



**Maricopa County**  
**Human Services Department**  
Housing and Community Development Division

May 14, 2020

Mayor Alexis Hermosillo  
City of El Mirage  
10000 N. El Mirage Rd.  
EL Mirage, AZ 85335  
(via email)

**Subject: Official Representation on the Community Development Advisory Committee (CDAC)**

Dear Mayor Hermosillo,

It is time once again to make annual recommendations for participation on the Community Development Advisory Committee ("CDAC"). The term of office is July 1, 2020 to June 30, 2022.

Members of CDAC are appointed by the Maricopa County Board of Supervisors to provide recommendations for Community Development Block Grant (CDBG) project funding and perform oversight of the Maricopa Urban County CDBG Program. CDAC also serves an important role in providing citizen participation mandated by the U.S. Department of Housing and Urban Development (HUD).

The governing body of each participating municipality in Maricopa Urban County may choose two elected officials, a primary representative and an alternate for consideration. The role of the Alternate Representative is to attend meetings in the event the Primary Representative cannot. Attendance by the Primary or Alternate Representative helps to maintain a quorum for the Committee meetings and ensures representation for each Urban County municipality.

CDAC meets monthly, on the second Wednesday at 6:30 p.m., unless there are no action items and the Chairperson chooses not to have a meeting that particular month. Additional meetings occur may occur in January and February for the CDAC to complete the CDBG funding allocation process.

Please notify the Human Services Department, Housing and Community Development Division by Friday, June 19, 2019 of the elected officials (a primary representative and an alternate) that will represent your city and the date of the Council meeting when action was taken to appoint the CDAC representatives.

Notice can be provided to our office via email from your office, the City Manager, or the City Clerk. Our office will then forward the recommendations to the Board of Supervisors for formal action.

Please contact me at (602) 372-1528 or [rachel.milne@maricopa.gov](mailto:rachel.milne@maricopa.gov) if you have questions regarding this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Rachel Milne".

Rachel Milne  
Assistant Director

cc: Crystal Dyches, City Manager, City of El Mirage (via email)  
Autumn Grooms, Grants and Special Programs Administrator (via email)