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BOARD MEETING MINUTES

February 17, 2026

Chair Rob Garrett called the regular meeting of the Edmond Economic Development Authority Board of Trustees to order on Tuesday, February 17, 2026 at 8:15 a.m., 825 East 2nd Street, Edmond, OK. The agenda for the meeting was posted in the City First Administration building on February 12, 2026 at 4:39 p.m.

Present – Trustees Rob Garrett, Tom Blalock, Victoria Caldwell, Phil Fraim, Austin Fugitt, Paul Koenig, Susan Starns and Kathy Wallis

Absent – Trustee Darren Helm

Regular Meeting Minutes – Trustee Blalock made a motion to approve the Minutes of January 20, 2026. Trustee Wallis seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Fraim, Fugitt, Garrett, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	Helm
ABSTAIN:	Caldwell

Strategic Planning Session Minutes – Trustee Wallis made a motion to approve the Minutes of January 30, 2026. Trustee Blalock seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Fraim, Fugitt, Garrett, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	Helm
ABSTAIN:	Caldwell

Financial Report – Trustee Starns made a motion to approve the January financial report. Trustee Fraim seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Caldwell, Fraim, Fugitt, Garrett, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	Helm

Claims Report – Trustee Koenig made a motion to approve the February claims report in the amount of \$66,205.89. Trustee Fugitt seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Caldwell, Fraim, Fugitt, Garrett, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	Helm

Action Related to EEDA Final Audit Report, Fiscal Year 2024-2025 – Trustee Starns made a motion to approve the EEDA Final Audit Report, Fiscal Year 2024-2025. Trustee Blalock seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Caldwell, Fraim, Fugitt, Garrett, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	Helm

Action Related to Adjusting the May 2026 Board Meeting – Trustee Caldwell made a motion to cancel the May 2026 Board meeting. Routine claims normally presented in May will be submitted for approval at the April meeting along with the April claims and held for payment until May. If an urgent matter arises, a Special Meeting may be called. Trustee Blalock seconded the motion. Motion approved by roll call vote:

AYES:	Blalock, Caldwell, Fraim, Fugitt, Garrett, Koenig, Starns and Wallis
NAYS:	None
ABSENT:	Helm

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Presentation and Discussion of EEDA Final Audit Report, Fiscal Year 2024-2025 by Andy Cromer with HSPG & Associates

Presentation and Discussion of the Unified Development Code Update by Ken Bryan with The City of Edmond

Presentation and Discussion of Identified Themes from Strategic Planning Session by Heather McDowell and Jennifer Springer

Executive Director Report: Presentation, Review, and Discussion of Market Activity and Tax Reports

Comments from the EEDA Board Chair and Members

With no further business to discuss, Trustee Garrett made a motion to adjourn at 9:54 a.m. Trustee Starns seconded the motion. Motion was unanimous, vote 5-0 in favor. Trustee Caldwell, Fugitt, and Koenig had to leave early. Trustee Hem was absent.

DATE APPROVED: March 17, 2026



Rob Garrett, Chair