity with the Investment Policy of the City of Cypress. A copy of this Investment Policy is available at the Office of the Finance Director.

The Investment Program herein shown provides sufficient cash flow liquidity to meet six months estimated expenditures.

Signed: 
Finance Director

City of Cypress

Changes in Cash/Investments

	7/31/2023	+RECEIPTS	(DISBURSEMENTS)	8/31/2023	+RECEIPTS	(DISBURSEMENTS)	9/30/2023
GENERAL							
111/114 GENERAL FUND/GENERAL FUND-GRANTS	\$ 29,389,359	\$ 4,559,106	\$ (5,071,754)	\$ 28,876,711	\$ 3,084,845	\$ (2,477,418)	\$ 29,484,138
SPECIAL REVENUE							
115 PANDEMIC RELIEF	6,276	-	-	6,276	-	-	6,276
212 CRPD-GENERAL FUND	15,713,166	242,215	(523,325)	15,432,056	179,665	(1,061,215)	14,550,506
213 CRPD-PARK DEVELOPMENT	890	3,267	-	4,157	-	-	4,157
221 TRAFFIC SAFETY	(4,542)	7,967	-	3,425	8,784	-	12,209
230 STREETS	8,928,670	392,337	(29,761)	9,291,246	205,953	(41,416)	9,455,783
251 LIGHTING DISTRICT #2	5,815,795	41,497	(98,519)	5,758,773	22,752	(91,051)	5,690,474
261 STORM DRAIN	2,204,563	38,650	(54,370)	2,188,843	30,172	(15,392)	2,203,623
262 PLANNED LOCAL DRAINAGE FACILITY	1,069,085	6,672	-	1,075,757	-	-	1,075,757
271 CORP CNTR MAINT DISTRICT #1	180,953	-	(1,264)	179,689	-	(18,119)	161,570
280 ASSET SEIZURE	1,335,319	8,343	(7,558)	1,336,104	1,000	(7,872)	1,329,232
291 CABLE TV FRANCHISE AGREEMENT	760,472	17,923	-	778,395	-	-	778,395
301 SUPPLEMENTAL LAW ENFORCEMENT	(7,140)	-	(9,635)	(16,775)	86,159	(9,428)	59,956
321 SEWER FUND	7,628,638	197,755	(103,038)	7,723,355	153,572	(22,850)	7,854,077
471 LOW AND MODERATE HSG ASSET	18,851	330	(1,173)	18,007	798	-	18,805
CAPITAL PROJECTS							
415 CITY CAPITAL PROJECTS	17,797,778	-	(100,559)	17,697,219	351	(1,530,805)	16,166,765
416 INFRASTRUCTURE RESERVE	71,914,542	548,180	(13,388)	72,449,334	-	(76,544)	72,372,790
TRUST AND AGENCY							
600 TRUST AND AGENCY	1,353,424	106,322	(13,259)	1,446,487	33,069	(31,763)	1,447,793
611 BUSINESS ASSESSMENT DISTRICT	15	37	-	52	-	-	52
612 CFD #1 ASSESSMENT DISTRICT	153,575	-	-	153,575	-	-	153,575
620 REC & COMM SERVICES FOUNDATION	33,361	208	(383)	33,186	-	(1,248)	31,938
INTERNAL SERVICE							
710 CENTRAL SERVICES	4,007,352	235,118	(382,103)	3,860,367	5,503	(320,886)	3,544,984
720 CAPITAL REPLACEMENT	15,772,540	64,444	(111,275)	15,725,709	11,551	(129,644)	15,607,616
730 TECHNOLOGY IMPROVEMENT	2,273,110	-	-	2,273,110	-	-	2,273,110
750 EMPLOYEE BENEFITS	1,612,514	1,265,886	(767,037)	2,111,363	896,427	(820,199)	2,187,591
760 LIABILITY SELF INSURANCE	2,308,406	51,126	(486,383)	1,873,149	-	(10,605)	1,862,544
770 WORKERS COMP SELF INSURANCE	3,440,080	90,841	(211,501)	3,319,420	59,950	(47,593)	3,331,777
OTHER							
811/812 WESTCOMM JPA	4,435,844	448,473	(340,276)	4,544,041	127,165	(285,304)	4,385,902
	<u>\$ 198,142,896</u>	<u>\$ 8,343,309</u>	<u>\$ (8,343,173)</u>	<u>\$ 198,143,031</u>	<u>\$ 4,907,716</u>	<u>\$ (6,999,352)</u>	<u>\$ 196,051,395</u>

City of Cypress

INVESTMENTS AT MARKET VALUE BY MATURITY DATE

As of September 30, 2023

Investments	1 day to 180 days	181 days to 1 year	1 year to 2 years	2 years to 3 years	3 years to 4 years	4 years to 5 years	5+ years	Totals	Percent
CASH	\$ 3,728,177	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,728,177	1.90%
FFCB	-	9,950,400	11,647,530	16,830,090	-	9,804,200	-	48,232,220	24.60%
FHLB	19,417,540	2,965,560	7,768,400	4,759,916	-	-	-	34,911,416	17.81%
FREDDIE MAC	-	-	37,067,408	9,918,500	4,988,300	-	-	51,974,208	26.51%
STATE POOL	43,332,454	-	-	-	-	-	-	43,332,454	22.10%
TSY	13,872,920	-	-	-	-	-	-	13,872,920	7.08%
Totals	\$ 80,351,091	\$ 12,915,960	\$ 56,483,338	\$ 31,508,506	\$ 4,988,300	\$ 9,804,200	\$ -	\$ 196,051,395	100.00%
Percent	40.98%	6.59%	28.81%	16.07%	2.54%	5.00%	0.00%	100.00%	

CITY OF CYPRESS INTERFUND INVESTMENTS

As of September 30, 2023

Note No.	Note Outstanding		Issue Date	Maturity Date	Interest Rate	Authorized Amount	Note Principal Outstanding *
	To	From					
2	CRPD	City	02/08/21	06/30/25	LAIF	\$ 12,800,000	\$ 4,298,294
3	CRPD	City	02/13/23	06/30/25	LAIF	\$ 1,275,000	\$ 819,434

Total Interfund Investments

\$ 5,117,728

The City Infrastructure Reserve Fund issued a promissory note to the Cypress Recreation and Park District General Fund to pay up to \$12.8 million for the construction of Lexington Park. Repayment by the Cypress Recreation and Park District will be made from future park development fees. Advances to date total \$12,291,961, and repayments to date total \$7,993,667.

The City Infrastructure Reserve Fund issued a promissory note to the Cypress Recreation and Park District General Fund to pay up to \$1.275 million for design costs associated with the rehabilitation of Arnold Cypress Park. Repayment by the Cypress Recreation and Park District will be made from additional Property Tax revenues resulting from the dissolution of the Successor Agency to the former Redevelopment Agency. Advances to date total \$819,434.

* Unaudited; amounts subject to change as part of finalizing the recording of actual FY 2022-23 transactions.

City of Cypress
Summary of Cash and Investments Held In Trust

As of September 30, 2023

<u>Fund</u>	<u>Type</u>	<u>Issuer</u>	<u>Maturity Date</u>	<u>One Year Return *</u>	<u>Cost Amount</u>	<u>Current Market Value</u>
<i>PARS Public Agencies Post-Employment Benefits Trust</i>						
<i>Trustee: Public Agency Retirement Services (PARS)</i>						
Section 115 Trust	Pension Trust	Various	Open	7.05%	<u>\$ 20,540,000.00</u>	<u>\$ 22,280,589.85</u>
			Total		<u><u>\$ 20,540,000.00</u></u>	<u><u>\$ 22,280,589.85</u></u>

* 12-month period ending with the current month.



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

8.

FROM: Matt Burton, Director of Finance and Administrative Services

DATE: 10/23/2023

SUBJECT: Receive and File Register of Warrants, Transfers, and Wires Issued for the Period of September 9, 2023 through October 6, 2023

RECOMMENDATION

Receive and file the attached payment register summarized below for the period of September 9, 2023 through October 6, 2023:

- Electronic Funds Transfers 13734 through 13876
- Warrants 63460 through 63669
- Payroll Transfers W1511 through W1512

DISCUSSION

Payments to vendors for goods and services received and/or rendered are initiated and approved by the requesting department in accordance with proper purchasing guidelines. Processing of these payments occurs centrally in the City's Finance Department with payments issued bi-weekly. A register listing of these payments is presented monthly to the City Council for approval. This register also includes any Electronic Funds Transfers (EFT), outgoing payroll transfers or wires issued since the previous register was presented to the City Council. Voided Payments (if any) are also identified.

All payments are processed on the City's financial management software system. This system generates a payment batch register, sorted by warrant number (or EFT/Wire number), and presents the invoice amount and a description of the payment issued.

BUDGET IMPACT

Total warrants, transfers, and wires issued (net of any voided payments) during the period of September 9, 2023 through October 6, 2023 are \$3,800,754.53.

LEGAL REVIEW

None required.

APPROVED BY:

Peter Grant, City Manager

Attachments

Payment Register for the Period 09-09-23 through 10-06-23

City of Cypress
Payment Register
09/09/23-10/06/23

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
13734	119029 - CALIFORNIA DEPT OF TAX AND FEE ADMINISTRATION	\$ 936.00			
			Flat Rate Fuel Tax 10/1/23-9/30/24	2023-24	\$ 936.00
13735	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 2,363.57			
			Workers Comp Claims/Professional Svcs/#26666-26698	Reimb 9/15/23	\$ 2,363.57
13736	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 1,548.92			
			Workers Comp Claims/Medical/#26666-26698	Reimb(A) 9/15/23	\$ 1,548.92
13737	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 3,576.92			
			Workers Comp Claims/Permanent Disability/#26666-26698	Reimb(B) 9/15/23	\$ 3,576.92
13738	2321 - SHAHROKH SAFARI JAFARLOU	\$ 500.00			
			Refund/Recycling Deposit/10342 Sande St	Rfd 9/15/23	\$ 500.00
13739	2320 - WILLIAMS, STEVEN	\$ 500.00			
			Refund/Cancelled Permit #CDD-23-166	Rfd 9/15/23	\$ 500.00
13740	1737 - CAMPUS BILLIARDS MAJUJO ENTERTAINMENT LLC	\$ 796.00			
			Refund/Live Entertainment Permit Fee/9111 Valley View St 8/28	Rfd 9/15/23	\$ 796.00
13741	2170 - US BANK	\$ 2.79			
			Postage/Police Tests Returned/HR 7/13	0205 8/24/23	\$ 2.79
13742	2170 - US BANK	\$ 646.49			
			PD Printer(1)/SIU 7/11	0423 8/24/23	\$ 646.49
13743	2170 - US BANK	\$ 8.70			
			W/C Sub/Business Analytics/Reporting Software 7/7-8/6	0781 8/24/23	\$ 8.70
13744	2170 - US BANK	\$ 40.23			
			W/C Paper Towels(2.4K) 7/31	0781(A) 8/24/23	\$ 40.23
13745	2170 - US BANK	\$ 20.00			
			W/C Shipping Fee/Chair Repairs 8/1	0781(B) 8/24/23	\$ 20.00
13746	2170 - US BANK	\$ 20.12			
			W/C Data Storage/Amazon Cloud 7/23	0781(C) 8/24/23	\$ 20.12
13747	2170 - US BANK	\$ 208.14			
			W/C Website Hosting 9/16/23-9/15/24	0781(D) 8/24/23	\$ 208.14
13748	2170 - US BANK	\$ 287.06			
			W/C Dispatch Headsets(5) 8/7	0781(E) 8/24/23	\$ 287.06
13749	2170 - US BANK	\$ 144.03			
			Dinner/Togo's/Council Meeting 7/10	1293 8/24/23	\$ 144.03
13750	2170 - US BANK	\$ 217.96			
			Airfare/League of CA Cities Conference/DB 9/20-9/22	1293(A) 8/24/23	\$ 217.96
13751	2170 - US BANK	\$ 15.00			
			Fee/Flight Early Check-In/League of CA Cities Conf/DB 9/20	1293(B) 8/24/23	\$ 15.00
13752	2170 - US BANK	\$ 15.00			
			Fee/Flight Early Check-In/League of CA Cities Conf/DB 9/22	1293(C) 8/24/23	\$ 15.00
13753	2170 - US BANK	\$ 15.00			
			Fee/Flight Early Check-In/League of CA Cities Conf/FM 9/20	1293(D) 8/24/23	\$ 15.00
13754	2170 - US BANK	\$ 15.00			
			Fee/Flight Early Check-In/League of CA Cities Conf/FM 9/22	1293(E) 8/24/23	\$ 15.00

**City of Cypress
Payment Register
09/09/23-10/06/23**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
13755	2170 - US BANK	\$ 227.95	Airfare/League of CA Cities Conference/FM 9/20-9/22	1293(F) 8/24/23	\$ 227.95
13756	2170 - US BANK	\$ 475.00	Dues/OC City Managers Assoc/PG 7/1/23-6/30/24	1293(G) 8/24/23	\$ 475.00
13757	2170 - US BANK	\$ 500.00	Deposit/Catering Truck/Employee Appreciation Lunch 10/16	1293(H) 8/24/23	\$ 500.00
13758	2170 - US BANK	\$ 36.61	Supplies/Playground 7/11	1504 8/24/23	\$ 36.61
13759	2170 - US BANK	\$ 35.18	Supplies/Playground 7/18	1504(A) 8/24/23	\$ 35.18
13760	2170 - US BANK	\$ 50.59	Supplies/Day Camp 7/19	1504(B) 8/24/23	\$ 50.59
13761	2170 - US BANK	\$ 96.28	Supplies/Playground 7/19	1504(C) 8/24/23	\$ 96.28
13762	2170 - US BANK	\$ 29.08	Supplies/Day Camp 7/24	1504(D) 8/24/23	\$ 29.08
13763	2170 - US BANK	\$ 23.69	Supplies/Day Camp 7/19	1504(E) 8/24/23	\$ 23.69
13764	2170 - US BANK	\$ 49.43	Supplies/Day Camp 7/21	1504(F) 8/24/23	\$ 49.43
13765	2170 - US BANK	\$ 12.92	Supplies/Playground 7/21	1504(G) 8/24/23	\$ 12.92
13766	2170 - US BANK	\$ 84.44	Supplies/Day Camp 7/28	1504(H) 8/24/23	\$ 84.44
13767	2170 - US BANK	\$ 11.83	Supplies/Day Camp 7/31	1504(I) 8/24/23	\$ 11.83
13768	2170 - US BANK	\$ 126.73	Food/Teens/Counselors In Training Recognition 8/3	1504(J) 8/24/23	\$ 126.73
13769	2170 - US BANK	\$ (16.59)	Credit/Supplies/Playground 8/8	1504(K) 8/24/23	\$ (16.59)
13770	2170 - US BANK	\$ 75.00	Reg/Frontline Staff Training/LM 7/12	2387 8/24/23	\$ 75.00
13771	2170 - US BANK	\$ 21.03	PD Redacting Pens(5) 7/17	2499 8/24/23	\$ 21.03
13772	2170 - US BANK	\$ 45.21	PD Batteries(24) 7/31	2499(A) 8/24/23	\$ 45.21
13773	2170 - US BANK	\$ 52.13	PD Leak Sealer(2 Cans)/Spray Adhesive(1 Can) 7/27	2499(B) 8/24/23	\$ 52.13
13774	2170 - US BANK	\$ 150.00	Sub/Property Data/Code Enforcement & Planning 7/23	2518 8/24/23	\$ 150.00
13775	2170 - US BANK	\$ 250.00	Job Ad/American Planning Assoc/Business Development Mgr 7/13	2873 8/24/23	\$ 250.00

City of Cypress
Payment Register
09/09/23-10/06/23

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
13776	2170 - US BANK	\$ 220.00			
			Job Ad/Public CEO/Business Development Mgr 7/13	2873(A) 8/24/23	\$ 220.00
13777	2170 - US BANK	\$ 87.49			
			PD Dog Food(1 Bag)/Bono 7/24	4289 8/24/23	\$ 87.49
13778	2170 - US BANK	\$ 90.00			
			Reg/CA Society of Municipal Finance Officer Meeting/DM & MB 8/17	3071 8/24/23	\$ 90.00
13779	2170 - US BANK	\$ 52.50			
			PD Gas Mask Tool(1) 7/17	4691 8/24/23	\$ 52.50
13780	2170 - US BANK	\$ 200.00			
			PD Reg/Investigation & Discipline in Critical Incidents/SA 8/2	4691(A) 8/24/23	\$ 200.00
13781	2170 - US BANK	\$ 328.53			
			PD Uniform/NBasulto	4691(B) 8/24/23	\$ 328.53
13782	2170 - US BANK	\$ 140.08			
			PD Uniform/NBasulto	4691(C) 8/24/23	\$ 140.08
13783	2170 - US BANK	\$ 200.00			
			PD Reg/Investigation & Discipline in Critical Incidents/DP 8/2	4691(D) 8/24/23	\$ 200.00
13784	2170 - US BANK	\$ 2.42			
			Movie Rental(1)/Sr Center 7/19	5166 8/24/23	\$ 2.42
13785	2170 - US BANK	\$ 33.70			
			Food/Concerts on the Green 7/19	5166(A) 8/24/23	\$ 33.70
13786	2170 - US BANK	\$ 150.84			
			Laptop Battery(1)/DP 8/3	5350 8/24/23	\$ 150.84
13787	2170 - US BANK	\$ 232.31			
			Memory Modules(2)/IT Data Center 8/8	5350(A) 8/24/23	\$ 232.31
13788	2170 - US BANK	\$ 180.00			
			Sub/IT Online Password Mgmt(3 Licenses) 8/3/23-8/3/24	5350(B) 8/24/23	\$ 180.00
13789	2170 - US BANK	\$ 231.12			
			PD Stickers(1K)/Community Promotions 7/24	6345 8/24/23	\$ 231.12
13790	2170 - US BANK	\$ 289.00			
			PD Reg/Response to Non-Criminal Barricade/CO 9/11	6557 8/24/23	\$ 289.00
13791	2170 - US BANK	\$ 289.00			
			PD Reg/Response Tactics for Criminal Incidents/RM 9/5	6557(A) 8/24/23	\$ 289.00
13792	2170 - US BANK	\$ 289.00			
			PD Reg/Advance Critical Incident Response/RM 9/6	6557(B) 8/24/23	\$ 289.00
13793	2170 - US BANK	\$ 320.70			
			PD Hotel/Supervisory Leadership Institute/JO 7/12-7/15	6557(C) 8/24/23	\$ 320.70
13794	2170 - US BANK	\$ 377.95			
			PD Airfare/Supervisory Leadership Institute/JO 8/8-8/11	6557(D) 8/24/23	\$ 377.95
13795	2170 - US BANK	\$ 415.84			
			PD Hotel/CA Homicide Investigators Assoc Conf/SR 8/15-8/18	6557(E) 8/24/23	\$ 415.84
13796	2170 - US BANK	\$ 415.84			
			PD Hotel/CA Homicide Investigators Assoc Conf/SG 8/15-8/18	6557(F) 8/24/23	\$ 415.84

