

Arcadia Lake Commission
April 10, 2025

1. **Meeting called to order** by Rocky McElvany at 3:58 p.m. at the MAC, Parks and Recreation Administration, 2733 Marilyn Williams Drive, Edmond, Oklahoma. The agenda for this meeting was posted in the City First Administration Building on April 7, 2025, at 8:43 a.m. Commissioners present: Rocky McElvany, KC Williams, Jennifer Fields, and Derek Kern. City staff present: Phil Jones. Visit Edmond staff present: Jennifer Thornton. Arcadia Lake staff present: Nicole Offutt. Parks and Recreation staff present: Brad Raney, Frank Hale, and Cheryl Tettleton.
Absent: Catherine Sharp
2. **Consideration of Approval of Meeting Minutes for March 13, 2025.** KC Williams motioned to approve the minutes; Derek Kern seconded the motion. **Motion carried as follows:**
AYES: Rocky McElvany, KC Williams, Derek Kern, and Jennifer Fields
NAYS: None
3. **Discussion and Consideration to Recommend Approval of the Draft City of Edmond Resiliency Action Plan.** Presented by Phil Jones. The city has been working with Lotus Engineering and Sustainability for about a year to develop the plan. After presenting to several boards and commissions, the plan is expected to go to Council for approval on April 28. The plan is designed to be environmentally advantageous and will help to save on operating costs for the city. A public dashboard will be implemented to provide information, track progress, and facilitate transparency, and is designed to be easily updated with timely data. The goal of the plan is to create a stable, resilient, and healthy community for generations to come. The plan will integrate current and future sustainability efforts into a cohesive framework. Included building blocks are the Green Infrastructure plan, Edmond Plan 2018, Edmond Shift plan, and (coming soon) the Low Impact Development Manual. Input was sought from focus groups, interviews, surveys, and a Council workshop. The plan is organized into six sectors: Green Building and Energy Efficiency, Land Use and Urban Design, Air Quality and Transportation, Water Quality and Conservation, Waste Reduction, and Economic Development and Outreach. These sectors contain about 125 strategies, categorized as Adopt, Act, and Advocate. Consulting for plan development was completely funded by an Energy Conservation and Efficiency Block Grant from the U.S. Department of Energy. Having this plan in place will help when applying for future grant funds. Derek Kern motioned to recommend support for the resiliency plan; Jennifer Fields seconded the motion. **Motion carried as follows:**
AYES: Rocky McElvany, KC Williams, Derek Kern, and Jennifer Fields
NAYS: None
4. **Discussion and Consideration to Recommend Approval of a Memorandum of Understanding (MOU) with the Oklahoma Mountain Bike Association (OMBA).** Presented by Brad Raney. A draft of this agreement came before the board previously and has since been reviewed by the city attorney with minimal change. Tony Sikes of OMBA said this agreement was basically copied from their agreement with ODWC (Oklahoma Dept. of Wildlife Conservation). The agreement doesn't change the relationship between OMBA and

the city/lake staff, simply formalizes it. Jennifer Fields recommended support of the MOU; KC Williams seconded the motion. **Motion carried as follows:**

AYES: Rocky McElvany, KC Williams, Derek Kern, and Jennifer Fields

NAYS: None

5. Updates and Discussion of Arcadia Lake Activity Reports and Projects. Provided by Brad Raney and Nicole Offutt.

- **Trails** – Spring Creek to 2nd St. connector is in ODOT's hands. Should be released for bid soon. Spring Creek to Carl Rehman is in the design process. Will be doing a walk-through and reviewing tree alignment. Creek Bend may have an item on the upcoming Council agenda regarding the final needed easement.
- **Master Plan Projects** – Estimated cost to build the designed restrooms was higher than expected at \$400-500 thousand. The master plan set an expectation of \$200–300 thousand per restroom. There are 18 restrooms to renovate, so the cost needs to be lowered if possible. Frank said they have looked at prefab to see if the cost could be closer to meeting expectations. They have also gone back to the designer to see what is driving the cost up.
- **Deep Fork Trash** – Part of the master plan. The Arcadia Lake Commission and Parks Board have each approved the agreement for the feasibility study. As CIP funds will be used, the item will go before that committee for approval prior to going to City Council at the end of April or beginning of May.
- Revenues are up. The numbers are skewed some due to implementing the reservation system, as revenue related to future rentals is showing now, at the time the reservation is made. This will normalize over time. Central State is completely booked for Memorial Day weekend. Scissortail is not on the reservation system and available spots can be booked in person on the day needed.
- Hiring of seasonal employees is on track or better than in past years.
- Cedar trees collected from the Christmas tree drop-off have been placed near the fishing docks by lake staff. The Scouts were not able to do the project.
- Rubber mulch for the playgrounds has been ordered and should be delivered in the next few weeks.
- The litter system is working. The Persian New Year Celebration event was a good test. The new cans did a good job of keeping trash contained, making cleanup by lake staff much quicker/easier.
- The job description for the new ranger position has been reviewed by all interested parties and should be ready for HR to finalize and post.

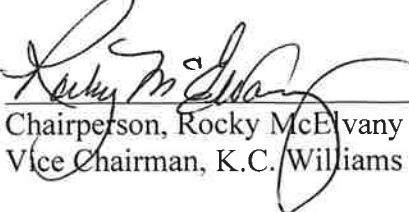
6. Citizen Comments. None.

7. Comments from the Arcadia Lake Commission Chair and Members. None.

8. Adjournment: KC Williams motioned for adjournment at 4:39 p.m.; Jennifer Fields seconded the motion. **Motion carried as follows:**

AYES: Rocky McElvany, KC Williams, Derek Kern, and Jennifer Fields

NAYS: None



Chairperson, Rocky McElvany (or)
Vice Chairman, K.C. Williams