



AGENDA

REGULAR MEETING CYPRESS CITY COUNCIL

June 23, 2026

6:00 P.M. - General Session

www.cypressca.org

**5275 Orange Avenue
Cypress, California**

Individuals interested in speaking at a City Council meeting may find participation instructions on the last page of the agenda.

CALL TO ORDER

6:00 P.M.

City Council Chambers

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

Mayor Leo Medrano

Mayor Pro Tem Kyle Chang

Council Member Bonnie Peat

Council Member David Burke

Council Member Rachel Strong Carnahan

INVOCATION

Father Mark Cruz, St. Irenaeus

PLEDGE OF ALLEGIANCE

The pledge of allegiance will be led by a member of the City Council.

PRESENTATIONS

- Orange County Vector Control 2026 Mosquito Awareness Campaign
- Recognition of Volunteers and Donors for the Temporary Evacuation Center and Incident Command
- Recognize Warland Investments for Donations for Evacuation Recovery

ORAL COMMUNICATIONS

This portion of the meeting is set aside for public comments regarding any matter within the jurisdiction of the City Council. Comments on non-agenda items will be heard at this time. Comments related to a specific agenda item will be heard following the staff report for that item and prior to the City Council action, unless the speaker prefers to make the comment during the general public comment period. The City Council cannot discuss or take action on matters not on the agenda for this meeting, but Council members may provide brief responses. Please complete a Speaker's Card to address the City Council in-person. Please follow the instructions at the end of the agenda and wait for the Mayor or City Clerk to call on you to address the City Council virtually. Speakers providing in-person comments will be called first. Time allotted for public comment (subject to change by the presiding officer).

General Public Comment (not on agenda): 3 minutes
 Consent Calendar (any or all items): 3 minutes
 Agenda Items (not on consent calendar): 3 minutes per item

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion unless a Council Member requests separate action on a specific item. Council Members voting no or abstaining on a Consent Calendar item may do so without removing the item from the Consent Calendar.

1. Adopt Resolutions to Hold a General Municipal Election on November 3, 2026

Prepared by: Lisa Berglund, City Clerk

Recommendation:

1. Adopt a Resolution calling a General Municipal Election on Tuesday, November 3, 2026, for the election of certain officers as required by the City Charter; and
2. Adopt a Resolution requesting the Board of Supervisors of the County of Orange to consolidate a General Municipal Election to be held on Tuesday, November 3, 2026, with the Statewide General Election to be held on the same date pursuant to Elections Code §10403; and Instruct the City Clerk to Notify the County Clerk of the Orange County Board of Supervisors of such adoption;
3. Adopt a Resolution adopting regulations for candidates for elective office pertaining to candidates' statements submitted to the voters at an election to be held on Tuesday, November 3, 2026.

2. Resolution Terminating the Proclamation of a Local Emergency

Prepared by: William W. Wynder, City Attorney

Recommendation: Approve a Resolution Terminating the Local Emergency Proclamation initially Declared on May 22, 2026 and ratified on May 26, 2026.

3. Second Reading of Ordinance No. 1232 Updating the Order of Business for City Council Meetings

Prepared by: Lisa Berglund, City Clerk

Recommendation: Approve and Adopt the Second Reading and Adopt Ordinance No. 1232 by Title Only and Waive Further Reading, Amending the Cypress Municipal Code Section 2-2.9 updating the Order of Business for City Council meetings.

4. Receive an Update on the Strategic Plan Objectives

Prepared by: Jason Machado, Senior Administrative Analyst

Recommendation: Receive an update on the Strategic Plan objectives.

5. Receive and File the Investment Report for the Month Ended May 31, 2026

Prepared by: Stephanie Sikkema, Director of Finance and Administrative Services

Recommendation: Receive and file the attached investment report.

6. Receive and File Register of Warrants, Transfers, and Wires Issued for the Period of May 9, 2026 through June 5, 2026

Prepared by: Stephanie Sikkema, Director of Finance and Administrative Services

Recommendation: Receive and File the Attached Payment Register Summarized Below for the Period of May 9, 2026 through June 5, 2026:

- Electronic Funds Transfers 19568 through 19643
- Warrants 70591 through 70776
- Payroll Transfers W1583 through W1584

7. Approve Classification Specifications for Assistant to the City Manager, Community Development Director and Community Development Manager

Prepared by: Stephanie Sikkema, Director of Finance and Administrative Services

Recommendation: Approve the Classification Specifications for Assistant to the City Manager, Community Development Director and Community Development Manager

8. Receive and File FY 2026-27 Employee Pay Schedules for the Cypress Employees' Association, the Maintenance Employees' Association, and the Police Management Association

Prepared by: Stephanie Sikkema, Director of Finance and Administrative Services

Recommendation: Receive and file employee pay schedules effective July 3, 2026 for the Cypress Employees' Association (CEA), the Cypress Maintenance Employees' Association (MEA), and the Police Management Association (PMA).

9. Adopt Resolutions Establishing Salary for Executive Management, Mid-Management and Confidential Employees

Prepared by: Stephanie Sikkema, Director of Finance and Administrative Services

Recommendation:

1. Adopt a Resolution establishing salary ranges for Executive Management positions; and
2. Adopt a Resolution establishing salary ranges for Mid-Management positions; and
3. Adopt a Resolution establishing salary ranges for Confidential positions.

10. Approve the Measure M2 Program Eligibility Submittal Package for Fiscal Year 2026-27

Prepared by: Nick Mangkalakiri, Director of Public Works

Recommendation:

1. Approve the Measure M2 program eligibility submittal package for Fiscal Year 2026-27; and
2. Adopt a Resolution adopting the Local Signal Synchronization Plan for the Measure M2 Program.

11. Approve Annual Task Order for On-Call Traffic Engineering Services, Construction Management, and Inspection Services.

Prepared by: Nick Mangkalakiri, Director of Public Works

Recommendation:

1. Approve a Task Order to Linscott, Law & Greenspan Engineers (LLG) to provide City Traffic Engineer services for the period of July 1, 2026 through June 30, 2027; and
2. Approve a Task Order to FCG Consultants, Inc. (FCG) to provide public works construction management and inspection services for the period of July 1, 2026 through June 30, 2027; and
3. Authorize the City Manager to approve and amend annual task orders, in an amount not to exceed the adopted annual budget for City Traffic Engineer and Public Works construction management and inspection services.

12. Accept the Police Department Shooting Range Improvements, Project 422

Prepared by: Nick Mangkalakiri, Director of Public Works

Recommendation:

1. Accept the Police Department Shooting Range Improvements, Project 422, in the amount of \$94,250 and approve the final payment of \$4,712.50 to Hunter Consulting, Inc., dba HCI Environmental & Engineering Service; and
2. Authorize the City Clerk to file a Notice of Completion with the County Recorder.

13. Accept the Replacement of the Picnic Area Shade Structure at Maple Grove Park South, Project 399

Prepared by: Nick Mangkalakiri, Director of Public Works

Recommendation:

1. Accept the replacement of the picnic area shade structure at Maple Grove Park South, Project 399, in the amount of \$79,950 and approve the final payment of \$3,997.50 to Landmark Associated Builders, Inc.; and
2. Authorize the City Clerk to file a Notice of Completion with the County Recorder.

14. Approve the Purchase of a Sewer Jetter Trailer and Replacement Sewer Vacuum Trailer

Prepared by: Nick Mangkalakiri, Director of Public Works

Recommendation:

1. Approve the purchase of a sewer jetter trailer for \$90,153.75, plus a 5% contingency, from Haaker Municipal; and
2. Approve the purchase of a replacement sewer vacuum trailer for \$106,755.13, plus a 5% contingency, from Maniar and Company.

NEW BUSINESS

15. Appoint City Commissioners and Affirm Current Boards, Commissions and Committees Policy Manual

Prepared by: Lisa Berglund, City Clerk

Recommendation:

1. Appoint Commissioners to the Recreation and Community Services, Senior Citizens, and Traffic Commissions; and
2. Adopt a Resolution reaffirming the Boards, Commissions and Committees Policy Manual.

- 16. First Reading of an Ordinance Amending Section 17-52 of the Municipal Code related to the Illegal Discharge of Fireworks by Adding Section 17-52.01 (Social Host Liability), Section 17-52.02 (Penalties for Violation), Section 17-52.03 (Enforcement & Citation Issuance), Section 17-52.04 (Right to Appeal), and Section 17-52.05 (Cost Recovery)**

Prepared by: William W. Wynder, City Attorney

Recommendation: Introduce for first reading an Ordinance amending Section 17-52 of the Municipal Code related to the Illegal discharge of fireworks by adding Section 17-52.01 (Social Host Liability), Section 17-52.02 (Penalties for Violation), Section 17-52.03 (Enforcement & Citation Issuance), Section 17-52.04 (Right to Appeal), and Section 17-52.05 (Cost Recovery).

ITEMS REMOVED FROM CONSENT CALENDAR

ITEMS FROM CITY COUNCIL MEMBERS

COUNCIL MEMBER REPORTS FROM CITY-AFFILIATED BOARDS AND COMMITTEES AND REMARKS

COUNCIL MEMBER ITEMS FOR FUTURE CONSIDERATION

CITY MANAGER REMARKS

ADJOURNMENT

The next meeting will be an adjourned Regular Meeting, to be held on Tuesday, July 14, 2026, beginning at 5:30 p.m. in the Executive Board Room.

Council Members and the public should promptly exit the meeting room following adjournment.

I, Lisa Berglund, City Clerk, certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted on the City Hall bulletin board and City website not less than 72 hours prior to the meeting. Dated June 17, 2026.

PUBLIC PARTICIPATION

Members of the public can participate in the City Council meeting in the following ways:

1. Attend In-Person. First-come, first-served seating is available. All attendees must be free of any symptoms associated with contagious illnesses.

2. Attend Virtually via Webinar. Follow this link:

<https://attendee.gotowebinar.com/register/7465192926997263199>. Advanced registration is recommended. Kindly mute television or streaming devices you may have on in the background so you can hear when you are queued to speak in real time. This helps avoid delays caused by the meeting's 10-second broadcast delay.

The public may address the City Council virtually during Oral Communications on Agenda Items and Public Hearings. Virtual participants must click the 'hand raise' button prior to the end of the first in-person speaker to indicate they wish to address the City Council. Upon clicking the 'hand raise' button, please unmute your microphone and wait for the Mayor/City Clerk to call on you.



= Hand Raise



= Unmute

3. Submit Public Comments Prior to the Meeting. The public may submit comments via email to cityclerk@cypressca.org. Comments submitted by 3:00 p.m. on the day of the meeting will be added to the meeting record.

4. Watch the Meeting. The City Council meeting can be viewed on Spectrum Cable Channel 36 or on the City's website at www.cypressca.org/watchlive.

5. Listen to the Meeting. Listen-only teleconferencing is available by calling +1 (631) 992-3221 and entering Access Code 721-697-148. No registration or audio pin is necessary.

INVOCATION POLICY

The City Council does not endorse the content of the invocation and does not endorse the invitational speaker's particular faith, belief and/or religious denomination. The City Council has an established neutral policy for selecting and scheduling invitational speakers. The City Council's policy on invocations is available from the City Clerk.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk at (714) 229-6685 at least 72 hours prior to the meeting to enable the City to make reasonable arrangements to assure accessibility to this meeting.



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

1.

FROM: Lisa Berglund, City Clerk

DATE: 06/23/2026

SUBJECT: Adopt Resolutions to Hold a General Municipal Election on November 3, 2026

RECOMMENDATION

1. Adopt a Resolution calling a General Municipal Election on Tuesday, November 3, 2026, for the election of certain officers as required by the City Charter; and
2. Adopt a Resolution requesting the Board of Supervisors of the County of Orange to consolidate a General Municipal Election to be held on Tuesday, November 3, 2026, with the Statewide General Election to be held on the same date pursuant to Elections Code §10403; and Instruct the City Clerk to Notify the County Clerk of the Orange County Board of Supervisors of such adoption;
3. Adopt a Resolution adopting regulations for candidates for elective office pertaining to candidates' statements submitted to the voters at an election to be held on Tuesday, November 3, 2026.

SUMMARY

The City Charter calls for a General Municipal Election to be held on Tuesday, November 3, 2026, for the purpose of electing three members of the City Council for the full term of four years. In March 2024, the City transitioned to district-based elections, adopting a five-district map and changing City Council elections to comply with the California Voting Rights Act. District Elections began with the November 5, 2024, General Municipal Election. Every four years thereafter, voters elect one Council Member to represent the district in which they live. The Council Member must reside in the same district and will be elected by the voters residing in that district. As part of the process of transitioning to district-based elections, the City Council set an election sequence that calls for the election of a Council Member from Districts 1, 2 and 5 in the November 3, 2026, election.

DISCUSSION

The attached Resolutions are a necessary step in moving forward with the General Municipal Election. The first resolution is to call for the holding of a General Municipal Election on Tuesday, November 3, 2026. The second is to request that the Board of Supervisors consolidate the General Municipal Election with the Statewide General Election. The third resolution is to establish regulations for candidates for elective office pertaining to candidates' statements submitted to the voters. All three resolutions require adoption by the City Council prior to the 88th day before the election, August 8, 2026.

The first Resolution calling and giving notice of the election is to formalize the date of the election and the hours the polls will be open. This Resolution also establishes the purpose of the election; to elect, by district, three Members of the City Council to four-year terms.

The second Resolution, directed to the Orange County Board of Supervisors, is the City's request to consolidate the Municipal Election with the Statewide General Election. This Resolution gives authorization to the County Election Department to canvass the returns on the City's behalf. The Resolution recognizes the additional costs that the County will incur by consolidating the election and agrees that the City will reimburse the County for these costs, including publication and mailing of ballots, staffing polling sites, and tabulating and posting the results.

The third Resolution establishes regulations for candidates pertaining to candidates' statements for the upcoming election. The Cypress City Council has a past practice directing staff to include an option to file a 200-word candidate's statement and the information that may be included on that statement (i.e., word count, method of filing, and the ability to withdraw the statement prior to its publication). The responsibility and terms of payment for the cost of publishing the candidate's statement is outlined in this Resolution and is the financial responsibility of the candidate. The third Resolution also includes a Foreign Language Policy, indicating all submitted candidates' statements will be published in English, Spanish, Korean, Chinese, and Vietnamese, as required in the consolidation of the election with the County under the Federal Voting Rights Act. The City Attorney reviewed the proposed Resolutions and approved them as to form and content. Upon adoption of these Resolutions, the City Clerk will execute the necessary transmitting, posting, and publishing requirements for the November 3, 2026, election.

Election Calendar in Brief:

June 23	Resolutions: Calling Election, Consolidating and Candidate Statement
June 29 – July 13	Publish the Notice of Election
July 13–August 7	Candidate Filing Period
August 8 -12	Extended candidate filing period (only if an incumbent fails to file, or files then withdraws)
August 13	City Clerk certifies if only one candidate has been nominated in a district
August 13-14	Publish notice of the City Council's intention to appoint in lieu of election pursuant to Elections Code <i>(optional)</i>
5 days after publication date	Earliest date the City Council may make the appointment <i>(optional)</i>
August 20	Last day to make the appointment
On or before October 27	Publish of the Notice of Candidates

Lastly, there could be a potential opportunity to appoint a nominee in lieu of holding an election in a certain district. Should only one candidate be nominated for an elective office, the City Council may choose to appoint that candidate in lieu of conducting an election pursuant to California Elections Code section 10229. Under this process, the City Council may, after providing the required public notice and allowing the statutory period for potential petition challenges to expire, appoint the sole nominee to the office and cancel the election for that seat. Exercising this option can result in significant cost savings to the City by eliminating election administration expenses while still ensuring that the office is filled in accordance with state law. If circumstances arise that allow the City Council to proceed with an appointment, the candidate would be sworn into office and assume the position as though elected at the general municipal election. It's important to note that this is an option that would be for the Council to consider at a later date and is certainly not mandatory. The

estimated costs for each of the elections are as follows; District 1 approximately \$19,000, District 2 approximately \$16,000 and District 5 approximately \$22,000, respectively.

BUDGET IMPACT

Funds have been added in the FY 2026-27 general fund budget for the cost fo the General Municipal Election.

LEGAL REVIEW

The City Attorney has reviewed the staff report and prepared the resolutions.

APPROVED BY: Shannon DeLong, City Manager

Attachments

Resolution Calling the Election
Resolution Consolidating with County
Resolution - Candidate Statements

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CYPRESS, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2026, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE CITY CHARTER

WHEREAS, under the provisions of Article IX, Section 900, the City Charter, a General Municipal Election shall be held on November 3, 2026, for the election of Municipal Officers; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CYPRESS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Pursuant to the requirements of Article IX, Section 900, the City Charter, there is called and ordered to be held in the City of Cypress, California, on Tuesday, November 3, 2026, a General Municipal Election for the purpose of electing a District 1 Council Member, District 2 Council Member and a District 5 Council Member for the full term of four years.

SECTION 2. The ballots to be used at the election shall be in form and content as prescribed by law.

SECTION 3. The City Clerk is authorized, instructed, and directed to coordinate with the County of Orange Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. Pursuant to Elections Code § 10242 the polls (vote centers) for the election shall be open October 24, 2026 – November 2, 2026, 10:00 a.m. - 6:00 p.m.; and on November 3, 2026, from 7:00 a.m. – 8:00 p.m. the day of the election, when the Vote Center and Ballot Drop Boxes shall be closed, pursuant to Election Code § 10242, except as provided in Elections Code §§ 14212 and 14401 of the State of California

SECTION 5. In all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. Notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. In the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the County of Orange

Registrar of Voters, the City Council, in accordance with Election Code § 15651(a), shall set a date and time and place and summon the candidates who have received the tie votes to appear and will determine the tie by lot.

SECTION 8. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 9. The City Council hereby authorizes and directs the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

PASSED, APPROVED AND ADOPTED on the 23rd day of June, 2026.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS

I, LISA BERGLUND, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the said City Council held on the 23rd day of June, 2026; by the following roll call vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

CITY CLERK OF THE CITY OF CYPRESS

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CYPRESS, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF ORANGE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE SAME DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE.

WHEREAS, the City Council of the City of Cypress called a General Municipal Election to be held on November 3, 2026, for the purpose of the election of a Council Members in District 1, District 2 and District 5; and

WHEREAS, it is desirable the General Municipal Election be consolidated with the Statewide General Election to be held on the same date(s), within the city, utilizing the same precincts, polling places and election officers; and,

WHEREAS, it is also desirable to utilize the services of the Election Department of the County of Orange to canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CYPRESS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Pursuant to the requirements of § 10403 of the Elections Code, the Board of Supervisors of the County of Orange is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election to be held on Tuesday, November 3, 2026, for the purpose of the election of a Council Members in District 1, District 2 and District 5.

SECTION 2. The County Election Department is hereby authorized and requested to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the statewide or special election.

SECTION 3. The Board of Supervisors is requested to issue instructions to the county election department to take any and all steps necessary for the holding of the consolidated election.

SECTION 4. The City of Cypress recognizes that additional costs will be incurred by the County by reason of this consolidation and hereby agrees to reimburse the County for any costs.

SECTION 5. The City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the county election department of the County of Orange.

SECTION 6. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED on the 23rd day of June, 2026.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS

I, LISA BERGLUND, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the said City Council held on the 23rd day of June, 2026; by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

CITY CLERK OF THE CITY OF CYPRESS

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CYPRESS, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON NOVEMBER 3, 2026

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CYPRESS DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. Pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Cypress on November 3, 2026, may prepare a candidate's statement on an appropriate form provided by the City Clerk. Such statement may include the name, age, and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. Such statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. Such statement shall be filed in the office of the City Clerk at the time the candidate's nomination papers are filed. Such statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY.

- A. Pursuant to the Federal Voting Rights Act, candidates statements will be translated into all languages required by the County of Orange. The County is required to translate candidate's statements into the following languages: Spanish, Korean, Vietnamese and Chinese.
- B. The County will print and mail voter information guides and candidates statements to all voters in Spanish, Korean, Vietnamese, and Chinese or The County will mail separate voter information guides and candidates statements in Spanish, Korean, Vietnamese, and Chinese to only those voters who are on the county voter file as having requested a voter information guide in a particular language. The County will make the voter information guides and candidates statements in the required languages available at all polling places/vote centers, on the County's website, and in the Election Official's office.

SECTION 3. PAYMENT.

A. Translations:

1. The candidate shall be required to pay for the cost of translating the candidates statement into any **required** foreign language as specified in (A) and/or (B) of Section 2 above pursuant to Federal and/or State law.
2. The candidate shall be required to pay for the cost of translating the candidates statement into any foreign language that is **not required** as specified in (A) and/or (B) of Section 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing:

1. The candidate shall be required to pay for the cost of printing the candidates statement in English in the main voter pamphlet.
2. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required in (A) of Section 2 above, in the main voter pamphlet.
3. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language, requested by the candidate per (B) of Section 2 above, in the main voter pamphlet.
4. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required by (A) of Section 2 above, in the facsimile voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidates statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the Clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

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SECTION 4. MISCELLANEOUS.

- A. All translations shall be provided by professionally-certified translators.
- B. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the voter information guide.

SECTION 6. The City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. All previous Resolutions establishing council policy on payment for candidates statements are repealed.

SECTION 8. This Resolution shall apply only to the election to be held on November 3, 2026, and shall then be repealed.

SECTION 9. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED on the 23rd day of June, 2026.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS

I, LISA BERGLUND, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the said City Council held on the 23RD day of June, 2026; by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

CITY CLERK OF THE CITY OF CYPRESS



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

2.

FROM: Shannon DeLong, City Manager

DATE: 06/23/2026

SUBJECT: Resolution Terminating the Proclamation of a Local Emergency

RECOMMENDATION

Approve a Resolution Terminating the Local Emergency Proclamation initially Declared on May 22, 2026 and ratified on May 26, 2026.

DISCUSSION

On May 22, 2026, and in the days following, the City of Cypress was impacted by the Western Hazardous Material Incident. The incident occurred in the City of Garden Grove and was managed under a unified command with the Orange County Fire Authority (OCFA) and the Garden Grove Police Department. As Director of Emergency Services under the Cypress Municipal Code, the City Manager proclaimed a local emergency at 7:00 p.m. that evening due to the imminent threat posed to local evacuated Cypress neighborhoods and the likelihood that the event would require more resources than local resources. The Cypress City Council ratified the City Manager's declaration on May 26, 2026. At the conclusion of the City Council meeting that evening, the remaining evacuation orders were lifted as the hazardous material situation was declared neutralized by OCFA. The incident has now moved into the recovery phase. The United Way 211/OC is serving as a local resource for donors interested in supporting impacted residents and small businesses. The City is working with California Office of Emergency Services (Cal-OES) on documentation of costs in the event reimbursement can be obtained.

The City Manager, as the Director of Emergency Services, has determined that it is now appropriate to terminate the local emergency in the City of Cypress. While the emergency declaration does lapse if not renewed within 30 days of declaration or ratification, it is recommended that City Council adopt the attached resolution formally terminating the local emergency.

BUDGET IMPACT

There is no fiscal impact to terminating the local emergency.

LEGAL REVIEW

The City Attorney reviewed this staff report and resolution.

APPROVED BY: Shannon DeLong, City Manager

Attachments

May 26, 2026 Staff Report
Emergency Proclamation and Ratification
Resolution Terminating Local Emergency



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

Item # 10.

FROM: Shannon DeLong, City Manager

DATE: 05/26/2026

SUBJECT: **Adopt a Resolution Ratifying a Proclamation of a Local Emergency in Regard to the Garden Grove Chemical Leak**

RECOMMENDATION

Adopt a Resolution Ratifying a Proclamation of a Local Emergency issuance of the Local Emergency Directive by the City Manager acting as the Director of Emergency Services in Regard to the Garden Grove Chemical Leak.

SUMMARY

On Thursday, May 21, 2026, Orange County Fire Authority responded to reports of a hazardous materials incident involving large industrial storage tanks in Garden Grove, California. The active incident has continued to evolve, with ongoing cooling and containment operations attempting to neutralize the chemical polymer and render it stable. Evacuation orders ensued that evening in parts of Stanton and Garden Grove. On Friday, May 22, 2026, the evacuation area expanded to the south-east portion of the City of Cypress. The Cypress Community Center opened as an emergency evacuation site for impacted residents that were under orders to evacuate, and the Incident Command was relocated to a site within the City of Cypress. By 7:00 p.m., there were approximately 260 people in the Cypress Community Center with efforts underway to secure overnight shelter for evacuees for an undetermined number of nights.

DISCUSSION

Chapter 8 of the City of Cypress Municipal Code outlines the procedures for emergency operations. Chapter 8-A-6(a)(1) of the City of Cypress municipal code states, *request the City Council to proclaim the existence or threatened existence of a "local emergency" if the City Council is in session, or to issue such proclamation if the City Council is not in session. Whenever a local emergency is proclaimed by the Director, the City Council shall take action to ratify the proclamation within seven (7) days thereafter or the proclamation shall have no further force or effect.*

Adoption of this resolution will ratify the issuance of the Local Emergency Directive by the City Manager acting as the Director of Emergency Services. Staff therefore recommends the City Council adopt the resolution.

According to fire and law enforcement reports, there is a toxic chemical leak from an aerospace manufacturing business located at 12122 Western Avenue in Garden Grove. This location is in close proximity to the City of Cypress. The release is from a 34,000 gallon tank containing methyl methacrylate, an industrial chemical used in plastics and manufacturing. The chemical leak poses a significant risk to public health, safety, and property because, according to fire and law enforcement reports at the time of this Proclamation, the failed tank cannot be secured and mitigated. There is a possibility that thousands of gallons of chemicals could spill into the facility's parking lot or there may be an explosion that could lead to major damage to surrounding properties and possible contamination of the local air quality at levels hazardous to humans, animals, and other living organisms.

Fire and law enforcement authorities have imposed evacuation orders in portions of Cypress, California and portions of Garden Grove, California. Resources from the Orange County Fire Authority, Orange County Sheriff's Department, Cypress Police Department, Garden Grove Police Department, and the Orange County Health Department have already been deployed into the affected areas, including the City of Cypress. Based upon the scope of the toxic chemical leak and the challenge to containment, there exists the potential that said incidents have, and are likely to become beyond the control of the normal services, personnel, equipment, and facilities of the regularly constituted branches and departments of City government.

The City Manager, as your Director of Emergency Services, has determined that sufficient factual circumstances exist to warrant the proclamation of a local emergency. The same has been reviewed by the City Attorney and found to meet the legal requirements to so proclaim. Accordingly, staff and the City Attorney recommend that you adopt the resolution ratifying the actions of the City Manager.

BUDGET IMPACT

None at this time.

LEGAL REVIEW

The City Attorney has reviewed this staff report, the declaration of emergency and the draft resolution.

APPROVED Shannon DeLong, City Manager
BY:

Attachments

Resolution Approving Proclamation of the City Manager Declaring the Existence of Local Emergency

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CYPRESS CALIFORNIA RATIFYING THE CITY MANAGER'S PROCLAMATION OF A LOCAL EMERGENCY

WHEREAS, Section 8A-5 of the Cypress Municipal Code empowers the City Manager, acting as the Director of Emergency Services, to proclaim the existence or threatened existence of a local emergency when said City is affected or likely to be affected by a public calamity; and

WHEREAS, on May 22, 2026, the City Manager did find that conditions of extreme peril to the safety of persons and property have arisen within the City, caused by toxic chemical leak from an aerospace manufacturing business located at 12122 Western Avenue, Garden Grove. This location is in close proximity to the City of Cypress. The release is from a 34,000 gallon tank containing methyl methacrylate, an industrial chemical used in plastics and manufacturing; and

WHEREAS, the City Manager issued a Proclamation of Local Emergency on May 22, 2026, a copy of which is attached hereto as "Exhibit A" and incorporated by reference; and

WHEREAS, Section 8A-6 of the Municipal Code requires that the City Council ratify said proclamation within seven (7) days thereafter, or the proclamation shall have no further force or effect; and

WHEREAS, the City Council finds that the conditions of extreme peril described in the Proclamation of Local Emergency continue to exist, and that local resources are, or may be, insufficient to cope with the effects of said emergency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CYPRESS AS FOLLOWS:

1. **Ratification:** The City Council hereby ratifies, confirms, and approves the Proclamation of Local Emergency issued by the City Manager on May 22, 2026.
2. **Period of Emergency:** The local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council.
3. **Emergency Powers:** During the existence of said local emergency, the powers, functions, and duties of the City Manager and the emergency organization of this City shall be those prescribed by state law, the City Charter, and the Municipal Code.
4. **State and Federal Assistance:** City staff is authorized to take all necessary actions to seek financial, logistical, and medical assistance from state and federal agencies to mitigate the impacts of this emergency.

5. **Review:** The City Council shall review the need for continuing the local emergency the next regular City Council meeting scheduled for June 9, 2026, or as required by law, until this resolution is terminated.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2026.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS

STATE OF CALIFORNIA }

COUNTY OF ORANGE } SS

I, LISA BERGLUND, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the said City Council held on the 26th day of May, 2026 by the following roll call vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

CITY CLERK OF THE CITY OF CYPRESS

Attachment: Exhibit A

Proclamation of the City Manager of the City of Cypress, California, Acting as the Director of Emergency Services, Proclaiming the Existence of Local Emergency with the City

EXHIBIT A

**PROCLAMATION OF THE CITY MANAGER OF THE CITY OF CYPRESS,
CALIFORNIA, ACTING AS THE DIRECTOR OF EMERGENCY SERVICES,
PROCLAIMING THE EXISTENCE OF LOCAL EMERGENCY WITH THE CITY**

WHEREAS, the City of Cypress (City) is a municipal corporation, duly organized under the U.S. Constitution and laws of the State of California; and

WHEREAS, the California Emergency Services Act, Government Code §§8550, *et seq.*, authorizes the proclamation of a local emergency when conditions of disaster or extreme peril to the safety of persons and property within the territorial limits of a city exist; and

WHEREAS, Pursuant to City of Cypress Municipal Code (CMC) 8A-6 empowers the City Manager, as Director of Emergency Services (Director), to "request the City Council to proclaim the existence or threatened existence of a "local emergency" if the City Council is in session, or to issue such proclamation if the City Council is not in session. Whenever a local emergency is proclaimed by the director, the City Council shall take action to ratify the proclamation within seven days thereafter or the proclamation shall have no further force or effect,"; and

WHEREAS, SMC section 2.64.020 defines an "emergency" as "the actual or threatened existence of conditions of disaster or of extreme peril to the safety of persons and property within this city caused by such conditions as air pollution, fire, flood, storm, epidemic, riot, or earthquake, or other conditions, including conditions resulting from war or imminent threat of war, but other than conditions resulting from a labor controversy, which conditions are or are likely to be beyond the control of the services, personnel, equipment, and facilities of this city, requiring the combined forces of other political subdivisions to combat"; and

WHEREAS, the following circumstances exist:

According to fire and law enforcement reports, there is a toxic chemical leak from an aerospace manufacturing business located at 12122 Western Avenue in the City of Garden Grove. This location is in close proximity to the City of Cypress. The release is from a 34,000 gallon tank containing methyl methacrylate, an industrial chemical used in plastics and manufacturing.

The chemical leak poses a significant risk to public health, safety, and property because according to fire and law enforcement reports at the time of this Proclamation, the failed tank cannot be secured and mitigated.

There is a possibility that thousands of gallons of chemicals could spill into the facility's parking lot or there may be an explosion that could lead to major damage to surrounding properties and possible contamination of the local air quality at levels hazardous to humans, animals, and other living organisms.

Fire and law enforcement authorities have imposed evacuation orders impacting portions of the cities of Buena Park, Cypress, Stanton, Garden Grove and Westminster. Resources from the Orange County Fire Authority, Orange County Sheriff's Department, Cypress Police Department, Garden Grove Police Department, and the Orange County Health Department have already been deployed into the affected areas, including the City of Cypress, which is the location of the Incident Command Center.

Cypress Community Center is currently serving as an evacuation center in addition to assisting with evacuations of residents.

Based upon the scope of the toxic chemical leak and the challenge to containment, there exists the potential that said incidents have, and are likely to become beyond the

control of the normal services, personnel, equipment, and facilities of the regularly constituted branches and departments of City government.

The City of Cypress is a densely populated city within the County of Orange, which has one of the highest population densities in the United States. The continuation of this incident threatens to cause extreme peril to the safety of persons and property within the City of Cypress due to potential chemical explosions; and

WHEREAS, the mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully responding to any potential health and safety conditions in the City.

NOW, THEREFORE, THE DIRECTOR OF EMERGENCY SERVICES HEREBY DECLARES, DETERMINES, AND ORDERS AS FOLLOWS:

SECTION 1: The foregoing Recitals are true and correct and are incorporated herein by this reference.

SECTION 2: Pursuant to California Government Code § 8630 and Cypress Municipal Code §§ 8-A6, 2.64.020 and 2.64.060, the City Manager, as Director of Emergency Services, finds and proclaims that a local emergency exists throughout the City of Cypress.

SECTION 3: During the local emergency, the powers, functions and duties of the City Manager, as the Director of Emergency Services, the Assistant Director of Emergency Services, to be appointed by the Director, the Disaster Council of the City, and the emergency organization of the City shall be those prescribed by state law, in Chapter 8-A of the CMC, and such and resolutions of the City and approved by the City Council from time-to-time, including but not limited to the City of Cypress Emergency Plan adopted pursuant to Chapter 8-A-8 of the CMC.

SECTION 4: During the period of local emergency, the Director will furnish information, enter into agreements, including, but not limited to, applications and agreements for grant funding, and to take all actions necessary to obtain emergency assistance from State and federal agencies to implement preventive measures to protect and preserve the City within the scope of the local emergency hereby declared, pursuant to the powers and duties as authorized in Chapter 8-A -4, -5, -6, -7 and -8 of the CMC.. Pursuant to Chapter 8-A-9 of the CMC, "Any expenditures made in connection with emergency activities, including mutual aid activities, shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of the City of Cypress."

SECTION 5: A copy of this proclamation shall be forwarded to the Director of the Governor's Office of Emergency Services requesting that it be found acceptable in accordance with State law; that the Governor of California, pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in the City of Cypress; that the Governor waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

SECTION 6: This Proclamation of Local Emergency shall become effective immediately and shall expire within seven (7) days unless the City Council takes action to ratify this proclamation.

SECTION 7: Severability. If any provision of this Proclamation or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other

provisions or applications, and to this end the provisions of this Proclamation are declared to be severable. Executed this 22nd day of May, 2026 at 7:00 PM PST.

By: Shannon K. Bly

City Manager/Director of Emergency Services

Dated: May 22, 2026

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CYPRESS, CALIFORNIA, TERMINATING THE STATE OF LOCAL
EMERGENCY**

WHEREAS, on May 22, 2026, the City Manager, acting as the Director of Emergency Services, proclaimed the existence of a local emergency in the City of Cypress caused by a toxic chemical leak from an aerospace manufacturing business located at 12122 Western Avenue in the City of Garden Grove, and located in close proximity to the City of Cypress; and

WHEREAS, the release was from a 34,000 gallon tank containing methyl methacrylate, an industrial chemical used in plastics and manufacturing posing a significant risk to public health, safety; and

WHEREAS, said proclamation was ratified by the Cypress City Council by Resolution No. 7047, on May 26, 2026 in accordance with Government Code § 8630 and Cypress Municipal Code §§ 8-A6, 2.64.020 and 2.64.060; and

WHEREAS, Government Code § 8630(d) mandates that the governing body shall proclaim the termination of the state of local emergency at the earliest possible date that conditions warrant; and

WHEREAS, the City Council now finds and determines that the conditions of peril set forth in such proclamation to the safety of persons and property within the City of Cypress which necessitated the proclamation of a state of local emergency have been mitigated and no longer exist.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Cypress hereby finds, determines and resolves as follows:

Section 1. The state of local emergency proclaimed on May 22, 2026 by the City Manager, acting as the Director of Emergency Services, is hereby terminated effective immediately.

Section 2. All orders, rules, and regulations issued by the City Manager, acting as the Director of Emergency Services, and ratified by the City Council pursuant to the aforementioned local emergency proclamation as set forth in Sections 3 and 4 of such proclamation are hereby terminated immediately and shall be of no further force or effect.

///

PASSED, APPROVED, AND ADOPTED this ____ day of June, 2026.

Mayor

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS

STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS

I, LISA BERGLUND, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the said City Council held on the ____th day of June, 2026 by the following roll call vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:

CITY CLERK OF THE CITY OF CYPRESS



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

3.

FROM: Lisa Berglund, City Clerk

DATE: 06/23/2026

SUBJECT: Second Reading of Ordinance No. 1232 Updating the Order of Business for City Council Meetings

RECOMMENDATION

Approve and Adopt the Second Reading and Adopt Ordinance No. 1232 by Title Only and Waive Further Reading, Amending the Cypress Municipal Code Section 2-2.9 updating the Order of Business for City Council meetings.

SUMMARY

Approve the second reading and adopt Ordinance No. 1223 by title only and waive further reading, amending the Cypress Municipal Code Section 2-2.9 updating the Order of Business for City Council meetings.

DISCUSSION

On June 9, 2026, the City Council approved 5-0 the first reading of Ordinance No. 1232 amending Cypress Municipal Code Section 2-2.9 updating the Order of Business for City Council meetings.

Section 2-2.9 is amended and restated in its entirety to read as follows: “§ 2-2.9 City council meetings - Order of business.

(a) All meetings of the Council shall be open to the public. Promptly at the hour set by law on the day of each regular meeting, the council members, city manager, city clerk and the city attorney shall take their assigned stations in the council chambers and the business of the council shall be taken up for consideration and disposition in the following order, unless otherwise changed by resolution of the council.

- (1) Call to order;
- (2) Roll call;
- (3) Oral communications on closed session/ workshop items;
- (4) Closed session; workshop;
- (5) Presentations;

- (6) Oral communications on agenda and non-agenda items;
- (7) Consent calendar; minutes;
- (8) Items removed from consent calendar;
- (9) Public hearings;
- (10) New business;
- (11) Continued items;
- (12) Items from council members;
- (13) Council member items for future consideration;
- (14) Council member reports from city-affiliated boards and committees, and remarks;
- (15) City manager reports;
- (16) Adjournment.

If approved, the ordinance will become effective 30 days after adoption following the second reading. Assuming the second reading is approved on June 23, 2026, the ordinance would become effective on July 23, 2026.

BUDGET IMPACT

There is funding in the FY 25/26 General Fund budget to amend the Cypress Municipal Code.

LEGAL REVIEW

The City Attorney has reviewed and approved the attached ordinance.

APPROVED BY: Shannon DeLong, City Manager

Attachments

Ordinance

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CYPRESS,
CALIFORNIA, AMENDING SECTION 2-2.9 OF THE CYPRESS
MUNICIPAL CODE RELATING TO THE ORDER OF BUSINESS AT CITY
COUNCIL MEETINGS

WHEREAS, the City Council (the "City Council") of the City of Cypress (the "City") is authorized to establish rules of conduct for its proceedings pursuant to Government Code section 36813; and

WHEREAS, the conduct of City Council meetings is governed by Section 2 of the City's Municipal Code and Robert's Rules of Order; and

WHEREAS, Cypress Municipal Code Section 2.2-9 subsection (a) provides for the order of business to be followed at City Council meetings; and

WHEREAS, the City Council wishes to further revise the order of business provisions in the Cypress Municipal Code to move up on the agenda when items "pulled" from the Consent Calendar are considered and to move up on the agenda when members of the City Council can request that items be added to a future agenda for City Council consideration; and

WHEREAS, the City Council finds such adjustments to the order of the agenda will make for a more logical and orderly consideration of the same; and

WHEREAS, by adoption of this Ordinance, the City Council wishes to further amend Cypress Municipal Code Section 2-2.9(a).