City of Cypress
Payment Register
09/09/23-10/06/23

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
13797	2170 - US BANK	\$ 415.84	PD Hotel/CA Homicide Investigators Assoc Conf/JH 8/15-8/18	6557(G) 8/24/23	\$ 415.84
13798	2170 - US BANK	\$ 224.87	PD Hotel/CA Homicide Investigators Assoc Conf/DM 8/15-8/17	6557(H) 8/24/23	\$ 224.87
13799	2170 - US BANK	\$ 159.00	PD Reg/DUI Checkpoints-Planning & Mgmt/BL 9/15	6557(I) 8/24/23	\$ 159.00
13800	2170 - US BANK	\$ 450.00	PD Reg/Basic Narcotic/Specialized Unit Inv/CR 10/16-10/20	6557(J) 8/24/23	\$ 450.00
13801	2170 - US BANK	\$ 125.00	PD Reg/Recruitment & Retention Summit/GF 9/14	6557(K) 8/24/23	\$ 125.00
13802	2170 - US BANK	\$ 320.70	PD Hotel/Supervisory Leadership Institute/JO 8/8-8/11	6557(L) 8/24/23	\$ 320.70
13803	2170 - US BANK	\$ 226.30	Volleyballs(16)/Youth Sports 7/13	6653 8/24/23	\$ 226.30
13804	2170 - US BANK	\$ 19.99	PD Sub/Microsoft Basic/Photo Storage 7/29/23-7/18/24	6696 8/24/23	\$ 19.99
13805	2170 - US BANK	\$ 233.99	Airfare/League of CA Cities Conference/PG 9/20-9/22	7052 8/24/23	\$ 233.99
13806	2170 - US BANK	\$ 30.44	Fee/Travel Insurance/Intl City Manager Assoc Conf/PG 9/30-10/4	7052(A) 8/24/23	\$ 30.44
13807	2170 - US BANK	\$ 553.40	Airfare/Intl City Manager Assoc Conference/PG 9/30-10/4	7052(B) 8/24/23	\$ 553.40
13808	2170 - US BANK	\$ 34.96	Food/Playground/Kids Night Out 7/21	7072 8/24/23	\$ 34.96
13809	2170 - US BANK	\$ 103.76	PD Motor Glasses(1 Pr)/BL 7/31	8578 8/24/23	\$ 103.76
13810	2170 - US BANK	\$ 550.00	Reg/Municipal Mgmt Assoc Conference/KG 11/1-11/3	8764 8/24/23	\$ 550.00
13811	2170 - US BANK	\$ 134.00	PD Reg/MADD Recognition Awards/ML & SA 7/27	8878 8/24/23	\$ 134.00
13812	2170 - US BANK	\$ 1,610.86	PD CSI Cameras(5)/Patrol 7/19	8878(A) 8/24/23	\$ 1,610.86
13813	2170 - US BANK	\$ 1,610.86	PD CSI Cameras/Traffic(3)/SIU(1)/CIB(1) 7/19	8922 8/24/23	\$ 1,610.86
13814	2170 - US BANK	\$ 31.98	Food/Teens/Counselor In Training Recognition 8/3	9103 8/24/23	\$ 31.98
13815	2170 - US BANK	\$ 25.00	Gift Cards(5)/In-N-Out/Counselor In Training Recognition 8/3	9103(A) 8/24/23	\$ 25.00
13816	2170 - US BANK	\$ 23.62	Supplies/Day Camp 8/4	9103(B) 8/24/23	\$ 23.62
13817	2170 - US BANK	\$ 150.00	Reg/City Engineers Assoc of OC Meeting/NM & DC & KC 8/7	9131 8/24/23	\$ 150.00

**City of Cypress
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09/09/23-10/06/23**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
13818	2170 - US BANK	\$ 79.11			
			PD Dog Food(1 Bag)/Kubo 8/9	9185 8/24/23	\$ 79.11
13819	2170 - US BANK	\$ 21.39			
			Paper Towel Dispenser(1)/Facility Operations/Sr Center 7/12	9213 8/24/23	\$ 21.39
13820	2170 - US BANK	\$ 41.21			
			Disputed Charge/SG 7/23	9213(A) 8/24/23	\$ 41.21
13821	2170 - US BANK	\$ 10.76			
			iPad Cover(1)/Sr Center 8/3	9213(B) 8/24/23	\$ 10.76
13822	1269 - LANCE, SOLL & LUNGHARD, LLP-LSL	\$ 9,885.00			
			Svc/Financial Audit FYE 06/30/23	57412	\$ 9,885.00
13823	2170 - US BANK	\$ 10.00			
			Svc/Box/Staff Document Review/Engineering 7/29-8/28	9399 8/24/23	\$ 10.00
13824	2170 - US BANK	\$ 1,800.00			
			Svc/Quickbase/Bldg/Public Works 8/23	9399(A) 8/24/23	\$ 1,800.00
13825	2170 - US BANK	\$ 100.00			
			Sub/Mailchimp Email Distribution/Admin 7/23	1293(I) 8/24/23	\$ 100.00
13826	2170 - US BANK	\$ 45.00			
			Parking/CVRA Lawsuit Deposition/DB 7/14	6859 8/24/23	\$ 45.00
13827	2170 - US BANK	\$ (4.42)			
			Credit/Wrist Rest(1)/PG 8/16	7152(C)	\$ (4.42)
13828	2170 - US BANK	\$ (322.17)			
			PD Credit/CSI Camera(1) 8/11	8922(A)	\$ (322.17)
13829	2170 - US BANK	\$ (41.21)			
			Credit/Disputed Charge/SG 8/18	9213(D)	\$ (41.21)
13830	145 - AUSTIN, CHERYL	\$ 56.52			
			W/C Retiree Health Care Benefits 10/23	10/23	\$ 56.52
13831	128744 - AYRES, RICHARD	\$ 300.00			
			Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13832	102038 - BALDWIN, DARRELL	\$ 300.00			
			Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13833	102087 - BISH, EDWARD	\$ 300.00			
			Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13834	100101 - BRUCE, THOMAS M	\$ 300.00			
			Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13835	129695 - COTE, ROBERT	\$ 300.00			
			Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13836	128938 - COX, RODNEY	\$ 56.87			
			Retiree Health Care Benefits 10/23	10/23	\$ 56.87
13837	104003 - ESSEX, CLARE	\$ 433.92			
			Retiree Health Care Benefits 10/23	10/23	\$ 433.92
13838	128044 - FORNISS, DANIEL	\$ 300.00			
			Retiree Health Care Benefits 10/23	10/23	\$ 300.00

City of Cypress
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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
13839	129816 - FOSTER, SCOTT	\$ 300.00	Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13840	112129 - HERNANDEZ, ALEX	\$ 300.00	Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13841	100667 - LASSALLE, ISMAEL	\$ 300.00	Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13842	123656 - MANUEL, DEAN	\$ 300.00	Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13843	129700 - MCSHANE, CHRIS	\$ 232.96	Retiree Health Care Benefits 10/23	10/23	\$ 232.96
13844	2017 - MINIKUS, SCOTT	\$ 294.34	Reimb/Medical Premiums 10/23	10/23	\$ 294.34
13845	128832 - MORALES, PAULO	\$ 300.00	Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13846	122 - MORROW, RICHARD L	\$ 300.00	Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13847	129608 - OLSON, JAMES	\$ 300.00	Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13848	128784 - RAMSEY, KENNETH	\$ 125.00	Retiree Health Care Benefits 10/23	10/23	\$ 125.00
13849	119027 - RAMSEY, STEVE	\$ 300.00	Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13850	180 - SWIFT, JEFF	\$ 300.00	Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13851	1024 - VALLEY VISTA SERVICES, INC	\$ 231,080.50	Waste Disposal Fee 8/23	8/23	\$ 231,080.50
13852	105121 - VIGIL, FELIX	\$ 300.00	Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13853	129666 - WALQUIST, BRIAN	\$ 300.00	Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13854	40 - WARLAND INVESTMENTS COMPANY	\$ 37,500.00	Development Assistance 10/23	10/23	\$ 37,500.00
13855	122756 - WINTERSOLE, MICHAEL	\$ 300.00	Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13856	342 - WU, ALEX	\$ 300.00	Retiree Health Care Benefits 10/23	10/23	\$ 300.00
13857	2327 - CUEVAS, LAURA	\$ 500.00	Refund/Recycling Deposit/5754 Maxson Dr/CDD-23-152	Rfd 9/29/23	\$ 500.00
13858	2326 - ESCOBEDO, LIDIA	\$ 1,000.00	Refund/Deposit/Duplicate Payment/11626 Lakia/CDD-23-267	Rfd 9/29/23	\$ 1,000.00
13859	2328 - GALLA-RINI, DAVESE	\$ 500.00	Refund/Recycling Deposit/4872 Park/CDD-23-158	Rfd 9/29/23	\$ 500.00

**City of Cypress
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09/09/23-10/06/23**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
13860	2325 - LANDERO, REY	\$ 1,375.00			
			Refund/Recycling Deposit/11543 Manilla Dr/CDD-23-201	Rfd 9/29/23	\$ 1,375.00
13861	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 1,310.02			
			Workers Comp Claims/Professional Svcs/#26699-26745	Reimb 9/29/23	\$ 1,310.02
13862	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 5,253.32			
			Workers Comp Claims/Medical/#26699-26745	Reimb(A) 9/29/23	\$ 5,253.32
13863	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 3,576.92			
			Workers Comp Claims/Permanent Disability/#26699-26745	Reimb(B) 9/29/23	\$ 3,576.92
13864	116005 - PERS - PUBLIC EMPLOYEES RETIREMENT SYS	\$ 162,378.56			
			Med Insurance/City & Dist 10/23	17293469	\$ 162,378.56
13865	116005 - PERS - PUBLIC EMPLOYEES RETIREMENT SYS	\$ 16,684.62			
			Med Insurance/West Comm 10/23	17293606	\$ 16,684.62
13866	130114 - USPS-HASLER - TMS ACCT #39991	\$ 5,000.00			
			Postage 9/23	39991 9/20/23	\$ 5,000.00
13867	1480 - ARCO BUSINESS SOLUTIONS	\$ 19,880.39			
			Fuel/Police 8/3-9/2	NP65011747(D)	\$ 19,880.39
13868	1480 - ARCO BUSINESS SOLUTIONS	\$ 3,005.86			
			Fuel/Maint 8/3-9/2	NP65011747(B)	\$ 3,005.86
13869	1480 - ARCO BUSINESS SOLUTIONS	\$ 31.32			
			Fuel/Engineering 8/3-9/2	NP65011747(A)	\$ 31.32
13870	1480 - ARCO BUSINESS SOLUTIONS	\$ 51.18			
			Fuel/Recreation 8/3-9/2	NP65011747(C)	\$ 51.18
13871	1480 - ARCO BUSINESS SOLUTIONS	\$ 139.57			
			Fuel/Community Development 8/3-9/2	NP65011747	\$ 139.57
13872	120801 - MISSION SQUARE - ICMA RETIREMENT TRUST - RHS	\$ 11,155.00			
			Monthly Retiree Health Savings 9/23	9/23	\$ 11,155.00
13873	120801 - MISSION SQUARE - ICMA RETIREMENT TRUST - RHS	\$ 1,200.00			
			Deferred Comp/Exec Mgmt 9/23	401a-9/23	\$ 1,200.00
13874	1608 - ALARM PROGRAM SYSTEMS, LLC	\$ 1,472.04			
			PD Svc/Alarm Permit & False Alarm Collections 8/23	8/23	\$ 1,472.04
13875	128823 - PETTY CASH	\$ 300.00			
			Petty Cash/2023 5K Run 10/6	9/29/23	\$ 300.00
13876	1247 - HINDERLITER, DE LLAMAS AND ASSOCIATES - HdL	\$ 1,629.96			
			Svc/Business License Tax Admin 8/23	AUG23	\$ 1,629.96
63460	2322 - MARQUEZ, FRANCES	\$ 53.90			
			Reimb/Parking/CA Voters Rights Act Deposition 7/13	Reimb 9/15/23	\$ 53.90
63461	109123 - 4IMPRINT,INC	\$ 700.70			
			PD Imprinted Notepad Holders(50)/Community Academy 8/24	11586219	\$ 700.70
63462	290 - AC EXCHANGE AUTO	\$ 252.30			
			Belt Tensioner(1)/Belt(1) 7/27	051418	\$ 252.30

**City of Cypress
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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
63463	270 - AITHAL, DARSHINI	\$ 380.25			
			Instruct/Chair Yoga 8/1-8/29	8/29/23	\$ 245.70
			Instruct/Flow Yoga 8/7-8/28	8/28/23	\$ 134.55
63464	1403 - ALL STAR ELITE SPORTS	\$ 1,693.33			
			Shirts/Youth(166)/Coaches(27)/Volleyball 8/24	3669	\$ 1,693.33
63465	102203 - AMERICAN SOCIETY OF COMPOSERS-ASCAP	\$ 18.75			
			Addl Dues/Music License/Concerts on the Green 8/15/23-8/14/24	347000327872	\$ 18.75
63466	101016 - ANAHEIM UNION HIGH SCHOOL DISTRICT	\$ 2,225.00			
			Svc/Transport/Day Camp Excursions(3) 7/23	64T10038	\$ 2,225.00
63467	110860 - AT&T	\$ 824.23			
			Svc/Internet Access 8/23	20467704	\$ 824.23
63468	110860 - AT&T	\$ 4.41			
			2481347232-Admin Phone Svc 9/23	9/23	\$ 4.41
63469	110860 - AT&T	\$ 28.21			
			9391033695-Civic Center Phone Svc 8/23	8/23(G)	\$ 28.21
63470	110860 - AT&T	\$ 1.65			
			East Wing Fax Line 8/23	8/23(H)	\$ 1.65
63471	252 - AUTO ZONE, INC	\$ 374.99			
			Brake Caliper Tool(1)/Antifreeze(4 Gls)/Misc 8/22	5521015363	\$ 144.88
			Replace/Starter/Unit #132	5521015434	\$ 210.10
			Sweeper Halogen Bulbs(3) 8/21	5521014454	\$ 20.01
63472	109327 - BEE REMOVERS - HONEYCOTT, INC	\$ 355.00			
			Inspect/Bees/Community Center 8/22	601609	\$ 85.00
			Svc/Bee Removal/Pinewood Park 8/22	601601	\$ 135.00
			Svc/Bee Removal/Sr Center 8/22	601600	\$ 135.00
63473	1822 - BENEFITS COORDINATORS CORPORATION BCC	\$ 9,951.21			
			Insurance/Life/LTD/STD/Optional 9/23	13290	\$ 9,951.21
63474	705 - BOA ARCHITECTURE	\$ 540.00			
			Design/Sr Center Improvements 7/23-8/23	21-2954-5	\$ 540.00
63475	2205 - BP FORD OF LONG BEACH	\$ 2,816.21			
			Replace/Transmission & Radiator Cooling Lines/Unit #618	FOCB706012	\$ 2,146.26
			Wheel Assembly(1)/Valve Assemblies(2)/Misc 8/28	205984FOW	\$ 669.95
63476	100033 - BREA, CITY OF	\$ 19,578.51			
			PD Dues/Integrated Law & Justice Agency 2023-24	LAW0000251	\$ 17,515.00
			PD Maint/E-Citation Equip/Integrated Law & Justice 2023-24	LAW0000251(A)	\$ 2,063.51
63477	128481 - BSN - SPORT SUPPLY GROUP, INC	\$ 290.90			
			Soccer Nets(2) 8/28	922524021	\$ 290.90
63478	1769 - CARAHSOFT TECHNOLOGY CORP	\$ 48,036.76			
			Software Maint/Online Permit & Plan Check Svcs 7/1/23-6/30/24	IN1455038	\$ 48,036.76
63479	536 - CHARLAND, MATTHEW	\$ 1,320.00			
			Tuition/Leadership in Public Safety/Summer 2023	Tuit 9/15/23	\$ 1,320.00

City of Cypress
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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
63480	123012 - CHARLES ABBOTT ASSOCIATES	\$ 3,230.00			
			Svc/NPDES/Water Quality Mgmt Plan Reviews 7/23	66133	\$ 1,240.00
			Svc/Plan Check/Arnold Cypress Park Rehab 7/23	66217	\$ 1,990.00
63481	2090 - CHARTER COMMUNICATIONS HOLDINGS LLC SPECTRUM	\$ 563.75			
			W/C Svc/Internet 9/23	218496501090123	\$ 563.75
63482	581 - CLARY BUSINESS MACHINES	\$ 337.48			
			PD Shredder Oil(4 Gls) 8/14	131215	\$ 337.48
63483	110067 - COMLINK LASER CARE	\$ 116.34			
			Toner(1)/Finance 8/29	75229	\$ 116.34
63484	1617 - CONTROL AIR ENTERPRISES LLC	\$ 584.63			
			Replace/HVAC Thermostat/Maint Locker Room 8/24	3083891	\$ 584.63
63485	115003 - COUNTY OF ORANGE	\$ 6,272.00			
			Parking Violations 7/23	7/23	\$ 6,272.00
63486	110774 - CSULB FOUNDATION	\$ 636.00			
			PD Reg/Field Training Program/TM 10/16-10/18	PD Reg 10/16-18	\$ 454.00
			PD Reg/Mental Health Decision Making/NG 10/5	PD Reg 10/5/23	\$ 182.00
63487	116854 - DATA TICKET INC-MSB	\$ 1,438.28			
			Parking Citation Process 7/23	154640	\$ 1,438.28
63488	2318 - DFA, LLC DEMSEY, FILLIGER & ASSOCIATES, LLC	\$ 6,500.00			
			Svc/Actuarial Disclosures 6/30/23	202309081720	\$ 750.00
			Svc/Actuarial Valuation 6/30/23	202309081719	\$ 3,000.00
			W/C Svc/Actuarial Disclosures 6/30/23	202309011459	\$ 750.00
			W/C Svc/Actuarial Valuation 6/30/23	202309011458	\$ 2,000.00
63489	298 - DIAZ, DARRELL	\$ 36.00			
			Meals/Field Training Officer Update 8/22-8/24	Reimb 9/15/23	\$ 36.00
63490	345 - DISCOUNT TIRE STORE	\$ 60.00			
			Svc/Wheel Alignment/Unit #618	103001812	\$ 60.00
63491	2112 - E & E SPORTS PHOTOGRAPHY	\$ 1,248.00			
			Photo Package(78)/2023 Challenger Basketball League	6052023	\$ 1,248.00
63492	1488 - ENTERPRISE HOLDINGS INC	\$ 3,262.43			
			PD Rental Car(1) 6/29-7/31	33849828(A)	\$ 921.13
			PD Rental Car(1) 7/25-8/24	33849828(B)	\$ 789.14
			PD Rental Car(1) 7/31-8/30	33849828(C)	\$ 784.70
			PD Rental Car(1) 7/6-8/4	33849828	\$ 767.46
63493	2185 - ENVIRO SAFETY PRODUCTS, PUBLIC SAFETY CENTER	\$ 117.63			
			PD Exam Gloves(1K) 8/3	6152016	\$ 117.63
63494	104530 - EXPERIAN	\$ 78.68			
			PD Credit Reports 8/23	CD2405003461	\$ 78.68

