

Fund Structure and Budget Reform Committee Minutes

Special Meeting

September 25, 2025

Staff Present: Katy King, Christy Batterson, Julianna McCullough, Madeline Sawyer, Madison Smith, Sheila Briesch, Randy Entz, Andy Conyers, Brenda Mayer

1. Call to Order

Committee Chair, Mark Nash, called the special meeting of the Fund Structure and Budget Reform Committee to order at 8:00 A.M., Thursday, September 25, 2025, in the Main Street Conference Room A&B located at 22 E. Main St. in Edmond, Oklahoma. The agenda for this meeting was posted in City Hall on September 23, 2025, at 7:27 A.M.

Members Present: Mark Nash, Preston Watterson, Cody Boyd, Laura Sheriff , Ex-Officio Kathy Panas, Ex-Officio Ross VanderHamm, Taylor Wilson

Members Absent: Rick McCune, Jill Castilla

2. Consideration of Approval of Meeting Minutes: September 11, 2025.

Motion by Preston Watterson, seconded by Cody Boyd to approve the meeting minutes from September 11, 2025.

Motion passed unanimously.

3. Presentation and Discussion of Budgeting Features, Including a Budget Roll-Up, in the Questica Software.

Staff members Kathy Panas and Matt Newcomb went over the budget roll up software in the Questica system as outlined in the agenda packet.

Committee Member Nash said what we need to see is by fund instead of function (police special tax, general fund, etc.).

Committee Member Sheriff walked in at 8:04am.

Committee Member Wilson suggested separating operating versus capital; further flushing out transfers out and transfers in so those are more understandable.

Committee Member Nash suggested that the funding stream name is the top level, and the function would be the second level.

Committee Member Watterson suggested separating utilities and government.

Committee Member Wilson clarified, along with the rest of the committee, that the expense section is categories driven.

Committee Member Watterson said that he'd like to see the top level being organized by revenue stream and the bottom level would be departmental and then under divisions.

4. Comments from the Fund Structure and Budget Reform Committee Chair and Members.

Committee Members Nash and Watterson both noted that the committee is making good progress.

5. Adjournment.

Motion by Laura Sheriff, seconded by Cody Boyd to adjourn the Fund Structure and Budget Reform Committee meeting.

Motion passed unanimously.

A handwritten signature in black ink, appearing to read 'M. Nash', written over a horizontal line.

Mark A. Nash, Fund Structure and Budget
Reform Committee Chairperson