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CYPRESS DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council hereby specifically finds that all of the facts set forth in the above Recitals are true and correct and incorporated herein as findings of the City Council.

SECTION 2. Subsection 2-2.9(a) of the Cypress Municipal Code is hereby revised as follows (additions in **bold underline**; deletions in **~~bold strikethrough~~**):

"§ 2-2.9 Same—Order of business.

...

All meetings of the council shall be open to the public. Promptly at the hour set by law on the day of each regular meeting, the council members, city manager, city clerk and the city attorney shall take their assigned stations in the council chambers and the business of the council shall be taken up for consideration and disposition in the following order, unless otherwise changed by resolution of the council.

- (1) Call to order;
- (2) Roll call;
- (3) Oral communications on closed session/ workshop items;
- (4) Closed session; workshop;
- (5) Presentations;
- (6) Oral communications on agenda and non-agenda items;
- (7) Consent calendar; minutes;
- (8) Items removed from consent calendar;**
- (9) Public hearings;
- (10) New business;
- (11) ~~Items removed from consent calendar;~~ Continued items;
- (12) Items from council members;
- (13) Council member items for future consideration;**
- (14) Council member reports from city-affiliated boards and committees, and remarks;
- (14) Council member items for future consideration;**

(15) City Manager reports Remarks;
(16) Adjournment.”

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or the application thereof to any person or circumstances, is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any other provision or application, and to this end the provisions of this ordinance are declared to be severable. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, part or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, parts or portions thereof be declared invalid or unconstitutional.

SECTION 5. Effective date. This Ordinance shall become effective thirty (30) days from its adoption.

SECTION 6. Certification. The Mayor shall sign and the City Clerk shall certify to the passage of this Ordinance and shall cause the same to be published and posted pursuant to the provisions of law in that regard.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Cypress at a regular meeting held on the 23rd day of June, 2026.

ATTEST: _____
MAYOR OF THE CITY OF CYPRESS

CITY CLERK OF THE CITY OF CYPRESS

STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS

I, LISA BERGLUND, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Ordinance was duly adopted at a regular meeting of said City Council held on the 23rd day of June, 2026, by the following vote:

AYES:	0	COUNCIL MEMBERS:
NOES:	0	COUNCIL MEMBERS:
ABSENT:	0	COUNCIL MEMBERS:

CITY CLERK OF THE CITY OF CYPRESS



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

4.

FROM: Jason Machado, Senior Management Analyst
DATE: 06/23/2026
SUBJECT: Receive an Update on the Strategic Plan Objectives

RECOMMENDATION

Receive an update on the Strategic Plan objectives.

DISCUSSION

The Strategic Plan establishes major goals and objectives for the City. It provides the principal guidance for the preparation of the budget and a plan for implementation and accountability. The Strategic Plan is among the City Council's most effective tools to improve services and preserve Cypress' high quality of life.

The City Council updated the Strategic Plan in March, including a review of the existing plan and the development of new 2026 objectives. The attached matrices report the progress on 2026 objectives as of June 23, 2026.

A special City Council meeting to review the Strategic Plan and Objectives will be held in August.

BUDGET IMPACT

None.

LEGAL REVIEW

The City Attorney has reviewed this staff report.

APPROVED BY: Shannon DeLong, City Manager

Attachments

Strategic Plan Update

CITY OF CYPRESS

Strategic Roadmap

Three Year Goals: 2023-2026



Mission

The City of Cypress, guided by our core values, will utilize our resources in concert with community partners to provide an exceptional city to live, work, and play.

Vision

Cypress is a safe and welcoming community delivering excellent services for our residents, neighborhoods, and businesses.

Three-Year Goals

The critical focus areas to achieve the vision.

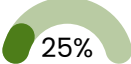
Our Core Values/ Guiding Principles

- Integrity
- Accountability
- Transparency
- Fiscal Prudence
- Teamwork
- Responsiveness to the community



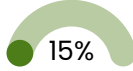
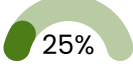


MAINTAIN INFRASTRUCTURE & FACILITIES

 WHEN	 WHAT	 WHO	 PROGRESS	 STATUS	 COMMENTS
By: April 30, 2026	Present the Waste Infrastructure System Enhancement (WISE) Agreement to replace the Waste Disposal Agreement (OC Waste & Recycling landfill tipping fees)	Public Works Director	 100%	Complete	Presented at the April 28 City Council meeting.
By: June 30, 2026	Present the findings of the third-party review of the solid waste franchise	Public Works Director	 75%	In Progress	Scheduled for July 14 City Council meeting.
By: June 30, 2026	Procure five vehicles as part of the City's Civilian Fleet Sustainability/ Electrification Pilot Program	Public Works Director	 100%	Complete	Leasing of five vehicles approved at May 12 City Council meeting. Pending vehicle delivery in 8-10 weeks.
By: July 31, 2026	Recommend an agreement for playground design services for Veterans and Maple Grove North Parks	Public Works Director	 50%	In Progress	Agreement tentatively scheduled for July 14 City Council meeting.
By: September 30, 2026	Provide workshop presentation on Active Transportation Plan	Public Works Director	 25%	In Progress	Workshop tentatively scheduled for August 25.
By: December 31, 2026	Present an update to the Parkway Tree Policy and introduce new Park Tree Policy	Public Works Director	 0%	Future	
By: December 31, 2026	Implement alternative deterrent and enforcement methods to address illegal dumping sites citywide	Public Works Director	 75%	In Progress	Illegal dumping ordinance in effect. Mobile camera trailer currently deployed on Sumner Place.



MAINTAIN FINANCIAL STABILITY & PROMOTE ECONOMIC ACTIVITY

WHEN	WHAT	WHO	PROGRESS	STATUS	COMMENTS
By: June 1, 2026	Conduct a City Council workshop(s) on City and Recreation District budget, reserves, and fund balance policies	Finance and Administrative Services Director	 100%	Complete	Presented at March 24 City Council study session.
By: September 15, 2026	Facilitate a development agreement, Environmental Impact Report, and Tentative Tract Map for the Los Alamitos Race Course property for the future development of the track consistent with the Cypress Town Center and Commons Specific Plan	Planning Director	 75%	In Progress	Final EIR is complete, negotiating Development Agreement.
By: September 30, 2026	Recommend a consultant to update the City's purchasing policies and procedures	Finance and Administrative Services Director	 15%	In Progress	City Council workshop to be scheduled to discuss overarching philosophies, thresholds and methodology.
By: September 30, 2026	Initiate an RFP to assist the City with implementing an electronic timecard solution	Finance and Administrative Services Director	 15%	In Progress	Funding included in the FY 26-27 budget. Current solutions being explored to operate within the city's current financial software, New World ERP
By: December 15, 2026	Prepare amendments to the Safety and Conservation Elements of the General Plan, consistent with State law	Planning Director	 25%	In Progress	Consultant has been retained and project underway.
By: December 15, 2026	Prepare an economic development plan incorporating advanced location analytics and commercial real estate information platforms	Planning Director	 20%	In Progress	Advanced location analytics and commercial real-estate platforms have been acquired.



ENHANCE & MAINTAIN PUBLIC SAFETY

 WHEN	 WHAT	 WHO	 PROGRESS	 STATUS	 COMMENTS
By: February 23, 2026	Recommend an agreement for City-issued cellular phones for Police Department patrol personnel	Police Chief	 100%	Complete	Phones have been deployed to patrol personnel.
By: May 1, 2026	Provide a presentation regarding a stand-alone Police Department drone program to the City Council	Police Chief	 100%	Complete	Funding included in FY 26-27 budget. Drone Demo provided to individual Council members on March 18.
By: June 30, 2026	Research the feasibility of a regional Drone as First Responder (DFR) program and report findings to the City Manager	Police Chief	 75%	In Progress	Research in progress.
By: December 31, 2026	Provide Emergency Operations Center training to City staff	Police Chief	 0%	Future	



ENHANCE RECREATION FACILITIES & PROGRAMS

 WHEN	 WHAT	 WHO	 PROGRESS	 STATUS	 COMMENTS
By: April 1, 2026	Present options to celebrate the City's 70 th anniversary of incorporation	RCS Director and RCS Commission	 100%	Complete	City Council was sent a list of options including a social media campaign, enhanced community events, and a historical scavenger hunt that will take place over the next year.
By: May 15, 2026	Recommend an agreement for public engagement and to develop conceptual design options for the expansion of Baraldi Sycamore Park	RCS Director	 100%	Complete	An agreement for public engagement and professional design services was approved at the May 26 City Council meeting.
By: September 1, 2026	Develop and recommend playground design standards	RCS Director and RCS Commission	 50%	In Progress	The Recreation Commission held a discussion to review the Ad Hoc Committee's recommendations at its June meeting.
By: September 15, 2026	Prepare a nexus study and recommend an ordinance updating the City's park impact fees as required by State law	Planning Director	 50%	In Progress	Consultant has been retained and project underway.
By: November 1, 2026	Research options for one-day City sponsored cultural festival to be held in Spring 2027	RCS Director and RCS Commission	 20%	In Progress	The Recreation Commission created an Ad Hoc Committee to develop recommendations for consideration by the Commission.



MAINTAIN HIGH QUALITY & HIGH VALUE SERVICES FOR THE COMMUNITY

WHEN	WHAT	WHO	PROGRESS	STATUS	COMMENTS
By: February 23, 2026	Develop a media relations policy and present to City Council for review and adoption	City Manager	100%	Complete	Policy adopted by City Council on March 10.
By: March 31, 2026	Conduct a Citizen's Academy for residents and business owners	City Manager	100%	Complete	Graduates to be recognized at May 12 City Council meeting.
By: May 29, 2026	Recommend an agreement to provide animal care services	RCS Director	100%	Complete	An agreement for animal care services was approved at the April 28 City Council meeting.
By: June 1, 2026	Explore feasibility of offering passport services at City Hall	City Clerk	100%	Complete	Staff Research is Complete. Findings to be presented to City Council at next strategic planning meeting.
By: June 30, 2026	Evaluate new alternatives and provide recommendations for the future of Council meeting broadcasts	Finance and Administrative Services Director	15%	In Progress	Funding included in FY 26-27. Staff evaluation of new alternatives is underway.
By: June 30, 2026	Review options for a secure electronic signature (e-signature) platform	Finance and Administrative Services Director	15%	In Progress	Funding included in FY 26-27 budget. Staff evaluation of platform is underway.
By: August 30, 2026	Conduct demos of software programs designed especially for public records requests and obtain cost estimates	City Clerk	100%	Complete	Demos completed.
By: December 31, 2026	Prepare scope of services and RFB/RFP to be utilized for updating the City's records retention schedule.	City Clerk	0%	Future	



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

5.

FROM: Stephanie Sikkema, Director of Finance and Administrative Services

DATE: 06/23/2026

SUBJECT: Receive and File the Investment Report for the Month Ended May 31, 2026

RECOMMENDATION

Receive and file the attached investment report.

DISCUSSION

California Government Code Section 53607 and Cypress Municipal Code Section 2-18(f) requires submission of a monthly investment report to the City Council. As of May 31, 2026, the City had \$198.8 million (current market value) in cash and investments and the interest return (yield) on the public funds investments was 3.95%. As required by the Government Code, all investments are in conformity with the City's investment policy and sufficient cash flows are available to meet the next six months of estimated expenditures.

The attached Summary of Cash and Investments presents the investments held by the City of Cypress as of May 31, 2026. The Investment Reports consist of the following five summaries:

1. Summary of Cash and Investments - Provides the total portfolio of the City.
2. Changes in Cash and Investments - Provides a two-month cash flow analysis by fund type. These separate fund types allow for restricted monies to be segregated and tracked separately. The total ending amount agrees to the current market value shown in the Summary of Cash and Investments.
3. Investments at Market Value by Maturity Date - Provides a list of investments by maturity date, and an indication of the liquidity (ability to turn into cash) of the investments. The California Government Code restricts the type of investments eligible for public funds. The City's Investment Policy further defines permitted investments. These restrictions in investment types and the terms of allowable investments result in limited yields on City investments.
4. Interfund Investments - Indicates outstanding loans between City funds. There are currently two loans due to the City's Infrastructure Reserve Fund from the Cypress

Recreation and Park District General Fund related to the construction of Lexington Park and the rehabilitation of Arnold Cypress Park.

5. Summary of Cash and Investments Held InTrust - Presents investments held in trust by the Public Agency Retirement Services (PARS) for offsetting unfunded pension liabilities. The pension trust assets can only be used to pay future pension obligations. The legal restrictions on the allowable investment types are less restrictive than those in the City's portfolio, which provides the potential for higher yields to be earned over the long-term on investments held in the pension trust.

As mentioned previously, the City had \$198.8 million (current market value) in cash and investments on May 31, 2026. The investments include Federal Agencies and US Treasuries Debt (\$95.3 million) and Investment Pools (\$101.8 million). The City's bank accounts held \$1.8 million on May 31, 2026.

A portion of the investment portfolio is invested in the State Investment Pool (Local Agency Investment Fund or LAIF) which is managed by investment professionals and provides a diversified investment pool for local agencies to invest. By using the combined size of the participating cities and agencies, the State Pool can provide a competitive yield, liquidity and investment knowledge that otherwise would not be available to a single entity.

The amount of cash in the City's checking accounts fluctuates based on the maturity of investments, daily cash receipts, and when vendors and employees are paid. The daily balances maintained in the checking accounts provide credits which offset monthly bank charges. In addition to the Federal Depository Insurance Corporation (FDIC) which insures the first \$250,000, excess checking deposits are secured by banks, government, or mortgage securities valued between 110% and 150% of the deposits.

BUDGET IMPACT

This agenda item is presented for receive-and-file purposes only; therefore, there is no budgetary impact associated with this action.

LEGAL REVIEW

None.

APPROVED BY: Shannon DeLong, City Manager

Attachments

Investment Report for the Month Ended May 31, 2026

City of Cypress

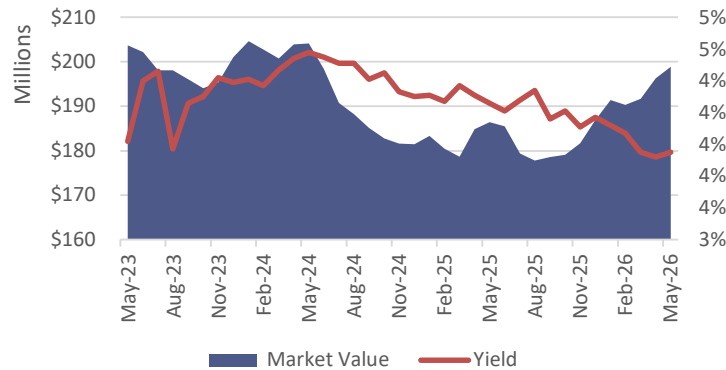
Summary of Cash and Investments

As of May 31, 2026

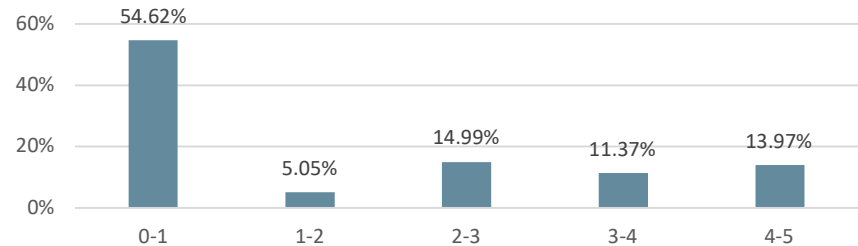
Portfolio Summary

Average Weighted Yield to Maturity	3.95%
Average Weighted Days to Maturity	523.02
Total Carrying Value	\$198,888,572.72
Total Market Value	\$198,833,414.87

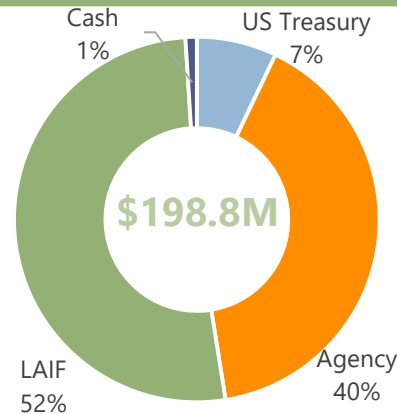
Average Weighted Yield to Maturity



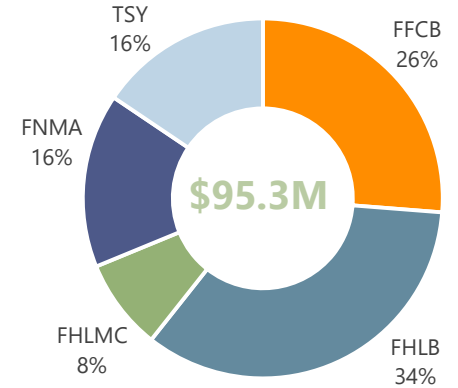
Maturity Distribution



Sector Allocation



Agency Allocation



I certify that this report reflects all Government Agency pooled investments and is in conformity with the Investment Policy of the City of Cypress. A copy of this Investment Policy is available on the City's website. The Investment Program herein shown provides sufficient cash flow liquidity to meet six months estimated expenditures.

Prepared By: Sheila Tran
Accountant

Signed: 
City Treasurer

City of Cypress

Summary of Cash and Investments

As of May 31, 2026

Portfolio Holdings

City of Cypress

As of May 31, 2026

CUSIP	Security Description	Investment Date	Maturity Date	Interest Rate	Carrying Value	Current Market Value
Cash						
General Operating Account *	BMO	--	6/1/2026	-	\$ 1,701,706.62	\$ 1,701,706.62
Worker's Comp Account	BMO	--	6/1/2026	-	50,000.00	50,000.00
Liability Account	California Bank & Trust	--	6/1/2026	-	8,500.00	8,500.00
Petty Cash	City	--	6/1/2026	-	8,350.00	8,350.00
Total Cash					\$ 1,768,556.62	\$ 1,768,556.62

LAIF

LAIF	Local Agency Investment Fund State Pool	--	6/1/2026	3.81	\$ 61,414,693.57	\$ 61,413,516.31
LAIF	Local Agency Investment Fund State Pool	--	6/1/2026	3.81	40,397,786.98	40,397,012.59
Total LAIF					\$ 101,812,480.55	\$ 101,810,528.90

Agency

3130AXU63	Federal Home Loan Bank	11/30/2023	11/17/2026	4.420	5,004,675.00	5,021,200.00
3133ERA92	Federal Farm Credit Bank	11/21/2024	11/12/2027	4.210	9,988,019.06	10,031,300.00
3135GAX89	Federal National Mortgage Association	11/4/2024	7/21/2028	4.152	6,991,754.99	6,990,410.00
91282CHQ7	US Treasury Bill	6/24/2024	7/31/2028	4.288	5,014,669.44	5,011,900.00
3130B4ZY0	Federal Home Loan Bank	2/14/2025	8/14/2028	4.500	5,000,000.00	4,998,600.00
3130B3W25	Federal Home Loan Bank	5/27/2025	11/27/2028	4.300	\$ 3,130,170.15	\$ 3,125,151.45
3130AYWG7	Federal Home Loan Bank	2/15/2024	2/12/2029	4.411	4,648,605.00	4,644,187.50

City of Cypress

Summary of Cash and Investments

As of May 31, 2026

Portfolio Holdings

City of Cypress		As of May 31, 2026				
CUSIP	Security Description	Investment Date	Maturity Date	Interest Rate	Carrying Value	Current Market Value
3133ERAK7	Federal Farm Credit Bank	4/18/2024	4/10/2029	4.375	4,961,120.00	5,044,150.00
91282CES6	US Treasury Bill	6/24/2024	5/31/2029	4.241	4,733,516.58	4,818,550.00
3134HCEX3	Federal Home Loan Mortgage Corp	12/19/2025	6/8/2029	3.995	7,860,000.00	7,813,940.40
91282CFL0	US Treasury Bill	12/6/2024	9/30/2029	4.032	4,975,005.33	4,969,700.00
3133ER4F5	Federal Farm Credit Bank	2/19/2025	2/19/2030	4.820	5,000,000.00	4,999,900.00
3130B6Y83	Federal Home Loan Bank	7/3/2025	7/2/2030	4.000	5,000,000.00	4,978,150.00
3130B7R63	Federal Home Loan Bank	9/12/2025	9/3/2030	4.000	5,000,000.00	4,948,800.00
3133ETB89	Federal Farm Credit Bank	10/1/2025	10/1/2030	3.750	5,000,000.00	4,927,750.00
3134HCBE8	Federal Home Loan Bank	11/20/2025	11/20/2030	4.000	5,000,000.00	5,026,000.00
3136GCG90	Federal National Mortgage Association	1/27/2026	1/27/2031	3.875	8,000,000.00	7,904,640.00
Total Agency					\$ 95,307,535.55	\$ 95,254,329.35
Total Portfolio					\$ 198,888,572.72	\$ 198,833,414.87

* Negative cash balance (if any) shown due to checks being issued at month end, transfer to cover checks not made until early in the following month.

City of Cypress
Changes in Cash/Investments
As of May 31, 2026

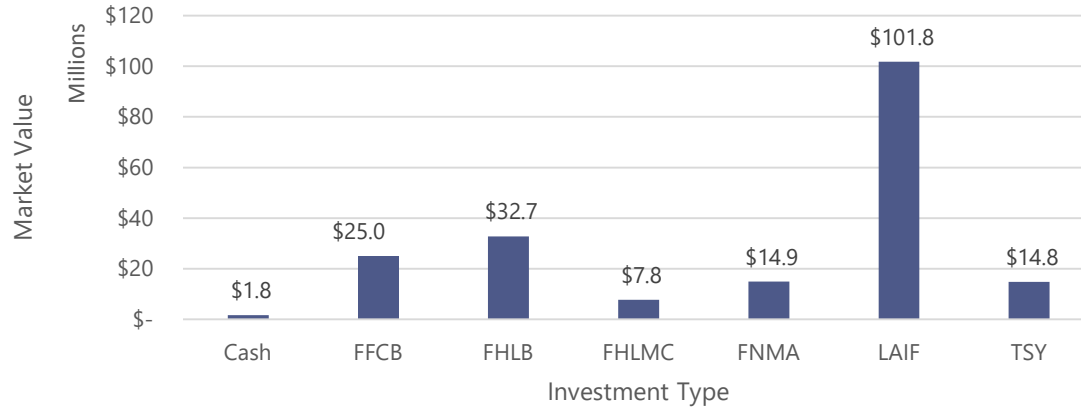
	3/31/2026	+ RECEIPTS	(DISBURSEMENTS)	4/30/2026	+ RECEIPTS	(DISBURSEMENTS)	5/31/2026
GENERAL							
111/114 GENERAL FUND/GENERAL FUND-GRANTS	\$ 36,462,315	\$ 6,246,689	\$ (4,842,182)	\$ 37,866,822	\$ 6,161,327	\$ (3,669,177)	\$ 40,358,972
112 CFD ADMINISTRATION	-	-	-	-	-	-	-
SPECIAL REVENUE							
115 PANDEMIC RELIEF	-	-	-	-	-	-	-
212 CRPD-GENERAL FUND	14,021,359	2,764,474	(557,044)	16,228,789	459,662	(543,117)	16,145,334
213 CRPD-PARK DEVELOPMENT	805,741	2,596	-	808,337	163,947	-	972,284
221 TRAFFIC SAFETY	34,722	7,287	-	42,009	7,050	-	49,059
230 STREETS	10,023,224	296,035	(676,016)	9,643,243	545,586	(1,377,304)	8,811,525
251 LIGHTING DISTRICT #2	5,157,597	612,963	(169,188)	5,601,372	75,409	(123,500)	5,553,281
261 STORM DRAIN	2,203,684	55,224	(62,581)	2,196,327	31,792	(43,295)	2,184,824
262 PLANNED LOCAL DRAINAGE FACILITY	1,197,765	11,575	-	1,209,340	-	-	1,209,340
271 CORP CNTR MAINT DISTRICT #1	247,680	17,326	(6,490)	258,516	-	(6,413)	252,103
280 ASSET SEIZURE	789,451	9,854	(13,779)	785,526	5,947	(14,602)	776,871
291 CABLE TV FRANCHISE AGREEMENT	914,181	741	-	914,922	12,428	-	927,350
301 SUPPLEMENTAL LAW ENFORCEMENT	105,219	5,191	(13,442)	96,968	-	(13,084)	83,884
311 AB 2766 TRIP REDUCTION	67,682	555	-	68,237	16,799	-	85,036
321 SEWER FUND	11,214,079	241,937	(64,381)	11,391,635	137,145	(140,581)	11,388,199
471 LOW AND MODERATE HSG ASSET	37,115	375	-	37,490	454	-	37,944
CAPITAL PROJECTS							
415 CITY CAPITAL PROJECTS	12,846,508	-	(352,261)	12,494,247	204	(195,074)	12,299,377
416 INFRASTRUCTURE RESERVE	52,710,649	640,442	-	53,351,091	-	-	53,351,091
450 RDA CAPITAL PROJECTS	-	-	-	-	-	-	-
TRUST AND AGENCY							
461 HOUSING SUCCESSOR AGENCY TO RDA	-	-	-	-	-	-	-
462 SUCCESSOR AGENCY TO RDA	-	-	-	-	-	-	-
600 TRUST AND AGENCY	1,773,055	125,959	(69,243)	1,829,771	40,927	(30,357)	1,840,341
610 NON-CITY OBLIGATED DEBT	-	-	-	-	-	-	-
611 BUSINESS ASSESSMENT DISTRICT	-	-	-	-	-	-	-
612 CFD #1 ASSESSMENT DISTRICT	153,575	-	-	153,575	-	-	153,575
620 REC & COMM SERVICES FOUNDATION	58,192	816	(468)	58,540	1,000	-	59,540
INTERNAL SERVICE							
710 CENTRAL SERVICES	4,441,725	244,438	(211,069)	4,475,094	244,371	(192,604)	4,526,861
720 CAPITAL REPLACEMENT	16,328,731	80,336	(9,603)	16,399,464	80,336	(12,092)	16,467,708
730 TECHNOLOGY IMPROVEMENT	2,235,841	-	-	2,235,841	-	-	2,235,841
750 EMPLOYEE BENEFITS	6,476,401	1,321,545	(1,060,473)	6,737,473	1,774,173	(748,004)	7,763,642
760 LIABILITY SELF INSURANCE	2,194,709	69,331	(3,939)	2,260,101	69,331	(437)	2,328,995
770 WORKERS COMP SELF INSURANCE	3,464,204	66,198	(71,122)	3,459,280	97,856	(46,682)	3,510,454
OTHER							
811/812 WESTCOMM JPA	5,729,898	348,981	(397,829)	5,681,050	115,239	(336,305)	5,459,984
Total Cash and Investments	\$ 191,695,302	\$ 13,170,868	\$ (8,581,110)	\$ 196,285,060	\$ 10,040,983	\$ (7,492,628)	\$ 198,833,415

City of Cypress

Investments at Market Value by Maturity Date

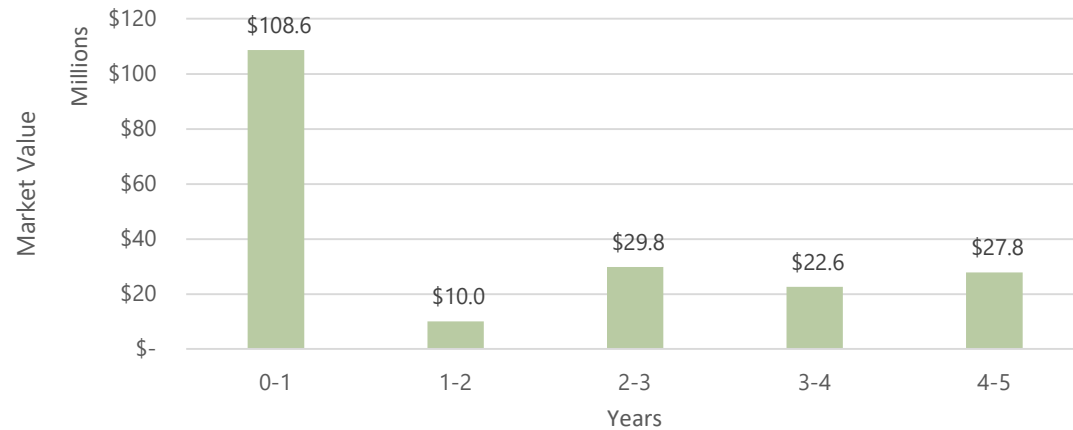
As of May 31, 2026

Investment Type Distribution



Investment Type	Percentage
Cash	0.89%
FFCB	12.57%
FHLB	16.47%
FHLMC	3.93%
FNMA	7.49%
LAIF	51.20%
TSY	7.44%
Total	100%

Maturity Distribution by Maturity Date



Years	Market Value
0-1	\$ 108,600,286
1-2	\$ 10,031,300
2-3	\$ 29,814,399
3-4	\$ 22,602,090
4-5	\$ 27,785,340
Total	\$ 198,833,415

City of Cypress Interfund Investments

As of May 31, 2026

Note No.	To/From	Purpose	Issue Date	Scheduled Maturity Date	Interest Rate	Authorized Amount	Total Advances	Repayments to Date	Note Principal Outstanding
1	CRPD/City	Lexington Park Construction	2/8/2021	6/30/2030	2%	\$ 12,800,000	\$ 12,293,975	\$ 9,109,308	\$ 3,184,667
2	CRPD/City	Arnold Cypress Park Construction	11/13/2023	6/30/2045	2%	\$ 33,500,000	\$ 32,336,574	\$ 1,548,801	\$ 30,787,773
Total Interfund Investments									\$33,972,440

¹ The Lexington Park note is being repaid with park development fees as they become available. Effective July 1, 2025, the maturity date of the note was extended to June 30, 2030 with an interest rate of 2%.

² Beginning June 30, 2025, the CRPD will repay \$2 million annually (including principal and interest) from available CRPD property taxes over the next 20 years.

City of Cypress

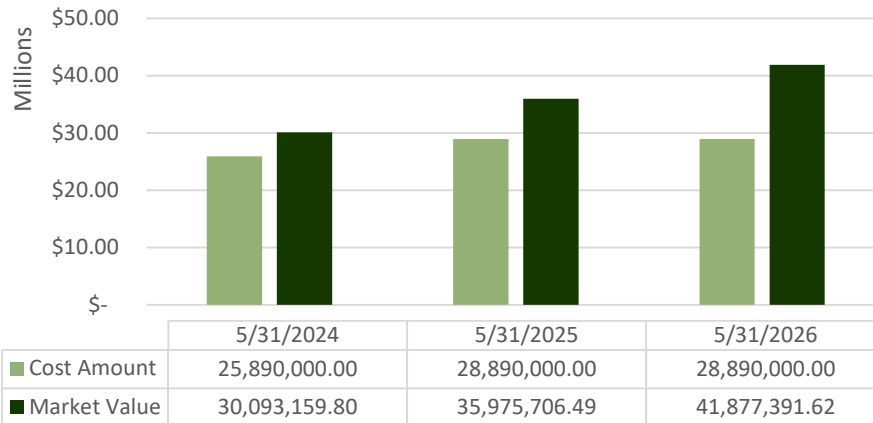
Summary of Cash and Investments Held in Trust

As of May 31, 2026

Fund	Type	Issuer	Maturity Date	One-Year Return *	Cost Amount	Current Market Value
PARS Public Agencies Post-Employment Benefits Trust Trustee: Public Agency Retirement Services (PARS)						
Section 115 Trust	Pension Trust	Various	Open	16.83%	\$ 28,890,000.00	\$ 41,877,391.62
Total Cash and Investments Held in Trust					\$ 28,890,000.00	\$ 41,877,391.62

* 12-month period ending with the current month.

PARS Pension Trust





CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

6.

FROM: Stephanie Sikkema, Director of Finance and Administrative Services

DATE: 06/23/2026

SUBJECT: Receive and File Register of Warrants, Transfers, and Wires Issued for the Period of May 9, 2026 through June 5, 2026

RECOMMENDATION

Receive and File the Attached Payment Register Summarized Below for the Period of May 9, 2026 through June 5, 2026:

- Electronic Funds Transfers 19568 through 19643
- Warrants 70591 through 70776
- Payroll Transfers W1583 through W1584

DISCUSSION

Payments to vendors for goods and services received and/or rendered are initiated and approved by the requesting department in accordance with proper purchasing guidelines. Processing of these payments occurs centrally in the City's Finance Department with payments issued bi-weekly. A register listing of these payments is typically presented each month at the second regularly scheduled meeting of the City Council. This register also includes any Electronic Funds Transfers (EFT), outgoing payroll transfers or wires issued since the previous register was presented to the City Council. Voided payments (if any) are also identified.

All payments are processed on the City's financial management software system. This system generates a payment batch register, sorted by warrant number (or EFT/Wire number), and presents the invoice amount and a description of the payment issued.

BUDGET IMPACT

Total warrants, transfers, and wires issued (net of any voided payments) during the period of May 9, 2026 through June 5, 2026 are \$4,535,867.65.

LEGAL REVIEW

None required.

APPROVED BY: Shannon DeLong, City Manager

Attachments

Payment Register for the Period 05-09-26 through 06-05-26

**City of Cypress
Payment Register
05/09/26-06/05/26**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
19568	1480 - ARCO BUSINESS SOLUTIONS	\$ 46.28	Fuel/Finance 4/3-5/2	NP70444223	\$ 46.28
19569	1480 - ARCO BUSINESS SOLUTIONS	\$ 95.92	Fuel/Engineering 4/3-5/2	NP70444223(B)	\$ 95.92
19570	1480 - ARCO BUSINESS SOLUTIONS	\$ 157.64	Fuel/Community Development 4/3-5/2	NP70444223(A)	\$ 157.64
19571	1480 - ARCO BUSINESS SOLUTIONS	\$ 3,848.65	Fuel/Maint 4/3-5/2	NP70444223(C)	\$ 3,848.65
19572	1480 - ARCO BUSINESS SOLUTIONS	\$ 382.07	Fuel/Recreation 4/3-5/2	NP70444223(D)	\$ 382.07
19573	1480 - ARCO BUSINESS SOLUTIONS	\$ 21,869.04	Fuel/Police 4/3-5/2	NP70444223(E)	\$ 21,869.04
19574	2432 - BITTON, DEKEL	\$ 500.00	Refund/Recycling Deposit/CDD-26-62/5482 Cathy Circle	Rfd 5/22/26	\$ 500.00
19575	1375 - CALIBER CONSTRUCTION	\$ 4,468.00	Refund/Recycling Deposit/CDD-25-356/6200 Phyllis Dr	Rfd 5/22/26	\$ 4,468.00
19576	2820 - CASTILLO, CARLOS	\$ 500.00	Refund/Recycling Deposit/CDD-26-97/6816 Scott Circle	Rfd 5/22/26	\$ 500.00
19577	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 5,770.12	Workers Comp Claims/Professional Svcs/#29211-29302	Reimb 5/22/26	\$ 5,770.12
19578	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 9,646.35	Workers Comp Claims/Medical/#29211-29302	Reimb(A) 5/22/26	\$ 9,646.35
19579	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 10,255.49	Workers Comp Claims/Permanent Disability/#29211-29302	Reimb(B) 5/22/26	\$ 10,255.49
19580	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 10,101.65	Workers Comp Claims/Temporary Disability/#29211-29302	Reimb(C) 5/22/26	\$ 10,101.65
19581	2647 - EVERETT, MIKE	\$ 500.00	Refund/Recycling Deposit/CDD-26-76/5243 Cumberland Dr	Rfd 5/22/26	\$ 500.00
19582	2799 - FEINOUR, ANDREW	\$ 1,000.00	Refund/Recycling Deposit/CDD-25-384/10652 Walker St	Rfd 5/22/26	\$ 1,000.00
19583	2799 - FEINOUR, ANDREW	\$ 402.00	Refund/C&D Self-Haul Fee	Rfd 5/22/26(A)	\$ 402.00
19584	2813 - LINNERT ROOFING INC	\$ 500.00	Refund/Recycling Deposit/CDD-26-72/6063 Trinidad Ave	Rfd 5/22/26	\$ 500.00
19585	120801 - MISSION SQUARE	\$ 525.00	W/C RHS 5/26	5/26(A)	\$ 525.00
19586	120801 - MISSION SQUARE	\$ 16,370.00	Monthly Retiree Health Savings 5/26	5/26	\$ 16,370.00
19587	120801 - MISSION SQUARE	\$ 1,200.00	Deferred Comp/Exec Mgmt 5/26	401a-5/26	\$ 1,200.00
19588	2818 - MOORE, DAVIDA	\$ 5,404.00	Refund/Recycling Deposit/CDD-25-241/6021 Katella, Unit 125	Rfd 5/22/26	\$ 5,404.00
19589	2817 - MUNOZ, JOEL	\$ 1,000.00	Refund/Recycling Deposit/CDD-26-134/10151 Christopher St	Rfd 5/22/26	\$ 1,000.00
19590	2819 - RAMIREZ, PEDRO	\$ 500.00	Refund/Recycling Deposit/CDD-26-133/6453 Bataan St	Rfd 5/22/26	\$ 500.00
19591	2821 - RIDDLE, JASON L	\$ 500.00	Refund/Recycling Deposit/CDD-26-86/5631 Camp St	Rfd 5/22/26	\$ 500.00

**City of Cypress
Payment Register
05/09/26-06/05/26**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
19592	2817 - MUNOZ, JOEL	\$ 402.00	Refund/C&D Self-Haul Fee	Rfd(A) 5/22/26	\$ 402.00
19593	1608 - ALARM PROGRAM SYSTEMS, LLC	\$ 1,035.12	PD Svc/Alarm Permit & False Alarm Collections 4/26	4/26	\$ 1,035.12
19594	119016 - SO CAL EDISON	\$ 94,746.80	Svc/Citywide 3/16-4/14	3/16/26-4/14/26	\$ 94,746.80
19595	1247 - HdL HINDERLITER, DE LLAMAS AND ASSOCIATES	\$ 1,813.55	Svc/Business License Tax Admin 4/26	APR26	\$ 1,813.55
19596	119016 - SO CAL EDISON	\$ 110.21	Svc/8705 Walker St	8001787168 5/26	\$ 110.21
19597	119016 - SO CAL EDISON	\$ 4,970.99	Svc/8611 Watson St/Arnold Cypress Park	8018828289 5/26	\$ 4,970.99
19598	119016 - SO CAL EDISON	\$ 67.42	Svc/8732 Walker St/Mackay Park	8002893031 5/26	\$ 67.42
19599	119016 - SO CAL EDISON	\$ 3,132.84	Svc/5275 Orange Ave/Traffic Signal(215)	564248438 5/26	\$ 3,132.84
19600	119016 - SO CAL EDISON	\$ 251.19	Svc/5275 Orange Ave/Parkway Maint(217)	700003853 5/26	\$ 251.19
19601	145 - AUSTIN, CHERYL	\$ 56.52	W/C Retiree Health Care Benefits 6/26	6/26	\$ 56.52
19602	128744 - AYRES, RICHARD	\$ 300.00	Retiree Health Care Benefits 6/26	6/26	\$ 300.00
19603	102038 - BALDWIN, DARRELL	\$ 300.00	Retiree Health Care Benefits 6/26	6/26	\$ 300.00
19604	102087 - BISH, EDWARD	\$ 300.00	Retiree Health Care Benefits 6/26	6/26	\$ 300.00
19605	100101 - BRUCE, THOMAS M	\$ 300.00	Retiree Health Care Benefits 6/26	6/26	\$ 300.00
19606	122419 - CLEMONS, MARK	\$ 350.00	Retiree Health Care Benefits 6/26	6/26	\$ 350.00
19607	129695 - COTE, ROBERT	\$ 300.00	Retiree Health Care Benefits 6/26	6/26	\$ 300.00
19608	128938 - COX, RODNEY	\$ 123.85	Retiree Health Care Benefits 6/26	6/26	\$ 123.85
19609	104003 - ESSEX, CLARE	\$ 706.40	Retiree Health Care Benefits 6/26	6/26	\$ 706.40
19610	129816 - FOSTER, SCOTT	\$ 300.00	Retiree Health Care Benefits 6/26	6/26	\$ 300.00
19611	112187 - HEALY, BRIAN	\$ 50.07	Retiree Health Care Benefits 6/26	6/26	\$ 50.07
19612	100667 - LASSALLE, ISMAEL	\$ 300.00	Retiree Health Care Benefits 6/26	6/26	\$ 300.00
19613	129700 - MCSHANE, CHRIS	\$ 232.96	Retiree Health Care Benefits 6/26	6/26	\$ 232.96
19614	122 - MORROW, RICHARD L	\$ 300.00	Retiree Health Care Benefits 6/26	6/26	\$ 300.00
19615	391 - NASSER, JOY	\$ 150.00	W/C Retiree Health Care Benefits 6/26	6/26	\$ 150.00
19616	129608 - OLSON, JAMES	\$ 300.00	Retiree Health Care Benefits 6/26	6/26	\$ 300.00
19617	128784 - RAMSEY, KENNETH	\$ 125.00	Retiree Health Care Benefits 6/26	6/26	\$ 125.00
19618	119027 - RAMSEY, STEVE	\$ 300.00	Retiree Health Care Benefits 6/26	6/26	\$ 300.00