**City of Cypress
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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
63495	1233 - FLATTUM, CHAD	\$ 31.39			
			W/C Reimb/Domestic Violence for Dispatchers 8/28	Reimb 9/15/23	\$ 31.39
63496	130353 - FLEETPRIDE	\$ 146.90			
			Hose Fittings(4)/Sweeper Unit #138	110871490	\$ 33.44
			Hose Fittings(5)/Sweeper Unit #138	110876802	\$ 34.10
			LED Lights(3) 8/24	110654292	\$ 79.36
63497	512 - FOREST LAWN MEMORIAL-PARKS & MORTUARIES	\$ 4,302.00			
			Refund/Recycling Deposit/4471 Lincoln Ave	Rfd(A) 9/15/23	\$ 4,302.00
63498	512 - FOREST LAWN MEMORIAL-PARKS & MORTUARIES	\$ 3,000.00			
			Refund/Recycling Deposit/4480 Lincoln Ave	Rfd(B) 9/15/23	\$ 3,000.00
63499	1115 - FRONTIER	\$ 2,154.01			
			W/C Phone Svc/5627955413 9/23	9/23(B)	\$ 2,154.01
63500	2276 - GENESIS BUILDERS, INC K2 PAINTING	\$ 139,971.28			
			Construct/Sr Center Interior Improvements 8/23	398	\$ 139,971.28
63501	1317 - GEORGE HILLS COMPANY INC	\$ 3,605.00			
			Admin Fee/Liability Claims 7/1/23-9/30/23	INV1025739	\$ 3,605.00
63502	1506 - GODOY, SERGIO	\$ 160.00			
			Reimb/CA Homicide Investigators Assoc Conference 8/15-8/18	Reimb 9/15/23	\$ 160.00
63503	119018 - GOLDEN STATE WATER COMPANY	\$ 8,557.65			
			Svc/Maint Yard Landscaping 7/23	7/23(O)	\$ 33.49
			Svc/Parks Landscaping 6/23-7/23	6/23-7/23	\$ 3,970.02
			Svc/Parks Landscaping 8/23	8/23(B)	\$ 1,951.58
			Svc/Parkway Maint 8/23	8/23(C)	\$ 1,608.52
			Svc/Stanton Channel Berm 7/23	7/23(P)	\$ 994.04
63504	2283 - GREENFIELD LANDSCAPING & MAINT INC GREENFIELD TREE	\$ 17,762.00			
			Svc/Landscape/Right of Ways 7/23	L-3178	\$ 17,762.00
63505	110815 - GRIFFIN STRUCTURES INC	\$ 7,652.50			
			Final/Construct Mgmt/Arnold Cypress Park Rehab 7/23	GSI-CACPR591-05	\$ 7,652.50
63506	112187 - HEALY, BRIAN	\$ 86.00			
			Reimb/Court & Temporary Holding Facilities 8/27-8/28	Reimb 9/15/23	\$ 86.00
63507	1535 - HERNANDEZ, JENNIFER	\$ 160.00			
			Reimb/CA Homicide Investigators Assoc Conference 8/15-8/18	Reimb 9/15/23	\$ 160.00
63508	103024 - JHM & CARSON SUPPLY	\$ 437.37			
			Irrigation Nozzles(62) 8/21	89647/3	\$ 63.40
			Irrigation Valves(3)/Irrigation Box(1)/Adapters(6) 8/31	89918/3	\$ 373.97
63509	7 - LACAL EQUIPMENT, INC	\$ 1,568.95			
			Replace/Curtain Lift & Roller Bar/Sweeper Unit #137	0395203IN	\$ 865.29
			Sweeper Suction Hose(1) 8/31	0395770IN	\$ 703.66
63510	1110 - LINE-X OF ORANGE COUNTY	\$ 515.50			
			Install/Protective Coating/Unit #616	11234	\$ 515.50

**City of Cypress
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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
63511	109220 - MANHATTAN STITCHING CO, INC - BRENDAN SCREEN PRII	\$ 989.75			
			PD Junior Officer Stickers(3K) 8/3	95159	\$ 989.75
63512	111271 - MAR-CO EQUIPMENT CO	\$ 4,817.67			
			Replace/Catalytic Converter/Sweeper Unit #138	195705	\$ 4,817.67
63513	1061 - MARTINEZ, DIANA	\$ 160.00			
			Reimb/CA Homicide Investigators Assoc Conference 8/15-8/18	Reimb 9/15/23	\$ 160.00
63514	778 - MERMER, TERRY	\$ 677.74			
			Reimb/Handler Instructor & Training 8/15-8/18	Reimb 9/15/23	\$ 677.74
63515	2217 - MI JALISCO NURSERY INC	\$ 523.68			
			Plants(100)/Moody St 8/28	3844	\$ 523.68
63516	578 - MIG-MOORE IACOFANO GOLTSMAN, INC	\$ 68,891.00			
			Design/Arnold Cypress Park Rehab 7/23	0082481	\$ 68,891.00
63517	122124 - MIKE RAAHAUGE SHOOTING ENTERPRISES	\$ 25.00			
			PD Svc/Shooting Range(1)/SWAT 8/17	1863	\$ 25.00
63518	80 - MORRIS, LETICIA	\$ 417.30			
			Instruct/Zumba 8/5-8/26	8/26/23	\$ 241.80
			Instruct/Zumba Gold 8/3-8/31	8/31/23	\$ 175.50
63519	129724 - NAPA AUTO PARTS - SO CAL AUTO & TRUCK PARTS INC	\$ 1,834.08			
			Brake Rotors(2)/Brake Pads(2)/Misc 8/22	441358	\$ 332.95
			Brake Rotors(2)/Brake Pads(2)/Misc 8/23	441412	\$ 452.70
			Brake Rotors(6) 7/28	439659	\$ 542.93
			Brake Rotors(6)/Brake Pads(3)/Tire Patches(30) 8/28	441714	\$ 838.45
			Credit/Brake Rotors(2)/Brake Pads(2)/Misc 8/23	441414	\$ (332.95)
63520	985 - NATIONAL AUTO FLEET GROUP	\$ 72,480.56			
			PD Ford Interceptor(1)/Unit #616 8/29	WF6157	\$ 72,480.56
63521	125848 - NATIONAL SAFETY COMPLIANCE INC	\$ 283.78			
			Drug Tests(3)/Alcohol Test(1) 8/24	95157	\$ 283.78
63522	1140 - ORTIZ, JESSE	\$ 392.80			
			Reimb/Supervisory Leadership Institute 8/8-8/11	Reimb 9/15/23	\$ 392.80
63523	129575 - PARKHOUSE TIRE INC	\$ 381.80			
			Vehicle Tires(4) 8/14	1020272970	\$ 381.80
63524	100379 - POPE, MARIE	\$ 27.25			
			W/C Mileage/Peer Support Meeting 8/21	Reimb 9/15/23	\$ 27.25
63525	100870 - POSTMASTER -CYPRESS POST OFFICE	\$ 3,500.00			
			Postage/City & Recreation Newsletter 10/23	9/15/23	\$ 3,500.00
63526	2236 - PROACTIVE WORK HEALTH SERVICES	\$ 480.53			
			First Aid(1) 6/14	3977061278034	\$ 480.53
63527	109069 - PROFORCE LAW ENFORCEMENT	\$ 1,053.02			
			PD Semi-Automatic Rifle(1)/Motor Unit #663 9/5	527781	\$ 1,053.02
63528	1391 - REED, SEBASTIAN	\$ 160.00			
			Reimb/CA Homicide Investigators Assoc Conference 8/15-8/18	Reimb 9/15/23	\$ 160.00

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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
63529	489 - REGALADO, NATHAN	\$ 86.00			
			Reimb/Court & Temporary Holding Facilities 8/27-8/28	Reimb 9/15/23	\$ 86.00
63530	2233 - REYES, BRIANNA	\$ 24.00			
			Meals/Patrol Rifle Operator 7/31-8/1	Reimb 9/15/23	\$ 24.00
63531	2230 - RINGCENTRAL INC	\$ 1,191.13			
			Software Maint/Phone System 7/1/23-6/30/24	INVA515455	\$ 188.50
			Svc/Phone System Implementation 8/23	INVA526278	\$ 1,002.63
63532	106893 - SAFESHRED	\$ 80.00			
			W/C Svc/Shredding(2) 8/1 & 8/29	344499	\$ 80.00
63533	2031 - SDI PRESENCE LLC	\$ 2,316.21			
			W/C Svc/Monitor IT/CAD System 7/23	13439	\$ 2,316.21
63534	122939 - SHI INTERNATIONAL CORP	\$ 27,976.36			
			Svc/Network Security Monitoring 10/26/22-10/25/23	B16057451	\$ 27,976.36
63535	119051 - SMART & FINAL (REC & PARKS)	\$ 31.54			
			Food/Day Camp 8/9	3565620005601	\$ 31.54
63536	108459 - SMART & FINAL-POLICE ACCT	\$ 53.56			
			PD Disinfectant Spray(2 Btls) 8/11	3563630005901	\$ 16.29
			PD Plates(250)/Forks(500)/Breakroom 8/18	356363006201	\$ 37.27
63537	119016 - SO CAL EDISON	\$ 118,797.57			
			700351486618 Svc/Willow Park 8/23	8/23(B)	\$ 538.47
			700370018870 - Svc/Traffic Signal 8/23	8/23(D)	\$ 99.73
			700428641933 Svc/Mackay Park 8/23	8/23(C)	\$ 140.66
			Svc/Citywide 7/12-8/12	7/12/23-8/12/23	\$ 118,018.71
63538	543 - SORVILLO, BRYAN	\$ 6,776.00			
			Instruct/Group Tennis 8/7-9/1	9/1/23	\$ 6,552.00
			Instruct/Private Tennis Lessons 8/1-8/31	8/23	\$ 224.00
63539	1279 - SOUTHERN CALIFORNIA SHREDDING, INC	\$ 60.00			
			PD Svc/Shredding 8/28	234447	\$ 60.00
63540	125888 - SPARKLETTS	\$ 63.84			
			Print Shop Bottled Water 8/23	4105217 8/23	\$ 15.96
			W/C Bottled Water 8/23	4089647 8/23	\$ 47.88
63541	2305 - STEELCLAD INCORPORATED	\$ 728.00			
			Svc/Neighborhood Preservation/Nuisance Abatement/5321 Marion 8/1	15316	\$ 728.00
63542	122963 - STERICYCLE INC	\$ 45.50			
			PD Med Waste Removal 9/23	3006597385	\$ 45.50
63543	2294 - SYSTEM4 OF CALIFORNIA FOURJ'S ENTERPRISES LLC	\$ 540.00			
			W/C Svc/Deep Cleaning/Dispatch Center 8/27	4228	\$ 540.00
63544	2241 - THE EMBLEM AUTHORITY EMBLEMS INC	\$ 250.00			
			PD Patches(250)/Command Staff Bars 8/28	43096	\$ 250.00
63545	851 - THE UPS STORE, #5882	\$ 25.00			
			Svc/Fingerprints(1)/Recreation 8/23	9/5/2023	\$ 25.00

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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
63546	1170 - TOM'S PLUMBING & DRAIN SERVICE CORP	\$ 125.00	Svc/Clear Drain Clog/PD Kitchen 8/31	59437	\$ 125.00
63547	1994 - TRUTH BE TOLD POLYGRAPH, LLC YOLANDA GELLIS	\$ 615.00	PD Svc/Polygraphs(3) 8/23	CYPD-2023/08(2)	\$ 615.00
63548	127207 - UNDERGROUND SVS ALERT OF SO CA	\$ 111.50	Svc/DigAlert Tickets 8/23	820230215	\$ 111.50
63549	1074 - WOMAN'S CLUB OF CYPRESS	\$ 120.00	Ads(2)/Woman's Club 2023 Yearbook	I-2023	\$ 120.00
63550	0 - 567 WORKSHOPS	\$ 600.00	Refund/Facility Deposit/Contract #7805	Rfd 9/15/23	\$ 600.00
63551	0 - BEARBOWER, JAMES	\$ 80.00	Refund/Facility Rental/Contract #6890	Rfd 9/15/23	\$ 80.00
63552	0 - COMMUNITY OF THE WORD	\$ 300.00	Refund/Facility Deposit/Contract #7724	Rfd 9/15/23	\$ 300.00
63553	0 - DIAZ, NARZISO	\$ 1,000.00	Refund/Recycling Deposit/Permit #7935	Rfd 9/15/23	\$ 1,000.00
63554	0 - LORD'S LIGHT COMMUNITY CHURCH	\$ 2,175.00	Refund/Recycling Deposit/5271 Lincoln Ave	Rfd 9/15/23	\$ 2,175.00
63555	0 - POYNTER, MICHAEL	\$ 300.00	Refund/Facility Deposit/Contract #7641	Rfd 9/15/23	\$ 300.00
63556	0 - RYAN COMPANIES US, INC	\$ 11,510.00	Refund/Recycling Deposit/6400 Katella	Rfd 9/15/23	\$ 11,510.00
63557	0 - TAING, KAGNA	\$ 100.00	Refund/Facility Deposit/Contract #7812	Rfd 9/15/23	\$ 100.00
63558	0 - YI, HYOUNG KEUN	\$ 300.00	Refund/Facility Deposit/Contract #7746	Rfd 9/15/23	\$ 300.00
63559	2031 - SDI PRESENCE LLC	\$ 199.98	W/C Svc/Network SSL Certificate 8/1/22-7/31/24	12071	\$ 199.98
63560	1570 - ADVANTAGE MAILING, LLC	\$ 4,842.88	Svc/Print/City & Rec Newsletter(17.5K) 6/23	185381	\$ 4,842.88
63561	2314 - JAI YONG CHIN	\$ 1,500.00	Tuition/Civil Course/Summer 2023	Tuit 9/1/23	\$ 1,500.00
63562	1346 - A1 TEST ONLY & SMOG	\$ 80.00	Svc/Smog Test/Unit #145	1264552 9/14/23	\$ 40.00
			Svc/Smog Test/Unit #168	1264683 9/5/23	\$ 40.00
63563	290 - AC EXCHANGE AUTO	\$ 875.56	Replace/Air Conditioner Compressor/Unit #640	051797	\$ 875.56

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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
63564	106914 - ADMINSURE	\$ 3,477.00			
			Workers Comp Claims Admin 10/23	16328	\$ 3,477.00
63565	100681 - ADVANCED ALARM & FIRE INC	\$ 425.00			
			Repair/Smoke Detectors/Sr Center 8/24	4170	\$ 425.00
63566	270 - AITHAL, DARSHINI	\$ 183.30			
			Instruct/Chair Yoga 9/5-9/12	9/12/23	\$ 136.50
			Instruct/Flow Yoga 9/11	9/11/23	\$ 46.80
63567	105442 - ALL CITY MANAGEMENT SERVICE INC	\$ 27,003.21			
			Crossing Guard Services(24 Hrs)/Orange & Grindlay 8/6-8/19	87097(A)	\$ 578.16
			Crossing Guard Services(27 Hrs)/Orange & Grindlay 8/20-9/2	87410(A)	\$ 650.43
			Crossing Guard Services(450.5 Hrs) 8/6-8/19	87097	\$ 10,852.55
			Crossing Guard Services(619.43 Hrs) 8/20-9/2	87410	\$ 14,922.07
63568	1403 - ALL STAR ELITE SPORTS	\$ 11.57			
			Addl Shirt(1)/Youth Volleyball 8/29	3705	\$ 11.57
63569	109240 - AMERICAN ASPHALT SOUTH	\$ 161,787.47			
			Final/Svc/Residential Street Resurfacing 8/23	2023-1364	\$ 161,787.47
63570	101016 - ANAHEIM UNION HIGH SCHOOL DISTRICT	\$ 750.00			
			Svc/Transport/Day Camp Excursion(1) 8/2	64TI0048	\$ 750.00
63571	110130 - ANDERSEN'S DOOR SERVICE, INC	\$ 195.00			
			Repair/Door/Sr Center 9/13	8905	\$ 195.00
63572	107008 - ANDERSON, GINGER	\$ 1,056.90			
			Instruct/Dance 6/26-8/3	8/3/23	\$ 1,056.90
63573	1200 - ANNEALTA GROUP	\$ 3,022.50			
			Svc/Housing Element Implementation/Ordinance Amendments 8/23	2954	\$ 2,402.50
			Svc/Planning Project Management & Support Assistance 8/23	2955	\$ 116.25
			Svc/Planning Project Manager 8/23	2953	\$ 503.75
63574	102968 - APOLLO PRINTING & GRAPHICS	\$ 604.80			
			Svc/Print Door Hangers(1.75K)/2023 5K Run Street Closures 9/20	284492	\$ 604.80
63575	1619 - ARDURRA GROUP, INC-ANDERSON PENNA PARTNERS	\$ 70,523.00			
			Final/Inspect/Residential Street Resurfacing 8/23	140833	\$ 56,896.00
			Inspect/Sr Center Interior Improvements 8/23	140835	\$ 7,267.00
			Inspect/Street Improvements/Plaza Dr/Permit #PW-23-145 8/23	140837	\$ 340.00
			Inspect/Various Non-CIP Engineering Permits 8/23	140834	\$ 4,420.00
			Svc/City Engineer 8/23	140864	\$ 1,600.00
63576	110860 - AT&T	\$ 492.05			
			Cell Svc/Maint 9/23	9/23(D)	\$ 53.19
			Cell Svc/PD 9/23	9/23(E)	\$ 242.73
			Svc/Planning iPads 9/23	9/23(C)	\$ 66.44
			Wireless Svc/Sewer Truck & Myra Pump Station #2 9/23	9/23(B)	\$ 129.69

