

**Capital Improvement Projects Advisory Board
Regular Meeting Agenda
City Council Chambers - 20 S. Littler Avenue, Edmond, Oklahoma
3:30 p.m., Tuesday, April 15, 2025**

Members Present: Preston Watterson, Chris Gordon, Jim Joseph, Peggy Geib, Phil Klutts, Randy Grau, Shelley Goetz, Kevin Freeman (ex-officio)

Members Absent: Josh McClintock, Anne Holzberlein, Wesley Barnaby

1. Call to Order.

Chair Preston Watterson called the meeting to order at 3:30 p.m., April 15, 2025, at the City Council Chambers located at 20 S. Littler Ave. The agenda was posted in the City First Administration Building at 24 E. 1st St., on April 10, 2025, at 7:45 a.m.

2. Consideration of Approval Items:

A. Consideration of Approval of Meeting Minutes: March 25, 2025.

Motion by Peggy Geib, seconded by Phil Klutts. Motion carried as follows:

YES: Preston Watterson, Chris Gordon, Jim Joseph, Peggy Geib, Phil Klutts, Randy Grau, Shelley Goetz

NO: None

B. Presentation and Consideration of Approval of Funding Request from the Edmond History Museum; \$200,000. (Ward 1)

Amy Stephens, Executive Director of the Edmond History Museum, presented background information on the Edmond History Museum as well as the current challenges of the building, which is currently leased from the City of Edmond. They are requesting funding from the City of Edmond to complete building improvements.

Motion by Randy Grau, seconded by Jim Joseph. Motion carried as follows:

YES: Preston Watterson, Chris Gordon, Jim Joseph, Peggy Geib, Phil Klutts, Randy Grau, Shelley Goetz

NO: None

C. Consideration of Approval of an Agreement with Freese and Nichols to Complete a Feasibility Analysis for Implementation of a Trash Interception System on the Deep Fork River to Mitigate Trash Flowing into Arcadia Lake; \$68,900.00. (Ward 2)

Brad Raney, Director of Parks & Recreation, presented the item to the board, explaining that this item was unanimously recommended for approval at the Parks and Recreation meeting on March 27, as well as recommended for approval, unanimously, at the Arcadia Lake Commission Board meeting on March 13. The requested study would be included as part of the Arcadia Lake Master Plan and would serve to identify options for trash interception systems that could be implemented on the river to keep the trash from reaching the lake. The study would take into consideration the ability to maintain the system and regularly collect the trash in a centralized location. Oklahoma City is interested in partnering. Funding for this item will be coming from the \$500K that is budgeted for this fiscal year (FY24-25) to address items within the Arcadia Master Plan, with only \$50K of that, being encumbered so far.

Motion by Peggy Geib, seconded by Cody Mosley. Motion carried as follows:

YES: Preston Watterson, Chris Gordon, Jim Joseph, Peggy Geib, Phil Klutts, Randy Grau, Shelley Goetz

NO: None

D. Presentation and Discussion of a 5 Year Budget for the 2000 CIP Sales Tax and a 2 Year Budget for the 2017 CIP Sales Tax.

Andy Conyers, Assistant City Manager of Administration, presented the proposed 5-year budget for the 2000 CIP Sales Tax and the proposed 2-year budget for the 2017 CIP Sales Tax. Based on the feedback over the last four meetings, minor modifications were made to each of these funds. Brief explanations were given of each item that was modified, with mention made that the changes are color coded, as indicated in the documents provided in the agenda packet. Highlights of the changes in these budgets, as requested by this board at the last meeting included:

2000 CIP Changes:

Danforth & Kelly- total dollars not changed (\$4M this fiscal year), and \$1M budgeted for next fiscal year. While a total of \$5M is identified as the city's contribution, staff are optimistic that the total will come in under that amount.

ITS Traffic System Phase 4- Budgeted \$5.8M, came out to \$4.9M, freeing up \$900K.

ADA Sidewalk Improvements (grant funded): All easements have been acquired, and now the project can go out to bid. So far, the city has paid \$1.8M, and ODOT is responsible for \$2.2M, with expectations of this partnership being about 50/50, as costs have increased during the lengthy time frame it has taken to get it all accomplished. This results in a \$30K increase in the budget, due to outside services being utilized to obtain the easements necessary to move forward.

Arcadia Lake Master Plan- Changing amount from \$42K to \$110K

YMCA/Library- Changing amount from \$30.7M to \$31.5M, all bids have come in, and changes approved by the City Council.

2017 CIP Changes:

Spring Creek to Route 66 Trail Connection (grant funded)-Moving \$3M from next fiscal year, to current, ODOT needs to be paid in June, which falls in the current fiscal year (FY24-25).

Vista Lane Trail (grant funded)- Moving dollars to oblige the grants received. Grant is for \$320K, the city's contribution must be at least \$80K.

Downtown ADA Improvements (ARPA funds) - anticipating change orders, maximum amount that can be absorbed per contract is 10% (\$185K).

