City Council Participation

Time and Location
2nd and 4th Tuesday of each month. 3:00 PM

Council Chambers
200 Civic Center Way
El Cajon, CA 92020

Watch Online
elcajon.gov/videostreaming
or Facebook Live (comments are not monitored)

In-Person Comments
Members of the public may address the City Council/Agency Members on any item listed on the agenda, or on matters which are not listed on the agenda but are within the subject matter jurisdiction of the City Council, Housing Authority and Successor Agency to the El Cajon Redevelopment Agency.

Public comments are limited to three (3) minutes per person, per agenda item.

Written Comments
Comments must be emailed to acortez@elcajon.gov or mailed to the City Clerk at 200 Civic Center Way, El Cajon, CA 92020 and received by 4:00 pm the day prior to the City Council meeting for prompt distribution. Written public comments will be recorded in the public record and will be provided to the City Council in advance of the meeting for review.

Listening Devices and other Accommodations
ALDs are available from the City Clerk's office. As required by the Americans with Disabilities Act (ADA), requests for reasonable accommodations to facilitate meeting participation will be provided, please contact the City Clerk's office at least two (2) working days prior to the meeting at 619.441.1763.

For more information, please contact the City Clerk's office at 619.441.1763.
Business hours: Monday-Thursday, 7:30 a.m. to 5:00 p.m., and alternating Fridays from 8:00 a.m. to 5:00 p.m.

SIGN UP TO RECEIVE FUTURE AGENDAS

CITY COUNCIL
HOUSING AUTHORITY AND
SUCCESSOR AGENCY TO THE EL CAJON
REDEVELOPMENT AGENCY

Council Chamber
200 Civic Center Way
El Cajon, CA 92020

Agenda

JUNE 23, 2026, 3:00 p.m.

Bill Wells, Mayor	Graham Mitchell, City Manager
Michelle Metschel, Deputy Mayor	Vince DiMaggio, Assistant City Manager
Steve Goble, Councilmember	Marisol Thorn, Deputy City Manager
Gary Kendrick, Councilmember	Jennifer Lyon, City Attorney
Phil Ortiz, Councilmember	Angela Cortez, City Clerk

CALL TO ORDER: Mayor Bill Wells

ROLL CALL: City Clerk Angela Cortez

PLEDGE OF ALLEGIANCE TO THE FLAG AND MOMENT OF SILENCE

POSTINGS: The City Clerk posted Orders of Adjournment of the June 9, 2026, Meeting and the Agenda of the June 23, 2026, Meetings in accordance to State Law and City Council/Housing Authority/Successor Agency to the Redevelopment Agency Policy.

PRESENTATIONS:

- Proclamation: 63rd Annual CYE Miss El Cajon Pageant

AGENDA CHANGES:

CONSENT ITEMS:

Consent Items are routine matters enacted by one motion according to the RECOMMENDATION listed below. With the concurrence of the City Council, a Council Member or person in attendance may request discussion of a *Consent Item* at this time.

1. Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

   RECOMMENDATION:
   That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the June 9, 2026, Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

   RECOMMENDATION:
   That the City Council approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title Only

   RECOMMENDATION:
   That the City Council approves the reading by title and waives the reading in full of all Ordinances on the Agenda.

4. Approval of Resolution to Award RFQ No. 12600553 – Multi-Caliber Tactical Suppressor & Light and Sound Diversionary Devices

   RECOMMENDATION:
   That the City Council adopts the next Resolution, in order to:

   1. Find the protest submitted by LC Action Supply, Ltd. (LCAPS) to be with merit; and
   2. Award the quote to the lowest responsive, responsible bidder (LCAPS) in the amount of $7,039.24.

5. Approval of Resolution Authorizing Contract Amendment for RFP No. 024-25 – Sewer Master Plan Update

   RECOMMENDATION:
   That the City Council adopts the next Resolution, in order, to increase compensation for the Agreement for Professional Services with Ardurra Group, Inc. (AGI) for Sewer Master Plan Update services in the not-to-exceed amount of $43,929 for the final term.

6. Approval of Tentative Agreement with the El Cajon Municipal Employees' Association (MEA) and Adoption of Resolution Approving Memorandum of Understanding with MEA

RECOMMENDATION:
That the City Council approves the tentative agreement reached with the El Cajon Municipal Employees' Association (MEA), and adopts the next Resolution, in order, approving the Memorandum of Understanding (MOU) with the MEA substantially in the form as presented at this meeting, and authorizing the City Manager to execute the final MOU with such changes as approved by the City Manager, provided that no change shall be made contrary to the terms of the tentative agreement.

7. Approval of Tentative Agreement with the El Cajon Mid-Management and Professional Employees' Group (MMPEG) and Adoption of Resolution Approving Memorandum of Understanding with MMPEG

RECOMMENDATION:
That the City Council approves the tentative agreement reached with the El Cajon Mid-Management and Professional Employees' Group (MMPEG), and adopts the next Resolution, in order, approving the Memorandum of Understanding (MOU) with MMPEG substantially in the form as presented at this meeting, and authorizing the City Manager to execute the final MOU, with such changes as approved by the City Manager, provided that no change shall be made contrary to the terms of the tentative agreement.

PUBLIC COMMENT:

At this time, any person may address a matter within the jurisdiction of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency that is not on the Agenda. Comments relating to items on today's docket are to be taken at the time the item is heard. State law prohibits discussion or action on items not on the Agenda; however, Council, Authority and Agency Members may briefly respond to statements or questions. An item may be placed on a future Agenda.

WRITTEN COMMUNICATIONS:

PUBLIC HEARINGS:

8. Public Hearing to Consider Introduction of Ordinance to Renew and Approve Policy 706 "Military Equipment Use Policy" and Approve Annual Military Equipment Reports

RECOMMENDATION:
That the City Council holds the public hearing and moves to introduce the next Ordinance, in order, to renew and approve Policy 706 and the annual reports and directs the City Clerk to read the Ordinance by title only.

9. Public Hearing to Consider Resolutions Adopting Fiscal Year 2026-27 Annual City, Housing Authority, and Successor Agency Budgets

RECOMMENDATION:
That the City Council, Housing Authority, and the City of El Cajon as Successor Agency to the former Redevelopment Agency hold a joint public hearing to consider adoption of the Fiscal Year 2026-27 Proposed Budgets. After closing the public hearing, staff recommends the following:

1. Acting as the City Council, individually adopt the following Resolutions, in order:
    a. A Resolution of the City Council of the City of El Cajon Adopting the Fiscal Year 2026-2027 Annual Budget; and
    b. A Resolution of the City Council of the City of El Cajon Approving and Adopting the Annual Appropriations Limit for Fiscal Year 2026-2027.
2. Acting as the Housing Authority Board of Directors, adopt Resolution titled: A Resolution of the El Cajon Housing Authority Adopting the Fiscal Year 2026-2027 Budget.
3. Acting as the Successor Agency to the former Redevelopment Agency Board of Directors, adopt Resolution titled: Resolution of the City Council of the City Of El Cajon as the Successor Agency to the El Cajon Redevelopment Agency Adopting the Fiscal Year 2026-2027 Budget.

ADMINISTRATIVE REPORTS:

10. Compensation for Executive and Unrepresented Employees (A-29), City Attorney and City Manager

RECOMMENDATION:
That the Mayor provides an oral report summarizing recommended changes in compensation for the City's "local agency executives" and, following the report, that the City Council:

1. Approves the changes to City Council Policy A-29 described below and reflected in the attachment; and
2. Adopts the next Resolutions, in order, to approve amendments to the employment contracts with the City Attorney and the City Manager, and authorizing the Mayor to execute the amendments, substantially in the forms as presented.

11. Acceptance of Report and Information Regarding Future Public Meetings as Required by Senate Bill 707 and Adoption of Resolution Approving Technology Disruption Policy

RECOMMENDATION:
That the City Council receives the report with the City's intended actions to comply with Senate Bill 707 in regards to the requirement for hybrid meetings (through a two-way telephonic service or video platform), and adopts the next Resolution, in order, approving the Technology Disruption Policy (attached).

12. Consideration to Approve Resolution of Intent to Establish a Downtown El Cajon Community Benefit District (CBD); Authorization for City Manager or Designee to vote “Yes” on the ballot; and Acceptance of the Management District Plan and the Engineer’s Report.

RECOMMENDATION:
That the City Council:

1. Receives report and petition drive results;
2. Adopts the next Resolution, in order, to approve the Resolution of Intent to set a public hearing and direct the ballots to be mailed to affected property owners, and authorize the City Manager or designee to vote “Yes” on the City’s ballot in support for the creation of the Downtown El Cajon Community Benefit District; and
3. Accepts the Management District Plan and the Engineer’s Report for the Proposed CBD.

COMMISSION REPORTS:

ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS
SANDAG (San Diego Association of Governments) Board of Directors.

13. Council Activity Report

ACTIVITIES REPORTS/COMMENTS OF COUNCILMEMBERS:

14. **COUNCILMEMBER STEVE GOBLE**
MTS (Metropolitan Transit System Board); East County Advanced Water Purification JPA Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate.

15. **COUNCILMEMBER GARY KENDRICK**
METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.

16. **DEPUTY MAYOR MICHELLE METSCHEL**
Harry Griffen Park Joint Steering Committee; METRO Commission/Wastewater JPA – Alternate; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate.

17. **COUNCILMEMBER PHIL ORTIZ**
League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification JPA Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate; SANDAG – Board of Directors – Alternate.

JOINT COUNCILMEMBER REPORTS:

GENERAL INFORMATION ITEMS FOR DISCUSSION:

ORDINANCES: FIRST READING

ORDINANCES: SECOND READING AND ADOPTION

CLOSED SESSIONS:

ADJOURNMENT: The Adjourned Regular Joint Meeting of the El Cajon City Council/El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 23rd day of June 2026, is adjourned to Tuesday, July 14, 2026, at 3:00 p.m.

City Council
Agenda Report
Agenda Item 1.

DATE: 06/23/2026

TO: Honorable Mayor and City Councilmembers

FROM: Angela Cortez, City Clerk

SUBJECT: Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

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RECOMMENDATION:

That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the June 9, 2026, Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

Attachments

06-09-26DRAFTminutes - 3 PM

PLEASE NOTE: THESE ARE DRAFT MINUTES UNTIL ADOPTED BY THE CITY COUNCIL.

JOINT MEETING OF THE EL CAJON CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY

MINUTES

CITY OF EL CAJON EL CAJON, CALIFORNIA

June 9, 2026

A Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency, held Tuesday, June 9, 2026, was called to order by Mayor/Chair Bill Wells at 3:08 p.m., in the El Cajon Police Department's Community Room, 100 Civic Center Way, El Cajon, California.

R O L L   C A L L

Council/Agencymembers present:	Goble, Kendrick, and Ortiz
Council/Agencymembers absent:	None
Deputy Mayor/Vice Chair present:	Metschel
Mayor/Chair absent:	Wells
Other Officers present:	Mitchell, City Manager/Executive Director
	DiMaggio, Assistant City Manager
	Thorn, Deputy City Manager
	Lyon, City Attorney/General Counsel
	Cortez, City Clerk/Secretary

PLEDGE OF ALLEGIANCE TO THE FLAG led by Deputy Mayor Metschel and MOMENT OF SILENCE.

POSTINGS: The City Clerk posted Orders of Adjournment of the May 26, 2026, meeting and the Agenda of the June 9, 2026, meeting in accordance with State Law and El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Policy.

PRESENTATIONS: None

AGENDA CHANGES:

City Manager Mitchell recommended removing Administrative Report, Item 12 – Consideration to Approve Resolution of Intent to Establish a Downtown El Cajon Community Benefit District; Authorization for City Manager or Designee to vote "Yes" on the ballot; and Acceptance of the Management District Plan and the Engineer's Report, and shared that it will be presented at a future meeting.

> **MOTION BY ORTIZ, SECOND BY KENDRICK, to REMOVE Administrative Report, Item 12 – Consideration to Approve Resolution of Intent to Establish a Downtown El Cajon Community Benefit District; Authorization for City Manager or Designee to vote "Yes" on the ballot; and Acceptance of the Management District Plan and the Engineer's Report from the agenda.**
>
> **MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT (WELLS – Absent).**

CONSENT ITEMS: (1 – 9)

1. Minutes of El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

Approve Minutes of the May 26, 2026, Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

Approve payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title Only

Approve the reading by title and waives the reading in full of all Ordinances on the Agenda.

4. General Municipal Election - November 3, 2026

1. Adopt Resolution No. 048-26, Calling and Giving notice of the November 3, 2026, General Municipal Election for the election of Mayor, and one (1) Member of the City Council of the City of El Cajon for District No. 1, for complete four-year terms to expire December 2030;
2. Adopt Resolution No. 049-26, requesting the County Board of Supervisors to consolidate the General Municipal Election with the Statewide General Election on November 3, 2026;
3. Adopt Resolution No. 050-26, adopting regulations for candidates calling for prepayment for a 200-word Candidate's Statement; and
4. Adopt Resolution No. 051-26, adopting regulations to resolve a tie vote for the City Council Election by lot.

5. Monthly Treasurer’s Report for the period ended April 30, 2026

Receive the Monthly Treasurer’s Report for the period ended April 30, 2026.

Pulled for comments by a member of the public.

6. Approval of Resolution to Authorize a Contract Amendment for Bid No. 017-21 - Debris Collection Services

RECOMMENDATION:
That the City Council adopts the next Resolution, in order, to:
1. Increase compensation for the current and final term of the contract in the not to exceed amount of $1,108.22; and
2. Extend the current agreement with Urban Corps of San Diego County (UCSDC) for three-months in the not-to-exceed amount of $32,439.82.

Pulled for comments by a member of the public.

7. 2025 Operation Stonegarden Grant (OPSG) - Funded by the Office of Homeland Security

RECOMMENDATION:
That the City Council adopts the next Resolution, in order, to:
1. Authorize the City Manager or designee to accept the FY 2025 Operation Stonegarden (OPSG) grant funds in the amount of $150,000;

2. Authorize the City Manager, or approved designee, to execute any grant documents and agreements necessary for the receipt and use of these funds; and
3. Appropriate grant funds in the amount of $150,000 to reimburse the El Cajon Police Department for overtime ($142,440), fringe benefits ($5,795), and mileage ($1,765) while participating in OPSG coordinated operations.

Pulled for comments by a member of the public.

8. Adoption of the Road Maintenance and Rehabilitation Account (RMRA) List of Proposed Projects for FY 2026-27

RECOMMENDATION:
That the City Council:
1. Adopts the next Resolution, in order, adopting the proposed List of Projects to be funded from the Road Maintenance and Rehabilitation Account (RMRA) Local Streets and Roads Funding Program for Fiscal Year 2026-27; and
2. Directs City staff to submit to the California Transportation Commission (CTC) a list of proposed projects to receive RMRA funding for Fiscal Year 2026-27.

Pulled for comments by a member of the public.

9. Approval of Resolution to Authorize the Contract Amendment for Survey, Mapping, and Right-of-Way Easement at Grossmont Terrace

RECOMMENDATION:
That the City Council adopts the next Resolution, in order, to authorize an amendment to the Agreement for Professional Services with Glenn A. Rick Engineering and Development Co. dba Rick Engineering Company (REC) for Survey, Mapping, & Right-of-Way Easement at Grossmont Terrace in the not-to-exceed amount of $81,782.45, for work to be performed through and including May 12, 2027.

DISCUSSION ON ITEMS 6, 7, 8, AND 9

Cesar B. Javier spoke about environmental concerns due to urban planning and in support of working together for the benefit of all members of society.

Mayor Wells entered the room at 3:12 p.m.

6. Approval of Resolution to Authorize a Contract Amendment for Bid No. 017-21 - Debris Collection Services

Adopt Resolution No. 052-26, to Increase compensation for the current and final term of the contract in the not to exceed amount of $1,108.22; and Extend the current agreement with Urban Corps of San Diego County (UCSDC) for three-months in the not-to-exceed amount of $32,439.82

7. 2025 Operation Stonegarden Grant (OPSG) - Funded by the Office of Homeland Security

Adopt Resolution No. 053-26, to Authorize the City Manager or designee to accept the FY 2025 Operation Stonegarden (OPSG) grant funds in the amount of $150,000; Authorize the City Manager, or approved designee, to execute any grant documents and agreements necessary for the receipt and use of these funds; and Appropriate grant funds in the amount of $150,000 to reimburse the El Cajon Police Department for overtime ($142,440), fringe benefits ($5,795), and mileage ($1,765) while participating in OPSG coordinated operations.

8. Adoption of the Road Maintenance and Rehabilitation Account (RMRA) List of Proposed Projects for FY 2026-27

Adopt Resolution No. 054-26, adopting the proposed List of Projects to be funded from the Road Maintenance and Rehabilitation Account (RMRA) Local Streets and Roads Funding Program for Fiscal Year 2026-27; and Directs City staff to submit to the California Transportation Commission (CTC) a list of proposed projects to receive RMRA funding for Fiscal Year 2026-27.

9. Approval of Resolution to Authorize the Contract Amendment for Survey, Mapping, and Right-of-Way Easement at Grossmont Terrace

Adopt Resolution No. 055-26, to authorize an amendment to the Agreement for Professional Services with Glenn A. Rick Engineering and Development Co. dba Rick Engineering Company (REC) for Survey, Mapping, & Right-of-Way Easement at Grossmont Terrace in the not-to-exceed amount of $81,782.45, for work to be performed through and including May 12, 2027.

MOTION BY ORTIZ, SECOND BY METSCHEL, to APPROVE Consent Items 1 to 9.

MOTION CARRIED BY UNANIMOUS VOTE.

PUBLIC COMMENT:

Purita A. Javier spoke in support of good governance, which requires working together in order to achieve the health and wellbeing of its citizens.

Cesar B. Javier spoke in support of environmental justice and raised concerns about health-related issues due to industrial businesses.

Brenda Hammond spoke about the Music on Main event on Friday, June 5, 2026 and requested a T-shirt from Heartland Fire representing the El Cajon Fire Fighters.

Rachel Rose Swankohski spoke about the moral and ethical concerns regarding digital coupons and senior citizens. Ms. Swankohski requested the City Council to adopt a grocery pricing transparency ordinance, to promote grocery pricing fairness.

Rich Riel expressed concerns about a December 9, 2024 meeting and an RFP that was issued the same day for a new management company for the Downtown El Cajon Property-Based Improvement District (PBID). Mr. Riel spoke about a lack of transparency and missing documents from the PBID.

Howard Justus requested the City Council to consider changing regulations related to Accessory Dwelling Units (ADU).

Patrick Farrier spoke in opposition of the brown-outs proposed for Heartland's squad 6. Mr. Farrier spoke about the dedication of Fire Fighters to do their job and the impacts that a brown out would have on Fire Fighters.

Ronnie Reyes spoke about the City's policy regarding the replacement of sewer laterals being the responsibility of the homeowner, and requested the City Council to review that policy.

In response to a question by Mayor Wells, City Manager Mitchell stated that Poway is the only city in San Diego County that covers the replacement of sewer laterals from the main to the private property line.

Sasha Omeck spoke about his review of sewer line policies in California and requested to have an item placed on a future meeting in order for Council review the City's sewer lateral policy.

Retired Captain Jeff Lashmet requested to address the Personnel Commission and spoke about the City's grievance policy. Ret. Capt. Lashmet provided a grievance to Deputy City Manager Thorn.

Mina Naoomy, representing EmpowermentOne RiseOne, spoke about the importance of properly identifying Middle Eastern and North African citizens in official data.

Dr. Ryan Fan, representing the Majdal Arab Community Center, spoke in support of a data initiative that would allow for a more accurate representation of Arab American comminutes in census records.

Osama Bayati announced that he is planning on running for El Cajon City Councilmember for District One, and expressed concerns about the PBID and the proposed Community Benefit District (CBD).

WRITTEN COMMUNICATIONS: None

PUBLIC HEARINGS: None

ADMINISTRATIVE REPORTS:

10. Neighborhood Traffic Calming Update

RECOMMENDATION:
That the City Council receives the report and provides feedback and direction on implementation recommendations.

DISCUSSION

City Manager Mitchell provided detailed information of the Item.

Brenda Hammond spoke about speed monitoring cameras and added that drivers slow down when they are near her on the road.

Discussion ensued amongst City Council and Staff concerning the following:

- Highway designation near Second Street and Jamacha Road;
- Avoiding penalizing drivers who are not speeding;
- Rumble strips;
- Implementing guardrails; and
- Impacts to homeowners' associations policies near Jamacha Road.

No Motion required for the Item.

11. Assembly Bill 2561 Presentation: City Vacancies, Recruitment, and Retention Efforts

RECOMMENDATION:
That the City Council receives the report.

DISCUSSION

Human Resources Manager, Megan Blake, provided detailed information of the Item.

No public comment was received for the Item.

Discussion ensued amongst City Council and Staff concerning the following:

- Paid training for paramedic schooling;
- Schedule accommodations during training;
- No obligation of employment after paramedic schooling; and
- Number of Fire Fighter positions.

Recess called at 4:25 p.m.
Meeting called back to order at 4:28 p.m.

MOTION BY GOBLE, SECOND BY ORTIZ, to RECEIVE the report.

MOTION CARRIED BY UNANIMOUS VOTE.

Item 12 from removed from the agenda during Agenda Changes.

12. Consideration to Approve Resolution of Intent to Establish a Downtown El Cajon Community Benefit District; Authorization for City Manager or Designee to vote “Yes” on the ballot; and Acceptance of the Management District Plan and the Engineer’s Report

RECOMMENDATION:
That the City Council:

1. Receives report and petition drive results;
2. Adopts the next Resolution, in order, to approve the Resolution of Intent to set a public hearing and direct the ballots to be mailed to affected property owners, and authorize the City Manager or designee to vote “Yes” on the City’s ballot in support for the creation of the Downtown El Cajon Community Benefit District; and
3. Accepts the Management District Plan and the Engineer’s Report for the Proposed CBD.

13. Consideration of Resolution to Approve Award of Permanent Local Housing Allocation funding for Homeless Services

RECOMMENDATION:
That the City Council adopts the next Resolution, in order, to:

1. Approve the funding recommendations from the Ad-Hoc Committee (see Attachment: Memorandum) to award service contracts to two agencies using Permanent Local Housing Allocation ("PLHA") funding from the State of California Department of Housing and Community Development ("HCD");

2. Authorize the City Manager, or such person designated by the City Manager, to enter into an agreement with Family Health Centers of San Diego for homeless street outreach services, in an amount not to exceed $500,000 for a 2-year term;
3. Authorize the City Manager, or such person designated by the City Manager, to enter into an agreement with the San Diego Rescue Mission for the operation of an Emergency Shelter/Navigation Center, in an amount not to exceed $210,261.84 for a 2-year term; and
4. Authorize the City Manager or designee to make any necessary updates and sign any necessary agreements or amendments needed to obligate and expend PLHA funding.

DISCUSSION

Housing Manager, Jose Dorado, provided detailed information of the Item.

No public comment was received for the Item.

Discussion ensued amongst City Council and Staff concerning the following:

- South County Lighthouse located in National City;
- Family Health Center;
- Homeless Outreach Team will be guiding the services provided; and
- Benefits of including a health care provider with the outreach services.

MOTION BY ORTIZ, SECOND BY METSCHEL, to ADOPT Resolution No. 056-26, to Approve the funding recommendations from the Ad-Hoc Committee (see Attachment: Memorandum) to award service contracts to two agencies using Permanent Local Housing Allocation ("PLHA") funding from the State of California Department of Housing and Community Development ("HCD"); Authorize the City Manager, or such person designated by the City Manager, to enter into an agreement with Family Health Centers of San Diego for homeless street outreach services, in an amount not to exceed $500,000 for a 2-year term; Authorize the City Manager, or such person designated by the City Manager, to enter into an agreement with the San Diego Rescue Mission for the operation of an Emergency Shelter/Navigation Center, in an amount not to exceed $210,261.84 for a 2-year term; and Authorize the City Manager or designee to make any necessary updates and sign any necessary agreements or amendments needed to obligate and expend PLHA funding.

MOTION CARRIED BY UNANIMOUS VOTE.

14. Fiscal Year 2026-27 Preliminary Annual Budget

RECOMMENDATION:

That the City Council, Housing Authority, and the City of El Cajon, as Successor Agency to the former Redevelopment Agency, receives information related to the Fiscal Year 2026-27 Preliminary Annual Budget.

DISCUSSION

Principal Fiscal Analyst, Autumn Reberger, Director of Finance, Clay Shoen, and City Manager Mitchell provided detailed information of the Item.

Councilmember Kendrick left the room at 5:08 p.m.

Councilmember Kendrick returned to the room at 5:13 p.m.

Shelley Webster, representing the El Cajon Police Department's crime lab, spoke about the mission of the crime lab, as well as the crime lab's national recognition and accreditation. Ms. Webster warned about the long-term impacts to the City if the crime lab is closed.

Councilmember Goble left the room at 5:29 p.m.

Councilmember Goble returned to the room at 5:32 p.m.

Richard Agundez Jr. spoke about the value of the crime lab and urged City Council to reconsider the cuts to the crime lab as well as the proposed brown out to squad 6.

Michael Hayes, representing San Miguel Fire and Rescue, spoke in opposition of the proposed brown out of squad 6 and the negative impacts to the community, the City's Fire Fighters, and the surrounding fire departments.

Chris Paddock, representing the El Cajon Fire Department, spoke in opposition of the proposed brown out of squad 6 and about the need for additional Fire Fighters.

Josal Stewart, representing the El Cajon Professional Fire Fighters Association, spoke on behalf of Fire Captain Erwin Sanchez. Mr. Sanchez expressed opposition regarding the propose brown out of squad 6 and spoke about the impacts of previous cuts to the Fire Department.

Jared Baxter, representing the El Cajon Police Officer's Association, spoke in opposition of the proposed cut to the crime lab. Mr. Baxter expressed concerns about the impacts on the community and spoke highly of the expertise and experience in the crime lab.

Discussion ensued amongst City Council and Staff concerning the following:

- Expenses incurred for the new Fire Fighters for Fire Engine 208;
- Restricted funds;
- General Fund Reserve accounts;
- Parkway Plaza development funds;

- Proposed brown out of the Fire Department's squad 6;
- Financial Audits;
- Time period to rebuild reserves;
- Measure J – half cent sales tax;
- Need for increased revenue;
- Proposed cuts to the crime lab;
- Crime rates;
- Proposed cuts to Parks and Recreation;
- Suspending raises for City Council;
- Canceling City events;
- Charging other jurisdictions for services, excluding mutual aid;
- Next steps for adopting the Fiscal Year 2026-27 Annual Budget;
- Logistics of the proposed brown out of squad 6;
- Long-term impacts of closed parks and recreation centers;
- Property tax distribution;
- Proposed tax measures in 2028;
- Special election for a tax measure;
- Cannabis dispensaries;
- Noticing requirements for partnering with the Sheriff's Department's crime lab; and
- Consequences of the City declaring bankruptcy.

Councilmember Ortiz left the room at 6:30 p.m.

At the request of Mayor Wells, Chris Paddock spoke further about the proposed brown out of squad 6. Mr. Paddock explained the potential negative impacts on the City, the Fire Department, and Fire Fighters.

At the request of Mayor Wells, Fire Chief, Bent Koch, spoke about the proposed brown out of squad 6 versus cuts to a fire engine.

City Manager Mitchell added that the calls for service to Fire Stations 7 and 9 have decreased, therefore the Fire Department is exploring ways to utilize those stations to assist with Station 6.

No Motion required for the Item.

15. City Council Meeting Schedule

RECOMMENDATION:
That the City Council considers canceling its August 25, 2026 meeting.

DISCUSSION

City Manager Mitchell provided detailed information of the Item.

No public comment was received for the Item.

MOTION BY WELLS, SECOND BY METSCHEL, to CANCEL the August 26, 2026 City Council meeting.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT (ORTIZ – Absent).

COMMISSION REPORTS: None

ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS:

SANDAG (San Diego Association of Governments) Board of Directors

16. Council Activities Report/Comments

Report as submitted.

ACTIVITIES REPORTS OF COUNCILMEMBERS:

17. COUNCILMEMBER STEVE GOBLE
MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate.

Council Activities Report/Comments.

Report as submitted.

18. COUNCILMEMBER GARY KENDRICK
METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.

Council Activities Report/Comments.

Report as submitted.

19. DEPUTY MAYOR MICHELLE METSCHEL

Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate; METRO Commission/Wastewater JPA – Alternate.

Council Activities Report/Comments.

Report as submitted.

20. COUNCILMEMBER PHIL ORTIZ
League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate; SANDAG Board of Directors – Alternate.

Council Activities Report/Comments.

Report as submitted.

JOINT COUNCILMEMBER REPORTS: None

GENERAL INFORMATION ITEMS FOR DISCUSSION: None

ORDINANCES: FIRST READING – None

ORDINANCES: SECOND READING AND ADOPTION

21. Amendment to the Contract Between the City of El Cajon and the Board of Administration, California Public Employees' Retirement Systems

RECOMMENDATION:
That Mayor Wells requests the City Clerk to recite the title.

DISCUSSION

No public comment was received for the Item.

The City Clerk recited the title of the ordinance for a second reading.

AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF EL CAJON APPROVING AN

AMENDMENT TO THE CONTRACT BETWEEN THE
CITY OF EL CAJON AND THE BOARD OF ADMINISTRATION,
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEMS

MOTION BY GOBLE, SECOND BY KENDRICK, to ADOPT Ordinance No. 5177, APPROVING Amendment to the Contract between the City of El Cajon and the Board of Administration, California Public Employees' Retirement Systems.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT (ORTIZ – Absent).

CLOSED SESSIONS: None

Adjournment: Mayor Wells adjourned the Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 9th day of June, 2026, at 7:05 p.m., to Tuesday, June 23, 2026, at 3:00 p.m.

ANGELA L. CORTEZ, CMC
City Clerk/Secretary

City Council
Agenda Report
Agenda Item 4.

DATE: 06/23/2026

TO: Honorable Mayor and City Councilmembers

FROM: Mara Romano, Purchasing Agent

SUBJECT: Approval of Resolution to Award RFQ No. 12600553 – Multi-Caliber Tactical Suppressor & Light and Sound Diversionary Devices

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RECOMMENDATION:

That the City Council adopts the next Resolution, in order to:

1. Find the protest submitted by LC Action Supply, Ltd. (LCAPS) to be with merit; and
2. Award the quote to the lowest responsive, responsible bidder (LCAPS) in the amount of $7,039.24.

BACKGROUND:

The El Cajon Police Department utilizes multi-caliber tactical suppressors and light and sound diversionary devices during high-risk incidents, including armed or barricaded suspect situations, hostage incidents, and high-risk warrant service. Tactical suppressors reduce firearm noise and muzzle flash, improving officer communication and reducing the risk of hearing damage.

Diversionary devices create a temporary flash and sound distraction that assist officers in safely resolving dangerous situations while reducing the potential for injury to officers, community members, and suspects. These tools are used only by trained personnel in accordance with Police Department policy and established procedures.

In order to purchase necessary supplies, the City issued a Request for Quotes (RFQ) on May 1, 2026; four responses were received and evaluated. The RFQ included the procurement of suppressors, munitions, and related accessories.

In accordance with the quote specifications’ General Conditions:

Terms and Conditions:

> The bidder shall not change the wording in the attached specifications or conditions. No words or comments shall be added to the general conditions or detailed specifications. Any explanation or alternative offered shall be set forth in a letter attached to the front cover of the specifications. Alternatives which do not substantially comply with the City's specifications cannot be considered. Conditional bids cannot be accepted.

Award or Rejection:

> The City reserves the right to make the award to the overall low bidder or split the award among the bidders. For the purpose of evaluating bids for multiple awards, the sum of $175 is considered to be the administrative cost to the City for issuing and administering

each contract awarded. As a result, this split award will result in the lowest aggregate price to the City.

LCAPS was notified on June 3, 2026, that their quote was non-responsive to the specifications when they confirmed they would not accept a split (partial) award. When a vendor sets forth such conditions within their proposal, it is deemed a conditional bid.

On June 5, 2026 a Notice of Intent (NOI) was issued to bidders who submitted a quote. The NOI included a partial award to ProForce Law Enforcement (PLE) in the amount of $3,849.41 and Aardvark in the amount of $3,028.24 (taxes included).

On June 8, 2026, LCAPS advised City staff that splitting the award between PLE and Aardvark would only save the City $149.52, the administrative cost of $175 for the additional order was not considered, and that their proposal represented the lowest aggregate cost.

If the price difference between two quotes is less than the $175 administrative cost required to issue an additional contract, then it is usually not cost-effective for the City to split the award. In other words, the minimal cost savings would not outweigh the additional $175 it would cost to manage another contract. The City reviewed the quotes pre-tax and splitting the award between PLE and Aardvark would save $149.27. As a result, staff determined LCAPS is responsive to the specifications and yields the lowest overall aggregate price, satisfying the solicitation's evaluation criteria.

Staff confirms compliance with ECMC section 3.20.130(A)(2), “Provided that all procedures and conditions to acquire military equipment as set forth in the approved military equipment use policy have been conducted and met, all contracts for the acquisition of military equipment may be awarded by the city council in accordance with applicable law” and recommends the City Council adopts a resolution to award to the lowest responsive, responsible bidder, LC Action Supply, Ltd. in the amount of $7,039.24 (sales tax included).

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

This action is exempt from the California Environmental Quality Act (“CEQA”) in accordance with State CEQA Guidelines section 15378(b)(2). It will not result in any direct or indirect physical change in the environment because it solely provides authorization for the purchase of equipment.

FISCAL IMPACT:

The fiscal impact of the award is $7,039.24. Sufficient funds are included in the Fiscal Year 2025-26 Annual Police Department – Ancillary & Auxiliary Budget (101340).

Prepared By: Mara Romano, Purchasing Agent
Reviewed By: Jeremiah Larson, Police Chief
Approved By: Graham Mitchell, City Manager

Attachments

Resolution - Award

RESOLUTION NO. -26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CAJON AWARDING CONTRACT TO PURCHASE MULTI-CALIBER TACTICAL SUPPRESSOR & LIGHT AND SOUND DIVERSIONARY DEVICES FOR USE BY THE POLICE DEPARTMENT
(RFQ No. 12600553)

WHEREAS, the City of El Cajon (the "City") advertised Request for Quotes ("RFQ") No. 12600553 on May 1, 2026 for the procurement of suppressors, munitions, and related accessories for the Police Department, and four (4) timely responses were received and evaluated; and

WHEREAS, in accordance with the quote specifications, the City of El Cajon (the "City") reserved the right to award a contract to the overall low bidder or split the award among multiple bidders; and

WHEREAS, City Staff ultimately determined that it was not cost-effective to split the award, and determined that LC Action Supply, Ltd. was responsive to the specifications and yields the lowest overall aggregate price, satisfying the solicitation's evaluation criteria; and

WHEREAS, pursuant to El Cajon Municipal Code section 3.20.130(A)(2), all procedures and conditions to acquire military equipment shall be set forth in the approved military equipment use policy before all contracts for the acquisition of military equipment may be awarded by the City Council; and

WHEREAS, City Staff has confirmed that RFQ No. 12600553 was processed in compliance with said policy, and Staff recommends the City Council adopt this Resolution to award a contract to the lowest responsive, responsible bidder, LC Action Supply, Ltd. in the amount of $7,039.24, including applicable sales tax; and

WHEREAS, this action is exempt from the California Environmental Quality Act (“CEQA”) in accordance with State CEQA Guidelines section 15378(b)(2), as it solely provides authorization for the purchase of equipment will not result in any direct or indirect physical change in the environment; and

WHEREAS, sufficient funds are available in the 2025-26 Annual Police Department – Ancillary & Auxiliary Budget (101340).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The foregoing recitals are true and correct and are the findings of the City Council.

2. The City Council hereby determines this action is exempt from the California Environmental Quality Act ("CEQA"), in accordance with State CEQA Guidelines section 15378(b)(2).

3. The City Council hereby finds the protest submitted by LC Action Supply, Ltd. to be with merit, and in accordance with El Cajon Municipal section 3.21.130(A)(2), the City Council hereby approves an award to the lowest responsive, responsible bidder, LC Action Supply, Ltd. in the amount of $7,039.24, including applicable sales tax, for the purchase of suppressors, munitions, and related accessories for the Police Department, and rejects all other proposals.

4. The City Manager, or such person as is designated by the City Manager, is hereby authorized and directed to execute any agreements and subsequent amendments, along with such other documents necessary, as may be approved by the City Manager, on behalf of the City.

City Council
Agenda Report
Agenda Item 5.

DATE: 06/23/2026

TO: Honorable Mayor and City Councilmembers

FROM: Mara Romano, Purchasing Agent

SUBJECT: Approval of Resolution Authorizing Contract Amendment for RFP No. 024-25 – Sewer Master Plan Update

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RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to increase compensation for the Agreement for Professional Services with Ardurra Group, Inc. (AGI) for Sewer Master Plan Update services in the not-to-exceed amount of $43,929 for the final term.

BACKGROUND:

The Sewer Master Plan Update encompasses civil engineering services, including, but not limited to, the review of the City's collection system.

On January 28, 2025, the City Council authorized the award of the Sewer Master Plan Update, in the not-to-exceed amount of $655,732 for an initial one-year term, and $14,268 for the subsequent one-year renewal cost.

The current and final term of the agreement expires February 23, 2027.

Due to the extensive work involved in updating the Sewer System Management Plan to align with Master Plan goals and updated state and regional wastewater regulations, staff is requesting an increase in compensation to AGI of $43,929, which will be entirely funded by the Wastewater Maintenance budget.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

The proposed agreement amendment for professional services to update the Sewer Master Plan being considered by the City Council is exempt from the California Environmental Quality Act ("CEQA") because it is not a "project" under section 15378(b)(5) of the State CEQA Guidelines. The action involves an administrative activity of government that will not result in a direct or indirect physical change in the environment.

FISCAL IMPACT:

Approval of the $43,929 increase will supplement the final term for a total contract amount of $728,197. Sufficient appropriations are available in the Fiscal Year 2026-27 Wastewater Maintenance (650725) Annual Budget, contingent upon approval.

Prepared By: Mara Romano, Purchasing Agent
Reviewed By: Yazmin Arellano, Director of Development Services
Approved By: Graham Mitchell, City Manager

Attachments

Resolution

RESOLUTION NO. -26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CAJON AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH ARDURRA GROUP, INC. FOR SEWER MASTER PLAN UPDATE (RFP No. 024-25)

WHEREAS, on January 28, 2025, following the approval of SOQ No. 007-24 – On-Call Professional Services, the City of El Cajon (the "City"), entered into an agreement with Ardurra Group, Inc. in the not-to-exceed amount of $655,732 for an initial one-year term, and $14,268 for the subsequent one-year renewal cost (the "Agreement"), for RFP No. 024-25 – Sewer Master Plan Update (the "Project"); and

WHEREAS, the Project encompasses comprehensive civil engineering services, including but not limited to the systematic review, evaluation, and update of the City's Sewer System Management Plan ("SSMP") in accordance with applicable state and regional wastewater regulations and State Water Resources Control Board guidelines; and

WHEREAS, given the substantial scope of work required to complete the update to the City's SSMP, City staff has determined that an amendment to the Agreement is necessary to provide for additional compensation in the not-to-exceed amount of $43,929 for the period of February 24, 2026 through February 23, 2027; and

WHEREAS, approval will supplement compensation under the Agreement, and sufficient appropriations are available in the Fiscal Year 2026-27 Wastewater Maintenance – Professional Technical Services Fund (650725), contingent upon budget approval; and

WHEREAS, the proposed action is exempt from the California Environmental Quality Act ("CEQA") in accordance with section 15378(b)(5) of the State CEQA Guidelines, as it involves an administrative activity of government that will not result in a direct or indirect physical change in the environment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The foregoing recitals are true and correct and are the findings of the City Council.

2. The City Council hereby determines that this action is exempt from the California Environmental Quality Act ("CEQA") under section 15378(b)(5) of the State CEQA Guidelines.

3. The City Council hereby authorizes an amendment to the Agreement with Aurdurra Group, Inc. to provide for additional compensation in the not-to-exceed amount of $43,929 for the period of February 24, 2026 through February 23, 2027.

4. The City Council hereby authorizes and directs the City Manager, or such person as is designated by the City Manager, to execute an amendment to the Agreement, with such changes as may be necessary and approved by the City Manager.

City Council
Agenda Report
Agenda Item 6.

DATE: 06/23/2026

TO: Honorable Mayor and City Councilmembers

FROM: Marisol Thorn, Deputy City Manager

SUBJECT: Approval of Tentative Agreement with the El Cajon Municipal Employees' Association (MEA) and Adoption of Resolution Approving Memorandum of Understanding with MEA

RECOMMENDATION:

That the City Council approves the tentative agreement reached with the El Cajon Municipal Employees' Association (MEA), and adopts the next Resolution, in order, approving the Memorandum of Understanding (MOU) with the MEA substantially in the form as presented at this meeting, and authorizing the City Manager to execute the final MOU with such changes as approved by the City Manager, provided that no change shall be made contrary to the terms of the tentative agreement.

BACKGROUND:

Tentative agreement was reached within settlement authority for MEA as follows and as attached:

- One Year Term - July 1, 2026 through June 30, 2027,
- Salary increase of two and a half percent (2.5%),
- Market salary increases as identified in the tentative agreement,
- Increase of $150 per month in cafeteria plan allotment effective January 1, 2027,
- Increases in other perquisites as identified in the tentative agreement, and
- Other minor operational, clean up and/or non-economic items.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

This action is not subject to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines section 15378(b)(5), because it is an organizational activity of government that will not result in direct or indirect physical changes in the environment.

FISCAL IMPACT:

The tentative agreement was reached within settlement authority provided by the City Council.

Prepared By: Marisol Thorn, Deputy City Manager
Reviewed By:
Approved By: Graham Mitchell, City Manager

Attachments

Resolution - Approve MOU
Signed TA

RESOLUTION NO. ___-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CAJON
APPROVING MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF EL CAJON AND THE
EL CAJON MUNICIPAL EMPLOYEES' ASSOCIATION
FOR THE PERIOD OF JULY 1, 2026 THROUGH JUNE 30, 2027,
IN ACCORDANCE WITH GOVERNMENT CODE SECTION 3500 ET SEQ.
(MEYERS-MILIAS-BROWN ACT)

WHEREAS, the City Council has approved changes in the terms and conditions of employment of employees in the classifications represented by the El Cajon Municipal Employees' Association for the period of July 1, 2026 through June 30, 2027, as hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council hereby finds that the proposed action is not subject to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines section 15378(b)(5), as it is an organizational activity of government that will not result in direct or indirect physical changes in the environment.

2. The City Council hereby approves the revised and updated Memorandum of Understanding By and Between the City of El Cajon and the El Cajon Municipal Employees' Association (the "Memorandum") containing provisions for changes in the terms and conditions of employment for fiscal years 2026 through 2027. A summary of said Memorandum is attached hereto as Exhibit "A," and made a part hereof by this reference.

3. The City Council hereby finds that approval of the Memorandum satisfies the City's obligations regarding the Meet and Confer process in accordance with the Meyers-Milias-Brown Act (Government Code section 3500 et seq.).

4. The City Council authorizes the City Manager to execute the final Memorandum with such changes as approved by the City Manager, provided that no change shall be made contrary to the terms of the tentative agreement.

EXHIBIT "A"

Summary of Revised Terms and Conditions of El Cajon Municipal Employees' Association (ECMEA) Memorandum of Understanding:

TERM OF CONTRACT
July 1, 2026 – June 30, 2027

COST OF LIVING	
July 2026 (1st check in July)	2.5%

MARKET ADJUSTMENTS	
July 2026 (1st check in July)	3% Buyer 3% Senior Buyer 3% Deputy Fire Marshal 3% Secretary 3% Lead Facilities Technician 5% Customer Service Representative 5% Facilities Technician 10% PW Maintenance Worker I and II

CAFETERIA PLAN ALLOTMENT	
Effective January 1, 2027	Increase to $1,850/Mo.

TRAINING OFFICER PAY	
	Increase to $300/Mo.

UNIFORM ALLOWANCE	
	Parking Enforcement and PSO: Increase to $900

TOOL ALLOWANCE	
	Increase to $1,200

HVAC CERTIFICATION PAY	
	Add Lead Facilities Tech to section

STANDBY TIME	
	Increase standby time to 16 hours for Equipment Mechanic and Lead Equipment Mechanic

TRAFFIC SIGNAL CERT PAY	
	For one designated position: 2.5% for IMSA Traffic Signal Field Technician Level 2; OR 5% for IMSA Sr. Traffic Signal Field Technician 3

STATE DISABILITY INSURANCE	
	The City will simplify MOU language and update necessary legal changes in the Administrative Policies.

City of El Cajon Tentative Agreement
El Cajon Municipal Employee Association
June 16, 2026

TERM OF CONTRACT
July 1, 2026 – June 30, 2027

COST OF LIVING	
July 2026 (1st check in July)	2.5%

MARKET ADJUSTMENTS	
July 2026 (1st check in July)	3% Buyer 3% Senior Buyer 3% Deputy Fire Marshal 3% Secretary 3% Lead Facilities Technician 5% Customer Service Representative 5% Facilities Technician 10% PW Maintenance Worker I and II

CAFETERIA PLAN ALLOTMENT	
Effective January 1, 2027	Increase to $1,850/Mo.

TRAINING OFFICER PAY	
	Increase to $300/Mo.

UNIFORM ALLOWANCE	
	Parking Enforcement and PSO: Increase to $900

TOOL ALLOWANCE	
	Increase to $1,200

HVAC CERTIFICATION PAY	
	Add Lead Facilities Tech to section

STANDBY TIME	
	Increase standby time to 16 hours for Equipment Mechanic and Lead Equipment Mechanic

TRAFFIC SIGNAL CERT PAY	
	For one designated position: 2.5% for IMSA Traffic Signal Field Technician Level 2; OR 5% for IMSA Sr. Traffic Signal Field Technician 3

STATE DISABILITY INSURANCE	
	The City will simplify MOU language and update necessary legal changes in the Administrative Policies.

For the Association:

Frankie Rodriquez

Frankie Rodriquez, MEA President

Jeffrey Natke

Jeff Natke, CEA

For the City:

Graham Mitchell, City Manager

City Council
Agenda Report
Agenda Item 7.

DATE: 06/23/2026

TO: Honorable Mayor and City Councilmembers

FROM: Marisol Thorn, Deputy City Manager

SUBJECT: Approval of Tentative Agreement with the El Cajon Mid-Management and Professional Employees' Group (MMPEG) and Adoption of Resolution Approving Memorandum of Understanding with MMPEG

RECOMMENDATION:

That the City Council approves the tentative agreement reached with the El Cajon Mid-Management and Professional Employees' Group (MMPEG), and adopts the next Resolution, in order, approving the Memorandum of Understanding (MOU) with MMPEG substantially in the form as presented at this meeting, and authorizing the City Manager to execute the final MOU, with such changes as approved by the City Manager, provided that no change shall be made contrary to the terms of the tentative agreement.

BACKGROUND:

Tentative agreement was reached within settlement authority for MMPEG as follows and as outlined in the attachment:

- One Year Term - July 1, 2026 through June 30, 2027,
- Salary increase of two and a half percent (2.5%) for each year,
- Increase of $150 per month in cafeteria plan allotment effective January 1, 2027,
- Modification of professional certifications, and
- Other minor operational, clean up and/or non-economic items.

The revised Memorandum of Understanding will be available in the Human Resources Department for review.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

This action is not subject to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines section 15378(b)(5), because it is an organizational activity of government that will not result in direct or indirect physical changes in the environment.

FISCAL IMPACT:

The tentative agreement was reached within settlement authority provided by the City Council.

Prepared By: Marisol Thorn, Deputy City Manager
Reviewed By:
Approved By: Graham Mitchell, City Manager

Attachments

Resolution - Approve MOU
MMPEG TA

RESOLUTION NO. ___-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CAJON
APPROVING MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF EL CAJON AND THE
EL CAJON MID-MANAGEMENT AND PROFESSIONAL EMPLOYEES' GROUP
FOR THE PERIOD OF JULY 1, 2026 THROUGH JUNE 30, 2027,
IN ACCORDANCE WITH GOVERNMENT CODE SECTION 3500, ET SEQ.
(MEYERS-MILIAS-BROWN ACT)

WHEREAS, the City Council has approved changes in the terms and conditions of employment of employees in the classifications represented by the El Cajon Mid-Management and Professional Employees' Group for the period of July 1, 2026 through June 30, 2027, as hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council hereby finds that the proposed action is not subject to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines section 15378(b)(5), as it is an organizational activity of government that will not result in direct or indirect physical changes in the environment.

2. The City Council hereby approves the revised and updated Memorandum of Understanding By and Between the City of El Cajon and the El Cajon Mid-Management and Professional Employees' Group (the "Memorandum") containing provisions for changes in the terms and conditions of employment for fiscal years 2026 through 2027. A summary of said Memorandum is attached hereto as Exhibit "A," and made a part hereof by this reference.

3. The City Council hereby finds that approval of the Memorandum satisfies the City's obligations regarding the Meet and Confer process in accordance with the Meyers-Milias-Brown Act (Government Code section 3500 et seq.).

4. The City Council authorizes the City Manager to execute the final Memorandum with such changes as approved by the City Manager, provided that no change shall be made contrary to the terms of the tentative agreement.

EXHIBIT "A"

Summary of Revised Terms and Conditions of
El Cajon Mid-Management and Professional Employees' Group (MMPEG)
Memorandum of Understanding:

TERM OF CONTRACT
July 1, 2026 – June 30, 2027

COST OF LIVING	
July 2026 (1st check in July)	2.5%

CAFETERIA PLAN ALLOTMENT	
Effective January 1, 2027	Increase to $1,850/Mo

EDUCATIONAL INCENTIVES	
July 2026 (1st check in July)	Increase PE to 10% incentive Increase CPA to 10% incentive Add Traffic Engineer Modify language to capture these changes: SECTION D. DIFFERENTIAL PAY FOR MASTER'S DEGREES, PROFESSIONAL REGISTRATION OR CERTIFIED PUBLIC ACCOUNTANT DESIGNATION This section is adopted to encourage employees to complete specified educational degree, certificates, or designations that enhance the ability to do their jobs. Mid-management and professional EMPLOYEES are eligible for only ONE of the following reasons: a. 5% incentive if the EMPLOYEE has a Master's degree(s) directly related to their position with the CITY; OR b. 10% incentive if the EMPLOYEE is classified as an Assistant Engineer or an Associate Engineer and possesses a current California

	registration certificate as a Professional Civil or Traffic Engineer; OR c. 10% incentive if the EMPLOYEE is classified as a City Traffic Engineer and possesses a current California registration certificate as a Professional Civil Engineer; OR d. 10% incentive if the EMPLOYEE is classified as an Accountant or Senior Accountant and possesses a current California designation as a Certified Public Accountant. EMPLOYEES are eligible to receive the incentives listed above ONLY if the educational degree, certificate, or designation is not required per the classification specification appropriate to their position. It shall be the EMPLOYEE'S responsibility to furnish a copy of the Master's degree, Professional Civil or Traffic Engineer registration or Certified Public Accountant designation to the Director of Human Resources and a transcript, if necessary, to demonstrate the job relatedness of the degree. Master's degrees must be from an accredited institution of postsecondary education.

City of El Cajon Tentative Agreement
El Cajon Mid-Management Employees Group
June 16, 2026

TERM OF CONTRACT
July 1, 2026 – June 30, 2027

COST OF LIVING	
July 2026 (1st check in July)	2.5%

CAFETERIA PLAN ALLOTMENT	
Effective January 1, 2027	Increase to $1,850/Mo

EDUCATIONAL INCENTIVES	
July 2026 (1st check in July)	Increase PE to 10% incentive Increase CPA to 10% incentive Add Traffic Engineer Modify language to capture these changes: SECTION D. <u>DIFFERENTIAL PAY FOR MASTER'S DEGREES, PROFESSIONAL REGISTRATION OR CERTIFIED PUBLIC ACCOUNTANT DESIGNATION</u> This section is adopted to encourage employees to complete specified educational degree, certificates, or designations that enhance the ability to do their jobs. Mid-management and professional EMPLOYEES are eligible for only ONE of the following reasons: a. 5% incentive if the EMPLOYEE has a Master's degree(s) directly related to their position with the CITY; OR b. 10% incentive if the EMPLOYEE is classified as an Assistant Engineer or an Associate Engineer and possesses a current California registration certificate as a Professional Civil or Traffic Engineer; OR

	c. 10% incentive if the EMPLOYEE is classified as a City Traffic Engineer and possesses a current California registration certificate as a Professional Civil Engineer; OR d. 10% incentive if the EMPLOYEE is classified as an Accountant or Senior Accountant and possesses a current California designation as a Certified Public Accountant. EMPLOYEES are eligible to receive the incentives listed above ONLY if the educational degree, certificate, or designation is not required per the classification specification appropriate to their position. It shall be the EMPLOYEE'S responsibility to furnish a copy of the Master's degree, Professional Civil or Traffic Engineer registration or Certified Public Accountant designation to the Director of Human Resources and a transcript, if necessary, to demonstrate the job relatedness of the degree. Master's degrees must be from an accredited institution of postsecondary education.

For the Association:

Jennifer Lytle

Digitally signed by Jennifer Lytle
DN: cn=Jennifer Lytle, o=El Cajon Police Department, ou=Admin-Fiscal, email=jlytle@elcajon.gov, c=US
Date: 2026.06.17 10:17:47 -07'00'

Jennifer Lytle, MMPEG President

Jeffrey Natke

Jeffrey Natke, CEA

For the City:

Graham Mitchell, City Manager

City Council
Agenda Report
Agenda Item 8.

DATE: 06/23/2026

TO: Honorable Mayor and City Councilmembers

FROM: Jeremiah Larson, Chief of Police

SUBJECT: Public Hearing to Consider Introduction of Ordinance to Renew and Approve Policy 706 "Military Equipment Use Policy" and Approve Annual Military Equipment Reports

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RECOMMENDATION:

That the City Council holds the public hearing and moves to introduce the next Ordinance, in order, to renew and approve Policy 706 and the annual reports and directs the City Clerk to read the Ordinance by title only.

BACKGROUND:

In 2021, the State of California Legislature passed Assembly Bill ("AB") 481, amending the California Government Code ("Government Code") by adding sections 7070 through 7075, effective January 1, 2022. AB 481 is designed to shed light on the funding, acquisition, or use of military equipment by state or local government officials, as well as to allow the public to participate in any government agency's decision to fund, acquire, or use such equipment.

On April 26, 2022, the City Council of the City of El Cajon enacted Ordinance No. 5119 to amend Chapter 3.20 of Title 3 of the El Cajon Municipal Code to restrict the powers of the City Manager relating to the purchases of military equipment or other property for law enforcement use and to approve Policy 706 – Military Equipment Use Policy in accordance with Government Code section 7071 to allow the El Cajon Police Department to use certain military equipment for its ongoing operations. Government Code section 7071(e) requires that an ordinance relating to the purchase of military equipment and the military equipment use policy be reviewed and renewed annually by the City Council during a regular meeting.

Additionally, once the Police Department has received approval for a military equipment use policy pursuant to Government Code Section 7071, it shall submit to the City Council an annual military equipment report for each type of military equipment approved by the City Council annually thereafter for as long as the military equipment is available for use. The City Council must review each annual military equipment report required by Government Code section 7072 to verify that each type of military equipment has complied with legal standards. Generally, the annual report must include information on the purpose and use of military equipment, any complaints received, audit results (if any), annual costs, and quantities of the equipment.

In compliance with state and local law, the Police Department has prepared the 2026 edition of the Military Equipment Use Policy and is submitting it to the City Council for renewal and approval. Additionally, the Police Department has prepared and submitted the Annual Military Equipment Reports (2025 & 2026) in compliance with state and local law. The proposed ordinance renews and approves the Military Equipment Use Policy and the annual reports.

The 2026 edition of the Military Equipment Use Policy has been available for public review on the City's website for not less than 30 days prior to submission to the City Council. Additionally, the annual military equipment reports are available for public review on the City's website. Staff recommends that the City Council introduce the ordinance to renew the prior ordinance and review and approve the 2026 edition of the Military Equipment Use Policy and annual reports.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

The action being considered by the City Council is exempt from the California Environmental Quality Act ("CEQA") in accordance with section 15378(b)(2) of the State CEQA Guidelines, as it involves continuing administrative activities, such as purchases of supplies, and is therefore not a "project."

FISCAL IMPACT:

There may be costs associated with the additional bidding requirements, police personnel training, and maintenance of an inventory of equipment.

Prepared By: Nick Sprecco, Lieutenant

Reviewed By: Jennifer Lyon, City Attorney

Approved By: Graham Mitchell, City Manager

Attachments

Ordinance

ECPD 706 & 706.4

ECPD AB481 FY25 Annual Report

ECPD AB481 FY26 Annual Report

ORDINANCE NO. ___

AN ORDINANCE REVIEWING AND APPROVING
ORDINANCE 5199 TO RENEW RESTRICTIONS RELATING
TO PURCHASE OF MILITARY EQUIPMENT, SUPPLIES, OR
OTHER PROPERTY FOR LAW ENFORCEMENT USE;
APPROVING THE EL CAJON POLICE DEPARTMENT'S
ANNUAL MILITARY EQUIPMENT REPORT FOR 2025/2026 AND
APPROVING POLICY 706 MILITARY EQUIPMENT USE, 2026 EDITION

WHEREAS, in accordance with California Government Code ("Government Code") sections 7071 and 7072, on April 26, 2022, the City Council enacted that certain Ordinance No. 5119 to restrict the powers of the City Manager relating to the purchases of military equipment or other property for law enforcement use, and approving Policy 706 – Military Equipment Use ("2022 edition"); and

WHEREAS, Government Code sections 7071(e) and 7071(a) require review of a military funding ordinance and a military equipment use report annually after adoption; and

WHEREAS, the City Council reviewed the 2025 and 2026 Annual Military Equipment Reports and finds that they comply with state and local law; and

WHEREAS, a revised military equipment use policy ("2026 edition") has been available for public review on the City's website for not less than 30 days prior to submission to the City Council.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF EL CAJON DOES ORDAIN AS FOLLOWS:

SECTION 1. The recitals listed above are hereby incorporated as findings for approval of this Ordinance.

SECTION 2. The City Council determines all of the following:

A. The military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety.
B. The proposed military equipment use policy will safeguard the public's welfare, safety, civil rights, and civil liberties.
C. If purchasing the equipment, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety.
D. Prior military equipment use complied with the military equipment use policy that was in effect at the time.

SECTION 3. Ordinance No. 5199 is reviewed and approved and hereby renewed.

SECTION 4. The 2025 and 2026 Annual Military Equipment Reports have been reviewed in compliance with state and local law and are hereby approved.

SECTION 5. That certain 2026 edition of the military equipment use policy, as defined in section 3.20.005 of Chapter 3.20, and as presented and reviewed at an open and public meeting, is hereby approved and adopted as the El Cajon Police Department's "Policy 706 Military Equipment Use, 2026 edition." The 2026 edition of the military equipment policy hereby replaces the 2024 edition approved by Section 1 of Ordinance No. 5146.

SECTION 6. This ordinance shall go into effect thirty (30) days following its passage and adoption.

SECTION 7. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 8. The Mayor shall sign this Ordinance and the City Clerk shall cause the same to be published within fifteen (15) days after its passage at least once, in a newspaper of general circulation, published and circulated in the City of El Cajon, California.

Military Equipment

706.1 PURPOSE AND SCOPE
The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

706.1.1 DEFINITIONS
Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Department.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- Area denial electroshock devices, microwave weapons, water cannons, long-range acoustic devices (LRADs), acoustic hailing devices, and sound cannons.
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

706.2 POLICY

It is the policy of the El Cajon Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

706.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

(a) Acting as liaison to the governing body for matters related to the requirements of this policy.

(b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.

(c) Conducting an inventory of all military equipment at least annually.

(d) Collaborating with any allied agency that may use military equipment within the jurisdiction of El Cajon Police Department (Government Code § 7071).

(e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:

    1. Publicizing the details of the meeting.

    2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.

(f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).

(g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

706.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Department:

MILITARY EQUIPMENT INVENTORY 20260623

706.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

(a) Requesting military equipment made available pursuant to 10 USC § 2576a.

(b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.

(c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.

(d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.

(e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.

(f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.

(g) Acquiring military equipment through any means not provided above.

706.6 COORDINATION WITH OTHER JURISDICTIONS

Military equipment should not be used by any other law enforcement agency or member in this jurisdiction unless the military equipment is approved for use in accordance with this policy.

706.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

706.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

Attachments

POLICY 706.4 MILITARY EQUIPMENT INVENTORY (20260623).pdf

EL CAJON POLICE DEPARTMENT

POLICY 706.4

MILITARY EQUIPMENT INVENTORY

**Certain military equipment is maintained by the Department solely for purposes of training, education, identification, reference, and the safe handling or disarming of such items when they are encountered in the field. This equipment is not used or deployed, or intended to be used or deployed, by members of the Department and are therefore not inventoried here.*

1) Unmanned, remotely piloted, powered aerial or ground vehicles

a) Aerial vehicles

Small, unmanned aerial systems (sUAS) commonly known as “drones”.

<u>Description, purpose, and capabilities</u>

All ECPD drones are commercially available and are non-weaponized. No ECPD drone was obtained from, or was designed for, use by the military.

Drones are used to provide aerial perspectives to maximize decision-quality data and de-escalation opportunities by providing photo and video images at a variety of incidents. These incidents include, but are not limited to; search and rescue, crime and traffic collision scene documentation, hazardous materials incidents, disaster response, and tactical operations. Drones are also used to create photo and video content for social media and recruiting efforts as well as for training and education. Drones provide increased levels of officer safety.

Detailed manufacturer product descriptions can be found at:
www.dji.com
www.skydio.com

<u>Authorized uses</u>

Only pilots licensed by the Federal Aviation Administration are authorized to operate ECPD drones and according to Department Policy #606 and Drone Unit Standards and Operating Procedures (S.O.P.).

<u>Lifespan</u>

Approximately 5 years.

Fiscal Impact

The annual maintenance budget is listed below.

Training

All ECPD pilots are licensed to operate sUAS (drones) by the Federal Aviation Administration and attend on-going, monthly training according to Department Policy #606 and Drone Unit S.O.P.

Legal and procedural rules

The use of Department drones is established under FAA Regulation 14 CFR Part 107, Department Policy #606, and the Drone Unit S.O.P.

Equipment

The ECPD currently utilizes the following drones:

i) DJI Mavic Pro
Manufacturer: DJI
Purchase price: $1,000 (General Fund)
Compact, 1.62 lb. drone with 4k camera and 27 minute flight time

ii) DJI Mavic 2 Enterprise Zoom
Manufacturer: DJI
Purchase price: $2,200 (General Fund)
Compact 2 lb. drone with zoom camera and 31 minute flight time

iii) DJI Matrice 300 w/H20T camera
Manufacturer: DJI
Purchase price: $27,450 (COPS Funding)
13.9 lb. drone with zoom/thermal cameras and 45-minute flight time

iv) DJI Mavic 3
Manufacturer: DJI
Purchase price: $3,800 (General Fund)
Compact 2 lb. drone with 4k camera and 43 minute flight time

v) DJI Matrice 30
Manufacturer: DJI
Purchase price: $14,000 (General Fund)
Foldable 8 lb. drone with 4k camera and 41 minute flight time

vi) DJI Avata
Manufacturer: DJI
Purchase price: $1,500 (General Fund)
Compact .036 lb. drone with 12 MP camera and 18 minute flight time

vii) Skydio X10
Manufacturer: Skydio
Purchase price: $42,000 (UASI Grant)

Compact 4.7 lb. drone with 4K zoom/thermal camera and 35-minute flight time

b) Ground vehicles

Commonly known as "robots"

Description, purpose, and capabilities

All ECPD robots are commercially available and are non-weaponized. Robots are used to provide real-time intelligence to maximize decision-quality data and de-escalation opportunities by providing photo and video images at a variety of incidents. These incidents include, but are not limited to; hostage situations, search and rescue, barricaded suspects, hazardous materials incidents, disaster response, and tactical operations; and provide increased levels of officer safety.

For detailed manufacturer product descriptions, visit www.reconrobotics.com

Authorized uses

Robots are authorized for use by members of the El Cajon Police Department who have been trained in their operations. Robots are to only be used in accordance with state and federal laws, and within ECPD Department Policy.

Lifespan

Approximately 5 to 10 years.

Fiscal Impact

The annual maintenance budget is listed below.

Training

Members of ECPD receive training in the use of the robots used by the department.

Legal and procedural rules

Robots are to only be used in accordance with state and federal laws, and within ECPD Department Policy.

Equipment

The El Cajon Police Department currently uses the following robots:

i) Recon Robotics Throwbot

Manufacturer: Recon Robotics

Purchase price: $17,000 (SHSG23 and Asset Forfeiture)
1.3lb remote controlled robot able to provide live video and sound.

2) **Armored personnel carriers** (APC's)

Description, purpose, and capabilities

The El Cajon Police Department currently utilizes armored vehicles to provide officers with additional protection when conducting rescues and operations where there is a higher risk of injury to first responders and members of the community. These vehicles provide substantially better protection from gunfire and projectile objects than normal patrol vehicles, and are equipped to carry out a variety of tactical, rescue, and law enforcement tasks. These tasks include, but are not limited to: active shooter incidents, hostage situations, barricaded subjects, armed subjects, high risk tactical operations, riots and civil unrest, officer/victim rescue operations, and training. Armored vehicles may also be used for community presentations and static displays to promote community involvement.

