

BOARD MEETING MINUTES
January 20, 2026

Chair Rob Garrett called the regular meeting of the Edmond Economic Development Authority Board of Trustees to order on Tuesday, January 20, 2026 at 8:15 a.m., 825 East 2nd Street, Edmond, OK. The agenda for the meeting was posted in the City First Administration building on January 15, 2026 at 2:44 p.m.

Present – Trustees Rob Garrett, Tom Blalock, Phil Fraim, Austin Fugitt, Darren Helm, Paul Koenig and Kathy Wallis
Absent – Trustee Victoria Caldwell and Susan Starns

Regular Meeting Minutes – Trustee Fraim made a motion to approve the Minutes of December 16, 2025. Trustee Blalock seconded the motion. Motion approved by roll call vote:

AYES: Blalock, Fraim, Fugitt, Garrett, Helm, Koenig and Wallis
NAYS: None
ABSENT: Caldwell and Starns

Financial Report – Trustee Blalock made a motion to approve the December financial report. Trustee Wallis seconded the motion. Motion approved by roll call vote:

AYES: Blalock, Fraim, Fugitt, Garrett, Helm, Koenig and Wallis
NAYS: None
ABSENT: Caldwell and Starns

Claims Report – Trustee Wallis made a motion to approve the January claims report in the amount of \$26,731.80. Trustee Helm seconded the motion. Motion approved by roll call vote:

AYES: Blalock, Fraim, Fugitt, Garrett, Helm, Koenig and Wallis
NAYS: None
ABSENT: Caldwell and Starns

Action Related to Add Chair Garrett and Vice Chair Starns to EEDA Bank Accounts – Trustee Wallis made a motion to remove Trustee Helm and Trustee Wallis from all Bank Accounts as signers and approved adding Chair Garrett and Vice Chair Starns as authorized signers on all EEDA bank accounts, subject to existing expenditure approval requirements. Trustee Helm seconded the motion. Motion approved by roll call vote:

AYES: Blalock, Fraim, Fugitt, Garrett, Helm, Koenig and Wallis
NAYS: None
ABSENT: Caldwell and Starns

Action Related to Approve Marketing Services Agreement with Flight – Trustee Blalock made a motion to approve the authorization for the Executive Director to execute the marketing agreement with Flight Marketing for EEDA. Trustee Koenig seconded the motion. Motion approved by roll call vote:

AYES: Blalock, Fraim, Fugitt, Garrett, Helm, Koenig and Wallis
NAYS: None
ABSENT: Caldwell and Starns

Presentation and Discussion by Casey Cornett with Flight Marketing regarding Proposed Marking Services

Executive Director Report: Presentation, Review, and Discussion of Market Activity and Tax Reports

Comments from the EEDA Board Chair and Members

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With no further business to discuss, Trustee Fraim made a motion to adjourn at 9:15 a.m. Trustee Wallis seconded the motion. Motion was unanimous, vote 7-0 in favor. Trustee Starns and Trustee Caldwell were absent.

DATE APPROVED: January 20, 2026



Rob Garrett, Chair