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63577	110860 - AT&T	\$ 3,601.45			
			9391033694-PW Phone Svc 8/23	8/23(J)	\$ 154.88
			9391033696-PD Phone Svc 9/23	9/23(A)	\$ 27.10
			9391033698-PW Phone Svc 8/23	8/23(I)	\$ 27.56
			Phone Svc/Multi-Line 8/13-9/12	8/13/23-9/12/23	\$ 3,391.91
63578	252 - AUTO ZONE, INC	\$ 358.17			
			Anti-Freeze(4 Gls)/Windshield Wiper Fluid(6 Gls)/Misc 9/5	5521029990	\$ 94.35
			Replace/Battery/Unit #616	5521039901	\$ 263.82
63579	630 - BATTERY SYSTEMS INC	\$ 745.68			
			Vehicle Batteries(2) 9/5	37690901231648	\$ 745.68
63580	1822 - BENEFITS COORDINATORS CORPORATION BCC	\$ 9,951.21			
			Insurance/Life/LTD/STD/Optional 10/23	13345	\$ 9,951.21
63581	1822 - BENEFITS COORDINATORS CORPORATION BCC	\$ 12,375.22			
			Insurance/Dental & Vision/City & Dist 10/23	BOBC9Q	\$ 9,998.05
			Insurance/Vision Claims/City & Dist & West Comm 8/23	B0B524	\$ 2,377.17
63582	705 - BOA ARCHITECTURE	\$ 18,820.00			
			Design/Electric Vehicle Charging Stations 9/23	23-3027-2	\$ 18,820.00
63583	2205 - BP FORD OF LONG BEACH	\$ 977.35			
			Install/Suspension Control Arms/Unit #618	FOCB706687	\$ 450.00
			Replace/Drive Shaft/Unit #604	206734FOW	\$ 223.59
			Replace/Moulding/Unit #640	206808FOW	\$ 39.69
			Windshield Wiper Motor(1)/Throttle Body(1)/Hose(1) 8/5	206352FOW	\$ 264.07
63584	1600 - BRIGHTVIEW LANDSCAPE SERVICES, INC	\$ 18,863.76			
			Svc/Landscape & Remediation/Berm 7/23	8598829	\$ 5,872.00
			Svc/Landscape/Berm 8/23	8598834	\$ 3,080.00
			Svc/Landscape/Berm 9/23	8598837	\$ 3,080.00
			Svc/Landscape/Lexington Park 8/23	8589394	\$ 6,831.76
63585	120103 - CALIFORNIA MUNICIPAL STATISTICS INC	\$ 550.00			
			Svc/Debt Statement/ACFR 6/30/23	23091511	\$ 550.00
63586	2137 - CALIFORNIA SAFETY AGENCY RECON INDUSTRIES INC	\$ 1,550.00			
			Svc/Restroom & Tennis Court Lockup 8/23	3604-153	\$ 1,550.00
63587	2090 - CHARTER COMMUNICATIONS HOLDINGS LLC SPECTRUM	\$ 3,013.14			
			Svc/Cable TV 9/10-10/9	0079111091023	\$ 132.43
			Svc/Internet Access 9/15-10/14	9/15/23-10/14/23	\$ 1,594.96
			W/C CAD/RMS Ethernet Connection 9/4-10/3	0026082090523	\$ 1,285.75
63588	129539 - COAST RECREATION INC	\$ 904.95			
			Play Equipment Cables(3) 8/1	15248	\$ 216.73
			Play Equipment Deck(1) 9/6	15326	\$ 688.22
63589	110067 - COMLINK LASER CARE	\$ 136.50			
			PD Toners(2) 9/15	75281	\$ 136.50

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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
63590	1617 - CONTROL AIR ENTERPRISES LLC	\$ 13,458.70			
			Repair/HVAC Compressor/Sr Center 7/12 & 7/20	3084346	\$ 878.70
			Replace/HVAC Transformer/Comm Center 9/6	3084378	\$ 804.51
			Svc/HVAC Preventative Maint/City Hall & Council Chambers 8/25	3083974	\$ 2,230.33
			Svc/HVAC Preventative Maint/Comm Center 8/25	3083973	\$ 1,831.00
			Svc/HVAC Preventative Maint/Maint Yard 8/23	3083949	\$ 1,113.00
			Svc/HVAC Preventative Maint/PD 8/28	3084076	\$ 1,329.00
			Svc/HVAC Preventative Maint/PD Range 8/24	3083951	\$ 4,025.00
			Svc/HVAC Preventative Maint/Sr Center 8/23	3083950	\$ 872.00
			Svc/Walk-In Cooler/PD 9/6	3084377	\$ 375.16
63591	1439 - CORODATA MEDIA STORAGE, INC	\$ 154.76			
			Offsite Data Storage 8/23	DS1306305	\$ 154.76
63592	629 - COSTCO WHOLESALE #748	\$ 109,055.97			
			Refund/Business License/Muni-Code 15-30 2023-24	Rfd 9/29/23	\$ 109,055.97
63593	115003 - COUNTY OF ORANGE	\$ 856.44			
			Fee/NPDES Pollution Response 2023-24	PW240216	\$ 856.44
63594	115003 - COUNTY OF ORANGE	\$ 6,158.50			
			Parking Violations 8/23	8/23	\$ 6,158.50
63595	115003 - COUNTY OF ORANGE	\$ 1,104.51			
			PD Svc/OC Automated Telecommunications System 9/23	SH66470	\$ 1,104.51
63596	115003 - COUNTY OF ORANGE	\$ 1,807.00			
			PD Svc/Automated Fingerprint Identification System 9/23	SH66241	\$ 1,807.00
63597	1622 - DANIELS TIRE SERVICE, INC	\$ 932.28			
			Vehicle Tires(7) 9/7	200483586	\$ 932.28
63598	116854 - DATA TICKET INC-MSB	\$ 1,507.80			
			Parking Citation Processing 8/23	155753	\$ 1,507.80
63599	2226 - DAVID EVANS AND ASSOCIATES, INC	\$ 2,953.50			
			Consult/Right of Way Irrigation System/Water Conservation 8/23	544704	\$ 2,953.50
63600	1083 - DAVID VOLZ DESIGN LANDSCAPE ARCHITECTS, INC	\$ 2,472.50			
			Design/Cerritos Ave Median Restoration 8/23	422563	\$ 2,472.50
63601	100707 - DEPT OF JUSTICE ACCT OFFICE CASHIER UNIT	\$ 324.00			
			Svc/Fingerprints(1)/PD Volunteer 8/23	679913(B)	\$ 32.00
			Svc/Fingerprints(1)/Recreation 8/23	679913	\$ 32.00
			Svc/Fingerprints(6)/PD 8/23	679913(A)	\$ 260.00
63602	2163 - DOOSAN INDUSTRIAL VEHICLE AMERICA CORP	\$ 26,431.00			
			Forklift(1) 8/10	9009858135	\$ 26,431.00
63603	1296 - EDCO CNG	\$ 3,734.23			
			Natural Gas(576.70Gls)/Sweepers(2)/Sewer Truck(1) 8/1-8/15	0830023-6	\$ 1,856.97
			Natural Gas(583 Gls)/Sweepers(2)/Sewer Truck(1) 8/16-8/31	0901023-6	\$ 1,877.26
63604	2185 - ENVIRO SAFETY PRODUCTS, PUBLIC SAFETY CENTER	\$ 349.89			
			PD Exam Gloves(3K) 9/21	6154668	\$ 349.89

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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
63605	106039 - FEDERAL EXPRESS CORP	\$ 32.12			
			Svc/Superior Court/Grand Jury Group Homes Response Letter 9/12	8-255-70197	\$ 32.12
63606	1115 - FRONTIER	\$ 60.32			
			7148996947 - Phone Svc/Sewers 10/23	10/23	\$ 60.32
63607	2276 - GENESIS BUILDERS, INC K2 PAINTING	\$ 156,840.55			
			Construct/Sr Center Interior Improvements 9/23	402	\$ 156,840.55
63608	119018 - GOLDEN STATE WATER COMPANY	\$ 85,880.71			
			Svc/Athletic Fields 8/23	8/23(E)	\$ 2,389.55
			Svc/Civic Center 8/23	8/23(J)	\$ 7,266.94
			Svc/Community Center 8/23	8/23(G)	\$ 43.30
			Svc/Lexington Park 8/23	8/23(L)	\$ 2,205.27
			Svc/Maint Yard Landscaping 8/23	8/23(F)	\$ 665.57
			Svc/Parks Landscaping 8/23	8/23(D)	\$ 43,112.13
			Svc/Parkway Maint 8/23	8/23(M)	\$ 26,172.31
			Svc/Sr Center 8/23	8/23(H)	\$ 1,063.41
			Svc/Stanton Channel Berm 8/23	8/23(K)	\$ 2,532.56
			Svc/Storm Drain 8/23	8/23(I)	\$ 429.67
63609	123002 - GRAINGER	\$ 554.07			
			Hand Dryers(2)/Willow Park Restrooms 9/14	9837154740	\$ 554.07
63610	2283 - GREENFIELD LANDSCAPING & MAINT INC GREENFIELD TREE	\$ 17,762.00			
			Svc/Landscape Maint/Right of Way 8/23	L-3236	\$ 17,762.00
63611	103008 - HARTZOG & CRABILL	\$ 2,025.00			
			Svc/Monitor Traffic Signals 8/23	23-0816	\$ 2,025.00
63612	128739 - HOME DEPOT CREDIT SVC-MAINT	\$ 3,345.76			
			Supplies/Maint 7/23	9/29/23	\$ 1,318.05
			Supplies/Maint 8/23	9/29/23(A)	\$ 2,027.71
63613	117233 - HOME DEPOT CREDIT SVC-REC #0720	\$ 213.51			
			Supplies/Facility Operations/Lexington Park 9/1	8510659	\$ 95.68
			Supplies/Facility Operations/Recreation 8/25	5520967	\$ 101.69
			Supplies/Facility Operations/Recreation 8/8	2084463	\$ 16.14
63614	102993 - ITERIS, INC	\$ 1,500.00			
			Svc/Maintain CCTV Network 8/23	161485	\$ 1,500.00
63615	103024 - JHM & CARSON SUPPLY	\$ 907.12			
			Backflow Cage(1)/Irrigation Covers(30)/Misc 8/8	89351/3	\$ 718.56
			Sub/Irrigation Controller Airtime/Mackay Park 5/25/23-5/24/24	90460/3	\$ 188.56
63616	2039 - KELLY SPICERS INC KELLY SPICER STORES	\$ 211.08			
			Specialty Paper(5 Rms) 9/20	11413893	\$ 211.08
63617	112054 - LAKEWOOD NURSERY	\$ 852.82			
			Plants(11)/Potting Soil(10 Bags) 8/10	12649	\$ 852.82
63618	122069 - LIEBERT CASSIDY WHITMORE	\$ 1,275.00			
			Legal Svc/HR Matter #CY020-00001 8/23	249375	\$ 1,190.00
			Legal Svc/HR Matter #CY020-00038 8/23	250189	\$ 85.00

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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
63619	109290 - LONG BEACH BMW-RCA INVESTMENTS INC	\$ 1,735.84			
			PD Motorcycle Battery Charger(1) 9/12	250672	\$ 201.48
			Svc/24K Mile Tune Up/Motor Unit #663	47581	\$ 1,534.36
63620	933 - LSA ASSOCIATES, INC	\$ 17,718.25			
			Consult/Housing Element/Enviro Impact Report 8/23	189870	\$ 10,649.75
			Consult/Mitigated Negative Declaration/Business Park 8/23	189814	\$ 7,068.50
63621	109168 - MACADEE ELECTRICAL CONSTRUCTION, INC	\$ 18,069.00			
			Install/Rapid Flashing Beacon Crosswalk System/Denni/Newman 9/7	5508	\$ 18,069.00
63622	109220 - MANHATTAN STITCHING CO, INC - BRENDAN SCREEN PRII	\$ 2,629.11			
			PD PACE Shirts(325) 8/8	95879	\$ 2,101.13
			Shirts(35)/Youth Action Committee 9/21	96859	\$ 527.98
63623	111271 - MAR-CO EQUIPMENT CO	\$ 843.52			
			Sweeper Dump Door Switches(2) 9/11	195965	\$ 202.98
			Sweeper Filter(1) 8/23	195654	\$ 159.82
			Sweeper Plug Wire Set(1)/Gaskets(2) 8/24	195704	\$ 67.32
			Sweeper Valve Assemblies(2) 8/31	195802	\$ 413.40
63624	460 - MASTER LANDSCAPE & MAINTENANCE, INC	\$ 61,267.40			
			Svc/Plant Trees(126) 7/23	102300	\$ 61,267.40
63625	1552 - NEXTECH SYSTEMS, INC	\$ 14,435.10			
			Rapid Flashing Beacon Crosswalk System(1)/Denni/Newman 8/28	INV2119	\$ 14,435.10
63626	107971 - NOVOTNY, RUDY	\$ 800.00			
			Svc/Announcer/2023 5K Run 10/7	10/7/23	\$ 800.00
63627	672 - O'REILLY AUTO PARTS	\$ 408.36			
			Replace/Instrument Cluster/Unit #168	3078-421702	\$ 242.03
			Transmission Mount(1)/Air Filters(3) 8/22	3078-430363	\$ 166.33
63628	108944 - OFFICE DEPOT	\$ 192.07			
			Supplies/Citywide 8/23	9/29/23	\$ 192.07
63629	129575 - PARKHOUSE TIRE INC	\$ 631.01			
			Vehicle Tire(1)/Unit #152	1020273661	\$ 631.01
63630	1970 - PERFORMANCE PICKLEBALL, LLC	\$ 403.00			
			Instruct/Pickleball 9/6-9/27	9/27/23	\$ 403.00
63631	2236 - PROACTIVE WORK HEALTH SERVICES	\$ 254.00			
			Pre-Place Physical(1)/Dist 8/23	15079_84675	\$ 254.00
63632	2274 - R&S OVERHEAD DOORS OF SO CAL INC	\$ 3,184.70			
			Retention/Replace/PD Vehicle Access Gates(2)	8-11-868586RET	\$ 3,184.70
63633	128542 - RESOURCE BUILDING MATERIALS	\$ 45.03			
			Gravel(.5 CY) 8/17	3652762	\$ 45.03
63634	2230 - RINGCENTRAL INC	\$ 3,866.78			
			Addl Software Maint(4 Licenses)/Phone System 7/1/23-6/30/24	CD-000622781	\$ 555.62
			Backordered Phone Systems(7) 8/12	CD_000640396	\$ 3,311.16
63635	122088 - RIO HONDO COLLEGE - ACCT OFFICE	\$ 280.00			
			W/C Reg/Public Safety Dispatcher/JS 10/30-11/17	Reg 10/30-11/17	\$ 280.00

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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
63636	130231 - RSG, INC ROSENOW SPEVACEK GROUP INC	\$ 647.50	Consult/Affordable Housing/Citrus Square Senior Community 8/23	I010859	\$ 647.50
63637	2194 - SAFETY-KLEEN SYSTEMS, INC	\$ 781.19	Motor Oil(55 Gls) 9/13	92755321	\$ 781.19
63638	165 - SKYLINE SAFETY & SUPPLY-PATRICIA SONTAG	\$ 924.42	Safety Vests(44) 9/7	7835	\$ 924.42
63639	119016 - SO CAL EDISON	\$ 9,837.68	700003851853 Svc/Parkways 8/23	8/23(E)	\$ 531.58
			700564248438 Svc/Traffic Signals 8/23	8/23(F)	\$ 3,839.01
			700710877173 - Svc/Lexington Park 9/23	9/23	\$ 5,467.09
63640	119017 - SO CAL GAS CO	\$ 119.73	08131074000 Svc/Storm Drain 9/23	9/23	\$ 29.11
			14011061398 Svc/Storm Drain 9/23	9/23(A)	\$ 41.84
			16111070716 Svc/Storm Drain 9/23	9/23(B)	\$ 48.78
63641	543 - SORVILLO, BRYAN	\$ 7,962.50	Instruct/Group Tennis 9/5-10/6	10/6/23	\$ 7,962.50
63642	125888 - SPARKLETTS	\$ 371.29	Comm Center Bottled Water 8/23	4104724 8/23	\$ 43.89
			Credit/PD Bottled Water 7/23	9/29/23	\$ (6.24)
			Credit/Sr Center Bottled Water 8/23	9/29/23(A)	\$ (1.56)
			Maint Bottled Water 8/23	4106666 8/23	\$ 171.61
			PD Bottled Water 8/23	4104648 8/23	\$ 147.63
			Sr Center Bottled Water 8/23	4104716 8/23	\$ 15.96
63643	116238 - STAPLES BUSINESS ADVANTAGE	\$ 558.92	Supplies/Citywide 8/23	9/29/23	\$ 558.92
63644	544 - STEAMX, LLC	\$ 106.14	Super Swivel(1)/O-Rings(25)/Pick Tool(1) 8/31	66707	\$ 106.14
63645	122862 - STEVEN ENTERPRISES INC	\$ 915.79	Plotter Ink(7 Cartridges)/Comm Center 9/15	0465994IN	\$ 915.79
63646	1330 - SUPERIOR PROPERTY SERVICES, INC-SUPERIOR GRAFFITI	\$ 7,084.00	Svc/Graffiti Removal/Streets & Parks 8/23	17891	\$ 7,084.00
63647	2071 - THAT SOUND GUY DARREN KNOWLES	\$ 998.00	Svc/Audio & Lighting/2023 5K Run 10/7	10/7/23	\$ 998.00
63648	588 - THE COUNSELING TEAM INTERNATIONAL	\$ 285.00	W/C Svc/Employee Counseling 8/23	88112	\$ 285.00
63649	107127 - THE FLAG FACTORY	\$ 959.92	US Flags(5)/CA Flags(5)/POW Flag(1) 9/20	32408	\$ 959.92
63650	2300 - THOMPSON & THOMPSON REAL ESTATE VALUATION	\$ 5,045.85	Svc/Appraisal/6612 Cerritos 7/23	31880	\$ 5,045.85

City of Cypress
Payment Register
09/09/23-10/06/23

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
63651	1170 - TOM'S PLUMBING & DRAIN SERVICE CORP	\$ 525.00			
			Install/Water Line/Maint Yard 9/8	59560	\$ 525.00
63652	2209 - TRIAD CONSULTING & SYSTEM DESIGN GROUP	\$ 13,553.75			
			Consult/Security System Evaluation/City Facilities 8/23	972	\$ 13,553.75
63653	1095 - TYLER TECHNOLOGIES, INC-NEW WORLD	\$ 74,293.92			
			Software Maint/New World Systems 8/1/23-7/31/24	045-424714	\$ 74,293.92
63654	128063 - U S ARMOR CORPORATION	\$ 1,342.49			
			PD Ballistic Vest(1)/BReyes 8/21	43375	\$ 674.06
			PD Ballistic Vest(1)/NTicorat 9/11	43358	\$ 668.43
63655	1139 - UNIFIRST CORP	\$ 1,140.45			
			Uniforms/Mats/Mops/Towel 7/23	7/23	\$ 469.32
			Uniforms/Mats/Mops/Towel 8/23	8/23	\$ 671.13
63656	1242 - UNIFORM DEPOT, INC-MR UNIFORM	\$ 1,721.02			
			PD Safety Gear/PSO MGance	7470(A)	\$ 75.45
			PD Safety Gear/Trainee JWursthorn	7471	\$ 95.21
			PD Uniform & Safety Gear/PSO MGance	7472	\$ 157.57
			PD Uniform & Safety Gear/PSO NBasulto	7470	\$ 639.91
			PD Uniform/JCarrillo	7473	\$ 437.73
			PD Uniform/PSO MGance	7467	\$ 222.12
			PD Uniform/PSO MPham	7468	\$ 76.60
			PD Uniform/Volunteer WSchoemann	7469	\$ 16.43
63657	100308 - UNITED MAINTENANCE SYSTEMS	\$ 14,080.50			
			Svc/Janitorial/Park & Rec Facilities 8/23	15569	\$ 7,980.00
			Svc/Janitorial/Park Restrooms(8) 8/23	15568	\$ 6,100.50
63658	2240 - UNIVERSAL WASTE SYSTEMS	\$ 500.00			
			Svc/Porta-Pottie(1)/Nature Park 8/23	0002427202	\$ 500.00
63659	129595 - VERIZON WIRELESS - CA	\$ 79.97			
			Cell Svc/Rec 9/23	9/23	\$ 79.97
63660	1992 - VOORHEES, RONDA	\$ 682.50			
			Instruct/Art Fun/Piano 9/13-10/5	10/5/23	\$ 682.50
63661	1993 - WATANABE , BRYCE I	\$ 1,734.20			
			Instruct/Karate 9/6-10/4	10/4/23	\$ 1,734.20
63662	2193 - WEST GROVE VOLLEYBALL, LLC	\$ 286.65			
			Instruct/Volleyball 9/10-10/1	10/1/23	\$ 286.65
63663	1962 - WEX HEALTH INC-WEX	\$ 86.25			
			Admin Fee/FSA 8/23	0001804181IN	\$ 86.25