Authorized uses

Armored vehicles are authorized to be used to carry out high risk law enforcement and rescue operations in accordance with State and Federal laws as well as Department policy.

Lifespan

Approximately 25 years.

Fiscal Impact

The annual maintenance budget is listed below.

Training

ECPD Personnel who possess a valid California class C driver license and are authorized to operate an emergency vehicle may operate armored vehicles.

Legal and procedural rules

Armored vehicles are to be used in accordance with State and Federal laws, and within ECPD Department Policy.

Equipment

a) **Lenco BearCat G2**
Manufacturer: Lenco Industries, Inc.
Detailed description available at www.lencoarmor.com

Purchase Price: $355,000 (U.A.S.I. Grant)
The Lenco BearCat is equipped with a removable hydraulic boom that can hold a push plate for breaching. It is also equipped with an electronically operated gas ram for safe deployment of chemical agents into a structure.

3) High mobility multipurpose wheeled vehicles (HMMWV)

The El Cajon Police Department does not utilize any of these vehicles.

4) Tracked armored vehicles

The El Cajon Police Department does not utilize any of these vehicles.

5) Command and Control Vehicles

Description, purpose, and capabilities

The ECPD currently uses three command and control vehicles for use by the Department's tactical units and incident commanders. These vehicles consist of the SWAT "Metro," the Crisis Negotiations Team (CNT) vehicle, and the Incident Command (I.C.) Chevrolet Tahoe. The SWAT Metro is a mobile command vehicle that provides shelter, access to communications equipment, transportation and storage for SWAT personnel and equipment. The CNT vehicle is a mobile office which allows negotiators access to a workspace, communications and computer systems, and provides equipment storage and shelter during tactical operations. The I.C. Tahoe is a command vehicle that has the capability to assist incident commanders during critical incidents with communication and organization equipment.

Authorized uses

Command and control vehicles may be used to support law enforcement operations in conjunction with State and Federal law and in accordance with Department policy.

Lifespan

Approximately 25 years.

Fiscal Impact

The annual maintenance budget is listed below.

Training

Personnel using command and control vehicles should be trained in their operation prior to use and possess a valid California Driver's License.

Legal and procedural rules

Command and control vehicles are to be used for official law enforcement purposes only in accordance with State and Federal laws.

Equipment

a) **SWAT Metro**
   Manufacturer: Custom built 2003 Freightliner
   Purchase Price: $122,665 (Funding Source Unknown)
b) **CNT Vehicle**
   Manufacturer: L.D.V.
   Purchase Price: $89,500 (Funding Source Unknown)
c) **I.C. Tahoe**
   Manufacturer: Chevrolet
   Purchase Price: $27,500 (State Homeland Security Grant)

6) **Weaponized aircraft**

The El Cajon Police Department does not utilize any of these vehicles.

7) **Explosive breaching equipment**

Description, purpose, and capabilities

Breaching tools are utilized by the El Cajon Police Department to safely gain entry into an area or structure. These tools include manual tools as well as explosive and ballistic breaching equipment. The use of explosive and ballistic breaching equipment is only authorized for use by properly training SWAT personnel at the direction of the SWAT or Incident Commander.

Authorized uses

Explosive breaching may only occur after authorization by the Incident Commander or SWAT Commander in the field, and during training exercises.

Lifespan

Breaching Shotgun- 25 years
Shotgun Breaching Rounds – Until used

Blasting Caps- 10 years
Detonating cord- 10 years

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Explosive and ballistic breaching equipment is to only be used by properly trained SWAT personnel.

Legal and procedural rules

Explosive and ballistic breaching equipment is authorized for official law enforcement purposes only in accordance with State and Federal laws.

Equipment

a) **Yellow Detonation Cord -18 Grain**
Manufacturer: Dyno Noble
Purchase Price: $.46 per foot (General Fund)

b) **Pink Detonation Cord – 25 Grain**
Manufacturer: Prima Cord
Purchase Price: $.24 per foot (General Fund)

c) **Green Detonation Cord – 25 Grain**
Manufacturer: Cordtex
Purchase Price: $.39 per foot (General Fund)

d) **Orange Detonation Cord – 50 Grain**
Manufacturer: Austin Powder Co.
Purchase Price: $.58 per foot (General Fund)

e) **C2 Explosive Sheets**
Manufacturer: Donovon Comm. Industries
Purchase Price: $47.45 per pound (General Fund)

f) **40' Blasting Caps**
Manufacturer: Orica Exel
Purchase Price: $10.75 each (General Fund)

g) **80' Blasting Caps**
Manufacturer: Orica Exel
Purchase Price: $18.50 each (General Fund)

h) **Remington 870 Breaching Shotgun**
Manufacturer: Remington Firearms
Detailed information available at www.remarms.com
Purchase Price: $370 per shotgun
Short barreled shotgun used to force entry into a room or structure

using special breaching shotgun rounds.

i) **Defense Technology TKO 12-Gauge Breaching Round**

Manufacturer: Defense Technology
Detailed descriptions available at www.defense-technology.com
Purchase Price: $6.00 per round
Special 12-Gauge shotgun shell loaded with a compressed zinc slug. Slug is designed to disintegrate into a fine powder, eliminating fragmentation.

j) **Royal Arms TESAR-2 Black Cap 12-Gauge Breaching Round**

Manufacturer: Royal Arms
Detailed descriptions available at https://royalarms.com
Purchase Price: $7.00 per round
Special 12-Gauge shotgun shell loaded with a copper frangible slug. Slug is designed to disintegrate, eliminating fragmentation.

8) **Firearms of .50 caliber or greater**

The El Cajon Police Department does not utilize any of these weapons.

9) **Ammunition of .50 caliber or greater**

The El Cajon Police Department does not utilize any of these weapons.

10) **Specialized firearms less than .50 caliber, including assault weapons**

Description, purpose, and capabilities

The ECPD authorizes officers to carry rifles for use in high-risk situations, as they offer superior ballistic capabilities.

Authorized uses

Use of the Department rifles are for official law enforcement purposes only. Officers may deploy the patrol rifle in any circumstance where the officer can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the patrol rifle may include, but are not limited to: situations where the officer reasonably anticipates an armed encounter; when an officer is faced with a situation that may require accurate and effective fire at long range; situations where an officer reasonably expects the need to meet or exceed a suspect's firepower; when an officer reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage; when an officer reasonably believes that a suspect may be wearing body armor; and when authorized or requested by a supervisor.

Lifespan

10 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Officers qualify annually on the AR-15 weapons platform and must successfully complete the Department AR-15 class prior to carrying a rifle in the field, or be SWAT officers that have been trained in the use of the rifle.

Legal and procedural rules

Rifles and rifle ammunition shall be used in accordance with State and Federal law, Department Policy 306 Use of Force, and the SWAT S.O.P.

Equipment

a) **Colt LE6920 AR-15 Rifle**
Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $900 Per Rifle (COPS Funding)
Semi-automatic rifle chambered in 5.56. Issued to patrol officers.

b) **Daniel Defense DD5V2 AR-10 Rifle**
Manufacturer: Daniel Defense
Detailed descriptions can be found at www.danieldefense.com
Purchase Price: $2,600 Per Rifle (COPS Funding)
Semi-automatic rifle chambered in .308. Authorized for use by SWAT.

c) **LWRC M61CA5 AR-15 Rifle**
Manufacturer: LWRC
Detailed descriptions can be found at www.lwrci.com
Purchase Price: $1,750 Per Rifle (Asset Forfeiture)
Semi-automatic rifle chambered in 5.56 for use by SWAT.

d) **Colt AR-15 SP1 Rifle**
Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $700 Per Rifle (Funding Source Unknown) Semi-automatic rifle chambered in 5.56 for use by SWAT.

e) **Colt AR-15 HBAR Rifle**
Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $700 Per Rifle (Funding Source

Unknown) Semi-automatic rifle chambered in 5.56 for use by SWAT.

f) **Colt Sporter Rifle**
Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $700 Per Rifle (Funding Source Unknown) Semi-automatic rifle chambered in 5.56 for use by SWAT.

g) **Colt M16 SP1 Rifle**
Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $800 Per Rifle (Funding Source Unknown) Semi-automatic rifle chambered in 5.56 for use by SWAT

h) **Colt AR-15 Rifle**
Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $800 Per Rifle (Funding Source Unknown) Semi-automatic rifle chamber in 5.56 for use by SWAT.

11) Specialized firearms designed to launch explosive projectiles

<u>The El Cajon Police Department does not utilize any of these weapons.</u>

12) “Flashbang” grenades, explosive breaching tools, “tear gas,” and “pepper balls”

a) Noise-flash diversionary devices

Commonly known as “flash-bangs”.

<u>Description, purpose, and capabilities</u>

A “noise-flash” diversionary device or “flash-bang” is a hand-deployed munition that produces atmospheric over-pressure and brilliant white light and, as a result, can cause short-term physiological/psychological sensory deprivation to give officers a tactical advantage.

Detailed manufacturer product descriptions can be found at: www.combinedsystems.com

<u>Authorized uses</u>

Flash bangs shall only be used by members of the SWAT Team that have been trained in their proper use and as directed by the SWAT and/or Incident

Commander, or the Tactical Team Leader. Incidents that flash bangs may be used include but are not limited to: active shooter incidents; hostage situations; barricaded subjects; riots and civil unrest; high risk warrant service; training scenarios; and approved presentations.

Lifespan

5 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

SWAT officers attend bi-annual training on use and safe practices of flash bangs.

Legal and procedural rules

Flash bangs are to be used for official law enforcement purposes only in accordance with State and Federal law, and the SWAT S.O.P.

Equipment

i) Combined Systems 7290 Flash Bang
Manufacturer: Combined Systems
Purchase Price: $48 Per Unit
Delivers 175 DB of sound and 6-8 million candela of light.

ii) Combined Systems 7290-2 Low Roll Double Bang
Manufacturer: Combined Systems
Purchase Price: $56.75 per unit
Delivers 170 DB of sound and 2 million candela of light two times.

iii) Combined Systems 7290M Mini Bang
Manufacturer: Combined Systems
Purchase Price: $45 per unit
Delivers 175 DB of sound and 6-8 million candela of light

13) Taser Shockwave, microwave weapons, water cannons, and the Long Range Acoustic Device (LRAD)

a) Long Range Acoustic Device (LRAD)

Description, purpose, and capabilities

The LRAD is a powerful mass notification system that can help maintain control during tense and potentially violent confrontations with large crowds

through enhanced communication. We can promote peaceful resolutions from a safe distance by using LRADs to broadcast clear voice commands that everyone can hear above loud crowd noise. It can help keep our community safe and promote peaceful resolutions to conflict.

Detailed manufacturer product descriptions can be found at: www.genasys.com

Authorized uses

The LRAD is currently assigned to the Crisis Negotiations Team (CNT) and will only be used by members of the team who have been trained in the proper use according to manufacturer guidelines and as directed by the Incident Commander or the CNT Team Leader. Incidents where the LRAD may be utilized include but are not limited to: hostage negotiations, traffic control, barricaded subjects, riots and civil unrest, high risk warrant service, firing range communication, and approved equipment presentations.

Lifespan

15 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

CNT officers have received training on the use and safe practices of the LRAD.

Legal and procedural rules

The LRAD device is to be used for official law enforcement purposes only in accordance with State and Federal law and relevant policies and procedures.

Equipment:

i) Long Range Acoustic Device (LRAD)

Manufacturer: Genasys, Inc.
Total Projected Cost: $14,430
Funding Source: SHSG21 Grant

14) Projectile launch platforms and munitions

a) Chemical agent launchers and munitions (OC, tear gas, etc.)

i) Combined Systems LC5 Launching Cups

Description, purpose, and capabilities

Metal cups which are attached to a smooth bore shotgun and allow the officer to launch canisters of chemical agents or smoke during tactical operations with the use of special launching shotgun ammunition.

Authorized uses

Use of the LC5 Launching Cups is only authorized during tactical operations by the ECPD SWAT Team in accordance with SWAT Standard Operating Procedures; and only with authorization from the SWAT / Incident Commander.

Lifespan

The lifespan of the LC5 launching cups is 25 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Training on the operation and use of the LC5 launching cups and their authorized munitions will be conducted by a POST certified Chemical Agent Instructor prior to using the weapons system in an operational capacity.

Legal and procedural rules

The use of the LC5 launching cups and chemical agent canisters is strictly for official law enforcement purposes in accordance with State and Federal laws, and is outlined within Department Policy 303 Use of Force and the SWAT S.O.P.

Equipment

(1) Combined Systems LC5 Launching Cup

Manufacturer: Combined Systems
Purchase Price: $315 per unit (General Fund)
Allows launching of chemical agent canisters from a smooth bore shotgun with the use of a special launching cartridge.
Detailed descriptions can be found at www.combinedsystems.com

ii) Chemical Agent and Smoke Canisters

Description, Purpose, and Capabilities

The ECPD SWAT Team maintains an inventory of chemical agent and smoke canisters which are used in support of tactical missions. These canisters are hand-held and designed to introduce chemical agents or smoke into an area by means of vapor, powder, or pyrotechnics, and others are designed to be

launched from launching cups. Chemical agent and smoke canisters are only authorized to be used by ECPD SWAT officers.

The chemical agent Oleoresin Capsicum (OC), commonly referred to as pepper spray, is an irritating agent which causes burning and involuntary closing of the eyes, evacuation of the sinuses, and respiratory discomfort. The chemical agent Chlorobenzylidene Malononitrile (CS), commonly referred to as “tear gas,” is an irritating agent which causes short term burning and involuntary closing of the eyes, coughing, respiratory discomfort, and evacuation of the sinuses.

Detailed manufacturer product descriptions can be found at:

www.defense-technology.com
www.combinedsystems.com

Authorized Use

Authorization for use of chemical agents and smoke canisters is provided on a mission specific bases at the discretion of the SWAT and/or Incident Commander except under exigent circumstances. Only SWAT officers who have been trained by a POST certified Chemical Agent Instructor are authorized to use chemical agent and smoke canisters. Chemical agents may be used for crowd control, crowd dispersal, or in situations when a suspect has barricaded.

Lifespan

5 years from date of manufacture.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

SWAT officers receive annual training on the use of chemical agent and smoke canisters provided by POST certified Chemical Agent Instructors.

Legal and Procedural Rules

The use of chemical agent and smoke canisters is strictly for official law enforcement purposes in accordance with State and Federal laws and is outlined within Department Policy 303 Use of Force and the SWAT S.O.P.

Equipment

(1) Defense Technology 1072 Spede-Heat CS
Manufacturer: Defense Technology
Purchase Price: $29.35 per unit (General Fund)
Pyrotechnic canister that dispenses CS.

(2) Defense Technology 1082 Riot Control CS
Manufacturer: Defense Technology
Purchase Price: $26.60 per unit (General Fund)
Pyrotechnic canister that dispenses CS.

(3) Defense Technology 1016 Pocket Tactical CS
Manufacturer: Defense Technology
Purchase Price: $23.50 per unit (General Fund)
Pyrotechnic canister that dispenses CS.

(4) Defense Technology 1092 Han-Ball CS
Manufacturer: Defense Technology
Purchase Price: $29.80 per unit (General Fund)
Pyrotechnic rubber ball that dispenses CS

(5) Defense Technology 1042 Instantaneous Blast CS
Manufacturer: Defense Technology
Purchase Price: $39.85 per unit (General Fund)
Blasting canister ball that dispenses CS

(6) Defense Technology 5230 Riot CS
Manufacturer: Defense Technology
Purchase Price: $34.35 per unit (General Fund)
Pyrotechnic canister ball that dispenses CS

(7) Defense Technology 5210 White Smoke
Manufacturer: Defense Technology
Purchase Price: $43.00 per unit (General Fund)
Pyrotechnic canister ball that dispenses smoke

(8) Defense Technology 1016 Pocket Tactical CS
Manufacturer: Defense Technology
Purchase Price: #23.50 per unit (General Fund)
Pyrotechnic canister that dispenses CS

(9) Combined Systems 5230B Baffled CS
Manufacturer: Combined Systems
Purchase Price: $45.20 per unit (General Fund)
Indoor safe pyrotechnic canister that dispenses CS

(10) Combined Systems 5230JL Jet Light CS

Manufacturer: Combined Systems
Purchase Price: $42 per unit (General Fund) Pyrotechnic canister that dispenses CS

(11) Combined Systems 6330 CS Vapor
Manufacturer: Combined Systems
Purchase Price: $45.25 per unit (General Fund)
Non-pyrotechnic canister that dispenses CS

(12) Combined Systems 6340 OC Vapor
Manufacturer: Combined Systems
Purchase Price: $42.25 per unit (General Fund)
Non-pyrotechnic canister that dispenses CS.

(13) Combined Systems 6343 OC/CS Vapor
Manufacturer: Combined Systems
Purchase Price: $45.25 per unit (General Fund)
Non-Pyrotechnic canister that dispenses OC and CS

(14) Combined Systems 56854 OC Aerosol Fogger
Manufacturer: Defense Technology
Purchase Price: $15.90 per unit (General Fund)
Non pyrotechnic canister that dispenses OC

(15) Combined Systems 1017 Pocket Tactical Smoke
Manufacturer: Defense Technology
Purchase Price: $27.75 per unit (General Fund)
Pyrotechnic canister that dispenses smoke

(16) Combined Systems MK-46 OC/CS Aerosol
Manufacturer: Defense Technology
Purchase Price: $312.90 per unit (General Fund)
Canister that delivers a stream of OC/CS

(17) Combined Systems MK-9 OC/CS Aerosol
Manufacturer: Defense Technology
Purchase Price: $39.10 per unit (General Fund)
Canister that delivers a stream of OC/CS

iii) Pepper Projectile Systems and Munitions (AKA “Pepper Ball”)

<u>Description, purpose, and capabilities</u>

Pepper projectiles are plastic spheres that are filled with a derivative of OC powder and launched at a suspect using compressed air. They are considered both kinetic energy projectiles and chemical agents.

Detailed manufacturer product descriptions can be found at:
www.pepperball.com
www.sabrered.com

Manufacturers:
Pepper Ball
Sabre Security Equipment

Authorized uses

Only personnel who have received Department-approved training are authorized to use pepper projectile systems and their munitions.

Lifespan

The lifespan of the Pepper Ball FTC Launchers and the Sabre 0.68 Projectile Launchers are estimated to be 5 years. The lifespan of pepper projectiles are 3 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Proficiency training shall be monitored and documented by a certified, control-device weapons or tactics instructor. All use of pepper projectile systems shall be in accordance with ECPD Department Policy 303 Use of Force.

Legal and procedural rules

Pepper projectile systems and their munitions shall be used for official law enforcement purposes only and in accordance with State and Federal laws, and Department Policy 303 Use of Force.

Equipment

(1) Pepper Ball FTC Launcher
Purchase Price: $571 per unit
Air powered semi-automatic launcher
(2) Sabre 0.68 Projectile Pepper Launcher
Purchase Price: $599 per unit
Air powered semi-automatic launcher
(3) Pepper Ball Live Projectiles
Purchase Price: $899 per 375 (General Fund)
Plastic sphere projectile containing .5% pava mixture.
(4) Pepper Ball Live-X Projectiles

Purchase Price: $1320 per 375
Plastic sphere projectile containing 5% pava mixture.

(5) Pepper Ball Paint Marker Projectiles
Purchase Price: $266.75 per 375 (General Fund)
Plastic sphere projectile, contains paint to mark suspects.

(6) Pepper Ball Glass Breaking Projectiles
Purchase Price: $290 per 100 (General Fund)
Solid polymer sphere used to break residential and automotive windows.

(7) Pepper Ball Inert Training Projectiles
Purchase Price: $355 per 375 (General Fund)
Plastic sphere filled with inert powder. For use in training or when deployment of chemical agent is not preferred.

(8) Sabre Inert Training Projectiles
Purchase Price: $301 per 500 (General Fund)
Plastic sphere filled with inert powder. For use in training or when deployment of chemical agent is not preferred

(9) Sabre SPMCP Projectiles
Purchase Price: $193 per 100 (General Fund)
Plastic sphere projectile containing 4% pava mixture.

b) Kinetic energy weapons and munitions (40mm launchers, bean bags, SIMS)

Less-lethal Launchers

<u>Description, Purpose, and Capabilities</u>

This department is committed to reducing the potential for violent confrontations. Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation.

The El Cajon Police Department currently utilizes less lethal “bean-bag” kinetic energy projectiles which are fired from less lethal launchers, which are designated Remington 870 shotguns. The “bean-bag” kinetic energy projectile is the only shotgun munition currently authorized for use by Department personnel in a patrol capacity. Circumstances appropriate for deployment and use of the ”bean-bag” launchers include, but are not limited to, situations in which: the suspect is armed with a weapon and the tactical circumstances allow for the safe application of approved munitions; the suspect has made credible threats to harm him/herself or others; the suspect is engaged in riotous behavior or is throwing rocks, bottles or other dangerous projectiles at people and/or officers; there is probable cause to believe that the suspect has committed a crime of violence and is refusing to comply with lawful orders.

Detailed manufacturer product descriptions can be found at:
www.remarms.com
www.defense-technology.com
www.combinedsystems.com

Authorized Use

The less-lethal "bean-bag" launcher should only be used by officers who have been trained in its proper deployment and use. Currently, the Defense Technologies Drag Stabilized 12-Gauge Bean Bag Round is the only authorized kinetic energy projectile for use in the 12-Gauge shotgun.

Lifespan

Remington 870 pump-action shotgun: 40 years.
Defense Technologies Drag Stabilized 12-Gauge Bean Bag Round: 5 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Proficiency training shall be monitored and documented by a certified, control-device weapons or tactics instructor. All training and proficiency for control devices will be documented in the officer's training file in accordance with ECPD Department Policy 303 Use of Force.

Legal and procedural rules

Less-lethal "bean-bag" shotguns systems and their munitions shall be used for official law enforcement purposes only and in accordance with state and federal laws, and Department Policy 303 Use of Force.

Equipment

i) Remington 870 Shotgun Less-Lethal Launcher
Manufacturer: Remington Firearms
Purchase Price: $370 per unit (General Fund)
Remington 870 shotgun marked and designated for less-lethal bean bags.

ii) Defense Technology 12-Gauge Bean Bag Ammunition
Manufacturer: Defense Technology
Purchase Price: $5.35 per unit (General Fund)
Projectile is a woven fabric filled with #9 lead shot. Munition has a minimum safe distance of 20ft, and a maximum affective range of 75ft.

c) 40mm Launchers and Munitions

Description, purpose, and capabilities

This department is committed to reducing the potential for violent confrontations. 40mm launchers are used by the El Cajon Police Department to de-escalate and/or limit the escalation of dangerous situations by utilizing less-lethal kinetic energy projectiles and chemical agents.

Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation. Only Department-approved kinetic energy munitions shall be carried and deployed. Approved munitions may be used to compel an individual to cease his/her actions when such munitions present a reasonable option.

Circumstances appropriate for deployment include, but are not limited to, situations in which: the suspect is armed with a weapon and the tactical circumstances allow for the safe application of approved munitions; the suspect has made credible threats to harm him/herself or others; the suspect is engaged in riotous behavior or is throwing dangerous projectiles at people and/or officers; there is probable cause to believe that the suspect has already committed a crime of violence and is refusing to comply with lawful orders.

Chemical Agents may be used for crowd control, crowd dispersal, or in situations when a suspect(s) have barricaded.

Detailed manufacturer product descriptions can be found at:

www.defense-technology.com
www.pennarms.com
www.combinedsystems.com

Authorized uses

The 40mm weapons platform should only be used by officers who have been trained in their use. The only authorized munition to be used by non-SWAT Department personnel is the Defense Technologies 6325 Direct Impact "sponge" round.

There are additional 40mm impact and chemical agent munitions which are authorized for use by the ECPD SWAT Team. Only SWAT officers who have been trained in the use of these munitions by a POST-certified Chemical Agent Instructor are authorized to use munitions other than the 6325 Direct Impact "sponge" round.

Lifespan

40mm launchers: approximately 10 years.
40mm 6325 and 6325LE impact munitions: indefinite
40mm pyrotechnic munitions: 5 years from the date of manufacture.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Proficiency training shall be monitored and documented by a certified, control-device weapons and tactics instructor. All training and proficiency for control devices will be documented in the officer's training file in accordance with ECPD Department Policy 303 Use of Force.

SWAT officers receive annual training provided by POST certified Chemical Agent Instructors, on the use of all munitions utilized by the team.

Legal and procedural rules

The use of the 40mm launcher is strictly for official law enforcement purposes only in compliance with state and federal law, ECPD use of force policy, and SWAT S.O.P.

Equipment

iii) Defense Technology LMT 40mm Launcher
Manufacturer: Defense Technology
Purchase Price: $1430.70 per unit (COPS Funding)
Single-shot kinetic energy and chemical agent less-lethal launcher.

iv) Defense Technology 40mm Launcher
Manufacturer: Defense Technology
Purchase Price: $1150 per unit (COPS Funding)
Kinetic energy and chemical agent less-lethal launcher.

v) Penn Arms L140-4 Compact 40mm Launcher
Manufacturer: Penn Arms
Purchase Price: $1500 per unit (COPS Funding)
Kinetic energy and chemical agent less-lethal launcher.

vi) Penn Arms PGL-65 40mm Launcher
Manufacturer: Penn Arms
Purchase Price: $2700 per unit (Asset Forfeiture)
Kinetic energy and chemical agent less-lethal launcher.

vii) Defense Technology 6325 40mm Exact Impact
Manufacturer: Defense Technology

Purchase Price: $ 19.06 per unit (General Fund)
40mm “sponge round” impact munition.

viii) Defense Technology 6325LE 40mm Exact Impact

Manufacturer: Defense Technology
Purchase Price: $19.75 per unit (General Fund)
Extended range “Sponge Round” impact munition used only by SWAT.

ix) Defense Technology 6320 40mm Direct Impact OC

Manufacturer: Defense Technology
Purchase Price: $ 19.06 per unit (General Fund)
Impact munition containing OC.

x) Defense Technology 6322 40mm Direct Impact CS

Manufacturer: Defense Technology
Purchase Price: $ 19.06 per unit (General Fund)
Impact munition containing CS.

xi) Defense Technology 6040 40mm Muzzle Blast OC

Manufacturer: Defense Technology
Purchase Price: $20.26 per unit (General Fund)
Non-impact OC powder munition.

xii) Defense Technology 6042 40mm Muzzle Blast CS

Manufacturer: Defense Technology
Purchase Price: $19.36 per unit (General Fund)
Non-impact CS powder munition.

xiii) Defense Technology 6043 Muzzle Blast Training

Manufacturer: Defense Technology
Purchase Price: $28.90 per unit (General Fund)
Non-impact inert powder munition.

xiv) Defense Technology 6182 40mm Spede Heat

Manufacturer: Defense Technology
Purchase Price: $20.71 per unit (General Fund)
Long-range Non-impact pyrotechnic CS munition.

xv) Combined Systems 4530 40mm Impact CS

Manufacturer: Combined Systems
Purchase Price: $ 30.50 per unit (General Fund)
Impact munition containing CS.

xvi) Combined Systems 4630 40mm CS Muzzle Blast

Manufacturer: Combined Systems
Purchase Price: $22.65 per unit (General Fund)
Non-impact munition containing CS.

xvii) Combined Systems 4233 40mm 3 Projectile CS

Manufacturer: Combined Systems
Purchase Price: $32.90 per unit (General Fund)

Non-impact pyrotechnic munition containing CS.

xviii) Combined Systems 4213 40mm 3 Projectile Smoke

Manufacturer: Combined Systems
Purchase Price: $30.60 per unit (General Fund)
Non-impact pyrotechnic smoke munition.

xix) Combined Systems 4330 40mm Liquid Barricade

Manufacturer: Combined Systems
Purchase Price: $27.00 per unit (General Fund)
Barricade munition containing CS.

xx) Combined Systems 4331 40mm Powder Barricade

Manufacturer: Combined Systems
Purchase Price: $29.00 per unit (General Fund)
Barricade munition containing CS.

Fiscal Impact

Category	FY 25/26 Approximate Budget
Small Unmanned Aerial Systems Maintenance	$4,500.00 (Drone Unit Supplies)
Small Unmanned Ground Vehicles Maintenance	$500.00 (Basic SWAT Tactical Acquisitions and Supplies)
Command and Control Vehicles Maintenance	$13,850.00 (Fleet Maintenance)
Battering Rams, Slugs, and Explosive Breaching Equipment – Replacement of Consumables	$4,500.00 (SWAT Ammunition/Chemical Agents/Breaching Ordinance)
Chemical Agents – Replacement of Consumables	$5,000.00 (SWAT Ammunition/Chemical Agents/Breaching Ordinance)
Specialty Weapons Maintenance	$1,500.00 (SWAT Weapons Repair Supplies)
Specialty Weapons Ammunition – Replacement of Consumables	$35,000.00 (SWAT Ammunition/Chemical Agents/Breaching Ordinance)
Noise-Flash Diversionary Device – Replacement of Consumables	$1,000.00 (SWAT Ammunition/Chemical Agents/Breaching Ordinance)
Kinetic Energy Weapons Maintenance	$500.00 (SWAT Weapons Repair Supplies)
Kinetic Energy Munitions – Replacement of Consumables	$1,500.00 (SWAT Ammunition/Chemical Agents/Breaching Ordinance)

Military Equipment Inventory

Small Unmanned Aerial Systems (sUAS)	
Equipment Name and Model / Manufacturer	**Quantity**
DJI Mavic Pro / DJI	1
DJI Mavic 2 Enterprise Zoom / DJI	4
DJI Mavic 3 / DJI	1
DJI Matrice 30 / DJI	1
DJI Matrice 300 w/H20T camera / DJI	1
DJI Avata / DJI	1
Skydio X10 / Skydio	9

Small Unmanned Ground Vehicles (Robots)	
Equipment Name and Model / Manufacturer	**Quantity**
Recon Robotics Throwbot / Recon Robotics	3

Armored Personnel Carriers (APC)	
Equipment Name and Model / Manufacturer	**Quantity**
Bearcat G2 / Lenco Industries, Inc.	1

Command and Control Vehicles	
Equipment Name and Model / Manufacturer	**Quantity**
SWAT Metro / Freightliner	1
CNT Vehicle / LDV Custom Specialty Vehicles	1
Incident Command Tahoe / Chevrolet	1

Ballistic and Explosive Breaching Equipment	
Equipment Name and Model / Manufacturer	**Quantity**
Breaching 870 Shotgun / Remington Firearms	3
Breaching TKO 12-Gauge Round / Defense Technology	458
Breaching TESAR-2 Black Cap 12-Gauge Round / Royal Arms	250
Yellow Detonation Cord – 18 grain / Dyno Noble	2780 ft.
Pink Detonation Cord – 25 grain / Prima Cord	718 ft.
Green Detonation Cord – 25 grain / Cordtex	275.5 ft.
Orange Detonation Cord – 50 grain / Austin Powder Co	791.5 ft.
C2 Explosive Sheets / Donovon Comm. Industries	11” x 55.75 ft.
40’ Blasting Caps / Orica Exel	33
80’ Blasting Caps / Orica Exel	17

Specialized Firearms and Ammunition	
Equipment Name and Model / Manufacturer	**Quantity**
Patrol Rifle / Colt LE6920 AR-15	50
SWAT Rifle / Daniel Defense DD5V2 AR-10	2
SWAT Rifle / LWRC M61CA5 AR-15	23
SWAT Rifle / Colt SP1 AR-15	3
SWAT Rifle / Colt HBAR AR-15	2
SWAT Rifle / Colt Sporter	1
SWAT Rifle / Colt SP1 M16	1
SWAT Rifle / Colt AR-15	1
Thompson Submachine Gun / Auto-Ordinance	1

M2 US Carbine / Standard Products	1
H&R Reising Model 50 / Harrington & Richardson Arms	1
AK-56 / China	1
HK Model 93 / Heckler & Koch	1

Noise Flash Diversionary Device	
Equipment Name and Model / Manufacturer	**Quantity**
7290 Flash Bang / Combined Systems	0
7290-2 Low Roll Double Bang / Combined Systems	10
7290M Mini Bang / Combines Systems	36

Chemical Agent Launchers and Munitions	
Equipment Name and Model / Manufacturer	**Quantity**
LC5 Launching Cup / Combined Systems	2
1072 Spede-Heat CS / Defense Technology	22
1082 Riot Control CS / Defense Technology	0
1016 Pocket Tactical / Defense Technology	45
1092 Han-Ball CS / Defense Technology	0
1042 Instantaneous Blast / Defense Technology	10
5230 Riot CS / Combined Systems	24
5210 White Smoke / Combined Systems	3
5230B Baffled CS / Combined Systems	62
5230JL Jet Light CS / Combined Systems	21
6330 CS Vapor / Combined Systems	10
6340 OC Vapor / Combined Systems	0
6343 OC/CS Vapor / Combined Systems	6
56854 OC Aerosol Fogger / Defense Technology	0

1017 Pocket Tactical Smoke / Defense Technology	9
MK-46 OC/CS Aerosol / Defense Technology	0
MK-9 OC/CS Aerosol / Defense Technology	0
Pepper Ball FTC 0.68 Launcher / Pepper Ball	12
Pepper Ball Live Projectiles / Pepper Ball	1500
Pepper Ball Live-X Projectiles / Pepper Ball	2000
Pepper Ball Paint Marker Projectiles / Pepper Ball	0
Pepper Ball Glass Breaking Projectiles / Pepper Ball	0
Pepper Ball Inert Training Projectiles / Pepper Ball	2100
Sabre 0.68 Carbine Launcher / Sabre	12
Sabre 1% Maj. Caps. +4% PAVA Projectiles / Sabre	800
Sabre Inert Training Projectiles / Sabre	1,500
6040 40mm Muzzle Blast OC / Defense Technology	0
6042 40mm Muzzle Blast CS / Defense Technology	0
6043 40mm Muzzle Blast Training / Defense Technology	0
6182 40mm Spede Heat / Defense Technology	16
4630 40mm Muzzle Blast CS / Combined Systems	0
4233 40mm 3 Projectile CS / Combined Systems	15
4213 40mm 3 Projectile Smoke / Combined Systems	9
4330 40mm Liquid Barricade / Combined Systems	12
4331 40mm Powder Barricade / Combined Systems	0
1073 Max Smoke / Defense Technology	0
1083 Max Smoke HC / Defense Technology	0
6210 White Smoke / Combined Systems	0
1063 Military Safe Smoke / Defense Technology	0
1033 Flameless Tri-Chamber Smoke / Def. Tech.	0
3095 Pocket Tactical Smoke / Defense Technology	0
1050 Aerosol OC/CS / Defense Technology	0

Kinetic Energy Weapons and Munitions	
Equipment Name and Model / Manufacturer	**Quantity**
870 Less-Lethal Shotgun “Blue Gun” / Remington	48
12 Gauge Bean-Bag Rounds / Defense Technology	100
LMT 40mm Launcher / Defense Technology	32
40mm Launcher / Defense Technology (SWAT)	2
L140-4 Compact 40mm Launcher / Penn Arms	5
PGL-65 40mm Multi-Launcher / Penn Arms	2
6325 40mm Exact Impact / Defense Technology	80
6325LE 40mm Exact Impact / Defense Technology	3
6320 40mm Direct Impact OC / Defense Technology	29
6322 40mm Direct Impact CS / Defense Technology	35
4530 40mm Impact CS / Combined Systems	10
1262 40mm Liquid Ferret CS / Tactical Defense	0
4630 40mm Muzzle Blast CS / Combined Systems	0

ANNUAL MILITARY EQUIPMENT REPORT 2025

SUMMARY OF MILITARY EQUIPMENT

**Certain military equipment is maintained by the Department solely for purposes of training, education, identification, reference, and the safe handling or disarming of such items when they are encountered in the field. This equipment is not used or deployed, or intended to be used or deployed, by members of the Department and are therefore not inventoried here.*

1) Unmanned, remotely piloted, powered aerial or ground vehicles

a) Aerial vehicles

Small, unmanned serial systems (sUAS) commonly known as "drones".

Description, purpose, and capabilities

All ECPD drones are commercially available and are non-weaponized. No ECPD drone was obtained from, or was designed for, use by the military.

Drones are used to provide aerial perspectives to maximize decision-quality data and de-escalation opportunities by providing photo and video images at a variety of incidents. These incidents include, but are not limited to; search and rescue, crime and traffic collision scene documentation, hazardous materials incidents, disaster response, and tactical operations. Drones are also used to create photo and video content for social media and recruiting efforts as well as for training and education. Drones provide increased levels of officer safety.

Detailed manufacturer product descriptions can be found at:
www.dji.com
www.skydio.com

Authorized uses

Only pilots licensed by the Federal Aviation Administration are authorized to operate ECPD drones and according to Department Policy #606 and Drone Unit Standards and Operating Procedures (S.O.P.).

Lifespan

Approximately 5 years.

Fiscal Impact

The annual maintenance budget is listed below.

Training

All ECPD pilots are licensed to operate sUAS (drones) by the Federal Aviation Administration and attend on-going, monthly training according to Department Policy #606 and Drone Unit S.O.P.

Legal and procedural rules

The use of Department drones is established under FAA Regulation 14 CFR Part 107, Department Policy #606, and the Drone Unit S.O.P.

Equipment

The ECPD currently utilizes the following drones:

i) DJI Mavic Pro
Manufacturer: DJI
Purchase price: $1,000 (General Fund)
Compact, 1.62 lb. drone with 4k camera and 27 minute flight time

ii) DJI Mavic 2 Enterprise Zoom
Manufacturer: DJI
Purchase price: $2,200 (General Fund)
Compact 2 lb. drone with zoom camera and 31 minute flight time

iii) DJI Matrice 300 w/H20T camera
Manufacturer: DJI
Purchase price: $27,450 (COPS Funding)
13.9 lb. drone with zoom/thermal cameras and 45-minute flight time

iv) DJI Mavic 3
Manufacturer: DJI
Purchase price: $3,800 (General Fund)
Compact 2 lb. drone with 4k camera and 43 minute flight time

v) DJI Matrice 30
Manufacturer: DJI
Purchase price: $14,000 (General Fund)
Foldable 8 lb. drone with 4k camera and 41 minute flight time

vi) DJI Avata
Manufacturer: DJI
Purchase price: $1,500 (General Fund)
Compact .036 lb. drone with 12 MP camera and 18 minute flight time

vii) Skydio X10
Manufacturer: Skydio
Purchase price: $42,000 (UASI Grant)

Compact 4.7 lb. drone with 4K zoom/thermal camera and 35-minute flight time

b) Ground vehicles

Commonly known as "robots"

Description, purpose, and capabilities

All ECPD robots are commercially available and are non-weaponized. Robots are used to provide real-time intelligence to maximize decision-quality data and de-escalation opportunities by providing photo and video images at a variety of incidents. These incidents include, but are not limited to; hostage situations, search and rescue, barricaded suspects, hazardous materials incidents, disaster response, and tactical operations; and provide increased levels of officer safety.

For detailed manufacturer product descriptions, visit www.reconrobotics.com

Authorized uses

Robots are authorized for use by members of the El Cajon Police Department who have been trained in their operations. Robots are to only be used in accordance with state and federal laws, and within ECPD Department Policy.

Lifespan

Approximately 5 to 10 years.

Fiscal Impact

The annual maintenance budget is listed below.

Training

Members of ECPD receive training in the use of the robots used by the department.

Legal and procedural rules

Robots are to only be used in accordance with state and federal laws, and within ECPD Department Policy.

Equipment

The El Cajon Police Department currently uses the following robots:

i) Recon Robotics Throwbot

Manufacturer: Recon Robotics

Purchase price: $17,000 (SHSG23 and Asset Forfeiture)
1.3lb remote controlled robot able to provide live video and sound.

2) Armored personnel carriers (APC's)

Description, purpose, and capabilities

The El Cajon Police Department currently utilizes armored vehicles to provide officers with additional protection when conducting rescues and operations where there is a higher risk of injury to first responders and members of the community. These vehicles provide substantially better protection from gunfire and projectile objects than normal patrol vehicles, and are equipped to carry out a variety of tactical, rescue, and law enforcement tasks. These tasks include, but are not limited to: active shooter incidents, hostage situations, barricaded subjects, armed subjects, high risk tactical operations, riots and civil unrest, officer/victim rescue operations, and training. Armored vehicles may also be used for community presentations and static displays to promote community involvement.

Authorized uses

Armored vehicles are authorized to be used to carry out high risk law enforcement and rescue operations in accordance with State and Federal laws as well as Department policy.

Lifespan

Approximately 25 years.

Fiscal Impact

The annual maintenance budget is listed below.

Training

ECPD Personnel who possess a valid California class C driver license and are authorized to operate an emergency vehicle may operate armored vehicles.

Legal and procedural rules

Armored vehicles are to be used in accordance with State and Federal laws, and within ECPD Department Policy.

Equipment

a) Lenco BearCat G2
Manufacturer: Lenco Industries, Inc.
Detailed description available at www.lencoarmor.com

Purchase Price: $355,000 (U.A.S.I. Grant)
The Lenco BearCat is equipped with a removable hydraulic boom that can hold a push plate for breaching. It is also equipped with an electronically operated gas ram for safe deployment of chemical agents into a structure.

3) High mobility multipurpose wheeled vehicles (HMMWV)

<u>The El Cajon Police Department does not utilize any of these vehicles.</u>

4) Tracked armored vehicles

<u>The El Cajon Police Department does not utilize any of these vehicles.</u>

5) Command and Control Vehicles

<u>Description, purpose, and capabilities</u>

The ECPD currently uses three command and control vehicles for use by the Department's tactical units and incident commanders. These vehicles consist of the SWAT "Metro," the Crisis Negotiations Team (CNT) vehicle, and the Incident Command (I.C.) Chevrolet Tahoe. The SWAT Metro is a mobile command vehicle that provides shelter, access to communications equipment, transportation and storage for SWAT personnel and equipment. The CNT vehicle is a mobile office which allows negotiators access to a workspace, communications and computer systems, and provides equipment storage and shelter during tactical operations. The I.C. Tahoe is a command vehicle that has the capability to assist incident commanders during critical incidents with communication and organization equipment.

<u>Authorized uses</u>

Command and control vehicles may be used to support law enforcement operations in conjunction with State and Federal law and in accordance with Department policy.

<u>Lifespan</u>

Approximately 25 years.

<u>Fiscal Impact</u>

The annual maintenance budget is listed below.

Training

Personnel using command and control vehicles should be trained in their operation prior to use and possess a valid California Driver's License.

Legal and procedural rules

Command and control vehicles are to be used for official law enforcement purposes only in accordance with State and Federal laws.

Equipment

a) **SWAT Metro**
Manufacturer: Custom built 2003 Freightliner
Purchase Price: $122,665 (Funding Source Unknown)

b) **CNT Vehicle**
Manufacturer: L.D.V.
Purchase Price: $89,500 (Funding Source Unknown)

c) **I.C. Tahoe**
Manufacturer: Chevrolet
Purchase Price: $27,500 (State Homeland Security Grant)

6) **Weaponized aircraft**

The El Cajon Police Department does not utilize any of these vehicles.

7) **Explosive breaching equipment**

Description, purpose, and capabilities

Breaching tools are utilized by the El Cajon Police Department to safely gain entry into an area or structure. These tools include manual tools as well as explosive and ballistic breaching equipment. The use of explosive and ballistic breaching equipment is only authorized for use by properly training SWAT personnel at the direction of the SWAT or Incident Commander.

Authorized uses

Explosive breaching may only occur after authorization by the Incident Commander or SWAT Commander in the field, and during training exercises.

Lifespan

Breaching Shotgun- 25 years
Shotgun Breaching Rounds – Until used

Blasting Caps- 10 years
Detonating cord- 10 years

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Explosive and ballistic breaching equipment is to only be used by properly trained SWAT personnel.

Legal and procedural rules

Explosive and ballistic breaching equipment is authorized for official law enforcement purposes only in accordance with State and Federal laws.

Equipment

a) **Yellow Detonation Cord -18 Grain**
Manufacturer: Dyno Noble
Purchase Price: $.46 per foot (General Fund)

b) **Pink Detonation Cord – 25 Grain**
Manufacturer: Prima Cord
Purchase Price: $.24 per foot (General Fund)

c) **Green Detonation Cord – 25 Grain**
Manufacturer: Cordtex
Purchase Price: $.39 per foot (General Fund)

d) **Orange Detonation Cord – 50 Grain**
Manufacturer: Austin Powder Co.
Purchase Price: $.58 per foot (General Fund)

e) **C2 Explosive Sheets**
Manufacturer: Donovon Comm. Industries
Purchase Price: $47.45 per pound (General Fund)

f) **40' Blasting Caps**
Manufacturer: Orica Exel
Purchase Price: $10.75 each (General Fund)

g) **80' Blasting Caps**
Manufacturer: Orica Exel
Purchase Price: $18.50 each (General Fund)

h) **Remington 870 Breaching Shotgun**
Manufacturer: Remington Firearms
Detailed information available at www.remarms.com
Purchase Price: $370 per shotgun
Short barreled shotgun used to force entry into a room or structure

using special breaching shotgun rounds.

i) **Defense Technology TKO 12-Gauge Breaching Round**

Manufacturer: Defense Technology
Detailed descriptions available at www.defense-technology.com
Purchase Price: $6.00 per round
Special 12-Gauge shotgun shell loaded with a compressed zinc slug. Slug is designed to disintegrate into a fine powder, eliminating fragmentation.

j) **Royal Arms TESAR-2 Black Cap 12-Gauge Breaching Round**

Manufacturer: Royal Arms
Detailed descriptions available at https://royalarms.com
Purchase Price: $7.00 per round
Special 12-Gauge shotgun shell loaded with a copper frangible slug. Slug is designed to disintegrate, eliminating fragmentation.

8) Firearms of .50 caliber or greater

The El Cajon Police Department does not utilize any of these weapons.

9) Ammunition of .50 caliber or greater

The El Cajon Police Department does not utilize any of these weapons.

10) Specialized firearms less than .50 caliber, including assault weapons

Description, purpose, and capabilities

The ECPD authorizes officers to carry rifles for use in high-risk situations, as they offer superior ballistic capabilities.

Authorized uses

Use of the Department rifles are for official law enforcement purposes only. Officers may deploy the patrol rifle in any circumstance where the officer can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the patrol rifle may include, but are not limited to: situations where the officer reasonably anticipates an armed encounter; when an officer is faced with a situation that may require accurate and effective fire at long range; situations where an officer reasonably expects the need to meet or exceed a suspect's firepower; when an officer reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage; when an officer reasonably believes that a suspect may be wearing body armor; and when authorized or requested by a supervisor.

Lifespan

10 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Officers qualify annually on the AR-15 weapons platform and must successfully complete the Department AR-15 class prior to carrying a rifle in the field, or be SWAT officers that have been trained in the use of the rifle.

Legal and procedural rules

Rifles and rifle ammunition shall be used in accordance with State and Federal law, Department Policy 306 Use of Force, and the SWAT S.O.P.

Equipment

a) **Colt LE6920 AR-15 Rifle**
Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $900 Per Rifle (COPS Funding)
Semi-automatic rifle chambered in 5.56. Issued to patrol officers.

b) **Daniel Defense DD5V2 AR-10 Rifle**
Manufacturer: Daniel Defense
Detailed descriptions can be found at www.danieldefense.com
Purchase Price: $2,600 Per Rifle (COPS Funding)
Semi-automatic rifle chambered in .308. Authorized for use by SWAT.

c) **LWRC M61CA5 AR-15 Rifle**
Manufacturer: LWRC
Detailed descriptions can be found at www.lwrci.com
Purchase Price: $1,750 Per Rifle (Asset Forfeiture)
Semi-automatic rifle chambered in 5.56 for use by SWAT.

d) **Colt AR-15 SP1 Rifle**
Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $700 Per Rifle (Funding Source Unknown) Semi-automatic rifle chambered in 5.56 for use by SWAT.

e) **Colt AR-15 HBAR Rifle**
Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $700 Per Rifle (Funding Source

Unknown) Semi-automatic rifle chambered in 5.56 for use by SWAT.

f) **Colt Sporter Rifle**

Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $700 Per Rifle (Funding Source Unknown) Semi-automatic rifle chambered in 5.56 for use by SWAT.

g) **Colt M16 SP1 Rifle**

Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $800 Per Rifle (Funding Source Unknown) Semi-automatic rifle chambered in 5.56 for use by SWAT

h) **Colt AR-15 Rifle**

Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $800 Per Rifle (Funding Source Unknown) Semi-automatic rifle chamber in 5.56 for use by SWAT.

11) Specialized firearms designed to launch explosive projectiles

<u>The El Cajon Police Department does not utilize any of these weapons.</u>

12) "Flashbang" grenades, explosive breaching tools, "tear gas," and "pepper balls"

a) Noise-flash diversionary devices

Commonly known as "flash-bangs".

<u>Description, purpose, and capabilities</u>

A "noise-flash" diversionary device or "flash-bang" is a hand-deployed munition that produces atmospheric over-pressure and brilliant white light and, as a result, can cause short-term physiological/psychological sensory deprivation to give officers a tactical advantage.

Detailed manufacturer product descriptions can be found at: www.combinedsystems.com

<u>Authorized uses</u>

Flash bangs shall only be used by members of the SWAT Team that have been trained in their proper use and as directed by the SWAT and/or Incident

Commander, or the Tactical Team Leader. Incidents that flash bangs may be used include but are not limited to: active shooter incidents; hostage situations; barricaded subjects; riots and civil unrest; high risk warrant service; training scenarios; and approved presentations.

Lifespan

5 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

SWAT officers attend bi-annual training on use and safe practices of flash bangs.

Legal and procedural rules

Flash bangs are to be used for official law enforcement purposes only in accordance with State and Federal law, and the SWAT S.O.P.

Equipment

i) Combined Systems 7290 Flash Bang
Manufacturer: Combined Systems
Purchase Price: $48 Per Unit
Delivers 175 DB of sound and 6-8 million candela of light.

ii) Combined Systems 7290-2 Low Roll Double Bang
Manufacturer: Combined Systems
Purchase Price: $56.75 per unit
Delivers 170 DB of sound and 2 million candela of light two times.

iii) Combined Systems 7290M Mini Bang
Manufacturer: Combined Systems
Purchase Price: $45 per unit
Delivers 175 DB of sound and 6-8 million candela of light

13) Taser Shockwave, microwave weapons, water cannons, and the Long Range Acoustic Device (LRAD)

a) Long Range Acoustic Device (LRAD)

Description, purpose, and capabilities

The LRAD is a powerful mass notification system that can help maintain control during tense and potentially violent confrontations with large crowds

through enhanced communication. We can promote peaceful resolutions from a safe distance by using LRADs to broadcast clear voice commands that everyone can hear above loud crowd noise. It can help keep our community safe and promote peaceful resolutions to conflict.

Detailed manufacturer product descriptions can be found at: www.genasys.com

Authorized uses

The LRAD is currently assigned to the Crisis Negotiations Team (CNT) and will only be used by members of the team who have been trained in the proper use according to manufacturer guidelines and as directed by the Incident Commander or the CNT Team Leader. Incidents where the LRAD may be utilized include but are not limited to: hostage negotiations, traffic control, barricaded subjects, riots and civil unrest, high risk warrant service, firing range communication, and approved equipment presentations.

Lifespan

15 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

CNT officers have received training on the use and safe practices of the LRAD.

Legal and procedural rules

The LRAD device is to be used for official law enforcement purposes only in accordance with State and Federal law and relevant policies and procedures.

Equipment:

i) **Long Range Acoustic Device (LRAD)**
Manufacturer: Genasys, Inc.
Total Projected Cost: $14,430
Funding Source: SHSG21 Grant

14) Projectile launch platforms and munitions

a) Chemical agent launchers and munitions (OC, tear gas, etc.)

i) Combined Systems LC5 Launching Cups

Description, purpose, and capabilities

Metal cups which are attached to a smooth bore shotgun and allow the officer to launch canisters of chemical agents or smoke during tactical operations with the use of special launching shotgun ammunition.

Authorized uses

Use of the LC5 Launching Cups is only authorized during tactical operations by the ECPD SWAT Team in accordance with SWAT Standard Operating Procedures; and only with authorization from the SWAT / Incident Commander.

Lifespan

The lifespan of the LC5 launching cups is 25 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Training on the operation and use of the LC5 launching cups and their authorized munitions will be conducted by a POST certified Chemical Agent Instructor prior to using the weapons system in an operational capacity.

Legal and procedural rules

The use of the LC5 launching cups and chemical agent canisters is strictly for official law enforcement purposes in accordance with State and Federal laws, and is outlined within Department Policy 303 Use of Force and the SWAT S.O.P.

Equipment

(1) Combined Systems LC5 Launching Cup

Manufacturer: Combined Systems
Purchase Price: $315 per unit (General Fund)
Allows launching of chemical agent canisters from a smooth bore shotgun with the use of a special launching cartridge.
Detailed descriptions can be found at www.combinedsystems.com

ii) Chemical Agent and Smoke Canisters

Description, Purpose, and Capabilities

The ECPD SWAT Team maintains an inventory of chemical agent and smoke canisters which are used in support of tactical missions. These canisters are hand-held and designed to introduce chemical agents or smoke into an area by means of vapor, powder, or pyrotechnics, and others are designed to be

launched from launching cups. Chemical agent and smoke canisters are only authorized to be used by ECPD SWAT officers.

The chemical agent Oleoresin Capsicum (OC), commonly referred to as pepper spray, is an irritating agent which causes burning and involuntary closing of the eyes, evacuation of the sinuses, and respiratory discomfort. The chemical agent Chlorobenzylidene Malononitrile (CS), commonly referred to as "tear gas," is an irritating agent which causes short term burning and involuntary closing of the eyes, coughing, respiratory discomfort, and evacuation of the sinuses.

Detailed manufacturer product descriptions can be found at:

www.defense-technology.com
www.combinedsystems.com

Authorized Use

Authorization for use of chemical agents and smoke canisters is provided on a mission specific bases at the discretion of the SWAT and/or Incident Commander except under exigent circumstances. Only SWAT officers who have been trained by a POST certified Chemical Agent Instructor are authorized to use chemical agent and smoke canisters. Chemical agents may be used for crowd control, crowd dispersal, or in situations when a suspect has barricaded.

Lifespan

5 years from date of manufacture.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

SWAT officers receive annual training on the use of chemical agent and smoke canisters provided by POST certified Chemical Agent Instructors.

Legal and Procedural Rules

The use of chemical agent and smoke canisters is strictly for official law enforcement purposes in accordance with State and Federal laws and is outlined within Department Policy 303 Use of Force and the SWAT S.O.P.

Equipment

(1) Defense Technology 1072 Spede-Heat CS
Manufacturer: Defense Technology
Purchase Price: $29.35 per unit (General Fund)
Pyrotechnic canister that dispenses CS.

(2) Defense Technology 1082 Riot Control CS
Manufacturer: Defense Technology
Purchase Price: $26.60 per unit (General Fund)
Pyrotechnic canister that dispenses CS.

(3) Defense Technology 1016 Pocket Tactical CS
Manufacturer: Defense Technology
Purchase Price: $23.50 per unit (General Fund)
Pyrotechnic canister that dispenses CS.

(4) Defense Technology 1092 Han-Ball CS
Manufacturer: Defense Technology
Purchase Price: $29.80 per unit (General Fund)
Pyrotechnic rubber ball that dispenses CS

(5) Defense Technology 1042 Instantaneous Blast CS
Manufacturer: Defense Technology
Purchase Price: $39.85 per unit (General Fund)
Blasting canister ball that dispenses CS

(6) Defense Technology 5230 Riot CS
Manufacturer: Defense Technology
Purchase Price: $34.35 per unit (General Fund)
Pyrotechnic canister ball that dispenses CS

(7) Defense Technology 5210 White Smoke
Manufacturer: Defense Technology
Purchase Price: $43.00 per unit (General Fund)
Pyrotechnic canister ball that dispenses smoke

(8) Defense Technology 1016 Pocket Tactical CS
Manufacturer: Defense Technology
Purchase Price: #23.50 per unit (General Fund)
Pyrotechnic canister that dispenses CS

(9) Combined Systems 5230B Baffled CS
Manufacturer: Combined Systems
Purchase Price: $45.20 per unit (General Fund)
Indoor safe pyrotechnic canister that dispenses CS

(10) Combined Systems 5230JL Jet Light CS

Manufacturer: Combined Systems
Purchase Price: $42 per unit (General Fund) Pyrotechnic canister that dispenses CS

(11) Combined Systems 6330 CS Vapor
Manufacturer: Combined Systems
Purchase Price: $45.25 per unit (General Fund)
Non-pyrotechnic canister that dispenses CS

(12) Combined Systems 6340 OC Vapor
Manufacturer: Combined Systems
Purchase Price: $42.25 per unit (General Fund)
Non-pyrotechnic canister that dispenses CS.

(13) Combined Systems 6343 OC/CS Vapor
Manufacturer: Combined Systems
Purchase Price: $45.25 per unit (General Fund)
Non-Pyrotechnic canister that dispenses OC and CS

(14) Combined Systems 56854 OC Aerosol Fogger
Manufacturer: Defense Technology
Purchase Price: $15.90 per unit (General Fund)
Non pyrotechnic canister that dispenses OC

(15) Combined Systems 1017 Pocket Tactical Smoke
Manufacturer: Defense Technology
Purchase Price: $27.75 per unit (General Fund)
Pyrotechnic canister that dispenses smoke

(16) Combined Systems MK-46 OC/CS Aerosol
Manufacturer: Defense Technology
Purchase Price: $312.90 per unit (General Fund)
Canister that delivers a stream of OC/CS

(17) Combined Systems MK-9 OC/CS Aerosol
Manufacturer: Defense Technology
Purchase Price: $39.10 per unit (General Fund)
Canister that delivers a stream of OC/CS

iii) Pepper Projectile Systems and Munitions (AKA “Pepper Ball”)

Description, purpose, and capabilities

Pepper projectiles are plastic spheres that are filled with a derivative of OC powder and launched at a suspect using compressed air. They are considered both kinetic energy projectiles and chemical agents.

Detailed manufacturer product descriptions can be found at:
www.pepperball.com
www.sabrered.com

Manufacturers:
Pepper Ball
Sabre Security Equipment

Authorized uses

Only personnel who have received Department approved training are authorized to use pepper projectile systems and their munitions.

Lifespan

The lifespan of the Pepper Ball FTC Launchers and the Sabre 0.68 Projectile Launchers are estimated to be 5 years. The lifespan of pepper projectiles are 3 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Proficiency training shall be monitored and documented by a certified, control-device weapons or tactics instructor. All use of pepper projectile systems shall be in accordance with ECPD Department Policy 303 Use of Force.

Legal and procedural rules

Pepper projectile systems and their munitions shall be used for official law enforcement purposes only and in accordance with State and Federal laws, and Department Policy 303 Use of Force.

Equipment

(1) Pepper Ball FTC Launcher
Purchase Price: $571 per unit
Air powered semi-automatic launcher

(2) Sabre 0.68 Projectile Pepper Launcher
Purchase Price: $599 per unit
Air powered semi-automatic launcher

(3) Pepper Ball Live Projectiles
Purchase Price: $899 per 375 (General Fund)
Plastic sphere projectile containing .5% pava mixture.

(4) Pepper Ball Live-X Projectiles

Purchase Price: $1320 per 375
Plastic sphere projectile containing 5% pava mixture.

(5) Pepper Ball Paint Marker Projectiles
Purchase Price: $266.75 per 375 (General Fund)
Plastic sphere projectile, contains paint to mark suspects.

(6) Pepper Ball Glass Breaking Projectiles
Purchase Price: $290 per 100 (General Fund)
Solid polymer sphere used to break residential and automotive windows.

(7) Pepper Ball Inert Training Projectiles
Purchase Price: $355 per 375 (General Fund)
Plastic sphere filled with inert powder. For use in training or when deployment of chemical agent is not preferred.

(8) Sabre Inert Training Projectiles
Purchase Price: $301 per 500 (General Fund)
Plastic sphere filled with inert powder. For use in training or when deployment of chemical agent is not preferred

(9) Sabre SPMCP Projectiles
Purchase Price: $193 per 100 (General Fund)
Plastic sphere projectile containing 4% pava mixture.

b) Kinetic energy weapons and munitions (40mm launchers, bean bags, SIMS)

Less-lethal Launchers

<u>Description, Purpose, and Capabilities</u>

This department is committed to reducing the potential for violent confrontations. Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation.

The El Cajon Police Department currently utilizes less lethal "bean-bag" kinetic energy projectiles which are fired from less lethal launchers, which are designated Remington 870 shotguns. The "bean-bag" kinetic energy projectile is the only shotgun munition currently authorized for use by Department personnel in a patrol capacity. Circumstances appropriate for deployment and use of the "bean-bag" launchers include, but are not limited to, situations in which: the suspect is armed with a weapon and the tactical circumstances allow for the safe application of approved munitions; the suspect has made credible threats to harm him/herself or others; the suspect is engaged in riotous behavior or is throwing rocks, bottles or other dangerous projectiles at people and/or officers; there is probable cause to believe that the suspect has committed a crime of violence and is refusing to comply with lawful orders.

Detailed manufacturer product descriptions can be found at:
www.remarms.com
www.defense-technology.com
www.combinedsystems.com

Authorized Use

The less-lethal “bean-bag” launcher should only be used by officers who have been trained in its proper deployment and use. Currently, the Defense Technologies Drag Stabilized 12-Gauge Bean Bag Round is the only authorized kinetic energy projectile for use in the 12-Gauge shotgun.

Lifespan

Remington 870 pump-action shotgun: 40 years.
Defense Technologies Drag Stabilized 12-Gauge Bean Bag Round: 5 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Proficiency training shall be monitored and documented by a certified, control-device weapons or tactics instructor. All training and proficiency for control devices will be documented in the officer’s training file in accordance with ECPD Department Policy 303 Use of Force.

Legal and procedural rules

Less-lethal “bean-bag” shotguns systems and their munitions shall be used for official law enforcement purposes only and in accordance with state and federal laws, and Department Policy 303 Use of Force.

Equipment

i) Remington 870 Shotgun Less-Lethal Launcher
Manufacturer: Remington Firearms
Purchase Price: $370 per unit (General Fund)
Remington 870 shotgun marked and designated for less-lethal bean bags.

ii) Defense Technology 12-Gauge Bean Bag Ammunition
Manufacturer: Defense Technology
Purchase Price: $5.35 per unit (General Fund)
Projectile is a woven fabric filled with #9 lead shot. Munition has a minimum safe distance of 20ft, and a maximum affective range of 75ft.

c) 40mm Launchers and Munitions

Description, purpose, and capabilities

This department is committed to reducing the potential for violent confrontations. 40mm launchers are used by the El Cajon Police Department to de-escalate and/or limit the escalation of dangerous situations by utilizing less-lethal kinetic energy projectiles and chemical agents.

Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation. Only Department-approved kinetic energy munitions shall be carried and deployed. Approved munitions may be used to compel an individual to cease his/her actions when such munitions present a reasonable option.

Circumstances appropriate for deployment include, but are not limited to, situations in which: the suspect is armed with a weapon and the tactical circumstances allow for the safe application of approved munitions; the suspect has made credible threats to harm him/herself or others; the suspect is engaged in riotous behavior or is throwing dangerous projectiles at people and/or officers; there is probable cause to believe that the suspect has already committed a crime of violence and is refusing to comply with lawful orders.

Chemical Agents may be used for crowd control, crowd dispersal, or in situations when a suspect(s) have barricaded.

Detailed manufacturer product descriptions can be found at:

www.defense-technology.com
www.pennarms.com
www.combinedsystems.com

Authorized uses

The 40mm weapons platform should only be used by officers who have been trained in their use. The only authorized munition to be used by non-SWAT Department personnel is the Defense Technologies 6325 Direct Impact "sponge" round.

There are additional 40mm impact and chemical agent munitions which are authorized for use by the ECPD SWAT Team. Only SWAT officers who have been trained in the use of these munitions by a POST-certified Chemical Agent Instructor are authorized to use munitions other than the 6325 Direct Impact "sponge" round.

Lifespan

40mm launchers: approximately 10 years.
40mm 6325 and 6325LE impact munitions: indefinite
40mm pyrotechnic munitions: 5 years from the date of manufacture.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Proficiency training shall be monitored and documented by a certified, control-device weapons and tactics instructor. All training and proficiency for control devices will be documented in the officer's training file in accordance with ECPD Department Policy 303 Use of Force.

SWAT officers receive annual training provided by POST certified Chemical Agent Instructors, on the use of all munitions utilized by the team.

Legal and procedural rules

The use of the 40mm launcher is strictly for official law enforcement purposes only in compliance with state and federal law, ECPD use of force policy, and SWAT S.O.P.

