

Fund Structure and Budget Reform Committee Minutes

Special Meeting

October 9, 2025

Staff Present: Katy King, Rindi Cochran, Christy Batterson, Julianna McCullough, Cinda Covell, Madison Smith, Dwight Polson, Randy Entz, Andy Conyers

1. Call to Order

Committee Chair, Mark Nash, called the special meeting of the Fund Structure and Budget Reform Committee to order at 8:00 A.M., Thursday, October 9, 2025, in the Main Street Conference Room A&B located at 22 E. Main St. in Edmond, Oklahoma. The agenda for this meeting was posted in City Hall on October 6, 2025, at 1:51 P.M.

Members Present: Mark Nash, Preston Watterson, Cody Boyd, Ex-Officio Kathy Panas, Ex-Officio Ross VanderHamm, Taylor Wilson, Rick McCune

Members Absent: Jill Castilla and Laura Sheriff

2. Consideration of Approval of Meeting Minutes: September 25, 2025.

Motion by Rick McCune, seconded by Taylor Wilson to approve the meeting minutes from September 25, 2025.

Motion passed unanimously.

3. Presentation and Discussion of Budgeting Features, Including a Budget Roll-Up, in the Questica Software.

Multiple members of the committee noted that they like how the new, updated roll up looks as presented in the agenda packet.

Committee member Nash believes that the breakdown (personnel services, materials & supplies, other services & charges, and capital outlay) is what council should be voting on when they approve the budget each year.

Committee Member Wilson asked if Finance could produce a report about uses by department by burden, and also suggested separating things by pre-allocation versus post-allocation.

Committee Member Nash suggested renaming Internal Service Funds to something similar to Internal support or internal administrative. Committee Member McCune suggested "Administrative Overhead Allocation".

4. Citizen Comments.

Katy King made a comment to the committee of their upcoming scheduled meetings.

5. Comments from the Fund Structure and Budget Reform Committee Chair and Members.

Many committee members agreed that a topic for the next meeting should be fund structure.

6. Adjournment.

Motion by Rick McCune, seconded by Cody Boyd to adjourn the Fund Structure and Budget Reform Committee meeting.

Motion passed unanimously.

A handwritten signature in black ink, appearing to read 'M. Nash', written over a horizontal line.

Mark A. Nash, Fund Structure and Budget
Reform Committee Chairperson