**City of Cypress
Payment Register
05/09/26-06/05/26**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
19619	130138 - TIMNEY, MATTHEW	\$ 350.00	Retiree Health Care Benefits 6/26	6/26	\$ 350.00
19620	1024 - VALLEY VISTA SERVICES, INC	\$ 247,519.34	Waste Disposal Fee 4/26	4/26	\$ 247,519.34
19621	40 - WARLAND INVESTMENTS COMPANY	\$ 37,500.00	Development Assistance 6/26	6/26	\$ 37,500.00
19622	122756 - WINTERSOLE, MICHAEL	\$ 300.00	Retiree Health Care Benefits 6/26	6/26	\$ 300.00
19623	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 259.69	Workers Comp Claims/Professional Svcs/#29303-29328	Reimb 6/5/26	\$ 259.69
19624	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 1,618.78	Workers Comp Claims/Medical/#29303-29328	Reimb(A) 6/5/26	\$ 1,618.78
19625	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 4,033.04	Workers Comp Claims/Permanent Disability/#29303-29328	Reimb(B) 6/5/26	\$ 4,033.04
19626	100505 - CITY OF CYPRESS-WORKERS COMP	\$ 5,666.68	Workers Comp Claims/Temporary Disability/#29303-29328	Reimb(C) 6/5/26	\$ 5,666.68
19627	2828 - DELGADO, AURORA	\$ 500.00	Refund/Recycling Deposit/CDD-26-100/6132 Ferne Ave	Rfd 6/5/26	\$ 500.00
19628	2830 - ELIASON, DEBORAH	\$ 500.00	Refund/Recycling Deposit/CDD-26-124/5363 Vista Hermosa	Rfd 6/5/26	\$ 500.00
19629	2832 - GARRY, MICHAEL	\$ 500.00	Refund/Recycling Deposit/CDD-25-286/9561 Normandy Way	Rfd 6/5/26	\$ 500.00
19630	2695 - LOPEZ, ELISEO	\$ 500.00	Refund/Recycling Deposit/CDD-26-53/8340 Carob St	Rfd 6/5/26	\$ 500.00
19631	116005 - PERS - PUBLIC EMPLOYEES RETIREMENT SYS	\$ 209,585.40	Med Insurance/City & Dist 6/26	18303940	\$ 209,585.40
19632	116005 - PERS - PUBLIC EMPLOYEES RETIREMENT SYS	\$ 19,768.62	Med Insurance/West Comm 6/26	18302886	\$ 19,768.62
19633	2829 - SWISA, DOTAN	\$ 500.00	Refund/Recycling Deposit/CDD-26-116/5246 Halifax Dr	Rfd 6/5/26	\$ 500.00
19634	2107 - BYER, TOM	\$ 500.00	Refund/Recycling Deposit/CDD-26-131/6681 Reefton Ave	Rfd 6/5/26	\$ 500.00
19635	2833 - VASQUEZ, JOSELIN	\$ 500.00	Refund/Recycling Deposit/CDD-26-81/5591 Myra Ave	Rfd 6/5/25	\$ 500.00
19636	2831 - VAZQUEZ, FRANK	\$ 500.00	Refund/Recycling Deposit/CDD-26-103/10421 Rexford Dr	Rfd 6/5/26	\$ 500.00
19637	1115 - FRONTIER	\$ 102.36	7148996947 - Phone Svc/Sewers 6/26	6/26	\$ 102.36
19638	110860 - AT&T	\$ 2,019.38	PD Svc/Mobile Data 5/26	5/26(A)	\$ 2,019.38
19639	110860 - AT&T	\$ 52.57	Cell Svc/Maint 5/26	5/26(B)	\$ 52.57
19640	110860 - AT&T	\$ 43.73	Wireless Svc/Sewer Truck & Myra Pump Station #2 5/26	5/26(D)	\$ 43.73
19641	110860 - AT&T	\$ 67.44	Svc/Planning iPads 5/26	5/26(C)	\$ 67.44
19642	110860 - AT&T	\$ 62.58	PD CIB Callyo Body Wire 5/26	5/26(E)	\$ 62.58
19643	119016 - SO CAL EDISON	\$ 3,605.49	Svc/4600 W. Cerritos Ave/Lexington Park	8012593721 5/26	\$ 3,605.49
70591	2236 - PROACTIVE WORK HEALTH SERVICES	\$ 1,035.00	DOT Test(1) 8/25	032448(A)	\$ 85.00
			Pre-Place Physical(2)/City 8/25	032448	\$ 950.00

**City of Cypress
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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
70592	1966 - REIHANIFAM, CHRISTOPHER	\$ 12.00	Meals/OC Gang Investigators Assoc 10/1	Reimb 10/24/25	\$ 12.00
70593	543 - SORVILLO, BRYAN	\$ 11,872.00	Instruct/Group Tennis 3/23-5/1 Instruct/Private Tennis 4/26	5/1/26 4/26	\$ 11,648.00 \$ 224.00
70594	1346 - A1 TEST ONLY & SMOG	\$ 160.00	Svc/Smog Test/Sweeper Unit #135 Svc/Smog Test/Unit #648 Svc/Smog Test/Unit #685	1191296 5/4/26 7WFU180 4/29/26 1024015 4/29/26	\$ 45.00 \$ 45.00 \$ 70.00
70595	106914 - ADMINISURE	\$ 3,689.00	Workers Comp Claims Admin 6/26	18839	\$ 3,689.00
70596	1570 - ADVANTAGE COLOR GRAPHICS ADVANTAGE MAILING, LLC	\$ 5,592.81	Svc/Print Postcards(530)/Salute to America 4/16 Svc/Print/City & Recreation Newsletter 4/26	255685 255688	\$ 328.26 \$ 5,264.55
70597	2711 - AIREMASTERS AIR CONDITIONING	\$ 69,933.65	Replace/HVAC/City Hall East Wing 4/26	1906A-06	\$ 69,933.65
70598	130335 - AKM CONSULTING ENGINEERS	\$ 155,729.00	Design/Myra Pump Station #1 4/26 Svc/Update Sanitary Sewer Master Plan 4/26	0013985 0013986	\$ 63,286.00 \$ 92,443.00
70599	122455 - ALL AMERICAN SIGN CO, INC	\$ 705.46	Ceremonial Check(1)/Volunteer Recognition/Sr Center 5/4 Update Banners(2)/Salute to America 5/8	58739 58802	\$ 75.69 \$ 629.77
70600	105442 - ALL CITY MANAGEMENT SERVICES INC	\$ 17,389.17	Crossing Guard Svcs(30 Hrs)/Orange & Grindlay 4/12-4/25 Crossing Guard Svcs(645.57 Hrs) 4/12-4/25	PS-INV105642(A) PS-INV105642	\$ 772.20 \$ 16,616.97
70601	101016 - ANAHEIM UNION HIGH SCHOOL DISTRICT	\$ 300.00	Refund/Facility Deposit/Contract #11774	Rfd 5/22/26	\$ 300.00
70602	110860 - AT&T	\$ 2,062.91	PD Svc/Mobile Data 4/26 Svc/Myra Ave Pump Station #2	4/26(H) 834861166 5/26	\$ 2,019.18 \$ 43.73
70603	110860 - AT&T	\$ 4.46	Svc/5275 Orange Ave/Admin	2481347232 5/26	\$ 4.46
70604	110860 - AT&T	\$ 1,109.07	Svc/5275 Orange Ave/Civic Center Svc/Internet 4/26	9391033695 5/26 25188540	\$ 64.67 \$ 1,044.40
70605	1822 - BENEFIT COORDINATORS CORPORATION BCC	\$ 10,161.04	Insurance/Life/LTD/STD/Optional 5/26	18895	\$ 10,161.04
70606	2623 - BLUE TRITON BRANDS INC PRIMO BRANDS CORP	\$ 298.37	Comm Center Bottled Water 4/26 PD Bottled Water 4/26 Sr Center Bottled Water 4/26 W/C Bottled Water 4/26	06E8710321118 06E8710163639 06E8710321117 06E8710320455	\$ 54.90 \$ 162.88 \$ 21.05 \$ 59.54
70607	2205 - BP FORD OF LONG BEACH	\$ 3,589.31	Repair/Engine Mounts/Axle/Unit #616	FOCB744110	\$ 3,589.31
70608	2822 - BURKE, DAVID	\$ 162.40	Reimb/Mileage/So CA Assoc of Governments 5/7-5/8	5/22/26	\$ 162.40
70609	103141 - CA FORENSIC PHLEBOTOMY, INC	\$ 300.54	PD Blood/Alcohol Tests(2) 4/26	3225	\$ 300.54
70610	112176 - CA ST UNIVERSITY LONG BEACH-CSULB	\$ 447.00	PD Reg/Field Training Mgmt/BP 6/22-6/24	PD Reg 6/22-6/24	\$ 447.00
70611	1313 - CALIFORNIA BANK & TRUST	\$ 436.93	PD Claim/MKim 2/24	1020	\$ 436.93
70612	103197 - CALIFORNIA PARK & REC SOCIETY - CPRS	\$ 65.00	Reg/CA Park & Rec District 10 Awards Banquet/KJ 4/9	2-2026-2027	\$ 65.00

**City of Cypress
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05/09/26-06/05/26**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
70613	1325 - CENTURY PAVING, INC	\$ 8,644.86	Retention/Parking Lot Sealant/Sr Center & Oak Knoll Park	19487RET	\$ 8,644.86
70614	123012 - CHARLES ABBOTT ASSOCIATES	\$ 23,892.50	Svc/Fats, Oil & Grease/NPDES Inspections 4/26	70368	\$ 5,535.00
			Svc/National Pollutant Discharge Elimination/Program Mgmt 4/26	70366	\$ 15,470.00
			Svc/Water Quality Mgmt Program/Plan Checks 4/26	70367	\$ 2,887.50
70615	2090 - CHARTER COMMUNICATIONS HOLDINGS LLC SPECTRUM	\$ 148.89	Svc/Cable TV 5/10-6/9	188680601050726	\$ 148.89
70616	1439 - CORODATA MEDIA STORAGE, INC	\$ 154.76	Offsite Data Storage 4/26	DS1314772	\$ 154.76
70617	115003 - COUNTY OF ORANGE	\$ 12,000.00	CDBG Program Income/NOhnemus	2025-2026	\$ 12,000.00
70618	115003 - COUNTY OF ORANGE	\$ 79,257.07	Svc/Animal Care 1/1/26-3/31/26	AC2690068	\$ 79,257.07
70619	115003 - COUNTY OF ORANGE	\$ 1,479.00	PD Svc/Automated Fingerprint Identification System 4/26	SH74128	\$ 1,479.00
70620	710 - COUNTY OF ORANGE SHERIFF'S DEPARTMENT OCSD	\$ 402.75	Repair/Radio Antenna Wiring/Unit #618	STTM003933	\$ 402.75
70621	129969 - CROWN TROPHY COLOMRICAN, INC	\$ 579.16	Plaque(1)/Volunteer Award/Sr Center 3/24	18439	\$ 94.28
			Trophies(20)/Medals(50)/Spring Volleyball 3/19	18429	\$ 484.88
70622	122050 - CYPRESS ART LEAGUE	\$ 750.00	Direct Funding 2025-26	Donate 2025-26	\$ 750.00
70623	100707 - DEPT OF JUSTICE ACCT OFFICE CASHIER UNIT	\$ 226.00	Svc/Fingerprints(1)/PD 4/26	044023(A)	\$ 66.00
			Svc/Fingerprints(1)/Recreation Contractor 4/26	044023(B)	\$ 32.00
			Svc/Fingerprints(4)/Recreation 4/26	044023	\$ 128.00
70624	1296 - EDCO CNG	\$ 1,795.77	Natural Gas(431.62 Gls)/Sweepers(2) 4/16-4/30	0501026-6A	\$ 1,476.14
			Natural Gas(93.46 Gls)/Sewer Truck(1) 4/16-4/30	0501026-6A(A)	\$ 319.63
70625	2644 - ELITE MAINTENANCE & TREE SERVICE EMTS, INC	\$ 29,330.00	Svc/Landscape/Right-of-Way 4/26	133663	\$ 29,330.00
70626	1488 - ENTERPRISE HOLDINGS INC	\$ 871.15	PD Rental Car(1) 3/3-4/2	41771547	\$ 871.15
70627	2461 - FCG CONSULTANTS INC	\$ 103,696.94	Inspect/5665 Plaza Drive Improvements 3/26	1135-1021X	\$ 152.28
			Inspect/Arterial Street Rehab 3/26	1135-1021AB	\$ 74,875.43
			Inspect/Concrete Sidewalk Rehab 3/26	1135-1021AE	\$ 234.27
			Inspect/HVAC Replacement/City Hall East Wing 4/26	1135-1022W	\$ 16,732.98
			Inspect/Restroom Renovation/Veterans Park 3/26	1135-1021AA	\$ 6,524.46
			Inspect/Various Non-CIP Engineering Permits 4/26	1135-1022Q	\$ 5,177.52
70628	100594 - FIVE STAR FIRE PROTECTION INC	\$ 1,502.44	Inspect/Fire Suppress System/AC Park Snack Shack 1/26	75380	\$ 460.81
			Inspect/Fire Suppress System/Maint Yard 1/26	75382	\$ 382.75
			Inspect/Fire Suppress System/Sr Center 1/26	75381	\$ 433.88
			Inspect/Fire System/Arnold Cypress Park 3/23	75711	\$ 225.00
70629	2764 - GENERAL 2 CONSTRUCTORS INC	\$ 59,024.61	Svc/Playground Resurfacing/Sealant/Various Parks 4/13-5/1	1870	\$ 59,024.61

**City of Cypress
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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
70630	119018 - GOLDEN STATE WATER COMPANY	\$ 73,093.42			
			Svc/10401 Valley View Irr	608730 5/26	\$ 171.33
			Svc/10450 Rexford Court Irr	708730 5/26	\$ 65.31
			Svc/10710 Valley View St Irr	479966 5/26	\$ 756.45
			Svc/10850 Valley View Irr (median)	837200 5/26	\$ 433.85
			Svc/11134 Holder St Irr	518730 5/26	\$ 505.45
			Svc/11249 Knott Ave Irr	453310 5/26	\$ 505.45
			Svc/11255 Holder St Irr	235620 5/26	\$ 710.15
			Svc/11258 Valley View Irr	829891 5/26	\$ 505.45
			Svc/11260 Valley View Irr	787620 5/26	\$ 1,125.36
			Svc/11262 Valley View Irr	687620 5/26	\$ 627.84
			Svc/11480 Providencia St Irr	428730 5/26	\$ 1,111.93
			Svc/11499 Holder St Irr	335620 5/26	\$ 909.13
			Svc/11600 Holder St Irr	228730 5/26	\$ 486.64
			Svc/11700 Holder St Irr	128730 5/26	\$ 259.19
			Svc/4051 Orange Irr	121500 5/26	\$ 174.67
			Svc/4143 Orange Irr	759400 5/26	\$ 212.10
			Svc/4221 Orange Irr	659400 5/26	\$ 188.79
			Svc/4250 Orange Irr	559400 5/26	\$ 252.93
			Svc/4300 Lincoln Ave Irr (median)	521500 5/26	\$ 1,229.39
			Svc/4363 Ball Rd Irr	952202 5/26	\$ 850.80
			Svc/4600 Cerritos Ave Irr	184143 5/26	\$ 651.80
			Svc/4600 Cerritos Irr	888041 5/26	\$ 2,619.87
			Svc/4775 Lincoln Irr	546710 5/26	\$ 940.98
			Svc/4961 William Ave Irr	067730 5/26	\$ 1,102.82
			Svc/5128 Cumberland Dr Irr	777730 5/26	\$ 1,014.98
			Svc/5177 Lincoln Irr	920810 5/26	\$ 538.67
			Svc/5243 Vista Del Sol Irr	019100 5/26	\$ 71.15
			Svc/5244 Vista Del Sol Irr	698100 5/26	\$ 88.66
			Svc/5246 Vista Real Irr	388100 5/26	\$ 94.51
			Svc/5248 Vista Del Mar Irr	768100 5/26	\$ 94.51
			Svc/5250 Vista Hermosa Irr	308100 5/26	\$ 71.15
			Svc/5252 Crescent Irr	587730 5/26	\$ 3,739.16
			Svc/5275 Orange	862003 5/26	\$ 2,919.62
			Svc/5275 Orange Fp	574384 5/26	\$ 54.62
			Svc/5275 Orange Irr	823333 5/26	\$ 668.21
			Svc/5275 Orange/Civic Center	287730 5/26	\$ 1,083.71
			Svc/5285 Cypress St Fp/Corp Yard	120810 5/26	\$ 49.58
			Svc/5285 Cypress St/Corp Yard	020810 5/26	\$ 777.22
			Svc/5341 Orange Irr	895843 5/26	\$ 182.95
			Svc/5552 Lincoln Irr	114420 5/26	\$ 761.93
			Svc/5602 Lincoln Irr	214420 5/26	\$ 463.25
			Svc/5631 Ball Rd Irr	459464 5/26	\$ 591.00
			Svc/5681 Newman Irr	108730 5/26	\$ 1,413.22
			Svc/5700 Orange Fp/Fire SVC	614904 5/26	\$ 54.59
			Svc/5889 Rexford Irr	808730 5/26	\$ 182.41
			Svc/5900 Orangewood Irr	728730 5/26	\$ 1,996.25
			Svc/5984 Orangewood Irr	828730 5/26	\$ 65.31
			Svc/5990 Katella Irr	138730 5/26	\$ 604.98
			Svc/5994 Suva ST Irr	418220 5/26	\$ 464.48
			Svc/6101 Katella Irr (median)	637200 5/26	\$ 505.45
			Svc/6201 Orangewood Irr	628730 5/26	\$ 517.16
			Svc/6299 Ball Rd Irr	053494 5/26	\$ 316.82
			Svc/6301 Katella Irr	827200 5/26	\$ 505.45

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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
			Svc/6531 Biak St Irr	328730 5/26	\$ 3,507.10
			Svc/6616 Cerritos Irr	788610 5/26	\$ 1,035.85
			Svc/6622 Cerritos Irr	718610 5/26	\$ 157.19
			Svc/6891 Katella Irr	417200 5/26	\$ 926.90
			Svc/6960 Tahiti Irr	028730 5/26	\$ 1,934.45
			Svc/8217 Peppertree Ln Irr	140552 5/26	\$ 316.82
			Svc/8621 Watson Irr	787730 5/26	\$ 646.01
			Svc/8732 Walker Irr	334842 5/26	\$ 2,053.44
			Svc/8842 Moody Irr	845817 5/26	\$ 159.63
			Svc/9031 Grindlay St	519100 5/26	\$ 1,320.41
			Svc/9031 Grindlay St Fp	319100 5/26	\$ 54.44
			Svc/9031 Grindlay St Fp	419100 5/26	\$ 66.09
			Svc/9121 Valley View Irr	134420 5/26	\$ 317.63
			Svc/9140 Denni Irr	774910 5/26	\$ 206.27
			Svc/9190 Denni Irr	674910 5/26	\$ 188.79
			Svc/9220 Moody Irr	142310 5/26	\$ 235.48
			Svc/9281 Grindlay St Irr	600910 5/26	\$ 77.12
			Svc/9301 Moody Irr	481310 5/26	\$ 194.63
			Svc/9302 Moody Irr	577730 5/26	\$ 5,358.00
			Svc/9304 Moody Irr	936726 5/26	\$ 159.63
			Svc/9331 Grindlay Irr	008100 5/26	\$ 100.34
			Svc/9362 Valley View Irr	942600 5/26	\$ 475.10
			Svc/9391 Moody Irr	581310 5/26	\$ 186.37
			Svc/9403 Valley View Irr	121420 5/26	\$ 82.81
			Svc/9413 Valley View Irr	021420 5/26	\$ 152.78
			Svc/9490 Denni Irr	277730 5/26	\$ 2,654.72
			Svc/9550 Valley View Irr	291600 5/26	\$ 575.45
			Svc/9560 Graham Irr	962003 5/26	\$ 1,999.77
			Svc/9600 Graham Irr	697730 5/26	\$ 877.83
			Svc/9650 Valley View Irr	080600 5/26	\$ 1,112.13
			Svc/9662 Sorrento Dr Irr	232202 5/26	\$ 1,085.22
			Svc/9675 Juanita Irr	408730 5/26	\$ 3,170.19
			Svc/9692 Graham Irr	072003 5/26	\$ 3,768.44
			Svc/9750 Valley View Irr	970600 5/26	\$ 528.79
			Svc/9840 Valley View Irr	897730 5/26	\$ 593.30
			Svc/9900 Valley View Irr	700600 5/26	\$ 182.96
			Svc/S/E Corner of Orangewood & New Zealand	272232 5/26	\$ 183.03
			Svc/S/W Corner of Orangewood & New Zealand	870998 5/26	\$ 159.63
70631	110049 - GREAT SCOTT TREE SERVICE INC	\$ 6,378.25			
			Svc/Trim Trees(101) 4/17	59617	\$ 6,378.25
70632	1018 - GREEN HALO SYSTEMS INC-WASTETRACKING.COM	\$ 688.00			
			Svc/Waste Tracking System 4/26	6427	\$ 344.00
			Svc/Waste Tracking System 5/26	6496	\$ 344.00
70633	103008 - HARTZOG & CRABILL INC	\$ 2,310.00			
			Consult/Traffic Plan Review & Signal Timing 4/26	26-0198	\$ 360.00
			Svc/Monitor Traffic Signals 4/26	26-0197	\$ 1,950.00
70634	117233 - HOME DEPOT CREDIT SVC-REC #0720	\$ 230.11			
			Spray Paint(6 Cans)/Teens 4/14	2514011	\$ 62.32
			Supplies/Facility Operations/Comm Center 4/23	3611770	\$ 78.49
			Supplies/Facility Operations/Comm Center 5/1	5512845	\$ 89.30
70635	2039 - KELLY SPICERS INC KELLY SPICER STORES	\$ 186.38			
			Specialty Paper(5.2 Rms) 4/28	12213593	\$ 186.38

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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
70636	1779 - LINS COTT LAW & GREENSPAN ENGINEERS LG2WB	\$ 6,436.75	Svc/Traffic Impact Fee Nexus Study 2/26	14704-00111	\$ 6,436.75
70637	109290 - LONG BEACH BMW-RCA INVESTMENTS INC	\$ 3,296.94	PD Replace/Clutch/Front Tire/Brake Pads/Motor Unit #663	56460	\$ 3,296.94
70638	2772 - MARROQUIN, RUTHIE	\$ 95.07	Reimb/Balloons(6)/City Clerk Week 5/3	Reimb(A) 5/22/26	\$ 15.07
			Reimb/Parking/CMCA Conference 4/2-4/29	Reimb 5/22/26	\$ 80.00
70639	2407 - MDJ MANAGEMENT	\$ 114,784.95	Construct/Restroom Renovations/Veterans Park 4/1-5/5	CYP 1003.2	\$ 114,784.95
70640	1498 - METROPOLITAN TRANSPORTATION COMMISSION	\$ 2,000.00	Engineering Software License/StreetSaver 6/1/26-5/31/27	4926-AR14359	\$ 2,000.00
70641	117056 - MINUTEMAN PRESS LOS ALAMITOS	\$ 2,310.64	Svc/Print Business Cards(11.75K)/Various Staff 5/5	47531	\$ 2,310.64
70642	129724 - NAPA AUTO PARTS - SO CAL AUTO & TRUCK PARTS INC	\$ 427.27	Brake Rotors(2)/Carb Clean(12 Cans)/Misc 4/27	501530	\$ 427.27
70643	672 - O'REILLY AUTO PARTS	\$ 519.69	Battery(1)/Brake Pads(2)/Air Filters(2)/Misc 4/24	3078-238747	\$ 541.69
			Brake Rotors(2) 4/16	3078-236939	\$ 207.81
			Credit/Battery Core Return 4/24	3078-238763	\$ (22.00)
			Credit/Brake Rotors(2) 4/18	3078-237328	\$ (207.81)
70644	1601 - ONYX PAVING COMPANY INC	\$ 271,228.38	Construct/Arterial Street Rehab 4/26	25-080-03	\$ 271,228.38
70645	122725 - ORANGE COUNTY SANITATION DISTRICT	\$ 3,596.70	Sewer Connect Fees 4/26	4/26	\$ 3,596.70
70646	492 - PAUL'S CAR WASH & LUBE CENTER-FIRESTONE HAND WASH	\$ 3,310.92	Svc/Car Wash/PD(28)/Rec(1) 11/25	2188	\$ 403.50
			Svc/Car Wash/PD(38) 2/26	2191	\$ 516.00
			Svc/Car Wash/PD(41) 1/26	2190	\$ 567.50
			Svc/Car Wash/PD(41)/PW(1) 12/25	2189	\$ 574.00
			Svc/Car Wash/PD(51)/Rec(1) 7/25	2184	\$ 565.52
			Svc/Car Wash/PD(56)/Rec(3)/PW(1) 9/25	2186	\$ 684.40
70647	871 - PEREZ, DIANA	\$ 395.20	Instruct/Learn & Grow 3/25-4/29	4/29/26	\$ 395.20
70648	2594 - PREMIER CHRYSLER JEEP DODGE RAM OF BUENA PARK	\$ 521.80	Replace/Motor Mounts/Unit #623	319601	\$ 521.80
70649	2236 - PROACTIVE WORK HEALTH SERVICES	\$ 1,458.00	DOT Test(1) 4/26	051913(A)	\$ 85.00
			Pre-Place Physical(1)/City 4/26	051913	\$ 581.00
			Pre-Place Physical(3)/Dist 4/26	051913(B)	\$ 792.00
70650	2218 - READWRITE EDUCATIONAL SOLUTIONS INC	\$ 231.40	Instruct/Reading Development 4/22-5/11	5/11/26	\$ 231.40
70651	130231 - RSG, INC ROSENOW SPEVACEK GROUP INC	\$ 3,038.00	Consult/Affordable Housing/Citrus Square/Loan Processing/JYee	15532	\$ 1,538.00
			Svc/Affordable Housing Compliance Monitoring 4/26	15551	\$ 500.00
			Svc/Affordable Housing/Guidelines Review/RRomero 4/15	15510	\$ 500.00
			Svc/Affordable Housing/Sales Price Worksheet/RRomero 4/6-4/7	15509	\$ 500.00
70652	109096 - S.C. SIGNS & SUPPLIES, LLC	\$ 686.37	Sign Rivets(100)/Bolts(100) 4/24	268770	\$ 169.17
			Street Signs(6) 4/9	268339	\$ 517.20
70653	106893 - SAFESHRED	\$ 40.00	W/C Svc/Shredding 4/7	371313	\$ 40.00
70654	939 - SKYHAWKS SPORTS ACADEMY, INC	\$ 819.00	Instruct/Soccer 3/25-4/22	4/22/26	\$ 819.00

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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
70655	119051 - SMART & FINAL (REC & PARKS)	\$ 285.02	Food/Day Camp 4/14	20368401 4/14/26	\$ 21.98
			Food/Playground/Kids Night Out 4/14	21369402 4/14/26	\$ 37.17
			Food/Spring Egg Hunt 4/2	20348401 4/2/26	\$ 112.55
			Food/Sr Center 4/9	20058301 4/9/26	\$ 31.98
			Food/Teens 4/14	21367402 4/14/26	\$ 21.98
			Food/Youth Sports 4/10	2214443 4/10/26	\$ 41.99
			Supplies/Sr Center 4/2	21347402 4/2/26	\$ 10.86
			Supplies/Youth Sports 4/10	22144403(A)	\$ 6.51
70656	108459 - SMART & FINAL-POLICE ACCT	\$ 379.03	PD Supplies/Breakroom 4/2	159101 4/2/26	\$ 187.88
			PD Supplies/Breakroom 4/23	164502 4/23/26	\$ 39.12
			PD Supplies/Breakroom 4/30	241501 4/30/26	\$ 152.03
70657	127941 - SOUTH COAST AIR QUALITY MGT DISTRICT	\$ 172.49	Fee/Emergency Generators/Civic Center 2025-26	4711928	\$ 172.49
70658	1279 - SOUTHERN CALIFORNIA SHREDDING, INC	\$ 65.00	PD Svc/Shredding 5/4	306017	\$ 65.00
70659	1241 - SPECTRUM SECURITY GROUP LLC	\$ 655.50	Keys(20)/Comm Center 5/13	R20043	\$ 655.50
70660	1969 - SPINDOLA, CHRISTOPHER	\$ 1,320.00	Tuition/Homeland Security/Spring 2026	Tuit 2025-26	\$ 1,320.00
70661	122963 - STERICYCLE INC	\$ 50.17	PD Med Waste Removal 5/26	8014107941	\$ 50.17
70662	122862 - STEVEN ENTERPRISES INC	\$ 299.93	Plotter Ink(2 Cartridges)/Recreation 4/30	70807	\$ 299.93
70663	1330 - SUPERIOR PROPERTY SERVICES, INC-SUPERIOR GRAFFITI	\$ 7,920.00	Svc/Graffiti Removal/Streets & Parks 4/26	18702	\$ 7,920.00
70664	588 - THE COUNSELING TEAM INTERNATIONAL	\$ 1,462.00	PD Svc/Employee Counseling 5/26	INV109741	\$ 1,000.00
			W/C Svc/Employee Counseling 4/26	INV109826	\$ 462.00
70665	851 - THE UPS STORE, #5882	\$ 125.00	Svc/Fingerprints(1)/Rec Contractors 4/26	5/5/2026(A)	\$ 25.00
			Svc/Fingerprints(4)/Recreation 4/26	5/5/2026	\$ 100.00
70666	1170 - TOM'S PLUMBING SERVICE INC	\$ 750.00	Svc/Hydro Jet Sewer Line/Oak Knoll Park Restrooms/Egg Hunt 4/3	72309	\$ 750.00
70667	105052 - TOPAZ ALARM CORP.	\$ 1,155.00	Monitor Pumps 1/26	147801	\$ 105.00
			Monitor Pumps 10/25	147254	\$ 105.00
			Monitor Pumps 11/25	147445	\$ 105.00
			Monitor Pumps 12/25	147624	\$ 105.00
			Monitor Pumps 2/26	147996	\$ 105.00
			Monitor Pumps 3/26	148248	\$ 105.00
			Monitor Pumps 4/26	148357	\$ 105.00
			Monitor Pumps 5/26	148535	\$ 105.00
			Monitor Pumps 7/25	146684	\$ 105.00
			Monitor Pumps 8/25	146885	\$ 105.00
			Monitor Pumps 9/25	147071	\$ 105.00
70668	127207 - UNDERGROUND SVS ALERT OF SO CA	\$ 252.95	Svc/DigAlert 4/26	420260242	\$ 252.95

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70669	100308 - UNITED MAINTENANCE SYSTEMS	\$ 24,075.00	Svc/Custodial/Arnold Cypress Park Restrooms 4/26 Svc/Custodial/City Facilities 4/26 Svc/Custodial/Lexington Park Restrooms 4/26 Svc/Custodial/Park Facilities 4/26 Svc/Custodial/Park Restrooms(6) 4/26	16221(A) 16220 16221(B) 16222 16221	\$ 1,250.00 \$ 6,925.00 \$ 1,250.00 \$ 8,650.00 \$ 6,000.00
70670	1997 - VACCARO, FRANK WEST COAST OFFICIALS	\$ 198.00	Officials(3 Games)/Youth Basketball 5/22	1673	\$ 198.00
70671	2142 - VRC COMPANIES, LLC VITAL RECORDS HOLDINGS, LLC	\$ 473.72	Offsite Records Storage/Retrieval 5/26	6397362	\$ 473.72
70672	1962 - WEX HEALTH INC	\$ 89.30	Admin Fee/FSA 4/26	0002365391IN	\$ 89.30
70673	1974 - YUNEX LLC	\$ 44,942.23	Repair/Traffic Signals 3/26 Svc/Street Light Survey 10/24-4/25 & 6/25 Svc/Street Light Survey 4/26 Svc/Street Light Survey 5/25 Svc/Street Light Survey 7/25-11/25 Traffic Signal Maint 3/26	5610008272 90006473 90010196 90004755(A) 90006474 90009302	\$ 35,617.54 \$ 2,078.00 \$ 267.54 \$ 259.75 \$ 1,337.70 \$ 5,381.70
70674	0 - HOPE SCHOOL	\$ 300.00	Refund/Facility Deposit/Contract #10443	Rfd 5/22/26	\$ 300.00
70675	0 - KIM, JIN KOOK	\$ 150.00	Refund/Facility Deposit/Contract #11471	Rfd 5/22/26	\$ 150.00
70676	0 - OEURN, MONYELLE	\$ 150.00	Refund/Facility Deposit/Contract #11469	Rfd 5/22/26	\$ 150.00
70677	0 - PHAM, PATTY	\$ 66.75	Refund/Piano 6/3	Rfd 5/22/26	\$ 66.75
70678	0 - POURTEMOUR, MICHELE	\$ 150.00	Refund/Facility Deposit/Contract #11462	Rfd 5/22/26	\$ 150.00
70679	0 - SOSA, MIGUEL	\$ 150.00	Refund/Facility Deposit/Contract #11434	Rfd 5/22/26	\$ 150.00
70680	0 - WANGSON, CYNTHIA	\$ 99.00	Refund/Soccer 5/6-6/3	Rfd 5/22/26	\$ 99.00
70681	0 - YOON, HWA YOUNG	\$ 150.00	Refund/Facility Deposit/Contract #11457	Rfd 5/22/26	\$ 150.00
70682	100085 - AARDVARK	\$ 2,417.05	PD Bulletproof Vest(1)/NArredondo 5/11	INV2600622	\$ 2,417.05
70683	270 - AITHAL, DARSHINI	\$ 906.10	Instruct/Chair Yoga 5/5-5/26 Instruct/Chair Yoga 5/7-5/28 Instruct/Flow Yoga 5/4-5/18	5/26/26 5/28/26 5/18/26	\$ 462.15 \$ 286.65 \$ 157.30
70684	122455 - ALL AMERICAN SIGN CO, INC	\$ 363.33	Update Banners(5)/Salute to America 5/14	58864	\$ 363.33
70685	105442 - ALL CITY MANAGEMENT SERVICES INC	\$ 17,419.55	Crossing Guard Svcs(30 Hrs)/Orange & Grindlay 4/26-5/9 Crossing Guard Svcs(646.75 Hrs) 4/26-5/9	PS-INV105989(A) PS-INV105989	\$ 772.20 \$ 16,647.35
70686	2834 - AN, TONY	\$ 180.00	Reimb/Dues/Professional Engineer's License 3/31/26-3/31/28	Reimb 6/5/26	\$ 180.00
70687	2332 - ARCHAMBAULT INVESTIGATIONS & POLYGRAPH	\$ 1,197.00	PD Svc/Polygraph(1) 3/24 PD Svc/Polygraphs(4) 4/7-4/27	Mar-26 Apr-26	\$ 260.00 \$ 937.00
70688	2696 - ARREDONDO, NICHOLE	\$ 60.00	PD Meals/Officer Involved Shooting 4/13-4/17	Reimb 6/5/26	\$ 60.00

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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
70689	110860 - AT&T	\$ 3,296.37	9391033694-PW Phone Svc 4/26 9391033696-PD Phone Svc 5/26 9391033698-PW Phone Svc 4/26 Phone Svc/Multi-Line 4/13-5/12	4/26(I) 5/26 4/26(J) 4/13/26-5/12/26	\$ 156.45 \$ 32.44 \$ 32.37 \$ 3,075.11
70690	252 - AUTO ZONE, INC	\$ 867.41	Fan Clutch(1) 5/13 Ratchets(4) 5/13 Replace/Brake Rotors(2)/Brake Pads(1 Set)/Unit #124 Replace/Brake Rotors(2)/Brake Pads(1 Set)/Unit #674 Replace/Wheel Bearing Assembly/Unit #606	05521964987 05521964616 05521957204 05521943235 05521962940	\$ 309.27 \$ 135.75 \$ 156.23 \$ 167.00 \$ 99.16
70691	1822 - BENEFIT COORDINATORS CORPORATION BCC	\$ 9,935.80	Insurance/Dental & Vision/City & Dist 6/26 Insurance/Dental & Vision/West Comm 6/26	B0NCWV B0NDJ9	\$ 8,875.15 \$ 1,060.65
70692	2205 - BP FORD OF LONG BEACH	\$ 61.98	Replace/Housing/Unit #626	232354FOW	\$ 61.98
70693	2184 - BRIGHT, MIKE	\$ 1,000.00	Refund/Recycling Deposit/CDD-22-237/5273 Vista Del Sol	Rfd 6/5/26	\$ 1,000.00
70694	1600 - BRIGHTVIEW LANDSCAPE SERVICES, INC	\$ 47,456.73	Svc/Landscape/Berm 6/26 Svc/Landscape/Citywide 6/26 Svc/Landscape/Lexington Park 6/26 Svc/Seasonal Fertilization/Lexington Park 6/26	9789948 9789941 9791837 9791837(A)	\$ 3,080.00 \$ 37,245.99 \$ 6,831.76 \$ 298.98
70695	103141 - CA FORENSIC PHLEBOTOMY, INC	\$ 300.54	PD Blood/Alcohol Tests(2) 5/26	3249	\$ 300.54
70696	2090 - CHARTER COMMUNICATIONS HOLDINGS LLC SPECTRUM	\$ 1,568.99	Svc/Internet Access 5/16-6/15	187625401051426	\$ 1,568.99
70697	2035 - COMMUNICATIONS LAB BARRIOS & ASSOCIATES, LLC	\$ 27,444.00	Svc/City Strategic Communications Support 4/26 Svc/City Strategic Communications Support 5/26 Svc/Recreation Strategic Communications Support 4/26	26-1477 26-1492 26-1478	\$ 10,778.00 \$ 10,778.00 \$ 5,888.00
70698	115003 - COUNTY OF ORANGE	\$ 5,462.50	Parking Violations 4/26	4/26	\$ 5,462.50
70699	115003 - COUNTY OF ORANGE	\$ 1,104.51	PD Svc/OC Automated Telecommunications System 4/26	SH74171	\$ 1,104.51
70700	710 - COUNTY OF ORANGE SHERIFF'S DEPARTMENT OCSD	\$ 1,772.59	PD Repair/Motor Radio 1/26 PD Upfitting/New Motorcycle/Unit #657	STTM004000 STTM004000(A)	\$ 388.34 \$ 1,384.25
70701	129969 - CROWN TROPHY COLOMRICAN, INC	\$ 452.23	Trophies(30)/Medals(30)/Summer Basketball 5/21	18519	\$ 452.23
70702	116854 - DATA TICKET INC-MSB	\$ 1,919.46	Parking Citation Processing 4/26	193626	\$ 1,919.46
70703	2835 - DOXEY, DEZMOND	\$ 264.00	PD Meals/Emergency Vehicle Operations Course 4/19-4/25	Reimb 6/5/26	\$ 264.00
70704	1296 - EDCO CNG	\$ 1,758.94	Natural Gas(42.12 Gls)/Sewer Truck(1) 5/1-5/15 Natural Gas(472.19 Gls)/Sweepers(2) 5/1-5/15	0518026-6A(A) 0518026-6A	\$ 144.05 \$ 1,614.89
70705	2231 - ELYSIAN ARTS & EVENTS SO CA ARTS	\$ 5,083.65	Instruct/Dance 3/31-5/20	5/20/26	\$ 5,083.65
70706	129120 - EMPLOYMENT DEVELOPMENT DEPT	\$ 122.00	Unemployment Insurance/Recreation 1/1/26-3/31/26	94408853 1-3/26	\$ 122.00
70707	1488 - ENTERPRISE HOLDINGS INC	\$ 3,045.87	PD Rental Car(1) 1/11-2/10 PD Rental Car(1) 2/10-3/9	108018261132 108018261192	\$ 1,526.37 \$ 1,519.50