City of Cypress
Payment Register
09/09/23-10/06/23

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
63664	1974 - YUNEX LLC	\$ 5,386.39			
			Repair/Traffic Signals 7/23	5610000130	\$ 1,066.25
			Svc/Street Light Survey 7/23	90000249	\$ 189.07
			Traffic Signal Maint 7/23	90000248	\$ 4,131.07
63665	0 - HERNANDEZ, JERRY	\$ 109.00			
			Refund/Soccer 9/11-10/9	Rfd 9/29/23	\$ 109.00
63666	0 - HUYNH, STEVEN	\$ 114.00			
			Refund/Dance 9/13-11/1	Rfd 9/29/23	\$ 114.00
63667	0 - MOSLEY INSURANCE & FINANCIAL SERVICES	\$ 300.00			
			Refund/Facility Deposit/Contract #7684	Rfd 9/29/23	\$ 300.00
63668	0 - SO-PHIS	\$ 300.00			
			Refund/Facility Deposit/Contract #7692	Rfd 9/29/23	\$ 300.00
63669	0 - SUWANSIRISILP, KRAWEE	\$ 68.00			
			Refund/Piano 9/13-10/4	Rfd 9/29/23	\$ 68.00
62614	1570 - ADVANTAGE MAILING, LLC	\$ (4,842.88)			
			Svc/Print/City & Rec Newsletter(17.5K) 6/23	185381	\$ (4,842.88)
63370	2314 - JAI YONG CHIN	\$ (1,500.00)			
			Tuition/Civil Course/Summer 2023	Tuit 9/1/23	\$ (1,500.00)
Total EFTs		\$ 549,342.87			\$ 549,342.87
Total Warrants		1,702,476.35			1,702,476.35
Transfer to Payroll (W1511)		811,641.00	Payroll 09/01/23-09/15/23		811,641.00
Transfer to Payroll (W1512)		737,294.31	Payroll 09/15/23-09/29/23		737,294.31
Grand Totals		\$ 3,800,754.53			\$ 3,800,754.53



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

9.

FROM: Alicia Velasco, Planning Director

DATE: 10/23/2023

SUBJECT: Approve an Ordinance Amending the Municipal Code to Implement the Housing Element and Comply with State Housing Laws

RECOMMENDATION

1. Approve the first reading, by title only, of an Ordinance amending selected provisions of Appendix I (Zoning) of the Cypress Municipal Code related to multi-family housing development and design standards, multi-family permitting procedures, and accessory dwelling units in support of Housing Element implementation; and

2. Find the action exempt from the California Environmental Quality Act.

DISCUSSION

The 2021-2029 Housing Element contains State-mandated programs to remove constraints to housing development, including updating the Zoning Ordinance to comply with recent changes in State law.

Previous City Council actions to implement the Housing Element include:

- November 2021 - adopted updated emergency shelter provisions
- May 2022 - updated accessory dwelling unit, density bonus, and reasonable accommodation provisions
- September 2022 - updated provisions for special housing types and lot splits

The current recommendation modifies residential development standards, establishes new multi-family objective design standards, and establishes a new administrative site plan review for multi-family projects.

Multi-family Development and Design Standards

State required amendments to the Zoning Ordinance include:

Multi-family Parking

- Permitting tandem and compact spaces for up to 20 percent of required parking.

- Creating equivalent parking standards for for-sale and for-rent developments.
- Shared parking for mixed-use projects when deemed feasible by a parking demand study.

Objective Design Standards

Recent State law has removed subjectivity from the development process. Objective design standards involve no personal or subjective judgment by the decision maker (the City Council or Planning department). The ordinance creates Section 3.17.310 (Objective Standards for Multi-Family Dwellings), which includes standards related to:

- Site design and building orientation
- Vehicular and pedestrian access
- Parking facilities
- Site features, such as lighting, landscaping, walls, solid waste, and utility screening
- Building design, such as architectural style and roof and façade design

The new standards apply to all multi-family developments of three or more units. The ordinance also clarifies standards for trash enclosures and RV storage.

Administrative Site Plan Review

As required by the State, the ordinance replaces the existing conditional use permit for multi-family developments with four or more units with an administrative site plan review permit. Administrative site plan reviews are approved by the Planning Director and projects are subject to objective design standards, findings of approval, all other existing standards, and Orange County Fire Authority and Building and Safety approval.

A fee for administrative site plan reviews will be recommended with other housing-related fees in the first quarter of 2024. The City is not aware of any developments that would require an administrative site plan review prior to the City Council considering the fee.

Accessory Dwelling Units (ADUs)

ADUs are accessory to a primary residence and have complete independent living facilities. The ordinance incorporates new State rules including increased maximum height requirements.

Summary

The recommended ordinance is required to implement the City's 2021-2029 Housing Element and comply with State law.

The public hearing notice for this item was posted on October 12, 2023 as required by the Municipal Code. Any comments received will be attached to the report.

BUDGET IMPACT

None.

LEGAL REVIEW

The ordinance was approved as to form by the City Attorney.

APPROVED BY:

Peter Grant, City Manager

Attachments

Ordinance

Notice of Exemption

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CYPRESS, CALIFORNIA, AMENDING SELECTED PROVISIONS OF APPENDIX I (ZONING) OF THE CYPRESS MUNICIPAL CODE RELATED TO MULTI-FAMILY HOUSING DEVELOPMENT AND DESIGN STANDARDS, MULTI-FAMILY PERMITTING PROCEDURES, AND ACCESSORY DWELLING UNITS IN SUPPORT OF HOUSING ELEMENT IMPLEMENTATION; AND FINDING THE ACTION EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

WHEREAS, the City's 2021-2029 Housing Element was certified by the California Department of Housing and Community Development on September 9, 2022; and

WHEREAS, the 2021-2029 Housing Element commits the City to implementing programs and policies to remove constraints to housing development in the City, including Zoning Ordinance amendments to modify standards and procedures related to housing development; and

WHEREAS, the City Council desires to update the City's regulations to be consistent with State law; and

WHEREAS, the City Council finds that the Ordinance is consistent with the goals, policies, and objectives of the General Plan. Housing Element Goal HOU-5 is to "mitigate any potential governmental constraints to housing production and affordability". The Ordinance furthers this goal by ensuring that the City's zoning regulations are consistent with State laws intended to facilitate and incentivize the development of multi-family housing, including affordable housing; and

WHEREAS, on October 23, 2023, the City Council held a duly noticed public hearing and considered testimony on the Ordinance.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CYPRESS DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council hereby specifically finds that all of the facts set forth in the above Recitals are true and correct and are incorporated herein as findings of the City Council.

SECTION 2. Section 2.04.030(A) of Appendix I (Zoning) of the Cypress Municipal Code is hereby revised as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

A. *Allowed land uses.* Tables 2-2, 2-6, 2-11, 2-15, and 2-18 provide for land uses that are:

1. Permitted subject to compliance with all applicable provisions of this zoning ordinance and any building permit or other permit required by the Municipal Code. These are shown as "P" uses in the tables; ~~or~~
2. **Allowed subject to the approval of an administrative site plan review (subsection 4.19.110), and shown as "A" uses in the tables; or**

3. Allowed subject to the approval of a conditional use permit (subsection 4.19.070), and shown as “C” uses in the tables.

SECTION 3. Section 2.05.030 of Appendix I (Zoning) of the Cypress Municipal Code is hereby revised as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

2.05.030. Residential zoning district land uses and permit requirements.

A. Allowed land uses.

1. *Table 2-2 indicates the uses allowed within each residential zoning district.* Table 2-2 indicates the uses allowed within the RS-15000, RS-6000, RS-5000, RM-15, RM-20, and MHP-20A zoning districts, and the land use permit required to establish each use, in compliance with article 4 (Land Use and Development Permit Procedures).
2. *Residential uses are the primary allowed use.* Residential uses represent the primary allowed use, and only those additional uses that are complementary to, and can exist in harmony with, the residential character of each zoning district may be allowed as accessory, conditionally permitted, and/or temporary uses, as indicated in table 2-2.

B. *Prohibited land uses.* Any table cell with a “—” means that the listed land use is prohibited in that specific zoning district.

C. *Land uses not listed.* For land uses not listed in table 2-2, the provisions of subsection 4.19.030 (Director’s review) shall apply.

~~D. **Design review required.** All construction activities (e.g., additions, alterations, construction, reconstruction, or remodeling) shall require design review approval in compliance with subsection 4.19.060 (Design review).~~

~~E.D.~~ *Applicable subsections.* Where the last column in the tables (“See Section”) includes a subsection number, the regulations in the referenced section apply to the use; however, provisions in other sections of this zoning ordinance may also apply.

SECTION 4. The key and Residential section of Table 2-2 (Allowable Uses and Permit Requirements for Residential Zoning Districts) in Section 2.05.030 of Appendix I (Zoning) of the Cypress Municipal Code is hereby revised as follows with the remainder of the Table remaining unchanged (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

**TABLE 2-2
ALLOWABLE USES AND PERMIT REQUIREMENTS
FOR RESIDENTIAL ZONING DISTRICTS**

Key to Table

P	Permitted Use
<u>A</u>	<u>Administrative Site Plan Review required (See subsection 4.19.110)</u>
C	Conditional use—Conditional Use Permit required (See subsection 4.19.070)
“—”	Use not allowed
S	Site Review by Design Review Committee
TUP	Temporary Use Permit

Land Use	Permit Requirement by District						
	RS-15000	RS-6000	RS-5000	RM-15	RM-20	MHP-20	See Section
<i>Residential</i>							
Accessory Dwelling Units	P	P	P	P	P	—	3.17.200
Accessory Structures under 15 feet in height	P	P	P	P	P	P	3.17.020
Accessory Structures over 15 feet in height	C	C	—	C	—	—	3.17.020
<u>Condominiums, not more than 3 units</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>—</u>	<u>3.17.070; 3.17.310</u>
<u>Condominiums, over 3 units</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>—</u>	<u>3.17.070; 3.17.310</u>
<u>Condominiums, Townhouses, or Condominium Conversions</u>	C	C	C	C	C	—	3.17.070
Dormitories	—	—	—	C	C	—	
Duplexes	P	P	P	P	P	—	Duplexes in single-family zones are subject to 3.17.260
Employee Housing	P	P	P	P	P	—	3.17.270
Home Occupations	P	P	P	P	P	P	3.17.100
Manufactured Housing	P	P	P	P	P	P	3.17.140
Marijuana Cultivation (Indoor)	P	P	P	P	P	P	Chapter 15I
Marijuana Cultivation (Outdoor)	—	—	—	—	—	—	Chapter 15I
Commercial Marijuana Activity	—	—	—	—	—	—	Chapter 15J
Maritime Storage/Shipping Containers	—	—	—	—	—	—	
Mobile Home Parks	—	—	—	—	—	P	
Model Home/Subdivision Sales Offices	TUP	TUP	TUP	TUP	TUP	TUP	3.17.220
Multi-Family Dwelling Units, not more than 3 units	—	—	—	P	P	—	<u>3.17.310</u>
Multi-Family Dwelling Units, over 3 units	—	—	—	<u>CA</u>	<u>CA</u>	—	<u>3.17.310</u>
Private Yard/Garage Sales	P	P	P	P	P	P	3.17.090
Second Primary Units	P	P	P	—	—	—	3.17.260
Second-Story Balcony, within the front yard	P	P	P	P	P	—	3.11.050
Second-Story Balcony, within the side or rear yard	S	S	S	S	S	—	3.11.050
Single-Family Dwelling Units	P	P	P	P	P	—	Single-family dwelling units in RS-5000 subject to Section 2.05.040B
Supportive Housing	P	P	P	P	P	—	3.17.280
Temporary Uses/Activities	TUP	TUP	TUP	TUP	TUP	TUP	3.17.220
Transitional Housing	P	P	P	P	P	—	3.17.290

SECTION 5. Section 2.05.040(A) of Appendix I (Zoning) of the Cypress Municipal Code is hereby revised as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

- A. **Compliance with table 2-23.** New land uses and structures and alterations to existing land uses and structures shall be designed, constructed, and/or established in compliance with the requirements in table 2-23, in addition to the development standards in article 3 (Performance and Standards). **Multi-family dwelling units and condominiums shall also be subject to section 3.17.310 (Objective standards for multi-family dwellings).** The land uses and

structures on property identified in section 2.05.070 (Optional Design Tracts) shall be subject to the optional design and improvement standards outlined in Ordinance No. 365.

SECTION 6. The standards for the RM-15 and RM-20 zoning districts in Table 2-3 (Residential Zoning Districts Development Standards (Continued)) in Section 2.05.040 of Appendix I (Zoning) of the Cypress Municipal Code is hereby revised as follows with the remainder of the Table remaining unchanged (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

**TABLE 2-3
RESIDENTIAL ZONING DISTRICTS DEVELOPMENT STANDARDS (Continued)**

	Zoning Districts		
Development Standards	RM-15	RM-20	MHP-20A
Minimum Parcel Size	10,000 square feet	10,000 square feet	20 acres
Minimum Parcel Width	100 feet	100 feet	250 feet
Minimum Parcel Depth	100 feet	100 feet	(2)
Maximum Allowable Density	15 d.u./gross acre (1)	20 d.u./gross acre (1)	
Setbacks Required			
Front	20 feet		(2)
Side (interior, each)	Single-Story—5 feet		
	Two-Story—10 feet		
Street side	10 feet		
Rear	10 feet		
Vehicular Access	The entrance to a garage or carport shall be no closer than 20 feet to any public right-of-way.		
Maximum Parcel Coverage by Structures	40%	45%	
Maximum Structure Height	35 feet		
Minimum Dwelling Unit Size	450 square feet for ~~Bachelor~~ Studio Unit		N/A
	600 square feet for 1-Bedroom Unit		
	750 square feet for 2-Bedroom Unit		
	900 square feet for 3-Bedroom Unit		
Minimum Distance Between Structures on the same parcel, where neither structure exceeds 15 feet in height	6 feet		(2)
Minimum Distance Between Structures on the same parcel, where one or more structures exceeds 15 feet in height	10 feet		
Minimum Open Space Required	400 square feet/dwelling unit		
Driveway Widths	(See Section 25.13)		
With up to and including 2 units	Minimum of 12 feet		See section 3.14.050
With 3 or more units	Minimum of 24 feet		
Minimum Landscaped Open Area	35%		(2)
Minimum Interior Garage Dimension	Single-family units and multi-family units with private garages shall comply with the		N/A

	<u>minimum interior dimension requirements of the single-family zoning districts.</u> ~~20 feet by 20 feet, clear with no obstructions, for multi-family units~~	
	<u>When the required parking for multi-family units is provided in a shared garage, parking space dimensions shall comply with section 14 (Off-Street Parking and Loading) 20 feet by 20 feet, clear with no obstructions, for detached single family units</u>	
	~~30 feet by 20 feet, clear with no obstructions, for detached single family units with 3-vehicle garages~~	
Fences/Walls/Hedges	See subsection 3.11.060 (Fences, walls, and hedges)	
Motor Vehicle Parking	See section 14 (Off-Street Parking and Loading) and Subsection 2.05.050	
Satellite Antennae	See section 16 (Wireless Communications)	
Signs	See section 15 (Signs)	

Notes:

(1) The allowable density may be increased by a maximum of twenty (20) percent for multi-family development projects that consolidate substandard parcels with substandard widths to create a minimum net aggregate parcel area of thirty thousand (30,000) square feet.

(2) The development of mobile home parks shall be in compliance with the requirements of subsection E. (Special requirements for mobile home parks within the MHP-20A zoning district), below.

SECTION 7. Section 2.05.040(B) of Appendix I (Zoning) of the Cypress Municipal Code is hereby revised as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

B. Development standards.

1. All parcels shown on an approved and recorded subdivision map, or for which a deed was recorded before the incorporation of the city, may be used as a building site without compliance with the minimum standards for parcel depth, size, and width identified in table 2-3, above; provided, the parcel has a minimum area of at least 4,000 square feet and a minimum building site width of 30 feet.
2. In addition to the general standards of this Section, the following special standards shall also apply to all of the residential zoning districts:
 - a. Any single-story residential structure located in either the RM-15 or RM-20 zoning district shall maintain a minimum setback of fifteen (15) feet from any single-family zoning district (e.g., RS-15000, RS-6000, or RS-5000).
 - b. Any two-story residential structure located in either the RM-15 or RM-20 zoning district shall maintain a minimum setback of twenty (20) feet from any single-family zoning district (e.g., RS-15000, RS-6000, or RS-5000).
 - c. Additions to the original allowed structure shall not exceed the maximum height of the original structure in any residential zoning district, excluding chimneys and, unless approved by the staff review committee.

- d. Additions, repairs, or replacements to any structure in a residential zoning district shall be constructed to match the existing architecture and materials of the main structure.
- e. All residential development plans or applications that allow the construction of a single parcel, multi-family residential development shall be subject to the dedication and/or fee provisions and requirements of article VI, "Park and Recreational Facilities" of chapter 25 of the Municipal Code.
- f. ~~Where a multi-family dwelling unit, including incidental or required accessory uses, abuts property in a single-family zoning district, a~~ **A masonry wall shall be erected and maintained along all interior rear and side property lines of a multi-family residential development, except within the front yard setback. The wall shall be** a minimum of six (6) feet in height as measured in compliance with section 3.11.070 (Fences, Hedges, and Walls), ~~shall be erected and maintained between the multi-family uses and the single-family zoning district.~~
- g. Development in the RS-5000 zoning district shall be subject to the additional regulations identified in subsection D. (Special requirements for small-lot, single-family developments within the RS-5000 zoning district), below.
- h. ~~All areas located in front yards shall contain living plant material, except for allowable driveways and walkways.~~
- i. Paved drive approaches shall be provided to all garages located in residential zones.

