

Fund Structure and Budget Reform Committee Minutes

Special Meeting

August 28, 2025

Staff Present: Katy King, Christy Batterson, Julianna McCullough, Madeline Sawyer, Madison Smith, Matt Newcomb, Ethan Davis, Sheila Briesch, Andy Conyers

1. Call to Order

Committee Chair, Mark Nash, called the special meeting of the Fund Structure and Budget Reform Committee to order at 8:00 A.M., Thursday, August 28, 2025, in the Main Street Conference Room A&B located at 22 E. Main St. in Edmond, Oklahoma. The agenda for this meeting was posted in City Hall on August 25, 2025, at 2:13 P.M.

Members Present: Mark Nash, Preston Watterson, Jill Castilla, Cody Boyd, Taylor Wilson, Laura Sheriff, Ex-Officio Kathy Panas, Ex-Officio Ross VanderHamm

Members Absent: Rick McCune

2. Consideration of Approval of Meeting Minutes: August 7, 2025.

Motion by Taylor Wilson, seconded by Jill Castilla to approve the meeting minutes from August 7, 2025.

Motion passed unanimously.

3. Discussion and Review of Future Committee Meeting Dates.

Committee Member Wilson noted he will be absent on September 11th. Any member who will be absent will report that ahead of time to Katy King.

4. Presentation and Discussion of the City's Current Fund Structure and Related Financial Processes.

Finance Director, Kathy Panas, explained the current buckets that the City currently has as outlined in the agenda packet.

Committee Member Wilson asked how the money for public safety is allocated from the general fund to their respective funds. City Attorney, Madeline Sawyer stated what was approved by voters in the Ordinance. Committee Member Castilla noted that it would be nice to be able to more clearly see police and fire money coming in and out. The committee then asked the Finance team to prepare a budget and balance sheet at the department level for public safety.

Committee Member Wilson asked about utilities, for example the Tennis Center. Kathy Panas said that if it's in the general fund, it's shared but would have to look further into the Tennis Center specifically.

Committee Member Boyd asked why there were different funds for each social agency. Kathy Panas replied that the City's grant tracking has to be very detailed. The Housing & Community Resources team can track things easier if each has its own fund. It also provides the ability to see who is inactive.

Committee members discussed how much of the general fund the City actually has to use after the dedicated portions and agreements are satisfied.

5. Discussion of Topics for Future Meetings.

Committee members discussed continuing the conversation of discussing how the City is classifying funds and that they'd like to see a presentation and work backwards from that. Specifically, starting with the police budget.

6. Adjournment.

Motion by Jill Castilla, seconded by Preston Watterson to adjourn the Fund Structure and Budget Reform Committee meeting.

Motion passed unanimously.

A handwritten signature in black ink, appearing to read 'Mark A. Nash', written over a horizontal line.

Mark A. Nash, Fund Structure and Budget
Reform Committee Chairperson