BOARD MEETING MINUTES
August 19, 2025

Chair Kathy Wallis called the regular meeting of the Edmond Economic Development Authority Board of Trustees to order on Tuesday, August 19, 2025 at 8:16 a.m., 825 East 2nd Street, Edmond, OK. The agenda for the meeting was posted in the City First Administration building on August 14, 2025 at 3:44 a.m.

Present – Trustees Rob Garrett, Darren Helm, Tom Blalock, Victoria Caldwell, Phil Fraim, Paul Koenig, and Susan Starns
Absent – None
Others in attendance – Gina Arter, Data & Communications Manager; Madison Smith, EEDA Legal Counsel; Randy Entz, Acting City Manager; Jennifer Springer, Interim EEDA Executive Director; Leana Dozier, City of Edmond; Kathy Panas, City of Edmond; Sarah London, City of Edmond; Sean Wallace, City of Edmond; Heather McDowell, EEDA; Nate Clair; ADG Blatt; Tony Blatt, ADG Blatt; AJ Kirkpatrick, ADG Blatt

Regular Meeting Minutes – Trustee Blalock made a motion to approve the Minutes of July 15, 2025. Trustee Helm seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Caldwell, Fraim, Garrett, Helm, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	None

Special Meeting Minutes – Trustee Blalock made a motion to approve the Minutes of July 20, 2025. Trustee Helm seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Caldwell, Fraim, Garrett, Helm, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	None

Special Meeting Minutes – Trustee Blalock made a motion to approve the Minutes of July 21, 2025. Trustee Helm seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Caldwell, Fraim, Garrett, Helm, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	None

Special Meeting Minutes – Trustee Fraim made a motion to approve the Minutes of August 1, 2025. Trustee Caldwell seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Caldwell, Fraim, Garrett, Helm, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	None

Financial Report – Trustee Blalock made a motion to approve the July financial report. Vice Chair Garrett seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Caldwell, Fraim, Garrett, Helm, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	None

Claims Report – Trustee Helm made a motion to approve the August claims report in the amount of $15,724.19. Trustee Starns seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Caldwell, Fraim, Garrett, Helm, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	None

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Approval of Amended FY26 Budget – Vice Chair Garrett made a motion to approve the amended FY26 budget. Trustee Starns seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Caldwell, Fraim, Garrett, Helm, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	None

Approval of 2025-2026 Operating Agreement between EPWA and EEDA – Trustee Blalock made a motion to approve the 2025-2026 Operating Agreement. Trustee Starns seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Caldwell, Fraim, Garrett, Helm, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	None

Monthly Update and Discussion About New Strategies and Goals for Promoting Economic Development in Edmond

Discussion and Consideration of Approval for IMPLAN Economic Development Software – Vice Chair Garrett made a motion to approve purchasing IMPLAN. Trustee Caldwell seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Caldwell, Fraim, Garrett, Helm, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	None

Discussion and Consideration to Apply for Oklahoma Community Marketing Partnership Program – Vice Chair Garrett made a motion to approve application for the Oklahoma Community Marketing Partnership Program. Trustee Blalock seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Caldwell, Fraim, Garrett, Helm, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	None

Presentation and Discussion of UCO University District Plan – Nate Clair and AJ Kirkpatrick

Comments from the EEDA Board Chair and Members – Trustee Fraim noted the positive sales tax numbers. No comments from Chair Wallis, Vice Chair Garrett, Trustees Blalock, Caldwell, Helm, Koenig, and Starns.

With no further business to discuss, Trustee Blalock made a motion to adjourn at 9:48 a.m. Trustee Caldwell seconded the motion. Motion was unanimous, vote 6-0 in favor.

DATE APPROVED: September 16, 2025

Kathy E. Wallis, Chair