Equipment

iii) Defense Technology LMT 40mm Launcher
Manufacturer: Defense Technology
Purchase Price: $1430.70 per unit (COPS Funding)
Single-shot kinetic energy and chemical agent less-lethal launcher.

iv) Defense Technology 40mm Launcher
Manufacturer: Defense Technology
Purchase Price: $1150 per unit (COPS Funding)
Kinetic energy and chemical agent less-lethal launcher.

v) Penn Arms L140-4 Compact 40mm Launcher
Manufacturer: Penn Arms
Purchase Price: $1500 per unit (COPS Funding)
Kinetic energy and chemical agent less-lethal launcher.

vi) Penn Arms PGL-65 40mm Launcher
Manufacturer: Penn Arms
Purchase Price: $2700 per unit (Asset Forfeiture)
Kinetic energy and chemical agent less-lethal launcher.

vii) Defense Technology 6325 40mm Exact Impact
Manufacturer: Defense Technology

Purchase Price: $ 19.06 per unit (General Fund)
40mm “sponge round” impact munition.

viii) Defense Technology 6325LE 40mm Exact Impact
Manufacturer: Defense Technology
Purchase Price: $19.75 per unit (General Fund)
Extended range “Sponge Round” impact munition used only by SWAT.

ix) Defense Technology 6320 40mm Direct Impact OC
Manufacturer: Defense Technology
Purchase Price: $ 19.06 per unit (General Fund)
Impact munition containing OC.

x) Defense Technology 6322 40mm Direct Impact CS
Manufacturer: Defense Technology
Purchase Price: $ 19.06 per unit (General Fund)
Impact munition containing CS.

xi) Defense Technology 6040 40mm Muzzle Blast OC
Manufacturer: Defense Technology
Purchase Price: $20.26 per unit (General Fund)
Non-impact OC powder munition.

xii) Defense Technology 6042 40mm Muzzle Blast CS
Manufacturer: Defense Technology
Purchase Price: $19.36 per unit (General Fund)
Non-impact CS powder munition.

xiii) Defense Technology 6043 Muzzle Blast Training
Manufacturer: Defense Technology
Purchase Price: $28.90 per unit (General Fund)
Non-impact inert powder munition.

xiv) Defense Technology 6182 40mm Spede Heat
Manufacturer: Defense Technology
Purchase Price: $20.71 per unit (General Fund)
Long-range Non-impact pyrotechnic CS munition.

xv) Combined Systems 4530 40mm Impact CS
Manufacturer: Combined Systems
Purchase Price: $ 30.50 per unit (General Fund)
Impact munition containing CS.

xvi) Combined Systems 4630 40mm CS Muzzle Blast
Manufacturer: Combined Systems
Purchase Price: $22.65 per unit (General Fund)
Non-impact munition containing CS.

xvii) Combined Systems 4233 40mm 3 Projectile CS
Manufacturer: Combined Systems
Purchase Price: $32.90 per unit (General Fund)

Non-impact pyrotechnic munition containing CS.

xviii) Combined Systems 4213 40mm 3 Projectile Smoke

Manufacturer: Combined Systems
Purchase Price: $30.60 per unit (General Fund)
Non-impact pyrotechnic smoke munition.

xix) Combined Systems 4330 40mm Liquid Barricade

Manufacturer: Combined Systems
Purchase Price: $27.00 per unit (General Fund)
Barricade munition containing CS.

xx) Combined Systems 4331 40mm Powder Barricade

Manufacturer: Combined Systems
Purchase Price: $29.00 per unit (General Fund)
Barricade munition containing CS.

SUMMARY OF MILITARY EQUIPMENT USAGE

1. Unmanned, remotely piloted, powered aerial vehicles
   - The small unmanned aerial systems (sUAS) were used a total of **five hundred fifty-two (552)** times in 2024. These usages included photo flights/evidence collection at crime scenes, overwatch for various police operations and public events, rooftop and area searches for evidence and suspects, area searches for missing persons, and Drone as First Responder (DFR) missions.

2. Unmanned, remotely piloted, powered ground vehicles
   - The unmanned ground "robots" were used a total of **thirteen (13**) times in 2024. These usages were related to twelve (12) training days and one (1) call-out. It was used for clearing the interior of structures for armed or potentially armed suspects during SWAT call-outs, high-risk warrant services, or training.

3. Armored Personnel Carriers (APC's)
   - The Bearcat (APC) was utilized a total of **six (6)** times in 2024. These usages were all related to SWAT callouts, SWAT high-risk warrant services, or SWAT presentations. In those instances, the Bearcat was used as mobile cover for SWAT officers as that vehicle offers a high degree of ballistic protection.
   - The Brinks APC was removed from service.

4. Command and Control Vehicles
   - The SWAT Metro was utilized a total of **six (6)** times in 2024. These usages were all related to SWAT callouts, SWAT high-risk warrant services, or SWAT presentations. In those instances, the SWAT Metro was used as a mobile incident command post.
   - The CNT Vehicle was utilized a total of **two (2)** times in 2024. These usages were all related to SWAT / CNT operations. In those instances, the CNT vehicle was used by negotiators as a mobile communications center.
   - The Incident Command Tahoe was utilized **once (1)** in 2024. It was used as an incident command post during an active shooter incident.

5. Battering Rams, slugs, and explosive breaching equipment
   - The following breaching equipment was utilized for training and presentations in 2024:
     - Ninety (90) feet of Green Detonation Cord, thirteen (13) feet of Orange Detonation Cord, sixteen (16) 40-foot blasting caps, eight (8) 80-foot blasting caps, and thirty (30) Breaching TESAR-2 Black Cap rounds.

6. Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons
   - All firearms were used during training and qualification purposes in 2024.

7. Noise-flash diversionary devices
   - Noise-flash diversionary devices were used a total of **two (2)** times in 2024. In all of these instances, the 7290 diversionary devices were utilized by SWAT during high-risk warrant services.
   - The following noise-flash diversionary devices were utilized for training and presentations in 2024:
     - 2 – 7290, 10 – 7290M

8. Chemical agent launchers and munitions (OC, tear gas, etc.)
   - Pepper launchers and related munitions were utilized **one (1)** time in 2024 to encourage a felony suspect to exit a commercial building.
     - 1 instance where **twenty-one (21)** Pepper Ball Live munitions were deployed in a room with a non-compliant felony suspect.
   - Pepper launchers and related munitions were utilized for training in 2024.
     - 100 – Pepperball Live, 100 – Pepperball Live-X
   - The following chemical agent munitions were utilized by SWAT during high-risk warrant services in 2024.:
     - 1 instance where **eleven (11)** CTS 4330 Liquid Barricade munitions were deployed in a house with a non-compliant felony suspect.
   - The following chemical agent munitions were utilized by SWAT for training and presentations in 2024:
     - 22 – 5230B, 10 – 4330, 2 – 1092, 1 – 6330, 2 – 1082, 5 – 1016, 3 – 1042, 2 – MK-9,

9. Kinetic energy weapons and munitions (40mm launchers, bean bags, SIM)
   - Penn Arms compact 40mm launchers were utilized **two (2)** times in 2024 to subdue assaultive suspects.
     - 1 instance where a combative suspect was struck with a 40mm sponge round that resulted in the suspect being safely arrested.
     - 1 instance where a combative suspect was struck with a 40mm sponge round, where the suspect continued to be combative. That suspect was subdued with an electronic control device.
   - 90 sponge munitions were utilized for training in 2024

Summary of Complaints Related to Military Equipment Usage

No complaints filed in 2024.

Summary of Response to Procedure Violations

No procedure violations were reported or discovered during internal audits in 2024.

Fiscal Impact

Category	FY 23/24 Approximate Budget
Small Unmanned Aerial Systems Maintenance	$4,500.00 (Drone Unit Supplies)
Small Unmanned Ground Vehicles Maintenance	$500.00 (Basic SWAT Tactical Acquisitions and Supplies)
Command and Control Vehicles Maintenance	$13,850.00 (Fleet Maintenance)
Battering Rams, Slugs, and Explosive Breaching Equipment – Replacement of Consumables	$4,500.00 (SWAT Ammunition/Chemical Agents/Breaching Ordinance)
Chemical Agents – Replacement of Consumables	$5,000.00 (SWAT Ammunition/Chemical Agents/Breaching Ordinance)
Specialty Weapons Maintenance	$1,500.00 (SWAT Weapons Repair Supplies)
Specialty Weapons Ammunition – Replacement of Consumables	$35,000.00 (SWAT Ammunition/Chemical Agents/Breaching Ordinance)
Noise-Flash Diversionary Device – Replacement of Consumables	$1,000.00 (SWAT Ammunition/Chemical Agents/Breaching Ordinance)
Kinetic Energy Weapons Maintenance	$500.00 (SWAT Weapons Repair Supplies)
Kinetic Energy Munitions – Replacement of Consumables	$1,500.00 (SWAT Ammunition/Chemical Agents/Breaching Ordinance)

Military Equipment Inventory

Small Unmanned Aerial Systems (sUAS)	
Equipment Name and Model / Manufacturer	**Quantity**
DJI Mavic Pro / DJI	1
DJI Mavic 2 Enterprise Zoom / DJI	4
DJI Mavic 3 / DJI	1
DJI Matrice 30 / DJI	1
DJI Matrice 300 w/H20T camera / DJI	1
DJI Avata / DJI	1
Skydio X10 / Skydio	6

Small Unmanned Ground Vehicles (Robots)	
Equipment Name and Model / Manufacturer	**Quantity**
Recon Robotics Throwbot / Recon Robotics	3

Armored Personnel Carriers (APC)	
Equipment Name and Model / Manufacturer	**Quantity**
Bearcat G2 / Lenco Industries, Inc.	1

Command and Control Vehicles	
Equipment Name and Model / Manufacturer	**Quantity**
SWAT Metro / Freightliner	1
CNT Vehicle / LDV Custom Specialty Vehicles	1
Incident Command Tahoe / Chevrolet	1

Ballistic and Explosive Breaching Equipment	
Equipment Name and Model / Manufacturer	**Quantity**
Breaching 870 Shotgun / Remington Firearms	3
Breaching TKO 12-Gauge Round / Defense Technology	458
Breaching TESAR-2 Black Cap 12-Gauge Round / Royal Arms	450
Yellow Detonation Cord – 18 grain / Dyno Noble	2919 ft.
Pink Detonation Cord – 25 grain / Prima Cord	732 ft.
Green Detonation Cord – 25 grain / Cordtex	285.5 ft.
Orange Detonation Cord – 50 grain / Austin Powder Co	841.5 ft.
C2 Explosive Sheets / Donovon Comm. Industries	11” x 55.75 ft.
40’ Blasting Caps / Orica Exel	56
80’ Blasting Caps / Orica Exel	29

Specialized Firearms and Ammunition	
Equipment Name and Model / Manufacturer	**Quantity**
Patrol Rifle / Colt LE6920 AR-15	50
SWAT Rifle / Daniel Defense DD5V2 AR-10	2
SWAT Rifle / LWRC M61CA5 AR-15	20
SWAT Rifle / Colt SP1 AR-15	3
SWAT Rifle / Colt HBAR AR-15	2
SWAT Rifle / Colt Sporter	1
SWAT Rifle / Colt SP1 M16	1
SWAT Rifle / Colt AR-15	1
Thompson Submachine Gun / Auto-Ordinance	1

M2 US Carbine / Standard Products	1
H&R Reising Model 50 / Harrington & Richardson Arms	1
AK-56 / China	1
HK Model 93 / Heckler & Koch	1

Noise Flash Diversionary Device	
Equipment Name and Model / Manufacturer	**Quantity**
7290 Flash Bang / Combined Systems	7
7290-2 Low Roll Double Bang / Combined Systems	15
7290M Mini Bang / Combines Systems	51

Chemical Agent Launchers and Munitions	
Equipment Name and Model / Manufacturer	**Quantity**
LC5 Launching Cup / Combined Systems	2
1072 Spede-Heat CS / Defense Technology	27
1082 Riot Control CS / Defense Technology	15
1016 Pocket Tactical / Defense Technology	57
1092 Han-Ball CS / Defense Technology	7
1042 Instantaneous Blast / Defense Technology	10
5230 Riot CS / Combined Systems	24
5210 White Smoke / Combined Systems	3
5230B Baffled CS / Combined Systems	62
5230JL Jet Light CS / Combined Systems	24
6330 CS Vapor / Combined Systems	10
6340 OC Vapor / Combined Systems	2
6343 OC/CS Vapor / Combined Systems	8
56854 OC Aerosol Fogger / Defense Technology	7

1017 Pocket Tactical Smoke / Defense Technology	13
MK-46 OC/CS Aerosol / Defense Technology	4
MK-9 OC/CS Aerosol / Defense Technology	3
Pepper Ball FTC Launcher / Pepper Ball	12
Pepper Ball Live Projectiles / Pepper Ball	1875
Pepper Ball Live-X Projectiles / Pepper Ball	2250
Pepper Ball Paint Marker Projectiles / Pepper Ball	90
Pepper Ball Glass Breaking Projectiles / Pepper Ball	100
Pepper Ball Inert Training Projectiles / Pepper Ball	3375
6040 40mm Muzzle Blast OC / Defense Technology	4
6042 40mm Muzzle Blast CS / Defense Technology	36
6043 40mm Muzzle Blast Training / Defense Technology	9
6182 40mm Spede Heat / Defense Technology	12
4630 40mm Muzzle Blast CS / Combined Systems	10
4233 40mm 3 Projectile CS / Combined Systems	15
4213 40mm 3 Projectile Smoke / Combined Systems	9
4330 40mm Liquid Barricade / Combined Systems	25
4331 40mm Powder Barricade / Combined Systems	3
1073 Max Smoke / Defense Technology	6
1083 Max Smoke HC / Defense Technology	3
6210 White Smoke / Combined Systems	1
1063 Military Safe Smoke / Defense Technology	4
1033 Flameless Tri-Chamber Smoke / Def. Tech.	1
3095 Pocket Tactical Smoke / Defense Technology	16
1050 Aerosol OC/CS / Defense Technology	1

Kinetic Energy Weapons and Munitions	
Equipment Name and Model / Manufacturer	**Quantity**
870 Less-Lethal Shotgun “Blue Gun” / Remington	48
12 Gauge Bean-Bag Rounds / Defense Technology	140
LMT 40mm Launcher / Defense Technology	32
40mm Launcher / Defense Technology (SWAT)	2
L140-4 Compact 40mm Launcher / Penn Arms	5
PGL-65 40mm Multi-Launcher / Penn Arms	2
6325 40mm Exact Impact / Defense Technology	392
6325LE 40mm Exact Impact / Defense Technology	3
6320 40mm Direct Impact OC / Defense Technology	29
6322 40mm Direct Impact CS / Defense Technology	38
4530 40mm Impact CS / Combined Systems	16
1262 40mm Liquid Ferret CS / Tactical Defense	8
4630 40mm Muzzle Blast CS / Combined Systems	10

Projected Military Equipment Acquisitions FY 25/26

CONSUMABLE MILITARY EQUIPMENT ACQUISITIONS

Projected consumable military equipment acquisitions for FY 2025/2026 can vary and will depend on training, operational usage, or manufacturer replacement guidelines. The below items are considered consumable and will be replaced on a regular basis.

- Ammunition – all calibers
- Explosive Breaching Equipment
- Chemical Agents
- Specialty Munitions (40mm, bean bag)
- Noise Flash Diversionary Devices
- Pepper Ball Munitions
- Specialty Impact Munitions (SIM)

Consumable military equipment is purchased using the general fund.

NON-CONSUMABLE MILITARY EQUIPMENT ACQUISITIONS

There are **fourteen (14)** projected acquisitions for non-consumable military equipment. These projected acquisitions are as follows:

1) Unmanned, remotely piloted, powered aerial or ground vehicles, projected to be purchased by June 2026

a) Aerial vehicles

- 3 Skydio X10 DFR Drones

10) Specialized firearms less than .50 caliber, including assault weapons, projected to be purchased by June 2026

i) LWRC IC Mark II AR-15 Rifle

- 3 Rifles

14) Projectile launch platforms and munitions, projected to be purchased by June 2026

a) Chemical agent launchers and munitions (OC, tear gas, etc

iii) Pepper Projectile Systems and Munitions (AKA "Pepper Ball")

- 8 Sabre .68 Caliber Carbine Launchers

<u>Submitted to the El Cajon City Council June 23, 2026 Regular Meeting</u>

ANNUAL MILITARY EQUIPMENT REPORT 2026

SUMMARY OF MILITARY EQUIPMENT

**Certain military equipment is maintained by the Department solely for purposes of training, education, identification, reference, and the safe handling or disarming of such items when they are encountered in the field. This equipment is not used or deployed, or intended to be used or deployed, by members of the Department and are therefore not inventoried here.*

1) Unmanned, remotely piloted, powered aerial or ground vehicles

a) Aerial vehicles

Small, unmanned aerial systems (sUAS) commonly known as “drones”.

Description, purpose, and capabilities

All ECPD drones are commercially available and are non-weaponized. No ECPD drone was obtained from, or was designed for, use by the military.

Drones are used to provide aerial perspectives to maximize decision-quality data and de-escalation opportunities by providing photo and video images at a variety of incidents. These incidents include, but are not limited to; search and rescue, crime and traffic collision scene documentation, hazardous materials incidents, disaster response, and tactical operations. Drones are also used to create photo and video content for social media and recruiting efforts as well as for training and education. Drones provide increased levels of officer safety.

Detailed manufacturer product descriptions can be found at:
www.dji.com
www.skydio.com

Authorized uses

Only pilots licensed by the Federal Aviation Administration are authorized to operate ECPD drones and according to Department Policy #606 and Drone Unit Standards and Operating Procedures (S.O.P.).

Lifespan

Approximately 5 years.

Fiscal Impact

The annual maintenance budget is listed below.

Training

All ECPD pilots are licensed to operate sUAS (drones) by the Federal Aviation Administration and attend on-going, monthly training according to Department Policy #606 and Drone Unit S.O.P.

Legal and procedural rules

The use of Department drones is established under FAA Regulation 14 CFR Part 107, Department Policy #606, and the Drone Unit S.O.P.

Equipment

The ECPD currently utilizes the following drones:

i) DJI Mavic Pro
Manufacturer: DJI
Purchase price: $1,000 (General Fund)
Compact, 1.62 lb. drone with 4k camera and 27 minute flight time

ii) DJI Mavic 2 Enterprise Zoom
Manufacturer: DJI
Purchase price: $2,200 (General Fund)
Compact 2 lb. drone with zoom camera and 31 minute flight time

iii) DJI Matrice 300 w/H20T camera
Manufacturer: DJI
Purchase price: $27,450 (COPS Funding)
13.9 lb. drone with zoom/thermal cameras and 45-minute flight time

iv) DJI Mavic 3
Manufacturer: DJI
Purchase price: $3,800 (General Fund)
Compact 2 lb. drone with 4k camera and 43 minute flight time

v) DJI Matrice 30
Manufacturer: DJI
Purchase price: $14,000 (General Fund)
Foldable 8 lb. drone with 4k camera and 41 minute flight time

vi) DJI Avata
Manufacturer: DJI
Purchase price: $1,500 (General Fund)
Compact .036 lb. drone with 12 MP camera and 18 minute flight time

vii) Skydio X10
Manufacturer: Skydio
Purchase price: $42,000 (UASI Grant)

Compact 4.7 lb. drone with 4K zoom/thermal camera and 35-minute flight time

b) Ground vehicles

Commonly known as “robots”

Description, purpose, and capabilities

All ECPD robots are commercially available and are non-weaponized. Robots are used to provide real-time intelligence to maximize decision-quality data and de-escalation opportunities by providing photo and video images at a variety of incidents. These incidents include, but are not limited to; hostage situations, search and rescue, barricaded suspects, hazardous materials incidents, disaster response, and tactical operations; and provide increased levels of officer safety.

For detailed manufacturer product descriptions, visit www.reconrobotics.com

Authorized uses

Robots are authorized for use by members of the El Cajon Police Department who have been trained in their operations. Robots are to only be used in accordance with state and federal laws, and within ECPD Department Policy.

Lifespan

Approximately 5 to 10 years.

Fiscal Impact

The annual maintenance budget is listed below.

Training

Members of ECPD receive training in the use of the robots used by the department.

Legal and procedural rules

Robots are to only be used in accordance with state and federal laws, and within ECPD Department Policy.

Equipment

The El Cajon Police Department currently uses the following robots:

i) Recon Robotics Throwbot

Manufacturer: Recon Robotics

Purchase price: $17,000 (SHSG23 and Asset Forfeiture)
1.3lb remote controlled robot able to provide live video and sound.

2) Armored personnel carriers (APC's)

Description, purpose, and capabilities

The El Cajon Police Department currently utilizes armored vehicles to provide officers with additional protection when conducting rescues and operations where there is a higher risk of injury to first responders and members of the community. These vehicles provide substantially better protection from gunfire and projectile objects than normal patrol vehicles, and are equipped to carry out a variety of tactical, rescue, and law enforcement tasks. These tasks include, but are not limited to: active shooter incidents, hostage situations, barricaded subjects, armed subjects, high risk tactical operations, riots and civil unrest, officer/victim rescue operations, and training. Armored vehicles may also be used for community presentations and static displays to promote community involvement.

Authorized uses

Armored vehicles are authorized to be used to carry out high risk law enforcement and rescue operations in accordance with State and Federal laws as well as Department policy.

Lifespan

Approximately 25 years.

Fiscal Impact

The annual maintenance budget is listed below.

Training

ECPD Personnel who possess a valid California class C driver license and are authorized to operate an emergency vehicle may operate armored vehicles.

Legal and procedural rules

Armored vehicles are to be used in accordance with State and Federal laws, and within ECPD Department Policy.

Equipment

a) Lenco BearCat G2
Manufacturer: Lenco Industries, Inc.
Detailed description available at www.lencoarmor.com

Purchase Price: $355,000 (U.A.S.I. Grant)
The Lenco BearCat is equipped with a removable hydraulic boom that can hold a push plate for breaching. It is also equipped with an electronically operated gas ram for safe deployment of chemical agents into a structure.

3) High mobility multipurpose wheeled vehicles (HMMWV)

The El Cajon Police Department does not utilize any of these vehicles.

4) Tracked armored vehicles

The El Cajon Police Department does not utilize any of these vehicles.

5) Command and Control Vehicles

Description, purpose, and capabilities

The ECPD currently uses three command and control vehicles for use by the Department's tactical units and incident commanders. These vehicles consist of the SWAT "Metro," the Crisis Negotiations Team (CNT) vehicle, and the Incident Command (I.C.) Chevrolet Tahoe. The SWAT Metro is a mobile command vehicle that provides shelter, access to communications equipment, transportation and storage for SWAT personnel and equipment. The CNT vehicle is a mobile office which allows negotiators access to a workspace, communications and computer systems, and provides equipment storage and shelter during tactical operations. The I.C. Tahoe is a command vehicle that has the capability to assist incident commanders during critical incidents with communication and organization equipment.

Authorized uses

Command and control vehicles may be used to support law enforcement operations in conjunction with State and Federal law and in accordance with Department policy.

Lifespan

Approximately 25 years.

Fiscal Impact

The annual maintenance budget is listed below.

Training

Personnel using command and control vehicles should be trained in their operation prior to use and possess a valid California Driver's License.

Legal and procedural rules

Command and control vehicles are to be used for official law enforcement purposes only in accordance with State and Federal laws.

Equipment

a) **SWAT Metro**
   Manufacturer: Custom built 2003 Freightliner
   Purchase Price: $122,665 (Funding Source Unknown)
b) **CNT Vehicle**
   Manufacturer: L.D.V.
   Purchase Price: $89,500 (Funding Source Unknown)
c) **I.C. Tahoe**
   Manufacturer: Chevrolet
   Purchase Price: $27,500 (State Homeland Security Grant)

6) **Weaponized aircraft**

The El Cajon Police Department does not utilize any of these vehicles.

7) **Explosive breaching equipment**

Description, purpose, and capabilities

Breaching tools are utilized by the El Cajon Police Department to safely gain entry into an area or structure. These tools include manual tools as well as explosive and ballistic breaching equipment. The use of explosive and ballistic breaching equipment is only authorized for use by properly training SWAT personnel at the direction of the SWAT or Incident Commander.

Authorized uses

Explosive breaching may only occur after authorization by the Incident Commander or SWAT Commander in the field, and during training exercises.

Lifespan

Breaching Shotgun- 25 years
Shotgun Breaching Rounds – Until used

Blasting Caps- 10 years
Detonating cord- 10 years

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Explosive and ballistic breaching equipment is to only be used by properly trained SWAT personnel.

Legal and procedural rules

Explosive and ballistic breaching equipment is authorized for official law enforcement purposes only in accordance with State and Federal laws.

Equipment

a) **Yellow Detonation Cord -18 Grain**
Manufacturer: Dyno Noble
Purchase Price: $.46 per foot (General Fund)

b) **Pink Detonation Cord – 25 Grain**
Manufacturer: Prima Cord
Purchase Price: $.24 per foot (General Fund)

c) **Green Detonation Cord – 25 Grain**
Manufacturer: Cordtex
Purchase Price: $.39 per foot (General Fund)

d) **Orange Detonation Cord – 50 Grain**
Manufacturer: Austin Powder Co.
Purchase Price: $.58 per foot (General Fund)

e) **C2 Explosive Sheets**
Manufacturer: Donovon Comm. Industries
Purchase Price: $47.45 per pound (General Fund)

f) **40' Blasting Caps**
Manufacturer: Orica Exel
Purchase Price: $10.75 each (General Fund)

g) **80' Blasting Caps**
Manufacturer: Orica Exel
Purchase Price: $18.50 each (General Fund)

h) **Remington 870 Breaching Shotgun**
Manufacturer: Remington Firearms
Detailed information available at www.remarms.com
Purchase Price: $370 per shotgun
Short barreled shotgun used to force entry into a room or structure

using special breaching shotgun rounds.

i) **Defense Technology TKO 12-Gauge Breaching Round**

Manufacturer: Defense Technology
Detailed descriptions available at www.defense-technology.com
Purchase Price: $6.00 per round
Special 12-Gauge shotgun shell loaded with a compressed zinc slug. Slug is designed to disintegrate into a fine powder, eliminating fragmentation.

j) **Royal Arms TESAR-2 Black Cap 12-Gauge Breaching Round**

Manufacturer: Royal Arms
Detailed descriptions available at https://royalarms.com
Purchase Price: $7.00 per round
Special 12-Gauge shotgun shell loaded with a copper frangible slug. Slug is designed to disintegrate, eliminating fragmentation.

8) Firearms of .50 caliber or greater

The El Cajon Police Department does not utilize any of these weapons.

9) Ammunition of .50 caliber or greater

The El Cajon Police Department does not utilize any of these weapons.

10) Specialized firearms less than .50 caliber, including assault weapons

Description, purpose, and capabilities

The ECPD authorizes officers to carry rifles for use in high-risk situations, as they offer superior ballistic capabilities.

Authorized uses

Use of the Department rifles are for official law enforcement purposes only. Officers may deploy the patrol rifle in any circumstance where the officer can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the patrol rifle may include, but are not limited to: situations where the officer reasonably anticipates an armed encounter; when an officer is faced with a situation that may require accurate and effective fire at long range; situations where an officer reasonably expects the need to meet or exceed a suspect's firepower; when an officer reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage; when an officer reasonably believes that a suspect may be wearing body armor; and when authorized or requested by a supervisor.

Lifespan

10 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Officers qualify annually on the AR-15 weapons platform and must successfully complete the Department AR-15 class prior to carrying a rifle in the field, or be SWAT officers that have been trained in the use of the rifle.

Legal and procedural rules

Rifles and rifle ammunition shall be used in accordance with State and Federal law, Department Policy 306 Use of Force, and the SWAT S.O.P.

Equipment

a) **Colt LE6920 AR-15 Rifle**
Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $900 Per Rifle (COPS Funding)
Semi-automatic rifle chambered in 5.56. Issued to patrol officers.

b) **Daniel Defense DD5V2 AR-10 Rifle**
Manufacturer: Daniel Defense
Detailed descriptions can be found at www.danieldefense.com
Purchase Price: $2,600 Per Rifle (COPS Funding)
Semi-automatic rifle chambered in .308. Authorized for use by SWAT.

c) **LWRC M61CA5 AR-15 Rifle**
Manufacturer: LWRC
Detailed descriptions can be found at www.lwrci.com
Purchase Price: $1,750 Per Rifle (Asset Forfeiture)
Semi-automatic rifle chambered in 5.56 for use by SWAT.

d) **Colt AR-15 SP1 Rifle**
Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $700 Per Rifle (Funding Source Unknown) Semi-automatic rifle chambered in 5.56 for use by SWAT.

e) **Colt AR-15 HBAR Rifle**
Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $700 Per Rifle (Funding Source

Unknown) Semi-automatic rifle chambered in 5.56 for use by SWAT.

f) Colt Sporter Rifle

Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $700 Per Rifle (Funding Source Unknown) Semi-automatic rifle chambered in 5.56 for use by SWAT.

g) Colt M16 SP1 Rifle

Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $800 Per Rifle (Funding Source Unknown) Semi-automatic rifle chambered in 5.56 for use by SWAT

h) Colt AR-15 Rifle

Manufacturer: Colt
Detailed descriptions can be found at www.colt.com
Purchase Price: $800 Per Rifle (Funding Source Unknown) Semi-automatic rifle chamber in 5.56 for use by SWAT.

11) Specialized firearms designed to launch explosive projectiles

The El Cajon Police Department does not utilize any of these weapons.

12) “Flashbang” grenades, explosive breaching tools, “tear gas,” and “pepper balls”

a) Noise-flash diversionary devices

Commonly known as “flash-bangs”.

Description, purpose, and capabilities

A “noise-flash” diversionary device or “flash-bang” is a hand-deployed munition that produces atmospheric over-pressure and brilliant white light and, as a result, can cause short-term physiological/psychological sensory deprivation to give officers a tactical advantage.

Detailed manufacturer product descriptions can be found at: www.combinedsystems.com

Authorized uses

Flash bangs shall only be used by members of the SWAT Team that have been trained in their proper use and as directed by the SWAT and/or Incident

Commander, or the Tactical Team Leader. Incidents that flash bangs may be used include but are not limited to: active shooter incidents; hostage situations; barricaded subjects; riots and civil unrest; high risk warrant service; training scenarios; and approved presentations.

Lifespan

5 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

SWAT officers attend bi-annual training on use and safe practices of flash bangs.

Legal and procedural rules

Flash bangs are to be used for official law enforcement purposes only in accordance with State and Federal law, and the SWAT S.O.P.

Equipment

i) Combined Systems 7290 Flash Bang
Manufacturer: Combined Systems
Purchase Price: $48 Per Unit
Delivers 175 DB of sound and 6-8 million candela of light.

ii) Combined Systems 7290-2 Low Roll Double Bang
Manufacturer: Combined Systems
Purchase Price: $56.75 per unit
Delivers 170 DB of sound and 2 million candela of light two times.

iii) Combined Systems 7290M Mini Bang
Manufacturer: Combined Systems
Purchase Price: $45 per unit
Delivers 175 DB of sound and 6-8 million candela of light

13) Taser Shockwave, microwave weapons, water cannons, and the Long Range Acoustic Device (LRAD)

a) Long Range Acoustic Device (LRAD)

Description, purpose, and capabilities

The LRAD is a powerful mass notification system that can help maintain control during tense and potentially violent confrontations with large crowds

through enhanced communication. We can promote peaceful resolutions from a safe distance by using LRADs to broadcast clear voice commands that everyone can hear above loud crowd noise. It can help keep our community safe and promote peaceful resolutions to conflict.

Detailed manufacturer product descriptions can be found at: www.genasys.com

Authorized uses

The LRAD is currently assigned to the Crisis Negotiations Team (CNT) and will only be used by members of the team who have been trained in the proper use according to manufacturer guidelines and as directed by the Incident Commander or the CNT Team Leader. Incidents where the LRAD may be utilized include but are not limited to: hostage negotiations, traffic control, barricaded subjects, riots and civil unrest, high risk warrant service, firing range communication, and approved equipment presentations.

Lifespan

15 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

CNT officers have received training on the use and safe practices of the LRAD.

Legal and procedural rules

The LRAD device is to be used for official law enforcement purposes only in accordance with State and Federal law and relevant policies and procedures.

Equipment:

i) Long Range Acoustic Device (LRAD)
Manufacturer: Genasys, Inc.
Total Projected Cost: $14,430
Funding Source: SHSG21 Grant

14) Projectile launch platforms and munitions

a) Chemical agent launchers and munitions (OC, tear gas, etc.)

i) Combined Systems LC5 Launching Cups

Description, purpose, and capabilities

Metal cups which are attached to a smooth bore shotgun and allow the officer to launch canisters of chemical agents or smoke during tactical operations with the use of special launching shotgun ammunition.

Authorized uses

Use of the LC5 Launching Cups is only authorized during tactical operations by the ECPD SWAT Team in accordance with SWAT Standard Operating Procedures; and only with authorization from the SWAT / Incident Commander.

Lifespan

The lifespan of the LC5 launching cups is 25 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Training on the operation and use of the LC5 launching cups and their authorized munitions will be conducted by a POST certified Chemical Agent Instructor prior to using the weapons system in an operational capacity.

Legal and procedural rules

The use of the LC5 launching cups and chemical agent canisters is strictly for official law enforcement purposes in accordance with State and Federal laws, and is outlined within Department Policy 303 Use of Force and the SWAT S.O.P.

Equipment

(1) Combined Systems LC5 Launching Cup

Manufacturer: Combined Systems
Purchase Price: $315 per unit (General Fund)
Allows launching of chemical agent canisters from a smooth bore shotgun with the use of a special launching cartridge.
Detailed descriptions can be found at www.combinedsystems.com

ii) Chemical Agent and Smoke Canisters

Description, Purpose, and Capabilities

The ECPD SWAT Team maintains an inventory of chemical agent and smoke canisters which are used in support of tactical missions. These canisters are hand-held and designed to introduce chemical agents or smoke into an area by means of vapor, powder, or pyrotechnics, and others are designed to be

launched from launching cups. Chemical agent and smoke canisters are only authorized to be used by ECPD SWAT officers.

The chemical agent Oleoresin Capsicum (OC), commonly referred to as pepper spray, is an irritating agent which causes burning and involuntary closing of the eyes, evacuation of the sinuses, and respiratory discomfort. The chemical agent Chlorobenzylidene Malononitrile (CS), commonly referred to as "tear gas," is an irritating agent which causes short term burning and involuntary closing of the eyes, coughing, respiratory discomfort, and evacuation of the sinuses.

Detailed manufacturer product descriptions can be found at:

www.defense-technology.com
www.combinedsystems.com

Authorized Use

Authorization for use of chemical agents and smoke canisters is provided on a mission specific bases at the discretion of the SWAT and/or Incident Commander except under exigent circumstances. Only SWAT officers who have been trained by a POST certified Chemical Agent Instructor are authorized to use chemical agent and smoke canisters. Chemical agents may be used for crowd control, crowd dispersal, or in situations when a suspect has barricaded.

Lifespan

5 years from date of manufacture.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

SWAT officers receive annual training on the use of chemical agent and smoke canisters provided by POST certified Chemical Agent Instructors.

Legal and Procedural Rules

The use of chemical agent and smoke canisters is strictly for official law enforcement purposes in accordance with State and Federal laws and is outlined within Department Policy 303 Use of Force and the SWAT S.O.P.

Equipment

(1) Defense Technology 1072 Spede-Heat CS
Manufacturer: Defense Technology
Purchase Price: $29.35 per unit (General Fund)
Pyrotechnic canister that dispenses CS.

(2) Defense Technology 1082 Riot Control CS
Manufacturer: Defense Technology
Purchase Price: $26.60 per unit (General Fund)
Pyrotechnic canister that dispenses CS.

(3) Defense Technology 1016 Pocket Tactical CS
Manufacturer: Defense Technology
Purchase Price: $23.50 per unit (General Fund)
Pyrotechnic canister that dispenses CS.

(4) Defense Technology 1092 Han-Ball CS
Manufacturer: Defense Technology
Purchase Price: $29.80 per unit (General Fund)
Pyrotechnic rubber ball that dispenses CS

(5) Defense Technology 1042 Instantaneous Blast CS
Manufacturer: Defense Technology
Purchase Price: $39.85 per unit (General Fund)
Blasting canister ball that dispenses CS

(6) Defense Technology 5230 Riot CS
Manufacturer: Defense Technology
Purchase Price: $34.35 per unit (General Fund)
Pyrotechnic canister ball that dispenses CS

(7) Defense Technology 5210 White Smoke
Manufacturer: Defense Technology
Purchase Price: $43.00 per unit (General Fund)
Pyrotechnic canister ball that dispenses smoke

(8) Defense Technology 1016 Pocket Tactical CS
Manufacturer: Defense Technology
Purchase Price: #23.50 per unit (General Fund)
Pyrotechnic canister that dispenses CS

(9) Combined Systems 5230B Baffled CS
Manufacturer: Combined Systems
Purchase Price: $45.20 per unit (General Fund)
Indoor safe pyrotechnic canister that dispenses CS

(10) Combined Systems 5230JL Jet Light CS

Manufacturer: Combined Systems
Purchase Price: $42 per unit (General Fund) Pyrotechnic canister that dispenses CS

(11) Combined Systems 6330 CS Vapor
Manufacturer: Combined Systems
Purchase Price: $45.25 per unit (General Fund)
Non-pyrotechnic canister that dispenses CS

(12) Combined Systems 6340 OC Vapor
Manufacturer: Combined Systems
Purchase Price: $42.25 per unit (General Fund)
Non-pyrotechnic canister that dispenses CS.

(13) Combined Systems 6343 OC/CS Vapor
Manufacturer: Combined Systems
Purchase Price: $45.25 per unit (General Fund)
Non-Pyrotechnic canister that dispenses OC and CS

(14) Combined Systems 56854 OC Aerosol Fogger
Manufacturer: Defense Technology
Purchase Price: $15.90 per unit (General Fund)
Non pyrotechnic canister that dispenses OC

(15) Combined Systems 1017 Pocket Tactical Smoke
Manufacturer: Defense Technology
Purchase Price: $27.75 per unit (General Fund)
Pyrotechnic canister that dispenses smoke

(16) Combined Systems MK-46 OC/CS Aerosol
Manufacturer: Defense Technology
Purchase Price: $312.90 per unit (General Fund)
Canister that delivers a stream of OC/CS

(17) Combined Systems MK-9 OC/CS Aerosol
Manufacturer: Defense Technology
Purchase Price: $39.10 per unit (General Fund)
Canister that delivers a stream of OC/CS

iii) Pepper Projectile Systems and Munitions (AKA "Pepper Ball")

Description, purpose, and capabilities

Pepper projectiles are plastic spheres that are filled with a derivative of OC powder and launched at a suspect using compressed air. They are considered both kinetic energy projectiles and chemical agents.

Detailed manufacturer product descriptions can be found at:
www.pepperball.com
www.sabrered.com

Manufacturers:
Pepper Ball
Sabre Security Equipment

Authorized uses

Only personnel who have received Department-approved training are authorized to use pepper projectile systems and their munitions.

Lifespan

The lifespan of the Pepper Ball FTC Launchers and the Sabre 0.68 Projectile Launchers are estimated to be 5 years. The lifespan of pepper projectiles are 3 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Proficiency training shall be monitored and documented by a certified, control-device weapons or tactics instructor. All use of pepper projectile systems shall be in accordance with ECPD Department Policy 303 Use of Force.

Legal and procedural rules

Pepper projectile systems and their munitions shall be used for official law enforcement purposes only and in accordance with State and Federal laws, and Department Policy 303 Use of Force.

Equipment

(1) Pepper Ball FTC Launcher
Purchase Price: $571 per unit
Air powered semi-automatic launcher
(2) Sabre 0.68 Projectile Pepper Launcher
Purchase Price: $599 per unit
Air powered semi-automatic launcher
(3) Pepper Ball Live Projectiles
Purchase Price: $899 per 375 (General Fund)
Plastic sphere projectile containing .5% pava mixture.
(4) Pepper Ball Live-X Projectiles

Purchase Price: $1320 per 375
Plastic sphere projectile containing 5% pava mixture.

(5) Pepper Ball Paint Marker Projectiles
Purchase Price: $266.75 per 375 (General Fund)
Plastic sphere projectile, contains paint to mark suspects.

(6) Pepper Ball Glass Breaking Projectiles
Purchase Price: $290 per 100 (General Fund)
Solid polymer sphere used to break residential and automotive windows.

(7) Pepper Ball Inert Training Projectiles
Purchase Price: $355 per 375 (General Fund)
Plastic sphere filled with inert powder. For use in training or when deployment of chemical agent is not preferred.

(8) Sabre Inert Training Projectiles
Purchase Price: $301 per 500 (General Fund)
Plastic sphere filled with inert powder. For use in training or when deployment of chemical agent is not preferred

(9) Sabre SPMCP Projectiles
Purchase Price: $193 per 100 (General Fund)
Plastic sphere projectile containing 4% pava mixture.

b) Kinetic energy weapons and munitions (40mm launchers, bean bags, SIMS)

Less-lethal Launchers

<u>Description, Purpose, and Capabilities</u>

This department is committed to reducing the potential for violent confrontations. Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation.

The El Cajon Police Department currently utilizes less lethal “bean-bag” kinetic energy projectiles which are fired from less lethal launchers, which are designated Remington 870 shotguns. The “bean-bag” kinetic energy projectile is the only shotgun munition currently authorized for use by Department personnel in a patrol capacity. Circumstances appropriate for deployment and use of the ”bean-bag” launchers include, but are not limited to, situations in which: the suspect is armed with a weapon and the tactical circumstances allow for the safe application of approved munitions; the suspect has made credible threats to harm him/herself or others; the suspect is engaged in riotous behavior or is throwing rocks, bottles or other dangerous projectiles at people and/or officers; there is probable cause to believe that the suspect has committed a crime of violence and is refusing to comply with lawful orders.

Detailed manufacturer product descriptions can be found at:
www.remarms.com
www.defense-technology.com
www.combinedsystems.com

Authorized Use

The less-lethal “bean-bag” launcher should only be used by officers who have been trained in its proper deployment and use. Currently, the Defense Technologies Drag Stabilized 12-Gauge Bean Bag Round is the only authorized kinetic energy projectile for use in the 12-Gauge shotgun.

Lifespan

Remington 870 pump-action shotgun: 40 years.
Defense Technologies Drag Stabilized 12-Gauge Bean Bag Round: 5 years.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Proficiency training shall be monitored and documented by a certified, control-device weapons or tactics instructor. All training and proficiency for control devices will be documented in the officer’s training file in accordance with ECPD Department Policy 303 Use of Force.

Legal and procedural rules

Less-lethal “bean-bag” shotguns systems and their munitions shall be used for official law enforcement purposes only and in accordance with state and federal laws, and Department Policy 303 Use of Force.

Equipment

i) Remington 870 Shotgun Less-Lethal Launcher
Manufacturer: Remington Firearms
Purchase Price: $370 per unit (General Fund)
Remington 870 shotgun marked and designated for less-lethal bean bags.

ii) Defense Technology 12-Gauge Bean Bag Ammunition
Manufacturer: Defense Technology
Purchase Price: $5.35 per unit (General Fund)
Projectile is a woven fabric filled with #9 lead shot. Munition has a minimum safe distance of 20ft, and a maximum affective range of 75ft.

c) 40mm Launchers and Munitions

Description, purpose, and capabilities

This department is committed to reducing the potential for violent confrontations. 40mm launchers are used by the El Cajon Police Department to de-escalate and/or limit the escalation of dangerous situations by utilizing less-lethal kinetic energy projectiles and chemical agents.

Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation. Only Department-approved kinetic energy munitions shall be carried and deployed. Approved munitions may be used to compel an individual to cease his/her actions when such munitions present a reasonable option.

Circumstances appropriate for deployment include, but are not limited to, situations in which: the suspect is armed with a weapon and the tactical circumstances allow for the safe application of approved munitions; the suspect has made credible threats to harm him/herself or others; the suspect is engaged in riotous behavior or is throwing dangerous projectiles at people and/or officers; there is probable cause to believe that the suspect has already committed a crime of violence and is refusing to comply with lawful orders.

Chemical Agents may be used for crowd control, crowd dispersal, or in situations when a suspect(s) have barricaded.

Detailed manufacturer product descriptions can be found at:

www.defense-technology.com
www.pennarms.com
www.combinedsystems.com

Authorized uses

The 40mm weapons platform should only be used by officers who have been trained in their use. The only authorized munition to be used by non-SWAT Department personnel is the Defense Technologies 6325 Direct Impact “sponge” round.

There are additional 40mm impact and chemical agent munitions which are authorized for use by the ECPD SWAT Team. Only SWAT officers who have been trained in the use of these munitions by a POST-certified Chemical Agent Instructor are authorized to use munitions other than the 6325 Direct Impact “sponge” round.

Lifespan

40mm launchers: approximately 10 years.
40mm 6325 and 6325LE impact munitions: indefinite
40mm pyrotechnic munitions: 5 years from the date of manufacture.

Fiscal Impact

The annual maintenance budget and the budget for consumables is listed below.

Training

Proficiency training shall be monitored and documented by a certified, control-device weapons and tactics instructor. All training and proficiency for control devices will be documented in the officer's training file in accordance with ECPD Department Policy 303 Use of Force.

SWAT officers receive annual training provided by POST certified Chemical Agent Instructors, on the use of all munitions utilized by the team.

Legal and procedural rules

The use of the 40mm launcher is strictly for official law enforcement purposes only in compliance with state and federal law, ECPD use of force policy, and SWAT S.O.P.

Equipment

iii) Defense Technology LMT 40mm Launcher
Manufacturer: Defense Technology
Purchase Price: $1430.70 per unit (COPS Funding)
Single-shot kinetic energy and chemical agent less-lethal launcher.

iv) Defense Technology 40mm Launcher
Manufacturer: Defense Technology
Purchase Price: $1150 per unit (COPS Funding)
Kinetic energy and chemical agent less-lethal launcher.

v) Penn Arms L140-4 Compact 40mm Launcher
Manufacturer: Penn Arms
Purchase Price: $1500 per unit (COPS Funding)
Kinetic energy and chemical agent less-lethal launcher.

vi) Penn Arms PGL-65 40mm Launcher
Manufacturer: Penn Arms
Purchase Price: $2700 per unit (Asset Forfeiture)
Kinetic energy and chemical agent less-lethal launcher.

vii) Defense Technology 6325 40mm Exact Impact
Manufacturer: Defense Technology

Purchase Price: $ 19.06 per unit (General Fund)
40mm “sponge round” impact munition.

viii) Defense Technology 6325LE 40mm Exact Impact
Manufacturer: Defense Technology
Purchase Price: $19.75 per unit (General Fund)
Extended range “Sponge Round” impact munition used only by SWAT.

ix) Defense Technology 6320 40mm Direct Impact OC
Manufacturer: Defense Technology
Purchase Price: $ 19.06 per unit (General Fund)
Impact munition containing OC.

x) Defense Technology 6322 40mm Direct Impact CS
Manufacturer: Defense Technology
Purchase Price: $ 19.06 per unit (General Fund)
Impact munition containing CS.

xi) Defense Technology 6040 40mm Muzzle Blast OC
Manufacturer: Defense Technology
Purchase Price: $20.26 per unit (General Fund)
Non-impact OC powder munition.

xii) Defense Technology 6042 40mm Muzzle Blast CS
Manufacturer: Defense Technology
Purchase Price: $19.36 per unit (General Fund)
Non-impact CS powder munition.

xiii) Defense Technology 6043 Muzzle Blast Training
Manufacturer: Defense Technology
Purchase Price: $28.90 per unit (General Fund)
Non-impact inert powder munition.

xiv) Defense Technology 6182 40mm Spede Heat
Manufacturer: Defense Technology
Purchase Price: $20.71 per unit (General Fund)
Long-range Non-impact pyrotechnic CS munition.

xv) Combined Systems 4530 40mm Impact CS
Manufacturer: Combined Systems
Purchase Price: $ 30.50 per unit (General Fund)
Impact munition containing CS.

xvi) Combined Systems 4630 40mm CS Muzzle Blast
Manufacturer: Combined Systems
Purchase Price: $22.65 per unit (General Fund)
Non-impact munition containing CS.

xvii) Combined Systems 4233 40mm 3 Projectile CS
Manufacturer: Combined Systems
Purchase Price: $32.90 per unit (General Fund)

Non-impact pyrotechnic munition containing CS.

xviii) Combined Systems 4213 40mm 3 Projectile Smoke

Manufacturer: Combined Systems
Purchase Price: $30.60 per unit (General Fund)
Non-impact pyrotechnic smoke munition.

xix) Combined Systems 4330 40mm Liquid Barricade

Manufacturer: Combined Systems
Purchase Price: $27.00 per unit (General Fund)
Barricade munition containing CS.

xx) Combined Systems 4331 40mm Powder Barricade

Manufacturer: Combined Systems
Purchase Price: $29.00 per unit (General Fund)
Barricade munition containing CS.

SUMMARY OF MILITARY EQUIPMENT USAGE

1. Unmanned, remotely piloted, powered aerial vehicles
   - The small unmanned aerial systems (sUAS) were used a total of one thousand four hundred fifty-two (1,452) times in 2025. These usages included photo flights/evidence collection at crime scenes, overwatch for various police operations and public events, rooftop and area searches for evidence and suspects, area searches for missing persons, and Drone as First Responder (DFR) missions.

2. Unmanned, remotely piloted, powered ground vehicles
   - The unmanned ground “robots” were used a total of twenty-three (23) times in 2025. These usages were related to twelve (12) training days and nine (9) Patrol usages, and two (2) SWAT call-outs. It was used for clearing the interior of structures for armed or potentially armed suspects during high-risk incidents and training.

3. Armored Personnel Carriers (APC’s)
   - The Bearcat (APC) was utilized a total of thirteen (13) times in 2025. These usages were related to six (6) SWAT high-risk warrant services or callouts, and five (5) high-risk Patrol incidents. In those instances, the Bearcat was used to protect personnel as it offers a high degree of ballistic protection.
   - The Brinks APC was removed from service.

4. Command and Control Vehicles
   - The SWAT Metro was utilized a total of six (6) times in 2025. These usages were all related to SWAT callouts and high-risk warrant services. In those instances, the SWAT Metro was used as a mobile incident command post.
   - The CNT Vehicle was utilized a total of four (4) times in 2025. Three (3) of these times were related to CNT training and one (1) time was for a joint SWAT/CNT high risk search warrant service. In those instances, the CNT vehicle was used by negotiators as a mobile communications center.
   - The Incident Command Tahoe was not utilized in 2025.

5. Battering Rams, slugs, and explosive breaching equipment
   - The following breaching equipment was utilized for training and presentations in 2025:
     - One hundred thirty-nine (139) feet of Yellow Detonation Cord, fourteen (14) feet of Pink Detonation Cord, ten (10) feet of Green Detonation Cord, fifty (50) feet of Orange Detonation Cord, twenty-three (23) 40-foot blasting caps, twelve (12) 80-foot blasting caps, and two hundred fifty (250) Breaching TESAR-2 Black Cap rounds.

6. Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons
   - All firearms were used during training and qualification purposes in 2025.

7. Noise-flash diversionary devices
   - The following noise-flash diversionary devices were utilized for training and presentations in 2025:
     - 7 – 7290, 5 – 7290-2, 15 – 7290M

8. Chemical agent launchers and munitions (OC, tear gas, etc.)
   - Pepper launchers and related munitions were utilized **four (4)** times in 2025 to subdue violent felony suspects.
     - 1 instance where fifteen (15) Pepper Ball Live munitions were deployed.
     - 1 instance where four (4) Pepper Ball Live munitions were deployed.
     - 1 instance where twenty (20) Pepper Ball Live munitions were deployed.
     - 1 instance where forty (40) Pepper Ball Live munitions were deployed.
   - Pepper launchers and related munitions were utilized for training in 2025.
     - 296 – Pepperball Live, 250 – Pepperball Live-X
   - The following chemical agent munitions were utilized by SWAT for training and presentations in 2025:
     - 5 – 1072, 15 – 1082, 12-10-16, 7 – 1092, 3 – 5230JL, 2 – 6340, 2 – 6343, 7 – 56854, 4 – 1017, 4 – MK-46, 3 – MK-9, 90 – Pepperball Paint Markers, 100 – Pepperball Glass Break, 1275 – Pepperball Inert, 4 – 6040, 36 – 6042, 9 – 6043, 4 – 6182, 10 – 4630, 13 – 4330, 3 – 43331, 6 – 1073, 3 – 1083, 1 – 6210, 4- -1063, 1 – 1033, 16 – 3095, 1 – 1050.

9. Kinetic energy weapons and munitions (40mm launchers, bean bags, SIM)
   - Penn Arms compact 40mm launchers were utilized **three (3)** times in 2025 to subdue assaultive suspects.
     - 1 instance where a combative suspect was struck with two (2) 40mm sponge rounds, resulting in the suspect being subdued and arrested.
     - 1 instance where a combative suspect was struck with one (1) 40mm sponge round, resulting in the suspect being subdued and arrested.
     - 1 instance where a combative suspect was struck with three (3) 40mm sponge rounds, resulting in the suspect being subdued and arrested.
   - The following chemical agent munitions were utilized by SWAT for training and presentations in 2025:
     - 40 – 12 gauge Bean-Bag Rounds, 312 – 6325, 3 – 6322, 6 – 4530, 8 – 1262, and 10 – 4630

Summary of Complaints Related to Military Equipment Usage

No complaints filed in 2025.

Summary of Response to Procedure Violations

No procedure violations were reported or discovered during internal audits in 2025.

Fiscal Impact

Category	FY 25/26 Approximate Budget
Small Unmanned Aerial Systems Maintenance	$4,500.00 (Drone Unit Supplies)
Small Unmanned Ground Vehicles Maintenance	$500.00 (Basic SWAT Tactical Acquisitions and Supplies)
Command and Control Vehicles Maintenance	$13,850.00 (Fleet Maintenance)
Battering Rams, Slugs, and Explosive Breaching Equipment – Replacement of Consumables	$4,500.00 (SWAT Ammunition/Chemical Agents/Breaching Ordinance)
Chemical Agents – Replacement of Consumables	$5,000.00 (SWAT Ammunition/Chemical Agents/Breaching Ordinance)
Specialty Weapons Maintenance	$1,500.00 (SWAT Weapons Repair Supplies)
Specialty Weapons Ammunition – Replacement of Consumables	$35,000.00 (SWAT Ammunition/Chemical Agents/Breaching Ordinance)
Noise-Flash Diversionary Device – Replacement of Consumables	$1,000.00 (SWAT Ammunition/Chemical Agents/Breaching Ordinance)
Kinetic Energy Weapons Maintenance	$500.00 (SWAT Weapons Repair Supplies)
Kinetic Energy Munitions – Replacement of Consumables	$1,500.00 (SWAT Ammunition/Chemical Agents/Breaching Ordinance)

Military Equipment Inventory

Small Unmanned Aerial Systems (sUAS)	
Equipment Name and Model / Manufacturer	**Quantity**
DJI Mavic Pro / DJI	1
DJI Mavic 2 Enterprise Zoom / DJI	4
DJI Mavic 3 / DJI	1
DJI Matrice 30 / DJI	1
DJI Matrice 300 w/H20T camera / DJI	1
DJI Avata / DJI	1
Skydio X10 / Skydio	9

Small Unmanned Ground Vehicles (Robots)	
Equipment Name and Model / Manufacturer	**Quantity**
Recon Robotics Throwbot / Recon Robotics	3

Armored Personnel Carriers (APC)	
Equipment Name and Model / Manufacturer	**Quantity**
Bearcat G2 / Lenco Industries, Inc.	1

Command and Control Vehicles	
Equipment Name and Model / Manufacturer	**Quantity**
SWAT Metro / Freightliner	1
CNT Vehicle / LDV Custom Specialty Vehicles	1
Incident Command Tahoe / Chevrolet	1

Ballistic and Explosive Breaching Equipment	
Equipment Name and Model / Manufacturer	**Quantity**
Breaching 870 Shotgun / Remington Firearms	3
Breaching TKO 12-Gauge Round / Defense Technology	458
Breaching TESAR-2 Black Cap 12-Gauge Round / Royal Arms	250
Yellow Detonation Cord – 18 grain / Dyno Noble	2780 ft.
Pink Detonation Cord – 25 grain / Prima Cord	718 ft.
Green Detonation Cord – 25 grain / Cordtex	275.5 ft.
Orange Detonation Cord – 50 grain / Austin Powder Co	791.5 ft.
C2 Explosive Sheets / Donovon Comm. Industries	11” x 55.75 ft.
40’ Blasting Caps / Orica Exel	33
80’ Blasting Caps / Orica Exel	17

Specialized Firearms and Ammunition	
Equipment Name and Model / Manufacturer	**Quantity**
Patrol Rifle / Colt LE6920 AR-15	50
SWAT Rifle / Daniel Defense DD5V2 AR-10	2
SWAT Rifle / LWRC M61CA5 AR-15	23
SWAT Rifle / Colt SP1 AR-15	3
SWAT Rifle / Colt HBAR AR-15	2
SWAT Rifle / Colt Sporter	1
SWAT Rifle / Colt SP1 M16	1
SWAT Rifle / Colt AR-15	1
Thompson Submachine Gun / Auto-Ordinance	1

M2 US Carbine / Standard Products	1
H&R Reising Model 50 / Harrington & Richardson Arms	1
AK-56 / China	1
HK Model 93 / Heckler & Koch	1

Noise Flash Diversionary Device	
Equipment Name and Model / Manufacturer	**Quantity**
7290 Flash Bang / Combined Systems	0
7290-2 Low Roll Double Bang / Combined Systems	10
7290M Mini Bang / Combines Systems	36

Chemical Agent Launchers and Munitions	
Equipment Name and Model / Manufacturer	**Quantity**
LC5 Launching Cup / Combined Systems	2
1072 Spede-Heat CS / Defense Technology	22
1082 Riot Control CS / Defense Technology	0
1016 Pocket Tactical / Defense Technology	45
1092 Han-Ball CS / Defense Technology	0
1042 Instantaneous Blast / Defense Technology	10
5230 Riot CS / Combined Systems	24
5210 White Smoke / Combined Systems	3
5230B Baffled CS / Combined Systems	62
5230JL Jet Light CS / Combined Systems	21
6330 CS Vapor / Combined Systems	10
6340 OC Vapor / Combined Systems	0
6343 OC/CS Vapor / Combined Systems	6
56854 OC Aerosol Fogger / Defense Technology	0

1017 Pocket Tactical Smoke / Defense Technology	9
MK-46 OC/CS Aerosol / Defense Technology	0
MK-9 OC/CS Aerosol / Defense Technology	0
Pepper Ball FTC 0.68 Launcher / Pepper Ball	12
Pepper Ball Live Projectiles / Pepper Ball	1500
Pepper Ball Live-X Projectiles / Pepper Ball	2000
Pepper Ball Paint Marker Projectiles / Pepper Ball	0
Pepper Ball Glass Breaking Projectiles / Pepper Ball	0
Pepper Ball Inert Training Projectiles / Pepper Ball	2100
Sabre 0.68 Carbine Launcher / Sabre	12
Sabre 1% Maj. Caps. +4% PAVA Projectiles / Sabre	800
Sabre Inert Training Projectiles / Sabre	1,500
6040 40mm Muzzle Blast OC / Defense Technology	0
6042 40mm Muzzle Blast CS / Defense Technology	0
6043 40mm Muzzle Blast Training / Defense Technology	0
6182 40mm Spede Heat / Defense Technology	16
4630 40mm Muzzle Blast CS / Combined Systems	0
4233 40mm 3 Projectile CS / Combined Systems	15
4213 40mm 3 Projectile Smoke / Combined Systems	9
4330 40mm Liquid Barricade / Combined Systems	12
4331 40mm Powder Barricade / Combined Systems	0
1073 Max Smoke / Defense Technology	0
1083 Max Smoke HC / Defense Technology	0
6210 White Smoke / Combined Systems	0
1063 Military Safe Smoke / Defense Technology	0
1033 Flameless Tri-Chamber Smoke / Def. Tech.	0
3095 Pocket Tactical Smoke / Defense Technology	0
1050 Aerosol OC/CS / Defense Technology	0

Kinetic Energy Weapons and Munitions	
Equipment Name and Model / Manufacturer	**Quantity**
870 Less-Lethal Shotgun “Blue Gun” / Remington	48
12 Gauge Bean-Bag Rounds / Defense Technology	100
LMT 40mm Launcher / Defense Technology	32
40mm Launcher / Defense Technology (SWAT)	2
L140-4 Compact 40mm Launcher / Penn Arms	5
PGL-65 40mm Multi-Launcher / Penn Arms	2
6325 40mm Exact Impact / Defense Technology	80
6325LE 40mm Exact Impact / Defense Technology	3
6320 40mm Direct Impact OC / Defense Technology	29
6322 40mm Direct Impact CS / Defense Technology	35
4530 40mm Impact CS / Combined Systems	10
1262 40mm Liquid Ferret CS / Tactical Defense	0
4630 40mm Muzzle Blast CS / Combined Systems	0

Projected Military Equipment Acquisitions FY 26/27

CONSUMABLE MILITARY EQUIPMENT ACQUISITIONS

Projected consumable military equipment acquisitions for FY 2026/2027 can vary and will depend on training, operational usage, or manufacturer replacement guidelines. The items below are considered consumables and will be replaced on a regular basis.

- Ammunition – all calibers
- Explosive Breaching Equipment
- Chemical Agents
- Specialty Munitions (40mm, bean bag)
- Noise Flash Diversionary Devices
- Pepper Ball Munitions
- Specialty Impact Munitions (SIM)

Consumable military equipment is purchased using the general fund.

NON-CONSUMABLE MILITARY EQUIPMENT ACQUISITIONS

There are no projected acquisitions for non-consumable military equipment.

Agenda Item 9.

City Council
Agenda Report

DATE: 06/23/2026

TO: Honorable Mayor and City Councilmembers

FROM: Clay Schoen, Director of Finance

SUBJECT: Public Hearing to Consider Resolutions Adopting Fiscal Year 2026-27 Annual City, Housing Authority, and Successor Agency Budgets

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RECOMMENDATION:

That the City Council, Housing Authority, and the City of El Cajon as Successor Agency to the former Redevelopment Agency hold a joint public hearing to consider adoption of the Fiscal Year 2026-27 Proposed Budgets. After closing the public hearing, staff recommends the following:

1. Acting as the City Council, individually adopt the following Resolutions, in order:
    a. A Resolution of the City Council of the City of El Cajon Adopting the Fiscal Year 2026-2027 Annual Budget; and
    b. A Resolution of the City Council of the City of El Cajon Approving and Adopting the Annual Appropriations Limit for Fiscal Year 2026-2027.
2. Acting as the Housing Authority Board of Directors, adopt Resolution titled: A Resolution of the El Cajon Housing Authority Adopting the Fiscal Year 2026-2027 Budget.
3. Acting as the Successor Agency to the former Redevelopment Agency Board of Directors, adopt Resolution titled: Resolution of the City Council of the City Of El Cajon as the Successor Agency to the El Cajon Redevelopment Agency Adopting the Fiscal Year 2026-2027 Budget.

BACKGROUND:

Presented for adoption are the Fiscal Year 2026-27 Budgets for the City, the Housing Authority, and the Successor Agency to the former Redevelopment Agency. After today's public hearing, it is recommended that the City Council/Board approve City, Housing Authority, and Successor Agency resolutions to adopt the Fiscal Year 2026-27 Budgets and the City's Annual Appropriations Limit for Fiscal Year 2026-27.

The Successor Agency budget and a Recognized Obligations Payment Schedule (ROPS) must be prepared by the Successor Agency and presented to the Oversight Board and State Department of Finance for approval. The annual budget and ROPS for Fiscal Year 2026-27 were approved by the Oversight Board in January 2026, and subsequently submitted to the State and County Auditor-Controller for allocation of funding.

In addition to the resolutions, also attached is a series of tables representing the proposed FY2026-27 budget and authorized positions. Once available, the full budget document can be found at www.elcajon.gov/budget.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

The proposed FY 2026-27 Annual Budgets are not “Projects” as defined under sections 15378(4) and (5) of the State CEQA Guidelines because the proposed budgets and recommended actions consist of governmental fiscal/administrative activities which do not result in a physical change in the environment.

FISCAL IMPACT:

Appropriations totaling $279,118,612 will be established for City of El Cajon and Housing Authority funds in addition to $4,393,697 for the Successor Agency of the former El Cajon Redevelopment Agency.

Prepared By: Clay Schoen, Director of Finance
Reviewed By: Vince DiMaggio, Assistant City Manager
Approved By: Graham Mitchell, City Manager

Attachments

Resolution - FY 26-27 Budget Adoption
Resolution - Appropriations Limit
Resolution - ECHA
Resolution - SA
FY2026-27 Annual Budget Tables

RESOLUTION NO. __-26

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF EL CAJON ADOPTING THE
FISCAL YEAR 2026-2027 ANNUAL BUDGET

WHEREAS, the City Council of the City of El Cajon (the "City") reviewed the proposed 2026-2027 annual budget (the "Budget") at the June 23, 2026 City Council meeting, and accepted public comments to the proposed budget; and

WHEREAS, the Budget includes all City grants and annual capital improvement budgets; and

WHEREAS, copies of the Budget have been provided on the City's website, at various City Hall locations, and made available to the public; and

WHEREAS, during the fiscal year, a number of administrative tasks typically occur that require City Council authorization, and to maximize efficiency and timeliness, it would be beneficial for these authorities to be granted in advance for the fiscal year; and

WHEREAS, this is not a "Project" as defined under sections 15378(4) and (5) of the State California Environmental Quality Act ("CEQA") Guidelines because the Budget and recommended actions consist of governmental fiscal/administrative activities that do not result in a physical change in the environment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council does hereby approve and adopt the City of El Cajon budget titled *City of El Cajon Annual Budget 2026-2027*, incorporated herein by reference, and reaffirm all active grant and capital project budgets, subject to the completion of any necessary meet and confer obligations with the recognized bargaining groups.

