Edmond City Council Minutes - April 28, 2025

Regular Meeting

1. Call to Order of the Edmond City Council Meeting.

Mayor Davis called the regular meeting of the Edmond City Council to order at 5:30 PM, Monday, April 28, 2025, in the City Council Chambers located at 20 S. Littler in Edmond, Oklahoma. Public notice of the date, time, and place for this meeting was provided in the Edmond City Council 2025 Schedule of Regular Meetings, filed in the Edmond City Clerk's Office on August 27, 2024, at 10:30 AM. The date, time, place, and agenda for this meeting was also posted on the City of Edmond's website and in the City First Administration Building on April 24, 2025, at 1:26 PM. Written notice of the date, time, place, and agenda of the regular meeting was delivered to those requesting notice on April 24, 2025, at 1:29 PM.

PRESENT: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

ABSENT: None

2. Presentations:

A. Presentation of a Proclamation Recognizing May 2025 as Bike Month.

B. Presentation of a Proclamation Recognizing May 4 to May 10 as National Travel and Tourism Week.

C. Presentation of a Proclamation Recognizing May 2025 as Building Safety Month.

D. City Manager's Update.

Interim City Manager Randy Entz provided general information regarding sales and use tax collections in the City of Edmond, ITS - Phase IV, and I-35 construction.

E. Remarks Recognizing Mayor Davis, Councilwoman Mugg, and Councilwoman Peterson for their Years of Service and Dedication to the City Council and to the City of Edmond.

Mayor Davis, Councilmember Mugg, and Councilmember Peterson gave remarks regarding their time with the City Council and the City of Edmond.

Motion by Councilmember Moore, seconded by Councilmember Peterson, to recess the Edmond City Council meeting for ten minutes. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

Mayor Davis reconvened the Edmond City Council meeting.

Todd McKinnis expressed appreciation for Mayor Davis, Councilmember Mugg, and Councilmember Peterson's service.

3. Recess of the Edmond City Council Meeting.

Motion by Councilmember Moore, seconded by Councilmember Peterson, to recess the Edmond City Council meeting. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

Mayor Davis reconvened the Edmond City Council meeting.

7. **City Council General Consent Items:**

   A. **Consideration of Approval of City Council Special Meeting Minutes: April 14, 2025.**

   B. **Consideration of Approval of City Council Regular Meeting Minutes: April 14, 2025.**

   C. **Consideration of Acceptance of the City Treasurer's Month-End Pooled and Trustee Investment Reports for February 2025.**

   D. **Consideration of Approval of a Memorandum of Understanding (MOU) with the Oklahoma Mountain Bike Association (OMBA) to Formalize a Framework of Cooperation for the Purpose of Design, Construction, Maintenance, and Improvement of the Multi-use Natural Surface Trail System at Arcadia Lake.**

   E. **Fire Department:**

      1. **Consideration of Approval of Transfer of Appropriations for Accounting Corrections Related to the Fire Station No. 6 Construction Project; $2,671,576.39.**

      2. **Consideration of Approval of Change Order No. 1 to the Construction Contract with Shiloh Enterprises, Inc. for Fire Station No. 6; $5,715.71 Increase.**

      3. **Consideration of Approval of Proposal with GH2 Architects for Professional Design Services for the Emergency Vehicle Maintenance Building and Additional Road Access Project; $178,850.00.**

      4. **Consideration of Approval of Transfer of Appropriation from the Fire Public Safety Budget for Audio/Visual Equipment to the Fire Public Safety Budget for Contract Services; $100,000.00.**

      5. **Consideration of Approval of Purchase of Three Lifepak 35 Defibrillators from American Medical Response; $125,424.00.**

   F. **Field Services Budget Amendments:**

      1. **Consideration of Approval of a Supplemental Appropriation for Field Services - Meter Service Division; $668,917.73 Increase.**

      2. **Consideration of Approval of a Decrease in Appropriation for Field Services, Wastewater Line Maintenance Division; $704,408.00 Decrease.**

      3. **Consideration of Approval of a Decrease in Appropriation for Field Services, Street and Traffic Divisions, and a Transfer of Appropriation Between the Two Divisions; $1,221,250.00 Decrease.**

G. Oklahoma County Agreements:

1. **Consideration of Approval of a Right of Access Agreement Between the City of Edmond and the Board of County Commissioners of Oklahoma County, Granting Oklahoma County District No. 3 Access to Property Owned by the City of Edmond.**

