Edmond Development Impact Review Committee

Regular Meeting Minutes

May 7, 2026

1. **Call to Order.**

   Committee Vice Chair Austin Tunnell called the meeting of the Development Impact Review Committee to order at 4:00 p.m.

   Members Present: Patrick Altendorf, Austin Tunnell, Vanessa Shadix, and Scott Cooper

   Members Absent: Scott McGregor, Travis Murray, and Jennifer Rader

2. **Consideration of Approval of Meeting Minutes: February 5, 2026.**

   Motion by Patrick Altendorf, seconded by Vanessa Shadix, to approve the meeting minutes from February 5, 2026.

   Motion passed unanimously.

3. **Discussion and Updates from DIRC Representatives Serving on the Recent Developer's Advisory Forum.**

   Staff and committee members provided updates regarding the recent Developer's Advisory Forum.

   Representatives discussed feedback and observations related to the development process, communication with developers, and opportunities to improve coordination among City staff, the development community, and other stakeholders.

   No formal action required.

4. **Discussion and Updates from Grading and Drainage Improvements Meeting with DIRC Representative.**

   Audrey Plunkett, Stormwater Engineer, provided an update regarding grading and drainage improvements and summarized information from a meeting between city staff and DIRC Committee member Patrick Altendorf.

   Discussion included potential grading and drainage process improvements, stormwater considerations, and the importance of coordinating technical requirements with the development review process. The Committee discussed the need for continued coordination as process improvements move forward.

   No formal action required.

5. **Presentation and Discussion of Proposed Development Improvements.**

Kirsten Ledington, Director of Building and Fire Code, presented information on the proposed development review process changes and the creation of a new Development Services Department. Discussion included how the proposed Development Services Department may improve coordination, communication, and consistency within the development review process. The committee discussed the importance of making the review process more efficient and easier to understand for applicants, builders, developers, property owners, and city staff.

The committee also discussed the need to coordinate review process changes with other ongoing and upcoming development-related updates, including changes to the Unified Development Code, to ensure the City's review procedures remain consistent and clear.

No formal action was required.

6. **Discussion Regarding the Community Wildfire Protection Plan and Its Potential Impact on Future Development.**

Jesse Benne, Assistant Chief of Fire Prevention, presented information regarding the Community Wildfire Protection Plan.

The presentation included an overview of wildfire risks within the community, available mapping of wildfire-prone and affected areas, and measures that may be used to reduce or mitigate wildfire risks.

No formal action was required.

7. **Citizen Comments.**

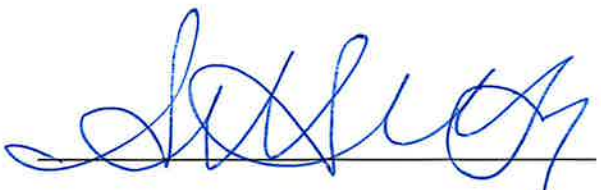
No citizen comments were received.

8. **Adjournment.**

Motion by Vanessa Shadix, seconded by Scott Cooper, to adjourn the Development Impact Review Committee meeting.

Motion passed unanimously.

The meeting adjourned at 5:06 p.m.



Scott McGregor, DIRC Chairperson