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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
70708	2185 - ENVIRO SAFETY PRODUCTS GUARDIAN SAFETY & SUPPLY	\$ 233.28	PD Exam Gloves(2K) 5/11	INV694082	\$ 233.28
70709	2461 - FCG CONSULTANTS INC	\$ 54,790.21	Inspect/Arterial Street Rehab 4/26	1135-1022AB	\$ 26,059.89
			Inspect/Concrete Sidewalk Rehab 4/26	1135-1022AE	\$ 16,876.06
			Inspect/Restroom Renovations/Veterans Park 4/26	1135-1022AA	\$ 11,854.26
70710	2758 - GLOBAL EQUIPMENT COMPANY INC GLOBAL INDUSTRIAL	\$ 4,159.46	Water Bottle Filing Stations(2)/Sr Center 5/15	124431234	\$ 4,159.46
70711	2426 - GLORY DAYS SERVICES INC	\$ 995.00	Photo Packages(123)/2026 Challenger Basketball League 6/17	1109	\$ 995.00
70712	119018 - GOLDEN STATE WATER COMPANY	\$ 29,219.87	Svc/10031 Moody Irr	679095 5/26	\$ 159.63
			Svc/10081 Valley View Irr	621300 5/26	\$ 159.63
			Svc/10207 Valley View Irr	321300 5/26	\$ 485.58
			Svc/10401 Valley View Irr	880300 5/26	\$ 904.58
			Svc/10432 Moody Irr	141120 5/26	\$ 257.31
			Svc/11492 Valley View Irr	587620 5/26	\$ 894.86
			Svc/11559 Cozumel Irr	250010 5/26	\$ 316.82
			Svc/11679 Cozumel Irr	060010 5/26	\$ 584.17
			Svc/4281 Myra Ave/Pump Station	472814 5/26	\$ 505.45
			Svc/4308 Ball Road Irr	486395 5/26	\$ 522.91
			Svc/4528 Avenida Granada Irr	412430 5/26	\$ 3,081.88
			Svc/4592 Avenida Granada	612430 5/26	\$ 94.32
			Svc/4592 Avenida Granada	634861 5/26	\$ 526.33
			Svc/4611 Cerritos Irr	472400 5/26	\$ 842.98
			Svc/4661 Orange Irr	272910 5/26	\$ 316.82
			Svc/4691 Myra Ave Irr/Pump Station	653120 5/26	\$ 505.45
			Svc/4751 Orange Irr	991910 5/26	\$ 316.82
			Svc/4871 Cerritos Irr	322400 5/26	\$ 1,000.11
			Svc/4992 Ariano Dr Irr	242202 5/26	\$ 1,880.75
			Svc/5070 Laurel Irr	851120 5/26	\$ 316.73
			Svc/5096 Cumberland Dr Irr	168454 5/26	\$ 534.58
			Svc/5110 Laurel Irr	161120 5/26	\$ 217.77
			Svc/5111 Myra Ave	651020 5/26	\$ 326.03
			Svc/5301 Cerritos Irr	260120 5/26	\$ 1,104.47
			Svc/5335 Oxford Dr Irr	428400 5/26	\$ 88.62
			Svc/5369 Halifax Irr	658400 5/26	\$ 76.82
			Svc/5451 Rome Irr	699910 5/26	\$ 221.28
			Svc/5501 Katella Irr	540300 5/26	\$ 697.24
			Svc/5761 Cerritos Irr	016653 5/26	\$ 424.96
			Svc/5994 Suva ST Irr	418220 5/26(A)	\$ 656.64
			Svc/9515-A Julie Beth Irr	852202 5/26	\$ 849.18
			Svc/9524 Palermo Irr	932202 5/26	\$ 790.92
			Svc/9550 Denni Irr	704910 5/26	\$ 631.51
			Svc/9661 Sorrento Dr Irr	632202 5/26	\$ 1,041.44
			Svc/9780 Denni St Irr	722202 5/26	\$ 861.03
			Svc/9857 Sorrento Dr Irr	832202 5/26	\$ 1,770.36

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			Svc/9880 Sorrento Dr Irr	132202 5/26	\$ 1,611.74
			Svc/9930 Denni Irr	468230 5/26	\$ 919.32
			Svc/9990 Sorrento Dr Irr	473259 5/26	\$ 171.28
			Svc/9992 Sorrento Dr Irr	849024 5/26	\$ 497.48
			Svc/9994 Sorrento Dr Irr	922202 5/26	\$ 1,257.20
			Svc/Belle Ave and Walker St Irr	282426 5/26	\$ 159.63
			Svc/Bloomfield & Marion Irr	732600 5/26	\$ 82.75
			Svc/Moody 25' S fF Canterbury Irr	050830 5/26	\$ 159.63
			Svc/Moody 35' N OF Saratoga Irr	438955 5/26	\$ 159.63
			Svc/5171 Cerritos Irr	041120 5/26	\$ 235.23
70713	123002 - GRAINGER	\$ 1,430.47			
			Batteries(2) 2/19	9814067931	\$ 251.21
			Rain Jacket(1)/Rubber Boots(2)/Work Gloves(26)/Misc 5/19	9920818821	\$ 451.04
			Rain Jackets(2)/Waders(1)/Misc 4/13	9878000380	\$ 728.22
70714	110049 - GREAT SCOTT TREE SERVICE INC	\$ 26,852.60			
			Svc/Trim Trees(361) 4/24	59665	\$ 22,831.00
			Svc/Trim Trees(44) 4/7	59499	\$ 3,074.00
			Svc/Trim Trees(5) 5/5	59770	\$ 947.60
70715	132 - HELM, STEVE-JUMP ACTION	\$ 450.00			
			Rent/Inflatable Obstacle Course(1)/Day Camp 6/18	81826	\$ 450.00
70716	2727 - ILAGAN, ELEANOR ELENZ DANCE	\$ 81.90			
			Instruct/Elenz Dance Night 5/14	5/14/26	\$ 81.90
70717	120000 - INSIGHT PUBLIC SECTOR	\$ 198.55			
			PD Sub/Racial & Identity Profiling Act Reporting 4/26	1101389626	\$ 198.55
70718	2039 - KELLY SPICERS INC KELLY SPICER STORES	\$ 230.01			
			Specialty Paper(5.5 Rms)/Business Card Boxes(12) 5/18	12231225	\$ 230.01
70719	2417 - KIDZ TALENT ACADEMY LLC ANIYAH WILLIAMS	\$ 1,136.20			
			Instruct/Gymnastics & Tumbling 4/23-5/18	5/18/26	\$ 1,136.20
70720	122753 - KIMLEY-HORN AND ASSOC INC	\$ 21,182.50			
			Svc/Update Safety Element/Open Space-Cypress General Plan 4/26	35653564	\$ 21,182.50
70721	1588 - L.N. CURTIS AND SONS-CURTIS BLUE LINE	\$ 83.55			
			PD Uniform/Aide THalili	INV1069011	\$ 83.55
70722	2153 - LAUDERBACK, MARK	\$ 266.78			
			PD Meals/Mileage/2026 Tri-County Chiefs Conference 4/14-4/17	Reimb 6/5/26	\$ 266.78
70723	1779 - LINSOTT LAW & GREENSPAN ENGINEERS LG2WB	\$ 6,713.00			
			Svc/Traffic Impact Fee Nexus Study 4/26	14704-00115	\$ 6,713.00
70724	2398 - LM INVESTIGATIONS LLC LISA MATTEROLI	\$ 2,600.00			
			PD Svc/Background Check(1) 5/26	2026-0002	\$ 2,600.00
70725	933 - LSA ASSOCIATES, INC	\$ 9,149.12			
			Svc/Environmental Impact Report/Tentative Tract Map/LART 4/26	204503	\$ 9,149.12
70726	109059 - MANGKALAKIRI, NICK	\$ 78.59			
			Reimb/iPhone App/SlideScan 5/29/26-5/28/27	Reimb 6/5/26	\$ 49.99
			Reimb/Parking/Construction Mgmt Assoc Awards Reception 5/27	Reimb(A) 6/5/26	\$ 28.60
70727	2772 - MARROQUIN, RUTHIE	\$ 26.98			
			Reimb/Mileage/OC Clerks Quarterly Meeting 5/13	Reimb 6/5/26	\$ 26.98
70728	117056 - MINUTEMAN PRESS LOS ALAMITOS	\$ 68.83			
			Svc/Print/PD Open House Posters(12) 5/14	47617	\$ 68.83
70729	109155 - MOTION PICTURE LICENSING CORP	\$ 1,037.29			
			Motion Picture Licensing/Comm Center/Day Camp 7/14/26-7/13/27	504476755	\$ 1,037.29

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70730	2633 - NEWPORT EXTERMINATING INC	\$ 455.00	Svc/Pest Control/Arnold Cypress Park Office 5/26	1053833	\$ 25.00
			Svc/Pest Control/City Hall 5/26	1053827	\$ 65.00
			Svc/Pest Control/Comm Center 5/26	1053830	\$ 60.00
			Svc/Pest Control/Council Chambers 5/26	1053828	\$ 60.00
			Svc/Pest Control/Lexington Park Office 5/26	1053834	\$ 25.00
			Svc/Pest Control/Library 5/26	1053835	\$ 50.00
			Svc/Pest Control/Maint Yard 5/26	1053832	\$ 50.00
			Svc/Pest Control/PD 5/26	1053829	\$ 60.00
			Svc/Pest Control/Sr Center 5/26	1053831	\$ 60.00
70731	672 - O'REILLY AUTO PARTS	\$ 566.24	Replace/Battery/Unit #623	3078-243028	\$ 249.36
			Vehicle Battery(1)/Wheel Stud(1)/Misc 5/19	3078-244367	\$ 316.88
70732	2715 - OCY MANAGEMENT, LLC	\$ 6,375.00	Sr Center/Nutrition Program 4/26	4503026	\$ 1,605.00
			Taxi Vouchers/Sr Center 4/26	4501026	\$ 4,770.00
70733	2836 - PENA, PAUL	\$ 264.00	PD Meals/Emergency Vehicle Operations Course 4/19-4/25	Reimb 6/5/26	\$ 264.00
70734	871 - PEREZ, DIANA	\$ 195.00	Instruct/Sunshine Toddler 5/13-5/27	5/27/26	\$ 195.00
70735	1970 - PERFORMANCE PICKLEBALL, LLC	\$ 360.75	Instruct/Pickleball 4/28-5/19	5/19/26	\$ 360.75
70736	109069 - PROFORCE LAW ENFORCEMENT	\$ 70.79	PD Rifle Magazines(2)/SWAT 5/26	602228	\$ 70.79
70737	489 - REGALADO, NATHAN	\$ 60.00	PD Meals/Traffic Collision Course 5/4-5/8	Reimb 6/5/26	\$ 60.00
70738	2230 - RINGCENTRAL INC	\$ 33,034.41	Svc/Cloud-Based Phone System 5/11/26-5/10/27	CD-001436265	\$ 33,034.41
70739	1975 - SAFELITE FULFILLMENT INC	\$ 542.26	Replace/Windshield/Unit #619	186462	\$ 542.26
70740	2194 - SAFETY-KLEEN SYSTEMS, INC	\$ 1,957.40	Motor Oil(55 Gls) 10/1	98389353	\$ 980.92
			Motor Oil(55 Gls) 12/8	98797441	\$ 696.48
			Svc/Disposal/Used Oil 1/27	99036887	\$ 280.00
70741	2031 - SDI PRESENCE LLC	\$ 2,475.89	W/C Svc/Cloud Backup 4/26	22559	\$ 495.00
			W/C Svc/Install/Computer WiFi/Dispatch 4/30	22673	\$ 421.26
			W/C Svc/Monitor IT/CAD 4/26	22450	\$ 1,488.38
			W/C Svc/Security Software 4/26	22564	\$ 71.25
70742	2838 - SEPULVEDA, ADRIANA	\$ 264.00	PD Meals/Emergency Vehicle Operations Course 4/19-4/25	Reimb 6/5/26	\$ 264.00
70743	1999 - SIRIGOS, ARTEMIOS	\$ 36.00	PD Meals/Armorer Course 3/30-4/1	Reimb 6/5/26	\$ 36.00
70744	939 - SKYHAWKS SPORTS ACADEMY, INC	\$ 1,536.60	Instruct/Basketball 4/10-5/15	5/15/26	\$ 1,536.60
70745	165 - SKYLINE SAFETY & SUPPLY-PATRICIA SONTAG	\$ 419.82	Disposable Gloves(2K)/Maint 3/30	10098	\$ 419.82
70746	2837 - SORENSON, COLE	\$ 264.00	PD Meals/Emergency Vehicle Operations Course 4/19-4/25	Reimb 6/5/26	\$ 264.00
70747	119024 - STATE COMP INSURANCE FUND	\$ 2,445.90	W/C Workers Comp Insurance 5/30-6/30	1003762795	\$ 2,445.90
70748	370 - SUPERIOR PAVEMENT MARKINGS, INC	\$ 9,074.00	Svc/Red Curb Painting(5K) 5/19	22234	\$ 9,074.00

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EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
70749	588 - THE COUNSELING TEAM INTERNATIONAL	\$ 115.50	W/C Svc/Employee Counseling 12/25	INV108012	\$ 115.50
70750	725 - TICORAT, NATHAN	\$ 36.00	PD Meals/Armorer Course 3/30-4/1	Reimb 6/5/26	\$ 36.00
70751	1170 - TOM'S PLUMBING SERVICE INC	\$ 4,475.00	Svc/Hydro Jet/Main Line/PD Open House 5/15	72769	\$ 750.00
			Svc/Repair Waterline/Oak Knoll Park 4/22	72523	\$ 3,250.00
			Svc/Video Inspection/Storm Drain/Juanita St 5/12	72761	\$ 475.00
70752	108908 - ULINE SHIPPING SUPPLY SPECIALISTS	\$ 1,269.26	Privacy Screens(700 Ft)/Lexington Park Fence 5/21	207922444	\$ 1,269.26
70753	1242 - UNIFORM DEPOT, INC-MR UNIFORM	\$ 21.55	PD Uniform/VIP MBonilla	9479	\$ 21.55
70754	100308 - UNITED MAINTENANCE SYSTEMS	\$ 1,250.00	Svc/Custodial/Lexington Park Restroom 1/26	16164(B)	\$ 1,250.00
70755	2240 - UNIVERSAL WASTE SYSTEMS	\$ 100.00	Svc/Porta-Potties(1)/PD Checkpoint 4/24	0004657857	\$ 100.00
70756	1997 - VACCARO, FRANK WEST COAST OFFICIALS	\$ 198.00	Officials(3 Games)/Youth Basketball 5/29	1801	\$ 198.00
70757	129595 - VERIZON WIRELESS - CA	\$ 61.11	Cell Svc/Rec 5/26	5/26	\$ 61.11
70758	130186 - WILLDAN FINANCIAL SERVICES	\$ 2,325.00	Svc/Park Impact Fee Study 4/26	010-66143	\$ 2,325.00
70759	2777 - WIRELESS CCTV LLC	\$ 1,790.29	PD Lease/Mobile CCTV Trailer 5/5-6/1	125567	\$ 1,790.29
70760	2284 - WURSTHORN, JOSHUA	\$ 36.00	PD Meals/Armorer Course 3/30-4/1	Reimb 6/5/26	\$ 36.00
70761	1974 - YUNEX LLC	\$ 471,223.23	Furnish & Install/Accessible Pedestrian Signals 2/2-2/27	90009365	\$ 451,839.00
			Repair/Traffic Signal/Knockdown/Valley View & Orange 4/26	5610008274	\$ 7,436.14
			Repairs/Traffic Signals 4/26	5610008273	\$ 6,566.39
			Traffic Signal Maint 4/26	90010195	\$ 5,381.70
70762	0 - AGAPE DISCIPLE CHURCH	\$ 300.00	Refund/Facility Deposit/Contract #11815	Rfd 6/5/26	\$ 300.00
70763	0 - AMERICAN WRECKING INC	\$ 50,000.00	Refund/Recycling Deposit/CDD-25-21/5665 Plaza Dr	Rfd 6/5/26	\$ 50,000.00
70764	0 - BARBA, ANDREA	\$ 100.00	Refund/Facility Deposit/Contract #11593	Rfd 6/5/26	\$ 100.00
70765	0 - BUMANGLAG, PAULETTE	\$ 287.00	Refund/Facility Deposit/Contract #11668	Rfd 6/5/26	\$ 287.00
70766	0 - CARSTEN, EVETTE	\$ 100.00	Refund/Facility Deposit/Contract #11899	Rfd 6/5/26	\$ 100.00
70767	0 - CHE, CARL	\$ 100.00	Refund/Facility Deposit/Contract #11997	Rfd 6/5/26	\$ 100.00
70768	0 - CHESSER, BRETT	\$ 500.00	Refund/Recycling Deposit/CDD-25-55/10182 Aqueduct Dr	Rfd 6/5/26	\$ 500.00
70769	0 - DELK, JAMES	\$ 1,000.00	Refund/Recycling Deposit/CDD-25-228	Rfd 6/5/26	\$ 1,000.00
70770	0 - DO, JEREMIAH	\$ 100.00	Refund/Facility Deposit/Contract #11894	Rfd 6/5/26	\$ 100.00
70771	0 - DRONKERS, JEFF	\$ 1,602.00	Refund/Facility Deposit/Rental Fee/Contract #10968	Rfd 6/5/26	\$ 1,602.00
70772	0 - GARCIA, DIANA	\$ 500.00	Refund/Facility Deposit/Contract #11788	Rfd 6/5/26	\$ 500.00
70773	0 - NUNEZ, ERNEST	\$ 100.00			

**City of Cypress
Payment Register
05/09/26-06/05/26**

EFT/ Warrant Number	Vendor	Payment Amount	Description	Invoice	Invoice Amount
70774	0 - PANGANIBAN, CONCEPCION	\$ 200.00	Refund/Facility Deposit/Contract #11775	Rfd 6/5/26	\$ 100.00
70775	0 - RUIZ, DANIELLE	\$ 300.00	Refund/Facility Deposit/Contract #11602	Rfd 6/5/26	\$ 200.00
70776	0 - SITO, NICHOLAS	\$ 100.00	Refund/Facility Deposit/Contract #11628	Rfd 6/5/26	\$ 300.00
68974	2236 - PROACTIVE WORK HEALTH SERVICES	\$ (1,035.00)	Refund/Facility Deposit/Contract #11779	Rfd 6/5/26	\$ 100.00
			DOT Test(1) 8/25	032448(A)	\$ (85.00)
			Pre-Place Physical(2)/City 8/25	032448	\$ (950.00)
69181	1966 - REIHANIFAM, CHRISTOPHER	\$ (12.00)	Meals/OC Gang Investigators Assoc 10/1	Reimb 10/24/25	\$ (12.00)
Total EFTs		\$ 743,422.23			\$ 743,422.23
Total Warrants		\$ 2,086,765.14			2,086,765.14
Transfer to Payroll (W1583)		\$ 821,476.30	Payroll 04/24/26-05/08/26		821,476.30
Transfer to Payroll (W1584)		\$ 884,203.98	Payroll 05/08/26-05/22/26		884,203.98
Grand Totals		\$ 4,535,867.65			\$ 4,535,867.65



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

7.

FROM: Stephanie Sikkema, Director of Finance and Administrative Services

DATE: 06/23/2026

SUBJECT: **Approve Classification Specifications for Assistant to the City Manager, Community Development Director and Community Development Manager**

RECOMMENDATION

Approve the Classification Specifications for Assistant to the City Manager, Community Development Director and Community Development Manager

DISCUSSION

The recently adopted FY 2026-27 budget authorizes the Senior Management Analyst in the Administration Department to be reclassified to Assistant to the City Manager. Pursuant to the Personnel Regulations, establishment of class specifications for positions, revisions to class specifications, and/or amendments to the City's Classification Plan requires City Council approval. It is recommended the attached class specification for Assistant to the City Manager be established, and the associated salary range be incorporated into the resolution authorizing pay and benefits for Mid-Management employees. Employees in the Mid-Management group are not represented, therefore, the meet and confer process is not required.

The FY 2026-27 budget also authorized the classification of Planning Director to be retitled to Director of Community Development, the classification of Business Development Manager to be retitled to Community Development Manager and the classification of Senior Civil Engineer to be reestablished. There are no changes to the class specification for Senior Civil Engineer. The updated class specifications for Director of Community Development and Community Development Manager are attached. While the change to the Director was limited to the title, the changes to the Manager class specification were more encompassing. These changes will improve coordination within the department, balance workload and ensure continuity of operations, while establishing a clear second-in-command and supporting succession planning. There are no impacts to compensation.

BUDGET IMPACT

The cost of reclassifying the Senior Management Analyst to Assistant to the City Manager was included in the FY 2026-27 budget and sufficient appropriations are available in the General Fund.

LEGAL REVIEW

None required.

APPROVED BY: Shannon DeLong, City Manager

Attachments

Class Specification - Assistant to the City Manager

Class Specification - Director of Community Development

Class Specification - Community Development Manager

Class Specification - Director of Community Development Redline Version

Class Specification - Community Development Manager Redline Version

ASSISTANT TO THE CITY MANAGER
Administration Department
FLSA Designation: Exempt

DEFINITION

To provide highly responsible and complex support to the City Manager by managing critical and/or sensitive projects and priority initiatives, providing high-level research, analysis, implementation and reports, and may act as liaison between the City Manager's Office, the public and various organizations.

SUPERVISION RECEIVED AND EXERCISED

General supervision is provided by the City Manager. Exercises direct supervision of assigned staff.

EXAMPLE OF DUTIES - Duties may include, but are not limited, to the following:

Evaluate the City Manager's agenda for the City Council; evaluate reports from operating departments for consistency, accuracy, fiscal feasibility, and political sensitivity; draft sensitive and complex agenda reports; select appropriate recommendations for presentation to the City Council.

Provide highly responsible and technical support to the City Manager, department directors, and division managers on critical citywide programs and special projects; assist in developing strategies and programs for accomplishing and implementing the City's goals and objectives.

Provide program and project overview and status updates to City Council on behalf of the City Manager; provide relevant information and data to assist in the decision-making process.

Develop and execute strategic communication plans to promote city services, manage public image, and ensure transparent information dissemination.

Provide guidance to City departments according to the directives of the City Manager's Office; coordinate activities with other departments and outside agencies and organizations.

Participate in the preparation of program or special project budgets; analyze and prepare recommendations on budget requests; monitor appropriate budget accounts.

Research and coordinate department responses to requests from City Council and/or the City Manager.

Disseminate information and assist departments with City Council and/or City Manager directives.

Respond to citizen inquiries and resolve difficult complaints.

Research and prepare written and oral reports to recommend improvement of services, implementation of new programs, and measures to improve efficiency of operations or community support; review with appropriate management staff.

Prepare and/or review contracts; administer contracts, monitor vendor performance, and ensure compliance with appropriate policies and procedures.

Prepare billing requests for contracted services and activities; approve payments of goods received; allocate payments to appropriate accounts.

As assigned, provide oversight of the City's Risk Management and Liability Programs.

Serve as the City liaison representing the City Manager in meetings with governmental agencies, outside stakeholders, regulatory and regional boards.

Perform other related duties as assigned.

QUALIFICATIONS

Knowledge of:

Advanced principles and practices of public administration.

Organization and operation of municipal government including municipal government functions specifically related to a City Manager's Office.

Operational characteristics, services, and activities of assigned functions, programs, and areas of responsibility.

Advanced principles and practices of program development and administration.

Principles and practices of contract negotiation, preparation, and monitoring.

Methods and techniques of effective technical, administrative, and financial record keeping, report preparation, and presentation.

Advanced principles and practices of budget preparation and administration.

Purchasing principles and practices.

Principles of business letter writing.

Ability to:

Plan, organize, direct, coordinate, and evaluate assigned administrative programs, projects, and other areas as assigned.

Oversee, coordinate, and participate in the management of administrative support services for the City Manager's Office.

Supervise, direct, organize, review and evaluate the work of assigned staff.

Develop research, recommend, and develop policies, procedures, goals, and objectives.

Plan, coordinate and conduct operational analyses, administrative studies, and special projects.

Research, compile, analyze, and interpret data; analyze complex problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.

Develop recommendations for problematic areas and implement and monitor changes.

Prepare a variety of analytical and financial reports.

Research, negotiate, manage, prepare and monitor contracts.

Understand, interpret, and apply administrative and departmental policies and procedures as well as pertinent federal, state, and local laws, codes, regulations, and ordinances to ensure compliance.

Identify and respond to community and organizational issues, concerns, and needs; coordinate and manage multiple projects simultaneously and meet critical deadlines.

Effectively work as a key team member on the development, implementation and on-going administration of budgetary, financial, and other administrative systems as they affect department operations.

Work cooperatively with other departments, City officials, and outside agencies

Experience and Education:

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical combination is: Six years of increasingly responsible professional administrative support, management analysis/research and/or programmatic support experience within a local government environment supplemented by a Bachelor's degree from an accredited college or university with major course work in business administration, public administration, or a related field.

License: Due to the performance of field duties, an incumbent may be required to drive a City vehicle in the course of business. If so, an incumbent is required to possess and maintain a valid California Driver's License and current proof of an acceptable driving record.

PHYSICAL TASKS AND ENVIRONMENTAL CONDITIONS: Ability to maintain physical condition necessary for sitting or standing for prolonged periods of time; ability to walk, kneel, crouch, squat, stoop, and bend; input data into a computer for prolonged periods of time; hear and speak to those encountered in the performance of duties on the phone or in person; read reports and other records; and, read from a computer terminal. Work is performed primarily indoors in a controlled office environment. Exposures to computer glare and vibrations and pitch of computer and other office equipment. Some work is performed outdoors with exposure to direct sunlight, heat, humidity, rain, wind, and cold and low to moderate noise levels.

DIRECTOR OF COMMUNITY DEVELOPMENT
Community Development Manager
FLSA Designation: Exempt

DEFINITION

To direct, plan, organize, coordinate, and manage the City's Community Development Department, including the functions of Planning, Code Enforcement & Housing; responsible for all duties of the Community Development Director identified within the Municipal Code or City Charter as related to planning and code enforcement; participate as a member of the City's Executive Management Team.

ESSENTIAL DUTIES, RESPONSIBILITIES, AND EXPECTATIONS

Receives general direction from the City Manager. Exercises direct and indirect supervision over departmental professional, technical, consulting, and support staff.

Plan, organize, and oversee the Department's activities; direct the selection, training, supervision, evaluation, and counseling of assigned employees; establish, interpret, and evaluate departmental goals, objectives, practices, standards, and procedures; prepare, review, approve, and present staff reports and study recommendations; administer the preparation of the departmental budget.

Oversee advanced and current planning activities; direct and administer consultant planning contracts, resolve major issues, and approve recommendations; confer with developers, construction representatives, and property owners on proposed projects and recommend changes; interpret and resolve conflicting policies and standards concerning land use and exemptions; organize and supervise the preparation of current and advance planning reports and studies, including land use, zoning, population, housing, and environmental impacts; review, modify, and approve Council staff reports, zoning studies, variances, general plan amendments, conditional use permits, and zoning code amendments; act as City's liaison for land use issues affecting intergovernmental agencies, legislative bodies, and community groups; administer the federal Community Development Block Grant program via the County of Orange. Oversee the management code enforcement. Manage or assist in economic development activities as assigned. Monitor and implement any new state required CEQA or housing programs.

Present recommendations to City Council, City Manager, Executive Management Team, Commissions, City departments, governmental organizations and professional associations; attend professional meetings and conferences, and advise City representatives as to important trends and developments; and, performs other work as assigned.

Expectations: Maintain effective relations with the City Council, Boards, and Commissions; conduct duties, responsibilities, tasks, and assignments with a constructive, cooperative, positive, professional attitude and demeanor; support the values of: openness and honesty; integrity and ethics; accountability; outstanding customer service; teamwork; excellence; and fiscal and environmental responsibility.

QUALIFICATIONS

Knowledge of: Theories, principles, practices, concepts, issues, and methods of urban planning and development; state planning and subdivisions; codes and regulations including the California Environmental Quality Act, general plan guidelines and environmental reporting requirements; local planning and building codes; storm water regulations and transportation/pollution analysis as it relates to development, grant administration practices and procedures; housing programs; principles of

subdivision development, development impact fees, planning permits and, philosophies of organization, management, and personnel supervision.

Ability to: Plan, organize, train, coordinate, supervise, and evaluate the work of professional, technical, and office support staff and oversee the work of independent contractors; independently analyze problems, consider feasible solutions, and present appropriate recommendations; explain, interpret, and mediate conflicts in policies, laws, regulations, and codes; communicate effectively and make persuasive oral and written presentations to City Council, Commission, regulatory bodies, and professional associations; and, establish and maintain effective relationships with staff, contractors, developers, property owners, and public and private representatives.

Education and Experience: A Bachelor's degree from an accredited college or university with a major in urban planning or a related field. Eight years of increasingly responsible management experience in planning, including a minimum of four years supervisory experience. A Master's degree in Public Administration, five years of experience as a Director/Department Head, and private sector development experience are highly desirable.

License: Due to the performance of field duties which may be required, an incumbent may drive a City vehicle in the course of business. If so, an incumbent is required to possess, provide, and maintain a valid California driver license and proof of an acceptable driving record.

Physical Tasks and Environmental Conditions: Ability to maintain physical condition necessary for sitting or standing for prolonged periods of time; ability to walk, kneel, crouch, squat, stoop, and bend; input data into a computer for prolonged periods of time; hear and speak to those encountered in the performance of duties on the phone or in person; read reports and other records; and, read from a computer terminal. Work is performed primarily indoors in a controlled office environment. May be exposed to computer glare and vibrations, and pitch of computer and other office equipment. Some work is performed outdoors with exposure to direct sunlight, heat, humidity, rain, wind, and cold and low to moderate noise levels.

COMMUNITY DEVELOPMENT MANAGER
Community Development Department
FLSA Designation: Exempt

DEFINITION

Under general supervision of the Director of Community Development, performs highly responsible professional and managerial work related to planning, environmental review, economic development, code enforcement, and housing. Assists in accomplishing department goals and in the daily administration and management of the department.

SUPERVISION RECEIVED AND EXERCISED

Works under the general supervision of the Director of Community Development. May exercise general or direct supervision over other Department staff as assigned.

EXAMPLES OF DUTIES - Duties may include, but are not limited, to the following:

Assist the Director in developing, interpreting, and implementing department goals and policies.

Provide day-to-day leadership to ensure a high-performance public service-oriented work environment that supports achieving the Department's and the City's mission.

Manage the development review process for advanced and current planning projects, including project review, environmental analysis, preparation and review of staff reports and environmental documents, project recommendations, City Council presentations, and coordination with developers, architects, engineers, and other stakeholders on complex, highly visible, sensitive, or controversial projects.

Oversee the City's business development, business marketing, business attraction, retention, expansion, and small business support efforts.

Plan, organize, participate, and review major business and economic development projects.

Identify opportunities and develop strategies to promote the City and its business community.

Develop, or assist in the development of, marketing strategies and public information materials to retain and stimulate commercial and business development and promote the City as a desirable location for business.

Make presentations to business and commercial property owners, community groups, and other major assemblages regarding the City's business development programs or projects.

Conduct and manage economic studies to assist with long-range planning in coordination with City departments and other public agencies.

Assist in the preparation of the department budget.

Negotiate contracts and agreements; coordinate with City department representatives to determine City needs and requirements for contractual services.

Maintain knowledge of planning, housing, and economic development trends, practices, laws and regulations.

Monitor and ensure compliance with State laws and guidelines.

May supervise other staff members and assist in performance reviews as necessary.

Perform other related duties as assigned.

Expectations: Maintain effective relations with the City Council, Boards, and Commissions; conduct duties, responsibilities, tasks, and assignments with a constructive, cooperative, positive, professional attitude and demeanor; support the values of: openness and honesty; integrity and ethics; accountability; outstanding customer service; teamwork; excellence; and fiscal and environmental responsibility.

QUALIFICATIONS

Knowledge of:

Principles and practices of urban planning, community development, economic development, housing, and public administration.

Applicable federal, state, and local laws and regulations related to planning, zoning, environmental review, housing, and economic development activities.

Principles and practices of CEQA, land use entitlement processing, and General Plan implementation.

Business attraction, retention, marketing, and commercial revitalization strategies.

Research, report preparation, budget administration, contract administration, and public engagement techniques.

Principles of supervision, team leadership, and customer service.

Ability to:

Work effectively and cooperatively with those encountered in the performance of duties.

Plan, organize, coordinate and assign planning activities, analyze and review staff reports, make recommendations on planning and development projects.

Coordinate planning functions with other City departments and outside agencies.

Work independently with minimal guidance and be proactive.

Have strong communication skills and effective writing skills.

Monitor the scope, work, and contract of consultants.

Make effective verbal presentations at public meetings and interact with businesses, the community and City Council.

Experience and Education:

Any combination of experience, education and training that would likely provide the required knowledge, skills and abilities necessary to successfully perform the duties of the position is qualifying. A typical combination is: five years of increasingly responsible experience in planning, housing and/or economic development, business administration, or community development **and** a Bachelor's degree from an accredited college or university with emphasis in Community Development, Urban or Regional Planning, Public Administration or a related field.

License: Due to the performance of field duties, an incumbent is required to possess, provide, and maintain a valid California driver license and proof of an acceptable driving record.

PHYSICAL TASKS AND ENVIRONMENTAL CONDITIONS: Incumbent must be able to sit or stand frequently and for prolonged periods of time; input data into a calculator or computer; read correspondence and other records; and, hear and speak with others on the phone or in person. Work is performed primarily indoors in a controlled office environment. Exposures to computer glare and vibrations and pitch of computer and other office equipment.

PLANNING-DIRECTOR OF COMMUNITY DEVELOPMENT
Community Development Manager
FLSA Designation: -Exempt

DEFINITION

To direct, plan, organize, coordinate, and manage the City's Planning-Community Development Department, including the functions of Planning, Code Enforcement & Housing; responsible for all duties of the Community Development Director identified within the Municipal Code or City Charter as related to planning and code enforcement; participate as a member of the City's Executive Management Team.

ESSENTIAL DUTIES, RESPONSIBILITIES, AND EXPECTATIONS

Receives general direction from the City Manager. Exercises direct and indirect supervision over departmental professional, technical, consulting, and support staff.

Plan, organize, and oversee the Department's activities; direct the selection, training, supervision, evaluation, and counseling of assigned employees; establish, interpret, and evaluate departmental goals, objectives, practices, standards, and procedures; prepare, review, approve, and present staff reports and study recommendations; administer the preparation of the departmental budget.

Oversee advanced and current planning activities; direct and administer consultant planning contracts, resolve major issues, and approve recommendations; confer with developers, construction representatives, and property owners on proposed projects and recommend changes; interpret and resolve conflicting policies and standards concerning land use and exemptions; organize and supervise the preparation of current and advance planning reports and studies, including land use, zoning, population, housing, and environmental impacts; review, modify, and approve Council staff reports, zoning studies, variances, general plan amendments, conditional use permits, and zoning code amendments; act as City's liaison for land use issues affecting intergovernmental agencies, legislative bodies, and community groups; administer the federal Community Development Block Grant program via the County of Orange. Oversee the management code enforcement. Manage or assist in economic development activities as assigned. Monitor and implement any new state required CEQA or housing programs.

Present recommendations to City Council, City Manager, Executive Management Team, Commissions, City departments, governmental organizations and professional associations; attend professional meetings and conferences, and advise City representatives as to important trends and developments; and, performs other work as assigned.

Expectations: Maintain effective relations with the City Council, Boards, and Commissions; conduct duties, responsibilities, tasks, and assignments with a constructive, cooperative, positive, professional attitude and demeanor; support the values of: openness and honesty; integrity and ethics; accountability; outstanding customer service; teamwork; excellence; and fiscal and environmental responsibility.

QUALIFICATIONS

Knowledge of: Theories, principles, practices, concepts, issues, and methods of urban planning and development; state planning and subdivisions; codes and regulations including the California Environmental Quality Act, general plan guidelines and environmental reporting requirements; local planning and building codes; storm water regulations and transportation/pollution analysis as it relates

to development, grant administration practices and procedures; housing programs; principles of subdivision development, development impact fees, planning permits and, philosophies of organization, management, and personnel supervision.

Ability to: Plan, organize, train, coordinate, supervise, and evaluate the work of professional, technical, and office support staff and oversee the work of independent contractors; independently analyze problems, consider feasible solutions, and present appropriate recommendations; explain, interpret, and mediate conflicts in policies, laws, regulations, and codes; communicate effectively and make persuasive oral and written presentations to City Council, Commission, regulatory bodies, and professional associations; and, establish and maintain effective relationships with staff, contractors, developers, property owners, and public and private representatives.

Education and Experience: A Bachelor's degree from an accredited college or university with a major in urban planning or a related field. Eight years of increasingly responsible management experience in planning, including a minimum of four years supervisory experience. A Master's degree in Public Administration, five years of experience as a Director/Department Head, and private sector development experience are highly desirable.

License: Due to the performance of field duties which may be required, an incumbent may drive a City vehicle in the course of business. If so, an incumbent is required to possess, provide, and maintain a valid California driver license and proof of an acceptable driving record.