2. This is not a "Project" as defined under sections 15378(4) and (5) of CEQA Guidelines because the Budget and recommended actions consist of governmental fiscal/administrative activities that do not result in a physical change in the environment.

3. The Director of Finance is authorized to:
   a. Increase and/or decrease revenue and expenditure appropriations by an amount equal to any unbudgeted reimbursements or revenues received from external sources for expenses incurred by the City in generating said revenue.
   b. Close completed Capital Improvement Program (CIP) projects and transfer any residual, unexpended project balances to the appropriate fund balance.
   c. Close obsolete, inactive, or fully depleted grant programs and funds, and to transfer between funds any minor, residual balances, under or over-charged, in order to close said grant program.
   d. Increase expenditure appropriation from the City's Self-Insurance Fund

fund balance for the express purpose of paying claims, judgments, or legal settlements that have been approved by Council during Closed Session that exceed existing appropriations.

RESOLUTION NO. __-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CAJON APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2026-2027

WHEREAS, Article XIII (B) of the State Constitution places various limitations on the appropriations of the state and local governments; and

WHEREAS, Article XIII (B) provides that the appropriations limit for the fiscal year 2026-2027 is calculated by adjusting the appropriations of the fiscal year 2025-2026 for changes in the price and population; and

WHEREAS, the information necessary for making these adjustments is attached in Exhibit "A," and made a part hereof; and

WHEREAS, the City of El Cajon has complied with all of the provisions of Article XIII (B) in determining the appropriations limit for fiscal year 2026-2027; and

WHEREAS, this is not a "Project" as defined under sections 15378(4) and (5) of the State California Environmental Quality Act ("CEQA") Guidelines because the budget and recommended actions consist of governmental fiscal/administrative activities that do not result in a physical change in the environment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. That the appropriations subject to limitations in fiscal year 2026-2027 shall be $238,681,658 for the City of El Cajon.

2. This is not a "Project" as defined under sections 15378(4) and (5) of CEQA Guidelines because the budget and recommended actions consist of governmental fiscal/administrative activities that do not result in a physical change in the environment.

EXHIBIT "A"

DETERMINATION OF 2026-2027 APPROPRIATIONS LIMIT
CONSTITUTIONAL SPENDING LIMITS

Article XIII (B) of the California Constitution provides that the City's annual appropriations be subject to certain State limitations. This appropriations limit is often referred to as the Gann Limitation. The City's limitation is calculated each year and is established by a resolution of the City Council as a part of the Annual Operating Budget.

The Article XIII (B) limitation for Fiscal Year 2026-2027 is $238,681,658. The Gann spending limitation is calculated by taking the prior year's limitation of $227,333,229 and adjusting it by the growth factor in the California Per Capita Personal Income and change in the population within the County of San Diego.

The Article XIII (B) limitation is not a restricting factor for the City of El Cajon due to the population growth during the past several years.

<u>Basic References</u>:

(1) City of El Cajon Resolution No. 065-25 (established 2025-2026 appropriations limit)

(2) Article XIII (B), State Constitution, as implemented by SB 1352 of 1980 and amended by Proposition 111 and SB 88 of 1990

(3) "Price and Population Data for Local Jurisdictions," Department of Finance, State of California, May 2026

<u>Raw Data</u>:

California per Capita Personal Income	Non-Residential New Construction	Population Growth County of San Diego	Population Growth City of El Cajon
4.95%	*	0.04%	-0.49%

APPROPRIATIONS LIMIT 2025-2026 = $227,333,229

<u>Calculation</u>:

2026-2027 1.0495 x 1.0004 =1.04991980 x $227,333,229 = $238,681,658

* Unavailable at this time.

RESOLUTION NO. ECHA-__

A RESOLUTION OF THE EL CAJON HOUSING AUTHORITY
APPROVING THE FISCAL YEAR 2026-2027 BUDGET

WHEREAS, on March 9, 2011, the City Council for the City of El Cajon (the "City Council") established the El Cajon Housing Authority (the "Housing Authority") in order to transfer the affordable housing functions of the Agency, to the Housing Authority; and

WHEREAS, the Housing Authority anticipates the periodic return of Low- and Moderate-Income Housing Asset Funds through the repayment of outstanding Agency contracts, loans, other receivables, or other sources borrowed or generated by the Housing Authority; and

WHEREAS, this is not a "Project" as defined under sections 15378(4) and (5) of the State California Environmental Quality Act ("CEQA") Guidelines because the budget and recommended actions consist of governmental fiscal/administrative activities that do not result in a physical change in the environment.

NOW, THEREFORE, BE IT RESOLVED BY THE EL CAJON HOUSING AUTHORITY BOARD OF DIRECTORS AS FOLLOWS:

1. The foregoing recitals are true and correct and constitute findings of the Housing Authority Board of Directors.

2. This is not a "Project" as defined under sections 15378(4) and (5) of CEQA Guidelines because the budget and recommended actions consist of governmental fiscal/administrative activities that do not result in a physical change in the environment.

3. The Housing Authority Board of Directors hereby finds and determines that the planning and administrative costs paid with Low and Moderate Housing Asset Funds or other funds as may be received, as described in the Low- and Moderate-Income Housing Asset Fund Administration and Capital Improvement Budgets are necessary for the production, improvement or preservation of low- and moderate-income housing as required by subdivision (d) of section 33334.3 or 34200 *et seq.* of the California Health and Safety Code.

4. The Housing Authority Board of Directors hereby further finds and determines that it will follow section 34176 of the Health and Safety Code relating to expenditures of the Low and Moderate Income Housing Fund asset fund.

5. The Housing Authority Board of Directors hereby further finds and determines that the acquisition/development of properties to be owned by or assisted by the Authority, assistance to low and moderate income households and improvements to properties (including a rapid rehousing and/or homeless prevention project, the Lexington Square – Rental Subsidy Project, the Housing Authority Development and Revitalization Project, and the Acquisition/Rehab/New Construction project) help to eliminate both physical and economic blight by producing and/or replacing affordable housing units,

renovating facilities with substandard, defective or obsolete design or construction, and stimulating economic activity.

6. The Housing Authority Board of Directors hereby further finds and determines that no other reasonable means of financing the proposed activities are available to the community to fund these projects at this time.

7. The Fiscal Year 2026-2027 Low and Moderate-Income Housing Asset Fund Budget, including the Administration and Capital Improvement Budget included in the City of El Cajon fiscal year 2026-2027 annual budget, incorporated herein by reference, is hereby approved.

RESOLUTION NO. SA ___-26

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF EL CAJON
AS THE SUCCESSOR AGENCY TO THE
EL CAJON REDEVELOPMENT AGENCY
ADOPTING THE FISCAL YEAR 2026-2027 BUDGET

WHEREAS, the City of El Cajon formed the El Cajon Redevelopment Agency (the "Agency"), which has continuously engaged in redevelopment activities under the Community Redevelopment Law (Health and Safety Code sections 33000 *et seq.*) (the "Redevelopment Law"); and

WHEREAS, Assembly Bill 1X 26 (the "Dissolution Act") was enacted on June 28, 2011, to significantly modify the Redevelopment Law; and

WHEREAS, the Dissolution Act dissolved all redevelopment agencies in the state of California, including the El Cajon Redevelopment Agency, effective February 1, 2012; and

WHEREAS, section 34173 of the Redevelopment Law, as amended by the Dissolution Act, provides that the City, as the agency authorizing the creation of the Agency, is the successor entity to the Agency upon its dissolution (the "Successor Agency"), and is responsible for those obligations set forth in section 34177 of the Redevelopment Law, which include collecting obligations to the Agency, disposing of assets, winding down the affairs of the Agency, and otherwise performing such functions as required under the Dissolution Act; and

WHEREAS, the San Diego Countywide Redevelopment Successor Agency Oversight Board adopted a Recognized Obligation Payment Schedule ("ROPS") for expenditures for the period of July 1, 2026 through June 30, 2027 on January 15, 2026; and

WHEREAS, in order for the Successor Agency to act as contemplated herein the Agency must adopt an operating budget for the Fiscal Year 2026-2027 of $4,393,697 for the Successor Agency; and

WHEREAS, the proposed budget is based on the anticipated level of responsibilities transferred to the Successor Agency; and

WHEREAS, the absence of any particular contract or other obligation, from a ROPS does not in any way waive the legal rights of the City of El Cajon to challenge the purported validity of such contracts or obligations under the Dissolution Act.

NOW, THEREFORE, BE IT RESOLVED BY THE EL CAJON CITY COUNCIL AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct.

Section 2. Approval of Budget. The City Council, solely in its capacity as the Successor Agency, hereby approves the operating budget of $4,393,697 for the Fiscal Year 2026-2027.

Section 3. Appropriations. The appropriations establishing the operating and project administrative and debt service budgets for the City of El Cajon as Successor Agency to the former El Cajon Redevelopment Agency, consistent with the ROPS for the period of July 1, 2026 through June 30, 2027, are to be made.

CITY OF EL CAJON FY 2026-2027 BUDGETARY FUND BALANCE

FUND #	FUND NAME	7/1/2025 BUDGET BAL.	FISCAL YEAR 2026-2027 REVENUE/ OTHER SOURCES	FISCAL YEAR 2026-2027 EXPENDITURE/ OTHER USES	PROJ 6/30/2026 BUDGET BAL.	FISCAL YEAR 2026-2027 REVENUE/ OTHER SOURCES	FISCAL YEAR 2026-2027 EXPENDITURE/ OTHER USES	PROJ 6/30/2027 BUDGET BAL.
GENERAL FUND								
101	General Fund:							
	20% Expenditure Reserve	$ 20,183,723	$ -	$ -	$ 20,183,723	$ -	$ -	**$ 20,183,723**
	Economic Uncertainty Reserve	20,183,723	-	-	20,183,723	-	-	**20,183,723**
	Unfunded PERS/Retirement Obligations Rsv.	13,000,000	-	-	13,000,000	-	-	**13,000,000**
	Carryover Reserve	14,244,780	-	-	8,328,346	-	-	**5,366,572**
	GENERAL FUND	**$ 67,612,226**	**$ 101,558,974**	**$ 107,475,408**	**$ 61,695,792**	**$ 104,450,134**	**$ 107,411,908**	**$ 58,734,018**
SPECIAL REVENUE FUNDS								
201	American Rescue Plan	$ 70	$ 2,574,858	$ 2,574,928	$ -	$ 2,979,943	$ 2,979,943	**-**
211	Street Maintenance (Gas Tax)	2,954,202	3,017,905	4,173,913	1,798,194	3,017,905	4,815,250	**849**
213	Transit	598,317	133,775	117,280	614,812	133,775	158,563	**590,024**
	<u>Federal/State/County Asset Forfeiture</u>							
222	Federal Asset Forfeiture	74,105	20,500	27,351	67,254	20,500	37,000	**50,754**
223	State Asset Seizures	145,511	11,000	13,889	142,622	11,000	25,000	**128,622**
	Total Federal/State Asset Forfeiture	219,616	31,500	41,240	209,876	31,500	62,000	**179,376**
224	Local Public Safety (Prop 172)	99,726	618,368	692,893	25,201	626,932	518,405	**133,728**
	<u>Federal, State and Local Grants</u>							
209	Beverage Container Recycling	61,394	844	-	62,238	-	-	**62,238**
215	COPS Grant	572,963	305,000	297,925	580,038	305,000	201,265	**683,773**
226	Police Grant Fund	17,900	271,074	271,074	17,900	1,554,670	1,554,670	**17,900**
245	Parks & Recreation Grants	9,067	2,018	2,018	9,067	41,564	41,564	**9,067**
251	Engineering Services Operating Grants	(34,777)	1,032,366	1,032,366	(34,777)	2,584,601	2,584,601	**(34,777)**
254	Fire Department Grants	5,877	87,249	87,249	5,877	156,431	156,431	**5,877**
255	Public Works Operating Grants	-	-	-	-	-	-	**-**
260	CommunityDevelopment Grants	(11,388)	-	-	(11,388)	-	-	**(11,388)**
271	Community Dev. Block Grants (CDBG)	285,327	1,410,307	1,410,307	285,327	3,031,497	3,031,497	**285,327**
276	HOME Grants	12,485,591	254,077	254,077	12,485,591	8,276,400	8,276,400	**12,485,591**
277	Permanent Local Housing Allocation (PLHA)	10,000	528,585	528,585	10,000	1,973,083	1,973,083	**10,000**
280	CalHome Grant	713,169	166,584	55,556	824,197	166,584	137,210	**853,571**
	Total Federal State and Local Grants	14,115,123	4,058,104	3,939,157	14,234,070	18,089,830	17,956,721	**14,367,179**
240	Recreation	22,796	650,825	476,251	197,370	654,825	614,623	**237,572**
241	Magnolia Performing Arts Center	495,340	513,000	466,668	541,672	1,013,000	997,032	**557,640**
266	CASP Services (AB1379)	181,118	20,540	5,428	196,230	20,000	8,466	**207,764**
290	Low/Mod Housing Asset Fund	17,103,638	325,387	241,611	17,187,414	215,902	3,151,850	**14,251,466**
299	Housing in Lieu Fees	917,441	-	-	917,441	32,000	-	**949,441**
	SPECIAL REVENUE FUNDS	**$ 36,707,387**	**$ 11,944,262**	**$ 12,729,369**	**$ 35,922,280**	**$ 26,815,612**	**$ 31,262,853**	**$ 31,475,039**

CITY OF EL CAJON FY 2026-2027 BUDGETARY FUND BALANCE

FUND #	FUND NAME	FISCAL YEAR 2026-2027 7/1/2025 BUDGET BAL.	REVENUE/ OTHER SOURCES	EXPENDITURE/ OTHER USES	FISCAL YEAR 2026-2027 PROJ 6/30/2026 BUDGET BAL.	REVENUE/ OTHER SOURCES	EXPENDITURE/ OTHER USES	PROJ 6/30/2027 BUDGET BAL.
DEBT SERVICE FUND								
401	Pension Obligation Bonds	$ 2,354,063	$ 9,118,641	$ 9,123,082	$ 2,349,622	$ 9,118,641	$ 9,122,932	$ 2,345,331
	DEBT SERVICE FUND	$ 2,354,063	$ 9,118,641	$ 9,123,082	$ 2,349,622	$ 9,118,641	$ 9,122,932	$ 2,345,331
CAPITAL PROJECTS FUNDS								
501	City Capital Improvement Program	$ 10,622,485	$ 2,572,306	$ 526,031	$ 12,668,760	$ 3,147,638	$ 8,409,712	$ 7,406,686
502	Public Safety Facility-Proposition O	3,611,049	75,349	19,286	3,667,112	-	3,534,796	132,316
511	Road Maintenance & Rehabilitation Projects	8,790,398	2,078,710	1,664,090	9,205,018	2,991,475	1,926,982	10,269,511
512	TransNet	26,914	6,628,460	6,628,460	26,914	14,814,885	14,814,885	26,914
513	Regional Transportation Congestion	545,983	444,642	24,114	966,511	-	10,929	955,582
514	Specific Street Obligations	1,015,183	115,927	1,399	1,129,711	-	585,945	543,766
516	Traffic Congestion Relief	34,869	426	12,492	22,803	-	5,669	17,134
517	Parks Impact Fees	142,692	27,016	-	169,708	-	138,527	31,181
551	Capital Grants	(1,807,150)	3,459,968	1,652,818	-	11,760,479	11,760,479	-
	CAPITAL PROJECTS FUNDS	$ 22,982,423	$ 15,402,804	$ 10,528,690	$ 27,856,537	$ 32,714,477	$ 41,187,924	$ 19,383,090
ENTERPRISE FUND								
	Wastewater	$ 61,012,048	$ 35,234,600	$ 32,095,935	$ 64,150,713	$ 35,234,600	$ 60,040,998	$ 39,344,315
	ENTERPRISE FUND	$ -	$ 35,234,600	$ 32,095,935	$ 64,150,713	$ 35,234,600	$ 60,040,998	$ 39,344,315
INTERNAL SERVICE FUNDS								
601	Vehicle / Equipment Maintenance	$ 417,025	$ 2,505,818	$ 2,327,138	$ 595,705	$ 2,500,000	$ 3,093,773	$ 1,932
606	Vehicle & Equipment Replacement	2,627,701	104,912	1,077,808	1,654,805	-	1,106,884	547,921
610	Self Insurance	5,411,346	8,600,000	9,020,138	4,991,208	4,000,000	8,076,383	914,825
615	Information Technology Services	569,613	5,014,670	5,182,918	401,365	6,303,418	6,351,613	353,170
620	Post Employment Benefits	1,191,131	11,463,344	11,463,344	1,191,131	11,463,344	11,463,344	1,191,131
	TOTAL INTERNAL SERVICE FUNDS	$ 10,216,816	$ 27,688,744	$ 29,071,346	$ 8,834,214	$ 24,266,762	$ 30,091,997	$ 3,008,979
TOTAL ALL FUNDS		$ 139,872,915	$ 200,948,025	$ 201,023,830	$ 200,809,158	$ 232,600,226	$ 279,118,612	$ 154,290,772

City of El Cajon FY2026-2027 Budget

REVENUES & OTHER FINANCIAL SOURCES

DESCRIPTION	FY23-24 ACTUAL	FY24-25 ACTUAL	FY25-26 BUDGETED	FY25-26 EST. ACTUAL	FY26-27 BUDGET
GENERAL FUND					
TAXES					
Sales and Use	$ 32,863,238	$ 32,331,822	$ 33,361,201	$ 33,121,390	$ 33,307,998
Sales Tax - Proposition J	13,394,619	13,114,420	13,471,000	13,220,000	13,449,000
Property Tax	11,523,073	11,988,044	12,636,755	12,440,774	12,938,405
Property Tax - RPTTF Distribution	2,086,453	2,041,491	1,862,572	2,050,000	2,050,000
Property Tax - VLF In Lieu	12,533,700	12,932,559	13,574,549	13,785,247	14,440,046
Franchise	6,965,353	6,906,143	6,692,960	7,016,349	7,156,676
Transient Occupancy	2,941,509	3,074,368	3,291,602	2,621,581	2,700,228
Business Licenses	830,802	815,768	861,753	763,541	803,371
Real Property Transfer	394,358	396,350	400,000	394,361	400,000
Ambulance/Paramedic Benefit Tax	367,270	372,047	368,000	368,000	368,000
TOTAL TAXES	83,900,375	83,973,012	86,520,392	85,781,243	87,613,724
LICENSES AND PERMITS					
Tobacco License	61,384	61,697	62,000	62,000	62,000
Building Permits	2,087,296	2,304,503	1,895,000	1,895,000	1,895,000
Other Licenses and Permits	114,478	93,913	54,000	54,000	54,000
TOTAL LICENSES AND PERMITS	2,263,158	2,460,113	2,011,000	2,011,000	2,011,000
INTERGOVERNMENTAL	1,608,358	2,305,878	1,439,200	1,501,750	2,273,024
CHARGES FOR SERVICES					
Planning Fees	219,069	202,024	130,000	130,000	130,000
Engineering Fees	816,513	1,662,145	1,230,000	1,230,000	1,230,000
Contract Safety Services	658,895	686,133	614,908	664,908	614,912
Interfund Reimbursements	1,307,104	2,138,572	3,447,150	3,731,366	4,379,124
Miscellaneous	674,449	336,138	913,000	393,039	377,100
TOTAL CHARGES FOR SERVICES	3,676,030	5,025,012	6,335,058	6,149,313	6,731,136
USE OF MONEY AND PROPERTY	6,106,094	8,135,322	4,440,500	5,311,500	5,145,500
FINES AND FORFEITURES	556,242	517,316	467,500	475,239	469,500
MISCELLANEOUS	429,514	453,419	216,000	328,929	206,250
TOTAL GENERAL FUND OPERATING BUDGET	**98,539,771**	**102,870,072**	**101,429,650**	**101,558,974**	**104,450,134**
NONRECURRING REVENUES-TRANSFERS IN	161,918	-	-	-	-
TOTAL GENERAL FUND	**$ 98,701,689**	**$ 102,870,072**	**$ 101,429,650**	**$ 101,558,974**	**$ 104,450,134**

City of El Cajon FY2026-2027 Budget

REVENUES & OTHER FINANCIAL SOURCES

DESCRIPTION	FY23-24 ACTUAL	FY24-25 ACTUAL	FY25-26 BUDGETED	FY25-26 EST. ACTUAL	FY26-27 BUDGET
SPECIAL REVENUE FUNDS					
AMERICAN RESCUE PLAN*	$ 3,812,400	$ 12,718,971	5,554,871	$ 2,574,858	$ 2,979,943
CA BEVERAGE GRANT	2,142	3,548	-	844	-
STREET MAINTENANCE (GAS TAX)	3,045,838	3,209,864	3,017,905	3,017,905	3,017,905
TRANSIT	123,894	133,435	133,775	133,775	133,775
COPS GRANT	318,119	345,696	305,000	305,000	305,000
FEDERAL ASSET FORFEITURE	45,290	39,072	20,500	20,500	20,500
STATE ASSET FORFEITURE	16,521	19,872	11,000	11,000	11,000
TOTAL FEDERAL/STATE ASSET FORFEITURE	61,811	58,944	31,500	31,500	31,500
LOCAL PUBLIC SAFETY	600,290	615,446	618,368	618,368	626,932
FEDERAL, STATE AND LOCAL GRANTS*					
Police Grants	402,395	810,359	1,825,744	271,074	1,554,670
Parks & Recreation Grants	-	17,986	43,582	2,018	41,564
Engineering Services Operating Grants	189,625	1,441,733	3,616,967	1,032,366	2,584,601
Fire Department Grants	119,155	113,773	243,680	87,249	156,431
Public Works Operating Grants	-	-	-	-	-
Community Development Grants	122,799	-	-	-	-
TOTAL FEDERAL, STATE AND LOCAL GRANTS	833,974	2,383,851	5,729,973	1,392,707	4,337,266
RECREATION PROGRAMS	529,179	637,417	650,825	650,825	654,825
MAGNOLIA PERFORMING ARTS CENTER	364,477	143,146	1,013,000	513,000	1,013,000
CASP SERVICES (AB1379)	29,268	28,642	-	20,540	20,000
COMMUNITY DEV BLOCK GRANTS (CDBG)*	1,555,092	1,631,284	3,119,490	1,410,307	3,031,497
HOUSING INVEST PARTNERSHIP (HOME)*	165,330	326,280	7,956,917	254,077	8,276,400
PERMANENT LOCAL HOUSING ALLOCATION (PLHA)*	675,407	627,670	2,501,668	528,585	1,973,083
CALHOME GRANT	-	14,048	166,584	166,584	166,584
LOW/MOD HOUSING ASSET FUND	307,158	693,132	205,402	325,387	215,902
HOUSING IN LIEU FEES	21,172	340,087	-	-	32,000
TOTAL SPECIAL REVENUE FUNDS	**$ 12,445,551**	**$ 23,911,461**	**$ 31,005,278**	**$ 11,944,262**	**$ 26,815,612**

City of El Cajon FY2026-2027 Budget

REVENUES & OTHER FINANCIAL SOURCES

DESCRIPTION	FY23-24 ACTUAL	FY24-25 ACTUAL	FY25-26 BUDGETED	FY25-26 EST. ACTUAL	FY26-27 BUDGET
DEBT SERVICE FUND					
Pension Obligation Bonds	9,121,871	9,122,940	9,118,641	9,118,641	9,118,641
TOTAL DEBT SERVICE FUND	**$ 9,121,871**	**$ 9,122,940**	**$ 9,118,641**	**$ 9,118,641**	**$ 9,118,641**
CAPITAL PROJECT FUNDS*					
CITY IMPROVEMENT PROJECTS	$ 80,074	$ 84,158	$ 2,586,767	$ 2,572,306	$ 3,147,638
PUBLIC SAFETY FACILITY - PROPOSITION O	402,957	224,449	-	75,349	-
ROAD MAINTENANCE & REHAB PROJECTS	2,932,992	3,243,586	2,799,404	2,078,710	2,991,475
TRANSNET	1,684,353	6,567,761	21,443,345	6,628,460	14,814,885
REGIONAL TRANSPORTATION CONGESTION	175,396	255,419	-	444,642	-
SPECIFIC STREET OBLIGATIONS	100,000	100,000	-	115,927	-
TRAFFIC CONGESTION RELIEF	10,108	9,182	-	426	-
PARK IMPACT FEES	4,969	21,865	-	27,016	-
CAPITAL GRANTS FUND	7,407,177	4,006,593	13,413,298	3,459,968	11,760,479
TOTAL CAPITAL PROJECT FUNDS	**$ 12,798,026**	**$ 14,513,013**	**$ 40,242,814**	**$ 15,402,804**	**$ 32,714,477**
ENTERPRISE FUND					
WASTEWATER					
Licenses and Permits	-	-	140,000	140,000	140,000
Charges for Services	34,008,503	33,907,484	35,047,000	35,047,000	35,047,000
Use of Money & Property	1,852,742	2,843,739	-	-	-
Fines and Forfeitures	204,250	174,659	47,600	47,600	47,600
Loan & Grant Proceeds, Capital Contribution	33,905	89,845	-	-	-
Other	7,833	38,340	-	-	-
TOTAL WASTEWATER	**$ 36,107,233**	**$ 37,054,067**	**$ 35,234,600**	**$ 35,234,600**	**$ 35,234,600**
INTERNAL SERVICE FUNDS					
VEHICLE / EQUIPMENT MAINTENANCE	1,992,596	2,002,007	2,500,000	2,505,818	2,500,000
VEHICLE & EQUIPMENT REPLACEMENT*	500,000	75,216	-	104,912	-
SELF INSURANCE	4,292,276	3,346,651	8,600,000	8,600,000	4,000,000
INFORMATION TECHNOLOGY SERVICES	3,858,087	4,022,340	5,014,670	5,014,670	6,303,418
POST EMPLOYEMENT BENEFITS	1,196,317	9,927,951	11,463,344	11,463,344	11,463,344
TOTAL INTERNAL SERVICE FUNDS	**$ 11,839,276**	**$ 19,374,165**	**$ 27,578,014**	**$ 27,688,744**	**$ 24,266,762**
TOTAL PROPRIETARY FUNDS	**$ 47,946,509**	**$ 56,428,232**	**$ 62,812,614**	**$ 62,923,344**	**$ 59,501,362**
TOTAL REVENUE - ALL FUNDS	**$ 181,013,646**	**$ 206,845,718**	**$ 244,608,997**	**$ 200,948,025**	**$ 232,600,226**

*** Capital Project, Grant, and American Rescue Plan FY25-26 estimates are actual balances through April 30, 2026**

City of El Cajon FY2026-2027 Budget

EXPENDITURES & OTHER FINANCIAL USES

DESCRIPTION	FY23-24 ACTUAL	FY24-25 ACTUAL	FY25-26 BUDGETED	FY25-26 EST. ACTUAL	FY26-27 BUDGET
GENERAL FUND					
GENERAL GOVERNMENT					
Mayor and City Council	$ 561,738	$ 582,898	$ 572,121	$ 570,606	$ 589,291
Contingency / Contributions	5,000	5,000	12,500	-	-
City Manager	1,890,476	2,038,124	2,016,313	1,735,618	2,141,705
Economic Development	1,413,425	966,679	1,579,562	1,200,689	1,151,295
City Clerk / Elections	643,346	960,748	688,273	699,781	959,802
Finance	2,793,914	3,016,057	3,016,700	2,971,667	3,164,440
City Attorney	662,885	835,135	894,664	882,493	858,456
Human Resources	1,307,619	1,190,896	1,261,201	1,016,842	1,296,990
TOTAL GENERAL GOVERNMENT	9,278,403	9,595,537	10,041,334	9,077,696	10,161,979
PUBLIC SAFETY					
POLICE					
Administration	3,908,451	3,844,918	5,629,699	4,853,344	3,310,611
Professional Standards Division	3,232,653	3,003,964	3,707,082	3,311,990	3,169,182
Records	1,124,656	1,075,260	1,408,719	1,222,813	1,641,404
Patrol	21,709,443	23,053,933	22,401,614	21,033,676	22,037,070
Investigations	7,155,170	6,953,791	7,753,104	8,897,733	9,095,185
Laboratory	1,339,935	1,062,209	1,333,446	1,427,657	1,328,655
Special Operations Unit	4,110,686	3,781,534	3,360,400	4,381,120	4,140,240
Traffic	2,419,310	2,386,481	2,730,092	3,372,178	3,113,490
Ancillary and Auxiliary Units	131,809	217,693	244,287	158,337	149,601
SWAT	-	-	-	-	70,235
Communications	3,286,621	3,428,652	3,718,185	3,738,670	3,792,613
Animal Control	1,219,532	1,406,888	1,494,924	1,497,554	1,494,924
TOTAL POLICE	49,638,266	50,215,323	53,781,552	53,895,072	53,343,210
FIRE					
Administration	2,196,193	2,042,485	2,298,765	2,709,920	2,516,242
Suppression	15,956,091	16,902,931	17,354,711	17,314,144	18,543,884
Prevention	281,636	219,684	268,873	258,594	301,469
Heartland Fire and Rescue	2,874,444	3,063,673	3,541,402	3,272,503	3,791,780
Emergency Medical Services	303,742	303,050	248,200	241,774	175,950
TOTAL FIRE	21,612,106	22,531,823	23,711,951	23,796,935	25,329,325
TOTAL PUBLIC SAFETY	71,250,372	72,747,146	77,493,503	77,692,007	78,672,535
ENGINEERING SERVICES					
Administration	769,919	688,792	943,025	879,458	921,924
Engineering -General	415	623	-	-	-
Engineering-Private Development	387,140	663,899	428,374	467,680	560,171
Traffic Engineering	1,088,604	1,137,621	987,027	1,143,656	990,351
Traffic Maintenance	1,057,897	716,059	-	-	-
Parks	1,756,278	1,943,084	-	-	-
Street Median & Parkway Tree Maint	366,550	620,860	-	-	-
Facilities Maintenance	2,428,456	2,848,904	-	-	-
Engineering-CIP Projects	914,616	756,807	559,355	510,864	301,138
TOTAL ENGINEERING SERVICES	8,769,875	9,376,649	2,917,781	3,001,658	2,773,584
PARKS AND RECREATION					
Parks & Recreation Administration	4,023,180	1,941,667	1,787,488	1,632,167	1,628,010
Community Services & Events	429,625	238,638	182,186	174,247	92,424
Park Operations	-	-	2,284,151	2,043,897	2,253,267
Recreation Operations	-	1,992,951	2,668,244	2,503,472	3,265,701
TOTAL PARKS AND RECREATION	$ 4,452,805	$ 4,173,256	$ 6,922,069	$ 6,353,783	$ 7,239,402

City of El Cajon FY2026-2027 Budget

EXPENDITURES & OTHER FINANCIAL USES

DESCRIPTION	FY23-24 ACTUAL	FY24-25 ACTUAL	FY25-26 BUDGETED	FY25-26 EST. ACTUAL	FY26-27 BUDGET
COMMUNITY DEVELOPMENT					
Administration	$ 427,080	$ 567,031	$ 552,864	$ 540,168	$ 218,383
Planning	1,496,379	1,133,221	1,174,954	1,184,188	1,353,214
Building and Safety	1,109,048	1,053,214	1,265,218	1,067,775	985,539
Housing	-	302,108	475,634	448,633	518,967
TOTAL COMMUNITY DEVELOPMENT	3,032,507	3,055,574	3,468,670	3,240,764	3,076,103
PUBLIC WORKS					
Administration	-	-	1,063,098	1,142,905	1,415,470
Park Median & Parkway Tree Maint	-	-	576,188	494,424	564,343
Traffic Maintenance	-	-	521,610	470,248	535,280
Facilities Maintenance	-	-	2,759,657	2,601,923	2,473,212
TOTAL PUBLIC WORKS	-	-	4,920,553	4,709,500	4,988,305
OTHER FINANCING USES	500,000	-	3,400,000	3,400,000	500,000
TOTAL GENERAL FUND	**97,283,962**	**98,948,162**	**109,163,910**	**107,475,408**	**107,411,908**
SPECIAL REVENUE FUNDS					
AMERICAN RESCUE PLAN*	$ 3,823,830	$ 12,718,971	$ 5,554,871	$ 2,574,928	$ 2,979,943
CA BEVERAGE GRANT	2,104	-	-	-	-
STREET MAINTENANCE (GAS TAX)	2,797,027	3,613,317	6,199,131	4,173,913	4,815,250
TRANSIT	94,675	139,368	150,788	117,280	158,563
COPS GRANT	238,326	164,063	463,984	297,925	201,265
FEDERAL ASSET FORFEITURE	46,649	26,218	21,000	27,351	37,000
STATE ASSET FORFEITURE	-	-	20,000	13,889	25,000
TOTAL FEDERAL/STATE ASSET FORFEITURE	46,649	26,218	41,000	41,240	62,000
POLICE - LOCAL PUBLIC SAFETY	534,911	504,294	601,246	604,744	467,405
FIRE - LOCAL PUBLIC SAFETY	263,232	26,412	47,500	88,149	51,000
LOCAL PUBLIC SAFETY	798,143	530,706	648,746	692,893	518,405
FEDERAL, STATE AND LOCAL GRANTS*					
Police Grants	657,629	611,867	1,825,744	271,074	1,554,670
Parks & Recreation Grants	3,819	5,100	43,582	2,018	41,564
Engineering Services Operating Grants	235,149	1,425,457	3,616,967	1,032,366	2,584,601
Fire Department Grants	136,040	91,010	243,680	87,249	156,431
Community Development Grants	94,228	-	-	-	-
	1,126,865	2,133,434	5,729,973	1,392,707	4,337,266
RECREATION SPECIAL PROGRAMS	543,069	508,151	636,276	476,251	614,623
MAGNOLIA PERFORMING ARTS CENTER	491,361	681,005	949,700	466,668	997,032
CASP SERVICES (AB1379)	5,550	8,375	8,466	5,428	8,466
COMMUNITY DEV BLOCK GRANTS (CDBG)*	1,436,652	1,627,445	3,119,490	1,410,307	3,031,497
HOUSING INVEST PARTNERSHIP (HOME)*	86,111	293,123	7,956,917	254,077	8,276,400
PERMANENT LOCAL HOUSING ALLOCATION (PLI	604,673	698,404	2,501,668	528,585	1,973,083

City of El Cajon FY2026-2027 Budget

EXPENDITURES & OTHER FINANCIAL USES

DESCRIPTION	FY23-24 ACTUAL	FY24-25 ACTUAL	FY25-26 BUDGETED	FY25-26 EST. ACTUAL	FY26-27 BUDGET
CALHOME GRANT	$ -	$ -	$ 64,588	$ 55,556	$ 137,210
LOW/MOD HOUSING ASSET FUND	149,116	29,348	270,176	43,641	267,880
LOW/MOD HOUSING FUND PROJECTS	245,111	363,503	2,883,470	197,970	2,883,970
HOUSING IN LIEU PROJECTS	-	-	-	-	-
TOTAL SPECIAL REVENUE FUNDS	**$ 12,489,262**	**$ 23,535,431**	**$ 37,179,244**	**$ 12,729,369**	**$ 31,262,853**
DEBT SERVICE FUND					
PENSION OBLIGATION BONDS	$ 8,536,779	$ 8,535,414	$ 9,122,932	$ 9,123,082	$ 9,122,932
TOTAL DEBT SERVICE FUND	**$ 8,536,779**	**$ 8,535,414**	**$ 9,122,932**	**$ 9,123,082**	**$ 9,122,932**
CAPITAL PROJECT FUNDS*					
CITY CAPITAL IMPROVEMENT PROJECTS	$ 210,641	$ 85,861	$ 8,935,743	$ 526,031	$ 8,409,712
PUBLIC SAFETY FACILITY - PROPOSITION O	155,235	216,537	3,541,692	19,286	3,534,796
ROAD MAINTENANCE & REHAB PROJECTS	1,790,901	(130,268)	3,591,073	1,664,090	1,926,982
TRANSNET	3,930,892	4,294,308	21,443,345	6,628,460	14,814,885
REGIONAL TRANSPORTATION CONGESTION	151,247	467,843	35,043	24,114	10,929
SPECIFIC STREET OBLIGATIONS	8,772	27,134	587,343	1,399	585,945
TRAFFIC CONGESTION RELIEF	78,353	242,364	18,161	12,492	5,669
PARK IMPACT FEES	-	30,763	138,527	-	138,527
CAPITAL GRANTS FUND	4,767,794	5,835,271	13,413,298	1,652,818	11,760,479
TOTAL CAPITAL PROJECT FUNDS	**$ 11,093,835**	**$ 11,069,813**	**$ 51,704,225**	**$ 10,528,690**	**$ 41,187,924**
ENTERPRISE FUND					
WASTEWATER					
Disposal	$ 15,189,959	$ 16,733,734	$ 20,060,242	$ 20,872,239	$ 22,777,575
Maintenance and Services	4,906,741	6,911,923	5,808,412	3,966,436	6,145,046
Wastewater - Engineering	-	-	2,048,257	924,686	3,118,548
Customer Service	441,425	380,679	453,550	335,053	468,238
NPDES - Engineering	2,663,192	2,935,142	2,010,783	1,653,741	2,200,762
NPDES - Operations	-	-	2,154,409	1,816,859	2,521,865
Wastewater Projects*	1,484,401	679,050	23,306,167	2,153,209	21,152,958
Vehicle / Technology Replacement	477,979	446,376	1,313,772	373,712	1,656,006
TOTAL WASTEWATER	$ 25,163,697	$ 28,086,904	$ 57,155,592	$ 32,095,935	$ 60,040,998

City of El Cajon FY2026-2027 Budget

EXPENDITURES & OTHER FINANCIAL USES

DESCRIPTION	FY23-24 ACTUAL	FY24-25 ACTUAL	FY25-26 BUDGETED	FY25-26 EST. ACTUAL	FY26-27 BUDGET
INTERNAL SERVICE FUNDS					
VEHICLE / EQUIPMENT MAINTENANCE	$ 2,114,829	$ 2,319,640	$ 2,662,423	$ 2,327,138	$ 3,093,773
VEHICLE & EQUIPMENT REPLACEMENT*	605,585	585,564	1,986,192	1,077,808	1,106,884
SELF INSURANCE	4,314,627	5,196,590	10,497,738	9,020,138	8,076,383
INFORMATION TECHNOLOGY SERVICES	4,580,116	4,605,075	6,202,125	5,182,918	6,351,613
POST EMPLOYMENT BENEFITS	860,190	10,056,495	11,463,344	11,463,344	11,463,344
TOTAL INTERNAL SERVICE FUNDS	$ 12,475,347	$ 22,763,364	$ 32,811,822	$ 29,071,346	$ 30,091,997
TOTAL PROPRIETARY FUNDS	$ 37,639,044	$ 50,850,268	$ 89,967,414	$ 61,167,281	$ 90,132,995
TOTAL EXPENDITURES-ALL FUNDS	$ 167,042,882	$ 192,939,088	$ 297,137,725	$ 201,023,830	$ 279,118,612

* Capital Project, Grant, and American Rescue Plan FY25-26 estimates are actual balances through April 30, 2026

CITY OF EL CAJON FISCAL YEAR 2026-2027 BUDGET
AUTHORIZED POSITIONS BY FUNCTION AND FUNDING SOURCE

GENERAL GOVERNMENT

Activity / Position	General Fund	Fleet Maint	Waste-water	Gas Tax	Transit	Other Funding	Total
ACCOUNTANT	1.00	-	-	-	-	-	1.00
ACCOUNTING TECHNICIAN	3.00	-	-	-	-	-	3.00
ADMINISTRATIVE ANALYST	2.00	-	-	-	-	-	2.00
ASSISTANT CITY MANAGER	1.00	-	-	-	-	-	1.00
ASSISTANT TO THE CITY MANAGER	1.00	-	-	-	-	-	1.00
BUYER	1.00	-	-	-	-	-	1.00
CITY ATTORNEY	1.00	-	-	-	-	-	1.00
CITY CLERK	1.00	-	-	-	-	-	1.00
CITY MANAGER	1.00	-	-	-	-	-	1.00
CUSTOMER SERVICE REPRESENTATIVE	2.00	-	-	-	-	-	2.00
DEPUTY CITY CLERK	1.00	-	-	-	-	-	1.00
DEPUTY CITY MANAGER	0.70	-	-	-	-	0.30	1.00
DIRECTOR OF FINANCE	1.00	-	-	-	-	-	1.00
DIRECTOR OF INFORMATION TECHNOLOGIES	-	-	-	-	-	1.00	1.00
EXECUTIVE ASSISTANT TO THE CITY ATTORNEY	1.00	-	-	-	-	-	1.00
EXECUTIVE ASSISTANT TO THE CITY MANAGER	0.60	-	-	-	-	0.40	1.00
FINANCIAL OPERATIONS MANAGER	1.00	-	-	-	-	-	1.00
GEOGRAPHIC INFO SYS ANALYST I/II	-	-	-	-	-	2.00	2.00
HUMAN RESOURCES ANALYST	1.00	-	-	-	-	-	1.00
HUMAN RESOURCE MANAGER	1.00	-	-	-	-	-	1.00
INFORMATION TECHNOLOGIES ANALYST	-	-	-	-	-	2.00	2.00
INFORMATION TECHNOLOGIES SPECIALIST	-	-	-	-	-	2.00	2.00
MANAGEMENT ANALYST	1.00	-	-	-	-	-	1.00
MARKETING AND ENGAGEMENT MANAGER	0.50	-	-	-	-	-	0.50
NETWORK ADMINISTRATOR	-	-	-	-	-	2.00	2.00
PRINCIPAL FISCAL ANALYST	1.00	-	-	-	-		1.00
PURCHASING AGENT	1.00	-	-	-	-	-	1.00
SENIOR ACCOUNTANT	2.00	-	-	-	-	-	2.00
SENIOR ACCOUNTING TECHNICIAN	1.00	-	-	-	-	-	1.00
SENIOR BUYER	1.00	-	-	-	-	-	1.00
SENIOR MANAGEMENT ANALYST (CMO)	0.75	-	-	-	-	1.25	2.00
SYSTEMS ACCOUNTANT	1.00	-	-	-	-	-	1.00
TOTAL	30.55	-	-	-	-	10.95	41.50

PUBLIC SAFETY
POLICE DEPARTMENT

Activity / Position	General Fund	Fleet Maint	Waste-water	Gas Tax	Transit	Other Funding	Total
ADMINISTRATIVE SECRETARY	1.00	-	-	-	-	-	1.00
COMMUNICATIONS CENTER MANAGER	1.00	-	-	-	-	-	1.00
CONFIDENTIAL SECRETARY	1.00	-	-	-	-	-	1.00
CRIME ANALYST	1.00	-	-	-	-	-	1.00
CRIME LAB MANAGER	1.00	-	-	-	-	-	1.00
EXECUTIVE ASST TO POLICE CHIEF	1.00	-	-	-	-	-	1.00
FORENSIC EVIDENCE TECHNICIAN	3.00	-	-	-	-	-	3.00
LATENT PRINT EXAMINER	1.50	-	-	-	-	-	1.50
MANAGEMENT ANALYST	1.00	-	-	-	-	-	1.00
MANAGEMENT ASSISTANT	1.00	-	-	-	-	-	1.00
PARKING ENFORCEMENT OFFICER	1.00	-	-	-	-	-	1.00
POLICE CAPTAIN	2.00	-	-	-	-	-	2.00
POLICE CHIEF	1.00	-	-	-	-	-	1.00
POLICE CORPORAL	5.00	-	-	-	-	-	5.00
POLICE DISPATCHER I/II	14.00	-	-	-	-	-	14.00
POLICE LIEUTENANT	7.00	-	-	-	-	-	7.00
POLICE OFFICER	93.00	-	-	-	-	-	93.00
POLICE RECORDS MANAGER	1.00	-	-	-	-	-	1.00
POLICE RECORDS SPECIALIST	9.00	-	-	-	-	-	9.00
POLICE RECORDS SUPERVISOR	2.00	-	-	-	-	-	2.00
POLICE SERGEANT	18.00	-	-	-	-	-	18.00
POLICE SERVICES OFFICER I	10.00	-	-	-	-	-	10.00
PROPERTY CLERK	2.00	-	-	-	-	-	2.00
PUBLIC SAFETY COMMUNICATIONS OPERATOR	2.00	-	-	-	-	-	2.00
SECRETARY	1.00	-	-	-	-	-	1.00
SENIOR MANAGEMENT ANALYST	1.00	-	-	-	-	-	1.00
SUPERVISING POLICE DISPATCHER	4.00	-	-	-	-	-	4.00
TOTAL POLICE	185.50	-	-	-	-	-	185.50

CITY OF EL CAJON FISCAL YEAR 2026-2027 BUDGET
AUTHORIZED POSITIONS BY FUNCTION AND FUNDING SOURCE

Activity / Position	General Fund	Fleet Maint	Waste-water	Gas Tax	Transit	Other Funding	Total
PUBLIC SAFETY (cont.)							
FIRE DEPARTMENT							
ADMINISTRATIVE SECRETARY	1.00	-	-	-	-	-	1.00
DEPUTY FIRE CHIEF	1.00	-	-	-	-	-	1.00
DEPUTY FIRE MARSHAL	1.00	-	-	-	-	-	1.00
FIRE BATTALION CHIEF	3.00	-	-	-	-	-	3.00
FIRE CAPTAIN	18.00	-	-	-	-	-	18.00
FIRE DIVISION CHIEF	2.00	-	-	-	-	-	2.00
FIRE ENGINEER	18.00	-	-	-	-	-	18.00
FIRE INSPECTOR I / II	2.00	-	-	-	-	-	2.00
GEOGRAPHIC INFO SYS ANALYST	0.50	-	-	-	-	-	0.50
PARAMEDIC FIREFIGHTER	24.00	-	-	-	-	-	24.00
SENIOR MANAGEMENT ANALYST	1.00	-	-	-	-	-	1.00
TOTAL FIRE	71.50	-	-	-	-	-	71.50
TOTAL ALL PUBLIC SAFETY	257.00	-	-	-	-	-	257.00

Activity / Position	General Fund	Fleet Maint	Waste-water	Gas Tax	Transit	Other Funding	Total
ENGINEERING							
ASSOCIATE CIVIL ENGINEER	4.15	-	8.85	1.00	-	-	14.00
CITY ENGINEER/DEP. DIR. OF DEV. SRVCS - ES	0.20	-	0.80	-	-	-	1.00
CITY TRAFFIC ENGINEER	0.80	-	-	0.20	-	-	1.00
CUSTOMER SERVICE REPRESENTATIVE	-	-	1.00	-	-	-	1.00
DIRECTOR OF DEVELOPMENT SERVICES	1.00	-	-	-	-	-	1.00
MANAGEMENT ANALYST	1.00	-	-	-	-	-	1.00
MANAGEMENT ASSISTANT	-	-	1.00	-	-	-	1.00
PRINCIPAL CIVIL ENGINEER	0.25	-	1.65	0.10	-	-	2.00
ENGINEERING SERVICES INSPECTOR	1.20	-	0.50	0.30	-	-	2.00
SENIOR ENGINEERING TECHNICIAN	0.85	-	0.75	0.40	-	-	2.00
SENIOR MANAGEMENT ANALYST	1.00	-	-	-	-	-	1.00
STORM WATER COMPLIANCE OFFICER	-	-	1.00	-	-	-	1.00
TOTAL	10.45	-	15.55	2.00	-	-	28.00

Activity / Position	General Fund	Fleet Maint	Waste-water	Gas Tax	Transit	Other Funding	Total
PUBLIC WORKS							
DEPUTY DIRECTOR OF PUBLIC WORKS	1.00	-		-	-	-	1.00
DIRECTOR OF PUBLIC WORKS OPERATIONS	1.00	-		-	-	-	1.00
EQUIPMENT MECHANIC	-	3.00		-	-	-	3.00
FACILITIES TECHNICIAN	6.00	-		-	-	-	6.00
FLEET MANAGER	-	1.00		-	-	-	1.00
FLEET SPECIALIST	-	0.50		-	-	-	0.50
LEAD EQUIPMENT MECHANIC	-	1.00		-	-	-	1.00
LEAD FACILITIES TECHNICIAN	1.00	-		-	-	-	1.00
MAINTENANCE SUPERVISOR	1.35	-	1.40	0.20	0.05	-	3.00
MANAGEMENT ASSISTANT	1.00	-		-	-	-	1.00
OPERATIONS MANAGER	1.00	-	1.00	-	-	-	2.00
PUB WKS EQUIPMENT OPERATOR	1.25	-	8.10	3.60	0.05	-	13.00
PUB WKS MAINT CREW LEADER	0.35	-	2.05	0.60	-	-	3.00
PUB WKS MAINT WORKER TRAINEE / 1 / 2	1.10	-	5.05	3.80	0.05	-	10.00
SENIOR MANAGEMENT ANALYST	1.00	-		-	-	-	1.00
TOTAL	16.05	5.50	17.60	8.20	0.15	-	47.50

CITY OF EL CAJON FISCAL YEAR 2026-2027 BUDGET
AUTHORIZED POSITIONS BY FUNCTION AND FUNDING SOURCE

Activity / Position	General Fund	Fleet Maint	Waste-water	Gas Tax	Transit	Other Funding	Total
PARKS & RECREATION							
ASSISTANT PARKS & RECREATION SUPERVISOR	3.00	-	-	-	-	-	3.00
DEPUTY DIRECTOR OF PARKS & RECREATION	1.00	-	-	-	-	-	1.00
DIRECTOR OF PARKS & RECREATION	1.00	-	-	-	-	-	1.00
PARK MAINTENANCE SUPERVISOR	1.00	-	-	-	-	-	1.00
POLICE SERVICES OFFICER II	1.00	-	-	-	-	-	1.00
PARK RANGER SUPERVISOR	1.00	-	-	-	-	-	1.00
PARKS & RECREATION MANAGER	3.00	-	-	-	-	-	3.00
PARKS MAINT WORKER I/II	5.00	-	-	-	-	-	5.00
PARKS MAINT WORKER III	3.00	-	-	-	-	-	3.00
PARKS & RECREATION SUPERVISOR	8.00	-	-	-	-	-	8.00
SENIOR MANAGEMENT ANALYST	1.00	-		-	-	-	1.00
TOTAL	28.00	-	-	-	-	-	28.00
COMMUNITY DEVELOPMENT and HOUSING							
ADMINISTRATIVE SECRETARY	1.00	-	-	-	-	-	1.00
ASSOCIATE PLANNER	2.00	-	-	-	-	-	2.00
BUILDING INSPECTOR	1.00	-	-	-	-	-	1.00
BUILDING OFFICIAL	1.00	-	-	-	-	-	1.00
CODE COMPLIANCE OFFICER	2.00	-	-	-	-	-	2.00
CUSTOMER SERVICE REPRESENTATIVE	2.00	-	-	-	-	-	2.00
DEPUTY DIRECTOR OF DEV. SERVICES - CD	1.00	-	-	-	-	-	1.00
DIRECTOR OF COMMUNITY DEVELOPMENT	1.00	-	-	-	-	-	1.00
HOUSING MANAGER	1.00	-	-	-	-	-	1.00
MANAGEMENT ASSISTANT	1.00	-	-	-	-	-	1.00
PLANS EXAMINER	1.00	-	-	-	-	-	1.00
PRINCIPAL PLANNER	1.00	-	-	-	-	-	1.00
SENIOR BUILDING INSPECTOR	1.00	-	-	-	-	-	1.00
SENIOR MANAGEMENT ANALYST	1.00	-	-	-	-	-	1.00
SUPV BUILDING INSPECTOR	1.00	-	-	-	-	-	1.00
TOTAL	18.00	-	-	-	-	-	18.00
TOTAL FUNDED FTE ALL FUNDS	**360.05**	**5.50**	**33.15**	**10.20**	**0.15**	**10.95**	**420.00**

The City utilizes part-time staff to provide a variety of services. Funding for paid internships and other part-time positions is allocated in individual General and Non-General Fund department budgets. This allows the departments to hire the appropriate number of part-time employees within the confines of their respective budget allocations. They are not considered full-time employees (FTEs) and are not recognized as such in the budget.

FUNDED PART-TIME POSITIONS (Not included in FTE count above)

Activity / Position	General Fund	Fleet Maint	Waste-water	Gas Tax	Transit	Other Funding	Total
ADMINISTRATIVE INTERN - ENGINEERING SVCS	-	-	0.50	-	-	-	0.50
PUBLIC SAFETY AIDE - POLICE	1.50	-	-	-	-	-	1.50
RECREATION SPECIALISTS (I-V)-RECREATION	18.50	-	-	-	-	6.00	24.50
TOTAL	20.00	-	0.50	-	-	6.00	26.50

City Council
Agenda Report
Agenda Item 10.

DATE: 06/23/2026

TO: Honorable Mayor and City Councilmembers

FROM: Marisol Thorn, Deputy City Manager

SUBJECT: Compensation for Executive and Unrepresented Employees (A-29), City Attorney and City Manager

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RECOMMENDATION:

That the Mayor provides an oral report summarizing recommended changes in compensation for the City's "local agency executives" and, following the report, that the City Council:

1. Approves the changes to City Council Policy A-29 described below and reflected in the attachment; and
2. Adopts the next Resolutions, in order, to approve amendments to the employment contracts with the City Attorney and the City Manager, and authorizing the Mayor to execute the amendments, substantially in the forms as presented.

BACKGROUND:

City Council Policy A-29 details the compensation for all employees not represented by any of the City's recognized bargaining groups. These employees include all department directors, confidential and other unrepresented management employees, and part-time/seasonal/temporary (PST) employees. Although the City Manager and City Attorney are not in the A-29 group, they typically receive the same cost of living increase as the employees they supervise.

SB 1436, adopted in 2016, requires that the City Council provide an oral report with a summary of recommendations for a final action on the salaries or compensation of certain "local agency executives." This oral report must be given by the Mayor during the open meeting in which the final action on compensation, salaries, and benefits is to be taken.

A "local agency executive" is defined as those employees of a local agency not subject to the Meyers-Milias-Brown Act and who is either (1) the chief executive officer, deputy or assistant chief executive officer, (2) the head of a department of a local agency, or (3) is employed under a contract with the local agency. For the City, the "local agency executives" subject to SB 1436 include: City Manager, City Attorney, Assistant City Manager, Deputy City Manager, City Clerk, Director of Development Services, Director of Finance/City Treasurer, Director of Information Technologies, Director of Parks and Recreation, Director of Public Works, Fire Chief, and Police Chief.

As recommended, except for the Police Chief, all the employees in this group will receive a general salary increase of 2.5% effective June 20, 2026, the same increase in pay received by their respective municipal employees. It is recommended that the Police Chief receives a 4.5% general increase.

There is additional clean-up language, including the alignment of certification incentives as provided to the municipal groups.

Lastly, all employees in this group will receive an increase to the cafeteria benefit allotment, the same as employees they supervise, effective January 1, 2027.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

The proposed City Council action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines section 15378(b)(4) and (5). Government fiscal and administrative activities are not subject to CEQA.

FISCAL IMPACT:

Compensation changes are included in the FY 2026-27 budget.

Prepared By: Marisol Thorn, Deputy City Manager

Reviewed By: N/A

Approved By: Graham Mitchell, City Manager

Attachments

Resolution - CM Employment Agreement

Proposed Agreement - CM (9th Amendment)

Resolution - CA Employment Agreement

Proposed Agreement - CA (1st Amendment)

CCP A-29 w/ Redlines

CCP A-29 Clean

RESOLUTION NO. ___-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CAJON APPROVING THE NINTH AMENDMENT TO CITY MANAGER EMPLOYMENT AGREEMENT

WHEREAS, on April 24, 2018, the City of El Cajon (the "City") and the City Manager entered into that certain "City Manager Employment Agreement Between the City of El Cajon and Graham Mitchell" (the "Agreement"), which established the terms and conditions for employment as the City Manager for the City, and provides, among other things, benefits and compensation payable to the City Manager; and

WHEREAS, on January 14, 2020, the City Council approved the First Amendment to City Manager Employment Agreement (the "First Amendment") to more accurately describe the City Manager's Base Salary as part of his Compensation and Required Employer Costs in paragraph (1)(a) of subsection (A) of Section 4 of the Agreement, effective January 1, 2020; and

WHEREAS, on June 23, 2020, the City Council approved the Second Amendment to City Manager Employment Agreement (the "Second Amendment") to increase benefits and compensation to the City Manager consistent with the Compensation Plan for Executive Employees effective the pay period of June 13, 2020 through June 26, 2020; and

WHEREAS, on June 22, 2021, the City Council approved the Third Amendment to City Manager Employment Agreement (the "Third Amendment") to increase benefits and compensation to the City Manager consistent with the Compensation Plan for Executive Employees effective the pay period of June 12, 2021 through June 25, 2021, and to extend the one-time benefit of moving expenses if the City Manager were to relocate his household within 15 miles of City Hall to April 24, 2026; and

WHEREAS, on May 10, 2022, the City Council approved the Fourth Amendment to City Manager Employment Agreement (the "Fourth Amendment") to more accurately describe the City Manager's Base Salary as part of his Compensation and Required Employer Costs in paragraph (1)(a) of subsection (A) of Section 4 of the Agreement, effective April 13, 2022; and

WHEREAS, on June 14, 2022, the City Council approved the Fifth Amendment to City Manager Employment Agreement (the "Fifth Amendment") to increase benefits and compensation to the City Manager consistent with the Compensation Plan for Executive Employees that became effective the pay period of June 11, 2022 through June 24, 2022; and

WHEREAS, on June 27, 2023, the City Council approved the Sixth Amendment to City Manager Employment Agreement (the "Sixth Amendment") to increase benefits and compensation to the City Manager consistent with the Compensation Plan for Executive Employees that becomes effective on the first paycheck in July 2023, and to provide for an increase of $20,000 in employer-provided annual contribution to deferred compensation; and

WHEREAS, on May 28, 2024, the City Council approved the Seventh Amendment to City Manager Employment Agreement (the "Seventh Amendment") to increase benefits and compensation to the City Manager consistent with the Compensation Plan for Executive Employees that became effective on the first paycheck in July 2024; and

WHEREAS, on June 26, 2025, the City Council approved the Eighth Amendment to City Manager Employment Agreement (the "Eighth Amendment") to increase benefits and compensation to the City Manager consistent with the Compensation Plan for Executive Employees that became effective on the first paycheck in July 2025, and approved an annual technology equipment allowance in an amount not to exceed $1,500; and

WHEREAS, the parties now desire to enter into a Ninth Amendment to the City Manager Employment Agreement (the "Ninth Amendment") to increase compensation and benefits to the City Manager consistent with the Compensation Plan for Executive Employees adopted by the City Council on June 23, 2026 that becomes effective on the first paycheck in July 2026; and

WHEREAS, these changes are exempt from the California Environmental Quality Act ("CEQA") in accordance with section 15378(b)(4) and (5) of the State CEQA Guidelines as government fiscal and administrative activities are not subject to CEQA.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council hereby approves the execution of the Ninth Amendment substantially in the form as presented to the City Council in this meeting, with such changes as may be approved by the City Council.

2. The City Council finds that these changes are exempt from CEQA in accordance with section 15378(b)(4) and (5) of the State CEQA Guidelines as government fiscal and administrative activities are not subject to CEQA.

3. The Mayor and City Clerk are authorized and directed to execute said Ninth Amendment on behalf of the City of El Cajon.

NINTH AMENDMENT TO
CITY MANAGER EMPLOYMENT AGREEMENT

This NINTH AMENDMENT TO CITY MANAGER EMPLOYMENT AGREEMENT is made and entered into effective the 23rd day of June, 2026, by and between the City of El Cajon, California, a charter city and municipal corporation (the "CITY") and Graham Mitchell, an individual (the "CITY MANAGER").

RECITALS

1. CITY and CITY MANAGER entered into that certain "City Manager Employment Agreement Between the City of El Cajon, a charter city and municipal corporation and Graham Mitchell," dated April 24, 2018 (the "AGREEMENT"), by which the CITY and the CITY MANAGER established the terms and conditions for the employment of the CITY MANAGER as the CITY MANAGER for the CITY.

2. The terms of the AGREEMENT provide, among other things, benefits and compensation payable to the CITY MANAGER.

3. The AGREEMENT provides that it may amended at any time by mutual agreement of the CITY and the CITY MANAGER, with any amendments to be in writing, and adopted by the City Council following negotiations between the parties.

4. On January 1, 2020, the CITY and the CITY MANAGER instituted that certain "First Amendment to City Manager Employment Agreement" (the "First Amendment") to more accurately describe the CITY MANAGER's Base Salary as part of his Compensation and Required Employer Costs in paragraph (1) of subsection (A) of Section 4 of the AGREEMENT.

5. On July 1, 2020, the City and the CITY MANAGER instituted that certain "Second Amendment to City Manager Employment Agreement" (the "Second Amendment") to more accurately describe the CITY MANAGER's Base Salary as part of his Compensation and Required Employer Costs in paragraph (1)(a) of subsection (A) of Section 4 of the AGREEMENT.

6. On July 1, 2021, the City and the CITY MANAGER instituted that certain "Third Amendment to City Manager Employment Agreement" (the "Third Amendment") to more accurately describe the CITY MANAGER's Base Salary as part of his Compensation and Required Employer Costs in paragraph (1)(a) of subsection (A) of Section 4 of the AGREEMENT, and to extend the term for relocation compensation as listed in paragraph (6) of subsection (B) of Section 4.

7. On May 10, 2022, the City and the CITY MANAGER instituted that certain "Fourth Amendment to City Manager Employment Agreement" (the "Fourth Amendment") to more accurately describe the CITY MANAGER's Base Salary as part of his Compensation and Required Employer Costs in paragraph (1)(a) of subsection (A) of Section 4 of the AGREEMENT, effective April 13, 2022.

8. On June 14, 2022, the City and the CITY MANAGER instituted that certain "Fifth Amendment to City Manager Employment Agreement" (the "Fifth Amendment") to increase benefits and compensation to the CITY MANAGER consistent with the Compensation Plan for Executive Employees that became effective the pay period of June 11, 2022 through June 24, 2022.

9. On June 27, 2023, the City and the CITY MANAGER instituted that certain "Sixth Amendment to City Manager Employment Agreement" (the "Sixth Amendment") to increase the cost-of-living compensation to the CITY MANAGER consistent with the Compensation Plan for Executive Employees that became effective on the first paycheck in July 2023, and to provide for an increase of $20,000 in employer provided annual contribution to deferred compensation.

10. On May 28, 2024, the City and CITY MANAGER instituted that certain "Seventh Amendment to City Manager Employment Agreement" (the "Seventh Amendment") to increase the cost-of-living compensation to the CITY MANAGER consistent with the Compensation Plan for Executive Employees that became effective on the first paycheck in July 2024.

11. On June 26, 2026, the City and CITY MANAGER instituted that certain "Eighth Amendment to City Manager Employment Agreement" (the "Eighth Amendment") to increase the cost-of-living compensation to the CITY MANAGER consistent with the Compensation Plan for Executive Employees that became effective on the first paycheck in July 2025, and to approve an amendment to the technology equipment allowance.

12. This "Ninth Amendment to City Manager Employment Agreement" (the "Ninth Amendment") is necessary to increase the cost-of-living compensation and benefits to the CITY MANAGER consistent with the Compensation Plan for Executive Employees adopted by the City Council on June 23, 2026 that becomes effective on the first paycheck in July 2026.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

SECTION 1. Paragraph (1)(a) of subsection (A) of Section 4 of the AGREEMENT is hereby amended to read as follows:

A. <u>Compensation & Required Employer Costs</u>

(1) <u>Base Salary</u>

(a) The salary for the position of CITY MANAGER, effective the first pay period that compensates the CITY MANAGER by paycheck issued on or after July 1, 2026, shall be $13,125.40 every two (2) weeks (i.e., bi-weekly).

SECTION 2. Except as otherwise amended by the First Amendment, the Second Amendment, the Third Amendment, the Fourth Amendment, the Fifth Amendment, the Sixth Amendment, the Seventh Amendment, the Eighth Amendment, and this Ninth Amendment, all remaining terms and conditions of the AGREEMENT not in conflict herewith remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Ninth Amendment to be executed the day and year first above written.

CITY

CITY OF EL CAJON, a charter city and municipal corporation

By___________________________________
Bill Wells, Mayor

CITY MANAGER

GRAHAM MITCHELL

By___________________________________
Graham Mitchell

ATTEST:

By___________________________________
Angela L. Cortez, CMC, City Clerk

APPROVED AS TO FORM:

By___________________________________
Jennifer M. Lyon, City Attorney

RESOLUTION NO. __-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CAJON APPROVING THE FIRST AMENDMENT TO AMENDED AND RESTATED AGREEMENT BETWEEN THE CITY OF EL CAJON, THE EL CAJON HOUSING AUTHORITY, AND THE CITY OF EL CAJON AS SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY AND McDOUGAL BOEHMER FOLEY LYON MITCHELL & ERICKSON

WHEREAS, on January 1, 2026, the City Council approved the Amended and Restated Agreement Between the City of El Cajon, the El Cajon Housing Authority, and the City of El Cajon as the Successor Agency to the El Cajon Redevelopment Agency and McDougal Boehmer Foley Lyon Mitchell & Erickson (the "Agreement") for retention of attorneys as the office of the city attorney (the "City Attorney") and general counsel; and

WHEREAS, the parties now desire to enter into a First Amendment to the Amended and Restated Agreement Between the City of El Cajon, the El Cajon Housing Authority, and the City of El Cajon as the Successor Agency to the El Cajon Redevelopment Agency and McDougal Boehmer Foley Lyon Mitchell & Erickson (the "First Amendment") to increase the compensation and benefits to the City Attorney consistent with the Compensation Plan for Executive Employees adopted by the City Council on June 23, 2026 that becomes effective on the first paycheck in July 2026; and

WHEREAS, these changes are exempt from the California Environmental Quality Act ("CEQA") in accordance with section 15378(b)(4) and (5) of the State CEQA Guidelines as government fiscal and administrative activities are not subject to CEQA.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council hereby approves the execution of the First Amendment substantially in the form as presented to the City Council in this meeting, with such changes as may be approved by the City Council.