SECTION 8. Section 2.05.050, including Table 2-4 (Residential Zoning District Parking Requirements), of Appendix I (Zoning) of the Cypress Municipal Code is hereby revised as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

2.05.050. Residential off-street parking requirements.

Each land use shall provide at least the minimum number of off-street parking spaces required by this section, except where a greater number of spaces are required through land use entitlement approval or where an exception has been granted through approval of a discretionary permit.

A. *Parking requirements by land use.* Each land use shall be provided the number of parking spaces required by this section and table 2-4, below.

B. *Compliance with section 14 required.* All sites shall provide adequate off-street parking for the subject use in compliance with section 14 (Off-Street Parking and Loading).

C. *Expansion of structure, change in use.* When a structure is enlarged or increased in capacity or intensity, or when a change in use requires more off-street parking, additional parking spaces shall be provided in compliance with this section. Also see section 25 (Nonconforming Uses, Structures, and Parcels).

~~D. Multi-tenant sites. A site with multiple tenants shall provide the aggregate number of parking spaces required for each separate use.~~

DE. *Parking required by entitlements and/or development agreements.* Parking requirements established by conditional use permits, development agreements, or similar entitlements supersede the provisions of this Section.

EF. *Uses not listed.* Land uses not specifically listed in table 2-4, below, shall provide parking as required by the director. The director shall use the requirements of table 2-4 as a guide in determining the minimum number of parking spaces to be provided.

EG. *Rounding of quantities.* If the calculation of required parking spaces results in a fractional number, a fraction of one-half or higher shall be rounded up to the next whole number.

**TABLE 2-4
RESIDENTIAL ZONING DISTRICT
PARKING REQUIREMENTS**

<i>Residential Uses</i>	<i>Vehicle Spaces Required</i>
Residential Land Uses	
Accessory Dwelling Units	See Section 3.17.200(F)(5)
Condominiums, including townhouses, patio homes, and detached condominiums containing two or fewer bedrooms	Bachelor unit: 1 garage (1) space for each dwelling unit
	One-bedroom unit: 1 garage space, plus 1/2 open space for each dwelling unit
	Two-bedroom unit: 2 garage spaces for each dwelling unit
	Three-bedroom unit: 2 garage spaces, plus 1/2 open space for each dwelling unit
	1/2 unassigned open spaces for each dwelling unit on site with 2 or more dwelling units
Guest parking (2)	
Detached condominiums containing three or more bedrooms as defined in article 6	2-car garage, plus 2 open spaces for each dwelling unit
Dormitories	1 space for each guest room
Group homes (e.g., boarding or rooming houses)	1 space for each guest room or dwelling unit
Mobile home parks	1 covered space in conjunction with each mobile home
Guest parking (2)	1 space for each 6 mobile homes or sites to be provided in the mobile park separate from the mobile home spaces
Multi-family dwelling units, including apartments, duplexes, attached and detached condominiums, patio homes, and townhouses (2 or more dwelling units on one site, excluding condominiums and townhouses)	Studio Bachelor unit: 1 garage space for each dwelling unit
	One-bedroom unit: 1 garage space, plus 1/2 open space for each dwelling unit
	Two- or three-bedroom unit: 2 garage spaces for each dwelling unit
	Four+- bedroom unit: Three-bedroom unit: 2 garage spaces, plus 1/2 open space for each dwelling unit
Guest parking (2)	1/4 unassigned open spaces for each dwelling unit on site with 4 or more dwelling units
Planned residential development guest parking	2 garage spaces for each dwelling unit, plus 1 on site

<i>Residential Uses</i>	<i>Vehicle Spaces Required</i>
-	Guest parking 1 open space for each dwelling unit
~~Residential dwelling units located within a Density Incentive Overlay zoning district (DI)~~	~~Bachelor unit: 1 garage space for each dwelling unit~~
-	~~One-bedroom unit: 1 garage space, plus 1/2 open space for each dwelling unit~~
-	~~Two-bedroom unit: 2 garage spaces for each dwelling unit~~
-	~~Three-bedroom unit: 2 garage spaces, plus 1/2 open space for each dwelling unit~~
Guest parking	1/2 unassigned open spaces for each dwelling unit on site with 2 or more dwelling units
Single-family dwelling units, detached and attached	
Units with up to and including 3 bedrooms	2-vehicle garage for each dwelling unit (1)
Units with over 4 bedrooms	3-vehicle garage for each dwelling unit.
Single-family dwelling units, small-lot development, detached and attached	2-vehicle garage plus 2 open spaces for each dwelling unit. The open spaces may be located on the driveway leading to the garage
Guest parking	1 unassigned open space for each dwelling unit
<i>Nonresidential Uses</i>	<i>Vehicle Spaces Required</i>
<i>Nonresidential Land Uses</i>	
Assisted living facilities	1 space for every 2 beds
Community care, large or small (includes residential care facilities)	<u>1/2 space for each bed Based on demonstrated need, but shall not require more parking than required for similar residential uses within the same zone</u>
Community/recreation centers	1 space for every 3 persons served, based on the maximum anticipated capacity of all facilities capable of simultaneous use, as determined by the director
Convalescent/rest homes	1 space for every 3 beds
Convent, monastery, nursery, parsonage, and places of worship	1 space for every 3 fixed seats in the main assembly room; or where no fixed seats are provided, 1 space for every 20 square feet in the main assembly room
Day care centers (3)	1 space for each employee on the largest shift, plus 1 space for every 10 children for which the facility is licensed
Day care homes, large	1 space for each 3 children, plus permanent drop-off area as approved by the director
Hospitals	2 spaces for each bed
Kennels	1 space for each 400 square feet of gross floor area, plus one space for each 600 square feet of boarding area
Libraries	1 space for each 300 square feet of gross floor area
Museums	1 space for each 300 square feet of gross floor area
Residential care homes, large or small	1/2 space for each bed
Schools, elementary and junior high	2 spaces for each classroom
Schools, high	7 spaces for each classroom

Notes:

- (1) Each garage shall have and maintain a clear unobstructed inside dimension of at least twenty (20) feet by twenty (20) feet.
- (2) Guest parking spaces shall be clearly marked for guest parking only and shall be dispersed evenly throughout the development site. Signs shall be provided at appropriate locations to direct visitors to guest parking locations.
- (3) Day care facilities shall pay for a parking study to be conducted by the city or its designee. A parking plan will then be considered for each facility based on this study.

SECTION 9. Section 2.05.060 of Appendix I (Zoning) of the Cypress Municipal Code is hereby revised as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

All uses shall be subject to the applicable regulations of this zoning ordinance, including provisions located in the following sections and subsections:

Adjustments	Subsection 4.19.050
<u>Administrative Site Plan Review</u>	<u>Subsection 4.19.110</u>
Conditional Use Permits	Subsection 4.19.070
<u>Design Review</u>	<u>Subsection 4.19.060</u>
Home Occupations	Subsection 3.17.100
Landscaping	Section 13
Nonconforming Uses, Structures, and Parcels	Section 25
Off-Street Parking and Loading	Section 14
Signs	Section 15
Temporary Use Permits	Subsection 4.19.040
Variances	Subsection 4.19.080

SECTION 10. Section 3.11.120 of Appendix I (Zoning) of the Cypress Municipal Code is hereby revised as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

3.11.120. Solid waste, **organic waste, and** ~~recyclable materials~~ storage.

This subsection provides standards for the provision of solid waste (refuse), **organic waste**, and recyclable material storage areas in compliance with state law (California Solid Waste Refuse and Recycling Access Act, Public Resources Code Sections 42900 et seq.).

a. *Applicability.*

1. *New developments.* A new multi-family residential, commercial, industrial, or other nonresidential development project requiring a building permit shall provide adequate, accessible, and convenient areas for collecting and loading solid waste and recyclable materials.
2. *Existing developments.* Existing multi-family residential, commercial, industrial, or other nonresidential development projects shall include adequate, accessible, and convenient areas for collecting and loading solid waste materials.
3. *Existing developments undergoing alterations.* An existing multi-family residential, commercial, industrial, or other nonresidential development project that is undergoing

alterations shall provide adequate, accessible, and convenient areas for collecting and loading recyclable materials when:

- a. One or more building permit applications have been submitted for one or more alterations; and
 - b. The proposed alterations will collectively result in the addition of thirty (30) percent or more of floor area for the development project.
4. *Co-mingled solid waste and recyclable materials receptacles.* A new or existing multi-family residential, commercial, industrial, or other nonresidential development project located in a recycling area that allows for the collection of co-mingled solid waste and recyclable materials shall provide adequate, accessible, and convenient areas for collecting and loading co-mingled solid waste and recyclable materials.
- b. *Multi-family projects.* Multi-family residential projects with ~~five (5)~~ **three (3)** or more dwelling units, shall provide refuse, organic waste, and recyclable material storage areas in compliance with the requirements of paragraph A. (Applicability), above, and in compliance with the following:
1. *Individual unit storage requirements.* Developments which provide private garages for each unit may utilize individual refuse, organic waste, and recyclable containers for each unit. Each private garage shall have a dedicated storage space adequate in size to house the refuse, organic waste, and recyclable containers. A dedicated temporary storage space shall be provided outside in a location accessible for collection but shall not block circulation drives or conflict with parking. A minimum of three (3) cubic feet shall be provided for the storage of refuse and a minimum of three (3) cubic feet shall be provided for the storage of recyclable material; and
 2. *Common storage requirements.* The following are minimum requirements for common refuse and recyclable material storage areas for multi-family developments, which may be located indoors or outdoors as long as they are readily accessible to all residents. These requirements apply to each individual structure. Areas are measured in square feet. Common receptacles for refuse, organic waste, and recyclables shall be housed in a trash enclosure which complies with the requirements of paragraph D (Design and construction standards) and paragraph E (Location standards). Alternatively, an interior storage area may be provided within a dedicated room in the building. Sizing of the enclosure or interior storage area shall conform to the requirements of the City's solid waste provider.

**TABLE 3-5
MULTI-FAMILY DEVELOPMENT MINIMUM COMMON STORAGE AREAS REQUIRED
(SQUARE FEET)**

<i>Number of Dwellings</i>	<i>Refuse</i>	<i>Recycling</i>	<i>Total Area</i>
~~5—6~~	~~12~~	~~12~~	~~24~~
~~7—15~~	~~24~~	~~24~~	~~48~~
~~16—25~~	~~48~~	~~48~~	~~96~~
~~26—50~~	~~96~~	~~96~~	~~192~~
~~51—75~~	~~144~~	~~144~~	~~288~~
~~76—100~~	~~192~~	~~192~~	~~384~~
~~101—125~~	~~240~~	~~240~~	~~480~~

~~126—150~~	~~288~~	~~288~~	~~576~~
~~151—175~~	~~316~~	~~316~~	~~672~~
~~176—200~~	~~384~~	~~384~~	~~768~~
~~201+~~	~~Every additional 25 dwellings shall require an additional 100 sq. ft. for solid waste and 100 sq. ft. for recyclables.~~		

- c. *Nonresidential structures and uses.* Nonresidential structures and uses within all zoning districts shall provide refuse, organic waste, and recyclable material storage within a designated trash enclosure areas in compliance with the requirements of paragraph A (Applicability), above. ~~The following are minimum storage area requirements. These requirements apply to each individual structure. Areas are measured in square feet. Sizing of the enclosure shall conform to the requirements of the Public Works Department in consultation with the City's solid waste provider. The enclosure shall conform to the requirements of paragraph D (Design and construction standards) and paragraph E (Location standards), below.~~

**TABLE 3-6
NONRESIDENTIAL STRUCTURES MINIMUM STORAGE AREAS REQUIRED
(SQUARE FEET)**

<i>Structure Floor Area (Square Feet)</i>	<i>Refuse</i>	<i>Recycling</i>	<i>Total Area</i>
~~0-5,000~~	~~12~~	~~12~~	~~24~~
~~5,001-10,000~~	~~24~~	~~24~~	~~48~~
~~10,001-25,000~~	~~48~~	~~48~~	~~96~~
~~25,001-50,000~~	~~96~~	~~96~~	~~192~~
~~50,001-75,000~~	~~144~~	~~144~~	~~288~~
~~75,001-100,000~~	~~192~~	~~192~~	~~384~~
~~100,001+~~	~~Every additional 25,000 sq. ft. shall require an additional 48 sq. ft. for solid waste and 48 sq. ft. for recyclables.~~		

- d. *Design and construction standards.* The design and construction of ~~the~~ an interior storage area or trash enclosure(s) shall comply with the following requirements:
1. Interior storage areas and trash enclosures shall cComply with applicable federal, state, or local laws relating to fire, building, access, transportation, circulation, or safety, or any other federal, state, or local law or regulation.
 2. Interior storage areas and trash enclosures shall cComply with the dimension, and capacity, ~~and number~~ requirements in this Subsection and shall be adequate in distribution to serve the development project as determined by the Public Works Department in consultation with the City's solid waste provider.
 3. Interior storage areas and trash enclosures shall iInclude an adequate number of bins and containers located within the storage areas to allow for the collection and loading of solid waste and recyclable materials generated by the development project, as determined by the Public Works Department in consultation with the City's solid waste provider. A sign shall be permanently posted or painted on each solid waste and recyclable material container clearly identifying the container type and the name and telephone number of the company responsible for maintaining the containers.

4. Trash enclosures shall be constructed of the same primary wall material and color as the most adjacent building within the development or decorative masonry block. Vines or hedges may be provided on up to three (3) sides of the enclosure to deter graffiti and blend the structure into the landscape. Be appropriately located and screened from public view on at least three sides. Screening shall consist of solid masonry walls, metal gates, and landscaping. Overhead trellises may be required to screen views from above. The design shall be architecturally compatible with the surrounding structures and subject to the approval of the director.
5. Trash enclosures shall include a solid covered roof that prohibits stormwater to enter and then discharge from the enclosure. Be compatible with the surrounding structures and land uses.
 - a. Trash enclosures shall be paved with impermeable material. No other area may drain onto the trash enclosure area and the trash enclosure area shall not drain into the storm drain system. Be compatible with the surrounding structures and land uses.
 - b. Interior storage areas and trash enclosures shall cComply with national pollutant discharge elimination system (NPDES) and regional water quality control board (RWQCB).
6. Interior storage areas and trash enclosures shall bBe properly secured to prevent access by unauthorized persons, while allowing authorized persons access for disposal of materials.
7. Trash enclosures shall be paved with impermeable material. No other area may drain onto the trash enclosure area and the trash enclosure area shall not drain into the storm drain system. Provide a concrete pad within the fenced or walled area(s) and a concrete apron, which facilitates the handling of the individual bins or containers; and
8. Interior storage areas and trash enclosures shall include a vehicular access gate or door with a concrete apron and a separate pedestrian entrance. Access shall conform to solid waste provider requirements. Gates shall be solid and constructed of durable metal or composite materials. Chain link and wood fencing are prohibited. Gates shall be continuously maintained in working order. Protect the areas and the individual bins or containers provided within from adverse environmental conditions that might render the collected materials unmarketable.
9. Trash enclosures shall be separated from adjacent parking stalls with a minimum five (5) foot wide planter area.
- e. *Location standards.* Trash enclosures and interior ~~Refuse and recyclable materials~~ storage areas shall be located in the following manner:
 1. Trash enclosures and interior sStorage areas shall not be located in an area where construction, operation, or maintenance of the storage area would be prohibited by federal, state, or local laws.

2. Locations where recyclable materials are deposited, collected, and loaded shall be as convenient as the locations where solid waste materials are deposited, collected, and loaded. Wherever feasible, recycling areas shall be located adjacent to or combined with solid waste collection areas.

~~3. Storage areas may only be located:~~

- ~~a. Inside a specially designated structure;~~**
- ~~b. On the outside of a structure in an approved fence/wall enclosure; or~~**
- ~~c. In a designated interior court or yard area with appropriate access or in rear yards and interior side yards.~~**

3. 4. Exterior storage area trash enclosure(s) shall not be located in a required:

- a. Front yard;
- b. Street side yard;
- c. Parking space; or
- d. Landscaped or open space area.

4. 5. Trash enclosures and interior sStorage area(s) shall be accessible to residents and employees at all times. Storage areas within multi-family residential developments shall be located within two hundred fifty (250) feet of an access doorway to the dwellings, which they are intended to serve.;

5. 6.Driveways or aisles shall provide unobstructed access for collection vehicles and personnel and provide at least the minimum clearance required by the collection methods and vehicles utilized by the designated collector.;

6. 7. Trash enclosures and interior sStorage areas shall not be closer than twenty (20) feet from:

- a. Doors or operable windows of adjacent structures; and
- b. Any abutting property located in a residential zoning district.

SECTION 11. Section 3.14.050(B) of Appendix I (Zoning) of the Cypress Municipal Code are hereby revised as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

B. *Parking facility layout and dimensions.* Parking facilities shall be designed to conform to the following minimum standards:

1. *Parking space dimensions.*

- a. The minimum size of a standard parking space shall be nine (9) feet wide and eighteen (18) feet long (9' × 18'), with a maximum overhang of two (2) feet over landscaped areas, if the landscaped areas are at least six (6) feet wide and deep, and with no overhang over sidewalks and walkways.
- b. The minimum size of a standard parallel parking stall shall be eight (8) feet wide and twenty-four (24) feet long (8' × 24').
- c. The minimum size of a standard accessible parking space shall be as specified in subsection 3.14.040 (Disabled/handicapped parking requirements).

d. The minimum size of a compact parking space shall be eight (8) feet wide and sixteen (16) feet long (8' x 16').

ed. In residential zoning districts, parking spaces in required garages shall have the dimensions specified in table 2-3, (Residential Zoning District Development Standards—Minimum interior garage dimensions).

2. *Compact parking.* ~~Compact parking spaces shall not be allowed.~~

a. Multi-family residential uses. The total number of compact parking spaces provided shall not exceed twenty (20) percent of the total number of required spaces.

b. All other uses. Compact parking spaces shall not be allowed.

3. *Tandem parking.* ~~Tandem parking may be permitted to satisfy the off-street parking requirement for multi-family residential units in accordance with the following:~~

a. No more than two vehicles shall be placed one behind the other.

b. Both spaces shall be assigned to a single dwelling unit.

c. The tandem parking bay shall be a minimum size of ten (10) feet wide by forty (40) feet long (10' x 40').

d. Tandem parking shall be located within an enclosed structure.

e. The number of tandem parking spaces shall not exceed 20 percent of the total number of spaces.

f. Tandem parking shall not be used to satisfy the parking requirement for guest parking.

43. *Parking lot dimensions.* Parking aisles, driveways, and other parking lot facilities shall have the minimum dimensions indicated in Figure 3-9 (Parking Lot Dimensions).

