BOARD MEETING MINUTES
June 16, 2026

Chair Rob Garrett called the regular meeting of the Edmond Economic Development Authority Board of Trustees to order on Tuesday, June 16, 2026 at 8:15 a.m., 825 East 2nd Street, Edmond, OK. The agenda for the meeting was posted in the City First Administration building on June 11, 2026 at 7:50 a.m.

Present – Trustees Rob Garrett, Phil Fraim, Austin Fugitt, Darren Helm, Paul Koenig, and Kathy Wallis
Absent – Trustees Susan Starns, Tom Blalock, Victoria Caldwell

Regular Meeting Minutes – Trustee Wallis made a motion to approve the Minutes of April 21, 2026. Trustee Helm seconded the motion. Motion approved by roll call vote:

AYES: Fraim, Fugitt, Helm, Garrett, Koenig, and Wallis
NAYS: None
ABSENT: Blalock, Caldwell and Starns

Financial Report – Trustee Wallis made a motion to approve the April financial report. Trustee Koenig seconded the motion. Motion approved by roll call vote:

AYES: Fraim, Fugitt, Helm, Garrett, Koenig, and Wallis
NAYS: None
ABSENT: Blalock, Caldwell and Starns

Financial Report – Trustee Fugitt made a motion to approve the May financial report. Trustee Koenig seconded the motion. Motion approved by roll call vote:

AYES: Fraim, Fugitt, Helm, Garrett, Koenig, and Wallis
NAYS: None
ABSENT: Blalock, Caldwell and Starns

Claims Report June– Trustee Fraim made a motion to approve the June claims report in the amount of $36,556.02. Trustee Wallis seconded the motion. Motion approved by roll call vote:

AYES: Fraim, Fugitt, Helm, Garrett, Koenig, and Wallis
NAYS: None
ABSENT: Blalock, Caldwell and Starns

Approval of Operating Agreement– Trustee Fraim made a motion to approve the 2026-2027 Agreement between the EEDA and the Edmond Public Works Authority. Trustee Wallis seconded the motion. Motion approved by roll call vote:

AYES: Fraim, Fugitt, Helm, Garrett, Koenig, and Wallis
NAYS: None
ABSENT: Blalock, Caldwell and Starns

Approval of 2026-2027 Budget– Trustee Fugitt made a motion to approve the 2026-2027 Annual Budget. Trustee Koenig seconded the motion. Motion approved by roll call vote:

AYES: Fraim, Fugitt, Helm, Garrett, Koenig, and Wallis
NAYS: None
ABSENT: Blalock, Caldwell and Starns

Approval of Renewing Back40 Agreement – Trustee Wallis made a motion to approve renewing our annual contract with Back40 for website hosting. Trustee Helm seconded the motion. Motion approved by roll call vote:

AYES: Fraim, Fugitt, Helm, Garrett, Koenig, and Wallis
NAYS: None

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ABSENT: Blalock, Caldwell and Starns

Approval of Renewing Contract with Strategic Partners– Trustee Wallis made a motion to approve the renewal of the contract with Strategic Partners and motion to move to amend effective date from December 17, 2026 to effective date of June 16. 2027. Trustee Fugitt seconded the motion. Motion approved by roll call vote:

AYES:	Fraim, Fugitt, Helm, Garrett, Koenig, and Wallis
NAYS:	None
ABSENT:	Blalock, Caldwell and Starns

Presentation and Discussion and Updates by Flight Marketing on the Progress of Marketing Activities and Website

Presentation and Discussion and Updates on RTA by ONE Transit Director DeShawn Heusel

Executive Director Report: Presentation, Review, and Discussion of Market Activity and Tax Reports

Comments from the EEDA Board Chair and Members

With no further business to discuss, Trustee Fraim made a motion to adjourn at 10:01 a.m. Trustee Wallis seconded the motion. Motion was unanimous, vote 6-0 in favor. Trustees Blalock, Caldwell and Starns were absent.

DATE APPROVED: July 21, 2026

Rob Garrett

Rob Garrett, Chair