

Fund Structure and Budget Reform Committee Minutes

Special Meeting

September 11, 2025

Staff Present: Katy King, Christy Batterson, Julianna McCullough, Madeline Sawyer, Madison Smith, Sheila Briesch, Randy Entz

1. Call to Order

Committee Chair, Mark Nash, called the special meeting of the Fund Structure and Budget Reform Committee to order at 8:00 A.M., Thursday, August 28, 2025, in the Main Street Conference Room A&B located at 22 E. Main St. in Edmond, Oklahoma. The agenda for this meeting was posted in City Hall on September 9, 2025, at 7:17 A.M.

Members Present: Mark Nash, Preston Watterson, Cody Boyd, Laura Sheriff, Ex-Officio Kathy Panas, Ex-Officio Ross VanderHamm

Members Absent: Rick McCune, Taylor Wilson, Jill Castilla

2. Consideration of Approval of Meeting Minutes: August 28, 2025.

Motion by Laura Sheriff, seconded by Preston Watterson to approve the meeting minutes from August 28, 2025.

Motion passed unanimously.

3. Presentation and Discussion of Current Budget Format.

Kathy Panas reviewed the current budget formats that the City of Edmond uses.

Ross VanderHamm stated that there's no state law that requires us to show the outer years, we only do that for internal planning purposes.

4. Discussion of Possible Budget Presentation Formats.

Committee Member Nash explained some examples of other cities' purpose-based budgets.

Committee Member Watterson noted that there are noticeable differences between what is presented at the City Council budget workshops and what goes into the final budget book.

Committee Member Boyd said that the way the budget is presented now is hard for the public to truly understand and that he would appreciate seeing the trends from years past instead of just future.

Committee Member Nash stated that how the fund detail is submitted and approved is done by Finance is great, but he would just like that as a separate document.

Committee Member Sheriff noted that we, the City, should make sure that we have a way to show funding sources because if they are coming from other places, that won't show up on the same page and could raise red flags, although we know it isn't.

Multiple committee members noted that they had reviewed the differences in the budget formats between other municipalities that were posted in the packet and what they liked from each.

Kathy Panas said that her team would be able to produce any examples of breakdowns that they're wanting to see.

Committee Member Boyd stated that he likes how the state budget book always displays percentage differences.

The committee as a whole noted that they would like to change the name of "transfers in" and "transfers out" so something more detailed such as "allocated support". It was also suggested that the front part of the budget book could be more aligned with more of a high-level perspective. We, the City, could look at paring down some of the columns from the front part of the book and leaving them in the more detailed breakdown in the back of the book, as well as adding a pie chart for visual understanding.

5. Adjournment.

Motion by Laura Sheriff, seconded by Cody Boyd to adjourn the Fund Structure and Budget Reform Committee meeting.

Motion passed unanimously.

A handwritten signature in black ink, appearing to read 'Mark A. Nash', written over a horizontal line.

Mark A. Nash, Fund Structure and Budget
Reform Committee Chairperson