54. Height and width of aisles. Aisles located in commercial and industrial zoning districts shall have a minimum clearance of fifteen (15) feet and a minimum width of twenty-four (24) feet.

65. Nonrequired off-street parking facilities. Where off-street parking facilities are provided but not required by this section, the facilities shall still comply with the dimension standards contained in this paragraph B and with all other parking lot development standards.

SECTION 12. Section 3.14.070 of Appendix I (Zoning) of the Cypress Municipal Code are hereby revised as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

3.14.070. Shared parking.

Shared parking facilities may be allowed provided they meet the **requirements of this section and they meet the** minimum standards for each use or structure for which they provide parking, **unless a parking reduction is approved subject to the requirements of subsection 3.14.070.C. and they meet the requirements of this section.**

A. *Religious institutions.* A religious institution (unless located in a residential zoning district) that does not have sufficient off-street parking spaces on site may obtain a reciprocal easement or enter into an agreement with an adjacent landowner to share parking. A shared parking plan, which includes an alternate plan for the religious institution should the shared parking agreement be canceled, shall be approved by the department. If the shared parking agreement is canceled, the religious institution shall provide a minimum of ninety (90) days' notice to the department, at which time the alternate plan shall be implemented. An alternate plan may include a provision for shuttle service.

B. *Commercial and industrial developments.*

1. The uses sharing the parking facilities shall be located on contiguous parcels.
2. A legal agreement shall be signed by parties sharing parking facilities. The agreement shall be approved by the city attorney and director, shall be recorded with the Orange County Recorder's Office, and shall continue to be valid upon change of ownership of a property subject to the agreement or a lawfully existing structure on the properties.
3. Shared parking arrangements shall be authorized by a discretionary permit issued for the use for which the parking is provided.

C. Mixed-use developments. A reduction in the total number of parking spaces required may be granted for developments containing multiple uses, including multi-family residential uses, subject to the requirements of this subsection.

- 1. Shared parking demand study. A shared parking demand study shall be submitted in conjunction with any request for a reduction in parking, subject to the following requirements:**

- a. The shared parking demand study shall be prepared utilizing methodology established by the Urban Land Institute or Institute of Transportation Engineers, unless an alternate methodology is approved in writing by the director.
 - b. The shared parking demand study shall analyze the characteristics of the proposed uses to determine whether varied peak parking requirements justify a reduction in parking.
- 2. Parking reduction review procedure. The council shall review the request for parking reduction in conjunction with the other discretionary action(s) for the mixed-use development.
- 3. Findings. In approving a parking reduction for a mixed-use development, the approving authority shall find:
 - a. The shared parking demand study presents clear and convincing evidence that the parking demand will be less than the cumulative requirement for all uses within the development.
 - b. The probable long-term occupancy of the building or structure, based on its design, will not generate additional parking demand.
- 4. In approving a parking reduction, the council or director may impose conditions of approval, including:
 - a. A requirement for a written agreement between the property owner and the city, in a form satisfactory to the city attorney, that guarantees that there will be no substantial alteration in the uses that will create a higher demand for parking.

SECTION 13. Section 3.17.070(A) of Appendix I (Zoning) of the Cypress Municipal Code are hereby revised as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

A. *Application requirements.*

- 1. *Preapplication conference.* Prior to a formal application for a condominium conversion or construction of a condominium development, the applicant shall meet with the community development director to review and discuss the feasibility of the proposed project.
- 2. *Application requirements.*
 - a. ~~An conditional use permit~~ application **for the applicable land use entitlement as identified in subsection 2.05.030 (Residential zoning district land uses and permit requirements)** for a condominium conversion or construction of a condominium development shall be filed with the department. The application shall contain the information identified on the department handout for the construction or conversion of condominiums and shall be accompanied by a filing fee as set by the city's fee resolution.
 - b. A subdivision tract map for condominium development shall be prepared and submitted to the city in accordance with the subdivision ordinance of the City of Cypress.

3. *Special conditions.*

- a. Copies of the required codes, covenants, and restrictions (CC&Rs), articles of incorporation, bylaws, or other documents of the homeowner's association or other entity which controls the common facilities shall be submitted to the city for approval and shall set forth the occupancy and management policies for the project, as well as contain adequate and satisfactory provisions for maintenance, repair, and general upkeep.
- b. The city may vary from any or all of these conditions in addition to any others in order to ensure compatibility of the use with surrounding developments and uses and to preserve the public health, safety, and welfare.

4. *Findings required.* In compliance with subsection 4.19.070E. (Required findings) the community development department shall make the following findings before granting a conditional use permit for the ~~construction or~~ conversion of condominium(s):

- a. The proposed location of the condominium is in accord with the objectives of this subsection and the purpose of the zone in which the site is located.
- b. The proposed location of the condominium and the conditions under which it would be maintained will not be detrimental to the public health, safety, or general welfare, or materially injurious to properties or improvements in the vicinity.
- c. The proposed condominium will comply with each of the applicable provisions of this zoning ordinance, except for approved variances.

SECTION 14. Section 3.17.180 of Appendix I (Zoning) of the Cypress Municipal Code is hereby revised as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

3.17.180. Recreational vehicles.

This subsection provides standards for the parking and/or outside storage of *recreational vehicles*.

A. **Single-family dwellings and duplexes. Storage of recreational vehicles on properties developed with a single-family dwelling or duplex are subject to the following requirements.**

- 1.** *Setbacks.* A recreational vehicle bearing a current license plate and owned by and titled to an occupant of a residential dwelling may be parked and/or stored in the rear open space of a residence not less than ten (10) feet from the rear lot line when abutting a residential dwelling and not less than five (5) feet from a side lot line which abuts a residential dwelling and not less than twenty-five (25) feet or the equivalent of the side setback of the main structure, whichever is least, when abutting an adjacent side street.
- 2.** ~~B.~~ *Loading and unloading time periods.* A recreational vehicle may be parked on a driveway for purposes of loading and/or unloading for a total of not more than six (6) days (one hundred forty-four (144) hours) during any one calendar month; provided, however, that each loading and/or unloading period shall not exceed three (3) consecutive days (seventy-two (72) hours).

3. ~~C.~~ *Living or working in recreational vehicles prohibited. Recreational vehicles shall not be used for living or working purposes within the city.*
4. ~~D.~~ *Sewer, electrical, and water utility hook-ups prohibited. Recreational vehicles shall not be connected to a sewer, electrical, or water system of any kind.*

B. Multi-family dwellings. Storage of recreational vehicles on properties developed with a multi-family dwelling is prohibited.

SECTION 15. Subsections C through F of Section 3.17.200 of Appendix I (Zoning) of the Cypress Municipal Code are hereby revised as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

C. Application and review procedures.

1. *Review.* Applications for ADUs or JADUs shall be considered ministerially through the plan check process. The director or their designee shall consider and approve or disapprove a complete application for an ADU or JADU within 60 days from the date the City receives a complete application. Review is limited to whether the proposed ADU or JADU complies with the requirements of this subsection.
 - a. If the application to create an ADU or JADU is submitted concurrently with an application to create a new single-family, **two-family, or multi-family** dwelling on the lot, the director may delay acting upon the application for the ADU or JADU until the City acts on the application to create the new single-family, **two-family, or multi-family** dwelling.
 - b. **If the director disapproves an application for an ADU or JADU, within the 60-day review period, the director shall return in writing to the applicant a complete list of items that are defective or deficient and a description of how the application can be remedied by the applicant.**
 - c. **If an application proposes to demolish a detached garage and replace it with an ADU, the demolition permit shall be reviewed concurrently with the ADU application.**
2. *Nonconformities.* **The director shall not disapprove an application for an ADU or JADU due to the correction presence of nonconforming zoning conditions, building code violations, or unpermitted structures that do not present a threat to public health and safety and are not affected by the construction of the ADU or JADU. shall not be required for the creation of an ADU or JADU.**

D. Locations permitted.

1. ADUs conforming to the provisions of this subsection may be located on any lot in the City that is zoned to allow single-family or multi-family residential uses and that includes a proposed or existing legally developed single-family, **or an existing legally developed two-family or multi-family dwelling.**

2. JADUs conforming to the provisions of this subsection may be located within a proposed or existing legally developed single-family dwelling on any lot in the City that is zoned to allow single-family residential uses.
3. ADUs and JADUs shall not be permitted on any parcel that has obtained a permit for a two-unit development and urban lot split pursuant to Government Code Sections 65852.21 and 66411.7.

E. *Number of ADUs and JADUs permitted.*

1. *Single-family lots.* No more than one (1) ADU and one (1) JADU is permitted on a lot developed or proposed to be developed with a single-family dwelling.
2. *Multi-family lots.* A **multi-family** lot ~~developed with a two-family or multi-family dwelling~~ shall be permitted either:
 - a. No more than two (2) detached ADUs **if the lot is developed or is proposed to be developed with a two-family or multi-family dwelling**; or
 - b. Up to twenty-five (25) percent of the number of existing multi-family dwelling units within existing multi-family or two-family dwelling structures. The ADUs must be converted from portions of the existing multi-family dwelling structure that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages, if each unit complies with state building standards for dwellings. For the purposes of calculating the number of allowable ADUs, the following shall apply:
 - i. Fractions shall be rounded down to the next lower whole number of dwelling units, except that at least one (1) ADU shall be allowed.
 - ii. Previously approved ADUs shall not count towards the existing number of multi-family dwelling units.

F. *Development standards.* Except as modified by this subsection, ADUs and/or JADUs shall conform to the development standards applicable to the lot on which it is located as set forth in the Cypress Zoning Ordinance and/or in an applicable specific plan.

1. *Lot area.* There shall be no minimum lot area required in order to establish an ADU or JADU.
2. *Unit size.*
 - a. *ADUs.*
 - i. No ADU shall exceed 1,200 square feet in size.
 - ii. An attached ADU that is created on a lot with an existing or proposed single-family dwelling is further limited to fifty (50) percent of the floor area of the existing or proposed primary dwelling.

- iii. An ADU constructed solely through the conversion of an existing building or structure or in the same location and same dimensions as an existing structure shall be limited in size to the existing square footage of the building or structure converted or replaced, except that an expansion of not more than 150 square feet is permitted to accommodate ingress and egress to the ADU only.
 - iv. The application of requirements related to lot coverage, floor area ratio, ~~or~~ open space, **and front setbacks** may further limit the size of an ADU; however, in no case shall the application of such requirements limit the size of an ADU to less than 800 square feet.
 - b. *JADUs*. No JADU shall exceed 500 square feet in size.
 - c. *Minimum size*. The minimum size of an ADU or JADU shall be at least that of an efficiency unit, as defined in Health and Safety Code Section 17958.1.
3. *Setbacks*.
- a. Minimum setbacks of no less than four (4) feet from the side and rear property lines are required for newly constructed ADUs.
 - b. The minimum setback from the front property line shall be the same setback requirement that applies to the primary dwelling.
 - c. For conversion of an existing building or structure or replacement in the same location and same dimensions as an existing structure, no additional setback is required beyond the existing setback, provided it is sufficient for fire and safety.
4. *Height*.
- a. ~~Newly constructed Detached~~ ADUs shall not exceed one (1) story and a height of sixteen (16) feet, **unless one of the following exceptions applies:**
 - i. **If located within one half (1/2) mile of a transit stop or high quality transit corridor, as those terms are defined in Section 21155 of the Public Resources Code, the detached ADU may be eighteen (18) feet in height and up to twenty (20) feet if necessary to match the roof pitch of the ADU to that of the primary dwelling.**
 - ii. **Detached ADUs located on a lot with an existing or proposed multi-story two-family or multi-family dwelling shall not exceed eighteen (18) feet in height.**
 - b. ~~ADUs and JADUs converted from an existing building or structure shall not exceed the height of the existing structure. Attached ADUs shall not exceed two (2) stories and a height of twenty-five (25) feet.~~
5. *Parking*.
- a. *ADUs*. A minimum of one (1) parking space shall be provided for each ADU unless they are not required pursuant to paragraph (5.b) below. The required parking space may be permitted in setback areas or through tandem parking on a driveway.

b. *Exceptions.* Off-street parking for the ADU is not required in the following instances:

- i. The ADU is a studio;
- ii. The ADU is located within one-half (1/2) mile walking distance of public transit, as that term is defined in Government Code Section 65852.2; or
- iii. When parking for the ADU is not required pursuant to Government Code Section 65852.2 (d).

c. *JADUs.* No parking shall be required for JADUs.

d. *No Replacement.* When a garage, carport, or covered parking structure is converted or demolished in conjunction with the construction of an ADU or JADU, those off-street parking spaces are not required to be replaced.

6. *Kitchens.*

a. *ADUs.* ADUs shall have a kitchen, as required by the Building Code, which shall include a kitchen sink, cooking device, refrigeration, food preparation counter, and storage cabinets.

b. *JADUs.* JADUs shall include an efficiency kitchen, including a cooking facility with appliances, and a food preparation counter and storage cabinets that are of reasonable size in relation to the size of the JADU.

7. *Design.* Exterior finished materials on the ADU or JADU shall match the exterior finished materials for the primary dwelling unit.

8. *Fire sprinklers.* Fire sprinklers are required in an ADU only if sprinklers are required in the primary residence.

9. *Exterior access.* An attached or converted ADU or JADU on a single-family lot must have independent exterior access that is separate from the access to the proposed or existing primary dwelling.

10. *Passageway.* No passageway shall be required in conjunction with the construction of an ADU and/or JADU. For the purposes of this chapter, "passageway" shall mean a pathway that is unobstructed, clear to the sky, and extends from the right-of-way to one (1) entrance of the ADU and/or JADU.

11. *Utilities.*

a. *ADUs.* An ADU may be served by the same water, sewer, and other utility connections serving the primary dwelling on the property, and the installation of a new or separate utility connection directly between an ADU and a utility is not required. However, separate utility connections and meters for ADUs may be installed at the property owner's option, when permitted by the utility provider, and subject to the payment of all applicable fees.

- b. *JADUs*. A JADU shall be served by the same water, sewer, and other utility connections serving the primary dwelling in which it is located, and no separate utility meters shall be permitted for a JADU.

SECTION 16. Section 3.17.310 (Objective Design Standards for Multi-Family Dwellings) is hereby added to Appendix I (Zoning) of the Cypress Municipal Code and shall read as follows:

3.17.310. Objective standards for multi-family dwellings.

- A. Purpose and intent. This subsection contains objective standards for multi-family residential development. These standards are intended to ensure that new multi-family residential development projects provide high quality architecture, integrate with surrounding development and uses, and include well-designed site features and amenities. These standards are intended to guide property owners, applicants, design professionals, department staff, and decision makers with clear, objective standards that enhance the City's character and ensure a high-quality living environment.
- B. Applicability.
 - 1. The standards in this subsection shall apply to:
 - a. All new multi-family residential developments in any zone where multi-family residential development is permitted;
 - b. Conversion of existing nonresidential space into three or more residential dwellings;
 - c. Additions to existing multi-family dwellings that increase the number of units in the development or are located above the ground floor, except accessory dwelling units; and
 - d. Remodels of existing multi-family residential dwellings where alterations remove more than fifty (50) percent of the exterior walls or remove more than fifty (50) percent of the roof framing.
 - 2. The standards in this subsection do not apply to detached single-family dwellings, duplexes, accessory dwelling units, or subdivisions of multiple detached single-family dwellings.
 - 3. The objective standards in this subsection shall supersede any other standards to the contrary that may be provided in the Zoning Ordinance as they pertain to multi-family residential developments.
- C. Deviations. An applicant may request a deviation from one or more standards pursuant to the requirements of Section 4.19.050 (Adjustments). The director may approve an adjustment upon finding that the project incorporates an alternative method to achieve the intent of the requirement. A project requesting an adjustment is not eligible for streamlined ministerial approval under Government Code Section 65913.4.
- D. Site planning and design standards.
 - 1. Building orientation.

- a. Building entries shall face the primary public street. For larger sites with multiple buildings, building entries of buildings not adjacent to the primary public street shall be oriented to face internal open spaces, paseos, or recreation amenities.
- b. For townhouse buildings adjacent to the street, street-facing entrances shall be provided for each individual unit.
- c. If the project is adjacent to a single-family residential zone, windows and balconies shall be oriented so as not to have a direct line-of-sight into adjacent units or on private patios or backyards adjoining the property line. This can be accomplished through: stepbacks of upper stories; window placement; use of clerestory windows; use of glass block or opaque glass; or mature landscaping within the rear or side setback areas.

2. Pedestrian access.

- a. Pedestrian pathways shall connect all buildings on a site to each other, on-site vehicular and bicycle parking areas, and any on-site open space areas or pedestrian amenities.
- b. An on-site pedestrian pathway shall connect the primary building entry or entries to a public sidewalk along each adjacent street.
- c. Pedestrian pathways shall be a minimum four (4) foot wide and paved with concrete.
- d. Pedestrian pathways within internal parking areas shall be separated from vehicular circulation by a physical barrier, such as a grade separation or a raised planting strip, of at least six (6) inches in height and at least six (6) feet in width. A pedestrian pathway is exempt from this standard where it crosses a vehicular drive aisle.

3. Parking facilities.

- a. Vehicular access. Off-street parking shall have vehicular circulation using an internal vehicular network that precludes the use of a public street for aisle-to-aisle internal circulation.
- b. The number of off-street parking spaces provided shall comply with Section 2.05.050 (Residential off-street parking requirements).
- c. Parking lots and carports.
 - i. Parking lot design shall comply with the requirements of Section 14 (Off-Street Parking and Loading) in addition to the requirements of this subsection.
 - ii. Parking lots and carports shall not be located between the primary building frontage and the street.
 - iii. Parking lots and carports shall be screened from public street frontages. Screening may be accomplished through building placement, landscaping, fences or walls with a minimum height of three (3) feet, or some combination thereof. When

located in a street-facing setback, screening may not exceed a height of three (3) feet.

- iv. For projects located across the street from a single-family residential zone, parking lot areas and carports shall not be located along the single-family zone street frontage.

d. Parking garage access.

- i. Any vehicular entry gate to a parking garage shall be located to allow a minimum of twenty (20) feet between the gate and the back of the sidewalk to minimize conflicts between sidewalks and vehicle queuing.
- ii. A parking garage shall not occupy more than fifty (50) percent of the building width of any street facing façade, and it shall be recessed a minimum of five (5) feet from the street-facing façade of the building.
- iii. A pedestrian gate or door shall be provided for all parking garages.

