Capital Improvement Projects Advisory Board
Regular Meeting Agenda
City Council Chambers - 20 S. Littler Avenue, Edmond, Oklahoma
3:30 p.m., Tuesday, June 17, 2025

Members Present: Randy Grau, Josh McClintock, Anne Holzberlein, Peggy Geib, Phil Klutts, Shelley Goetz
Members Absent: Chris Gordon, Jim Joseph, Wesley Barnaby, Kevin Freeman (ex-officio)

1. **Call to Order.**

Chair Randy Grau called the meeting to order at 3:30 p.m., June 17, 2025, at the City Council Chambers located at 20 S. Littler Ave. The agenda was posted in the City First Administration Building at 24 E. 1st St., on June 12, 2025, at 3:03 p.m.

2. **Consideration of Approval Items:**

A. Consideration of Approval of Meeting Minutes: April 15, 2025.

Motion by Peggy Geib, seconded by Phil Klutts. Motion carried as follows:

YES: Randy Grau, Josh McClintock, Anne Holzberlein, Peggy Geib, Phil Klutts, Shelley Goetz
NO: None

B. Presentation and Consideration of Approval of Contract for the Pelican Bay Aquatic Center Renovation Project; $7,221,000.00. (Ward 1)

Brad Raney, Director of Parks and Recreation, presented current information on the received bids for the Pelican Bay Aquatic Center Renovation Project, while also providing a refresher of the project for the board. As the facility is almost 25 years old, it has been well loved over the years and is now showing its wear and tears, so renovations are needed. Four competitive bids have been received, and the architect recommends the lowest bid with alternates.

Raney explained that the footprint of the pool will look the same, as this is a renovation effort. Some of the renovations include, refreshing the cabana, proposed twenty-two additional parking spaces, concrete deck replacement, necessary plumbing, a new, high quality pool liner with a twenty-five-year warranty, and new gutters. A new slide tower would be replaced, new spray features added, new pumps in the pump room, ADA work would be done on the stairs (removed and replaced), and new handrails would be installed. There would also be a new retaining wall along the rock structure, to prevent the sediment from washing out into the pool when it rains.

Raney explained that the timeline window to start the project is not any later than Labor Day, as they do not want to impact the following swim season (Summer

2026). Staff, and the architect, recommend accepting the lowest bidder with the alternates. The Parks and Recreation Board recommended approval at their May 15 meeting.

Chairman Grau asked the board if there were any questions.

Member Klutts asked if the twenty-two proposed parking spots would be enough, to which Raney responded, that there may never be enough parking to address the issue completely, however, this would improve the situation and would aid in adding some additional parking for other community amenities such as Hafer Park, and the future Nature Preserve.

Chairman Grau asked whether these renovations would fix the issues with the water loss and leakage. Raney answered in the affirmative, and is included in the contract, meant to be watertight, and would be tested by the contractor. Raney mentioned that in the last two years, improvements have been made, as needed, to help significantly reduce water loss, such as repairs to broken pipes and valves that were leaking.

Member Geib commented on the cost savings of this project in the long run, as water loss would be reduced, and pipes were secured and that should eventually offset the amount spent on the front end.

Chairman Grau asked Raney to clarify whether the item on the agenda is to recommend approval of the contract, and it includes all three alternates, or if only one needs to be chosen. Raney responded in the affirmative that the base bid total, as shown in his presentation, includes all the alternates, and he explained that the board could make an alternative recommendation, should they choose to.

Motion by Peggy Geib, seconded by Josh McClintock. Motion carried as follows:

YES: Randy Grau, Josh McClintock, Anne Holzberlein, Peggy Geib, Phil Klutts, Shelley Goetz
NO: None

C. Consideration of Approval of Professional Services Contract with Teim Design, PLLC for Intersection and Road Improvement Projects; $494,130.00. (Citywide)

Brad Moery, Senior Civil Engineer, explained that based on the improvements that are needed to the intersection at 2nd & Coltrane, this contract would assist in widening Coltrane Road, to alleviate pressure points, and to assist in traffic flow. He explained that the 2017 CIP Sales Tax had $500K dedicated to the design of these improvements, however, the design of this portion of Coltrane Road ended up totaling to $252K. Staff asked Teim Design if they could look at designing at another problem intersection at Covell & Western. Covell Road has been long identified as a main thoroughfare in Edmond, and currently, is still a four-way stop sign, which causes a lot of traffic backup during peak hours. He explained the idea from Teim Design is to investigate the feasibility and to design a single lane roundabout. Roundabouts work best when designed in series, and Oklahoma County, just outside Edmond limits, has plans for two roundabouts on Covell. Staff feel this is a great opportunity for success, for Edmond to try the roundabout design, and to alleviate the traffic concerns on Covell.

The total for the design came in under budget, at $494,130, and the budgeted amount was $500K. Staff feel that there are opportunities for grants to assist in the future construction of this project. He explained that currently, there are no construction funds for the intersection improvements at Covell & Western, but by having a completed design, that there is a high likelihood of obtaining grants.

