

MINUTES
GUTHRIE-EDMOND REGIONAL
AIRPORT BOARD
RETREAT MEETING

July 8, 2025

The meeting of the Guthrie-Edmond Regional Airport Board of Guthrie, Oklahoma was posted on Thursday, July 3, 2025 before 1:00 p.m. and held Tuesday, July 8, 2025 in the Guthrie-Edmond Regional Airport Conference Room.

Chairman Geib called the special meeting to order at 1:00 p.m.

Members Present:	Dick Geib	Walt Strong	Stan Young
	Ryan Wallace	Grant Aguirre	Ryan Huskey

Members Absent: Tracy Williams

Staff Present:	Caden Young	Billy Wheeler	Eddie Faulkner
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Chairman Geib declared a quorum with six (6) members in attendance.

Discussion, consideration to develop a policy regarding purchasing authority limits for the Airport Director. Discussion amongst all members was held and a purchasing limit not-to-exceed \$10,000 was agreed upon and recommended for formal approval action at the next regular meeting.

Vice-Chairman Grant Aguirre entered the meeting at 1:16 p.m.

Presentation on local matching requirements for upcoming capital improvement projects. Airport Director Young covered the upcoming matching requirements on the capital improvement plan (CIP), and provided updates on various infrastructure projects.

Presentation on airport emergency and crisis response planning. Airport Director Young updated the Airport Board on ongoing discussions between the Airport and Logan County Emergency Management to establish a written crisis response plan and host a tabletop emergency exercise to evaluate procedures.

Adjournment. Vice-Chairman Grant Aguirre motioned to adjourn and was seconded by Ryan Wallace.

Chairman Geib declared the motion passed unanimously.

The meeting adjourned at 2:25 p.m.

Note: Statements made in these minutes are not intended to be exact quotes of the persons referenced.

Chairman

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Chairman Geib called the special meeting to order at 2:35 p.m.

Members Present:	Dick Geib	Walt Strong	Stan Young
	Ryan Wallace	Grant Aguirre	Ryan Huskey

Members Absent: Tracy Williams

Staff Present:	Caden Young	Billy Wheeler	Eddie Faulkner
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Chairman Geib declared a quorum with six (6) members in attendance.

Public Comments, Airport Announcements, and Recognitions. None.

Discussion, consideration, and possible action to approve the Minutes of the Guthrie-Edmond Regional Airport Board Meeting held June 10, 2025. Motion to approve by Vice-Chairman Grant Aguirre, seconded by Ryan Wallace.

Aye: All
Nay: None

Chairman Geib declared the motion passed unanimously.

Discussion, consideration, and possible action to approve the monthly financials. Motion to approve by Ryan Wallace, seconded by Vice-Chairman Grant Aguirre.

Aye: All
Nay: None

Chairman Geib declared the motion passed unanimously.

Discussion, consideration, and possible action to authorize the Guthrie-Edmond Regional Airport to trade 2009 John Deere Tractor to Guthrie Public Works Authority in return for FY26 budgeted capital outlay funds for mower in the amount of \$16,000. Motion to approve by Vice-Chairman Grant Aguirre and seconded by Walt Strong.

Aye: All
Nay: None

Chairman Geib declared the motion passed unanimously.

Discussion, consideration, and possible action to approve amendment no. 10 to Owner-Engineer Agreement with Parkhill for construction of the perimeter fence and gate. Motion to approve by Ryan Wallace, seconded by Vice-Chairman Grant Aguirre.

Aye: All
Nay: None

Chairman Geib declared the motion passed unanimously.

Discussion, consideration, and possible action to recommend to the Guthrie City Council to award bid no. 2025-06 to Stuever Dirtworks, LLC subject to the receipt of FAA grants, in the amount of \$261,407. Motion to recommend bid to the Guthrie City Council by Vice-Chairman Grant Aguirre, seconded by Ryan Wallace.

Airport Director's Report. Flights have continued to be postponed by the E.A.A for the Summer Flight Camp pending success at Oshkosh, Wisconsin. New parking curbs have been installed at the Glenn Crabtree terminal building. Staff has submitted the 2025 Aero Education Grant to the Oklahoma Department of Aerospace and Aeronautics to formally receive funding from program for Summer Aviation Camp. The Joint City Council meeting between Guthrie and Edmond has been scheduled for Friday, September 12th at 9:00 a.m.

Requests/comments from members of the Airport Board.

Grant Aguirre: None.

Dick Geib: Thanked staff for their efforts. Ready to move forward on taxiway project. Thanked the Airport Board for their collective efforts.

Ryan Huskey: None.

Walt Strong: Requested that staff update the website as business and board information is not accurate. Thanked staff for their efforts.

Ryan Wallace: Excited for the upcoming EAA AirVenture at Oshkosh, Wisconsin. Thanked staff for their efforts.

Tracy Williams: Not present.

Stan Young: None.

The meeting adjourned at 2:57 p.m.

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Chairman