Physical Tasks and Environmental Conditions: Ability to maintain physical condition necessary for sitting or standing for prolonged periods of time; ability to walk, kneel, crouch, squat, stoop, and bend; input data into a computer for prolonged periods of time; hear and speak to those encountered in the performance of duties on the phone or in person; read reports and other records; and, read from a computer terminal. Work is performed primarily indoors in a controlled office environment. May be exposed to computer glare and vibrations, and pitch of computer and other office equipment. Some work is performed outdoors with exposure to direct sunlight, heat, humidity, rain, wind, and cold and low to moderate noise levels. ~~Ability to lift, carry, and move an object(s) totaling approximately twenty-five (25) pounds in weight.~~

CITY OF CYPRESS

PREPARED: June 3, 2026

APPROVED BY CITY COUNCIL: June 23, 2026

Business Development Manager
COMMUNITY DEVELOPMENT MANAGER
Community Development Department
FLSA Designation: -Exempt

DEFINITION

Under general supervision of the Director of Community Development, performs highly responsible professional and managerial work related to planning, environmental review, economic development, code enforcement, and housing. Assists in accomplishing department goals and in the daily administration and management of the department.

~~Performs highly responsible professional work creating and implementing a variety of programs, including business recruitment, attraction, and retention; develops and implements strategies to encourage business expansion and revitalization; builds working relationships with the City's businesses, and represents the City in the local and regional business community.~~

SUPERVISION RECEIVED AND EXERCISED

Works under the general supervision of the Director of Community Development. May exercise general or direct supervision over other Department staff as assigned.

~~General direction is provided by the Planning Director.~~

EXAMPLES OF DUTIES AND RESPONSIBILITIES - Duties may include, but are not limited, to the following:

~~The following functions are typical for this classification. Incumbents may not perform all the listed functions and/or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.~~

Assist the Director in developing, interpreting, and implementing department goals and policies.

Provide day-to-day leadership to ensure a high-performance public service-oriented work environment that supports achieving the Department's and the City's mission.

Manage the development review process for advanced and current planning projects, including project review, environmental analysis, preparation and review of staff reports and environmental documents, project recommendations, City Council presentations, and coordination with developers, architects, engineers, and other stakeholders on complex, highly visible, sensitive, or controversial projects.

Oversee the City's business development, business marketing, business attraction, retention, expansion, and small business support efforts.

Plan, organize, participate, and review major business and economic development projects.

~~Plan and implement programs to retain and stimulate commercial and business development in the City.~~

~~Establish positive, effective relationships with the business community, owners of commercial real~~

~~estate, commercial real estate developers and brokers, and public agencies to promote the City's business and economic development activities.~~

Identify opportunities and develop strategies to promote the City and its business community.

Develop, or assist in the development of, marketing strategies and public information materials to retain and stimulate commercial and business development and promote the City as a desirable location for business.

~~Understand the needs of the City's business community and develop programs to assist and foster its growth.~~

~~Provide technical coordination and support services to the business community.~~

~~Work with businesses, City departments and other regulatory agencies to provide an efficient, reasonable, and predictable regulatory and permitting environment.~~

Make presentations to business and commercial property owners, community groups, and other major assemblages regarding the City's business development programs or projects.

~~Negotiate and administer agreements that have an economic and financial benefit to the City, including disposition and development agreements, owner participation agreements, exclusive right to negotiate agreements, economic development agreements, and professional services agreements.~~

Conduct and manage economic studies to assist with long-range planning in coordination with City departments and other public agencies.

Assist in the preparation of the department budget.

~~Prepare reports related to assigned activities and services.~~

Negotiate contracts and agreements; coordinate with City department representatives to determine City needs and requirements for contractual services.

Maintain knowledge of current planning, housing, and economic development trends, practices, laws and regulations.

Monitor and ensure compliance with State laws and guidelines.

May supervise other staff members and assist in performance reviews as necessary.

Perform other related duties as assigned.

Expectations: Maintain effective relations with the City Council, Boards, and Commissions; conduct duties, responsibilities, tasks, and assignments with a constructive, cooperative, positive, professional attitude and demeanor; support the values of: openness and honesty; integrity and ethics; accountability; outstanding customer service; teamwork; excellence; and fiscal and environmental responsibility.

QUALIFICATIONS

Knowledge of:

Principles and practices of urban planning, community development, economic development, housing, and public administration.

Applicable federal, state, and local laws and regulations related to planning, zoning, environmental review, housing, and economic development activities.

Principles and practices of CEQA, land use entitlement processing, and General Plan implementation.

Business attraction, retention, marketing, and commercial revitalization strategies.

Research, report preparation, budget administration, contract administration, and public engagement techniques.

Principles of supervision, team leadership, and customer service.

~~Principles and practices of economic development, public/business administration, communications and marketing; real estate development and finance; business retention and recruitment strategies; customer service techniques and principals.~~

Ability to:

Work effectively and cooperatively with those encountered in the performance of duties.;

Plan, organize, coordinate and assign planning activities, analyze and review staff reports, make recommendations on planning and development projects.

Coordinate planning functions with other City departments and outside agencies.

~~w~~Work independently with minimal guidance and be proactive.;

~~h~~Have strong communication skills and effective writing skills.;

~~m~~Monitor the scope, work, and contract of consultants.;

~~m~~Make effective verbal presentations at public meetings and interact with businesses, ~~and~~ the community and City Council.

Experience and Education:

Any combination of experience, education and training that would likely provide the required knowledge, skills and abilities necessary to successfully perform the duties of the position is qualifying. A typical combination is: ~~six~~ five years of increasingly responsible experience in planning, housing and/or business or economic development, business administration, or community development **and** a Bachelor's degree from an accredited college or university with emphasis in Community Development, Urban or Regional Planning, ~~Economics, Business or~~ Public Administration, ~~Marketing, Communication~~ or a related field.

License: Due to the performance of field duties, an incumbent is required to possess, provide, and maintain a valid California driver license and proof of an acceptable driving record.

PHYSICAL TASKS AND ENVIRONMENTAL CONDITIONS: Incumbent must be able to sit or stand frequently and for prolonged periods of time; input data into a calculator or computer; read correspondence and other records; and, hear and speak with others on the phone or in person. Work is performed primarily indoors in a controlled office environment. Exposures to computer glare and vibrations and pitch of computer and other office equipment.



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

8.

FROM: Stephanie Sikkema, Director of Finance and Administrative Services

DATE: 06/23/2026

SUBJECT: Receive and File FY 2026-27 Employee Pay Schedules for the Cypress Employees' Association, the Maintenance Employees' Association, and the Police Management Association

RECOMMENDATION

Receive and file employee pay schedules effective July 3, 2026 for the Cypress Employees' Association (CEA), the Cypress Maintenance Employees' Association (MEA), and the Police Management Association (PMA).

DISCUSSION

The California Public Employees' Retirement System (CalPERS) requires the City report updated salary schedules to the City Council if future salary adjustments are determined by the Consumer Price Index (CPI) and cannot be determined at the time the Memorandum of Understanding (MOU) and/or Resolution is approved.

For three City represented groups, the cost of living adjustments effective July 3, 2026, are tied to the May 2026 CPI:

- Cypress Employees' Association (CEA) - the salary increase for the CEA ranges from a minimum of four percent (4%) to a maximum of four and one-half percent (4.5%).
- Maintenance Employees' Association (MEA) - the salary increase for the MEA ranges from a minimum of three percent (3%) to a maximum of four percent (4%)
- Police Management Association (PMA) - the salary increase for the PMA ranges from a minimum of two percent (2%) to a maximum of three percent (3%).

The May 2026 CPI is 3.6%. In accordance with the terms of the MOUs and the approved Resolutions, the salary steps and ranges for positions within the CEA will be adjusted by 4%, MEA by 3.6% and PMA by 3%.

The salary schedules effective July 3, 2026 for the three groups of employees are attached.

BUDGET IMPACT

The salary adjustments reflected in the attached schedules were included in the FY 2026-27 Adopted Budget.

LEGAL REVIEW

None required.

APPROVED BY: Shannon DeLong, City Manager

Attachments

Salary Schedule - CEA

Salary Schedule - MEA

Salary Schedule - PMA

Cypress Employees' Association

Effective 7/3/2026

Regular F/Time Classifications	SALARY RANGES (Per Month/Hour)								
	A	A1	B	B1	C	C1	D	D1	E
Associate (Civil) Engineer	\$9,662 55.7423	\$9,905 57.1442	\$10,148 58.5462	\$10,400 60.0000	\$10,653 61.4596	\$10,920 63.0000	\$11,183 64.5173	\$11,464 66.1385	\$11,744 67.7538
Project Manager	\$9,662 55.7423	\$9,905 57.1442	\$10,148 58.5462	\$10,400 60.0000	\$10,653 61.4596	\$10,920 63.0000	\$11,183 64.5173	\$11,464 66.1385	\$11,744 67.7538
Associate Planner	\$8,014 46.2346	\$8,212 47.3769	\$8,410 48.5192	\$8,623 49.7481	\$8,834 50.9654	\$9,054 52.2346	\$9,273 53.4981	\$9,508 54.8538	\$9,738 56.1808
Accountant	\$7,864 45.3692	\$8,061 46.5058	\$8,257 47.6365	\$8,464 48.8308	\$8,672 50.0308	\$8,888 51.2769	\$9,105 52.5288	\$9,332 53.8385	\$9,560 55.1538
Computer Support Specialist	\$7,290 42.0577	\$7,471 43.1019	\$7,653 44.1519	\$7,846 45.2654	\$8,036 46.3615	\$8,238 47.5269	\$8,439 48.6865	\$8,650 49.9038	\$8,861 51.1212
Assistant Planner	\$6,964 40.1769	\$7,136 41.1692	\$7,310 42.1731	\$7,494 43.2346	\$7,678 44.2962	\$7,871 45.4096	\$8,062 46.5115	\$8,263 47.6712	\$8,465 48.8365
Code Enforcement Officer II	\$6,942 40.0500	\$7,116 41.0538	\$7,290 42.0577	\$7,471 43.1019	\$7,653 44.1519	\$7,846 45.2654	\$8,036 46.3615	\$8,238 47.5269	\$8,439 48.6865
Code Enforcement Officer I	\$6,299 36.3404	\$6,455 37.2404	\$6,613 38.1519	\$6,777 39.0981	\$6,945 40.0673	\$7,116 41.0538	\$7,290 42.0577	\$7,471 43.1019	\$7,653 44.1519
Engineering Aide	\$6,145 35.4519	\$6,299 36.3404	\$6,455 37.2404	\$6,613 38.1519	\$6,777 39.0981	\$6,945 40.0673	\$7,116 41.0538	\$7,290 42.0577	\$7,471 43.1019
Senior Account Clerk	\$5,867 33.8481	\$6,012 34.6846	\$6,157 35.5212	\$6,313 36.4212	\$6,468 37.3154	\$6,630 38.2500	\$6,791 39.1788	\$6,962 40.1654	\$7,130 41.1346
Community Outreach Officer	\$5,851 33.7558	\$5,998 34.6038	\$6,145 35.4519	\$6,299 36.3404	\$6,455 37.2404	\$6,613 38.1519	\$6,777 39.0981	\$6,945 40.0673	\$7,116 41.0538
Police Services Officer	\$5,851 33.7558	\$5,998 34.6038	\$6,145 35.4519	\$6,299 36.3404	\$6,455 37.2404	\$6,613 38.1519	\$6,777 39.0981	\$6,945 40.0673	\$7,116 41.0538

Cypress Employees' Association Effective 7/3/2026

Regular F/Time Classifications	SALARY RANGES (Per Month/Hour)								
	A	A1	B	B1	C	C1	D	D1	E
Secretary to Department Head	\$5,805 33.4904	\$5,944 34.2923	\$6,090 35.1346	\$6,243 36.0173	\$6,396 36.9000	\$6,558 37.8346	\$6,716 38.7462	\$6,885 39.7212	\$7,049 40.6673
Recreation Coordinator	\$5,713 32.9596	\$5,856 33.7846	\$5,999 34.6096	\$6,147 35.4635	\$6,299 36.3404	\$6,453 37.2288	\$6,610 38.1346	\$6,776 39.0923	\$6,942 40.0500
Office Specialist/Police	\$5,134 29.6192	\$5,262 30.3577	\$5,391 31.1019	\$5,524 31.8692	\$5,660 32.6538	\$5,805 33.4904	\$5,944 34.2923	\$6,090 35.1346	\$6,243 36.0173
Account Clerk II	\$5,134 29.6192	\$5,262 30.3577	\$5,391 31.1019	\$5,524 31.8692	\$5,660 32.6538	\$5,805 33.4904	\$5,944 34.2923	\$6,090 35.1346	\$6,243 36.0173
Admin. Services Tech. II	\$5,134 29.6192	\$5,262 30.3577	\$5,391 31.1019	\$5,524 31.8692	\$5,660 32.6538	\$5,805 33.4904	\$5,944 34.2923	\$6,090 35.1346	\$6,243 36.0173
Police Clerk II	\$4,948 28.5462	\$5,071 29.2558	\$5,195 29.9712	\$5,324 30.7154	\$5,454 31.4654	\$5,589 32.2442	\$5,727 33.0404	\$5,867 33.8481	\$6,012 34.6846
Account Clerk I	\$4,656 26.8615	\$4,770 27.5192	\$4,887 28.1942	\$5,011 28.9096	\$5,134 29.6192	\$5,262 30.3577	\$5,391 31.1019	\$5,524 31.8692	\$5,660 32.6538
Administrative Clerk/ Community Development	\$4,656 26.8615	\$4,770 27.5192	\$4,887 28.1942	\$5,011 28.9096	\$5,134 29.6192	\$5,262 30.3577	\$5,391 31.1019	\$5,524 31.8692	\$5,660 32.6538
Admin. Services Tech. I	\$4,656 26.8615	\$4,770 27.5192	\$4,887 28.1942	\$5,011 28.9096	\$5,134 29.6192	\$5,262 30.3577	\$5,391 31.1019	\$5,524 31.8692	\$5,660 32.6538
Office Assistant II	\$4,434 25.5808	\$4,546 26.2269	\$4,656 26.8615	\$4,770 27.5192	\$4,887 28.1942	\$5,011 28.9096	\$5,134 29.6192	\$5,262 30.3577	\$5,391 31.1019
Police Clerk I	\$4,274 24.6577	\$4,382 25.2808	\$4,489 25.8981	\$4,598 26.5269	\$4,710 27.1731	\$4,831 27.8712	\$4,948 28.5462	\$5,071 29.2558	\$5,195 29.9712
Office Assistant I	\$4,023 23.2096	\$4,126 23.8038	\$4,224 24.3692	\$4,331 24.9865	\$4,434 25.5808	\$4,546 26.2269	\$4,656 26.8615	\$4,770 27.5192	\$4,887 28.1942

Effective July 3, 2026, based upon the May CPI-U for Los Angeles-Long Beach-Anaheim, minimum 4% to a maximum of 4.5%. The May 2026 CPI-U was 3.6%, therefore, the schedule above reflects a 4% pay rate increase.

EXHIBIT "A"

Maintenance Employees' Association Effective 7/5/2024									
Regular F/Time Classifications	SALARY RANGES (Per Month/Hour)								
	A	B	C	D	E	F	G	H	I
Maintenance Specialist	\$5,286 30.4962	\$5,551 32.0250	\$5,827 33.6173	\$6,118 35.2962	\$6,423 37.0558	\$6,748 38.9308			
Mechanic	\$5,033 29.0365	\$5,286 30.4962	\$5,551 32.0250	\$5,827 33.6173	\$6,118 35.2962	\$6,423 37.0558			
Maintenance Worker	\$4,138 23.8731	\$4,348 25.0846	\$4,570 26.3654	\$4,797 27.6750	\$5,033 29.0365	\$5,286 30.4962	\$5,551 32.0250	\$5,827 33.6173	\$6,118 35.2962

Maintenance Employees' Association Effective 7/4/2025									
Regular F/Time Classifications	SALARY RANGES (Per Month/Hour)								
	A	B	C	D	E	F	G	H	I
Maintenance Specialist	\$5,445 31.4135	\$5,718 32.9885	\$6,002 34.6269	\$6,302 36.3577	\$6,616 38.1692	\$6,950 40.0962			
Mechanic	\$5,184 29.9077	\$5,445 31.4135	\$5,718 32.9885	\$6,002 34.6269	\$6,302 36.3577	\$6,616 38.1692			
Maintenance Worker	\$4,262 24.5885	\$4,478 25.8346	\$4,707 27.1558	\$4,941 28.5058	\$5,184 29.9077	\$5,445 31.4135	\$5,718 32.9885	\$6,002 34.6269	\$6,302 36.3577

Maintenance Employees' Association Effective 7/3/2026									
Regular F/Time Classifications	SALARY RANGES (Per Month/Hour)								
	A	B	C	D	E	F	G	H	I
Maintenance Specialist	\$5,641 32.5442	\$5,924 34.1769	\$6,218 35.8731	\$6,529 37.6673	\$6,854 39.5423	\$7,200 41.5385			
Mechanic	\$5,371 30.9865	\$5,641 32.5442	\$5,924 34.1769	\$6,218 35.8731	\$6,529 37.6673	\$6,854 39.5423			
Maintenance Worker	\$4,415 25.4712	\$4,639 26.7635	\$4,876 28.1308	\$5,119 29.5327	\$5,371 30.9865	\$5,641 32.5442	\$5,924 34.1769	\$6,218 35.8731	\$6,529 37.6673

Effective July 3, 2026. based upon the May CPI-U for Los Angeles-Long Beach-Anaheim, a minimum of 3% to a maximum of 4% range adjustment. The May 2026 CPI-U was 3.6%, therefore, the schedule above reflects a 3.6% pay rate increase.

EXHIBIT "A"

**Cypress Police Management Association
Effective July 7, 2023**

CLASS TITLE	SALARY RANGES (Per Month)
Police Captain	\$14,762 - \$17,721
Police Lieutenant	\$13,359 - \$16,034

**Cypress Police Management Association
Effective July 5, 2024**

CLASS TITLE	SALARY RANGES (Per Month)
Police Captain	\$15,426 - \$18,518
Police Lieutenant	\$13,960 - \$16,756

**Cypress Police Management Association
Effective July 4, 2025**

CLASS TITLE	SALARY RANGES (Per Month)
Police Captain	\$16,120 - \$19,351
Police Lieutenant	\$14,588 - \$17,510

**Cypress Police Management Association
Effective July 3, 2026**

CLASS TITLE	SALARY RANGES (Per Month)
Police Captain	\$16,604 - \$19,932
Police Lieutenant	\$15,026 - \$18,035

Effective July 3, 2026, a minimum 2% to a maximum 3% based upon the CPI-U for Los Angeles-Long Beach-Anaheim for the 12-month period ending May 2026. The May 2026 CPI-U was 3.6%, therefore, the schedule above reflects a 3% pay rate increase.



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

9.

FROM: Stephanie Sikkema, Director of Finance and Administrative Services
DATE: 06/23/2026
SUBJECT: Adopt Resolutions Establishing Salary for Executive Management, Mid-Management and Confidential Employees

RECOMMENDATION

1. Adopt a Resolution establishing salary ranges for Executive Management positions; and
2. Adopt a Resolution establishing salary ranges for Mid-Management positions; and
3. Adopt a Resolution establishing salary ranges for Confidential positions.

DISCUSSION

Management and Confidential employees comprise 28 positions throughout all departments with an annual cost of approximately \$6 million. Executive Management employees are at-will and Mid-Management and Confidential employees are not represented by a bargaining unit and therefore, these three groups are not subject to the meet-and-confer process.

It is recommended the City provide Executive Management, Mid-Management and Confidential positions a 4% cost-of-living adjustment (COLA) effective July 3, 2026. The recommended adjustment will keep wages in line with inflation, assist in retention/recruitment efforts, prevent potential compaction issues, provide certainty for budgeting/forecasting, and enhance employees relations and morale. This COLA does not include the City Manager. Beginning July 2027, if a COLA is provided to Executive Management, the City Manager will receive the same, as stipulated in the City Manager's employment agreement.

BUDGET IMPACT

The recommended salary and benefit cost adjustments for FY 2026-27 is approximately \$190,000 which was included in the adopted FY 2026-27 Budget.

LEGAL REVIEW

The City Attorney has reviewed the resolutions and approved as to form.

APPROVED BY: Shannon DeLong, City Manager

Attachments

Resolution - Executive Management Salaries

Resolution - Mid Management Salaries

Resolution - Confidential Salaries

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CYPRESS,
AND ACTING AS EX-OFFICIO GOVERNING BOARD OF DIRECTORS
OF THE CYPRESS RECREATION AND PARK DISTRICT, AMENDING
RESOLUTION NO. 6966 ESTABLISHING SALARY RANGES FOR
EXECUTIVE MANAGEMENT POSITIONS

WHEREAS, Executive Management salary range adjustments are required to be approved by Resolution of the City Council, and acting as ex-officio governing Board of Directors of the Cypress Recreation and Park District; and

BE IT RESOLVED BY THE CITY COUNCIL of the City of Cypress, and acting as ex-officio Board of Directors of the Cypress Recreation and Park District, that Resolution No. 6966 be amended and that the salary ranges for positions in Executive Management be approved as follows:

- A. **Monthly Salary Ranges effective July 3, 2026.** Monthly salary ranges will be adjusted by four percent (4%) and shall be as follows:

<u>POSITION</u>	<u>MONTHLY SALARY RANGE</u>
Chief of Police	\$20,100 – \$23,579
Director of Finance and Administrative Services	\$18,361 – \$22,034
Director of Public Works	\$18,361 – \$22,034
Director of Community Development	\$16,386 – \$19,676
Director of Recreation and Community Services	\$14,323 – \$17,905

PASSED AND ADOPTED by the City Council of the City of Cypress, and acting as ex-officio governing Board of Directors of the Cypress Recreation and Park District, at a regular meeting held on the 23rd day of June, 2026.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS
STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS

I, LISA BERGLUND, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the said City Council held on the 23rd day of June, 2026, by the following roll call vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

CITY CLERK OF THE CITY OF CYPRESS

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CYPRESS,
AND ACTING AS EX-OFFICIO GOVERNING BOARD OF DIRECTORS
OF THE CYPRESS RECREATION AND PARK DISTRICT, AMENDING
RESOLUTION NO. 7004 ESTABLISHING SALARY RANGES FOR
MID-MANAGEMENT POSITIONS

WHEREAS, the Personnel Rules and Regulations of the City of Cypress require salary range adjustments be approved by Resolution of the City Council, and acting as ex-officio governing Board of Directors of the Cypress Recreation and Park District; and

WHEREAS, Senior Civil Engineer and Assistant to the City Manager have been added to the Mid-Management pay plan and Business Development Manager has been changed to Community Development Manager; and

BE IT RESOLVED BY THE CITY COUNCIL of the City of Cypress, and acting as ex-officio Board of Directors of the Cypress Recreation and Park District, that Resolution No. 7004 be amended and that the salary ranges for positions classified as Mid-Management be approved as follows:

- A. **Monthly Salary Ranges effective July 3, 2026.** Monthly salary ranges will be adjusted by four percent (4%) and shall be as follows:

POSITION

MONTHLY SALARY RANGE

City Engineer	\$12,774 – \$16,859
Asst. Dir. of Finance & Admin. Services/Finance Manager	\$12,774 – \$16,859
Assistant City Engineer	\$11,572 – \$15,195
Information Technology Manager	\$11,572 – \$15,195
City Clerk	\$10,729 – \$14,546
Community Development Manager	\$10,729 – \$14,546
Human Resources Manager	\$10,729 – \$14,546
Assistant to the City Manager	\$10,429 – \$13,557
Maintenance Superintendent	\$10,429 – \$13,557
Recreation and Community Services Manager	\$10,429 – \$13,557
Senior Civil Engineer	\$10,429 - \$13,557
Accounting Supervisor	\$9,030 – \$12,152
Network Administrator	\$9,030 – \$12,152
Senior Planner	\$8,217 – \$11,059
Senior Management Analyst	\$7,854 – \$10,501
Maintenance Supervisor	\$7,234 – \$9,406

Police Support Services Supervisor	\$7,234 – \$9,406
Recreation Supervisor	\$7,234 – \$9,406

PASSED AND ADOPTED by the City Council of the City of Cypress, and acting as ex-officio governing Board of Directors of the Cypress Recreation and Park District, at a regular meeting held on the 23rd day of June, 2026.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS
STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS

I, LISA BERGLUND, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the said City Council held on the 23rd day of June, 2026, by the following roll call vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

CITY CLERK OF THE CITY OF CYPRESS

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CYPRESS,
AND ACTING AS EX OFFICIO GOVERNING BOARD OF DIRECTORS
OF THE CYPRESS RECREATION AND PARK DISTRICT AMENDING
RESOLUTION NO. 7005 ESTABLISHING SALARY RANGES AND
BENEFITS FOR CONFIDENTIAL POSITIONS

WHEREAS, the Personnel Rules and Regulations of the City of Cypress require adjustments to salary ranges and benefits be approved by Resolution of the City Council, and acting as ex-officio governing Board of Directors of the Cypress Recreation and Park District; and

WHEREAS, Recording Secretary/Deputy City Clerk has been changed to Deputy City Clerk; and

BE IT RESOLVED BY THE CITY COUNCIL of the City of Cypress, and acting as ex-officio Board of Directors of the Cypress Recreation and Park District, that Resolution No. 7005 be amended and that the salary ranges and benefits for positions classified as Confidential be approved as follows:

A. Monthly Salary Ranges effective July 3, 2026. Monthly salary ranges were adjusted by four percent (4%) and are as follows:

POSITION

MONTHLY/HOURLY PAY RANGE

	A	A1	B	B1	C	C1	D	D1	E
Human Resources Analyst	\$7,854 \$45.3115	\$8,049 \$46.4365	\$8,245 \$47.5673	\$8,450 \$48.7500	\$8,654 \$49.9269	\$8,872 \$51.1846	\$9,090 \$52.4423	\$9,317 \$53.7519	\$9,543 \$55.0558
Management Analyst	\$7,854 \$45.3115	\$8,049 \$46.4365	\$8,245 \$47.5673	\$8,450 \$48.7500	\$8,654 \$49.9269	\$8,872 \$51.1846	\$9,090 \$52.4423	\$9,317 \$53.7519	\$9,543 \$55.0558
Executive Assistant	\$6,548 \$37.7769	\$6,710 \$38.7115	\$6,872 \$39.6462	\$7,045 \$40.6442	\$7,217 \$41.6365	\$7,400 \$42.6923	\$7,581 \$43.7365	\$7,771 \$44.8327	\$7,958 \$45.9115
Payroll Coordinator	\$6,548 \$37.7769	\$6,710 \$38.7115	\$6,872 \$39.6462	\$7,045 \$40.6442	\$7,217 \$41.6365	\$7,400 \$42.6923	\$7,581 \$43.7365	\$7,771 \$44.8327	\$7,958 \$45.9115
Deputy City Clerk	\$6,370 \$36.7500	\$6,532 \$37.6846	\$6,689 \$38.5904	\$6,860 \$39.5769	\$7,028 \$40.5462	\$7,202 \$41.5500	\$7,381 \$42.5827	\$7,564 \$43.6385	\$7,748 \$44.7000

B. Other Benefits – Confidential employees shall be provided other benefits as provided to the Cypress City Employees’ Association.

C. Auto Allowance – The City Manager shall have the authority to provide individual Confidential employees with a monthly auto allowance of up to \$75 if a position is required to routinely drive a personal vehicle during the course of their regular duties.

PASSED AND ADOPTED by the City Council of the City of Cypress, and acting as ex-officio governing Board of Directors of the Cypress Recreation and Park District, at a regular meeting held on the 23rd day of June, 2026.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS
STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS

I, LISA BERGLUND, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the said City Council held on the 23rd day of June, 2026, by the following roll call vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

CITY CLERK OF THE CITY OF CYPRESS



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

10.

FROM: Nick Mangalakiri, Director of Public Works

DATE: 06/23/2026

SUBJECT: Approve the Measure M2 Program Eligibility Submittal Package for Fiscal Year 2026-27

RECOMMENDATION

1. Approve the Measure M2 program eligibility submittal package for Fiscal Year 2026-27; and
2. Adopt a Resolution adopting the Local Signal Synchronization Plan for the Measure M2 Program.

DISCUSSION

Each year, the Orange County Transportation Authority (OCTA) requires cities to submit documentation on transportation-related programs. In addition to the annual submittal, cities must submit an updated local signal synchronization plan every three years.

This year, the City will provide OCTA the following:

- Measure M2 Eligibility Checklist for FY 2026-27
- Measure M2 7-Year Capital Improvement Program which includes all projects funded partially or wholly by Measure M2 for FY 2026-27 through FY 2032-33
- Approved Maintenance of Effort (MOE) Certification Form for FY 2026-27
- Resolution for Local Signal Synchronization Plan Update

The submittal of the Measure M2 eligibility package will satisfy all OCTA requirements and re-qualify the City for ongoing participation in the Measure M2 program.

BUDGET IMPACT

The OCTA Measure M2 Ordinance establishes eligibility requirements that local jurisdictions must meet in order to receive M2 net revenues. Among these requirements is the MOE provision. Under the MOE requirement, local jurisdictions must maintain a minimum level of spending on local streets and roads using discretionary or general fund revenue (GFR). The intent of the MOE requirement is to ensure that M2 net revenues do not supplant funding for streets and roads that jurisdictions were spending prior to Measure M. This requirement is tied to Public Utilities Code Section 180000 et seq., the State enabling legislation that authorizes local sales tax measures.

Every three years, OCTA is required to calculate and update the MOE benchmark based on the percentage growth in the California Department of Transportation (Caltrans) construction cost index (CCI) over the preceding three calendar years. Between calendar years 2022 and 2025, the Caltrans CCI increased by 49.57 percent, reflecting substantial growth in construction costs. During the same period, local jurisdictions' GFR increased by an average of 22.60 percent — Cypress' GFR will increase by 25 percent.

For FY2026-27, the City will receive \$1.29 million as its Local Fair Share of Measure M2 funds and must spend \$4.5 million of its local funds on streets and roads. Below is a summary of these increases over the current year. The City has received over \$14.2 million in Local Fair Share funds since FY 2010-11.

	FY 2025-26	FY 2026-27	% Change
M2 Local Fair Share Revenue (Apportionment)	\$1,229,997	\$1,294,578	5%
Minimum level of spending on local streets and roads using discretionary or general fund revenue (MOE)	\$3,607,878	\$4,500,828	25%

The FY2026-27 apportionment and MOE were included in the annual budget. The recommended action will allow the City to remain eligible to receive revenues through the Measure M2 program for use on qualifying street projects.

LEGAL REVIEW

The City Attorney has reviewed this staff report.

APPROVED BY: Shannon DeLong, City Manager

Attachments

Eligibility Package
Resolution

Orange County Transportation Authority Measure M2 Program Eligibility Components

The Orange County Transportation Authority (OCTA) requires cities to annually submit documentation regarding its transportation related programs. In order to remain eligible for Measure M2 sales tax revenue, the City is submitting the following documents:

Measure M2 Eligibility Checklist:

The Measure M2 Program requires the City's annual eligibility application to include a checklist that is used by OCTA Staff and the Taxpayers Oversight Committee to determine compliance with program requirements. The checklist demonstrates that the City is in compliance with the program.

Maintenance of Effort (MOE):

The Measure M2 program requires the City to support the ongoing "maintenance of effort" requirement by ensuring that City funds continue to be allocated towards street maintenance and repairs as well as other transportation-related projects. Measure M2 funds are designed to supplement, not replace, existing local funding sources for transportation projects. The City's required MOE is based upon a historic benchmark of General Fund expenditures towards road maintenance and transportation projects in the City.

Local Signal Synchronization Plan (LSSP):

The City's LSSP is a three-year plan identifying traffic signal synchronization, street routes and traffic signals to be improved, including all elements of the Regional Signal Synchronization Network located within the City. The City's LSSP was updated in June 2026 and includes a three-year outlook for Fiscal Year 2026-27 through 2028-29. The City's LSSP is required to be consistent with the OCTA's Regional Traffic Signal Synchronization Plan. The 2026 LSSP update is attached for adoption through the Resolution.

M2 7-Year Capital Improvement Program:

Attached are capital projects utilizing Measure M2 funds scheduled for construction during the seven (7) year period. The project sheets include budget and schedule details for reconstruction and paving projects, intersection improvements, parkway improvements, and traffic signal projects funded fully, or in part, by Measure M2 Funds.

Measure M2 Eligibility
Checklist FY 2026-27



APPENDIX D

Eligibility Checklist

Jurisdiction:	City of Cypress
----------------------	-----------------

Capital Improvement Program (CIP)		YES	NO
1.	Did you submit your draft or adopted M2 seven-year CIP to OCTA by June 30?	☒	☐
	a. Did you utilize the required OCTA OCFundtracker CIP database?	☒	☐
	b. Have you included projects required to demonstrate compliance with signal synchronization, pavement maintenance, the Congestion Management Program, and environmental clean-up commitments?	☒	☐
	c. Are there any non-transportation related projects included in your M2 CIP? (Note: Projects funded through ECP are considered transportation-related)	☐	☒
	d. Did you include all projects that are partially, fully, or potentially funded by M2 Net Revenues?	☒	☐
	e. The City Council/Board of Supervisors approval date* to adopt the final 7-Year CIP is: <u>06/23/2026</u> *Must be prior to July 31		
Maintenance of Effort (MOE)		YES	NO
2.	Did you submit the MOE certification form (Appendix I) to OCTA by June 30?	☒	☐
	a. Did you provide supporting budget documentation?	☒	☐
	b. Has the MOE Reporting form been signed by the Finance Director or appropriate designee?	☒	☐
Pavement Management Plan (PMP)		YES	NO
3.	Are you required to submit a PMP update to OCTA for this eligibility cycle? Refer to Exhibit 3 for PMP submittal schedule.	☐	☒
	a. If yes, did you use the current PMP Submittal Template (Appendix F)?	☐	☐
	b. If yes, is the adopted PMP consistent with the OCTA Countywide Pavement Management Plan?	☐	☐
4.	If you answered "no" to question 3, did you submit a PMP update to OCTA through the previous eligibility cycle by the required deadline?	☒	☐
Resolution of MPAH Consistency		YES	NO
5.	Did you submit a resolution indicating conformance with the MPAH?	N/A	N/A
	a. Have you enclosed an exhibit showing roadway designations that represent your most current circulation element?	N/A	N/A
Local Signal Synchronization Plan (LSSP)		YES	NO
6.	Did you adopt and submit an update to the LSSP as part of the current cycle?	☒	☐
	a. Is your LSSP consistent with the Regional Traffic Signal Synchronization Master Plan?	☒	☐



APPENDIX D

Eligibility Checklist

Time Limits for Use of Net Revenues		YES	NO
7.	Has your jurisdiction complied with the three-year time limit for the use of Net Revenues over the last year per the requirements outlined in the Ordinance?	☒	☐
	a. If no, has a time extension been requested through the CTFP semi-annual review process for funds subject to expiration?	☐	☐
Supplanting of Developer Commitments		YES	NO
8.	Has your jurisdiction ensured they have not supplanted developer commitments for transportation projects and funding with M2 funds?	☒	☐
Mitigation Fee Program (MFP)		YES	NO
9.	Does your jurisdiction currently have a defined development impact MFP in place?	☒	☐
10.	Has an update to the MFP occurred since the last reporting period?	☒	☐
11.	If yes to 10, has your jurisdiction submitted one or more of the supporting documents outlined in chapter 2.7 of the Eligibility Guidelines?	☒	☐
Planning Strategies		YES	NO
12.	Does your jurisdiction consider as part of its General Plan, land use planning strategies that accommodate transit and non-motorized transportation?	☒	☐
13.	Have you provided a letter identifying land use planning strategies that accommodate transit and non-motorized transportation consideration in the General Plan?	☒	☐
Traffic Forums		YES	NO
14.	Did representatives of your jurisdiction participate in the regional traffic forum(s)?	☒	☐
	a. If you answered yes, provide date(s) of attendance: <u>9/9/2025, 2/3/2026</u>		
Congestion Management Program (CMP)		YES	NO
15.	Has your jurisdiction completed the required CMP checklist? (Appendix C)	N/A	N/A

Daniel Co

Name (Print)

Digitally signed by Daniel Co
Date: 2026.06.05 14:34:20 -07'00'

Signature

6/5/26

Date

Maintenance of Effort



APPENDIX I

Maintenance of Effort (MOE) Certification Form

Jurisdiction: _____ City of Cypress

Type of GENERAL FUND Transportation Expenditures:

Please complete and attach supporting budget documentation for each line item listed below.

MAINTENANCE	Total Expenditure
Program 7212 Street Maintenance	\$ 115,976.00
Program 7213 Street Cleaning	\$ 253,657.00
Program 7214 Traffic Safety	\$ 98,976.00
Program 7216 Tree Maintenance	\$ 432,880.00
Program 7217 Parkway Maintenance	\$ 1,092,550.00
Program 70281 Storm Drain Maintenance	\$ 35,150.00
Program 7238 Sidewalk Repair	\$ 87,088.00
Subtotal Maintenance	\$ 2,116,277.00

CONSTRUCTION	Total Expenditure
Program 8011 Residential Street	\$ 1,700,000.00
Program 8051 Parkway Projects	\$ 775,000.00
Subtotal Construction	\$ 2,475,000.00

INDIRECT/OTHER	Total Expenditure
Indirect Charges	\$ 1,383,716.00
Subtotal Indirect/Other	\$ 1,383,716.00

Total General Fund Transportation Expenditures	\$ 5,974,993.00
(Less Total MOE Exclusions ¹)	\$ 1,069,387
MOE Expenditures	\$ 4,905,606.00
MOE Benchmark Requirement²	\$ 4,500,828.00
(Shortfall)/Surplus	\$ 404,778.00

Certification:

I hereby certify that:

- ☒ The City/County of Cypress is aware of the State Controller's "Guidelines Relating to Gas Tax Expenditures for Cities and Counties", which is a guide for determining MOE Expenditures for Measure M2 Eligibility purposes and;
- ☒ The City/County of Cypress's MOE Certification Form is in compliance with direction provided in the State Controller's "Guidelines Relating to Gas Tax Expenditures for Cities and Counties" and;
- ☒ The City/County of Cypress certifies that the budgeted MOE expenditures meet or exceed the fiscal year (FY) 2026-27 MOE benchmark requirement³.

Finance Director Signature

Stephanie Sikkema
Finance Director (Print Name)

5/8/2026
Date

¹ Funding sources include Measure M, federal, state, redevelopment, and bond financing.

² Please refer to Exhibit 2 in the M2 Eligibility Guidelines for the City's MOE benchmark requirement.