2. **Consideration of Approval of a Mutual Cooperative Agreement Between the Board of County Commissioners of Oklahoma County and the City of Edmond to Reconstruct, Improve, Repair, and Maintain Certain City Streets within Edmond City Limits.**

3. **Consideration of Approval of a Mutual Assistance Agreement Between the Board of County Commissioners of Oklahoma County and the City of Edmond for Rural Mowing and Weed Control Maintenance of Section Line Road Right-of-Ways; $75,000.00.**

H. Consideration of Approval for Risk Management Services to Continue to Utilize The Beckman Company for Insurance Brokerage Services to Assist with Obtaining Multiple Lines of Casualty Insurance Coverage for the City; Estimated Cost of the Policies for the Upcoming 2025-2026 Policy Year is $1,745,000.00.

I. Consideration of Approval of Purchase of Conference Room Upgrades with All Media Integration on Oklahoma State Contract SW1021AM; $236,088.15.

J. Consideration of Approval of Change Order No. 1 (Final) to the Construction Contract with TJ Campbell Construction Co. for the Street Improvements at Sooner Road and Conference Drive; $97,993.45 Increase.

K. Consideration of Approval of Professional Service Contract Amendment No. 1 with Cowan Group Engineering for the Street Rehabilitation and Reconstruction Program; $96,000.00 Increase.

L. Consideration of Approval of Purchase of Cisco Flex Plan for Calling and Contact Center Enterprise Agreements with Chickasaw Telecom Inc for Voice Systems on Oklahoma State Contract; $64,917.60 Annually.

M. Consideration of Approval of an Amendment to the Contract with Building and Earth Sciences Inc. for Material Testing and Site Inspections for the YMCA and Library Project; $56,761.75.

N. Consideration of Approval of a Supplemental Appropriation within the Senior Citizens Center Fund from Reserves to Minor Tools for the Purchase of an Industrial Floor Scrubber; $5,500.00.

O. Consideration of Approval of a Transfer of Appropriation for Urban Forestry Vehicle Maintenance; $2,000.00.

Mayor Davis asked if any Councilmember wished to pull any of the twenty-three items under City Council General Consent for separate discussion and/or action. Mayor Davis stated that agenda item 7.L. would be voted on separately.

Motion by Councilmember Moore, seconded by Councilmember Murdock Nichols, to approve agenda items 7.A. through 7.K. as well as 7.M. through 7.O. Mayor Davis asked if any Councilmember wished to speak for or against the items under City Council General Consent. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

Councilmember Moore exited the City Council Chambers.

Motion by Councilmember Mugg, seconded by Councilmember Murdock Nichols, to approve agenda item 7.L. Mayor Davis asked if any Councilmember wished to speak for or against agenda item 7.L.. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Mugg, Murdock Nichols, and Peterson

NO: None

Councilmember Moore reentered the City Council Chambers.

8. City Council Discussion and Consideration Items:

A. Consideration of City Council General Consent Agenda Items Pulled for Separate Discussion and/or Action.

None

B. Presentation and Discussion of the Performeter for the Fiscal Year Ending June 30, 2024, by Frank Crawford of Crawford and Associates.

Frank Crawford, with Crawford and Associates, provided general information regarding agenda item 8.B. Mr. Crawford answered related questions from members of the City Council.

C. Consideration of Acceptance of the Annual Comprehensive Financial Report and Single Audit for the Fiscal Year Ending June 30, 2024, by Andy Cromer of HSPG & Associates.

Andy Cromer, with HSPG & Associates, provided general information regarding agenda item 8.C. Mr. Cromer answered related questions from members of the City Council.

Motion by Councilmember Peterson, seconded by Councilmember Mugg, to approve agenda item 8.C. Mayor Davis asked if any Councilmember wished to speak for or against the agenda item. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

D. Consideration of Waiver of Competitive Bids and Approval of a Sole Provider Purchase from Lilypad EV for Acquiring and Installing Five Dual Level II EV Charging Stations through a Reimbursable Grant; $65,000.00; $47,084.00 is Reimbursable.

Phil Jones, Sustainability Planner, provided general information regarding agenda item 8.D as well as why the waiver of competitive bids was appropriate.

Mayor Davis asked if any Councilmember had any questions regarding the agenda item. No Councilmember responded.