2. The City Council finds that these changes are exempt from CEQA in accordance with section 15378(b)(4) and (5) of the State CEQA Guidelines as government fiscal and administrative activities are not subject to CEQA.

3. The Mayor and City Clerk are authorized and directed to execute said First Amendment on behalf of the City of El Cajon.

FIRST AMENDMENT TO AMENDED AND RESTATED AGREEMENT BETWEEN
THE CITY OF EL CAJON, THE
EL CAJON HOUSING AUTHORITY,
AND THE CITY OF EL CAJON AS SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY
AND
McDOUGAL BOEHMER FOLEY LYON MITCHELL & ERICKSON

THIS FIRST AMENDMENT TO AMENDED AND RESTATED AGREEMENT is made this 23rd day of June, 2026, by and between the City of El Cajon, a charter city and municipal corporation of the State of California (the "CITY"); the City of El Cajon as Successor Agency to the El Cajon Redevelopment Agency (the "SUCCESSOR AGENCY"); and the El Cajon Housing Authority (the "AUTHORITY") (the CITY, the SUCCESSOR AGENCY and the AUTHORITY, hereinafter collectively referred to as the "CLIENT") and McDougal Boehmer Foley Lyon Mitchell & Erickson, a professional corporation, and the undersigned individual attorneys, sometimes hereinafter collectively referred to as "ATTORNEYS." This AGREEMENT is intended to maintain the relationship between the ATTORNEYS and the CLIENT existing prior to the date hereof.

RECITALS

1. ATTORNEYS and the CLIENT entered into that certain "Amended and Restated Agreement Between the City of El Cajon, the El Cajon Housing Authority, and the City of El Cajon as Successor Agency to the El Cajon Redevelopment Agency and McDougal Boehmer Foley Lyon Mitchell & Erickson," dated December 2026 (the "AGREEMENT"), by which the CLIENT and the ATTORNEYS established the terms and conditions for the retention of ATTORNEYS as the office of city attorney and general legal counsel for the CLIENT.

2. The terms of the AGREEMENT provide, among other things, compensation payable to the ATTORNEYS, and the employment of one of the ATTORNEYS, Jennifer M. Lyon, as the City Attorney and General Counsel for the CLIENT (the "CITY ATTORNEY").

3. City's City Council has previously approved the compensation payable to the CITY ATTORNEY under the AGREEMENT.

4. This "First Amendment to the Amended and Restated Agreement" (the " FIRST AMENDMENT ") is necessary to approve an increase in compensation and benefits consistent with the Compensation Plan for Executive Employees adopted by the City Council on June 23, 2026 that becomes effective on the first paycheck in July 2026.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

SECTION 1. Paragraph one of Section 5 of the AGREEMENT is hereby amended to read as follows (underlined text shows change):

Section 5. Compensation.

> CITY shall pay to the CITY ATTORNEY, as salary, the total sum of $213,627.96 per year, effective July 1, 2026. Said sum shall fully compensate for those duties set forth in Paragraphs A.1 through A.6 of Exhibit "A," ("Attorney Services") attached hereto. Said sum may be increased by agreement of the CITY ATTORNEY and City Council, from time to time, which increases shall be contained in a resolution adopted by the City Council. Said increases may be part of increases granted to all other Department Directors for the CITY.

SECTION 2. Except as otherwise amended by this FIRST AMENDMENT, all remaining terms and conditions of the AGREEMENT, including but not limited to paragraphs two, three, and four in Section 5, not in conflict herewith remain unchanged and in full force and effect.

[Signatures to follow on next page.]

IN WITNESS WHEREOF, the parties hereto have caused this FIRST AMENDMENT to be executed the day and year first above written.

CITY OF EL CAJON,
California charter city
and municipal corporation

By______________________________
Bill Wells, Mayor

ATTEST:

____
Angela L. Cortez, CMC, City Clerk

EL CAJON HOUSING AUTHORITY,
a public body corporate and politic

By______________________________
Bill Wells, Chair

ATTEST:

____
Angela L. Cortez, CMC, City Clerk

CITY OF EL CAJON IN ITS CAPACITY AS SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY,
a public body corporate and politic

By______________________________
Bill Wells, Chair

ATTEST:

____
Angela L. Cortez, CMC, City Clerk

McDOUGAL BOEHMER FOLEY LYON MITCHELL & ERICKSON,
a professional corporation

By ______________________________
Steven E. Boehmer, President

CONCURRENCE:

By ______________________________
Jennifer M. Lyon

CITY OF EL CAJON CITY COUNCIL POLICY		
SUBJECT: Compensation Plan for Executive and Unrepresented Employees		**POLICY** A-29
REFERENCE:	EFFECTIVE ~~January 3~~June 20, 2026	**PAGE** Page 1 of 18

PURPOSE

To outline in one document the salary and benefits of employees who work in positions not represented by a recognized bargaining group.

A. SALARY – Effective pay period beginning on ~~January 3~~June 20, 2026.

The order of application of salary increases, outside of step increases and when applicable, will be market adjustment then cost of living adjustment.

EDUCATIONAL INCENTIVE PROGRAM:

This section is adopted to encourage employees to complete specified educational degree, certificates, or designations that enhance the ability to do their jobs.

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1. Unrepresented Management, Information Technology Specialist, and Senior Accounting Technician are eligible for ~~five percent (5.0%)~~ additional compensation ~~when possessing~~for one of the following reasons:

   - Five percent (5%) incentive if the employee has a Master's degree directly related to the position with the City, but not required by the classification specification applicable to position; or
   - Ten percent (10%) incentive if the employee has a c~~C~~urrent California registration certificate as a Professional Civil or Traffic Engineer which is directly related to the position, but not required by the classification specification applicable to the position; or
   - Ten percent (10%) incentive if the employee has a c~~C~~urrent California designation as a Certified Public Accountant, which is directly related to the position, but not required by the classification specification applicable to the position.

2. Fire Division Chief is eligible five percent (5.0%) additional compensation when possessing a Bachelor's degree in a related field.

3. Information Technology Specialist and Senior Accounting Technician are eligible to receive two and one half percent (2.5%) additional compensation when possessing a Bachelor's degree directly related to the position with the City, but not required by the classification specification applicable to position. The incentive does not carry over to a

classification that already requires a Bachelor's degree, but will be used in determining the promotional rate to the new classification.

EXECUTIVE MANAGEMENT SALARIES TO BE PAID AT EQUIVALENT HOURLY PAY RATES:

CLASSIFICATION	1	2	3	4	5
Assistant City Manager	$117.0116 ~~$114.1577~~	$122.8621 ~~$119.8655~~	$129.0053 ~~$125.8588~~	$135.4556 ~~$132.1518~~	$142.2283 ~~$138.7593~~
City Clerk	$74.8387 ~~$73.0134~~	$78.5807 ~~$76.6641~~	$82.5098 ~~$80.4974~~	$86.6353 ~~$84.5222~~	$90.9671 ~~$88.7484~~
Deputy City Manager	$109.4343 ~~$106.7652~~	$114.9060 ~~$112.1034~~	$120.6513 ~~$117.7086~~	$126.6839 ~~$123.5940~~	$133.0180 ~~$129.7737~~
Director of Community Development	$97.8563 ~~$95.4696~~	$102.7492 ~~$100.2431~~	$107.8866 ~~$105.2552~~	$113.2810 ~~$110.5180~~	$118.9448 ~~$116.0437~~
Director of Development Services	$104.5655 ~~$102.0151~~	$109.7938 ~~$107.1159~~	$115.2835 ~~$112.4717~~	$121.0476 ~~$118.0952~~	$127.1000 ~~$124.0000~~
Director of Finance/City Treasurer	$94.1508 ~~$91.8544~~	$98.8582 ~~$96.4470~~	$103.8011 ~~$101.2694~~	$108.9913 ~~$106.3330~~	$114.4407 ~~$111.6495~~
Director of Engineering	$96.1577 ~~$93.8124~~	$100.9656 ~~$98.5030~~	$106.0138 ~~$103.4281~~	$111.3145 ~~$108.5995~~	$116.8804 ~~$114.0297~~
Director of Human Resources	$94.0945 ~~$91.7995~~	$98.7991 ~~$96.3894~~	$103.7392 ~~$101.2090~~	$108.9261 ~~$106.2694~~	$114.3724 ~~$111.5828~~
Director of Information Technology	$93.4025 ~~$91.1244~~	$98.0724 ~~$95.6804~~	$102.9762 ~~$100.4646~~	$108.1251 ~~$105.4879~~	$113.5313 ~~$110.7622~~
Director of Parks and Recreation	$93.6798 ~~$91.3949~~	$98.3637 ~~$95.9646~~	$103.2820 ~~$100.7629~~	$108.4460 ~~$105.8010~~	$113.8684 ~~$111.0911~~

Director of Public Works	$93.8124 ~~$91.5243~~	$98.5029 ~~$96.1004~~	$103.4281 ~~$100.9055~~	$108.5996 ~~$105.9508~~	$114.0296 ~~$111.2484~~
Fire Chief	$104.6910 ~~$102.1376~~	$109.9255 ~~$107.2444~~	$115.4219 ~~$112.6067~~	$121.1929 ~~$118.2370~~	$127.2526 ~~$124.1489~~
Police Chief	$132.5937 ~~$126.8839~~	$139.2234 ~~$133.2281~~	$146.1846 ~~$139.8896~~	$153.4937 ~~$146.8839~~	$161.1684 ~~$154.2281~~

UNREPRESENTED MANAGEMENT SALARIES TO BE PAID AT EQUIVALENT HOURLY PAY RATES:

CLASSIFICATION	1	2	3	4	5
Administrative Analyst (City Manager/Human Resources)	$38.6054 ~~$37.6638~~	$40.5358 ~~$39.5471~~	$42.5623 ~~$41.5242~~	$44.6904 ~~$43.6004~~	$46.9250 ~~$45.7805~~
Assistant to the City Manager	$60.5603 ~~$59.0832~~	$63.5884 ~~$62.0375~~	$66.7679 ~~$65.1394~~	$70.1062 ~~$68.3963~~	$73.6115 ~~$71.8161~~

UNREPRESENTED MANAGEMENT SALARIES TO BE PAID AT EQUIVALENT HOURLY PAY RATES:

CLASSIFICATION	1	2	3	4	5
Building Official	$71.4302 ~~$69.6880~~	$75.0018 ~~$73.1725~~	$78.7520 ~~$76.8312~~	$82.6896 ~~$80.6728~~	$86.8241 ~~$84.7064~~
City Engineer/Deputy Director of Engineering	$78.6669 ~~$76.7482~~	$82.6002 ~~$80.5856~~	$86.7302 ~~$84.6148~~	$91.0666 ~~$88.8455~~	$95.6200 ~~$93.2878~~
Deputy City Clerk	$44.1687 ~~$43.0914~~	$46.3772 ~~$45.2460~~	$48.6961 ~~$47.5084~~	$51.1308 ~~$49.8837~~	$53.6876 ~~$52.3781~~
Deputy Director of Community Development	$81.1526 ~~$79.1733~~	$85.2102 ~~$83.1319~~	$89.4708 ~~$87.2886~~	$93.9445 ~~$91.6532~~	$98.6417 ~~$96.2358~~
Deputy Director of Development Services	$83.4837 ~~$81.4475~~	$87.6579 ~~$85.5199~~	$92.0408 ~~$89.7959~~	$96.6428 ~~$94.2857~~	$101.4750 ~~$99.0000~~

Deputy Director of Parks and Recreation	$72.0588 ~~$70.3013~~	$75.6617 ~~$73.8163~~	$79.4448 ~~$77.5071~~	$83.4171 ~~$81.3825~~	$87.5879 ~~$85.4516~~
Deputy Director of Public Works	$76.7427 ~~$74.8709~~	$80.5796 ~~$78.6142~~	$84.6087 ~~$82.5451~~	$88.8391 ~~$86.6723~~	$93.2812 ~~$91.0060~~
Deputy Director – Special Projects (6 mo. limited term)	$71.6369 ~~$69.8897~~	$75.2187 ~~$73.3841~~	$78.9797 ~~$77.0534~~	$82.9288 ~~$80.9061~~	$87.0750 ~~$84.9512~~
Deputy Fire Chief	$88.7120 ~~$86.5483~~	$93.1476 ~~$90.8757~~	$97.8050 ~~$95.4195~~	$102.6953 ~~$100.1905~~	$107.8300 ~~$105.2000~~
Financial Operations Manager	$65.8746 ~~$64.2679~~	$69.1682 ~~$67.4812~~	$72.6265 ~~$70.8551~~	$76.2580 ~~$74.3980~~	$80.0708 ~~$78.1179~~
Fire Division Chief	$82.0114 ~~$80.0111~~	$86.1121 ~~$84.0118~~	$90.4177 ~~$88.2124~~	$94.9387 ~~$92.6231~~	$99.6855 ~~$97.2541~~
Human Resources Analyst	$45.4848 ~~$44.3754~~	$47.7591 ~~$46.5942~~	$50.1471 ~~$48.9240~~	$52.6544 ~~$51.3701~~	$55.2871 ~~$53.9386~~
Human Resources Manager	$63.7229 ~~$62.1687~~	$66.9090 ~~$65.2771~~	$70.2544 ~~$68.5409~~	$73.7673 ~~$71.9681~~	$77.4556 ~~$75.5664~~
Information Technology Analyst	$46.1912 ~~$45.0646~~	$48.5006 ~~$47.3177~~	$50.9258 ~~$49.6837~~	$53.4722 ~~$52.1680~~	$56.1456 ~~$54.7762~~
Principal Fiscal Analyst	$54.8583 ~~$53.5203~~	$57.6013 ~~$56.1964~~	$60.4814 ~~$59.0062~~	$63.5054 ~~$61.9565~~	$66.6807 ~~$65.0543~~
Management Analyst (City Clerk/City Manager/ Human Resources)	$43.8439 ~~$42.7745~~	$46.0361 ~~$44.9133~~	$48.3380 ~~$47.1590~~	$50.7547 ~~$49.5168~~	$53.2926 ~~$51.9928~~
Marketing and Engagement Manager	$65.8746 ~~$64.2679~~	$69.1682 ~~$67.4812~~	$72.6265 ~~$70.8551~~	$76.2580 ~~$74.3980~~	$80.0708 ~~$78.1179~~
Network Administrator	$52.2526 ~~$50.9781~~	$54.8650 ~~$53.5268~~	$57.6084 ~~$56.2033~~	$60.4888 ~~$59.0135~~	$63.5133 ~~$61.9642~~

UNREPRESENTED MANAGEMENT SALARIES TO BE PAID AT EQUIVALENT HOURLY PAY RATES:

Parks and Recreation Manager	$59.5630 ~~$58.1102~~	$62.5412 ~~$61.0158~~	$65.6683 ~~$64.0666~~	$68.9514 ~~$67.2697~~	$72.3993 ~~$70.6335~~
Senior Human Resources Analyst	$57.8036 ~~$56.3938~~	$60.6938 ~~$59.2135~~	$63.7287 ~~$62.1743~~	$66.9150 ~~$65.2829~~	$70.2609 ~~$68.5472~~
Senior Management Analyst (City Manager/ Finance/Human Resources)	$52.8177 ~~$51.5295~~	$55.4587 ~~$54.1060~~	$58.2316 ~~$56.8113~~	$61.1431 ~~$59.6518~~	$64.2004 ~~$62.6345~~
Systems Accountant	$47.5498 ~~$46.3900~~	$49.9270 ~~$48.7093~~	$52.4236 ~~$51.1450~~	$55.0449 ~~$53.7023~~	$57.7969 ~~$56.3872~~

CONFIDENTIAL CLASSIFICATION HOURLY PAY RATES:

CLASSIFICATION	1	2	3	4	5
Confidential Secretary (City Manager/Human Resources/Police Chief)	$31.0575 ~~$30.3000~~	$32.6105 ~~$31.8151~~	$34.2409 ~~$33.4058~~	$35.9530 ~~$35.0761~~	$37.7506 ~~$36.8299~~
Executive Assistant to the City Manager/City Attorney/Police Chief	$38.2534 ~~$37.3204~~	$40.1662 ~~$39.1865~~	$42.1743 ~~$41.1457~~	$44.2831 ~~$43.2030~~	$46.4974 ~~$45.3633~~
Information Technology Specialist	$34.6266 ~~$33.7820~~	$36.3579 ~~$35.4711~~	$38.1759 ~~$37.2448~~	$40.0846 ~~$39.1069~~	$42.0888 ~~$41.0622~~
Senior Accounting Technician	$34.1161 ~~$33.2840~~	$35.8220 ~~$34.9483~~	$37.6131 ~~$36.6957~~	$39.4938 ~~$38.5305~~	$41.4683 ~~$40.4569~~

UNREPRESENTED GENERAL CLASSIFICATION HOURLY PAY RATES:

CLASSIFICATION	1	2	3	4	5
Fire Recruit (Non-Safety, 40 hour work week)	$36.5712 ~~$35.6792~~	$38.3998 ~~$37.4632~~	$40.3197 ~~$39.3363~~	$42.3357 ~~$41.3031~~	$44.4525 ~~$43.3683~~
Police Recruit (Non-Safety)	$38.5493 ~~$37.6091~~	$40.4768 ~~$39.4896~~	$42.5005 ~~$41.4639~~	$44.6256 ~~$43.5372~~	$46.8570 ~~$45.7141~~

PART-TIME / SEASONAL / TEMPORARY (PST) CLASSIFICATIONS HOURLY RATES:

PST classifications do not receive any benefits described in this policy with the exception of the City contribution to the appropriate retirement plan in lieu of CalPERS/Social Security and sick leave benefits required by Labor Code §233. ***All PST step increases are 2.5% unless noted otherwise; step increases are not automatic and based on merit.***

CLASSIFICATION	1	2	3	4	5
Administrative Intern	$19.6548	$20.1462	$20.6497	$21.1661	$21.6952
Public Safety Aide	$18.1394	$18.5930	$19.0578	$19.5343	$20.0226
Recreation Specialist I	$18.1394	$18.5930	$19.0578	$19.5343	$20.0226
Recreation Specialist II	$20.4893	$21.0015	$21.5266	$22.0647	$22.6163
Recreation Specialist III	$23.1575	$23.7365	$24.3298	$24.9381	$25.5615
Recreation Specialist IV	$26.1661	$26.8203	$27.4908	$28.1780	$28.8824
Recreation Specialist V	$29.5810	$30.3205	$31.0784	$31.8554	$32.6518
Weed Abatement Inspector	$30.0861	$30.8382	$31.6091	$32.3994	$33.2095

Retired Annuitants Only: *The salary for a Retired Annuitant must be an hourly pay rate that falls within the regular salary schedule for the position being filled. Per California Public Employee Retirement Law, a Retired Annuitant cannot receive any other compensation or benefits in addition to the hourly pay rate. Without exception, a maximum of 960 hours may be worked within a fiscal year (July 1 to June 30). Nonpaid or volunteer hours cannot be used in order to exceed 960 hours in a fiscal year. A Retired Annuitant cannot accrue service credit or any additional retirement rights or benefits.*

B. HEALTH AND WELFARE BENEFITS

1. Cafeteria Plan

The City's cafeteria plan allotment is for enrollment in any of the City's CalPERS' health plans or other eligible benefit programs (e.g., dental, vision, etc.). The cost of the premium for the City's health plan will be deducted from the employee's cafeteria plan allotment. If there is a difference, the employee will be responsible for the remainder of the premium amount to be paid through payroll deductions. Unused cafeteria plan allotment will be paid out as "cash in lieu", up to a maximum of $1,150 per month (excludes Police Recruit and Fire Recruit). For Police Recruit the maximum "cash in lieu" is $287.50 per month. For Fire Recruit the maximum "cash in lieu" is $1,000 per month. Cash in lieu payments are taxable income and not PERSable.

Any employee who is not enrolled in a City CalPERS health insurance plan, and does not provide proof of enrollment in another group health insurance plan (e.g., coverage under a spouse's employer plan) within 30 days from the beginning of the new plan year will not be eligible to receive cash in lieu.

All benefitted employees must enroll in an available City health program unless they opt out. An employee may receive cash in lieu for opting out of the City's health program if he/she:

(1) Provides proof that the employee and all individuals for whom the employee intends to claim a personal exemption deduction for the taxable year or years that begin or end in or with the City's plan year to which the opt out applies ("tax family"), have or will have minimum essential coverage through another source (other than coverage in the individual market, whether or not obtained through Covered California) for the plan year to which the opt out arrangement applies ("opt out period"); and

(2) Signs an attestation that the employee and his/her tax family have or will have such minimal essential coverage for the opt out period. An employee must provide the attestation every plan year at open enrollment or within 30 days after the start of the plan year. The opt out payment cannot be made and the City will not in fact make payment if the employer knows or has reason to know that the employee or tax family member doesn't have such alternative coverage, or if the conditions in this paragraph are not otherwise satisfied.

The City may modify health insurance benefits or cafeteria plan (including, as to both, but not limited to, plan benefits or structure, City or employee contributions and/or opt out amount or requirements) in order to avoid penalties or taxes under the ACA or other statutory scheme that may result from an interpretation of the ACA or other statutory scheme by the Internal Revenue Service or other federal agency (including, but not limited to, a revenue ruling, regulation or other guidance) or state agency, or a ruling by a court of competent jurisdiction.

From July 1, 2026~~5~~ through December 31, 2026~~5~~, the allotment for the cafeteria plan for all classifications, except Fire Recruit and Police Recruit, shall be $~~1,550~~1,700 per month. For Fire Recruit, the allotment for the cafeteria plan shall be $~~1,800~~1,900 per month. For Police Recruit, the allotment for the cafeteria plan shall be $~~1,700~~1,750.

Effective January 1, 2027~~6~~, the allotment for the cafeteria plan for all classifications, except Fire Recruit and Police Recruit, will increase to $~~1,700~~1,850 per month. For Fire Recruit, the amount will be $1,900 per month. For Police Recruit, the amount will increase to $~~1,750~~1,800 per month.

2. Medical Insurance

The City is continuing the CalPERS' Health Benefits program that was adopted on January 1, 1986. From the total cafeteria plan allotment, the City will pay to CalPERS the statutorily required minimum employer contribution per month toward the cost of any CalPERS' health plan that the employee chooses to enroll. The employee agrees to be liable for the difference between the total cost of the health plan chosen and the City's contribution if he/she elects to obtain coverage under the CalPERS' health program. This amount shall be included in the total amount of the City's contribution to the employee's Section 125 Cafeteria Plan.

Employees who elect not to be covered under the City's medical insurance plan must have on file with the City a signed waiver of medical benefits. Employees will be provided an opportunity to enroll in the City's medical insurance plan during the designated open enrollment period.

3. Retirement Benefits

All Executive, Unrepresented, and Confidential employees are members of the California Public Employees' Retirement System (CalPERS). Those employees who are "classic members" as defined under the Public Employees' Pension Reform Act of 2013 (PEPRA) pay the employee's share of the retirement cost (8% for Miscellaneous and 9% for Safety

Employees), and receive the following contracted benefits:

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Miscellaneous Employees *"Classic" Members*	**Local Safety Employees** *"Classic" Members Hired on or before March 10, 2011*
A. 3% at 60 Benefit Formula (§21354.3)	A. 3% at 50 Benefit Formula (§21362.2)
B. Final Compensation: One Year (§20042)	B. Final Compensation: One Year (§20042)
Miscellaneous Employees *"Classic" Members*	**Local Safety Employees** *"Classic" Members Hired on or before March 10, 2011*
C. Prior Service (§20055)	C. Prior Service (§20055)
D. [Reserved]	D. [Reserved]
E. Additional Service Credit 2 Years (§20903)	E. [Reserved]
~~**Miscellaneous Employees** *"Classic" Members*~~	~~**Local Safety Employees** *"Classic" Members Hired on or before March 10, 2011*~~
F. Unused Sick Leave Credit (§20965)	F. Unused Sick Leave Credit (§20965)
G. Military Service Credit as Public Service (§21024)	G. Military Service Credit as Public Service (§21024)
H. 2% Annual Cost of Living Allowance Increase (§21329)	H. 2% Annual Cost of Living Allowance Increase (§21329)
I. Pre-Retirement Death Benefits to Continue After Remarriage of Survivor (§21551)	I. Pre-Retirement Death Benefits to Continue After Remarriage of Survivor (§21551)
J. 1959 Survivor Benefit Level Four (§21574)	J. 1959 Survivor Benefit Level Three (§21573)
K. $5,000 Retired Death Benefit (§21623.5)	K. $500 Retired Death Benefit (§21620)
L. [Reserved]	L. Post-Retirement Survivor Allowance §21624/26/28)
M. [Reserved]	M. Post-Retirement Survivor Allowance to Continue After Remarriage (§21635)
	Local Safety Employees *Hired on or after March 11, 2011*

	A. 3% at 55 Benefit Formula (§21362.2)
	B. Final Compensation: Three Years – Career Average (§20042)
	Local Safety Employees – Police Chief Only *"Classic" Members regardless of hire date*
	~~A.~~ Contribute 2~~1~~% of compensation earnable toward the employer contribution to CalPERS via payroll deductions pursuant to Government Code section 20516(a) effective upon the adoption of the CalPERS contract amendment.

Those employees who are "new members" as defined under the Public Employees' Pension Reform Act of 2013 (PEPRA) pay the employee contributions equal to 50% of normal cost (currently 7.25% for Miscellaneous and 13.75% for Safety Employees, however member contribution rates can change each fiscal year based on CalPERS's annual actuarial valuations), and receive the above listed benefits with the exception of the following:

Miscellaneous Employees *"New" Members Hired on or after January 1, 2013*	**Safety Employees** *"New" Members Hired on or after January 1, 2013*
A. 2% at 62 Benefit Formula (§7522.20)	A. 2.7% at 57 Benefit Formula (§7522.25(d))
B. Final Compensation: Three Years – Career Average (§20037)	B. Final Compensation: Three Years – Career Average (§20037)

PST Employees**:** In lieu of enrollment in the CalPERS' retirement program, PST employees will be enrolled in an IRS §457 retirement plan. The City contributes 7.5% of the employee's salary to the IRS §457 plan in lieu of CalPERS and Social Security. PST employees who qualify for membership will be enrolled in the CalPERS retirement program and City contributions to the IRS §457 plan will terminate.

4. Deferred Compensation

All Executive, Unrepresented and Confidential employees are eligible to participate in any of the City's Internal Revenue Code Section 457 Deferred Compensation Plan(s). Participation is handled through payroll deductions.

The City shall contribute $300 per month ($3,600 per year) in deferred compensation on behalf of the Assistant City Manager to one of the City approved plans as selected by the

Assistant City Manager. Amounts contributed by the City shall be to the benefit of the Assistant City Manager in accordance with the Deferred Compensation Plan participation agreement.

5. Disability Insurance

The City provides Executive Management employees and Unrepresented Management employees with fully paid short-term and long-term disability plans.

Exclusion: Confidential employees, PST employees, Fire Recruit(s) and Police Recruit(s) participate in the State Disability Insurance (SDI) Program at their expense.

6. Life and Accidental Death & Dismemberment (AD&D) Insurance [Applies to City Attorney]

The City provides fully paid life insurance and AD&D to Executive and Unrepresented Management employees in the amount of one and one half times the employee's annual salary plus $25,000.

The City provides fully paid life insurance and AD&D to Confidential and benefitted employees in the amount of $25,000.

C. LEAVES

1. Vacation Accrual

All Executive, Unrepresented and Confidential employees shall accrue vacation in accordance with the schedule below. With the exception of interrupted service not covered by any other provision, rule or law, the full accrual rates will commence the first pay period of employment, with no proration. Additionally, when the accrual rate progresses to the next tier, the new accrual rate will be given in full in the pay period which coincides with the employee's hire anniversary date. Additionally, there will be no proration between the prior accrual rate and new accrual rate regardless of where in the pay period the hire anniversary date falls in.

a. 3.07 hours of vacation accrued and credited bi-weekly from the date of hire until completion of the 35th month;

b. 4.60 hours of vacation accrued and credited bi-weekly following the start of the 36th month through the completion of the 107th month;

c. 5.52 hours of vacation accrued and credited bi-weekly following the start of the 108th month through the completion of the 155th month;

d. 6.14 hours of vacation accrued and credited bi-weekly following the start of the 156th month.

New hires in Executive and Unrepresented Management classifications may accrue vacation leave at a rate greater than the entry rate at the discretion of the City Manager. Vacation accrual shall be capped at 620 hours for all executive and unrepresented management employees, and 560 hours for all confidential employees. No employee shall accrue vacation beyond the established cap unless specifically authorized by the City Manager. Employees have the option of 100% cash reimbursement for unused paid vacation at any time provided that they have used at least 30 hours of vacation/administrative leave during the preceding year (26 pay periods).

2. Administrative Leave

Executive Management (excludes Police Chief and Fire Chief) employees receive eighty (80) hours administrative leave per year accrued as vacation leave.

The Police Chief, Fire Chief, Deputy Fire Chief, and Fire Division Chief receive one hundred forty (140) hours administrative leave per year accrued as vacation.

Unrepresented Management employees receive sixty (60) hours administrative leave per year accrued as vacation leave.

3. Holidays

Executive and Unrepresented Management and Confidential employees (excluding the City Attorney) receive the following paid holidays:

New Years' Day	January 1
Martin Luther King's Birthday	Third Monday in January
Presidents' Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September

Admissions Day*	September 9 (floating holiday)
Columbus Day*	Second Monday in October (floating holiday)
Veterans Day	November 11
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving	Friday after Thanksgiving
Christmas Eve	December 24
Christmas Day	December 25
New Year's Eve	December 31
And every day proclaimed by the City Council as a public holiday.	

*Two (2) floating holidays in lieu of celebrating Columbus Day and Admissions Day. City facilities shall remain open on both days.

Vacation shall accrue and be credited bi-weekly to compensate for the two floating holidays based on regularly scheduled work shift (permanent shift):

5-8 Schedules: 0.62 hours; ***9/80 Schedules:*** 0.69 hours; ***4/10 Schedules:*** 0.77 hours

City Hall will be closed between the observed Christmas Eve holiday in 2026~~5~~ and the observed New Years' Day holiday in 2027~~6~~. Employees who take this time off must use paid leave for December 28, 29, and 30, 2026 ~~26, 29, and 30, 2025~~.

An EMPLOYEE whose day off falls on an observed City holiday (e.g., Friday holiday) will accrue their regularly scheduled hours of vacation leave.

4. Sick Leave

Executive, Unrepresented and Confidential employees accrue sick leave at the rate of 3.68 hours per bi-weekly pay period. Accrual is unlimited. Part-Time/Seasonal/Temporary employees accrue and use sick leave upon commencement of employment at the rate prescribed by Labor Code § 246. PST employees are entitled to no other leave benefits under this policy.

Sick leave with pay shall be granted to all EMPLOYEES covered by this Policy in accordance with this section. Sick leave shall not be considered as a right which an EMPLOYEE may use at his/her discretion, but shall be allowed only in case of necessity and actual personal sickness or disability or (2) to attend to an illness or injury, including time for scheduled doctor or dentist appointment, of a person who is in the relationships to the employee as described in the California Labor Code §233, which currently includes:

Child	Parent	Spouse
Grand Child	Foster Child	Adopted Child
Step Child	Legal Ward	Child of Domestic Partner
Step Parent	Legal Guardian	Adoptive Parent
Foster Parent	Sibling	Parent-in-Law
Grand Parent	Registered Domestic Partner	Child of Person Standing in Loco Parentis

a. Sick Leave Conversion Privileges

Any EMPLOYEE who has taken 40 hours sick leave or less during the calendar year ending December 30 of each year shall be entitled to either convert up to 40 hours of unused sick leave to vacation or receive a cash payment for up to 24 hours, based upon the current compensation rate on an hour-for-hour basis.

In no event may an EMPLOYEE select a combination of two options or reduce the accumulated sick leave balance below 192 hours. No prorations shall be made for EMPLOYEES terminating on or before December 30 of the calendar year.

b. Unused Sick Leave at Retirement for Health Insurance

For employees hired before July 1, 2013, upon retirement from City employment within 120 days of separation, for service or disability, an employee may elect to use unused sick leave at its dollar value at retirement (hourly base rate plus any regularly recurring bi-weekly premium pay, i.e., differential pay for Master's Degrees) to pay health insurance premiums in retirement according to the following schedule:

10 through 14 years of service: 25% of the sick leave balance at retirement;

15 through 19 years of service: 50% of the sick leave balance at retirement;

20 + years of service: 75% of the sick leave balance at retirement.

This benefit will be in addition to the monthly contribution the City makes, as determined by PERS, to the Public Employees' Retirement System for retiree health insurance benefits. The supplemental benefits described above shall be used to pay health insurance premiums for the retiree and dependents, if applicable. However, if the employee is deceased before the funds are exhausted, the supplemental benefits shall cease and the remaining funds shall be the City's property.

The City elects to self-administer this plan at this time. The City will pay the annualized dollar equivalent of the Kaiser two-party health insurance premium once per year in January of each year.

This benefit may be used in combination with service credit for unused sick leave as described in Section C – Health and Welfare Benefits – Retirement Benefits.

5. Bereavement Leave

All employees covered under this policy shall be entitled to the bereavement leave of absence and employment rights and privileges provided by state and federal laws and regulations. Up to three (3) regularly scheduled working days will be paid by the City, as bereavement leave, to EMPLOYEES in order to discharge the customary obligations arising from the death of a relative as defined by the state. Employees may also request the use of an additional two (2) regularly scheduled working days to be charged to sick or vacation leave accruals. The designated representative must approve requests for such leave and documentation, as defined by the state, requested within 30 days of the leave.

6. Military Leave

Any employee who is or becomes a member of the Armed Services, Militia or Organized Reserves of California or the United States shall be entitled to the leaves of absence and employment rights and privileges provided by the Uniformed Services Employment and Reemployment Rights Act (USERRA) and the Military and Veterans Code of the State of California.

7. Jury and Witness Leave

All Executive, Unrepresented and Confidential employees are entitled to be absent from duty when called to serve as a trial juror or as a witness called by a subpoena before a court of law. Under such circumstances, the EMPLOYEE is paid the difference between full salary and any payment received by them, except travel pay, for such duty.

~~8. Stand-by Time~~

~~The Fire Division Chief shall receive eight (8) hours of vacation leave for every week he/she is required to participate in the back-up duty chief rotation for Heartland Fire & Rescue. For each holiday occurring during the assigned week, (Saturdays and Sundays are not considered holidays), an additional four (4) hours of vacation will be credited.~~

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D. UNIFORM AND EQUIPMENT ALLOWANCE

The Police Chief, Fire Chief, Deputy Fire Chief, and Fire Division Chief receive an annual uniform and equipment allowance of $1,000. Yearly distribution will be issued the second paycheck in July.

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Newly Hired Police Recruits: The annual uniform and equipment allowance for newly hired Police Recruits shall be $775 per year. The uniform allowance shall be prorated over the twelve month period beginning from the actual hire date to the following July 1st. Yearly distribution will be issued the second paycheck in July.

Newly Hired Fire Recruits: The annual uniform and equipment allowance for newly hired Fire Recruits shall be $1,000 per year. The uniform allowance shall be prorated over the twelve month period beginning from the actual hire date to the following July 1st. Yearly distribution will be issued the second paycheck in July.

E. TUITION AND BOOK REIMBURSEMENT

The City provides an allowance of $1,500 per fiscal year for Executive, Unrepresented Management and Confidential employees to use to defray the cost of attendance at seminars, workshops, conferences and/or classes, which promote professional growth. Executive and Unrepresented Management employees may use this allowance for lodging, meals, and other travel expenses.

Executive and Unrepresented Management employees may also use the allowance to cover the costs of membership fees for job-related professional associations.

F. OTHER CERTIFICATIONS AND SPECIAL COMPENSATION

1. Notary Public Pay

Positions designated by the department director shall receive Notary Public Pay in the amount of $75/month if he/she is a Notary Public in the State of California. The City shall also pay the cost of bonding of this employee while he/she is serving as Notary Public for the benefit of the City. Employees in designated positions shall perform notary services only as directed by his/her supervisor.

2. Bilingual Pay

Positions designated by the department director shall receive Bilingual Pay in the amount of $120/month if he/she is certified by a language professional, designated by the City, as having suitable skills to provide translation service.

3. Automobile Allowance

Executive Management employees shall be provided a monthly automobile allowance of $300 in exchange for making a vehicle available for his/her own use and for City-related business and/or functions during, before, and after normal work hours.

The Assistant City Manager and Deputy City Manager shall be provided a monthly automobile allowance of $400.

4. Cellular Telephone Allowance

The Assistant City Manager and Deputy City Manager shall receive, as compensation, the sum of $120 per month for use as an allowance for his/her cellular telephone service (this is in lieu of a City issued phone).

5. Technology Reimbursement

The Assistant City Manager shall be provided with an amount not to exceed $2,500 every two years, beginning with the year of his/her initial appointment, for use to purchase technology equipment such as a personal laptop computer, etc. The payment shall be made upon submission of receipts documenting the purchase(s). The equipment purchased shall become the property of the Assistant City Manager.

6. Non-PERSable Stipend

A non-PERSable stipend of $6,300 for the Fire Chief and $4,410 for Deputy Fire Chief/Fire

Division Chief. Yearly distribution will be split and issued: one-half of stipend payment the second paycheck in July and one-half of the stipend payment the first paycheck in December.

G. RELOCATION ALLOWANCE

The City Manager may authorize an allowance up to $10,000 for relocation expenses to the San Diego area.

Approved by City Council December 9, 2025.

CITY OF EL CAJON
CITY COUNCIL POLICY

SUBJECT: Compensation Plan for Executive and Unrepresented Employees		**POLICY** A-29
REFERENCE:	EFFECTIVE June 20, 2026	**PAGE** Page 1 of 16

PURPOSE

To outline in one document the salary and benefits of employees who work in positions not represented by a recognized bargaining group.

A. <u>SALARY</u> – Effective pay period beginning on June 20, 2026.

The order of application of salary increases, outside of step increases and when applicable, will be market adjustment then cost of living adjustment.

EDUCATIONAL INCENTIVE PROGRAM: This section is adopted to encourage employees to complete specified educational degree, certificates, or designations that enhance the ability to do their jobs.

1. Unrepresented Management, Information Technology Specialist, and Senior Accounting Technician are eligible for additional compensation for one of the following reasons:

    - Five percent (5%) incentive if the employee has a Master's degree directly related to the position with the City, but not required by the classification specification applicable to position; or
    - Ten percent (10%) incentive if the employee has a current California registration certificate as a Professional Civil or Traffic Engineer which is directly related to the position, but not required by the classification specification applicable to the position; or
    - Ten percent (10%) incentive if the employee has a current California designation as a Certified Public Accountant, which is directly related to the position, but not required by the classification specification applicable to the position.

2. Fire Division Chief is eligible five percent (5.0%) additional compensation when possessing a Bachelor's degree in a related field.

3. Information Technology Specialist and Senior Accounting Technician are eligible to receive two and one half percent (2.5%) additional compensation when possessing a Bachelor's degree directly related to the position with the City, but not required by the classification specification applicable to position. <u>The incentive does not carry over to a classification that already requires a Bachelor's degree, but will be used in determining the promotional rate to the new classification.</u>

EXECUTIVE MANAGEMENT SALARIES TO BE PAID AT EQUIVALENT HOURLY PAY RATES:

CLASSIFICATION	1	2	3	4	5
Assistant City Manager	$117.0116	$122.8621	$129.0053	$135.4556	$142.2283
City Clerk	$74.8387	$78.5807	$82.5098	$86.6353	$90.9671
Deputy City Manager	$109.4343	$114.9060	$120.6513	$126.6839	$133.0180
Director of Community Development	$97.8563	$102.7492	$107.8866	$113.2810	$118.9448
Director of Development Services	$104.5655	$109.7938	$115.2835	$121.0476	$127.1000
Director of Finance/City Treasurer	$94.1508	$98.8582	$103.8011	$108.9913	$114.4407
Director of Engineering	$96.1577	$100.9656	$106.0138	$111.3145	$116.8804
Director of Human Resources	$94.0945	$98.7991	$103.7392	$108.9261	$114.3724
Director of Information Technology	$93.4025	$98.0724	$102.9762	$108.1251	$113.5313
Director of Parks and Recreation	$93.6798	$98.3637	$103.2820	$108.4460	$113.8684
Director of Public Works	$93.8124	$98.5029	$103.4281	$108.5996	$114.0296
Fire Chief	$104.6910	$109.9255	$115.4219	$121.1929	$127.2526
Police Chief	$132.5937	$139.2234	$146.1846	$153.4937	$161.1684

UNREPRESENTED MANAGEMENT SALARIES TO BE PAID AT EQUIVALENT HOURLY PAY RATES:

CLASSIFICATION	1	2	3	4	5
Administrative Analyst (City Manager/Human Resources)	$38.6054	$40.5358	$42.5623	$44.6904	$46.9250
Assistant to the City Manager	$60.5603	$63.5884	$66.7679	$70.1062	$73.6115

UNREPRESENTED MANAGEMENT SALARIES TO BE PAID AT EQUIVALENT HOURLY PAY RATES:

CLASSIFICATION	1	2	3	4	5
Building Official	$71.4302	$75.0018	$78.7520	$82.6896	$86.8241
City Engineer/Deputy Director of Engineering	$78.6669	$82.6002	$86.7302	$91.0666	$95.6200
Deputy City Clerk	$44.1687	$46.3772	$48.6961	$51.1308	$53.6876
Deputy Director of Community Development	$81.1526	$85.2102	$89.4708	$93.9445	$98.6417
Deputy Director of Development Services	$83.4837	$87.6579	$92.0408	$96.6428	$101.4750
Deputy Director of Parks and Recreation	$72.0588	$75.6617	$79.4448	$83.4171	$87.5879
Deputy Director of Public Works	$76.7427	$80.5796	$84.6087	$88.8391	$93.2812
Deputy Director – Special Projects (6 mo. limited term)	$71.6369	$75.2187	$78.9797	$82.9288	$87.0750
Deputy Fire Chief	$88.7120	$93.1476	$97.8050	$102.6953	$107.8300
Financial Operations Manager	$65.8746	$69.1682	$72.6265	$76.2580	$80.0708
Fire Division Chief	$82.0114	$86.1121	$90.4177	$94.9387	$99.6855
Human Resources Analyst	$45.4848	$47.7591	$50.1471	$52.6544	$55.2871
Human Resources Manager	$63.7229	$66.9090	$70.2544	$73.7673	$77.4556
Information Technology Analyst	$46.1912	$48.5006	$50.9258	$53.4722	$56.1456
Principal Fiscal Analyst	$54.8583	$57.6013	$60.4814	$63.5054	$66.6807
Management Analyst (City Clerk/City Manager/ Human Resources)	$43.8439	$46.0361	$48.3380	$50.7547	$53.2926
Marketing and Engagement Manager	$65.8746	$69.1682	$72.6265	$76.2580	$80.0708
Network Administrator	$52.2526	$54.8650	$57.6084	$60.4888	$63.5133

UNREPRESENTED MANAGEMENT SALARIES TO BE PAID AT EQUIVALENT HOURLY PAY RATES:

Parks and Recreation Manager	$59.5630	$62.5412	$65.6683	$68.9514	$72.3993
Senior Human Resources Analyst	$57.8036	$60.6938	$63.7287	$66.9150	$70.2609
Senior Management Analyst (City Manager/ Finance/Human Resources)	$52.8177	$55.4587	$58.2316	$61.1431	$64.2004
Systems Accountant	$47.5498	$49.9270	$52.4236	$55.0449	$57.7969

CONFIDENTIAL CLASSIFICATION HOURLY PAY RATES:

CLASSIFICATION	1	2	3	4	5
Confidential Secretary (City Manager/Human Resources/Police Chief)	$31.0575	$32.6105	$34.2409	$35.9530	$37.7506
Executive Assistant to the City Manager/City Attorney/Police Chief	$38.2534	$40.1662	$42.1743	$44.2831	$46.4974
Information Technology Specialist	$34.6266	$36.3579	$38.1759	$40.0846	$42.0888
Senior Accounting Technician	$34.1161	$35.8220	$37.6131	$39.4938	$41.4683

UNREPRESENTED GENERAL CLASSIFICATION HOURLY PAY RATES:

CLASSIFICATION	1	2	3	4	5
Fire Recruit (Non-Safety, 40 hour work week)	$36.5712	$38.3998	$40.3197	$42.3357	$44.4525
Police Recruit (Non-Safety)	$38.5493	$40.4768	$42.5005	$44.6256	$46.8570

PART-TIME / SEASONAL / TEMPORARY (PST) CLASSIFICATIONS HOURLY RATES:

PST classifications do not receive any benefits described in this policy with the exception of the City contribution to the appropriate retirement plan in lieu of CalPERS/Social Security and sick leave benefits required by Labor Code §233. ***All PST step increases are 2.5% unless noted otherwise; step increases are not automatic and based on merit.***

CLASSIFICATION	1	2	3	4	5
Administrative Intern	$19.6548	$20.1462	$20.6497	$21.1661	$21.6952
Public Safety Aide	$18.1394	$18.5930	$19.0578	$19.5343	$20.0226
Recreation Specialist I	$18.1394	$18.5930	$19.0578	$19.5343	$20.0226
Recreation Specialist II	$20.4893	$21.0015	$21.5266	$22.0647	$22.6163
Recreation Specialist III	$23.1575	$23.7365	$24.3298	$24.9381	$25.5615
Recreation Specialist IV	$26.1661	$26.8203	$27.4908	$28.1780	$28.8824
Recreation Specialist V	$29.5810	$30.3205	$31.0784	$31.8554	$32.6518
Weed Abatement Inspector	$30.0861	$30.8382	$31.6091	$32.3994	$33.2095

Retired Annuitants Only: *The salary for a Retired Annuitant must be an hourly pay rate that falls within the regular salary schedule for the position being filled. Per California Public Employee Retirement Law, a Retired Annuitant cannot receive any other compensation or benefits in addition to the hourly pay rate. Without exception, a maximum of 960 hours may be worked within a fiscal year (July 1 to June 30). Nonpaid or volunteer hours cannot be used in order to exceed 960 hours in a fiscal year. A Retired Annuitant cannot accrue service credit or any additional retirement rights or benefits.*

B. HEALTH AND WELFARE BENEFITS

1. Cafeteria Plan

The City's cafeteria plan allotment is for enrollment in any of the City's CalPERS' health plans or other eligible benefit programs (e.g., dental, vision, etc.). The cost of the premium for the

City's health plan will be deducted from the employee's cafeteria plan allotment. If there is a difference, the employee will be responsible for the remainder of the premium amount to be paid through payroll deductions. Unused cafeteria plan allotment will be paid out as "cash in lieu", up to a maximum of $1,150 per month (excludes Police Recruit and Fire Recruit). For Police Recruit the maximum "cash in lieu" is $287.50 per month. For Fire Recruit the maximum "cash in lieu" is $1,000 per month. Cash in lieu payments are taxable income and not PERSable.

Any employee who is not enrolled in a City CalPERS health insurance plan, and does not provide proof of enrollment in another group health insurance plan (e.g., coverage under a spouse's employer plan) within 30 days from the beginning of the new plan year will not be eligible to receive cash in lieu.

All benefitted employees must enroll in an available City health program unless they opt out. An employee may receive cash in lieu for opting out of the City's health program if he/she:

(1) Provides proof that the employee and all individuals for whom the employee intends to claim a personal exemption deduction for the taxable year or years that begin or end in or with the City's plan year to which the opt out applies ("tax family"), have or will have minimum essential coverage through another source (other than coverage in the individual market, whether or not obtained through Covered California) for the plan year to which the opt out arrangement applies ("opt out period"); and

(2) Signs an attestation that the employee and his/her tax family have or will have such minimal essential coverage for the opt out period. An employee must provide the attestation every plan year at open enrollment or within 30 days after the start of the plan year. The opt out payment cannot be made and the City will not in fact make payment if the employer knows or has reason to know that the employee or tax family member doesn't have such alternative coverage, or if the conditions in this paragraph are not otherwise satisfied.

The City may modify health insurance benefits or cafeteria plan (including, as to both, but not limited to, plan benefits or structure, City or employee contributions and/or opt out amount or requirements) in order to avoid penalties or taxes under the ACA or other statutory scheme that may result from an interpretation of the ACA or other statutory scheme by the Internal Revenue Service or other federal agency (including, but not limited to, a revenue ruling, regulation or other guidance) or state agency, or a ruling by a court of competent jurisdiction.

From July 1, 2026 through December 31, 2026, the allotment for the cafeteria plan for all classifications, except Fire Recruit and Police Recruit, shall be $1,700 per month. For Fire Recruit, the allotment for the cafeteria plan shall be $1,900 per month. For Police Recruit, the allotment for the cafeteria plan shall be $1,750.

Effective January 1, 2027, the allotment for the cafeteria plan for all classifications, except Fire Recruit and Police Recruit, will increase to $1,850 per month. For Fire Recruit, the amount will be $1,900 per month. For Police Recruit, the amount will increase to $1,800 per month.

2. Medical Insurance

The City is continuing the CalPERS' Health Benefits program that was adopted on January 1, 1986. From the total cafeteria plan allotment, the City will pay to CalPERS the statutorily required minimum employer contribution per month toward the cost of any CalPERS' health plan that the employee chooses to enroll. The employee agrees to be liable for the difference between the total cost of the health plan chosen and the City's contribution if he/she elects to obtain coverage under the CalPERS' health program. This amount shall be included in the total amount of the City's contribution to the employee's Section 125 Cafeteria Plan.

Employees who elect not to be covered under the City's medical insurance plan must have on file with the City a signed waiver of medical benefits. Employees will be provided an opportunity to enroll in the City's medical insurance plan during the designated open enrollment period.

3. Retirement Benefits

All Executive, Unrepresented, and Confidential employees are members of the California Public Employees' Retirement System (CalPERS). Those employees who are "classic members" as defined under the Public Employees' Pension Reform Act of 2013 (PEPRA) pay the employee's share of the retirement cost (8% for Miscellaneous and 9% for Safety Employees), and receive the following contracted benefits:

Miscellaneous Employees *"Classic" Members*	**Local Safety Employees** *"Classic" Members Hired on or before March 10, 2011*
A. 3% at 60 Benefit Formula (§21354.3)	A. 3% at 50 Benefit Formula (§21362.2)
B. Final Compensation: One Year (§20042)	B. Final Compensation: One Year (§20042)

Miscellaneous Employees *"Classic" Members*	**Local Safety Employees** *"Classic" Members Hired on or before March 10, 2011*
C. Prior Service (§20055)	C. Prior Service (§20055)
D. [Reserved]	D. [Reserved]
E. Additional Service Credit 2 Years (§20903)	E. [Reserved]
F. Unused Sick Leave Credit (§20965)	F. Unused Sick Leave Credit (§20965)
G. Military Service Credit as Public Service (§21024)	G. Military Service Credit as Public Service (§21024)
H. 2% Annual Cost of Living Allowance Increase (§21329)	H. 2% Annual Cost of Living Allowance Increase (§21329)
I. Pre-Retirement Death Benefits to Continue After Remarriage of Survivor (§21551)	I. Pre-Retirement Death Benefits to Continue After Remarriage of Survivor (§21551)
J. 1959 Survivor Benefit Level Four (§21574)	J. 1959 Survivor Benefit Level Three (§21573)
K. $5,000 Retired Death Benefit (§21623.5)	K. $500 Retired Death Benefit (§21620)
L. [Reserved]	L. Post-Retirement Survivor Allowance §21624/26/28)
M. [Reserved]	M. Post-Retirement Survivor Allowance to Continue After Remarriage (§21635)
	Local Safety Employees *Hired on or after March 11, 2011*
	A. 3% at 55 Benefit Formula (§21362.2)
	B. Final Compensation: Three Years – Career Average (§20042)
	Local Safety Employees – Police Chief Only *"Classic" Members regardless of hire date*
	Contribute 2% of compensation earnable toward the employer contribution to CalPERS via payroll deductions pursuant to Government Code section 20516(a) effective upon the adoption of the CalPERS contract amendment.

Those employees who are "new members" as defined under the Public Employees' Pension Reform Act of 2013 (PEPRA) pay the employee contributions equal to 50% of normal cost (currently 7.25% for Miscellaneous and 13.75% for Safety Employees, however member contribution rates can change each fiscal year based on CalPERS's annual actuarial valuations), and receive the above listed benefits with the exception of the following:

Miscellaneous Employees *"New" Members Hired on or after January 1, 2013*	**Safety Employees** *"New" Members Hired on or after January 1, 2013*
A. 2% at 62 Benefit Formula (§7522.20)	A. 2.7% at 57 Benefit Formula (§7522.25(d))
B. Final Compensation: Three Years – Career Average (§20037)	B. Final Compensation: Three Years – Career Average (§20037)

PST Employees**:** In lieu of enrollment in the CalPERS' retirement program, PST employees will be enrolled in an IRS §457 retirement plan. The City contributes 7.5% of the employee's salary to the IRS §457 plan in lieu of CalPERS and Social Security. PST employees who qualify for membership will be enrolled in the CalPERS retirement program and City contributions to the IRS §457 plan will terminate.

4. Deferred Compensation

All Executive, Unrepresented and Confidential employees are eligible to participate in any of the City's Internal Revenue Code Section 457 Deferred Compensation Plan(s). Participation is handled through payroll deductions.

The City shall contribute $300 per month ($3,600 per year) in deferred compensation on behalf of the Assistant City Manager to one of the City approved plans as selected by the Assistant City Manager. Amounts contributed by the City shall be to the benefit of the Assistant City Manager in accordance with the Deferred Compensation Plan participation agreement.

5. Disability Insurance

The City provides Executive Management employees and Unrepresented Management employees with fully paid short-term and long-term disability plans.

Exclusion: Confidential employees, PST employees, Fire Recruit(s) and Police Recruit(s) participate in the State Disability Insurance (SDI) Program at their expense.

6. Life and Accidental Death & Dismemberment (AD&D) Insurance [Applies to City Attorney]

   The City provides fully paid life insurance and AD&D to Executive and Unrepresented Management employees in the amount of one and one half times the employee's annual salary plus $25,000.

   The City provides fully paid life insurance and AD&D to Confidential and benefitted employees in the amount of $25,000.

C. LEAVES

1. Vacation Accrual

   All Executive, Unrepresented and Confidential employees shall accrue vacation in accordance with the schedule below. With the exception of interrupted service not covered by any other provision, rule or law, the full accrual rates will commence the first pay period of employment, with no proration. Additionally, when the accrual rate progresses to the next tier, the new accrual rate will be given in full in the pay period which coincides with the employee's hire anniversary date. Additionally, there will be no proration between the prior accrual rate and new accrual rate regardless of where in the pay period the hire anniversary date falls in.

   a. 3.07 hours of vacation accrued and credited bi-weekly from the date of hire until completion of the 35th month;

   b. 4.60 hours of vacation accrued and credited bi-weekly following the start of the 36th month through the completion of the 107th month;

   c. 5.52 hours of vacation accrued and credited bi-weekly following the start of the 108th month through the completion of the 155th month;

   d. 6.14 hours of vacation accrued and credited bi-weekly following the start of the 156th month.

   New hires in Executive and Unrepresented Management classifications may accrue vacation leave at a rate greater than the entry rate at the discretion of the City Manager. Vacation accrual shall be capped at 620 hours for all executive and unrepresented management employees, and 560 hours for all confidential employees. No employee shall accrue vacation beyond the established cap unless specifically authorized by the City Manager. Employees have the option of 100% cash reimbursement for unused paid vacation at any time provided that they have used at least 30 hours of vacation/administrative leave during the preceding year (26 pay periods).

2. Administrative Leave

Executive Management (excludes Police Chief and Fire Chief) employees receive eighty (80) hours administrative leave per year accrued as vacation leave.

The Police Chief, Fire Chief, Deputy Fire Chief, and Fire Division Chief receive one hundred forty (140) hours administrative leave per year accrued as vacation.

Unrepresented Management employees receive sixty (60) hours administrative leave per year accrued as vacation leave.

3. Holidays

Executive and Unrepresented Management and Confidential employees (excluding the City Attorney) receive the following paid holidays:

New Years' Day	January 1
Martin Luther King's Birthday	Third Monday in January
Presidents' Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Admissions Day*	September 9 (floating holiday)
Columbus Day*	Second Monday in October (floating holiday)
Veterans Day	November 11
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving	Friday after Thanksgiving
Christmas Eve	December 24
Christmas Day	December 25
New Year's Eve	December 31
And every day proclaimed by the City Council as a public holiday.	

*Two (2) floating holidays in lieu of celebrating Columbus Day and Admissions Day. City facilities shall remain open on both days.

Vacation shall accrue and be credited bi-weekly to compensate for the two floating holidays based on regularly scheduled work shift (permanent shift):

5-8 Schedules: 0.62 hours; ***9/80 Schedules:*** 0.69 hours; ***4/10 Schedules:*** 0.77 hours

City Hall will be closed between the observed Christmas Eve holiday in 2026 and the observed New Years' Day holiday in 2027. Employees who take this time off must use paid leave for December 28, 29, and 30, 2026.

An EMPLOYEE whose day off falls on an observed City holiday (e.g., Friday holiday) will accrue their regularly scheduled hours of vacation leave.

4. Sick Leave

Executive, Unrepresented and Confidential employees accrue sick leave at the rate of 3.68 hours per bi-weekly pay period. Accrual is unlimited. Part-Time/Seasonal/Temporary employees accrue and use sick leave upon commencement of employment at the rate prescribed by Labor Code § 246. PST employees are entitled to no other leave benefits under this policy.

Sick leave with pay shall be granted to all EMPLOYEES covered by this Policy in accordance with this section. Sick leave shall not be considered as a right which an EMPLOYEE may use at his/her discretion, but shall be allowed only in case of necessity and actual personal sickness or disability or (2) to attend to an illness or injury, including time for scheduled doctor or dentist appointment, of a person who is in the relationships to the employee as described in the California Labor Code §233, which currently includes:

Child	Parent	Spouse
Grand Child	Foster Child	Adopted Child
Step Child	Legal Ward	Child of Domestic Partner
Step Parent	Legal Guardian	Adoptive Parent
Foster Parent	Sibling	Parent-in-Law
Grand Parent	Registered Domestic Partner	Child of Person Standing in Loco Parentis

a. Sick Leave Conversion Privileges

Any EMPLOYEE who has taken 40 hours sick leave or less during the calendar year ending December 30 of each year shall be entitled to either convert up to 40 hours of unused sick leave to vacation or receive a cash payment for up to 24 hours, based upon the current compensation rate on an hour-for-hour basis.

In no event may an EMPLOYEE select a combination of two options or reduce the accumulated sick leave balance below 192 hours. No prorations shall be made for EMPLOYEES terminating on or before December 30 of the calendar year.

b. Unused Sick Leave at Retirement for Health Insurance

For employees hired before July 1, 2013, upon retirement from City employment within 120 days of separation, for service or disability, an employee may elect to use unused sick leave at its dollar value at retirement (hourly base rate plus any regularly recurring bi-weekly premium pay, i.e., differential pay for Master's Degrees) to pay health insurance premiums in retirement according to the following schedule:

10 through 14 years of service: 25% of the sick leave balance at retirement;

15 through 19 years of service: 50% of the sick leave balance at retirement;

20 + years of service: 75% of the sick leave balance at retirement.

This benefit will be in addition to the monthly contribution the City makes, as determined by PERS, to the Public Employees' Retirement System for retiree health insurance benefits. The supplemental benefits described above shall be used to pay health insurance premiums for the retiree and dependents, if applicable. However, if the employee is deceased before the funds are exhausted, the supplemental benefits shall cease and the remaining funds shall be the City's property.

The City elects to self-administer this plan at this time. The City will pay the annualized dollar equivalent of the Kaiser two-party health insurance premium once per year in January of each year.

This benefit may be used in combination with service credit for unused sick leave as described in Section C – Health and Welfare Benefits – Retirement Benefits.

5. Bereavement Leave

All employees covered under this policy shall be entitled to the bereavement leave of absence and employment rights and privileges provided by state and federal laws and regulations. Up to three (3) regularly scheduled working days will be paid by the City, as bereavement leave, to EMPLOYEES in order to discharge the customary obligations arising from the death of a relative as defined by the state. Employees may also request the use of an additional two (2) regularly scheduled working days to be charged to sick or vacation leave accruals. The designated representative must approve requests for such leave and documentation, as defined by the state, requested within 30 days of the leave.

6. Military Leave

Any employee who is or becomes a member of the Armed Services, Militia or Organized Reserves of California or the United States shall be entitled to the leaves of absence and employment rights and privileges provided by the Uniformed Services Employment and Reemployment Rights Act (USERRA) and the Military and Veterans Code of the State of California.

7. Jury and Witness Leave

All Executive, Unrepresented and Confidential employees are entitled to be absent from duty when called to serve as a trial juror or as a witness called by a subpoena before a court of law. Under such circumstances, the EMPLOYEE is paid the difference between full salary and any payment received by them, except travel pay, for such duty.

D. UNIFORM AND EQUIPMENT ALLOWANCE

The Police Chief, Fire Chief, Deputy Fire Chief, and Fire Division Chief receive an annual uniform and equipment allowance of $1,000. Yearly distribution will be issued the second paycheck in July.

Newly Hired Police Recruits: The annual uniform and equipment allowance for newly hired Police Recruits shall be $775 per year. The uniform allowance shall be prorated over the twelve month period beginning from the actual hire date to the following July 1st. Yearly distribution will be issued the second paycheck in July.

Newly Hired Fire Recruits: The annual uniform and equipment allowance for newly hired Fire Recruits shall be $1,000 per year. The uniform allowance shall be prorated over the twelve month period beginning from the actual hire date to the following July 1st. Yearly distribution will be issued the second paycheck in July.

E. TUITION AND BOOK REIMBURSEMENT

The City provides an allowance of $1,500 per fiscal year for Executive, Unrepresented Management and Confidential employees to use to defray the cost of attendance at seminars, workshops, conferences and/or classes, which promote professional growth. Executive and Unrepresented Management employees may use this allowance for lodging, meals, and other travel expenses.

Executive and Unrepresented Management employees may also use the allowance to cover the costs of membership fees for job-related professional associations.

F. OTHER CERTIFICATIONS AND SPECIAL COMPENSATION

1. Notary Public Pay

Positions designated by the department director shall receive Notary Public Pay in the amount of $75/month if he/she is a Notary Public in the State of California. The City shall also pay the cost of bonding of this employee while he/she is serving as Notary Public for the benefit of the City. Employees in designated positions shall perform notary services only as directed by his/her supervisor.

2. Bilingual Pay

Positions designated by the department director shall receive Bilingual Pay in the amount of $120/month if he/she is certified by a language professional, designated by the City, as having suitable skills to provide translation service.

3. Automobile Allowance

Executive Management employees shall be provided a monthly automobile allowance of $300 in exchange for making a vehicle available for his/her own use and for City-related business and/or functions during, before, and after normal work hours.

The Assistant City Manager and Deputy City Manager shall be provided a monthly automobile allowance of $400.

4. Cellular Telephone Allowance

The Assistant City Manager and Deputy City Manager shall receive, as compensation, the sum of $120 per month for use as an allowance for his/her cellular telephone service (this is in lieu of a City issued phone).

5. Technology Reimbursement

The Assistant City Manager shall be provided with an amount not to exceed $2,500 every two years, beginning with the year of his/her initial appointment, for use to purchase technology equipment such as a personal laptop computer, etc. The payment shall be made upon submission of receipts documenting the purchase(s). The equipment purchased shall become the property of the Assistant City Manager.

6. Non-PERSable Stipend

A non-PERSable stipend of $6,300 for the Fire Chief and $4,410 for Deputy Fire Chief/Fire Division Chief. Yearly distribution will be split and issued: one-half of stipend payment the second paycheck in July and one-half of the stipend payment the first paycheck in December.

G. RELOCATION ALLOWANCE

The City Manager may authorize an allowance up to $10,000 for relocation expenses to the San Diego area.

Approved by City Council December 9, 2025.

City Council
Agenda Report
Agenda Item 11.

DATE: 06/23/2026

TO: Honorable Mayor and City Councilmembers

FROM: Angela Cortez, City Clerk

SUBJECT: Acceptance of Report and Information Regarding Future Public Meetings as Required by Senate Bill 707 and Adoption of Resolution Approving Technology Disruption Policy

RECOMMENDATION:

That the City Council receives the report with the City's intended actions to comply with Senate Bill 707 in regards to the requirement for hybrid meetings (through a two-way telephonic service or video platform), and adopts the next Resolution, in order, approving the Technology Disruption Policy (attached).