OCTA MOE Budget FY26-27

Row Labels	Sum of 2027 Finance Final	SubProgram	CAP Percentage	2027
Maintenance-Personnel				
70212				2
7212	112,526	7212	195.96%	220,505
7213	253,657	7213	134.86%	342,082
7214	73,541	7214	118.11%	86,859
7216	139,616	7216	161.07%	224,880
7217	148,376	7217	244.62%	362,958
7238	56,788	7238	170.12%	96,607
70212 Total	784,504	261-70281	141.75%	49,825
Maintenance-Personnel Total	784,504			1,383,716
Maintenance-Non Personnel				
70212				
7212	3,450			
7213	0			
7214	25,435			
7216	293,264			
7217	944,174			
7238	30,300			
70212 Total	1,296,623			
Maintenance-Non Personnel Total	1,296,623			
Construction				
80100				
8011	1,700,000			
80100 Total	1,700,000			
80500				
8051	775,000			
8052	0			
8055	0			
80500 Total	775,000			
Construction Total	2,475,000			
Grand Total	4,556,127			

Storm Drain Maint (281)	35,150
Indirect	1,383,716
Total	5,974,993
MOE Benchmark Requirement	4,500,828
Balance	1,474,165

Transfers Out	
231-99999.4501_111	329,188
233-99999.4501_111	440,199
238-99999.4501_111	300,000
Subtotal Transfers Out	1,069,387

Excess **404,778**

Local Signal Synchronization Plan



CITY of CYPRESS

5275 Orange Avenue, Cypress, California 90630 • 714-229-6700 • cypressca.org

June 30, 2026

Orange County Transportation Authority
ATTN: Alicia Yang
Regional Modeling and Traffic Operations
Planning Division
P.O. Box 14184
Orange, CA 92863-1584

Subject: Local Signal Synchronization Plan Submittal as Part of the Measure M2 Eligibility Process

Dear Ms. Yang:

The City of Cypress is pleased to submit its Local Signal Synchronization Plan as part of the Measure M2 eligibility process. The submittal includes the following components:

1. A completed "Local Signal Synchronization Plan Consistency Review Checklist" form establishing consistency between the Local Signal Synchronization Plan and the Regional Traffic Signal Synchronization Master Plan.
2. An updated Local Signal Synchronization Plan for Fiscal Years 2026/27 to 2028/29 including and all required elements as identified in the "Guidelines for the Preparation of Local Signal Synchronization Plans".
3. Update of GIS-based online signal inventory.

The City looks forward to continuing the implementation of the beneficial programs and construction projects required and made possible by Measure M2.

If you have any questions, please call David Roseman, Traffic Engineer at (714) 229-6750.

Sincerely,

 Digitally signed by
Daniel Co
Date: 2026.06.05
14:34:47 -07'00'

Daniel Co, P.E.
City Engineer

Enclosures

- A. Local Signal Synchronization Plan Consistency Review Checklist
- B. Local Signal Synchronization Plan

Leo Medrano, Mayor

Kyle Chang, Mayor Pro Tem - David Burke, Council Member - Bonnie Peat, Council Member - Rachel Strong Carnahan, Council Member

LOCAL SIGNAL SYNCHRONIZATION PLAN CONSISTENCY REVIEW CHECKLIST

The Local Agency Name: City of Cypress Plan Date: June 30, 2026

Local agencies must submit a copy of the Local Signal Synchronization Plan, a completed consistency review checklist, and any supporting documentation. Complete the table below.

Complete the table below:

Local Agency Statement	Page #s in LSSP	Provided or N/A
1. Signal synchronization goals of the agency are consistent with those outlined as part of the Regional Traffic Signal Synchronization Master Plan.	1-7	Provided
2. Traffic signal synchronization street routes are identified, including all corridors along the regional signal synchronization network located within the local agency.	8-9	Provided
3. Traffic signal inventory for all traffic signal synchronization street routes. (Note: Updates are also reflected in the online GIS-based signal inventory)	10-12	Provided
4. Three-year plan separately showing costs, available funding, and phasing for capital, operations, and maintenance of signal synchronization along the traffic signal synchronization street routes and traffic signals which may include unconstrained and build-out scenarios.	13-16	Provided
5. Signal synchronization review, revision, and assessment of synchronization activities along the traffic signal synchronization street routes and traffic signals.	17-21	Provided

I certify that the above statements are true to the best of my knowledge.

 Digitally signed by Daniel
Co
Date: 2026.06.05
14:35:45 -07'00'

Signature

Date

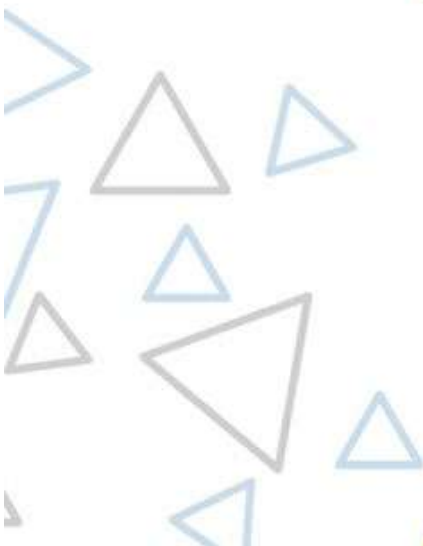
Daniel Co, City Engineer
Printed Name, Title



2026 CITY OF CYPRESS

LOCAL SIGNAL SYNCHRONIZATION PLAN UPDATE

Prepared date :
June 2026



SECTION ONE
TRAFFIC SIGNAL SYNCHRONIZATION GOALS, POLICIES AND
OBJECTIVES

Purpose and Need

The Cypress General Plan is the guiding document that sets the community's vision for the future of the City. It also establishes the fundamental framework to guide decision-making and resource allocation by transportation planners and engineers. The Cypress General Plan acknowledges that land use, transportation, and air quality issues are all interrelated. Therefore, one of the primary goals of the Circulation Element of the General Plan strives to ensure a safe and efficient transportation system in compliance with county and regional mobility, congestion management, and air quality goals. Specifically, Policy AQ-1.8 outlines that the City will implement the required components of the Congestion Management Plan. Policy CIR-1.2 also directs the participation in transportation planning efforts which involve other governmental agencies, mandated programs, and regulations to minimize environmental impacts related to transportation, and to enhance transportation systems. Furthermore, Policy CIR-2.1 encourages the development and improvements which incorporate innovative methods of accommodating transportation demands. Since the City's arterial network and its traffic signals are critical to access, circulation, and travel efficiency, naturally the City places a significant focus on their operation, upkeep, and modernization. It is the City of Cypress' Local Signal Synchronization Plan (LSSP) that forms the basis of the City's traffic signal synchronization and ITS programs. The City of Cypress' LSSP are consistent with national, state, county policy documents, as well as with the Regional Traffic Signal Synchronization Master Plan.

Role of Traffic Signal Synchronization

Traffic signal synchronization is a traffic engineering technique of matching the green light times for a series of traffic signals to enable the free flow of traffic and maximize the number of vehicles passing through intersections, thereby reducing stops and delays experienced by motorists. Synchronizing traffic signals ensures a better flow of traffic and minimizes fuel consumption and air pollution. The U.S. Department of Transportation has indicated that the synchronization of traffic signals is one of the more cost-effective strategies available to cities in their efforts to manage congestion and growing travel demands. Traffic signal synchronization not only reduces congestion and saves time and money for businesses and the public, it can also reduce aggressive driving behavior and improve safety by reducing the number of severe crashes. Increasingly in Southern California traffic signal synchronization across city borders is an important aspect of maintaining good traffic flow in a city.

Regional Funding for Traffic Signal Synchronization

On November 6, 1990, the voters in Orange County approved Measure M, a ½-cent sales tax for transportation improvements. This sales tax increment which is managed by the Orange County Transportation Authority (OCTA) provides funding for a variety of street and road projects including traffic signal synchronization. On November 6, 2006, voters again approved Measure M2 to extend the ½-cent sales tax until 2041. Project P, the Regional Traffic Signal Synchronization Program (RTSSP), was included as part of Measure M2. The RTSSP outlines a series of corridors throughout the county in which traffic signal

synchronization is a priority. Measure M2 funds are then allocated through a competitive call for projects process to a city or group of cities for the design and implementation of traffic signal synchronization projects on a corridor basis. Priority Corridors are a designation within the Regional Master Plan along with Signal Synchronization Network (SSN) corridors. Funding is eligible on master plan of arterial highways facilities that are on the regional or local network. The identification of the priority and signal synchronization corridors can be found on the traffic signal system map on page 9. Once a traffic signal synchronization project is complete cities are expected to maintain the operation of the newly synchronized traffic signals for a minimum of two years and a performance evaluation is conducted to document the value of the project. Since 2011 the City has actively participated in Project P, both completing signal synchronization projects and by entering into several cooperative agreements for traffic signal synchronization projects managed by neighboring cities and the OCTA.

Regional Traffic Signal Synchronization Program (RTSSP)

The RTSSP is comprised of a 750-mile regional signal synchronization network of 2,000 signals. The goal of the program is to improve the flow of traffic on Orange County streets and roads by implementing multi-agency signal synchronization. Local agencies and Caltrans are encouraged to work cooperatively with the OCTA to synchronize traffic signals throughout Orange County on a corridor basis to improve travel time and reduce stops. Local agencies maintain local control and responsibility for signals within their jurisdiction. Any changes to traffic signals, signal timing equipment, or related traffic signal policies (including transit signal priority, transit preemption, or emergency vehicle preemption) are at the full discretion of the responsible local agency.

With the approval of Measure M by Orange County voters over thirty years ago, the City of Cypress recognized the need for improved traffic signal synchronization. Since that time, one of the City's primary transportation goals was to improve traffic signal timing and synchronization on both its regionally significant traffic corridors as well as its local arterial street network. Over the more than thirty-year duration of the Measure M program, the City has been able to secure significant grant funding for the construction of traffic signal interconnect projects on each of its major and primary arterials and to establish a centralized traffic control and monitoring system operated out of City Hall. When possible, funding for these projects was sought jointly with neighboring local agencies. After completion of the traffic signal coordination projects along the various arterial corridors, the City then collaborated with adjacent cities in joint agency retiming projects that involved hundreds of traffic signals. Over twenty years ago, the City began installing pan/tilt/zoom traffic surveillance cameras at several of its major intersections to enhance the monitoring of variable traffic demands and for incident management.

Near the end of the original Measure M program, it became clear that it was not always practical or desirable for the City to build more roads or add more lanes to intersections to increase the capacity of the transportation network. Rather, it became the City's goal to implement mobility solutions offered by high-tech Intelligent Transportation Systems (ITS) technologies to enhance operations of the existing transportation network. In doing so, the City could better manage the transportation network and improve coordination with

neighboring jurisdictions.

City of Cypress Traffic Signal Synchronization History

In accordance with that goal, the City of Cypress hired a transportation consultant to review the City's existing transportation system and recommend long-term technology deployment strategy to improve the transportation system and traffic flow in the City. One of the primary recommendations in the study was to replace the City's twisted-pair "telephone-style" communications system with a new high-tech, high-capacity, reliable and sustainable fiber optic communications network. This new communications system would have the capacity to not only control the City's traffic signals but also provide for enhanced traffic surveillance and two-way communications between City facilities to improve the resiliency of the City's computer systems and networks.

In 2011, the City of Cypress began a phased construction program to upgrade the traffic signal communications system through the installation of fiber optic cable throughout the City to improve the transportation system and traffic flow. In many cases the old twisted-pair "telephone-style" traffic signal interconnect cable was removed from existing underground conduits and the new fiber optic cable and high-tech communications switching equipment were installed in strategically placed communications hubs and at all traffic signal controller cabinets. In addition to the installation of the new fiber optic communications system, traffic signal controllers were upgraded and a new traffic operations center in City Hall was constructed. The City also upgraded many of its existing pan/tilt/zoom traffic surveillance cameras and added forty-five new fixed view cameras at twenty-one intersections. The final phase of construction was completed in August of 2015 for a total program cost of approximately \$2.1M. These upgrades were primarily funded through the City's traffic mitigation fund program. The traffic signal control system has been in continuous operation since 2015 with 56 of the City's 61 traffic signals currently connected to a Transparity central traffic control system from Swarco/McCain located in City Hall. This new communications system has the capacity to not only control the City's traffic signals but also provide for enhanced traffic surveillance and two-way communications between City facilities to improve the resiliency of the City's computer systems and networks.

In 2023, the City relocated its Econolite ARIES based central traffic control and video monitoring systems running on personal computers located in a Public Works office to virtual servers in the City's secured Data Center. This change has resulted in improved system resiliency while enhancing remote access for multiple system users. In 2024, the City also improved its traffic monitoring capabilities by constructing a dedicated Traffic Management Center located in the Public Works offices of City Hall.

The City of Cypress was a participant in the Katella Avenue Traffic Signal Synchronization Project (TSSP) which was administered by OCTA. This project was intended as an update to the 2012/2013 TLSP project to provide upgraded traffic signal control equipment, communications, and synchronized timing plans. The project was a collaboration of six cities, the County of Orange, and Caltrans. As a result, all seven of the City's traffic signals along Katella were retimed in coordination with traffic signals in the City of Los Alamitos to

the west and traffic signals in the City of Stanton to the east. Since the City's communications infrastructure is already in place along Katella Avenue, only upgraded traffic signal timing was developed and implemented. The design and implementation of the project is essentially complete, and the project has moved into the operations and maintenance phase. Unfortunately, the City of Stanton decided to decline the implementation of the newly developed signal timing plans with longer cycle lengths in their City. Therefore, in order to not significantly disrupt traffic flow on both Katella Avenue and Valley View Street only a portion of the new signal timing plans were deployed in the City of Cypress. The City subsequently met with the City of Stanton in an effort to seek implementation of the revised higher cycle length timing plans for the Katella Avenue corridor in both cities. Out of those discussions, the City of Cypress has agreed to retime two additional Stanton traffic signals to better coordinate traffic flow with the proposed Katella Avenue. The City of Cypress has retained a consultant to complete that task by the fall of 2026.

Between 2013 and 2014, the City participated in the Valley View Street Traffic Signal Synchronization Project (TSSP) funded through Project P and administered by the City of Buena Park. As a result, all eleven of the City's traffic signals along Valley View were retimed in coordination with traffic signals in the City of Garden Grove to the south and traffic signals in the City of Buena Park to the north.

In 2019, the City of Cypress conducted a self-assessment of its traffic signal system, traffic signal operations, and maintenance programs. That effort confirmed that the City is employing best practices in the operations and maintenance of its traffic signal and communications systems; however, it also found that the control systems employed by the City were beginning to age and many components were no longer supported by their manufacturers. The final report presented to City Council included five strategic recommendations for the City's traffic management systems. Those recommendations included improving the traffic control system's security and resiliency, upgrading cameras, providing citywide retiming of traffic signals, and upgrading controllers and central control software to provide for adaptive control. The City Council concurred with the recommendations and a comprehensive seven-year \$2.5M capital improvement funding plan was approved.

As a part of the City's capital improvement program, the Public Works Department completed a comprehensive, citywide traffic signal modernization program in late 2025 that replaced aging controllers, cabinets, and central management software for all of the City's 61 signalized intersections. Through a strategic procurement approach leveraging the H-GAC cooperative purchasing program, the City secured favorable pricing and implemented the upgrade in two phases across a single calendar year. The project included deployment of the Transparity central system from Swarco/McCain, providing enhanced system monitoring, remote diagnostics, and improved signal coordination capabilities. Delivered through a collaborative effort between the City, Iteris, LLG, Hartzog & Crabill, and Crosstown Electrical & Data, Inc., the modernization significantly improves system reliability, reduces maintenance challenges, and establishes a scalable foundation for future traffic management and intelligent transportation system enhancements.

City of Cypress Local Signal Synchronization Plan (LSSP)

Eligibility requirements included in Measure M2 specify that each local jurisdiction must adopt a LSSP. For eligibility purposes, each local jurisdiction initially adopted a LSSP in 2010 that included the following components:

- Signal Synchronization Goals
- Traffic Signal Synchronization Street Routes
- Traffic Signal Inventory
- Three-year Capital, Operations, and Maintenance Plan

Subsequent to the adoption of each 2010 LSSP, the local agencies are required to maintain and update their respective LSSP for the duration of Measure M2 to remain eligible for funding. The LSSP provides a tool to succinctly report local agency plans, goals and objectives regarding signal operations. Budgetary needs and system performance metrics are included to help communicate overall system operations and investment effectiveness. Submittal of these plans enables OCTA verification of consistency with the RTSSP. The City updated its LSSP in 2014, 2017, 2020, and again in 2023. This 2026 LSSP is the sixth iteration of the document and it is intended to report on activities completed since the 2023 update and guide strategic traffic signal synchronization efforts in the City for the next three years.

On-Going Traffic Signal Synchronization Efforts under the LSSP

The City of Cypress has retained Yunex to provide routine maintenance and repair of its traffic signals, communications, and video surveillance systems. In addition to Yunex, the City also has two annual support services contracts with traffic engineering consulting firms. One such contract is to maintain and troubleshoot fiber optic and network communications issues. The other is to provide monitoring of real- time traffic signal operations and to make signal timing adjustments in response to construction activities, special events, and changing traffic volumes and patterns. The City utilizes Iteris to maintain the fiber and Hartzog & Crabill to make signal timing adjustments. The City of Cypress has had this two-party consultant support service arrangement for more than a decade.

Anticipated Future Traffic Signal Synchronization Projects

The following is a summary of the City of Cypress' anticipated future Traffic Signal Synchronization Projects:

- The Baseline Project will conduct a citywide retiming effort focused on updating the City's local timing parameters to enhance safety and ensure compliance with established traffic signal timing guidance outlined in the California Manual of Uniform Traffic Control Devices. It is likely that these changes will result in an increase in cycle lengths throughout the City matching those developed during the Katella Avenue TSSP.
- Continue the upgrade and expansion of the City's traffic surveillance camera system to provide full coverage of the City's arterial network. These new high resolution digital camera systems will provide enhanced visibility especially in poor weather and at night.
- Work with the City of Garden Grove, the City of Buena Park, and OCTA to seek M2 funding for traffic control upgrades and improved traffic signal timing along the Valley View Street corridor.
- Work with the City of Hawaiian Gardens, the City of Buena Park, and OCTA to seek M2 funding for traffic control upgrades and improved traffic signal timing along the Lincoln Boulevard corridor.
- Implement adaptive controls and emergency vehicle preemption for key intersections.
- Work with the City of Anaheim and the City of Buena Park to consider doing a corridor project on Orange Avenue.
- Replace all pedestrian push buttons citywide with ADA compliance wave push button systems. This project is ongoing and should be complete before the end of 2026.

SECTION TWO
TRAFFIC SIGNAL SYNCHRONIZATION STREET ROUTES
(EXISTING AND PLANNED)

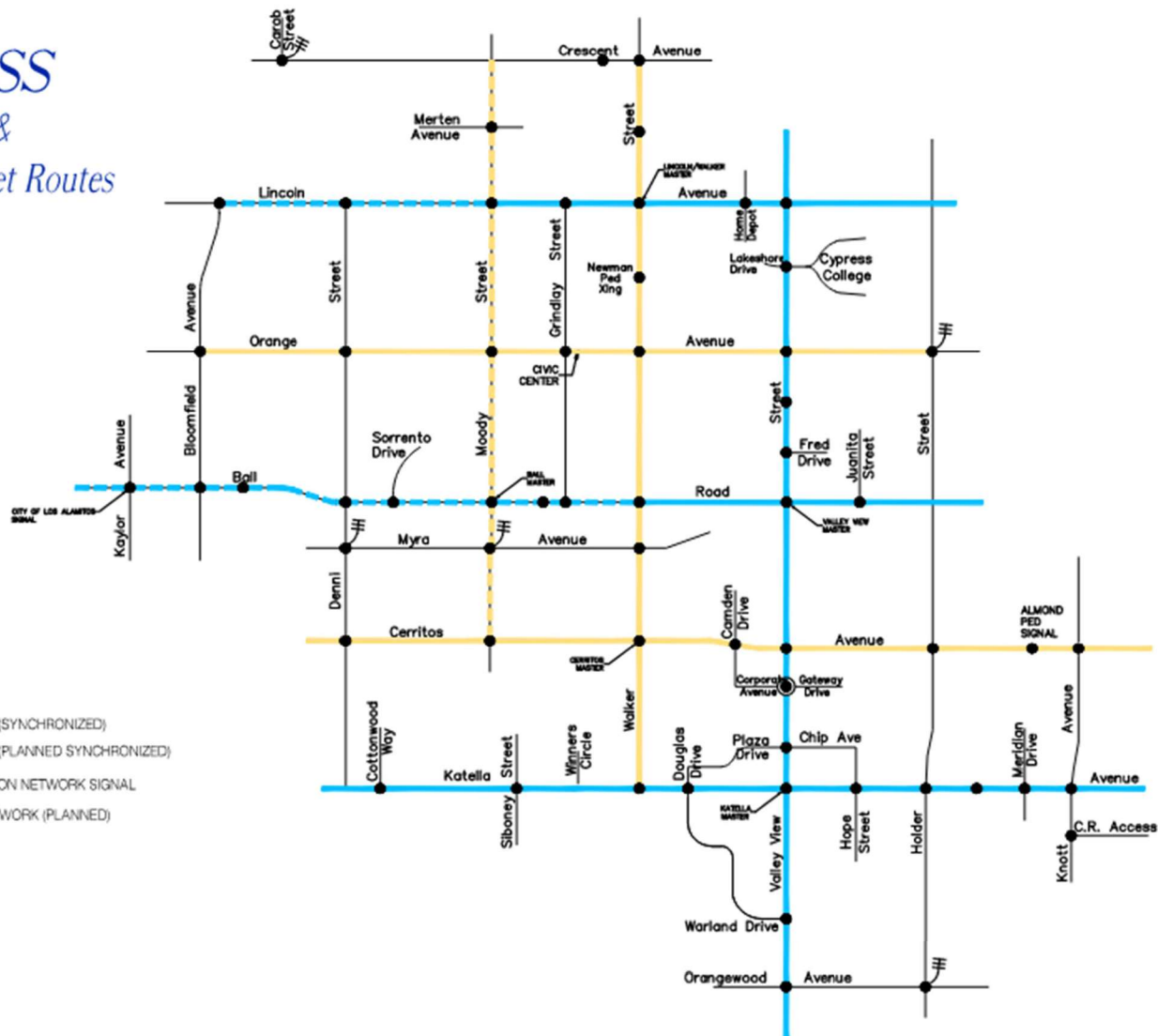
CITY OF CYPRESS

Traffic Signal System Map & Traffic Signal Synchronization Street Routes



LEGEND

- PRIORITY CORRIDOR NETWORK (SYNCHRONIZED)
- - - - PRIORITY CORRIDOR NETWORK (PLANNED SYNCHRONIZED)
- LOCAL SIGNAL SYNCHRONIZATION NETWORK SIGNAL
- - - - SIGNAL SYNCHRONIZATION NETWORK (PLANNED)
- WIRELESS COMMUNICATION



SECTION THREE
TRAFFIC SIGNAL INVENTORY

Traffic Synchronization Inventory
City of Cypress

Corridor	Cross Street Intersection	Cycle Length				Maintenance Responsibility	Equipment									
		AM	MID	PM	WKND		Cabinet	Type	Software	Detection	Bike Detection	CCTV	Power Backup	Comm	ATMS	Status
Lincoln	Bloomfield	Free	Free	Free	Free	Cypress	ATC	350i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Denni	Free	Free	Free	Free	Cypress	ATC	350i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Sumner	Free	Free	Free	Free	Cypress	ATC	353i	Omni	Loops	No	N/A	N/A	Fiber	Transparity	Online
	Moody	90	90	100	100	Cypress	ATC	353i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Grindlay	90	90	100	Free	Cypress	ATC	350i	Omni	Loops	No	N/A	N/A	Fiber	Transparity	Online
	Walker	90	90	100	100	Cypress	ATC	350i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Home Depot	120	100	120	100	Cypress	ATC	353i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Valley View	120	100	120	100	Cypress	ATC	350i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
Ball	Bloomfield	Free	Free	Free	Free	Cypress	ATC	353i	Omni	Loops	No	Other	N/A	Fiber	Transparity	Online
	Via Largo	Free	Free	Free	Free	Cypress	ATC	P ATC	Omni	Loops	No	N/A	N/A	Fiber	Transparity	Online
	Denni	Free	Free	Free	Free	Cypress	ATC	353i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Sorrento	Free	Free	Free	Free	Cypress	ATC	353i	Omni	Loops	No	N/A	N/A	Fiber	Transparity	Online
	Moody	Free	Free	Free	Free	Cypress	ATC	353i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Grindlay/ St. Charles	Free	Free	Free	Free	Cypress	ATC	350i	Omni	Loops	No	N/A	N/A	Fiber	Transparity	Online
	Walker	120	100	120	100	Cypress	ATC	353i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Valley View	120	100	120	100	Cypress	ATC	353i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Juanita	120	100	120	100	Cypress	ATC	353i	Omni	Loops	No	N/A	N/A	Fiber	Transparity	Online
Cerritos	Denni	Free	Free	Free	Free	Cypress	ATC	353i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Moody	Free	Free	Free	Free	Cypress	ATC	353i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Walker	120	100	120	100	Cypress	ATC	P ATC	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Camden	120	100	120	100	Cypress	ATC	350i	Omni	Loops	No	N/A	N/A	Fiber	Transparity	Online
	Valley View	120	100	120	100	Cypress	ATC	353i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Holder	60	60	60	100	Cypress	ATC	350i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
Katella	Cottonwood	130	110	130	110	Cypress	ATC	353i	Omni	Loops	No	Other	BBS	Fiber	Transparity	Online
	Siboney/ Race Track	130	110	130	110	Cypress	ATC	350i	Omni	Loops	No	Axis	BBS	Fiber	Transparity	Online
	Walker	130	110	130	110	Cypress	ATC	353i	Omni	Loops	No	Axis	BBS	Fiber	Transparity	Online
	Douglas/Warland	130	110	130	110	Cypress	ATC	350i	Omni	Loops	No	N/A	BBS	Fiber	Transparity	Online
	Valley View	120	100	120	100	Cypress	ATC	350i	Omni	Loops	No	Axis	BBS	Fiber	Transparity	Online
	Hope/ Phyllis	120	100	120	100	Cypress	ATC	353i	Omni	Loops	No	N/A	BBS	Fiber	Transparity	Online
	Holder	120	100	120	100	Cypress	ATC	350i	Omni	Loops	No	Axis	BBS	Fiber	Transparity	Online
	Yamaha/ Dana	120	100	120	100	Cypress	ATC	353i	Omni	Loops	No	N/A	BBS	Fiber	Transparity	Online
	Meridian	120	100	120	100	Cypress	ATC	353i	Omni	Loops	No	Axis	BBS	Fiber	Transparity	Online
Walker	Katella	120	Free	Free	Free	Cypress	ATC	353i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Costco Way	120	Free	Free	Free	Cypress	ATC	353i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Vessels Circle	120	Free	Free	Free	Cypress	ATC	350i	Omni	Loops	No	N/A	N/A	Fiber	Transparity	Online
	Cerritos	120	Free	120	Free	Cypress	ATC	P ATC	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Myra	120	Free	120	Free	Cypress	ATC	350i	Omni	Loops	No	N/A	N/A	Fiber	Transparity	Online
	Ball	120	Free	120	Free	Cypress	ATC	353i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online
	Orange	Free	Free	120	Free	Cypress	ATC	353i	Omni	Loops	No	Axis	N/A	Fiber	Transparity	Online

Corridor	Cross Street Intersection	Cycle Length				Maintenance Responsibility	Equipment									
		AM	MID	PM	WKND		Cabinet	Type	Software	Detection	Bike Detection	CCTV	Power Backup	Comm	ATMS	Status
Walker	Newman Ped Xing	Free	Free	120	Free	Cypress	ATC	M ATC	Omni	Loops	No	N/A	N/A	Fiber	Transparency	Online
	Lincoln	90	90	100	100	Cypress	ATC	350i	Omni	Loops	No	Axis	N/A	Fiber	Transparency	Online
	Delong / Orchid	Free	Free	120	Free	Cypress	ATC	P ATC	Omni	Loops	No	Axis	N/A	Fiber	Transparency	Online
	Crescent	Free	Free	120	Free	Cypress	ATC	P ATC	Omni	Loops	No	Axis	N/A	Fiber	Transparency	Online
Valley View	Lincoln	120	100	120	100	Cypress	Other	350i	Omni	Loops	No	Axis	BBS	Fiber	Transparency	Online
	Lakeshore	120	100	120	100	Cypress	ATC	350i	Omni	Loops	No	Axis	BBS	Fiber	Transparency	Online
	Orange	120	100	120	100	Cypress	ATC	350i	Omni	Loops	No	Axis	BBS	Fiber	Transparency	Online
	Cypress HS	120	100	120	100	Cypress	ATC	353i	Omni	Loops	No	Other	BBS	Fiber	Transparency	Online
	Fred	120	100	120	100	Cypress	ATC	350i	Omni	Loops	No	N/A	BBS	Fiber	Transparency	Online
	Ball	120	100	120	100	Cypress	ATC	353i	Omni	Loops	No	Axis	BBS	Fiber	Transparency	Online
	Cerritos	120	100	120	100	Cypress	ATC	353i	Omni	Loops	No	Axis	BBS	Fiber	Transparency	Online
	Gateway/ Corporate	120	100	120	100	Cypress	Other	350i	Omni	Loops	No	N/A	BBS	Fiber	Transparency	Online
	Plaza/ Chip	120	100	120	100	Cypress	ATC	353i	Omni	Loops	No	N/A	BBS	Fiber	Transparency	Online
	Katella	120	100	120	100	Cypress	Other	350i	Omni	Loops	No	Axis	BBS	Fiber	Transparency	Online
	Warland	120	100	120	100	Cypress	ATC	353i	Omni	Loops	No	N/A	BBS	Fiber	Transparency	Online
	Orangewood	120	100	120	100	Cypress	Other	353i	Omni	Loops	No	Axis	BBS	Fiber	Transparency	Online

SECTION FOUR
TRAFFIC SIGNAL SYNCHRONIZATION SYSTEM
AND THREE-YEAR PLAN

3-YEAR OUTLOOK TRAFFIC SIGNAL SYNCHRONIZATION

Funding Needs for Synchronized Operation Constrained (est.)

Reporting Jurisdiction Expenditures: City of Cypress

Type of Traffic Signal Synchronization Expenditures in Year of Expenditure Dollars

MAINTENANCE

PROJECT	FY26/27	FY27/28	FY28/29	TOTAL
Routine Signal Maintenance	\$160,000	\$165,000	\$170,000	\$495,000
Communications & Video Maintenance	\$30,000	\$32,000	\$34,000	\$96,000
Network, TMC, and IT Maintenance	\$25,000	\$26,000	\$27,000	\$78,000
Subtotal Maintenance	\$215,000	\$223,000	\$231,000	\$669,000

CONSTRUCTION

PROJECT	FY26/27	FY27/28	FY28/29	TOTAL
CCTV Camera Upgrades	\$100,000	\$60,000		\$160,000
Adaptive Control Upgrades		\$220,000	\$250,000	\$470,000
Traffic Flow Enhancements	\$275,000	\$75,000	\$75,000	\$425,000
Subtotal Construction	\$375,000	\$355,000	\$325,000	\$1,055,000

OPERATIONS

PROJECT	FY26/27	FY27/28	FY28/29	TOTAL
Traffic Signal Monitoring	\$32,000	\$33,000	\$34,000	\$99,000
Subtotal Operations	\$32,000	\$33,000	\$34,000	\$99,000
Totals	\$622,000	\$611,000	\$590,000	\$1,823,000

3-YEAR OUTLOOK TRAFFIC SIGNAL SYNCHRONIZATION

Funding Needs for Synchronized Operation Unconstrained (est.)

Reporting Jurisdiction Expenditures: City of Cypress

Type of Traffic Signal Synchronization Expenditures in Year of Expenditure Dollars

MAINTENANCE

PROJECT	FY26/27	FY27/28	FY28/29	TOTAL
Routine Signal Maintenance	\$160,000	\$165,500	\$170,000	\$495,500
Communications & Video Maintenance	\$30,000	\$32,000	\$30,000	\$92,000
Network, TMC, and IT Maintenance	\$25,000	\$26,000	\$25,000	\$76,000
Subtotal Maintenance	\$215,000	\$223,500	\$225,000	\$663,500

CONSTRUCTION

PROJECT	FY26/27	FY27/28	FY28/29	TOTAL
Katella TSSP	\$27,500			\$27,500
Valley View Street TSSP		\$360,000	\$360,000	\$720,000
Lincoln Avenue TSSP		\$210,000	\$210,000	\$420,000
CCTV Camera Upgrades	\$100,000	\$60,000		\$160,000
Battery Backup Systems	\$500,000	\$500,000	\$500,000	\$1,500,000
Traffic Flow Enhancements	\$275,000	\$75,000	\$75,000	\$425,000
Subtotal Construction	\$902,500	\$1,205,000	\$1,145,000	\$3,252,500

OPERATIONS

PROJECT	FY26/27	FY27/28	FY28/29	TOTAL
Traffic Signal Monitoring	\$50,000	\$52,000	\$54,000	\$141,000
Subtotal Operations	\$50,000	\$52,000	\$54,000	\$141,000
Totals	\$1,167,500	\$1,480,500	\$1,424,000	\$4,057,000

LSSP IMPLEMENTATION – CANDIDATE SIGNAL SYNCHRONIZATION PROJECTS WITH ESTIMATED COSTS

Reporting Jurisdiction Expenditures: City of Cypress

CORRIDOR	IMPROVEMENT SUMMARY	ESTIMATED COST
Valley View Street	Add adaptive control, add vehicle priority system, expand and improve CCTV system monitoring capabilities, upgrade battery backups, and provide final report for twelve intersections in Cypress.	\$1,250,000
Lincoln Avenue	Add adaptive control, add vehicle priority system, expand and upgrade CCTV system monitoring capabilities, and provide final report for seven intersections in Cypress.	\$675,000
Cerritos Avenue	Add adaptive control, add vehicle priority system, expand and upgrade CCTV system monitoring capabilities, and provide final report for nine intersections in Cypress.	\$650,000
Moody Street	Add adaptive control, add vehicle priority system, expand and upgrade CCTV system monitoring capabilities, and provide final report for six intersections in Cypress.	\$500,000
Orange Ave	Add adaptive control, add vehicle priority system, expand and upgrade CCTV system monitoring capabilities, and provide final report for six intersections in Cypress.	\$500,000
Total Estimated Cost		\$3,575,000

SECTION FIVE

**TRAFFIC SIGNAL SYNCHRONIZATION ASSESSMENT REVIEW
AND REVISE, AS MAY BE NECESSARY, THE TIMING OF
TRAFFIC SIGNALS**

**Significant timing plan updates and projects completed
FY 2023/2024 through 2025/2026**

Corridor Operational Performance

The Corridor Synchronization Performance Index (CSPI), is a Measure of Effectiveness (MOE) of a synchronized corridor's performance. It is a measurement that correlates numerical values for average speed, stops per mile, and the number of intersections made on a green light vs. those stopped by red lights during travel time runs. The sum of the three numerical values gives a total CSPI, where a CSPI of 70 and above is considered acceptable performance, while a CSPI below 70 indicates a need for improvement, and a CSPI below 50 indicates a need for major signal timing or corridor improvements.

Corridor Assessments

The Katella Avenue Traffic Light Synchronization Project (TLSP) was administered by OCTA in 2012/13, and the Valley View Street Project P project administered by Buena Park in 2013/14. Both projects were completed, and their operations and maintenance periods expired prior to the reporting period of this report. The Katella Avenue TSSP project was funded based on a collaborative application from a multi-city application. Another Katella Avenue TSSP project was funded in 2018; the timing from that project was implemented in 2021. As of that project, not all the newly developed signal timing for the project has been implemented yet due to concerns about extended cycle lengths expressed by the City of Stanton. The City of Cypress is hopeful that the City of Stanton's concerns can be addressed in short order, and the newly developed signal timing can be fully implemented in both cities. Since most of the remaining regionally significant corridors in the City have poor CSPI ratings and remain eligible for Measure M2 Project P funding, it is the goal of the City to work with its neighboring jurisdictions to encourage future multi-city application submittals. Two future high priority corridors for the City would be Valley View Street and Lincoln Avenue, both of which have seen a growth in nearby development activity.

Priorities, Approach, and System Plan

Over the past twenty-seven years, the City of Cypress has implemented and maintained corridor-based signal coordination timing through daily traffic signal operations and consultant support services. These on-going support services include review and monitoring of the City's Transparity central traffic signal control system from Swarco/McCain, especially looking at peak period traffic flows, operational concerns expressed by the public, and detector/controller /communication error events. The events that cannot be remotely addressed by City staff or consultants are forwarded to Yunex, the City's traffic signal maintenance contractor, for troubleshooting and repair.

Operations and maintenance of the City's traffic control system is a top priority of the City. During a recent assessment, the City had all 58 traffic signals on-line reporting to and controllable by the Transparity central traffic signal control system from Swarco/McCain, 100% of vehicle detection systems working properly, and the majority of its cameras viewable. Repair to damaged or failed field equipment is usually completed within 24 hours if spare parts are in stock. Over the course of the past three years minor traffic signal timing adjustments are periodically made to refine operations to varying traffic volumes and

patterns, address construction activities, and accommodate special events. Most signal timing revisions involve minor changes to splits, detector settings, time of day and day of week plan selection.

The City of Cypress' traffic signal timing strategy/approach is to strive to move traffic in a safe and efficient manner along its arterials by attempting to keep motorist's stops and delays to a minimum, while also balancing cross-street wait times. The City's extensive pan/tilt/zoom traffic surveillance camera system, with more than half of its traffic signals under direct camera view, is used extensively to monitor traffic flows during the morning and evening peak periods. Multiple City staff are trained in the use of these camera systems, to provide sufficient staff resources to monitor traffic flow and signal operations along the primary arterials in the City. If problems are identified, signal timing changes can be made through the City's central traffic signal control system to rectify any problem or observed congestion.

The City of Cypress will continue to engage with its neighboring cities to seek Measure M2 Project P funding of traffic signal synchronization along regional corridors and to improve cross jurisdictional travel. The City of Cypress is also fully supportive of OCTA congestion management and air quality improvement efforts and will continue to have staff participate in the OCTA Traffic Forum and other such relevant countywide initiatives.

TRAFFIC SIGNAL SYNCHRONIZATION ASSESSMENT, REVIEW, AND REVISION

LOCAL AGENCY CORRIDOR	TIMING REVIEWED (Past 3 Years)	DID TIMING REQUIRE AN UPDATE?	TIMING UPDATE RESULTS									
			Speed Travel*		Stops per mile*		Greens per red*		CPSI Score*		CSPI Tier	
			Before	After	Before	After	Before	After	Before	After	Before	After
Katella TSSP	2022	Yes	25.15	27.53	1.32	1.29	2.02	3.01	65.7	80.3	3	1

*Values are an average of the AM, MD, PM, and WKND values.

Note: The City of Cypress participated in no Measure M2 Project P funded projects during the previous three-year period.

SIGNAL TIMING REVISIONS

PROJECT CORRIDOR	CROSS STREET	CYCLE LENGTH (Before/After)
Valley View Street	Various	No Changes
Katella Avenue	Cottonwood to Douglas/Warland	AM 120 / 130 PM 120 / 130 MD 100 / 110 WKD 100 /110
Lincoln Avenue	Various	No Changes
Cerritos Avenue	Various	No Changes
Ball Road	Various	No Changes
Walker Street	Various	No Changes

Note: In 2025, signal timing for all 61 of the City's traffic signals was converted from Econolite Aries NEMA based software to the Omni eX Intersection Control Software for the Advanced Transportation Controller (ATC) platform and Transparity Central Control System. This signal timing conversion resulted in numerous minor changes enhancing traffic operations and safety. In addition, minor traffic signal timing modifications, such as LPI and changes to phase sequencing, were implemented at selected intersections to improve traffic flow, pedestrian responsiveness, and safety. Additionally, traffic signal timing is modified and refined periodically to address construction activities, special events, and changing traffic volumes and patterns. Most signal timing revisions involve minor changes to splits, detector settings, time of day and day of week plan selection. There were no significant modifications requiring new cycle lengths along any of the corridors over the past three years.