Motion by Councilmember Moore, seconded by Councilmember Peterson, to acknowledge evidence that there is only one vendor for this particular purchase and waive competitive bids for agenda item 8.D. Mayor Davis asked if any Councilmember wished to speak for or against the motion. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

Motion by Councilmember Moore, seconded by Councilmember Murdock Nichols, to approve agenda item 8.D. Mayor Davis asked if any Councilmember wished to speak for or against the agenda item. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

E. Discussion and Consideration of Initiating the Process for Filling the Position of Associate Municipal Judge for the Edmond Municipal Court; Establishing what Materials are Required from Applicants; Designating a Staff Member to Receive Applicant Materials; Setting a Timeline for Submissions; and Directing Methods of Advertising the Position.

Madeline Sawyer, City Attorney, provided general information regarding agenda item 8.E. Ms. Sawyer answered related questions from members of the City Council.

Motion by Councilmember Peterson, seconded by Councilmember Mugg, to release notice to the public of the opening of Associate Municipal Judge on April 30, 2025; to accept materials through May 13, 2025; to designate the Director of Management Services as the staff member to receive materials; and to require a letter of interest, resume, and certificate of good standing from the Oklahoma Bar Association from interested candidates. Mayor Davis asked if any Councilmember wished to speak for or against the motion. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

F. Discussion and Consideration of Approval of the City of Edmond Resiliency Action Plan 2025.

Phil Jones, Sustainability Planner, introduced agenda item 8.F.

Hillary Dobos, with Lotus Engineering and Sustainability, provided general information regarding agenda item 8.F. Ms. Dobos answered related questions from members of the City Council.

Motion by Councilmember Moore, seconded by Councilmember Murdock Nichols, to approve agenda item 8.F. Mayor Davis asked if any Councilmember wished to speak for or against the agenda item. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

Motion by Councilmember Moore, seconded by Councilmember Mugg, to recess the Edmond City Council meeting for ten minutes. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

Mayor Davis reconvened the Edmond City Council meeting.

G. Discussion and Consideration of Remedies Available Pursuant to Section 24.3 of the Amended and Restated Festival Marketplace Ground Lease Dated April 8, 2024, By and Between the City of Edmond and Lap 7 Development.

Leana Dozier, Downtown Transformation Manager, provided general information regarding agenda item 8.G.

Councilmembers Murdock Nichols and Moore provided additional information regarding why they requested the agenda item be placed on the agenda.

Todd McKinnis, representing Lap 7 Development, stated that the deadlines of the project were unfair to both the City and Mr. Lodge, the developer. Mr. McKinnis noted the efforts made by Mr. Lodge and requested the City Council delay a decision.

Councilmember Moore noted the lack of communication from the developer.

Brandon Lodge, the developer, noted his investment in the project and asserted that there was no downside to the City.

Mr. McKinnis suggested that the City Council consider amending the agreement to commence construction within eight weeks of the agreement being signed, to complete construction within six months of the date of commencement, with all accommodations to the Festival Marketplace being made. Further he suggested regular reports be made to the City Council on the status of the project.

Councilmember Mugg expressed concerns about promises being made about accommodations that can't be held to.

Councilmember Moore expressed frustration about the developer not responding to information requests from Councilmembers regarding the project.

Councilmember Moore requested a biweekly update from the Downtown Transformation Manager, both in writing and a verbal presentation, regarding the project. Councilmember Moore stated that he expected the same from Mr. Lodge.

Councilmember Peterson asked if the eight-week commencement of construction, after the agreement would be signed, was realistic.

Mr. Lodge stated that he wanted as much time as he could possibly get.
Councilmember Moore stated that everything better be "buttoned up" my May 12th or he would make a motion to "scrap everything."

Councilmember Murdock Nichols asked for clarity about what action was being suggested for the May 12th meeting.

Mr. McKinnis stated his understanding that he was expected to work with the City Attorney to present an amendment to be considered by the City Council on May 12th.

Motion by Councilmember Moore, seconded by Councilmember Murdock Nichols, to continue agenda item 8.G. to the May 12, 2025, Edmond City Council meeting. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

9. City Council Public Hearing Items:

A. Case No. Z24-00023; Public Hearing and Consideration of Ordinance No. 4034 Rezoning from "A" Single-Family to "Z24-00023" 124 W Wayne Planned Unit Development for 124 W Wayne Street, Located East of Wayne Street and Santa Fe Street. (Ryjack Strategic Investments)

Mayor Davis asked if the applicant was present. The applicant responded affirmatively.

Ken Bryan, Director of Planning and Zoning, provided general information regarding the agenda item noting that the Planning Commission unanimously recommended approval at their April 8, 2025, meeting.