Coltrane Rd Improvements – Correction made to \$3M, Andy explained that he made an error in the written portion of the document, written as \$2.5M, however, the correct number of \$3M (as shown on the spreadsheet), is correct.

YMCA/Library - Correction made on the amount listed for design changes, as \$150K. This will be corrected to \$20K. There will be additional dollars for third party material testing, he explained that this testing has been more than originally anticipated. This is an increase of \$57K, to the current year budget (FY24-25).

Member Randy Grau asked staff for clarification about reimbursement of the clean air grants, from page 18 in the agenda packet. Christy Batterson responded by explaining that the money is fronted, then reimbursement (city percentage) is requested from the grant provider. Grau also asked if any money had been spent on these projects yet. Andy Conyers responded in the negative and explained that the city has the responsibility to fund the designs, and all that's all that has been spent. The grants are all tied to the construction of these projects, and not the design.

Member Peggy Geib asked about the Economic Development Fund, and how much of it has been used in the past. Conyers responded that it has not been used as much as a park project or road reconstruction, but that he did not have the dates in front of him. He said that he knew funds had been used for some of the work done out at I-35 & Covell, which led to the Showbiz Cinema and Hilton Conference Center.

Motion by Jim Joseph, seconded by Chris Gordon. Motion carried as follows:

YES: Preston Watterson, Chris Gordon, Jim Joseph, Peggy Geib, Phil Klutts, Randy Grau, Shelley Goetz

NO: None

E. Discussion of the expiring 2017 Capital Improvement Sales Tax, to include possible consideration to the City Council to begin planning for renewal.

Chairman Watterson explained that he requested this item be discussed on this agenda, to officially submit a recommendation, from this board to City Council, to encourage and initiate the discussion of the 2017 CIP Sales Tax.

Member Randy Grau expressed his support for this discussion to be passed onto the City Council and suggested that a limited number of true capital projects or categories be focused on.

Several members expressed the need for public engagement and education, and their concern of how easily misinformation is spread. They all agreed that the earlier these conversations start, the better.

Chairman Watterson asked the board if there were any opposition to providing this recommendation, there were none. He provided these points to include in that recommendation: Start planning and recommend being on the ballot, emphasize community input, and that this board be involved in the process of educating the public, and utilized as conduits between staff, the public, and City Council.

This board would like to vote, to support this item to move forward to Council, as mentioned above. Chairman Watterson asked if anyone had any other comments. Sherry Jordan, CEO of Edmond Chamber of Commerce, came to the podium, introduced herself, she mentioned the Chamber's involvement in the 2017 CIP Sales Tax campaign, and expressed their support in favor of a renewal.

Motion by Jim Joseph, seconded by Phil Klutts. Motion carried as follows:

YES: Preston Watterson, Chris Gordon, Jim Joseph, Peggy Geib, Phil Klutts, Randy Grau, Shelley Goetz

NO: None

3. **Discussion Items:**

A. Presentation and Discussion of a Contract Amendment with Crossland Construction Company, Inc. (Construction Manager) for the Guaranteed Maximum Price (GMP) 5 of the AC Caplinger Ballfield Renovation Project to include Joint Sealants & Waterproofing, Sports Equipment, Shade Structures, Credit from Bid Package #4, Netting, Insurance, Performance Bond, and Owner's Contingency and Consideration of Approval of Resolution No. ____ Appointing Purchasing Agent; \$1,127,949.96. (Ward 2)

Brad Raney, Director of Parks and Recreation, presented to the board that this item was heard at Council, and approved, and expressed excitement that they were able to add 20 additional shade structures to the Caplinger ballfields. He mentions that fields 8-10 were redesigned, and need to be raised ten inches, which resulted in an additional cost of \$170K. He explains that there are a few final items needing done, such as more trash that needs to be hauled, and more dirt that needs to be brought in.

Chairman Watterson asked if there were any questions, there were none.

B. Monthly Sales and Use Tax Report.

Sales Tax was down 2.83%. YTD Sales Tax was down 2.23%. Use Tax was up 3.87% in April. YTD Use Tax was up 6.98%. Combined Sales & Use Tax for April was down 1.76%. YTD Combined was down .69%. This report also shows that in comparison, Edmond is not the only city with negative numbers.

4. Citizen Comments.

None

5. Comments from City of Edmond Staff.

Andy Conyers expressed his gratitude for the service of Preston Watterson on this board and wished him well moving forward in his new position on City Council.

6. Comments from the Capital Improvement Projects Advisory Board Chair and Members.

Board members expressed their sincere gratitude and congratulations to Preston Watterson, as he leaves his position on the CIP board, and begins his new journey as the Ward 3 Council Member.

7. Adjournment.

Motion by Chris Gordon, seconded by Randy Grau, to adjourn the Capital Improvement Projects Advisory Board at 5:01 p.m. Motion carried as follows:

YES: Preston Watterson, Chris Gordon, Jim Joseph, Peggy Geib, Phil Klutts, Randy Grau, Shelley Goetz

NO: None


Randy Grau, Chair