4. Exterior lighting.

- a. Lighting shall be provided for all entryways, pathways, open spaces, and parking lots.
- b. All light fixtures shall utilize high-efficiency bulbs with a warm, white light quality.
- c. The style of lighting fixtures shall be the same or similar to the building's design and architectural style.
- d. Pedestrian-oriented lighting shall be provided along all pedestrian pathways at a spacing of no more than thirty (30) linear feet. Pedestrian-oriented light fixtures shall be a minimum of three (3) feet and a maximum of twelve (12) feet in height.
- e. Lighting within parking lots shall not be less than two (2) footcandles nor more than five (5) footcandles at the base of the light fixture.
- f. Lighting shall be provided at trash enclosures to ensure night-time security and use.
- g. The maximum height of a free-standing light pole and fixture is fifteen (15) feet, measured from the finished base to the top of the pole or light fixture.
- h. All parking area and exterior structure light fixtures shall be high cut-off type that divert lighting downward onto the property and shall not cast light on any adjacent property or roadway or cause glare that affects motorists. Illumination levels at the property lines shall not exceed 0.5 foot candles.
- i. A lighting plan and photometric plan illustrating compliance with this subsection shall be submitted for review and approval prior to issuance of a building permit.

5. Utilities and equipment.

- a. Mechanical equipment shall be sited in accordance with the requirements of Section 3.11.100 (Screening and Buffering).
- b. Required screening for mechanical equipment shall be at least the same height as the equipment being screened. Screening shall consist of permanent landscape planting, fencing, a wall, or some combination thereof. Screening that is not plant material shall be constructed with one or more materials used on the primary building.
- c. Trash enclosures shall be provided in accordance with the requirements of Section 3.11.120 (Solid waste, organic waste, and recyclable materials storage).

6. Fences and walls.

- a. Fences, walls, and gates are prohibited within required setbacks along all street frontages unless used to screen on-site parking spaces as required by subsection 3.17.310.D.3.
- b. Walls shall be constructed with decorative masonry materials, such as but not limited to split-face block, stucco on masonry, or material of similar appearance, maintenance, and structural durability.
- c. Fences may be constructed of wood or vinyl. Chain link fencing is prohibited.
- d. All fence and wall designs shall integrate materials and details utilized in the design of the primary buildings (i.e., pilasters, stonework, wrought iron, and/or colors).
- e. Solid vehicular and pedestrian entry gates are prohibited. Entry gates shall be a minimum of fifty (50) percent open view.

7. Landscaping and open space.

- a. Projects shall meet the minimum landscape area and open space requirements of the zoning district in which they are located, pursuant to Table 2-3 (Residential Zoning Districts Development Standards).
- b. When feasible, buildings and parking areas shall be arranged to provide functional common open spaces (such as courtyards, paseos, or parks) for the use of residents.
- c. When common open space incorporates hardscape, the design shall utilize decorative paving, such as stamped concrete or unit pavers.
- d. All landscaped areas shall comply with Section 13 (Landscaping) of the Zoning Ordinance and Chapter 29 (Water Conservation) of the Cypress Municipal Code.
- e. A detailed landscape and automatic irrigation plan shall be submitted for review and approval by the director at least sixty (60) days prior to issuance of a certificate of occupancy.
- f. All landscaping and irrigation shall be installed per the approved plan prior to occupancy. The director may waive this requirement if the developer provides security

or an executed agreement approved by the city attorney to ensure completion of such improvements within a predetermined timeframe.

- g. All required landscaping shall be continuously maintained in a neat and orderly condition.

E. Building design standards.

1. Architectural style.

- a. Each multi-family development shall adhere to a single architectural style. Examples of architectural styles are: Spanish Colonial Revival, Mission, Craftsman, American Colonial Revival, and Modern.
- b. All architectural elements, including building materials, façades, roofs, entryways, windows, and other features shall reflect the authentic characteristics of the selected architectural style.
- c. Accessory structures and building additions shall be consistent with the selected architectural style.

2. Roof design.

- a. At intervals of no more than forty (40) feet along the building façade, horizontal eaves shall be broken using at least one of the following strategies:
 - i. Gables;
 - ii. Building projections with a depth of a minimum of two (2) feet;
 - iii. Change in façade or roof height of a minimum of two (2) feet;
 - iv. Change in roof pitch or form; or
 - v. Inclusion of dormers, parapets, and/or varying cornices.
- b. Roof materials for accessory structures, including garages and carports, shall be the same as the primary building.

3. Façade design and articulation.

- a. For every one hundred (100) feet of building length, there shall be a plane-break along the façade comprised of an offset of at least five (5) feet in depth by twenty-five (25) feet in length. The offset shall extend from grade to the highest story.
- b. Buildings shall have minor massing breaks at least every thirty (30) feet along the street frontage, through the use of varying setbacks, building entries and recesses, or structural bays. Minor breaks shall be a minimum of twelve (12) inches deep and four (4) feet wide and extend the full height of the building.

- c. In addition to minor massing breaks, street-facing front façades shall provide at least three (3) of the following articulation elements:
 - i. A covered porch entryway with a minimum depth of five (5) feet, as measured from the building façade to the posts, and a minimum length of eight (8) feet;
 - ii. A recessed entrance measuring at least four (4) feet by four (4) feet, which is well defined by a gabled entry, distinct change in roof line or columns, or has some other significant architectural distinction;
 - iii. One or more dormer windows or cupolas;
 - iv. Pillars, posts, or pilasters;
 - v. One or more bay windows projecting at least twelve (12) inches from the façade plane;
 - vi. Eaves projecting at least four (4) inches from the façade plane;
 - vii. Raised corniced parapets over the entrance door;
 - viii. Multiple windows with a trim at least four (4) inches wide; or
 - ix. Integral planters that incorporate landscaped areas or places for sitting.
- d. Blank walls (i.e., walls without doors, windows, or other articulation elements) shall span no more than thirty (30) feet in length.
- e. Building materials.
 - i. A minimum of two exterior building materials, or a different application of the same material, shall be used on street-facing front and side façades. Glass windows, railings, and trim shall not be counted as one of the two materials.
 - ii. Changes in building materials shall occur at inside corners.

4. Garages

- a. Garage doors shall be recessed a minimum of one (1) foot from the façade plane. When located along a street-facing façade, garage doors shall not exceed forty (40) percent of the length of the building façade.
- b. Street-facing garages serving individual units shall incorporate one or more of the following features so that garage doors are visually subservient and complementary to other building elements:
 - i. Garage door windows or architectural detailing consistent with the main dwelling;
 - ii. Arbor or other similar projecting feature above the garage door;

- iii. Landscaping occupying fifty percent (50%) or more of the driveway area serving the garage (e.g., ribbon driveway with landscaping between two parallel strips of pavement).
- c. Individual garages shall be equipped with an automatic door opener and a roll-up sectional or similar garage door which does not extend onto the driveway.

SECTION 17. Table 4-1 (Review Authority) in Section 4.18.040 of Appendix I (Zoning) of the Cypress Municipal Code is hereby revised as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

**TABLE 4-1
REVIEW AUTHORITY**

<i>Type of Entitlement or Decision</i>	<i>Applicable Citation</i>	<i>Director</i>	<i>Council</i>
Adjustments	4.19.050	Approve (1)	Appeal
<u>Administrative Site Plan Reviews</u>	<u>4.19.110</u>	<u>Approve (5)</u>	<u>Appeal</u>
Conditional Use Permits	4.19.070	Recommend (2)	Approve
Development Agreements	Section 21	Recommend	Approve
Design Reviews	4.19.060	<u>Approve Appeal (6)</u>	<u>Appeal</u>
Director's Reviews	4.19.030	Approve (3)	Appeal (4)
General Plan Amendments	Section 28	Recommend	Approve
Home Occupation Permits	4.19.060	Issue	Appeal
Interpretations	1.02.020	Issue	Appeal
Reasonable Accommodation	4.19.100	Approve (5)	Appeal
Sign Permits	Section 15	Issue	Appeal
Specific Plans	Section 20	Recommend	Approve
Temporary Use Permits	4.19.040	Approve	Appeal
Variances	4.19.080	Recommend	Approve
Zoning Clearances	4.19.020	Issue	Appeal
Zoning Map Amendments	Section 28	Recommend	Approve
Zoning Ordinance Amendments	Section 28	Recommend	Approve

Notes:

- (1) The director may defer action and refer any permit or approval application to the council for final determination.
- (2) "Recommend" means that the review authority makes a recommendation to a higher review authority; "Appeal" means that the review authority may consider and decide upon appeals to the decision of an earlier review authority, in compliance with section 27 (Appeals).
- (3) All decisions of the director are appealable to council, in compliance with section 27 (Appeals).
- (4) All decisions of the council are final.
- (5) When ~~requests for reasonable accommodation are~~ **an application for which the director is the reviewing authority is** submitted for concurrent review with another discretionary land use application for which the council is the reviewing authority, the council shall ~~also review the both requests for reasonable accommodation.~~
- (6) The design review committee is the review authority for design reviews.**

SECTION 18. Table 4-2 (Types of Adjustments Allowed) in Section 4.19.050 of Appendix I (Zoning) of the Cypress Municipal Code is hereby revised as follows (additions in **bold underline**):

**TABLE 4-2
TYPES OF ADJUSTMENTS ALLOWED**

<i>Types of Adjustments Allowed</i>	<i>Maximum Adjustment</i>
1. Distances between structures. A decrease of the minimum allowed distances between detached accessory structures and main structures on the same site	20 percent
2. Fence or wall height. An increase of the allowed maximum height of a fence or wall, subject to the review and conditions of the Building Official	20 percent
3. Height of structures	10 percent
4. Landscape area requirements	10 percent
5. Parcel area, depth, or width. A decrease in the minimum required parcel area, parcel depth, or parcel width	10 percent
6. Parcel coverage. An increase of the maximum allowable parcel coverage	10 percent
7. Parking. A decrease in the number of required off-street parking spaces	10 percent
8. Projections. An increase in the allowed projection of eaves, fireplaces, landings, masonry chimneys, overhangs, stairways, and steps into any required front, side, or rear setback or width between structures	10 percent
9. Setback/yard area. A decrease of the maximum required setback/yard areas (e.g., front, rear, and side) for structures	20 percent
10. Sign area/height. An increase of the maximum allowed height of signs or maximum allowed sign area	10 percent
<i>Types of Adjustments Allowed</i>	
11. RS-6,000 and 15,000. In the RS-6,000 and RS-15,000 zoning districts, a decrease in the required interior side setback to a minimum of three feet for the purpose of constructing a room addition to the primary dwelling unit. The room addition shall maintain the same or greater setback distance from the interior side parcel line as the primary dwelling. Garages and other accessory structures shall not be used to justify a reduced interior side setback.	
12. Sight clearance visibility zones. The allowance for the keeping of any decoration, design, device, hedge, shrubbery, structure, tree, vegetation, or any other minor visibility obstruction in required sight clearance visibility zones which exceeds three and one half feet in height.	
13. <i>Agricultural or animal activities.</i> The Adjustment procedure may also be used by the Director to grant a permit for any agricultural or animal husbandry activity conducted primarily for educational purposes or school credits.	
<u>14. Objective design standards for multi-family dwellings. A deviation from one or more standards set forth in Section 3.17.310 may be approved if the Director finds that the project incorporates an alternative method to achieve the intent of the requirement.</u>	

SECTION 19. Section 4.19.060(B) of Appendix I (Zoning) of the Cypress Municipal Code is hereby revised as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

B. *Applicability.* The design review process shall be required before the issuance of any building permit for the following:

1. Mobile home parks;
2. New commercial and industrial structures or additions to existing structures where the proposed additional square footage exceeds twenty (20) percent of the total floor area on the site;
3. New sign programs for commercial or industrial centers; **and**
4. Public and semi-public uses; **and**

5. Other buildings and structures as identified within the zoning ordinance and specific plans.

SECTION 20. Section 4.19.110 (Administrative Site Plan Review) is hereby added to Appendix I (Zoning) of the Cypress Municipal Code and shall read as follows:

4.19.110. Administrative site plan review.

- A. *Intent and purpose of subsection.* The administrative site plan review is established to provide for the administrative review of projects which, because of their limited size and scope, have minor aesthetic, land use, or traffic implications and to not create any significant impact on public utilities or services. The administrative site plan review ensures that projects comply with all applicable City standards and ordinances, are not detrimental to the public health, safety, or welfare, or are materially injurious to properties or improvements in the immediate vicinity.
- B. *Applicability.* Applications for administrative site plan review may be submitted only for those uses specified as requiring administrative site plan review in the applicable zoning district in Article 2 (Zoning Districts and Allowable Land Uses).
- C. *Authority.*
1. *Director.* Applications for administrative site plan review shall be reviewed by the director, or designee, unless another discretionary approval is sought for which the city council is the reviewing authority.
 2. *City council.* Applications for administrative site plan review shall be reviewed by the city council when they are submitted for concurrent review with another discretionary land use application for which the city council is the reviewing authority.
- D. *Proceedings.*
1. *Application requirements.* An application for administrative site plan review shall be filed in compliance with section 18 (Applications, Processing, and Fees).
 2. *Director's action.* For applications reviewed by the director, the director shall issue a written determination to approve, approve with conditions, or disapprove the administrative site plan review. A public hearing shall not be required prior to the director issuing a written determination.
 3. *City council action.* For applications reviewed by the city council, the processing procedures of the discretionary land use permit shall govern the joint processing of both the administrative site plan review and the discretionary permit.
 4. The reviewing authority's written determination shall set forth the findings in accordance with paragraph E (Findings), any conditions of approval, and notice of the right to appeal, if applicable.
 5. *Conditions of approval.* The reviewing authority may impose any conditions of approval it deems reasonable and necessary to ensure that the application complies with the findings required by this subsection.

6. *Appeals.* If the director does not approve the application for administrative site plan review, or if the applicant disagrees with any conditions imposed on the approval, the applicant may file an appeal to the city council in compliance with section 27 (Appeals). Decisions on applications for administrative site plan review made by the city council are final.
- E. *Findings.* An application for administrative site plan review shall be approved, with or without conditions, if the review authority first finds, based upon all evidence presented, all of the following:
1. The project complies with all applicable provisions of the municipal code;
 2. The site is suitable for the particular use or development intended, and the total development, including the application of prescribed development standards, is arranged as to avoid traffic congestion, will not adversely affect public health, safety, and general welfare, will not have adverse effects on neighboring property, and is consistent with all elements of the general plan; and
 3. The development design complies with all applicable objective design standards and is designed in a manner to mitigate to a reasonable extent adverse effects on neighboring properties, and will not be substantially detrimental to the health, safety, or general welfare of the city.
- F. *Administrative site plan review approval attached to the property.* An administrative site plan review approval that is valid and in effect and granted in compliance with the provisions of this zoning ordinance shall be valid only on the property for which it was granted and only for the improvements for which it was granted and further, shall continue to be valid upon change of ownership of the property or any lawfully existing structure on the property.

SECTION 21. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or the application thereof to any person or circumstances, is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any other provision or application, and to this end the provisions of this ordinance are declared to be severable. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, part or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, parts or portions thereof be declared invalid or unconstitutional.

SECTION 22. CEQA. In accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, adoption of this Ordinance is exempt from environmental review because it can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment. The adoption of the proposed Ordinance is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. The Ordinance is limited to establishing procedures and regulations for various housing uses pursuant to State law. The City Council finds the project is exempt. No new construction is proposed.

SECTION 23. Effective date. This Ordinance shall become effective thirty (30) days from its adoption.

SECTION 24. Certification. The Mayor shall sign and the City Clerk shall certify to the

passage of this Ordinance and shall cause the same to be published and posted pursuant to the provisions of law in that regard.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Cypress at a regular meeting held on the ____ day of _____, 2023.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS

STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS

I, ALISHA FARNELL, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Ordinance was duly adopted at a regular meeting of said City Council held on the _____ day of _____, 2023, by the following roll call vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

CITY CLERK OF THE CITY OF CYPRESS

NOTICE OF EXEMPTION

TO: _____ Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

FROM: City of Cypress
5275 Orange Avenue
Cypress, CA 90630

 X County Clerk-Recorder
Public Services Division
P.O. Box 238
Santa Ana, CA 92702

Filing Fee Exempt per Govt. Code Section 6103

Project Title Zoning Ordinance Amendment Amending Provisions of Appendix I (Zoning) to Implement the Housing Element and Comply with State Housing Laws		
Project Location - Specific City-wide		
Project Location - City Cypress	Project Location - County Orange	
Description of Nature, Purpose, and Beneficiaries of Project A City-initiated amendment to the text of the Cypress Municipal Code, Appendix I – Zoning, to be consistent with State housing laws related to multi-family housing development and design standards, multi-family permitting procedures, and accessory dwelling units in support of housing element implantation. No new construction is proposed as part of this action.		
Name of Public Agency Approving Project City of Cypress		
Name of Person or Agency Carrying Out Project (Applicant's Name and Address) City of Cypress, Planning Division, 5275 Orange Avenue, Cypress, CA 90630		
Exempt Status: (Check One) ☐ Ministerial (Sec. 21080(b)(1);15268); ☐ Declared Emergency (Sec. 21080(b)(3);15269(a)); ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c)); ☐ Categorical Exemption. State type and section number. ☒ General Rule (Sec. 15061 [b] [3])		
Reasons why project is exempt: It can be seen with certainty that there is no possibility that this ordinance amendment may cause a significant effect on the environment, since the amendment is general in nature, limited to establishing procedures and standards, and would not preclude the review and application of the CEQA Guidelines for specific future residential projects.		
Lead Agency Contact Person Alicia Velasco, Planning Director	Area Code (714)	Telephone Number 229-6720

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a notice of exemption been filed by the public agency approving the project?
Yes X No _____

Date Received for Filing at OPR

Signature

Date

Planning Director

Title

- ☒ Signed by Lead Agency
☐ Signed by Applicant



CITY OF CYPRESS
CITY COUNCIL REPORT

City Council Regular

10.

FROM: Peter Grant, City Manager

DATE: 10/23/2023

SUBJECT: Receive an Update on Lexington Park Electric Vehicle Charging Stations

RECOMMENDATION

Receive an update on Lexington Park electric vehicle charging stations.

DISCUSSION

State law required the installation of 16 electric vehicle (EV) charging stations at Lexington Park. The EV charging stations meet California Green Building Standards and complement the State's goal of requiring 100% of new car sales to be zero-emission vehicles by 2035.

In 2022, City Council approved a five-year agreement with Chargepoint for the use of its EV charging platform and established charging fees. The charging stations at Lexington Park are the first at a City facility and this report provides a summary of the first year's activity.

From October 2022 through September 2023, there have been an average of 200 monthly charging sessions that last an average of 76 minutes. Gross revenue averaged \$407 a month and the average charging session costs customers \$2.03.

Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Total
199	152	106	165	212	229	241	204	188	221	236	250	2,403

Charging Sessions

Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Total
\$360	\$261	\$178	\$351	\$460	\$387	\$534	\$422	\$334	\$496	\$537	\$560	\$4,879

Gross Revenue Collected

The FY 2023-24 Capital Improvement Program includes the installation of EV charging stations at the Civic Center (six charging stations), Community Center (four charging stations) and Senior Center (two charging stations). There are also 12 charging stations planned for Arnold Cypress Park, with plans for more at the Public Works maintenance yard.

BUDGET IMPACT

None.

LEGAL REVIEW

None required.

APPROVED BY:

Peter Grant, City Manager