Mayor Davis asked if any Councilmember had questions regarding the agenda item. No Councilmember responded.

Mayor Davis asked if anyone in the audience wished to speak regarding the agenda item. No one responded.

Motion by Councilmember Peterson, seconded by Councilmember Moore, to approve agenda item 9.A. Mayor Davis asked if any Councilmember wished to speak for or against the item. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

B. Case No. Z24-00016; Public Hearing and Consideration of Ordinance No. 4035 Rezoning from "A" Single-Family to "PUD" Planned Unit Development for 330 W 1st Street, Located on the Southeast Corner of Walnut and 1st Street. (Castle Custom Homes)

Mayor Davis asked if the applicant was present. The applicant responded affirmatively.

Ken Bryan, Director of Planning and Zoning, provided general information regarding the agenda item noting that the Planning Commission unanimously recommended approval at their April 8, 2025, meeting.

Mayor Davis asked if any Councilmember had questions regarding the agenda item. No Councilmember responded.

Mayor Davis asked if anyone in the audience wished to speak regarding the agenda item. No one responded.

Motion by Councilmember Moore, seconded by Councilmember Murdock Nichols, to approve agenda item 9.B. Mayor Davis asked if any Councilmember wished to speak for or against the item. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

C. Case No. Z25-00006; Public Hearing and Consideration of Ordinance No. 4036 Rezoning from "G-A" General Agricultural to "R-1" Rural Estate District for a Portion of Caspian Lakes, Located on the North Side of East 33rd Street, Approximately One-Half Mile East of Post Road. (Caspian Lakes Addition, LLC)

Mayor Davis asked if the applicant was present. The applicant responded affirmatively.

Ken Bryan, Director of Planning and Zoning, provided general information regarding the agenda item noting that the Planning Commission unanimously recommended approval at their April 8, 2025, meeting.

Mayor Davis asked if any Councilmember had questions regarding the agenda item. No Councilmember responded.

Mayor Davis asked if anyone in the audience wished to speak regarding the agenda item. No one responded.

Motion by Councilmember Peterson, seconded by Councilmember Mugg, to approve agenda item 9.C. Mayor Davis asked if any Councilmember wished to speak for or against the item. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

D. Case No. EPC24-00020; Public Hearing and Consideration of an Amended Final Plat for Amend's Subdivision, Located Southwest of Boulevard and Danforth. (City of Edmond)

Ken Bryan, Director of Planning and Zoning, provided general information regarding agenda items 9.D. through 9.I. noting that the Planning Commission unanimously recommended approval of all items at their April 8, 2025, meeting.

Mayor Davis asked if any Councilmember had questions regarding agenda items 9.D. through 9.I. No Councilmember responded.

Mayor Davis asked if anyone in the audience wished to speak regarding agenda items 9.D. through 9.I. No one responded.

Motion by Councilmember Peterson, seconded by Councilmember Moore, to approve agenda item 9.D. Mayor Davis asked if any Councilmember wished to speak for or against the item. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

E. Case No. EPC24-00021; Public Hearing and Consideration of an Amended Final Plat for Bigbee's Santa Fe Addition, Located Northeast of Fretz and Thatcher. (City of Edmond)

Motion by Councilmember Murdock Nichols, seconded by Councilmember Mugg, to approve agenda item 9.E. Mayor Davis asked if any Councilmember wished to speak for or against the item. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

F. Case No. EPC24-00022; Public Hearing and Consideration of an Amended Final Plat for Bigbee's 2nd Santa Fe Addition, Located Between Fretz Ave and Bigbee Dr, and Between Clegern Ave and Wayne St. (City of Edmond)

Motion by Councilmember Moore, seconded by Councilmember Mugg, to approve agenda item 9.F. Mayor Davis asked if any Councilmember wished to speak for or against the item. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

G. Case No. EPC24-00023; Public Hearing and Consideration of an Amended Final Plat for Kale Sub, Located North of 8th St along Littler Place. (City of Edmond)

Motion by Councilmember Peterson, seconded by Councilmember Mugg, to approve agenda item 9.G. Mayor Davis asked if any Councilmember wished to speak for or against the item. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

H. Case No. EPC24-00024; Public Hearing and Consideration of an Amended Final Plat for Shaefer's Subdivision, Located Northeast of Broadway and 9th. (City of Edmond)

Motion by Councilmember Murdock Nichols, seconded by Councilmember Moore, to approve agenda item 9.H. Mayor Davis asked if any Councilmember wished to speak for or against the item. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

I. Case No. EPC24-00025; Public Hearing and Consideration of an Amended Final Plat for South Park Addition, Located Northwest of Boulevard and 8th. (City of Edmond)

Motion by Mayor Davis, seconded by Councilmember Peterson, to approve agenda item 9.I. Mayor Davis asked if any Councilmember wished to speak for or against the item. No Councilmember responded. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

10. Citizens Comments.

None

11. Comments from the Mayor and Members of the City Council.

Mayor Davis and Councilmembers expressed appreciation to City of Edmond staff.

