

Urban Forestry Commission Minutes
Regular Meeting
November 12, 2025

1. Call to Order of the Urban Forestry Commission

Co-Chairperson Lugene Jones called the regular meeting of the Urban Forestry Commission to order at 4:30 PM, Wednesday, November 12, 2025, in Main Street Conference Room A at the City Hall (22 E Main St) in Edmond, Oklahoma. The agenda for this meeting was posted in the City Hall Breezeway, November 06, 2025 at 3:57pm.

Members Present: Co-Chairs Lugene Jones and Kurt Atkinson, Ed Cunliff, Dena Bleeker, and Stefanie Harris.

Members Absent: None.

Staff Present: Leigh Martin, Shain Armstrong, and Zach Paty

2. Consideration of Approval of Meeting Minutes

Motion made by Dena Bleeker, seconded by Ed Cunliff to approve meeting minutes from September 10, 2025.

Motion passed unanimously.

3. Introduction of Guests.

Mike Sharrer and Esen Yildirim, Edmond Citizens.

4. Urban Forestry Progress Report.

Leigh Martin discussed updates to the activity report template and gave an overview of information in the Urban Forestry Activity Reports from September and October.

September:

- Hosted an Arboretum Enhancement event on 09/06/2025. There were sixteen volunteers.
- Tree Planting at Meadowlake Park on 09/25/2025. There were twenty-five volunteers, and fourteen trees were planted.
- Ava participated in the Native Plant Network Festival.
- Currently working on Winter edition of Tree Mail.
- Trails Design Guide project.
- Standard Operating procedure for Landscape Follow up inspections.
- Review of the most recent update of UDC.
- Three employees attended Tree Decay Workshop.

October:

- Distributed 275 trees to residents at the Edmond Farmers Market on October 04, 2025.
- Tree planting event at Ted Anderson Park on October 14, 2025. Planted 7 trees with fourteen volunteers.
- Inspected trees on Boulevard from Danforth for pruning needs.
- Met with Code Enforcement to coordinate on process for Landscape Code Violations.
- Ava attended the American Society of Landscape Architects national conference and the Oklahoma Chapter conference.
- Began work on tree service outreach program.

5. Discussion and Consideration of 2026 Schedule of Regular Meetings.

Leigh Martin stated that the November 2026 meeting has been moved to the Tuesday before due to it falling on Veteran's Day.

Motion to approve by Dena Bleeker, seconded by Ed Cunliff.

Motion passed unanimously.

6. Discussion of 2025 Urban Forestry Commission Goals.

- Connect tree planting efforts with the Route 66 Centennial celebration.
- Develop an education campaign on Firewise land management practices.
- Partner with a nonprofit to obtain funding and support for Urban Forestry Commission projects.
- Plan potential educational programming for the Charles D. Lamb Nature Preserve.

7. Citizen Comments.

Mike Sharrer asked about possible trail by nature reserve and if there has been any new information regarding prescribed burning near Lake Arcadia.

8. Comments from the Urban Forestry Commission Chair and Members.

Lugene Jones stated that she was pleased with the turnout at the tree planting.

9. Adjournment.

Motion made by Dena Bleeker, seconded by Ed Cunliff to adjourn the Urban Forestry Commission meeting at 5:13 PM.

Motion passed unanimously.



Lugene Jones

Co-Chairperson, Urban Forestry Commission



Kurt Atkinson

Co-Chairperson, Urban Forestry Commission