Chairman Grau asked the board if there were questions about the item.

Member Holzberlein asked about the timeframe for starting construction. Moery responded that they are unsure of construction timeframe for Covell & Western, as there is not a funding source identified at this time. However, funds are budgeted for next year for 2nd & Coltrane, and this improvement would be the first to start, while keeping in mind, timing of the opening of Uncommon Ground. Steve Lawrence, Director of Engineering, added that any utilities are an unknown factor on Coltrane, and the timeframe to move any utilities is yet to be determined until the design occurs. He explained that a benefit is that ODOT has a plan for I-35 and Danforth that is included in the 8-year budget, but staff is hopeful for Coltrane to be widened before that project is started.

Member Goetz asked how the construction northbound on Coltrane would affect the residential areas around it. Moery responded that during construction, they will do their best to maintain access, and that it would be done in a sequence that would keep traffic flowing, as best as possible, while still accommodating those neighboring residents.

Member McClintock expressed his gratitude and support to staff for implementing roundabouts. He stated that they do work, and will work, but will take getting used to. He mentioned that roundabouts are cheaper than stoplights, while also adding the increased safety component.

Member Geib asked for clarification of the design of the single lane roundabout. Moery responded.

Motion by Phil Klutts, seconded by Peggy Geib. Motion carried as follows:

YES: Randy Grau, Josh McClintock, Anne Holzberlein, Peggy Geib, Phil Klutts, Shelley Goetz

NO: None

3. **<u>Discussion Items:</u>**

A. Presentation and Discussion of Contract for the FY25 Spring Street Overlay Project; $5,452,505.00. (Citywide)

Harry Fenton, Project Engineer, presented the base bid, with 3 alternates. 6 bids were received, 3 were received under budget. He explained each project, while also adding data from the pavement study, that assisted in making the decisions of what to include in the base bid.

B. Presentation and Discussion of Contract for Danforth Span Wire Traffic Signals; $314,226.00. (Citywide)

Corson Smith, Senior Transportation Engineer, presents to the board a contract for two span wire traffic signals. One located at Danforth & Sooner, and the other at Danforth & School St. He explained that during peak hours, these intersections are congested, and that traffic flow is affected. This project came in under budget, and Engineering staff presented an idea of how to potentially use the remaining dollars to install a signal at Air Depot & Covell.

If the board would like to suggest recommendations for different projects to be considered, staff are supportive of expediting that recommendation to be heard by the City Council, in a timely fashion.

C. Staff Update on NW Trail Connector Project and Danforth and Kelly Intersection Project.

Brad Moery, Senior Civil Engineer, updated the board on the final invoicing for the estimated construction cost of the trail. He explained that staff is working to expedite the process to be heard in front of city council at their next meeting. Bids open with ODOT for the Danforth and Kelly intersection next week.

D. Monthly Sales Tax Report.

Andy Conyers explained that sales tax overall for the year was down 2.33%, when compared to the previous year. The budget for growth was expected to be 1%. Conyers reported that the interest accrued on the 2000 & 2017 Sales Tax Funds have grown, which essentially means that the CIP budgets break even, based upon were estimated to end up fiscally.

4. **Citizen Comments.**

None.

5. **Comments from City of Edmond Staff.**

Andy Conyers announces that this is the last meeting for three members of this board. He expressed his gratitude on behalf of staff for the service and contributions of Anne Holzberlein, Shelley Goetz and Josh McClintock on the Capital Improvement Projects Advisory Board.

6. **Comments from the Capital Improvement Projects Advisory Board Members.**

Member McClintock commented on how much he has enjoyed serving on multiple boards throughout the city, including the Capital Improvement Projects Advisory Board, Public Works Committee, and being part of Edmond Shift Committee.

Member Holzberlein states that she is very impressed by city staff and all that they do. She has enjoyed her time on this board, has gained a lot of knowledge (especially about roads), and has very much enjoyed getting to know the city staff that present to the board, answer questions, and assist with meetings.

Member McClintock also added that he collaborates with multiple cities for work and wishes that all those cities had the City of Edmond staff.

Member Goetz expresses being grateful for the knowledge she has acquired while serving on this board. She explained that when she has conversations with citizens, and discussions occur about the decisions being made in the city, that she can, in good conscious, defend city staff, and the City of Edmond.

Chairman Grau expresses his sincere gratitude, on behalf of the current board, and past, for each departing board member for their service and sacrifices they've made to participate on this advisory board. He states that while the work is not glamorous, it is important work, and that it is important for residents to get involved.

7. **Adjournment.**

Motion by Anne Holzberlein, seconded by Shelley Goetz, to adjourn the Capital Improvement Projects Advisory Board at 4:30 p.m. **Motion carried as follows:**

YES: Randy Grau, Josh McClintock, Anne Holzberlein, Peggy Geib, Phil Klutts, Shelley Goetz

NO: None

Randy Grau

Randy Grau, Chair