12. Adjournment of the Edmond City Council Meeting.

Motion by Councilmember Mugg, seconded by Councilmember Peterson, to adjourn the Edmond City Council meeting. Motion carried as follows:

YES: Mayor Davis, Councilmembers Moore, Mugg, Murdock Nichols, and Peterson

NO: None

______________________________	______________________________
City Clerk	Mayor

Edmond Public Works Authority Minutes - April 28, 2025

Regular Meeting

Chairperson Davis called the regular meeting of the Edmond Public Works Authority to order on Monday, April 28, 2025, in the City Council Chambers located at 20 S. Littler in Edmond, Oklahoma. Public notice of the date, time, and place for this meeting was provided in the Edmond Public Works Authority 2025 Schedule of Regular Meetings, filed in the Edmond City Clerk's Office on August 27, 2024, at 10:30 AM. The date, time, place, and agenda for this meeting was also posted on the City of Edmond's website and in the City First Administration Building on April 24, 2025, at 1:26 PM. Written notice of the date, time, place, and agenda of the regular meeting was delivered to those requesting notice on April 24, 2025, at 1:29 PM.

PRESENT: Chairperson Davis, Trustees Moore, Mugg, Murdock Nichols, and Peterson

ABSENT: None

4. Public Works Authority General Consent Items:

A. Consideration of Approval of Public Works Authority Regular Meeting Minutes: April 14, 2025.

B. Consideration of Approval of a Supplemental Appropriation for Field Services - Meter Service Division; $668,917.73 Increase.

C. Consideration of Ratifying the Action of the Director of the Electric Utility, With the Consent of the Purchasing Agent and City Manager, in Determining an Actual Emergency Exists, Waiving Competitive Bidding, and Authorizing an Emergency Purchase Order From Hi-Volt Specialties for Three-Phase Distribution Transformers to Prevent Delays in the Work of Edmond Electric Which May Vitally Affect the Life, Health, or Convenience of the Citizens; $179,165.00.

D. Consideration of Acceptance of Proposal under Master Service Agreement with Burns & McDonnell Engineering Company, Inc. for Engineering Services for Mitch Substation; $107,870.00.

E. Commercial Dumpsters Purchase:

1. Consideration of Approval of a Supplemental Appropriation for the Purchase of Commercial Dumpsters; $73,083.00.

2. Consideration of Approval of Purchase of Sixty Commercial Dumpsters (Eight Yard Capacity) from Wastequip Utilizing Sourcewell Contract No. 040621-WQI; $73,080.00.

F. Consideration of Approval of Change Order No. 1 to the Construction Contract with Viking Industrial Painting, LLC for WC24-00001 - Water Tank Modifications; $280,324.90 Decrease.

G. Consideration of Acceptance of Bid(s) for Miscellaneous Electrical Distribution Materials for YourGovShop Member Participants.

Andy Conyers, Assistant City Manager of Administration, provided additional information regarding agenda item 4.B.

Chairperson Davis asked if any Trustee wished to pull any of the eight items under Edmond Public Works Authority General Consent for separate discussion and/or action. No Trustee responded.

Motion by Trustee Peterson, seconded by Trustee Mugg, to approve agenda items 4.A. through 4.G. Chairperson Davis asked if any Trustee wished to speak for or against the items under Edmond Public Works Authority General Consent. No Trustee responded. Motion carried as follows:

YES: Chairperson Davis, Trustees Moore, Mugg, Murdock Nichols, and Peterson

NO: None

5. Public Works Authority Discussion and Consideration Items:

A. Consideration of Public Works Authority General Consent Agenda Items Pulled for Separate Discussion and/or Action.

None

6. Adjournment of the Edmond Public Works Authority Meeting.

Motion by Trustee Moore, seconded by Trustee Mugg, to adjourn the Edmond Public Works Authority meeting. Motion carried as follows:

YES: Chairperson Davis, Trustees Moore, Mugg, Murdock Nichols, and Peterson

NO: None

Secretary

Chairperson