Planning Strategies



CITY of CYPRESS

5275 Orange Avenue, Cypress, California 90630 • 714-229-6700 • cypressca.org

May 26, 2026

Ms. Charvalen Alacar
Section Manager, Measure M Local Programs
Orange County Transportation Authority
600 S. Main Street
Orange, CA 92868

Subject: Annual Measure M2 Eligibility Submittal – Land Use Planning Strategy

Dear Ms. Alacar:

As part of the Cypress General Plan, goals and policies were defined to incorporate many modes of travel to allow for the safe movement of people and goods in and around Cypress. Policy LU-13.5 calls for the City of Cypress to support light-rail feasibility, while Goal LU-19 and Policies LU-19.1 through LU-19.3 address the need to diversify transportation choices. In addition, Goal CIR-2 and Policies CIR-2.1 through CIR-2.9 address alternatives modes of transportation and ways to reduce vehicle trips. Attached are excerpts from the General Plan.

We look forward to our continued working relationship with OCTA. If you have any questions regarding this information, please contact Baruc Bravo, Associate Engineer, at (714) 229-6756. Thank you.

Sincerely,

Daniel Co, P.E.
City Engineer

Enclosure

Leo Medrano, Mayor

Kyle Chang, Mayor Pro Tem - David Burke, Council Member - Bonnie Peat, Council Member - Rachel Strong Carnahan, Council Member

consistent with the FAA-approved airport layout plan or a proposed procedure formally on file with the FAA);

- Result in a loss in airport utility, such as causing the usable length of the runway to be reduced;
- Conflict with the VFR air space used for the airport traffic pattern or enroute navigation to and from the airport.

LU-12.2: Consult with the Airport Land Use Commission to ensure consistency with the scope and intent of the Airport Land Use Commission Law (Public Utilities Code Section 21670, et seq.)

LU-12.3: Continue to prohibit new residential development on existing vacant land within the 65 CNEL contour of the Joint Forces Training Center (JFTC) Los Alamitos.

LONG-TERM CITYWIDE ECONOMIC DEVELOPMENT

LINCOLN AVENUE SPECIFIC PLAN

LU-13: Promote the revitalization of Lincoln Avenue.

LU-13.1: Continue the current plan of action, including market feasibility analysis as appropriate, to attract desired retail, restaurant and entertainment uses and facilitate private investment.

LU-13.2: Build public/private cooperation through the development of business relationships and a continued high level of public infrastructure and services.

LU-13.3: Utilize Redevelopment, when feasible, to encourage the higher intensity development of residential and commercial activities at key locations.

LU-13.4: Continue to improve the overall appearance of Lincoln Avenue through façade, signage and landscaping and related programs.

LU-13.5: Continue to support the West Orange County Cities Association's (WOCCA) rail feasibility and alignment study and leave land use options open for possible passenger station either on or near Lincoln Avenue close to the intersection with Valley View Street.

COMMERCIAL AND BUSINESS PARK AREAS

LU-14: Attract high quality businesses to Commercial and Business Park areas.

LU-14.1: Survey local businesses and organizations to identify and track economic trends that present opportunities for Cypress.

LU-14.2: Actively market and promote Cypress by identifying development opportunities in the City's commercial and business park areas and displaying on City's website along with key contacts.

- LU-17.1: Increase the fiscal benefits to the City by attracting new retail, restaurant and entertainment businesses that can better serve the local population and employment.
- LU-17.2: Target locations for new retail establishments in heavily traveled areas, such as along Lincoln Avenue and Valley View Street, as well as locations for a potential restaurant row.
- LU-17.3: Examine possible joint opportunities for retail development with property owners and Cypress College at the southeast corner of Lincoln Avenue and Valley View Street.
- LU-17.4: Assist local merchants that wish to revitalize older retail shopping centers through various strategies that might include: assistance in providing parking and merchant and property owner business improvement districts.

MARKET BUSINESS OPPORTUNITIES

- LU-18: Develop marketing materials identifying business opportunities in Cypress.
 - LU-18.1: Develop an inventory of sites that can attract and expedite the development of new businesses.
 - LU-18.2: Regularly update marketing materials that highlight the quality of life, geographic location, accessibility and market area demographics.
 - LU-18.3: Coordinate with local realtors and business organizations in marketing Cypress.
 - LU-18.4: Utilize new technologies, such as the City of Cypress' website, local cable access and high speed communications networks.

DIVERSIFY TRANSPORTATION CHOICES

- LU-19: Continue to diversify transportation choices in Cypress for residents and businesses.
 - LU-19.1: Encourage the extension of Light Rail through the City to serve Lincoln Avenue and Cypress College.
 - LU-19.2: Participate in the Orange County Transportation Authority's program to expand light rail and other forms of transportation in western Orange County.
 - LU-19.3: Identify locations for potential transportation facilities that serve both commuters and residents.

Related Goals and Policies: Refer to Goal CIR-2 and Policies CIR-2.1 through CIR-2.9, which address alternative modes of transportation.

BALANCED, FUNCTIONAL, AND EFFICIENT STREET SYSTEM

- CIR-1: Maintain a safe, efficient, economical, and aesthetically pleasing transportation system providing for the movement of people, goods, and services to serve the existing and future needs of the City of Cypress.
- CIR-1.1: Respond to transportation problem areas with efforts to implement both interim and long-term solutions.
- CIR-1.2: Participate in transportation planning efforts which involve other governmental agencies, mandated programs, and regulations in order to minimize environmental impacts related to transportation and to enhance transportation systems.
- CIR-1.3: Encourage development which contributes to a balanced land use, which in turn serves to reduce overall trip lengths (i.e. jobs/housing balance, locate retail in closer proximity to resident/patrons).
- CIR-1.4: Require new development to conform to the standards and criteria of the City of Cypress and other mandated programs. This includes mitigation of traffic impacts to the surrounding street system.
- CIR-1.5: The City of Cypress will continue involvement in plans and programs related to the Circulation Element. This involvement is anticipated to result in traffic studies to be undertaken by City staff, to identify specific circulation programs and improvements to be implemented, in order to satisfy the various related programs.
- CIR-1.6: Encourage the development of aesthetic streetscapes to promote a positive City image and provide visual relief.
- CIR-1.7: Maintain consistency between the City Circulation Element and the Orange County Master Plan of Arterial Highways (MPAH).

Related Goals and Policies: Refer to Goal GM-1 and GM-2 and their associated policies in the Growth Management Element. Goal GM-1 addresses reducing traffic congestion, while Goal GM-2 addresses adequate transportation facilities.

ALTERNATIVE MODES OF TRANSPORTATION

- CIR-2: To facilitate alternative modes of transportation, including public transportation, bicycles, ridesharing, and pedestrians, to support the land use plans and related transportation needs.
- CIR-2.1: Encourage development and improvements which incorporate innovative methods of accommodating transportation demands.
- CIR-2.2: Give high priority to the establishment of a high-quality public transit system that minimizes dependency on the automobile.

- CIR-2.3: Ensure that effective Transportation Demand Management (TDM) measures and programs are being implemented.
- CIR-2.4: Encourage development and site design which facilitate implementation of high quality, desirable bicycle routes which meet or exceed established standards.
- CIR-2.5: Implement adequate sidewalks to meet the required uses and needs, which serves to encourage alternative modes of transportation. Bicycle routes which utilize sidewalks require establishment of a City ordinance, per the Vehicle Code.
- CIR-2.6: Respond to increases in demand for additional bus service through interaction with OCTA and other available resources.
- CIR-2.7: Implement plan to install handicap access ramps to improve disabled access to transportation facilities.
- CIR-2.8: Enhance the sidewalk environment to encourage pedestrian activities through streetscape and transit enhancement programs.
- CIR-2.9: Enhance transit environment by improving passenger loading sites by providing bus benches, safety lighting and other projects to enhance bus stops.

Related Goals and Policies: Refer to Policy LU-13.5 and Goal LU-19 and its associated policies in the Land Use Element. Policy LU-13.5 calls for the City of Cypress to support rail feasibility, while Goal LU-19 and Policies LU-19.1 through LU-19.3 address the need to diversify transportation choices. Also refer to Goal AQ-1 and Policies AQ-1.3 through AQ-1.6, which call for ways to reduce vehicle trips through land use planning.

M2 Capital Improvement Program

Orange County Transportation Authority
FY 2026/27 - FY 2032/33 Capital Improvement Program

TIP ID CP-12858		IMPLEMENTING AGENCY Cypress, City of						
Local Project Number:		Project Title						
Additional Project IDs:		Active Transportation Plan						
Type of Work: Transportation Planning		Project Description						
Type of Work Description: Transportation Planning - Engineering		Develop a Citywide Active Transportation Plan to plan new infrastructure for bicyclists, pedestrians and alternate modes of travel.						
Limits		FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL
City Wide		2027	General Fund	\$300,000	\$0	\$0	\$0	\$300,000
Project Notes								
Other- Infrastructure reserve								
		Totals:		\$300,000	\$0	\$0	\$0	\$300,000
Last Revised: 26-00 - In Progress		Total Programmed: \$300,000						
TIP ID CP-12412		IMPLEMENTING AGENCY Cypress, City of						
Local Project Number:		Project Title						
Additional Project IDs:		Arterial Street Rehabilitation						
Type of Work: Road Maintenance		Project Description						
Type of Work Description: Road Maintenance - Rehabilitation of roadway		Streets selected will be based on visual inspection and the City's Pavement Management Program						
Limits		FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL
Various locations		2027	Local Streets and Roads apportionments	\$0	\$0	\$1,600,000	\$0	\$1,600,000
Project Notes		2027	General Fund	\$0	\$0	\$1,000,000	\$0	\$1,000,000
Other- Infrastructure reserve		2028	General Fund	\$0	\$0	\$1,250,000	\$0	\$1,250,000
		2028	Local Streets and Roads apportionments	\$0	\$0	\$1,350,000	\$0	\$1,350,000
		2029	Measure M2 Local Fairshare	\$0	\$0	\$200,000	\$0	\$200,000
		2029	General Fund	\$0	\$0	\$1,250,000	\$0	\$1,250,000
		2029	Local Streets and Roads apportionments	\$0	\$0	\$1,450,000	\$0	\$1,450,000
		2030	Local Streets and Roads apportionments	\$0	\$0	\$1,600,000	\$0	\$1,600,000
		2030	Measure M2 Local Fairshare	\$0	\$0	\$250,000	\$0	\$250,000
		2030	General Fund	\$0	\$0	\$1,400,000	\$0	\$1,400,000
		2031	General Fund	\$0	\$0	\$1,350,000	\$0	\$1,350,000
		2031	Local Streets and Roads apportionments	\$0	\$0	\$1,600,000	\$0	\$1,600,000
		2032	Local Streets and Roads apportionments	\$0	\$0	\$1,600,000	\$0	\$1,600,000
		2032	General Fund	\$0	\$0	\$1,300,000	\$0	\$1,300,000
		2033	Local Streets and Roads apportionments	\$0	\$0	\$1,600,000	\$0	\$1,600,000
		2033	General Fund	\$0	\$0	\$1,100,000	\$0	\$1,100,000
		Totals:		\$0	\$0	\$19,900,000	\$0	\$19,900,000
Last Revised: 26-00 - In Progress		Total Programmed: \$19,900,000						
TIP ID CP-12422		IMPLEMENTING AGENCY Cypress, City of						
Local Project Number:		Project Title						
Additional Project IDs:		Concrete Rehabilitation (City Wide)						
Type of Work: Pedestrian		Project Description						
Type of Work Description: Pedestrian - Reconstruction or rehabilitation of sidewalk		Concrete Rehabilitation (City Wide)						
Limits		FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL
Various Locations		2027	Gas Tax	\$0	\$0	\$300,000	\$0	\$300,000
Project Notes		2027	General Fund	\$0	\$0	\$325,000	\$0	\$325,000
		2028	Gas Tax	\$0	\$0	\$300,000	\$0	\$300,000
		2028	General Fund	\$0	\$0	\$250,000	\$0	\$250,000
		2029	Gas Tax	\$0	\$0	\$325,000	\$0	\$325,000
		2029	General Fund	\$0	\$0	\$250,000	\$0	\$250,000
		2030	General Fund	\$0	\$0	\$250,000	\$0	\$250,000
		2030	Gas Tax	\$0	\$0	\$325,000	\$0	\$325,000
		2031	Gas Tax	\$0	\$0	\$300,000	\$0	\$300,000
		2031	General Fund	\$0	\$0	\$275,000	\$0	\$275,000
		2032	General Fund	\$0	\$0	\$300,000	\$0	\$300,000
		2032	Gas Tax	\$0	\$0	\$300,000	\$0	\$300,000
		2033	Gas Tax	\$0	\$0	\$250,000	\$0	\$250,000
		2033	General Fund	\$0	\$0	\$350,000	\$0	\$350,000
		Totals:		\$0	\$0	\$4,100,000	\$0	\$4,100,000
Last Revised: 26-00 - In Progress		Total Programmed: \$4,100,000						
TIP ID CP-12434		IMPLEMENTING AGENCY Cypress, City of						
Local Project Number:		Project Title						
Additional Project IDs:		Irrigation Upgrades / Water Conservation						
Type of Work: Environmental Cleanup		Project Description						
Type of Work Description: Environmental Cleanup - Irrigation system retrofits to reduce runoff		Remove, replace, and upgrade outdated or damaged irrigation equipment and improvements. Reduce water consumption.						
Limits		FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL
Roadway medians and parkways - citywide		2027	General Fund	\$0	\$0	\$400,000	\$0	\$400,000
Project Notes		2027	Gas Tax	\$0	\$0	\$100,000	\$0	\$100,000
Irrigation Upgrades / Water Conservation		2028	Gas Tax	\$0	\$0	\$100,000	\$0	\$100,000
		2029	Gas Tax	\$0	\$0	\$100,000	\$0	\$100,000
		2030	Gas Tax	\$0	\$0	\$100,000	\$0	\$100,000
		2031	Gas Tax	\$0	\$0	\$100,000	\$0	\$100,000
		2032	Gas Tax	\$0	\$0	\$100,000	\$0	\$100,000
		2033	Gas Tax	\$0	\$0	\$100,000	\$0	\$100,000
		Totals:		\$0	\$0	\$1,100,000	\$0	\$1,100,000
Last Revised: 26-00 - In Progress		Total Programmed: \$1,100,000						
TIP ID CP-12436		IMPLEMENTING AGENCY Cypress, City of						
Local Project Number:		Project Title						
Additional Project IDs:		Landscape Improvements Along Frontage Roads						
Type of Work: Aesthetics		Project Description						
Type of Work Description: Aesthetics - Landscaping of roadway		Improve landscaping and irrigation on frontage roads to enhance aesthetics and reduce water consumption and run off.						
Limits		FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL
Various locations		2027	Gas Tax	\$0	\$0	\$60,000	\$0	\$60,000
Project Notes		2028	Gas Tax	\$0	\$0	\$350,000	\$0	\$350,000
Landscape Improvements Along Frontage Roads		2029	Gas Tax	\$0	\$0	\$65,000	\$0	\$65,000
		2030	Gas Tax	\$0	\$0	\$375,000	\$0	\$375,000
		Totals:		\$0	\$0	\$850,000	\$0	\$850,000
Last Revised: 26-00 - In Progress		Total Programmed: \$850,000						
TIP ID CP-12871		IMPLEMENTING AGENCY Cypress, City of						
Local Project Number:		Project Title						
Additional Project IDs:		Landscape Improvements Along Sumner Place						
Type of Work: Aesthetics		Project Description						
Type of Work Description: Aesthetics - Landscaping of roadway		This project will install drought tolerant landscaping, water-efficient irrigation, retaining walls, and curb and gutter along the west side of Sumner Place.						
Limits		FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL
West side of Sumner Place within City Limits		2028	General Fund	\$0	\$0	\$750,000	\$0	\$750,000
Project Notes								
Infrastructure Reserve		Totals:		\$0	\$0	\$750,000	\$0	\$750,000
Last Revised: 26-00 - In Progress		Total Programmed: \$750,000						

TIP ID CP-12415								IMPLEMENTING AGENCY Cypress, City of	
Local Project Number:		Project Title							
Additional Project IDs:		Residential Street Resurfacing							
Type of Work: Road Maintenance		Project Description							
Type of Work Description: Road Maintenance - Slurry seal of roadway		Streets selected will be based on visual inspection and the City's Pavement Management Program (PMP)							
Limits		FISCAL YEAR FUND TYPE ENG ROW CONIMP O&M TOTAL TOTAL ESCALATED							
Rehabilitation of City residential street per the City's PMP		2027	Measure M2 Local Fairshare	\$0	\$0	\$1,200,000	\$0	\$1,200,000	\$1,233,600
		2027	Gas Tax	\$0	\$0	\$1,100,000	\$0	\$1,100,000	\$1,130,800
		2027	General Fund	\$0	\$0	\$700,000	\$0	\$700,000	\$719,600
		2028	Gas Tax	\$0	\$0	\$700,000	\$0	\$700,000	\$739,749
		2028	Measure M2 Local Fairshare	\$0	\$0	\$1,200,000	\$0	\$1,200,000	\$1,268,141
		2029	Measure M2 Local Fairshare	\$0	\$0	\$1,100,000	\$0	\$1,100,000	\$1,195,011
		2029	Gas Tax	\$0	\$0	\$800,000	\$0	\$800,000	\$889,099
		2030	Measure M2 Local Fairshare	\$0	\$0	\$1,800,000	\$0	\$1,800,000	\$2,010,226
		2030	Gas Tax	\$0	\$0	\$150,000	\$0	\$150,000	\$167,519
		2031	Measure M2 Local Fairshare	\$0	\$0	\$1,700,000	\$0	\$1,700,000	\$1,951,706
		2031	Gas Tax	\$0	\$0	\$350,000	\$0	\$350,000	\$401,822
		2031	General Fund	\$0	\$0	\$100,000	\$0	\$100,000	\$114,806
		2032	General Fund	\$0	\$0	\$250,000	\$0	\$250,000	\$295,052
		2032	Gas Tax	\$0	\$0	\$450,000	\$0	\$450,000	\$531,094
		2032	Measure M2 Local Fairshare	\$0	\$0	\$1,300,000	\$0	\$1,300,000	\$1,534,271
2033	Gas Tax	\$0	\$0	\$500,000	\$0	\$500,000	\$606,627		
2033	General Fund	\$0	\$0	\$100,000	\$0	\$100,000	\$121,325		
2033	Measure M2 Local Fairshare	\$0	\$0	\$1,400,000	\$0	\$1,400,000	\$1,698,556		
				Total: \$0	\$0	\$14,900,000	\$0	\$14,900,000	\$16,589,004
Last Revised: 26-00 - In Progress		Total Programmed: \$14,900,000							

TIP ID CP-12423								IMPLEMENTING AGENCY Cypress, City of			
Local Project Number:		Project Title									
Additional Project IDs:		Right-of-Way Landscaping									
Type of Work: Aesthetics		Project Description									
Type of Work Description: Aesthetics - Landscaping of roadway		Installation of street trees citywide to enhance aesthetics and maintain the City's urban forest.									
Limits		FISCAL YEAR FUND TYPE ENG ROW CONIMP O&M TOTAL TOTAL ESCALATED									
Various locations		2027	Gas Tax	\$0	\$0	\$100,000	\$0	\$100,000	\$102,800		
		2027	General Fund	\$0	\$0	\$50,000	\$0	\$50,000	\$51,400		
		2028	Gas Tax	\$0	\$0	\$100,000	\$0	\$100,000	\$105,678		
		2029	Gas Tax	\$0	\$0	\$100,000	\$0	\$100,000	\$108,637		
		2030	Gas Tax	\$0	\$0	\$100,000	\$0	\$100,000	\$111,679		
		2031	Gas Tax	\$0	\$0	\$100,000	\$0	\$100,000	\$114,806		
		2032	Gas Tax	\$0	\$0	\$100,000	\$0	\$100,000	\$118,021		
		2033	Gas Tax	\$0	\$0	\$100,000	\$0	\$100,000	\$121,325		
						Total: \$0	\$0	\$750,000	\$0	\$750,000	\$834,346
		Last Revised: 26-00 - In Progress		Total Programmed: \$750,000							

TIP ID CP-12437								IMPLEMENTING AGENCY Cypress, City of	
Local Project Number:		Project Title							
Additional Project IDs:		Traffic Monitoring Camera Upgrades							
Type of Work: Traffic Signals		Project Description							
Type of Work Description: Traffic Signals - Replace and upgrade traffic signals and equipment		Replace, upgrade, and install new traffic monitoring camera equipment and infrastructure Citywide							
Limits		FISCAL YEAR FUND TYPE ENG ROW CONIMP O&M TOTAL TOTAL ESCALATED							
Various Locations		2027	General Fund	\$0	\$0	\$100,000	\$0	\$100,000	\$102,800
		2028	General Fund	\$0	\$0	\$60,000	\$0	\$60,000	\$63,407
		2031	General Fund	\$0	\$0	\$50,000	\$0	\$50,000	\$57,403
		2032	General Fund	\$0	\$0	\$50,000	\$0	\$50,000	\$59,010
						Total: \$0	\$0	\$260,000	\$0
Last Revised: 26-00 - In Progress		Total Programmed: \$260,000							

TIP ID CP-12860								IMPLEMENTING AGENCY Cypress, City of	
Local Project Number:		Project Title							
Additional Project IDs:		Traffic Signal Battery Backup System							
Type of Work: Traffic Signals		Project Description							
Type of Work Description: Traffic Signals - Replace and upgrade traffic signals and equipment		Replace, upgrade, and install new Battery Backup Systems for traffic signals Citywide. BatteryBackup Systems provide temporary power to allow for continued traffic signal operations in the event of power outages and interruptions.							
Limits		FISCAL YEAR FUND TYPE ENG ROW CONIMP O&M TOTAL TOTAL ESCALATED							
Citywide		2028	General Fund	\$0	\$0	\$220,000	\$0	\$220,000	\$232,492
		2029	General Fund	\$0	\$0	\$250,000	\$0	\$250,000	\$271,593
		2030	General Fund	\$0	\$0	\$250,000	\$0	\$250,000	\$279,198
				Total: \$0	\$0	\$720,000	\$0	\$720,000	\$783,283
Last Revised: 26-00 - In Progress		Total Programmed: \$720,000							

TIP ID CP-12861								IMPLEMENTING AGENCY Cypress, City of	
Local Project Number:		Project Title							
Additional Project IDs:		Traffic Signal Improvements at Kate's Ave/Douglas Dr							
Type of Work: Traffic Signals		Project Description							
Type of Work Description: Traffic Signals - Install new traffic signals and equipment		This project will install minor traffic signal improvements at the intersection of Kate's Avenue and Douglas Drive.							
Limits		FISCAL YEAR FUND TYPE ENG ROW CONIMP O&M TOTAL TOTAL ESCALATED							
Kate's Ave and Douglas Drive		2027	General Fund	\$25,000	\$0	\$0	\$0	\$25,000	\$25,000
				Total: \$25,000	\$0	\$0	\$0	\$25,000	\$25,000
Last Revised: 26-00 - In Progress		Total Programmed: \$25,000							

TIP ID CP-12418								IMPLEMENTING AGENCY Cypress, City of	
Local Project Number:		Project Title							
Additional Project IDs:		Traffic Signal Timing							
Type of Work: Traffic Signals		Project Description							
Type of Work Description: Traffic Signals - Coordinate signals within project limits		Upgrade and/or adjust traffic signal timing							
Limits		FISCAL YEAR FUND TYPE ENG ROW CONIMP O&M TOTAL TOTAL ESCALATED							
Citywide		2032	Other	\$0	\$0	\$0	\$250,000	\$250,000	\$250,000
				Total: \$0	\$0	\$0	\$250,000	\$250,000	\$250,000
Last Revised: 26-00 - In Progress		Total Programmed: \$250,000							

TIP ID CP-12420								IMPLEMENTING AGENCY Cypress, City of			
Local Project Number:		Project Title									
Additional Project IDs:		Various Signal/Striping Improvements									
Type of Work: Traffic Signals		Project Description									
Type of Work Description: Traffic Signals - Replace and upgrade traffic signals and equipment		Traffic Signal / Striping Improvements at various locations									
Limits		FISCAL YEAR FUND TYPE ENG ROW CONIMP O&M TOTAL TOTAL ESCALATED									
Various Locations		2027	Measure M2 Local Fairshare	\$0	\$0	\$75,000	\$0	\$75,000	\$77,100		
		2027	General Fund	\$0	\$0	\$200,000	\$0	\$200,000	\$205,600		
		2028	Measure M2 Local Fairshare	\$0	\$0	\$75,000	\$0	\$75,000	\$79,259		
		2029	Measure M2 Local Fairshare	\$0	\$0	\$75,000	\$0	\$75,000	\$81,478		
		2030	Measure M2 Local Fairshare	\$0	\$0	\$75,000	\$0	\$75,000	\$83,759		
		2031	Measure M2 Local Fairshare	\$0	\$0	\$75,000	\$0	\$75,000	\$86,105		
		2032	Measure M2 Local Fairshare	\$0	\$0	\$75,000	\$0	\$75,000	\$88,516		
		2033	Measure M2 Local Fairshare	\$0	\$0	\$75,000	\$0	\$75,000	\$90,994		
						Total: \$0	\$0	\$725,000	\$0	\$725,000	\$792,811
		Last Revised: 26-00 - In Progress		Total Programmed: \$725,000							

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CYPRESS CONCERNING THE STATUS AND UPDATE OF THE LOCAL SIGNAL SYNCHRONIZATION PLAN FOR THE MEASURE M (M2) PROGRAM.

WHEREAS, the Orange County Transportation Authority has developed the Regional Traffic Signal Synchronization Master Plan to identify traffic signal synchronization street routes and traffic signals within and across jurisdictional boundaries, and defines the means of implementing the Regional Traffic Signal Synchronization Program; and

WHEREAS, the Regional Traffic Signal Synchronization Program requires that local jurisdictions adopt a Local Signal Synchronization Plan consistent with the Regional Traffic Signal Synchronization Master Plan as a key component of local jurisdictions' efforts to synchronizing traffic signals across local jurisdictions' boundaries; and

WHEREAS, the Local Signal Synchronization Plan must be updated by June 30, 2026 to continue to be eligible to receive Net Revenues as part of Measure M2;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CYPRESS, CALIFORNIA, does hereby inform the OCTA that:

- a) The City of Cypress adopts and maintains a Local Signal Synchronization Plan which includes goals that are consistent with those outlined as part of the Regional Signal Synchronization Master Plan, including signal synchronization across jurisdictions.
- b) The Local Signal Synchronization Plan identifies traffic signal synchronization street routes, including all elements of the Regional Signal Synchronization Network located within the City of Cypress.
- c) The Local Signal Synchronization Plan includes the traffic signal inventory for all traffic signal synchronization street routes.
- d) The Local Signal Synchronization Plan includes a three-year plan showing capital, operations, and maintenance of signal synchronization along the traffic signal synchronization street routes and traffic signals.
- e) The Local Signal Synchronization Plan includes an update on the status and performance of traffic signal synchronization activities.
- f) The Local Synchronization Plan includes a discussion on the review and revision, as may be necessary, on the timing of traffic signals on the traffic signal synchronization street routes.

PASSED AND ADOPTED by the City Council of Cypress at a regular meeting held on the 23rd day of June, 2026

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF

CYPRESS STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS

I, LISA BERGLUND, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the said City Council held on the 23rd day of June, 2026 by the following roll call vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

CITY CLERK OF THE CITY OF CYPRESS



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

11.

FROM: Nick Mangkalakiri, Director of Public Works

DATE: 06/23/2026

SUBJECT: **Approve Annual Task Order for On-Call Traffic Engineering Services, Construction Management, and Inspection Services.**

RECOMMENDATION

1. Approve a Task Order to Linscott, Law & Greenspan Engineers (LLG) to provide City Traffic Engineer services for the period of July 1, 2026 through June 30, 2027; and
2. Approve a Task Order to FCG Consultants, Inc. (FCG) to provide public works construction management and inspection services for the period of July 1, 2026 through June 30, 2027; and
3. Authorize the City Manager to approve and amend annual task orders, in an amount not to exceed the adopted annual budget for City Traffic Engineer and Public Works construction management and inspection services.

DISCUSSION

On-call contracts provide the City with the flexibility to implement and deliver projects as necessary. The City currently has on-call contracts for a variety of professional services including sewer, storm drain, construction management and inspection, traffic engineering and environmental services. Task orders are issued annually, and on an as-needed basis, in accordance with the terms of the on-call agreements.

City Traffic Engineer Services

The City Council approved an on-call contract for City Traffic Engineer services with Linscott, Law & Greenspan Engineers (LLG) in July 2025. The on-call contract covers a period of up to five years and task orders are issued annually in conjunction with the budget based on estimated traffic engineering needs for the upcoming year. The LLG team has extensive experience and the consultant assigned to Cypress is highly familiar with the City's engineering needs and operations.

The attached task order will provide City Traffic Engineer services, advise the Traffic Commission, review capital and private development projects, and perform other tasks as assigned during FY 2026-27. The estimated annual cost of these services is \$149,500.

Construction Management and Inspection

The City Council approved an on-call contract for project management, construction management, and inspections services with FCG Consultants, Inc. in June 2024, for a period of up to three years. The task order amount is based on projected service needs for the upcoming fiscal year. Should inspection demands exceed current estimates, additional task orders may be brought forward for City Council consideration. All costs associated with these services are fully reimbursed through inspection and permit fees collected for right-of-way construction activities.

The attached task order will provide construction inspection services for permit-related projects and help ensure Public Works can effectively oversee and inspect construction activities throughout the fiscal year. Approximately 69 inspection hours per month are anticipated for minor development projects and encroachment permit work, including traffic control verification, utility construction inspections, and other activities within the public right-of-way. The estimated annual cost of these services is \$130,000.

BUDGET IMPACT

Sufficient amounts are included in the FY 2026-27 budget for the services associated with the recommended task orders.

LEGAL REVIEW

The City Attorney has reviewed this staff report.

APPROVED BY: Shannon DeLong, City Manager

Attachments

LLG - Task Order
FCG - Task Order



June 4, 2026

600 S. Lake Avenue
Suite 500
Pasadena, CA 91106
626.796.2322 T
www.llgengineers.com

Mr. Daniel Co
City Engineer
City of Cypress, Public Works Department
5275 Orange Avenue
Cypress, California 90630-2957

Pasadena
Irvine
San Diego

LLG: P1-26-0081-1

Subject: **Proposal to Provide Contract Traffic Engineering Services**
City of Cypress

Dear Mr. Co:

Linscott, Law & Greenspan, Engineers (LLG) is pleased to submit this proposal to provide a contract Traffic Engineer and various as-needed traffic engineering services for the period beginning July 1, 2026 to June 30, 2027. The “Scope of Services” and estimated not-to-exceed fees by work category as outlined below are based on our understanding of the services required as refined through consultation with City staff.

SCOPE OF SERVICES

Contract Traffic Engineer

It shall be the general duty of the contract Traffic Engineer to determine the necessity for installation, proper operation and maintenance of traffic and parking control devices and traffic signals, to conduct engineering analyses of traffic collisions and to devise remedial measures, to conduct engineering and traffic investigations of traffic conditions and to cooperate with other City staff and officials in the development of ways and means to improve traffic and parking operations, right-of-way conditions, and safety. The contract Traffic Engineer is to carry out the direction and duties outlined here within, as directed by the City Engineer, and imposed by ordinances of the City. The contract Traffic Engineer is also to be staff the City’s Traffic Commission and carry out such duties as required to present, document, and implement traffic and parking controls and programs approved by the Commission.

The contract Traffic Engineer can delegate various traffic engineering tasks and duties to other LLG staff that have greater expertise or experience in completing such work or who can perform such work quicker or more cost effectively. The contract Traffic Engineer: however, will remain responsible for overseeing and approving all such delegated work conducted by other LLG staff under contract to the City.

John A. Boarman, PE
Richard E. Barretto, PE
Keil D. Maberry, PE
KC Yellapu, PE
Dave Roseman, PE
Shankar Ramakrishnan, PE
Daniel A. Kloos, PE
Zawwar Saiyed, MS, PE, RSP

An LG2WB Company Founded 1966

General Traffic Engineering Functions

The contract Traffic Engineer, and/or his or her designee, shall administer the functions pertaining to the general traffic engineering needs of the City including, but not limited to, the following:

1. Represent the City as contract Traffic Engineer.
2. Review matters pertaining to traffic engineering to ensure that undertakings proposed and implemented by the City and others are done in a manner that protects the City's interests and are in keeping with City goals, specifications, and practices.
3. Be available to the public and private developers for the conduct traffic engineering functions.
4. Assist in the preparation of staff agenda reports and attend and/or present technical information to the Traffic Commission and/or City Council at pre-scheduled meetings, as requested by the City Engineer.
5. Establish and maintain effective working relationships with City staff, public agencies, and utilities. Establish and maintain cooperative working relationship with the City Engineer, City Planners, and members of the Police Department.
6. Direct the conduct of traffic engineering services provided by LLG to assure compatibility and a timely response to the City's needs.
7. Maintain at City Hall traffic engineering documents, records and maps necessary to ensure that accurate information is available to the City.
8. Prepare engineering reports, investigation studies, and evaluations as may be directed by the City Engineer from time-to-time.
9. Provide and perform other "as needed" engineering related functions or services as directed by the City Engineer.
10. Provide activity reports of projects to the City Engineer.
11. Provide investigation of traffic engineering related complaints and conditions by other agencies, politicians, City staff, and the public.
12. Review and/or conduct environmental/traffic impact studies, warrant studies, speed zone studies, traffic analyses and operations relative to traffic control devices.
13. Prepare traffic data and reports to maintain City compliance with Measure M and the Congestion Management Program requirements.

14. Assist clerical staff in management of records relating to traffic engineering.
15. Assist the City Engineer, as necessary, in the preparation of capital improvement projects, improvement plans, specifications, bid documents, and public improvement project management.

Development Review and Plan Check

The contract Traffic Engineer, and/or his or her designee, shall assist in administering the development review and plan check traffic engineering functions of the City including, but not limited to, the following:

1. Review and comment on all traffic impact studies and traffic improvement plans under the jurisdiction of the City that are prepared by private developers or other agencies to ensure conformance with City design standards and regulations.
2. Analyze and comment on traffic and circulation patterns for proposed developments.
3. Review and comment on construction area traffic control plans and detour plans.
4. Assist planning staff and other departments with the development of appropriate traffic and public works "conditions of approval" for proposed developments.

It is anticipated "turn around" plan checking time for traffic-related improvement plans will generally not exceed two weeks after receipt of the necessary documents by the contract Traffic Engineer. The contract Traffic Engineer shall be responsible for notifying the appropriate City official in writing of any plan deficiencies, specifying those items needed to complete the studies and plans to proper specifications.

The Contract Traffic Engineer shall proceed with additional work upon written or verbal authorization of the City Engineer. The City reserves the right, in its sole discretion, to obtain proposals from other traffic engineering companies for capital projects. The City may use its staff for drafting, designing, contract administration and field inspection of its traffic related capital projects as directed by the City Engineer.

FEE ESTIMATE

LLG anticipates that the total annual cost to the City for the provision of services outlined in the "Scope of Work" as outlined above will not exceed \$149,500. The total not-to-exceed cost is based on an hourly rate of \$230 for the contract Traffic Engineer, an approximate 20% reduction from LLG 2026 standard billing rates as outlined in the attached fee schedule for all work conducted by others in the company, the work effort expended in prior years, and a contingency to cover emergencies or unforeseen extra work. The proposed fee rates for fiscal year 2026/2027 remain unchanged. The City will only be billed for the actual work hours expended on a monthly basis. A breakdown of the anticipated not-to-exceed costs by work category is as follows:



General Traffic Engineering

Traffic Commission	\$ 25,000	111-10104.4189_100
Development / Permit Review	\$ 16,000	111-70261-7261.4189_100
Traffic Engineering	\$ 70,000	111-70264.4189_100
Traffic Signal Maintenance	<u>\$ 33,000</u>	251-70215.4189_100
Various Traffic Studies	\$ 5,500	111-70264.4189_002

Grand Total: \$149,500

AUTHORIZATION

If this proposal is acceptable, please indicate as such in an email or by issuing a purchase order or other financial instrument referencing this proposal. This proposal is valid for 120 days from the date of this letter. Please note that for the purposes of preparing contract documents, Linscott, Law & Greenspan, Engineers, is a DBA for LG2WB Engineers, Inc., a California corporation.

TERMINATION

The services covered by this proposal may be terminated by either party at any time by written notice. Upon termination, Linscott, Law & Greenspan, Engineers will stop all activities immediately and prepare a final invoice for any services rendered but not yet billed to the City.

We at LLG are excited about the opportunity to continue to assist the City with its traffic engineering needs. Should you have any questions regarding this proposal please don't hesitate to give me a call at (562) 824-2071.

Sincerely,
Linscott, Law & Greenspan, Engineers

A handwritten signature in blue ink, appearing to read 'David Roseman', is written over a light blue horizontal line.

David Roseman, P.E.
Principal

Attachment 1 – City of Cypress Fee Schedule

cc: File



ATTACHMENT FEE SCHEDULE

600 S. Lake Avenue
Suite 500
Pasadena, CA 91106
626.796.2322 T
www.llgengineers.com

Effective July 1, 2025

<u>TITLE</u>	<u>PER HOUR</u>
<i>Principals</i>	
Principal/Contract Transportation Engineer.....	\$ 230.00
<i>Transportation Engineers</i>	
Senior Transportation Engineer.....	\$ 192.00
Transportation Engineer III	\$ 170.00
Transportation Engineer II	\$ 145.00
Transportation Engineer I.....	\$ 125.00
<i>Transportation Planners</i>	
Senior Transportation Planner.....	\$ 170.00
Transportation Planner III	\$ 145.00
Transportation Planner II.....	\$ 124.00
Transportation Planner I.....	\$ 110.00
<i>Signal System Specialist</i>	
Senior Signal System Specialist.....	\$ 192.00
Signal System Specialist III.....	\$ 170.00
Signal System Specialist II.....	\$ 145.00
Signal System Specialist I.....	\$ 125.00
<i>Technical Support</i>	
Senior Transportation Analyst.....	\$ 145.00
Engineering Associate II.....	\$ 123.00
Engineering Associate I.....	\$ 119.00
Engineering Computer Analyst II.....	\$ 117.00
Engineering Computer Analyst I.....	\$ 93.00
Senior CADD Drafter.....	\$ 119.00
CADD Drafter III	\$ 111.00
CADD Drafter II	\$ 98.00
CADD Drafter I.....	\$ 83.00
Senior Engineering Technician	\$ 119.00
Engineering Technician II	\$ 111.00
Engineering Technician I	\$ 84.00
Word Processor/Secretary	\$ 78.00
Engineering Aide I	\$ 60.00

Pasadena
Irvine
San Diego

This Fee Schedule reflects a 15% reduction in LLG normal billing rates.
Consultation in connection with Court appearances will be quoted separately.

The City of Cypress will be billed monthly based on the number of expanded hours.

David S. Shender, PE
John A. Boarman, PE
Richard E. Barretto, PE
Keil D. Maberry, PE
KC Yellapu, PE
Dave Roseman, PE
Shankar Ramakrishnan, PE
Daniel A. Kloos, PE



June 8, 2026

Nick Mangkalakiri, P.E.
Director of Public Works
City of Cypress
Public Works Engineering

**SUBJECT: PROPOSAL TO PROVIDE CONSTRUCTION INSPECTION SERVICES
FOR NON-CIP PERMIT PROJECTS**

Dear Mr. Mangkalakiri,

FCG is pleased to present our proposal to the City of Cypress to provide professional construction inspection services for Non-CIP Permit Projects from July 1, 2026 through June 30, 2027. All work will be completed pursuant to the City of Cypress On-Call Construction Management and Inspection Services Contract dated July 1, 2024.