BACKGROUND:

Senate Bill 707 (SB 707) (2025) amended the Brown Act to require Eligible Legislative Bodies, such as the City Council, to increase public engagement during local government meetings through two-way telephonic service or a video platform. SB 707 requires the City Council to adopt, on or before July 1, 2026, a policy addressing how the agency will respond to disruptions in telephonic or internet service that prevent members of the public from attending, or observing, a City Council meeting remotely. The proposed policy would comply with said requirement and ensure transparency and continuity of public participation during technical disruptions. The definition of 'eligible legislative bodies' does not include boards and commissions. The City's board and commissions would continue offering in-person public meetings.

For City Council meetings conducted after July 1, 2026, staff will operate the two-way telephonic system or video platform in such a way to allow for the business of the Council meeting to be conducted with the least amount of disruption while allowing for remote participation. Staff will mute all remote participants until it is time for public comments; the Mayor can then allow each speaker the allotted time to speak. Any disruptive speakers (both in person and via remote participation) that have been warned and continue to disrupt the meeting can be handled pursuant to applicable laws. If necessary, staff may remove remote participants when the allotted time is complete or when a continued disruption occurs.

Staff presents a Technology Disruption Policy (attached) that meets State requirements and provides guidance to the City Council in its compliance with SB 707.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

This action is not subject to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines section 15378(b)(5), because it is an organizational activity of government that will not result in direct or indirect physical changes in the environment.

FISCAL IMPACT:

On January 13, 2026, the City Council authorized the appropriation of $400,000 for the implementation and maintenance of the required technology upgrades to comply with SB 707.

Prepared By: Angela Cortez, City Clerk

Reviewed By: Sara Diaz, Director of Information Technology

Approved By: Graham Mitchell, City Manager

Attachments

Resolution

Draft Tech Disruption Policy

RESOLUTION NO. -26

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EL CAJON AMENDING CITY COUNCIL POLICY A-2 - IMPLEMENTING
NEW BROWN ACT AMENDMENTS REGARDING MEETING TECHNOLOGY
DISRUPTION PROCEDURES PURSUANT TO SENATE BILL 707

WHEREAS, on October 3, 2025, Governor Newsom signed into law Senate Bill 707 (SB 707), which amends the Brown Act with the intent to diversify and increase public engagement during local government meetings of legislative bodies, such as the City of El Cajon (the "City") City Council; and

WHEREAS, City Staff is working to implement that aspect of the law by the July 1, 2026 deadline; and

WHEREAS, in addition, SB 707 requires the City Council to approve in an open session a policy regarding disruption of two-way remote attendance and efforts to restore service; and

WHEREAS, the policy shall address the procedures for recessing and reconvening a meeting in the event of disruption and the efforts that the City shall make to attempt to restore the service; and

WHEREAS, if a disruption prevents the public from attending a meeting, the body must take a recess and make good faith attempts to try to restore service for at least one hour; and

WHEREAS, the eligible legislative body may meet in closed session during this period; and

WHEREAS, upon reconvening the open session, if telephonic or internet service has not been restored, the City Council must adopt a finding by roll call vote confirming that good-faith efforts were made to fix the issue and that resuming the meeting serves the public interest more than delaying it further; and

WHEREAS, the proposed action is exempt from the California Environmental Quality Act ("CEQA") in accordance with section 15378(b)(5) of the State CEQA Guidelines, as it involves an administrative activity of government that will not result in a direct or indirect physical change in the environment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The foregoing recitals are true and correct and are the findings of the City Council.

2. The City Council hereby determines that this action is exempt from the California Environmental Quality Act ("CEQA") under section 15378(b)(5) of the State CEQA Guidelines.

3. The City Council hereby amends City Council Policy A-2 to include the Technology Disruption Policy, attached hereto as Exhibit A (“Policy”).

4. The City Clerk is directed to implement the Policy and ensure it is publicly available on the City’s website and through the City Clerk’s Office.

5. The Policy is adopted in compliance with Government Code Section § 54953.4(b)(1)(A) and (B) and shall guide City Council meeting procedures when remote access disruptions occur.

6. This Resolution shall take effect immediately upon adoption, and the Policy shall become operative on July 1, 2026.

DRAFT Technology Disruption Policy Required by SB 707

To be added to City Council Policy A-2 – City Council Meetings and Agenda

Note: *SB 707 requires eligible legislative bodies to adopt a technology disruption policy at a noticed public meeting on or before July 1, 2026. It* *__may not be placed on the consent calendar__* *and must be considered in open session.*

Policy: Disruption of Telephonic or Internet Service During Public Meetings

1. Background

Senate Bill 707 (2025) amended the Brown Act to require eligible legislative bodies to adopt, on or before July 1, 2026, a policy addressing how the agency will respond to disruptions in telephonic or internet service that prevent members of the public from attending or observing a meeting remotely. This policy is adopted to comply with that requirement and to ensure continuity of public participation during technical disruptions.

2. Purpose

This policy establishes procedures for responding to a disruption in the telephonic or internet services that provide two-way remote public access to meetings of the **City of El Cajon**, as required by the Brown Act (Gov. Code § 54953.4). The policy ensures transparency, public participation, and continuity of government during technology disruptions.

3. Definitions

For purposes of this policy:

- "Disruption" means any failure, outage, or other interruption that prevents members of the public from attending or observing the meeting via these remote access services.
- "Remote access services" means the two-way telephonic service and/or two-way audiovisual platform used to provide real-time remote public attendance and observation of meetings.

4. Applicability

This policy applies to all open and public meetings of the **City of El Cajon** at which remote public participation is offered or required under the Brown Act.

5. Procedures in the Event of a Service Disruption

5.1. Response to Service Disruption

If the Presiding Officer or Clerk becomes aware of a disruption to the agency's remote access services that prevents members of the public from attending or observing the meeting remotely:

1. The Presiding Officer or Clerk shall immediately announce the disruption to the public.
2. The Presiding Officer may then call for a recess of the open session or convene the legislative body in closed session, consistent with the Brown Act.
3. Staff shall begin efforts to diagnose and restore the disrupted service.
4. The meeting shall remain in recess for at least one hour or until service is restored, whichever is sooner. The recess period may be extended if restoration efforts are ongoing.

5.2. Efforts to Restore Service

The agency shall make good faith efforts to restore remote access services, which may include:

- Troubleshooting platform or teleconferencing software
- Resetting or replacing audiovisual equipment
- Attempting alternative connection methods
- Contacting necessary support staff or service providers
- Switching to back-up equipment or platforms, if available
- Moving the meeting to a backup location with remote access, if available

The **agency staff** shall document the restoration efforts undertaken.

6. Reconvening the Open Session

6.1. Timing

The open session may be reconvened after at least one hour has elapsed from the time of disruption or as soon as service is restored, whichever occurs earlier.

6.2. If Service Is Restored

If the remote access service is restored before or at the time the meeting reconvenes, the meeting shall continue as normal.

6.3. If Service Is *Not* Restored

If service has not been restored after one hour, the **City of El Cajon** may reconvene and:

1. Adjourn the meeting; or
2. Continue the meeting in open session by adopting, by roll call vote, the following, or a substantially similar, finding:

   “The **City of El Cajon** has made good faith efforts to restore telephonic or internet service in accordance with its adopted policy, and the public interest in continuing the meeting outweighs the public interest in remote public access.”

Upon adoption of the finding, the legislative body may continue the open session despite the fact that remote access services have not been restored.

7. Recordkeeping

The Clerk shall enter a brief statement into the meeting minutes, including the following:

- The nature and time of the disruption
- The restoration efforts undertaken
- The time the meeting was reconvened (if applicable)
- Any finding adopted pursuant to Section 6.3

8. Review and Updates

This policy may be amended by the **El Cajon City Council** at a noticed public meeting in open session, not on the consent calendar.

City Council
Agenda Report
Agenda Item 12.

DATE: 06/23/2026

TO: Honorable Mayor and City Councilmembers

FROM: Nate Prescott, Senior Management Analyst

SUBJECT: Consideration to Approve Resolution of Intent to Establish a Downtown El Cajon Community Benefit District (CBD); Authorization for City Manager or Designee to vote "Yes" on the ballot; and Acceptance of the Management District Plan and the Engineer's Report.

RECOMMENDATION:

That the City Council:

1. Receives report and petition drive results;
2. Adopts the next Resolution, in order, to approve the Resolution of Intent to set a public hearing and direct the ballots to be mailed to affected property owners, and authorize the City Manager or designee to vote "Yes" on the City's ballot in support for the creation of the Downtown El Cajon Community Benefit District; and
3. Accepts the Management District Plan and the Engineer's Report for the Proposed CBD.

BACKGROUND:

The Downtown El Cajon Property-Based Improvement District (PBID) was formed in 2011 to improve the economic well-being of businesses in downtown El Cajon. In 2024, the City Council adopted the Community Benefit District Ordinance to allow for the creation of a Community Benefit District in 2026-2027 in the event the PBID did not intend to renew the PBID.

The Downtown District, led by their governing board, the Downtown El Cajon Business Partners (DECBP), has a strong history of well attended events and activities in Downtown El Cajon, and with their 2025 hiring of New City America to manage and administrate the existing district, services have drastically increased and improved.

On April 23, 2026, the City Council heard a presentation from City Staff and DECBP Staff outlining this process to form a proposed new Downtown El Cajon Community Benefit District ("CBD"). DECBP initiated the first step to mail out petitions to form the CBD in late April. Because the City owns land within the proposed CBD, the City Council voted on April 23, 2026 to authorize the City Manager or designee to vote "Yes" in the petition in support of the creation of the CBD.

Management District Plan

In order to form a community benefit district, there must be a Management District Plan ("MDP") prepared. The MDP, which is referenced in the Resolution of Intent and attached in this agenda packet as Attachment 2, outlines the priorities and services of the proposed CBD.

The MDP outlines the extent of the proposed services, the proposed cost of the various services, and explains the assessment methodology applied to each property. Per State law, the MDP must also include a detailed engineer's report prepared by a registered professional engineer in California that supports all the proposed assessments in the MDP. The engineer's report is included as Attachment 3. The DECBP approved the MDP in 2026.

The MDP proposes services and cost breakdowns as follows:

<u>Total Budget</u> $793,225
<u>Civil Sidewalks/Safety and Cleanliness</u> $476,000 (rounded)

Regular sidewalk and gutter sweeping
Periodic sidewalk steam cleaning
Beautification of the Downtown El Cajon CBD
Enhanced trash emptying (over and above city services)
Timely graffiti removal, within 72 hours as necessary
Maintenance of existing and new public spaces
Maintenance of the Prescott Promenade
Set up and take down of special events
Installation and maintenance of flowers throughout the Downtown El Cajon CBD (outside of medians)
Personnel to manage in-house or contracted maintenance and any security teams

<u>District Identity and Placemaking</u> $119,000 (rounded)

Website development and updating
Traditional events done by the GDECIA (new 501 c3)
Social media, public relations firm
Enhancing current City holiday and seasonal decorations
Branding of Downtown El Cajon properties so a positive image is promoted to the public
Activation of Prescott Promenade
Banner programs
Public art displays and promotion of the Rea Street Art District
Public space design and improvements
Personnel to manage in-house or contracted public relations, website maintenance, or social media contractors

<u>Administration/Program Management</u> $174,000 (rounded)

Staff and administrative costs, contracted or in-house
Directors and Officers and General Liability Insurance
Office-related expenses
Office and equipment rent
Financial reporting and accounting
Legal work

<u>Contingency</u> $24,225 (rounded)

Delinquencies, City/County fees, reserves.

Petition and Balloting

In April 2026, DECBP mailed a petition to the affected property owners concerning the creation of the new CBD. As of June 23, 2026, DECBP will submit petitions to the City signed by property owners in the proposed CBD who will pay more than thirty percent of the assessments proposed to be levied in connection with such CBD as required by El Cajon Municipal Code section 2.90.100 which petitions will be on file with the City Clerk and available for public inspection.

Upon submission of the petition with the required number of signatures, the City Council may consider initiating proceedings to start the formation of the proposed CBD by approving the Resolution of Intent found in Attachment 1. If approved, the Resolution of Intent would set a noticed public hearing for August 11, 2026, and authorize the City Clerk to initiate the ballot process for the affected property owners. The property owners will have no less than 45 days in which to return the ballots. The ballots will be mailed out by the City Clerk no later than June 26, 2026, and must be returned by the conclusion of the public hearing scheduled for the August 11, 2026 City Council meeting. At the public hearing, the City will tabulate the votes and determine if there is a majority protest against the imposition of the assessment in connection with the CBD, in which case the CBD will not be formed. A majority protest exists if the assessment ballots submitted, and not withdrawn, in opposition to the proposed assessment exceed the assessment ballots submitted, and not withdrawn, in its favor, weighting those assessment ballots by the amount of the proposed assessment to be imposed upon the identified parcel for which each assessment ballot was submitted. If no majority protest exists, then the Council could consider forming the CBD at that time.

It is important to note, however, that if the election to create the Community Benefit District fails, the current iteration of the PBID will expire on December 31, 2026, with no mechanism to replace it. As such, while the City would realize a savings of approximately $98,000 in assessment fees, it would also assume total responsibility for the maintenance of the now-former PBID district. The City would also have to determine if downtown events (i.e. car show, concerts, and Holiday Lights on Main) would be viable given current budget constraints.

City Owned Properties

Because the City of El Cajon owns land within the proposed CBD, if the Council approves the Resolution of Intent today, the City will also receive a ballot to consider approval of the formation of the CBD. The City would pay approximately 12.37% of the total assessment based on its ownership of properties. The increase in enhanced services that the proposed CBD would provide downtown would be much greater than what the City is able to provide on its own. The proposed services for the CBD would benefit the City, business owners, and its residents. Therefore, staff recommends that the City Council authorizes the City Manager, or designee, to vote yes on the ballots for any City-owned properties in the CBD in favor of the proposed CBD.

The City has historically paid approximately $80,000 per year for its portion of the assessments. The creation of the Community Benefit District will increase services provided by the District and the City's portion of the assessments will be $98,148.80. The intent of the District is to increase property values; if successful, this will have a positive impact on General

Fund revenues.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

The proposed action is not subject to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines section 15378(b)(5), as it is an organizational activity of government that will not result in direct or indirect physical changes in the environment. Any future actions directed by the City Council related to the PBID will be assessed in accordance with CEQA.

FISCAL IMPACT:

The creation of the Community Benefit District will increase the City's portion of the assessment by an estimated $19,000 for a total cost of about $98,148.80, to be paid from the City Manager's 101112 account. Sufficient funds are included in the proposed FY 26-27 Annual Budget.

Prepared By: Nate Prescott, Senior Management Analyst
Reviewed By: Vince DiMaggio, Assistant City Manager
Approved By: Graham Mitchell, City Manager

Attachments

Resolution of Intent
Management District Plan
Engineer's Report

RESOLUTION NO. -26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CAJON DECLARING ITS INTENTION TO FORM THE DOWNTOWN EL CAJON COMMUNITY BENEFIT DISTRICT PURSUANT TO THE EL CAJON MUNICIPAL CODE CHAPTER 2.90 “COMMUNITY BENEFIT DISTRICTS”; SETTING A TIME AND PLACE FOR A PUBLIC HEARING IN CONNECTION THEREWITH; AND DIRECTING THE MAILING OF BALLOTS TO IDENTIFIED PROPERTY OWNERS

WHEREAS, El Cajon Municipal Code Chapter 2.90 “Community Benefit Districts” (“Chapter 2.90”) incorporates most of the provisions of the Parking and Business Improvement District Law of 1994 (Streets & Highways Code Section 36600 et seq.) (the "PBID Law") and authorizes the City of El Cajon (“City”) to form Community Benefit Districts; and

WHEREAS, as of June 23, 2026, the City Council has received a petition (the "Petition") requesting the formation of a Community Benefit District to be designated the "Downtown El Cajon Community Benefit District" (the "CBD"); and

WHEREAS, the Petition, which has been signed by property owners in the proposed CBD who will pay more than thirty percent of the assessments proposed to be levied in connection the CBD, meets all of the requirements of Section 36621 of the PBID Law, as modified by Chapter 2.90; and

WHEREAS, the amount of assessment attributable to property owned by the same property owner that exceeds twenty percent of the amount of all assessments proposed to be levied, was not included in determining whether the petition is signed by property owners who will pay more than thirty percent of the total amount of assessments proposed to be levied; and

WHEREAS, the Petition is on file in the Office of the City Clerk and available for public inspection as of June 23, 2026, and incorporated herein by reference; and

WHEREAS, the City Council now desires to conduct proceedings to form the CBD.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The foregoing recitals are true and correct and are the findings of the City Council.

2. The City Council hereby determines this action is exempt from the California Environmental Quality Act ("CEQA"), in accordance with State CEQA Guidelines section 15378(b)(2).

3. The City Council declares its intention to form the Downtown El Cajon Community Benefit District.

4. The boundaries of the Downtown El Cajon Community Benefit District are generally described as follows:

- The northern boundary of the proposed Downtown El Cajon CBD includes all parcels on Magnolia Avenue that border the Interstate 8 freeway and includes parcels 483-330-022 and 483-330-034 on the northeast side of the Downtown El Cajon CBD as well as parcel 482-301-006, on the northwest corner.
- The western boundary of the proposed Downtown El Cajon CBD includes the parcels at the intersection of Marshall Avenue and Main Street, including the three corner parcels at that intersection. The three parcels at the intersection of Marshall Avenue and Main Street do NOT include the parcel at the northwest corner of the intersection, as it is a new car dealership which will not benefit from the services of the proposed Downtown El Cajon CBD. The three most western parcels of the Downtown El Cajon CBD shall include parcels 487-121-041, 487-281-028 and the entire Metropolitan Transit Station Trolley stop which includes parcels 487-262-004, 487-262-009 and 487-273-006.
- The southern boundary of the proposed Downtown El Cajon CBD includes the following parcels that includes the expansion parcels on both sides of El Cajon Boulevard, ending at the roundabout, ending at parcels 487-321-026 and 487-323-017. The southern boundary then continues on the south side of Douglas Avenue from parcel 487-342-029 continuing along the south side of Douglas ending at parcel 487-342-019 ending at the intersection of Douglas and Van Houten Avenues. The southern boundary then jogs southward along the east side of Van Houten Avenue ending at parcel 487-331-009. The southern boundary continues along the south side of Lexington Avenue, running eastward to include all of the parcels on the south side of the street, ending at parcel 488-241-041. The Downtown El Cajon CBD southern boundary then runs northward along the west side of Avocado Avenue and includes the parcels running eastward on the north side of Douglas Avenue including parcels ending at parcel 488-233-047 at northwestern intersection of South Lincoln Avenue and Douglas Avenue.
- The eastern boundary of the Downtown El Cajon CBD starts at the western side of the intersection of Lincoln Avenue and Main Street, parcel 488-233-047 and crosses Main Street northward to include parcel 488-113-010. The eastern boundary of the Downtown El Cajon CBD then continues northward and includes parcel 488-113-024 and 488-024-025 and then runs northward

on the west side of Ballantyne Street including parcel 488-040-002. The eastern boundary then runs northwest to include the eastern side of parcels 488-040-011, 488-040-014 on the west side of Connecticut Avenue. The eastern boundary then crosses northward to Wells Avenue including parcels at the northwestern intersection of Wells Avenue and Graves Avenue including parcels 488-010-013. The eastern boundary then continues in a northwestern direction including the eastern side of the parcels fronting Magnolia Avenue from parcel 488-010-025 ending at parcel 483-330-022 ending at the intersection of Interstate 8 and Magnolia Avenue.

- A map of the proposed CBD boundaries and an appendix of all included parcels can be found in the Management District Plan.

5. The proposed activities of the CBD are briefly described as follows:

- Safety, petty criminal, and homeless/vacancy problems
- Sidewalk cleanliness
- Increase tree trimming and replacement of damaged trees and landscaping
- Install/improve decorative amenities such as street furniture, fixtures, equipment, and lighting
- Promote and enhance the brand image of Downtown El Cajon
- Manage events in and around the Downtown El Cajon CBD, particularly at the Prescott Promenade
- Create a strong social media presence, and facilitate public relations for Downtown El Cajon businesses
- Promote public space development and placemaking

6. The activities of the CBD will be funded through an annual benefit assessment against lots and parcels of real property within the boundaries of the CBD. The amount of the proposed assessment is $793,225.00 for the First Year (FY27).

7. The initial duration of the CBD is proposed to be 20 years.

8. No bonds will be issued in connection with the CBD.

9. For a complete description of the CBD, and its boundaries, activities, and proposed real property assessment, reference is made to the Management District Plan entitled the "Downtown El Cajon Community Benefit District Management District Plan" and dated April 23, 2026, and to the Engineer's Report entitled the "Downtown El Cajon Community Benefit District Assessment Engineer’s Report" prepared by Edward V. Henning a California registered Professional Engineer and dated April 23, 2026, each of which is on file in the Office of the City Clerk, available for public inspection, and incorporated herein by reference.

10. On August 11, 2026 at 7:00 PM or as soon thereafter as the matter may be heard, in the City Council Chambers located at 200 Civic Center Way, El Cajon, CA, the City Council will hold a public hearing on the establishment of the CBD and the levy of assessments. At the public hearing, the City shall consider all objections or protests, if any, to the proposed assessment. At the public hearing, any person shall be permitted to present written or oral testimony. The public hearing may be continued from time to time.

11. The City Clerk is directed to mail notice of the public hearing, including an assessment ballot, to affected property owners in the manner required by Section 53753 of the Government Code and Article XIII D, Section 4 of the California Constitution.

12. Assessment ballots will be accepted and tabulated by the City in the manner set forth in the attached "Procedures for the Completion, Return, and Tabulation of Assessment Ballots", which is incorporated herein by reference and attached as Exhibit A.

13. A majority protest exists if the assessment ballots submitted, and not withdrawn, in opposition to the proposed assessment exceed the assessment ballots submitted, and not withdrawn, in its favor, weighting those assessment ballots by the amount of the proposed assessment to be imposed upon the identified parcel for which each assessment ballot was submitted. If there is a majority protest against the imposition of the assessment in connection with the CBD, the CBD will not be formed.

14. If the CBD is formed, funds may (at the sole discretion of the City Council) be advanced, pursuant to Chapter 2.90, from the City's general fund to permit the operation of the CBD prior to the City's collection of the assessment. Any such advance may not exceed the total anticipated assessment proceeds for the first year of the assessment. Any such advance will be recovered from assessment proceeds, along with interest calculated at the rate set by the State Controller for funds invested in the Local Agency Investment Fund. The duration of any such advance shall not exceed five years.

Exhibit A

CITY OF El CAJON PROCEDURES FOR THE COMPLETION, RETURN, AND TABULATION OF ASSESSMENT BALLOTS

I. Completion of Ballots

- **Who may complete a ballot**

An assessment ballot may be completed by the owner of the parcel to be assessed. As used in these Procedures, the term "owner" includes the owner's authorized representative. If the owner of the parcel is a partnership, joint tenancy, or tenancy in common, a ballot may be completed by any of the general partners, joint tenants, or tenants in common. Except as set forth below, only one ballot may be completed for each parcel.

- **Proportional assessment ballots**

If a parcel has multiple owners, any owner may request a proportional assessment ballot. If the ownership interest of the owner is not shown on the last equalized secured property tax assessment roll, such request must include evidence, satisfactory to the City, of the owner's proportional rights in the parcel. The City will provide the proportional ballot to the owner at the address shown on the assessment roll. Any request for a ballot to be mailed to another location must be made in writing and must include evidence, satisfactory to the City, of the identity of the person requesting the ballot. Each proportional ballot will be marked to show the date on which the ballot was provided, to identify it as a proportional ballot and to indicate the owner's proportional rights in the parcel. The City will keep a record of each proportional ballot provided to an owner.

- **Duplicate ballots**

If an assessment ballot is lost, withdrawn, destroyed or never received, the City will mail or otherwise provide a duplicate ballot to the owner upon request. The duplicate ballot will be marked to show the date on which the ballot was mailed or provided and to identify it as a duplicate ballot or a duplicate proportional ballot. The same procedure applies to duplicate ballots or duplicate proportional ballots which are lost, withdrawn, destroyed, or never received.

- **Marking and signing the ballot**

To complete an assessment ballot, the owner of the parcel must (1) stamp or mark the appropriate box supporting or opposing the proposed assessment, and (2) sign, under penalty of perjury, the statement on the ballot that the person completing the ballot is the owner of the parcel or the owner's authorized representative. Only one box may be stamped or marked on each ballot. Ballots must be completed in ink and include the original signature of the signer.

- **Only assessment ballots provided by the City will be accepted**

The City will only accept ballots mailed or otherwise provided to owners by the City. Photoduplicated, facsimile, and electronic copies of completed ballots will not be accepted. II.

II. Return of Ballots

- **Who may return ballots**

An assessment ballot may be returned by the owner of the parcel or by anyone authorized by the owner to return the ballot.

- **Where to return ballots**

Ballots may be mailed to the address indicated on the ballot.

Ballots may also be delivered in person to the Office of the City Clerk located at 200 Civic Center Way, El Cajon, CA 92020 (prior to noon/12:00 p.m. on the date scheduled for the public hearing on the proposed assessment), or delivered to the City Clerk at the public hearing on the proposed assessment.

The City will not accept ballots returned to the City via email, facsimile machine, or other electronic method.

- **When to return ballots**

All returned ballots must be received by the City prior to the time the City Council closes the public input portion of the public hearing on the proposed assessment. The public input portion of the public hearing may be continued from time to time.

- **Withdrawal of assessment ballots**

After returning an assessment ballot to the City, the person who signed the ballot may withdraw the ballot by submitting a written statement to the City directing the City to withdraw the ballot. Such statement must be received by the City prior to the close of the public input portion of the public hearing on the proposed assessment. When ballots for the assessment are tabulated, the City will segregate withdrawn ballots from all other returned ballots. The City will retain all withdrawn ballots and will indicate on the face of such withdrawn ballots that they have been withdrawn.

If any ballot has been withdrawn, the person withdrawing the ballot may request a duplicate ballot.

- **Changes to assessment ballots**

In order to change the contents of a ballot that has been submitted, the person who has signed that ballot may (1) request that such ballot be withdrawn, (2) request that a duplicate ballot be issued, and (3) return the duplicate ballot fully completed. Each of these steps must be completed according to the procedures set forth above.

III. <u>Tabulation of Ballots</u>

- **Which assessment ballots will be counted**

Only ballots which are completed and returned in compliance with these procedures will be counted. Ballots received by the City after the close of the public input portion of the public hearing on the proposed assessment will not be counted. Ballots which are not signed by the owner will not be counted. Ballots with no boxes marked, or with more than one box marked, will not be counted. Ballots withdrawn in accordance with these procedures will not be counted.

The City will keep a record of each proportional or duplicate ballot mailed or otherwise provided to an owner and will ensure that only one ballot is tabulated for the parcel (or for the owner in the case of proportional ballots).

The following rules will apply if more than one countable ballot for a parcel (or owner) has been returned. If a non-duplicate ballot has been returned, the City will count the non-duplicate ballot and disregard all duplicate ballots. If only duplicate ballots have been returned, the City will count the last duplicate ballot and disregard the earlier duplicate ballots. If an owner returns both a non-proportional ballot and a proportional ballot, the City will count the proportional ballot and disregard the non-proportional ballot.

- **When and where ballots will be tabulated**

The tabulation of ballots will be performed, in view of those present, at the public hearing following the close of the public input portion of the public hearing. The public hearing may be continued from time to time for the purpose of tabulating ballots. Ballots will not be unsealed until the tabulation begins.

- **How ballots will be tabulated**

Ballots may be counted by hand, by computer or by any other tabulating device.

Ballots will be tabulated by adding the ballots submitted in opposition to the assessment and adding the ballots submitted in favor of the assessment. Ballots shall be weighted according to the proportional financial obligation of the affected property; provided, however, that proportional ballots shall be weighted in accordance with the respective ownership interests of each proportional ballot submitted. If one or more proportional ballots are returned for a parcel and a non-proportional ballot is returned for the parcel, the non-proportional ballot will either disregarded (if the same owner has returned a proportional ballot) or treated as a proportional ballot (if the same owner has not returned a proportional ballot).

- **Who will tabulate ballots**

Ballots will be tabulated by an employee of the City or by some other impartial person designated by the City Council who does not have a vested interest in the outcome of the proposed assessment. The tabulator may be assisted by any of the staff and consultants of the City.

- **Results of tabulation**

The results of the tabulation will be announced following the completion of the tabulation and entered in the minutes of a City Council meeting. If ballots submitted in opposition to the proposed assessment exceed the ballots submitted in favor of the proposed assessment (as tabulated above), the assessment will not be imposed.

IV. <u>Resolution of Disputes</u>

In the event of a dispute regarding whether the signer of a ballot is the owner of the parcel to which the ballot applies, the City will make such determination from the last equalized assessment roll and any evidence of ownership submitted to the City prior to the conclusion of the public hearing. The City will be under no duty to obtain or consider any other evidence as to ownership of property and its determination of ownership will be final and conclusive.

In the event of a dispute regarding whether the signer of a ballot is an authorized representative of the owner of the parcel, the City may rely on the statement on the ballot signed under penalty of perjury that the person completing the ballot is the owner's authorized representative and any evidence submitted to the City prior to the conclusion of the public hearing. The City will be under no duty to obtain or consider any other evidence as to whether the signer of the ballot is an authorized representative of the owner and its determination will be final and conclusive.

V. <u>Public Record</u>

During and after tabulation, all ballots are public records.

VI. <u>Further Information</u>

For further information, contact Angela Cortez, City Clerk, at (619) 441-1763.

The Downtown El Cajon Community Benefit District (CBD) Management District Plan

Final Plan - April 23, 2026

Prepared pursuant to the City of El Cajon's Community Benefit Ordinance, Chapter 2.90 added to Title 2 of the El Cajon Municipal Code.

Prepared for:

The Downtown El Cajon Business Partners
the Greater Downtown El Cajon Improvement Association
Property Owners in Downtown El Cajon
City of El Cajon

Prepared by:

New City America, Inc.
Greater El Cajon Improvement Association

Table of Contents

Section 1
Management Downtown El Cajon CBD Plan Summary

The name of this ("CBD") is the Downtown El Cajon Community Benefit District. The Downtown El Cajon CBD is being formed under the City of El Cajon's Community Benefit Ordinance, Chapter 2.90, added to Title 2 of the El Cajon Municipal Code.

The levy of assessments on real property within the proposed Downtown El Cajon CBD will fund physical and maintenance improvements to individual properties, attract new customers, tenants, and increase business sales, resulting in stabilized rents for property owners throughout Downtown El Cajon. The assessments will fund maintenance, special events and activities, and other special benefits within the Downtown El Cajon CBD, revitalizing Downtown El Cajon and, creating jobs, attracting and retaining businesses, and reducing crime.

Downtown El Cajon CBD Steering Committee

For the past two decades, downtown stakeholders have worked to improve and enhance their experience and overall ambiance of working, visiting, shopping, and residing in Downtown El Cajon.

Since the initiation of work last Spring, the current Property Business Improvement District Board (*formerly the Downtown El Cajon Business Partners, now the Greater Downtown El Cajon Improvement Association, GDECIA*), has worked diligently to outreach to property owners, simultaneously building a level of support for improvements to in Downtown El Cajon as well as commencing the expansion of the property assessment district – now known as the new Downtown El Cajon CBD. The Downtown El Cajon CBD Steering Committee has met multiple times, has reviewed multiple versions of a management plan and finalized the boundaries, services, costs, and term at its January 2026 Board of Directors meeting.

During this process, the Board of Directors of the Greater Downtown El Cajon CBD and its staff shall hold meetings with property owners in large meeting sessions as well as one-on-one discussions to be held to explain the purpose of the Downtown El Cajon CBD.

How can a new CBD benefit property owners in Downtown El Cajon?

In summary, a Downtown El Cajon CBD is a *Special Benefits Assessment District* whereby property owners vote, through a mail ballot procedure, to supplement their property tax bills to pay for and control the assessments they generate through the new CBD. ***The CBD will not replace current City services, but it can fund solutions to supplement City services in the areas, including:***

- Safety, petty criminal, and homeless/vacancy problems
- Sidewalk cleanliness
- Increase tree trimming and replacement of damaged trees and landscaping
- Install/improve decorative amenities such as street furniture, fixtures, equipment, and lighting

- Promote and enhance the brand image of Downtown El Cajon
- Manage events in and around the Downtown El Cajon CBD, particularly at the Prescott Promenade
- Create a strong social media presence and facilitate public relations for Downtown El Cajon businesses
- Promote public space development and placemaking

MOST IMPORTANTLY, THESE PROPERTY ASSESSMENT FUNDS WILL NOT REPLACE EXISTING CITY SERVICES IN DOWNTOWN EL CAJON AND WILL BE MANAGED BY THE PROPERTY AND BUSINESS OWNERS, AFTER THE DOWNTOWN EL CAJON CBD IS VOTED IN.

Special Benefit Budget Category Analysis

The Downtown El Cajon CBD *Management District Plan* gives the property owners greater flexibility in determining the type and frequency of special benefit services that will be allocated on a year-to-year basis.

The proposed Downtown El Cajon CBD, will fund special benefit services, over and above what the City of El Cajon is currently providing. Special benefits are supplemental to the general benefits paid for out of the City and County budgets. Those *categories of special benefit services* include the following:

All services listed below are special benefits and supplemental to current City services.

Year 1 – PROPOSED BUDGET (ASSESSMENT REVENUES/SPECIAL BENEFIT COSTS)

CIVIL SIDEWALKS - $ 476,000 (ROUNDED) 60%

Examples of this category of special benefit services and costs may include, but are not limited to:

- Regular sidewalk and gutter sweeping
- Periodic sidewalk steam cleaning
- Beautification of the Downtown El Cajon CBD
- Enhanced trash emptying (over and above city services)
- Timely graffiti removal, within 72 hours as necessary
- Maintenance of existing and new public spaces
- Maintenance of the Prescott Promenade
- Set up and take down of special events
- Installation and maintenance of flowers throughout the Downtown El Cajon CBD (outside of medians)
- Personnel to manage in-house or contracted maintenance and any security teams

DISTRICT IDENTITY AND PLACEMAKING – $119,000 (ROUNDED) 15%

Examples of this category of special benefit services and costs may include, but are not limited to:

- Website development and updating
- Traditional events done by the GDECIA (new 501 c3)
- Social media, public relations firm
- Enhancing current City holiday and seasonal decorations
- Branding of Downtown El Cajon properties so a positive image is promoted to the public
- Activation of Prescott Promenade
- Banner programs
- Public art displays and promotion of the Rea Street Art District
- Public space design and improvements
- Personnel to manage in-house or contracted public relations, website maintenance, or social media contractors

ADMINISTRATION/PROGRAM MANAGEMENT - $174,000 (ROUNDED) 22%

Examples of this category of special benefit services and costs may include, but is not limited to:

- Staff and administrative costs, contracted or in-house
- Directors and Officers and General Liability Insurance
- Office-related expenses
- Office and equipment rent
- Financial reporting and accounting
- Legal work

CONTINGENCY/CITY AND COUNTY FEES/RESERVE - $24,225 (ROUNDED) 3%

Examples of this category of special benefit services and costs include, but are not limited to:

- Delinquencies, City/County fees, reserves

The proposed improvements, maintenance, and activities that comprise the categories of special benefit services listed above are the same improvements, maintenance, and activities that comprise the categories of special benefit services for subsequent years.

Proposed First Year for the Downtown El Cajon CBD Budget *

Category of Services	Percentage of budget	1st Year Allocation
Civil Sidewalks/Safety and Cleanliness	60%	$476,000
District Identity and Placemaking	15%	$119,000
Administration/Program Management	22%	$174,000
Contingency/Fees/Reserve	3%	$24,225
Total 1st year Budget	***100%***	***$793,225***

***Numbers are rounded.**

For years subsequent to the first year, the budget will be similar to the proposed budget above.

METHOD OF FINANCING

The financing of the Downtown El Cajon CBD is based upon the levy of special assessments on real properties that receive special benefits from the improvements and activities based upon which Benefit Zone they are located within. See Section 4 for assessment methodology and compliance with Article XIII D of the California State Constitution. The five factors used to determine proportional costs to the parcels in the Downtown El Cajon CBD:

- Linear frontage, on all sides of the parcel (excluding alleys)
- Lot square footage
- Building square footage
- Current and future residential condominiums
- Location within one of the two geographic benefit zones of the Downtown El Cajon CBD

Costs

The costs per parcel are based upon the five factors listed above. The Benefit Zones are determined by the anticipated special benefits that a parcel will receive based upon its proximity to the core of the Downtown El Cajon CBD along Main Street, as well as the frequency of special benefit services that the parcel will receive. All assessments must be proportional to the special benefits received.

First Year Annual Costs Per Benefit Zone

Property Variable	Benefit Zone 1	Benefit Zone 2
Building Square Footage	$0.10	$0.09
Lot size (sq ft)	$0.07	$0.06
Linear Frontage (ft)	$4.00	$3.50
Residential Condos Unit Sq. Ft.	$0.10	$0.09

In addition, other factors will be used to determine assessments based upon the anticipated benefit of the current land uses:

- Residential condominiums will be assessed for unit building square footage only.
- Private parking structures or major retail parking lots may be lowered for their gross building square footage and/or lot size assessments unless they are open to the public in general, and that parking serves the needs of visitors other than direct customers.
- All publicly owned and operated parcels will be assessed for linear frontage, lot size, and building square footage.

Data and Benefit Zones

There are 427 individual parcels owned by 284 property owners in the proposed Downtown El Cajon CBD. The data was obtained by San Diego County Tax Assessors, ParcelQuest, as well as verification from property owners in the Downtown El Cajon. The following data is used as the basis for the generation of the CBD assessments.

Property Data by Benefit Zone

Benefit Zone	Building Square Feet	Lot Square Feet	Linear Frontage	Residential Condos/Apt
1	1,196,243 sq. ft	2,759,670 sq. ft.	24,466 linear feet	0 sq. ft.
2	909,719 sq. ft.	3,311,496 sq. ft.	25,204 linear feet	153,129 sq. ft.
Total	**2,105,962 sq. ft**	**6,071,166 sq. ft**	**49,670 linear feet**	**153,129 sq. ft.**

Boundaries

The proposed Downtown El Cajon CBD consists of approximately 44 square blocks (blocks vary in size on each side of both Main Street and Magnolia Street), consisting of 427 parcels (374 currently assessed) owned by 284 property owners. A list of all parcels included in the proposed DECCBD is shown as Appendix 1, attached to this Report with their respective San Diego County assessor parcel number. The boundary of the proposed DECCBD and parcels within it are shown on the map of the DECCBD attached as Appendix 2 to this Report, which shall govern for the purposes of identifying assessed parcels.

Benefit Zones There are two benefit zones in the proposed DECCBD.

Zone 1: **Core Area**:
In general, Zone 1 includes Main Street from the intersection of El Cajon Boulevard and Main Street on the west and Roanoke Street and Avocado Avenue on the east. Additionally, Zone 1 includes parcels from the intersection of Interstate 8 and Magnolia Avenue on the north and all parcels fronting along Magnolia Avenue southward to the north side of the intersection of Lexington Avenue and Magnolia Avenue on the south.

Zone 2: **All Other Areas**
In general, Zone 2 includes the peripheral parcels of the Downtown El Cajon CBD that do not front along Main Street and Magnolia Avenue and are not included in Zone 1.

Downtown El Cajon CBD Formation

Under the local enabling ordinance, Downtown El Cajon CBD formation requires submission of petitions from private and public property owners in the proposed Downtown El Cajon CBD representing at least 30% of the total assessments to be paid into the first year of the Downtown El Cajon CBD.

Once the City verifies the petitions totaling a minimum of 30%, ($237,968) of the first-year annual budget which is projected to be $793,225 in first-year annual assessments, the El Cajon City Council may adopt a Resolution of Intention to mail out ballots to all affected property owners. The City will then hold a public hearing and tabulate the ballots. The Downtown El Cajon CBD will be formed if the weighted majority of all returned mail ballots support Downtown El Cajon CBD formation and when the City Council adopts a Resolution of Formation to levy the assessments on the benefiting parcels. The date for that public hearing has not been scheduled but it is assumed that it will be held in late June 2026, based upon the successful completion of the petition drive.

Term

Under the El Cajon local enabling ordinance, the Downtown El Cajon CBD may be established for up to 20 years and shall not exceed 20 years. State law and the local enabling ordinance permits this annual disestablishment of the Downtown El Cajon CBD based upon petition and vote of the property owners. *The threshold needed to trigger the balloting for the formation of the Downtown El Cajon CBD is the same as the process for disestablishment of the Downtown El Cajon CBD.*

Time and Manner for Collecting Assessments

The Downtown El Cajon CBD assessments will appear as a separate line item on annual property tax bills prepared by the San Diego County Tax Assessor. The assessments are collected at the same time and in the same manner as ad valorem property taxes paid to the County. The assessments have the same lien priority and penalties for delinquent payments as ad valorem property taxes. Any delinquent assessments owed for the first year will be added to the property tax roll for the following year together with any applicable interest and penalties. The "property owner" means any person shown as the owner/taxpayer on the last equalized assessment roll or otherwise known to be the owner/taxpayer by the City. Publicly owned properties of the City, County and MTS and tax-exempt parcels shall not be collected by the County Tax Assessor, but rather by a manual billing by the City of El Cajon. The first assessments of the new Downtown El Cajon CBD will appear in December 2026 property tax bills.

Government Assessments

The Downtown El Cajon CBD Management Plan assumes that any public or tax-exempt parcels shall be assessed in proportion to their specific special benefit services. There are currently City, County and MTS properties in the proposed Downtown El Cajon CBD. The Civil Sidewalks, District Identity and Placemaking and Administrative special benefit services will provide a clean and an attractive working environment for those publicly owned and operated buildings in the core of the Downtown El Cajon CBD. This will allow the City and County to attract new employees and provide visitors with an additional benefit of dealing with City and County business as well as reap the benefits of a full-service business Downtown El Cajon CBD.

Governance

Pursuant to Section 36650 of the California Streets and Highway Code, the Downtown El Cajon CBD Management Corporation or current Owners' Association, (Management Corporation) will review Downtown El Cajon CBD budgets and policies annually within the limitations of the Management District Plan. The Management Corporation must file Annual Reports with the City of El Cajon and will oversee the day-to-day implementation of services as defined in the Management Downtown El Cajon CBD Plan. The current Management Corporation, the Greater Downtown El Cajon Improvement Association, shall continue to serve as the Management Corporation.

Disestablishment

Under the local enabling ordinance, the Downtown El Cajon CBD property owners will have an annual period in which to submit petitions to the City Council to disestablish the CBD. If the property owners vote by weighted majority to disestablish the Downtown El Cajon CBD, assessments will be removed from the parcels the following fiscal year. Unexpended surplus funds will be returned to property owners based upon a parcel's percentage contribution to the previous fiscal year's assessments.

Exemptions or Reductions in Rates

Under this Management Downtown El Cajon CBD Plan and consistent with Proposition 218 and Article XIII D of the State Constitution, no parcel receiving special benefits from the establishment of a property assessment Downtown El Cajon CBD is exempt from the full payment of the annual assessment.

Section 2
Downtown El Cajon CBD Boundaries

Boundaries

The proposed Downtown El Cajon CBD consists of approximately 44 square blocks (blocks vary in size on each side of both Main Street and Magnolia Street), consisting of 427 parcels owned by 284 property owners. See the Downtown El Cajon proposed CBD map in Section 2, pages 13 and 14, which shall govern for the purposes of identifying assessed parcels. The Downtown El Cajon CBD is generally bound by:

Benefit Zones There are two benefit zones in the proposed DECCBD.

Zone 1: **Core Area**:
In general, Zone 1 includes Main Street from the intersection of El Cajon Boulevard and Main Street on the west and Roanoke Street and Avocado Avenue on the east. Additionally, Zone 1 includes parcels from the intersection of Interstate 8 and Magnolia Avenue on the north and all parcels fronting along Magnolia Avenue southward to the north side of the intersection of Lexington Avenue and Magnolia Avenue on the south.

Zone 2: **All Other Areas**
In general, Zone 2 includes the peripheral parcels of the Downtown El Cajon CBD that do not front along Main Street and Magnolia Avenue and are not included in Zone 1.

Downtown El Cajon CBD Boundary Rationale

The Downtown El Cajon CBD boundaries are comprised of parcels that highlight restaurants, retailers, services, office buildings, market rate and residential condominiums apartment units, hotels, industrial and civic buildings. Benefit Zone 1 properties front along Main Street from Roanoke Street on the east to El Cajon Boulevard/Main Street intersection on the west. Benefit Zone 1 parcels represent the core of the Downtown El Cajon CBD and are expected, due to the nature of the land uses, to derive the greatest benefit from the establishment of the Downtown El Cajon Community Benefit Downtown El Cajon CBD.

Benefit Zone 2 parcels are to be found west of the intersection of El Cajon Boulevard and Main Street running westward up to the Metropolitan Transit System Station as well as parcels, that by and large, do not front along Magnolia Avenue north of Lexington Avenue on the south and Interstate 8 on the north. Benefit Zone 2 parcels will derive special benefits like Benefit Zone 1; however, the frequency of Benefit Zone 2 services shall be approximately 4 - 5 days per week as compared to 6 - 7 days a week for Benefit Zone 1 parcels.

Northern Boundary -

The northern boundary of the proposed Downtown El Cajon CBD includes all parcels on the border along the Interstate 8 freeway and includes parcels 483-330-022 and 483-330-034 on the northeast side of the Downtown El Cajon CBD as well as parcel 482-301-006, on the northwest corner. Please refer to the map on page 13 for a view of the Downtown El Cajon CBD. No Downtown El Cajon CBD special benefit services shall be provided north of the northern boundary of the Downtown El Cajon CBD which ends at the southern side of Interstate 8.

Western Boundary

The western boundary of the proposed Downtown El Cajon CBD includes the parcels at the intersection of Marshall Avenue and Main Street, including the three corner parcels at that intersection. The three parcels at the intersection of Marshall Avenue and Main Street do NOT include the parcel at the northwest corner of the intersection, as it is a new car dealership which will not benefit from the services of the proposed Downtown El Cajon CBD.

The three most western parcels of the Downtown El Cajon CBD shall include parcels 487-121-041, 487-281-028 and the entire Metropolitan Transit Station Trolley stop which includes parcels 487-262-004, 487-262-009 and 487-273-006. No Downtown El Cajon CBD programs and services will be provided west of the western Downtown El Cajon CBD boundary.

Southern Boundary:

The southern boundary of the proposed Downtown El Cajon CBD includes the following parcels that includes the expansion parcels on both sides of El Cajon Boulevard, ending at the roundabout, ending at parcels 487-321-026 and 487-323-017. The southtern boundary then continues on the south side of Douglas Avenue from parcel 487-342-029 continuing along the south side of Douglas ending at parcel 487-342-019 ending at the intersection of Douglas and Van Houten Avenues. The southern boundary then jogs southward along the east side of Van Houten Avenue ending at parcel 487-331-009. The southern boundary continues along the south side of Lexington Avenue, running eastward to include all of the parcels on the south side of the street, ending at parcel 488-241-041. The Downtown El Cajon CBD southern boundary then runs northward along the west side of Avocado Avenue and includes the parcels running eastward on the north side of Douglas Avenue including parcels ending at parcel 488-233-047 at northwestern intersection of South Lincoln Avenue and Douglas Avenue. No Downtown El Cajon CBD programs and services will be provided south of the southern Downtown El Cajon CBD boundary

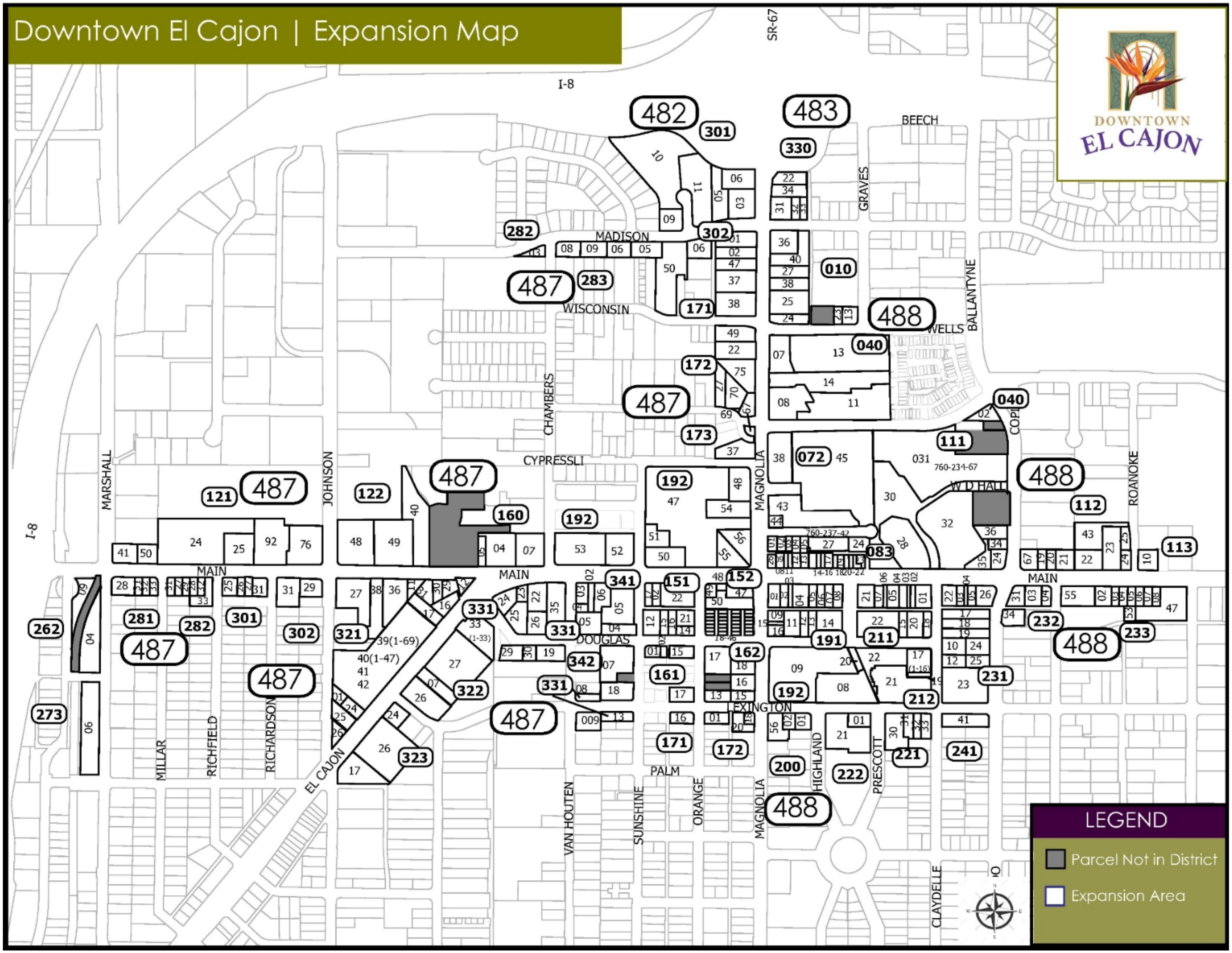
Eastern Boundary:

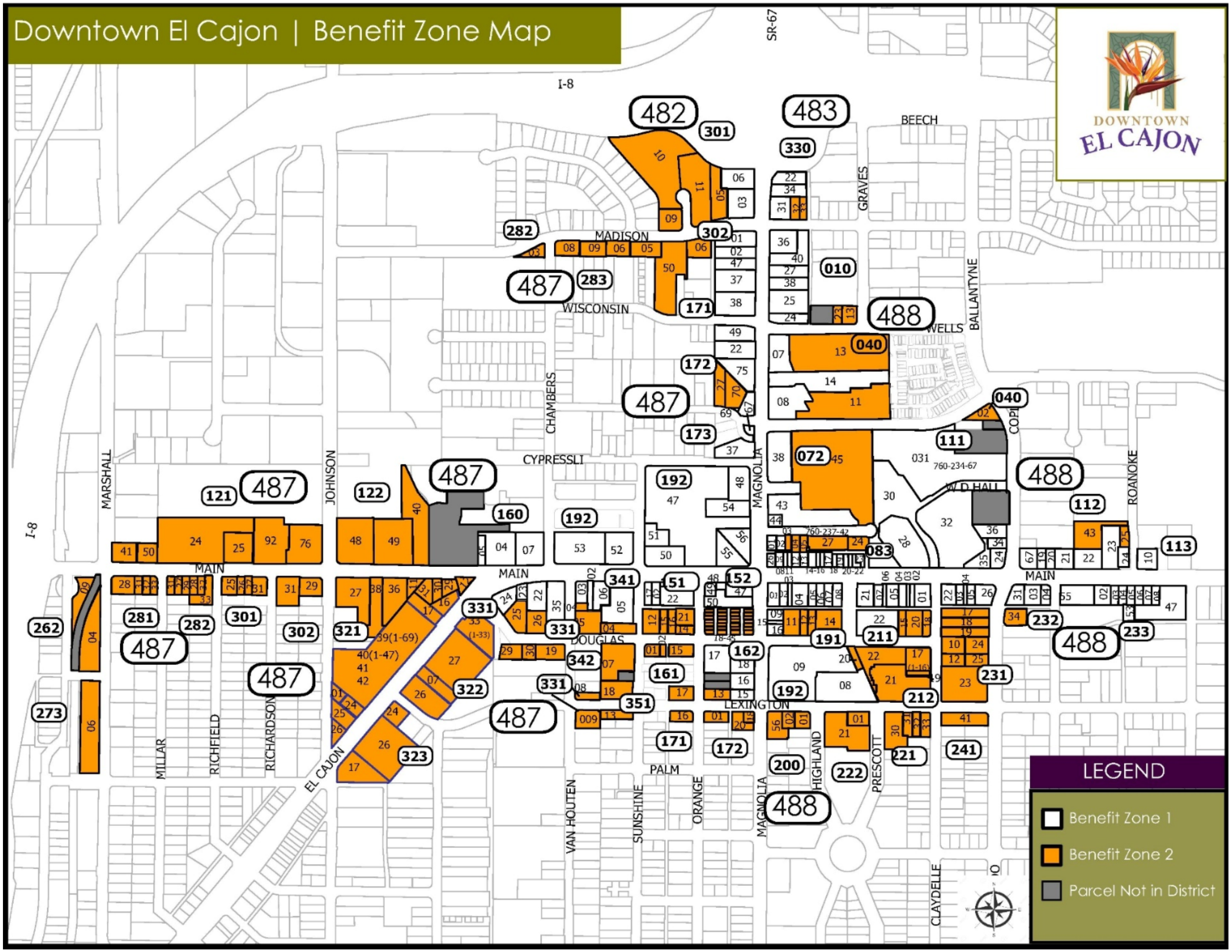
The eastern boudary of the Downtown El Cajon CBD starts at the western side of the intesection of Lincoln Avenue and Main Street, parcel 488-233-047 and crosses Main Street northward to include parcel 488-113-010. The eastern boundary of the Downtown El Cajon CBD then continues northward and includes parcel 488-113-024 and 488-024-025 and then runs northward on the west side of Ballantyne Street including parcel 488-040-002. The eastern boundary then runs northwest to include the eastern side of parcels 488-040-011, 488-040-014 on the west side of Connecticut Avenue. The eastern boundary then crosses northward to Wells Avenue including parcels at the northwestern intersection of Wells Avenue and Graves Avenue including parcels 488-010-013. The eastern boundary then continues in a northwestern direction including the eastern side of the parcels fronting Magnolia Avenue from parcel 488-010-025 ending at parcel

483-330-022 ending at the intersection of Interstate 8 and Magnolia Avenue. No Downtown El Cajon CBD programs and services will be provided east of the eastern Downtown El Cajon CBD boundary.

Summary

A list of all parcels in the proposed Downtown El Cajon CBD are shown as Appendix 1, the report includes the San Diego County assessor parcel numbers and assessments per parcel. All identified assessed parcels within the above-described boundaries shall be assessed to fund supplemental special benefit programs, services and improvements as outlined in this Management Downtown El Cajon CBD Plan. All Downtown El Cajon CBD funded services, programs and improvements provided within the above-described boundaries shall confer special benefit to identified assessed parcels inside the Downtown El Cajon CBD boundaries and no services will be provided outside of the Downtown El Cajon CBD. The frequency of services to Benefit Zone 1 and 2 are based upon the proportional benefits they will receive based upon their location in the Downtown El Cajon CBD.


Downtown El Cajon | Expansion Map
DOWNTOWN EL CAJON
LEGEND
Parcel Not in District
Expansion Area
I-8
SR-67
BEECH
GRAVES
MADISON
WISCONSIN
WELLS
BALLANTYNE
CHAMBERS
CYPRESSLI
MAGNOLIA
COPI
W D HALL
ROANOKE
MARSHALL
JOHNSON
MAIN
DOUGLAS
LEXINGTON
PALM
EL CAJON
MILLAR
RICHFIELD
RICHARDSON
VAN HOUTEN
SUNSHINE
ORANGE
HIGHLAND
PRESCOTT
CLAYDELLE
482
483
487
488


Downtown El Cajon | Benefit Zone Map
DOWNTOWN EL CAJON
I-8
SR-67
BEECH
GRAVES
MADISON
WISCONSIN
WELLS
BALLANTYNE
CHAMBERS
CYPRESSLI
MAGNOLIA
W D HALL
COPI
ROANOKE
MARSHALL
JOHNSON
MAIN
DOUGLAS
LEXINGTON
PALM
MILLAR
RICHFIELD
RICHARDSON
EL CAJON
VAN HOUTEN
SUNSHINE
ORANGE
HIGHLAND
PRESCOTT
CLAYDELLE
482
483
487
488
LEGEND
Benefit Zone 1
Benefit Zone 2
Parcel Not in District

Section 3
Downtown El Cajon CBD Improvement and Activity Plan

Explanation of Special Benefit Services

All of the improvements and activities detailed below are provided only to properties within the boundaries of the Downtown El Cajon CBD, as the improvements and activities will provide special benefits to the owners of these properties.

The City of El Cajon will continue to provide *general benefit services* in Downtown El Cajon Downtown El Cajon CBD which will include public safety programs, street sweeping, and tree trimming, etc. The frequency of these general benefits may change from year to year and time to time based upon budget constraints. However, City general benefits will not be withdrawn from Downtown El Cajon CBD unless they are withdrawn by an equal frequency City wide. The CBD funded special benefits will not replace City funded general benefits but rather will provide enhanced special benefits to parcel owners over and above the general benefits provided by the City of El Cajon.

All services funded by the assessments outlined in the Management District Plan are intended to directly benefit the properties within the Downtown El Cajon CBD to support increased commerce, business attraction and retention, to retain and increase commercial property rentals, attract new residential developments, enhance safety and cleanliness in Downtown El Cajon, improve its public identity, and eventually fund specialized beautification and enhanced services for the property owners, businesses, visitors and residents within the Downtown El Cajon CBD.

Special Benefit Budget Category Analysis

This Plan gives property owners greater flexibility in determining the type and frequency of special benefit services that will be allocated on a year-to-year basis. As El Cajon's Downtown evolves, services that are needed one year may not be needed the next. Therefore, "bundles" or categories of special benefit funding have been created and divided into four broad categories – Civil Sidewalks, District Identity and Placemaking, Administration, and Contingency. The bundles are allocated funding percentages with the flexibility to prioritize or minimize a service within each bundle.

The bundles or categories of services and their percentages represent the service plan the Downtown El Cajon CBD property owners will be voting on when the Downtown El Cajon CBD comes up for a mail ballot later this spring.

The proposed "bundles" of special benefit services are listed below and are supplemental to current City services.

Year 1 – PROPOSED BUDGET (ASSESSMENT REVENUES/SPECIAL BENEFIT COSTS)

<u>CIVIL SIDEWALKS - $ 476,000 (ROUNDED) 60%</u>

Examples of this category of special benefit services and costs may include, but are not limited to:

- Regular sidewalk and gutter sweeping
- Periodic sidewalk steam cleaning
- Beautification of the Downtown El Cajon CBD
- Enhanced trash emptying (over and above city services)
- Timely graffiti removal, within 72 hours as necessary
- Maintenance of existing and new public spaces
- Maintenance of the Prescott Promenade
- Set up and take down of special events
- Installation and maintenance of flowers throughout the Downtown El Cajon CBD. (outside of medians)
- Personnel to manage in-house or contracted maintenance and any security teams.

<u>DISTRICT IDENTITY AND PLACEMAKING – $119,000 (ROUNDED) 15%</u>

Examples of this category of special benefit services and costs may include, but are not limited to:

- Website development and updating
- Traditional events done by the DECIA (new 501c3)
- Social media, public relations firm
- Enhancing current City holiday and seasonal decorations
- Branding of Downtown El Cajon properties so a positive image is promoted to the public
- Activation of Prescott Promenade
- Banner programs
- Public art displays and promotion of the Rea Street Art Downtown El Cajon CBD;
- Public space design and improvements
- Personnel to manage in-house or contracted public relations, web site maintenance or social media contractors.

<u>ADMINISTRATION/PROGRAM MANAGEMENT - $174,000 (ROUNDED) 22%</u>

Examples of this category of special benefit services and costs may include, but is not limited to:

- Staff and administrative costs, contracted or in-house
- Directors and Officers and General Liability Insurance
- Office related expenses
- Office and equipment rent
- Financial reporting and accounting
- Legal work

<u>CONTINGENCY/CITY AND COUNTY FEES/RESERVE - $24,225 (ROUNDED) 3%</u>

Examples of this category of special benefit services and costs include, but is not limited to:

- Delinquencies, City/County fees, reserves

PROPOSED FIRST YEAR DOWNTOWN EL CAJON DOWNTOWN EL CAJON CBD BUDGET*

Category of Services	Percentage of budget	1st Year Allocation
Civil Sidewalks/Safety and Cleanliness	60%	$476,000
District Identity and Placemaking	15%	$119,000
Administration	22%	$174,000
Contingency/Reserve	3%	$24,225
Total 1st year Budget	***100%***	***$793,225***

***Numbers are Rounded**

METHOD OF FINANCING

The financing of the Downtown El Cajon CBD is based upon the levy of special assessments upon real properties that receive special benefits from the improvements and activities based upon which Benefit Zone they are located within. See Section 4 for assessment methodology and compliance with Article XIII (d) of the California State Constitution. The five factors used to determine of proportional costs to the parcels in the Downtown El Cajon CBD:

1. Linear frontage on all sides excluding alleys
2. Lot square footage
3. Building square footage
4. Current and future residential condominiums that currently exist or will be constructed
5. Location within one of the two geographic benefit zones of the Downtown El Cajon CBD

In addition, other factors will be used to determine assessments based upon the anticipated benefit of the current land uses:

- Residential condominiums will be assessed for unit building square footage only.
- Private parking structures or major retail parking lots will not be included for building square footage assessments unless they are open to the public in general and serve the parking needs of visitors other than direct customers.
- All publicly owned and operated parcels will be assessed for linear frontage, lot size and building square footage.

Data and Benefit Zones

There are 427 individual parcels owned by 284 property owners in the proposed Downtown El Cajon CBD. The data was obtained by San Diego County Assessors, ParcelQuest as well as verification from property owners in the Downtown El Cajon Downtown El Cajon CBD. The following data is used as the basis for the generation of the Downtown El Cajon CBD.

Property Data by Benefit Zone

Benefit Zones	Building Square Feet	Lot Square Feet	Linear Frontage	Residential Condos/Apt
1	1,196,243 sq. ft	2,759,670 sq. ft.	24,466 linear feet	0 sq. ft.
2	909,719 sq. ft.	3,311,496 sq. ft.	25,204 linear feet	153,129 sq. ft.
Total	**2,105,962 sq. ft**	**6,071,166 sq. ft**	**49,670 linear feet**	**153,129 sq. ft.**

Costs

The costs per parcel are based upon the five factors listed on this page. The Benefit Zones are determined by the anticipated special benefits that a parcel will receive based upon its proximity to the core of the Downtown El Cajon CBD, as well as the frequency of special benefit services that that parcel will receive. All assessments must be proportional to the special benefits received so we have agreed upon the following Benefit Zones.

Proposed First Year Downtown El Cajon Downtown El Cajon CBD Budget

Category of Services	Percentage of budget	1st Year Allocation
Civil Sidewalks/Safety and Cleanliness	60%	\$476,000
District Identity and Placemaking	15%	\$119,000
Administration	22%	\$174,000
Contingency/Reserve	3%	\$24,225
Total 1st year Budget	***100%***	***\$793,225***

First Year Annual Costs Per Benefit Zone -

Property Variable	Benefit Zone 1	Benefit Zone 2
Building Square Footage	\$0.10	\$0.09
Lot size	\$0.07	\$0.06
Linear Frontage	\$4.00	\$3.50
Residential Condos Unit Sq. Ft.	\$0.10	\$0.09

(A property owners' annual assessment will be based upon the sum of the parcel(s) building square footage, lot size and linear frontage. That sum will constitute the property owners' "weight" in the petition and balloting phase of the formation process).

In addition, other factors will be used to determine assessments based upon the anticipated benefit of the current land uses:

- Residential condominiums will be assessed for parcel unit building square footage only.

- Private parking structures or major retail parking lots will not be included for building square footage assessments unless they are open to the public in general and serve the parking needs of visitors other than direct customers.

- All publicly owned and operated parcels will be assessed for linear frontage, lot size and building square footage.

Annual Assessment Cap

The Downtown El Cajon CBD budget and assessments may be subject to annual increases not to exceed 7% per year. Increases will be determined by the Owners' Association/Downtown El Cajon CBD Management Corporation and will vary between 0% and 7% annually. Changes in land uses, the development of vacant parcels, the demolition of buildings, building improvements that increase square footages, and new building construction or residential condominium development, may alter the Downtown El Cajon CBD's budget and individual property assessments. Linear frontage and parcel size are normally not altered in the redevelopment of a site. Changes to assessments are more likely to occur upon increases to building square footages. Changes may also occur upon the conversion of single parcels to multiple parcels due to the construction of residential and/or commercial condominiums.

Bonds

The Downtown El Cajon CBD will not issue any bonds related to any program.

Operating Budget

A projected operating budget, based upon the local enabling ordinance, has an initial 5 -year term and may be renewed for up to 20 years more. This Management District Plan has listed the maximum percentage of allowable annual increases based upon the current data within the Downtown El Cajon CBD, with the following assumptions:

- Assessments ***may be subject to annual increase***, based upon the action of the Greater Downtown El Cajon Improvement Association Board, not to exceed 7% per year.
- Changes in land use, demolition of existing buildings, and new development will occur and will change the improvements to that parcel, normally due to redevelopment of the site and the addition of new building square footage which shall be assessed based upon the provisions laid out in this Management District Plan.

The budget for specific programs listed may be reallocated within each budget category by up to 10% during the term of the Downtown El Cajon CBD. The Management Corporation Board may alter the budget based upon service needs and such changes shall be included in the Annual report and submitted to the El Cajon City Council for review and approval.

Five-Year Projection of Maximum Assessment for the Downtown El Cajon CBD

	Civil Sidewalks	District Identity	Administration	Contingency	TOTAL
Y1	$ 476,000	$ 119,000	$ 174,000	$ 24,225	$ 793,225
Y2	$ 509,320	$ 127,330	$ 186,180	$ 25,921	$ 848,751
Y3	$ 544,972	$ 136,243	$ 199,212	$ 27,735	$ 908,163
Y4	$ 583,120	$ 145,780	$ 213,157	$ 29,676	$ 971,734
Y5	$ 623,939	$ 155,985	$ 228,078	$ 31,753	$ 1,039,755

Notes:

- Assumes a possible 7% maximum yearly increase on all budget items, if approved annually by the Downtown El Cajon CBD Management Corporation Board of Directors

- Any accrued interest or delinquent payments will be expended in the above categories.

Section 4
Assessment Methodology

The proposed Downtown El Cajon CBD is a property-based special benefit assessment district being established pursuant to the El Cajon local enabling ordinance, Chapter 2.90 added to Title 2 of the El Cajon Municipal Code, as well as sub-sections of Section 36600 of the California Streets and Highway Code. Due to the special benefit nature of assessments levied within a CBD, program costs are to be distributed amongst all identified specially benefited properties based on the proportional amount of special program benefits each property is expected to derive from the assessments collected.

The state constitution refers to the requirement that relative benefit received from CBD funded programs and activities be used to determine the amount of assessment paid. Only those properties expected to derive special benefits from CBD funded programs and activities may be assessed, and only in an amount proportional to the relative special benefits expected to be received.

General vs. Special Benefits

As provided by Proposition 218, assessment of Downtown El Cajon CBD programs and activities confer a combination of general and special benefits to properties, but the only program benefits that can be assessed are those that provide special benefit to the assessed properties. "Special Benefit" as defined by the California State Constitution, Article XIII (d), means "*a particular and distinct benefit over and above general benefits conferred on real property located in the Downtown El Cajon CBD or to the public at large.*" For the purposes of this analysis, "General Benefits" are benefits provided within the Downtown El Cajon CBD that are not special in nature, are not "particular and distinct," and are not over and above the benefits that other city parcels receive.

General benefits are not restricted to benefits conferred only on persons and property outside the assessment district but can include benefits both conferred on real property located in the Downtown El Cajon CBD or to the public at large. "At large" means not limited to any person and means all members of the public, including those who live, work, and shop within the Downtown El Cajon CBD, and not simply transient visitors.

The property uses within the boundaries of the proposed Downtown El Cajon CBD, which will receive special benefits from CBD funded programs and services are currently a mix of retail, service, office, religious, residential, public visitor related, cultural, and parking.

Parcels that receive the special benefit programs, services and improvements outlined in this Management District Plan will attract more customers, employees, tenants, and investors as a result of these programs, services and improvements, thereby increasing business volumes, sales transactions, occupancies, and rental income, and for future residents, make Downtown El Cajon more walkable, attractive, and livable. These benefits are particular and distinct in that they are not provided to non-assessed parcels within or outside of the Downtown El Cajon CBD. Because these programs, services and improvements will only be provided to each individual assessed parcel within the Downtown El Cajon CBD boundaries, these programs, services and improvements will constitute "special benefits."

Existing City of El Cajon services will not be replaced or duplicated by the Downtown El Cajon CBD funded services. The purpose of this Downtown El Cajon CBD is to fund supplemental programs, improvements, and services within the CBD boundaries above and beyond what is currently being funded either via normal tax supported methods or other funding sources. The assessments to be levied on parcels within the Downtown El Cajon CBD are for services, programs and improvements directly benefiting each individual parcel within this area and support increased cleanliness, commerce, business attraction and retention, increased commercial property rental income and improved District identity. No CBD funded services, activities or programs will be provided beyond the Downtown El Cajon CBD boundaries.

While every attempt is made to provide CBD services and programs to confer benefits only to those identified assessed parcels within the Downtown El Cajon CBD, the California State Constitution, Article XIII D, was added via Proposition 218 to provide that general benefits exist, either by design or unintentionally, in all assessment Downtown El Cajon CBDs and that a portion of the program costs must be considered attributable to general benefits and assigned a value. General benefits cannot be funded by assessment revenues. General benefits might be conferred on parcels within the Downtown El Cajon CBD, or “spillover” onto parcels surrounding the Downtown El Cajon CBD, or to the public at large who might be passing through the Downtown El Cajon CBD with no intention of transacting business or residing within the Downtown El Cajon CBD or interest in the Downtown El Cajon CBD itself. Empirical assessment engineering analysis throughout California has found that general benefits within a given similar special benefit Downtown El Cajon CBD tend to range from 1-5% of the total costs.

There are three methods that have been used by the Downtown El Cajon CBD Assessment Engineer for determining general and special benefit values within assessment Downtown El Cajon CBDs:

1. The parcel-by-parcel allocation method
2. The program/activity line-item allocation method, and
3. The composite Downtown El Cajon CBD overlay determinant method.

A majority of PBIDs and CBDs in California for which the Assessment Engineer has provided assessment engineering services since the enactment of Proposition 218, have used Method #3, the composite Downtown El Cajon CBD overlay determinant method, which will be used for this CBD. This method of computing the value of general benefit involves a composite of three distinct types of general benefit – general benefit to assessed parcels within the Downtown El Cajon CBD, general benefit to the public at large within the Downtown El Cajon CBD, and general benefit to parcels outside the Downtown El Cajon CBD.

Downtown El Cajon CBD Programs and Improvements

The total special and general benefit program activities and budget allocations that will be provided to each individual parcel assessed in the proposed Downtown El Cajon CBD are shown in the chart below:

Total Year 1 – 2026 Special + General Benefit Costs

Category of Special Benefit Services	Year 1 Annual Amount (assessments to fund special benefits)	Year 1 Non-Assessment Costs (general benefits ratio)	Year 1 Total Costs (special and general benefits)	% of Total
Civil Sidewalks	$476,000	$9,713	$485,713	60%
District Identity and Placemaking	$119,000	$2,428	$121,428	15%
Administration	$174,000	$3,561	$177,561	22%
Contingency	$24,225	$486	$24,711	3%
Total	**$793,225**	**$16,188**	**$809,413**	**100%**

All program costs associated with general benefits will be derived from sources or credits other than CBD assessments. Sample "other" revenue sources can be derived from special events, grants, volunteer hours, and must simply equal a total of $16,188 per year, which would equal the general benefit cost of 2% of the computed total CBD cost $793,225 from the table above. Here, program costs are spread among property variables that are common to each parcel include linear frontage, lot or parcel size and building square footage, and residential condominium parcels and benefit zone. Assessed valuation cannot be used as the basis for revenue generation in the state of California since Proposition 13 sets the assessed valuation at the time of purchase of the parcel, therefore adjacent parcels may be similar in size, but have different assessed valuations. We must therefore spread the assessments among the consistent factors of each parcel, based upon 2025 data.

Explanation of Difference in Benefit Zone Assessments

Benefit Zone 1 parcels will be assessed at a higher rate since they will have the highest frequency of Civil Sidewalks and District Identity services due to the amount of foot traffic in and around the parcels fronting along Main Street and Magnolia Avenue, which represents the core area of the Downtown El Cajon CBD. Benefit Zone 1 properties are the historic core of Downtown El Cajon's Downtown El Cajon CBD dating back almost 120 years, and built around Main Street and Magnolia Avenue. The individual parcels being assessed include high-quality retail, restaurants, services, civic buildings, parking lots and structures, residential, office, hotel, and residential condos and apartments. These parcels will benefit the most from the CBD special benefit services, therefore their assessments have been made to fund the costs of services to these parcels. Civil Sidewalk Services shall be provided approximately 6 – 7 times per week for Benefit Zone 1 parcel owners, based upon a full crew of cleaning and landscaping personnel.

Benefits Zone 2 parcels represent the parcels west of the intersection of El Cajon Boulevard and Main Street, as well as the parcels not fronting along Main Street and Magnolia Avenue to the Interstate 8 freeway. The predominant uses of Benefit Zone 2 parcels are office space, various office and retail, and other commercial uses. Since they will be receiving services 4 - 5 days per week, their annual assessments have been reduced to accommodate this weekly schedule and uses. The costs in Benefit Zone 2 are lower than those of Benefit Zone 1 due to the lack of density in this portion of the Downtown El Cajon CBD and the lack of intense pedestrian activity that is found in Benefit Zone 1 properties, with the core areas around Main Street and Magnolia Avenue.

Linear Frontage Defined

Individual parcels will be assessed for all sides of each parcel fronting a public street. Alley frontage is not assessed. Each side of the parcel (excluding alley areas) will receive Civil Sidewalks special benefit services based upon the frequency of services articulated in this plan, linear front footage data was obtained from the County Assessor's parcel maps.

Building Square Footage Defined

Building square footage is defined as gross building square footage for any parcel throughout the Downtown El Cajon CBD.

Lot Square Footage Defined

Lot square footage is defined as the total amount of area within the borders of the parcel. The lot square footage of a parcel has been verified by the County Assessor's parcel maps.

Commercial Condominium Parcels Defined

Ground floor commercial condominiums will be treated as independent "mini" commercial buildings and assessed based on their actual building square footage, the footprint of land they cover or lot size of the commercial condominium, and the amount of direct primary street frontage on the exterior of the building. Ground floor commercial condominiums will pay 100% of the special benefits for the assessment, based upon which benefit zone they are within.

Current and Future Residential Condominium Unit Parcels Defined

Current and future residential condominium unit square footage is defined as the livable building square footage within the walls of the condominium residential unit parcel. They are included in a special category to designate their unique special benefits relative to the commercial parcels within the Downtown El Cajon CBD. **Unlike the commercial parcels in the Downtown El Cajon CBD, including commercially operated apartment buildings, residential condominium parcels are assessed for building square footage only, and are not assessed for linear frontage and lot square footage.**

Current and future residential condominium parcels are assessed as a separate category. These residential condominium individual parcels will be assessed for their unit square footage only at the rate of $0.10 per square foot per year for the first year in Benefit Zone 1 and $0.09 for the first year in Benefit Zone 2. The rationale for assessing future residential condominiums only for the unit square footage rate is provided below.

Residential condominium parcels are assessed differently than multi-unit, market rate apartment rental buildings, as well as legally mandated affordable units due to the frequency of special benefit services required by each parcel as described below. The multi-unit apartment buildings are commercial properties in which the tenant and landlord have an economic relationship as opposed to residential condominium buildings where individual property owners own separate "air space parcels" on a single floor. Future residential apartment buildings can be bought or sold just like commercial buildings, whereas residential condominium individual units are separately owned and must be individually bought and sold.

Distinctions between residential apartment buildings with tenants and residential condominium building with individual parcel owners are explained as follows:

1. *The Davis Sterling Act establishes rules and regulations for residential condominium owners based upon "separate interests" (i.e., ownership rights), as opposed to renters who only have a possessory interest.*
2. *Generally, residential condominium unit owners demonstrate greater care for their property and concerns about quality-of-life issues due to their investment in real estate.*
3. *Residential owners and have the right to vote in a Proposition 218 hearing, tenants do not have that right.*
4. *Residential condominium owners are required to contribute to legally established Homeowners Associations to oversee building maintenance, tenants are not.*
5. *Residential tenants may have their dwelling units sold or have their rent raised arbitrarily due to the lack of ownership of their residential units.*

The assessment methodology has been written to confer special benefits to current and future residential condominium individual assessed parcels since future residential condominium owners have unique expectations about the care and maintenance of the building and its surroundings compared to the interest of residential tenants who have a possessory not an ownership interest.

<u>Exemptions or Reductions in Rates</u>

Under this Management District Plan and consistent with Proposition 218 and Article XIII (D) of the State Constitution, no parcel receiving special benefits from the establishment of a property assessment Downtown El Cajon CBD is exempt from payment of the assessment. There may be adjustments to the special benefits and related assessments based upon non-functional building square footage or large private parking lots to the lot size of a specific parcel. Those adjustments would be made on a case-by-case basis based upon the determination that lot size, linear frontage and building square footage may not be accessible to the public at large and therefore could not benefit from the services provided by the new Downtown El Cajon CBD. It is up to each parcel owner to inform the Downtown El Cajon CBD Management Corporation of any proposed reduction in annual lot size assessments due to exclusive use of parcel parking lots for their customers, and which are not open to non-customers.

Calculation of Assessments

The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the improvement or the maintenance and operation expenses of an improvement, or for the cost of property service being provided. Per California Constitution Article XIII D, Section 2(i), "Special Benefit," means a particular and distinct benefit over and above general benefits conferred on a real property located in the Downtown El Cajon CBD or to the public at large. No assessment will be imposed on any parcel that exceeds the reasonable cost of the proportional special benefits conferred upon that parcel. Only special benefits are assessable, and these benefits must be separated from any general benefits. Properties are assessed as defined on the County Assessor's most current parcel maps. The preceding methodology is applied to the database of parcels within the boundaries of the Downtown El Cajon CBD. The process in compiling the property database includes the following steps:

- A report was generated from data obtained from the San Diego County Tax Assessor's office.
- A list of properties to be included within the Downtown El Cajon CBD is provided in Section 7.

First Year Parcel Assessment Calculation

The annual assessment method to calculate all parcels for Benefit Zone 1 will be:

Total Linear Frontage x $4.00 per foot

\+

Total Building Square footage X $0.10 per sq. ft.

\+

Total Lot Size x $0.07 per square foot

= TOTAL PARCEL ASSESSMENT

The annual assessment method to calculate the residential condominiums in Benefit Zone 1:

Total Residential Condo Unit Square footage X $0.10 per square foot= Total Parcel Assessment

The annual assessment method to calculate all parcels for Benefit Zone 2 will be:

Total Linear Frontage x $3.50 per square foot

\+

Total Building Square footage x $0.09 per square foot

\+

Total Lot Size x $0.06 per square foot

=

TOTAL PARCEL ASSESSMENT

The annual assessment method to calculate the residential condominiums in Benefit Zone 2:

Total Residential Condo Unit Square footage X $0.09 per square foot= Total Parcel Assessment

Future Development

As a result of continued new development, the Downtown El Cajon CBD will experience the addition or subtraction of assessable commercial and residential buildings or the conversion of vacant parcels into new commercial and residential units. The Management District Plan assessment methodology will reflect all land use changes in the Downtown El Cajon CBD with annual adjustments being submitted to the City, as these assessment calculations and property variable alterations occur. Undeveloped parcels within the boundaries of the proposed Downtown CBD will pay only for linear frontage and lot size assessments due to the lack of building square footage on the parcel. If that parcel is redeveloped, the building assessments will be levied on that parcel as soon as a certificate of occupancy has been issued to that owner, by the City of El Cajon.

Maximum Annual Assessment Adjustments:

Assessments may be subject to annual increases not to exceed 7% per year. Increases will be determined by the Management Corporation, the Greater Downtown El Cajon Improvement Association, and will vary between 0% and 7% in any given year. The maximum the assessments may be increased is 7% over the previous fiscal year's base assessments. The absence of increase in any given year does not give the Downtown El Cajon CBD Management Corporation the authority to accumulate increases above 7% in any successive year. The following projections illustrate a potential 7% annual increase.

Maximum Assessments by Property Variable

Projected Assessments- Benefit Zone 1

	Lot Sq. Ft	Linear Frontage	Bldg. Sq. Ft.	Condo Sq. Ft.
Y1	$ 0.07	$ 4.000	$ 0.10	$ 0.10
Y2	$ 0.075	$ 4.280	$ 0.107	$ 0.105
Y3	$ 0.080	$ 4.580	$ 0.114	$ 0.110
Y4	$ 0.086	$ 4.900	$ 0.123	$ 0.116
Y5	$ 0.092	$ 5.243	$ 0.131	$ 0.122

Projected Assessments- Benefit Zone 2

	Lot Sq. Ft	Linear Frontage	Bldg. Sq. Ft.	Condo Sq. Ft.
Y1	$ 0.06	$ 3.500	$ 0.09	$ 0.09
Y2	$ 0.064	$ 3.745	$ 0.096	$ 0.095
Y3	$ 0.069	$ 4.007	$ 0.103	$ 0.099
Y4	$ 0.074	$ 4.288	$ 0.110	$ 0.104
Y5	$ 0.079	$ 4.588	$ 0.118	$ 0.109

<u>Government Assessments</u>

The Downtown El Cajon CBD Management Plan assumes that any public or tax-exempt parcels shall pay into the Downtown El Cajon CBD in proportion to the assessments paid for services. The City, County, State, MTS, and other tax-exempt owned properties shall be assessed for building square footage, lot size, and linear frontage based upon the rates in their Benefit Zone as outlined in the management Downtown El Cajon CBD plan. Their assessments will primarily be used to fund the Civil Sidewalks/Safety and Beautification special benefit services from which they will benefit. However, the District Identity and Placemaking special benefit services share also apply to these properties since they draw public attention and attendance, and the visitors will benefit from the cleanliness, attractiveness, and order that the visitors and employees experience while working at or conducting public business at these public facilities.

<u>Term</u>

Under the El Cajon local enabling ordinance, the Downtown El Cajon CBD may be established for up to 20 years and shall not exceed 20 years. State law and the local enabling ordinance permits this annual disestablishment of the Downtown El Cajon CBD based upon petition and vote of the property owners. *The threshold needed to trigger the balloting for the formation of the Downtown El Cajon CBD is the same as the process for disestablishment of the Downtown El Cajon CBD.*

Time and Manner for Collecting Assessments

The Downtown El Cajon CBD assessments will appear as a separate line item on annual property tax bills prepared by the San Diego County Tax Assessor. The assessments are collected at the same time and in the same manner as ad valorem property taxes paid to the County. The assessments have the same lien priority and penalties for delinquent payments as ad valorem property taxes. Any delinquent assessments owed for the first year will be added to the property tax roll for the following year, together with any applicable interest and penalties. The "property owner" means any person shown as the owner/taxpayer on the last equalized assessment roll or otherwise known to be the owner/taxpayer by the City. Publicly owned properties of the City and County shall not be collected by the County Tax Assessor, but rather by manual billing by the City of El Cajon. The first assessments of the new Downtown El Cajon CBD will appear in December 2026 property tax bills.

Budget Adjustments

Annual budget surpluses, if any, will be rolled into the following year's budget. Assessments will be set annually. Revenues from delinquent accounts may be expended in the year they are received.

Disestablishment

California Streets and Highways Code section 36670 as well as the local CBD enabling ordinance provides for the disestablishment of a Downtown El Cajon CBD. Provisions for annual disestablishment of the Downtown El Cajon CBD are provided for in the local enabling ordinance. Property owners dissatisfied with the results, management or quality of the services may petition the City Council to disestablish the Downtown El Cajon CBD, in the same method in which they petitioned the City Council to establish it. The same petition threshold needed to establish the Downtown El Cajon CBD will also be needed to trigger a disestablishment of the Downtown El Cajon CBD on an annual basis. Section 36670 of the State Streets and Highway Code states:

> *(b) The city council shall adopt a resolution of intention to disestablish the Downtown El Cajon CBD prior to the public hearing required by this section. The resolution shall state the reason for the disestablishment, shall state the time and place of the public hearing, and shall contain a proposal to dispose of any assets acquired with the revenues of the assessments levied within the property and business improvement Downtown El Cajon CBD. The notice of the hearing on disestablishment required by this section shall be given by mail to the property owner of each parcel or to the owner of each business subject to assessment in the Downtown El Cajon CBD, as appropriate. The city shall conduct the public hearing not less than 30 days after mailing the notice to the property or business owners. The public hearing shall be held not more than 60 days after the adoption of the resolution of intention.*

Unexpended surplus funds will be returned to property owners based upon each property owner's percentage contribution to the previous fiscal year's assessments.

Governance

Pursuant to Section 36650 of the California Streets and Highway Code, a Downtown El Cajon CBD Management Corporation or Owners' Association will review Downtown El Cajon CBD budgets and policies annually within the limitations of the Management Downtown El Cajon CBD Plan. The Management Corporation must file Annual Reports with the City of El Cajon and will oversee the day-to-day implementation of services as defined in the Management Downtown El Cajon CBD Plan. The current Management District Corporation who will continue the oversight and management of the special benefit services shall be the Greater Downtown El Cajon Improvement Association.

> *"Owners' association" means a private nonprofit entity that is under contract with a city to administer or implement activities and improvements specified in the management Downtown El Cajon CBD plan. An owners' association may be an existing nonprofit entity or a newly formed nonprofit entity. An owners' association is a private entity and may not be considered a public entity for any purpose, nor may its board members or staff be considered to be public officials for any purpose*. (Streets & Highway. Code § 36612.)

Section 5
Downtown El Cajon CBD Rules and Regulations and Governance

There are no specific rules and regulations prescribed for the proposed Downtown El Cajon Community Benefit Downtown El Cajon CBD Management Corporation except that it will adhere to the open meeting and open records provisions of the Ralph M. Brown Act and will seek to be as open and transparent to the CBD assessees and the public at large as is reasonably possible.

Pursuant to Article V and Section 36650 of the California Streets and Highway Code, the Downtown El Cajon CBD Management Corporation or Owners' Association, will review CBD budgets and policies annually within the limitations of the Management District Plan. The Management Corporation will file Annual Reports with the City of El Cajon and will oversee the day-to-day implementation of services as defined in the Management District Plan.

Section 6
Implementation Timetable

The Downtown El Cajon CBD is expected to be established and begin assessing benefiting parcels as of the fourth quarter of calendar year 2026. Due to the timing of revenue collection by the City of El Cajon (for the first year of operation) and the need to establish the new contract between the Owners' Association and the City of El Cajon, implementation of the Management District Plan and the delivery of services is scheduled to commence in or around the winter of 2027 around January 1, 2027.

Section 7
Assessment Roll of Properties Included

APN		Annual Assessment
482-282-03-00	$	1,412.71
482-283-05-00	$	2,238.61
482-283-06-00	$	1,785.91
482-283-08-00	$	1,962.06
482-283-09-00	$	1,890.88
482-301-03-00	$	3,442.95
482-301-05-00	$	2,456.63
482-301-06-00	$	2,337.52
482-301-09-00	$	2,035.34
482-301-10-00	$	12,643.15
482-301-11-00	$	5,991.11
482-302-01-00	$	4,004.41
482-302-02-00	$	2,651.20
482-302-06-00	$	2,361.22
483-330-22-00	$	2,606.01
483-330-31-00	$	2,621.35
483-330-32-00	$	865.28
483-330-33-00	$	629.22
483-330-34-00	$	2,451.48
487-121-24-00	$	9,882.58
487-121-25-00	$	2,764.48
487-121-41-00	$	2,526.34
487-121-50-00	$	2,111.74
487-121-76-00	$	6,117.00
487-121-92-00	$	4,362.54
487-122-40-00	$	11,669.36
487-122-48-00	$	8,648.20
487-122-49-00	$	2,298.55
487-160-04-00	$	5,023.32
487-160-05-00	$	1,299.45
487-160-07-00	$	4,006.78
487-171-37-00	$	4,401.14
487-171-38-00	$	4,647.88
487-171-47-00	$	2,714.36
487-171-50-00	$	6,098.76
487-172-22-00	$	3,282.14
487-172-27-00	$	1,623.50
487-172-49-00	$	4,079.28
487-172-67-00	$	3,570.11
487-172-70-00	$	2,248.18
487-172-75-00	$	3,894.02
487-173-37-00	$	3,609.14
487-192-47-00	$	29,358.42
487-192-48-00	$	2,119.00
487-192-50-00	$	2,549.00
487-192-51-00	$	560.00
487-192-52-00	$	2,880.50
487-192-53-00	$	3,838.00
487-192-54-00	$	1,288.00
487-192-55-00	$	3,767.70
487-192-56-00	$	2,031.28
487-262-04-00	$	4,930.40
487-262-09-00	$	1,252.86
487-273-06-00	$	6,185.62
487-281-28-00	$	699.90
487-281-31-00	$	973.42
487-281-32-00	$	1,004.46
487-281-33-00	$	586.70
487-282-27-00	$	666.28
487-282-28-00	$	559.50
487-282-29-00	$	701.86
487-282-31-00	$	1,198.42
487-282-32-00	$	554.46
487-282-33-00	$	1,364.42
487-301-25-00	$	1,587.40
487-301-26-00	$	897.70
487-301-27-00	$	672.78
487-301-31-00	$	1,771.31
487-302-29-00	$	2,522.16
487-302-31-00	$	3,881.45
487-321-01-00	$	810.54
487-321-11-00	$	1,068.57
487-321-12-00	$	1,562.28
487-321-16-00	$	1,500.80
487-321-17-00	$	1,563.34
487-321-24-00	$	1,176.38
487-321-25-00	$	1,829.70
487-321-26-00	$	2,079.62
487-321-27-00	$	3,969.52
487-321-29-00	$	1,279.42
487-321-30-00	$	988.90
487-321-31-00	$	952.62
487-321-36-00	$	3,207.78
487-321-38-00	$	3,814.88
487-321-39-01	$	130.32
487-321-39-02	$	130.32
487-321-39-03	$	153.81
487-321-39-04	$	130.32
487-321-39-05	$	153.81
487-321-39-06	$	130.32
487-321-39-07	$	130.32
487-321-39-08	$	153.81
487-321-39-09	$	153.81
487-321-39-10	$	130.32
487-321-39-11	$	153.81
487-321-39-12	$	130.32

487-321-39-13	$	130.32
487-321-39-14	$	153.81
487-321-39-15	$	130.32
487-321-39-16	$	130.32
487-321-39-17	$	130.32
487-321-39-18	$	130.32
487-321-39-19	$	130.32
487-321-39-20	$	153.81
487-321-39-21	$	153.81
487-321-39-22	$	130.32
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487-321-39-24	$	153.81
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487-321-39-40	$	153.81
487-321-39-41	$	153.81
487-321-39-42	$	153.81
487-321-39-43	$	153.81
487-321-39-44	$	153.81
487-321-39-45	$	130.32
487-321-39-46	$	130.32
487-321-39-47	$	153.81
487-321-39-48	$	130.32
487-321-39-49	$	130.32
487-321-39-50	$	130.32
487-321-39-51	$	-
487-321-39-52	$	-
487-321-39-53	$	-
487-321-39-54	$	-
487-321-39-55	$	-
487-321-39-56	$	-
487-321-39-57	$	-
487-321-39-58	$	-
487-321-39-59	$	-
487-321-39-60	$	130.32
487-321-39-61	$	153.81
487-321-39-62	$	130.32
487-321-39-63	$	153.81
487-321-39-64	$	130.32
487-321-39-65	$	130.32
487-321-39-66	$	153.81
487-321-39-67	$	153.81
487-321-39-68	$	153.81
487-321-39-69	$	153.81
487-321-40-01	$	-
487-321-40-02	$	-
487-321-40-03	$	-
487-321-40-04	$	-
487-321-40-05	$	-
487-321-40-06	$	-
487-321-40-07	$	-
487-321-40-08	$	-
487-321-40-09	$	-
487-321-40-10	$	-
487-321-40-11	$	-
487-321-40-12	$	-
487-321-40-13	$	-
487-321-40-14	$	-
487-321-40-15	$	-
487-321-40-16	$	-
487-321-40-17	$	-
487-321-40-18	$	-
487-321-40-19	$	-
487-321-40-20	$	-
487-321-40-21	$	-
487-321-40-22	$	-
487-321-40-23	$	-
487-321-40-24	$	-
487-321-40-25	$	-
487-321-40-26	$	-
487-321-40-27	$	-
487-321-40-28	$	-
487-321-40-29	$	-
487-321-40-30	$	-
487-321-40-31	$	-
487-321-40-32	$	-
487-321-40-33	$	-
487-321-40-34	$	-
487-321-40-35	$	-
487-321-40-36	$	-
487-321-40-37	$	-
487-321-40-38	$	-
487-321-40-39	$	-
487-321-40-40	$	-
487-321-40-41	$	-
487-321-40-42	$	-
487-321-40-43	$	130.32
487-321-40-44	$	-
487-321-40-45	$	130.32
487-321-40-46	$	130.32
487-321-40-47	$	153.81
487-321-41-00	$	-
487-321-42-00	$	-
487-322-07-00	$	1,941.00
487-322-26-00	$	4,841.16

487-322-27-00	$	7,917.42
487-323-17-00	$	2,887.88
487-323-24-00	$	2,223.00
487-323-26-00	$	7,122.42
487-331-02-00	$	983.44
487-331-03-00	$	2,041.32
487-331-04-00	$	433.36
487-331-05-00	$	5,095.30
487-331-08-00	$	1,364.60
487-331-09-00	$	577.08
487-331-19-00	$	2,842.94
487-331-22-00	$	3,432.60
487-331-23-00	$	1,204.66
487-331-24-00	$	2,732.43
487-331-25-00	$	2,661.18
487-331-26-00	$	1,637.30
487-331-29-00	$	1,574.22
487-331-30-00	$	928.76
487-331-33-00	$	3,373.72
487-331-35-00	$	5,303.73
487-341-04-00	$	2,536.54
487-341-05-00	$	5,741.20
487-341-06-00	$	1,950.39
487-342-07-00	$	12,185.97
487-351-13-00	$	1,585.18
487-351-18-00	$	3,647.32
488-010-13-00	$	1,916.20
488-010-23-00	$	2,262.80
488-010-24-00	$	2,034.26
488-010-25-00	$	3,857.83
488-010-27-00	$	2,231.43
488-010-36-00	$	2,966.16
488-010-38-00	$	2,580.52
488-010-40-00	$	4,593.44
488-040-02-00	$	2,409.47
488-040-07-00	$	3,854.31
488-040-08-00	$	5,694.12
488-040-11-00	$	10,334.60
488-040-13-00	$	14,197.88
488-040-14-00	$	6,323.11
488-072-38-00	$	5,642.12
488-072-43-00	$	14,082.48
488-072-44-00	$	724.58
488-072-45-00	$	16,075.98
488-083-01-00	$	1,571.06
488-083-02-00	$	935.51
488-083-03-00	$	696.26
488-083-04-00	$	513.08
488-083-05	$	826.60
488-083-08-00	$	468.49
488-083-09-00	$	1,050.00
488-083-11-00	$	433.76
488-083-12-00	$	915.80
488-083-13-00	$	916.50
488-083-14-00	$	324.00
488-083-15-00	$	257.50
488-083-16-00	$	257.50
488-083-17-00	$	875.00
488-083-18-00	$	468.00
488-083-19-00	$	748.70
488-083-20-00	$	720.00
488-083-21-00	$	470.00
488-083-22-00	$	603.49
488-083-23-00	$	733.49
488-083-24-00	$	1,925.79
488-083-26-00	$	1,575.80
488-083-27-00	$	2,502.02
488-111-24-00	$	1,704.30
488-111-28-00	$	13,711.74
488-111-30-00	$	18,822.65
488-111-31-00	$	11,338.00
488-111-32-00	$	21,734.51
488-111-34-00	$	1,875.07
488-111-35-00	$	1,750.38
488-111-36-00	$	1,375.57
488-112-19-00	$	1,066.89
488-112-20-00	$	1,039.22
488-112-21-00	$	2,277.43
488-112-22-00	$	3,767.30
488-112-23-00	$	2,786.71
488-112-24-00	$	1,679.72
488-112-25-00	$	1,219.62
488-112-43-00	$	2,256.88
488-112-67-00	$	1,877.59
488-113-10-00	$	2,876.92
488-151-02-00	$	700.50
488-151-12-00	$	2,263.44
488-151-14-00	$	1,515.16
488-151-15-00	$	767.50
488-151-16-00	$	655.00
488-151-17-00	$	1,385.86
488-151-21-00	$	1,476.56
488-151-22-00	$	4,472.13
488-152-18-00	$	172.89
488-152-19-00	$	168.84
488-152-20-00	$	168.84
488-152-21-00	$	168.84
488-152-22-00	$	168.84
488-152-23-00	$	168.84
488-152-24-00	$	172.89
488-152-25-00	$	172.89
488-152-26-00	$	168.84
488-152-27-00	$	168.84
488-152-28-00	$	168.84
488-152-29-00	$	168.84
488-152-30-00	$	168.84
488-152-31-00	$	172.89
488-152-32-00	$	172.89

488-152-33-00	$	168.84
488-152-34-00	$	168.84
488-152-35-00	$	168.84
488-152-36-00	$	168.84
488-152-37-00	$	168.84
488-152-38-00	$	172.89
488-152-39-00	$	172.89
488-152-40-00	$	168.84
488-152-41-00	$	168.84
488-152-42-00	$	168.84
488-152-43-00	$	168.84
488-152-44-00	$	168.84
488-152-45-00	$	172.89
488-152-47-00	$	5,287.18
488-152-48-00	$	512.42
488-152-49-00	$	1,321.74
488-152-50-00	$	2,214.54
488-161-01-00	$	1,148.29
488-161-02-00	$	559.10
488-161-15-00	$	2,060.58
488-161-17-00	$	1,603.94
488-162-13-00	$	1,340.63
488-162-15-00	$	2,116.00
488-162-16-00	$	1,373.08
488-162-17-00	$	5,056.41
488-162-18-00	$	1,937.40
488-171-16-00	$	1,716.34
488-172-01-00	$	1,780.24
488-172-18-00	$	924.10
488-172-20-00	$	1,156.33
488-191-01-00	$	4,585.62
488-191-02-00	$	1,279.12
488-191-03-00	$	582.06
488-191-04-00	$	5,626.12
488-191-05-00	$	1,393.06
488-191-06-00	$	1,016.06
488-191-07-00	$	1,608.06
488-191-08-00	$	1,578.26
488-191-09-00	$	1,147.42
488-191-11-00	$	1,310.00
488-191-12-00	$	638.96
488-191-13-00	$	638.96
488-191-14-00	$	2,065.34
488-191-15-00	$	217.20
488-191-16-00	$	1,454.90
488-192-08-00	$	8,962.55
488-192-09-00	$	17,001.12
488-200-01-00	$	1,311.44
488-200-02-00	$	1,026.50
488-200-56-00	$	2,419.06
488-211-01-00	$	2,894.12
488-211-02-00	$	692.26
488-211-03-00	$	378.80
488-211-04-00	$	1,697.76
488-211-05-00	$	2,285.12
488-211-06-00	$	598.56
488-211-07-00	$	1,291.90
488-211-15-00	$	888.86
488-211-18-00	$	1,451.65
488-211-20-00	$	2,026.71
488-211-21-00	$	1,435.82
488-211-22-00	$	2,434.50
488-212-17-01	$	64.62
488-212-17-02	$	69.75
488-212-17-03	$	65.61
488-212-17-04	$	118.53
488-212-17-05	$	69.75
488-212-17-06	$	74.88
488-212-17-07	$	77.49
488-212-17-08	$	69.75
488-212-17-09	$	118.53
488-212-17-10	$	75.60
488-212-17-11	$	69.75
488-212-17-12	$	102.87
488-212-17-13	$	76.50
488-212-17-14	$	56.61
488-212-17-15	$	56.61
488-212-17-16	$	76.50
488-212-19-00	$	212.50
488-212-20-00	$	546.38
488-212-21-00	$	11,122.74
488-212-22-00	$	3,508.84
488-221-30-00	$	2,726.66
488-221-31-00	$	933.63
488-221-32-00	$	717.71
488-221-33-00	$	1,693.86
488-222-01-00	$	2,469.42
488-222-21-00	$	5,099.34
488-231-03-00	$	931.96
488-231-04-00	$	322.22
488-231-05-00	$	1,086.60
488-231-10-00	$	1,649.78
488-231-12-00	$	995.20
488-231-17-00	$	1,500.00
488-231-18-00	$	2,811.84
488-231-19-00	$	1,500.00
488-231-22-00	$	2,040.90
488-231-23-00	$	7,948.44
488-231-24-00	$	1,250.00
488-231-25-00	$	1,082.98
488-231-26-00	$	4,318.63
488-232-03-00	$	1,836.80
488-232-04-00	$	1,386.40
488-232-31-00	$	1,701.00
488-232-34-00	$	1,633.56
488-233-02-00	$	2,091.65
488-233-03-00	$	665.50
488-233-04-00	$	917.70

488-233-05-00	$	945.50
488-233-06-00	$	795.30
488-233-07-00	$	665.50
488-233-08-00	$	769.50
488-233-47-00	$	6,324.19
488-233-53-00	$	577.80
488-233-55-00	$	9,745.53
488-241-41-00	$	3,422.92

ATTACHMENT 1

DOWNTOWN EL CAJON COMMUNITY BENEFIT DISTRICT (DECCBD)

ASSESSMENT ENGINEER'S REPORT

Being Established for a 20-year Term Pursuant to the City of El Cajon's

Community Benefit Ordinance, Chapter 2.90 added to Title 2 of the El Cajon Municipal Code

Prepared by
Edward V. Henning
California Registered Professional Engineer # 26549
Edward Henning & Associates

April 23, 2026

v 1.0

ASSESSMENT ENGINEER'S REPORT

To Whom It May Concern:

I hereby certify to the best of my professional knowledge and experience that each of the identified benefiting assessed properties located within Downtown El Cajon Community Benefit District ("DECCBD") being established for 2 ceive a special benefit over and above the benefits conferred on the public at large and that the amount of the proposed assessment is proportional to, and no greater than the benefits conferred on each respective property. **<u>As required by State Law, I have personally prepared this entire Report and hereby attest to all of its contents.</u>**

Prepared by Edward V. Henning, California Registered Professional Engineer # 26549

REGISTERED PROFESSIONAL ENGINEER
EDWARD V HENNING
C 26549
EXP. 3/31/28
CIVIL
STATE OF CALIFORNIA

RPE #26549 **April 13 2026**

Edward V. Henning Date

(NOT VALID WITHOUT SIGNATURE AND CERTIFICATION SEAL HERE)

<u>Introduction</u>

This report serves as the "detailed engineer's report" required by Section 4 of Article XIII D of the California Constitution to support the benefit property assessments to be levied within the proposed DECCBD in the City of El Cajon, California, being established for 20 years. The discussion and analysis contained within this Report constitute the required "nexus" of rationale between assessment amounts levied and special benefits derived by real properties within the proposed DECCBD.

Background

The DECCBD is a property-based benefit assessment type district being established for 20 years, pursuant to the City of El Cajon's Community Benefit Ordinance (the "Ordinance"), Chapter 2.90 added to Title 2 of the El Cajon Municipal Code. The CBD Ordinance was modeled after Section 36600 et seq. of the California Streets and Highways Code (as amended), also known as the Property and Business Improvement District Law of 1994 (the "Act"). Due to the benefit assessment nature of assessments levied within a community benefit district ("CBD"), district program costs are to be distributed amongst all identified benefiting properties based on the proportionate amount of special program benefit each property is projected to derive from the assessments levied. Only those properties expected to derive special benefits from CBD-funded programs and activities may be assessed, and only in an amount proportionate to the special benefits expected to be conferred on each assessed property.

Article XIII D Section 4 California Constitution
Procedures and Requirements

Proposition 218, approved by the voters of California in November of 1996, adds a supplemental array of procedures and requirements to be carried out prior to levying a property-based assessment like the DECCBD. These requirements are in addition to requirements imposed by State and local assessment enabling laws. These requirements were "chaptered" into law as Article XIII D Sect of the California Constitution (hereinafter Article XIII D).

Since Article XIII D provisions will affect all subsequent calculations to be made in the final assessment formula for the DECCBD, these supplemental requirements will be taken into account. The key provisions of Article XIII D, along with a description of how the DECCBD complies with each of these provisions, are delineated below.

(Note: All section references below pertain to Article XIII D of the California Constitution):

Finding 1. From Section 4(a): "Identify all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed."

Boundaries

The proposed Downtown El Cajon CBD consists of approximately 44 square blocks (blocks vary in size on each side of both Main Street and Magnolia Street), consisting of 427 parcels (374 currently assessed) owned by 284 property owners. A list of all parcels included in the proposed DECCBD is shown as Appendix 1, attached to this Report with their respective San Diego County assessor parcel number. The boundary of the proposed DECCBD and parcels within it are shown on the map of the DECCBD attached as Appendix 2 to this Report, which shall govern for the purposes of identifying assessed parcels.

Benefit Zones There are two benefit zones in the proposed DECCBD.

Zone 1: Core Area:

In general, Zone 1 includes Main Street from the intersection of El Cajon Boulevard and Main Street on the west and Roanoke Street and Avocado Avenue on the east. Additionally, Zone 1 includes parcels from the intersection of Interstate 8 and Magnolia Avenue on the north and all parcels fronting along Magnolia Avenue southward to the north side of the intersection of Lexington Avenue and Magnolia Avenue on the south.

Zone 2: All Other Areas

In general, Zone 2 includes the peripheral parcels of the Downtown El Cajon CBD that do not front along Main Street and Magnolia Avenue and are not included in Zone 1.

DECCBD Boundary and Zone Rationale

The Downtown El Cajon CBD boundaries are comprised of parcels that highlight restaurants, retailers, services, office buildings, market rate and residential condominiums apartment units, hotels, industrial and civic buildings. Benefit Zone 1 properties front along Main Street from Roanoke Street on the east to El Cajon Boulevard/Main Street intersection on the west. Benefit Zone 1 parcels represent the core of the Downtown El Cajon CBD and are expected, due to the nature of the land uses, to derive the greatest benefit from the establishment of the Downtown El Cajon Community Benefit Downtown El Cajon CBD.

Benefit Zone 2 parcels are to be found west of the intersection of El Cajon Boulevard and Main Street running westward along Main Street up to the Metropolitan Transit System Station, parcels along both sides of El Cajon Boulevard from Main Street to Johnson Avenue, as well as parcels, that by and large, do not front along Magnolia Avenue north of Lexington Avenue on the south and Interstate 8 on the north. Benefit Zone 2 parcels will derive special benefits like Benefit Zone 1; however, the frequency of Benefit Zone 2 services shall be approximately 4 - 5 days per week as compared to 6 - 7 days a week for Benefit Zone 1 parcels.

Northern Boundary -

The northern boundary of the proposed Downtown El Cajon CBD includes all parcels on the border along the Interstate 8 freeway and includes parcels 483-330-022 and 483-330-034 on the northeast side of the Downtown El Cajon CBD as well as parcel 482-301-006, on the northwest corner. No Downtown El Cajon CBD special benefit services shall be provided north of the northern boundary of the Downtown El Cajon

CBD which ends at the southern side of Interstate 8.

Western Boundary

The western boundary of the proposed Downtown El Cajon CBD includes the parcels at the intersection of Marshall Avenue and Main Street including the three corner parcels at that intersection. The three parcels at the intersection of Marshall Avenue and Main Street do NOT include the parcel at the northwest corner of the intersection as it is a new car dealership which will not benefit from the services of the proposed Downtown El Cajon CBD.

The three most western parcels of the Downtown El Cajon CBD shall include parcels 487-121-041, 487-281-028 and the entire Metropolitan Transit Station Trolley stop which includes parcels 487-262-004, 487-262-009 and 487-273-006. No Downtown El Cajon CBD programs and services will be provided west of the western Downtown El Cajon CBD boundary.

Southern Boundary:

The southern boundary of the proposed Downtown El Cajon CBD includes the following parcels that includes the expansion parcels on both sides of El Cajon Boulevard, ending at the roundabout, ending at parcels 487-321-026 and 487-323-017. The southern boundary then continues on the south side of Douglas Avenue from parcel 487-342-029 continuing along the south side of Douglas ending at parcel 487-342-019 ending at the intersection of Douglas and Van Houten Avenues. The southern boundary then jogs southward along the east side of Van Houten Avenue ending at parcel 487-331-009. The southern boundary continues along the south side of Lexington Avenue, running eastward to include all of the parcels on the south side of the street, ending at parcel 488-241-041. The Downtown El Cajon CBD southern boundary then runs northward along the west side of Avocado Avenue and includes the parcels running eastward on the north side of Douglas Avenue including parcels ending at parcel 488-233-047 at northwestern intersection of South Lincoln Avenue and Douglas Avenue. No Downtown El Cajon CBD programs and services will be provided south of the southern Downtown El Cajon CBD boundary

Eastern Boundary:

The eastern boundary of the the Downtown El Cajon CBD starts at the western side of the intersection of Lincoln Avenue and Main Street, parcel 488-233-047 and crosses Main Street northward to include parcel 488-113-010. The eastern boundary of the Downtown El Cajon CBD then continues northward and includes parcel 488-112-024 and 488-112-025 and then runs northward on the west side of Ballantyne Street including parcel 488-040-002. The eastern boundary then runs northwest to include the eastern side of parcels 488-040-011, 488-040-014 on the west side of Connecticut Avenue. The eastern boundary then crosses northward to Wells Avenue including parcels at the northwestern intersection of Wells Avenue and Graves Avenue including parcels 488-010-013. The eastern boundary then continues in a northwestern direction including the eastern side of the parcels fronting Magnolia Avenue from parcel 488-010-025 ending at parcel 483-330-022 ending at the intersection of Interstate 8 and Magnolia Avenue. No Downtown El Cajon CBD programs and services will be provided east of the eastern Downtown El Cajon CBD boundary.

Summary

All identified parcels within the above-described boundaries and zones shall be assessed to fund supplemental special benefit programs, services and improvements as outlined in the Plan and in this Report. All DECCBD funded services, programs and improvements provided within the above-described boundaries shall confer special benefit to identified assessed parcels inside the DECCBD boundaries and none will be provided outside of the DECCBD. Each assessed parcel within the DECCBD will proportionately specially benefit from the DECCBD funded Civil Sidewalks-Safety-Cleanliness, District Identity-Placemaking, Administration and Contingency-Reserve as described in more detail under "Work Plan", beginning on page 12 of this Report. These services, programs and improvements are intended to improve commerce, employment, rents and commercial and residential occupancy rates of parcels and businesses within the DECCBD by reducing litter and debris, marketing the available goods and services and installing beautification elements, each considered necessary in a competitive properly managed business district. All DECCBD funded services programs and improvements are considered supplemental, above normal base level services provided by the City of El Cajon and are only provided for the special benefit of assessed parcels within the boundaries of the DECCBD.

A list of all parcels included in the proposed DECCBD is shown as Appendix 1, attached to this Report with their respective San Diego County assessor parcel number. The boundary of the proposed DECCBD and parcels within it are shown on the map of the DECCBD attached as Appendix 2 to this Report, which shall govern for the purposes of identifying assessed parcels.

Finding 2. From Section 4(a): "Separate general benefits (if any) from the special benefits conferred on parcel(s). Only special benefits are assessable. "

QUANTITATIVE BENEFIT ANALYSIS

As stipulated in Article XIII D, assessment district programs and activities confer a combination of general and special benefits, but the only program benefits that can be assessed are those that provide special benefit to the assessed properties. For the purposes of this analysis, a "general benefit" is hereby defined as: "A benefit to properties in the area and in the surrounding community or benefit to the public in general resulting from the improvement, activity, or service to be provided by the assessment levied". "Special benefit" as defined by Article XIII D means a distinct benefit over and above general benefits conferred on real property located in the district.

The property uses within the boundaries of the DECCBD that will receive special benefits from DECCBD funded programs and services are currently restaurants, retailers, services, office buildings, market rate and residential condominiums, apartment units, hotels, industrial and civic buildings. No parcels within the DECCBD are zoned solely residential. Services, programs and improvements provided and funded by the DECCBD are primarily designed to provide special benefits as described below to identified assessed parcels and the array of land uses within the boundaries of the DECCBD.

The proposed DECCBD programs, improvements and services and Year 1 – 2027 budget allocation are as follows:

Year 1 – 2027 DECCBD Special Benefit Cost Allocations (Assessment Revenue Only)

BENEFIT ZONE	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	DISTRICT IDENTITY - PLACEMAKIN G	ADMINISTRATI ON	CONTINGENC Y-RESERVE	TOTAL $	TOTAL %
%	60.0082%	15.0020%	21.9358%	3.0540%	100.00%	
1	$246,433	$61,608	$90,083	$12,542	$410,666	51.7716 %
2	$229,567	$57,392	$83,917	$11,683	$382,559	48.2284

						%
TOTAL	$476,000	$119,000	$174,000	$24,225	$793,225	100.00%

Assessed parcels are conferred proportionate special benefits from all DECCBD funded programs, services and improvements which are intended to attract more customers, users, visitors, employees, tenants and investors. DECCBD programs, services and improvements are designed to increase business volumes, sales transactions, occupancies and rental income. These programs, services and improvements are designed to improve commerce and aesthetic appeal for owners, tenants, patrons, visitors and employees of these parcels within the DECCBD by reducing litter and debris, marketing the available goods and services and installing beautification elements, each considered necessary in a competitive properly managed business district.

These benefits are particular and distinct to each and every identified and assessed parcel within the DECCBD and are not provided to non-assessed parcels outside of the DECCBD. These programs, services and improvements will only be provided to each individual assessed parcel within the DECCBD boundaries and, in turn, confer proportionate special benefits to each assessed parcel.

In the case of the DECCBD, the very nature of the purpose of this CBD is to fund supplemental programs, services and improvements to assessed parcels within the DECCBD boundaries above and beyond what is being currently funded either via normal tax supported methods or other funding sources. All benefits derived from the assessments to be levied on assessed parcels within the DECCBD are for services, programs and improvements directly and specially benefiting each individual assessed parcel within the DECCBD. No DECCBD funded services, activities or programs will be provided outside of the DECCBD boundaries.

While every attempt is made to provide DECCBD services and programs to confer special benefits only to those identified assessed parcels within the DECCBD, Article XIII D stipulates that general benefits exist (either by design or unintentional) in all assessment districts and that a portion of the program costs must be considered attributable to general benefits and assigned a value. General benefits cannot be funded by assessment revenues.

Empirical assessment engineering analyses throughout California have found that general benefits within a given assessment district tend to range from 2-6% of the total costs. A majority of assessment districts in California for which this Assessment Engineer has provided assessment engineering services in conformance with Article XIII D have used the composite district overlay determinant method of computing general benefits which will be used for the DECCBD. This method of computing the value of general benefit involves a composite of three distinct types of general benefit – general benefit to assessed parcels within the DECCBD, general benefit to the public at large within the DECCBD and general benefit to parcels outside the DECCBD.

General Benefit – Assessed Parcels within the DECCBD

DECCBD funded programs are narrowly designed and carefully implemented to specially benefit the assessed DECCBD parcels and are only provided for the special benefit to each and every assessed parcel within the DECCBD. It is the opinion of this Engineer, based on over 30 years of professional assessment engineering experience, that nearly 100% of benefits conferred on the 374 assessed parcels within the DECCBD are distinct and special. In the case of the DECCBD, it is projected that there are 0.25% general benefits conferred on these parcels. This high ratio of special benefits to general benefits is because the DECCBD funded programs and services are specially geared to the unique needs of each parcel within the DECCBD and are directed specially only to these parcels within the DECCBD. This concept is further reinforced by the proportionality of special benefits conferred on each parcel within the DECCBD as determined by the special benefit assessment formula as it is applied to the unique and varying property characteristics of each parcel and the benefit zone in which it is located. The computed 0.25% general benefit value on the 285 parcels within the DECCBD equates to $1,983 or (.0025 x $793,225).

General Benefits – Spillover to Outside Parcels

While DECCBD programs and services will not be provided directly to parcels outside the DECCBD boundaries, it is reasonable to conclude that DECCBD services may confer an indirect general benefit on parcels adjacent to the DECCBD boundaries. An inventory of the DECCBD boundaries finds that the DECCBD is immediately surrounded by 136 parcels. Of these, 25 are commercial/industrial zoned parcels with commercial/industrial uses and 111 are residentially used parcels or public/non-profit owned parcels with public/non-profit uses.

The 136 parcels directly outside the DECCBD boundaries can reasonably be assumed to receive some indirect general benefit as a result of DECCBD funded programs, services and improvements. Based on over 30 years of assessment engineering experience, it is the opinion of this Engineer that a benefit factor of 1.0 be attributed to the 374 assessed parcels within the DECCBD, a benefit factor of 0.05 be attributed to general benefits conferred on the 25 commercial/industrial parcels and uses located adjacent to or across the street from assessed parcels within the DECCBD, and a benefit factor of 0.010 be attributed to general benefits conferred on the 111 residential or publicly owned/non-profit parcels and uses located adjacent to or across the street from assessed parcels within the DECCBD. The cumulative dollar value of this general benefit type equates to $5,005 ($2,651 + $2,354) as delineated in the following Table:

Parcel Type	Quantity	Benefit Factor	Benefit Units	Benefit Percent	Benefit Value
Assessed Parcels Within District	374	1.0000	374.000	99.3729%	$793,225
Comm Parcels Out	25	0.0500	1.250	0.3321%	$2,651
Other Parcels Out	111	0.0100	1.110	0.2949%	$2,354
SUBTOTAL			376.360	100.00%	$798,231

General Benefit - Public At Large

While the DECCBD funded programs are narrowly designed and carefully implemented to specially benefit the assessed DECCBD parcels and are only provided for the special benefit to each and every assessed parcel within the DECCBD, these programs also provide general benefits to the public at large within the DECCBD.

For the proposed DECCBD activities, assessment engineering experience in California has found that generally over 95% of people moving about within similar district boundaries are engaged in business related to assessed parcels and businesses contained located within them, while the public at large "just passing through" is typically 5% or less.

Based on the nature of the proposed DECCBD funded programs and over 30 years of assessment engineering experience, it is the opinion of this Assessment Engineer that districtwide general benefit factors for each of the DECCBD funded special benefit program element costs that provide a general benefit to the public at large are as shown in the Table below. These factors are applied to each program element cost in order to compute the dollar and percent value of districtwide general benefits to the public at large. The total dollar value of this general benefit type, public at large, equates to $8,726 as delineated in the following Table:

	A	B	C	E
Program Element	**Dollar Allocation**	**General Benefit Percent**	**General Benefit Factor**	**General Benefit Value (A x C)**
CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$476,000	1.50%	0.0150	$7,140
DISTRICT IDENTITY - PLACEMAKING	$119,000	0.50%	0.0050	$595
ADMINISTRATION	$174,000	0.50%	0.0050	$870
CONTINGENCY-RESERVE	$24,225	0.50%	0.0050	$121
TOTAL	$793,225			$8,726

Composite General Benefit

Based on the general benefit values delineated in the three sections above, the total value of general benefits conferred on assessed parcels within the DECCBD, the public at large and spillover to parcels outside the ECCBD equates to $15,714 ($1,983 + $8,726 + $5,005). Total program costs are estimated to be $808,939. This Assessment Engineer has determined that the general benefit value portion of this equates to $15,714 or 1.9425% of the total estimated DECCBD program costs. The general benefit percentage will now be conservatively rounded up to 2.0% of the total program costs or $16,188 with the total program costs now at $809,413. Subtracting the composite general benefit value of $16,188 from the total estimated program cost of $809,413 results in a special benefit value of $793,225. This is the total amount of assessments to be levied on the 374 assessed parcels in the proposed DECCBD for Year 1-2027. General benefit costs of $16,188 will need to be funded by other non-assessment sources.

A breakdown of projected special and general benefit costs for each year of first 10 years of the proposed 20-year term is shown in the following Table:

Year 1-10 Special + Districtwide General Benefits

YR	ZONE	PROGRAM CATEGORY	SPECIAL BENEFITS	GENERAL BENEFITS	TOTAL BENEFITS	% OF TOTAL
YR 1 - 2027	1	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$246,433	$5,029	$251,462	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$61,608	$1,257	$62,865	15.0020%
		ADMINISTRATION	$90,083	$1,838	$91,921	21.9358%
		CONTINGENCY-RESERVE	$12,542	$257	$12,799	3.0540%
		TOTAL	$410,666	$8,381	$419,047	100.0000%
	2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$229,567	$4,685	$234,252	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$57,392	$1,171	$58,563	15.0020%
		ADMINISTRATION	$83,917	$1,713	$85,630	21.9358%
		CONTINGENCY-RESERVE	$11,683	$238	$11,921	3.0540%
		TOTAL	$382,559	$7,807	$390,366	100.0000%
	1&2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$476,000	$9,714	$485,714	60.0082%
	1&2	DISTRICT IDENTITY - PLACEMAKING	$119,000	$2,428	$121,428	15.0020%
	1&2	ADMINISTRATION	$174,000	$3,551	$177,551	21.9358%

	1&2	CONTINGENCY-RESERVE	$24,225	$495	$24,720	3.0540%
	1&2	TOTAL	$793,225	$16,188	$809,413	100.0000%
YR	**ZONE**	**PROGRAM CATEGORY**	**SPECIAL BENEFITS**	**GENERAL BENEFITS**	**TOTAL BENEFITS**	**% OF TOTAL**
YR 2 - 2028	1	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$263,683	$5,381	$269,064	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$65,921	$1,345	$67,266	15.0020%
		ADMINISTRATION	$96,389	$1,967	$98,356	21.9358%
		CONTINGENCY-RESERVE	$13,420	$275	$13,695	3.0540%
		TOTAL	$439,413	$8,968	$448,381	100.0000%
	2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$245,637	$5,013	$250,650	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$61,409	$1,253	$62,662	15.0020%
		ADMINISTRATION	$89,791	$1,833	$91,624	21.9358%
		CONTINGENCY-RESERVE	$12,501	$255	$12,756	3.0540%
		TOTAL	$409,338	$8,354	$417,692	100.0000%
	1&2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$509,320	$10,394	$519,714	60.0082%
	1&2	DISTRICT IDENTITY - PLACEMAKING	$127,330	$2,598	$129,928	15.0020%
	1&2	ADMINISTRATION	$186,180	$3,800	$189,980	21.9358%
	1&2	CONTINGENCY-RESERVE	$25,921	$530	$26,451	3.0540%
	1&2	TOTAL	$848,751	$17,322	$866,073	100.0000%
YR	**ZONE**	**PROGRAM CATEGORY**	**SPECIAL BENEFITS**	**GENERAL BENEFITS**	**TOTAL BENEFITS**	**% OF TOTAL**
YR 3 - 2029	1	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$282,141	$5,758	$287,899	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$70,535	$1,439	$71,974	15.0020%
		ADMINISTRATION	$103,136	$2,105	$105,241	21.9358%
		CONTINGENCY-RESERVE	$14,359	$294	$14,653	3.0540%
		TOTAL	$470,171	$9,596	$479,767	100.0000%
	2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$262,832	$5,364	$268,196	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$65,708	$1,341	$67,049	15.0020%
		ADMINISTRATION	$96,076	$1,961	$98,037	21.9358%
		CONTINGENCY-RESERVE	$13,376	$273	$13,649	3.0540%
		TOTAL	$437,992	$8,939	$446,931	100.0000%
	1&2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$544,973	$11,122	$556,095	60.0082%
	1&2	DISTRICT IDENTITY - PLACEMAKING	$136,243	$2,780	$139,023	15.0020%
	1&2	ADMINISTRATION	$199,212	$4,066	$203,278	21.9358%
	1&2	CONTINGENCY-RESERVE	$27,735	$567	$28,302	3.0540%
	1&2	TOTAL	$908,163	$18,535	$926,698	100.0000%
YR	**ZONE**	**PROGRAM CATEGORY**	**SPECIAL BENEFITS**	**GENERAL BENEFITS**	**TOTAL BENEFITS**	**% OF TOTAL**
YR 4 - 2030	1	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$301,891	$6,161	$308,052	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$75,472	$1,540	$77,012	15.0020%
		ADMINISTRATION	$110,356	$2,252	$112,608	21.9358%
		CONTINGENCY-RESERVE	$15,364	$315	$15,679	3.0540%
		TOTAL	$503,083	$10,268	$513,351	100.0000%
	2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$281,230	$5,739	$286,969	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$70,308	$1,435	$71,743	15.0020%
		ADMINISTRATION	$102,801	$2,098	$104,899	21.9358%

		CONTINGENCY-RESERVE	$14,312	$292	$14,604	3.0540%
		TOTAL	$468,651	$9,564	$478,215	100.0000%
	1&2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$583,121	$11,900	$595,021	60.0082%
	1&2	DISTRICT IDENTITY - PLACEMAKING	$145,780	$2,975	$148,755	15.0020%
	1&2	ADMINISTRATION	$213,157	$4,350	$217,507	21.9358%
	1&2	CONTINGENCY-RESERVE	$29,676	$607	$30,283	3.0540%
	1&2	TOTAL	$971,734	$19,832	$991,566	100.0000%
YR	**ZONE**	**PROGRAM CATEGORY**	**SPECIAL BENEFITS**	**GENERAL BENEFITS**	**TOTAL BENEFITS**	**% OF TOTAL**
YR 5 - 2031	1	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$323,023	$6,592	$329,615	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$80,755	$1,648	$82,403	15.0020%
		ADMINISTRATION	$118,081	$2,410	$120,491	21.9358%
		CONTINGENCY-RESERVE	$16,439	$337	$16,776	3.0540%
		TOTAL	$538,298	$10,987	$549,285	100.0000%
	2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$300,916	$6,141	$307,057	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$75,230	$1,535	$76,765	15.0020%
		ADMINISTRATION	$109,997	$2,245	$112,242	21.9358%
		CONTINGENCY-RESERVE	$15,314	$312	$15,626	3.0540%
		TOTAL	$501,457	$10,233	$511,690	100.0000%
	1&2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$623,939	$12,733	$636,672	60.0082%
	1&2	DISTRICT IDENTITY - PLACEMAKING	$155,985	$3,183	$159,168	15.0020%
	1&2	ADMINISTRATION	$228,078	$4,655	$232,733	21.9358%
	1&2	CONTINGENCY-RESERVE	$31,753	$649	$32,402	3.0540%
	1&2	TOTAL	$1,039,755	$21,220	$1,060,975	100.0000%
YR	**ZONE**	**PROGRAM CATEGORY**	**SPECIAL BENEFITS**	**GENERAL BENEFITS**	**TOTAL BENEFITS**	**% OF TOTAL**
YR 6 - 2032	1	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$345,635	$7,053	$352,688	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$86,408	$1,763	$88,171	15.0020%
		ADMINISTRATION	$126,347	$2,579	$128,926	21.9358%
		CONTINGENCY-RESERVE	$17,590	$361	$17,951	3.0540%
		TOTAL	$575,980	$11,756	$587,736	100.0000%
	2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$321,980	$6,571	$328,551	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$80,496	$1,642	$82,138	15.0020%
		ADMINISTRATION	$117,697	$2,402	$120,099	21.9358%
		CONTINGENCY-RESERVE	$16,386	$334	$16,720	3.0540%
		TOTAL	$536,559	$10,949	$547,508	100.0000%
	1&2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$667,615	$13,624	$681,239	60.0082%
	1&2	DISTRICT IDENTITY - PLACEMAKING	$166,904	$3,405	$170,309	15.0020%
	1&2	ADMINISTRATION	$244,044	$4,981	$249,025	21.9358%
	1&2	CONTINGENCY-RESERVE	$33,976	$695	$34,671	3.0540%
	1&2	TOTAL	$1,112,539	$22,705	$1,135,244	100.0000%
YR	**ZONE**	**PROGRAM CATEGORY**	**SPECIAL BENEFITS**	**GENERAL BENEFITS**	**TOTAL BENEFITS**	**% OF TOTAL**
YR 7 - 2033	1	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$369,829	$7,547	$377,376	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$92,457	$1,886	$94,343	15.0020%
		ADMINISTRATION	$135,191	$2,760	$137,951	21.9358%

		CONTINGENCY-RESERVE	$18,821	$386	$19,207	3.0540%
		TOTAL	$616,298	$12,579	$628,877	100.0000%
	2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$344,519	$7,031	$351,550	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$86,131	$1,757	$87,888	15.0020%
		ADMINISTRATION	$125,936	$2,570	$128,506	21.9358%
		CONTINGENCY-RESERVE	$17,533	$357	$17,890	3.0540%
		TOTAL	$574,119	$11,715	$585,834	100.0000%
	1&2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$714,348	$14,578	$728,926	60.0082%
	1&2	DISTRICT IDENTITY - PLACEMAKING	$178,588	$3,643	$182,231	15.0020%
	1&2	ADMINISTRATION	$261,127	$5,330	$266,457	21.9358%
	1&2	CONTINGENCY-RESERVE	$36,354	$743	$37,097	3.0540%
	1&2	TOTAL	$1,190,417	$24,294	$1,214,711	100.0000%
YR	**ZONE**	**PROGRAM CATEGORY**	**SPECIAL BENEFITS**	**GENERAL BENEFITS**	**TOTAL BENEFITS**	**% OF TOTAL**
YR 8 - 2034	1	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$395,717	$8,075	$403,792	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$98,929	$2,018	$100,947	15.0020%
		ADMINISTRATION	$144,654	$2,953	$147,607	21.9358%
		CONTINGENCY-RESERVE	$20,138	$413	$20,551	3.0540%
		TOTAL	$659,438	$13,459	$672,897	100.0000%
	2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$368,635	$7,523	$376,158	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$92,160	$1,880	$94,040	15.0020%
		ADMINISTRATION	$134,752	$2,750	$137,502	21.9358%
		CONTINGENCY-RESERVE	$18,760	$382	$19,142	3.0540%
		TOTAL	$614,307	$12,535	$626,842	100.0000%
	1&2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$764,352	$15,598	$779,950	60.0082%
	1&2	DISTRICT IDENTITY - PLACEMAKING	$191,089	$3,898	$194,987	15.0020%
	1&2	ADMINISTRATION	$279,406	$5,703	$285,109	21.9358%
	1&2	CONTINGENCY-RESERVE	$38,898	$795	$39,693	3.0540%
	1&2	TOTAL	$1,273,745	$25,994	$1,299,739	100.0000%
YR	**ZONE**	**PROGRAM CATEGORY**	**SPECIAL BENEFITS**	**GENERAL BENEFITS**	**TOTAL BENEFITS**	**% OF TOTAL**
YR 9 - 2035	1	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$423,417	$8,640	$432,057	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$105,854	$2,159	$108,013	15.0020%
		ADMINISTRATION	$154,780	$3,160	$157,940	21.9358%
		CONTINGENCY-RESERVE	$21,548	$442	$21,990	3.0540%
		TOTAL	$705,599	$14,401	$720,000	100.0000%
	2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$394,439	$8,050	$402,489	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$98,611	$2,012	$100,623	15.0020%
		ADMINISTRATION	$144,185	$2,943	$147,128	21.9358%
		CONTINGENCY-RESERVE	$20,073	$409	$20,482	3.0540%
		TOTAL	$657,308	$13,414	$670,722	100.0000%
	1&2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$817,856	$16,690	$834,546	60.0082%
	1&2	DISTRICT IDENTITY - PLACEMAKING	$204,465	$4,171	$208,636	15.0020%
	1&2	ADMINISTRATION	$298,965	$6,103	$305,068	21.9358%
	1&2	CONTINGENCY-RESERVE	$41,621	$851	$42,472	3.0540%
	1&2	TOTAL	$1,362,907	$27,815	$1,390,722	100.0000%

YR	ZONE	PROGRAM CATEGORY	SPECIAL BENEFITS	GENERAL BENEFITS	TOTAL BENEFITS	% OF TOTAL
YR 10 - 2036	1	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$453,056	$9,245	$462,301	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$113,264	$2,310	$115,574	15.0020%
		ADMINISTRATION	$165,615	$3,381	$168,996	21.9358%
		CONTINGENCY-RESERVE	$23,056	$473	$23,529	3.0540%
		TOTAL	$754,991	$15,409	$770,400	100.0000%
	2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$422,050	$8,614	$430,664	60.0082%
		DISTRICT IDENTITY - PLACEMAKING	$105,514	$2,153	$107,667	15.0020%
		ADMINISTRATION	$154,278	$3,149	$157,427	21.9358%
		CONTINGENCY-RESERVE	$21,478	$438	$21,916	3.0540%
		TOTAL	$703,320	$14,354	$717,674	100.0000%
	1&2	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	$875,106	$17,859	$892,965	60.0082%
	1&2	DISTRICT IDENTITY - PLACEMAKING	$218,778	$4,463	$223,241	15.0020%
	1&2	ADMINISTRATION	$319,893	$6,530	$326,423	21.9358%
	1&2	CONTINGENCY-RESERVE	$44,534	$911	$45,445	3.0540%
	1&2	TOTAL	$1,458,311	$29,763	$1,488,074	100.0000%

DECCBD WORK PLAN

Overview

The services, programs and improvements to be funded by the DECCBD include Civil Sidewalks-Safety-Cleanliness, District Identity-Placemaking, Administration and Contingency-Reserve. The property uses within the boundaries of the DECCBD that will receive special benefits from DECCBD funded programs, services and improvements are currently a unique mix of restaurants, retailers, services, office buildings, market rate and residential condominiums, apartment units, hotels, industrial and civic buildings. Services, programs and improvements provided and funded by the DECCBD are primarily designed to provide special benefits as described below to identified assessed parcels within the boundaries of the DECCBD.