We look forward to partnering with the City on this project. If there are any questions regarding this proposal, please contact me at (714) 312-0317 or maha.fakhouri@fcgconsultants.com with any questions you may have.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Maha Fakhouri'.

Maha Fakhouri
President / CEO

ATTACHMENT “A” SCOPE OF SERVICES

The scope of services includes part-time inspection services and project controls to assist our inspector in the field.

Below is a list of services included in this proposal:

- Represent the City’s interests with the overall construction inspection of this project.
- Monitor the contractor’s compliance with the project contract, specifications, and National Pollutant Discharge Elimination System (NPDES).
- Assist City staff with public relations, including distributing construction notices and responding to inquiries of residents and the general public.
- Attend the preconstruction meeting and subsequent weekly field meetings, as needed.
- Assist the City’s construction manager in monitoring and documenting the contractor’s adherence to the approved construction schedule.
- Be present on the job site when construction is in progress and when inspection is required. Full-time inspection work is proposed as requested by the City. will not be responsible for observing construction activities that are implemented when its inspector is not scheduled/present on site.
- Provide assistance and directions to technicians performing material tests, as needed.
- Measure and verify the project pay item quantities in place. All pay item quantities must be confirmed with the contractor prior to submission of the invoice for payment.
- Review the contractor’s invoices.
- Prepare daily inspection reports (Daily Activity Report, Weekly Statement of Working Days, etc.) as required for this project.
- Review traffic control and coordinate adjustments as needed.
- Identify items requiring corrective action by either the contractor or the City. Monitor and document timely corrective actions implemented by the contractor.
- Develop punch list items and monitor corrections made.

ATTACHMENT “B” SCHEDULE OF COMPENSATION

City of Cypress
Non-CIP Construction Inspection

Description	Hourly Rate	Total Fee
Inspection for Non-CIP Construction	\$155.32	\$130,000.00
Total Estimated Fee		\$130,000.00

Exclusions to Scope and Fee: The following items are specifically excluded:

1. Night-time/weekend inspection and weekday hours in excess of a regular 8-hour shift that would be subject to overtime pay, unless so authorized in writing by the City
2. Submittal and RFI reviews
3. Special inspections



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

12.

FROM: Nick Mangkalakiri, Director of Public Works

DATE: 06/23/2026

SUBJECT: Accept the Police Department Shooting Range Improvements, Project 422

RECOMMENDATION

1. Accept the Police Department Shooting Range Improvements, Project 422, in the amount of \$94,250 and approve the final payment of \$4,712.50 to Hunter Consulting, Inc., dba HCI Environmental & Engineering Service; and
2. Authorize the City Clerk to file a Notice of Completion with the County Recorder.

DISCUSSION

In February, the City Council awarded a construction contract to Hunter Consulting Inc., dba HCI Environmental & Engineering Services to replace the rubber bullet-trap containment system that was installed in 2006 to restore safe operations, reduce safety hazards, and improve overall working conditions by minimizing lead dust and noise within the range. The work was completed in May within the approved budget.

Public Works will release the Labor and Materials Bond and the Faithful Performance Bond upon expiration of the required lien period.

BUDGET IMPACT

The original estimated cost for construction was \$94,250, and final project costs total \$94,250, as summarized in the attached cost table. Sufficient amounts are budgeted in the Capital Projects Fund to pay for the project.

LEGAL REVIEW

The City Attorney has reviewed this staff report.

APPROVED BY: Shannon DeLong, City Manager

Attachments

Cost Table

PROJECT COST TABLE

Police Department Shooting Range Project 422

<u>Item Description</u>	<u>Original Amount</u>	<u>Actual Expenditures</u>	<u>Difference</u>
<u>Construction</u>			
Construction	\$ 94,250.00	\$ 94,250.00	\$ -
Construction Contingency	14,130.00		14,130.00
Sub-total Construction	\$ 108,380.00	\$ 94,250.00	\$ 14,130.00
Total Project	<u>\$ 108,380.00</u>	<u>\$ 94,250.00</u>	<u>\$ 14,130.00</u>



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

13.

FROM: Nick Mangkalakiri, Director of Public Works

DATE: 06/23/2026

SUBJECT: Accept the Replacement of the Picnic Area Shade Structure at Maple Grove Park South, Project 399

RECOMMENDATION

1. Accept the replacement of the picnic area shade structure at Maple Grove Park South, Project 399, in the amount of \$79,950 and approve the final payment of \$3,997.50 to Landmark Associated Builders, Inc.; and
2. Authorize the City Clerk to file a Notice of Completion with the County Recorder.

DISCUSSION

In July 2025, the City Council awarded a construction contract to Landmark Associated Builders, Inc. to install shade sails at Maple Grove Park South. The project replaced the existing wooden shade structure with a new 20-foot by 20-foot fabric shade shelter. Public Works demolished and removed the existing wooden structure and inspected the project. The work began in April 2026 and was completed in May 2026 within the approved budget.

Public Works will release the Labor and Materials Bond and the Faithful Performance Bond upon expiration of the required lien period.

BUDGET IMPACT

The original estimated cost for construction was \$79,950, and final project costs total \$79,950, as summarized in the attached table. Sufficient amounts are budgeted in the Recreation and Park District's General Fund to pay for the project.

LEGAL REVIEW

The City Attorney has reviewed this staff report.

APPROVED BY: Shannon DeLong, City Manager

Attachments

Cost Table

PROJECT COST TABLE

Shade Structure at Maple Grove Park South Project 399

<u>Item Description</u>	<u>Original Amount</u>	<u>Actual Expenditures</u>	<u>Difference</u>
<u>Construction</u>			
Construction	\$ 79,950.00	\$ 79,950.00	\$ -
Construction Contingency	11,050.00		11,050.00
Sub-total Construction	\$ 91,000.00	\$ 79,950.00	\$ 11,050.00
Total Project	<u>\$ 91,000.00</u>	<u>\$ 79,950.00</u>	<u>\$ 11,050.00</u>



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

14.

FROM: Nick Mangkalakiri, Director of Public Works

DATE: 06/23/2026

SUBJECT: Approve the Purchase of a Sewer Jetter Trailer and Replacement Sewer Vacuum Trailer

RECOMMENDATION

1. Approve the purchase of a sewer jetter trailer for \$90,153.75, plus a 5% contingency, from Haaker Municipal; and
2. Approve the purchase of a replacement sewer vacuum trailer for \$106,755.13, plus a 5% contingency, from Maniar and Company.

DISCUSSION

The FY 2025-26 Budget includes the purchase of a sewer jetter trailer and the replacement of a sewer vacuum trailer that has reached the end of its useful life. The sewer jetter trailer will be used to clean smaller diameter pipes found in various City facilities and parks to clear obstructions and for routine preventative maintenance. The sewer vacuum trailer is used for cleaning catch basins, culverts, and open channels.

Public Works solicited bids for the sewer jetter trailer on May 8 and received three bids on May 20. However, two of the three bids were deemed non-responsive due to submitting an incomplete bid and failing to meet the required equipment specifications. Haaker Equipment Inc. was identified as the lowest responsive bidder. The purchase price for the sewer jetter trailer is \$90,153.75

Public Works solicited bids for the sewer vacuum trailer on May 22 and received two bids on June 4. Maniar and Company Inc. was identified as the lowest responsive bidder. The purchase price for the sewer vacuum trailer is \$106,755.13.

A summary of the equipment purchase award is attached. Both pieces of equipment are expected to be delivered in August.

BUDGET IMPACT

The total cost to purchase the sewer jetter and vacuum trailer, including contingency, is \$206,755. Sufficient funding is available within the City's FY 2025-26 Capital Outlay Fund to support these purchases.

LEGAL REVIEW

The City Attorney has reviewed this staff report.

APPROVED BY: Shannon DeLong, City Manager

Attachments

Award Information

Award Information Checklist

Description: Purchase of a Sewer Jetter Trailer and Replacement Sewer Vacuum Trailer

Item #1 Sewer Jetter Trailer:

Notice Inviting Bids Sent to: PlanetBids

Notice Inviting Bids Posting Date: May 8, 2026

Bid Opening Date: May 20, 2026

No. of Bids Downloaded: 3

Bidders	Base Bid	Tax	Freight	Total	Comment
1. Haaker Equipment Inc.	\$79,029.00	\$6,124.75	\$5,000	\$90,153.75	Responsive
2. Nassau Trading Inc.	\$84,461.00	-	-	-	Non-responsive
3. Valve Industries, Inc.	\$81,122.00	\$6,286.95	Included	\$87,408.95	Non-responsive

Non-responsive Bidders:

- 2. Nassau Trading Inc. - submitted an incomplete bid, without tax or freight.
- 3. Valve Industries, Inc. - proposed alternate equipment does not meet the required specifications.

Apparent Responsive Low Bidder: Haaker Equipment Inc., La Verne, CA – \$90,153.75

Item #2 Sewer Vacuum Trailer:

Notice Inviting Bids Sent to: PlanetBids

Notice Inviting Bids Posting Date: May 22, 2026

Bid Opening Date: June 4, 2026

No. of Bids Downloaded: 2

Bidders	Base Bid	Tax	Freight	Total	Comment
1. Maniar and Company Inc.	\$95,550.00	\$7,405.13	\$3,800	\$106,755.13	Responsive
2. Haaker Equipment Inc.	\$99,746.00	\$7,730.31	Included	\$107,476.31	Responsive

Apparent Responsive Low Bidder: Maniar and Company Inc., Windsor, CA - \$106,755.13

2026 SEWER JETTER TRAILER

Closed

Submission Tabulation Report

Highlight

None

Export

Done

Item #	Item Description	UOM	QTY	Nassau Trading Inc.	valveindustries@cs.com	Haaker Equipment
☐ Section 1				\$84,461.00	\$87,408.95	\$90,153.75
☐ 1	DTK 750 ET180 Wireless (...)	LS	1	\$84,461.00	\$81,122.00	\$79,029.00
☐ 2	Sales Tax	LS	1	\$0.00	\$6,286.95	\$6,124.75
☐ 3	Shipping / Delivery (if app...)	LS	1	\$0.00	\$0.00	\$5,000.00
Totals				\$84,461.00	\$87,408.95	\$90,153.75

2026 Sewer Vac Trailer (RING-O-MATIC 550VX)

Closed

Submission Tabulation Report

Highlight

None

Export

Done

Item #	Item Description	UOM	QTY	MANIAR AND COMPANY LLC	Haaker Equipment
☐ Section 1				\$106,755.1250	\$107,476.3100
☐ 1	RING-O-MATIC 550VX TR...	LS	1	\$95,550.0000	\$99,746.0000
☐ 2	Sales Tax	LS	1	\$7,405.1250	\$7,730.3100
☐ 3	Shipping / Delivery (if app...	LS	1	\$3,800.0000	\$0.0000
Totals				\$106,755.1250	\$107,476.3100



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

15.

FROM: Lisa Berglund, City Clerk

DATE: 06/23/2026

SUBJECT: **Appoint City Commissioners and Affirm Current Boards, Commissions and Committees Policy Manual**

RECOMMENDATION

1. Appoint Commissioners to the Recreation and Community Services, Senior Citizens, and Traffic Commissions; and
2. Adopt a Resolution reaffirming the Boards, Commissions and Committees Policy Manual.

DISCUSSION

Following the City's posting of commission vacancies in accordance with the Maddy Act (Government Code §54972), the City Council held a special meeting on June 10, 2026, and has scheduled a second special meeting on June 23, 2026, to interview applicants for commission vacancies. The City received a total of 17 applications for consideration. At the time this staff report was prepared, the June 23 special meeting had not yet occurred. It is anticipated that the City Council may reach consensus regarding commission appointments and alternate appointments during the June 23, 2026, regular City Council meeting. The City Council may announce the names of the selected applicants at that meeting. Each appointed commissioner will serve a four-year term ending June 30, 2030. Alternates are designated to fill vacancies that may occur before the next annual recruitment cycle. Currently, there are two vacancies on the Recreation and Community Services Commission, two vacancies on the Senior Citizen Commission, and one vacancy on the Traffic Commission.

The City Council last received an update from staff regarding commission vacancies and appointments on September 8, 2025. Since that time, one member of the Recreation and Community Services Commission, who had been appointed to a four-year term ending June 30, 2028, resigned in November 2025. Pursuant to City policy, Alternate Commissioner Anne Logovii was elevated to fill the vacancy and complete the remainder of the term. Therefore, there are a total of nine positions to fill as of June 2026: five vacant

commissioner positions and four vacant alternate positions.

The attached Boards, Commissions and Committees Policy Manual (manual) outlines the procedure that governs appointed advisory boards and members. No revisions are recommended for this year and thus City Council is asked to reaffirm the manual as presented.

BUDGET IMPACT

None at this time.

LEGAL REVIEW

The City Attorney has reviewed this staff report and attachments.

APPROVED BY: Shannon DeLong, City Manager

Attachments

Resolution

Board, Commission and Committee Policy Manual

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CYPRESS, AND ACTING AS EX-OFFICIO GOVERNING BOARD OF DIRECTORS OF THE CYPRESS RECREATION AND PARK DISTRICT, REAFFIRMING THE TWELFTH EDITION OF THE BOARDS, COMMISSIONS AND COMMITTEES POLICY MANUAL

WHEREAS, at the City Council meeting of April 8, 2002, the City Council adopted Ordinance No. 1022 to reorganize and centrally codify the existing system related to all boards, commissions and committees within the City of Cypress; and

WHEREAS, as part of Ordinance No. 1022, Chapter 2, Article IV, Section 2-100, establishes procedures governing the City's advisory boards through a Boards, Commissions and Committees Policy Manual, which is to be adopted by Resolution of the City Council; and

WHEREAS, the original Boards, Commissions and Committees Policy Manual was adopted by the City Council on April 22, 2002, per Resolution No. 5553; and

WHEREAS, the manual has been revised several times since it was first adopted to address a variety of topics including removing outdated references, clarifying procedures and requirements, and addressing the importance of meeting attendance; and

WHEREAS, at the City Council meeting of July 14, 2025, the City Council adopted Ordinance No. 1218 to increase the number of members on the Traffic Commission from five to seven members; and

WHEREAS, On September 8, 2025 the Twelfth Revision of the Boards, Commissions and Committees Policy Manual updated the number of number of members composing the Traffic Commission in alignment with Ordinance No. 1218 adopted by the City Council at their July 14, 2025 City Council meeting and included a one-time amendment to the terms of the new Traffic Commission seats to maintain consistency in the annual Commission Recruitment process.

WHEREAS, the Twelfth Edition of the Boards, Commissions and Committees Policy Manual has no proposed changes at this time and therefore is before the City Council to be reaffirmed.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cypress, and acting as ex-officio governing Board of Directors of the Cypress Recreation and Park District, does hereby reaffirm the Twelfth Edition of the Boards, Commissions and Committees Policy Manual as attached herein.

PASSED AND ADOPTED by the City Council of the City of Cypress, and acting as ex-officio governing Board of Directors of the Cypress Recreation and Park District, at a regular meeting held on the 23rd day of June, 2026.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS

STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS

I, LISA BERGLUND, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the said City Council held on the 23rd day of June, 2026, by the following roll call vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

CITY CLERK OF THE CITY OF CYPRESS

CITY OF CYPRESS



BOARDS, COMMISSIONS, AND COMMITTEES POLICY MANUAL

TWELFTH EDITION

Reaffirmed 6-23-2025

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INTRODUCTION

Thank you for your interest in serving as a member of a City Council advisory body. This manual has been prepared to help you understand the important role advisory bodies play in Cypress.

Boards, commission and committees advise and make recommendations to the City Council to assist them in addressing community needs and concerns. Members of these advisory bodies are appointed by the City Council.

It is important members understand their duties and role, attend and be prepared for meetings, and contribute to the community. City staff provide technical and administrative support to the City Council's advisory groups.

Board, commission and committee members are public officials of a legislative body and are required to comply with all applicable Federal, State and local laws and procedures.

RECRUITMENT PROCESS

The City Council conducts an annual recruitment process to fill vacancies on its advisory boards, commissions or committees. The City Council makes every effort to give representation on a board, commission or committee from a diverse cross-section of residents. Interested residents may apply for appointment to more than one advisory body, but may only be appointed to serve on one advisory body at a time.

The annual recruitment period begins the first Monday in April and all interested residents must submit a complete application to the City Clerk's Office no later than 5:00 p.m. on the last Friday in April. Applications will be available on the City's website or from the City Clerk's office at the start of the recruitment period.

Current board, commission and committee members whose term expires during the year are not automatically reappointed and must submit a new application to be considered for reappointment.

The City Council will conduct interviews to evaluate applicants and appointments will be made in June. Appointments to fill vacancies of unexpired terms will be made for the unexpired term of the position.

During the recruitment process, the City Council may create a list of alternates to be used to fill any vacancies that occur prior to the next recruitment.

ELIGIBILITY REQUIREMENTS

Board, commission and committee applicants must be Cypress residents and 18 years or older.

Youth Action Committee applicants must be a high school student who resides in Cypress or attends a school in Cypress and no older than 18 years of age.

Public Employment Conflicts

Applicants shall not hold any full or part-time office or employment with the City and shall not serve on more than one City appointed board, commission, or committee at a time. An exception to part-time employment may be made for Youth Action Committee members.

Nepotism

Applicants shall not be directly related by blood or marriage to a City Council Member.

Oath of Office

Newly appointed advisory board members are required to take an Oath of Office administered by the City Clerk's office. Upon completion of the Oath, the member may participate in meetings and vote.

COMPOSITION

The board, commission and committee members are appointed by the City Council as terms expire and/or as vacancies occur. They are composed as follows:

Recreation and Community Services Commission – seven members

Senior Citizens Commission – seven members

Traffic Commission – seven members

Reporting to the Recreation and Community Services Commission

Youth Action Committee – a minimum of seven members

TERM LENGTHS AND TERM LIMITS

Term Lengths

Recreation and Community Services Commission – four years

Senior Citizens Commission – four years

Traffic Commission – four years

- For the two new Commission seats appointed in September 2025, one seat will be appointed to a term of approximately four years (effective September 8, 2025 through June 30, 2029) and one seat will be appointed to a term of approximately three years (effective September 8, 2025 through June 30, 2028). Thereafter, all future regular vacancies will be appointed to serve a four year term unless amended by the City Council.

Youth Action Committee – one school calendar year

Term Limits

Board, commission and committee members serve until successors are appointed by the City Council. No member shall serve more than two consecutive full and/or partial terms on the same board, commission, or committee, with the following exception:

- Commission members having been appointed to a reduced term in 2021 and/or 2023, to accommodate the City's efforts to provide annual opportunities for residents to apply for an advisory body position, shall be eligible to serve more than two consecutive terms provided that on the date of appointment they have not served on the same board, commission, or committee for eight or more consecutive years.

All members' terms expire on June 30 of the appropriate year. In the event an incumbent is removed or otherwise vacates their office, their successor shall be appointed for the remaining unexpired term.

Youth Action Committee appointments are made for a one-year term, and there is no limit to service.

GENERAL BOARD, COMMISSION AND COMMITTEE DUTIES

Boards, commissions, and committees review and make recommendations to the City Council on matters pertaining to their specific areas of designation.

The general duty of all boards, commissions and committees is to act in an advisory capacity to the City Council (or designated reporting body).

The specific duties of each advisory group are:

Recreation and Community Services Commission

The Recreation and Community Services Commission provides recommendations and advice to the City Council on policies, projects, and other matters pertaining to parks, recreation and community services facilities and programs. Commissioners may also be called upon to help promote parks, recreation, and community services facilities and programs.

Senior Citizens Commission

The Senior Citizens Commission provides recommendations and advice to the City Council on policies, projects, and other matters pertaining to senior citizens programs and services, and the senior center facilities. Commissioners may also be called upon to help promote the senior citizens programs and services, and the senior center facilities.

Traffic Commission

The Traffic Commission receives input from the public involving traffic matters and provides recommendations to the City Council on ways of improving traffic conditions and enforcement.

Youth Action Committee

The Youth Action Committee advises the Recreation and Community Services Commission on the needs of young people and promotes the involvement and contribution of young people in municipal government, civic and recreational activities.

ADVISORY BODY ROLE AND RELATIONSHIPS

Relationships with the City Council

Board, commission and committee members are appointed by, and responsible to, the City Council. Members advise and make recommendations to the City Council and may be delegated other powers by the City Council, but the City Council is the ultimate authority for all policy decisions. Unless representing a position taken by an advisory body at a properly agendized public meeting, board and commission members speaking at a public meeting are required to clearly state they are representing their own opinion and not speaking for the body to which they were appointed.

Any communication with the City Council related to advisory body business should be in writing and represent recommendations made by a majority of the group at a public

meeting. The written communication should originate from the advisory group chair, be copied to the group's staff liaison and submitted to the City Manager's office.

Relationships with City Staff

The City Manager may assign staff to provide support to a board, commission or committee. Staff responsibilities include facilitating meetings and preparing meeting agendas and minutes.

Advisory members shall not direct staff or determine the priority of staff work. Agenda items for advisory board meetings are determined by the City Council or staff.

Relationships with Other Board, Commission or Committee Members

To operate effectively, it is important that advisory groups cooperate and respect each other. One way to develop this rapport is for members to ensure meetings proceed in an orderly manner. The chairperson is responsible for managing the meeting and allocating reasonable time for discussion and deliberation of each item. It is important members prepare for presentations made to the board, commission or committee, and thoroughly review agenda materials before the meeting.

Boards, commission and committees should be aware members bring different experiences and styles to the meetings and represent different perspectives. It is important that members respect each other, staff and members of the public. It is also important to remain objective when considering advisory board issues.

Relationships with the Public

Members are encouraged to seek out and become aware of public opinion relating to their board, commission or committee. Public input at meetings should be welcomed.

Members should conduct themselves at public meetings in a professional and impartial manner that respects their role and responsibilities and represents Cypress in the best light possible. Members should be considerate of all interests, attitudes, and differences of opinion.

Meeting Decorum

The chairperson is responsible for running the meeting and ensuring an effective deliberative process. It is important that meetings start on time. Members should wait to be recognized by the chairperson before speaking and keep remarks on the issue at hand. Full attention should be given when others speak with active listening to public concerns. Courteous and professional behavior is required of all members; the ability to treat your fellow advisory board members, staff, and the public with respect is an important part of your service.

OPERATIONS AND PROCEDURES

A chairperson and vice chairperson shall be elected annually for each advisory board. A quorum of the group is required to conduct business. A majority vote of the present members is required to carry a motion.

All commissions and standing committees shall meet regularly, as needed, in a location within the City. *Robert's Rules of Order – Newly Revised* covers the parliamentary procedures of all board, commission and committee meetings.

STATUTORY REQUIREMENTS

The Brown Act

The Ralph M. Brown Act provides that all meetings of a legislative body, which includes the City Council, boards, commissions, and committees, shall be open and public with all persons permitted to attend. A meeting is defined as “a quorum of the advisory body discussing or deliberating on subject matter related to the legislative body.” The Brown Act prohibits a quorum from meeting privately or without notice. Serial meetings, where a quorum of the members uses any direct communication, personal intermediaries or technological devices to develop a collective concurrence as to action to be taken, are also prohibited since this exchange can occur outside the public meeting process.

All meetings must be properly noticed under the Brown Act. The agenda for regular meetings must be posted in a location accessible to the public at least 72 hours prior to the meeting. Agendas for special meetings must be posted at least 24 hours prior to the meeting. Regular minutes of such meetings shall be maintained and available for public inspection.

Ethics Training (AB 1234)

In order to meet the requirements of State law (AB 1234), all appointed advisory members who are eligible to receive a stipend for their service are required to receive no less than two hours of training in general ethics principles and ethics laws every two years. Newly appointed advisory members must complete the required ethics training within 90 days of appointment. On-site training is provided by the City on an annual basis. Advisory members who are unable to attend this training must complete the training online through the Fair Political Practices Commission prior to their next scheduled advisory board meeting; members who fail to complete the training will not be allowed to attend commission meetings until completed and are subject to dismissal from the advisory body.

The Youth Action Committee and ad hoc committee members are not required to participate in ethics training since they do not receive compensation for their service.

Conflict of Interest (Form 700)

All members of established boards, commissions and committees are required to file annual Statements of Economic Interest (Form 700) with the City Clerk upon assuming or leaving office. State law requires that designated individuals who make or participate in making governmental decisions that could affect their personal economic interests file the Form 700. Members who fail to file the Form 700 as requested are subject to an administrative fine and dismissal from the advisory body.

The Youth Action Committee members are not required to file an annual Statement of Economic Interest (Form 700).

REMOVAL FROM OFFICE

The City Council may, at its sole and absolute discretion, remove a member from office at any time (as specified in the Cypress Charter Section 802). The reasons for removal may include, but are not limited to:

1. The City Council determines that it would be in the best interest of the City to remove a member.
2. A member has incurred four absences from regular meetings during any 12-month period. A member arriving more than 30 minutes after the start of a meeting shall be deemed absent.
3. A member has failed to complete the mandatory ethics training (AB 1234).
4. A member has failed to file their Statement of Economic Interests (Form 700).
5. A member has violated the Oath of Office.
6. A member has been convicted of a crime of moral turpitude.
7. A member ceases to be a resident of Cypress.

Resignation

Advisory members may resign at any time. The Municipal Code requires “the office of an appointed commissioner or board member shall be immediately and automatically rendered vacant upon the member’s filing of nomination papers designating such person a candidate for the office of the City Council.” (Section 2-2.22.1)

Filling Vacancies

In the event an incumbent is removed or otherwise vacates their office, their successor shall be appointed for the remaining unexpired term.

An existing member of an advisory body who desires to seek a vacant seat on another advisory body must resign from the current advisory body in order to be considered for appointment unless their term expires in the same year as the vacancy to be filled.

MEETING ATTENDANCE

Advisory board members are expected to attend and participate in all meetings. A member is subject to removal from office by the City Council should the member incur four absences from regular meetings during any 12-month period. A member arriving more than 30 minutes after the start of a meeting shall be considered absent and not eligible to receive compensation for that meeting.

To address the importance of attendance at commission meetings, commissioner absences may be agendaized for City Council review and approval.

COMPENSATION

Meeting Allowance

Compensation amounts for all boards, commissions and committees is as follows:

- \$50 for attending a regularly scheduled board, commission or committee meeting (maximum payment of one per month).
- Youth Action Committee members do not receive any compensation.

Travel and Other Expenses

All travel and other expenses must be pre-approved by the designated staff liaison. State law (AB 1234) requires officials seeking reimbursement to file an expense report, as well as make an oral report at their advisory board meeting on the meeting or conference attended.

DEFINITIONS OF BOARDS, COMMISSIONS AND COMMITTEES

The City Council establishes advisory boards, commissions, and committees by Ordinance or Resolution. The following serves as definitions of the various advisory groups.

- Ad Hoc Committee. Sometimes referred to as a Task Force, is a committee appointed for a specific limited time, purpose or project.
- Board. A standing body which may be tasked with defined advisory or investigatory powers as stated in an establishing ordinance.
- Commission. An appointed body that serves at the City Council's pleasure in an advisory capacity to provide citizen input and recommendations related specifically to their assignment.
- Committee. May be an ad hoc or standing body, tasked with more narrow duties, including to provide support to discrete community projects or events, or to advise the City Council on solutions to specified problems or issues.

ADDITIONAL RESOURCES

City Website

www.cypressca.org

Municipal Code

<https://ecode360.com/CY4920>

City Charter

www.cypressca.org/home/showpublisheddocument/126/637594432647230000

California Codes

<http://leginfo.ca.gov/faces/codes.xhtml>

Fair Political Practices Commission

www.fppc.ca.gov

Robert's Rules of Order

www.robertsrules.com



CITY OF CYPRESS

CITY COUNCIL REPORT

City Council Regular

16.

FROM: William Wynder, City Attorney

DATE: 06/23/2026

SUBJECT: First Reading of an Ordinance Amending Section 17-52 of the Municipal Code related to the Illegal Discharge of Fireworks by Adding Section 17-52.01 (Social Host Liability), Section 17-52.02 (Penalties for Violation), Section 17-52.03 (Enforcement & Citation Issuance), Section 17-52.04 (Right to Appeal), and Section 17-52.05 (Cost Recovery)

RECOMMENDATION

Introduce for first reading an Ordinance amending Section 17-52 of the Municipal Code related to the Illegal discharge of fireworks by adding Section 17-52.01 (Social Host Liability), Section 17-52.02 (Penalties for Violation), Section 17-52.03 (Enforcement & Citation Issuance), Section 17-52.04 (Right to Appeal), and Section 17-52.05 (Cost Recovery).

SUMMARY

During the June 9, 2026, City Council meeting, by motion of Council Member Peat and second by Mayor Pro Tem Chang, the City Council voted 4-1 to add this matter to tonight's agenda.

DISCUSSION

Section 17-52 of the City's Municipal Code prohibits any type of fireworks discharge in the City (other than a permitted fireworks show). Per the City Council's direction at the June 9, 2026, City Council meeting, staff has prepared an ordinance that would 1) create a "social host" category for a person(s) that may be held liable for the discharge of fireworks on their property (under a new Section, 17-52.01) and 2) increase the penalties for discharge of fireworks (under a new Section 17-52.02), as follows:

- Fines for the discharge of fireworks would be increased from \$1,000 per violation, to \$1,000 for a first violation, \$2,000 for a second violation, and \$3,000 for a third violation and each subsequent violation within a 36-month period; and
- Fines for any "social host" that allows the discharge of fireworks on their property would be established at \$1,000 for a first violation, \$2,000 for a second violation, and

\$3,000 for a third violation and each subsequent violation within a 36-month period.

The proposed ordinance would also add section 17-52.03 related to the enforcement and citation process, section 17-52.04 related to the right to appeal citations, and Section 17-52.05 related to cost recovery in instances of an administrative hearing.

The fine amounts and categories created with this proposed ordinance are consistent with those enacted in other California communities with the goal of deterring and combating the negative impacts of illegal fireworks activities, including: excessive noise levels creating harm to sensitive populations, pets, and the environment; damage to personal property; health and air quality risks; creating fire hazards particularly in moderate, high, or extreme fire risk areas; and straining the resources of law enforcement officers and diverting the resources of emergency personnel from other priorities.

If the first reading of the ordinance is approved, the ordinance will go into effect 30 days following the second reading and approval of the ordinance at the July 14 City Council meeting.

BUDGET IMPACT

There is no direct budget impact associated with the recommendation. Additional fine revenue may be realized with the increased fine schedule; however, this amount is difficult to estimate at this point.

LEGAL REVIEW

The attached Ordinance was drafted and approved by the City Attorney's office.

APPROVED BY: Shannon DeLong, City Manager

Attachments

Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CYPRESS, CALIFORNIA, ADDING SECTIONS 17-52.01 (SOCIAL HOST LIABILITY), 17-52.02 (PENALTIES FOR VIOLATION), 17-52.03 (ENFORCEMENT & CITATION ISSUANCE), 17-52.04 (RIGHT TO APPEAL) AND 17-51.05 (COST RECOVERY) TO CHAPTER 17 (OFFENSES) AND SECTION 17-52 (FIREWORKS SALE, DISTRIBUTION, AND DISCHARGE THEREOF PROHIBITED) OF THE CYPRESS MUNICIPAL CODE

RECITALS

WHEREAS, the City of Cypress ("City") is a California charter city with plenary authority over all "municipal affairs," and the broad "police powers" vested by California's Constitution, pursuant to which it may make and enforce laws necessary to protect and preserve the health, safety, and welfare of residents; and

WHEREAS, consistent with that authority and the City's police powers set forth under the California Constitution Article XI, Section 7 and Health & Safety Code § 12541, the City has authority to prohibit the sale, distribution and discharge of fireworks within the City; and

WHEREAS, Chapter 17 (Offenses) and Section 17-52 (firework; sale, distribution, and discharge thereof prohibited) of the Cypress Municipal Code ("CMC"), prohibits the sale, distribution, and discharge of fireworks within the City.

WHEREAS, despite the City's prohibition on the sale, distribution and discharge of fireworks in Section 17-52, the City has observed increased incidents and received an increased number of citizen complaints relating to fireworks in recent years, with observations and complaints associated with excessive noise levels, damage to property, risks the health and safety of residents, creating a fire hazard, and straining the resources of law enforcement officers while simultaneously diverting the resources of emergency personnel from other priorities.

WHEREAS, the Council of the City of Cypress ("City Council") finds it necessary and appropriate to enact this Ordinance to implement administrative fines associated with violations of Section 17-52 of Chapter 17 of the CMC to protect and preserve the public peace, health, and safety of the community.

ORDINANCE

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CYPRESS DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The facts set forth in the Recitals are true and correct, and incorporated into this Ordinance as substantive findings.

SECTION 2. Section 17-52.01 ("Social host liability") is hereby added to Chapter 17 to read in its entirety as follows (new text in ***bold italics***):

"§ 17-52.01 Social host prohibited liability.

A. It shall be unlawful for any social host to allow, by invitation or consent, which consent may be implied given surrounding facts and circumstances such as repeated conduct, violations of Section 17-52 to occur or otherwise take place on his or her private property;

B. As used in this section, a "social host" means a person or persons with a right of possession of the residence or other private property at which fireworks are sold, offered to be sold, possessed, stored, used, ignited or discharged, including, but not limited to: (1) any owner of the residence or other private property-meaning the record owner of the title to property as of the time of the possession, storage, sale, use, ignition or discharge, wherever that person or entity resides at that time; (2) a tenant or lessee of the residence or other private property at the time when the illegal fireworks are possessed, stored, sold, used, ignited, or discharged; (3) the person(s) in charge of the residence or other private property at the time when fireworks are possessed, stored, sold, used, ignited or discharged; and (4) the person(s) who organizes, supervises, officiates, conducts or controls the gathering or any other person(s) accepting responsibility for such gatherings where fireworks are possessed. A social host need not be present at the time illegal fireworks are possessed, stored, sold, used, ignited or discharged for the city to impose penalties. Prior knowledge of the possession, storage, sale, use, ignition or discharge is not a pre-requisite to a finding that any specific individual is a social host as defined by this section."

SECTION 3. Section 17-52.02 ("Penalties for Violation") is hereby added to Chapter 17 to read in its entirety as follows (new text in ***bold italics***):

"17-52.02 Penalties for Violation.

A. Any person found in violation of this Chapter shall be guilty of a misdemeanor and may be issued an administrative citation that is punishable by an administrative fine in the amount of \$1,000 for a

first violation; \$2,000 for a second violation occurring within a thirty-six-month period; and \$3,000 for each additional violation occurring within a thirty-six-month period.

B. Notwithstanding subsection A., any person found to be in violation of Section 17-52.01 (social host prohibited) shall be guilty of a misdemeanor and may be issued an administrative citation that is punishable by administrative fine in the amount of 1,000 for a first violation; \$2,000 for a second violation occurring within a thirty-six-month period; and \$3,000 for each additional violation occurring within a thirty-six-month period.

C. In addition to administrative fines, any person found in violation of this Chapter shall be responsible for reimbursement or payment of all expenses, costs, and/or fees associated with the safe disposal of all confiscated fireworks.

D. In the event that a "juvenile" (defined as any person under the age of eighteen) is found in violation of this chapter, then the parents or guardians of that juvenile shall be jointly and severally liable for any administrative fines, expenses, costs, or fees incurred or imposed. At the discretion of the city attorney or city prosecutor, community service hours may be served in lieu of the payment of penalties for violations by a juvenile.

E. The remedies set forth in this section are in addition to all other legal and equitable remedies, administrative, criminal or civil, available to the City to address violations of this chapter or California law."

SECTION 4. Section 17-52.03 ("Enforcement & Citation Issuance") is hereby added to Chapter 17 to read in its entirety as follows (new text in ***bold italics***):

"Enforcement Officers, including the Cypress Police Department, are authorized to issue administrative citations to the responsible party or property owner. Observed violations may be cited in person or, when identifying the person discharging the fireworks is impractical, the citation may be mailed to the property owner of record as identified by County tax assessment records."

SECTION 5. Section 17-52.04 ("Right to Appeal") is hereby added to Chapter 17 to read in its entirety as follows (new text in ***bold italics***):

"A. Right to Appeal: Any person who receives an administrative citation for violation of Section 17-52 or 17-52.01 may contest such citation or the imposed fees in Section 17-52.02 by filing a written Request for Hearing with the City Clerk no later than ten (10) calendar days from the date such citation was served in person or not later than thirteen (13) calendar days if such citation was served by mail.

B. Hearing Officer: The City Manager or designee shall appoint an impartial Hearing Officer to conduct the appeal hearing. The Hearing Officer shall not be the investigating police officer, enforcing code official, or any employee of the City's Police Department.

D. Hearing Procedures: The hearing shall be conducted within ten (10) calendar days of the City Clerk's actual receipt of the Request for Hearing. The cited party and the City shall have the opportunity to present evidence and witnesses. The technical rules of evidence do not apply. The hearing officer must admit any relevant evidence, including hearsay, if it is the type of evidence that reasonable and prudent people rely on in the conduct of serious affairs.

E. Hearing Officer's Decision: The Hearing Officer shall issue a written decision within 10 calendar days of the hearing, which shall include findings of fact. If the citation is upheld, the fine and any associated fees must be paid within 30 days of the written decision

F. Judicial Review: The decision of the Hearing Officer shall be final. Any person aggrieved by the decision may seek judicial review in the Orange County Superior Court in accordance with Government Code § 53069.4(b)(1)."

SECTION 6. Section 17-52.05 ("Cost Recovery") is hereby added to Chapter 17 to read in its entirety as follows (new text in ***bold italics***):

"A. City Cost Recovery. If the administrative hearing officer upholds the citation in whole or in part, the city shall be entitled to recover all actual costs incurred in connection with the administrative appeal proceeding.

B. Definition of Costs. For purposes of this section, administrative appeal costs include, but are not limited to:

- Staff time spent preparing for and attending the hearing.***
- Hearing officer fees and expenses.***
- Legal counsel fees and costs.***
- Costs of producing documentary or physical evidence.***

C. Collection. The city shall itemize its costs and serve a statement of costs on the party cited or appealing a citation. The party cited or appealing a citation shall pay the city such costs within thirty (30) days of the award of same. Unpaid costs may be collected by any legal means, including as a lien against the property where the violation occurred.

D. No Reciprocal Recovery. Under no circumstances shall a party cited or appealing a citation be entitled to recover attorney's fees, costs, or expenses from the city, regardless of the outcome of the appeal proceeding."

SECTION 7. CEQA. Adoption of this Ordinance is not a project within the meaning of Section 15378 of the CEQA Guidelines in that it (a) is an ordinance of general policy and procedure and does not constitute a project within the meaning of CEQA and (b) has no potential for resulting in either a direct or a reasonably foreseeable indirect physical change in the environment.

SECTION 8. Severability. The City Council declares that, should any provision, section, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences and words of this Ordinance shall remain in full force and effect.

SECTION 9. This Ordinance shall take effect 30 days after its passage and adoption pursuant to Government Code § 36937.

SECTION 10. The City Clerk shall certify to the passage of the Ordinance and shall cause the same to be posted in the manner required by law.

ADOPTED, SIGNED, and APPROVED this ____ day of _____, 2026.

Leo Medrano, Mayor

ATTEST:

Lisa A. Berglund, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE)
CITY OF CYPRESS)

I, LISA BERGLUND, City Clerk of the City of Cypress, DO HEREBY CERTIFY that the foregoing Ordinance No. _____ was duly adopted at a regular meeting of the City Council of the City of Cypress held on the _____day of _____, 2026, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Lisa Berglund, City Clerk