These special benefits are particular and distinct to each and every identified assessed parcel within the DECCBD and are not provided to non-assessed parcels outside of the DECCBD. These programs, services and improvements will only be provided to each individual assessed parcel within the DECCBD boundaries and, in turn, confer proportionate "special benefits" to each assessed parcel.

The very nature of the purpose of the DECCBD is to fund supplemental programs, services and improvements to assessed parcels within the DECCBD boundaries above and beyond the baseline services provided by the City of El Cajon. The City of El Cajon does not provide these supplemental programs and services. All benefits derived from the assessments to be levied on assessed parcels within the DECCBD are for services, programs and improvements directly benefiting each individual assessed parcel within the DECCBD. No DECCBD funded services, activities or programs will be provided outside of the DECCBD boundaries.

The program special benefit cost allocations of the DECCBD assessment revenues for Year 1-2027 are shown in the Table on page 15 of this Report. The projected program special benefit cost allocations of the DECCBD assessment revenues for the first 10 years of the proposed 20-year term of the DECCBD, assuming a 7% maximum annual assessment rate increase, are shown in the Table on page 16 of this Report.

WORK PLAN DETAILS

The services to be provided by the DECCBD (i.e. Civil Sidewalks-Safety-Cleanliness, District Identity-Placemaking, Administration and Contingency-Reserve) are all designed to contribute to the cohesive mixed-use urban fabric to ensure economic success and vitality of each assessed parcel within the proposed DECCBD. The assessed parcels in the DECCBD will specially benefit from the DECCBD programs in the form of increasing commerce and improving economic success and vitality through meeting the DECCBD Goals: to improve cleanliness, beautification, landscaping and to attract and retain businesses and services, generate more pedestrian and visitor traffic and to increase commerce and improve the economic viability of each individual assessed parcel for businesses, patrons and residents.

Assessed parcels are conferred proportionate special benefits from all DECCBD funded programs, services and improvements which are intended to attract more customers, users, visitors, employees, tenants, residents and investors. DECCBD programs, services and improvements are designed to increase business volumes, sales transactions, occupancies and rental income. These programs, services and improvements are designed to improve commerce and aesthetic appeal for owners, business and residential tenants, patrons, visitors and employees of these parcels within the DECCBD by reducing litter and debris, marketing the available goods and services and installing beautification elements, each considered necessary in a competitive properly managed mixed-use business district.

These benefits are particular and distinct to each and every identified and assessed parcel within the DECCBD and are not provided to non-assessed parcels outside of the DECCBD. These programs, services and improvements will only be provided to each individual assessed parcel within the DECCBD boundaries and, in turn, confer proportionate "special benefits" to each assessed parcel.

The following programs, services and improvements are proposed by the DECCBD to specially benefit each and every individually assessed parcel within the DECCBD boundaries. DECCBD services, programs and improvements will not be provided to parcels outside the DECCBD boundary.

CIVIL SIDEWALKS - $ 476,000 (ROUNDED) 60%

Examples of this category of special benefit services and costs may include, but are not limited to:

- Regular sidewalk and gutter sweeping
- Periodic sidewalk steam cleaning
- Beautification of the Downtown El Cajon CBD
- Enhanced trash emptying (over and above city services)
- Timely graffiti removal, within 72 hours as necessary
- Maintenance of existing and new public spaces
- Maintenance of the Prescott Promenade
- Set up and take down of special events
- Installation and maintenance of flowers throughout the Downtown El Cajon CBD. (outside of medians)
- Personnel to manage in-house or contracted maintenance and any security teams.

DISTRICT IDENTITY-PLACEMAKING – $119,000 (ROUNDED) 15%

Examples of this category of special benefit services and costs may include, but are not limited to:

- Website development and updating

- Traditional events done by the DECIA (new 501c3)
- Social media, public relations firm
- Enhancing current City holiday and seasonal decorations
- Branding of Downtown El Cajon properties so a positive image is promoted to the public
- Activation of Prescott Promenade
- Banner programs
- Public art displays and promotion of the Rea Street Art Downtown El Cajon CBD;
- Public space design and improvements
- Personnel to manage in-house or contracted public relations, web site maintenance or social media contractors.

ADMINISTRATION - $174,000 (ROUNDED) 22%

Examples of this category of special benefit services and costs may include, but is not limited to:

- Staff and administrative costs, contracted or in-house
- Directors and Officers and General Liability Insurance
- Office related expenses
- Office and equipment rent
- Financial reporting and accounting
- Legal work

CONTINGENCY- RESERVE - $24,720 (ROUNDED) 3%

Examples of this category of special benefit services and costs include, but is not limited to:

- Delinquencies, City/County fees, reserves

In summary, all DECCBD funded services, programs and improvements described above confer special benefits to identified assessed parcels inside the DECCBD boundaries and none will be provided outside of the DECCBD. Each assessed parcel within the DECCBD will proportionately specially benefit from Civil Sidewalks-Safety-Cleanliness, District Identity-Placemaking, Administration and Contingency-Reserve. These services, programs and improvements are intended to improve commerce, employment, rents and occupancy rates of assessed parcels within the DECCBD by reducing litter, marketing the available goods and services and installing physical improvements, each considered necessary in a competitive properly managed mixed-use business district. All DECCBD funded services programs and improvements are considered supplemental, above normal base level services provided by the City of El Cajon and are only provided for the special benefit of each and every assessed parcel within the boundaries of the DECCBD.

WORK PLAN BUDGET

Each identified assessed parcel within the DECCBD will be assessed the full amount of the proportionate special benefit conferred upon it based on the level of DECCBD funded services provided. The projected DECCBD program special benefit (assessments) allocation budget for Year 1-2027 is shown in the following Table:

DECCBD Year 1-2027 Special Benefit Assessment Budget by Zone

BENEFIT ZONE	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	DISTRICT IDENTITY - PLACEMAKING	ADMINISTRATIO N	CONTINGENCY -RESERVE	TOTAL $	TOTAL %
%	60.0082%	15.0020%	21.9358%	3.0540%	100.00%	

1	$246,433	$61,608	$90,083	$12,542	$410,666	51.7716%
2	$229,567	$57,392	$83,917	$11,683	$382,559	48.2284%
TOTAL	$476,000	$119,000	$174,000	$24,225	$793,225	100.0000 %

In order to carry out the DECCBD programs outlined in the previous section, a Year 1-2027 assessment budget of $793,225 is projected. Since the DECCBD is being proposed for a 20-year term, projected program costs for future years (Years 2-20) are set at the inception of the DECCBD. While future inflationary and other program cost increases are unknown at this point, a maximum increase of 7% per year, commensurate to special benefits conferred on each assessed parcel, is incorporated into the projected program costs and assessment rates for the DECCBD.

Funding carryovers, if any, may be reapportioned the following year for related programs, services and improvements in accordance with the Management District Plan. Detailed annual budgets will be prepared by the Property Owners' Association Board and included in the Annual Report for the City Council's review and approval.

It is recognized that market conditions may cause the cost of providing goods and services to fluctuate from year to year for the proposed DECCBD. Accordingly, the Owners' Association shall have the ability to reallocate any budget line item within the budget categories up to 10% of total budget from each year's percentage in the Management District Plan subject to the review and approval by the Owners' Association Board. Any proposed variation that exceeds 10% of the total budget shall be subject to review and approval from the City Manager's Office. Any surplus or unspent funds, per category, shall be accumulated year to year over the life of the DECCBD. Such reallocation will be included in the Annual Report for approval by the City of El Cajon City Council pursuant to related City policies. Any accrued interest or delinquent payments may be expended in any budget category in accordance with the Management District Plan.

The projected DECCBD special benefit budget for the first 10 years of the proposed 20-year DECCBD term is shown in the following Table:

YEAR 1-10 PROJECTED DECCBD ASSESSMENT BUDGET SUMMARY (Special Benefits)
(Assumes 7% max rate increase per year)

YEAR	BENEFIT ZONE	CIVIL SIDEWALKS - SAFETY - CLEANLINESS	DISTRICT IDENTITY - PLACEMAKING	ADMINISTRATION	CONTINGENCY-RESERVE	TOTAL $	TOTAL %
	%	60.0082%	15.0020%	21.9358%	3.0540%	100%	
1	1	$246,433	$61,608	$90,083	$12,542	$410,666	51.7716%
	2	$229,567	$57,392	$83,917	$11,683	$382,559	48.2284%
	TOTAL	$476,000	$119,000	$174,000	$24,225	$793,225	100%
2	1	$263,683	$65,921	$96,389	$13,420	$439,413	51.7716%
	2	$245,637	$61,409	$89,791	$12,501	$409,338	48.2284%
	TOTAL	$509,320	$127,330	$186,180	$25,921	$848,751	100.0000%
3	1	$282,141	$70,535	$103,136	$14,359	$470,171	51.7716%
	2	$262,832	$65,708	$96,076	$13,376	$437,992	48.2284%
	TOTAL	$544,973	$136,243	$199,212	$27,735	$908,163	100.0000%
4	1	$301,891	$75,472	$110,356	$15,364	$503,083	51.7716%
	2	$281,230	$70,308	$102,801	$14,312	$468,651	48.2284%
	TOTAL	$583,121	$145,780	$213,157	$29,676	$971,734	100.0000%
5	1	$323,023	$80,755	$118,081	$16,439	$538,298	51.7716%
	2	$300,916	$75,230	$109,997	$15,314	$501,457	48.2284%
	TOTAL	$623,939	$155,985	$228,078	$31,753	$1,039,755	100.0000%
6	1	$345,635	$86,408	$126,347	$17,590	$575,980	51.7716%
	2	$321,980	$80,496	$117,697	$16,386	$536,559	48.2284%
	TOTAL	$667,615	$166,904	$244,044	$33,976	$1,112,539	100.0000%
7	1	$369,829	$92,457	$135,191	$18,821	$616,298	51.7716%
	2	$344,519	$86,131	$125,936	$17,533	$574,119	48.2284%
	TOTAL	$714,348	$178,588	$261,127	$36,354	$1,190,417	100.0000%
8	1	$395,717	$98,929	$144,654	$20,138	$659,438	51.7716%
	2	$368,635	$92,160	$134,752	$18,760	$614,307	48.2284%
	TOTAL	$764,352	$191,089	$279,406	$38,898	$1,273,745	100.0000%
9	1	$423,417	$105,854	$154,780	$21,548	$705,599	51.7716%
	2	$394,439	$98,611	$144,185	$20,073	$657,308	48.2284%
	TOTAL	$817,856	$204,465	$298,965	$41,621	$1,362,907	100.0000%
10	1	$453,056	$113,264	$165,615	$23,056	$754,991	51.7716%
	2	$422,050	$105,514	$154,278	$21,478	$703,320	48.2284%
	TOTAL	$875,106	$218,778	$319,893	$44,534	$1,458,311	100.0000%

The DECCBD assessments may increase for each individual parcel each year during the life of the DECCBD, but not to exceed 7% per year, commensurate to special benefits received by each assessed parcel and must be approved by the Owners' Association Board of Directors, included in the Annual Report and adopted by the City of El Cajon City Council. Any accrued interest and delinquent payments will be expended within the budgeted categories. The Owners' Association Board of the Directors ("Property Owners' Association of the DECCBD) shall determine the percentage increase, if any, to the annual assessment, not to exceed 7% per year. The Owners' Association Executive Director shall communicate the annual increase to the City each year in which the DECCBD operates at a time determined in the Administration Contract held between the Owners' Association and the City of El Cajon. No bonds are to be issued in conjunction with the proposed DECCBD.

Pursuant to the Ordinance, any funds remaining after each year of operation will be rolled over into the next year's budget or returned to stakeholders in accordance with the Ordinance. If the DECCBD is terminated for any reason or disestablished, unencumbered/unexpended funds will be returned to the property owners in accordance with the Ordinance.

<u>Finding 3.</u> From Section 4(a): "(Determine) the proportionate special benefit derived by each parcel in relationship to the entirety of the..........cost of public improvement(s) or the maintenance and operation expenses...........or the cost of the property related service being provided.

Each identified assessed parcel within the DECCBD will be assessed based on property characteristics unique only to that parcel. Based on the specific needs and corresponding nature of the program activities to be funded by the proposed DECCBD (i.e. Civil Sidewalks-Safety-Cleanliness, District Identity-Placemaking, Administration and Contingency-Reserve), it is the opinion of this Assessment Engineer that the assessment factors on which to base assessment rates relate directly to the proportionate amount of building area, land area and street frontage of each parcel except as note herein within two benefit zones.

The calculated assessment rates are applied to the actual measured parameters of each parcel and thereby are proportional to each and every other identified assessed parcel within the DECCBD as a whole. Larger parcels and those with larger buildings and/or street frontage are projected to impact the demand for services and programs to a greater extent than smaller parcels or smaller buildings or street frontages and thus, are assigned a greater proportionate degree of assessment program and service costs. The proportionality is further achieved by setting targeted formula component weights for the respective parcel by parcel identified property attributes and benefit zone in which it is located.

The proportionate special benefit cost for each parcel has been calculated based on proportionate formula components and is listed in the Management District Plan and this Report. The individual percentages (i.e. proportionate relationship to the total special benefit related program and activity costs) are computed by dividing the individual parcel assessment by the total special benefit program related costs.

<u>Finding 4.</u> From Section 4(a): "No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

Not only are the proposed program costs reasonable due to the benefit of group purchasing and contracting which would be possible through the proposed DECCBD, they are also considerably less than other options considered by the DECCBD Formation Advisory Committee. The actual assessment rates for each parcel within the DECCBD directly relate to the level of service and, in turn, special benefit to be conferred on each parcel based on the respective amount of building area, land area and street frontage of each parcel except as note herein within two benefit zones.

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Finding 5. From Section 4(a): "Parcels........that are owned or used by any (public) agency shall not be exempt from assessment.........."

Article XIII D states that "parcels within a District that are owned or used by any agency, the State of California or the United States shall not be exempt from assessment unless the agency can demonstrate by clear and convincing evidence that those publicly-owned parcels in fact receive no special benefit."

There are currently 26 publicly owned parcels within the boundaries of the proposed DECCBD - they are owned by the City of El Cajon, the County of San Diego, San Diego Gas & Electric, El Cajon Housing Authority, San Diego Metro Transit and the State of California.

For assessed publicly owned parcels and facilities, each of these parcels specially benefit from proposed DECCBD funded programs and services from cleaner facility entrances and perimeters. In addition, the proposed DECCBD funded marketing and district identity programs benefit publicly owned parcels by announcing public events and activities held at these public facilities and apprise employees of important DECCBD news and events. These services and programs are designed to improve the cleanliness and usability of each publicly owned assessed parcel and facility within the DECCBD by reducing litter and debris, marketing the available goods and services in the proposed DECCBD and installing physical improvements, each considered necessary for public facilities within a mixed-use business district.

It is the opinion of this Assessment Engineer that there is no clear and convincing evidence that these publicly owned parcels would not receive proportionate special benefits and thus, are not exempt from assessments nor assessed differently than privately owned parcels.

PUBLICLY OWNED PARCELS

APN	Legal Owner	Benefit Zone	Site Street	Year 1 Assessment	% of Total
487-172-67-00	CITY OF EL CAJON	1	326 N MAGNOLIA AVE	$ 3,570.11	0.45%
487-321-12-00	CITY OF EL CAJON	2		$ 1,562.28	0.20%
488-072-38-00	CITY OF EL CAJON	1	N MAGNOLIA AVE	$ 5,642.12	0.71%
488-072-45-00	CITY OF EL CAJON	2	CIVIC CENTER WAY	$ 16,075.98	2.03%
488-083-27-00	CITY OF EL CAJON	2	149 REA AVE	$ 2,502.02	0.32%
488-111-28-00	CITY OF EL CAJON	1		$ 13,711.74	1.73%
488-111-30-00	CITY OF EL CAJON	1		$ 18,822.65	2.37%
488-192-09-00	CITY OF EL CAJON	1	E DOUGLAS AVE	$ 17,001.12	2.14%
488-211-21-00	CITY OF EL CAJON	1	201 E MAIN ST	$ 1,435.82	0.18%
488-211-22-00	CITY OF EL CAJON	2	230 E DOUGLAS AVE	$ 2,434.50	0.31%
488-212-19-00	CITY OF EL CAJON	2	E LEXINGTON AVE	$ 212.50	0.03%
488-212-20-00	CITY OF EL CAJON	2	E DOUGLAS AVE	$ 546.38	0.07%
488-212-21-00	CITY OF EL CAJON	2	250 E LEXINGTON AVE	$ 11,122.74	1.40%

488-212-22-00	CITY OF EL CAJON	2	PRESCOTT AVE	$ 3,508.84	0.44%
			TOTAL	$ 98,148.80	12.37%
488-111-32-00	COUNTY OF SAN DIEGO	1	MAGNOLIA AVE N	$ 21,734.51	2.74%
488-162-17-00	COUNTY OF SAN DIEGO	1	200 S MAGNOLIA AVE	$ 5,056.41	0.64%
488-192-08-00	COUNTY OF SAN DIEGO	1	PRESCOTT AVE	$ 8,962.55	1.13%
			TOTAL	$ 35,753.47	4.51%
488-111-35-00	EL CAJON HOUSING	1	E MAIN ST	$ 1,750.38	0.22%
487-121-24-00	SAN DIEGO GAS & ELECTRIC CO	2	W MAIN ST	$ 9,882.58	1.25%
487-121-25-00	SAN DIEGO GAS & ELECTRIC CO	2	W MAIN ST	$ 2,764.48	0.35%
487-121-76-00	SAN DIEGO GAS & ELECTRIC CO	2		$ 6,117.00	0.77%
487-121-92-00	SAN DIEGO GAS & ELECTRIC CO	2	W MAIN ST	$ 4,362.54	0.55%
			TOTAL	$ 23,126.60	2.92%
487-262-04-00	SD METROPOLITAN TRANSIT DEV BOARD	2	166 S MARSHALL AVE	$ 4,930.40	0.62%
487-262-09-00	SD METROPOLITAN TRANSIT DEV BOARD	2	1133 W MAIN ST	$ 1,252.86	0.16%
487-273-06-00	SD METROPOLITAN TRANSIT DEV BOARD	2	398 S MARSHALL AVE	$ 6,185.62	0.78%
			TOTAL	$ 12,368.88	1.56%
488-111-31-00	STATE OF CALIFORNIA	1	E PARK AVE	$ 11,338.00	1.44%

Finding 6. From Section 4(b): "All assessments must be supported by a detailed engineer's report prepared by a registered professional engineer certified by the State of California".

This report serves as the "detailed engineer's report" to support the benefit property assessments proposed to be levied within the proposed DECCBD.

Finding 7. From Section 4(c): "The amount of the proposed assessment for each parcel shall be calculated (along with) the total amount thereof chargeable to the entire district, the duration of such payments, the reason for such assessment and the basis upon which the amount of the proposed assessment was calculated."

The individual and total parcel assessments attributable to special property benefits are shown in Appendix 1 of this Report. The proposed DECCBD and resultant assessment levies will continue for 20 years unless disestablished. The reasons for the proposed assessments are outlined in Finding 2 above as well as in the Management District Plan. The calculation basis of the proposed assessment is attributed to building area, land area and street frontage of each parcel except as note herein within two benefit zones.

Assessment Formula Methodology

Step 1. Select "Benefit Unit(s)"

Background - Assessment Formula Development

The method used to determine special benefits derived by each identified assessed property within a CBD begins with the selection of a suitable and tangible basic benefit unit. For property related services, such as those proposed in the DECCBD, the benefit unit may be measured in linear feet of street frontage or parcel size in square feet or building size in square feet or any combination of these factors. Factor quantities for each parcel are then measured or otherwise ascertained. From these figures, the amount of benefit units to be assigned to each property can be calculated. Special circumstances such as unique geography, land uses, development constraints etc. are carefully reviewed relative to specific programs and improvements to be funded by a CBD in order to determine any levels of different benefit that may apply on a parcel-by-parcel or categorical basis.

Based on the factors described above such as geography and nature of programs and activities proposed, an assessment formula is developed which is derived from a singular or composite benefit unit factor or factors. Within the assessment formula, different factors may be assigned different "weights" or percentage of values based on their relationship to programs/services to be funded.

Next, all program and activity costs, including incidental costs, administration and ancillary program costs, are estimated. It is noted, as stipulated in Article XIII D Section 4(b) of the California Constitution, and now required of all property-based assessment districts, indirect or general benefit related costs may not be incorporated into the assessment formula and levied on the district properties; only direct or "special" benefits related costs may be used. Indirect or general benefits, if any, must be identified and, if quantifiable, calculated and factored out of the assessment cost basis to produce a "net" cost figure. In addition, Article XIII D Section 4(b) of the California Constitution also no longer automatically exempts publicly owned property from being assessed unless the respective public agency can provide clear and convincing evidence that their property does not specially benefit from the programs and services to be funded by the proposed special assessments. If special benefit is determined to be conferred upon such properties, they must be assessed in proportion to special benefits conferred in a manner similar to privately owned property assessments. (See pages 18-19 of this Report for discussion regarding publicly owned parcels within the DECCBD).

From the estimated program costs, the value of a benefit unit or "unit cost" can be computed by dividing the total amount of estimated program costs by the total number of benefit units. The amount of assessment for each parcel can be computed at this time by multiplying the Unit Cost times the number of Benefit Units per parcel. This is known as "spreading the assessment" or the "assessment spread" in that all costs are allocated proportionately or "spread" amongst all benefitting properties within the CBD.

The method and basis of spreading program costs varies from one CBD to another based on local geographic conditions, types of programs and activities proposed, and size and development complexity of the district. CBDs may require secondary benefit zones to be identified to allow for a tiered assessment formula for variable or stepped-down benefits derived.

DECCBD Assessment Formula

Based on the specific needs and corresponding nature of the program activities to be funded by the proposed DECCBD (i.e. Civil Sidewalk-Safety-Cleanliness, District Identity-Placemaking, Administration and Contingency-Reserve) it is the opinion of this Assessment Engineer that the assessment factors on which to base assessment rates relate directly to the proportionate amount of building area, land area and street frontage of each parcel except as note herein within two benefit zones.

The "Benefit Units" will be expressed as a combined function of gross building square footage (Benefit Unit "A"), land area (Benefit Unit "B"), street frontage (Benefit Unit "C") and interior building pad area for residential condominiums (Benefit Unit "D"). Based on the shape of the proposed DECCBD, as well as the nature of the work program, it is determined that all identified properties will gain a direct and proportionate degree of special benefit based on the respective amount of building area, land area and street frontage. It is noted and explained in more detail on page 21 under "Special Assessment Circumstances" that residential condominiums will be assessed based only on interior building pad square footage of each unit.

There are two benefit zones within the proposed DECCBD. The targeted weights of assessment revenue for Zones 1 & 2 is about 50% each. The actual assessment revenue projected to be generated by Zone 1 is 51.7716%. The actual assessment revenue projected to be generated by Zone 2 is 48.2284%.

Benefit Zone 1 parcels will be assessed at a higher rate since they will have the highest frequency of Civil Sidewalks and District Identity services due to the amount of foot traffic in and around the parcels fronting along Main Street and Magnolia which represents the core area of the Downtown El Cajon CBD. Benefit Zone 1 properties are the historic core of Downtown El Cajon's Downtown El Cajon CBD dating back almost 120 years and built around Main and Magnolia Streets. The individual parcels being assessed include high quality retail, restaurants, services, civic buildings, parking lots and structures, residential, office, hotel and residential condos and apartments. These parcels will benefit the most from the CBD special benefit services, therefore their assessments have been made to fund the costs of services to these parcels. Civil Sidewalk Services shall be provided approximately 6 – 7 times per week for Benefit Zone 1 parcel owners, based upon a full crew of cleaning and landscaping personnel.

Benefits Zone 2 parcels represent the parcels west of the intersection of El Cajon Boulevard and Main Street as well as the parcels not fronting along Main and Magnolia Street to the Interstate 8 freeway. The predominant uses of Benefit Zone 2 parcels are office space, various office and retail and other commercial uses. Since they will be getting services 4 - 5 days per week, their annual assessments have been reduced to accommodate this weekly schedule and uses. The costs in Benefit Zone 2 are lower than those of Benefit Zone 1 due to the lack of density in this portion of the Downtown El Cajon CBD and the lack of intense pedestrian activity that is found in Benefit Zone 1 properties with the core areas around Main and Magnolia.

Assessment Factors

The interaction of building area, land area and street frontage quantities is a common method of fairly and equitably spreading special benefit costs to the beneficiaries of CBD funded services, programs and improvements. These factors directly relate to the proportion of special benefit each assessed parcel will receive from DECCBD funded activities, programs and improvements.

Building Area (Benefit Units A+D) is a direct measure of the static utilization of each parcel and its corresponding impact or draw on DECCBD funded activities. The targeted revenue weight of Building Area (Units A+D) is about 25%. Unit A+D will actually generate 27.1398% of the overall assessment revenue

Land Area (Benefit Unit B) is a direct measure of the current and future development capacity of each parcel and its corresponding impact or draw on DECCBD funded activities. The targeted revenue weight of Land Area (Unit B) is about 50%. Unit B will actually generate 49.4016% of the overall assessment revenue.

Street Frontage (Benefit Unit C) is a direct measure of each parcel's corresponding impact or draw on DECCBD funded activities. The targeted revenue weight of Street Frontage (Unit C) is about 25%. Unit B will actually generate 23.4584% of the overall assessment revenue.

Special Assessment Circumstances

1. Residential Condominiums

There are currently 94 residential condominium parcels within the boundaries of the DECCBD with many more planned. It is noted that there are 58 condos either under construction or soon to be built for which there is not currently any internal unit building area figures available and thus, no assessment amounts can be calculated. Residential condos will be assessed as a separate category. It is the opinion of this Assessment Engineer that residential condominium parcels will proportionately specially benefit from DECCBD funded programs and activities, but differently than commercial parcels and other residential parcels with multiple units on them. As such, based on the development configuration of such units which are generally multi floor buildings with no direct land or street frontage, the assessments for residential condominiums shall be assessed based solely on the internal building area of each residential condominium unit at the rate of $0.10 per square foot of internal building pad area in Zone 1 and $0.09 per square foot of internal building pad area in Zone 2, subject to any approved annual rate increases.

2. Commercial and Mixed-Use Condominiums
While no mixed-use condominiums currently exist within the DECCBD, ground floor commercial condominiums within the DECCBD shall be assessed based on actual land area covered, condominium building area and direct street frontage for each unit. Because such uses are typically developed as part of a multi-floor mixed-use complex, special methodologies are needed to address the levy of assessments on such land uses as follows:

Multi-Floor Commercial Only Condominiums (Upper Floors)
- Building area assessed at respective building area rate

Multi-Floor Mixed-Use Condominiums
- Commercial condo (See above for ground floor and upper floor locations)
- Residential condo (See # 2 above)

3. Private Parking Structures
Private parking structures or major retail parking lots will not be included for building square footage assessments unless they are open to the public in general and serve the parking needs of visitors other than direct customers.

Changes to Building and/or Parcel Size
Any changes in building or parcel size as a result of new construction, demolitions, land adjustments including but not limited to lot splits, consolidations, subdivisions, street dedications, right of way setbacks shall have their assessment adjusted upon final City approval of such building and/or parcel adjustments.

Other Future Development
Other than future maximum rates and the assessment methodology delineated in this Report, future assessments may increase for any given parcel if such an increase is attributable to events other than an increased rate or revised methodology, such as a change in the density, intensity, or nature of the use of land. Any change in assessment formula methodology or rates other than as stipulated in this Report would require a new Article XIII D ballot procedure in order to approve any such changes.

Step 2. Quantify Total Basic Benefit Units

Considering all identified specially benefiting parcels within the DECCBD and their respective assessable benefit units, the cumulative quantities by factor and zone are shown in the following Table:

Year 1 – 2027- Assessable Benefit Units

BENEFIT ZONE	BUILDING AREA (SF)	LAND AREA (SF)	STREET FRONTAGE (LF)	R-CONDO BUILDING AREA (SF)	# OF ASSESSABLE PARCELS
1	1,196,243	2,759,670	24,466	0	130
2	909,719	3,311,496	25,204	153,129	244
TOTAL	2,105,962	6,071,166	49,670	153,129	374

Considering all identified specially benefiting parcels within the DECCBD and their respective assessable benefit units, the cumulative assessment revenue by factor are shown in the following Table:

Year 1 – 2027 - Assessment Revenue

BENEFIT ZONE	BUILDING AREA AREA ASSMT REVENUE	LAND AREA ASSMT REVENUE	STREET FRONTAGE ASSMT REVENUE	R-CONDO BUILDING AREA AREA ASSMT REVENUE	TOTAL REVENUE	% OF TOTAL
1	$119,624.30	$193,176.90	$97,864.00	$0.00	$410,665.20	51.7716 %
2	$81,874.71	$198,689.76	$88,214.00	$13,781.61	$382,560.08	48.2284 %
TOTAL	$201,499.01	$391,866.66	$186,078.00	$13,781.61	$793,225.28	100.00%
Zone 1 %	15.0807%	24.3533%	12.3375%	0.0000%	51.7715%	
Zone 2 %	10.3217%	25.0483%	11.1209%	1.7374%	48.2283%	
Total %	25.4024%	49.4016%	23.4584%	1.7374%	100.00%	

Step 3. Calculate Benefit Units for Each Property.

The number of Benefit Units for each identified benefiting parcel within the proposed DECCBD was computed from data extracted from County Assessor records and maps. These data sources delineate current land uses, property areas and dimensions of record for each tax parcel. While it is understood that this data does not represent legal field survey measurements or detailed title search of recorded land subdivision maps or building records, it does provide an acceptable basis for the purpose of calculating property-based assessments. All respective property data being used for assessment computations will be provided to each property owner in the DECCBD for their review. If a property owner believes there is an error on a parcel's assessed quantities, the DECCBD may confirm the data with the San Diego County Assessor's office. If DECCBD data matches Assessor's data, the property owner may opt to work with the Assessor's office to correct the data so that the DECCBD assessment may be corrected.

Step 4. Determine Assessment Formula

In the opinion of this Assessment Engineer, the general assessment formula for the proposed DECCBD, as shown in the Year 1 Assessment Rate Table on page 25, is as follows, except as noted on page 22 for residential condominiums:

Assessment	=	Land Area (Unit A) Sq Ft x Unit A Rate, plus
		Street Frontage (Unit B) Lin Ft x Unit B Rate, plus
		Building Area (Unit C) Sq Ft x Unit C Rate

Assessment Formula Unit Rates

Based on figures from the Assessable Benefit Units Table above, the assessment rates for each factor and zone are shown as calculated below:

ZONE 1

Building Area Rate (Unit A-1)

($793,225.28 x 15.0807%/ 1,196,243 assessable building area units = $0.10/sf building area

Land Area Rate B (Unit B-1)

($793,225.28 x 24.3533%) / 2,759,670 assessable land area units = $0.07/sf land area

Street Frontage Rate (Unit C-1)

($793,225.28 x 12.3375%) / 24,466 assessable frontage units = $4.00/lin ft frontage

ZONE 2

Building Area Rate (Unit A-2)

($793,225.28 x 10.3217%) / 909,719 assessable building area units = $0.09/sf building area

Land Area Rate B (Unit B-2)

($793,225.28 x 13.8509%) / 3,311,496 assessable land area units = $0.06/sf land area

Street Frontage Rate (Unit C-2)

($793,225.28 x 6.0484%) / 25,204 assessable frontage units = $3.50/lin ft frontage

It is noted that the assessment rate for residential condominiums in Zone 1 is set at the Year 1 -2027 building area rate of $0.10 per square foot of interior building pad area and $0.09 in Zone 2, each subject to a maximum 7% rate increase per year for the proposed 20-year DECCBD term.

YEAR 1 –2027 Assessment Rates

BENEFIT ZONE	BUILDING AREA RATE ($/SF)	LAND AREA RATE ($/SF)	STREET FRONTAGE RATE ($/LF)	R-CONDO BUILDING AREA RATE ($/SF)
YEAR 1	**A**	**B**	**C**	**D**
1	$0.1000	$0.0700	$4.0000	$0.1000
2	$0.0900	$0.0600	$3.5000	$0.0900

The complete Year 1 – 2027 assessment roll of all parcels to be assessed by the DECCBD is included in this Report as Appendix I.

Step 5. Estimate Total DECCBD Costs

The total projected DECCBD special benefit costs for the first 10 years (2027-2036) of the proposed 20-year term (2027 – 2046) are shown in the Table on page 16 of this Report assuming a maximum 7% increase per year.

Step 6. Separate General Benefits from Special Benefits and Related Costs (Article XIII D)

Total Year 1 special and districtwide general benefit related costs are estimated at $809,413 Districtwide general benefits are factored at 2% of the total benefit value (see Finding 2 of this Report) with special benefits set at 98%. Article XIII D limits the levy of property assessments to costs attributed to special benefits only. The 2% general benefit value is computed to be $16,188 with a resultant 98% special benefit limit computed at $793,225. Based on current property data and land uses, this is the maximum amount of Year 1 - 2027 revenue that can be derived from property assessments from the subject District. All program costs associated with district-wide general benefits will be derived from sources other than DECCBD assessments.

Step 7. Calculate "Basic Unit Cost"

With a YR 1 - 2027 assessment revenue portion of the budget set at $793,225 (special benefit only), the Unit Costs (rates) are shown earlier in Step 4. The DECCBD is proposed for a 20-year term. An annual inflationary assessment rate increase of up to 7%, commensurate to special benefits received by each assessed parcel, may be imposed for future year assessments, on approval by the DECCBD Property Owner's Association. The maximum assessment rates for years 1-20 (2027-2046) are shown in the Table below. The assessment rates listed constitute the maximum assessment rates that may be imposed for the 20-year DECCBD term.

DECCBD – Maximum Assessment Rates - Years 1-20
(Includes a 7%/Yr. Max Increase)

BENEFIT ZONE	BUILDING AREA RATE	LAND AREA RATE ($/SF)	STREET FRONTAGE RATE	R-CONDO BUILDING AREA RATE

	($/SF)		**($/LF)**	**($/SF)**
YEAR 1	**A**	**B**	**C**	**D**
1	$0.1000	$0.0700	$4.0000	$0.1000
2	$0.0900	$0.0600	$3.5000	$0.0900
YEAR 2				
1	$0.1070	$0.0749	$4.2800	$0.1070
2	$0.0972	$0.0648	$3.7800	$0.0963
YEAR 3				
1	$0.1145	$0.0801	$4.5796	$0.1145
2	$0.1050	$0.0700	$4.0824	$0.1030
YEAR 4				
1	$0.1225	$0.0857	$4.9002	$0.1225
2	$0.1134	$0.0756	$4.4090	$0.1102
YEAR 5				
1	$0.1311	$0.0917	$5.2432	$0.1311
2	$0.1225	$0.0816	$4.7617	$0.1179
YEAR 6				
1	$0.1403	$0.0981	$5.6102	$0.1403
2	$0.1323	$0.0881	$5.1426	$0.1262
YEAR 7				
1	$0.1501	$0.1050	$6.0029	$0.1501
2	$0.1429	$0.0951	$5.5540	$0.1350
YEAR 8				
1	$0.1606	$0.1124	$6.4231	$0.1606
2	$0.1543	$0.1027	$5.9983	$0.1445
YEAR 9				
1	$0.1718	$0.1203	$6.8727	$0.1718
2	$0.1666	$0.1109	$6.4782	$0.1546
YEAR 10				
1	$0.1838	$0.1287	$7.3538	$0.1838
2	$0.1799	$0.1198	$6.9965	$0.1654
YEAR 11				
1	$0.1967	$0.1377	$7.8686	$0.1967
2	$0.1943	$0.1294	$7.5562	$0.1770
YEAR 12				
1	$0.2105	$0.1473	$8.4194	$0.2105
2	$0.2098	$0.1398	$8.1607	$0.1894
YEAR 13				
1	$0.2252	$0.1576	$9.0088	$0.2252

2	$0.2266	$0.1510	$8.8136	$0.2027
YEAR 14				
1	$0.2410	$0.1686	$9.6394	$0.2410
2	$0.2447	$0.1631	$9.5187	$0.2169
YEAR 15				
1	$0.2579	$0.1804	$10.3142	$0.2579
2	$0.2643	$0.1761	$10.2802	$0.2321
YEAR 16				
1	$0.2760	$0.1930	$11.0362	$0.2760
2	$0.2854	$0.1902	$11.1026	$0.2483
YEAR 17				
1	$0.2953	$0.2065	$11.8087	$0.2953
2	$0.3082	$0.2054	$11.9908	$0.2657
YEAR 18				
1	$0.3160	$0.2210	$12.6353	$0.3160
2	$0.3329	$0.2218	$12.9501	$0.2843
YEAR 19				
1	$0.3381	$0.2365	$13.5198	$0.3381
2	$0.3595	$0.2395	$13.9861	$0.3042
YEAR 20				
1	$0.3618	$0.2531	$14.4662	$0.3618
2	$0.3883	$0.2587	$15.1050	$0.3255

Step 8. Spread the Assessments

The resultant assessment spread calculation results for each parcel within the DECCBD are shown in the Management District Plan and this Report and were determined by applying the DECCBD assessment formula to each identified benefiting property.

Miscellaneous DECCBD Provisions

Time and Manner of Collecting Assessments:
Assessments shall be collected at the same time and in the same manner as ad valorum taxes paid to San Diego County. The DECCBD assessments shall appear as a separate line item on the property tax bills issued by San Diego County. The City of El Cajon is authorized to collect any assessments not placed on the County tax rolls, or to place assessments, unpaid delinquent assessments, or penalties on the County tax rolls as appropriate to implement the Management District Plan.

Bonds:
No bonds are to be issued in conjunction with the proposed DECCBD.

Duration:
As allowed by the Ordinance, the DECCBD will have a 20-year operation term, beginning January 1, 2027 and ending December 31, 2046. At that time, the DECCBD may be renewed again for up to 20 years.

APPENDIX 1

DECCBD
YR 1 – 2027
ASSESSMENT ROLL

APN	Year 1 Assessment
482-282-03-00	$ 1,412.71
482-283-05-00	$ 2,238.61
482-283-06-00	$ 1,785.91
482-283-08-00	$ 1,962.06
482-283-09-00	$ 1,890.88
482-301-03-00	$ 3,442.95
482-301-05-00	$ 2,456.63
482-301-06-00	$ 2,337.52
482-301-09-00	$ 2,035.34
482-301-10-00	$ 12,643.15
482-301-11-00	$ 5,991.11
482-302-01-00	$ 4,004.41
482-302-02-00	$ 2,651.20
482-302-06-00	$ 2,361.22
483-330-22-00	$ 2,606.01
483-330-31-00	$ 2,621.35
483-330-32-00	$ 865.28
483-330-33-00	$ 629.22
483-330-34-00	$ 2,451.48
487-121-24-00	$ 9,882.58
487-121-25-00	$ 2,764.48
487-121-41-00	$ 2,526.34
487-121-50-00	$ 2,111.74
487-121-76-00	$ 6,117.00
487-121-92-00	$ 4,362.54
487-122-40-00	$ 11,669.36
487-122-48-00	$ 8,648.20
487-122-49-00	$ 2,298.55
487-160-04-00	$ 5,023.32
487-160-05-00	$ 1,299.45
487-160-07-00	$ 4,006.78
487-171-37-00	$ 4,401.14
487-171-38-00	$ 4,647.88
487-171-47-00	$ 2,714.36
487-171-50-00	$ 6,098.76
487-172-22-00	$ 3,282.14
487-172-27-00	$ 1,623.50

487-172-49-00	$ 4,079.28
487-172-67-00	$ 3,570.11
487-172-70-00	$ 2,248.18
487-172-75-00	$ 3,894.02
487-173-37-00	$ 3,609.14
487-192-47-00	$ 29,358.42
487-192-48-00	$ 2,119.00
487-192-50-00	$ 2,549.00
487-192-51-00	$ 560.00
487-192-52-00	$ 2,880.50
487-192-53-00	$ 3,838.00
487-192-54-00	$ 1,288.00
487-192-55-00	$ 3,767.70
487-192-56-00	$ 2,031.28
487-262-04-00	$ 4,930.40
487-262-09-00	$ 1,252.86
487-273-06-00	$ 6,185.62
487-281-28-00	$ 699.90
487-281-31-00	$ 973.42
487-281-32-00	$ 1,004.46
487-281-33-00	$ 586.70
487-282-27-00	$ 666.28
487-282-28-00	$ 559.50
487-282-29-00	$ 701.86
487-282-31-00	$ 1,198.42
487-282-32-00	$ 554.46
487-282-33-00	$ 1,364.42
487-301-25-00	$ 1,587.40
487-301-26-00	$ 897.70
487-301-27-00	$ 672.78
487-301-31-00	$ 1,771.31
487-302-29-00	$ 2,522.16
487-302-31-00	$ 3,881.45
487-321-01-00	$ 810.54
487-321-11-00	$ 1,068.57
487-321-12-00	$ 1,562.28
487-321-16-00	$ 1,500.80
487-321-17-00	$ 1,563.34

487-321-24-00	$	1,176.38
487-321-25-00	$	1,829.70
487-321-26-00	$	2,079.62
487-321-27-00	$	3,969.52
487-321-29-00	$	1,279.42
487-321-30-00	$	988.90
487-321-31-00	$	952.62
487-321-36-00	$	3,207.78
487-321-38-00	$	3,814.88
487-321-39-01	$	130.32
487-321-39-02	$	130.32
487-321-39-03	$	153.81
487-321-39-04	$	130.32
487-321-39-05	$	153.81
487-321-39-06	$	130.32
487-321-39-07	$	130.32
487-321-39-08	$	153.81
487-321-39-09	$	153.81
487-321-39-10	$	130.32
487-321-39-11	$	153.81
487-321-39-12	$	130.32
487-321-39-13	$	130.32
487-321-39-14	$	153.81
487-321-39-15	$	130.32
487-321-39-16	$	130.32
487-321-39-17	$	130.32
487-321-39-18	$	130.32
487-321-39-19	$	130.32
487-321-39-20	$	153.81
487-321-39-21	$	153.81
487-321-39-22	$	130.32
487-321-39-23	$	130.32
487-321-39-24	$	153.81
487-321-39-25	$	130.32
487-321-39-26	$	130.32
487-321-39-27	$	153.81
487-321-39-28	$	153.81
487-321-39-29	$	153.81
487-321-39-30	$	130.32
487-321-39-31	$	153.81
487-321-39-32	$	130.32
487-321-39-33	$	153.81
487-321-39-34	$	130.32
487-321-39-35	$	130.32
487-321-39-36	$	153.81
487-321-39-37	$	153.81
487-321-39-38	$	130.32
487-321-39-39	$	130.32
487-321-39-40	$	153.81
487-321-39-41	$	153.81
487-321-39-42	$	153.81
487-321-39-43	$	153.81
487-321-39-44	$	153.81

487-321-39-45	$	130.32
487-321-39-46	$	130.32
487-321-39-47	$	153.81
487-321-39-48	$	130.32
487-321-39-49	$	130.32
487-321-39-50	$	130.32
487-321-39-51	$	-
487-321-39-52	$	-
487-321-39-53	$	-
487-321-39-54	$	-
487-321-39-55	$	-
487-321-39-56	$	-
487-321-39-57	$	-
487-321-39-58	$	-
487-321-39-59	$	-
487-321-39-60	$	130.32
487-321-39-61	$	153.81
487-321-39-62	$	130.32
487-321-39-63	$	153.81
487-321-39-64	$	130.32
487-321-39-65	$	130.32
487-321-39-66	$	153.81
487-321-39-67	$	153.81
487-321-39-68	$	153.81
487-321-39-69	$	153.81
487-321-40-01	$	-
487-321-40-02	$	-
487-321-40-03	$	-
487-321-40-04	$	-
487-321-40-05	$	-
487-321-40-06	$	-
487-321-40-07	$	-
487-321-40-08	$	-
487-321-40-09	$	-
487-321-40-10	$	-
487-321-40-11	$	-
487-321-40-12	$	-
487-321-40-13	$	-
487-321-40-14	$	-
487-321-40-15	$	-
487-321-40-16	$	-
487-321-40-17	$	-
487-321-40-18	$	-
487-321-40-19	$	-
487-321-40-20	$	-
487-321-40-21	$	-
487-321-40-22	$	-
487-321-40-23	$	-
487-321-40-24	$	-
487-321-40-25	$	-
487-321-40-26	$	-
487-321-40-27	$	-
487-321-40-28	$	-

487-321-40-29	$ -
487-321-40-30	$ -
487-321-40-31	$ -
487-321-40-32	$ -
487-321-40-33	$ -
487-321-40-34	$ -
487-321-40-35	$ -
487-321-40-36	$ -
487-321-40-37	$ -
487-321-40-38	$ -
487-321-40-39	$ -
487-321-40-40	$ -
487-321-40-41	$ -
487-321-40-42	$ -
487-321-40-43	$ 130.32
487-321-40-44	$ -
487-321-40-45	$ 130.32
487-321-40-46	$ 130.32
487-321-40-47	$ 153.81
487-321-41-00	$ -
487-321-42-00	$ -
487-322-07-00	$ 1,941.00
487-322-26-00	$ 4,841.16
487-322-27-00	$ 7,917.42
487-323-17-00	$ 2,887.88
487-323-24-00	$ 2,223.00
487-323-26-00	$ 7,122.42
487-331-02-00	$ 983.44
487-331-03-00	$ 2,041.32
487-331-04-00	$ 433.36
487-331-05-00	$ 5,095.30
487-331-08-00	$ 1,364.60
487-331-09-00	$ 577.08
487-331-19-00	$ 2,842.94
487-331-22-00	$ 3,432.60
487-331-23-00	$ 1,204.66
487-331-24-00	$ 2,732.43
487-331-25-00	$ 2,661.18
487-331-26-00	$ 1,637.30
487-331-29-00	$ 1,574.22
487-331-30-00	$ 928.76
487-331-33-00	$ 3,373.72
487-331-35-00	$ 5,303.73
487-341-04-00	$ 2,536.54
487-341-05-00	$ 5,741.20
487-341-06-00	$ 1,950.39
487-342-07-00	$ 12,185.97
487-351-13-00	$ 1,585.18
487-351-18-00	$ 3,647.32
488-010-13-00	$ 1,916.20
488-010-23-00	$ 2,262.80
488-010-24-00	$ 2,034.26
488-010-25-00	$ 3,857.83

488-010-27-00	$ 2,231.43
488-010-36-00	$ 2,966.16
488-010-38-00	$ 2,580.52
488-010-40-00	$ 4,593.44
488-040-02-00	$ 2,409.47
488-040-07-00	$ 3,854.31
488-040-08-00	$ 5,694.12
488-040-11-00	$ 10,334.60
488-040-13-00	$ 14,197.88
488-040-14-00	$ 6,323.11
488-072-38-00	$ 5,642.12
488-072-43-00	$ 14,082.48
488-072-44-00	$ 724.58
488-072-45-00	$ 16,075.98
488-083-01-00	$ 1,571.06
488-083-02-00	$ 935.51
488-083-03-00	$ 696.26
488-083-04-00	$ 513.08
488-083-05	$ 826.60
488-083-08-00	$ 468.49
488-083-09-00	$ 1,050.00
488-083-11-00	$ 433.76
488-083-12-00	$ 915.80
488-083-13-00	$ 916.50
488-083-14-00	$ 324.00
488-083-15-00	$ 257.50
488-083-16-00	$ 257.50
488-083-17-00	$ 875.00
488-083-18-00	$ 468.00
488-083-19-00	$ 748.70
488-083-20-00	$ 720.00
488-083-21-00	$ 470.00
488-083-22-00	$ 603.49
488-083-23-00	$ 733.49
488-083-24-00	$ 1,925.79
488-083-26-00	$ 1,575.80
488-083-27-00	$ 2,502.02
488-111-24-00	$ 1,704.30
488-111-28-00	$ 13,711.74
488-111-30-00	$ 18,822.65
488-111-31-00	$ 11,338.00
488-111-32-00	$ 21,734.51
488-111-34-00	$ 1,875.07
488-111-35-00	$ 1,750.38
488-111-36-00	$ 1,375.57
488-112-19-00	$ 1,066.89
488-112-20-00	$ 1,039.22
488-112-21-00	$ 2,277.43
488-112-22-00	$ 3,767.30
488-112-23-00	$ 2,786.71
488-112-24-00	$ 1,679.72
488-112-25-00	$ 1,219.62
488-112-43-00	$ 2,256.88

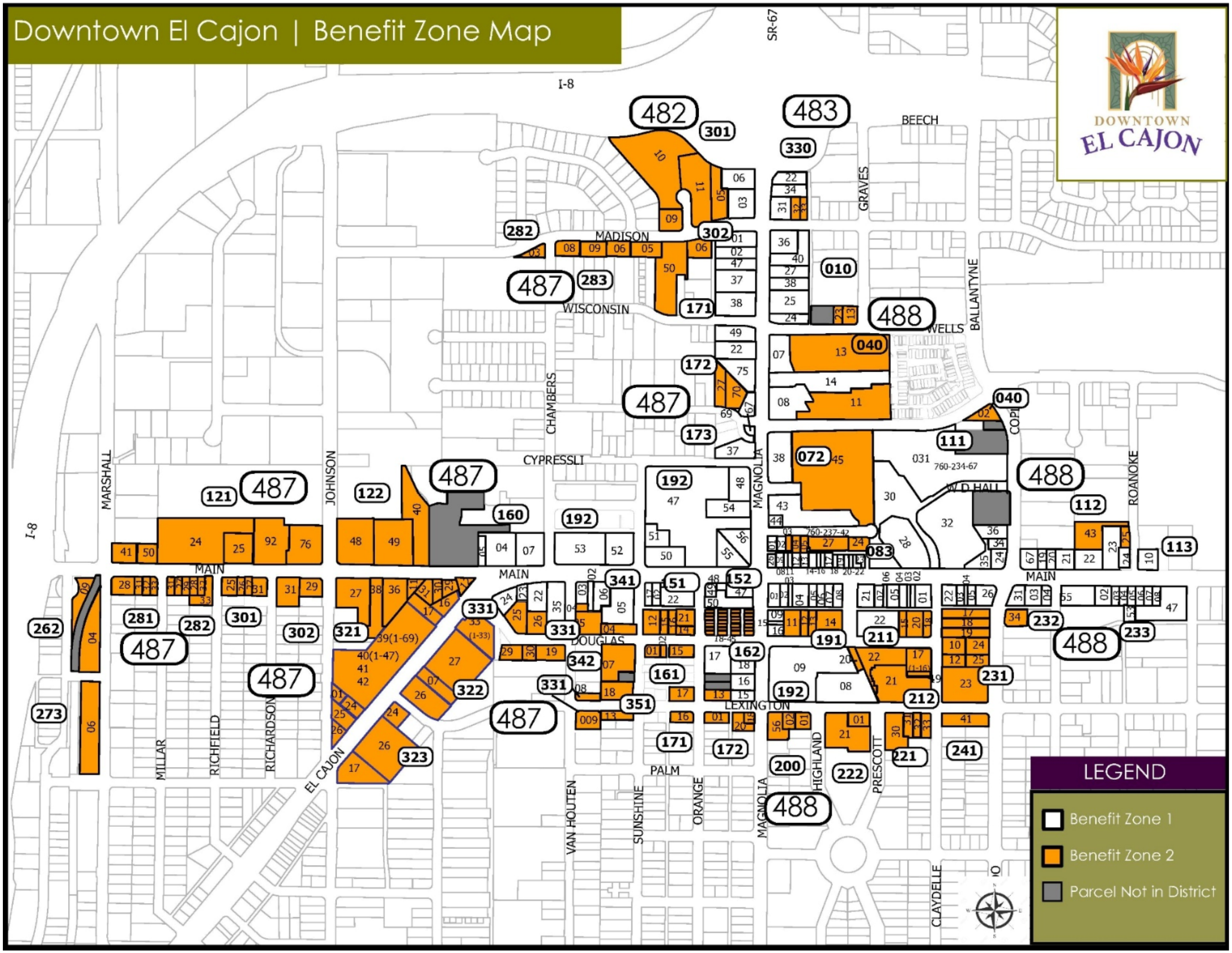
488-112-67-00	$	1,877.59
488-113-10-00	$	2,876.92
488-151-02-00	$	700.50
488-151-12-00	$	2,263.44
488-151-14-00	$	1,515.16
488-151-15-00	$	767.50
488-151-16-00	$	655.00
488-151-17-00	$	1,385.86
488-151-21-00	$	1,476.56
488-151-22-00	$	4,472.13
488-152-18-00	$	172.89
488-152-19-00	$	168.84
488-152-20-00	$	168.84
488-152-21-00	$	168.84
488-152-22-00	$	168.84
488-152-23-00	$	168.84
488-152-24-00	$	172.89
488-152-25-00	$	172.89
488-152-26-00	$	168.84
488-152-27-00	$	168.84
488-152-28-00	$	168.84
488-152-29-00	$	168.84
488-152-30-00	$	168.84
488-152-31-00	$	172.89
488-152-32-00	$	172.89
488-152-33-00	$	168.84
488-152-34-00	$	168.84
488-152-35-00	$	168.84
488-152-36-00	$	168.84
488-152-37-00	$	168.84
488-152-38-00	$	172.89
488-152-39-00	$	172.89
488-152-40-00	$	168.84
488-152-41-00	$	168.84
488-152-42-00	$	168.84
488-152-43-00	$	168.84
488-152-44-00	$	168.84
488-152-45-00	$	172.89
488-152-47-00	$	5,287.18
488-152-48-00	$	512.42
488-152-49-00	$	1,321.74
488-152-50-00	$	2,214.54
488-161-01-00	$	1,148.29
488-161-02-00	$	559.10
488-161-15-00	$	2,060.58
488-161-17-00	$	1,603.94
488-162-13-00	$	1,340.63
488-162-15-00	$	2,116.00
488-162-16-00	$	1,373.08
488-162-17-00	$	5,056.41
488-162-18-00	$	1,937.40
488-171-16-00	$	1,716.34
488-172-01-00	$	1,780.24

488-172-18-00	$	924.10
488-172-20-00	$	1,156.33
488-191-01-00	$	4,585.62
488-191-02-00	$	1,279.12
488-191-03-00	$	582.06
488-191-04-00	$	5,626.12
488-191-05-00	$	1,393.06
488-191-06-00	$	1,016.06
488-191-07-00	$	1,608.06
488-191-08-00	$	1,578.26
488-191-09-00	$	1,147.42
488-191-11-00	$	1,310.00
488-191-12-00	$	638.96
488-191-13-00	$	638.96
488-191-14-00	$	2,065.34
488-191-15-00	$	217.20
488-191-16-00	$	1,454.90
488-192-08-00	$	8,962.55
488-192-09-00	$	17,001.12
488-200-01-00	$	1,311.44
488-200-02-00	$	1,026.50
488-200-56-00	$	2,419.06
488-211-01-00	$	2,894.12
488-211-02-00	$	692.26
488-211-03-00	$	378.80
488-211-04-00	$	1,697.76
488-211-05-00	$	2,285.12
488-211-06-00	$	598.56
488-211-07-00	$	1,291.90
488-211-15-00	$	888.86
488-211-18-00	$	1,451.65
488-211-20-00	$	2,026.71
488-211-21-00	$	1,435.82
488-211-22-00	$	2,434.50
488-212-17-01	$	64.62
488-212-17-02	$	69.75
488-212-17-03	$	65.61
488-212-17-04	$	118.53
488-212-17-05	$	69.75
488-212-17-06	$	74.88
488-212-17-07	$	77.49
488-212-17-08	$	69.75
488-212-17-09	$	118.53
488-212-17-10	$	75.60
488-212-17-11	$	69.75
488-212-17-12	$	102.87
488-212-17-13	$	76.50
488-212-17-14	$	56.61
488-212-17-15	$	56.61
488-212-17-16	$	76.50
488-212-19-00	$	212.50
488-212-20-00	$	546.38
488-212-21-00	$	11,122.74

488-212-22-00	$	3,508.84
488-221-30-00	$	2,726.66
488-221-31-00	$	933.63
488-221-32-00	$	717.71
488-221-33-00	$	1,693.86
488-222-01-00	$	2,469.42
488-222-21-00	$	5,099.34
488-231-03-00	$	931.96
488-231-04-00	$	322.22
488-231-05-00	$	1,086.60
488-231-10-00	$	1,649.78
488-231-12-00	$	995.20
488-231-17-00	$	1,500.00
488-231-18-00	$	2,811.84
488-231-19-00	$	1,500.00
488-231-22-00	$	2,040.90
488-231-23-00	$	7,948.44
488-231-24-00	$	1,250.00
488-231-25-00	$	1,082.98
488-231-26-00	$	4,318.63
488-232-03-00	$	1,836.80
488-232-04-00	$	1,386.40
488-232-31-00	$	1,701.00
488-232-34-00	$	1,633.56
488-233-02-00	$	2,091.65
488-233-03-00	$	665.50
488-233-04-00	$	917.70
488-233-05-00	$	945.50
488-233-06-00	$	795.30
488-233-07-00	$	665.50
488-233-08-00	$	769.50
488-233-47-00	$	6,324.19
488-233-53-00	$	577.80
488-233-55-00	$	9,745.53
488-241-41-00	$	3,422.92

APPENDIX 2

DECCBD BOUNDARY MAP


Downtown El Cajon | Benefit Zone Map
DOWNTOWN
EL CAJON
I-8
SR-67
BEECH
GRAVES
MADISON
WISCONSIN
WELLS
BALLANTYNE
CHAMBERS
CYPRESSLI
MAGNOLIA
W D HALL
COPI
ROANOKE
MARSHALL
JOHNSON
MAIN
DOUGLAS
LEXINGTON
PALM
EL CAJON
MILLAR
RICHFIELD
RICHARDSON
VAN HOUTEN
SUNSHINE
ORANGE
HIGHLAND
PRESCOTT
CLAYDELLE
482
483
487
488
LEGEND
Benefit Zone 1
Benefit Zone 2
Parcel Not in District

City Council
Agenda Report
Agenda Item 13.

DATE: 06/23/2026

TO: Honorable Mayor and City Councilmembers

FROM: Mayor Wells

SUBJECT: Council Activity Report

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body. This City Administrative Activity is not a project and therefore not subject to CEQA.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

June 23, 2026 - City Council Meeting(s)

I am available to answer questions.

Submitted By: Bill Wells, Mayor

City Council
Agenda Report
Agenda Item 14.

DATE: 06/23/2026

TO: Honorable Mayor and City Councilmembers

FROM: Councilmember Goble

SUBJECT: COUNCILMEMBER STEVE GOBLE
MTS (Metropolitan Transit System Board); East County Advanced Water Purification JPA Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body. This City Administrative Activity is not a project and therefore not subject to CEQA.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

June 12, 2026 - Albertsons Grand Re-Opening Celebration
June 26, 2026 - City Council Meeting(s)

I am available to answer questions.

Submitted By: Steve Goble, Councilmember

City Council
Agenda Report
Agenda Item 15.

DATE: 06/23/2026

TO: Honorable Mayor and City Councilmembers

FROM: Councilmember Kendrick

SUBJECT: COUNCILMEMBER GARY KENDRICK
METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body. This City Administrative Activity is not a project and therefore not subject to CEQA.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

June 18, 2026 - Metro Wastewater JPA Meeting
June 23, 2026 - City Council Meeting(s)

I am available to answer questions.

Submitted By: Gary Kendrick, Councilmember

City Council
Agenda Report
Agenda Item 16.

DATE: 06/23/2026

TO: Honorable Mayor and City Councilmembers

FROM: Deputy Mayor Metschel

SUBJECT: DEPUTY MAYOR MICHELLE METSCHEL
Harry Griffen Park Joint Steering Committee; METRO Commission/Wastewater JPA – Alternate; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body. This City Administrative Activity is not a project and therefore not subject to CEQA.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

June 16, 2026 - San Diego Mormon Temple Re-Opening Tour
June 16, 2026 - Bradley Court Groundbreaking Ceremony
June 16, 2026 - Harry Griffen Park JPA Meeting
June 23, 2026 - City Council Meeting(s)

I am available to answer questions.

Submitted By: Michelle Metschel, Deputy Mayor

City Council
Agenda Report
Agenda Item 17.

DATE: 06/23/2026

TO: Honorable Mayor and City Councilmembers

FROM: Councilmember Ortiz

SUBJECT: **COUNCILMEMBER PHIL ORTIZ**
League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification JPA Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate; SANDAG – Board of Directors – Alternate.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body. This City Administrative Activity is not a project and therefore not subject to CEQA.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

June 23, 2026 - City Council Meeting(s)

I am available to answer questions.

Submitted By: Phil Ortiz, Councilmember
